



**BEAUMONT-CHERRY VALLEY WATER DISTRICT
MINUTES OF REGULAR MEETING
OF THE BOARD OF DIRECTORS
560 Magnolia Avenue, Beaumont, CA 92223
Wednesday, April 11, 2018
7:00 p.m.**

Call to Order: President Covington

President Covington began the meeting at 7:06 p.m.

Pledge of Allegiance: Director Ramirez

Director Ramirez led the pledge.

Invocation: Director Slawson

Director Slawson gave the invocation.

Roll Call:

Directors present:	President Covington Directors Diaz, Hoffman, Ramirez, Slawson
Directors absent:	None.
Staff present:	General Manager Dan Jagggers, Senior Finance and Administrative Analyst William Clayton; Staff: James Bean, Tony Cove, Tony Lara, Lynda Kerney
Legal counsel:	James Markman

Members of the public who registered their attendance: Ken Spicer, Barbara St. Brown, Patsy Reeley, Mia Varciag.

Public Comment: Ms. Mia Varciag provided handouts and explained a disputed bill. She requested the assistance of the Board. President Covington asked staff to add this item to the May Board agenda.

Ms. Libi Uremovic provided handouts of the City of Beaumont discussion regarding water availability. She noted that the City believes a Will-Serve Letter is not needed until sprinkler plan check. Ms. Uremovic suggested the City and District coordinate to assure that water is available prior to beginning of development. She also noted that water bills may increase due to imported water, and the residents of the Pass Area do not have money for expensive water. She encouraged the District to limit water to the available supply.

ACTION ITEMS

- 1. Adjustments to the Agenda:** None.

2. Consent Calendar:

The following Consent Calendar items were approved with the first motion:

- a. February 2018 Budget Variance Report
- b. February 28, 2018 Cash/Investment Balance Report
- c. February 2018 Cash Flow Report
- d. March 2018 Check Register
- e. March 2018 Invoices Pending Approval

MOVED: Slawson	SECONDED: Hoffman	APPROVED 5-0
AYES:	Covington, Diaz, Hoffman, Ramirez, Slawson	
NOES:	None.	
ABSTAIN:	None.	
ABSENT:	None.	

The following Consent Calendar item was approved with the second motion:

- f. Minutes of the Regular Meeting of March 14, 2018

MOVED: Diaz	SECONDED: Hoffman	APPROVED 4-0
AYES:	Covington, Diaz, Hoffman, Ramirez	
NOES:	None.	
ABSTAIN:	Slawson	
ABSENT:	None.	

3. Consideration of Application for Water Service for Riverside County Assessor’s Parcel No. 401-040-013 on Apple Tree Lane

General Manager Jagers explained this is a single-family residence with demand in accordance.

President Covington called upon the property owner, Mr. Ken Spicer. Mr. Spicer advised he is here to answer any questions and to facilitate approval of his request. He noted there are sprinklers in the home, which may necessitate a letter including flow rates.

Director Ramirez asked the size of the home, and if there is existing water on the property. Mr. Spicer answered just over 1,800 square feet, and there is no meter. Director Diaz reminded all that there are costs for the meter; Mr. Spicer responded that he is prepared to pay the fees.

Director Ramirez asked General Manager Jagers if he is confident the District will be able to supply water to the location. Mr. Jagers explained that the San Geronio Pass Water Agency has a lease for 1,700 acre-feet per year for 20 years, is working on a deal with Muni, and is pursuing other activities. At the moment, he concluded, there appears to be more water supply than needed to add this service.

The Board approved the application for Water Service for Riverside County Assessor's Parcel No. 401-040-013 on Apple Tree Lane.

MOVED: Ramirez	SECONDED: Diaz	APPROVED 5-0
AYES:	Covington, Diaz, Hoffman, Ramirez, Slawson	
NOES:	None.	
ABSTAIN:	None.	
ABSENT:	None.	

4. Consideration of Application for Water Service for Riverside County Assessor's Parcel No. 402-100-020 on High Street

General Manager Jagers noted this is an in-fill application for one service to a residual parcel for a single-family residence.

The Board approved the application for Water Service for Riverside County Assessor's Parcel No. 402-100-020 on High Street.

MOVED: Ramirez	SECONDED: Hoffman	APPROVED 5-0
AYES:	Covington, Diaz, Hoffman, Ramirez, Slawson	
NOES:	None.	
ABSTAIN:	None.	
ABSENT:	None.	

5. Resolution 2018-05: Consideration of an Amendment to the District's Policies and Procedures Manual Part III, Section 19: Records Retention

Ms. Kerney introduced the amendment to the Policies and Procedures Manual. This policy was last amended in 2009 and this brings it up to date with best practices and legal compliance. It allows flexibility for future electronic filing and further alleviates the District's current overstock of obsolete records.

Ms. Kerney explained this policy allows identification and destruction of records with General Manager and Department Head approval, without having to come back to the Board. Director Diaz asked about compliance with federal and state laws, and agencies such as Internal Revenue. Ms. Kerney indicated she feels confident the research brings the policy into compliance with all.

Director Hoffman asked about historical records of meters. Ms. Kerney indicated meter history is located in the Utility Billing category. She also explained that it is hoped that all will be scanned in the future. Director Ramirez asked about oversight of scanning; Ms. Kerney said it will likely be supervised by the Information Technology Manager. Director Hoffman suggested off-site backup of records may be necessary; General Manager Jagers assured there is a robust backup system, including off-site.

Director Slawson asked if legal counsel had advised on the policy; Ms. Kerney said this was done at the administrative level.

The Board adopted Resolution 2018-05 by the following vote:

MOVED: Slawson	SECONDED: Ramirez	APPROVED 5-0
AYES:	Covington, Diaz, Hoffman, Ramirez, Slawson	
NOES:	None.	
ABSTAIN:	None.	
ABSENT:	None.	

6. Resolution 2018-06: Consideration of Nomination for California Special Districts Association Board of Directors, Southern Network Seat A

General Manager Jagers explained the call for nominations, or the opportunity to concur in the nomination of incumbent Jo MackKenzie to the California Special Districts Association Board of Directors.

President Covington inquired if any Board or staff members were interested in the nomination. None responded.

The Board adopted Resolution 2018-06, concurring in the nomination of Jo MackKenzie to the California Special Districts Association Board of Directors by the following vote:

MOVED: Diaz	SECONDED: Slawson	APPROVED 5-0
AYES:	Covington, Diaz, Hoffman, Ramirez, Slawson	
NOES:	None.	
ABSTAIN:	None.	
ABSENT:	None.	

7. Authorization of General Manager to enter into a Contract for the Repair and Rehabilitation of Well 26

General Manager Jagers reminded the Board that at the last meeting, he identified that Well 26 had been taken out of service due to a 20 to 30 percent decrease in flow. The well is co-owned with the City of Banning but is used primarily by BCVWD.

Bids were received on March 29 and are tallied in the staff report. The lowest responsive bidder was Legend Pump and Well for a total of \$61,018.80 on the base bid. Jagers explained bid additive items, including chemical well rehabilitation and some ancillary items.

President Covington asked about specifics of the work; Mr. Jagers responded. Covington noted that unless the Board authorizes the additive items with this vote, the well could be down another month if that additive work turns out to be needed.

Director Diaz asked if the District has worked before with Legend Pump and Well. Mr. Jagers said yes, and they were found to be satisfactory. Director Diaz asked about the components of the bid. Director Hoffman asked about well horsepower. Mr. Jagers noted it is 140 HP and is plumbed to the non-potable system. It produces about 1300 gpm in normal operation.

Director Hoffman asked if Well 26 could be brought back into the potable water system if the Chromium 6 standard changes. Mr. Jagers explained the District will continue to pump to the non-potable water system. He explained options to handle the Chromium 6 issue including blending.

Director Slawson clarified the package approval. Mr. Jagers pointed out the additive items and noted that the staff would enjoy the flexibility for those options if that were the will of the Board. Discussion ensued regarding specific well repairs and bid additive items.

The Board authorized the General Manager to enter into a contract with Legend Pump and Well Service for an amount not to exceed \$142,900 for the Repair and Rehabilitation of Well 26.

MOVED: Ramirez	SECONDED: Diaz	APPROVED 5-0
AYES:	Covington, Diaz, Hoffman, Ramirez, Slawson	
NOES:	None.	
ABSTAIN:	None.	
ABSENT:	None.	

8. Reports For Discussion

a. Ad Hoc Committees:

Bogart Park Ad Hoc Committee: Director Hoffman reported that the committee met with representatives from Riverside County and the Beaumont-Cherry Valley Recreation and Parks District. Several components are in motion. Riverside County wants to give up the remaining six or seven years on the lease, as they are losing money due to maintenance.

The County would like to transfer the lease to BCVPRD and BCVWD would like to lease its portion to them in order to move forward and run the park. Legal aspects are being investigated.

Mr. Jagers noted a discrepancy on the acreage figures listed and those in the GIS system. This needs to be resolved. The District also has some planned facilities for the park site, and wants to continue to have the opportunity to plan and service its facilities.

President Covington said there is great dialogue. At some point, the BCVWD will have to make sure the District's interests are served first. At one point, the park area was slated for recharge activities to help mitigate the nitrates in the Cherry Valley area. One of the goals is to enhance and preserve water quality.

Director Hoffman inquired about adding a Board agenda item to discuss the District's priorities regarding the site. President Covington requested a report to the Board at an Engineering Workshop regarding the vision that the District might have for those 80 acres and the park.

b. General Manager:

Mr. Jagers reported that Director Hoffman was not the successful candidate for the LAFCO election. Jagers added that the Metropolitan

Water District Board voted yesterday to fund both tunnels of the California Water Fix.

Jaggers reported that the 8th Street project was completed and the total cost was \$145,197. Director Hoffman reiterated the savings to the ratepayers. Director Ramirez suggested this could be posted to the District's website.

The Noble Creek facility was shut down for rehabilitation in March. Mr. Jaggers explained the work on the ponds. The flow has returned to Phase 1, and staff is filling Ponds 2A and 2B in time for the fishing derby. Capacity has been re-established.

Year-to-date in 2018, the District has taken delivery of 2,277 acre-feet of State Project Water and recharged 113 acre-feet for the City of Banning.

Motor rehab work has been done on wells 3 and 25. The wells 11, 12, 19 and 20 project is ongoing as approved earlier this year. Some modifications to pump bases were done at 12 and 19 to bring them up to Department of Water Resources (DWR) standards.

Jaggers advised that another white paper is being produced for presentation at next week's workshop in conjunction with the rate study and its effects on BCWVD.

President Covington asked about the status of the upgraded connection with the SGPWA. Mr. Jaggers reported that it is in the hands of the DWR. Jeff Davis, the GM of the SGPWA has reported that they were asked to send \$60,000 for plan check processing.

c. Directors' Reports:

Director Ramirez noted that he participated in the Association of California Water Agencies / Joint Powers Insurance Authority survey.

President Covington reported that the Personnel Committee met on March 26. The members received a presentation by HR Dynamics and Performance Management. The Committee had made a commitment to the Employees Association that the Personnel Policies and Procedures Manual would be updated and work is underway.

d. Legal Counsel Report: None.

9. Announcements

President Covington read the following announcements:

- Engineering Workshop: April 18, 2018 at 7:00 p.m. (*Note date change*)
- Collaborative Agencies Committee meeting: May 2, 2018 at 5:00 p.m.
- Finance and Audit Committee meeting: May 3, 2018 at 3:00 p.m.
- Regular Board meeting: May 9, 2018 at 7:00 p.m.
- Personnel Committee meeting: May 21, 2018 at 5:30 p.m. (*Note date change*)
- Beaumont Basin Watermaster meeting: June 6, 2018 at 10:00 a.m.

10. Action List for Future Meetings

- Proposition 1 Bond Opportunities
- Potential to change start time of Board meeting to 6 p.m.

11. Recessed to Closed Session: 8:15 p.m.

- a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Pursuant to Government Code Section 54947
Title: General Manager

Reconvene in Open Session: 9:40 p.m.

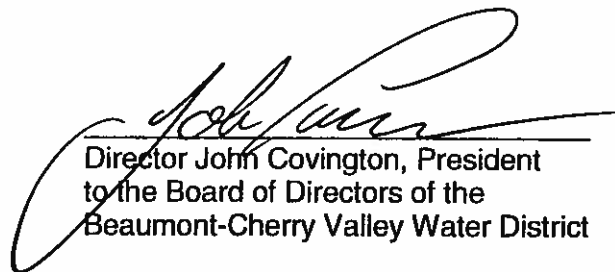
Report on Action Taken During Closed Session:

There was no reportable action taken.

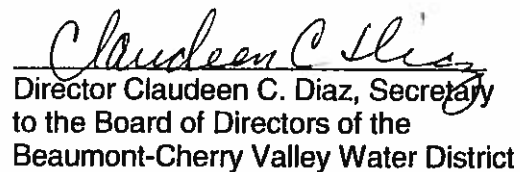
12. Adjournment

President Covington adjourned the meeting at 9:41p.m.

ATTEST:



Director John Covington, President
to the Board of Directors of the
Beaumont-Cherry Valley Water District



Director Claudeen C. Diaz, Secretary
to the Board of Directors of the
Beaumont-Cherry Valley Water District