



**BEAUMONT-CHERRY VALLEY WATER DISTRICT  
AGENDA  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
560 Magnolia Avenue, Beaumont, CA 92223  
Wednesday, December 12, 2018 - 6:00 p.m.**

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**Call to Order: President Covington**

**Pledge of Allegiance: President Covington**

**Invocation: Director Williams**

**Roll Call**

**Public Comment**

**PUBLIC COMMENT:**

At this time, any person may address the Board of Directors on matters within its jurisdiction which are not on the agenda. However, state law prohibits the Board from discussing or taking action on any item not listed on the agenda. Any non-agenda matters that require action will be referred to Staff for a report and possible action at a subsequent meeting. To provide comments on specific agenda items, please complete a speaker's request form and provide the completed form to the Board Secretary prior to the Board meeting. **Please limit your comments to three minutes.** Sharing or passing time to another speaker is not permitted.

**ACTION ITEMS**

*Information on the following items is included in the full Agenda Packet.*

**1. Adjustments to the Agenda**

**2. Reorganization of the Board of Directors (page 5 - 6)**

- Nomination and Election of the President
- Nomination and Election of the Vice President
- Nomination and Election of the District Treasurer
- Nomination and Election of the District Secretary
- Appointment of the Personnel Committee
- Appointment of the Finance & Audit Committee
- Appointment to Ad Hoc committees
- Appointment of the Recording Secretary

**3. Consent Calendar:** All matters listed under the Consent Calendar are considered by the Board of Directors to be routine and will be enacted in one motion. There will be no discussion of these items prior to the time the Board considers the motion unless members of the Board, the administrative staff, or

the public request specific items to be discussed and/or removed from the Consent Calendar.

- a. October 2018 Budget Variance Report (pages 7 - 11)
  - b. October 31, 2018 Cash/Investment Balance Report (page 12)
  - c. November 2018 Check Register (pages 13 - 29)
  - d. November 2018 Invoices Pending Approval (pages 30 - 32)
  - e. Minutes of the Regular Meeting of November 14, 2018 (pages 33 - 41)
4. **Review and Consider Annual Meeting Calendar** (pages 42 - 44) No staff report, calendars only
5. **Review and Consideration of the BCVWD Fiscal Year 2019 Operating and Capital Improvement Budget** (pages 45 - 136)
6. **Review of Proposals and Consideration of Authorization of General Manager to enter into a Contract for Public Relations and Community Outreach Consulting Services** (pages 137 - 142)
7. **Consideration of Change of Service Request for 1010 W. Fourth Street, Parcels 3 and 4 of Parcel Map 34209 of Crossroads Development** (pages 143 - 156)
8. **Consideration of Resolution 2018-\_\_ : Approving, Authorizing and Directing a Grant of Interest in Real Property located in Edgar Canyon to Southern California Edison Company** (pages 157 - 164)
9. **Consideration of Resolution 2018-\_\_ : Acceptance of Easement for Public Utility Purposes on behalf of BCVWD for a sub area of the Cherry Avenue Drainage Channel Parcel, a parcel that extends parallel to Cherry Avenue, west of Anna Hause Elementary School** (pages 165 - 172)
10. **Consideration of Approval of Request for Extension of Water Service "Will Serve Letter for three (3) parcels to be created by the proposed subdivision of Assessor's Parcel Number 401-080-022 per Tentative Parcel Map 36704 located on the north side of Lakeview Court and west of Oak Glen Road in the community of Cherry Valley** (pages 173 - 180)
11. **Consideration of Approval of Request for Extension of Water Service "Will Serve Letter" for three (3) parcels to be created by the proposed subdivision of Assessor's Parcel Number 402-200-005 (10707 Jonathan Avenue) per Tentative Parcel Map 37080** (pages 181 - 188)
12. **Consideration of Request for Update of Will Serve Letter (APN 417-220-009), Request for Annexation and New Will Serve Letter (APN 417-220-042), and Annexation of the Remainder of Parcels included in Parcel Map 26348, for a Proposed Office and Warehouse Commercial Development in the City of Beaumont** (pages 189 - 204)

## INFORMATION / DISCUSSION ITEMS

### 13. Reports For Discussion

- a. Ad Hoc Committees
- b. General Manager
- c. Directors' Reports
- d. Legal Counsel Report

### 14. Announcements

- District Offices will be closed on Tuesday, December 25 in observance of Christmas Day
- District Offices will be closed on Tuesday, January 1, 2019 in observance of New Year's Day
- Collaborative Agencies Committee meeting: January 2, 2019 at 5:00 p.m. (*Location: Beaumont-Cherry Valley Recreation and Park District – Noble Creek Community Center, 390 W. Oak Valley Pkwy*)
- Finance and Audit Committee meeting: January 3, 2019 at 3:00 p.m.
- Regular Board meeting: January 9, 2019 at 6:00 p.m.
- Engineering Workshop: January 24, 2019 at 6:00 p.m.
- Personnel Committee meeting: January 28, 2019 at 5:30 p.m.
- Bogart Park Ad Hoc Committee (Pending): February 4, 2019 at 5:45 p.m.
- Beaumont Basin Watermaster meeting: February 6, 2019 at 10:00 a.m.

### 15. Action List for Future Meetings

- Proposition 1 Bond Opportunities
- Proposition 68
- Water supply for BCVWD and the region

### 16. Adjournment

## NOTICES


**AVAILABILITY OF AGENDA MATERIALS** - Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Beaumont-Cherry Valley Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection in the District's office, at 560 Magnolia Avenue, Beaumont, California ("District Office"). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available from the District Office at the same time as they are distributed to Board Members, except that if such writings are distributed one hour prior to, or during the meeting, they can be made available from the District Office in the Board Room of the District's Office. Materials may also be available on the District's website: [www.bcvwd.org](http://www.bcvwd.org).

**REVISIONS TO THE AGENDA** - In accordance with §54954.2(a) of the Government Code (Brown Act), revisions to this Agenda may be made up to 72 hours before the Board Meeting, if necessary, after mailings are completed. Interested persons wishing to receive a copy of the set Agenda may pick one up at the District's Main Office, located at 560 Magnolia Avenue, Beaumont, California, up to 72 hours prior to the Board Meeting.

**REQUIREMENTS RE: DISABLED ACCESS** - In accordance with §54954.2(a), requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the District Office, at least 48 hours in advance of the meeting to ensure availability of the requested service or accommodation. The District Office may be contacted by telephone at (951) 845-9581, email at [info@bcvwd.org](mailto:info@bcvwd.org) or in writing at the Beaumont-Cherry Valley Water District, 560 Magnolia Avenue, Beaumont, California 92223.

#### **CERTIFICATION OF POSTING**

I certify that on or before Dec. 9, 2018, a copy of the foregoing notice was posted near the regular meeting place of the Board of Directors of Beaumont-Cherry Valley Water District and to its website at least 72 hours in advance of the meeting (Government Code §54954.2(a)).

LYNDA J. KERNEY, ADMIN.  
  
Yolanda Rodriguez  
Director of Finance and Administration





**Beaumont-Cherry Valley Water District  
Regular Board Meeting  
December 12, 2018**

Item 2

**STAFF REPORT**

**TO:** Board of Directors  
**FROM:** Dan Jagers, General Manager  
**SUBJECT:** Reorganization of the Board of Directors

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**Staff Recommendation**

- Nominate and elect members for the positions of:
  - President
  - Vice President
  - Secretary
  - Treasurer
- Presidential appointment of standing committee members and alternates:
  - Finance & Audit Committee
  - Personnel Committee
- Presidential appointment of Ad Hoc committee members and alternates:
  - Bogart Park
  - Water Re-Use 2x2
- Appointment of Recording Secretary

**Background**

The District's Policies and Procedures Part II Section 5D, Annual Organizational Meeting states:

*"The Board of Directors shall hold an annual organizational meeting at its regular meeting in December. At this meeting the Board will elect a President, Vice President, Secretary and Treasurer from among its members to serve during the coming calendar year and will appoint a staff member recommended by the General Manager as the Board's Recording Secretary."*

Further, Section 3C, Appointment states:

*"The Board President shall appoint and publicly announce the members of the standing committees for the ensuing year no later than the Board's regular meeting in December."*

**Fiscal Impact**

The total fiscal impact for 2019 is estimated to be \$16,000 for directors' per diem fees. This is budgeted annually as part of director expenses.

Finance and Audit Committee: meets once per month  
Personnel Committee: meets every other month or as-needed.



Ad Hoc Committees: meet monthly or as needed, for a limited term. The table below assumes the Ad Hoc Committees will continue meeting through 2019.

	Monthly Meetings		# of mtgs	Annual total, all Directors, all mtgs
	Individual Per Diem	\$ 200		
2 directors	Standing Committees (2)	\$ 400	16	\$ 6,400
2 directors	Ad Hoc Committees (2)	\$ 400	24	\$ 9,600
				<b>\$ 16,000</b>

#### ORGANIZATION WORKSHEET

Position	2018	2019 appointee
President	Covington	
Vice President	Ramirez	
Secretary	Slawson	
Treasurer	Hoffman	
Finance & Audit Committee member	Hoffman	
Finance & Audit Committee member	Slawson	
Finance & Audit Committee alternate	Williams	
Personnel Committee member	Covington	
Personnel Committee member	Ramirez	
Personnel Committee alternate	Hoffman	
Bogart Park Ad Hoc Committee member	Ramirez	
Bogart Park Ad Hoc Committee member	Hoffman	
Bogart Park Ad Hoc Committee alternate	Covington	
Ad Hoc Committee on Water Re-use member	Hoffman	
Ad Hoc Committee on Water Re-use member	Slawson	
Ad Hoc Committee on Water Re-use alternate	Ramirez	
Recording Secretary	Rodriguez	

Report prepared by Lynda Kerney, Administrative Assistant

General Ledger  
Budget Variance Revenue

User: wclayton  
Printed: 11/24/2018 8:45:31 AM  
Period 10 - 10  
Fiscal Year 2018

Beaumont-Cherry Valley Water District

560 Magnolia Avenue  
Beaumont CA 92223  
(951) 845-9581  
www.bcvwd.org



Account Number	Description	Budget	Period Amt	End Bal	Variance	% Avail/ Uncollect
<b>50</b>	<b>GENERAL</b>					
01-50-510-419061	Miscellaneous Income	\$ 200.00	\$ (47,018.50)	\$ 4,074.38	\$ (3,874.38)	-1937.19%
01-50-510-490001	Interest Income - Bonita Vista	\$ 1,995.00	\$ 389.11	\$ 2,037.73	\$ (42.73)	-2.14%
01-50-510-490011	Interest Income-Fairway Canyon	\$ 57,363.00	\$ -	\$ -	\$ 57,363.00	100.00%
01-50-510-490021	Interest Income - General	\$ 190,000.00	\$ 196,842.61	\$ 815,517.58	\$ (625,517.58)	-329.22%
	<b>Misc Income</b>	<b>\$ 249,558.00</b>	<b>\$ 150,213.22</b>	<b>\$ 821,629.69</b>	<b>\$ (572,071.69)</b>	<b>-229.27%</b>
01-50-510-481001	Fac Fees-Wells	\$ 956,333.00	\$ -	\$ 818,540.80	\$ 137,792.20	14.41%
01-50-510-481006	Fac Fees-Water Rights (SWP)	\$ 605,118.00	\$ -	\$ 550,596.82	\$ 54,521.18	9.01%
01-50-510-481012	Fac Fees-Water Treatment Plant	\$ 454,950.00	\$ -	\$ 389,398.80	\$ 65,551.20	14.41%
01-50-510-481018	Fac Fees-Local Water Resources	\$ 239,577.00	\$ -	\$ 217,991.39	\$ 21,585.61	9.01%
01-50-510-481024	Fac Fees-Recycld Wtr Facilities	\$ 692,551.00	\$ -	\$ 649,476.50	\$ 43,074.50	6.22%
01-50-510-481030	Fac Fees-Transmission (16")	\$ 774,550.00	\$ -	\$ 662,950.40	\$ 111,599.60	14.41%
01-50-510-481036	Fac Fees-Storage	\$ 991,899.00	\$ -	\$ 848,982.40	\$ 142,916.60	14.41%
01-50-510-481042	Fac Fees-Booster	\$ 68,662.00	\$ -	\$ 58,769.20	\$ 9,892.80	14.41%
01-50-510-481048	Fac Fees-Pressure Reducng Stns	\$ 35,072.00	\$ -	\$ 30,018.80	\$ 5,053.20	14.41%
01-50-510-481054	Fac Fees-Misc Projects	\$ 30,626.00	\$ -	\$ 26,213.60	\$ 4,412.40	14.41%
01-50-510-481060	Fac Fees-Financing Costs	\$ 150,662.00	\$ -	\$ 130,662.80	\$ 19,999.20	13.27%
01-50-510-485001	Front Footage Fees	\$ 16,541.00	\$ -	\$ 47,709.00	\$ (31,168.00)	-188.43%
	<b>Non-Operating Revenue</b>	<b>\$ 5,016,541.00</b>	<b>\$ -</b>	<b>\$ 4,431,310.51</b>	<b>\$ 585,230.49</b>	<b>11.67%</b>
01-50-510-410100	Sales	\$ 4,750,617.00	\$ 516,049.87	\$ 4,310,146.29	\$ 440,470.71	9.27%
01-50-510-410151	Agricultural Irrigation Sales	\$ 20,000.00	\$ -	\$ 19,878.82	\$ 121.18	0.61%
01-50-510-410171	Construction Sales	\$ 150,000.00	\$ 9,435.75	\$ 120,736.20	\$ 29,263.80	19.51%
01-50-510-413001	Backflow Admin Charges	\$ 41,501.00	\$ 5,014.15	\$ 37,158.19	\$ 4,342.81	10.46%
01-50-510-413011	Fixed Meter Charges	\$ 3,158,771.00	\$ 287,956.57	\$ 2,622,867.38	\$ 535,903.62	16.97%
01-50-510-413021	Meter Fees	\$ 619,974.00	\$ 137,156.00	\$ 712,039.00	\$ (92,065.00)	-14.85%
01-50-510-415001	SGPWA Importation Charges	\$ 2,160,000.00	\$ 236,473.72	\$ 2,004,156.36	\$ 155,843.64	7.21%
01-50-510-415011	SCE Power Charges	\$ 1,566,443.00	\$ 169,707.15	\$ 1,437,822.93	\$ 128,620.07	8.21%
01-50-510-417001	2nd Notice Penalties	\$ 93,072.00	\$ 7,665.00	\$ 76,065.00	\$ 17,007.00	18.27%
01-50-510-417011	3rd Notice Charges	\$ 32,000.00	\$ 3,455.00	\$ 28,695.00	\$ 3,305.00	10.33%
01-50-510-417021	Account Reinstatement Fees	\$ 35,490.00	\$ 3,900.00	\$ 39,000.00	\$ (3,510.00)	-9.89%
01-50-510-417031	Lien Processing Fees	\$ 5,000.00	\$ 300.00	\$ 4,600.00	\$ 400.00	8.00%
01-50-510-417041	Credit Check Processing Fees	\$ 12,000.00	\$ 1,060.00	\$ 9,435.00	\$ 2,565.00	21.38%
01-50-510-417051	Returned Check Fees	\$ 3,000.00	\$ 300.00	\$ 3,430.00	\$ (430.00)	-14.33%
01-50-510-417061	Custmr Damages/Upgrade Charges	\$ 18,819.00	\$ 10,431.93	\$ 59,001.11	\$ (40,182.11)	-213.52%
01-50-510-417071	After Hours Call Out Charges	\$ 1,931.00	\$ 50.00	\$ 1,400.00	\$ 531.00	27.50%
01-50-510-417091	Credit Card Processing Fees	\$ 44,381.00	\$ 3,381.00	\$ 34,888.00	\$ 9,493.00	21.39%
01-50-510-419001	Insurance Rebate	\$ -	\$ 50,072.57	\$ 50,072.57	\$ (50,072.57)	-100.00%
01-50-510-419011	Development Income	\$ 100,626.00	\$ 6,538.80	\$ 70,868.94	\$ 29,757.06	29.57%
01-50-510-419021	Recharge Income	\$ 61,140.00	\$ 2,995.86	\$ 30,570.00	\$ 30,570.00	50.00%
	<b>Operating Revenue</b>	<b>\$ 12,874,765.00</b>	<b>\$ 1,451,943.37</b>	<b>\$ 11,672,830.79</b>	<b>\$ 1,201,934.21</b>	<b>9.34%</b>
01-50-510-471001	Rent - 12303 Oak Glen	\$ 2,400.00	\$ 200.00	\$ 2,000.00	\$ 400.00	16.67%
01-50-510-471011	Rent - 13695 Oak Glen	\$ 2,400.00	\$ 200.00	\$ 2,000.00	\$ 400.00	16.67%
01-50-510-471021	Rent - 13697 Oak Glen	\$ 2,400.00	\$ 200.00	\$ 2,000.00	\$ 400.00	16.67%
01-50-510-471031	Rent - 9781 Avenida Miravilla	\$ 2,400.00	\$ 200.00	\$ 2,000.00	\$ 400.00	16.67%
01-50-510-471101	Util - 12303 Oak Glen	\$ 2,273.00	\$ 194.52	\$ 2,396.75	\$ (123.75)	-5.44%
01-50-510-471111	Util - 13695 Oak Glen	\$ 2,531.00	\$ 81.40	\$ 2,186.57	\$ 344.43	13.61%
01-50-510-471121	Util - 13697 Oak Glen	\$ 3,436.00	\$ 148.20	\$ 2,972.20	\$ 463.80	13.50%
01-50-510-471131	Util - 9781 Avenida Miravilla	\$ 2,737.00	\$ 110.00	\$ 2,598.41	\$ 138.59	5.06%
	<b>Rent/Utilities</b>	<b>\$ 20,577.00</b>	<b>\$ 1,334.12</b>	<b>\$ 18,153.93</b>	<b>\$ 2,423.07</b>	<b>11.78%</b>
<b>Revenue Total</b>		<b>\$ 18,161,441.00</b>	<b>\$ 1,603,490.71</b>	<b>\$ 16,943,924.92</b>	<b>\$ 1,217,516.08</b>	<b>6.70%</b>

## General Ledger

## Budget Variance Expense

User: wclayton

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Period 10 - 10

Fiscal Year 2018

## Beaumont-Cherry Valley Water District

560 Magnolia Avenue  
Beaumont CA 92223  
(951) 845-9581  
www.bcvwd.org



Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/ Uncollect
<b>10</b>	<b>BOARD OF DIRECTORS</b>						
01-10-110-500101	Board of Directors Fees	\$ 36,000.00	\$ 2,400.00	\$ 23,400.00	\$ 12,600.00	\$ -	35.00%
01-10-110-500115	Social Security	\$ 2,235.00	\$ 148.80	\$ 1,450.80	\$ 784.20	\$ -	35.09%
01-10-110-500120	Medicare	\$ 525.00	\$ 34.80	\$ 339.30	\$ 185.70	\$ -	35.37%
01-10-110-500145	Workers' Compensation	\$ 520.00	\$ 12.48	\$ 183.62	\$ 336.38	\$ -	64.69%
01-10-110-500175	Seminar & Travel Expenses	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	\$ -	100.00%
	<b>Board of Directors Personnel</b>	<b>\$ 49,280.00</b>	<b>\$ 2,596.08</b>	<b>\$ 25,373.72</b>	<b>\$ 23,906.28</b>	<b>\$ -</b>	<b>48.51%</b>
01-10-110-550042	Supplies-Other	\$ 400.00	\$ 148.83	\$ 1,333.04	\$ (933.04)	\$ -	-233.26%
	<b>Board of Directors Materials &amp; Supplies</b>	<b>\$ 400.00</b>	<b>\$ 148.83</b>	<b>\$ 1,333.04</b>	<b>\$ (933.04)</b>	<b>\$ -</b>	<b>-233.26%</b>
01-10-110-550012	Election Expenses	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00	\$ -	100.00%
	<b>Board of Directors Services</b>	<b>\$ 20,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,000.00</b>	<b>\$ -</b>	<b>100.00%</b>
<b>Expense Total</b>	<b>BOARD OF DIRECTORS</b>	<b>\$ 69,680.00</b>	<b>\$ 2,744.91</b>	<b>\$ 26,706.76</b>	<b>\$ 42,973.24</b>	<b>\$ -</b>	<b>61.67%</b>
<b>20</b>	<b>ENGINEERING</b>						
01-20-210-500105	Labor	\$ 391,181.00	\$ 20,181.00	\$ 206,303.06	\$ 184,877.94	\$ -	47.26%
01-20-210-500115	Social Security	\$ 24,489.00	\$ 1,290.68	\$ 13,182.72	\$ 11,306.28	\$ -	46.17%
01-20-210-500120	Medicare	\$ 5,730.00	\$ 301.86	\$ 3,083.11	\$ 2,646.89	\$ -	46.19%
01-20-210-500125	Health Insurance	\$ 43,440.00	\$ 2,328.48	\$ 14,710.21	\$ 28,729.79	\$ -	66.14%
01-20-210-500140	Life Insurance	\$ 1,524.00	\$ 65.32	\$ 443.76	\$ 1,080.24	\$ -	70.88%
01-20-210-500143	EAP Program	\$ 38.00	\$ 4.70	\$ 23.50	\$ 14.50	\$ -	38.16%
01-20-210-500145	Workers' Compensation	\$ 5,842.00	\$ 130.90	\$ 2,024.33	\$ 3,817.67	\$ -	65.35%
01-20-210-500150	Unemployment Insurance	\$ 13,265.00	\$ -	\$ -	\$ 13,265.00	\$ -	100.00%
01-20-210-500155	Retirement/CalPERS	\$ 57,099.00	\$ 2,391.78	\$ 23,480.44	\$ 33,618.56	\$ -	58.88%
01-20-210-500165	Uniforms & Employee Benefits	\$ 50.00	\$ -	\$ -	\$ 50.00	\$ -	100.00%
01-20-210-500170	Education Expenses	\$ 4,000.00	\$ -	\$ -	\$ 4,000.00	\$ -	100.00%
01-20-210-500175	Seminar & Travel Expenses	\$ 1,000.00	\$ -	\$ 40.00	\$ 960.00	\$ -	96.00%
01-20-210-500180	Accrued Sick Leave Expenses	\$ 16,230.00	\$ 630.20	\$ 3,832.56	\$ 12,397.44	\$ -	76.39%
01-20-210-500185	Accrued Vacation Expenses	\$ 13,127.00	\$ -	\$ 1,890.60	\$ 11,236.40	\$ -	85.60%
01-20-210-500187	Accrual Leave Payments	\$ 2,657.00	\$ -	\$ 288.00	\$ 2,369.00	\$ -	89.16%
01-20-210-500195	CIP Related Labor	\$ (169,314.00)	\$ (7,316.60)	\$ (109,466.21)	\$ (59,847.79)	\$ -	35.35%
	<b>Engineering Personnel</b>	<b>\$ 410,358.00</b>	<b>\$ 20,008.32</b>	<b>\$ 159,836.08</b>	<b>\$ 250,521.92</b>	<b>\$ -</b>	<b>61.05%</b>
01-20-210-540048	Permits, Fees & Licensing	\$ 2,000.00	\$ 500.00	\$ 1,706.00	\$ 294.00	\$ -	14.70%
	<b>Engineering Materials &amp; Supplies</b>	<b>\$ 2,000.00</b>	<b>\$ 500.00</b>	<b>\$ 1,706.00</b>	<b>\$ 294.00</b>	<b>\$ -</b>	<b>14.70%</b>
01-20-210-550051	Advertising	\$ 3,000.00	\$ 400.00	\$ 1,000.00	\$ 2,000.00	\$ -	66.67%
01-20-210-580031	Outside Engineering	\$ 57,000.00	\$ -	\$ -	\$ 57,000.00	\$ -	100.00%
01-20-210-580032	CIP Related Outside Engineering	\$ (40,000.00)	\$ -	\$ -	\$ (40,000.00)	\$ -	100.00%
	<b>Engineering Services</b>	<b>\$ 20,000.00</b>	<b>\$ 400.00</b>	<b>\$ 1,000.00</b>	<b>\$ 19,000.00</b>	<b>\$ -</b>	<b>95.00%</b>
<b>Expense Total</b>	<b>ENGINEERING</b>	<b>\$ 432,358.00</b>	<b>\$ 20,908.32</b>	<b>\$ 162,542.08</b>	<b>\$ 269,815.92</b>	<b>\$ -</b>	<b>62.41%</b>
<b>30</b>	<b>FINANCE &amp; ADMIN SERVICES</b>						
01-30-310-500105	Labor	\$ 963,090.00	\$ 67,055.82	\$ 676,220.53	\$ 286,869.47	\$ -	29.79%
01-30-310-500115	Social Security	\$ 62,324.00	\$ 3,606.52	\$ 42,559.14	\$ 19,764.86	\$ -	31.71%
01-30-310-500120	Medicare	\$ 14,583.00	\$ 1,109.49	\$ 10,861.39	\$ 3,721.61	\$ -	25.52%
01-30-310-500125	Health Insurance	\$ 246,160.00	\$ 15,550.54	\$ 149,374.22	\$ 96,785.78	\$ -	39.32%
01-30-310-500130	CalPERS Health Admin Costs	\$ 2,000.00	\$ 117.15	\$ 1,421.49	\$ 578.51	\$ -	28.93%
01-30-310-500140	Life Insurance	\$ 6,072.00	\$ 319.85	\$ 2,979.53	\$ 3,092.47	\$ -	50.93%
01-30-310-500143	EAP Program	\$ 207.00	\$ 25.85	\$ 126.90	\$ 80.10	\$ -	38.70%
01-30-310-500145	Workers' Compensation	\$ 14,012.00	\$ 399.02	\$ 6,311.81	\$ 7,700.19	\$ -	54.95%
01-30-310-500150	Unemployment Insurance	\$ 32,525.00	\$ -	\$ -	\$ 32,525.00	\$ -	100.00%
01-30-310-500155	Retirement/CalPERS	\$ 156,625.00	\$ 11,478.02	\$ 114,029.97	\$ 42,595.03	\$ -	27.20%
01-30-310-500161	Estim Current Yr OPEB Expenses	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00	\$ -	100.00%
01-30-310-500165	Uniforms & Employee Benefits	\$ 750.00	\$ 39.99	\$ 100.73	\$ 649.27	\$ -	86.57%
01-30-310-500170	Education Expenses	\$ 2,000.00	\$ -	\$ 790.48	\$ 1,209.52	\$ -	60.48%
01-30-310-500175	Seminar & Travel Expenses	\$ 15,000.00	\$ 829.79	\$ 8,423.32	\$ 6,576.68	\$ -	43.84%
01-30-310-500180	Accrued Sick Leave Expenses	\$ 27,897.00	\$ 217.80	\$ 15,541.64	\$ 12,355.36	\$ -	44.29%
01-30-310-500185	Accrued Vacation Expenses	\$ 103,444.00	\$ 6,237.41	\$ 27,213.98	\$ 76,230.02	\$ -	73.69%

Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/ Uncollect
01-30-310-500187	Accrual Leave Payments	\$ 40,781.00	\$ 2,885.70	\$ 28,996.45	\$ 11,784.55	\$ -	28.90%
01-30-310-550024	Employment Testing	\$ 200.00	\$ -	\$ 95.00	\$ 105.00	\$ -	52.50%
01-30-315-500105	Labor	\$ 118,311.00	\$ 8,532.00	\$ 91,008.00	\$ 27,303.00	\$ -	23.08%
01-30-315-500115	Social Security	\$ 7,802.00	\$ 564.60	\$ 5,787.06	\$ 2,014.94	\$ -	25.83%
01-30-315-500120	Medicare	\$ 1,825.00	\$ 132.04	\$ 1,353.39	\$ 471.61	\$ -	25.84%
01-30-315-500125	Health Insurance	\$ 21,720.00	\$ 1,809.52	\$ 18,095.20	\$ 3,624.80	\$ -	16.69%
01-30-315-500140	Life Insurance	\$ 780.00	\$ 41.89	\$ 418.90	\$ 361.10	\$ -	46.29%
01-30-315-500143	EAP Program	\$ 19.00	\$ 2.35	\$ 11.75	\$ 7.25	\$ -	38.16%
01-30-315-500145	Workers' Compensation	\$ 1,709.00	\$ 47.32	\$ 751.79	\$ 957.21	\$ -	56.01%
01-30-315-500150	Unemployment Insurance	\$ 4,023.00	\$ -	\$ -	\$ 4,023.00	\$ -	100.00%
01-30-315-500155	Retirement/CalPERS	\$ 11,648.00	\$ 888.07	\$ 7,630.54	\$ 4,017.46	\$ -	34.49%
01-30-315-500175	Seminar & Travel Expenses	\$ 4,000.00	\$ -	\$ 373.60	\$ 3,626.40	\$ -	90.66%
01-30-315-500180	Accrued Sick Leave Expenses	\$ 6,883.00	\$ -	\$ -	\$ 6,883.00	\$ -	100.00%
01-30-315-500185	Accrued Vacation Expenses	\$ 14,648.00	\$ 568.80	\$ 2,275.20	\$ 12,372.80	\$ -	84.47%
01-30-315-500187	Accrual Leave Payments	\$ 7,458.00	\$ -	\$ -	\$ 7,458.00	\$ -	100.00%
01-30-315-500195	CIP Related Labor	\$ (31,855.00)	\$ (10,538.18)	\$ (10,538.18)	\$ (21,316.82)	\$ -	66.92%
	<b>Finance &amp; Admin Services Personnel</b>	<b>\$ 1,956,641.00</b>	<b>\$ 111,921.36</b>	<b>\$ 1,202,213.83</b>	<b>\$ 754,427.17</b>	<b>\$ -</b>	<b>38.56%</b>
01-30-310-550006	Cashiering Shortages/Overages	\$ 50.00	\$ (0.94)	\$ 40.07	\$ 9.93	\$ -	19.86%
01-30-310-550018	Employee Medical/First Aid	\$ 200.00	\$ -	\$ -	\$ 200.00	\$ -	100.00%
01-30-310-550042	Office Supplies	\$ 10,500.00	\$ 1,177.64	\$ 9,954.22	\$ 545.78	\$ -	5.20%
01-30-310-550046	Office Equipment	\$ 40,000.00	\$ 1,662.68	\$ 17,035.68	\$ 22,964.32	\$ -	57.41%
01-30-310-550048	Postage	\$ 50,000.00	\$ 4,432.32	\$ 43,096.60	\$ 6,903.40	\$ -	13.81%
01-30-310-550066	Subscriptions	\$ 3,000.00	\$ -	\$ -	\$ 3,000.00	\$ -	100.00%
01-30-310-550072	Misc Operating Expenses	\$ 1,000.00	\$ -	\$ 3,334.40	\$ (2,334.40)	\$ -	-233.44%
01-30-310-550078	Bad Debt Expenses	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	\$ -	100.00%
01-30-310-550084	Depreciation	\$ 2,554,781.00	\$ 210,734.93	\$ 2,112,619.58	\$ 442,161.42	\$ -	17.31%
01-30-315-501511	Phones - 560 Magnolia	\$ 25,200.00	\$ 1,569.24	\$ 16,013.31	\$ 9,186.69	\$ -	36.46%
01-30-315-501561	Phones - 815 E. 12th	\$ 2,800.00	\$ 311.31	\$ 3,173.02	\$ (373.02)	\$ -	-13.32%
01-30-315-550044	Printing/Toner & Maint	\$ 15,000.00	\$ 1,399.87	\$ 11,220.40	\$ 3,779.60	\$ -	25.20%
	<b>Finance &amp; Admin Services Materials &amp; Supplies</b>	<b>\$ 2,707,531.00</b>	<b>\$ 221,287.05</b>	<b>\$ 2,216,487.28</b>	<b>\$ 491,043.72</b>	<b>\$ -</b>	<b>18.14%</b>
01-30-310-550001	Bank/Financial Service Fees	\$ 42,000.00	\$ 1,325.96	\$ 12,280.99	\$ 29,719.01	\$ -	70.76%
01-30-310-550008	Transaction/Return Fees	\$ 3,000.00	\$ 70.45	\$ 1,027.86	\$ 1,972.14	\$ -	65.74%
01-30-310-550010	Transaction/Credit Card Fees	\$ 44,381.00	\$ 4,791.73	\$ 36,221.75	\$ 8,159.25	\$ -	18.38%
01-30-310-550014	Credit Check Fees	\$ 12,000.00	\$ 548.40	\$ 4,854.71	\$ 7,145.29	\$ -	59.54%
01-30-310-550030	Membership Dues	\$ 42,000.00	\$ 1,410.00	\$ 28,506.50	\$ 13,493.50	\$ -	32.13%
01-30-310-550036	Notary & Lien Fees	\$ 2,000.00	\$ 36.00	\$ 1,045.00	\$ 955.00	\$ -	47.75%
01-30-310-550051	Advertising	\$ 4,000.00	\$ 1,280.00	\$ 5,339.00	\$ (1,339.00)	\$ -	-33.48%
01-30-310-550054	Property, Auto& Gen Liab Insur	\$ 80,000.00	\$ 6,466.99	\$ 60,596.21	\$ 19,403.79	\$ -	24.25%
01-30-310-580001	Accounting & Audit	\$ 35,000.00	\$ -	\$ 26,485.00	\$ 8,515.00	\$ -	24.33%
01-30-310-580011	General Legal	\$ 150,000.00	\$ 2,665.41	\$ 38,083.21	\$ 111,916.79	\$ -	74.61%
01-30-310-580021	IT/Software Support	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
01-30-310-580036	Other Professional Services	\$ 5,000.00	\$ -	\$ 11,928.42	\$ (6,928.42)	\$ -	-138.57%
01-30-315-550030	Membership Dues	\$ 2,000.00	\$ 180.00	\$ 397.00	\$ 1,603.00	\$ -	80.15%
01-30-315-580016	Computer Hardware	\$ 20,000.00	\$ 365.35	\$ 9,207.78	\$ 10,792.22	\$ -	53.96%
01-30-315-580021	IT/Software Support	\$ 5,000.00	\$ 139.71	\$ 2,154.88	\$ 2,845.12	\$ -	56.90%
01-30-315-580026	License/Maintenance/Support	\$ 90,000.00	\$ 2,070.41	\$ 58,481.00	\$ 31,519.00	\$ -	35.02%
	<b>Finance &amp; Admin Services</b>	<b>\$ 536,381.00</b>	<b>\$ 21,350.41</b>	<b>\$ 296,609.31</b>	<b>\$ 239,771.69</b>	<b>\$ -</b>	<b>44.70%</b>
<b>Expense Total</b>	<b>FINANCE &amp; ADMIN SERVICES</b>	<b>\$ 5,200,553.00</b>	<b>\$ 354,558.82</b>	<b>\$ 3,715,310.42</b>	<b>\$ 1,485,242.58</b>	<b>\$ -</b>	<b>28.56%</b>
<b>40</b>	<b>OPERATIONS</b>						
<b>410</b>	<b>Source of Supply Personnel</b>						
01-40-410-500105	Labor	\$ 324,448.00	\$ 13,453.76	\$ 160,030.92	\$ 164,417.08	\$ -	50.68%
01-40-410-500110	Overtime	\$ 18,393.00	\$ 922.71	\$ 4,056.15	\$ 14,336.85	\$ -	77.95%
01-40-410-500111	Double Time	\$ 930.00	\$ -	\$ 558.48	\$ 371.52	\$ -	39.95%
01-40-410-500113	Standby/On-Call	\$ 9,050.00	\$ 700.00	\$ 6,950.00	\$ 2,100.00	\$ -	23.20%
01-40-410-500115	Social Security	\$ 21,988.00	\$ 1,142.78	\$ 11,685.70	\$ 10,302.30	\$ -	46.85%
01-40-410-500120	Medicare	\$ 5,148.00	\$ 279.46	\$ 2,752.33	\$ 2,395.67	\$ -	46.54%
01-40-410-500125	Health Insurance	\$ 108,600.00	\$ 5,555.08	\$ 53,407.60	\$ 55,192.40	\$ -	50.82%
01-40-410-500140	Life Insurance	\$ 2,160.00	\$ 81.66	\$ 823.48	\$ 1,336.52	\$ -	61.88%
01-40-410-500143	EAP Program	\$ 76.00	\$ 9.40	\$ 48.84	\$ 27.16	\$ -	35.74%
01-40-410-500145	Workers' Compensation	\$ 23,214.00	\$ 516.99	\$ 7,883.34	\$ 15,330.66	\$ -	66.04%
01-40-410-500150	Unemployment Insurance	\$ 28,734.00	\$ 2,479.00	\$ 4,223.00	\$ 24,511.00	\$ -	85.30%
01-40-410-500155	Retirement/CalPERS	\$ 75,285.00	\$ 3,908.01	\$ 38,915.42	\$ 36,369.58	\$ -	48.31%
01-40-410-500165	Uniforms & Employee Benefits	\$ 2,200.00	\$ 102.17	\$ 781.00	\$ 1,419.00	\$ -	64.50%
01-40-410-500170	Education Expenses	\$ 3,000.00	\$ -	\$ 2,320.00	\$ 680.00	\$ -	22.67%
01-40-410-500175	Seminar & Travel Expenses	\$ 3,000.00	\$ 469.32	\$ 1,294.50	\$ 1,705.50	\$ -	56.85%
01-40-410-500180	Accrued Sick Leave Expenses	\$ 9,519.00	\$ 698.22	\$ 6,381.82	\$ 3,137.18	\$ -	32.96%
01-40-410-500185	Accrued Vacation Expenses	\$ 6,355.00	\$ 3,317.78	\$ 10,529.10	\$ (4,174.10)	\$ -	-65.68%
01-40-410-500187	Accrual Leave Payments	\$ 6,235.00	\$ -	\$ -	\$ 6,235.00	\$ -	100.00%
01-40-410-500195	CIP Related Labor	\$ (25,000.00)	\$ -	\$ (89.49)	\$ (24,910.51)	\$ -	99.64%

Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/ Uncollect
01-40-410-550024	Employment Testing	\$ 100.00	\$ -	\$ -	\$ 100.00	\$ -	100.00%
<b>440</b>	<b>Transmission &amp; Distribution Personnel</b>						
01-40-440-500105	Labor	\$ 849,664.00	\$ 45,829.75	\$ 460,627.84	\$ 389,036.16	\$ -	45.79%
01-40-440-500110	Overtime	\$ 36,825.00	\$ 2,639.62	\$ 28,564.92	\$ 8,260.08	\$ -	22.43%
01-40-440-500111	Double Time	\$ 5,000.00	\$ -	\$ 4,152.28	\$ 847.72	\$ -	16.95%
01-40-440-500113	Standby/On-Call	\$ 13,200.00	\$ 1,075.00	\$ 10,350.00	\$ 2,850.00	\$ -	21.59%
01-40-440-500115	Social Security	\$ 57,433.00	\$ 4,428.34	\$ 36,436.30	\$ 20,996.70	\$ -	36.56%
01-40-440-500120	Medicare	\$ 13,439.00	\$ 818.78	\$ 8,288.85	\$ 5,150.15	\$ -	38.32%
01-40-440-500125	Health Insurance	\$ 278,448.00	\$ 16,774.91	\$ 149,353.80	\$ 129,094.20	\$ -	46.36%
01-40-440-500140	Life Insurance	\$ 5,604.00	\$ 240.51	\$ 2,283.20	\$ 3,320.80	\$ -	59.26%
01-40-440-500143	EAP Program	\$ 188.00	\$ 28.95	\$ 124.26	\$ 63.74	\$ -	33.90%
01-40-440-500145	Workers' Compensation	\$ 46,720.00	\$ 1,198.72	\$ 16,571.93	\$ 30,148.07	\$ -	64.53%
01-40-440-500155	Retirement/CalPERS	\$ 158,746.00	\$ 11,044.89	\$ 100,823.26	\$ 57,922.74	\$ -	36.49%
01-40-440-500165	Uniforms & Employee Benefits	\$ 4,500.00	\$ -	\$ 4,316.08	\$ 183.92	\$ -	4.09%
01-40-440-500170	Education Expenses	\$ 500.00	\$ -	\$ -	\$ 500.00	\$ -	100.00%
01-40-440-500175	Seminar & Travel Expenses	\$ 1,000.00	\$ -	\$ 929.45	\$ 70.55	\$ -	7.06%
01-40-440-500180	Accrued Sick Leave Expenses	\$ 9,260.00	\$ 4,155.56	\$ 16,143.09	\$ (6,883.09)	\$ -	-74.33%
01-40-440-500185	Accrued Vacation Expenses	\$ 20,816.00	\$ 1,846.02	\$ 27,901.69	\$ (7,085.69)	\$ -	-34.04%
01-40-440-500187	Accrual Leave Payments	\$ 28,454.00	\$ -	\$ 22,824.10	\$ 5,629.90	\$ -	19.79%
01-40-440-500195	CIP Related Labor	\$ (57,300.00)	\$ (1,695.64)	\$ (39,519.22)	\$ (17,780.78)	\$ -	31.03%
01-40-440-550024	Employment Testing	\$ 300.00	\$ 238.55	\$ 463.55	\$ (163.55)	\$ -	-54.52%
<b>450</b>	<b>Inspections Personnel</b>						
01-40-450-500105	Labor	\$ 33,648.00	\$ 258.12	\$ 26,823.40	\$ 6,824.60	\$ -	20.28%
01-40-450-500110	Overtime	\$ 18,968.00	\$ -	\$ 12,762.60	\$ 6,205.40	\$ -	32.72%
01-40-450-500115	Social Security	\$ 2,087.00	\$ 16.02	\$ 2,462.71	\$ (375.71)	\$ -	-18.00%
01-40-450-500120	Medicare	\$ 489.00	\$ 3.74	\$ 575.87	\$ (86.87)	\$ -	-17.76%
01-40-450-500125	Health Insurance	\$ 12,588.00	\$ 159.43	\$ 11,089.32	\$ 1,498.68	\$ -	11.91%
01-40-450-500140	Life Insurance	\$ 240.00	\$ 1.97	\$ 136.67	\$ 103.33	\$ -	43.05%
01-40-450-500143	EAP Program	\$ 10.00	\$ 0.22	\$ 2.00	\$ 8.00	\$ -	80.00%
01-40-450-500145	Workers' Compensation	\$ 2,376.00	\$ 6.97	\$ 1,524.81	\$ 851.19	\$ -	35.82%
01-40-450-500155	Retirement/CalPERS	\$ 4,976.00	\$ 259.16	\$ 5,949.74	\$ (973.74)	\$ -	-19.57%
<b>460</b>	<b>Customer Svc &amp; Meter Reading Personnel</b>						
01-40-460-500105	Labor	\$ 146,730.00	\$ 12,540.91	\$ 125,038.42	\$ 21,691.58	\$ -	14.78%
01-40-460-500110	Overtime	\$ 14,102.00	\$ 418.24	\$ 2,707.33	\$ 11,394.67	\$ -	80.80%
01-40-460-500111	Double Time	\$ 1,579.00	\$ -	\$ 615.80	\$ 963.20	\$ -	61.00%
01-40-460-500113	Standby/On-Call	\$ 3,900.00	\$ 125.00	\$ 1,500.00	\$ 2,400.00	\$ -	61.54%
01-40-460-500115	Social Security	\$ 11,267.00	\$ 876.42	\$ 8,707.90	\$ 2,559.10	\$ -	22.71%
01-40-460-500120	Medicare	\$ 2,639.00	\$ 205.78	\$ 2,042.54	\$ 596.46	\$ -	22.60%
01-40-460-500125	Health Insurance	\$ 65,160.00	\$ 5,146.96	\$ 51,419.76	\$ 13,740.24	\$ -	21.09%
01-40-460-500140	Life Insurance	\$ 1,068.00	\$ 62.10	\$ 603.62	\$ 464.38	\$ -	43.48%
01-40-460-500143	EAP Program	\$ 66.00	\$ 8.30	\$ 42.17	\$ 23.83	\$ -	36.11%
01-40-460-500145	Workers' Compensation	\$ 11,484.00	\$ 387.58	\$ 5,881.99	\$ 5,602.01	\$ -	48.78%
01-40-460-500155	Retirement/CalPERS	\$ 39,275.00	\$ 2,881.09	\$ 27,691.96	\$ 11,583.04	\$ -	29.49%
01-40-460-500165	Uniforms & Employee Benefits	\$ 200.00	\$ -	\$ 170.93	\$ 29.07	\$ -	14.54%
01-40-460-500170	Education Expenses	\$ 200.00	\$ -	\$ -	\$ 200.00	\$ -	100.00%
01-40-460-500175	Seminar & Travel Expenses	\$ 200.00	\$ -	\$ -	\$ 200.00	\$ -	100.00%
01-40-460-500180	Accrued Sick Leave Expenses	\$ 2,997.00	\$ 318.76	\$ 4,541.42	\$ (1,544.42)	\$ -	-51.53%
01-40-460-500185	Accrued Vacation Expenses	\$ 13,150.00	\$ 950.98	\$ 7,012.40	\$ 6,137.60	\$ -	46.67%
01-40-460-500187	Accrual Leave Payments	\$ 3,221.00	\$ -	\$ -	\$ 3,221.00	\$ -	100.00%
01-40-460-500195	CIP Related Labor	\$ -	\$ (506.69)	\$ (7,457.13)	\$ 7,457.13	\$ -	0.00%
01-40-460-550024	Employment Testing	\$ 200.00	\$ -	\$ -	\$ 200.00	\$ -	100.00%
<b>470</b>	<b>Maintenance &amp; General Plant Personnel</b>						
01-40-470-500105	Labor	\$ 31,360.00	\$ 292.61	\$ 24,245.85	\$ 7,114.15	\$ -	22.69%
01-40-470-500115	Social Security	\$ 1,947.00	\$ 18.17	\$ 1,505.26	\$ 441.74	\$ -	22.69%
01-40-470-500120	Medicare	\$ 458.00	\$ 4.24	\$ 351.97	\$ 106.03	\$ -	23.15%
01-40-470-500125	Health Insurance	\$ 13,044.00	\$ 57.32	\$ 7,331.35	\$ 5,712.65	\$ -	43.80%
01-40-470-500140	Life Insurance	\$ 216.00	\$ 0.85	\$ 101.41	\$ 114.59	\$ -	53.05%
01-40-470-500143	EAP Program	\$ 38.00	\$ 0.13	\$ 8.33	\$ 29.67	\$ -	78.08%
01-40-470-500145	Workers' Compensation	\$ 2,214.00	\$ 7.86	\$ 1,042.82	\$ 1,171.18	\$ -	52.90%
01-40-470-500155	Retirement/CalPERS	\$ 6,962.00	\$ 171.84	\$ 4,610.00	\$ 2,352.00	\$ -	33.78%
	<b>Operations Personnel</b>	<b>\$ 2,545,291.00</b>	<b>\$ 146,934.38</b>	<b>\$ 1,494,230.79</b>	<b>\$ 1,051,060.21</b>	<b>\$ -</b>	<b>41.29%</b>
<b>410</b>	<b>Source of Supply Materials &amp; Supplies</b>						
01-40-410-501101	Electricity - Wells	\$ 1,566,443.00	\$ 151,815.64	\$ 1,467,672.79	\$ 98,770.21	\$ -	6.31%
01-40-410-501201	Gas - Wells	\$ 225.00	\$ 15.29	\$ 149.41	\$ 75.59	\$ -	33.60%
01-40-410-510011	Treatment & Chemicals	\$ 80,000.00	\$ 15,489.36	\$ 77,302.84	\$ 2,697.16	\$ 13,311.36	-13.27%
01-40-410-510021	Lab Testing	\$ 90,000.00	\$ 5,181.00	\$ 33,066.00	\$ 56,934.00	\$ -	63.26%
01-40-410-510031	Small Tools, Parts & Maint	\$ 3,200.00	\$ 154.06	\$ 1,421.78	\$ 1,778.22	\$ -	55.57%
01-40-410-520021	Maint & Rpr-Telemetry Equip	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	\$ -	100.00%
01-40-410-520031	Maint & Rpr-General Equipment	\$ -	\$ 198.79	\$ 198.79	\$ (198.79)	\$ -	0.00%
01-40-410-520061	Maint & Rpr-Pumping Equipment	\$ 125,000.00	\$ 1,281.48	\$ 51,239.24	\$ 73,760.76	\$ -	59.01%
01-40-410-550066	Subscriptions	\$ 400.00	\$ -	\$ -	\$ 400.00	\$ -	100.00%



Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/ Uncollect
<b>440</b>	<b>Trans &amp; Distribution Materials &amp; Supplies</b>						
01-40-440-510031	Small Tools, Parts & Maint	\$ 6,500.00	\$ 349.30	\$ 5,548.69	\$ 951.31	\$ -	14.64%
01-40-440-520071	Maint & Rpr-Pipelines&Hydrants	\$ 60,000.00	\$ 6,574.52	\$ 65,793.68	\$ (5,793.68)	\$ -	-9.66%
01-40-440-520081	Maint & Rpr-Pressure Regulatrs	\$ 7,500.00	\$ 14,548.83	\$ 19,458.20	\$ (11,958.20)	\$ -	-159.44%
01-40-440-540001	Backflow Devices	\$ 2,500.00	\$ 590.05	\$ 2,576.65	\$ (76.65)	\$ -	-3.07%
01-40-440-540024	Inventory Adjustments	\$ 3,000.00	\$ -	\$ (161.29)	\$ 3,161.29	\$ -	105.38%
01-40-440-540036	Line Locates	\$ 3,500.00	\$ 970.04	\$ 4,505.23	\$ (1,005.23)	\$ 652.07	-47.35%
01-40-440-540042	Meters Maintenance & Services	\$ 150,000.00	\$ 20,890.49	\$ 133,661.08	\$ 16,338.92	\$ 826.04	10.34%
01-40-440-540078	Reservoirs Maintenance	\$ 30,000.00	\$ (14,548.83)	\$ 287.15	\$ 29,712.85	\$ -	99.04%
<b>470</b>	<b>Maint &amp; General Plant Materials &amp; Supplies</b>						
01-40-470-501111	Electricity - 560 Magnolia	\$ 20,400.00	\$ 1,585.44	\$ 18,193.18	\$ 2,206.82	\$ -	10.82%
01-40-470-501121	Electricity - 12303 Oak Glen	\$ 2,159.00	\$ 194.52	\$ 2,396.75	\$ (237.75)	\$ -	-11.01%
01-40-470-501131	Electricity - 13695 Oak Glen	\$ 1,848.00	\$ 81.40	\$ 1,220.44	\$ 627.56	\$ -	33.96%
01-40-470-501141	Electricity - 13697 Oak Glen	\$ 2,818.00	\$ 148.20	\$ 1,972.94	\$ 845.06	\$ -	29.99%
01-40-470-501151	Elec - 9781 Avenida Miravilla	\$ 1,834.00	\$ 110.00	\$ 1,500.63	\$ 333.37	\$ -	18.18%
01-40-470-501161	Electricity - 815 E. 12th	\$ 3,000.00	\$ 394.44	\$ 4,052.57	\$ (1,052.57)	\$ -	-35.09%
01-40-470-501321	Propane - 12303 Oak Glen	\$ 114.00	\$ -	\$ -	\$ 114.00	\$ -	100.00%
01-40-470-501331	Propane - 13695 Oak Glen	\$ 683.00	\$ -	\$ 966.13	\$ (283.13)	\$ -	-41.45%
01-40-470-501341	Propane - 13697 Oak Glen	\$ 618.00	\$ -	\$ 999.26	\$ (381.26)	\$ -	-61.69%
01-40-470-501351	Propane-9781 Avenida Miravilla	\$ 903.00	\$ -	\$ 1,097.78	\$ (194.78)	\$ -	-21.57%
01-40-470-501411	Sanitation - 560 Magnolia	\$ 2,400.00	\$ 405.02	\$ 2,235.76	\$ 164.24	\$ -	6.84%
01-40-470-501461	Sanitation - 815 E. 12th	\$ 4,050.00	\$ 687.68	\$ 3,502.79	\$ 547.21	\$ -	13.51%
01-40-470-501471	Sanitation - 11083 Cherry Ave	\$ 3,200.00	\$ 263.54	\$ 2,580.44	\$ 619.56	\$ -	19.36%
01-40-470-501511	Phones - 560 Magnolia	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
01-40-470-501611	Maint & Repair- 560 Magnolia	\$ 18,600.00	\$ 1,393.18	\$ 21,160.50	\$ (2,560.50)	\$ -	-13.77%
01-40-470-501621	Maint & Repair- 12303 Oak Glen	\$ 1,200.00	\$ -	\$ 239.40	\$ 960.60	\$ -	80.05%
01-40-470-501631	Maint & Repair- 13695 Oak Glen	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	\$ -	100.00%
01-40-470-501641	Maint & Repair- 13697 Oak Glen	\$ 500.00	\$ 665.83	\$ 665.83	\$ (165.83)	\$ -	-33.17%
01-40-470-501651	Maint & Rpr-9781 Ave Miravilla	\$ 1,500.00	\$ -	\$ 413.80	\$ 1,086.20	\$ -	72.41%
01-40-470-501661	Maint & Repair- 815 E. 12th	\$ 8,000.00	\$ 325.33	\$ 7,817.92	\$ 182.08	\$ -	2.28%
01-40-470-501691	Maint & Rpr- Buidlgs (General)	\$ 8,500.00	\$ 376.31	\$ 6,401.31	\$ 2,098.69	\$ -	24.69%
01-40-470-510001	Auto/Fuel	\$ 75,000.00	\$ 6,644.26	\$ 65,746.40	\$ 9,253.60	\$ -	12.34%
01-40-470-520011	Maint & Rpr-Safety Equipment	\$ 3,000.00	\$ 4,502.49	\$ 6,087.64	\$ (3,087.64)	\$ -	-102.92%
01-40-470-520031	Maint & Rpr-General Equipment	\$ 42,500.00	\$ 1,336.66	\$ 35,109.07	\$ 7,390.93	\$ -	17.39%
01-40-470-520041	Maint & Rpr-Fleet	\$ 43,000.00	\$ 2,874.01	\$ 36,403.58	\$ 6,596.42	\$ 126.42	15.05%
01-40-470-520091	Maint & Rpr-Communicatn Equip	\$ 5,500.00	\$ -	\$ -	\$ 5,500.00	\$ -	100.00%
<b>510</b>	<b>General Materials &amp; Supplies</b>						
01-40-510-510031	Small Tools, Parts & Maint	\$ 500.00	\$ -	\$ -	\$ 500.00	\$ -	100.00%
	<b>Operations Materials &amp; Supplies</b>	<b>\$ 2,386,095.00</b>	<b>\$ 225,498.33</b>	<b>\$ 2,083,484.36</b>	<b>\$ 302,610.64</b>	<b>\$ 14,915.89</b>	<b>12.06%</b>
<b>410</b>	<b>Source of Supply Services</b>						
01-40-410-500501	State Project Water Purchases	\$ 2,813,692.00	\$ 357,893.00	\$ 3,132,594.00	\$ (318,902.00)	\$ -	-11.33%
01-40-410-540084	State Mandates & Tariffs	\$ 70,000.00	\$ 5,657.08	\$ 77,876.55	\$ (7,876.55)	\$ -	-11.25%
<b>470</b>	<b>Maintenance &amp; General Plant Services</b>						
01-40-470-540030	Landscape Maintenance	\$ 45,000.00	\$ 53.86	\$ 5,233.55	\$ 39,766.45	\$ -	88.37%
01-40-470-540072	Rechrg Facs, Cnyns&Ponds Maint	\$ 75,000.00	\$ 1,000.00	\$ 36,964.72	\$ 38,035.28	\$ -	50.71%
	<b>Operations Services</b>	<b>\$ 3,003,692.00</b>	<b>\$ 364,603.94</b>	<b>\$ 3,252,668.82</b>	<b>\$ (248,976.82)</b>	<b>\$ -</b>	<b>-8.29%</b>
<b>Expense Total</b>	<b>OPERATIONS</b>	<b>\$ 7,935,078.00</b>	<b>\$ 737,036.65</b>	<b>\$ 6,830,383.97</b>	<b>\$ 1,104,694.03</b>	<b>\$ 14,915.89</b>	<b>13.73%</b>
<b>50</b>	<b>GENERAL</b>						
01-50-510-540066	Property Damages & Theft	\$ 22,000.00	\$ 8,039.53	\$ 39,884.86	\$ (17,884.86)	\$ -	-81.29%
01-50-510-550040	General Supplies	\$ 12,000.00	\$ 1,298.52	\$ 14,330.03	\$ (2,330.03)	\$ -	-19.42%
01-50-510-550060	Public Education	\$ 5,000.00	\$ -	\$ 840.00	\$ 4,160.00	\$ -	83.20%
	<b>General Materials &amp; Supplies</b>	<b>\$ 39,000.00</b>	<b>\$ 9,338.05</b>	<b>\$ 55,054.89</b>	<b>\$ (16,054.89)</b>	<b>\$ -</b>	<b>-41.17%</b>
01-50-510-550096	Beaumont Basin Watermaster	\$ 42,000.00	\$ 13,380.00	\$ 37,873.66	\$ 4,126.34	\$ -	9.82%
	<b>General Services</b>	<b>\$ 42,000.00</b>	<b>\$ 13,380.00</b>	<b>\$ 37,873.66</b>	<b>\$ 4,126.34</b>	<b>\$ -</b>	<b>9.82%</b>
<b>Expense Total</b>	<b>GENERAL</b>	<b>\$ 81,000.00</b>	<b>\$ 22,718.05</b>	<b>\$ 92,928.55</b>	<b>\$ (11,928.55)</b>	<b>\$ -</b>	<b>-14.73%</b>
<b>Expense Total</b>	<b>ALL EXPENSES</b>	<b>\$ 13,718,669.00</b>	<b>\$ 1,137,966.75</b>	<b>\$ 10,827,871.78</b>	<b>\$ 2,890,797.22</b>	<b>\$ 14,915.89</b>	<b>20.96%</b>





**Beaumont-Cherry Valley Water District  
Cash Balance & Investment Report  
As of October 31, 2018**

Account Name	Account Ending #	Cash Balance Per Account	
		Balance	Prior Month Balance
Wells Fargo	4152	\$1,433,993.98	\$1,289,156.25
	Total Cash	\$ 1,433,993.98	\$ 1,289,156.25

Account Name	Investment Summary			Actual % of Total	Policy % Limit	Maturity	Par Amount	Rate	2018 Interest to Date
	Market Value	Prior Month Balance	Total						
Ca. State Treasurer's Office: Local Agency Investment Fund	\$24,545,554.22	\$24,412,910.21	44%	No Limit	Liquid	N/A	2.19	\$411,275.53	
	\$31,336,525.02	\$31,272,326.42	56%	No Limit	Liquid	N/A	2.32	\$457,599.36	
CalTRUST Short Term Fund	\$55,882,079.24	\$55,685,236.63						\$868,874.89	

The investments above are in accordance with the District's investment policy.

BCVWD will be able to meet its cash flow obligations for the next 6 months.

# Accounts Payable

## Checks by Date - Detail by Check Date

User: wclayton  
Printed: 10/24/2018 8:16 AM

## Beaumont-Cherry Valley Water District

560 Magnolia Avenue  
Beaumont CA 92223  
(951) 845-9581  
www.bcvwd.org



Check No	Vendor No	Vendor Name	Check Date	Void	Check Amount
Invoice No	Description	Reference	Checks		
ACH	10085	CalPERS Retirement System	10/04/2018		
	76725	PR Batch 00001.10.2018 CalPERS 7% EE Deduction			3,676.50
	76725	PR Batch 00001.10.2018 CalPERS 8% EE Paid			2,063.18
	76725	PR Batch 00001.10.2018 CalPERS 1% ER Paid			165.13
	76725	PR Batch 00001.10.2018 CalPERS 8% ER Paid			1,091.08
	76725	PR Batch 00001.10.2018 CalPERS ER Paid Classic			8,041.16
	76725	PR Batch 00001.10.2018 CalPERS ER PEPRA			2,721.35
Total for this ACH Check for Vendor 10085:				0.00	17,758.40
ACH	10087	EDD	10/04/2018		
	1-239-160-128	PR Batch 00001.10.2018 State Income Tax			2,973.35
	1-239-160-128	PR Batch 00002.10.2018 State Income Tax			296.84
	1-239-160-128	PR Batch 00001.10.2018 CA SDI			880.62
Total for this ACH Check for Vendor 10087:				0.00	4,150.81
ACH	10094	U.S. Treasury	10/04/2018		
	13876399	PR Batch 00002.10.2018 Federal Income Tax			638.36
	13876399	PR Batch 00001.10.2018 FICA Employee Portion			5,428.46
	13876399	PR Batch 00002.10.2018 Medicare Employee Portion			42.07
	13876399	PR Batch 00001.10.2018 FICA Employer Portion			5,428.46
	13876399	PR Batch 00001.10.2018 Federal Income Tax			9,026.02
	13876399	PR Batch 00001.10.2018 Medicare Employer Portion			1,389.41
	13876399	PR Batch 00001.10.2018 Medicare Employee Portion			1,389.41
	13876399	PR Batch 00002.10.2018 Medicare Employer Portion			42.07
Total for this ACH Check for Vendor 10094:				0.00	23,384.26
ACH	10141	Ca State Disbursement Unit	10/04/2018		
	EO8YR4L6657	PR Batch 00001.10.2018 Garnishment			266.30
	EO8YR4L6657	PR Batch 00001.10.2018 Garnishment			288.46
Total for this ACH Check for Vendor 10141:				0.00	554.76
ACH	10203	Voya Financial	10/04/2018		
	VB1450 - PP20	PR Batch 00001.10.2018 Deferred Comp			475.00
Total for this ACH Check for Vendor 10203:				0.00	475.00
ACH	10264	CalPERs Supplemental Income Plans	10/04/2018		
	15447118	PR Batch 00001.10.2018 CalPERS 457 %			44.27
	15447118	PR Batch 00001.10.2018 CalPERS 457			1,304.05
Total for this ACH Check for Vendor 10264:				0.00	1,348.32
8152	UB*03123	Arlene Sandoval	10/04/2018		
		Refund Check			127.09
Total for Check Number 8152:				0.00	127.09

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
8153	10000	A C Propane Co	10/04/2018		
	217765	Propane Apr thru Sept 2018 - 13697 Oak Glen Rd			490.75
	217765	Propane Credit Balance - J Bean 13697 Oak Glen Rd			-139.25
	217765	Propane Apr thru Sept 2018 - 13697 Oak Glen Rd			-490.75
	217765	Apply Propane Credit Balance - J Bean 13697 Oak Glen Rd			630.00
	217766	Apply Propane Credit Balance - J Haggin 13695 Oak Glen Rd			630.00
	217766	Propane Apr thru Sept 2018 - 13695 Oak Glen Rd			-509.83
	217766	Propane Apr thru Sept 2018 - 13695 Oak Glen Rd			509.83
	217766	Propane Credit Balance - J Haggin 13695 Oak Glen Rd			-120.17
	217767	Apply Propane Credit Balance - M Morales 9781 Ave Miravilla			630.00
	217767	Propane Apr thru Sept 2018 - 9781 Avenida Miravilla			550.63
	217767	Propane Apr thru Sept 2018 - 9781 Avenida Miravilla			-550.63
	217767	Propane Credit Balance - M Morales 9781 Ave Miravilla			-79.37
Total for Check Number 8153:				0.00	1,551.21
8154	10319	ACWA Joint Powers Insurance Authority	10/04/2018		
	B016	Property/Auto/General Liability Insurance 10/1/2018 - 09/30/2019			4,840.66
	B016	Property/Auto/General Liability Insurance 10/1/2018 - 09/30/2019			53,247.04
Total for Check Number 8154:				0.00	58,087.70
8155	10003	All Purpose Rental	10/04/2018		
	35533	Broom/Broom Handle/Brace - Replacement Unit 5			35.40
Total for Check Number 8155:				0.00	35.40
8156	10283	BCVWD Custodian of Petty Cash	10/04/2018		
	08282018	Lunch Reim-Infrastructure Finance Seminar 8/29 Rodriguez/Clayton			27.79
Total for Check Number 8156:				0.00	27.79
8157	10557	Beaumont Copy & Graphics	10/04/2018		
	8729	Generic Business Cards			57.05
	8729	Business Cards - S Hernandez			29.04
Total for Check Number 8157:				0.00	86.09
8158	10279	C&B Crushing Inc	10/04/2018		
	6530	10 Wheeler Asphalt Dumps - Mains/Service Lines			90.00
	6530	10 Wheeler Asphalt Dumps - Meter Maint			90.00
Total for Check Number 8158:				0.00	180.00
8159	10021	Fedex	10/04/2018		
	6-315-12404	Paperwork for 3 New Trucks Units 35 36 37			26.20
Total for Check Number 8159:				0.00	26.20
8160	10600	Gaucha Gophers & Landscape Management	10/04/2018		
	10022018	NCR 1 Rodent Control - Sept 2018			1,000.00
Total for Check Number 8160:				0.00	1,000.00
8161	10202	Kaboo Leasing Co.	10/04/2018		
	412485	Cut and Weld on Flange - Main Line 9383 06 Rd			440.00
Total for Check Number 8161:				0.00	440.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
8162	10408 0577278	Kenny Strickland Inc (12) 5 Gallon Drums Oil - District Wells	10/04/2018		601.16
Total for Check Number 8162:				0.00	601.16
8163	10636 09282018	La Ti Da Studio Headshot for Board Member - L Williams	10/04/2018		60.00
Total for Check Number 8163:				0.00	60.00
8164	10026 515875 RI	McCrometer Inc Repair 2 FH Meters/1 Under Warranty 1 Needed Repairs	10/04/2018		610.09
Total for Check Number 8164:				0.00	610.09
8165	10278	MetLife - Group Benefits	10/04/2018		
	KM05754034 Oct	MetLife Vision Ins Credit Refund Emp V Litka			8.56
	KM05754034 Oct	MetLife Vision Ins Jul 2018 - J Shackelford			8.56
	KM05754034 Oct	MetLife Dental Ins Aug/Sept 2018 - Credit I Garcia			-50.76
	KM05754034 Oct	MetLife Dental Ins Aug/Sept 2018 - Credit J Shackelford			-50.76
	KM05754034 Oct	MetLife Vision Ins Corrections 2018 Summary			-74.06
	KM05754034 Oct	MetLife Vision Ins Jul 2018 - J Shackelford			-8.56
	KM05754034 Oct	MetLife Dental Ins Aug/Sept 2018 - Credit T Lara			-142.16
	KM05754034 Oct	MetLife Vision Ins Oct 2018			176.78
	KM05754034 Oct	MetLife Vision Ins Pending Billing Jul-Oct Sweeny			86.64
	KM05754034 Oct	MetLife Vision Ins Credit Refund Emp E Gonzales			21.66
	KM05754034 Oct	MetLife Vision Ins Aug/Sept 2018 - Credit I Garcia			-17.12
	KM05754034 Oct	MetLife Vision Ins Aug/Sept 2018 - Credit J Shackelford			-17.12
	KM05754034 Oct	MetLife Vision Ins Aug/Sept 2018 - V Litka			17.12
	KM05754034 Oct	MetLife Vision Ins Pending Credit Jul-Oct Becerra			-42.80
	KM05754034 Oct	MetLife Dental Ins Aug/Sept 2018 - V Litka			50.76
	KM05754034 Oct	MetLife Dental Ins Oct 2018			619.46
Total for Check Number 8165:				0.00	586.20
8166	10634 09092018 09232018	Robert Mitchell (15) Truck Washes Sept 2018 (18) Truck Washes Sept 2018	10/04/2018		225.00 310.00
Total for Check Number 8166:				0.00	535.00
8167	10045 R141465 R141466	Pacific Alarm Service Inc Alarm Equip/Rent/Service/Monitor 560 Magnolia Oct 2018 Alarm Equip/Rent/Service/Monitor 11083 Cherry Ave Oct 2018	10/04/2018		368.00 44.50
Total for Check Number 8167:				0.00	412.50
8168	10056 P95935	RDO Equipment Co. Trust# 80-5800 (20) Disking Disks	10/04/2018		1,465.95
Total for Check Number 8168:				0.00	1,465.95
8169	10629 5147267 5147267 5147267	Redlands Ford (1) Bed Liner and Tail Gate Liner - Unit 35 (1) Bed Liner and Tail Gate Liner - Unit 37 (1) Bed Liner and Tail Gate Liner - Unit 36	10/04/2018		245.90 245.91 245.91
Total for Check Number 8169:				0.00	737.72

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
8170	10171 18-242231 18-264408	Riverside Assessor - County Recorder Aug 2018 Lien Fees Aug 2018 Lien Fees	10/04/2018		54.00 36.00
Total for Check Number 8170:				0.00	90.00
8171	10042 07132135000Sept	Southern California Gas Company Monthly Gas Charges 08/24 - 09/24/2018 Sept	10/04/2018		15.29
Total for Check Number 8171:				0.00	15.29
8172	10276 00610763 Oct 2018	Standard Insurance Company Monthly Life & AD&D Insurance Oct 2018	10/04/2018		1,572.28
Total for Check Number 8172:				0.00	1,572.28
8173	10284 920180044 920180044	Underground Service Alert of Southern California 127 New Ticket Charges Sept 2018 Monthly Maintenance Fee Sept 2018	10/04/2018		209.55 10.00
Total for Check Number 8173:				0.00	219.55
8174	10385 5423797	Waterline Technologies, Inc. - PSOC 900 Gallons Chlorine - Well 29	10/04/2018		1,089.00
Total for Check Number 8174:				0.00	1,089.00
Total for 10/4/2018:				0.00	117,227.77
ACH	10288 09142018 09142018 09142018 09142018	CalPERS Health Fiscal Services Division Admin Fee for Health Insurance Oct 2018 Active Employees Health Insurance Oct 2018 B Ortega (Not Invoiced) Oct 2018 Retired Employees Health Insurance Oct 2018	10/08/2018		117.15 46,973.60 -666.80 1,801.20
Total for this ACH Check for Vendor 10288:				0.00	48,225.15
Total for 10/8/2018:				0.00	48,225.15
8175	10048 W1006178 W1006178	Brithinee Electric Bearings/Sight Glass/Oil Fill Plugs/Locknut-Washer - Well 22 Labor - Repair Motor - Well 22	10/11/2018		2,908.88 6,040.72
Total for Check Number 8175:				0.00	8,949.60
8176	10728 WE.18.064-1	Cavanaugh & Associates, P.A. Consulting Service - 2017 AWWA Water Audit Level 1 Validation	10/11/2018		2,500.00
Total for Check Number 8176:				0.00	2,500.00
8177	10614 23487 23487 23492 23492	Cherry Valley Automotive Oil/Oil Filter - OD 64445 Unit 5 Labor - Change/Replace Oil/Filter - OD 64445 Unit 5 Labor - Mount/Balance Tires OD 54743 Unit 17 (4) Tires/Stems OD 54743 Unit 17	10/11/2018		112.43 22.00 82.47 592.09
Total for Check Number 8177:				0.00	808.99
8178	10465 AR824621 AR824621	Image Source Xerox 3610 Usage Charges 10/01 - 10/31/2018 Oct Xerox 3610 Contract Charges 09/01 -09/30/2018 Sept	10/11/2018		65.19 662.83
Total for Check Number 8178:				0.00	728.02

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
8179	10429	Legend Pump & Well Service Inc	10/11/2018		
	55122	Mobilize/Demobilize Well Pump - Well 22			1,800.00
	55122	Pump Depth at 555'/Actual 620' Per Bid - Well 22			1,033.50
	55122	Inspect/Refurbish Existing Pump Discharge Head - Well 22			460.00
	55122	Permit/Insurance/Management - Well 22			2,500.00
	55122	Inspect Pump Column/Tube/Shaft - Well 22			8,820.00
	55122	Preform Video Log/Clarify Water/2 - Well 22			900.00
	55122	Bail Well Clean/8hrs @ 310.00 - Well 22			2,480.00
	55122	Disassemble/Inspect Bowl for Evaluation - Well 22			784.00
	55122	Remove Pumping Unit Bowl/Lakos/Sand Separator - Well 22			840.00
	55122	Pump Installed in 10' Length/18hrs @ 410.00 - Well 22			7,380.00
Total for Check Number 8179:				0.00	26,997.50
8180	10634	Robert Mitchell	10/11/2018		
	10082018	(17) Truck Washes Oct 2018			255.00
Total for Check Number 8180:				0.00	255.00
8181	10102	Pat's Pots	10/11/2018		
	16881	(3) Rentals Portable Toilet 7/3 - 7/30/2018			310.00
	16882	(3) Rentals Portable Toilet 7/31 - 8/27/2018			310.00
	16883	(3) Rentals Portable Toilet 8/28 - 9/24/2018			310.00
	16884	(3) Rentals Portable Toilet 9/25 - 10/22/18			310.00
Total for Check Number 8181:				0.00	1,240.00
8182	10290	San Gorgonio Pass Water Agency	10/11/2018		
	18-00180	1,089 AF @ \$317 for Sept 2018			345,213.00
Total for Check Number 8182:				0.00	345,213.00
8183	10255	Unlimited Services Building Maintenance	10/11/2018		
	0373848-IN	Sept 2018 Janitorial Services 815 E 12th/Palm			150.00
	0373849-IN	Sept 2018 Janitorial Services for 560 Magnolia Ave			845.00
Total for Check Number 8183:				0.00	995.00
8184	10385	Waterline Technologies, Inc. - PSOC	10/11/2018		
	5428071	(900) Gallon Chlorine - Well 29			1,089.00
Total for Check Number 8184:				0.00	1,089.00
8185	10390	Dangelo Company	10/11/2018		
	S1347546.001	(1) 6" x 18" x 6" Hole B/O Spool - Inventory			128.91
	S1347546.001	(1) 6" Flgd 45 - Inventory			86.59
Total for Check Number 8185:				0.00	215.50
8186	10273	Inland Water Works Supply Co.	10/11/2018		
	S1014528.005	(2) 2" Ball Valves - Inventory			310.45
	S1015143.001	(240) Security Seals on Transmitters for Radio Reads - Inventory			50.69
	S1015143.001	(180) Transmitters for Radio Reads - Inventory			14,255.32
	S1015344.003	(4) 10" MJ Sleeves - Inventory			848.98
	S1015846.002	(12) 2" Meter Bolt Sets - Inventory			39.93
	S1015846.002	(10) 6" Red Gaskets - Inventory			42.02
	S1015846.002	(40) 2" Meter Gaskets Drop - Inventory			114.04
	S1015925.001	(200) 1" x 6" Brass Nipples - Inventory			2,587.08

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	S1015925.001	(50) 1" Lock On - Inventory			5,015.77
	S1015925.001	(60) 1" x 5" U Branch - Inventory			3,928.13
	S1015925.001	(70) 1" Lock Off - Inventory			6,356.82
	S1015925.001	(150) 1" x 2 5/8" Meter Couplings - Inventory			2,304.61
	S1015925.001	(12) 1" Couplings - Inventory			139.39
	S1015925.001	(200) 1" x Close Brass Nipples - Inventory			707.48
	S1015927.001	(150) 1" Check Valves - Inventory			13,621.76
	S1015927.001	(100) 1" Ball Valves - Inventory			3,907.01
Total for Check Number 8186:				0.00	54,229.48
8187	10196	National Meter & Automation, Inc	10/11/2018		
	S1103613.001	(142) 5/8" Meters with Wires - Inventory			20,808.68
	S1103973.005	(46) 5/8" Reg w/Wire - Inventory			3,947.63
	S1105187.001	(48) 1" Badger Meter w/ Wire - Inventory			11,637.00
Total for Check Number 8187:				0.00	36,393.31
8189	UB*03116	Cynthia Allison	10/11/2018		
		Refund Check			158.49
Total for Check Number 8189:				0.00	158.49
8190	UB*03119	Jeanne Burke	10/11/2018		
		Refund Check			186.09
Total for Check Number 8190:				0.00	186.09
8191	UB*03133	Dennis & Pamela Campbell	10/11/2018		
		Refund Check			128.22
		Refund Check			21.72
		Refund Check			41.80
		Refund Check			58.26
Total for Check Number 8191:				0.00	250.00
8192	UB*03124	Lydia Garcia	10/11/2018		
		Refund Check			250.00
Total for Check Number 8192:				0.00	250.00
8193	UB*03122	Ryan Lane	10/11/2018		
		Refund Check			120.15
Total for Check Number 8193:				0.00	120.15
8194	UB*03128	Tanesha Moreno	10/11/2018		
		Refund Check			242.35
Total for Check Number 8194:				0.00	242.35
8195	UB*03115	Natalie Palacios	10/11/2018		
		Refund Check			5.00
Total for Check Number 8195:				0.00	5.00



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
8196	UB*03131	Jolena Perez Refund Check Refund Check Refund Check Refund Check	10/11/2018		7.66 15.55 5.50 15.01
Total for Check Number 8196:				0.00	43.72
8197	UB*03120	Martha Plumley Refund Check	10/11/2018		142.23
Total for Check Number 8197:				0.00	142.23
8198	UB*03118	Neal Prentiss Refund Check	10/11/2018		2.01
Total for Check Number 8198:				0.00	2.01
8199	UB*03126	Juan Ramirez Refund Check	10/11/2018		147.25
Total for Check Number 8199:				0.00	147.25
8200	UB*03127	Robert Rodriguez Refund Check	10/11/2018		1.97
Total for Check Number 8200:				0.00	1.97
8201	UB*03130	Selina Romero Refund Check Refund Check Refund Check Refund Check	10/11/2018		37.34 38.21 13.13 18.31
Total for Check Number 8201:				0.00	106.99
8202	UB*03125	RSI Communities LLC Refund Check	10/11/2018		78.28
Total for Check Number 8202:				0.00	78.28
8203	UB*03132	Philip Samuels Refund Check Refund Check Refund Check Refund Check	10/11/2018		314.80 129.66 44.56 62.10
Total for Check Number 8203:				0.00	551.12
8204	UB*03117	Tawny Solis Refund Check Refund Check Refund Check Refund Check	10/11/2018		10.64 30.94 14.82 24.61
Total for Check Number 8204:				0.00	81.01
8205	UB*03121	Lilian Marie Songcuan Refund Check Refund Check Refund Check Refund Check	10/11/2018		2.76 1.33 0.95 14.72
Total for Check Number 8205:				0.00	19.76

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
8206	UB*03129	Aron Soto Refund Check Refund Check Refund Check Refund Check	10/11/2018		31.30 10.56 35.38 14.73
Total for Check Number 8206:				0.00	91.97
Total for 10/11/2018:				0.00	482,092.79
8188	10287	Bank of the West	10/12/2018		
	10031	Staples Business Advantage Return of (1) Chair - Customer Service			-107.74
	10035	USA Blue Book (5) DPD Dispenser Sample 1000 Test - 12th/Palm (2) Replacement Glass Sample Tube - 12th/Palm			995.67 48.05
	10135	Big Time Design (1) Jacket - Field Staff (4) Pants - Field Staff (12) Long Sleeve Shirts - Field Staff (1) Vest - Field Staff (2) T - Shirts - Field Staff			32.32 94.82 271.53 26.94 38.79
	10147	Online Information Services, Inc 199 Credit Reports Aug 2018			572.70
	10162	In Gear Technology Cables/Ends - Unit 8 Labor Repair/Make Cable - Unit 8			32.32 80.00
	10173	California Society of Municipal Finance Officers CSMFO Conference Jan 2019 Pre-Paid - Y Rodriguez			370.00
	10192	Jaytown Industries Inc 5 Sets - BCVWD Round Decals - Trucks			145.46
	10274	Beaumont Chamber of Commerce Beaumont Chamber of Commerce/Pass Area Region Economic-W Clayton			40.00
	10420	Amazon.com (2) 18 Volt Charger/Battery Combo - Unit 5 17			243.50
	10424	Top-Line Industrial Supply, LLC Nipple/Quick Connection - Unit 8			28.65
	10453	Custom Trophies Name Plate - E Gonzales Name Plate - L Williams			14.01 14.01
	10526	Verizon Monthly Phone Services - Sept 2018			961.67
	10546	Frontier Communications Monthly Fax/Fios - 12th/Palm Sept 2018 Monthly Fax/Fios 560 Magnolia - Sept 2018			307.76 283.98
	10573	O'Reilly Auto Parts Floor Mats - Units 35 36 37			80.78
	10623	WP Engine Monthly Web Hosting - 560 Magnolia Sept 2018			35.00
	10629	Redlands Ford Labor Install Lights/Arrowbar - Unit 35 Lights/Arrowbar - Unit 35			460.00 1,037.40
	10630	FMB Truck Outfitters, Inc Arrow Lights/Flashers - Unit 37 Arrow Lights/Flashers - Unit 36			1,497.40 1,497.40

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	10692	MMSoft Design Network Monitoring Software - 560 Magnolia Aug 2018			104.71
	10698	D & S Towing Tow - Unit 18			135.00
	10710	The Book Patch Practical Guide Book - Prop 218			47.19
	10724	The Riviera Palm Springs Prepaid Hotel CSMFO Conference Jan 2019 - S Molina/L Gonzales			262.77
		Prepaid Hotel CSMFO Conference Jan 2019 - Y Rodriguez			262.77
		Prepaid Hotel CSMFO Conference Jan 2019 - W Clayton			262.77
	10725	Radisson Hotel Midtown Booking Fee - J Bean			11.38
		Hotel for CC Sepc USC Course 11/5 - 11/9/2018 - J Bean			455.16
	10726	KV's Floor & Home (4) Blinds With Valance - 560 Magnolia Ave			500.00
	10727	Aveta Business Institute California Use Tax - Certificate/Textbook - R Rasha			-4.65
		Lean Six Sigma Black Belt Certification - R Rasha			347.98
		Physical Textbook - R Rasha			25.62
	10729	Baja Miguel's Tri State Seminar/Meal - K Dahlstrom 9/25/18			15.10
	10730	Coronado Cafe Tri State Seminar/Meal - K Dahlstrom 9/26/18			15.05
	10731	Garden Buffet Tri State Seminar/Meal - K Dahlstrom 9/25/18			4.30
Total for Check Number 8188:				0.00	11,547.57
Total for 10/12/2018:				0.00	11,547.57
8207	10697	Fairview Ford Sales, Inc	10/16/2018		
	190042	(1) 2019 F-Series SD F250 4x4 - Board Approved 07.11.2018			30,715.35
Total for Check Number 8207:				0.00	30,715.35
Total for 10/16/2018:				0.00	30,715.35
ACH	10085	CalPERS Retirement System	10/18/2018		
	15422256	PR Batch 00003.10.2018 CalPERS ER PEPPA			2,736.85
	15422256	PR Batch 00003.10.2018 CalPERS 8% EE Paid			2,063.18
	15422256	PR Batch 00003.10.2018 CalPERS 8% ER Paid			1,091.08
	15422256	PR Batch 00003.10.2018 CalPERS ER Paid Classic			8,041.16
	15422256	PR Batch 00003.10.2018 CalPERS 7% EE Deduction			3,690.86
	15422256	PR Batch 00003.10.2018 CalPERS 1% ER Paid			165.13
Total for this ACH Check for Vendor 10085:				0.00	17,788.26
ACH	10087	EDD	10/18/2018		
	1-023-202-624	PR Batch 00003.10.2018 State Income Tax			3,483.63
	1-023-202-624	PR Batch 00003.10.2018 CA SDI			889.46
Total for this ACH Check for Vendor 10087:				0.00	4,373.09
ACH	10094	U.S. Treasury	10/18/2018		
	60504746	PR Batch 00003.10.2018 Federal Income Tax			9,286.01
	60504746	PR Batch 00003.10.2018 FICA Employee Portion			5,623.19
	60504746	PR Batch 00003.10.2018 Medicare Employee Portion			1,441.33
	60504746	PR Batch 00003.10.2018 FICA Employer Portion			5,623.19
	60504746	PR Batch 00003.10.2018 Medicare Employer Portion			1,441.33
Total for this ACH Check for Vendor 10094:				0.00	23,415.05

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
ACH	10141 4KEH0AU6657 4KEH0AU6657	Ca State Disbursement Unit PR Batch 00003.10.2018 Garnishment PR Batch 00003.10.2018 Garnishment	10/18/2018		288.46 266.30
Total for this ACH Check for Vendor 10141:				0.00	554.76
ACH	10203 VB1450-PP21	Voya Financial PR Batch 00003.10.2018 Deferred Comp	10/18/2018		475.00
Total for this ACH Check for Vendor 10203:				0.00	475.00
ACH	10264 15469006 15469006	CalPERS Supplemental Income Plans PR Batch 00003.10.2018 CalPERS 457 PR Batch 00003.10.2018 CalPERS 457 %	10/18/2018		1,304.05 44.27
Total for this ACH Check for Vendor 10264:				0.00	1,348.32
ACH	10030 2039374889 Sept 2039374889 Sept 2039374889 Sept 2039374889 Sept 2039374889 Sept 2039374889 Sept 2039374889 Sept 2039374889 Sept	Southern California Edison Electricity 08/22 - 09/21/2018 - 13697 Oak Glen Rd Sept Electricity 05/23 - 06/22/2018 - Wells Sept Electricity 08/22 - 09/21/2018 - 12303 Oak Glen Rd Sept Electricity 08/22 - 09/21/2018 - 13695 Oak Glen Rd Electricity 08/22 - 09/21/2018 - Wells Sept Electricity 08/22 - 09/21/2018 - 815 E 12th Ave Sept Electricity 08/22 - 09/21/2018 - 560 Magnolia Ave Electricity 08/22 - 09/21/2018 - 9781 Avenida Miravilla Sept	10/18/2018		213.32 43.15 203.28 161.27 162,149.92 544.53 2,295.58 157.20
Total for this ACH Check for Vendor 10030:				0.00	165,768.25
ACH	10086 461540	American Family Life Assurance Company of Columbus AFLAC Employee Insurance Sept 2018	10/18/2018		773.28
Total for this ACH Check for Vendor 10086:				0.00	773.28
ACH	10132 3343638 3343703 3346863 3347046	South Coast AQMD Fac ID 140810 Annual Renewal Fees Fac ID 148118 Annual Renew Fees Fac ID 140810 Flat Fee For Prior Year Emissions Fac ID 148118 Flat Fee For Prior Year Emissions	10/18/2018		406.79 406.79 131.79 131.79
Total for this ACH Check for Vendor 10132:				0.00	1,077.16
ACH	10138 HW201 Oct 2018	ARCO Business Solutions ARCO Fuel Charges 09/12 - 10/11/2018 Oct 2018	10/18/2018		6,644.26
Total for this ACH Check for Vendor 10138:				0.00	6,644.26
8208	UB*03145	Jose Arauza Refund Check	10/18/2018		11.37
Total for Check Number 8208:				0.00	11.37
8209	UB*03134	Joyce Bender Refund Check	10/18/2018		80.03
Total for Check Number 8209:				0.00	80.03

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
8210	UB*03137	Garrett & Cheryl Caldwell Refund Check Refund Check Refund Check Refund Check	10/18/2018		34.40 16.63 74.85 24.67
Total for Check Number 8210:				0.00	150.55
8211	UB*03140	Israel Charles Refund Check Refund Check Refund Check Refund Check	10/18/2018		74.88 35.88 25.74 61.93
Total for Check Number 8211:				0.00	198.43
8212	UB*03150	Carter Dean Refund Check Refund Check Refund Check Refund Check	10/18/2018		7.87 10.97 16.53 22.89
Total for Check Number 8212:				0.00	58.26
8213	UB*03143	Maureen Gibson Refund Check Refund Check Refund Check Refund Check	10/18/2018		25.81 18.52 105.70 53.88
Total for Check Number 8213:				0.00	203.91
8214	UB*03147	Arthur & Sarin Guerrero Refund Check Refund Check Refund Check Refund Check	10/18/2018		20.63 43.07 25.27 14.81
Total for Check Number 8214:				0.00	103.78
8215	UB*03151	Dolores Haight Refund Check Refund Check Refund Check	10/18/2018		73.50 23.10 32.20
Total for Check Number 8215:				0.00	128.80
8216	UB*03142	Tanya Harrah Refund Check Refund Check Refund Check Refund Check	10/18/2018		50.59 24.24 17.39 40.06
Total for Check Number 8216:				0.00	132.28
8217	UB*03138	Integrity Contractors Inc Refund Check Refund Check	10/18/2018		1,861.86 5.00
Total for Check Number 8217:				0.00	1,866.86

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
8218	UB*03148	Mamco Inc Refund Check	10/18/2018		1,861.43
Total for Check Number 8218:				0.00	1,861.43
8219	UB*03146	Dean McKernan Refund Check	10/18/2018		72.35
Total for Check Number 8219:				0.00	72.35
8220	UB*03144	Peter or Melissa Moreno Refund Check Refund Check Refund Check Refund Check	10/18/2018		70.77 23.94 57.64 33.38
Total for Check Number 8220:				0.00	185.73
8221	UB*03136	James Rollins Refund Check Refund Check	10/18/2018		24.68 8.57
Total for Check Number 8221:				0.00	33.25
8222	UB*03149	Jason Sieg Refund Check	10/18/2018		20.60
Total for Check Number 8222:				0.00	20.60
8223	UB*03141	Danielle Sisk Refund Check	10/18/2018		9.32
Total for Check Number 8223:				0.00	9.32
8224	UB*03139	Cindy Torres Refund Check	10/18/2018		35.20
Total for Check Number 8224:				0.00	35.20
8225	UB*03135	Dennis and Donna Wilcox Refund Check Refund Check Refund Check	10/18/2018		28.80 13.80 9.90
Total for Check Number 8225:				0.00	52.50
8226	10001	Action True Value Hardware	10/18/2018		
	46957	Purple Primer - Unit 19			5.17
	46957	Locktight - Cat Backhoe			8.61
	46957	Teflon Tape - Build Meters			9.87
	46957	Bolt - CAT Backhoe			0.63
	46957	Hose BIBB - Temp Meter/Developers			18.31
	46957	Wooden Stakes - Straw Waddle NCR 1			13.07
	46957	Couplings/Caps/Pipe/Nut/Bolts - 9320 Oak Glen Rd			38.76
	46957	Gallon of Chlorine - Relocate Fire Hydrant			4.29
	46957	Trench Shovel - Unit 10			28.00
	46957	Teflon Tape - Build Meters			2.47
	46957	Cement Glue - Unit 19			6.99
	46957	Round Up - General Clean Up			50.63
	46957	Teflon Tape - Temp Meter/Developer			1.61
Total for Check Number 8226:				0.00	188.41

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
8227	10319	ACWA Joint Powers Insurance Authority	10/18/2018		
	09302018	2018/2019 1st Qtr Workers Comp Rate Adjustment			-235.77
	09302018	2018/2019 1st Qtr Workers Comp Rate Adjustment			-175.51
	09302018	2018/2019 1st Qtr Workers Comp Rate Adjustment			-588.14
	09302018	2018/2019 1st Qtr Workers Comp Rate Adjustment			-5.61
	09302018	2018/2019 1st Qtr Workers Comp Rate Adjustment			-103.99
	09302018	2018/2019 1st Qtr Workers Comp Rate Adjustment			-71.25
	09302018	2018/2019 1st Qtr Workers Comp Rate Adjustment			-21.33
	09302018	2018/2019 1st Qtr Workers Comp			9,191.12
Total for Check Number 8227:				0.00	7,989.52
8228	10144	Alsco Inc	10/18/2018		
	LYUM1299637	Cleaning of Mats & Shop Towels - 12th/Palm Sept 2018			35.10
	LYUM1299639	Cleaning of 3 Office Mtats - 560 Magnolia Sept 2018			34.26
	LYUM1303360	Cleaning of 3 Mats & Shop Towels - 12th/Palm Sept 2018			35.10
	LYUM1303362	Cleaning of 3 Office Mats - 560 Magnolia Sept 2018			34.26
Total for Check Number 8228:				0.00	138.72
8229	10733	Luis Azarcoya	10/18/2018		
	21427000	Issue Refund From Unclaimed Funds			135.00
Total for Check Number 8229:				0.00	135.00
8230	10272	Babcock Laboratories Inc	10/18/2018		
	BI80261	(12) Coliforms Lab Sample - B1-6 B10 H1 I1 I2 M1 N3			480.00
	BI80264	(2) Coliforms Lab Sample Wells - 6 24			80.00
	BI80265	(16) Copper ICPMS Residents			240.00
	BI80265	(16) Lead ICPMS Residents			240.00
	BI80454	(14) Copper ICPMS Residents			210.00
	BI80454	(14) Lead ICPMS Residents			210.00
	BI80859	(12) Coliforms Lab Sample - B7-12 H1 H2 I1 I3 M3 N4			480.00
	BI80887	(3) Coliforms Lab Sample - Wells 6 14 25			120.00
	BI81589	(12) Coliforms Lab Sample - B1-6 B10 H1 I1 I2 M1 N1			480.00
	BI81614	(5) Coliforms Lab Sample Wells - 6 11 12 20 21			200.00
	BI82283	(3) Coliforms Lab Sample Wells 5 6 25			120.00
	BI82284	(12) Coliforms Lab Sample - B7-12 H2 I1 I3 M2 M3 N2			480.00
	BI82867	(1) Trichloropropane - Well 19			100.00
	BJ80083	(4) Coliforms Lab Sample - Well 4A 6 24 29			160.00
	BJ80086	(6) Coliforms B1 B4 B5 B6 B10 H1			240.00
Total for Check Number 8230:				0.00	3,840.00
8231	10271	Beaumont Ace Home Center	10/18/2018		
	18-Sep	Cable Lock - Unit 17			21.32
	18-Sep	C Access Fitting - 9383 Oak Glen Rd			4.84
	18-Sep	Power Strip/Cord/LED Replacement - 560 Magnolia Ave			64.62
	18-Sep	Window Cooler - Replacement Well 21			646.49
	18-Sep	Redi-Mix/Rapid Crete Concrete - Fire Hydrant Relocation 06			162.31
	18-Sep	1Qt Galvanized Funnel - Well 24			5.91
	18-Sep	Utility Knife - Unit 16			11.84
	18-Sep	Pulley/Motor Clamps - Swamp Cooler			16.46
	18-Sep	Wires/Adapters/Tape/Coupling - 9383 Oak Glen Rd			107.50
	18-Sep	Primer/Elbows/Adapters/Pipe - New Chlorinator Well 3			120.57
	18-Sep	Mouse Bars/Refills - District Sites			12.92
	18-Sep	Security Light/Photo Cell - 12th/Palm			81.87
	18-Sep	WD 40/Bungee Cord-5 Gallon Cooler - Unit 16			43.18
	18-Sep	(14) Outdoor GFI Cover/Gang Cover - District Sites			108.01
	18-Sep	20" Matting - Units 35 36 37			81.67
	18-Sep	Straw Waddle - NCR 1			30.16
	18-Sep	Safety Gloves - Unit 10			24.77
	18-Sep	SS Hose - Well 5			17.23



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	18-Sep	Security Light - 12th/Palm			96.96
	18-Sep	Valve/Steel Clamp - New Chlorinator Well 3			10.86
	18-Sep	Return Items for Electrical Repair 9383 Oak Glen Rd			-34.11
	18-Sep	5 Gallon Cooler - Unit 36			32.31
	18-Sep	(2) Razorback Shovels - Unit 4			80.79
	18-Sep	Flap Disc - District Grinder			6.45
	18-Sep	Tread Locker - Repair Disc on Deer			4.30
	18-Sep	Mapp Pro Fuel - Water Samples			10.76
	18-Sep	Heavy Duty Tape - 560 Magnolia Ave			7.53
	18-Sep	Cooler/Hand Trowel/3 Trench Shovel - Unit 35			80.46
	18-Sep	PVC Cutter - Unit 17			13.24
	18-Sep	Weather Proof Outlet - Well 21			25.85
	18-Sep	Shop Towels/Windex/Simple Green - Unit 10			77.15
	18-Sep	MIP x FIP Bushing - CL2 Leak Well 25			1.07
	18-Sep	Utility Knife - Unit 36			12.92
	18-Sep	Scraper/Flashlight - Unit 17			44.16
	18-Sep	Bolts/Nuts - Repair Disc on Deer			21.20
	18-Sep	Safety Equipment Earmuffs/Rainsuit/Gloves - Field Staff			95.83
	18-Sep	Valve/Washers/Steel Clamp - Chlorinator Well 3			20.12
	18-Sep	Mixing Tube/Deluxe Hats - Unit 32			25.30
Total for Check Number 8231:				0.00	2,194.82
8232	10732 046323000	Scott Benham Issue Refund From Unclaimed Funds	10/18/2018		565.56
Total for Check Number 8232:				0.00	565.56
8233	10019 0092836	C R & R Incorporated Monthly Charges 3 YD Commercial Bin Oct 2018	10/18/2018		263.54
Total for Check Number 8233:				0.00	263.54
8234	10173 200000759 200000761 200000808	California Society of Municipal Finance Officers CSMFO Conference Jan 2019 - L Gonzales CSMFO Conference Jan 2019 - W Clayton CSMFO Conference Jan 2019 - S Molina	10/18/2018		370.00 370.00 370.00
Total for Check Number 8234:				0.00	1,110.00
8235	10249 PMB8390 PMB8390	CDW Government LLC (4) HP SB 800 Towers/Workstation Replacement - 560 Magnolia Ave (8) HP 24" Monitors/Workstation Replacement - 560 Magnolia Ave	10/18/2018		5,780.13 2,782.65
Total for Check Number 8235:				0.00	8,562.78
8236	10112 754362 754362 754363 754363 754364 754364	Cla-Val Labor - Preventative Maint/Replace All Rubber Goods - Champion Preventative Maintenance/Replace All Rubber Goods - Champion Dr Labor - Preventative Maint/Rubber Goods - Rancho & Eucalyptus Preventative Maintenance/Rubber Goods - Rancho & Eucalyptus Preventative Maintenance/Replaced all Parts Lower Edgar Labor - Preventative Maint/Replaced All Parts Lower Edgar	10/18/2018		2,054.00 2,945.45 1,284.00 1,059.50 5,473.38 1,732.50
Total for Check Number 8236:				0.00	14,548.83
8237	10266 16905 16905 16955	Cozad & Fox Inc. 100% Additional Aerial Targets - Noble Tank 100% Expanded Aerial - Noble Tank 100% Additional Topographic/Verification/Reduction - Noble Tank	10/18/2018		768.00 550.00 500.00
Total for Check Number 8237:				0.00	1,818.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
8238	10390 S1348883.001	Dangelo Company (3) 6" Blind Flanges - Inventory	10/18/2018		147.68
Total for Check Number 8238:				0.00	147.68
8239	10303 818632226 9871795705 9910257592 9910257592 9910257592 9920964708 9920964716	Grainger Inc (1) Replace Fan Motor for Boosters 21A & B Electrical Panel (3) HP 115V Motor - Well 26 Duplicate Billing Cross Bed Tool Box - Unit 36 Cross Bed Tool Box - Unit 35 (Returned/Damaged) Cross Bed Tool Box - Unit 37 Cross Bed Tool Box - Unit 35 (Returned/Damaged) Cross Bed Tool Box - Unit 35	10/18/2018		143.68 -915.90 451.46 451.47 451.47 -451.47 404.17
Total for Check Number 8239:				0.00	534.88
8240	10052 10036 10036 1012779 8120101 9114205	Home Depot Credit Services Valves/Hammer Arrester/PVC - New Chlorinator Well 3 (8) Contractor Bags - Clean Up District Sites Pipe Wrench/Ratchet/Shovels/Spray Can - Unit 35 Blower Repair - 12th/Palm Mower Repair - 12th/Palm	10/18/2018		25.85 223.86 100.07 73.94 45.00
Total for Check Number 8240:				0.00	468.72
8241	10398 142536 142536 142536	Infosend, Inc Sept 2018 Postage Charges for Utility Billing Sept 2018 Postage Charges for Utility Billing Sept 2018 Supply Charges for Utility Billing	10/18/2018		3,935.86 823.91 703.07
Total for Check Number 8241:				0.00	5,462.84
8242	10273 S1015344.004 S1015344.004 S1015344.004 S1015344.004 S1015344.004 S1015344.004 S1015846.003 S1015846.004 S1015846.005 S1015925.002	Inland Water Works Supply Co. (5) 10".89-11.40 Flex Gaskets - Inventory (10) 10".20-10.55 Flex Gaskets - Inventory (12) 10" Red Rings - Inventory (3) 10" B Barrels - Inventory (7) 10" Black Rings - Inventory (5) 10" A B Barrels - Inventory (3) 6" x 12" 6 Hole B/O Spools - Inventory (8) 2" Meter Bolt Sets - Inventory (3) 6" x 18" 6 Hole B/O Spools - Inventory (138) 1" Brass Couplings - Inventory	10/18/2018		89.76 179.51 291.44 155.22 170.00 413.94 259.76 26.61 332.62 1,602.93
Total for Check Number 8242:				0.00	3,521.79
8243	10296 PCA00077997 PCA00077997	Johnson Machinery Co. (40) Utility Grease - PCA Backhoe (12) Keys - PCA Backhoe	10/18/2018		86.43 68.04
Total for Check Number 8243:				0.00	154.47
8244	10224 0101129 Oct	Legal Shield Monthly Prepaid Legal for Employees Oct 2018	10/18/2018		214.30
Total for Check Number 8244:				0.00	214.30
8245	10350 65324 67559	NAPA Auto Parts Trailer Adapter - Replacement Unit 5 (2) Batteries - Gate/District House	10/18/2018		17.77 274.32
Total for Check Number 8245:				0.00	292.09

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
8246	10196	National Meter & Automation, Inc	10/18/2018		
	S11005188.001	(102) 1" Badger Meter w/Wire - Inventory			24,728.63
	S11005189.001	(102) 1" Badger w/Wire - Inventory			24,728.63
	S1105187.002	(54) 1" Badger w/Wire - Inventory			13,091.63
	S1105404.001	(292) 1" Reg Only w/Wire - Inventory			24,855.77
Total for Check Number 8246:				0.00	87,404.66
8247	10223	Richards, Watson & Gershon	10/18/2018		
	218542	Legal Services Aug 2018 Board Approval 10/10/18			4,527.58
Total for Check Number 8247:				0.00	4,527.58
8248	10095	Riverside County Dept of Waste Resources	10/18/2018		
	201809000339	Weeds/Trash Removal NCR I Sept 2018			393.46
Total for Check Number 8248:				0.00	393.46
8249	10031	Staples Business Advantage	10/18/2018		
	3330275078	100PK Manila Folders - 560 Magnolia Ave			7.43
	3330275078	Roller Pens - 560 Magnolia Ave			12.25
	3330275078	Lithium Battery - 560 Magnolia Ave			7.87
	3330275078	Automatic Pencils - 560 Magnolia Ave			15.86
	3330275078	Cork Board - 560 Magnolia Ave			36.43
	3330275078	Swiffer Refills - 560 Magnolia Ave			15.31
	3330275078	45x53 Floor Mat - 560 Magnolia Ave			70.01
	3330275078	12PK Lette Pads- 560 Magnolia Ave			9.62
	3330275078	(2) 2PK Letter Trays - 560 Magnolia Ave			20.12
	3330275078	12Pk Col-Erasers Pencils - 560 Magnolia Ave			7.98
	3330275078	2" Binder - 560 Magnolia Ave			7.63
	3390275075	Engineering Plotter Paper - 560 Magnolia Ave			90.28
	3390275075	HP 305A BlackToner - 560 Magnolia Ave			90.50
	3390275075	HP CE413AC Magenta Toner - 560 Magnolia Ave			115.28
	3390275077	PFI 107 Yellow Ink - 560 Magnolia Ave			75.41
	3390275077	PFI 107 Cyan Ink - 560 Magnolia Ave			75.42
	3390275077	PFI 107 Magenta Ink - 560 Magnolia Ave			75.41
	3390275077	PFI 107 Black Ink - 560 Magnolia Ave			75.42
	3390275077	(2) PFI 107 Matte Black - 560 Magnolia Ave			150.83
	3390868195	2v1.5 Cork Board - 560 Magnolia Ave			36.84
	3390868195	(3) Index Dividers - 560 Magnolia Ave			23.89
	3390868195	200 Sheet Protectors - 560 Magnolia Ave			8.61
	3390868195	Strips and Combo Hooks - 560 Magnolia Ave			6.13
	3390868195	(2) 1.5 Binders - 560 Magnolia Ave			18.38
Total for Check Number 8249:				0.00	1,052.91
8250	10447	State Water Resources Control Board - DWOCB	10/18/2018		
	OP#32608	Renewal Grade 1 Certificate OP#32608 - E Dahlstorm			70.00
	OP#45409	Exam - Renewal Grade 3 Certificate OP#45409 - J McCue			100.00
	OP#45409	Certificate - Renewal Grade 3 Certificate OP#45409 - J McCue			90.00
	OP#45987	Certificate - Renewal Grade 3 Certificate OP#45987 - D Smith			90.00
	OP#45987	Exam - Renewal Grade 3 Certificate OP#45987 - D Smith			100.00
Total for Check Number 8250:				0.00	450.00
8251	10063	The Record Gazette	10/18/2018		
	930032	Notice for Bids - Reservoir Cleaning			400.00
Total for Check Number 8251:				0.00	400.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
8252	10116	Verizon Wireless Services LLC	10/18/2018		
	9813639516	iPad Charges for Aug 2018			120.03
	9813639516	Cell Phone Charges for Aug 2018			112.28
	9815501590	Cell Phone Charges for Sep 2018			171.76
	9815501590	iPad Charges for Sep 2018			120.03
	9815501590	(5) Upgraded Cell Phone Charges for Sep 2018			405.63
Total for Check Number 8252:				0.00	929.73
8253	10293	Western Dental Services Inc	10/18/2018		
	105714	Western Dental Premiums Oct 2018			172.28
Total for Check Number 8253:				0.00	172.28
Total for 10/18/2018:				0.00	374,904.65
Report Total (118 checks):				0.00	1,064,713.28

AP Checks by Date - Detail by Check Date (10/24/2018 8:16 AM)

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**Beaumont-Cherry Valley Water District  
Board of Directors Meeting  
December 12, 2018**

Item 2d

**STAFF REPORT**

**TO:** Board of Directors  
**FROM:** Dan Jagers, General Manager  
**SUBJECT:** Approval of Pending Invoices

---

**Staff Recommendation**

Approve the pending invoices totaling \$1,256.10.

**Background**

Staff has reviewed the pending invoices and found the services rendered were acceptable to the District.

**Fiscal Impact**

There is a \$1,256.10 impact to the District which will be paid from the 2018 budget.

**Attachment(s)**

- Richards Watson Gershon Invoice # 219415
- Richards Watson Gershon Invoice # 219416



T 213.626.8484  
F 213.626.0078  
Fed. I.D. No. 95-3292015

355 South Grand Avenue  
40th Floor  
Los Angeles, CA 90071-3101

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DAN JAGGERS, GENERAL MANAGER  
Beaumont- Cherry Valley Water District  
560 Magnolia Avenue  
Beaumont, Ca 92223-2258

November 14, 2018  
Invoice # 219415

Re: [REDACTED] GENERAL COUNSEL SERVICES

*For professional services rendered through October 31, 2018:*

---

Current Legal Fees .....	\$1,182.50
Current Client Costs Advanced .....	<u>\$0.00</u>
<b>TOTAL CURRENT FEES AND COSTS .....</b>	<b><u>\$1,182.50</u></b>
Balance Due From Previous Statement.....	\$2,628.61
<b>TOTAL BALANCE DUE FOR THIS MATTER .....</b>	<b><u>\$3,811.11</u></b>

TERMS: PAYMENT DUE UPON RECEIPT

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355 South Grand Avenue, 40th Floor  
Los Angeles, CA 90071-3101

**RICHARDS WATSON GERSHON**



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DAN JAGGERS, GENERAL MANAGER  
Beaumont- Cherry Valley Water District  
560 Magnolia Avenue  
Beaumont, Ca 92223-2258

November 14, 2018  
Invoice # 219416

Re: [REDACTED] ADV. PETERS

*For professional services rendered through October 31, 2018:*

---

Current Legal Fees .....	\$73.60
Current Client Costs Advanced .....	<u>\$0.00</u>
<b>TOTAL CURRENT FEES AND COSTS .....</b>	<b><u>\$73.60</u></b>
Balance Due From Previous Statement.....	\$36.80
<b>TOTAL BALANCE DUE FOR THIS MATTER .....</b>	<b><u>\$110.40</u></b>

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Los Angeles, CA 90071-3101

**RICHARDS WATSON GERSHON**





**BEAUMONT-CHERRY VALLEY WATER DISTRICT  
MINUTES OF REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
560 Magnolia Avenue, Beaumont, CA 92223  
Wednesday, November 14, 2018 at 6:00 p.m.**

---

**Call to Order: President Covington**

*President Covington began the meeting at 6:05 p.m.*

**Pledge of Allegiance: Director Slawson**

*Director Slawson led the pledge.*

**Invocation: Director Hoffman**

*Director Hoffman gave the invocation.*

**Roll Call:**

Directors present:	President Covington Directors Hoffman, Slawson, Williams
Directors absent:	Director Ramirez
Staff present:	General Manager Dan Jagers, Director of Finance and Administrative Services Yolanda Rodriguez, Senior Engineer Mark Swanson; Assistant Director of Operations James Bean, Senior Finance and Administrative Analyst William Clayton, Administrative Assistant Erica Gonzales
Legal counsel:	James Markman

Members of the public who registered their attendance: Barbara H. Brown, Erin Gettis, Fran Flanders, Lloyd White, Ron Duncan, Dr. Blair Ball, Jack Vander Woude and Patsy Reeley.

**Public Comment:** None.

**ACTION ITEMS**

**1. Adjustments to the Agenda:** None.

**2. Consent Calendar:**

Director Slawson requested to pull item H as he was not present for the meeting.

*The following Consent Calendar items were approved with one motion:*

- a. September 2018 Budget Variance Report
- b. Quarterly Statement of Cash Flows for September 2018

- c. September 30, 2018 Cash/Investment Balance Report
- d. October 2018 Check Register
- e. October 2018 Invoices Pending Approval
- f. Minutes of the Special Meeting of October 2, 2018
- g. Minutes of the Regular Meeting of October 10, 2018

MOVED: Slawson	SECONDED: Hoffman	APPROVED 4-0
AYES:	Covington, Hoffman, Slawson, Williams	
NOES:	None.	
ABSTAIN:	None.	
ABSENT:	Ramirez	

*The Board approved the Minutes of the Engineering Workshop of October 25, 2018 by the following vote:*

MOVED: Covington	SECONDED: Hoffman	APPROVED 3-0
AYES:	Covington, Hoffman, Williams	
NOES:	None.	
ABSTAIN:	Slawson	
ABSENT:	Ramirez	

**3. Consideration and Approval of a Third Amendment to, and Assignment of the Bogart Park Lease and Operating Agreement between Riverside County and BCVWD from Riverside County to Beaumont-Cherry Valley Recreation and Park District (BCVRPD); and Consideration of Lease and Operating Agreement between Riverside County Regional Park and Open Space District and BCVRPD**

General Manager Jagers explained the background. This is an assignment of an existing lease of Bogart Park land between BCVWD and Riverside County to the Beaumont-Cherry Valley Recreation and Parks District. As part of this work, the County is moving forward to transition their operation of Bogart Park from the County Park and Open Space District to the BCVRPD in an attempt to provide local control over the facility.

The current 99-year lease between BCVWD and the County began in 1931 and expires in 2030. The intent is to transition the operation of Bogart Park over a three year period to the BCVRPD. This includes some milestones that will provide for the transfer of approximately eighty acres of County-owned land to the BCVRPD, as well as transition of facilities that have been constructed for use and operation of that facility. Many of the park improvements reside on 230 acres of land owned by BCVWD and leased by Riverside County.

The three-year transition period allows BCVRPD to formulate a plan for improvements and funding strategy. The intent is to later work with BCVWD to negotiate a new, extended-term lease. The Bogart Park Ad Hoc Committee will continue to work on the transition.

The first component of the item for Board approval is to effect the transition of the operating lease to the BCVRPD and assignment of BCVWD's lease with the County to the BCVRPD. In addition, BCVWD has requested an amendment to

modernize the indemnification. This has been composed by BCVWD's legal counsel.

District Counsel James Markman explained that the indemnities and insurance are the same as were adopted by the County and will go forward as a lease amendment. The District is in the same protected position as the County.

Mr. Jagers explained the termination clause. The County has indicated its intent to maintain any facilities on BCVWD property if the lease does revert to the County.

Mr. Jagers asked for verification from the Board of its desire to move forward and if so, to approve the form and execute the lease assignment agreement.

President Covington indicated that after his review of the attached lease and operating agreement, he notes the Water District is not a signatory to the document because it is between RCRPOSD and BCVRPD for the County owned land and BCVWD has no obligations under it. He asked for some clarification; Counsel Markman responded. The District's position does not change in the current Lease and Operating Agreement between the County and BCVWD once it is assigned to BCVRPD; the only question is as to which entity is the tenant.

President Covington pointed out that there is robust language indicating the assignment is irrevocable. Mr. Jagers noted this makes the RPD responsible and if the RPD wants to terminate, the BCVRPD terminate the original lease or renegotiate with the BCVWD.

President Covington noted that Ms. Erin Gettis is present, representing Riverside County.

Director Slawson pointed out this is accomplishing what the Board wanted as far as staying in local hands. Director Hoffman noted that the Ad Hoc Committee discussed that the District will identify the location of its facilities and make sure that those are accessible and protected, as well as future facilities. The County has indicated that it is no longer interested in maintaining the Bogart Park facilities, so if it did not go to the RPD, in time, something would need to be done.

Director Hoffman pointed out the BCVWD receives no funds in consideration for the lease. No property taxes are paid on the land, so there are no expenses to the BCVWD. He added that the County will assist the RPD with some funding during the transition.

*The Board authorized the assignment of the Bogart Park lease to the Beaumont-Cherry Valley Recreation and Park District and approved execution of the Assignment and Assumption Agreement of the current Lease and Operating Agreement between Riverside County and BCVWD to the Beaumont-Cherry Valley Recreation and Park District with the Third Amendment to the Lease by the following vote:*

MOVED: Hoffman	SECONDED: Slawson	APPROVED 4-0
AYES:	Covington, Hoffman, Slawson, Williams	
NOES:	None.	
ABSTAIN:	None.	
ABSENT:	Ramirez	

#### **4. Review and Consideration of the East Branch Extension Noble Creek Turnout Upgrade Bid Results and Authorization to Proceed**

General Manager Jagers noted that bids came back approximately \$100,000 higher than his estimate presented at the October 25, 2018 Engineering Workshop.

Mr. Jagers said the General Manager of the San Geronio Pass Water Agency (SGPWA) indicated that in discussions with bidders, he discovered costs are inflated by tremendous uncertainty in material prices that is being caused by the tariffs coming out of the port.

In comparing costs of other similar projects, Mr. Jagers expected a bid in the low \$300,000 range, however, the total bid with contingencies is \$580,404.

Mr. Jagers questioned whether the bid was the actual cost, or if it had been inflated due to the uncertainty. He noted the potential for some cost-saving measures including re-use of some materials.

Jagers pointed out that in meetings with the City, and discussions with developers, the general suggestion is that the economy is pulling off from house sales activity. The City of Beaumont just projected the beginning of a decline in growth. If the market cools off and construction becomes more competitive, there may be opportunity to obtain a better price. However, Jagers said, it has taken years to get to this point and he would hate to delay further.

Director Hoffman noted the enlargement from 22 to 34 feet appears to be about a 70 percent increase in volume. The Board does not know when the SGPWA's new water rate may go into effect but the work must still be accomplished at some time in the future. Some cost could be recovered if a larger volume of water were brought in at the old rate.

Hoffman added that he also believes building is slowing all over and will be more pronounced in the Beaumont area as housing here is more affordable. He asked about available funds and project time; Mr. Jagers explained the bulk of the cost would be covered by facilities fees as this project is to satisfy opportunity for new growth. It is expected to be a four month process followed by one to two weeks of actual construction. Jagers explained the down time would require two to three weeks to catch up to capacity.

Director Slawson noted this project is needed as quickly as possible and it is unfortunate that the time taken has resulted in added expense. He expressed confidence that staff will try to maximize cost savings.

President Covington echoed Director Slawson's comments. He noted that anyone purchasing material has experienced the effects of the tariffs. He said he is in favor of proceeding and coordinating with the SGPWA, having been adamant about the shutdown and with all the work behind the scenes; it is the right thing to do.

President Covington invited SGPWA Director Blair Ball to address the Board. Dr. Ball indicated he is speaking as a ratepayer, and suggested perhaps the BCVWD is in a position to secure the materials itself from its own vendors at a savings rather than purchasing through the contractor, and whether there is opportunity to

move water through the line down Beaumont Avenue and wait for a day when things settle down. It has taken too long to get here, Ball added, but everyone is so busy there is really no competitive bid.

SGPWA Director Ron Duncan commended the Board on moving the project forward. He believes it will be a benefit to the BCVWD. He asked about the BCVWD's letter to SGPWA GM Jeff Davis; Mr. Jagers noted it was presented to Mr. Davis on Tuesday, Oct. 30, and it was similar to the letter sent by Yucaipa Valley. Mr. Duncan stated that the 25 percent increase has much to do with the jump in the price of steel. It would be his hope that if the cost is not as much as anticipated, the contractor would offer a rebate but that does not typically happen. In response to President Covington, Mr. Duncan said he intends to sit down with Mr. Davis and discuss the potential cost saving points.

General Manager Jagers added that there is a stormwater capture project, which must be built in 2021, and this allows flexibility to put water in when it is not raining at a much higher rate than currently available in order to provide an opportunity to recharge more rainwater.

*The Board authorized proceeding with the San Geronio Pass Water Agency's construction and engineering support services for the East Branch Extension Noble Creek Turnout Upgrade in an amount not to exceed \$580,404 by the following vote:*

MOVED: Slawson	SECONDED: Hoffman	APPROVED 4-0
AYES:	Covington, Hoffman, Slawson, Williams	
NOES:	None.	
ABSTAIN:	None.	
ABSENT:	Ramirez	

**5. Consideration of Request for Update of "Will Serve Letter" for Previously Approved Development, Tentative Tract 29267, Riverside County Assessor's Parcel No. 400-250-008, a Portion of Noble Creek Vistas Specific Plan**

Mr. Jagers explained the request from the Tahiti Group to update the existing Will Serve Letter for the project. He noted there is an older letter mistakenly attached (page 199 of the packet) which does not pertain to this project.

Director Hoffman confirmed this is a renewal and the District is obligated to approve the renewal based on the fact that there is adequate water supply.

*The Board approved the Update of "Will Serve Letter" for previously approved Development, Tentative Tract 29267, Riverside County Assessor's Parcel No. 400-250-008, a portion of Noble Creek Vistas Specific Plan by the following vote:*

MOVED: Slawson	SECONDED: Williams	APPROVED 4-0
AYES:	Covington, Hoffman, Slawson, Williams	
NOES:	None.	
ABSTAIN:	None.	
ABSENT:	Ramirez	



## **6. Presentation of Landscape Services Bid Discrepancies and Review and Discussion of Labor Options**

Mr. Jagers reminded the Board that this item was previously presented and the Board asked for it to be brought back. It pertains to maintenance of District facilities within the City of Beaumont. Mr. Jagers explained the RFP with cafeteria style bids.

Mr. Jagers stated that when the work was analyzed, it turned out there were some discrepancies in the bids and he drew attention to a spreadsheet detailing the two bids with 17 items. He reviewed the bids and pointed out the differences in costs.

President Covington clarified some costs on the Mariposa bid and contrasted the cost of hiring two BCVWD employees.

Mr. Jagers noted the City is projecting a decline in housing sales in the near term, and a change in the District's field staff labor burden is anticipated, and labor availability may change. He said he believes contracting is a good one-year hybrid solution with use of the California Conservation Corps and Cal Fire.

Jagers noted that staff has absorbed that the Board would like a better presence in the community and would like to be good neighbors, so staff is looking for a good solution for caretaking facilities, especially in the residential neighborhoods, then working on the larger facilities with a different methodology. He recommended Mariposa Landscaping to handle projects within the City and CCC and Cal Fire to handle everything else.

Director Hoffman asked about bid advertising. GM Jagers assured that the District advertised for bids, posted on the website, and telephoned known entities. The purchasing / bidding process was followed. Director Hoffman said he would feel more comfortable if he had seen additional bids. He asked about the scope of work and quality assurance. Mr. Jagers noted the proposal was fairly robust and shared some details. Director Hoffman asked about proper licensing, insurance, and termination. Mr. Jagers said staff has investigated, including that it appears the bids are based on prevailing wage, and there is opportunity for termination.

President Covington reminded the Board that this was shared with the Board in October along with the scope of services and the Board was aware of the low response. He tabled the item requesting more information on in-house options. The cost of in-house staff is substantial, Covington noted.

Director Slawson complimented staff on the quotes and suggested alternatives. He concurred with the staff recommendation. It can be revisited in one year.

Mr. Jagers clarified the Mariposa bid amount and President Covington noted that the engagement of the CCC and Cal Fire are within the General Manager's purchasing power. GM Jagers asked the Board for the additional approval, as this could be considered one project.

*The Board approved the bid provided by Mariposa Landscape as the lowest responsible bidder in the amount of \$55,564.61 annually for scope items 1, 4-14 and 17-18, and the work on the Noble Creek Recharge Facility Phase 1 and 2 to*

*be done by Cal Fire and / or the California Conservation Corps (NTE \$58,440) as needed with contingencies in the amount of \$15,995.39, for a total projects cost not to exceed \$130,000 by the following vote:*

MOVED: Slawson	SECONDED: Williams	APPROVED 4-0
AYES:	Covington, Hoffman, Slawson, Williams	
NOES:	None.	
ABSTAIN:	None.	
ABSENT:	Ramirez	

#### **7. Update: Sites Reservoir, Phase II Participation Agreement**

General Manager Jagers indicated the current outlook from the Sites JPA is that the entities would like to have a year-by-year participation agreement. The date for approval of the first year commitment has been moved from Feb. 1 to April 1, which gives BCVWD a little more time to make the first decision on Phase 2. The agreements are changing a little but there will be an annual exit opportunity for any participant. Mr. Jagers commented that with the uncertainties of the Sites Reservoir, things are getting better from the aspect of limiting exposure from a cost perspective.

#### **8. Discussion Regarding BCVWD-owned land included in the City of Beaumont's Rangel Park Development**

General Manager Jagers explained that the City of Beaumont owns a park facility and the District owns a portion of the land on which it sits. The City has made some improvements to the property and would like to make more. There is some Community Development Block Grant funding. The District-owned land is of concern and the City would like to gain ownership of that property. Some City owned property may be of interest to the District for well sites, including a well 27 site, which has already had an environmental study completed. GM Jagers believes an equitable land swap would be appropriate. President Covington concurred and directed staff to continue to work with the City. He also stressed assuring that the District is indemnified on the portion of park property.

#### **9. Discussion of BCVWD Remaining 2018 Meeting Schedule and Agendas**

General Manager Jagers suggested the Board schedule a budget workshop and noted he is on vacation from Friday, Dec. 14 and returning Sunday, Dec. 23.

- the December 27 Engineering Workshop was canceled
- A Special Meeting (Budget Workshop) was scheduled for December 6 at 6:00 p.m.

GM Jagers pointed out that the agenda for the December 12 meeting goes out on December 6. If budget changes are made at the December 6 special meeting the changes would not make it into the agenda packet.

## 10. Reports For Discussion

### a. Ad Hoc Committees:

Ad Hoc Committee on Water Re-Use: Director Hoffman posed a question about recycled water demand from winter to summer. There could be a surplus in winter. He asked about blending to alleviate chromium 6. Mr. Jagers answered that the chrom 6 regulations have been changed but the District is pumping the well with the highest chrom 6 level into the non-potable system.

Bogart Park Ad Hoc Committee: President Covington attended the Nov. 5 meeting as the alternate. The discussion consisted of the items addressed earlier.

Collaborative Agencies Committee: Director Williams reported that the meeting was very informative. She noted that on Nov. 30 the Park District would be holding its Winterfest with tree lighting at The Grange.

### b. General Manager:

Mr. Jagers added that at the Collaborative Agencies Committee meeting, there was discussion regarding the upcoming SGPWA rate change and potential cost increase for landscape irrigation for large users such as the City, some HOAs, and the Recreation and Park District. RPD General Manager Duane Burk was made aware that these changes are coming and the reasons.

Mr. Jagers also met with Todd Parton and Christine Day from the City of Beaumont and discussed recycled water points brought forward by Mr. Parton. It is in the interests of both the City and BCVWD that the District construct and operate a booster station. City Manager Parton indicated he would advocate bringing in a third party to look at the rate and cost recovery strategy. Mr. Jagers said he believes common ground was established on a number of points. The intent is to craft an MOU in order to move forward with initial expenditures on the project, followed ultimately by an actual recycled water agreement. Jagers explained that he shared consumption figures with the City for planning purposes.

Jagers noted 1,129 AF of recharge in October for BCVWD, and 49 AF for the City of Banning. To date, approximately 10,383 AF total has been recharged at the Noble Creek facility. Of that, 9,939 was for the District's replenishment needs. Now that the City of Banning has reached its order, Jagers expects the District will be taking about 49 AF more in November and December.

Production in October, Jagers said, was 99.78 AF out of the Beaumont Basin and Edgar Canyon. To date, 11,795 has been produced, a bit more than last year.

Jagers updated the Board on the well projects. He reported that the Requests for Proposals for public relations is due to be opened next Wednesday, and will be discussed at the next Board meeting.

### c. Directors' Reports:

Director Slawson reported that the Water Re-Use meetings are going well. The next meeting is schedule for the 29<sup>th</sup>. Director Hoffman concurred.

President Covington noted there is a call for projects though the Integrated Regional Water Management (IRWM) group, with the Santa Ana Watershed



Project Authority (SAWPA), for Prop. 1 funding. He said he would like to make sure that BCVWD is well represented within the IRWM group and when there is a call for projects to be sure to be on the project list.

d. Legal Counsel Report: None.

## 11. Announcements

*President Covington read the following announcements:*

- Engineering Workshop: No Workshop in November due to Thanksgiving
- District Offices will be closed on Thursday, November 22 in observance of Thanksgiving Day
- Personnel Committee meeting: November 26, 2018 at 5:30 p.m.
- ACWA Fall Conference: November 27 – 30
- Beaumont Basin Watermaster Committee: December 5, 2018 at 10 a.m.
- Finance and Audit Committee meeting: December 6 at 3 p.m.
- Special Board Meeting: December 6 at 6 p.m.
- Regular Board Meeting: December 12 at 6 p.m.
- District Offices will be closed on December 25 in observance of Christmas Day
- Engineering Workshop scheduled for December 27 is canceled
- District Offices will be closed on Tuesday, January 1 in observance of New Year's Day
- Collaborative Agencies Committee meeting: January 2 at 5 p.m. at the Noble Creek Recreation and Park District administration building

## 12. Action List for Future Meetings

- Proposition 1 Bond Opportunities
- Proposition 68
- Water supply for BCVWD and the region

## 13. Adjournment: 7:45 p.m.

ATTEST:

*DRAFT UNTIL APPROVED*

*DRAFT UNTIL APPROVED*

---

Director John Covington, President  
to the Board of Directors of the  
Beaumont-Cherry Valley Water District

---

Director Daniel Slawson, Secretary  
to the Board of Directors of the  
Beaumont-Cherry Valley Water District



# BEAUMONT-CHERRY VALLEY WATER DISTRICT BOARD OF DIRECTORS

## **PROPOSED A - 2019 REGULAR MEETING SCHEDULE**

*(Pending Approval)*

<b>Regular Meetings</b> <b>Second Wednesday of every month</b> Meeting time is 6:00 p.m. unless otherwise noted on posted agendas.
January 9
February 13
March 13
April 10
May 8
June 12
July 10
August 14
September 11
October 9
November 13
December 11

<b>Engineering Workshop</b> <b>Fourth Thursday of every month</b> Meeting time is 6:00 p.m. unless otherwise noted on posted agendas.
January 24
February 28
March 28
April 25
May 23
June 27
July 25
August 22
September 26
October 24
November (no meeting, Thanksgiving)
<del>December 26</del> - cancel workshop

<b>Finance and Audit Committee</b> <b>First Thursday of the month</b> Meeting time is 3:00 p.m. unless otherwise noted on posted agendas.
January 3
February 7
March 7
April 4
May 2
June 6
July 3 (Note date change due to holiday)
August 1
September 5
October 3
November 7
December 5

<b>Personnel Committee</b> <b>Fourth Monday, odd months</b> Meeting time is 5:30 p.m. unless otherwise noted on posted agendas.
January 28
March 25
May – No meeting, Memorial Day
July 22
September 23
November 25

Agendas are posted at least 72 hours in advance of a regular meeting and 24 hours in advance of a special meeting, and are also available on the District's website at [www.bcvwd.org](http://www.bcvwd.org). At regular meetings, members of the public may address the Board of Directors on any item within the jurisdiction of the Board; however no action may be taken on any item not appearing on the agenda, unless the action is otherwise authorized by Government Code Subdivision 54954.2(b). Unless otherwise noted, meetings are held at the BCVWD office at 560 Magnolia Avenue, Beaumont, CA 92223. For additional information, please contact the Director of Finance and Admin Services at (951) 845-9581.



# BEAUMONT-CHERRY VALLEY WATER DISTRICT BOARD OF DIRECTORS

## **PROPOSED B - 2019 REGULAR MEETING SCHEDULE**

*(Pending Approval)*

<b>Regular Meetings</b> <b>Second Wednesday of every month</b> Meeting time is 6:00 p.m. unless otherwise noted on posted agendas.
January 9
February 13
March 13
April 10
May 8
June 12
July 10
August 14
September 11
October 9
November 13
<b>December 18</b>

<b>Engineering Workshop</b> <b>Fourth Thursday of every month</b> Meeting time is 6:00 p.m. unless otherwise noted on posted agendas.
January 24
February 28
March 28
April 25
May 23
June 27
July 25
August 22
September 26
October 24
<b>November 21</b>
<b>December 5 (Budget Workshop)</b>

<b>Finance and Audit Committee</b> <b>First Thursday of the month</b> Meeting time is 3:00 p.m. unless otherwise noted on posted agendas.
January 3
February 7
March 7
April 4
May 2
June 6
July 3 (Note date change due to holiday)
August 1
September 5
October 3
November 7
December 5

<b>Personnel Committee</b> <b>Fourth Monday, odd months</b> Meeting time is 5:30 p.m. unless otherwise noted on posted agendas.
January 28
March 25
May – No meeting, Memorial Day
July 22
September 23
November 25

Agendas are posted at least 72 hours in advance of a regular meeting and 24 hours in advance of a special meeting, and are also available on the District's website at [www.bcvwd.org](http://www.bcvwd.org). At regular meetings, members of the public may address the Board of Directors on any item within the jurisdiction of the Board; however no action may be taken on any item not appearing on the agenda, unless the action is otherwise authorized by Government Code Subdivision 54954.2(b). Unless otherwise noted, meetings are held at the BCVWD office at 560 Magnolia Avenue, Beaumont, CA 92223. For additional information, please contact the Director of Finance and Admin Services at (951) 845-9581.

## 2019

## January

Su	Mo	Tu	We	Th	Fr	Sa
		<b>1</b>	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	<b>21</b>	22	23	24	25	26
27	28	29	30	31		

1 New Year's Day  
21 Martin Luther King Jr. Day

## February

Su	Mo	Tu	We	Th	Fr	Sa
					1	<b>2</b>
3	4	5	6	7	8	9
10	11	<b>12</b>	13	<b>14</b>	15	16
17	<b>18</b>	19	20	21	<b>22</b>	23
24	25	26	27	28		

2 Groundhog Day  
12 Lincoln's Birthday  
14 St. Valentine's Day  
18 President's Day  
22 Washington's Birthday

## March

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	<b>6</b>	7	8	9
<b>10</b>	11	12	13	14	15	16
<b>17</b>	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

6 Ash Wednesday  
10 Daylight Saving Time Begins  
17 St. Patrick's Day

## April

Su	Mo	Tu	We	Th	Fr	Sa
	<b>1</b>	2	3	4	5	6
7	8	9	10	11	12	13
<b>14</b>	15	16	17	18	<b>19</b>	20
<b>21</b>	22	23	24	25	26	27
28	29	30				

1 April Fool's Day  
14 Palm Sunday  
19 Good Friday  
21 Easter

## May

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
<b>12</b>	13	14	15	16	17	18
19	20	21	22	23	24	25
26	<b>27</b>	28	29	30	31	

12 Mother's Day  
27 Memorial Day

## June

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	<b>14</b>	15
<b>16</b>	17	18	19	20	<b>21</b>	22
23	24	25	26	27	28	29
30						

14 Flag Day  
16 Father's Day  
21 Summer Solstice

## July

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	<b>4</b>	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

4 Independence Day

## August

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

## September

Su	Mo	Tu	We	Th	Fr	Sa
1	<b>2</b>	3	4	5	6	7
<b>8</b>	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

2 Labor Day  
8 Grandparent's Day

## October

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	<b>31</b>		

31 Halloween

## November

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
<b>3</b>	4	<b>5</b>	6	7	8	9
10	<b>11</b>	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	<b>28</b>	29	30

3 Daylight Saving Time Ends  
5 Election Day  
11 Veteran's Day  
28 Thanksgiving

## December

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	<b>21</b>
22	23	24	<b>25</b>	26	27	28
29	30	<b>31</b>				

21 Winter Solstice  
25 Christmas  
31 New Year's Eve

Created at [www.CalendarHome.com](http://www.CalendarHome.com)



**Beaumont-Cherry Valley Water District  
Regular Board Meeting  
December 12, 2018**

Item 5

**STAFF REPORT**

**TO:** Board of Directors

**FROM:** Dan Jagers, General Manager

**SUBJECT:** **Review and Consideration of the BCVWD Fiscal Year 2019 Operating & Capital Improvement Budget**

---

**Staff Recommendation**

Adopt the proposed Fiscal Year 2019 Operating & Capital Improvement Budget.

**Background**

Attached for the Board's consideration is the proposed Fiscal Year 2019 Operating & Capital Improvement Budget.

The purpose of this budget is to provide customers, the Board of Directors, and other stakeholders with reliable financial information about the District. Through the process of planning and preparing the budget, the District assesses its plans and goals for the foreseeable future by identifying and estimating the spending of financial resources.

The proposed FY 2019 Operating & Capital Improvement Budget considers major policy issues that impact District revenues such as reasonable water conservation efforts and changes in the local rate of development. The fundamental theme of expenses is to balance them, using realistic projections, against the conservative estimates for revenues.

The Government Finance Officers' Association (GFOA) recommends that governments prepare and adopt a formal capital budget as part of their annual or biennial budget process, a capital budget that is directly linked to a multi-year capital improvement plan.

The District's Capital Improvement Budget (CIB) in the attached document is directly linked to the Ten Year Capital Improvement Plan (CIP) and presents the next five years of it. The CIP is a multi-year plan that identifies and prioritizes funding for future capital outlays based on an assessment of District-wide needs. The Board most recently approved the 2018-2027 CIP in March 2018, and staff anticipates that the full CIP will be brought before the Board for consideration every 2-3 years.

**Fiscal Impact**

The total anticipated revenues for FY 2019 are \$16,528,214, which include \$2,674,714 in non-operating revenue. This results in a total operating revenue of \$13,853,500. Total proposed expenses, excluding depreciation, are \$12,891,197, leaving \$1,637,017 to be allocated to the Capital Replacement Fund (depreciation). In order to fund necessary increases in personnel costs, staff proposes this partial funding of the Capital Replacement Fund, rather than the full amount (\$2,554,000).



Taking into consideration the Board-approved Capital Improvement Projects, this partial funding still leaves the District with a healthy reserve balance for anticipated upcoming needs.

**Attachment(s)**

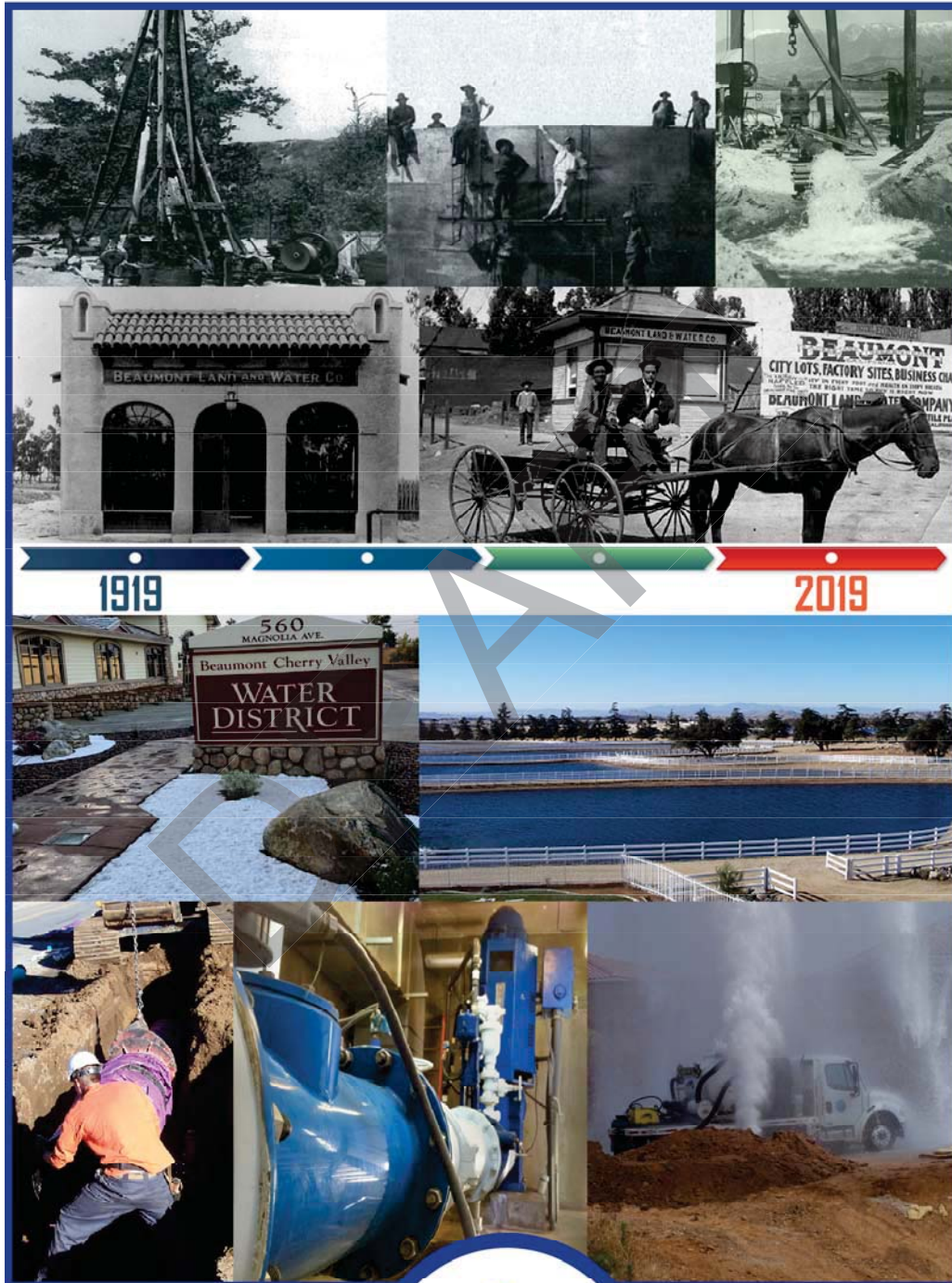
Beaumont-Cherry Valley Water District 2019 Operating & Capital Improvement Budget

Staff Report prepared by Bill Clayton, Senior Finance and Administrative Analyst and Erica Gonzales, Administrative Assistant



# Beaumont-Cherry Valley Water District

## *2019 Operating & Capital Improvement Budget*



## Board of Directors



John Covington  
President



Andy Ramirez  
Vice-President



Daniel Slawson  
Secretary



David Hoffman  
Treasurer



Lona Williams  
Director

## General Manager



Daniel Jagers

Prepared by the Finance and Administrative Services Department

A special thank you to the Information Technology Division



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# Budget Message

*November 29, 2018*

## **To the Board of Directors, Customers, and Stakeholders of the Beaumont-Cherry Valley Water District:**

Staff is pleased to present the Beaumont-Cherry Valley Water District Fiscal Year 2019 Operating and Capital Improvement Budget. For the past one hundred years, the Beaumont-Cherry Valley Water District (District) has provided residents and businesses in the City of Beaumont and community of Cherry Valley with a safe and reliable water supply.

The purpose of this budget is to provide customers, the Board of Directors, and other stakeholders with reliable financial information about the District. Through the process of planning and preparing the budget, the District assesses its plans and goals for the foreseeable future by identifying and estimating the spending of financial resources.

The budget was prepared after considering major policy issues that impact District revenues such as reasonable water conservation efforts and changes in the local rate of development.

The fundamental theme of the document is to present a balanced Budget with conservative estimates for revenues and realistic expense projections.

### **Budget Summary**

In summary, staff is proposing a balanced budget that has estimated total revenues of \$16,528,214, which includes \$13,853,500 of operating revenues, \$2,000,000 of capacity charges (facilities fees), and \$674,714 of other non-operating revenues. The estimated total operating expenses of \$15,445,197 are balanced with operating revenues and other non-operating revenues, which provide for a contribution of \$1,083,017 to capital replacement reserves. The budgeted expenses include changes in wages and benefits, power costs, and purchases of California State Water Project (SWP) water, among other things. The fiscal year 2019 budget utilizes the same assumptions as the 2018 budget including projected actuals from the prior period as a basis.

The District continues to be debt free.

### *Revenues*

The District receives funding from domestic water sales and service charges, agricultural water sales, grants, investment income, charges for miscellaneous services, and capacity charges that support future development. Water sales are 51 percent of total budgeted revenues in fiscal year 2019.

A significant source of funding is the use of reserves for capital improvement projects. Those funds were set aside to start and complete capital projects identified as necessary and budgeted for in the District's 2017 and 2018 Ten Year Capital Improvement Plan (CIP), but were not fully expended.

### *Expenses*

The Beaumont Basin relies on imported water to protect and replenish groundwater supplies. The District's largest operating expense is for the purchase of imported water from the California State Water Project (SWP). In fiscal year 2019, \$2,853,000, 18 percent of total budgeted operating expenses, is appropriated for SWP water purchases.

Salaries and benefits make up 41.1% percent of total budgeted operating expenses and include 39 full time positions to address functions critical to providing service in accordance with best management practices.

### *Capital Improvement Budget (CIB)*

In March 2017, the Board of Directors adopted the 2017-2026 Capital Improvement Plan (CIP). The CIP was subsequently updated in March 2018. The CIP is designed to show how the District will build, maintain, and manage the assets needed to produce, treat, and distribute water while keeping costs as low as possible. This planning tool provides the framework for District investments over a ten-year horizon, while providing the flexibility to adapt to changing infrastructure needs and opportunities as they arise.

The Capital Improvement Budget (CIB) presented in this document includes only the next five years of the CIP as adopted by the Board in March 2018. Any additions or changes to the CIP are documented in the CIB.

## **Short- and Long-Term Issues Impacting the Budget**

### *Funding Imported Water Supply*

The District, along with other water agencies and stakeholders in the Beaumont Basin, has recently begun to come to an understanding of the component costs of the water supply portfolio of the San Geronio Pass Water Agency (SGPWA), the region's wholesale water provider, and the funding tools being employed to ensure the delivery of necessary water supplies to the region at the lowest melded cost. As the principal buyer of imported water, District staff, in conjunction with the SGPWA, have spent a considerable amount of time and effort in exploring and developing possible strategies. The District has come a long way over the past year in terms of understanding the components that comprise the supply portfolio for the region and potential ways to fund them, and continues to work in cooperation with the SGPWA and other stakeholders to create a comprehensive strategy for funding imported water supply for the region.

### *California Waterfix*

California's largest supply of clean water is dependent on an aging and inefficient system that cannot adequately store water when it is available. The reliability of the SWP is projected to decrease from about 60 percent current reliability to 48% or below in the future. The proposed solution, the California Water Fix, will update the infrastructure, reduce risk from earthquakes, and provide reliable water while protecting the environment. Part of the cost to fix California's primary water delivery system will be paid for by SWP contractors and other public water agencies that rely on the supply.

### *Sites Reservoir*

One additional long-term water supply project capable of supplementing local water supplies is the Sites Reservoir Project. The District has currently asked to participate in the Sites Reservoir Project for 4,000 AFY of supply in conjunction with the SGPWA's 10,000 AFY of supply participation. The Sites Reservoir Project is a proposed reservoir that would be located at the site of a cattle ranch in the eastern foothills of the Central Valley about 78 miles northwest of Sacramento. Sites Reservoir is not on any major stream; all water must be pumped into the reservoir. Sites Reservoir was part of the original SWP, but was deferred during original construction of the SWP. Because of currently dwindling water supplies, new interest has arisen in the reservoir. It is designed to give water agencies across the state more flexibility to meet both customer demands and environmental needs, especially in dry and critical years. As with the California Waterfix, the Sites Reservoir project is moving forward, but there is some risk that one or both may not be completed and operational.

### *Increasing CalPERS Costs*

The District provides retirement benefits to District employees through the California Public Employees Retirement System (CalPERS). Although the District pays what it is billed annually, the District's unfunded liability is in excess of \$2 million. Due to changes in actuarial assumptions made by the CalPERS Board, as well as projected rate of return on investments, the unfunded liability is expected to increase. A significant portion of the current CalPERS contributions are directly related to paying off the principal and interest of the unfunded liability, the difference between estimated pension plan obligations and the current value of its assets. It is expected that these contributions may grow significantly over the next ten years, which would have a direct impact on rates.

### *Financial Stability*

While the District has strong reserves in fiscal year 2019, there is increasing pressure on reserves in the short-term. There is an emphasis on improving the execution rate of the CIP, and as it increases more unobligated cash will be used, especially for projects funded by Capital Replacement Reserves, unless rates as well as capacity fees are increased. In addition, the preceding issues (above) all put pressure on reserves and rates. While the fiscal 2019 budget was adopted with no rate increases, future budgets may require rate increases to ensure District reserves are fully funded.

DRAFT

# Overview

## About the Community

### History

The origin of the District dates back to the latter part of the 1800's when the Southern California Investment Company was the owner of the land that currently is the City of Beaumont and the community of Cherry Valley. The Company intended to build a system of water lines for the purpose of developing subdivisions throughout the Beaumont and Cherry Valley areas. The area started to develop in the late 1880s and in 1912 the community of Beaumont was incorporated. The District was formed in 1919 as the Beaumont Irrigation District under California Irrigation District law, Water Code Section #20500 et seq. The name was changed to the Beaumont-Cherry Valley Water District in 1973. The District owns 575 acres of watershed land in Edgar Canyon in San Bernardino County and 949 acres of watershed in Riverside County. Edgar Canyon is named after Dr. William F. Edgar, a military doctor who was in charge of a number of hospitals during the Civil War. Dr. Edgar appreciated the beauty of the land and purchased it in 1859. He planted fruits and vineyards and later established the first winery. Over the years, both the name and the mission of the District have changed. Today, the Beaumont Cherry Valley Water District continues to develop programs and policies that ensure a supply of water for the area's growing population.

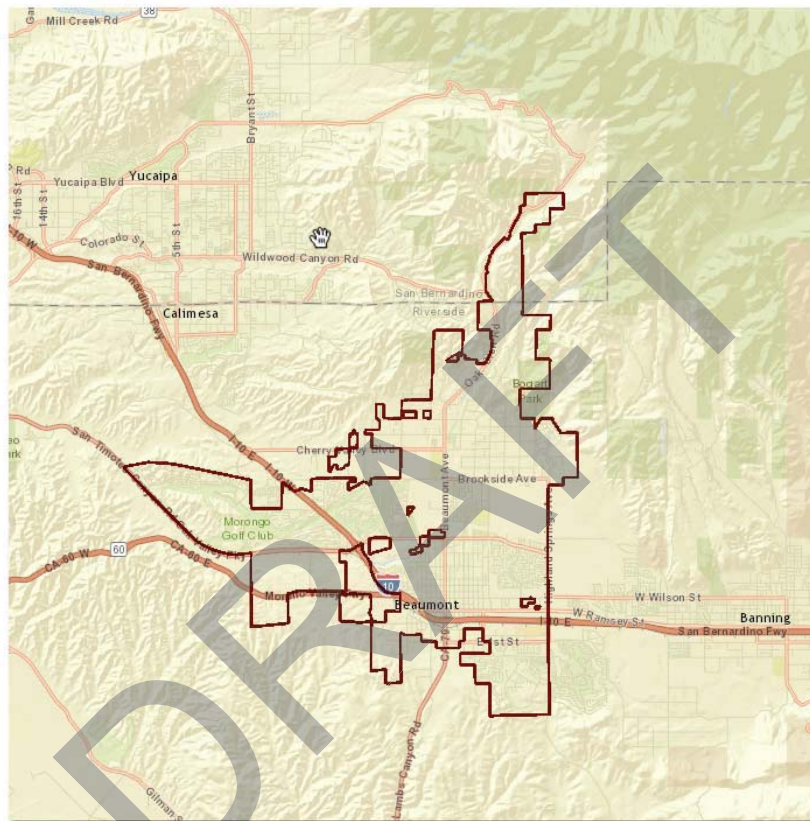


This is the Recharge Facility located on the south/east corner of Cherry Valley Blvd. and Beaumont Ave.



## Service Area

The District's present service area covers approximately 28 square miles, virtually all of which is in Riverside County and includes the City of Beaumont, the community of Cherry Valley, and some small areas of Calimesa. The District has a total of 24 wells and 15 reservoirs ranging in size from 0.5 million gallons (MG) to 5 MG. Total storage is approximately 23 MG. Today, the District continues to develop programs and policies that ensure a supply of water for the area's growing population and include recharge of local area storm water and imported water from the State Water Project.



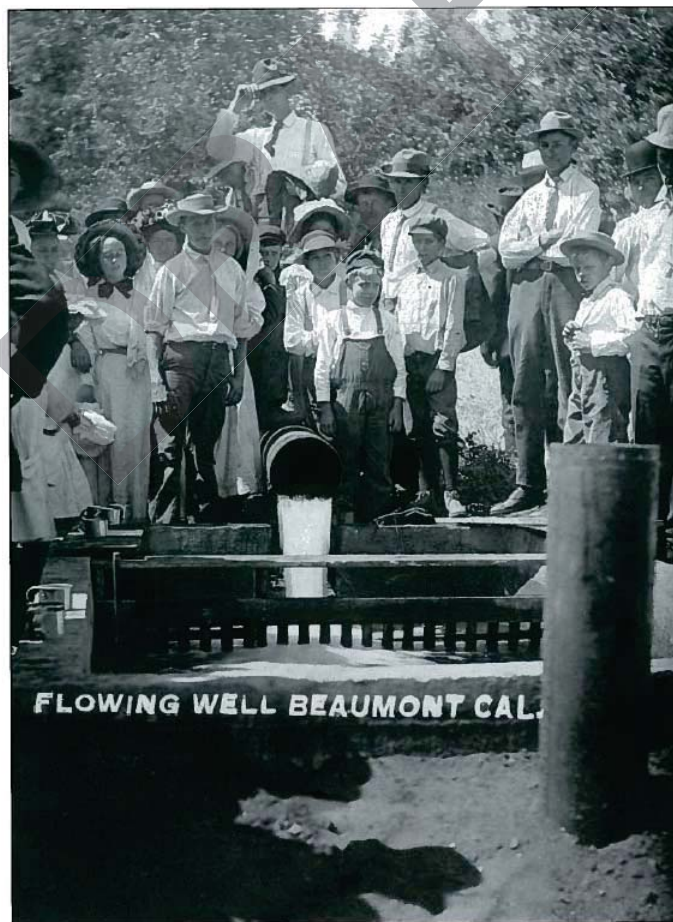
## Local Economy and Profile

Beaumont and Cherry Valley remained relatively small until the mid-1980s. The populations of Beaumont and Cherry Valley in 1980 were 6,818 and 5,012 respectively. The boom of the early 2000s saw Beaumont's population skyrocket to 46,179 by 2017; Cherry Valley showed only limited growth to 6,279 during that same time period. Current population served by the District is approximately 53,603. Although population growth has stabilized to approximately 3.5 percent per year, meeting the water supply demands for this continued growth in Beaumont continues to be challenging. The City of Beaumont remains one of the fastest-growing cities in the State of California.

According to projections by the Southern California Association of Governments, the population served by the District is expected to reach approximately 97,000 by 2030. The City of Beaumont's General Plan, adopted in 2007, had a projected build-out population of 87,200. The build-out population within the District's Sphere of Influence (SOI) is estimated to be about 112,300 based on the District's estimates of land use.

The table below shows population data for the City of Beaumont and comparative population, income, and unemployment data for Riverside County for the past ten years:

Calendar Year	Population	County of Riverside		
		Median Household Income	Per Capita Personal Income	Unemployment Rate
2008	32,366	58,168	24,836	8.4%
2009	33,523	58,134	24,361	10.6%
2010	37,278	57,768	24,431	11.2%
2011	38,553	58,365	24,516	12.9%
2012	39,353	57,096	23,863	14.2%
2013	40,424	56,529	23,591	14.9%
2014	42,117	63,523	23,660	14.3%
2015	43,629	56,603	23,783	12.9%
2016	45,349	57,972	24,443	11.3%
2017 <sup>(1)</sup>	46,179	60,100	36,800	4.3%



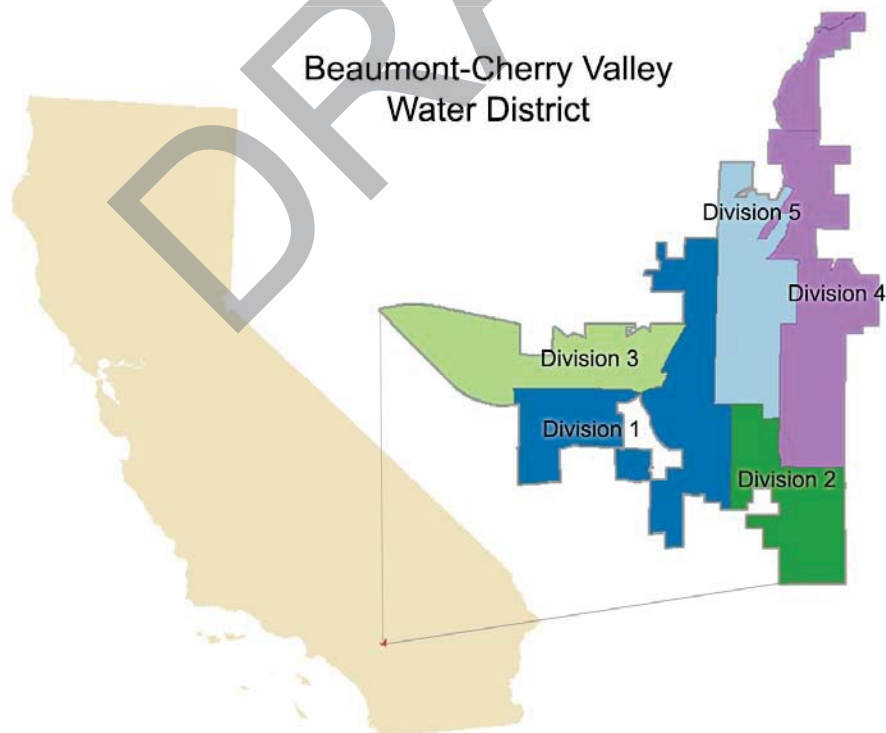
Rejoicing Beaumont citizens are seen here gathered shortly after another successful water-well drilling in Edgar Canyon in 1908. They had reason to celebrate, because this event guaranteed more water for their town. It flowed from the well pipe and was fed directly into a flume that brought water down the canyon either into a holding reservoir, where it was stored, or into another flume to be directed to Beaumont. Four more wells would follow. (Courtesy of Nara Haskell.)

# About the Beaumont-Cherry Valley Water District

## District Governance

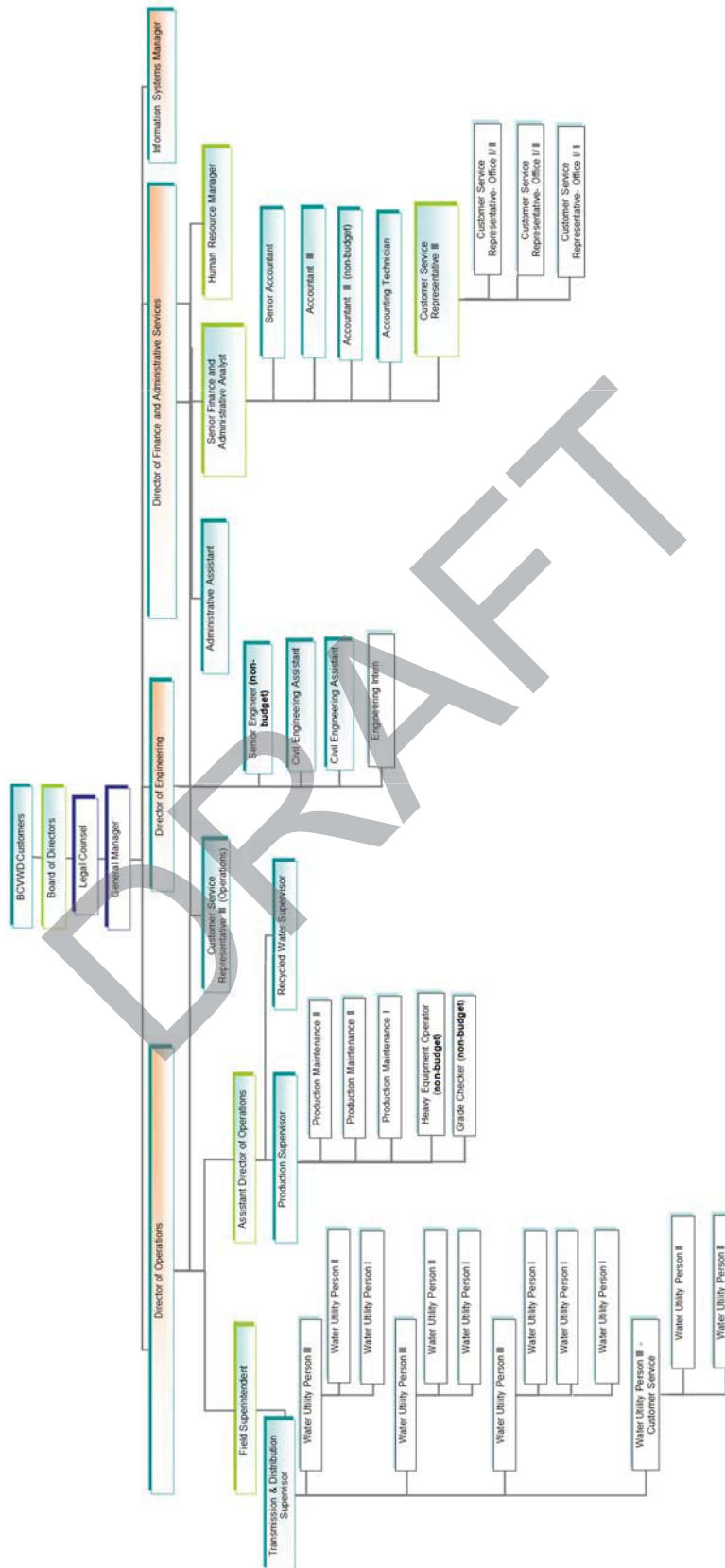
The District's Board of Directors is comprised of five members elected at-large by voters to serve a four year staggered term and must be a resident of the division they represent. The District operates under a Board-Manager form of government. The General Manager is appointed by the Board, and administers the daily affairs of the District and carries out policies of the Board of Directors. The Board of Directors meets twice a month, on the second Wednesday and fourth Thursday of the month. Each year the Board of Directors adopts an operating budget prior to the new fiscal year. The budget authorizes and provides the basis for reporting and control of financial operation and accountability for District funds.

Board of Directors	Division Represented	Term Expiration
John Covington, President	Division 4	December 2, 2022
Andy Ramirez, Vice-President	Division 1	December 4, 2020
Lona Williams, Secretary	Division 2	December 4, 2020
David Hoffman, Treasurer	Division 5	December 2, 2022
Daniel Slawson	Division 3	December 2, 2022





BCVWD Organization Chart 2019



# **Accounting, Budgeting, and Rate-Setting Structure**

## **Proprietary Fund Accounting**

The District's financial reporting structure is fund-based. A fund is defined as a separate, self-balancing set of accounts, used to account for resources that are segregated for specific purposes in accordance with special regulations, restrictions, or limitations. There are two types of proprietary funds – enterprise funds and internal service funds. Both fund types use the same Generally Accepted Accounting Principles (GAAP), similar to businesses in the private sector.

GAAP requires full accrual accounting. Revenues are recognized in the accounting period in which they are earned and expenses are recognized in the accounting period incurred. Both enterprise and internal service funds recover the full cost of providing services (including capital costs) through fees and other revenues, and charges on those who use their services.

The District reports all activity in one enterprise fund, which is intended to be entirely or predominantly supported from user charges or rates. Operations are accounted for in a manner to show a profit or loss, on a basis comparable with industries in the private sector. Occasionally, rate adjustments are needed to ensure that the funds maintain adequate cash balances to cover operating costs, debt service, and capital repairs and replacements.

## **What is a Budget?**

The calendar 2019 budget provides the following functions:

1. A Policy Document  
The budget links desired goals and policy direction to the actual day-to-day activities of the District.
2. An Operational Tool  
The budget directs the operation of the District. Activities of each function or department have been formalized and described in the chapter Budget by Department. This process helps maintain an understanding of the various enterprises of the District, how they relate to each other and to the goals and policies of the District and the Board.
3. A Financial Planning Tool  
The budget is a financial planning tool. A balanced budget must be adopted by the Board of Directors and in place, prior to the expense of District funds on January 1. The budget provides the authority to spend District funds.
4. A Link with the Community  
Transparency: The budget provides an opportunity to allow and encourage public review of District operations. The document describes the activities of the District, the reason or cause for those activities, future implications, and the direct relationship to constituents.

## **How Does the Budget Compare to the Annual Financial Report?**

The budgetary management of District funds is based on the “bottom line” and whether the expenses, including capital replacements, are supported by revenue. BCVWD uses its reserve balances or “ending reserves”, to evaluate its funds.

Some of the common differences between a GAAP-based Comprehensive Annual Financial Report (CAFR) and a budgetary basis of accounting are as follows:

- Under a budgetary basis, the receipt of debt proceeds, capital outlays (including the capital improvement program) and debt service principal payments are reported as nonoperating revenues and expenses. Depreciation expense is not reported
- The opposite is true under a GAAP-based CAFR: capital outlays are reflected as additions to assets on the balance sheet and depreciated over their useful lives. Debt proceeds are shown as a liability and principal expenses on debt service are reflected as a reduction of a liability
- The timing of revenue and expenses are the same under both a GAAP-based CAFR and a budgetary basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred

### **Proposition 218**

The need for a rate increase can dictate the timing of the budget process. Proposition 218, officially titled the “Right to Vote on Taxes Act,” was approved by California voters in 1996. It amended the State Constitution, and established additional procedural requirements, and limitations on new and increased taxes, assessments, and property-related fees and charges.

For special districts such as BCVWD, any fees or charges imposed on persons as an incident of property ownership (water commodity charges, service charges, related late charges and fees, sanitation fees, etc.) must comply with the requirements of this law. Specifically, the District must notify all affected property owners 45 days prior to a public hearing on any proposed rate increase. During that 45-day period, the property owner may choose to protest the increase by submitting a written form to that effect. The proposed fee or increase is prohibited, if written protests constitute a simple majority.

Substantive requirements of Proposition 218 include restrictions on expenses that may be included in the fee or rate. For example, revenues cannot exceed the costs required to provide the property related service, and revenues from the fee cannot be used for any purpose other than that for which it was imposed. These requirements suggest that an agency develop cost of service studies that document the costs for which their fees and rates are imposed, utilizing appropriate industry principles and guidelines.

### **Budget Control and Amendment**

The General Manager is responsible for keeping the expenses within budget allocations and may adopt budget policies necessary to carry out that responsibility. No expenditure of funds shall be authorized unless sufficient funds have been appropriated by the Board or reallocated by the General Manager as described in this budget.

The General Manager may exercise discretion in the administration of the Budget to respond to changed circumstances, by requesting budget amendments between line items within their department. Budget transfers between departments must be approved by both department directors. Any single modification in excess of \$50,000, shall require approval by the Board. Any addition to the budget shall also require approval by the Board. All budget transfers are documented and tracked in the District’s computerized financial system and reported to the Finance and Audit committee at their regular meetings on the first Thursday of each month.

The General Manager may authorize the hiring of full-time staff as necessary, as long as the position or classification has been authorized by the Board. In addition, the General Manager may authorize the hiring of temporary or part-time staff as needed.

In the event that the General Manager determines that an emergency exists requiring immediate action, the General Manager shall have the power, without prior Board action, to enter into contracts and agreements and expend funds on behalf of the District to ensure continuity of District operations per the Operations Policies and Procedures Manual, Section 1(F), Emergency Preparedness Authorization During District Emergencies.

## **Financial Guidelines and Policies**

### **General Financial Goals**

- Ensure delivery of an adequate level of water-related services, by assuring reliance on ongoing resources and maintaining an adequate financial base
- Ensure the District is in a position to respond to changes in the economy or new service requirements, without an undue amount of financial stress
- Assure ratepayers that the District is well-managed financially
- Adhere to the highest accounting and management policies as set by Government Finance Officers Association (GFOA), Governmental Accounting Standards Board (GASB), and other professional standards for financial reporting and budgeting

### **Cash and Investments**

The District maintains cash and investment programs in accordance with the Investment Policy, which is intended to provide a guideline for the prudent investment of surplus cash, reserves, trust funds, and restricted monies and to outline a policy for maximizing the efficiency of the District's cash management system in compliance with Section 53646 of the Government Code of California. The policy applies to all financial assets of the District as accounted for in the audited financial statements. The primary objectives of the District's investment activities, in order of priority, are safety of principal through the mitigation of both credit and market risk, maintenance of the liquidity necessary to meet cash flow needs and, lastly, return on investment.

### **Operating Budget Guidelines**

- Based on the District's definition of a balanced budget, current operating expenses will be paid from current revenues and reserves carried forward from the prior year. Additional personnel will only be requested to meet program initiatives and policy directives after service needs have been thoroughly examined, and it has been determined that additional staffing will result in increased revenue, enhanced operating efficiencies, or service levels.

### **Reserve Policy**

This policy, incorporated with Board of Directors Resolution 2010-10, adopted on July 14, 2010, identifies restricted reserves as Future Capital Commitments, Funds Held for Others, and Debt Service. Board designated unrestricted reserves are identified in the policy as Emergency, Capital Replacement, and Operations.

#### *Designated Reserves*

##### *1. Emergency Reserve*

The purpose of the Emergency Reserve is to ensure continued service to the District's customers and service areas for events which are impossible to anticipate and budget for. The Emergency Reserve is adjusted annually to a minimum of 15 percent of the annual operating budget.

## *2. Capital Replacement Reserve*

The Capital Replacement Reserve is earmarked for the purchase of operating equipment, physical plant, infrastructure, water conservation projects and other capital items. They are designed to stabilize funding for capital by accumulating “pay as you go” reserves available for necessary capital purchases. The Capital Replacement Reserve is funded through any sources other than capacity fees, including operating revenues, and is available for capital improvements.

## *3. Reserve for Operations*

The Reserve for Operations is to be used for working capital purposes and to ensure continuity of customer services regardless of cash flow. This Reserve is adjusted annually to a minimum amount sufficient to pay for three months of budgeted operating expenses, not exceeding a maximum of six months of budgeted operating expenses. Adequate reserves, along with sound financial policies, provide financial flexibility in the event of unanticipated expenses or revenue fluctuations.

### *Restricted Reserves*

#### *1. Reserves for Future Capital Commitments*

Reserves for Future Capital Commitments are established by resolution to ensure that specific fees are set aside to provide for expansion of the domestic water system. The annual minimum funded is represented by fees collected during the year. Appropriation of these reserves is done through Board action and funds appropriated to these reserves are invested in the same manner as other District investments, with interest earnings on the restricted reserves credited in a logical and systematic manner.

#### *2. Reserves for Funds Held for Others*

Reserves for Funds Held for Others are established by the Board to be used to segregate funds held for others, such as refundable or prepaid deposits and are adjusted to equal the amount of funds held for others at year-end. Funds appropriated to these reserves are invested in the same manner as other District investments.

#### *3. Debt Service Reserve*

The Debt Service Reserve is established to be used to provide for the repayment of debt. This reserve is maintained at the minimum required by funding covenants and funds appropriated to these reserves are invested in the same manner as other District investments, with interest earnings on the restricted reserves credited in a logical and systematic manner.

As of September 31, 2018 and 2017 respectively, the District's cash and investment balances were as follows:

<b>CASH &amp; INVESTMENT BALANCE CLASSIFICATIONS</b>	<b>September 30, 2018</b>	<b>September 30, 2017</b>
<b>Restricted Cash and Investments</b>		
Restricted Cash and Investments - Capital Commitments	\$ 25,318,383	\$ 16,316,100
Restricted Cash and Investments - Funds Held for Others	3,229,761	2,772,712
<b>Total Restricted Cash and Investments</b>	<b>\$ 28,548,144</b>	<b>\$ 19,088,812</b>
<b>Unrestricted Cash and Investments</b>		
Designated:		
Reserve for Operations (3 months of budg. op. expenses)	\$ 2,790,972	\$ 2,252,877
Emergency Reserve (15% of budg. op. expenses)	1,674,583	1,351,726
Capital Replacement Reserve	24,006,635	23,304,210
<b>Total Unrestricted Cash and Investments</b>	<b>\$ 28,472,190</b>	<b>\$ 26,908,813</b>
<b>Total Cash and Investments</b>	<b>\$ 57,020,334</b>	<b>\$ 45,997,625</b>

DRAFT



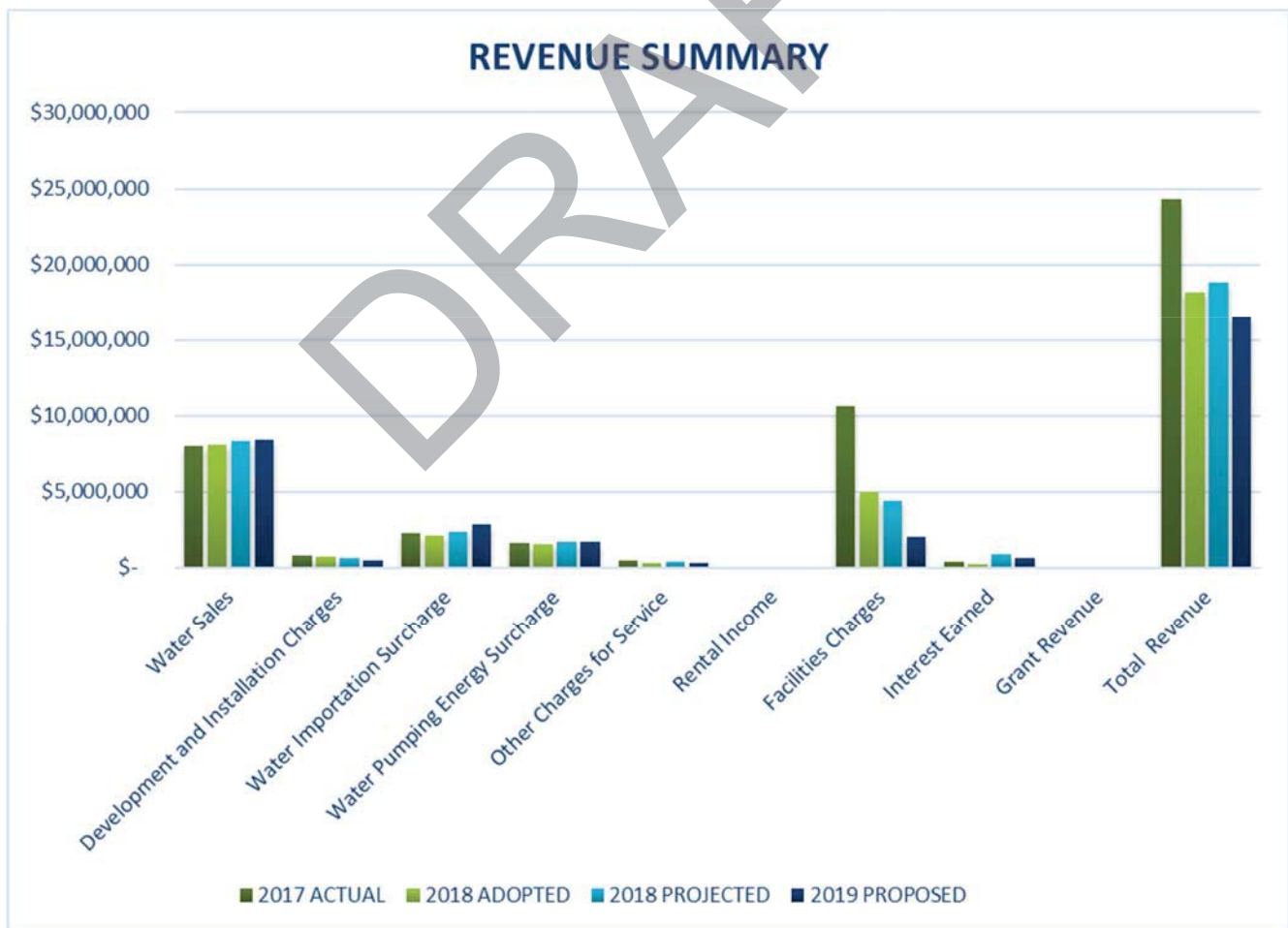
## Operating Budget



*Well #5 Drilling*

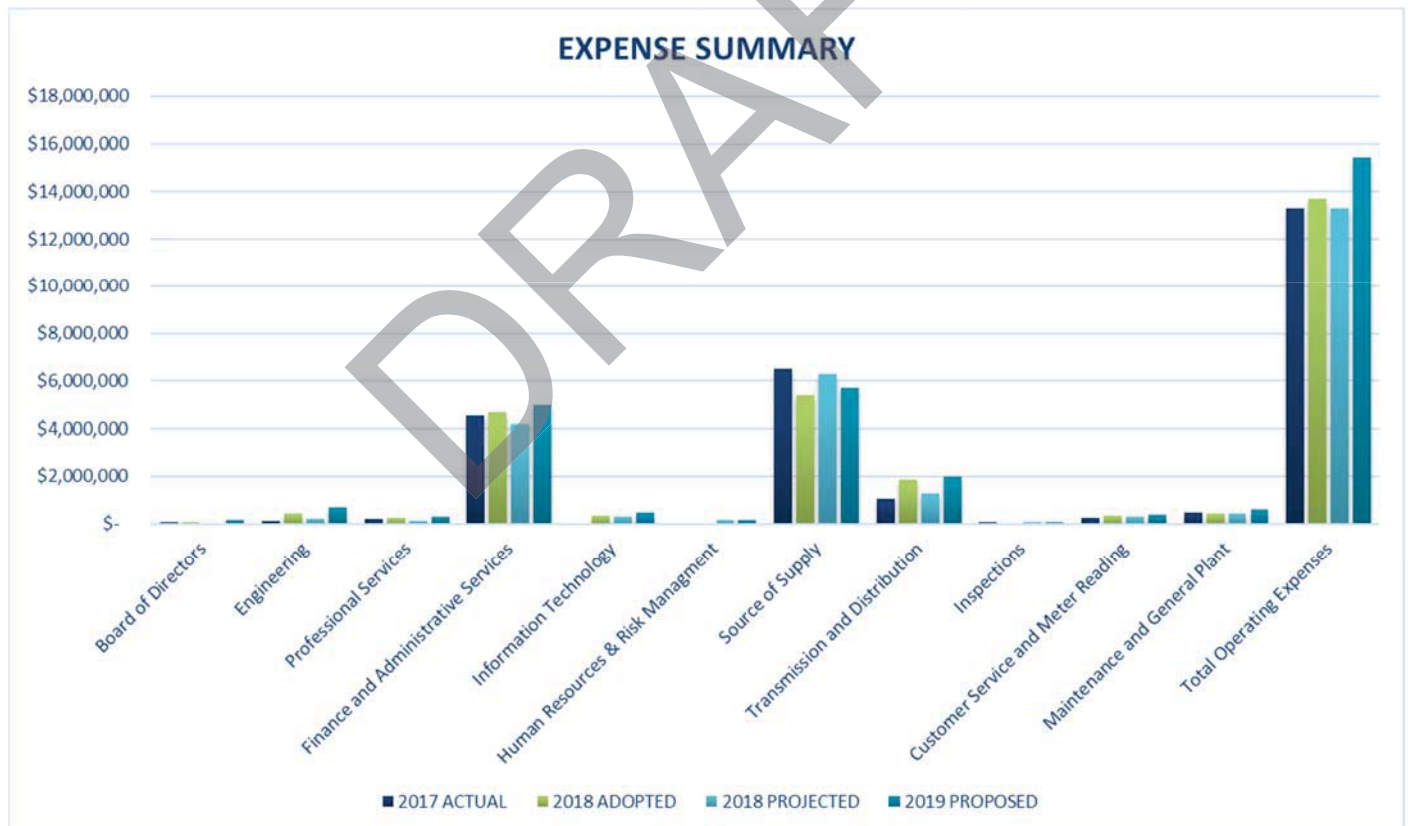
## Financial Summary

	2017 ACTUAL	2018 ADOPTED	2018 PROJECTED	2019 PROPOSED	Increase/ (Decrease)
<b>Operating Revenue</b>					
Water Sales	\$ 8,033,538	\$ 8,079,388	\$ 8,363,355	\$ 8,437,000	\$ 357,612
Development and Installation Charges	818,430	720,600	682,628	485,000	(235,600)
Water Importation Surcharge	2,288,455	2,160,000	2,375,405	2,853,000	693,000
Water Pumping Energy Surcharge	1,641,681	1,566,443	1,700,357	1,717,000	150,557
Other Charges for Service	484,995	348,534	426,303	361,500	12,966
<b>Total Operating Revenue</b>	<b>13,267,099</b>	<b>12,874,965</b>	<b>13,548,048</b>	<b>13,853,500</b>	<b>978,535</b>
<b>Non-Operating Revenue</b>					
Rental Income	\$ 21,715	\$ 20,577	\$ 20,400	\$ 20,814	\$ 237
Facilities Charges	10,651,171	5,016,541	4,431,311	2,000,000	(3,016,541)
Interest Earned	372,694	249,358	853,900	653,900	404,542
Grant Revenue	-	-	-	-	-
<b>Total Non-Operating Revenue</b>	<b>11,045,580</b>	<b>5,286,476</b>	<b>5,305,611</b>	<b>2,674,714</b>	<b>(2,611,762)</b>
<b>Total Revenue</b>	<b>24,312,679</b>	<b>18,161,441</b>	<b>18,853,659</b>	<b>16,528,214</b>	<b>(1,633,227)</b>

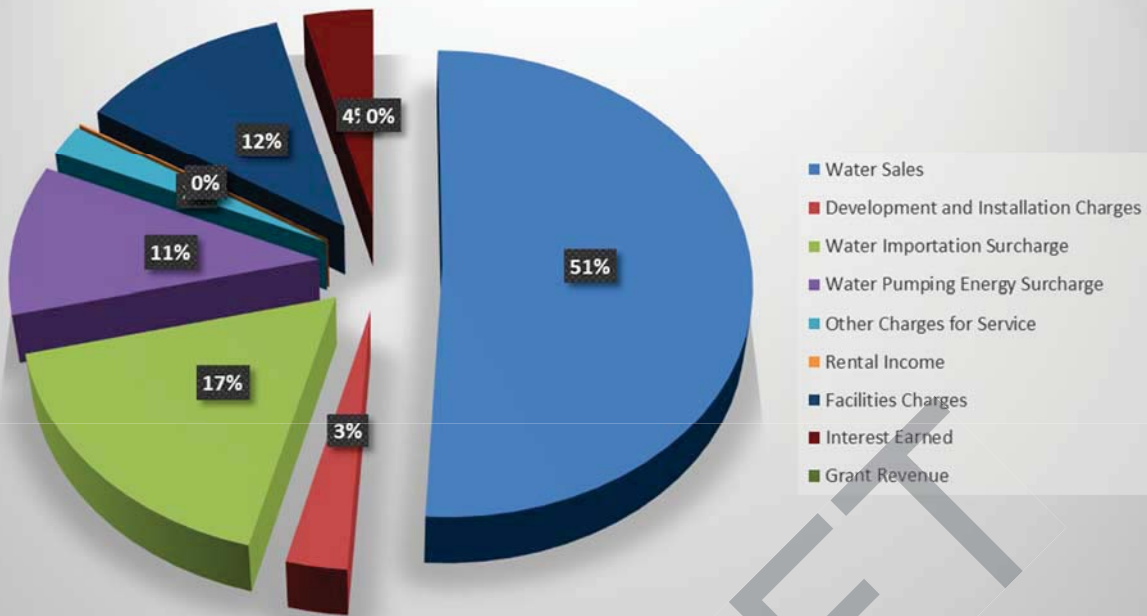




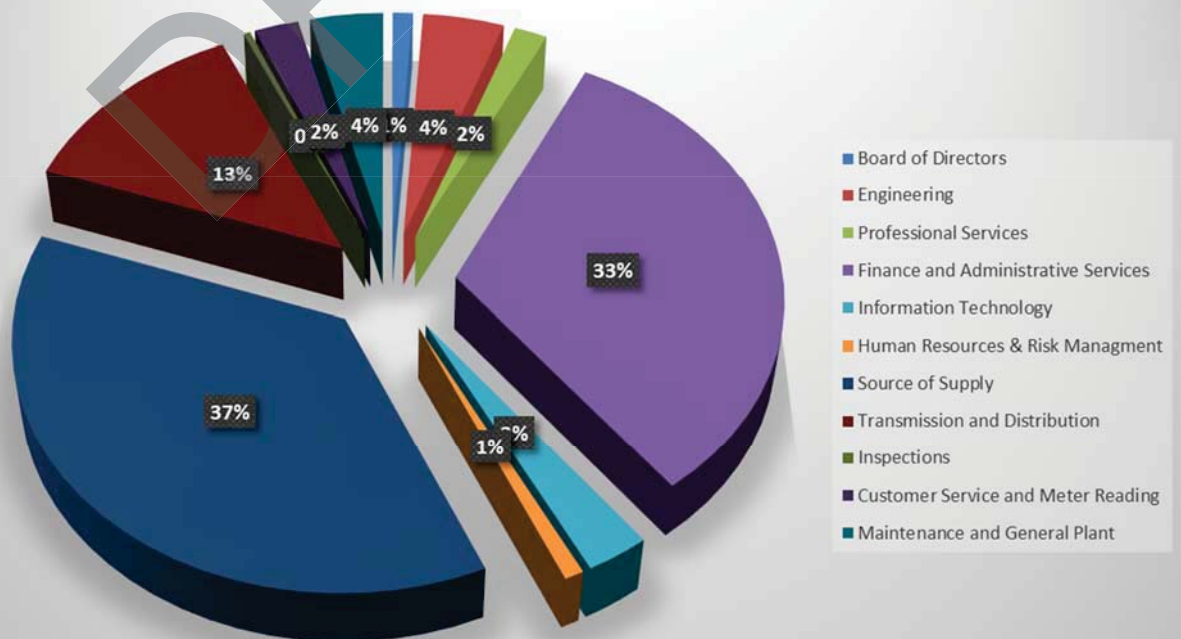
	2017 ACTUAL	2018 ADOPTED	2018 PROJECTED	2019 PROPOSED	Increase/ (Decrease)
<b>Operating Expenses</b>					
Board of Directors	\$ 81,838	\$ 69,680	\$ 30,838	\$ 167,988	\$ 98,308
Engineering	105,046	411,357	200,399	676,648	265,291
Professional Services	212,750	254,000	123,880	274,000	20,000
Finance and Administrative Services	4,526,849	4,681,601	4,169,988	5,002,492	320,891
Information Technology	-	328,952	281,466	449,893	120,941
Human Resources & Risk Management	-	-	136,732	136,732	136,732
Source of Supply	6,488,980	5,400,765	6,294,971	5,712,765	312,000
Transmission and Distribution	1,056,550	1,843,114	1,287,836	1,992,619	149,505
Inspections	75,444	-	80,619	55,445	55,445
Customer Service and Meter Reading	259,558	317,373	276,612	368,421	51,048
Maintenance and General Plant	477,521	411,827	432,128	608,194	196,367
<b>Total Operating Expenses</b>	<b>\$ 13,284,536</b>	<b>\$ 13,718,670</b>	<b>\$ 13,315,467</b>	<b>\$ 15,445,197</b>	<b>\$ 1,726,527</b>
 Total Revenue	 \$ 24,312,679	 \$ 18,161,441	 \$ 18,853,659	 \$ 16,528,214	 \$ (1,633,227)
Total Expenses	\$ 13,284,536	\$ 13,718,670	\$ 13,315,467	\$ 15,445,197	\$ 1,726,527
<b>Net Increase/(loss)</b>	<b>\$ 11,028,143</b>	<b>\$ 4,442,771</b>	<b>\$ 5,538,192</b>	<b>\$ 1,083,017</b>	<b>\$ (3,359,754)</b>



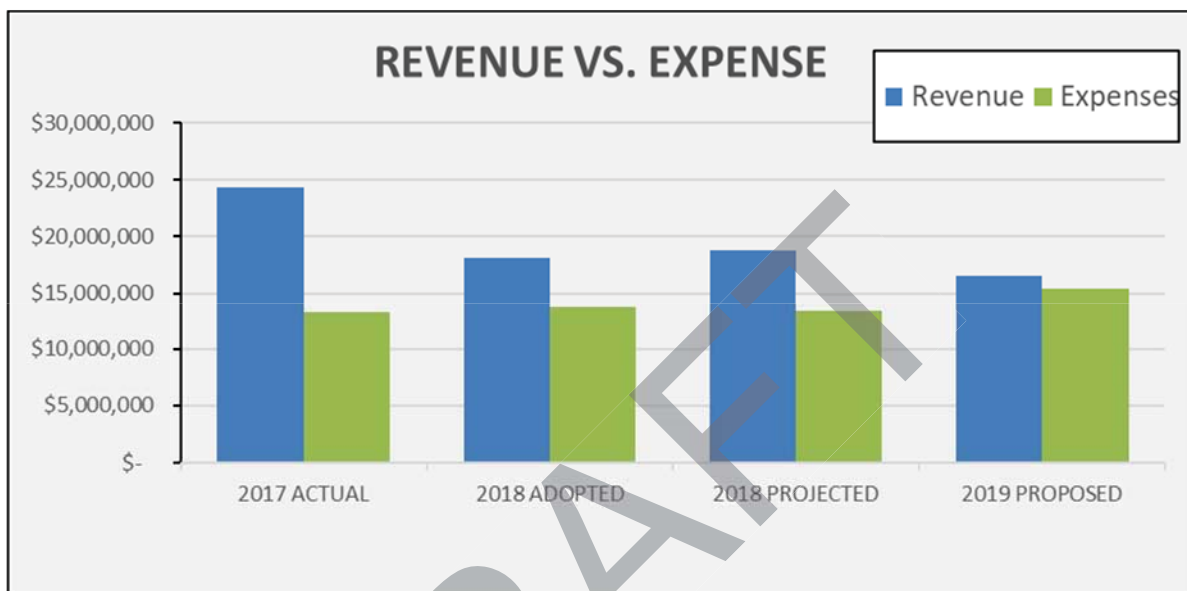
## 2019 PROPOSED REVENUE



## 2019 PROPOSED EXPENSES



	2017 ACTUAL	2018 ADOPTED	2018 PROJECTED	2019 PROPOSED
Revenue	\$ 24,312,679	\$ 18,161,441	\$ 18,853,659	\$ 16,528,214
Expenses	\$ 13,284,536	\$ 13,718,670	\$ 13,315,467	\$ 15,445,197



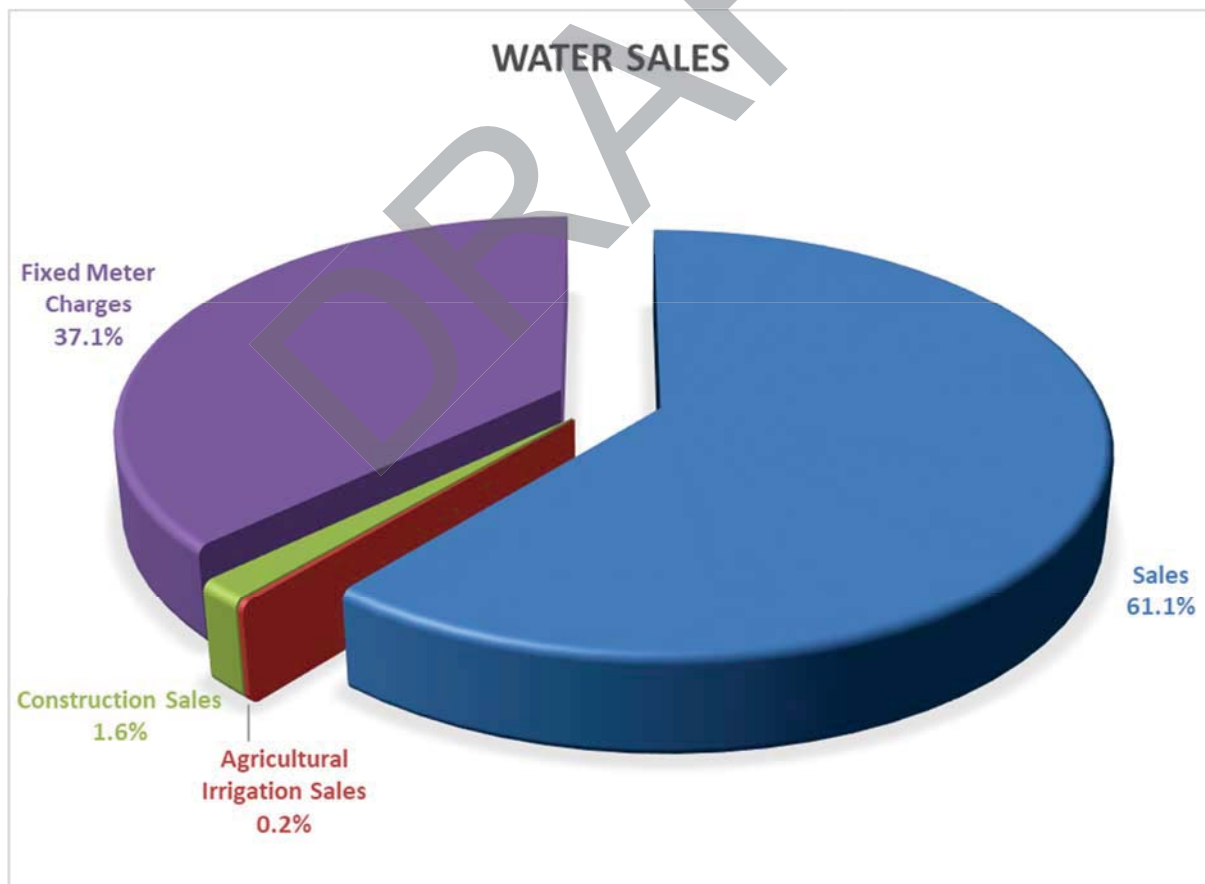
## Revenue Detail

### OPERATING REVENUE

#### Water Sales

The District produces potable water for sale to seven customer classes; single family residential, multifamily residential, commercial, industrial, irrigation, agricultural irrigation, and other. Most customers are billed on a bi-monthly cycle based on the amount of water usage, which is metered and measured in hundred cubic feet (HCF) where 1 HCF is equal to 748 gallons, as well as a fixed charge for the meter. Proposed water sales for 2019 are \$8,437,000, a 4.4 percent increase above budgeted sales for 2018 with potable water usage estimated at 10,716 AF for 2019.

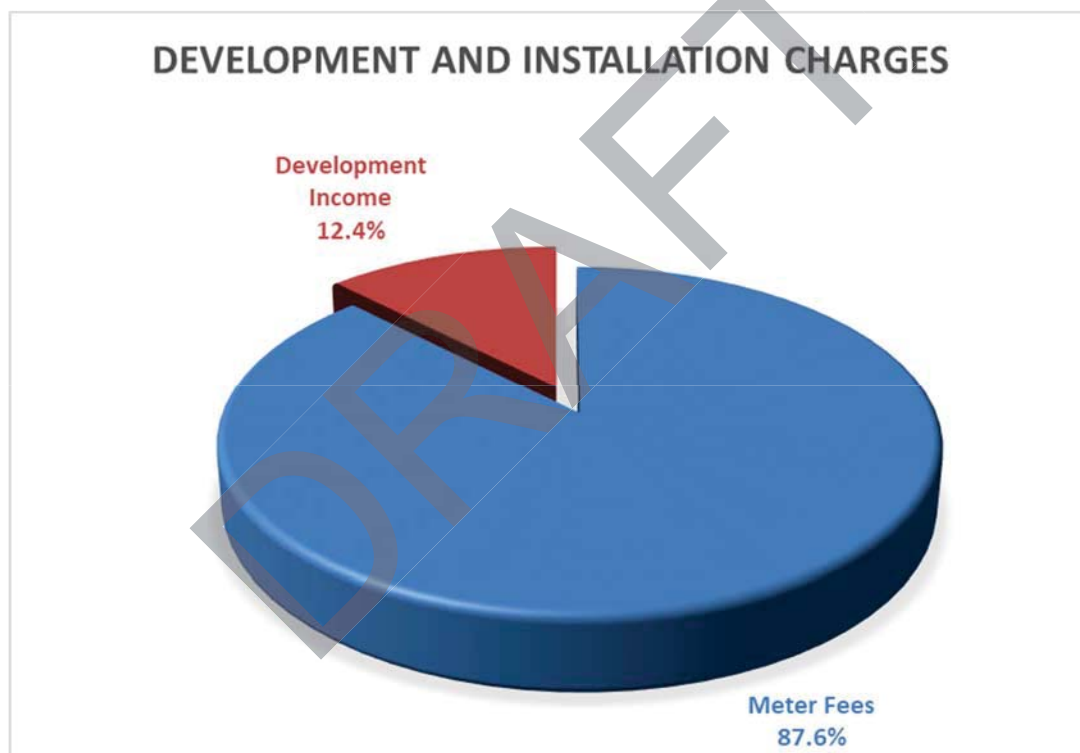
		2017 ACTUAL	2018 ADOPTED	2018 PROJECTED	2019 PROPOSED	CHANGE
<b>Water Sales</b>						
01-50-510-410100	Sales	\$ 4,917,722	\$ 4,750,617	\$ 5,100,271	\$ 5,151,000	\$ 400,383
01-50-510-410151	Agricultural Irrigation Sales	22,019	20,000	22,560	20,000	-
01-50-510-410171	Construction Sales	121,017	150,000	140,152	135,000	(15,000)
01-50-510-413011	Fixed Meter Charges	2,972,780	3,158,771	3,100,372	3,131,000	(27,771)
		8,033,538	8,079,388	8,363,355	8,437,000	357,612



## Development and Installation Charges

The District incurs engineering, legal and administrative costs associated with new development, which are charged against deposits collected and recorded as revenue. The District also collects deposits for new service installations, which are recorded as revenue against the deposits when the services are installed. Proposed development and installation charges for 2019 are \$485,000, a 32.7 percent decrease below budgeted charges for 2018, based on conservative projections of a slowing in development growth.

		2017 ACTUAL	2018 ADOPTED	2018 PROJECTED	2019 PROPOSED	CHANGE
<b>Development and Installation Charges</b>						
01-50-510-413021	Meter Fees	\$ 598,031	\$ 619,974	\$ 622,471	\$ 425,000	\$ (194,974)
01-50-510-419011	Development Income	\$ 220,399	\$ 100,626	\$ 60,157	\$ 60,000	\$ (40,626)
		\$ 818,430	\$ 720,600	\$ 682,628	\$ 485,000	\$ (235,600)



### *Water Importation Surcharge*

The Water Importation Surcharge is the cost to the end user (Rate Payer) for imported water supplies to offset existing groundwater overdraft not to exceed the actual State Water Project Water costs incurred by the District. The proposed water importation surcharge for 2019 is \$2,853,000, a 32.1 increase above the budgeted amount for 2018.

		<b>2017 ACTUAL</b>	<b>2018 ADOPTED</b>	<b>2018 PROJECTED</b>	<b>2019 PROPOSED</b>	<b>CHANGE</b>
<b>Water Importation Surcharge</b>						
01-50-510-415001	SGPWA Importation Charges	\$ 2,288,455	\$ 2,160,000	\$ 2,375,405	\$ 2,853,000	\$ 693,000

### *Water Pumping Energy Surcharge*

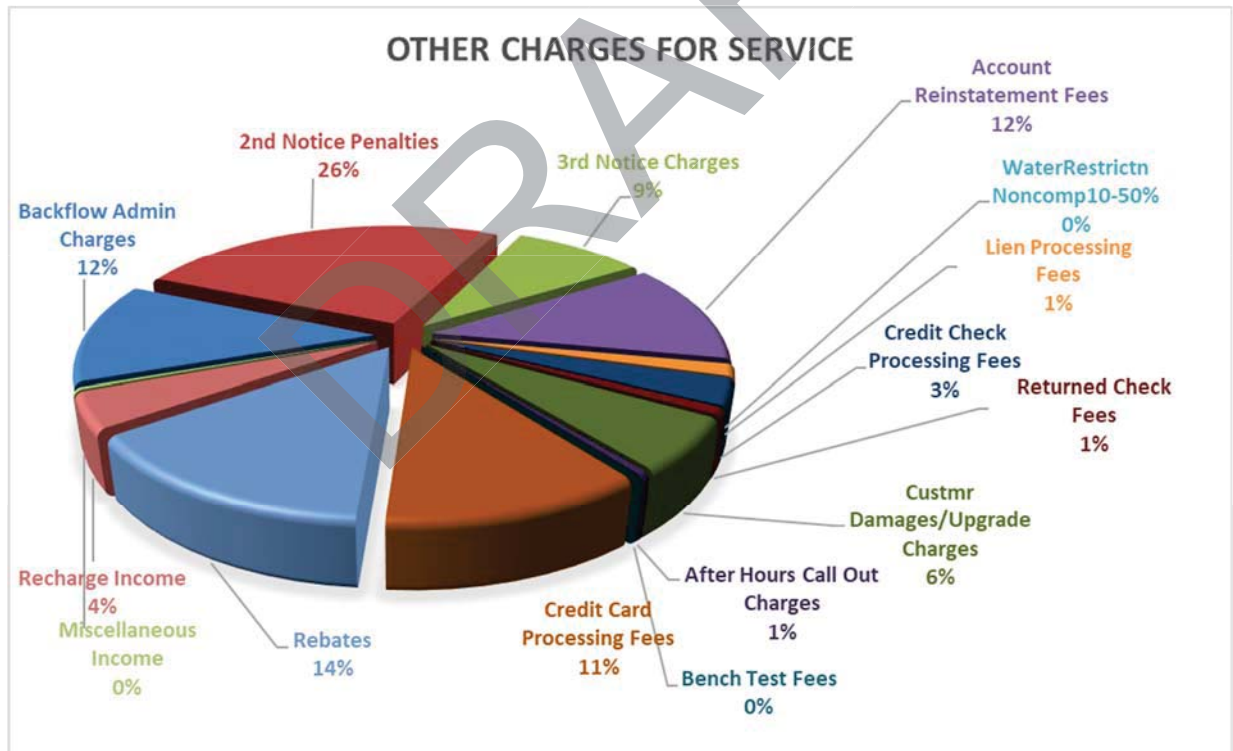
The Water Pumping Energy Surcharge is the cost to the end user (Rate Payer) for electricity to pump and deliver water. It includes all Southern California Edison (SCE) charges for operation of pumps and wells in the water system. Beaumont-Cherry Valley Water District uses SCE Time of Use (off peak) rates to limit the cost to the water user. The proposed water pumping energy surcharge for 2019 is \$1,717,000, a 9.6 percent increase above the budgeted amount for 2018.

		<b>2017 ACTUAL</b>	<b>2018 ADOPTED</b>	<b>2018 PROJECTED</b>	<b>2019 PROPOSED</b>	<b>CHANGE</b>
<b>Water Pumping Energy Surcharge</b>						
01-50-510-415011	SCE Power Charges	\$ 1,641,681	\$ 1,566,443	\$ 1,700,357	\$ 1,717,000	\$ 150,557

## Other Charges for Service

Other Charges for Service include many of the user fees customers pay to utilize specific services such as account reinstatement fees, past due notices and other service fees. The proposed charges for 2019 are \$361,500, a 3.7 percent increase from budgeted charges for 2018.

		2017 ACTUAL	2018 ADOPTED	2018 PROJECTED	2019 PROPOSED	CHANGE
<b>Other Charges for Service</b>						
01-50-510-413001	Backflow Admin Charges	\$ 41,971	\$ 41,501	\$ 44,884	\$ 44,000	\$ 2,499
01-50-510-417001	2nd Notice Penalties	\$ 91,437	\$ 93,072	\$ 92,902	\$ 92,000	\$ (1,072)
01-50-510-417011	3rd Notice Charges	\$ 31,060	\$ 32,000	\$ 32,636	\$ 32,000	\$ -
01-50-510-417021	Account Reinstatement Fees	\$ 60,750	\$ 35,490	\$ 48,974	\$ 44,000	\$ 8,510
01-50-510-417030	WaterRestrictn Noncomp10-50%	\$ 204	\$ -	\$ -	\$ -	\$ -
01-50-510-417031	Lien Processing Fees	\$ 7,600	\$ 5,000	\$ 5,979	\$ 5,000	\$ -
01-50-510-417041	Credit Check Processing Fees	\$ 11,190	\$ 12,000	\$ 11,340	\$ 11,000	\$ (1,000)
01-50-510-417051	Returned Check Fees	\$ 2,730	\$ 3,000	\$ 3,034	\$ 3,000	\$ -
01-50-510-417061	Custmr Damages/Upgrade Charges	\$ 23,253	\$ 18,819	\$ 56,635	\$ 22,000	\$ 3,181
01-50-510-417071	After Hours Call Out Charges	\$ 1,750	\$ 1,931	\$ 1,599	\$ 1,500	\$ (431)
01-50-510-417081	Bench Test Fees	\$ 120	\$ -	\$ -	\$ -	\$ -
01-50-510-417091	Credit Card Processing Fees	\$ 40,800	\$ 44,381	\$ 41,582	\$ 41,000	\$ (3,381)
01-50-510-419001	Rebates	\$ -	\$ -	\$ 50,073	\$ 50,000	\$ 50,000
01-50-510-419021	Recharge Income	\$ 82,539	\$ 61,140	\$ 30,637	\$ 15,000	\$ (46,140)
01-50-510-419061	Miscellaneous Income	\$ 89,591	\$ 200	\$ 6,028	\$ 1,000	\$ 800
		\$ 484,995	\$ 348,534	\$ 426,303	\$ 361,500	\$ 12,966





## NON-OPERATING REVENUE

### Rental Income

The District owns four residential properties and charges rental income and utilities for use of the properties. Proposed rental income for 2019 is \$20,814, a 1.2 percent increase above budgeted revenue for 2018.

		2017 ACTUAL	2018 ADOPTED	2018 PROJECTED	2019 PROPOSED	CHANGE
<b>Rental Income</b>						
01-50-510-471001	Rent - 12303 Oak Glen	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ -
01-50-510-471011	Rent - 13695 Oak Glen	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ -
01-50-510-471021	Rent - 13697 Oak Glen	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ -
01-50-510-471031	Rent - 9781 Avenida Miravilla	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ -
01-50-510-471101	Util - 12303 Oak Glen	\$ 2,593	\$ 2,273	\$ 2,200	\$ 2,614	\$ 341
01-50-510-471111	Util - 13695 Oak Glen	\$ 2,438	\$ 2,531	\$ 2,500	\$ 2,500	\$ (31)
01-50-510-471121	Util - 13697 Oak Glen	\$ 3,889	\$ 3,436	\$ 3,400	\$ 3,400	\$ (36)
01-50-510-471131	Util - 9781 Avenida Miravilla	\$ 3,195	\$ 2,737	\$ 2,700	\$ 2,700	\$ (37)
		\$ 21,715	\$ 20,577	\$ 20,400	\$ 20,814	\$ 237

### Facilities Charges

Facilities fees or development impact fees are paid by industrial, commercial and residential developers to fund the cost of the impacts of their developments on the District's water system. The District has collected facilities fees since the early 1980's. Facilities fees pay for oversizing of pipelines, new wells, tanks, transmission mains etc. needed to serve new developments. Proposed facilities charges for 2019 are \$2,000,000, a 60.1 percent decrease from budgeted facilities charges for 2018, based on conservative projections of a slowing in development growth.

		2017 ACTUAL	2018 ADOPTED	2018 PROJECTED	2019 PROPOSED	CHANGE
<b>Facilities Charges</b>						
01-50-510-481001	Fac Fees-Wells	\$ 1,997,733	\$ 956,333	\$ 818,541	\$ 383,000	\$ (573,333)
01-50-510-481006	Fac Fees-Water Rights (SWP)	\$ 1,287,645	\$ 605,118	\$ 550,597	\$ 242,000	\$ (363,118)
01-50-510-481012	Fac Fees-Water Treatment Plant	\$ 950,368	\$ 454,950	\$ 389,399	\$ 182,000	\$ (272,950)
01-50-510-481018	Fac Fees-Local Water Resources	\$ 509,802	\$ 239,577	\$ 217,991	\$ 96,000	\$ (143,577)
01-50-510-481024	Fac Fees-Recycld Wtr Facilities	\$ 1,585,963	\$ 692,551	\$ 649,477	\$ 277,000	\$ (415,551)
01-50-510-481030	Fac Fees-Transmission (16")	\$ 1,617,999	\$ 774,550	\$ 662,950	\$ 310,000	\$ (464,550)
01-50-510-481036	Fac Fees-Storage	\$ 2,072,029	\$ 991,899	\$ 848,982	\$ 397,000	\$ (594,899)
01-50-510-481042	Fac Fees-Booster	\$ 143,432	\$ 68,662	\$ 58,769	\$ 27,000	\$ (41,662)
01-50-510-481048	Fac Fees-Pressure Reducng Stns	\$ 73,264	\$ 35,072	\$ 30,019	\$ 14,000	\$ (21,072)
01-50-510-481054	Fac Fees-Misc Projects	\$ 77,473	\$ 30,626	\$ 26,214	\$ 12,000	\$ (18,626)
01-50-510-481060	Fac Fees-Financing Costs	\$ 318,922	\$ 150,662	\$ 130,663	\$ 60,000	\$ (90,662)
01-50-510-485001	Front Footage Fees	\$ 16,541	\$ 16,541	\$ 47,709	\$ -	\$ (16,541)
01-50-510-488001	Contributed Capital	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ 10,651,171	\$ 5,016,541	\$ 4,431,311	\$ 2,000,000	\$ (3,016,541)

## Interest Earned

The District currently holds a diverse portfolio of investments to meet both short term liquidity, mid-term cash funded Capital Improvement Plans, and long-term earnings. The goals for the District's investments are:

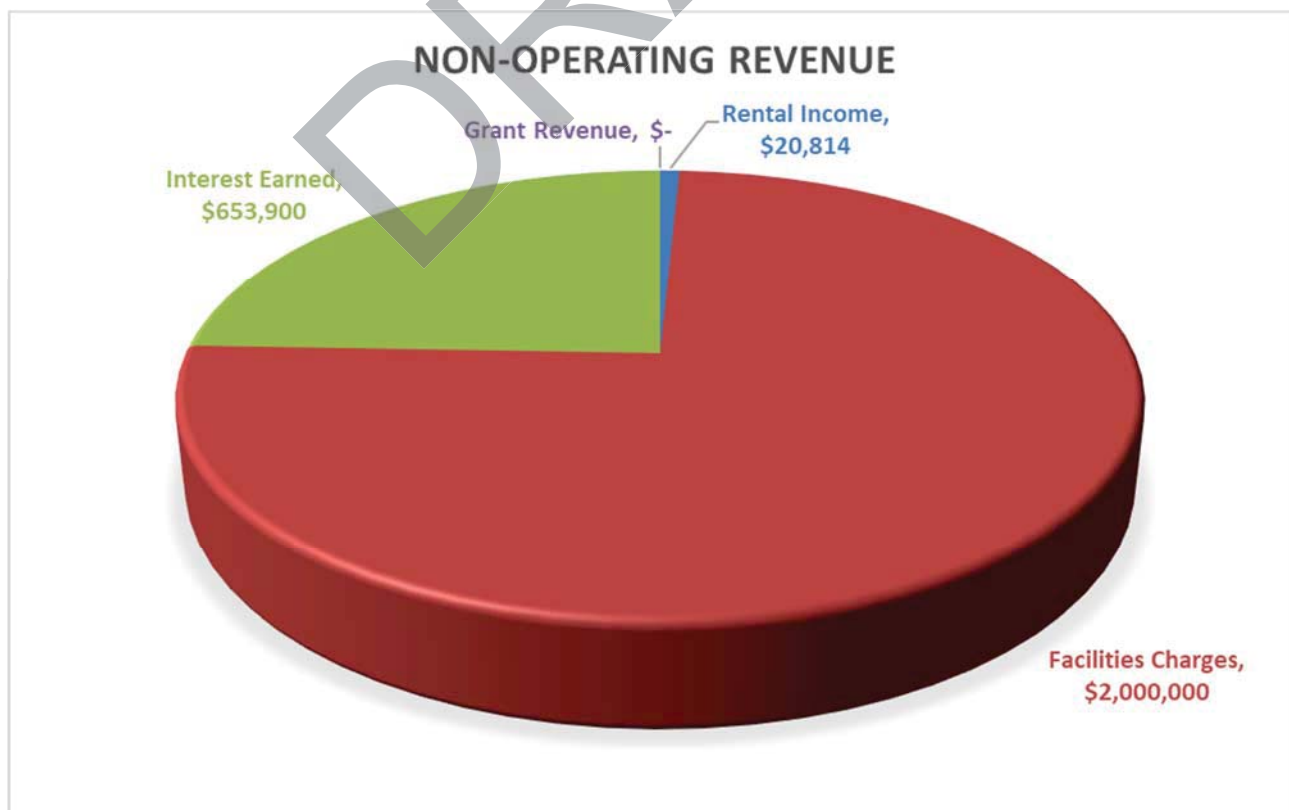
- Safety
- Liquidity
- Earn a total rate of return commensurate with the first two goals

The proposed \$653,900 of general interest earned for 2019 is based on the expected level of capital invested throughout the fiscal year, a 162.2 percent increase above 2018 budgeted interest revenue.

		2017 ACTUAL	2018 ADOPTED	2018 PROJECTED	2019 PROPOSED	CHANGE
<b>Interest Earned</b>						
01-50-510-490001	Interest Income - Bonita Vista	\$ 2,101	\$ 1,995	\$ 1,900	\$ 1,900	\$ (95)
01-50-510-490011	Interest Income-Fairway Canyon	61,923	57,363	52,000	52,000	(5,363)
01-50-510-490021	Interest Income - General	308,670	190,000	800,000	600,000	410,000
01-50-510-490031	Unrlzd Gain/Loss on Investment	-	-	-	-	-
		<u>372,694</u>	<u>249,358</u>	<u>853,900</u>	<u>653,900</u>	<u>404,542</u>

## Grant Revenue

The District does not anticipate receiving any grant funding in 2018.



## Operating Expenses Detail

### 2018 DISTRICT-WIDE ACCOMPLISHMENTS

- Maintained and improved working relationships with regional stakeholders including:
  - City of Beaumont
  - San Geronio Pass Water Agency
  - YVWD, City of Banning, San Geronio Pass Regional Water Alliance, County of Riverside, Riverside County Flood Control & Water Conservation District, and others
- Worked with SGPWA to complete design and bid activities related to the upsizing of the East Branch Extension - Noble Creek Turnout, from 20 cubic feet per second to 34 cubic feet per second
- Expect to complete Bogart Park Lease re-assignment for the remaining 12 year period from the County of Riverside to Beaumont Cherry Valley Recreation and Parks

### 2019 DISTRICT-WIDE GOALS

- Continue improving working relationships with regional stakeholders including:
  - City of Beaumont
  - San Geronio Pass Water Agency
  - YVWD, City of Banning, San Geronio Pass Regional Water Alliance, County of Riverside, Riverside County Flood Control & Water Conservation District, and others
- Work with SGPWA to complete construction activities related to the upsizing of the East Branch Extension - Noble Creek Turnout, from 20 cubic feet per second to 34 cubic feet per second
- Finalize as necessary Bogart Park Lease re-assignment for the remaining 12 year period from the County of Riverside to Beaumont Cherry Valley Recreation and Parks Department (BCVRPD) and work with BCVRPD to continue advancement of Bogart Park development opportunities and associated potential Lease extension
- Continue working with San Geronio Pass Water Agency regarding update of imported water supply rate

### BUDGET BY DEPARTMENT

#### *Department Descriptions*

The District has three departments, each of which is an organizational unit of the District, providing distinct and different services. Included within each department are 2018 accomplishments and 2019 goals. Within every department are separate divisions, each with a listing of budgeted positions, a description of the division, and a three-year financial trend detailing the division's expenses at the account level.

Operating expenses are controlled at the department level and should not exceed appropriations. Budget transfers between divisions may be made administratively, if the transfer is within the same department. Budget transfers between departments must be approved by both department directors. Any single modification in excess of \$50,000 shall require approval by the Board. Any addition to the budget shall also require approval by the Board. All budget transfers are documented and tracked in the District's computerized financial system and reported to the Finance and Audit committee at their regular meetings on the first Thursday of each month.

### Salaries and Benefits

The personnel budget for 2019 reflects 39 full-time equivalent (FTE) positions, not including the Board of Directors. This includes the addition of 2 FTE positions for fiscal 2019. The personnel budget for 2019 also reflects 6 part-time positions, for employees working 1,000 hours or less, for a total of 45 positions in the budget. Total payroll and related costs are budgeted at \$6,349,823 for an increase of \$1,284,183 or 25.4%, as compared to 2018.

The District reorganized between the end of 2011 and beginning of 2012, losing 8 FTEs and an enormous amount of institutional knowledge. Over the years, as the economy has continued to recover, the reduction in workforce which resulted in a temporary suspension of certain operation and maintenance tasks, has been replaced by the need for additional personnel to reinstate suspended activities, add additional services, and meet state mandates. The following table depicts increases in personnel from fiscal 2015 through fiscal 2019 required in order to meet those requirements.

The Beaumont-Cherry Valley Water District Employee Association is the bargaining unit of the Beaumont- Cherry Valley Water District, with a multiyear Memorandum of Understanding (MOU) that expires on December 31, 2021. The MOU provides a COLA based upon the August to August Unadjusted Consumer Price Index, U.S. Cities average.

Personnel Summary by Department Full and Part-Time District Employees	2015 Actual	2016 Actual	2017 Actual	2018 Budget (FT)	2018 Budget (PT)	2019 Budget (FT)	2019 Budget (PT)
Engineering	2	3	5	3	4	4	3
Finance and Administrative Services							
Finance and Administrative Services	10	10	12	11	2	11	3
Information Technology	1	1	1	1	0	1	0
Human Resources	0	0	0	0	0	1	0
Operations							
Source of Supply	3	3	4	5	0	5	0
Transmission and Distribution	11	11	10	14	0	14	0
Field Inspections	0	0	0	0	0	0	0
Customer Service and Meter Reading	3	3	3	3	0	3	0
Maintenance and General Plant	0	0	0	0	0	0	0
<b>Total Positions</b>	<b>30</b>	<b>31</b>	<b>35</b>	<b>43 (FT+PT)</b>		<b>45(FT+PT)</b>	

### Salaries and Benefits

The District contributes to CalPERS, a multiple-employer defined benefit pension plan. Effective fiscal 2002, the District contracted the retirement formula of 2.7% @ 55. All employees hired before 01/01/13 are covered under this retirement formula, and are referred to as Classic Members. The Public Employees' Pension Reform Act

(PEPRA) went into effect 01/01/13, with a retirement formula of 2% @ 62. All employees hired after 12/31/12 and not a prior Classic Member of CalPERS, are covered under this retirement formula.

Participants are required to contribute up to 8% of their annual covered salary. In previous years the District's unfunded liability was included as a percentage of the employer's contribution. Effective fiscal 2018, CalPERS collects the employer contributions toward the plan's unfunded liability as dollar amounts instead of the prior method of a contribution rate. This is being done to avoid any possible funding issues that could arise from a declining payroll or reduction in the number of active members in the plan. The plan's normal contribution will continue to be collected as a percentage of payroll. The unfunded accrued liability (UAL) is billed at the beginning of the fiscal year, with the option of prepayment at a discounted rate or monthly payments. The District's UAL payment was \$111,538 for 2018. The District opted to go with the prepayment option of \$107,639, saving \$3,899.

#### *Retiree Benefits/Other Post-Employment Benefits (OPEB)*

The District offers post-employment medical benefits. Benefits and employee/employer contributions are based on a minimum of five years of service, hire date, and date of retirement. These benefits are currently funded on a pay-as-you-go basis.

Annual OPEB costs are calculated based on the Annual Required Contribution (ARC) of the employer, an amount actuarially determined in accordance with the parameters of GASB Statement 45.

ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal expenses each year and to amortize any unfunded actuarial liabilities over a period not to exceed 30 years. In 2017, the District rolled forward its 2016 GASB 45 Actuarial Valuation with the assistance of an actuary.

# BOARD OF DIRECTORS

## BOARD OF DIRECTORS

Board of Directors	Positions
Director, Division 1	1
Director, Division 2	1
Director, Division 3	1
Director, Division 4	1
Director, Division 5	1
<b>Total Positions</b>	<b>5</b>

### *Division Description*

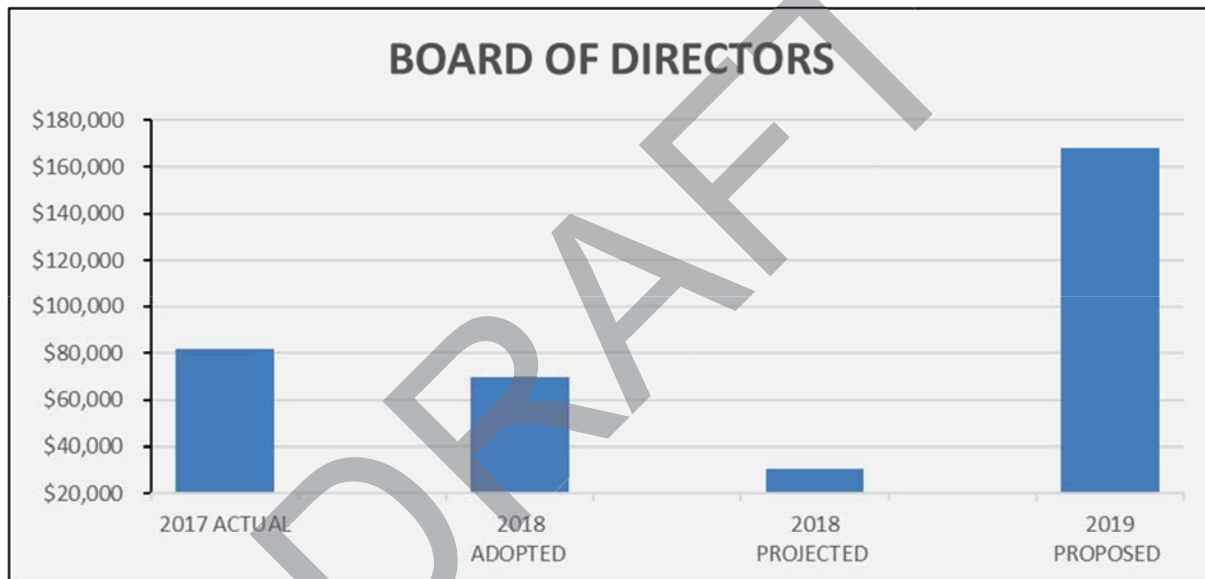
This division includes per diem paid to each Board member as well as the associated payroll tax expenses, election expenses and seminar/travel expenses.



### *Division Budget*

Proposed expenses for 2019 are \$167,988, a 141.1 percent increase from budgeted expenses for 2018. This increase is primarily due to election-related expenses from the 2018 elections of four Directors, as well as an increase in the number of regular Board meetings held.

		2017	2018	2018	2019	
BOARD OF DIRECTORS		ACTUAL	ADOPTED	PROJECTED	PROPOSED	CHANGE
01-10-110-500101	Board of Directors Fees	\$ 24,400	\$ 36,000	\$ 26,800	\$ 61,400	\$ 25,400
01-10-110-500115	Social Security	1,500	2,235	1,662	3,807	1,572
01-10-110-500120	Medicare	354	525	389	891	366
01-10-110-500145	Workers' Compensation	239	520	229	890	370
01-10-110-500175	Training/Education/Mtgs/Travel	140	10,000	-	10,000	-
01-10-110-550012	Election Expenses	54,827	20,000	180	90,000	70,000
01-10-110-550042	Supplies-Other	378	400	1,579	1,000	600
01-10-110-550051	Advertising/Legal Notices	-	-	-	-	-
		\$ 81,838	\$ 69,680	\$ 30,838	\$ 167,988	\$ 98,308





# ENGINEERING

## DIVISIONS

- Engineering

## 2018 ACCOMPLISHMENTS

- Prepared water supply review and analysis for the District, the San Geronio Pass Water Agency, and the San Geronio Pass Region stakeholders including an in depth review and analysis of District and regional water supply, water demand, expenses and financing analysis of current and future District and regional water supply needs and expenses as set forth in White Papers 1 through 7
- Commenced implementation of recycled water opportunity with the City of Beaumont including: coordination of activities with City of Beaumont Staff and Council Members; preparation of Recycled Water Implementation Memorandum and Implementation Schedule; preparation of recycled water booster station preliminary design requirements, design and equipment parameters, and construction schedule and associated expenses; participation in preparation of draft Memorandum of Understanding
- Provided complete in-house (District Staff) development support activities including but not limited to: planning, water system modeling, water supply review and assessment, development plan checking, main extension agreement preparation, construction support (including project management pre-construction and construction support, inspection, project coordination, project testing and commissioning, final project inspection, and project closeout)
- Continued revision to and improvement of Engineering Department including but not limited to: hiring of new Senior Engineer staff member; reorganization of engineering department to provide for second engineering staff member to support ongoing development activities, in house project development, and implementation of recycled water system activities; updating of existing equipment including implementation of new scanner/plotter equipment, etc.
- Provided engineering support to Operations department for rehabilitation and repair of existing wells due to failure or ongoing maintenance cycle activities as follows:
  - Maintenance activities related to equipment failures for Wells 22, 26, 29 pumping unit, Well 29 wiring, Well 3 electrical wiring and starter, and Well 25 wiring (Beaumont Basin Wells)
  - Maintenance activities related to on-going equipment maintenance activities for Wells 11, 12, 19 and 20 (Edgar Canyon Wells)

## 2019 GOALS

- Continue advancing water supply review and analysis for the District, the San Geronio Pass Water Agency, and the San Geronio Pass region stakeholders
- Continue implementation of recycled water opportunity with the City of Beaumont including:
  - Coordination of activities with City of Beaumont Staff and Council Members
  - Preparation of recycled water implementation MOU and associated Recycled Water Agreement
  - Continue District recycled water implementation efforts
- Continue to provide in-house (District Staff) development support activities
- Provide support for rehabilitation and repair of existing Beaumont Basin and Edgar Canyon wells due to failure and ongoing maintenance cycle activities as follows:
  - Maintenance activities related to equipment failures for Well 3 (Beaumont Basin Well)

- Maintenance activities related to on-going equipment maintenance activities for Wells 4A, 10, and 18 (Edgar Canyon Wells)
- Complete Capital Improvement Design activities and commence construction for Noble Reservoir No. 2 and Pipeline, 2018 Replacement Pipeline Project, and Well 1A and 2A Well Drilling Project, Well 25 block wall, Noble Creek Recharge Facility Phase I security fencing, Noble Booster equipment purchase, 4A Booster equipment replacement
- Commence Capital Improvement Projects including request for proposals (as necessary) and design of Well 30 and 31, Well 1A and 2A Pumping Plants, Well 30 and 31 Pumping Plant, Raw Water Filter and Pump Station, City of Beaumont WWTP Recycled Water Booster Station and connection piping, 2750 PZ to 2850 PZ Booster Station, 2019 Replacement Pipelines, and miscellaneous projects
- Work with Finance Staff to complete a comprehensive rate study for Domestic Water and Recycled Water

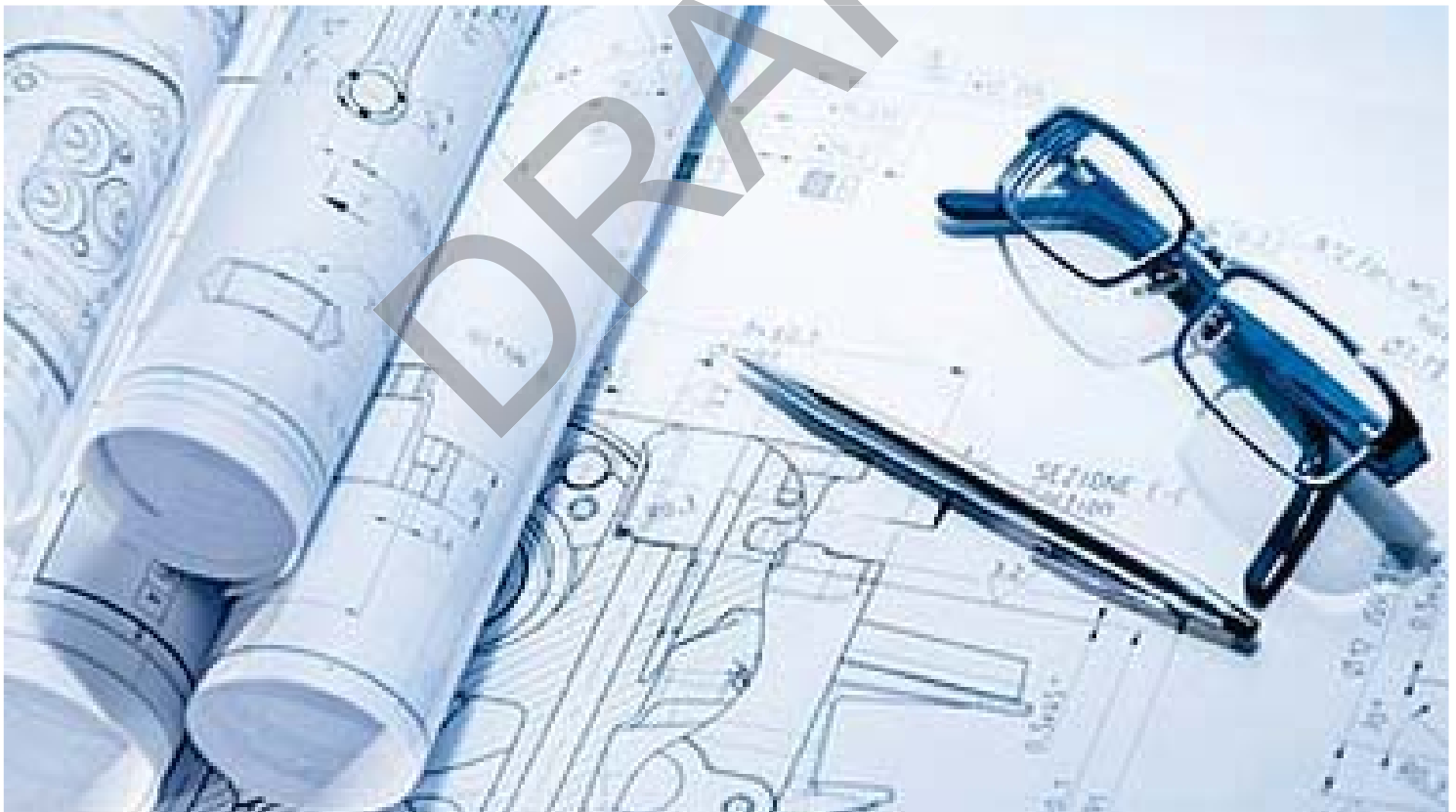
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## ENGINEERING

Engineering	Full Time Positions	Part-Time Positions
Director of Engineering	1	0
Senior Engineer	0	0
District Engineer	0	2
Civil Engineering Assistant	2	0
Customer Service Representative III	1	0
Engineering Intern	0	1
<b>Total Positions</b>		<b>7</b>

### *Division Description*

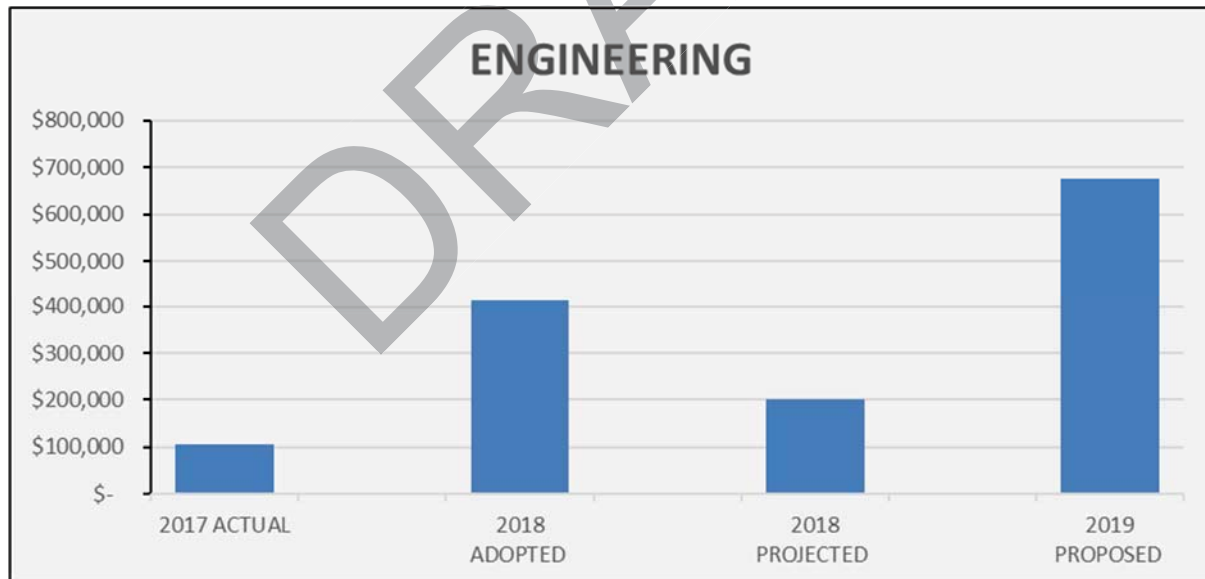
This division is responsible for the plan, design, and construction of the District's domestic water, non-potable water, and general District facilities included in the District's Ten Year Capital Improvement Plan. It develops and implements developer capacity and connection charges and tracks all new development within the District service area, prepares development review letters and agreements, and coordinates developer meetings.



## Division Budget

Proposed expenses for 2019 are \$676,648, a 64.5 percent increase above budgeted expenses for 2018. The expected increase is due to the anticipated need for additional labor and associated benefits in the management of the District's Capital Improvement Plan.

		2017 ACTUAL	2018 ADOPTED	2018 PROJECTED	2019 PROPOSED	CHANGE
<b>ENGINEERING</b>						
01-20-210-500105	Labor	\$ 224,190	\$ 391,181	\$ 254,807	\$ 523,699	\$ 132,518
01-20-210-500115	Social Security	15,041	24,489	16,151	37,186	12,697
01-20-210-500120	Medicare	3,518	5,730	3,777	8,702	2,972
01-20-210-500125	Health Insurance	21,086	43,440	19,346	94,896	51,456
01-20-210-500140	Life Insurance	477	1,524	576	2,640	1,116
01-20-210-500143	EAP Program	-	-	33	260	260
01-20-210-500145	Workers' Compensation	2,873	5,842	2,919	7,821	1,979
01-20-210-500150	Unemployment Insurance	-	13,303	-	17,810	4,507
01-20-210-500155	Retirement/CalPERS	29,949	57,099	30,962	77,054	19,955
01-20-210-500165	Uniforms & Employee Benefits	-	50	-	350	300
01-20-210-500170	Education Expenses	-	5,000	-	-	(5,000)
01-20-210-500175	Training/Education/Mtgs/Travel	35	1,000	53	6,000	5,000
01-20-210-500180	Accrued Sick Leave Expenses	(13,338)	16,230	4,270	26,765	10,535
01-20-210-500185	Accrued Vacation Expenses	(16,125)	13,127	2,521	20,238	7,111
01-20-210-500187	Accrual Leave Payments	-	2,657	384	21,741	19,084
01-20-210-500195	CIP Related Labor	(175,160)	(169,314)	(136,199)	(169,314)	-
01-20-210-550051	Advertising/Legal Notices	-	-	800	800	800
01-20-210-550068	Software Maintenance	12,500	-	-	-	-
		<u>\$ 105,046</u>	<u>\$ 411,357</u>	<u>\$ 200,399</u>	<u>\$ 676,648</u>	<u>\$ 265,291</u>



# FINANCE AND ADMINISTRATIVE SERVICES

## DIVISIONS

- Professional Services
- Finance and Administrative Services
- Information Technology
- Human Resources

## 2018 ACCOMPLISHMENTS

- Obtained an unmodified “clean” opinion for the financial statement audit of the year ended December 31, 2017
- Submitted first ever Comprehensive Annual Financial Report (CAFR), for the year ended December 31, 2017, to the Government Finance Officers’ Association (GFOA) for an anticipated Certificate of Achievement for Excellence in Financial Reporting
- Investments: improved investments practices to maximize interest earning by 159% increase from prior year
- Records Retention Project: Records Retention Policy was updated to reflect best practices and current law. Staff organized, sorted and purged 10 years of obsolete records. Many records were scanned and organized prior to destruction
- Implemented first round of Salary Compensation Study
- Configured the Integrated Voice Response (IVR) system to provide automated calling notifications for past due balance and emergency shut off notifications, thereby creating efficiencies and improving customer service to the District’s rate payers
- Began heavy deployment of Automated Meter Reading (AMR) technology both as upgrades and retrofits to existing meters, with the design of providing a streamlined and efficient way for staff to read water meters electronically
- Completed Phase I of the Supervisory Control and Data Acquisition System (SCADA) internally by replacing old hardware, upgrading operating systems, implementing new communication protocols and deploying software
- Built a server and installed all components of an upgraded version of Springbrook, the District’s Accounting/Financial/Utility Billing/HR software system that is critical to District operations and used to process all transactions, saving the District \$35,000

## 2019 GOALS

- Obtain an unmodified “clean” opinion for the financial statement audit of the year ended December 31, 2018
- Timely completion of the District’s audited Comprehensive Annual Financial Report (CAFR) and submittal to the Government Officers Association (GFOA) for the annual Certificate of Achievement for Excellence in Financial Reporting for the year ending December 31, 2018
- Timely production of District Budget and first ever submission of Budget document, for the 2020 calendar year, to California Society of Municipal Finance Officers (CSMFO) for an anticipated Operating Budget Excellence Award

- Continue with the AMR deployment project with a goal of upgrading and retrofitting 2,400 meters with AMR technology
- Deploy additional phone system equipment to prevent single points of failure in the system that may cause system outages
- Upgrade District email system to ensure the most up-to-date and secure systems are being utilized
- Continue seeking prudent cost saving mechanisms, such as applying for Grants for Capital Improvement Projects, etc.
- Create financial stability by initiating overdue Water Rate Study
- Update of District's Policy to current best practices and current laws, where applicable

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## PROFESSIONAL SERVICES

There are no positions budgeted in this division.

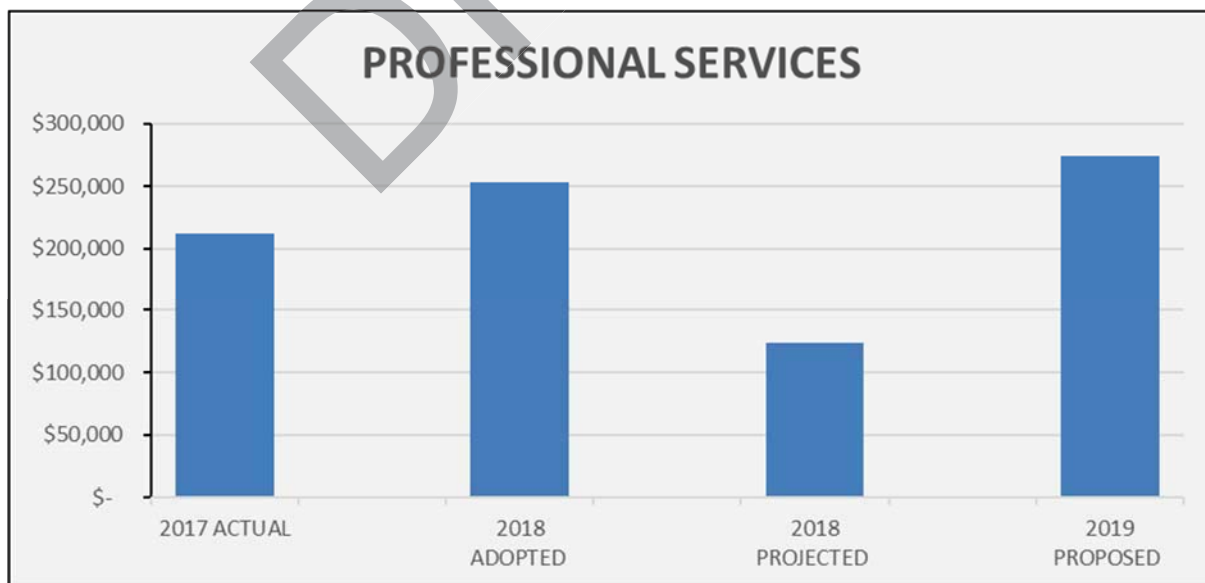
### Division Description

This category includes professional services from outside consultants for legal services, engineering, auditing, and other professional services.

### Division Budget

Proposed expenses for 2019 are \$274,000, a 7.9 percent increase above budgeted professional services expenses for 2018, due to an anticipated increase in other professional services expenses.

		2017 ACTUAL	2018 ADOPTED	2018 PROJECTED	2019 PROPOSED	CHANGE
<b>PROFESSIONAL SERVICES</b>						
01-20-210-540012	Dev Reimbursable Engineering	\$ 32,095	\$ -	\$ -	\$ -	-
01-20-210-540018	Grant & Loan Procurement	-	-	-	-	-
01-20-210-540048	Permits, Fees & Licensing	-	2,000	1,608	2,000	-
01-20-210-580031	Outside Engineering	14,048	60,000	-	60,000	-
01-20-210-580032	CIP Related Outside Engineering	-	(40,000)	-	(40,000)	-
01-30-310-580001	Accounting & Audit	28,294	35,000	26,485	35,000	-
01-30-310-580011	General Legal	75,697	150,000	47,224	150,000	-
01-30-310-580036	Other Professional Services	19,890	5,000	15,905	25,000	20,000
01-50-510-550096	Beaumont Basin Watermaster	42,726	42,000	32,658	42,000	-
		<b>\$ 212,750</b>	<b>\$ 254,000</b>	<b>\$ 123,880</b>	<b>\$ 274,000</b>	<b>\$ 20,000</b>



## FINANCE AND ADMINISTRATIVE SERVICES

Finance and Administrative Services	Full Time Positions	Part-Time Positions
General Manager	1	0
Director of Finance and Administrative Services	1	0
Senior Finance and Administrative Analyst	1	0
Senior Accountant	1	0
Accountant III	1	1
Accounting Technician	1	0
Administrative Assistant	1	1
Customer Service Representative III	1	0
Customer Service Representative II	1	0
Customer Service Representative I	2	1
<b>Total Positions</b>		<b>14</b>

### *Division Description*

This division includes all administrative salaries, employee benefits, operating supplies, property insurance and other expenses associated with the following administrative functions of the District.

#### *General Manager*

Appointed by the Board of Directors, the General Manager plans, directs and oversees District programs, services and resources in accordance with short and long-range goals, policy statements and directives.

#### *Accounting*

The accounting section is responsible for managing the general ledger, bank reconciliation, fixed assets, financial reports, payroll, accounts payable, accounts receivable, annual budget and investment and cash management.

#### *Billing and Customer Service*

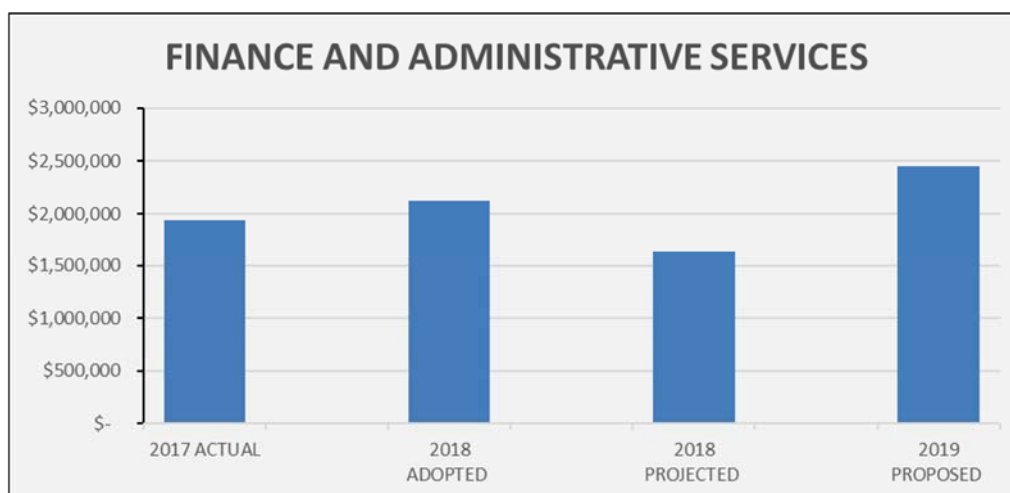
This section is responsible for managing all billing data, coordinating with other departments, ensuring that all customer bills are accurate and sent on time, providing assistance with payments, opening and closing accounts, account information, water consumption and more.



## Division Budget

Proposed expenses for 2019 are \$2,448,492, a 15.1 percent increase above budgeted finance and administrative services expenses for 2018.

		2017	2018	2018	2019	
		ACTUAL	ADOPTED	PROJECTED	PROPOSED	CHANGE
<b>FINANCE AND ADMINISTRATIVE SERVICES</b>						
01-30-310-500105	Labor	\$ 1,021,099	\$ 963,090	\$ 812,220	\$ 1,088,933	\$ 125,843
01-30-310-500110	Overtime	36	-	5,877	5,604	5,604
01-30-310-500115	Social Security	56,735	62,324	48,165	87,863	25,539
01-30-310-500120	Medicare	17,477	14,583	25,871	20,558	5,975
01-30-310-500125	Health Insurance	178,351	246,160	167,534	260,964	14,804
01-30-310-500130	CalPERS Health Admin Costs	1,686	2,000	1,846	2,000	-
01-30-310-500140	Life Insurance	3,612	6,072	3,334	6,564	492
01-30-310-500143	EAP Program	-	-	179	777	777
01-30-310-500145	Workers' Compensation	9,716	14,012	8,845	15,866	1,854
01-30-310-500150	Unemployment Insurance	1,343	32,751	-	37,032	4,281
01-30-310-500155	Retirement/CalPERS	127,248	156,625	131,741	178,906	22,281
01-30-310-500161	Estim Current Yr OPEB Expense	103,103	100,000	-	100,000	-
01-30-310-500165	Uniforms & Employee Benefits	472	750	571	750	-
01-30-310-500170	Education Expenses	448	2,000	1,054	-	(2,000)
01-30-310-500175	Training/Education/Mtgs/Travel	10,903	15,000	10,725	17,000	2,000
01-30-310-500180	Accrued Sick Leave Expenses	30,865	27,897	17,945	62,055	34,158
01-30-310-500185	Accrued Vacation Expenses	106,656	103,444	29,451	91,967	(11,477)
01-30-310-500187	Accrual Leave Payments	-	40,781	34,814	159,803	119,022
01-30-310-500195	CIP Related Labor	(12,325)	-	-	-	-
01-30-310-550001	Bank/Financial Service Fees	48,055	42,000	14,607	20,000	(22,000)
01-30-310-550006	Cashiering Shortages/Overages	16	50	55	50	-
01-30-310-550008	Transaction/Return Fees	-	3,000	1,277	3,000	-
01-30-310-550010	Transaction/Credit Card Fees	-	44,381	41,907	44,000	(381)
01-30-310-550014	Credit Check Fees	-	12,000	5,742	10,000	(2,000)
01-30-310-550018	Employee Medical/First Aid	10	200	-	100	(100)
01-30-310-550024	Employment Testing	210	200	127	200	-
01-30-310-550030	Membership Dues	41,964	42,000	36,129	42,000	-
01-30-310-550036	Notary & Lien Fees	1,868	2,000	1,345	2,000	-
01-30-310-550042	Office Supplies	15,366	10,500	11,702	10,500	-
01-30-310-550046	Office Equipment	36,759	40,000	20,497	17,000	(23,000)
01-30-310-550048	Postage	49,327	50,000	51,552	5,000	(45,000)
01-30-310-550050	Utility Billing Service	-	-	67,000	68,000	68,000
01-30-310-550051	Advertising/Legal Notices	4,298	4,000	5,412	4,000	-
01-30-310-550054	Property, Auto& Gen Liab Insur	73,674	80,000	72,172	80,000	-
01-30-310-550066	Subscriptions	6,657	3,000	-	2,000	(1,000)
01-30-310-550072	Misc Operating Expenses	-	1,000	4,446	1,000	-
01-30-310-550078	Bad Debt Expense	12	5,000	-	3,000	(2,000)
		\$ 1,935,641	\$ 2,126,820	\$ 1,634,142	\$ 2,448,492	\$ 321,672
NOTE: System Depreciation is omitted from the chart for clarity						
01-30-310-550084	Depreciation	\$ 2,591,208	\$ 2,554,781	\$ 2,535,846	\$ 2,554,000	\$ (781)



## INFORMATION TECHNOLOGY

Information Technology	Full Time Positions	Part-Time Positions
Information Systems Manager	1	0
<b>Total Positions</b>		<b>1</b>

### *Division Description*

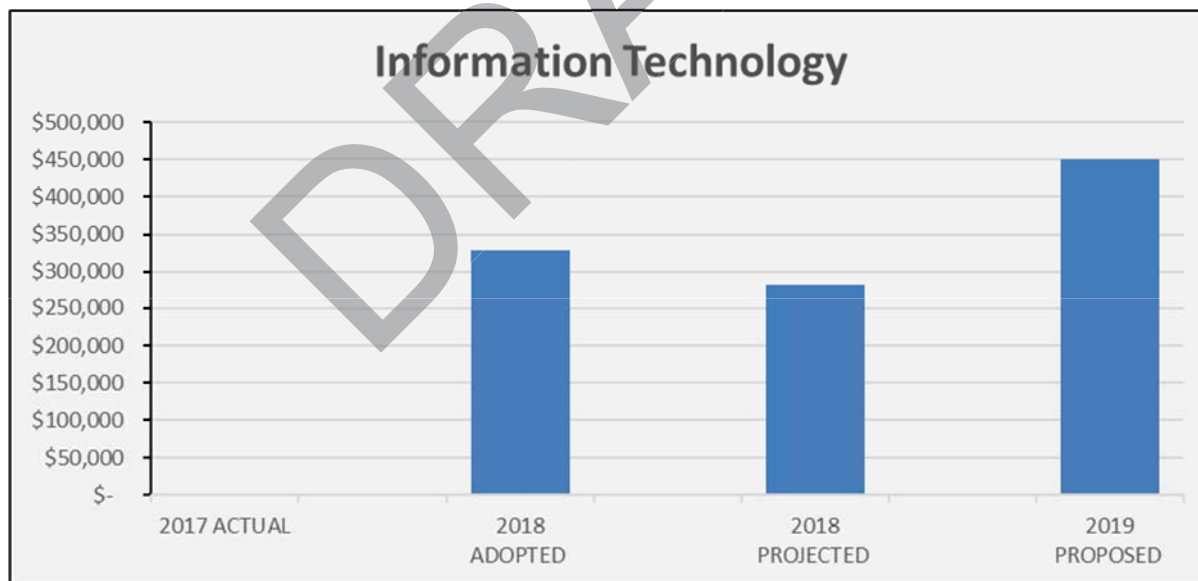
This division includes the administrative salaries, employee benefits, operating supplies, and other expenses associated with the effective and efficient integration of technology into the District's business practices and procedures.



## Division Budget

Proposed expenses for 2019 are \$449,893, a 36.8 percent increase above budgeted information technology expenses for 2018, due to an anticipated increase in salary and benefit expenses and license, maintenance, and support expenses related to information technology.

INFORMATION TECHNOLOGY		2017 ACTUAL	2018 ADOPTED	2018 PROJECTED	2019 PROPOSED	CHANGE
01-30-315-500105	Labor	\$ -	\$ 118,311	\$ 109,968	\$ 151,008	\$ 32,697
01-30-315-500115	Social Security	-	7,802	6,927	13,627	5,825
01-30-315-500120	Medicare	-	1,825	1,620	3,187	1,362
01-30-315-500125	Health Insurance	-	21,720	21,714	23,724	2,004
01-30-315-500140	Life Insurance	-	780	503	972	192
01-30-315-500143	EAP Program	-	-	16	65	65
01-30-315-500145	Workers' Compensation	-	1,709	1,101	2,181	472
01-30-315-500150	Unemployment Insurance	-	4,023	-	5,135	1,112
01-30-315-500155	Retirement/CalPERS	-	11,648	10,694	13,989	2,341
01-30-315-500175	Training/Education/Mtgs/Travel	-	4,000	498	4,000	-
01-30-315-500180	Accrued Sick Leave Expenses	-	6,883	-	8,785	1,902
01-30-315-500185	Accrued Vacation Expenses	-	14,648	2,275	15,972	1,324
01-30-315-500187	Accrual Leave Payments	-	7,458	-	43,303	35,845
01-30-315-500195	CIP Related Labor	-	(31,855)	-	(31,855)	-
01-30-315-501511	Phones - 560 Magnolia	-	25,200	19,259	28,000	2,800
01-30-315-501561	Phones - 815 E. 12th	-	2,800	3,816	3,800	1,000
01-30-315-550030	Membership Dues	-	2,000	289	2,000	-
01-30-315-550044	Printing/Toner & Maint	-	15,000	13,094	17,000	2,000
01-30-315-550051	Advertising/Legal Notices	-	-	-	-	-
01-30-315-580016	Computer Hardware	-	20,000	11,790	20,000	-
01-30-315-580021	IT/Software Support	-	5,000	2,687	5,000	-
01-30-315-580026	License/Maintenance/Support	-	90,000	75,214	120,000	30,000
		\$ -	\$ 328,952	\$ 281,466	\$ 449,893	\$ 120,941





## HUMAN RESOURCES AND RISK MANAGEMENT

Human Resources	Full Time Positions	Part-Time Positions
Human Resources Manager	1	0
<b>Total Positions</b>		<b>1</b>

### Division Description

This division ensures the District is compliant with all legal and regulatory requirements related to personnel, as well as a healthy and happy workplace environment.

This is a new division for 2019.

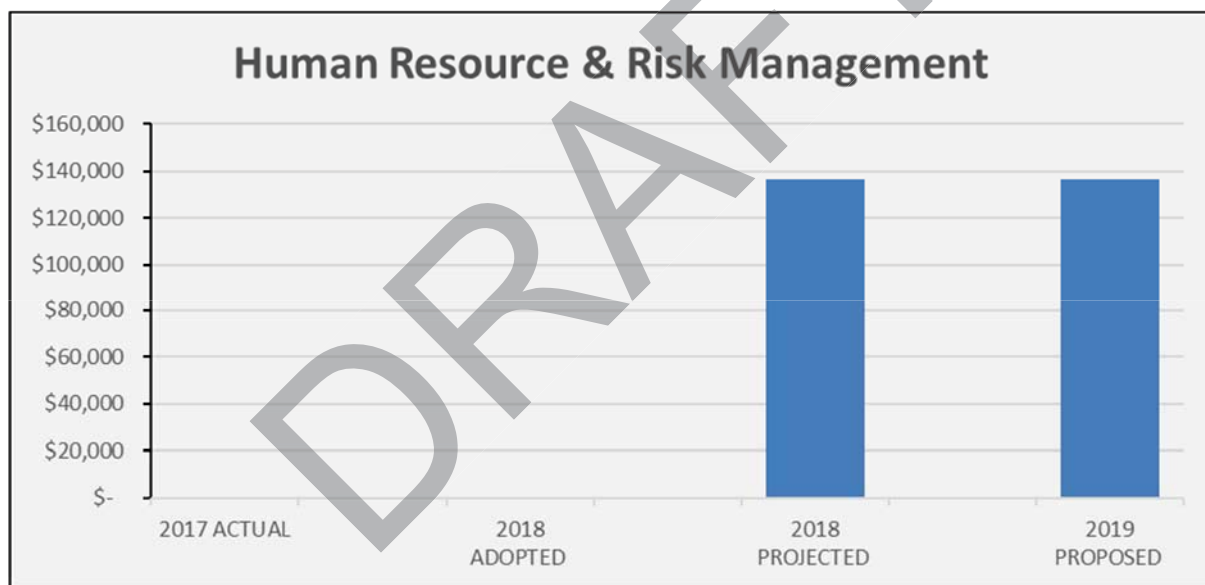




## Division Budget

This is a new division for 2019, based on recommendations made in the study performed by outside human resources consultants, with proposed expenses of \$136,732 for 2019.

		2017 ACTUAL	2018 ADOPTED	2018 PROJECTED	2019 PROPOSED	CHANGE
<b>HUMAN RESOURCES AND RISK MANAGEMENT</b>						
01-30-320-500105	Labor	\$ -	\$ -	\$ 64,626	\$ 64,626	\$ 64,626
01-30-320-500110	Overtime	-	-	-	-	-
01-30-320-500115	Social Security	-	-	4,914	4,914	4,914
01-30-320-500120	Medicare	-	-	1,150	1,150	1,150
01-30-320-500125	Health Insurance	-	-	23,724	23,724	23,724
01-30-320-500140	Life Insurance	-	-	432	432	432
01-30-320-500143	EAP Program	-	-	65	65	65
01-30-320-500145	Workers' Compensation	-	-	4,561	4,561	4,561
01-30-320-500150	Unemployment Insurance	-	-	2,198	2,198	2,198
01-30-320-500155	Retirement/CalPERS	-	-	10,618	10,618	10,618
01-30-320-500177	General Safety Training & Supplies	-	-	10,200	10,200	10,200
01-30-320-500180	Accrued Sick Leave Expenses	-	-	7,014	7,014	7,014
01-30-320-500185	Accrued Vacation Expenses	-	-	7,230	7,230	7,230
01-30-320-500187	Accrual Leave Payments	-	-	-	-	-
01-30-320-550051	Advertising/Legal Notices	-	-	-	-	-
		\$ -	\$ -	\$ 136,732	\$ 136,732	\$ 136,732



# OPERATIONS

## DIVISIONS

- Source of Supply
- Transmission and Distribution
- Field Inspections
- Customer Service and Meter Reading
- Maintenance and General Plant

## 2018 ACCOMPLISHMENTS

- Rehabilitation of four (4) wells in Edgar canyon to maximize low cost water resources and reduce the need for expensive imported water replenishment.
- Improved District Safety Program by utilizing professional risk management, updating Injury and Illness Prevention Program (IIPP), safe work practices, training, and by providing additional safety equipment.
- Improved management practices at the Noble Creek Recharge Facility Phases I and II, significantly reducing the cost of maintenance and increasing groundwater recharge capabilities.

## 2019 GOALS

- Ongoing – Improve best management practices to reduce staff exposure to workplace hazards by mitigating hazards, providing professional development opportunities, and increasing access to safety equipment and training.
- Ongoing – Complete the District's first full cycle of well rehabilitation in Edgar Canyon by rehabilitating an additional four (4) canyon wells to maximize low cost water resources and reduce the need for imported water.
- Receive permitting from the California Department of Water Resources for the use of Title 22 compliant recycled water in the Districts non-potable water system.

## SOURCE OF SUPPLY

Source of Supply	Full Time Positions	Part-Time Positions
Recycled Water Supervisor	1	0
Production Supervisor	1	0
Production Maintenance II	2	0
Production Maintenance I	1	0
<b>Total Positions</b>		<b>5</b>

### *Division Description*

Source of Supply represents the division responsible for expenses related to the operation and maintenance of wells, booster stations, storage facilities, State Water Project supplies. It oversees supervisory control and data acquisition (SCADA), water quality functions, and the construction, installation, testing, calibration, maintenance and repair of electrical systems and process control instrumentation systems.

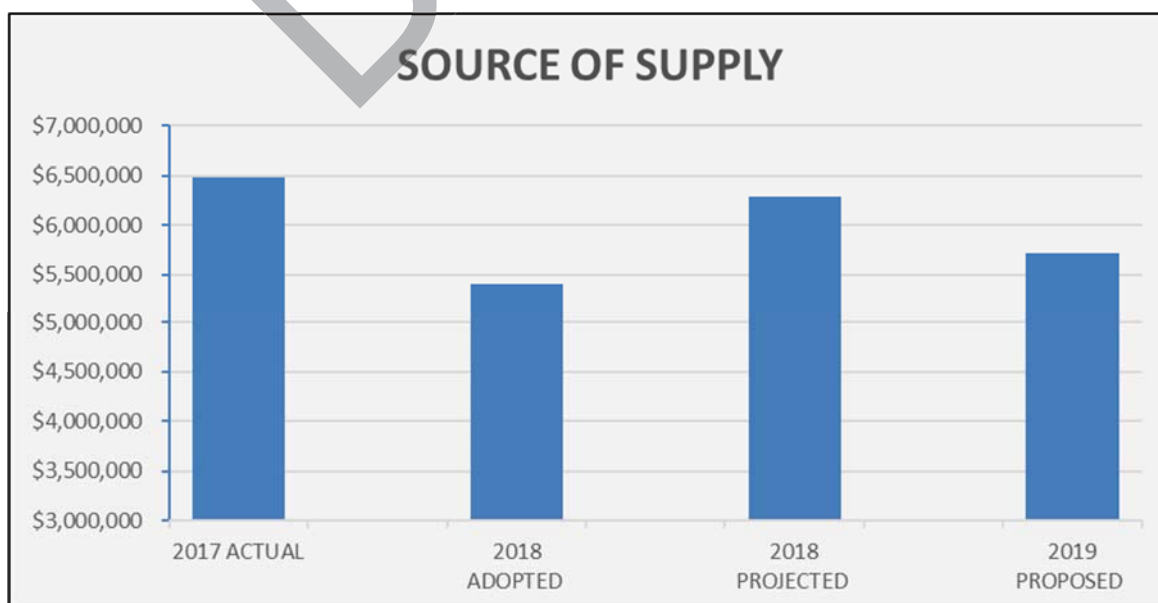


When well No. 2 was sunk north of Beaumont, it produced an adequate supply of water to the town, and a canal flume was built to bring it to Beaumont. The complexity of such an undertaking involved shoring up the canal wall, as can be seen in this photograph. (Courtesy of SGPHS.)

## Division Budget

Source of supply expenses for 2019 are proposed as \$5,712,765, a 5.8 percent increase above 2018 budgeted expenses.

SOURCE OF SUPPLY		2017 ACTUAL	2018 ADOPTED	2018 PROJECTED	2019 PROPOSED	CHANGE
01-40-410-500105	Labor	\$ 192,622	\$ 328,948	\$ 195,436	\$ 339,562	\$ 10,614
01-40-410-500110	Overtime	13,766	18,393	4,178	18,568	175
01-40-410-500111	Double Time	180	930	745	1,631	701
01-40-410-500113	Standby/On-Call	-	4,550	8,333	9,275	4,725
01-40-410-500115	Social Security	14,436	21,988	13,572	26,983	4,995
01-40-410-500120	Medicare	3,376	5,148	3,181	6,316	1,168
01-40-410-500125	Health Insurance	63,023	108,600	63,803	118,620	10,020
01-40-410-500140	Life Insurance	878	2,160	989	2,316	156
01-40-410-500143	EAP Program	-	-	69	325	325
01-40-410-500145	Workers' Compensation	11,813	23,214	10,814	24,619	1,405
01-40-410-500150	Unemployment Insurance	-	48,080	2,325	51,129	3,049
01-40-410-500155	Retirement/CalPERS	48,143	75,285	46,677	77,416	2,131
01-40-410-500165	Uniforms & Employee Benefits	1,410	2,200	905	2,600	400
01-40-410-500170	Education Expenses	61	1,000	3,093	-	(1,000)
01-40-410-500175	Training/Education/Mtgs/Travel	1,190	4,000	1,100	4,000	-
01-40-410-500180	Accrued Sick Leave Expense	8,417	9,519	7,578	16,792	7,273
01-40-410-500185	Accrued Vacation Expenses	19,126	6,355	9,615	21,897	15,542
01-40-410-500187	Accrual Leave Payments	-	6,235	-	26,091	19,856
01-40-410-500195	CIP Related Labor	-	(25,000)	(119)	(25,000)	-
01-40-410-500501	State Project Water Purchases	4,308,030	2,813,692	3,699,601	2,853,000	39,308
01-40-410-500511	Ground Water Purchases	-	-	-	-	-
01-40-410-501101	Electricity - Wells	1,575,484	1,566,443	1,895,741	1,717,000	150,557
01-40-410-501201	Gas - Wells	180	225	179	225	-
01-40-410-510011	Treatment & Chemicals	59,902	80,000	82,418	90,000	10,000
01-40-410-510021	Lab Testing	49,943	90,000	37,180	120,000	30,000
01-40-410-510031	Small Tools, Parts & Maint	2,807	3,200	1,690	3,200	-
01-40-410-520021	Maint & Rpr-Telemetry Equip	3,381	10,000	-	10,000	-
01-40-410-520031	Maint & Rpr-General Equipment	527	-	-	-	-
01-40-410-520061	Maint & Rpr-Pumping Equipment	40,297	125,000	109,572	125,000	-
01-40-410-540048	Permits, Fees & Licensing	-	-	-	-	-
01-40-410-540084	State Mandates & Tariffs	69,988	70,000	96,293	70,000	-
01-40-410-550024	Employment Testing	-	200	-	200	-
01-40-410-550066	Subscriptions	-	400	-	1,000	600
		<u>\$ 6,488,980</u>	<u>\$ 5,400,765</u>	<u>\$ 6,294,971</u>	<u>\$ 5,712,765</u>	<u>\$ 312,000</u>



## TRANSMISSION AND DISTRIBUTION

Transmission and Distribution	Full Time Positions	Part-Time Positions
Director of Operations	1	0
Assistant Director of Operations	1	0
Field Superintendent	1	0
Transmission and Distribution Supervisor	1	0
Water Utility Person III	3*	0
Water Utility Person II	2*	0
Water Utility Person I	5*	0
<b>Total Positions</b>		<b>14</b>
*Fractions of positions budgeted across more than one division (i.e. Field Inspections and Maintenance and General Plant)		

### *Division Description*

This division includes the maintenance of the distribution system, service connections, meters, reservoirs and pressure regulating stations that deliver water throughout the District. This division also includes expenses associated with new service requests, fire hydrants and fire services.



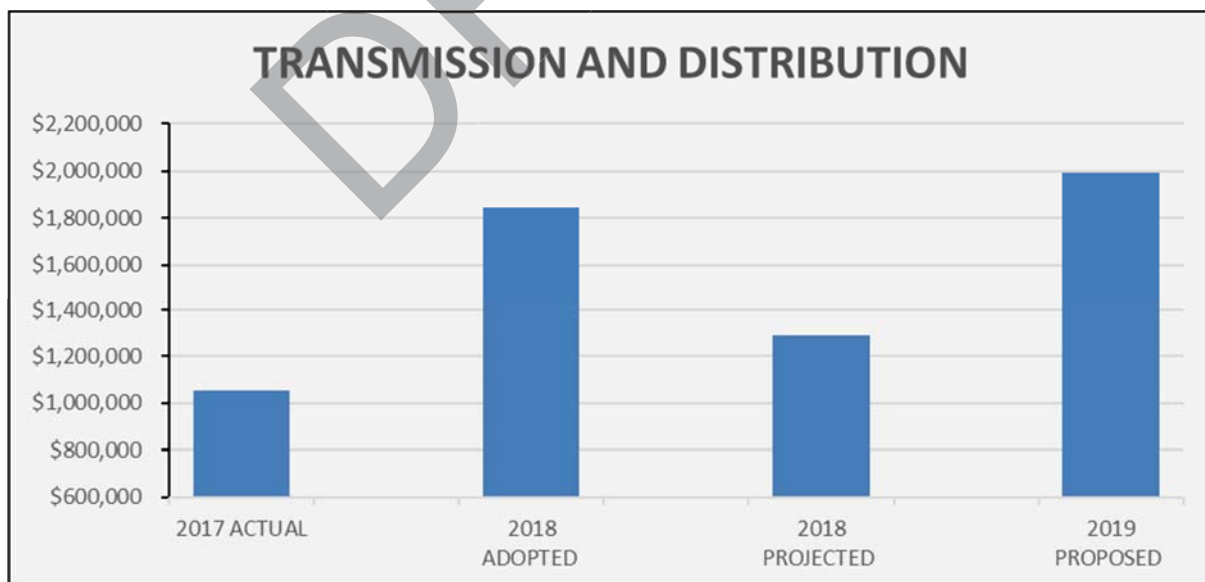
At the beginning of the 20<sup>th</sup> Century, water-well drilling was quite a chore due to the fact that there was no sophisticated well-drilling equipment as there is today. Seen here is a wood-constructed derrick used in Edgar Canyon for drilling for water. Although rather crude compared with today's equipment, it did get the job done. (Courtesy of SGPHS.)



## Division Budget

Proposed expenses for 2019 are \$1,992,619, an 8.1 percent increase above 2018 budgeted transmission and distribution expenses.

TRANSMISSION AND DISTRIBUTION		2017 ACTUAL	2018 ADOPTED	2018 PROJECTED	2019 PROPOSED	CHANGE
01-40-440-500105	Labor	\$ 419,114	\$ 922,072	\$ 553,064	\$ 901,594	\$ (20,478)
01-40-440-500110	Overtime	23,951	36,825	34,567	40,243	3,418
01-40-440-500111	Double Time	1,844	3,000	5,536	4,607	1,607
01-40-440-500113	Standby/On-Call	-	7,800	12,367	15,600	7,800
01-40-440-500115	Social Security	32,395	61,467	40,580	71,623	10,156
01-40-440-500120	Medicare	7,681	14,387	9,475	16,763	2,376
01-40-440-500125	Health Insurance	157,384	304,080	176,772	309,348	5,268
01-40-440-500140	Life Insurance	2,057	6,060	2,724	6,048	(12)
01-40-440-500143	EAP Program	-	-	170	847	847
01-40-440-500145	Workers' Compensation	19,053	51,310	25,131	50,310	(1,000)
01-40-440-500155	Retirement/CalPERS	89,960	170,684	119,704	174,925	4,241
01-40-440-500165	Uniforms & Employee Benefits	3,887	4,500	5,755	5,500	1,000
01-40-440-500170	Education Expenses	282	1,000	-	-	(1,000)
01-40-440-500175	Training/Education/Mtgs/Travel	14	500	1,239	3,000	2,500
01-40-440-500180	Accrued Sick Leave Expense	39,478	9,260	15,983	46,222	36,962
01-40-440-500185	Accrued Vacation Expenses	50,235	20,816	34,741	64,919	44,103
01-40-440-500187	Accrual Leave Payments	-	28,454	30,432	75,670	47,216
01-40-440-500195	CIP Related Labor	-	(57,300)	(50,431)	(60,000)	(2,700)
01-40-440-510031	Small Tools, Parts & Maint	8,074	6,500	6,933	8,500	2,000
01-40-440-520071	Maint & Rpr-Pipelines&Hydrants	46,321	55,000	78,959	55,000	-
01-40-440-520081	Maint & Rpr-Pressure Regulatrs	97	7,500	6,546	7,500	-
01-40-440-540001	Backflow Program	724	2,500	2,649	7,500	5,000
01-40-440-540024	Inventory Adjustments	3,408	3,000	(215)	3,000	-
01-40-440-540036	Line Locates	2,142	3,500	4,714	3,500	-
01-40-440-540042	Meters Maintenance & Services	130,561	150,000	150,361	150,000	-
01-40-440-540078	Reservoirs Maintenance	17,788	30,000	19,781	30,000	-
01-40-440-550024	Employment Testing	100	200	300	400	200
01-40-440-550051	Advertising/Legal Notices	-	-	-	-	-
		\$ 1,056,550	\$ 1,843,114	\$ 1,287,836	\$ 1,992,619	\$ 149,505





## INSPECTIONS

Inspections	Full Time Positions	Part-Time Positions
Transmission and Distribution Supervisor	0*	0
<b>Total Positions</b>		<b>0*</b>
*Budget amount represents portion of full time-position expenses from Transmission and Distribution employees who perform duties within this division		

### *Division Description*

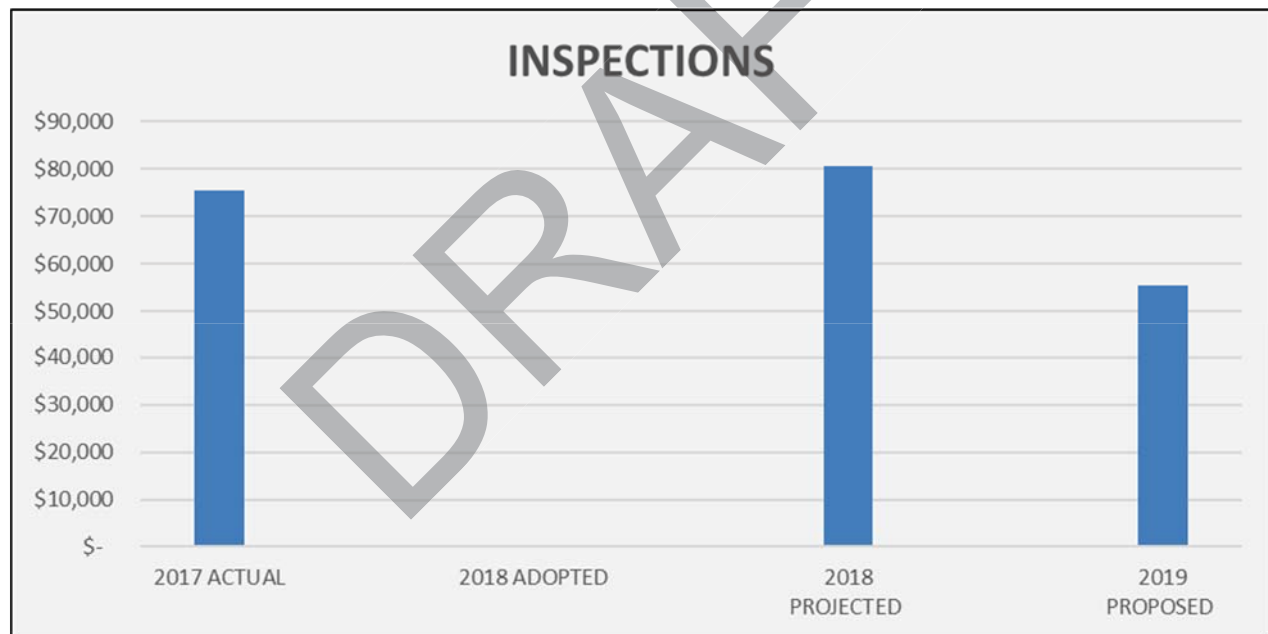
This division includes the labor expenses of inspecting developer-constructed additions to the distribution system such as service connections, meters, reservoirs and pressure regulating stations that deliver water throughout the District. These expenses are typically recovered through inspection fees and development charges.



## Division Budget

The budgeted expenses associated with field inspections have previously been included with the budget for other divisions, such as transmission and distribution or customer service and meter reading. Proposed expenses for 2019 are \$55,445.

		2017 ACTUAL	2018 ADOPTED	2018 PROJECTED	2019 PROPOSED	CHANGE
<b>INSPECTIONS</b>						
01-40-450-500105	Labor	\$ 46,620	\$ -	\$ 35,420	\$ 28,126	\$ 28,126
01-40-450-500110	Overtime	568	-	17,017	4,985	4,985
01-40-450-500111	Double Time	-	-	-	217	217
01-40-450-500113	Standby/On-Call	-	-	-	88	88
01-40-450-500115	Social Security	2,930	-	2,996	2,075	2,075
01-40-450-500120	Medicare	685	-	701	486	486
01-40-450-500125	Health Insurance	13,566	-	14,573	8,064	8,064
01-40-450-500140	Life Insurance	143	-	180	192	192
01-40-450-500143	EAP Program	-	-	2	22	22
01-40-450-500145	Workers' Compensation	2,103	-	2,143	1,991	1,991
01-40-450-500155	Retirement/CalPERS	8,829	-	7,587	9,199	9,199
		<u>\$ 75,444</u>	<u>\$ -</u>	<u>\$ 80,619</u>	<u>\$ 55,445</u>	<u>\$ 55,445</u>





## CUSTOMER SERVICE AND METER READING

Customer Service and Meter Reading	Full Time Positions	Part-Time Positions
Water Utility Person III	1	0
Water Utility Person II	2	0
<b>Total Positions</b>		<b>3</b>

### *Division Description*

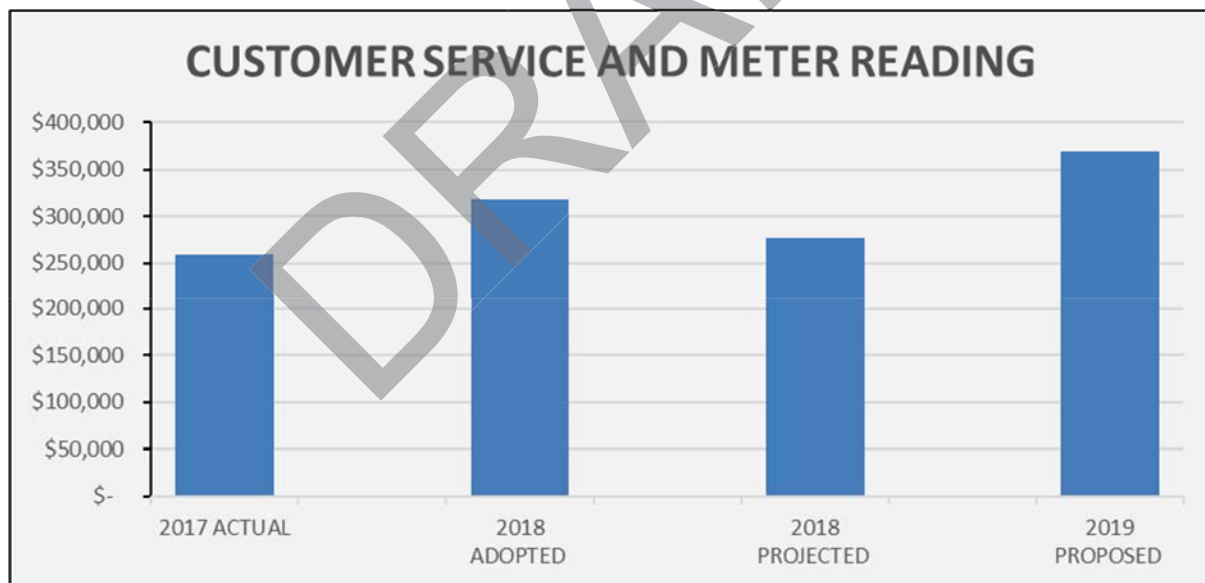
This department conducts meter reading and field related customer service activities for approximately 18,744 accounts.



## Division Budget

Proposed expenses for 2019 are \$368,421, a 16.1 percent increase above 2018 budgeted customer service and meter reading expenses.

		2017 ACTUAL	2018 ADOPTED	2018 PROJECTED	2019 PROPOSED	CHANGE
<b>CUSTOMER SERVICE AND METER READING</b>						
01-40-460-500105	Labor	\$ 133,642	\$ 162,730	\$ 149,997	\$ 166,735	\$ 4,005
01-40-460-500110	Overtime	8,557	14,102	3,052	14,351	249
01-40-460-500111	Double Time	557	1,579	821	2,057	478
01-40-460-500113	Standby/On-Call	-	3,900	1,833	7,800	3,900
01-40-460-500115	Social Security	10,042	11,267	10,156	14,451	3,184
01-40-460-500120	Medicare	2,349	2,639	2,380	3,383	744
01-40-460-500125	Health Insurance	66,481	65,160	61,697	71,172	6,012
01-40-460-500140	Life Insurance	629	1,068	722	1,152	84
01-40-460-500143	EAP Program	-	-	58	195	195
01-40-460-500145	Workers' Compensation	8,226	11,484	8,141	12,318	834
01-40-460-500155	Retirement/CalPERS	31,362	39,276	33,081	42,238	2,962
01-40-460-500165	Uniforms & Employee Benefits	214	200	228	200	-
01-40-460-500170	Education Expenses	-	200	-	-	(200)
01-40-460-500175	Training/Education/Mtgs/Travel	14	200	-	400	200
01-40-460-500180	Accrued Sick Leave Expense	8,507	147	5,630	7,776	7,629
01-40-460-500185	Accrued Vacation Expenses	9,916	-	8,082	14,431	14,431
01-40-460-500187	Accrual Leave Payments	-	3,221	-	19,562	16,341
01-40-460-500195	CIP Related Labor	(20,938)	-	(9,267)	(10,000)	(10,000)
01-40-460-550024	Employment Testing	-	200	-	200	-
		<u>\$ 259,558</u>	<u>\$ 317,373</u>	<u>\$ 276,612</u>	<u>\$ 368,421</u>	<u>\$ 51,048</u>



## MAINTENANCE AND GENERAL PLANT

Maintenance and General Plant	Full Time Positions	Part-Time Positions
Transmission and Distribution Supervisor	0*	0
Water Utility Person III	0*	0
Water Utility Person II	0*	0
Water Utility Person I	0*	0
<b>Total Positions</b>		<b>0</b>
*Budget amount represents portion of full time-position expenses from Transmission and Distribution employees who perform duties within this division		

### *Division Description*

This category includes utilities, auto/equipment fuel, maintenance and repairs for all residences and offices. It also includes all landscape maintenance related labor as well as general maintenance in the canyon areas, recharge basin system and the Noble Creek Recharge facility.



Well 1 is seen here being flushed for the first time in 1935. Well 1 is located at the intersection of 12<sup>th</sup> and Palm but predates the surrounding structures



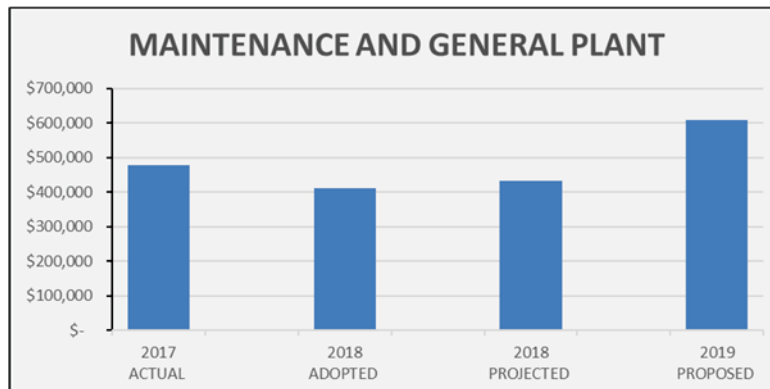
This is Well 1 today updated with a more efficient and modern pump.



## Division Budget

Proposed expenses for 2019 are \$608,194 a 47.7 percent increase above 2018 budgeted maintenance and general plant expenses.

		2017	2018	2018	2019	
		ACTUAL	ADOPTED	PROJECTED	PROPOSED	CHANGE
<b>MAINTENANCE AND GENERAL PLANT</b>						
01-40-470-500105	Labor	\$ 32,076	\$ -	\$ 31,938	\$ 34,443	\$ 34,443
01-40-470-500110	Overtime	-	-	-	2,475	2,475
01-40-470-500111	Double Time	-	-	-	214	214
01-40-470-500113	Standby/On-Call	-	-	-	88	88
01-40-470-500115	Social Security	1,989	-	1,982	2,313	2,313
01-40-470-500120	Medicare	465	-	464	543	543
01-40-470-500125	Health Insurance	15,274	-	9,699	14,724	14,724
01-40-470-500140	Life Insurance	162	-	134	240	240
01-40-470-500143	EAP Program	-	-	16	41	41
01-40-470-500145	Workers' Compensation	1,626	-	1,300	2,439	2,439
01-40-470-500155	Retirement/CalPERS	6,080	-	5,747	7,806	7,806
01-40-470-501111	Electricity - 560 Magnolia	18,605	23,000	22,144	27,200	4,200
01-40-470-501121	Electricity - 12303 Oak Glen	2,593	2,159	2,936	2,500	341
01-40-470-501131	Electricity - 13695 Oak Glen	1,317	1,848	1,519	1,848	-
01-40-470-501141	Electricity - 13697 Oak Glen	2,492	2,818	2,433	2,818	-
01-40-470-501151	Elec - 9781 Avenida Miravilla	1,793	1,834	1,854	1,834	-
01-40-470-501161	Electricity - 815 E. 12th	4,576	6,000	4,878	6,000	-
01-40-470-501321	Propane - 12303 Oak Glen	-	114	-	114	-
01-40-470-501331	Propane - 13695 Oak Glen	1,121	683	1,288	683	-
01-40-470-501341	Propane - 13697 Oak Glen	1,397	618	1,332	618	-
01-40-470-501351	Propane-9781 Avenida Miravilla	1,402	903	1,464	903	-
01-40-470-501411	Sanitation - 560 Magnolia	1,761	2,400	2,441	2,900	500
01-40-470-501461	Sanitation - 815 E. 12th	3,215	4,050	3,753	4,050	-
01-40-470-501471	Sanitation - 11083 Cherry Ave	3,023	3,200	3,089	3,200	-
01-40-470-501511	Phones - 560 Magnolia	16,447	-	-	-	-
01-40-470-501561	Phones - 815 E. 12th	4,546	-	-	-	-
01-40-470-501600	Property Maintenance & Repairs	-	-	-	-	-
01-40-470-501611	Maint & Repair- 560 Magnolia	17,148	16,000	26,356	20,000	4,000
01-40-470-501621	Maint & Repair- 12303 Oak Glen	443	1,200	319	1,200	-
01-40-470-501631	Maint & Repair- 13695 Oak Glen	265	1,000	-	1,000	-
01-40-470-501641	Maint & Repair- 13697 Oak Glen	1,132	500	-	500	-
01-40-470-501651	Maint & Rpr-9781 Ave Miravilla	100	1,500	552	1,500	-
01-40-470-501661	Maint & Repair- 815 E. 12th	4,397	5,000	9,990	5,000	-
01-40-470-501691	Maint & Rpr- Bldgs (General)	3,267	5,000	8,033	5,000	-
01-40-470-510001	Auto/Fuel	61,684	75,000	78,803	78,000	3,000
01-40-470-510002	CIP Related Fuel	-	-	-	-	-
01-40-470-520011	Maint & Rpr-Safety Equipment	7,902	3,000	2,114	17,000	14,000
01-40-470-520031	Maint & Rpr-General Equipment	52,497	46,000	45,030	46,000	-
01-40-470-520041	Maint & Rpr-Fleet	50,274	50,000	44,706	50,000	-
01-40-470-520091	Maint & Rpr-Communicatn Equip	2,676	5,500	-	5,500	-
01-40-470-540030	Landscape Maintenance	2,913	45,000	6,906	61,560	16,560
01-40-470-540072	Rechrg Facs, Cnyns&Ponds Maint	119,661	75,000	47,953	108,440	33,440
01-50-510-510031	Small Tools, Parts & Maint	3,115	500	-	500	-
01-50-510-540066	Property Damages & Theft	15,927	15,000	42,460	15,000	-
01-50-510-550040	General Supplies	10,840	11,000	17,375	11,000	-
01-50-510-550060	Public Education/Community Outreach	1,320	5,000	1,120	60,000	55,000
01-50-510-550072	Misc Operating Expenses	-	1,000	-	1,000	-
		\$ 477,521	\$ 411,827	\$ 432,128	\$ 608,194	\$ 196,367





## Budget Detail



The Upper Edgar Reservoir, seen here under construction, was built in 2000.

**Revenues: 2018 Adopted Budget versus 2018 Projected Actuals versus 2019 Proposed Budget**

	<u>2017 ACTUAL</u>	<u>2018 ADOPTED</u>	<u>2018 PROJECTED</u>	<u>2019 PROPOSED</u>	<u>CHANGE</u>
<b>OPERATING REVENUE</b>					
<b>Water Sales</b>					
01-50-510-410100 Sales	\$ 4,917,722	4,750,617	5,100,271	5,151,000	400,383
01-50-510-410151 Agricultural Irrigation Sales	22,019	20,000	22,560	20,000	-
01-50-510-410171 Construction Sales	121,017	150,000	140,152	135,000	(15,000)
01-50-510-413011 Fixed Meter Charges	<u>2,972,780</u>	<u>3,158,771</u>	<u>3,100,372</u>	<u>3,131,000</u>	<u>(27,771)</u>
	8,033,538	8,079,388	8,363,355	8,437,000	357,612
<b>Development and Installation Charges</b>					
01-50-510-413021 Meter Fees	598,031	619,974	622,471	425,000	(194,974)
01-50-510-419011 Development Income	<u>220,399</u>	<u>100,626</u>	<u>60,157</u>	<u>60,000</u>	<u>(40,626)</u>
	818,430	720,600	682,628	485,000	(235,600)
<b>Water Importation Surcharge</b>					
01-50-510-415001 SGPWA Importation Charges	2,288,455	2,160,000	2,375,405	2,853,000	693,000
<b>Water Pumping Energy Surcharge</b>					
01-50-510-415011 SCE Power Charges	<u>1,641,681</u>	<u>1,566,443</u>	<u>1,700,357</u>	<u>1,717,000</u>	<u>150,557</u>
<b>Other Charges for Service</b>					
01-50-510-413001 Backflow Admin Charges	41,971	41,501	44,884	44,000	2,499
01-50-510-417001 2nd Notice Penalties	91,437	93,072	92,902	92,000	(1,072)
01-50-510-417011 3rd Notice Charges	31,060	32,000	32,636	32,000	-
01-50-510-417021 Account Reinstatement Fees	60,750	35,490	48,974	44,000	8,510
01-50-510-417030 Water Restrictn Noncomp10-50%	204	-	-	-	-
01-50-510-417031 Lien Processing Fees	7,600	5,000	5,979	5,000	-
01-50-510-417041 Credit Check Processing Fees	11,190	12,000	11,340	11,000	(1,000)
01-50-510-417051 Returned Check Fees	2,730	3,000	3,034	3,000	-
01-50-510-417061 Custmr Damages/Upgrade Charges	23,253	18,819	56,635	22,000	3,181
01-50-510-417071 After Hours Call Out Charges	1,750	1,931	1,599	1,500	(431)
01-50-510-417081 Bench Test Fees	120	-	-	-	-
01-50-510-417091 Credit Card Processing Fees	40,800	44,381	41,582	41,000	(3,381)
01-50-510-419001 Rebates	-	-	50,073	50,000	-
01-50-510-419021 Recharge Income	82,539	61,140	30,637	15,000	(46,140)
01-50-510-419061 Miscellaneous Income	<u>89,591</u>	<u>200</u>	<u>6,028</u>	<u>1,000</u>	<u>800</u>
	484,995	348,534	426,303	361,500	12,966
<b>Total Operating Revenues</b>	<b>13,267,099</b>	<b>12,874,965</b>	<b>13,548,048</b>	<b>13,853,500</b>	<b>978,535</b>
<b>NON-OPERATING REVENUE</b>					
<b>Rental Income</b>					
01-50-510-471001 Rent - 12303 Oak Glen	2,400	2,400	2,400	2,400	-
01-50-510-471011 Rent - 13695 Oak Glen	2,400	2,400	2,400	2,400	-
01-50-510-471021 Rent - 13697 Oak Glen	2,400	2,400	2,400	2,400	-
01-50-510-471031 Rent - 9781 Avenida Miravilla	2,400	2,400	2,400	2,400	-
01-50-510-471101 Util - 12303 Oak Glen	2,593	2,273	2,200	2,614	341
01-50-510-471111 Util - 13695 Oak Glen	2,438	2,531	2,500	2,500	(31)
01-50-510-471121 Util - 13697 Oak Glen	3,889	3,436	3,400	3,400	(36)
01-50-510-471131 Util - 9781 Avenida Miravilla	<u>3,195</u>	<u>2,737</u>	<u>2,700</u>	<u>2,700</u>	<u>(37)</u>
	21,715	20,577	20,400	20,814	237
<b>Facilities Charges</b>					
01-50-510-481001 Fac Fees-Wells	1,997,733	956,333	818,541	383,000	(573,333)
01-50-510-481006 Fac Fees-Water Rights (SWP)	1,287,645	605,118	550,597	242,000	(363,118)
01-50-510-481012 Fac Fees-Water Treatment Plant	950,368	454,950	389,399	182,000	(272,950)
01-50-510-481018 Fac Fees-Local Water Resources	509,802	239,577	217,991	96,000	(143,577)
01-50-510-481024 Fac Fees-Recycld Wtr Facilities	1,585,963	692,551	649,477	277,000	(415,551)
01-50-510-481030 Fac Fees-Transmission (16")	1,617,999	774,550	662,950	310,000	(464,550)
01-50-510-481036 Fac Fees-Storage	2,072,029	991,899	848,982	397,000	(594,899)
01-50-510-481042 Fac Fees-Booster	143,432	68,662	58,769	27,000	(41,662)
01-50-510-481048 Fac Fees-Pressure Reducng Stns	73,264	35,072	30,019	14,000	(21,072)
01-50-510-481054 Fac Fees-Misc Projects	77,473	30,626	26,214	12,000	(18,626)
01-50-510-481060 Fac Fees-Financing Costs	318,922	150,662	130,663	60,000	(90,662)
01-50-510-485001 Front Footage Fees	16,541	16,541	47,709	-	(16,541)
01-50-510-488001 Contributed Capital	-	-	-	-	-
	10,651,171	5,016,541	4,431,311	2,000,000	(3,016,541)
<b>Interest Earned</b>					
01-50-510-490001 Interest Income - Bonita Vista	2,101	1,995	1,900	1,900	(95)
01-50-510-490011 Interest Income-Fairway Canyon	61,923	57,363	52,000	52,000	(5,363)
01-50-510-490021 Interest Income - General	308,670	190,000	800,000	600,000	410,000
01-50-510-490031 Unrlzld Gain/Loss on Investment	-	-	-	-	-
	372,694	249,358	853,900	653,900	404,542
<b>Grant Revenue</b>					
01-50-510-419051 Grant Revenue	-	-	-	-	-
<b>Total Non-Operating Revenues</b>	<b>11,045,580</b>	<b>5,286,476</b>	<b>5,305,611</b>	<b>2,674,714</b>	<b>(2,611,762)</b>
<b>Total Revenues</b>	<b>\$ 24,312,679</b>	<b>\$ 18,161,441</b>	<b>\$ 18,853,659</b>	<b>\$ 16,528,214</b>	<b>\$ (1,633,227)</b>

**Expenses: 2018 Adopted Budget versus 2018 Projected Actuals versus 2019 Proposed Budget**

EXPENSES		2017 ACTUAL	2018 ADOPTED	2018 PROJECTED	2019 PROPOSED	CHANGE
<b>BOARD OF DIRECTORS</b>						
01-10-110-500101	Board of Directors Fees	24,400	36,000	26,800	61,400	25,400
01-10-110-500115	Social Security	1,500	2,235	1,662	3,807	1,572
01-10-110-500120	Medicare	354	525	389	891	366
01-10-110-500145	Workers' Compensation	239	520	229	890	370
01-10-110-500175	Training/Education/Mtgs/Travel	140	10,000	-	10,000	-
01-10-110-550012	Election Expenses	54,827	20,000	180	90,000	70,000
01-10-110-550042	Supplies-Other	378	400	1,579	1,000	600
01-10-110-550051	Advertising/Legal Notices	-	-	-	-	-
		81,838	69,680	30,838	167,988	98,308
<b>ENGINEERING</b>						
01-20-210-500105	Labor	224,190	391,181	254,807	523,699	132,518
01-20-210-500115	Social Security	15,041	24,489	16,151	37,186	12,697
01-20-210-500120	Medicare	3,518	5,730	3,777	8,702	2,972
01-20-210-500125	Health Insurance	21,086	43,440	19,346	94,896	51,456
01-20-210-500140	Life Insurance	477	1,524	576	2,640	1,116
01-20-210-500143	EAP Program	-	-	33	260	260
01-20-210-500145	Workers' Compensation	2,873	5,842	2,919	7,821	1,979
01-20-210-500150	Unemployment Insurance	-	13,303	-	17,810	4,507
01-20-210-500155	Retirement/CalPERS	29,949	57,099	30,962	77,054	19,955
01-20-210-500165	Uniforms & Employee Benefits	-	50	-	350	300
01-20-210-500170	Education Expenses	-	5,000	-	-	(5,000)
01-20-210-500175	Training/Education/Mtgs/Travel	35	1,000	53	6,000	5,000
01-20-210-500180	Accrued Sick Leave Expenses	(13,338)	16,230	4,270	26,765	10,535
01-20-210-500185	Accrued Vacation Expenses	(16,125)	13,127	2,521	20,238	7,111
01-20-210-500187	Accrual Leave Payments	-	2,657	384	21,741	19,084
01-20-210-500195	CIP Related Labor	(175,160)	(169,314)	(136,199)	(169,314)	-
01-20-210-550051	Advertising/Legal Notices	-	-	800	800	800
01-20-210-550068	Software Maintenance	12,500	-	-	-	-
		105,046	411,357	200,399	676,648	265,291
<b>PROFESSIONAL SERVICES</b>						
01-20-210-540012	Dev Reimbursable Engineering	32,095	-	-	-	-
01-20-210-540018	Grant & Loan Procurement	-	-	-	-	-
01-20-210-540048	Permits, Fees & Licensing	-	2,000	1,608	2,000	-
01-20-210-580031	Outside Engineering	14,048	60,000	-	60,000	-
01-20-210-580032	CIP Related Outside Engineering	-	(40,000)	-	(40,000)	-
01-30-310-580001	Accounting & Audit	28,294	35,000	26,485	35,000	-
01-30-310-580011	General Legal	75,697	150,000	47,224	150,000	-
01-30-310-580036	Other Professional Services	19,890	5,000	15,905	25,000	20,000
01-50-510-550096	Beaumont Basin Watermaster	42,726	42,000	32,658	42,000	-
		212,750	254,000	123,880	274,000	20,000
<b>FINANCE AND ADMINISTRATIVE SERVICES</b>						
01-30-310-500105	Labor	1,021,099	963,090	812,220	1,088,933	125,843
01-30-310-500110	Overtime	36	-	5,877	5,604	5,604
01-30-310-500115	Social Security	56,735	62,324	48,165	87,863	25,539
01-30-310-500120	Medicare	17,477	14,583	25,871	20,558	5,975
01-30-310-500125	Health Insurance	178,351	246,160	167,534	260,964	14,804
01-30-310-500130	CalPERS Health Admin Costs	1,686	2,000	1,846	2,000	-
01-30-310-500140	Life Insurance	3,612	6,072	3,334	6,564	492
01-30-310-500143	EAP Program	-	-	179	777	777
01-30-310-500145	Workers' Compensation	9,716	14,012	8,845	15,866	1,854
01-30-310-500150	Unemployment Insurance	1,343	32,751	-	37,032	4,281
01-30-310-500155	Retirement/CalPERS	127,248	156,625	131,741	178,906	22,281
01-30-310-500161	Estim Current Yr OPEB Expense	103,103	100,000	-	100,000	-
01-30-310-500165	Uniforms & Employee Benefits	472	750	571	750	-
01-30-310-500170	Education Expenses	448	2,000	1,054	-	(2,000)
01-30-310-500175	Training/Education/Mtgs/Travel	10,903	15,000	10,725	17,000	2,000
01-30-310-500180	Accrued Sick Leave Expenses	30,865	27,897	17,945	62,055	34,158
01-30-310-500185	Accrued Vacation Expenses	106,656	103,444	29,451	91,967	(11,477)
01-30-310-500187	Accrual Leave Payments	-	40,781	34,814	159,803	119,022
01-30-310-500195	CIP Related Labor	(12,325)	-	-	-	-
01-30-310-550001	Bank/Financial Service Fees	48,055	42,000	14,607	20,000	(22,000)
01-30-310-550006	Cashiering Shortages/Overages	16	50	55	50	-
01-30-310-550008	Transaction/Return Fees	-	3,000	1,277	3,000	-
01-30-310-550010	Transaction/Credit Card Fees	-	44,381	41,907	44,000	(381)
01-30-310-550014	Credit Check Fees	-	12,000	5,742	10,000	(2,000)
01-30-310-550018	Employee Medical/First Aid	10	200	-	100	(100)
01-30-310-550024	Employment Testing	210	200	127	200	-
01-30-310-550030	Membership Dues	41,964	42,000	36,129	42,000	-
01-30-310-550036	Notary & Lien Fees	1,868	2,000	1,345	2,000	-
01-30-310-550042	Office Supplies	15,366	10,500	11,702	10,500	-
01-30-310-550046	Office Equipment	36,759	40,000	20,497	17,000	(23,000)
01-30-310-550048	Postage	49,327	50,000	51,552	5,000	(45,000)

**Expenses: 2018 Adopted Budget versus 2018 Projected Actuals versus 2019 Proposed Budget**

		2017 ACTUAL	2018 ADOPTED	2018 PROJECTED	2019 PROPOSED	CHANGE
<b>FINANCE AND ADMINISTRATIVE SERVICES (continued)</b>						
01-30-310-550050	Utility Billing Service	-	-	67,000	68,000	68,000
01-30-310-550051	Advertising/Legal Notices	4,298	4,000	5,412	4,000	-
01-30-310-550054	Property, Auto& Gen Liab Insur	73,674	80,000	72,172	80,000	-
01-30-310-550066	Subscriptions	6,657	3,000	-	2,000	(1,000)
01-30-310-550072	Misc Operating Expenses	-	1,000	4,446	1,000	-
01-30-310-550078	Bad Debt Expense	12	5,000	-	3,000	(2,000)
		<u>1,935,641</u>	<u>2,126,820</u>	<u>1,634,142</u>	<u>2,448,492</u>	<u>321,672</u>
<b>DEPRECIATION</b>						
01-30-310-550084	Depreciation	2,591,208	2,554,781	2,535,846	2,554,000	(781)
		<u>2,591,208</u>	<u>2,554,781</u>	<u>2,535,846</u>	<u>2,554,000</u>	<u>(781)</u>
<b>INFORMATION TECHNOLOGY</b>						
01-30-315-500105	Labor	-	118,311	109,968	151,008	32,697
01-30-315-500115	Social Security	-	7,802	6,927	13,627	5,825
01-30-315-500120	Medicare	-	1,825	1,620	3,187	1,362
01-30-315-500125	Health Insurance	-	21,720	21,714	23,724	2,004
01-30-315-500140	Life Insurance	-	780	503	972	192
01-30-315-500143	EAP Program	-	-	16	65	65
01-30-315-500145	Workers' Compensation	-	1,709	1,101	2,181	472
01-30-315-500150	Unemployment Insurance	-	4,023	-	5,135	1,112
01-30-315-500155	Retirement/CalPERS	-	11,648	10,694	13,989	2,341
01-30-315-500175	Training/Education/Mtgs/Travel	-	4,000	498	4,000	-
01-30-315-500180	Accrued Sick Leave Expenses	-	6,883	-	8,785	1,902
01-30-315-500185	Accrued Vacation Expenses	-	14,648	2,275	15,972	1,324
01-30-315-500187	Accrual Leave Payments	-	7,458	-	43,303	35,845
01-30-315-500195	CIP Related Labor	-	(31,855)	-	(31,855)	-
01-30-315-501511	Phones - 560 Magnolia	-	25,200	19,259	28,000	2,800
01-30-315-501561	Phones - 815 E. 12th	-	2,800	3,816	3,800	1,000
01-30-315-550030	Membership Dues	-	2,000	289	2,000	-
01-30-315-550044	Printing/Toner & Maint	-	15,000	13,094	17,000	2,000
01-30-315-550051	Advertising/Legal Notices	-	-	-	-	-
01-30-315-580016	Computer Hardware	-	20,000	11,790	20,000	-
01-30-315-580021	IT/Software Support	-	5,000	2,687	5,000	-
01-30-315-580026	License/Maintenance/Support	-	90,000	75,214	120,000	30,000
		-	<u>328,952</u>	<u>281,466</u>	<u>449,893</u>	<u>120,941</u>
<b>HUMAN RESOURCES AND RISK MANAGEMENT</b>						
01-30-320-500105	Labor	-	-	64,626	64,626	64,626
01-30-320-500110	Overtime	-	-	-	-	-
01-30-320-500115	Social Security	-	-	4,914	4,914	4,914
01-30-320-500120	Medicare	-	-	1,150	1,150	1,150
01-30-320-500125	Health Insurance	-	-	23,724	23,724	23,724
01-30-320-500140	Life Insurance	-	-	432	432	432
01-30-320-500143	EAP Program	-	-	65	65	65
01-30-320-500145	Workers' Compensation	-	-	4,561	4,561	4,561
01-30-320-500150	Unemployment Insurance	-	-	2,198	2,198	2,198
01-30-320-500155	Retirement/CalPERS	-	-	10,618	10,618	10,618
01-30-320-500177	General Safety Training & Supplies	-	-	10,200	10,200	10,200
01-30-320-500180	Accrued Sick Leave Expenses	-	-	7,014	7,014	7,014
01-30-320-500185	Accrued Vacation Expenses	-	-	7,230	7,230	7,230
01-30-320-500187	Accrual Leave Payments	-	-	-	-	-
01-30-320-550051	Advertising/Legal Notices	-	-	-	-	-
		-	-	<u>136,732</u>	<u>136,732</u>	<u>136,732</u>
<b>SOURCE OF SUPPLY</b>						
01-40-410-500105	Labor	192,622	328,948	195,436	339,562	10,614
01-40-410-500110	Overtime	13,766	18,393	4,178	18,568	175
01-40-410-500111	Double Time	180	930	745	1,631	701
01-40-410-500113	Standby/On-Call	-	4,550	8,333	9,275	4,725
01-40-410-500115	Social Security	14,436	21,988	13,572	26,983	4,995
01-40-410-500120	Medicare	3,376	5,148	3,181	6,316	1,168
01-40-410-500125	Health Insurance	63,023	108,600	63,803	118,620	10,020
01-40-410-500140	Life Insurance	878	2,160	989	2,316	156
01-40-410-500143	EAP Program	-	-	69	325	325
01-40-410-500145	Workers' Compensation	11,813	23,214	10,814	24,619	1,405
01-40-410-500150	Unemployment Insurance	-	48,080	2,325	51,129	3,049
01-40-410-500155	Retirement/CalPERS	48,143	75,285	46,677	77,416	2,131
01-40-410-500165	Uniforms & Employee Benefits	1,410	2,200	905	2,600	400
01-40-410-500170	Education Expenses	61	1,000	3,093	-	(1,000)
01-40-410-500175	Training/Education/Mtgs/Travel	1,190	4,000	1,100	4,000	-
01-40-410-500180	Accrued Sick Leave Expense	8,417	9,519	7,578	16,792	7,273
01-40-410-500185	Accrued Vacation Expenses	19,126	6,355	9,615	21,897	15,542
01-40-410-500187	Accrual Leave Payments	-	6,235	-	26,091	19,856
01-40-410-500195	CIP Related Labor	-	(25,000)	(119)	(25,000)	-



**Expenses: 2018 Adopted Budget versus 2018 Projected Actuals versus 2019 Proposed Budget**

		2017 ACTUAL	2018 ADOPTED	2018 PROJECTED	2019 PROPOSED	CHANGE
<b>SOURCE OF SUPPLY (continued)</b>						
01-40-410-500501	State Project Water Purchases	4,308,030	2,813,692	3,699,601	2,853,000	39,308
01-40-410-500511	Ground Water Purchases	-	-	-	-	-
01-40-410-501101	Electricity - Wells	1,575,484	1,566,443	1,895,741	1,717,000	150,557
01-40-410-501201	Gas - Wells	180	225	179	225	-
01-40-410-510011	Treatment & Chemicals	59,902	80,000	82,418	90,000	10,000
01-40-410-510021	Lab Testing	49,943	90,000	37,180	120,000	30,000
01-40-410-510031	Small Tools, Parts & Maint	2,807	3,200	1,690	3,200	-
01-40-410-520021	Maint & Rpr-Telemetry Equip	3,381	10,000	-	10,000	-
01-40-410-520031	Maint & Rpr-General Equipment	527	-	-	-	-
01-40-410-520061	Maint & Rpr-Pumping Equipment	40,297	125,000	109,572	125,000	-
01-40-410-540048	Permits, Fees & Licensing	-	-	-	-	-
01-40-410-540084	State Mandates & Tariffs	69,988	70,000	96,293	70,000	-
01-40-410-550024	Employment Testing	-	200	-	200	-
01-40-410-550066	Subscriptions	-	400	-	1,000	600
		6,488,980	5,400,765	6,294,971	5,712,765	312,000
<b>TRANSMISSION AND DISTRIBUTION</b>						
01-40-440-500105	Labor	419,114	922,072	553,064	901,594	(20,478)
01-40-440-500110	Overtime	23,951	36,825	34,567	40,243	3,418
01-40-440-500111	Double Time	1,844	3,000	5,536	4,607	1,607
01-40-440-500113	Standby/On-Call	-	7,800	12,367	15,600	7,800
01-40-440-500115	Social Security	32,395	61,467	40,580	71,623	10,156
01-40-440-500120	Medicare	7,681	14,387	9,475	16,763	2,376
01-40-440-500125	Health Insurance	157,384	304,080	176,772	309,348	5,268
01-40-440-500140	Life Insurance	2,057	6,060	2,724	6,048	(12)
01-40-440-500143	EAP Program	-	-	170	847	847
01-40-440-500145	Workers' Compensation	19,053	51,310	25,131	50,310	(1,000)
01-40-440-500155	Retirement/CalPERS	89,960	170,684	119,704	174,925	4,241
01-40-440-500165	Uniforms & Employee Benefits	3,887	4,500	5,755	5,500	1,000
01-40-440-500170	Education Expenses	282	1,000	-	-	(1,000)
01-40-440-500175	Training/Education/Mtgs/Travel	14	500	1,239	3,000	2,500
01-40-440-500180	Accrued Sick Leave Expense	39,478	9,260	15,983	46,222	36,962
01-40-440-500185	Accrued Vacation Expenses	50,235	20,816	34,741	64,919	44,103
01-40-440-500187	Accrual Leave Payments	-	28,454	30,432	75,670	47,216
01-40-440-500195	CIP Related Labor	-	(57,300)	(50,431)	(60,000)	(2,700)
01-40-440-510031	Small Tools, Parts & Maint	8,074	6,500	6,933	8,500	2,000
01-40-440-520071	Maint & Rpr-Pipelines&Hydrants	46,321	55,000	78,959	55,000	-
01-40-440-520081	Maint & Rpr-Pressure Regulators	97	7,500	6,546	7,500	-
01-40-440-540001	Backflow Program	724	2,500	2,649	7,500	5,000
01-40-440-540024	Inventory Adjustments	3,408	3,000	(215)	3,000	-
01-40-440-540036	Line Locates	2,142	3,500	4,714	3,500	-
01-40-440-540042	Meters Maintenance & Services	130,561	150,000	150,361	150,000	-
01-40-440-540078	Reservoirs Maintenance	17,788	30,000	19,781	30,000	-
01-40-440-550024	Employment Testing	100	200	300	400	200
01-40-440-550051	Advertising/Legal Notices	-	-	-	-	-
		1,056,550	1,843,114	1,287,836	1,992,619	149,505
<b>INSPECTIONS</b>						
01-40-450-500105	Labor	46,620	-	35,420	28,126	28,126
01-40-450-500110	Overtime	568	-	17,017	4,985	4,985
01-40-450-500111	Double Time	-	-	-	217	217
01-40-450-500113	Standby/On-Call	-	-	-	88	88
01-40-450-500115	Social Security	2,930	-	2,996	2,075	2,075
01-40-450-500120	Medicare	685	-	701	486	486
01-40-450-500125	Health Insurance	13,566	-	14,573	8,064	8,064
01-40-450-500140	Life Insurance	143	-	180	192	192
01-40-450-500143	EAP Program	-	-	2	22	22
01-40-450-500145	Workers' Compensation	2,103	-	2,143	1,991	1,991
01-40-450-500155	Retirement/CalPERS	8,829	-	7,587	9,199	9,199
		75,444	-	80,619	55,445	55,445
<b>CUSTOMER SERVICE AND METER READING</b>						
01-40-460-500105	Labor	133,642	162,730	149,997	166,735	4,005
01-40-460-500110	Overtime	8,557	14,102	3,052	14,351	249
01-40-460-500111	Double Time	557	1,579	821	2,057	478
01-40-460-500113	Standby/On-Call	-	3,900	1,833	7,800	3,900
01-40-460-500115	Social Security	10,042	11,267	10,156	14,451	3,184
01-40-460-500120	Medicare	2,349	2,639	2,380	3,383	744
01-40-460-500125	Health Insurance	66,481	65,160	61,697	71,172	6,012
01-40-460-500140	Life Insurance	629	1,068	722	1,152	84
01-40-460-500143	EAP Program	-	-	58	195	195
01-40-460-500145	Workers' Compensation	8,226	11,484	8,141	12,318	834
01-40-460-500155	Retirement/CalPERS	31,362	39,276	33,081	42,238	2,962
01-40-460-500165	Uniforms & Employee Benefits	214	200	228	200	-
01-40-460-500170	Education Expenses	-	200	-	-	(200)

**Expenses: 2018 Adopted Budget versus 2018 Projected Actuals versus 2019 Proposed Budget**

	2017 ACTUAL	2018 ADOPTED	2018 PROJECTED	2019 PROPOSED	CHANGE
<b>MAINTENANCE AND GENERAL PLANT</b>					
01-40-460-500175 Training/Education/Mtgs/Travel	14	200	-	400	200
01-40-460-500180 Accrued Sick Leave Expense	8,507	147	5,630	7,776	7,629
01-40-460-500185 Accrued Vacation Expenses	9,916	-	8,082	14,431	14,431
01-40-460-500187 Accrual Leave Payments	-	3,221	-	19,562	16,341
01-40-460-500195 CIP Related Labor	(20,938)	-	(9,267)	(10,000)	(10,000)
01-40-460-550024 Employment Testing	-	200	-	200	-
	259,558	317,373	276,612	368,421	51,048
01-40-470-500105 Labor	32,076	-	31,938	34,443	34,443
01-40-470-500110 Overtime	-	-	-	2,475	2,475
01-40-470-500111 Double Time	-	-	-	214	214
01-40-470-500113 Standby/On-Call	-	-	-	88	88
01-40-470-500115 Social Security	1,989	-	1,982	2,313	2,313
01-40-470-500120 Medicare	465	-	464	543	543
01-40-470-500125 Health Insurance	15,274	-	9,699	14,724	14,724
01-40-470-500140 Life Insurance	162	-	134	240	240
01-40-470-500143 EAP Program	-	-	16	41	41
01-40-470-500145 Workers' Compensation	1,626	-	1,300	2,439	2,439
01-40-470-500155 Retirement/CalPERS	6,080	-	5,747	7,806	7,806
01-40-470-501111 Electricity - 560 Magnolia	18,605	23,000	22,144	27,200	4,200
01-40-470-501121 Electricity - 12303 Oak Glen	2,593	2,159	2,936	2,500	341
01-40-470-501131 Electricity - 13695 Oak Glen	1,317	1,848	1,519	1,848	-
01-40-470-501141 Electricity - 13697 Oak Glen	2,492	2,818	2,433	2,818	-
01-40-470-501151 Elec - 9781 Avenida Miravilla	1,793	1,834	1,854	1,834	-
01-40-470-501161 Electricity - 815 E. 12th	4,576	6,000	4,878	6,000	-
01-40-470-501321 Propane - 12303 Oak Glen	-	114	-	114	-
01-40-470-501331 Propane - 13695 Oak Glen	1,121	683	1,288	683	-
01-40-470-501341 Propane - 13697 Oak Glen	1,397	618	1,332	618	-
01-40-470-501351 Propane-9781 Avenida Miravilla	1,402	903	1,464	903	-
01-40-470-501411 Sanitation - 560 Magnolia	1,761	2,400	2,441	2,900	500
01-40-470-501461 Sanitation - 815 E. 12th	3,215	4,050	3,753	4,050	-
01-40-470-501471 Sanitation - 11083 Cherry Ave	3,023	3,200	3,089	3,200	-
01-40-470-501511 Phones - 560 Magnolia	16,447	-	-	-	-
01-40-470-501561 Phones - 815 E. 12th	4,546	-	-	-	-
01-40-470-501600 Property Maintenance & Repairs	-	-	-	-	-
01-40-470-501611 Maint & Repair- 560 Magnolia	17,148	16,000	26,356	20,000	4,000
01-40-470-501621 Maint & Repair- 12303 Oak Glen	443	1,200	319	1,200	-
01-40-470-501631 Maint & Repair- 13695 Oak Glen	265	1,000	-	1,000	-
01-40-470-501641 Maint & Repair- 13697 Oak Glen	1,132	500	-	500	-
01-40-470-501651 Maint & Rpr-9781 Ave Miravilla	100	1,500	552	1,500	-
01-40-470-501661 Maint & Repair- 815 E. 12th	4,397	5,000	9,990	5,000	-
01-40-470-501691 Maint & Rpr- Bldgs (General)	3,267	5,000	8,033	5,000	-
01-40-470-510001 Auto/Fuel	61,684	75,000	78,803	78,000	3,000
01-40-470-510002 CIP Related Fuel	-	-	-	-	-
01-40-470-520011 Maint & Rpr-Safety Equipment	7,902	3,000	2,114	17,000	14,000
01-40-470-520031 Maint & Rpr-General Equipment	52,497	46,000	45,030	46,000	-
01-40-470-520041 Maint & Rpr-Fleet	50,274	50,000	44,706	50,000	-
01-40-470-520091 Maint & Rpr-Communicatn Equip	2,676	5,500	-	5,500	-
01-40-470-540030 Landscape Maintenance	2,913	45,000	6,906	61,560	16,560
01-40-470-540072 Rechrng Facs, Cnyns&Ponds Maint	119,661	75,000	47,953	108,440	33,440
01-50-510-510031 Small Tools, Parts & Maint	3,115	500	-	500	-
01-50-510-540066 Property Damages & Theft	15,927	15,000	42,460	15,000	-
01-50-510-550040 General Supplies	10,840	11,000	17,375	11,000	-
01-50-510-550060 Public Education/Community Outreach	1,320	5,000	1,120	60,000	55,000
01-50-510-550072 Misc Operating Expenses	-	1,000	-	1,000	-
	477,521	411,827	432,128	608,194	196,367
	\$ 13,284,536	\$ 13,718,670	\$ 13,315,467	\$ 15,445,197	\$ 1,726,527



## Account Descriptions



It can readily be seen that water was quite available in Edgar Canyon. By use of a Weir gate, water could be directed into a flume for transport to Beaumont or either routed to a nearby reservoir for storage. Ample water was an important consideration for buying farmland in the area. Shown here are a group of anxious workmen awaiting the first flow of water to their new tank. (Courtesy of Nara Haskell.)

## OPERATING REVENUE

### WATER SALES

- 01-50-510-410100 — Sales** — Commodity charges for commercial, residential and landscape irrigation water usage.
- 01-50-510-410151 — Agricultural Irrigation Sales** — Commodity charges for irrigation water usage.
- 01-50-510-410171 — Construction Sales** — Commodity charges for water used for new construction and other purposes through portable fire hydrant meters.
- 01-50-510-413011 — Fixed Meter Charges** — Fixed service charges for installed meters.

### DEVELOPMENT AND INSTALLATION CHARGES

- 01-50-510-413021 — Meter Fees** — Charges for new service installations.
- 01-50-510-419011 — Development Income** — Revenue earned and charged to deposits that were collected to cover engineering, legal and administrative costs associated with new development.

### WATER IMPORTATION SURCHARGE

- 01-50-510-415001 — SGPWA Importation Charges** — Pass through charge to cover the cost of purchasing imported water.

### WATER PUMPING ENERGY SURCHARGE

- 01-50-510-415011 — SCE Power Charges** — Pass through charge to cover the cost of electricity used for pumping water from wells and through the system.

### OTHER CHARGES FOR SERVICE

- 01-50-510-413001 — Backflow Administration Charges** — Administrative charge for required annual backflow program administration.
- 01-50-510-417001 — Second Notice Penalties** — Late fee assessed on delinquent accounts.
- 01-50-510-417011 — Third Notice Charges** — Fee associated with disconnection notices sent on delinquent accounts.
- 01-50-510-417021 — Account Reinstatement Fees** — Fees associated with the reinstatement of service when an account is inactivated due to non-payment.
- 01-50-510-417030 — Water Restriction Noncompliance 10% - 50%** — Fees assessed on accounts where water waste is deemed to have occurred.
- 01-50-510-417031 — Lien Processing Fees** — Fees associated with filing and releasing liens on delinquent accounts.
- 01-50-510-417041 — Credit Check Processing Fees** — Pass through charge to cover the cost of performing a credit check.
- 01-50-510-417051 — Returned Check Fees** — Pass through charges for payments returned by the bank as unpaid.
- 01-50-510-417061 — Customer Damages/Upgrade Charges** — Reimbursements for work performed when customers/developers cause damage to District property or customer requested changes such as meter relocation charges.
- 01-50-510-417071 — After-Hours Call Out Charges** — Reimbursement charge for after-hours services provided.
- 01-50-510-417081 — Bench Test Fees** — Fees for pulling a meter and bench testing it.
- 01-50-510-417091 — Credit Card Processing Fees** — Pass-through charge to cover the bank fees charged to the District for credit card processing.
- 01-50-510-419001 — Rebates/Reimbursements** — Rebates and reimbursements issued to the District from various sources, including from credit card usage, insurance carrier for safety improvements, etc.
- 01-50-510-419021 — Recharge Income** — Income received for the recharge of imported water from San Geronio Pass Water Agency (SGPWA) for the City of Banning.
- 01-50-510-419061 — Miscellaneous Income** — Receipts for miscellaneous, non-recurring revenues.

## NON-OPERATING REVENUE

### RENTAL INCOME

- 01-50-510-471001 — Rent — 12303 Oak Glen Road** — Rental of District residential property.
- 01-50-510-471011 — Rent — 13695 Oak Glen Road** — Rental of District residential property.
- 01-50-510-471021 — Rent — 13697 Oak Glen Road** — Rental of District residential property.
- 01-50-510-471031 — Rent — 9781 Avenida Miravilla** — Rental of District residential property.
- 01-50-510-471101 — Utilities — 12303 Oak Glen Road** — Utility payments for District residential property.
- 01-50-510-471111 — Utilities — 13695 Oak Glen Road** — Utility payments for District residential property.
- 01-50-510-471121 — Utilities — 13697 Oak Glen Road** — Utility payments for District residential property.

**01-50-510-471131 — Utilities — 9781 Avenida Miravilla** — Utility payments for District residential property.

#### **FACILITIES CHARGES**

- 01-50-510-481001 — Facility Fees – Wells** — Fees paid per EDU by individual homeowners and industrial, residential, and commercial developers to fund the cost of the impacts of their developments on the District's water system, specifically for new wells.
- 01-50-510-481006 — Facility Fees – Water Rights (SWP)** — Fees paid per EDU by individual homeowners and industrial, residential, and commercial developers to fund the cost of the impacts of their developments on the District's water system, specifically for State Water Project water rights.
- 01-50-510-481012 — Facility Fees – Water Treatment Plant** — Fees paid per EDU by individual homeowners and industrial, residential, and commercial developers to fund the cost of the impacts of their developments on the District's water system, specifically for new water treatment plants.
- 01-50-510-481018 — Facility Fees – Local Water Resources** — Fees paid per EDU by individual homeowners and industrial, residential, and commercial developers to fund the cost of the impacts of their developments on the District's water system, specifically for local water resources.
- 01-50-510-481024 — Facility Fees – Recycled Water Facilities** — Fees paid per EDU by individual homeowners and industrial, residential, and commercial developers to fund the cost of the impacts of their developments on the District's water system, specifically for new recycled water facilities.
- 01-50-510-481030 — Facility Fees – Transmission (16")** — Fees paid per EDU by individual homeowners and industrial, residential, and commercial developers to fund the cost of the impacts of their developments on the District's water system, specifically for new 16" transmission lines.
- 01-50-510-481036 — Facility Fees – Storage** — Fees paid per EDU by individual homeowners and industrial, residential, and commercial developers to fund the cost of the impacts of their developments on the District's water system, specifically for new storage facilities.
- 01-50-510-481042 — Facility Fees – Booster** — Fees paid per EDU by individual homeowners and industrial, residential, and commercial developers to fund the cost of the impacts of their developments on the District's water system, specifically for new booster stations.
- 01-50-510-481048 — Facility Fees – Pressure Reducing Stations** — Fees paid per EDU by individual homeowners and industrial, residential, and commercial developers to fund the cost of the impacts of their developments on the District's water system, specifically for new pressure reducing stations.
- 01-50-510-481054 — Facility Fees – Miscellaneous Projects** — Fees paid per EDU by individual homeowners and industrial, residential, and commercial developers to fund the cost of the impacts of their developments on the District's water system, for miscellaneous projects not covered by other types of facilities fees.
- 01-50-510-481060 — Facility Fees – Financing Costs** — Fees paid per EDU by individual homeowners and industrial, residential, and commercial developers to fund the cost of the impacts of their developments on the District's water system, specifically for costs of financing new facilities.
- 01-50-510-485001 — Front Footage Fees** — Charged to cover the cost of pipelines traveling along the frontage of properties requesting service.
- 01-50-510-488001 — Contributed Capital** — Fees and infrastructure contributed to enhance District facilities.

#### **INTEREST EARNED**

- 01-50-510-490001 — Interest Income - Bonita Vista** — Interest income on Bonita Vista note receivable.
- 01-50-510-490011 — Interest Income- Fairway Canyon** — Interest earned on the Fairway Canyon note receivable.
- 01-50-510-490021 — Interest Income- General** — Interest earned on District investments.
- 01-50-510-490031 — Unrlzd Gain/Loss on Investment** — Increase or decrease in value of an investment the District is holding that is not realized until the investment is sold.

#### **GRANT REVENUE**

- 01-50-510-419051 — Grant Revenue** — Grant funding received.

## OPERATING EXPENSES

### BOARD OF DIRECTORS EXPENSES

- 01-10-110-500101 — Board of Director Fees** — Each Director can be paid per diem for attendance at meetings/days of service.
- 01-10-110-500115 — Social Security** — Expenses for the District's portion of Social Security (FICA) for this department.
- 01-10-110-500120 — Medicare** — Expenses for the District's portion of Medicare for this department.
- 01-10-110-500145 — Workers' Compensation** — Standard costs paid for employees in this department to the District's insurance carrier.
- 01-10-110-500175 — Training/Educational/Mtgs./Travel Expense** — Provides for costs associated with attendance to District approved training, educational forums, webinars, meetings, seminars and conferences, mileage reimbursement for board members.
- 01-10-110-550012 — Election Expenses** — Costs associated with directorial elections.
- 01-10-110-550042 — Supplies - Other** — Cost of supplies used by Directors such as name placards, professional photos, and business cards.
- 01-10-110-550051 — Advertising/Legal Notices** — Cost associated with advertising notices, etc.

### ENGINEERING EXPENSES

*The three digit departmental number 210 seen in this section of the General Ledger refers to the expenses incurred for the labor of the Engineering staff.*

- 01-20-210-500105 — Labor** — Wage expenses for this department.
- 01-20-210-500115 — Social Security** — Expenses for the District's portion of Social Security (FICA) for this department.
- 01-20-210-500120 — Medicare** — Expenses for the District's portion of Medicare for this department.
- 01-20-210-500125 — Health Insurance** — Cost of providing health benefits to employees in this department.
- 01-20-210-500140 — Life Insurance** — District paid life insurance offered to each full time employee.
- 01-20-210-500143 — EAP Program** — Cost of providing Employee Assistance Program.
- 01-20-210-500145 — Workers' Compensation** — Standard costs paid for employees in this department to the District's insurance carrier.
- 01-20-210-500150 — Unemployment Insurance** — Cost of providing unemployment benefits for employees in this department.
- 01-20-210-500155 — Retirement/CalPERS** — Retirement contributions paid on behalf of employees in this department.
- 01-20-210-500165 — Uniforms and Employee Benefits** — Annual purchase of uniforms and boot allowance.
- 01-20-210-500170 — Education Expenses** — **DO NOT USE. Costs are now included in 500175.**
- 01-20-210-500175 — Training/Educational/Mtgs./Travel Expense** — Provides for costs associated with personnel development, which include attendance and or participation of District approved training, educational forums, webinars, meetings, seminars and conferences, mileage reimbursement for employees in this department.
- 01-20-210-500180 — Accrued Sick Leave Expense** — Cost of unused sick time earned by employees in this department.
- 01-20-210-500185 — Accrual Vacation Leave Expense** — Cost of unused vacation time earned by employees in this department.
- 01-20-210-500187 — Accrual Leave Payments** — Cash payouts of excess vacation and sick time permitted under District policy.
- 01-20-210-500195 — CIP Related Labor** — Wage expenses for a Capital Improvement Project in this department.
- 01-20-210-550051 — Advertising/Legal Notices** — Cost associated with advertising notices, inviting bids, etc.
- 01-20-210-550068 — Software Maintenance** — This category total reflects software licensing activity for this department only.



## PROFESSIONAL SERVICES EXPENSES

*The section of the General Ledger refers to the expenses incurred for Professional Expenses. The three digit department number 210 seen in this section of the General Ledger refers to the expenses incurred related to Engineering. The three digit department number 310 seen in this section refers to the expenses related to Finance and Administrative Services. The three digit department number 510 seen in this section refers to general District related professional services not associated with a specific department.*

- 01-20-210-540012 — Development Reimbursable Engineering** — This section includes all engineering required to be reimbursed by development for plan checks and plan processing.
- 01-20-210-540018 — Grant and Loan Procurement** — This section includes all procurement costs for grants and loans.
- 01-20-210-540048 — Permits, Fees and Licensing** — This includes all engineering costs associated with non-potable water.
- 01-20-210-580031 — Outside Engineering** — This section includes any contract engineering work performed by outside vendors.
- 01-20-210-580032 — CIP Related Outside Engineering** — This section includes any contract engineering work performed by outside vendors on Capital Improvement Projects.
- 01-30-310-580001 — Accounting and Audit** — Includes costs associated with audits of District financials.
- 01-30-310-580011 — General Legal** — Costs associated with both day to day and unforeseen legal matters. This section includes costs for general legal counselling as well as all fees associated with legal matters including legal fees, court fees, and other expenses of a lawyer. This may include litigation expenses not associated with Capital Improvements (property acquisitions etc.).
- 01-30-310-580036 — Other Professional Services** — Costs associated with outside legal, engineering and auditing services.
- 01-50-510-550096 — Beaumont Basin Watermaster** — This section accounts for the District's cost of participation in the Beaumont Basin Watermaster.

## FINANCE AND ADMINISTRATIVE SERVICES EXPENSES

*The three digit departmental number 310 seen in this section of the General Ledger refers to the expenses incurred for Finance and Administrative Services as well as General District expenses. This section of the General Ledger includes expenses incurred for Professional Expenses related to Finance and Administrative Services that are not included in the Professional Services Expenses above.*

- 01-30-310-500105 — Labor** — Wage expenses for this department.
- 01-30-310-500110 — Overtime** — Overtime expenses for this department.
- 01-30-310-500115 — Social Security** — Expenses for the District's portion of Social Security (FICA) for this department.
- 01-30-310-500120 — Medicare** — Expenses for the District's portion of Medicare for this department.
- 01-30-310-500125 — Health Insurance** — Cost of providing health benefits to employees in this department.
- 01-30-310-500130 — CalPERS Health Administration Costs** — Administrative fees charged for CalPERS health insurance.
- 01-30-310-500140 — Life Insurance** — Life insurance premiums paid on behalf of employees in this department.
- 01-30-310-500143 — EAP Program** — Cost of providing Employee Assistance Program.
- 01-30-310-500145 — Workers' Compensation** — Standard costs paid for employees in this department to the District's insurance carrier.
- 01-30-310-500150 — Unemployment Insurance** — Cost of providing unemployment benefits for employees in this department.
- 01-30-310-500155 — Retirement/CalPERS** — Retirement contributions paid on behalf of employees in this department.

- 01-30-310-500161 — Estimated Current Year OPEB Expense** — Actuarially-determined Annual OPEB Expense for retiree health benefits provided by the District. It is calculated as the Annual Required Contribution (ARC), plus the interest cost on the beginning Net OPEB Obligation, plus or minus the ARC adjustment.
- 01-30-310-500165 — Uniforms and Employee Benefits** — Annual purchase of uniforms and boot allowance.
- 01-30-310-500170 — Education Expenses — DO NOT USE. Costs are now included in 500175.**
- 01-30-310-500175 — Training/Educational/Mtgs./Travel Expense** — Provides for costs associated with personnel development, which include attendance and or participation of District approved training, educational forums, webinars, meetings, seminars and conferences, mileage reimbursement for employees in this department.
- 01-30-310-500180 — Accrued Sick Leave Expense** — Cost of unused sick time earned by employees in this department.
- 01-30-310-500185 — Accrual Vacation Leave Expense** — Cost of unused vacation time earned by employees in this department.
- 01-30-310-500187 — Accrual Leave Payments** — Cash payouts of excess vacation and sick time permitted under District policy.
- 01-30-310-500190 — Temporary Labor** — Labor expenses for the use of temporary employees.
- 01-30-310-500195 — CIP Related Labor** — Wage expenses for a Capital Improvement Project in this department.
- 01-30-310-550001 — Bank/Financial Service Fees** — Service fees associated with District bank deposit accounts.
- 01-30-310-550006 — Cashiering Shortages/Overages** — Accounts for cash shortages and overages at the cashiering windows.
- 01-30-310-550008 — Transaction/Return Fees** — Fees Bank fees charged for payments returned by the bank as unpaid.
- 01-30-310-550010 — Transaction/Credit Card Fees** — Bank fees charged to the District for credit card processing.
- 01-30-310-550014 — Credit Check Fees** — Costs of performing credit checks for water service applicants.
- 01-30-310-550018 — Employee Medical/First Aid** — Cost of supplies for First Aid kits located in District Offices.
- 01-30-310-550024 — Employment Testing** — Cost associated with pre-employment and random drug testing.
- 01-30-310-550030 — Membership Dues** — Membership dues for associations including the Beaumont Chamber of Commerce, Cherry Valley Chamber of Commerce and the California Special District Association, ACWA, AWWA, etc.
- 01-30-310-550036 — Notary and Lien Fees** — Fees associated with filing and releasing liens on delinquent accounts.
- 01-30-310-550042 — Office Supplies** — Cost of miscellaneous office supplies.
- 01-30-310-550046 — Office Equipment** — Costs that are part of service and/or lease agreements for the office equipment.
- 01-30-310-550048 — Postage** — Costs such as postage for regular and delinquent utility bills as well as daily correspondence.
- 01-30-310-550050 — Utility Billing Service** — Cost associated with the production, mailing, etc. of Utility Bills
- 01-30-310-550051 — Advertising/Legal Notices** — Cost associated with advertising notices, inviting bids, unclaimed funds, etc.
- 01-30-310-550054 — Property, Auto and General Liability Insurance** — Annual insurance premiums covering District properties and facilities.
- 01-30-310-550066 — Subscriptions** — Costs associated with subscriptions to regulatory and technical materials. Also includes cost for accessing credit verification information.
- 01-30-310-550072 — Miscellaneous Operating Expenses** — Miscellaneous expenses include expenses which do not fall directly under another general ledger account.
- 01-30-310-550078 — Bad Debt Expense** — Cost of providing water service to accounts which are deemed to be uncollectible.
- 01-30-310-590001 — Interest Expense** — Interest expense for notes or bonds payable.
- 01-30-310-590011 — Cost of Issuance Amortization** — Allocation of cost of issuance expenses for notes or bonds payable.

## DEPRECIATION

- 01-30-310-550084 — Depreciation** — Annual depreciation expenses on capital assets.



## INFORMATION TECHNOLOGY EXPENSES

*The three digit departmental number 315 seen in this section of the General Ledger includes the administrative salaries, employee benefits, operating supplies, and other expenses associated with the information technology function of the District.*

- 01-30-315-500105 — Labor** — Wage expenses for this department.
- 01-30-315-500115 — Social Security**— This category reflects the District's portion of Social Security (FICA).
- 01-30-315-500120 — Medicare** — This category reflects the District's portion of Medicare.
- 01-30-315-500125 — Health Insurance** — Cost of providing health benefits to employees in this department.
- 01-30-315-500140 — Life Insurance** — Life insurance premiums paid on behalf of employees in this department.
- 01-30-315-500143 — EAP Program** — Cost of providing Employee Assistance Program.
- 01-30-315-500145 — Workers' Compensation** — This category includes standard charges paid for employees in this department to the District's insurance carrier.
- 01-30-315-500150 — Unemployment Insurance** — Cost of providing unemployment benefits for employees in this department.
- 01-30-315-500155 — Retirement/CalPERS** — Retirement contributions paid on behalf of employees in this department.
- 01-30-315-500175 — Training/Educational/Mtgs./Travel Expense** — Provides for costs associated with personnel development, which include attendance and or participation of District approved training, educational forums, webinars, meetings, seminars and conferences, mileage reimbursement for employees in this department.
- 01-30-315-500180 — Accrued Sick Leave Expense** — Cost of unused sick time earned by employees in this department.
- 01-30-315-500185 — Accrual Vacation Leave Expense** — Cost of unused vacation time earned by employees in this department.
- 01-30-315-500187 — Accrual Leave Payments** — Cash payouts of excess vacation and sick time permitted under District policy.
- 01-30-315-500190 — Temporary Labor** — Labor expenses for the use of temporary employees.
- 01-30-315-500195 — CIP Related Labor** — Wage expenses for a Capital Improvement Project in this department.
- 01-30-315-501511 — Phones – 560 Magnolia Ave** — Phone and communication services for office and field operation.
- 01-30-315-501561 — Phones – 815 E. 12<sup>th</sup> Street** — There are both internet services (telemetry and District network) and fax services at the field office.
- 01-30-315-550030 — Membership Dues** — Membership dues for information technology related associations such as Multi-State Information Sharing & Analysis Center (MS-ISAC) and Municipal Information Systems Association of California (MISAC).
- 01-30-315-550044 — Printing/Toner and Maintenance** — Costs associated with toner supplies, imaging, or enterprise printers.
- 01-30-315-550051 — Advertising/Legal Notices** — Cost associated with advertising notices, inviting bids, etc.
- 01-30-315-580016 — Computer Hardware** — Costs for general information technology hardware related items such as cables, wire management, keyboards, mouse, computer repair components.
- 01-30-315-580021 — IT/Software Support** — Costs for general information technology software related items.
- 01-30-315-580026 — License/Maintenance/Support** — Costs for information technology related license renewals, maintenance agreements and renewals and Annual Support Agreements.

## HUMAN RESOURCES AND RISK MANAGEMENT

*The three digit departmental number 320 seen in this section of the General Ledger includes the administrative salaries, employee benefits, operating supplies, and other expenses associated with the human resource related functions of the District.*

- 01-30-320-500105 — Labor** — Wage expenses for this department.
- 01-30-320-500110 — Overtime** — Overtime expenses for this department.

- 01-30-320-500115 — Social Security**— This category reflects the District's portion of Social Security (FICA).
- 01-30-320-500120 — Medicare** — This category reflects the District's portion of Medicare.
- 01-30-320-500125 — Health Insurance** — Cost of providing health benefits to employees in this department.
- 01-30-320-500140 — Life Insurance** — Life insurance premiums paid on behalf of employees in this department.
- 01-30-320-500143 — EAP Program** — Cost of providing Employee Assistance Program.
- 01-30-320-500145 — Workers' Compensation** — This category includes standard charges paid for employees in this department to the District's insurance carrier.
- 01-30-320-500150 — Unemployment Insurance** — Cost of providing unemployment benefits for employees in this department.
- 01-30-320-500155 — Retirement/CalPERS** — Retirement contributions paid on behalf of employees in this department.
- 01-30-320-500177 — General Safety Training and Supplies** — Provides for general safety-related training and supply costs such as OSHA-required training, quarterly facilities inspections for safety compliance, employee CPR/First Aid, and general safety materials or equipment.
- 01-30-320-500180 — Accrued Sick Leave Expense** — Cost of unused sick time earned by employees in this department.
- 01-30-320-500185 — Accrual Vacation Leave Expense** — Cost of unused vacation time earned by employees in this department.
- 01-30-320-500187 — Accrual Leave Payments** — Cash payouts of excess vacation and sick time permitted under District policy.
- 01-30-320-550051 — Advertising/Legal Notices** — Cost associated with advertising notices, inviting bids, etc.

#### SOURCE OF SUPPLY

*The three digit department number 410 seen in this section of the General Ledger refers to the expenses incurred for the operation and maintenance of wells, tanks, purchase and extraction of water.*

- 01-40-410-500105 — Labor** — Wage expenses for this department.
- 01-40-410-500110 — Overtime** — Overtime expenses for this department.
- 01-40-410-500111 — Double-time** — Double-time expenses for this department.
- 01-40-410-500113 — Standby/On-Call** — Expenses for minimum two-hour off-duty work for this department.
- 01-40-410-500115 — Social Security** — Expenses for the District's portion of Social Security (FICA) for this department.
- 01-40-410-500120 — Medicare** — Expenses for the District's portion of Medicare for this department.
- 01-40-410-500125 — Health Insurance** — Cost of providing health benefits for employees in this department.
- 01-40-410-500140 — Life Insurance** — Life insurance premiums paid on behalf of employees in this department.
- 01-40-410-500143 — EAP Program** — Cost of providing Employee Assistance Program.
- 01-40-410-500145 — Workers' Compensation** — Standard costs paid for employees in this department to the District's insurance carrier.
- 01-40-410-500150 — Unemployment Insurance** — Cost of providing unemployment benefits for employees in this department.
- 01-40-410-500155 — Retirement/CalPERS** — Retirement contributions paid on behalf of employees in this department.
- 01-40-410-500165 — Uniforms and Employee Benefits** — Annual purchase of uniforms and boot allowance.
- 01-40-410-500170 — Education Expense — DO NOT USE. Costs are now included in 500175.**
- 01-40-410-500175 — Training/Educational/Mtgs./Travel Expense** — Provides for costs associated with personnel development, which include attendance and or participation of District approved training, educational forums, webinars, meetings, seminars and conferences, mileage reimbursement for employees in this department.
- 01-40-410-500180 — Accrued Sick Leave Expense** — Cost of unused sick time earned by employees in this department.
- 01-40-410-500185 — Accrual Vacation Leave Expense** — Cost of unused vacation time earned by employees in this department.
- 01-40-410-500187 — Accrual Leave Payments** — Cash payouts of excess vacation and sick time permitted under District policy.
- 01-40-410-500195 — CIP Related Labor** — Wage expenses for a Capital Improvement Project in this department.

- 01-40-410-500501 — State Project Water Purchases** — Costs associated with the purchase of imported water from the SGPWA.
- 01-40-410-500511 — Groundwater Purchases** — Costs associated with the purchase of groundwater rights from South Mesa Mutual.
- 01-40-410-501101 — Electricity - Wells** — Charges for power purchased from Southern California Edison to operate District pumping facilities.
- 01-40-410-501201 — Gas - Wells** — Natural gas purchased for the operation of an emergency booster pump.
- 01-40-410-510011 — Treatment and Chemicals** — Costs associated with the purchase of water treatment chemicals such as chlorine.
- 01-40-410-510021 — Lab Testing** — Costs associated with water sample analysis conducted by outside laboratories.
- 01-40-410-510031 — Small Tools, Parts and Maintenance** — Costs for minor repairs and small parts purchases.
- 01-40-410-520021 — Maintenance and Repairs – Telemetry Equipment** — Costs associated with the maintenance and repair of the District's telemetry system.
- 01-40-410-520031 — Maintenance and Repair – General Equipment** — Costs associated with the equipment, maintenance and repair incurred for the operation and maintenance of wells, tanks, purchase and extraction of water.
- 01-40-410-520061 — Maintenance and Repair – Pumping Equipment** — Maintenance cost of pumping equipment, wells, booster and chlorination equipment.
- 01-40-410-540048 — Permits, Fees and Licensing** — Costs of permits, fees and licensing for District facilities and operations.
- 01-40-410-540084 — State Mandates and Tariffs** — Expenses include National Pollutant Discharge Elimination System (NPDES) permit fees and water system fees to the California Department of Public Health as well as all permits and annual reports mandated by other Regulatory Agencies.
- 01-40-410-550024 — Employment Testing** — Costs associated with pre-employment and random drug testing.
- 01-40-410-550066 — Subscriptions** — Costs of subscriptions for regulatory and technical updates.

## TRANSMISSION AND DISTRIBUTION

*The three digit departmental number 440 seen in this section of the General Ledger refers to the expenses incurred for the operation and maintenance of the infrastructure used to bring water from wells to storage tanks and from storage tanks to the consumers.*

- 01-40-440-500105 — Labor** — Wage expenses for this department.
- 01-40-440-500110 — Overtime** — Overtime expenses for this department.
- 01-40-440-500111 — Double-time** — Double-time expenses for this department.
- 01-40-440-500113 — Standby/On-Call** — Expenses for minimum two-hour off-duty work for this department.
- 01-40-440-500115 — Social Security** — Expenses for the District's portion of Social Security (FICA) for this department.
- 01-40-440-500120 — Medicare** — Expenses for the District's portion of Medicare for this department.
- 01-40-440-500125 — Health Insurance** — Cost of providing health benefits for employees in this department.
- 01-40-440-500140 — Life Insurance** — Life insurance premiums paid on behalf of employees in this department.
- 01-40-440-500143 — EAP Program** — Cost of providing Employee Assistance Program.
- 01-40-440-500145 — Workers' Compensation** — Standard costs paid for employees in this department to the District's insurance carrier.
- 01-40-440-500155 — Retirement/CalPERS** — Retirement contributions paid on behalf of employees in this department.
- 01-40-440-500165 — Uniforms and Employee Benefits** — Annual purchase of uniforms and boot allowance.
- 01-40-440-500170 — Education Expenses — DO NOT USE. Costs are now included in 500175.**
- 01-40-440-500175 — Training/Educational/Mtgs./Travel Expense** — Provides for costs associated with personnel development, which include attendance and or participation of District approved training, educational forums, webinars, meetings, seminars and conferences, mileage reimbursement for employees in this department.
- 01-40-440-500180 — Accrued Sick Leave Expense** — Cost of unused sick time earned by employees in this department.

- 01-40-440-500185 — Accrual Vacation Leave Expense** — Cost of unused vacation time earned by employees in this department.
- 01-40-440-500187 — Accrual Leave Payments** — Cash payouts of excess vacation and sick time permitted under District policy.
- 01-40-440-500195 — CIP Related Labor** — Wage expenses for a Capital Improvement Project in this department.
- 01-40-440-510031 — Small Tools, Parts and Maintenance** — Costs for minor repairs and small parts purchases.
- 01-40-440-520071 — Maintenance and Repair – Pipeline and Hydrants** — Costs associated with the maintenance and repair of pipelines and fire hydrants.
- 01-40-440-520081 — Maintenance and Repair – Hydraulically Controlled Valves** — Costs associated with the maintenance and repair of Cla-Valves, including control valves, bypass valves, pressure regulating valves (PRV), pressure sustaining valves, and any other hydraulically controlled system valves.
- 01-40-440-540001 — Backflow Program** — Costs associated with maintenance done to District owned and operated backflow devices, as well as costs for the annual required testing of these devices.
- 01-40-440-540024 — Inventory Adjustments** — Costs associated with change in market value on inventory using an average-cost valuation method or costs associated with removing obsolete or damaged items from inventory.
- 01-40-440-540036 — Line Locates** — Cost associated with the locating and marking of underground facilities.
- 01-40-440-540042 — Meters Maintenance and Services** — Costs associated with repair and maintenance of existing meters and services, service lines, in accordance with the District's meter change out program.
- 01-40-440-540078 — Reservoirs Maintenance** — Costs associated with the repair and maintenance of District water storage facilities.
- 01-40-440-550024 — Employment Testing** — Costs associated with pre-employment and random drug testing.
- 01-40-440-550051 — Advertising/Legal Notices** — Cost associated with advertising notices, inviting bids, etc.

## INSPECTIONS

*The three digit departmental number 450 seen in this section of the General Ledger refers to the expenses incurred for the labor of the inspectors. These costs are typically recovered through inspection fees and development charges.*

- 01-40-450-500105 — Labor** — Wage expenses for this department.
- 01-40-450-500110 — Overtime** — Overtime expenses for this department.
- 01-40-450-500111 — Double-time** — Double-time expenses for this department.
- 01-40-450-500113 — Standby/On-Call** — Expenses for minimum two-hour off-duty work for this department
- 01-40-450-500115 — Social Security** — Expenses for the District's portion of Social Security (FICA) for this department.
- 01-40-450-500120 — Medicare** — Expenses for the District's portion of Medicare for this department.
- 01-40-450-500125 — Health Insurance** — Cost of providing health insurance to employees in this department.
- 01-40-450-500140 — Life Insurance** — Life insurance premiums paid on behalf of employees in this department.
- 01-40-450-500143 — EAP Program** — Cost of providing Employee Assistance Program.
- 01-40-450-500145 — Workers' Compensation** — Standard costs paid for employees in this department to the District's insurance carrier.
- 01-40-450-500155 — Retirement/CalPERS** — Retirement contributions paid on behalf of employees in this department.

## CUSTOMER SERVICE AND METER READING

*The three digit departmental number 460 seen in this section of the General Ledger refers to the expenses incurred for the labor of the meter readers and the field customer service representative.*

- 01-40-460-500105 — Labor** — Wage expenses for this department.
- 01-40-460-500110 — Overtime** — Overtime expenses for this department.
- 01-40-460-500111 — Double-time** — Double-time expenses for this department.
- 01-40-460-500113 — Standby/On-Call** — Expenses for minimum two-hour off-duty work for this department



- 01-40-460-500115 — Social Security** — Expenses for the District's portion of Social Security (FICA) for this department.
- 01-40-460-500120 — Medicare** — Expenses for the District's portion of Medicare for this department.
- 01-40-460-500125 — Health Insurance** — Cost of providing health benefits for employees in this department.
- 01-40-460-500140 — Life Insurance** — Life insurance premiums paid on behalf of employees in this department.
- 01-40-460-500143 — EAP Program** — Cost of providing Employee Assistance Program.
- 01-40-460-500145 — Workers' Compensation** — Standard costs paid for employees in this department to the District's insurance carrier.
- 01-40-460-500155 — Retirement/CalPERS** — Retirement contributions paid on behalf of employees in this department.
- 01-40-460-500165 — Uniforms and Employee Benefits** — Annual purchase of uniforms and boot allowance.
- 01-40-460-500170 — Education Expenses** — **DO NOT USE. Costs are now included in 500175.**
- 01-40-460-500175 — Training/Educational/Mtgs./Travel Expense** — Provides for costs associated with personnel development, which include attendance and or participation of District approved training, educational forums, webinars, meetings, seminars and conferences, mileage reimbursement for employees in this department.
- 01-40-460-500180 — Accrued Sick Leave Expense** — Cost of unused sick time earned by employees in this department.
- 01-40-460-500185 — Accrual Vacation Leave Expense** — Cost of unused vacation time earned by employees in this department.
- 01-40-460-500187 — Accrual Leave Payments** — Cash payouts of excess vacation and sick time permitted under District policy.
- 01-40-460-500195 — CIP Related Labor** — Wage expenses for a Capital Improvement Project in this department.
- 01-40-460-550024 — Employment Testing** — Costs associated with pre-employment and random drug testing.

#### **MAINTENANCE and GENERAL PLANT EXPENSES**

*The three digit departmental number 470 seen in this section of the General Ledger refers to the expenses incurred for the labor of employees performing landscape and general plant maintenance. This department includes expenses related to District owned properties. The three digit department number 510 seen in this section of the General Ledger refers to the general expenses incurred by the District that are not associated with a specific department.*

- 01-40-470-500105 — Labor** — Wage expenses for this department.
- 01-40-470-500110 — Overtime** — Overtime expenses for this department.
- 01-40-470-500111 — Double-time** — Double-time expenses for this department.
- 01-40-470-500113 — Standby/On-Call** — Expenses for minimum two-hour off-duty work for this department
- 01-40-470-500115 — Social Security** — Expenses for the District's portion of Social Security (FICA) for this department.
- 01-40-470-500120 — Medicare** — Expenses for the District's portion of Medicare for this department.
- 01-40-470-500125 — Health Insurance** — Cost of providing health benefits to employees in this department.
- 01-40-470-500140 — Life Insurance** — Life insurance premiums paid on behalf of employees in this department.
- 01-40-470-500143 — EAP Program** — Cost of providing Employee Assistance Program.
- 01-40-470-500145 — Workers' Compensation** — Standard costs paid for employees in this department to the District's insurance carrier.
- 01-40-470-500155 — Retirement/CalPERS** — Retirement contributions paid on behalf of employees in this department.
- 01-40-470-501111 — Electricity – 560 Magnolia Avenue** — Electricity for the main District Office.
- 01-40-470-501121 — Electricity – 12303 Oak Glen Rd** — Electricity for District residence.
- 01-40-470-501131 — Electricity – 13695 Oak Glen Rd** — Electricity for District residence.
- 01-40-470-501141 — Electricity – 13697 Oak Glen Rd** — Electricity for District residence.
- 01-40-470-501151 — Electricity – 9781 Avenida Miravilla** — Electricity for District residence.
- 01-40-470-501161 — Electricity – 815 E. 12<sup>th</sup> Street** — Electricity for the field office.
- 01-40-470-501321 — Propane – 12303 Oak Glen Rd** — Propane purchased for District residence.
- 01-40-470-501331 — Propane – 13695 Oak Glen Rd** — Propane purchased for District residence.
- 01-40-470-501341 — Propane – 13697 Oak Glen Rd** — Propane purchased for District residence.

- 01-40-470-501351 — Propane – 9781 Avenida Miravilla** — Propane purchased for District residence.
- 01-40-470-501411 — Sanitation – 560 Magnolia Ave** — Sewer and Refuse for the main District Office.
- 01-40-470-501461 — Sanitation – 815 E. 12<sup>th</sup> Street** — Sewer/Refuse and trash bin for field office.
- 01-40-470-501471 — Sanitation – 11083 Cherry Ave** — Trash bin located at Cherry Yard.
- 01-40-470-501511 — Phones – 560 Magnolia Ave** — Phone and communication services for office and field operation.
- 01-40-470-501561 — Phones – 815 E. 12<sup>th</sup> Street** — There are both internet services (telemetry and District network) and fax services at the field office.
- 01-40-470-501600 — Property Maintenance and Repairs** — Maintenance work performed on the various District owned buildings (wells, pressure regulation stations, booster pumps, etc.).
- 01-40-470-501611 — Maintenance and Repair – 560 Magnolia Ave** — Maintenance and repairs performed at the District Administration Office, including routine maintenance to A/C unit, cleaning services, and any other professional services associated with the maintenance or repair of this facility.
- 01-40-470-501621 — Maintenance and Repair – 12303 Oak Glen Rd** — Maintenance and repairs performed at District residence.
- 01-40-470-501631 — Maintenance and Repair – 13695 Oak Glen Rd** — Maintenance and repairs performed at the District residence.
- 01-40-470-501641 — Maintenance and Repair – 13697 Oak Glen Rd** — Maintenance and repairs performed at the District residence.
- 01-40-470-501651 — Maintenance and Repair – 9781 Avenida Miravilla** — Maintenance and repairs performed at the District residence.
- 01-40-470-501661 — Maintenance and Repair – 815 E. 12<sup>th</sup> Street** — Maintenance and Repair performed at the District Field Office, including routine maintenance to A/C unit, ice machine, cleaning services, and any other professional services associated with the maintenance or repair of this facility.
- 01-40-470-501691 — Maintenance and Repair – Buildings (General)** — Costs associated with maintenance and repair of general District facilities not otherwise specified.
- 01-40-470-510001 — Auto/Fuel** — Fuel purchased for District fleet vehicles.
- 01-40-470-510002 — CIP Related Fuel** — Fuel purchased for Capital Improvement Projects.
- 01-40-470-520011 — Maintenance and Repair – Safety Equipment** — Costs for safety items such as barricades, safety vests, etc. District keeps on-hand inventory; purchases would be only to replenish worn out items.
- 01-40-470-520031 — Maintenance and Repair – General Equipment** — Costs associated with preventative maintenance performed on District equipment.
- 01-40-470-520041 — Maintenance and Repair – Fleet** — Costs associated with routine maintenance, parts, oil changes, repairs, vehicle cleaning service etc., for all fleet vehicles.
- 01-40-470-520091 — Maintenance and Repair – Communication Equipment** — Cost of repair and maintenance of District radio equipment.
- 01-40-470-540030 — Landscape Maintenance** — This is the landscape maintenance performed at the various District facilities.
- 01-40-470-540072 — Recharge Facility, Canyon and Pond Maintenance** — Costs associated with the maintenance necessary for the basins at the recharge project and basins located in Edgar Canyon.
- 01-50-510-510031 — Small Tools, Parts and Maintenance** — Cost of general tools used for District operations not specifically associated with any one project.
- 01-50-510-540066 — Property Damage and Theft** — Costs associated with small claims on the District for property damage.
- 01-50-510-550040 — General Supplies** — Cost of general supplies used for District operations not specifically associated with any one project.
- 01-50-510-550060 — Public Education/Community Outreach** — Costs associated with public education and community outreach, such as the mandated Annual Consumer Confidence Report (Water Quality Report), public relations, etc.
- 01-50-510-550072 — Miscellaneous Operating Expenses** — Expenses which do not fall directly under another general ledger account.



## 2019 Salary Schedule

Beaumont-Cherry Valley Water District Salary Schedule							
Effective: January 1, 2019	Hourly Rates					Annual Range	
Classification	1	2	3	4	5		
Engineering Intern	14.80	15.54	16.32	17.14	18.00	30,784.00	37,440.00
Customer Service Representative I	17.12	17.98	18.88	19.82	20.81	35,609.60	43,284.80
Water Utility Person I	18.00	18.90	19.85	20.84	21.88	37,440.00	45,510.40
Production Maintenance I	20.54	21.57	22.65	23.78	24.97	42,723.20	51,937.60
Customer Service Representative II	20.13	21.14	22.20	23.31	24.48	41,870.40	50,918.40
Water Utility Person II	21.17	22.23	23.34	24.51	25.74	44,033.60	53,539.20
Administrative Assistant	21.58	22.66	23.79	24.98	26.23	44,886.40	54,558.40
Production Maintenance II	24.16	25.37	26.64	27.97	29.37	50,252.80	61,089.60
Water Utility Person III	23.59	24.77	26.01	27.31	28.68	49,067.20	59,654.40
Customer Service Representative III	25.56	26.84	28.18	29.59	31.07	53,164.80	64,625.60
Human Resource Manager	25.56	26.84	28.18	29.59	31.07	53,164.80	64,625.60
Accounting Technician	25.95	27.25	28.61	30.04	31.54	53,976.00	65,603.20
Grade Checker (1000 HR)	28.79	30.23	31.74	33.33	35.00	59,883.20	72,800.00
Transmission & Distribution Supervisor	32.72	34.36	36.08	37.88	39.77	68,057.60	82,721.60
Recycled Water Supervisor	32.72	34.36	36.08	37.88	39.77	68,057.60	82,721.60
Production Supervisor	32.72	34.36	36.08	37.88	39.77	68,057.60	82,721.60
Heavy Equipment Operator (1000 HR)	31.27	32.83	34.47	36.19	38.00	65,041.60	79,040.00
Civil Engineering Assistant	33.09	34.74	36.48	38.30	40.21	68,827.20	83,636.80
Accountant III	34.25	35.96	37.76	39.65	41.63	71,240.00	86,590.40
Senior Accountant	35.96	37.76	39.65	41.63	43.71	74,796.80	90,916.80
Sr. Finance and Administrative Analyst	40.08	42.08	44.18	46.39	48.71	83,366.40	101,316.80
Assistant Director of Operations	40.92	42.97	45.12	47.38	49.75	85,113.60	103,480.00
Field Superintendent	40.92	42.97	45.12	47.38	49.75	85,113.60	103,480.00
Information Systems Manager	49.13	51.59	54.17	56.88	59.72	102,190.40	124,217.60
Senior Engineer	56.79	59.63	62.61	65.74	69.03	118,123.20	143,582.40
Director of Operations	59.53	62.51	65.64	68.92	72.37	123,822.40	150,529.60
Director of Finance and Administrative Services	60.96	64.01	67.21	70.57	74.10	126,796.80	154,128.00
Director of Engineering	66.81	70.15	73.66	77.34	81.21	138,964.80	168,916.80
General Manager	contract rate increased by COLA				98.79	205,483.20	
Board of Directors	\$200 per day for meeting attendance in accordance with District rules						

# Capital Improvements

## What are Capital Improvements?

Capital improvements include the purchase, construction, replacement, addition, or major repair of public facilities, infrastructure, and equipment. The selection and evaluation of capital projects involves analysis of District requirements, speculation on growth, the ability to make estimates, and the consideration of historical perspectives. A “capital project” has a monetary value of at least \$5,000, has a useful life of more than a year, and results in the creation or revitalization of a fixed asset. A capital project is usually relatively large compared to other “capital outlay” items that may be included in the annual operating budget. Vehicles and heavy equipment are considered capital projects by the District for the purpose of financial planning.

## Ten Year Capital Improvement Plan

In March 2017, the Board of Directors adopted the 2017-2026 Ten Year Capital Improvement Plan (CIP) which was subsequently updated in March 2018. The CIP is a ten-year fiscal planning tool used to identify the future capital needs of the Beaumont-Cherry Valley Water District (BCVWD/District), as well as identify the timing and method of financing those capital needs. The District, like other water agencies across California, must deal with population growth, aging infrastructure, climate change and environmental mandates, and an influx of new technologies. The reality is that infrastructure cannot simply be replaced. Upgrades are essential and necessary in order to meet customer needs at affordable rates. Water meters, for example, must become intuitive, two-way communication devices and wells need to be built with next-generation computers in order to maximize pumping efficiencies and provide for added security.

Many of these enhancements and upgrades are costly, but necessary. The CIP is designed to show how the District will build, maintain, and manage the assets needed to produce, treat, and distribute water while keeping costs as low as possible. This planning tool provides the framework for District investments over a ten-year horizon, while providing the flexibility to adapt to changing infrastructure needs and opportunities as they arise.

Generally, projects included in the CIP are non-recurring projects that exceed \$5,000 in cost and have a useful life of a minimum of two years which qualifies them as capital assets per the District’s capitalization policy. In fact, the larger capital projects in the CIP have costs exceeding \$1,000,000 and useful lives of ten to fifty years. The District’s CIP Plan includes projects in five distinct improvement groups: Potable Water Infrastructure projects (Appendix B), Non-Potable Water Infrastructure projects (Appendix C), Pipeline Replacement projects (Appendices D and E), and Capital Acquisitions such as IT replacements and upgrades and vehicle replacements (Appendix F). Projects in the CIP that have significant cost may require the use of reserves, low-interest loans or bond debt to finance their costs.

The schedules presented as Appendices A through F in this CIB include the next five years of the CIP as adopted by the Board in March 2018, showing the expected carry forward amount from 2018, with the years 2019 through 2023. The emphasis is on the 2019 budget year as this is the spending plan for the upcoming year. Because of periodic revisions, the CIP is considered a “dynamic” document. Of the ten year period covered in the CIP, the upcoming fiscal year is the most detailed and accurate since it is based on the most current plans and ongoing projects.

Changes to the CIP are documented in the schedules with footnotes that provide explanations for those changes, which are also detailed below. Otherwise, all schedules remain unchanged from the updated CIP adopted by the Board in 2018.

## Appendix B

### 2019 Additions:

- **Arc Flash Study (\$58,708)**  
Survey to be performed by a consultant to identify risk from arc flash, proper labeling of the hazards, and required Personnel Protective Equipment (PPE) to be used at all electrical energy sources within District facilities.
- **District Emergency Eyewash/Shower Facilities Improvements (\$51,630)**  
Construct facilities improvements to reduce employee risk and improve emergency eyewash/shower availability in areas where employee exposure to hazardous materials may exist.
- **Well 29 Primary Conductor Replacement (\$17,360)**  
Electrical conductors coming into the main disconnect at Well 29 show signs of impending failure due to excessive heat and must be replaced before catastrophic failure of the electric motor and/or electrical control equipment occurs.
- **Well 21 Generator Conduit and Wiring (\$33,090)**  
Replace electrical conductors from the Well 21 standby generator to the transfer switches in the pump house breezeway, including the addition of electrical conduit to diminish the opportunity for theft of the electrical conductors.
- **Climate Control for High Horsepower Electrical Buildings (\$50,000)**  
Reduce ambient temperature in the electrical room and panels at high horsepower well facilities to diminish chances of electrical failure of equipment and components due to excessive heat.

### Modifications:

- **Chlorination Retrofit At Misc. Wells (6 Well Sites)**  
Two of the six wells were retrofitted with chlorinators in line with the budget for 2018. Two more wells were anticipated to be retrofitted in 2020, with an additional two in 2022. The revised plan is retrofit all four of those wells in 2019.

## Appendix C

### Modifications:

- **2600 Zone to 2800 Zone Booster Pump Station**  
This project was originally spread over four years, from 2019 through 2022. The revised plan is to spread the project over 2019 through 2021 in conjunction with the City of Beaumont's plans to have recycled water in the near term.

## Appendix F

### 2019 Additions:

- **Redundant SAN Project (\$23,467)**  
Add storage and redundancy to the District's existing storage systems. This is an addition to the unspent \$27,950 budgeted in 2018, for a revised project amount of \$51,417.

- **Server Room Uninterrupted Power Source (\$50,886)**  
Add additional uninterrupted power system to the current environment, ensuring that during power outages the District will be able to continue to operate efficiently with little to no interruption.
- **Server Replacement Project (\$51,771)**  
Servers in the IT Server Room are aging devices that require replacement every 3-5 years in order to operate at optimum performance.
- **Front Office Space Reconfiguration and Furniture Replacement (\$38,500)**  
Reconfiguration of the front of the office at 560 Magnolia Avenue to allow for more efficient use of space for existing and future employees. As part of this project, office furniture budgeted for replacement in 2018 for \$4,280 and unspent will be included at a revised amount of \$8,500.
- **New Dump Trailer (\$8,000)**  
District field staff is in need of a new dump trailer to assist in the delivery of materials to and from job sites, which would replace the small trailer purchased in the 1990s that has reached the end of its service life. The addition of this dump trailer would reduce the need to road backhoe tractors carrying material and significantly reduce the time spent by staff during normal job site excavation and backfilling activities.
- **Confined Space Retrieval System (\$15,000)**  
District staff is in need of a diverse confined space retrieval system to self-rescue employees in the event of a confined space emergency at all confined space locations within the District, and in accordance with OSHA standards.

DRAFT

## Appendices – Capital Improvements



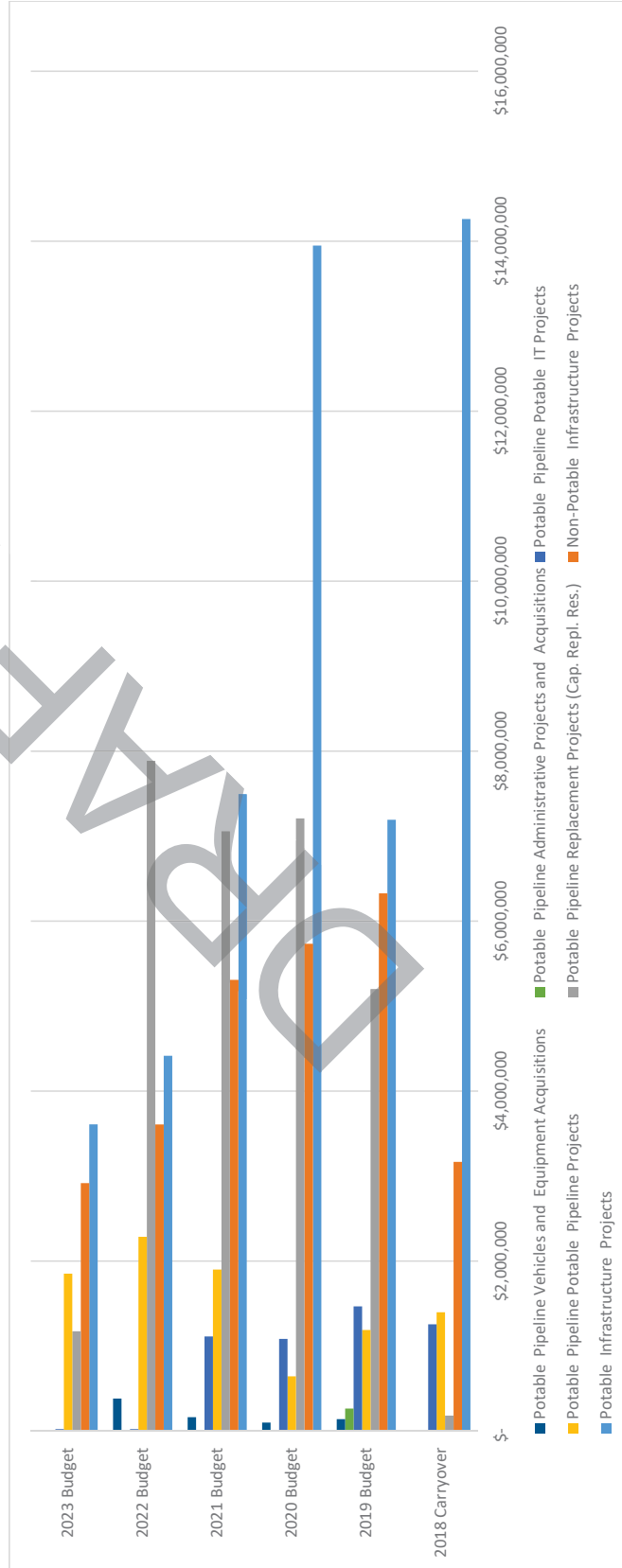
*Beaumont Land & Water Street View*



Beaumont-Cherry Valley Water District  
Appendix A

Table 1 - All Projects By Type, 2019-2023

	(Appendix B)	(Appendix C)	(Appendix D)	(Appendix E)	(Appendix F)	(Appendix F)	(Appendix F)
	Potable Infrastructure Projects	Non-Potable Infrastructure Projects	Potable Pipeline Replacement Projects (Cap. Repl. Res.)	Potable Pipeline Projects	IT Projects	Administrative Projects and Acquisitions	Vehicles and Equipment Acquisitions
2018 Carryover	\$ 14,261,170	\$ 3,166,869	\$ 181,764	\$ 1,397,350	\$ 1,256,416	\$ 13,559	\$ -
2019 Budget	7,193,337	6,327,277	5,200,051	1,189,630	1,467,083	264,955	140,665
2020 Budget	13,949,640	5,731,953	7,209,203	644,509	1,084,146	10,282	100,190
2021 Budget	7,494,146	5,307,605	7,056,700	1,900,221	1,112,992	10,571	163,634
2022 Budget	4,415,600	3,608,027	7,888,373	2,285,065	22,171	10,869	382,570
2023 Budget	3,609,226	2,917,197	1,174,483	1,851,660	22,725	11,175	-
<b>\$</b>	<b>50,923,120</b>	<b>27,058,928</b>	<b>28,710,573</b>	<b>9,268,435</b>	<b>4,965,533</b>	<b>321,410</b>	<b>787,059</b>
<b>\$</b>							<b>122,035,057</b>

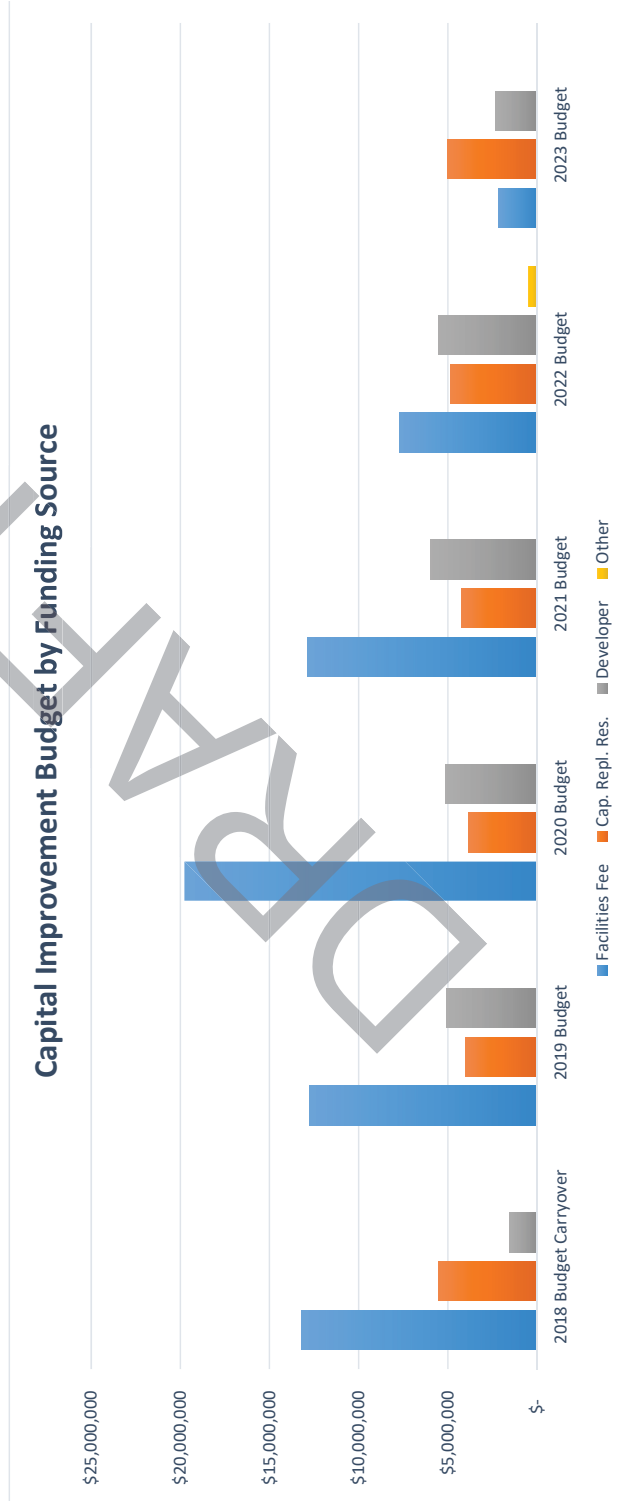




Beaumont-Cherry Valley Water District  
Appendix A

Table 2 - All Funding Sources, 2019-2023

	2018 Budget Carryover	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget	Total Adjusted Budget
Facilities Fee	\$ 13,204,791	\$ 12,751,870	\$ 19,767,803	\$ 12,848,212	\$ 7,698,916	\$ 2,184,995	\$ 68,456,588
Cap. Repl. Res.	5,552,526	3,987,830	3,823,675	4,206,518	4,865,546	5,041,663	27,477,758
Developer	1,519,811	5,043,297	5,138,443	5,991,140	5,550,207	2,359,808	25,602,706
Other	-	-	-	-	498,005	-	498,005
	<b>\$ 20,277,128</b>	<b>\$ 21,782,998</b>	<b>\$ 28,729,922</b>	<b>\$ 23,045,869</b>	<b>\$ 18,612,674</b>	<b>\$ 9,586,466</b>	<b>\$ 122,035,057</b>



## Potable Infrastructure Projects, All Funding Sources

Appendix B  
Potable Infrastructure Projects, All Funding Sources  
BC  
11/28/2018

Beaumont-Cherry Valley Water District

Appendix B

Potable Infrastructure Projects, All Funding Sources

Project No.	Title/Description	2017 Budget Carryover	Original 2018 Budget	2018 Budget Adjustments	Adjusted Total 2018 Budget	Estimated Actual 2018	2018 Budget Carryover	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget	Total Adjusted Budget
Inflation Factor			1.0571					1.0869	1.1175	1.149	1.1813	1.2146	
-	Well 3 Motor Rewind, Bearing and Electrical Replacement			32,479	32,479	32,479	-						-
-	Well 6 Pumping Unit Refurbishment			32,447	32,447	32,447	-						-
-	Well 11 Pumping Unit Refurbishment			13,979	13,979	13,979	-						-
-	Well 12 Pumping Unit Refurbishment			29,412	29,412	29,412	-						-
-	Well 19 Pumping Unit Refurbishment			31,387	31,387	31,387	-						-
-	Well 20 Pumping Unit Refurbishment			16,919	16,919	16,919	-						-
-	Well 25 Motor Bearing and Electrical Replacement			26,661	26,661	26,661	-						-
-	Well 26 Pumping Unit Refurbishment and Motor Bearing Replacement			92,933	92,933	92,933	-						-
-	Well 29 Pumping Unit Refurbishment and Motor Bearing Replacement			131,421	131,421	131,421	-						-
-	Well 22 Capital Improvements			217,660	217,660	35,947	181,713	58,708					181,713
-	Arc Flash Study and Improvement Project							51,630					51,630
-	Well Eyewash Station Additions							17,360					17,360
-	Well 29 Primary Conductor Replacement							33,090					33,090
-	Well 21 Generator Conduit and Wiring							50,000					50,000
-	Climate Control for High Horsepower Electrical Buildings												
-	TOTAL POTABLE INFRASTRUCTURE CIP PROJECTS	\$ 12,071,362	\$ 14,431,688	\$ (11,467,030)	\$ 2,964,658	\$ 774,850	\$ 14,261,170	\$ 7,193,337	\$ 13,949,640	\$ 7,494,146	\$ 4,415,600	\$ 3,609,226	\$ 50,923,120
-	Facilities Fee	\$ 9,393,269	\$ 11,574,362	\$ (9,442,703)	\$ 2,131,659	\$ 148,959	\$ 11,375,969	\$ 6,257,840	\$ 11,965,091	\$ 6,475,047	\$ 2,250,728	\$ 453,123	\$ 38,787,798
-	Cap. Repl. Res.	\$ 2,678,093	\$ 2,857,336	\$ (2,024,327)	\$ 832,999	\$ 625,891	\$ 2,882,201	\$ 925,497	\$ 1,984,549	\$ 1,019,100	\$ 2,164,872	\$ 3,156,103	\$ 12,135,322
-	Developer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
-	Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
-		\$ 12,071,362	\$ 14,431,688	\$ (11,467,030)	\$ 2,964,658	\$ 774,850	\$ 14,261,170	\$ 7,193,337	\$ 13,949,640	\$ 7,494,146	\$ 4,415,600	\$ 3,609,226	\$ 50,923,120

Footnotes:

- 1 For presentation purposes, adjustments are to the original 2017 budgeted amounts. The original CIP for 2018 did not consider the unspent budget from 2017
- 2 For presentation purposes, adjustments reflect additional appropriations needed where original budget was exceeded
- 3 For presentation purposes, adjustments reflect appropriations needed for projects that were not originally identified or budgeted in the CIP

# Beaumont-Cherry Valley Water District

## Appendix C

### Non-Potable Infrastructure Projects. All Funding Sources

Project No.	Title/Description	2017 Budget Carryover	Original 2018 Budget	2018 Budget Adjustments	Footnotes	Adjusted Total 2018 Budget	Estimated Actual 2018	2018 Budget Carryover	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget	Total Adjusted Budget
<b>Inflation Factor</b>			1.0571						1.0869	1.1175	1.1490	1.1813	1.2146	
NPR-2520-0001	2520 to 2370 Non-potable Water Pressure Regulator	\$ 130,369	\$ 134,041	\$ (130,369) 1		\$ 3,672		\$ 134,041						\$ 134,041
NPR-2600-0001	2600 to 2520 Non-potable Water Pressure Regulator	130,369	134,041	(130,369) 1		3,672		134,041						134,041
<b>NBP-2600-0001</b>	<b>2600 Zone to 2800 Zone Booster Pump Station</b>							-	1,533,086	1,576,258	1,620,645			4,729,988
NPR-2600-0001	2600 Zone Non-potable Regulation and Metering Station		178,721			178,721		178,721	183,754					362,475
NBP-2600-0003	2600 Zone Non-potable Booster at COB Treatment Plant							-	1,375,407	1,414,138				2,789,545
NBP-2600-0002	12" Tukwet Canyon, Champions to Suncal Tract		491,180			491,180		491,180						491,180
NPR-2800-0001	2800 to 2600 Non-potable Water Pressure Regulator	205,640	211,431	(205,640) 1		5,791		211,431						211,431
NPT-2800-0001	Raw Water Filter System at 2800 PZ Tank	254,805	263,543	(257,040) 1		6,503		261,308						261,308
NWT-2800-0001	2MG Non-potable 2800 Zone Tank		35,744			35,744		35,744					164,274	200,018
NP-2800-0016	12" Sundance TR, Cougar Way South to Park circle	205,168	210,946	(205,168) 1		5,778		210,946						210,946
NP-2800-0017	12" Sundance TR, Park circle to Highland Springs Ave.	150,399	154,635	(150,399) 1		4,236		154,635						154,635
NP-2800-0018	8" Sundance TR, Cougar Way South to Park square	68,461	70,389	(68,461) 1		1,928		70,389						70,389
NWR-2600-0002	San Timoteo Creek Non-potable Extraction Wells	752,379	773,566	(752,379) 1		21,187		773,566	795,349	817,746	840,774	864,450	888,793	4,980,678
NP-2600-0001	24" San Timoteo Rd, Palmer to Tukwet Canyon							-	1,113,801	1,145,166	1,177,414	1,210,570		4,646,950
NP-2600-0003	18" Tukwet Canyon, Suncal Tract to San Timoteo							-	285,327	293,362	301,623	310,116		1,190,428
NP-2600-0004	18" San Timoteo Canyon, Tukwet Canyon to end of Existing NP							-		381,344	392,083	403,124	414,476	1,591,026
NP-2600-0012	8" In Heartland Development, w/o Potrero Ave.							-			662,118			662,118
NP-2600-0015	16" Through Hidden Canyon Development							-					1,118,832	1,118,832
NP-2600-0017	12" Sun Cal Tract, Oak Valley Pkwy North to Tukwet Canyon Rd.							-	1,040,554					1,040,554
NP-2800-0001	24" in Sunny-Cal, Cherry Valley Blvd to Brookside Ave.							-			312,949	321,762	330,822	965,533
NP-2800-0013	16" 1st St, Commerce Way-Highland Springs Ave. (Regional Connector to Bann) (regional connection funded by grant/Banning/Others)							-				498,005		498,005
NP-2800-0014	12" Highland Springs Ave, 2nd St to 1st St							-		103,940				103,940
NP-2800-0019	8" Sundance TR, Mary Lane, Tioga Tr West	154,999	159,364	(154,999) 1		4,365		159,364						159,364
NP-3040-0004	8" Winesap Extended into Sundance, to end of exist 8" n/o Cougar Way	191,476	196,868	(191,476) 1		5,392		196,868						196,868
NP-3040-0005	8" In Sundance Tract from Winesap Extended to Park at Parcel 17A	150,399	154,635	(150,399) 1		4,236		154,635						154,635
	<b>TOTAL NON-POTABLE INFRASTRUCTURE CIP PROJECTS</b>	<b>\$ 2,394,464</b>	<b>\$ 3,169,104</b>	<b>\$ (2,396,699)</b>		<b>\$ 772,405</b>		<b>\$ 3,166,869</b>	<b>\$ 6,327,277</b>	<b>\$ 5,731,953</b>	<b>\$ 5,307,605</b>	<b>\$ 3,608,027</b>	<b>\$ 2,917,197</b>	<b>\$ 27,058,928</b>

# Beaumont-Cherry Valley Water District

## Appendix C

### Non-Potable Infrastructure Projects. All Funding Sources

Project No.	Title/Description	2017 Budget Carryover	Original 2018 Budget	2018 Budget Adjustments	Footnotes	Adjusted Total 2018 Budget	Estimated Actual 2018	2018 Budget Carryover	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget	Total Adjusted Budget
Inflation Factor			1.0571						1.0869	1.1175	1.1490	1.1813	1.2146	
		\$ 1,473,562	\$ 1,731,087	\$ (1,475,797)		\$ 255,290	\$ -	\$ 1,728,852	\$ 4,237,377	\$ 4,224,975	\$ 2,983,875	\$ 1,401,619	\$ 1,438,251	\$ 16,014,949
	Facilities Fee	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Cap. Repl. Res.	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Developer	\$ 920,902	\$ 1,438,017	\$ (920,902)		\$ 517,115	\$ -	\$ 1,438,017	\$ 2,089,900	\$ 1,506,978	\$ 2,323,730	\$ 1,708,403	\$ 1,478,945	\$ 10,545,973
	Other	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 498,005	\$ -	\$ 498,005
		\$ 2,394,464	\$ 3,169,104	\$ (2,396,699)		\$ 772,405	\$ -	\$ 3,166,869	\$ 6,327,277	\$ 5,731,953	\$ 5,307,605	\$ 3,608,027	\$ 2,917,197	\$ 27,058,928

Footnotes:

1 For presentation purposes, adjustments are to the original 2017 budgeted amounts. The original CIP for 2018 did not consider the unspent budget from 2017.

**Beaumont-Cherry Valley Water District**  
**Appendix D**  
**Potable Pipeline Projects, Funded With Capacity Fees (Facility Fees)**  
**and Developer Capital Contributions**

Project No.	Title/Description	2017 Budget Carryover	Original 2018 Budget	2018 Budget Adjustments	Footnotes	Adjusted Total 2018 Budget	Estimated Actual 2018	2018 Budget Carryover	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget	Total Adjusted Budget
Inflation Factor		1.02816	1.0571			\$ 181,764		\$ 181,764	1,0869	1,1175	1,1149	1,1813	1,2146	
P-2520-0003	Cherry Valley Blvd., End Ex. 24-in to Suncal PA 17		\$ 181,764			\$		\$	924,344					\$ 181,764
P-2520-0004	Cherry Valley Blvd., Suncal PA 17 to PA 22/26													\$ 924,344
P-2520-0005	Cherry Valley Blvd., Suncal PA 22/27 to Oak Valley Pkwy									682,844				682,844
P-2520-0006	Oak Valley Pkwy., Cherry Valley Blvd to San Tim Crossing at Hidden Can										2,851,060			2,851,060
P-2520-0007	San Timoteo Stream Crossing											2,341,674		2,341,674
P-2520-0008	In Heartland 2520 Tract, stream crossing to Clifton Way													
P-2520-0009	In Heartland 2520 Tract, Clifton Way to Potrero									1,406,737				1,406,737
P-2650-0008	Sunny Cal Egg Ranch, Cherry Valley Blvd South									1,946,265				1,946,265
P-2650-0010	Sunny Cal Egg Ranch, Brookside Ave. north								150,864					150,864
P-2650-0011	Brookside Ave., Sunny Cal Entrance to Deodar St.									221,520	789,778			789,778
P-2650-0017	Cherry Valley Blvd, Champions Dr., to Oak Valley Pkwy								1,292,383					1,292,383
P-2650-0018	Oak Valley Pkwy, Cherry Valley Blvd. to San Timoteo Stream Crossing											2,231,573		2,231,573
P-2650-0019	San Timoteo Stream Crossing											2,341,674		2,341,674
P-2650-0020	Oak Valley Pkwy., San Timoteo Stream Crossing to end of pipe at Pardee Sun Cal										785,776			785,776
P-2650-0032	In Potrero Blvd, Heartland to San Timoteo Creek (serves Heartland e/o Potrero)									345,374		365,092		710,465
P-2750-0072	Ring Ranch Rd extension, across Noble Cr. to Kirkwood Ranch Project									824,863				824,863
P-2750-0074	Kirkwood Ranch, Oak Valley Pkwy to I-10 (existing pipe)									954,850				954,850
P-2850-0017	Sundance Drive, Sundance Circle to Highland Springs Rd.								967,825					967,825
P-2850-0018	2850 to 3040 Zone Booster Pump Suction and Discharge Pipes									205,950				205,950
P-3040-0009	Cherry Ave. Noble Tank to Dutton St								603,801	620,800				1,224,600
P-3040-0016	Cougar Way, Cherry Ave. to Highland Springs Ave.								1,133,947					1,133,947
P-3040-0017	2850 Sundance Booster to 3040 Zone								126,886					126,886
P-3040-0018	Highland Springs Ave., Cougar Way to Brookside Ave										456,985			456,985
P-2370-0001	From 2370 Tank to end of ex 16-in on Miller Pl.										608,361			608,361
P-2650-0021	Through Heartland, San Timoteo Crossing to Potrero Blvd										2,173,102			2,173,102
P-2650-0033	In Heartland 2650 Zone north side, e/o Potrero, from Potrero to RR crossing at Aim-All Storage												1,174,483	1,174,483
<b>TOTAL POTABLE PIPELINE CIP PROJECTS FUNDED WITH CAPACITY FEES AND DEVELOPER CAPITAL CONTRIBUTIONS</b>		\$ -	\$ 181,764	\$ -		\$ 181,764	\$ -	\$ 181,764	\$ 5,200,051	\$ 7,209,203	\$ 7,056,700	\$ 7,888,373	\$ 1,174,483	\$ 28,710,573



**Beaumont-Cherry Valley Water District**  
**Appendix D**  
**Potable Pipeline Projects, Funded With Capacity Fees (Facility Fees)**  
**and Developer Capital Contributions**

Project No.	Title/Description	2017 Budget Carryover	Original 2018 Budget	2018 Budget Adjustments	Footnotes	Adjusted Total 2018 Budget	Estimated Actual 2018	2018 Budget Carryover	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget	Total Adjusted Budget
Inflation Factor		1.02816	1.0571						1.0869	1.1175	1.1149	1.1813	1.2146	
	Facilities Fee	\$ -	\$ 99,970	\$ -		\$ 99,970	\$ -	\$ 99,970	\$ 2,246,653	\$ 3,577,737	\$ 3,389,290	\$ 4,046,569	\$ 293,621	\$ 13,653,840
	Cap. Repl. Res.	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Developer	\$ -	\$ 81,794	\$ -		\$ 81,794	\$ -	\$ 81,794	\$ 2,953,397	\$ 3,631,466	\$ 3,667,410	\$ 3,841,804	\$ 880,862	\$ 15,056,733
	Other	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ 181,764	\$ -		\$ 181,764	\$ -	\$ 181,764	\$ 5,200,051	\$ 7,209,203	\$ 7,056,700	\$ 7,888,373	\$ 1,174,483	\$ 28,710,573

**Beaumont-Cherry Valley Water District  
Appendix E**

**Potable Pipeline Replacement Projects, Funded With Capital Replacement Reserves**

Project No.	Title/Description	2017 Budget Carryover	Original 2018 Budget	2018 Budget Adjustments	Footnotes	Adjusted Total 2018 Budget	Estimated Actual 2018	2018 Budget Carryover	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget	Total Adjusted Budget
Inflation Factor			1.0571						1.0869	1.1175	1.149	1.1813	1.2146	
P-2750-0064	Antonell Court, Pennsylvania Ave. to Cherry Ave.										\$ 161,182			\$ 161,182
P-2750-0068	Elm Ave., 6th to 7th									101,796				101,796
P-2750-0069	Egan Ave-California Ave. Alley, 5th to 7th	214,306	221,920	(217,376) 1		4,544	34,954	183,896						183,896
P-3040-0011	Winesap Ave, Brookside Ave. to High St										1,343,302			1,343,302
P-3040-0013	Bellflower Ave., Brookside St. to High St										1,002,630			1,002,630
P-3040-0019	Grand Ave., Noble St. to Martin st										307,236			307,236
P-3040-0021	Lincoln St., Noble St to West end								326,050					326,050
P-3040-0022	Friendship Dr., Vineland St. to End								120,347					120,347
P-3040-0023	Bing Pl													100,616
P-3040-0024	Lambert Pl									100,616				100,616
P-3040-0025	Star Ln, Sky Ln, and View Dr								374,235					374,235
P-3040-0026	Utica Way, Vineland St to View Dr.								173,350					173,350
P-3330-0006	Bogart Fire Service											210,726		210,726
P-3620-0009	Ave. Miravilla, End of 12-in to Whispering Pines		339,092			339,092		339,092						339,092
P-3620-0015	Appletree Ln, B line to Oak Glen Rd	675,549	696,143	(678,609) 1		17,534	33,553	659,530						659,530
P-3620-0012	Ave Altejo Bella, Ave Miravilla to end of cul-de-sac	276,392	100,000	(279,670) 1		(179,670)	34,866	61,856	195,648					257,504
P-2750-0066	Egan Ave.-Wellwood Ave. Alley, 5th to 8th St										395,738			395,738
P-2750-0067	Elm Ave.-Wellwood Ave. Alley, 7th St. to 5th St.													152,976
P-2750-0025	Maple Ave., 1st St to 3rd St		152,976			152,976		152,976				305,989		305,989
P-2750-0036	Michigan St., 6th to 8th											458,484		458,484
P-2750-0046	9th St, Elm Ave. to Euclid Ave.									341,481				341,481
P-2750-0050	Orange Ave., 8th St to 10th st												594,870	594,870
P-2750-0051	Orange Ave., 10th St. to 11th St.												136,282	136,282
P-2750-0061	Orange Ave., 11th to Oak Valley Pkway												1,120,509	1,120,509
	8th Street Pipeline Replacement	(4,263)		156,983 2		156,983	152,720	-						-
	<b>TOTAL POTABLE PIPELINE CIP PROJECTS</b>													
	<b>FUNDED BY CAPITAL REPLACEMENT RESERVES</b>	\$ 1,161,984	\$ 1,510,131	\$ (1,018,672)		\$ 491,459	\$ 256,093	\$ 1,397,350	\$ 1,189,630	\$ 644,509	\$ 1,900,221	\$ 2,285,065	\$ 1,851,660	\$ 9,268,435
	<b>Facilities Fee</b>	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>Cap. Repl. Res.</b>	\$ 1,161,984	\$ 1,510,131	\$ (1,018,672)		\$ 491,459	\$ 256,093	\$ 1,397,350	\$ 1,189,630	\$ 644,509	\$ 1,900,221	\$ 2,285,065	\$ 1,851,660	\$ 9,268,435
	<b>Developer</b>	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>Other</b>	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ 1,161,984	\$ 1,510,131	\$ (1,018,672)		\$ 491,459	\$ 256,093	\$ 1,397,350	\$ 1,189,630	\$ 644,509	\$ 1,900,221	\$ 2,285,065	\$ 1,851,660	\$ 9,268,435

**Footnotes:**

- 1 For presentation purposes, adjustments are to the original 2017 budgeted amounts. The original CIP for 2018 did not consider the unspent budget from 2017.
- 2 For presentation purposes, adjustments reflect appropriations needed for projects that were not originally identified or budgeted in the CIP.

Beaumont-Cherry Valley Water District

Appendix F

Capital Improvement Program - Capital Assets

Project Number	Title/Description	2017 Budget Carryover	Original 2018 Budget	2018 Budget Adjustments	Footnotes	Adjusted Total 2018 Budget	Estimated Actual 2018	2018 Budget Carryover	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget	Total Adjusted Budget
IT-NETW-0002	Redundant SAN Project		1,057			27,950		27,950	1,086	1,117	1,149	1,181	1,214	51,417
IT-NETW-0003	Endpoint Protection / LanGuard Security Software Project		11,010			11,010		11,010						11,010
IT-NETW-0004	Email Spam Protection / Archive Solution		7,839			7,839	922	6,917						6,917
IT-NETW-0005	IP Surveillance Project		27,950			27,950	12,150	15,800						15,800
IT-NETW-0006	Workstation Replacement project (50 units @ \$1,000 per unit - 33% per year)		20,101			20,101	26,940	(6,839)	20,597	21,107	21,631	22,171	22,725	101,392
IT-NETW-0007	A/C Replacement project		9,308	(9,308)		-		-						-
IT-NETW-0008	Shoretel Phone System Redundancy Equipment		13,769			13,769		13,769						13,769
IT-NETW-0009	Engr. Blueprint/ Plans Printer/Scanner		8,414	(2,730)		5,684	5,684	-						-
IT-NETW-0010	Truck Radios (7)		21,655			21,655	20,101	1,554						1,554
IT-NETW-0011	Tokay Navigator Backflow Reporting Software			6,980		6,980	6,980	-	50,886					-
IT-NETW-0012	Server Room Uninterrupted Power Source								51,771					51,771
IT-NETW-0012	Server Replacement Project													
	TOTAL IT NETWORK INFRASTRUCTURE CAPITAL PROJECTS	\$ -	\$ 147,996	\$ (5,058)	#	\$ 142,938	\$ 72,777	\$ 70,161	\$ 146,721	\$ 21,107	\$ 21,631	\$ 22,171	\$ 22,725	\$ 304,516
IT-SCAD-0001	Wonderware SCADA Phase 1 Project		29,502	(29,502)		-		-						-
IT-SCAD-0002	Wonderware SCADA Phase 2 Project		220,596			220,596		220,596	171,000					391,596
IT-SCAD-0003	Wonderware SCADA Phase 3 Project		110,817			110,817		110,817	113,868					224,685
IT-SCAD-0004	AMR / AMI Deployment Project		1,008,702			1,008,702	153,860	854,842	1,035,493	1,063,039	1,091,361			4,044,735
	TOTAL IT SCADA INFRASTRUCTURE CAPITAL PROJECTS	\$ -	\$ 1,369,617	\$ (29,502)	#	\$ 1,340,115	\$ 153,860	\$ 1,186,255	\$ 1,320,362	\$ 1,063,039	\$ 1,091,361	\$ -	\$ -	\$ 4,661,016
IT-FOPS-0001	Nobel Systems Geo Viewer Project		31,241	(11,741)		19,500	19,500	-						-
IT-ADMIN-0001	Nobel Systems Geo Viewer On-Going System Updates		66,455	(52,896)		(52,896)		(52,896)	10,000	10,282	10,571	10,869	11,175	132,910
IT-ADMIN-0002	Laser-Fishe Digitized Fillroom Project					66,455		66,455	66,455					150,000
IT-ADMIN-0003	Board Room Audio / Video System								150,000					150,000
IT-ADMIN-0003	Front Office Space Reconfiguration and Furniture Replacement								38,500					38,500
IT-ADMIN-0003	Replace 14 Desk Chairs @ \$90 ea-old high backs worn out		1,260	(1,260)		-	-	-						-
IT-ADMIN-0004	Replace 18 Guest Chairs @ \$135 ea - broken and dangerous		2,430	(2,430)		-	-	-						-
IT-ADMIN-0005	Two (2) End Tables for Lobby @ \$85 ea		170	(170)		-	-	-						-
IT-ADMIN-0006	Three (3) Customer Svc Stools @ \$140 ea - old ones worn out		420	(420)		-	-	-						-
	TOTAL IT FIELD OPS AND IT ADMIN CAPITAL PROJECTS	\$ -	\$ 101,976	\$ (68,917)		\$ 33,059	\$ 19,500	\$ 13,559	\$ 264,955	\$ 10,282	\$ 10,571	\$ 10,869	\$ 11,175	\$ 321,410
	TOTAL IT, FIELD OPS AND ADMIN CAPITAL PROJECTS	\$ -	\$ 1,619,589	\$ (103,477)		\$ 1,516,112	\$ 246,137	\$ 1,269,975	\$ 1,732,037	\$ 1,094,428	\$ 1,123,563	\$ 33,040	\$ 33,900	\$ 5,286,943

**Beaumont-Cherry Valley Water District  
Appendix F**

**Capital Improvement Program - Capital Assets**

Project Number	Title/Description	2017 Budget Carryover	Original 2018 Budget	2018 Budget Adjustments	Footnotes	Adjusted Total 2018 Budget	Estimated Actual 2018	2018 Budget Carryover	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget	Total Adjusted Budget
Inflation Factor			1,0571						1,0869	1,1175	1,1490	1,1813	1,2146	
VE-HEAV-0001	Cat 416C Backhoe (May, 1998)													
VE-TRUK-0002	2008 F150 (Dec, 2008)													
VE-TRUK-0003	F150 (Replacing the 2005 4X4 Ranger) (Dec, 2004)		27,485	(2,202)		25,283	25,283							
VE-TRUK-0004	2005 X2 F250 (Feb, 2005)													
VE-TRUK-0005	2005 X2 F250 (Feb, 2005)													
VE-TRUK-0006	F150 (Replacing the 2005 4X4 Ranger) (Dec, 2004)		27,485	(2,202)		25,283	25,283							
VE-TRUK-0007	F150 (Replacing the 2006 4X4 Ranger) (Dec, 2004)		27,485	(2,249)		25,236	25,236							
VE-TRUK-0008	2006 4X4 F250 (Apr, 2006)								35,179					35,179
VE-TRUK-0009	2008 4X4 F250 (May, 2007)								35,046					35,046
VE-TRUK-0010	2004 Dodge 1500 (Mar, 2004)		36,084	(3,417)		32,667	32,667							
VE-EQUIP-0003	Water Buffalo		10,000	(2,490)		7,510	7,510							
VE-TRUK-0011	2008 F250 (Feb, 2008)								47,440					47,440
VE-TRUK-0012	2008 F450 (Dec, 2008)									100,190				100,190
VE-HEAV-0002	2007 John Deere Backhoe 3105G (Aug, 2009)										137,875			137,875
VE-EQUIP-0001	Air Compressor (May, 1998)										25,759			25,759
VE-TRUK-0013	2007 1 Ton Truck w/ 3/4 Ton Dump Bed (Apr, 2009)											50,411		50,411
VE-TRUK-0014	2011 F350 (Jan, 2011)											42,606		42,606
VE-EQUIP-0015	GIS / Muck Truck (May, 2004)											244,880		244,880
VE-EQUIP-0002	Ingersoll Rand Air Compressor (Dec, 2008)											44,674		44,674
VE-EQUIP-0003	New Dump Trailer								8,000					8,000
VE-EQUIP-0004	Confined Space Retrieval System								15,000					15,000
	TOTAL VEHICLE AND EQUIP. ACQUISITION / REPLACEMENT PROJECTS	\$ -	\$ 128,539	\$ (12,560)		\$ 115,979	\$ 115,979	\$ -	\$ 140,665	\$ 100,190	\$ 163,634	\$ 382,570	\$ -	\$ 787,059
	TOTAL IT, FIELD OPS, ADMIN AND VEHICLE AND EQUIP. ACQUISITION / REPLACEMENT PROJECTS	\$ -	\$ 1,748,128	\$ (116,037)		\$ 1,632,091	\$ 362,116	\$ 1,269,975	\$ 1,872,703	\$ 1,194,617	\$ 1,287,197	\$ 415,609	\$ 33,900	\$ 6,074,001
	Facilities Fee	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Cap. Repl. Res	\$ -	\$ 1,748,128	\$ (116,037)		\$ 1,632,091	\$ 362,116	\$ 1,269,975	\$ 1,872,703	\$ 1,194,617	\$ 1,287,197	\$ 415,609	\$ 33,900	\$ 6,074,001
	Developer	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Other	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ 1,748,128	\$ (116,037)		\$ 1,632,091	\$ 362,116	\$ 1,269,975	\$ 1,872,703	\$ 1,194,617	\$ 1,287,197	\$ 415,609	\$ 33,900	\$ 6,074,001

**Footnotes:**

1. Adjustment is to close out budget savings from projects completed in 2018.
2. For presentation purposes, adjustments reflect appropriations needed for projects that were not originally identified or budgeted in the CIP.
3. For presentation purposes, adjustments reflect Capital Improvement Projects that were originally included in the original capital budget for 2018 but were unspent and are included in the 2019 operating budget.



**Beaumont-Cherry Valley Water District  
Regular Board Meeting  
December 12, 2018**

Item 6

**STAFF REPORT**

**TO:** Board of Directors

**FROM:** Dan Jagers, General Manager

**SUBJECT: Review of Proposals and Consideration of Authorization of General Manager to enter into a Contract for Public Relations and Community Outreach Consulting Services**

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**Staff Recommendation**

Authorize the General Manager to enter into a one-year contract with CV Strategies in an amount not to exceed \$100,000 to provide Public Relations and Community Outreach Services for Beaumont-Cherry Valley Water District.

**Background**

At a Special Meeting on October 2, 2018, the Board directed staff to prepare an RFP in a cafeteria style to submit to public relations consultants.

**Summary**

Staff prepared a comprehensive RFP and sent it to various public relations firms. Seven responses were received by November 21, 2018. Each proposal was evaluated separately by three staff members based on a technical scoresheet developed from the Proposal Evaluation Criteria included in the Scope of Work (SOW). The RFP required each proposer to address the SOW and completion schedule for all tasks set forth. The District also reserved the right to modify the SOW through the addition or deletion of individual line items during the course of work. Timely responses were received from CV Strategies, City Works, Allegra Consulting, NBS, Kleinfelder Construction Services, Lucy & Company, and Elevate Public Affairs.

Emphasis and experience varied between the proposals. All seven had strong points but used different styles to accomplish the goals as enumerated by the RFP.

Some proposals strongly pressed for "branding," which is not a current priority need of BCVWD, and others stressed a community-based, informational messaging approach more suitable for a public agency. All mentioned varying degrees of crisis communications and response. All but one offer media monitoring services and response inclusive, as required in the SOW. After analysis based on technical scoring alone, without considering cost, staff identified the top three proposals, with CV Strategies as the highest ranking proposal:

- CV Strategies
- City Works
- Allegra Consulting



## **Analysis**

### **CV Strategies**

CV Strategies, based in Palm Desert, has significant water and Prop 218 experience. They offer to prepare all compliance documents for the District, including the required notices. Focused more on PR rather than marketing, the proposal shows an understanding of the District's needs and goals. CV Strategies has community outreach experience and offers a unique approach in training customer service representatives and District spokespersons to properly communicate with the public.

### **City Works**

The proposal from City Works focused mostly on PR for the District's proposed Centennial Celebration, and showed strong experience with public outreach and engagement. The treatment of the Proposition 218 process was of lesser emphasis, but the firm offered a detailed analysis to assure the District's needs are identified and understood. In addition, the key contact person on the staff of City Works spent 10 years on staff at Western Municipal Water District. On the downside, City Works does not provide media monitoring; BCVWD would have to contract that service out to a recommended subcontractor. City Works is based in Colton.

### **Allegra**

Allegra's proposal is brand-centered and emphasizes a powerful message, including the development of a comprehensive messaging strategy and highlights the leveraging of stakeholders. Allegra offers a solid, consolidated communications plan with implementation strategy, and a crisis communications toolkit; however, it does appear to be more applicable to private industry rather than a public agency.

## **Fiscal Impact**

Staff developed a sample work plan and extrapolated the costs below based on anticipated activities. Items were identified in the cost proposals and worked into the table below for comparison. The top three proposals have a cost of \$86,200, \$222,175, and \$443,815, respectively, and are broken into various tasks, as requested by the Board (cafeteria plan). The costs of the top three proposals are summarized here:

<b>BCVWD : Public Relations and Community Outreach Consulting</b>			
	<b>1) CV</b>	<b>2) City</b>	<b>3) Allegra</b>
	<b>Strategies</b>	<b>Works</b>	<b>Consulting</b>
Base Bid	\$ 50,000	\$ 397,925	\$ 177,175
Additive Bid Items	36,200	40,640	45,000
Other Direct Costs	-	5,250	-
Total Costs	\$ 86,200	\$ 443,815	\$ 222,175
Comments	320 hours for Base Bid	3,206 hours in Base Bid	1,303 hours in Base Bid

Costs were estimated based on a sample plan of work developed by staff, and using the bid items provided by the vendor. Staff is requesting a not-to-exceed amount of \$100,000 to cover the estimated base bid and additive bid items costs (\$86,200), with an option to add cafeteria





items as may be recommended during the term of the contract, and to cover any unknown costs such as travel time, mileage and consultant incidental expenses (additional \$13,800).

**Attachment(s):**

Scope of Work

*Copies of the Proposals are available upon request.*

Staff Report prepared by Lynda Kerney, Administrative Assistant and Bill Clayton, Senior Finance and Administrative Analyst

## **G. FEE PROPOSAL**

Proposals shall include a description of the types of services to be provided, the total cost for the project, including fees, reimbursable and estimated number of hours, and hourly billing rate to be spent on each major task.

Once the contract has been awarded, a proposer will not be permitted to charge the District for any service performed pursuant to the terms and conditions of the contract that is not clearly identified in terms of cost and detail within the proposer's proposal to the District. The only exceptions to this limitation will be if the District specifically requests an additional service that is not identified in the RFP or in the proposer's proposal and the parties amend the contract.

Proposers are encouraged to propose alternatives to the listed requirements that will reduce cost and enhance service. The District will evaluate these alternatives on an individual basis.

Alternative services should be listed separately. All services listed must be priced, even though an alternative service has been proposed.

## **III. CONTRACT TERMS**

The successful firm will enter into a Professional Services Agreement with the District for an initial term of one (1) year (December 2018 through December 2019). After the initial term, the District may grant up to three (3) one-year extensions based upon mutual consent and in accordance with approved budgets and specific task approvals by the Board of Directors.

## **IV. SCOPE OF WORK**

### **A. NATURE OF SERVICES REQUIRED**

The District is seeking a cost effective approach for community outreach and communication with its customers. The following shall act only as a general preliminary Scope of Services to generally communicate the District's expectations. Firms should identify any additional services required to meet District's expectations, price them, and explain them in their response. It is at the District's discretion which services will be required.

#### Account Management

- Execute a weekly strategy discussion with designated District contact(s) by phone.
- Monitor local and national publications and online alerts for stories about Beaumont/Cherry Valley area.
- Provide Spanish and other language translation services for targeted communication pieces.
- Develop and manage a 12-month calendar for District communications and a related plan for executing on that plan.
- Provide leadership and direction for the implementation and maintenance of a Beaumont-Cherry Valley Water District strategic communication plan that keeps the public and the workforce highly informed, engages the public in local government, and manages media relations.
- Champion, manage, and monitor the use of all forms of communication including social media

platforms, the district's media channels, print materials, and other communication methods that are available or might become available in the future.

- Provide recommendations and/or strategies as deemed appropriate to enhance the District's image, messaging and brand identity.
- Provide crisis communication counsel as necessary.
- Concept development, including quality graphic design.
- Develop original copy (text), copywriting and editing. This may also include Spanish and other languages marketing collateral.

#### Community Outreach

- Develop a monthly digital news platform to educate and advise subscribers on District's issues, meetings, events, programs, services and/or projects on a monthly basis.
- Work with District partners and influencers to gather news about Beaumont-Cherry Valley Water District for distribution via social media, e-news platform or District website.
- Develop news releases, media advisories, articles, website content and fact sheet for District events, initiatives, projects, and services.
- Community outreach to involve public engagement and facilitation of the Proposition 218 process for setting water rates and fees, water quality reporting, graphic design, and media production.
- Examine existing and upcoming programs and initiatives of the District and develop strategies for promoting these efforts to the community.

#### Public Relations

- Enhance the District's public media outlets; to include, providing strategic support for communication projects, initiatives, and campaigns designed to advance the District's vision, mission, image and branding.
- Develop public relations strategies to raise public and community awareness of District's upcoming Centennial Celebration in 2019.
- Create messaging to drive interaction and build excitement through sharing relevant content and providing opportunities to interact with the programs/services. Draft and edit news releases, media advisories, informational matter and distributing to designated media outlets upon direction and approval by the District's General Manager or designee.
- Develop public relations strategies to raise public and community awareness of District's matters upon direction and approval by the District's General Manager and Board of Directors.
- Develop a communication strategy, electronic material, and mailing notices in compliance of Proposition 218 based on draft rate adjustments provided by the District.
- Develop a series of new customer on-boarding engagement email messages and content about the District services, meetings, and service options.
- Develop strategies for countering misinformation and misconceptions.
- Tracking and responding to stories, events, crisis, in the media that may benefit the District from a response on behalf of the District, upon direction and approval by the District's General Manager or designee.

#### Social Media

- Work with District's IT Department to develop a concrete email marketing and geo-targeting strategy using tools like: YouTube and Twitter.
- Provide District staff with guidance on email marketing best practices and emails as a key

source for social media content. Identify appropriate imagery to use, where possible to aid the work impact and reach of social media posts.

- Build messaging that can be used in various channels including social media and paid traditional media to geo-target key audiences through timely/relevant channels to drive awareness, create an emotional connection and educate on key actions, and drive traffic to the website.

#### Multi-Media

- Produce 1 - 3 monthly videos in Spanish and English that, in 30 seconds to a minute, address community water issues, public information explanation or event promotion. Assist District Staff in adding videos to its social media channels.

### **B. PROPOSED COST**

Provide the total cost for the project, including fees, reimbursables, and number of hours estimated to be spent on each major work task. Beaumont-Cherry Valley Water District shall not, in any event be liable for any pre-contractual expenses incurred by respondents in preparation of the proposals, and respondents shall not include any such expenses as part of their proposal. Beaumont-Cherry Valley Water District shall also not be responsible for any associated fees with regard to insurance, licenses, or taxes.

## **V. PROPOSAL EVALUATION CRITERIA**

Proposals that meet the requirements specified in this RFP will be evaluated based on the following criteria:

1. Cost-effectiveness and a demonstrated effort to be cost-conscious.
2. Proposal price.
3. Step by step approach to the engagement and detailed schedule for completion.
4. Completeness and responsiveness of the proposal submitted.
5. Experience as related to media relations, marketing and social media management.
6. Documented prior experience in handling project(s) of similar size and scope.
7. Demonstrated ability to meet deadlines.
8. Business integrity and reputation in the industry relevant to scope of services.
9. Proven prior experience, as confirmed by references.
10. Proven skill and reputation, including timeliness and demonstrable results, as confirmed by references.
11. Meets qualifications set forth in this RFP.
12. The proposal deemed most advantageous to the Beaumont-Cherry Valley Water District will be awarded the contract (even though it may not be the proposal with the lowest proposed fee). The District reserves the right to select portions of the proposal based on the fee quoted and the District's need for each major task.



**Beaumont-Cherry Valley Water District  
Regular Board Meeting  
December 12, 2018**

Item 7

STAFF REPORT

**TO:** Board of Directors

**FROM:** Dan Jagers, General Manager

**SUBJECT:** **Consideration of Change of Service Request for 1010 W. Fourth Street, Parcels 3 and 4 of Parcel Map 34209 of Crossroads Development**

---

**Staff Recommendation**

Consider the Change of Service Request for 1010 W. Fourth Street, Parcels 3 and 4 of Parcel Map (PM) 34209 of Crossroads Development and:

- A. Approve the Change of Service, or
- B. Deny the Change of Service

**Background**

Changes in the Project

In 2004, Beaumont-Cherry Valley Water District (BCVWD) approved and issued a "Will Serve Letter" for four (4) parcels on PM 34209 located at 1010 W. Fourth Street (formerly the Crossroads Logistics Center) to provide water service to five (5) separate buildings totaling 2.85 million square feet as shown on Figure 2 – Original Site Configuration. Subsequently, this project was revised and recorded as the "Prologis/Winco" project.

In 2007 BCVWD entered into a "Water Main Extension and Facilities Construction Agreement" with Prologis/Winco for the purposed five (5) building development (2.85 MSF). This Agreement identified that the District would provide water service to the property in accordance with its Regulations Governing Water Service upon payment by the Developer of applicable fees and construction and installation of certain facilities as set forth in that agreement.

BCVWD staff has determined that the water main facilities that were identified in said Agreement have been substantially constructed, however, no construction of actual buildings had begun until 2016.

Table 1 (below) identifies the original development's proposed project square footage of 2.85 million square feet of building space. Said project was the basis for the original project's "Will Serve Letter." At this time, there has been some reconfigurations to the original projects proposed building sizes and configuration to accommodate current development needs since the original 2004 approval. Table 1 also identifies the two most recent development Phases; Phase 1 – Wolverine Project Conditions, and Phase 2 – Amazon Project Conditions.





**Table 1 – Summary of Development Proposed and Existing Square Footage**

Parcel	Originally Approved Project Configuration	First Project Development Revision Phase 1 - Wolverine	Second Project Development Revision Phase 2 - Amazon
1	1,550,000	728,420 (Future)	728,420 (Future)
2		720,000 (Existing)	720,000 (Existing)
3	1,300,000	1,300,000 (Future)	701,128 Footprint / 1,072,621 (Proposed)
4			
<b>Total Development Square Footage</b>	<b>2,850,000</b>	<b>2,780,420</b>	<b>2,521,041</b>

- (1) Wolverine has been constructed and is operational. It is located on Parcel 2 of Figure 1 - PM 34209.
- (2) The proposed Amazon building has a first floor footprint of 701,128 sf, however the building is 4-floors which totals 1,072,621 sf of space for all four floors. See Figure 4 – Project Cherry (Amazon).
- (3) Phase II and IIA building expansions are anticipated to be 580,800 and 147,620 sf, respectively.

In November 2016, BCVWD issued a service letter update (attached) which set forth updated water uses to the new facilities from **1.88** Equivalent Dwelling Units (EDUs) to **24.82** EDUs and additional fees due at that time to provide for actual project uses for the first building to be constructed at the project site, the Wolverine Project Phase I. As discussed, the overall project development has since been further revised by the owner/developer and BCVWD has received a request for change of service to Parcels 3 and 4 from McDonald Property Group (current project site owner/developer), who identifies the project site has been reconfigured to accommodate a facility at the site which differs from the District approved project configuration. Said project is identified by the owner as “2<sup>nd</sup> Phase of the Crossroads Project,” consisting of a multi-level (four-story) Amazon Distribution Center, see Figure 4 – Project Cherry (Amazon).

BCVWD records show that a Facilities Fees payment was made to the District for Wolverine Project Phase I based upon **24.82** EDUs, consisting of **11.67** EDUs or **6,768.6** gallons per day of domestic water usage and **13.15** EDUs or **7,627** gallons per day of non-potable water usage. This fee was determined based upon an anticipated development of only Parcel 2 of the 4 parcels identified in PM 34209.

The development of 2<sup>nd</sup> Phase of the Crossroads Project, which includes Parcels 3 and 4 of the 4 parcels identified in PM 34209, requires a significant increase of water supply from the original proposed project demand projections for which Developer Facility Fees were previously paid. District staff identifies the proposed water demand increase relates to the change in proposed use of the revised development condition.

If the requested Change of Use is approved by the Board, the District will require that Facilities Fees be paid commensurate with the actual projected water usage to support the current Parcel 3 and 4 development. The Board should note that Parcel 1 of this Development remains undeveloped with an anticipated maximum 728,420 SF to be developed.



At this time the property owner, the McDonald Property Group, estimates the Amazon Distribution Center (Crossroads Project Phase 2) water supply demand will be approximately **69** EDUs or **40,020** gallons per average day for domestic water use and **16.66** EDUs or **9,662** gallons per average day for non-potable water use. The District calculates this projected use will increase the overall project demand by **85.66** EDUs, resulting in Facilities Fee due to the District, estimated at today's rates, of \$746,331.21. (See Table 2 below for a summary of water demands.) This estimate of Fees was provided in writing to McDonald Property Group in May 2018 to provide budgetary information only to the developer. The McDonald Property Group identifies they were unable to move forward with an actual water service request to the District until recently due to a non-disclosure agreement with their client, Amazon. The McDonald Property Group submitted their request for modification of the Agreement on October 31, 2018.

**Table 2 – Summary of Estimated Water Demands in EDUs**

Parcel	Original Approved Project Equivalent Dwelling Unit Estimate		Phase 1 and Phase 2 Equivalent Dwelling Unit Estimate		Revised Gallons per Day	Current Project Status
	Domestic Water	Non-Potable Water	Domestic Water	Non-Potable Water		
1	0	0	0	0	0.0	Complete
2	1.88	0	11.67	13.15	1,090.4	Incomplete
3	0	0	69.00	16.66	49,682.4	Requested
4	0	0				
Total Project EDUs	1.88	0	80.67	29.81	50,772.8	

\*1 EDU = 580 Gallons per Day

Facilities Fees for 24.82 EDUs have been paid to date for the original and Phase 1 project development. If the Phase 2 revisions are approved, the McDonald Property Group will be responsible for payment of an estimated \$746,331.21 for the additional 85.66 EDUs related to the Phase 2 development summarized in Table 2. When the final project parcel (Parcel No. 1) is developed, District staff anticipates additional demands and associated Facilities Fees will be required, and one final service update will be performed at that time.

#### Location of Water Mains

In addition to the water use changes, the developer has identified that the current domestic water and recycled water mains that were installed as part of the 2007 Water Facilities and Main Extension Agreement are located in the recently abandoned Logistics Way roadway alignment which bisects Parcels 3 and 4. The 2<sup>nd</sup> Phase of the Crossroads Project intends to merge Parcel 3 and 4 into one and construct a parking lot over the water mains. The proposed construction includes grading of the parking lot site which will increase the depth of the water mains to 9.5' – 12.2' from 5.5' – 7.7' as was originally approved as part of this project.



Staff identifies that increasing the cover over the existing water lines creates a potential increased maintenance cost at this location. Therefore, District staff proposes to require the McDonald Property Group to either relocate the facilities vertically to provide shallower installation depths or alternatively pay a fee to provide for the increased maintenance cost for the existing facilities at the greater depth. That fee would include the projected costs of 2 maintenance activities which would include rental equipment, labor and other costs that would be associated with a water main repair at approximately 10' – 13' depth should there be maintenance and/or a water line break during the useful life of either of the water mains.

### **Summary**

Since this proposed project would increase the total water usage requirements for this development, final approval of this change of use is requested from the Board of Directors. District review of existing facilities in the vicinity of the project location shows that the existing system can support demands required from this change of use.

Finally, upon the Developer's determination of water demands (usage) for Parcel 1, the Developer will contact the District for settlement of associated fees for that proposed parcel.

### **Fiscal Impact**

None. The developer will be required to pay all Facility Fees and other District fees to cover the project's water needs.

### **Attachment(s)**

Figure 1 – PM 34209  
Figure 2 – Original Site Configuration  
Figure 3 – Project Wolverine  
Figure 4 – Project Cherry (Amazon)  
November 30, 2016 Water Service Letter

Staff Report prepared by Erica Gonzales, Administrative Assistant

Figure 1 - PM 34209

# IN THE CITY OF BEAUMONT, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA **PARCEL MAP NO. 34209**

OCTOBER 2007, THOMAS ENGINEERING, INC.

SHEET 3 OF 5 SHEETS

CITY

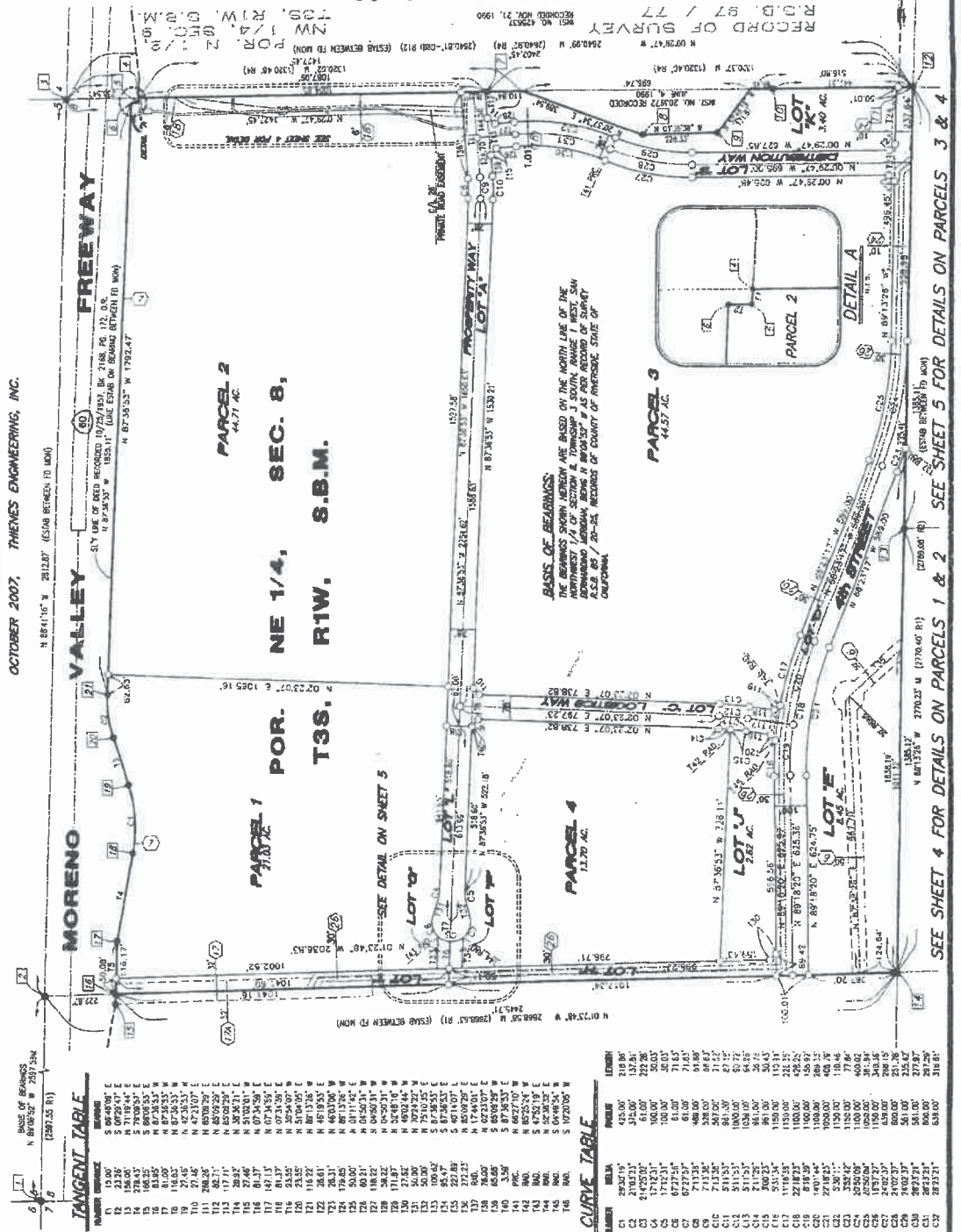




Figure 2 - Original Site Configuration

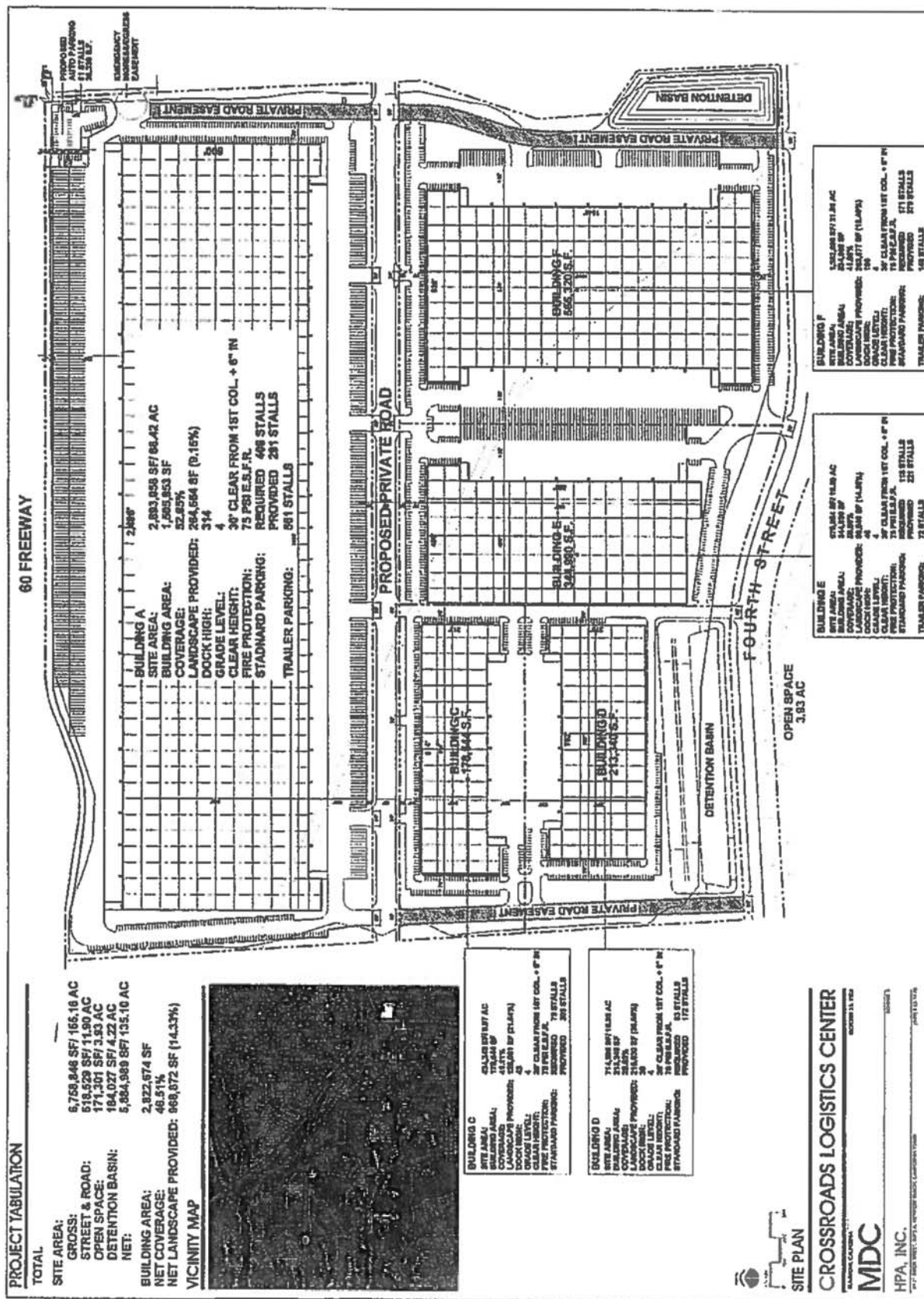
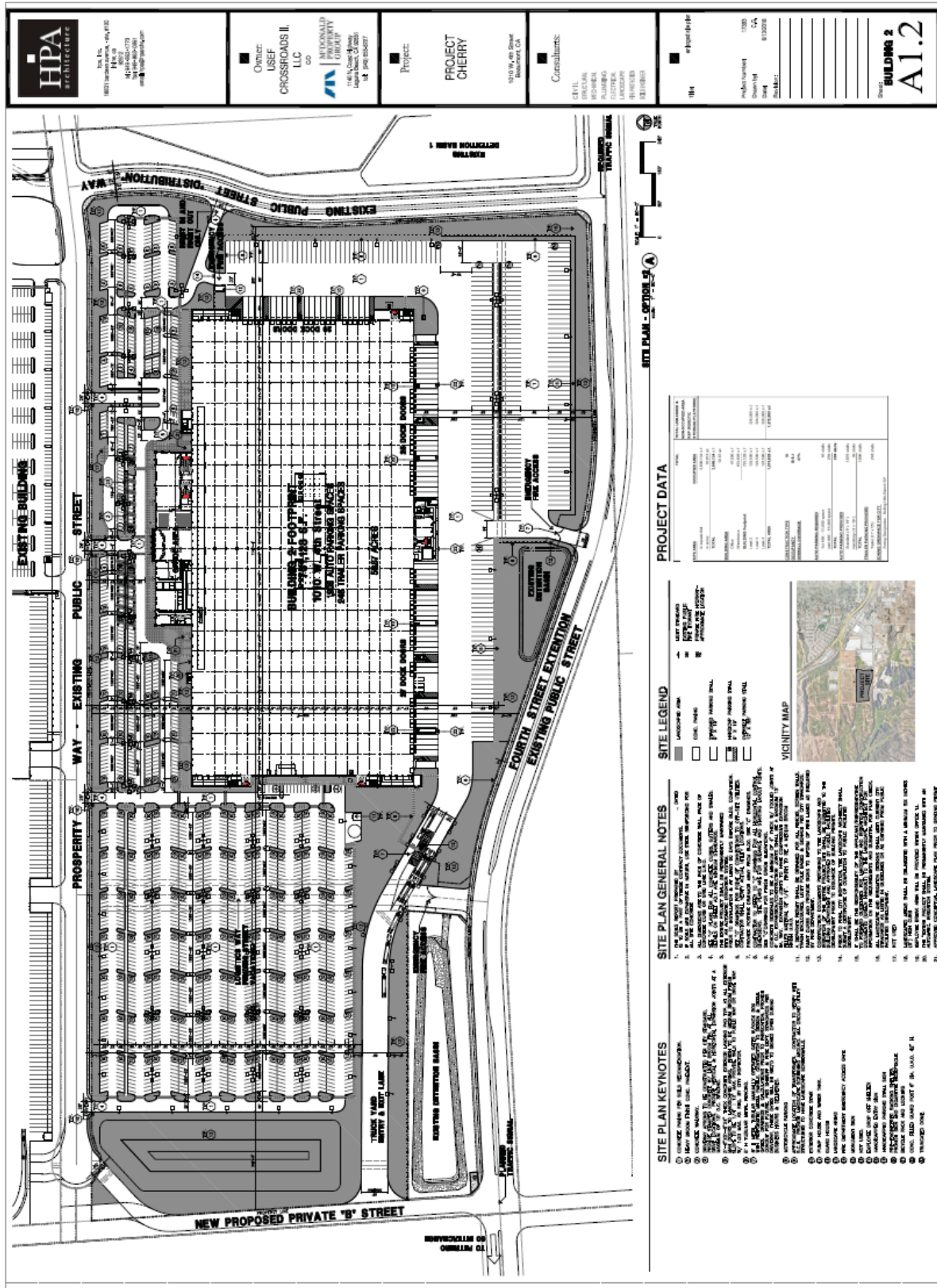






Figure 4 – Project Cherry (Amazon)





# Beaumont-Cherry Valley Water District

Phone: (951) 845-9581 Fax: (951) 845-0159

November 30, 2016

## Board of Directors

David Hoffman  
Division 5

John Covington  
Division 4

Daniel Slawson  
Division 3

Nathan Douglas  
Division 2

Jeffrey Cottrell  
Division 1

Bruce McDonald, President  
McDonald Property Group  
450 Newport Center Drive, Suite 625  
Newport Beach, CA, 92660-7610

Subject; Water Service for 1020 Prosperity Way  
For Parcel 2 on Parcel Map 34209  
Wolverine Phase 1 Development  
Beaumont, CA

Dear Mr. McDonald,

This letter serves to provide an update to the District's January 30, 2016 regarding water service fees for the project originally entitled "Wolverine Development Concept" that is being constructed as the "Wolverine Phase 1 Development" on your existing project site which received approval for service from the Beaumont-Cherry Valley Water District's Board of Directors held on November 10, 2004.

The subject project was originally identified by the District as the "Crossroads Logistic Center" development. A "Will Serve Letter" for that project was issued by the District on December 6, 2004. The original "Crossroads Logistic Center" project conceived five separate buildings totaling 2.81 million square feet on four parcels further identified as Parcel Nos. 1, 2, 3, and 4 as shown on Riverside County Parcel Map 34209.

As stated in our January 30, 2016 letter, review of District records shows that said project was subsequently revised and the revised project was identified in District records as the "Prologis/Winco" project.

The Beaumont-Cherry Valley Water District subsequently executed a "Water Main Extension and Facilities Construction Agreement" with Prologis for the revised project on December 14, 2007. That Agreement identifies that the District would provide water service to the property in accordance with its Regulations Governing Water Service and upon payment by the developer of applicable fees and construction and installation of certain facilities as set forth in that agreement.





www.bcwwd.org

# Beaumont-Cherry Valley Water District

Phone: (951) 845-9581 Fax: (951) 845-0159

## Board of Directors

David Hoffman  
Division 5

John Covington  
Division 4

Daniel Slawson  
Division 3

Nathan Douglass  
Division 2

Jeffrey Cottrell  
Division 1

It is the District's opinion that water main facilities that were identified in that Agreement have been substantially constructed, and that furthermore, those installed facilities appear to be capable of meeting the water service needs of the proposed project. As part of that agreement, District Facilities Fees based upon a water supply estimated requirement of 1.88 Equivalent Dwelling Units (EDU's) or approximately 1,090.4 gallons per day was paid as part of that agreement. The District identifies 1 EDU as 580 gallons per day of water use.

Based upon information provided by you in your October 14, 2016 emails as well as the approved Wolverine Phase I Landscape Plans, the Wolverine Development Project-Phase I (which includes only Parcel 2 of 4 parcels total identified in Parcel Map 34209) requires more water supply than the 1,090.4 gallons per day that fees were paid for in the original agreement. The Wolverine Phase 1 Project's demands based upon the provide information are as follows:

Item	Daily Average Demand (GPD)	Equivalent Dwelling Units (1 EDU = GPD/580)
Domestic Water Supply Requirements	6,767	11.67
Non-Potable Water Supply Requirements	7,629.2	13.15

At this time, The Beaumont Cherry Valley Water District will provide water service to the subject property as set forth in the existing agreement assuming project Facilities Fees are reconciled to reflect actual project water supply requirements, and that any other fees or deposits are paid, and any other obligations to provide service are met including, but not limited to, the Rules and Regulations Governing Water Service as amended by the Board of Directors from time to time. Please note that when Parcel Nos. 1, 3 and 4 are developed, the District will require separate review of said water supply needs and will determine compatibility of that development with regards to the approved project. Additionally, estimates of the required fees and deposits for these parcels will be made at that time.

Attached for reference is a copy of the Conceptual Site Plan for "Project Wolverine" provided by you as well as the approved landscape plans for Wolverine Phase 1. Also attached are Exhibits "A", "B", and "C" prepared by District Staff which provides credits, fees, and deposits associated with the Wolverine Phase 1 Project based upon water supply needs required by the project as identified above and as follows:



www.bcvwd.org

# Beaumont-Cherry Valley Water District

Phone: (951) 845-9581 Fax: (951) 845-0159

## Board of Directors

David Hoffman  
Division 5

John Covington  
Division 4

Daniel Slawson  
Division 3

Nathan Douglass  
Division 2

Jeffrey Cottrell  
Division 1

1. Exhibit "A" sets forth fees, deposits, and debits made and/or due to date (provided for reference only).
2. Exhibit "B" sets forth updated domestic water fees and deposits and incorporates fees, deposits and debits set forth in Exhibit "A". Please note Exhibit "B" incorporates a 1.88 EDU's credit for Facilities Fees previously payed and a debit of \$5,480.12 related to ongoing project inspection and engineering fees.
3. Exhibit "C" sets forth estimated non-potable water fees and deposits.

Once again please note that the fees, deposits, and debits set forth in this letter provide for the Wolverine Phase I Development only and are based upon the District's current Facilities Fees and Rates which are subject to change.

We look forward to working with you in the coming months and please feel free to contact Director of Engineering, Dan Jagers should you have any questions at (951) 845-9581.

Sincerely,

  
Eric Fraser  
BCVWD  
General Manager

## Attachments:

- 1.
- 2.
3. Exhibit "A" Parcel Map 34209 Paid Fees, Deposits, and Debits (for reference only)
4. Exhibit "B" Parcel Map 34209 Domestic Water Facilities Estimated Fees and Deposits (for Wolverine Project)
5. Exhibit "C" Parcel Map 34209 Non-Potable Water Facilities Estimated Fees and Deposits (for Wolverine Project)

DKJ/dkj

**EXHIBIT "A"**  
**BEAUMONT-CHERRY VALLEY WATER DISTRICT**  
**PARCEL MAP 34209 PAID FEES, DEPOSITS, AND DEBITS**

**1 WATER FACILITY FEES PROJECT CREDIT(1)**

(Per Facilities Fees paid as part of Original Project Development Water Main Extension Agreement for )

<b>Supply</b>	<b>Unit Cost</b>	<b>Units</b>	<b>Fee</b>
Wells	\$ 1,936.00	1.88	\$ 3,639.68
Water Rights (SWP)	\$ 1,225.00	1.88	\$ 2,303.00
Water Treatment Plant	\$ 921.00	1.88	\$ 1,731.48
Local Water Resources (2)	\$ 482.00	1.88	\$ 906.16
Recycled Water Facilities	\$ 1,402.00	1.88	\$ 2,635.76
<b>Sub Total</b>	<b>\$ 5,966.00</b>		<b>\$ 11,216.08</b>
Transmission (>16")	\$ 1,568.00	1.88	\$ 2,947.84
Storage	\$ 2,008.00	1.88	\$ 3,775.04
Booster	\$ 139.00	1.88	\$ 261.32
Pressure Reducing Stations	\$ 71.00	1.88	\$ 133.48
Miscellaneous Projects	\$ 62.00	1.88	\$ 116.56
<b>Sub Total</b>	<b>\$ 3,848.00</b>		<b>\$ 7,234.24</b>
Total Financing Costs	\$ 305.00	1.88	\$ 573.40
<b>Total All Facilities Fees</b>	<b>\$ 10,119.00</b>		<b>\$ 19,023.72</b>

**BCVWD ENGINEERING/PLAN CHECK/INSPECTION DEPOSIT AND DEBIT SUMMARY**

<b>Description</b>	<b>Deposit</b>	<b>Units</b>	<b>Unit Fee</b>	<b>Deposit</b>
Current Engineering/Inspection Debits to Project				<b>\$ (40,480.12)</b>
Eng/Plan Plan Check Deposit 1 (Check No. 21593)	1	E.A.	\$ 5,000.00	\$ 5,000.00
Inspection Engineering Deposit (Receipt No. 162651)	1	E.A.	\$ 15,000.00	\$ 15,000.00
Additional Deposit (Receipt No. 406106)	1	E.A.	\$ 15,000.00	\$ 15,000.00
<b>Total Inspection Deposit Made to Date</b>				<b>\$ 35,000.00</b>
<b>Total Inspection Deposit Made to Date</b>				<b>\$ (40,480.12)</b>
<b>Total Current Engineering/Inspection Deposits Due:</b>				<b>\$ (5,480.12)</b>

**Subtotal Fees Paid to Date (Project Credit): \$ 19,023.72**

**Subtotal Deposits and Debits Due to BCVWD for Work performed to Date (1/15/2016): \$ (5,480.12)**

- (1) Facilities Fees assessed based on Water Main Extension and Facilities Agreement btw BCVWD and Prologis dated December 14, 2007  
(2) Stated Local Water Resources Fee (\$482) is not correct in Agreement (should be \$485) Facilities Fee Under Paid by \$5.64)



**EXHIBIT "B"**  
**BEAUMONT-CHERRY VALLEY WATER DISTRICT**  
**PARCEL MAP 34209 DOMESTIC WATER FACILITIES ESTIMATED**  
**FEES AND DEPOSITS (FOR WOLVERINE PROJECT)**

**1 DOMESTIC WATER FACILITY FEES PROJECT ESTIMATE (1) (1.88 EDU Credit included see Exhibit A)**

<b>Supply</b>	<b>Unit Cost</b>	<b>Units (4)</b>	<b>Fee</b>
Wells	\$ 1,936.00	9.79	\$ 18,953.44
Water Rights (SWP)	\$ 1,225.00	9.79	\$ 11,992.75
Water Treatment Plant	\$ 921.00	9.79	\$ 9,016.59
Local Water Resources	\$ 485.00	9.79	\$ 4,748.15
Recycled Water Facilities	\$ 1,402.00	9.79	\$ 13,725.58
<b>Sub Total</b>	<b>\$ 5,969.00</b>		<b>\$ 58,436.51</b>
Transmission (>16")	\$ 1,568.00	9.79	\$ 15,350.72
Storage	\$ 2,008.00	9.79	\$ 19,658.32
Booster	\$ 139.00	9.79	\$ 1,360.81
Pressure Reducing Stations	\$ 71.00	9.79	\$ 695.09
Miscellaneous Projects	\$ 62.00	9.79	\$ 606.98
<b>Sub Total</b>	<b>\$ 3,848.00</b>		<b>\$ 37,671.92</b>
Financing Costs	\$ 305.00	9.79	\$ 2,985.95
<b>Estimated Facilities Fees</b>	<b>\$ 10,122.00</b>	<b>9.79</b>	<b>\$ 99,094.38</b>

**2 FRONT FOOTAGE FEES (2) (Calculated in accordance with BCVWD Rules and Regulations, Section 5.4)**

<b>Front Footage Fees</b>	<b>Length (ft.)</b>	<b>Units</b>	<b>Unit Cost</b>	<b>Fee</b>
Potable Water	0.00	L.F.	\$35.00	\$0.00
Recycled Water	0.00	L.F.	\$35.00	\$0.00
<b>Total Front Footage Fees</b>				<b>\$0.00</b>

**3 GIS DEPOSIT (Based on 1 -2" Meter per domestic and non-potable water service requirements)**

<b>Description</b>	<b>Meter</b>	<b>Units</b>	<b>Unit Cost</b>	<b>Deposit</b>
Domestic Water Meter GIS Deposit (3)	1.00	EA	\$275.00	\$275.00
Recycled Water Meter GIS Deposit (3)	0.00	EA	\$275.00	\$0.00
<b>Total GIS Deposit</b>				<b>\$275.00</b>

**BCVWD ENGINEERING/PLAN CHECK/INSPECTION ESTIMATE**

<b>Description</b>	<b>Deposit</b>	<b>Units</b>	<b>Unit Fee</b>	<b>Deposit</b>
Eng/Plan Plan Check Deposit Required (5)	1	E.A.	\$8,500.00	\$ 8,500.00
Inspection Engineering Deposit Required	1	E.A.	\$ 2,500.00	\$ 2,500.00
<b>Engineering/Inspection Deposit Estimate</b>				<b>\$ 11,000.00</b>

**6 METER FEES (6)**

<b>Water Meter Size</b>	<b>Meters Required</b>	<b>Units</b>	<b>Unit Fee</b>	<b>Fee</b>
2" Domestic Water Meter	1	E.A.	\$894.00	\$ 894.00
2" Irrigation Water Meter	0	E.A.	\$894.00	\$ -
<b>Total Meter Fees</b>				<b>\$ 894.00</b>

**Subtotal Fees \$ 99,988.38**  
**Subtotal Deposits \$11,275.00**  
**Total Fees and Deposits \$ 111,263.38**

- (1) Facilities Fees estimate does not include any Facilities Fee Credit and based on Current Facilities Fee Rates as of 11/30/2016
- (2) Front Footage Fees do not apply (i.e. Facilities Installed as part of original project)
- (3) Unused deposits will be returned upon completion of tasks related to Eng./Plan Check/ Inspection, and submittal and acceptance of GIS Information
- (4) 9.79 EDU's is based upon 1.88 EDU credit from Exhibit "A" paid as part of the original agreement plus the project 11.67 EDU domestic water demand requirement identified in 10/14/2016 email sprovided by Bruce McDonald regarding water demands and landscape demands
- (5) Eng/Plan Check Deposit Required includes \$5,480.12 inspection fees (deposits) due from original project to date (see Exhibit "A")
- (6) Meter Fee based on water service laterals already installed or to be installed by Developer

**EXHIBIT "C"**  
**BEAUMONT-CHERRY VALLEY WATER DISTRICT**  
**PARCEL MAP 34209 NON-POTABLE WATER FACILITIES ESTIMATED**  
**FEES AND DEPOSITS (FOR WOLVERINE PROJECT)**

**1 NON-POTABLE WATER FACILITY FEES PROJECT COST(1)**

Supply	Unit Cost	Units (4)	Fee
Wells	\$ 1,936.00	0.00	\$ -
Water Rights (SWP)	\$ 1,225.00	0.00	\$ -
Water Treatment Plant	\$ 921.00	0.00	\$ -
Local Water Resources	\$ 485.00	0.00	\$ -
Recycled Water Facilities	\$ 1,402.00	13.15	\$ 18,436.30
<b>Sub Total</b>	<b>\$ 5,969.00</b>		<b>\$ 18,436.30</b>
Transmission (>16")	\$ 1,568.00	0.00	\$ -
Storage	\$ 2,008.00	0.00	\$ -
Booster	\$ 139.00	0.00	\$ -
Pressure Reducing Stations	\$ 71.00	0.00	\$ -
Miscellaneous Projects	\$ 62.00	0.00	\$ -
<b>Sub Total</b>	<b>\$ 3,848.00</b>		<b>\$ -</b>
Financing Costs	\$ 305.00	0.00	\$ -
Domestic Water System Financing Cost Component	86.15% \$ 262.76	0.00	\$ -
Recycled Water System Financing Cost Component	13.85% \$ 42.25	13.15	\$ 555.59
<b>Estimated Facilities Fees (5)</b>	<b>\$ 10,122.00</b>	<b>0.00</b>	<b>\$ 18,991.89</b>

**2 FRONT FOOTAGE FEES (2) (Calculated in accordance with BCVWD Rules and Regulations, Section 5.4)**

Front Footage Fees	Length (ft.)	Units	Unit Cost	Fee
Potable Water	0.00	L.F.	\$35.00	\$0.00
Recycled Water	0.00	L.F.	\$35.00	\$0.00
<b>Total Front Footage Fees</b>				<b>\$0.00</b>

**3 GIS DEPOSIT (Based on 1 -2" Meter per domestic and non-potable water service requirements)**

Description	Meter	Units	Unit Cost	Deposit
Domestic Water Meter GIS Deposit (3)	0.00	EA	\$275.00	\$0.00
Recycled Water Meter GIS Deposit (3)	1.00	EA	\$275.00	\$275.00
<b>Total GIS Deposit</b>				<b>\$275.00</b>

**BCVWD ENGINEERING/PLAN CHECK/INSPECTION ESTIMATE**

Description	Deposit	Units	Unit Fee	Deposit
Eng/Plan Plan Check Deposit Required	1	E.A.	\$ 1,000.00	\$ 1,000.00
Inspection Engineering Deposit Required	1	E.A.	\$ 2,500.00	\$ 2,500.00
<b>Engineering/Inspection Deposit Estimate</b>				<b>\$ 3,500.00</b>

**6 METER FEES (6)**

Water Meter Size	Meters Required	Units	Unit Fee	Fee
2" Domestic Water Meter	0	E.A.	\$894.00	\$ -
2" Irrigation Water Meter	1	E.A.	\$894.00	\$ 894.00
<b>Total Meter Fees</b>				<b>\$ 894.00</b>

<b>Subtotal Fees</b>	<b>\$ 19,885.89</b>
<b>Subtotal Deposits</b>	<b>\$3,775.00</b>
<b>Total Fees and Deposits</b>	<b>\$ 23,660.89</b>

- (1) Non-Potable Water Facilities Fees estimate does not include any Facilities Fee Credit and based on Current Facilities Fee Rates as of 1/16/2016  
(2) Front Footage Fees do not apply (i.e. Facilities Installed as part of original project)  
(3) Unused deposits will be returned upon completion of tasks related to Eng./Plan Check/ Inspection, and submittal and acceptance of GIS Information  
(4) EDU's based upon water requirements provided in 10/14/2016 emails provided by Bruce McDonald and associated plumbing and landscape demands  
(5) Meter Fee based on non-potable water service laterals already installed or to be installed by Developer



**Beaumont-Cherry Valley Water District  
Regular Board Meeting  
December 12, 2018**

Item 8

**STAFF REPORT**

**TO:** Board of Directors

**FROM:** Dan Jagers, General Manager

**SUBJECT:** **Consideration of Resolution 2018-\_\_\_: Approving, Authorizing and Directing a Grant of Interest in Real Property located in Edgar Canyon to Southern California Edison Company**

---

**Staff Recommendation**

Consider Resolution 2018-\_\_\_, Approving, Authorizing and Directing a Grant of Interest in Real Property located at in Edgar Canyon to Southern California Edison Company:

- A. Approve the request Approving, Authorizing and Directing a Grant of Interest in Real Property; or
- B. Deny the request Approving, Authorizing and Directing a Grant of Interest in Real Property

**Background**

On August 10, 2018, Spectrum Land Services on behalf of Southern California Edison Company requested a utility easement for Riverside County Assessor's Parcel Number (APN) 401-060-015 (Figure 1 – Site Map). The parcel in question is owned by the Beaumont-Cherry Valley Water District (District) and is a parcel that contains a portion of Edgar Canyon, which is 1,188 ft. northeast of the Edgar Canyon retention ponds.

Figure 2 – Edgar Canyon South Entrance Gate identifies a dirt road (Edgar Canyon Road) with gate access that Southern California Edison Company has requested use of. In addition to the gate access, Southern California Edison Company has requested a 4' wide strip of land lying within the northeast quarter of Section 22, Township 2 south, range 1 west, San Bernardino base and meridian, the centerline of said strip is described in Figure 3 – Request of Grant of Easement. This easement will be used to place an additional support wire anchor for an existing SCE utility pole which has deteriorated and is in need of replacement.

In accordance with the District's Policies and Procedures, when the District receives a request for a Grant of Easement, the District is required to present the request to the Board of Directors for approval. Granting of said easement shall be accomplished by the Board of Directors adoption of Resolution 2018-\_\_\_.

Dependent on the adoption of Resolution 2018-\_\_\_, the Board of Directors may choose to direct the General Manager to execute Southern California Edison Company's request for a Grant of Easement.



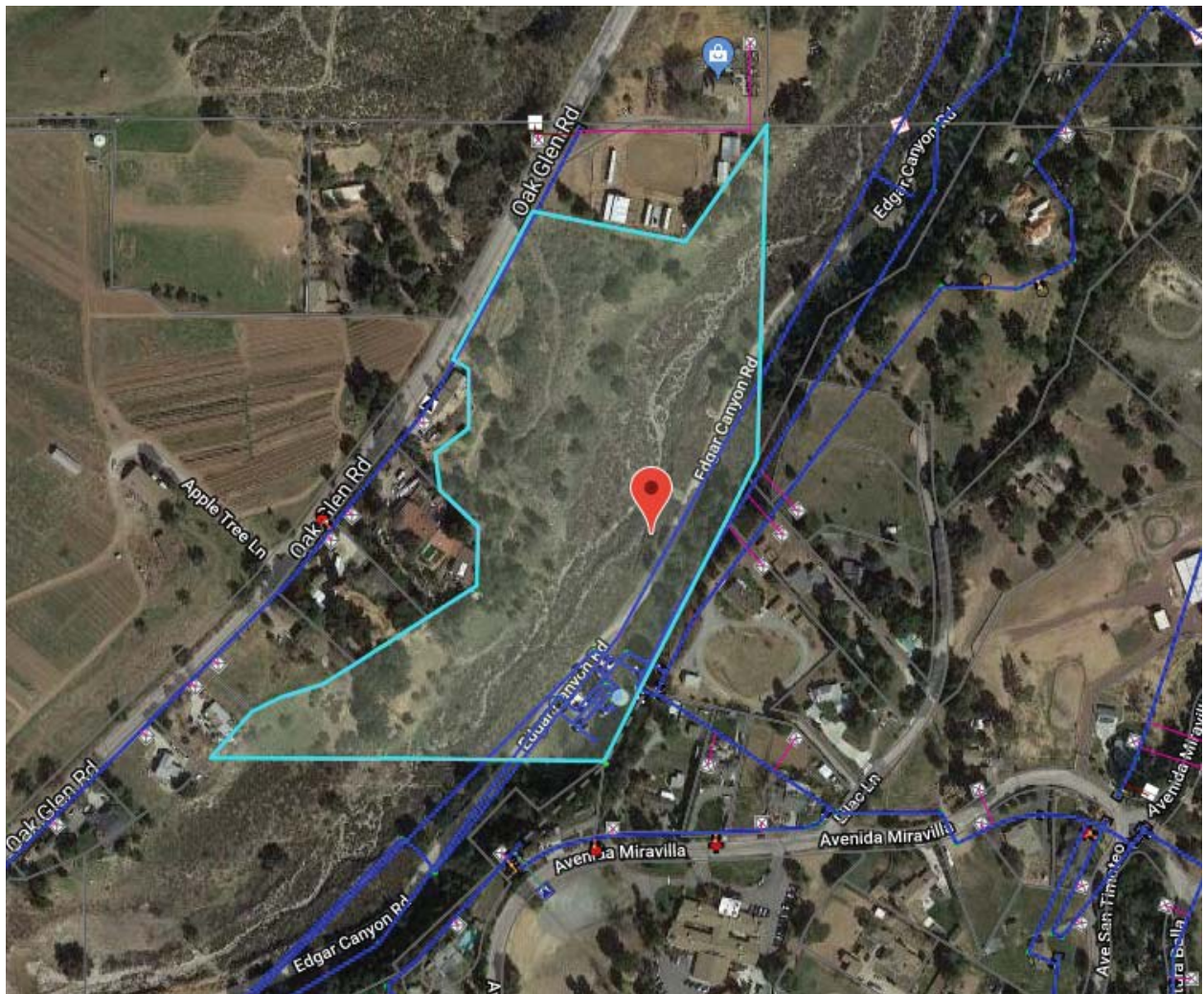
## Fiscal Impact

There is no fiscal impact to the District.

## Attachments

- Figure 1 – Site Map (below)
- Figure 2 – Edgar Canyon South Entrance Gate
- Request letter from Spectrum Land Services
- Resolution 2018-\_\_\_\_
- Site Drawing

Figure 1 – Site Map







**Beaumont-Cherry Valley Water District  
Regular Board Meeting  
December 12, 2018**

Item 8

Figure 2 – Edgar Canyon South Entrance Gate





**\*\*TIME SENSITIVE – PLEASE RESPOND**

August 15, 2018

Beaumont Cherry Valley Water District  
c/o Dan Jagers  
P.O. Box 2037  
Beaumont, CA 92223-0937

**Subject:** SCE Project Location – Riverside County A.P.N. 401-060-015 (north of Edgar Canyon Road – Cherry Valley)  
SCE Pole Number 4612249E

Dear Mr. Jagers:

Southern California Edison (SCE) has retained Spectrum Land Services to acquire rights of way for installation of Edison's electric distribution facilities. SCE has identified that an existing pole on Water District property (Pole No. 4612249E) is deteriorated and in need of replacement. In order to adequately stabilize the new pole, SCE is in need of installing an additional support wire which would anchor approximately ten (10) feet northwest of the pole. To enable Edison to provide this service, we would like to obtain an easement across the property. The enclosed SCE drawing depicts the required installation.

Please have the enclosed Grant of Easement executed by the appropriate Grantor(s), have the signatures notarized by a notary public, and return to my attention. Please note that the notary stamps must be clear and legible to be accepted for recording by the County Recorder's Office. The copy of the easement is for your files. Please return the executed original easement document along with your notary fee receipts, so that I may reimburse you for the notary fees & mailing costs incurred.

Thank you for your cooperation in this matter. If you have any questions, or need additional information, please call me at (714) 568-1800 ext. 224 or email me at [cterry@spectrumland.com](mailto:cterry@spectrumland.com)

Sincerely,



Cindy Terry  
Right-of-Way Services

---

725 W. Town & Country Road, Suite 410, Orange, CA 92868  
Phone (714) 568-1800 Fax (714) 568-1801  
[www.spectrumland.com](http://www.spectrumland.com)



**RESOLUTION 2018-14**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE BEAUMONT-CHERRY VALLEY WATER DISTRICT  
APPROVING, AUTHORIZING AND DIRECTING  
GRANT OF INTEREST IN REAL PROPERTY**

**WHEREAS**, Southern California Edison, an Edison International Company requested a Grant of Easement ("Easement") from the District for purposes of installing an anchor for an existing utility pole; and

**WHEREAS**, the 4.0 ft. wide by 10 ft. long area is located adjacent to the District access road to the Edgar Canyon reservoir and facilities; and

**WHEREAS**, District staff has reviewed the request and inspected the location, and has determined that the placement of an additional utility pole anchor will not interfere with the District's complete and free usage of the property and access road; and

**WHEREAS**, District staff recommends the grant of easement as requested by Southern California Edison,

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Beaumont-Cherry Valley Water District: hereby grants to Southern California Edison the identified easement as described in the attached Exhibit A and directs the Board President to sign the attached easement document and cause it to be recorded it in the office of the Riverside County Assessor-Clerk-Recorder.

**ADOPTED** this this \_\_\_\_\_ day \_\_\_\_\_, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

\_\_\_\_\_  
Director \_\_\_\_\_,  
President, Board of Directors of the  
Beaumont-Cherry Valley Water District

\_\_\_\_\_  
Director \_\_\_\_\_,  
Secretary, Board of Directors of the  
Beaumont-Cherry Valley Water District

RECORDING REQUESTED BY



SOUTHERN CALIFORNIA  
**EDISON**

An EDISON INTERNATIONAL Company

EXHIBIT A

WHEN RECORDED MAIL TO  
SOUTHERN CALIFORNIA EDISON COMPANY

2 INNOVATION WAY, 2nd FLOOR  
POMONA, CA 91768

Attn: Title and Valuation

SPACE ABOVE THIS LINE FOR RECORDER'S USE

SCE Doc. No.

**GRANT OF  
EASEMENT**

DOCUMENTARY TRANSFER TAX \$ NONE VALUE AND CONSIDERATION LESS THAN \$100.00	DISTRICT Redlands	SERVICE ORDER TD1284765	SERIAL NO	MAP SIZE
SCE Company SIG. OF DECLARANT OR AGENT DETERMINING TAX FIRM NAME	FIM 662-1782-1 APN 401-060-015	APPROVED: REAL PROPERTIES DEPARTMENT	BY SLS/BT	DATE 08/10/2018

BEAUMONT-CHERRY VALLEY WATER DISTRICT, a public agency, (hereinafter referred to as "Grantor"), hereby grants to SOUTHERN CALIFORNIA EDISON COMPANY, a corporation, its successors and assigns (hereinafter referred to as "Grantee"), an easement to construct, use, maintain, operate, alter, add to, repair, replace, inspect, relocate and/or remove at any time and from time to time stub poles, guywires, anchors, and other appurtenant fixtures and/or equipment made for anchorage purposes (hereinafter referred to as "Grantee's facilities"), in, on, over and across that certain real property in the County of Riverside, State of California, described as follows:

A 4.00 FOOT WIDE STRIP OF LAND LYING WITHIN THE NORTHEAST QUARTER OF SECTION 22, TOWNSHIP 2 SOUTH, RANGE 1 WEST, SAN BERNARDINO BASE AND MERIDIAN, THE CENTERLINE OF SAID STRIP IS DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTH CORNER OF THAT PARCEL OF LAND, SHOWN AS 1.05 ACRES PARCEL OF LAND (1.18 ACRES GROSS) ON RECORD OF SURVEY, AS PER MAP FILED IN BOOK 13, PAGE 70 OF RECORD OF SURVEYS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY; THENCE ALONG THE NORTHWESTERLY LINE OF SAID 1.05 ACRES PARCEL, SOUTH 26°21'00" WEST 49.19 FEET; THENCE LEAVING SAID NORTHWESTERLY LINE, WEST 124.41 FEET TO THE TRUE POINT OF BEGINNING; THENCE NORTH 35°04'34" WEST 10.00 FEET TO A POINT OF ENDING.

It is understood and agreed that the above description is approximate only, it being the intention of the Grantor(s) to grant an easement for said systems as constructed. The centerline of the easement shall be coincidental with the centerline of said systems as constructed in, on, over, under, across, and along the Grantor(s) property.

This legal description was prepared pursuant to Sec. 8730(c) of the Business & Professions Code.

Grantee shall have free access to Grantee's facilities and every part thereof, at all times, for the purpose of exercising the rights herein granted.

EXECUTED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

**GRANTOR**

BEAUMONT-CHERRY VALLEY WATER  
DISTRICT, a public agency

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California )

County of \_\_\_\_\_ )

On \_\_\_\_\_ before me, \_\_\_\_\_, a Notary Public, personally appeared

\_\_\_\_\_, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature \_\_\_\_\_ (Seal)

**\* NOTES:**  
 ENVIRO POLE - OPEN SPACE  
 BULLETIN 322 AREA  
 JOINT POLE  
 TRUCK ACCESS THROUGH GATE  
 POLE IS LOCATED ON PROPERTY OF  
 BEAUMONT / CHERRY VALLEY  
 WATER DISTRICT.

TR: 3/C 48C-12KV (S)  
 TR: 3/C 68C-12KV (N)  
 TR: 2/C 4A-12KV (E)  
 TR: 3-9/32" DG

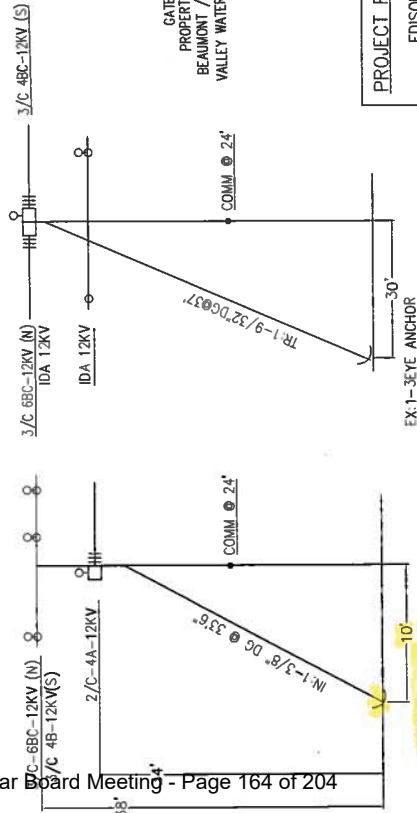
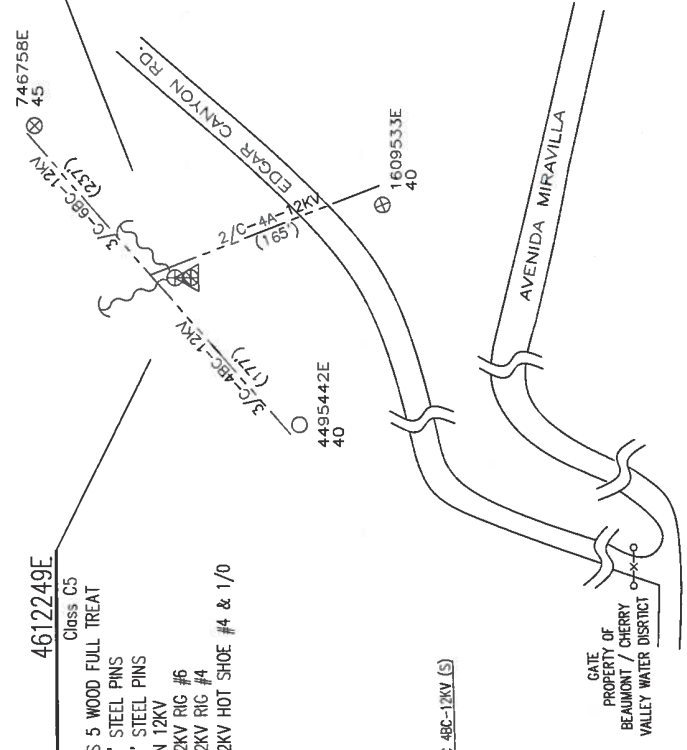
N: 33° 59' 17.88"  
 W: 116° 57' 50.24"  
 ELEVATION: 3155'  
 4612249E  
 Class C4  
 2

SET 1' NORTH  
 POLE

45'  
 IN: 1- POLE 45' CLASS 4 WOOD FULL TREAT  
 IN: 1- XA DBLE FB 10' STEEL PINS  
 IN: 1- XA SING FB 10' STEEL PINS  
 IN: 3- INS POLY W/PIN 12KV CLMP #6-4/0 CU  
 IN: 3- INS POLY DE 12KV RIG #6  
 IN: 3- INS POLY DE 12KV RIG #4  
 IN: 2- INS POLY DE 12KV HOT SHOE #4 & 1/0  
 IN: 1- AG DOWN GUY 3/8" - 50' LESS THAN 22.5KV  
 IN: 1- AG ANCHOR ROD 1" X 10' 3-EYE W/PLATE

RM 40'  
 4612249E  
 Class C5

RM: 1- POLE 40' CLASS 5 WOOD FULL TREAT  
 RM: 1- XA DBLE FB 10' STEEL PINS  
 RM: 1- XA SING FB 10' STEEL PINS  
 RM: 3- INS POLY & PIN 12KV  
 RM: 3- INS POLY DE 12KV RIG #6  
 RM: 3- INS POLY DE 12KV RIG #4  
 RM: 2- INS POLY DE 12KV HOT SHOE #4 & 1/0



PROJECT REQUIREMENTS (Y/N)	
EDISON EASEMENT REQUIRED	<input type="checkbox"/>
PWRD 88 REQUIRED	<input type="checkbox"/>
PERMIT REQUIRED	<input type="checkbox"/>
OUTAGE REQUIRED	<input type="checkbox"/>
OUTAGE DATE:	TIME:
TRAFFIC CONTROL REQUIRED	<input type="checkbox"/>
PED. TRAFFIC CONTROL REQ'D	<input type="checkbox"/>
CONVEYANCE LETTER REQ'D	<input type="checkbox"/>
ENVIRONMENTAL CLEARANCE REQ'D	<input type="checkbox"/>
CSD 140 (TLM) REQ'D	<input type="checkbox"/>



NOT TO SCALE

DISTRICT	PROJ. MGR.	SANDRA	PLANNER	HAMPTON	TEDDER	DESIGNER	HAMPTON	TEDDER
31 - REDLANDS	PHONE	(909) 660-1362	PHONE	(909) 628-1253				
PROJECT NO.	SERVICE REQUEST	MSR NO.	PRODUCT-1	PRODUCT-1	PRODUCT-2	PRODUCT-3	ASSOC DESIGN	ASSOC DESIGN
1448194	2362383		1284765-INFRA REPLAC - DET POLE REPLACEMENT					
CIRCUIT / VOLTAGE	THOMAS GUIDE							
IDA 12KV								
SUB / PG NO.	CIRCUIT CODE							
MARASHINO SUB	08888							
INVENTORY MAP	J.P.A. NO.	E6031-408639483	PROPOSED CONSTRUCTION (LOCATION)					
662-1782-1			4612249E					
			EDGAR CYN RD W/S 3430' N/O AVENIDA MIRAVILLA					
			CHERRY VALLEY					
DATE	APPROVED BY	CHECKED BY	DRAWN BY	FAK #	SHEET	DESIGN DRAWING NO.		
5/28/2017			SO/ATE		1	939972	0.01	
TYPE								

DATE: 05/19/18



**Beaumont-Cherry Valley Water District  
Regular Board Meeting  
December 12, 2018**

Item 9

**STAFF REPORT**

**TO:** Board of Directors

**FROM:** Dan Jagers, General Manager

**SUBJECT:** **Consideration of Resolution 2018-\_\_ : Acceptance of Easement for Public Utility Purposes on behalf of BCVWD for a sub area of the Cherry Avenue Drainage Channel Parcel, a parcel that extends parallel to Cherry Avenue, west of Anna Hause Elementary School**

---

**Staff Recommendation**

Adopt Resolution 2018-\_\_ Approving, Authorizing and Directing Acceptance of Interest in Real Property.

**Background**

The Pardee Homes Sundance development consists of approximately 1,060 acres and is generally bound by Brookside to the north, Highland Springs Avenue to the east, 8<sup>th</sup> Street to the south and Cherry Avenue to the west.

BCVWD has existing water lines located within Pardee property to serve the residences in the development and surrounding neighborhoods.

Pardee intends to convey an easement for a sub area of the Cherry Avenue Drainage Channel property (Parcel 139 of the Parcel Map 31468-3) to the City of Beaumont. Before doing so, Pardee Homes intends to provide the District with an easement for the existing BCVWD facilities located within that parcel.

**Summary**

The attached Grant of Easement will grant access to Beaumont Cherry Valley Water District to construct, operate and maintain the existing water pipelines and facilities located within the Cherry Avenue Drainage Channel in the City of Beaumont.

Adoption of Resolution 2018-\_\_ authorizes the General Manager to execute the Acceptance of Easement for public utility purposes located in the Cherry Avenue Drainage Channel.

**Fiscal Impact**

None.

**Attachment(s)**

Proposed Resolution 2018-\_\_\_\_  
Exhibit A - Grant of Easement and Agreement  
Legal Description  
Waterline As-Built drawings  
Cherry Channel spec drawings

Staff Report prepared by Lynda Kerney and Erica Gonzales, Administrative Assistants

## **RESOLUTION 2018-15**

### **A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BEAUMONT-CHERRY VALLEY WATER DISTRICT ACCEPTING AN EASEMENT FOR PUBLIC UTILITY PURPOSES**

**WHEREAS**, California Government Code ("Code") Section 27281 provides that a deed or grant of any interest in or easement upon real property to a public agency such as Beaumont-Cherry Valley Water District ("District") shall not be accepted for recordation without a consent of the District evidenced by a certificate or resolution of acceptance; and

**WHEREAS**, Code Section 27281 further provides that the District may authorize one or more officers and agents to accept and consent to such deeds or grants; and

**WHEREAS**, District Policies and Procedures, Part III, Section 15 requires approval of the Board of Directors for easement acceptance via a resolution; and

**WHEREAS**, a permanent easement is needed for the purpose of constructing, maintaining, servicing or replacing domestic and recycled water facilities for the parcel listed below; and

**WHEREAS**, property owner Pardee Homes has executed Grant of Easement ("Easement") in favor of the District (a copy of which is attached hereto as Exhibit "A"); and

**WHEREAS**, the Board of Directors ("Board") of the District desires to authorize Daniel K. Jagers, General Manager of the Beaumont-Cherry Valley Water District to accept and consent to the recordation of the Easement,

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Beaumont-Cherry Valley Water District:

1. That the District accepts the easement offered to it by the owners of the parcels hereinafter listed:  
Parcel 139 of Parcel Map 31468-3 owned by Pardee Homes

**BE IT FURTHER RESOLVED** that:

2. The Secretary of the Board shall cause a copy of this Resolution certified by the Secretary of the Board of Directors to be filed for record in the office of the Recorder of the County of Riverside, State of California;
3. Daniel K. Jagers, the District's General Manager, is hereby authorized and directed to accept and consent to the recordation of the Easement on behalf of the District;
4. Daniel K. Jagers is hereby authorized to execute the certificate of acceptance attached to the Easement and to perform such other acts and deeds as may be necessary or convenient to effect the purposes of this Resolution and the transactions herein authorized.



5. This Resolution shall take effect immediately upon its adoption.

**ADOPTED** this \_\_\_\_\_ day \_\_\_\_\_, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

\_\_\_\_\_

Director \_\_\_\_\_,  
President, Board of Directors of the  
Beaumont-Cherry Valley Water District

\_\_\_\_\_

Director \_\_\_\_\_,  
Secretary, Board of Directors of the  
Beaumont-Cherry Valley Water District

**Recording Requested By:**

Beaumont Cherry Valley Water District

**When Recorded Mail To:**

Beaumont Cherry Valley Water District

560 Magnolia Avenue

Beaumont, CA 92223

No Recording Fee Required Pursuant to Govnt Code Section 27383

---

**EASEMENT DEED FOR WATER PURPOSES**

---

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged,

**Pardee Homes, a California Corporation** (hereinafter referred to as "Grantor")

does hereby GRANT to the **BEAUMONT CHERRY VALLEY WATER DISTRICT, a Public Agency**, its successors and assigns, (hereinafter referred to as "Grantee") a perpetual nonexclusive easement and right of way to construct, enlarge, reconstruct, remove and replace, operate, inspect, maintain, repair, improve and relocate, water transmission and collection facilities, including, but not limited to, gravity pipelines, pressure pipelines, manholes, connections, and appurtenant equipment for the collection and transmission of domestic and reclaimed water, in, on, over, under, upon, along, through and across the property hereinafter described, together with reasonable right of access to and from said easement for the purpose of exercising the rights granted in said easement. Said easement shall be in, under, over and across that certain property situated in the County of Riverside, State of California, described as follows:

(SEE EXHIBITS "A" AND "B" ATTACHED HERETO AND MADE A PART HEREOF)

---

SIGNATURE OF RECORD OWNER(S) NOTARIZED

---

Owner: PARDEE HOMES, a California Corporation

By: \_\_\_\_\_

Name: Michael C. Taylor

Title: Division President, Pardee Homes

**\*\*SEE ADDITIONAL SHEET(S) FOR NOTARY  
ACKNOWLEDGEMENT(S)**

**EXHIBIT "A"**  
**LEGAL DESCRIPTION**

**LEGAL DESCRIPTION**

That portion of Section 2, Township 3 South, Range 1 West, San Bernardino Meridian, in the City of Beaumont, County of Riverside, State of California, being a portion of Lot 89 of Tract No. 31468-3, as filed in Book 398, Pages 72 through 85, inclusive of Maps, in the Office of the County Recorder of said County, more particularly described as follows:

**BEGINNING** at the northwest corner of said Lot 89 of Tract No. 31468-3;

**thence** along the north line of said Lot 89 South 89° 32'42" East, 112.01 feet to a line parallel with and distant 112.00 feet easterly, measured at right angles from the west line of said Lot 89;

**thence** along said parallel line South 00°18'18" East, 70.01 feet to a line parallel with and distant 70.00 feet southerly, measured at right angles from the north line of said Lot 89;

**thence** along said parallel line North 89°32'42" West, 112.01 feet to the west line of said Lot 89;

**thence** along said west line North 00°18'18" West, 70.01 feet to the **POINT OF BEGINNING**.

**CONTAINING** 3,920.3 square feet, more or less.

**EXHIBIT "B"** attached hereto and by this reference made a part hereof.

**SUBJECT TO** all Covenants, Rights, Rights-of-Way and Easements of Record.

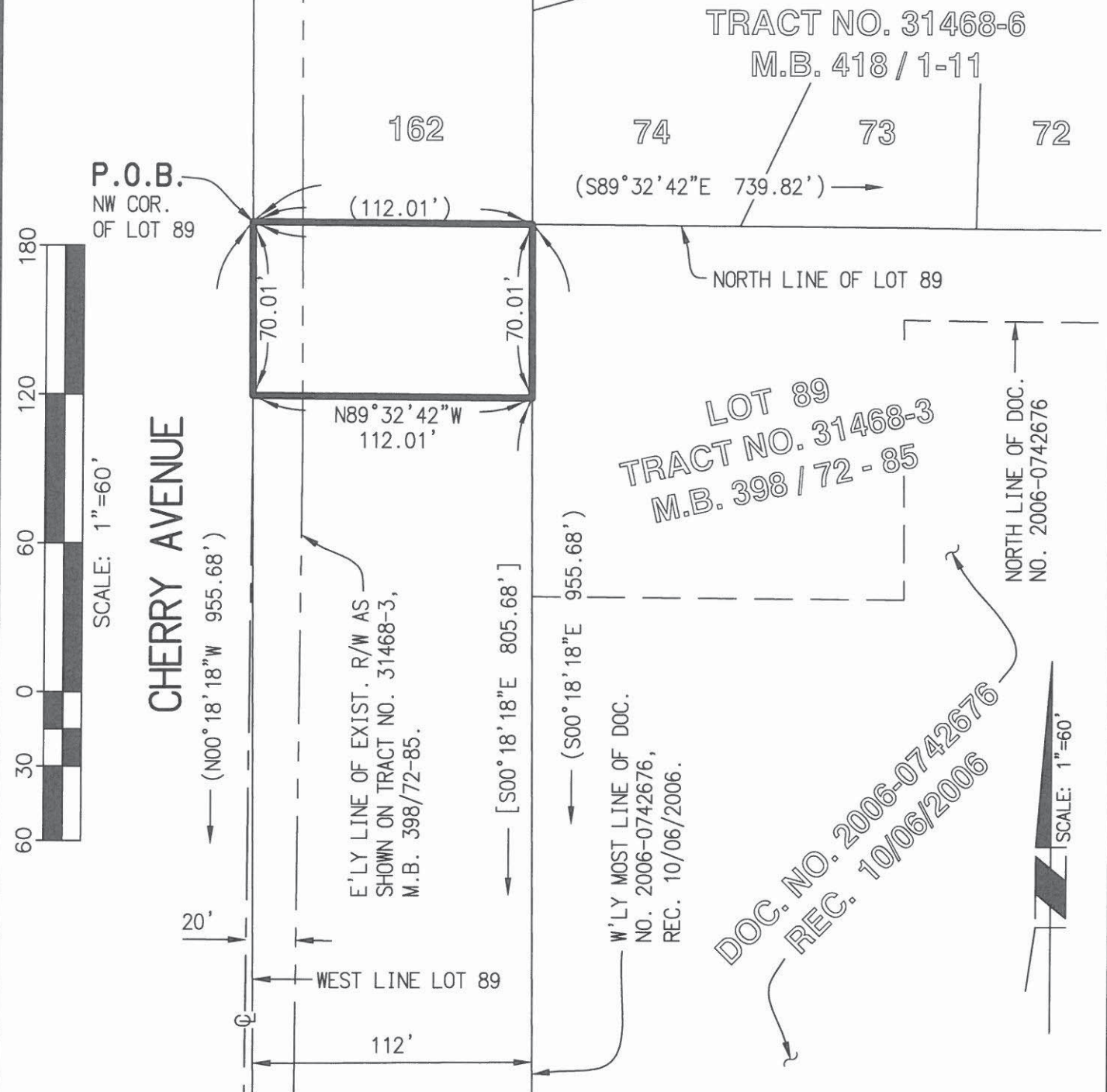
This legal description and accompanying plat were prepared by me or under my direction in conformance with the requirements of the Professional Land Surveyors Act.

\_\_\_\_\_  
Christopher L. Alberts, PLS 8508

\_\_\_\_\_  
Date

PRELIMINARY  
For Review Only

# EXHIBIT "B" WATER EASEMENT



## LEGEND

- EXISTING CENTERLINE
- EXISTING RIGHT-OF-WAY
- EASEMENT AREA  
3,920.3 SQ. FT., MORE OR LESS
- (/xx) INDICATES RECORD DATA PER  
TRACT 31468-3, M.B. 398/72-85
- [/xx] INDICATES RECORD DATA PER DOC.  
NO. 2006-0742676, REC. 10/06/2006.



SHEET 1 OF 1 SHEET

**Michael Baker**

**INTERNATIONAL**

75410 Gerald Ford Drive, Suite 100

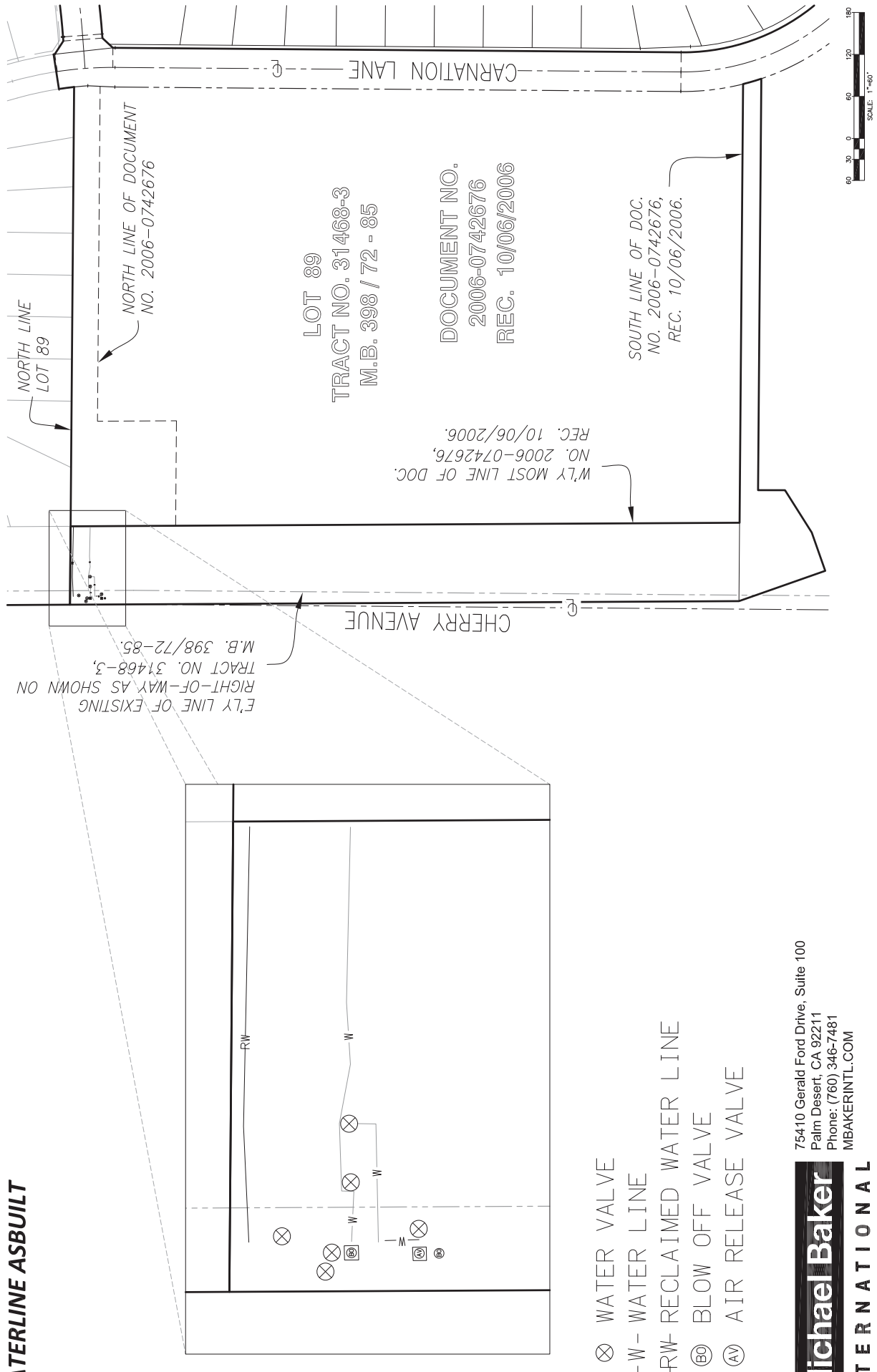
Palm Desert, CA 92211

phone: 760-346-7481

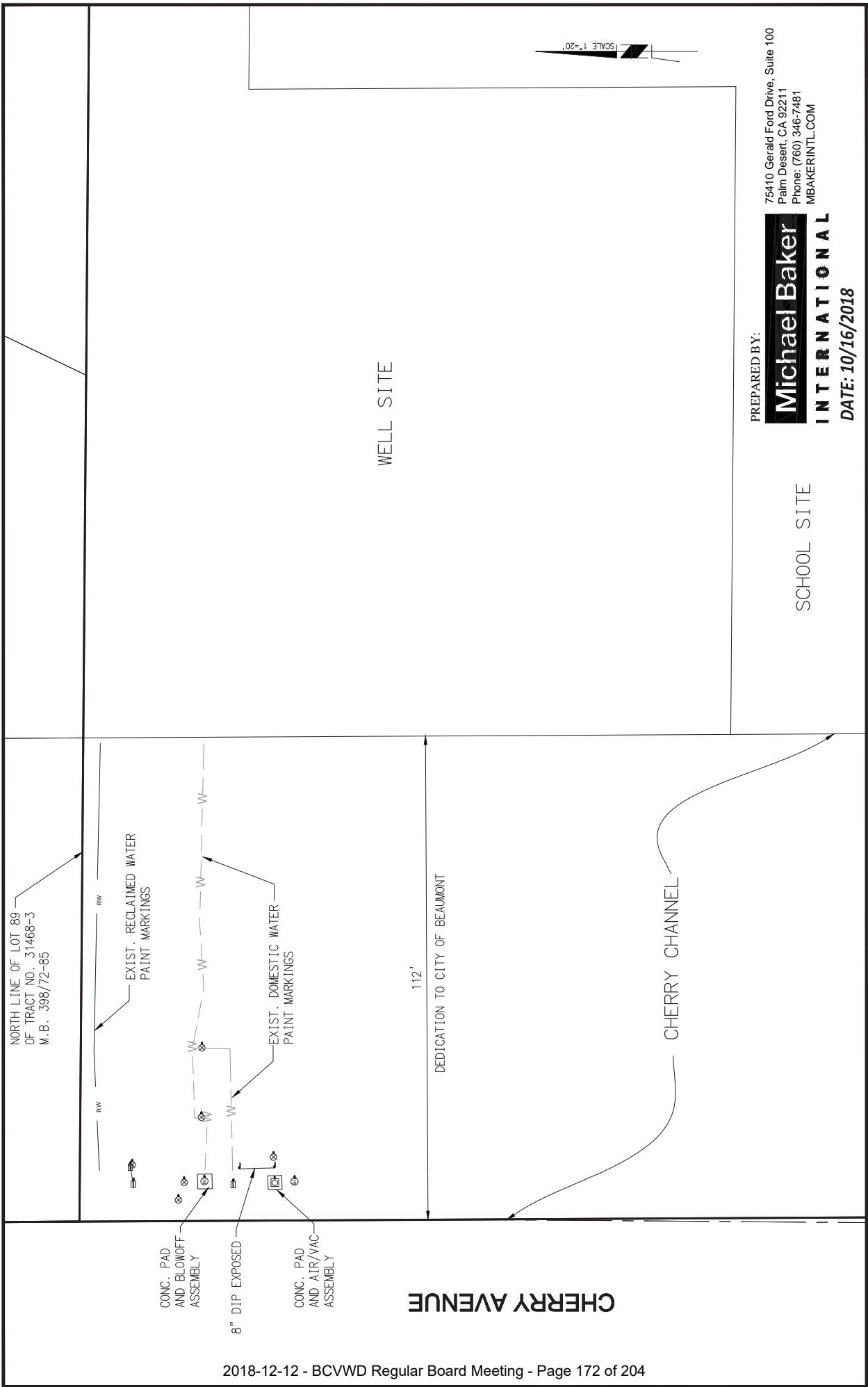
www.mbakerial.com

LOCATED IN POR. OF SEC. 2, T.3S., R.1W., S.B.M.

**SUNDANCE  
CHERRY AVENUE CHANNEL EASEMENT  
WATERLINE ASBUILT**







PREPARED BY:  
**Michael Baker**  
**INTERNATIONAL**  
DATE: 10/16/2018

75410 Gerald Ford Drive, Suite 100  
Palm Desert, CA 92211  
Phone: (760) 346-7481  
MBAKERINTL.COM



**Beaumont-Cherry Valley Water District  
Regular Board Meeting  
December 12, 2018**

Item 10

STAFF REPORT

**TO:** Board of Directors

**FROM:** Dan Jagers, General Manager

**SUBJECT:** **Consideration of Approval of Request for Extension of Water Service “Will Serve Letter” for three (3) parcels to be created by the proposed subdivision of Riverside County Assessor’s Parcel Number 401-080-022 per Tentative Parcel Map 36704 located on the north side of Lakeview Court and west of Oak Glen Road in the community of Cherry Valley**

---

**Staff Recommendation**

Consider the request for an extension of the previously issued water service “Will Serve Letter” (WSL) for three (3) additional parcels to be created by the proposed subdivision of **Riverside County Assessor’s Parcel Number 401-080-022 per Tentative Parcel Map 36704** located on the north side of Lakeview Court and west of Oak Glen Road in the community of Cherry Valley.

- A. Approve the request for extension of “Will Serve Letter” for water service for a term of one year or;
- B. Deny the request for extension of “Will Serve Letter” for water service

**Background**

At its regular meeting on April 9, 2014, the BCVWD Board of Directors approved a WSL for the three additional parcels created by the subdivision of APN 401-080-022 per Tentative Parcel Map 36704. Due to processing delays at the County of Riverside, the Tentative Parcel Map has not yet been finalized.

The BCVWD Board approved an extension of this WSL at its regular meeting on January 18, 2018. The applicant has filed a request for extension of the existing Will Serve Letter, and indicates Tentative Parcel Map 36704 is moving forward. Tentative Parcel Map 36704 identifies a subdivision of APN 401-080-022 that creates four (4) separate parcels, one of which already has an existing service.

The terms of the WSL will remain the same, as outlined on the attached April 1, 2014 staff report and previously issued (April 30, 2014) WSL.

The applicant, William K. Lattin, requested water service from the District for three (3) additional proposed parcels, which will be created by subdividing an existing parcel located at 9465 Oak Glen Road (Figure 1). Said parcel currently receives water service from the District for an existing residence. The proposed subdivision creates three new parcels, which are set forth on TPM 36704 (Attachment 1). The County of Riverside requires a “Will Serve Letter” for the new parcels before finalization of TPM 36704. The applicant plans to construct a new residence on each of the three (3) parcels, which will result in minimal impact to the District’s water supply system.



The applicant is required to obtain all necessary County approvals for construction, and is expected to pay all applicable District facilities fees and non-tract water service installation fees related to the three (3) new parcels. The applicant shall pay actual fees in effect at the time of original application for service installation.

### **Conditions**

The Applicant shall conform to all District requirements for water service and all County of Riverside requirements.

1. The Applicant will be required to pay front footage fees along all property frontages where facilities are currently installed.
2. To minimize the use of potable water, the District requires the applicant to conform to the County of Riverside Landscaping Ordinances which pertains to water efficient landscape requirements and the following:
  - a. Landscaped areas which have turf, shall have “smart irrigation controllers” which use Evapotranspiration (ET) data to automatically control the watering. Systems shall have an automatic rain sensor to prevent watering during and shortly after rainfall, automatically determine watering schedule based on weather conditions, and not require seasonal monitoring changes. Orchard areas, if any, shall have drip irrigation.
  - b. Landscaping in non-turf areas shall be drought-tolerant, consisting of planting materials similar to that at the District’s demonstration garden at the Noble Creek Groundwater Recharge site. Irrigation systems for these areas should be drip or bubbler type.

The applicant shall determine the final meter size for each new lot, and the applicant may be required by the County of Riverside to provide residential fire sprinklers for the property.

### **Fiscal Impact**

There will be no fiscal impact to the District as all fees and deposits necessary will be paid by the applicant.

### **Attachments**

Figure 1 – APN 401-080-022 Site Map  
Attachment 1 – TPM 36704  
Attachment 2 – Staff Report – April 1, 2014  
Attachment 3 – Will Serve letter – April 30, 2014

Prepared by Lynda Kerney, Administrative Assistant



**FIGURE No. 1 – APN 401-080-022**











**Beaumont-Cherry Valley Water District  
Regular Board Meeting  
April 9<sup>th</sup>, 2014**

**DATE:** April 1<sup>st</sup>, 2014

**TO:** Board of Directors

**FROM:** Eric Fraser, General Manager

**SUBJECT:** Consideration of Request for Water Service for Three (3) Parcels Identified on Tentative Parcel Map No. 36704 (P.M. 36704)

---

**Recommendation:**

Approve domestic water service for three (3) new parcels that will be created by subdividing an existing parcel identified as Riverside County Assessor's Parcel No. 401-080-022 into 4 separate parcels as set forth on the attached Tentative Parcel Map No. 36704. The existing parcel is identified on Figure 1, hereafter.

Each of the three (3) new services will subject to payment of all fees to the District and securing all approvals from the County of Riverside.

**Background:**

The Applicant, William K. Lattin, has requested water service from the District for three (3) proposed parcels which will be created by subdividing an existing parcel which is located at 9465 Oak Glen Road (Riverside County APN No. 401-080-022). Said parcel currently receives water service from the District for the existing residence located on the parcel. The proposed subdivision creates three new parcels which are set forth on Tentative Parcel Map No. 36704. The County of Riverside requires that a "Will Serve Letter" be provided for the new parcels before the County will finalize Tentative Parcel Map No. 36704.

Said property is located on the north side of Lakeview Court and west of Oak Glen Road in the Community of Cherry Valley, California (see Figure No. 1 hereafter). This parcel is currently located within the District Boundary. The Applicant plans to construct three (3) new residences on the new parcels. Applicant will be required to secure the necessary approvals from the County of Riverside.



**FIGURE No. 1 – APN 401-080-022**



The impact of this residence on the District's water supply system is minimal. The Applicant will be expected to pay applicable Facilities Fees and non-tract water service installation fees for the three (3) new parcels. Applicant shall pay actual fees in effect at the time of application for service installation.

Final meter size for each new lot shall be determined by the Applicant and the Applicant may be subject by the County of Riverside to provide residential fire sprinklers for the property.

**Conditions:**

The Applicant shall conform to all District requirements for water service and all County of Riverside requirements.

1. The Applicant will be required to pay front footage fees along all property frontages where facilities are currently installed.
2. The Applicant shall conform to all District requirements and all County of Riverside requirements.
3. To minimize the use of potable water, the District requires the applicant conform to the County of Riverside Landscaping Ordinances which pertains to water efficient landscape requirements and the following:
  - a. Landscaped areas which have turf, shall have "smart irrigation controllers" which use Evapotranspiration (ET) data to automatically control the watering. Systems shall have an automatic rain sensor to prevent watering during and shortly after rainfall. Automatically determine watering schedule based on weather conditions, and not require seasonal monitoring changes. Orchard areas, if any, shall have drip irrigation.
  - b. Landscaping in non-turf areas should be drought tolerant consisting of planting materials similar to that at the District's demonstration garden at the Groundwater Recharge site. Irrigation systems for these areas should be drip or bubbler type.



**Fiscal Impact:**

There will be no fiscal impact to the District as all the fees and deposits should be paid for by the Applicant.

Prepared by Daniel K. Jagers, Director of Engineering



# Beaumont-Cherry Valley Water District

Phone: (951) 845-9581 Fax: (951) 845-0159

www.bcwd.org

File 617

## Board of Directors

Dr. Blair Ball  
Division 5

John Guldseth  
Division 4

Daniel Slawson  
Division 3

Kenneth Ross  
Division 2

Ryan Woll  
Division 1

April 30, 2014

William K. Lattin  
10699 Jonathan Avenue  
Cherry Valley, CA 92223

**Subject:** Will Serve Letter for 3 parcels created by Tentative Parcel Map  
No. 36704 located in Cherry Valley, CA 92223

Dear Mr. Lattin:

At the Regular Meeting of the Board of Directors held on April 9, 2014 the above referenced property was approved for three (3) single residential domestic water service as set forth in the attached Staff Report dated April 1, 2014.

The Beaumont Cherry Valley Water District will provide water service to the three (3) new properties and one existing property (currently served by the District) created by Tentative Parcel Map 37604 assuming all obligations to provide service are met including, but not limited to, the Rules and Regulations Governing Water Service as amended by the Board of Directors from time to time and all fees and deposits are made in accordance with said Rules and Regulations.

We look forward to working with you in the coming months and please feel free to contact the office should you have any questions.

This letter will expire 12 months from the date of issue.

Sincerely,

Daniel K. Jagers  
BCVWD  
Director of Engineering

**Attachments:** 1. April 9, 2014 Staff Report Requesting Service for Tentative Parcel Map No. 37604

DKJ/dkj



**Beaumont-Cherry Valley Water District  
Regular Board Meeting  
December 12, 2018**

Item 11

**STAFF REPORT**

**TO:** Board of Directors

**FROM:** Dan Jagers, General Manager

**SUBJECT:** **Consideration of Approval of Request for Extension of Water Service “Will Serve Letter” for three (3) parcels to be created by the proposed subdivision of Assessor’s Parcel Number 402-200-005 (10707 Jonathan Avenue) per Tentative Parcel Map 37080**

---

**Staff Recommendation**

Consider the request for a one-year extension of the previously issued water service “Will Serve Letter” for domestic water service for three (3) additional parcels to be created by the proposed subdivision of **Riverside County Assessor’s Parcel Number 402-200-005 (10707 Jonathan Avenue) per Tentative Parcel Map 37080:**

- A. Approve the request for extension of “Will Serve Letter” for Water Service for a term of one year or;
- B. Deny the request for extension of “Will Serve Letter” for Water Service

**Background**

The BCVWD Board of Directors originally approved the WSL for the three additional parcels created by the subdivision of APN 402-200-005 per Tentative Parcel Map 37080 at its regular meeting on September 6, 2016. The developer subsequently ran into delays in processing at the County of Riverside, but the developer assures the District that the Parcel Map is moving forward.

The Board approved an extension of this WSL at its regular meeting on January 18, 2018. The applicant has filed a request for extension of the existing Will Serve Letter, and indicates Tentative Parcel Map 37080 is moving forward. Tentative Parcel Map 37080 identifies a subdivision of APN 402-200-005 that creates four (4) separate parcels, one of which already has an existing service.

The terms of the WSL will remain the same, as outlined on the attached previously issued (October 18, 2016) WSL.

The applicant, William K. Lattin, requested water service from the District for three (3) proposed parcels, which will be created by subdividing an existing parcel located at 10707 Jonathan Avenue. This property is located north of Lincoln Street and west of Jonathan Avenue in the community of Cherry Valley (Figure 1). Said parcel currently receives water service from the District for an existing residence. The proposed subdivision creates three new parcels, which are set forth on TPM 37080 (Attachment 1). The County of Riverside requires a “Will Serve Letter” for the new parcels before finalization of TPM 37080. The applicant plans to construct a new residence on each of the three (3) parcels, which will result in minimal impact to the District’s water supply system.

The applicant is required to obtain all necessary County approvals for construction.





The applicant will be expected to pay applicable facilities fees, extend existing facilities as necessary to provide for fire flow, and pay non-tract water service installation fees for the three (3) new parcels. New water main facilities may be required to support fire flow requirements set forth by Riverside County prior to project development. The applicant shall extend water mains across the project frontages as necessary to provide fire flow requirements and shall pay actual fees in effect at the time of application for service installation.

### **Conditions**

The Applicant shall conform to all District requirements for water service and all County of Riverside requirements.

1. The Applicant will be required to pay front footage fees along all property frontages where facilities are currently installed.
2. To minimize the use of potable water, the District requires the applicant to conform to the County of Riverside Landscaping Ordinances which pertain to water efficient landscape requirements and the following:
  - a. Landscaped areas which have turf, shall have "smart irrigation controllers" which use Evapotranspiration (ET) data to automatically control the watering. Systems shall have an automatic rain sensor to prevent watering during and shortly after rainfall, automatically determine watering schedule based on weather conditions, and not require seasonal monitoring changes. Orchard areas, if any, shall have drip irrigation.
  - b. Landscaping in non-turf areas shall be drought-tolerant, consisting of planting materials similar to that at the District's demonstration garden at the Noble Creek Groundwater Recharge site. Irrigation systems for these areas should be drip or bubbler type.

The applicant shall determine the final meter size for each new lot, and the applicant may be subject by the County of Riverside to provide residential fire sprinklers for the property.

### **Fiscal Impact**

There will be no fiscal impact to the District as all fees and deposits necessary will be paid by the applicant.

### **Attachments**

Figure 1 – 10707 Jonathan Avenue (APN 402-200-005) Site Map

Attachment 1 – TPM 37080

Attachment 2 – Staff Report – Sept. 14, 2016

Attachment 3 – Will Serve Letter – Oct. 18, 2016

Report prepared by Lynda Kerney, Administrative Assistant



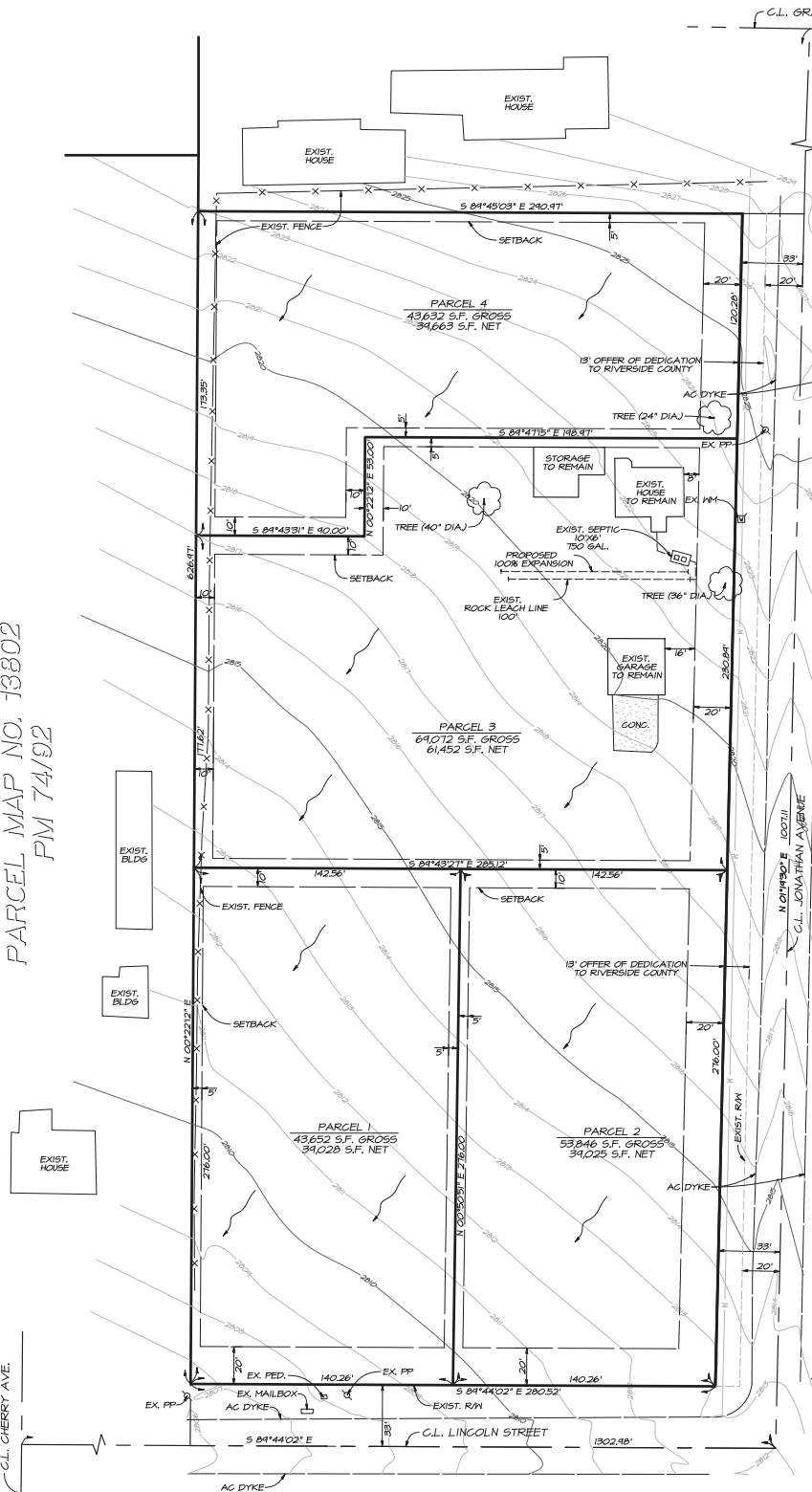
**FIGURE 1 – 10707 Jonathan Avenue  
(Riv. Co. APN 402-200-005)**



# TENTATIVE PARCEL MAP NO. 37080

## COUNTY OF RIVERSIDE

PARCEL MAP NO. 13802  
PM 74/92



### EXISTING ZONING: A-1-1

#### MINIMUM LOT REQUIREMENTS:

50 FEET, 43,560  
WIDTH, 100 FEET  
DEPTH, 150 FEET

#### MINIMUM SETBACKS:

FRONT, 20 FEET  
SIDE, 5 FEET  
REAR, 10 FEET

#### NOTE:

THIS PROPERTY IS NOT WITHIN A COUNTY SERVICE AREA OR  
COMMUNITY FACILITIES DISTRICT

#### FEMA INFORMATION:

COMMUNITY-PANEL # 06065C 08055  
ZONE - "X"

#### WATER QUALITY MANAGEMENT PLAN

A WATER QUALITY MANAGEMENT PLAN IS NOT NEEDED.  
NO NEW DEVELOPMENT IS PROPOSED AT THIS TIME

#### LEGAL DESCRIPTION:

ALL THAT CERTAIN REAL PROPERTY SITUATED IN THE  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA, DESCRIBED  
AS FOLLOWS:

TENTATIVE PARCEL MAP BEING A DIVISION OF:

LOT 4 IN BLOCK 11, OF LANDS OF CHERRY VALLEY AND  
WATER COMPANY, IN THE COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA, AS SHOWN BY MAP ON FILE  
IN BOOK 2, PAGE 54 OF MAPS, IN THE OFFICE OF THE  
COUNTY RECORDER OF SAID COUNTY.

EXCEPTING THEREFROM THE EASTERLY 3 1/2 FEET  
THEREOF;

ALSO EXCEPTING THEREFROM THE WESTERLY 330  
FEET OF SAID LOT 4.

#### ASSESSORS PARCEL NUMBER:

402-200-005

#### GROSS AREA OF PROJECT SITE:

4.88 ACRES

#### OWNER OF RECORD

JAMES R. LATTIN, AS TRUSTEE OF THE KBB TRUST  
DATED APRIL 12, 1988  
10669 JONATHAN AVENUE  
CHERRY VALLEY, CA 92223  
(760)-533-1932

#### APPLICANT:

BILL LATTIN  
10669 JONATHAN AVENUE  
CHERRY VALLEY, CA 92223  
(760)-533-1932

#### ENGINEER/LAND SURVEYOR:

PAUL T. WELSH, P.E., L.S.  
MASSARO & WELSH  
CIVIL ENGINEERS - LAND SURVEYORS  
34840 YUCAIPA BLVD.  
YUCAIPA, CA 92399  
(909) 797-5300

#### ZONING AND LAND USE:

EXISTING ZONING: A-1-1 - 1 ACRE MINIMUM

EXISTING LAND USE: VACANT PLUS ONE SINGLE FAMILY HOME

NOTE: THIS TENTATIVE MAP INCLUDES THE ENTIRE CONTIGUOUS  
OWNERSHIP OF THE LAND USE DESIGNATION OF SUBJECT  
PROPERTY AND ALL SURROUNDING PROPERTY.

NOTE: THIS PROJECT IS NOT SUBJECT TO LIQUEFACTION, OR OTHER  
GEOLOGIC HAZARDS AND IT DOES NOT LIE WITHIN A SPECIAL  
STUDIES ZONE.

NOTE: THIS PROJECT IS NOT SUBJECT TO OVERFLOW,  
INUNDATION, OR FLOOD HAZARDS.

NOTE: EXISTING ZONING A-1-1 - 1 ACRE MINIMUM

#### SCHOOL DISTRICT

BEAUMONT UNIFIED SCHOOL DISTRICT

#### WATER SERVICE:

BEAUMONT-CHERRY VALLEY WATER DISTRICT

#### METHOD OF SEWAGE DISPOSAL:

SEE SEPTIC TANK AND LEACH FIELD PERCOLATION INVESTIGATION  
AMFAC AND ASSOCIATES, INC.,  
2800 ADAMS ST., SUITE C-35  
RIVERSIDE, CA 92504  
OFFICE NO. (800)564-7812  
PROJECT NO. 17-18021  
DATE: MAY 2, 2011

#### CONCEPTUAL DRAINAGE

SITE DRAINS IN A SHEET FLOW CONDITION TO THE  
SOUTHWEST TOWARDS LINCOLN STREET

#### ELECTRIC:

SOUTHERN CALIFORNIA EDISON

#### GAS:

SOUTHERN CALIFORNIA GAS COMPANY

#### TELEPHONE:

VERIZON

#### EXISTING BUILDINGS:

- (1) SINGLE FAMILY MOBILE HOME TO REMAIN
- (1) GARAGE TO REMAIN
- (2) STORAGE SHEDS TO REMAIN

#### PARCEL SIZE DATA:

NUMBER OF PARCELS: 4

PARCEL 1: 0.40 AC NET 1.00 ACRES GROSS  
PARCEL 2: 0.40 AC NET 1.00 ACRES GROSS  
PARCEL 3: 1.51 AC NET 1.41 ACRES GROSS  
PARCEL 4: 0.41 AC NET 1.00 ACRES GROSS

#### SOURCE OF CONTOURS:

FIELD SURVEY

#### PROPOSED IMPROVEMENT SCHEDULE:

"H"

NO.	REVISIONS	DATE	INITIAL

APPROVED BY:

PAUL T. WELSH, P.E., L.S.  
L.S. 5205  
EXPIRATION DATE: 6/30/14



PLAN PREPARED BY:

**MASSARO & WELSH**  
CIVIL ENGINEERS - LAND SURVEYORS  
34840 YUCAIPA BLVD.  
YUCAIPA, CA 92399  
(909) 797-5300

2018-12-12 - BCVWD Regular Board Meeting - Page 184 of 204

PREPARED FOR:

BILL LATTIN  
10669 JONATHAN AVENUE  
CHERRY VALLEY, CA 92223  
(760)-533-1932

PROJECT:

**TENTATIVE PARCEL MAP**  
**NO. 37080**  
A.P.N. # 402-200-005

SHEET 1 OF 1 SHEET



**Beaumont-Cherry Valley Water District  
Regular Board Meeting  
September 14<sup>th</sup>, 2016**

**DATE:** September 6, 2016

**TO:** Board of Directors

**FROM:** Eric Fraser, General Manager

**SUBJECT:** Consideration of Request for Water Service ("Will Serve Letter") for Three (3) New Parcels Created by Tentative Parcel Map No. 37080

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**Recommendation:**

Consideration of request for a "Will Serve Letter" for domestic water service for three (3) new parcels that will be created by subdividing an existing parcel (Riverside County Assessor's Parcel No. 402-200-005) with District water service into 4 separate parcels.

**Background:**

The Applicant, William K. Lattin, has requested water service from the District for three (3) proposed parcels which will be created by subdividing an existing parcel located at 10707 Jonathan Avenue (Riverside County APN No. 402-200-005). Said parcel currently receives water service from the District for the existing residence located on the parcel. The proposed subdivision creates three new parcels which are set forth on Parcel Map No. 37080. The County of Riverside requires that a "Will Serve Letter" be provided for the new parcels before the County will finalize Tentative Parcel Map No. 37080.

Said property is located north of Lincoln Street and west of Jonathan Avenue in the Community of Cherry Valley, California (Figure No. 1). This parcel is currently located within the District Boundary. The Applicant plans to construct three (3) new residences on the new parcels. Applicant will be required to secure the necessary approvals from the County of Riverside.





**FIGURE No. 1 – 10707 Jonathan Avenue  
(Riv. Co. APN 402-200-005)**



The Applicant has delayed submittal of this “Will Serve Letter” application due to the District’s Resolution 2014-05 which has prohibited the issuance of new “Will Serve Letters” for projects not previously considered by the District that have more than two Equivalent Dwelling Units worth of demand. The Applicants development request is for three additional dwelling units and associated water services to be added to the existing parcel of land (once subdivided). The Applicant has requested that this item now be considered by the Board of Directors since the State of California is not requiring mandatory conservation within the District service area which causes the restriction of water services per the District’s Resolution 2014-05.

It should be noted that some condition of drought still appears to exist in California, however, the State of California (State) mandatory conservation requirements for each California Water Supplier is now based upon the ability of that water supplier to meet three years of water supply in the event another drought is experienced similar to the previous three years. The District submitted water supply and storage information related to this supply requirement to the State, and the State has published that mandatory conservation will not be required within the District’s service area. Specifically, the District has three years of water in storage to meet drought supply requirements as set forth by the State of California.

The District’s Resolution 2014-05 required three conditions to be met under Item 1 of that resolution in order for “Will Serve Letter” issuance to be suspended. Condition 1. (b) of said Resolution requires: “There is in effect mandatory conservation measures applicable to the District’s ratepayers imposed directly by the State of California, or imposed by implementation of District conservation measures in accordance with the District’s Urban Water Management Plan”. At this time, District Staff identifies that this condition no longer exists due to the fact that the State of California is no longer requiring mandatory conservation from the District.





The impact of these three additional residences on the District's water supply system is minimal. The Applicant will be expected to pay applicable Facilities Fees, extend existing facilities as necessary to provide for fire flow, and pay and non-tract water service installation fees for the three (3) new parcels. New water main facilities may be required to support fire flow requirements set forth by Riverside County prior to project development. The Applicant shall extend water mains across the project frontages as necessary to provide fire flow requirements and shall pay actual fees in effect at the time of application for service installation.

Final meter size for each new lot shall be determined by the Applicant and the Applicant may be subject by the County of Riverside to provide residential fire sprinklers for the property.

**Conditions:**

The Applicant shall conform to all District requirements for water service and all County of Riverside requirements.

1. The Applicant will be required to pay front footage fees along all property frontages where facilities are currently installed.
2. The Applicant shall conform to all District requirements and all County of Riverside requirements.
3. To minimize the use of potable water, the District requires that the applicant conform to the County of Riverside Landscaping Ordinances which pertains to water efficient landscape requirements and the following:
  - a. Landscaped areas which have turf, shall have "smart irrigation controllers" which use Evapotranspiration (ET) data to automatically control the watering. Systems shall have an automatic rain sensor to prevent watering during and shortly after rainfall. Automatically determine watering schedule based on weather conditions, and not require seasonal monitoring changes. Orchard areas, if any, shall have drip irrigation.
  - b. Landscaping in non-turf areas should be drought tolerant consisting of planting materials similar to that at the District's demonstration garden at the Groundwater Recharge site. Irrigation systems for these areas should be drip or bubbler type.
4. The Applicant's project will impose additional water demands on the District's existing system. Service to the project will be contingent upon acquisition of imported water obtained from the San Geronio Pass Water Agency and non-potable (recycled) water obtained from the City of Beaumont, Yucaipa Valley Water District or other sources.

**Fiscal Impact:**

There will be no fiscal impact to the District as all the fees and deposits should be paid for by the Applicant.

Prepared by Daniel K. Jagers, Director of Engineering



# Beaumont-Cherry Valley Water District

Phone: (951) 845-9581 Fax: (951) 845-0159

www.bcwwd.org

October 18, 2016

## Board of Directors

David Hoffman  
Division 5

John Covington  
Division 4

Daniel Slawson  
Division 3

Nathan Douglass  
Division 2

Jeffrey Cottrell  
Division 1

William K. Lattin  
10699 Jonathan Avenue  
Cherry Valley, CA 92223

Subject: Request for "Will Serve Letter"  
Proposed three (3) New Parcels,  
Cherry Valley, CA, Riverside County Assessor's  
Parcel No. (APN) 402-200-005 Tentative Parcel Map No. 37080

Dear Mr. Lattin,

At the Regular Meeting of the Board of Directors held on September 14, 2016, William K. Lattin's request for "Will Serve Letter" for the above referenced property, Riverside County Assessor's Parcel No. (APN) 402-200-005 was approved for domestic and non-potable water service for the proposed additional **three (3) New Parcels** created by Tentative Parcel Map No. 37080 from APN 402-200-005. Please see the attached Staff Report for specific information.

The Beaumont Cherry Valley Water District will provide water service to the subject property assuming all obligations to provide service are met including, but not limited to, the Rules and Regulations Governing Water Service as amended by the Board of Directors from time to time.

As identified in the September 6, 2016 Staff Report and prior to final project development the following conditions must be met:

1. The Applicant's project will impose additional water demands on the District's existing system. Service to the project will be contingent upon acquisition of imported water obtained from the San Geronio Pass Water Agency and non-potable (recycled) water obtained from the City of Beaumont, Yucaipa Valley Water District or other sources.

We look forward to working with you in the coming months and please feel free to contact the office should you have any questions.

This letter will expire 12 months from the date of issue.

Sincerely,

Eric Fraser  
BCVWD  
General Manager

Attachments: 1. September 6, 2016 Staff Report related to Consideration of Request for "Will Serve Letter" for Tentative Parcel Map 37080 (Parcel No. 402-200-005)

ERF/DKJ/jg

WSERV\_LTR\_Tent\_PM\_37080\_APN\_402-200-005\_L1\_20160915



**Beaumont-Cherry Valley Water District  
Regular Board Meeting  
December 12, 2018**

Item 12

**STAFF REPORT**

**TO:** Board of Directors

**FROM:** Dan Jagers, General Manager

**SUBJECT:** **Consideration of Request for Update of Will Serve Letter (APN 417-220-009), Request for Annexation and New Will Serve Letter (APN 417-220-042), and Annexation of the Remainder of Parcels included in Parcel Map 26348, for a Proposed Office and Warehouse Commercial Development in the City of Beaumont**

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**Staff Recommendation**

Approve the following actions for Parcel Map 26348 located within the City of Beaumont, California at the southwest corner of the intersection of West 4<sup>th</sup> Street and Risco Circle:

1. Approve the update of "Annexation and Will Serve Letter" for Parcel 9 (APN 417-220-009)
2. Approve a the request for a new "Annexation and Will Serve Letter" for Parcel 1 (APN 417-220-042)
3. Approve annexation of remaining Parcels 2, 3, 4, 5, 6, 7, 8, 10, and 11 of Parcel Map 26348

**Background**

At its Regular Meeting on March 8, 2017, the Board of Directors approved a request for annexation and water service for Parcel 9 of Parcel Map 26348 to accommodate service for a proposed office and warehouse development. At that time, Staff also discussed the possibility of proceeding with annexation of all parcels associated with said Parcel Map 26348, however, the Board motion approved only the written staff recommendation to annex and serve Parcel 9 of said Parcel Map. Per the developer of Parcel 9, the property owners associated with this Parcel Map are interested in having the entire parcel map annexed into the District's service area.

Staff has also received plans and an associated desire for irrigation (non-potable) water service from the current owner of APN 417-220-001 for water service to landscape a proposed parking lot.

Based upon these facts the following three items require Board consideration:

1. Update Annexation and Will Serve Letter for Parcel 9

As previously noted, Parcel 9 was approved for annexation at the March 8, 2017 Board meeting. The developer is now requesting an update of this action. Staff recommends approval.

2. New "Annexation and Will Serve Letter" for Parcel 1



Staff requests that the Board consider the addition of annexation and associated “Will Serve Letter” for Parcel 1 (Riverside County APN 417-220-042) of Parcel Map 26348, in order to provide non-potable water service for a proposed parking lot (with landscaping) for an existing food manufacturing company (Rudolf Foods) located on the north side of the street (and directly across from said Parcel 1). (See attached landscape plans.)

### 3. Annexation of parcels 2, 3, 4, 5, 6, 7, 8, 10, and 11

District records indicate that the remaining parcels of Parcel Map 26348 are not within the District’s Service Area Boundary and require annexation. In 2017, staff confirmed this fact with the Riverside Local Agency Formation Commission (LAFCO). Riverside LAFCO staff were unable to find records regarding any annexation proceedings related to the other parcels identified on Parcel Map 26348.

It should be noted that one existing business entity that overlies eight of the parcels identified on Parcel Map 26348 (Parcels 2, 3, 4, 5, 6, 7, 10, and 11) continues to receive service from the District, but does not appear to be annexed into the District’s service area. District Staff further identifies that Parcels 14 and 15 appear to be used by the Robertson Ready Mix Facility, located on 4<sup>th</sup> Street, to store materials and supplies and Parcel 13 is utilized by the City of Beaumont Wastewater Treatment Plant as a pond facility. Figure 1, hereafter, identifies the limits parcels of Parcel Map No. 26348 in red and blue outline.

Staff now recommends the Board consider annexation of all parcels associated with Parcel Map 26348.

The following Table 1 summarizes anticipated water uses for Parcels 1 and 9:

**Table 1 – Anticipated Water Uses**

Parcel	Domestic Water Use		Recycled Water Use		Total Parcel Water Use	
	Gallons per Day	Equivalent Dwelling Units	Gallons per Day	Equivalent Dwelling Units	Gallons per Day	Equivalent Dwelling Units
9	1,746	3.01	256	0.44	2,002	3.45
1	0	0	1,222	2.106	1,222	2.106

### **Fiscal Impact**

None. Annexation costs will be borne by the developer of the property.

### **Attachments**

Staff Report of March 8, 2017

Will-Serve Letter

Staff Report prepared by Lynda Kerney



**FIGURE No. 1**  
**PARCEL MAP No. 26348 PARCELS**







**Beaumont-Cherry Valley Water District  
Regular Board Meeting  
March 8<sup>th</sup>, 2017**

**DATE:** March 2, 2017

**TO:** Board of Directors

**FROM:** Eric Fraser, General Manager

**SUBJECT:** Consideration of Request for "Annexation and Will Serve Letter" for a proposed Office and Warehouse Commercial Development located on Riverside County Assessor's Parcel No. (APN) 417-220-009 (Parcel 9 of Parcel Map No. 26348)

---

**Recommendation:**

Consider request for "Annexation and Will Serve Letter" for a proposed office and warehouse commercial development located on Riverside County Assessor's Parcel No. (APN) 417-220-009 (Parcel 9 of Parcel Map No. 26348) within the City of Beaumont, CA.

**Background:**

The Applicant (Joseph E. Bonadiman & Associates) has requested annexation into the District's service area boundary and water service to the subject parcel on behalf of the property owner per the attached request for "Annexation" and "Will Serve Letter" for a 19,095 square foot office and warehouse facility proposed to be constructed within the City of Beaumont on a **1.20 acre** parcel identified as Riverside County Assessor's Parcel No (APN) 417-220-009 to confirm water supply to said parcel. Said parcel is further identified as Parcel 9 on Parcel Map No. 26348. Said parcel is located within the City of Beaumont California at the southwest corner of the intersection of W. 4<sup>th</sup> Street and Risco Circle.

Annexation is required at this time due to the fact that upon review of District records and associated information related to this parcel, Staff has determined that said Parcel 9 has not been annexed into the District's Service Area. In fact all parcels identified on Parcel Map No. 26348 have not been annexed into the District's Service Area. Staff confirmed this fact with Riverside LAFCO and Riverside LAFCO Staff who were also unable to find records regarding any annexation proceedings related to Parcels identified on Parcel Map 26348.

It should be noted that one existing business entity that overlies 8 of the parcels identified on Parcel Map 26348 (Parcels 2, 3, 4, 5, 6, 7, 10, and 11) currently receives service from the District, but does not appear to be annexed into the District's Service Area. District Staff further identifies that Parcels 14 and 15 appear to be used by the Robertson Ready Mix Facility, located on 4<sup>th</sup> street, to store materials and supplies and Parcel 13 is utilized by the City of Beaumont Wastewater Treatment Plant as a pond facility. Figure 1 hereafter, identifies the limits parcels of Parcel Map No. 26348 in red and blue outline.



**FIGURE No. 1  
PARCEL MAP No. 26348 PARCELS**



Figure 2, below further identifies the location of the proposed development (PM 26348-Parcel 9 (Riv. Co. APN. 417-220-009)).

**FIGURE No. 2  
PARCEL 9 of PARCEL MAP No. 26348,  
Riv. Co APN 417-220-009**





Table 1 and 2 hereafter, sets forth the District's total estimated project water demand for Parcel 9 of Parcel Map No. 26348 for the development proposed by the Applicant.

**Proposed Development for Parcel 9 of PM. 26348 (APN 417-220-009):**

**Table 1 Estimated Domestic Water Demand**

Office/Warehouse Space	Total Space Size (sq. ft.)	Office size (sq. ft.)	Average Day Demand (GPD)	Estimated Domestic Water Demand (EDU's)
1	3,000 sf	220 sf	249.4	0.43
2	1,500 sf	220 sf	156.6	0.27
3	2,025 sf	220 sf	185.6	0.32
4	3,570 sf	220 sf	278.4	0.48
5	1,500 sf	220 sf	156.6	0.27
6	1,500 sf	220 sf	156.6	0.27
7	1,500 sf	220 sf	156.6	0.27
8	1,500 sf	220 sf	156.6	0.27
9	3,000 sf	220 sf	249.4	0.43
<b>Sub Total</b>	<b>19,095 sf</b>	<b>1,980 sf</b>	<b>1,745.8</b>	<b>3.01</b>

**Table 2 Estimated Non-Potable Water Demand**

Landscape Area	Description	Average Gallons Per Day	Estimated Domestic Water Demand (EDU's)
1	Landscape Demand	256 gpd	.44 EDU's
	<b>Landscape Sub Total</b>	<b>256 gpd</b>	<b>.44 EDUs</b>

Based upon Table 1 and 2 above, the District's total estimated project water demand is approximately **3.45** Equivalent Dwelling Units (EDUs) or approximately **2,001** gallons per day.

As stated previously, Riverside County Assessor's Parcel Number 417-220-009 is not within the District's Service Area Boundary and requires annexation.

**Conditions:**

Prior to final project development the following conditions must be met:

1. The Applicant will be required to prepare a Riverside County LAFCO Annexation package and associated CEQA documentation. The District will participate in said process as a review entity in the preparation of LAFCO documentation and as the lead agency in the CEQA documentation prepared by the Applicant.



2. The Applicant shall enter into a water facilities extension agreement and pay all fees associated with the domestic and non-potable water services for the proposed development. The Applicant shall also pay all fees related to new fire service facilities including any facilities improvements that may be necessary to meet the current City of Beaumont fire protection conditions and/or fire flow requirements.
3. The Applicant shall pay front footage fees along all property frontages where facilities are currently installed.
4. The Applicant shall connect to the non-potable water system for irrigation supply. To minimize the use of potable water, the District requires the applicant conform to the City of Beaumont Landscaping Ordinances and Zoning Requirements and/or County of Riverside Landscaping Ordinances (as applicable) which pertains to water efficient landscape requirements and the following:
  - a. Landscaped areas which have turf shall have "smart irrigation controllers" which use Evapotranspiration (ET) data to automatically control the watering. Systems shall have an automatic rain sensor to prevent watering during and shortly after rainfall and automatically determine watering schedule based on weather conditions, and not require seasonal monitoring changes. Orchard areas, if any, shall have drip irrigation.
  - b. Landscaping in non-turf areas should be drought tolerant consisting of planting materials. Irrigation systems for these areas should be drip or bubbler type.
5. The Applicant shall prepare plans (as determined by District Staff) in accordance with current District Standards showing all required domestic water system and non-potable water system improvements. Said plans shall be approved by the District prior to construction.
6. The Applicant shall conform to all District requirements and all City of Beaumont requirements.

**Fiscal Impact:**

There will be no fiscal impact to the District as all the fees and deposits will be paid for by the Applicant.

Prepared by Daniel K. Jagers, Director of Engineering



# 53430



# BEAUMONT CHERRY VALLEY WATER DISTRICT

560 Magnolia Avenue • PO Box 2037

Beaumont, CA 92223-2258

Phone (951) 845-9581

www.bcvwd.org

☒ Will Serve Request ☐ Water Supply Assessment (SB210)

Applicant Name: <u>JOSEPH E. BONADIMAN &amp; ASSOC.</u>		Contact Phone #: <u>(909) 885-3806 x132</u>
Mailing Address: <u>234 N. ARROWHEAD AVE</u>		Fax #: <u>(909) 381-1721</u>
City: <u>SAN BERNARDINO</u>		E-mail: <u>EO@BONADIMAN.COM</u>
State & Zip: <u>CA 92408</u>		
Service Address: <u>N/A</u>		
Assessor's Parcel Number (APN), Tract Map No. Parcel Map No.: <u>417-220-009</u>		
Project Type: <input type="checkbox"/> Single-Family <input type="checkbox"/> Multi-Family <input type="checkbox"/> Commercial/Industrial <input type="checkbox"/> Minor Subdivision (5 lots or less) <input type="checkbox"/> Major subdivision (6+ lots) <input checked="" type="checkbox"/> Other <u>ANNEXATION</u>		
Site Map Attached: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		

The letter should be delivered to:

Recipient: <u>ED BONADIMAN</u> <u>(ADDRESS ABOVE)</u>
PLEASE CHOOSE ONE: <input checked="" type="checkbox"/> Mail (above address) <input type="checkbox"/> E-mail <input type="checkbox"/> Fax <input type="checkbox"/> Will pick up

The District reserves the right to impose terms and conditions in Will Serve Letters and/or Water Supply Assessment Reports that take into account water availability issues, conservation issues and the District's existing facilities, all of which impact the District's ability to provide service to the subject property and maintain the District's ability to meet existing water demands.

[Signature]  
Applicant's Signature

2-7-17  
Date

RECEIVED  
FEB 07 2017  
BY: [Signature]



NO.	REVISIONS

**R+V**  
DESIGNS  
ARCHITECTS  
1001 S. 10th St., Suite 100  
Tulsa, Oklahoma 74106  
918.592.7272

FOR THE ARCHITECT  
FOR THE ENGINEER  
FOR THE CITY

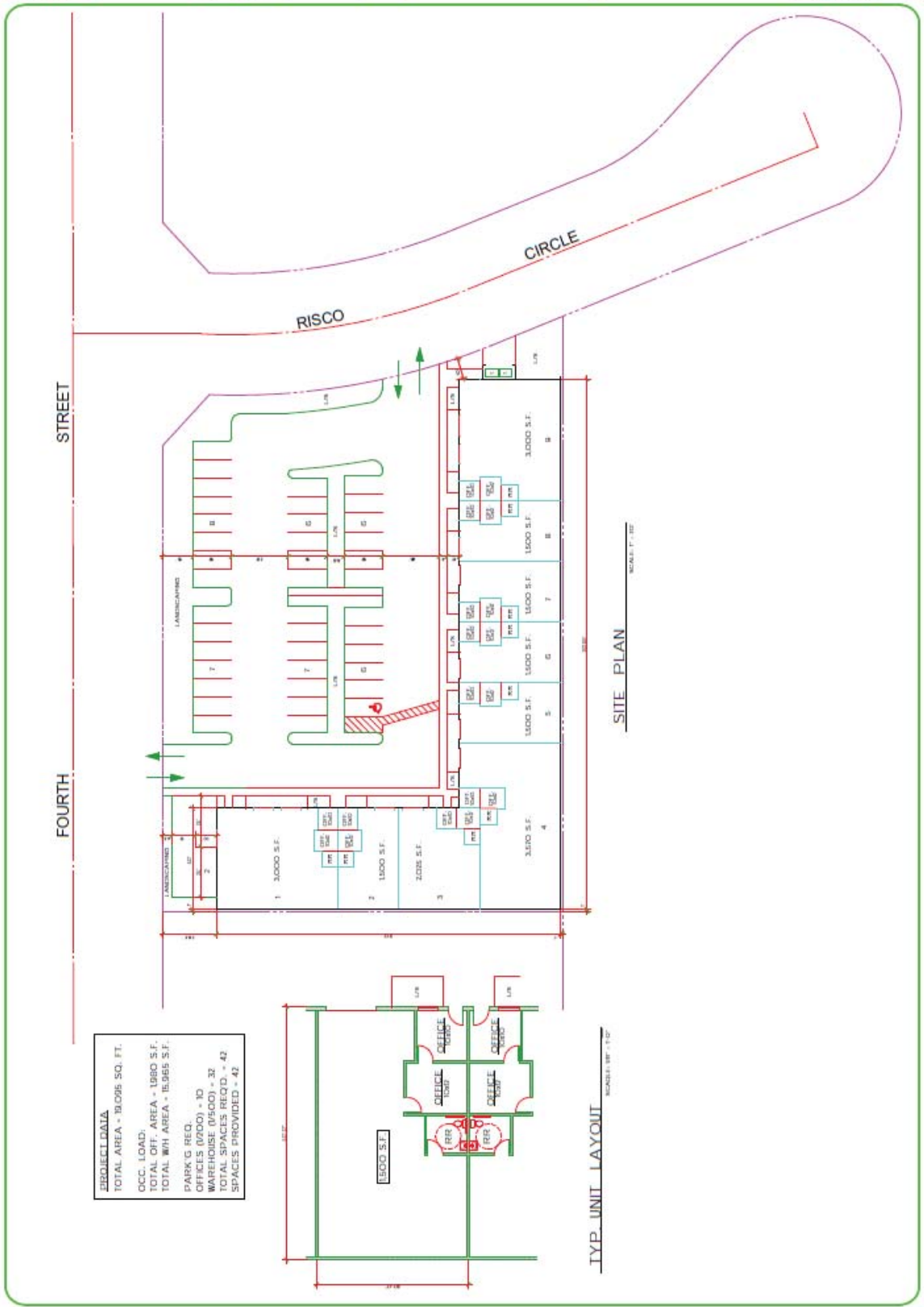
FOURTH & RISCO PROJECT  
BEAUMONT, CALIF.  
DATE: 11/15/17

**SITE PLAN**  
**FLOOR PLAN**

Scale: 1" = 40' 0"

AS NOTED  
REV  
NO. 10/17

**A1**



**PROJECT DATA**

TOTAL AREA = 31,095 SQ. FT.
OCC. LOAD:
TOTAL OFF. AREA = 19,880 S.F.
TOTAL WH AREA = 11,965 S.F.
PARK'G REQ.
OFFICES (0'000) = 10
WAREHOUSE (0'000) = 37
SPACES PROVIDED = 42

**TYP. UNIT LAYOUT**  
SCALE: 1/8" = 1'-0"

**SITE PLAN**  
SCALE: 1" = 40'-0"







IN THE CITY OF BEAUMONT, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

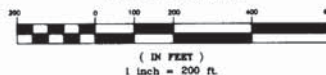
## PARCEL MAP NO. 28348

BEING A SUBDIVISION OF A PORTION OF THE NORTH HALF OF THE SOUTHWEST QUARTER OF  
SECTION 9, TOWNSHIP 3 SOUTH, RANGE 1 WEST, SAN BERNARDINO BASE AND MERIDIAN.

URBAN LOGIC CONSULTANTS

FEBRUARY, 2001

GRAPHIC SCALE



## SURVEYOR'S NOTES

1. THE BASIS OF BEARING FOR THIS SURVEY IS THE RIGHT OF WAY OF FOURTH ST. AS SHOWN ON PM 165/69-71, BEING N 87°23'53" W.
2. O INDICATES SET 1" I.P. W/ TAG STAMPED "LS 6359" (RIV. CO. STD. "A"). FLUSH, UNLESS OTHERWISE NOTED.
3. ● INDICATES FOUND MONUMENT AS NOTED.
4. ( ) INDICATES RECORD DATA PER TRACT 14912, M.B. 154/39-40.
5. [ ] INDICATES RECORD DATA PER P.M. NO. 25090, P.M. 165/69-71.
6. (( )) INDICATES RECORD DATA PER GRANT OF EASEMENT INSTRUMENT #126991 RECORDED DECEMBER 18, 1970.
7. [[ ]] INDICATES RECORD DATA PER RS 15/37.
8. [( )] INDICATES RECORD DATA PER GRANT DEED INSTRUMENT NO. 134482, RECORDED APRIL 28, 1995.
9. ([ ]) INDICATES RECORD AND MEASURED DATA UNLESS OTHERWISE NOTED PER GRANT DEED INSTRUMENT NO. 2000-432946, RECORDED OCTOBER 31, 2000.
10. ((( ))] INDICATES RECORD DATA PER GRANT DEED INSTRUMENT NO. 2000-228984, RECORDED JUNE 14, 2000.
11. ([([ ])) INDICATES RECORD DATA PER GRANT DEED INSTRUMENT NO. 084941, RECORDED MARCH 2, 1999.
12. [ ] INDICATES EASEMENT VACATED HEREON.
13. TOTAL GROSS AREA = 31.35 ACRES.

## EASEMENT NOTES

- ▲ EASEMENT AND RIGHT-OF-WAY FOR PIPELINES AND INCIDENTAL PURPOSES IN FAVOR OF THE CITY OF BEAUMONT PER INSTRUMENT NO. 487051 RECORDED NOVEMBER 9, 1998, O.R.
- ▲ A PIPELINE EASEMENT IN FAVOR OF SOUTHERN PACIFIC PIPELINES, INC., RECORDED JUNE 16, 1955, BOOK 1752, PAGE 394 AS INSTRUMENT NO. 39400 O.R. BLANKET EASEMENT, APPROXIMATE LOCATION BASED ON QUESTAR SOUTHERN TRAILS PIPELINE NO. B-4362 SHEET NO. 48.
- ▲ RECIPROCAL ACCESS, PUBLIC UTILITY, DRAINAGE AND GRADING EASEMENT RESERVED HEREON. AFFECTS PARCELS 1 THROUGH 8 INCLUSIVE.
- ▲ 20' ACCESS EASEMENT DEDICATED HEREON
- ▲ AN ACCESS EASEMENT RECORDED JUNE 17, 1931 IN BOOK 28, PAGE 562 AS INSTRUMENT NO. 1110 O.R.
- ▲ AN EASEMENT IN FAVOR OF SOUTHERN CALIFORNIA EDISON RECORDED SEPTEMBER 10, 1948, BOOK 1009, PAGE 478 AS INSTRUMENT NO. 917 O.R. FACILITIES CANNOT BE PLOTTED BY RECORD. AFFECTS PARCELS 12 THROUGH 16 INCLUSIVE.
- ▲ AN EASEMENT IN FAVOR OF FOUR CORNERS PIPELINE COMPANY, RECORDED SEPTEMBER 24, 1957, BOOK 2152, PAGE 73 O.R. FACILITIES CANNOT BE PLOTTED BY RECORD. AFFECTS PARCELS 1 THROUGH 16 INCLUSIVE.
- ▲ AN EASEMENT IN FAVOR OF FOUR CORNERS PIPELINE COMPANY, RECORDED FEBRUARY 17, 1958, BOOK 2224, PAGE 32 AS INSTRUMENT NO. 11852 O.R.
- ▲ AN EASEMENT FOR FACILITIES IN FAVOR OF SOUTHERN CALIFORNIA GAS COMPANY, RECORDED MARCH 4, 1971, AS INSTRUMENT NO. 21609 O.R.
- ▲ AN EASEMENT FOR FACILITIES IN FAVOR OF SOUTHERN CALIFORNIA GAS COMPANY, RECORDED MARCH 18, 1971, AS INSTRUMENT NO. 27244 O.R.
- ▲ AN EASEMENT FOR FACILITIES IN FAVOR OF SOUTHERN CALIFORNIA EDISON COMPANY, RECORDED SEPTEMBER 7, 1971 AS INSTRUMENT NO. 101420 O.R.
- ▲ AN EASEMENT FOR UTILITIES IN FAVOR OF CITY OF BEAUMONT, RECORDED JULY 29, 1981 AS INSTRUMENT NO. 143383 O.R.



PARCEL MAP NO. 28348

BEING A SUBDIVISION OF A PORTION OF THE NORTH HALF OF THE SOUTHWEST QUARTER OF SECTION 9, TOWNSHIP 3 SOUTH, RANGE 1 WEST, SAN BERNARDINO BASE AND MERIDIAN.

URBAN LOGIC CONSULTANTS

FEBRUARY, 2001

### EASEMENT NOTES

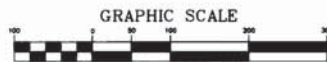
SEE SHEET 2

SURVEYOR'S NOTES

SEE SHEET 2

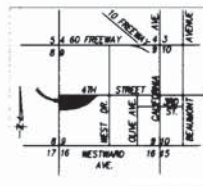
### NOTE

PURSUANT TO SECTION 66426(C) OF THE  
SUBDIVISION MAP ACT THIS MAP IS EXCLUDED  
FROM BEING DEFINED AS A FINAL MAP IN THAT THE  
LAND IS ZONED COMMERCIAL OR INDUSTRIAL.



( IN FEET )

1 inch = 100 ft



## VICINITY MAP

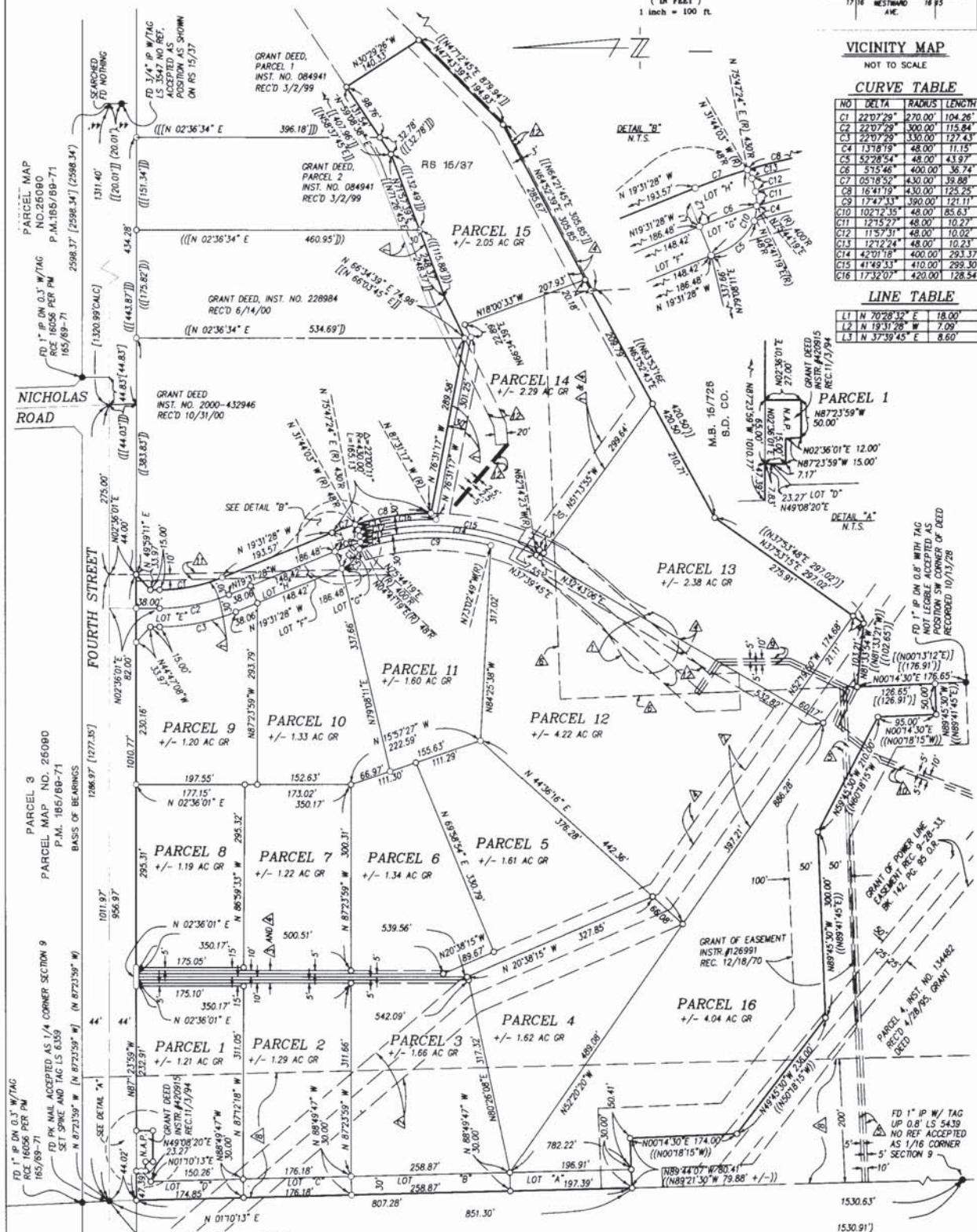
NOT TO SCALE

### CURVE TABLE

NO	DELTA	RADIUS	LENGTH
C1	22°07'29"	270.00'	104.26'
C2	22°07'29"	300.00'	115.84'
C3	22°07'29"	330.00'	127.43'
C4	13°18'19"	48.00'	11.15'
C5	52°28'54"	48.00'	43.97'
C6	5°15'48"	400.00'	36.74'
C7	05°18'52"	430.00'	39.88'
C8	16°41'19"	430.00'	125.25'
C9	17°47'33"	390.00'	121.11'
C10	102°12'35"	48.00'	85.63'
C11	12°15'22"	48.00'	10.22'
C12	11°57'31"	48.00'	10.02'
C13	12°12'24"	48.00'	10.23'
C14	42°01'18"	400.00'	293.37'
C15	41°49'33"	410.00'	299.30'
C16	17°32'02"	420.00'	128.54'

### LINE TABLE

L1	N 70°28'32" E	18.00'
L2	N 19°31'28" W	7.09'
L3	N 37°32'45" E	8.60'







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# Beaumont-Cherry Valley Water District

Phone: (951) 845-9581 Fax: (951) 845-0159

March 27, 2017

## Board of Directors

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Division 5

John Covington  
Division 4

Daniel Slavson  
Division 3

Nathan Douglass  
Division 2

Jeffrey Cottrell  
Division 1

Ed Bonadiman

Joseph E. Bonadiman & Associates

234 N. Arrowhead Avenue

San Bernardino, CA 92408

**Subject: Annexation and "Will Serve Letter"**  
For a Commercial Development Associated with Parcel Map  
No. (PM) 28348 located on Riverside County Assessor's (APN)  
Parcel No. 417-220-009

Dear Mr. Bonadiman,

At the Regular Meeting of the Board of Directors held on March 8, 2017, your request for annexation and "Will Serve Letter" for the above referenced property (APN) 417-220-009 was approved for domestic and non-potable (recycled) water service as set forth in the attached Staff Report dated March 8, 2017.

This particular property presents a unique issue in that the underlying Parcel Map (PM) 28348 was not previously annexed (in completion) into the District's Service Area Boundary as part of the original parcel map preparation. District staff identifies that the Riverside Local Agency Formation Commission may require the entire Parcel Map 28348 to be processed as part of the Annexation process. The Applicant shall be responsible to coordinate this activity with all affected Districts and Agencies.

The Beaumont-Cherry Valley Water District will provide water service to the subject property assuming the annexation process is completed and all obligations to provide service are met including but not limited to, the Rules and Regulations Governing Water Service as amended by the Board of Directors from time to time.

As identified in the March 8, 2017 Staff Report, and as also clarified below, the following conditions must be met prior to final project development:

1. The Applicant shall enter into an annexation agreement and a subsequent water facilities extension agreement in accordance with requirements set forth in Part 8 of the District's Rules and Regulations and pay all fees associated with said annexation process as well as the domestic and non-potable (recycled) water services for the proposed development.



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2. The Applicant shall also pay all fees related to new fire service facilities including any facilities improvements that may be necessary to meet the current City of Beaumont fire protection conditions and/or fire flow requirements.
3. The Applicant shall prepare project required CEQA documentation which the District will review and approve and act as the lead agency.
4. The Applicant shall prepare Riverside County Local Agency Formation Commission application package which the District will review and approve. The Applicant shall pay all applicable LAFCO processing and review fees and deposits and shall provide processing coordination on behalf of the project.
5. The Applicant will be required to connect to the non-potable water system for irrigation supply. To minimize the use of potable water, the District requires the applicant to conform to the City of Beaumont and/or the County of Riverside Landscaping Ordinances and Zoning Requirements as applicable, of which pertains to water efficient landscape requirements and the following:
  - a. Landscaped areas which have turf, shall have "smart irrigation controllers" which use Evapotranspiration (ET) data to automatically control the watering. Systems shall have an automatic rain sensor to prevent watering during and shortly after rainfall and automatically determine watering schedule based on weather conditions, and not require seasonal monitoring changes. Orchard areas, if any, shall have drip irrigation.
  - b. Landscaping in non-turf areas should be drought tolerant consisting of planting materials. Irrigation systems for these areas should be drip or bubbler type.
6. The Applicant shall prepare plans (as determined by District Staff) in accordance with current District Standards showing all required domestic water system and non-potable water system improvements. Said plans shall be approved by the District prior to construction.
7. The Applicant shall conform to all District requirements, City of Beaumont, and as applicable County of Riverside requirements.



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# Beaumont-Cherry Valley Water District

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We look forward to working with you in the coming months and please feel free to contact the office should you have any questions.

This letter will expire 12 months from the date of issue.

Sincerely,

A blue ink signature of Eric Fraser, consisting of a stylized 'E' and 'F'.

Eric Fraser  
BCVWD  
General Manager

Attachments: 1. March 8, 2017 Staff Report Considering Request for Annexation and Will Serve Letter for a proposed Office and Warehouse Commercial Development located on Riverside County Assessor's Parcel Nos. (APN) 417-220-009 and Parcel Map No. (PM) 28348.

APN\_417-220-009\_Wsrv\_L1\_20170328.docx  
DKJ//dkj

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