



**BEAUMONT-CHERRY VALLEY WATER DISTRICT
MINUTES OF REGULAR MEETING
OF THE BOARD OF DIRECTORS
560 Magnolia Avenue, Beaumont, CA 92223
Wednesday, October 9, 2019 at 6:00 p.m.**

Call to Order: President Covington

President Covington began the meeting at 6:10 p.m.

Pledge of Allegiance: Director Hoffman

Director Hoffman led the pledge.

Invocation: Director Ramirez

Director Ramirez gave the invocation.

Roll Call:

Directors present:	Covington, Hoffman, Slawson, Williams Ramirez was present until 7 p.m.
Directors absent:	None
Staff present:	General Manager Dan Jagers Director of Finance and Administrative Services Yolanda Rodriguez Senior Engineer Mark Swanson Administrative Assistant Erica Gonzales Senior Finance and Administrative Analyst Bill Clayton Assistant Director of Operations James Bean Human Resources Coordinator Sabrina Foley Production Maintenance Worker Dustin Smith Production Maintenance Worker Josh McCue Accountant III Lorena Lopez Accounting Technician Sally Hernandez Customer Service Representative Sandra Delgadillo District Engineer Joe Reichenberger Senior Accountant Sylvia Molina Water Utility Person Jon Medina Customer Service Representative Luz Diaz
Legal counsel:	Tilden Kim

Members of the public who registered their attendance: Fran Flanders, Nisha Wade, and Kim Jarvis. From the Beaumont-Cherry Valley Recreation and Park District: Duane Burk. From the San Geronio Pass Water Agency: Dr. Blair Ball, Steve Lehton, Ron Duncan, and David Castaldo.

Public Comment: None.

1. Celebration of BCVWD 100-Year Anniversary

President Covington thanked the attendees, introduced the directors and general manager and offered some highlights of the District. He dedicated the meeting to the memory of former director Stella Parks. Engineer Joe Reichenberger presented the history of the District.

RECESS: President Covington called a recess at 6:50 p.m.

Director Ramirez left the meeting at 7 p.m.

RECONVENE: 7:18 p.m.

ACTION ITEMS

2. Adjustments to the Agenda: None.

Mr. Jaggars introduced Ms. Sabrina Foley, the District's new Human Resources Coordinator.

3. Consent Calendar:

The following Consent Calendar items were approved with one motion:

- a. August 2019 Budget Variance Report
- b. August 30, 2019 Cash/Investment Balance Report
- c. September 2019 Check Register
- d. September 2019 Invoices Pending Approval
- e. Minutes of the Regular Meeting of August 14, 2019 (Revised)
- f. Minutes of the Regular Meeting of September 11, 2019
- g. Minutes of the Regular Meeting of September 26, 2019

MOVED: Slawson	SECONDED: Hoffman	APPROVED 4-0
AYES:	Covington, Hoffman, Slawson, Williams	
NOES:	None.	
ABSTAIN:	None.	
ABSENT:	Ramirez	

4. Review and Consideration of Adjustment of Director Per Diem Fees

General Manager Jaggars explained that this is an opportunity for the Board to review and discuss per diem fees and adjust if desired. There has been no adjustment since 2007.

Director Williams noted the current per diem seems in line with other districts. President Covington indicated that the average is \$201 and pointed out that a majority of the water agencies include some type of benefits for their directors, which skews the average.

Director Hoffman agreed the per diem is in line. He would like some research done on expenses of benefits available such as health coverage.

Director Slawson said he does not favor an increase in the per diem. Slawson said he was asked by Director Ramirez to look into health benefits for directors and include options. He said the he does not need health insurance, but anyone's situation can change. It would make sense to provide the directors with insurance, he said, and he would be willing to look at the information.

5. Resolution 2019-11: Establishing an Employee Leave Donation Program

General Manager Jagers explained the Personnel Committee has reviewed the proposed policy. There was a desire to assist employees in need of additional time of for catastrophic health issues, he said. Ms. Rodriguez explained this is a voluntary program which would not result in costs to the District. It allows an employee to share their vacation or sick time with another employee needing time for illness. The policy has been vetted through the Employee Association, management, and the Personnel Committee, Rodriguez said. She explained some detail of the policy.

Mr. Jagers added there is an approval process to prevent abuse of the system. President Covington added that the Personnel Committee recommends the policy after working on it for at least six months. It does not allow employees just to trade off excess sick leave, he assured.

Director Williams indicated that a similar program at the school district where she worked proved helpful. Director Slawson indicated similar experience.

The Board adopted Resolution 2019-11 Establishing an Employee Leave Donation Program for the benefit of all BCVWD full time, regular employees by the following vote:

MOVED: Slawson	SECONDED: Williams	APPROVED 4-0
AYES:	Covington, Hoffman, Slawson, Williams	
NOES:	None.	
ABSTAIN:	None.	
ABSENT:	Ramirez	

6. Resolution 2019-12: Authorizing the General Manager to Submit an Application to the Bureau of Reclamation for a WaterSMART: Water and Energy Efficiency Grant

General Manager Jagers indicated that an application was made for a WaterSMART grant for an Automatic Meter Read Deployment Project (AMR/AMI) system but was unsuccessful. There is a new series of grants coming out, he said, and the District will again apply. The application requires a new resolution from the Board, and Mr. Jagers requested approval.

In response to President Covington, Mr. Jagers explained the funding opportunities of either \$300,000 or \$1.5 million and gave details of the project. The District will apply for both grants, he said.

Director Hoffman reminded the Board that the District contracts with a grant writing consultant whose assistance will be beneficial.

The Board approved Resolution 2019-12 authorizing the General Manager to submit an application to the Bureau of Reclamation (BOR) for a WaterSMART: Water and Energy Efficiency Grant (WEEG) by the following vote:

MOVED: Hoffman	SECONDED: Slawson	APPROVED 4-0
AYES:	Covington, Hoffman, Slawson, Williams	
NOES:	None.	
ABSTAIN:	None.	
ABSENT:	Ramirez	

7. Status of San Geronio Pass Water Agency 2020 Water Order

General Manager Jagers updated the Board on the status of the BCVWD water order. He advised the Board that an order for 12,500 acre-feet (AF) was made as discussed.

8. Update on Sites Reservoir, Participation Agreement, and Ongoing Funding Requirements

Mr. Jagers reported that in September, the Sites Reservoir Committee postponed the next phase to April 2020. There will be no additional cost for the 2019 portion of Phase 2, he said. The additional time will be utilized to determine the permitability of the project he said. Governor Newsom's Water Reliability Portfolio indicates project support, he said.

Jagers presented potential costs per acre foot from \$625 to \$850 for a 1.3 to 1.5 million AF reservoir. He explained some variables.

Tax-based funding is undecided, Jagers noted, and it is to be determined how the BCVWD service area will fit into that. He stressed there will be some decisions to be made in the next few months and the Board must be prepared.

President Covington noted that Sites is in Phase 2 and asked about timeline and any potential unknown contributions in 2020 that may affect the BCVWD budget. Mr. Jagers noted progress depends on the level of comfort of the participants and said he does anticipate unknown 2020 expenses. Costs will be economically manageable, Jagers said, paid from facilities fees designated for new water sources. Staff is working on determining any inclusion in the 2020 budget, likely based on information provided by the San Geronio Pass Water Agency.

9. Update on Public Relations Consultant Activities

Mr. Jagers reminded the Board that this update had been requested by Director Ramirez. He presented a written report detailing activity of the last three months. Current efforts include working on Search Engine Optimization.

Director Slawson provided a comment from Director Ramirez: He requests an avenue for directors to give statements on the website, not necessarily to interact, but to give bullet point statements. Mr. Jagers voiced concern regarding potential necessity of editing messages to assure they are holistic to the agency and not in a way that could be construed as supportive of a re-election campaign. Staff is

focused on making statements through the Facebook page using quotes approved by the directors before posting. Other public agencies have had struggles with this from a legal perspective, Jagers advised.

President Covington asked if a date has been set for a meeting of the Ad Hoc Communications Committee and indicated that Director Ramirez' request can be vetted at that level, then come back to the Board for discussion and/or approval. Mr. Jagers said he has spoken to Director Ramirez about a date at the end of October, but due to rate study activity this has not yet been set. President Covington acknowledged the need for caution regarding the website and social media, a consistent message, and the need for some level of authorization before the Board could feel comfortable.

10. Reports For Discussion

a. Ad Hoc Committees:

Director Slawson reported that the San Geronio Pass Regional Water Alliance is going well. The website is ongoing with assistance from Riverside County Flood Control, he said. Mr. Jagers added that he heard at a SGPWA meeting that Steve Lehtonen will replace David Fenn as co-chair of the Alliance. President Covington noted that Director Slawson serves as chair of the Alliance.

b. General Manager:

Mr. Jagers reported there was a meeting last week with Webb Associates regarding the recycled water project to discuss a possible better location for the booster station site, resulting in lower costs. The City Manager requested BCVWD provide quarterly or bi-monthly updates at the City Council meeting. The Ad Hoc Committee should reconvene in the near future, he said.

Mr. Jagers updated the Board on the rehabilitation of Well 3. Work on Wells 4A, 10 and 18 is ongoing, he explained. The pipeline replacement project is ready to go out to bid, Jagers noted. The Noble Tank project will soon come back to the Board, he advised. Bid documents for the Noble Creek Recharge Facility fencing have been prepared, he said. Unfortunately, site complications will restrict it to a meandering chain link fence, he said.

Mr. Jagers updated the Board on the emergency mold remediation activity authorized at the last meeting.

Production from the Beaumont Basin was 9,522 AF, Jagers said. He noted that production is down from last year's approximately 10,540 AF. He pointed out that two wells were taken offline in July, August and September.

Water deliveries from the SGPWA attained 34 cfs but that rate is expected to go back down, Jagers said. Staff will work with the SGPWA to strive for more uniformity. In response to President Covington, Mr. Jagers stated that the turnout ran at 34 cfs for a period over the summer and offered additional detail on operations. As of the end of September, Jagers reported, 10,287 AF has been recharged, putting the District ahead of what is needed. Jagers projected having 3,000 to 4,000 AF of additional water above need by the end of the year.

Mr. Jagers drew attention to the defunct California Water Fix and indicated there will be a new opportunity for a Delta conveyance facility into which the State Water Contractors may participate. He detailed issues regarding the San Luis Reservoir.

- c. Directors' Reports: None.
- d. Legal Counsel Report: None.

11. Announcements

President Covington read the following announcements:

- BCVWD Rate Study Workshop: Thursday, October 17, 2019 at 6:00 p.m.
- Engineering Workshop: Thursday, Oct. 24, 2019 at 6:00 p.m.
- Collaborative Agencies Committee Meeting: Nov. 6, 2019 at 5:00 p.m.
- Finance and Audit Committee Meeting: Nov. 7, 2019 at 3:00 p.m.
- District Offices will be closed on Mon., Nov. 11 in observance of Veterans Day
- Personnel Committee meeting: Monday, Nov. 25, 2019 at 5:30 p.m.
- Association of California Water Agencies Conference: Dec. 3 - 6 in San Diego
- Beaumont Basin Watermaster Committee Meeting: Dec. 4, 2019 at 10:00 a.m.
- Regular Board Meeting and Budget Workshop: Thu., Dec. 5, 2019 at 6 p.m.

12. Action List for Future Meetings

- Water supply for BCVWD and the region

13. Convened in Closed Session: 8:16 p.m.

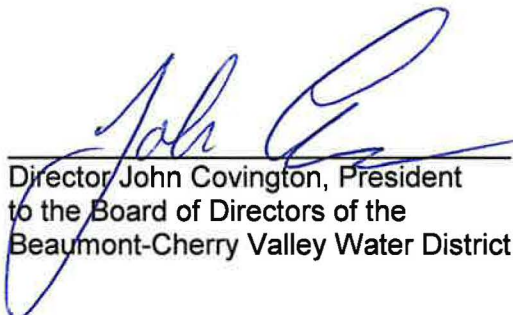
- a. CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation
Pursuant to Government Code Section 54956.9(d)(4)
One Potential Case

Reconvened in Open Session: 8:32 p.m.

Report on Action Taken During Closed Session:

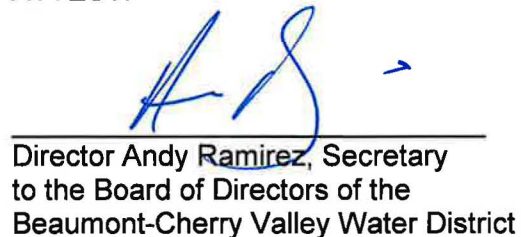
No reportable action was taken.

14. Adjournment: 8:32 p.m.



Director John Covington, President
to the Board of Directors of the
Beaumont-Cherry Valley Water District

ATTEST:



Director Andy Ramirez, Secretary
to the Board of Directors of the
Beaumont-Cherry Valley Water District