



**BEAUMONT CHERRY VALLEY WATER DISTRICT
AGENDA
REGULAR MEETING OF THE BOARD OF DIRECTORS
WEDNESDAY, January 9, 2008 – 7:00PM
1210 Beaumont Avenue, Beaumont, CA 92223**

Assistance for the Disabled: If you are disabled in any way and need accommodation to participate in the meeting, please call Blanca Marin Administrative Assistant, at (951) 845-9581 Ext. 23 for assistance so the necessary arrangements can be made.

1. Call to Order, Pledge of Allegiance, Invocation, Roll Call- President Chatigny

2. Adoption and Adjustment of Agenda (additions and/or deletions)

3. Public Input

Anyone wishing to address the Board on any item that is not set for public hearing, or any topic within the Board's jurisdiction that is not on the agenda, may do so at this time. This is not a time for Board Member comment or action, but the Board may ask questions for clarification or make a referral to staff for factual information to be reported back to the Board at a later meeting. When called upon, please state your name and address for the record, who you represent and any statement you wish to make. Each Speaker and/or Presenter is limited to three minutes.

4. Adoption of the Minutes

a. Minutes of the Personnel Meeting of October 15, 2007.

BALL	M	S	A	N
DOPP	M	S	A	N
LASH	M	S	A	N
PARKS	M	S	A	N
CHATIGNY	M	S	A	N

b. Minutes of the Finance and Audit Committee Meeting of November 8, 2007.

BALL	M	S	A	N
DOPP	M	S	A	N
LASH	M	S	A	N
PARKS	M	S	A	N
CHATIGNY	M	S	A	N

c. Minutes of the Regular Meeting of November 14, 2007.

BALL	M	S	A	N
DOPP	M	S	A	N
LASH	M	S	A	N
PARKS	M	S	A	N
CHATIGNY	M	S	A	N

d. Minutes of the Personnel Committee Meeting of November 21, 2007.

BALL	M	S	A	N
DOPP	M	S	A	N
LASH	M	S	A	N
PARKS	M	S	A	N
CHATIGNY	M	S	A	N

e. Minutes of the Finance and Audit and Finance Committee Meeting of December 4, 2007.

BALL	M	S	A	N
DOPP	M	S	A	N
LASH	M	S	A	N
PARKS	M	S	A	N
CHATIGNY	M	S	A	N

f. Minutes of the Workshop of December 8, 2007

BALL	M	S	A	N
DOPP	M	S	A	N
LASH	M	S	A	N
PARKS	M	S	A	N
CHATIGNY	M	S	A	N

g. Minutes of the Regular Meeting of December 12, 2007.

BALL	M	S	A	N
DOPP	M	S	A	N
LASH	M	S	A	N
PARKS	M	S	A	N
CHATIGNY	M	S	A	N

5. Finance and Audit Committee Report and Recommendations

a. Acceptance of December 2007 Financial Statement

BALL	M	S	A	N
DOPP	M	S	A	N
LASH	M	S	A	N
PARKS	M	S	A	N
CHATIGNY	M	S	A	N

b. Approval and Payment of Invoices for the Month of December 2007

BALL	M	S	A	N
DOPP	M	S	A	N
LASH	M	S	A	N
PARKS	M	S	A	N
CHATIGNY	M	S	A	N

C. Acceptance of the A/R Report

BALL	M	S	A	N
DOPP	M	S	A	N
LASH	M	S	A	N
PARKS	M	S	A	N
CHATIGNY	M	S	A	N

6. Personnel Committee Reports and Recommendations

a. Employee Education and Expense Issue

1. **Recommendation:** Approve contract with Bryan Wilfley

b. Housing Agreements

Legal Counsel, Gerry Shoaf's Report and Recommendation

7. Discussion and Possible Action Items

a. Letter from San Geronio Pass Water Agency Regarding the State Water Project Contractors Authority 2008 Dry Year Transfer Program

BALL	M	S	A	N
DOPP	M	S	A	N
LASH	M	S	A	N
PARKS	M	S	A	N
CHATIGNY	M	S	A	N

b. Board Members' Handbook (as suggested by Facilitators)

BALL	M	S	A	N
DOPP	M	S	A	N
LASH	M	S	A	N
PARKS	M	S	A	N
CHATIGNY	M	S	A	N

8. Board Members Reimbursement Policy

BALL	M	S	A	N
DOPP	M	S	A	N
LASH	M	S	A	N
PARKS	M	S	A	N
CHATIGNY	M	S	A	N

9. Directors' Activities Report for the Month of December 2007

10. Reports

a. General Manager's Report

- Recharge Facility

- New Office
- Wells 25, 26 and 29

11. Discussion of "Will Serve Letters Sent to Developers" (Requested by Director Ball)

12. Closed Session

- a. Pursuant to Government Code Section 54957, Discussion and Possible Action Regarding Employee Complaint

13. Adjournment

**RECORD OF THE MINUTES
OF THE MEETING OF THE
PERSONNEL COMMITTEE OF THE
BEAUMONT CHERRY VALLEY WATER DISTRICT
October 15, 2007**

1. Call to Order, Pledge of Allegiance, Invocation, Roll Call- Chairman Chatigny

President Chatigny called the meeting to order at 5:00 p.m., 815 E. 12th Street, Beaumont, California. Those present at this meeting were Committee members President Chatigny and Vice President Lash. Also present was the General Manager, C.J. Butcher. Chairman Chatigny led the pledge and Committee Member Lash recited the invocation.

2. Public Input

Chairman Chatigny invited Frances Flanders to address the Board. Mrs. Flanders, a Cherry Valley Resident stated that the Brown act states that the location of the meeting should be handicap accessible and if the building is not handicap accessible then the meeting should be moved to a handicap accessible building. Mrs. Flanders complained that it causes her pain to go up stairs. General Manager, C.J. Butcher stated that he instructed District staff to build a ramp and that the ramp should be finished by the next Board meeting.

3. Discussion and Possible Action Regarding Education Contracts for Two Employees

Bryan Wilfley presented a slide presentation on how the GIS system works and the different uses of this GIS system by the District. Mr. Wilfley explained that once this system is completed it will save the District time and labor. Other uses for the system include: help locating meters, as well as run reports and expedite any service requests. Mr. Wilfley reported that based on this system, a new system will be created & installed in each truck and each field representative will be able to view, access and update any account information faster.

General Manager, C.J. Butcher, stated that the savings that the District has by having Bryan Wilfley rather than a consultant working in the GIS System are significant. Mr. Butcher recommended that the Personnel Committee bring Mr. Wilfley's contract to the full Board for approval to send it to the attorney to be re-written.

It was the recommendation of the committee to present Bryan Wilfley's contract in front of the full Board with the recommendation that it be sent to Legal Counsel to be re-written.

4. Discussion and Possible Action Regarding "At Will" Part Time Employment Contract for Joe Reichenberger

General Manager, C.J. Butcher stated that he requested Joe Reichenberger to explain his employment status in writing. Joe Reichenberger's employment was discussed in Closed Session at a Board meeting in 2006 and it was explained at the same Board meeting the different benefits that he would get. Mr. Butcher recommended that the Personnel Committee bring this contract to the full Board for approval and send to the Legal Counsel to draft an "At will" part time employment contract.

Public questioned staff about why Joe Reichenberger does not do Mr. Wilfley's job. Mr. Butcher explained to the Board and the Public that the reason Joe Reichenberger does not work on the GIS System is because Joe Reichenberger is not trained in this field and the District has to have somebody ready for when Mr. Reichenberger retires.

It was the recommendation of the Personnel Committee that the Board direct Legal Counsel to draft an "At will" employment contract for Mr. Reichenberger.

5. Discussion and Possible Action Regarding Rental Agreements for District Housing

Chairman Chatigny invited General Manager, C.J. Butcher to speak on this item. C.J. Butcher stated that there was an issue brought up by Director Ball at the last meeting, where Director Ball estimated that \$280,000 was presumably owed to the District by employees living at the District residences. Mr. Butcher explained to the Committee that he reviewed the numbers for the last five years and he could not come up with the same number. Further, Mr. Butcher explained that vandalism has been reduced since the District employees occupy these properties, and occupying these properties has also helped in case of emergencies. On another issue, Mr. Butcher explained that the manual and policy that Director Ball brought at the last meeting was not an approved manual. Mr. Butcher stated that the housing contract supersedes the manual.

Committee Member Lash suggested that an occupant list with the names of people living at the District's residences be added to the contract. Mr. Butcher agreed to add an occupant list to the housing contract.

Chairman Chatigny explained that the Draft Policy Manual report will be presented to the Board with the recommendation that it will be updated with the new policies including housing that have been approved since this policy was tabled in January 2000.

6. Additional Questions Asked by the Audience

The audience questioned the terms GIS and MOU, C.J. Butcher explained that GIS stands for Global Instrumentation System and MOU stands for Memorandum of Understanding.

7. Adjournment

Chairman Chatigny adjourned the Personnel Committee meeting at 5:55 p.m.

**RECORD OF THE MINUTES
OF THE MEETING OF THE
REGULAR MEETING OF THE FINANCE & AUDIT COMMITTEE
November 8, 2007**

1. Call to Order

Chairman Lash called the meeting to order at 11:00 a.m., 815 E. 12th Street, Beaumont. Those present at this meeting were Committee Members, Vice President Lash and Director Dopp. Also present was the General Manager, C.J. Butcher, Office Manager, Julie Salinas and Staff Member, Mary Martin.

2. Adoption of the Agenda

General Manager, C.J. Butcher, requested the addition of an updated memorandum to Item e. Copies of this memorandum were made available to the public at the beginning of the meeting.

It was the recommendation of the Audit and Finance Committee to adopt the agenda with changes.

3. Public Input

Chairman Lash invited Frances Flanders to address the Committee. Mrs. Flanders, rate payer, stated that the September Month End Report had \$98,000, \$75, 000, \$23,000 and \$18,000 discrepancies. She requested an explanation for these discrepancies and asked that staff add a note for any changes made to the report. She questioned the Committee about the Operating Reserves Account and the Engineering Recycle Water Account missing in the September's Month End Report.

C.J. Butcher explained that the purchase of the water from South Mesa Water Company (\$75, 000) was shown on the June Month End Report under the wrong G/L account and was since corrected. Mr. Butcher stated that Mr. Branchflower recommended moving the Operating Reserves Account to an independent column on the fund balance page under the heading "Transfers" as this account is not an Expense Account. He further stated that he will have District staff verify the GL numbers for the Recycle Water Account and provide a corrected report at the next regular Board meeting.

The Finance and Audit Committee recommended that Frances Flanders submit a request in writing listing the accounts that she has questions on.

Chairman Lash invited Patsy Reeley to address the Committee. Mrs. Reeley, rate payer, thanked the District for the newly built ramp. On another issue she requested that the Board pause the meeting while the recording secretary changes the tape and starts a new tape because when the tape is being changed there is a long pause and comments can be missed. She also commented that there was no need for the District to make copies of the whole agenda packet if only the first page was changed. Lastly, Mrs. Reeley thanked the District for making the correspondence regarding the audit available to the public.

4. Finance and Audit Committee Report

Chairman Lash invited Steve Rhodes to address the Committee. Mr. Rhodes, 10587 Jonathan Avenue, congratulated Committee Members for the Board Administration change. Mr. Rhodes commented that at the last Board Meeting it was stated that the new Board members were going to take charge and he hopes that the new Board takes charge. He stated that at the same meeting Board members and the public participated in Mr. Branchflower's questioning. Mr. Rhodes repeated some of the questions that were asked of Mr. Branchflower and stated that it was not clear as to how much the preparation for the audit will cost the District. Mr. Rhodes stated that

Mr. Branchflower did not know how long it would take to prepare the files for the audit. Mr. Rhodes stated that the Board needs to take charge and have a contract stating how much it will cost to prepare for the audit.

Chairman Lash invited Patsy Reeley to address the Committee. Mrs. Reeley, rate payer, questioned a cash balance difference of almost one million dollars, from one month to the next.

General Manager, Butcher explained that the change on the amount was related to water sales and that this amount varies due to billing periods.

Mrs. Reeley questioned the Checking Account, the LAIF and the Savings Accounts money difference.

General Manager Butcher explained that money is transferred back and forth between accounts and this is the reason the balance on these accounts vary.

Committee Member Dopp questioned the staff about the District having a system for collection of return check fees.

Office Manager, Julie Salinas, explained that in the old computer system, fees were collected up front and that this money was never posted under the customer's account and with the new computer system (Vadim), when the bad check is reversed, a fee is automatically added to the customer's account.

General Manager, Butcher explained further on the previous item questioned by Mrs. Reeley regarding the Facilities Fees nearly one million dollars difference. He explained that there was a payment made in September, by Pardee Homes of about \$850,000.00, which was part of an agreement to pay Facilities Fees in three installments.

a. Review of September, 2007 Financial Statement

It was the Audit and Finance Committee recommendation to present the September 2007 Financial Statement to the full Board for approval.

b. Review of Third Quarter Financial Report

General Manager, Butcher explained to the Committee and the public that there were changes to the Third Quarter Report since the last regular Board meeting. He further explained that the amounts Mrs. Flanders questioned at the October 10, 2007 meeting were corrected and reflected on the right GL accounts report presented at this meeting.

It was the Audit and Finance Committee recommendation to present the Third Quarter Financial Report to the full Board for approval.

c. Review of October, 2007 Financial Statement

Chairman Lash asked if there were any questions from Committee members. No questions were asked by the Committee on this item.

It was the Audit and Finance Committee recommendation to present the October, 2007 Financial Statement to the full board for approval.

d. Memorandum from C.J. Butcher, General Manager to the Finance & Audit Committee Members Regarding Documents Presented to the County Auditor, Mr. Robert E. Byrd

General Manager Butcher provided an update on the meeting with the County Auditors, Audit Committee, Mr. Branchflower and himself at the County. It was a lengthy meeting where it was

decided that a work plan was needed. Stephen Parker of Mayer Hoffman McCann recommended hiring Mr. Branchflower. Mr. Parker and Mr. Branchflower met and developed a work plan which states that Mr. Branchflower will be done preparing the materials for the audit by December 31st, 2007. It was agreed upon at this meeting that the audits will commence on January 14th, 2008. The independent audits for 2004, 2005 and 2006 were also agreed to be completed by the first or second week of February and presented to the full Board, to receive and file at the March 2008 Regular Board Meeting.

Mr. Butcher recommended to the committee that the District move forward with the request for proposals for the 2007 and 2008 Audits. He recommended that the proposals would have to be back to the District by February of 2008 to be presented to the full Board for approval at the March 2008 Regular Board Meeting. The 2007 Audit should commence after the March 2008 Board Meeting and expected to be completed by May 2008, at the same time as the State Controller's Report.

General Manager Butcher provided clarification on the list of items that are on the current auditor's list of missing items, explaining that the auditors want to see these items for the audit and that Mr. Branchflower has already provided the County with a Trial Balance Report for 2004. He stated that the preparation for the audits should be completed on time for the audits.

e. Review of Various Income and Expense Reports for the Month of October, 2007

Chairman Lash invited Patsy Reeley to address the Committee. Patsy Reeley, rate payer, questioned page 7, receipt # 147019 paid back to the district by Emanuel Salinas for \$2084.10, page 13, receipt #151377 for Cherry, OVP, Desert Lawn and Plantations on the Lake receipt #150181. Lastly, she asked staff whether the District had an account for delinquent water invoices in the event a customer leaves behind a balance when moving to another house or outside the District.

General Manager Butcher explained that this amount was an error on Emanuel's salary expense and he requested Emanuel Salinas to pay it back. He explained that the invoice to Desert Lawn is actually for water meter fees paid by Pardee Homes and the Plantations on the Lake receipt is for an 8" meter that the District had to install for emergency use in case the Plantation on the Lake's wells run out of water. Mr. Butcher further explained that there is not an account for closing bills that are delinquent because the District ties the water bill to the land and the new owner has to pay any delinquent balances to the District before the change of ownership is made or service is restored, whichever is applicable.

General Manager C.J. Butcher informed the committee and the public of a complaint made by Director Ball at the last Board meeting on October 10, 2007. At this meeting Director Ball stated that the district is not providing the Finance and Audit Committee and the public with enough information on the Check Run Report and that the District is not showing General Ledger numbers to show where money is being posted. Mr. Butcher provided copies of the report in question in the agenda packet and explained that the same report is reviewed at every Finance and Audit Committee meeting. He explained that the General Ledger numbers to his knowledge have always been on this report and that the statements made about the staff trying to hide information from the public are not true.

Committee Member, Dopp questioned invoice#35449, Brian De Forge Construction and asked about what work this company is currently doing for the District.

C.J. Butcher explained that the District has a design build contract with Ray Martinez and Associates which includes the bidding process. Brian De Forge Company has a contract with Ray Martinez. Brian De Forge was having trouble obtaining payment for their invoices so the District offered to pay for Brian De Forge invoices and deduct the same amount from Ray Martinez's invoices in order to meet the construction deadline.

Chairman Lash questioned invoice#35464 for J-Cap for \$1862.50

C.J. Butcher explained that this invoice# 35594 was for material handling fees.

Patsy Reeley questioned the payback by J-Cap for \$15,000.

C.J. Butcher explained that J-Cap had billed the District for material outside of the agreement and the District paid it by mistake. Mr. Butcher stated that he spoke to Mr. Capellino and showed him the proposal; Mr. Capellino agreed and paid the District back.

Patsy Reeley questioned the STWMA's invoice#35605 for \$73,265.00 and Watermaster invoice#35579 for \$76,142.00

C.J. Butcher explained that STWMA bills the District quarterly for operating expenses and that they also bill Yucaipa, South Mesa Water District and the City of Beaumont. The District pays the Watermaster in a quarterly basis as well.

Chairman Lash questioned invoice#35478 for \$398.52

Julie Salinas, Office Manager explained that this amount was an account refund issued to the customer due to the customer having a credit when they moved out.

Committee Member Dopp questioned the invoice for Raftelis Financial Consultants

C.J. Butcher explained that Raftelis Financial Consultants is the company that performs the rate study for the District.

Committee Member Dopp requested to see the Wells Fargo invoice#35571 and asked about what services Joe Scott is currently providing for the District.

C.J. Butcher explained that the most current work that Joe Scott did for the District was on Oak Valley Parkway at the Fellowship of the Pass Church. Joe Scott crews worked on two 8" Fire Services that were installed since they have the equipment to work on these kind of.

Patsy Reeley questioned if the invoice in question was the one in the amount of \$253,000 for Scott Paving

C.J. Butcher explained that this invoice is for equipment and labor provided at a flat rate based on a pipe size.

Chairman Lash questioned the Aqua Backflow and Chlorination Inc. invoice#38492 for \$4471.98

General Manager, C. J. Butcher explained that when a water main is installed, chlorination is required by the Health Department and this is what this invoice was for.

Julie Salinas, Office Manager thanked the Finance and Audit Committee for inviting staff to participate at this meeting.

It was the recommendation of the Finance and Audit Committee to present the various Income and Expense Reports to the full Board for approval.

5. Adjournment

Chairman Lash adjourned the Finance and Audit Committee meeting at 12:02 p.m.

**RECORD OF THE MINUTES
OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE
BEAUMONT CHERRY VALLEY WATER DISTRICT
November 14, 2007**

1. Call to Order, Pledge of Allegiance, Invocation, Roll Call- President Chatigny

President Chatigny called the meeting to order at 7:00 p.m. Those present at this meeting were President Chatigny, Vice President Lash and Directors Parks, Ball, and Dopp. Also present were the General Manager C.J. Butcher and Legal Counsel, Gerald Shoaf. Director Ball led the pledge and Vice President Lash recited the invocation.

2. Adoption and Adjustment of Agenda (additions and/or deletions)

After some discussion the following changes were made to the agenda: Public Hearing was removed from the agenda, Item 8d was moved to become Item 8a and it was modified to read "Board Policy Report and Recommendation" and all subsequent items were renumbered. Closed Session was deleted and the Personnel Committee meeting minutes were requested to be reviewed by the corresponding committee before presented in front of the full board.

Vice President Lash moved to approve the agenda with changes. President Chatigny seconded. The motion was unanimously approved.

3. Presentation by the City of Beaumont Mayor Pro Tem Brian De Forge

President Chatigny invited City of Beaumont Mayor Pro Tem Brian De Forge to do his presentation.

City of Beaumont Mayor Pro Tem Brian De Forge thanked the Board and the District for the hard work in the community and presented a Proclamation to the Board of Directors in appreciation for the hard work. He commented that the organization shows that the Board and the District worked hard. Mr. De Forge read the Proclamation to the Board and the public. Mr. Dressel thanked Mr. Butcher for keeping up with the changes in technology and infrastructure improvements in maintenance because he stated that this is what makes a significant difference in the community.

4. Public Input

President Chatigny invited Patsy Reeley to address the Board. Mrs. Reeley, a rate payer, stated that at the Audit and Finance Committee meeting she inquired about a check that was paid by Emanuel Salinas for \$2084.10 and she was told that this was a salary error. She requested staff to explain the reason why this invoice was posted under the GL#1-1-5500-502 Bereavement, Seminars and Jury Duty account. She also inquired on when the Governance Report will be available to the public.

Patsy Reeley also stated that at the Audit and Finance Committee she had inquired about the delinquent water bills. At this meeting Mr. Butcher stated that there was none because water bills go with the property. She stated that at a Board Meeting back in October 11, 2006 there was an item in the agenda that read "Discussion and Possible Action Regarding Customers with Outstanding Balances." She further stated that President Brey appointed a committee which was composed of Directors Stella and Lash to find these people and collect the money but this task was never accomplished.

She stated that the District should try to collect the outstanding balances from the previous customers instead of the new customers occupying the properties.

C.J. Butcher requested Patsy Reeley submit her questions in writing.

President Chatigny invited Barbara Voigt to address the Board on the Director's Reimbursement Item. Barbara Voigt, a Cherry Valley resident, stated that it is extremely important for Board members to attend committee meetings because these meetings are very beneficial. She stated that she hopes that the Board encourages Directors to attend and become better informed.

President Chatigny invited Patsy Reeley to address the Board on Items 6a, 6b, 6c and 6d. Patsy Reeley, a rate payer, requested that the Board take no action on any Financial Reports until the audits are completed by the District.

President Chatigny invited Patsy Reeley to address the Board on Item 6E. Patsy Reeley, a rate payer, recommended that the Board and/or the committees never put a "sticky" note on the reports that are being reviewed.

President Chatigny invited Sharon Hamilton to address the board on the Reorganization Item on a previous agenda. Sharon Hamilton, a Cherry Valley resident, commented that she was a little unhappy about the reorganization of the Board. She also commented that she feels that the titles of Secretary, Treasurer and General Manager should not be held by the same person.

President Chatigny invited Luwana Ryan to address the Board on Item 6e on the agenda. Luwana Ryan questioned a check on the Account Receivables paid by Emanuel Salinas for \$2084.10 to be credited back to a seminar posted on GL 1-1-5500-502. She commented that the October statement does not show that this check has been applied and if it was, she requested proof of where it was posted.

C.J. Butcher requested that Mrs. Ryan submit this request in writing.

President Chatigny invited Frances Flanders to address the Board on Item 6a. Frances Flanders stated that she attended the Finance and Audit Committee meeting on November 8, 2007. She stated that Item 1a was recommended to be presented in front of the full board for approval. She stated that she explained the discrepancies and asked that staff include explanation of any changes made to the report. She further stated that the report presented at this meeting seems to be the same and this same report is hard to read as the letters are too small. She recommended that the board requests a legible copy of this report before taking any action.

President Chatigny invited Frances Flanders to address the Board on Item 7a. Frances Flanders stated that she does not think that rate payers should pay for employees' education. She further stated that employees should not go to school on company time. She indicated that the examples regarding education that were provided in the agenda package do not show reimbursement for books, travel, food, parking, etc. She also commented that the District pays this employee hourly. She stated that at the Personnel meeting staff mentioned that this employee works on the GIS system when he is at the District. She questioned the Board; what work did he do when he did not work on the GIS System? Who does his job when he goes to school? What is the cost to do his original job and is his job covered with overtime, or has another employee been hired to do his original job? Does his job even exist?

President Chatigny invited Corey Moore to address the Board on Item 7a. Corey Moore, resident of Beaumont for 20 years, stated that he read an article in the newspaper and he was amazed as how the Board is making questionable decisions and how the General Manager uses public money on employee's education, especially employees who work about 15 hours a week. He also stated that it is very irresponsible that the District hires outside consultants and engineers and pay \$3,500 to \$4,000 to do the work of this employee. He stated that if the Board keeps making the wrong decisions, he knows that there are citizens in the area that will run for the Board at the next election and will hopefully make better decisions.

President Chatigny invited Diane Field to address the Board on Item 7a. Diane Field, a resident of Cherry Valley for 20 years, stated that she put her faith in this Board and now she feels that paying for education for this employee should not be responsibility of the District. She stated that as a rate payer, she does not feel that she has to pay for this employee's education.

President Chatigny invited Patsy Reeley to address the Board on Item 7a. Patsy Reeley, a rate payer, stated that the District should not be concerned about any other Districts' Policies. She stated that the employee needs to pay for his own education and the District needs to hire an experienced engineer.

President Chatigny invited Nathan Guerrero to address the Board on an item not on the agenda. Nathan Guerrero, a resident of Cherry Valley for 40 years, complained to the Board because the District removed his irrigation meter. He requested his meter be reinstalled.

C.J. Butcher requested that a written request be submitted to the District regarding this matter.

President Chatigny invited Ryan Woll to address the Board on Item 7a. Ryan Woll, a resident of Beaumont, stated that he is very concerned about the amount of money that is being spent for this employee's education. He stated that he is not opposed to water education trainings and certifications required by the District. He stated that he opposes that the District pays for formal education for this employee. He further included that he hopes that the Board takes action and have this employee pay for his own education.

President Chatigny invited Sharon Hamilton to address the Board on Item 7a. Sharon Hamilton, a resident of Cherry Valley, stated that she read the other agencies' education samples provided in the agenda and feels that the District's is much more generous. She requested that the Board re-writes the contract for this employee.

President Chatigny invited Luwana Ryan to address the Board on Item 7a. Luwana Ryan, a resident of Cherry Valley, commented that Bryan's contract was never presented in front of the full board, in a public meeting and/or never mentioned in a Closed Session. She stated that in Bryan's contract dated, April 11, 2007, Bryan was already on a full public fund scholarship and was already receiving funds from the District. She recommended that the District hire an experienced engineer to save money.

President Chatigny invited Ted Wright to address the Board on Item 7a. Ted Wright, rate payer and resident of Beaumont, stated that he opposes to full ride education. He stated that he thinks that the Board should hire an experienced engineer to do the job.

President Chatigny invited Lance Adams to address the Board on Item 7a and 7b. Lance Adams, a resident of Cherry Valley, stated that he feels that the District should pay partial tuition of this employee. He stated that he opposes paying full education for this employee and stated that employee should be responsible for his own education.

On another issue, he stated that he is surprised that the District pays for housing and utilities if the employees get paid a salary. He stated that the District has money and audit issues and that rate payers do not know the financial stability of the District.

President Chatigny invited Steve Rhodes to address the Board on Item 7b. Steve Rhodes, a resident of Cherry Valley, stated that at the last October meeting, Director Ball brought an old 1998 Policy Manual and that the District does not have a newer version of the manual. He stated that he feels that if Mr. Butcher was re-writing contracts outside the District's Policies then he should resolve the issue. He stated that he hopes that the District renews the policy and that this new policy deals with the retroactive money owed to the District.

President Chatigny invited Patsy Reeley to address the Board on Item 7b. Patsy Reeley, a rate payer, stated that if the Policy of 1998 was not brought back to the Board for approval then this Policy of 1998 should be valid.

President Chatigny invited Luwana Ryan to address the Board on Item 7b. Luwana Ryan stated that the 1998 Policy was not known to be amended by the full Board, and then it seems that Former Board President Brey was unilaterally signing housing agreements, the most current one signed on June 1st of 2006 and by doing so he was violating the Policy and therefore, he was spending the public funds without Board approval.

President Chatigny invited Roxana O'harra to address the Board on Item 7a. Roxana O'harra complained to the Board regarding the District paying for Bryan Wilfley's education. She stated that as a rate payer she should not be paying for this and urged the Board to take action on this issue.

President Chatigny invited Barbara Voigt to address the Board on Item 7a. Barbara Voigt stated that there was a lot of discussion regarding education back in the times when her husband and her attended Board meetings. She stated that in years back, the Board encouraged employees to get certifications and education on water related issues as this is needed for better function of the District. She commented that she heard of a document that was presented at the October 10, 2007 meeting and that this document was made in 2000. She further stated that she knows that there have been record requests for old documents and the District responds by stating that the documents are archived and shrink wrapped in a container. She stated that she does not understand how the District made this old document suddenly available to the public.

President Chatigny invited Patsy Reeley to address the Board on Item 7c. Patsy Reeley recommended to the Board that if the District needs an engineer, then the District needs to eliminate the part time employee, go out for bids and hire an experience engineer.

5. Adoption of the Minutes

a. Minutes of the Regular Meeting of October 10, 2007.

Director Ball suggested some additions to the minutes of October 10, 2007. He suggested that on page 3909, first paragraph, the following be added: "General Manager's review was actually held on October of 2006 when Gerry Brey was President of the Board."

Director Ball requested that on page 3911, last paragraph, the following be added: "The letter was written by me to the Watermaster, I was going out of town that morning with the boy scouts. I gave that letter to be read by Director Parks, who attended that meeting. She had a sore throat, and she handed it to someone else. It was actually read by Patsy Reeley."

Director Ball requested that on page 3911, last paragraph, the following be added to the minutes: "I wrote it with my card attached to it and I believe that there was no action concerning that at that point."

Director Ball requested that on page 3914, more detail be added to Mr. Branchflower's statement after the second paragraph following December 31st, "What was not resolved to my satisfaction completely is the developers' money... "

Director Ball suggested inserting in the next paragraph after the \$65.00 per hour "the billing is posted backwards, the debits and credits are reversed receivables on the books look like 10 million dollars, but it should be really close to \$100,000.00."

Director Ball requested that on the fifth paragraph the following be added: "pre audit by Mr. Branchflower, County might step in and do the audit and charge the District," and Mayer Hoffman McCann might be allowed to finish the audit and pay them, the District runs the 'possibility' of paying three times for this audit"

Director Ball requested that on page 3921, Item 9 be reworded to state that David Evans and Associates will work for the District, not STWMA and PC1.

Vice President Lash moved to table the minutes for the October 10, 2007 meeting for clarification on the corrections, additions and deletions. Director Dopp seconded. The motion passed unanimously.

6. Finance and Audit Committee Report

Vice President Lash reported that the Audit and Finance Committee met and reviewed the September 2007 Financial Statement, Third Quarter Financial Statement and the October 2007 Financial Statement. All questions were answered except for Mrs. Flanders'.

Director Ball questioned page 1 of the September 2007 Financial Statement under the Operations Expense Account. He stated that there was an odd number on the Groundwater Purchase column and requested that staff research the invoice for this amount.

C.J. Butcher explained that the amount in question was a partial payment made to the South Mesa Water Company. C.J. Butcher suggested that the Month End Financial Reports be set aside for review because the amount in question was reflected on the Quarterly and the October 2007 reports as well.

- a. Acceptance of September 2007 Financial Statement**
- b. Acceptance of Third Quarter Financial Report**
- c. Acceptance of October 2007 Financial Statement**

Director Parks moved to table Items 6a, 6b and 6c. Director Ball seconded. The motion passed unanimously.

d. Approval and Payment of Invoices for the Month of October 2007

Vice President Lash reported that the Audit and Finance Committee met and reviewed the invoices, received public input, answered all questions and recommended approval of invoices.

Director Parks requested a bigger print of invoices because the reports were hard to read.

Director Ball questioned page 2, Emanuel Salinas invoice for Certification Fee and questioned staff as to whether a Certification step four is needed. He further inquired on reason an Inventory Control Specialist needing a Step four certification.

C.J. Butcher explained that that there are five steps in the Certification and that the District requires at least a Step 1. He explained that an Inventory Control Specialist or any other employee in the District does not require a step four.

Director Ball questioned an invoice for Lee's Auto Body for \$2015.64.

C.J. Butcher explained that there was an accident on Pennsylvania Avenue where one of the company vehicles was rear ended and this invoice was for the body repair of the vehicle.

Director Ball further questioned the invoice for Time Warner for Utilities \$271.00.

C.J. Butcher explained that the District changed to Time Warner as the internet provider due to the problems with the prior local company.

Director Ball questioned the Audit Committee members if they had reviewed the credit card statement and asked the Board to provide a break down on the credit card to show where the credit card numbers go.

Director Ball questioned the STWMA invoice for \$72,000.00.

C.J. Butcher explained that the invoice paid to STWMA was for a partial payment that the District pays to belong to the STWMA organization.

Director Ball questioned the invoice from Tom Dodson and Associates and asked if this was the last invoice from them. He further asked if Tom Dodson and Associates had provided any reports.

C. J. Butcher explained that the invoice from Tom Dodson and Associates was related to Measure B and he stated that he assumes that this will be the last invoice from them. He further explained that the reports are on hold and that there is only a draft of the Environmental Impact Report.

Director Ball questioned Joe Scott's invoice and stated that there were some invoices which were from January and February and he wanted to know if staff was still looking into this.

C. J. Butcher explained that this invoice was for one of the pipelines and on the other issue staff was still working on the old invoices.

C.J. Butcher stated that there was a detailed report included in the agenda which had the GL numbers and requested the Board to decide if they wanted this report to be in the agenda from now on.

Vice President Lash moved to approve the payment of Invoices of for October 2007. Director Dopp seconded. The motion passed unanimously.

e. Review and approval of Miscellaneous Income and Expense Reports

- 1. Review of Check Register Report**
- 2. Review of Miscellaneous Income Report (Requested by Director Ball)**
- 3. Review of Accounts Receivable Report (Requested by Director Ball)**

C.J. Butcher explained to the Board and the public that at the October 2007 meeting, there was a complaint made by Director Ball that staff was not providing the proper documentation information to show where the expenses are allocated in the General Ledger. He explained that the report that was included in previous agendas was the "Summary" of the Check Register and he explained that the Audit and Financial Committee reviews the "Detail" report.

C.J. Butcher further explained that the Check Register Detail Report is the document that makes it easier to trace where the various invoices go in the Month End Financial Statement. He explained that the third column on the report is the GL number and it compares to the number on the Month End Financial Report. He explained that the "Sticky" on one of the Check Run Reports dated in January shows that when the Audit and Financial Committee reviews the invoices they initial the reports to show that they have reviewed them.

C.J. Butcher explained that there was a Miscellaneous Report included in the agenda which was requested at a previous Audit and Finance Committee.

Director Ball stated that he reviewed reports to January's time and that the Committee never got a report like the one provided tonight. What was shown on the reports back in January was a check date, vendor name, stats, batch number and amount. He stated that it was rare to get a report like the one provided in the current agenda. He stated that when he saw the "Sticky" he thought about who would have taken the time to place the "sticky" so evenly. He explained that the standard procedure when he and Stella were on the committee was to take a folder at a time finish it and initial it, pass it on to the other member to review and initial. He indicated that the "sticky" was on the folder not on the reports.

Director Ball further stated that he is happy that with a push of a button staff can print this report. He stated that the miscellaneous report that was provided at the last Board Meeting had every single rate payer's money; this is not the report that he had been requesting for a year or so. The reason he has been requesting this report is because there was an invoice that was paid to So Cal Pump and Well and it was High Valleys invoice that was paid by the District. He stated that when he questioned staff, staff stated that Mr. Butcher had instructed staff at the District not to pay this invoice. He stated that the following month the District was reimbursed, a copy was provided but the question was as to whether the check ever made it to the bank. He commented that there was an issue on tonight's meeting regarding a check that was missing or lost.

Director Ball stated that a simple report like the Miscellaneous Report shows money other than rate payers' money, who it is from and what account it goes to. He stated that the District has already \$32,000 in miscellaneous monies generated, given to the District and that the Board has no idea as to what these monies are. He stated that is the fiduciary responsibility of the Board to know where that money is; otherwise it is a felony offense by the Board members.

President Chatigny stated that if Director Ball has issues like this, it would be nice to report to the other Board members so that the issue does not become a personal war between Director Ball and the staff. He further stated that there have never been issues about reports not being provided to Board members.

C.J. Butcher explained that the document that Director Ball handed out is a Check Summary Report and this same report is the one he indicated in the previous item was part of previous agenda packets. He further explained that the Audit and Finance Committee verifies a report in front of the manila folders which is a "Detail Check Report". He stated that he chose this report as an example and one of the staff

members at the offices put the "sticky" on it. He stated that the report that is on the regular board packets is the "Check Summary Report."

C.J. Butcher stated that the intent of this information is that the committee members had the information at each meeting and they could have requested a copy to take home. He stated that the note that he received from the Recording Secretary was requesting the Accounts Receivable Report and that was what he provided to the Board. He stated that it was his understanding that the Audit and Finance Committee meeting was very chaotic and that there were members of CVAN so it could have been mistaken as to what the request really was.

Director Ball re phrased the statement made by Mr. Butcher and said "there were several members of the public". He further stated that it does not matter what organization they belong to and that they should be referred to as "rate payers."

Patsy Reeley, a rate payer, addressed the Board and stated that it is true that they are members of the CVAN but, she wanted everybody to know that they are also rate payers and this has nothing to do with being a member of CVAN or any other organization.

C. J. Butcher explained that the point was to show the Board that there is a report that is being provided every month and can be provided any time and be added to the agendas to provide the Board with a better understanding of what the invoices are for.

Vice President Lash questioned Director Ball and Director Parks if they had ever seen the check register in the envelopes.

Director Ball stated that on occasions they would get them, but typically they got a check run but not the detail report. He stated that he has seen a "smattering" of them.

Director Parks agreed with Director Ball that she had seen the Detail Reports on occasions.

Vice President Lash stated that he has seen the reports in the manila folders.

President Chatigny stated that it is the Director's responsibility to speak out in the open if they feel that they are not getting the information requested.

Director Ball requested Board members to provide him with their phone numbers because he had tried calling Vice President Lash before.

Director Parks moved to receive and file Item e, Miscellaneous Income and Expense reports. President Chatigny seconded. The motion passed unanimously.

7. Personnel Committee Reports and Recommendations

a. Employee education and expense issue

C.J. Butcher requested permission from the Board to speak on this issue. He stated that there had been several comments made at tonight's meeting about the 15 hour work week by Mr. Wilfley. He explained that he had requested Mr. Wilfley to log his hours and Mr. Wilfley did but his computer crashed and his information was erased. The report provided on this meeting show an estimated amount of hours and Mr. Wilfley works an average of 48 to 55 hours per week. Mr. Butcher explained that Mr. Wilfley works on projects like mapping, GIS, and his most recent assignment was the Pollution Control Project.

C.J. Butcher gave some examples of other agencies that pay employees for education. He stated that Mr. Wilfley has saved the District money on different projects that he has worked on.

He stated that Mr. Reichenberger will train Mr. Wilfley and pass on the experience. He requested an opportunity to discuss the contract with Mr. Wilfley and let him know that the Board does not wish to pay for his education. He requested that this item be tabled to the next December Board meeting.

Director Ball commented that the first statement of the memorandum October 12, 2007, states that late 2005 the Board, in closed session, discussed the approved pay for Bryan Wilfley to attend school, each Director received a letter on June 29 from the District Attorney which he read aloud "Government Code 54950 the people of the State do not yield their sovereignty to the agencies which serve them. The people, in delegating authority do not give their public servants the right to decide what is good for their people to know and what is not good for the people to know. The people insist on remaining informed so that they might retain control over the instruments they have created." He stated that he had copies to pass to Board members of his notes from the December 2005 meeting.

Director Ball read "Item 15 Executive Session Pursuant to Government Code 54957, Annual Performance Review for General Manager". He further stated that this was the only item and the only reason to go into Executive Session. He stated that the only item listed on the agenda was the only item to be discussed in closed session. He indicated that Board members discussed several items and so, the General Manager and Board members violated the Brown Act. He also mentioned that in the minutes of December 14, 2005, under item 15 for Executive Session, he quoted "Secretary of the Board, the General Manager, Moved to approve the 10% salary increase for the General Manager."

Director Ball stated that there was nothing mentioning the approval of the education and when the General Manager was questioned about it, the General Manager stated that he forgot to put it in the minutes. Director Ball stated that the General Manager could not have put it in the minutes because it would have been a violation of the Brown Act. Director Ball stated that the General Manager, on a later date, stated that because it was getting close to pay the tuition he had "talked it over with the President of the Board, President Brey," and last month Director Lash said "told them to go ahead and do it." Director Ball stated that the District has two members of the Board making decisions on behalf of the full board. He stated that Gerry Shoaf said that two members of the Board can not do that; it should go in front of the full board.

Director Ball commented that the board needs to understand the Brown Act, understand AB1234 and get better informed. He stated that he attended a meeting at the District Attorney's and that he learned that there are misdemeanors for violating the Brown Act, felonies for misuse of public funds, conflict of interest and that the Board can not hide behind a General Manager who says "it's Ok." He again recommended that the Board get better informed and stated again that there was no action taken on Bryan's issue.

President Chatigny stated that he was in the Closed Session when Bryan's issue was discussed and it was approved 4-1. He further stated that in closed session the Board can discuss employee, employment issues as well as raises. He stated that Bryan's issue came up and it was discussed. He stated that he understands that it was wrong but, the Board needs to mitigate and move forward.

Gerry Shoaf, Legal Counsel, explained that whatever the action is, the full board has to review it and be brought in open public so that the public knows what the deliberation is. **19**

Director Dopp moved to table the contract with Bryan Wilfley. Vice President Lash seconded. Motion passed unanimously

b. Housing Agreements

Director Ball stated that there was a memorandum dated October 12 which states that Director Ball handed out a 1998 Personnel Policy and Manual. Director Ball commented that in another memo dated October 25, 2007, General Manager stated that the presented 1998 Policy was an unapproved draft. Director Ball stated that this 1998 Policy Manual was definitely tabled in January of 2000.

Director Ball stated that the General Manager has told the board and the public on several occasions that there were no policies and when the facilitators asked him in closed session he said "yes, we have a policy". Director Ball commented that this was the first time that he heard that there was a policy. He stated that a copy of the policy was delivered to his office by an unknown person and he made copies for the board. He stated that he reviewed the minutes of January 3, 2000 and it states in the minutes that the 1998 Policy was tabled. He further explained that if the Policy was tabled then it is at rest until is brought back to the board. He stated that this Policy supersedes the contracts.

Director Ball stated that General Manager told him that he was out of the line when he made the statement about the \$280,000. Director Ball explained that the General Manager only took 2002-2006 years in consideration and that the General Manager should go back nine years and include maintenance repair and labor costs.

Director Ball stated that if the Board chooses to say that the Policy is not approved then all of the other policies are not approved. He stated that the contracts were signed out of the policy and now the board needs to know what steps to follow to recover the rate payer's money. He commented that the General Manager does not have the authority to enter into any contracts; the contracts have to go in front of the full Board first. He further stated that June of 2006 was the first time that he had seen the contracts.

C.J. Butcher, General Manager, stated that if the District tries to recover the money from employees living at these residences then the District may face lawsuits. He stated that if the Board wants the District employees to move out they will be happy to move out.

Patsy Reeley, a rate Payer, asked to comment on this issue. Mrs. Reeley stated that the situation needs to be fixed and a more reasonable agreement has to be reached between the Board and the employees living at these residences. She further commented that it is not fair for the rate payers that these employees live free of expenses at these residences.

Discussion went on between members of the Board and the public regarding the District paying for employees' families to live in these residences and whether or not these families are providing security for the District land.

Gerry Shoaf, Legal Counsel responded on this issue by saying that "I would propose to try to determine if Blair is right and the Policy trunks the contracts, and try to determine if the Policy is in effect, to determine if the contracts were approved by the Board. It may be that you would want to develop a new policy incorporating some parts of the old policy or a brand new policy, to seek to either negotiate or renegotiate with the employees. First, you need to come out with a policy, what it is that you want to do with these houses and see how that, fits into an agreement context."

Director Dopp moved to send Personnel and Policies Manual to Legal Counsel for review. Director Parks seconded. The motion passed unanimously.

c. District Engineer's "At will employment contract"

The Board and staff briefly discussed Joe Reichenberger's contract as to why a written contract was needed. It was explained that Mr. Reichenberger's employment was discussed in closed session and now has to be done in writing.

President Chatigny moved to approve to send the contract to Legal Counsel. Vice President Lash seconded. The motion passed unanimously.

8. Board Policy Committee Report and Recommendation

Director Ball presented his committee report to the Board. Director Ball stated that this Board needs to understand the Brown Act and implement all of its phases. The Brown Act is a 17 page document that may not be pleasant reading but that should nonetheless be read. Director Ball asked Recording Secretary Marin to copy the Brown Act (made available to the Directors the night of the meeting).

In association with that, the recently passed Assembly Bill 1234 (AB1234) further delineates that the Secretary of the Board will provide any written policy that the Board sets, outside of the minutes so that Board members can add it to their policy manual, which will grow and change. Furthermore, Directors must take the time to read and understand these policies in order to better represent their constituents and the District.

Director Ball reported that the Committee submits the policy outline to the full board for its approval. The Board has already approved one policy of AB1234; Director Ball requested that staff give the Committee a copy of it to update policy binders.

Legal Counsel Shoaf requested to speak. Mr. Shoaf stated that the third paragraph ends with "as mandated by AB1234" (Salinas Ethics Training and Expense Reimbursement). AB1234 requires certain elements be set out in the policy and the Board is kind of working dual tracks here. The Board Members' Compensation Expense Reimbursement that we've talked about has been redone including the comments such as I have received them. Without putting two and two together, Mr. Shoaf added "policy" to the title. This is the outline suggested by Director Parks. This provides the details required by AB1234 and perhaps the two should be considered together.

This outline represents a work in progress. AB1234 contains 12 bulleted items, of which this (reimbursement) is only one. This policy can be adopted as a starting point. The goal is to establish a Directors' handbook with separate sets of policies: governing employees, public relations, Board conduct, etc.

Vice President Lash moved to accept as a Board Policy Outline. Director Dopp seconded. The motion passed unanimously.

9. Discussion and Possible Action Items

- a. Resolution No. 2007-06, Resolution of the Board of Directors of the Beaumont Cherry Valley Water District Requesting the Local Agency Formation Commission of San Bernardino County to Begin Proceedings for Reorganization to Include Annexation to Beaumont Cherry Valley District and San Bernardino Valley Municipal Water District**

General Manager, C.J. Butcher explained that the resolution is required by LAFCO. He explained that the entire area currently owned by the District was left out by the annexation in 1990. He further explained that this annexation completed the annexation on the San Bernardino side.

Jeff Davis, General Manager of the San Geronio Pass Agency commented that he received a phone call from Andy Vancouver regarding this item and that Mr. Vancouver did not know anything about it. He further stated that Mr. Vancouver mentioned that some of this land might not be property of MUNI and might not be easily annexed.

Director Parks moved to approve the LAFCO annexation. Director Dopp seconded. The motion passed unanimously.

b. National Water Resources Association (NWRA) California Caucus Election.

There was a brief discussion regarding the candidates to choose for this election. The following candidates were elected by the Board.

1. Joseph L. Kuebler, Eastern MWD
2. Lawrence Libeu, Rancho California Water District
3. John P. Fraser, El Dorado Irrigation Water District
4. Adrienne (Ann) Mathews, Kern County Water Agency
5. Wayne A. Clark, MWD of Orange County

Vice President Lash moved to approve the five votes. President Chatigny seconded. The motion was approved by the following roll call:

Ayes:	Directors Lash, Dopp, Chatigny, and Parks
Noes:	None
Abstain:	Director Ball
Absent:	None

c. Board Members Reimbursement Policy

Gerry Shoaf, Legal Counsel, stated that Board members sent their comments and he will incorporate them. He recommended the Board review the proposed policy and bring it back to the next Board meeting.

Director Parks moved to table this item until the next Board meeting. Director Ball seconded. The motion passed unanimously.

10. Discussion Items

a. Letter from San Geronio Pass Agency

President Chatigny invited Mary A. Daniels to address the Board on this item. Mrs. Daniels, a resident of the area since 1965, read sections of the letter from San Geronio Pass Agency. She commented that she completed an EIR for a development for 3001 houses. She stated that the Water District is making promises to supply water to developers. She further stated that the District is telling the developers that the District will buy water from the Pass Agency to comply with the water demand. She recommended that due to the expected dry year and pumping restrictions the District needs to start telling developers that water can not be assured until the delivery of water from the State is guaranteed.

Director Parks indicated there is a law that states that we have the right to provide water.

Mrs. Daniels stated that at a meeting held at the City of Beaumont last night, Mr. Eggers stated that the Beaumont Cherry Valley Water District can rescind the notice any time there is a shortage of water.

Gerry Shoaf, Legal Counsel, stated that there is no State Law that states that the District has the responsibility to supply water; however, there is a court decision that states that Water Districts have the responsibility to supply water providing that there is water available.

Legal Counsel stated that he has been doing a lot of work with other agencies. Because of the State Project problems and the Delta Smelt issue, the delivery of water will be cut back by 30%. He stated that the District needs to start looking for proposals to resolve the water issue.

General Manager, C.J. Butcher asked Legal Counsel; if there should be a Moratorium can the District refuse to install any meters as long as the construction has not started?

Director Ball moved to receive and file. Director Parks seconded. The motion passed unanimously.

11. Director's Activities Report for Month of October

Director Parks reported that she attended a meeting on October the 30th at the Yucaipa Valley Water District. General Manager, Joe Zoba presented Guest Speaker, Brian Buck, Water Resource and Environmental Counselor. Mr. Buck addressed the Board on the reliability of State Water Project. A fee facility study is being done for a tract of 50 homes which will have dual plumbing, recycle and potable water.

Director Parks reported that she attended a meeting on November 5th, 2007 at the San Geronio Pass Water Agency. General Manager, Jeff Davis announced an additional source of water and presented a slide presentation. 2007 audit is been completed.

12. Correspondence Received

a. Letter from ACWA thanking the Beaumont Cherry Valley Water District for \$6,665 contribution made

Director Parks moved to receive and file. Director Dopp seconded. The motion passed unanimously.

13. Reports

a. General Manager's Report

General Manager, C.J. Butcher reported that he has had two meetings, one with the County Auditor and the second with the staff and the County to develop a work plan. The outcome of the meeting was that Mr. Branchflower will present his work to Mayer Hoffman McCann on December 31st and the audits will begin on January 14, 2008. Mayer Hoffman McCann have indicated that they will be done with the 2004, 2005 and 2006 Audits by first or second week of February. The Audit and Finance Committee authorized Mr. Branchflower and him to send out a request for proposals (RFP) for the 2007 and 2008 audits. The Controllers Report should be completed by May 1st, 2008. The District should be able to present the RFP's by the second week of February or beginning of March.

- **Discussion regarding the possible Fishing Derby in conjunction with Beaumont Cherry Valley Recreation & Parks District and the Riverside County Parks and Recreation District**

General Manager of the Beaumont Cherry Valley Recreations and Parks District, Mr. Valdivia, explained that the Fishing Derby is an activity that was done in the past and he wants to bring this activity back to the community. He stated that he is working in conjunction with Scott Bangle, of Parks Open Space and Recreation.

He stated that there are several groups that want to do this activity for the children. He invited the Board to discuss the possibility of joining and working together on this activity.

General Manager, C.J. Butcher announced that the tentative schedule for this activity is February 9th, 2008.

- **Project status** – No report given on this item.
- **Recharge Facility-** the District started taking water on the first part of November five days a week. The Pass Agency is putting their water at the Fire Station and the District will monitor to see if the recharge to the Fire Department has any effect on water quality. No algae problems have been reported since the rock baskets were installed. The District will be monitoring the algae in the ponds and will be budgeting for additional gabions. The District staff will come in front of the full Board in January for additional funds.
- **New Office-** The Construction is moving along and it is still expected to be completed by Christmas of 2007.
- **Wells 25, 26 and 29** – Well 26 is very close to coming online; Health Department has not issued the District a permit. The San Diego Fire has slowed down the permit process.

President Chatigny invited Patsy Reeley to address the board on Item 13. Mrs. Reeley, a rate payer, requested a progress on Sunny Cal Well 29. She also requested that staff provide the cost for the construction of the new office.

C.J. Butcher stated that the construction bid for Well 29 was approximately \$1.7 million to construct and it is about 40-50% complete. He stated that he will provide Mrs. Reeley with the total numbers for the construction of the new office.

President Chatigny invited Glen Stull to address the board on the Measure B failure. Mr. Stull, stated that he is addressing the Board because of the rejection of Measure B. He stated that public needs to understand that the water quality issues still exist. He indicated that he met with Marion Ashley and Mr. Ashley indicated that he is willing to support a commission consisting of local elected officials. He would like to request the consensus of the Board to send a letter to Marion Ashley to get him involved in the situation.

He provided a draft letter for the Board to review and consider. He stated that he believes that the Project was too big for the Beaumont Cherry Valley District Board to handle.

Director Parks announced that there will be an ACWA conference on November 27-30. She announced that she will be attending this conference.

Director Ball stated that he had extra copies of the information that he received at the DA Integrity Public Service Meeting for the Board members, if interested.

14. Adjournment

President Chatigny adjourned the meeting at 10:50 pm.

**RECORD OF THE MINUTES OF THE MEETING OF THE
PERSONNEL COMMITTEE
BEAUMONT CHERRY VALLEY WATER DISTRICT
November 21, 2007**

1. Call to Order, Pledge of Allegiance, Invocation, Roll Call- Chairman Chatigny

President Chatigny called the meeting to order at 6:00 p.m., 815 E. 12th Street, Beaumont, California. Those present at this meeting were Committee members President Chatigny and Vice President Lash. Also present was the General Manager, C.J. Butcher. Chairman Chatigny led the pledge and Committee Member Lash recited the invocation.

2. Public Input

Chairman Chatigny invited Autumn Young to address the Board on Item 3 of the agenda in progress. Mrs. Young a resident of Cherry Valley stated that she is in favor that the District provide education for employees. She indicated that it is important to have the best trained and educated people working for the District.

Chairman Chatigny invited Sean Balingit to address the Board on the Education Contract Item. Mr. Balingit indicated that he attended the last meeting, and he was saddened by the way Directors conducted the meeting. He stated that all the people that protested the education for this employee do not represent all of the community or all of the rate payers. He further stated that he fully endorses the decision to write a contract and give Mr. Wilfley an education. He commented that he wants to be heard as an individual.

3. Discussion and Recommendation for Education Contract

C.J. Butcher explained that at the last Board Meeting held on November 14, 2007, there was a lot of input provided by the public regarding the Education Contract for Bryan Wilfley. He stated that there was a memo included in the agenda which indicates the proposed changes to Bryan Wilfley's contract.

- The District will pay 75% of the cost of tuition including books and necessary materials
- Wilfley will pay 25% of tuition including books and materials
- There will be no reimbursement for mileage, food or lodging
- Wilfley may use a District vehicle for transportation however, no mileage reimbursement for personal vehicle use will be allowed
- Wilfley will be required to work a 40 hour work week. Because of the current work related activities Wilfley will prepare a work schedule for approval by the District Engineer prior to each pay period.
- Following completion of his engineering course work and after gaining State registration, Wilfley agrees to work for the District for a period of five years
- Overtime as approved will be paid to Wilfley

Chairman Chatigny invited Frances Flanders to address the Board on this Item. Mrs. Flanders, a rate payer, stated that at the last meeting it was said that the Legal Counsel was the one to redraft the contract and not the Personnel Committee.

C.J. Butcher explained that the recommendations and additions to the contract in tonight's meeting will be incorporated in the contract and Legal Counsel will make the changes. He further explained that the rewritten contract will be presented to the full Board.

It was the recommendation of the committee to send Bryan Wilfley's contract to Legal Counsel to incorporate changes and present to the full board for approval.

4. Adjournment

Chairman Chatigny adjourned the meeting at 6:18 pm.

**RECORD OF THE MINUTES
OF THE FINANCE & AUDIT COMMITTEE OF THE
BEAUMONT CHERRY VALLEY WATER DISTRICT
December 04, 2007**

1. Call to Order

Chairman Lash called the meeting to order at 8:00 a.m., 815 E. 12th Street, Beaumont. Those present at this meeting were Committee Members, Vice President Lash and Director Dopp. Also present was the General Manager, C.J. Butcher, Office Manager, Julie Salinas and Staff Member, Mary Martin.

2. Adoption of the Agenda

General Manager, C. J. Butcher, requested the addition of a memorandum and recommended to make it, Item 6 on the agenda. Copies of this memorandum were made available to the public at the beginning of the meeting.

It was the recommendation of the Audit and Finance Committee to adopt the agenda with changes.

3. Public Input

No public input was received at this time.

4. Review of the Minutes of the November 8, 2007 Meeting.

It was the recommendation of the Audit and Finance Committee to approve the Audit and Finance Committee minutes.

5. Finance and Audit Committee Report

a. Review of Salary Reports

Chairman Lash invited Luwana Ryan to address the Board on this item. Luwana Ryan, a resident of Cherry Valley and rate payer, asked the Committee if the payroll was done in-house.

Office Manager, Julie Salinas, indicated that as January of 2006, the District started doing the payroll in-house.

General Manager C.J. Butcher explained to the Board that the Salary Report was included in the agenda as it was requested by Director Parks. Mr. Butcher explained that the Salary Report shows gross salary amounts. He further indicated that there were three pay periods in the month of November.

Brief discussion continued regarding whether the report needs to be included in the agenda packets from now on.

It was agreed that the current agenda be included in the Board package for the regular agenda.

b. Review Miscellaneous Income Report

General Manager, C.J. Butcher, indicated that the Miscellaneous Income Report was requested to be put on the agenda by Director Ball.

Luwana Ryan requested to speak on this item. Mrs. Ryan commented that one of the reasons this report is needed is to show that the City is paying back their share of what is being spent in the STWMA PC1 report

Brief discussion went on between Committee members and staff regarding the different reports that the District has for the monies that come in (i.e. Account Receivables, Miscellaneous, and Cash Receipting)

It was the recommendation of the Committee to continue to include only the A/R Reports in the agenda from now on.

c. Review of Invoices for November, 2007

Committee member Dopp questioned Staff about what kind of purchase was made from "Custom Trophies", invoice 35770 for \$2750.00.

General Manager, C.J. Butcher, explained that the District had signs made for the Recharge Project for the botanical names of the plants.

After review of various invoices it was the recommendation of the Committee to present invoices to the full Board for approval

d. Review of the November, 2007 Financial Statement

General Manager, C.J. Butcher indicated that the November, 2007 Financial Statement was not included in the agenda packet due to the fact that the month ended on that Friday and the report was completed the following Monday. He recommended that the Committee take a few minutes to review and ask questions.

General Manager, C.J. Butcher, explained that the Uniforms and Employee Benefits cost in the November, 2007 Month End Report is broken down by departments.

Luwana Ryan questioned the Committee about what was included in the Uniforms and Employee Benefits cost and why it was budgeted low.

General Manager, C.J. Butcher, explained that this cost includes uniforms, purchase of boots, safety materials and rain gear. He also explained that the reason it was budgeted low is because the District usually buys uniforms for employees every other year. He also indicated that the District recently bought new uniforms for the crew.

Brief discussion went on regarding the purchase of the diesel which is used for the District's heavy equipment and back up generators on the District's Wells.

It was the recommendation of the Committee to present the November, 2007 Financial Statement to the full Board for approval

e. Review and Acceptance of the Request for Proposals (RFP) for the 2007-2008 Audits

General Manager, C.J. Butcher, informed the Committee and the public that included in the agenda is a Request for Proposals for the District's 2007 and 2008 Audits. RFP's need to be returned to the District by January the 25th for the February Audit and Finance Committee meeting, then take to the full Board for approval of the Audit Committee's recommendation. The District's audit will commence on March 1st, 2008. Branchflower is on track for the completion of his work so that Meyer Hoffman McCann may start the District's Audits on January 14th, 2008. Controller's Report has to be completed 110 days after the end of the year.

No further questions were asked by the Audit and Finance Committee.

It was the recommendation of the Committee to approve and send out the Request for Proposals.

6. Memorandum Regarding Check Register Detail that was Enclosed in the Regular Board Meeting Agenda.

General Manager, C.J. Butcher, indicated that the memorandum added to the agenda was regarding the statement made at the November, 2007 meeting indicating that the previous Audit and Finance Committee only saw "sporadic" detail reports. Mr. Butcher indicated that he instructed staff to pull material out of the archives. The Financial Reports which have the GL numbers and detailed information are from 2000 thru 2005. He further indicated that the reports presented at the Audit and Finance Committee meetings since December 2006 and forward have been detailed reports.

7. Adjournment

Chairman Lash adjourned the meeting at 9:03 a.m.

**RECORD OF THE MINUTES OF THE
WATER QUALITY DEGRADATION ISSUE WORKSHOP
OF THE BEAUMONT CHERRY VALLEY WATER DISTRICT
December 8, 2007**

President Chatigny called the Degradation Issue Workshop to order at 9:00 a.m., 815 12th Street, Beaumont, California. Those present at this workshop were President Chatigny, Vice President Lash, and Directors Dopp, Ball and Parks. Also present at this workshop were General Manager, C.J. Butcher, and Legal Counsel, Gerald Shoaf. President Chatigny led the pledge and Vice President Lash recited the invocation.

1. Mark Wildermuth, (Wildermuth Environmental, Inc.)- Basin Water Quality Model Runs Showing Anticipated Nitrate Plume Movement.

Consultant from Wildermuth Environmental, Mark Wildermuth, presented a slide show on the water quality impacts from on-site waste disposal systems. He indicated that samples were taken from some of the wells in the Cherry Valley Community of Interest (CVCOI), blind samples were sent to three different laboratories: Lawrence Livermore National Laboratory, University of California at Davis and Woods Hole Oceanographic Institute. Results from these studies showed different chemicals were detected. Mr. Wildermuth explained to the public and the Board that if contamination of groundwater is not taken care of, then the contamination will impact the Beaumont Cherry Valley Water District and City of Banning production wells.

2. Joseph C. Reichenberger (District Engineer)- Discussion of Options for Loss of Wells Due to Pollution Plume

District Engineer, Joseph Reichenberger, provided a slide presentation on "Dealing with the Nitrate Contamination in the Beaumont Basin". Mr. Reichenberger explained that the consequences that the District will have if this contamination problem is not taken care of is that a number of District wells will be contaminated and consequently shut down and abandoned. The options that the District has to resolve this issue is to blend the water that can be blended, to provide well head treatment or simply run away from the problem. Mr. Reichenberger explained the Pollution Control Project. This project consists of a series of wells adjacent to the Banning Fault to intercept the contaminated groundwater before it can spread into the Beaumont Basin.

3. Larry Rowe and Charles Bryant (Representatives from Basin Water)- Presentation Regarding Well Head Treatment for Wells Affected by Nitrate/Pollution Plume

Representatives from Basin Water Inc., Charles Bryant and Ron Gamble, provided a slide presentation showing the treatment plant and explained its functions. The removal of contaminants include: Nitrate, Arsenic, TDS, Organics, Iron, Uranium and others. Mr. Bryant explained the different services that the company provides as well as the different implementations to treat groundwater that the company uses. Minimal power demand, significantly lower waste rates than other nitrate removal technologies were some of the advantages that the Basin Water Systems offered. The options of lease or purchase of these treatment plants with "Water Service Agreement" (WSA) were addressed.

4. Sudhir Pardiwala (Raftelis Financial Consultants)- Funding Sources for Dealing with the Nitrate Issues

Raftelis Financial Consultant, Sudhir Pardiwala, provided a slide presentation on the "Impacts of Addressing Nitrate Problems". Mr. Pardiwala explained the Well

Replacement, Well Head Treatment and the Pollution Control Project costs and impacts that the District and the customers would have to deal with. The traditional Debt with an interest rate of 5.0% and the SRF Loan interest rate of 2.6% for a term of 20 years were explained.

5. J. Andrew Schlange (Chief of Watermaster Services)- Impacts on the Beaumont Basin from the Beaumont Basin Watermaster Perspective

Chief of Watermaster Services, J. Andrew Schlange, provided a verbal presentation. Mr. Schlange explained that in order to have quality groundwater, the District has to take care of the pollution problem. He complimented the projects that the District has completed to help save water, one of them being the Recharge Facility. The Beaumont Cherry Valley Water District recommended to sewer the unsewered area of Cherry Valley in September of 2007, with Measure "B". This proposal was rejected by the majority of the votes.

Mr. Schlange mentioned a number of agencies that have faced similar contamination problems like, Bonita Vista Water Company, Chino Basin, Arlington Basin and Los Osos which led all of these agencies to either buy water from other agencies or to treat the current contaminated water at a higher cost to the consumers.

He encouraged the District to keep being the leader in protecting the water quality of the District.

6. Closing Remarks

The Workshop was adjourned at 12:15 p.m.

**RECORD OF THE MINUTES
OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE
BEAUMONT CHERRY VALLEY WATER DISTRICT
December 12, 2007**

1. Call to Order, Pledge of Allegiance, Invocation, Roll Call

President Chatigny called the meeting to order at 7:00 p.m., 815 E. 12th Street, Beaumont, California. Those responding to roll call were President Chatigny, Vice President Lash, Directors Ball, Dopp, and Parks. Also present were the General Manager C.J. Butcher and Legal Counsel, Gerald Shoaf. President Chatigny led the pledge and Vice President Lash recited the invocation.

2. Adoption and Adjustment of Agenda (additions and/or deletions)

General Manager, C.J. Butcher, requested that Item 6a be taken off the agenda as the agreement was not ready to be presented to the full Board. Table Item 6c as the District Engineer wanted to make some additional comments to the draft agreement; and he reported that the applicant for the Detachment request, Item 7d, had requested that this item be tabled for 60 days.

After a brief discussion, Director Ball requested that an item regarding "Will Serve Letters" to developers and an item on discussion of the minutes be added to the January agenda.

Director Parks moved to adopt the agenda with corrections. Vice President Lash seconded. The motion was unanimously approved.

3. Public Input

President Chatigny invited Roxana O'Harra to address the Board on an item not on the agenda. Mrs. O'Harra stated she founded it a little offensive that the Board chose to meet at this location because the space is limited and it is hard for the public to hear.

President Chatigny invited Steve Rhodes to address the Board on an item not on the agenda. Mr. Rhodes, 10587 Johnatan Avenue, representing himself, commented that he attended the District's Workshop and the public was not given the opportunity to comment on the Wildermuth Report. He stated that Mr. Schlange did not inform the public that the Santa Ana Regional Water Quality Board is not planning on doing anything in the area since Supervisor Ashley passed the limits requiring advanced septic systems. He stated that he spoke to Cindy Lee and Mr. Thibeault. Mr. Schlange did not inform the public that Supervisor Ashley has asked STWMA to answer contradictory information presented to the Santa Ana Water Quality Board, LAFCO and the local papers. The information that Wildermuth presented stated that the plume information was based on 7800 septic systems and that there are currently only 1960 or so in the area. The information that RFC presented stated that the growth in the area will stay at lower than 3% a year so that at the year 2030 there is not going to be 7800 septic systems but only 2200. Mr. Wildermuth did not say that all future septic systems will be the advanced type that will remove 50% of the nitrogen and this information is not reflected in his model. The information that Wildermuth presented on SunnyCal is false. Mr. Rhodes stated that these are only some of the items that he

has presented to the local government agencies and that he will inform the public on any updates at future meetings.

President Chatigny invited Patsy Reeley to address the Board on an item not on the agenda. Mrs. Reeley, 10096 Live Oak Avenue, Cherry Valley, stated that she wants to make a comment as a rate payer. The public that attends the meetings do not attend as members of Cherry Valley Acres Neighbors but as private citizens that want to get informed as to how the rate payer's monies are being spent. She stated that she wanted to make a comment as President of Cherry Valley Acres and Neighbors (CVAN). Frequently CVAN gets accused by the GM of illegal acts, such the hacking of the website. She wants those accusations to stop and that she be considered as a rate payer and not as a member of Cherry Valley Acres and Neighbors.

President Chatigny invited Frances Flanders to address the Board on an item not on the agenda. Mrs. Flanders complained to the Board that the meetings should be taking place at the Pass Agency. She also read a section of the Brown Act.

President Chatigny invited Brian Woll to speak on Item 6a. Mr. Woll, 112 11th Street, Beaumont, representing himself, stated that the education issue will not go away. He also stated that he knows that there are other employees that are getting education paid by the District and so they are all in violation of the District's policy which states that only certifications and trainings are to be paid by the District.

President Chatigny invited Lindsay Mabey to address the Board on Item 6a. Mr. Mabey, 10908 Noble Street, Cherry Valley, representing himself, stated that there should be a better way to resolve this issue like maybe hiring someone with experience for less money, instead of paying for the education of these employees.

President Chatigny invited Roxana O'Harra to address the Board on Item 6a. Mrs. O'Harra stated that she found it offensive that the Board brought this item back to discuss and decide.

President Chatigny invited Sarah Eberhardt Rios to address the Board on Item 6a. Mrs. Rios, 9184 Bonita Drive, spoke in favor of education of public employees. She stated that as a rate payer, she wants to invest in the best leadership possible. If the issue is the violation of a policy then it should be dealt with as a separate issue. She also invited her neighbors and the members of the Board to behave appropriately, respectfully and in a professional manner at all times.

President Chatigny invited Autumn Young to address the Board on item 6a. Mrs. Young, 38216 Cherry Valley Blvd., rate payer, expressed her support for education of District employees. She stated that as a rate payer she wants to have the highest quality of people working at the water District and to grow quality people from within is a good thing the District is doing. She stated that employees' education should be encouraged.

President Chatigny invited Sean Balingit to address the Board on item 6a. Mr. Balingit, 1705 Lakeside Avenue, rate payer, spoke in support of education of District employees and he finds no offense that the District takes the decision to educate its employees. He expressed that he wants to be heard as an individual that fully supports the District's decision and urged the Board to move forward on this decision.

President Chatigny invited Luwana Ryan to address the Board on Item 6a. Mrs. Ryan, resident of Cherry Valley, California, stated that equality is what the public is

looking for and that individual contracts can not be made with bargaining unit members without violating the concept of no discrimination and/or favoritism. She also stated that the contract grants rights and privileges not granted to all employees of said bargaining unit and that this should be a policy not a contract.

President Chatigny invited Mr. Natividad to address the Board on Item 6a. Mr. Natividad, a resident of Cherry Valley, stated that there should be a policy open to all employees and this policy should also be voted on.

4. Adoption of the Minutes

a. Minutes of the Regular Meeting of October 10, 2007.

President Chatigny invited Patsy Reeley to address the Board on this item. Mrs. Reeley, a resident of Cherry Valley, stated that on the unapproved minutes of October 10, 2007, page 3918, there is a statement made which stated that Cherry Valley Acres and Neighbors were given \$160,000, which is a false statement. Mrs. Reeley requested that this statement be corrected.

General Manager, C.J. Butcher, apologized for the statement made.

President Chatigny invited Frances Flanders to address the Board on this item. Mrs. Flanders stated that the verbatim of the minutes is not exact because there are words missing and/or changed.

After a brief discussion the Board decided to approve the minutes as written, with corrections and with the additional written comments by Director Ball. It was agreed that this was an acknowledgement that these requests have been made without agreeing or disagreeing that they were accurate and that they should be without approving the change itself and that these changes, corrections and additions will be part of the public record.

Director Parks requested that on page two of the memorandum regarding the verbatim, her response be changed from "I do not recall" to "That is correct."

Director Ball requested that the change be made on page 3921 under Item 9a to reflect what the verbatim states, "David Evans and Associates will work with the District not STWMA and PC1."

Director Dopp made the motion to approve the minutes as amended and to include the request for additional changes by Director Ball as an addendum and to include the verbatim transcription as a second addendum. Vice President Ball seconded. The motion passed by the following roll call vote:

Ayes: Ball, Dopp, Parks, Lash, Chatigny

Noes:

Abstain:

Absent:

b. Minutes of the Regular Meeting of November 14, 2007.

President Chatigny invited Luwana Ryan to address the Board on this item. Mrs. Ryan requested that on the minutes of November 14, 2007, page 4, 4th paragraph the following changes be made: change "lously" to "unilaterally", change "violating" to "spending" and "real" to "Board".

Director Ball stated that he will turn in additional written changes to the minutes of November 14, 2007.

Director Ball motioned to table the minutes of November 14, 2007 and he will supply the list of his reasoning and how the minutes are different from what is being transcribed. Director Parks seconded. The motion passed unanimously.

5. Finance and Audit Committee Report and Recommendations

a. Acceptance of September 2007 Financial Statement

President Chatigny invited the staff to report on this item. General Manager, C.J. Butcher, explained that the September 2007 Financial Statement was tabled because there was an odd number under the Water Purchase Column which is part of an invoice that was paid to Redwine and Sherrill.

Director Parks stated that she was not comfortable with approving the Financial Statements until an audit is done.

Vice President Lash motioned to accept the September 2007 Financial Statement. Director Dopp seconded. The motion passed by the following roll call vote:

Ayes: Dopp, Lash, Chatigny
Noes: Ball and Parks
Abstain:
Absent:

b. Acceptance of Third Quarter Financial Report

General Manager, C.J. Butcher stated that this item was also tabled for the same reason.

Vice President Lash motioned to accept the Third Quarter Financial Report. Director Dopp seconded. The motion passed by the following roll call vote:

Ayes: Lash, Dopp, Chatigny
Noes: Ball and Parks
Abstain:
Absent:

c. Acceptance of October 2007 Financial Statement

President Chatigny invited Luwana Ryan to address the Board on this item. Mrs. Ryan indicated that the November 2007 Financial Statement shows a cash position of \$5,264,807.72 and the November 2006 cash position showed \$15,336,981 which has a decline of almost \$10,000,000. She stated that the Board needs to look and analyze the Financial Statements before making any decisions.

General Manager, C.J. Butcher, stated that the majority of the money on deposit is developer's money. The District has done a large amount of capital projects like the Recycled Water system, completely rebuilt the 2750 Pressure Zone, three Wells are currently under construction and the office remodel project. All of these monies are spent out of the developer's fees.

Vice President Lash motioned to accept the October 2007 Financial Statement. Director Dopp seconded. The motion passed by the following roll call vote:

Ayes: Dopp, Lash, Chatigny
Noes: Ball and Parks
Abstain:
Absent:

d. Acceptance of November 2007 Financial Statement

Director Dopp motioned to accept the November 2007 Financial Statement. Vice President Lash seconded. The motion passed by the following roll call vote:

Ayes: Dopp, Lash, Chatigny
Noes: Ball and Parks
Abstain:
Absent:

e. Approval and Payment of Invoices for the Month of November 2007

President Chatigny requested the Committee to report on this item. Vice President Lash reported that the Committee reviewed and questioned several items, took public input and questions were answered.

Director Parks questioned invoice for Quality Construction for \$45, 4391.26 and she did not see any big invoices from DeForge. She also questioned check 35724 for \$5447.86.

General Manager, C.J. Butcher, stated that Quality Construction is in the Design Contract and there should not be any more invoices from DeForge because they were doing the framing work on the office building. He also explained that invoice 35724 for large equipment was possibly for the repair of the John Deere, backhoe. He indicated that he will obtain more backup information for this check, make a copy of the invoice and call her in the morning with an answer.

Director Ball questioned as to when the bid was accepted from Ray Martinez. He also questioned if at the time of the bid for the construction of the building, there were any other bids presented.

C.J. Butcher stated that he will provide a copy of the proposal and a copy of the minutes of when it was approved.

Vice President Lash stated that he was at the District office when the Fellowship of the Pass was making a large payment and he complimented the staff for the polite and fast service provided.

Director Ball questioned a salary error on Emanuel Salinas's salary expense (page 3). He stated that it looks like it was \$2084.10 that was paid back to the District and it was posted under Education Expense.

General Manager, C.J. Butcher, explained that if the employee is working on education related work then it has to be posted under education expenses. He explained that this amount was accumulated over a period of time and when the error was found, Mr. Salinas was requested to reimburse the District. C.J. Butcher stated that he will ask Mr. Branchflower, who can better explain this issue, to write a memo explaining the posting of this payment.

Vice President Lash motioned to approve the payment of invoices for the month of November 2007. Director Dopp seconded. The motion passed by the following roll call vote:

Ayes: Dopp, Lash, Chatigny
Noes: Parks and Ball
Abstain:
Absent:

6. Personnel Committee Reports and Recommendations

a. Employee Education and Expense Issue

This item was removed from the agenda at the beginning of the meeting.

b. Housing Agreements

Legal Counsel, Gerald Shoaf, reported that he had reviewed the agreements for the four housing units, starting from the year 2000. 1998 Policy was suspended thereafter. After Mr. Butcher came back to the District in 2000, as part of a settlement for wrongful termination, a Housing Agreement and Employment Agreement were approved. It is stated in the agreement that the District will pay up to \$250 per month for utilities and will pay all maintenance costs. The other three housing units, according to the original suspended policy, were to be determined by the General Manager as to who will reside in these houses. These agreements, starting in 2000, provided \$250 per month in utilities to be paid by the District and the District paying all of the maintenance costs. There were amendments made to the agreements in 2004 and 2006 and these amended agreements were not brought in front of the Board as there is no minutes that reflect that. He recommended that the Board needs to review the housing agreements and determine if they are appropriate or if they should be amended and what recommendations or actions need to be made or taken. Mr. Shoaf recommended that the Committee make recommendation on changes.

President Chatigny invited Barbara Voigt to address the board on this item. Mrs. Voigt stated that if the 1998 Policy was tabled, then this policy is still in effect.

Legal Counsel, Gerald Shoaf, recommended that the Housing Agreements be sent to the corresponding committee to be reviewed and determine if they are acceptable and if they are not acceptable to determine how the Board will deal with any changes.

Director Ball stated that this policy was in response to a Grand Jury investigation which in effect stated that the District did not have a policy. Director Ball stated that the District has a 1998 policy; in 1999 the General Manager was brought back to the District. The policy stated: "this Policy for District residences should control over any provisions of a lease for employee housing in the event of any conflicts between provisions of the policy and the lease" The attorney who wrote this and the Board understood that there were problems prior to this with the housing and that is why the policy was created and this sentence was written in there for that reason. Director Ball stated that the way he read it is that if there is conflict with an agreement then the policy supersedes the agreement. There was a Personnel Committee meeting on January 3rd, and this draft policy manual was tabled. He indicated that it has always been a standard procedure that if a document is a draft then, it should be labeled "draft"; the 1998 Policy was not labeled as a "draft".

Legal Counsel, Gerald Shoaf, indicated that the practical suggestion is to take the current agreements, review them and determine if there is something that the Board wants to continue with.

General Manager, C.J. Butcher stated that when he came back to the District in 2000, as part of the lawsuit settlement, the housing agreement was established. The agreements were draft by the attorneys. Mr. Butcher stated that there are enough problems and the Board needs to review the agreements again.

Director Ball requested that the motion be amended to reflect that Legal Counsel bring his comments at the next meeting.

President Chatigny motioned that the Housing Agreements be referred back to the Personnel Committee to review and then brought back to the full Board with written comments by Legal Counsel, Gerald Shoaf. Director Dopp seconded. The motion passed by the following roll call vote:

Ayes: Ball, Dopp, Parks, Lash and Chatigny

Noes:

Abstain:

Absent:

c. District Engineer "At Will Employment Contract"

This item was tabled at the beginning of the meeting.

7. Discussion and Possible Action Items

a. Letter from San Gorgonio Pass Water Agency Regarding the State Water Project Contractors Authority 2008 Dry Year Transfer Program

General Manager, C.J. Butcher, stated that the "Dry Year Transfer Program" is a very good program that the State Water Contractors have. The District had 1948 acre feet of water delivered from the Little San Gorgonio Canyon and the "Temporary Surplus" in the Beaumont Basin trough 2014 as part of the stipulated judgment.

General Manager, C.J. Butcher, further explained the different sources of water that the District still has, like the overlyer water which, if not used, will belong to the "appropriative pools" or Banning, BCVWD, Yucaipa and South Mesa. He also explained the steps that the District still needs to complete before the recycled water system can be completed and later be put into the Recharge Facility.

After a lengthy discussion between Board members, staff and the public it was decided that the District does not need to make any decisions on whether or not to buy any additional water at this time. The District has until January 15th to make a decision on whether or not they wish to buy water.

Director Parks motioned to table this item and bring it back at the next meeting. Vice President Lash seconded. The motion passed unanimously.

b. Ad-hoc Committee to Meet with the Beaumont Cherry Valley Recreation and Parks Committee to Discuss Lease of Well Site Recreation Area

President Chatigny appointed Director Dopp and Vice President Lash to be part of the Ad-hoc Committee to study the well site.

General Manager, C.J. Butcher indicated that he spoke to Beaumont Cherry Valley Recreation and Parks District General Manager, Mickey Valdivia, about the possibility of the lease of a park property for a replacement well. The District lost Well 2 a couple of years ago. Since the City approved houses in the well field and the construction will require a 24-7 drilling operation, people surrounding the area will not tolerate this noise. The District needs to work out a lease agreement with the Recreation and Parks District.

Legal Counsel, Gerald Shoaf stated that no motion was needed on this item.

c. Bids for Installation of Advantex Septic Tank Systems

General Manager, C.J. Butcher, indicated that the current system at this residence (12303 Oak Glen Road) is in the worse shape than any of the other three District residences and needs to be replaced. He stated that this work will be monitored by the Riverside County Health as well as the District.

After a brief discussion, Vice President Lash moved to install the Advantex Septic Tank System at the 12303 Oak Glen Road residence. President Parks seconded. The motion passed unanimously.

d. Detachment Request from Merlin Properties, LLC (Riedman)

This item was tabled at the beginning of the meeting.

e. Consideration by the Board Concerning Possible Business Closure on Monday, December 24th and Monday, December 31st, 2007.

President Chatigny invited Steve Rhodes to address the Board on this item. Steve Rhodes, a resident of Cherry Valley, recommended that the Board not approve the days off. He stated that if the days are given off then the Board needs to negotiate some kind of trade. He indicated that the holidays falling on these days is not a reason not to go to work.

President Chatigny invited Susie Morrow to address the Board on this item. She stated she was a State employee for 26-1/2 years and they had a policy to have four hours off to take at their own choice. She stated that an option could be that they could use their vacation time to take this time off.

After a brief discussion Director Dopp moved to approve to close both days with pay. Vice President Lash seconded. The motion passed with the following roll call:

Ayes: Dopp, Lash, Parks and Chatigny
Noes: Ball
Abstain:
Absent:

f. Board Members Handbook (Suggested by Facilitators)

Legal Counsel, Gerald Shoaf, stated that he will get a proposal from Annette Hubbell and bring it back to the full Board.

Director Parks motioned to table this item until the next meeting. Vice President Lash seconded. The motion passed unanimously.

8. Board Members Reimbursement Policy

Legal Counsel, Gerald Shoaf requested that the Board submit their comments to be added to the Reimbursement Policy, by December 21, 2007.

President Chatigny invited Barbara Voigt to address the Board on this item. Mrs. Voigt stated that the Board needs to attend meetings to get better informed and she recommends that the District not discourage Board members from attending these meetings.

Director Ball requested this item to be tabled at the present time and have additional comments submitted to Legal Counsel by December 21, 2007. Director Dopp seconded. The motion passed unanimously.

9. Board Members Compensation Policy

Legal Counsel, Gerald Shoaf indicated that the Water Code Section 20202 states that compensation increases has to be approved by an ordinance.

Public Hearing Regarding the Board Members Compensation Policy

Open Public Hearing

President Chatigny opened the Public Hearing at 9:48 p.m.

Public Comment

President Chatigny invited patsy Reeley to address the Board on this item. Mrs. Reeley stated that she remembers when the compensation was raised from \$150 to \$200 and she remembers the President of the Board at that time, President Brey, stating that "a raise would never happen again."

President Chatigny requested Luwana Ryan to address the Board on this item. Mrs. Ryan commented that the budget for this item is over budget by more than \$12,000. She requested that this item be budgeted properly.

Close Public Hearing

President Chatigny closed the Public Hearing at 9:50 p.m.

- a. Adoption of Ordinance 2007-1 Ordinance of the Board of Directors of the Beaumont Cherry Valley Water District providing for Compensation of Members of the Board of Directors**

ORDINANCE NO. 2007-1

**ORDINANCE OF THE BOARD OF DIRECTORS OF THE
BEAUMONT-CHERRY VALLEY WATER DISTRICT PROVIDING FOR
COMPENSATION OF MEMBERS OF THE
BOARD OF DIRECTORS**

THE BOARD OF DIRECTORS OF THE BEAUMONT-CHERRY VALLEY WATER DISTRICT, RIVERSIDE COUNTY, CALIFORNIA, DOES ORDAIN as follows:

Section 1. Purpose. This Ordinance is enacted pursuant to Section 20200 et seq. of the Water Code of California.

Section 2. Compensation and Operative Date.

A. Each Director shall receive \$200.00 compensation per day for each day's service rendered at meetings or events specified in the Policy Statement entitled "Board Member's Compensation and Expense Reimbursement" adopted this same date and as amended from time to time, not exceeding a total of ten (10) days in any calendar month.

THE FOREGOING ORDINANCE was introduced at a meeting of the Board of Directors of the Beaumont-Cherry Valley Water District held on December 12, 2007, following a public hearing, notice of which was published in the Press Enterprise. This Ordinance takes effect 60 days from and after the date of its passage.

PASSED and ADOPTED by the Board of Directors of the Beaumont-Cherry Valley Water District at a regular meeting held on December 12, 2007 following a public hearing by the following vote:

After a brief discussion Director Parks motioned to approve Ordinance 2007-1. Director Dopp seconded. The motion passed by the following roll call vote:

Ayes: Ball, Dopp, Parks and Chatigny
 Noes: Lash
 Abstain:
 Absent:

10. Director's Activities Report for the Month of November 2007

Director Parks commented that at the District's Workshop there was no roll call taken and she wanted to put it in the record that all of the Board members attended this Workshop.

Director Parks reported that she attended the San Geronio Pass Agency meeting held on December 3rd, 2007. There was a new position open to hire an O & M personnel. It was brought to the attention of the Pass Agency Board that they did not have a policy for reserve funds for unexpected legal counsel. The Board approved the agency to co-sponsor the Riverside County Symposium. They obtained a partial grant, 75% to drill a well in the Cabazon Basin.

Director Parks reported that at the December 11, 2007 meeting of the Yucaipa Valley Water District, it was reported that the brine line is in the drafting stage. It will run from the water treatment plant down San Timoteo Canyon to the 215 and 10 Freeways and it is possible that this project will start in 2009 and it could take approximately two years to complete. All new houses being built in the Yucaipa area will have dual plumbing.

11. Reports

a. General Manager's Report

- Recharge Facility – Mr. Butcher reported that the District has been receiving State Project water since the last week of October and there has not been any algae in the ponds.
- New Office – Mr. Butcher reported that the remodel of the building will not be completed by Christmas of 2007. He requested that President Chatigny appoint a committee to help with the selection of the furniture and colors for the interior design. President Chatigny appointed Director Parks and himself to complete this task. Mr. Butcher announced that Ray Martinez and Associates will be sending invitations to the Board for the walk through of the building.

- Wells 25, 26 and 29 – Mr. Butcher reported that Well 26 is completed; there is only a retention that needs to be paid and the well needs to be flushed and sampled. As for Wells 25 and 29, the buildings are under construction and the pumping equipment still needs to be put in the ground. The estimated completion date is April of 2008.

Brief discussion went on regarding the possibility of having the District meetings at other locations due to the current building not having the capacity to accommodate all of the people attending the meetings.

12. Closed Session

a. Pursuant to Government Code Section 54957, Discussion and Possible Action Regarding General Manager Performance Evaluation

President Chatigny adjourned to Closed Session at 10:10 p.m.

President Chatigny reconvened from Closed Session at 11:05 p.m.

Legal Counsel Shoaf gave no status report regarding the General Manager's Performance Evaluation; the Board took no action on this item.

13. Adjournment

President Chatigny adjourned the meeting at 11:05 p.m.



**BEAUMONT CHERRY VALLEY WATER DISTRICT
AGENDA
REGULAR MEETING OF THE FINANCE & AUDIT COMMITTEE
Wednesday, January 2, 2008 at 8:00AM
815 E. 12th Street
Beaumont, CA 92223**

Assistance for the Disabled: If you are disabled in any way and need accommodation to participate in the meeting, please call Blanca Marin Administrative Assistant, at (951) 845-9581 Ext. 23 for assistance so the necessary arrangements can be made.

1. Call to Order
2. Adoption of the Agenda
3. Public Input

Anyone wishing to address the Board on any item that is not set for public hearing, or any topic within the Board's jurisdiction that is not on the agenda, may do so at this time. This is not a time for Board Member comment or action, but the Board may ask questions for clarification or make a referral to staff for factual information to be reported back to the Board at a later meeting. When called upon, please state your name and address for the record, who you represent and any statement you wish to make. Each Speaker and/or Presenter is limited to three minutes.

4. Review of the Minutes of the December 4, 2007 Meeting.

Committee Recommendation: Present to full Board for approval

5. Finance and Audit Committee Report

- a. Review of A/R Report

Committee Recommendation: Present to full Board for approval

- b. Review of Invoices for December, 2007


Committee Recommendation: Present to full Board for approval

- c. Review of the December, 2007 Financial Statement

Committee Recommendation: Present to full Board for approval

6. Adjournment


MEMORANDUM

To: Board of Directors
From: Julie Salinas, Office Manager 
Subject: December Month End Financial Statement
Date: 01/02/08
Cc: C.J. Butcher, General Manager

Following the Finance & Audit Committee meeting held at 8 am on Wednesday, January 2, 2008, two corrections were made to the December Month End Financial Statement. The expenses for 1-5-5200-237 and 1-5-5200-243 were omitted from the presented version and a calculation error was detected in the year to date column for Non Operating Revenue.

Included in this agenda package is a corrected version of the December Month End Financial Statement.

MEMORANDUM

To: Finance & Audit Committee
From: Julie Salinas, Office Manager 
Subject: December Month End Financial Statement
Date: 12/28/07
Cc: C.J. Butcher, General Manager

District staff has begun working on the *Year End Report* as well as the budget for the calendar year ending December 31, 2008. Several adjustments were made as shown on the attached GL5020 Report, *Journal Voucher Details*.

Accounts 1-5-5200-510 Diesel Fuel for Backup Generators and 1-5-5200-523 Oil for Wells were terminated. All expenses allocated to 1-5-5200-510 were transferred to 1-5-5200-515 Power for Pumping (aka Utilities – Electric). All expenses allocated to 1-5-5200-523 were transferred to 1-5-5200-513 Maintenance Equipment.

On the Operating/Non Operating Revenue side, the District received the City of Beaumont's share of the Fiscal Year 2007/2008 Budget for Project Committee No. 1. The income is shown under 1-4-4020-421 Front Footage Fees and Other Reimbursements.

Included in 1-5-5500-556 Office Equipment/Service Agreements this month was the support cost for Vadim (Operational Software) for the calendar year 2008 (\$22,517.20).

Beaumont Cherry Valley Water District
December 2007
Month End Financial Statement

OPERATING REVENUE		December	Year to Date	2007 Budget
1-1-1230-171	Water Sales	353,979.72	4,332,857.44	4,013,250.00
1-1-1230-171	Service Charges	118,000.65	2,065,849.45	1,895,000.00
1-1-1230-177	Importation Charge	110,716.66	1,133,866.09	1,255,500.00
1-1-1230-178	SCE Power Charge	110,994.14	940,230.98	1,732,500.00
1-4-4010-404	Installation Charges	21,390.00	1,835,585.22	1,450,656.00
1-4-4010-405	Construction Meter Rental Deposit	2,250.00	57,010.00	45,000.00
1-4-4010-407	Reimbursement - Customers	274.90	65,541.00	50,000.00
1-4-4010-408	Backflow Devices	-	-	250.00
1-4-4010-409	Reimbursement - Insurance	-	4,044.00	-
1-4-4010-410	Returned Check Fees	-	-	-
1-4-4010-411	Miscellaneous Income	2,348.32	36,297.34	15,000.00
1-4-4010-412	Rental Income	100.00	1,100.00	1,200.00
1-4-4010-413	Development Reimbursement	-	216,362.09	180,000.00
1-4-4010-440	Engineering/Inspection Fees	15,000.00	443,150.00	1,300,000.00
			-	
TOTAL OPERATING REVENUE AND WATER SALES		735,054.39	11,131,893.61	11,938,356.00
OPERATING EXPENSES		December	Year to Date	2007 Budget
Source of Supply & Water Treatment				
1-5-5200-237	HEALTH INSURANCE	4,791.09	33,986.84	35,000.00
1-5-5200-243	RETIREMENT/CALPERS	7,727.31	63,900.12	56,500.00
1-5-5200-501	LABOR	19,442.19	325,763.42	199,000.00
1-5-5200-502	BEREAVEMENT/SEMINAR/JURY DUTY (LABOR)	-	1,281.81	1,700.00
1-5-5200-503	SICK LEAVE	-	3,087.12	5,800.00
1-5-5200-504	VACATION	-	3,379.80	14,000.00
1-5-5200-505	HOLIDAYS	-	4,942.47	9,100.00
1-5-5200-507	LIFE INSURANCE	49.00	1,002.16	825.00
1-5-5200-508	UNIFORMS, EMPLOYEE BENEFITS	-	1,596.96	650.00
(1)1-5-5200-510	DIESEL FUEL FOR BACKUP GENERATORS	-	-	-
1-5-5200-511	TREATMENT & CHEMICALS	-	74,514.43	60,000.00
1-5-5200-512	LAB TESTING	52.00	52,236.55	35,000.00
(2)1-5-5200-513	MAINTENANCE EQUIPMENT	2,785.15	164,323.88	60,000.00
1-5-5200-514	UTILITIES - GAS	11.18	22.03	250.00
(3)1-5-5200-515	UTILITIES - ELECTRIC	102,747.47	1,478,964.22	1,333,611.00
(4)1-5-5200-517	TELEMETRYMAINTENANCE	987.20	5,565.14	9,500.00
1-5-5200-518	SEMINAR & TRAVEL EXPENSES	-	505.00	500.00
1-5-5200-519	EDUCATION EXPENSES	55.00	129.50	1,500.00
1-5-5200-520	WORKER'S COMPENSATION	729.28	18,163.98	16,000.00
(5)1-5-5200-523	OIL FOR WELLS	-	-	-
1-5-5200-620	Purchase State Project Water	119,426.00	796,916.00	1,650,000.00
1-5-5200-621	GROUNDWATER PURCHASE (SMWC)	356.00	288,285.00	210,000.00
	Subtotal	259,158.87	\$ 3,318,566.43	3,698,936.00
(1) Account Terminated - Funds transferred to 1-5-5200-515 (JV#185,186,187,188,190-191)				
(2) Journal Voucher 191 (\$1,844.25)				
(3) Journal Vouchers 185-188,190-191 (\$49,863.28)				
(4) Journal Voucher 192 - Funds transferred to CIP 2-1-0307 Telemetry System (Depreciation)				
(5) Account Terminated - Funds transferred to 1-5-5200-513 (JV#191 \$1,844.25)				
Transmission and Distribution		December	Year to Date	2007 Budget
1-1-1113-123	COST OF INSTALLATIONS	11,337.92	909,861.36	956,000.00
1-5-5300-237	HEALTH INSURANCE	11,187.60	65,301.66	73,000.00
1-5-5300-243	RETIREMENT/CALPERS	9,931.03	76,603.53	116,000.00
1-5-5300-501	LABOR	20,069.54	301,683.50	470,000.00
1-5-5300-502	BEREAVEMENT/SEMINAR/JURY DUTY (LABOR)	646.05	5,814.49	1,700.00
1-5-5300-503	SICK LEAVE	802.33	15,330.97	27,000.00
1-5-5300-504	VACATION	137.53	12,333.24	23,000.00
1-5-5300-505	HOLIDAYS	-	14,030.51	23,000.00
1-5-5300-507	LIFE INSURANCE	65.83	1,419.73	1,050.00
1-5-5300-508	UNIFORMS, EMPLOYEE BENEFITS	210.60	7,547.42	600.00
1-5-5300-518	SEMINAR & TRAVEL EXPENSES	-	2,402.09	500.00
1-5-5300-519	EDUCATION EXPENSES	19.75	1,819.75	500.00
1-5-5300-520	WORKER'S COMPENSATION	1,201.19	25,962.44	39,000.00
1-5-5300-530	MAINTENANCE PIPELINE/FIRE HYDRANT	8,819.11	21,362.15	10,500.00
1-5-5300-531	LINE LOCATES	113.60	2,660.86	3,500.00
1-5-5300-532	BLACKTOP REPAIRS	120.00	486.17	25,000.00
1-5-5300-534	MAINTENANCE METERS/SERVICES	-	8,894.20	350,000.00
1-5-5300-535	BACKFLOW DEVICES	-	881.86	1,200.00
1-5-5300-536	MAINTENANCE RESERVOIRS/TANKS	-	8,370.00	1,000.00
1-5-5300-537	MAINTENANCE PRESSURE REGULATORS	-	37.25	5,000.00
1-5-5300-538	INSPECTIONS	2,518.39	519,647.08	350,000.00
	Subtotal	67,180.47	\$ 2,002,450.26	2,477,550.00

Beaumont Cherry Valley Water District
December 2007
Month End Financial Statement

Meter Reading/Customer Service	December	Year to Date	2007 Budget
1-5-5400-237 HEALTH INSURANCE	3,718.05	24,195.14	31,000.00
1-5-5400-243 RETIREMENT/CALPERS	2,422.25	20,406.49	23,000.00
1-5-5400-501 LABOR	3,965.53	91,917.27	102,000.00
1-5-5400-502 BEREAVEMENT/SEMINAR/JURY DUTY (LABOR)	-	-	430.00
1-5-5400-503 SICK LEAVE	-	1,058.15	4,100.00
1-5-5400-504 VACATION	-	1,762.41	4,800.00
1-5-5400-505 HOLIDAYS	-	1,851.49	4,800.00
1-5-5400-507 LIFE INSURANCE	17.13	313.93	600.00
1-5-5400-508 UNIFORMS, EMPLOYEE BENEFITS	86.19	698.01	2,850.00
1-5-5400-518 SEMINAR & TRAVEL EXPENSES	-	-	400.00
1-5-5400-519 EDUCATION EXPENSES	-	479.96	100.00
1-5-5400-520 WORKER'S COMPENSATION	330.99	5,756.58	9,000.00
Subtotal	10,540.14 \$	148,439.43	183,080.00

Expenses	December	Year to Date	2007 Budget
1-5-5500-237 HEALTH INSURANCE	13,831.92	96,829.37	86,000.00
1-5-5500-241 MEDICARE	3,087.77	23,879.88	43,200.00
1-5-5500-243 RETIREMENT/CALPERS	18,808.67	154,508.45	110,000.00
1-5-5500-501 LABOR	37,167.35	536,083.75	483,000.00
1-5-5500-502 BEREAVEMENT/SEMINAR/JURY DUTY (LABOR)	-	1,569.06	3,300.00
1-5-5500-503 SICK LEAVE	984.38	17,295.03	8,400.00
1-5-5500-504 VACATION	-	29,754.27	29,500.00
1-5-5500-505 HOLIDAYS	-	20,539.75	25,000.00
1-5-5500-507 LIFE INSURANCE	134.44	2,768.83	2,800.00
1-5-5500-508 UNIFORMS, EMPLOYEE BENEFITS	130.00	472.92	1,650.00
1-5-5500-518 SEMINAR & TRAVEL EXPENSES	857.59	16,278.51	18,500.00
1-5-5500-519 EDUCATION EXPENSES	1,650.38	5,268.99	18,500.00
1-5-5500-520 WORKER'S COMPENSATION	1,033.71	21,362.31	13,000.00
1-5-5500-521 SOCIAL SECURITY	11,643.92	96,685.87	180,000.00
1-5-5500-553 TEMPORARY LABOR	-	4,450.55	1,500.00
1-5-5500-555 OFFICE SUPPLIES	3,970.59	63,916.50	37,500.00
1-5-5500-556 OFFICE EQUIPMENT/SERVICE AGREEMENTS	27,772.81	140,035.09	80,000.00
1-5-5500-557 OFFICE MAINTENANCE	775.00	29,190.73	35,000.00
1-5-5500-558 MEMBERSHIP DUES	98.17	32,539.05	18,500.00
1-5-5500-559 ARMORED CAR	384.67	4,594.20	5,500.00
1-5-5500-560 OFFICE EQUIPMENT/MAINTENANCE & REPAIRS	103.75	3,093.94	1,000.00
1-5-5500-561 POSTAGE	-	48,404.38	40,000.00
1-5-5500-562 SUBSCRIPTION	45.50	2,079.94	3,600.00
(1) 1-5-5500-563 MISCELLANEOUS OPERATING SUPPLIES	3,497.94	25,415.04	25,000.00
1-5-5500-564 MISCELLANEOUS TOOLS/EQUIPMENT	389.34	16,729.59	15,000.00
1-5-5500-567 EMPLOYEE FIRST AID/MEDICAL	53.28	293.28	800.00
1-5-5500-568 RANDOM DRUG TESTING	-	25.00	-
1-5-5500-570 PROPERTY INSURANCE	-	86,596.00	82,000.00
1-5-5500-572 STATE MANDATES AND TARRIFFS	2,819.21	22,515.74	18,500.00
1-5-5500-573 MISCELLANEOUS EXPENSES	87.54	5,106.69	9,000.00
1-5-5500-574 PUBLIC EDUCATION	-	9,918.65	6,500.00
1-5-5510-550 BOARD OF DIRECTOR FEES	2,400.00	52,505.84	38,000.00
1-5-5510-551 SEMINAR & TRAVEL EXPENSES	-	804.00	1,500.00
1-5-5510-552 ELECTION EXPENSES	-	24,085.00	20,000.00
Subtotal	131,727.93 \$	1,595,596.20	1,461,750.00

(1) Journal Voucher #189 - Transferred to CIP 2-1-0705 (lowering of pipe in 1st Street)

Maintenance and General Plant	December	Year to Date	2007 Budget
560 MAGNOLIA AVENUE - COMMERCIAL OFFICE			
1-5-5610-514 UTILITIES - GAS	-	98.88	600.00
1-5-5610-515 UTILITIES - ELECTRIC	842.72	12,419.20	16,621.00
1-5-5610-580 UTILITES - TELEPHONE	4,714.16	71,806.29	39,500.00
1-5-5610-581 UTILITIES - SANITATION	593.10	8,595.30	7,500.00
1-5-5610-582 MAINTENANCE/REPAIR	441.00	2,884.26	10,000.00
12030 OAK GLEN ROAD - DISTRICT RESIDENCE			
1-5-5615-515 UTILITIES - ELECTRIC	272.19	3,154.96	3,582.00
1-5-5615-582 MAINTENANCE/REPAIR	-	4,184.81	3,500.00
1-5-5615-583 UTILITIES - PROPANE	-	1,680.80	2,265.00

Beaumont Cherry Valley Water District
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Month End Financial Statement

Maintenance and General Plant Cont.		December	Year to Date	2007 Budget
13695 OAK GLEN ROAD - DISTRICT RESIDENCE				
1-5-5620-515	UTILITIES - ELECTRIC	91.51	1,432.50	1,740.00
1-5-5620-582	MAINTENANCE/REPAIR	-	1,178.07	2,200.00
1-5-5620-583	UTILITIES - PROPANE	-	2,222.80	2,593.00
13697 OAK GLEN ROAD - DISTRICT RESIDENCE				
1-5-5625-515	UTILITIES - ELECTRIC	205.34	2,427.01	2,820.00
1-5-5625-582	MAINTENANCE/REPAIR	-	1,424.10	2,200.00
1-5-5625-583	UTILITIES - PROPANE	-	1,815.94	2,700.00
9781 AVENIDA MIRAVILLA - DISTRICT RESIDENCE				
1-5-5630-515	UTILITIES - ELECTRIC	-	1,873.22	2,244.00
1-5-5630-582	MAINTENANCE/REPAIR	300.00	3,200.61	2,200.00
1-5-5630-583	UTILITIES - PROPANE	435.11	1,904.27	2,460.00
MAINTENANCE AND GENERAL PLANT				
1-5-5700-589	AUTO/FUEL	13,013.45	107,375.78	93,000.00
1-5-5700-590	SAFETY EQUIPMENT	-	8,378.44	
1-5-5700-591	COMMUNICATION MAINTENANCE	-	-	1,000.00
1-5-5700-592	REPAIR MAINTENANCE & GENERAL EQUIPMENT	-	4,859.87	9,500.00
1-5-5700-593	REPAIR VEHICLES AND TOOLS	1,329.04	46,438.47	17,200.00
1-5-5700-594	LARGE EQUIPMENT MAINTENANCE	1,302.95	34,729.97	21,000.00
1-5-5700-596	AUTO/EQUIPMENT OPERATION	766.25	14,685.63	40,000.00
1-5-5700-597	MAINT/GENERAL CYN & PONDS	3,013.86	11,796.56	85,000.00
1-5-5700-598	LANDSCAPE MAINTENANCE	439.95	31,118.95	125,000.00
			-	
	Subtotal	27,760.63	\$ 381,686.69	496,425.00

Professional Services		December	Year to Date	2007 Budget
1-5-5810-611	GENERAL (ATTORNEY)	8,667.78	86,762.67	30,000.00
1-5-5810-612	DEVELOPMENT - REIMB. LEGAL	-	5,921.50	15,000.00
1-5-5810-614	AUDIT	-	8,100.00	25,000.00
1-5-5820-611	GENERAL (ENGINEERING)	3,296.57	89,928.49	85,000.00
1-5-5820-612	DEVELOPMENT - REIMB. ENGINEERING	-	267,512.42	350,000.00
1-5-5820-613	STWMA BASIN MANAGEMENT EXPENSE	-	76,412.00	300,000.00
1-5-5820-614	STWMA - PROJECT COMMITTEE NO. 1	23,703.48	250,074.31	182,544.00
1-5-5820-615	ENGINEERING REC WATER	-	-	25,000.00
**2-1-0618	CV SEPTIC TANK STUDY	1,613.00	198,523.46	600,000.00
* 2-1-0623	SEWERING CVCOI (SRF LOAN)	4,181.93	344,329.44	600,000.00
	Subtotal	41,462.76	1,327,564.29	2,212,544.00

*2007 Proposed Budget for Sewering CVCOI \$1,200,000 - has been split between SRF Loan and Study

** Measure B costs included.

SUMMARY (General Fund/Operating)					
	Grand Total Income	\$	735,054.39	\$	11,131,893.61
	Grand Total Expenses	\$	537,830.80	\$	8,774,303.30
	Surplus (Deficit)	\$	197,223.59	\$	2,357,590.31
				\$	1,408,071.00

NON OPERATING REVENUE		December	Year to Date	2007 Budget
1-4-4020-421	*Front Footage Fees & Other Reimb	\$ 104,786.00	478,013.77	-
1-4-4020-422	Facility Fees - Wells	\$ -	918,694.31	-
1-4-4020-423	Facility Fees - Water Rights (SWP)	\$ -	785,141.45	-
1-4-4020-424	Facility Fees - Water Treatment Plant	\$ -	483,790.94	-
1-4-4020-425	Facility Fees - Local Water Resources	\$ -	249,786.73	-
1-4-4020-426	Facility Fees - Recycled Water Fac.	\$ -	527,421.04	-
1-4-4020-427	Facility Fees - Transmission	\$ -	766,683.08	-
1-4-4020-428	Facility Fees - Storage	\$ -	971,542.11	-
1-4-4020-429	Facility Fees - Booster	\$ -	77,587.91	-
1-4-4020-430	Facility Fees - Pressure Reducing Sta	\$ -	39,631.25	-
1-4-4020-431	Facility Fees - Misc. Projects	\$ -	33,923.78	-
1-4-4020-432	Facility Fees - Financing Costs	\$ -	153,047.89	-
1-4-4020-435	Interest	\$ -	532,335.91	-
	TOTAL NON OPERATING REVENUE	\$ 104,786.00	\$ 6,017,600.17	-
Summary of Non Operating Revenue/Expenses				
	Non Operating Revenue	\$	104,786.00	
	Capital Expense	\$	718,944.60	
		\$	(614,158.60)	

Beaumont Cherry Valley Water District
December 2007
Month End Financial Statement

	Beginning Balance Nov-07	Fund Balance Additions	Expenses	Transfers	Ending Balance Dec-07
GENERAL	4,191,924.42	839,840.39	537,830.80	(85,398.53)	4,408,535.48
DEPRECIATION	(2,206,545.57)	-	523,553.21	50,000.00	(2,680,098.78)
OPERATING RESERVE	1,304,497.15	-	-	23,599.02	1,328,096.17
EMERGENCY RESERVE	433,965.43	-	-	11,799.51	445,764.94
FRONT FOOTAGE	1,365,784.23	-	-	-	1,365,784.23
	-	-	-	-	-
FACILITIES FEES POTABLE	-	-	-	-	-
WELLS & WELL UPGRD	6,163,359.97	-	144,528.00	-	6,018,831.97
TRANSMISSIONS MAINS	(3,132,001.52)	-	2,992.78	-	(3,134,994.30)
STORAGE	(4,396,099.31)	-	1,673.72	-	(4,397,773.03)
BOOSTER STATIONS	1,394,265.39	-	-	-	1,394,265.39
TREATMENT PLANTS	9,814,291.11	-	-	-	9,814,291.11
MISC. ENGIN	523,313.16	-	-	-	523,313.16
PRESSURE REDUCING STA.	(271,552.50)	-	-	-	(271,552.50)
MISC. PROJECTS	203,793.84	-	-	-	203,793.84
FINANCING COSTS	1,396,766.33	-	-	-	1,396,766.33
	-	-	-	-	-
FACILITY FEES RECYCLED	(4,050,651.03)	-	4,653.23	-	(4,055,304.26)
REC STORAGE	75,534.43	-	-	-	75,534.43
	-	-	-	-	-
WATER RIGHTS (SWP)	5,907,083.06	-	-	-	5,907,083.06
LOCAL WATER RESOURCE	(8,014,285.63)	-	40,722.53	-	(8,055,008.16)
	-	-	-	-	-
DEVELOPER REIMBURSEMENT	(231,539.36)	-	821.13	-	(232,360.49)
City of Banning -	10,895.67	-	-	-	10,895.67
	-	-	-	-	-
*Total	10,482,799.27	839,840.39	1,256,775.40	-	10,065,864.26

*Completion of Construction in Progress including carry over from prior year

Actual Cash Balance does not reflect inventory purchased for capital improvement jobs in progress.

The difference in the deposit balance and the facility balance represents construction in progress

In memo only:

Bank Balance		
Savings Account	\$	752,722.29
Checking Account	\$	918,780.11
Laif Account	\$	3,075,577.49
Total:	\$	4,747,079.89

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Medium : M=Manual C=Computer E=EFT-PA

Bank Code	Bank Name	Check #	Check Date	Vendor Code	Vendor Name	Status	Batch	Medium	Amount
Invoice #	Account No.	Account Description							
1	GENERAL CHECKING								
35838	06-Dec-2007	ACTIONTRUE	ACTION TRUE VALUE	HARDWARE	Issued	341	C		
32824		2-1-0302-703	MATERIAL						11.52
		1-5-5500-563	MISCELLANEOUS OPERATING SUPPLIES						134.97
		1-5-5200-513	MAINTENANCE EQUIPMENT						8.61
		1-5-5500-564	MISCELLANEOUS TOOLS/EQUIPMENT						30.16
								Invoice Total :	185.26
33054		1-5-5200-513	MAINTENANCE EQUIPMENT						6.23
		1-5-5500-564	MISCELLANEOUS TOOLS/EQUIPMENT						23.69
		1-5-5500-563	MISCELLANEOUS OPERATING SUPPLIES						74.91
								Invoice Total :	104.83
								Check # 35838 Total :	290.09
35839	06-Dec-2007	B ACE HOME	BEAUMONT ACE HOME CENTER		Issued	341	C		
269110		1-5-5500-564	MISCELLANEOUS TOOLS/EQUIPMENT						78.64
								Invoice Total :	78.64
269962		1-5-5500-563	MISCELLANEOUS OPERATING SUPPLIES						30.65
								Invoice Total :	30.65
270618		1-5-5500-563	MISCELLANEOUS OPERATING SUPPLIES						3.65
								Invoice Total :	3.65
270626		1-5-5500-563	MISCELLANEOUS OPERATING SUPPLIES						41.32
								Invoice Total :	41.32
270638		1-5-5200-513	MAINTENANCE EQUIPMENT						82.96
								Invoice Total :	82.96
270644		1-5-5500-563	MISCELLANEOUS OPERATING SUPPLIES						20.97
								Invoice Total :	20.97
270749		1-5-5200-513	MAINTENANCE EQUIPMENT						89.13
								Invoice Total :	89.13
270851		1-5-5500-563	MISCELLANEOUS OPERATING SUPPLIES						162.01
								Invoice Total :	162.01
270873		1-5-5500-563	MISCELLANEOUS OPERATING SUPPLIES						4.62
		1-5-5500-564	MISCELLANEOUS TOOLS/EQUIPMENT						12.38
								Invoice Total :	17.00
270918		1-5-5500-563	MISCELLANEOUS OPERATING SUPPLIES						65.70
								Invoice Total :	65.70
270976		1-5-5500-563	MISCELLANEOUS OPERATING SUPPLIES						21.28
								Invoice Total :	21.28
271134		2-1-0703-703	MATERIAL						6.31
								Invoice Total :	6.31
271139		1-5-5500-563	MISCELLANEOUS OPERATING SUPPLIES						19.91
								Invoice Total :	19.91
								Check # 35839 Total :	639.53
35840	06-Dec-2007	B76	BEAUMONT 76		Issued	341	C		51
2264		1-5-5700-589	AUTO/FUEL						1644.08

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Bank Code	Bank Name	Check #	Check Date	Vendor Code	Vendor Name	Status	Batch	Medium	Amount
Invoice #			Account No.		Account Description				
Invoice Total :									1644.08
Check # 35840 Total :									1644.08
35841	06-Dec-2007	BDLALARMS	BDL ALARMS		Issued	341	C		
109024		1-5-5500-557	OFFICE MAINTENANCE						38.00
Invoice Total :									38.00
Check # 35841 Total :									38.00
35842	06-Dec-2007	BERA STAIN	BERA STAINED GLASS STUDIOS		Issued	341	C		
Invoice Description:STAINED GLAS WINDOW									
3105		2-1-0536-704	CONTRACT						1073.73
Invoice Total :									1073.73
Check # 35842 Total :									1073.73
35843	06-Dec-2007	BROOK	BROOK FURNITURE RENTAL		Issued	341	C		
4557283099		2-1-0536-704	CONTRACT						4527.68
Invoice Total :									4527.68
Check # 35843 Total :									4527.68
35844	06-Dec-2007	BSTATIONER	BEAUMONT STATIONERS		Issued	341	C		
19086		1-5-5500-555	OFFICE SUPPLIES						104.25
Invoice Total :									104.25
Check # 35844 Total :									104.25
35845	06-Dec-2007	BTIRE	BEAUMONT TIRE		Issued	341	C		
0890		1-5-5700-593	REPAIR VEHICLES AND TOOLS						252.99
Invoice Total :									252.99
Check # 35845 Total :									252.99
35846	06-Dec-2007	BYRDINDELE	BYRD INC ELECTRONICS		Issued	341	C		
1136		1-5-5200-517	TELEMETRY MAINTENANCE						678.20
Invoice Total :									678.20
1137		1-5-5200-517	TELEMETRY MAINTENANCE						493.60
Invoice Total :									493.60
Check # 35846 Total :									1171.80
35847	06-Dec-2007	C&BCRUSHIN	C&B CRUSHING INC		Issued	341	C		
2185		1-5-5300-530	MAINTENANCE PIPELINE/FIRE HYDRANT						400.00
Invoice Total :									400.00
2189		1-5-5700-598	LANDSCAPE MAINTENANCE						200.00
Invoice Total :									200.00
Check # 35847 Total :									600.00
35848	06-Dec-2007	CALTOOL	CALIFORNIA TOOL & WELDING		Issued	341	C		
DC53994		1-5-5500-563	MISCELLANEOUS OPERATING SUPPLIES						46.80
Invoice Total :									46.80

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Bank Code	Bank Name	Check #	Check Date	Vendor Code	Vendor Name	Status	Batch	Medium	Amount
Invoice #			Account No.		Account Description				
							Check # 35848 Total :		46.80
35849	06-Dec-2007	CVAUTO		CHERRY VALLEY AUTOMOTIVE	Issued		341	C	
11167		1-5-5700-593		REPAIR VEHICLES AND TOOLS					75.39
							Invoice Total :		75.39
11313		1-5-5700-593		REPAIR VEHICLES AND TOOLS					175.00
							Invoice Total :		175.00
11427		1-5-5700-593		REPAIR VEHICLES AND TOOLS					439.39
							Invoice Total :		439.39
12243		1-5-5700-593		REPAIR VEHICLES AND TOOLS					68.61
							Invoice Total :		68.61
							Check # 35849 Total :		758.39
35850	06-Dec-2007	EDISON		SOUTHERN CALIFORNIA EDISON	Issued		341	C	
Invoice Description:2-03-395-0783									
0783/1107		1-5-5630-515		UTILITIES - ELECTRIC					122.93
		1-5-5200-515		UTILITIES - ELECTRIC					2724.97
							Invoice Total :		2847.90
Invoice Description:2-29-755-2648									
2648-1207		1-5-5200-515		UTILITIES - ELECTRIC					3032.36
							Invoice Total :		3032.36
Invoice Description:2-03-937-4889									
4889-1207		1-5-5200-515		UTILITIES - ELECTRIC					60154.15
							Invoice Total :		60154.15
							Check # 35850 Total :		66034.41
35851	06-Dec-2007	EMANUELSAL		SALINAS, EMANUEL	Issued		341	C	
Invoice Description:2007 BOOT ALLOWANCE									
112407		1-5-5500-508		UNIFORMS, EMPLOYEE BENEFITS					130.00
							Invoice Total :		130.00
							Check # 35851 Total :		130.00
35852	06-Dec-2007	EQUIPMENTR		EQUIPMENT REPAIR SPECIALISTS	Issued		341	C	
1374		1-5-5700-594		LARGE EQUIPMENT MAINTENANCE					300.00
							Invoice Total :		300.00
							Check # 35852 Total :		300.00
35853	06-Dec-2007	ESBABCOCK		ES BABCOCK	Issued		341	C	
AL70237-0034		1-5-5200-512		LAB TESTING					52.00
							Invoice Total :		52.00
							Check # 35853 Total :		52.00
35854	06-Dec-2007	FEDEX		FEDEX	Issued		341	C	
2-390-16117		1-5-5500-561		POSTAGE					15.10
							Invoice Total :		53 15.10
							Check # 35854 Total :		15.10

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Bank Code	Bank Name	Check #	Check Date	Vendor Code	Vendor Name	Status	Batch	Medium	Amount
Invoice #	Account No.	Account Description							
35855	06-Dec-2007	FLORR001	FLORES, RICARDO	Issued	341	C			
Invoice Description:2007 BOOT ALLOWANCE									
120107	1-5-5300-508	UNIFORMS, EMPLOYEE BENEFITS							37.68
Invoice Total :									37.68
Check # 35855 Total :									37.68
35856	06-Dec-2007	GASCO	THE GAS COMPANY	Issued	341	C			
3500-1207	1-5-5200-514	UTILITIES - GAS							11.18
Invoice Total :									11.18
Check # 35856 Total :									11.18
35857	06-Dec-2007	GASSCO	GAS ARC STEEL SUPPLY CO	Issued	341	C			
38954	1-5-5300-530	MAINTENANCE PIPELINE/FIRE HYDRANT							26.29
Invoice Total :									26.29
Check # 35857 Total :									26.29
35858	06-Dec-2007	GENESIS	GENESIS CONSTRUCTION	Issued	341	C			
Invoice Description:WELL 25									
07-468-109-5	2-1-0527-704	CONTRACT							91305.00
Invoice Total :									91305.00
Check # 35858 Total :									91305.00
35859	06-Dec-2007	GENESIS	GENESIS CONSTRUCTION	Issued	341	C			
Invoice Description:WELL 29									
07-468-109-5-1	2-1-0632-704	CONTRACT							34470.00
Invoice Total :									34470.00
Check # 35859 Total :									34470.00
35860	06-Dec-2007	HIGHWAYTEC	HIGHWAY TECHNOLOGIES INC	Issued	341	C			
64952477-001	2-1-0703-703	MATERIAL							479.67
Invoice Total :									479.67
64952477-003	2-1-0703-703	MATERIAL							335.15
Invoice Total :									335.15
Check # 35860 Total :									814.82
35861	06-Dec-2007	HOMEDEPOT	HOME DEPOT CREDIT SERVICES	Issued	341	C			
6020468	1-5-5500-564	MISCELLANEOUS TOOLS/EQUIPMENT							160.55
Invoice Total :									160.55
Check # 35861 Total :									160.55
35862	06-Dec-2007	HUBBELL	HUBBELL, ANNETTE	Issued	341	C			
Invoice Description:SEPT 13-NOV 14, 07									
111407	1-5-5810-611	GENERAL LEGAL							1274.28
Invoice Total :									1274.28
Check # 35862 Total :									54274.28
35863	06-Dec-2007	INLANDWATE	INLAND WATER WORKS	Issued	341	C			

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Bank Code	Bank Name						
Check #	Check Date	Vendor Code	Vendor Name		Status	Batch	Medium
Invoice #		Account No.	Account Description				Amount
82823		1-5-5700-596	AUTO/EQUIPMENT OPERATION				144.00
						Invoice Total :	144.00
82825		1-5-5700-596	AUTO/EQUIPMENT OPERATION				48.00
						Invoice Total :	48.00
						Check # 35868 Total :	312.00
35869	06-Dec-2007	MCCROMETER	MCCROMETER		Issued	341	C
		Invoice Description:F.H. METER REGISTER					
322781RI		1-5-5300-530	MAINTENANCE PIPELINE/FIRE HYDRANT				135.00
		1-5-5300-530	MAINTENANCE PIPELINE/FIRE HYDRANT				10.46
						Invoice Total :	145.46
						Check # 35869 Total :	145.46
35870	06-Dec-2007	MISSIONOAK	MISSION OAKS NATIONAL BANK		Issued	341	C
		Invoice Description:01002947 RETAINAGE					
07-468-109-5-WELL25		2-1-0527-704	CONTRACT				10145.00
						Invoice Total :	10145.00
						Check # 35870 Total :	10145.00
35871	06-Dec-2007	MISSIONOAK	MISSION OAKS NATIONAL BANK		Issued	341	C
		Invoice Description:01002948 RETAINAGE					
07-468-109-5-WELL29		2-1-0632-704	CONTRACT				3830.00
						Invoice Total :	3830.00
						Check # 35871 Total :	3830.00
35872	06-Dec-2007	NINOS	NINO'S		Issued	341	C
120307		1-5-5700-589	AUTO/FUEL				9492.96
						Invoice Total :	9492.96
						Check # 35872 Total :	9492.96
35873	06-Dec-2007	OCBREPROGR	OCB REPROGRAPHICS		Issued	341	C
5081372		1-5-5500-555	OFFICE SUPPLIES				698.22
						Invoice Total :	698.22
						Check # 35873 Total :	698.22
35874	06-Dec-2007	PACIFICALA	PACIFIC ALARM		Issued	341	C
R72478		1-5-5500-557	OFFICE MAINTENANCE				47.50
						Invoice Total :	47.50
						Check # 35874 Total :	47.50
35875	06-Dec-2007	PERFORMANC	PERFORMANCE METER INC		Issued	341	C
0013699-IN		1-1-1310-180	INVENTORY				7536.00
		1-1-1310-180	INVENTORY				3708.00
		1-1-1310-180	INVENTORY				871.41
						Invoice Total :	12115.41
						Check # 35875 Total :	56115.41
35876	06-Dec-2007	PURCHASEPO	PITNEY BOWES PURCHASE POWER		Issued	341	C

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Bank Code	Bank Name	Check #	Check Date	Vendor Code	Vendor Name	Status	Batch	Medium	Amount
Invoice #	Account No.	Account Description							
8206/1207	1-5-5500-555	OFFICE SUPPLIES							78.64
		Invoice Total :							78.64
		Check # 35876 Total :							78.64
35877	06-Dec-2007	QUALITYCON	QUALITY CONSTRUCTION MANAGEMENT	Issued		341	C		
BCV0017	2-1-0536-704	CONTRACT							463705.04
		Invoice Total :							463705.04
		Check # 35877 Total :							463705.04
35878	06-Dec-2007	REDWINE	REDWINE AND SHERRILL	Issued		341	C		
1107001	2-1-0003-706	ODA - LEGAL							1650.50
	1-5-5810-611	GENERAL LEGAL							88.00
	2-1-0617-706	LEGAL							924.00
	1-5-5810-611	GENERAL LEGAL							4786.50
	1-5-5810-611	GENERAL LEGAL							1606.00
	1-5-5810-611	GENERAL LEGAL							88.00
	1-5-5810-611	GENERAL LEGAL							220.00
	1-5-5200-621	GROUNDWATER PURCHASE (SMWC)							356.00
	1-5-5810-611	GENERAL LEGAL							98.00
		Invoice Total :							9817.00
		Check # 35878 Total :							9817.00
35879	06-Dec-2007	RFC	RAFTELIS FINANCIAL CONSTULTANTS INC	Issued		341	C		
BCVWD0605-16	2-1-0618-705	ENGINEERING							1613.00
		Invoice Total :							1613.00
		Check # 35879 Total :							1613.00
35880	06-Dec-2007	SCHLANGEJA	SCHLANGE, J. ANDREW	Issued		341	C		
11/07	1-5-5820-614	STWMA - PROJECT COMMITTEE NO. 1							1950.00
		Invoice Total :							1950.00
		Check # 35880 Total :							1950.00
35881	06-Dec-2007	SCHLANGEJA	SCHLANGE, J. ANDREW	Issued		341	C		
17	2-1-0623-704	CONTRACT							4900.51
		Invoice Total :							4900.51
		Check # 35881 Total :							4900.51
35882	06-Dec-2007	SGPWA	SAN GORGONIO PASS WATER AGENCY	Issued		341	C		
2007-11	1-5-5200-620	State project water purchased							119426.00
		Invoice Total :							119426.00
		Check # 35882 Total :							119426.00
35883	06-Dec-2007	STAPLES	STAPLES BUSINESS ADVANTAGE	Issued		341	C		
8008315725	1-5-5500-555	OFFICE SUPPLIES							243.65
		Invoice Total :							243.65
		Check # 35883 Total :							243.65
35884	06-Dec-2007	STMP000381	PASS DEVELOPERS INC.	Issued		341	C		

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Invoice Description:Refund on account 098-0818-010.

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Bank Code	Bank Name	Check #	Check Date	Vendor Code	Vendor Name	Status	Batch	Medium	Amount
Invoice #	Account No.	Account Description							
Invoice Total :									0.00
Check # 35884 Total :									633.87
35885	06-Dec-2007	STMP000382	CENOZ, VALENTINE		Issued		341	C	
Invoice Description: Refund on account 098-6469-008.									
Invoice Total :									0.00
Check # 35885 Total :									750.00
35886	06-Dec-2007	STMP000383	SILVIA CONSTRUCTION		Issued		341	C	
Invoice Description: Refund on account 098-9404-004.									
Invoice Total :									0.00
Check # 35886 Total :									610.29
35887	06-Dec-2007	TALLEY	TALLEY		Issued		341	C	
11136		1-5-5700-597	MAINT/GENERAL CYN & PONDS						135.00
Invoice Total :									135.00
Check # 35887 Total :									135.00
35888	06-Dec-2007	TOMLARA	TOM LARA		Issued		341	C	
Invoice Description: DIST YARD MAINT									
1631		1-5-5700-597	MAINT/GENERAL CYN & PONDS						2500.00
Invoice Total :									2500.00
Invoice Description: RECHARGE FAC LABOR									
1633		2-1-0003-701	ODA outside labor						4200.00
		2-1-0003-701	ODA outside labor						385.00
		2-1-0003-702	ODA - EQUIP						320.00
Invoice Total :									4905.00
Invoice Description: LABOR/EQUIP RECHARGE FAC									
1635		2-1-0003-701	ODA outside labor						1890.00
		2-1-0003-702	ODA - EQUIP						960.00
Invoice Total :									2850.00
Check # 35888 Total :									10255.00
35889	06-Dec-2007	UNDERGROUN	UNDERGROUND SERVICE ALERT		Issued		341	C	
1120070046		1-5-5300-531	LINE LOCATES						113.60
Invoice Total :									113.60
Check # 35889 Total :									113.60
35890	06-Dec-2007	VADIM	VADIM		Issued		341	C	
I-VU00005		2-1-0523-704	CONTRACT						410.00
Invoice Total :									410.00
Check # 35890 Total :									410.00
35891	06-Dec-2007	VERIZON	VERIZON		Issued		341	C	
0159-1207		1-5-5610-580	UTILITES - TELEPHONE						87.01
Invoice Total :									87.01
4548-1207		1-5-5610-580	UTILITES - TELEPHONE						66.92

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Bank Code	Bank Name	Check #	Check Date	Vendor Code	Vendor Name	Status	Batch	Medium	Amount
Invoice #	Account No.	Account Description							
Invoice Total :									66.92
Check # 35891 Total :									153.93
35892	06-Dec-2007	WASTEMANAG WASTE MANAGEMENT	Issued	341	C				
0127858-2371-2	1-5-5610-581	UTILITIES - SANITATION							33.01
Invoice Total :									33.01
Check # 35892 Total :									33.01
35893	06-Dec-2007	WASTEMANAG WASTE MANAGEMENT	Issued	341	C				
0133133-2371-2	1-5-5610-581	UTILITIES - SANITATION							232.98
Invoice Total :									232.98
Check # 35893 Total :									232.98
35894	06-Dec-2007	WASTEMANAG WASTE MANAGEMENT	Issued	341	C				
0133134-2371-0	1-5-5610-581	UTILITIES - SANITATION							116.49
Invoice Total :									116.49
Check # 35894 Total :									116.49
35895	06-Dec-2007	WILDERMUTH WILDERMUTH ENVIRONMENTAL INC	Issued	341	C				
Invoice Description: TITLE 22 GROUNDWATER RECHARGE									
2007702	1-5-5820-614	STWMA - PROJECT COMMITTEE NO. 1							24942.20
Invoice Total :									24942.20
Invoice Description: EDGAR CANYON									
2007703	1-5-5820-614	STWMA - PROJECT COMMITTEE NO. 1							12102.01
Invoice Total :									12102.01
Invoice Description: EDGAR CANYON									
2007704	1-5-5820-614	STWMA - PROJECT COMMITTEE NO. 1							495.00
Invoice Total :									495.00
Invoice Description: MAXIMUM BENEFIT									
2007705	1-5-5820-614	STWMA - PROJECT COMMITTEE NO. 1							14936.50
Invoice Total :									14936.50
Invoice Description: MAXIMUM BENEFIT									
2007706	1-5-5820-614	STWMA - PROJECT COMMITTEE NO. 1							1073.75
Invoice Total :									1073.75
Invoice Description: RECYCLING PERMIT TITLE 22									
2007707	1-5-5820-614	STWMA - PROJECT COMMITTEE NO. 1							5821.96
Invoice Total :									5821.96
Invoice Description: SRF LOAN									
2007708	1-5-5820-614	STWMA - PROJECT COMMITTEE NO. 1							1015.00
Invoice Total :									1015.00
Check # 35895 Total :									60386.42
35896	06-Dec-2007	WILLAS LASH, WILL	Issued	341	C				
120407	1-5-5510-550	BOARD OF DIRECTOR FEES							200.00
Invoice Total :									200.00



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Bank Code	Bank Name	Check #	Check Date	Vendor Code	Vendor Name	Status	Batch	Medium	Amount
Invoice #	Account No.	Account Description							
Check # 35896 Total :									200.00
35897	06-Dec-2007	XEROX	XEROX CORPORATION	Issued	341	C			
029384748	1-5-5500-556	OFFICE EQUIPMENT/SERVICE AGREEMENTS							1729.29
Invoice Total :									1729.29
Check # 35897 Total :									1729.29
35898	13-Dec-2007	ACPROPANE	AC PROPANE	Issued	346	C			
176324	1-5-5630-583	UTILITIES - PROPANE							435.11
Invoice Total :									435.11
Check # 35898 Total :									435.11
35899	13-Dec-2007	ACTIONTRUE	ACTION TRUE VALUE HARDWARE	Issued	346	C			
33061	1-5-5500-563	MISCELLANEOUS OPERATING SUPPLIES							132.94
	1-5-5300-530	MAINTENANCE PIPELINE/FIRE HYDRANT							10.63
	1-5-5200-513	MAINTENANCE EQUIPMENT							11.53
Invoice Total :									155.10
33590	1-5-5200-513	MAINTENANCE EQUIPMENT							1.07
	1-5-5500-564	MISCELLANEOUS TOOLS/EQUIPMENT							37.57
	1-5-5500-563	MISCELLANEOUS OPERATING SUPPLIES							414.92
Invoice Total :									453.56
33596	1-5-5500-563	MISCELLANEOUS OPERATING SUPPLIES							1711.61
Invoice Total :									1711.61
Check # 35899 Total :									2320.27
35900	13-Dec-2007	AQMD	AQMD	Issued	346	C			
1927937	1-5-5500-572	STATE MANDATES AND TARRIFFS							266.55
Invoice Total :									266.55
1927939	1-5-5500-572	STATE MANDATES AND TARRIFFS							266.55
Invoice Total :									266.55
1929017	1-5-5500-572	STATE MANDATES AND TARRIFFS							99.09
Invoice Total :									99.09
1929019	1-5-5500-572	STATE MANDATES AND TARRIFFS							99.09
Invoice Total :									99.09
Check # 35900 Total :									731.28
35901	13-Dec-2007	B ACE HOME	BEAUMONT ACE HOME CENTER	Issued	346	C			
271258	1-5-5200-513	MAINTENANCE EQUIPMENT							30.44
Invoice Total :									30.44
271291	1-5-5500-563	MISCELLANEOUS OPERATING SUPPLIES							49.09
Invoice Total :									49.09
271309	1-5-5500-563	MISCELLANEOUS OPERATING SUPPLIES							8.07
	1-5-5500-564	MISCELLANEOUS TOOLS/EQUIPMENT							9.77
Invoice Total :									17.84
271326	1-5-5500-563	MISCELLANEOUS OPERATING SUPPLIES							6.01
Invoice Total :									6.01
271346	1-5-5500-563	MISCELLANEOUS OPERATING SUPPLIES							40.34

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Invoice #	Account No.	Account Description							
	1-5-5200-513	MAINTENANCE EQUIPMENT							18.49
		Invoice Total :							58.83
		Check # 35901 Total :							162.21
35902	13-Dec-2007	BRINKS INC	BRINK'S INC	Issued		346	C		
0648900660	1-5-5500-559	ARMORED CAR							384.67
		Invoice Total :							384.67
		Check # 35902 Total :							384.67
35903	13-Dec-2007	BYRDINDELE	BYRD INC ELECTRONICS	Issued		346	C		
1147	1-5-5200-517	TELEMETRY MAINTENANCE							987.20
		Invoice Total :							987.20
		Check # 35903 Total :							987.20
35904	13-Dec-2007	CACHAMBER	CALIFORNIA CHAMBER OF COMMERCE	Issued		346	C		
		Invoice Description:EMPLOYER POSTER CID343713							
10227361	1-5-5500-558	MEMBERSHIP DUES							33.17
		Invoice Total :							33.17
		Check # 35904 Total :							33.17
35905	13-Dec-2007	CADETUNIFO	CADET UNIFORM SERVICE	Issued		346	C		
85773	1-5-5500-563	MISCELLANEOUS OPERATING SUPPLIES							6.83
	1-5-5500-555	OFFICE SUPPLIES							68.50
		Invoice Total :							75.33
		Check # 35905 Total :							75.33
35906	13-Dec-2007	CONTROLVAL	CONTROL VALVE SYSTEMS INC	Issued		346	C		
1835	1-5-5200-513	MAINTENANCE EQUIPMENT							954.23
		Invoice Total :							954.23
		Check # 35906 Total :							954.23
35907	13-Dec-2007	CR&RINCORP	CR&R INC	Issued		346	C		
0039687	1-5-5610-581	UTILITIES - SANITATION							210.62
		Invoice Total :							210.62
		Check # 35907 Total :							210.62
35908	13-Dec-2007	CUSTOMTROP	CUSTOM TROPHIES	Issued		346	C		
3432	1-5-5500-555	OFFICE SUPPLIES							25.54
		Invoice Total :							25.54
		Check # 35908 Total :							25.54
35909	13-Dec-2007	CVAUTO	CHERRY VALLEY AUTOMOTIVE	Issued		346	C		
11400	1-5-5700-593	REPAIR VEHICLES AND TOOLS							60.57
		Invoice Total :							60.57
		Check # 35909 Total :							60.57
35910	13-Dec-2007	DAVINCI	DA VINCI PRINTING & BLUEPRINTS	Issued		346	C		
R04-2367	1-5-5500-555	OFFICE SUPPLIES							11.31

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Invoice #			Account No.		Account Description				
Invoice Total :									11.31
Check # 35910 Total :									11.31
35911	13-Dec-2007	DESIGNSPAC	DESIGN SPACE MODULAR BUILDINGS INC.	Issued			346	C	
Invoice Description:F00632R									
0102179-IN		2-1-0536-704		CONTRACT					107.75
Invoice Total :									107.75
Invoice Description:F00632R									
0668390		2-1-0536-704		CONTRACT					1134.00
Invoice Total :									1134.00
Check # 35911 Total :									1241.75
35912	13-Dec-2007	DISSINGER	DISSINGER ASSOCIATES	Issued			346	C	
113007		1-5-5500-558		MEMBERSHIP DUES					65.00
Invoice Total :									65.00
Check # 35912 Total :									65.00
35913	13-Dec-2007	EMANUELSAL	SALINAS, EMANUEL	Issued			346	C	
Invoice Description:CSU, SB PARKING PERMIT FALL 2007									
200023		1-5-5500-519		EDUCATION EXPENSES					74.09
Invoice Total :									74.09
Invoice Description:BOOKS									
2867090		1-5-5500-519		EDUCATION EXPENSES					38.77
Invoice Total :									38.77
Invoice Description:BOOKS									
2867307		1-5-5500-519		EDUCATION EXPENSES					126.25
Invoice Total :									126.25
Invoice Description:CSU, SB Fall 2007 Tuition Fees									
32197		1-5-5500-519		EDUCATION EXPENSES					1411.27
Invoice Total :									1411.27
Check # 35913 Total :									1650.38
35914	13-Dec-2007	EMEDCO	EMEDCO	Issued			346	C	
9306383545		1-5-5200-513		MAINTENANCE EQUIPMENT					146.90
		1-5-5200-513		MAINTENANCE EQUIPMENT					30.78
		1-5-5200-513		MAINTENANCE EQUIPMENT					43.38
		1-5-5200-513		MAINTENANCE EQUIPMENT					19.09
		1-5-5200-513		MAINTENANCE EQUIPMENT					43.38
		1-5-5200-513		MAINTENANCE EQUIPMENT					30.78
		1-5-5200-513		MAINTENANCE EQUIPMENT					43.38
		1-5-5200-513		MAINTENANCE EQUIPMENT					12.60
		1-5-5200-513		MAINTENANCE EQUIPMENT					12.60
		1-5-5200-513		MAINTENANCE EQUIPMENT					46.17
		1-5-5200-513		MAINTENANCE EQUIPMENT					65.07
		1-5-5200-513		MAINTENANCE EQUIPMENT					33.57
		1-5-5200-513		MAINTENANCE EQUIPMENT					216.90
		1-5-5200-513		MAINTENANCE EQUIPMENT					32.25
Invoice Total :									776.85

Bank Code	Bank Name	Check #	Check Date	Vendor Code	Vendor Name	Status	Batch	Medium	Amount
Invoice #			Account No.		Account Description				
Check # 35914 Total :									776.85
35915	13-Dec-2007	GASSCO		GAS ARC STEEL SUPPLY CO	Issued		346	C	
38986		1-5-5500-563		MISCELLANEOUS OPERATING SUPPLIES					40.42
Invoice Total :									40.42
Check # 35915 Total :									40.42
35916	13-Dec-2007	HIGHWAYTEC		HIGHWAY TECHNOLOGIES INC	Issued		346	C	
56047798-021		2-1-0534-703		MATERIAL					365.26
Invoice Total :									365.26
63217850-010		2-1-0606-703		MATERIAL					593.55
Invoice Total :									593.55
Check # 35916 Total :									958.81
35917	13-Dec-2007	HOMERSJANI		HOMER'S JANITORIAL SERVICE	Issued		346	C	
3497		1-5-5610-582		MAINTENANCE/REPAIR					392.00
Invoice Total :									392.00
Check # 35917 Total :									392.00
35918	13-Dec-2007	IDEARCMEDI		IDEARC MEDIA CORP. ATTN CUSTOMER SVC	Issued		346	C	
490012354732		1-5-5500-562		SUBSCRIPTIONS					45.50
Invoice Total :									45.50
Check # 35918 Total :									45.50
35919	13-Dec-2007	INLANDWATE		INLAND WATER WORKS	Issued		346	C	
192552		1-1-1310-180		INVENTORY					3880.00
		1-1-1310-180		INVENTORY					300.70
Invoice Total :									4180.70
192721		1-1-1310-180		INVENTORY					442.00
		1-1-1310-180		INVENTORY					444.00
		1-1-1310-180		INVENTORY					684.00
		1-1-1310-180		INVENTORY					108.00
		1-1-1310-180		INVENTORY					45.40
		1-1-1310-180		INVENTORY					50.20
		1-1-1310-180		INVENTORY					153.60
		1-1-1310-180		INVENTORY					201.00
		1-1-1310-180		INVENTORY					234.00
		1-1-1310-180		INVENTORY					33.00
		1-1-1310-180		INVENTORY					30.75
		1-1-1310-180		INVENTORY					42.00
		1-1-1310-180		INVENTORY					40.80
		1-1-1310-180		INVENTORY					700.00
		1-1-1310-180		INVENTORY					248.69
Invoice Total :									3457.44
Check # 35919 Total :									7638.14
35920	13-Dec-2007	MARTYSMOBI		MARTY'S MOBILE CAR WASH	Issued		346	C	
82833		1-5-5700-596		AUTO/EQUIPMENT OPERATION					48.00
Invoice Total :									63 48.00

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Invoice #	Account No.	Account Description							
Check # 35920 Total :									48.00
35921	13-Dec-2007	PATSPOTS	PAT'S POTS		Issued	346	C		
11081		1-5-5500-563	MISCELLANEOUS OPERATING SUPPLIES						80.00
Invoice Total :									80.00
Check # 35921 Total :									80.00
35922	13-Dec-2007	PITNEYGLOB	PITNEY BOWES GLOBAL FINANCIAL SERVIC		Issued	346	C		
1925065 NV-07		1-5-5500-556	OFFICE EQUIPMENT/SERVICE AGREEMENTS						591.56
Invoice Total :									591.56
Check # 35922 Total :									591.56
35923	13-Dec-2007	PREST003	HUMASON, PRESTON		Issued	346	C		
Invoice Description:REFUND DEPOSIT									
47156-120474		1-2-2011-214	REIMBURSEMENT DEVELOPERS						2838.95
Invoice Total :									2838.95
Check # 35923 Total :									2838.95
35924	13-Dec-2007	PREST003	HUMASON, PRESTON		Issued	346	C		
Invoice Description:REFUND FOR METERS									
52204		1-2-2011-214	REIMBURSEMENT DEVELOPERS						7866.00
Invoice Total :									7866.00
Check # 35924 Total :									7866.00
35925	13-Dec-2007	RECORDGAZE	THE RECORD GAZETTE		Issued	346	C		
113007		1-5-5810-611	GENERAL LEGAL						73.50
Invoice Total :									73.50
Check # 35925 Total :									73.50
35926	13-Dec-2007	STAPLES	STAPLES BUSINESS ADVANTAGE		Issued	346	C		
8008364904		1-5-5500-555	OFFICE SUPPLIES						225.43
Invoice Total :									225.43
Check # 35926 Total :									225.43
35927	13-Dec-2007	STMP000384	CHACON, THOMAS		Issued	346	C		
Invoice Description:Refund on account 046-1095-001.									
Invoice Total :									0.00
Check # 35927 Total :									52.25
35928	13-Dec-2007	STMP000385	LOZANO, DANIELA		Issued	346	C		
Invoice Description:Refund on account 021-0416-001.									
Invoice Total :									0.00
Check # 35928 Total :									3.79
35929	13-Dec-2007	TALLEY	TALLEY		Issued	346	C		
11214		1-5-5700-597	MAINT/GENERAL CYN & PONDS						64 200.00
Invoice Total :									200.00

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Bank Code	Bank Name	Check #	Check Date	Vendor Code	Vendor Name	Status	Batch	Medium	Amount
Invoice #	Account No.	Account Description							
Check # 35929 Total :									200.00
35930	13-Dec-2007	TOMLARA	TOM LARA	Issued	346	C			
1624		2-1-0003-701	ODA outside labor						4915.00
Invoice Total :									4915.00
1636		2-1-0003-702	ODA - EQUIP						2680.00
Invoice Total :									2680.00
1637		2-1-0003-701	ODA outside labor						3510.00
Invoice Total :									3510.00
Check # 35930 Total :									11105.00
35931	13-Dec-2007	VERIZON	VERIZON	Issued	346	C			
9581-1207		1-5-5610-580	UTILITES - TELEPHONE						534.54
Invoice Total :									534.54
Check # 35931 Total :									534.54
35932	13-Dec-2007	VERIZONWIR	VERIZON WIRELESS	Issued	346	C			
0610282210		1-5-5610-580	UTILITES - TELEPHONE						60.78
Invoice Total :									60.78
Check # 35932 Total :									60.78
35933	13-Dec-2007	WASTE MANA	RIVERSIDE COUNTY WASTE MANAGEMENT	Issued	346	C			
11-07		1-5-5700-598	LANDSCAPE MAINTENANCE						239.95
		1-5-5300-530	MAINTENANCE PIPELINE/FIRE HYDRANT						274.89
Invoice Total :									514.84
Check # 35933 Total :									514.84
35934	13-Dec-2007	WELLSFARGO	WELLS FARGO REMITTANCE CENTER	Issued	346	C			
8028-1207		1-5-5500-518	SEMINAR & TRAVEL EXPENSES						795.65
		1-5-5700-589	AUTO/FUEL						264.15
		1-5-5500-563	MISCELLANEOUS OPERATING SUPPLIES						21.50
		1-5-5500-573	MISCELLANEOUS EXPENSES						87.54
		1-5-5610-580	UTILITES - TELEPHONE						51.92
		1-5-5500-567	EMPLOYEE MEDICAL/FIRST AID						53.28
Invoice Total :									1274.04
Check # 35934 Total :									1274.04
35935	13-Dec-2007	ALLPURPOSE	ALL PURPOSE RENTALS	Issued	348	C			
6360		1-5-5500-563	MISCELLANEOUS OPERATING SUPPLIES						27.37
Invoice Total :									27.37
Check # 35935 Total :									27.37
35936	13-Dec-2007	DOPPMARQUE	MARQUEL DOPP	Issued	348	C			
121207		1-5-5510-550	BOARD OF DIRECTOR FEES						800.00
Invoice Total :									800.00
Check # 35936 Total :									800.00
35937	13-Dec-2007	STELLAPARK	PARKS, STELLA	Issued	348	C			

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Check #	Check Date	Vendor Code	Vendor Name		Status	Batch	Medium	
Invoice #		Account No.	Account Description					Amount
121207		1-5-5510-550	BOARD OF DIRECTOR FEES					1000.00
						Invoice Total :		1000.00
						Check # 35937 Total :		1000.00
35938	13-Dec-2007	WILLLAS	LASH, WILL		Issued	349	C	
121307		1-5-5510-550	BOARD OF DIRECTOR FEES					400.00
						Invoice Total :		400.00
						Check # 35938 Total :		400.00
35939	18-Dec-2007	PETTY CASH	PETTY CASH - MARY MARTIN		Issued	353	C	
12/07		1-5-5500-555	OFFICE SUPPLIES					482.63
		1-5-5500-560	OFFICE EQUIPMENT/MAINTENANCE & REPAIRS					103.75
		1-5-5700-593	REPAIR VEHICLES AND TOOLS					76.90
						Invoice Total :		663.28
						Check # 35939 Total :		663.28
35940	19-Dec-2007	GOBLEKEN	GOBLE, KEN		Issued	357	C	
		Invoice Description:Full Settlement						
121907		2-1-0536-700	GENERAL					3080.00
						Invoice Total :		3080.00
						Check # 35940 Total :		3080.00
35941	20-Dec-2007	ACTIONTRUE	ACTION TRUE VALUE	HARDWARE	Issued	358	C	
33633		1-5-5500-564	MISCELLANEOUS TOOLS/EQUIPMENT					20.98
		1-5-5200-513	MAINTENANCE EQUIPMENT					49.54
		1-5-5500-563	MISCELLANEOUS OPERATING SUPPLIES					122.97
						Invoice Total :		193.49
						Check # 35941 Total :		193.49
35942	20-Dec-2007	ALLPURPOSE	ALL PURPOSE RENTALS		Issued	358	C	
6378		1-5-5500-563	MISCELLANEOUS OPERATING SUPPLIES					38.57
						Invoice Total :		38.57
						Check # 35942 Total :		38.57
35943	20-Dec-2007	ANTHONYCOV	COVE, ANTHONY		Issued	358	C	
		Invoice Description:2007 BOOTALLOWANCE						
018685248405		1-5-5400-508	UNIFORMS, EMPLOYEE BENEFITS					86.19
						Invoice Total :		86.19
						Check # 35943 Total :		86.19
35944	20-Dec-2007	AVAYA	AVAYA		Issued	358	C	
2726586014		1-5-5500-556	OFFICE EQUIPMENT/SERVICE AGREEMENTS					130.73
						Invoice Total :		130.73
						Check # 35944 Total :		130.73
35945	20-Dec-2007	B ACE HOME	BEAUMONT ACE HOME CENTER		Issued	358	C	
271440		1-5-5500-563	MISCELLANEOUS OPERATING SUPPLIES					66 32.30
						Invoice Total :		32.30

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Invoice #	Account No.	Account Description							
271498	1-5-5500-563	MISCELLANEOUS OPERATING SUPPLIES							32.26
		Invoice Total :							32.26
271526	1-1-1113-121	METER AND METER SERVICES							20.63
		Invoice Total :							20.63
271653	1-5-5500-563	MISCELLANEOUS OPERATING SUPPLIES							10.54
		Invoice Total :							10.54
271897	1-5-5500-563	MISCELLANEOUS OPERATING SUPPLIES							69.41
		Invoice Total :							69.41
271938	1-5-5200-513	MAINTENANCE EQUIPMENT							6.44
		Invoice Total :							6.44
		Check # 35945 Total :							171.58
35946	20-Dec-2007	B76	BEAUMONT 76	Issued			358	C	
2270	1-5-5700-589	AUTO/FUEL							1612.26
		Invoice Total :							1612.26
		Check # 35946 Total :							1612.26
35947	20-Dec-2007	BCVWD	BEAUMONT CHERRY VALLEY WATER DISTRICT	Issued			358	C	
		Invoice Description:STWMA PROJ 1 (F. FLANDERS CK7359)							
5824	1-5-5820-614	STWMA - PROJECT COMMITTEE NO. 1							25.00
		Invoice Total :							25.00
		Check # 35947 Total :							25.00
35948	20-Dec-2007	BSTATIONER	BEAUMONT STATIONERS	Issued			358	C	
19047	1-5-5500-555	OFFICE SUPPLIES							241.65
		Invoice Total :							241.65
		Check # 35948 Total :							241.65
35949	20-Dec-2007	C&BCRUSHIN	C&B CRUSHING INC	Issued			358	C	
		Invoice Description:VARIOUS PIPELINE LKS							
2199	1-5-5300-533	SPOIL REMOVAL							50.00
		Invoice Total :							50.00
		Check # 35949 Total :							50.00
35950	20-Dec-2007	CAMGUARD	CAM GUARD SYSTEMS INC.	Issued			358	C	
39299	1-5-5500-556	OFFICE EQUIPMENT/SERVICE AGREEMENTS							950.00
		Invoice Total :							950.00
		Check # 35950 Total :							950.00
35951	20-Dec-2007	CASEYSCONC	CASEY'S CONCRETE	Issued			358	C	
		Invoice Description:RECHARGE SPILLWAY							
29	2-1-0003-703	ODA - material							7052.03
		Invoice Total :							7052.03
		Check # 35951 Total :							7052.03
35952	20-Dec-2007	CINGULARWI	AT&T MOBILITY	Issued			358	C	

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Vendor : A&A FENCE To ZETLMAIER

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Bank : 1 To 1

Seq : Check No. Status : All

Medium : M=Manual C=Computer E=EFT-PA

Bank Code	Bank Name	Check #	Check Date	Vendor Code	Vendor Name	Status	Batch	Medium	Amount
Invoice #			Account No.		Account Description				
996323167X12112007			1-5-5610-580		UTILITES - TELEPHONE				86.08
Invoice Total :									86.08
Check # 35952 Total :									86.08
35953	20-Dec-2007	CROWLEYCOM	CROWLEY COMPANY INC.			Issued	358	C	
11786		1-5-5200-513			MAINTENANCE EQUIPMENT				221.22
Invoice Total :									221.22
Check # 35953 Total :									221.22
35954	20-Dec-2007	CUSTOMTROP	CUSTOM TROPHIES			Issued	358	C	
Invoice Description: 12TH & PALM OCCUPANCY 35									
3532		1-5-5500-555			OFFICE SUPPLIES				38.79
Invoice Total :									38.79
Check # 35954 Total :									38.79
35955	20-Dec-2007	DAVIDEVANS	DAVID EVANS & ASSOCIATES INC			Issued	358	C	
238722		2-1-0710-704			CONTRACT				4778.00
Invoice Total :									4778.00
Check # 35955 Total :									4778.00
35956	20-Dec-2007	DEPHEALTH	CA. DEPT OF PUBLIC HEALTH			Issued	358	C	
Invoice Description: RECYCLED WATER FEES									
0720108		1-5-5500-572			STATE MANDATES AND TARRIFFS				2087.93
Invoice Total :									2087.93
Check # 35956 Total :									2087.93
35957	20-Dec-2007	DESIGNSPAC	DESIGN SPACE MODULAR BUILDINGS INC.			Issued	358	C	
0668074		2-1-0536-704			CONTRACT				1863.00
Invoice Total :									1863.00
Check # 35957 Total :									1863.00
35958	20-Dec-2007	DHS-OCP	DHS-OCP CERTIFICATION UNIT MS #7417			Issued	358	C	
Invoice Description: DWAN A. LEE JR									
22974		1-5-5200-519			EDUCATION EXPENSES				55.00
Invoice Total :									55.00
Check # 35958 Total :									55.00
35959	20-Dec-2007	EDISON	SOUTHERN CALIFORNIA EDISON			Issued	358	C	
Invoice Description: 2-28-585-8734									
8734-1207		1-5-5610-515			UTILITIES - ELECTRIC				842.72
Invoice Total :									842.72
Invoice Description: 2-04-095-8803									
8803-1207		1-5-5200-515			UTILITIES - ELECTRIC				100.75
Invoice Total :									100.75
Check # 35959 Total :									68943.47
35960	20-Dec-2007	GARCIAC	GARCIA, CLAUDIA			Issued	358	C	

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Bank Code	Bank Name	Check #	Check Date	Vendor Code	Vendor Name	Status	Batch	Medium	Amount
Invoice #	Account No.	Account Description							
Invoice Description: EXCEL CLASS									
121207	1-5-5500-518	SEMINAR & TRAVEL EXPENSES							61.94
Invoice Total :									61.94
Check # 35960 Total :									61.94
35961	20-Dec-2007	HIGHLANDSP	HIGHLAND SPRINGS EXPRESS LUBE	Issued			358	C	
07121400000028	1-5-5700-596	AUTO/EQUIPMENT OPERATION							297.37
Invoice Total :									297.37
Check # 35961 Total :									297.37
35962	20-Dec-2007	HIGHWAYTEC	HIGHWAY TECHNOLOGIES INC	Issued			358	C	
60433053-16	2-1-0615-703	MATERIAL							156.17
Invoice Total :									156.17
Check # 35962 Total :									156.17
35963	20-Dec-2007	INLANDWATE	INLAND WATER WORKS	Issued			358	C	
193004	1-1-1310-180	INVENTORY							108.00
	1-1-1310-180	INVENTORY							52.45
	1-1-1310-180	INVENTORY							12.43
Invoice Total :									172.88
193005	1-5-5300-530	MAINTENANCE PIPELINE/FIRE HYDRANT							3520.00
	1-5-5300-530	MAINTENANCE PIPELINE/FIRE HYDRANT							2000.00
	1-5-5300-530	MAINTENANCE PIPELINE/FIRE HYDRANT							427.80
Invoice Total :									5947.80
193006	1-1-1310-180	INVENTORY							245.00
	1-1-1310-180	INVENTORY							18.99
Invoice Total :									263.99
Check # 35963 Total :									6271.06
35964	20-Dec-2007	JMCAPELLIN	J-CAP MATERIALS INC.	Issued			358	C	
27081	1-5-5700-597	MAINT/GENERAL CYN & PONDS							125.00
Invoice Total :									125.00
27097	2-1-0536-703	MATERIAL							168.75
Invoice Total :									168.75
Check # 35964 Total :									293.75
35965	20-Dec-2007	LUTHERSTRU	LUTHERS TRUCK & EQUIPMENT	Issued			358	C	
24800	1-5-5700-594	LARGE EQUIPMENT MAINTENANCE							1430.71
Invoice Total :									1430.71
24853	1-5-5700-594	LARGE EQUIPMENT MAINTENANCE							212.50
Invoice Total :									212.50
Check # 35965 Total :									1643.21
35966	20-Dec-2007	MARTYSMOBI	MARTY'S MOBILE CAR WASH	Issued			358	C	
82789	1-5-5700-596	AUTO/EQUIPMENT OPERATION							36.00
Invoice Total :									69 36.00
82790	1-5-5700-596	AUTO/EQUIPMENT OPERATION							12.00

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Bank Code	Bank Name						
Check #	Check Date	Vendor Code	Vendor Name	Status	Batch	Medium	
Invoice #		Account No.	Account Description				Amount
Invoice Total :							12.00
Check # 35966 Total :							48.00
35967	20-Dec-2007	MATICH	MATICH CORP	Issued	358	C	
128492		1-5-5300-530	MAINTENANCE PIPELINE/FIRE HYDRANT				1714.12
Invoice Total :							1714.12
Invoice Description:cherry yard clean up							
128493		1-5-5300-533	SPOIL REMOVAL				70.00
Invoice Total :							70.00
Check # 35967 Total :							1784.12
35968	20-Dec-2007	NAPAAUTOPA	NAPA AUTO PARTS	Issued	358	C	
534138		1-5-5700-596	AUTO/EQUIPMENT OPERATION				30.51
Invoice Total :							30.51
545469		1-5-5700-596	AUTO/EQUIPMENT OPERATION				30.37
Invoice Total :							30.37
545559		1-5-5700-593	REPAIR VEHICLES AND TOOLS				21.52
Invoice Total :							21.52
Check # 35968 Total :							82.40
35969	20-Dec-2007	PERSALLMAS	PERSALL MASONRY	Issued	358	C	
137267		1-2-2011-211	CUSTOMER DEPOSITS				4311.91
Invoice Total :							4311.91
Check # 35969 Total :							4311.91
35970	20-Dec-2007	QUALITYPLU	QUALITY PLUMBING	Issued	358	C	
19144		1-5-5500-557	OFFICE MAINTENANCE				85.00
Invoice Total :							85.00
Check # 35970 Total :							85.00
35971	20-Dec-2007	RAINFORREN	RAIN FOR RENT	Issued	358	C	
036018028		2-1-0625-703	MATERIAL				1673.72
Invoice Total :							1673.72
036018043		2-1-0624-703	MATERIAL				334.58
Invoice Total :							334.58
Check # 35971 Total :							2008.30
35972	20-Dec-2007	RAYMARTINE	RAY MARTINEZ & ASSOCIATES ARCHITECTS	Issued	358	C	
05158-26		2-1-0536-704	CONTRACT				35350.56
Invoice Total :							35350.56
Check # 35972 Total :							35350.56
35973	20-Dec-2007	SAFEGUARD	SAFEGUARD	Issued	358	C	
023730843		1-5-5500-555	OFFICE SUPPLIES				500.62
Invoice Total :							70500.62

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Medium : M=Manual C=Computer E=EFT-PA

Bank Code	Bank Name	Check #	Check Date	Vendor Code	Vendor Name	Status	Batch	Medium	Amount
Invoice #		Account No.		Account Description					
Check # 35973 Total :									500.62
35974	20-Dec-2007	STAPLES		STAPLES BUSINESS ADVANTAGE	Issued		358	C	
8008432089		1-5-5500-555		OFFICE SUPPLIES					985.55
Invoice Total :									985.55
Check # 35974 Total :									985.55
35975	20-Dec-2007	STMP000386		GUTIERREZ, ELEANOR	Issued		358	C	
Invoice Description:Refund on account 078-2510-001.									
Invoice Total :									0.00
Check # 35975 Total :									110.64
35976	20-Dec-2007	STMP000387		DOUG FISEKES-GRIFFON MGNT GROUP INC	Issued		358	C	
Invoice Description:Refund on account 035-0670-002.									
Invoice Total :									0.00
Check # 35976 Total :									24.27
35977	20-Dec-2007	STMP000388		FENTON, DIANA	Issued		358	C	
Invoice Description:Refund on account 064-2340-003.									
Invoice Total :									0.00
Check # 35977 Total :									20.00
35978	20-Dec-2007	TEDBURTONS		TED BURTONS UNDERGROUND INC	Issued		358	C	
146775		1-2-2011-211		CUSTOMER DEPOSITS					4464.46
Invoice Total :									4464.46
Check # 35978 Total :									4464.46
35979	20-Dec-2007	TERMINIX		TERMINIX	Issued		358	C	
273783046		1-5-5610-582		MAINTENANCE/REPAIR					49.00
Invoice Total :									49.00
Check # 35979 Total :									49.00
35980	20-Dec-2007	TIMEWARNER		TIME WARNER CABLE	Issued		358	C	
9655-1207		1-5-5610-580		UTILITES - TELEPHONE					271.60
Invoice Total :									271.60
Check # 35980 Total :									271.60
35981	20-Dec-2007	TOMLARA		TOM LARA	Issued		358	C	
1638		2-1-0003-701		ODA outside labor					3805.00
Invoice Total :									3805.00
Check # 35981 Total :									3805.00
35982	20-Dec-2007	VERIZON		VERIZON	Issued		358	C	
9582-1207		1-5-5610-580		UTILITES - TELEPHONE					477.37
Invoice Total :									477.37
Check # 35982 Total :									477.37

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Seq : Check No. Status : All

Medium : M=Manual C=Computer E=EFT-PA

Bank Code	Bank Name								
Check #	Check Date	Vendor Code	Vendor Name		Status	Batch	Medium		
Invoice #		Account No.	Account Description						Amount
35983	20-Dec-2007	VERIZONWIR	VERIZON WIRELESS		Issued	358	C		
0611123676		1-5-5610-580	UTILITES - TELEPHONE						303.90
Invoice Total :									303.90
Check # 35983 Total :									303.90

35984	27-Dec-2007	DHS-OCP	DHS-OCP CERTIFICATION UNIT MS #7417		Issued	361	C		
Invoice Description:MICHAEL MORALES									
25923		1-5-5300-519	EDUCATION EXPENSES						19.75
Invoice Total :									19.75
Check # 35984 Total :									19.75

35985	27-Dec-2007	DELL	DELL FINANCIAL SERVICES		Issued	362	C		
Invoice Description:BUY OUT AMT									
63364425		1-5-5500-556	OFFICE EQUIPMENT/SERVICE AGREEMENTS						986.66
Invoice Total :									986.66
Check # 35985 Total :									986.66

Total Computer Paid :		1,061,687.03	Total EFT - PAP Paid :		0.00	Total Paid :		1,061,687.03	
Total Manually Paid :		0.00	Total EFT - File Paid :		0.00				

Audit Trail Report - Detailed



Deposit ID : All
 Batch ID : All
 Receipt No : All
 Subsystem : AR To AR
 Account : All

Date : All
 Time : All
 Operator : All
 Type : A To A

Audit Date and Time		Status	Rcpt. No.	Date	Batch I.D.	Deposit I.D.	Fiscal Yr.	Period	Operator
System		Pay Method	Name	Amt Tendered	Amount Paid	ST	Dist Code	Pay Labels	Dist. Amount
03-Dec-2007	13:39:01	Active	158204	03-Dec-2007	2007120305	593	2007	12	NATASHA
AR	KBHOM001		KB HOME INC		2300.00	N			
							INVOICE	5800	
							PAYMENT	Distribution	2300.00
							INVOICE	Distribution	2300.00
				Paid Subtotal :	2300.00				
			CK	2300.00					
							CHECK #: 09959559		
							INFO: KB HOME INC		
			Tendered Subtotal :	2300.00					
<hr/>									
05-Dec-2007	10:46:10	Active	158737	05-Dec-2007	2007120502	599	2007	12	LORI
AR	HLLAN000		HL LAND DEVELOPMENT		69.52	N			
							INVOICE	5814	
							PAYMENT	Distribution	69.52
							INVOICE	Distribution	69.52
				Paid Subtotal :	69.52				
			CK	69.52					
							CHECK #: 1421		
							INFO: HL LAND DEVELOPMENT		
			Tendered Subtotal :	69.52					
<hr/>									
07-Dec-2007	09:06:30	Active	159899	07-Dec-2007	2007120702	605	2007	12	REL
AR	FLAND		HAROLD A. FLANDERS		0.66	N			
							INVOICE	5818	
							PAYMENT	Distribution	0.66
							INVOICE	Distribution	0.66
				Paid Subtotal :	0.66				
			CA	1.01					
			Change	-0.35			INFO: HAROLD A. FLANDERS		
			Tendered Subtotal :	0.66					
<hr/>									
14-Dec-2007	12:31:26	Active	161614	14-Dec-2007	2007121401	619	2007	12	REL
AR	FLAND		HAROLD A. FLANDERS		5.32	N			
							INVOICE	5820	
							PAYMENT	Distribution	5.32
							INVOICE	Distribution	5.32
				Paid Subtotal :	5.32				
			CA	5.35					
			Change	-0.03			INFO: HAROLD A. FLANDERS		

Audit Trail Report - Detailed

Date : Dec 28, 2007

Time : 4:58 pm



Deposit ID : All
 Batch ID : All
 Receipt No : All
 Subsystem : AR To AR
 Account : All

Date : All
 Time : All
 Operator : All
 Type : A To A

Audit Date and Time		Status	Rcpt. No.	Date	Batch I.D.	Deposit I.D.	Fiscal Yr.	Period	Operator
Pay Method					Amount Paid	ST	Dist Code		Dist. Amount
System	Account No.	Name		Amt Tendered			Pay Labels		
Tendered Subtotal :				5.32					
17-Dec-2007	13:37:15	Active	162034	17-Dec-2007	2007121702	623	2007	12	LORI
AR	FLAND		HAROLD A. FLANDERS	4.00	N				
				INVOICE 5823					
				PAYMENT Distribution					4.00
				INVOICE Distribution					4.00
Paid Subtotal :				4.00					
CA				5.00					
Change				-1.00	INFO: HAROLD A. FLANDERS				
Tendered Subtotal :				4.00					
17-Dec-2007	14:40:57	Active	162134	17-Dec-2007	2007121405	621	2007	12	NATASHA
AR	COBEA000		CITY OF BEAUMONT	104761.00	N				
				INVOICE 5794					
				PAYMENT Distribution					104761.00
				INVOICE Distribution					104761.00
Paid Subtotal :				104761.00					
CK				104761.00					
				CHECK #: 2751766					
				INFO: STWMA PROJECT COMMITTEE					
Tendered Subtotal :				104761.00					
20-Dec-2007	11:48:21	Active	162989	20-Dec-2007	2007122001	631	2007	12	REL
AR	STWMA PROJ1		STWMA PROJECT COMMITTEE	25.00	N				
				INVOICE 5824					
				PAYMENT Distribution					25.00
				INVOICE Distribution					25.00
Paid Subtotal :				25.00					
CK				25.00					
				CHECK #: 35947					
				INFO: STWMA PROJECT COMMITTEE 1					
Tendered Subtotal :				25.00					
21-Dec-2007	13:20:36	Active	163230	21-Dec-2007	2007122004	633	2007	12	NATASHA
AR	HIGHL002		HIGHLAND SPRINGS CARWA	179.68	N				
				PAYMENT Distribution					179.68
Paid Subtotal :				179.68					
CK				179.68					
				CHECK #: 9027					

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Audit Trail Report - Summary



Deposit ID : All
Batch ID : All
Receipt No : All
Subsystem : AR To AR
Account : All

Date : All
Time : All
Operator : All
Type : A To A

Audit Type	Total
Total Active :	111473.46



**BEAUMONT CHERRY VALLEY WATER DISTRICT
MEETING OF THE
PERSONNEL COMMITTEE
AGENDA**

**Friday, December 28, 2007 – 5:00PM
815 E. 12th St, Beaumont CA 92223**

Assistance for the Disabled: If you are disabled in any way and need accommodation to participate in the meeting, please call Blanca Marin Administrative Assistant, at (951) 845-9581 Ext. 23 for assistance so the necessary arrangements can be made.

1. Call to Order, Pledge of Allegiance, Invocation, Roll Call- Chairman Chatigny

2. Public Input

Anyone wishing to address the Board on any item that is not set for public hearing, or any topic within the Board's jurisdiction that is not on the agenda, may do so at this time. This is not a time for Board Member comment or action, but the Board may ask questions for clarification or make a referral to staff for factual information to be reported back to the Board at a later meeting. When called upon, please state your name and address for the record, who you represent and any statement you wish to make. Each Speaker and/or Presenter is limited to three minutes.

3. Review of the Minutes

- a. Minutes of the October 15, 2007 Meeting
- b. Minutes of the November 21, 2007 Meeting

Recommendation: Present to Full Board for Approval

4. Education Contract

Recommendation: Present to Full Board for Approval

5. Housing Agreement

Recommendation: Present to Full Board for Approval

6. Closed Session

- a. Pursuant to Government Code Section 54957, Discussion Regarding Employee Complaint.

7. Adjournment

AGREEMENT

THIS AGREEMENT ("Agreement") is made and entered into on this ____ day of ____, 2007 ("Effective Date") by and between BEAUMONT CHERRY VALLEY WATER DISTRICT, a public agency of the State of California, ("District"), and BRYAN WILFLEY, an individual and employee of District, ("Employee"). District and Employee are sometimes referred to individually as "Party" or collectively as "Parties."

RECITALS

- A. District is an irrigation district, organized pursuant to the Wright Act of 1897 and existing pursuant to California Irrigation District Law, California Water Code §20500, et. seq.
- B. Employee is currently employed by District as an Engineering Technician.
- C. Employee would like to continue his education and become a licensed Engineer.
- D. District finds that having an employee in house with additional engineering knowledge would be important and beneficial to District.
- E. District is interested in paying for classes and books for Employee to become a licensed Engineer.

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

- 1. All of the above recitals are hereby incorporated by reference to the same extent as though hereinagain set forth in full.
- 2. Beginning with the Effective Date of this Agreement, District will pay seventy-five percent (75%) of tuition, books and necessary materials, up to a maximum of Five Thousand Dollars (\$5,000.00) per academic year, for engineering courses at a community college or university in which Employee is enrolled as a full time student and which has been approved by both Parties. Employee shall be concurrently employed by District while a full time student. "Full time student" shall mean enrolled in twelve (12) or more units per semester or quarter, depending on the approved term of the school.
- 3. District shall not reimburse Employee for courses or textbooks in a semester or quarter where Employee is not enrolled as a full time student unless there is prior written agreement between the Parties for each individual semester or quarter in which Employee does not meet full time student status.
- 4. Employee may use a District vehicle for transportation to and from classes related to this agreement.
- 5. District will not reimburse Employee for any mileage, food or lodging related to this agreement, whether in Employee's personal vehicle or in a District vehicle.

6. Should District make a payment pursuant to this Agreement and Employee register as a full time student during any quarter or semester and at some time during said quarter or semester employee wishes to reduce the number of units such that Employee is considered a part time student, Employee must receive written approval from District, which approval will be in the sole and absolute discretion of District, prior to reduction of the number of units being taken by Employee.
7. From and after the Effective Date, Employee will provide proof of enrollment in each engineering course taken and a receipt for the required textbooks, upon which District will cause payment to be made to Employee for courses and required textbooks.
8. Employee is required to work full time for District. "Full time" is defined as forty (40) hours each week. Employee will prepare and provide, prior to each pay period, a work schedule for approval at the sole and absolute discretion of the District Engineer.
9. Employee will be paid one and one-half (1 ½) times Employee's regular hourly rate for work approved by the General Manager of District, which exceeds eight (8) hours in one day or forty (40) hours in one week.
10. Employee will provide written proof to District, in the form of a semester or quarter grade report, whichever is provided by the school, of the adequate completion of each course for which a payment was made by District. Adequate completion shall constitute a final grade of "C" or above.
11. Employee is expected to have completed his coursework within five (5) years of Effective Date. In the event that Employee has not completed the required coursework within five (5) years of Effective Date, Employee will reimburse District for any and all expenses paid by District as part of this Agreement.
12. In the event Employee terminates his employment with District fewer than 5 years after receiving his engineering license, or having two (2) or more consecutive semesters where Employee fails to be enrolled in full time coursework, Employee will reimburse any and all expenses provided by District as part of this Agreement.
13. In the event that Employee fails to become a licensed engineer within five (5) years of the last required course taken by Employee, Employee will reimburse any and all expenses provided by District as part of this Agreement.
14. Upon the occurrence of events in Paragraphs 11, 12 or 13, the terms of this Agreement terminate, with the exception of Paragraph 15, which survives the termination of any and all other portions of this Agreement.
15. If repayment is required by Employee pursuant to Paragraphs 11, 12 or 13 then repayment will be governed by the following provisions:
 - a. Payment will be due on the first (1st) day of the month, commencing with the first (1st) full month after the event in Paragraph 8, 9 or 10 causing repayment.

- b. Payment amounts will follow an amortization schedule of five (5) years at an interest rate on the principal amounts due of ten percent (10%) per annum.
 - c. It is understood that any interest due hereunder shall be calculated on the basis of a three hundred sixty-five (365) day period and the term “per annum” means said three hundred sixty-five (365) day period.
 - d. Despite any other provision of this Agreement, in no event will the amount paid or agreed to be paid to the District as interest hereunder, exceed the highest lawful rate applicable to this Agreement. If District ever receives interest in amounts which exceed the highest lawful rate applicable to this Agreement, such amount will be applied to the reduction of unpaid principal.
 - e. If the payment is not paid within fifteen (15) days from the due date, Employee shall pay District ten percent (10%) for each payment due as an administrative processing charge. The Parties agree that this late charge represents a fair and reasonable estimate of the administrative cost that District will incur by reason of the late payment by Employee. Acceptance of any late charge shall not constitute a waiver of Employee’s default with respect to the overdue amount or prevent the District from exercising any of the other rights and remedies available to District.
 - f. Any principal amount may be prepaid at any time without penalty.
 - g. Any payments received from Employee will be applied in the following order: first, to any fees due for late payments due hereunder; second, to accrued and unpaid interest; and third, to any principal amount.
 - h. The terms of this Paragraph survive the termination of any and all other Paragraphs of this Agreement.
16. In the event of failure to make any payment required pursuant to Paragraph 15 of this Agreement, District may, without notice or demand, declare the entire principal sum immediately due and payable.
 17. To induce District to execute this Agreement, Employee covenants that Employee will continue on as an employee with District for a minimum period of five (5) years after becoming a licensed Engineer.
 18. Upon Employee’s successful completion of the required coursework and Employee successfully passing his licensing examination and receiving his engineering license, the Parties will renegotiate the salary of Employee.
 19. Employee is solely and completely responsible for any and all tax consequences caused by the payment of the course tuition and books provided for in this Agreement.
 20. The Parties agree to cooperate with each other in furthering the purposes of this Agreement. The Parties hereby agree to take such other actions and execute such other reasonable documents as are consistent with this Agreement and as are reasonably necessary to effectuate this Agreement; provided, however, that the foregoing shall not

require District to take any legislative action or exercise its discretion in any particular manner.

21. This Agreement contains the final and complete agreement between the Parties with respect to the matters herein discussed and supersedes all previous communications and agreements between them, either oral or written, to the extent such prior communications and agreement are not consistent with this Agreement.
22. In the event that any action or proceeding is commenced between the Parties hereto to enforce or interpret any term of this Agreement, the prevailing Party in such action or proceeding, in addition to all other relief to which it may be entitled, shall be entitled to recover from the other Party the prevailing Party's costs of suit and reasonable attorneys' fees. The attorneys' costs and fees shall include, without limitation, attorneys' costs and fees incurred on appeal and those incurred in enforcing any judgment rendered in any such action or proceeding. Such attorneys' costs and fees may be recovered as an element of costs in the underlying action or proceeding or in a separate recovery action.
23. All notices shall be in writing and shall be considered given and received: (i) when delivered in person to the recipient named below; or (ii) three days after deposit in the United States mail, postage prepaid, addressed to the recipient named below; or (iii) on the date of delivery shown in the records of an express courier such as Federal Express or DHL; or (iv) on the date of delivery by facsimile transmission to the recipient named below. All notices shall be addressed as followed:

If to District:

Charles Butcher
Beaumont-Cherry Valley Water District
P.O. Box 2037
Beaumont, CA 92223

If to Employee:

Bryan Wilfley

Any Party may, by notice given at any time, require subsequent notices to be given to another person or entity, whether a Party or an officer or representative of a Party, or to a different address, or both. Notices given before actual receipt of notice of change shall not be invalidated by the change.

24. This Agreement and all its provisions shall in all respects be interpreted, construed, enforced, and governed by and under the laws of the State of California, without regard to its conflict of laws principles.
25. Any action or proceeding brought respecting this Agreement shall be instituted and maintained in the appropriate court in the County of Riverside, California.

26. This Agreement may be modified only by another written instrument duly authorized and executed by both Parties.
27. The provisions of this Agreement are specifically made severable. If any clause, provision, right, or remedy provided for herein is determined to be unlawful or unenforceable, the remainder of this Agreement shall remain in effect and shall be enforced as if such clause, provision, right, or remedy were not contained herein.
28. The language in all parts of this Agreement shall in all respects be construed as a whole according to its fair meaning, and not strictly for or against any other Party. This Agreement is the product of mutual negotiation and drafting efforts. Accordingly, the judicial rule of construction that ambiguities in a document are to be construed against the drafter of that document shall have no application to the interpretation or enforcement of this Agreement.
29. This Agreement may be executed in one or more counterparts, each of which shall be an original and all such counterparts together shall constitute the entire Agreement of the Parties hereto.
30. This Agreement shall not be extinguished or altered in any way, by any Party without the prior written consent of the District.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed by their duly authorized representatives as of the date first above written.

DISTRICT:

EMPLOYEE:

BEAUMONT-CHERRY VALLEY
WATER DISTRICT, a public agency
of the State of California

BRYAN WILFLEY

By: _____

By: _____

Its: _____

HOUSING AGREEMENT

THIS HOUSING AGREEMENT ("Agreement") is made this ____ day of _____, 20__, for identification purposes only, by and between BEAUMONT CHERRY VALLEY WATER DISTRICT, a public agency, ("BCVWD") and _____ ("_____").

RECITALS:

A. BCVWD owns certain real property located in the City of Beaumont, Riverside County, California which is described and/or depicted on Exhibit "A" attached hereto and by this reference incorporated herein ("Premises").

B. As a condition of employment pursuant to the Employment Agreement, _____ is required to reside at the Premises during the term of the Employment Agreement. _____ accepted employment with BCVWD under the condition that _____ would reside at the Premises.

C. The Board of Directors of BCVWD requires _____ to live on the Premises during the term of his employment because it requires _____ to be available for duties at all times, to respond to BCVWD needs, including but not limited to, response to emergency and other problems regarding BCVWD facilities and to be on call twenty-four (24) hours per day, at all times of the day and night to monitor BCVWD facilities located in close proximity to the Premises.

D. _____ agrees to reside in the Premises during his term of employment with BCVWD pursuant to the Employment Agreement and BCVWD shall make available to _____ the Premises upon the terms and conditions set forth herein.

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL PROMISES AND COVENANTS HEREIN, AND OTHER GOOD AND VALUABLE CONSIDERATION, THE RECEIPT AND SUFFICIENCY OF WHICH ARE HEREBY ACKNOWLEDGED, THE PARTIES AGREE AS FOLLOWS:

1. Term. The Agreement shall commence on __January 15__, 20__08__, and end at midnight one (1) year after the termination of _____'s employment with BCVWD pursuant to the terms of the Employment Agreement.

2. No Payment. The parties hereby acknowledge that _____ shall reside in the Premises as a condition of his employment and as a convenience to BCVWD. During the term of this Agreement, _____ shall not be required to pay to BCVWD any amount for the use of the Premises nor shall BCVWD be required to pay _____ any additional income because it requires _____ to reside at the Premises.

3. Utilities. BCVWD shall pay, before delinquency, all charges for electricity, light, power and propane/gas used by _____ in or upon the Premises.

4. Taxes. The parties to this Agreement understand and acknowledge that BCVWD

is a public agency and as such is exempt from most real property taxes and assessments. However, the county may require BCVWD to pay a possessory interest tax. The parties hereby agree that _____ shall pay the possessory interest tax.

All possessory interest tax payments shall be made directly to the charging authority by _____ before delinquency and before any fine, interest, or penalty shall become due or be imposed by operation of law for the nonpayment.

_____ shall promptly furnish BCVWD with satisfactory evidence that the possessory interest taxes have been paid. If _____ fails to pay the possessory interest taxes when due, BCVWD may pay the taxes and _____ shall reimburse BCVWD for the amount of the tax payment. All other property taxes and assessments, if any, shall be paid by BCVWD.

5. Compliance With Laws. BCVWD, at its sole cost and expense, except as provided herein, shall comply with and conform to all laws, ordinances, orders, rules and regulations, municipal, state, and federal, and any and all requirements and orders of any municipal, state, or federal board or authority, present and future, in any way relating to the Premises, or the use or manner of use of the Premises throughout the entire term of this Agreement.

6. Maintenance of Premises. Throughout the term, BCVWD shall, at BCVWD'S sole cost and expense, maintain the Premises and all improvements, in good condition and repair, ordinary wear and tear excepted. _____ shall not be required to furnish any services or facilities or to make any repairs or alterations or maintain the Premises except for damages caused by the negligence or intentional acts of _____. BCVWD shall promptly replace, at the expense of BCVWD, any and all damaged portion or portions of the Premises from any cause whatsoever in and about the Premises, except for damages caused by the negligence or intentional acts of _____.

7. Assignment. _____ shall have no right to assign, or otherwise transfer this Agreement either voluntarily or by operation of law, in whole or in part, nor to sublet or permit occupancy by any party other than _____ of all or any part of the Premises without the prior written consent of BCVWD in each instance, which consent may be withheld in BCVWD's sole and absolute discretion. Any purported assignment or subletting of BCVWD's interest shall be null and void and shall, at the option of BCVWD, terminate this Agreement.

(a) Occupant List: _____

8. Insurance.

(a) BCVWD shall carry and maintain, at BCVWD's sole cost and expense, at all times during the term of the Agreement, with respect to the Premises, broad form General Public Liability Insurance for Bodily Injury and Property Damage: \$1,000,000 per person, \$3,000,000 per occurrence. The policy (ies) may contain an aggregate limit not less than the occurrence limit. The required limits may be satisfied by a combination of a primary policy and an excess or umbrella policy.

(b) All insurance required pursuant to the express provisions of this Agreement shall provide that coverage shall not be revised, cancelled or reduced until at least thirty (30) days' written notice of such revision, cancellation or reduction shall have been given

to _____.

(c) The comprehensive general liability insurance to be maintained by BCVWD pursuant to this section above shall name _____ as an additional insured.

9. Casualty Insurance for BCVWD. BCVWD shall maintain at its sole cost and expense, on the building and other improvements that are a part of the Premises, a policy of standard fire and extended coverage insurance. The insurance policy shall be issued in the name of BCVWD. The insurance policy shall provide that any proceeds shall be made payable to BCVWD.

10. Casualty Insurance for _____. _____ shall maintain at his sole cost and expense, such fire and extended coverage insurance, as he desires on his personal property, household furniture and furnishings, including without limitation, art, silverware, dishes, antiques, personal clothing, jewelry and items of a similar nature. _____ understands, acknowledges and agrees that neither the foregoing assets nor any other property of _____ shall be covered under any insurance policy held by BCVWD. The insurance policy shall be issued in the name of _____. The insurance policy shall provide that any proceeds shall be made payable to _____.

11. Default. A party shall be deemed to be in default under the terms of this Agreement if a party shall fail to promptly perform or observe any covenant, condition or agreement to be performed by such party under this Agreement within thirty (30) days after written notice from the other party describing in reasonable terms the manner in which such party has failed to perform his/its obligation under this Agreement and specifying the action that must be taken to cure the claimed nonperformance.

12. Remedies. In the event of a default by a party, the non-defaulting party without further notice to defaulting party shall have all available remedies provided by law or equity.

13. General Provisions.

(a) All notices hereunder must be in writing and, unless otherwise provided herein, shall be deemed validly given if sent by certified mail, return receipt requested, addressed as follows (or to any other mailing address which the party to be notified may designate to the other party by such notice). Should BCVWD or _____ have a change of address, the other party shall immediately be notified as provided in this paragraph of such change.

BCVWD:

Beaumont-Cherry Valley Water District
P.O. Box 2037
Beaumont, CA 92223

If the address or phone number where either party may be contacted is changed, such party will immediately notify the other party of such change.

(b) It is agreed and understood that this Agreement contains all agreements, promises and understandings between BCVWD and _____, and no verbal or oral agreements, promises or understandings shall or will be binding upon either BCVWD or _____, and any addition, variation or modification to this Agreement shall be void and ineffective unless made in writing and signed by the parties hereto.

(c) Subject to the provisions of this Agreement on assignment and subletting, each and all of the covenants and conditions of this Agreement shall be binding on and shall inure to the benefit of the heirs, successors, executors, administrators, assigns and personal representatives of the respective parties.

(d) In the event that either party becomes involved in litigation arising out of this Agreement or the performance thereof, the Court in such litigation, or in a separate suit, shall award attorneys' fees and costs to the justly entitled party.

(e) Should any part, clause, provision, or condition of this Agreement be held void, invalid, or inoperative, such invalidity shall not affect any other provision hereof, which shall be effective as though such invalid provisions had not been made.

(f) A party hereto, at any time upon reasonable request of the other party, will execute, acknowledge and deliver all such additional documents, instruments and other agreements and all such further assurances and will do or cause to be done all further acts and things, in each case, as may be proper or reasonably necessary to carry out the purposes hereof.

(g) This Agreement and performance hereof shall be governed, interpreted, construed and regulated by the laws of the State of California.

(h) No failure by either BCVWD or _____ to insist upon the strict performance by the other of any covenant, agreement, term or condition of this Agreement, or to exercise any right or remedy consequent upon a breach thereof, shall constitute a waiver of any such breach or of such covenant, agreement, term or condition. No waiver of any breach shall affect or alter this Agreement, but each and every covenant, condition, agreement and term of this Agreement shall continue in full force and effect with respect to any other then existing or subsequent breach.

(i) Nothing contained in this Agreement shall be deemed or construed by the parties or by any third person to create the relationship of principal and agent or of partnership or of joint venture or of any association between BCVWD and _____, and no provisions contained in this Agreement nor any acts of the parties shall be deemed to create any relationship between BCVWD and _____, other than the relationship of employer and employee.

(j) This Agreement is not subject to modification except in writing.

(k) This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all of which when taken together shall constitute one and the same instrument. The signature page of any counterpart may be detached there from without impairing the legal effect of the signature(s) thereon, provided such signature page is

attached to any other counterpart identical thereto, except having additional signature pages executed by other parties to this Agreement attached hereto.

(1) All of the Recitals are hereby incorporated herein by this reference to the same extent as though herein again set forth in full.

IN WITNESS WHEREOF, the parties have hereunto set their hands on the date first above written.

BCVWD:

BEAUMONT-CHERRY VALLEY WATER DISTRICT

By_____

Its_____

By_____

MEMORANDUM

January 2, 2008

TO: Chuck Butcher
General Manger

FROM: Joe Reichenberger
District Engineer

SUBJECT: Purchase of State Project Water

It is my understanding the Pass Water Agency has told us there is an opportunity to purchase State Project Water under the Dry Year Water Purchase Program (DYWPP). In the DYWPP the State Department of Water Resources, Water Transfers Staff, act as brokers between willing buyers and willing sellers. The Pass Agency in this case would be looking to purchase water from another State Water Contractor on behalf of BCVWD. The Pass Agency is looking for a financial commitment from BCVWD. It is our understanding that the cost of this water will be about twice the current rate the Pass Agency is charging for water or well over \$400 per acre-ft.

Recommendation

It is my recommendation that BCVWD decline this offer. I also recommend we request the Pass Agency to apply for Article 21 water which is much less expensive than the DYWPP.

Discussion

BCVWD has accumulated sufficient water in their storage account to accommodate the demands projected for 2008. We have been recharging water since through most of December and are continuing to take water until Monday January 9, 2008. On January 9, the Aqueduct will be shut down for maintenance and will be down for about 2 to 3 weeks. We will also be purchasing 1000 ac-ft from South Mesa and may possibly have access to another 1000 ac-ft from South Mesa.

For 2008 the State has an initial allocation of 25% or 4325 ac-ft to the Pass Agency from their Table A amount. This includes the forecasted reduction as a result of the Wanger decision. We know that Yucaipa will take some of this – say 500 ac-ft, which will leave 3500 to 3800 ac-ft or so available to BCVWD. This together with water from South Mesa (at least 1000 ac-ft), our allocated percent of the managed surplus (6802 ac-ft) and Edgar Canyon (2000 ac-ft) should give us a total of 13,200 ac-ft. This is close to our projected demand. So we will not have to take much water, if any, from our storage account. In fact, if we can get the second 1000 ac-ft from South Mesa, we may be able to bank water in 2008.

There is also a possibility that there may be some Article 21 water available; the State is taking applications now. This water is relatively inexpensive and is above and beyond the Table A water. It has to be taken on short notice when available. We are fortunate with our recharge facilities that we can take substantial quantities.

There is a string of significant storms that will be impacting the central Sierra Nevada Mountains in the first week of January. These are projected to dump up to 100 inches of snowfall. This is quite early in the season, so if there are several more storms like this, the water supply picture should be "pretty good."

So with the water we can get from South Mesa, our portion of the managed surplus, Edgar Canyon and anticipated initial State Project Water allocation, BCVWD should be able to get through 2008 without tapping into our accrued storage.

Based on this analysis, I recommend we do not participate in the DYWPP.

MEMORANDUM

Date: December 3, 2007

From: C.J. Butcher, General Manager

To: Board of Directors

Subject: Letter from San Gorgonio Pass Water Agency Regarding Dry Year Water Transfers

The California State Water Contractors have developed a program for transfers of water from one contractor to another during this current period of less than average rainfall. The attached letter from SGPWA General Manager, Jeff Davis, briefs all retail purveyors of the plan and the associated costs if the District was to buy additional State Project Water over and above the current entitlement.

Mr. Davis' letter also indicates that the Agency would like to enter in to purchase agreements prior to the Agency making and paying for any Dry Year Transfer water that may be purchased. The cost of imported water, as stated in the letter, may be between \$380 and \$420 an acre foot.

While I do not believe the Board should make any commitments at this time, the Board should consider the long term water situation, as it relates to the District's ability to serve its current and future water users.

Following is a table 1-1 that illustrates the water that the District has, or will have, available for service from 2008 through 2014, assuming minimum available imported supply to the District is 3,000 acre feet of water per year.

Table 1-1

	Cyn Supply	Temp. Surplus	SP Purchase	SMMWC	Ov. Rollover	Recycled	Total
2008	1,800	6,802	3,000	1,000	1,000	800	14,878
2009	1,800	6,802	3,000	1,000	1,000	1,276	14,878
2010	1,800	6,802	3,000	1,000	1,000	1,276	14,876
2011	1,800	6,802	3,000	1,000	1,000	1,350	14,950
2012	1,800	6,800	3,000	1,000	1,000	1,650	15,250
2013	1,800	6,802	3,000	1,000	1,000	1,850	15,452
2014	1,800	6,802	3,000	1,000	1,000	2,100	15,702

The 2006/2007 extractions from the Beaumont Basin for use by BCVWD were 9,806 ac-ft. The 2006/2007 extractions from the BCVWD wells in Edgar Canyon were 1,962 ac-ft. Total extractions for 2007/2008 are estimated to be 10,500 ac-ft which are slightly lower than 2006/2007, as development has slowed causing less sale and usage of construction water.

Based on current available water supplies, the District can expect to place approximately 4,200 acre feet in its Watermaster Storage account in 2007/2008 with similar amounts occurring over the next several years. Attached is Table "2" from the Annual Watermaster Report, which shows the District as of July 1, 2007 had 5,391 ac-ft of water in its storage account.

Based on the table 1-1, the District will be able to place approximately 4,000 acre feet per year in its storage account without the purchase of Dry Year Transfer water. With the cost being approximately twice that of the normal Table "A" water, I suggest the District may not want to participate in the program this water year however, I also suggest that the Board wait until the January Board meeting to make a determination as to whether or not to purchase water.

It is also important for the Board to understand that there currently are several thousand acre feet of local water supply in areas that as of yet are not being developed by public extraction wells. Among those areas are the Singleton Basin located generally north of Cherry Valley Blvd and west of Nancy, and the San Timoteo Basin located southwest of Oak Valley Parkway in the area near the intersection with Palmer Avenue in the SunCal development. Together these undeveloped areas can be used to develop local water supplies.

San Timoteo Watershed Management Authority (STWMA) Project Committee No 1 (PC1), made up of BCVWD and the City of Beaumont, has begun studies to develop additional water supplies in the area. At the present time PC1 is working with SunCal Companies in the south Beaumont Basin, to determine the usefulness of that basin for a non-potable water supply. Together it is believed that the three basins may yield approximately 6,500 acre feet of water annually for use in the Pass area water systems.



San Gorgonio Pass Water Agency

A California State Water Project Contractor
1210 Beaumont Avenue • Beaumont, CA 92223
Phone (951) 845-2577 • Fax (951) 845-0281

RECEIVED
NOV 28 2007

BY:.....

November 26, 2007

President:
John Jeter

Mr. C. J. Butcher
General Manager
Beaumont Cherry Valley Water District
560 Magnolia
Beaumont, CA 92223

Vice President:
Ray Morris

Treasurer:
Jim Andersen

Directors:
Richard Larsen
Chris Mann
Jim Snyder
Barbara Voigt

Dear Mr. Butcher:

In an effort to make more water available to the region next year, the San Gorgonio Pass Water Agency Board of Directors has voted to participate in the State Water Project Contractors Authority 2008 Dry Year Transfer Program.

General Manager
& Chief Engineer
Jeff Davis, PE

The Agency has requested and funded options on up to 2,000 acre-feet of water under this program. It is unknown at this time if the Agency will receive the entire 2,000 acre-feet. Options on several hundred thousand acre-feet were requested by a number of State Water Contractors.

Legal Counsel:
McCormick, Kidman
& Behrens

The program seeks to match buyers and sellers of surplus water during calendar year 2008. Obviously, the more buyers are willing to pay, the more water sellers will make available. Initial negotiations have centered on \$160 per acre-foot of water, but the price could increase up to perhaps \$200 per acre-foot or even more. This cost is in addition to the variable cost of pumping the water to our service area, which is expected to be approximately \$220 per acre-foot next year.

Prior to committing to the purchase of any of this water, the Agency would like to enter into agreements with local retailers to purchase the water at a price that could be \$380 - \$420 per acre-foot. While the Agency has purchased options on the 2,000 acre-feet at \$10 per acre-foot, this money is refundable until February 15. It is anticipated that we will have an idea of how much water will be available by January 15.

The Agency's initial 2008 allocation of Table A water from the Department of Water Resources is 25%, or 4,325 acre-feet. If the District is interested in purchasing some or all of the Agency's dry year transfer water, we would like to negotiate an agreement with you to commit to purchasing that water. Our

Importing Water To The Pass Area

Mr. C. J. Butcher
November 26, 2007
Page Two

preference would be to have an agreement signed prior to February 15, when the Agency must either commit to purchase the water or pay additional funds to maintain the option for another month.

Since the Agency may not know how much of the 2,000 acre-feet will be available until January 15, your immediate response is not required. However, the Agency would be interested in knowing as soon as practicable whether the District would like to participate at all, given that the water will likely cost approximately \$400 per acre-foot.

If you would like me to present this information, or updated information, to the District's Board of Directors, I would be happy to do so. In the meantime, I will keep you informed of the status of the program, particularly the amount of water available. This information should become available in mid-January.

Very truly yours,



Jeff Davis

PROPOSAL

Directors' Handbook
For
Beaumont-Cherry Valley Water District Board Members

By Governance Consultants
Jay Malinowski and Annette Hubbell

This proposal is in response to your request to produce a Directors' Handbook using the general guidelines as recommended by our governance report completed earlier this year.

Near the end of this proposal you will find our price and also some alternatives. First, however, we want to make sure that there is agreement between the district and us regarding exactly what your Directors' Handbook is, and what it should include.

The simple answer is that it should include whatever policies and procedures the Board agrees should be in it. Were this the first-ever directors' handbook, determining the language could be difficult – even contentious. However, it is in your favor that virtually every other public board with which we are familiar has such a handbook that assists board members in managing the policy-making business of the district.

In addition, and based on the findings of our governance report, we believe that your Director's Handbook should go beyond one that contains just director policies and procedures. It should also contain basic documents that would serve not only as a reference tool for the seasoned director, but as an orientation for new or future directors. This will save time and money in the long run as well as provide for smoother transitions as needed. Examples of these reference tools would be maps of the district, legal descriptions, division boundaries, biographies of the directors, and historically, significant board actions for the, say, last five years. We also recommend that the handbook should contain a current copy of a monthly *District's Activities Report*. If you will recall, the governance report (page 14) recommended that the board receive a standardized, monthly activities report from staff that would summarize and encapsulate the status of operations and the business of the district. Initially, this report would be part of the board packet but would subsequently be moved to a tabbed section of the Director's Handbook. As we stated:

Monthly Board packets should have a standardized monthly written staff activities report concerning District operations and activities, e.g. pending developer projects, status of pending annexation proceedings, types of water sales, personnel items such as safety training meetings held, pending retirements, customer delinquent accounts, types of customer inquiries, General Manager's calendar, etc. This allows the Board to be apprised of needed information, builds trust, and reduces the need to be involved in the

management of day-to-day affairs. Because a director has limited exposure to the District by virtue of the fact that meetings are held only once or twice per month, this kind of report allows the director to access information that is needed when making broad or strategic decisions concerning the direction of the District.

Incorporating this monthly activity report means the handbook would not be created to sit on the shelf, but becomes a living, dynamic document that would be updated monthly or yearly, as the case may be, referred to often, and ultimately be used as a much-needed communications tool between the Board and staff.

A typical directors' handbook generally contains the following:

- Letter of introduction regarding the purpose of the Handbook
- Brief written description of the district and the legal basis for its existence
- A mission statement which has been developed, discussed and approved by the board
- Number of directors on the board, who elects them, how often do they run for (re)election, what is the process for running for office
- What are the board's regular meeting dates; notations regarding the process for calling special meetings
- The Brown Act and the procedure and purposes for which closed meetings may be called including limitations on closed-session discussion topics
- Ethics, to include the need for ethics training, and a policy regarding the ethical standards expected of members of the board; also to include conflict of interest and reporting requirements
- How agendas are set and managed; when and how directors can add items to the agenda
- Special, ad hoc, or ongoing committees
- The process for selecting board officers and the duties of each board officer
- Director compensation including allowable expenses, the process for claiming expenses and approvals needed for travel (if any)
- An organizational chart showing the makeup of district staff to include reporting relationships
- Board's interactions with staff – what is appropriate
- When does a director represent the board in a public setting and when does he or she represent himself or herself only and how is that made clear to the audience (service clubs, the media, etc.)
- Discussion about the district's budgeting process and when and how does the board become involved
- Reporting infractions by other board members
- Discussion by legal counsel of any legal boundaries that should not be crossed by board members
- What a board member gives up by becoming a "public figure"
- Discussion of Roberts Rules of Order or other procedure(s) used in managing meetings

- Forms used by the directors, such as Form 700, expense forms and per diems forms.

The handbook should also include a history of the district, pertinent maps (e.g., division boundaries, well locations, reservoirs) statistical overview, a schedule of Rates, Fees, and Charges, major board actions, biographies of current board members (including contact information). As practicable, information can be provided by staff. You, legal counsel, or staff may wish to edit this list.

We are prepared to complete this work in the following process:

1. Board accepts price proposal and provides a notice to proceed
2. Refine the above list and provide it to your board or a designated ad hoc committee for review
3. Following review, provide the board with a final index
4. Review four or five selected existing handbooks from other water districts
5. Working with staff, determine available district materials for incorporation into the Handbook
6. Draft contents of the handbook using as much existing material as possible
7. Meet with board in workshop(s) format to refine contents
8. Provide camera-ready (electronic) version and eight three-ring binders following meeting above

Initially we attempted to assign hours required for steps two through eight, but it became apparent that there are many unknowns outside our control. For instance, you may want more than one workshop. It may take more or less time to discuss and refine certain aspects (such as the mission statement or ethics policy) or you may designate certain portions of the handbook to an ad hoc committee which may require one or both of us to attend. For this reason, we have chosen to give you a high range (not-to-exceed amount) of \$30,000 with the expectation that we can produce a final result for considerably less. This high-end range amounts to about four weeks of full-time work. All hours are billed at \$180, with the exception of travel time, which is billed at one-half the rate. Direct travel expenses are not included and will be billed at actual cost and/or district or IRS formula for mileage.

Please note that any work, and subsequent costs, required by staff or General Counsel to produce their portion(s) of the Director's Handbook, or any related materials, is not included in this proposal. Also, any inability of district staff or legal counsel to complete its portion of the handbook does not affect delivery and/or payment of our work product.

ALTERNATIVES:

There may be other, less expensive options for you. Some worth considering would include:

- Give this task to a two-person committee of the board to undertake with the assistance of a local writer – perhaps a teacher or student at the local community

college. That person would still need to be paid, but at a much lower rate. The organization of the handbook would be the responsibility of the board committee.

- Determine if there is a staff person available for this temporary work. Requirements would be organizational and writing skills; ability to interact with the board; knowledge of water districts in general, ability to review existing board handbooks from other agencies to incorporate useful material; ability to interact with General Counsel.
- Issue a Request for Proposals (RFP) to government relations firms. This would require a tightly written RFP and could likely wind up being the most costly alternative.
- Locate a board handbook that seems to fit most, if not all, of your needs and, with the permission of that agency, just change the name of the agency in the handbook, make other necessary changes and call it your own.

Should you select any of these (or some other) options, we would be happy to review and comment on the final document. This would be done on a time and materials basis at \$180 per hour.

Ms. Hubbell will be the primary consultant on this work. Mr. Malinowski will assist with various reviews and editing and will write some of the sections noted above.

Since we are both setting up our calendars for 2008, we would like to hear back from you by the end of January regarding this work. Should you decide to engage us to complete the handbook, we could begin work on or about February 1, 2008 and, depending on the availability of the board, complete the work no later than April 30, 2008.

Because much of this work requires legal review, and if the Board desires, we will be happy to work as subconsultants to your general counsel. Thank you for the opportunity to propose this project and we look forward to working with you.

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BEAUMONT-CHERRY VALLEY WATER DISTRICT

BOARD MEMBERS= COMPENSATION AND EXPENSE REIMBURSEMENT POLICY

A. Travel Guidelines

1. Per Diems and Expenses for Conferences

Per diems and expenses will be paid for the period of any conference attended and all conference-related activities scheduled prior to and after the conference, with a reasonable time allowed to travel to and from the conference-related activities. This guideline acknowledges that if early arrival or stay-over is required because of transportation scheduling, per diem and expenses will be paid for that period. Conference lodging expenses shall not exceed the maximum group rate published by the conference or activity sponsor, provided that lodging at the group rate is available to the Board member at the time of booking. If the group rate is not available, the board member shall use comparable lodging. Government and group rates shall be used when available.

2. Travel Expense

Expenses for travel by personal automobile will not exceed those paid to Board members traveling by scheduled airlines to attend the same conference. Reimbursement for mileage will be in accordance with the IRS standard mileage rate.

3. Spousal Expenses

Under no circumstances shall the District prepay or reimburse expenses for a spouse.

4. Meal Reimbursement

Reimbursement for expenses for Directors' meals (not including spouse or guest) will not exceed Fifty Dollars (\$50.00) per day, including a limit of Thirty Dollars (\$30.00) for the dinner meal, with the remainder reimbursable for other meals during the same day will be prepaid or reimbursed when traveling at District expense for conferences, seminars and/or business meetings.

5. Expense Claim Forms, Receipts

Claims for expense reimbursement shall be made by use of the Expense Claim Form provided by the District, and all claims will require receipts. In the event

that a receipt is not obtained or is lost, an explanation of expenditure shall be included on the Expense Claim Form and approved by the Board for payment.

6. Unused Prepaid Expenses

If claimant expenses are prepaid by the District and are not used, the District will require reimbursement unless the reason for not attending was due to personal illness or an event that impeded good faith efforts to attend. Such events could include flight or other public transportation delays or cancellations, meeting cancellations or date changes, or sudden events within Beaumont-Cherry Valley Water District which would serve the District's best interest that the individual not be away.

7. Credit Cards

The District does not make credit cards available to Board members. Payment for Board expenses will be made through departmental credit cards, purchase orders, checks, or reimbursement through accounts payable or payroll.

B. Guidelines for Payment of Per Diems and Expenses

Board Members shall be entitled to receive per diem compensation and expense reimbursement only for attendance at approved activities or events.

1. General Board Member Preapproved Activities/Events

The following activities/events are preapproved for all Board members:

a. Board and Committee Meetings

All regular and special board meetings and committee meetings for appointed members

b. Conferences

(1) ACWA and ACWA-JPA Conferences and ACWA Region 9 meetings

(2) CSDA Conferences

c. Other Agencies

(1) San Geronio Pass Water Agency Board or Committee meetings if there is an item on the agenda pertaining to the District. The Board may appoint one of its members as liaison to attend any

such meetings on a regular basis, subject to a limitation of two such meetings per month.

(2) San Timoteo Watershed Management Authority

STWMA, Project Committee No. 1 – all meetings

STWMA Board Meetings and Standing Committee Meetings, if there is an item on the agenda pertaining to the District

(3) City of Beaumont

Any official city meeting, if there is an item on the agenda pertaining to the District.

(4) City of Banning

Any official city meeting, if there is an item on the agenda pertaining to the District.

d. Training Seminars

(1) State mandated ethics training

(2) Brown Act training

2. Specific Board Member Authorization

The following activities/events are preapproved for Board members designated to represent the District by the Board President.

a. ACWA Committees

b. Other meetings or events for Board members appointed by the Chairman to attend such meeting or event on behalf of the District

3. Other Activities/Events, Authorization

Board members may seek authorization to attend other functions that constitute the performance of official duties, including, but not limited to, tours of Beaumont-Cherry Valley Water District facilities, tours of other agency facilities, dedication ceremonies, open houses, groundbreaking ceremonies, receptions for officials, retirement celebrations for other agency officials, anniversary celebrations, ribbon-cutting ceremonies, legislative roundtables, public hearings, project update meetings, meetings of ACWA Regions 1 through 10, and

association dinners and lunches. Board members desiring to attend events of this nature should obtain approval from the Board in order to receive a per diem and expense reimbursement

4. New Board Members Orientation

New Board members may receive one (1) per diem and expense reimbursement for an orientation program that meets the following criteria:

- a. Is part of a planned orientation schedule
- b. The orientation meeting is at least two (2) hours in duration
- c. The per diems for this purpose must be claimed during the first two (2) ~~six (6)~~ months of service on the Board
- d. New Board members may also attend a formal harassment awareness training seminar for District employees

5. Non-authorized Activities/Events

The following activities/events are not eligible for per diem or expense claims:

- a. Attending other district's Board meetings other than listed under Paragraph 1 above, unless authorized by the Board
 - b. Retirement receptions for Beaumont-Cherry Valley Water District employees/Board members
 - c. Beaumont-Cherry Valley Water District picnics or other social functions
 - d. Harassment awareness training for Beaumont-Cherry Valley Water District employees (except the first training for new Board members)
 - e. Chamber of Commerce meetings or mixers.
6. At the first Board meeting following the events or meetings attended, each Board member shall briefly report on the meetings or events attended at District expense. If multiple Board members attended, a joint report may be made.

BEAUMONT-CHERRY VALLEY WATER DISTRICT

BOARD MEMBERS= COMPENSATION AND EXPENSE REIMBURSEMENT POLICY

A. Travel Guidelines:

1. Per Diems and Expenses for Conferences

Per diems and expenses will be paid for the period of any conference attended and all conference-related activities scheduled prior to and after the conference, with a reasonable time allowed to travel to and from the conference-related activities. This guideline acknowledges that if early arrival or stay-over is required because of transportation scheduling, per diem and expenses will be paid for that period. Conference lodging expenses shall not exceed the maximum group rate published by the conference or activity sponsor, provided that lodging at the group rate is available to the Board member at the time of booking. If the group rate is not available, the board member shall use comparable lodging. Government and group rates shall be used when available.

2. Travel Expense

Expenses for travel by personal automobile will not exceed those paid to Board members traveling by scheduled airlines to attend the same conference. Reimbursement for mileage will be in accordance with the IRS standard mileage rate.

3. Spousal Expenses

Under no circumstances shall the District prepay or reimburse expenses for a spouse.

4. Meal Reimbursement

Reimbursement for expenses for Directors' meals (not including spouse or guest) will not exceed Fifty Dollars (\$50.00) per day, including a limit of Thirty Dollars (\$30.00) for the dinner meal, with the remainder reimburseable for other meals during the same day will be prepaid or reimbursed when traveling at District expense for conferences, seminars and/or business meetings.

5.6- Expense Claim Forms, Receipts

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3. . If a spouse travels with the claimant, and expenses are prepaid by the District for the spouse, those prepaid expenses must be reimbursed to the District as soon as is practical upon the Board member=s return. Generally, they are deducted from the Board member=s check through the payroll cycle subsequent to submittal of the expense report.¶

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4. Reasonable expenses to call home once each day will be reimbursed.¶

Deleted: 5. . Meal reimbursement of Fifty Dollars (\$50.00) per day, including a limit of Thirty Dollars (\$30.00) for the dinner meal, with the remainder reimbursable for other meals during the same day will be prepaid or reimbursed when traveling at District expense for conferences, seminars, and/or business meetings.¶

Claims for expense reimbursement shall be made by use of the Expense Claim Form provided by the District, and all claims will require receipts. In the event that a receipt is not obtained or is lost, an explanation of expenditure shall be included on the Expense Claim Form and approved by the Board for payment.

~~All reimbursed expenses require receipts to be attached to the expense claim form. If a receipt is not provided by a vendor or is lost, an explanation of the expenditure shall be included on the expense claim form and approved by the Board for payment.~~

67. Unused prepaid Expenses

If claimant expenses are prepaid by the District and are not used, the District will require reimbursement unless the reason for not attending was due to personal illness or an event that impeded good faith efforts to attend. Such events could include flight or other public transportation delays or cancellations, meeting cancellations or date changes, or sudden events within Beaumont-Cherry Valley Water District which would serve the District's best interest that the individual not be away. ~~Claimant would still be responsible for prepaid spouse expenses.~~

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78. Credit Cards

The District does not make credit cards available to Board members. Payment for Board expenses will be made through departmental credit cards, purchase orders, checks, or reimbursement through accounts payable or payroll.

B. Guidelines for Payment of Per Diems and Expenses:

Board Members shall be entitled to receive per diem compensation and expense reimbursement only for attendance at approved activities or events.

1. General Board Member Preapproved Activities/Events

The following activities/events are preapproved for all Board members:

a. Board and committee meetings

All regular and special board meetings and committee meetings for appointed members

b. Conferences

(1) ACWA and ACWA-JPA Conferences and ACWA Region 9 meetings

(2) CSDA Conferences

c. Other Agencies

(1) San Gorgonio Pass Water Agency Board or Committee meetings if there is an item on the agenda pertaining to the District. The Board may appoint one of its members as liaison to attend any such meetings on a regular basis, subject to a limitation of two such meetings per month.

(2) San Timoteo Watershed Management Authority

STWMA, Project Committee No. 1 – all meetings

STWMA Board Meetings and Standing Committee Meetings, if there is an item on the agenda pertaining to the District

(3) City of Beaumont

Any official city meeting, if there is an item on the agenda pertaining to the District.

(4) City of Banning

Any official city meeting, if there is an item on the agenda pertaining to the District.

d. Training Seminars

(1) State mandated ethics training

(2) Brown Act training

The following are the current guidelines:

- ~~1. The activities/events that are preapproved for all Board members in attendance to receive a per diem and expenses are:~~

~~ACWA and ACWA JPA Conferences, ACWA Region 9 meetings~~

~~San Gorgonio Pass Water Agency Board meetings; not Budget or Engineering (B.B.) if District has an item on the agenda of the Board; District Board may appoint one member as liaison to attend meeting, limited to two (2) per month (A.C.)~~

~~Yucaipa Valley Water District meetings (B.B.)~~

~~Official City of Beaumont meetings if District has an item on the agenda (A.C.)~~

~~San Timoteo Watershed Management Authority meetings, if District has an item on the agenda (A.C.)~~

~~San Timoteo Watershed Management Authority, Project Committee No. 1 (B.B.);~~

STWMA Standing Committee meetings, if District has an item on the agenda (A.C.)
City of Banning, if District has an item on the agenda (A.C.)
~~State Mandated Ethics Training~~
~~Brown Act Training~~
CSDA (S.P.)
Any Special Meetings, local or otherwise, not presently listed (S.P.)

1.a. (Alternate) (W.L.)

Directors shall be entitled to a maximum of four (4) Board and Committee meetings per month; attendance at CSDA, AWWA, ACWA, and ACWA JPA or any Committees thereof, shall be approved by the Board to qualify for payment of a per diem.

2. Specific Board Member Authorization

The following activities/events are preapproved for Board members designated to represent the District by the Board President. ~~Any other Board members who wish to attend must have approval prior to the event or be designated by the President to attend and receive a per diem or expense reimbursement. (See W.L.'s comments under No. 1)~~

a. ACWA Committees

b. Other meetings or events for Board members appointed by the Chairman to attend such meeting or event on behalf of the District

3. Other Activities/Events, Authorization

Board members may seek authorization to attend other functions that constitute the performance of official duties, including, but not limited to, tours of Beaumont-Cherry Valley Water District facilities, tours of other agency facilities, dedication ceremonies, open houses, groundbreaking ceremonies, receptions for officials, retirement celebrations for other agency officials, anniversary celebrations, ribbon-cutting ceremonies, legislative roundtables, public hearings, project update meetings, meetings of ACWA Regions 1 through 10, and association dinners and lunches. Board members desiring to attend events of this nature should obtain approval from the Board in order to receive a per diem and expense reimbursement.

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4. New Board Members Orientation

New Board members may receive one (1) per diem ~~up to five (5) per diems~~ and expense reimbursement for an orientation program that meets the following criteria:

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- a. Is part of a planned orientation schedule
- b. The orientation meeting is at least two (2) hours in duration
- c. The per diems for this purpose must be claimed during the first two (2) ~~six (6)~~ months of service on the Board.

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d. New Board members may also attend a formal harassment awareness training seminar for District employees

5. Nonauthorized Activities/Events

The following activities/events are not eligible for per diem or expense claims:

- a. Attending other district's Board meetings other than listed under Paragraph 1 above, unless authorized by the Board
- b. Retirement receptions for Beaumont-Cherry Valley Water District employees/Board members
- c. Beaumont-Cherry Valley Water District picnics or other social functions
- d. Harassment awareness training for Beaumont-Cherry Valley Water District employees (except the first training for new Board members)
- e. Chamber of Commerce meetings or mixers.

~~6. New Board members may attend a formal harassment awareness training held for Beaumont-Cherry Valley Water District employees and receive one per diem for the first training session they attend because this is part of a new Board member's training or orientation.~~

~~7. When the Chairman appoints a Board member to a committee or to represent Beaumont-Cherry Valley Water District at a meeting, the meeting or event is preapproved for the appointed Board member to receive a per diem.~~

68. At the first Board meeting following the events or meetings attended, each Board member shall briefly report on the meetings or events attended at District expense. If multiple Board members attended, a joint report may be made.

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