



**BEAUMONT CHERRY VALLEY WATER DISTRICT
AGENDA
REGULAR MEETING OF THE BOARD OF DIRECTORS
560 Magnolia Avenue, Beaumont, CA 92223
Wednesday, October 12, 2011
Regular Session 7:00 p.m.**

Call to Order, President Ball

Pledge of Allegiance, Director Halliwill

Invocation, Director Guldseth

Roll Call

Public Input

PUBLIC COMMENT: At this time, any person may address the Board of Directors on matters within its jurisdiction which is not on the agenda. However, any non-agenda matters that require action will be referred to Staff for a report and possible action at a subsequent meeting. To provide comments on specific agenda items, please complete a speaker's request form and provide the completed form to the Board Secretary prior to the board meeting. Please limit your comments to three minutes. Sharing or passing time to another speaker is not permitted.

ACTION ITEMS

1. Adoption Of The Agenda

2. Consent Calendar: All matters listed under the Consent Calendar are considered by the Board of Directors to be routine and will be enacted in one motion. There will be no discussion of these items prior to the time the board considers the motion unless members of the board, the administrative staff, or the public request specific items to be discussed and/or removed from the Consent Calendar. (Page 3)

- a. September 2011 Bills for Consideration**
- b. September 2011 Invoices Pending Approval**
- c. August 2011 Month End Financial Statement**
- d. Minutes of the Regular Meeting of September 14, 2011**
- e. Minutes of the Special Meeting of September 29, 2011**

3. Proposed Health Insurance Coverage for the Board of Directors at their Own Expense (Page 23)**

4. Request for Participation in the 2012 CSDA Committee & Expert Team (Page 24)**

5. Reports For Discussion And Possible Action

(a) Ad hoc Committees

(b) General Manager

- Urban Water Management Plan Schedule

(c) Directors Reports

(d) Legal Counsel Report

ANNOUNCEMENTS

- A) Finance & Audit Meeting, November 3, 2011 at 2:30 p.m.
- B) Regular Board Meeting, November 9, 2011 at 7:00 p.m.

ACTION LIST FOR FUTURE MEETINGS

- _____
- _____

ADJOURNMENT

** Information included in the agenda packet

AVAILABILITY OF AGENDA MATERIALS - Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Beaumont Cherry Valley Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection in the District's office, at 560 Magnolia Avenue, Beaumont, California ("District Office") If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available from the District's Board Secretary of the District Office at the same time as they are distributed to Board Members, except that if such writings are distributed one hour prior to, or during the meeting, they can be made available from the District's Board Secretary in the Board Room of the District's Office.

REVISIONS TO THE AGENDA -In accordance with §54954.2(a) of the Government Code (Brown Act), revisions to this Agenda may be made up to 72 hours before the Board Meeting, if necessary, after mailings are completed. Interested persons wishing to receive a copy of the set Agenda may pick one up at the District's Main Office, located at 560 Magnolia Avenue, Beaumont, California, up to 72 hours prior to the Board Meeting.

REQUIREMENTS RE: DISABLED ACCESS - In accordance with §54954.2(a), requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the Board Secretary, Blanca Marin, at least 48 hours in advance of the meeting to ensure availability of the requested service or accommodation. Ms. Marin may be contacted by telephone at (951) 845-9581, Ext. 23, email at blanca.marin@bcvwd.org or in writing at the Beaumont Cherry Valley Water District, 560 Magnolia Avenue, Beaumont, California 92223.

Cheque Register-Summary-Bank



AP5090

Page : 1

Date : Sep 29, 2011

Time : 1:39 pm

Supplier : A&A FENCE To ZETLMAIER

Cheque Dt. : 01-Sep-2011 To 29-Sep-2011

Bank : 7 - ACCOUNTS PAYABLE

Seq : Cheque No.

Status : Issued

Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
42378	08-Sep-2011	ADVANTAGES	ADVANTAGE SEPTIC SYSTEMS	Issued	185	C	337.50
42379	08-Sep-2011	AIR&HOSES	AIR & HOSE SOURCE INC.	Issued	185	C	442.04
42380	08-Sep-2011	ALSCO	ALSCO	Issued	185	C	80.85
42381	08-Sep-2011	ARCO	ARCO GASPRO PLUS	Issued	185	C	5,195.95
42382	08-Sep-2011	B ACE HOME	BEAUMONT DO IT BEST HOME CENTER	Issued	185	C	163.44
42383	08-Sep-2011	BIGTEXTRAI	BIG TEX TRAILERS	Issued	185	C	21.55
42384	08-Sep-2011	BIGTIMEDES	BIG TIME DESIGN	Issued	185	C	539.83
42385	08-Sep-2011	BLAWNMOWE	BEAUMONT LAWNMOWER	Issued	185	C	14.16
42386	08-Sep-2011	BLAWNMOWE	BEAUMONT LAWNMOWER	Issued	185	C	99.10
42387	08-Sep-2011	BLAWNMOWE	BEAUMONT LAWNMOWER	Issued	185	C	23.68
42388	08-Sep-2011	BLAWNMOWE	BEAUMONT LAWNMOWER	Issued	185	C	23.07
42389	08-Sep-2011	BLAWNMOWE	BEAUMONT LAWNMOWER	Issued	185	C	112.95
42390	08-Sep-2011	BLAWNMOWE	BEAUMONT LAWNMOWER	Issued	185	C	76.61
42391	08-Sep-2011	BYRDINDELE	BYRD INC ELECTRONICS	Issued	185	C	1,595.18
42392	08-Sep-2011	CAUTILITYE	CALIFORNIA UTILITY EQUIPMENT INC	Issued	185	C	515.48
42393	08-Sep-2011	EDISON	SOUTHERN CALIFORNIA EDISON	Issued	185	C	95,146.92
42394	08-Sep-2011	ENMETCORP	ENMET CORPORATION	Issued	185	C	96.12
42395	08-Sep-2011	ENVHEALTH	DEPARTMENT OF ENVIRONMENTAL HEALTH	Issued	185	C	1,812.50
42396	08-Sep-2011	ESBABCOCK	ES BABCOCK	Issued	185	C	720.00
42397	08-Sep-2011	FEDEX	FEDEX	Issued	185	C	24.74
42398	08-Sep-2011	GASCO	THE GAS COMPANY	Issued	185	C	14.79
42399	08-Sep-2011	GRAINGER	GRAINGER	Issued	185	C	108.59
42400	08-Sep-2011	HOMEDEPOT	HOME DEPOT CREDIT SERVICES	Issued	185	C	1,004.02
42401	08-Sep-2011	HUDECS	HUDECS COMPUTER CONSULTING	Issued	185	C	1,041.59
42402	08-Sep-2011	INLANDWATE	INLAND WATER WORKS	Issued	185	C	5,978.51
42403	08-Sep-2011	JOHNSONMAC	JOHNSON MACHINERY	Issued	185	C	3,144.58
42404	08-Sep-2011	LFGSOLUTIO	LFG SOLUTIONS	Issued	185	C	107.75
42405	08-Sep-2011	LUTHERSTRU	LUTHERS TRUCK & EQUIPMENT	Issued	185	C	2,839.92
42406	08-Sep-2011	MACROCOMM	MACRO COMMUNICATIONS	Issued	185	C	150.00
42407	08-Sep-2011	MELFRED	MELFRED INDUSTRIAL SERVICES INC.	Issued	185	C	1,380.00
42408	08-Sep-2011	NAPAAUTOPA	NAPA AUTO PARTS	Issued	185	C	18.63
42409	08-Sep-2011	ONLINE INF	ONLINE INFORMATION SERVICES	Issued	185	C	303.20
42410	08-Sep-2011	PACIFICALA	PACIFIC ALARM	Issued	185	C	229.00
42411	08-Sep-2011	PRESTIGEMO	PRESTIGE MOBILE DETAIL	Issued	185	C	80.00
42412	08-Sep-2011	PRIORITYMA	PRIORITY MAILING SYSTEMS	Issued	185	C	1,481.56
42413	08-Sep-2011	SGPWA	SAN GORGONIO PASS WATER AGENCY	Issued	185	C	111,267.00
42414	08-Sep-2011	SOCALWEST	SO CAL WEST COST ELECTRIC	Issued	185	C	135.05
42415	08-Sep-2011	SOUTHMESA	SOUTH MESA WATER COMPANY	Issued	185	C	85,167.00
42416	08-Sep-2011	STAPLES	STAPLES ADVANTAGE	Issued	185	C	857.21
42417	08-Sep-2011	TERMINIX	TERMINIX	Issued	185	C	49.00
42418	08-Sep-2011	UNIVAR	UNIVAR USA INC	Issued	185	C	6,616.26
42419	08-Sep-2011	USABBLUEBOC	USA BLUE BOOK	Issued	185	C	91.50
42420	08-Sep-2011	USPOSTAL	US POSTAL SERVICE	Issued	185	C	1,569.63
42421	08-Sep-2011	VERIZON	VERIZON	Issued	185	C	354.27
42422	08-Sep-2011	VERIZONIPI	VERIZON BUSINESS	Issued	185	C	1,097.71
42423	08-Sep-2011	WASTE MANA	RIVERSIDE COUNTY WASTE MANAGEMENT	Issued	185	C	38.05
42424	08-Sep-2011	WASTEMANAC	WASTE MANAGEMENT OF INLAND EMPIRE	Issued	185	C	357.65
42425	08-Sep-2011	XEROX	XEROX CORPORATION	Issued	185	C	2,079.33
42426	15-Sep-2011	ACTIONTRUE	ACTION TRUE VALUE HARDWARE	Issued	194	C	545.64
42427	15-Sep-2011	ALSCO	ALSCO	Issued	194	C	53.55
42428	15-Sep-2011	B ACE HOME	BEAUMONT DO IT BEST HOME CENTER	Issued	194	C	282.84
42429	15-Sep-2011	BLAWNMOWE	BEAUMONT LAWNMOWER	Issued	194	C	21.51
42430	15-Sep-2011	CALTOOL	CA TOOL & WELDING	Issued	194	C	46.80
42431	15-Sep-2011	CITYOFB	CITY OF BEAUMONT	Issued	194	C	47.54
42432	15-Sep-2011	CONTROLVAL	CONTROL VALVE SYSTEMS INC	Issued	194	C	1,122.59
42433	15-Sep-2011	CR&RINCORP	CR&R INC	Issued	194	C	230.57

Cheque Register-Summary-Bank



AP5090

Page : 2

Date : Sep 29, 2011

Time : 1:39 pm

Supplier : A&A FENCE To ZETLMAIER

Cheque Dt. : 01-Sep-2011 To 29-Sep-2011

Bank : 7 - ACCOUNTS PAYABLE

Seq : Cheque No.

Status : Issued

Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
Bank : 7		ACCOUNTS PAYABLE					
42434	15-Sep-2011	CVAUTO	CHERRY VALLEY AUTOMOTIVE	Issued	194	C	1,743.40
42435	15-Sep-2011	DAVINCI	DA VINCI PRINTING & BLUEPRINTS	Issued	194	C	237.05
42436	15-Sep-2011	ESBABCOCK	ES BABCOCK	Issued	194	C	1,100.00
42437	15-Sep-2011	FREEMANOFF	FREEMAN OFFICE PRODUCTS	Issued	194	C	1,371.79
42438	15-Sep-2011	HASLER	TOTALFUNDS BY HASLER	Issued	194	C	4,010.10
42439	15-Sep-2011	INLANDWATE	INLAND WATER WORKS	Issued	194	C	11,648.44
42440	15-Sep-2011	KABOOLEASI	KABOO LEASING CO.	Issued	194	C	420.00
42441	15-Sep-2011	MIKEMCGEOR	MIKE MCGEORGE GOPHER CONTROL	Issued	194	C	400.00
42442	15-Sep-2011	NAPAAUTOPA	NAPA AUTO PARTS	Issued	194	C	10.98
42443	15-Sep-2011	PARSONS	PARSONS WATER & INFRASTRUCTURE INC.	Issued	194	C	3,725.00
42444	15-Sep-2011	PRESTIGEMO	PRESTIGE MOBILE DETAIL	Issued	194	C	304.00
42445	15-Sep-2011	REDWINE	REDWINE AND SHERRILL	Issued	194	C	10,269.50
42446	15-Sep-2011	STAPLES	STAPLES ADVANTAGE	Issued	194	C	329.96
42447	15-Sep-2011	UNDERGROU	UNDERGROUND SERVICE ALERT	Issued	194	C	103.50
42448	15-Sep-2011	VERIZONCRE	VERIZON CREDIT INC.	Issued	194	C	138.00
42449	15-Sep-2011	WELLSFARGC	WELLS FARGO REMITTANCE CENTER	Issued	194	C	35.97
42450	27-Sep-2011	BANCOFAMEF	BANC OF AMERICA LEASING	Issued	198	C	548,698.50
Total Computer Paid :		921,500.70	Total EFT PAP :	0.00	Total Paid :		921,500.70
Total Manually Paid :		0.00	Total EFT File :	0.00			

73 Total No. Of Cheque(s) ...

BEAUMONT-CHERRY VALLEY WATER DISTRICT
Cheque Register-Summary-Bank



AP5090

Page : 1

Date : Sep 29, 2011

Time : 1:34 pm

Supplier : A&A FENCE To ZETLMAIER

Cheque Dt. : 01-Sep-2011 To 29-Sep-2011

Bank : 10 - CUSTOMER REFUNDS

Seq : Cheque No. Status : All

Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
1220	15-Sep-2011	STMP001218	ANGEL, DELFINA	Issued	193	C	59.94
1221	15-Sep-2011	STMP001219	MCDERMOTT, JIM	Issued	193	C	286.00
Total Computer Paid :		345.94	Total EFT PAP :	0.00	Total Paid :		345.94
Total Manually Paid :		0.00	Total EFT File :	0.00			

2 Total No. Of Cheque(s) ...



**Beaumont Cherry Valley Water District
Board of Directors
October 12, 2011**

DATE: October 12, 2011
TO: Board of Directors
FROM: Eric Fraser, General Manager
SUBJECT: Approval of Pending Invoices

Recommendation

Staff recommends that the Board of Directors approve the Pending Invoices totaling \$8,224.50.

Background

Staff has reviewed the pending invoices and found the services rendered were acceptable to the District.

Fiscal Impact

Upon approval, a total of \$8,224.50 will be charged to the Professional Services in the current fiscal year budget.

Attachments:

- Parsons Invoice#1109A114
- Redwine & Sherrill Invoice#911001

MEMORANDUM

September 2, 2011

TO: Eric Fraser, General Manager
FROM: Steve Gratwick
SUBJECT: Work During Billing Period: 7/30/11 through 8/26/11
Invoice No. 1109A114

RECEIVED
SEP 08 2011

BY:

During this past billing period we performed the following tasks:

Task 01000 – General:

- Administration;.....\$633.50
- Review Proposed Annexation;.....\$510.00
- Noble Creek Inflatable Dam Concept Project, Vendor Research, and Meeting
with Riverside Co. Flood Control District.....\$2,210.00

Task 89000 – Recycled Water Master Plan Update:

Prepare water and recycled water system maps;.....\$610.00

TOTAL

\$3,963.50

LAW OFFICES
REDWINE AND SHERRILL
STATEMENT FOR PROFESSIONAL SERVICES

1950 MARKET STREET
RIVERSIDE, CALIFORNIA 92501-1720
TELEPHONE 951-684-2520
ID # 95-1979827

Invoice submitted to:
BEAUMONT CHERRY VALLEY WATER
DISTRICT
ATTN: TONY LARA
560 MAGNOLIA AVENUE
BEAUMONT CA 92223

September 30, 2011

SERVICES RENDERED DURING
SEPTEMBER 2011

Invoice #911001

Professional Services

	<u>Hrs/Rate</u>	<u>Amount</u>
GJG GRANITO	17.10 225.00/hr	3,847.50
GWE EAGANS	0.50 225.00/hr	112.50
HCC CARPELAN	0.50 205.00/hr	102.50
For professional services rendered	18.10	<u>\$4,062.50</u>

Additional Charges :

\$colorcopies	10.50
\$copies	87.00
\$costs advanced	101.00
Total costs	<u>\$198.50</u>

Total amount of this bill	\$4,261.00
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Previous balance	\$10,269.50
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9/20/2011 Payment/costsCheck #	(\$51.00)
9/20/2011 Payment/feesCheck #	(\$10,218.50)

Beaumont-Cherry Valley Water District
Statements of Revenues, Expenses, and Changes in Net Assets
Unaudited
Through August 31, 2011

	Current Month	Actual YTD	Adopted Budget	Budget Remaining	Percent of the Budget
Operating revenues:					
Water consumption sales	652,761	2,677,290	4,483,000	1,805,710	60%
Water service charges	197,480	1,403,821	1,958,960	555,139	72%
Water importation surcharges	155,096	669,183	1,645,592	976,409	41%
Water pumping power surcharges	213,205	916,719	1,350,000	433,281	68%
Development and installation charges	19,099	91,664	195,000	103,336	47%
Other charges for services	26,163	164,149	259,000	94,851	63%
Total operating revenues	1,263,804	5,922,827	9,891,552	3,968,725	60%
Operating expenses:					
Source of supply	389,407	3,063,215	3,841,313	778,097	80%
Transmission and distribution	77,376	614,854	964,093	349,239	64%
In house inspections	3,397	23,555	24,000	445	98%
Customer accounts	19,519	126,592	217,630	91,038	58%
Maintenance & general plant	30,527	246,706	377,068	130,362	65%
In-House engineering	7,121	63,260	141,507	78,247	45%
Professional services	12,132	161,147	233,000	71,853	69%
Administrative	135,769	928,462	1,951,145	1,022,683	48%
Total operating expenses	675,249	5,227,791	7,749,756	2,521,964	67%
Operating income before depreciation	588,555	695,036	2,141,797	1,446,760	
Depreciation	159,915	1,372,993	2,200,000	827,007	62%
Operating Income Surplus/(Loss)	428,640	(677,957)	(58,204)	619,754	
Non-operating revenue					
Interest earnings	2,161	15,042	35,000	19,959	43%
Rental income	1,693	13,572	22,000	8,428	62%
Reimbursement Insurance	-	33,766	33,000	(766)	102%
Grant Income	-	-	75,000	75,000	0%
Other Non Operating Revenue	3,557	28,819	31,000	2,181	93%
Total other non-operating revenues	7,411	91,199	196,000	104,801	47%
Non-operating Expenses					
Principal debit	-	-	722,500	722,500	0%
Interest on principal debit	11,850	95,527	137,270	41,743	70%
Other non operating expenses	1,527	15,128	18,432	3,304	82%
Total non-operating (expenses)	13,377	110,655	878,202	767,547	13%
Net Surplus/(Loss) before capital contributions	422,674	(697,413)	(740,405)	(42,993)	
Capital contributions:					
Facilities charges	134,623	758,040	740,405	(17,635)	102%
Front footage fees	91,700	91,700	-	(91,700)	0%
Total capital contributions	226,323	849,740	740,405	(109,335)	115%
Change In net assets Surplus/(Loss)	648,997	152,327	-	-	

Beaumont-Cherry Valley Water District
Statements of Revenues, Expenses, and Changes in Net Assets
Detailed
Unaudited Through August 31, 2011

		<u>Current Month</u>	<u>Actual YTD</u>	<u>Adopted Budget</u>	<u>Budget Remaining</u>	<u>% the Budget</u>
Operating revenues:						
Water consumption sales						
144010401	DOMESTIC WATER SALES	635,000	2,615,299	4,300,000	1,684,701	61%
144010402	IRRIGATION WATER SALES	(19)	12,280	28,000	15,720	44%
144010403	CONSTRUCTION WATER SALES	5,552	25,255	75,000	49,745	34%
144010414	RECHARGE INCOME (CITY OF BANNING)	12,228	24,456	80,000	55,544	31%
Water service charges (meter charge)						
144010400	SERVICE CHARGES	197,480	1,403,821	1,958,960	555,139	72%
144010444	Water Importation surcharge	155,096	669,183	1,645,592	976,409	41%
144010445	Water pumping power surcharge	213,205	916,719	1,350,000	433,281	66%
Development and installation charges						
144010404	INSTALLATION CHARGES	14,904	44,494	145,000	100,506	31%
144010413	DEVELOPMENT INCOME	4,195	47,170	50,000	2,830	94%
Other charges for services						
144010407-						
144010439	REIMB. CUST. DAMAGES/UPGRADES/WELLS	6,174	9,861	33,000	23,139	30%
144010408	BACKFLOW DEVICES	3,083	16,293	25,000	8,707	65%
144010410	RETURNED CHECK FEES	300	1,700	2,000	300	85%
144010441	TURN ONS	2,520	21,730	35,000	13,270	62%
144010442	THIRD NOTICE CHARGE	6,525	54,755	78,000	23,245	70%
144010443	PENALTIES	7,560	59,810	86,000	26,190	70%
		<u>26,163</u>	<u>164,149</u>	<u>259,000</u>	<u>94,851</u>	<u>63%</u>
Total operating revenues		<u>1,263,804</u>	<u>5,922,827</u>	<u>9,891,552</u>	<u>3,968,725</u>	<u>60%</u>
Operating expenses:						
Source of supply						
155200620	STATE PROJECT WATER PURCHASED	111,267	1,646,181	1,723,253	77,072	96%
155200623	SOUTH MESA WATER	85,167	255,526	0	(255,526)	0%
155200271	LABOR	20,221	153,146	234,344	81,198	65%
155200281	HEALTH INSURANCE	5,948	42,260	64,737	22,477	65%
155200282	RETIREMENT/CALPERS	5,830	42,490	62,948	20,458	68%
155200283	LIFE INSURANCE	154	1,030	1,856	626	62%
155200284	UNIFORMS, EMPLOYEE BENEFITS	-	206	1,000	794	21%
155200285	EDUCATION EXPENSES	-	394	3,500	3,106	11%
155200291	SOCIAL SECURITY-FICA	1,254	9,502	14,523	5,020	65%
155200292	MEDICARE	293	2,222	3,396	1,174	65%
155200293	WORKER'S COMPENSATION INSURANCE	1,314	6,766	8,156	1,390	83%
155200511	TREATMENT & CHEMICALS	6,616	29,064	68,000	38,936	43%
155200512	LAB TESTING	3,180	26,224	55,000	28,776	48%
155200513	MAINTENANCE EQUIPMENT (PUMPING) 81088	4,232	55,326	138,000	82,674	40%
155200514	UTILITIES - GAS	15	118	200	82	59%
155200515	UTILITIES - ELECTRIC	143,916	791,272	1,430,000	638,728	55%
155200517	TELEMETRY MAINTENANCE	-	-	6,000	6,000	0%
155200518	SEMINAR & TRAVEL EXPENSES	-	30	400	370	8%
155200545	PERMITS, FEES AND LICENSING	-	1,279	6,000	4,721	21%
155200562	SUBSCRIPTIONS	-	177	0	(177)	0%
155200568	RANDOM DRUG TEST	-	-	200	200	0%
155200625	STATE MANDATE CLEAN UP	-	-	20,000	20,000	0%
Total Source of supply		<u>389,407</u>	<u>3,063,215</u>	<u>3,841,313</u>	<u>778,097</u>	<u>80%</u>
Transmission and distribution						
155300271	LABOR	29,851	272,875	434,117	161,242	63%
155300281	HEALTH INSURANCE	11,030	86,320	153,767	67,447	56%
155300282	RETIREMENT/CALPERS	9,161	72,341	101,739	29,398	71%
155300283	LIFE INSURANCE	265	2,001	3,071	1,070	65%
155300284	UNIFORMS, EMPLOYEE BENEFITS	130	784	3,000	2,216	26%
155300285	EDUCATION EXPENSES	-	80	1,000	920	8%
155300291	SOCIAL SECURITY-FICA	1,850	16,847	26,915	10,068	63%
155300292	MEDICARE	433	3,940	6,295	2,355	63%
155300293	WORKER'S COMPENSATION INSURANCE	1,939	14,256	19,939	5,683	71%
155300518	SEMINAR & TRAVEL EXPENSES	-	162	800	638	20%

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Detailed
Unaudited Through August 31, 2011

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155300530	MAINT PIPELINE/FIRE HYDRANT	5,074	26,776	38,000	11,224	70%
155300531	LINE LOCATES	914	2,092	2,500	408	84%
155300534	MAINT METERS & SERVICES	11,305	98,830	128,000	29,170	77%
155300535	BACKFLOW DEVICES	-	1,577	1,000	(577)	158%
155300536	MAINTENANCE RESERVOIRS/TANKS	-	1,501	12,000	10,499	13%
155300537	MAINTENANCE PRESSURE REGULATORS	5,425	13,000	9,000	(4,000)	144%
155300539	INVENTORY ADJUSTMENT	-	1,561	15,000	13,439	10%
155300540	INVENTORY PURCHASE DISCOUNTS	-	(90)	(2,300)	(2,210)	4%
155300541	OBSOLETE OR DAMAGED INVENTORY	-	-	10,000	10,000	0%
155300568	RANDOM DRUG TEST	-	-	250	250	0%
	Total transmission and distribution	77,376	614,854	964,093	349,239	64%

In House Inspections

155350271	LABOR	1903	13,713	15,400	1,687	89%
155350281	HEALTH INSURANCE	495	3,314	3,000	(314)	110%
155350282	RETIREMENT/CALPERS	712	4,419	2,400	(2,019)	184%
155350283	LIFE INSURANCE	17	105	250	145	42%
155350284	UNIFORMS, EMPLOYEE BENEFITS	-	-	250	250	0%
155350291	SOCIAL SECURITY-FICA	119	895	1,350	455	66%
155350292	MEDICARE	28	209	350	141	60%
155350293	WORKER'S COMPENSATION INSURANCE	125	899	1,000	101	90%
		3397	23,555	24,000	445	98%

Customer accounts

155400271	LABOR	10,410	71,152	123,342	52,190	58%
155400281	HEALTH INSURANCE	4,139	25,052	48,133	23,081	52%
155400282	RETIREMENT/CALPERS	3,401	20,294	28,758	8,464	71%
155400283	LIFE INSURANCE	96	540	874	334	62%
155400284	UNIFORMS, EMPLOYEE BENEFITS	-	86	750	664	11%
155400285	EDUCATION EXPENSES	-	-	400	400	0%
155400291	SOCIAL SECURITY-FICA	645	4,439	7,647	3,208	58%
155400292	MEDICARE	151	1,038	1,788	750	58%
155400293	WORKER'S COMPENSATION	677	3,991	5,438	1,447	73%
155400518	SEMINAR & TRAVEL EXPENSES	-	-	300	300	0%
155400568	RANDOM DRUG TEST	-	-	200	200	0%
	Total customer accounts	19,519	126,592	217,630	91,038	58%

Maintenance & general plant

From 1-5-						
5610515 to						
155640591	UTILITIES - DISTRICT PROPERTIES	7,921	55,855	91,500	35,645	61%
155700589	AUTO/FUEL	5,196	49,352	86,722	37,370	57%
155700590	SAFETY EQUIPMENT	711	1,952	9,100	7,148	21%
155700591	COMMUNICATION MAINTENANCE	1,599	2,263	700	(1,563)	323%
155700592	REPAIR & MAINT OF GEN EQUIPMENT	669	9,546	8,000	(1,546)	119%
155700593	REPAIR VEHICLES AND TOOLS	-	2	0	(2)	0%
155700594	LARGE EQUIPMENT MAINTENANCE	3,147	25,213	30,000	4,787	84%
155700595	EQUIP. PREVENTATIVE MAINTENANCE	-	-	0	0	0%
155700596	FLEET REPAIR/MAINTENANCE	5,346	33,418	33,046	(372)	101%
155700597	MAINT GENERAL PLANT (BUILDINGS)	213	2,191	3,000	809	73%
155700598	LANDSCAPE MAINTENANCE	4,994	49,330	75,000	25,670	66%
155700601	RECHARGE FAC, CANYON & POND MAINTENANCE	733	17,584	40,000	22,416	44%
	Total maintenance & general plant	30,527	246,706	377,068	130,362	65%

In-House engineering

155800271	LABOR	4,905	44,256	104,000	59,744	43%
155800281	HEALTH INSURANCE	402	3,177	5,735	2,558	55%
155800282	RETIREMENT/CALPERS	1,138	8,264	12,000	3,736	69%
155800283	LIFE INSURANCE	34	250	400	150	63%
155800285	EDUCATION EXPENSE	-	2,238	5,000	2,762	45%
155800291	SOCIAL SECURITY-FICA	304	2,744	6,459	3,715	42%
155800292	MEDICARE	71	642	1,510	868	42%
155800293	WORKER'S COMPENSATION	267	1,690	1,903	213	89%
155800518	SEMINAR & TRAVEL EXPENSES	-	-	500	500	0%
155800546	SOFTWARE LICENSING	-	-	4,000	4,000	0%
	Total in-house engineering	7,121	63,260	141,507	78,247	45%

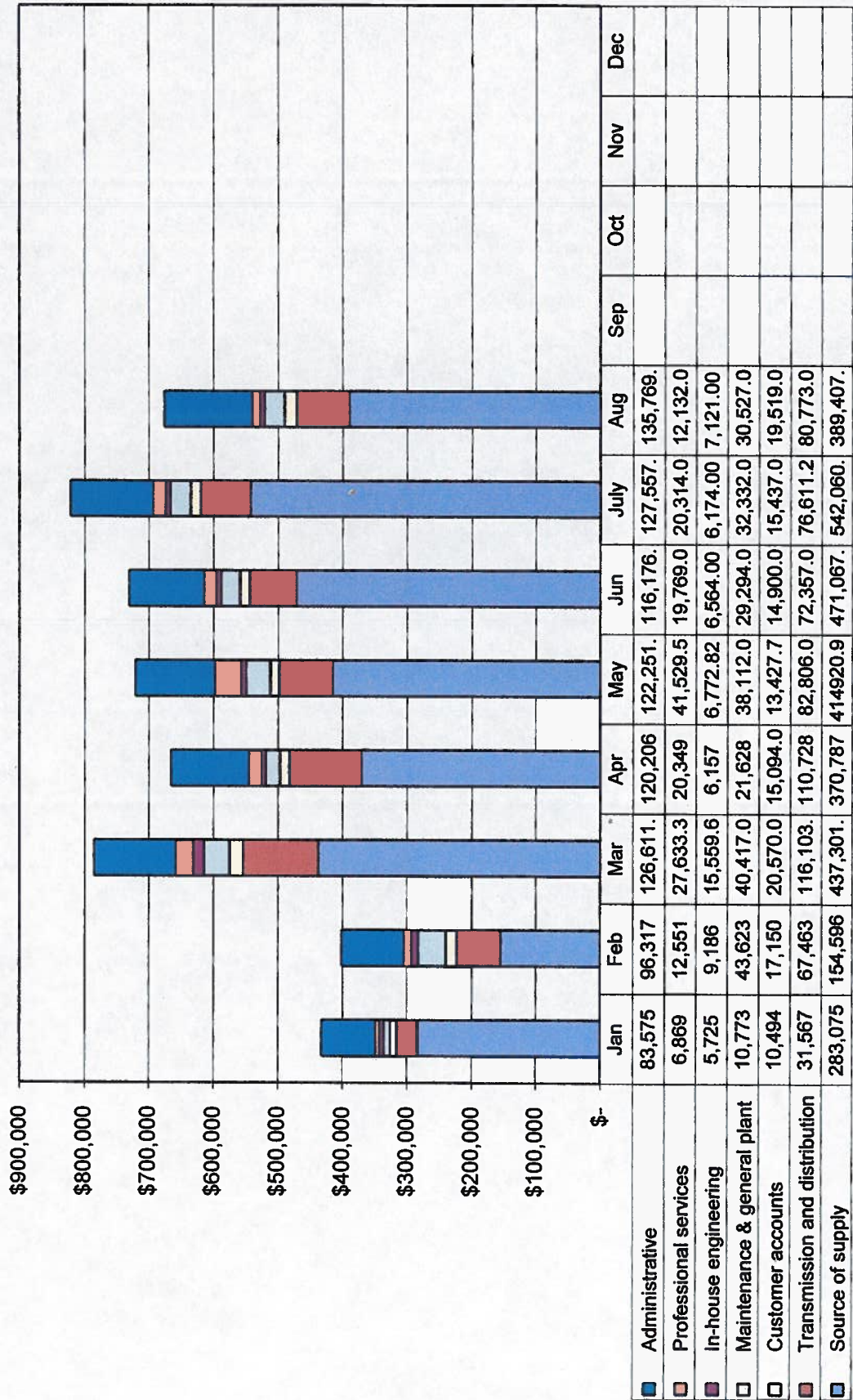
Beaumont-Cherry Valley Water District
Statements of Revenues, Expenses, and Changes in Net Assets
Detailed
Unaudited Through August 31, 2011

	<u>Current Month</u>	<u>Actual YTD</u>	<u>Adopted Budget</u>	<u>Budget Remaining</u>	<u>% the Budget</u>
Professional services					
155810611 GENERAL LEGAL	10,270	92,557	150,000	57,443	62%
155810614 AUDIT	-	13,549	23,000	9,451	59%
155820611 GENERAL ENGINEERING	1,863	46,332	50,000	3,668	93%
155820612 DEVELOPMENT - REIMB. ENGINEERING	-	6,593	6,000	(593)	110%
155820615 ENGINEERING - PERMITTING (REC WATER)	-	2,116	4,000	1,884	53%
Total professional services	12,132	161,147	233,000	71,853	69%
General and administrative					
155500271 LABOR	58,918	388,386	875,991	487,605	44%
155500281 HEALTH INSURANCE	14,141	88,184	224,132	135,948	39%
155500282 RETIREMENT/CALPERS	15,813	99,777	199,772	99,995	50%
155500283 LIFE INSURANCE	430	2,623	6,028	3,405	44%
155500284 UNIFORMS EMPLOYEE BENEFIT	-	119	1,000	881	12%
155500285 EDUCATION EXPENSES	-	110	0	(110)	0%
155500291 SOCIAL SECURITY	3,653	24,063	54,311	30,248	44%
155500292 MEDICARE	854	5,828	12,701	7,073	44%
155500293 WORKER'S COMPENSATION INSURANCE	1,336	5,040	7,521	2,481	67%
155500294 UNEMPLOYMENT INSURANCE	-	1,350	13,000	11,650	10%
155500518 SEMINAR & TRAVEL EXPENSES	-	775	2,000	1,225	39%
1155500544 BANK PROCESSING FEES -LOCK BOX	-	-	39,287	39,287	0%
155500547 EMPLOYER SHARE FOR RETIRED (CALPERS)	569	4,550	6,000	1,450	76%
155500548 ADMINISTRATIVE COSTS (CALPERS)	139	1,123	1,600	477	70%
155500549 BANK CHGS/MONEY MARKET/TRANS. FEES	2,369	18,534	28,000	7,466	71%
155500553 TEMPORARY LABOR	-	-	20,000	20,000	0%
155500555 OFFICE SUPPLIES	4,882	31,487	32,150	663	98%
155500556 OFFICE EQUIPMENT/SERVICE AGREEMENTS	4,966	61,892	69,050	7,158	90%
155500557 OFFICE MAINTENANCE	1,104	9,131	14,000	4,869	65%
155500558 MEMBERSHIP DUES	1,849	18,091	30,000	11,909	60%
155500560 OFFICE EQUIP.MAINT. & REPAIRS	-	61	3,950	3,889	2%
155500561 POSTAGE	5,691	32,861	48,000	15,139	68%
155500562 SUBSCRIPTIONS	1,058	3,068	5,000	1,933	61%
155500563 MISCELLANEOUS OPERATING SUPPLIES	478	3,790	7,700	3,910	49%
155500564 MISCELLANEOUS TOOLS/EQUIPMENT	393	5,066	4,092	(974)	124%
155500567 EMPLOYEE MEDICAL/FIRST AID	-	475	500	25	95%
155500568 RANDOM DRUG TESTING	-	-	300	300	0%
155500570 PROPERTY/AUTO/GEN LIABILITY INSURANCE	7,477	59,776	100,000	40,224	60%
155500572 STATE MANDATES AND TARIFFS	1,380	5,435	32,000	26,565	17%
155500573 MISCELLANEOUS EXPENSES	275	4,471	4,500	29	99%
155500574 PUBLIC EDUCATION	1,570	9,611	10,000	389	96%
155500575 PROPERTY DAMAGE	-	150	2,000	1,850	8%
155500578 IT SUPPORT/SOFTWARE SUPPORT	4,998	26,850	45,000	18,150	64%
155500630 BAD DEBT EXPENSES	-	-	0	0	0%
155510271 BOARD OF DIRECTOR FEES	1,300	12,461	48,650	36,389	26%
155510291 SOCIAL SECURITY-FICA	81	814	3010	2,196	2%
155510241 MEDICARE	19	190	500	310	38%
155510293 WORKER'S COMPENSATION	26	221	200	(21)	0%
155510551 SEMINAR & TRAVEL EXPENSES	-	-	1,000	1,000	0%
155510552 ELECTIONS	-	300	0	(300)	0%
Total Administrative (Incl B of Directors)	135,769	928,462	1,951,145	1,022,683	48%
Total operating expenses	675,249	5,227,791	7,749,756	2,521,964	67%
Operating income before depreciation	588,555	695,036	2,141,797	1,446,760	32%
155700599 Depreciation	159,915	1,372,993	2,200,000	827,007	62%
Operating Income Surplus/(Loss)	428,640	(677,957)	(58,204)	619,754	
Non-operating revenue					
144010446- Interest Earnings	2,161	15,042	35,000	19,959	43%

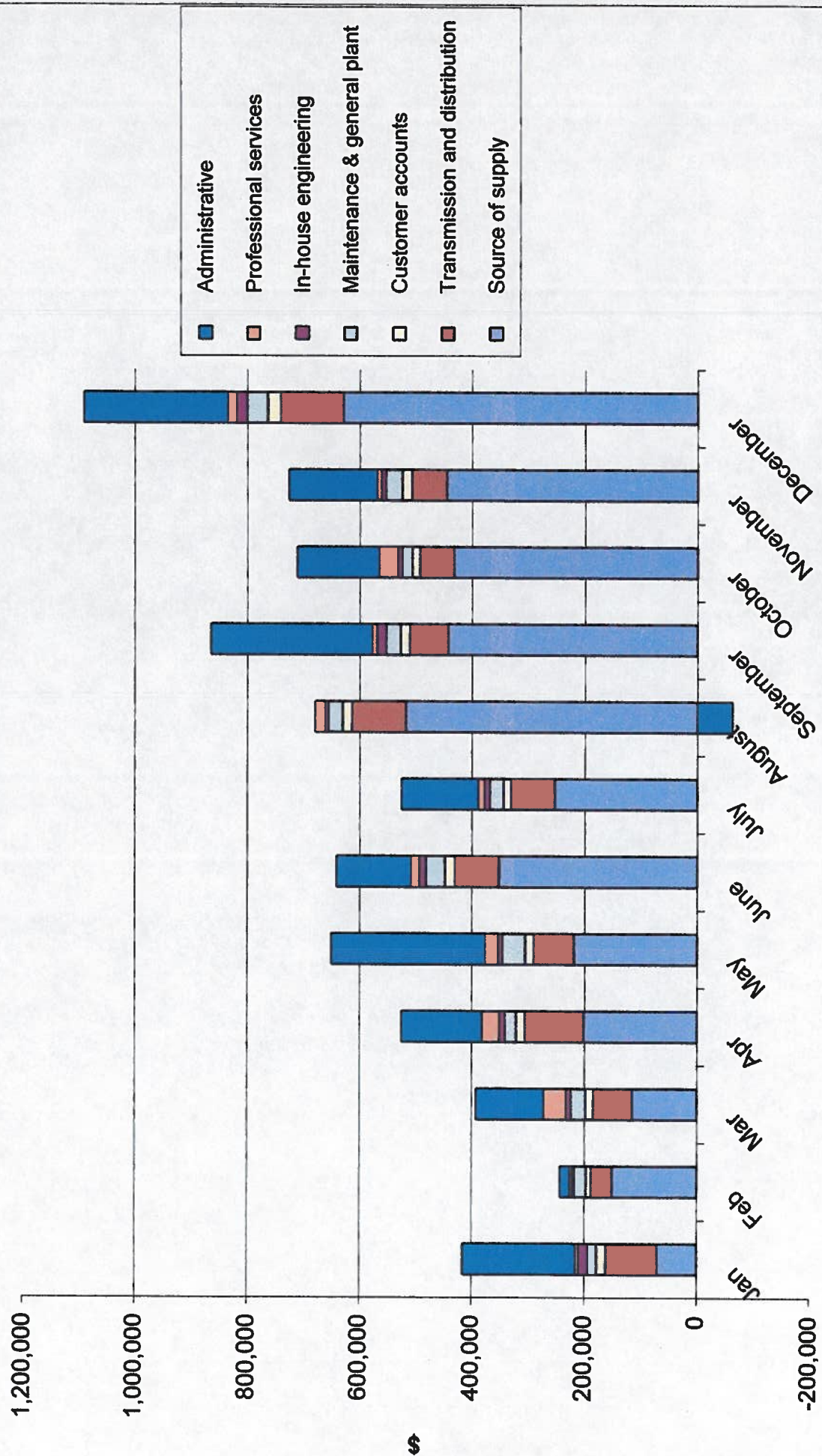
Beaumont-Cherry Valley Water District
Statements of Revenues, Expenses, and Changes in Net Assets
Detailed
Unaudited Through August 31, 2011

		<u>Current Month</u>	<u>Actual YTD</u>	<u>Adopted Budget</u>	<u>Budget Remaining</u>	<u>% the Budget</u>
144010412						
and From 1-4-						
4011-412-to						
144017515	Rental income	1,693	13,572	22,000	8,428	62%
144010409	Reimbursement insurance	-	33,766	33,000	(766)	102%
144030600	Grant income	-	-	75,000	75,000	0%
1-4-4010411-						
144010448-						
144010-449-						
14-4030-452	Other non-operating revenues	3,557	28,819	31,000	2,181	93%
	Total non-operating (revenues)	7,411	91,199	196,000	104,801	47%
	Non-operating Expenses					
155500587	Principal debit	0	0	722,500	722,500	0%
155500588	Interest on principal debit	11,850	95,527	137,270	41,743	70%
155500631-						
155820617	Other non operating expenses	1,527	15,128	18,432	3,304	82%
	Total non-operating (expenses)	13,377	110,655	878,202	767,547	13%
	Net surplus/(Loss) before capital contributions	422,674	(697,413)	(740,405)	(42,993)	6%
	Capital contributions:					
144020422-						
432	Facilities charges	134,623	758,040	740,405	(17,635)	102%
144020421	Front footage fees	91,700	91,700	-	(91,700)	0%
	Total capital contributions	226,323	849,740	740,405	(109,335)	115%
	Change in net assets Surplus/(Loss)	648,997	152,327	-	-	0%

Operating Expenses by Activity - Ending August 2011



Operating Expenses by Activity - December 2010



Beaumont-Cherry Valley Water District
Month-end Financial Statement
Cash and Investments (Unaudited)
As of August 31, 2011

Cash and cash equivalents	6,001,364
Restricted:	
Debt service	457,249
Construction	<u>57,319</u>
Total	<u><u>6,515,932</u></u>

Cash and cash equivalents consist of the following:

Petty cash	1,400
Deposits with financial institutions	<u>5,999,964</u>
Total cash and cash equivalents	<u><u>6,001,364</u></u>

**Beaumont-Cherry Valley Water District
Bank of America Note Reconciliation
Aug 31, 2011**

	FY2011
Balance of Funds received on March 31, 2010	\$215,489.22
Add: FY 2011 Year to date Interest earned	\$163.29
Less: reimbursement for costs incurred on capital projects	
2800 Zone Tank	
24" Recycled - Brookside	
1 MG Reservoir/Booster	\$64,818.93
24" Recycled - Westerly Loop Phase 4B Ring Ranch Rd	
24" Recycled - Westerly Loop Phase 4A	\$93,514.49
Total	<u>\$158,333.42</u>
Capital Project Fund balance	<u><u>\$57,319.09</u></u>

**RECORD OF THE MINUTES OF THE
REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE
BEAUMONT CHERRY VALLEY WATER DISTRICT
September 14, 2011**

Call to Order, President Ball

President Ball called the meeting to order at 7:01 p.m., 560 Magnolia Avenue, Beaumont, California.

Pledge of Allegiance, President Ball

President Ball led the Pledge.

Invocation, Vice President Woll

Vice President Woll recited an invocation.

Roll Call

Those present at this meeting were President Ball, Vice President Woll and Directors Ross and Guldseth. Also present at this meeting were Legal Counsel Gil Granito, General Manager Eric Fraser and Executive Assistant Blanca Marin.

Members of the public that registered their attendance were: John Halliwill, Desiree Slater, Barbara Brown, Minnie Birchard, Niki Magee, Lee Birchard and James Neilson.

Public Input

There was no public input.

Action Items

1. Adoption Of The Agenda

Director Ross requested adding "and the" between "District" and "public" on minutes of the Special Joint Workshop, of September 1, 2011, item number 1.

Director Ross further requested that the time of the Finance and Audit meeting under Announcements be changed to 2:30 p.m. as it was agreed at the previous Finance & Audit Committee meeting.

2. Consent Calendar: All matters listed under the Consent Calendar are considered by the Board of Directors to be routine and will be enacted in one motion. There will be no discussion of these items prior to the time the board considers the motion unless members of the board, the administrative staff, or the public request specific items to be discussed and/or removed from the Consent Calendar.

- a. August 2011 Bills for Consideration**
- b. August 2011 Invoices Pending Approval**
- c. July 2011 Month End Financial Statement**
- d. Minutes of the Special Meeting of August 10, 2011**
- e. Minutes of the Regular Meeting of August 10, 2011**
- f. Minutes of the Special Meeting of August 24, 2011**
- g. Minutes of the Special Joint Workshop September 1, 2011**

Director Guldseth moved to approve the Consent Calendar with corrections made by Director Ross. Vice President Woll seconded. The motion passed unanimously.

3. Consideration of the ACWA Committee Appointment Nominations for the 2012-2013 Term**

Director Ross expressed his interest in serving in the Insurance and Personnel Committee at ACWA for the 2012-2013 terms.

President Ball moved to appoint Director Ross to the Insurance and Personnel Committee at ACWA. Director Guldseth seconded. The motion passed unanimously.

4. Declaration of retired equipment as "surplus" and authorize the General Manager to advertise such surplus equipment for sale**

After a brief report from General Manager Fraser, Vice President Woll moved to declare the retired equipment as "surplus" and to authorize the General Manager to advertise the sale of the surplus equipment. Director Ross seconded. The motion passed unanimously.

5. Consideration of applicants for appointment to the Board of Directors

President Ball adjourned the meeting to a recess at 7:12 p.m. to review the candidates' applications.

President Ball reconvened the meeting at 7:26 p.m.

The Board introduced the prospective candidates for the vacant position: John Halliwill, Niki Magee, Desiree Slater and James Nielsen. President Ball invited the candidates individually to a five minute speech to provide their background information. The Board proceeded to interview each candidate.

President Ball called for nominations.

Director Ross nominated John Halliwill to fill the vacancy. Being no other nominations Vice President Woll moved to close the nominations. President Ball seconded. The motion passed unanimously.

John Halliwill was appointed to fill the vacancy unanimously.

Secretary Ross administered the Oath of Office to the newly appointed director.

6. Reports For Discussion And Possible Action

(a) Ad hoc Committees – President Ball indicated that the capacity fee ad hoc committee met at Yucaipa Water District on September 1, 2011 and not as previously scheduled. Since then, the ad hoc committee has been relieved of the assignment.

(b) General Manager

- Operations Report- General Manager Fraser reported that the District purchased 759 acre feet of water for the month of July and that 5193 acre feet of water imported year-to-date. The June total water in storage is 17,687. On another issue he indicated that the District is prepared should there be a power outage similar to the one occurred in southern California recently. Lastly, he provided a brief report on the Joint Workshop at Yucaipa Water District on September 1, 2011.

(c) Directors Reports- Director Ross reported that he attended the LAFCO election meeting and that Nancy Wright was selected to represent the Special Districts Association of Riverside County.

(d) Legal Counsel Report- Legal Counsel Granito reported on pension reform issues currently taking place in Sacramento.

7. ANNOUNCEMENTS

- A) Finance & Audit Meeting, October 6, 2011 at 2:30 p.m.
- B) Regular Board Meeting, October 12, 2011 at 7:00 p.m.

8. ACTION LIST

- NONE

9. ADJOURNMENT

President Ball adjourned the meeting at 8:21 p.m.

Dr. Blair Ball, President of the
Board of Directors of the
Beaumont Cherry Valley Water District

Attest:

Kenneth Ross, Secretary to the
Board of Directors of the
Beaumont Cherry Valley Water District

**RECORD OF THE MINUTES OF THE
SPECIAL MEETING OF THE
BEAUMONT CHERRY VALLEY WATER DISTRICT**

September 29, 2011

Call to Order, President Ball

President Ball called the meeting to order at 7:00 p.m., 560 Magnolia Avenue, Beaumont, California.

Pledge of Allegiance, Director Ross

Director Ross led the pledge.

Invocation, Director Guldseth

In the absence of Director Guldseth, Director Halliwill recited an invocation.

Roll Call

Present at this meeting were President Ball, Vice President Woll and Directors Ross and Halliwill, with Director Guldseth absent. Also present at this meeting were General Manager Eric Fraser and Executive Assistant Blanca Marin.

There was no public present that registered their attendance at this meeting.

Public Input

There was no public input presented at this time.

Action Items

1. Adoption Of The Agenda

Vice president Woll moved to adopt the agenda as presented. Director Halliwill seconded. The motion passed with director Guldseth absent.

2. Closed Session (One Matter)

A Closed Session will be held pursuant to Government Code Section 54957, Re: Public Employee Appointment: General Counsel

President Ball adjourned the meeting to Closed Session at 7:03 p.m.

President Ball reconvened the meeting to Open Session at 8:52 p.m.

President Ball reported that the Board deliberated and discussed in Closed Session the Employee Appointment item as reflected on the agenda and that the board selected James Markman of Richards, Watson and Gershon to serve as the District's General Counsel.

The Board directed Eric Fraser to work with Redwine and Sherrill to make the transition to the new counsel and also to execute the contract with Richards, Watson and Gershon.

3. Announcements

A) Finance & Audit Meeting, October 6, 2011 at 2:30 p.m.

B) Regular Board Meeting, October 12, 2011 at 7:00 p.m.

4. Adjournment

Vice President Woll moved to adjourn the meeting. Director Halliwill seconded. The motion passed with Director Guldseth absent.

President Ball adjourned the meeting at 8:55 p.m.

Dr. Blair Ball, President of the
Board of Directors of the
Beaumont Cherry Valley Water District

Attest:

Kenneth Ross, Secretary to the
Board of Directors of the
Beaumont Cherry Valley Water District



**Beaumont Cherry Valley Water District
Board of Directors
October 12, 2011**

DATE: October 12, 2011

TO: Board of Directors

FROM: Eric Fraser, General Manager

SUBJECT: Proposed Health Insurance Coverage for the Board of Directors at their own expense.

Recommendation

Staff recommends that the Board of Directors approve the amendment to Section 12A of Part I of the Policies and Procedures Manual, whereby allowing individual Board Members to participate in the District's health plan at their own expense.

Background/Discussion

Currently, the District only provides health insurance to its regular full time employees and their dependents through the Public Retirement System (PERS). The District could enroll interested members of the Board of Directors into the health insurance program at their own expense.

If the Board desires to facilitate this, Section 12A of the Policies and Procedures manual would be amended as follows:

Insurance. *The District will provide regular full time employees health insurance coverage through the Public Employees Retirement System (PERS) for all members of the Bargaining Unit and their dependents. Insurance will cover maternity for employee and spouse only. Members of the Board of Directors may participate in the District's health insurance program at their own expense.*

Fiscal Impact

There is no financial impact to the District as board members may participate in the District's health insurance program at their own expense.



**Beaumont Cherry Valley Water District
Board of Directors
October 12, 2011**

DATE: October 12, 2011
TO: Board of Directors
FROM: Eric Fraser, General Manager
SUBJECT: Request for Participation in the 2012 CSDA Committee and Expert Team

Recommendation

Staff recommends that the Board of Directors nominate interested board members to any of the CSDA Committees and Expert Team.

Background

The California Special Districts Association (CSDA) is hereby requesting that the Board of Directors of the Beaumont Cherry Valley Water District submit names of members of the board for consideration to serve in any of the CSDA committees and Expert Team (see attached letter). A list of the different committees is included in the letter for your information.

Fiscal Impact

The District will be responsible for all costs associated with the participation of its board members as allowed under the current Reimbursement Policy. The Board of Directors are on a per diem basis at a \$200.00 per meeting rate.

Attachments:

- Correspondence from CSDA



**California Special
Districts Association**

Districts Stronger Together

MEMORANDUM

RECEIVED
SEP 19 2011
BY:

DATE: September 12, 2011
TO: CSDA Members (Board and Staff)
FROM: Jo Mackenzie, CSDA President
Neil McCormick, Executive Director
SUBJECT: 2012 CSDA Committee & Expert Team Participation

CSDA's strength and effectiveness as an organization is directly related to our ability to involve the member district/agency Board members and staff in the work of the Association. The talents and energy that both groups bring to CSDA and to the issues that concern special districts in California through committee involvement are critical components of CSDA's success.

With this in mind, we are asking for volunteers from your district (staff and/or Board members) to participate and contribute on one or more of our committees and/or expert feedback teams to assist in shaping CSDA.

If you or any others from your district would like to become even more involved as a member of CSDA, please review and complete the form included with this letter. Committees need active participants who are able to expend the time to provide their expertise in directing the activities and policies of CSDA. CSDA does not reimburse for committee related travel expenses.

In regards to **CSDA's Expert Feedback Teams**, when a need for feedback arises on a particular policy matter, CSDA legislative staff will send an e-mail to an expert feedback team asking for their input. Team members need only reply with their thoughts, opinions and experiences. The workload of a team member will ultimately be what he or she makes of it. Team members will not be required to travel; they should expect to receive a handful of e-mails each month and on rare occasions they may be contacted by phone.

Please return the attached form by **Friday, October 28, 2011 at 5:00 p.m.** The selection and ratification of CSDA's 2012 committees will take place in November and selected participants will be notified by the end of November 2011. Committee participation begins in January, 2012.

Thank you for your continued support of CSDA!

California Special Districts Associations

1112 I Street, Suite 200
Sacramento, CA 95814
Toll Free: 877-924-CSDA (2732)
Phone: 916-442-7887
Fax: 916-442-7889

A proud California Special Districts Alliance partner

Special District Risk Management Authority
1112 I Street, Suite 300
Sacramento, CA 95814
Toll Free: 800-537-7790
Fax: 916-231-4111

CSDA Finance Corporation
1121 I Street, Suite 200
Sacramento, CA 95814
Toll Free: 877-924-CSDA (2732)
Fax: 916-442-7889



California Special Districts Association

Districts Stronger Together

2012 COMMITTEE AND EXPERT FEEDBACK TEAM INTEREST FORM

Please make additional copies for each participant.
Please Use Actual Contact Information where you can be reached

Name: _____

Title/Position: _____

District/Organization: _____

District Address: _____

Personal Address: _____

Telephone:(District) _____ (Contact): _____

Fax (District): _____ (Contact): _____

E-mail: _____

We hope your District will participate in one or more of CSDA's committees. The CSDA Board of Directors encourages the participation of member agencies and Business Affiliates on CSDA's committees. As space is limited, please choose more than one committee which you would like to participate on, and please rank according to preference:

- 1 = 1st choice
- 2 = 2nd choice
- 3 = 3rd choice

If we are able to place you on more than one committee, how many committees would you like to serve on? _____ (maximum 3)

NOTE: All committees meet in person at least twice annually. Committees generally meet in Sacramento, however locations may vary.

COMMITTEES:

_____ **Audit Committee:** Responsible for maintaining and updating internal controls. Provides guidance to auditors regarding possible audit and fraud risks. Commitment: Meets with auditors prior to the commencement of the audit, when audit is completed and possibly one meeting during the auditing process. Financial experience preferred.

_____ **Education Committee:** Plans, organizes and directs the professional development and events for CSDA. Commitment: Meets at least twice annually.

_____ **Elections & Bylaws Committee:** Conducts annual elections and occasionally reviews bylaws upon request of the CSDA Board, members or as needed. Commitment: Minimum of one meeting in Sacramento.

- _____ **Fiscal Committee:** Oversees the financial direction of the organization including budget review and implementation. Commitment: Meets at least three times annually. Financial experience preferred.
- _____ **Legislative Committee:** Development of CSDA's legislative agenda; review, direction and assist with legislative/public policy issues. (Seats are limited.) Commitment: Meets seven times a year beginning in February and concluding at the Annual Conference. All meetings are conducted in Sacramento. Attending CSDA's Special District Legislative Days is mandatory if you serve on this committee.
- _____ **Alternative Option: Legislative Distribution List** - Because seats are limited on this committee, CSDA has created an alternative option whereby members can receive the same legislative information via email that Legislative Committee members receive. Members on this list may provide input by responding to the legislative staff by email. Select this option instead of the Legislative Committee if you are unable to meet the requirements of serving on the Legislative Committee but wish to receive legislative communications emailed to the Legislative Committee and Legislative Distribution List.
- _____ **Membership & Recruitment Committee:** Responsible for recruitment of new members, member retention, development of new member benefits and review of current programs. Commitment: Meets at least twice annually.

EXPERT FEEDBACK TEAMS:

- _____ **Budget, Finance & Taxation:** Audits; Bankruptcy; Bonds; Property Tax Allocations; Public Financing; Prop 218; Redevelopment
- _____ **Environmental Compliance:** CEQA; EIR; SB 375; AB 32
- _____ **Transparency & Accountability:** Brown Act; Ethics; Public Records Act; Political Reform Act; Reporting to State Controller
- _____ **Formation & Reorganization:** Cortese-Knox-Hertzberg; Consolidation; Dissolution; LAFCO; MSR; SOI
- _____ **Human Resources & Personnel:** Benefits; Industrial Safety; Labor; Public Retirement; Workers' Compensation
- _____ **Public Contracting:** Basic Contracting; Bidding; Design-Build; Indemnification; Public Private Partnerships; Retention
- _____ **Legal:** General legal matters affecting special districts

Committee and Expert Feedback Team participation is open to both Board members and Staff. **Please note that the Association does not reimburse any expenses incurred from this participation.**

CSDA is committed to keeping travel costs to a minimum for committee members and handles a significant amount of committee work through conference calls, fax correspondence and e-mail; however, committees do meet at least two times a year in person.

***Either the District/Company General Manager or Board President must sign form**

*Signature: _____ Date: _____

Please return this completed form to Charlotte Lowe at CSDA by mail, fax (916) 442-7889 or email charlottel@csla.net no later than 5:00 p.m. on Friday, October 28, 2011.

CSDA, 1112 I St., Suite 200, Sacramento, CA 95814, T - (916) 442-7887, F - (916) 442-7889 www.csla.net