



**BEAUMONT-CHERRY VALLEY WATER DISTRICT
AGENDA
REGULAR MEETING OF THE BOARD OF DIRECTORS
560 Magnolia Avenue, Beaumont, CA 92223
Wednesday, October 9, 2019 - 6:00 p.m.**

Call to Order: President Covington

Pledge of Allegiance: Director Hoffman

Invocation: Director Ramirez

Roll Call

Public Comment

PUBLIC COMMENT:

At this time, any person may address the Board of Directors on matters within its jurisdiction which are not on the agenda. However, state law prohibits the Board from discussing or taking action on any item not listed on the agenda. Any non-agenda matters that require action will be referred to Staff for a report and possible action at a subsequent meeting. To provide comments on specific agenda items, please complete a speaker's request form and provide the completed form to the Board Secretary prior to the Board meeting. **Please limit your comments to three minutes.** Sharing or passing time to another speaker is not permitted.

1. CELEBRATION OF BCVWD 100-YEAR ANNIVERSARY

- | | | | |
|----|------------------|--------------------------|------------------|
| a. | Keynote address | President John Covington | 6:05 – 6:15 p.m. |
| b. | District History | Joe Reichenberger | 6:15 – 6:30 p.m. |

RECESS: 6:30 – 7:00 p.m.

Public Comment

ACTION ITEMS

Action may be taken on any item on the agenda. Information on the following items is included in the full Agenda Packet.

2. Adjustments to the Agenda

- 3. Consent Calendar:** All matters listed under the Consent Calendar are considered by the Board of Directors to be routine and will be enacted in one motion. There will be no discussion of these items prior to the time the Board considers the motion unless members of the Board, the administrative staff, or the public request specific items to be discussed and/or removed from the Consent Calendar.

- a. August 2019 Budget Variance Report (pages 4 - 8)
 - b. August 30, 2019 Cash/Investment Balance Report (page 9)
 - c. September 2019 Check Register (pages 10 - 27)
 - d. September 2019 Invoices Pending Approval (pages 28 - 30)
 - e. Minutes of the Regular Meeting of August 14, 2019 (Revised) (pages 31 - 40)
 - f. Minutes of the Regular Meeting of September 11, 2019 (pages 41 - 46)
 - g. Minutes of the Regular Meeting of September 26, 2019 (pages 47 - 58)
- 4. Review and Consideration of Adjustment of Director Per Diem Fees (pages 59 - 63)**
 - 5. Resolution 2019-__ : Establishing an Employee Leave Donation Program (pages 64 - 72)**
 - 6. Resolution 2019-__ : Authorizing the General Manager to Submit an Application to the Bureau of Reclamation for a WaterSMART: Water and Energy Efficiency Grant (pages 73 - 75)**
 - 7. Status of San Gorgonio Pass Water Agency 2020 Water Order (No Staff Report)**
 - 8. Update on Sites Reservoir, Participation Agreement, and Ongoing Funding Requirements (No Staff Report)**
 - 9. Update on Public Relations Consultant Activities (No Staff Report)**
 - 10. Reports For Discussion**
 - a. Ad Hoc Committees
 - b. General Manager
 - c. Directors' Reports
 - d. Legal Counsel Report
 - 11. Announcements**
 - BCVWD Rate Study Workshop: Thursday, October 17, 2019 at 6:00 p.m.
 - Engineering Workshop: Thursday, Oct. 24, 2019 at 6:00 p.m.
 - Collaborative Agencies Committee Meeting: Nov. 6, 2019 at 5:00 p.m.
 - Finance and Audit Committee Meeting: Nov. 7, 2019 at 3:00 p.m.
 - District Offices will be closed on Monday, Nov. 11 in observance of Veterans Day
 - Personnel Committee meeting: Monday, Nov. 25, 2019 at 5:30 p.m.
 - Association of California Water Agencies Fall Conference: Dec. 3 - 6 in San Diego
 - Beaumont Basin Watermaster Committee Meeting: Dec. 4, 2019 at 10:00 a.m.
 - Regular Board Meeting and Budget Workshop: Thurs., Dec. 5, 2019 at 6:00 p.m.
 - 12. Action List for Future Meetings**
 - Water supply for BCVWD and the region

13. Closed Session

- a. CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation
Pursuant to Government Code Section 54956.9(d)(4)
One Potential Case

14. Adjournment

NOTICES


AVAILABILITY OF AGENDA MATERIALS - Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Beaumont-Cherry Valley Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection in the District's office, at 560 Magnolia Avenue, Beaumont, California ("District Office"). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available from the District Office at the same time as they are distributed to Board Members, except that if such writings are distributed one hour prior to, or during the meeting, they can be made available from the District Office in the Board Room of the District's Office. Materials may also be available on the District's website: www.bcvwd.org.

REVISIONS TO THE AGENDA - In accordance with §54954.2(a) of the Government Code (Brown Act), revisions to this Agenda may be made up to 72 hours before the Board Meeting, if necessary, after mailings are completed. Interested persons wishing to receive a copy of the set Agenda may pick one up at the District's Main Office, located at 560 Magnolia Avenue, Beaumont, California, up to 72 hours prior to the Board Meeting.

REQUIREMENTS RE: DISABLED ACCESS - In accordance with §54954.2(a), requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the District Office, at least 48 hours in advance of the meeting to ensure availability of the requested service or accommodation. The District Office may be contacted by telephone at (951) 845-9581, email at info@bcvwd.org or in writing at the Beaumont-Cherry Valley Water District, 560 Magnolia Avenue, Beaumont, California 92223.

CERTIFICATION OF POSTING

I certify that on or before October 6, 2019, a copy of the foregoing notice was posted near the regular meeting place of the Board of Directors of Beaumont-Cherry Valley Water District and to its website at least 72 hours in advance of the meeting (Government Code §54954.2(a)).


Admin Assistant
for
Yolanda Rodriguez
Director of Finance and Administration

General Ledger
Budget Variance Revenue

User: wclayton
Printed: 9/24/2019 2:22:45 PM
Period 08 - 08
Fiscal Year 2019

Beaumont-Cherry Valley Water District

560 Magnolia Avenue
Beaumont CA 92223
(951) 845-9581
www.bcvwd.org



Account Number	Description	Budget	Period Amt	End Bal	Variance	% Avail/ Uncollect
50	GENERAL					
01-50-510-490001	Interest Income - Bonita Vista	\$ 1,900.00	\$ 365.70	\$ 1,463.26	\$ 436.74	22.99%
01-50-510-490011	Interest Income-Fairway Canyon	\$ 52,000.00	\$ -	\$ -	\$ 52,000.00	100.00%
01-50-510-490021	Interest Income - General	\$ 600,000.00	\$ 68,095.38	\$ 905,168.02	\$ (305,168.02)	-50.86%
	Interest Income	\$ 653,900.00	\$ 68,461.08	\$ 906,631.28	\$ (252,731.28)	-38.65%
01-50-510-481001	Fac Fees-Wells	\$ 383,000.00	\$ 93,295.84	\$ 425,203.68	\$ (42,203.68)	-11.02%
01-50-510-481006	Fac Fees-Water Rights (SWP)	\$ 242,000.00	\$ 59,032.75	\$ 304,980.25	\$ (62,980.25)	-26.02%
01-50-510-481012	Fac Fees-Water Treatment Plant	\$ 182,000.00	\$ 44,382.99	\$ 202,279.23	\$ (20,279.23)	-11.14%
01-50-510-481018	Fac Fees-Local Water Resources	\$ 96,000.00	\$ 23,372.15	\$ 120,747.29	\$ (24,747.29)	-25.78%
01-50-510-481024	Fac Fees-Recycld Wtr Facilities	\$ 277,000.00	\$ 96,864.18	\$ 389,643.84	\$ (112,643.84)	-40.67%
01-50-510-481030	Fac Fees-Transmission (16")	\$ 310,000.00	\$ 75,561.92	\$ 344,379.84	\$ (34,379.84)	-11.09%
01-50-510-481036	Fac Fees-Storage	\$ 397,000.00	\$ 96,765.52	\$ 441,017.04	\$ (44,017.04)	-11.09%
01-50-510-481042	Fac Fees-Booster	\$ 27,000.00	\$ 6,698.41	\$ 30,528.57	\$ (3,528.57)	-13.07%
01-50-510-481048	Fac Fees-Pressure Reducng Stns	\$ 14,000.00	\$ 3,421.49	\$ 15,593.73	\$ (1,593.73)	-11.38%
01-50-510-481054	Fac Fees-Misc Projects	\$ 12,000.00	\$ 2,987.78	\$ 18,327.15	\$ (6,327.15)	-52.73%
01-50-510-481060	Fac Fees-Financing Costs	\$ 60,000.00	\$ 15,580.82	\$ 69,449.49	\$ (9,449.49)	-15.75%
01-50-510-485001	Front Footage Fees	\$ -	\$ -	\$ 2,622.00	\$ (2,622.00)	0.00%
	Non-Operating Revenue	\$ 2,000,000.00	\$ 517,963.85	\$ 2,364,772.11	\$ (364,772.11)	-18.24%
01-50-510-410100	Sales	\$ 5,151,000.00	\$ 616,927.07	\$ 2,657,208.84	\$ 2,493,791.16	48.41%
01-50-510-410151	Agricultural Irrigation Sales	\$ 20,000.00	\$ -	\$ 6,992.23	\$ 13,007.77	65.04%
01-50-510-410171	Construction Sales	\$ 135,000.00	\$ 30,240.40	\$ 65,382.10	\$ 69,617.90	51.57%
01-50-510-413001	Backflow Admin Charges	\$ 44,000.00	\$ 5,249.76	\$ 31,182.85	\$ 12,817.15	29.13%
01-50-510-413011	Fixed Meter Charges	\$ 3,131,000.00	\$ 306,684.02	\$ 2,184,538.52	\$ 946,461.48	30.23%
01-50-510-413021	Meter Fees	\$ 425,000.00	\$ 109,223.00	\$ 549,888.00	\$ (124,888.00)	-29.39%
01-50-510-415001	SGPWA Importation Charges	\$ 2,853,000.00	\$ 288,796.74	\$ 1,244,774.28	\$ 1,608,225.72	56.37%
01-50-510-415011	SCE Power Charges	\$ 1,717,000.00	\$ 207,180.27	\$ 892,989.24	\$ 824,010.76	47.99%
01-50-510-417001	2nd Notice Penalties	\$ 92,000.00	\$ 7,935.00	\$ 65,875.00	\$ 26,125.00	28.40%
01-50-510-417011	3rd Notice Charges	\$ 32,000.00	\$ 2,970.00	\$ 24,375.00	\$ 7,625.00	23.83%
01-50-510-417021	Account Reinstatement Fees	\$ 44,000.00	\$ 3,450.00	\$ 29,650.00	\$ 14,350.00	32.61%
01-50-510-417031	Lien Processing Fees	\$ 5,000.00	\$ 600.00	\$ 3,100.00	\$ 1,900.00	38.00%
01-50-510-417041	Credit Check Processing Fees	\$ 11,000.00	\$ 975.00	\$ 7,000.00	\$ 4,000.00	36.36%
01-50-510-417051	Returned Check Fees	\$ 3,000.00	\$ 250.00	\$ 2,225.00	\$ 775.00	25.83%
01-50-510-417061	Custmr Damages/Upgrade Charges	\$ 22,000.00	\$ 3,482.31	\$ 31,860.73	\$ (9,860.73)	-44.82%
01-50-510-417071	After Hours Call Out Charges	\$ 1,500.00	\$ -	\$ 450.00	\$ 1,050.00	70.00%
01-50-510-417091	Credit Card Processing Fees	\$ 41,000.00	\$ 4,291.00	\$ 32,329.50	\$ 8,670.50	21.15%
01-50-510-419001	Insurance Rebate	\$ 50,000.00	\$ -	\$ -	\$ 50,000.00	100.00%
01-50-510-419011	Development Income	\$ 60,000.00	\$ 22,713.39	\$ 147,662.95	\$ (87,662.95)	-146.10%
01-50-510-419021	Recharge Income	\$ 15,000.00	\$ -	\$ 7,642.50	\$ 7,357.50	49.05%
01-50-510-419031	Well Maintenance Reimbursemnt	\$ -	\$ -	\$ 7,992.95	\$ (7,992.95)	0.00%
01-50-510-419041	Gain (Loss) - Asset Disposal	\$ -	\$ 1,005.00	\$ 15,840.00	\$ (15,840.00)	0.00%
01-50-510-419061	Miscellaneous Income	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	100.00%
	Operating Revenue	\$ 13,852,500.00	\$ 1,611,972.96	\$ 8,008,959.69	\$ 5,843,540.31	42.19%
01-50-510-471001	Rent - 12303 Oak Glen	\$ 2,400.00	\$ 200.00	\$ 1,600.00	\$ 800.00	33.33%
01-50-510-471011	Rent - 13695 Oak Glen	\$ 2,400.00	\$ 200.00	\$ 1,600.00	\$ 800.00	33.33%
01-50-510-471021	Rent - 13697 Oak Glen	\$ 2,400.00	\$ 200.00	\$ 1,600.00	\$ 800.00	33.33%
01-50-510-471031	Rent - 9781 Avenida Miravilla	\$ 2,400.00	\$ 200.00	\$ 1,600.00	\$ 800.00	33.33%
01-50-510-471101	Util - 12303 Oak Glen	\$ 2,614.00	\$ 241.48	\$ 1,872.29	\$ 741.71	28.37%
01-50-510-471111	Util - 13695 Oak Glen	\$ 2,500.00	\$ 166.63	\$ 2,205.22	\$ 294.78	11.79%
01-50-510-471121	Util - 13697 Oak Glen	\$ 3,400.00	\$ 252.28	\$ 2,983.98	\$ 416.02	12.24%
01-50-510-471131	Util - 9781 Avenida Miravilla	\$ 2,700.00	\$ 241.04	\$ 1,989.11	\$ 710.89	26.33%
	Rent/Utilities	\$ 20,814.00	\$ 1,701.43	\$ 15,450.60	\$ 5,363.40	25.77%
Revenue Total		\$ 16,528,214.00	\$ 2,200,939.32	\$ 11,295,813.68	\$ 5,232,400.32	31.66%

General Ledger

Budget Variance Expense

User: wclayton
 Printed: 9/24/2019 2:23:09 PM
 Period 08 - 08
 Fiscal Year 2019

Beaumont-Cherry Valley Water District

560 Magnolia Avenue
 Beaumont CA 92223
 (951) 845-9581
 www.bcwwd.org



Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/ Uncollect
10	BOARD OF DIRECTORS						
01-10-110-500101	Board of Directors Fees	\$ 61,400.00	\$ 2,400.00	\$ 24,200.00	\$ 37,200.00	\$ -	60.59%
01-10-110-500115	Social Security	\$ 3,807.00	\$ 148.80	\$ 1,500.40	\$ 2,306.60	\$ -	60.59%
01-10-110-500120	Medicare	\$ 891.00	\$ 34.80	\$ 350.90	\$ 540.10	\$ -	60.62%
01-10-110-500145	Workers' Compensation	\$ 890.00	\$ 13.71	\$ 128.39	\$ 761.61	\$ -	85.57%
01-10-110-500175	Training/Education/Mtgs/Travel	\$ 10,000.00	\$ 135.00	\$ 5,450.04	\$ 4,549.96	\$ -	45.50%
	Board of Directors Personnel	\$ 76,988.00	\$ 2,732.31	\$ 31,629.73	\$ 45,358.27	\$ -	58.92%
01-10-110-550042	Supplies-Other	\$ 1,000.00	\$ 16.76	\$ 181.23	\$ 818.77	\$ -	81.88%
	Board of Directors Materials & Supplies	\$ 1,000.00	\$ 16.76	\$ 181.23	\$ 818.77	\$ -	81.88%
01-10-110-550012	Election Expenses	\$ 90,000.00	\$ -	\$ 6,091.92	\$ 83,908.08	\$ -	93.23%
	Board of Directors Services	\$ 90,000.00	\$ -	\$ 6,091.92	\$ 83,908.08	\$ -	93.23%
Expense Total	BOARD OF DIRECTORS	\$ 167,988.00	\$ 2,749.07	\$ 37,902.88	\$ 130,085.12	\$ -	77.44%
20	ENGINEERING						
01-20-210-500105	Labor	\$ 506,966.40	\$ 36,455.15	\$ 209,259.51	\$ 297,706.89	\$ -	58.72%
01-20-210-500115	Social Security	\$ 35,826.00	\$ 2,432.21	\$ 13,524.02	\$ 22,301.98	\$ -	62.25%
01-20-210-500120	Medicare	\$ 8,383.00	\$ 568.84	\$ 3,162.95	\$ 5,220.05	\$ -	62.27%
01-20-210-500125	Health Insurance	\$ 71,172.00	\$ 2,964.68	\$ 19,029.19	\$ 52,142.81	\$ -	73.26%
01-20-210-500140	Life Insurance	\$ 2,208.00	\$ 79.18	\$ 583.29	\$ 1,624.71	\$ -	73.58%
01-20-210-500143	EAP Program	\$ 195.00	\$ 4.70	\$ 37.60	\$ 157.40	\$ -	80.72%
01-20-210-500145	Workers' Compensation	\$ 7,580.00	\$ 271.39	\$ 1,419.24	\$ 6,160.76	\$ -	81.28%
01-20-210-500150	Unemployment Insurance	\$ 17,260.00	\$ -	\$ -	\$ 17,260.00	\$ -	100.00%
01-20-210-500155	Retirement/CalPERS	\$ 74,534.00	\$ 4,234.92	\$ 24,307.89	\$ 50,226.11	\$ -	67.39%
01-20-210-500165	Uniforms & Employee Benefits	\$ 350.00	\$ -	\$ -	\$ 350.00	\$ -	100.00%
01-20-210-500175	Training/Education/Mtgs/Travel	\$ 6,000.00	\$ 45.00	\$ 191.00	\$ 5,809.00	\$ -	96.82%
01-20-210-500180	Accrued Sick Leave Expense	\$ 24,497.00	\$ 347.40	\$ 3,598.50	\$ 20,898.50	\$ -	85.31%
01-20-210-500185	Accrued Vacation Leave Expense	\$ 17,131.00	\$ 2,417.11	\$ 5,196.32	\$ 11,934.68	\$ -	69.67%
01-20-210-500187	Accrual Leave Payments	\$ 21,430.00	\$ -	\$ -	\$ 21,430.00	\$ -	100.00%
01-20-210-500195	CIP Related Labor	\$ (225,187.00)	\$ (6,435.61)	\$ (38,572.98)	\$ (186,614.02)	\$ -	82.87%
	Engineering Personnel	\$ 568,345.40	\$ 43,384.97	\$ 241,736.53	\$ 326,608.87	\$ -	57.47%
01-20-210-540048	Permits, Fees & Licensing	\$ 2,000.00	\$ 50.00	\$ 913.27	\$ 1,086.73	\$ -	54.34%
	Engineering Materials & Supplies	\$ 2,000.00	\$ 50.00	\$ 913.27	\$ 1,086.73	\$ -	54.34%
01-20-210-550051	Advertising/Legal Notices	\$ 1,376.60	\$ -	\$ 1,181.60	\$ 195.00	\$ -	14.17%
01-20-210-580031	Outside Engineering	\$ 60,000.00	\$ -	\$ -	\$ 60,000.00	\$ -	100.00%
01-20-210-580032	CIP Related Outside Engineering	\$ (40,000.00)	\$ -	\$ -	\$ (40,000.00)	\$ -	100.00%
	Engineering Services	\$ 21,376.60	\$ -	\$ 1,181.60	\$ 20,195.00	\$ -	94.47%
Expense Total	ENGINEERING	\$ 591,722.00	\$ 43,434.97	\$ 243,831.40	\$ 347,890.60	\$ -	58.79%
30	FINANCE & ADMIN SERVICES						
01-30-310-500105	Labor	\$ 1,063,933.00	\$ 71,371.97	\$ 569,375.52	\$ 494,557.48	\$ -	46.48%
01-30-310-500110	Overtime	\$ 5,604.00	\$ -	\$ 128.93	\$ 5,475.07	\$ -	97.70%
01-30-310-500115	Social Security	\$ 87,863.00	\$ 3,896.15	\$ 37,517.65	\$ 50,345.35	\$ -	57.30%
01-30-310-500120	Medicare	\$ 20,558.00	\$ 1,154.66	\$ 9,231.84	\$ 11,326.16	\$ -	55.09%
01-30-310-500125	Health Insurance	\$ 260,964.00	\$ 13,259.32	\$ 107,447.07	\$ 153,516.93	\$ -	58.83%
01-30-310-500130	CalPERS Health Admin Costs	\$ 2,000.00	\$ 131.92	\$ 1,029.92	\$ 970.08	\$ -	48.50%
01-30-310-500140	Life Insurance	\$ 6,564.00	\$ 314.60	\$ 2,478.92	\$ 4,085.08	\$ -	62.23%
01-30-310-500143	EAP Program	\$ 777.00	\$ 23.50	\$ 188.00	\$ 589.00	\$ -	75.80%
01-30-310-500145	Workers' Compensation	\$ 15,866.00	\$ 439.86	\$ 3,328.20	\$ 12,537.80	\$ -	79.02%
01-30-310-500150	Unemployment Insurance	\$ 37,032.00	\$ 3,038.00	\$ 3,038.00	\$ 33,994.00	\$ -	91.80%
01-30-310-500155	Retirement/CalPERS	\$ 178,906.00	\$ 12,917.49	\$ 103,595.58	\$ 75,310.42	\$ -	42.09%
01-30-310-500161	Estim Current Yr OPEB Expense	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00	\$ -	100.00%
01-30-310-500165	Uniforms & Employee Benefits	\$ 750.00	\$ -	\$ -	\$ 750.00	\$ -	100.00%
01-30-310-500175	Training/Education/Mtgs/Travel	\$ 17,000.00	\$ 135.00	\$ 11,118.60	\$ 5,881.40	\$ -	34.60%
01-30-310-500180	Accrued Sick Leave Expense	\$ 62,055.00	\$ 233.55	\$ 5,502.06	\$ 56,552.94	\$ -	91.13%
01-30-310-500185	Accrued Vacation Leave Expense	\$ 91,967.00	\$ 1,815.31	\$ 21,197.60	\$ 70,769.40	\$ -	76.95%
01-30-310-500187	Accrual Leave Payments	\$ 159,803.00	\$ 5,961.25	\$ 38,414.48	\$ 121,388.52	\$ -	75.96%
01-30-310-550024	Employment Testing	\$ 200.00	\$ 75.00	\$ 275.00	\$ (75.00)	\$ -	-37.50%
01-30-315-500105	Labor	\$ 151,008.00	\$ 9,555.20	\$ 78,233.20	\$ 72,774.80	\$ -	48.19%
01-30-315-500115	Social Security	\$ 13,627.00	\$ 592.80	\$ 5,750.58	\$ 7,876.42	\$ -	57.80%
01-30-315-500120	Medicare	\$ 3,187.00	\$ 138.64	\$ 1,344.91	\$ 1,842.09	\$ -	57.80%
01-30-315-500125	Health Insurance	\$ 23,724.00	\$ 1,976.10	\$ 15,808.80	\$ 7,915.20	\$ -	33.36%
01-30-315-500140	Life Insurance	\$ 972.00	\$ 44.02	\$ 352.16	\$ 619.84	\$ -	63.77%
01-30-315-500143	EAP Program	\$ 65.00	\$ 2.35	\$ 18.80	\$ 46.20	\$ -	71.08%

Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/ Uncollect
01-30-315-500145	Workers' Compensation	\$ 2,181.00	\$ 54.66	\$ 416.72	\$ 1,764.28	\$ -	80.89%
01-30-315-500150	Unemployment Insurance	\$ 5,135.00	\$ -	\$ -	\$ 5,135.00	\$ -	100.00%
01-30-315-500155	Retirement/CalPERS	\$ 13,989.00	\$ 1,015.35	\$ 7,700.55	\$ 6,288.45	\$ -	44.95%
01-30-315-500175	Training/Education/Mtgs/Travel	\$ 4,000.00	\$ -	\$ 3,055.00	\$ 945.00	\$ -	23.63%
01-30-315-500180	Accrued Sick Leave Expense	\$ 8,785.00	\$ -	\$ -	\$ 8,785.00	\$ -	100.00%
01-30-315-500185	Accrued Vacation Leave Expense	\$ 15,972.00	\$ -	\$ -	\$ 15,972.00	\$ -	100.00%
01-30-315-500187	Accrual Leave Payments	\$ 43,303.00	\$ -	\$ 14,465.08	\$ 28,837.92	\$ -	66.60%
01-30-315-500195	CIP Related Labor	\$ (31,855.00)	\$ -	\$ -	\$ (31,855.00)	\$ -	100.00%
01-30-320-500105	Labor	\$ 64,626.00	\$ -	\$ -	\$ 64,626.00	\$ -	100.00%
01-30-320-500115	Social Security	\$ 4,914.00	\$ -	\$ -	\$ 4,914.00	\$ -	100.00%
01-30-320-500120	Medicare	\$ 1,150.00	\$ -	\$ -	\$ 1,150.00	\$ -	100.00%
01-30-320-500125	Health Insurance	\$ 23,724.00	\$ -	\$ -	\$ 23,724.00	\$ -	100.00%
01-30-320-500140	Life Insurance	\$ 432.00	\$ -	\$ -	\$ 432.00	\$ -	100.00%
01-30-320-500143	EAP Program	\$ 65.00	\$ -	\$ -	\$ 65.00	\$ -	100.00%
01-30-320-500145	Workers' Compensation	\$ 4,561.00	\$ -	\$ -	\$ 4,561.00	\$ -	100.00%
01-30-320-500150	Unemployment Insurance	\$ 2,198.00	\$ -	\$ -	\$ 2,198.00	\$ -	100.00%
01-30-320-500155	Retirement/CalPERS	\$ 10,618.00	\$ -	\$ -	\$ 10,618.00	\$ -	100.00%
01-30-320-500177	Gen Safety Training & Supplies	\$ 8,200.00	\$ 600.00	\$ 2,914.55	\$ 5,285.45	\$ -	64.46%
01-30-320-500180	Accrued Sick Leave Expense	\$ 7,014.00	\$ -	\$ -	\$ 7,014.00	\$ -	100.00%
01-30-320-500185	Accrued Vacation Leave Expense	\$ 7,230.00	\$ -	\$ -	\$ 7,230.00	\$ -	100.00%
	Finance & Admin Services Personnel	\$ 2,500,667.00	\$ 128,746.70	\$ 1,043,927.72	\$ 1,456,739.28	\$ -	58.25%
01-30-310-550006	Cashiering Shortages/Overages	\$ 50.00	\$ (0.65)	\$ 17.86	\$ 32.14	\$ -	64.28%
01-30-310-550018	Employee Medical/First Aid	\$ 750.00	\$ -	\$ 250.00	\$ 500.00	\$ -	66.67%
01-30-310-550042	Office Supplies	\$ 10,500.00	\$ 1,316.43	\$ 7,457.33	\$ 3,042.67	\$ -	28.98%
01-30-310-550046	Office Equipment	\$ 17,000.00	\$ -	\$ 2,681.15	\$ 14,318.85	\$ -	84.23%
01-30-310-550048	Postage	\$ 5,000.00	\$ 11,174.62	\$ 13,200.27	\$ (8,200.27)	\$ -	-164.01%
01-30-310-550066	Subscriptions	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	\$ -	100.00%
01-30-310-550072	Misc Operating Expenses	\$ 1,000.00	\$ -	\$ 0.03	\$ 999.97	\$ -	100.00%
01-30-310-550078	Bad Debt Expense	\$ 3,000.00	\$ -	\$ -	\$ 3,000.00	\$ -	100.00%
01-30-310-550084	Depreciation	\$ 2,554,000.00	\$ 224,315.06	\$ 1,797,101.81	\$ 756,898.19	\$ -	29.64%
01-30-315-501511	Phones - 560 Magnolia	\$ 28,000.00	\$ 1,615.21	\$ 12,583.52	\$ 15,416.48	\$ -	55.06%
01-30-315-501531	Phones - 851 E. 6th	\$ -	\$ 99.34	\$ 344.57	\$ (344.57)	\$ -	0.00%
01-30-315-501561	Phones - 815 E. 12th	\$ 3,800.00	\$ 316.91	\$ 2,554.83	\$ 1,245.17	\$ -	32.77%
01-30-315-550044	Printing/Toner & Maint	\$ 17,000.00	\$ 2,662.48	\$ 9,588.37	\$ 7,411.63	\$ -	43.60%
01-30-320-550042	Office Supplies	\$ 2,000.00	\$ -	\$ 118.89	\$ 1,881.11	\$ -	94.06%
	Finance & Admin Services Materials & Supplies	\$ 2,644,100.00	\$ 241,499.40	\$ 1,845,898.63	\$ 798,201.37	\$ -	30.19%
01-30-310-500190	Temporary Labor	\$ 25,000.00	\$ 2,967.40	\$ 20,234.40	\$ 4,765.60	\$ -	19.06%
01-30-310-550001	Bank/Financial Service Fees	\$ 20,000.00	\$ 814.58	\$ 6,362.37	\$ 13,637.63	\$ -	68.19%
01-30-310-550008	Transaction/Return Fees	\$ 3,000.00	\$ 73.01	\$ 514.50	\$ 2,485.50	\$ -	82.85%
01-30-310-550010	Transaction/Credit Card Fees	\$ 44,000.00	\$ 4,402.92	\$ 30,086.04	\$ 13,913.96	\$ -	31.62%
01-30-310-550014	Credit Check Fees	\$ 10,000.00	\$ 680.70	\$ 3,509.40	\$ 6,490.60	\$ -	64.91%
01-30-310-550026	Recruitment Expense	\$ -	\$ 85.20	\$ 85.20	\$ (85.20)	\$ -	0.00%
01-30-310-550030	Membership Dues	\$ 42,000.00	\$ 1,745.00	\$ 34,339.00	\$ 7,661.00	\$ -	18.24%
01-30-310-550036	Notary & Lien Fees	\$ 2,000.00	\$ -	\$ 662.00	\$ 1,338.00	\$ -	66.90%
01-30-310-550050	Utility Billing Service	\$ 68,000.00	\$ 6,017.71	\$ 45,826.04	\$ 22,173.96	\$ -	32.61%
01-30-310-550051	Advertising/Legal Notices	\$ 4,000.00	\$ -	\$ 2,013.40	\$ 1,986.60	\$ -	49.67%
01-30-310-550054	Property, Auto & Gen Liab Insur	\$ 80,000.00	\$ 6,567.39	\$ 47,057.56	\$ 32,942.44	\$ -	41.18%
01-30-310-580001	Accounting & Audit	\$ 35,000.00	\$ 760.00	\$ 30,229.38	\$ 4,770.62	\$ -	13.63%
01-30-310-580011	General Legal	\$ 102,000.00	\$ 2,196.92	\$ 24,713.26	\$ 77,286.74	\$ -	75.77%
01-30-310-580036	Other Professional Services	\$ 170,077.00	\$ 34,329.18	\$ 92,802.23	\$ 77,274.77	\$ 54,792.46	13.22%
01-30-315-550030	Membership Dues	\$ 2,000.00	\$ -	\$ 166.60	\$ 1,833.40	\$ -	91.67%
01-30-315-580016	Computer Hardware	\$ 20,000.00	\$ 3,526.99	\$ 4,212.09	\$ 15,787.91	\$ -	78.94%
01-30-315-580021	IT/Software Support	\$ 5,000.00	\$ -	\$ 565.13	\$ 4,434.87	\$ -	88.70%
01-30-315-580026	License/Maintenance/Support	\$ 120,000.00	\$ 4,740.22	\$ 78,217.63	\$ 41,782.37	\$ -	34.82%
	Finance & Admin Services Services	\$ 752,077.00	\$ 68,907.22	\$ 421,596.23	\$ 330,480.77	\$ 54,792.46	36.66%
Expense Total	FINANCE & ADMIN SERVICES	\$ 5,896,844.00	\$ 439,153.32	\$ 3,311,422.58	\$ 2,585,421.42	\$ 54,792.46	42.91%
40	OPERATIONS						
410	Source of Supply Personnel						
01-40-410-500105	Labor	\$ 339,562.00	\$ 16,609.80	\$ 140,107.01	\$ 199,454.99	\$ -	58.74%
01-40-410-500110	Overtime	\$ 18,568.00	\$ 765.79	\$ 3,235.72	\$ 15,332.28	\$ -	82.57%
01-40-410-500111	Double Time	\$ 1,631.00	\$ -	\$ -	\$ 1,631.00	\$ -	100.00%
01-40-410-500113	Standby/On-Call	\$ 9,275.00	\$ 700.00	\$ 5,650.00	\$ 3,625.00	\$ -	39.08%
01-40-410-500115	Social Security	\$ 26,983.00	\$ 1,392.07	\$ 10,513.27	\$ 16,469.73	\$ -	61.04%
01-40-410-500120	Medicare	\$ 6,316.00	\$ 334.08	\$ 2,472.24	\$ 3,843.76	\$ -	60.86%
01-40-410-500125	Health Insurance	\$ 118,620.00	\$ 6,883.63	\$ 55,069.04	\$ 63,550.96	\$ -	53.58%
01-40-410-500140	Life Insurance	\$ 2,316.00	\$ 89.12	\$ 705.88	\$ 1,610.12	\$ -	69.52%
01-40-410-500143	EAP Program	\$ 325.00	\$ 9.40	\$ 75.20	\$ 249.80	\$ -	76.86%
01-40-410-500145	Workers' Compensation	\$ 24,619.00	\$ 617.07	\$ 4,630.28	\$ 19,988.72	\$ -	81.19%
01-40-410-500150	Unemployment Insurance	\$ 51,129.00	\$ (259.00)	\$ (259.00)	\$ 51,388.00	\$ -	100.51%
01-40-410-500155	Retirement/CalPERS	\$ 77,416.00	\$ 4,517.28	\$ 34,715.26	\$ 42,700.74	\$ -	55.16%
01-40-410-500165	Uniforms & Employee Benefits	\$ 2,600.00	\$ -	\$ 780.52	\$ 1,819.48	\$ -	69.98%
01-40-410-500175	Training/Education/Mtgs/Travel	\$ 4,000.00	\$ 45.00	\$ 3,192.63	\$ 807.37	\$ -	20.18%
01-40-410-500180	Accrued Sick Leave Expense	\$ 16,792.00	\$ 1,380.75	\$ 7,885.38	\$ 8,906.62	\$ -	53.04%
01-40-410-500185	Accrued Vacation Leave Expense	\$ 21,897.00	\$ 1,175.88	\$ 7,596.90	\$ 14,300.10	\$ -	65.31%
01-40-410-500187	Accrual Leave Payments	\$ 26,091.00	\$ 2,163.98	\$ 2,163.98	\$ 23,927.02	\$ -	91.71%

Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/ Uncollect
01-40-410-500195	CIP Related Labor	\$ (25,000.00)	\$ -	\$ -	\$ (25,000.00)	\$ -	100.00%
01-40-410-550024	Employment Testing	\$ 200.00	\$ -	\$ 75.00	\$ 125.00	\$ -	62.50%
440	Transmission & Distribution Personnel						
01-40-440-500105	Labor	\$ 901,594.00	\$ 40,431.41	\$ 345,364.78	\$ 556,229.22	\$ -	61.69%
01-40-440-500110	Overtime	\$ 40,243.00	\$ 2,126.33	\$ 19,195.07	\$ 21,047.93	\$ -	52.30%
01-40-440-500111	Double Time	\$ 4,607.00	\$ -	\$ 2,503.90	\$ 2,103.10	\$ -	45.65%
01-40-440-500113	Standby/On-Call	\$ 15,600.00	\$ 1,200.00	\$ 8,953.56	\$ 6,646.44	\$ -	42.61%
01-40-440-500115	Social Security	\$ 71,623.00	\$ 2,969.39	\$ 26,494.73	\$ 45,128.27	\$ -	63.01%
01-40-440-500120	Medicare	\$ 16,763.00	\$ 694.44	\$ 6,198.25	\$ 10,564.75	\$ -	63.02%
01-40-440-500125	Health Insurance	\$ 309,348.00	\$ 13,273.42	\$ 117,901.44	\$ 191,446.56	\$ -	61.89%
01-40-440-500140	Life Insurance	\$ 6,048.00	\$ 211.00	\$ 1,819.52	\$ 4,228.48	\$ -	69.92%
01-40-440-500143	EAP Program	\$ 847.00	\$ 22.02	\$ 195.08	\$ 651.92	\$ -	76.97%
01-40-440-500145	Workers' Compensation	\$ 49,660.00	\$ 1,066.23	\$ 8,953.51	\$ 40,706.49	\$ -	81.97%
01-40-440-500155	Retirement/CalPERS	\$ 174,925.00	\$ 11,294.04	\$ 88,798.98	\$ 86,126.02	\$ -	49.24%
01-40-440-500165	Uniforms & Employee Benefits	\$ 5,500.00	\$ 200.00	\$ 3,919.87	\$ 1,580.13	\$ -	28.73%
01-40-440-500175	Training/Education/Mtgs/Travel	\$ 4,500.00	\$ 200.00	\$ 1,075.31	\$ 3,424.69	\$ -	76.10%
01-40-440-500180	Accrued Sick Leave Expense	\$ 46,222.00	\$ 2,512.48	\$ 23,776.17	\$ 22,445.83	\$ -	48.56%
01-40-440-500185	Accrued Vacation Leave Expense	\$ 64,919.00	\$ 1,644.18	\$ 28,544.12	\$ 36,374.88	\$ -	56.03%
01-40-440-500187	Accrual Leave Payments	\$ 75,670.00	\$ -	\$ 1,115.02	\$ 74,554.98	\$ -	98.53%
01-40-440-500195	CIP Related Labor	\$ (60,000.00)	\$ -	\$ (38.87)	\$ (59,961.13)	\$ -	99.94%
01-40-440-550024	Employment Testing	\$ 400.00	\$ -	\$ 241.25	\$ 158.75	\$ -	39.69%
450	Inspections Personnel						
01-40-450-500105	Labor	\$ 28,126.00	\$ 2,302.58	\$ 14,921.19	\$ 13,204.81	\$ -	46.95%
01-40-450-500110	Overtime	\$ 4,985.00	\$ 308.88	\$ 4,965.51	\$ 19.49	\$ -	0.39%
01-40-450-500111	Double Time	\$ 217.00	\$ -	\$ -	\$ 217.00	\$ -	100.00%
01-40-450-500113	Standby/On-Call	\$ 88.00	\$ -	\$ -	\$ 88.00	\$ -	100.00%
01-40-450-500115	Social Security	\$ 2,075.00	\$ 162.97	\$ 1,238.49	\$ 836.51	\$ -	40.31%
01-40-450-500120	Medicare	\$ 486.00	\$ 38.11	\$ 289.69	\$ 196.31	\$ -	40.39%
01-40-450-500125	Health Insurance	\$ 8,064.00	\$ 1,197.34	\$ 5,376.74	\$ 2,687.26	\$ -	33.32%
01-40-450-500140	Life Insurance	\$ 192.00	\$ 20.35	\$ 75.28	\$ 116.72	\$ -	60.79%
01-40-450-500143	EAP Program	\$ 22.00	\$ 1.95	\$ 7.70	\$ 14.30	\$ -	65.00%
01-40-450-500145	Workers' Compensation	\$ 1,991.00	\$ 56.01	\$ 458.99	\$ 1,532.01	\$ -	76.95%
01-40-450-500155	Retirement/CalPERS	\$ 9,199.00	\$ 520.19	\$ 4,256.67	\$ 4,942.33	\$ -	53.73%
460	Customer Svc & Meter Reading Personnel						
01-40-460-500105	Labor	\$ 166,735.00	\$ 13,877.93	\$ 106,143.09	\$ 60,591.91	\$ -	36.34%
01-40-460-500110	Overtime	\$ 14,351.00	\$ 785.43	\$ 2,350.61	\$ 12,000.39	\$ -	83.62%
01-40-460-500111	Double Time	\$ 1,557.00	\$ 28.68	\$ 535.02	\$ 1,021.98	\$ -	65.64%
01-40-460-500113	Standby/On-Call	\$ 7,800.00	\$ -	\$ 750.00	\$ 7,050.00	\$ -	90.38%
01-40-460-500115	Social Security	\$ 14,451.00	\$ 983.39	\$ 7,513.21	\$ 6,937.79	\$ -	48.01%
01-40-460-500120	Medicare	\$ 3,383.00	\$ 229.99	\$ 1,757.11	\$ 1,625.89	\$ -	48.06%
01-40-460-500125	Health Insurance	\$ 71,172.00	\$ 3,725.44	\$ 43,086.29	\$ 28,085.71	\$ -	39.46%
01-40-460-500140	Life Insurance	\$ 1,152.00	\$ 47.26	\$ 513.73	\$ 638.27	\$ -	55.41%
01-40-460-500143	EAP Program	\$ 195.00	\$ 5.93	\$ 65.61	\$ 129.39	\$ -	66.35%
01-40-460-500145	Workers' Compensation	\$ 12,318.00	\$ 467.52	\$ 3,351.39	\$ 8,966.61	\$ -	72.79%
01-40-460-500155	Retirement/CalPERS	\$ 42,238.00	\$ 3,204.37	\$ 24,740.65	\$ 17,497.35	\$ -	41.43%
01-40-460-500165	Uniforms & Employee Benefits	\$ 700.00	\$ -	\$ 1,566.70	\$ (866.70)	\$ -	-123.81%
01-40-460-500175	Training/Education/Mtgs/Travel	\$ 400.00	\$ -	\$ -	\$ 400.00	\$ -	100.00%
01-40-460-500180	Accrued Sick Leave Expense	\$ 7,776.00	\$ 1,165.62	\$ 5,009.64	\$ 2,766.36	\$ -	35.58%
01-40-460-500185	Accrued Vacation Leave Expense	\$ 14,431.00	\$ -	\$ 6,399.93	\$ 8,031.07	\$ -	55.65%
01-40-460-500187	Accrual Leave Payments	\$ 19,562.00	\$ -	\$ -	\$ 19,562.00	\$ -	100.00%
01-40-460-500195	CIP Related Labor	\$ (10,000.00)	\$ (1,898.39)	\$ (17,151.54)	\$ 7,151.54	\$ -	-71.52%
01-40-460-550024	Employment Testing	\$ 200.00	\$ -	\$ -	\$ 200.00	\$ -	100.00%
470	Maintenance & General Plant Personnel						
01-40-470-500105	Labor	\$ 34,443.00	\$ 5,800.39	\$ 34,476.60	\$ (33.60)	\$ -	-0.10%
01-40-470-500110	Overtime	\$ 2,475.00	\$ -	\$ -	\$ 2,475.00	\$ -	100.00%
01-40-470-500111	Double Time	\$ 214.00	\$ -	\$ -	\$ 214.00	\$ -	100.00%
01-40-470-500113	Standby/On-Call	\$ 88.00	\$ -	\$ -	\$ 88.00	\$ -	100.00%
01-40-470-500115	Social Security	\$ 2,313.00	\$ 359.76	\$ 2,139.92	\$ 173.08	\$ -	7.48%
01-40-470-500120	Medicare	\$ 543.00	\$ 84.13	\$ 500.43	\$ 42.57	\$ -	7.84%
01-40-470-500125	Health Insurance	\$ 14,724.00	\$ 3,028.72	\$ 9,940.30	\$ 4,783.70	\$ -	32.49%
01-40-470-500140	Life Insurance	\$ 240.00	\$ 35.33	\$ 134.94	\$ 105.06	\$ -	43.78%
01-40-470-500143	EAP Program	\$ 41.00	\$ 5.35	\$ 20.66	\$ 20.34	\$ -	49.61%
01-40-470-500145	Workers' Compensation	\$ 2,439.00	\$ 171.39	\$ 941.01	\$ 1,497.99	\$ -	61.42%
01-40-470-500155	Retirement/CalPERS	\$ 7,806.00	\$ 915.57	\$ 5,297.15	\$ 2,508.85	\$ -	32.14%
	Operations Personnel	\$ 2,941,001.00	\$ 151,901.98	\$ 1,235,293.71	\$ 1,705,707.29	\$ -	58.00%
410	Source of Supply Materials & Supplies						
01-40-410-501101	Electricity - Wells	\$ 1,717,000.00	\$ 194,355.13	\$ 1,012,761.76	\$ 704,238.24	\$ -	41.02%
01-40-410-501201	Gas - Wells	\$ 225.00	\$ 15.29	\$ 119.33	\$ 105.67	\$ -	46.96%
01-40-410-510011	Treatment & Chemicals	\$ 90,000.00	\$ 3,966.22	\$ 51,904.07	\$ 38,095.93	\$ -	42.33%
01-40-410-510021	Lab Testing	\$ 120,000.00	\$ 3,612.00	\$ 30,682.84	\$ 89,317.16	\$ -	74.43%
01-40-410-510031	Small Tools, Parts & Maint	\$ 3,200.00	\$ 363.80	\$ 1,348.22	\$ 1,851.78	\$ -	57.87%
01-40-410-520021	Maint & Rpr-Telemetry Equip	\$ 10,000.00	\$ -	\$ 3,338.03	\$ 6,661.97	\$ -	66.62%
01-40-410-520061	Maint & Rpr-Pumping Equipment	\$ 125,000.00	\$ 10,077.46	\$ 41,536.90	\$ 83,463.10	\$ 2,366.40	64.88%
01-40-410-550066	Subscriptions	\$ 1,000.00	\$ -	\$ 726.27	\$ 273.73	\$ -	27.37%
440	Transmission & Distribution Materials & Supplies						
01-40-440-510031	Small Tools, Parts & Maint	\$ 8,500.00	\$ 4,184.04	\$ 7,489.06	\$ 1,010.94	\$ 1.55	11.88%
01-40-440-520071	Maint & Rpr-Pipelines&Hydrants	\$ 55,000.00	\$ 4,992.24	\$ 46,265.46	\$ 8,734.54	\$ 258.71	15.41%
01-40-440-520081	Maint & Rpr-Pressure Regulatrs	\$ 7,500.00	\$ -	\$ -	\$ 7,500.00	\$ -	100.00%

Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/ Uncollect
01-40-440-540001	Backflow Program	\$ 7,500.00	\$ -	\$ 1,653.75	\$ 5,846.25	\$ -	77.95%
01-40-440-540024	Inventory Adjustments	\$ 3,000.00	\$ -	\$ (3,860.00)	\$ 6,860.00	\$ -	228.67%
01-40-440-540036	Line Locates	\$ 3,500.00	\$ 240.93	\$ 2,908.74	\$ 591.26	\$ -	16.89%
01-40-440-540042	Meters Maintenance & Services	\$ 150,000.00	\$ 9,537.56	\$ 114,782.75	\$ 35,217.25	\$ 258.71	23.31%
01-40-440-540078	Reservoirs Maintenance	\$ 24,500.00	\$ 1,784.62	\$ 23,372.62	\$ 1,127.38	\$ -	4.60%
470	Maintenance & General Plant Materials & Supplies						
01-40-470-501111	Electricity - 560 Magnolia	\$ 27,200.00	\$ 3,029.58	\$ 15,616.78	\$ 11,583.22	\$ -	42.59%
01-40-470-501121	Electricity - 12303 Oak Glen	\$ 2,500.00	\$ 241.48	\$ 1,872.29	\$ 627.71	\$ -	25.11%
01-40-470-501131	Electricity - 13695 Oak Glen	\$ 1,848.00	\$ 166.63	\$ 894.31	\$ 953.69	\$ -	51.61%
01-40-470-501141	Electricity - 13697 Oak Glen	\$ 2,818.00	\$ 252.28	\$ 1,417.17	\$ 1,400.83	\$ -	49.71%
01-40-470-501151	Elec - 9781 Avenida Miravilla	\$ 1,834.00	\$ 241.04	\$ 919.11	\$ 914.89	\$ -	49.88%
01-40-470-501161	Electricity - 815 E. 12th	\$ 6,000.00	\$ 625.34	\$ 3,027.22	\$ 2,972.78	\$ -	49.55%
01-40-470-501171	Electricity - 851 E. 6th	\$ -	\$ 296.30	\$ 638.94	\$ (638.94)	\$ -	0.00%
01-40-470-501321	Propane - 12303 Oak Glen	\$ 114.00	\$ -	\$ -	\$ 114.00	\$ -	100.00%
01-40-470-501331	Propane - 13695 Oak Glen	\$ 683.00	\$ -	\$ 1,625.91	\$ (942.91)	\$ -	-138.05%
01-40-470-501341	Propane - 13697 Oak Glen	\$ 618.00	\$ -	\$ 1,566.81	\$ (948.81)	\$ -	-153.53%
01-40-470-501351	Propane-9781 Avenida Miravilla	\$ 903.00	\$ -	\$ 1,070.00	\$ (167.00)	\$ -	-18.49%
01-40-470-501411	Sanitation - 560 Magnolia	\$ 2,900.00	\$ 259.39	\$ 1,848.36	\$ 1,051.64	\$ -	36.26%
01-40-470-501461	Sanitation - 815 E. 12th	\$ 4,050.00	\$ 465.37	\$ 2,817.42	\$ 1,232.58	\$ -	30.43%
01-40-470-501471	Sanitation - 11083 Cherry Ave	\$ 3,200.00	\$ 271.47	\$ 2,124.18	\$ 1,075.82	\$ -	33.62%
01-40-470-501611	Maint & Repair- 560 Magnolia	\$ 20,000.00	\$ 2,906.08	\$ 15,860.23	\$ 4,139.77	\$ -	20.70%
01-40-470-501621	Maint & Repair- 12303 Oak Glen	\$ 1,200.00	\$ -	\$ 52.80	\$ 1,147.20	\$ -	95.60%
01-40-470-501631	Maint & Repair- 13695 Oak Glen	\$ 1,000.00	\$ -	\$ 973.00	\$ 27.00	\$ -	2.70%
01-40-470-501641	Maint & Repair- 13697 Oak Glen	\$ 1,000.00	\$ -	\$ 966.00	\$ 34.00	\$ -	3.40%
01-40-470-501651	Maint & Rpr-9781 Ave Miravilla	\$ 1,500.00	\$ 722.00	\$ 1,496.11	\$ 3.89	\$ -	0.26%
01-40-470-501661	Maint & Repair- 815 E. 12th	\$ 5,000.00	\$ 220.20	\$ 3,425.46	\$ 1,574.54	\$ -	31.49%
01-40-470-501671	Maint & Repair- 851 E. 6th	\$ -	\$ 606.93	\$ 5,618.27	\$ (5,618.27)	\$ -	0.00%
01-40-470-501691	Maint & Rpr- Buidlgs (General)	\$ 4,500.00	\$ 44.50	\$ 1,013.07	\$ 3,486.93	\$ -	77.49%
01-40-470-510001	Auto/Fuel	\$ 78,000.00	\$ -	\$ 53,955.15	\$ 24,044.85	\$ -	30.83%
01-40-470-520011	Maint & Rpr-Safety Equipment	\$ 17,000.00	\$ 37.70	\$ 3,898.64	\$ 13,101.36	\$ -	77.07%
01-40-470-520031	Maint & Rpr-General Equipment	\$ 46,000.00	\$ 5,777.99	\$ 32,860.06	\$ 13,139.94	\$ -	28.57%
01-40-470-520041	Maint & Rpr-Fleet	\$ 50,000.00	\$ 2,994.13	\$ 34,253.57	\$ 15,746.43	\$ -	31.49%
01-40-470-520091	Maint & Rpr-Communicatn Equip	\$ 5,500.00	\$ -	\$ -	\$ 5,500.00	\$ -	100.00%
	Operations Materials & Supplies	\$ 2,611,293.00	\$ 252,287.70	\$ 1,524,840.66	\$ 1,086,452.34	\$ 2,885.37	41.50%
410	Source of Supply Services						
01-40-410-500501	State Project Water Purchases	\$ 2,853,000.00	\$ 504,336.00	\$ 3,322,547.00	\$ (469,547.00)	\$ -	-16.46%
01-40-410-540084	State Mandates & Tariffs	\$ 70,000.00	\$ -	\$ 48,053.27	\$ 21,946.73	\$ -	31.35%
440	Transmission & Distribution Services						
01-40-440-550051	Advertising/Legal Notices	\$ 4,000.00	\$ 200.00	\$ 1,760.00	\$ 2,240.00	\$ -	56.00%
470	Maintenance & General Plant Services						
01-40-470-540030	Landscape Maintenance	\$ 61,560.00	\$ 10,634.40	\$ 34,889.97	\$ 26,670.03	\$ -	43.32%
01-40-470-540072	Rechrg Facs, Cnyns&Ponds Maint	\$ 108,440.00	\$ 34,815.35	\$ 97,736.22	\$ 10,703.78	\$ 3,548.39	6.60%
	Operations Services	\$ 3,097,000.00	\$ 549,985.75	\$ 3,504,986.46	\$ (407,986.46)	\$ 3,548.39	-13.29%
Expense Total	OPERATIONS	\$ 8,649,294.00	\$ 954,175.43	\$ 6,265,120.83	\$ 2,384,173.17	\$ 6,433.76	27.49%
50	GENERAL						
01-50-510-502001	Rents/Leases	\$ -	\$ 2,025.00	\$ 7,425.00	\$ (7,425.00)	\$ -	0.00%
01-50-510-510031	Small Tools, Parts & Maint	\$ 500.00	\$ -	\$ -	\$ 500.00	\$ -	100.00%
01-50-510-540066	Property Damages & Theft	\$ 15,000.00	\$ 7,621.93	\$ 17,322.24	\$ (2,322.24)	\$ -	-15.48%
01-50-510-550040	General Supplies	\$ 11,000.00	\$ 1,180.44	\$ 9,422.03	\$ 1,577.97	\$ -	14.35%
01-50-510-550060	Public Ed./Community Outreach	\$ 126,574.00	\$ 923.87	\$ 82,006.81	\$ 44,567.19	\$ -	35.21%
01-50-510-550072	Misc Operating Expenses	\$ 1,000.00	\$ -	\$ 512.43	\$ 487.57	\$ -	48.76%
	General Materials & Supplies	\$ 154,074.00	\$ 11,751.24	\$ 116,688.51	\$ 37,385.49	\$ -	24.26%
01-50-510-550096	Beaumont Basin Watermaster	\$ 42,000.00	\$ -	\$ 23,498.00	\$ 18,502.00	\$ -	44.05%
	General Services	\$ 42,000.00	\$ -	\$ 23,498.00	\$ 18,502.00	\$ -	44.05%
Expense Total	GENERAL	\$ 196,074.00	\$ 11,751.24	\$ 140,186.51	\$ 55,887.49	\$ -	28.50%
Expense Total	ALL EXPENSES	\$ 15,501,922.00	\$ 1,451,264.03	\$ 9,998,464.20	\$ 5,503,457.80	\$ 61,226.22	35.11%



**Beaumont-Cherry Valley Water District
Cash Balance & Investment Report
As of August 31, 2019**

Account Name	Account Ending #	Cash Balance Per Account	
		Balance	Prior Month Balance
Wells Fargo	4152	\$414,163.25	\$299,294.38
General		\$ 414,163.25	\$ 299,294.38
Total Cash			

Account Name	Market Value	Prior Month Balance	Actual % of Total	Policy % Limit	Maturity	Par Amount	Rate	2019 Interest to Date
Ca. State Treasurer's Office: Local Agency Investment Fund	\$23,449,682.99	\$23,449,682.99	39%	No Limit	Liquid	N/A	2.32	\$454,128.77
CalTRUST Short Term Fund	\$36,004,800.65	\$35,900,911.74	61%	No Limit	Liquid	N/A	2.25	\$599,363.05
Total Investments	\$59,454,483.64	\$59,350,594.73						\$1,053,491.82

Total Cash & Investments \$ 59,868,646.89 \$ 59,649,889.11

The investments above are in accordance with the District's investment policy.

BCVWD will be able to meet its cash flow obligations for the next 6 months.

Accounts Payable

Checks by Date - Detail by Check Date

User: wclayton
 Printed: 9/24/2019 5:59 PM

Beaumont-Cherry Valley Water District

560 Magnolia Avenue
 Beaumont CA 92223
 (951) 845-9581
 www.bcwwd.org



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
ACH	10085	CalPERS Retirement System	09/05/2019		
	082219KJ	PR Batch 00004.08.2019 CalPERS 7.5% EE PEPRA			186.89
	082219KJ	PR Batch 00004.08.2019 CalPERS ER PEPRA			187.59
Total for this ACH Check for Vendor 10085:				0.00	374.48
ACH	10085	CalPERS Retirement System	09/05/2019		
	15726277	PR Batch 00001.09.2019 CalPERS calculation adjustment from PP17			101.81
	15726277	PR Batch 00001.09.2019 CalPERS 7% EE Deduction			1,170.49
	15726277	PR Batch 00001.09.2019 CalPERS 8% EE Paid			2,278.50
	15726277	PR Batch 00001.09.2019 CalPERS 7.5% EE PEPRA			2,707.96
	15726277	PR Batch 00001.09.2019 CalPERS 1% ER Paid			167.22
	15726277	PR Batch 00001.09.2019 CalPERS calculation adjustment from PP17			-101.81
	15726277	PR Batch 00001.09.2019 CalPERS ER PEPRA			2,718.05
	15726277	PR Batch 00001.09.2019 CalPERS 8% ER Paid			1,179.39
	15726277	PR Batch 00001.09.2019 CalPERS ER Paid Classic			9,049.97
Total for this ACH Check for Vendor 10085:				0.00	19,271.58
ACH	10087	EDD	09/05/2019		
	1-135-239-616	PR Batch 00001.09.2019 CA SDI			1,059.29
	1-135-239-616	PR Batch 00001.09.2019 State Income Tax			5,066.71
Total for this ACH Check for Vendor 10087:				0.00	6,126.00
ACH	10094	U.S. Treasury	09/05/2019		
	11768130	PR Batch 00001.09.2019 FICA Employer Portion			6,698.44
	11768130	PR Batch 00001.09.2019 FICA Employee Portion			6,698.44
	11768130	PR Batch 00001.09.2019 Medicare Employee Portion			1,688.82
	11768130	PR Batch 00001.09.2019 Federal Income Tax			14,770.71
	11768130	PR Batch 00001.09.2019 Medicare Employer Portion			1,688.82
Total for this ACH Check for Vendor 10094:				0.00	31,545.23
ACH	10141	Ca State Disbursement Unit	09/05/2019		
	OYKOXD86657	PR Batch 00001.09.2019 Garnishment			266.30
	OYKOXD86657	PR Batch 00001.09.2019 Garnishment			288.46
Total for this ACH Check for Vendor 10141:				0.00	554.76
ACH	10203	Voya Financial	09/05/2019		
	VB1450-PP18	PR Batch 00001.09.2019 Deferred Comp			475.00
Total for this ACH Check for Vendor 10203:				0.00	475.00
ACH	10264	CalPERs Supplemental Income Plans	09/05/2019		
	15790720	PR Batch 00001.09.2019 CalPERS 457			851.83
	15790720	PR Batch 00001.09.2019 CalPERS 457 %			154.67
Total for this ACH Check for Vendor 10264:				0.00	1,006.50

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
ACH	10087	EDD	09/05/2019		
	0-940-204-480	PR Batch 00002.09.2019 CA SDI			4.66
	0-940-204-480	PR Batch 00002.09.2019 State Income Tax			6.64
Total for this ACH Check for Vendor 10087:				0.00	11.30
ACH	10094	U.S. Treasury	09/05/2019		
	51649	PR Batch 00002.09.2019 FICA Employer Portion			28.90
	51649	PR Batch 00002.09.2019 Federal Income Tax			32.00
	51649	PR Batch 00002.09.2019 Medicare Employer Portion			6.76
	51649	PR Batch 00002.09.2019 Medicare Employee Portion			6.76
	51649	PR Batch 00002.09.2019 FICA Employee Portion			28.90
Total for this ACH Check for Vendor 10094:				0.00	103.32
9315	10001	Action True Value Hardware	09/05/2019		
	47612	Key Ring - Unit 41 & 38			0.84
	47612	PVC Reducer/Primer/Glue - 8975 Oak Creek			19.89
	47612	Key - Unit 38			2.58
	47612	PVC Cutters/Couplers/Elbow - 9875 Oak Creek			23.39
	47612	Spray Paint - Meters			22.47
	47612	Key - Unit 41			2.58
	47612	Channel Locks - Unit 17			21.54
Total for Check Number 9315:				0.00	93.29
9316	10319	ACWA Joint Powers Insurance Authority	09/05/2019		
	09012019	(33) Employee - Employee Assistance Program Sept 2019			77.55
Total for Check Number 9316:				0.00	77.55
9317	10003	All Purpose Rental	09/05/2019		
	38779	Hammer Inger/Bits - Main Line Repair - Avenida Sonrisa			46.20
Total for Check Number 9317:				0.00	46.20
9318	10144	AlSCO Inc	09/05/2019		
	LYUM1383319	Cleaning of 2 Office Mats 560 Magnolia Jul 2019			8.90
	LYUM1389627	Cleaning of Mats & Shop Towels 12th/Palm Aug 2019			35.10
	LYUM1389629	Cleaning of 3 Office Mats 560 Magnolia Aug 2019			43.16
	LYUM1393220	Cleaning of Mats & Shop Towels 12th/Palm Aug 2019			35.10
Total for Check Number 9318:				0.00	122.26
9319	10283	BCVWD Custodian of Petty Cash	09/05/2019		
	07222019	Document Printing - Employment Hearing 6/4/19			8.19
	08012019	LiveScan - New Employee			50.00
	08192019	Customer Service Appreciation			8.39
	08192019	Supplies for HR Recruitment Interviews			13.99
	09032019	Supplies for Interview Panel HR Coordinator			11.10
	09032019	Supplies for Customer Service Week			11.37
Total for Check Number 9319:				0.00	103.04
9320	10742	Andrew Becerra	09/05/2019		
	08272019	Safety Boots - A Becerra			200.00
Total for Check Number 9320:				0.00	200.00
9321	10777	California Conservation Corps	09/05/2019		
	INNU-004128	Clean Up - Oak Glen Conservation Camp 7/1 - 31/2019			5,280.00
Total for Check Number 9321:				0.00	5,280.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
9322	10822	Canon Financial Services, Inc	09/05/2019		
	20440334	Contract Charge 8/1 - 31/219 - 560 Magnolia			329.33
	20440334	BW Usage 6/10 - 7/31/2019 - 560 Magnolia			93.42
	20440334	CLR Usage 6/10 - 7/31/2019 - 560 Magnolia			1,359.05
Total for Check Number 9322:				0.00	1,781.80
9323	10303	Grainger Inc	09/05/2019		
	9235657260	Side Bed Tool Box - Unit 42			1,136.55
	9235657260	Cross Bed Tool Box - Unit 41			851.73
	9235657260	Side Bed Tool Box - Unit 41			568.28
Total for Check Number 9323:				0.00	2,556.56
9324	10799	Joseph Hernandez	09/05/2019		
	0343714	Clean Tile/Grout - Lobby 560 Magnolia			300.00
Total for Check Number 9324:				0.00	300.00
9325	10465	Image Source	09/05/2019		
	25AR1000477	Xerox 3610 Usage Charges 8/1 - 31/2019			116.01
	25AR1000477	Xerox 3610 Contract Charges 9/1 - 30/2019			65.19
	25AR983714	Xerox 3610 Contract Charges 8/1 - 31/2019 Aug 2019			12.56
	25AR990671	Xerox 3610 Contract Charges 8/17/2019 - 8/16/2020			399.00
Total for Check Number 9325:				0.00	592.76
9326	10809	Inner-City Auto Repair & Tires	09/05/2019		
	562	Brake Pads OD 31,682 Unit 1			150.85
	562	Labor - Remove/Replace Brakes OD 31,682 Unit 1			215.00
	562	Labor - Change Oil/Filter OD 31,682 Unit 1			20.00
	562	Filters/Oil OD 31,682 Unit 1			129.19
Total for Check Number 9326:				0.00	515.04
9327	10496	John Borden Heating & Air Conditioning	09/05/2019		
	S79874	Condenser Fan Motor/Filters - 560 Magnolia			1,337.00
Total for Check Number 9327:				0.00	1,337.00
9328	10280	Larry Jacinto Construction, Inc	09/05/2019		
	26971	Clean Ponds -Phase1/8 Days- 2 Scrapers/2 Operators/Transp Fee			24,270.00
Total for Check Number 9328:				0.00	24,270.00
9329	10278	MetLife - Group Benefits	09/05/2019		
	KM05754034 Sept	MetLife Dental Ins Sept 2019			756.58
	KM05754034 Sept	Pending Aug Billing - S Ath			-71.08
	KM05754034 Sept	MetLife Vision Ins Sept 2019			216.72
Total for Check Number 9329:				0.00	902.22
9330	10196	National Meter & Automation, Inc	09/05/2019		
	S1118624.001	(100) 1" Meters w/Wire - Inventory			24,998.00
Total for Check Number 9330:				0.00	24,998.00
9331	10527	OfficeTeam, A Robert Half Company	09/05/2019		
	53917952	Customer Service Rep Temp Services 7/15 -18/2019			1,079.20
Total for Check Number 9331:				0.00	1,079.20

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
9332	10045	Pacific Alarm Service Inc	09/05/2019		
	R 149618	Alarm Equip/Rent/Service/Monitor 815 12th St Sept 2019			76.00
	R150006	Alarm Equip/Rent/Service/Monitor 560 Magnolia Sept 2019			368.00
	R150007	Alarm Equip/Rent/Service/Monitor 11083 Cherry Ave Sept 2019			44.50
Total for Check Number 9332:				0.00	488.50
9333	10632	Quinn Company	09/05/2019		
	WOG00005759	Well 16 - Generator Maint PM2			1,022.44
	WOG00005759	Fuel/Bacteria Test Well 16 - Generator Maint PM2			150.00
	WOG00005759	Labor - Well 16 - Remove and Install Battery			168.75
	WOG00005759	Well 16 - Remove and Install Battery			678.51
Total for Check Number 9333:				0.00	2,019.70
9334	10797	Raftelis Financial Consultants, Inc	09/05/2019		
	12573	Professional Services 7/1 - 31/2019			14,072.21
Total for Check Number 9334:				0.00	14,072.21
9335	10297	Rain For Rent	09/05/2019		
	1387050	For Flushing Well # 3 Baker Tank			2,110.13
	1390132	For Flushing Well # 3 Baker Tank			289.20
Total for Check Number 9335:				0.00	2,399.33
9336	10042	Southern California Gas Company	09/05/2019		
	07132135000Aug	Monthly Gas Charges 7/26 - 8/26/19 Aug 2019			15.29
Total for Check Number 9336:				0.00	15.29
9337	10431	Southern California West Coast Electric	09/05/2019		
	25704	Emerg - Electrical Wiring from Panel to Motor - Well 29			5,015.00
Total for Check Number 9337:				0.00	5,015.00
9338	10276	Standard Insurance Company	09/05/2019		
	00610763 Sept 2019	Pending Sept Billing - D Baguyo			-21.57
	00610763 Sept 2019	Pending Sept Billing - S Ath			-14.96
	00610763 Sept 2019	Pending Sept Credit - K Johnsen			25.56
	00610763 Sept 2019	Pending Sept Billing - L Diaz			-13.14
	00610763 Sept 2019	Monthly Life & AD&D Insurance Sept 2019			856.80
	00610763 Sept 2019	Pending Aug Billing - S Ath			-14.96
Total for Check Number 9338:				0.00	817.73
9339	10031	Staples Business Advantage	09/05/2019		
	3422482425	(2) Toner - 560 Magnolia			469.12
	3422482425	(3) Keyboards - 560 Magnolia			180.99
	3422482425	Stapler - 560 Magnolia			75.41
	3422992951	(2) CAD Bond Paper - Engineering			151.47
	3422992952	Folders/Pens/Spoons/Whiteboard - 560 Magnolia			194.73
	3422992953	(2) High Performance Class SD Flash Cards - 560 Magnolia			223.02
Total for Check Number 9339:				0.00	1,294.74
9340	10743	Townsend Public Affairs, Inc	09/05/2019		
	15155	Consulting Services for the Month of Sept 2019			4,000.00
Total for Check Number 9340:				0.00	4,000.00
9341	10284	Underground Service Alert of Southern California	09/05/2019		
	820190046	Monthly Maintenance Fee			10.00
	820190046	125 New Ticket Charges Aug 2019			206.25
Total for Check Number 9341:				0.00	216.25

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
9342	10255	Unlimited Services Building Maintenance	09/05/2019		
	0398338-IN	Sept 2019 Janitorial Services 815 E 12th			150.00
	0398339-IN	Sept 2019 Janitorial Services for 560 Magnolia Av			845.00
	0398622-IN	Sept 2019 Janitorial Services 851 E 6th St			375.00
Total for Check Number 9342:				0.00	1,370.00
9343	10778	Urban Habitat	09/05/2019		
	5103	2750 Pressure Zone Reservoir (Cherry Tanks)			930.00
	5103	Well Site 29			240.00
	5103	Well Site 2			330.00
	5103	Well Site 3			420.00
	5103	Well Site 25			120.00
	5103	2850 Pressure Zone Reservoir (Vineland Tanks)			540.00
	5103	2650 Pressure Zone Reservoir			900.00
	5103	BCVWD Business Office			150.00
	5103	Well Site 22			510.00
	5103	Well Site 16			345.00
	5103	Well Site 24			330.00
Total for Check Number 9343:				0.00	4,815.00
9344	10385	Waterline Technologies, Inc. - PSOC	09/05/2019		
	5468481	900 Gallons Chlorine - Well 25			1,197.00
	5468491	106 Gallons Chlorine - Well 5			314.44
Total for Check Number 9344:				0.00	1,511.44
9345	10383	Weaver Grading Inc	09/05/2019		
	19-0823	Mobilize/Demobilize Dozer - Ponds			400.00
	19-0823	Dozer Rental w/Operator - Ponds			1,800.00
Total for Check Number 9345:				0.00	2,200.00
9346	10829	Mary Alvarez	09/05/2019		
	08202019	Refund for Overpayment on SA - M Alvarez			4.75
Total for Check Number 9346:				0.00	4.75
9347	UB*03471	Teresa Contreras	09/05/2019		
		Refund Check			5.01
Total for Check Number 9347:				0.00	5.01
9348	UB*03475	EC Phase II, LLC	09/05/2019		
		Refund Check			106.71
		Refund Check			1,275.89
		Refund Check			76.55
		Refund Check			266.78
Total for Check Number 9348:				0.00	1,725.93
9349	UB*03480	Jeff French	09/05/2019		
		Refund Check			12.09
		Refund Check			25.25
		Refund Check			8.68
		Refund Check			45.66
Total for Check Number 9349:				0.00	91.68
9350	UB*03469	Shawna Gloudeman	09/05/2019		
		Refund Check			5.00
		Refund Check			11.20
		Refund Check			8.03
		Refund Check			23.37
		Refund Check			15.66
Total for Check Number 9350:				0.00	63.26

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
9351	UB*03479	Shawna Holbrook Refund Check Refund Check Refund Check Refund Check	09/05/2019		0.70 2.04 0.97 1.29
Total for Check Number 9351:				0.00	5.00
9352	UB*03473	Houston & Harris Pcs Inc Refund Check Refund Check Refund Check Refund Check	09/05/2019		382.03 43.55 151.77 60.71
Total for Check Number 9352:				0.00	638.06
9353	UB*03474	Kevin Jarvis Refund Check Refund Check Refund Check Refund Check	09/05/2019		10.80 15.05 42.11 31.42
Total for Check Number 9353:				0.00	99.38
9354	UB*03472	David Kovach Refund Check Refund Check Refund Check Refund Check	09/05/2019		32.74 11.26 406.59 15.70
Total for Check Number 9354:				0.00	466.29
9355	UB*03481	Nathaniel Mendoza Refund Check Refund Check Refund Check Refund Check	09/05/2019		4.90 80.18 6.82 14.25
Total for Check Number 9355:				0.00	106.15
9356	UB*03476	Charles Molloy Refund Check	09/05/2019		28.96
Total for Check Number 9356:				0.00	28.96
9357	UB*03482	David Vega Refund Check Refund Check Refund Check Refund Check	09/05/2019	VOID 16.40 30.58 34.23 11.77	
Total for Check Number 9357:				92.98	0.00
9358	UB*03470	Audel Ramirez Refund Check Refund Check Refund Check Refund Check	09/05/2019		0.41 0.16 0.29 0.89
Total for Check Number 9358:				0.00	1.75
9359	UB*03478	Elizabeth Sandoval Refund Check	09/05/2019		112.02
Total for Check Number 9359:				0.00	112.02

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
9360	UB*03477	Sturgeon Electric California LLC Refund Check Refund Check Refund Check Refund Check	09/05/2019		54.66 190.49 1,508.66 76.20
Total for Check Number 9360:				0.00	1,830.01
Total for 9/5/2019:				92.98	169,136.53
ACH	10288 08142019 08142019 08142019 08142019	CalPERS Health Fiscal Services Division Admin Fee for Active Health Insurance Sept 2019 Active Employees Health Insurance Sept 2019 Admin Fee for Retired Health Insurance Sept 2019 Retired Employees Health Insurance Sept 2019	09/10/2019		132.50 49,074.03 13.23 2,370.00
Total for this ACH Check for Vendor 10288:				0.00	51,589.76
ACH	10502 100000015778901 100000015779154	Financial Reporting/Accounting CalPERS Admin FEE - SSA 218 Annual Fee 2019/2020 CalPERS-GASB 68 Reports 2019	09/10/2019		400.00 700.00
Total for this ACH Check for Vendor 10502:				0.00	1,100.00
Total for 9/10/2019:				0.00	52,689.76
ACH	10138 HW201 Sept 2019 HW201 Sept 2019	ARCO Business Solutions ARCO Fuel Charges 8/12 - 9/11/2019 Sept 2019 Levee Break WO 13607 - Phase I Pond	09/12/2019		7,036.28 500.00
Total for this ACH Check for Vendor 10138:				0.00	7,536.28
Total for 9/12/2019:				0.00	7,536.28
ACH	10030 2-03-937-4889 Aug 2-03-937-4889 Aug 2-03-937-4889 Aug 2-03-937-4889 Aug 2-03-937-4889 Aug 2-03-937-4889 Aug 2-03-937-4889 Aug 2-03-937-4889 Aug 2-03-937-4889 Aug	Southern California Edison Electricity 7/24 - 8/22/19 - 560 Magnolia Ave Aug 2019 Electricity 7/24 - 8/22/19 - 12303 Oak Glen Rd Aug 2019 Electricity 6/21 - 7/23/19 - Wells Jul 2019 Electricity 7/24 - 8/22/19 - 815 E 12th Ave Aug 2019 Electricity 7/24 - 8/22/19 - 9781 Avenida Miravilla Aug 2019 Electricity 7/24 - 8/22/19 - 851 E 6th St Ave Aug 2019 Electricity 7/24 - 8/22/19 - 13695 Oak Glen Rd Aug 2019 Electricity 7/24 - 8/22/19 - 13697 Oak Glen Rd Aug 2019 Electricity 7/24 - 8/22/19 - Wells Aug 2019	09/13/2019		3,029.58 241.48 573.10 625.34 241.04 296.30 166.63 252.28 193,782.03
Total for this ACH Check for Vendor 10030:				0.00	199,207.78
ACH	10086 129936	American Family Life Assurance Company of Columbus AFLAC Employee Insurance Aug 2019	09/13/2019		891.88
Total for this ACH Check for Vendor 10086:				0.00	891.88
Total for 9/13/2019:				0.00	200,099.66
9361	UB*03484	Curtis Williams Refund Check	09/17/2019		90.00
Total for Check Number 9361:				0.00	90.00
Total for 9/17/2019:				0.00	90.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
ACH	10085	CalPERS Retirement System	09/19/2019		
	15764165	PR Batch 00003.09.2019 CalPERS 8% EE Paid			2,203.22
	15764165	PR Batch 00003.09.2019 CalPERS 1% ER Paid			175.29
	15764165	PR Batch 00003.09.2019 CalPERS 7% EE Deduction			1,227.10
	15764165	PR Batch 00003.09.2019 CalPERS ER Paid Classic			9,029.98
	15764165	PR Batch 00003.09.2019 CalPERS 7.5% EE PEPRA			2,718.58
	15764165	PR Batch 00003.09.2019 CalPERS ER PEPRA			2,728.71
	15764165	PR Batch 00003.09.2019 CalPERS 8% ER Paid			1,179.39
Total for this ACH Check for Vendor 10085:				0.00	19,262.27
ACH	10087	EDD	09/19/2019		
	0-875-694-528	PR Batch 00003.09.2019 State Income Tax			4,029.87
	0-875-694-528	PR Batch 00003.09.2019 CA SDI			862.07
Total for this ACH Check for Vendor 10087:				0.00	4,891.94
ACH	10094	U.S. Treasury	09/19/2019		
	12673928	PR Batch 00003.09.2019 Medicare Employer Portion			1,473.07
	12673928	PR Batch 00003.09.2019 FICA Employer Portion			5,778.18
	12673928	PR Batch 00003.09.2019 Medicare Employee Portion			1,473.07
	12673928	PR Batch 00003.09.2019 FICA Employee Portion			5,778.18
	12673928	PR Batch 00003.09.2019 Federal Income Tax			10,711.88
Total for this ACH Check for Vendor 10094:				0.00	25,214.38
ACH	10141	Ca State Disbursement Unit	09/19/2019		
	HYALYOQ6658	PR Batch 00003.09.2019 Garnishment			266.30
	HYALYOQ6658	PR Batch 00003.09.2019 Garnishment			288.46
Total for this ACH Check for Vendor 10141:				0.00	554.76
ACH	10203	Voya Financial	09/19/2019		
	VB1450-PP19	PR Batch 00003.09.2019 Deferred Comp			475.00
Total for this ACH Check for Vendor 10203:				0.00	475.00
ACH	10264	CalPERs Supplemental Income Plans	09/19/2019		
	15806764	PR Batch 00003.09.2019 CalPERS 457			851.83
	15806764	PR Batch 00003.09.2019 CalPERS 457 %			158.83
Total for this ACH Check for Vendor 10264:				0.00	1,010.66
Total for 9/19/2019:				0.00	51,409.01
ACH	10781	Umpqua Bank	09/20/2019		
	10023	Highland Springs Express Lube			
		Oil Change/Wiper Blades - Unit 1			67.79
		Labor - Oil Change/Wiper Blades - Unit 1			7.05
	10034	US Postal Service			
		Postage - 560 Magnolia			220.00
	10037	Waste Management Of Inland Empire			
		Monthly Sanitation - 815 E 12th St			465.37
		Monthly Sanitation -560 Magnolia Ave			205.31
	10056	RDO Equipment Co. Trust# 80-5800			
		Gasket/Gasket Carb - Mower			11.40
	10147	Online Information Services, Inc			
		241 Credit Report for July 2019			680.70
	10153	Brown and Caldwell			
		Job Posting - Water Utility Person 1			200.00
	10171	Riverside Assessor - County Recorder			
		AR for Nonie Ct - T Daniels			14.50
		Credit - AR For Nonie Ct - T Daniels			-6.00
		AR for Nonie Ct - T Daniels			15.50

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
10174		GFOA Application - Certificate of Achievement Program			560.00
10192		Jaytown Industries Inc Stickers/Signs - 851 E 6th Engineering			210.46
10228		Consolidated Electrical Distributors Inc Coil - Booster 21B Cherry Yard			116.37
10233		Pro-Pipe & Supply Eye Station - Well 29 & 25			1,467.12
10271		Beaumont Ace Home Center Repair Shredder - 560 Magnolia			4.02
10274		Beaumont Chamber of Commerce State of City Address - L Williams			45.00
		State of City Address - M Swanson			45.00
		State of City Address - J Covington			45.00
		State of City Address - J Bean			45.00
		State of City Address - D Jagers			45.00
		State of City Address - W Clayton			45.00
		State of City Address - Y Rodriguez			45.00
		State of City Address - D Slawson			45.00
10340		County of Riverside Permit Fee - Potholing			198.42
		Permit Fee - Potholing			198.43
10409		Stater Bros Water - Board			16.76
		Cleaning Supplies - 560 Magnolia/Engineering			45.66
		Orange Juice - HR Recruitment Panel			4.99
10420		Amazon.com 2PK Battery - Field Phones			42.20
		CA Use Sales Tax Batteries - Handheld Meter Reading			-20.16
		Batteries - Handheld Meter Reading			280.36
10424		Top-Line Industrial Supply, LLC Transfer Tank - Unit 38			968.66
		Transfer Pump - Unit 38			468.70
		Fuel Tank - Unit 5			468.70
		Spray Ends for Pressure Washer - Unit 8			80.17
		Filter/Filter Head - Unit 38			70.73
		Hose Adapter - Unit 5			39.05
		Refund - Transfer Pump/Filter/Filter Head			-539.43
10526		Verizon Monthly Phone Service 8/1 - 31/2019 Aug 23019			1,001.24
10546		Frontier Communications 7/25 - 8/24/19 Aug FiOS/Fax 851 E 6th St			99.34
		7/25 - 8/24/19 Aug FiOS/Fax 560 Magnolia			290.00
		8/10 - 9/9/19 Aug FiOS/Fax 815 E 12th			316.91
10591		Lowe's Home Centers, LLC Screwdriver/Test Leads - Unit 32			29.32
10620		SiteOne Landscape Supply (6) Solenoid - Phase 1			411.93
10623		WP Engine Website Hosting BCVWD Website Aug 2019			35.00
10630		FMB Truck Outfitters, Inc Equip To Transfer Large Equip - Unit 38			1,053.37
		Locks - Unit 41			138.94
10680		Hobby Lobby Plants - Lobby 560 Magnolia			99.61
		Plants - Lobby 560 Magnolia			107.74
		Frames - Evacuation Plans - 560 Magnolia			75.31

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
10692		MMSOFT Design International Fee Monthly Webroot Subscription - 560 Magnolia			3.48
		Monthly Webroot Subscription Antivirus - 560 Magnolia			174.04
		International Fee Monthly Upgrade - 13 Servers			0.50
		Monthly Upgrade - 13 Servers			24.98
		Microsoft License - Email - 560 Magnolia			264.00
		Microsoft License - Email - 560 Magnolia			489.03
		Microsoft License - Tier 1 - 560 Magnolia			264.00
		Microsoft License - Tier 2 - 560 Magnolia			480.00
10711		Positive Promotions CA Use Tax Customer Service Appreciation Oct 2020 Supplies			-5.26
		Customer Service Appreciation Oct 2019 Supplies			87.09
10715		Albertsons Customer Service Appreciation 2019			21.00
10761		BLS*Spamtitan International Fee Monthly Spam Filter - 560 Magnolia			0.94
		Monthly Spam Filter - 560 Magnolia			47.00
		International Fee Web Filtering - 560 Magnolia			1.44
		Web Filtering - 560 Magnolia			71.88
10762		The Good Guys AC AC Repair - 9781 Avenida Miravilla			722.00
10784		Autodesk, Inc Monthly Software Fee - 851 E 6th St Engineering			710.00
10804		Water Education Foundation California Groundwater/Surface Water Maps - 560 Magnolia			52.90
10816		DS Service (Sparkletts) Water Service - 851 E 6th St Engineering			21.47
10824		U-Line Supplies for Inventory Maint			123.73
10825		Zoro.com Office Furniture - Lobby 560 Magnolia			40.17
10831		Beaumont Cleaners Pressing of 100th Banner - 560 Magnolia			10.00
10832		Panera Bread HR Coord. - Recruitment Panel Snacks			29.99
10833		Chili's Grill and Bar HR Coord. - Recruitment Panel Lunch			50.22
10834		Dickson Pressure Data Logger/Software - Record Pressure/Troubleshoot			1,865.69
10835		id Enhancements, Inc CA Use Sale Tac ID Badge Printer w/Camera - Cards - 560 Magnolia			-201.42
		ID Badge Printer w/Camera - Cards - 560 Magnolia			2,800.42
Total for this ACH Check for Vendor 10781:				0.00	18,730.83
Total for 9/20/2019:				0.00	18,730.83
9362	10792 10012019	A-1 Financial Services October Rent - 851 E 6th St Engineer's Office	09/23/2019		2,025.00
Total for Check Number 9362:				0.00	2,025.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
9363	10001	Action True Value Hardware	09/23/2019		
	47674	1" Regulator - Main Leak Sonrisa			132.52
	47674	Snap Knife/Line String - Unit 41			9.68
	47674	Pipe Dope - Meter Builds			35.49
	47674	Spray Paint - Meter Builds			21.51
	47674	Wood Stakes - Line Locates			12.34
	47674	Pipe Dope - Meter Room			27.97
	47674	Pre Mix Concrete - Fire Hydrant			60.64
	47674	Trimmer Line - Weed Eater			35.55
	47674	Wood Stakes - Line Locates			12.34
	47674	Coupling/Union/Tape/Emitter - Phase 1			64.97
	47674	T-10 Star Bits - Unit 35			6.87
	47773	PVC Cutter - Unit 17			19.38
	47773	PVC Glue - Unit 17			8.61
Total for Check Number 9363:				0.00	447.87
9364	10003	All Purpose Rental	09/23/2019		
	38987	Broom/Brace - Unit 41			30.06
Total for Check Number 9364:				0.00	30.06
9365	10272	Babcock Laboratories Inc	09/23/2019		
	B190244	(15) Coliforms Lab Sample			630.00
	BH90354	(15) Coliforms Lab Sample			630.00
	BH90896	(15) Coliforms Lab Sample			630.00
	BH90897	(2) Well Lab Sample			84.00
	BH91437	(5) Wells Lab Sample			210.00
	BH91454	(15) Coliforms Lab Sample			630.00
	BH92131	(15) Coliforms Lab Sample			630.00
	BH92133	(4) Wells Lab Sample			168.00
Total for Check Number 9365:				0.00	3,612.00
9366	10271	Beaumont Ace Home Center	09/23/2019		
	1-Aug	Redi Mix Concrete - Hydrant Pad Carnation/Queen Annes			46.22
	1-Aug	Rod/Angle/Washer/Nut - Raised Pedestal Well 3			79.05
	1-Aug	Fish Tape - Unit 4			70.03
	1-Aug	Valves/Adapter/Union - Backflow Well 29			58.98
	1-Aug	Photo Battery - Pressure Recorders 560 Magnolia			16.16
	1-Aug	Hanger/Bracket - Cork Board 560 Magnolia			3.01
	1-Aug	Washers/Nuts - Well 3			10.60
	1-Aug	Anchor - 560 Magnolia			7.53
	1-Aug	Tapered Handle/Kneeling Mat - Unit 4			43.62
	1-Aug	Bracket/Nut/Washer - Eye Wash Station Well 25			39.76
	1-Aug	Rope/Redid Eye Snap - District Boat			30.15
	1-Aug	Saver Sprayer - Cutting Concrete			36.62
	1-Aug	Drill/Drive Set/Oxide Set - Unit 42			55.47
	1-Aug	Electronic Fuse - District Chlorinators			24.19
	1-Aug	Ball Valve - Chlorinator Well 25			16.15
	1-Aug	Sealant - Raised Sill Plate Well 3			7.32
	1-Aug	Nuts - Eye Wash Station Well 25			1.21
	1-Aug	Redi Concrete Mortar - 4" Service-Blow off Bogart Park			14.00
	1-Aug	100PR Earplugs - Unit 5			37.70
	1-Aug	Cement Edger - Stock 12th/Palm			9.15
	1-Aug	Bolts/Washers/Nuts - Install Fan Cherry Yard			6.03
	1-Aug	Stud Anc Wedge - Eye Wash Station Well 29			51.71
	1-Aug	Water Test Gauge - Chlorinator Well 25			11.63
	1-Aug	Liquid Chlorine - Well 16			36.59
	1-Aug	Muriatic Acid - District Chlorinators			17.22
	1-Aug	Chain - Bottom Gate Phase 1			7.52
	1-Aug	Tapered Handle/Inspection Mirror - Unit 17			24.76
	1-Aug	Hooks for 100 YR Banner - 560 Magnolia			18.30
	1-Aug	Mounting Tape - 100 YR Banner - 560 Magnolia			12.92
Total for Check Number 9366:				0.00	793.60

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
9367	10308 802-19 802-19	Byrd Industrial Electronics Updated RTU/Monitored Run/Checked Connection - Booster 21B Backup RTU Program - Booster 21B	09/23/2019		420.00 111.24
Total for Check Number 9367:				0.00	531.24
9368	10019 0097274	C R & R Incorporated Monthly Charges 3 YD Commercial Bin Sept 2019	09/23/2019		271.47
Total for Check Number 9368:				0.00	271.47
9369	10777 INNU-001290	California Conservation Corps Crew for Clean Up - Oak Glen Conservation Camp 8/1 -31/2019 Aug	09/23/2019		4,840.00
Total for Check Number 9369:				0.00	4,840.00
9370	10635 463086	Cal-Mesa Steel Supply, Inc HR Plate/Square Tubing - Well 4A	09/23/2019		349.11
Total for Check Number 9370:				0.00	349.11
9371	10774 151142/44 151143/45	Jesus Camacho (21) Truck Washes Aug 2019 (20) Truck Washes Sept 2019	09/23/2019		220.00 205.00
Total for Check Number 9371:				0.00	425.00
9372	10822 20552622 20552622 20552622	Canon Financial Services, Inc CLR Meter Usage 8/1 - 31/2019 Aug 2019 BW Meter Usage 8/1 - 31/2019 Aug 2019 Contract Charge 9/1 - 30/2019 Sept 2019	09/23/2019		753.61 43.61 329.33
Total for Check Number 9372:				0.00	1,126.55
9373	10614 26909	Cherry Valley Automotive Flat Repair R.R. - OD 9,069 Unit 36	09/23/2019		20.00
Total for Check Number 9373:				0.00	20.00
9374	10016 261701 July-Aug	City of Beaumont Monthly Sewer Charges July/Aug 2019	09/23/2019		54.08
Total for Check Number 9374:				0.00	54.08
9375	10390 S1379669.002	Dangelo Company (3) Saddles 684 X 750 OD - Inventory	09/23/2019		387.47
Total for Check Number 9375:				0.00	387.47
9376	10600 09032019	Gaicho Gophers & Landscape Management NCR 1 Rodent Control - Sept 2019	09/23/2019		1,000.00
Total for Check Number 9376:				0.00	1,000.00
9377	10337 17015 17015	Hilltop Geotechnical, Inc 16 Hours for Soil Technician - PH 1 Levee Repairs Max Density Test/Proj Mngmnt/Mileage - PH 1 Levee Repairs	09/23/2019		2,032.00 319.61
Total for Check Number 9377:				0.00	2,351.61

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
9378	10052	Home Depot Credit Services	09/23/2019		
	203075859	Rock Pick - Unit 42			30.08
	203075867	Peen Hammer - Unit 42			38.76
	2033184	Adapter/Ball Valve/Riser/Nipple - Phase 1			38.41
	207153949	Pipe Wrench - Unit 42			37.68
	300033192	All Terrain Vice - Unit 42			183.16
	303540813	Tool Set - Unit 42			297.48
	305896879	Hose - Unit 42			30.02
	511790	Nipples/Coupling/Hose/Regulator - Emerg Mira Villa			483.11
	5744096	Feed and Wax - Cork Board 560 Magnolia			9.14
	7014153	Weed/Stump Killer/Gloves - Stock 12th/Palm			117.34
	7613113	PVC Plugs - ODA 1			62.50
	8904354	Tools - Unit 42			248.86
Total for Check Number 9378:				0.00	1,576.54
9379	10719	HR Dynamics & Performance Management, Inc	09/23/2019		
	09112019	HR Consulting - Job Description/Salary Survey - May/Sept 2019			3,262.50
Total for Check Number 9379:				0.00	3,262.50
9380	10398	Infosend, Inc	09/23/2019		
	158657	Aug 2019 Supply Charges for Utility Billing			730.22
	158657	Aug 2019 Billing Charges for Utility Billing			948.65
	158657	Aug 2019 Postage Charges for Utility Billing			4,338.84
Total for Check Number 9380:				0.00	6,017.71
9381	10273	Inland Water Works Supply Co.	09/23/2019		
	S1026838.001	(1) Valve Keys - Tools for Units 41 & 42			155.00
	S1026838.001	(2) 4" Flgs 90 Ell - Inventory			340.39
	S1026838.001	(1) Valve Key - Tools for Units 38			149.70
	S1026838.001	(2) Digging Bars - Tools for Units 41 & 42			274.55
	S1026838.001	(3) 2" Turn Off Keys - Tools for Units 40,41,42			158.50
	S1026838.002	(4) 4" x 36 Flg x PE Spools - Inventory			596.32
	S1026838.003	(3) 1" Turn Off Keys - Tools for Units 40,41,42			158.50
	S1026838.003	(1) Valve Keys - Tools for Units 41 & 42			154.99
	S1027179.001	(150) 1" x 6" Brass Nipples - Inventory			1,940.30
	S1027179.001	(50) 1" Lock On Lockwings - Inventory			5,015.76
	S1027179.001	(150) 2 5/8" Meter Conns - Inventory			2,439.25
	S1027179.001	(50) 1"x 5" U Branches - Inventory			3,515.26
	S1027179.001	(100)1" Brass Couplings - Inventory			1,161.55
	S1027179.001	(50) 1" Lock Off Lockwings - Inventory			4,826.74
	S1027179.001	(250) 1" x Close Brass Nipples - Inventory			884.36
	S1027180.001	(100) 1" Check Valves - Inventory			9,925.92
	S1027180.001	(100) 1" Ball Valves - Inventory			4,109.23
Total for Check Number 9381:				0.00	35,806.32
9382	10809	Inner-City Auto Repair & Tires	09/23/2019		
	576	Oil/Filters - OD 12,112 Unit 37			74.02
Total for Check Number 9382:				0.00	74.02
9383	10202	Kaboo Leasing Co.	09/23/2019		
	513881	Weld/Raise Motor/Pipe - Well 4A			1,130.00
Total for Check Number 9383:				0.00	1,130.00
9384	10224	Legal Shield	09/23/2019		
	0101129 Sept	Monthly Prepaid Legal for Employees Sept 2019			214.30
Total for Check Number 9384:				0.00	214.30

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
9385	10026 528668 RI 528668 RI	McCrometer Inc Repair 2 FH Meters Repair 2 FH Meters	09/23/2019		91.35 312.00
Total for Check Number 9385:				0.00	403.35
9386	10350 101376 101704	NAPA Auto Parts Pliers/Cable Ties - Unit 17 Battery/Cleaner - Mower	09/23/2019		33.38 75.33
Total for Check Number 9386:				0.00	108.71
9387	10102 17568 17568 17569 17569	Pat's Pots Labor Rental Portable Toilets 7/30 - 8/26/19 Rental Portable Toilets 7/30 - 8/26/19 Rental Portable Toilets - 8/27 - 9/23/19 Labor - Rental Portable Toilets - 8/27 - 9/23/19	09/23/2019		245.20 64.80 64.80 245.20
Total for Check Number 9387:				0.00	620.00
9388	10797 12924	Raftelis Financial Consultants, Inc Professional Services from Aug 1, 2019 to Aug 31, 2019	09/23/2019		16,256.97
Total for Check Number 9388:				0.00	16,256.97
9389	10297 1398403	Rain For Rent Flushing Well #3 - Baker Tank	09/23/2019		2,110.13
Total for Check Number 9389:				0.00	2,110.13
9390	10282 07012019 07012019 07012019	Rancho Paseo Medical Group Employee Testing - S Ath Employee Testing - L Diaz Employee Testing - D Baguyo	09/23/2019		25.00 25.00 25.00
Total for Check Number 9390:				0.00	75.00
9391	10223 223174	Richards, Watson & Gershon Legal Services Jul 2019 Board Approval 09/11/2019	09/23/2019		2,196.92
Total for Check Number 9391:				0.00	2,196.92
9392	10277 15658 15764	Rio Stone Building Materials Well 3 Motor Stand Pour Kicker For A Main Line Leak	09/23/2019		175.01 175.01
Total for Check Number 9392:				0.00	350.02
9393	10095 201908000339	Riverside County Dept of Waste Resources Weeds/Trash Removal NCR I Aug 2019	09/23/2019		107.81
Total for Check Number 9393:				0.00	107.81
9394	10317 521827 524806	Robertson's Ready Mix (26.66) Sand (25.87) Base Delivery - Maint and Repairs	09/23/2019		265.62 397.76
Total for Check Number 9394:				0.00	663.38
9395	10689 173929 174049	Safety Compliance Company Safety Meeting - Confined Space Field Training - Employee Sexual Harassment	09/23/2019		250.00 350.00
Total for Check Number 9395:				0.00	600.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
9396	10290 19-00203	San Gorgonio Pass Water Agency 1,264 AF @ \$399 for Aug 2019	09/23/2019		504,336.00
Total for Check Number 9396:				0.00	504,336.00
9397	10031 3422482424 3424576416 3425094079 3425094081	Staples Business Advantage Sugar Shaker - 560 Magnolia Spoons/Forks/Folders/File Guide - 560 Magnolia Pencils - 560 Magnolia Pencils - 560 Magnolia	09/23/2019		5.92 144.40 2.58 -2.58
Total for Check Number 9397:				0.00	150.32
9398	10265 8127321-001 8127324-001	Sunstate Equipment Co., LLC Rental of a Water Truck - Phase 1 Blow Out Rental of a Roller 54" - Phase 1 Blow Out	09/23/2019		1,794.55 1,753.84
Total for Check Number 9398:				0.00	3,548.39
9399	10116 9837007695 9837007695	Verizon Wireless Services LLC iPad Charges for Aug 2019 Cell Phone Charges for Aug 2019	09/23/2019		120.03 203.94
Total for Check Number 9399:				0.00	323.97
9400	10421 72337300 72337300	Vulcan Materials Company Temp Asphalt - Maint & Repairs Pipelines Temp Asphalt - Meter Maintenance/Repairs	09/23/2019		1,353.17 1,354.04
Total for Check Number 9400:				0.00	2,707.21
9401	10385 5470147	Waterline Technologies, Inc. - PSOC 900 Gallons Chlorine - Well 29	09/23/2019		1,197.00
Total for Check Number 9401:				0.00	1,197.00
9402	10293 148458	Western Dental Services Inc Western Dental Premiums Sept 2019	09/23/2019		101.58
Total for Check Number 9402:				0.00	101.58
9403	UB*03500	Michael Marlow and Amanda Quinne Refund Check	09/23/2019		70.93
Total for Check Number 9403:				0.00	70.93
9404	UB*03507	Husam Aqleh Refund Check Refund Check Refund Check Refund Check	09/23/2019		192.08 31.77 10.92 15.23
Total for Check Number 9404:				0.00	250.00
9405	UB*03493	William & Norma Ballew Refund Check Refund Check Refund Check Refund Check	09/23/2019		26.72 351.40 19.16 48.53
Total for Check Number 9405:				0.00	445.81

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
9406	UB*03502	Jennifer Bennett Refund Check Refund Check Refund Check Refund Check	09/23/2019		7.86 10.97 119.24 22.88
Total for Check Number 9406:				0.00	160.95
9407	10351 06112019	Cherry Valley Nursery & Landscape Supply Reissue Check Sod - Main Leak on Palm Island	09/23/2019		107.75
Total for Check Number 9407:				0.00	107.75
9408	UB*03483	Eileen Doran Refund Check Refund Check Refund Check Refund Check	09/23/2019		5.58 11.64 50.06 4.00
Total for Check Number 9408:				0.00	71.28
9409	UB*03494	Earth Basics Contracting Refund Check Refund Check Refund Check Refund Check	09/23/2019		118.60 85.08 296.50 1,519.82
Total for Check Number 9409:				0.00	2,020.00
9410	UB*03485	Camille Edu Refund Check	09/23/2019		57.00
Total for Check Number 9410:				0.00	57.00
9411	UB*03491	Rosa Galeana Refund Check	09/23/2019		107.73
Total for Check Number 9411:				0.00	107.73
9412	UB*03490	Michelle Garnsey Refund Check	09/23/2019		250.00
Total for Check Number 9412:				0.00	250.00
9413	UB*03503	Melanie Graham Refund Check Refund Check Refund Check Refund Check	09/23/2019		92.67 62.10 44.41 31.86
Total for Check Number 9413:				0.00	231.04
9414	UB*03486	Sunny & Dusty Headley Refund Check Refund Check Refund Check Refund Check	09/23/2019		13.69 6.41 19.43 8.94
Total for Check Number 9414:				0.00	48.47
9415	UB*03495	James Honeyfield Refund Check Refund Check Refund Check Refund Check	09/23/2019		81.11 202.77 1,376.47 58.19
Total for Check Number 9415:				0.00	1,718.54

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
9416	UB*03501	Noel Jacobo Refund Check	09/23/2019		139.43
Total for Check Number 9416:				0.00	139.43
9417	UB*03496	Demetra T & Edward R Johnson Refund Check Refund Check Refund Check Refund Check	09/23/2019		123.41 28.37 59.21 20.35
Total for Check Number 9417:				0.00	231.34
9418	UB*03498	Cedar Lanmon Refund Check	09/23/2019		22.01
Total for Check Number 9418:				0.00	22.01
9419	UB*03504	Kristen and Bradly Lord Refund Check Refund Check Refund Check Refund Check	09/23/2019		23.63 2.91 1.39 1.00
Total for Check Number 9419:				0.00	28.93
9420	UB*03505	Metropolitan Water District of So.Cal Refund Check	09/23/2019		1,795.52
Total for Check Number 9420:				0.00	1,795.52
9421	UB*03506	Edward and Margarita Meza Refund Check	09/23/2019		242.20
Total for Check Number 9421:				0.00	242.20
9422	UB*03489	Elizabeth Omoniyi Refund Check	09/23/2019		90.28
Total for Check Number 9422:				0.00	90.28
9423	UB*03497	Jonathan Perez Refund Check Refund Check	09/23/2019		50.00 66.22
Total for Check Number 9423:				0.00	116.22
9424	UB*03487	Judith Ramirez Refund Check	09/23/2019		90.03
Total for Check Number 9424:				0.00	90.03
9425	UB*03492	Angel & Allan Rodriguez Refund Check Refund Check Refund Check Refund Check	09/23/2019		25.61 66.85 18.37 53.45
Total for Check Number 9425:				0.00	164.28
9426	UB*03488	Rhonda Smith Refund Check Refund Check Refund Check Refund Check	09/23/2019		16.59 48.27 161.71 23.13
Total for Check Number 9426:				0.00	249.70

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
9427	UB*03499	Richard Tryon Refund Check	09/23/2019		98.25
Total for Check Number 9427:				0.00	98.25
9428	UB*03482	David Vega	09/23/2019		
	09042019	Reissue Refund Check			16.40
	09042019	Reissue Refund Check			30.58
	09042019	Reissue Refund Check			34.23
	09042019	Reissue Refund Check			11.77
Total for Check Number 9428:				0.00	92.98
Total for 9/23/2019:				0.00	611,103.88
Report Total (174 checks):				92.98	1,110,795.95



**Beaumont-Cherry Valley Water District
Board of Directors Meeting
October 9, 2019**

Item 3d

STAFF REPORT

TO: Board of Directors
FROM: Dan Jagers, General Manager
SUBJECT: Approval of Pending Invoices

Staff Recommendation

Approve the pending invoices totaling \$2,548.32.

Background

Staff has reviewed the pending invoices and found the services rendered were acceptable to the District.

Fiscal Impact

There is a \$2,548.32 impact to the District which will be paid from the 2019 budget.

Attachment(s)

- Richards Watson Gershon Invoice # 223463
- Richards Watson Gershon Invoice # 223464



T 213.626.8484
F 213.626.0078
Fed. I.D. No. 95-3292015

355 South Grand Avenue
40th Floor
Los Angeles, CA 90071-3101

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DAN JAGGERS, GENERAL MANAGER
Beaumont- Cherry Valley Water District
560 Magnolia Avenue
Beaumont, Ca 92223-2258

September 13, 2019
Invoice # 223463

Re: [REDACTED] GENERAL COUNSEL SERVICES

For professional services rendered through August 31, 2019:

Current Legal Fees	\$1,870.00
Current Client Costs Advanced	<u>\$71.92</u>
TOTAL CURRENT FEES AND COSTS	<u>\$1,941.92</u>
Balance Due From Previous Statement	\$2,196.92
TOTAL BALANCE DUE FOR THIS MATTER	<u>\$4,138.84</u>

TERMS: PAYMENT DUE UPON RECEIPT

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DAN JAGGERS, GENERAL MANAGER
Beaumont- Cherry Valley Water District
560 Magnolia Avenue
Beaumont, Ca 92223-2258

September 13, 2019
Invoice # 223464

Re: [REDACTED] ADV. PETERS

For professional services rendered through August 31, 2019:

Current Legal Fees	\$606.40
Current Client Costs Advanced	<u>\$0.00</u>
TOTAL CURRENT FEES AND COSTS	<u>\$606.40</u>

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**BEAUMONT-CHERRY VALLEY WATER DISTRICT
MINUTES OF REGULAR MEETING
OF THE BOARD OF DIRECTORS
560 Magnolia Avenue, Beaumont, CA 92223
Wednesday, August 14, 2019 at 6:00 p.m.**

Call to Order: President Covington

President Covington began the meeting at 6:05 p.m. and dedicated the meeting to the memory of former BCVWD Board member Stella Parks.

Pledge of Allegiance: President Covington

President Covington led the pledge.

Invocation: Director Williams

Director Williams gave the invocation.

Roll Call:

Directors present:	Covington, Slawson, Williams
Directors absent:	Hoffman, Ramirez
Staff present:	General Manager Dan Jagggers, Director of Finance and Administrative Services Yolanda Rodriguez, Senior Engineer Mark Swanson, Administrative Assistant Erica Gonzales, Assistant Director of Operations James Bean
Legal counsel:	James Markman

Members of the public who registered their attendance: Chris Stark, Fran Flanders and Tom Medina.

Public Comment:

Mr. Thomas Medina, a resident of Elm Avenue commented on the relocation of Elm Avenue water lines. He said he hoped the District will re-route the lines to have the water meters located on Elm Street, not in backyards. He also noted that Elm Street does not have a fire hydrant. He offered to give Board members a tour of the project.

ACTION ITEMS

1. Adjustments to the Agenda:

General Manager Jagggers suggested pulling item 3, Presentation by Public Relations Consultant CV Strategies and Discussion of Progress Update, by request of a Board member not present.

2. Consent Calendar:

Consent Calendar items a, b, c d, e, and g were approved with one motion:

- a. June 2019 Budget Variance Report
- b. Quarterly Statement of Cash Flows for June 30, 2019
- c. June 30, 2019 Cash/Investment Balance Report
- d. July 2019 Check Register
- e. July 2019 Invoices Pending Approval
- g. Minutes of the Regular Meeting of July 11, 2019

MOVED: Slawson	SECONDED: Williams	APPROVED 3-0
AYES:	Covington, Slawson, Williams	
NOES:	None.	
ABSTAIN:	None.	
ABSENT:	Hoffman, Ramirez.	

The following items were tabled to the September 11, 2019 meeting:

- f. Minutes of the Regular Meeting of June 27, 2019
- h. Minutes of the Regular Meeting of July 25, 2019

3. Presentation by Public Relations Consultant CV Strategies and Discussion of Progress Update

This item was pulled from the agenda.

4. Consideration of Amendment to the Beaumont-Cherry Valley Water District Organizational Chart and 2019 Salary Schedule

Director of Finance and Administrative Services Yolanda Rodriguez pointed out that the budget adopted in December 2018 included a proposed Human Resources Manager. It has been determined that a Human Resources Coordinator was better suited to the District. Staff requests a change on the organization chart.

President Covington noted this was discussed at the Personnel Committee meeting.

The Board authorized an amendment to the Beaumont-Cherry Valley Water District Organizational Chart and 2019 Salary Schedule to change the title of Human Resources Manager to Human Resources Coordinator by the following vote:

MOVED: Williams	SECONDED: Slawson	APPROVED 3-0
AYES:	Covington, Slawson, Williams	
NOES:	None.	
ABSTAIN:	None.	
ABSENT:	Hoffman, Ramirez	

5. Consideration of Resolution 2019-08 Amending the District Policies and Procedures Manual: Revising Section 22 – Vacation, and Adding Sections 49 – Employee Performance Evaluation Policy, 50 – Personnel Action Form Policy, 51 – Recruitment / Selection and On-Boarding Policy and Procedure, and Part I Table of Contents

General Manager Jagers explained these policies have been worked through at the Personnel Committee level.

Regarding the Vacation Policy, Jagers advised that the District's auditors identified that there was no cap on vacation hours, and it was suggested to modify the Vacation Policy to clean it up and add a cap for both exempt and MOU-covered employees. The intention is to limit the liability of the District moving forward, he said, preventing the accumulation of thousands of hours on the books for an individual employee. Director of Finance and Administrative Services Yolanda Rodriguez added this is for budgeting and internal control. Mr. Jagers detailed the policy content.

President Covington said he appreciated the six months of work at the Personnel Committee and highlighted some updates.

Mr. Jagers continued. The human resources consultant prepared the additional three policies, he said. Ms. Rodriguez noted that as a government agency, there are steps that need to be taken and these policies include appropriate procedures. Mr. Jagers drew attention to the forms listed with each policy. He advised that sample forms were viewed at the Personnel Committee level. The intent of the forms is to give guidance to staff as well as to document the processes, but the forms are not part of the policy. The intent is to allow the forms to be updated without requiring Board approval.

Director Slawson thanked the Personnel Committee for its work.

The Board approved Resolution 2019-08 Amending the District Policies and Procedures Manual: Revising Section 22 – Vacation, and Adding Sections 49 – Employee Performance Evaluation Policy and Procedure, 50 – Personnel Action Form Policy, Procedure, and 51 – Recruitment / Selection and On-Boarding Policy and Procedure, and Part I Table of Contents by the following vote:

MOVED: Slawson	SECONDED: Williams	APPROVED 3-0
AYES:	Covington, Slawson, Williams	
NOES:	None.	
ABSTAIN:	None.	
ABSENT:	Hoffman, Ramirez	

6. Consideration of Resolution 2019-09 Amending Part 8 Section 1.2 of the Beaumont-Cherry Valley Water District Regulations Governing Water Service related to Water Service Applications

General Manager Jagers reminded the Board about previous discussion of this policy and approval options. He described the options proposed in the staff report.

Option 2, Jagers explained, provides first approval by the Board, then gives an opportunity for the General Manager to approve it the subsequent year, or if the GM is inclined, it would come back to the Board. After that, it goes back to the Board for approval on the third year, then on the fourth year it would go back to the General Manager and run through that cycle repeatedly.

Jagers noted there had been discussion of adding a second year of GM approval to small projects of four Equivalent Dwelling Units (EDUs) or less, as they are less impactful to the water supply, which is addressed in Option 3.

President Covington asked what option is more manageable for staff given the goal of keeping all the Will-Serve Letters (WLSs) from recurring on the agenda every 12 months. Mr. Jagers suggested Option 2 as straightforward, or Option 3 with elimination of the commercial component.

Directors Williams and Slawson expressed preference for Option 2. President Covington voiced concern with manageability of Option 3.

The Board adopted Resolution 2019-09, amending the Beaumont-Cherry Valley Water District Regulations Governing Water Service Part 8 Section 1.2 and the BCVWD Water Service Application Process as stated below and identified as Option 2:

Option 2:

Once a “Will Serve Letter” has been approved by the Board, the Applicant shall have one (1) year to begin the project. If the project has not begun construction of water facilities related to the project within one (1) year of Board approval, the Applicant shall request an extension, in writing, to the General Manager. If there are no significant changes to the previously approved project, the General Manager is authorized by the Board to grant, at his/her discretion, a one (1) year “Will Serve Letter” extension or present said extension request to the Board of Directors for consideration. Should the General Manager grant the one (1) year extension to the project and the construction of project water facilities does not begin within that one (1) year extension term, the process will begin anew with the Applicant requesting an extension, or update, in writing, to the General Manager and the request will be presented to the Board of Directors for consideration.

by the following vote:

MOVED: Williams	SECONDED: Slawson	APPROVED 3-0
AYES:	Covington, Slawson, Williams	
NOES:	None.	
ABSTAIN:	None.	
ABSENT:	Hoffman, Ramirez	

7. Consideration of Request for “Will Serve Letter” at 750 East 1st Street (Riverside County Assessor’s Parcel No. 418-260-023) in the City of Beaumont

Senior Engineer Mark Swanson reminded the Board this was originally discussed at the June 27 meeting and denied. At the time, there was some ambiguity in information, he noted.

This is a proposed RV storage facility on 1st Street, east of Maple, west of Pennsylvania on the north side of the road. Grading activities are currently ongoing, Swanson advised.

The current proposal includes a required fire service connection and a recycled water connection. The plans have been received and are ready for approval. The applicant is present in the audience, Swanson noted.

President Covington asked if it is normal for a project to begin grading when water service is uncertain. Typically, no, answered Swanson. Mr. Jaggars noted that the City may issue grading permits in advance of a WSL. Any grading is at the developer’s risk and the District has no control over that, Jaggars said.

Covington noted the plans show no office or bathrooms. Mr. Swanson added there is no sewer, either. Mr. Jaggars reminded the Board that the last plans submitted to the District showed an ice house. Applicant Chris Stark advised the Board that option has been eliminated due to the cost of the potable water connection. Mr. Stark described the business and staff answered questions.

In response to concern of President Covington, Mr. Jaggars indicated that there is a rigorous fine for use of fire service water for domestic purposes. The District could also lock off service. He suggested adding monitoring as a condition of approval and noted it is a remote-run site, but activity is monitored by cameras.

Mr. Stark asked about the condition for re-evaluation. Mr. Jaggars explained this allows the District to update impacts and fees if changes are made to the use of the facility.

Director Williams pointed out the correction of address from 550 East 1st Street to 750 East 1st Street and asked about drainage. Mr. Stark noted the lot is angled to drain into a gravel basin over an underground storage container.

The Board approved the second request for water service “Will Serve Letter” (WSL) for a property located at 750 East 1st Street, identified as Riverside County Assessor’s Parcel No. (APN) 418-260-023 within the City of Beaumont, subject to payment of all fees to the District and securing all approvals from the City of Beaumont, with a condition that will restrict the property owner from use of water for domestic purposes by the following vote:

MOVED: Slawson	SECONDED: Williams	APPROVED 3-0
AYES:	Covington, Slawson, Williams	
NOES:	None.	
ABSTAIN:	None.	
ABSENT:	Hoffman, Ramirez	

8. Consideration of Request for “Will Serve Letter” for Commercial Development – Riverside County Assessor’s Parcel No. (APN) 400-530-007 located on Golf Club Drive, south of Oak Valley Village and north of Oak Valley Parkway in the City of Beaumont

Senior Engineer Mark Swanson described the project: a gas station and 7,000 square foot convenience store with two restrooms. Staff requested and the applicant provided usage for a similar location and compared it to other gas stations served by BCVWD and estimated consumption of 2.38 EDUs per day.

Mr. Swanson noted that conditions can be applied to allow an audit of use later.

The Board approved the Request for “Will Serve Letter” for Riverside County Assessor’s Parcel No. 400-530-007 located on Golf Club Drive, south of Oak Valley Village Circle and north of Oak Valley Parkway in the City of Beaumont by the following vote:

MOVED: Slawson	SECONDED: Williams	APPROVED 3-0
AYES:	Covington, Slawson, Williams	
NOES:	None.	
ABSTAIN:	None.	
ABSENT:	Hoffman, Ramirez	

9. Consideration of Request for Update of “Will Serve Letter” for Previously Approved Development – Parcel Map 32737 located on Desert Lawn Drive Southwest of Interstate 10 and Southeast of Brookside Avenue in the City of Calimesa (Riverside County Assessor Parcel Nos. 400-010-001 and 400-010-007)

Mr. Swanson described the location of the two parcels just below Brookside. This area is a challenge, he noted, as this is close to the boundary of BCVWD to the west. A WSL was issued last year, he continued, and the Board had looked for information of when construction activities were to begin. The developer would like to begin grading in September, Swanson said.

The project has not changed, Swanson indicated, and reviewed consumption figures. An 18-inch, dead end line was indicated but the developer’s engineer has proposed an alternative which will be evaluated by staff. Delays on the water side are caused by the challenge to keep water circulating and the BCVWD system healthy, explained General Manager Jagers.

The Board approved the Request for Update of “Will Serve Letter” for Previously Approved Development – Parcel Map 32737 located on Desert Lawn Drive Southwest of Interstate 10 and Southeast of Brookside Avenue in the City of Calimesa (Riverside County Assessor Parcel Nos. 400-010-001 and 400-010-007) by the following vote:

MOVED: Williams	SECONDED: Slawson	APPROVED 3-0
AYES:	Covington, Slawson, Williams	
NOES:	None.	
ABSTAIN:	None.	
ABSENT:	Hoffman, Ramirez.	

10. Consideration of Attendance at the Association of California Water Agencies Annual Fall Conference in San Diego, December 3-6, 2019

General Manager Jagers noted that the conference is a good opportunity to become educated on the current water industry trends and issues, and stressed the importance for the Board to understand what is going on in the community in order to be prepared from legal and industry perspectives. He indicated he would like to attend this year and / or in the future.

President Covington opined that this is a great conference and noted that San Diego is close enough to curtail attendance costs.

The Board approved travel for Directors and available staff to attend the Association of California Water Agencies Annual Fall Conference in San Diego, December 3-6, 2019 by the following vote:

MOVED: Slawson	SECONDED: Williams	APPROVED 3-0
AYES:	Covington, Slawson, Williams	
NOES:	None.	
ABSTAIN:	None.	
ABSENT:	Hoffman, Ramirez.	

11. Update on the Beaumont Basin Watermaster Committee and its Adoption of Resolution No. 2019-02 Amending Section 7 of the Rules and Regulations of the Beaumont Basin Watermaster

General Manager Jagers noted thorough discussion at the Beaumont Basin Watermaster Committee and the vote to adopt the Resolution No. 2019-02 Amending Section 7 to eliminate some added restrictions not in the stipulated judgment. Significantly, he explained, the conversion of overlie water rights to use by an Appropriative party does not have to be metered.

Yucaipa Valley Water District is currently working on transfers with Oak Valley Partners and Jagers said he would keep the Board updated.

Counsel Markman noted the issue was early transfers and use on other parcels based on developer agreements, so storage accounts received early transfers of unpumped water. The language has been restored indicating the unpumped water cannot be claimed until it is being served appropriately. The Watermaster Counsel has agreed that service is the key, Markman noted. The agency must be serving the water to claim the conversion.

12. Update of the San Timoteo Groundwater Basin, Sustainable Groundwater Management Agency requirements and Review of the Draft Memorandum of Agreement for the San Timoteo Groundwater Sustainability Agency

Mr. Jagers explained the San Timoteo Groundwater Management Agency (STGMA) which consists of representatives from the City of Redlands, Yucaipa Valley Water District, Beaumont-Cherry Valley Water District and the San Geronio Pass Water Agency and gave background on boundary adjustments.

The Department of Water Resources subsequently identified that a significant part of the STGMA area is the adjudicated Beaumont Basin, served by the Watermaster. Pumping in the other areas of the basin is minimal, Jagers continued, so it has been designated a Very Low Priority Basin. This means the

STGMA does not have to produce a Sustainable Groundwater Management Plan, but there is interest in developing a monitoring of use of the Basin related to discharge and wintertime flows, he said. Jagers said he believes it is a good idea to have a management strategy for the area that parallels and identifies planned activities so there are no snags in the future.

The current proposed concept is to establish management areas, Jagers explained. He said his goal is to ensure the Board has interest in the continued development of these opportunities. He believes it is important to have a plan that parallels the Sustainable Groundwater Management Act (SGMA) and that all plans work together.

The next step would be to have legal counsel review the proposed draft Memorandum of Agreement, Jagers said.

Mr. Jagers responded to President Covington's questions regarding boundaries and existing mutual / private water companies. Counsel Markman clarified this is a cooperative effort to mutually manage the area and be prepared if a management plan ever becomes a requirement.

President Covington encouraged the group to form one Groundwater Sustainability Agency, one Groundwater Sustainability Plan, and to divide it into management areas. Separate GSPs, he noted, are a lot of work.

13. Discussion of San Geronio Pass Water Agency (SGPWA) East Branch Extension Noble Creek Turnout Expansion Project Status, Water Rate update, Water Delivery Schedule for 2019/2020, Capacity Fee update and Status

Mr. Jagers advised that the San Geronio Pass Water Agency authorized the general manager to look at a deal with Casitas Water Agency for a one-year water exchange for 2,000 acre-feet this year. If that happens, he said, it will bring more water to the area, but a challenge is that BCVWD must make a water order by Sept. 1. At its meeting last night, the YVWD was uncertain if they would order any water at all, Jagers noted, but then talked about ordering 500 acre-feet.

BCVWD ordered a total of 9,700 acre-feet this year for replenishment need, plus 6,300 acre-feet of available water, Jagers said. He explained that the District, for the past few years, has ordered supplemental water and reminded the Board about the hydraulic constraints discussed at prior meetings. BCVWD was unable to receive delivery of 16,000 acre-feet this year, Jagers posited. He projected 2020 deliveries of 13,734 acre-feet for BCVWD given the hydraulic constraints. The SGPWA, he said, has more like 16,875 acre-feet available for delivery right now, but it is unlikely it can be delivered due to all the deals made.

Given the carry-over water, production estimates, and growth projections, Jagers estimated the District has 11,153 acre-feet of production from the Beaumont Basin, Jagers said leaving a replenishment need for 9,395 acre-feet in 2019. He advocated drought-proofing for added growth and estimated 13,734 acre-feet will be in the ground bringing the District's potential storage to 39,133.

At the next workshop, Mr. Jagers said, he will discuss his estimate of the 2020 water order. He reminded the Board about the significant cost, which comes out of reserves as it is not replenished by sales.

President Covington suggested a target of having at least five years' supply in storage. He noted that while there are constraints on the East Branch Extension or Pearblossom, if there is funding and it makes sense to purchase additional supply, then discussions with agencies such as the City of Banning should be taking place where water can be moved from their storage account and into BCVWD's. Jagers voiced concern about rebalance and noted that now that the SGPWA has a recharge facility, they will be putting water in the ground. President Covington noted the potential for additional price increases.

Counsel Markman expressed disappointment with the State drought cutbacks which affected his clients with water in storage that they were unable to serve.

14. Reports For Discussion

a. Ad Hoc Committees: None.

b. General Manager:

Mr. Jagers advised that the SGPWA discussed the imported water rate for next year at the last workshop, and the general manager does not think they should change the rate in 2020.

c. Directors' Reports: None.

d. Legal Counsel Report: None.

15. Announcements

President Covington read the following announcements:

- Engineering Workshop: Aug. 22, 2019 at 6:00 p.m.
- District Offices will be closed on Sept. 2, 2019 in observance of Labor Day
- Collaborative Agencies Committee Meeting: Sept. 4, 2019 at 5:00 p.m.
- Finance and Audit Committee Meeting: Sept. 5, 2019 at 3:00 p.m.
- Regular Board Meeting: Sept. 11, 2019 at 6:00 p.m.
- Personnel Committee meeting: Sept. 23, 2019 at 5:30 p.m.
- Engineering Workshop: Sept. 26, 2019 at 6:00 p.m.
- Beaumont Basin Watermaster Committee Meeting: Oct. 2, 2019 at 10:00 a.m.
- BCVWD Centennial Celebration and Regular Meeting: Oct. 9, 2019 at 6 p.m.
- Association of California Water Agencies Fall Conference: Dec. 3-6, 2019

16. Action List for Future Meetings

- Water supply for BCVWD and the region

17. Convened in Closed Session: 7:55 p.m.

- a. CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation Pursuant to Government Code Section 54956.9(d)(4) One Potential Case

Reconvened in Open Session: 8:12 p.m.

Report on Action Taken During Closed Session:

No reportable action was taken.

18. Adjournment: 8:13 p.m.

ATTEST:

DRAFT UNTIL APPROVED

DRAFT UNTIL APPROVED

Director John Covington, President
to the Board of Directors of the
Beaumont-Cherry Valley Water District

Director Andy Ramirez, Secretary
to the Board of Directors of the
Beaumont-Cherry Valley Water District



**BEAUMONT-CHERRY VALLEY WATER DISTRICT
MINUTES OF REGULAR MEETING
OF THE BOARD OF DIRECTORS
560 Magnolia Avenue, Beaumont, CA 92223
Wednesday, September 11, 2019 at 6:00 p.m.**

Call to Order: Vice President Slawson

Vice President Slawson began the meeting at 6:05 p.m.

Pledge of Allegiance: Director Ramirez

Director Ramirez led the pledge.

Invocation: Director Hoffman

Director Hoffman gave the invocation.

Roll Call:

Directors present:	Hoffman, Slawson, Ramirez
Directors absent:	Covington, Williams
Staff present:	General Manager Dan Jagers, Director of Finance and Administrative Services Yolanda Rodriguez, Senior Engineer Mark Swanson, Administrative Assistant Erica Gonzales, Senior Finance and Administrative Analyst Bill Clayton
Legal counsel:	Tilden Kim

Members of the public who registered their attendance: Julio Morales of Urban Futures; Fran Flanders, Dr. Blair Ball, Lloyd White, Peggy McClung, April McClung, Thomas Medina and Norma Medina.

Public Comment:

Ms. Peggy McClung of 330 Elm Avenue spoke about water access for residents on Elm Avenue, related to the agenda item heard on August 22, 2019. She noted concerns regarding uninterrupted water access and advised of an outage on August 22 due to a broken line. She noted the potential for another line break upon construction of a wall. The residents of the area intend to stay, she indicated. She asked about the impact on water pressure of a larger line to service the applicant. She said she favored the placement of the water line along Elm Avenue to the front of the properties, as the area continues to develop and there are no fire hydrants on the street. Residents are fearful that their water access will be affected, she concluded.

Mr. Thomas Medina of 240 Elm Avenue suggested routing the water lines as should have been done years ago when the alley was eliminated. He indicated that the

outage that occurred last week is bound to happen again and implored the District to route the lines down Elm Avenue.

ACTION ITEMS

1. Adjustments to the Agenda: None.

2. Consent Calendar:

The following Consent Calendar items were approved with one motion:

- a. July 2019 Budget Variance Report
- b. July 31, 2019 Cash/Investment Balance Report
- c. August 2019 Check Register
- d. August 2019 Invoices Pending Approval
- e. Minutes of the Regular Meeting of June 27, 2019
- f. Minutes of the Regular Meeting of July 25, 2019
- g. Minutes of the Regular Meeting of August 14, 2019
- h. Minutes of the Regular Meeting of August 22, 2019

MOVED: Hoffman	SECONDED: Ramirez	APPROVED 3-0
AYES:	Hoffman, Slawson, Ramirez	
NOES:	None.	
ABSTAIN:	None.	
ABSENT:	Covington, Williams	

3. Presentation by Financial Consultant Urban Futures Incorporated and Consideration of Other Post Employment Benefit (OPEB) Recommendations

General Manager Jagers explained this analysis is part of the rate setting process. Director of Finance and Administration Yolanda Rodriguez indicated the District desires to understand its liabilities related to Other Post-Employment Benefits. She noted the only current District liability is medical benefits for retirees and introduced Mr. Julio Morales of Urban Futures.

Mr. Morales noted that pension and OPEB are the largest issues that most agencies face. Urban Futures, he said, works with each agency to explain actuarial valuations. He gave some background on California pensions and impacts of legislation, investment losses, 2008 recession, Cost of Living Adjustments, contribution policy, and increasing life expectancy.

For all employees, the District will owe \$9.5 million and \$7.5 million with Cal PERS, funded at about 78 percent, leaving \$2 million in current unfunded retirement costs as determined by the actuary, Morales explained. Typically, he continued, 85 to 90 percent funded would be preferred, with a target of 100 percent.

BCVWD contributes a flat \$474 per month per retiree toward OPEB, which is a good policy, Morales commented. He reviewed costs including payments to Cal PERS for current employees. Director Hoffman asked whether those payments were earmarked for BCVWD. Mr. Morales explained that each Cal PERS member has a discreet account. In reality, he said, Cal PERS actuaries manage liability, and others manage the investment side independently.

In response to Director Hoffman, Mr. Morales indicated the liability projection is a combination of the current and retired employees based on what employees and retirees have earned to date. Although BCVWD is 78 percent funded, and the California average is 70 percent, there is still room for improvement, Morales suggested.

Morales summarized the Unfunded Actuarial Liability (UAL). The District pays \$259,000 per year in normal costs for current employees, and a UAL payment of \$136,000 for experience and adjustments. Retiree medical costs are addressed on a Pay-as-you-Go (PAYGO) basis, Morales noted. Ms. Rodriguez added that for 2019, payments will be \$28,440. Mr. Morales said this is a common practice.

Morales explained the variables in Cal PERS calculations and showed an actuarial model for a series of 14 loans which shows that BCVWD owes \$136,421 in 2019-20 and next year will owe \$250,000. These are fixed payments, he said, for pass-through liabilities for the service credit earned to date. Director Hoffman confirmed the District is obligated to pay the full amount on the loan.

In response to Director Hoffman, Mr. Morales agreed this is a dynamic process which varies as the District gains or sheds employees. Each year, there is a new base of loans, he explained. The District must continually revisit the scenario each year to address the liability. Director Ramirez asked about payment projections; Mr. Morales explained they are fixed dollar payments, like a past due bill, in addition to the payments sent for current employees.

Morales touched on medical inflation and noted the District is already making the recommended fixed dollar contribution. Director Ramirez asked about retiree medical. Ms. Rodriguez explained that the District contributes a flat \$474 per retiree toward the cost of medical benefits. The District pays 100 percent of the premiums for active employees, Ms. Rodriguez noted, and Mr. Morales added that \$474 comprises approximately 35 percent of an individual retiree premium.

BCVWD is fiscally conservative and in a good position, Morales stated. He recommended establishing a pension funding policy to assure there is a plan. He stressed coordination with the rate study to document the liability and made suggestions for addressing it. He explained different options for paying down the liability.

Director Ramirez asked Mr. Morales about other agencies' situations with retiree medical, and Mr. Morales noted that BCVWD is in a much better, more conservative position. He also said the BCVWD pension is better funded than most.

Mr. Jagers said that there are many challenges to work through and there is significant action in the background in working through the rate study.

4. Consideration of the Association of California Water Agencies (ACWA) 2020-2021 Region 9 Board Ballot

General Manager Jagers explained the ballot.

Director Slawson nominated Phil Rosentrater for Chair and Joseph Kuebler for the Board. Director Ramirez nominated Harvey Ryan for Vice Chair, and Luis Cetina and James Morales for the Region 9 Board.

5. Consideration of Attendance at the Association of California Water Agencies Region 9 Tour and Program: Securing Future Water Supplies & Cultivating the Next Generation of Water Professionals

General Manager Jagers explained the Region 9 tour program. He reminded the Board there has been much discussion of water supplies and this program would offer third party information. He reviewed costs.

Directors Hoffman, Ramirez and Slawson indicated interest. General Manager Jagers indicated that staff would follow up with an email to all Board members.

The Board authorized attendance of the members of the Board and staff at the Association of California Water Agencies Region 9 Tour and Program: Securing Future Water Supplies & Cultivating the Next Generation of Water Professionals in Rancho Cucamonga on October 10, 2019 by the following vote:

MOVED: Ramirez	SECONDED: Hoffman	APPROVED 3-0
AYES:	Hoffman, Slawson, Ramirez	
NOES:	None.	
ABSTAIN:	None.	
ABSENT:	Covington, Williams	

6. Reports For Discussion

a. Ad Hoc Committees: None.

b. General Manager:

Mr. Jagers updated the Board on District activities. The Well 3 rehabilitation is complete with upgraded pump pedestal, and the pump should be reinstalled next week, he said. Work is moving forward on three wells in Edgar Canyon, Jagers advised. A pond failure occurred at the Noble Creek Recharge Facility, he explained, and it has been restored. Staff believes that pond damage was caused by ground squirrels, he said, and described the repairs.

Mr. Jagers advised the Board that production is down by 980 acre-feet (AF) due to wet weather and continued conservation habits. Production in Edgar Canyon increased by 83.94 AF over last year, he reported.

The San Gorgonio Pass Water Agency has reduced the flows to BCVWD's recharge facilities due to upstream hydraulic constraints, Jagers noted. In August, delivery averaged about 20.6 cfs. The SGPWA has indicated this should increase into the cooler months.

Recharge activity to date, Jagers said, is almost 9,000 AF to the Beaumont Basin. He expects it to be in the 13,000 to 14,000 AF range by the end of December.

Jaggers said there should be significant activity to report related to the SGPWA participation in the Sites Reservoir in the next couple of months. Funding activities are to be decided in October or November, he said. He may ask SGPWA General Manager Jeff Davis to report again to the BCVWD Board on Sites participation. Jaggers reviewed the 2019 schedule of activities which shows participation agreements in October and November and pointed out the Governor's Water Resiliency Portfolio.

Mr. Jaggers also noted SGPWA expenditures for the Noble Creek connection expansion including the Department of Water Resources review deposit of \$60,000. Since only \$3,000 was expended, it is hoped there will be a refund, he said. He reminded the Board of damages experienced by BCVWD related to the expansion work and advised the Board that, as discussed previously, the BCVWD President reached out to the SGPWA President, however communication has not yet taken place.

General Manager Jaggers indicated that the public relations consultant has addressed a lot of things in the proposal. He advised the Board that there was a request from Director Ramirez for establishment of an ad hoc committee. This will be on the next agenda for the president's consideration along with an update from CV Strategies. CV Strategies prepared a list of items outside the scope of work and Mr. Jaggers stressed the management of costs while working to achieve targets.

Jaggers indicated that he wrote a press release last week about PFOS and PFAS (perfluorooctanoic acid and perfluorooctane sulfonate), and CV Strategies is working to get it out. The news has reported that wells are being shut down due to these chemicals, and he said he wanted to be sure that customers know that BCVWD wells have been tested and levels were non-detectable. Assistant Director of Operations James Bean attended a Water Re-Use Committee meeting recently and it is a hot topic with recycled water.

c. Directors' Reports:

Vice President Slawson reported that he attended the San Geronio Pass Regional Water Alliance meeting which meets every other month. The group is struggling to meet with Riverside County Supervisor Jeff Hewitt to find out about the bank account and other items. Mr. Jaggers explained that a payment process snag regarding the website for the Alliance is being addressed.

d. Legal Counsel Report: None.

7. Announcements

Vice President Slawson read the following announcements:

- Personnel Committee meeting: Sept. 23, 2019 at 5:30 p.m.
- Engineering Workshop: Sept. 26, 2019 at 6:00 p.m.
- Beaumont Basin Watermaster Committee Meeting: Oct. 2, 2019 at 10:00 a.m.
- Finance and Audit Committee Meeting: Oct. 3, 2019 at 3:00 p.m.
- Regular Meeting: Oct. 9, 2019 at 6 p.m.
- Engineering Workshop: Oct. 24, 2019 at 6:00 p.m.
- Collaborative Agencies Committee Meeting: Nov. 6, 2019 at 5:00 p.m.

- District Offices will be closed on Mon., Nov. 11 in observance of Veterans Day
- Association of California Water Agencies Fall Conference: Dec. 3-6, 2019

8. Action List for Future Meetings

- Water supply for BCVWD and the region
- CV Strategies update on activities (September 26 and October 9)

9. Convened in Closed Session: 7:47 p.m.

- a. CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation Pursuant to Government Code Section 54956.9(d)(4)
One Potential Case

Reconvened in Open Session: 8:02 p.m.

Report on Action Taken During Closed Session:

No reportable action was taken.

10. Adjournment: 8:02 p.m.

ATTEST:

DRAFT UNTIL APPROVED

DRAFT UNTIL APPROVED

Director John Covington, President
to the Board of Directors of the
Beaumont-Cherry Valley Water District

Director Andy Ramirez, Secretary
to the Board of Directors of the
Beaumont-Cherry Valley Water District



**BEAUMONT-CHERRY VALLEY WATER DISTRICT
MINUTES OF REGULAR MEETING – ENGINEERING WORKSHOP
OF THE BOARD OF DIRECTORS
560 Magnolia Avenue, Beaumont, CA 92223
Thursday, September 26, 2019 at 6:00 p.m.**

Call to Order: President Covington

President Covington began the meeting at 6:08 p.m.

President Covington led the Pledge of Allegiance

Invocation was given by Director Williams

Roll Call:

Directors present:	Covington, Hoffman, Ramirez, Slawson, Williams
Directors absent:	None
Staff present:	General Manager Dan Jagers, Senior Engineer Mark Swanson, Administrative Assistant Erica Gonzales, Assistant Director of Operations James Bean, Senior Finance and Administrative Analyst William Clayton, Engineering Assistant Daniel Baguyo

Members of the public who registered their attendance: Nisha Wade, Thomas Medina, Norma Medina, Peggy McClung, Mike Thompson, Mike Moran, Marilee Moran, Ryan Jordan, Nate Smith and Kirk Howard.

Public Comment: None.

General Manager Jagers advised the Board of an Emergency Agenda Item regarding District facilities with mold issues that requires immediate action for health and safety. President Covington added the item to the agenda as No. 17.

1. Resolution 2019-10: Proclaiming September 22, 2019 to September 28, 2019 as Special Districts Week

General Manager Jagers explained the opportunity to join other agencies in recognizing Special Districts Week as designated by California Assembly Concurrent Resolution 89.

The Board adopted Resolution 2019-10 proclaiming September 22, 2019 to September 28, 2019 Special Districts Week by the following vote:

MOVED: Hoffman	SECONDED: Ramirez	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None.	
ABSTAIN:	None.	
ABSENT:	None.	

2. Presentation by Public Relations Consultant CV Strategies and Discussion of Progress Update

Ms. Nisha Wade of CV Strategies briefly recapped her previous presentation and provided a handout on the District Outreach Plan. She advised the Board about additional deliverables and noted the recommendation for formation of an Ad Hoc Communications Committee.

President Covington pointed out that the current contract is not-to-exceed \$100,000 and as of September 11, \$55,389 has been expended. He asked about the additional deliverables; Ms. Wade confirmed they were not included in the original scope of work. In response to President Covington, Ms. Wade explained some of the items are complete and others are ongoing.

In response to Director Williams, Ms. Wade explained the additional deliverables are covered under the initial contract. Mr. Jaggars noted that staff has monitored progress and slowed work to assure the budget is not exceeded.

Director Ramirez complimented the newsletter and said he appreciated the list of deliverables. He said he believes the social media is good, but he would like to see more outreach through the Press Enterprise and Record Gazette.

Director Hoffman said he believes there will be more engagement with the website than social media. President Covington complimented the newsletter.

Mr. Jaggars added the website is improved and noted much behind-the-scenes work with the IT Manager. President Covington noted the hiring of a PR firm is a step forward for the District.

3. Discussion and Consideration of Formation of an Ad Hoc Communications Committee

General Manager Jaggars explained there are some Board members who desire to participate in the messaging for the District. Some critical items are coming up, he advised, and noted the importance of getting out the right message. Staff is working to complete the remaining items in the CV Strategies contract within the contract budget, Jaggars said.

President Covington appointed Directors Ramirez and Williams to participate with Director Hoffman as alternate to a new Ad Hoc Communications Committee. The Committee will meet at the BCVWD Administration Office starting at the end of October. President Covington assigned the Committee members to set goals and a timeline at its first meeting and advised them to be mindful of the budget.

4. Consideration of Letter Requesting Governor's Veto on AB 1184 (Gloria): Public Records: Writing Transmitted by Electronic Mail: Retention

General Manager Jaggars explained that the California Special Districts Association has requested letters to be sent to Governor Newsom regarding veto of AB 1184, as it requires retention of all email. The District receives thousands of emails including an amount of spam and the desire is to not store non-essential

materials. Business-related emails are retained per the California Public Records Act.

Director Ramirez noted this has passed the Assembly and was supported by local elected officials. Director Hoffman indicated that as Chair of the Finance and Audit Committee, he advocates transparency but does not feel the burden of additional recordkeeping is necessary and supported sending the letter. Director Slawson and President Covington concurred.

The Board directed staff to execute the letter requesting veto of AB 1184 (Gloria Public Records: Writing Transmitted by Electronic Mail: Retention and forward to Governor Gavin Newsom and the California Special Districts Association by the following vote:

MOVED: Slawson	SECONDED: Hoffman	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None.	
ABSTAIN:	None.	
ABSENT:	None.	

5. Consideration of a 2019 Mid-Year Budget Adjustment

Mr. Jagers explained the request for budget adjustment in the amount of \$3,046,426 for additional imported water. As discussed at previous Board meetings, the District budgets for an average year's expenditure for water supply and when more water is available, reserves are drawn down to make purchases of water to serve in the future.

Additionally, the water wholesaler has raised the price per acre-foot (AF) from \$317 to \$399. Delays in the Noble Creek expansion and a water line break also put the District behind its ideal goal for deliveries, Jagers said. Hydraulic constraints are still affecting delivery, he advised.

Jagers presented three scenarios and recommended a not-to-exceed amount of \$3,046,426 for an additional 7,634.9 AF of imported water to reserve for drought years. The goal moving forward, Jagers continued, would be to reduce the water orders. The funds are taken from reserves, he explained.

President Covington noted the State Water Project is at 75 percent reliability this year. He asked Mr. Jagers to confirm the ability to deliver the water in a timely fashion. Mr. Jagers said he is confident that delivery at 20 to 25 cfs on average is achievable.

President Covington said he supports the decision to purchase the water, as it is not always available. Director Williams asked about reliability of delivery of the minimum. Mr. Jagers expressed confidence but acknowledged unknowns.

Director Hoffman asked about current reserves and Mr. Clayton answered the District has approximately \$22 million. Water is not getting any less expensive, Hoffman pointed out, and said he believes buying water when available will put the District in a better position in the future. Director Slawson indicated agreement with President Covington.

President Covington posited that the City of Banning has water in storage and may be amenable to selling it to BCVWD at a discounted rate. Director Hoffman pointed out that hydraulic constraints affecting the BCVWD also affect other area agencies. Mr. Jagers noted capacity would be available in the spring.

The Board approved a mid-year adjustment to the Fiscal Year 2019 Operating Budget for State Water Project purchases in the amount of \$3,046,426 by the following vote:

MOVED: Ramirez	SECONDED: Williams	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None.	
ABSTAIN:	None.	
ABSENT:	None.	

6. Presentation of SB 998 Regarding Water Shutoff Protection Act and Consideration of Potential BCVWD Policy Changes for Compliance

Senior Finance and Administrative Analyst William Clayton briefed the Board on the recently enacted legislation. The law provides procedural protections for delinquent customers before shutoff, and becomes effective February 1, 2020, Clayton explained. It will require a District policy change, he advised. Mr. Clayton explained the current process and new requirements.

Turning water off is a last resort, Clayton noted, but it prevents the District from encountering Proposition 218 issues where some customers are being subsidized by others. One major consideration is that the new law allows anyone to get a payment plan, Clayton said. General Manager Jagers added that it is important to have a well-crafted policy, as the new law allows a lengthy period of time before the District can discontinue service.

In response to President Covington, Mr. Jagers explained that changing to monthly from bi-monthly billing was analyzed by staff. Director Hoffman asked about current uncollectible losses. Mr. Clayton noted that no account is considered uncollectible, as any outstanding liability converts to a lien on the property.

Clayton explained two options for billing timelines and compared to the District's current process: A. The bill is due upon receipt, or B. The bill is due thirty (30) days after issuance. Mr. Clayton advised that many agencies' bills are due 21 days after receipt, but SB 998 will change that.

Director Hoffman indicated that the fewer delinquencies generated, the better for the District and cash flow. Giving people additional time would be beneficial for them and for the District, he suggested. President Covington agreed and confirmed the District accepts online payments. Mr. Jagers added that a lot of staff time was spent addressing delinquencies and shut offs / turn ons, but new processes have reduced the average of 350 to 400 delinquencies to 40 or 50.

President Covington indicated aversion to additional staff time on shut offs and timely paying customers absorbing costs for delinquencies. He noted that a few may take advantage of the law's benefits and make public agencies carry the burden. There is no funding for this mandate, he pointed out. Any policy must be fair to the customer and the District, he said, without increasing shut off rates.

President Covington directed staff to compose a tight policy that serves the District and all its customers. With the input of the Board regarding billing periods, staff will revise bills and reminder notices and processes, Clayton said. Mr. Jagers suggested Option A which has been working well for the District, rather than stretching the billing further, which may be detrimental.

President Covington concurred. Director Williams asked about additional qualifications for the payment program and a sliding scale. Mr. Clayton noted these have been brought up and will be considered. Mr. Jagers said the language of SB 998 seems flexible enough to allow some similar structure. President Covington asked about the adaptability of billing software. Mr. Clayton said it appears to be capable without hiring additional staff.

Mr. Clayton answered questions about notice requirements and appeal process for Director Williams. She suggested shortening the 15-day appeal period to seven to 10 days of the notice since the District no longer has the option of shut off. Director Ramirez agreed and suggested establishing guidelines rather than hard rules, to allow for some flexibility. He pointed out that the District is primarily an English and Spanish speaking community, and Mr. Jagers noted bi-lingual staff and that there has not been a problem communicating with customers. Director Ramirez concurred regarding Option A with seven days.

Director Hoffman said he preferred Option A with a 15-day grace period. Director Slawson concurred on Option A with a grace period.

Mr. Jagers complimented staff and explained the hardship caused to the District due to this legislation. President Covington noted the Board would like to work reasonably with its customers, but the District is not a bank.

7. Consideration of Request for an Update of “Will Serve Letter” for Riverside County Assessor’s Parcel No. 402-190-007 located at 40090 Lincoln Street in the Community of Cherry Valley

Senior Engineer Mark Swanson explained this is a fairly large residential parcel. Mr. Jagers noted the existing WSL expired in 2017.

The Board approved the request for an update of “Will Serve Letter” for domestic water service for a proposed single-family residence located at 40090 Lincoln Street, identified as Riverside County Assessor’s Parcel No. (APN) 402-190-007, in the Community of Cherry Valley by the following vote:

MOVED: Ramirez	SECONDED: Williams	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None.	
ABSTAIN:	None.	
ABSENT:	None.	

8. Consideration of Request for “Will Serve Letter” and Annexation Approval for 99 S. California Avenue (Riverside County Assessor’s Parcel No. 417-180-014) in the City of Beaumont

Senior Engineer Mark Swanson explained the applicant is proposing an RV storage facility. The project is not currently located within the District boundaries and will require an annexation process. He pointed out this is a different project that one discussed at prior meetings.

Mr. Swanson pointed out estimated consumption figures and explained landscaping. A condition may be included that states if consumption is above and beyond the estimates, the District has a right to audit. President Covington asked about the high potable water demand. Mr. Jagers indicated the calculations were provided by the applicant based on another facility which includes an office and restroom.

Ryan Jordan addressed the Board on behalf of the applicant. He noted there is no RV wash. The plan includes some landscaping, a single office with restroom and a hose bib for RVs. Mr. Nate Smith, civil engineer for the project, told the Board that the water demand was based on usage for a similar facility and is not based on this project, but he expects the water usage to be similar.

In response to Director Ramirez, Senior Engineer Swanson explained the WSL application process, including CEQA, LAFCO and the Planning Department. Mr. Smith advised there is an approved Mitigated Negative Declaration for CEQA.

Mr. Smith provided additional detail on fire flow in response to Director Hoffman. He requested to work with staff regarding the 24-inch pipe on California Street. Mr. Swanson suggested there may be potential for change in the water demand estimate. Mr. Jagers stressed the importance of accuracy for determining fees and recommended this be brought back to the October 9 meeting.

Mr. Swanson drew attention to the plan and pointed out the 24-inch water line proposed for future needs. Traditionally, the District requires a mainline extension and agreed to work with the applicant on options. Mr. Jagers reminded that District policy is to extend across all frontages.

The item was NOT approved.

The Board tabled the Request for Will Serve Letter for APN 417-180-014 to the October 9 meeting by the following vote:

MOVED: Williams	SECONDED: Slawson	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None.	
ABSTAIN:	None.	
ABSENT:	None.	

9. Consideration of Request for Extension of “Will-Serve Letter” for Previously-Approved Development: Riverside County Assessor’s Parcel Nos. 401-020-007 and 401-020-008 (TTM 30450) located on Oak Glen Road South of Wildwood Canyon Road in the Community of Cherry Valley

Mr. Jagers reminded the Board there was significant discussion on this item at the previous meeting when two Board members were absent. Jagers and Swanson explained the ownership of the two parcels to be included in the WSL.

Mr. Jagers described the existing infrastructure. Additional facilities are needed to service the Tract Map, he explained. At the last meeting, Jagers reminded, the Board was advised that a pressure reducing station will be required.

Mr. Swanson noted that the original WSL was issued in 2005 and updated in 2010 for the 26-unit project. There is no sewer service to the area. Mr. Jagers pointed out that the project tried to detach from the BCVWD service area, but the District resisted.

Director Williams indicated support for the WSL since the District previously fought the detachment.

The Board approved the request for the extension of “Will Serve Letter” for Tentative Tract Map (TTM) 30450, a proposed 20.8-acre single-family residential development spanning over two (2) parcels (Riverside County Assessor’s Parcel Nos. [APN] 401-020-007 and 401-020-008) located in the Community of Cherry Valley by the following vote:

MOVED: Williams	SECONDED: Slawson	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None.	
ABSTAIN:	None.	
ABSENT:	None.	

10. BCVWD Engineering and Operations Departments Preliminary Facilities Needs Analysis and Estimate

General Manager Jagers reminded the Board of previous discussion of needs. Jagers explained that a determination of the District’s future must be made, and the Board needs to be aware of options and prepared to make decisions.

He estimated the District is about halfway built out with a projection of growth which will require a staffing increase. The current facility was not best planned for the future, he pointed out. The leased space is working well for current needs, he said.

Future staffing and facilities needs were examined, and projections made in the “Draft Engineering and Operations Departments Preliminary Facilities Needs Analysis and Estimate,” which was completed in-house, he said. Staff compared BCVWD with other agencies’ facilities. If more land will be required for future expansion, Jagers advised, money must begin being programmed into the rate.

He reviewed existing facilities and some options. Jagers described additional properties owned by the District and discussed their potential for building facilities. He detailed the parcel located west of the Taylor tank which was purchased to provide an opportunity to install a surface water treatment plant should it be needed, as the East Branch Extension crosses the top of the property.

Jaggers shared information on facilities at other agencies for comparison. He pointed out potential lots for expansion. Since the last meeting, Jaggers explained, engineers have fitted operations to a 9.5-acre lot for a graphical representation of what is in the report. It includes a well site, water quality basin, outdoor storage, and a warehouse. The first target is to capture the land while it is available, Jaggers said.

President Covington pointed out that staff's first estimate is \$19 million and a phase-in approach over a decade will need to be implemented. Jaggers offered options and suggested this is a point where there is opportunity to purchase some land. Covington indicated support for land purchase. He noted that current facilities are in poor condition. The area population at build-out will total 80 to 90,000, Covington said, and at current population of 45,000, it is obvious current facilities have been outgrown. He said that with more detailed information he would consider the phases, for example land acquisition and preliminary design as Phase 1. He said he appreciates the pre-planning and requested budget numbers.

Director Williams concurred it is a good time to buy land. Director Ramirez indicated this will increase the outcome of the rate study and suggested consideration that this is the height of the real estate market. Example buildings are not suitable for BCVWD, he said. Although he likes the idea of a new Engineering and Operations Center, the price tag is audacious, he said, and requested a compromise solution. He stressed fiscal responsibility and suggested tearing down current facilities and rebuilding.

President Covington directed staff to focus on the numbers moving forward and the effects on the rate study. Mr. Jaggers pointed out that a new well site is needed, and \$390,000 for 10 acres is not extravagant. Covington reiterated Director Ramirez' question regarding rebuilding of existing facilities.

11. Consideration of Authorizing the General Manager to Enter into a Not-to-Exceed Contract of \$15,000 for Planning and Guidance for the Implementation and Permitting of a Recycled Water System

Assistant Director of Operations James Bean presented some details of the non-potable water system and reminded the Board that recycled water is anticipated to be a major component. He said he has been in discussion with the Department of Water Resources regarding the permitting process, system requirements and recommendations. He noted a time constraint with the City of Beaumont and the wastewater treatment plant upgrade, and said the goal is to be in position to receive the recycled water.

President Covington asked about the choice of T.R. Holliman and Associates. Mr. Bean explained the company was identified through an association dedicated to water re-use. The expert team will be able to provide a roadmap for the District to know exactly what is needed from RFPs and public bids to permitting.

President Covington noted the District is a bit behind in the process and must get the system permitted. Director Ramirez said the collaboration is encouraging and indicated support for the request.

The Board authorized the General Manager to enter into a contract with T.R. Holliman & Associates for consulting services to provide preliminary planning and guidance to District staff for the implementation and permitting of the District's existing Recycled Water System in a not to exceed amount of \$15,000 by the following vote:

MOVED: Ramirez	SECONDED: Williams	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None.	
ABSTAIN:	None.	
ABSENT:	None.	

12. Discussion and Consideration of Elm Avenue Mainline Extension, South of Fourth Street

Vice President Slawson advised there are two members of the public to speak on this item after the staff report.

Senior Engineer Mark Swanson reviewed the project background. Correspondence from the project applicant, 310 Elm, LLC, which was originally seeking a larger meter, advises that they no longer desire to work with BCVWD on potential options, and want to move forward with the Planning Commission conditions of protecting the lines in place and assuring the owners have rights to their water lines. They are not building on the property and will use the existing meter.

At the Engineering Workshop on September 26, 2019, the homeowners requested a pipeline along Elm Avenue, Swanson recalled. Mr. Jagers reiterated detail on the pipeline locations and issues.

Mr. Swanson indicated that staff has considered the request for a mainline along Elm Avenue which is considered an upgrade. Mr. Swanson reviewed drawings which were made to better identify the needed work, and preliminary cost estimates to construct a line from 4th Street south.

Swanson pointed out significant cost to re-plumb service lines from the back to the front of the houses. President Covington suggested this might be something to work out with the homeowner, as this would be an unbudgeted impact.

The City's updated General Plan, Swanson continued, shows this area will remain residential. This new pipeline is not in the District's Potable Water Master Plan and funding would have to be determined. As part of the rate study, the Capital Improvement Plan is being considered and this would be included in capital replacements with an impact of \$300,000.

If approved, the project would be about one year to 1.5 years away. Staff requested the Board's input regarding project funding in order to move forward. President Covington asked about fire protection for the homes; Mr. Swanson said the closest fire hydrant is located at 4th Street and Elm, approximately 850 feet from the southernmost house.

President Covington called upon the public for comment.

Ms. Peggy McClung of 330 Elm reminded the Board there has already been service interruption due to demolition activity at 310 Elm. They fixed it, she said, but there was no communication to the neighbors or to the District. She advised there will be a tall fence built and wondered about access to lines if repair is needed. The neighborhood, she noted, is considered by the City to be historic and it seems wrong not to have sufficient fire hydrants. Fire risk is worsening, she explained.

Mr. Thomas Medina of 240 Elm indicated he had been willing to support the proposed fix, and now encouraged the relocation of the mainline along Elm. He reiterated there are no nearby fire hydrants. He expressed concern about heavy equipment on the site and breakage of lines, along with inability to contact the 310 Elm LLC owner in case of problems.

Mr. Jagers interjected the possibility of working with the City to assure that the easement allows ingress and egress to the homeowner and the District. In response to President Covington, Mr. Swanson explained the project is a storage yard, and the District has no mechanism to compel upgrades.

President Covington said he considers it a liability for the District that the street has no fire protection. Mr. Swanson pointed out there may be other areas within the District in the same type of condition. The goal should be fire protection, but action for one may open the door for others, Swanson warned. Covington suggested bringing this back as part of the 2020 budget.

Director Williams expressed that the safety of residents is very important, and she supported including this in the 2020 budget. Directors Hoffman, Ramirez and Slawson concurred.

Mr. Thomas Medina asked about the minimum distance between fire hydrants. President Covington advised that it is either the County or the City that establishes the requirements. Mr. Swanson indicated it varies depending on the land use; he believes it is 500 feet for single family residential. Director Williams asked about potential differences in requirements due to the historic district. Mr. Swanson will check with the City.

13. Status of San Gorgonio Pass Water Agency 2020 Water Order

This item was tabled.

14. Update on Sites Reservoir, Participation Agreement, and Ongoing Funding Requirements

This item was tabled.

15. Discussion of Special Joint Meeting of September 25, 2019 between the San Gorgonio Pass Water Agency, San Bernardino Municipal Water District, and Yucaipa Valley Water District

Mr. Jagers reported on the meeting. Yucaipa Valley Water District is pursuing solutions for their service area in Calimesa. All the stakeholders and entities

serviced by the SGPWA need the same solution. There was discussion about legal counsel, fees involved and avoiding going to court, Jagggers advised. Tim Worl was brought in to facilitate. All agencies have similar concerns about assuring their needs are heard, he said. He said it bears watching.

16. Update: Status of District Wells, Capital Improvements, and Engineering Projects

This item was tabled.

17. EMERGENCY ITEM ADDED

Declaration of an Emergency by The General Manager, and Ratification by Board of Directors for Water Damage and Mold Remediation at The District Warehouse (Shop), located at 11083 Cherry Avenue

General Manager Jagggers reported that black mold has been identified at the District Shop, and he believes the health and safety issue meets the criteria for emergency activities. Staff would like to proceed with initial remediation and has a quote for \$7,100. Jagggers requested ratification of the emergency and advised that he expects more activities will be necessary, for a total of \$23,250.

The Board accepted the report, ratified the emergency and authorized the General Manager to enter into a contract with SERVPRO to proceed with mold remediation in the amount of \$7,100 by the following vote:

MOVED: Ramirez	SECONDED: Williams	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None.	
ABSTAIN:	None.	
ABSENT:	None.	

18. Update: Legislative Action and Issues Affecting BCVWD

This item was tabled.

19. General Manager's Report

Mr. Jagggers introduced new Engineering Assistant Daniel Baguyo.

20. Topics for Future Meetings:

None were suggested.

21. Announcements

President Covington read the following announcements:

- Beaumont Basin Watermaster Committee Meeting: Oct. 2, 2019 at 10:00 a.m.
- Finance and Audit Committee Meeting: Oct. 2, 2019 at 3:00 p.m.

- BCVWD Centennial Celebration and Regular Meeting: Oct. 9, 2019 at 6 p.m.
- Engineering Workshop: Oct. 24, 2019 at 6:00 p.m.
- Collaborative Agencies Committee Meeting: Nov. 6, 2019 at 5:00 p.m.
- District Offices will be closed on Mon., Nov. 11 in observance of Veterans Day
- Personnel Committee meeting: Nov. 25, 2019 at 5:30 p.m.
- Association of California Water Agencies Fall Conference: Dec. 3 - 6 in San Diego
- BCVWD Budget Workshop: Thursday, December 5 at 6 p.m.

Mr. Jagers advised of a Special Meeting on October 17, 2019 for the first Rate Workshop.

22. Adjournment

President Covington adjourned the meeting at 9:20 p.m.

ATTEST:

DRAFT UNTIL APPROVED

DRAFT UNTIL APPROVED

 Director John Covington, President
 to the Board of Directors of the
 Beaumont-Cherry Valley Water District

 Director Andy Ramirez, Secretary
 to the Board of Directors of the
 Beaumont-Cherry Valley Water District



**Beaumont-Cherry Valley Water District
Regular Board Meeting
October 9, 2019**

Item 4

STAFF REPORT

TO: Board of Directors
FROM: Dan Jagers, General Manager
SUBJECT: **Review and Consideration of Adjustment of Director Per Diem Fees**

Staff Recommendation

No recommendation.

- Option A: Direct staff to prepare an amendment to Ordinance 2007-01 and set a date for the required public hearing.
- Option B: Do nothing. The per diem rate will remain at \$200.

Background

The BCVWD Policy and Procedures Manual, Part II, Section 16B states that *per diem fees shall be reviewed by the Board annually in October each year, with said increase (if any) to be effective January 1 of the next calendar year.* Compensation was last reviewed in 2018 and has not been increased since 2007. Compensation was set at a rate of \$200 per Ordinance 2007-01, adopted on December 12, 2007.

Water Code Section 20201 - 20203 provides authorization for members of the governing Board to receive compensation for each day's service rendered as a member of the Board, not to exceed a total of 10 days per month. Water Code 20202 allows the Board to increase the per diem rate and states *the increase may not exceed an amount equal to 5 percent, for each calendar year following the operative date of the last adjustment.* Therefore, the Board may increase the per diem rate by 5 percent for each calendar year since 2008, when Ordinance 2007-1 was made effective.

The per diem rate is per day of service, not per meeting. A Director may attend one or more meetings during a day, but will still be eligible for just one per diem compensation. Payment of per diems is regulated by the BCVWD Policy and Procedures Manual, Part II, Section 16.

Summary

An analysis of current director per diem rates at comparable agencies is attached (Exhibit A). Should the Board decide to consider increasing the per diem, it may do so by holding a public hearing to amend Ordinance 2007-01 which set compensation at \$200 per day for a maximum of 10 days per calendar month. Compensation could be increased by any desired amount up to a maximum of \$320 per diem (12 years at 5 percent per year = \$120, added to the current \$200).



Fiscal Impact

If the per diem is increased to the maximum level of \$320, the total annual maximum fiscal impact if all directors attend all meetings is \$ \$70,720, an increase of approximately \$21,720 per year.

	Monthly Meetings	Per Diem per meeting All Directors attend		# of mtgs	Annual total All Directors, All Mtgs	
		\$200	\$320		\$200	\$320
5 directors	Regular Board Mtg	\$1,000	\$1,600	12	\$12,000	\$19,200
5 directors	Engineering Workshop	\$1,000	\$1,600	11	\$11,000	\$17,600
2 directors	Standing Committees (2)	\$800	\$1,280	16	\$12,800	\$20,480
5 directors	Special Meeting	\$1,000	\$1,600	2	\$2,000	\$3,200
2 directors	Ad Hoc Committees (2)	\$400	\$640	16	\$11,200	\$10,240
	Annual Totals				\$49,000	\$70,720

The above table assumed 12 regular monthly Board meetings, 11 Engineering Workshops (historically the Workshop in November is cancelled due to the Thanksgiving Holiday), two standing committees each with two members: Finance and Audit Committee meeting monthly, Personnel Committee meeting bi-monthly, and two as-needed special meetings. It also assumed the current 2x2 Recycled Water Ad Hoc committee meeting once per month through 2020 and the Communications Ad Hoc Committee meeting four times in the 2020 calendar year.

Attachment(s)

Exhibit A - Local Agencies' Per Diem Analysis

Exhibit B - Ordinance 2007-01

Exhibit C - BCVWD Policy and Procedures Manual, Part II, Section 16

Report prepared by Lynda Kerney, Administrative Assistant

EXHIBIT A - DIRECTOR PER DIEM COMPARISON - SEPTEMBER 2019

AGENCY	PER DIEM	MAX	HEALTH?	# FTEs	# WATER CONN	BUDGET \$/MIL	CITY / MILES	NOTES
Appropriate Comparator	\$ 200.00	10		36	19,000	\$ 16.5		
Beaumont-Cherry Valley WD	\$ 100.00	10	95% pd for EE and dependents	49	13,161	\$ 14.0	Desert Hot Springs, 31	
Mission Springs Water District	\$ 150.00	2+	100% EE only	52	8,200	\$ 41.0	Rainbow, Vista, Fallbrook	Mtgs limited to those assigned. Water, Wastewater
Rainbow Municipal Water	\$ 200.00	10	95% pd for EE and dependents	67	21,252	\$ 55.5	Highland/San Bern	Water & wastewater
East Valley Water District	\$ 389.75	10		85	23,000		Palm Springs	State Water Cont
Desert Water Agency	\$ 175.00	10	Health for EE and 1 dep	48	10,564	\$ 8.4	Yucca Valley	Water, working on wastewater
Hi-Desert Water District	\$ 150.00	6		53	14,500	\$ 14.6	Hemet-San Jacinto	Water. Wastewater lines only
Lake Hemet Municipal Water	\$ 161.70		100% paid for EE and dependents	63	21,676	\$ 30.7	Colton, Fontana, Rialto	Water only. Automatic 5% annual increase
West Valley Water Dist	\$ 140.72	10	Cafeteria Plan \$890	62	12,434	\$ 27.7	Yucaipa / Calimesa, 10 mi	Water & wastewater
Yucaipa Valley Water District								
SGPWA State Water comparators								
Antelope Valley – East Kern	\$ 225.44	10			-		Palmdale, desert NE of LA	Little info on website
Crestline – Lake Arrowhead Agency	\$ 200.00	10			1,199			
Mojave Water Agency	\$ 179.57	10	Health provided		-	\$ 51.0	Barstow, Lucerne	
San Bernardino Valley Muni	\$ 299.00	10		5	-	\$ 121.0	San Bern, Colton, Yucaipa	
San Gabriel Valley Muni	\$ 200.00	10			-		Alhambra, Monterey Park	
San Geronio Pass Water Agcy	\$ 252.93	5			-	\$ 1.4	Calimesa, Beaumont, Ban	SWC only. Annual auto increase by 3% or EE COLA.
AVERAGE, ALL:	\$ 201.61		MEDIAN, ALL: \$200					

EXHIBIT B

ORDINANCE NO. 2007-1

**ORDINANCE OF THE BOARD OF DIRECTORS OF THE
BEAUMONT-CHERRY VALLEY WATER DISTRICT PROVIDING FOR
COMPENSATION OF MEMBERS OF THE
BOARD OF DIRECTORS**

**THE BOARD OF DIRECTORS OF THE BEAUMONT-CHERRY VALLEY
WATER DISTRICT, RIVERSIDE COUNTY, CALIFORNIA, DOES ORDAIN as
follows:**

Section 1. Purpose. This Ordinance is enacted pursuant to Section 20200 et seq. of the Water Code of California.

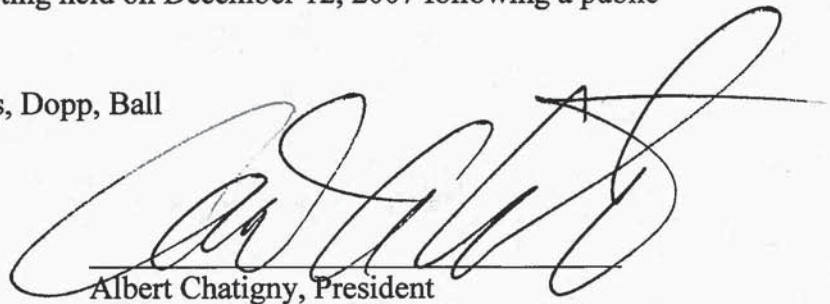
Section 2. Compensation and Operative Date.

A. Each Director shall receive \$200.00 compensation per day for each day's service rendered at meetings or events specified in the Policy Statement entitled "Board Member's Compensation and Expense Reimbursement" adopted this same date and as amended from time to time, not exceeding a total of ten (10) days in any calendar month.


THE FOREGOING ORDINANCE was introduced at a meeting of the Board of Directors of the Beaumont-Cherry Valley Water District held on December 12, 2007, following a public hearing, notice of which was published in the Press Enterprise. This Ordinance takes effect 60 days from and after the date of its passage.

PASSED and ADOPTED by the Board of Directors of the Beaumont-Cherry Valley Water District at a regular meeting held on December 12, 2007 following a public hearing by the following vote:

AYES: Chatigny, Parks, Dopp, Ball
NOES: Lash
ABSENT:
ABSTAIN:



Albert Chatigny, President
Beaumont-Cherry Valley Water District and
the Board of Directors thereof



C.J. Butcher, Secretary
Beaumont-Cherry Valley Water District
and the Board of Directors thereof

**EXHIBIT C -
BCVWD Policy and Procedures Manual, Part II, Section 16**

16. PAYMENT OF DIRECTORS' FEES

- A. **Availability.** Directors shall be eligible to collect per diem fees as provided by the resolutions and ordinances of the District, and in accordance with State law for attendance to Board business. Board business eligible for per diem shall include, but not be limited to, Board meetings, Board Committee meetings, LAFCO meetings in which District business is discussed or affected as part of the LAFCO agenda, meetings of associations of which the District is a member, special meetings concerning District matters and those organizations for which attendance is authorized for meetings and conferences as listed. Per diem shall include travel days to and from business meetings as appropriate. Board members shall not count travel to meetings within the County as a reimbursable per diem travel day. In the event that circumstances prevent the per diem request from being considered in the manner described herein, a Director may submit a request to the Board for a per diem for having attended a meeting or conference with the understanding that the Board may or may not approve the request.

- B. **Review.** Directors' per diem fees shall be reviewed by the Board annually in October of each year with said increase (if any) to be effective January 1 of the next calendar year.

17. MEMBERSHIP IN ASSOCIATIONS

- A. **Policy.** The Board of Directors shall ordinarily hold membership in and attend meetings of such national, state, and local associations as may exist which have applicability to the functions of the District, and shall look upon such memberships as an opportunity for in-service training.

18. ETHICS TRAINING

- A. **Policy.** All directors and designated executive staff of the District shall receive two hours of training in general ethics principles and ethics laws relevant to public service within one year of election or appointment to the board of directors and at least once every two years thereafter, pursuant to Government Code Sections 53234 through 53235.2.

- B. **Application.** This policy shall also apply to all staff members that the board of directors designates and to members of all commissions, committees and other bodies that are subject to the Ralph M. Brown Open Meeting Act.

- C. **Provider.** All ethics training shall be provided by entities whose curricula have been approved by the California Attorney General and the Fair Political Practices Commission.

- D. **Participation.** Directors shall obtain proof of participation after completing the ethics training. Applicable costs for attending the training will be reimbursed by the District.



**Beaumont-Cherry Valley Water District
Regular Board Meeting
October 9, 2019**

Item 5

STAFF REPORT

TO: Board of Directors
FROM: Dan Jagers, General Manager
SUBJECT: **Resolution 2019-__ : Establishing an Employee Leave Donation Program**

Staff Recommendation

Adopt Resolution 2019-__ Establishing an Employee Leave Donation Program for the benefit of all BCVWD full time, regular employees.

Background

Many public agencies offer a leave-sharing plan and / or banking program to give employees the ability to assist co-workers who face extended leaves without pay due to a catastrophic health crisis, whether their own, or that of a family member. Participation in such a plan and banking program is entirely voluntary. At its November 26, 2018 meeting, the Personnel Committee directed staff to prepare a draft policy for consideration.

After a number of reviews by the Committee, and input from the human resources consultant and the Employee Association at its September 23, 2019 meeting, the Personnel Committee recommended the proposed Leave Donation Program to be submitted to the Board of Directors for approval.

Summary

The Leave Donation program would allow individual employees to donate a portion of their accrued sick and/or vacation leave over a certain threshold (number of hours) to another eligible employee who might not have enough of their own leave accrued to take an extended leave of absence from work due to a catastrophic health crisis.

The Beaumont-Cherry Valley Water District does not currently provide this type of catastrophic leave donation program.

The final draft policy as discussed by District staff and the Personnel Committee members is attached for consideration by the full Board. Staff requests further direction or approval of the policy by the Board of Directors.

Fiscal Impact

The fiscal impact is unknown at this time, though it can be reasonably expected to be a minor impact which would include some additional administrative activities related to processing and tracking of said Leave Donation Program activities.

Attachments

Resolution 2019-__ Establishing an Employee Leave Donation Program

Report prepared by Lynda Kerney, Administrative Assistant

RESOLUTION 2019-__

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE BEAUMONT-CHERRY VALLEY WATER DISTRICT
AMENDING THE DISTRICT'S POLICIES AND PROCEDURES MANUAL PART I
ADDING AND ESTABLISHING SECTION 52:
EMPLOYEE LEAVE DONATION PROGRAM AND POLICY**

WHEREAS, on March 18, 2009 the Board of Directors of the Beaumont-Cherry Valley Water District adopted Resolution 2009-05, establishing a Policy and Procedures Manual applicable to Board of Directors and District staff; and

WHEREAS, the Board of Directors desires to enhance the benefits available to its valued employees by establishing a new Employee Leave Donation Policy and Program; and

WHEREAS, the policy revisions do not affect the 2017-2021 BCVWD Employee Association Memorandum of Understanding and the Employee Association has reviewed, discussed and approves the proposed Employee Leave Donation Program and Policy; and

WHEREAS, upon review and discussion, the Personnel Committee of the Board of Directors has recommended the proposed Employee Leave Donation Program and Policy attached hereto as Exhibit A to the Board of Directors for adoption,

WHEREAS, the Board of Directors has reviewed and considered the said policy update and addition to the BCVWD Policy and Procedures Manual Part I attached as Exhibit A, and finds the policy relevant and acceptable, and deems it to be in the best interest of the District that the following actions be taken,

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the Beaumont-Cherry Valley Water District that Part I of the BCVWD Policies and Procedures Manual is hereby amended to add new Section 52 and update said Policy & Procedures Manual's Table of Contents, comprised of the content of Exhibit A, the Employee Leave Donation Program and Policy, attached.

ADOPTED this _____ day of _____, _____, by the following vote:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

ATTEST:

Director John Covington, President of the
Board of Directors of the
Beaumont-Cherry Valley Water District

Director Andy Ramirez, Secretary to the
Board of Directors of the
Beaumont-Cherry Valley Water District

EXHIBIT A

BEAUMONT-CHERRY VALLEY WATER DISTRICT

SUBJECT: EMPLOYEE LEAVE DONATION PROGRAM AND POLICY

PURPOSE:

To establish a program to assist Beaumont-Cherry Valley Water District (“District”) employees who have exhausted all earned paid time off caused by a catastrophic illness or injury, and a procedure in which employees may donate their own accrued sick and vacation leave to an eligible employee in need.

POLICY:

A. Eligibility

1. Leave Donation Program hours are available to a full time, regular employee who has experienced a personal (or eligible family member) “catastrophic medical condition, illness or injury”, which totally incapacitates the employee from work, and forces the employee to exhaust all leave time earned by that employee, resulting in a loss of compensation from the District and financial hardship for that employee.
2. “Eligible Family” members as defined by the Healthy Workplaces, Healthy Families Act of 2014 (HWHFA):
 - a. Child. A child, which means a biological, adopted, or foster child, stepchild, legal ward, or a child to whom the employee stands in loco parentis. This definition of a child is applicable regardless of age or dependency status.
 - b. Parent. A biological, adoptive, or foster parent, stepparent, or legal guardian of an employee or the employee’s spouse or registered domestic partner, or a person who stood in loco parentis when the employee was a minor child.
 - c. Spouse. The term “spouse” is not defined in the legislation mandating kin care, but presumably applies only to an individual to whom the employee is legally married.
 - d. Registered domestic partner. A registered domestic partnership shall be established in California when both persons file a Declaration of Domestic Partnership and are registered with the Secretary of State.
3. Determination of a “catastrophic medical condition” shall be consistent with eligibility for leave under the Family and Medical Leave Act (FMLA), California Family Rights Act (CFRA) and the California Pregnancy Disability Leave Act (CPDL). Conditions that are short-term in nature including, but not limited to, common illnesses such as influenza, measles, common injuries, broken bones, strained ligaments, uncomplicated pregnancy, and the like are not catastrophic. Chronic illnesses or injuries such as cancer, major surgery, unresponsive syndromes and the like, which result in intermittent absences from work and which are long-term in nature and require long recuperation periods may be considered catastrophic.
4. Recipient Employee must be on an approved Family, Medical and/or Pregnancy Disability leave including a medical certification from the treating medical provider that the catastrophic medical condition, illness or injury exists.

5. Recipient Employee must have exhausted all earned paid leave including sick leave, vacation, and other available accrued time banks, before the employee may accept leave donations.
6. Recipient Employee must have passed their probationary period.
7. Before an employee is eligible to receive donated leave after having received donated leave from a previous occasion, the employee must have returned to work with the District and have worked a minimum of 12 consecutive months and minimum of 1250 hours during the months preceding the request.

B. Requesting Leave Donations

1. An eligible employee, meeting the requirements stated above, must submit a request in writing using the form provided by the District.
2. Recipient employee shall agree to accept the donated leave under the terms of this policy.

C. Authorization

1. Upon verification that the employee meets the eligibility requirements as set forth in this policy, the Director of Finance and Administrative Services or their designee shall recommend that the request for Leave Donation be approved; similarly requests that are found to not meet eligibility requirements shall be recommended for denial.
2. The General Manager shall serve as the final decision-making authority.
3. A decision on approval or denial of the Leave Donation request shall be made within eight (8) working days of receipt of a complete request.
4. The Recipient Employee shall be notified in writing of approval. If the Leave Donation request is denied, Recipient Employee shall also be notified in writing including the reason for denial.

D. Notice to Recipient Employee

1. Upon approval of the Leave Donation request, a notice to all District employees shall be prepared by the Director of Finance and Administrative Services, or designee, using the District's prescribed form, and distributed via email and on District bulletin boards using the District's standardized form for this purpose.
2. Personal medical information shall not be disclosed including the requesting Recipient Employee's condition, diagnosis, and/or prognosis. The notice shall include the employee's name, department, and the process in which to donate.

E. Donations to Recipient Employee

1. Once a Leave Donation request has been approved, the Director of Finance and Administrative Services, or designee, shall establish a leave donation account for Recipient Employee and tracking system for the receipt and usage of donations.
2. All employee donations made to the Recipient Employee shall remain confidential.

3. Employees shall solely determine whether to voluntarily participate in making leave donations, without influence from the District, or its employees, supervisors or managers on whether or not to participate.
4. Donations may be made in increments of one (1) hour.
5. Employees who wish to donate to Recipient Employee may choose to donate time from their sick leave or vacation leave bank, and must maintain a minimum balance of 40 hours in the leave bank(s) selected.
6. Employees are limited to donating a maximum of 40 hours per calendar year per Recipient Employee, and may donate to more than one Recipient Employee in the same calendar year, provided that the donating employee retains the minimum required leave balance as stated above.
7. The value of donated leave time shall be determined based on the donor's regular pay rate, and then converted to the Recipient Employee's regular pay rate to the nearest half (0.5) hour to determine the number of leave hours donated.

Example: Paul earns \$40 per hour and wants to donate 8 hours of sick time to Jane, who earns \$20 per hour. The value of Paul's 8 hours is \$320, which would equate to 16 hours of sick leave donation for Jane. Similarly, if Jane donated to Paul, the value of her 8 hours is \$160, which would equate to 4 hours of sick leave donation for Paul.

F. Use of Leave Donation

1. Only the approved Recipient Employee may receive donated hours, and such donated hours may not be transferred by Recipient Employee or by donors to other employees.
2. The Recipient Employee's account shall be administered so that hours will be used only as needed and in the order donated. Donated hours shall reflect as a negative adjustment to the donor's accrual balance during the pay period in which they are utilized and not immediately upon submittal of the leave donation form.
3. Recipient Employee must follow all District required Family and Medical Leave procedures including keeping the District informed of any changes in medical status and/or limitations consistent with District Policy and FMLA/CFRA/CPDL regulations.
4. Recipient Employee must apply for any paid leave or benefit programs for which they are eligible, including State Disability Insurance (SDI), Paid Family Leave (PFL) and/or other benefit programs, and then the employee's access to the Leave Donation Program shall only be for the difference between the employee's straight time base hourly wage and the amount paid the employee by such programs. Recipient Employee shall present official documentation of such compensation received to the Director of Finance and Administrative Services, or designee, during the catastrophic illness, and while receiving donated leave.
5. In the instance where a catastrophic illness or injury qualifies or may qualify an employee for State Workers' Compensation, the employee shall first make an application for Workers' Compensation benefits and then the employee's access to the Leave Donation

Program shall only be for the difference between the employee's straight time base hourly wage and the amount paid the employee by the State Workers' Compensation benefits.

6. Recipient Employee is limited to a maximum total Life-time donation of 680 hours.
7. As with all sick leave, abuse and misuse of donated leave is grounds for disciplinary action, up to and including termination.

G. Residual Leave Donations

1. The donation of leave is not intended to result in the Recipient Employee having a residual leave balance after the catastrophic event is over.
2. Any leave donations not used by the Recipient Employee shall be returned to the donor(s) based on the order in which the hours were donated and used. This includes leave credits that are later determined to be unnecessary because a Workers' Compensation claim was approved for the employee. Donors shall be notified that the time they pledged was not needed by the Recipient Employee and is being credited back to their own leave bank.
3. Donated and unused leave has no cash value.
4. If the Recipient Employee separates from District employment due to termination, retirement, disability, etc. any remaining donated leave shall be returned to the donor.

H. Benefits

1. Health Insurance: Employees on leave who were previously covered by the District's health benefits shall continue to be covered at the level and under the condition that the coverage would have been provided if the employee were continuing to work, consistent with FMLA/CFRA, and CPDL and existing benefits and leave policy.
2. Sick and Vacation Accruals: Sick leave, vacation time, and other time off benefits do not accrue during the use of leave donated under the Employee Leave Donation program, or Family and Medical Leave.

I. Return to Work

1. Employee's return to work may require a physician's release and shall follow District policy and procedures related to Family and Medical leave.

PROCEDURE/STEPS:

Requesting Employee

1. Initiates a request for Leave Donation using the District's prescribed form and submits to the Director of Finance and Administrative Services.

Director of Finance and Administrative Services

2. Verifies eligibility of the requesting employee, and makes recommendation to the General Manager.

General Manager

3. Renders a decision within eight (8) working days of receipt of request.

Director of Finance and Administrative Services, or Designee

4. Informs requesting employee of decision and if approved, prepares and distributes a notice to District employees informing of the opportunity for employees to donate leave.

5. Establishes a leave donation account for Recipient Employee; tracks donations and usage.

Donor Employee

6. Completes a leave donation form and submits to the Director of Finance and Administrative Services, or designee.

Director of Finance and Administrative Services, or Designee

7. Manages leave donations, converts hours, and allocates donations to Recipient Employee in the order received.

8. Deducts leave donations from donor employee accounts at the time of use, and in the order received.

Recipient Employee

9. Adheres to all provisions of the policy in order to become and remain eligible to receive leave donations, including the District's Family and Medical Leave procedures, and keeping the District informed of leave status.

10. Applies for any State (or other) paid leave programs for which he/she is eligible and provides documentation to the District.

11. Submits Workers' Compensation claim, if the catastrophic injury or illness is perceived to be work related.

Recipient Employee

12. Coordinates return to work with the District.

Director of Finance and Administrative Services, or Designee

13. Returns residual donations to donors.

Forms:

1. Employee Request for Leave Donation
2. Authorization to Donate Leave
3. Physician's Certification (Employee to use District's FMLA/CFRA Medical Certification Form)



**Beaumont-Cherry Valley Water District
Regular Board Meeting
October 9, 2019**

Item 6

STAFF REPORT

TO: Board of Directors
FROM: Dan Jagers, General Manager
SUBJECT: **Consideration of Resolution 2019-___: Authorizing the General Manager to Submit an Application to the Bureau of Reclamation for a WaterSMART: Water and Energy Efficiency Grant**

Staff Recommendation

Approve Resolution 2019-___: Authorizing the General Manager to submit an Application to the Bureau of Reclamation (BOR) for a WaterSMART: Water and Energy Efficiency Grant (WEEG).

Background

The U.S Department of the Interior's Water Sustain and Manage America's Resources for Tomorrow (WaterSMART) Program provides a framework for federal leadership and assistance to stretch and secure water supplies for future generations in support of the Department's priorities. Through WaterSMART, the BOR leverages federal and non-federal funding to support stakeholder efforts to stretch scarce water supplies and avoid conflicts over water. Through these grants, the BOR provides assistance to water districts (and others) to undertake projects that result in quantifiable and sustained water savings and support broader water reliability benefits.

In January 2019, the BOR released a funding opportunity announcement of \$34 million in appropriations for funding WaterSMART grants. Water districts are eligible to apply for funding for projects that seek to conserve and use water more efficiently and accomplish other benefits that contribute to water supply reliability in the western U.S., municipal metering programs are eligible projects.

As a part of the 2019-2023 Five-Year Capital Improvement Budget (CIB), an extension of the District's 2018-2027 Ten-Year Capital Improvement Plan (CIP), the Board approved the District's Automatic Meter Read Deployment Project (AMR/AMI). This ongoing effort would replace all of the District's 19,000+ water meters with current automatic read technology, saving staff time, reducing errors and eliminating wear and tear on District vehicles, while offering a new and informational data set for detecting leaks within the transmission and distribution system.

The District applied for the grant in March 2019, requesting the maximum amount of \$1.5 million and was not selected during the award process. Subsequently, District staff, along with the Board-approved grant writing consultant Townsend Public Affairs, contacted the BOR in regard to the application that had been submitted and found that although the District received high marks the District was unsuccessful in the application. The District was encouraged by the BOR to apply again when funding was available.

In August 2019, the BOR released a funding opportunity announcement of \$29.1 million in appropriations for funding WaterSMART grants. Successful applications in Funding group 1 will be awarded up to \$300,000 and those in Funding group 2 will be awarded up to \$1.5 million.



Summary

District staff has identified an opportunity to re-apply for federal grant funding as described above for the AMR / AMI Deployment Project. As part of the application, the Board must formally signal its support and authorization through a Resolution to be submitted within 30 days of the application. The application was submitted on October 3, 2019 and the Resolution will be submitted Thursday, October 10, 2019 if approved by the Board.

To date District staff estimates CIP Project expenditures to date of \$410,000 with approximately \$5,294,270 left to take place, therefore District staff identifies that funding of up to \$1.5 million is available with 50 percent matching funds from the District (\$3.0 million total). The District has applied for both funding groups (\$300,000 and \$1.5 million maximum amounts) that are available.

The BOR grant specifies an expedited timeline of three years for project completion. Staff believes this would be possible if grant funds are made available. Included in the budget (and covered by the grant) would be temporary field assistance for installation of meters, and temporary office assistance to enter meters and set up the system.

Staff requests the Board's approval of the Resolution authorizing the General Manager to submit an application to the Bureau of Reclamation for a WaterSMART: Water and Energy Efficiency Grant.

Fiscal Impact

A 50 percent cost share is required. BCVWD has funds available in the approved 2019-2023 Capital Improvement Budget (IT-SCAD-0004) in anticipation of furthering the AMR / AMI project in 2019 and 2020.

At the time of the development of the original costs of the project for the CIP, District labor was not included in the total project cost. The methodology behind that decision at the time was that District labor is accounted and paid for through operations. It was determined at the time that the costs to develop and schedule out those labor costs at the project level exceeded the benefits that would be derived from including them as part of the whole project.

Materials and supplies costs for the original inclusion of the project in the CIP were estimated on a basis of the number of meters needing replacement and/or AMR materials, multiplied by an average estimated cost. A more detailed approach was taken for the grant application, resulting in higher but more accurate cost aggregation than in the CIP.

The District's projected estimated remaining costs of approximately \$5.29 million are above the total available matching funding of up to \$1.5 million grant monies (\$3.0 million total with matching District funds).

Attachments

Resolution 2019-____

Report prepared by Sylvia Molina, Senior Accountant

RESOLUTION 2019-_____

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE BEAUMONT-CHERRY VALLEY WATER DISTRICT
AUTHORIZING THE GENERAL MANAGER TO SUBMIT AN
APPLICATION TO THE BUREAU OF RECLAMATION FOR A
WATERSMART: WATER AND ENERGY EFFICIENCY GRANT**

WHEREAS, the U.S. Department of the Interior has made funding available through the WaterSMART: Water and Energy Efficiency Grants for Fiscal Year 2020 to support stakeholder efforts to stretch scarce water supplies and avoid conflicts over water; and

WHEREAS, through these grants, the Bureau of Reclamation provides assistance to water districts to undertake projects that result in quantifiable and sustained water savings and support broader water reliability benefits; and

WHEREAS, the BCVWD's Automatic Meter Read (AMR / AMI) Deployment Project is eligible for funding at a 50 percent cost sharing program up to \$1.5 million grant funds (\$3.0 million total project cost); and

WHEREAS, approval of the grant application is required from the governing body of the District; and

WHEREAS, the BCVWD Board of Directors has applied for and agreed to participate in the WaterSMART program and enter into an agreement with the Bureau of Reclamation if approved, for the Automatic Meter Read (AMR / AMI) Deployment Project,

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Beaumont-Cherry Valley Water District:

1. The Board of Directors authorizes the General Manager or his designee to submit an application to the Bureau of Reclamation for the WaterSMART: Water and Energy Efficiency Grant Program funding opportunity.
2. The Board of Directors certifies that the BCVWD has the capability to provide the amount of funding and/or in-kind contributions as specified in the funding plan.
3. The Board of Directors will work with the Bureau of Reclamation to meet established deadlines for entering into a grant or cooperative agreement.
4. The Board of Directors supports the BCVWD's Advance Metering Infrastructure Project.

ADOPTED this this _____ day _____, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

Director John Covington, President of the
Board of Directors of the
Beaumont-Cherry Valley Water District

Director Daniel Slawson, Vice President to the
Board of Directors of the
Beaumont-Cherry Valley Water District