



*✓ scanned. 63*

**BEAUMONT-CHERRY VALLEY WATER DISTRICT  
MINUTES OF THE  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
560 Magnolia Avenue, Beaumont, CA 92223  
Wednesday, January 8<sup>th</sup>, 2014**

---

**Call to Order, President Woll**

*President Woll began the meeting at 7:02 p.m.*

**Pledge of Allegiance, Director Ball**

*Director Ball led the pledge.*

**Invocation, Director Ross**

*Director Ross led the invocation.*

**Roll Call**

*Present at the meeting were President Woll, Directors Ball, Guldseth, Ross and Slawson. Legal Counsel: James Markman. District Staff: General Manager: Eric Fraser, Director of Engineering: Dan Jagggers, and Senior Finance and Administrative Analyst: Dawn Jorge. Public that registered their attendance were: Bill Dickson, John Jeter, Barbara H. Brown, Patsy Reeley, Ted Haring, Betty Beckman, David Castaldo, John Halliwill, Mary Ann Melleby and Fran Flanders.*

**Public Comment**

*John Halliwill advised the Board of other boards changing the way their board members are elected in order to comply with voting laws and provided a copy of a recent article in the paper to the Board. President Woll and Legal Counsel Markman responded that the District has already met the current requirements and is in compliance with the law. Legal Counsel Markman expanded on the article in the paper discussing current activity in the courts which includes ethnic and racial consideration of districting. City of Beaumont Councilman David Castaldo advised the Board that the City has also been discussing the implication of ethnic and racial consideration in election districting due to recent activity but that at this time there is no finding that any ethnic group is not properly represented in the City.*

**ACTION ITEMS**

**1. Adoption of the Agenda (pages 1-3)**

*Legal Counsel Markman requested that the Board add an item to closed session for pending litigation by the City of Beaumont against the District related to the bridge project. General Manager Fraser advised the Board that item "a" of the closed session was not needed this evening.*

*Director Ball motioned to delete item "a" and add item "b" for the discussion of the pending litigation by the City of Beaumont to the agenda. Director Slawson seconded the motion and it passed 5-0.*

**2. Consent Calendar:** All matters listed under the Consent Calendar are considered by the Board of Directors to be routine and will be enacted in one motion. There will be no discussion of these items prior to the time the Board considers the motion unless members of the Board, the administrative staff, or the public request specific items to be discussed and/or removed from the Consent Calendar.

- a. November 2013 Budget Variance Report Review\*\* (pages 4-9)
- b. November 30<sup>th</sup>, 2013 Cash/Investment Balance Report\*\* (page 10)
- c. December 2013 Check Register Review\*\* (pages 11-25)
- d. December 2013 Invoices Pending Approval\*\* (pages 26-28)
- e. Minutes of the Regular Meeting December 11<sup>th</sup>, 2013\*\* (pages 29-32)
- f. Minutes of the Special Meeting December 18<sup>th</sup>, 2013\*\* (pages 33-34)
- g. Report of Settlement of Case Litigation BCVWD vs. Performance Meter, Inc.\*\* (pages 35-52)
- h. Consideration of Resolution 2014-01: A Resolution of the Board of Directors of the Beaumont-Cherry Valley Water District establishing the District's Investment Policy\*\* (pages 53-61)
- i. Consideration of the Beaumont-Cherry Valley Water District Identity Theft Prevention Policy\*\* (pages 62-66)

*Director Ross provided minor grammatical changes to Ms. Jorge on the Investment Policy. The Directors approved the items of the consent calendar 5-0.*

- 3. Consideration of Request for Water Services for 695 E. 6<sup>th</sup> Street O'Reilly Automotive Stores, Inc. (APN 418-103-001/418-103-002/418-103-003)\*\* (pages 67-74)**

*General Manager Fraser provided an overview of the request for water services. After discussion, Director Ross motioned to approve the request. Director Guldseth seconded the motion and the motion passed 5-0.*

- 4. Consideration of Authorization of General Manager to Execute An Agreement with Infosend for Print & Mail Services for District Water Bills\*\* (pages 75-150)**

***Public Comment on Item:***

*Mary Ann Melleby advised the Board that the water district that she used to be employed with has been very happy with Infosend and her reference check with the district indicated that Infosend has excellent customer service.*

*General Manager Fraser provided an overview of the Agreement with Infosend. After discussion, Director Ball motioned to approve the agreement with either an annual renewal term or a 3-year fixed rate, in addition to a provision that if the costs of form rise, the District may end the contract with no penalties, should the fees be considered not appropriate. Director Slawson seconded the motion and it passed 5-0.*

- 5. Reports for Discussion**

- a. Ad Hoc Committees

*No reports were made.*

- b. General Manager

*General Manager Fraser updated the Board that the San Geronio Pass Water Agency has reduced the District's delivery flows. In addition, the Noble Creek Recharge Facilities-Phase II is currently taking in water and maintenance work is beginning on the Phase I Facilities.*

**c. Directors Reports**

*Director Ball attended several of the Pass Agency meetings and advised the Board of their updates to various policies and the deferral of discussion of funding pension liabilities to a future meeting.*

**d. Legal Counsel Report**

*No report was made.*

**6. Announcements**

- District Offices will be closed January 20<sup>th</sup>, 2014 in observance of Martin Luther King Jr. Day
- Beaumont Basin Watermaster meeting, February 5<sup>th</sup>, 2014 at 10:00 a.m.
- Finance & Audit Committee meeting, February 6<sup>th</sup>, 2014 at 3:00 p.m.
- Regular Board meeting, February 12<sup>th</sup>, 2014 at 7:00 p.m.

*President Woll made the announcements above.*

**7. Action List for Future Meetings**

- Schedule a workshop to discuss the landscape for the Noble Creek Recharge Phase II Project with the public
- Discussion of the use of solar panels
- Review Board personnel files to ensure the Board is in compliance with their reporting and training requirements
- Update the Board on the City's response to questions regarding will serve requests for water and the City's ability to service the resulting wastewater
- Discussion of facilities fees for new construction
- Discussion of developing protocol and style guide notes for reporters when referring to District facilities
- Discussion of obtaining a 1,000 gallon portable water tank for use during emergencies
- Update the Board on Infosend after one year

**8. Recess to Closed Session**

- a. Conference with Labor Negotiators pursuant to Government Code 54957.6:

Agency Negotiator: Eric Fraser

Represented Employees: BCVWD Employee Association

- b. Conference with legal counsel regarding potential litigation, City of Beaumont vs. BCVWD.

*The Board recessed to closed session at 7:38 p.m. No reportable action was taken.*

**9. Adjournment**

*President Woll adjourned the meeting at 8:12 p.m.*

Attest:

\_\_\_\_\_  
Director Ryan Woll, President of the  
Board of Directors of the  
Beaumont-Cherry Valley Water District

\_\_\_\_\_  
Director Daniel Slawson, Secretary to the  
Board of Directors of the  
Beaumont-Cherry Valley Water District

\*\* Information included in the agenda packet