

# BEAUMONT CHERRY VALLEY WATER DISTRICT AGENDA

### REGULAR MEETING OF THE BOARD OF DIRECTORS Wednesday, May 13, 2009 at 7:00 PM 560 Magnolia Avenue, Beaumont, CA 92223

CALL TO ORDER, PRESIDENT BALL

PLEDGE OF ALLEGIANCE, DIRECTOR WOLL

INVOCATION, VICE PRESIDENT PARKS

**ROLL CALL, BLANCA MARIN** 

#### PUBLIC INPUT

**PUBLIC COMMENT:** Anyone wishing to address the Board of Directors on any matter not on the agenda of this meeting may do so now. Anyone wishing to speak on an item on the agenda may do so at the time the Board considers that item. All persons wishing to speak must fill out a "Request to Speak" form and give it to the Secretary at the beginning of the meeting. The forms are available on the table at the back of the room. There is a three (3) minute limit on public comments. Sharing or passing time to another speaker is not permitted. Please do not repeat what was said by a previous speaker except to note agreement with that speaker. Thank you for your cooperation.

### **ACTION ITEMS**

### 1. ADOPTION OF THE AGENDA

ROSS	M	S	Α	N
PARKS	M	S	Α	N
WOLL	M	S	Α	N
BALL	М	S	Α	N

### 2. FINANCIAL REPORTS

(a) Bills for Consideration\*\*
April 2009

### **Board Action**

The Board will take action on the Bills for Consideration taking into account the recommendations of the Finance and Audit Committee.

ROSS	M	S	Α	N
PARKS	M	S	Α	Ν
WOLL	M	S	Α	Ν
BALL	M	S	Α	N

(b) Month End Financial Statements\*\*
April 2009

### **Board Action**

The Board will take action to "accept and file" the Month End Financial Statements presented by staff.

ROSS	М	S	Α	Ν
PARKS	M	S	Α	Ν
WOLL	M	S	Α	Ν
BALL	М	S	Α	N

3.		APPROVAL	OF THE	MINUT	ES		
	a.	Minutes			/leeting	of April 8, 2009	* *
	ROSS		M	S	Α	N	
	PARKS		M	S	Α	N	
	WOLL		M	S	Α	N	
	BALL		M	S	Α	N	
	b.	Minutes	of the S	pecial M	leeting	of April 30, 2009	<b>)</b> **
	ROSS		M	S	Α	N	
	<b>PARKS</b>		M	S	Α	N	
	WOLL		M	S	Α	N	
	BALL		M	S	Α	N	
4.		AUTHORIZA AMENDMEN				OST FOR RATE DY**	STUDY OR
	ROSS		М	S	Α	N	
	<b>PARKS</b>		M	S	Α	N	
	WOLL		М	S	Α	N	
	BALL		M	S	Α	N	
5.		REQUEST FO				ER RENEWAL-	TRACT 27010,
	ROSS		М	S	Α	N	
	PARKS		M	S	A	N	
	WOLL		M	S	A	N	
	BALL		M	S	A	N	
	DALL		IVI	3	A	IV	
6.		REQUEST FOR HOWARD**		L SERV	E LETT	ER -TRACT 336	83, WAYNE
	ROSS		M	S	Α	N	
	<b>PARKS</b>		M	S	Α	N	
	WOLL		M	S	Α	N	
	BALL		M	S	Α	N	
7.			REEMEN				OF PERCOLATION SIDE COUNTY FLOOD
	ROSS		М	S	Α	N	
	PARKS		M	S	Α	N	
	WOLL		M	S	Α	N	
	BALL		M	S	A	N	
8.		REQUEST FO					VERSIDE COUNTY
	ROSS		М	S	Α	N	
	PARKS		M	S	Α	N	
	WOLL		M	S	A	N	
	BALL		M	S	A	N	
9.		ACCEPTANO	E OF N	OBLE S	YSTEM	S GIS PROPOS	AL**
	ROSS		M	S	Α	N	
	PARKS		M	S	Α	N	
	WOLL		M	S	Α	N	
	BALL		M	S	Α	N	

10.	APPROVAL OF I	DENTIT	Y THEF	T PREVE	ENTION PROGRAM**
ROSS PARK WOLL BALL	S M	S S S	A A A	N N N	
11.	APPROVAL OF P		T OF CF	PR AND	FIRST AID TRAINING FOR
ROSS PARK: WOLL BALL	S M . M M	S S S	A A A	N N N	
12.	SELECTION OF E	BANKIN	G SERV	ICES**	
ROSS PARK WOLL BALL	S M	S S S	A A A	N N N	
13.	REPORTS FOR D	ISCUSS	ION AN	ND POSS	SIBLE ACTION
(a) A	d hoc Committee	s			
(b) A	ssistant General	Manage	er		
<ul><li>O</li><li>Ir</li><li>Pr</li><li>C</li></ul>	dgar Street Pipeline ak Valley Parkway I ncrease in State Pro rocess of Approval t ats Pots Cost Comp ost Comparison Ver udioTel Invoice 387	Project nject Wat for Invoi arison rizon vs.	ces to b Time W	e Paid fo 'arner (C	
(c) [	Directors				
•	Dr. Blair Ball Stella Parks Marquel Dopp Ken Ross Ryan Woll				
(d) l	egal Counsel				
14.	ANNOUNCEMEN	ITS			
•	6 <sup>TH</sup> Annual Riversi May 28, 2009 fro				sium (BCVWD will be a co-host) e Palm Springs Convention Center
•	ACWA 2009 Sprir	ng Confe	rence in	Sacram	ento, May 19-22
•	CSDA Ethics Train	ning in S	an Dieg	o, May 2	2

**ACTION LIST** 

15.

# 16. CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL (THREE MATTERS)

- a. Pursuant to Government Code Section §54957.6 (b)(1) Public Employees Performance Evaluation (General Manager) – Preliminary Considerations Only
  - The purpose of this portion of the Closed Session is for the Board members to discuss and/or select criteria and to discuss the fact gathering mechanism for said evaluation process.
- b. Pursuant to Government Code Section §54956.9 (b) Potential Exposure to Litigation 1 Matter
- Pursuant to Government Code Section §54956.9 (c)- Potential Initiation of Litigation- 1 Matter
- 17. OPEN SESSION: Report on Closed Session (Legal Counsel)
- 18. (a) CONSIDERATION OF CHANGING DISTRICT'S 'PRACTICE'OF BILLING NEW RESIDENTIAL CUSTOMERS FOR UNPAID WATER BILLS OF PREVIOUS CUSTOMER/OWNER\*\*

ROSS	M	S	Α	N
PARKS	M	S	Α	N
WOLL	M	S	Α	N
BALL	M	S	Α	N

(b) CONSIDERATION OF CLAIMS FOR REFUND BY NEW RESIDENTIAL CUSTOMERS FOR UNPAID WATER BILLS OF PREVIOUS CUSTOMERS/OWNERS. (1) CENTURY 21 OSBORNE REALTY AND DANIEL SLAWSON \$251.63\*\*

ROSS	M	S	Α	Ν
PARKS	M	S	Α	Ν
WOLL	M	S	Α	Ν
BALL	M	S	Α	N

### 19. ADJOURNMENT

ROSS	M	S	Α	Ν
PARKS	M	S	Α	Ν
WOLL	M	S	Α	Ν
BALL	M	S	Α	Ν

<sup>\*\*</sup> Information included in the agenda packet

**Assistance for the Disabled:** If you are disabled in any way and need accommodation to participate in the meeting, please call Blanca Marin Executive Assistant, at (951) 845-9581 Ext. 23 for assistance so the necessary arrangements can be made.

The agenda material for this meeting is available to the public at the District's Administrative Office which is located at 560 Magnolia Avenue, Beaumont, CA 92223. If any additional material related to an open session agenda item is distributed to all or a majority of the board of directors after this agenda is posted, such material will be made available for immediate inspection at the same location.

# Check Register-Summary-Bank

Vendor:

A&A FENCE To ZETLMAIER **Cheque Dt.**: 01-Apr-2009 To 30-Apr-2009 : 1 - GENERAL CHECKING



AP5090 Page: 1

Date: May 04, 2009 Time: 11:55 am

Cheque No. Status: All Seq:

Medium: M=Manual C=Computer E=EFT-PA

Check #	Check Date	Vendor	Vendor Name	Status	Batch	Medium	Amount
38602	02-Apr-2009	ACTIONTRUE	ACTION TRUE VALUE HARDWARE	Issued	119	С	523.30
38603	02-Apr-2009	AIR&HOSESO	AIR & HOSE SOURCE INC.	Issued	119	С	268.08
38604	02-Apr-2009	ALLPURPOSE	ALL PURPOSE RENTALS	Issued	119	С	157.95
38605	02-Apr-2009	B ACE HOME	BEAUMONT ACE HOME CENTER	Issued	119	С	359.65
38606	02-Apr-2009	B76	BEAUMONT 76	Issued	119	С	1,296.49
38607	02-Apr-2009	CADETUNIFO	CADET UNIFORM SERVICE	Issued	119	С	67.92
38608	02-Apr-2009	CLEANBYDES	CLEAN BY DESIGN INC.	Issued	119	С	1,110.00
38609	02-Apr-2009	CVAUTO	CHERRY VALLEY AUTOMOTIVE	Issued	119	С	20.00
38610	02-Apr-2009	DAUGHTERYS	DAUGHTERY'S PEST CONTROL	Issued	119	С	200.00
38611	02-Apr-2009	DAVINCI	DA VINCI PRINTING & BLUEPRINTS	Issued	119	С	112.04
38612	02-Apr-2009	EDISON	SOUTHERN CALIFORNIA EDISON	Issued	119	С	44,612.63
38613	02-Apr-2009	ESBABCOCK	ES BABCOCK	Issued	119	С	840.00
38614	02-Apr-2009	FEDEX	FEDEX	Issued	119	С	50.88
38615	02-Apr-2009	HUDECS	HUDEC'S COMPUTER CONSULTING	Issued	119	С	19,919.90
38616	02-Apr-2009	INLANDWATE	INLAND WATER WORKS	Issued	119	С	583.74
38617	02-Apr-2009		JOHNSON MACHINERY	Issued	119	С	136.20
38618	02-Apr-2009		MAYER HOFFMAN MCCANN P.C.	Issued	119	С	9,760.00
38619	02-Apr-2009	PATSPOTS	PAT'S POTS	Issued	119	С	85.00
38620	02-Apr-2009		PRESTIGE MOBILE DETAIL	Issued	119	С	96.00
38621	02-Apr-2009	REDWINE	REDWINE AND SHERRILL	Issued	119	С	15,548.59
38622	02-Apr-2009	SMITHPIPE	SMITH PIPE & SUPPLY INC	Issued	119	С	310.46
38623	02-Apr-2009	STAPLES	STAPLES BUSINESS ADVANTAGE	Issued	119	С	1,431.19
38624	02-Apr-2009	STMP000610	GRAND PACIFIC CONTRACTORS INC	Issued	119	С	462.77
38625	02-Apr-2009	STMP000611	M.S.K. DEVELOPMENT	Issued	119	С	537.86
38626	02-Apr-2009	STMP000612	ARIZONA PIPELINE COMPANY	Issued	119	С	594.41
38627	02-Apr-2009	STMP000613	ALL AMERICAN ASPHALT	Issued	119	С	659.64
38628	02-Apr-2009	STMP000614	CORONA, ARMANDO	Issued	119	С	325.39
38629	02-Apr-2009	WASTEMANA	WASTE MANAGEMENT	Issued	119	С	35.13
38630	09-Apr-2009	ARCO	ARCO GASPRO PLUS	Issued	120	С	1,845.09
38631	09-Apr-2009		BEAUMONT ACE HOME CENTER	Issued	120	С	39.25
38632	09-Apr-2009	B76	BEAUMONT 76	Issued	120	С	212.62
38633	09-Apr-2009	BRINKS INC	BRINK'S INC	Issued	120	С	392.36
38634	09-Apr-2009	BSTATIONER	BEAUMONT STATIONERS	Issued	120	С	262.64
38635	09-Apr-2009	BTIRE	BEAUMONT TIRE	Issued	120	С	871.43
38636	09-Apr-2009	CALTOOL	CALIFORNIA TOOL & WELDING	Issued	120	С	46.80
38637	09-Apr-2009	CROWLEYCO	CROWLEY COMPANY INC.	Issued	120	С	1,529.18
38638	09-Apr-2009	CVAUTO	CHERRY VALLEY AUTOMOTIVE	Issued	120	С	41.37
38639	09-Apr-2009	DANGELO	DANGELO CO.	Issued	120	С	728.92
38640	09-Apr-2009	EDISON	SOUTHERN CALIFORNIA EDISON	Issued	120	С	6,668.32
38641	09-Apr-2009		ES BABCOCK	Issued	120	С	1,141.00
38642	09-Apr-2009	FEDEX	FEDEX	Issued	120	С	32.59
38643	09-Apr-2009	GASSCO	GAS ARC STEEL SUPPLY CO	Issued	120	С	26.94
38644	09-Apr-2009		HIGHLAND SPRINGS EXPRESS LUBE	Issued	120	С	478.77
38645	09-Apr-2009		HOME DEPOT CREDIT SERVICES	Issued	120	С	167.60
38646	09-Apr-2009		KV'S PAINT AND DECORATING	Issued	120	С	53.82
38647	09-Apr-2009		LUTHERS TRUCK & EQUIPMENT	Issued	120	С	1,694.06
38648	09-Apr-2009	NINOS	NINO'S	Issued	120	С	1,424.64
38649	09-Apr-2009		PRESTIGE MOBILE DETAIL	Issued	120	С	336.00
38650	09-Apr-2009		PITNEY BOWES PURCHASE POWER	Issued	120	С	2,000.00
38651	09-Apr-2009		RAIN FOR RENT	Issued	120	С	2,127.35
38652	09-Apr-2009	SOUTHMESA	SOUTH MESA WATER COMPANY	Issued	120	С	20,000.00
38653	09-Apr-2009	STAPLES	STAPLES BUSINESS ADVANTAGE	Issued	120	С	283.97
38654	09-Apr-2009	VERIZON	VERIZON	Issued	120	С	111.83
38655	09-Apr-2009	VERIZON	VERIZON	Issued	120	С	52.08
38656	09-Apr-2009	WASTEMANA	WASTE MANAGEMENT	Issued	120	С	244.37
38657	•		WESTE MANAGEMENT	Issued	120	C	122.47

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**Medium**: M=Manual C=Computer E=EFT-PA

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38658	09-Apr-2009	ROSSK000	ROSS, KEN	Issued	121	С	600.00
38659	09-Apr-2009	STELLAPARK	PARKS, STELLA	Issued	121	С	600.00
38660	09-Apr-2009	WOLLR000	WOLL, RYAN	Issued	121	С	600.00
38661	16-Apr-2009	ACTIONTRUE	ACTION TRUE VALUE HARDWARE	Issued	127	С	682.78
38662	16-Apr-2009	ARAMARK	ARAMARK	Issued	127	С	231.45
38663	16-Apr-2009	B ACE HOME	BEAUMONT ACE HOME CENTER	Issued	127	С	108.45
38664	16-Apr-2009	CADETUNIFO	CADET UNIFORM SERVICE	Issued	127	С	67.92
38665	16-Apr-2009	CDPH-OCP	CA DEPT OF PUBLIC HEALTH	Issued	127	С	70.00
38666	16-Apr-2009	CONTROLVAL	CONTROL VALVE SYSTEMS INC	Issued	127	С	3,262.06
38667	16-Apr-2009	CROWLEYCO	CROWLEY COMPANY INC.	Issued	127	С	1,446.70
38668	16-Apr-2009	DANGELO	DANGELO CO.	Issued	127	С	1,413.81
38669	16-Apr-2009	DAVINCI	DA VINCI PRINTING & BLUEPRINTS	Issued	127	С	119.90
38670	16-Apr-2009	GASCO	THE GAS COMPANY	Issued	127	С	9.53
38671	16-Apr-2009	GEOSCIENCE	GEOSCIENCE	Issued	127	С	3,353.00
38672	16-Apr-2009	IDEARCMEDI	IDEARC MEDIA CORP.	Issued	127	С	49.25
38673	16-Apr-2009	INLANDWATE	INLAND WATER WORKS	Issued	127	С	17,722.32
38674	16-Apr-2009	JAMESBEAN	BEAN, JAMES	Issued	127	С	130.00
38675	16-Apr-2009	MACROCOMM	MACRO COMMUNICATIONS	Issued	127	С	150.00
38676	16-Apr-2009	OCBREPROGI	OCB REPROGRAPHICS	Issued	127	С	409.99
38677	16-Apr-2009	PACIFICALA	PACIFIC ALARM	Issued	127	С	138.50
38678	16-Apr-2009	PARSONS	PARSONS WATER & INFRASTRUCTURE INC.	Issued	127	С	9,855.00
38679	16-Apr-2009	PITNEYGLOB	PITTNEY BOWES GLOBAL FINANCIAL SERVI	Issued	127	С	4,664.50
38680	16-Apr-2009	PRESTIGEMO	PRESTIGE MOBILE DETAIL	Issued	127	С	96.00
38681	16-Apr-2009	ROBERTSONS	ROBERTSON'S	Issued	127	С	187.51
38682	16-Apr-2009	STAPLES	STAPLES BUSINESS ADVANTAGE	Issued	127	С	175.73
38683	16-Apr-2009	STMP000615	MARATHON COACH OF CALIFORNIA INC	Issued	127	С	788.48
38684	16-Apr-2009	STMP000616	SMITH, STEVE	Issued	127	С	42.76
38685	16-Apr-2009	STMP000617	LUGO, TERESA	Issued	127	С	47.37
38686	16-Apr-2009	STMP000618	CALVARY CHAPEL OF THE PASS C/O CHRIS	Issued	127	С	91.08
38687	16-Apr-2009	STWMAPC1	STWMA PC -1	Issued	127	С	185,264.00
38688	16-Apr-2009	TERMINIX	TERMINIX	Issued	127	С	229.00
38689	16-Apr-2009	TIMEWARNER	TIME WARNER CABLE	Issued	127	С	388.89
38690	16-Apr-2009	TOMLARA	TOM LARA	Issued	127	С	3,950.00
38691	16-Apr-2009	VADIM	VADIM	Issued	127	С	320.00
38692	16-Apr-2009	VERIZON	VERIZON	Issued	127	С	575.91
38693	16-Apr-2009	VERIZON	VERIZON	Issued	127	С	532.24
38694	16-Apr-2009	WELLSFARGO	WELLS FARGO REMITTANCE CENTER	Issued	127	С	21.95
38695	16-Apr-2009	XEROX	XEROX CORPORATION	Issued	127	С	1,356.37
38696	20-Apr-2009	<b>PSMOTORS</b>	PALM SPRINGS MOTORS	Issued	173	С	35,926.65
38697	23-Apr-2009	SOCALPUMP	SOCAL PUMP & WELL	Issued	175	С	12,397.98
38698	30-Apr-2009	AVAYA	AVAYA INC	Issued	181	С	115.44
38699	30-Apr-2009	B ACE HOME	BEAUMONT ACE HOME CENTER	Issued	181	С	29.30
38700	30-Apr-2009	BASICCHEMI	BASIC CHEMICAL SOLUTIONS LLC	Issued	181	С	4,504.92
38701	30-Apr-2009	BLAIRBALL	BALL, BLAIR	Issued	181	С	400.00
38702	30-Apr-2009	BTIRE	BEAUMONT TIRE	Issued	181	С	20.00
38703	30-Apr-2009	BYRDINDELE	BYRD INC ELECTRONICS	Issued	181	С	626.24
38704	30-Apr-2009	CDPH-OCP	CA DEPT OF PUBLIC HEALTH	Issued	181	С	185.00
38705	30-Apr-2009	CLEANBYDES	CLEAN BY DESIGN INC.	Issued	181	С	1,110.00
38706	30-Apr-2009	CONTROLVAL	CONTROL VALVE SYSTEMS INC	Issued	181	С	1,326.54
38707	30-Apr-2009	CR&RINCORP	CR&R INC	Issued	181	С	224.92
38708	30-Apr-2009	CVREALESTA	CV REAL ESTATE PARTNERS LLC	Issued	181	С	5,000.00
38709	30-Apr-2009	DANGELO	DANGELO CO.	Issued	181	С	8,677.47
38710	30-Apr-2009		MARQUEL DOPP	Issued	181	С	200.00
38711	30-Apr-2009	EDISON	SOUTHERN CALIFORNIA EDISON	Issued	181	С	27,830.26
38712	30-Apr-2009	ESBABCOCK	ES BABCOCK	Issued	181	С	1,085.00
38713	•		FREEMAN OFFICE PRODUCTS	Issued	181	С	839.85

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Vendor :

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Cheque No. Seq: Status: All

**Medium**: M=Manual C=Computer E=EFT-PA

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38715	30-Apr-2009	GRAINGER	GRAINGER	Issued	181	С	75.04
38716	30-Apr-2009	HIGHLANDSP	HIGHLAND SPRINGS EXPRESS LUBE	Issued	181	С	823.77
38717	30-Apr-2009	INLANDWATE	INLAND WATER WORKS	Issued	181	С	916.98
38718	30-Apr-2009	JACKHENRYA	JACK HENRY AND ASSOCIATES INC	Issued	181	С	2,912.07
38719	30-Apr-2009	JASONSTOWI	JASON'S TOWING	Issued	181	С	150.00
38720	30-Apr-2009		JOHNSON MACHINERY	Issued	181	С	332.51
38721	30-Apr-2009		LENNAR HOMES	Issued	181	С	838.14
38722	30-Apr-2009		LUTHERS TRUCK & EQUIPMENT	Issued	181	С	35.88
38723	30-Apr-2009		USA MOBILITY WIRELESS INC.	Issued	181	С	24.57
38724	30-Apr-2009		MORENO, ANTONIO	Issued	181	С	1,350.00
38725	30-Apr-2009		NAPA AUTO PARTS	Issued	181	C	6.51
38726	30-Apr-2009	PACIFICALA	PACIFIC ALARM	Issued	181	C	135.00
38727	30-Apr-2009	PATSPOTS	PAT'S POTS	Issued	181	C	395.00
38728	30-Apr-2009		PRESTIGE MOBILE DETAIL	Issued	181	C	416.00
38729	30-Apr-2009	SGPWA	SAN GORGONIO PASS WATER AGENCY	Issued	181	C	39,057.00
38730	30-Apr-2009	STAPLES	STAPLES BUSINESS ADVANTAGE	Issued	181	C	439.52
38731	30-Apr-2009		PARKS, STELLA		181	C	800.00
	•		•	Issued			
38732	30-Apr-2009		TURLEY, LESLIE	Issued	181	C	30.00
38733	30-Apr-2009	STMP000620	BEIGLE, HAROLD	Issued	181	С	36.24
38734	30-Apr-2009	STMP000621	PADILLA, MAYRA	Issued	181	С	21.45
38735	30-Apr-2009	STMP000622	K HOVNANIAN HOMES	Issued	181	С	20.89
38736	30-Apr-2009	STMP000623	NORTHSTAR DEVELOPMENT	Issued	181	С	88.24
38737	30-Apr-2009	STMP000624	BROWER, JAMIE	Issued	181	С	14.60
38738	30-Apr-2009	STMP000625	, THE EJO GROUP	Issued	181	С	143.25
38739	30-Apr-2009	STMP000626	GEYER DAVID	Issued	181	С	12.00
38740	30-Apr-2009	STMP000627	IEOC INC. C/O D&K MASSEY	Issued	181	С	13.27
38741	30-Apr-2009	STMP000628	BLACK, DENISE	Issued	181	С	13.27
38742	30-Apr-2009	STMP000629	ENDICOTT, AMY C	Issued	181	С	44.77
38743	30-Apr-2009	STMP000630	SALTOS, HUGO P	Issued	181	С	41.78
38744	30-Apr-2009	STMP000631	GROOVE CONSTRUCTION	Issued	181	С	0.98
38745	30-Apr-2009	STMP000632	LUGO, STEVE	Issued	181	С	50.75
38746	30-Apr-2009	STMP000633	ABBASFARD, MICHAEL	Issued	181	С	40.04
38747	30-Apr-2009	STMP000634	COSSETTE, LISA	Issued	181	С	97.71
38748	30-Apr-2009	STMP000635	GONZALEZ, EDUARDO	Issued	181	С	35.65
38749	30-Apr-2009	STMP000636	CENTEX HOMES INLAND EMPIRE DIVISION	Issued	181	С	92.03
38750	30-Apr-2009	STMP000637	TAYLOR, DON G.	Issued	181	С	93.01
38751	30-Apr-2009	STMP000638	DISALVO, JOHN WILLIAM	Issued	181	С	76.93
38752	30-Apr-2009	STMP000639	CENTEX HOMES INLAND EMPIRE DIVISION	Issued	181	С	25.75
38753	30-Apr-2009	STMP000640	MARTINEZ, LIDIA	Issued	181	С	4.62
38754	30-Apr-2009	STMP000641	CENTEX HOMES INLAND EMPIRE DIVISION	Issued	181	С	68.27
38755	30-Apr-2009	STMP000642	CENTEX HOMES INLAND EMPIRE DIVISION	Issued	181	С	27.00
38756	30-Apr-2009	STMP000643	JOHNSON, GERALD R	Issued	181	С	1.25
38757	30-Apr-2009	STMP000644	CENTAX HOMES	Issued	181	C	335.00
38758	30-Apr-2009	STMP000645	LING, ANNA	Issued	181	С	9.00
38759	30-Apr-2009	STMP000646	RANDY GORDON (AGENT)	Issued	181	C	13.26
38760	30-Apr-2009	STMP000647	RICE, CARY	Issued	181	C	70.58
38761	30-Apr-2009	STMP000648	SMITH, TAMARA	Issued	181	C	80.00
	•						
38762 38763	30-Apr-2009	STMP000649	ROBERTS, G KEITH	Issued	181 181	C	85.11 30.00
38763	30-Apr-2009	STMP000650	GIBBONS, CHUCK & ANN	Issued	181	C	30.00
38764	30-Apr-2009	STMP000651	GRAY, DANIEL & BEATRICE	Issued	181	C	43.41
38765	30-Apr-2009	STMP000652	CENTEX HOMES INLAND EMPIRE DIVISION	Issued	181	C	29.51
38766	30-Apr-2009	STMP000653	LENNAR HOMES	Issued	181	С	5.00
38767	30-Apr-2009	STMP000654	LENNAR HOMES	Issued	181	С	5.00
38768	30-Apr-2009		LENNAR HOMES	Issued	181	С	5.00
38769	30-Apr-2008 <sub>f 1</sub>	25 of the Regula	r KENNAR HOMES	Issued	181	С	5.45

Check Register-Summary-Bank

Vendor:

Bank

A&A FENCE To ZETLMAIER **Cheque Dt.**: 01-Apr-2009 To 30-Apr-2009 : 1 - GENERAL CHECKING



AP5090 Page: 4

Date: May 04, 2009 Time: 11:55 am

Cheque No. Status: All Seq:

Medium: M=Manual C=Computer E=EFT-PA

Check #	Check Date	Vendor	Vendor Name	Status	Batch	Medium	Amount
38770	30-Apr-2009	STMP000657	LENNAR HOMES	Issued	181	С	5.00
38771	30-Apr-2009	STMP000658	SIS COMMUNICATIONS INC.	Issued	181	С	51.42
38772	30-Apr-2009	STMP000659	TURNER, WENDELL, (AGENT)	Issued	181	С	245.32
38773	30-Apr-2009	STMP000660	MR. CLEAN MAINT SYSTEMS	Issued	181	С	728.71
38774	30-Apr-2009	STMP000661	MATICH CORP	Issued	181	С	320.87
38775	30-Apr-2009	STMP000662	BOART LONGYEAR	Issued	181	С	650.43
38776	30-Apr-2009	SUNBELT	SUNBELT RENTALS	Issued	181	С	327.48
38777	30-Apr-2009	USABLUEBOO	USA BLUE BOOK	Issued	181	С	227.32
38778	30-Apr-2009	VERIZON	VERIZON	Issued	181	С	633.27
38779	30-Apr-2009	VERIZON	VERIZON	Issued	181	С	181.12
38780	30-Apr-2009	VERIZONWIR	VERIZON WIRELESS	Issued	181	С	914.40

**Total Computer Paid:** 555,096.11 Total EFT PAP : 0.00 Total Paid: 555,096.11

**Total Manually Paid:** 0.00 Total EFT File: 0.00

179 Total No. Of Cheque(s) ...

### **MEMORANDUM**

TO: BOARD OF DIRECTORS

FROM: JULIE J. SALINAS, BUSINESS MANAGER

**SUBJECT: MONTH END FINANCIAL REPORTS** 

**DATE:** 5/5/2009

CC: ANTHONY L. LARA, ASST. G.M.

Summary (as requested by Director Ross):

**Operating Revenues:** 

Water Sales: (628,321.63) Service Connections: (46,055.02) Other: (6,746.93)

Total Operating Revenues: (681,123.58)

**Operating Expenses:** 

 Labor:
 202,625.95

 Benefits:
 85,662.54

 Source of Supply:
 118,289.97

 Transmission & Distribution:
 25,114.71

 General & Administrative:
 20,560.40

 General Plant & Maintenance:
 20,677.48

 Professional Services:
 195,757.78

Total Operating Expenses: 668,577.83

(Surplus)/Deficit (12,434.75)

**Non-Operating Revenues:** 

Facility Fees 0.00 Interest Income (15,709.38)

Total Non Operating Revenues: (15,709.38)

**Non-Operating Expenses:** 

Capital Improvement Projects: 61,309.61

Total Non Operating Expenses: 61,309.61

### GL5410

Date: May 04, 2009 Time

**Time:** 1:19 pm

# MONTH END FINANCIAL STATEMENT



APRIL 2009	CI	RRENT MONTH	YEAR-TO-DATE	PROJECTED	BUDGET	PERCENT TO
APRIL 2009		KKENT MONTH	TEAR-TO-DATE	BUDGET	REMAINING	BUDGET
General Funds						
Revenue						
OPERATING RE	VENUE					
DISTRICT REVE	NUE					
1-4-4010-401	DOMESTIC WATER SALES	(437,926.28)	(1,509,401.14)	(6,325,918.00)	(4,816,516.86)	0.24
1-4-4010-402	IRRIGATION WATER SALES	(150.00)	(3,239.60)	(30,000.00)	(26,760.40)	0.11
1-4-4010-403	CONSTRUCTION WATER SALES	(12,860.42)	(45,586.50)	(109,000.00)	(63,413.50)	0.42
1-4-4010-404	INSTALLATION CHARGES	(46,055.02)	(158,969.44)	(280,251.00)	(121,281.56)	0.57
1-4-4010-407	REIMB. CUST. DAMAGES/UPGRADES	(586.00)	(4,755.42)	(34,752.00)	(29,996.58)	0.14
1-4-4010-408	BACKFLOW DEVICES	(2,602.80)	(6,728.79)	(17,522.00)	(10,793.21)	0.38
1-4-4010-410	RETURNED CHECK FEES	(240.00)	(1,240.00)	(6,000.00)	(4,760.00)	0.21
1-4-4010-411	MISCELLANEOUS INCOME	(1,129.04)	(4,911.34)	(10,000.00)	(5,088.66)	0.49
1-4-4010-412	RENTAL INCOME	(100.00)	(400.00)	(1,200.00)	(800.00)	0.33
1-4-4010-414	RECHARGE INCOME (CITY OF BANNIN	G) 0.00	(12,484.79)	(85,000.00)	(72,515.21)	0.15
1-4-4010-441	TURN ONS	(2,120.00)	(11,080.00)	(47,500.00)	(36,420.00)	0.23
1-4-4010-442	THIRD NOTICE CHARGE	(4,515.00)	(27,465.00)	(81,000.00)	(53,535.00)	0.34
1-4-4010-443	PENALTIES	(5,690.00)	(28,075.00)	(85,000.00)	(56,925.00)	0.33
1-4-4010-444	SGPWA IMPORTATION CHARGE	(80,845.68)	(271,290.80)	(749,029.00)	(477,738.20)	0.36
1-4-4010-445	SCE POWER CHARGE	(84,214.25)	(271,784.71)	(1,101,514.00)	(829,729.29)	0.25
1-4-4010-446	BONITA VISTA REPAYMENT - INTERES	T (2,089.09)	(6,098.60)	(34,000.00)	(27,901.40)	0.18
Total DISTRI	ICT REVENUE	(681,123.58)	(2,363,511.13)	(8,997,686.00)	(6,634,174.87)	0.26
Total Revenue	-	(681,123.58)	(2,363,511.13)	(8,997,686.00)	(6,634,174.87)	0.26
Expense						
ADMINISTRATIC	ON & GENERAL EXPENSE					
SOURCE OF SU	IPPLY & WATER TREAT					
1-5-5200-237	HEALTH INSURANCE	3,140.42	13,681.28	40,000.00	26,318.72	0.34
1-5-5200-243	RETIREMENT/CALPERS	6,962.81	21,663.56	65,000.00	43,336.44	0.33
1-5-5200-501	LABOR	23,960.96	80,525.99	230,000.00	149,474.01	0.35
1-5-5200-502	BEREAVEMENT/SEMINAR/JURY DUTY	0.00	278.13	1,000.00	721.87	0.28
1-5-5200-503	SICK LEAVE	7,968.24	16,276.16	4,000.00	(12,276.16)	4.07
1-5-5200-504	VACATION	41.12	665.71	12,750.00	12,084.29	0.05
1-5-5200-505	HOLIDAYS	0.00	3,173.48	8,500.00	5,326.52	0.37
1-5-5200-507	LIFE INSURANCE	108.81	464.38	1,600.00	1,135.62	0.29
1-5-5200-508	UNIFORMS, EMPLOYEE BENEFITS	0.00	0.00	1,270.00	1,270.00	0.00
1-5-5200-511	TREATMENT & CHEMICALS	4,732.24	57,044.53	135,000.00	77,955.47	0.42
1-5-5200-512	LAB TESTING	1,681.00	6,913.00	95,000.00	88,087.00	0.07
1-5-5200-513	MAINTENANCE EQUIPMENT (PUMPING	) 19,568.57	34,517.24	125,000.00	90,482.76	0.28
1-5-5200-514	UTILITIES - GAS	9.53	30.24	50.00	19.76	0.60
1-5-5200-515	UTILITIES - ELECTRIC	33,241.63	248,272.23	1,530,000.00	1,281,727.77	0.16
	TELEMETRY MAINTENANCE	0.00	1,127.07	6,000.00	4,872.93	0.19
1-5-5200-517	SEMINAR & TRAVER EXPLINITESTING AG					

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# **MONTH END FINANCIAL STATEMENT**

For Period Ending 30-Apr-2009



Date: May 04, 2009 **Time:** 1:19 pm PRO IECTED RUDGET PERCENT TO

APRIL 2009	CURRE	NT MONTH	YEAR-TO-DATE	PROJECTED BUDGET	BUDGET REMAINING	PERCENT TO BUDGET
General Funds						
1-5-5200-519	EDUCATION EXPENSES	235.00	235.00	1,000.00	765.00	0.23
1-5-5200-520	WORKER'S COMPENSATION INSURANCE	1,467.32	6,381.65	22,000.00	15,618.35	0.29
1-5-5200-620	STATE PROJECT WATER PURCHASED	39,057.00	86,816.00	480,000.00	393,184.00	0.18
1-5-5200-621	GROUNDWATER PURCHASE (SMWC)	20,000.00	170,000.00	550,000.00	380,000.00	0.31
Total SOUR	CE OF SUPPLY & WATER TREATME	162,174.65	748,175.65	3,308,670.00	2,560,494.35	0.23
TRANSMISSION	& DISTRIBUTION					
1-5-5300-237	HEALTH INSURANCE	7,437.71	29,354.17	145,000.00	115,645.83	0.20
1-5-5300-243	RETIREMENT/CALPERS	11,667.44	33,269.31	140,000.00	106,730.69	0.24
1-5-5300-501	LABOR	36,381.36	92,884.32	465,000.00	372,115.68	0.20
1-5-5300-502	BEREAVEMENT/SEMINAR/JURY DUTY	0.00	110.21	6,500.00	6,389.79	0.02
1-5-5300-503	SICK LEAVE	3,983.35	8,300.52	18,000.00	9,699.48	0.46
1-5-5300-504	VACATION	894.41	5,308.97	24,000.00	18,691.03	0.22
1-5-5300-505	HOLIDAYS	0.00	8,060.96	20,000.00	11,939.04	0.40
1-5-5300-507	LIFE INSURANCE	182.82	745.03	3,400.00	2,654.97	0.22
1-5-5300-508	UNIFORMS, EMPLOYEE BENEFITS	0.00	528.94	4,430.00	3,901.06	0.12
1-5-5300-518	SEMINAR & TRAVEL EXPENSES	0.00	0.00	1,000.00	1,000.00	0.00
1-5-5300-519	EDUCATION EXPENSES	150.00	265.00	2,000.00	1,735.00	0.13
1-5-5300-520	WORKER'S COMPENSATION INSURANCE	2,230.04	9,135.73	38,000.00	28,864.27	0.24
1-5-5300-530	MAINT PIPELINE/FIRE HYDRANT	17,019.85	18,321.90	82,500.00	64,178.10	0.22
1-5-5300-531	LINE LOCATES	22.83	509.37	2,000.00	1,490.63	0.25
1-5-5300-534	MAINT METERS & SERVICES	0.00	4,524.83	95,000.00	90,475.17	0.05
1-5-5300-535	BACKFLOW DEVICES	0.00	0.00	750.00	750.00	0.00
1-5-5300-536	MAINTENANCE RESERVOIRS/TANKS	0.00	605.00	10,000.00	9,395.00	0.06
1-5-5300-537	MAINTENANCE PRESSURE REGULATORS	3,262.06	7,601.37	18,000.00	10,398.63	0.42
1-5-5300-538	INSPECTIONS	4,809.97	14,728.03	40,000.00	25,271.97	0.37
Total TRANS	MISSION & DISTRIBUTION	88,041.84	234,253.66	1,115,580.00	881,326.34	0.21
CUSTOMER SER	RVICE & METER READI					
1-5-5400-237	HEALTH INSURANCE	2,146.78	9,994.68	42,000.00	32,005.32	0.24
1-5-5400-243	RETIREMENT/CALPERS	2,931.93	9,991.19	40,000.00	30,008.81	0.25
1-5-5400-501	LABOR	9,334.14	30,538.77	95,000.00	64,461.23	0.32
1-5-5400-502	BEREAVEMENT/SEMINAR/JURY DUTY	0.00	45.46	500.00	454.54	0.09
1-5-5400-503	SICK LEAVE	876.51	2,010.27	2,000.00	(10.27)	1.01
1-5-5400-504	VACATION	404.46	2,725.85	5,850.00	3,124.15	0.47
1-5-5400-505	HOLIDAYS	188.67	2,471.63	5,500.00	3,028.37	0.45
1-5-5400-507	LIFE INSURANCE	48.97	225.97	900.00	674.03	0.25
1-5-5400-508	UNIFORMS, EMPLOYEE BENEFITS	0.00	0.00	890.00	890.00	0.00
1-5-5400-519	EDUCATION EXPENSES	0.00	0.00	1,000.00	1,000.00	0.00
1-5-5400-520	WORKER'S COMPENSATION	621.44	2,827.28	8,000.00	5,172.72	0.35
Total CUSTO	─── <b>MEGESERYIGE &amp; METER</b> B <b>REARWG</b> ng Agenda	16,552.90	60,831.10	201,640.00	140,808.90	0.30

### GL5410 Date: May 04, 2009 **Time:** 1:19 pm

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# MONTH END FINANCIAL STATEMENT

APRIL 2009	CURRI	ENT MONTH	YEAR-TO-DATE	PROJECTED BUDGET	BUDGET REMAINING	PERCENT TO BUDGET
General Funds						
ADMINISTRATIO	N					
1-5-5500-237	HEALTH INSURANCE	11,579.87	47,083.39	148,500.00	101,416.61	0.32
1-5-5500-243	RETIREMENT/CALPERS	29,890.05	92,159.09	275,000.00	182,840.91	0.34
1-5-5500-501	LABOR	78,303.92	238,445.30	910,000.00	671,554.70	0.26
1-5-5500-502	BEREAVEMENT/SEMINAR/JURY DUTY	0.00	0.00	2,500.00	2,500.00	0.00
1-5-5500-503	SICK LEAVE	28,045.98	78,382.78	20,000.00	(58,382.78)	3.92
1-5-5500-504	VACATION	1,964.71	14,076.43	38,000.00	23,923.57	0.37
1-5-5500-505	HOLIDAYS	198.16	16,004.86	40,000.00	23,995.14	0.40
1-5-5500-507	LIFE INSURANCE	428.13	1,749.22	4,800.00	3,050.78	0.36
1-5-5500-518	SEMINAR & TRAVEL EXPENSES	0.00	577.20	6,000.00	5,422.80	0.10
1-5-5500-519	EDUCATION EXPENSES	0.00	0.00	1,000.00	1,000.00	0.00
1-5-5500-520	WORKER'S COMPENSATION INSURANCE	1,950.15	7,888.93	25,000.00	17,111.07	0.32
1-5-5500-549	BANK CHGS/MONEY MARKET/TRANS. FE	0.00	4,056.45	14,600.00	10,543.55	0.28
1-5-5500-553	TEMPORARY LABOR	0.00	3,637.60	17,500.00	13,862.40	0.21
1-5-5500-555	OFFICE SUPPLIES	3,572.95	14,247.37	55,000.00	40,752.63	0.26
1-5-5500-556	OFFICE EQUIPMENT/SERVICE AGREEME	9,543.38	25,849.52	60,000.00	34,150.48	0.43
1-5-5500-557	OFFICE MAINTENANCE	1,197.50	4,884.68	20,000.00	15,115.32	0.24
1-5-5500-558	MEMBERSHIP DUES	0.00	0.00	15,000.00	15,000.00	0.00
1-5-5500-559	ARMORED CAR	392.36	1,569.44	5,000.00	3,430.56	0.31
1-5-5500-560	OFFICE EQUIP.MAINT. & REPAIRS	0.00	64.00	3,200.00	3,136.00	0.02
1-5-5500-561	POSTAGE	2,000.00	16,261.00	40,000.00	23,739.00	0.41
	SUBSCRIPTIONS	(859.56)	216.95	2,850.00	2,633.05	0.08
1-5-5500-563	MISCELLANEOUS OPERATING SUPPLIES	542.20	3,545.94	15,000.00	11,454.06	0.24
1-5-5500-564	MISCELLANEOUS TOOLS/EQUIPMENT	96.65	904.73	15,000.00	14,095.27	0.06
1-5-5500-567	EMPLOYEE MEDICAL/FIRST AID	0.00	129.00	600.00	471.00	0.21
1-5-5500-568	RANDOM DRUG TESTING	0.00	0.00	500.00	500.00	0.00
1-5-5500-570	PROPERTY/AUTO/GEN LIABILITY INSURA	0.00	(4,436.95)	90,000.00	94,436.95	(0.05)
	STATE MANDATES AND TARRIFFS	0.00	7,364.69	30,000.00	22,635.31	0.25
1-5-5500-573	MISCELLANEOUS EXPENSES	0.00	435.33	1,000.00	564.67	0.44
	PUBLIC EDUCATION	0.00	0.00	10,000.00	10,000.00	0.00
1-5-5500-577	PROPERTY TAXES - OUT OF DISTRICT PA	0.00	0.00	5,000.00	5,000.00	0.00
1-5-5500-578	IT SUPPORT/SOFTWARE SUPPORT	0.00	27,121.04	65,000.00	37,878.96	0.42
	ACCOUNTS RECEIVABLE	874.92	1,298.92	1,000.00	(298.92)	1.30
Total ADMIN		169,721.37	603,516.91	1,937,050.00	1,333,533.09	0.31
BOARD OF DIRE	CTORS					
1-5-5510-550	BOARD OF DIRECTOR FEES	3,200.00	12,400.00	60,000.00	47,600.00	0.21
1-5-5510-551	SEMINAR & TRAVEL EXPENSES	0.00	577.20	3,500.00	2,922.80	0.16
1-5-5510-552	ELECTION EXPENSES	0.00	202.00	22,575.00	22,373.00	0.01
	O OF DIRECTORS	3,200.00	13,179.20	86,075.00	72,895.80	0.15
MAINTENANCE	紹介の Meeting Agend Regular Meeting Agend	3				

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**Time:** 1:19 pm

Date: May 04, 2009

# MONTH END FINANCIAL STATEMENT



APRIL 2009	CURRENT MONTH		YEAR-TO-DATE			PERCENT TO BUDGET
General Funds						
1-5-5610-514	GAS - 560 MAGNOLIA AVE	0.00	0.00	150.00	150.00	0.00
1-5-5610-515	ELECTRIC - 560 MAGNOLIA AVE	1,256.95	5,218.72	22,000.00	16,781.28	0.24
1-5-5610-580	TELEPHONE - 560 MAGNOLIA AVE	3,384.18	11,392.33	55,000.00	43,607.67	0.21
1-5-5610-581	SANITATION - 560 MAGNOLIA AVE	157.60	957.44	2,400.00	1,442.56	0.40
1-5-5610-582	MAINTENANCE - 560 MAGNOLIA AVE	59.36	1,049.66	3,500.00	2,450.34	0.30
1-5-5615-501	LABOR - 12303 OAK GLEN ROAD	0.00	342.06	1,000.00	657.94	0.34
1-5-5615-515	ELECTRIC - 12303 OAK GLEN ROAD	0.00	688.02	1,500.00	811.98	0.46
1-5-5615-582	MAINTENANCE/REPAIR - 12303 OAK GLEI	0.00	34.42	3,000.00	2,965.58	0.01
1-5-5615-583	PROPANE - 12303 OAK GLEN ROAD	0.00	0.00	1,500.00	1,500.00	0.00
1-5-5620-501	LABOR - 13695 OAK GLEN ROAD	0.00	0.00	1,000.00	1,000.00	0.00
1-5-5620-515	ELECTRIC - 13695 OAK GLEN ROAD	0.00	0.00	1,000.00	1,000.00	0.00
1-5-5620-582	MAINTENANCE/REPAIR - 13695 OAK GLEI	90.00	109.00	3,000.00	2,891.00	0.04
1-5-5620-583	PROPANE - 13695 OAK GLEN ROAD	0.00	0.00	1,500.00	1,500.00	0.00
1-5-5625-501	LABOR - 13697 OAK GLEN ROAD	0.00	0.00	1,000.00	1,000.00	0.00
1-5-5625-515	ELECTRIC - 13697 OAK GLEN ROAD	0.00	546.55	1,500.00	953.45	0.36
1-5-5625-582	MAINTENANCE/REPAIR - 13697 OAK GLEI	90.00	109.00	3,000.00	2,891.00	0.04
1-5-5625-583	PROPANE - 13697 OAK GLEN ROAD	0.00	737.65	1,500.00	762.35	0.49
1-5-5630-501	LABOR - 9781 AVENIDA MIRAVILLA	0.00	0.00	1,000.00	1,000.00	0.00
1-5-5630-515	ELECTRIC - 9781 AVENIDA MIRAVILLA	0.00	229.45	300.00	70.55	0.76
	MAINTENANCE/REPAIR - 9781 AVENIDA N	0.00	93.00	8,000.00	7,907.00	0.01
1-5-5630-583	PROPANE - 9781 AVENIDA MIRAVILLA	0.00	149.25	0.00	(149.25)	0.00
	ELECTRIC - 815 E. 12TH STREET	0.00	912.06	9,000.00	8,087.94	0.10
	TELEPHONE - 815 E. 12TH STREET	52.08	140.98	480.00	339.02	0.29
	SANITATION - 815 E. 12TH STREET	244.37	733.11	3,000.00	2,266.89	0.24
	MAINTENANCE/REPAIR - 815 E. 12TH STF	341.36	977.82	4,000.00	3,022.18	0.24
	SANITATION - 11083 CHERRY AVE	224.92	899.68	500.00	(399.68)	1.80
1-5-5700-589		3,482.35	14,656.64	120,000.00	105,343.36	0.12
	SAFETY EQUIPMENT	0.00	21.53	3,000.00	2,978.47	0.01
	COMMUNICATION MAINTENANCE	0.00	0.00	1,000.00	1,000.00	0.00
	REPAIR & MAINT OF GEN EQUIPMENT	0.00	0.00	3,000.00	3,000.00	0.00
	REPAIR VEHICLES AND TOOLS	2,626.82	4,023.46	30,000.00	25,976.54	0.13
	LARGE EQUIPMENT MAINTENANCE	368.39	3,425.80	35,000.00	31,574.20	0.10
	EQUIP. PREVENTATIVE MAINTENANCE	0.00	0.00	1.000.00	1,000.00	0.00
	AUTO/EQUIPMENT OPERATION	2,317.71	9,929.90	20,000.00	10,070.10	0.50
	MAINT GENERAL PLANT (BUILDINGS)	371.39	3,620.41	10,000.00	6,379.59	0.36
	LANDSCAPE MAINTENANCE	3,950.00	12,160.46	72,000.00	59,839.54	0.17
	RECHARGE FAC, CANYON & POND MAIN	1,660.00	3,825.85	12,000.00	8,174.15	0.32
Total MAINT	ENANCE & GENERAL PLANT	20,677.48	76,984.25	436,830.00	359,845.75	0.18
<b>ENGINEERING</b> -	IN HOUSE					
1-5-5800-237	HEALTH INSURANCE	418.48	1,577.13	5,200.00	3,622.87	0.30
1-5-5800-243	REPAREMENTS CALIFERSULAR Meeting Agenda	1,669.50	4,741.39	17,000.00	12,258.61	0.28

# MONTH END FINANCIAL STATEMENT



GL5410

**Date:** May 04, 2009 **Time:** 1:19 pm

5

APRIL 2009	CURRENT MONTH	YEAR-TO-DATE	PROJECTED BUDGET	BUDGET REMAINING	PERCENT TO BUDGET
General Funds					
1-5-5800-501 LABOR	10,079.96	30,386.81	120,000.00	89,613.19	0.25
1-5-5800-502 BEREAVEMENT/SEMINAR/JUF	RY DUTY 0.00	0.00	500.00	500.00	0.00
1-5-5800-503 SICK LEAVE	0.00	0.00	2,000.00	2,000.00	0.00
1-5-5800-504 VACATION	0.00	0.00	3,200.00	3,200.00	0.00
1-5-5800-505 HOLIDAY	0.00	890.64	2,600.00	1,709.36	0.34
1-5-5800-507 LIFE INSURANCE	30.26	114.64	312.00	197.36	0.37
1-5-5800-518 SEMINAR & TRAVEL EXPENSI	ES 0.00	0.00	500.00	500.00	0.00
1-5-5800-519 EDUCATION EXPENSE	0.00	421.34	5,000.00	4,578.66	0.08
1-5-5800-520 WORKER'S COMPENSATION	364.61	1,382.95	4,000.00	2,617.05	0.35
Total ENGINEERING - IN HOUSE	12,562.81	39,514.90	160,312.00	120,797.10	0.25
PROFESSIONAL SERVICES					
1-5-5810-611 GENERAL LEGAL	0.00	44,704.62	125,000.00	80,295.38	0.36
1-5-5810-612 DEVELOPMENT - REIMB. LEG	AL 0.00	0.00	1,000.00	1,000.00	0.00
1-5-5810-614 AUDIT	0.00	15,153.00	19,000.00	3,847.00	0.80
1-5-5810-616 ACCOUNTING (NON AUDIT)	0.00	0.00	1,000.00	1,000.00	0.00
1-5-5820-611 GENERAL ENGINEERING	9,097.89	62,046.41	120,000.00	57,953.59	0.52
1-5-5820-612 DEVELOPMENT - REIMB. ENG	INEERING 1,395.89	3,342.18	40,000.00	36,657.82	0.08
1-5-5820-614 STWMA - PROJECT COMMITT	EE NO. 1 185,264.00	185,264.00	0.00	(185,264.00)	0.00
1-5-5820-615 ENGINEERING - PERMITTING	(REC WATE 0.00	854.98	50,000.00	49,145.02	0.02
Total PROFESSIONAL SERVICES	195,757.78	311,365.19	356,000.00	44,634.81	0.87
Total Expense	668,688.83	2,087,820.86	7,602,157.00	5,514,336.14	0.27
Total General Funds	(12,434.75)	(275,690.27)	(1,395,529.00)	(1,119,838.73)	0.20

# NON OPERATING REVENUE



**GL5410 Page**: 6 **Date**: May 05, 2009 **Time**: 8:46 am

For Period Ending 30-Apr-2009

CURRENT YEAR TO DATE
APRIL 2009 MONTH

General Funds

Revenue			
Non Operating Ro	evenue		
1-4-4020-422	WELLS	0.00	(1,139.08)
1-4-4020-423	WATER RIGHTS (SWP)	0.00	(192,815.25)
1-4-4020-424	WATER TREATMENT PLANT	0.00	(570.74)
1-4-4020-425	FF - LOCAL WATER RESOURCES	0.00	(80,730.84)
1-4-4020-426	FF - RECYCLED WATER FACILITIES	0.00	(726.18)
1-4-4020-427	FF - TRANSMISSION	0.00	(934.16)
1-4-4020-428	FF - STORAGE	0.00	(1,172.90)
1-4-4020-429	FF - BOOSTER	0.00	(87.79)
1-4-4020-430	FACILITY FEES - PRESSURE REDUC	0.00	(44.73)
1-4-4020-431	FACILITY FEES - MISCELLANEOUS	0.00	(38.38)
1-4-4020-432	FACILITY FEES - FINANCING COSTS	0.00	(182.96)
1-4-4020-435	INTEREST INCOME	(15,709.38)	(15,709.38)
Total Non Op	erating Revenue	(15,709.38)	(294,152.39)
Total General Fun	ds	(15,709.38	(294,152.39)

# CONSTRUCTION IN PROGRESS



**GL5410** Page: 7 **Date**: May 04, 2009 **Time**: 1:22 pm

For Period Ending 30-Apr-2009

Total Restricted Funds

For Period Ending 30-Apr-2009				
APRIL 2009	CURRENT MONTH	YEAR TO DATE	2009 APPROVED	
Restricted Funds				
Assets				
CONSTRUCTION IN PROGRESS				
New Service Installations	2,840.68	19,124.38	0.00	
Water Master Plan Update	353.24	7,249.41	35,000.00	
Recycled Water System	320.00	1,732.97	0.00	
CV POLLUTION CONTROL PROJ B.P. WETLAND	0.00	0.00	100,000.00	
2800 ZONE RECYCLED WATER TANK PHASE 1	0.00	0.00	2,200,000.00	
24 " RECYCLED MAIN BROOKSIDE PHASE 2	0.00	9,341.02	750,000.00	
1 MG RESERVOIR/BOOSTER STATION PHASE 3	0.00	0.00	1,300,000.00	
24" RECYCLED MAIN WESTERLY LOOP PHASE	0.00	0.00	5,000,000.00	
REC MAIN RING RANCH/OAK VALLEY P PHASE	4,320.00	5,947.08	1,700,000.00	
Edgar 8" Replacement Pipeline	17,281.05	117,753.32	150,000.00	
State Water Pipeline - Permanent Conne	0.00	96.48	400,000.00	
1 Ton Truck with Utility Bed/Lumber Ra	0.00	0.00	50,000.00	
1 Ton Truck with 3-4 Ton Dump Bed	35,926.65	35,926.65	50,000.00	
Loan Amortization Software Bonita Vist	0.00	0.00	3,500.00	
Urban Water Management Plan Update 201	0.00	0.00	30,000.00	
GIS/GPS Software Purchase	0.00	235.49	65,000.00	
OVP 24" & 10" main relocation	267.99	797.76	0.00	
Total CONSTRUCTION IN PROGRESS	61,309.61	198,204.56	11,833,500.00	

198,204.56

11,833,500.00

61,309.61

# CONSTRUCTION IN PROGRESS



GL5410 Page : **Date:** May 04, 2009 **Time:** 1:23 pm

CURRENT MONTH	YEAR TO DATE	TOTAL SINCE INCEPTION	
2 706 06	(22.020.00)	(22.020.00)	
2,760.66 53.82	(32,030.00) 51,154.38	(32,030.00) 51,154.38	
2.040.00	40.404.20	40.424.20	
2,840.68	19,124.38	19,124.38	
353.24	7,249.41	10,725.71	
353.24	7,249.41	10,725.71	
0.00	0.00	156.95	
0.00	0.00	97.16	
320.00	1,732.97	13,778.48	
320.00	1,732.97	14,032.59	
0.00	0.00	19,051.58	
0.00	0.00	19,051.58	
0.00	0.00	4 206 50	
		·	
0.00	0.00	1,377.50	
0.00	0.00	22,647.33	
0.00	0.00	1,404,312.83	
0.00	0.00	274,123.11	
0.00	0.00	855,400.00	
0.00	0.00	2,562,568.87	
0.00	0.00	840.00	
0.00	0.00	4,741.50	
0.00	0.00	1,770.00	
0.00	0.00	7,351.50	
0.00	0.00	1.260.62	
0.00	0.00	2,566.10	
0.00	0.00	57,218.56	
0.00	0.00	98,226.47	
0.00	0.00	159,271.75	
0.00	0.00	281.16	
0.00	0.00	1,286.08	
0.00	0.00	31,698.00	
0.00	0.00	50,000.00	
0.00	0.00	83,265.24	
0.00	0.00	3,753.90	
0.00	0.00	1,606.46	
0.00	0.00	42,135.13	
0.00	0.00	85,487.32	
	2,786.86 53.82 2,840.68 353.24 353.24 353.24 0.00 0.00 320.00 0.00 0.00 0.00 0.00 0.	2,786.86   (32,030.00)   53.82   51,154.38     2,840.68   19,124.38     353.24   7,249.41     353.24   7,249.41     353.00   1,732.97     320.00   1,732.97     320.00   1,732.97     320.00   0.00	2,786.86

# CONSTRUCTION IN PROGRESS



GL5410 Page: **Date:** May 04, 2009 **Time:** 1:23 pm

APRIL 2009	CURRENT MONTH	YEAR TO DATE	TOTAL SINCE INCEPTION
Restricted Funds			
Total 2800 ZONE RECYCLED WATER TANK PH	0.00	0.00	132,982.81
24 " RECYCLED MAIN BROOKSIDE PHASE 2 2-1-0810-705 ENGINEERING	0.00	9,341.02	37,321.49
Total 24 " RECYCLED MAIN BROOKSIDE PHA	0.00	9,341.02	37,321.49
24" RECYCLED MAIN WESTERLY LOOP PHASE 2-1-0812-705 ENGINEERING	0.00	0.00	4,749.68
Total 24" RECYCLED MAIN WESTERLY LOOP	0.00	0.00	4,749.68
REC MAIN RING RANCH/OAK VALLEY P PHASE 2-1-0813-705 ENGINEERING	4,320.00	5,947.08	34,710.63
Total REC MAIN RING RANCH/OAK VALLEY P	4,320.00	5,947.08	34,710.63
Edgar 8" Replacement Pipeline 2-1-0815-701 LABOR 2-1-0815-702 EQUIPMENT 2-1-0815-703 MATERIAL	16,495.25 412.48 373.32	55,022.25 8,326.33 54,404.74	55,022.25 8,326.33 54,404.74
Total Edgar 8" Replacement Pipeline	17,281.05	117,753.32	117,753.32
State Water Pipeline - Permanent Conne 2-1-0816-703 LABOR 2-1-0816-705 ENGINEERING	0.00 0.00	96.48 0.00	87,575.98 37,942.50
Total State Water Pipeline - Permanent	0.00	96.48	125,518.48
1 Ton Truck with 3-4 Ton Dump Bed 2-1-0902-702 2008 F550 FORD DUMP TRUCK	35,926.65	35,926.65	35,926.65
Total 1 Ton Truck with 3-4 Ton Dump Be	35,926.65	35,926.65	35,926.65
GIS/GPS Software Purchase 2-1-0906-705 ENGINEERING	0.00	235.49	235.49
Total GIS/GPS Software Purchase	0.00	235.49	235.49
<b>OVP 24" &amp; 10" main relocation</b> 2-1-0907-701 LABOR 2-1-0907-703 MATERIAL	0.00 267.99	410.83 386.93	410.83 386.93
Total OVP 24" & 10" main relocation	267.99	797.76	797.76
Total Restricted Funds	61,309.61	198,204.56	3,365,387.93

Page: 10

Date: 5/4/2009 Time: 1:24 PM

# BEAUMONT CHERRY VALLEY WATER DISTRICT April 2009 - FUND BALANCE\*



	Beginning Balance Mar-09	Additions	Expenses	Transfers	Ending Balance Apr-09
GENERAL	4,852,259.52	683,329.59	707,809.40	(83,820.25)	4,743,959.45
DEPRECIATION	(3,131,133.56)		17,549.04	50,000.00	(3,098,682.60)
OPERATING RESERVE	1,689,518.36	768.11	-	22,546.84	1,712,833.30
EMERGENCY RESERVE	625,739.21	284.48	-	11,273.42	637,297.11
FRONT FOOTAGE	1,535,582.07	698.13	-		1,536,280.20
FACILITIES FEES POTABLE					
WELLS & WELL UPGRD	6,257,319.32	2,844.80	-		6,260,164.12
TRANSMISSIONS MAINS	(3,025,684.48)	-	-		(3,025,684.48)
STORAGE	(4,429,708.00)	-	-		(4,429,708.00)
BOOSTER STATIONS	1,404,705.43	638.63	-		1,405,344.06
TREATMENT PLANTS	9,885,163.74	4,494.15	-		9,889,657.89
MISC. ENGIN	524,899.83	238.64	-		525,138.47
PRESSURE REDUCING STA.	(268,381.64)	-	-		(268,381.64)
MISC. PROJECTS	(1,328,799.50)	-	-		(1,328,799.50)
FINANCING COSTS	1,414,594.72	643.12	-		1,415,237.84
FACILITY FEES RECYCLED	(3,767,561.29)	-	4,640.00		(3,772,201.29)
REC STORAGE	(10,341.37)	-	-		(10,341.37)
WATER RIGHTS (SWP)	6,364,030.17	2,893.31	-		6,366,923.48
LOCAL WATER RESOURCE	(8,310,065.71)	-	-		(8,310,065.71)
DEVELOPER REIMBURSMENT	(243,304.54)	-	-		(243,304.54)
City of Banning -	9,290.22	-	-		9,290.22
*Total	10,048,122.50	696,832.96	729,998.44	-	10,014,957.02

<sup>\*</sup>Completion of Construction in Progress including carry over from prior year

### Bank Balances (in memo only)

Payroll	42,787.27
Accounts Payable	321,542.54
Commercial Checking	769.17
LAIF	3,371,479.97

3,736,578.95

<sup>\*</sup>Actual Cash Balance does not reflect inventory purchased for capital improvement jobs in progress.

<sup>\*\*\*</sup>The difference in the deposit balance and the facility balance represents construction in progress\*\*\*

# RECORD OF THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE BEAUMONT CHERRY VALLEY WATER DISTRICT April 8, 2009

### CALL TO ORDER, PRESIDENT BALL

President Ball called the meeting to order at 7:01 p.m., 560 Magnolia Avenue, Beaumont, California.

#### PLEDGE OF ALLEGIANCE, DIRECTOR DOPP

President Ball led the pledge.

### INVOCATION, VICE PRESIDENT PARKS

Vice President Parks recited an invocation.

#### **ROLL CALL, BLANCA MARIN**

Those responding to roll call were President Ball, Vice President Parks and Directors Ross and Woll. Also present at this meeting were Assistant General Manager Anthony Lara, General Counsel Gil Granito and Executive Assistant Blanca Marin.

Absent to this meeting was Director Dopp.

### PUBLIC INPUT

President Ball invited Luwana Ryan to address the Board on an item not on the agenda. Ms. Ryan referred to letter from Andrew Schlange in the agenda regarding the Title 22 Compliance for Direct Use. She also referred to the District's rate studies done in 2005 and 2007 and the minutes related to those studies. She quoted a statement from the minutes of April 25, 2007 which stated that the City of Beaumont has Title 22 Waste Water Permit. She further indicated that according to the letter in the current agenda the Title 22 Permit was yet to be completed.

President Ball invited Niki Magee to address the Board on an item not on the agenda. Ms. Magee questioned the Board regarding the Beaumont Basin indicating that as a property owner she owns "the perimeter of her property to the center of the earth" and because water is being pumped from the basin is valuable to the District, therefore she required clarification as whether the property owners should be given some sort of allotment for the use of the land or not.

Judy Bingham requested that her request regarding the definition of "Safe Yield" as defined at the STWMA meeting by Mark Wildermuth be provided to her.

### **ACTION ITEMS**

### 1. ADOPTION OF THE AGENDA

President Ball requested tabling Item 4 of the agenda as Board was still waiting for information from bank representatives.

President Ball moved to adopt the agenda with change. Director Ross seconded. The motion passed with Director Dopp absent.

### 2. FINANCIAL REPORTS

(a) Bills for Consideration\*\*

March 2009

### **Board Action**

The Board will take action on the Bills for Consideration taking into account the recommendations of the Finance and Audit Committee.

Vice President Parks moved to approve invoices for the month of March 2009. Director Ross seconded. The motion passed with Director Dopp absent.

- (b) Approval of payment of invoice from STWMA Project Committee NO1\*\*
  - Presentation by Andrew Schlange Regarding STWMA PCNO1, STWMA and Watermaster

Andrew Schlange, Representing STWMA, STWMA Project Committee No1 and the Watermaster provided a lengthy report on the work that these different entities are doing for the member agencies. He also provided a slide show of the boundaries of the watershed.

Judy Bingham questioned Mr. Schlange as to if Mr. Wildermuth, as part of the Stipulation has to be the consultant of the different committees.

Schlange indicated that the reason Wildermuth does all of the work for the agencies is that there is a 30 year relationship and the Regional Board trusts Wildermuth Environmental Inc's work.

Judy Bingham further commented that the last figures that Wildermuth made was more than one million dollars. She commented that her lawyer asked before why the task orders that Wildermuth has completed never went out to bid.

Schlange indicated that consulting services are not required to go out to bid according to the State of California. He further indicated that the Board made the determination that Wildermuth completed the tasks.

Judy Bingham made the following statement "I think that there are many reasons the Board should vote against any further collaboration with STWMA and the PC 1 Committee of which I quess, is really the City of Beaumont. I am a bit skeptical because Chuck Butcher, Wildermuth and the PC 1 Committee were instrumental in the proposed sewering of Cherry Valley. Wildermuth lied to the people of Beaumont and Cherry Valley about the nitrate contamination, and then Mr. Wildermuth and Mr. Butcher lied to the Supervisors Water Quality Committee about their study. The City of Beaumont, Urban Logic Consultants, all acting as Directors of Planning, Economic Development and Public Works are profiting at a rate of up to 9% on all public works projects. Urban Logic Services, also known as Equerian Manages the City's waste water treatment plant, might want to take that into consideration here. Mr. Aklufi is the attorney for both STWMA and he allows the private corporation Urban Logic Consultants, to exclusively operate the City of Beaumont with a contract that has not been renegotiated since 1993. Mr. Butcher entered into a contract with the City of Beaumont redevelopment agency in 1993 to provide unlimited will serve letters and that contract has not been renegotiated. I don't know if the board is aware of that and I'd like to know if you are going to renegotiate that contract with the City. It appears that the new board has a great deal of integrity and I just wonder if you are going to be really aligned with these people."

President Ball indicated that the current board will now have an opportunity to provide input, vote and approve the budget on these committees as it was not done in previous boards.

Vice President Parks moved to approve the invoice from STWMA Project Committee No1. Director Ross seconded. The motion passed with Director Dopp absent.

(c) Approval of Invoice 38301 to Wildermuth Environmental Inc. \*\*

Assistant General Manager, Anthony Lara provided a brief report regarding this item indicating that there was an email from the General Manager to Mark Wildermuth requesting the work as described in the invoice. He further recommended approval and payment of invoice.

Director Ross moved to approve payment of invoice 38301 to Wildermuth Environmental. Director Woll seconded. The motion passed with Director Dopp absent.

# (d) Month End Financial Statements\*\* March 2009

### **Board Action**

The Board will take action to "accept and file" the Month End Financial Statements presented by staff.

After review, Vice President Parks moved to approve the March 2009 Financial Statement. Director Woll seconded. The motion passed with Director Dopp absent.

e) First Quarter Financial Statement\*\*

### **Board Action**

The Board will take action to "accept and file" the First Quarter Financial Statements presented by staff.

Director Woll moved to approve the First Quarter Financial Statement. Director Ross seconded. The motion passed with Director Dopp absent.

### 3. APPROVAL OF THE MINUTES

a. Minutes of the Regular Meeting of March 11, 2009\*\*

Vice President Parks moved to approve the March 11, 2009 minutes as presented by Staff. Director Woll seconded. The motion passed with Director Dopp absent.

b. Minutes of the Special Meeting of March 18, 2009\*\*

President Ball requested that the words "an additional" be deleted from page 47 in the third paragraph after the first bulleted items.

Director Woll moved to approve the March 18, 2009 minutes with change on page 47 as requested. Director Ross seconded. The motion passed with Director Dopp absent.

# 4. SELECTION AND APPROVAL OF LOCAL BANK TO PROVIDE SERVICES TO BCVWD\*\*

This item was tabled at the beginning of the meeting.

# 5. REQUEST FOR WILL SERVE LETTER RENEWAL- TRACT 27010, SUPERIOR REAL STATE INC.\*\*

After discussion the board requested that this item be tabled as more information was needed from the District engineer regarding this item.

Director Woll moved to table this item. Vice President Parks seconded. The motion passed with Director Dopp absent.

### 6. AMENDMENTS TO CURRENT HOUSING AGREEMENTS\*\*

After review the board agreed on the following changes on the agreement as follows:

- Change the title to read "Rental Agreement" and make the same change for the whole remainder of the agreement
- Add the word "Employee" at the beginning of Item C
- Change Item 1b to read "30 days following separation from employment from the District"

• Under Item 2, change the second to the last sentence to read "Employee is responsible for upkeep of place of lodging including...

Vice President Parks moved to approve agreement with changes as indicated. Director Ross seconded. The motion passed with Director Dopp absent.

#### 7. REPORTS FOR DISCUSSION AND POSSIBLE ACTION

### (a) Ad hoc Committees

Vice President Parks reported on the Fishing Derby Event indicating that it had a good turn-out

Director Woll reported that the Construction of Administration Building Ad Hoc Committee was still on the process of gathering more information.

### (b) Assistant General Manager

- Water Use Efficiency Ordinance- He indicated that by 2010 water use efficiency ordinance will be required, which sets limits of water for customers.
- Cherry Valley Mutual Water Company-Cost to Service Water to Current Customers\*\*-He
  referred to the memorandum included in the agenda related to this item indicating that
  the ad hoc committee could use this information when starting communications with
  Cherry Valley Water Mutual Company
- Rate Study None
- New Vehicle Purchase- He indicated that the District went out to bid for the purchase of the new vehicle. He indicated that the vehicle was purchased under \$37, 000; below the budgeted amount for this item.
- 9781 Avenida Miravilla- He indicated that he wants to repair the residence and have an employee occupy the residence.

### (c) Directors

- Dr. Blair Ball- He commented and congratulated Staff Member, Aurielle Webb for excellent customer service provided to an irate customer as she handled the situation in a very professional manner.
- Stella Parks- Commented on a workshop that was discussed at SGPWA regarding AB1881. She further congratulated District staff for the 90<sup>th</sup> District celebration. She indicated that she attended meetings on April 2, 2009 at the SGPWA. Lastly, she announced that the next Personnel Committee Meeting is scheduled for April 15, 2009 at 3pm.
- Marquel Dopp-Absent
- Ken Ross-None
- Ryan Woll-Already reported

### (d) Legal Counsel

### 8. ANNOUNCEMENTS

- 6<sup>TH</sup> Annual Riverside county Water Symposium May 28, 2009 from 10am to 2pm at the Palm Springs Convention Center
- ACWA 2009 Spring Conference in Sacramento, May 19-22
- CSDA Ethics Training in San Diego, May 22

### 9. ACTION LIST

- 1. Cost To Repair The Residence At Avenilla Miravilla
- 2. Definition Of "Safe Yield" For Judy Bingham

### 10. CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL (TWO MATTERS)

### <u>Agenda</u>

- a. At this time, the Board President will call for a Closed Session to confer with legal counsel regarding Existing Litigation Pursuant to Government Code Section 54956.9 Subdivision (a) - Goebels Vs BCVWD; Riverside County Superior Court Case # RIC492 107
- b. Pursuant to Government Code Section §54957.6 (b)(1) Public Employees Performance Evaluation (General Manager) - Preliminary Considerations Only
  - The purpose of this portion of the Closed Session is for the Board members to discuss and/or select criteria and to discuss the fact gathering mechanism for said evaluation process.

President Ball adjourned to Closed Session at 9:37 p.m.

11. OPEN SESSION: Report on Closed Session (Legal Counsel)

President Ball reconvened the meeting at 11:02 p.m.

General Counsel Gil Granito reported that the Board did adjourn to Closed Session to discuss item 10 (a) of the agenda (Pending Litigation). During this phase of the Closed session General Counsel and litigation counsel led a discussion on the pending litigation and no further reportable action was taken.

General Counsel also reported that the Board also discussed item 10 (b) of the agenda in closed session and no further reportable action was taken.

### 12. ADJOURNMENT

Vice President Parks moved to adjourn the meeting. Director Woll seconded. The motion passed unanimously.

President Ball adjourned the meeting at 11:04 p.m.

Dr. Blair Ball, President of the Board of Directors of the Beaumont Cherry Valley Water District

Ryan Woll, Secretary to the

Beaumont Cherry Valley Water District

Page 24 of 125 of the Regular Meeting Agenda

Board of Directors of the

Attest:

# RECORD OF THE MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE BEAUMONT CHERRY VALLEY WATER DISTRICT April 30, 2009

### CALL TO ORDER, PRESIDENT BALL

President Ball called the meeting to order at 7:00 p.m., 560 Magnolia Avenue, Beaumont California.

### PLEDGE OF ALLEGIANCE, DIRECTOR ROSS

Director Ross led the pledge.

### INVOCATION, DIRECTOR WOLL

Director Woll recited the invocation

### **ROLL CALL, BLANCA MARIN**

Those responding to roll call were President Ball, Vice President Parks and Directors Ross and Woll. Absent to this meeting was Director Dopp. Also present at this meeting were Assistant General Manager Anthony Lara, Legal Counsel Gil Granito and Executive Assistant Blanca Marin.

### **PUBLIC INPUT**

President Ball invited Judy Bingham to address the Board on an item not on the agenda. Ms. Bingham indicated that she still did not get her request fulfilled regarding the definition of "Safe Yield". She further inquired regarding a check from the City of Beaumont for \$260,000 for its contribution to STWMA Project Committee No1. She requested a copy of the check.

### **ACTION ITEMS**

### 1. ADOPTION OF THE AGENDA

Vice President Parks moved to adopt the agenda as presented. Director Ross seconded. The motion passed with Director Dopp absent.

2. RESOLUTION 2009-07, AMENDING RESOLUTION 2008-02 A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BEAUMONT CHERRY VALLEY WATER DISTRICT DEDICATING A REVENUE SOURCE FOR REPAYMENT OF STATE WATER RESOURCES CONTROL BOARD STATE REVOLVING FUND

Assistant General Manager, Anthony Lara reported that the attached resolution was requested by the State Water Resources Control Board. He indicated that the amendment to the resolution 2008-02 was to reflect that the District would dedicate its net revenue for the repayment of the recycled water loan.

Vice President Parks moved to accept Resolution 2009-007. Director Woll seconded. The motion passed with Director Dopp absent.

3. APPROVAL OF AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009 FORMS IN COMPLIANCE WITH FEDERAL AUTHORITIES TO BE ELIGIBLE TO RECEIVE STIMULUS FUNDING

Assistant General Manager, Anthony Lara reported that on April 15<sup>th</sup>, 2009 he received a phone call from James Garcia indicating that the grant that the District had applied for had been given to another agency who already had a commitment letter. Assistant General Manager, Anthony Lara further indicated that the attached forms were provided by James Garcia, representative from the State Water Resources Control Board to help the District qualify for a loan through the Federal Stimulus Package. He referred to the certifications included in the agenda. He indicated that one of the certifications was for the American Recovery and Reinvestment Act of 2009 (ARRA) which is a loan at a 0% financing. He indicated that the second certification was for a loan in case that the District did not get the 0% loan; the second loan was for a 2.5% financing.

Director Woll moved to approve the two certification forms. Vice President Parks seconded. The motion passed with Director Dopp absent.

# 4. ACCEPT THE RESIGNATION OF DIRECTOR MARQUEL DOPP FROM THE BEAUMONT CHERRY VALLEY WATER DISTRICT AND DETERMINE THE PROPER COURSE OF ACTION FOR NAMING A REPLACEMENT

After discussion the Board agreed to appoint a replacement for the vacant position in the Board rather than doing a special election. They indicated that applications will be accepted until June 1<sup>st</sup>, 2009 and the Board would interview candidates on the regular board meeting scheduled for June 10, 2009 at 7:00 p.m.

Legal Counsel, Gil Granito indicated that the motion needed was to accept the resignation of Marquel Dopp and to direct secretary to post the notices in at least three public places.

President Ball recommended that the notices be posted in more than three places and to be also published on the Record Gazette.

President Ball invited Niki Magee to address the Board on this item. Ms. Magee handed out copies of her resume to the Board expressing her interest in becoming a candidate for the vacant seat in the Board.

Vice President Parks moved to accept resignation from Marquel Dopp and to direct Staff to post notices of vacancy as required by law. Director Ross seconded. The motion passed unanimously.

### 5. CLOSED SESSION CONFERENCE WITH LEGAL COUNSEL (ONE MATTER)

- a. Pursuant to Government Code Section §54957.6 (b)(1) Public Employees Performance Evaluation (General Manager) Preliminary Consideration Only
  - The purpose of this portion of the Closed Session is for the Board members to discuss and/or select criteria and to discuss the fact gathering mechanism for said evaluation process.

President Ball adjourned to Closed Session at 7:23 p.m.

**6. OPEN SESSION:** Report on Closed Session (Legal Counsel)

President Ball reconvened meeting at 9:17 p.m.

Legal Counsel, Gil Granito, reported that the Board did adjourn to Closed Session as agendized. He further indicated that during Closed Session the Board discussed the fact gathering mechanism for evaluation process for the General Manager as indicated in the agenda. Lastly, he indicated that no reportable action was taken.

### 7. ACTION LIST

Response to Judy Bingham regarding "safe yield"

### 8. ADJOURNMENT

Vice President Parks moved to adjourn the meeting. Director Woll seconded. The motion passed unanimously.

President Ball adjourned the meeting at 9:18 p.m.

Dr. Blair Ball, President to the Board of Directors of the Beaumont Cherry Valley Water District

Attest:

Ryan Woll, Secretary to the Board of Directors of the Beaumont Cherry Valley Water District



April 3, 2009

Mr. Anthony Lara Assistant General Manager Beaumont Cherry Valley Water District 560 Magnolia Ave. Beaumont, California 92223

**Proposal to Update Water Rates Subject:** 

Dear Mr. Lara:

Raftelis Financial Consultants, Inc. (RFC) is pleased to submit this proposal to provide consulting services to assist the Beaumont Cherry Valley Water District (District) with the update of Water Rate Study. .

RFC last updated the rates for the District in February 2007. Since then many of the assumptions have changed. The growth rate has slowed significantly, the water supply situation is more critical and the District's billing system is now up and running. The impacts of these changes need to be incorporated in the new study. Conservation and multi-tier rate structures need to be implemented. The District will be applying for grant and low interest funding. One of the requirements will be to have a rate structure that promotes conservation and the tiered structure will meet those requirements.

Having completed the previous studies with the District and with the knowledge of the District, RFC is in an ideal position to provide the District the most economical financial consulting services. We recognize that the District would like to implement the new rates as soon as possible. We have experienced staff and resources to assist the District with this study and unparalleled experience and expertise in the field of utilities finance and pricing.

We welcome the opportunity to be of assistance to the District. Please do not hesitate to contact me if you have any questions.

Sincerely,

Sudhir Pardiwala Vice President





### PROPOSAL TO UPDATE WATER RATES

### PROJECT UNDERSTANDING

The District currently assesses a uniform commodity rate with lower rates for irrigation customers. This rate structure includes customer service charges based on meter size, and quantity or volumetric charges that vary depending on the level of usage. The District bills its customers on a bi-monthly basis.

Since the last rate study, the District's growth rates have slowed significantly. In the last few years, water supply costs and power costs have increased significantly. As the water supply shortage becomes more severe in California, proactively promoting conservation is one of the key objectives of water agencies. The District has updated its billing system and has better usage data. RFC will review the usage information to design tiered rate structures to encourage conservation and also evaluate the alternative of including pass-through rates for the increasing purchased water and power costs. Through the cost of service analysis, RFC will ensure that the costs will be equitably distributed among different customer classes for the provided services.

The District is planning to apply for grants and low interest cost loans to fund recycled system facilities. Implementing conservation promoting rate structure will be helpful to the District to receive this funding.

### SCOPE OF WORK

### Task 1 – Project Management

This project component includes general project coordination, staff direction, and administrative activities throughout the course of the project. Specific subtasks are:

- 1.1 Coordinate project activities among RFC staff and District staff. Provide direction to staff as required to meet project objectives and deadlines. Ensure adequate levels of staff and resources throughout the course of the project. Review all study-related work and provide overall quality assurance.
- 1.2 Perform general administrative duties, including client correspondence, billing, and project documentation.





### Task 2 - Project Initiation Meeting and Data Collection

This project component will provide opportunity to establish lines of communication; review project missions, goals, and objectives; review project schedule and major milestones; collect pertinent data for the study; and discuss any relevant background information. The meeting will also facilitate discussions of the overall approach and strategies that will be used by the District and RFC during the course of the project. Specific subtasks are:

- 2.1 Prepare an initial request for billing, financial and operational data and other pertinent information needed prior to the first meeting with District staff. A list of typical data required for the study will be provided before the first meeting.
- 2.2 Obtain and review the data and determine completeness and accuracy.
- 2.3 Review the District's current practices and policy objectives. Identify major interests and concerns.
- 2.4 Conduct a kick-off meeting with District staff to establish goals and objectives, to identify major interest, concerns, and District's expectations. The session will also facilitate a review of the overall study approach, schedule, and deliverables.

### Task 3 – Revenue Requirements Projections

The objective of this task is to project the District's revenue needs for the study period. This major task requires: an assessment of revenues based on the existing rates and fee schedules; an estimation of future revenue requirements; the District's ability to meet projected revenue requirements; and the determination of the level of revenue adjustments. The following subtasks will be completed:

3.1 Estimate water revenues based on current rates, incorporating the projected number of customers and service requirements. Update growth trends, quantity of service provided, and patterns in customer service characteristics will be evaluated. Recent studies of population trends and growth will be reviewed and used in making projections of customers and associated usage.





- 3.2 Review and project revenues from miscellaneous sources, such as interest earnings, miscellaneous service fees, and fire line revenues.
- 3.3 Develop annual revenue requirements for the water operation of the District taking into consideration the following factors:
  - Historical data and current year's budgets,
  - Current Operation and Maintenance (O&M) expenses,
  - Historical water acquisition expenses,
  - Routine and major capital expenditures,
  - Future system service requirements and system growth,
  - Expected operational changes and inflation,
  - Debt service on existing short-term and long-term debts, including appropriate reserves,
  - Other cash obligations.
- 3.4 Develop future cash flow analyses for the water operation for a five-year study period showing application of revenue under existing rates. On the basis of the cash flow analyses, develop revenue level adjustments needed to meet projected revenue requirements. Consider reprioritizing and rescheduling capital projects and consider application of available reserves for capital improvement projects. Consider timing of rate adjustments to reduce impacts to customers and meet District's objectives.
- 3.5 Evaluate and recommend operating reserve balances that need to be maintained in the District's water funds.

### Task 4 – Cost of Service Analysis

We will develop a cost of service rate model to reflect cost-causative concepts in accordance with generally accepted utility practices and Proposition 218.

RFC will allocate cost of service to current customer classifications. Specific subtasks include the following:





- 4.1 Based on current rates, we will update the relative responsibility of each customer class for each of the functional cost elements. Elements will be based on billing summary data, other locally available data which may be applicable.
- 4.2 Update the allocations of the cost of service to the various cost components which constitute a functional classification of the different types of service the District provides. Functional cost components for water will include base or volume related costs, water source costs, extra capacity costs, fire protection costs, and customer costs. These will represent the revenue requirements to be met from water charges and fees over the study period.
- 4.3 Distribute the costs by functional components to the various customer classifications, identified above, on the basis of the relative responsibility of each classification for service provided. Costs will be allocated based on the determination of unit of service for each customer classification and the application of unit costs of service to the respective units.
- 4.4 Compare existing revenue under existing rates by each customer class with the allocated cost of service to determine:
  - the adequacy of present revenue levels for each class
  - the indicated adjustment in rates required to equitably distribute costs to the respective classes of customers

### Task 5 - Review and Update Rates

After allocating costs (revenue requirements) to the specific customer classes based on the results of the historical billing analysis, updated rates will be determined for each customer class under the recommended water rate structure. Further rate calculation will be performed for each year in the forecast period and adjusted, where possible, to provide for a smooth forecast of rate adjustments. For example, changes in the timing of capital expenditures and the use of reserve funds to mitigate short-term rate impacts are two ways that rate smoothing could be addressed. The objective is to minimize the magnitude of customer impacts while still achieving long-term revenue objectives.





The rate structures will address as many of the District's objectives as possible. Specifically, we will continue to focus on efficient water use and the equitable recovery of costs associated with the water system. RFC will also review the financial impacts on customers that may result due to any changes in the rate structure. The Rate Model will include a series of schedules that show projected cost impacts for each alternative rate structure on different types of customers and different levels of usage. These schedules will provide a clear indication of customer impacts resulting from changes in rate structures as well as the level of rates. They provide an invaluable tool for evaluating whether the rate structures are impacting targeted customer groups and/or levels of usage to ensure that efficient water use, and other pricing objectives, are being addressed effectively.

We will then identify an appropriate group of peer communities for comparing water rates with the District's current and proposed rates. We anticipate that the comparison group of six to eight communities or utilities will include communities with similar characteristics and demographics to the District. In addition, RFC prepares a biennial rate survey of water rates that include information from over 160 utilities. This database provides a unique source for comparing rates.

### Task 6 - Preparation of Rate Study Report

The purpose of this task is to document and communicate the study results, assumptions, rationales, and guidelines to District staff and District Board. We will first prepare a preliminary draft report that provides a summary of the results of the customer consumption analysis and any recommendations for changing the rate structures resulting from this analysis. In addition, the draft report will summarize the results of the updated forecast revenue requirements, rates, and customer impacts. This draft will be discussed with District staff to identify any outstanding issues. Any comments received from the District will be incorporated, if appropriate, into the Rate Model and report so that the water rate study report can be finalized. Once the report is finalized, the Model will be a final deliverable to the District. The results and recommendations will then be presented to the District Board.

Finally, although we perform quality control and assurance ("QA/QC") throughout each of our project tasks, our QA/QC efforts are included and priced as part of this Task. Our on-going QA/QC efforts include bi-weekly meetings between the technical advisor and lead consultant to ensure that technical advisor is up-to-date with all the modeling and technical issues related to the rate design. Finally, all of our work products and

# **Update Water Rate Proposal**





deliverables are subject to a series of reviews by the Project Manager, and our administrative staff prior to delivery to our clients.

# Task 7 – Assistance with Proposition 218 Notice

RFC will assist the District with the preparation of a Proposition 218 notice in conjunction with the District's counsel. RFC will review the notice and suggest changes if any.

Following the 45 day notice period, RFC will make a presentation at the District's public hearing.





### **PROJECT FEES and SCHEDULE**

RFC will complete the specified project requirements and deliverables in a timely and efficient manner. The project is estimated to be completed within 120 days of notice to proceed.

Presented below are the hourly rates, number of hours, schedule and fee estimated to complete the tasks shown under Scope of Work. RFC proposes to provide the services on a lump-sum basis. The fees for these services will be \$43,400. Any additional services will be provided on a time and materials basis.

	Hours Requirements			
	Raftelis Financial Consultin			
	SP	KP/RS	Admin	
Task 1 - Project Management	12	4	8	
Task 2 - Projection Initiation & Data Collection*	8	16		
Task 3 - Revenue Requirements Projections	6	25		
Task 4 - Cost of Service Analysis	6	20		
Task 5 - Review and Update Rates*	12	20		
Task 6 - Preparation of Rate Study Report*	20	42	8	
Task 7 - Assistance with Prop 218 Notice *	8	12		
Total estimated hours	72	139	16	
Hourly rates	\$230	\$165	\$60	
Professional Fees	\$16,560	\$22,935	\$960	
* represents meetings with the District		Total fees	\$40,455	
SP = Sudhir Pardiwala	Estimate	d expenses	\$2,968	
KP/RS = Khanh Phan/Rebecca Sou		TOTAL	\$43,423	





### PROJECT EXPERIENCES

The RFC Project Team has extensive experience in serving clients on engagements related to cost of service and rate studies across the country. Presented below is a relevant sample of projects in which RFC team members have participated in recent years. We have provided references for each and urge you to contact them to better understand our capabilities and the level of effort we provide.

#### PROJECT DETAILS

Water & Wastewater Rate
Study
Rate Update
Billing System Review
Customer Information
System
Capital Improvement
Public Outreach
Benchmarking
Proposition 218

#### REFERENCE

Mr. Chris Diggs Water Resources Manager City of Redlands Phone: (909) 798 7658

### City of Redlands, California

RFC completed a water and wastewater rate study for the City of Redlands ("City") including Proposition 218 requirements. goal of the study was to develop rates that are more responsive to cost of service and pay for necessary capital improvements. The study included a comprehensive review of the City's revenue requirements and allocation methodology, review of the City's user classification, a cost of service analysis, and rate design for City users. RFC assisted the City with review of their billing system to compile data needed for this study. The study was conducted with input from a 12-member Utility Advisory Committee. Over a dozen workshops with the Committee were conducted to explain concepts, gather feedback from Committee members, and to discuss the overall findings of the study. Rates were implemented in February 2005. RFC performs a bi-annual review of the City's water and wastewater rates with input from the Utility Advisory Committee. RFC also developed water and sewer connection fees and surveyed neighboring utilities to benchmark rates.

### PROJECT DETAILS

Water and Wastewater COS Study Rate Study & Financial Planning

### REFERENCE

Ms. Shana Epstein Environmental Utilities Manager Phone: (310) 285-2570

### City of Beverly Hills, California

The City of Beverly Hills ("City") wished to conduct a comprehensive water and wastewater rate study that included a review of revenue requirements, user classifications, costs of service, and the design of a system of user charges for the City's water service that would promote water conservation. The City engaged RFC to develop a rate and financial planning model that would be used to review customer classes, evaluate alternative rate





structures and to provide more detailed forecasts to assist in the preparation of updating rates in future years.

The City's current water rate structure consisted of a three-tiered increasing block water rate structure with no differentiation among customer types. RFC modeled numerous alternative rate structures and reviewed customer and revenue impacts before recommending that the City modify its current three tiered rate structure to include a fourth tier that targets large irrigation usage. In addition, RFC recommended that separate tiers be established for multi-family customers to reflect their usage characteristics. For commercial, industrial, and municipal customers, RFC recommended that the City implement a uniform commodity rate, since these customers have lower peaking factors than residential customers. The City's wastewater rates were restructured to more equitably recover the costs of servicing the different customer classes to conform to EPA regulations. RFC continues to provide updates to the model so that rates may be projected in future years.

### PROJECT DETAILS Water Rate Study

#### REFERENCE

Mr. Bill Gallardo Director of Finance City of Brea One Civic Center Circle Brea, CA 92821 Phone: (714) 671-4418

#### City of Brea, California

The City's last water rate study was completed in 1995. Although the rate structure implemented at that time served the City well financially for almost a decade, the City faced increases in capital improvement program expenditures and concerns over substantial escalation in water supply prices. RFC performed a rate study including the calculation of updated connection and fire protection fees. RFC recommended that the City change their existing uniform rate structure for all customer classes to a two-tiered rate structure for residential customers and a uniform rate for all non-residential customers. RFC was retained to update the study and provide the City with a rate model and training.



## NOTICE OF PROPOSED WATER REVENUE INCREASES FOR THE BEAUMONT-CHERRY VALLEY WATER DISTRICT

The Beaumont-Cherry Valley Water District (BCVWD) is proposing a water revenue increase of 6% in calendar year 2007, effective on 05/01/2007. The proposed revenue increases will provide necessary funds to build up depleted emergency and capital replacement reserves and to cover additional costs related to: imported water purchases, power costs due to increased water delivery, and inflation, especially with regard to capital expenses.

To accomplish this, the District is proposing to increase service charges consistent with industry cost of service principles and accepted rate setting methodologies. Proposed changes for 2007 include increasing the fixed bimonthly charges while leaving the volumetric rates unchanged as shown below. The bi-monthly meter charge will continue to be assessed to each customer and will vary depending on the customer's meter size, the volumetric rates will not change. Most single family residential customers have 5/8" meters and will experience a bi-monthly increase of \$0.75

The District passes through actual costs incurred for power purchased and State Water Project (SWP) water purchasing costs. The maximum charge for power is expected to be \$0.25 per hundred cubic feet (hcf). The maximum charge for purchasing SWP water will be \$0.24 per hcf.

Fire service charges are required to provide and maintain fire service capacity in production, storage, and transmission and distribution systems. The schedule of fire service charges are shown in the table below. This would be a separate line item on the water bill for those users that have private fire service connections. Compound connections with fire service and regular meters should be charged so that the regular potable service meters are charged under the meter service charge schedule and only the fire services are charged the fee shown below.

All proposed rates are shown below:

#### **CURRENT AND PROPOSED RATES**

	Bi-Monthly Service Charge Per Acct.				
Meter Size	Current	Proposed 2007			
5/8"	\$ 11.25	\$ 12.00			
3/4"	\$ 16.00	\$ 17.25			
1"	\$ 26.00	\$ 28.00			
1-1/2"	\$ 51.00	\$ 54.00			
2"	\$ 80.00	\$ 85.00			
3"	\$ 149.00	\$ 158.00			
4"	\$ 248.00	\$ 262.00			
6"	\$ 494.00	\$ 522.00			
8"	\$ 789.00	\$ 834.00			
10"	\$ 1,133.00	\$ 1,198.00			
12"	\$ 2,117.00	\$ 2,238.00			

	Di-Mondiny The k	ocivice charge i ci Acci.
Line Size	Current	Proposed 2007
4"	\$ 42.00	\$ 56.00
6"	\$ 121.00	\$ 162.00
8"	\$ 258.00	\$ 345.00
10"	\$ 464.00	\$ 619.00
12"	\$ 749.00	\$ 1,000.00

Commodity Rates

	Rates (per hcf)				
Customer Class	Current	Proposed 2007			
Domestic	\$ 0.84	\$ 0.84			
Non-Residential	\$ 0.84	\$ 0.84			
Scheduled Irrigation Rate	\$ 0.47	\$ 0.47			
Construction Water Rate	\$ 1.61	\$ 1.61			
Pass Through Rates					
Power Charge	\$ 0.13	\$ 0.25			
State Water Project Costs	\$ 0.18	\$ 0.24			

# Beaumont-Cherry Valley Water District



## **WATER RATE STUDY**



February 9, 2007



February 9, 2007

Mr. Charles Butcher General Manager Beaumont-Cherry Valley Water District 560 Magnolia Avenue Beaumont, California 92223

Subject: Water Rate Study Report

Dear Mr. Butcher:

Raftelis Financial Consultants, Inc. (RFC) is pleased to present this report regarding the water rate study that was conducted for the Beaumont-Cherry Valley Water District (District). The study involved the update of the rate model that was developed over a year ago in order to determine water rate adjustments by existing customer classes for FY 2007. The recommended rates will ensure revenue sufficiency and funding of the operational and capital needs of the District.

It was a pleasure working with you and we wish to express our thanks to you, Ms. Julie Salinas, and other District staff members for their support and cooperation extended throughout the study. If you have any questions, please call me at (626) 583-1894.

Sincerely,

Raftelis Financial Consultants

Sudhir Pardiwala Project Manager

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F. Future Rate Structure Recommendations

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#### Introduction

In 2005, the Beaumont-Cherry Valley Water District (District) wished to conduct a comprehensive water rate study that included a review of revenue requirements, user classifications, and costs of service principals. The District engaged Raftelis Financial Consultants, Inc. (RFC) to develop a financial plan, recommend water rates, and develop a water rate model to ensure the financial stability of the District and plan for adjustment of rates in a manner that would minimize impacts to the District's users.

Since the last rate study the District has implemented a new customer billing system and as a result the District has more comprehensive customer usage data. In order to incorporate this data into the previously develop model, and to update the model with updated operating and capital costs, the District engaged RFC to perform a subsequent rate study. Similar to the previous engagement, the focus of the water rate study was to recommend rates to be implemented in April 2007, which would accomplish the following objectives:

- Provide financial sufficiency to meet the expenses of the enterprise
- Provide consistency with the cost of providing service
- Promote conservation
- Provide revenue stability
- Maintain simplicity and ease of understanding and implementation

#### A. Water System

This report provides a brief description of the water system, a review of the revenue requirements and user classifications, an analysis of cost of service principals, and the design of water rates.

#### Water System Infrastructure

The District currently serves a population of over 30,000 including approximately 12,500 accounts. In the past, the District pumped all of its water from the Beaumont Basin (Basin). Since the Basin is in overdraft, the District is buying State Water Project (SWP) water from the San Gorgonio Pass Water Agency. The District will continue to buy and store SWP water to minimize financial and rate impacts after 2014 when the temporary surplus water will cease to be available in the Basin. In addition, the use of SWP water allows the District to store a portion of the temporary surplus

water in the Beaumont Storage Unit (BSU). The projected SWP purchases for storage and BSU storage from the temporary surplus are shown in the following chart.

60,000 50,000 40,000 **Acre Feet** 30,000 20,000 10,000 2006 2007 2008 2009 2010 2011 2012 2013 2014 2015 (10,000)■ BSU Storage ■ State Project Water Storage

FIGURE 1
Projected SWP Purchases for Storage

In FY 2006, the District had approximately 12,000 acre feet of potable water sales. It is estimated that 1,925 acre feet of recycled sales will be offered by the District by mid-2008 and 2,750 acre feet will be offered in FY 2009 and beyond.

The District has experienced rapid growth in recent years, including adding approximately 2,000 meters during 2006. Growth is expected to remain high in future years, although not as high as that experienced in the past year.

#### District's Current Rate Structure

The District current rate structure is comprised of a flat rate commodity charge that varies by the three recognized customer classes: Domestic, Scheduled Irrigation, and Construction. A bi-monthly service charge that varies by meter size is also levied on the domestic and construction user classes. Customers are billed for power based on actual costs that are determined each billing period. In addition, costs of purchasing SWP water for sale are passed through to customers. The District also serves a small and decreasing number of customers outside the District and charges them a rate that is twice the District's rate.

#### **B.** Review of Revenue Requirements

The District's principal source of operating revenues is from rates. The primary sources of capital revenues include reserves, pay-as-you-go revenues, and interest earnings.

Estimates show the District's overall annual water Operation and Maintenance (O&M) expenditures to be approximately \$10.1 million in 2007. This amount includes approximately \$1.2 million for SWP purchases for sale and approximately \$1.3 in power costs. The Capital Improvement Program (CIP) will be financed through rate revenues and reserves, as there are currently no plans to issue any debt.

In order to sustain operations and adequately fund reserves, the District will need to increase rates by an average of 6 percent in 2007. Power costs will continue to be billed under the District's current policy based on actual power costs incurred. Similarly, costs associated with purchased SWP water for sale will be billed based on the actual costs incurred to purchase water. It should be noted that both these costs will be calculated based on water sales, net of water losses, to ensure full cost recovery. Power and SWP purchase water costs will be shown as separate line items on the bill in addition to the water service and commodity charges.

There are several reasons for the increases in revenue requirements. These are:

- The District's operating, emergency and capital replacement reserves are depleted and need to be built up
- Purchased SWP costs are higher than last year as the District is purchasing water to replenish the overdraft in the Basin
- Power costs are higher due to growth and increased water delivery
- Inflationary costs

#### C. COST OF SERVICE (COS)

The total 2007 cost of service to be recovered from the District's retail users is estimated at approximately \$5.9 million on an annualized basis, net of miscellaneous revenues and pass through water and power charges. The majority of these costs are operating costs.

The cost of service allocations conducted in this study are based on the Base-Excess Capacity method endorsed by the American Water Works Association (AWWA), a nationally recognized industry group. Under the Base-Excess Capacity method, revenue requirements are allocated to the different user classes proportionately to

their use of the water system. Allocations are based on average day (base), maximum day peak (Max Day) usage, maximum hour peak (Max Hour) usage, meters and services, and billing and collection.

#### Rate Design

The proposed rates presented in this study incorporate AWWA recommended methodologies adapted to meet the District's specific characteristics and provide for a system of user charges that will enhance the proportionate recovery of costs from the various user classes.

#### D. Recommendations and Proposed Rate Changes

This section outlines RFC's observations and recommendations with respect to changes that will enhance equity in the apportionment and recovery of costs.

#### Recommended User Classification

Last year, the District implemented new customer classes as follows: Domestic, Scheduled Irrigation, and Construction. These customer classes were implemented in order to take into account the different usage patterns among different types of customers. For example, construction customers tend to have higher peaking factors than residential customers and correspondingly pay higher rates. Conversely, scheduled irrigators are on interruptible supply and benefit from a lower rate as their peaking requirements are adjusted to off-peak times. At this time RFC recommends retaining the existing customer classes.

#### Projection of Rate Increases and Cash Flows

To ensure revenue sufficiency, the District should implement a series of rate adjustments as shown in Table 1. It is estimated that a series of 6 percent annual rate increases would allow the District to meet its operating and capital needs over the next five-year period. The recommended revenue adjustments of 6 percent and the resulting service and commodity charges are shown in Table 2.

#### Recommended Service Charges

The District currently implements a bi-monthly meter charge. The service charges are composed of a fixed customer service charge that is constant for all customers and cover the fixed costs of meter reading, billing, collections, customer service, and a meter charge that varies with the size of the meter. In the next couple of years, the District will have retrofitted most existing meters for automatic reading and may be able to implement monthly billing when the retrofits are completed. Until such time as the automated meter reading retrofits are completed, RFC recommends that the

District continue to utilize a bi-monthly service charge for domestic users based on meter size.

The recommended service charges for each meter size are increasing by an average of 6 percent. The resulting rates are shown in Table 2.

#### Recommended Commodity Charges

The District currently employs a single-tier commodity charge on water usage. Last year, it was recommended that only the commodity charges increase. By making a larger percentage of user charges variable—dependent upon water usage—users are sent a signal for conservation.

This year, the District implemented a new customer billing system which has provided detailed customer usage data by customer class. RFC reviewed the usage characteristics of each customer class to determine if tiered rate structures could assist in encouraging certain usage patterns among customers. While a tiered rate structure would be beneficial, the customer data needs further refinement before alternative rate structures can be implemented. For example, there are several customers classified as residential customers but exhibit very high usage characteristics (greater than 500 hcf per bi-monthly period). More than likely, these customers have been incorrectly classified as residential customers when in fact they are non-residential customers. We recommend that the District maintain the existing rate structure for FY 2007. (While the focus of this rate study is determining rate adjustments under the current rate structure, the last section of this report discusses the potential rates and customer impacts under a tiered rate structure, using the unrefined customer data).

As in the past, purchased power costs will be determined on a monthly basis and passed on to customers. Purchased water costs will be estimated based on anticipated purchases and sales and passed on to customers. Power costs are completely separated so that the full cost of power will be recovered directly from users.

The recommended commodity rates for 2007 are equal to the current rates. This is due to the District using more SWP water which is passed directly through to customers. However, when the commodity rate is added to the SWP pass through, the combined effect is an increase in the overall rates for customers. The recommended commodity rates are shown in Table 2.

TABLE 1
Projection of Cash Flows

			Estimated	Projected	Projected	Projected	Projected
			2007	2008	2009	2010	2011
Line							
No	Revenues						
	Water Rate Revenue at Weighted Rates						
1	Fixed Meter Charges	\$	1,115,917	\$ 1,153,039	\$ 1,215,675	\$ 1,277,882	\$ 1,340,419
2	Variable Commodity Charges	\$	4,417,107	\$ 4,623,754	\$ 4,826,555	\$ 5,031,703	\$ 5,241,454
3	Rate Revenue at Weighted Rates	\$	5,533,024	\$ 5,776,792	\$ 6,042,230	\$ 6,309,584	\$ 6,581,872
	Additional Revenue Required:						
	Months						
4	Year Percent Effective						
5	2007 6.0% 8	\$	221,300	\$ 346,600	\$ 362,500	\$ 378,600	\$ 394,900
6	2008 6.0% 12	•	,	\$ 367,400	\$ 384,300	\$ 401,300	\$ 418,600
7	2009 6.0% 12				\$ 407,300	\$ 425,400	\$ 443,700
8	2010 6.0% 12					\$ 450,900	\$ 470,300
9	2011 6.0% 12						\$ 498,600
10	Total Water Rate Revenue	\$	5,754,324	\$ 6,490,792	\$ 7,196,330	\$ 7,965,784	\$ 8,807,972
11	Other Operating Revenue						
12	Miscellaneous Operating Revenues	\$	3,027,956	\$ 1,510,939	\$ 1,417,522	\$ 1,336,486	\$ 1,265,062
13	Power Charge Revenue	\$	1,333,611	\$ 1,579,662	\$ 1,697,596	\$ 1,821,745	\$ 1,953,140
14	Purchased Water Revenue	\$	1,206,217	\$ 1,380,256	\$ 1,584,816	\$ 1,839,875	\$ 2,119,273
15	Recycled Water Revenue				\$ -	\$ -	\$ -
16	Interest Revenue	\$	100,294	\$ 93,178	\$ 126,037	174,851	\$ 237,305
17	Total Revenues	\$	11,422,402	\$ 11,054,827	\$ 12,022,302	\$ 13,138,741	\$ 14,382,752
18	Revenue Requirements						
19	Operations & Maintenance	\$	10,088,508	\$ 9,051,964	\$ 9,284,968	\$ 9,912,772	\$ 10,596,761
20	Depreciation Funding	\$	600,000	\$ 681,000	\$ 1,085,500	\$ 1,303,130	\$ 1,336,130
21	Transfer to Emergency Reserves	\$	147,706	\$ 152,137	\$ 156,701	\$ 161,402	\$ 166,244
22	Transfer to Operating Reserves	\$	195,412	\$ 201,274	\$ 207,313	\$ 213,532	\$ 219,938
23	Total Revenue Requirements	\$	11,031,626	\$ 10,086,376	\$ 10,734,482	\$ 11,590,837	\$ 12,319,073
24	Additional Transfers						
25	Transfer to Cap. Replacement Reserve	\$	1,736,780	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000
26	Transfer to Cap. Expansion Reserve	\$	-	\$ -	\$ -	\$ -	\$ -
27	Transfer to Emergency Reserve						
28	Transfer to Rate Stabilization Reserve	\$	-				
29	Total Transfers	\$	1,736,780	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000
30	Total Expenses	\$	12,768,406	\$ 11,586,376	\$ 12,234,482	\$ 13,090,837	\$ 13,819,073
31	Net Annual Cash Balance	\$	(1,346,004)	\$ (531,548)	\$ (212,180)	\$ 47,904	\$ 563,679
32	Reserve Interest Rates		3.00%	3.00%	3.00%	3.00%	3.00%

#### Rate Impacts

The main objective of this study is to present options which will ensure revenue requirements are met consistent with cost of service principles. The recommended revisions to service charges and commodity rates are designed to meet those objectives while minimizing adverse impacts on customers.

TABLE 2
EXISTING AND PROPOSED BI-MONTHLY WATER RATES

#### **Bi-Monthly Service Charge**

Meter Size	Current	Proposed 2007	Proposed 2008
5/8"	\$11.25	\$12.00	\$12.25
3/4"	\$16.00	\$17.25	\$17.75
1"	\$26.00	\$28.00	\$29.00
1 1/2"	\$51.00	\$54.00	\$57.00
2"	\$80.00	\$85.00	\$91.00
3"	\$149.00	\$158.00	\$170.00
4"	\$248.00	\$262.00	\$282.00
6"	\$494.00	\$522.00	\$563.00
8"	\$789.00	\$834.00	\$899.00
10"	\$1,133.00	\$1,198.00	\$1,292.00
12"	\$2,117.00	\$2,238.00	\$2,415.00

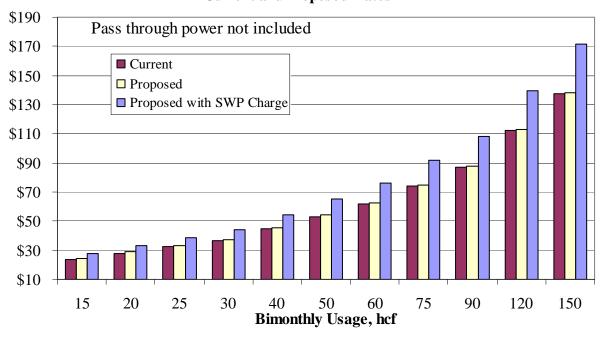
#### Commodity Rate (per hcf)

Customer Class	Current	Proposed	Proposed
Domestic Rate	\$0.84	\$0.84	\$0.86
Non-Residential	\$0.84	\$0.84	\$0.86
Scheduled Irrigation Rate	\$0.47	\$0.47	\$0.48
Construction Water Rate	\$1.61	\$1.61	\$1.61
Pass through Rates			
Power Charge	\$0.13	\$0.25	\$0.27
State Water Project Costs	\$0.18	\$0.23-\$0.24	\$0.24-\$0.24

The impacts discussed in this paragraph compare rates under the existing rates and the recommended rates. The average single-family residential customers, those who consume 50 hcf on a bi-monthly basis, will experience approximately a 1.4% percent increase in their bi-monthly bill, excluding the cost of power and purchased water. Customer impacts for residential customers with various bi-monthly usages are shown in the following chart.

# FIGURE 2 COMPARISON OF BI-MONTLHY CHARGES UNDER CURRENT AND PROPOSED RATES

#### Comparison of Bimonthly Charges Under Current and Proposed Rates



#### Fire Service Charges

Fire service charges are required to provide and maintain fire service capacity in production, storage, and transmission and distribution systems. The schedule of fire service charges are shown in Table 3. This would be a separate line item on the water bill for those users that have private fire service connections. Compound connections with fire service and regular meters should be charged so that the regular potable service meters are charged under the schedule shown in Table 2 and only the fire services are charged the fee shown below.

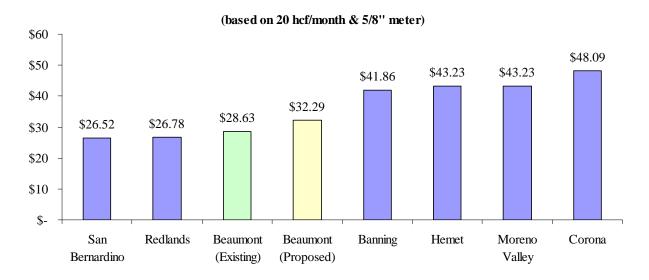
TABLE 3
PROPOSED BI-MONTHLY PRIVATE FIRE SERVICE CHARGES

Line	Meter Size	Existing	<u>Proposed</u>
1	4"	\$42.00	\$56.00
2	6"	\$121.00	\$162.00
3	8"	\$258.00	\$345.00
4	10"	\$464.00	\$619.00
5	12"	\$749.00	\$1,000.00

#### Comparison of Water Service Charges with Surrounding Utilities

The District's existing water rates place it at the low-end in a comparison of surrounding agencies. Even with a 6 percent rate increase implemented, the District's charges will remain among the lowest in the region. Figure 3 below compares the charges that result from the existing and proposed rates to charges in the region. In order to make a direct comparison, charges are calculated on a monthly basis with an assumed usage of 20 hcf. The monthly bills for the District include estimated pass through costs associated with SWP water and power.

FIGURE 3
BILL COMPARISON OF PROPOSED RATES TO SURROUNDING AREAS



#### E. Reserves

The District currently has operating reserves, emergency reserves, and capital replacement reserves. Although the District has been building reserves since 2000, the District's reserves are depleted at this time. They should continue to be built up gradually to minimize impacts on customers and enhance the financial stability of the District. In addition, the District maintains developer fee charges in a separate fund in accordance with regulatory requirements.

#### Operating Reserves

Operating reserves are used for working capital requirements to meet the ongoing expenses of the District. Standard industry practice requires these reserves to be between 10 and 50 percent of the operating expenses. Due to the rapidly changing environment of the District, we recommend a reserve level of 40 percent of the operating costs or approximately \$3 million dollars. As the expenses increase with time, the level of the target reserves should be adjusted as shown in Figure 4.

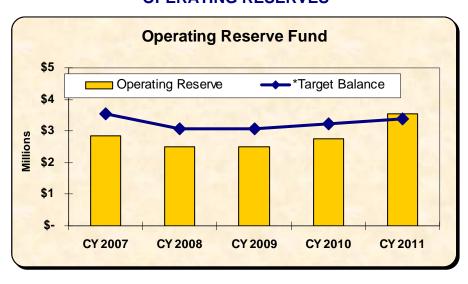


FIGURE 4
OPERATING RESERVES

#### Capital Replacement Reserves

Capital replacement reserves are needed to ensure adequate funding for capital needs. This reserve is currently funded by depreciation. Typical reserve levels here are 50 to 100 percent of the average annual capital expenses. We recommend a reserve level of at least 100 percent of the average annual capital expenses. As the District's system continues to grow, the depreciation component will increase

significantly causing a build up of capital replacement reserves and also result in an increase in rates. We recommend the District review the replacement needs and fund a line item for capital replacement in addition to depreciation funding. This may be implemented when the District has reviewed its replacement and refurbishment needs and developed a capital improvement program. The level of reserves shown in Figure 5 are increasing rapidly because the capital improvement program for FY 2008 and beyond has not been developed. It is expected that the reserves will be close to target with the average CIP of \$1 million per year.

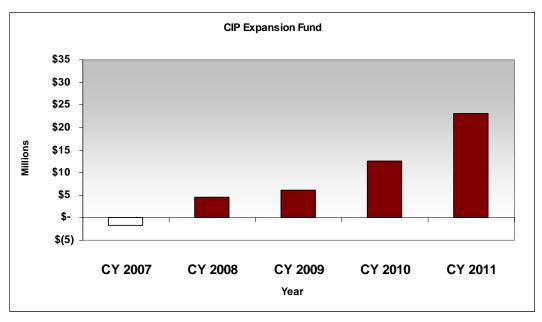
**CIP Replacement Reserves** \$8 Capital Replacement Reserve -\*Target Balance \$7 \$6 \$5 Millions \$4 \$3 \$2 \$1 \$-CY 2007 CY 2008 CY 2009 CY 2010 CY 2011

FIGURE 5
CAPITAL REPLACEMENT RESERVES

#### Capital Expansion Fund

Facility fee revenues are deposited into the capital expansion fund to cover capital projects that expand the capacity of the water system. This fund also receives revenues from front footage fees, new water service fees and reclamation fees. While the fund is shown building up rapidly, it is expected that the purchase of SWP water rights and the other water resource projects will draw the fund down in future years.

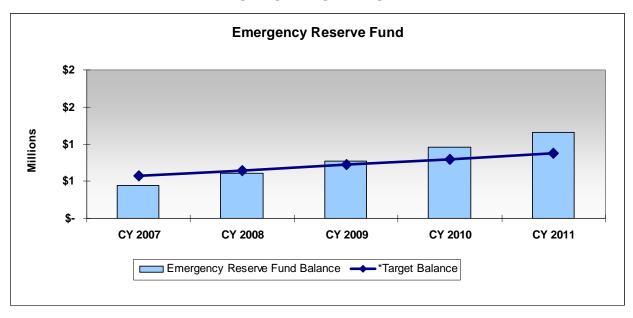
FIGURE 6
CAPITAL EXPANSION FUND



#### Emergency Reserves

Emergency reserves are used to meet unplanned expenses. A reserve level of 10 percent of the rate revenues is recommended. This reserve is funded through a budget line item and will be built up over several years to minimize impacts.

FIGURE 7
EMERGENCY RESERVES



#### F. Future Rate Structure Recommendations

As mentioned previously, the District implemented a new customer billing system but some of the customer data needs further refinement before alternative rate structures can be implemented. However, for demonstration purposes we have included projected rates under a tiered rate structure, using the unrefined customer usage data. The rates are shown to demonstrate the customer impacts under a tiered rate structure. Before a tiered rate structure is proposed or implemented, we strongly recommend that the District further review and refine the customer usage data to correct any inconsistencies. Once the data has been refined, we recommend generating a new bill frequency analysis which can then be used to develop a more accurate tiered rate structure.

For demonstration purposes, using the unrefined data RFC developed a tiered rate structure for residential customers only. It is anticipated that two tiers would be established. The first tier would be set a 15 hcf and would reflect essential water usage. The second tier would be set to capture 90% of total usage. The 2<sup>nd</sup> tier is currently estimated to be 75 hcf, though this would need to be confirmed once the data is refined and a bill frequency analysis is conducted. The resulting rates under a tiered rate structure are shown in Table 4 and the resulting customer impacts are shown in Figure 8.

TABLE 4
ALTERNATIVE RATES UNDER A TIERED RATE STRUCTURE

#### **Bi-Monthly Service Charge**

Meter Size	Current	Proposed 2007	Proposed 2008
5/8"	\$11.25	\$12.00	\$12.25
3/4"	\$16.00	\$17.25	\$17.75
1"	\$26.00	\$28.00	\$29.00
1 1/2"	\$51.00	\$54.00	\$57.00
2"	\$80.00	\$85.00	\$91.00
3"	\$149.00	\$158.00	\$170.00
4"	\$248.00	\$262.00	\$282.00
6"	\$494.00	\$522.00	\$563.00
8"	\$789.00	\$834.00	\$899.00
10"	\$1,133.00	\$1,198.00	\$1,292.00
12"	\$2,117.00	\$2,238.00	\$2,415.00

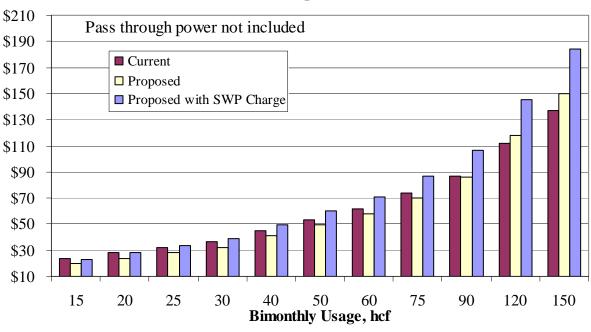
#### **Commodity Rate (per hcf)**

Customer Class		Current	Proposed	Proposed
Domestic Rate		\$0.84	\$0.84	\$0.86
Residential	HCF Bimonthly			
Tier 1	15	\$0.84	\$0.52	\$0.54
Tier 2	75	\$0.84	\$0.84	\$0.86
Tier 3	> 75	\$0.84	\$1.07	\$1.42
Non-Residential		\$0.84	\$0.84	\$0.86
Scheduled Irrigati	on Rate	\$0.47	\$0.47	\$0.48
Construction Water	er Rate	\$1.61	\$1.61	\$1.61
Pass through Rate	es			
Power Charge		\$0.13	\$0.25	\$0.27
State Water Proje	ct Costs	\$0.18	\$0.23-\$0.24	\$0.24-\$0.24

The customer impacts under a tiered rate structure will vary more significantly for customers at different usage levels than those experienced under the existing rate structure. Those customers with bi-monthly usage that fall within the first tier will have a significant reduction in their bi-monthly bill. The average residential customer, using 50 hcf per bi-monthly period, will experience an 8 percent decrease, excluding the cost of power and purchased water. On the other hand, those customers with bi-monthly usage that falls above the 2<sup>nd</sup> tier will experience an increase in their bi-monthly bill.

FIGURE 8
COMPARISON OF BI-MONTLHY CHARGES UNDER CURRENT AND
RESULTING RATES UNDER TIERED RATE STRUCTURE

# Comparison of Bimonthly Charges Under Current and Proposed Rates



# RECORD OF THE MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE BEAUMONT CHERRY VALLEY WATER DISTRICT

#### **April 25, 2007**

#### 1. Call Meeting to Order, Pledge of Allegiance, Invocation and Roll Call - President Parks

President Parks called the meeting to order at 7:00pm and asked Director Lash to lead the Pledge of Allegiance and to remain standing as Director Lash recited an invocation. All were present.

#### 2. Adoption and Adjustment of Agenda (additions and/or deletions)

No additions or deletions to the Agenda

President Parks requested a motion to recognize the Agenda with no changes.

Motion Made by Director Dopp, second by Vice President Ball

#### 3. Public Comments

Patsy Reeley, a resident of Cherry Valley read a letter to the Board; "I want to thank the Board for the job they are doing under sometimes strenuous circumstances. That being said...I brought the fact that the way the vote was presented and the way is was going to be counted was very unprofessional at the Rate Increase Hearing. I am now asking for the procedure that covers the call for recount of the rate increase votes with at least 2 observers. Thank you, Patsy Reeley".

General Manager, Chuck Butcher stated if Mrs. Reeley and a couple of other people wanted to come to the office to take a look at the letters of protest. Mr. Butcher added that the District had brought a certified copy of the letters as well as the originals just in case somebody wanted to see them.

#### 4. Public Hearing Regarding the Proposed Increases to the District's Rates, Fees & Charges

The Board will conduct a Public Hearing for the purpose of receiving and considering public comments regarding the proposed increases to the District's rates, fees and charges.

#### **Open Public Hearing**

President Parks opened the Public Hearing on the proposed rate increase being held in accordance with the procedural provisions of Proposition 218.

President Parks questioned General Manager, Chuck Butcher if the notice of the hearing was given.

General Manager, Chuck Butcher stated that there were approximately 12,500 mailed notices sent to all rate payers.

President Parks questioned General Manager, Chuck Butcher regarding the events leading up to this hearing and the purpose of this hearing.

General Manager, Chuck Butcher stated that the District hired Sudhir Pardiwala, with Raftelis Financial Consultants last year to do a rate study. Mr. Butcher announced a power point presentation by Mr. Pardiwala and the public could ask any questions.

District Legal Counsel, Gil Granito stated that this public hearing was being held pursuant to the procedural requirements of Proposition 218 and the main purpose of this hearing was to determine whether there was sufficient written protests for the District to preclude the adoption of the new rate and if there was insufficient written protests by the close of the public hearing the Board could approve the increase. Mr. Granito mentioned that out of the 12,500 public notices sent out only 46 written protests were received and stated that the protest period would expire by the end of the public hearing.

Sudhir Pardiwala, with Raftelis Financial Consultants presented a power point presentation on the results of the rate study and what he did to obtain these results.

Balson Quach, a resident of Beaumont asked about what the main reason was for the depletion of the ground water and if the cause was the local population of this area.

Mr. Butcher stated that the groundwater depletion started in the 1920's and explained that there is more water coming out of the basin than that going in causing the overdraft. Mr. Butcher continued that the basin has been in a state of decline and one can blame the overdraft on the development, but the development began in 1925 and in 1960 the San Gorgonio Pass Area voted to become part of the state water project to bring water in to the area from the Delta to supply the need because the local Basin was not capable of handling the demands. Mr. Butcher informed that the local basin covers, 27 square miles which includes the areas of Beaumont, Cherry Valley, Banning, Calimesa and a portion of Yucaipa. Mr. Butcher stated that the State Project Water is one way to offset the overdraft; other is recycled water and storm water capture. Mr. Butcher explained that the District is purchasing additional State Project water for storage in the BCVWD basin, "Storage Account" which the District has been assigned by the Water Master who is the Manager of the Basin. Mr. Butcher mentioned that the District has the right to store 70,000 acre feet of water in the basin. Mr. Butcher added that the State Project Water cost is going up to \$207.00 per acre foot by July 1<sup>st</sup>, 2007 which is energy related and other costs which are passed to the end user.

Public questioned Mr. Pardiwala regarding the total expenses not adding up to the number stated in the report.

Mr. Pardiwala explained that only major items were involved in these numbers.

Frances Flanders, a rate payer commented on the news regarding the State Water being cut off because of the endangered species. Ms. Flanders questioned the recycled water not being put in first instead of depending on State Water that might not be sent.

Mr. Butcher answered that as far as recycle water is concerned, at current time the City of Beaumont has the Title 22 Waste water permit and currently they are allowing the water to go in to Cooper's creek. BCVWD has installed over the years about 35 miles of transmission mains for the purpose of capturing the recycle water and pluming it in to the golf courses and green belt areas. Mr. Butcher explained that the entire system has been built with facility fees. Mr. Butcher mentioned that the District has yet to build two 2 million gallon tanks, one booster station, and a handful 18 and 24in water mains that will be

complete and will loop the entire system. Mr. Butcher informed the audience that in 2004 the district and the state board at the end of 2006 informed the District that there was money left for second round of funding. The district is finishing up an application for a grant and a state revolving fund that will finish the system. Mr. Butcher stated that he will be delivering the form when he goes to Sacramento in May.

Ms. Flanders inquired about when recycle water will be available once the District receives the grant.

Mr. Butcher stated that once the grant is received, there is an estimated time of fifteen months from this date to receive recycled water. Mr. Butcher mentioned the regulatory hurdles, permit applications, the environmental reports are complete and there is some engineering reports and health permits.

Balson Quach, a resident of Beaumont questioned if there is a limit to the amount of State Water that the District can buy.

Mr. Butcher informed the audience that there is an allocation and it is 17,300 acre feet assuming that the District can get 100% of the allocation. Mr. Butcher also informed the audience that there is Article 21 Water available and the District has some of it.

Murphy Leland, a rate payer questioned Mr. Butcher if the amount of water will meet the customer's need.

Mr. Butcher stated that the study indicated that the plan is to purchase water to hold for future years. Mr. Butcher mentioned that the water that the District buys this year will save the District and the residents a lot of money and added that the fees that the District has for every house built and stated that there is an update coming to the Board that will increase the Developer's fees.

Ms.Flanders questioned about the possibility of the interruption of State Water and how the District is allowing developers build more houses and at the same time assuring the residents that there will be enough water.

Mr. Butcher stated that the first State Water delivery was in September of 2006 and the District so far has recharged between 6,000 to 7,000 acre feet of water in the basin. Mr. Butcher also mentioned about the adjudication that is good through 2014 and gives the District approx. 6800 acre feet of temporary surplus water in the Beaumont basin every year until 2014. Mr. Butcher stated that the Edgar Canyon fluctuated between 1800 and 3000 acre feet every year. Mr. Butcher mentioned that the average demand is about 11,000. Mr. Butcher also spoke briefly about the shut down in the State Water Project and assured the public that until this problem is resolved there is no possibility for the District to be harmed.

Gil Granito, Legal Counsel stated that the District is fortunate to have other resources because other Districts rely solely on State Water.

Mr. Butcher explained to the Board that the District needs to continue to purchase State Project water and put it back in the ground otherwise in 2014 the District will be paying high fees to the Water Master.

Glen D., a resident of Cherry Valley questioned if there is a way of telling if the percolating water is going into the aquifer.

Mr. Butcher explained that around the ponds there are yellow pipes which are monitoring wells, fitted with instrumentation that monitor the water levels every fifteen minutes and a report is sent to the computer and then analyzed by GeoScience. Mr. Butcher continued to explain that the District started to take tests to know how long it takes for the water to get to the wells.

President Parks commented that in a conference that she attended there was a comment made regarding the percentage that other Districts rise every year and that the rate is higher compared to the Beaumont rate.

Ms. Flanders questioned the Board if there were any conservation programs to help the people conserve and if the District made promotions for the people, this could help the District conserve.

Director Lash asked Mr. Pardiwala about why the District did not raise the construction water.

Mr. Pardiwala answered that the overall cost of distribution on the assets did not go up.

#### **Public Comment**

President invited to comment on the proposed increases the District's rates, fees and charges.

President Parks invited the public to submit any written protests regarding the rate increase at this point and questioned Mr. Butcher about the amount of written protests.

Mr. Butcher announced to the Board and the public that there was a count of 46 letters for 48 parcels.

Patsy Reeley, a resident of Cherry Valley commented on how pitiful that out of the 12500 notices sent only that small amount was received and added that because of how poorly the notices were presented people did not take notice of them.

Mr. Butcher offered no comment to Ms. Reeley's input.

Mr. Granito commented that the figures obtained were typical.

#### **Close Public Hearing**

President Parks closed the Public Hearing at 7:54pm

#### **REGULAR SESSION - ACTION ITEMS**

5. Resolution No. 2007-1 Adopting an Amendment to Part 5 of the District's Rules and Regulations Governing Water Services (Rates, Fees and Charges)

The Board will review and consider the adoption of Resolution No. 2007-1 which Resolution provides for the adoption of increases to the District's rates, fees and charges.

#### **RESOLUTION 2007-1**

#### RESOLUTION OF THE BOARD OF DIRECTORS OF THE BEAUMONT-CHERRY VALLEY WATER DISTRICT AMENDING PART 5 OF THE DISTRICT'S RULES AND REGULATIONS GOVERNING WATER SERVICE RATES, FEES AND CHARGES

#### President Parks asked for a Motion to adopt the Resolution 2007-1

Motion made by Director Chatigny, second by Director Lash.

Ayes: Parks, Dopp, Chatigny, Lash

Nays: Ball

General Manager, Chuck Butcher announced that the next Board Meeting will be on May 16<sup>th</sup>, 2007.

6. President Parks adjourned the meeting at 8:00pm

Stella Parks, President of the Board of Directors

Beaumont Cherry Valley Water District

ATTEST:

C.J. Butcher, Secretary to the Board of Directors Beaumont Cherry Valley Water District

### Superior Real Estate, Inc.

28310 Roadside Drive, Suite 120 Agoura Hills, California 91301 818-991-1770 ph 818-991-1779 fx

\* \* \*

March 23, 2009

Tony Lara
Beaumont-Cherry Valley Water District
560 Magnolia Avenue
P.O. Box 2037
Beaumont CA 92223-0937

Re: Will Serve Letter for Parcel Map 27010, APN 401-110-002

Dear Mr. Lara,

We are writing to request a renewal of the will-serve letter that was issued for water and sewer on the property in Cherry Valley referenced above. Enclosed is a copy of the Parcel Map for your reference.

Thank you for your assistance. Please call me at 310-589-0210 if you have any questions.

Sincerely,

Randall Prouty

IN THE UNINCORPORATED TERRITORY OF RIVERSIDE COUNTY

STATE OF CALIFORNIA

### PARCEL MAP NO. 27010

BEING A SUBDIVISION OF A PORTION OF THE NORTH HALF OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 22, TOWNSHIP 2 SOUTH, RANGE 1 WEST, SAN BERNARDINO BASE AND MERIDIAN.

LOREN PHILLIPS & ASSOCIATES, INC.
MARCH 2004

SHEET 1 OF 2 SHEETS

RECORDER'S STATEMENT: FILED THIS DAY OF 200 AT M. 24 BOOK OF PARCEL MAPS, AT PAGES AND AT THE REGUEST OF THE CLERK OF THE BOARD.

> GARY L. ORSO COUNTY ASSESSOR- CHERK- RECORDER DEDITY

SUBDIVISION GUARANTEE
FIDELITY NATIONAL TITLE INSURANCE COMPANY

OWNERS STATEMENT:

WE HEREBY STATE THAT WE ARE THE OWNERS OF THE LAND INCLUDED WITHIN THE SUBDIVISION SHOWN HEREBY STATE THAT WE ARE THE ONLY PERSONS WHOSE CONSENT TO NECESSARY TO PASS A CLEAR THILE TO SAD LAND, THAT WE CONSENT TO THE MANDE AND RECORDING OF THIS SUBDIVISION MAP AS SHOWN WITHIN THE DISTINCTIVE BORDER LINE. WE HEREBY DEDUCATE TO THE PUBLIC USE FOR STREET AND PUBLIC UTILITY PURPORES LOTS A WHOOLDM FE INCLUSIVE.

DMJ PROPERTIES INC., OWNER.

BY: RANDALL PROUTY, VICE-PRESIDENT AND ASSISTANT SECRETARY

NOTARY ACKNOWLEDGEMENT

WITNESS MY HAND AND OFFICIAL SEAL



COUNTY OF: LOS ANTIES MY COMMISSION EXPIRES: March 1/2007



SIGNATURE OMISSIONS

PURSUANT TO SECTION 66436 OF THE SUBDIVISION MAP ACT, THE SIGNATURES OF THE FOLLOWING OWNERS OF EASEMENTS AND/OR OTHER INTERESTS HAVE BEEN OMITTED.

EASEMENT FOR POLE LINES TO THE SOUTHERN SERRAS POWER COMPANY.
RECORDED MAY 12, 1914, BOOK 396, PAGE 40, 07 OFFICIAL RECORDS.
THIS FASSIBATE IS HANDET IN NATURE AND CANNOT BE PLOTTED.

SURVEYOR'S STATEMENT:

THIS MAP WAS PREPARED BY ME OR LINEER MY SUPERISSON AND WAS BASED ON A 71 M COMPORATION BY MY REPORTED BY THE SUBJOYMEND MAP ACT AND LOCAL AT THE REQUEST OF SHAW INVESTIGATE COMPANY ON, MARCH 2004. THEREBY STRICT, ARE OF THE CHRACTER AND COURTY THE POSTIONS INDICATED, OR WILL BE IN ACCOUNT THE POSTIONS INDICATED, OR WILL BE IN ACCOUNT THE STRICT THE MAP AND DAY SHAD MARKENTS ARE SHADED. THE MAP AND DAY SHAD MARKENTS AND EACH AND THE SHADE MAP SHADE MAP

April 6, 2004



COUNTY SURVEYOR'S STATEMENT:

THIS MAP CONFORMS WITH THE REC I HERCEY STATE THAT THIS MAP HI TO BE SUBSTANTIALLY THE SAME A AS FIFTO AMENDED AND APPROVED

DATE MARK S. BERNAS RVERSIDE COUNTY SURVEYOR LS. 4568 EDP. 9-30-05

DIRECTOR OF TRANSPORTATION STATEMENT

THE COURTY OF INVESTIGE, STATE OF CALIFORNIA, HEREBY APPROVES THE PARCEL MAP AN ACCEPTES THE OFFERS: OF DEDICATION MADE HEREON FOR PUBLIC ROAD AND PUBLIC UTILITY PURPOSES. THE COURTY DECLARES THAT THE ACCEPTANCE OF THE OFFERS IS TO VEST TITLE IN THE COURTY ON BEHALF OF THE PUBLIC FOR SOUTH PURPOSES, BUT THAT SAID ROAD SHALL NOT SECOND. PART OF THE COURTY MANTHABER ROAD STSTEM UNITE, ACCEPTED PURSUANT TO SECTION 941 OF THE STREETS AND HIGHWAY CODE.

DATED: \_\_\_\_\_\_\_ 20\_\_\_\_\_ COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

GEORGE A. JOHNSON DIRECTOR OF TRANSPORTATION

CLERK OF THE BOARD OF SUPERVISOR'S STATEMENT

ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 20 \_\_\_ , I RECEIVED PARCE.

MAP NO. 27010. I HEREBY CERTIFY THAT ALL REQUIRED CERTIFICATES
AND DOCUMENTS HAVE BEEN FILED TO DO HEREBY SUBMIT THIS PARCEL MAP
TO THE OFFICE OF COUNTY RECORDER.

NANCY ROMERO CLERK TO THE BOARD OF SUPERVISOR'S

DATE

TAX COLLECTOR'S CERTIFICATE:

I HEREBY CERTIFY THAT ACCORDING TO THE RECORDS OF THIS OFFICE, AS OF THIS DATE, THERE ARE NO LIENS ACAINST THE PROPERTY SHOWN ON THE WITHIN MAP FOR LIREAU STATE, COUNTY, MUNICIPAL OR LOCAL TAXES OR SPECIAL ASSESSMENTS COLLECTED AS TAXES.

DATED : \_\_\_\_\_, 20\_

PAUL MedoNNELL, COUNTY TAX COLLECTOR

DEPUTY

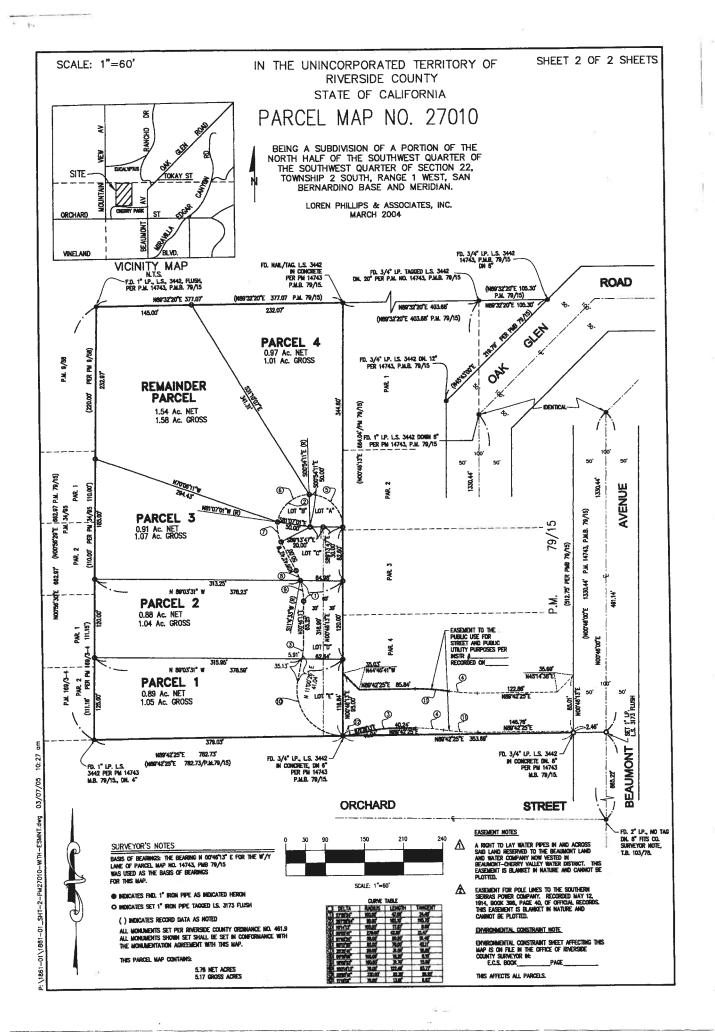
TAX BOND CERTIFICATE

DATED: , 20\_\_\_\_ NANCY ROMERO CLERK TO THE BOARD OF SUPERVISORS

CASH TAX BOND PAUL MEDONNELL COUNTY TAX COLLECTOR

DEPLITY

DEPUTY



#### **BEAUMONT CHERRY VALLEY WATER DISTRICT**

560 Magnolia Avenue Beaumont, CA 92223 (951)-845-9581

#### **MEMORANDUM**

May 2, 2009

TO:

Tony Lara

Interim General Manager

FROM:

J. Reichenberger District Engineer

District Eng

SUBJECT:

Parcel Map PM 27010, APN 401-110-002, Off Beaumont Ave. n/o

Orchard Ave, Cherry Valley - Superior Real Estate

- 1. The Applicant, Superior Real Estate, proposes a 5 parcel lot split for residential development on the west side of Beaumont Avenue with access approximately 650 ft north or Orchard Avenue. The property is currently vacant and is adjacent to Marshall Creek. The property is within the District. The Applicant proposes to construct and dedicate a public street from Beaumont Ave/Oak Glen Road into the property and ending in a cul-de-sac.
- 2. There is an 8-in line in Oak Glen Rd/Beaumont Ave from Cherry Oak Rd, (entrance to the Cherry Oaks Tract), to Tokay St.. From Tokay St there is a 6-in line in Oak Glen Rd/Beaumont Ave extending southerly to the Applicant's Property. There is a pressure regulator at Cherry Oaks Rd and Oak Glen Rd which reduces the Lower Edgar Reservoir (3312 zone) pressure to the 3160 pressure zone (same as the Bonita Vista Pressure Zone. This regulator feeds the 8-in and 6-in pipelines that will serve the Applicant's property.
- 3. Site elevation ranges from 2880 to 2900 ft above mean sea level and static pressure at the site will be 110psi to 120 psi at present. Individual pressure regulators will be required on the residential units per the Count Plumbing Code. This would be the homeowner's responsibility to maintain. In the future it is possible the system may be connected to the District's Noble Pressure Zone (3040) which would result in static pressures of about 60 psi. Property Owners should be made aware of this possibility by the Applicant.
- 4. Hydraulic analysis indicates that the District can provide up to 1250 gpm fire flow at the end of the Applicant's cul-de-sac at a 20 psi residual providing the Applicant installs an 8-in diameter pipeline in the proposed road serving the parcels. Should the Fire Marshall require more than 1250 gpm, the Applicant shall return to the District and pay for an additional water supply study. The fire

- flow requirement shall be noted on the drawings prepared by the Applicant's engineer.
- 5. The Applicant will need to tie into the existing 6-in line in Beaumont Ave., extend an 8-in line (minimum) from the existing 6-in line the full length of the new street (about 780 ft) and put in fire hydrants as required by the County of Riverside. Connections to the existing pipeline shall be made by cutting a new 8x8x8 tee and installing valves on two legs of the tee. (The valve on the south side of the tee need not be installed at the present time as it is not known when the system will be extended southerly to Orchard Ave.)
- 6. The Applicant will be required to retain a licensed professional engineer to prepare a plan and profile of new water line and show all of the details of the connection all in accordance with the District's Rules and Regulations.
- 7. The size of the project (5 units) is well below the threshold when a water supply assessment per the Water Code (Costa and Kuehl Bills) is required.
- 8. The following conditions, designed to conserve water, shall apply to this project:
  a. Landscaped areas which have turf, shall have "smart irrigation controllers" which use Evapotranspiration (ET) data to automatically control the watering. Systems shall have an automatic rain sensor to prevent watering during and shortly after rainfall. Controllers shall conform to accepted manufacturers by Metropolitan Water District of Southern California.
  - b. Landscaping in non-turf areas shall be drought tolerant consisting of planting materials similar to that at the District's demonstration garden at the Groundwater Recharge site. Irrigation systems for these areas should be drip or bubbler type.
- 9. The Applicant shall install advanced septic tank systems conforming to County Ordinance 864 designed to remove 50% of the influent nitrogen and use subsurface drip irrigation systems for disposal of effluent. This applies to all new septic tanks or replacement of existing septic tanks as a condition of water service to any parcels. This condition shall apply regardless should the County lift the current conventional septic tank moratorium in the future.
- 10. If the Board approves issuing the Will Serve letter for the project, the Applicant will be required to provide the District with a deposit to cover the cost of preparing the engineering study of the required facilities needed, reviewing the water line plans, and preparing a Main Extension Agreement. (The engineering study forms the basis for the Main Extension Agreement.) Prior to initiation of the engineering study, the Applicant shall discuss the project with the County of Riverside Fire Department and obtain a fire flow requirement, in writing, for the project.
- 11. Once the Main Extension Agreement is signed, additional deposits for inspection, meter installation, facilities (impact) fees, bonds etc will need to be provided in accordance with the District's Rules and Regulations. All fees shall be those in effect at the time of signing the main extension agreement.

12. All deposits and fees are to be coordinated through the District's Business Manager. Construction of water facilities shall not be started until all fees are paid.



**Project Site** 



Beaumont Cherry Water District 560 Magnolia Ave Beaumont, Ca. 92223

April 1, 2009

To whom it may concern,

Please consider this a "will serve letter". This is a formal request for water service for Parcel Map # 33683.

Enclosed: Set of water improvement plans Parcel map # 33683 Approved by your district

Engineer on 10-02-07

Thank you for your prompt consideration in this matter.

1 /

Wayne Howard

40721- Lincoln ave.

Cherry Valley, Ca. 92223 (909) 227-3904

#### **BEAUMONT CHERRY VALLEY WATER DISTRICT**

560 Magnolia Avenue Beaumont, CA 92223 (951)-845-9581

#### **MEMORANDUM**

April 15, 2009

TO: Tony Lara

Interim General Manger

FROM: J. Reichenberger

District Engineer

SUBJECT: Parcel Map 33683, South side of Lincoln Ave, 350 ft west of Bellflower

Avenue, Cherry Valley

- 1. The applicant, Wayne Howard 40721 Lincoln Ave, apparently had discussions with Chuck Butcher in March 2007 regarding the parcel map (lot split). Mr. Howard intends to split the parcel into 4 lots. He currently lives on one of the lots. He has a domestic water meter and an irrigation meter. He will abandon the irrigation meter and requested the District to give him facilities fee credit for one EDU. This is in accordance with the District's policy. The land is within the District.
- 2. The County of Riverside is requiring Mr. Howard to construct a cul-de-sac street, named Rasberry Circle from Lincoln Street to a point about approximately 400 ft south of Lincoln St.
- 3. Mr. Howard had his engineer, Herald Lantis, prepare a water improvement plan, which was approved by the District Engineer in October 2007. He also secured County Transportation Department approval and Riverside County Fire Department approval. There is a note on the drawing that the fire flow for the project is 1000 gpm with a 20 psi residual.
- 4. There is no record of the Applicant receiving a will serve letter from the District, or a fire flow letter in the file from the fire marshal or a water study from Parsons. Parsons did do the plan check on the water plans however.
- 5. Since there is no will serve letter on file and the Applicant was unable to find one, the applicant has formally requested water service from the District on April 9, 2009.
- 6. The parcels are within the District's Noble (Cherry Valley) 3040 Pressure Zone. There is a 12-in line in Brookside Avenue (to the south of the parcels) that extends from the 16-in line in Cherry Avenue about 4000 ft to Bellflower Ave. Based on pothole data by the District, there is an 8-in line in Bellflower Ave. that extends north from Brookside Ave. terminating about 600 ft south of Lincoln

Ave. A 4-in line extends north from the end of the 8-in line to Lincoln St and then north beyond Lincoln St. all the way to High Street.

There is a 4 in line in Lincoln St. from Bellflower Ave. to a point east of Winesap Ave.

- 7. Site elevation varies from 2870 to 2855 ft above mean sea level and would be served from the 3040 zone. Static pressure at the site will be about 75 psi.
- 8. The 4-in line is not adequate for the 1000 gpm fire flow. The Applicant will need to extend an 8-in line from the end of the District's existing 8-in main in Bellflower Ave a distance of about 600 ft to LincolnAve.; install an 8-in line in Licoln St to the new Rasberry Circle; and then install an 8-in line the length of Rasberry Circle. The Applicant shall tie in the new 8-in line to the existing 4-in line at the intersection of Lincoln Ave. and Bellflower Ave. and at the intersection of Rasberry Circle and Lincoln Ave. The 4-in diameter line shall be abandoned where it parallels the new 8-in line.
- 9. Installing the improvements described above should yield a residual pressure of about 40 psi at a fire flow of 1000 gpm in combination with maximum summer day average demand.
- 10. The Applicant has prepared engineering plans but these plans do not reflect the required improvements to obtain the necessary fire flow. The Applicant will be required to revise the plans to reflect the required improvements and secure fire department approval if the Applicant intends to move the fire hydrant locations. The Applicant will be required to secure approval from the County Transporation Department for the added work in Bellflower Ave. The revised plans will need to be re-approved by the District Engineer. The changes to the drawings will need to be performed by a licensed professional engineer (and resigned/stamped). The plans shall include all connection details and conform to the the District's Rules and Regulations and Standards for Water Systems.
- 11. The size of the project (4 units) is well below the threshold when a water supply assessment per the Water Code (Costa and Kuehl Bills) is required.
- 12. It is recommended that the following conditions, designed to conserve water, be applied to this project:
  - a. Landscaped areas which have turf, shall have "smart irrigation controllers" which use Evapotranspiration (ET) data to automatically control the watering. Systems shall have an automatic rain sensor to prevent watering during and shortly after rainfall. Controllers shall conform to accepted manufacturers by Metropolitan Water District of Southern California.
  - b. Landscaping in non-turf areas should be drought tolerant consisting of planting materials similar to that at the District's demonstration garden at the Groundwater Recharge site. Irrigation systems for these areas should be drip or bubbler type.
- 13. The Applicant has provided a deposit. Some of the funds were expended during the plan checks in 2007. Additional deposit may be required to cover the

- additional work, reviewing the revised water line plans, and preparing a Main Extension Agreement. .
- 14. Once the Main Extension Agreement is signed, additional deposits for inspection, meter installation, facilities (impact) fees, bonds etc will need to be provided in accordance with the District's Rules and Regulations. All fees shall be those in effect at the time of signing the main extension agreement.
- 15. All deposits and fees are to be coordinated through the District's Business Manager. Construction of water facilities shall not be started until all fees are paid.
- 16. The Applicant will be installing domestic water services to the parcels at the time the water line is installed. He indicated that he will likely defer putting in the meter itself until needed.
- 17. There is an existing irrigation meter that will be abandoned. The Applicant shall be given 1 EDU facilities fee credit for this abandoned irrigation meter. The main extension agreement should state that the Applicant may defer taking credit for this meter until such time as the Applicant installs another domestic meter. This is an indefinite time.
- 18. The applicant shall install advanced septic tank systems conforming to County Ordinance 864 designed to remove 50% of the influent nitrogen and use a subsurface drip irrigation systems for disposal of effluent. This applies to all new septic tanks or replacement of existing septic tanks as a condition of water service to any parcels.

# AMENDMENT NO. 1 JOINT USE OF PERCOLATION PONDS (LITTLE SAN GORGONIO CREEK – SPREADING GROUNDS) (Project Nos. 5-0-00010 & 5-0-00040)

The BEAUMONT-CHERRY VALLEY WATER DISTRICT, hereinafter called "DISTRICT", SAN GORGONIO PASS WATER AGENCY, hereinafter called "AGENCY", and RIVERSIDE COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT, hereinafter called "FLOOD CONTROL", collectively hereinafter called "PARTIES", hereby agree as follows:

#### **RECITALS**

- A. DISTRICT, AGENCY and FLOOD CONTROL previously entered into that certain Agreement, hereinafter called "AGREEMENT", on or about January 5, 1999 for joint use of Percolation ponds; and
- B. AGREEMENT sets forth the PARTIES mutual understandings of rights and responsibilities with respect to the construction, operation, maintenance, for the use certain percolation ponds, by Agency, located in certain real property owned by DISTRICT; and
- C. PARTIES wish to amend and extend the term of AGREEMENT as more particularly set forth herein;

NOW, THEREFORE, the Parties hereto mutually agree to amend AGREEMENT as follows, effective January 5, 2009:

#### 1. Paragraph 8 of AGREEMENT is changed to read:

8. **TERM:** The term of the AGREEMENT shall be extended beginning January 5, 2009 and for the remaining ensuing calendar month and for each separate ensuing calendar month thereafter through January 5, 2012. Any party hereto may terminate the AGREEMENT at the end of any calendar month upon receipt of thirty days advanced written notice of termination to the other Parties. Such notice of termination may be authorized at the sole discretion of the General Manager-Chief Engineer for FLOOD CONTROL.

DISTRICT and AGENCY, in order to terminate the AGREEMENT, the respective Boards of Directors shall take the matter in open meeting in the month preceding such notice before authorizing termination. Notice may be delivered to the other parties (i) in person (ii) by certified mail (returned receipt requested) or (iii) by express carrier (signature confirmation).

2. Except as amended and extended in Section 1, the terms and conditions of AGREEMENT shall remain in full force and effect. Notwithstanding the immediately preceding sentence, AGREEMENT shall be interpreted in a manner consistent with the intent of AGREEMENT and all the remaining terms, covenants and conditions of said AGREEMENT dated January 5, 1999 shall remain in full force and effect between the PARTIES hereto.

#### IN WITNESS WHEREOF, the parties hereto have executed this Agreement on

(to be filled in by Clerk of the Board)	
RECOMMENDED FOR APPROVAL:	RIVERSIDE COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT
By WARREN D. WILLIAMS General Manager-Chief Engineer	By
APPROVED AS TO FORM:	ATTEST:
PAMELA J. WALLS County Counsel	KECIA HARPER-IHEM Clerk of the Board
By NEAL KIPNIS Deputy County Counsel	By Deputy
	(SEAL)

Amendment No. 1: Joint Use Percolation Ponds IMG:blj 03/27/09

#### **DISTRICT**

BEAUMONT – CHERRY VALLEY WATER DISTRICT
Ву
Responsible Officer
Printed Name
Title
AGENCY
SAN GORGONIO PASS WATER AGENCY
Ву
Responsible Officer
Printed Name
Title

#### BEAUMONT CHERRY VALLEY WATER DISTRICT

560 Magnolia Avenue Beaumont, CA 92223 (951)-845-9581

April 28, 2009

#### **MEMORANDUM**

TO:

Anthony Lara

**Acting General Manager** 

FROM: J. Reichenberger

District Engineer

SUBJECT:

Noble Systems GIS Proposal

On April 15, 2009, Bryan and I had a meeting with Noble Systems. Noble Systems is a company that specializes in GIS data conversion, viewing, hosting, consulting, and planning. They are based out of San Bernardino and serve clients such as Western Municipal Water District, City of Banning, and Yucaipa Valley Water District. Their GIS viewer is called GeoViewer. GeoViewer is comparable to FieldPort by Trimble – the company we have been working with for the last year or so. I asked Noble Systems to prepare a quote for GeoViewer using the same guidelines given to Trimble. The following is a summary of what GeoViewer offers, how it differs from FieldPort, and a price comparison.

#### What can GeoViewer do and how is it different than FieldPort?

GeoViewer is a secure, internet based GIS. FieldPort is **not** internet based. This means that the only computers that can access FieldPort are those that have a special software package installed or are directly connected to the District's server. GeoViewer can be accessed by any user anywhere that has the passwords and an internet connection. GeoViewer does not require any additional software to be installed on the computers used to access the GIS. This means that anytime we would like to add a new field unit we would only have to purchase a new laptop and cell phone card. With FieldPort we would still have to purchase the new laptop and internet card in addition to the software that goes along with it. Because GeoViewer is internet based, a user accessing the data in the field is seeing the most current data in real time. With FieldPort, each user must update the field unit with a copy of the database on a regular basis.

GeoViewer can be easily linked into the District's SCADA system where FieldPort cannot. In order to link the SCADA system with FieldPort, Trimble would have to create a customized interface to link the two systems. With the SCADA system linked into the GIS a user can view tank levels, well or booster status, all in real time. Access to the data trending could be very useful.

GeoViewer offers a number of customizable reports that can be printed directly from the GIS. FieldPort has a similar function but the user must still develop much of the report.

This function in FieldPort would be an additional add-on and was not part of the Trimble quote. The customizable reports come standard with GeoViewer.

GeoViewer also allows any user to extract tabular data from the GIS in the form of Excel spreadsheets. FieldPort has no such function.

GeoViewer and FieldPort can both link into the District's utility billing software (iCity). However with FieldPort, the customer information will only be as current as the last time the user updated the database on their unit. This linkage is something we may want to consider in the future. It would allow the actual meter readings to be available in the field and could be useful in our water conservation measures.

#### Cost comparison and breakdown

Nobel Systems		Trimble	
	Price		Price
Review and Modify Existing GeoDatabase and Data Model	\$5,260.00	(No comparable service)	-
Install GeoViewer Online and Custom Reports	\$26,861.25	FieldPort Software and License and Configuration	\$39,775.00
Configure Mobile Unit	\$2,130.00	FieldPort Mobile Software and License and Configuration	\$11,235.00
Training	\$2,220.00	Training (included in configuration cost)	-
Total	\$36,471.25	Total	\$51,010.00

The main differences in the service provided is that Nobel Systems will perform a quality check on the Districts GeoDatabase, and with District approval, will proceed to fix any inconsistencies they find. Nobel Systems will also supply the District with a number of customizable reports. Additional services offered by Nobel Systems

Nobel Systems took the liberty to include an additional quote to convert approximately 300 to 400 of the District's existing hard copy as-builts and maps into GIS data. This conversion will fill in the areas where data has not been collected or submitted by developers. For areas where no data has been collected, submitted by developers, or captured from as-builts, Nobel Systems will generate temporary GIS data from the District's current system map and District staff. This temporary data will be replaced with permanent data once the GIS staff has had an opportunity to survey the area and confirm/collect the as-built data. This temporary data will allow the District to use the network analysis functionality of GeoViewer. The pipeline network will give a user the ability to quickly identify affected areas of a shutdown. From this the user can print a mailing or telephone list of affected consumers, valves, or any other form of infrastructure.

Nobel Systems specializes in data conversion. They have developed software and staff that can expedite this conversion in 3 to 4 months. If the District's GIS staff were to

complete this conversion it would take about 2½ years to complete, assuming that the GIS staff worked on the conversion 8 hours a day, 5 days a week. In reality, this conversion would take much longer because the GIS staff would not be able to work on the conversion all day, every day due to other priorities and obligations that "creep in."

#### Cost for additional services

Setup	\$2,770.00
Conversion of the Pilot Area	\$10,475.00
Full Conversion	\$22,875.00
Total	\$36,120.00

As part of this service Nobel Systems will also attach scanned images of all maps and plans to their actual location within the GIS. This allows for any user to view the original drawing that the data originated from. They will also include one color, laminated, and bound atlas book.

#### Recommendations

GeoViewer is an essential part of our GIS/GPS system to make it fully functional with operations the District desires to perform. It will extend the versatility of the system to the field. I recommend the District purchase GeoViewer from Nobel Systems at a cost of \$36,471.25 (Budget at least \$37,000 to allow for any incidentals) and the additional services at a cost estimated to be \$36,120.00 for a total cost of \$72,591.25 (budget \$75,000). This will allow the District to have a fully functioning, reasonably up-to date GIS system within a few months – certainly by the end of summer. The Nobel Systems cost for the software is much less than Trimble's so there will be a savings to the District. Their ability to convert the District's existing maps is much more efficient and quicker than District staff can do it. I recommend we proceed with both services.

This will help us in the long run with the recycled water system and the use area maps as these can then be linked into the recycled water GIS system.

The service we have received from Trimble/Spacient has been good and we are well satisfied with their work to date. But by switching to another provider (Nobel Systems) we can achieve better functionality. Besides they are closer to the District and are providing the same service to our neighbors – Banning and Yucaipa.



The Authoritative Resource on Safe Water'

can vvater vvorks F 202.628.2846 iation

Government Affairs Office 1300 Eye Street NW Suite 701W Washington, DC 20005 3314 T 202.628.8303 Headquarters Office 6666 West Quincy Avenue Denver, CO 80235-9098 T 303.794.7711 F 303.347.0804 www.awwa.org

**AWWA Red Flag Template** 



#### Introduction

On November 9, 2007, the Federal Trade Commission (FTC) and several other Federal agencies published the Identity Theft Red Flag Rule (FR 72:217:63717). All utilities that provide water/wastewater service on credit, i.e., send a bill for past service, are required to develop a program to comply with this rule by November 1, 2008.

The Identity Theft Red Flag Rule requires any creditor to develop a program to detect, prevent, and mitigate identity theft. Utility companies are specifically mentioned in the definition of a creditor, so this Rule clearly applies to water and wastewater utilities.

A Red Flag is "a pattern, practice, or specific activity that indicates the possible existence of identity theft". Identity Theft is "a fraud committed or attempted using the identifying information of another person without authority".

This template should be used as a starting point for compliance with this Rule. Utilities may need to adjust this template according to match existing business practices, and additional Red Flags may be found beyond the ones listed in the Red Flag Guidelines in the *Federal Register* notice (Page 63774). The utility program does not necessarily have to be extremely complex, and many existing utility business practices will help in complying with this rule. Nothing has to be sent in to Federal Trade Commission (FTC) or any other federal agency, but the program information and documentation needs to be kept on file.

For more information, this rule can be found online at http://www.ftc.gov/os/fedreg/2007/november/071109redflags.pdf

At first glance, the *Federal Register* notice is rather lengthy (over 60 pages), but most of this Rule is directed towards banks and financial institutions as this is a multi-agency Rule. The only relevant regulatory language for utilities is the FTC portion of the Rule on last six pages (pages 63771-63775) of the *Federal Register* notice. The FTC Rule is three pages and the last three pages are the interagency guidance that gives more details on what to consider when designing your program.

# IDENTITY THEFT PREVENTION PROGRAM

Developed By and For:		
(Utility Name)		
Approval of the Initial Program Received From:		
(Utility's Governing Body)		
On the Following Date:		
Program Reviewed, Updated and Approved on:		

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#### Part I. Assessment of Existing Business Practices

Part I of the Identity Theft Prevention Program is used to identify areas of potential risk within the Utility's standard Customer Service business practices. The Utility has selected specific business processes associated with offering or maintaining accounts, or engaging in other activities, that could raise "red flags" indicating the potential for identity theft. It should be noted that the business practices listed below are typical for most utilities that operate as retailers or wholesalers of drinking water.

- A. Utility provides Customer Service personnel with the ability to request and review a customer's personal identifying information when engaging in any of the following activities:
  - Open new accounts;
  - Access existing accounts;
  - Modify existing accounts; and/or
  - Close existing accounts.
- B. Utility provides customers with the ability to do one or more of the following actions independent of Customer Service personnel (either through an automated phone system or online), and a customer's personal identifying information is required to complete any of these activities:
  - Open a new account;
  - Access an existing account;
  - Modify an existing account; and/or
  - Close an existing account.

Also, if the Utility has identified a past occurrence of identity theft that was linked to a customer's utility account (an unauthorized opening, modifying or closing of an account), then they must perform the actions set forth in the following Program.

#### Part II. Identification of Red Flags

Part II of the Identity Theft Prevention Program assists the Utility in identifying Red Flags that may arise during routine handling of new and/or existing accounts. The Utility has identified the following items as potential Red Flag sources or categories that might indicate an instance of identity theft.

Consumer report includes a fraud or active duty alert, a notice of credit freeze and/or a notice of address discrepancy.
Documents provided for identification appear to have been altered or forged.
Photograph, physical description and/or other information on the identification is not consistent with the appearance of the person presenting the identification.
Information on the identification is not consistent with readily accessible information that is on file with the Utility, such as property tax records.
Information provided is inconsistent when compared against external information sources (address does not match any address in the consumer report and/or social security number has not been issued or is associated with a deceased person).
Information provided by the customer is inconsistent with other information provided by the customer (no correlation between SSN range and date of birth).
Information provided is associated with known fraudulent activity (address and/or phone number on an application is the same as the address provided on a previous fraudulent application).
Information provided is of a type commonly associated with fraudulent activity (address on an application is fictitious and/or phone number is invalid).
Social security number, address and/or telephone number provided is the same as or similar to ones provided by another customer.
Customer fails to provide all required personal identifying information on an application or in response to notification that the application is incomplete.
Customer cannot provide authenticating information beyond that which generally would be available from a wallet or consumer report.
Mail sent to the customer is returned repeatedly as undeliverable although transactions continue to be conducted in connection with the customer's account
Utility is notified that the customer is not receiving paper account statements.
Utility is notified that it has opened a fraudulent account for a person engaged in identity theft.

#### Part III. Detection of Red Flags

Part III of the Identity Theft Prevention Program addresses the process of detecting Red Flags as related to possible identity theft during the Utility's routine handling of new and/or existing accounts. The following is a list of detection methods that the Utility uses to prevent identity theft.

Require customers to present government-issued identification information open a new account. Types of necessary information include:	
<ul> <li>Name</li> <li>Date of birth</li> <li>Social security number</li> <li>Address</li> <li>Phone number</li> <li>Photo identification</li> </ul>	
Verify personal identification information using records on file with the Utility or through a third-party source such as a consumer reporting agency.	
Independently contact the customer (in the case of phone or internet setup of new utility accounts).	
When fielding a request to access and/or modify an existing account (such as a change of billing address), verify identity of customer by requesting specific pieces of personal identifying information (identification with the new billing address and/or documentation proving shift of financial liability)	
If new banking information is provided for electronic payment of accounts, cross-check ownership of the new banking account with the customer name on the utility account by contacting the appropriate financial institution.	
For online or automated phone system access of utility account, require the establishment of security questions during the initial set-up of the account.	

#### Part IV. Prevention and Mitigation

Part IV of the Identity Theft Prevention Program details response actions for Utility personnel if the personnel have observed a Red Flag associated with a new or existing utility account. One of more of the following actions will be taken by the Utility to rectify the situation.

Utility will not open a new account (after review of the presented identifying information and discussion with department supervisor)	
For an existing account, the Utility may discontinue the services associated with that account and/or:	
<ul> <li>Continue to monitor the account for evidence of identity theft and contact the customer to discuss possible actions.</li> <li>Change the passwords, security codes, or other security devices that permit access to an existing account.</li> <li>Reopen an existing account with a new account number.</li> <li>Close an existing account.</li> </ul>	
If the Utility has identified an instance of identity theft associated with an unpaid account, the Utility will not attempt to collect on the account or sell the account to a debt collector.	
If applicable, the Utility will provide the consumer reporting agencies with a description of the identity theft event.	
For all instances of suspected or confirmed identity theft, the Utility will notify local law enforcement and will provide them with all the relevant details associated with the identity theft event.	

#### Part V. Program Administration

Program administration is an important part of the Identity Theft Prevention Program. This section details the training requirements, annual program review, approval and adoption process and annual reporting requirements that are associated with this Program.

#### A. Staff Training

Any employee with the ability to open a new account, or access/manage/close an existing account will receive training on identifying and detecting Red Flags. They will also be trained in the appropriate response actions in the event that an instance of identity theft is suspected. Key management personnel in appropriate departments will also receive training on the contents of this Program. As necessary, employees will be re-trained annually if the Program is updated to include new methods of identifying and detecting Red Flags, or if new response actions are implemented.

#### B. Program Review and Update

The Utility will review and update the Program annually to reflect changes in risks to customers from identity theft based on factors such as:

□ Experience	es of the Utility with identity theft.
☐ Changes in	methods of identity theft.
☐ Changes in	methods to detect, prevent, and mitigate identity theft.
☐ Changes in	the types of accounts that the Utility offers or maintains.
	n the business arrangements of the Utility, including mergers, s, alliances, joint ventures, and service provider arrangements.
C. Program Appr	oval and Adoption
_	en reviewed and approved by the Utility's appropriate governing de the Board of Directors, a City/Town/County Council, or the
The Utility's govern	ning body has assigned the following Utility staff member,, to be responsible for the oversight, development,
member will develop compliance of the Uti	administration of the Program. Annually, the designated staff the annual report as described in Section D that will address lity with this Program. The Utility's governing body is responsible orts and approving material changes to the Program as necessary to

#### D. Annual Reporting

The Utility will provide an annual report to the appropriate governing body of the Utility that details the Utility's compliance with the Federal Trade Commission's Red Flags Rule. The report will address matters related to the Program and address several topic areas including:

Effectiveness of the policies and procedures of the Utility in addressing the
risk of identity theft in connection with the opening of new accounts and with
respect to the management of existing accounts;
Service provider arrangements;
Significant incidents involving identity theft and management's response; and,
Recommendations for material changes to the Program.

#### E. Service Provider Oversight

Whenever the Utility engages a service provider to perform an activity in connection with one or more of the customer accounts, the Utility will verify that the activity of the service provider is conducted in accordance with reasonable policies and procedures designed to detect, prevent, and mitigate the risk of identity theft. To accomplish this, the Utility will require the service provider by contract to have policies and procedures to detect relevant Red Flags that may arise in the performance of the service provider's activities, and either report the Red Flags to the Utility, or to take appropriate steps to prevent or mitigate identity theft.

#### Part VI. Additional Security Information

While utilities are not required by the Federal Trade Commission to implement the following business practices, they are provided as suggestions to assist utilities in the prevention of identity theft. Utilities should consider:

- 1. Checking references or doing background checks before hiring employees who will have access to customer information.
- 2. Asking every new employee to sign an agreement to follow the Utility's confidentiality and security standards for handling customer information.
- 3. Limiting access to customer information to employees who have a business reason to see it. For example, give employees who respond to customer inquiries access to customer files, but only to the extent they need it to do their jobs.
- 4. Controlling access to sensitive information by requiring employees to use "strong" passwords that must be changed on a regular basis. Using password-activated screen savers to lock employee computers after a period of inactivity.
- 5. Developing policies for appropriate use and protection of laptops, PDAs, cell phones, or other mobile devices. For example, make sure employees store these devices in a secure place when not in use. Also, consider that customer information in encrypted files will be better protected in case of theft of such a device.
- 6. Training employees to take basic steps to maintain the security, confidentiality, and integrity of customer information, including:
  - a. Locking rooms and file cabinets where records are kept;
  - b. Not sharing or openly posting employee passwords in work areas;
  - c. Encrypting sensitive customer information when it is transmitted electronically via public networks;
  - d. Referring calls or other requests for customer information to designated individuals who have been trained in how the Utility safeguards personal data;
  - e. Reporting suspicious attempts to obtain customer information to designated personnel.
- 7. Regularly reminding all employees of the Utility's policy and the legal requirement to keep customer information secure and confidential. For example, consider posting reminders about their responsibility for security in areas where customer information is stored, like file rooms.
- 8. Developing policies for employees who telecommute. For example, consider whether or how employees should be allowed to keep or access customer data at home. Also, require employees who use personal computers to store or access customer data to use protections against viruses, spyware, and other unauthorized intrusions.
- 9. Imposing disciplinary measures for security policy violations.
- 10. Preventing terminated employees from accessing customer information by immediately deactivating their passwords and user names and taking other appropriate measures.
- 11. Know where sensitive customer information is stored and store it securely. Make sure only authorized employees have access. For example:
  - a. Ensure that storage areas are protected against destruction or damage from physical hazards, like fire or floods.

- b. Store records in a room or cabinet that is locked when unattended.
- c. When customer information is stored on a server or other computer, ensure that the computer is accessible only with a "strong" password and is kept in a physically-secure area.
- d. Where possible, avoid storing sensitive customer data on a computer with an Internet connection.
- e. Maintain secure backup records and keep archived data secure by storing it off-line and in a physically-secure area.
- f. Maintain a careful inventory of the Utility's computers and any other equipment on which customer information may be stored.
- 12. Take steps to ensure the secure transmission of customer information. For example:
  - a. When transmitting credit card information or other sensitive financial data, use a Secure Sockets Layer (SSL) or other secure connection, so that the information is protected in transit.
  - b. If the Utility collects information online directly from customers, make secure transmission automatic. Caution customers against transmitting sensitive data, like account numbers, via email or in response to an unsolicited email or pop-up message.
  - c. If the Utility must transmit sensitive data by email over the Internet, be sure to encrypt the data.
- 13. Dispose of customer information in a secure way and, where applicable, consistent with the FTC's Disposal Rule, <a href="www.ftc.gov/os/2004/11/041118disposalfrn.pdf">www.ftc.gov/os/2004/11/041118disposalfrn.pdf</a>. For example:
  - a. Consider designating or hiring a records retention manager to supervise the disposal of records containing customer information. If hiring an outside disposal company, conduct due diligence beforehand by checking references or requiring that the company be certified by a recognized industry group.
  - b. Burn, pulverize, or shred papers containing customer information so that the information cannot be read or reconstructed.
  - c. Destroy or erase data when disposing of computers, disks, CDs, magnetic tapes, hard drives, laptops, PDAs, cell phones, or any other electronic media or hardware containing customer information.
- 14. Monitoring the websites of the Utility's software vendors and reading relevant industry publications for news about emerging threats and available defenses.
- 15. Maintaining up-to-date and appropriate programs and controls to prevent unauthorized access to customer information. Be sure to:
  - a. Check with software vendors regularly to get and install patches that resolve software vulnerabilities;
  - b. Use anti-virus and anti-spyware software that updates automatically;
  - c. Maintain up-to-date firewalls, particularly if using a broadband Internet connection or allow employees to connect to the network from home or other off-site locations;
  - d. Regularly ensure that ports not used for Utility business are closed; and
  - e. Promptly pass along information and instructions to employees regarding any new security risks or possible breaches.

- 16. Using appropriate oversight or audit procedures to detect the improper disclosure or theft of customer information. It's wise to:
  - a. Keep logs of activity on the network and monitor them for signs of unauthorized access to customer information;
  - b. Use an up-to-date intrusion detection system to alert the Utility of attacks;
  - c. Monitor both in- and out-bound transfers of information for indications of a compromise, such as unexpectedly large amounts of data being transmitted from the system to an unknown user; and
  - d. Insert a dummy account into each of the customer lists and monitor the account to detect any unauthorized contacts or charges.
- 17. Taking steps to preserve the security, confidentiality, and integrity of customer information in the event of a breach. If a breach occurs:
  - a. Take immediate action to secure any information that has or may have been compromised. For example, if a computer connected to the Internet is compromised, disconnect the computer from the Internet;
  - b. Preserve and review files or programs that may reveal how the breach occurred;
  - c. If feasible and appropriate, bring in security professionals to help assess the breach as soon as possible.
- 18. Considering notifying consumers, law enforcement, and/or businesses in the event of a security breach. For example:
  - a. Notify consumers if their personal information is subject to a breach that poses a significant risk of identity theft or related harm;
  - b. Notify law enforcement if the breach may involve criminal activity or there is evidence that the breach has resulted in identity theft or related harm;
  - c. Notify the credit bureaus and other businesses that may be affected by the breach. See Information Compromise and the Risk of Identity Theft: Guidance for Your Business at www.ftc.gov/bcp/edu/pubs/business/idtheft/bus59.htm; and
  - d. Check to see if breach notification is required under applicable state law.

#### **RESOLUTION NO. 2008-06**

#### RESOLUTION OF THE BOARD OF DIRECTORS OF BEAUMONT CHERRY VALLEY WATER DISTRICT ADOPTING IDENTITY THEFT PREVENTION PROGRAM

WHEREAS, the Federal Trade Commission ("FTC") has adopted regulations that require "creditors" holding consumer or other "covered accounts" (which are defined to mean any account where customer payment information is collected in order to bill for services rendered) to develop and implement by November 1, 2008 an identity theft prevention program that complies with those regulations; and

WHEREAS, it is the position of the FTC that the Beaumont Cherry Valley Water District (the "District") is a "creditor" under the applicable FTC regulations because it provides retail water service on deferred payment and that it therefore must comply with the FTC regulations by adopting and implementing an identity theft prevention program; and

WHEREAS, the District's Board of Directors desires to take action to comply with the applicable FTC regulations by adopting an identity theft prevention program,

**NOW, THEREFORE, IT IS RESOLVED** that the District's Board of Directors hereby adopts, and directs District staff to implement, the following identity theft prevention program.

- 1. **Program Goals.** The District's Identity Theft Prevention Program (the "Program") shall endeavor to achieve the following goals:
  - a. To identify relevant patterns, practices and specific activities (referred to in this Program as "Red Flags") that signal possible identity theft relating to information maintained in the District's customers' accounts, both those currently existing and those accounts to be established in the future;
    - b. To detect Red Flags after the Program has been implemented;
  - c. To respond promptly and appropriately to detected Red Flags to prevent or mitigate identity theft relating to District customer account information; and
  - d. To ensure the Program is updated periodically to reflect any necessary changes.

#### 2. The Program.

a. The District shall assess the security of its current customer account system, with an emphasis on assessing the methods by which it opens and maintains customer accounts and customers' personal information, and on assessing the manner in which it provides access to customer accounts. That assessment shall include an analysis of any prior incidents of identity theft which the District has experienced.

- b. The District shall maintain identifying information (address, etc.) for each customer so it can authenticate customers, monitor transactions, and verify the validity of customer requests, such as a change of address or service-related requests, including requests to terminate service.
- c. The District shall establish a reporting system which allows District staff to discover potential Red Flags as they arise and to thereafter report them to the proper authorities, including law enforcement. This reporting system should specifically focus on the following Red Flags: alerts, notifications, or other warnings received from consumer reporting agencies or service providers; presentation of suspicious documents by a purported customer; presentation of suspicious personal identifying information by a purported customer, such as a specific address change; the unusual use of, or other suspicious activity related to, a customer's account; and notice from customers, victims of identity theft, law enforcement authorities, or other persons regarding possible identity theft in connection with the District's customer accounts.
- d. The District shall adopt procedures which provide for appropriate responses to any detected Red Flags which are commensurate with the degree of risk posed. In determining an appropriate response, the District shall consider aggravating factors that may heighten the risk of identity theft, such as a data security incident that results in unauthorized access to a customer's account records, or notice that a customer has provided information related to a customer's account to someone fraudulently claiming to represent the District. Appropriate responses include the following: i) monitoring customer accounts for evidence of identity theft, ii) contacting the customer, iii) changing from time to time any passwords, security codes, or other security devices that permit access to customer accounts, iv) reopening a customer account with a new account number, v) not opening a new customer account, vi) closing an existing customer account, vii) notifying law enforcement, and viii) determining that no response is warranted under the particular circumstances. Any Red Flags should be brought to the General Manager's attention to determine the appropriate response(s) to be implemented promptly after detection.
- e. The District's General Manager, or his or her designee, shall implement and administer the Program. The General Manager shall provide periodic reports to the Board of Directors on the effectiveness of the Program and shall ensure that all necessary District employees are properly trained to implement the Program.
- f. The General Manager shall annually review the Program with appropriate District staff to determine if any revisions are needed. That review may include changes in identity theft methods and changes in methods to detect, prevent, and mitigate identity theft. The General Manager is hereby authorized and directed to make any necessary changes in the Program that are found to be necessary; provided that such changes must be reported to the Board of Directors at the first regular Board of Directors' meeting after the change is made.

PASSED AND ADOPTED at a Special Meeting of the Board of Directors of

Beaumont Cherry Valley Water District held on September 29, 2008.

Albert Chatigny, President of the

Board of Directors of the

Beaumont Cherry Valley Water District

ATTEST:

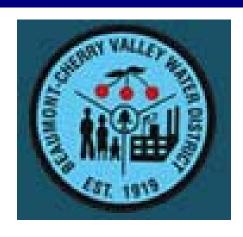
Charles J. Bytcher, General Manager/Secretary of the

Board of Directors of the

Beaumont Cherry Valley Water District



## Partners in The Community





# THE BANK OF HEMET

- Founded in 1974
- Profitable for 34 consecutive years
  - Including 2008
- Over \$330 million in deposits and \$400 million in assets
- Designated <u>Well Capitalized</u> by the FDIC





#### **Branch Locations**

San Gorgonio Pass

1544 E. Sixth St, Beaumont

**Hemet Eastside** 

1600 E. Florida Avenue, Hemet

Riverside

3715 Sunnyside Drive, Riverside

<u>Anza</u>

56525 Highway 371, Anza

**San Jacinto** 

1497 S. San Jacinto Street, San Jacinto

**Hemet Westside** 

1555 W. Florida Ave, Hemet

#### **Board of Directors**

James Jaqua- Chairman Kevin Farrenkopf- President/CEO

John Brudin Kenneth Hyatt Randy Record Marc Gosch

Joseph Pehl Alan Lewis



## **Supporting Our Community**

Contributions/Sponsorships: AYSO Region 47, AYSO Region 137, Acacia Middle School, American Cancer Society Beaumont, Assistance League, Boy Scouts, Banning High School, Banning Cultural Alliance, Camp Ronald McDonald, Community Pantry, Central County United Way, Day of Caring, Exchange Club of Hemet, Friends of Valley Wide, Stage Coach Days, Hemet Community Concert, Hemet Education Foundation, Hemet High Grad Night, Beaumont CV Parks, Hemet Hospice, Hemet Hospital Foundation, Holiday Wish Banning, Hemet PAL, Hemet Police Officers Association, Nine Zero Games, Hemet/San Jacinto Chamber of Commerce, Hemet Sunrise Rotary, Hemet Valley Art Association, Hemet West Golf Association, Hemet Youth Baseball, Kids Day America, Kid Zone, Mt. San Jacinto College, Ramona Bowl, Ramona Pageant Association, San Gorgonio Memorial Hospital Foundation, Sierra Dawn Shuffleboard, Soroptimist International, T.H.E Center, United Way Inland Valley, Valley Restart, Valley Resource/EXCEED, Victory Ranch, Western Center, West Valley High School Drama, West Valley Grad Night, West Valley High PTSA, Whittier Elementary School Parent Resource, Cherry Festival, Beaumont Youth Baseball, Beaumont Chamber, Banning Chamber, Pass Area Relay for Life, Beaumont High School, Sun Lakes Charities

## **Supporting Our Community**

- <u>Community Service:</u> The Bank has a long-standing record of not only financially supporting our communities, but we also believe in the importance of Employee and Director volunteerism. The spirit of volunteerism is exhibited by the donation of time and talent in the support of Non-Profit and community organizations.
- "Keeping It In The Community": Supporting the local economy is a key component of the Bank's vendor selection program.





## **Banking Local Government**

Public Agency	The Bank of Hemet
Beaumont Cherry Valley Parks & Rec. District	✓
City of San Jacinto	✓
Hemet Unified School District	✓
Beaumont Unified School District	✓
Lake Hemet Municipal Water District	✓
Mt. San Jacinto Community College	✓
Nuview Union School District	✓
Perris Union High School District	✓
San Gorgonio Memorial Hospital	✓
San Gorgonio Pass Water Agency	✓
San Jacinto Unified School District	✓
Valley Health System	✓
Valley Wide Recreation	✓

The Bank of Hemet proudly provides banking services to all of the identified local public agencies ensuring compliance with the California Government Code.



## Full Service Banking

### Cash Management

- □ Automated Clearing House (ACH) Direct Deposit
- Online Banking
- Commercial or Purchasing Credit Cards
- ☐ Merchant Services- accept credit card payments
- □ Payroll
- □ Vault Deposits/Electronic Deposits

### Deposit Accounts

- Checking
- □ Savings/Certificate of Deposits
- □ Local Agency Money Market Account



## The Bank of Hemet

## Banking Comparison

Account Type or	Balance	Interest	Interest	Fees/Costs	Monthly	
Service	(Avg)	Rate	Income	Avg	Income/(cost	
Analyzed Checking*	\$903,000	0.00%	\$0.00	(\$731.29)	(\$731.29	
Merchant Services				(\$1,371.04)	(\$1,371.04	
Total	\$903,000			(φ1,071.01)	(ψ1,071.04	
Current Monthly Income	(Cost)				(\$2,102.33	
After (with The Bank of Hemet)						
Account Type or	Balance	Interest	Interest	Fees/Costs	Monthly	
Service	(Avg)	Rate	Income	Avg	Income/(cost	
	(Avg) \$903,000		Income	<b>Avg</b> (\$231.05)		
Analyzed Checking*			Income	(\$231.05)	(\$231.05)	
			Income			

\* Based on Wells Fargo Current Services Calculation page 20





### **Benefits:**

- Annual projected savings of more than \$14,200
- Local Account Officer- Linda Hanley
- Community Bank focused on supporting local community organizations
- Prepared to assist the Water District in maximizing the advantages of Remit Plus Software\* (Electronic Deposits)

<sup>\*</sup> Possible setup fees for programming Remit Plus software upon additional research





## **Options:**

- LAIF Alternative
  - Local Agency Money Market Account
    - Competitive rate
    - More convenient
- Armored Carrier pickup

<ul> <li>Current Cost</li> </ul>	\$389	5 days		
- Proposed Cost	\$310	5 days		
- Alternative	\$165	2 days		





### Questions:

Linda Hanley (951) 766-4195

- Claudette Silva (951) 766-4141

- Andy Anderson (951) 248-2015





Government Banking Division LM-CA-1021 11988 El Camino Real Suite 100 San Diego, CA 92130-2592 858.259.3987 direct 858.523.4299 fax 877.295.2509 customer svc

May 1, 2009

Julie Salinas **Business Manager** Beaumont-Cherry Valley Water District 560 Magnolia Avenue Beaumont, CA 92223

Dear Julie:

Thank you for the opportunity to have presented to your Finance and Audit Committee in April. We have very much enjoyed getting to know you and your fellow staff, and are excited about the possibility of working together. On behalf of the Government Banking Division of U.S. Bank, I am pleased to submit this offer for banking and payment processing services to the Beaumont-Cherry Valley Water District (District).

We believe that several factors set us apart from other banks:

A highly competitive offer - U.S. Bank is pleased to offer the District (a) a 27% savings from your current banking relationship, with deeply discounted, fixed pricing for 3 years and a 2-year option to renew, (b) complimentary checking supplies to make the transition to U.S. Bank as seamless as possible (c) access to deeply discounted

- 5 years deeply discounted, fixed pricing (27% savings)
- Complimentary starter checking supplies
- Access to deeply discounted Armored Courier fees
- Competitive ECR
- Competitive payment processing bid (30% savings)

armored courier rates with the District's courier of choice from our range corporate partners (d) a competitive Earnings Credit Rate (ECR) to offset banking fees (e) an aggressive and competitive bid on merchant service processing solutions

Based on the account information provided for January 2009 from your current bank, the District will be able to save an average of \$259 per month, amounting to a yearly savings of \$3,108.50, by banking with U.S. Bank. This represents a 27% savings from your current banking services. I have included a sample bank statement/proforma for this time period, so that the District may conduct an 'apples-to-apples' comparison and view how pricing, earnings credit rates and bottom line fees compare to your current bank.. Information about our Earnings Credit Rate as well as approximate balances required to offset service fees for "free banking" is included in Addendum 1. Note that we were able to match and beat Wells Fargo Bank's pricing in many cases, in such a way that would save the District approximately 27% over the course of 12 months. Should the District wish, we can also assist in seeking bids for armored courier providers among our nationwide team of partners, to find the lowest possible price for armored services.

In addition, in reviewing your merchant processing statement provided, we determined that the District is currently paying t InterChange (IC) fees + Assessment fees (A) + \$1.36/per transaction, and you are also assessed statement fee of \$7.50 and an Internet AVS fees of \$9.65. U.S. Bank Payment Solutions can offer the District IC + A + \$0.95/per transaction, with no additional statement/AVS fees. This would save the District approximately \$277 per month and of \$3,280 per year (30%). This bid is included as part of this proposal with more specific information, in Addendum 2.

- 2. *Innovative banking solutions, increased efficiency, assured seamless transition* U.S. Bank stands out as a banking industry trailblazer, as the first bank to post deposits by computer, the first to introduce remote check deposit, and one of the few with an in-house merchant services processor for credit card transactions. Such innovation in a banking partner affords the District a seat at the cutting edge of technology and access to the following advantages:
  - Same-day ledger credit and next-day collected funds availability for merchant card-based payments
  - Access to cutting-edge technological tools such as Positive Pay, On-Site Electronic Check Deposit and Bill Consolidator, which will streamline District payment processing dramatically

The included proforma also includes pricing information for the inclusion of these optional services such as Positive Pay, On-Site Electronic Deposit and Bill Consolidator that we are recommending for consideration; all of these services are highlighted in yellow on the spreadsheet. Adding these new options to the District's suite of services does raise the proposed monthly fees, however we believe the District would strongly benefit from the addition of these services, saving time, increasing efficiency, and being able to dedicate staff resources to more valuable endeavors.

- 3. **Demonstrated Experience, Dedicated Service** Our Government Banking Division brings over 100 years of experience and the resources of a nation-wide, cohesive banking team with a specialty in serving the needs of Water Districts like yours. As your dedicated Relationship Manager, I will be your main point of contact and your access to U.S. Bank's full suite of services. In addition, the District will be served by an exclusive team of 6 Service Bankers with over 150 years of banking experience with government entities between them, who are an additional resource for service and support on day-to-day issues. I have included several water/sewer district references similar in size and service needs to the District, which you are free to contact to learn more about their experiences working with U.S. Bank. These can be found in *Addendum 3*.
- 4. Strength and Stability in Uncertain Times As the 6th largest commercial bank in the nation, U.S. Bank's financial position remains strong due in significant part to our prudent credit philosophy. In this period of unprecedented uncertainty, U.S. Bank continues to operate profitably, increase lending, maintain its strong balance sheet, and adhere to its disciplined approach to risk management. And while no financial institution is immune from the effects of current economic challenges, U.S. Bank remains open for business, positioned for growth, and continues to be at the top of our peer group rating.

Bank Level – Long Term/Senior Debt Ratings: Peer Group						
			Ratings as of 4/27/09			
		S&P	Moody's	Fitch		
1	US Bank NA	AA+	Aa1 *-	AA- *+		
2	Wells Fargo Bank NA	AA+ *-	Aa2	AA		
3	JP Morgan Chase	AA- *-	Aa1 *-	AA-		
4	BB&T Bank	AA- *-	Aa2 *-	AA-		
5	PNC Bank (PA)	A+	Aa3 *-	A+		
6	Bank of America	A+ *-	Aa3	A+		
7	SunTrust Bank	A+ *-	A2 *-	A-		
8	Regions Bank	A+ *-	A2 *-	Α		
9	Keybank NA (OH)	A *-	A1 *-	Α		
10	Fifth Third Bank	A *-	A2 *-	A *-		

We want to be the bank of choice for the District, and we encourage you to contact the enclosed references in Addendum 3 to learn about how Bill Consolidator has revolutionized their payment processes.

Thank you for the opportunity to present our proposal. Please do not hesitate to contact me with any questions at (858) 259-3987. We look forward to hearing from you soon.

Sincerely,

Veronica Villaseñor

Venorica Villase Wish

Vice President, Relationship Manager



### Addendum 1: Earnings Credit Rate Information & Balances Required to Offset Banking Fees (for "Free Banking")

- All proposed information is based upon Account Analysis statements provided by the District for the month of January 2009. Average collected balances (minus float) totaled \$555,685.34 from both Wells Fargo Account Analysis statements.
- Proposed *Earnings Credit Rate* (ECR) = Bank-managed rate based on 13-week Average of 91-day T-Bill. It is a tiered rate as follows, as of 1-31-09:

Commercial Checking - Earnings Credit Rate Tiers – January 2009			
Balance	ECR		
\$0 to \$50M	0.25%		
\$50M to \$150M	0.25%		
\$150M to \$400M	0.30%		
Over \$400M	0.50%		

Based on the District's average available balances of \$555,685.34 during the month of January 2009, the current proposed ECR is 0.50% as of 1-31-09. The ECR is calculated based on average positive collected balances less the 10% Federal reserve requirement. If the earnings credit amount is not sufficient to cover the cost of the services, the District's General Account would be automatically debited for the balance of the fees.

• With the addition of no new services (i.e., comparable to your services at Wells Fargo), your total monthly service fees at U.S. Bank would be \$883.57; this is a 27% savings. To determine what the minimum balance required would be to offset fees and have free banking at U.S. Bank, use the following formula:

#### **Balance Requirement Formula**

Collected Balance Required =  $\frac{\text{EC based Fees X # Days in Year}}{(1-10\% \text{ Reserve Rqmt}) \text{ X ECR X # Days in Month}}$ 

**Example**: Using the District's estimated monthly volumes with the proposed monthly fees of \$883.57at an ECR of 0.50%, there are 31 days in January and 365 days in the year, therefore.

Best of 0.2070, there are 31 days in various f and 303 days in the year, therefore,					
Formula	Calculation		Total		
A: Fees X #Days in year	\$883.57 X 365 Days	=	\$322,503.05		
B: (1 -10% Reserve Rqmt) X ECR X Days in month	(1 – 10%) X 0.0050 X 31	/	0.1395		
A/B	\$322,503.05 / 0.1395		\$2,311,849.82		
Compensating Balance required	Compensating Balance for \$883.57 in fees	Ш	\$2,311,849.82		

Therefore the District would have to keep more than \$2,311,849.82 in balances to offset banking fees and receive "free banking services."

Based on this example, each additional \$1.00 in fees can offset each month by designating an additional \$2,616.49 (\$2,311,849.82 / \$883.57) in collected balances as compensating balances for the account relationship.

• With the addition of the new optional services we proposing (such as On-Site Electronic Check Deposit) and Bill Consolidator, your total monthly service fees at U.S. Bank would be \$1,709.21. To determine what the minimum balance required would be to offset fees, use the following formula:



#### **Balance Requirement Formula**

Collected Balance Required =  $\frac{\text{EC based Fees X \# Days in Year}}{(1-10\% \text{ Reserve Rqmt) X ECR X \# Days in Month}}$ 

**Example**: Using the District's estimated monthly volumes with the proposed monthly fees of \$1,709.21 at an ECR of 0.50%, there are 31 days in January and 365 days in the year, therefore,

Formula	Calculation		Total
A: Fees X #Days in year	\$1,709.21 X 365 Days	=	\$623,861.65
B: (1 -10% Reserve Rqmt) X ECR X Days in month	(1 – 10%) X 0.0050 X 31	/	0.1395
A/B	\$322,503.05 / 0.1395	=	\$4,472,126.52
Compensating Balance required	Compensating Balance for \$1,709.21 in fees	Ш	\$4,472.126.52

Therefore the District would have to keep more than \$4,472,126.52 in balances to offset banking fees and receive "free banking services," to included new and optional services such as Positive Pay, On-Site Electronic Deposit and Bill Consolidator.

Based on this example, each additional \$1.00 in fees can offset each month by designating an additional \$2,616.49 (\$4,472,126.52 / \$1,709.21) in collected balances as compensating balances for the account relationship.

A common practice is to link multiple accounts through account analysis to aggregate average collected balances and yield higher total balances on which compensating balances are calculated. The actual dollars in the individual accounts are not co-mingled and each account has its own activity reporting.

U.S. Bank can offer any settlement period the District chooses, including monthly, quarterly, semi-annual or annual. Your Relationship Manager, Veronica Villaseñor, will work with the District to evaluate depository needs and goals and determine the most appropriate settlement period for the District.



# Addendum 2 – Payment Processing Proposal

# Beaumont Cherry Valley Water District 05/01/2009

Visa/MasterCard/Discover Interchange Fees					
Interchange Category Codes*	PASS THROUGH FEE				
Dues and Assessments*	PASS THROUGH FEE				
Other Fees					
VISA/MasterCard/Discover Processing Fee	\$0.95 per item				
VISA/MasterCard/Discover Processing Fee	00.00% per item				
Merchant Identification (MID) Setup	Waived				
Monthly MID Processing Fee Minimum	\$35				
Chargeback or Return Item Fees	\$25				
Customer Service / Training	\$0				
Reporting Tool Options (Merchant Connect)					
Web reporting tool (Basic)	FREE				
Web reporting tool (Premium 1-5 users)	\$20 monthly				
Web reporting tool (Premium 6-10 users)	\$55 monthly				
Web reporting tool (Premium 11+ users)	\$95 monthly				
Paper Statement fees	\$5.00 monthly				

Discover, MasterCard and Visa Interchange and Assessment pricing is dependent upon interchange and other fees imposed on all credit card processors by Discover, MasterCard, and Visa and other third parties. Elavon will pass through increases or decreases of these fees imposed by the Discover, MasterCard, and Visa Association upon written notice.

## **Pricing Provisions:**

- US Bank will provide same day credit and next day funds availability for Discover, MasterCard and Visa
  transactions provided the settlement is received by 6:00 PM PST and funds are deposited into a US Bank
  checking account. American Express and Diners transactions are submitted directly to American Express
  for processing, payment and settlement.
- 2. Rate qualifications require compliance with Discover, Visa and MasterCard Interchange requirements, including settlement within 24 hours of authorization.
- 3. Corporate Cards, Purchasing Cards and other card types, which qualify at different Interchange levels, will be billed at their specific Interchange rates.
- 4. Processing fees may be adjusted from time to time to reflect and correspond to increases or decreases in applicable Discover, Visa and MasterCard Interchange, Assessments and Debit Network Fees.

More information about Merchant Connect, our web-based payment processing service, is included in separate brochures.



# Addendum 3: Special District References for Beaumont-Cherry Valley Water District -CONFIDENTIAL



# www.ci.el-cajon.ca.us

**Contact Name:** Joyce Nevarez Title: Senior Accountant

Name of Client: City of El Cajon

Address: 200 East Main St., El Cajon, CA 92020-2593

**Telephone Number:** 619-441-1543 Fax Number: 619-588-1190

E-mail Address: jnevarez@ci.el-cajon.ca.us

# of Yrs. As Customer: 10

Services Utilized: Bill Consolidator, Retail Lockbox Services



## www.cityoflamesa.com

Contact Name: Torrie L. Cable **Title:** Customer Service Specialist Name of Client: City of La Mesa

Address: 8130 Allison Ave., La Mesa, CA 91941

**Telephone Number:** 619-667-1126

Fax Number: 619-667-1131

E-mail Address: t-cable@ci.la-mesa.ca.us

# of Yrs. As Customer: 10

Services Utilized: Bill Consolidator, Retail Lockbox Services



Contact Name: Judy Hanson **Title:** Finance Supervisor

Name of Client: San Dieguito Water District

Address: 160 Calle Magdalena **Telephone Number:** 760-633-2651 **Fax Number:** 760-436-3592

E-mail Address: jhanson@cityofencinitas.org

# of Yrs. As Customer: 10

Services Utilized: Bill Consolidator, Retail Lockbox Services



www.hwd.com

Contact Name: Tina Jenkins

**Title:** Manager, Information Services Name of Client: Helix Water District

Address: 7811 University Ave., La Mesa, CA 91941

**Telephone Number:** 619-667-6233 Fax Number: 619-466-1823

E-mail Address: tina.jenkins@helixwater.org

# of Yrs. As Customer: 10

Services Utilized: Retail Lockbox Services





Consolidated	Analyeie	Summary
Collabilidated	Allalvoio	Julilliai v

Earnings Credit Rate

0.50%\* (see below)

Reserve Requirements Current Month Multiplier Settlement Frequency 10.00% 5,333.33 Monthly

# **Balance Summary**

 Average Ledger Balance
 \$ 617,428.16

 Average Float
 61,742.82

 Average Collected Balance
 =
 555,685.34

Settlement Analysis			Wells Fargo	
Average Positive Collected Balance	\$	555,685.34		555,685.34
Reserve Requirement @ 10%	-	55,568.53		55,568.53
Collected Balance Available for Earnings Credit Services	=	500,116.81		500,116.81
Earnings Credit @ 0.50%		212.38	(WF ECR = 0.60%)	283.18
Earnings Credit Based Service Charges (with optional, new svcs)	-	1,709.21		1,213.41
Current Month Surplus/(Deficit) Position	=	1,709.21	_	(930.23)
Net Service Charges (including new, optional services)	\$	(1,496.83)	_	(930.23)
New Services				
POSITIVE PAY	\$	29.40		
SINGLEPOINT ESSENTIALS	\$	14.95		
IMAGE CD	\$	25.64		
ACH FRAUD PREVENTION	\$	16.50		
ON SITE ELECTRONIC DEPOSIT	\$	291.40		
BILL CONSOLIDATOR	\$	447.75		
TOTAL NEW SERVICES	\$	825.64		
GROSS U.S. BANK FEES WITHOUT NEW SERVICES	\$	(883.57)		
NET U.S. BANK FEES WITHOUT NEW SERVICES (after EC is applied)	\$	(671.19)		
MONTHLY SAVINGS WITH U.S. BANK WITHOUT NEW SERVICES	\$	259.04		
ANNUAL SAVINGS WITH U.S. BANK WITH NO NEW SERVICES	\$	3,108.50		

ervice Activity Detail									
			Unit		Total		Unit		Total
Service	<u>Volume</u>		<u>Price</u>		<u>Price</u>		<u>Price</u>		<u>Price</u>
DDA SERVICES									
ACCOUNT MAINTENANCE	3	\$	10.00000	\$	30.00	\$	15.00000	\$	45.00
PAPER DEBITS	188	\$	0.10000	\$	18.80	\$	0.14000	\$	26.32
ELECTRONIC DEBITS	22	\$	0.15000	\$	3.30	\$	0.14000	\$	3.08
FDIC ASSESSEMENT	1	\$	86.09000	\$	86.09	\$	89.09000	\$	89.09
RETURNED DEPOSITED ITEMS	31	\$	2.50000	\$	77.50	\$	7.00000	\$	217.00
RETURNED ITEM MAINTENANCE									
FOR FIRST 1	1	\$	3.00000	\$	3.00	\$	25.00000	\$	25.00
FOR OVER 1	2	\$	1.50000	\$	3.00	\$	-	\$	-
REDEPOSITED RETURNED ITEM		\$	2.00000						
SUB TOTAL DEPOSITORY SERVICES				\$	221.69			\$	405.49
ACCOUNT RECONCILEMENT SERVICES									
ISSUE FILE UPLOAD-ESSENTIALS									
FOR FIRST 1	1	\$	10.00000	\$	10.00				
FOR NEXT 3	3	\$	-	\$					
FOR OVER 4		\$	3.00000	\$					
POSPAY ONLY MAINT-ESSENTIALS	1	\$	10.00000	\$	10.00				
POSPAY ONLY-PER ITEM-ESSENT	188	\$	0.05000	\$	9.40				
SUB TOTAL ACCOUNT RECONCILEMENT SERVICE	CES			\$	29.40				
SINGLEPOINT									
SP E PDAY DET & SUM MO MAINT									
FOR FIRST 1	1	\$	14.95000	\$	14.95				
FOR NEXT 2	2	\$	-	\$	-				
FOR NEXT 7	_	\$	12.00000	\$					
FOR OVER 10		\$	75.00000	\$					
SP E ACH MO MAINTENANCE		•		•					
FOR FIRST 1	1	\$	10.00000	\$	10.00	\$	50.00000	\$	50.00
FOR OVER 1		\$	-	\$	-	ľ		•	
OUR TOTAL CINCLEROINT				Φ.	04.05			Φ.	50.00
SUB TOTAL SINGLEPOINT				\$	24.95			\$	50.00
WIRE TRANSFERS									
INCOMING FEDWIRE	1	\$	5.00000	\$	5.00	\$	10.00000	\$	10.00
VOICE FED WIRE NON-REPETITIVE	1	\$	23.00000	\$	23.00	\$	30.00000	\$	30.00
SUB TOTAL WIRE TRANSFERS				\$	5.00			\$	40.00
IMAGE SERVICES									
MONTHLY MAINTENANCE-PER ACCT	1	\$	15.00000	\$	15.00				
IMAGE-PER ITEM	188	\$	0.03000	\$	5.64				
IMAGE CD-ROM	1	\$	5.00000	\$	5.00				
SP E IMAGE RETRIEVED									
FOR FIRST 10	10	\$	-	\$					
FOR OVER 10	20	\$	0.50000	\$	10.00	\$	0.10000	\$	3.00
SUB TOTAL IMAGE SERVICES				\$	35.64			\$	3.00

Service	<u>Volume</u>		Unit <u>Price</u>		Total <u>Price</u>		Unit <u>Price</u>		Total <u>Price</u>
ACH SERVICES ACH RECEIVED ITEM	4	ď	0.10000	¢.	0.40	\$	0.05000	\$	0.20
ACH BLOCK MTHLY MAINT-PER ACCT	4	\$ \$	0.10000 3.00000	\$	0.40 9.00	Ф	0.05000	Ф	0.20
ACH FILTER MTHLY MAINT	1	э \$	7.50000	\$ \$	7.50				
SP E ACH-PER ITEM	38	\$	0.35000	φ \$	20.65	\$	0.10500	\$	3.99
SP E ACH-PER ITEM	21	\$	0.35000	φ \$	20.65	\$	0.08500	\$	1.79
TRANSMISSION	2	\$	-	\$	20.00	\$	20.00000	\$	40.00
TO WOME COLOR	2	Ψ		Ψ		Ů	20.00000	Ψ	40.00
SUB TOTAL ACH SERVICE				\$	37.55			\$	45.98
CASH VAULT SERVICES									
CASH DEP-PER \$100-LADOWNTOWN	461.3	\$	0.12000	\$	55.36	\$	0.11000	\$	50.74
CASH VAULT DEPOSIT	43	\$	1.00000	\$	43.00	\$	1.40000	\$	60.20
CAH VAULT MONTHLY BASE	1	\$	-	\$		\$	5.00000	\$	5.00
SUB TOTAL CASH VAULT SERVICES				\$	98.36			\$	115.94
ELECTRONIC DEPOSIT SERVICES									
EDM MONTHLY MAINTENANCE									
FOR FIRST 1	1	\$	50.00000	\$	50.00				
FOR OVER 1	2	\$	5.00000	\$	10.00				
WEB CLIENT MAINTENANCE PER WORKSTATIO									
IF 1 - 10	3	\$	15.00000	\$	45.00				
IF 11 - 50		\$	21.50000	\$					
IF OVER 50		\$	17.50000	\$					
IMAGE QUALITY CAR/LAR & OCR	1	\$	10.00000	\$	10.00				
DEPOSIT CREDIT	43	\$	0.50000	\$	21.50				
CHECK ITEM - ON-US	871	\$	0.05000	\$	5.00	\$	0.09900	\$	86.23
CHECK ITEM - TRANSIT									
IF 1 - 50000	1137	\$	0.06000	\$	258.60	\$	0.10500	\$	119.39
IF OVER 50000		\$	0.12000	\$					
CHECK ITEM TRANSIT	1083	\$	0.06000	\$	64.98	\$	0.09900	\$	107.22
CHECK ITEM TRANSIT	2426	\$	0.06900	\$	167.39	\$	0.09900	\$	240.17
REMITTANCE ITEM IMAGE RETRIEVAL	4410	\$ \$	0.04000 0.25000	\$ \$	176.40				
IWAGE RETRIEVAL		Ψ	0.23000	Φ					
SUB TOTAL ELECTRONIC DEPOSIT SERVICES				\$	808.87			\$	553.01
BILL CONSOLIDATOR PAYMENTS									
BILL CONSOL PYMTS MAINTENANCE									
FOR FIRST 1	1	\$	175.00000	\$	175.00				
FOR OVER 1		\$	50.00000	\$					
BCP ELECTRONIC PYMT RB ITEM									
IF 1 - 4999	1100	\$	0.11000	\$	121.00				
IF 5000 - 9999		\$	0.10000	\$	-				
IF 10000 - 24999		\$	0.09000	\$	-				
IF 25000 - 49999		\$	0.08000	\$					
IF 50000 - 99999		\$	0.06000	\$					
IF OVER 99999		\$	0.04000	\$					
BCP MANUAL RETURN ITEM	1	\$	1.75000	\$	1.75				
SUPPL REMITTANCE INFO	1	\$	50.00000	\$	50.00				
BCP DATA TRANSMISSION OUTPUT	20	\$	5.00000	\$	100.00				
BCP TRANSL PAYMENT	1100	\$	-	\$					
SUB TOTAL BILL CONSOLIDATOR PAYMENTS				\$	447.75				
TOTAL SERVICE CHARGES				\$	1,709.21			\$	1,213.41

UnitTotalUnitTotalServiceVolumePricePricePricePrice

UnitTotalUnitTotalServiceVolumePricePricePricePrice

Pricing as quoted in this proposal is only for those Treasury Management Services as described and requested by the customer. Any need for additional Treasury Management Services will be priced at the time of request.

\*Earnings Credit Rate is a tiered rate dependent on balances:

 \$0mm to\$50mm
 0.25%

 \$50mm to \$100mm
 0.25%

 \$150mm to \$400mm
 0.30%

 Over \$400mm
 0.50%

# MerchantConnect

# The Online Window to Your Payment Processing Account

## **Payment Information at Your Fingertips**

MerchantConnect, our Web-based real-time service, provides the streamlined and secure reporting you need. You can quickly and easily access payment information, while protecting cardholder and account data. MerchantConnect brings together all the information you need to better manage your electronic payment processing activity. It's at your fingertips when you need it.

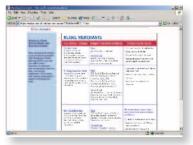
# **Easy Access to Information**

The online account information and robust reporting gives your business the tools needed to manage your payment processing more efficiently and effectively. Here are just a few of the valuable reports available through MerchantConnect.



Account Support





Interchange Qualification Chart



# Why MerchantConnect?

MerchantConnect brings together all the information you need to better manage your electronic payment processing activity. It's available at your fingertips when you need it.

# Fast

- Free online access
- Timely reporting

# Easy

- Intuitive user interface
- No special software required

# Secure

- Password protected
- Secured cardholder information



**Solution Sheet** — MerchantConnect

# Robust Content and Reporting Features

MerchantConnect offers two service levels: Basic and Premium

#### MerchantConnect Basic

MerchantConnect Basic provides a single log-in for a single location and features the ability to manage your account and have convenient access to important reporting and support information.

#### My Account

My Account provides you with fast access to all the information you need to manage your account and ensure that you receive the best possible service. Review your merchant profile, view your statements, maintain account information, contact customer service, and monitor equipment shipment status.

#### My Reports

My Reports shows you timely and secure accounting information including deposit summaries, transaction activity, chargeback and retrieval status and links to report sites for our Electronic Gift Card and Electronic Check Service programs.

#### Support

The Support Area makes it easy to find comprehensive information about transaction processing, industry mandates, product support and practical tips for how to control processing costs and improve your bottom line.

- The Interchange Information Area helps you better understand the rules and regulations that determine transaction pricing. Included are charts that outline qualification categories and helpful information on how to prevent downgrades for your specific industry.
- The Compliance and Data Security section provides valuable payment industry guidelines and best practices to help you safeguard both your businesses and your customer account information.

#### MerchantConnect Premium

MerchantConnect Premium provides a flexible solution fo managing payments across multiple locations.

In addition to all the features provided in our Basic service, MerchantConnect Premium provides hierarchical reporting and the ability to aggregate data from multiple locations. This enables an individual store manager to access reports on a single outlet, while a regional or corporate executive could use one log-on to view consolidated payment information on all the stores or geographic regions under his or her authority.

MerchantConnect Premium offers more comprehensive and versatile reports. For example, most reports cover a year's worth of activity rather than the six months provided with the Basic service level. Data is searchable, and can be exported to a spreadsheet or another application for further analysis.

#### Other services include:

- Informative interchange qualification reports that summarize your payments, classify qualification rates, and provide insight as to why transactions are downgrading.
- The ability to easily "drill down" to view batches
  of transactions grouped by card type or batch
  reference number, or to find additional detail such as
  authorization information and truncated card numbers.
- An innovative transaction search feature that enables you to search by credit card number, invoice number or other criteria.
- Comprehensive password protection and card data security features to safeguard sensitive cardholder information.

For an online demo, go to merchantconnect.com



# MerchantConnect Service Level Comparison

SOLUTION DESCRIPTION	BASIC PREMIUM							
Distribution	Web-based							
Type of Application	Service, Support, and Reporting							
Minimum Requirements	Microsoft Internet Explorer 5.5+							
Pricing	ſ	Free	Fee Based	Fee Based on # of Users				
User Access	One User I	D = One MID	One User ID = One Entity, or Five Chains or MID					
Target User	Single Location	or Small Merchant	Multi-Location or High Volume Merchant					
FUNCTIONALITY								
Date Availability		Rea	al-time					
Detail Level	Simple,	High Level	Detailed, Drill Down Oriented					
Report Download/Export				V				
Clear Card Access (Full CC number) <sup>1</sup>				V				
Search Filters				<b>/</b>				
Pending Chargeback & Retrieval Fax Cover Sheet				V				
REPORTS	AVAILABLE	DATA HISTORY	AVAILABLE	DATA HISTORY				
Batch Settlement			<b>✓</b>	Rolling 365 days				
Batch Summary	V	60 Days	<i>V</i>	Rolling 365 days				
Batch Detail	60 Days		<i>V</i>	Rolling 365 days				
Transaction Summary	00 24,5		<b>№</b>	Rolling 365 days				
Transaction Detail			<i>\</i>	Rolling 365 days				
Authorization Detail			<i>V</i>	Rolling 365 days				
Settlement By Card Type			<i>\</i>	Rolling 365 days				
Interchange & Qualification			<i>V</i>	Rolling 365 days				
Chargeback List	✓ 6 Months		<i>V</i>	2 Years				
Chargeback Profile			<i>\</i>	2 Years				
Retrieval List	~	6 Months	<i>V</i>	2 Years				
Retrieval Profile			<b>✓</b>	2 Years				
Merchant Billing (One location)	V	6 Months	V	Rolling 365 days				
Merchant Billing Summary (Chain)			V	Rolling 365 days				
Equipment Shipping	V	Unlimited	<b>✓</b>	Unlimited				
Location Profile	<b>~</b>		<b>1</b>	All Locations				
Issuer (BIN) Look Up²	V		<b>✓</b>					
SOLUTION FEATURES								
Product Support Content (QRG's)	<b>∠</b>			<b>/</b>				
Industry Information		<b>/</b>	<i>ν</i>					
Merchant Newsletter		V	V					
Account Update Information		V		<b>~</b>				
Product Information		V		<b>~</b>				
Account Information (e.g. statement guide, operating guide, etc)		<b>/</b>		~				

<sup>&</sup>lt;sup>1</sup> Must be specifically requested and merchant must sign additional disclosure.



<sup>&</sup>lt;sup>2</sup> Visa® and MasterCard® only.



**Osborne Realty** 

1386 Beaumont Avenue Beaumont, California 92223 Business (951) 845-2131 Fax (951) 845-0350 E-Mail osborne@c21osborne.com Web Site www.c21osborne.com

April 20, 2009

Eileen Quezada Beaumont Cherry Valley Water District 560 Magnolia Avenue Beaumont, CA 92223-2258

Dear Ms. Quezada:

This letter is to inform you we are not the property owner of 35077 Hogan Drive nor does Century 21 Osborne Realty own any properties other than 1386 Beaumont Avenue, in your water district.

Regardless of your rules and regulations, The Fair Credit Protection Act, which is a federal law, protects consumers from being responsible for other peoples debts. Therefore, there should not be any properties other than 1386 Beaumont Avenue on our water bills.

Sincerely,

John Osborne Broker/Owner

SF



# BEAUMONT CHERRY VALLEY WATER DISTRICT PROPERTY OWNER STATUS CHANGE/STARTING SERVICE

560 MAGNOLIA AVENUE BEAUMONT, CA 92223-0937 Phone: (951) 845-9581 • Fax: (951) 845-0159

LOCATION TO DECIN CERVICE	
LOCATION TO BEGIN SERVICE	
SERVICE ADDRESS:	
SERVICE START DATE:	
*SERVICE REQUESTED: OPENING READ UNLOCK SERVICE/OPENING READ	
*In accordance with California Water Code § 22282.1, BCVWD may refuse service to any land if outstand charges for services already rendered such land have not been paid within a reasonable time.	ing
CUSTOMER INFORMATION A renter/lessee will not be allowed to received the bill without the owner's written authorization	
Do you Own the location Rent	
Are you Resident Owner Absentee Owner	
Full Name (as you would like it to appear on bill):	
Driver's License Number:	
Primary Phone Number:	
Secondary Phone Number:	
E-mail Address:	
Billing Address (if different than service address):	
City:	
State:	
ZIP + 4:	
As owner of the real property listed above, I understand I am responsible for any unpaid debts that may accrue thro the use of District water consumed on the property, including, but not limited to renter or lessee. As property own acknowledge and agree that water service is provided in conformance with the Rules & Regulations Governing Water as amended from time to time by the Board of Directors.	igh er I ater
Owner:*Renter:	
Authorized Agent (please print name):	
Authorized Agent Signature:	
Prepared by: Aurielle  *Renters must have the owner's written authorization to activate account in Renters/Lessees name.	
FOR STAFF USE ONLY	
Account Number: Meter No.: Last Read:	
Service: Opening Unlock/Turn On	

## 3TRICTS Div. 11

sufficient to sunterclaim.

rigation disg water was

s tolls for repayment

e, Provident 1.2d 365, 372, t creditor or ute on lands ent, but his rit of mandaessments and by sale of her v. Mapes

by California red judgment lands in disleed issued to lolder causing d levied upon fying his judg-

nine rate to be ed plaintiff by o an injunction etermination of n be accurately which he may vater Co. (1922)

r to any land harged other CHARGES Part 5

Library R ferer es

Waters and Water Courses ⇔257(1). C.J.S. Waters § 363.

Notes of Decisions

#### 1. In general

Contract duty of irrigation district to furnish water to customers of utility at specified rate was not altered by utility's transfer of system to city. City of San Diego v. La Mesa, Lemon Grove & Spring Valley Irr. Dist. (1930) 292 P. 1082, 109 C.A. 280.

A discrimination in fixing rates for water for irrigation based upon reason and justice can properly exist. Live Oak Water Users' Ass'n v. Railroad Commission of State of California (1923) 219 P. 65, 192 C. 132, error dismissed 46 S.Ct. 149, 269 U.S. 354, 70 L.Ed. 305.

# § 22281.1. Connection charge

A district may establish a charge for the right to connect to new pipelines or extensions of existing pipelines constructed in whole or in part at the expense of the district in such amounts as in the opinion of the board will reimburse the district for the cost of construction advanced by the district.

The connection charge shall be as nearly as possible an amount equal to that proportion of the cost of construction of the new pipeline or extension that the area to be served by the connection bears to the total area to be served by the new pipeline or extension.

(Added by Stats.1951, c. 1180, p. 2993, § 2.)

# § 22282. Payment in advance

Whenever any charges for any service provided for by this division have been fixed, they may be made payable in advance. (Added by Stats.1943, c. 372, p. 1897.)

## Historical Note

Derivation: Stats.1897, c. 189, p. 254, § 33, amended by Stats.1923, c. 301, p. 630, § 39f, added by Stats.1917, c. 557, p. 768, § 1; Stats.1925, c. 305, p. 501, § 1.

#### Notes of Decisions

# 1. In general

Rule requiring payment in advance of tolls for water used by landowners was not

illegal. Willard v. Glenn-Colusa Irr. Dist. (1927) 258 P. 959, 201 C. 726.

# § 22282.1. Lands denied service

A district may refuse service to any land if outstanding charges for services already rendered such land have not been paid within a reasonable time.

(Added by Stats.1961, c. 673, p. 1911, § 2.)

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Page 121 of 125 of the Regular Meeting Agenda

§ 22282.1

# REGULATIONS GOVERNING WATER SERVICE

## PAGE 6-2

In addition, the bill will show the consumer's account number, the date of billing, the service location and the address to which the bill was mailed.

- 6-2.2 PERSON TO BE BILLED Charges will be billed to the property owner. The consumer shall notify the District of any change in ownership or occupancy of the premises at least two (2) days prior to such change. Upon request filed by the owner, the District will endeavor to collect from the renter, and if unsuccessful, the bill will be attached to the land upon which the water is used.
- 6-2.3 PAYMENT The bill for Service is due and payable upon receipt. A bill will become delinquent if it is not paid within 30 days from its date. Penalty of \$5.00 will be imposed.
- 6-2.4 ADJUSTMENT OF BILL A bill based upon an estimated reading may be adjusted at the consumer's request. A request for adjustment must be made in writing stating the basis upon which the adjustment should be made. Within 15 days after receipt of the request for adjustment, the General Manager will notify the consumer of the findings.
- 6-3 DELINQUENT ACCOUNT When a bill becomes delinquent on the 31<sup>st</sup> day, a second notice including penalties, if any, will be sent with a termination date 14 days later. On the morning of the 46<sup>th</sup> day after the billing date, the district, after written notice to the consumer, may discontinue service until all outstanding charges, including penalties, if any, are paid in full, including a charge for restoration of service as provided for in Subsection 7-3.1.

A consumer having a delinquent account on one (1) premises may not receive service on another premises until the delinquent account has been paid, including penalties, if any.

Change in ownership of premises shall in no way cause modification hereof and the consumer may be subject to the provisions of Section 4-1.

If the delinquent amount is paid with a check that is not accepted by the paying bank, for any reason, service will be discontinued immediately without further notice.

April 24, 2009

Beaumont Cherry Valley Water District 560 Magnolia Ave. Beaumont, Ca 92223

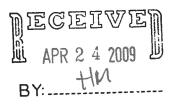
Re: 34937 Middlecoff Ct.

Dear Mr. Tony Lara

In order to obtain service for the above referenced property I was required to pay the bill for the water usage of the previous property owner, While I understand § 22282.1 of the California Water Code would seem to allow your District to force such and exaction, it is my belief that both under California statutes and case law this section is inapplicable and the District is prohibited from taking such acts.

Accordingly, I hereby request a full refund of the \$251.63 representing the amount I was required to pay of the previous owners unpaid balance.

Thank you, Daniel Slawson 951-529-7031



## REGULATIONS GOVERNING WATER SERVICE

#### PART 6 CREDIT AND BILLING

#### 6-1 CREDIT:

6-1.1 RE-ESTABLISHING – an applicant for new or additional service who has previously been a consumer, and during the last 12 months has had its water service discontinued because of non-payment of bills, shall be required to re-establish its credit by making a cash deposit to secure payment of its bills as required by the District, or an amount equal to twice the estimated monthly bill for the service or services desired, which ever may be greater.

A consumer, whose service has been delinquent twice in the preceding year, may be required to re-establish his credit by making a cash deposit to secure payment of its bills as required by the District or an amount equal to twice the estimated monthly bill for service or services desired, which ever may be greater.

- 6-1.2 REFUND OF DEPOSIT Any deposit made by an applicant will be refunded, without interest, and less the total of any unpaid bills as follows:
  - 1) Upon approval of the General Manager;
  - 2) Upon termination of service; or
  - 3) Upon completion of one-year's service without delinquency.
- 6-1.3 BANKRUPTCY A consumer who files for bankruptcy and names the District as a creditor shall, as a condition to continued water service, make a cash deposit within twenty (20) days of such filing in an amount (1) equal to the average billing for the preceding two (2) cycles, or (2) as determined by the General Manager, whichever is lower.

## 6-2 BILLING:

- 6-2.1 GENERAL PROVISIONS The consumer is liable for payment for all service subsequent to the date stipulated on the application and until such time as the consumer makes proper request to the District to discontinue the service or until a new applicant for service is approved.
- 6-2.1.1RENDERING OF BILL The charge will be billed bi-monthly. If the District also provides sanitation service, a bill will be rendered for both.
- 6-2.1.2INFORMATION ON BILL The bill will be in the form of a statement showing one (1) or more of the following: charge for water used, service charge, multiple unit or special charge, a sewer service charge and a total amount due.

## REGULATIONS GOVERNING WATER SERVICE

#### PAGE 6-2

In addition, the bill will show the consumer's account number, the date of billing, the service location and the address to which the bill was mailed.

- 6-2.2 PERSON TO BE BILLED Charges will be billed to the property owner. The consumer shall notify the District of any change in ownership or occupancy of the premises at least two (2) days prior to such change. Upon request filed by the owner, the District will endeavor to collect from the renter, and if unsuccessful, the bill will be attached to the land upon which the water is used.
- 6-2.3 PAYMENT The bill for Service is due and payable upon receipt. A bill will become delinquent if it is not paid within 30 days from its date. Penalty of \$5.00 will be imposed.
- 6-2.4 ADJUSTMENT OF BILL A bill based upon an estimated reading may be adjusted at the consumer's request. A request for adjustment must be made in writing stating the basis upon which the adjustment should be made. Within 15 days after receipt of the request for adjustment, the General Manager will notify the consumer of the findings.
- 6-3 DELINQUENT ACCOUNT When a bill becomes delinquent on the 31<sup>st</sup> day, a second notice including penalties, if any, will be sent with a termination date 14 days later. On the morning of the 46<sup>th</sup> day after the billing date, the district, after written notice to the consumer, may discontinue service until all outstanding charges, including penalties, if any, are paid in full, including a charge for restoration of service as provided for in Subsection 7-3.1.

A consumer having a delinquent account on one (1) premises may not receive service on another premises until the delinquent account has been paid, including penalties, if any.

Change in ownership of premises shall in no way cause modification hereof and the consumer may be subject to the provisions of Section 4-1.

If the delinquent amount is paid with a check that is not accepted by the paying bank, for any reason, service will be discontinued immediately without further notice.