



**BEAUMONT-CHERRY VALLEY WATER DISTRICT
AGENDA
REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS
560 Magnolia Avenue, Beaumont, CA 92223
Wednesday, January 10, 2018
7:00 p.m.**

Call to Order, President Covington

Pledge of Allegiance, President Covington

Invocation, Director Hoffman

Roll Call

Public Comment

PUBLIC COMMENT:

At this time, any person may address the Board of Directors on matters within its jurisdiction which are not on the agenda. However, state law prohibits the Board from discussing or taking action on any item not listed on the agenda. Any non-agenda matters that require action will be referred to Staff for a report and possible action at a subsequent meeting. To provide comments on specific agenda items, please complete a speaker's request form and provide the completed form to the Board Secretary prior to the Board meeting. **Please limit your comments to three minutes.** Sharing or passing time to another speaker is not permitted.

ACTION ITEMS

Information on the following items is included in the full Agenda Packet.

1. Adjustments to the Agenda

2. Consent Calendar: All matters listed under the Consent Calendar are considered by the Board of Directors to be routine and will be enacted in one motion. There will be no discussion of these items prior to the time the Board considers the motion unless members of the Board, the administrative staff, or the public request specific items to be discussed and/or removed from the Consent Calendar.

- a. November 2017 Budget Variance Report (pages 4 - 8)
- b. November 30, 2017 Cash/Investment Balance Report (page 9)
- c. November 2017 Cash Flow Report (page 10)
- d. December 2017 Check Register (pages 11 - 25)
- e. December 2017 Invoices Pending Approval (pages 26 - 27)
- f. Minutes of the Regular Meeting of December 13, 2017 (pages 28 - 36)
- g. Minutes of the Special Meeting of December 13, 2017 (pages 37 - 38)

3. **Continued discussion and direction to staff re: potential Memorandum of Understanding with the Beaumont-Cherry Valley Recreation and Park District for continued utilization of District-owned property as Bogart Park (pages 39 – 53)**
4. **Consideration of Approval of Request for Extension of Water Service “Will Serve Letter” for three (3) parcels to be created by the proposed subdivision of Assessor’s Parcel Number 401-080-022 per Tentative Parcel Map 36704 located on the north side of Lakeview Court and west of Oak Glen Road in the community of Cherry Valley (pages 54 - 62)**
5. **Consideration of Approval of Request for Extension of Water Service “Will Serve Letter” for three (3) parcels to be created by the proposed subdivision of Assessor’s Parcel Number 402-200-005 (10707 Jonathan Avenue) per Tentative Parcel Map 37080 (pages 63 - 71)**
6. **Resolution 2018-__: Consideration of Resolution 2018-__ establishing the District’s Investment Policy (pages 72 - 87)**
7. **Consideration of Well Rehabilitation and Repair Project for District Wells Nos. 11, 12, 19 and 20 (pages 88 - 90)**
8. **Consideration of Options for individual Director email addresses on the District’s server (pages 91 - 95)**
9. **Consideration of Approval of Letter of Intent to Execute a Recycled Water Supply Agreement for the City of Beaumont’s application for a California Clean Water State Revolving Fund (pages 96 - 98)**
10. **Consideration of Authorization of 8th Street Water Service Lateral Replacement Project (pages 99 - 105)**

INFORMATION / DISCUSSION ITEMS

11. Reports For Discussion

- a. Ad Hoc Committees
- b. General Manager
- c. Directors’ Reports
- d. Legal Counsel Report

12. Announcements

- District Offices will be closed Monday, January 15, 2018 in observance of Martin Luther King, Jr. Day.
- Personnel Committee meeting: January 22, 2018 at 5:30 p.m.
- Finance and Audit Committee meeting: February 1, 2018 at 3:00 p.m.
- Engineering Workshop: February 1, 2018 at 7:00 p.m.
- Beaumont Basin Watermaster meeting: February 7, 2018 at 10:00 a.m.
- Regular Board meeting: February 14, 2018 at 7:00 p.m.
- Collaborative Agencies Committee meeting: March 7, 2018 at 5:00 p.m.

13. Action List for Future Meetings

- Proposition 1 Bond Opportunities

14. Closed Session

- a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Pursuant to Paragraph (1) of subdivision (d) of Government Code
Section 54956.9

Name of case: San Geronio Pass Water Agency v.
Beaumont Basin Watermaster, Riverside County Superior
Court No. RIC 1716346

- b. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Pursuant to Government Code Section 54947
Title: General Manager

15. Adjournment

NOTICES

AVAILABILITY OF AGENDA MATERIALS - Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Beaumont-Cherry Valley Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection in the District's office, at 560 Magnolia Avenue, Beaumont, California ("District Office"). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available from the District Office at the same time as they are distributed to Board Members, except that if such writings are distributed one hour prior to, or during the meeting, they can be made available from the District Office in the Board Room of the District's Office.

REVISIONS TO THE AGENDA - In accordance with §54954.2(a) of the Government Code (Brown Act), revisions to this Agenda may be made up to 72 hours before the Board Meeting, if necessary, after mailings are completed. Interested persons wishing to receive a copy of the set Agenda may pick one up at the District's Main Office, located at 560 Magnolia Avenue, Beaumont, California, up to 72 hours prior to the Board Meeting.

REQUIREMENTS RE: DISABLED ACCESS - In accordance with §54954.2(a), requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the District Office, at least 48 hours in advance of the meeting to ensure availability of the requested service or accommodation. The District Office may be contacted by telephone at (951) 845-9581, email at info@bcvwd.org or in writing at the Beaumont-Cherry Valley Water District, 560 Magnolia Avenue, Beaumont, California 92223.

CERTIFICATION OF POSTING

I certify that on or before January 7, 2018, a copy of the foregoing notice was posted near the regular meeting place of the Board of Directors of Beaumont-Cherry Valley Water District and to its website at least 72 hours in advance of the meeting (Government Code §54954.2(a)).


Yolanda Rodriguez, Director of Finance and Administration

General Ledger
Budget Variance Revenue

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Period 11 - 11
Fiscal Year 2017



Account Number	Description	Budget	Period Amt	End Bal	Variance	% Avail/ Uncollect
50	GENERAL					
01-50-510-419061	Miscellaneous Income	\$ 250.00	\$ -	\$ 83,094.23	\$ (82,844.23)	-33137.69%
01-50-510-490001	Interest Income - Bonita Vista	\$ 2,400.00	\$ -	\$ 1,763.88	\$ 636.12	26.51%
01-50-510-490021	Interest Income - General	\$ 80,000.00	\$ 19,340.68	\$ 209,316.55	\$ (129,316.55)	-161.65%
	Misc Income	\$ 82,650.00	\$ 19,340.68	\$ 294,174.66	\$ (211,524.66)	-255.93%
01-50-510-481001	Fac Fees-Wells	\$ 387,200.00	\$ 149,265.60	\$ 1,555,453.91	\$ (1,168,253.91)	-301.72%
01-50-510-481006	Fac Fees-Water Rights (SWP)	\$ 245,000.00	\$ 94,447.50	\$ 1,007,793.90	\$ (762,793.90)	-311.34%
01-50-510-481012	Fac Fees-Water Treatment Plant	\$ 184,200.00	\$ 71,009.10	\$ 739,965.42	\$ (555,765.42)	-301.72%
01-50-510-481018	Fac Fees-Local Water Resources	\$ 97,000.00	\$ 37,393.50	\$ 399,004.12	\$ (302,004.12)	-311.34%
01-50-510-481024	Fac Fees-Recycld Wtr Facilities	\$ 280,400.00	\$ 108,094.20	\$ 1,235,603.40	\$ (955,203.40)	-340.66%
01-50-510-481030	Fac Fees-Transmission (16")	\$ 313,600.00	\$ 120,892.80	\$ 1,259,789.12	\$ (946,189.12)	-301.72%
01-50-510-481036	Fac Fees-Storage	\$ 401,600.00	\$ 154,816.80	\$ 1,613,301.37	\$ (1,211,701.37)	-301.72%
01-50-510-481042	Fac Fees-Booster	\$ 27,800.00	\$ 10,716.90	\$ 111,677.74	\$ (83,877.74)	-301.72%
01-50-510-481048	Fac Fees-Pressure Reducng Stns	\$ 14,200.00	\$ 5,474.10	\$ 57,044.02	\$ (42,844.02)	-301.72%
01-50-510-481054	Fac Fees-Misc Projects	\$ 12,400.00	\$ 4,780.20	\$ 63,309.09	\$ (50,909.09)	-410.56%
01-50-510-481060	Fac Fees-Financing Costs	\$ 61,000.00	\$ 23,515.50	\$ 248,338.27	\$ (187,338.27)	-307.11%
01-50-510-485001	Front Footage Fees	\$ 2,500.00	\$ -	\$ 16,541.05	\$ (14,041.05)	-561.64%
	Non-Operating Revenue	\$ 2,026,900.00	\$ 780,406.20	\$ 8,307,821.41	\$ (6,280,921.41)	-309.88%
01-50-510-410100	Sales	\$ 4,200,000.00	\$ 481,242.42	\$ 4,373,103.78	\$ (173,103.78)	-4.12%
01-50-510-410151	Agricultural Irrigation Sales	\$ 25,500.00	\$ 3,760.23	\$ 23,527.95	\$ 1,972.05	7.73%
01-50-510-410171	Construction Sales	\$ 150,000.00	\$ 21,883.35	\$ 105,605.65	\$ 44,394.35	29.60%
01-50-510-413001	Backflow Admin Charges	\$ 30,000.00	\$ 2,429.53	\$ 36,889.20	\$ (6,889.20)	-22.96%
01-50-510-413011	Fixed Meter Charges	\$ 2,786,335.00	\$ 237,490.20	\$ 2,681,846.91	\$ 104,488.09	3.75%
01-50-510-413021	Meter Fees	\$ 275,000.00	\$ 94,652.00	\$ 553,049.00	\$ (278,049.00)	-101.11%
01-50-510-415001	SGPWA Importation Charges	\$ 2,000,000.00	\$ 228,468.20	\$ 2,035,186.97	\$ (35,186.97)	-1.76%
01-50-510-415011	SCE Power Charges	\$ 1,550,000.00	\$ 163,900.77	\$ 1,460,025.10	\$ 89,974.90	5.80%
01-50-510-417001	2nd Notice Penalties	\$ 90,000.00	\$ 8,500.00	\$ 83,722.30	\$ 6,277.70	6.98%
01-50-510-417011	3rd Notice Charges	\$ 32,000.00	\$ 2,405.00	\$ 27,580.00	\$ 4,420.00	13.81%
01-50-510-417021	Account Reinstatement Fees	\$ 65,000.00	\$ 7,700.00	\$ 56,700.00	\$ 8,300.00	12.77%
01-50-510-417030	WaterRestrictn Noncomp10-50%	\$ -	\$ -	\$ 204.18	\$ (204.18)	0.00%
01-50-510-417031	Lien Processing Fees	\$ 5,000.00	\$ 600.00	\$ 6,700.00	\$ (1,700.00)	-34.00%
01-50-510-417041	Credit Check Processing Fees	\$ 8,000.00	\$ 955.00	\$ 10,350.00	\$ (2,350.00)	-29.38%
01-50-510-417051	Returned Check Fees	\$ 2,000.00	\$ 280.00	\$ 2,555.00	\$ (555.00)	-27.75%
01-50-510-417061	Custmr Damages/Upgrade Charges	\$ 15,000.00	\$ 4,515.14	\$ 22,022.86	\$ (7,022.86)	-46.82%
01-50-510-417071	After Hours Call Out Charges	\$ 600.00	\$ 250.00	\$ 1,650.00	\$ (1,050.00)	-175.00%
01-50-510-417081	Bench Test Fees	\$ 180.00	\$ 30.00	\$ 120.00	\$ 60.00	33.33%
01-50-510-417091	Credit Card Processing Fees	\$ 35,000.00	\$ 3,433.50	\$ 37,597.00	\$ (2,597.00)	-7.42%
01-50-510-419011	Development Income	\$ 100,000.00	\$ 20,223.20	\$ 122,382.51	\$ (22,382.51)	-22.38%
01-50-510-419021	Recharge Income	\$ 45,000.00	\$ -	\$ 82,539.00	\$ (37,539.00)	-83.42%
	Operating Revenue	\$ 11,414,615.00	\$ 1,282,718.54	\$ 11,723,357.41	\$ (308,742.41)	-2.70%
01-50-510-471001	Rent - 12303 Oak Glen	\$ 2,400.00	\$ 200.00	\$ 2,200.00	\$ 200.00	8.33%
01-50-510-471011	Rent - 13695 Oak Glen	\$ 2,400.00	\$ 200.00	\$ 2,200.00	\$ 200.00	8.33%
01-50-510-471021	Rent - 13697 Oak Glen	\$ 2,400.00	\$ 200.00	\$ 2,200.00	\$ 200.00	8.33%
01-50-510-471031	Rent - 9781 Avenida Miravilla	\$ 2,400.00	\$ 200.00	\$ 2,200.00	\$ 200.00	8.33%
01-50-510-471101	Util - 12303 Oak Glen	\$ 2,320.00	\$ 198.76	\$ 2,364.46	\$ (44.46)	-1.92%
01-50-510-471111	Util - 13695 Oak Glen	\$ 1,500.00	\$ 1,205.17	\$ 2,376.12	\$ (876.12)	-58.41%
01-50-510-471121	Util - 13697 Oak Glen	\$ 2,800.00	\$ 1,559.67	\$ 3,730.78	\$ (930.78)	-33.24%
01-50-510-471131	Util - 9781 Avenida Miravilla	\$ 2,300.00	\$ 493.54	\$ 3,094.85	\$ (794.85)	-34.56%
	Rent/Utilities	\$ 18,520.00	\$ 4,257.14	\$ 20,366.21	\$ (1,846.21)	-9.97%
Revenue Total		\$ 13,542,685.00	\$ 2,086,722.56	\$ 20,345,719.69	\$ (6,803,034.69)	-50.23%

General Ledger

Budget Variance Expense

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Period 11 - 11

Fiscal Year 2017

Beaumont-Cherry Valley Water District

560 Magnolia Avenue

Beaumont CA 92223

(951) 845-9581

www.bcvwd.org



Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/ Uncollect
10	BOARD OF DIRECTORS						
01-10-110-500101	Board of Directors Fees	\$ 36,000.00	\$ 2,200.00	\$ 22,400.00	\$ 13,600.00	\$ -	37.78%
01-10-110-500115	Social Security	\$ 2,235.00	\$ 136.40	\$ 1,376.40	\$ 858.60	\$ -	38.42%
01-10-110-500120	Medicare	\$ 525.00	\$ 31.90	\$ 324.80	\$ 200.20	\$ -	38.13%
01-10-110-500145	Workers' Compensation	\$ 485.00	\$ 21.77	\$ 219.68	\$ 265.32	\$ -	54.71%
01-10-110-500175	Seminar & Travel Expenses	\$ 10,000.00	\$ -	\$ 140.00	\$ 9,860.00	\$ -	98.60%
	Board of Directors Personnel	\$ 49,245.00	\$ 2,390.07	\$ 24,460.88	\$ 24,784.12	\$ -	50.33%
01-10-110-550042	Supplies-Other	\$ -	\$ -	\$ 378.04	\$ (378.04)	\$ -	0.00%
	Board of Directors Materials & Supplies	\$ -	\$ -	\$ 378.04	\$ (378.04)	\$ -	0.00%
01-10-110-550012	Election Expenses	\$ -	\$ -	\$ 54,826.60	\$ (54,826.60)	\$ -	0.00%
	Board of Directors Services	\$ -	\$ -	\$ 54,826.60	\$ (54,826.60)	\$ -	0.00%
Expense Total	BOARD OF DIRECTORS	\$ 49,245.00	\$ 2,390.07	\$ 79,665.52	\$ (30,420.52)	\$ -	0.00%
20	ENGINEERING						
01-20-210-500105	Labor	\$ 300,701.00	\$ 19,235.39	\$ 205,536.54	\$ 95,164.46	\$ -	31.65%
01-20-210-500115	Social Security	\$ 17,876.00	\$ 1,192.64	\$ 13,846.82	\$ 4,029.18	\$ -	22.54%
01-20-210-500120	Medicare	\$ 4,363.00	\$ 278.93	\$ 3,238.36	\$ 1,124.64	\$ -	25.78%
01-20-210-500125	Health Insurance	\$ 48,576.00	\$ 675.98	\$ 20,409.69	\$ 28,166.31	\$ -	57.98%
01-20-210-500140	Life Insurance	\$ 956.00	\$ 21.30	\$ 456.17	\$ 499.83	\$ -	52.28%
01-20-210-500145	Workers' Compensation	\$ 4,491.00	\$ 225.38	\$ 2,643.54	\$ 1,847.46	\$ -	41.14%
01-20-210-500155	Retirement/CalPERS	\$ 50,409.00	\$ 1,661.49	\$ 28,250.73	\$ 22,158.27	\$ -	43.96%
01-20-210-500165	Uniforms & Employee Benefits	\$ 50.00	\$ -	\$ -	\$ 50.00	\$ -	100.00%
01-20-210-500170	Education Expenses	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00	\$ -	100.00%
01-20-210-500175	Seminar & Travel Expenses	\$ 500.00	\$ -	\$ 35.00	\$ 465.00	\$ -	93.00%
01-20-210-500180	Accrued Sick Leave Expenses	\$ -	\$ 730.10	\$ 9,745.71	\$ (9,745.71)	\$ -	0.00%
01-20-210-500185	Accrued Vacation Expenses	\$ -	\$ 982.29	\$ 11,279.78	\$ (11,279.78)	\$ -	0.00%
01-20-210-500195	CIP Related Labor	\$ (121,158.00)	\$ (7,988.88)	\$ (101,433.42)	\$ (19,724.58)	\$ -	16.28%
	Engineering Personnel	\$ 309,264.00	\$ 17,014.62	\$ 194,008.92	\$ 115,255.08	\$ -	37.27%
01-20-210-540048	Permits, Fees & Licensing	\$ 4,000.00	\$ -	\$ -	\$ 4,000.00	\$ -	100.00%
	Engineering Materials & Supplies	\$ 4,000.00	\$ -	\$ -	\$ 4,000.00	\$ -	100.00%
01-20-210-540012	Dev Reimbursable Engineering	\$ 15,000.00	\$ -	\$ -	\$ 15,000.00	\$ -	100.00%
01-20-210-550068	Software Maintenance	\$ 22,500.00	\$ -	\$ 12,500.00	\$ 10,000.00	\$ -	44.44%
01-20-210-580031	Outside Engineering	\$ 50,000.00	\$ -	\$ 5,367.52	\$ 44,632.48	\$ -	89.26%
01-20-210-580032	CIP Related Outside Engineering	\$ (30,000.00)	\$ -	\$ -	\$ (30,000.00)	\$ -	100.00%
	Engineering Services	\$ 57,500.00	\$ -	\$ 17,867.52	\$ 39,632.48	\$ -	68.93%
Expense Total	ENGINEERING	\$ 370,764.00	\$ 17,014.62	\$ 211,876.44	\$ 158,887.56	\$ -	42.85%
30	FINANCE & ADMIN SERVICES						
01-30-310-500105	Labor	\$ 968,732.00	\$ 111,344.72	\$ 936,130.25	\$ 32,601.75	\$ -	3.37%
01-30-310-500110	Overtime	\$ 622.00	\$ -	\$ 36.29	\$ 585.71	\$ -	94.17%
01-30-310-500115	Social Security	\$ 55,000.00	\$ 5,888.29	\$ 51,489.38	\$ 3,510.62	\$ -	6.38%
01-30-310-500120	Medicare	\$ 14,051.00	\$ 1,706.07	\$ 15,943.68	\$ (1,892.68)	\$ -	-13.47%
01-30-310-500125	Health Insurance	\$ 255,024.00	\$ 16,843.56	\$ 161,873.71	\$ 93,150.29	\$ -	36.53%
01-30-310-500130	CalPERS Health Admin Costs	\$ 2,000.00	\$ 145.01	\$ 1,536.39	\$ 463.61	\$ -	23.18%
01-30-310-500140	Life Insurance	\$ 3,746.00	\$ 338.87	\$ 3,296.77	\$ 449.23	\$ -	11.99%
01-30-310-500145	Workers' Compensation	\$ 14,113.00	\$ 1,224.01	\$ 8,630.28	\$ 5,482.72	\$ -	38.85%
01-30-310-500150	Unemployment Insurance	\$ 74,709.00	\$ -	\$ 1,343.00	\$ 73,366.00	\$ -	98.20%
01-30-310-500155	Retirement/CalPERS	\$ 157,481.00	\$ 15,028.26	\$ 114,991.39	\$ 42,489.61	\$ -	26.98%
01-30-310-500165	Uniforms & Employee Benefits	\$ 500.00	\$ -	\$ 472.23	\$ 27.77	\$ -	5.55%
01-30-310-500170	Education Expenses	\$ 2,000.00	\$ -	\$ 447.52	\$ 1,552.48	\$ -	77.62%
01-30-310-500175	Seminar & Travel Expenses	\$ 11,000.00	\$ 120.00	\$ 10,903.08	\$ 96.92	\$ -	0.88%
01-30-310-500180	Accrued Sick Leave Expenses	\$ -	\$ 8,794.25	\$ 37,909.23	\$ (37,909.23)	\$ -	0.00%
01-30-310-500185	Accrued Vacation Expenses	\$ -	\$ 18,006.99	\$ 69,217.47	\$ (69,217.47)	\$ -	0.00%
01-30-310-500195	CIP Related Labor	\$ (25,000.00)	\$ (12,325.06)	\$ (12,325.06)	\$ (12,674.94)	\$ -	50.70%
01-30-310-550024	Employment Testing	\$ 200.00	\$ -	\$ 210.00	\$ (10.00)	\$ -	-5.00%
	Finance & Admin Services Personnel	\$ 1,534,178.00	\$ 167,114.97	\$ 1,402,105.61	\$ 132,072.39	\$ -	8.61%

Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/ Uncollect
01-30-310-520001	Maint & Rpr-Office Equipment	\$ 2,800.00	\$ -	\$ 320.23	\$ 2,479.77	\$ -	88.56%
01-30-310-550006	Cashiering Shortages/Overages	\$ 50.00	\$ (0.51)	\$ (1.03)	\$ 51.03	\$ -	102.06%
01-30-310-550018	Employee Medical/First Aid	\$ 200.00	\$ -	\$ -	\$ 200.00	\$ -	100.00%
01-30-310-550042	Office Supplies	\$ 15,000.00	\$ 1,665.97	\$ 12,825.63	\$ 2,174.37	\$ -	14.50%
01-30-310-550046	Office Equipment	\$ 65,000.00	\$ 2,485.03	\$ 33,510.24	\$ 31,489.76	\$ -	48.45%
01-30-310-550048	Postage	\$ 58,800.00	\$ 4,086.03	\$ 45,203.17	\$ 13,596.83	\$ -	23.12%
01-30-310-550066	Subscriptions	\$ 10,000.00	\$ 629.40	\$ 5,630.24	\$ 4,369.76	\$ -	43.70%
01-30-310-550072	Misc Operating Expenses	\$ 2,000.00	\$ -	\$ 0.03	\$ 1,999.97	\$ -	100.00%
01-30-310-550078	Bad Debt Expenses	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	\$ -	100.00%
01-30-310-550084	Depreciation	\$ 2,504,276.00	\$ 211,934.49	\$ 2,340,510.67	\$ 163,765.33	\$ -	6.54%
	Finance & Admin Services Materials & Supplies	\$ 2,663,126.00	\$ 220,800.41	\$ 2,437,999.18	\$ 225,126.82	\$ -	8.45%
01-30-310-550001	Bank Charges	\$ 33,000.00	\$ 4,373.67	\$ 38,730.99	\$ (5,730.99)	\$ -	-17.37%
01-30-310-550030	Membership Dues	\$ 35,000.00	\$ 2,810.25	\$ 38,905.27	\$ (3,905.27)	\$ -	-11.16%
01-30-310-550036	Notary & Lien Fees	\$ 2,000.00	\$ 195.00	\$ 1,775.50	\$ 224.50	\$ -	11.23%
01-30-310-550051	Advertising	\$ 3,000.00	\$ -	\$ 3,758.40	\$ (758.40)	\$ -	-25.28%
01-30-310-550054	Property, Auto& Gen Liab Insur	\$ 85,000.00	\$ 6,083.58	\$ 67,590.01	\$ 17,409.99	\$ -	20.48%
01-30-310-580001	Accounting & Audit	\$ 36,000.00	\$ -	\$ 28,294.00	\$ 7,706.00	\$ -	21.41%
01-30-310-580011	General Legal	\$ 132,000.00	\$ 2,513.84	\$ 56,928.38	\$ 75,071.62	\$ -	56.87%
01-30-310-580021	IT/Software Support	\$ 30,000.00	\$ 3,169.42	\$ 33,159.38	\$ (3,159.38)	\$ -	-10.53%
01-30-310-580031	Outside Engineering	\$ 18,000.00	\$ -	\$ -	\$ 18,000.00	\$ 1,040.00	94.22%
01-30-310-580036	Other Professional Services	\$ -	\$ 1,040.00	\$ 18,850.00	\$ (18,850.00)	\$ -	0.00%
	Finance & Admin Services	\$ 374,000.00	\$ 20,185.76	\$ 287,991.93	\$ 86,008.07	\$ 1,040.00	22.72%
Expense Total	FINANCE & ADMIN SERVICES	\$ 4,571,304.00	\$ 408,101.14	\$ 4,128,096.72	\$ 443,207.28	\$ 1,040.00	9.67%
40	OPERATIONS						
410	Source of Supply Personnel						
01-40-410-500105	Labor	\$ 294,844.00	\$ 23,441.90	\$ 173,469.59	\$ 121,374.41	\$ -	41.17%
01-40-410-500110	Overtime	\$ 16,145.00	\$ 1,719.54	\$ 12,725.93	\$ 3,419.07	\$ -	21.18%
01-40-410-500111	Double time	\$ 427.00	\$ -	\$ 180.32	\$ 246.68	\$ -	57.77%
01-40-410-500115	Social Security	\$ 18,283.00	\$ 1,706.96	\$ 12,658.26	\$ 5,624.74	\$ -	30.76%
01-40-410-500120	Medicare	\$ 4,278.00	\$ 399.24	\$ 2,960.49	\$ 1,317.51	\$ -	30.80%
01-40-410-500125	Health Insurance	\$ 121,440.00	\$ 5,376.15	\$ 57,646.55	\$ 63,793.45	\$ -	52.53%
01-40-410-500140	Life Insurance	\$ 1,265.00	\$ 77.39	\$ 800.63	\$ 464.37	\$ -	36.71%
01-40-410-500145	Workers' Compensation	\$ 20,808.00	\$ 1,398.20	\$ 10,354.08	\$ 10,453.92	\$ -	50.24%
01-40-410-500150	Unemployment Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
01-40-410-500155	Retirement/CalPERS	\$ 59,910.00	\$ 5,518.07	\$ 43,308.26	\$ 16,601.74	\$ -	27.71%
01-40-410-500165	Uniforms & Employee Benefits	\$ 1,000.00	\$ 773.60	\$ 1,409.83	\$ (409.83)	\$ -	-40.98%
01-40-410-500170	Education Expenses	\$ 1,000.00	\$ -	\$ 61.13	\$ 938.87	\$ -	93.89%
01-40-410-500175	Seminar & Travel Expenses	\$ 2,000.00	\$ -	\$ 1,190.00	\$ 810.00	\$ -	40.50%
01-40-410-500180	Accrued Sick Leave Expenses	\$ -	\$ 3,106.75	\$ 9,426.68	\$ (9,426.68)	\$ -	0.00%
01-40-410-500185	Accrued Vacation Expenses	\$ -	\$ 1,635.10	\$ 2,468.30	\$ (2,468.30)	\$ -	0.00%
01-40-410-550024	Employment Testing	\$ 200.00	\$ -	\$ -	\$ 200.00	\$ -	100.00%
440	Transmission & Distribution Personnel						
01-40-440-500105	Labor	\$ 661,864.00	\$ 49,170.91	\$ 385,433.88	\$ 276,430.12	\$ -	41.77%
01-40-440-500110	Overtime	\$ 20,007.00	\$ 2,301.18	\$ 20,160.88	\$ (153.88)	\$ -	-0.77%
01-40-440-500111	Double time	\$ 3,156.00	\$ 110.60	\$ 1,729.96	\$ 1,426.04	\$ -	45.19%
01-40-440-500115	Social Security	\$ 40,273.00	\$ 3,871.45	\$ 29,798.40	\$ 10,474.60	\$ -	26.01%
01-40-440-500120	Medicare	\$ 9,603.00	\$ 905.45	\$ 6,969.21	\$ 2,633.79	\$ -	27.43%
01-40-440-500125	Health Insurance	\$ 279,312.00	\$ 9,027.65	\$ 147,089.63	\$ 132,222.37	\$ -	47.34%
01-40-440-500140	Life Insurance	\$ 2,726.00	\$ 192.17	\$ 1,902.35	\$ 823.65	\$ -	30.21%
01-40-440-500145	Workers' Compensation	\$ 36,190.00	\$ 2,167.02	\$ 17,313.30	\$ 18,876.70	\$ -	52.16%
01-40-440-500155	Retirement/CalPERS	\$ 123,317.00	\$ 9,894.32	\$ 82,300.62	\$ 41,016.38	\$ -	33.26%
01-40-440-500165	Uniforms & Employee Benefits	\$ 4,000.00	\$ 1,418.13	\$ 3,756.69	\$ 243.31	\$ -	6.08%
01-40-440-500170	Education Expenses	\$ 1,000.00	\$ -	\$ 282.00	\$ 718.00	\$ -	71.80%
01-40-440-500175	Seminar & Travel Expenses	\$ 500.00	\$ -	\$ 14.16	\$ 485.84	\$ -	97.17%
01-40-440-500180	Accrued Sick Leave Expenses	\$ -	\$ 10,346.17	\$ 33,980.66	\$ (33,980.66)	\$ -	0.00%
01-40-440-500185	Accrued Vacation Expenses	\$ -	\$ 11,451.08	\$ 25,913.02	\$ (25,913.02)	\$ -	0.00%
01-40-440-500195	CIP Related Labor	\$ (40,000.00)	\$ -	\$ -	\$ (40,000.00)	\$ -	100.00%
01-40-440-550024	Employment Testing	\$ 200.00	\$ -	\$ 25.00	\$ 175.00	\$ -	87.50%
450	Inspections Personnel						
01-40-450-500105	Labor	\$ -	\$ 7,204.89	\$ 31,746.22	\$ (31,746.22)	\$ -	0.00%
01-40-450-500115	Social Security	\$ -	\$ 446.73	\$ 1,968.38	\$ (1,968.38)	\$ -	0.00%
01-40-450-500120	Medicare	\$ -	\$ 104.48	\$ 460.40	\$ (460.40)	\$ -	0.00%
01-40-450-500125	Health Insurance	\$ -	\$ 1,136.90	\$ 11,073.76	\$ (11,073.76)	\$ -	0.00%
01-40-450-500140	Life Insurance	\$ -	\$ 11.64	\$ 115.94	\$ (115.94)	\$ -	0.00%
01-40-450-500145	Workers' Compensation	\$ -	\$ 360.17	\$ 1,585.94	\$ (1,585.94)	\$ -	0.00%
01-40-450-500155	Retirement/CalPERS	\$ -	\$ 1,378.45	\$ 6,324.45	\$ (6,324.45)	\$ -	0.00%
01-40-450-500165	Uniforms & Employee Benefits						
460	Customer Svc & Meter Reading Personnel						
01-40-460-500105	Labor	\$ 144,396.00	\$ 14,778.11	\$ 119,813.33	\$ 24,582.67	\$ -	17.02%

Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/ Uncollect
01-40-460-500110	Overtime	\$ 7,124.00	\$ 1,802.41	\$ 7,518.72	\$ (394.72)	\$ -	-5.54%
01-40-460-500111	Double time	\$ 1,435.00	\$ -	\$ 512.67	\$ 922.33	\$ -	64.27%
01-40-460-500115	Social Security	\$ 8,954.00	\$ 1,180.85	\$ 8,909.38	\$ 44.62	\$ -	0.50%
01-40-460-500120	Medicare	\$ 2,096.00	\$ 276.20	\$ 2,083.85	\$ 12.15	\$ -	0.58%
01-40-460-500125	Health Insurance	\$ 72,864.00	\$ 3,835.89	\$ 58,970.78	\$ 13,893.22	\$ -	19.07%
01-40-460-500140	Life Insurance	\$ 543.00	\$ 38.98	\$ 557.56	\$ (14.56)	\$ -	-2.68%
01-40-460-500145	Workers' Compensation	\$ 10,190.00	\$ 964.44	\$ 7,299.31	\$ 2,890.69	\$ -	28.37%
01-40-460-500155	Retirement/CalPERS	\$ 29,268.00	\$ 3,331.31	\$ 28,156.41	\$ 1,111.59	\$ -	3.80%
01-40-460-500165	Uniforms & Employee Benefits	\$ 750.00	\$ -	\$ 84.04	\$ 665.96	\$ -	88.79%
01-40-460-500170	Education Expenses	\$ 500.00	\$ -	\$ -	\$ 500.00	\$ -	100.00%
01-40-460-500175	Seminar & Travel Expenses	\$ 300.00	\$ -	\$ 14.16	\$ 285.84	\$ -	95.28%
01-40-460-500180	Accrued Sick Leave Expenses	\$ -	\$ 1,238.64	\$ 6,504.05	\$ (6,504.05)	\$ -	0.00%
01-40-460-500185	Accrued Vacation Expenses	\$ -	\$ 3,162.16	\$ 3,856.36	\$ (3,856.36)	\$ -	0.00%
01-40-460-500195	CIP Related Labor	\$ (10,000.00)	\$ -	\$ -	\$ (10,000.00)	\$ -	100.00%
01-40-460-550024	Employment Testing	\$ 300.00	\$ -	\$ -	\$ 300.00	\$ -	100.00%
470	Maintenance & General Plant Personnel						
01-40-470-500105	Labor	\$ 32,000.00	\$ 1,377.97	\$ 31,443.69	\$ 556.31	\$ -	1.74%
01-40-470-500115	Social Security	\$ 1,700.00	\$ 85.45	\$ 1,949.71	\$ (249.71)	\$ -	-14.69%
01-40-470-500120	Medicare	\$ 400.00	\$ 19.98	\$ 456.01	\$ (56.01)	\$ -	-14.00%
01-40-470-500125	Health Insurance	\$ 11,000.00	\$ 917.11	\$ 14,683.05	\$ (3,683.05)	\$ -	-33.48%
01-40-470-500140	Life Insurance	\$ 200.00	\$ 7.85	\$ 157.78	\$ 42.22	\$ -	21.11%
01-40-470-500145	Workers' Compensation	\$ 2,500.00	\$ 70.72	\$ 1,593.94	\$ 906.06	\$ -	36.24%
01-40-470-500155	Retirement/CalPERS	\$ 9,950.00	\$ 317.67	\$ 5,861.33	\$ 4,088.67	\$ -	41.09%
	Operations Personnel	\$ 2,010,218.00	\$ 190,058.03	\$ 1,439,031.03	\$ 571,186.97	\$ -	28.41%
410	Source of Supply Materials & Supplies						
01-40-410-501101	Electricity - Wells	\$ 1,470,000.00	\$ 126,331.23	\$ 1,448,757.06	\$ 21,242.94	\$ -	1.45%
01-40-410-501201	Gas - Wells	\$ 225.00	\$ 16.27	\$ 164.41	\$ 60.59	\$ -	26.93%
01-40-410-510011	Treatment & Chemicals	\$ 75,000.00	\$ 16.57	\$ 58,788.87	\$ 16,211.13	\$ -	21.61%
01-40-410-510021	Lab Testing	\$ 90,000.00	\$ 2,765.00	\$ 38,601.57	\$ 51,398.43	\$ -	57.11%
01-40-410-510031	Small Tools, Parts & Maint	\$ 3,200.00	\$ 26.78	\$ 2,630.69	\$ 569.31	\$ -	17.79%
01-40-410-520021	Maint & Rpr-Telemetry Equip	\$ 15,000.00	\$ -	\$ 3,381.20	\$ 11,618.80	\$ -	77.46%
01-40-410-520031	Maint & Rpr-General Equipment	\$ 1,100.00	\$ -	\$ 526.97	\$ 573.03	\$ -	52.09%
01-40-410-520061	Maint & Rpr-Pumping Equipment	\$ 100,000.00	\$ 1,109.21	\$ 93,526.65	\$ 6,473.35	\$ 1.34	6.47%
01-40-410-550066	Subscriptions	\$ 400.00	\$ -	\$ -	\$ 400.00	\$ -	100.00%
440	Trans & Distribution Materials & Supplies						
01-40-440-510031	Small Tools, Parts & Maint	\$ 6,500.00	\$ 82.39	\$ 6,241.03	\$ 258.97	\$ -	3.98%
01-40-440-520071	Maint & Rpr-Pipelines&Hydrants	\$ 55,000.00	\$ 13,195.02	\$ 42,797.18	\$ 12,202.82	\$ 0.39	22.19%
01-40-440-520081	Maint & Rpr-Pressure Regulatrs	\$ 7,500.00	\$ -	\$ 96.96	\$ 7,403.04	\$ -	98.71%
01-40-440-540001	Backflow Devices	\$ 2,500.00	\$ -	\$ 724.07	\$ 1,775.93	\$ -	71.04%
01-40-440-540024	Inventry Adjustments	\$ 3,000.00	\$ (1,076.42)	\$ 132.34	\$ 2,867.66	\$ -	95.59%
01-40-440-540026	Inventry Purchase Discounts	\$ (5,000.00)	\$ -	\$ -	\$ (5,000.00)	\$ -	100.00%
01-40-440-540036	Line Locates	\$ 3,500.00	\$ 130.45	\$ 2,011.66	\$ 1,488.34	\$ -	42.52%
01-40-440-540042	Meters Maintenance & Services	\$ 95,500.00	\$ 29,204.59	\$ 111,394.96	\$ (15,894.96)	\$ 108.11	-16.76%
01-40-440-540078	Reservoirs Maintenance	\$ 30,000.00	\$ 144.34	\$ 17,076.49	\$ 12,923.51	\$ -	43.08%
470	Maint & General Plant Materials & Supplies						
01-40-470-501111	Electricity - 560 Magnolia	\$ 23,600.00	\$ 1,173.58	\$ 17,389.05	\$ 6,210.95	\$ -	26.32%
01-40-470-501121	Electricity - 12303 Oak Glen	\$ 2,200.00	\$ 198.76	\$ 2,364.46	\$ (164.46)	\$ -	-7.48%
01-40-470-501131	Electricity - 13695 Oak Glen	\$ 1,500.00	\$ 84.06	\$ 1,255.01	\$ 244.99	\$ -	16.33%
01-40-470-501141	Electricity - 13697 Oak Glen	\$ 2,200.00	\$ 163.14	\$ 2,334.25	\$ (134.25)	\$ -	-6.10%
01-40-470-501151	Elec - 9781 Avenida Miravilla	\$ 1,800.00	\$ 94.58	\$ 1,692.98	\$ 107.02	\$ -	5.95%
01-40-470-501161	Electricity - 815 E. 12th	\$ 6,000.00	\$ 284.28	\$ 4,279.00	\$ 1,721.00	\$ -	28.68%
01-40-470-501321	Propane - 12303 Oak Glen	\$ 120.00	\$ -	\$ -	\$ 120.00	\$ -	100.00%
01-40-470-501331	Propane - 13695 Oak Glen	\$ 600.00	\$ 1,121.11	\$ 1,121.11	\$ (521.11)	\$ -	-86.85%
01-40-470-501341	Propane - 13697 Oak Glen	\$ 600.00	\$ 1,396.53	\$ 1,396.53	\$ (796.53)	\$ -	-132.76%
01-40-470-501351	Propane-9781 Avenida Miravilla	\$ 500.00	\$ 398.96	\$ 1,401.87	\$ (901.87)	\$ -	-180.37%
01-40-470-501411	Sanitation - 560 Magnolia	\$ 1,800.00	\$ 94.80	\$ 1,516.76	\$ 283.24	\$ -	15.74%
01-40-470-501461	Sanitation - 815 E. 12th	\$ 3,600.00	\$ 312.56	\$ 2,956.28	\$ 643.72	\$ -	17.88%
01-40-470-501471	Sanitation - 11083 Cherry Ave	\$ 3,200.00	\$ 254.38	\$ 2,768.36	\$ 431.64	\$ -	13.49%
01-40-470-501511	Phones - 560 Magnolia	\$ 20,000.00	\$ 1,481.58	\$ 14,981.79	\$ 5,018.21	\$ -	25.09%
01-40-470-501561	Phones - 815 E. 12th	\$ 1,800.00	\$ 463.42	\$ 4,236.77	\$ (2,436.77)	\$ -	-135.38%
01-40-470-501600	Property Maintenance & Repair	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	\$ -	100.00%
01-40-470-501611	Maint & Repair- 560 Magnolia	\$ 16,000.00	\$ 1,164.02	\$ 13,718.46	\$ 2,281.54	\$ 987.00	8.09%
01-40-470-501621	Maint & Repair- 12303 Oak Glen	\$ 1,200.00	\$ 52.80	\$ 442.80	\$ 757.20	\$ -	63.10%
01-40-470-501631	Maint & Repair- 13695 Oak Glen	\$ 1,000.00	\$ -	\$ 265.00	\$ 735.00	\$ -	73.50%
01-40-470-501641	Maint & Repair- 13697 Oak Glen	\$ 500.00	\$ -	\$ 1,132.36	\$ (632.36)	\$ -	-126.47%
01-40-470-501651	Maint & Rpr-9781 Ave Miravilla	\$ 1,500.00	\$ 52.80	\$ 100.20	\$ 1,399.80	\$ -	93.32%
01-40-470-501661	Maint & Repair- 815 E. 12th	\$ 5,000.00	\$ 724.45	\$ 4,180.55	\$ 819.45	\$ -	16.39%

Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/ Uncollect
01-40-470-501691	Maint & Rpr- Buidlgs (General)	\$ 5,000.00	\$ 280.50	\$ 2,772.97	\$ 2,227.03	\$ -	44.54%
01-40-470-510001	Auto/Fuel	\$ 75,000.00	\$ 6,385.41	\$ 56,975.42	\$ 18,024.58	\$ -	24.03%
01-40-470-510002	CIP Related Fuel	\$ (15,000.00)	\$ -	\$ -	\$ (15,000.00)	\$ -	100.00%
01-40-470-520011	Maint & Rpr-Safety Equipment	\$ 5,000.00	\$ 3,063.11	\$ 4,573.56	\$ 426.44	\$ -	8.53%
01-40-470-520031	Maint & Rpr-General Equipment	\$ 43,500.00	\$ 3,622.13	\$ 47,154.75	\$ (3,654.75)	\$ -	-8.40%
01-40-470-520041	Maint & Rpr-Fleet	\$ 55,000.00	\$ 2,195.17	\$ 44,204.97	\$ 10,795.03	\$ -	19.63%
01-40-470-520091	Maint & Rpr-Communicatn Equip	\$ 3,000.00	\$ -	\$ 2,676.44	\$ 323.56	\$ -	10.79%
510	General Materials & Supplies						
01-40-510-510031	Small Tools, Parts & Maint	\$ 1,500.00	\$ 43.95	\$ 3,114.55	\$ (1,614.55)	\$ 414.71	-135.28%
	Operations Materials & Supplies	\$ 2,226,145.00	\$ 197,051.51	\$ 2,067,858.36	\$ 158,286.64	\$ 1,511.55	7.04%
410	Source of Supply Services						
01-40-410-500501	State Project Water Purchases	\$ 2,000,000.00	\$ 439,679.00	\$ 3,928,264.00	\$ (1,928,264.00)	\$ -	-96.41%
01-40-410-540084	State Mandates & Tariffs	\$ 70,000.00	\$ 246.00	\$ 65,655.95	\$ 4,344.05	\$ -	6.21%
470	Maintenance & General Plant Services						
01-40-470-540030	Landscape Maintenance	\$ 15,000.00	\$ -	\$ 2,864.43	\$ 12,135.57	\$ -	80.90%
01-40-470-540072	Rechrg Facs, Cnyns&Ponds Maint	\$ 128,000.00	\$ 1,326.68	\$ 118,661.06	\$ 9,338.94	\$ -	7.30%
	Operations Services	\$ 2,213,000.00	\$ 441,251.68	\$ 4,115,445.44	\$ (1,902,445.44)	\$ -	-85.97%
Expense Total	OPERATIONS	\$ 6,449,363.00	\$ 828,361.22	\$ 7,622,334.83	\$ (1,172,971.83)	\$ 1,511.55	-18.21%
50	GENERAL						
01-50-510-540066	Property Damages & Theft	\$ 15,000.00	\$ 3,521.85	\$ 15,927.19	\$ (927.19)	\$ -	-6.18%
01-50-510-550040	General Supplies	\$ 9,000.00	\$ 609.06	\$ 9,878.27	\$ (878.27)	\$ -	-9.76%
01-50-510-550060	Public Education	\$ 10,000.00	\$ -	\$ 1,320.00	\$ 8,680.00	\$ -	86.80%
01-50-510-550072	Misc Operating Expenses	\$ 4,500.00	\$ -	\$ -	\$ 4,500.00	\$ -	100.00%
	General Materials & Supplies	\$ 38,500.00	\$ 4,130.91	\$ 27,125.46	\$ 11,374.54	\$ -	29.54%
01-50-510-550096	Beaumont Basin Watermaster	\$ 36,610.00	\$ -	\$ 39,660.50	\$ (3,050.50)	\$ -	-8.33%
	General Services	\$ 36,610.00	\$ -	\$ 39,660.50	\$ (3,050.50)	\$ -	-8.33%
Expense Total	GENERAL	\$ 75,110.00	\$ 4,130.91	\$ 66,785.96	\$ 8,324.04	\$ -	11.08%
Expense Total	ALL EXPENSES	\$ 11,515,786.00	\$ 1,259,997.96	\$ 12,108,759.47	\$ (592,973.47)	\$ 2,551.55	-5.17%



**Beaumont-Cherry Valley Water District
Cash Balance & Investment Report
As of November 30, 2017**

Account Name	Account Ending #	<u>Cash Balance Per Account</u>	
		Balance	Prior Month Balance
Wells Fargo			
	General 4152	\$1,084,851.24	\$12,151,971.17
	Total Cash	\$ 1,084,851.24	\$ 12,151,971.17

Account Name	<u>Investment Summary</u>		Actual % of		Maturity	Par Amount	Rate	2017 Interest to Date
	Market Value	Prior Month Balance	Total	Policy % Limit				
Ca. State Treasurer's Office: Local Agency Investment Fund	\$24,134,278.69	\$24,134,278.69	51%	No Limit	Liquid	N/A	1.07	\$207,056.97
CalTRUST Short Term Fund	\$23,621,767.57	\$11,480,276.64	49%	No Limit	Liquid	N/A	1.23	\$43,017.32
Total Investments	\$47,756,046.26	\$35,614,555.33						\$250,074.29
Total Cash & Investments	\$ 48,840,897.50	\$ 47,766,526.50						

The investments above are in accordance with the District's investment policy.

BCVWD will be able to meet its cash flow obligations for the next 6 months.

BCVWD
YTD Cash Balances Roll-Forward
2017

	Balance Oct. 31, 2017	Actual Increase (Decrease) Nov. 2017	Balance Nov. 30, 2017
1) Restricted Cash:			
Capacity Charges (Facility Fees) Collected	\$17,753,646	\$ 780,406	\$18,534,052
Facilities Built	(93,445)	(7,989) (2)	(101,434)
Restricted Cash - Capital Commitments	17,660,201	772,417	18,432,618
Customer Account Credit Balances	0	0	0
Customer Deposits Payable	418,913	6,089	425,002
Meter Fees	192,775	(20,038)	172,737
GIS Deposits	1,463,427	(42,668)	1,420,759
Plan Check, Inspection and Other Development Deposits	1,165,021	35,832	1,200,853
Restricted Cash - Funds Held for Others	3,240,136	(20,785)	3,219,351
Total Restricted Cash	20,900,337	751,632	21,651,969
2) Unrestricted Cash:			
Designated:			
Operating Reserve	2,252,877		2,252,877
Emergency Reserve	1,351,726		1,351,726
Capital Replacement Reserve	20,769,815		20,769,815
Revenue:			
Operating		1,262,495 (1)	
Miscellaneous		19,341	
Rent/Utilities		4,257	
		<u>1,286,093</u>	
Expenses:			
Engineering		(23,291) (2)	
Finance & Administration		(181,690) (3)	
Operations		(797,421) (4)	
Miscellaneous / General		(4,131)	
Board Services		(2,390)	
		<u>(1,008,923)</u>	
Undesignated:			
Beginning Balance	1,374,500		
Cash Flow from Operations	1,966,634	277,170	
Other Balance Sheet changes	(847,962)	45,569	
Ending balance	2,493,172	322,739	2,815,911
Total Unrestricted Cash	26,867,590		27,190,329
Total Restricted and Unrestricted Cash	47,767,927		48,842,298
Cash on Hand	(1,400)		(1,400)
Total Cash Balance Per F & A Report	\$47,766,527		\$48,840,898

- (1) Excludes Development Income (Account No. 01-50-510-419011): Not a cash inflow-these are deposits that convert to revenue via journal entry as related costs are incurred.
- (2) Excludes Annual Sick Leave and Accrued Vacation Expenses (These are earned and not paid). Also excludes CIP Related Labor (Account No. 01-20-210-500195). This labor has been charged against Capacity Charges above.
- (3) Excludes Annual Sick Leave and Accrued Vacation Expenses (These are earned and not paid). Also excludes Depreciation Expense (Account No. 01-30-310-550084). Depreciation is not a cash outflow.
- (4) Excludes Annual Sick Leave and Accrued Vacation Expenses (These are earned and not paid).

Accounts Payable

Checks by Date - Detail by Check Date

User: wclayton
Printed: 12/21/2017 7:43 AM

Beaumont-Cherry Valley Water District

560 Magnolia Avenue
Beaumont CA 92223
(951) 845-9581
www.bcvwd.org



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	10085	CalPERS Retirement System	11/30/2017	
	72173	PR Batch 00003.11.2017 CalPERS 1% ER Paid	PR Batch 00003.11.2017 C	150.14
	72173	PR Batch 00003.11.2017 CalPERS 7% EE Deduction	PR Batch 00003.11.2017 C	2,462.29
	72173	PR Batch 00003.11.2017 CalPERS 8% EE Paid	PR Batch 00003.11.2017 C	2,353.09
	72173	PR Batch 00003.11.2017 CalPERS 8% ER Paid	PR Batch 00003.11.2017 C	907.54
	72173	PR Batch 00003.11.2017 CalPERS ER Paid Classic	PR Batch 00003.11.2017 C	7,648.66
	72173	PR Batch 00003.11.2017 CalPERS ER PEPR	PR Batch 00003.11.2017 C	1,445.51
Total for this ACH Check for Vendor 10085:				14,967.23
ACH	10087	EDD	11/30/2017	
	1745233984	PR Batch 00003.11.2017 CA SDI	PR Batch 00003.11.2017 C	588.36
	1745233984	PR Batch 00003.11.2017 State Income Tax	PR Batch 00003.11.2017 S	2,300.31
Total for this ACH Check for Vendor 10087:				2,888.67
ACH	10094	U.S. Treasury	11/30/2017	
	421830434	PR Batch 00003.11.2017 Federal Income Tax	PR Batch 00003.11.2017 F	9,118.33
	421830434	PR Batch 00003.11.2017 FICA Employee Portion	PR Batch 00003.11.2017 F	4,698.01
	421830434	PR Batch 00003.11.2017 FICA Employer Portion	PR Batch 00003.11.2017 F	4,698.01
	421830434	PR Batch 00003.11.2017 Medicare Employee Portion	PR Batch 00003.11.2017 M	1,208.40
	421830434	PR Batch 00003.11.2017 Medicare Employer Portion	PR Batch 00003.11.2017 M	1,208.40
Total for this ACH Check for Vendor 10094:				20,931.15
ACH	10141	Ca State Disbursement Unit	11/30/2017	
	BTZG7JU6657	PR Batch 00003.11.2017 Garnishment	PR Batch 00003.11.2017 C	266.30
	BTZG7JU6657	PR Batch 00003.11.2017 Garnishment	PR Batch 00003.11.2017 C	288.46
Total for this ACH Check for Vendor 10141:				554.76
ACH	10203	Voya Financial	11/30/2017	
	VB1450-PP24	PR Batch 00003.11.2017 Deferred Comp	PR Batch 00003.11.2017 I	475.00
Total for this ACH Check for Vendor 10203:				475.00
ACH	10264	CalPERs Supplemental Income Plans	11/30/2017	
	72184	PR Batch 00003.11.2017 CalPERS 457	PR Batch 00003.11.2017 C	1,492.30
	72184	PR Batch 00003.11.2017 CalPERS 457 %	PR Batch 00003.11.2017 C	14.53
Total for this ACH Check for Vendor 10264:				1,506.83
ACH	UB*02755	D.R. Horton	11/30/2017	
		Refund Check		335.00
Total for this ACH Check for Vendor UB*02755:				335.00
Total for 11/30/2017:				41,658.64

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
7082	UB*02748	All American Asphalt	12/07/2017	
		Refund Check		694.60
		Refund Check		1,982.00
		Refund Check		277.84
		Refund Check		199.32
Total for Check Number 7082:				3,153.76
7083	UB*02754	Marguerite Brooks	12/07/2017	
		Refund Check		42.32
Total for Check Number 7083:				42.32
7084	UB*02764	James Brown	12/07/2017	
		Refund Check		227.81
		Refund Check		12.17
		Refund Check		5.84
		Refund Check		4.18
Total for Check Number 7084:				250.00
7085	UB*02759	Maria Isabel Butnick	12/07/2017	
		Refund Check		18.60
Total for Check Number 7085:				18.60
7086	UB*02756	Mario Guajardo	12/07/2017	
		Refund Check		192.01
Total for Check Number 7086:				192.01
7087	UB*02757	Leo Gutierrez	12/07/2017	
		Refund Check		44.35
Total for Check Number 7087:				44.35
7088	UB*02749	Michael & Norma Hagensieker	12/07/2017	
		Refund Check		35.52
		Refund Check		4.09
		Refund Check		1.96
		Refund Check		1.41
Total for Check Number 7088:				42.98
7089	UB*02747	Rachida Hamawi	12/07/2017	
		Refund Check		30.05
		Refund Check		32.06
		Refund Check		15.36
		Refund Check		11.02
Total for Check Number 7089:				88.49
7090	UB*02760	Rachida Hamawi	12/07/2017	
		Refund Check		3.46
		Refund Check		3.70
		Refund Check		1.77
		Refund Check		1.27
Total for Check Number 7090:				10.20
7091	UB*02763	Irineo Hernandez	12/07/2017	
		Refund Check		42.46
		Refund Check		114.42
		Refund Check		54.22
		Refund Check		38.90
Total for Check Number 7091:				250.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
7092	UB*02751	Alberto & Carlota Javier Refund Check	12/07/2017	168.99
Total for Check Number 7092:				168.99
7093	UB*02753	Ami Kelen Refund Check Refund Check Refund Check Refund Check	12/07/2017	56.40 2.40 1.15 0.83
Total for Check Number 7093:				60.78
7094	UB*02750	Jason Kizler Refund Check Refund Check Refund Check Refund Check	12/07/2017	1.71 13.39 6.06 4.35
Total for Check Number 7094:				25.51
7095	UB*02745	Karen Massey Refund Check	12/07/2017	129.06
Total for Check Number 7095:				129.06
7096	UB*02761	Deborah Moore Refund Check	12/07/2017	3.22
Total for Check Number 7096:				3.22
7097	UB*02746	PDQ Investments LLC Refund Check Refund Check	12/07/2017	49.87 0.16
Total for Check Number 7097:				50.03
7098	UB*02752	Corey & Jenny Plant Refund Check Refund Check Refund Check Refund Check	12/07/2017	46.17 114.60 51.96 37.27
Total for Check Number 7098:				250.00
7099	UB*02455	Joshua Stephenson Refund Check Refund Check Refund Check Refund Check	12/07/2017	79.02 46.33 22.20 15.93
Total for Check Number 7099:				163.48
7100	UB*02762	Gail White Refund Check Refund Check Refund Check Refund Check	12/07/2017	18.01 11.52 5.52 3.96
Total for Check Number 7100:				39.01

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
7101	UB*02758	Earl & Lilia Wilson Refund Check Refund Check Refund Check Refund Check	12/07/2017	37.04 56.45 27.05 19.40
Total for Check Number 7101:				139.94
7102	UB*02688	WSR Real Estate Refund Check - 07/30/2012 36543 Torrey Pines Dr	12/07/2017	51.26
Total for Check Number 7102:				51.26
7103	10000 220023	A C Propane Co Propane Jul 2017 - Nov 2017 - 9781 Avenida Miravilla	12/07/2017	398.96
Total for Check Number 7103:				398.96
7104	10144 LYUM1215041 LYUM1215043 LYUM1219197 LYUM1219199 LYUM1223209 LYUM1223211	AlSCO Inc Cleaning of Mats & Shop Towels Nov 2017 Cleaning of 3 Office Mats 560 Magnolia Nov 2017 Cleaning of Mats & Shop Towels Nov 2017 Cleaning of 3 Office Mats 560 Magnolia Nov 2017 Cleaning of Mats & Shop Towels Nov 2017 Cleaning of 3 Office Mats 560 Magnolia Nov 2017	12/07/2017	33.15 16.34 33.15 16.34 33.15 16.34
Total for Check Number 7104:				148.47
7105	10074 7001431849	American Water Works Association AWWA Membership Renewal - T Lara	12/07/2017	105.00
Total for Check Number 7105:				105.00
7106	10019 0088865	C R & R Incorporated Monthly Charges 3 YD Commercial Bin Dec 2017	12/07/2017	254.38
Total for Check Number 7106:				254.38
7107	10249 KXX4546	CDW Government LLC 1YR Annual Shoretel Phones - Support Nov 2017 - Nov 2018	12/07/2017	1,133.00
Total for Check Number 7107:				1,133.00
7108	10208 B01008 B01008 B01009 B01010 B01011 B01012 B01013 B01013	Fidelity Fire Inc (1) 3A40BC Industrial Fire Extinguisher (2) 4A80BC Industrial Fire Extinguishers Annual Extinguisher Maintenance - 560 Magnolia Ave Annual Extinguisher Maintenance - 560 Magnolia Ave Annual Extinguisher Maintenance - 815 12th (4) ABC 2.5 Commercial Fire Extinguishers (2) 4A80BC Industrial Fire Extinguishers (4) ABC 2.5 Commercial Fire Extinguishers	12/07/2017	130.07 369.92 499.99 499.99 500.00 500.00 298.36 201.63
Total for Check Number 7108:				2,999.96
7109	10600 120517	GaCHO Gophers & Landscape Management NCR I Rodent Control Nov 2017	12/07/2017	1,000.00
Total for Check Number 7109:				1,000.00
7110	10321 461332	Julian Herrera Jr Safety Boots - J Herrera	12/07/2017	107.73
Total for Check Number 7110:				107.73

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
7111	10052	Home Depot Credit Services	12/07/2017	
	0124240	(1) Hedger - Tool Repairs		43.95
	1052101	(15) 1/2" PVC Plugs - NCR Repairs		18.75
	4164799	(1) Swamp Cooler Motor - Back-up Stock		160.95
	4164799	(2) 36" Nifty Nabbers for Trash Clean-up		43.43
	9052146	(1) Phone Case - Superintendent District Phone		13.98
	9052146	(1) 4 Drawer Shelf for 12th/Palm Office		64.61
	9052146	(7) 50CT 42 Gallon Trash Bags - Office/Yard Stock		195.88
	9052146	(2) 140CT 13 Gallon Trash Bags - Main Office Stock		29.03
	9052146	(3) 150CT 13 Gallon Trash Bags - 12th/Palm Stock		48.39
Total for Check Number 7111:				618.97
7112	10273	Inland Water Works Supply Co.	12/07/2017	
	S1006035.001	(914) 1 1/8" Meter Gaskets - Meter Maintenance Stock		337.80
Total for Check Number 7112:				337.80
7113	10408	Kenny Strickland Inc	12/07/2017	
	0448086-IN	(8) 5 Gallon Buckets of Well Oil		337.38
	0448086-IN	Hazard Handling Fee		8.95
Total for Check Number 7113:				346.33
7114	10345	Dwan A. Lee Jr.	12/07/2017	
	404454	Safety Boots - D Lee		130.00
Total for Check Number 7114:				130.00
7115	10634	Robert Mitchell	12/07/2017	
	113017	(16) Truck Washes - Nov 2017		260.00
Total for Check Number 7115:				260.00
7116	10143	Nobel Systems Inc	12/07/2017	
	13612	(10) GIS Updates from Bea Logistic		1,400.00
	13615	(6) GIS Updates for Tract 30332 PH 2		840.00
	13616	(1) GIS Update for Tract 30779		140.00
	13617	(14) GIS Updates for Tract 19929		1,960.00
	13618	(6) GIS Updates for Tract 30388-1		840.00
	13619	(6) GIS Updates for Tract 30541		840.00
	13624	(5) GIS Updates for Tract 31462-4		700.00
	13627	(7) GIS Updates for Tract 31521-5		980.00
	13628	(7) GIS Updates for 2009-01-19 Tract 31521-5		980.00
	14203	2018 GIS Annual Subscription		10,000.00
Total for Check Number 7116:				18,680.00
7117	10045	Pacific Alarm Service Inc	12/07/2017	
	R134391	Alarm Equip/Rent/Service/Monitor 560 Magnolia Ave - Dec 2017		270.00
	R134392	Alarm Equip/Rent/Service/Monitor 11083 Cherry Ave - Dec 2017		44.50
Total for Check Number 7117:				314.50
7118	10102	Pat's Pots	12/07/2017	
	16272	(3) Rental Portable Toilets 10/24 - 11/20/2017		64.80
	16272	(3) Service Portable Toilets 10/24 - 11/20/2017		245.20
	16273	(3) Rental Portable Toilets 11/21 - 12/18/2017		64.80
	16273	(3) Service Portable Toilets 11/21 - 12/18/2017		245.20
	16274	(3) Rental Portable Toilets 12/19 - 01/15/2018		64.80
	16274	(3) Service Portable Toilets 12/19 - 01/15/2018		245.20
Total for Check Number 7118:				930.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
7119	10219 3018769 3018769	Pumping Solutions Inc (1) 3" Pump to Clear Out Main/Service Lines (1) Filter/Reg/Lubricator for 3' Pump	12/07/2017	2,040.36 192.85
Total for Check Number 7119:				2,233.21
7120	10632 K0C000195	Quinn Rental Services (1) 400W Light Tower w/Generator	12/07/2017	9,204.33
Total for Check Number 7120:				9,204.33
7121	10056 P61356 P61356 P61356	RDO Equipment Co. Trust# 80-5800 Rake Teeth for JD Dozer Rake Teeth Bolts for JD Dozer Rake Teeth Nuts for JD Dozer	12/07/2017	674.64 57.96 94.25
Total for Check Number 7121:				826.85
7122	10629 5136116 5136116 5136116 Q000655262 Q000655262	Redlands Ford Returned Steps for Units #32 and #33 Steps for Unit 32 Steps for Unit 33 (1) Bed Mat Unit - 34 Steps for Units #32 and #33 - Item Returned	12/07/2017	-615.71 346.09 346.08 120.67 615.70
Total for Check Number 7122:				812.83
7123	10277 13491 13491	Rio Stone Building Materials Cement Pad for Wash Out - Well 22 Cement Trailer Rental Fee	12/07/2017	150.85 8.00
Total for Check Number 7123:				158.85
7124	10171 BCVWD-17-353038 BCVWD-17-365016 BCVWD-17-371163	Riverside Assessor - County Recorder Nov 2017 Lien Fees Nov 2017 Lien Fees Nov 2017 Lien Fees	12/07/2017	80.00 46.00 69.00
Total for Check Number 7124:				195.00
7125	10317 117130 117130 117130 117130 117130 117130	Robertson's Ready Mix Base Delivery Charge Base Env Fee Base Energy Surcharge Base Delivery Charge Base Env Fee Base Energy Surcharge	12/07/2017	77.25 1.62 3.77 77.25 1.61 3.78
Total for Check Number 7125:				165.28
7126	10290 17-00156	San Geronio Pass Water Agency 1,387 AF @ \$317 for Nov 2017	12/07/2017	439,679.00
Total for Check Number 7126:				439,679.00
7127	10652 81516471	Society for Human Resource Management 2018 Annual Membership - Y Rodriguez	12/07/2017	179.00
Total for Check Number 7127:				179.00
7128	10042 07132135000Nov	Southern California Gas Company Monthly Gas Charges 10/23-11/25/2017	12/07/2017	16.27
Total for Check Number 7128:				16.27

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
7129	10554 1028	Splash Car Spa (2) Truck Washes - Sep 2017	12/07/2017	20.00
Total for Check Number 7129:				20.00
7130	10276 00610763 Dec 17	Standard Insurance Company Monthly Life & AD&D Insurance Dec 2017	12/07/2017	738.97
Total for Check Number 7130:				738.97
7131	10447 OP# 45409	State Water Resources Control Board - DWOCB Distribution Certification Grade D2/ OP# 45409 - J Mc Cue	12/07/2017	60.00
Total for Check Number 7131:				60.00
7132	10559 17106-01 17106-01	T Maus Grading & Paving Inc (7) Paving Repairs - Main Pipelines Districtwide (15) Paving Repairs - Meter Maintenance Districtwide	12/07/2017	7,400.00 16,960.80
Total for Check Number 7132:				24,360.80
7133	10284 1120170046	Underground Service Alert of Southern California 73 New Ticket Charges Nov 2017	12/07/2017	130.45
Total for Check Number 7133:				130.45
7134	10255 0350062-IN 0350063-IN	Unlimited Services Building Maintenance Dec 2017 Janitorial Services Dec 2017 Janitorial Services	12/07/2017	150.00 845.00
Total for Check Number 7134:				995.00
7135	10158 72718	Wienhoff Drug Testing Employee Drug Testing Nov 2017	12/07/2017	210.00
Total for Check Number 7135:				210.00
Total for 12/7/2017:				512,924.93
ACH	10085 15114127 15114127 15114127 15114127 15114127 15114127	CalPERS Retirement System PR Batch 00001.12.2017 CalPERS 1% ER Paid PR Batch 00001.12.2017 CalPERS 7% EE Deduction PR Batch 00001.12.2017 CalPERS 8% EE Paid PR Batch 00001.12.2017 CalPERS 8% ER Paid PR Batch 00001.12.2017 CalPERS ER Paid Classic PR Batch 00001.12.2017 CalPERS ER PEPRA	12/14/2017 PR Batch 00001.12.2017 C PR Batch 00001.12.2017 C PR Batch 00001.12.2017 C PR Batch 00001.12.2017 C PR Batch 00001.12.2017 C PR Batch 00001.12.2017 C	150.14 2,557.67 2,373.18 907.54 7,683.11 1,543.21
Total for this ACH Check for Vendor 10085:				15,214.85
ACH	10087 0681764928 0681764928	EDD PR Batch 00001.12.2017 CA SDI PR Batch 00001.12.2017 State Income Tax	12/14/2017 PR Batch 00001.12.2017 C PR Batch 00001.12.2017 S	812.36 4,727.47
Total for this ACH Check for Vendor 10087:				5,539.83
ACH	10094 20974803 20974803 20974803 20974803 20974803	U.S. Treasury PR Batch 00001.12.2017 Federal Income Tax PR Batch 00001.12.2017 FICA Employee Portion PR Batch 00001.12.2017 FICA Employer Portion PR Batch 00001.12.2017 Medicare Employee Portion PR Batch 00001.12.2017 Medicare Employer Portion	12/14/2017 PR Batch 00001.12.2017 F PR Batch 00001.12.2017 F PR Batch 00001.12.2017 F PR Batch 00001.12.2017 M PR Batch 00001.12.2017 M	14,263.56 6,187.66 6,187.66 1,600.33 1,600.33
Total for this ACH Check for Vendor 10094:				29,839.54

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	10141	Ca State Disbursement Unit	12/14/2017	
	X46658	PR Batch 00001.12.2017 Garnishment	PR Batch 00001.12.2017 C	266.30
	X46658	PR Batch 00001.12.2017 Garnishment	PR Batch 00001.12.2017 C	288.46
Total for this ACH Check for Vendor 10141:				554.76
ACH	10203	Voya Financial	12/14/2017	
	VB1450 PP25	PR Batch 00001.12.2017 Deferred Comp	PR Batch 00001.12.2017 I	475.00
Total for this ACH Check for Vendor 10203:				475.00
ACH	10264	CalPERS Supplemental Income Plans	12/14/2017	
	1000980796	PR Batch 00001.12.2017 CalPERS 457	PR Batch 00001.12.2017 C	1,492.30
	1000980796	PR Batch 00001.12.2017 CalPERS 457 %	PR Batch 00001.12.2017 C	14.53
Total for this ACH Check for Vendor 10264:				1,506.83
7136	10001	Action True Value Hardware	12/14/2017	
	46146	(6) 60lb Bags of Concrete for AirVac Pad on Brookside		29.02
	46146	(4) Pipe Thread Compound - Meter Builds		23.66
	46319	(3) 6Pks of 2 Cycle Oil for Hedgers		35.52
	46319	Red Spray Paint and Pipe Compound - Meter Builds		24.72
	46319	(1) Woodruff Key for Swamp Cooler Motor - Well 24		0.92
	46319	Pipe and TFE Paste - Meter Builds		18.82
	46319	Electric Parts for Unit 32		23.82
	46319	Marvel Oil for Air Tools		7.00
	46319	#8 Easy Out Screw Extractor - Tools for Unit 17		22.61
	46319	Washers and Bolts for Trash Pump		2.46
	46319	(1) 3/4" Brass Valve for Trash Pump		16.15
	46319	Hardware and Simple Green for Welding Tank Holder		6.71
	46319	(1) 100Pk Drippers - NCR I Irrigation		48.49
Total for Check Number 7136:				259.90
7137	10272	Babcock Laboratories Inc	12/14/2017	
	BK70141-0034	(12) Coliforms B1, B3, B4, B6, B8, H1, H2, I1, I2, M1, N2, N3		480.00
	BK70143-0034	(1) Coliform Well 25 Raw		40.00
	BK70882-0034	(2) Coliforms Well 4A Raw and Well 5A Raw		80.00
	BK70887-0034	(12) Coliforms B1-B6, B10, H1, I1, I2, M1, N1		480.00
	BK71124-0034	(1) Coliform Well 4A Raw		45.00
	BK71437-0034	(12) Coliforms B7-B12, H2, I1, I3, M2, M3, N2		480.00
	BK71940-0034	(12) Coliforms B1-B6, B10, H1, I1, I2, M1, N3		480.00
	BK72162-0034	(1) Nitrate Sample Well 23		15.00
	BK72163-0034	(1) Nitrate Sample Well 24		15.00
	BK72193-0034	(1) Nitrate Sample Well 21		15.00
	BK72267-0034	(12) Coliforms B7-B12, H1, H2, I1, I3, M3, N4		480.00
	BK72268-0034	(2) Well 12 Raw and Well 14 Raw		80.00
	BK72285-0034	Title 22 Well 16 Samples		75.00
Total for Check Number 7137:				2,765.00
7138	10271	Beaumont Ace Home Center	12/14/2017	
	Nov 2017	(1) 14" x 1" Blower Pulley for Swamp Cooler - Well 24		30.48
	Nov 2017	Tarp Straps/Eye Bolts/Washers - For Welding Tank Holder Unit 17		11.08
	Nov 2017	(12) 2PK Filter Cartridges for Chlorinator - Well 6		92.98
	Nov 2017	Bolts/Nuts/Keys to Install Pulley/Bearings - Well 24		6.44
	Nov 2017	(3) 100CT 4" Cable Ties - Meter Builds		9.67
	Nov 2017	(8) Chip Brushes/Masking Tape - Repairs at Wells and Boosters		18.22
	Nov 2017	(2) Glazier Knives - Small Tools for Repairs		18.62
	Nov 2017	(2) Bottles Simple Green for Cleaning District Buildings		18.08
	Nov 2017	(4) Brushes - Repairs at Wells and Boosters		20.00
	Nov 2017	(2) 2Pk Gallons of Chlorine for Disinfecting Well 4A		16.57

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	Nov 2017	(1) Premium Pump for Swamp Cooler - Well 25		29.62
	Nov 2017	(1) Small Utility Box - Unit 11		4.08
	Nov 2017	Electrical Parts - Unit 11		43.75
	Nov 2017	(10) Screws for Screen Install - Well 25		3.56
	Nov 2017	Electrical Parts - Unit 32		16.69
	Nov 2017	(1) Small Utility Box - Unit 32		4.08
	Nov 2017	(1) 2Pk Filter Cartridge for Chlorinator - Well 6		13.46
	Nov 2017	(1) 20 Gallon Trash Can - Unit 4		21.00
	Nov 2017	(1) Hand Pump for Unit 16		38.78
	Nov 2017	Couplings and Hose Bibs for Temp Meter Installs		71.46
	Nov 2017	Super Glue/Yellow Spray Paint - Supplies for 12th/Palm Office		21.50
Total for Check Number 7138:				510.12
7139	10614	Cherry Valley Automotive	12/14/2017	
	20944	Labor - Oil Change OD 3,140 - Unit 33		20.00
	20944	Oil Change OD 3,140 - Unit 33		52.10
	20944	Flat Tire Repair OD 3,140 - Unit 33		20.00
	21009	Labor - Replace Brakes OD 96,636 - Unit 18		280.00
	21009	Front/Rear Brakes OD 96,636 - Unit 18		129.30
	21009	Labor - Replace Filters/Bearings OD 96,636 - Unit 18		40.00
	21009	Replace Filters/Bearings OD 96,636 - Unit 18		46.67
	21024	Labor - Diagnostics for Stalling/Fuel Pump OD 96,634 - Unit 18		180.00
	21024	Replace Fuel Pump OD 96,634 - Unit 18		339.49
Total for Check Number 7139:				1,107.56
7140	10398	Infosend, Inc	12/14/2017	
	129059	Nov 2017 Postage Charges for Utility Billing		3,890.03
	129059	Nov 2017 Billing Charges for Utility Billing		821.89
	129059	Nov 2017 Supply Charges for Utility Billing		701.45
Total for Check Number 7140:				5,413.37
7141	10273	Inland Water Works Supply Co.	12/14/2017	
	S1005821.002	(66) 1" Couplings - Inventory		766.62
	S1005821.002	(28) 1" x 6" Nipples - Inventory		354.80
	S1005821.002	(40) 1" Lock-On Lockwings - Inventory		3,801.42
	S1005821.003	(30) 1" x 5" U- Branch - Inventory		1,329.74
	S1005822.002	(17) 1" Check Valves - Inventory		1,436.09
	S1005822.003	(26) 1" Check Valves - Inventory		2,196.38
	S1006035.003	(543) 1 1/8" Meter Gaskets		200.69
	S1006035.003	(1500) 3/4" Meter Gaskets		395.98
	S1006402.001	(65) 1" Check Valves - Inventory		5,490.94
	S1006405.001	(100) 1" Ball Valves - Inventory		3,484.64
Total for Check Number 7141:				19,457.30
7142	10496	John Borden Heating & Air Conditioning	12/14/2017	
	S-66130	Repairs/Maint to AC Unit - 12th/Palm		475.00
Total for Check Number 7142:				475.00
7143	10608	Koff & Associates	12/14/2017	
	4151	Compensation Structure/Implementation/Final Report - Nov 17		1,040.00
Total for Check Number 7143:				1,040.00
7144	10429	Legend Pump & Well Service Inc	12/14/2017	
	54398	Labor - Service Call to Check Motor/Inspect Heads - Well 3		342.50
Total for Check Number 7144:				342.50

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
7145	10196	National Meter & Automation, Inc	12/14/2017	
	S1091817.001	(40) 5/8" Meters w/Wire - Inventory		5,603.00
	S1091817.001	(66) 1" Meters w/Wire - Inventory		15,787.53
	S1091824.001	(5) 2" Meters w/Wire - Inventory		3,593.47
	S1092319.001	(20) 5/8" Registers Only w/Wire - Inventory		1,702.45
	S1092319.001	(30) 1" Registers Only w/Wire - Inventory		2,553.68
	S1092319.001	(84) 1" Meters w/Wire - Inventory		20,455.26
Total for Check Number 7145:				49,695.39
7146	10055	Nino's	12/14/2017	
	6871	Auto Fuel 08/15-11/30/2017		884.35
Total for Check Number 7146:				884.35
7147	10031	Staples Business Advantage	12/14/2017	
	3359887583	(2) 200CT Dust-Off Antistatic Monitor Wipes - Field Staff		62.90
	3359887583	(1) 12CT Sharpies - Field Supplies		22.62
	3359887583	(1) Aluminum Case - Superintendent		36.62
	3359887583	(2) 12Pk Highlighters - 12th/Palm Office		13.99
	3359887583	(10) Binders - Main Office Stock		89.32
	3359887583	(1) 12-Compartment Upright File - 12th/Palm Office		50.64
	3359887583	(1) Ream Pink Paper- Utility Billing Supplies		8.61
	3359887583	(10) 8Tab Color Dividers - Main Office Stock		21.44
	3359887583	(1) Case 4,000CT Multifold Paper Towels - Main Office Stock		32.85
	3361534097	(3) 500 CT Post-it Page Markers - Main Office Stock		23.56
	3361534097	(1) Case 30Ct Rolls Paper Towels - Main Office Stock (Returned)		27.74
	3361534097	(1) 12Pk 3x3 Yellow Post-it - Main Office Stock		12.38
	3361534097	(6) Cases Copy Paper - Main Office Stock		187.42
	3361534097	(1) Box 1000CT Plastic Forks - Main Office Stock		18.85
	3361534097	(1) 12Pk 3x5 Yellow Post-it - Main Office Stock		17.55
	3361534097	(1) Box 250CT 6 x 9 Envelopes - Main Office Stock		26.17
	3361534097	(1) Box 500CT Security Envelopes - Main Office Stock		18.31
	3361534097	(1) 24Pk Lead Pencils - Main Office Stock		9.69
	3361534097	(1) 2018 12 x 27 Wall Calendar - Main Office		22.61
	3361534097	(1) Case 48 Rolls Toilet Paper - Main Office Stock		23.70
	3361534097	(11) 2018 23 x 12 Wall Calendars - Main Office/Field Office		246.41
	3361534099	Credit - (1) Case 30Ct Rolls Paper Towels - Main Office Stock		-27.73
	3361534100	(1) Case 30Ct Rolls Paper Towels - Main Office Stock		27.73
Total for Check Number 7147:				973.38
7148	10341	State Water Resources Control Board	12/14/2017	
	WD-0127029	NPDES Permit Fees - Fac ID 4DW0527		2,062.00
Total for Check Number 7148:				2,062.00
7149	10447	State Water Resources Control Board - DWOCP	12/14/2017	
	OP# 8282	Distribution Certification Renewal OP# 8282 - T Cove		90.00
Total for Check Number 7149:				90.00
7150	10443	Superior Gate Services	12/14/2017	
	8754	Labor - 37251 Cherry Valley Blvd Gate Malfunctioning		236.00
Total for Check Number 7150:				236.00
7151	10559	T Maus Grading & Paving Inc	12/14/2017	
	17106-02	(5) Paving Repairs - Main Pipelines Districtwide		4,832.20
	17106-02	(6) Paving Repairs - Meter Maintenance Districtwide		4,669.40
Total for Check Number 7151:				9,501.60
7152	10063	The Record Gazette	12/14/2017	
	860774	Public Notice Inviting Bids for Well Rehab/Maint Project		540.00
Total for Check Number 7152:				540.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
7153	10116 9797114913 9797114913 9797114913	Verizon Wireless Services LLC Cell Phone Charges for Nov 2017 iPad Charges for Nov 2017 Replace Superintendent District Phone	12/14/2017	109.89 120.03 14.88
Total for Check Number 7153:				244.80
7154	10293 70338	Western Dental Services Inc Western Dental Premiums Dec 2017	12/14/2017	183.89
Total for Check Number 7154:				183.89
7155	UB*02111 050885-000	Cassandra Booker-Drake Re-Issue Unclaimed Funds Check 5592	12/14/2017	209.89
Total for Check Number 7155:				209.89
7156	UB*02768	Robert Cruz Refund Check Refund Check Refund Check Refund Check	12/14/2017	73.49 47.37 22.70 16.29
Total for Check Number 7156:				159.85
7157	UB*02767	Ceferino Gamogamo Refund Check	12/14/2017	63.30
Total for Check Number 7157:				63.30
7158	UB*02766	Daniel Kwon Refund Check Refund Check Refund Check Refund Check	12/14/2017	9.31 21.12 10.12 7.26
Total for Check Number 7158:				47.81
7159	UB*02769	Frank Martin Jr Refund Check Refund Check Refund Check Refund Check	12/14/2017	3.90 13.62 6.52 4.68
Total for Check Number 7159:				28.72
7160	UB*02770	Dale J Lopez Mgmt Account Refund Check	12/14/2017	23.26
Total for Check Number 7160:				23.26
7161	UB*02765	Jeniece Neese Refund Check Refund Check Refund Check Refund Check	12/14/2017	42.95 58.14 27.86 19.99
Total for Check Number 7161:				148.94
7162	UB*02772	Pultegroup-2009 Refund Check Refund Check Refund Check	12/14/2017	2,488.42 15.31 5,311.39
Total for Check Number 7162:				7,815.12

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
7163	UB*02175 026532-000	Gabriela Quezada Re-Issue Unclaimed Funds Check 5842	12/14/2017	168.09
Total for Check Number 7163:				168.09
7164	UB*02771	Lori Ralls Refund Check	12/14/2017	123.41
Total for Check Number 7164:				123.41
7165	UB*01818 025312-001	William Roberts Re-Issue Unclaimed Funds Check 4897	12/14/2017	212.29
Total for Check Number 7165:				212.29
7166	UB*02193 052201-000	Lauren Walls Re-Issue Unclaimed Funds Check 5848	12/14/2017	132.85
Total for Check Number 7166:				132.85
Total for 12/14/2017:				158,046.50
7167	10287 10034 10037 10135 10147 10173 10303 10420 10526 10546 10573 10599 10623	Bank of the West US Postal Service (4) 100Pk Postage Stamps Waste Management Of Inland Empire Yard Dumpsters 815 E 12th Nov 2017 Monthly Sanitation 560 Magnolia Ave Nov 2017 Big Time Design (6) Uniform Pants - Production Staff (15) Uniform Pants - T & D Staff (21) Uniform Pants - T & D Staff (1) Uniform Pants - T & D Staff (1) Uniform Vest - Production Staff (6) Long Sleeve Uniform Shirts - T & D Staff (14) Short Sleeve Uniform Shirts - T & D Staff (18) Short Sleeve Uniform Shirts - T & D Staff (2) Polo Uniform Shirts - T & D Staff (2) Short Sleeve Uniform Shirts - Production Staff Online Information Services, Inc 222 Credit Reports for Oct 2017 California Society of Municipal Finance Officers Leadership in Action Seminar 12/07/17 - Y Rodriguez Leadership in Action Seminar 12/07/17 - W Clayton Leadership in Action Seminar 12/07/17 - S Delgadillo Grainger Inc Antiseptic Wipes and Bandages for First Aid Kit - 12th/Palm Amazon.com (1) Hydration Pack - Field Customer Service Verizon Monthly Phone Service 11/01-11/30/2017 Frontier Communications 11/10-12/09/17 Nov FIOS/FAX 12th/Palm 10/25-11/24/17 Nov FAX/FIOS 560 Magnolia Ave O'Reilly Auto Parts Floor Mats - Unit 3 West Coast Technology (20) IT Back-up Tapes WP Engine Web Host for BCVWD Website Nov 2017	12/15/2017	 196.00 312.56 94.80 132.00 365.81 497.21 26.08 29.64 170.70 266.00 382.51 38.79 45.26 629.40 40.00 40.00 40.00 48.27 14.88 957.06 323.82 279.72 30.16 628.50 29.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	10655	CompTIA CompTIA Technology Annual Membership - R Rasha		150.00
	10656	EC-Council International Ltd EC-Council IT Annual Membership - R Rasha		82.00
	10657	PC Liquidations (2) Shortel Phones w/1Yr Warranty		317.34
		Use Tax on Shortel Phones w/1Yr Warranty		-21.70
	10658	B & H Photo (1) Office Doorbell Alert - Utility Billing		108.83
		Use Tax for Office Doorbell Alert - Utility Billing		-7.83
Total for Check Number 7167:				6,246.81
Total for 12/15/2017:				6,246.81
ACH	10288	CalPERS Health Fiscal Services Division	12/20/2017	
	120117	Active Employees Health Insurance Dec 2017		42,336.51
	120117	Retired Employees Health Insurance Dec 2017		853.20
	120117	Admin Fee for Health Insurance Dec 17		149.47
	120117	E Fraser (5 of 9) Health Insurance Dec 2017		1,757.55
Total for this ACH Check for Vendor 10288:				45,096.73
Total for 12/20/2017:				45,096.73
ACH	10030	Southern California Edison	12/21/2017	
	2039374889 Nov17	Electricity 10/23-11/21/17 - 12303 Oak Glen Rd		198.76
	2039374889 Nov17	Electricity 10/23-11/21/17 - 9781 Avenida Miravilla		94.58
	2039374889 Nov17	Electricity 10/23-11/21/17 - 13697 Oak Glen Rd		163.14
	2039374889 Nov17	Electricity 10/23-11/21/17 - 13695 Oak Glen Rd		84.06
	2039374889 Nov17	Electricity 10/23-11/21/17 - 815 E 12th Ave		284.28
	2039374889 Nov17	Electricity 10/23-11/21/17 - 560 Magnolia Ave		1,173.58
	2039374889 Nov17	Electricity 10/23-11/21/2017 - Wells		123,264.65
	2039374889 Nov17	Electricity 09/22-10/23/2017 - Wells		3,066.58
Total for this ACH Check for Vendor 10030:				128,329.63
ACH	10086	American Family Life Assurance Company of Columbus	12/21/2017	
	291587	AFLAC Employee Insurance Nov 2017		1,248.60
Total for this ACH Check for Vendor 10086:				1,248.60
ACH	10132	South Coast AQMD	12/21/2017	
	3188402	ICE EM Elec Generator Natural Gas Operating Fee Facility ID 26688		378.28
	3189707	Flat Fee for Prior Year Emmissions Facility ID 26688		127.46
	3202742	Diesel Generator F42756 Fac ID 129302		378.28
	3202743	Diesel Generator F42778 Fac ID 129305		378.28
	3205233	Flat Fee Prior Year Emissions Fac ID 129302		127.46
	3205235	Flat Fee Prior Year Emissions Fac ID 129305		127.46
Total for this ACH Check for Vendor 10132:				1,517.22
ACH	10138	ARCO Business Solutions	12/21/2017	
	HW201 Dec 2017	ARCO Fuel Charges 11/12/17-12/12/17		4,708.41
Total for this ACH Check for Vendor 10138:				4,708.41

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
7168	UB*02773	Kathleen Christensen Refund Check Refund Check Refund Check Refund Check	12/21/2017	46.49 111.74 53.44 38.33
Total for Check Number 7168:				250.00
7169	UB*02774	Summerhomes LLC Refund Check	12/21/2017	51.26
Total for Check Number 7169:				51.26
7170	10000 19170 19170 215189 215190 218929 218930 220024 220025	A C Propane Co Annual Tank Rental Apr 2017 - Mar 2018 - 12303 Oak Glen Annual Tank Rental Apr 2017 - Mar 2018 - 9781 Avenida Mir Propane Jan-Feb 2017 - 13697 Oak Glen Propane Jan-Feb 2017 - 13695 Oak Glen Propane Mar-May 2017 - 13697 Oak Glen Propane Mar-May 2017 - 13695 Oak Glen Propane Jun-Nov 2017 - 13697 Oak Glen Propane Jun-Nov 2017 - 13695 Oak Glen	12/21/2017	52.80 52.80 473.50 460.34 382.60 258.52 540.43 402.25
Total for Check Number 7170:				2,623.24
7171	10347 213191	Anthony Cove Safety Boots - T Cove	12/21/2017	130.00
Total for Check Number 7171:				130.00
7172	10412 41479 41479	Diversified Protection Systems Inc Preventative Maintenance - Fire Supression System Dec 2017-2018 Preventative Maintenance - Fire Supression System Dec 2018-2019	12/21/2017	987.00 987.00
Total for Check Number 7172:				1,974.00
7173	10273 S1005381.001 S1005556.001 S1005556.001 S1005821.004 S1006397.001 S1006397.001 S1006397.001 S1006402.002 S1006402.003 S1006405.002 S1006585.001 S1006585.001 S1006585.002 S1006597.001 S1006597.001 S1006597.001 S1006597.001 S1006597.001	Inland Water Works Supply Co. Credit for Lockwing Inventory Adj 09.21.2017 (100) 1" Check Valves - Inventory (100) 1" Ball Valves - Inventory (19) 1" x 5" U-Branch - Inventory (1) 3765 Fire Hydrant 6-Hole - Inventory (1) B/O Spool 6" x 6" Hole - Inventory (1) 36" Flg x 6" Hole Bury - Inventory (35) 1" Check Valves - Inventory (68) 1" Lock-On Lockwings - Inventory (18) 1" x 5" U-Branch - Inventory (150) 1" Lock-Off Lockwings - Inventory (100) 1" x 6" Brass Nipples - Inventory (75) 1" Check Valves - Inventory (17) 1" x 6" Brass Nipples - Inventory (53) 1" Brass Couplings - Inventory (200) 1" x 2-5/8" Meter Couplings - Inventory (180) 1" 60' Copper Tubes - Inventory (200) 1" 100' Copper Tubes - Inventory	12/21/2017	-1,076.42 8,447.60 3,484.64 1,183.72 3,296.68 69.69 253.43 2,956.66 6,462.41 1,121.42 12,829.79 1,267.14 6,335.70 215.41 615.62 2,956.66 1,011.18 1,123.53
Total for Check Number 7173:				52,554.86
7174	10281 40279 40280 40522 40522	Luther's Truck and Equipment Kenworth DOT BIT Inspection/Clutch Adj - OD 5,069 Trailer BIT Inspection/Reflective Tape Labor - Check Brakes and Rotors OD 58,252 - Unit 5 Replace Rotors/Axle Seals OD 58,252 - Unit 5	12/21/2017	222.50 199.02 383.25 522.60
Total for Check Number 7174:				1,327.37

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
7175	10634 121517	Robert Mitchell (17) Truck Washes - Dec 2017	12/21/2017	305.00
Total for Check Number 7175:				305.00
7176	10350 030922 032000 033398 033398	NAPA Auto Parts Replace Battery - Unit 11 Exhaust Fluid - Backhoe Strobe Lamps - Unit 10 Glass Cleaner/Hand Cleaner - Unit 10	12/21/2017	151.84 34.44 77.03 17.22
Total for Check Number 7176:				280.53
7177	10223 214344	Richards, Watson & Gershon Legal Service Case 12788-0001 - Board Approved 12/13/17	12/21/2017	2,513.84
Total for Check Number 7177:				2,513.84
7178	10095 201711000339 201711000339	Riverside County Dept of Waste Resources Weeds/Trash Removal NCR I Nov 2017 Weeds/Brush Removal NCR I Nov 2017	12/21/2017	225.87 33.57
Total for Check Number 7178:				259.44
7179	10036 A0152081X	USA Mobility Wireless Inc Stand-by Pager for SCADA System Dec 2017	12/21/2017	69.80
Total for Check Number 7179:				69.80
7180	10385 5397214	Waterline Technologies, Inc. - PSOC Well #29 960 Gallons Hypochlorite	12/21/2017	1,113.60
Total for Check Number 7180:				1,113.60
7181	10651 55453 55453 55453 55453 55481 55483 55483	Weldors Supply and Steel Acetylene Cylinder - Unit 4 Welding Gloves - Unit 4 & Unit 17 Welding Torch Striker & Chisel - Unit 17 Welding Goggles - Unit 4 & Unit 17 Torch Kit/WeldingHose/Hose Connectors - Unit 4 Welding Torch Flints/Tip Cleaners - Unit 4 & Unit 17 Welding Torch Handle Chisel - Unit 4	12/21/2017	215.94 17.31 14.82 12.35 449.94 10.78 11.58
Total for Check Number 7181:				732.72
Total for 12/21/2017:				199,989.52
Report Total (114 checks):				963,963.13



**Beaumont-Cherry Valley Water District
Board of Directors Regular Meeting
January 10, 2018**

DATE: January 4, 2018
TO: Board of Directors
FROM: Dan Jagers, General Manager
SUBJECT: Approval of Pending Invoice

Recommendation

Staff recommends that the Board of Directors approve the pending invoice totaling \$2,346.34.

Background

Staff has reviewed the pending invoice and found the services rendered were acceptable to the District.

Fiscal Impact

There is a \$2,346.34 impact to the District which will be paid from the 2017 budget.

Attachments:

- Richards Watson Gershon Invoice # 214795.



T 213.626.8484
F 213.626.0078
Fed. I.D. No. 95-3292015

355 South Grand Avenue
40th Floor
Los Angeles, CA 90071-3101

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DAN JAGGERS, INTERIM GENERAL MANAGER
Beaumont- Cherry Valley Water District
560 Magnolia Avenue
Beaumont, Ca 92223-2258

December 7, 2017
Invoice # 214795

Re: [REDACTED] GENERAL COUNSEL SERVICES

For professional services rendered through November 30, 2017:

Current Legal Fees	\$2,280.00
Current Client Costs Advanced	<u>\$66.34</u>
TOTAL CURRENT FEES AND COSTS	<u>\$2,346.34</u>
Balance Due From Previous Statement	\$2,513.84
TOTAL BALANCE DUE FOR THIS MATTER	<u>\$4,860.18</u>

TERMS: PAYMENT DUE UPON RECEIPT

PLEASE RETURN THIS PAGE WITH YOUR REMITTANCE TO

RICHARDS, WATSON & GERSHON
355 South Grand Avenue, 40th Floor
Los Angeles, CA 90071-3101

RICHARDS WATSON GERSHON



**BEAUMONT-CHERRY VALLEY WATER DISTRICT
DRAFT MINUTES OF REGULAR MEETING
OF THE BOARD OF DIRECTORS
560 Magnolia Avenue, Beaumont, CA 92223
Wednesday, December 13, 2017
7:00 p.m.**

Call to Order: President Slawson

President Slawson began the meeting at 7:30 p.m.

Pledge of Allegiance: President Slawson

President Slawson led the pledge.

Invocation: Director Covington

Director Covington gave the invocation.

Roll Call:

Directors present:	President Slawson Directors Covington, Diaz, Hoffman, Ramirez
Directors absent:	None.
Staff present:	General Manager Dan Jagers, Director of Finance and Administrative Services Yolanda Rodriguez, Senior Finance and Administrative Analyst William Clayton, Temporary Administrative Assistant Lynda Kerney
Legal counsel:	James Markman

Public Comment: None.

ACTION ITEMS

1. Adjustments to the Agenda: None.

2. Reorganization of the Board of Directors

- Nomination and Election of the President

Director Ramirez nominated Director Covington.

MOVED: Ramirez	SECONDED: Diaz	APPROVED 5-0
AYES:	Covington, Diaz, Hoffman, Ramirez, Slawson	
NOES:	None.	
ABSTAIN:	None.	
ABSENT:	None.	

- Nomination and Election of the Vice President

Director Covington nominated Director Ramirez.

MOVED: Covington	SECONDED: Diaz	APPROVED 5-0
AYES:	Covington, Diaz, Hoffman, Ramirez, Slawson	
NOES:	None.	
ABSTAIN:	None.	
ABSENT:	None.	

- Nomination and Election of the District Treasurer

Director Ramirez nominated Director Hoffman.

MOVED: Ramirez	SECONDED: Slawson	APPROVED 5-0
AYES:	Covington, Diaz, Hoffman, Ramirez, Slawson	
NOES:	None.	
ABSTAIN:	None.	
ABSENT:	None.	

- Nomination and Election of the District Secretary

Director Hoffman nominated Director Diaz.

MOVED: Hoffman	SECONDED: Slawson	APPROVED 5-0
AYES:	Covington, Diaz, Hoffman, Ramirez, Slawson	
NOES:	None.	
ABSTAIN:	None.	
ABSENT:	None.	

- Appointment of the Personnel Committee: Covington and Ramirez

President Covington re-appointed Director Ramirez. Director Ramirez recommended President Covington continue to serve; Director Hoffman voiced support.

- Appointment of the Finance & Audit Committee: Hoffman and Diaz

President Covington re-appointed Directors Hoffman and Diaz.

- Appointment of the Recording Secretary

President Covington appointed the Director of Finance and Administration.

3. Consent Calendar:

The following Consent Calendar items were approved with one motion:

- October 2017 Budget Variance Report
- October 31, 2017 Cash/Investment Balance Report
- October 2017 Cash Flow Report
- November 2017 Check Register

- e. November 2017 Invoices Pending Approval
- f. Minutes of the Regular Meeting of November 8, 2017
- g. Annual Meeting Calendar

MOVED: Ramirez	SECONDED: Hoffman	APPROVED 5-0
AYES:	Covington, Diaz, Hoffman, Ramirez, Slawson	
NOES:	None.	
ABSTAIN:	None.	
ABSENT:	None.	

4. Compensation Study prepared by Koff and Associates

- a. **Receive and File the 2017 Compensation Study**
- b. **Consider Approval of the Recommended Implementation Plan**

Ms. Debbie Owen of Koff and Associates presented the consultants' report. She detailed the methodology of the study and discussed the results. If the Board accepts the report, Koff and Associates will deliver the final document to the District on Friday.

The study began in July 2017, Ms. Owen stated. BCVWD was compared with 10 other agencies, looking at jobs and benefits: base salary, retirement, deferred compensation, insurance, leaves, and auto allowance. Koff found that BCVWD base salaries are 24 percent below market median, but the District offers rich benefits, which balances the total compensation package at 12.4 percent below median. The District gains 11.7 percent when considering Cal PERS, Social Security, and District contributions to health insurance. BCVWD is less competitive in offering auto allowances for management, and offering administrative leave.

To bring the District in line with comparable agencies, Koff recommends a three-year implementation plan. To remain competitive, the District must continue to look at its salary and benefit structure and make adjustments.

Director Ramirez noted the Personnel Committee had gone over the report. Director Covington added that the Personnel Committee spent two to five months going over the study, and the report was understandable. He said he appreciated the recommendations. Ms. Owen noted that Director of Finance and Administrative Services Yolanda Rodriguez had been very responsive and a delight to work with.

There was no action taken.

5. Consideration of Approval of the 2018 - 2021 BCVWD Employee Association Memorandum of Understanding

Counsel Markman stated that the MOU was discussed earlier in closed session, and staff recommends approval of the MOU.

Director Diaz asked how the information will be presented to the employees after Board approval. General Manager Jagers said the final, signed copy will be distributed to all employees, including Exhibit B, the standby rates.

Director Diaz thanked the employees for their time, and moved *approval of the 2018-2021 Beaumont-Cherry Valley Water District Employee Association Memorandum of Understanding*.

MOVED: Diaz	SECONDED: Hoffman	APPROVED 5-0
AYES:	Covington, Diaz, Hoffman, Ramirez, Slawson	
NOES:	None.	
ABSTAIN:	None.	
ABSENT:	None.	

Counsel Markman added that his office will return to the Board with a policy regarding substance abuse testing as an amendment to the District's Rules and Regulations.

President Covington noted it was great working with the employees for the three months in putting this together.

6. Review and Consider Adoption of the BCVWD Fiscal Year 2018 Operating Budget

Director of Finance and Administrative Services Yolanda Rodriguez presented an overview of the fiscal year 2018 operating budget. She advised the Board that the budget goals were: to use conservative revenue and expense estimates; to assure adequate water supplies for existing customers and anticipated growth; to implement salary adjustments based on the Koff and Associates Compensation Study; to reorganize staff titles and duties; to maintain balance sheet integrity; to complete and implement a revised capacity fee study, to continue to update the District's GIS system, and to have no debt.

The 2018 budget estimates total revenues of \$18.1 million and expenses of \$13.7 million, with a contribution of \$1.9 million to capital reserves. Ms. Rodriguez compared the figures to 2017. Director Ramirez asked about increases in water sales revenue. Ms. Rodriguez said higher use was expected due to the end of drought conditions. General Manager Jagers added that lessening conservation and continued growth in the area are both expected to contribute to higher revenue. President Covington noted that in 2017, a \$2 million budget was adopted for facilities fees, but revenue was closer to \$11 million. Mr. Jagers explained that Pardee was very active with development moving along.

Ms. Rodriguez continued, noting that in 2017, \$4.3 million had been budgeted for source of supply, but expenses will be \$6.5 million. In 2018, \$5.3 million has been budgeted. Staff is not anticipating a wet year. This figure also includes labor costs tied to the compensation study increase. Mr. Jagers noted the cost of source of supply is an annual average needed to replenish groundwater so there is always an adequate amount in reserve. He projects it will increase over time.

Ms. Rodriguez discussed salary and benefits, as impacted by the compensation study. In 2017, the District expended \$3.1 million. Budgeted for 2018 is \$4.6 million, which includes six new full time positions. Director Diaz noted that increases in salary also result in increases in costs of fringe benefits. Ms. Rodriguez explained the organization chart. Director Ramirez questioned the

position of administrative assistant and whether more field staff would be appropriate instead. Mr. Jaggars explained the need for office assistance. Director Ramirez advocated a conservative approach to staffing, even as the City is growing.

Director Diaz asked to whom the administrative assistant would report. General Manager Jaggars explained the position would provide support to the GM and management pool, primarily working under the Director of Finance and Administrative Services. There has been a need, and this position was added to the organization chart in 2017. President Covington noted that his administrative assistant supports other departments and this position could lend support to all directors. He said he understands the concerns but this is not a Board issue.

Director of Finance and Administrative Services Yolanda Rodriguez explained that five positions will remain unfilled, including the Director of Engineering. She concluded her presentation acknowledging the budget challenges of FY 2018 – assuring adequate water supply, and increasing costs of health and retirement benefits.

The Board approved the BCVWD Fiscal Year 2018 Operating Budget.

MOVED: Diaz	SECONDED: Slawson	APPROVED 5-0
AYES:	Covington, Diaz, Hoffman, Ramirez, Slawson	
NOES:	None.	
ABSTAIN:	None.	
ABSENT:	None.	

7. Consideration of Change of Service Request from CJ Foods, Inc. for the existing building located at 415 Nicholas Road

Mr. Kyle Warsinski representing the City of Beaumont offered background on the project. The City has been working with CJ Foods for five to six years. This is an opportunity for 300 jobs and use of a building vacant since 2008-09. CJ Foods has made a sizeable investment in the City providing a clean industry and contributing to a diverse revenue base. Mr. Warsinski said the City hopes the Board chooses to approve the change of use.

President Covington asked if the jobs to be created were long-term, permanent positions. Mr. Warsinski replied they were; and the company will be running two shifts per day. Director Ramirez expressed concern that other cities have had issues with sauce production. Mr. Warsinski advised that the City has not looked at the processes. It has looked at utility use and noted that onsite sewage treatment will likely be required to lessen the impact on the City's plant.

Mr. Chan Kwak of Grace Partnership, representing CJ Foods gave some background about the company and noted this location will be food production and warehousing. He pointed out that the company has a dumpling factory in Orange County, and also operates a location in New Jersey. He expects the Beaumont location to open at the end of 2018. In response to Director Ramirez, he assured the Board that the company has had no issues with contaminants, and said CJ is large enough to meet all of the agencies' requirements.

Director Diaz commented that this is a large increase in use of water. Mr. Jagers agreed; this is significant, which is why it has come to the Board for approval. He noted that existing water facilities in the area were designed to support housing, much of which has shifted to warehousing which uses less water. He pointed out that the facilities fees are significant, allowing staff to look at capital improvements to support the activities, such as adding a well.

Director Ramirez asked General Manager Jagers if he had any reservations about the change. Mr. Jagers explained that demands are adjusting fundamentally. This is a big commitment, but he believes the District can handle it. He noted that the Pass Agency has a strategy for supply, and now just needs a strategy for funding that supply.

Director Slawson asked if there would also be retail at the site; Mr. Warsinski answered no, but the products can be found at Stater Bros. Mr. Kwak added they are also at Costco.

Director Covington noted that water demands increase from 180 to 536 acre-feet per year. Although facilities fees will be paid, this is a substantial amount of water, and he said he is concerned. He asked Mr. Jagers if that need could be met in 2022. Mr. Jagers reiterated that the Pass Agency has identified water supply, but must work on a strategy for funding. The project's total water use in 2022 is expected to be equivalent to 224 dwelling units (224 EDUs), or about 145 acre-feet.

Director Covington asked about fee payments totaling an estimated \$2.2 million. General Manager Jagers explained the Water Service Agreement would be amended to set up phased charges based on stages of development. There should also be a mechanism to monitor flow rates and make adjustments when necessary.

The Board approved the Change of Service Request from CJ Foods, Inc. for the existing building located at 415 Nicholas Road.

MOVED: Slawson	SECONDED: Diaz	APPROVED 5-0
AYES:	Covington, Diaz, Hoffman, Ramirez, Slawson	
NOES:	None.	
ABSTAIN:	None.	
ABSENT:	None.	

8. Consideration of Request for Extension of “Will Serve Letter” for Commercial Development Infill Parcel - Riverside County Assessor’s Parcel No. 419-267-075

Mr. Bart Hollander representing Rich Development advised the Board the project is called “Centerpoint.” The developer has been working on this for several years, and it is at a point where “all systems are go.” President Covington noted he remembers the project. Director Diaz asked about the change in use. Mr. Jagers noted that a retail building had been replaced by a drive-through restaurant. Staff believes the amount of water use will be similar.

The Board approved the Extension of the Will Serve Letter for the Commercial Development Infill Parcel at APN 419-267-075.

MOVED: Slawson	SECONDED: Diaz	APPROVED 5-0
AYES:	Covington, Diaz, Hoffman, Ramirez, Slawson	
NOES:	None.	
ABSTAIN:	None.	
ABSENT:	None.	

9. Resolution 2017-07: Amending the District's Policies & Procedures Manual Pursuant to the Healthy Workplaces, Healthy Families Act of 2014 (AB 1522)

Director of Finance and Administrative Services Yolanda Rodriguez explained that the Sick Leave Policy was amended in 2015 pursuant to the HWHF Act, but the amendments had not carried over to Section 24. In addition, definitions were added to the HFHW Act to make it concise.

The Board approved Resolution 2017-07.

MOVED: Ramirez	SECONDED: Diaz	APPROVED 5-0
AYES:	Covington, Diaz, Hoffman, Ramirez, Slawson	
NOES:	None.	
ABSTAIN:	None.	
ABSENT:	None.	

10. Resolution 2017-08: Amending the District's Operations Policies and Procedures Manual Part III, Section 17: Purchasing

General Manager Jagers advised that the District's auditors had suggested more focus on the purchasing policy. This was presented to the Finance and Audit Committee last week.

The original policy was limited, Mr. Jagers explained. This revision addresses the auditors' comments, including an update to the vehicle purchase policy. It parallels the intent of the original policy, and clarifies levels of approval.

The Board approved Resolution 2017-08.

MOVED: Ramirez	SECONDED: Slawson	APPROVED 5-0
AYES:	Covington, Diaz, Hoffman, Ramirez, Slawson	
NOES:	None.	
ABSTAIN:	None.	
ABSENT:	None.	

11. Resolution 2017-09: Establishing the District's Investment Policy and rescinding Resolution 2017-02

General Manager Jagers explained this revision is also made at the recommendation of the District's auditors.

At the beginning of 2017, the Board adopted the same Investment Policy as the prior year. Later in the year, the auditors made recommendations for revision of the policy. This revision was discussed at the Finance and Audit Committee.

Mr. Jagers described the recommended changes. This is a more robust investment policy, he stated. It provides more definition and parallels the standard practices from the California Municipal Treasurers Association. The intent is to update current standards.

Director Hoffman noted that the Finance and Audit Committee reviewed the policy and believes staff has made an effort to maximize return on investment on available funds, while minimizing risk. The District will participate in a group investment with other agencies, offering good returns and full safety with growth.

Director Diaz added that the Committee went over the policy piece by piece, and she feels comfortable with the flexibility and safety.

The Board approved Resolution 2017-09.

MOVED: Diaz	SECONDED: Hoffman	APPROVED 5-0
AYES:	Covington, Diaz, Hoffman, Ramirez, Slawson	
NOES:	None.	
ABSTAIN:	None.	
ABSENT:	None.	

12. Reports For Discussion

a. Ad Hoc Committees: No report.

b. General Manager:

Mr. Jagers reported on progress with the safety and equipment project, and noted that the office is striving to improve customer service.

Director Diaz asked about site maintenance. General Manager Jagers explained that staff is working on improving the appearance of property. A draft landscaping plan will be discussed. In addition, there is a new field position to be filled.

c. Directors' Reports:

Director Hoffman:

Director Hoffman asked if the District is still working on Grand Avenue stormwater capture. Mr. Jagers said it is moving forward.

Director Ramirez:

Director Ramirez said he would like staff to research new capacity fees for developments and bring back findings.

President Covington:

President Covington said he loves the website, and requested the calendar be brought back and director contacts be added.

d. Legal Counsel Report: None.

13. Announcements

President Covington read the following announcements:

- District Offices will be closed Monday, December 25, 2017 in observance of Christmas Day.
- District Offices will be closed Monday, January 1, 2018 in observance of New Year's Day.
- Collaborative Agencies Committee meeting: January 3, 2018 at 5:00 p.m.
- Finance and Audit Committee meeting: January 4, 2018 at 3:00 p.m.
- Regular Board meeting: January 10, 2018 at 7:00 p.m.
- Personnel Committee meeting: January 22, 2018 at 5:30 p.m.
- Engineering Workshop: February 1, 2018 at 7:00 p.m.
- Beaumont Basin Watermaster meeting: February 7, 2018 at 10:00 a.m.

14. Action List for Future Meetings

- Proposition 1 Bond Opportunities
- Workshop – Discussion of California Water Code Section 350

President Covington suggested the Water Code item be removed from the Action List.

15. Recessed to Closed Session: 9:28 p.m.

- a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION pursuant to Paragraph (1) of subdivision (d) of Government Code Section 54956.9

Name of case: San Gorgonio Pass Water Agency v.
Beaumont Basin Watermaster
Riverside County Superior Court No. RIC 1716346

Reconvene in Open Session: 9:35 p.m.

Report on Action Taken During Closed Session:

There was no reportable action taken.

16. Adjournment

President Covington adjourned the meeting at 9:35 p.m.

ATTEST:

Director John Covington, President
to the Board of Directors of the
Beaumont-Cherry Valley Water District

Director Claudeen C. Diaz, Secretary
to the Board of Directors of the
Beaumont-Cherry Valley Water District



**BEAUMONT-CHERRY VALLEY WATER DISTRICT
DRAFT MINUTES OF SPECIAL MEETING
OF THE BOARD OF DIRECTORS
560 Magnolia Avenue, Beaumont, CA 92223
Wednesday, December 13, 2017
6:00 p.m.**

Call to Order: Director Covington

Director Covington began the meeting at 6:05 p.m.

Roll Call:

Directors present:	President Slawson Directors Covington, Diaz, Hoffman, Ramirez
Directors absent:	None
Staff present:	General Manager Dan Jagers, Director of Finance and Administrative Services Yolanda Rodriguez, Senior Finance and Administrative Analyst William Clayton, Temporary Administrative Assistant Lynda Kerney
Legal counsel:	James Markman

Public Comment: None.

ACTION ITEMS

1. Adjustment to the Agenda: None.

2. Recessed to Closed Session: 6:05 p.m.

a. CONFERENCE WITH LABOR NEGOTIATORS pursuant to Government Code Section 54957.6

District Representatives: Dan Jagers, General Manager
Employee Organization: BCVWD Employees Association

Director Hoffman joined the meeting at 6:06 p.m.

President Slawson joined the meeting at 6:39 p.m.

Reconvene in Open Session: 7:29 p.m.

Report on Action Taken During Closed Session:

There was no reportable action taken. Counsel Markman advised that action items are on the agenda for the regular meeting directly following.

3. Adjournment

President Slawson adjourned the meeting at 7:30 p.m.

Attest:

Director Daniel Slawson, President
to the Board of Directors of the
Beaumont-Cherry Valley Water District

Director Claudeen C. Diaz, Secretary
to the Board of Directors of the
Beaumont-Cherry Valley Water District




**Beaumont-Cherry Valley Water District
Regular Board Meeting
January 10, 2018**

Item 3

STAFF REPORT

TO: Board of Directors

FROM: Dan Jagers, General Manager 

SUBJECT: Continued discussion and direction to staff re: potential Memorandum of Understanding with the Beaumont-Cherry Valley Recreation and Park District for continued utilization of District-owned property as Bogart Park

Staff Recommendation

No recommendation. Discussion with Beaumont-Cherry Valley Recreation and Park District and Riverside County Park and Open Space District and direction to staff.

Background

BCVWD currently owns 254+ acres of property historically used as a large portion of Bogart Park, located at 9600 Cherry Avenue, Cherry Valley, CA. A 99-year lease with the Riverside County Park and Open Space District has approximately 12 years remaining, but the County has expressed disinterest in continuing to operate the Park.

At its regular meeting on May 18, 2017 the Board of Directors approved a Memorandum of Intent between the Riverside County Regional Park and Open Space District, the Beaumont-Cherry Valley Recreation and Park District, and the Beaumont-Cherry Valley Water District to memorialize efforts among the parties to develop a transitional plan to transfer Bogart Park operational activity from the Park and Open Space District to the Recreation and Park District.

At the October 5, 2017 BCVWD Engineering Workshop, General Manager Duane Burk of the Beaumont-Cherry Valley Recreation and Park District (hereinafter BCV Rec & Park) spoke to the Board about moving forward with a transition plan for the park and the potential for a new, 99-year lease with the BCV Rec & Park, eliminating the County Regional Park and Open Space District. He indicated strong interest by BCV Rec and Park to preserve the current uses of Bogart Park and to partner with BCVWD on potential capital improvements, upgrades and maintenance.

Staff requests direction from the Board regarding its desire to proceed with development of a Memorandum of Understanding and a transition plan for Bogart Park.

Fiscal Impact

The potential costs associated with continued pursuit of the MOI are anticipated to include legal review, staff time, and Board of Directors per diem expenses associated with any special meetings. Any further costs related to continued BCVWD participation in development of "Bogart Park" will be assessed at the time that further participation is identified.

Attachment(s)

2017 Memorandum of Intent
1931 Lease Agreement
October 5, 2017 Staff Report
Riverside County Park and Open Space District Ad Bogart Hoc Committee Recommendations
2016 Bogart Park Assessment Report
Bogart Park map

Report prepared by Lynda Kerney, Administrative Assistant

**MEMORANDUM OF INTENT AMONG THE RIVERSIDE COUNTY REGIONAL
PARK AND OPEN-SPACE DISTRICT, THE BEAUMONT-CHERRY VALLEY
RECREATION AND PARK DISTRICT AND BEAUMONT-CHERRY VALLEY
WATER DISTRICT REGARDING BOGART PARK**

This Memorandum of Intent (“Memorandum”) is made by and among the Riverside County Regional Park and Open-Space District (“Park District”), the Beaumont-Cherry Valley Recreation and Park District (“Recreation District”) and Beaumont-Cherry Valley Water District (“Water District”) (sometimes hereinafter collectively referred to as the “Parties”).

1. **Purpose.** The purpose of this Memorandum is to memorialize efforts among the Parties to develop a transitional plan to transfer operational activity from the Park District to the Recreation District on real property owned by the Parks District and the Water District as described herein and collectively as “Bogart Park”. This Memorandum will at all times remain non-binding, notwithstanding any public, oral or written statements, or other conduct, unless and until the Parties enter into a separate written agreement to proceed with any of the transitional plans identified through this Memorandum process.

2. **Goals.** The Parties’ goals under this Memorandum are to:

- 2.1. Maximize access to and interaction with the environmental resources;
- 2.2. Maximize use of Bogart Park for events co-sponsored by the Park District and Recreation District;
- 2.3. Provide improvements during the transition period that will increase opportunities for a self-sustaining facility;
- 2.4. Renegotiate lease terms which will transfer the lease from the Parks District to the Recreation District;
- 2.5. Identify and engage in strategic public-private-partnerships that will enhance the existing Bogart park experience; and
- 2.6. Establish a timeline to transfer the existing lease.

3. **Background.** On November 3, 2016 the Parks District Advisory Commission (DAC) received and filed an agenda item (12.1-Job Code 2016-8) which recommended that Park District staff continue a dialogue with the Recreation District and the Water District which was built upon previous discussions regarding transfer of a lease. On March 9, 2017 the DAC received and filed

an additional agenda item (12.1- Job Code 2017-04) which recommended creation of a multi-agency agreement. This MOI will serve as the written agreement, describing details regarding the orderly transition of Bogart Park property.

4. **Effect of Memorandum.** This Memorandum is a planning tool prepared by the Parties. The Parties do not make financial commitments by executing this Memorandum or by forming or participating in additional meetings to discuss the orderly transition of various properties.

4.1. This Memorandum is intended solely as an expression of general intent and interest and is to be used for general coordination purposes only. The Parties agree that this Memorandum does not create any formal agreement, obligation, right, duty, or otherwise, to restrict the use of real property or to finance, develop or construct any of recreational projects or related facilities of any kind whatsoever. The Parties have no contractual duties to one another, and the Parties agree and acknowledge that no implied covenants attach to this Memorandum including, but not limited to, the implied covenant of good faith and fair dealing.

4.2. This Memorandum does not prohibit the Parks District from: (i) negotiating with the Parties or other outside interests with respect to uses for and development of Park District land; (ii) entering into formal agreements with the Parties or other outside interest with respect to Park District land and any other subject of this Memorandum; and (iii) propose different or additional terms to those contained in this Memorandum.

4.3. The Parties may unilaterally terminate all activities with the other Parties concerning the subject matter of this Memorandum without liability, and without explanation, cause or reason.

4.4. This Memorandum does not constitute any pre-commitment by any of the Parties' respective future or present boards or councils nor does it commit any specific funding for the potential preferred recreational projects.

4.5. A Party that takes any actions in furtherance of or in reliance on this Memorandum does so at its own cost, expense, and risk.

5. **Implementation.** The Parties acknowledge that the implementation of this MOI is dependent on numerous factors, including but not limited to, approval by their respective

governing boards, environmental permitting, funding for capital construction, funding for operations, maintenance and replacement, partnerships with private sector investment and/or development, safety and security, and other key constraints.

6. **Term.** This Memorandum is effective upon the day and date last signed and executed by the duly authorized representatives of the Parties, and shall be in effect for a period of two (2) years. This Memorandum may be extended for additional two (2) year terms upon mutual agreement of the parties.

7. **Media.** Public information such as press releases, media interviews, public service announcements, marketing and promotional materials concerning the Parties shall be proposed to and approved by unanimous agreement of the Parties.

8. **Exhibits**

8.1. Exhibit A: Map identifying property ownership

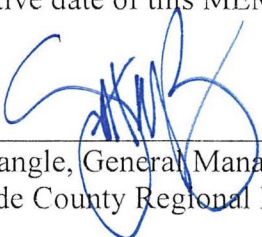
8.2. Exhibit B: Existing Lease

8.3. Exhibit C: Bogart Park Assessment Report

(Signature Provisions on following pages)

9. **Signatures.** In witness whereof, the Parties to this Memorandum through their duly authorized representatives have executed this Memorandum on the days and dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this Memorandum as set forth herein.

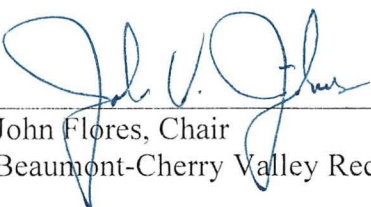
The effective date of this MEMORANDUM is the date of the signature last affixed to this page.



Scott Bangle, General Manager
Riverside County Regional Park and Open-Space District

5/23/17


Date



John Flores, Chair
Beaumont-Cherry Valley Recreation and Park District

6/14/17

Date



Daniel Slawson, President
Beaumont-Cherry Valley Water District

7-12-17

Date

L E A S E

THIS AGREEMENT, made this 5th day of October, 1931 by and between the Beaumont Irrigation District, an irrigation district duly organized and existing under provisions of an act of the Legislature of the State of California, as approved March 31, 1897, and the acts amendatory and supplementary thereto, FIRST PARTY, hereinafter termed "Lessor", and the County of Riverside, State of California, SECOND PARTY, hereinafter termed "Lessee",

WITNESSETH: That the said Party of the First Part does, by these presents, demise and lease unto the said Party of the Second Part, for a term of ninety-nine years from the date hereof that certain real property located in Riverside County, State of California, the location thereof being shown in red on the blue-print map attached hereto and made a part hereof, together with the appurtenances thereto appertaining, and more particularly described as follows, to-wit:

Undivided one half ($\frac{1}{2}$) of the South half ($\frac{1}{2}$) of the N. E. $\frac{1}{4}$ and the W. $\frac{1}{2}$ of the S. E. $\frac{1}{4}$ of Section 14, T. 2S., R. 1W., S. B. B. & M., Riverside County, California, containing 100.0 acres, more or less.

The N. E. $\frac{1}{4}$ of Section 23, T. 2S., R. 1W., S. B. B. & M., Riverside County, California, containing 100.0 acres, more or less. All that part of the N. W. $\frac{1}{4}$ of Sec. 23, T. 2S., R. 1W., S. B. B. & M., Riverside County, California, not contained in the map of the Subdivision La Mesa Miravella as recorded in the Recorder's Office of Riverside County, California, in Book 6 of Maps at Page 79, containing 25.0 acres, more or less.

The E. $\frac{1}{2}$ of the N. E. $\frac{1}{4}$ of the S. E. $\frac{1}{4}$ of Sec. 23, T. 2S., R. 1W., S. B. B. & M., Riverside County, California, containing 20 acres, more or less.

All that part of the W. $\frac{1}{2}$ of the N. E. $\frac{1}{4}$ of the S. E. $\frac{1}{4}$, the N. W. $\frac{1}{4}$ of the S. E. $\frac{1}{4}$ of the N. W. $\frac{1}{4}$ of the S. E. $\frac{1}{4}$ of the S. E. $\frac{1}{4}$ of Section 23, T. 2S., R. 1W., S. B. B. & M., Riverside County, California, not contained in the map of the Subdivision of La Mesa Miravella, recorded in the Recorder's Office of Riverside County, California, in Book 6 of Maps at Page 79, and excepting therefrom 0.32 acres conveyed by deed to L. L. Davidson dated November 5th, 1918, containing 49.58 acres, more or less.

The several parcels of land as hereinbefore described comprise ~~254.58~~ acres, more or less.

254.58

1 This agreement is made on the following terms and con-
2 ditions:

3 FIRST. The premises hereby let by the Lessor are to be
4 used specifically by the Lessee for public park purposes and not
5 otherwise.

6 SECOND. The Lessee hereby acknowledges the title of the
7 Lessor in and to the said described premises and agrees never to
8 assail or resist said title, other than as limited by this agree-
9 ment.

10 THIRD. The Lessee shall not assign or transfer this agree-
11 ment, in whole or in part, or permit any other person to use the
12 right or privilege hereby given without the written consent of the
13 Lessor first had and obtained.

14 FOURTH. The Lessee will fully pay for all materials joined
15 or affixed to said premises by or upon the authority of said Lessee,
16 and pay in full all persons that perform labor upon said premises
17 for the said Lessee and will not permit or suffer any Mechanic's
18 Liens or Materialmen's Liens of any kind or nature to be enforced
19 against said premises or any work done or materials furnished
20 thereon at the Lessee's instance or request.

21 FIFTH. The Lessor hereby agrees that the heretofore des-
22 cribed lands shall be in full charge and care coming under direct
23 supervision of the County Board of Supervisors of Riverside County,
24 California, the same being the Lessee, so long as the same are main-
25 tained and used for public park purposes, subject to water right
26 reservations, reservations for the development of water, the laying
27 and maintaining of water lines either above or beneath the soil
28 surface and such other necessary works as pertain to waterworks,
29 together with the further reservation of all mineral and mining
30 rights on or attaching to said premises.

31 SIXTH. The Lessee hereby agrees to use said premises here-
32 by let during the term of said lease for public park purposes only

1 and further agrees that the said First Party, its employees or
2 agents, shall at all times have free entrance and access to said
3 premises for the purpose of doing any and all necessary labor,
4 work, or things in connection with the reservations herein reserved
5 by the said First Party.

6 SEVENTH. It is hereby understood and agreed by and between
7 the said Lessor and Lessee that the said Lessee shall have the right
8 and authority to erect and/or construct any improvements, buildings,
9 or structures which the said Lessee may desire and which are incidental
10 and reasonable to the occupancy of said premises for public
11 park purposes so long as said Lessee does not create or permit to
12 exist a condition of waste upon said premises and so long as said
13 improvements, buildings or structures do not interfere with the
14 maintenance and operation of the water rights and mineral rights
15 herein reserved by the said First Party. And it is further understood
16 by and between the said Lessor and the said Lessee that the
17 said Lessee during the term of this lease shall keep and protect
18 the said Lessor free from any damage or loss as the result of the
19 occupancy of the said Lessee on the devised premises for public
20 park purposes.

21 EIGHTH. The terms and conditions of this agreement shall
22 inure to the benefit of and be binding upon the heirs, executors,
23 administrators, successors and assigns of the parties hereto, except
24 that in case any court of competent jurisdiction adjudges
25 that the making of this lease was in excess of the legal rights of
26 the Beaumont Irrigation District so to do then in that event the
27 Lessor may without liability cancel such lease or for any violation
28 of the covenants or conditions may terminate the estate hereby created
29 and granted to the said Lessee with the further understanding
30 that in the event of such termination as herein provided for the
31 said Lessee shall have the right thereupon to remove from said
32 premises any buildings or structures placed thereupon by the said

1 Lessee and in so doing the said Lessee shall save and protect the
2 said Lessor from any damages in the removal thereof.

3
4 BEAUMONT IRRIGATION DISTRICT

5
6 By

E. J. Morris
President

7
8 Attest

E. J. Smith
Secretary

9
10 COUNTY OF RIVERSIDE

11
12 By

W. L. Smith
Chairman of the Board of
Supervisors of Riverside
County, California.

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*Approved
as to form
and content
by
Richard H. H. H.*

BERNARDINO COUNTY
RIVERSIDE COUNTY

$S\frac{1}{2}$ of NE $\frac{1}{4}$

W $\frac{1}{2}$ of SE $\frac{1}{4}$
Parcel 1

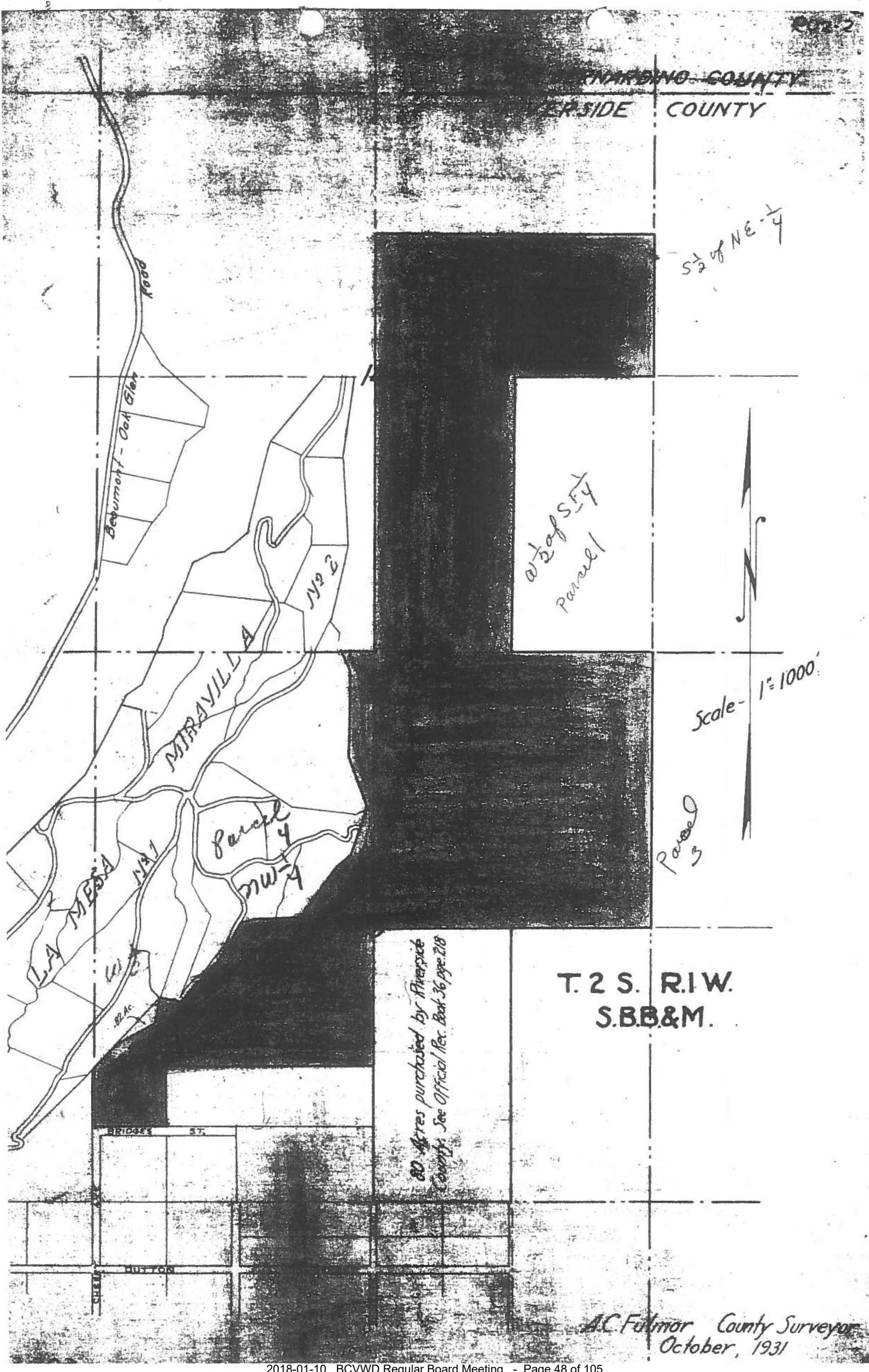
Scale - 1" = 1000'

Parcel 3

T. 2 S. R. 1 W.
S. B. B. & M.

80 Acres purchased by Riverside
County. See Official Rec. Book 36 page 218

A.C. Fulmer County Surveyor
October, 1931



**Beaumont Cherry Valley Water District
Special Board Meeting
October 5th, 2017**

DATE: October 2, 2017
TO: Board of Directors
FROM: Daniel K. Jagers, General Manager
SUBJECT: Memorandum of Intent for Bogart Park for Re-Assignment of Long Term Lease

Recommendation

No Recommendation

Background

As presented at the District's May 8, 2017 Board Meeting, the County of Riverside Regional Park and Open-Space District (Park District) has been evaluating the ongoing viability of maintaining operations at Bogart Park, and has made a determination that the Park District would like to pursue options to reduce or retire their responsibilities with operation and maintenance of the facility they currently operate generally identified as "Bogart Park".

A portion of the park area is owned by Beaumont-Cherry Valley Water District (BCVWD) and is incorporated into the park under lease by BCVWD for the last several decades. The Beaumont-Cherry Valley Recreation and Park District (Recreation District) has expressed an interest in acquiring the park from the County and at this time, BCVWD, the Park District and the Recreation District has entered into a Memorandum of Intent (MOI) to develop a transitional plan to transfer operational activity from the Park District to the Recreation District for real property owned by the Park District and BCVWD generally identified as "Bogart Park". Essentially, the MOI is an agreement to move forward with more detailed discussions regarding the potential transfer which would be followed by a formal assignment agreement that would be drafted for consideration by all parties.

The Beaumont-Cherry Valley Recreation and Park District Manager, Duane Burk has requested that BCVWD Staff provide an opportunity at tonight's BCVWD Engineering Board Workshop to commence discussions between the Recreation District and BCVWD in an effort to begin moving forward with defining terms and conditions and levels of interest in participation by BCVWD related to the assignment of the Bogart Park Lease, terms of that assignment, and associated "Bogart Park" development strategies that might be pursued as part of that assignment.

Items the Recreation District would like to begin discussions with the BCVWD Board of Directors as part of continued MOI work include:

- Terms of the proposed future lease between BCVWD and the Recreation District for “Bogart Park”. The Recreation District is interested in pursuing a long term lease similar to the existing agreement between BCVWD and the Park District.
- Development opportunities which might be pursued by the Recreation District as part of “Bogart Parks” continued operation.
- BCVWD’s level of interest in participating with ongoing “Bogart Park” activities and operation and maintenance activities.

Financial Impact

The potential costs associated with continued pursuit of the MOI are limited to legal review, staff time, and Board of Directors per diem expenses associated with any special meetings.

Any further costs related to continued BCVWD participation in development of “Bogart Park” will be assessed at the time that further participation is identified.

Riverside County Regional Park and Open-Space District
Bogart Ad-Hoc Committee
Ad Hoc Committee Member's Recommendations
August 16, 2016

In the interest of the community we are unanimous in agreement to the following recommendations:

- 1) Keep Bogart Park (the park) open to the public.
- 2) Amend the Development Impact Fee Plan (DIF) 10-year plan to include Bogart Park. Now that Beaumont-Cherry Valley Water District has altered their 2004 plan for the park, Riverside County should reevaluate the park's usage as it reflects in this plan.
- 3) Leave Bogart Park a natural, wilderness park.
- 4) Funnel the taxes collected in the Pass Area for parks and trails back to the Pass Area.
- 5) Create better transparency of our tax dollars. (What you are collecting in the way of park and trail taxes and fees from the Pass Area and what are you spending in the Pass Area?)
- 6) Negotiate and create a multi-agency agreement between Beaumont-Cherry Valley Water District, Beaumont-Cherry Valley Recreation and Park District, Riverside County Open Space and Parks District, and the Wildlands Conservancy to work toward a long-range plan for the future of the park.
- 7) Negotiate a lease extension to allow for stability and future planning for the park.
- 8) Advertise the park locally and statewide. When events are scheduled for the park's use, use the event to advertise. Promote the wilderness setting.
- 9) Modernize the kiosk and give receipts so rangers can identify those who have paid and also create a better trail of financial accountability. Include credit card access at the front gate. (An iPad system would probably work.)
- 10) Create a better organization of volunteers and form a "Friends of Bogart" committee to meet on a regular basis to support the park.
- 11) Keep the Winesap entry open.
- 12) Revise the fee schedule and include a Family Pass. Clarify the fees on the website and at the gates. Provide signage at the front and back gates so there is no confusion. Specify whether the Family Pass is for Bogart only or all County Parks. Train the park employees to understand the rate schedule and different fees.
- 13) Open 7 days a week.

Submitted by:

Pam Alps

Kenny Clanin (Alternate)

Terry Cox

Pat Doherty

Sharon Hamilton (Alternate)

Robert (Bob) Mankin

Alyce Peterson



BEAUMONT-CHERRY VALLEY WATER DISTRICT

PLACEHOLDER

DATE: January 10, 2017

SUBJECT: Item 3 – Bogart Park MOU

Copies of the

2016 Bogart Park Assessment Report

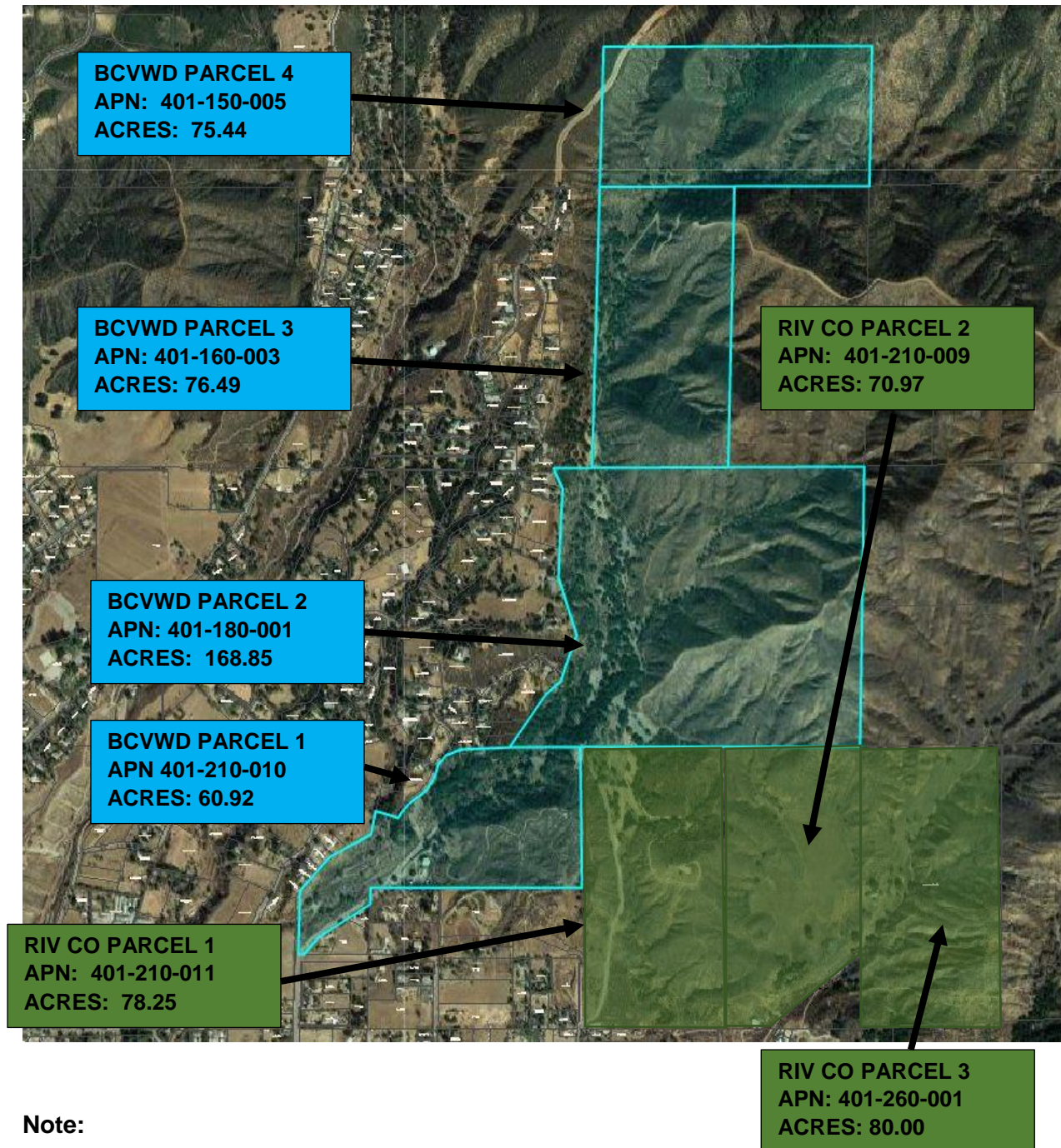
101 pages

by the Riverside County Regional Park and Open Space District

are available as handouts at the Board Meeting

FIGURE 1

BOGART PARK MAP



Note:

The map attached with the lease agreement between Beaumont-Cherry Valley Water District identifies the parcels identified in Blue above however the total acreage associated with those parcels is **381.70** acres, while the lease agreement identifies the total acreage as **254.58** acres.(District Staff is currently reviewing this discrepancy)



**Beaumont-Cherry Valley Water District
Regular Board Meeting
January 10, 2018**

Item 4

STAFF REPORT

TO: Board of Directors

FROM: Dan Jagers, General Manager

A handwritten signature in blue ink, likely of Dan Jagers, General Manager.

SUBJECT: Consideration of Approval of Request for Extension of Water Service "Will Serve Letter" for three (3) parcels to be created by the proposed subdivision of Assessor's Parcel Number 401-080-022 per Tentative Parcel Map 36704 located on the north side of Lakeview Court and west of Oak Glen Road in the community of Cherry Valley

Staff Recommendation

Approve an extension of the previously issued water service "Will Serve Letter" (WSL) for three (3) parcels to be created by the proposed subdivision of Assessor's Parcel Number 401-080-022 per Tentative Parcel Map 36704 located on the north side of Lakeview Court and west of Oak Glen Road in the community of Cherry Valley.

Background

At its regular meeting on April 9, 2014, the BCVWD Board of Directors approved a WSL for the three additional parcels created by the subdivision of APN 401-080-022 per Tentative Parcel Map 36704. Due to processing delays at the County of Riverside, the Tentative Parcel Map has not yet been finalized.

The WSL issued in 2014 expired on April 30, 2015. The applicant has filed a request for extension of the existing Will Serve Letter, and indicates the Parcel Map is moving forward.

The terms of the WSL will remain the same, as outlined on the attached April 1, 2014 staff report and previously issued (April 30, 2014) WSL.

The applicant, William K. Lattin, requested water service from the District for three (3) proposed parcels, which will be created by subdividing an existing parcel located at 9465 Oak Glen Road. Said parcel currently receives water service from the District for an existing residence. The proposed subdivision creates three new parcels, which are set forth on TPM 36704 (attached). The County of Riverside requires a "Will Serve Letter" for the new parcels before finalization of TPM 36704. The applicant plans to construct three (3) new residences, which will result in minimal impact to the District's water supply system.

The applicant is required to obtain all necessary County approvals for construction, and is expected to pay all applicable District facilities fees and non-tract water service installation fees related to the three (3) new parcels. The applicant shall pay actual fees in effect at the time of original application for service installation.



FIGURE No. 1 – APN 401-080-022



The applicant shall determine the final meter size for each new lot, and the applicant may be required by the County of Riverside to provide residential fire sprinklers for the property.

Fiscal Impact

There will be no fiscal impact to the District as all fees and deposits necessary will be paid by the applicant.

Attachments

Will Serve letter – April 30, 2014

Staff Report – April 1, 2014

Will Serve application – Dec. 28, 2017

TPM 36704

Prepared by Lynda Kerney, Administrative Assistant, Jan. 2, 2018



www.bcwwd.org

Beaumont-Cherry Valley Water District

Phone: (951) 845-9581 Fax: (951) 845-0159

File Copy

Board of Directors

Dr. Blair Ball
Division 5

John Guldseth
Division 4

Daniel Slawson
Division 3

Kenneth Ross
Division 2

Ryan Woll
Division 1

April 30, 2014

William K. Lattin
10699 Jonathan Avenue
Cherry Valley, CA 92223

Subject: Will Serve Letter for 3 parcels created by Tentative Parcel Map No. 36704 located in Cherry Valley, CA 92223

Dear Mr. Lattin:

At the Regular Meeting of the Board of Directors held on April 9, 2014 the above referenced property was approved for three (3) single residential domestic water service as set forth in the attached Staff Report dated April 1, 2014.

The Beaumont Cherry Valley Water District will provide water service to the three (3) new properties and one existing property (currently served by the District) created by Tentative Parcel Map 37604 assuming all obligations to provide service are met including, but not limited to, the Rules and Regulations Governing Water Service as amended by the Board of Directors from time to time and all fees and deposits are made in accordance with said Rules and Regulations.

We look forward to working with you in the coming months and please feel free to contact the office should you have any questions.

This letter will expire 12 months from the date of issue.

Sincerely,

Daniel K. Jagers
BCVWD
Director of Engineering

Attachments: 1. April 9, 2014 Staff Report Requesting Service for Tentative Parcel Map No. 37604

DKJ/dkj

**Beaumont-Cherry Valley Water District
Regular Board Meeting
April 9th, 2014**

DATE: April 1st, 2014

TO: Board of Directors

FROM: Eric Fraser, General Manager

SUBJECT: Consideration of Request for Water Service for Three (3) Parcels Identified on Tentative Parcel Map No. 36704 (P.M. 36704)

Recommendation:

Approve domestic water service for three (3) new parcels that will be created by subdividing an existing parcel identified as Riverside County Assessor's Parcel No. 401-080-022 into 4 separate parcels as set forth on the attached Tentative Parcel Map No. 36704. The existing parcel is identified on Figure 1, hereafter.

Each of the three (3) new services will subject to payment of all fees to the District and securing all approvals from the County of Riverside.

Background:

The Applicant, William K. Lattin, has requested water service from the District for three (3) proposed parcels which will be created by subdividing an existing parcel which is located at 9465 Oak Glen Road (Riverside County APN No. 401-080-022). Said parcel currently receives water service from the District for the existing residence located on the parcel. The proposed subdivision creates three new parcels which are set forth on Tentative Parcel Map No. 36704. The County of Riverside requires that a "Will Serve Letter" be provided for the new parcels before the County will finalize Tentative Parcel Map No. 36704.

Said property is located on the north side of Lakeview Court and west of Oak Glen Road in the Community of Cherry Valley, California (see Figure No. 1 hereafter). This parcel is currently located within the District Boundary. The Applicant plans to construct three (3) new residences on the new parcels. Applicant will be required to secure the necessary approvals from the County of Riverside.

FIGURE No. 1 – APN 401-080-022



The impact of this residence on the District's water supply system is minimal. The Applicant will be expected to pay applicable Facilities Fees and non-tract water service installation fees for the three (3) new parcels. Applicant shall pay actual fees in effect at the time of application for service installation.

Final meter size for each new lot shall be determined by the Applicant and the Applicant may be subject by the County of Riverside to provide residential fire sprinklers for the property.

Conditions:

The Applicant shall conform to all District requirements for water service and all County of Riverside requirements.

1. The Applicant will be required to pay front footage fees along all property frontages where facilities are currently installed.
2. The Applicant shall conform to all District requirements and all County of Riverside requirements.
3. To minimize the use of potable water, the District requires the applicant conform to the County of Riverside Landscaping Ordinances which pertains to water efficient landscape requirements and the following:
 - a. Landscaped areas which have turf, shall have "smart irrigation controllers" which use Evapotranspiration (ET) data to automatically control the watering. Systems shall have an automatic rain sensor to prevent watering during and shortly after rainfall. Automatically determine watering schedule based on weather conditions, and not require seasonal monitoring changes. Orchard areas, if any, shall have drip irrigation.
 - b. Landscaping in non-turf areas should be drought tolerant consisting of planting materials similar to that at the District's demonstration garden at the Groundwater Recharge site. Irrigation systems for these areas should be drip or bubbler type.

Fiscal Impact:

There will be no fiscal impact to the District as all the fees and deposits should be paid for by the Applicant.

Prepared by Daniel K. Jagers, Director of Engineering



Beaumont-Cherry Valley Water District
Mr. Daniel Jaggers, Director of Engineering
560 Magnolia Avenue
Beaumont, CA 92223

Subject: Renewed Will Server Letter for 3 parcels created by Tentative Parcel Map
No. 36704 located in Cherry Valley, CA 92223

Dear Mr. Jaggers:

We are requesting from the Beaumont-Cherry Valley Water District to update our Water Will Serve Letter that was dated April 30, 2014.

We had delays through the Riverside County Tentative Parcel Map requirements and in the processing the Tentative Map.

At this time we are ready to go forward in the processing the Tentative Parcel Map.

We look forward to working with the District in this process.

Sincerely,

Paul T. Webster

Paul T. Welsh, P.E.; L.S.

Attachments: Will Serve Request Letter, Tentative Parcel Map



BEAUMONT CHERRY VALLEY WATER DISTRICT

560 Magnolia Avenue • PO Box 2037

Beaumont, CA 92223-2258

Phone (951) 845-9581

www.bcvwd.org

☒ **Will Serve Request** ☐ **Water Supply Assessment (SB210)**

Applicant Name: William K. Lattin	Contact Phone # (760) 533-1932
Mailing Address: 10699 Jonathan Avenue	Fax #: N/A
City: Cherry Valley	E-mail: blattin69@yahoo.com
State & Zip: California 92223	
Service Address: 9465 Oak Glen Road, Cherry Valley, CA 92223	
Assessor's Parcel Number (APN), Tract Map No. Parcel Map No.: APN 401-080-022, Tentative Parcel Map No. 36,704	
Project Type: <input type="checkbox"/> Single-Family <input type="checkbox"/> Multi-Family <input type="checkbox"/> Commercial/Industrial <input checked="" type="checkbox"/> Minor Subdivision (5 lots or less) <input type="checkbox"/> Major subdivision (6+ lots) <input type="checkbox"/> Other	
Site Map Attached: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

The letter should be delivered to:

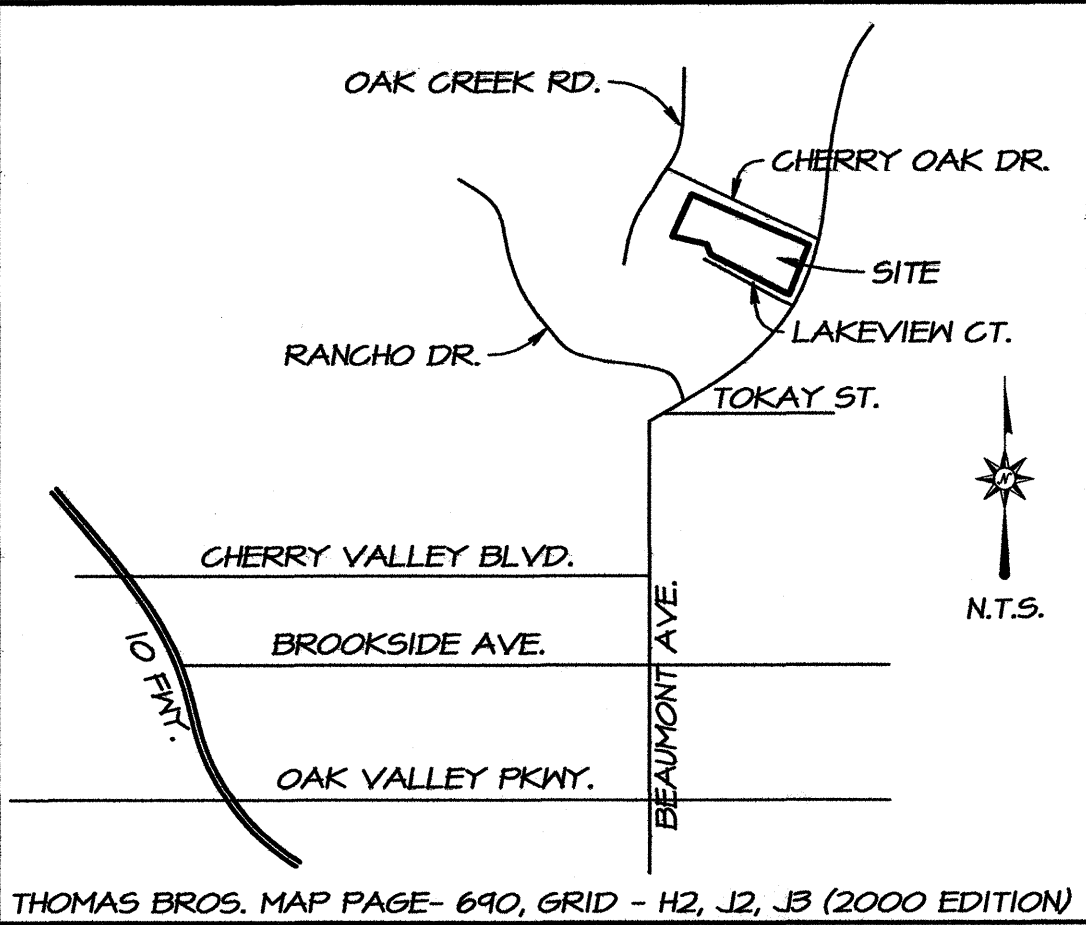
Recipient:	William K. Lattin _____ 10699 Jonathan Avenue _____ Cherry Valley, CA 92223 _____
PLEASE CHOOSE ONE:	
<input type="checkbox"/> Mail (above address)	<input type="checkbox"/> E-mail
<input type="checkbox"/> Fax	<input checked="" type="checkbox"/> Will pick up

The District reserves the right to impose terms and conditions in Will Serve Letters and/or Water Supply Assessment Reports that take into account water availability issues, conservation issues and the District's existing facilities, all of which impact the District's ability to provide service to the subject property and maintain the District's ability to meet existing water demands.

Applicant's Signature

December 28, 2017

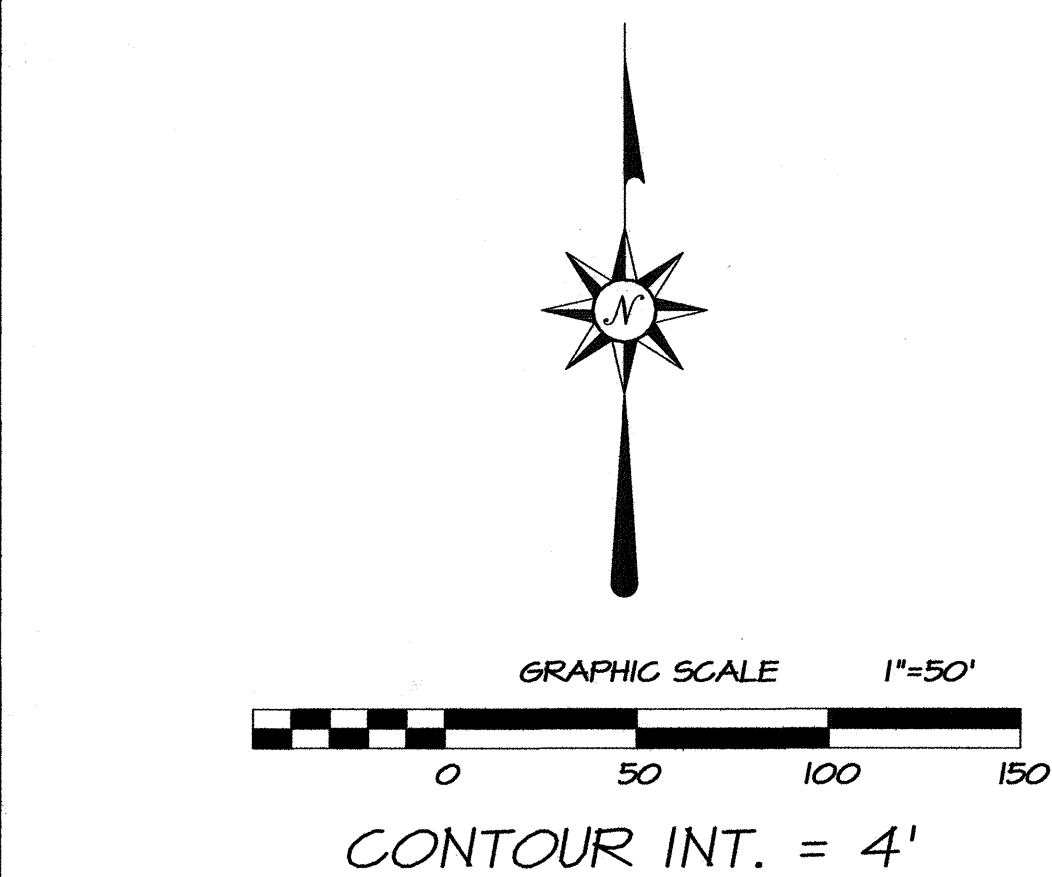
Date



NOTE:
THIS PROPERTY IS NOT WITHIN A COUNTY SERVICE AREA OR COMMUNITY FACILITIES DISTRICT

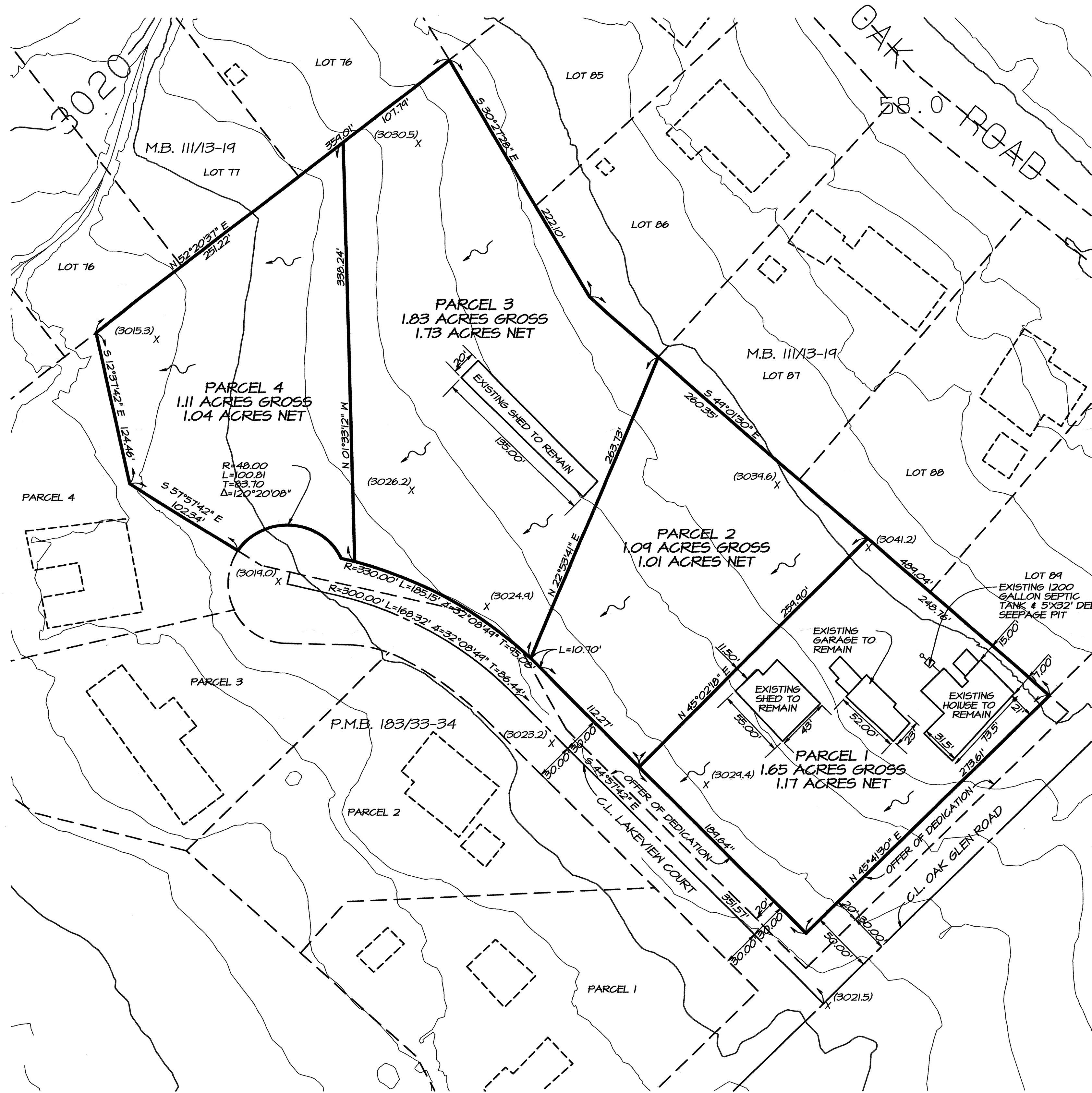
FEMA INFORMATION:
COMMUNITY-PANEL # 060247 08056
ZONE - "X"

WATER QUALITY MANAGEMENT PLAN
A WATER QUALITY MANAGEMENT PLAN IS NOT NEEDED.
NO NEW DEVELOPMENT IS PROPOSED AT THIS TIME.



TENTATIVE PARCEL MAP NO. 36704

COUNTY OF RIVERSIDE



LEGAL DESCRIPTION:

THE LAND REFERRED TO HEREIN BELOW IS SITUATED IN THE COUNTY OF RIVERSIDE, STATE OF CALIFORNIA, AND IS DESCRIBED AS FOLLOWS:

PARCEL 1:
LOT 4 OF BONITA VISTA RANCHO SUBDIVISION UNIT 1, IN THE AREA OF CHERRY VALLEY, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA, AS PER MAP RECORDED IN BOOK 22, PAGES 84 AND 85 OF MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY, TOGETHER WITH THAT PORTION OF LOT 5 OF BONITA VISTA RANCHO UNIT 1, DESCRIBED AS FOLLOWS:
BEGINNING AT THE SOUTHEASTERLY CORNER OF LOT 5; THENCE ALONG THE NORTHEASTERLY LINE OF SAID LOT, NORTH 24° 14' WEST, 140.00 FEET; THENCE NORTH 64° 19' WEST, 150.07 FEET; THENCE SOUTH 45° 02' 30" EAST, 212.60 FEET TO THE POINT OF BEGINNING.

PARCEL 2:
A PORTION OF LOT 5 OF BONITA VISTA RANCHO UNIT 1, IN THE COUNTY OF RIVERSIDE, STATE OF CALIFORNIA, AS PER MAP RECORDED IN BOOK 22, PAGES 84 AND 85 OF MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY, DESCRIBED AS FOLLOWS:
BEGINNING AT THE MOST NORTHERLY CORNER OF LOT 5; THENCE ALONG THE SAID NORTHEASTERLY LINE OF FOLLOWING THREE COURSES; THENCE SOUTH 12° 37' 42" EAST, 124.46 FEET; THENCE SOUTH 51° 57' 42" EAST, 124.44 FEET; THENCE SOUTH 71° 06' 31" EAST, 174.16 FEET TO THE TRUE POINT OF BEGINNING; THENCE CONTINUING SOUTH 71° 06' 31" EAST, 25.91 FEET; THENCE ALONG SAID NORTHEASTERLY LINE SOUTH 24° 37' 33" EAST, 21.00 FEET TO THE BEGINNING OF A NON-TANGENT 330.00 FOOT RADIUS CURVE, CONCAVE SOUTHWESTERLY, A RADIAL BEARING THROUGH SAID BEGINNING BEARS SOUTH 41° 21' 24" WEST; THENCE NORTHWESTERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 8° 24' 55" AN ARC DISTANCE OF 48.47 FEET, TO THE TRUE POINT OF BEGINNING.

ASSESSORS PARCEL NUMBER:

401-080-022

GROSS AREA OF PROJECT SITE:

5.20 ACRES

OWNER OF RECORD AND APPLICANT:

WILLIAM K. LATTIN
10669 JONATHAN AVENUE
CHERRY VALLEY, CA 92223
(760)-533-1932

ENGINEER/LAND SURVEYOR:

PAUL T. WELSH, P.E., L.S.
MASSARO & WELSH
CIVIL ENGINEERS / LAND SURVEYORS
1572 N. WATERMAN AVENUE, SUITE 5
SAN BERNARDINO, CA 92404
(909) 883-9355 TELEPHONE
(909) 889-9490 FAX

ZONING AND LAND USE:

EXISTING ZONING: A-1 - 1 ACRE MINIMUM
EXISTING LAND USE: VACANT PLUS ONE SINGLE FAMILY HOME

NOTE: THIS TENTATIVE MAP INCLUDES THE ENTIRE CONTIGUOUS OWNERSHIP OF THE LAND USE DESIGNATION OF SUBJECT PROPERTY AND ALL SURROUNDING PROPERTY.

NOTE: THIS PROJECT IS NOT SUBJECT TO LIQUEFACTION, OR OTHER GEOLOGIC HAZARDS AND IT DOES NOT LY WITHIN A SPECIAL STUDIES ZONE.

NOTE: THIS PROJECT IS NOT SUBJECT TO OVERFLOW, INUNDATION, OR FLOOD HAZARDS.

SCHOOL DISTRICT

BEAUMONT UNIFIED SCHOOL DISTRICT

WATER SERVICE:

BEAUMONT-CHERRY VALLEY WATER DISTRICT

METHOD OF SEWAGE DISPOSAL:

SEPTIC TANK AND LEACH FIELD

ELECTRIC:

SOUTHERN CALIFORNIA EDISON

GAS:

SOUTHERN CALIFORNIA GAS COMPANY

TELEPHONE:

VERIZON

EXISTING BUILDINGS:

- (1) SINGLE FAMILY MOBILE HOME TO REMAIN
- (1) GARAGE TO REMAIN
- (2) STORAGE SHEDS TO REMAIN

PARCEL SIZE DATA:

NUMBER OF PARCELS: 4

PARCEL 1: 1.17 AC NET 1.65 ACRES GROSS
PARCEL 2: 1.01 AC NET 1.01 ACRES GROSS
PARCEL 3: 1.73 AC NET 1.83 ACRES GROSS
PARCEL 4: 1.04 AC NET 1.65 ACRES GROSS

SOURCE OF CONTOURS:

RIVERSIDE COUNTY FLOOD CONTROL

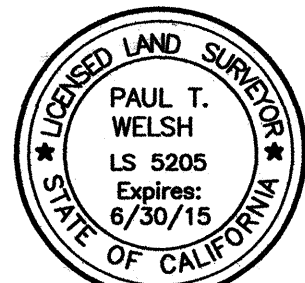
PROPOSED IMPROVEMENT SCHEDULE:

" H "

NO.	REVISIONS	DATE	INITIAL
1	RELOCATED PAD ON PARCEL AWAY FROM WATERCOURSE	10/08	P.T.W.

APPROVED BY:

Paul T. Welsh 2/07/14
PAUL T. WELSH, P.E., L.S.
L.S. 5205
EXPIRATION DATE: 6/30/15



PLAN PREPARED BY:

MASSARO & WELSH
CIVIL ENGINEERS / LAND SURVEYORS
1572 N. WATERMAN AVENUE, SUITE 5
SAN BERNARDINO, CA 92404
(909) 883-9355 TELEPHONE
(909) 889-9490 FAX

PREPARED: FEBRUARY 2014

PREPARED FOR:

WILLIAM K. LATTIN
10669 JONATHAN AVENUE
CHERRY VALLEY, CA 92223
(760)-533-1932

PROJECT:

TENTATIVE PARCEL MAP NO. 36704

A.P.N. # 401-080-022

SHEET 1 OF 1 SHEET



**Beaumont-Cherry Valley Water District
Regular Board Meeting
January 10, 2018**

Item 5

STAFF REPORT

TO: Board of Directors

FROM: Dan Jagers, General Manager

SUBJECT: Consideration of Approval of Request for Extension of Water Service "Will Serve Letter" for three (3) parcels to be created by the proposed subdivision of Assessor's Parcel Number 402-200-005 (10707 Jonathan Avenue) per Tentative Parcel Map 37080

A handwritten signature in blue ink, likely of Dan Jagers, is written over a horizontal line.

Staff Recommendation

Approve a one-year extension of the previously issued water service "Will Serve Letter" for domestic water service for three (3) parcels to be created by the proposed subdivision of Assessor's Parcel Number 402-200-005 (10707 Jonathan Avenue) per Tentative Parcel Map 37080

Background

At its regular meeting on September 6, 2016, the BCVWD Board of Directors approved a Will Serve Letter (WSL) for the three additional parcels created by the subdivision of APN 402-200-005 per Tentative Parcel Map 37080. Due to processing delays at the County of Riverside, the Tentative Parcel Map has not yet been finalized.

The initial WSL expired on October 18, 2017. The applicant has filed a request for extension of the existing Will Serve Letter, and indicates the Parcel Map is moving forward.

The terms of the WSL will remain the same, as outlined on the attached previously issued (October 18, 2016) WSL.

The applicant, William K. Lattin, requested water service from the District for three (3) proposed parcels, which will be created by subdividing an existing parcel located at 10707 Jonathan Avenue. This property is located north of Lincoln Street and west of Jonathan Avenue in the community of Cherry Valley (Figure No. 1). Said parcel currently receives water service from the District for an existing residence. The proposed subdivision creates three new parcels, which are set forth on TPM 37080 (attached). The County of Riverside requires a "Will Serve Letter" for the new parcels before finalization of TPM 37080. The applicant plans to construct three (3) new residences, which will result in minimal impact to the District's water supply system.

The applicant is required to obtain all necessary County approvals for construction.

The applicant will be expected to pay applicable facilities fees, extend existing facilities as necessary to provide for fire flow, and pay non-tract water service installation fees for the three (3) new parcels. New water main facilities may be required to support fire flow requirements set forth by Riverside County prior to project development. The applicant shall extend water mains across the project frontages as necessary to provide fire flow requirements and shall pay actual fees in effect at the time of application for service installation.



**FIGURE No. 1 – 10707 Jonathan Avenue
(Riv. Co. APN 402-200-005)**



The applicant shall determine the final meter size for each new lot, and the applicant may be subject by the County of Riverside to provide residential fire sprinklers for the property.

Fiscal Impact

There will be no fiscal impact to the District as all fees and deposits necessary will be paid by the applicant.

Attachments

Will Serve Letter – Oct. 18, 2016

Staff Report – Sept. 14, 2016

Will Serve application – Dec. 28, 2017

TPM 37080

Report prepared by Lynda Kerney, Administrative Assistant, Jan. 2, 2018



www.bcvwd.org

Beaumont-Cherry Valley Water District

Phone: (951) 845-9581 Fax: (951) 845-0159

October 18, 2016

William K. Lattin
10699 Jonathan Avenue
Cherry Valley, CA 92223

Board of Directors

David Hoffman
Division 5

John Covington
Division 4

Daniel Slawson
Division 3

Nathan Douglass
Division 2

Jeffrey Cottrell
Division 1

Subject: Request for "Will Serve Letter"
Proposed three (3) New Parcels,
Cherry Valley, CA, Riverside County Assessor's
Parcel No. (APN) 402-200-005 Tentative Parcel Map No. 37080

Dear Mr. Lattin,

At the Regular Meeting of the Board of Directors held on September 14, 2016, William K. Lattin's request for "Will Serve Letter" for the above referenced property, Riverside County Assessor's Parcel No. (APN) 402-200-005 was approved for domestic and non-potable water service for the proposed additional **three (3) New Parcels** created by Tentative Parcel Map No. 37080 from APN 402-200-005. Please see the attached Staff Report for specific information.

The Beaumont Cherry Valley Water District will provide water service to the subject property assuming all obligations to provide service are met including, but not limited to, the Rules and Regulations Governing Water Service as amended by the Board of Directors from time to time.

As identified in the September 6, 2016 Staff Report and prior to final project development the following conditions must be met:

1. The Applicant's project will impose additional water demands on the District's existing system. Service to the project will be contingent upon acquisition of imported water obtained from the San Geronio Pass Water Agency and non-potable (recycled) water obtained from the City of Beaumont, Yucaipa Valley Water District or other sources.

We look forward to working with you in the coming months and please feel free to contact the office should you have any questions.

This letter will expire 12 months from the date of issue.

Sincerely,

Eric Fraser
BCVWD
General Manager

Attachments: 1. September 6, 2016 Staff Report related to Consideration of Request for "Will Serve Letter" for Tentative Parcel Map 37080 (Parcel No. 402-200-005)

ERF/DKJ/jg

WSERV_LTR_Tent_PM_37080_APN_402-200-005_L1_20160915



**Beaumont-Cherry Valley Water District
Regular Board Meeting
September 14th, 2016**

DATE: September 6, 2016

TO: Board of Directors

FROM: Eric Fraser, General Manager

SUBJECT: Consideration of Request for Water Service ("Will Serve Letter") for Three (3) New Parcels Created by Tentative Parcel Map No. 37080

Recommendation:

Consideration of request for a "Will Serve Letter" for domestic water service for three (3) new parcels that will be created by subdividing an existing parcel (Riverside County Assessor's Parcel No. 402-200-005) with District water service into 4 separate parcels.

Background:

The Applicant, William K. Lattin, has requested water service from the District for three (3) proposed parcels which will be created by subdividing an existing parcel located at 10707 Jonathan Avenue (Riverside County APN No. 402-200-005). Said parcel currently receives water service from the District for the existing residence located on the parcel. The proposed subdivision creates three new parcels which are set forth on Parcel Map No. 37080. The County of Riverside requires that a "Will Serve Letter" be provided for the new parcels before the County will finalize Tentative Parcel Map No. 37080.

Said property is located north of Lincoln Street and west of Jonathan Avenue in the Community of Cherry Valley, California (Figure No. 1). This parcel is currently located within the District Boundary. The Applicant plans to construct three (3) new residences on the new parcels. Applicant will be required to secure the necessary approvals from the County of Riverside.



**FIGURE No. 1 – 10707 Jonathan Avenue
(Riv. Co. APN 402-200-005)**



The Applicant has delayed submittal of this “Will Serve Letter” application due to the District’s Resolution 2014-05 which has prohibited the issuance of new “Will Serve Letters” for projects not previously considered by the District that have more than two Equivalent Dwelling Units worth of demand. The Applicants development request is for three additional dwelling units and associated water services to be added to the existing parcel of land (once subdivided). The Applicant has requested that this item now be considered by the Board of Directors since the State of California is not requiring mandatory conservation within the District service area which causes the restriction of water services per the District’s Resolution 2014-05.

It should be noted that some condition of drought still appears to exist in California, however, the State of California (State) mandatory conservation requirements for each California Water Supplier is now based upon the ability of that water supplier to meet three years of water supply in the event another drought is experienced similar to the previous three years. The District submitted water supply and storage information related to this supply requirement to the State, and the State has published that mandatory conservation will not be required within the District’s service area. Specifically, the District has three years of water in storage to meet drought supply requirements as set forth by the State of California.

The District’s Resolution 2014-05 required three conditions to be met under Item 1 of that resolution in order for “Will Serve Letter” issuance to be suspended. Condition 1. (b) of said Resolution requires: “There is in effect mandatory conservation measures applicable to the District’s ratepayers imposed directly by the State of California, or imposed by implementation of District conservation measures in accordance with the District’s Urban Water Management Plan”. At this time, District Staff identifies that this condition no longer exists due to the fact that the State of California is no longer requiring mandatory conservation from the District.



The impact of these three additional residences on the District's water supply system is minimal. The Applicant will be expected to pay applicable Facilities Fees, extend existing facilities as necessary to provide for fire flow, and pay and non-tract water service installation fees for the three (3) new parcels. New water main facilities may be required to support fire flow requirements set forth by Riverside County prior to project development. The Applicant shall extend water mains across the project frontages as necessary to provide fire flow requirements and shall pay actual fees in effect at the time of application for service installation.

Final meter size for each new lot shall be determined by the Applicant and the Applicant may be subject by the County of Riverside to provide residential fire sprinklers for the property.

Conditions:

The Applicant shall conform to all District requirements for water service and all County of Riverside requirements.

1. The Applicant will be required to pay front footage fees along all property frontages where facilities are currently installed.
2. The Applicant shall conform to all District requirements and all County of Riverside requirements.
3. To minimize the use of potable water, the District requires that the applicant conform to the County of Riverside Landscaping Ordinances which pertains to water efficient landscape requirements and the following:
 - a. Landscaped areas which have turf, shall have "smart irrigation controllers" which use Evapotranspiration (ET) data to automatically control the watering. Systems shall have an automatic rain sensor to prevent watering during and shortly after rainfall. Automatically determine watering schedule based on weather conditions, and not require seasonal monitoring changes. Orchard areas, if any, shall have drip irrigation.
 - b. Landscaping in non-turf areas should be drought tolerant consisting of planting materials similar to that at the District's demonstration garden at the Groundwater Recharge site. Irrigation systems for these areas should be drip or bubbler type.
4. The Applicant's project will impose additional water demands on the District's existing system. Service to the project will be contingent upon acquisition of imported water obtained from the San Geronio Pass Water Agency and non-potable (recycled) water obtained from the City of Beaumont, Yucaipa Valley Water District or other sources.

Fiscal Impact:

There will be no fiscal impact to the District as all the fees and deposits should be paid for by the Applicant.

Prepared by Daniel K. Jagers, Director of Engineering



Beaumont-Cherry Valley Water District
Mr. Daniel Jaggers, Director of Engineering
560 Magnolia Avenue
Beaumont, CA 92223

Subject: Renewed Will Server Letter for 3 Parcels created by Tentative Parcel Map
No. 37080 located in Cherry Valley, CA 92223

Dear Mr. Jaggers:

We are requesting from the Beaumont-Cherry Valley Water District to update our Water Will Serve Letter that was dated October 18, 2016.

We had delays through the Riverside County Tentative Parcel Map requirements and in the processing the Tentative Map.

At this time we are ready to go forward in the processing the Tentative Parcel Map.

We look forward to working with the District in this process.

Sincerely,

A handwritten signature in brown ink that reads "Paul T. Welsh".

Paul T. Welsh, P.E.; L.S.

Attachments: Will Serve Request Letter, Tentative Parcel Map



BEAUMONT CHERRY VALLEY WATER DISTRICT

560 Magnolia Avenue • PO Box 2037

Beaumont, CA 92223-2258

Phone (951) 845-9581

www.bcvwd.org


☒ **Will Serve Request** ☐ **Water Supply Assessment (SB210)**

Applicant Name: William K. Lattin	Contact Phone # (760) 533-1932
Mailing Address: 10699 Jonathan Avenue	Fax #: N/A
City: Cherry Valley	E-mail: blattin69@gmail.com
State & Zip: CA & 92223	
Service Address: 10707 Jonathan Avenue, Cherry Valley, CA	
Assessor's Parcel Number (APN), Tract Map No. Parcel Map No.: APN: 402-200-005 Tentative Parcel Map No. 37080	
Project Type: <input type="checkbox"/> Single-Family <input type="checkbox"/> Multi-Family <input type="checkbox"/> Commercial/Industrial <input checked="" type="checkbox"/> Minor Subdivision (5 lots or less) <input type="checkbox"/> Major subdivision (6+ lots) <input type="checkbox"/> Other	
Site Map Attached: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

The letter should be delivered to:

Recipient: William K. Lattin 10699 Jonathan Avenue Cherry Valley, CA 92223
PLEASE CHOOSE ONE: <input type="checkbox"/> Mail (above address) <input type="checkbox"/> E-mail <input type="checkbox"/> Fax <input checked="" type="checkbox"/> Will pick up

The District reserves the right to impose terms and conditions in Will Serve Letters and/or Water Supply Assessment Reports that take into account water availability issues, conservation issues and the District's existing facilities, all of which impact the District's ability to provide service to the subject property and maintain the District's ability to meet existing water demands.

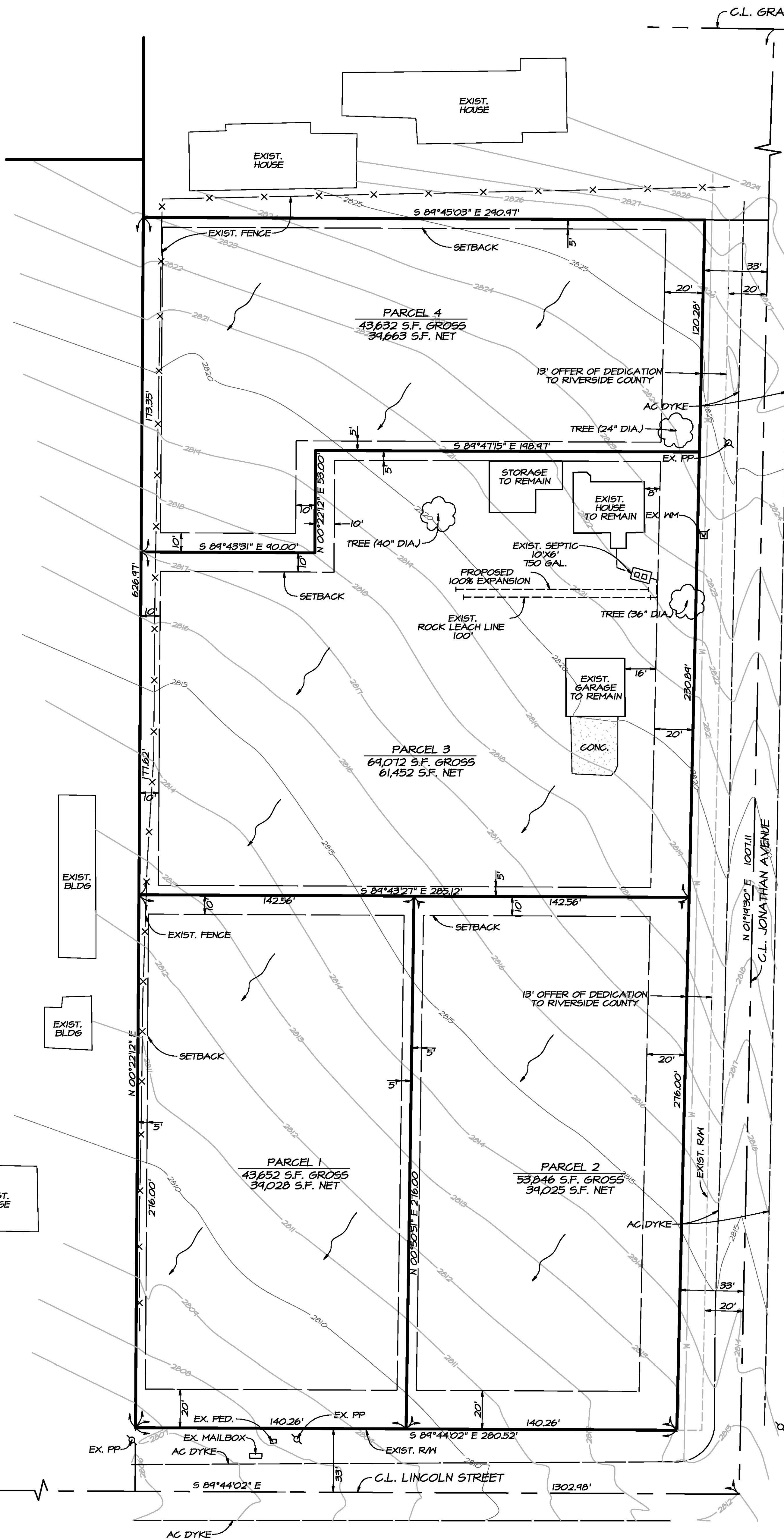

Applicant's Signature

December 28, 2017

Date

TENTATIVE PARCEL MAP NO. 37080
COUNTY OF RIVERSIDE

PARCEL MAP NO. 13802
PM 74/92



EXISTING ZONING: A-1-1

MINIMUM LOT REQUIREMENTS:

SG. FEET: 43,560
WIDTH: 100 FEET
DEPTH: 150 FEET

MINIMUM SETBACKS:

FRONT: 20 FEET
SIDE: 5 FEET
REAR: 10 FEET

NOTE:

THIS PROPERTY IS NOT WITHIN A COUNTY SERVICE AREA OR COMMUNITY FACILITIES DISTRICT

FEMA INFORMATION:

COMMUNITY-PANEL # 06065C 08056
ZONE - "X"

WATER QUALITY MANAGEMENT PLAN

A WATER QUALITY MANAGEMENT PLAN IS NOT NEEDED. NO NEW DEVELOPMENT IS PROPOSED AT THIS TIME.

LEGAL DESCRIPTION:

ALL THAT CERTAIN REAL PROPERTY SITUATED IN THE COUNTY OF RIVERSIDE, STATE OF CALIFORNIA, DESCRIBED AS FOLLOWS:

TENTATIVE PARCEL MAP BEING A DIVISION OF:

LOT 4 IN BLOCK 11, OF LANDS OF CHERRY VALLEY AND WATER COMPANY, IN THE COUNTY OF RIVERSIDE, STATE OF CALIFORNIA, AS SHOWN BY MAP ON FILE IN BOOK 2, PAGE 54 OF MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY.

EXCEPTING THEREFROM THE EASTERLY 3 1/2 FEET THEREOF;

ALSO EXCEPTING THEREFROM THE WESTERLY 330 FEET OF SAID LOT 4.

ASSESSORS PARCEL NUMBER:

402-200-005

GROSS AREA OF PROJECT SITE:

4.83 ACRES

OWNER OF RECORD

JAMES R. LATTIN, AS TRUSTEE OF THE KBB TRUST
DATED APRIL 12, 1995
10669 JONATHAN AVENUE
CHERRY VALLEY, CA 92223
(760)-533-1432

APPLICANT:

BILL LATTIN
10669 JONATHAN AVENUE
CHERRY VALLEY, CA 92223
(760)-533-1432

ENGINEER/LAND SURVEYOR:

PAUL T. WELSH, P.E., L.S.
MASSARO & WELSH
CIVIL ENGINEERS & LAND SURVEYORS
34840 YUCAIPA BLVD.
YUCAIPA, CA 92399
(909) 797-5300

ZONING AND LAND USE:

EXISTING ZONING: A-1-1 - 1 ACRE MINIMUM
EXISTING LAND USE: VACANT PLUS ONE SINGLE FAMILY HOME

NOTE: THIS TENTATIVE MAP INCLUDES THE ENTIRE CONTIGUOUS OWNERSHIP OF THE LAND USE DESIGNATION OF SUBJECT PROPERTY AND ALL SURROUNDING PROPERTY.

NOTE: THIS PROJECT IS NOT SUBJECT TO LIQUEFACTION, OR OTHER GEOLOGIC HAZARDS AND IT DOES NOT LIE WITHIN A SPECIAL STUDIES ZONE.

NOTE: THIS PROJECT IS NOT SUBJECT TO OVERFLOW, INUNDATION, OR FLOOD HAZARDS.

NOTE: EXISTING ZONING A-1-1 - 1 ACRE MINIMUM

SCHOOL DISTRICT

BEAUMONT UNIFIED SCHOOL DISTRICT

WATER SERVICE:

BEAUMONT-CHERRY VALLEY WATER DISTRICT

METHOD OF SEWAGE DISPOSAL:

SEE SEPTIC TANK AND LEACH FIELD PERCOLATION INVESTIGATION
AMPAC AND ASSOCIATES, INC.
2900 ADAMS ST. SUITE C-35
RIVERSIDE, CA 92504
OFFICE NO. (800)564-1372
PROJECT NO. 17-15021
DATE: MAY 2, 2017

CONCEPTUAL DRAINAGE

SITE DRAINS IN A SHEET FLOW CONDITION TO THE SOUTHWEST TOWARDS LINCOLN STREET

ELECTRIC:

SOUTHERN CALIFORNIA EDISON

GAS:

SOUTHERN CALIFORNIA GAS COMPANY

TELEPHONE:

VERIZON

EXISTING BUILDINGS:

(1) SINGLE FAMILY MOBILE HOME TO REMAIN
(1) GARAGE TO REMAIN
(2) STORAGE SHEDS TO REMAIN

PARCEL SIZE DATA:

NUMBER OF PARCELS: 4

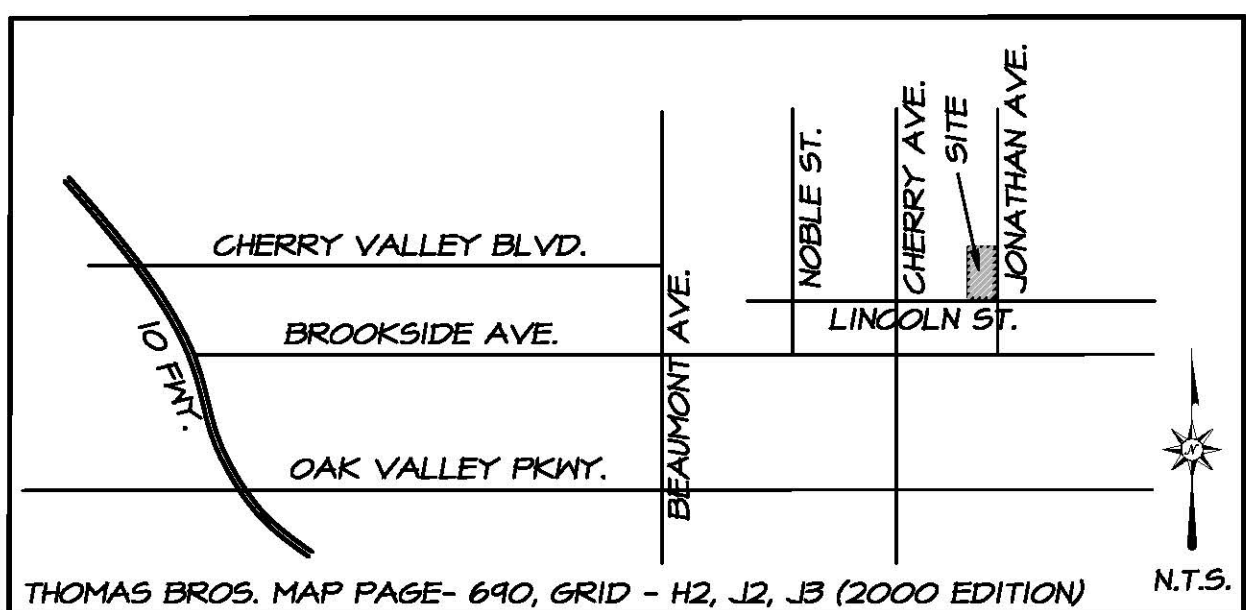
PARCEL 1: 0.90 AC NET 1.00 ACRES GROSS
PARCEL 2: 0.90 AC NET 1.00 ACRES GROSS
PARCEL 3: 1.54 AC NET 1.41 ACRES GROSS
PARCEL 4: 0.91 AC NET 1.00 ACRES GROSS

SOURCE OF CONTOURS:

FIELD SURVEY

PROPOSED IMPROVEMENT SCHEDULE:

" H "



NO.	REVISIONS	DATE	INITIAL

APPROVED BY:

PAUL T. WELSH, P.E., L.S.
L.S. 5205
EXPIRATION DATE: 6/30/19



PLAN PREPARED BY:

MASSARO & WELSH
CIVIL ENGINEERS & LAND SURVEYORS
34840 YUCAIPA BLVD.
YUCAIPA, CA 92399
(909) 797-5300

PREPARED: JANUARY 2018

PREPARED FOR:

BILL LATTIN
10669 JONATHAN AVENUE
CHERRY VALLEY, CA 92223
(760)-533-1432

PROJECT:

TENTATIVE PARCEL MAP
NO. 37080
A.P.N. # 402-200-005

SHEET 1 OF 1 SHEET




**Beaumont-Cherry Valley Water District
Regular Board Meeting
January 10, 2018**

Item 6

STAFF REPORT

TO: Board of Directors

FROM: Dan Jagers, General Manager 

SUBJECT: Consideration of Resolution 2018-___: A Resolution of the Board of Directors of the Beaumont-Cherry Valley Water District establishing the District's Investment Policy

Staff Recommendation

Adopt Resolution 2018-___, to establish the District's Investment Policy as presented.

Background

In order to best safeguard cash on hand, the District must develop and implement an Investment Policy. State law requires that an investment policy and any material changes in the policy be approved by the Board of Directors annually at a public meeting. Section 53606 of the State of California Government Code limits the authorization of the legislative body to delegate investment authority to a one-year period, renewable annually.

The current investment policy update was approved on December 13, 2017 by Resolution 2017-09. There are no revisions being made to the policy as it continues to be in compliance with all applicable sections of the Government Code.

The primary objectives, in priority order, of investment activities shall be: safety, liquidity and return.

Safety: It is the primary duty and responsibility of the General Manager to protect, preserve and maintain cash and investments of the District. **Liquidity:** Investments should be maintained in liquid short-term securities which can be converted to cash if necessary to meet disbursement requirements. **Return:** Should become a consideration only after the basic requirements of safety and liquidity are met.

Fiscal Impact

There is no fiscal impact at this time. The attached policy is in full compliance with all applicable government codes.

Attachment(s)

1. Resolution 2018-___
2. Investment Policy

RESOLUTION 2018-01

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE BEAUMONT-CHERRY VALLEY WATER DISTRICT
ACKNOWLEDGING THE REVIEW, RECEIPT AND ACCEPTANCE OF THE
DISTRICT'S INVESTMENT POLICY**

WHEREAS, the Legislature of the State of California has declared that the deposit and investment of public funds by local officials and local agencies is an issue of statewide concern (California Government Code sections 53600.6 and 53630.1); and

WHEREAS, the legislative body of a local agency may invest surplus monies not required by the immediate necessities of the local agency in accordance with the provisions of California Government Code Sections 5920 et seq. and 53601 et seq., and

WHEREAS, the General Manager of the Beaumont-Cherry Valley Water District shall annually prepare and submit a statement of investment policy and such policy shall be considered by the Board of Directors at a public meeting (California Government Code 53646(a)), and

WHEREAS, the last investment policy was last reviewed and approved by Resolution 2017-09 on December 13, 2017, and

WHEREAS, the Board of Director declares the Investment Policy approved and adopted as attached.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Beaumont-Cherry Valley Water District accepts by this Resolution the District's Investment Policy.

ADOPTED this _____ day of _____, 2018.

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

Director John Covington, President of the
Board of Directors of the
Beaumont-Cherry Valley Water District

Director Claudeen C. Diaz, Secretary to the
Board of Directors of the
Beaumont-Cherry Valley Water District

1.0 POLICY

This investment policy ("Policy") is set forth by the Beaumont-Cherry Valley Water District ("District") for the following purposes:

- a. To establish clear guidance and understanding for the District's Board of Directors ("Board"), management, designated employees, citizens and third parties of the objectives, policies and guidelines for the investment of the District's idle surplus funds; and
- b. To establish a basis for evaluating investment results.

The District establishes investment policies that meet its current investment goals. The District shall review this Policy annually and may change its policies as its investment objectives change.

2.0 SCOPE

This investment policy applies to all investment activities and financial assets of the District. The funds covered by this policy are accounted for and incorporated in the District's Annual Financial Report

The Deferred Compensation Plan is excluded because it is managed by a third party administrator and invested by individual plan participants.

Proceeds of debt issuances shall be invested in securities permitted by the applicable bond documents. If the bond documents are silent as to the permitted investments, such proceeds will be invested in accordance with the general investment philosophy of the District as set forth in this Policy.

3.0 PRUDENT INVESTOR STANDARD

The standard of prudence to be used by the designated representative shall be the "prudent investor" standard and shall be applied in the context of managing an overall portfolio. Persons authorized to make investment decisions on behalf of the District are trustees and therefore fiduciaries subject to The **Prudent Investor Standard**, which states "When investing, reinvesting, purchasing, acquiring, exchanging, selling, and managing public funds, a trustee shall act with care, skill, prudence, and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the agency, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency."

4. OBJECTIVES

As specified in California Government Code Section 53600.5, when investing, reinvesting, purchasing, acquiring, exchanging, selling and managing public funds, the primary objectives, in priority order, of the District's investment activities and of this Policy shall be:

Safety: Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the District's overall portfolio. To attain this objective, the District will diversify its investments by investing funds among a variety of securities with independent returns.

Liquidity: The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated.

Yield: The investment portfolio shall be designed with the objective of attaining a market rate of return through budgetary and economic cycles, as long as it does not diminish the objectives of Safety and Liquidity.

5.0 DELEGATION OF AUTHORITY

The authority of the District's Board to invest or reinvest funds of the District as permitted under Section 53600 et seq. of the California Government Code is delegated by Board resolution in conjunction with the annual investment policy review. Management responsibility for the investment program is hereby delegated, with the General Manager's oversight, to the Director of Finance and Administrative Services, who shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of his/her designee, and their procedures in the absence of the General Manager or his/her designee, or Director of Finance and Administrative Services. The Director of Finance and Administrative Services shall establish procedures for the management of investment activities, including the activities of staff consistent with this policy. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Director of Finance and Administrative Services.

The Director of Finance and Administrative Services may retain the services of an outside investment advisor or manager as approved by the Board to assist with the District's investment program. Qualified outside managers will be either SEC Registered Investment Advisors or Bank Money Managers. The investment advisor shall make investment decisions and transactions in strict accordance with State and Federal law, this Policy, and such other written instructions as are provided. The performance and service levels of such advisors and managers shall be reviewed annually.

6.0 ETHICS AND CONFLICTS OF INTEREST

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution and management of the investment program, or which could impair their ability to make impartial decisions. Employees and investment officials shall disclose to the District's General Manager any material financial interest in the financial institutions that conduct business with the District.

7.0 AUTHORIZED FINANCIAL DEALERS AND INSTITUTIONS

The Director of Finance and Administrative Services will maintain a list of authorized broker/dealers and financial institutions that are approved for investment purposes. Broker/dealers will be selected for credit worthiness and must be authorized to provide investment services in the State of California. These may include "primary" dealers or regional dealers that qualify under Securities & Exchange Commission Rule 15(C)3-I (uniform net capital rule). No public deposit will be made by the broker/dealer except in a qualified public depository as established by the established state laws. Before a financial institution or broker/dealer is used, they are subject to investigation and approval by the Director of Finance and Administrative Services or his/her designee, and must submit the following:

1. Certification of having read and understood this investment policy resolution and agreeing to comply with the District's investment policy;
2. Proof of Federal Investment Regulatory Authority certification;
3. Proof of State of California registration;
4. Audited financial statements for the institution's three (3) most recent fiscal years;
5. References of other public-sector clients that similar services are provided to.

If a third party investment advisor is authorized to conduct investment transactions on the District's behalf, the investment advisor may use their own list of approved independent broker/dealers and financial institutions. The investment advisor's approved list must be made available to the District upon request.

8.0 AUTHORIZED AND SUITABLE INVESTMENTS

The District's investments are governed by the California Government Code. Within the investments permitted by the Government Code, the District may seek to further restrict eligible investments. In the event an apparent discrepancy is found between this Policy and the Government Code, the more restrictive parameters will take precedence. A table of allowable investment instruments per California Government Code can be found in section 19.0 of the Policy.

United States Treasury Issues. United States Treasury notes, bonds, bills, or certificates of indebtedness, or those for which the full faith and credit of the United States are pledged for the payment of principal and interest. There is no limitation as to the percentage of the portfolio that may be invested in this category.

Federal Agency Obligations. Federal agency or United States government-sponsored enterprise senior debt obligations, participations, mortgage backed securities, or other instruments, including those issued by or fully guaranteed as to principal and interest by Federal agencies or United States government-sponsored enterprises. There is no limitation as to the percentage of the portfolio that may be invested in this category.

Municipal Debt. Registered treasury notes or bonds of this state or any of the other 49 United States, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by a state or by a department, board, agency, or authority of this state or any of the other 49 United States.

Bonds, notes, warrants, or other evidence of indebtedness of any local agency, including the District's own bonds, within this state, including bonds payable solely out of the revenues from a revenue-producing property

owned, controlled, or operated by the local agency, or by a department, board, agency, or authority of the local agency.

There is no limitation as to the percentage of the portfolio that may be invested in this category.

Medium-Term Notes. All corporate and depository institution debt securities with a maximum remaining maturity of 5 years or less, issued by corporations organized and operating within the United States or by depository institutions licensed by the United States or any state and operating within the United States. Purchases are limited to securities that have a long-term debt rating of at least "A", or its equivalent, by a Nationally Recognized Statistical Rating Organization ("NRSRO"). A maximum of 30 percent of the portfolio may be invested in this category.

Negotiable Certificates of Deposit. Negotiable certificates of deposit (NCDs) issued by a nationally or state-chartered bank, a savings association or a federal association, a state or federal credit union, or by a federally licensed or state-licensed branch of a foreign bank. In combination with placement service CDs, a maximum of 30 percent of the portfolio may be invested in this category.

Placement Service Certificates of Deposit. Certificates of deposit placed through a deposit placement service shall meet the requirements under Government Code Section 53601.8. The full amount of the principal and the interest that may be accrued during the maximum term of each certificate of deposit shall at all times be insured by federal deposit insurance. In combination with negotiable certificates of deposit, a maximum of 30 percent of the portfolio may be invested in this category.

Bank Deposits. FDIC insured or fully collateralized bank deposits, including, but not limited to, demand deposit accounts, savings accounts, market rate accounts, and time deposits. Bank deposits are required to be collateralized as specified under Government Code Section 53630 et. seq. The Director of Finance and Administrative Services, at their discretion, may waive the collateralization requirements for any portion that is covered by federal deposit insurance.

Commercial Paper. Commercial paper of "prime" quality of the highest ranking or of the highest letter and number rating as provided for by a NRSRO. The entity that issues the commercial paper shall meet all of the following conditions: (i) is organized and operating in the United States as a general corporation, (ii) has total assets in excess of five hundred million dollars (\$500,000,000), and (iii) has debt other than commercial paper, if any, that is rated at least "A", or its equivalent, by a NRSRO.

Eligible commercial paper shall have a maximum maturity of 270 days or less and not represent more than 10 percent of the outstanding paper of an issuing corporation. A maximum of 25 percent of the portfolio may be invested in this category.

Bankers' Acceptances. Bankers' acceptances, otherwise known as bills of exchange or time drafts that are drawn on and accepted by a commercial bank. Purchases are limited to bankers' acceptances issued by domestic or foreign banks, which are eligible for purchase by the Federal Reserve System. Purchases of bankers' acceptances may not exceed 180 days maturity. Eligible bankers' acceptances are restricted to issuing financial institutions with a short-term debt rating of at least "A-1", or its equivalent, by a NRSRO. No more than 30 percent of the District's money may be in bankers' acceptances of any one commercial bank, while a maximum of 40 percent of the portfolio may be invested in this category.

State of California Local Agency Investment Fund (LAIF). There is no limitation as to the percentage of the portfolio that may be invested in this category. However, the amount invested may not exceed the current maximum allowed by LAIF.

Local Government Investment Pools (LGIP). Shares of beneficial interest issued by a joint powers authority organized pursuant to Government Code Section 6509.7. To be eligible for purchase, the pool shall meet all of the following conditions: (i) must meet the requirements of California Government Code Section 53601(p), (ii) the pool must seek to maintain a stable Net Asset Value ("NAV"), and (iii) the pool must be rated at least "AAm", or its equivalent, by a NRSRO. There is no limitation as to the percentage of the portfolio that may be invested in this category. However, the amount invested may not exceed the current maximum allowed by the pool.

Money Market Funds. Shares of beneficial interest issued by diversified management companies that are money market funds registered with the Securities and Exchange Commission. The company shall have met either of the following criteria: (A) attained the highest ranking or the highest letter and numerical rating provided by not less than two NRSROs and (B) retained an investment adviser registered or exempt from registration with the Securities and Exchange Commission with not less than five years of experience managing money market mutual funds with assets under management in excess of five hundred million dollars (\$500,000,000). A maximum of 20 percent of the portfolio may be invested in this category.

Repurchase Agreements. Repurchase agreements are to be used as short-term investments not to exceed 1 year. Repurchase agreements shall only be made only with counterparties that are a nationally or state-chartered bank that has or has had a significant banking relationship with the District.

The District shall have a properly executed master repurchase agreement with each counterparty for which it enters into an agreement for repurchase agreements. Collateral of at least 102 percent of market value of principal and accrued interest is required. For any repurchase agreement with a term of more than one day, the value of the underlying securities must be reviewed on an on-going basis according to market conditions. Market value must be calculated each time there is a substitution of collateral. Collateral is limited to obligations of the United States government and its agencies. Collateral must be delivered to the District's custodian bank or handled under a properly executed master repurchase agreement. The District, or its trustee, shall have a perfected first security interest in all collateral. A maximum of 10 percent of the portfolio may be invested in this category.

9.0 PROHIBITED INVESTMENTS

Section 53601.6 of the Government Code lists the investments that are prohibited. Prohibited investments shall include, but are not limited to, equity securities, inverse floaters, range notes, interest-only strips that are derived from a pool of mortgages, or any investment that could result in zero interest earned if held to maturity. The purchase of any investment permitted by the Government Code, but not listed as an authorized investment in section 7.0 of this Policy is prohibited without the prior approval of the Board.

10.0 REVIEW OF INVESTMENT PORTFOLIO

The securities held by the District must be in compliance with Section 8.0 Authorized and Suitable Investments at the time of purchase. Because some securities may not comply with Section 8.0 Authorized and Suitable Investments subsequent to the date of purchase, the Director of Finance and Administrative Services or their

designee shall at least annually review the portfolio to identify those securities that do not comply. The Director of Finance and Administrative Services or their designee shall establish procedures to report to the Board, should one exist, major and critical incidences of noncompliance identified through the review of the portfolio.

11.0 INVESTMENT POOLS/MUTUAL FUNDS DUE DILIGENCE

A thorough investigation of the pool/fund is required prior to investing, and on a continual basis. There shall be a questionnaire developed which will answer the following general questions:

1. A description of eligible investment securities, and a written statement of investment policy and objectives.
2. A description of interest calculations and how it is distributed, and how gains and losses are treated.
3. A description of how the securities are safeguarded (including the settlement processes), and how often the securities are priced and the program audited.
4. A description of who may invest in the program, how often, what size deposit and withdrawal are allowed.
5. A schedule for receiving statements and portfolio listings.
6. Are reserves, retained earnings, etc. utilized by the pool/fund?
7. A fee schedule, and when and how is it assessed.
8. Is the pool/fund eligible for bond proceeds and/or will it accept such proceeds?

12.0 COLLATERALIZATION

Collateralization will be required on two types of investments: certificates of deposit and repurchase (and reverse repurchase) agreements. In order to anticipate market changes and provide a level of security for all funds, the collateralization level will be 110% of market value for Certificate of Deposits and 102% for reverse repurchase agreements of principal and accrued interest.

The District chooses to limit collateral to the following: U.S. Treasuries and Federal Agency Obligations. Collateral will always be held by an independent third party with whom the entity has a current custodial agreement. A clearly marked evidence of ownership (safekeeping receipt) must be supplied to the entity and retained. The right of collateral substitution is granted.

13.0 SAFEKEEPING AND CUSTODY

All security transactions, including collateral for repurchase agreements, and reverse repurchase agreements entered into by the (Local Agency) shall be conducted on a delivery-versus-payment (DVP) basis. Securities will be held by a third party custodian designated by the Treasurer and evidenced by safekeeping receipts.

14.0 DIVERSIFICATION AND MAXIMUM MATURITIES

It is the policy of the District to diversify its investment portfolio. Assets shall be diversified to eliminate the risk of loss resulting from over-concentration of assets in a specific maturity, a specific issuer or a specific class of securities. Diversification strategies shall be determined and revised periodically. Adequate diversification shall be applied to the individual issuers of debt, both within each class of investments and collectively. With the exception of U.S. Treasuries, Federal Agency securities, LGIPs, and LAIF, the District's investment in any one issuer is limited to 5 percent of the District's surplus funds.

To the extent possible, the District will attempt to match its investments with anticipated cash flow requirements. The maximum maturity of individual investments shall not exceed the limits set forth in Section 8.0. Where no maturity limit is stated, no investment shall exceed a maturity of five years from the date of purchase unless the Board has granted express authority to make that investment either specifically or as a part of an investment program approved by the Board no less than three months prior to the investment. With respect to maximum maturities, this Policy authorizes investing reserve funds beyond five years if the maturity of such investments is made to coincide as nearly as practicable with the expected use of the funds.

15.0 INTERNAL CONTROLS

The Director of Finance and Administrative Services shall establish a system of internal controls designed to prevent losses due to fraud, employee error, misrepresentation by third parties, unanticipated market changes, and/or imprudent actions by employees of the District. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that 1) the cost of a control should not exceed the benefits likely to be derived and 2) the valuation of costs and benefits requires estimates and judgments by management. Compliance with this Policy and internal controls shall be reviewed annually by the District's independent, external auditors.

16.0 PERFORMANCE STANDARDS

The investment performance of the District's operating portfolio shall be evaluated and compared to an appropriate benchmark in order to assess the success of the investment program relative to the District's Safety, Liquidity and Yield objectives. This review will be conducted annually with the Board's Finance Committee.

17.0 INVESTMENT REPORTING

- a. **Monthly.** The Director of Finance and Administrative Services shall prepare a monthly investment report for review and approval by the Board, including a management summary that provides an analysis of the status of the current investment portfolio and transactions made over the last quarter. This management summary will be prepared in a manner which will allow the Board to ascertain whether investment activities during the reporting period have conformed to the investment policy. The report will include the following.
 1. Listing of individual securities held at the end of the reporting period;
 2. Cost and market value of all securities, including realized and unrealized market value gains or losses in accordance with GASB requirements;
 3. Average weighted yield to maturity of portfolio;
 4. Listing of investment by maturity date;
 5. Percentage of the total portfolio, which each type of investment represents;

2. Statement of compliance with Investment Policy, including an explanation of any compliance exceptions (CGC Section 53646); and
 2. Certification of sufficient liquidity to meet budgeted expenditures over the ensuing six months (CGC Section 53646).
- b. **Quarterly.** On a quarterly basis, the Director of Finance and Administrative Services shall report the total rate of return on each of the District's portfolios to the Board.
- c. **Annually.** On an annual basis, the Director of Finance and Administrative Services shall present the Investment Policy, together with any proposed amendments, to the Board for its consideration.

As specified in CGC 53646(e), if funds are placed in LAIF, FDIC insured accounts and/or in an LGIP, the foregoing report elements may be replaced by copies of the latest statements from such institutions. The report must also include a certification that (1) all investment actions executed since the last report have been made in full compliance with the Investment Policy and, (2) the Beaumont Cherry Valley Water District will meet its expenditure obligations for the next six months as required by CGC 53646(b)(2) and (3) respectively. The Director of Finance and Administrative Services shall maintain a complete and timely record of all investment transactions.

18.0 POLICY ADOPTION AND REVIEW

This Policy shall be adopted by resolution of the Board. Moreover, the Policy shall be reviewed on an annual basis and modifications, if any, must be approved by the Board by resolution.

19.0 ALLOWABLE INVESTMENT INSTRUMENTS PER CALIFORNIA GOVERNMENT CODE

ALLOWABLE INVESTMENT INSTRUMENTS PER STATE GOVERNMENT CODE (AS OF JANUARY 1, 2017) ^A APPLICABLE TO ALL LOCAL AGENCIES ^B			
Investment Type	Maximum Maturity ^C	Maximum Specified % of Portfolio ^D	Minimum Quality Requirements
Local Agency Bonds	5 years	None	None
US Treasury Obligations:	5 years	None	None
State Obligations – CA and others	5 years	None	None
CA Local Agency Obligations	5 years	None	None
US Agency Obligations	5 years	None	None
Bankers Acceptances	180 days	40% ^E	None
Commercial Paper – Pooled Funds ^I	270 days	40% of the District's money ^G	Highest letter and number rating by an NRSRO ^H
Commercial Paper – Non-Pooled Funds ^F	270 days	25% of the District's money ^G	Highest letter and number rating by an NRSRO ^H
Negotiable Certificates of Deposit	5 years	30% ^J	None
Non-negotiable Certificates of Deposit	5 years	None	None
Placement Service Deposits	5 years	30% ^K	None
Placement Service Certificates of Deposit	5 years	30% ^K	None
Repurchase Agreements	1 year	None	None
Reverse Repurchase Agreements and Securities Lending Agreements	92 days ^L	20% of the base value of the portfolio	None ^M
Medium-Term Notes ^N	5 years	30%	"A" rating category or its equivalent or better
Mutual Funds and Money Market Mutual Funds	N/A	20% ^O	Multiple ^{P,Q}
Collateralized Bank Deposits	5 years	None	None
Mortgage Pass-Through Securities	5 years	20%	"AA" rating category or its equivalent or better ^R
County Pooled Investment Funds	N/A	None	None
Joint Powers Authority Pool	N/A	None	Multiple ^S
Local Agency Investment Fund (LAIF)	N/A	None	None
Voluntary Investment Program Fund ^T	N/A	None	None
Supranational Obligations ^U	5 years	30%	"AA" rating category or its equivalent or better

(Source: *Local Agency Investment Guidelines: Update for 2017* published by the California Debt and Investment Advisory Commission (CDIAC). See Notes to AUTHORIZED AND SUITABLE INVESTMENTS TABLE on the following page for footnote references in this table.)

Notes to Authorized and Suitable Investments Table

- A. Sources: Sections 16340, 16429.1, 53601, 53601.8, 53635, 53635.2, 53635.8, and 53638.
- B. Municipal Utilities Districts have the authority under the Public Utilities Code Section 12871 to invest in certain securities not addressed here.
- C. Section 53601 provides that the maximum term of any investment authorized under this section, unless otherwise stated, is five years. However, the Board of Directors may grant express authority to make investments either specifically or as a part of an investment program approved by the legislative body that exceeds this five year maturity limit. Such approval must be issued no less than three months prior to the purchase of any security exceeding the five-year maturity limit.
- D. Percentages apply to all portfolio investments regardless of source of funds. For instance, cash from a reverse repurchase agreement would be subject to the restrictions.
- E. No more than 30 percent of the District's money may be in bankers' acceptances of any one commercial bank.
- F. "Select Agencies" are defined as a "city, a district, or other local agency that do[es] not pool money in deposits or investment with other local agencies, other than local agencies that have the same Board."
- G. Local agencies, other than counties or a city and county, may purchase no more than 10 percent of the outstanding commercial paper of any single issuer.
- H. Issuing corporation must be organized and operating within the U.S., have assets in excess of \$500 million, and debt other than commercial paper must be in a rating category of "A" or its equivalent or higher by a nationally recognized statistical rating organization, or the issuing corporation must be organized within the U.S. as a special purpose corporation, trust, or LLC, has program credit enhancements, and has commercial paper that is rated "A-1" or higher, or the equivalent, by a nationally recognized statistical rating agency.
- I. "Other Agencies" are counties, a city and county, or other local agency "that pools money in deposits or investments with other local agencies, including local agencies that have the same Board." Local agencies that pool exclusively with other local agencies that have the same Board must adhere to the limits set for "Select Agencies," above.
- J. No more than 30 percent of the District's money may be in negotiable certificates of deposit that are authorized under Section 53601(i).
- K. No more than 30 percent of the District's money may be invested in deposits, including certificates of deposit, through a placement service (excludes negotiable certificates of deposit authorized under Section 53601(i)).
- L. Reverse repurchase agreements or securities lending agreements may exceed the 92-day term if the agreement includes a written codicil guaranteeing a minimum earning or spread for the entire period between the sale of a security using a reverse repurchase agreement or securities lending agreement and the final maturity dates of the same security.
- M. Reverse repurchase agreements must be made with primary dealers of the Federal Reserve Bank of New York or with a nationally or state chartered bank that has a significant relationship with the local agency. The District must have held the securities used for the agreements for at least 30 days.
- N. "Medium-term notes" are defined in Section 53601 as "all corporate and depository institution debt securities with a maximum remaining maturity of five years or less, issued by corporations organized and operating within the United States or by depository institutions licensed by the United States or any state and operating within the United States."
- O. No more than 10 percent invested in any one mutual fund. This limitation does not apply to money market mutual funds.
- P. A mutual fund must receive the highest ranking by not less than two nationally recognized rating agencies or the fund must retain an investment advisor who is registered with the SEC (or exempt from registration), has assets under management in excess of \$500 million, and has at least five years' experience investing in instruments authorized by Sections 53601 and 53635.
- Q. A money market mutual fund must receive the highest ranking by not less than two nationally recognized statistical rating organizations or retain an investment advisor registered with the SEC or exempt from registration and who has not less than five years' experience investing in money market instruments with assets under management in excess of \$500 million.
- R. Issuer must be rated in a rating category of "A" or its equivalent or better as provided by a nationally recognized statistical rating organization.
- S. A joint powers authority pool must retain an investment advisor who is registered with the SEC (or exempt from registration), has assets under management in excess of \$500 million, and has at least five years' experience investing in instruments authorized by Section 53601, subdivisions (a) to (o).
- T. Local entities can deposit between \$200 million and \$10 billion into the Voluntary Investment Program Fund, upon approval by their governing bodies. Deposits in the fund will be invested in the Pooled Money Investment Account.
- U. Only those obligations issued or unconditionally guaranteed by the International Bank for Reconstruction and Development (IBRD), International Finance Corporation (IFC), and Inter-American Development Bank (IADB).

20.0 GLOSSARY OF TERMS

AGENCY SECURITIES: Securities issued by a U.S. government-sponsored entity (GSE) and federally related institutions. Examples of a GSE include: Federal Farm Credit Bank System (FFCB), Federal Home Loan Bank (FHLB), Federal Home Loan Mortgage Company (FHLMC-Freddie Mac), Federal National Mortgage Association (FNMA-Fannie Mae), and Student Loan Marketing Association (SLMA-Sallie Mae).

ASKED: The price at which securities are offered.

BANKERS' ACCEPTANCE (BA): A draft, bill, or exchange accepted by a bank or trust company. The accepting institution guarantees payment of the bill, as well as the issuer.

BENCHMARK: A comparative base for measuring the performance or risk tolerance of the investment portfolio. A benchmark should represent a close correlation to the level of risk and the average duration of the portfolio's investments.

BID: The price offered by a buyer of securities.

BROKER: A broker brings buyers and sellers together for a commission.

CALLABLE SECURITY: A security that is redeemable by the issuer before the scheduled maturity. Bonds are usually called when the interest rates fall so significantly that the issuer can save money by floating new bonds at lower rates.

CERTIFICATE OF DEPOSIT (CD): A time deposit with a specific maturity evidenced by a Certificate. Large-denomination CD's are typically negotiable.

COLLATERAL: Securities, evidence of deposit or other property, which a borrower pledges to secure repayment of a loan. Also refers to securities pledged by a bank to secure deposits of public monies.

ANNUAL FINANCIAL REPORT: The official annual report of the Beaumont-Cherry Valley Water District. It includes financial statements prepared in conformity with GAAP. It also includes supporting schedules necessary to demonstrate compliance with finance-related legal and contractual provisions and extensive introductory material.

COUPON: (a) The annual rate of interest that a bond's issuer promises to pay the bondholder on the bond's face value. (b) A certificate attached to a bond evidencing interest due on a payment date.

DEALER: A dealer, as opposed to a broker, acts as a principal in all transactions, buying and selling for his/her own account.

DEBENTURE: A bond secured only by the general credit of the issuer.

DELIVERY VERSUS PAYMENT (DVP): The delivery of securities with an exchange of money for the securities.

DERIVATIVES: (1) Financial instruments whose return profile is linked to, or derived from, the movement of one or more underlying index or security, and may include a leveraging factor, or (2) financial contracts based upon notional amounts whose value is derived from an underlying index or security (interest rates, foreign exchange rates, equities or commodities).

DISCOUNT: The difference between the cost price of a security and its maturity when quoted at lower than face value. A security selling below original offering price shortly after sale also is considered to be at a discount.

DIVERSIFICATION: Dividing investment funds among a variety of securities offering independent returns with the goal of spreading risk throughout the portfolio holdings.

DURATION: A measure of the sensitivity of the price (the value of principal) of a fixed-income investment to a change in interest rates. Duration is expressed as a number of years. Rising interest rates mean falling bond prices, while declining interest rates mean rising bond prices.

FEDERAL DEPOSIT INSURANCE CORPORATION (FDIC): A federal agency that insures bank deposits.

LIQUIDITY: A liquid asset is one that can be converted easily and rapidly into cash without a substantial loss of value.

LOCAL AGENCY INVESTMENT FUND (LAIF): A voluntary program created by state statute as an investment alternative for California's local governments and Special Districts under the administration of the California State Treasurer's Office. All securities are purchased under the authority of the Government Code Section 16430 and 16480.4.

LOCAL GOVERNMENT INVESTMENT POOL (LGIP): A state or local government pool offered to public entities for the investment of public funds.

MARKET VALUE: The price at which a security is trading and could presumably be purchased or sold.

MASTER REPURCHASE AGREEMENT: A written contract covering all future transactions between the parties that establishes each party's rights in the transactions. A master agreement will often specify, among other things, the right of the buyer-lender to liquidate the underlying securities in the event of default by the seller borrower.

MATURITY: The date upon which the principal or stated value of an investment becomes due and payable.

MONEY MARKET: The market in which short-term debt instruments (bills, commercial paper, bankers' acceptances, etc.) are issued and traded.

NATIONALLY RECOGNIZED STATISTICAL RATINGS ORGANIZATION (NRSRO): A credit rating agency that provides credit ratings that are used by the U.S. government and investors as benchmarks. Examples include Moody's, Standard & Poor's, and Fitch Ratings.

OFFER: The price asked by a seller of securities.

OPEN MARKET OPERATIONS: Purchases and sales of government and certain other securities in the open market by the New York Federal Reserve Bank as directed by the FOMC in order to influence the volume of money and credit in the economy. Purchases inject reserves into the bank system and stimulate growth of money and credit; sales have the opposite effect. Open market operations are the Federal Reserve's most important and most flexible monetary policy tool.

PORTFOLIO: Collection of securities held by an investor.

PRIMARY DEALER: A group of government securities dealers who submit daily reports of market activity and positions and monthly financial statements to the Federal Reserve Bank of New York and are subject to its informal oversight. Primary dealers include Securities and Exchange Commission (SEC)-registered securities broker-dealers, banks, and a few unregulated firms.

PRUDENT INVESTOR STANDARD: An investment standard to be followed by those authorized to make investment decisions on behalf of a local agency. Those authorized shall act with care, skill, prudence, and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of that agency.

QUALIFIED PUBLIC DEPOSITORIES: A financial institution which does not claim exemption from the payment of any sales or compensating use or ad valorem taxes under the laws of this state, which has segregated for the benefit of the commission eligible collateral having a value of not less than its maximum liability and which has been approved by the Public Deposit Protection Commission to hold public deposits.

RATE OF RETURN: The yield obtainable on a security based on its purchase price or its current market price. This may be the amortized yield to maturity on a bond the current income return.

REPURCHASE AGREEMENT (REPO): A holder of securities sells these securities to an investor with an agreement to repurchase them at a fixed price on a fixed date. The security "buyer" in effect lends the "seller" money for the period of the agreement, and the terms of the agreement are structured to compensate him for this.

REVERSE REPURCHASE AGREEMENT (REVERSE REPO): A reverse-repurchase agreement (reverse repo) involves an investor borrowing cash from a financial institution in exchange for securities. The investor agrees to repurchase the securities at a specified date for the same cash value plus an agreed upon interest rate. Although the transaction is similar to a repo, the purpose of entering into a reverse repo is quite different. While a repo is a straightforward investment of public funds, the reverse repo is a borrowing.

SAFEKEEPING: A service to customers rendered by banks for a fee whereby securities and valuables of all types and descriptions are held in the bank's vaults for protection.

SECONDARY MARKET: A market made for the purchase and sale of outstanding issues following the initial distribution.

SECURITIES & EXCHANGE COMMISSION: Agency created by Congress to protect investors in securities transactions by administering securities legislation.

TREASURY BILLS: A non-interest bearing discount security issued by the U.S. Treasury to finance the national debt. Most bills are issued to mature in three months, six months, or one year.

TREASURY BONDS: Long-term coupon-bearing U.S. Treasury securities issued as direct obligations of the U.S. Government and having initial maturities of more than 10 years.

TREASURY NOTES: Medium-term coupon-bearing U.S. Treasury securities issued as direct obligations of the U.S. Government and having initial maturities from two to 10 years.

YIELD: The rate of annual income return on an investment, expressed as a percentage.




**Beaumont-Cherry Valley Water District
Regular Board Meeting
January 10, 2018**

Item 7

STAFF REPORT

TO: Board of Directors

FROM: Dan Jagers, General Manager 

SUBJECT: Consideration of Well Rehabilitation and Repair Project for District Wells Nos. 11, 12, 19 and 20

Staff Recommendation

Authorize the General Manager to enter into a contract for the rehabilitation and repair of District Wells Nos. 11, 12, 19 and 20 with Legend Pump & Well Service Inc. in the amount of \$70,121 with contingency of \$17,500, for a total authorization of not-to-exceed \$87,621.

Background

District staff identified that many of Edgar Canyon's existing wells had not been serviced in the last 10-18 years. Therefore, staff has embarked on a well maintenance program activity to service said canyon wells. The Edgar Canyon Wells and their features and maintenance status are set forth on Table 1 hereafter:

Table 1 – Well Maintenance Status

Well No.	Capacity, gpm	Year Const	Total Depth, ft	Maintenance Status
4A	300	1949	459	To be Rehabilitated
5	160	1929	308	Rehabilitated in 2016
6	250	1929	270	Rehabilitated in 2014, 2017
9A	75	2006	113	To be Rehabilitated
10	50	1935	152	To be Rehabilitated
11	100	1927	170	Proposed Work
12	130	1942	253	Proposed Work
13	Unknown	1927	88	Rehabilitated in 2016
14	200	1955	711	Rehabilitated in 2014
18	50	1967	168	Rehabilitated in 2016
19	220	1967	200	Proposed Work
20	50	1969	165	Proposed Work
RR-1	250	1993	425	Rehabilitated in 2016



In 2017/2018 District Staff has selected four (4) wells to rehabilitate and repair. These wells included District Well Nos. 11, 12, 19, and 20. Rehabilitation efforts are planned to take place in the 2018 calendar year and will maintain existing efficiency or hopefully result in an increase of efficiency and production through the Edgar Canyon system. District staff identified the most recent series of four (4) wells to rehabilitate and repair (as needed), for the following reasons: Wells' 11 and 19 pumping units have failed (i.e. loss of production), Well 12 has experienced a reduction in production capacity and Well 20 is currently pumping little to no water.

The rehabilitation and repair work of these wells is necessary to maintain maximum production capacity and efficiency in Edgar Canyon where an opportunity exists to recharge storm water in the Edgar Canyon watershed. This project provides for operational maintenance, maximizes well field redundancy, and provides an opportunity for the District to restore pumping capacity that does not have to be replenished, as do the District's wells that are located in the Beaumont Basin. Maximizing the capacity of the Edgar Canyon wells helps to reduce the District's need for imported water supplies.

All four (4) of the proposed wells are located in the Upper Edgar Canyon Well Field and deliver water to the Upper Edgar Reservoir which supplies the 3620 (Upper Mesa) pressure zone and the 3340 (Lower Mesa) pressure zone through various pipelines.

Well 12 is the primary source of water to the District's upper residence and a second, non-district residence located on Oak Glen Road approximately ½ mile north of the county line. Well 13 is the stand-by source and back-up to Well No. 12, and Well 13 was rehabilitated during the last series of wells rehabilitated in the program. Title 22 water quality samples and Bacteriological samples were completed for Well No. 13 and the well was reclassified to active status in 2017. The rehabilitation of Well No. 13 and reclassification to active status provides District staff the opportunity to run Well No. 13 as the primary source during the proposed rehabilitation and repair of Well No. 12.

On December 4, 2017 Staff solicited bids for the rehabilitation and repair project related to the proposed four (4) well rehabilitation project from known well repair and maintenance contractors, in the local newspaper (Record Gazette), and the District's website. The project bid request also included additive provisions for chemical treatment and materials and equipment that may require replacement. Chemical treatment if necessary will be determined upon the findings of the initial well inspection video once the pumping equipment at each well is removed. Materials and equipment replacement needs will be determined upon removal and inspection of pumping unit equipment.

The District received bids from a total of five vendors. A summary of bid results is set forth on Table 2 on the following page:



Table 2 – Summary of Bid Results

Contractor	BID SCH I (Well 11)	BID SCH II (Well 12)	BID SCH III (Well 19)	BID SCH IV (Well 20)	Total Bid Amount
Weber Water	41,732.00	\$40,987.00	\$41,157.00	\$41,990.00	\$165,866.00
Best Drilling and Pump	\$31,140.00	\$34,760.00	\$34,880.00	\$30,500.00	\$131,280.00
Tri County Pump	\$21,285.00	\$26,365.00	\$27,155.00	\$20,815.00	\$95,620.00
Layne Christensen	\$16,176.00	\$26,068.75	\$22,737.50	\$15,530.00	\$80,512.25
Legend Pump & Well Service	\$13,741.00	\$21,680.00	\$16,425.00	\$18,275.00	\$70,121.00
Estimated Contingency	\$3,500	\$5,000	\$4,500	\$4,500	\$17,500
Total	\$17,241.00	\$26,680.00	\$20,925.00	\$18,284.00	\$87,621.00

Each bid schedule includes additive bid items to cover additional work related to pump unit repair items which may be necessary to return each pumping unit to service.

Based on the bid results, staff recommends that the Board award the contract for the well rehabilitation project to Legend Pump & Well Service Inc. in the amount of **\$70,121.00** and authorize a proposed additive repair allowance contingency in the amount of **\$17,500, 00**, subject to the approval of the General Manager for a total authorization not to exceed the amount of **\$87,621.00**.

Fiscal Impact

The final cost of completed work is not anticipated to exceed **\$87,721.00**. Funds are available in the current fiscal year budgeted Capital Facilities Replacement Reserve.

Prepared by James Bean, Production Operator II, December 21, 2017




**Beaumont-Cherry Valley Water District
Regular Board Meeting
January 10, 2018**

Item 8

STAFF REPORT

TO: Board of Directors

FROM: Dan Jagers, General Manager 

SUBJECT: Consideration of Options for individual Director email addresses on the District's server

Staff Recommendation

Approve one standard option for individual email address protocol for Director addresses on the District's server:

- a. directorfirstname . directorlastname @ bcvwd.org [joe.citizen@bcvwd.org] OR
- b. division#_ year of term end @ bcvwd.org [division1_2020@bcvwd.org]

Background

Board members as well as members of the community have requested director email addresses be established to provide access to the District's Board through the District's email system and website. Although there was previously a form on the website that could be filled out to contact the District, this has proven unsatisfactory to users and requests are for an actual email address.

District staff will not give directors' personal email addresses or telephone numbers to the public, therefore District email provides a convenient and efficient communication vehicle for the ratepayers to contact their elected representatives.

In addition to the benefits of communication, a District email address designated for District business provides a Board member use of a system separate from a personal email address. In 2017, the California Supreme Court held that communications on personal devices that pertain to District business may be subject to disclosure under the Public Records Act (City of San Jose v. Smith). Using a District email address could avoid the potential for search and disclosure of personal emails in response to a public information request.

Directors' District email accounts will be subject to the District's Internet, Email, and Electronic Communication Ethics, Usage and Security Policy (attached).

The District has provided two format options for the Board to consider as follows:

- a. directorfirstname . directorlastname @ bcvwd.org [joe.citizen@bcvwd.org] OR
- b. division#_ year of term end @ bcvwd.org [division1_2020@bcvwd.org]

Option (a) is consistent with the District's current email address practices. Option (b) would set up each Board member to be contacted by division but would present a break in continuity of emails for multi-term Board members.

Once a standard email address format is selected, director business cards may be printed.

Fiscal Impact: None.

Attachment(s)

BCVWD Policies and Procedures Manual Part I, Section 45

- J. ~~No employee of the District shall have supervision over a relative~~

44. CONFIDENTIALITY REGARDING RESIGNATIONS

- A. ~~To the extent permitted by law, District staff and Directors shall keep confidential the circumstances giving rise to an employee's resignation/termination from the District.~~
- B. ~~**Public Record.** This policy is itself a public record which the District must release upon request.~~
-

45. INTERNET, E-MAIL, AND ELECTRONIC COMMUNICATION ETHICS, USAGE AND SECURITY

- A. **Purpose.** The District believes that employee access to and use of the Internet, e-mail, and other electronic communications resources benefits the District and makes it a more efficient and successful local public agency. However, the misuses of these resources have the potential to harm the District's short and long-term success.
- B. The District has established this ethics, usage, and security policy to ensure that all District employees use the computer resources, which the District has provided its employees, such as the Internet and e-mail, in an ethical, legal, and appropriate manner. This policy defines acceptable and unacceptable use of the Internet, e-mail, and other electronic communications.
- C. This policy also establishes the steps the District may take for inappropriate use of the Internet and e-mail. All employees must read and adhere to the guidelines and policies established herein. Failure to follow this policy may lead to discipline, up to and including immediate termination.
- i. Employees shall not use the Internet or e-mail in an inappropriate manner. Inappropriate use of the internet and e-mail includes, but is not limited to:
- a. Accessing internet sites that contain pornography, exploit children, or would generally be regarded in the community as offensive, or for which there is no official business purpose to access.
 - b. Participating in any profane, defamatory, harassing, illegal, discriminatory, or offensive activity or any activity that is inconsistent in any way with the District's policies (i.e. policy on sexual harassment).
 - c. Exploiting security weaknesses of the District's computing resources and/or other networks or computers outside the District.

- d. Internet access is to be used for District business purposes only. Employees who have completed all job tasks should seek additional work assignments. Use of the Internet should not interfere with the timely and efficient performance of job duties. Access to the Internet and e-mail is not a benefit of employment with the District. (Personal use of the Internet, e-mail, texting and other electronic communications is strictly prohibited.)
- ii. Employees DO NOT have any right to privacy in any District computer resources, including internet sites visited, downloads and e-mail messages, text messages produced, sent, or received by District computers or transmitted via the District's servers and network. Employee access to the Internet and e-mail is controlled by use of a password. The existence of a password does not mean that employees should have any expectation of privacy. Employees must disclose their passwords to the IT Manager or General Manager upon request, and the IT Manager or General Manager will maintain a file of all passwords currently in use. As directed by the General Manager, the District may monitor the contents of all e-mail messages to promote the administration of the District, its business, and policies.
- iii. Employees access to and use of the Internet, e-mail, and other electronic communications will be monitored frequently. Failure to follow the policy may lead to discipline, up to and including immediate termination. Disciplinary action may include the removal of Internet and e-mail access from their computer or termination of employment with the District.
- iv. The Internet and e-mail provide means by which employees of the District may communicate with its customers (general public). Messages to or from customers through the District's e-mail system may be considered part of the District's public business records and should be treated as such.
- v. Deleting an e-mail message does not necessarily mean the message cannot be retrieved from the District's computer system. For a specific period of time, the District retains backup copies of all documents, including e-mail messages, produced, sent, and received on the District's computer system.
- vi. E-mail and any attachments are subject to the same ethical and legal concerns and standards of good conduct as memos, letters, and other paper-based documents. E-mail can be forwarded to others, printed on paper, and is subject to possible discovery during lawsuits in which the District may be involved.
- vii. Currently all District e-mail being sent is not encrypted. Unencrypted electronic mail is not a secure way of exchanging information or files. Due to the way Internet data is routed, all messages are subject to "eavesdropping." Messages may be "stolen" as they temporarily reside on host machines waiting to be routed to their destination, or they may be purposefully intercepted from the Internet during transfer to the recipient. It is possible for someone other than the intended recipient to capture, store, read, alter/or re-distribute your message. Do not transmit information in an electronic mail message

that should not be written in a letter, memorandum, or document available to the public.

- viii. E-mail, once transmitted, can be printed, forwarded, and disclosed by the receiving party without the consent of the sender. Use caution in addressing messages to ensure that messages are not inadvertently sent to the wrong person.
- ix. Use of electronic mail or the Internet to distribute copyrighted materials is prohibited.
- x. Each user should take the necessary steps to prevent unauthorized disclosure of confidential or privileged information
- xi. Use of electronic mail or the Internet to send offensive messages of any kind is prohibited.
- xii. Use of electronic mail or the Internet for inappropriate or unauthorized advertising and promotion of the District is prohibited.
- xiii. When District employees communicate using electronic mail or other features of the Internet, the employee must be extremely mindful of the image being portrayed of the District.
- xiv. Computer viruses can become attached to executable files and program files. Receiving and/or downloading executable files and programs via electronic mail or the Internet without express permission of the Systems Administrator is prohibited. This includes, but is not limited to, software programs and software upgrades. This does not include e-mail and/or documents received via e-mail and the Internet. All downloaded files must be scanned for viruses.
- xv. Use of another user's name/account, without express permission of the Systems Administrator, to access the Internet is strictly prohibited.
- xvi. Use of the District's computer resources for personal commercial activity or any type of illegal activity is strictly prohibited.
- xvii. It is advisable for all employees of the District to remind customers/clients/contractors of these security issues when sending confidential electronic mail and/or documents to the District via electronic mail. If applicable, our customer/clients/contracts should be reminded to implement a security policy and make sure their employees understand the ramifications of sending privileged information via electronic mail.
- xviii. To maintain the integrity and firewall protection of the District's network system, telephone system, modem pool, or communication server to access the Internet. The District will not be responsible for maintaining or payment of personal Internet accounts or related software.
- xix. E-mail that users need to retrieve from their personal Internet account must be retrieved via that User's personal Internet account. District users shall not access such

personal e-mail account using the District's network system, telephone system, modem pool, or communication server.

- xx. Employees will only access the Internet through the District's network. Internet access through other methods (i.e. modems) will be allowed as directed by the IT Director or General Manager.
 - xxi. Employees will respect all copyright and license agreements regarding software or publication they access or download from the Internet. The District will not condone violations of copyright laws and licenses and the employee will be personally liable for any fines or sanctions caused by the license or copyright infringement. Any software or publication, which is downloaded onto District computer resources, becomes the sole property of the District.
 - xxii. Employees will only download information and/or publications for official business purposes.
 - xxiii. Employees are to scan all downloaded materials before using or opening them on their computers to prevent the introduction of computer viruses.
 - xxiv. All list subscriptions should be for business purposes only. The employee will make sure List Servers are notified when the employee leaves the District.
-

46. **CELLULAR TELEPHONE USAGE**

- A. Personal cellular telephones may be used by employees during hours of work for essential personal calls, or for an occasional personal business call.
 - i. Essential personal calls are defined as calls of minimal duration and frequency that are urgent in nature and cannot be made at another time or from a different telephone. Examples of essential personal calls are calls to arrange for care of a child or other family emergency, to alert a family member of an unexpected delay due to a change in work schedule, or to arrange for transportation or service in the event of car trouble, etc.
 - ii. To the extent possible, personal cellular telephone usage should be confined to rest and lunch breaks, and in locations such that the conversation is not disrupting to other employees or District business.
- B. **Exception.** Personal and District-owned cellular telephone usage will not be permitted by employees who are engaged in a continuous operation, such as a member on a utility crew engaged in the construction or repair of District facilities.
- C. **Meetings.** Personal and District-owned cellular telephones will be turned off or set to vibration mode during meetings, training sessions or during work hours if the employee's work station is in close proximity to others.




**Beaumont-Cherry Valley Water District
Regular Board Meeting
January 10, 2018**

Item 9

STAFF REPORT

TO: Board of Directors

FROM: Dan Jagers, General Manager 

SUBJECT: Consideration of Approval of Letter of Intent to Execute a Recycled Water Supply Agreement for the City of Beaumont's application for a California Clean Water State Revolving Fund grant

Staff Recommendation

Approve the Letter of Intent for execution by the General Manager and direct the Recording Secretary to submit the Letter to the City of Beaumont for inclusion as part of the City's grant application package to the California Clean Water State Revolving Fund (CWSRF).

Background

Since before 1993, the District has planned to partner with the City of Beaumont on production of recycled water as part of the ongoing effort to secure water supply to support growth in the area. This letter, requested by the City for inclusion in their grant application package, ratifies plans that have been in place for 25 to 30 years.

Fiscal Impact

None.

Attachment(s)

Letter of Intent to the City of Beaumont

January 11, 2018

Mr. Todd Parton
City Manager
City of Beaumont
550 East 6th Street
Beaumont, CA 92223-2253

Subject: **Letter of Intent to Execute a Recycled Water Supply Agreement with the City of Beaumont**

Dear Mr. Parton:

On behalf of the Beaumont-Cherry Valley Water District (BCVWD), please consider this document to serve as the District's letter of intent to execute a recycled water supply agreement with the City of Beaumont to secure recycled water from the Beaumont Wastewater Treatment Plant (WWTP) as soon as that supply is available.

BCVWD is a retail, public water system which provided in 2016 over 10,317 AFY of potable and non-potable water via 17,091 active municipal connections to residents and businesses within the City of Beaumont, the unincorporated community of Cherry Valley in Riverside County, and a portion of San Bernardino County (approximately 28 square miles in total). BCVWD's water supply portfolio generally includes imported state water project water (64%) and groundwater (36%) with a planned recycled/non-potable water component to be fulfilled by recycled water from the City of Beaumont's wastewater treatment plant and filtered non-potable state water project water.

The boom of the early 2000s saw Beaumont's population skyrocket from 6,818 in 1980 to 36,837 by 2010, with 2015 population served by the District now over 48,400. Meeting the water demands for this rapid growth in Beaumont was and will continue to be challenging. The population served by the District is expected to nearly double by 2040-45. Recycled water has always been considered by both the City of Beaumont and the District as a necessary and planned part of the District's water supply portfolio and we see recycled water as an integral water source necessary to help meet current as well as future water supply demands.

Currently, BCVWD has over 40 miles of non-potable water transmission and distribution pipelines in place. The system includes a 2 million gallon recycled (non-potable) water reservoir which provides gravity storage and pressurization for the system. The 2 MG non-potable water reservoir is configured to receive potable water or untreated State Project Water (SPW) through air gap connections. The non-potable water system can have a blend of recycled water, imported water, non-potable groundwater, and potable water. The 2 MG reservoir is located at the District's groundwater recharge facility at Beaumont Avenue between Brookside Ave. and Cherry Valley Blvd. There are over 300 existing landscape connections to the recycled water system receiving about 1,300 AF of water based on 2015 records.

Mr. Todd Parton, City of Beaumont
January 11, 2018
Page 2

While the exact connection date and amount of future recycled water to be secured is still to be determined based upon upgrades to the treatment plant necessary to meet Title 22 compliance and/or completion of the proposed Beaumont WWTP Expansion & Salt Mitigation Project, BCVWD is fully committed to partnering with the City of Beaumont on this worthy project by securing recycled water for the existing and future recycled and non-potable water users who use and will use the District' recycled and non-potable water system.

Please do not hesitate to contact us for any clarification regarding this matter. We look forward to collaborating with the City of Beaumont in the very near future.

Sincerely,

Daniel K. Jagers
General Manager
Beaumont-Cherry Valley Water District
560 Magnolia Avenue
Beaumont, CA 92223
951-845-9581
<https://bcvwd.org/>

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**Beaumont-Cherry Valley Water District
Regular Board Meeting
January 10, 2018**

Item 10

STAFF REPORT

TO: Board of Directors

FROM: Dan Jagers, General Manager 

SUBJECT: Consideration of Authorization of 8th Street Water Service Lateral Replacement Project)

Staff Recommendation

Authorize the General Manager to negotiate the final project scope of services for the proposed 8th Street Water Service Lateral Replacement Project and subsequently execute a Contract with **Pacific West Underground Inc.** for said work in a not-to-exceed amount of **\$94,000** (\$85,422 for services and 10% approximate contingency of \$8,578) in accordance with Exhibit B.

Background

As discussed in the 2017 October and November Regular Board meetings, the City of Beaumont has informed the District of their proposed 8th Street Resurfacing Project. Specifically, the City plans to resurface 8th Street from Pennsylvania Avenue to Xenia Avenue (a project location map is provided as Figure 1 in Exhibit A).

The District's water service laterals at this project location are old galvanized pipe services and are shallow depth services. District Staff identified said services will be adversely affected by the City's planned project. In order to avoid potential damages to the District facilities during construction and the increased probabilities of leakage after construction, District Staff proposed that new water service laterals be installed and the existing water service laterals (**55 total**) be replaced and abandoned with the new laterals as part of the resurfacing project.

The District had originally arranged with the City to include the Scope of Work for the water service lateral replacements as part of the overall Scope of Work of their resurfacing project. District staff planned that the lateral replacement work would be performed as part of the City's contract work. District and City staff prepared a Reimbursement Agreement for the Water Service Lateral Replacement Project which set forth anticipated costs and responsibilities of each party.

The City solicited bids for the project, including the work for the street resurfacing and lateral replacements. They received bids on December 13, 2017 with proposed costs for the lateral replacement work ranging from \$383,000.00 to \$553,470.00 (see summary of bids received by the City in Exhibit C). The range of these proposed fees were substantially higher than estimated by District staff. District staff subsequently identified at the December 2017 Board Meeting that Staff would solicit bids separately for the 8th Street Water Service Lateral Replacement Project as a standalone project. In order to expedite the construction schedule to meet the City's planned work schedule the District will provide certain materials, equipment and traffic control labor in order to minimize delays.

District Staff prepared an estimate of District furnished material, equipment, and District provided labor cost in order for the Board to understand the total project cost (for comparison against the City bids for the work).



The estimated cost of the materials, equipment and labor to be furnished by the District are summarized in Table 1 below:

Table 1		
Estimated Cost of Materials, Equipment and Labor Furnished by the BCVWD		
Estimated Cost	\$	44,824
Concrete Sidewalk Replacement By BCVWD	\$	17,500
Subtotal	\$	62,324
Contingency (20%)	\$	12,465
Total Cost	\$	74,788
Rounded Total Cost	\$	75,000

On December 28, 2017, the District received Bids in response to the construction work solicitation for the 8th Street Water Service Lateral Replacement Project. Five firms were solicited, three firms responded with bids and two firms declined to bid. Table 2 below sets forth the **three (3)** firms who responded to the District's solicitation and their proposed Labor Costs:

Table 2		
Work to be Performed by Contractor		
Contractors	Rounded Labor Cost	
	Labor Cost	With 10 % Contingency
Pacific West Underground Inc.	\$ 85,422	\$ 94,000
Merlin Johnson Pipeline Contractors Construction, Inc.	\$ 92,400	\$ 101,600
BT Pipeline Inc.	\$ 778,259	\$ 856,100

District Staff evaluated the submitted bids and identified **Pacific West Underground Inc.** as the lowest responsive bid. District Staff recommends that Pacific West Underground Inc. be awarded the contract for 8th Street Water Service Lateral Replacement Project.

Fiscal Impact

The 8th Street Water Service Lateral Replacement Project construction cost is approximately \$94,000.00 (\$85,422.00 for services and 10% approximate contingency of \$8,578.00) for the work to be performed by the Contractor

The 8th Street Water Service Lateral Replacement Project construction cost is approximately \$75,000.00 (\$62,324.00 for services and 20% approximate contingency of \$12,465.00) for the materials, equipment and labor to be furnished by the District.

The total not-to-exceed project cost is **\$169,000.00**. This project would be funded from the Capital Replacement Reserves.

Attachment(s)

Exhibit A: Project Location Map

Exhibit B: Labor Cost Estimate Provided by Pacific West Underground Inc.

Exhibit C: City of Beaumont Bid Tabulation

Prepared by Kaden E. Johnsen, Civil Engineering Assistant

Exhibit A

**Figure 1: 8th Street Resurfacing Project And
8th Street Water Service Lateral Replacement Project
Location Map**



Exhibit B

**LABOR COST ESTIMATE
PROVIDED BY
PACIFIC WEST UNDERGROUND INC.
FOR THE
8TH STREET WATER SERVICE LATERAL REPLACEMENT PROJECT**

Pacific West Underground Inc.

License # 1025982 DIR # 1000048770

Underground Utility Specialist

Proposal

Project Name: 8 th street service replacement


Owner: Beaumont Cherry Valley Water District

Date: 12-28-17

	Description	Qty		Cost		Total
1	Mobilization	1	@	\$ 3,500.00	=	\$ 3,500.00
2	Excavate, Install And Backfill new 1" water service	54	EA	\$ 1,305.00	=	\$ 70,470.00
3	Excavate Install And Backfill new 2" water service	4	EA	\$ 2,863.00	=	\$ 11,452.00
	Proposal based on Prevailing wages rates.					\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
	All Piping materials, Sand, baserock, Temp Ac. Product, Haul off, Trucking, Sawcut, and Labor for Traffic Flagging to be provide by Beaumont / Cherry valley water dept.					\$ -
				TOTAL		\$ 85,422.00

Exclusion: Permits, Bonds, Fees, Engineering, Survey, Traffic control plans, moving or capping of existing utilities, erosion control set up or maintenance, Sand bedding, AC Paving, Temp AC, Slurry Back fill water for construction, Exporting soils off site, Ramp or bridge for construction traffic, Compaction Testing, Sawcut or Replacemnet of Concrete curb or sidewalks , AC Paving Repairs, Striping, Landscape repairs.

Rock Clause: All Soils must be able to be dug at a minimum of 50 LF @ 4' depth per hour using CAT 430 Backhoe. If Production is not met, Pacific West Underground and contractor will come to the best economical agreement and revert to Time And Material rates until unsuitable material or rock has been fully removed.


David Durenberger
Pacific West Underground.

Pacific West Underground Inc.
32215 Dunlap Blvd Suite C.
Yucaipa Ca 92399
909-446-1020

Exhibit C

**CITY OF BEAUMONT
BID TABULATION
FOR THE
8TH STREET RESURFACING PROJECT-
8TH STREET WATER SERVICE LATERAL REPLACEMENT PROJECT**

1. BID TABULATION																		
PROJECT NAME: CITY OF BEAUMONT, 8th STREET RESURFACING PROJECT																		
CITY OF BEAUMONT, 8th STREET RESURFACING PROJECT FEDERAL PROJECT NO. STPL-5209(009) Bid Due Date: 3:00 PM (PST) on Wednesday, December 13, 2017 3PM No of Bids Received: 4					Comments: Award Bid Schedule I only.													
BID TABULATION					Eng Estimate		Bidder 1 Matich Corporation		Bidder 2 All American Asphalt		Bidder 3 Hardy & Harper		Bidder 4 Griffith Construction		AVERAGE BID VALUES		LOWEST UNIT BID PRICE	HIGHEST UNIT BID PRICE
Bid Item and Description			Qty	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price		
	201	Furnish and Install 1" Service Saddle and Corporation Stop per BCVWD Standard Drawing 6-1 for New Service Lateral	51	EA	\$250.00	\$12,750.00	\$2,550.00	\$130,050.00	\$1,950.00	\$99,450.00	\$1,000.00	\$51,000.00	\$1,000.00	\$51,000.00	\$1,625.00	\$82,875.00	\$51,000.00	\$130,050.00
	202	Furnish and Install 1" Water Service Lateral and Angle Meter Stop and Connect New Service Lateral to Existing Meter per Standard Drawigns 6-1, 6-2 and 6-3 (Excluding Meters)	51	EA	\$521.57	\$26,600.07	\$3,120.00	\$159,120.00	\$3,200.00	\$163,200.00	\$3,000.00	\$153,000.00	\$5,445.00	\$277,695.00	\$3,691.25	\$188,253.75	\$153,000.00	\$277,695.00
	203	Remove Existing Water Service Pipeline and Appurtenances between Main line and Existing Water Meter and Plug Exisiting Corporation Stop with Brass Plug	55	EA	\$100.00	\$5,500.00	\$2,300.00	\$126,500.00	\$750.00	\$41,250.00	\$800.00	\$44,000.00	\$2,000.00	\$110,000.00	\$1,462.50	\$80,437.50	\$41,250.00	\$126,500.00
	204	Relocate Existing Water Service as Required for Construction, including all Coordination with BCVWD	55	EA	\$50.00	\$2,750.00	\$300.00	\$16,500.00	\$650.00	\$35,750.00	\$800.00	\$44,000.00	\$325.00	\$17,875.00	\$518.75	\$28,531.25	\$16,500.00	\$44,000.00
	205	Disinfect all Potable Water Service Piping and Appurtenances (per APWA Standard)	57	EA	\$25.00	\$1,425.00	\$315.00	\$17,955.00	\$890.00	\$50,730.00	\$300.00	\$17,100.00	\$500.00	\$28,500.00	\$501.25	\$28,571.25	\$17,100.00	\$50,730.00
	206	Furnish and Install 2" Service Saddle and Corporation Stop per BCVWD Standard Drawing 6-4.	4	EA	\$400.00	\$1,600.00	\$2,100.00	\$8,400.00	\$3,650.00	\$14,600.00	\$1,500.00	\$6,000.00	\$1,250.00	\$5,000.00	\$2,125.00	\$8,500.00	\$5,000.00	\$14,600.00
	207	Furnish and Install 2" Water Service Lateral and Angle Meter Stop and Connect New Service Lateral to Existing Meter per BCVWD Standard Drawing 6-4	4	EA	\$2,000.00	\$8,000.00	\$6,000.00	\$24,000.00	\$5,450.00	\$21,800.00	\$3,000.00	\$12,000.00	\$7,100.00	\$28,400.00	\$5,387.50	\$21,550.00	\$12,000.00	\$28,400.00
	208	Furnish and Install two New 1" Water Service Laterals including all Components from the Main to the Meter per BCVWD Saddle and Corporation Stop per DCVWD Standard Drawing 6-1, 6-2 and 6-3	1	EA	\$2,000.00	\$2,000.00	\$7,880.00	\$7,880.00	\$13,350.00	\$13,350.00	\$8,500.00	\$8,500.00	\$7,100.00	\$7,100.00	\$9,207.50	\$9,207.50	\$7,100.00	\$13,350.00
	209	Remove and Replace Exisiting Meter Box with District furnished Meter Box per BCVWD Standard Drawing 12	18	EA	\$50.00	\$900.00	\$600.00	\$10,800.00	\$500.00	\$9,000.00	\$1,000.00	\$18,000.00	\$500.00	\$9,000.00	\$650.00	\$11,700.00	\$9,000.00	\$18,000.00
	210	Demolish, Remove and Replace 4'X6' Section of Concrete Sidewalk at Water Service Lateral Location.	21	EA	\$200.00	\$4,200.00	\$895.00	\$18,795.00	\$610.00	\$12,810.00	\$1,400.00	\$29,400.00	\$900.00	\$18,900.00	\$951.25	\$19,976.25	\$12,810.00	\$29,400.00
GRAND TOTAL BID AMOUNT						\$65,725.07		\$520,000.00		\$461,940.00		\$383,000.00		\$553,470.00		\$479,602.50		