



BEAUMONT-CHERRY VALLEY WATER DISTRICT
560 Magnolia Avenue, Beaumont, CA 92223

NOTICE AND AGENDA
REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday, October 14, 2020 - 6:00 p.m.

TELECONFERENCE NOTICE
*This meeting is hereby noticed pursuant to
California Government Code Section 54950 et. seq. and
California Governor's Executive Orders N-29-20 and N-33-20*

*The BCVWD Board of Directors will attend via Zoom Video Conference
To access the Zoom conference, use the link below:*
<https://us02web.zoom.us/j/84318559070?pwd=SXlzMFZCMGh0YTFL2tnUGlpU3h0UT09>

*To telephone in, please dial: (669) 900-9128
Enter Meeting ID: 843 1855 9070
Enter Passcode: 352874*

*For Public Comment, use the “**Raise Hand**” feature if on the
video call when prompted. If dialing in, please **dial *9 to**
“**Raise Hand**” when prompted*

Meeting materials are available on the BCVWD's website:
<https://bcvwd.org/document-category/regular-board-agendas/>

Call to Order: President Covington

Pledge of Allegiance: Director Slawson

Invocation: Director Williams

Roll Call

Teleconference Verification

Public Comment

PUBLIC COMMENT: RAISE HAND OR PRESS *9 to request to speak when prompted

At this time, any person may address the Board of Directors on matters within its jurisdiction. However, state law prohibits the Board from discussing or taking action on any item not listed on the agenda. Any non-agenda matters that require action will be referred to Staff for a report and possible action at a subsequent meeting. **Please limit your comments to three minutes.** Sharing or passing time to another speaker is not permitted.

ACTION ITEMS

Action may be taken on any item on the agenda. Information on the following items is included in the full Agenda Packet.

1. Adjustments to the Agenda

2. Consent Calendar: All matters listed under the Consent Calendar are considered by the Board of Directors to be routine and will be enacted in one motion. There will be no discussion of these items prior to the time the Board considers the motion unless members of the Board, the administrative staff, or the public request specific items to be discussed and/or removed from the Consent Calendar.

- a. August 2020 Budget Variance Report (pages 5 - 9)
- b. August 2020 Cash/Investment Balance Report (page 10)
- c. September 2020 Check Register (pages 11 - 28)
- d. September 2020 Invoices Pending Approval (pages 29 - 31)
- e. Minutes of the Regular Meeting of August 27, 2020 (pages 32 - 41)
- f. Minutes of the Regular Meeting of September 9, 2020 (pages 42 - 51)

3. Resolution 2020-__: Proposed Changes to the District's Conflict of Interest Code (pages 52 - 58)

4. City of Beaumont Wastewater Treatment Plant Upgrade Status, and Planned Recycled Water Facilities, and Implementation Progress Update (No staff report)

5. Resolution 2020-__: Adjustment to the BCVWD Fiscal Year 2020 Operating Budget for Additional Water Supply Purchase (pages 59 - 64)

6. Resolution 2020-__: Acceptance of Temporary Construction Easement for Oak Valley Parkway Interconnect Relocation east of Highland Springs Avenue at Discovery Way in the City of Banning (pages 65 - 87)

7. Consideration of a Request for Update of "Will Serve Letter" for Previously Approved Development – Tract 29267 (Riverside County Assessor's Parcel No. 400-250-008 – a portion of Noble Creek Vistas Specific Plan) located in the City of Beaumont (pages 88 - 97)

8. Noble Creek Recharge Facility – Phase I Fencing Project – Notice of Completion (pages 98 - 110)

9. Consideration of Vote for Regular Alternate Member for the Riverside Local Agency Formation Commission (pages 111 - 117)

10. Resolution 2020-__: Amendment to the Beaumont-Cherry Valley Water District Organizational Chart and 2020 Salary Schedule (pages 118 - 129)

11. Review of District Staffing Activities and Cash Flows as related to the ongoing COVID-19 Local State of Emergency (pages 130 - 133)

12. Status of Local Emergency regarding the Impact of the Respiratory Illness Pandemic COVID-19 pursuant to Resolution 2020-07 and Discussion of Lobby Access to Public (No Staff Report)

13. Status of Local Emergency regarding the Impact of the Apple Fire pursuant to Resolution 2020-17 (No Staff Report)

14. Status of Local Emergency regarding the Impact of the El Dorado Fire pursuant to Resolution 2020-20 (No Staff Report)

15. Reports For Discussion

- a. Ad Hoc Committees
- b. General Manager
- c. Directors' Reports
- d. Legal Counsel Report

16. Announcements

All meetings will be held via teleconference until further notice, unless otherwise indicated.

- Engineering Workshop: Thursday, October 22, 2020 at 6:00 p.m.
- Collaborative Agencies Committee Meeting: Wednesday, November 4, 2020 at 5:00 p.m. (*in-person meeting at Beaumont Library; also available via Zoom*)
- Regular Board Meeting: Wednesday, November 4, 2020 at 6 p.m. (*Note date change due to holiday*)
- Finance and Audit Committee Meeting: Thursday, November 5, 2020 at 3:00 p.m.
- District Offices will be closed on Wednesday, Nov. 11, 2020 in observance of Veterans Day
- Engineering Workshop: Thursday, November 19, 2020 at 6:00 p.m. (*Note date change due to holiday*)
- Association of California Water Agencies Virtual Fall Conference: Dec. 2-3, 2020

17. Action List for Future Meetings

- Water supply for BCVWD and the region

18. Closed Session

- a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Pursuant to Government Code Section 54947
Title: General Manager

19. Report on Closed Session

20. Adjournment

NOTICES

AVAILABILITY OF AGENDA MATERIALS - Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Beaumont-Cherry Valley Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection in the District's office, at 560 Magnolia Avenue, Beaumont, California ("District Office"). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available on the District website at the same time as they are distributed to Board Members: website: www.bcvwd.org.

REVISIONS TO THE AGENDA - In accordance with §54954.2(a) of the Government Code (Brown Act), revisions to this Agenda may be made up to 72 hours before the Board Meeting, if necessary, after mailings are completed. Interested persons wishing to receive a copy of the set Agenda may pick one up at the District's Main Office, located at 560 Magnolia Avenue, Beaumont, California, up to 72 hours prior to the Board Meeting.

REQUIREMENTS RE: DISABLED ACCESS - In accordance with §54954.2(a), requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the District Office, at least 48 hours in advance of the meeting to ensure availability of the requested service or accommodation. The District Office may be contacted by telephone at (951) 845-9581, email at info@bcvwd.org or in writing to the Beaumont-Cherry Valley Water District, 560 Magnolia Avenue, Beaumont, California 92223.

CERTIFICATION OF POSTING

I certify that on or before October 9, 2020, a copy of the foregoing notice was posted near the regular meeting place of the Board of Directors of Beaumont-Cherry Valley Water District and to its website at least 72 hours in advance of the meeting (Government Code §54954.2(a)).



Digitally signed by Yolanda Rodriguez
DN: cn=Yolanda Rodriguez, o=Finance and
Administration, ou=Finance and Administration,
email=yolanda.rodriguez@bcvwd.org, c=US
Date: 2020.10.08 10:27:35 -07'00'

Yolanda Rodriguez
Director of Finance and Administration

General Ledger

Budget Variance Revenue

User: wclayton

Printed: 9/24/2020 11:47:05 AM

Period 08 - 08

Fiscal Year 2020

Beaumont-Cherry Valley Water District

560 Magnolia Avenue
Beaumont CA 92223
(951) 845-9581
www.bcvwd.org



Account Number	Description	Budget	Period Amt	End Bal	Variance	% Avail/ Uncollect
50	GENERAL					
01-50-510-490001	Interest Income - Bonita Vista	\$ 1,600.00	\$ 242.42	\$ 973.14	\$ 626.86	39.18%
01-50-510-490011	Interest Income-Fairway Canyon	\$ 46,829.00	\$ -	\$ -	\$ 46,829.00	100.00%
01-50-510-490021	Interest Income - General	\$ 800,000.00	\$ 23,607.07	\$ 537,260.04	\$ 262,739.96	32.84%
	Interest Income	\$ 848,429.00	\$ 23,849.49	\$ 538,233.18	\$ 310,195.82	36.56%
01-50-510-481001	Fac Fees-Wells	\$ 580,800.00	\$ 9,331.52	\$ 535,923.52	\$ 44,876.48	7.73%
01-50-510-481006	Fac Fees-Water Rights (SWP)	\$ 367,500.00	\$ 5,904.50	\$ 339,104.50	\$ 28,395.50	7.73%
01-50-510-481012	Fac Fees-Water Treatment Plant	\$ 276,300.00	\$ 4,439.22	\$ 254,951.22	\$ 21,348.78	7.73%
01-50-510-481018	Fac Fees-Local Water Resources	\$ 145,500.00	\$ 2,337.70	\$ 134,257.70	\$ 11,242.30	7.73%
01-50-510-481024	Fac Fees-Recycld Wtr Facilities	\$ 420,600.00	\$ 11,761.38	\$ 409,873.30	\$ 10,726.70	2.55%
01-50-510-481030	Fac Fees-Transmission (16")	\$ 470,400.00	\$ 7,557.76	\$ 434,053.76	\$ 36,346.24	7.73%
01-50-510-481036	Fac Fees-Storage	\$ 602,400.00	\$ 9,678.56	\$ 555,854.56	\$ 46,545.44	7.73%
01-50-510-481042	Fac Fees-Booster	\$ 41,700.00	\$ 669.98	\$ 38,477.98	\$ 3,222.02	7.73%
01-50-510-481048	Fac Fees-Pressure Reducng Stns	\$ 21,300.00	\$ 342.22	\$ 19,654.22	\$ 1,645.78	7.73%
01-50-510-481054	Fac Fees-Misc Projects	\$ 18,600.00	\$ 298.84	\$ 17,162.84	\$ 1,437.16	7.73%
01-50-510-481060	Fac Fees-Financing Costs	\$ 91,500.00	\$ 1,620.86	\$ 85,086.14	\$ 6,413.86	7.01%
01-50-510-485001	Front Footage Fees	\$ -	\$ -	\$ 188,651.00	\$ (188,651.00)	0.00%
	Non-Operating Revenue	\$ 3,036,600.00	\$ 53,942.54	\$ 3,013,050.74	\$ 23,549.26	0.78%
01-50-510-410100	Sales	\$ 5,161,164.00	\$ 626,187.35	\$ 2,890,226.79	\$ 2,270,937.21	44.00%
01-50-510-410151	Agricultural Irrigation Sales	\$ 20,469.00	\$ -	\$ 9,243.64	\$ 11,225.36	54.84%
01-50-510-410171	Construction Sales	\$ 92,930.00	\$ 15,875.73	\$ 68,897.37	\$ 24,032.63	25.86%
01-50-510-413001	Backflow Admin Charges	\$ 44,000.00	\$ 5,415.90	\$ 32,282.27	\$ 11,717.73	26.63%
01-50-510-413011	Fixed Meter Charges	\$ 3,358,743.00	\$ 385,565.24	\$ 2,670,672.97	\$ 688,070.03	20.49%
01-50-510-413021	Meter Fees	\$ 325,000.00	\$ 43,175.00	\$ 433,987.99	\$ (108,987.99)	-33.53%
01-50-510-415001	SGPWA Importation Charges	\$ 3,452,007.00	\$ 459,345.04	\$ 1,975,549.35	\$ 1,476,457.65	42.77%
01-50-510-415011	SCE Power Charges	\$ 1,591,355.00	\$ 204,153.36	\$ 984,784.34	\$ 606,570.66	38.12%
01-50-510-417001	2nd Notice Penalties	\$ 100,665.00	\$ -	\$ 18,045.00	\$ 82,620.00	82.07%
01-50-510-417011	3rd Notice Charges	\$ 35,000.00	\$ -	\$ 10,540.00	\$ 24,460.00	69.89%
01-50-510-417021	Account Reinstatement Fees	\$ 44,000.00	\$ -	\$ 3,650.00	\$ 40,350.00	91.70%
01-50-510-417031	Lien Processing Fees	\$ 4,000.00	\$ -	\$ 1,000.00	\$ 3,000.00	75.00%
01-50-510-417041	Credit Check Processing Fees	\$ 10,000.00	\$ 815.00	\$ 6,460.00	\$ 3,540.00	35.40%
01-50-510-417051	Returned Check Fees	\$ 3,000.00	\$ 375.00	\$ 2,800.00	\$ 200.00	6.67%
01-50-510-417061	Custmr Damages/Upgrade Charges	\$ 22,000.00	\$ -	\$ 15,152.83	\$ 6,847.17	31.12%
01-50-510-417071	After Hours Call Out Charges	\$ 650.00	\$ -	\$ 50.00	\$ 600.00	92.31%
01-50-510-417081	Bench Test Fees	\$ 90.00	\$ -	\$ 30.00	\$ 60.00	66.67%
01-50-510-417091	Credit Card Processing Fees	\$ 45,000.00	\$ 5.25	\$ 13,459.99	\$ 31,540.01	70.09%
01-50-510-419011	Development Income	\$ 60,000.00	\$ 19,207.67	\$ 115,910.73	\$ (55,910.73)	-93.18%
01-50-510-419031	Well Maintenance Reimbursemnt	\$ 7,500.00	\$ -	\$ 2,941.37	\$ 4,558.63	60.78%
01-50-510-419061	Miscellaneous Income	\$ 100.00	\$ -	\$ 39,157.26	\$ (39,057.26)	-39057.26%
	Operating Revenue	\$ 14,377,673.00	\$ 1,760,120.54	\$ 9,294,841.90	\$ 5,082,831.10	35.35%
01-50-510-471001	Rent - 12303 Oak Glen	\$ 2,400.00	\$ 200.00	\$ 1,600.00	\$ 800.00	33.33%
01-50-510-471011	Rent - 13695 Oak Glen	\$ 2,400.00	\$ 200.00	\$ 1,600.00	\$ 800.00	33.33%
01-50-510-471021	Rent - 13697 Oak Glen	\$ 2,400.00	\$ 200.00	\$ 1,600.00	\$ 800.00	33.33%
01-50-510-471031	Rent - 9781 Avenida Miravilla	\$ 2,400.00	\$ 200.00	\$ 1,600.00	\$ 800.00	33.33%
01-50-510-471101	Util - 12303 Oak Glen	\$ 2,688.00	\$ 358.56	\$ 2,426.12	\$ 261.88	9.74%
01-50-510-471111	Util - 13695 Oak Glen	\$ 2,158.00	\$ 248.55	\$ 1,635.05	\$ 522.95	24.23%
01-50-510-471121	Util - 13697 Oak Glen	\$ 3,631.00	\$ 343.80	\$ 2,475.21	\$ 1,155.79	31.83%
01-50-510-471131	Util - 9781 Avenida Miravilla	\$ 1,948.00	\$ 381.09	\$ 1,999.94	\$ (51.94)	-2.67%
	Rent/Utilities	\$ 20,025.00	\$ 2,132.00	\$ 14,936.32	\$ 5,088.68	25.41%
Revenue Total		\$ 18,282,727.00	\$ 1,840,044.57	\$ 12,861,062.14	\$ 5,421,664.86	29.65%

General Ledger

Budget Variance Expense

User: wclayton
 Printed: 9/24/2020 11:54:55 AM
 Period 08 - 08
 Fiscal Year 2020

Beaumont-Cherry Valley Water District

560 Magnolia Avenue
 Beaumont CA 92223
 (951) 845-9581
 www.bcvwd.org



Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/ Uncollect
10	BOARD OF DIRECTORS						
01-10-110-500101	Board of Directors Fees	\$ 53,400.00	\$ 3,000.00	\$ 22,800.00	\$ 30,600.00	\$ -	57.30%
01-10-110-500115	Social Security	\$ 3,324.00	\$ 186.00	\$ 1,413.60	\$ 1,910.40	\$ -	57.47%
01-10-110-500120	Medicare	\$ 779.00	\$ 43.50	\$ 330.60	\$ 448.40	\$ -	57.56%
01-10-110-500140	Life Insurance	\$ 125.00	\$ 5.37	\$ 33.45	\$ 91.55	\$ -	73.24%
01-10-110-500143	EAP Program	\$ 75.00	\$ 7.75	\$ 38.75	\$ 36.25	\$ -	48.33%
01-10-110-500145	Workers' Compensation	\$ 776.00	\$ 13.52	\$ 123.16	\$ 652.84	\$ -	84.13%
01-10-110-500175	Training/Education/Mtgs/Travel	\$ 9,000.00	\$ -	\$ 1,115.00	\$ 7,885.00	\$ -	87.61%
	Board of Directors Personnel	\$ 67,479.00	\$ 3,256.14	\$ 25,854.56	\$ 41,624.44	\$ -	61.69%
01-10-110-550042	Supplies-Other	\$ 1,030.00	\$ -	\$ 188.64	\$ 841.36	\$ -	81.69%
	Board of Directors Materials & Supplies	\$ 1,030.00	\$ -	\$ 188.64	\$ 841.36	\$ -	81.69%
01-10-110-550012	Election Expenses	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	\$ -	100.00%
01-10-110-550051	Advertising/Legal Notices	\$ 1,400.00	\$ -	\$ 220.00	\$ 1,180.00	\$ -	84.29%
	Board of Directors Services	\$ 11,400.00	\$ -	\$ 220.00	\$ 11,180.00	\$ -	98.07%
Expense Total	BOARD OF DIRECTORS	\$ 79,909.00	\$ 3,256.14	\$ 26,263.20	\$ 53,645.80	\$ -	67.13%
20	ENGINEERING						
01-20-210-500105	Labor	\$ 568,262.00	\$ 33,077.43	\$ 214,127.59	\$ 354,134.41	\$ -	62.32%
01-20-210-500115	Social Security	\$ 39,710.00	\$ 2,051.33	\$ 11,503.98	\$ 28,206.02	\$ -	71.03%
01-20-210-500120	Medicare	\$ 9,294.00	\$ 479.76	\$ 3,249.36	\$ 6,044.64	\$ -	65.04%
01-20-210-500125	Health Insurance	\$ 104,544.00	\$ 2,245.06	\$ 18,178.53	\$ 86,365.47	\$ -	82.61%
01-20-210-500140	Life Insurance	\$ 2,784.00	\$ 30.93	\$ 378.81	\$ 2,405.19	\$ -	86.39%
01-20-210-500143	EAP Program	\$ 288.00	\$ 4.58	\$ 38.59	\$ 249.41	\$ -	86.60%
01-20-210-500145	Workers' Compensation	\$ 8,489.00	\$ 210.03	\$ 1,472.60	\$ 7,016.40	\$ -	82.65%
01-20-210-500150	Unemployment Insurance	\$ 19,324.00	\$ 1,771.00	\$ 1,771.00	\$ 17,553.00	\$ -	90.84%
01-20-210-500155	Retirement/CalPERS	\$ 93,299.00	\$ 4,227.74	\$ 29,970.63	\$ 63,328.37	\$ -	67.88%
01-20-210-500165	Uniforms & Employee Benefits	\$ 350.00	\$ -	\$ -	\$ 350.00	\$ -	100.00%
01-20-210-500175	Training/Education/Mtgs/Travel	\$ 6,000.00	\$ -	\$ 180.39	\$ 5,819.61	\$ -	96.99%
01-20-210-500180	Accrued Sick Leave Expense	\$ 28,287.00	\$ -	\$ 1,893.50	\$ 26,393.50	\$ -	93.31%
01-20-210-500185	Accrued Vacation Leave Expense	\$ 20,202.00	\$ -	\$ -	\$ 20,202.00	\$ -	100.00%
01-20-210-500187	Accrual Leave Payments	\$ 14,745.00	\$ -	\$ 4,694.96	\$ 10,050.04	\$ -	68.16%
01-20-210-500195	CIP Related Labor	\$ (225,000.00)	\$ (13,664.46)	\$ (77,093.19)	\$ (147,906.81)	\$ -	65.74%
	Engineering Personnel	\$ 690,578.00	\$ 30,433.40	\$ 210,366.75	\$ 480,211.25	\$ -	69.54%
01-20-210-540048	Permits, Fees & Licensing	\$ 2,060.00	\$ -	\$ -	\$ 2,060.00	\$ -	100.00%
	Engineering Materials & Supplies	\$ 2,060.00	\$ -	\$ -	\$ 2,060.00	\$ -	100.00%
01-20-210-550030	Membership Dues	\$ 800.00	\$ 116.00	\$ 416.00	\$ 384.00	\$ -	48.00%
01-20-210-550051	Advertising/Legal Notices	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	\$ -	100.00%
01-20-210-580031	Outside Engineering	\$ 61,800.00	\$ -	\$ -	\$ 61,800.00	\$ -	100.00%
01-20-210-580032	CIP Related Outside Engineering	\$ (41,280.00)	\$ -	\$ -	\$ (41,280.00)	\$ -	100.00%
	Engineering Services	\$ 23,320.00	\$ 116.00	\$ 416.00	\$ 22,904.00	\$ -	98.22%
Expense Total	ENGINEERING	\$ 715,958.00	\$ 30,549.40	\$ 210,782.75	\$ 505,175.25	\$ -	70.56%
30	FINANCE & ADMIN SERVICES						
01-30-310-500105	Labor	\$ 1,140,773.00	\$ 68,686.15	\$ 569,365.09	\$ 571,407.91	\$ -	50.09%
01-30-310-500110	Overtime	\$ 1,185.00	\$ -	\$ 808.30	\$ 376.70	\$ -	31.79%
01-30-310-500111	Double Time	\$ 500.00	\$ -	\$ 90.30	\$ 409.70	\$ -	81.94%
01-30-310-500115	Social Security	\$ 87,852.00	\$ 3,524.71	\$ 32,169.21	\$ 55,682.79	\$ -	63.38%
01-30-310-500120	Medicare	\$ 20,557.00	\$ 1,071.99	\$ 9,028.04	\$ 11,528.96	\$ -	56.08%
01-30-310-500125	Health Insurance	\$ 287,496.00	\$ 15,692.27	\$ 125,524.68	\$ 161,971.32	\$ -	56.34%
01-30-310-500130	CalPERS Health Admin Costs	\$ 3,000.00	\$ 137.37	\$ 1,248.05	\$ 1,751.95	\$ -	58.40%
01-30-310-500140	Life Insurance	\$ 6,876.00	\$ 106.20	\$ 1,516.91	\$ 5,359.09	\$ -	77.94%
01-30-310-500143	EAP Program	\$ 860.00	\$ 17.05	\$ 170.02	\$ 689.98	\$ -	80.23%
01-30-310-500145	Workers' Compensation	\$ 16,632.00	\$ 387.06	\$ 3,409.21	\$ 13,222.79	\$ -	79.50%
01-30-310-500150	Unemployment Insurance	\$ 38,808.00	\$ 1,774.00	\$ 5,246.00	\$ 33,562.00	\$ -	86.48%
01-30-310-500155	Retirement/CalPERS	\$ 213,002.00	\$ 14,407.59	\$ 118,130.70	\$ 94,871.30	\$ -	44.54%
01-30-310-500161	Estim Current Yr OPEB Expense	\$ 107,150.00	\$ -	\$ -	\$ 107,150.00	\$ -	100.00%
01-30-310-500165	Uniforms & Employee Benefits	\$ 1,000.00	\$ -	\$ 23.71	\$ 976.29	\$ -	97.63%
01-30-310-500175	Training/Education/Mtgs/Travel	\$ 25,000.00	\$ -	\$ 6,290.96	\$ 18,709.04	\$ -	74.84%
01-30-310-500180	Accrued Sick Leave Expense	\$ 58,662.00	\$ 1,120.11	\$ 6,348.17	\$ 52,313.83	\$ -	89.18%
01-30-310-500185	Accrued Vacation Leave Expense	\$ 90,288.00	\$ 894.91	\$ 8,918.31	\$ 81,369.69	\$ -	90.12%
01-30-310-500187	Accrual Leave Payments	\$ 115,720.00	\$ 2,972.40	\$ 34,968.63	\$ 80,751.37	\$ -	69.78%
01-30-310-550024	Employment Testing	\$ 206.00	\$ -	\$ -	\$ 206.00	\$ -	100.00%
01-30-315-500105	Labor	\$ 140,662.00	\$ 9,718.40	\$ 78,962.00	\$ 61,700.00	\$ -	43.86%
01-30-315-500115	Social Security	\$ 12,380.00	\$ 602.98	\$ 6,707.50	\$ 5,672.50	\$ -	45.82%
01-30-315-500120	Medicare	\$ 2,896.00	\$ 141.02	\$ 1,568.70	\$ 1,327.30	\$ -	45.83%
01-30-315-500125	Health Insurance	\$ 26,136.00	\$ 2,114.24	\$ 16,913.92	\$ 9,222.08	\$ -	35.28%
01-30-315-500140	Life Insurance	\$ 912.00	\$ 15.24	\$ 211.47	\$ 700.53	\$ -	76.81%

Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/ Uncollect
01-30-315-500143	EAP Program	\$ 72.00	\$ 1.55	\$ 15.46	\$ 56.54	\$ -	78.53%
01-30-315-500145	Workers' Compensation	\$ 2,032.00	\$ 50.54	\$ 437.96	\$ 1,594.04	\$ -	78.45%
01-30-315-500150	Unemployment Insurance	\$ 4,783.00	\$ -	\$ -	\$ 4,783.00	\$ -	100.00%
01-30-315-500155	Retirement/CalPERS	\$ 15,604.00	\$ 1,158.66	\$ 8,574.55	\$ 7,029.45	\$ -	45.05%
01-30-315-500175	Training/Education/Mtgs/Travel	\$ 4,120.00	\$ 125.00	\$ 125.00	\$ 3,995.00	\$ -	96.97%
01-30-315-500180	Accrued Sick Leave Expense	\$ 8,029.00	\$ -	\$ -	\$ 8,029.00	\$ -	100.00%
01-30-315-500185	Accrued Vacation Leave Expense	\$ 14,597.00	\$ -	\$ -	\$ 14,597.00	\$ -	100.00%
01-30-315-500187	Accrual Leave Payments	\$ 35,678.00	\$ -	\$ 29,158.84	\$ 6,519.16	\$ -	18.27%
01-30-315-500195	CIP Related Labor	\$ (32,875.00)	\$ -	\$ -	\$ (32,875.00)	\$ -	100.00%
01-30-320-500105	Labor	\$ 66,992.00	\$ 4,160.00	\$ 33,150.00	\$ 33,842.00	\$ -	50.52%
01-30-320-500110	Overtime	\$ 569.00	\$ 175.50	\$ 273.00	\$ 296.00	\$ -	52.02%
01-30-320-500115	Social Security	\$ 4,590.00	\$ 268.82	\$ 1,799.18	\$ 2,790.82	\$ -	60.80%
01-30-320-500120	Medicare	\$ 1,075.00	\$ 62.87	\$ 494.07	\$ 580.93	\$ -	54.04%
01-30-320-500125	Health Insurance	\$ 26,136.00	\$ 1,239.86	\$ 9,918.88	\$ 16,217.12	\$ -	62.05%
01-30-320-500140	Life Insurance	\$ 444.00	\$ 6.60	\$ 91.59	\$ 352.41	\$ -	79.37%
01-30-320-500143	EAP Program	\$ 72.00	\$ 1.55	\$ 15.46	\$ 56.54	\$ -	78.53%
01-30-320-500145	Workers' Compensation	\$ 968.00	\$ 22.25	\$ 188.44	\$ 779.56	\$ -	80.53%
01-30-320-500150	Unemployment Insurance	\$ 2,278.00	\$ -	\$ -	\$ 2,278.00	\$ -	100.00%
01-30-320-500155	Retirement/CalPERS	\$ 11,866.00	\$ 404.07	\$ 3,039.75	\$ 8,826.25	\$ -	74.38%
01-30-320-500165	Uniforms & Employee Benefits	\$ 125.00	\$ -	\$ -	\$ 125.00	\$ -	100.00%
01-30-320-500175	Training/Education/Mtgs/Travel	\$ 9,350.00	\$ 225.00	\$ 427.93	\$ 8,922.07	\$ 2,385.00	69.92%
01-30-320-500176	District Professional Developm	\$ 19,000.00	\$ -	\$ -	\$ 19,000.00	\$ -	100.00%
01-30-320-500177	Gen Safety Training & Supplies	\$ 14,385.00	\$ 500.00	\$ 5,197.20	\$ 9,187.80	\$ -	63.87%
01-30-320-500180	Accrued Sick Leave Expense	\$ 3,066.00	\$ -	\$ 520.00	\$ 2,546.00	\$ -	83.04%
01-30-320-500185	Accrued Vacation Leave Expense	\$ 3,160.00	\$ -	\$ 130.00	\$ 3,030.00	\$ -	95.89%
	Finance & Admin Services Personnel	\$ 2,614,669.00	\$ 131,785.96	\$ 1,121,177.19	\$ 1,493,491.81	\$ 2,385.00	57.03%
01-30-310-550006	Cashiering Shortages/Overages	\$ 50.00	\$ -	\$ (0.60)	\$ 50.60	\$ -	101.20%
01-30-310-550018	Employee Medical/First Aid	\$ 300.00	\$ -	\$ -	\$ 300.00	\$ -	100.00%
01-30-310-550042	Office Supplies	\$ 13,315.00	\$ 279.80	\$ 5,165.74	\$ 8,149.26	\$ -	61.20%
01-30-310-550046	Office Equipment	\$ 5,000.00	\$ -	\$ 173.87	\$ 4,826.13	\$ -	96.52%
01-30-310-550048	Postage	\$ 5,150.00	\$ 389.61	\$ 2,407.39	\$ 2,742.61	\$ -	53.25%
01-30-310-550066	Subscriptions	\$ 2,060.00	\$ -	\$ 537.60	\$ 1,522.40	\$ -	73.90%
01-30-310-550072	Misc Operating Expenses	\$ 1,030.00	\$ -	\$ 0.03	\$ 1,029.97	\$ -	100.00%
01-30-310-550078	Bad Debt Expense	\$ 3,000.00	\$ -	\$ -	\$ 3,000.00	\$ -	100.00%
01-30-310-550084	Depreciation	\$ 2,681,000.00	\$ 235,307.86	\$ 1,888,979.54	\$ 792,020.46	\$ -	29.54%
01-30-315-501511	Phones - 560 Magnolia	\$ 28,840.00	\$ 2,766.98	\$ 16,320.42	\$ 12,519.58	\$ -	43.41%
01-30-315-501531	Phones - 851 E. 6th	\$ 3,914.00	\$ 140.81	\$ 919.62	\$ 2,994.38	\$ -	76.50%
01-30-315-501561	Phones - 815 E. 12th	\$ 3,914.00	\$ 320.83	\$ 2,562.58	\$ 1,351.42	\$ -	34.53%
01-30-315-550044	Printing/Toner & Maint	\$ 17,510.00	\$ 1,197.69	\$ 12,046.38	\$ 5,463.62	\$ -	31.20%
01-30-320-550042	Office Supplies	\$ 2,000.00	\$ 441.77	\$ 905.52	\$ 1,094.48	\$ -	54.72%
	Finance & Admin Services Materials & Supplies	\$ 2,767,083.00	\$ 240,845.35	\$ 1,930,018.09	\$ 837,064.91	\$ -	30.25%
01-30-310-500190	Temporary Labor	\$ 25,000.00	\$ 6,651.15	\$ 6,651.15	\$ 18,348.85	\$ -	73.40%
01-30-310-550001	Bank/Financial Service Fees	\$ 20,600.00	\$ 654.96	\$ 4,735.72	\$ 15,864.28	\$ -	77.01%
01-30-310-550008	Transaction/Return Fees	\$ 3,090.00	\$ 46.33	\$ 546.48	\$ 2,543.52	\$ -	82.31%
01-30-310-550010	Transaction/Credit Card Fees	\$ 45,320.00	\$ 7,083.57	\$ 40,649.81	\$ 4,670.19	\$ -	10.30%
01-30-310-550014	Credit Check Fees	\$ 10,300.00	\$ 478.20	\$ 3,236.70	\$ 7,063.30	\$ -	68.58%
01-30-310-550030	Membership Dues	\$ 43,260.00	\$ 1,820.00	\$ 23,859.74	\$ 19,400.26	\$ -	44.85%
01-30-310-550036	Notary & Lien Fees	\$ 2,060.00	\$ -	\$ 362.50	\$ 1,697.50	\$ -	82.40%
01-30-310-550050	Utility Billing Service	\$ 70,040.00	\$ 12,293.39	\$ 53,031.44	\$ 17,008.56	\$ -	24.28%
01-30-310-550051	Advertising/Legal Notices	\$ 4,120.00	\$ -	\$ -	\$ 4,120.00	\$ -	100.00%
01-30-310-550054	Property, Auto & Gen Liab Insur	\$ 82,400.00	\$ 7,615.34	\$ 59,697.18	\$ 22,702.82	\$ -	27.55%
01-30-310-580001	Accounting & Audit	\$ 36,050.00	\$ -	\$ 26,060.00	\$ 9,990.00	\$ -	27.71%
01-30-310-580011	General Legal	\$ 154,500.00	\$ 9,054.00	\$ 46,210.46	\$ 108,289.54	\$ -	70.09%
01-30-310-580036	Other Professional Services	\$ 78,000.00	\$ 4,000.00	\$ 34,131.58	\$ 43,868.42	\$ -	56.24%
01-30-315-550030	Membership Dues	\$ 2,060.00	\$ 219.00	\$ 219.00	\$ 1,841.00	\$ -	89.37%
01-30-315-580016	Computer Hardware	\$ 20,600.00	\$ 368.04	\$ 3,790.23	\$ 16,809.77	\$ -	81.60%
01-30-315-580021	IT/Software Support	\$ 5,150.00	\$ -	\$ 9.99	\$ 5,140.01	\$ -	99.81%
01-30-315-580026	License/Maintenance/Support	\$ 150,000.00	\$ 5,910.76	\$ 88,427.00	\$ 61,573.00	\$ -	41.05%
01-30-320-550025	Employee Retention	\$ 2,500.00	\$ -	\$ 145.20	\$ 2,354.80	\$ -	94.19%
01-30-320-550030	Membership Dues	\$ 1,470.00	\$ -	\$ -	\$ 1,470.00	\$ -	100.00%
01-30-320-550051	Advertising/Legal Notices	\$ 1,000.00	\$ 754.00	\$ 968.39	\$ 31.61	\$ -	3.16%
01-30-320-580036	Other Professional Services	\$ 37,000.00	\$ 2,250.00	\$ 16,125.00	\$ 20,875.00	\$ -	56.42%
	Finance & Admin Services Services	\$ 794,520.00	\$ 59,198.74	\$ 408,857.57	\$ 385,662.43	\$ -	48.54%
Expense Total	FINANCE & ADMIN SERVICES	\$ 6,176,272.00	\$ 431,830.05	\$ 3,460,052.85	\$ 2,716,219.15	\$ 2,385.00	43.94%
40	OPERATIONS						
410	Source of Supply Personnel						
01-40-410-500105	Labor	\$ 359,300.00	\$ 17,856.36	\$ 144,610.84	\$ 214,689.16	\$ -	59.75%
01-40-410-500110	Overtime	\$ 19,656.00	\$ 1,784.00	\$ 7,191.29	\$ 12,464.71	\$ -	63.41%
01-40-410-500111	Double Time	\$ 1,713.00	\$ 424.65	\$ 753.53	\$ 959.47	\$ -	56.01%
01-40-410-500113	Standby/On-Call	\$ 9,800.00	\$ 700.00	\$ 5,600.00	\$ 4,200.00	\$ -	42.86%
01-40-410-500115	Social Security	\$ 27,487.00	\$ 1,432.90	\$ 10,960.41	\$ 16,526.59	\$ -	60.13%
01-40-410-500120	Medicare	\$ 6,434.00	\$ 335.11	\$ 2,602.97	\$ 3,831.03	\$ -	59.54%
01-40-410-500125	Health Insurance	\$ 130,680.00	\$ 7,326.24	\$ 60,142.51	\$ 70,537.49	\$ -	53.98%
01-40-410-500140	Life Insurance	\$ 2,412.00	\$ 30.72	\$ 440.12	\$ 1,971.88	\$ -	81.75%
01-40-410-500143	EAP Program	\$ 360.00	\$ 5.96	\$ 61.93	\$ 298.07	\$ -	82.80%
01-40-410-500145	Workers' Compensation	\$ 26,047.00	\$ 601.56	\$ 5,089.49	\$ 20,957.51	\$ -	80.46%
01-40-410-500150	Unemployment Insurance	\$ 53,173.00	\$ 4,240.00	\$ 5,512.00	\$ 47,661.00	\$ -	89.63%

Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/ Uncollect
01-40-410-500155	Retirement/CalPERS	\$ 89,944.00	\$ 5,126.99	\$ 38,958.57	\$ 50,985.43	\$ -	56.69%
01-40-410-500165	Uniforms & Employee Benefits	\$ 2,786.00	\$ 218.73	\$ 893.91	\$ 1,892.09	\$ -	67.91%
01-40-410-500175	Training/Education/Mtgs/Travel	\$ 6,000.00	\$ -	\$ 2,075.00	\$ 3,925.00	\$ -	65.42%
01-40-410-500180	Accrued Sick Leave Expense	\$ 17,418.00	\$ 1,537.18	\$ 9,353.27	\$ 8,064.73	\$ -	46.30%
01-40-410-500185	Accrued Vacation Leave Expense	\$ 23,785.00	\$ 600.26	\$ 8,647.56	\$ 15,137.44	\$ -	63.64%
01-40-410-500187	Accrual Leave Payments	\$ 9,626.00	\$ -	\$ -	\$ 9,626.00	\$ -	100.00%
01-40-410-500195	CIP Related Labor	\$ (25,800.00)	\$ -	\$ -	\$ (25,800.00)	\$ -	100.00%
01-40-410-550024	Employment Testing	\$ 206.00	\$ -	\$ 75.00	\$ 131.00	\$ -	63.59%
440	Transmission & Distribution Personnel						
01-40-440-500105	Labor	\$ 910,902.00	\$ 42,407.65	\$ 353,242.56	\$ 557,659.44	\$ -	61.22%
01-40-440-500110	Overtime	\$ 40,809.00	\$ 9,331.97	\$ 26,380.90	\$ 14,428.10	\$ -	35.36%
01-40-440-500111	Double Time	\$ 8,252.00	\$ 3,081.90	\$ 3,972.17	\$ 4,279.83	\$ -	51.86%
01-40-440-500113	Standby/On-Call	\$ 24,700.00	\$ 1,200.00	\$ 10,025.00	\$ 14,675.00	\$ -	59.41%
01-40-440-500115	Social Security	\$ 71,607.00	\$ 3,772.67	\$ 28,548.81	\$ 43,058.19	\$ -	60.13%
01-40-440-500120	Medicare	\$ 16,764.00	\$ 893.68	\$ 6,728.89	\$ 10,035.11	\$ -	59.86%
01-40-440-500125	Health Insurance	\$ 333,780.00	\$ 19,584.62	\$ 143,439.62	\$ 190,340.38	\$ -	57.03%
01-40-440-500140	Life Insurance	\$ 6,240.00	\$ 88.20	\$ 1,214.39	\$ 5,025.61	\$ -	80.54%
01-40-440-500143	EAP Program	\$ 918.00	\$ 19.23	\$ 182.58	\$ 735.42	\$ -	80.11%
01-40-440-500145	Workers' Compensation	\$ 51,086.00	\$ 1,207.19	\$ 10,103.54	\$ 40,982.46	\$ -	80.22%
01-40-440-500155	Retirement/CalPERS	\$ 203,424.00	\$ 12,228.97	\$ 96,666.42	\$ 106,757.58	\$ -	52.48%
01-40-440-500165	Uniforms & Employee Benefits	\$ 5,893.00	\$ 1,067.39	\$ 3,705.31	\$ 2,187.69	\$ -	37.12%
01-40-440-500175	Training/Education/Mtgs/Travel	\$ 3,090.00	\$ -	\$ 99.95	\$ 2,990.05	\$ -	96.77%
01-40-440-500180	Accrued Sick Leave Expense	\$ 49,544.00	\$ 2,582.82	\$ 30,719.27	\$ 18,824.73	\$ -	38.00%
01-40-440-500185	Accrued Vacation Leave Expense	\$ 66,253.00	\$ 1,988.04	\$ 21,995.48	\$ 44,257.52	\$ -	66.80%
01-40-440-500187	Accrual Leave Payments	\$ 46,097.00	\$ 1,049.37	\$ 5,995.46	\$ 40,101.54	\$ -	86.99%
01-40-440-500195	CIP Related Labor	\$ (61,920.00)	\$ -	\$ (19,335.61)	\$ (42,584.39)	\$ -	68.77%
01-40-440-550024	Employment Testing	\$ 412.00	\$ -	\$ -	\$ 412.00	\$ -	100.00%
450	Inspections Personnel						
01-40-450-500105	Labor	\$ 41,427.00	\$ 1,475.95	\$ 5,756.16	\$ 35,670.84	\$ -	86.11%
01-40-450-500110	Overtime	\$ 7,204.00	\$ 157.08	\$ 1,192.74	\$ 6,011.26	\$ -	83.44%
01-40-450-500111	Double Time	\$ 394.00	\$ -	\$ -	\$ 394.00	\$ -	100.00%
01-40-450-500115	Social Security	\$ 3,041.00	\$ 101.80	\$ 432.80	\$ 2,608.20	\$ -	85.77%
01-40-450-500120	Medicare	\$ 712.00	\$ 23.80	\$ 101.18	\$ 610.82	\$ -	85.79%
01-40-450-500125	Health Insurance	\$ 12,552.00	\$ 525.11	\$ 2,907.24	\$ 9,644.76	\$ -	76.84%
01-40-450-500140	Life Insurance	\$ 276.00	\$ 2.76	\$ 14.28	\$ 261.72	\$ -	94.83%
01-40-450-500143	EAP Program	\$ 34.00	\$ 0.48	\$ 2.42	\$ 31.58	\$ -	92.88%
01-40-450-500145	Workers' Compensation	\$ 2,924.00	\$ 31.28	\$ 148.79	\$ 2,775.21	\$ -	94.91%
01-40-450-500155	Retirement/CalPERS	\$ 12,292.00	\$ 406.19	\$ 2,132.65	\$ 10,159.35	\$ -	82.65%
460	Customer Svc & Meter Reading Personnel						
01-40-460-500105	Labor	\$ 173,375.00	\$ 12,377.79	\$ 94,825.75	\$ 78,549.25	\$ -	45.31%
01-40-460-500110	Overtime	\$ 13,807.00	\$ 592.31	\$ 5,125.11	\$ 8,681.89	\$ -	62.88%
01-40-460-500111	Double Time	\$ 2,152.00	\$ 523.60	\$ 693.77	\$ 1,458.23	\$ -	67.76%
01-40-460-500115	Social Security	\$ 14,222.00	\$ 935.06	\$ 7,107.84	\$ 7,114.16	\$ -	50.02%
01-40-460-500120	Medicare	\$ 3,330.00	\$ 221.11	\$ 1,684.42	\$ 1,645.58	\$ -	49.42%
01-40-460-500125	Health Insurance	\$ 78,408.00	\$ 4,730.67	\$ 41,926.02	\$ 36,481.98	\$ -	46.53%
01-40-460-500140	Life Insurance	\$ 1,140.00	\$ 16.71	\$ 268.71	\$ 871.29	\$ -	76.43%
01-40-460-500143	EAP Program	\$ 216.00	\$ 3.85	\$ 47.45	\$ 168.55	\$ -	78.03%
01-40-460-500145	Workers' Compensation	\$ 12,236.00	\$ 399.03	\$ 3,304.86	\$ 8,931.14	\$ -	72.99%
01-40-460-500155	Retirement/CalPERS	\$ 47,651.00	\$ 3,584.84	\$ 26,458.02	\$ 21,192.98	\$ -	44.48%
01-40-460-500165	Uniforms & Employee Benefits	\$ 1,600.00	\$ 285.54	\$ 814.92	\$ 785.08	\$ -	49.07%
01-40-460-500175	Training/Education/Mtgs/Travel	\$ 412.00	\$ -	\$ 39.95	\$ 372.05	\$ -	90.30%
01-40-460-500180	Accrued Sick Leave Expense	\$ 7,934.00	\$ 163.63	\$ 7,480.15	\$ 453.85	\$ -	5.72%
01-40-460-500185	Accrued Vacation Leave Expense	\$ 14,222.00	\$ 1,570.80	\$ 5,850.58	\$ 8,371.42	\$ -	60.26%
01-40-460-500187	Accrual Leave Payments	\$ 17,029.00	\$ -	\$ -	\$ 17,029.00	\$ -	100.00%
01-40-460-500195	CIP Related Labor	\$ (10,320.00)	\$ (795.54)	\$ (4,023.82)	\$ (6,296.18)	\$ -	61.01%
01-40-460-550024	Employment Testing	\$ 206.00	\$ -	\$ 45.00	\$ 161.00	\$ -	78.16%
470	Maintenance & General Plant Personnel						
01-40-470-500105	Labor	\$ 43,917.00	\$ 292.96	\$ 15,109.87	\$ 28,807.13	\$ -	65.59%
01-40-470-500110	Overtime	\$ 3,616.00	\$ -	\$ -	\$ 3,616.00	\$ -	100.00%
01-40-470-500111	Double Time	\$ 482.00	\$ -	\$ -	\$ 482.00	\$ -	100.00%
01-40-470-500115	Social Security	\$ 2,981.00	\$ 18.16	\$ 937.70	\$ 2,043.30	\$ -	68.54%
01-40-470-500120	Medicare	\$ 700.00	\$ 4.25	\$ 219.30	\$ 480.70	\$ -	68.67%
01-40-470-500125	Health Insurance	\$ 19,620.00	\$ -	\$ 3,866.46	\$ 15,753.54	\$ -	80.29%
01-40-470-500140	Life Insurance	\$ 312.00	\$ -	\$ 41.54	\$ 270.46	\$ -	86.69%
01-40-470-500143	EAP Program	\$ 53.00	\$ -	\$ 7.19	\$ 45.81	\$ -	86.43%
01-40-470-500145	Workers' Compensation	\$ 3,102.00	\$ 7.88	\$ 440.13	\$ 2,661.87	\$ -	85.81%
01-40-470-500155	Retirement/CalPERS	\$ 10,963.00	\$ 243.01	\$ 3,563.40	\$ 7,399.60	\$ -	67.50%
	Operations Personnel	\$ 3,083,600.00	\$ 170,624.47	\$ 1,255,175.72	\$ 1,828,424.28	\$ -	59.30%
410	Source of Supply Materials & Supplies						
01-40-410-501101	Electricity - Wells	\$ 1,591,355.00	\$ 240,039.64	\$ 1,251,828.33	\$ 339,526.67	\$ -	21.34%
01-40-410-501201	Gas - Wells	\$ 225.00	\$ 15.29	\$ 119.33	\$ 105.67	\$ -	46.96%
01-40-410-510011	Treatment & Chemicals	\$ 90,000.00	\$ 6,453.24	\$ 35,903.15	\$ 54,096.85	\$ -	60.11%
01-40-410-510021	Lab Testing	\$ 90,000.00	\$ 2,513.98	\$ 34,466.98	\$ 55,533.02	\$ -	61.70%
01-40-410-510031	Small Tools, Parts & Maint	\$ 7,200.00	\$ 15.89	\$ 1,297.29	\$ 5,902.71	\$ -	81.98%
01-40-410-520021	Maint & Rpr-Telemetry Equip	\$ 10,300.00	\$ 851.04	\$ 2,473.38	\$ 7,826.62	\$ -	75.99%
01-40-410-520031	Maint & Rpr-General Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
01-40-410-520061	Maint & Rpr-Pumping Equipment	\$ 138,750.00	\$ 847.50	\$ 104,143.25	\$ 34,606.75	\$ 13,896.60	14.93%
01-40-410-550066	Subscriptions	\$ 3,000.00	\$ -	\$ 1,070.00	\$ 1,930.00	\$ -	64.33%
440	Transmission & Distribution Materials & Supplies						
01-40-440-510031	Small Tools, Parts & Maint	\$ 16,500.00	\$ 2,258.95	\$ 5,484.57	\$ 11,015.43	\$ -	66.76%
01-40-440-520071	Maint & Rpr-Pipelines&Hydrants	\$ 80,000.00	\$ 3,163.39	\$ 42,863.87	\$ 37,136.13	\$ 77.25	46.32%

Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/ Uncollect
01-40-440-520081	Maint & Rpr-Pressure Regulatrs	\$ 7,725.00	\$ -	\$ 3,419.06	\$ 4,305.94	\$ -	55.74%
01-40-440-540001	Backflow Program	\$ 7,725.00	\$ 380.90	\$ 1,372.03	\$ 6,352.97	\$ -	82.24%
01-40-440-540024	Inventory Adjustments	\$ 3,090.00	\$ -	\$ -	\$ 3,090.00	\$ -	100.00%
01-40-440-540036	Line Locates	\$ 3,605.00	\$ 288.85	\$ 1,662.25	\$ 1,942.75	\$ -	53.89%
01-40-440-540042	Meters Maintenance & Services	\$ 154,500.00	\$ 8,246.50	\$ 125,038.96	\$ 29,461.04	\$ 1,520.76	18.08%
01-40-440-540078	Reservoirs Maintenance	\$ 24,500.00	\$ -	\$ 20,927.06	\$ 3,572.94	\$ -	14.58%
470	Maintenance & General Plant Materials & Supplies						
01-40-470-501111	Electricity - 560 Magnolia	\$ 28,016.00	\$ 2,643.59	\$ 13,937.73	\$ 14,078.27	\$ -	50.25%
01-40-470-501121	Electricity - 12303 Oak Glen	\$ 2,575.00	\$ 358.56	\$ 2,426.12	\$ 148.88	\$ -	5.78%
01-40-470-501131	Electricity - 13695 Oak Glen	\$ 1,904.00	\$ 248.55	\$ 1,176.57	\$ 727.43	\$ -	38.21%
01-40-470-501141	Electricity - 13697 Oak Glen	\$ 2,903.00	\$ 343.80	\$ 1,561.32	\$ 1,341.68	\$ -	46.22%
01-40-470-501151	Elec - 9781 Avenida Miravilla	\$ 1,890.00	\$ 381.09	\$ 1,300.25	\$ 589.75	\$ -	31.20%
01-40-470-501161	Electricity - 815 E. 12th	\$ 6,180.00	\$ 749.38	\$ 3,799.88	\$ 2,380.12	\$ -	38.51%
01-40-470-501171	Electricity - 851 E. 6th	\$ 4,200.00	\$ 273.62	\$ 1,450.11	\$ 2,749.89	\$ -	65.47%
01-40-470-501321	Propane - 12303 Oak Glen	\$ 118.00	\$ -	\$ -	\$ 118.00	\$ -	100.00%
01-40-470-501331	Propane - 13695 Oak Glen	\$ 2,000.00	\$ -	\$ 458.48	\$ 1,541.52	\$ -	77.08%
01-40-470-501341	Propane - 13697 Oak Glen	\$ 2,000.00	\$ -	\$ 913.89	\$ 1,086.11	\$ -	54.31%
01-40-470-501351	Propane-9781 Avenida Miravilla	\$ 1,600.00	\$ -	\$ 699.69	\$ 900.31	\$ -	56.27%
01-40-470-501411	Sanitation - 560 Magnolia	\$ 2,987.00	\$ 265.43	\$ 1,905.58	\$ 1,081.42	\$ -	36.20%
01-40-470-501461	Sanitation - 815 E. 12th	\$ 4,172.00	\$ 410.59	\$ 3,280.07	\$ 891.93	\$ -	21.38%
01-40-470-501471	Sanitation - 11083 Cherry Ave	\$ 3,296.00	\$ 279.65	\$ 2,188.12	\$ 1,107.88	\$ -	33.61%
01-40-470-501611	Maint & Repair- 560 Magnolia	\$ 25,000.00	\$ 1,767.29	\$ 15,187.75	\$ 9,812.25	\$ -	39.25%
01-40-470-501621	Maint & Repair- 12303 Oak Glen	\$ 1,236.00	\$ -	\$ 117.42	\$ 1,118.58	\$ -	90.50%
01-40-470-501631	Maint & Repair- 13695 Oak Glen	\$ 1,200.00	\$ -	\$ 517.00	\$ 683.00	\$ -	56.92%
01-40-470-501641	Maint & Repair- 13697 Oak Glen	\$ 1,200.00	\$ -	\$ -	\$ 1,200.00	\$ -	100.00%
01-40-470-501651	Maint & Rpr-9781 Ave Miravilla	\$ 1,545.00	\$ -	\$ 52.80	\$ 1,492.20	\$ -	96.58%
01-40-470-501661	Maint & Repair- 815 E. 12th	\$ 5,150.00	\$ 297.99	\$ 3,492.76	\$ 1,657.24	\$ -	32.18%
01-40-470-501671	Maint & Repair- 851 E. 6th	\$ 1,500.00	\$ 160.00	\$ 1,499.40	\$ 0.60	\$ -	0.04%
01-40-470-501691	Maint & Rpr- Buidlgs (General)	\$ 20,000.00	\$ 103.66	\$ 7,151.30	\$ 12,848.70	\$ -	64.24%
01-40-470-510001	Auto/Fuel	\$ 82,000.00	\$ 10,978.43	\$ 53,395.13	\$ 28,604.87	\$ -	34.88%
01-40-470-520011	Maint & Rpr-Safety Equipment	\$ 17,510.00	\$ 2,115.54	\$ 7,721.17	\$ 9,788.83	\$ -	55.90%
01-40-470-520031	Maint & Rpr-General Equipment	\$ 67,380.00	\$ 6,440.39	\$ 42,019.51	\$ 25,360.49	\$ 2,112.20	34.50%
01-40-470-520041	Maint & Rpr-Fleet	\$ 51,500.00	\$ 13,392.38	\$ 31,790.40	\$ 19,709.60	\$ -	38.27%
01-40-470-520091	Maint & Rpr-Communicatn Equip	\$ 5,665.00	\$ -	\$ -	\$ 5,665.00	\$ -	100.00%
	Operations Materials & Supplies	\$ 2,573,202.00	\$ 306,285.11	\$ 1,830,111.96	\$ 743,090.04	\$ 17,606.81	28.19%
410	Source of Supply Services						
01-40-410-500501	State Project Water Purchases	\$ 3,752,050.00	\$ 580,944.00	\$ 2,571,555.00	\$ 1,180,495.00	\$ -	31.46%
01-40-410-540084	State Mandates & Tariffs	\$ 72,100.00	\$ 241.14	\$ 43,324.67	\$ 28,775.33	\$ -	39.91%
440	Transmission & Distribution Services						
01-40-440-550051	Advertising/Legal Notices	\$ 4,000.00	\$ -	\$ 1,670.00	\$ 2,330.00	\$ -	58.25%
470	Maintenance & General Plant Services						
01-40-470-540030	Landscape Maintenance	\$ 82,000.00	\$ 5,204.18	\$ 26,874.93	\$ 55,125.07	\$ -	67.23%
01-40-470-540072	Rechrq Facs, Cnyns&Ponds Maint	\$ 178,440.00	\$ 7,852.09	\$ 87,262.41	\$ 91,177.59	\$ 6,829.77	47.27%
	Operations Services	\$ 4,088,590.00	\$ 594,241.41	\$ 2,730,687.01	\$ 1,357,902.99	\$ 6,829.77	33.04%
Expense Total	OPERATIONS	\$ 9,745,392.00	\$ 1,071,150.99	\$ 5,815,974.69	\$ 3,929,417.31	\$ 24,436.58	40.07%
50	GENERAL						
01-50-510-502001	Rents/Leases	\$ 24,580.00	\$ 2,085.75	\$ 16,321.50	\$ 8,258.50	\$ -	33.60%
01-50-510-510031	Small Tools, Parts & Maint	\$ 515.00	\$ -	\$ -	\$ 515.00	\$ -	100.00%
01-50-510-540066	Property Damages & Theft	\$ 15,450.00	\$ -	\$ 792.83	\$ 14,657.17	\$ -	94.87%
01-50-510-550040	General Supplies	\$ 11,330.00	\$ 571.55	\$ 7,489.18	\$ 3,840.82	\$ -	33.90%
01-50-510-550060	Public Ed./Community Outreach	\$ 137,000.00	\$ 3,865.00	\$ 116,326.89	\$ 20,673.11	\$ -	15.09%
01-50-510-550072	Misc Operating Expenses	\$ 1,030.00	\$ -	\$ -	\$ 1,030.00	\$ -	100.00%
01-50-510-550074	Disaster Preparedness Ongoing Expenses	\$ 15,000.00	\$ 65,837.40	\$ 89,214.05	\$ (74,214.05)	\$ 731.50	-499.64%
	General Materials & Supplies	\$ 204,905.00	\$ 72,359.70	\$ 230,144.45	\$ (25,239.45)	\$ 731.50	-12.67%
01-50-510-550096	Beaumont Basin Watermaster	\$ 43,260.00	\$ -	\$ 42,353.83	\$ 906.17	\$ -	2.09%
01-50-510-550097	SAWPA Basin Monitoring Program	\$ 19,000.00	\$ 1,275.66	\$ 9,673.66	\$ 9,326.34	\$ -	49.09%
	General Services	\$ 62,260.00	\$ 1,275.66	\$ 52,027.49	\$ 10,232.51	\$ -	16.44%
Expense Total	GENERAL	\$ 267,165.00	\$ 73,635.36	\$ 282,171.94	\$ (15,006.94)	\$ 731.50	-5.89%
Expense Total	ALL EXPENSES	\$ 16,984,696.00	\$ 1,610,421.94	\$ 9,795,245.43	\$ 7,189,450.57	\$ 27,553.08	42.17%



**Beaumont-Cherry Valley Water District
Cash Balance & Investment Report
As of August 31, 2020**

Account Name	Account Ending #	<u>Cash Balance Per Account</u>	
		Balance	Prior Month Balance
Wells Fargo			
General	4152	<u>\$1,093,318.47</u>	<u>\$616,994.13</u>
Total Cash		<u>\$1,093,318.47</u>	<u>\$ 616,994.13</u>

Account Name	Market Value	Prior Month Balance	Actual % of		Maturity	Par Amount	Rate	2020 Interest to Date
			Total	Policy % Limit				
Ca. State Treasurer's Office: Local Agency Investment Fund	<u>\$27,633,201.50</u>	<u>\$27,633,201.50</u>	43%	No Limit	Liquid	N/A	0.72	<u>\$353,610.80</u> ⁽¹⁾
CalTRUST Short Term Fund	<u>\$36,832,910.19</u>	<u>\$36,809,303.12</u>	57%	No Limit	Liquid	N/A	0.73	<u>\$322,210.20</u>
Total Investments	<u>\$64,466,111.69</u>	<u>\$64,442,504.62</u>						<u>\$675,821.00</u>
Total Cash & Investments	<u>\$ 65,559,430.16</u>	<u>\$ 65,059,498.75</u>						

The investments above are in accordance with the District's investment policy. *[Signature]* 9/24/2020

BCVWD will be able to meet its cash flow obligations for the next 6 months. *[Signature]* 9/24/2020

(1) 4th Quarter 2019 Interest received in 2020

Accounts Payable

Checks by Date - Detail by Check Date

User: wclayton
 Printed: 9/23/2020 3:49 PM

Beaumont-Cherry Valley Water District

560 Magnolia Avenue
 Beaumont CA 92223
 (951) 845-9581
 www.bcvwd.org



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
ACH	10138 HW201 8.31.2020	ARCO Business Solutions ARCO Fuel Charges 08/18 - 08/24/2020	08/31/2020		1,930.77
Total for this ACH Check for Vendor 10138:				0.00	1,930.77
Total for 8/31/2020:				0.00	1,930.77
ACH	10085 16102787 16102787 16102787 16102787 16102787 16102787 16102787	CalPERS Retirement System PR Batch 00001.09.2020 CalPERS 7.5% EE PEPR PR Batch 00001.09.2020 CalPERS 1% ER Paid PR Batch 00001.09.2020 CalPERS ER PEPR PR Batch 00001.09.2020 CalPERS 8% EE Paid PR Batch 00001.09.2020 CalPERS 7% EE Deduction PR Batch 00001.09.2020 CalPERS ER Paid Classic PR Batch 00001.09.2020 CalPERS 8% ER Paid	09/03/2020		2,676.28 167.21 2,939.97 2,352.10 1,170.56 9,446.97 1,020.35
Total for this ACH Check for Vendor 10085:				0.00	19,773.44
ACH	10087 1-954-661-664 1-954-661-664 1-954-661-664 1-954-661-664	EDD PR Batch 00001.09.2020 CA SDI PR Batch 00002.09.2020 CA SDI PR Batch 00002.09.2020 State Income Tax PR Batch 00001.09.2020 State Income Tax	09/03/2020		990.76 89.99 1,701.92 4,583.10
Total for this ACH Check for Vendor 10087:				0.00	7,365.77
ACH	10094 71207035 71207035 71207035 71207035 71207035 71207035 71207035 71207035 71207035 71207035	U.S. Treasury PR Batch 00002.09.2020 Medicare Employee Portion PR Batch 00001.09.2020 FICA Employee Portion PR Batch 00002.09.2020 Medicare Employer Portion PR Batch 00001.09.2020 Federal Income Tax PR Batch 00002.09.2020 Federal Income Tax PR Batch 00002.09.2020 FICA Employee Portion PR Batch 00001.09.2020 Medicare Employer Portion PR Batch 00001.09.2020 FICA Employer Portion PR Batch 00001.09.2020 Medicare Employee Portion PR Batch 00002.09.2020 FICA Employer Portion	09/03/2020		241.23 6,029.56 241.23 11,053.21 3,660.04 1,031.47 1,584.52 6,029.56 1,584.52 1,031.47
Total for this ACH Check for Vendor 10094:				0.00	32,486.81
ACH	10141 33236336 33236336	Ca State Disbursement Unit PR Batch 00001.09.2020 Garnishment PR Batch 00001.09.2020 Garnishment	09/03/2020		360.05 288.46
Total for this ACH Check for Vendor 10141:				0.00	648.51
ACH	10203 VB1450-PP18	Voya Financial PR Batch 00001.09.2020 Deferred Comp	09/03/2020		450.00
Total for this ACH Check for Vendor 10203:				0.00	450.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
ACH	10264 16149324 16149324 16149324 16149324	CalPERS Supplemental Income Plans PR Batch 00001.09.2020 CalPERS 457 % PR Batch 00001.09.2020 ROTH % Deduction PR Batch 00001.09.2020 457 Loan Repayment PR Batch 00001.09.2020 CalPERS 457	09/03/2020		60.95 52.00 177.19 500.00
Total for this ACH Check for Vendor 10264:				0.00	790.14
ACH	10895 B24-THU	Basic Pacific PR Batch 00001.09.2020 Flexible Spending Account	09/03/2020		333.33
Total for this ACH Check for Vendor 10895:				0.00	333.33
ACH	10087 0-399-861-024 0-399-861-024	EDD PR Batch 00003.09.2020 State Income Tax PR Batch 00003.09.2020 CA SDI	09/03/2020		442.20 12.21
Total for this ACH Check for Vendor 10087:				0.00	454.41
ACH	10094 90514318 90514318 90514318 90514318 90514318	U.S. Treasury PR Batch 00003.09.2020 FICA Employer Portion PR Batch 00003.09.2020 Medicare Employee Portion PR Batch 00003.09.2020 Medicare Employer Portion PR Batch 00003.09.2020 FICA Employee Portion PR Batch 00003.09.2020 Federal Income Tax	09/03/2020		423.15 98.96 98.96 423.15 1,041.71
Total for this ACH Check for Vendor 10094:				0.00	2,085.93
Total for 9/3/2020:				0.00	64,388.34
ACH	10138 HW201 Aug 2020	ARCO Business Solutions ARCO Fuel Charges 8/25/2020 - 8/31/2020	09/04/2020		1,889.36
Total for this ACH Check for Vendor 10138:				0.00	1,889.36
Total for 9/4/2020:				0.00	1,889.36
ACH	10288 16144486 16144486 16144486 16144486	CalPERS Health Fiscal Services Division Active Employees Health Ins September 2020 Retired Employees Health Ins September 2020 Admin Fee for Health Ins September 2020 Admin Fee for Retired Emp Health Ins September 2020	09/10/2020		51,831.73 2,370.00 124.40 12.97
Total for this ACH Check for Vendor 10288:				0.00	54,339.10
ACH	10502 100000016149324	Financial Reporting/Accounting CalPERS CalPERS-Annual GASB 68 Reports 2020	09/10/2020		700.00
Total for this ACH Check for Vendor 10502:				0.00	700.00
10614	UB*03932	Sonia Alcantara Refund Check	09/10/2020		3.50
Total for Check Number 10614:				0.00	3.50

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
10615	UB*03929	Vicki Jo Bardecker	09/10/2020		
		Refund Check			95.04
		Refund Check			77.76
		Refund Check			203.23
		Refund Check			174.97
		Refund Check			80.20
Total for Check Number 10615:				0.00	631.20
10616	UB*03935	Creative Real Estate Solutions Corporation	09/10/2020		
		Refund Check			2.49
		Refund Check			5.61
		Refund Check			5.15
		Refund Check			4.76
Total for Check Number 10616:				0.00	18.01
10617	UB*03945	Ryan Devoe	09/10/2020		
		Refund Check			3.50
Total for Check Number 10617:				0.00	3.50
10618	UB*03938	Anthony Garcia	09/10/2020		
		Refund Check			3.50
Total for Check Number 10618:				0.00	3.50
10619	UB*03944	Laura Garcia	09/10/2020		
		Refund Check			3.50
Total for Check Number 10619:				0.00	3.50
10620	UB*03942	Paul Gottenbos	09/10/2020		
		Refund Check			0.82
Total for Check Number 10620:				0.00	0.82
10621	UB*03934	Gina Hagen	09/10/2020		
		Refund Check			3.50
Total for Check Number 10621:				0.00	3.50
10622	UB*03933	Hector Ibarra	09/10/2020		
		Refund Check			56.65
Total for Check Number 10622:				0.00	56.65
10623	UB*03946	Chane' Nicole Joseph - O' Bannon	09/10/2020		
		Refund Check			3.50
Total for Check Number 10623:				0.00	3.50
10624	UB*03947	Herald Lantis	09/10/2020		
		Refund Check			5.86
		Refund Check			13.19
		Refund Check			10.57
		Refund Check			6.92
		Refund Check			6.44
Total for Check Number 10624:				0.00	42.98

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
10625	UB*03931	Jim Lo	09/10/2020		
		Refund Check			2.88
		Refund Check			10.91
		Refund Check			2.64
		Refund Check			1.28
Total for Check Number 10625:				0.00	17.71
10626	UB*03937	Ariel Maffey	09/10/2020		
		Refund Check			40.00
Total for Check Number 10626:				0.00	40.00
10627	UB*03930	Robert Mcclellan	09/10/2020		
		Refund Check			0.21
		Refund Check			0.26
		Refund Check			0.21
		Refund Check			86.80
		Refund Check			0.47
		Refund Check			3.50
Total for Check Number 10627:				0.00	91.45
10628	UB*03941	Timothy Melton	09/10/2020		
		Refund Check			3.50
Total for Check Number 10628:				0.00	3.50
10629	UB*03717	Daniela Onyisa	09/10/2020		
		Refund Check			72.43
Total for Check Number 10629:				0.00	72.43
10630	UB*03939	Jeremy Perales	09/10/2020		
		Refund Check			64.03
Total for Check Number 10630:				0.00	64.03
10631	UB*03940	Stephen Ramsey	09/10/2020		
		Refund Check			1.75
Total for Check Number 10631:				0.00	1.75
10632	UB*03817	Daniel Roberts	09/10/2020		
		Refund Check			3.50
Total for Check Number 10632:				0.00	3.50
10633	UB*03943	Matthew & Jennifer Stowells	09/10/2020		
		Refund Check			4.73
		Refund Check			12.73
		Refund Check			9.76
		Refund Check			10.66
Total for Check Number 10633:				0.00	37.88
10634	UB*03835	Michael & Lana Tocchini	09/10/2020		
		Refund Check			3.50
Total for Check Number 10634:				0.00	3.50

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
10635	UB*03936	Nicholas Weisz Refund Check	09/10/2020		12.19
Total for Check Number 10635:				0.00	12.19
10636	10216 56293783 56311604	Accountemps Robert Half Finance & Accounting Accounts Payable Temp Service 08/24-08/27/2020 Accounts Payable Temp Service 08/31-09/04/2020	09/10/2020		867.98 887.42
Total for Check Number 10636:				0.00	1,755.40
10637	10144 LYUM1479099 LYUM1482108 LYUM1485037	Alsco Inc Cleaning of Mats & Shop Towels 12th/Palm Aug 2020 Cleaning of Mats & Shop Towels 12th/Palm Aug 2020 Cleaning of Mats & Shop Towels 12th/Palm Sept 2020	09/10/2020		35.60 36.39 35.60
Total for Check Number 10637:				0.00	107.59
10638	10420 146N-NQGH-NVT6	Amazon Capital Services, Inc. (10) Ten Ton Sand Bags - Apple Fire Flood Mitigation	09/10/2020		177.57
Total for Check Number 10638:				0.00	177.57
10639	10901 09012020 09012020-A	Ameritas Life Insurance Corp. Ameritas Dental September 2020 Ameritas Visions September 2020	09/10/2020		1,658.32 381.44
Total for Check Number 10639:				0.00	2,039.76
10640	10893 79263	Anthem Blue Cross EAP EAP September 2020	09/10/2020		60.45
Total for Check Number 10640:				0.00	60.45
10641	10695 20054 20057	B-81 Paving Inc K Rail Installation Grading (3) Remove and Replace Concrete	09/10/2020		2,000.00 4,800.00
Total for Check Number 10641:				0.00	6,800.00
10642	10272 CH00665 CH00669 CH00691 CH01387 CH01449 CH01462 CH01562 CH01563 CH02068	Babcock Laboratories Inc (2) Coliform Wells (4) Coliform Nitrate Lab Samples (15) Coliform Lab Samples (15) Coliform Lab Samples (1) Coliform Lab Sample (10) Coliform Lab Samples (4) Coliform Lab Samples (5) Coliform Wells (5) Coliform Wells	09/10/2020		84.00 64.00 630.00 630.00 42.00 420.00 168.00 210.00 210.00
Total for Check Number 10642:				0.00	2,458.00
10643	10855 1378427 1379348 1379348 1381340 1386272 1386273	Badger Meter, Inc (52) 5/8" Reg w/Wire - Inventory (80) 5/8" Meters w/Registers - Inventory (25) 3/4" Reg w/Wire - Inventory (48) 5/8" Reg w/Wire - Inventory (97) 1" Meters w/Registers - Inventory (158) 5/8" Meters w/Registers - Inventory	09/10/2020		3,745.60 12,757.60 2,181.94 4,189.32 24,770.65 24,855.77
Total for Check Number 10643:				0.00	72,500.88

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
10644	10283 08312020 08312020	BCVWD Custodian of Petty Cash Fed Ex Postage CAFR Packet - Postage	09/10/2020		31.40 33.00
Total for Check Number 10644:				0.00	64.40
10645	10308 0802-20 0802-20	Byrd Industrial Electronics Material - Well 25 Electrical Repair Labor and Mileage - Well 25 Electrical Repair	09/10/2020		259.80 591.24
Total for Check Number 10645:				0.00	851.04
10646	10774 921405	Jesus Camacho (21) Truck Washes Aug 2020	09/10/2020		225.00
Total for Check Number 10646:				0.00	225.00
10647	10822 20180097 20180097 20180097 21800978 21800978 21800978	Canon Financial Services, Inc Color Meter Usage 07/01-07/31/2020 - 560 Magnolia Ave BW Meter Usage 07/01-07/31/2020 - 560 Magnolia Ave Contract Charges 08/01-08/31/2020 - 560 Magnolia Ave BW Meter Usage 07/01-07/31/2020 - 12th & Palm Contract Charges 08/01-08/31/2020 - 12th & Palm Color Meter Usage 07/01-07/31/2020 - 12th & Palm	09/10/2020		181.90 16.47 329.33 5.58 235.78 29.63
Total for Check Number 10647:				0.00	798.69
10648	10614 30176 30176 30382 30382 30415 30415 30437 30437	Cherry Valley Automotive Oil/Oil Filter - Unit 34/OD 30,790 Labor - Oil/Oil Filter - Unit 34/OD 30,790 Labor - Battery/Trailer Brake Module - Unit 41/OD 13,699 Battery/Trailer Brake Module - Unit 41/OD 13,699 Labor - Tires/Rims - Unit 39-Dump Trailer Tires/Rims - Unit 39-Dump Trailer Tires/Oil Filter/Oil/Trailer Brake Module - Unit 38/OD 19,025 Labor - Oil Filter/Oil/Trailer Brake Module - Unit 38/OD 19,025	09/10/2020		46.01 20.00 455.00 472.95 80.00 505.82 1,111.75 610.00
Total for Check Number 10648:				0.00	3,301.53
10649	10902 5374368-0806096	Colonial Life Col Life Premiums September 2020	09/10/2020		2,834.40
Total for Check Number 10649:				0.00	2,834.40
10650	10390 S1412620.001	Dangelo Company 1" FIP Ball Valve - Well 4A	09/10/2020		404.06
Total for Check Number 10650:				0.00	404.06
10651	10600 08312020	Gaucha Gophers & Landscape Management NCR I Rodent Control August 2020	09/10/2020		1,000.00
Total for Check Number 10651:				0.00	1,000.00
10652	10719 08202020	HR Dynamics & Performance Management, Inc General Consulting/Coaching/Mentoring - 07/19-08/20/2020 - HR	09/10/2020		2,250.00
Total for Check Number 10652:				0.00	2,250.00
10653	10465 25AR1167333	Image Source Xerox 3610 Contract Charges 08/17/2020-08/16/2021	09/10/2020		399.00
Total for Check Number 10653:				0.00	399.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
10661	10689 186832	Safety Compliance Company Safety Meeting - Confined Space - 08/05/2020	09/10/2020		250.00
Total for Check Number 10661:				0.00	250.00
10662	10926 R-00211924 R-00211924	SSD Alarm Alarm/Equip/Rent/Service/Monitor 815 12th St Alarm/Equip/Rent/Service/Monitor 560 Magnolia Ave	09/10/2020		49.00 245.50
Total for Check Number 10662:				0.00	294.50
10663	10443 12408	Superior Gate Services Repair Middle Canyon Gate	09/10/2020		136.00
Total for Check Number 10663:				0.00	136.00
10664	10903 09012020	The Lincoln National Life Insurance Company Life & ADD EE/ER Insurance September 2020	09/10/2020		557.95
Total for Check Number 10664:				0.00	557.95
10665	10911 N4753	The Prizm Group Survey for NCRF Phase I Fencing Project	09/10/2020		2,288.00
Total for Check Number 10665:				0.00	2,288.00
10666	10778 5800 5800 5800 5800 5800 5800 5800 5800 5800 5800 5800 5800 5800 5800 5800 5800	Urban Habitat Well Site 2 - August 2020 2750 PZ Reservoir - August 2020 Well Site 29 - August 2020 Well Site 25 - August 2020 Well Site 3 - August 2020 3040 PZ Reservoir (Highland Tank) - August 2020 2850 PZ Reservoir - August 2020 Well Site 26 - August 2020 3040 PZ Reservoir (Highland Tank) - August 2020 Well Site 22 - August 2020 2650 PZ Reservoir - August 2020 BCVWD Business Office - August 2020 Well Site 24 - August 2020 Well Site 16 - August 2020	09/10/2020		335.00 896.00 206.00 118.50 414.50 128.50 473.50 370.50 172.00 463.50 844.50 128.50 278.00 311.50
Total for Check Number 10666:				0.00	5,140.50
10667	10385 5503731 5504428 5504555	Waterline Technologies, Inc. - PSOC Chlorine - Well 25 3" Chlorine Tablets for the District Wells Chlorine - Well 29	09/10/2020		1,197.00 2,862.24 1,197.00
Total for Check Number 10667:				0.00	5,256.24
10668	10158 92698	Wienhoff Drug Testing DER Training - Human Resources	09/10/2020		75.00
Total for Check Number 10668:				0.00	75.00
Total for 9/10/2020:				6,174.35	219,808.58

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
ACH	10030	Southern California Edison	09/14/2020		
	2039374889 Aug	Electricity 07/24 - 08/24/2020 - 815 E 12th Ave			749.38
	2039374889 Aug	Electricity 07/24 - 08/24/2020 - 560 Magnolia Ave			2,643.59
	2039374889 Aug	Electricity 07/24 - 08/24/2020 - 851 E 6th St			273.62
	2039374889 Aug	Electricity 07/24 - 08/24/2020 - Wells			240,039.64
	2039374889 Aug	Electricity 07/24 - 08/24/2020 - 9781 Avenida Miravilla			381.09
	2039374889 July	Electricity 06/22 - 07/23/2020 - Wells (Prior Month))			107,770.94
	2419941281 Aug	Electricity 07/24 - 08/24/2020 - 12303 Oak Glen Rd			358.56
	2419941281 Aug	Electricity 07/24 - 08/24/2020 - 13697 Oak Glen Rd			343.80
	2419941281 Aug	Electricity 07/24 - 08/24/2020 - 13695 Oak Glen Rd			248.55
Total for this ACH Check for Vendor 10030:				0.00	352,809.17
ACH	10042	Southern California Gas Company	09/14/2020		
	07132135000 - August	Monthly Gas Charges 07/24/20 - 08/24/2020			15.29
Total for this ACH Check for Vendor 10042:				0.00	15.29
ACH	10052	Home Depot Credit Services	09/14/2020		
	8312020	Batteries - 12th/Palm			74.19
	8312020	(2) EZ Ups - Heat Stress Safety			193.91
	8312020	Lumber to Fill Sand Bags Post Apple Fire			26.81
	8312020	Contractor Bags/Windex/Rubber Straps - 12th/Palm			185.42
	8312020	Washers/Bolts/Bits/Lumber for Flood Control - Post Apple Fire			388.96
	8312020	Impact Sprinkler/Rubber Hose to Compact Soil-Post Apple Fire			139.95
Total for this ACH Check for Vendor 10052:				0.00	1,009.24
ACH	10116	Verizon Wireless Services LLC	09/14/2020		
	9861710638	iPad Charges for August 2020			120.03
	9861710638	Cell Phone Charges for August 2020			496.11
Total for this ACH Check for Vendor 10116:				0.00	616.14
ACH	10138	ARCO Business Solutions	09/14/2020		
	HW201 Sept	ARCO Fuel Charges 09/01 - 09/08/2020			1,172.19
Total for this ACH Check for Vendor 10138:				0.00	1,172.19
ACH	10147	Online Information Services, Inc	09/14/2020		
	1012817	166 Credit Reports for August 2020			478.20
Total for this ACH Check for Vendor 10147:				0.00	478.20
ACH	10350	NAPA Auto Parts	09/14/2020		
	8312020	Radiator Hose/Clamps - Repair Hose for Compressor			38.75
	8312020	Battery/Warranty - Upper Gate Edgar Canyon			-13.01
	8312020	Degreaser/Shop Towels/Vent Clips - Fleet			38.19
	8312020	Booster Pack - Unit 38			149.77
	8312020	Grease Gun - Unit 12			26.92
	8312020	Wiper Blades/Wiper Fluid - Unit 35			43.07
	8312020	Oil/Oil Filter/Funnel/Drain Pan - Well 6			65.10
	8312020	Ratchet Set - Unit 17			77.03
	8312020	Anti Freeze - Fleet			122.77
	8312020	Socket Set - Unit 41			29.08
	8312020	Anti Freeze - Large Equipment			172.29
Total for this ACH Check for Vendor 10350:				0.00	749.96
ACH	10743	Townsend Public Affairs, Inc	09/14/2020		
	16317	Consulting Services - Sept 2020			4,000.00
Total for this ACH Check for Vendor 10743:				0.00	4,000.00
Total for 9/14/2020:				0.00	360,850.19

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
ACH	10781	Umpqua Bank	09/15/2020		
	10016	City of Beaumont Monthly Sewer Charges 07/01-08/31/2020			54.08
	10019	C R & R Incorporated Monthly Charges 3 YD Commercial Bin Aug 2020			279.65
	10034	US Postal Service 400 Postage Stamps			220.00
	10037	Certified Mail - Confidential Human Resources Waste Management Of Inland Empire Yard Dumpsters 815 E 12th Aug 2020 Recycling Dumpster Charges - 815 E 12th Aug 2020 Monthly Sanitation 560 Magnolia Aug 2020 Recycling Dumpster Charges 560 Magnolia Aug 2020			13.90 315.14 95.45 115.90 95.45
	10052	Home Depot Credit Services Soil Compaction Supplies - Post Apple Fire			183.02
	10135	Big Time Design Cooling Vests - Heat Stress Safety (30) Cooling Safety Vests - Heat Stress Safety (8) Cooling Safety Vests - Heat Stress Safety (12) Cooling Safety Vests - Heat Stress Safety			107.75 759.64 218.73 285.54
	10153	Brown and Caldwell Water Utility I Job Posting - AMR/AMI Temp			200.00
	10224	Legal Shield Monthly Prepaid Legal for Employees Aug 2020			161.45
	10284	Underground Service Alert of Southern California Monthly Maintenance Fee 169 New Ticket Charges July 2020			10.00 278.85
	10318	Dell Marketing LP (2) Laptop - Remote Work - COVID-19 (2) Laptop Software - Remote Work - COVID-19 (2) Wireless Mouse - Remote Work - COVID-19 Laptop - Remote Work - COVID-19 Laptop Software - Remote Work - COVID-19			2,548.48 248.77 59.67 1,069.11 159.04
	10424	Top-Line Industrial Supply, LLC Brass Fire Hydrant Caps - Districtwide Hydrant Adapter - Repair Blowoff Hooks for K Rail - Post Apple Fire Ratchet Binder/Coil Chain for K Rail - Post Apple Fire Chains/Hooks for K Rail - Post Apple Fire Ratchet Binder/Hooks for K Rail - Post Apple Fire Ratchet Binder/Hooks for K Rail - Post Apple Fire			102.79 40.99 404.06 240.65 244.59 625.49 156.38
	10425	The UPS Store Shipping - Foot Pedal			91.31
	10477	Walgreens Confidential WCOMP Expense			24.18
	10495	Best Buy Mobile Hotspot - Remote Work			217.49
	10526	Verizon Monthly Phone Service 08/01-08/31/2020 Monthly Phone Service 07/01-07/31/2020			1,001.42 859.42
	10546	Frontier Communications 08/10-09/09/2020 Aug FIOS/FAX 12th/Palm 08/25-09/24/2020 Aug FIOS/FAX 851 E 6th St 08/25-09/24/2020 Aug FIOS/FAX 560 Magnolia Ave			320.83 140.81 290.00
	10623	WP Engine Web Host for BCVWD Website Aug 2020			30.00
	10635	Cal-Mesa Steel Supply, Inc Locking Device - Storage Container			51.25
	10692	MMSoft Design Network Monitoring Software Aug 2020			270.69

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	10761	BLS*Spamtitan Email Filtering - Districtwide Aug 2020			47.94
		Monthly Web Filter License Aug 2020			71.88
	10784	Autodesk, Inc Auto CAD Software - 851 E 6th St Aug 2020			710.00
	10790	Microsoft Monthly Microsoft Exchange - Aug 2020			264.00
		Monthly Microsoft Office License - Aug 2020			500.00
	10818	DOT Compliance Group DOT Physical - J Herrera			88.26
	10828	GovernmentJobs.com Water Utility I Job Posting - AMR/AMI Temp			175.00
	10839	Shell Gas Station Fuel - Unit 38			54.69
	10850	ISC CISSP Annual IT Membership			125.00
	10865	CPS HR Consulting HR Training/Policy Writing - Cancelled Pending Credit			175.00
		HR Training/Analytics - S Foley			150.00
	10883	Wantate.com Credit for March Fraud Transaction			-39.99
	10892	Zoom Video Communications, Inc. Monthly Teleconference Bridge - COVID-19			74.95
		Upgrade Zoom Subscription for BOD Meetings			108.83
	10897	El Rancho Market Ice - Field Staff			30.88
		Ice - Field Staff			38.41
		Ice - Field Staff			45.19
		Ice - Field Staff			38.40
	10921	FlaggerJoe (2) Covered Flagging Stations - Heat Stress Safety			1,790.00
	10922	Total Voice Product Solutions (2) Transcription Foot Pedal - Meeting Minutes			150.55
	10923	CWEA Water Utility I Job Posting - AMR/AMI Temp			290.00
	10924	Pep Boys (2) 5 Gal Water Coolers - Apple Fire			45.65
	10925	Global Equipment Company, Inc (2) Black/Yellow Mats - Flagging Safety			81.01
	10927	Snagajob.com Water Utility I Job Posting - AMR/AMI Temp			89.00
Total for this ACH Check for Vendor 10781:				0.00	17,696.62
Total for 9/15/2020:				0.00	17,696.62
ACH	10085	CalPERS Retirement System	09/17/2020		
	16133560	PR Batch 00004.09.2020 CalPERS ER Paid Classic			8,974.95
	16133560	PR Batch 00004.09.2020 CalPERS 1% ER Paid			176.56
	16133560	PR Batch 00004.09.2020 CalPERS 8% ER Paid			759.81
	16133560	PR Batch 00004.09.2020 CalPERS 7% EE Deduction			1,235.93
	16133560	PR Batch 00004.09.2020 CalPERS 7.5% EE PEPRA			2,615.73
	16133560	PR Batch 00004.09.2020 CalPERS 8% EE Paid			2,302.57
	16133560	PR Batch 00003.09.2020 CalPERS ER Paid Classic			293.66
	16133560	PR Batch 00004.09.2020 CalPERS ER PEPRA			2,873.46
Total for this ACH Check for Vendor 10085:				0.00	19,232.67

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
ACH	10087 1-759-524-128 1-759-524-128	EDD PR Batch 00004.09.2020 State Income Tax PR Batch 00004.09.2020 CA SDI	09/17/2020		4,720.87 907.27
Total for this ACH Check for Vendor 10087:				0.00	5,628.14
ACH	10094 155590405 155590405 155590405 155590405 155590405	U.S. Treasury PR Batch 00004.09.2020 Federal Income Tax PR Batch 00004.09.2020 FICA Employee Portion PR Batch 00004.09.2020 Medicare Employee Portion PR Batch 00004.09.2020 FICA Employer Portion PR Batch 00004.09.2020 Medicare Employer Portion	09/17/2020		11,659.83 6,043.19 1,617.87 6,043.19 1,617.87
Total for this ACH Check for Vendor 10094:				0.00	26,981.95
ACH	10141 33347893 33347893	Ca State Disbursement Unit PR Batch 00004.09.2020 Garnishment PR Batch 00004.09.2020 Garnishment	09/17/2020		288.46 360.05
Total for this ACH Check for Vendor 10141:				0.00	648.51
ACH	10203 VB1450-PP19 VB1450-PP19	Voya Financial PR Batch 00004.09.2020 Deferred Comp PR Batch 00003.09.2020 Deferred Comp	09/17/2020		350.00 100.00
Total for this ACH Check for Vendor 10203:				0.00	450.00
ACH	10264 16181909 16181909 16181909 16181909	CalPERS Supplemental Income Plans PR Batch 00004.09.2020 CalPERS 457 PR Batch 00004.09.2020 CalPERS 457 % PR Batch 00004.09.2020 457 Loan Repayment PR Batch 00004.09.2020 ROTH % Deduction	09/17/2020		2,450.00 61.38 177.19 52.54
Total for this ACH Check for Vendor 10264:				0.00	2,741.11
ACH	10895 INV PP19 2020	Basic Pacific PR Batch 00004.09.2020 Flexible Spending Account	09/17/2020		333.33
Total for this ACH Check for Vendor 10895:				0.00	333.33
Total for 9/17/2020:				0.00	56,015.71
ACH	10138 HW201 Sept 2020	ARCO Business Solutions ARCO Fuel Charges 09/08/2020 - 09/14/2020	09/21/2020		1,377.68
Total for this ACH Check for Vendor 10138:				0.00	1,377.68
Total for 9/21/2020:				0.00	1,377.68
ACH	10138 HW201 Sep 2020	ARCO Business Solutions ARCO Fuel Charges 09/15-09/21/2020	09/23/2020		1,281.19
Total for this ACH Check for Vendor 10138:				0.00	1,281.19
10669	UB*03957	Mary Brick Refund Check Refund Check Refund Check Refund Check Refund Check Refund Check	09/23/2020		31.08 48.12 22.51 17.39 27.28 61.38
Total for Check Number 10669:				0.00	207.76

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
10670	UB*03951	Jorge Carrazco Refund Check	09/23/2020		29.17
Total for Check Number 10670:				0.00	29.17
10671	UB*03952	CJ Drilling Inc Refund Check Refund Check Refund Check	09/23/2020		51.02 197.47 46.81
Total for Check Number 10671:				0.00	295.30
10672	UB*03964	Lorraine Garcia Refund Check Refund Check Refund Check Refund Check	09/23/2020		8.55 631.96 2.94 4.09
Total for Check Number 10672:				0.00	647.54
10673	UB*03963	Michael Garcia Refund Check	09/23/2020		195.54
Total for Check Number 10673:				0.00	195.54
10674	UB*03958	Alicia Gibson Refund Check Refund Check	09/23/2020		0.01 0.04
Total for Check Number 10674:				0.00	0.05
10675	UB*03917 08022020	Melissa & Dan Glozer Refund Check	09/23/2020		157.81
Total for Check Number 10675:				0.00	157.81
10676	UB*03959	Kristen Hardcastle Refund Check Refund Check Refund Check Refund Check Refund Check Refund Check	09/23/2020		19.54 7.46 30.49 13.23 8.68 5.41
Total for Check Number 10676:				0.00	84.81
10677	UB*03956	Brian Hoerning Refund Check Refund Check Refund Check Refund Check Refund Check	09/23/2020		54.46 2.66 17.89 34.73 40.26
Total for Check Number 10677:				0.00	150.00
10678	UB*03962	Danny Lai Refund Check	09/23/2020		5.32
Total for Check Number 10678:				0.00	5.32

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
10679	UB*03961	Bonnie Modugno Refund Check Refund Check	09/23/2020		0.29 0.66
Total for Check Number 10679:				0.00	0.95
10680	UB*03954	Natasha Palmer Refund Check	09/23/2020		24.84
Total for Check Number 10680:				0.00	24.84
10681	UB*03949	Parkway Construction Refund Check	09/23/2020		1,990.67
Total for Check Number 10681:				0.00	1,990.67
10682	UB*03960	Marlene Pattison Refund Check Refund Check Refund Check Refund Check	09/23/2020		9.29 20.91 19.17 87.56
Total for Check Number 10682:				0.00	136.93
10683	UB*03955	Jovita Quinto Refund Check Refund Check Refund Check Refund Check Refund Check Refund Check Refund Check	09/23/2020		2.23 0.80 0.12 1.50 19.64 4.77 0.27
Total for Check Number 10683:				0.00	29.33
10684	UB*03948	Leonard & Sarah Reagins Refund Check	09/23/2020		266.93
Total for Check Number 10684:				0.00	266.93
10685	UB*03950	RSI Communities LLC Refund Check Refund Check Refund Check Refund Check	09/23/2020		191.32 1,755.25 141.11 317.51
Total for Check Number 10685:				0.00	2,405.19
10686	UB*03953	Tilton Pacific Construstion Inc Refund Check Refund Check Refund Check	09/23/2020		86.40 2,072.40 38.40
Total for Check Number 10686:				0.00	2,197.20
10687	10792 10012020	A-1 Financial Services October 2020 Rent - 851 E 6th St - Eng Office	09/23/2020		2,085.75
Total for Check Number 10687:				0.00	2,085.75

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
10688	10216 56375874	Accountemps Robert Half Finance & Accounting Accounting Tech Temp 09/14 - 09/18/2020	09/23/2020		837.04
Total for Check Number 10688:				0.00	837.04
10689	10001	Action True Value Hardware	09/23/2020		
	48318	Tail Light Bulbs - Unit 12			3.54
	48318	Bolts - Well 16/Flood Control			6.14
	48318	Sleeve/Blue Glue/PVC Pipe - Repair Lambert Blow Off			10.81
	48318	Brass Nipples - Well 4A Waterline			7.54
	48318	Bug Spray Unit 16 - Meter Change Out			6.99
	48318	Rope - Move K-Rail - Post Apple Fire			13.00
	48318	Crescent Wrench/Channel Locks - Unit 16			39.85
	48318	PVC 10 Ft - Retro 9110 Whispering Pines Leak			6.87
	48318	552 Chain/Oil/Chain Sharpened - NCR I Landscape			53.85
	48318	Spray Paint for Fire Services			16.13
	48355	Sharpies and Masking Tape for Inventory			6.66
	48355	Cotter Pin for Dozer			3.23
	48355	48 Marking Flags for Sprinklers - NCR I			9.83
	48355	TFE Compound for Meter Assembly			12.91
	48355	Wire Brush/Pole/Spooler - Unit 17			20.76
Total for Check Number 10689:				0.00	218.11
10690	10003	All Purpose Rental	09/23/2020		
	42582	Replace Soil Compactor Equipment			2,952.35
Total for Check Number 10690:				0.00	2,952.35
10691	10878	Alpine Technical Services, LLC	09/23/2020		
	26877	275 Gallon Tote for Recharge Treatment			6,865.10
Total for Check Number 10691:				0.00	6,865.10
10692	10144	AlSCO Inc	09/23/2020		
	LYUM1488064	Cleaning of Mats & Shop Towels - 12th/Palm - Sept 2020			35.60
Total for Check Number 10692:				0.00	35.60
10693	10420	Amazon Capital Services, Inc.	09/23/2020		
	1VVG-R169-D393	100 - Bulk Bags - Apple Fire			1,293.00
	1WPK-Q7CD-L6ND	Emergency Lights for Unit 3			101.27
Total for Check Number 10693:				0.00	1,394.27
10694	10695	B-81 Paving Inc	09/23/2020		
	20060	(4) Districtwide Repairs - Main Line			6,921.75
	20060	(6) Districtwide Repairs - Meter Service Lines			8,580.00
	20060	(1) Districtwide Repairs - Dentist Office			3,894.00
Total for Check Number 10694:				0.00	19,395.75
10695	10271	Beaumont Ace Home Center	09/23/2020		
	8312020	Cable/Clamp - Well 22 Gate			22.89
	8312020	Hex Key/Safety Knife			36.62
	8312020	Wall Mount Fan - Noble Booster			107.74
	8312020	4 - 5 Gallon Gas - 12th/Palm Power Motors			84.00
	8312020	Eye Wash Stations - Repair Materials			57.10
	8312020	1 - 5 Gallon Water Cooler- Unit 10			32.31
	8312020	Twist Ties - 12th /Palm			12.91
	8312020	Socket - Unit 8			23.68
	8312020	Chain Connection - K-Rail - Apple Fire			293.03
	8312020	Bushings/PVC/Adapters - Well 4A			8.78
	8312020	Drivers Gloves			18.31
	8312020	Fuel Stabilizer/Ball Valve - Well 6			37.69

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	8312020	Tool Table Item/Soapstone Refill - Unit 42			15.89
	8312020	Ball Valves - Well 4A/Water Line			156.22
	8312020	Black Oxide Bit/Angle - 560 Magnolia Sign Repairs			36.16
	8312020	Check Valve - Well 29 Water Line			18.31
	8312020	Map Pro Fuel - Water Samples - 12th/Palm			55.98
	8312020	Poly Hose Shutoff/Swivel Connector - Apple Fire			17.86
	8312020	Brass End Cap - Fix Fire Hydrant			5.91
	8312020	Straight Clevis - Cherry Tank/Well 16 K-Rail - Apple Fire			25.85
	8312020	Degreaser/Cleaner/Red - White Spray Paint - Unit 17			32.82
	8312020	Outlet Manifold - Apple Fire			16.15
	8312020	Chain/Clamp - Vineland Tanks Gate Repair			9.67
	8312020	Chain - Well 22 Gate			11.60
	8312020	PVC Cap - Well 25 Chlorinator			1.28
	8312020	Concrete/Rebar/Percussion Bit - Sidewalk Leak			63.81
Total for Check Number 10695:				0.00	1,202.57
10696	10335 73311	Beaumont Safe & Lock 10 - Duplicate Keys for 12th/Palm	09/23/2020		16.16
Total for Check Number 10696:				0.00	16.16
10697	10774 921407	Jesus Camacho (17) Truck Washes - (1) Trailer Wash - Sept 2020	09/23/2020		190.00
Total for Check Number 10697:				0.00	190.00
10698	10728 WE.19.044-2	Cavanaugh & Associates, P.A. Consulting Services for 2019 AWWA Water Audit - Phase 001	09/23/2020		2,500.00
Total for Check Number 10698:				0.00	2,500.00
10699	10772 5746	CV Strategies Strategic Communication Services - Aug 2020	09/23/2020		3,865.00
Total for Check Number 10699:				0.00	3,865.00
10700	10465 25AR1177231 25AR1177231	Image Source Xerox/3610 Contract Charges 09/01 - 09/30/2020 Xerox/3610 Usage Charges 08/01 - 08/31/2020	09/23/2020		66.55 15.58
Total for Check Number 10700:				0.00	82.13
10701	10398 177004 177410 177410 177411	Infosend, Inc Backflow Letters - 2nd Notice - Set Up Fee Aug 2020 Billing Charges for Utility Billing Aug 2020 Supply Charges for Utility Billing Aug 2020 Postage Charges for Utility Billing	09/23/2020		380.90 957.79 713.68 4,447.57
Total for Check Number 10701:				0.00	6,499.94
10702	10281 44716 44716	Luther's Truck and Equipment Labor to Repair Tires - John Deere Back Hoe Replace 2 Tires - John Deere Back Hoe	09/23/2020		165.00 591.03
Total for Check Number 10702:				0.00	756.03
10703	10400 021781	Sylvia Molina Certified Mail Receipt to BOR for Grant Agreement	09/23/2020		6.40
Total for Check Number 10703:				0.00	6.40

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
10704	10527 56348502 56350159 56368172	OfficeTeam, A Robert Half Company Customer Service Temp 09/07 - 09/11/2020 Administrative Assistant Temp 09/07 - 09/11/2020 Administrative Assistant Temp 09/14 - 09/18/2020	09/23/2020		416.21 1,286.10 1,714.80
Total for Check Number 10704:				0.00	3,417.11
10705	10056 W6652935 W6652935	RDO Equipment Co. Trust# 80-5800 Transmission - JD Backhoe Repairs Labor for Transmission - JD Backhoe Repairs	09/23/2020		1,508.51 1,311.00
Total for Check Number 10705:				0.00	2,819.51
10706	10223 227959 227960	Richards, Watson & Gershon Legal Services Jul Board Approval 09/09/2020 Legal Services Jul Board Approval 09/09/2020	09/23/2020		8,940.00 114.00
Total for Check Number 10706:				0.00	9,054.00
10707	10689 187529	Safety Compliance Company Safety Meeting - Hand Safety - 08/26/2020	09/23/2020		250.00
Total for Check Number 10707:				0.00	250.00
10708	10290 20-00221 20-00221	San Gorgonio Pass Water Agency 70 AF @ \$399.00 for Aug 2020 1,386 AF @ \$399.00 for Aug 2020	09/23/2020		27,930.00 553,014.00
Total for Check Number 10708:				0.00	580,944.00
10709	10431 28848 28848	Southern California West Coast Electric Material for Well 22 Breakers and 21B Breaker/Switch Gear Labor for Well 22 Breakers and 21B Breaker/Switch Gear	09/23/2020		1,388.00 4,405.00
Total for Check Number 10709:				0.00	5,793.00
10710	10926 M-01007148	SSD Alarm Engineering Annex Office Alarm System Installation - 851 E. 6th	09/23/2020		495.00
Total for Check Number 10710:				0.00	495.00
10711	10928 185376438-001	United Rentals Barrier Wall Lifting Device - Apple Fire	09/23/2020		69.02
Total for Check Number 10711:				0.00	69.02
10712	10255 0420357-IN 0420358-IN 0420560-IN	Unlimited Services Building Maintenance Sep 2020 Janitorial Services for 851 E 6th St Sep 2020 Janitorial Services for 560 Magnolia Ave Sep 2020 Janitorial Services for 815 E 12th St	09/23/2020		150.00 845.00 160.00
Total for Check Number 10712:				0.00	1,155.00
10713	10385 5506262 5506263	Waterline Technologies, Inc. - PSOC Chlorine for Well 29 Chlorine for Well 25	09/23/2020		1,197.00 1,197.00
Total for Check Number 10713:				0.00	2,394.00
10714	10864 26862	Xcel Pest Control, Inc Quarterly Exterminator - 560 Magnolia	09/23/2020		195.00
Total for Check Number 10714:				0.00	195.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
10715	10852	Red Hawk Fire & Security	09/23/2020		
	20-1298	Installed 1 4'W Chain Link Gate - NCR			2,972.95
	20-1298	5% Retention for Chain Link Fence Project - NCR			-4,558.60
	20-1298	Installed 2732LF of 6' Chain Link Fence w/Gates - NCR			84,150.73
	20-1298	Installed 40 Chain Link Fence Posts - NCR			4,048.29
Total for Check Number 10715:				0.00	86,613.37
Total for 9/23/2020:				0.00	752,207.74
Report Total (168 checks):				6,174.35	1,476,164.99
AP Checks by Date - Detail by Check Date (9/23/2020 3:49 PM)					Page 20



**Beaumont-Cherry Valley Water District
Board of Directors Meeting
October 14, 2020**

Item 2d

STAFF REPORT

TO: Board of Directors
FROM: Dan Jagers, General Manager
SUBJECT: Approval of Pending Invoices

Staff Recommendation

Approve the pending invoices totaling \$5,941.50.

Background

Staff has reviewed the pending invoices and found the services rendered were acceptable to the District.

Fiscal Impact

There is a \$5,941.50 impact to the District which will be paid from the 2020 budget.

Attachment(s)

- Richards Watson Gershon Invoices #228381 and #228382



T 213.626.8484
F 213.626.0078
Fed. I.D. No. 95-3292015

350 South Grand Avenue
37th Floor
Los Angeles, CA 90071

CONFIDENTIAL

This material is subject to the attorney-client privilege and/or attorney work product protection, or otherwise is privileged or confidential. Do not disclose the contents hereof. Do not file with publicly-accessible records.

DAN JAGGERS, GENERAL MANAGER
BEAUMONT- CHERRY VALLEY WATER DISTRICT
560 MAGNOLIA AVENUE
BEAUMONT, CA 92223-2258

September 11, 2020
Invoice # 228381

Re: [REDACTED] GENERAL COUNSEL SERVICES

For professional services rendered through August 31, 2020:

Current Legal Fees.....	\$5,827.50
Current Client Costs Advanced	<u>\$0.00</u>
TOTAL CURRENT FEES AND COSTS.....	<u>\$5,827.50</u>
Balance Due From Previous Statement	\$8,940.00
TOTAL BALANCE DUE FOR THIS MATTER.....	<u>\$14,767.50</u>

TERMS: PAYMENT DUE UPON RECEIPT

PLEASE RETURN THIS PAGE WITH YOUR REMITTANCE TO

RICHARDS, WATSON & GERSHON
350 South Grand Avenue, 37th Floor
Los Angeles, CA 90071

RICHARDS WATSON GERSHON



T 213.626.8484
F 213.626.0078
Fed. I.D. No. 95-3292015

350 South Grand Avenue
37th Floor
Los Angeles, CA 90071

CONFIDENTIAL

This material is subject to the attorney-client privilege and/or attorney work product protection, or otherwise is privileged or confidential. Do not disclose the contents hereof. Do not file with publicly-accessible records.

DAN JAGGERS, GENERAL MANAGER
BEAUMONT- CHERRY VALLEY WATER DISTRICT
560 MAGNOLIA AVENUE
BEAUMONT, CA 92223-2258

September 11, 2020
Invoice # 228382

Re: [REDACTED]

For professional services rendered through August 31, 2020:

Current Legal Fees.....	\$114.00
Current Client Costs Advanced	\$0.00
TOTAL CURRENT FEES AND COSTS.....	<u>\$114.00</u>
Balance Due From Previous Statement	\$114.00
TOTAL BALANCE DUE FOR THIS MATTER.....	<u>\$228.00</u>

TERMS: PAYMENT DUE UPON RECEIPT

PLEASE RETURN THIS PAGE WITH YOUR REMITTANCE TO

RICHARDS, WATSON & GERSHON
350 South Grand Avenue, 37th Floor
Los Angeles, CA 90071

RICHARDS WATSON GERSHON



**BEAUMONT-CHERRY VALLEY WATER DISTRICT
560 Magnolia Avenue, Beaumont, CA 92223**

**MINUTES OF REGULAR MEETING – ENGINEERING WORKSHOP
OF THE BOARD OF DIRECTORS
Thursday, August 27, 2020 at 6:00 p.m.**

***Meeting held via teleconference and video teleconference pursuant
to California Government Code Section 54950 et. seq. and
California Governor's Executive Orders N-29-20 and N-33-20***

Call to Order: President Covington

President Covington began the meeting at 6:07 p.m.

Pledge of Allegiance was led by Director Slawson.

Invocation was given by Director Williams.

Announcement of Teleconference Participation

Director of Finance and Administration Yolanda Rodriguez clarified that this meeting is conducted via teleconference pursuant to California Government Code Section 54953, and under Executive Order N-29-20 and N-33-20 of the Governor of California.

The teleconference capabilities of this meeting have been identified in the Notice and Agenda for this meeting, pursuant to the Brown Act and the Governor's Executive Order. Under the Governor's Executive Order and the Gathering Guidelines of the California Department of Health due to the danger of COVID-19, the teleconference locations are not publicly accessible. The public's right to comment and participate in the meeting is being assured via teleconference capabilities.

The Beaumont-Cherry Valley Water District (BCVWD) will use sound discretion and make reasonable efforts to adhere as closely as reasonably possible to the provisions of the Brown Act, and other applicable local laws regulating the conduct of public meetings, in order to maximize transparency and provide the public access to meetings.

Roll Call:

Directors present:	Covington, Hoffman, Ramirez, Slawson, Williams
Directors absent:	None.
Staff present:	General Manager Dan Jagers Director of Finance and Administration and Recording Secretary Yolanda Rodriguez Senior Engineer Mark Swanson Assistant Director of Operations James Bean

	Administrative Assistant Erica Gonzales Senior Accountant Sylvia Molina Administrative Assistant Brandy Llanes Field Superintendent Knute Dahlstrom
Legal Counsel	James Markman

Members of the public who registered their attendance: General Manager Lance Eckhart of the San Gorgonio Pass Water Agency, Jeff Chambers of Pardee Homes

Director of Finance and Administration Yolanda Rodriguez verified that all members of the Board of Directors have indicated that they are able to hear the other directors clearly on the teleconference. No directors expressed any reason to believe, based on voice recognition or otherwise, that those persons representing themselves to be directors are not truly so.

President Covington and Ms. Gonzales gave instructions regarding how to make a public comment during the meeting.

Public Comment: None.

1. **Adjustments to the Agenda:** None.
2. **Update of Apple Fire and Potential Debris Flows and Emergency Activities**

General Manager Dan Jagers reported that local communities are impacted by the burn area. He reminded the Board about the discussion at the previous meeting regarding implementation of some precautionary activities to protect District facilities. The emergency items are moving forward and funds are being spent, he advised.

Approximately 2,400 linear feet of K-rail has been purchased and is being deployed, Jagers explained. He shared a PowerPoint presentation and described the fire burn area and impacts. He noted that staff has met with the Riverside County Flood Control and Water Conservation District (Flood Control) to coordinate information and activities in the event of mud and / or debris flows out of the canyon. The District is working actively with Flood Control, the San Gorgonio Pass Water Agency (SGPWA) and other local agencies, Jagers assured.

He pointed out some areas of concern including the Noble Creek turnout which is used to deliver recharge water, the Noble Creek Recharge Facility, and the Cherry tank complex. Flood Control is committed to keeping the channels flowing and will continue to work with emergency contractors on standby, he noted.

Jagers pointed out new K-rail installed along the easterly fence line of Well 16 and explained work done by field staff. He explained that historically, a low period of rain with high intensity can shed mud from the canyon and suggested being “better safe than sorry,” as winter approaches.

Jagers pointed to the Vineland tank complex and indicated the area of installation of K-rail. In response to Director Slawson, Mr. Jagers explained the K-rail is not anchored on the ground and sits in the direction of parallel flow where there is not a big hydraulic load. Staff will add supersacks of sand (1 ton apiece) to back up the K-rail, he explained.

Mr. Jagers acknowledged the concern of a nearby homeowner. Director Slawson indicated that Flood Control and the Board of Supervisors are aware. In response to Slawson, Mr. Jagers pointed out that Flood Control advises owners to protect their homes, not the property. He stated that the District must protect its facilities. Director Hoffman referenced a significant mud flow from Wildwood Canyon in 1969 and stated that preparation now is a wise thing to do.

Jagers noted that Flood Control is working on the capture of floodwater in Bogart Park. Jagers recommended partnering with Flood Control on these activities.

President Covington asked about the K-rail. Mr. Jagers advised that the rail is pinned and will be bound with chains at the corners. Covington reiterated that there is a concerned homeowner and GM Jagers explained the situation. President Covington indicated that Noble Creek will be hard hit, and noted this is a major concern for residents of Cherry Valley. He acknowledged that it is the responsibility of the homeowner to protect their property, and he described his own preparations.

Mr. Jagers continued explaining the preparations.

At 6:45 p.m., the Zoom teleconference technology stopped functioning. The meeting was stopped while technical difficulties were solved.

The teleconference resumed at 6:46 p.m. Covington, Hoffman, Slawson, and Williams returned to the call. President Covington asked Director Ramirez to acknowledge if he was present on the teleconference. There was no response.

General Manager Jagers continued his presentation. He pointed to the Cherry tank and Noble Creek Recharge Facility, detailed the drainage situation and work to protect the facilities. The cost of the protection measures at Noble Creek is estimated at \$40,000, he advised, but if mud flowed in, that money would instead be spent excavating the ponds.

President Covington invited public comment.

Public Comment: Mr. Lance Eckhart, General Manager of the San Geronio Pass Water Agency advised that Mr. Jagers has been proactively looking out for both organizations and it has been a pleasure to work with him.

3. Authorization for the General Manager to execute the Bureau of Reclamation for WaterSMART: Water and Energy Efficiency Grant Agreement on behalf of the District

Director of Finance and Administration Yolanda Rodriguez reminded the Board about the District's participation with the Bureau of Reclamation (BOR) on the Automatic Meter Read / Advanced Metering Infrastructure (AMR/AMI) project. The process normally takes three to four months, but due to delays resulting from the COVID-19 environment, the estimate is now six to eight months, she said.

On August 12, the District received the final draft agreement from the BOR. District legal counsel has reviewed the agreement and the BOR has granted reimbursement

for pre-work, she explained. Staff is preparing expenses from September 2019 to now for submission.

Ms. Rodriguez explained this is a \$1.5 million matching grant, and grant consultant Townsend Public Affairs, Inc. has identified another grant opportunity for \$2 million for 2021 for the same project, and the application is in progress as approved at the last Board meeting.

6:59 p.m. - President Covington asked Director Ramirez to acknowledge if he was present on the teleconference. There was no response.

President Covington invited public comment. There was none.

7:03 p.m. – Director Ramirez re-joined the teleconference.

The Board authorized the General Manager to execute the Assistance Agreement with the Bureau of Reclamation (BOR) for a WaterSMART: Water and Energy Efficiency Grant (WEEG) for the Automatic Meter Read / Advanced Metering Infrastructure (AMR/AMI) project in the amount of \$1.5 million on behalf of the District by the following roll call vote:

MOVED: Williams	SECONDED: Hoffman	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None.	
ABSTAIN:	None.	
ABSENT:	None.	

4. Resolution 2020-19: Acceptance of an Easement for Public Utility Purposes on behalf of BCVWD for an area located on the south side of the centerline of 4th Street, west of Prime Drive in the City of Beaumont

Senior Engineer Mark Swanson explained the proposed easement for the Hidden Canyon project at the southwest corner of the District. The project is proposed to be two large industrial warehouse buildings; one of 1.8 million square feet, the other of 1 million square feet. With facilities of that size and nature, Swanson continued, high demand fire flow is required and in order to provide a secondary feed to supply the flow, a pressure-regulating station is needed. The developer has set aside a small piece of land for the facility, he stated, and design is complete.

The location is the south side of 4th Street, west of the Amazon building which is separately owned, but the Hidden Canyon developer has worked with the owner who has agreed to the easement.

Staff worked with legal counsel to ensure that all appropriate terms are included, Swanson stated. The City had some minor comments that the developer addressed, he noted. Staff requests Board acceptance of the easement. It will then be sent back to the developer who will file it with the County, he said.

President Covington asked about the size of the easement as related to the right-of-way. Mr. Swanson explained it is not within the public right-of-way, it is on private property. General Manager Jagers pointed out that historically, the District has placed pressure-reducing stations in vaults, but this is the first time the facility will be constructed above ground in an effort to maximize staff safety and eliminate confined space activities as part of a new design standard.

President Covington invited public comment. There was none.

Director Ramirez dropped off the call at 7:12 p.m.

The Board adopted Resolution 2020-19 accepting an Easement for Public Utility Purposes from Portero Commercial, LLC on behalf of BCVWD for an area located on the south side of the centerline of 4th Street, west of Prime Drive in the City of Beaumont (Assessor’s Parcel No. 424-050-012) by the following roll call vote:

MOVED: Slawson	SECONDED: Williams	APPROVED 4-0
AYES:	Covington, Hoffman, Slawson, Williams	
NOES:	None.	
ABSTAIN:	None.	
ABSENT:	Ramirez ¹	

Director Ramirez returned to the meeting at 7:17 p.m.

5. “Will Serve Letter” Extension and Annexation for Tentative Tract Map No. 36307 (Riverside County Assessor’s Parcel Nos. 400-020-010, 400-020-025, and 400-020-040) located on Oak Valley Parkway, west of Potrero Boulevard and east of Palmer Avenue

Mr. Jagers advised this is a discussion item on the Pardee Homes development that they consider Phase 3 of a three-phase development in Tournament Hills, which is east of Fairway Canyon and south of Interstate 10 and north of Oak Valley Parkway.

Jagers directed attention to the Pardee Homes’ history of the project. A large group annexation was performed with the City of Beaumont and the District and this is the need for annexation of a third parcel which was likely not previously annexed as that property was already within the City of Beaumont. In the late 2000s, it came in front of the Board and was tabled, he explained. It came forward again in 2014 and staff realized the annexation was necessary. Pardee Homes wishes to proceed with their development of 268 homes and annexation is needed, Jagers explained.

Senior Engineer Mark Swanson gave an overview of Tournament Hills and density. Should this come back to the Board for approval, Pardee is requesting 268 EDUs and annexation of the remaining parcel, he explained.

¹ Director Ramirez did not respond to the Roll Call vote.

Mr. Jagers pointed out that the Will-Serve Letters that went with the other parcels are expired but those parcels were annexed. The issue is that one of the parcels was not annexed and there are differences in the number of EDUs, he noted.

Public Comment: Jeff Chambers of Pardee Homes explained they are trying to clean up the last parcel for which they have a development right as part of the Oak Valley Specific Plan. APN 400-020-025 is referred to as the Wilson parcel and was never part of the Oak Valley Specific Plan, he stated. Pardee purchased the other two parcels concurrent with the rest of Tournament Hills and subsequently decided it made sense to purchase the Wilson property.

Pardee has no recollection and has no related documentation as to why the Wilson parcel was not part of the original annexation, Chambers noted. He asked the Board to allow Pardee to move forward with the annexation and pointed to the Specific Plan amendment in 2014 and density transfers of the remaining lots into the third phase. An entitlement was received to develop up to 274 units, Pardee is asking for 268 units, he noted. Approximately 130 units fall within the Wilson parcel. Pardee is not exceeding what was originally within the Oak Valley Specific Plan, he pointed out. It has always been accounted for in the master plan of the BCVWD, Chambers said.

Chambers continued, explaining that the District proposes a condition of approval extending facilities along the property frontage. Pardee currently pays approximately \$10,100 per dwelling unit in water fees to the District, he pointed out. Pardee's analysis of the extension of the three 24-inch pipelines, which are part of the District's Master Plan, from the current terminus east of the Pardee property in front of Phase 2 on Oak Valley Parkway all the way through to the other side of the property represent a cost of \$5 million, which is roughly \$20,000 per unit based on the 268 units, Chambers stated.

Assuming that Pardee moves forward, Chambers noted, they would like to come back to the Board to talk about some type of credit agreement to cover that cost, as it is a master facility not just serving the project, but also other projects within Oak Valley and Fairway Canyon. There should be some discussion about sharing in that cost over and above the \$10,100 per dwelling unit in water fees, Chambers opined. Outside of that, Chambers added, Pardee is in agreement.

Chambers pointed to the letter dated July 24, 2020 from Michelle Staples of Jackson Titus. He stated that Pardee inadvertently misrepresented that they had received a Will-Serve Letter (WSL), which is not the case. It was not done purposely, he said; it was done via obtaining a copy of a letter that may have been issued had the Board approved the WSL in 2010. Pardee staff thought it was signed, Chambers explained, although it was never signed, and it was inadvertently represented as being a WSL. Ms. Staples had stated that Pardee is asking for an updated WSL and that is not the case. Chambers acknowledged that a mistake was made and Pardee never received the WSL from the District.

Director Slawson asked if the cost of the frontage is not usually a condition for developers. Mr. Jagers explained that typically there is an extension required of a size based on the development's demand on the frontage roads, typically a 12-inch line. The District would typically do an oversizing agreement to increase the size of the line. When the developer does the work, it can be a non-prevailing wage job, Jagers continued, but use of public funds triggers a prevailing wage job on the fractional cost of the oversizing. The District does collect a facilities fee component for

oversizing activities and those are designed to cover some of that work, Jagers acknowledged.

There are conditions on other developers, also, Jagers noted, and they will need to be coordinated. The District's master planned facilities do go down Oak Valley Parkway, Jagers said, and the District's desire is to complete those in partnership with the area developers' participation.

Unfortunately, Jagers noted, the Parkway has been built to full width and should have had utility coordination, so the cost suffered by the developer as well as others would not be as great.

President Covington asked if the conditions noted in the staff report would apply to the project. Jagers said generally they would.

Mr. Chambers indicated that Pardee has tried to be a good partner to get pipelines under Interstate 10 and over to Oak Valley and Tournament Hills. He noted that fees have been pre-paid and Pardee has worked closely with the District on sites where there are operating wells on land owned by Pardee, and pipelines have been upsized without compensation. He assured the Board that Pardee will continue to be a good partner and said he hopes that the Board will give Pardee the opportunity to move forward with the annexation and obtain the WSL. He hopes to continue to work with the District on the issue of significant costs associated with moving those lines down Oak Valley Parkway. Those three pipelines and the cost, Chambers said, has been the main reason that this item has not come before the Board until recently. Pardee has decided and has been told by the parent company to move forward and figure it out. The developer believes the project can successfully be built out and can help the District to complete the water loop system that is part of the project, and that it makes good sense for this to move forward, Chambers said.

President Covington invited public comment. There was none.

6. BCVWD 2021 Imported Water Order Quantity from the San Gorgonio Pass Water Agency

General Manager Jagers reminded the Board of discussion at the August 12 meeting and explained this action is to formalize the Board's decision on the water order. The order is due to San Gorgonio Pass Water Agency (SGPWA) on September 1, he advised. Jagers said one of the factors determining the BCVWD order is the amount other local agencies are ordering. He said he believes the City of Banning is ordering 50 acre-feet (AF) and Yucaipa Valley Water District has an anticipated order of 300 AF.

Due to residents staying at home this year and potentially using more water, and no real loss of commercial use, there is higher usage than may have been expected, Jagers reported. He also pointed out grading operations which tend to inflate the numbers.

Last year, 9,400 AF was ordered, he reminded. It was a low usage year. This year, he said, staff believes the safe number is 10,000 AF for the baseline order which includes 300 AF for drought-proofing new homes and 9,700 AF for replenishment.

Jaggers advised the Board that the District has 39,000 AF of water in its storage account. He reviewed the draft production numbers shown by the Beaumont Basin Watermaster and explained the SGPWA Supplemental Water Order form. He noted that the District has done a good job of meeting its conjunctive use plan as set forth in the Urban Water Management Plan. He suggested sending a letter indicating that the District would like to entertain the idea to purchase more water if it is available and collaborating with the SGPWA.

When considering all accounts, Jaggers explained, the Basin holds about 100,000 AF in storage. He suggested that the Basin can be kept healthy by having it full, but not so overly full that there is water leakage. Part of conjunctive use is maintaining a balance in the basin – putting in high quality water and doing what is right over time moving forward, he noted. He reminded the Board that BCVWD needs to get to 2035 presuming Sites Reservoir and the Bay-Delta Conveyance projects move forward, and the District may need the extra water stored to get through some short years. He pointed to the white papers produced by staff.

Jaggers reiterated his recommendation of 10,000 AF for replenishment with the potential for an additional 2,500 AF if more water is available next year, which would require a contribution from reserve funds in the short term.

Director Williams asked if the fires had diminished the District’s supply. Mr. Jaggers explained that Cal FIRE estimated that they pulled out 87,000 cubic feet from the firefighting helicopter activity, and he pointed to production numbers over the days of the fire. Reimbursement will be requested through FEMA, he explained, which will allow the District to purchase additional water if available.

Mr. Lance Eckhart added that the District has done a good job with its storage account and is looking at concepts such as operational range, had used reserves and has now aggressively put the water back and then some. The information helps SGPWA understand the needs of its partners in the Basin. Also, it might be a 5 percent year in 2021, he noted, and this information allows a look at hard demands and storage and whether the District is safe. There may be a point when all the managers get together to do some triage from year to year, Eckhart posited, and said BCVWD is in a great position.

President Covington summarized the intentions of the letter. Director Hoffman pointed out that there have been delivery interruptions in the past and the District has been unable to get its full water order. He suggested taking the water in a shorter period to make sure it is all received. Mr. Jaggers acknowledged and said discussions have begun with the SGPWA to recharge at a higher rate during dry periods.

The Board authorized the purchase of 10,000 acre-feet of imported water from the San Geronio Pass Water Agency for delivery to the Beaumont-Cherry Valley Water District Noble Creek Recharge Facility for Calendar Year 2021 and authorized the General Manager to execute the letter addressed to the SGPWA regarding the Supplemental Water Order for 2021 by the following roll call vote:

MOVED: Ramirez	SECONDED: Hoffman	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None.	
ABSTAIN:	None.	
ABSENT:	None.	

7. Noble Creek Recharge Facility Phase I Fencing Project update

Senior Engineer Swanson shared a PowerPoint presentation on the project progress. He explained that a contract was executed with Red Hawk Services in May, and held a site walk on August 10. Construction began on August 13, he reported, and most of the fencing is now up. He expects a final field walk upon completion next week. He advised that there will be a record of survey recorded with the County to formalize the property boundaries.

Director Hoffman expressed concern that in some places there is a six to eight-inch gap at ground level. Mr. Jagers indicated that BCVWD staff would be returning the grade under the fence to more reasonable level to protect underground infrastructure. Hoffman indicated that the fence workmanship looks good.

President Covington said he was pleased to see the progress and reminded that it was a concern of former Director Diaz to secure the property.

8. Update: Status of Local Emergency regarding the Impact of the Respiratory Illness Pandemic COVID-19 pursuant to Resolution 2020-07

General Manager Jagers said he believes social distancing works and helps. Staff is staggered and the people who can work remotely are remaining remote. He said the District has a handle on the style of work for the near term, and the program is working at the moment. He said his intent is to hold to course through the next Board meeting.

President Covington asked about conversation at staff level regarding the office lobby reopening. Jagers reminded about the plan and said this is a transition period including leave and temporary support. He said time is needed to get into a regular mode. When ready to open, there will be controlled entry to provide service to the public, he indicated, or activities by appointment.

President Covington noted that he sees other public agencies opening up and suggested finding out about their model to see if the District can make adjustments.

9. Legislative Update

President Covington acknowledged the Legislative Update. There were no questions.

10. General Manager's Report

No report.

11. Topics for Future Meetings:

None added.

12. Announcements

All the following meetings will be held via teleconference unless otherwise indicated. President Covington read the following announcements:

- Ad Hoc Communications Committee Meeting: Monday, August 31, 2020 at 5:30 p.m. *(as corrected)*
- Collaborative Agencies Committee Meeting: Wednesday, September 2, 2020 at 5:00 p.m. *(teleconference pending)*
- Finance and Audit Committee Meeting: Thursday, September 3, 2020 at 3:00 p.m.
- District offices will be closed on Monday, September 7, 2020 in observance of Labor Day
- Regular Board Meeting: Wednesday, September 9, 2020 at 6 p.m.
Engineering Workshop: Thursday, September 24, 2020 at 6 p.m.
- Personnel Committee Meeting: Monday, September 28, 2020 at 5:30 p.m.
- Beaumont Basin Watermaster Committee Meeting: Wednesday, October 7, 2020 at 10 a.m.

13. Convened in Closed Session: 8:16 p.m.

- a. CONFERENCE CALL WITH LEGAL COUNSEL - Anticipated Litigation
Significant exposure to litigation
Pursuant to Government Code Section 54956.9(d)(2)
One Potential Case

Reconvened in Open Session: 8:37 p.m.

14. Report on Closed Session

President Covington thanked staff for organizing the Zoom conference.

President Covington announced there was no reportable action taken during Closed Session.

15. Adjournment

President Covington adjourned the meeting at 8:37 p.m.

ATTEST:

DRAFT UNTIL APPROVED

DRAFT UNTIL APPROVED

Director John Covington, President
to the Board of Directors of the
Beaumont-Cherry Valley Water District

Director Lona Williams, Secretary
to the Board of Directors of the
Beaumont-Cherry Valley Water District



BEAUMONT-CHERRY VALLEY WATER DISTRICT
560 Magnolia Avenue, Beaumont, CA 92223

**MINUTES OF REGULAR MEETING
OF THE BOARD OF DIRECTORS
Wednesday, September 9, 2020 at 6:00 p.m.**

***Meeting held via teleconference pursuant to
California Government Code Section 54950 et. seq. and
California Governor's Executive Order N-29-20 and N-33-20***

Call to Order: *President Covington began the meeting at 6:04 p.m.*

Pledge of Allegiance: *Led by Director Ramirez*

Invocation: *Given by Director Slawson*

Announcement of Teleconference Participation

Director of Finance and Administration Yolanda Rodriguez clarified that this meeting is conducted via teleconference pursuant to California Government Code Section 54953, and under Executive Order N-29-20 and N-33-20 of the Governor of California.

The teleconference capabilities of this meeting have been identified in the Notice and Agenda for this meeting, pursuant to the Brown Act and the Governor's Executive Order. Under the Governor's Executive Order and the Gathering Guidelines of the California Department of Health due to the danger of COVID-19, the teleconference locations are not publicly accessible. The public's right to comment and participate in the meeting is being assured via teleconference capabilities.

The Beaumont-Cherry Valley Water District (BCVWD) will use sound discretion and make reasonable efforts to adhere as closely as reasonably possible to the provisions of the Brown Act, and other applicable local laws regulating the conduct of public meetings, in order to maximize transparency and provide the public access to meetings.

Roll Call:

Directors present:	Covington, Hoffman (6:18 p.m.), Ramirez, Slawson, Williams
Directors absent:	None
Staff present:	General Manager Dan Jagers Director of Finance and Administration Yolanda Rodriguez Senior Engineer Mark Swanson Assistant Director of Operations James Bean

	Senior Finance and Administrative Analyst William Clayton Administrative Assistant Erica Gonzales Administrative Assistant Brandy Llanes Field Superintendent Knute Dahlstrom
Legal Counsel	James Markman

Members of the public who registered attendance: Dr. Blair Ball, San Gorgonio Pass Water Agency. From Pardee Homes: Jeff Chambers, Michael Heishman, and Greg Hohman.

Director of Finance and Administration Yolanda Rodriguez verified that all members of the Board of Directors have indicated that they are able to hear the other directors clearly on the teleconference. No directors expressed any reason to believe, based on voice recognition or otherwise, that those persons representing themselves to be directors are not truly so.

Public Comment: None.

1. Adjustments to the Agenda:

EMERGENCY ITEM: Resolution 2020-___: Ratifying and Proclaiming a District Local Emergency in Response to the Impact of the El Dorado Fire and Authorizing the General Manager and Director of Finance and Administrative Services to act as Authorized Agents on Behalf of the District

General Manager Jaggars advised of an Emergency Item in response to the impact of the El Dorado Fire. A staff report and associated items are available on the District’s website, he noted. The fire activity began to impact the District on Saturday, September 5 and continues, Jaggars explained. He has declared a local district emergency to be ratified by the Board.

President Covington announced that the emergency has come to the attention of the District subsequent to the posting of the agenda pursuant to California Government Code 54954 (2)(b) which requires a finding of immediate action. The Board may vote to add the item to the agenda. The fire broke out within the boundary of the Yucaipa Valley Water District and by September 7 the fire spread to wildlands within the boundaries of BCVWD, Covington explained. The GM proclaimed a local District emergency on September 9, he noted, which must be ratified by the Board within seven days.

The Board made a finding of immediate need and the Emergency Item was added as Agenda Item 7 by the following roll call vote:

MOVED: Ramirez	SECONDED: Williams	APPROVED 4-0-1
AYES:	Covington, Ramirez, Slawson, Williams	
NOES:	None.	
ABSTAIN:	None.	
ABSENT:	Hoffman	

2. Consent Calendar:

The following Consent Calendar items were approved with one motion:

- a. July 2020 Budget Variance Report
- b. July 2020 Cash/Investment Balance Report
- c. August 2020 Check Register
- d. August 2020 Invoices Pending Approval
- e. Minutes of the Regular Meeting of August 12, 2020

MOVED: Slawson	SECONDED: Williams	APPROVED 4-0-1
AYES:	Covington, Ramirez, Slawson, Williams	
NOES:	None.	
ABSTAIN:	None.	
ABSENT:	Hoffman	

3. Request for “Will Serve Letter” and Approval of Annexation for Tentative Tract Map No. 36307 (Riverside County Assessor’s Parcel Nos. 400-020-010, 400-020-025, 400-020-028, and 400-020-040) located on Oak Valley Parkway, west of Potrero Boulevard and east of Palmer Avenue in the City of Beaumont

General Manager Jagers reminded the Board of discussion at a prior meeting. He noted one parcel has been added.

Mr. Mark Swanson reminded the Board that the development consists of 268 single family units, some open space, and a park site. After further examining the Tract Map, staff identified a small parcel at the northeast corner which should be included, although it may not take direct service but should go through the LAFCO process if it is not currently within the BCVWD boundaries.

President Covington announced that Director Hoffman has joined the meeting at 6:18 p.m.

Mr. Swanson pointed to the updated map and indicated the newly included parcel (Lot B) which appears to be an open space lot. GM Jagers noted that LAFCO avoids creating “islands” within service boundaries and there is some work to be done to review this parcel. This is not anticipated to be a burdensome item, he added.

Mr. Swanson reminded the Board that the City of Beaumont is doing a density transfer totaling 274 units and the developer intends to construct 268 as shown on the Tentative Tract Map. The map was previously lotted for 233 and there was no “Will Serve Letter” (WSL) as previously thought, Swanson reminded.

At the last meeting, the developer had indicated concern with the fees and costs associated with facilities across their frontage along Oak Valley Parkway, Swanson noted. Staff subsequently met with the developer and discussed necessary pipelines. Conversations are continuing, he said. In the conditions, staff added item 3A which indicates there will likely be participation on the part of the District that will be addressed in the Plan of Service.

President Covington invited public comment. There was none.

The Board approved the request for water service “Will Serve Letter” for Tentative Tract Map (TTM) No. 36307 located on Oak Valley Parkway, west of Potrero Blvd. and east of Palmer Ave. and further identified as Riverside County Assessor’s Parcel Nos. (APN) 400-020- 010, 400-020-025, 400-020-028, and 400-020-040 and annexation of APNs 400-020-025 and 400-020-028 by the following roll call vote:

MOVED: Williams	SECONDED: Slawson	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None.	
ABSTAIN:	None.	
ABSENT:	None.	

4. Ongoing Security Options for Noble Creek Recharge Facility Phase I

General Manager Jagers reminded the Board of in-depth discussion at the April 8, 2020 meeting. He shared a PowerPoint presentation on the Phase I fencing project and reported that the fencing and gates are installed. The gates are closed and latched, but not locked, i.e. public access is not restricted, Jagers advised.

Jagers described the alignment of the fence and placement of gates. A final job walk will be done to finalize the project, he noted.

President Covington invited public comment. There was none.

President Covington requested comment from legal counsel. Mr. Markman indicated the property looks secure and improbable that a child could get into a pond, even with the gates not locked. This shows that the District has limited some liability exposure, he noted.

President Covington noted that this discussion began in 2017 with Director Diaz who was concerned about the access and activity at the property. He detailed some history of the discussions.

Director Ramirez said that although wrought iron fencing had been considered, the chain link was the most economical way to make the area safe.

Director Hoffman advised that he had watched the fence installation and the workmanship is quality, the materials are heavy duty, and it is meeting the needs of the Board’s intention. He asked whether the small gates should be locked at nighttime, all the time, or just the small gates with big gates unlocked. He said several members of the community had expressed hope that they could have access during the daytime. There are options available through locking which will have to be researched, he indicated. The older method with padlock and key, but there may now be electronic systems that could be used on the gates, which would be at a cost. He requested considerations based on the citizens remarks.

Director Slawson asked when the gates would be locked.

President Covington acknowledged the research in the project. From the minutes of the April 8 meeting, he continued, it seemed the Board was in favor of locking the facility with no public access. Originally, the facility was supposed to be much more than it is today, he pointed out. He advocated locking the gates along

Beaumont Avenue and on Cherry Valley Boulevard. He suggested local outreach to Flood Control, utilities and others that may need access.

General Manager Jagers recommended not investing more in the fence until after the flood season as the watershed is burned and there is opportunity for non-typical mud and debris along the northerly fence line. Covington expressed concern with the burn in Noble Creek and potential flood events if the facility is open. He suggested locking it down for safety. Director Williams concurred and pointed to the potential for floodwaters inundating the facility endangering human lives.

Director Ramirez agreed with closure. Director Hoffman said he was flexible either way. Director Slawson said he is leaning toward locking it down, possibly excepting the pedestrian four-foot gate on Beaumont Avenue.

Dr. Blair Ball asked the Board to further consider access. He advocated for at least one gate to remain open for pedestrian access as a safe place for walking and exercising. He reminded the Board that he was a director when this facility was designed, and it was intended for the public to have access to. Since 2005, he said, there have been no drownings, no murders, no egregious activity, and these facilities belong to the public, he noted. He said he preferred the gate on Cherry Valley Boulevard to remain unlocked and suggested moving the latch higher so a smaller person could not open it. He requested the Board not make a decision at this meeting, as it wasn't an action item, it was more of a staff report and there are people who would like to continue to use the facility.

President Covington suggested he later meet with Dr. Ball and advocated moving forward. Covington posited that the Board had reached consensus and directed the General Manager to move forward.

5. Scheduling of Bogart Park Plaque Dedication

General Manager Jagers said he spoke with Duane Burk, general manager of the Beaumont-Cherry Valley Recreation and Park District (BCVRPD), which has installed the plaque at the park entrance and would like to schedule a photo opportunity with the BCVWD Board in October.

President Covington asked staff to poll the Board and set a date.

General Manager Jagers advised that Cal FIRE helicopters were using the pond and BCVWD has been participating with BCVRPD to get water to the firefighting efforts.

6. Status of Local Emergency regarding the Impact of the Apple Fire pursuant to Resolution 2020-17

General Manager Jagers advised that post-Apple Fire preparations had been suspended while the El Dorado fire burned from Yucaipa into Cherry Valley. Expectations moving forward have now changed, Jagers explained. There is still

an emergency, he continued, and a lot has been done including protecting facilities, but there is more work to do now.

7. EMERGENCY ITEM: Resolution 2020-20: Ratifying and Proclaiming a District Local Emergency in Response to the Impact of the El Dorado Fire

General Manager Jagers advised that a local emergency was declared and asked the Board to ratify the declaration.

Jagers explained that a fire broke out on Saturday, September 5 and burned from Yucaipa El Dorado Ranch Park through the community of Oak Glen, some of Forest Falls, the San Bernardino National Forest, and the north end of Cherry Valley. The fire is continuing to grow, Jagers noted, and has burned within BCVWD boundaries.

Jagers advised that the fire has created additional mud and debris flow issues and has burned next to the District's northerly upper canyon house. The employee-occupant of the house returned early from vacation and worked with Cal FIRE to provide proactive weed abatement in the area. Jagers described additional burn areas and said he toured the area with President Covington. The fire continues to burn adjacent to the District's middle house and other facilities, Jagers said, but the fire crews are doing a great job of fighting.

BCVWD Assistant Director of Operations James Bean has been supporting Cal FIRE and identifying the location of District facilities to assure they are not destroyed, Jagers said.

President Covington asked for comments from Assistant Director Bean. Bean indicated there was a large fire burning directly behind in the Wallis Canyon area at Miravilla and Mile High Road in the Upper Mesa area. He estimated there were 15 engines inside Edgar Canyon with about six bulldozers and four or five hand crews on site.. The current danger is blowing embers, which could potentially catch near District well sites, he said. Staff is keeping close watch on flying embers, Bean said, and advised there is a significant burn scar. President Covington acknowledged the danger to the District's properties and applauded the efforts of staff.

In response to President Covington, Bean indicated that no District facilities had been lost. There was damage to a significant water main during the Apple Fire, he reminded, and repairs were made right alongside the flames in order to get the water supply back up and running.

Director Ramirez commended staff for protecting the District's assets. Director Williams concurred and urged staff to be safe.

Mr. Jagers shared a map of fire activity and burn scar and discussed areas of watershed and debris flow concern. He said he expects to come back to the Board with recommendations for additional areas of protection. Staff is working with the San Gorgonio Pass Water Agency (SGPWA), Riverside County Flood Control and Water Conservation District (Flood Control), the City of Beaumont and others, Jagers stated. Wells and tanks within the Little San Gorgonio Creek drainage area are now more impacted, he explained, and there is increased risk at Noble

Creek Recharge Facilities Phase I and II due to two burned watersheds that feed down into the facility.

Jaggers shared photos and reviewed a debris flow incident in 2014. He said he expects that if there is significant rain, similar situations will occur – there is need for concern and thus is the reason for the declaration of emergency.

The Board adopted Resolution 2020-20: Ratifying and Proclaiming a District Local Emergency in Response to the Impact of the El Dorado Fire and Authorizing the General Manager and Director of Finance and Administrative Services to act as Authorized Agents on Behalf of the District by the following roll call vote:

MOVED: Ramirez	SECONDED: Slawson	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None.	
ABSTAIN:	None.	
ABSENT:	None.	

8. Review of District Staffing Activities and Cash Flows as related to the ongoing COVID-19 Local State of Emergency

Director of Finance and Administrative Services Yolanda Rodriguez introduced the report and reminded the Board that staff is tracking activity of the ratepayers in light of the moratorium on disconnections. The number of accounts with balances over 90 days is increasing, she reported.

As of August 26, Rodriguez continued, 41 customers have requested payment plans. Total revenue loss from non-collection of inactivation fees, late fees and credit card processing fees is \$95,463 which will have to be written off eventually, Rodriguez explained.

President Covington opined that even with the losses, the situation is better than he had anticipated.

Rodriguez pointed to cash flow and said the District is doing fairly well this year and pointed to the increase in rates. The large payments to vendors, she noted were primarily to the SGPWA and Southern California Edison. There was also an expense of \$1.04 million for new meters, she noted.

As of August 27, the District's cash and investments totaled \$64.8 million, as compared to \$59.7 million in 2019, Rodriguez stated.

Ms. Rodriguez commended the efforts of customer service staff who has worked to provide payment plans for ratepayers.

President Covington invited public comment. There was none.

General Manager Jaggers said the District has held off filling vacant positions in an effort to minimize exposure. At this point, staff is moving forward with advertising the vacant position and has hired a couple of temporary positions related to the AMR / AMI grant activities and work coming up. More horsepower is needed in the field and probably in the office, he explained, and the District is

moving into the budget period. Covington acknowledged that the help will be needed in the field over the winter.

9. Status of Local Emergency regarding the Impact of the Respiratory Illness Pandemic COVID-19 pursuant to Resolution 2020-07 and Discussion of Lobby Access to Public

Mr. Jagers said that many water districts are still running minimum staff. He said he reviewed the CDC's and State of California's opening tier system and noted that all tiers promote remote work for office staff. BCVWD has remote staff in Finance and Audit, and in Customer Service. He advised there is no plan at this time to recommend reopening at a point in time. The District is operating safely and has not lost any staff recently to COVID-19 exposure and the community seems to be getting a better grip on distancing, he added.

Working remotely to minimize office staff interaction is still something a lot of districts are doing, Jagers said. He discussed staffing and the trade-off between service to the public and keeping staff safe and said he believes there are ways to efficiently move things forward such as restricted access.

Director of Finance and Administrative Services Yolanda Rodriguez added that office staff shifts are staggered as with a small staff, the District cannot risk business interruption. Customer phone calls are returned right away, she assured the Board, and staff is making it work. President Covington asked about reactions of the public. Ms. Rodriguez responded that the public has so far been understanding and there has been no negative feedback. The main concern, she continued, is the setup of the front office lobby requires people to cross paths and it must be determined how to make re-opening work.

President Covington stated that staff would take the lead in formulating a plan. He noted this conversation would be continuing in November, and would the office be closed for a year before some kind of opening of the lobby. He requested staff consider what this will mean for the future.

10. Reports For Discussion

a. Ad Hoc Committees:

President Covington asked about activity of the Recycled Water Committee. Director Slawson said there had been none recently. Mr. Jagers reported that the City is moving forward and will have an update at the Regional Board on Friday. BCVWD took the initiative to begin writing the agreement and it is now in draft form, but has taken a back seat to the fires, he explained. It will be sent to the City and he expects talks will begin soon thereafter. President Covington indicated the Friday meeting will be important, and he will also attend.

Director Ramirez noted that the Communications Committee has stayed within budget and Director Williams has provided valuable feedback on outreach to the community online and on the welcome packet.

Transparency continues to improve every day, he said, and thanked Director Williams and CV Strategies.

b. General Manager

Mr. Jagers reported that 24 cfs is continuing to be delivered to the recharge facility. He said this will be shut off if there are upcoming rains in order to allow the impounded water to decline. The District is moving forward with the SGPWA, Flood Control and others to devise a plan of attack for the winter. Focus is on getting prepared, hiring staff and other activities, he said.

c. Directors' Reports:

Director Slawson reported that the San Geronio Pass Water Alliance met for the first time since January. Attendance was poor, he said. Mr. Jagers and Jason Uhley advised the group about potential flood damage. Work will also be done on the website, Slawson reported.

President Covington acknowledged the dedication of Knute Dahlstrom who was on vacation when the El Dorado Fire broke out and drove back to immediately operate a dozer to cut fire lines.

President Covington said he attended the SGPWA Board meeting on Tuesday. They are looking at hiring a consultant to look at their tax base and at hiring Raftelis to look at potential rates such as a capacity fee. New GM Lance Ekhart seems to have hit the ground running and will do a good job, Covington said.

d. Legal Counsel Report: None.

11. Announcements

All the following meetings will be held via teleconference unless otherwise indicated. President Covington read the following announcements:

- Engineering Workshop: Thursday, September 24, 2020 at 6:00 p.m.
- Personnel Committee Meeting: Monday, September 28, 2020 at 5:30 p.m.
- Finance and Audit Committee Meeting: Thursday, October 1, 2020 at 3:00 p.m.
- Beaumont Basin Watermaster Committee Meeting: Wednesday, October 7, 2020 at 10 a.m.
- Regular Board Meeting: Wednesday, October 14, 2020 at 6 p.m.
- Collaborative Agencies Committee Meeting: Wednesday, November 4, 2020 at 5:00 p.m. (*in-person meeting at Beaumont Library; also available via Zoom*)

12. Action List for Future Meetings:

Water Supply for the region
Update on Bogart Park

13. Convened in Closed Session: 8:02 p.m.

- a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Pursuant to Government Code Section 54947
Title: General Manager

Reconvened in Open Session: 8:21 p.m.

14. Report on Closed Session

President Covington announced there was no reportable action taken during Closed Session.

15. Adjournment

President Covington adjourned the meeting at 8:21 p.m.

ATTEST:

DRAFT UNTIL APPROVED

DRAFT UNTIL APPROVED

Director John Covington, President
to the Board of Directors of the
Beaumont-Cherry Valley Water District

Director Lona Williams, Secretary
to the Board of Directors of the
Beaumont-Cherry Valley Water District



**Beaumont-Cherry Valley Water District
Regular Board Meeting
October 14, 2020**

Item 3

STAFF REPORT

TO: Board of Directors
FROM: Dan Jagers, General Manager
SUBJECT: Resolution 2020-__: Proposed Changes to the District’s Conflict of Interest Code

Staff Recommendation

Adopt Resolution 2020-__ Amending the Beaumont-Cherry Valley Water District’s Conflict of Interest Code.

Background

The Conflict of Interest Code (Code) designates which individuals must file a disclosure statement commonly known as the “Form 700” or Statement of Economic Interests, as required by the Fair Political Practices Commission (FPPC).

The Political Reform Act requires every multi-county agency to review its Conflict of Interest Code biennially and notify the Fair Political Practices Commission whether the agency’s Code needs to be amended. The District’s last Code was adopted via Resolution 2018-13 on October 10, 2018.

At its meeting on August 12, 2020, the Board approved the Notice of Intent and a 45-day comment period regarding the proposed changes to the District’s Conflict of Interest Code.

Summary

The District’s Code requires substantive amendments to reflect new positions that must be designated. The FPPC considers the additions or deletion of positions to be a substantive change. The addition of positions are the only changes proposed to be made:

Positions deleted:	Positions added:
None.	Human Resources Coordinator

Upon approval by the Board at the August 12 meeting, a Notice of Intent to amend the Code was distributed and a 45-day comment period was held from August 17 to October 1, 2020. No comments were received. District Legal Counsel reviewed position changes and their direction to staff has been incorporated in the proposed policy.

Fiscal Impact: None.

Attachment(s)

Resolution 2020-__: Adopting an Amendment to the District’s Conflict of Interest Code B Exhibit A – BCVWD Conflict of Interest Code
Notice of Intent to Adopt or Amend a Conflict of Interest Code – posted 8/17/20

Report prepared by Lynda Kerney, Administrative Assistant

RESOLUTION 2020-___

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BEAUMONT-CHERRY VALLEY WATER DISTRICT ADOPTING AN AMENDMENT TO THE DISTRICT'S CONFLICT OF INTEREST CODE

WHEREAS, the Political Reform Act ("Act"), Government Code Section 81000 et seq., requires state and local government agencies to adopt and promulgate a Conflict of Interest Code; and

WHEREAS, the Fair Political Practices Commission ("FPPC") has adopted a regulation: 2 Cal. Code of Regulations., Section 18730, the terms of which are incorporated herein by reference, and which may be amended by the Fair Political Practices Commission after public notice and hearings to confirm amendments to the Political Reform Act; and

WHEREAS, the Board of Directors of the Beaumont Cherry Valley Water District ("District") has previously adopted the standard Conflict of Interest Code and designated those officers and employees of the District who shall be required to disclose financial interests pursuant to the disclosure categories; and

WHEREAS, the Board desires to amend the District's Conflict of Interest Code for the purpose of updating the Appendix A, attached hereto, to reflect organizational changes of the District;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Beaumont-Cherry Valley Water District:

1. The Board of Directors hereby adopts the amended Appendix A of Designated Filers to the Conflict of Interest Code of the Beaumont Cherry Valley Water District.
2. This amendment to the Conflict of Interest Code is attached hereto as Exhibit "A" to this Resolution.
3. This amendment to the Conflict of Interest Code shall not be effective until it has been approved by the code reviewing body, namely, the Fair Political Practices Commission, and the effective date of this amendment shall be the date fixed by the Fair Political Practices Commission.
4. The Secretary of the District and/or his or her designee is authorized as the District's Filing Officer and directed to file with the Fair Political Practices Commission a copy of the amended Appendix A of Designated Filers and officials who manage public investments and such other information as may be required by the Fair Political Practices Commission.
5. The Secretary of the District and/or his or her designee is ordered and directed to file the Amended Conflict of Interest Code in the office of the District and to retain same as part of the District's usual record keeping process.
6. This code has the force and effect of law. Designated Filers violating any provision of this Code are subject to the administrative, criminal and civil

sanctions provided in the Political Reform Act, as it may be amended from time to time.

7. Copies of the Amended Conflict of Interest Code shall be made available for public inspection by the District's staff during all regular office hours of the District.

ADOPTED this ____ day of October, 2020, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST:

Director John Covington, President of the
Board of Directors of the
Beaumont-Cherry Valley Water District

Director Lona Williams, Secretary to the
Board of Directors of the
Beaumont-Cherry Valley Water District

Attachment: Appendix A

**BEAUMONT-CHERRY VALLEY WATER DISTRICT
CONFLICT OF INTEREST CODE**

Exhibit A

The Political Reform Act (Government Code Section 81000. et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 California Code of Regulations Section 18730) that contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency's code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendices, designating positions and establishing disclosure categories, shall constitute the conflict of interest code of the **Beaumont-Cherry Valley Water District (District)**.

Individuals holding designated positions shall file their statements of economic interests with the **District**, which will make the statements available for public inspection and reproduction. (Gov. Code Sec. 81008.) All statements will be retained by the **District**.

**BEAUMONT-CHERRY VALLEY WATER DISTRICT
CONFLICT OF INTEREST CODE**

**APPENDIX A
DESIGNATED POSITIONS**

<u>Designated Position</u>	<u>Assigned Disclosure Category</u>
Board of Directors	1, 2, 4
General Manager	1, 2, 4
Legal Counsel	2, 4
Director of Operations	1, 2, 4
Assistant Director of Operations	1, 2, 4
Field Superintendent	3
Transmission & Distribution Supervisor	3
Production Supervisor	3
Recycled Water Supervisor	3
Director of Engineering	1, 2
Senior Engineer	1, 2
Director of Finance and Administrative Services/Treasurer	2
Senior Finance and Administrative Analyst	3
<u>Human Resources Coordinator</u>	<u>2, 3, 4</u>
Information Systems Manager	3

Note: The Legal Counsel position is filled by an outside consultant who acts in a staff capacity.

Consultants/New Positions*

*Consultants/New Positions shall be included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitation:

The General Manager may determine in writing that a particular consultant/new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant/new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The General Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code (Gov. Code Section 81008).

**BEAUMONT-CHERRY VALLEY WATER DISTRICT
CONFLICT OF INTEREST CODE**

**APPENDIX B
DISCLOSURE CATEGORIES**

Individuals holding designated positions must report financial interests in accordance with the assigned disclosure categories.

Category 1: Interests in real property located within the jurisdiction or within two miles of the boundaries of the jurisdiction or within two miles of any land owned or used by the District as well as investments and business positions in business entities, and income, including receipt of loans, gifts, and travel payments, from sources, that provide real estate services (e.g. consulting, appraisal, development, construction) of the type used by the District.

Category 2: Investments and business positions in business entities, and income, including receipt of loans, gifts, and travel payments, from sources, that provide services, supplies, materials, machinery, or equipment of the type utilized or funded by the District.

Category 3: Investments and business positions in business entities, and income, including receipt of loans, gifts, and travel payments, from sources, that provide services, supplies, materials, machinery, or equipment of the type utilized or funded by the employee's division or department.

Category 4: Investments and business positions in business entities, and income, including receipt of loans, gifts, and travel payments, from sources, that filed a claim, or have a claim pending, against the District during the previous two years.

Sources of the type utilized or funded by the district include:

- Engineering and environmental consulting firms
- Transportation equipment and parts
- Water and soil testing products and services
- Services for energy pricing/demand, legal and labor relations
- Mapping and educational water services

(Non-inclusive list)



BEAUMONT-CHERRY VALLEY WATER DISTRICT

NOTICE OF INTENTION

TO AMEND THE CONFLICT OF INTEREST CODE OF THE BEAUMONT-CHERRY VALLEY WATER DISTRICT

NOTICE IS HEREBY GIVEN that the Beaumont-Cherry Valley Water District pursuant to the authority vested in it by section 87306 of the Government Code, proposes an amendment to its Conflict of Interest Code. All inquiries should be directed to the contact listed below.

The Beaumont-Cherry Valley Water District proposes to amend its Conflict of Interest Code to include employee positions that involve the making or participation in the making of decisions that may foreseeably have a material effect on any financial interest, as set forth in subdivision (a) of section 87302 of the Government Code. The amendment carries out the purposes of the law and no other alternative would do so and be less burdensome to affected persons.

Changes to the Conflict of Interest Code include **addition of the following position:**

Human Resources Coordinator

The proposed amendment and explanation of the reasons is available on the District's website at www.bcvwd.org or can be obtained from the agency's contact.

Any interested person may submit written comments relating to the proposed amendment by submitting them no later than **October 01, 2020**, or at the conclusion of the public hearing, if requested, whichever comes later. At this time, no public hearing is scheduled. A person may request a hearing no later than **September 17, 2020**.

The Beaumont-Cherry Valley Water District has determined that the proposed amendments:

1. Impose no mandate on local agencies or school districts.
2. Impose no costs or savings on any state agency.
3. Impose no costs on any local agency or school district that are required to be reimbursed under Part 7 (commencing with Section 17500) of Division 4 of Title 2 of the Government Code.
4. Will not result in any nondiscretionary costs or savings to local agencies.
5. Will not result in any costs or savings in federal funding to the state.
6. Will not have any potential cost impact on private persons, businesses or small businesses.

All inquiries concerning this proposed amendment and any communication required by this notice should be directed to:

Yolanda Rodriguez, Director of Finance and Administration
Beaumont-Cherry Valley Water District
560 Magnolia Ave, Beaumont, CA 92223
(951) 845-9581 ext 224 or yolanda.rodriquez@bcvwd.org.

POSTED 08/17/2020



**Beaumont-Cherry Valley Water District
Regular Board Meeting
October 14, 2020**

Item 5

STAFF REPORT

TO: Board of Directors

FROM: Dan Jagers, General Manager

SUBJECT: Resolution 2020-__ : Adjustment to the BCVWD Fiscal Year 2020 Operating Budget for Additional Water Supply Purchase

Staff Recommendation

Adopt Resolution 2020-__ authorizing a mid-year adjustment to the Fiscal Year 2020 Operating Budget for State Water Project additional water purchases in an amount not to exceed \$1,200,000.

Background

Under District policy, the General Manager may exercise discretion in the administration of the approved budget to respond to changed circumstances, provided that any single modification in excess of \$50,000 shall require approval by the Board.

District staff has typically budgeted purchases for water supply needs based upon annual replenishment requirements and associated water rates from the San Geronio Pass Water Agency (SGPWA).

In September 2019, the District submitted a Supplemental Water Order to the San Geronio Pass Water Agency (SGPWA), the District's State Water Contractor, for 9,700 acre-feet (AF) of replenishment water which included some water for new home future drought proofing. The FY 2020 amended budget approved by the Board at its May 13, 2020 meeting included \$3,752,050 based on staff's estimate of replenishment needs (~9,400 AF) at a cost of \$399 per AF. Staff also ordered water for new home drought proofing at 300 AF as well as additional future supplies of 2,800 AF (if available and available at a reasonable price) from the SGPWA, for a total potential water order in 2020 of 12,500 AF. The intent of this order was to ensure that all available water was captured for the District for use in future years when water supply is not available due to such items as drought conditions or extended interruptions of service on the State Water Project.

When water is available in the State Water Project during hydrologically wet years (i.e. above 60% of Table A) District staff recommends purchasing all available supply in order to meet the average available supply of 60% and add said supplies (above need) in storage for years where the State Water Project is below the average supply of 60%. Staff recommends this so that the District is sure to recover the average supply available over time. While 2020 has been a dryer-than-average year, with a current allocation of 20% (0.20 x 17,300 AF of Table A = 3,460 AF of Table A), SGPWA staff has indicated that there are approximately 4,200 AF of carryover water available from 2019, which was a wetter than average year.

This Staff Report serves to summarize Staff recommendations as well as anticipated costs associated with water purchases above the 2020 budgeted amount and Staff's associated request for a mid-year budget adjustment to meet the proposed purchase (above current replenishment needs) to secure water supply that can be delivered in 2020 (above replenishment needs) for future sale in 2021 and beyond.



Further, it should be noted that due to potential issues with debris flow activities anticipated in the post Apple Fire and El Dorado Fire burn scars, there may be local interruptions to deliveries that would make early deliveries of available water advantageous to the District (i.e. Noble Turnout and/or Noble Creek and Fiesta (SGPWA) Recharge Facilities could be impacted by debris flow activities, etc.)

At this time, District staff understands that the SGPWA may have additional 2020 water supplies above their 20% Table A supplies available that includes the following components:

1. 200 AF from the Yuba Accord Exchange
2. 1,700 AF from the Nickel Water lease
3. 4,200 AF of 2019 Carryover Water stored in San Luis Reservoir
4. Approximately 3,000 AF from an exchange with the City of Ventura and Casitas Municipal Water District for those entities Table A supplies for 2020

This means the SGPWA may have as much as 12,560 AF imported water available for delivery in 2020 or carried over into 2021. Based upon discussions with SGPWA personnel, Staff further identifies that the SGPWA may wish to hold back (for delivery in 2021 approximately 1,020 AF for direct delivery and possibly use during the (BCVRPD) Fishing Derby. Tables 1, 2, 3 and 4 summarize this information as follows:

**Table 1
Estimated SGPWA 2020 Imported Water Supplies**

Description of Long Term Water Supply Source (Table A, Lease, Purchase)	Table "A" Quantity (AF)	2020 allocation	2020 Supply (AF)
SGPWA Table "A"	17,300.0	20%	3,460.0
SGPWA Table "A" 2019 Carryover Water (Estimated)			4,200.0
Yuba Water Exchange (Estimated)			200.0
AVEK (Nickel Water)			1,700.0
SBVMWD			-
BCVWD estimated SGPWA 2019 carryover & Yuba		Sub Total:	9,560.0

**Table 2
Estimated SGPWA 2020 Ventura and Casitas MWD Deal**

Description of Short Term Water Supply Source (One Year Deal)	Table "A" Quantity (AF)	2020 Allocation	2020 Ventura Casitas MWD Supply (AF)
City of Ventura Water Deal	10,000.0	20%	2,000.0
Casitas MWD Water Deal	5,000.0	20%	1,000.0
		Sub Total:	3,000.0



**Table 3
Estimated 2021 Carryover Water**

Item	Description	Amount (AF)
1	Direct Delivery Water to YVWD	220
2	2021 Fishing Derby Carryover	800
	Total Estimated 2021 Carryover	1,020

Analysis

District staff has prepared an analysis of three possible delivery scenarios of imported water which the District might purchase between October 8 and the end of 2020 in order to project the necessary budget adjustment which is being requested. The results of this analysis sets forth anticipated ongoing 2020 deliveries and associated costs and are summarized in Table 4 below.

**Table 4 – Projected Remaining 2020 Imported Water Delivery and Purchase Scenarios
(Delivery Period of October 8, 2020 – December 31, 2020)**

Imported Water Delivery Options	Delivery Scenario 1	Delivery Scenario 2	Delivery Scenario 3
Estimated Additional Imported Water to be delivered (AF)	844	2,684	3,704
Less Imported Water Budgeted not Received (AF)	(544)	(544)	(544)
Subtotal (AF)	300	2,144	3,160
Cost Per AF	\$399	\$399	\$399
Estimated Additional Total Cost	\$119,836	\$853,996	\$1,173,196

- Under Scenario 1 in Table 4, the District would receive its 2020 replenishment need plus water for new home future drought proofing, for a total of 9,700 AF
- Under Scenario 2, the District would receive 11,540 AF of the estimated 12,340 AF available for 2020 (12,560 AF – 220 AF Direct Delivery Water to Yucaipa Valley Water District). SGPWA staff has identified that of the potentially available 12,340 AF, another 800 AF could be carried over for possible use during the BCVRPD Fishing Derby.
- Under Scenario 3, the District would receive all of the estimated 12,340 AF.
- Under Scenarios 2 and 3 above, the District would bank water quantities well beyond replenishment needs and 2020 new growth drought-proofing activities for sale in future years.

Summary

Board approval is requested to make a transfer from the District’s Capital Replacement Reserve to account for the projected cost of the 2020 estimated water delivery costs above the budgeted amount. This item was reviewed with the District Finance and Audit Committee.

Fiscal Impact

As necessary, \$1,200,000 would be moved from the District’s Capital Replacement Reserve to the Operating Budget for State Project Water Purchases to cover the cost associated with Delivery Scenario 3 which staff anticipates is the best delivery scenario.



Staff further identifies that additional funds should be recovered from future sales of banked water supplies and increased District Imported Water pass-through rates adjusted as necessary to accommodate the SGPWA's current or future water rate(s) (SGPWA currently rate \$399/AF).

Attachment(s)

Resolution 2020-__: Authorizing an Adjustment to the BCVWD Fiscal Year 2020 Operating Budget

Staff Report prepared by Dan Jagers (GM) and William Clayton (Senior Finance and Administrative Analyst)

RESOLUTION 2020-_____

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE BEAUMONT-CHERRY VALLEY WATER DISTRICT
AUTHORIZING AN ADJUSTMENT TO THE FISCAL
YEAR 2020 OPERATING BUDGET**

WHEREAS, at its meeting on May 13, 2020, the Board of Directors of the Beaumont-Cherry Valley Water District approved Resolution 2020-10 Authorizing a Mid-Year Amendment to the Fiscal Year 2020 Operating Budget and authorized staff to set aside an allocation of funds for the ongoing costs of the Other Post-Employment Benefits (OPEB) and the Unfunded Pension Liability accounts for the Fiscal Year Ending Dec 31, 2020; and

WHEREAS, at its meeting on December 18, 2019, the Board of Directors of the Beaumont-Cherry Valley Water District approved Resolution 2019-15 Adopting the Annual Operating and Capital Improvement Budget for the Fiscal Year Ending Dec 31, 2020; and

WHEREAS, on February 27, 2020 the Board of Directors adopted Resolution 2020-04 amending Part 5 of the District's Rules and Regulations Governing Water Service Rates, Fees and Charges and Establishing a New Water Rate Structure and Water Rates and Consumption Charges Effective March 1, 2020, resulting in higher estimated revenues for the District for 2020; and

WHEREAS, the Board of Directors has reviewed the proposed amendment and finds it necessary and appropriate to balance and amend the 2020 approved District operating budget as designated below.

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the Beaumont-Cherry Valley Water District:

1. That \$1,200,000 is moved from the District's Capital Replacement Reserve to the Operating Budget for State Project Water Purchases
2. That the 2020 Fiscal Year Budget amendment described above in item 1 is hereby incorporated into the adopted Fiscal Year 2020 budget of the Beaumont-Cherry Valley Water District.

ADOPTED this _____ day of _____, 2020 by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

//

Signatures on next page

//

//

//

ATTEST:

Director John Covington, President of the
Board of Directors of the
Beaumont-Cherry Valley Water District

Director Lona Williams, Secretary to the
Board of Directors of the
Beaumont-Cherry Valley Water District

DRAFT



**Beaumont-Cherry Valley Water District
Regular Board Meeting
October 14, 2020**

Item 6

STAFF REPORT

TO: Board of Directors

FROM: Dan Jagers, General Manager

SUBJECT: Resolution 2020-__ : Acceptance of Temporary Construction Easement for Oak Valley Parkway Interconnect Relocation east of Highland Springs Avenue at Discovery Way in the City of Banning

Staff Recommendation

Adopt Resolution 2020-__ Approving and authorizing the General Manager to execute the Acceptance of a Temporary Construction Easement for public utility purposes located east of Highland Springs Avenue at Discovery Way in Banning, CA.

Background

BCVWD and the City of Banning co-own three wells (24, 25, and 26). Wells 24 and 26 pump into the District's 2750 pressure zone. Well 25 pumps into the District's 2850 pressure zone and is located on Starlight Avenue, north of Oak Valley Parkway within the Sundance Community. Well 25 has an approximate current pumping capacity of 2,800 gallons per minute (gpm) of which Banning is entitled to half of the production rate. The co-ownership was established from an agreement dating back to 2003 between the District and the City of Banning.

On September 11, 2018, the City of Banning requested that they re-establish delivery of a portion of the co-owned production capacity from Well 25 to support development activities and subsequent residential development related to ongoing development taking place within the City of Banning. The initial requested flowrate desired by the City was estimated to be in the range of 400 gpm to 800 gpm, during Southern California Edison (SCE) off-peak hours.

On September 26, 2018, the District agreed to the delivery of the requested water, with conditions of delivery presented in a letter from the District to the City of Banning which set forth the interruptible nature of this supply due to possible unforeseen issues with either the well, emergencies, or other factors. (See Attachment 1 for Site Map and Attachment 2 for Water Use Letter, dated September 26, 2018). Further, said service was to be provided at an existing connection point which was located at Oak Valley Parkway and Highland Springs Avenue where an existing 16" mainline extended under Oak Valley Parkway and terminated just on the east side of Highland Springs Avenue.

It is District staff's understanding that the City of Banning intends to continue facilitating the grading activities of the Pardee Homes Atwell Project with this source of grading water. Staff understands that Pardee Homes has been actively grading and constructing shortly after the September 26, 2018 letter was provided by the District. At this time (in recent months), Pardee Homes has also been making substantial improvements to widen Highland Springs Avenue from 8th Street (Wilson Avenue) to Oak Valley Parkway.

The Highland Springs Avenue widening improvements conflicted with the 2018 Connection Point location at Highland Springs Avenue and Oak Valley Parkway. Therefore, the City of



Banning has requested that a new connection point be established in order to allow for the Highland Springs widening improvements and other subsequent development activities yet to be completed.

The developer's proposed relocated connection point is to be on the east side of Highland Springs Avenue and Discovery Way, which is located at the main entrance of Pardee Homes' Altis Active Adult Community (See Attachment 3). Around mid-2017, a 16" water main (2850 pressure zone pipeline) was constructed as part of the Altis Community's infrastructure and this line was extended across Highland Springs Avenue in order to provide for the future interconnect to the City of Banning. This existing mainline extension terminates within the future roadway of Highland Springs Avenue (when widened).

In order to avoid a potential conflict with future road widening, which is anticipated to occur when the Atwell Project moves further north, District Staff has requested that the proposed connection point be located outside of the future right of way (i.e. further east than the existing termination point).

Said proposed connection point is proposed to be located on land which is currently owned by Pardee Homes (Tract 35967). Due to both the District and City of Banning requiring access to the connection point, a Temporary Construction Easement has been requested by the District and the City of Banning to provide access and maintenance of the water main facilities, which will be located outside of the current public right-of-way.

The Temporary Construction Easement is proposed to have a two (2) year timeline on it and is currently set to expire October 31, 2022. Should the easement period need to be extended, said Temporary Construction Easement will need to be evaluated and requested for extension prior to the October 31, 2022 expiration date by Pardee Homes. Alternatively, the District will reserve the right to terminate service and abandon use of said temporary (possibly permanent) pipeline extension.

Summary

The Temporary Construction Easement will grant to Beaumont-Cherry Valley Water District a temporary easement and right of way over, on, under, in, across and through the Temporary Construction Easement Area as defined on Attachment 4.

Adoption of Resolution 2020-__ authorizes the General Manager to execute the Acceptance of said Temporary Construction Easement for public utility purposes located east of Highland Springs Avenue at Discovery Way in Banning, CA. Attachment 5 contains the proposed resolution.

The Temporary Construction Easement is set to expire on October 31, 2022.

Fiscal Impact

None. Recordation of the easement document package with the County and all associated costs will be the responsibility of the City of Banning and/or Pardee Homes.

Attachment(s)

Attachment 1 – Site Map and 2018 Connection Point

Attachment 2 – Water Use at Oak Valley Parkway Interconnect Letter, September 26, 2018



Attachment 3 – Proposed Connection Point – 2020
Attachment 4 – Grant of Easement – TCE
Attachment 5 – Resolution 2020-____
Attachment 6 – Certificate of Acceptance

Staff Report prepared by Mark Swanson, Senior Engineer

ATTACHMENT 1 - SITE MAP & 2018 CONNECTION POINT





Beaumont-Cherry Valley Water District

Phone: (909) 845-9581 Fax: (951) 845-0159

Email: info@bcvwd.org

<http://www.bcvwd.org>

September 26, 2018

Board of Directors

David Hoffman
Division 5

John Covington
Division 4

Daniel Slawson
Division 3

Vacant
Division 2

Andy Ramirez
Division 1

Art Vela
City of Banning
99 E. Ramsey Street
Banning, CA 92220

Subject: Water Use at Oak Valley Parkway Interconnect

Beaumont-Cherry Valley Water District (BCVWD) generally agrees to the meter delivery location and water use activities set forth in the City of Banning's September 11, 2018 letter regarding "Water Use at Oak Valley Parkway Interconnect". BCVWD will supply Banning at the east side of the intersection of Oak Valley Parkway and Highland Springs Avenue as set forth in said letter under the following conditions:

- Flow rates requested shall be between 400 and 800 gpm from BCVWD's 2850 pressure zone. The maximum delivery rate shall not exceed 800 gpm, unless specifically requested in writing by Banning, and the delivered water at any flow rate will need to be provided when Well 25 is operating in order to reach the terms of the Agreement.
- BCVWD identifies the water delivery requested will be provided at least until June 2019, as requested. Said delivery shall be provided during SCE off-peak hours (after 6 pm and before 12 pm). BCVWD's typical operating hours for Well 25 are 6:30 pm to 11:30 am.
 - Should SCE change their off-peak hours, BCVWD reserves the right to coordinate the identified delivery times to match said SCE schedule changes.
 - Penalties (costs) associated with any required water deliveries to Banning during SCE on-peak hours will be made by running Well 25 during that period and will be the responsibility of Banning to fund any on-peak penalty costs.
- The MDS Exhibit titled "Temporary Construction Water at Oak Lane Detail" shall include a non-chained shutoff valve at the end of the assembly (Banning side) to provide a point of shutoff to shut down the system in the event of an emergency such as a line break.
- BCVWD reserves the right to periodically inspect the above ground connection to ensure delivery flow rate and delivery conditions are monitored and maintained.
 - The system ties directly to BCVWD potable facilities, so it is imperative that the system functions properly.

560 Magnolia Avenue Beaumont CA 92223



Beaumont-Cherry Valley Water District

Phone: (909) 845-9581 Fax: (951) 845-0159

[Email: info@bcvwd.org](mailto:info@bcvwd.org)

<http://www.bcvwd.org>

Board of Directors

David Hoffman
Division 5

John Covington
Division 4

Daniel Slawson
Division 3

Vacant
Division 2

Andy Ramirez
Division 1

BCVWD reserves the right to:

- Shut off deliveries (including flow deliveries to Banning) in the event of an operation issue within BCVWD's system. BCVWD staff will notify Banning at the time of the shutdown.
- Suspend deliveries if Well 25 goes out of service.
- Suspend service if Well 25 is off and BCVWD storage in the 2850 pressure zone reservoirs are low.
- Suspend deliveries in the event of a water system emergency (e.g. line break, etc.).
- Throttle deliver valves as necessary to maintain BCVWD water system service pressures.
- Curtail any and all construction activities (including flow delivery to

BCVWD will not be responsible for any interruptions to flows, nor their impacts to any and all construction activities impacted by such interruptions.

Included is Figure 1, which depicts the connection point as requested by Banning in the September 11, 2018 letter.

Please call at (951) 845-9581, extension 217 if you have any questions or email me at dan.jaggers@bcvwd.org.

Sincerely,

Daniel K. Jaggers PE
Beaumont-Cherry Valley Water District
General Manager

DKJ/ms
TempGradingWater_LetterToBanning_20180926

560 Magnolia Avenue Beaumont CA 92223



Beaumont-Cherry Valley Water District

Phone: (909) 845-9581 Fax: (951) 845-0159

Email: info@bcvwd.org

<http://www.bcvwd.org>

Figure 1
Banning Connection Point Location

Board of Directors

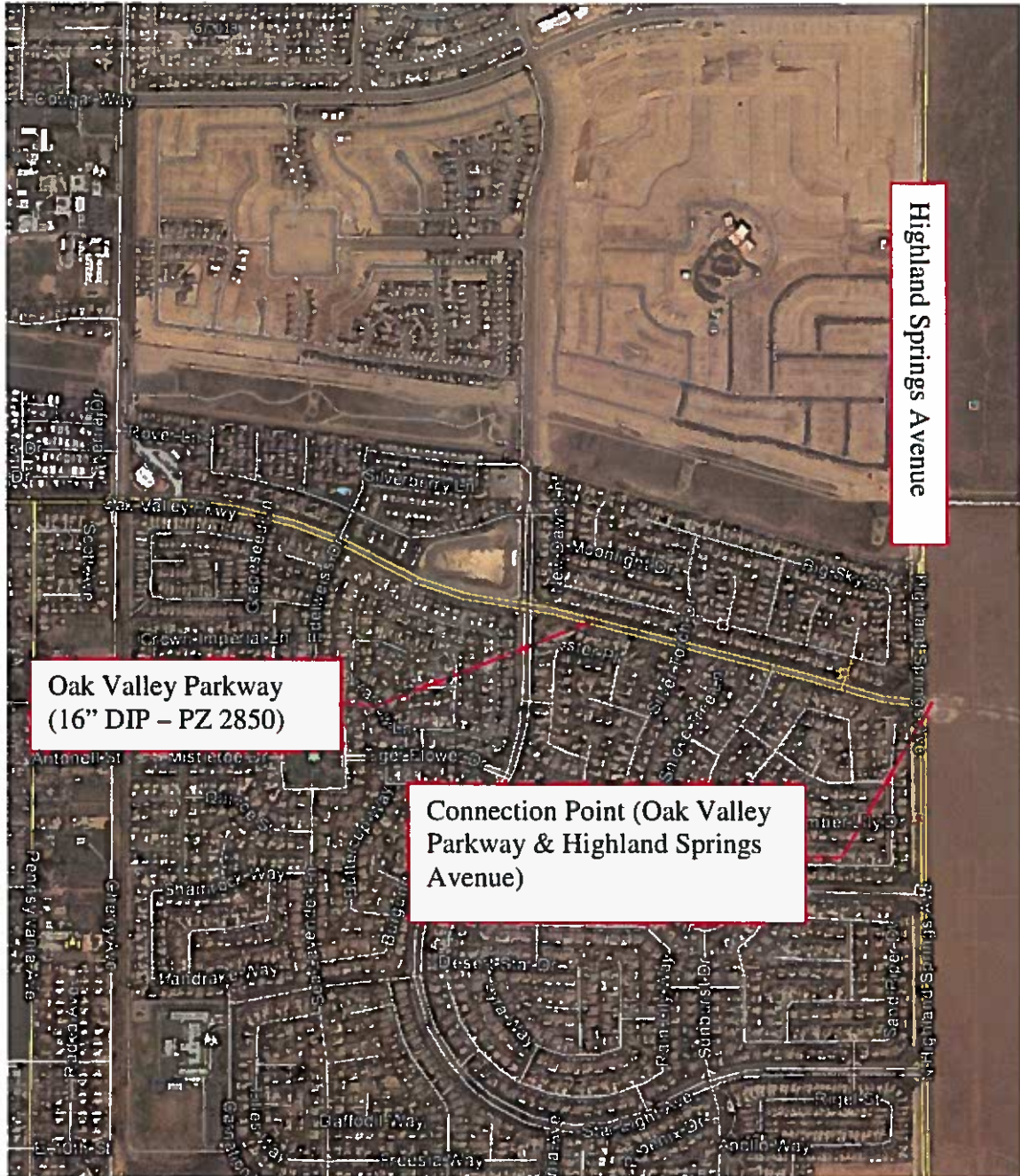
David Hoffman
Division 5

John Covington
Division 4

Daniel Slawson
Division 3

Vacant
Division 2

Andy Ramirez
Division 1



560 Magnolia Avenue Beaumont CA 92223



City of Banning

Public Works Department

September 11, 2018

Daniel K. Jagers, P.E.
General Manager
Beaumont Cherry Valley Water District
560 Magnolia Avenue
Beaumont, CA 92223
Via Email: dan.jagers@bcvwd.org

RE: Water Use at Oak Valley Parkway Interconnect

Dear Mr. Jagers,

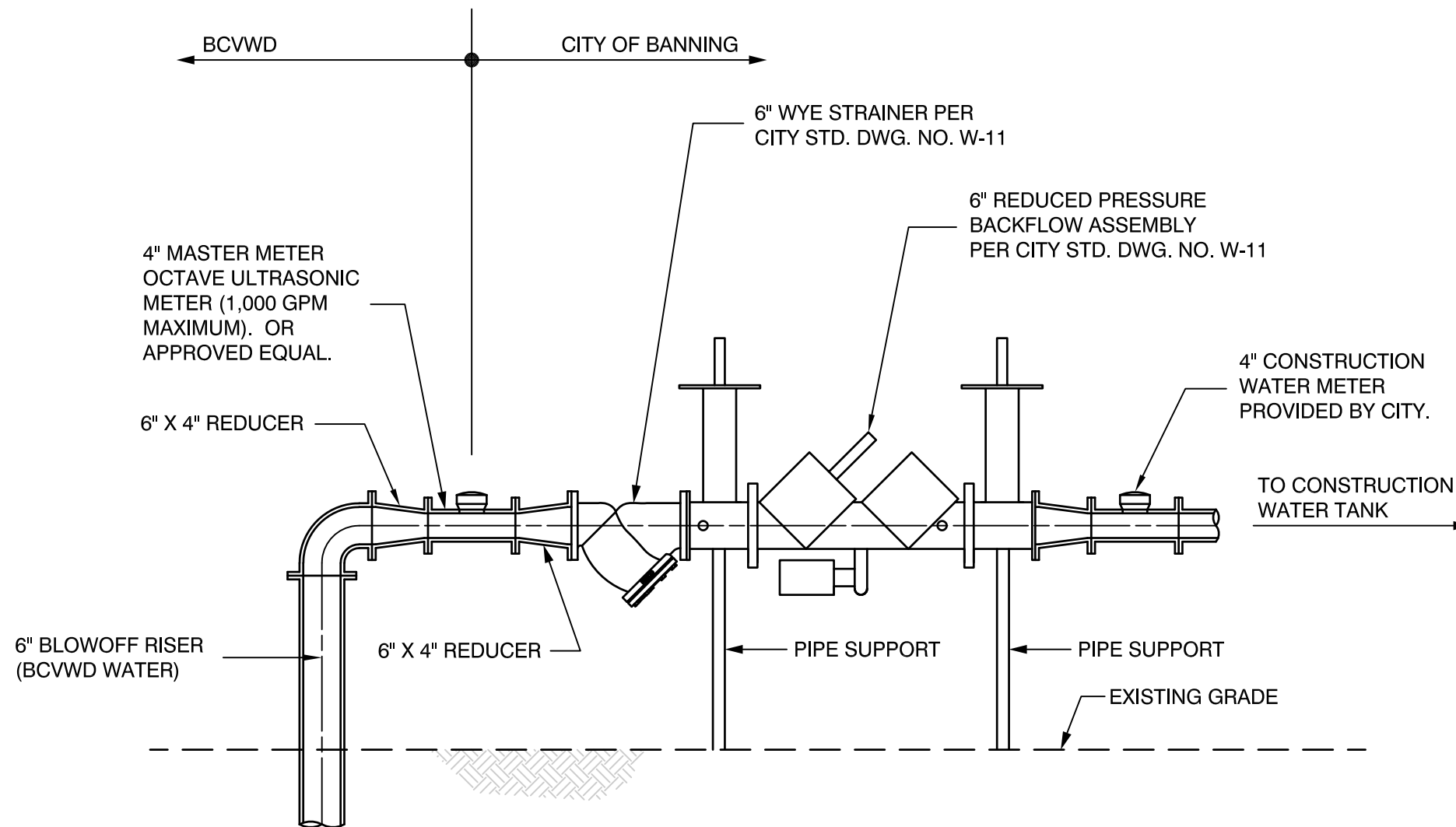
Per your letter dated June 25, 2018, co-owned Well 25 currently has a maximum flowrate of 2,800 gpm, of which the City of Banning is entitled to half during Southern California Edison (SCE) off-peak hours. As we understand it, this water is available from the Beaumont Cherry Valley Water District ("BCVWD") 2850 Pressure Zone, and the existing 16" water main on Oak Valley Parkway is in that pressure zone.

Please accept this letter as a formal request from the City of Banning ("Banning") to begin taking delivery of a portion of the co-owned production capacity from Well 25, estimated at this time to be in the range of 400 gpm to 800 gpm, during SCE off-peak hours. This request is made in reference to the 2003 co-owned well agreement between the District and Banning.

The District will provide water to the Banning at the Oak Valley Parkway and Highland Springs interconnect. The quantity of water delivered to Banning from the District will be from Banning's storage account in the Beaumont Basin and be reported to the Beaumont Water Master for tracking purposes.

Pardee will coordinate all meter installations, water use and billing directly with Banning, as a customer using temporary construction water. As such Pardee agrees not to use any water from the Oak Valley Parkway & Highland Springs connection between the hours of 12pm to 6pm on any weekday between June 1st and September 30th (Time of Use Restrictions), and such language will be added to their application for temporary construction water service.

An interconnect detail of the aforementioned connection has been prepared by MDS consulting, consulting Engineer for Pardee, and is being attached to this letter for review and approval. The



TEMPORARY CONSTRUCTION WATER DETAIL

NTS

**TR. NO. 37298-1, ATWELL
 TEMPORARY CONSTRUCTION WATER AT OAK LANE
 DETAIL**

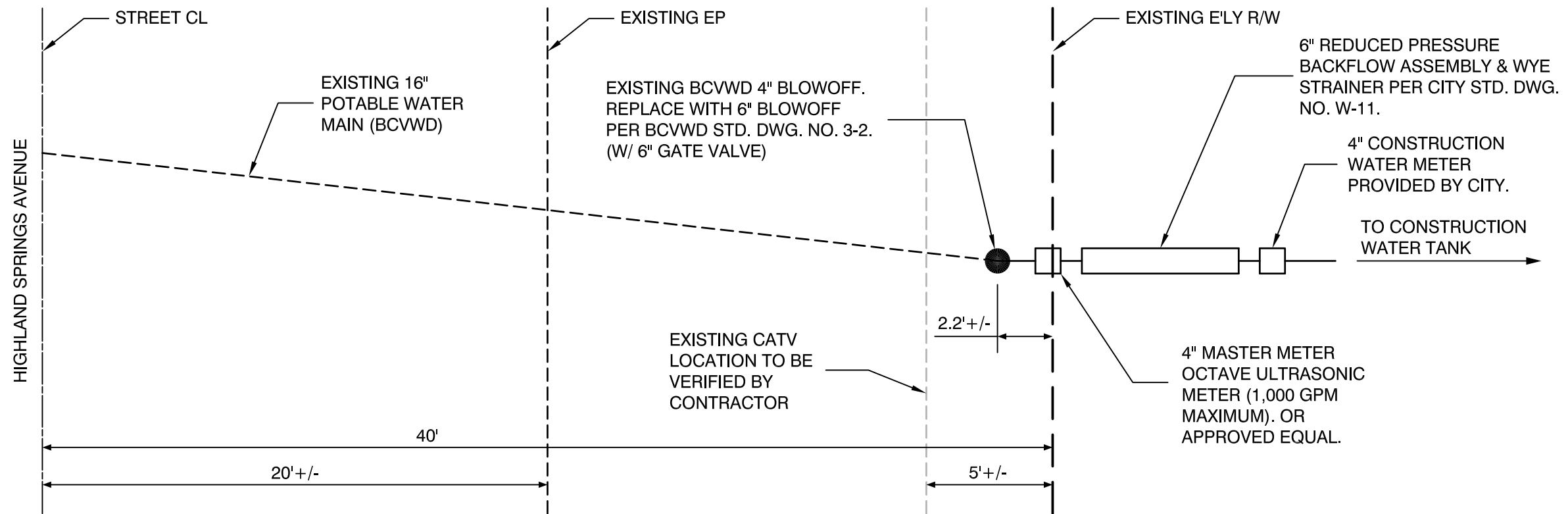
CITY OF BANNING

DATE PREPARED: SEPTEMBER 4, 2018

SHEET 1 OF 2

**PREPARED FOR: PARDEE HOMES
 PREPARED BY: MDS CONSULTING**

I:\89404\ENGINEERING\Exhibits\Rough Grading\BCVWD Water\89404-EXH-BCVWD GRADING WATER 01.dwg 9/04/18



TEMPORARY CONSTRUCTION WATER PLAN

SCALE: 1"=5'

**TR. NO. 37298-1, ATWELL
 TEMPORARY CONSTRUCTION WATER AT OAK LANE
 PLAN**

CITY OF BANNING

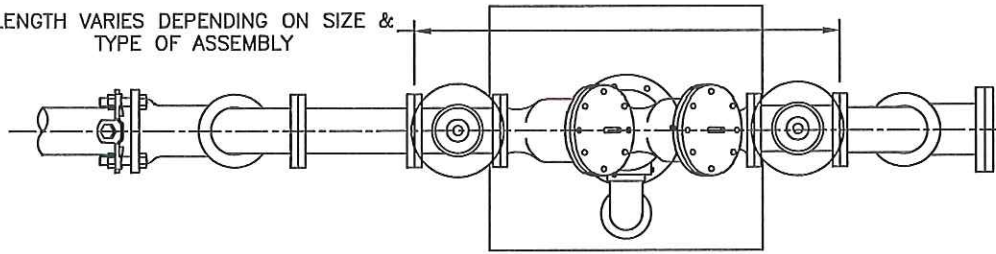
DATE PREPARED: SEPTEMBER 4, 2018

SHEET 2 OF 2

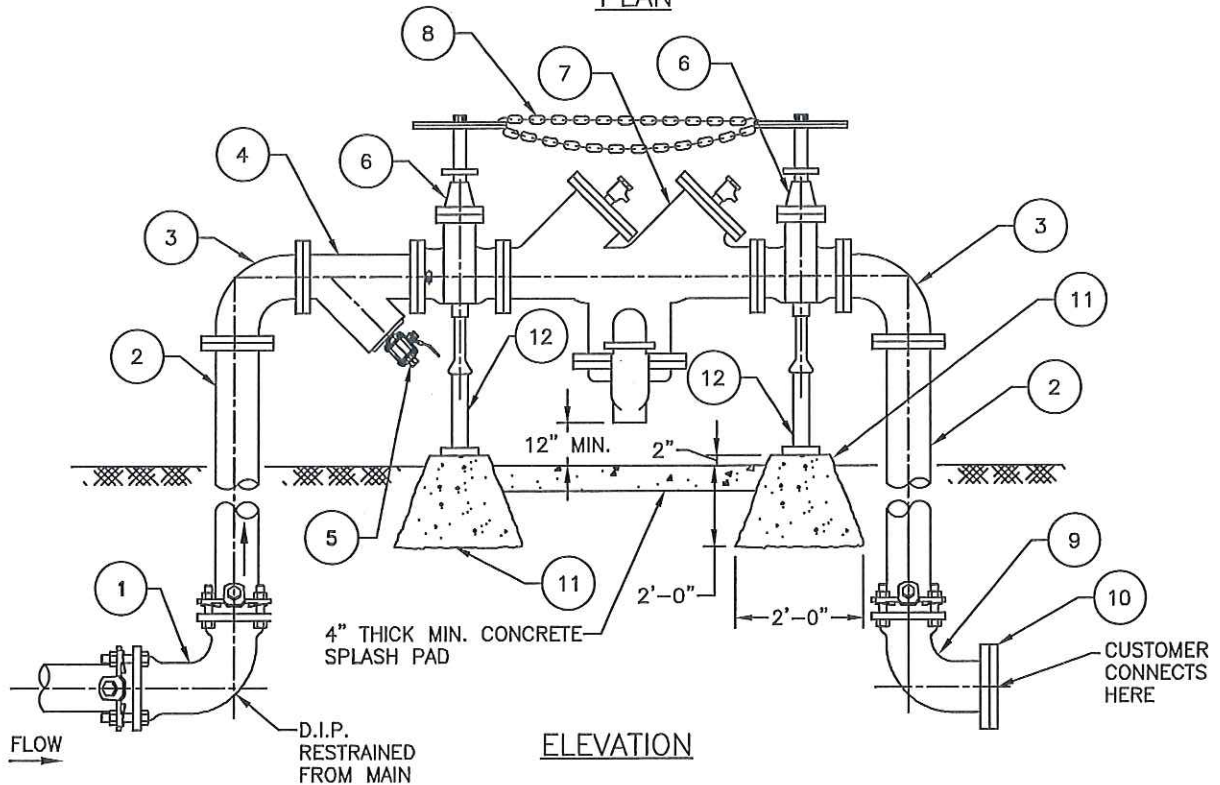
**PREPARED FOR: PARDEE HOMES
 PREPARED BY: MDS CONSULTING**

I:\89404\ENGINEERING\Exhibits\Rough Grading\BCVWD Water\89404-EXH-BCVWD GRADING WATER 02.dwg 9/04/18

LENGTH VARIES DEPENDING ON SIZE & TYPE OF ASSEMBLY



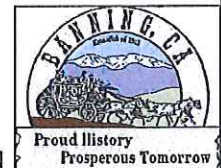
PLAN



ELEVATION

NOTES:

1. NOTIFY C.O.B. PRIOR TO INSTALLATION OF UNIT.
2. INSTALLATION SHALL COMPLY WITH THE LATEST PLUMBING CODES AND APPLICABLE LOCAL AGENCY REQUIREMENTS.
3. ALL BACKFLOW ASSEMBLIES ARE TO BE INSTALLED AS CLOSE AS POSSIBLE TO THE METER AND ON THE CUSTOMER SIDE OF RIGHT OF WAY.
4. RESTRAINED MECHANICAL JOINTS (MEGALUG) D.I.P. PIPE TO THE MAIN.
5. SEE SHEET 2 OF 2 FOR LIST OF MATERIALS.



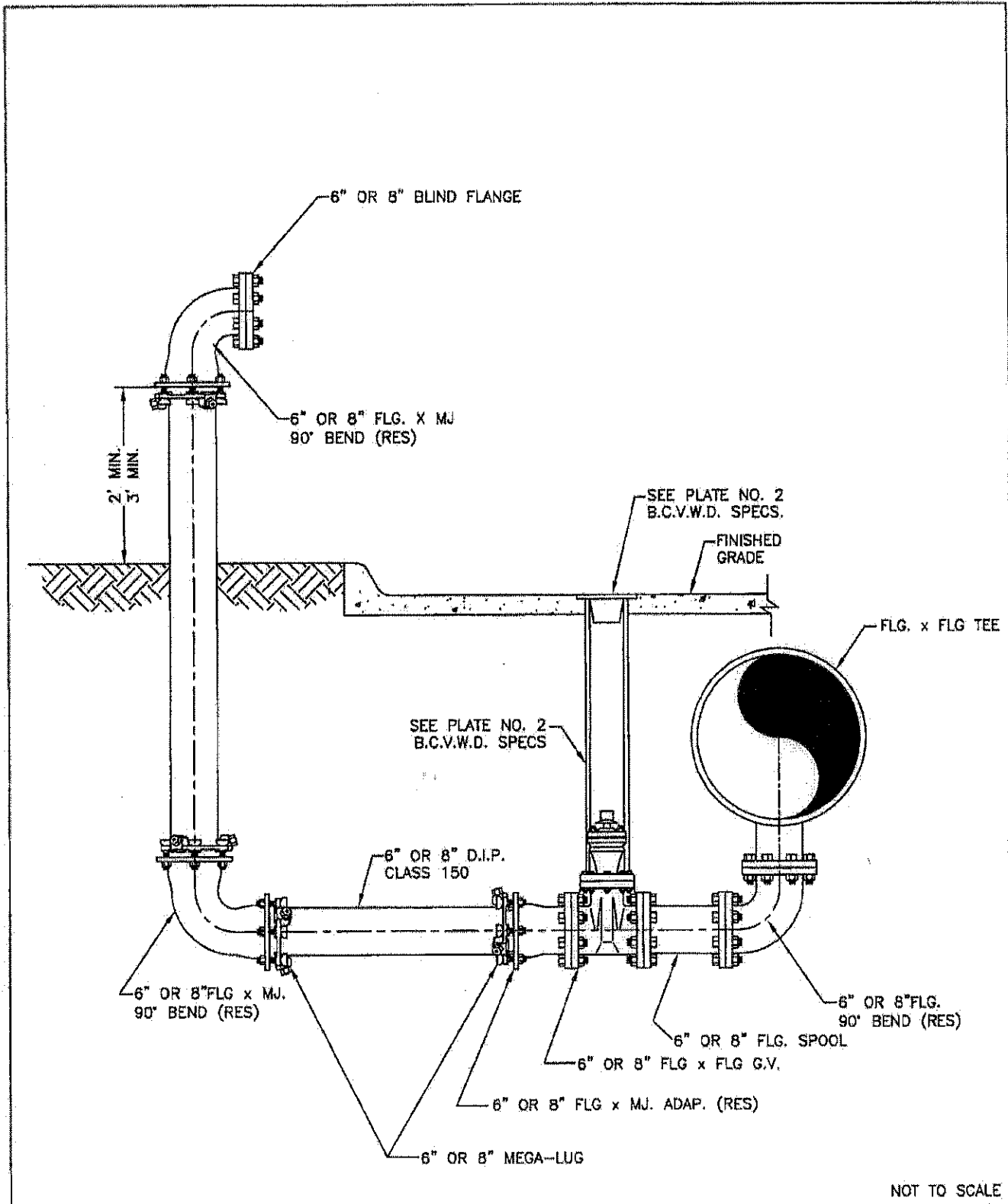
2012 EDITION



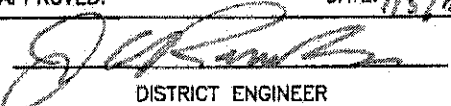
Arturo Vela
 RECOMMENDED BY: *12-12-12*
 ARTURO VELA, P.E., SR. ENGINEER DATE
 APPROVED BY: *[Signature]* *12-12-12*
 KAHONO OEI, P.E., CITY ENGINEER DATE

CITY OF BANNING
REDUCED PRESSURE BACKFLOW ASSEMBLY

STANDARD NO.
W-11
 1 OF 2

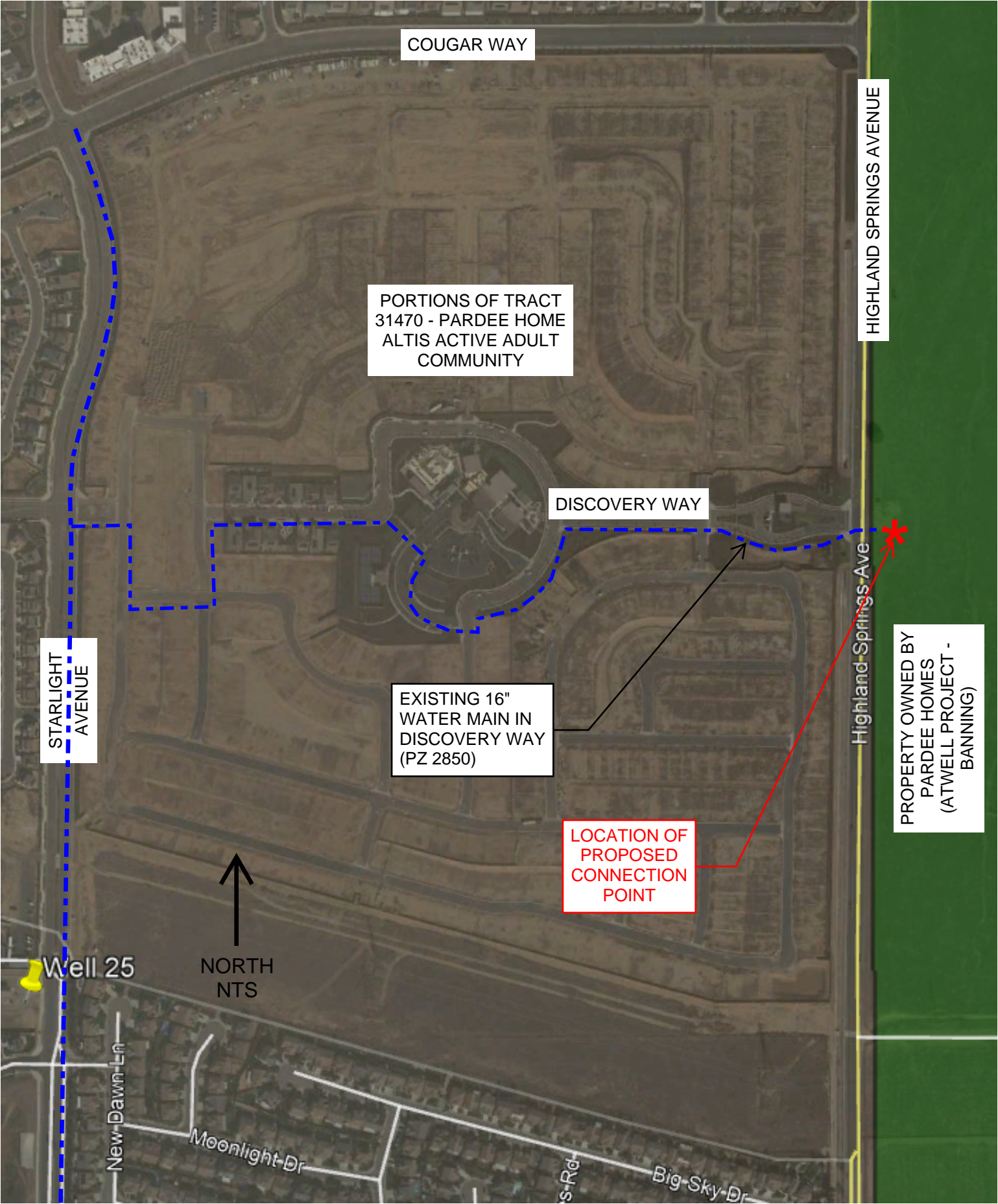


NOT TO SCALE

REVISED	PREPARED BY: PARSONS	DATE: 08/06	BEAUMONT CHERRY VALLEY WATER DISTRICT	
12/10	APPROVED:	DATE: 1/5/10		
	 DISTRICT ENGINEER		6 & 8-INCH BLOWOFF DETAIL	PLATE 3-2

FILE: X:\BCVWD_Projects\District_Projects\Standards\Plates

ATTACHMENT 3 - PROPOSED CONNECTION POINT - 2020



**ATTACHMENT 4 - GRANT OF
EASEMENT (TCE)**

No Recording Fees
Required Per
Government Code
Section 27383

RECORDING REQUESTED BY AND
WHEN RECORDED MAIL TO:

BEAUMONT-CHERRY VALLEY WATER DISTRICT
Post Office Box 2037
Beaumont, California 92223

APN: portion of 408-120-014

Above Space for Recorder's Use

FILE:

TRA:

DTT:

GRANT OF EASEMENT
(Temporary Construction Easement)

FOR VALUABLE CONSIDERATION, receipt of which is hereby acknowledged, Pardee Homes (collectively "Grantor"), hereby grants to **BEAUMONT-CHERRY VALLEY WATER DISTRICT, a public agency of the State of California**, ("Grantee"), its agents, representatives, successors and assigns, a temporary and non-exclusive construction easement and right of way over, on, under, in, across, along and through that portion of Grantor's property more particularly described in **Exhibit "A"** and depicted in **Exhibit "B"** attached hereto ("Temporary Construction Easement Area"), for purpose of all reasonably necessary and convenient activities associated with construction of water pipelines and appurtenances.

The easement described herein will expire on the date that is twenty-four (24) months following the date of recordation of the Grant Easement; provided, however, that in no event will the term of the easement granted herein extend beyond October 31st, 2022.

Counterpart signature pages may be attached hereto for purposes of recording.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

Doc. No. _____

ENG RW ###
(Rev. 5/3/20)

GRANTOR

Date _____

Pordee Homes
Michael C. Taylor
By Michael C. Taylor
Its Division President

1250 CORONA POINTE COURT, #600
(mailing address)

CORONA CA 92879
(city) (state) (zip code)

Doc. No. _____

California All-Purpose Certificate of Acknowledgment

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of Riverside

} s.s.

On October 6, 2020 before me, Ana E. Chavez Perez, Notary Public

Name of Notary Public, Title

personally appeared Michael C. Taylor

Name of Signer (1)

Name of Signer (2)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.


Signature of Notary Public



OPTIONAL INFORMATION

Although the information in this section is not required by law, it could prevent fraudulent removal and reattachment of this acknowledgment to an unauthorized document and may prove useful to persons relying on the attached document.

Description of Attached Document

The preceding Certificate of Acknowledgment is attached to a document titled/for the purpose of _____

containing _____ pages, and dated _____.

The signer(s) capacity or authority is/are as:

- Individual(s)
 Attorney-in-fact
 Corporate Officer(s) _____
Title(s)

- Guardian/Conservator
 Partner - Limited/General
 Trustee(s)
 Other: _____

representing: _____
Name(s) of Person(s) Entity(ies) Signer is Representing

Additional Information

Method of Signer Identification

Proved to me on the basis of satisfactory evidence:

- form(s) of identification credible witness(es)

Notarial event is detailed in notary journal on:

Page # _____ Entry # _____

Notary contact: _____

Other

- Additional Signer Signer(s) Thumbprints(s)

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA

COUNTY OF _____

On _____ before me, _____,
Notary Public, personally appeared _____,
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are
subscribed to the within instrument and acknowledged to me that he/she/they executed the same
in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument
the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under penalty of perjury under the laws of the State of California that the foregoing
paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____

(Seal)

EXHIBIT "A"
TEMPORARY CONSTRUCTION EASEMENT AREA
LEGAL DESCRIPTION

A 32.00 FOOT STRIP OF LAND LYING WITHIN LOTS A, E AND 15 OF TRACT NO. 35967, IN THE CITY OF BANNING, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA, AS FILED IN MAP BOOK 474, PAGES 1 THROUGH 14, INCLUSIVE, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY, THE CENTERLINE OF SAID STRIP DESCRIBED AS FOLLOWS:

COMMENCING AT THE CENTERLINE INTERSECTION OF HIGHLAND SPRINGS AVENUE, HAVING A HALF WIDTH OF 40.00 FEET AS SHOWN ON SAID TRACT NO. 35967, AND DISCOVERY WAY, HAVING A HALF WIDTH OF 44.00 FEET AS SHOWN ON AMENDED TRACT NO. 31470-3, IN THE CITY OF BEAUMONT, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA, AS FILED IN MAP BOOK 466, PAGES 83 THROUGH 93, INCLUSIVE, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY;

THENCE ALONG THE CENTERLINE OF SAID HIGHLAND SPRINGS AVENUE SOUTH 1°08'32" WEST 37.85 FEET;

THENCE PERPENDICULAR TO SAID CENTERLINE OF HIGHLAND SPRINGS AVENUE SOUTH 88°51'28" EAST 40.00 FEET TO THE EAST LINE OF SAID HIGHLAND SPRINGS AVENUE, SAID POINT ALSO BEING ON THE WEST LINE OF SAID LOT A AND THE **TRUE POINT OF BEGINNING**;

THENCE SOUTH 88°51'28" EAST 56.00 FEET TO THE **POINT OF TERMINUS**;

SAID TEMPORARY CONSTRUCTION EASEMENT CONTAINS 1,792 SQUARE FEET, MORE OR LESS.

SUBJECT TO ALL CONDITIONS, RESERVATIONS, EASEMENTS AND RIGHTS OF RECORDS, IF ANY. AS SHOWN ON EXHIBIT "B" ATTACHED HERETO AND MADE A PART HEREOF.

PREPARED UNDER THE SUPERVISION OF:

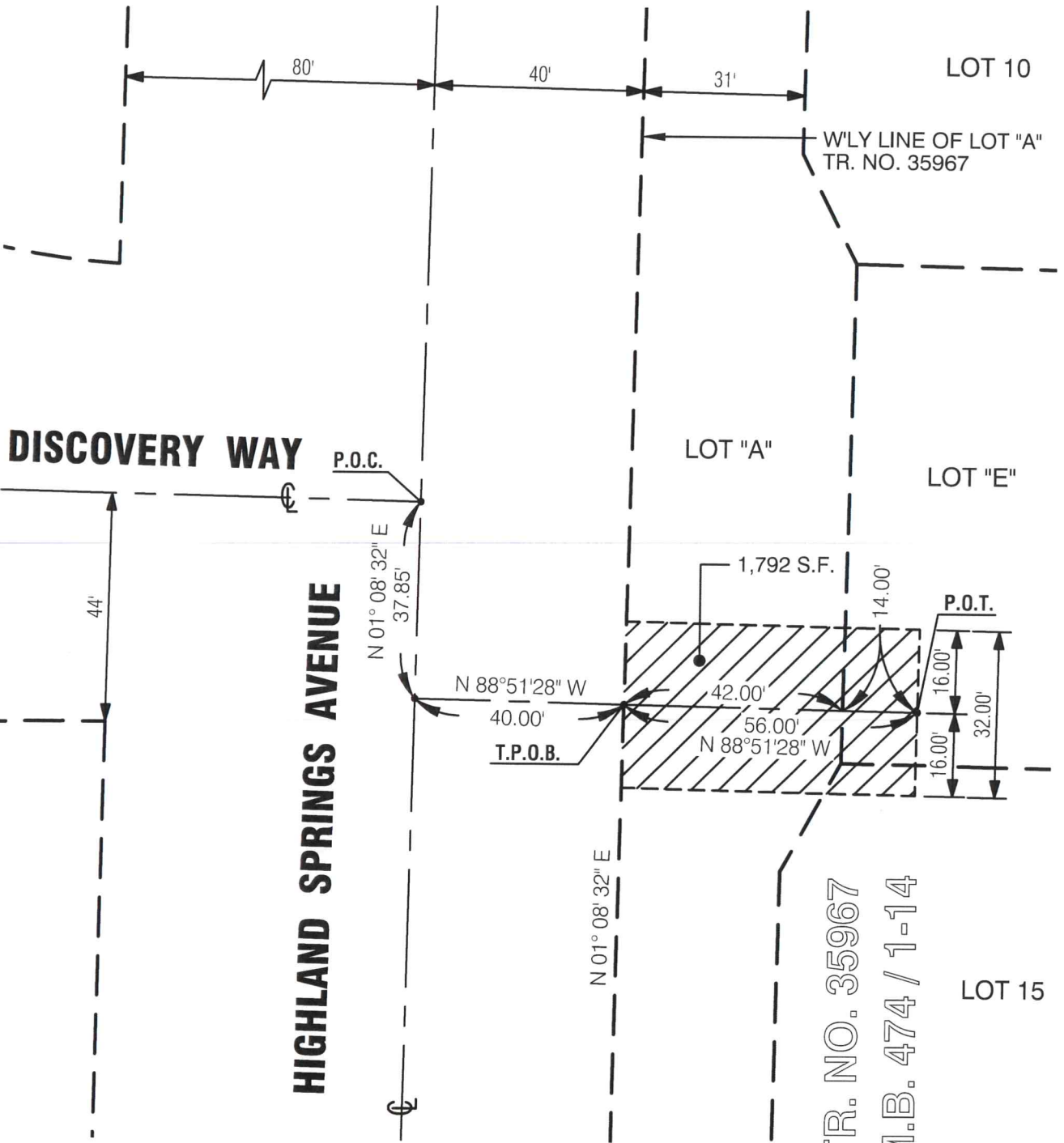

DARYL J. CHRISTIAN, PLS 8554 9.28.2020
DATE



EXHIBIT "B"

TEMPORARY CONSTRUCTION EASEMENT AREA

AMENDED TR. NO. 31470-3
 M.B. 466 / 83-93



SCALE: 1" = 30'
 9-28-2020

LEGEND:
 PUBLIC WATER EASEMENT

SHEET 1 OF 1

MDS CONSULTING	MORSE SCHULTZ	17320 REDHILL AVE SUITE 350 IRVINE, CA 92614 PH: 949-251-8821
	PLANNERS ENGINEERS SURVEYORS	

RESOLUTION 2020-__

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE BEAUMONT-CHERRY VALLEY WATER DISTRICT
APPROVING, AUTHORIZING AND ACCEPTING AN
EASEMENT FOR PUBLIC UTILITY PURPOSES**

WHEREAS, California Government Code (“Code”) Section 27281 provides that a deed or grant of any interest in or easement upon real property to a public agency such as Beaumont-Cherry Valley Water District (“District”) shall not be accepted for recordation without a consent of the District evidenced by a certificate or resolution of acceptance; and

WHEREAS, Code Section 27281 further provides that the District may authorize one or more officers and agents to accept and consent to such deeds or grants; and

WHEREAS, District Policies and Procedures, Part III, Section 15 requires approval of the Board of Directors for easement acceptance via a resolution; and

WHEREAS, a permanent easement is needed for the purpose of operating, servicing, maintaining or replacing domestic water facilities within a portion of the parcel listed below; and

WHEREAS, property owner Pardee Homes, has executed a Grant of Easement (“Easement”) in favor of the District (a copy of which is attached herein as Attachment “2”); and

WHEREAS, the Board of Directors (“Board”) of the District desires to authorize Daniel K. Jagers, General Manager of the Beaumont-Cherry Valley Water District to accept and consent to the recordation of the Easement.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Beaumont-Cherry Valley Water District:

1. That the District accepts the easement offered to it by the owners of the parcel hereinafter described:

A 32.00 foot strip of land lying within Lots “A”, “E” and “15” (portion of Riverside County APN 408-120-014) of Tract No. 35967, in the City of Banning, County of Riverside, State of California, as filed in Map Book 474, Pages 1 through 14, inclusive, in the office of the County Recorder of Said County.

BE IT FURTHER RESOLVED that:

2. The Secretary of the Board shall cause a copy of this Resolution certified by the Secretary of the Board of Directors to be filed for record in the office of the Recorder of the County of Riverside, State of California;
3. Daniel K. Jagers, the District’s General Manager, is hereby authorized and directed to accept and consent to the recordation of the Easement on behalf of the District;

4. Daniel K. Jagers is hereby authorized to execute the Certificate of Acceptance attached to the Easement and to perform such other acts and deeds as may be necessary or convenient to effect the purposes of this Resolution and the transactions herein authorized.
5. This Resolution shall take effect immediately upon its adoption.

ADOPTED this this 14th day of October, 2020, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST:

Director John Covington,
President, Board of Directors of the
Beaumont-Cherry Valley Water District

Director Lona Williams,
Secretary, Board of Directors of the
Beaumont-Cherry Valley Water District

Attachments:

- 1 – Grant of Easement (Temporary Construction Easement including Exhibits A and B)
- 2 – Executed Acceptance of Easement

ATTACHMENT 6 - CERTIFICATE OF ACCEPTANCE

CERTIFICATE OF ACCEPTANCE

This is to certify that the interest in real property conveyed by the within Grant of Easement from **Pardee Homes, Property Owner**, in favor of Beaumont-Cherry Valley Water District, is hereby accepted by the Beaumont-Cherry Valley Water District by Resolution 2020-__ on the date below and Grantee consents to the recordation thereof by its duly authorized officer or agent.

BEAUMONT-CHERRY VALLEY WATER DISTRICT
a public agency of the State of California

DATE: _____

By _____

Daniel K. Jagers, General Manager
of the Beaumont-Cherry Valley Water District

STATE OF CALIFORNIA

COUNTY OF _____

On _____ before me, _____,

Notary Public, personally appeared _____,

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under penalty of perjury under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____

(Seal)



**Beaumont-Cherry Valley Water District
Regular Board Meeting
October 14, 2020**

Item 7

STAFF REPORT

TO: Board of Directors
FROM: Dan Jagers, General Manager
SUBJECT: **Consideration of a Request for Update of “Will Serve Letter” for Previously Approved Development – Tract 29267 (Riverside County Assessor’s Parcel No. 400-250-008 – a portion of Noble Creek Vistas Specific Plan) located in the City of Beaumont**

Staff Recommendation

Consider the request for update of “Will Serve Letter” for an existing ongoing development located between Oak Valley Parkway and Brookside Avenue and west of Beaumont Avenue, identified as **Tract 29267 (Riverside County Assessor’s Parcel No. 400-250-008)** within the City of Beaumont, subject to payment of all fees to the District and securing all approvals from the City of Beaumont and:

- A. Approve the request for update of “Will Serve Letter” for Water Service for a term of one year or;
- B. Deny the request for update of “Will Serve Letter” for Water Service

Background

The Project (TTM 29267) is located between Oak Valley Parkway and Brookside Avenue, west of Beaumont Avenue within the City of Beaumont, CA. This project is more specifically identified as Riverside County Assessor’s Parcel No. (APN) 400-250-008 and the Project is depicted on Attachment 1 (Site Map) and consists of 274 single-family homes.

On September 25, 2020, Noble Creek Meadows, LLC (Applicant) requested an update of “Will Serve Letter” (Attachment 2) for Tentative Tract Map (TTM) 29267 (Noble Creek Meadows). The Applicant has indicated that they have reached a “ready-to-record” phase with the City of Beaumont in terms of project submittals and have claimed to have a viable proposal from a known homebuilder interested in developing the residential development.

On November 13, 2019, the General Manager, signed the update of “Will Serve Letter” (Attachment 3) for Noble Creek Meadows (a portion of the Noble Creek Vistas Specific Plan) pursuant the August 14, 2019 Board Resolution pertaining to Updates of “Will Serve Letter(s)” without Board approval.

The District issued a “Will Serve Letter” for the Noble Creek Specific Plan Project on April 30, 1999 (Attachment 4). The District’s original “Will Serve Letter” for the Noble Creek’s Specific Plan and the subsequent Plan of Service prepared by the District (December 12, 2002) for the Noble Creek Vistas project included three (3) separate developments (Tentative Tracts) identified as follows:



Tentative Tract Map No.	Number of Residential Lots Originally Proposed	Current Number of Residential Lots Anticipated
28988	201	No Development (Proposed SGPWA Recharge Basins)
29267	333	274
29522	298	298 (Estimated)
Total Lots	832	572 (Estimated)

TTM 29267 (Noble Creek Meadows) was part of the larger specific plan (Noble Creek Vistas Specific Plan [NCVSP]) which was approved by the City of Beaumont in 2005. The original project scope of the approved Specific Plan has changed since the initial approval and the number of proposed residential lots has been reduced. Specifically, the land proposed for TTM 28988 (the Fiesta Development Company portion of the original project) was purchased by the San Gorgonio Pass Water Agency for groundwater recharge and will no longer be developed as residential. This purchase results in a reduction of approximately 200 single family homes related to the overall Specific Plan.

The District prepared a “Plan of Service” for Noble Creek Vistas in December 2002, originally envisioning 965 residential units, 20 acres of middle school and 50 acres of open space for the entire project area (three tentative tract maps). The NCVSP was listed as 648 units (demand inclusive of parks and landscaping) in the District’s 2015 Urban Water Management Plan update. Based on the current proposed development, the total proposed residential lots is 572, however based on District Staff’s understanding, the property owner for TTM 29522 has been unresponsive for a couple years.

During the project development process, the Noble Creek Vistas Specific Plan Environmental Impact Report was challenged in court and as part of the “Settlement Agreement” with Cherry Valley Pass Acres and Neighbors and the Cherry Valley Environmental Planning Group, the project developers were required to provide 15 acres of land along and adjacent to Noble Creek in the vicinity of the project to the City of Beaumont with the intent that the District would use the area as spreading grounds.

The developer shall work cooperatively with the District to ensure flood and erosion protection needed for the development functions effectively with the future planned District water spreading operations.

Finally, TTM 29267 is within the District’s Service Area Boundary and was included in an annexation of a larger set of land parcels related to the Noble Creek Vistas Specific Plan that were annexed into the District’s Service Area Boundary under LAFCO Annexation 2005-51-5 in 2007.

Since the original project was previously provided a “Will Serve Letter” from the District, the project site was annexed into the District’s Service Area Boundary, District engineering and plan check fees were paid by the Developer, and land was provided to the City for District use as spreading areas (recharge areas).

Upon Board approval of the updated “Will Serve Letter,” District staff will verify that the Applicant will pay all District fees.



The requested “Will Serve Letter” update will require domestic (potable) water service and non-potable (recycled) water service as part of the development. However, the Applicant will need to secure the final project approvals from the District and the City of Beaumont for the project development area prior to construction.

Conditions:

Prior to final project development the following conditions must be met:

1. The Applicant shall enter into a water facilities extension agreement and pay all fees associated with the domestic and non-potable water services for the proposed development. The Applicant shall also pay all fees related to extension of facilities and fire service facilities including any facilities improvements that may be necessary to meet property service requirements and/or the City of Beaumont fire protection conditions and/or fire flow requirements.
2. The Applicant shall pay front footage fees along all property frontages where facilities are currently installed.
3. The Applicant shall connect to the recycled water system for irrigation supply. To minimize the use of potable water, the District requires the applicant conform to the City of Beaumont Landscaping Ordinances and Zoning Requirements and/or County of Riverside Landscaping Ordinances (as applicable) which pertain to water efficient landscape requirements and the following:
 - a. Landscaped areas which have turf shall have “smart irrigation controllers” which use Evapotranspiration (ET) data to automatically control the watering. Systems shall have an automatic rain sensor to prevent watering during and shortly after rainfall and automatically determine watering schedule based on weather conditions, and not require seasonal monitoring changes. Orchard areas, if any, shall have drip irrigation.
 - b. Landscaping in non-turf areas should be drought tolerant consisting of planting materials. Irrigation systems for these areas should be drip or bubbler type.
4. The Applicant shall prepare plans in accordance with District Standards showing all required domestic water system and non-potable water system improvements. Said plans shall be approved by the District prior to construction.
5. The Applicant shall conform to all District requirements and all City of Beaumont requirements.

Fiscal Impact:

None. All fees and deposits will be paid by the Applicant prior to providing service.

Attachments:

1. TTM 29267 – Site Map
2. September 25, 2020 – Request for Update of “Will Serve Letter”
3. November 13, 2019 Update of “Will Serve Letter”
4. April 30, 1999 Will Serve Letter
5. Tentative Tract Map 29267, Revision No. 1

Prepared by Aaron Walker, Engineering Office Assistant

ATTACHMENT 1 - TTM 29267 SITE MAP



Approx. Project Boundary

BEAUMONT HIGH SCHOOL

BEAUMONT AVENUE

MOUNTAIN VIEW MIDDLE SCHOOL

APN 400-250-008
Acreage: 93.47 AC

NORTH

NOBLE CREEK PARK

Oak Valley Pkwy

Nobel Creek Meadows, LLC

c/o: THE TAHITI GROUP
Redlands, CA 92374
Mail: P.O. Box 11291 - San Bernardino, CA 92423

Telephone: (909) 798-8750 - e-mail: tahiti.tahiti@verizon.net

September 25, 2020

*Mr. Daniel Jagers, General Manager
Mr. Aaron Walker
Beaumont Cherry Valley Water District
500 Magnolia Avenue,
Beaumont, CA 92223*

Via e-mail and direct Mail

Re: Tentative tract TT-29267, City of Beaumont; “Nobel Creek Meadows”

Gentlemen:

We herewith are requesting an extension of time for our current ‘Will-Serve Letter’ relating to the subject project.

As you are aware, our water system improvement plans have been revised and modified recently per your office’s requirements and are currently under review by your Senior Engineer, Mark Swanson, P.E., CPESC, QSD, with whom our project engineers and ourselves have been closely cooperating.

Our tentative tract map is now poised to be in a Ready-to-Record mode, with most City of Beaumont Conditions of Approval having been met, as well as the extensive requirements of our project established by various environmental agencies, such as (without limitation) U.S. Fish and Wildlife Office, California Department of Fish and Wildlife, U.S. Army Corps of Engineers, etc., as well as our compliance with the Riverside County Multi-Species Habitat Conservation Plan as administered by the Riverside Conservation Authority, etc.

We are certain your office is experiencing the exciting current home building market activity in Southern California with this Inland Empire area being one of the most dynamic markets. We do have a viable proposal in hand from an internationally-known home building firm with respect their interest in acquiring and building out our 274 homes.

Real Estate Developers

We also have received an additional one-year extension approval from Southern California Edison for their Consent Agreement we mutually executed a few years ago for approval of our plans TT Map provisions for some land improvements to be done by us within their high-tension power lines easement crossing our land.

Our project civil engineering firm, Gabel, Cook & Associates have modified our internal tract waterline system, as your office desired to upsize a segment of our 8" line 12" to extend and potentially loop that line northerly, to tie into Brookside Avenue.

All-in-all, after many years of delays ... at no fault of ours....the time to bring this sorely needed infill project to fruition is finally at hand.

We will much appreciate the continued support of Beaumont Cherry Valley Water District by granting our request re our current 'will-serve' letter.

Thank you!

NOBEL CREEK MEADOWS, LLC


By; Jack Vander Woude, Manager



Beaumont-Cherry Valley Water District

Phone: (951) 845-9581 Fax: (951) 845-0159

Email: info@bcvwd.org

<http://www.bcvwd.org>

Board of Directors

David Hoffman
Division 5

John Covington
Division 4

Daniel Slawson
Division 3

Lona Williams
Division 2

Andy Ramirez
Division 1

November 13, 2019

Jack Vander Woude
c/o The Tahiti Group
P.O. Box 11291
San Bernardino, CA 92423

Subject: Update of "Will Serve Letter"
Noble Creek Vistas
APN 400-250-008
Beaumont, CA

Dear Mr. Vander Woude:

On September 12, 2019, the District received a request for Update to "Will Serve Letter" from Noble Creek Meadows, LLC for Tentative Tract 29267 (Riverside County Assessor's Parcel No. 400-250-008), a Portion of Noble Creek Vistas Specific Plan which was originally approved for domestic and non-potable water service for the proposed development of 274 residential lots. The District then requested the referenced files in the September 12, 2019 letter. The District has since received said files.

On August 14, 2019, the District approved a resolution allowing the General Manager to approve and sign Updates to "Will Serve Letter(s)" without board approval if there are no significant changes to the previously approved project for which a "Will Serve Letter" was issued. Because there is no significant changes to the project, the approved resolution will allow the General Manager sign an Update to "Will Serve Letter" for Tentative Tract 29267.

The Beaumont Cherry Valley Water District will provide water service to the subject property assuming all obligations to provide service are met including, but not limited to, the Rules and Regulations Governing Water Service as amended by the Board of Directors from time to time.

We look forward to working with you in the coming months and please feel free to contact the office should you have any questions.

This letter will expire 12 months from the date of issue.

Sincerely,

A handwritten signature in blue ink, appearing to read "DKJ", with a long horizontal flourish extending to the right.

Daniel K. Jagers
BCVWD
General Manager
DKJ/aew

File

BEAUMONT-CHERRY VALLEY WATER DISTRICT

DIRECTORS

Gary McKenzie
President
Dave Andrews
Vice President
William Hurlbirt
David L. Sumner
Joseph Voigt

P.O. Box 2037
560 Magnolia Avenue
Beaumont, California 92223-2258
Telephone 909-845-9581
Fax 909-845-0159

OFFICERS

Jo Ellen Seick
Secretary of the Board
Dave L. Sumner
Treasurer
J.C. Reichenberger
Parsons Engineering Science
Engineer
Jeffry Ferre
General Counsel

April 30, 1999

Mr. Jon Petke
The Planning Associates
3151 Airway Avenue, Suite R-1
Costa Mesa CA 92626

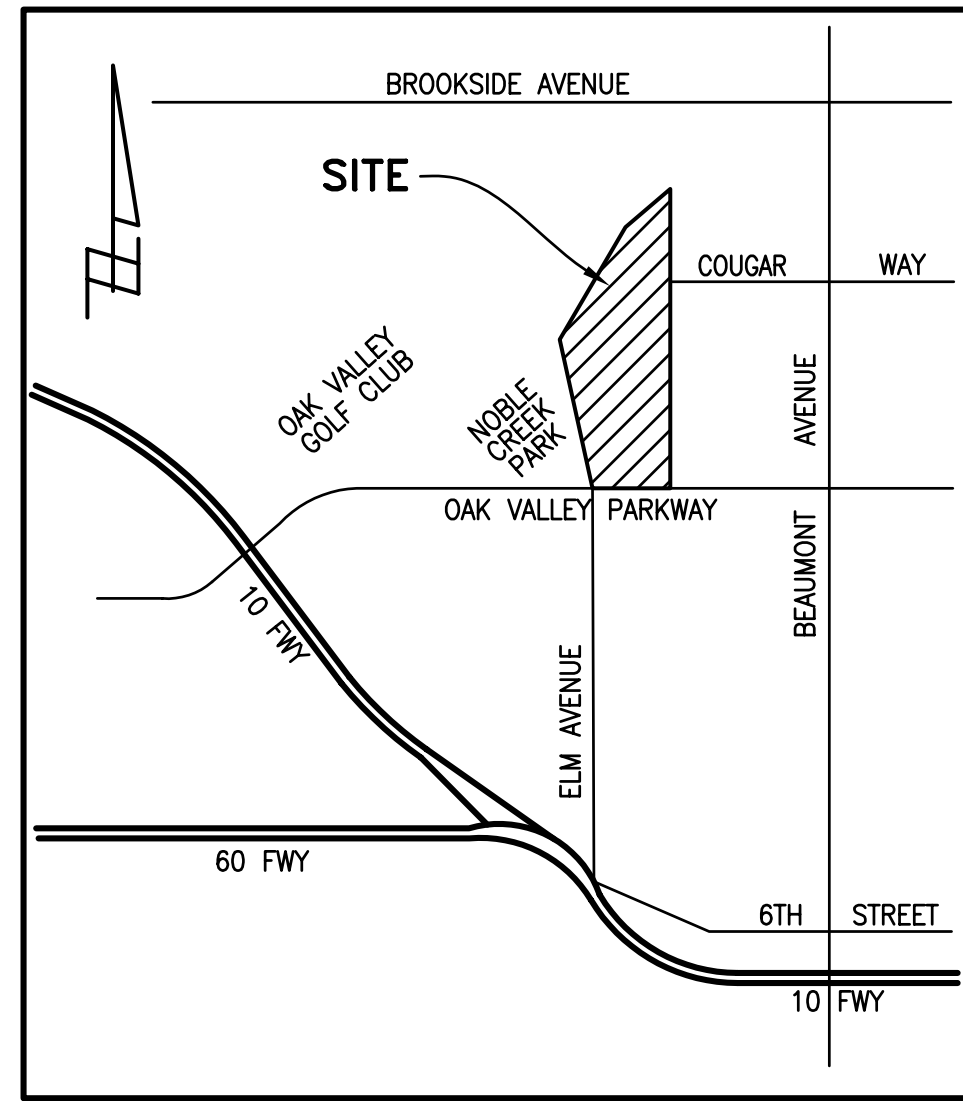
Dear Mr. Petke:

At the April 28, 1999, Special Meeting of the Board of Directors of the Beaumont-Cherry Valley Water District the request for a letter of intent to provide water service to the Noble Creek Specific Plan was considered and approved. Water service will be provided after completion of annexation proceedings with the Local Agency Formation Commission, execution of an annexation agreement and execution of a facilities construction agreement. Water service will be provided to the project property subject to all District rules and regulations as they are now written and any future amendments to said rules and regulations. Service will also be subject to all requirements of the Board of Directors, District Engineer, and/or General Manager and suitable financial arrangements being satisfied.

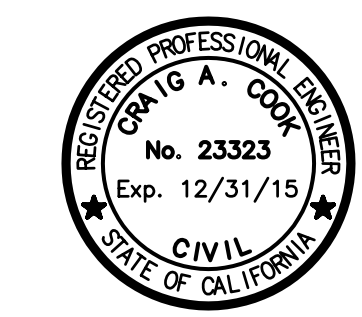
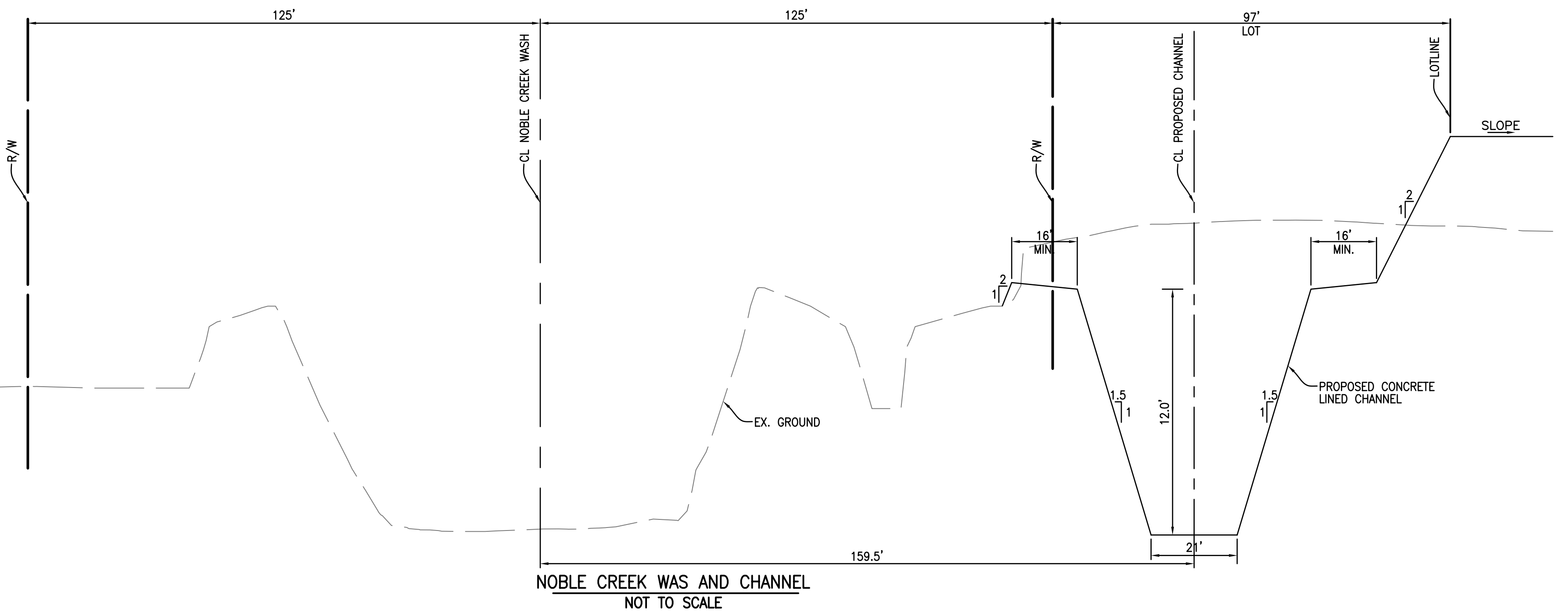
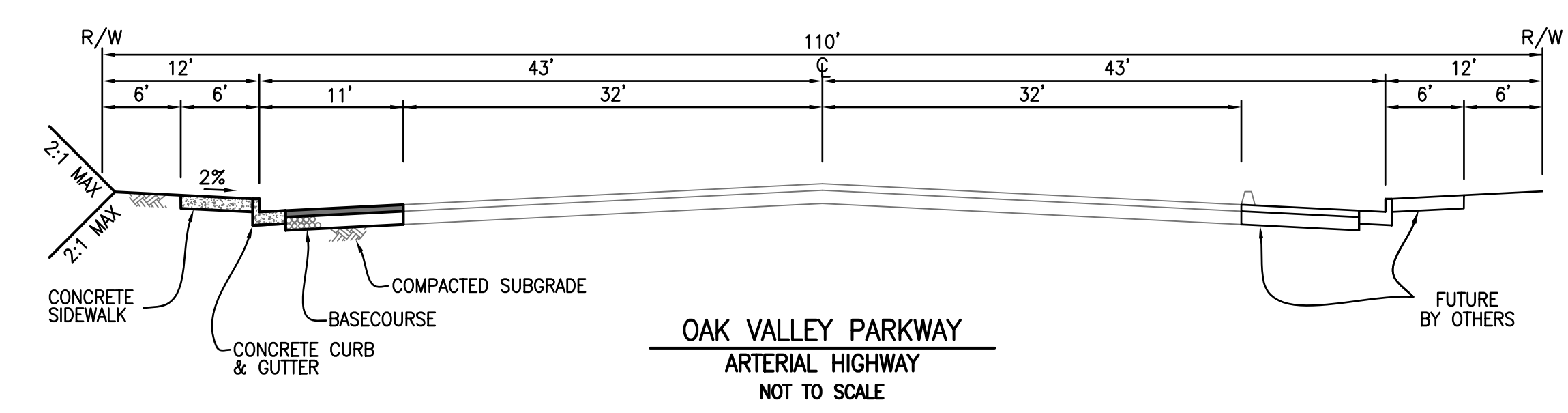
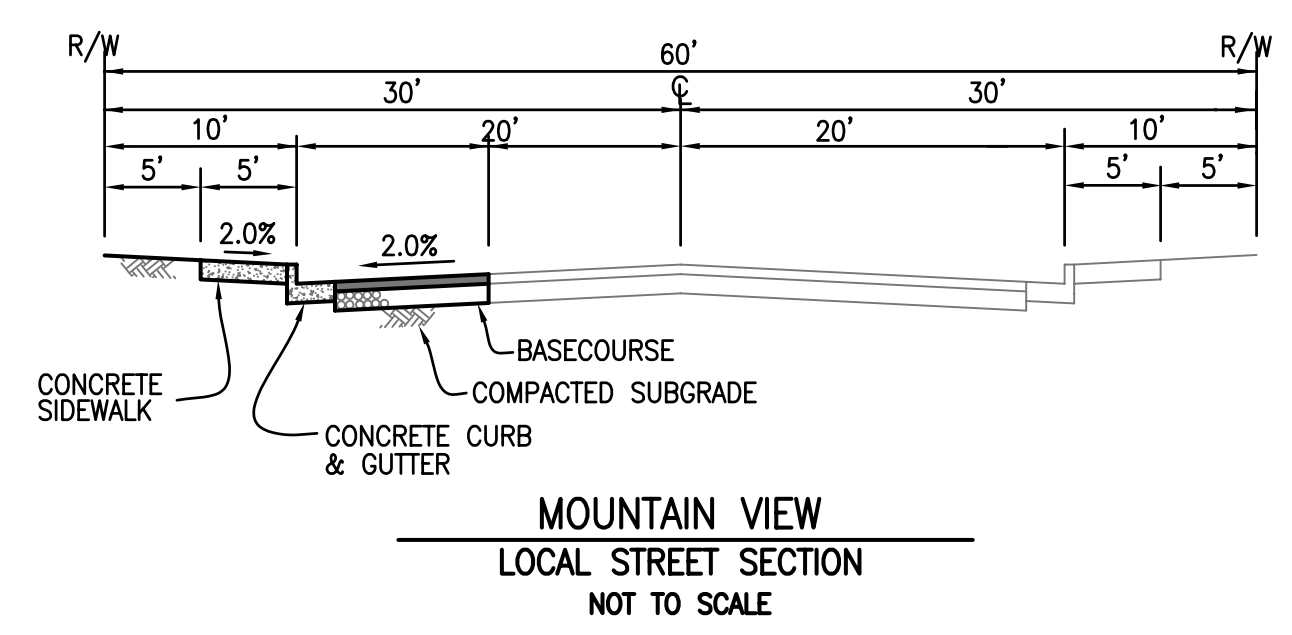
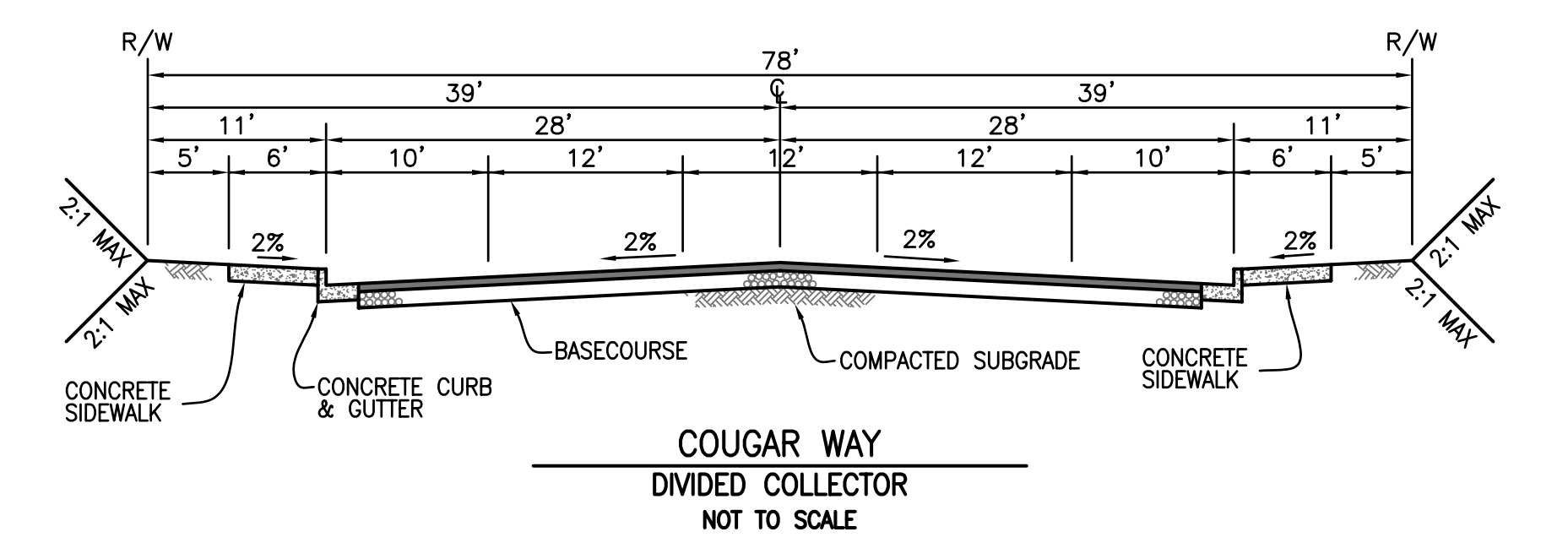
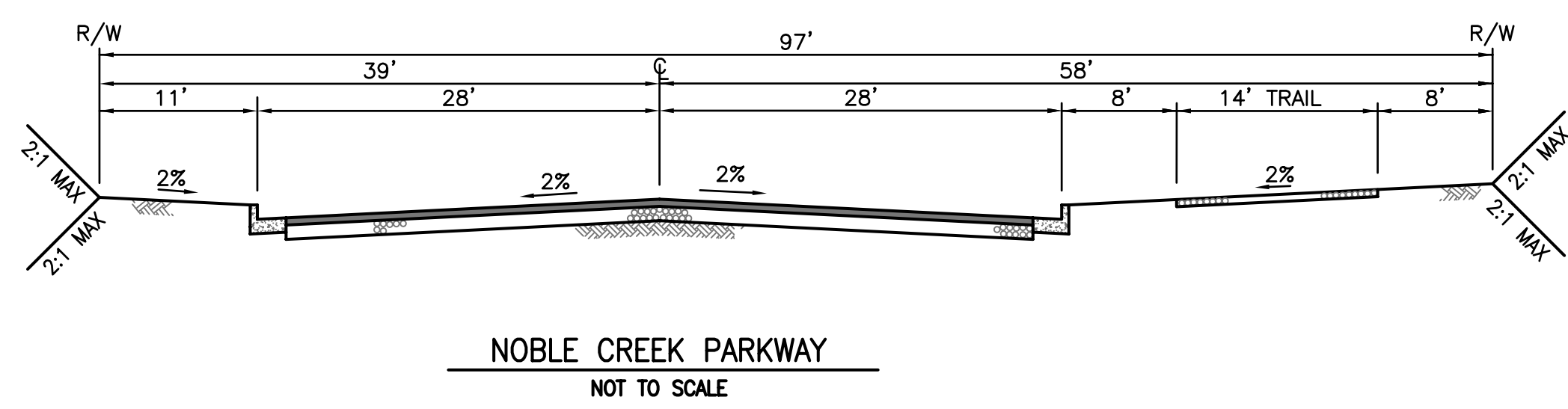
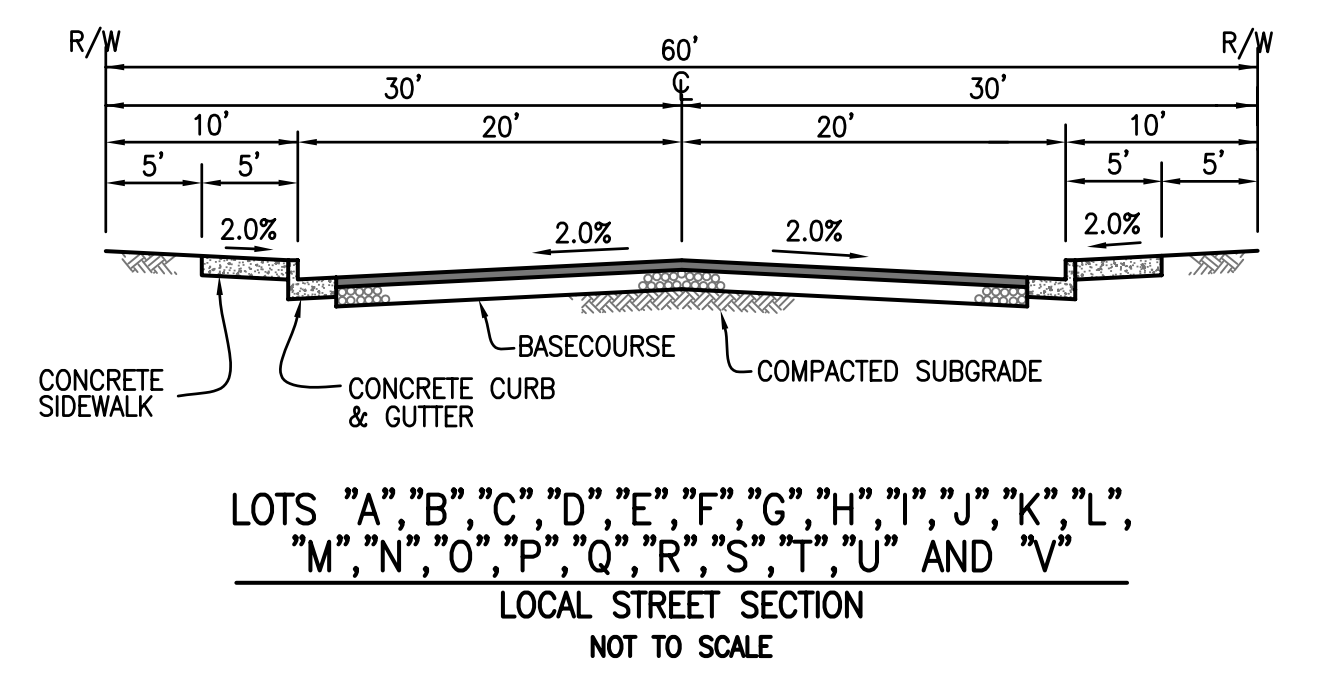
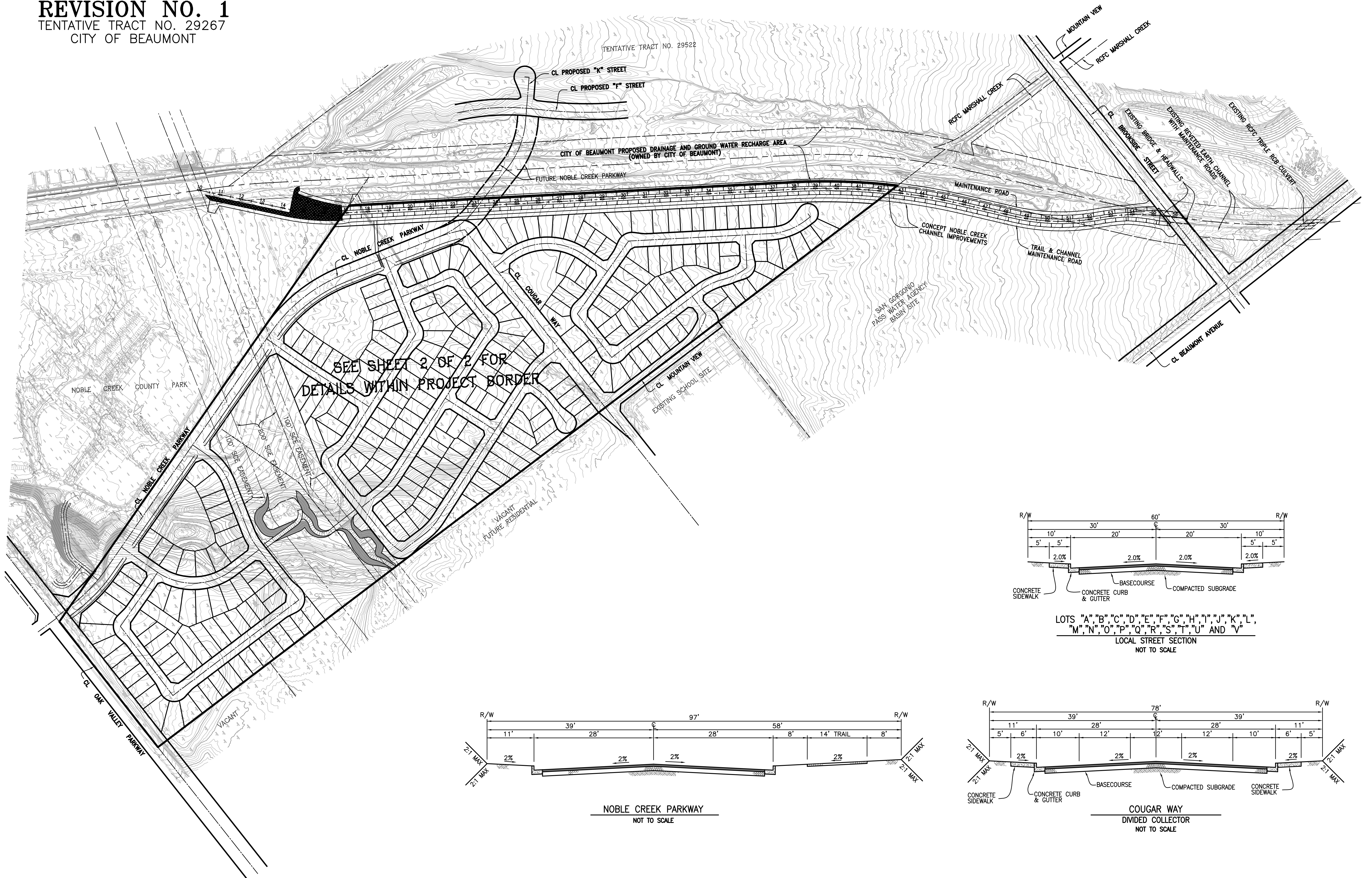
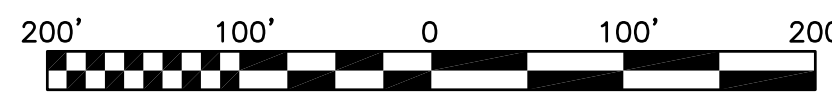
Thank you, Mr. Petke, for the presentation you made to the Board of Directors. As we have discussed, the District's Engineer will begin analyses of the project's water demands. The engineering deposit required to be posted at this time is \$5,000. This deposit will be applied to preliminary administrative and engineering costs for the project. If more funds are required they will be requested by the District. Any funds remaining after the project is completed will be reimbursed.

REVISION NO. 1

TENTATIVE TRACT NO. 29267
CITY OF BEAUMONT



- LEGEND**
- - - - - EXISTING CONTOUR
 - - - - - CENTERLINE
 - - - - - PROPERTY LINE (EXTERIOR ONLY)
 - 7,200 LOT SIZE IN SQUARE FEET
 - 1.0% SLOPE: DIRECTION & PERCENT
 - 92.0 GB FINISHED GRADE & GRADE BREAK
 - 95.0 HP FINISHED GRADE & HIGH POINT



GABEL, COOK & ASSOCIATES INC.
CIVIL ENGINEERS LAND SURVEYORS
LAND PLANNERS
7177 Brockton Ave. # 339, Riverside, CA 92501
Telephone (951) 788-8092 Facsimile (951) 788-5184

APPROVAL OF REVISION NO. 1

PLANNING DIRECTOR, CITY OF BEAUMONT DATE

CITY OF BEAUMONT
TENTATIVE TRACT NO. 29267
REVISION NO. 1

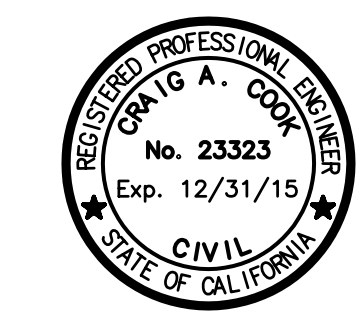
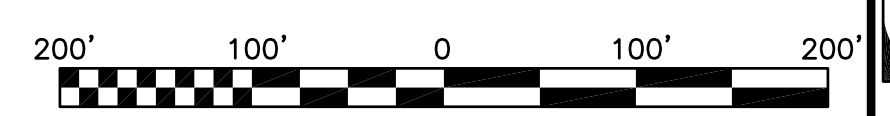
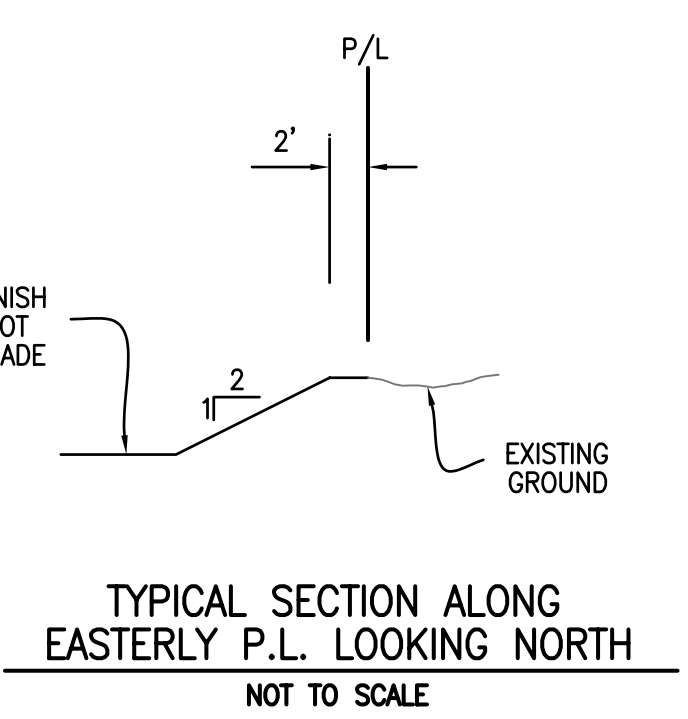
PREPARED FOR: NOBEL CREEK MEADOWS LLC
FEBRUARY 24, 2014

REVISION NO. 1
TENTATIVE TRACT NO. 29267
CITY OF BEAUMONT

CITY OF BEAUMONT PROPOSED DRAINAGE AND GROUND WATER RECHARGE AREA (OWNED BY CITY OF BEAUMONT)



- NOTES FOR REVISION NO. 1
- REFER TO THE APPROVED TENTATIVE MAP FOR GENERAL NOTES.
 - PLANNING AREA 7
 - THE RESIDENTIAL LOT COUNT IS 80 UNITS.
 - MINIMUM LOT SIZE IS 6000 S.F.
 - TOTAL AREA= 25.14 AC.
 - DENSITY= 3.18 UNITS/AC.
 - MINIMUM LOT WIDTH= 55.0 FEET.
 - MINIMUM LOT DEPTH= 90.0 FEET.
 - 29 LOTS HAVE A LOT AREA GREATER THAN 7200 S.F.
 - THE AVERAGE LOT SIZE IS 7303 S.F.
 - PLANNING AREA 8
 - THE RESIDENTIAL LOT COUNT IS 128 UNITS.
 - MINIMUM LOT SIZE IS 6000 S.F.
 - TOTAL AREA= 36.19 AC.
 - DENSITY= 3.54 UNITS/AC.
 - MINIMUM LOT WIDTH= 55 FEET.
 - MINIMUM LOT DEPTH= 93 FEET.
 - 32 LOTS HAVE A LOT AREA GREATER THAN 7200 S.F.
 - THE AVERAGE LOT SIZE IS 6858 S.F.
 - PLANNING AREA 11
 - THE RESIDENTIAL LOT COUNT IS 66 UNITS.
 - MINIMUM LOT SIZE IS 6270 S.F.
 - TOTAL AREA= 21.51 AC.
 - DENSITY= 3.07 UNITS/AC.
 - MINIMUM LOT WIDTH= 57 FEET.
 - MINIMUM LOT DEPTH= 110 FEET.
 - 53 LOTS HAVE A LOT AREA GREATER THAN 7200 S.F.
 - THE AVERAGE LOT SIZE IS 8192 S.F.
 - PARKS REQUIREMENTS TO BE MET THROUGH PAYMENT OF 'IN LIEU' FEES PAID TO THE BEAUMONT CHERRY VALLEY RECREATION AND PARK DISTRICT THROUGH A DEVELOPER'S AGREEMENT BETWEEN THE PARKS DISTRICT, CITY OF BEAUMONT AND THE PROJECT OWNER.
 - THE CONCEPT FLOOD CONTROL CHANNEL SHOWN HEREON WILL TRANSPORT THE NOBLE CREEK 100 YEAR FLOOD FLOWS FROM THE EXISTING BROOKSIDE BRIDGE STRUCTURE, DOWNSTREAM THROUGH THE CITY OF BEAUMONT, SAN GERONIMO PASS WATER AGENCY, NOBLE CREEK MEADOWS AND BEAUMONT CHERRY VALLEY RECREATION AND PARK DISTRICT PROPERTIES, AND DISCHARGE THOSE FLOWS INTO THE EXISTING NOBLE CREEK WASH AT VELOCITIES EQUAL TO, OR LESS THAN THE NORMAL VELOCITIES IN SAID WASH.



GABEL, COOK & ASSOCIATES INC.
CIVIL ENGINEERS LAND SURVEYORS
LAND PLANNERS
7177 Brockton Ave. # 339, Riverside, CA 92501
Telephone (951) 788-6092 Facsimile (951) 788-5154

APPROVAL OF REVISION NO. 1

PLANNING DIRECTOR, CITY OF BEAUMONT _____ DATE _____

CITY OF BEAUMONT
TENTATIVE TRACT NO. 29267
REVISION NO. 1

PREPARED FOR: NOBEL CREEK MEADOWS LLC
FEBRUARY 24, 2014

SHEET 2 OF 2



**Beaumont-Cherry Valley Water District
Regular Board Meeting
October 14, 2020**

Item 8

STAFF REPORT

TO: Board of Directors

FROM: Dan Jagers, General Manager

SUBJECT: Noble Creek Recharge Facility – Phase I Fencing Project – Notice of Completion

Staff Recommendation

Authorize the General Manager to sign the Notice of Completion for the Noble Creek Recharge Facility – Phase I Fencing Project.

District Staff recommends the Board of Directors adopt Resolution 2020-___, Accepting the Notice of Completion for the Noble Creek Recharge Facility (NCRF) Phase I Fencing Project.

Background

On April 8, 2020 the Board of Directors authorized the General Manager to enter into a contract with Red Hawk Services, Inc. for an amount not to exceed \$92,566.00 (including contingency) to construct approximately 2,730 linear feet of six-foot high (6') galvanized chain link fencing (with 3 strand barbed wire top finish) at the NCRF Phase 1 site.

On May 27, 2020, the General Manager executed a contract in the amount of \$84,150.73 to complete fencing construction.

On August 25, 2020, the General Manager executed Contract Change Order No. 1 in the amount of \$7,021.24 , which included additional costs for the contractor to fabricate and install an additional seven (7) 2-7/8 SCH 40 posts (terminal posts) with 10 make ups for the fence line along Cherry Valley Boulevard and one (1) 4' w x 6' h 9ga chain link gate, separately. Each of these items extended the original contract by one (1) calendar day.

District Staff has determined that the contractor has completed their work and Staff completed a final field inspection with the Contractor on September 21, 2020. If no liens or claims have been filed within 60 days of the filing of the Notice of Completion with the Riverside County Recorder, the District will release retention and any remaining amount due to the Contractor, and the one year warranty period covering the work will begin.

Fiscal Impact

The fiscal impact to the District at the completion of the project is \$91,171.97. This includes the original contract amount (\$84,150.73) and Contract Change Order No. 1 (\$7,021.24).

Attachment(s)

Attachment 1 – Notice of Completion

Attachment 2 – Executed Contract for Public Work

Attachment 3 – Executed Contract Change Order No. 1

Staff Report prepared by Daniel Baguyo, Civil Engineering Assistant

NOTICE OF COMPLETION

To: Riverside County Assessor-County Clerk-Recorder Date: _____, 20____
2720 Gateway Drive
Riverside, California 92507 Work Order No.: _____

Owner: Beaumont-Cherry Valley Water District Date of Completion: _____
560 Magnolia Avenue
Beaumont, California 92223

OWNER'S ESTATE OF INTEREST:

Easement _____ Fee Title _____ Encroachment Permit _____

Other (describe) SECURITY FENCING

CONTRACTOR:

Name: RED HAWK SERVICES, INC.

Address: 262 E 1ST STREET, PERRIS, CA 92570

TITLE OF PROJECT: NOBLE CREEK RECHARGE FACILITY - PHASE I FENCING PROJECT

DESCRIPTION OF PROJECT: CONSTRUCT APPROXIMATELY 2,730 LINEAR FEET OF SIX-FOOT HIGH (6') GALVANIZED CHAIN LINK FENCING (WITH 3 STRAND BARBED WIRE TOP FINISH).

DESCRIPTION OF SITE (LOCATION): BOUNDED BY BEAUMONT AVENUE, CHERRY VALLEY BOULEVARD, AND THE NOBLE CREEK CHANNEL

ASSESSOR'S PARCEL NUMBER: 403-200-007

Final payment will be made to the above contractor no sooner than sixty (60) days from the recording date of this Notice of Completion, except where otherwise provided for by law.

I certify under penalty of perjury, under the laws of the State of California, that the foregoing is true and correct.

Executed on _____, 20__ at _____, California.

BEAUMONT-CHERRY VALLEY WATER DISTRICT

By: _____

Printed Name: _____

Title: _____

NOBLE CREEK RECHARGE FACILITY
PHASE I FENCING PROJECT

Notice of Completion N-1

BEAUMONT-CHERRY VALLEY WATER DISTRICT

CONTRACT FOR PUBLIC WORK

1. Parties and Date

This Contract is entered into this 27 day of MAY, 2020, between the BEAUMONT-CHERRY VALLEY WATER DISTRICT, a California Irrigation (Special) District ("District"), and Red Hawk Services, INC. ("Contractor"), for the Work described as follows: Noble Creek Recharge Facility Phase I Fencing Project.

2. Consideration

In consideration of the mutual covenants hereinafter contained, District and Contractor agree to comply with the terms of this Contract and to faithfully perform their duties hereunder.

3. Duties of Contractor

3.1 Contractor agrees to furnish all labor, tools, materials and equipment necessary to complete the work hereinafter described. Contractor hereby guarantees that all work to be performed by it hereunder will be performed in a good and workmanlike manner. The Work to be performed by Contractor is described on the Construction Drawings and Specifications included herein attached hereto and by this reference incorporated herein. Pursuant to Public Contract Code Section 3300, Contractor shall possess an active and current Contractor's License, Class A or C-13, which shall be maintained throughout the term of this Contract.

3.2 Contractor shall complete all work required herein under Bid Schedule 1A – 6' Chain Link Fence System including Additive Bid Item 3-Strand Barbed Wire Fence topping on or before **August 25, 2020**.

3.3 Contractor shall furnish District with labor and material releases from all subcontractors performing work on, or furnishing materials for, the job prior to final payment by District.

3.4 **(Section 3.4)** Contractor shall furnish a performance bond in the amount of the full contract price, a payment bond in the amount of 50% of the full contract price, and a maintenance bond in the amount of the full contract price issued in forms consistent with industry standards by United States Treasury authorized bonding companies as approved by District, prior to commencement of the Work. Bonds shall be furnished on the forms attached at the back of this Contract, if Additive Bid Item is exercised. Contractor hereby guarantees that all materials and workmanship furnished by him under the Contract will meet fully all requirements thereof as to quality or workmanship and of materials furnished by him. Contractor hereby agrees to replace all materials and pay for all installation costs made necessary by defects in materials or workmanship supplied by him that become evident

within twelve (12) months after the date of final payment and to pay for all work necessary to remove, restore, and replace the materials to full serviceability and to full compliance with the requirements of the Contract, including the test requirements for any part of the materials furnished hereunder which, during said twelve (12) month period, are found to be deficient with respect to any provision of the Contract. Contractor also agrees and does hereby hold District harmless from claims of any kind which may arise from injury or damage due to said defects. Contractor shall replace all defective materials promptly upon receipt of written orders for same from District. If Contractor fails to replace all defective materials promptly, District may secure the service of others to do this work, and Contractor and his surety shall be liable to District for the cost, including removal and replacement thereof. The guarantees, indemnifications and agreements set forth above shall continue to be secured following completion of the project by Contractor providing a maintenance bond in the amount of 100% of the full contract price on a form commonly used in the industry and acceptable to the District, and for this purpose said bond shall remain in force for a period of one (1) year after the date of the final payment.

3.5 Copies of the prevailing rate of per diem wages for each craft, classification or type of worker needed to execute this Contract are available to interested parties upon request. If the total amount of this Contract is \$1,000 or more, Contractor agrees to pay such prevailing rates to each workman needed to execute the work required under this Contract and further agrees to comply with the penalty provisions of Section 1775 of the Labor Code in the event of its failure to pay prevailing rates. Pursuant to Section 1727 of the Labor Code, all wages and penalties withheld for failure of Contractor to pay such per diem wages shall be transferred by District to the State Labor Commissioner for disbursement, should Contractor fail to bring suit for recovery within ninety (90) days after completion of the Contract or acceptance of the work.

3.6 Contractor shall pay travel subsistence payments to each workman needed to execute the work, as such travel and subsistence payments are defined in the applicable collective bargaining agreements filed in accordance with Section 1773.8 of the Labor Code.

3.7 When Contractor employs workmen in an apprenticeable craft or trade, Contractor shall comply with the provisions of Section 1777.5 of the Labor Code with respect to the employment of properly registered apprentices upon public works. The primary responsibility for compliance with said section for all apprenticeable occupations shall be with Contractor.

3.8 Contractor is advised that eight (8) hours labor constitutes a legal day's work. Pursuant to Section 1813 of the Labor Code, Contractor shall forfeit a penalty of \$25.00 per worker for each day that each worker is permitted to work more than eight (8) hours in any one calendar day and forty (40) hours in any one calendar week, except when payment for overtime is made at not less than one and one-half (1-1/2) times the basic rate for that worker.

3.9 In accordance with the requirements of Labor Code Section 1776, Contractor shall keep accurate payroll records on forms provided by the Division of Labor Standards Enforcement,

or keep payroll records containing the same information required by such forms and shall make any such records available for inspection.

3.10 Contractor shall keep himself fully informed of all laws and regulations in any manner affecting the performance of the Contract work, and shall indemnify District and District's agents against any liability arising from violation of any such law or regulation.

3.11 Contractor shall at its own expense maintain at least the following insurance coverages throughout the performance of this Contract:

(a) Worker's compensation insurance coverages for all persons employed or to be employed in the performance of this Contract, which insurance shall at all times be maintained in strict accordance with the requirements of the current California Worker's Compensation Insurance Laws.

(b) General commercial liability insurance coverage of at least \$2,000,000 per occurrence and \$2,000,000 general aggregate insuring Contractor and naming District as an additional insured for all claims for bodily injury, personal injury and property damage, arising out of or in connection with any operations under this Contract.

(c) Automobile liability insurance coverage with a limit of liability of \$1,000,000 per accident Combined Single Limit.

(d) Course of construction insurance with a limit of liability equal to the full contract amount, unless waived in writing by District.

Prior to commencement of any work under this Contract, Contractor shall obtain and furnish to District a Certificate of Insurance as to each type of insurance required, which certificate shall be on the form provided to Contractor by District.

3.12 Contractor shall be responsible for all loss and damage which may arise out of the nature of the work agreed to herein, or from the action of the elements, or from any unforeseen difficulties which may arise or be encountered in the prosecution of the work until same is fully completed and accepted by District. However, Contractor shall be responsible for damage proximately caused by an act of God within the meaning of Section 4150 of the Government Code only to the extent of five percent (5%) of the contract amount.

3.13 Contractor shall indemnify and hold harmless District, its agents and employees, from and against all claims, damages, losses and expenses, including attorney's fees, arising out of or resulting from performance of work under this Contract and which are attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property, including the loss of use resulting therefrom, caused in whole or in part by any negligent or willful act or omission of the Contractor or anyone directly or indirectly employed by him or for whose acts he may be liable.

3.14 Contractor shall be responsible for securing and paying for all permits and licenses necessary to perform the work described herein.

3.15 If the work entails trenching of five (5) feet or more in depth, Contractor shall

make adequate provisions for shoring, bracing, sloping, or other protection from the hazard of caving ground.

3.16 As required by Public Contract Code Section 7104, Contractor shall promptly, and prior to disturbance of conditions, notify District of (a) any material discovered in excavation that Contractor believes to be a hazardous waste that is required to be removed to a Class I, Class II, or Class III disposal site; (b) subsurface or latent physical conditions at the site differing from those indicated by District; and (c) unknown physical conditions of an unusual nature at the site, significantly different from those ordinarily encountered in such contract work. Upon notification, District will promptly investigate the conditions to determine whether a change order is appropriate. In the event of a dispute, Contractor shall not be excused from any scheduled completion date but will retain all rights provided by the Contract or by law for resolving the dispute.

4. **District's Responsibilities**

4.1 As consideration for performance of the work required herein, District agrees to pay Contractor the total contract amount of, **EIGHTY-FOUR THOUSAND ONE HUNDRED FIFTY DOLLARS AND 73/100 (\$84,150.73)**, provided that such amount shall be subject to adjustment pursuant to written change orders signed in advance by District.

4.2 Contractor shall submit progress payment invoices to District at the end of each calendar month during the term of the Contract. All progress payment invoices shall be subject to approval by the District prior to payment by the District. Such progress payment invoices shall be made in accordance with Section 20104.50 of the California Public Contract Code, requiring District to make a determination of suitability of the payment request within seven (7) days of receipt of such request and further requiring District to make payment on properly submitted progress payment invoices within thirty (30) days in order to avoid interest payments to the Contractor upon such amounts.

4.3 When the Contractor determines that he has completed the work required herein, Contractor shall so notify District in writing and shall furnish all labor and material releases required by Section 3.3 of this Contract. District shall thereupon inspect the work and, if acceptable, shall pay to Contractor the contract price, less any amount which District may be authorized or directed by law to retain. Payment of retention proceeds due to Contractor shall be made no later than sixty (60) calendar days after such final acceptance by District, in accordance with Section 7107 of the California Public Contract Code. Contractor is hereby alerted to provisions of Section 7107 of the California Public Contract Code, requiring Contractor to pay each of its subcontractors from whom retention has been withheld, each subcontractor's share of the retention received, within ten (10) calendar days from the time that all or any portion of such retention proceeds are received by Contractor from District. District will allow Contractor to substitute qualified securities, deposited with District or a qualified escrow agent, in lieu of contract retentions in accordance with provisions of California Public Contract Code, Section 22300. The escrow agreement used in such instance shall be substantially similar to that

form set out in Section 22300 of the Public Contract Code. District will provide this form to the Contractor upon request.

4.4 To the extent required by Section 4215 of the Government Code, District shall compensate Contractor for the costs of locating and repairing damage to underground utility facilities not due to the failure of Contractor to exercise reasonable care, and removing or relocating underground utility facilities not indicated in the construction drawings and for equipment necessarily idled during such work. Contractor shall not be assessed liquidated damages for delay caused by failure of District to provide for removal or relocation of such utility facilities.

5. Contractual Relationship

It is expressly agreed that Contractor is an independent contractor, and neither Contractor nor any of its employees shall be deemed employees of District. Contractor shall have full supervision over all workers on the job, including equipment, drivers, and operators, and neither District nor any of District's agents shall be held responsible for any action of Contractor under this Contract. Should any question arise regarding the meaning or import of any of the provisions of this Contract or written or oral instructions from District, the matter shall be referred to District's General Manager, whose decision shall be binding upon Contractor.

6. Assignment Forbidden

Contractor shall not assign or transfer this Contract or any right, title or interest herein without the prior written consent of District. If contractor attempts an assignment of this Contract or any right or interest herein, District may, at its option, terminate and revoke the Contract and shall thereupon be relieved from any and all obligations to Contractor or his assignee or transferee.

7. Time of Essence

Time is of the essence in the performance of this Contract. Contractor will be assessed liquidated damages in the amount of \$100.00 per calendar day for each day of unauthorized delay in completing performance.

8. Termination

This Contract may be terminated by District at any time by giving Contractor seven (7) days advance written notice. In the event of termination by District for any reason other than the fault of the Contractor, District shall pay Contractor for all work performed up to that time as provided herein. In the event of breach of the Contract by Contractor, District may terminate the Contract immediately without notice, may reduce payment to the Contractor in the amount necessary to offset District's resulting damages, and may pursue any other available recourse against Contractor.

9. **Dispute Resolution**

Any separate demand by Contractor for the payment of money or damages shall be resolved in accordance with Public Contract Code Sections 20104 et seq., if they apply. Copies of those sections are available upon request and by this reference are incorporated herein.

10. **Attorney's Fees and Costs**

If any action is necessary to enforce or interpret the terms of this Contract, the prevailing party shall be entitled to recover from the losing party attorney's fees in an amount determined to be reasonable by the court, together with costs and necessary disbursements.

11. **Notices**

Any notice required to be given under the terms of this Contract shall be sufficient and complete upon depositing the same in the United States mail, with postage prepaid and addressed as follows:

DISTRICT
Beaumont-Cherry Valley Water District
P.O. Box 2037
560 Magnolia Avenue
Beaumont, CA 92223

Contractor
Red Hawk Services, Inc.
262 E. 1st Street
Perris, CA 92570

12. **Counterparts**


This Contract shall be executed in two (2) counterparts, each of which shall constitute an original.

13. **Certification of License**

Contractor certifies that as of the date of execution of this contract, Contractor has a current contractor's license of the classification indicated below Contractor's signature hereto.

IN WITNESS WHEREOF, each of the parties has caused this Contract to be executed on the day and year first above written.


RED HAWK SERVICES, INC
(Contractor)

By: 
SCOTT MOORE

Title: PRESIDENT

1050794 A, B, C13, C61-D28
Contractor's License Number & Classification

ATTEST:


Secretary JACOB MOORE

BEAUMONT-CHERRY VALLEY
WATER DISTRICT

By: 
Daniel K. Jagers
General Manager

ATTEST:

Lona Williams
Secretary to the Board

CERTIFICATION

LABOR CODE – SECTION 1861

I, the undersigned Contractor, am aware of the provisions of Section 3700 et seq. of the Labor Code which requires every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of the Code, and I, the undersigned Contractor, agree to and will comply with such provisions before commencing the performance of the work of this Contract.

RED HAWK SERVICES, INC.

Contractor

By:



SCOTT MOORE

Title:

PRESIDENT

CONTRACT CHANGE ORDER NO. 1

BCVWD W.O. 14518

To Contract Noble Creek Recharge Facility Phase I Fencing Project , dated June 12, 2018
 by and between Beaumont-Cherry Valley Water District (OWNER),
 and Red Hawk Services, INC. (CONTRACTOR),
CONTRACTOR is hereby directed to make the following change in Contract Work:

Item No.	Description of Change	Decrease \$	Increase \$
1.	Furnish and Install (7) 2-7/8" SCH 40 Posts with a total of 10 Make Ups for fence line on Cherry Valley Boulevard	-	\$4,048.29
2.	Furnish and Install One (1) 4'w x 6' h 9ga chain link gate with 3 std. BW near double drive gates. Each Item, above, is estimated to extend 1 calendar day. Per the Original Contract, project completion date is scheduled for August 25, 2020. A preliminary schedule was tentatively agreed upon on July 29, 2020 with a completion date of August 31, 2020. The extended completion date based on Change Order No. 1 is September 2, 2020		\$2,972.95
Total Decrease in Contract Amount:		\$0.00	
Total Increase in Contract Amount:			\$7,021.24
Net Change in Contract Amount:		\$7,021.24	
Contract Amount Prior to Change:		\$84,150.73	
Contract Amount Adjusted for Change		\$91,171.97	

By reason of Change Order No. 1, time of completion shall be adjusted as follows: 2 calendar days. Adjusted Contract Completion Date shall be September 2, 2020. All provisions of the Contract shall apply hereto, and shall become effective when fully executed (signed and dated) by both parties.

Recommended by (Engineer) _____ Date: _____
 Accepted by (Consultant) [Signature] Date: 8/20/20
 Approved by (Owner) [Signature] Date: 8/25/2020

Remarks _____



RED HAWK SERVICES

262 E 1st St Perris, CA 92570

P: (951) 928-2717 F: (951) 940-0429

DATE: 8/18/20

PROPOSAL FOR: BCVWD

ATTN: Mark Swanson

E: mark.swanson@bcvwd.org

CA LIC#: 1050794

LiUNA: Local 1184

DIR 10000405318

**REFERENCE: Nobel Creek Phase 1
CO - 1**

Furnish and Install (1) 4' wide by 6' High chain link Gate with 3 Std BW near double drive gates

1. Fabricate and install 4'w X 6'H 9ga Chain Link walk gate. Terminal posts to be 2-7/8. Footings to be 12"W x 36" deep with domed tops. Concrete to be 3000 PSI. Mesh to be 2" 9Ga with Knuckle Twist Selvage. To match existing walk gates.
2. Demo existing line posts and replace with terminal posts too include make ups and integrate into fence line.

Time for completion 1 working day

Total: \$2,972.95

Notes: Per original specifications. Quoted with no interruptions of work.

WAGE RATE: Quoted at prevailing wage rates.

TIME FRAME: (from receipt of fully executed Subcontract Agreement, Notice to Proceed, Award Letter, or Purchase Order, Change Order, or Engineer Approved Submittals) Materials/Fabrication Lead Time: 3-4 Business days (s); Substantial Completion: 1 working days.

EXCLUSIONS: (when applicable or unless otherwise noted on this proposal): bonding (see rates below), CAD welding, certified welding, clearing, demo, debris container, grubbing, grading, dust control, engineering/drawings, grounding, grubbing, inspection services, mow curb, sanitation services, signage, silt fence, surveying, SWPPP, tree trimming, underground lines in any capacity. Red Hawk services will use 811 dig alert prior to installation of fence. Any GPR requirements will incur additional costs.

TERMS: Materials to be delivered to job site or stored at Red Hawk Services facility. Progress payments throughout duration of project (when applicable). Balance of contract due upon completion of phased work; net 30 days in full upon receipt of final invoice (less any retention) Proposal good for 30 days. Proposal is based on no interruptions of work. Additional mobilizations due to delay of work will incur additional costs.

Red Hawk Services

**Jarold Smollen
262 E. First Street
Perris, CA 92570
(951) 772-2320**

Estimated By

Accepted by Red Hawk Services Representative

ACCEPTED: (Buyer)

X

Signature of Purchaser (By signed this proposal becomes a contract)

Mailing Address

RED HAWK SERVICES

262 E 1st St Perris, CA 92570

P: (951) 928-2717 F: (951) 940-0429

DATE: 8/18/20

PROPOSAL FOR: BCVWD

ATTN: Mark Swanson

E: mark.swanson@bcvwd.org

CA LIC#: 1050794

LiUNA: Local 1184

DIR 10000405318

REFERENCE: Nobel Creek Phase 1

CO - 2

ADDTL Terminal Posts

Furnish and Install (7) (7) 2-7/8 SCH 40 Posts with a total of 10 Make ups for fence line on Cherry Valley Blvd

1. Fabricate and install (7) 2-7/8 SCH 40 Posts with a total of 10 Make ups

Time for completion 1 working day

Total: \$4,048.29

Notes: Per original specifications. Quoted with no interruptions of work.

WAGE RATE: Quoted at prevailing wage rates.

TIME FRAME: (from receipt of fully executed Subcontract Agreement, Notice to Proceed, Award Letter, or Purchase Order, Change Order, or Engineer Approved Submittals) Materials/Fabrication Lead Time: 2 Business days (s); Substantial Completion: 1 working days.

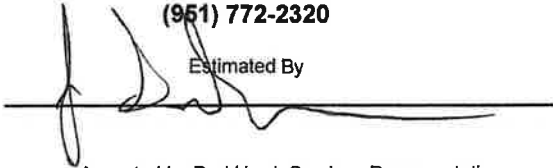
EXCLUSIONS: (when applicable or unless otherwise noted on this proposal): bonding (see rates below), CAD welding, certified welding, clearing, demo, debris container, grubbing, grading, dust control, engineering/drawings, grounding, grubbing, inspection services, mow curb, sanitation services, signage, silt fence, surveying, SWPPP, tree trimming, underground lines in any capacity. Red Hawk services will use 811 dig alert prior to installation of fence. Any GPR requirements will incur additional costs.

TERMS: Materials to be delivered to job site or stored at Red Hawk Services facility. Progress payments throughout duration of project (when applicable). Balance of contract due upon completion of phased work; net 30 days in full upon receipt of final invoice (less any retention) Proposal good for 30 days. Proposal is based on no interruptions of work. Additional mobilizations due to delay of work will incur additional costs.

Red Hawk Services

Jarold Smollen
262 E. First Street
Perris, CA 92570
(951) 772-2320

Estimated By



Accepted by Red Hawk Services Representative

ACCEPTED: (Buyer)

X

Signature of Purchaser (By signed this proposal becomes a contract)

Mailing Address



**Beaumont-Cherry Valley Water District
Regular Board Meeting
October 14, 2020**

Item 9

STAFF REPORT

TO: Board of Directors
FROM: Dan Jagers, General Manager
SUBJECT: **Consideration of Vote for Regular Alternate Member for the Riverside Local Agency Formation Commission**

Staff Recommendation

If desired, rank each of nine (9) candidates for the position of Alternate Special District Member of the Riverside Local Agency Formation Commission (LAFCO).

Background

Riverside LAFCO is a regulatory agency in California with county-wide jurisdiction, established by the State Legislature in 1963 and governed by the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (Government Code Section 56000 et. seq.) LAFCO was established to coordinate logical and timely changes in local government boundaries, discourage urban sprawl and encourage orderly and efficient provision of services, such as water, sewer, and fire protection, while protecting agricultural lands. Riverside LAFCO is a state-mandated legislative agency and is independent of county government.

The Board of Supervisors chooses two of its members to serve on LAFCO. The Council of Mayors chooses two members of city councils to serve as LAFCO members. **The presiding officers of independent special districts in the County select two members.** The six county, city and special district LAFCO members choose the public member.

Summary

In prior years, the LAFCO Special District Selection Committee (SDSC) has held a meeting to facilitate the member appointment process; however, the SDSC has determined it is not feasible to hold a physical meeting at this time and, therefore, the vote will be conducted by email.

The terms of LAFCO members are four years and until appointment of a successor or reappointment of the incumbent. The term expires May 6, 2024. The ballot must be returned via email by October 28, 2020.

In 2018 and in August 2020, the Board nominated Director David Hoffman to stand for election to LAFCO. However, Director Hoffman's name is not on the ballot as expected due to staff's omission to transmit the signed nomination form to LAFCO prior to the due date required by LAFCO.

No candidate information has been received for any candidate.



Action

Refer to Attachment B, the Special District Selection Committee 2020 Alternate Ballot, for the list of candidates for the available position of Alternate Special District Member and rank the nine (9) candidates from 1 to 9.

Fiscal Impact

None.

Attachments

- A. LAFCO 2020 Ballot Instructions
- B. Instant Runoff Voting memo
- C. Special District Selection Committee 2020 Alternate Ballot

Staff Report prepared by Lynda Kerney



Attachment A

September 28, 2020

via electronic mail

2020 BALLOT INSTRUCTIONS FOR AN ALTERNATE SPECIAL DISTRICT MEMBER (RIVERSIDE COUNTY) OF THE RIVERSIDE LOCAL AGENCY FORMATION COMMISSION

To the Special District Selection Committee (Presiding Officers of Independent Special Districts of Riverside County c/o District Clerks):

As previously announced, a physical meeting of the Special District Selection Committee (SDSC) is not feasible at this time, therefore, the selection proceedings are being conducted by electronic mail or regular USPS mail. The nomination period for the position in the title above was commenced on Monday, August 10, 2020 and closed on September 21, 2020.

Enclosed you will find your ballot. **Please read the instructions carefully before completing your ballot.**

LAFCO Alternate Special District Member – Riverside County: A total of 9 nominations were received for the alternate position.

All members of the SDSC may cast a ballot for an alternate.

Pursuant to procedures adopted by the Selection Committee in 2016, the election for the LAFCO regular and alternate positions will be conducted using Instant Runoff Voting (IRV). IRV eliminates the requirement for the expensive and lengthy process of sending out a second runoff ballot to achieve a majority. An example demonstrating how IRV works is attached.

Please fill out your ballot by ranking each nominee in the order of preference, using "1" for your first choice, "2" for your second choice and so on. Please note ranking more than one candidate will not work against your first choice candidate, however, voting for only one candidate is allowed. Do not mark the same number beside more than one candidate and do not skip numbers.

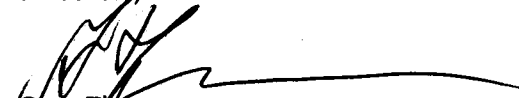
General Instructions and Information:

- Completed ballots must be delivered via electronic mail to rholtzclaw@lafco.org, or by regular mail to the LAFCO office at 6216 Brockton Avenue, Suite 111-B, Riverside CA 92506 **no later than 5:00 p.m. on Wednesday, October 28, 2020.**
- Only the presiding officer or another board member authorized by your board of directors to vote may cast the ballot. Board members designated by their district board to vote in place of the presiding officer must provide that authorization (in the form of a resolution or minute order) to LAFCO no later than the time the ballot is cast. District managers or other staff members may not vote.
- The voting member must print his or her name on the ballot as well as sign and date the certification indicating he or she is authorized to vote for the district.
- We must receive a ballot with an original signature. However, if you deliver your ballot via electronic mail, you may return a scanned copy of the signed ballot by email to rholtzclaw@lafco.org.
- Failure to follow these instructions will invalidate the ballot.

Finally, these positions ensure special districts are appropriately represented on our local boards. Appointments are only valid if ballots representing a quorum, from 28 of our 55 independent special districts, are returned. Please return your ballots in a timely manner.

If you have any questions, please contact our office at 951 369-0631.

Sincerely,



Gary Thompson
Executive Officer

Attachment B

INSTANT RUNOFF VOTING (IRV) ELECTION PROCESS

Introduction

In 2016, the Special District Selection Committee voted to utilize instant runoff voting (IRV) for all future elections to appoint members to the Riverside Local Agency Formation Commission (LAFCO). IRV is a method of conducting elections with three or more candidates whereby a majority determines the winner without the need to have a second ballot/runoff proceeding. A separate runoff election could cause a delay of more than 90 days, as well as causing LAFCO additional expense. The explanation below and example that follows illustrates how the instant runoff voting method will be used for determining the winner in a fictional election for the Porcupine Lodge Board of Directors. A process similar to the one explained below will be utilized to determine the LAFCO Special District Member.

Ballot Specifications and Directions to Voters

The ballot will allow a voter to rank candidates in order of preference. All nominated candidates are listed on the ballot. Voters will vote for candidates by indicating their first-choice candidate, their second-choice candidate and so on. The voter will indicate his/her first choice by marking or circling the number "1" beside a candidate's name, the second choice by marking or circling the number "2" by that candidate's name, the third choice by marking the number "3," and so on, for as many choices as the voter wishes. Voters are free to rank only one candidate, however, doing so does not offer any additional advantage to that candidate, as ranking additional candidates cannot help defeat a voter's first-choice candidate. Voters must not mark the same number beside more than one candidate or skip rank numbers.

Ballot Counting

The ballots cast will be tabulated and the result declared by the official responsible for conducting the election. Votes will be counted for each candidate using the following procedure:

- The first choice marked on each ballot shall be counted. If any candidate receives a majority of the first choices, that candidate shall be declared elected.
- A majority is a number of votes greater than half of the total number of ballots received.
- If no candidate receives a majority of first choices, the candidate who received the fewest first choices shall be eliminated and each vote cast for that candidate shall be transferred to the next-ranked candidate on that voter's ballot. If, after this transfer of votes, any candidate has a number of votes constituting a majority, that candidate shall be declared elected.

- If no candidate receives a majority of votes from the continuing ballots after a candidate has been eliminated and his/her votes have been transferred to the next-ranked candidate, the continuing candidate with the fewest votes from the continuing ballots shall be eliminated. All votes cast for that candidate shall be transferred to the next-ranked continuing candidate on each voter's ballot. This process of eliminating candidates and transferring their votes to the next-ranked continuing candidates shall be repeated until a candidate receives a majority of the votes from the continuing ballots. This candidate shall be declared elected.

Example:

Three candidates are running for the Porcupine Lodge Board of Directors: Paul Alto, Mort Bragg and Samantha Cruz.

60 ballots are cast, therefore a candidate needs a majority of 31 votes to win the election:

- Alto is ranked #1 by 15 voters
- Bragg is ranked #1 by 25 voters
- Cruz is ranked #1 by 20 voters

In the first round no one receives the required majority of 31 votes.

Alto, as the candidate receiving the fewest first choice (#1) votes, is eliminated. Those 15 ballots that had Alto ranked as their first choice are reviewed for their second (#2) choice. On those 15 ballots:

- Bragg is ranked #2 on 9 of those 15 ballots
- Cruz is ranked #2 on 4 of the 15 ballots.
- Two of the ballots did not pick a second choice candidate.

These second choice votes are added to the results of the first choice count as follows:

- Bragg has 25 plus 9 for a total of 34 votes
- Cruz has 20 plus 4 for a total of 24 votes

Thus, Bragg wins with 34 votes (the required majority was 31) and Cruz is second with 24 votes.

https://www.rankedchoicevoting.org/single_seat

**SPECIAL DISTRICT SELECTION COMMITTEE
2020 ALTERNATE BALLOT**

Name of District: _____
Print District Name Here (required)

Certification of voting member:

I, _____ hereby certify that I am (check one):
Print Name Here (required)

- the presiding officer of the above-named district.
- a member of the board of the above-named district authorized by the board to vote in place of the presiding officer. [Authorization previously transmitted attached]

Signature (required) Date (required)

**Ballot must be received by 5:00 p.m., Wednesday, October 28, 2020.
email to: rholtzclaw@lafco.org**

If mailing: LAFCO, 6216 Brockton Avenue, Suite 111-B, Riverside, CA 92506 – deadline still applies.

**Alternate Special District Member of the
Local Agency Formation Commission – Riverside County**
(Term running May 6, 2020 through May 6, 2024)

Please rank the candidates in preferential order, “1” being the first preference, “2” being the second, etc.:

	Circle rank for each candidate
Les Gin, Idyllwild Water District	1 2 3 4 5 6 7 8 9
Peter Szabadi, Idyllwild Water District	1 2 3 4 5 6 7 8 9
Karen Alexander, Northwest Mosquito & Vector Control District	1 2 3 4 5 6 7 8 9
Ralph Hoetger, Idyllwild Fire Protection District	1 2 3 4 5 6 7 8 9
Steven Pastor, Lake Hemet Municipal Water District	1 2 3 4 5 6 7 8 9
Debra Canero, Valley Sanitary District	1 2 3 4 5 6 7 8 9
John Skerbelis, Rubidoux Community Services District	1 2 3 4 5 6 7 8 9
Arthur Shorr, Desert Healthcare District	1 2 3 4 5 6 7 8 9
Jan Bissell, Valley-Wide Recreation & Park District	1 2 3 4 5 6 7 8 9



**Beaumont-Cherry Valley Water District
Regular Board Meeting
October 14, 2020**

Item 10

STAFF REPORT

TO: Board of Directors
FROM: Dan Jagers, General Manager
SUBJECT: **Resolution 2020-__:** Amendment to the Beaumont-Cherry Valley Water District Organizational Chart and 2020 Salary Schedule

Staff Recommendation

Adopt the Resolution 2020-__ revising the Beaumont-Cherry Valley Water District 2020 Salary Schedule and Organizational Chart to change the title of Information Systems Manager to Director of Information Technology (IT).

Background

The organizational structure of BCWVD adjusts from time to time to maximize efficiency, improve service levels, and assure regulatory compliance. The staffing levels are projected and set to assure the accomplishment of District goals and objectives, to implement the recycled water program, provide development support, move forward the capital improvement program, and expedite capital replacement projects.

The Information Technology department maintains the District's cyber security, District website, communications with ratepayers, technology resources, and provides help desk services to staff and the public.

The Personnel Committee of the Board of Directors has reviewed the proposed reclassification and recommends this action to the Board of Directors.

Summary

As the District has grown and modernized, the Information Systems Manager classification has required greater depth of responsibility, expertise, and complexity of work. The position is solely responsible for all IT functions and manages the department budget, advises the General Manager on cyber security measures, and implements strategic infrastructure improvements to improve District communication and efficiency. The increase in responsibility, level of expertise, and autonomy have led to the need for a revision of the job description, organizational chart, and salary range for this position.

Fiscal Impact

There is no change in fiscal impact to the adopted Fiscal Year 2020 Budget. This classification adjustment was planned for the 2020 Fiscal Year.

Attachments

- Resolution 2020-__: Revising the District's Salary Schedule and Organization Chart B.
- A. Proposed Organizational Chart
- B. Current Organizational Chart



- C. Proposed Salary Schedule
- D. Current Salary Schedule
- E. Classification Specification – Director of Information Technology (IT)

Report prepared by Sabrina Foley, Human Resources Coordinator

RESOLUTION 2020-__

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE BEAUMONT-CHERRY VALLEY WATER DISTRICT
REVISING THE DISTRICT'S SALARY SCHEDULE AND
ORGANIZATION CHART EFFECTIVE OCTOBER 15, 2020**

WHEREAS, it is determined to be in the best interest of the Beaumont-Cherry Valley Water District ("District") to hire and compensate employees to perform desired essential functions and responsibilities; and

WHEREAS, the Board of Directors of the District has adopted a salary schedule and organizational chart effective January 1, 2020; and

WHEREAS, the District has proposed an amendment of the job classification Information Technology Manager to Director of Information Technology at an amended range of \$115,440-\$140,316.80 as approved in the 2020 Budget.

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the Beaumont-Cherry Valley Water District that the "Salary Schedule" referenced by "Attachment A" and the "Organization Chart" referenced as "Attachment B" are hereby adopted effective October 15, 2020.

ADOPTED this _____ day of _____, _____, by the following vote:

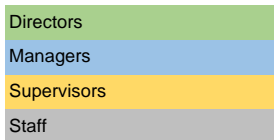
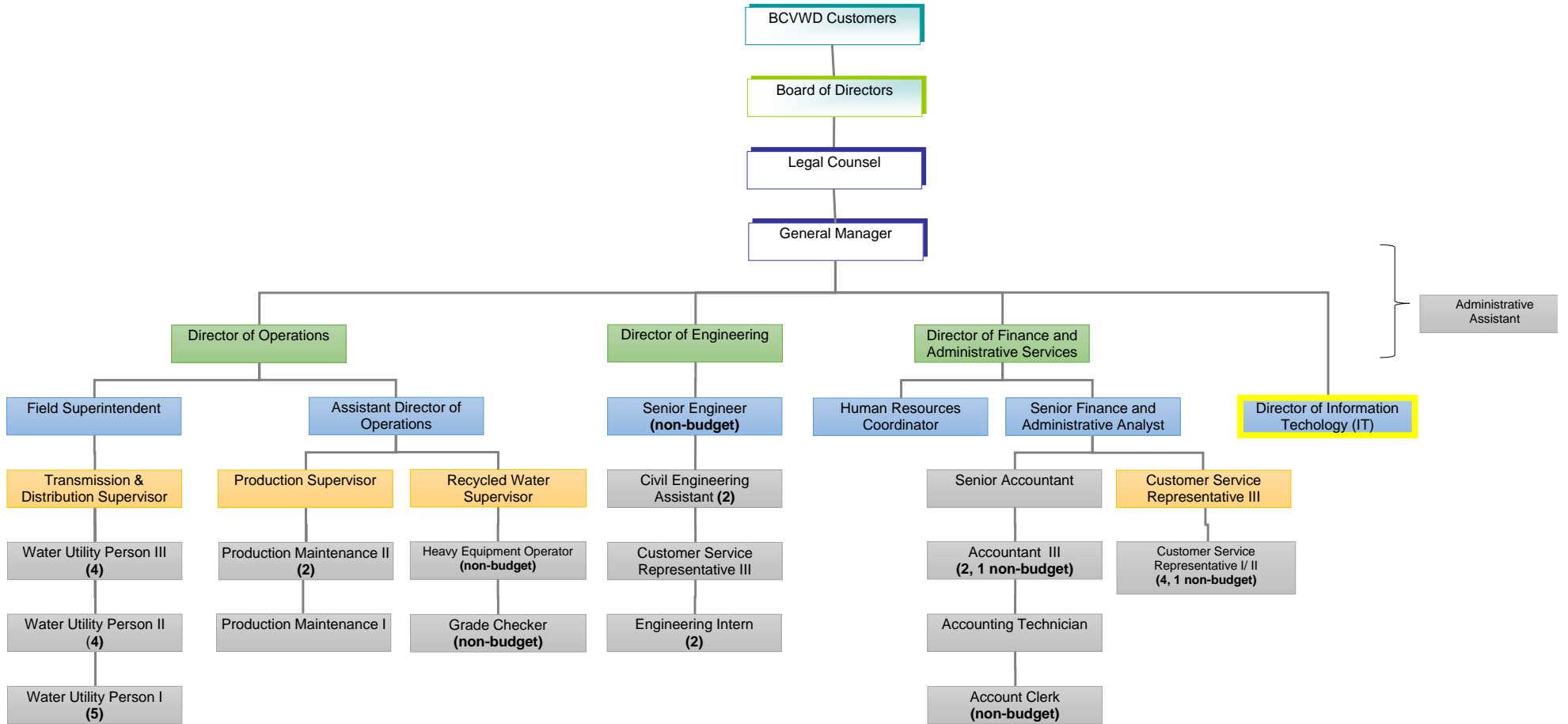
- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

//
//
//
//

ATTEST:

Director John Covington, President of the
Board of Directors of the
Beaumont-Cherry Valley Water District

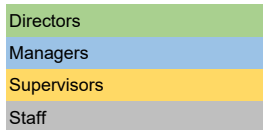
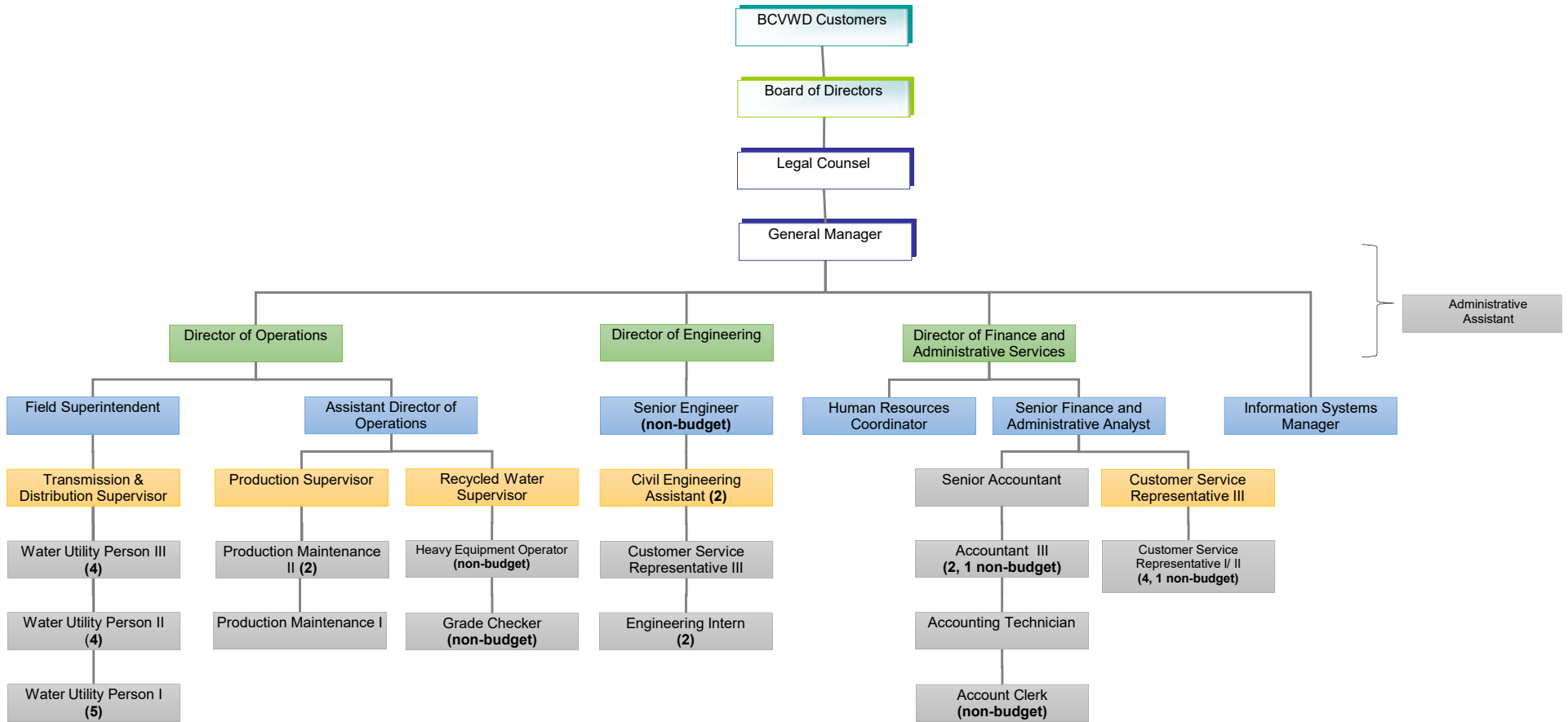
Director Lona Williams, Secretary to the
Board of Directors of the
Beaumont-Cherry Valley Water District



Effective TBD

BCVWD Organization Chart 2020

Attachment B



Effective 01/01/2020

Attachment C - Proposed

Beaumont-Cherry Valley Water District Salary Schedule							
Effective: TBD	Hourly Rates					Annual Range	
Classification	1	2	3	4	5		
Account Clerk I	23.56	24.74	25.98	27.28	28.64	49,004.80	59,571.20
Accountant III	34.83	36.57	38.40	40.32	42.34	72,446.40	88,067.20
Accounting Technician	26.39	27.71	29.10	30.55	32.08	54,891.20	66,726.40
Administrative Assistant	21.95	23.05	24.20	25.41	26.68	45,656.00	55,494.40
Assistant Director of Operations	41.63	43.71	45.90	48.19	50.60	86,590.40	105,248.00
Civil Engineering Assistant	33.65	35.33	37.10	38.95	40.90	69,992.00	85,072.00
Customer Service Representative I	17.42	18.29	19.20	20.16	21.17	36,233.60	44,033.60
Customer Service Representative II	20.48	21.50	22.58	23.71	24.90	42,598.40	51,792.00
Customer Service Representative III	26.00	27.30	28.67	30.10	31.60	54,080.00	65,728.00
Director of Engineering	71.52	75.10	78.85	82.79	86.93	148,761.60	180,814.40
Director of Finance and Administrative Services	62.00	65.10	68.35	71.77	75.36	128,960.00	156,748.80
Director of Information Technology	55.50	58.28	61.19	64.25	67.46	115,440.00	140,316.80
Director of Operations	60.55	63.58	66.76	70.10	73.61	125,944.00	153,108.80
Engineering Intern	14.80	15.54	16.32	17.14	18.00	30,784.00	37,440.00
Field Superintendent	41.63	43.71	45.90	48.19	50.60	86,590.40	105,248.00
General Manager	contract rate increased by COLA				105.50		219,440.00
Grade Checker (1000 HR)	28.79	30.23	31.74	33.33	35.00	59,883.20	72,800.00
Heavy Equipment Operator (1000 HR)	31.27	32.83	34.47	36.19	38.00	65,041.60	79,040.00
Human Resource Coordinator	26.00	27.30	28.67	30.10	31.60	54,080.00	65,728.00
Production Maintenance I	20.90	21.94	23.04	24.19	25.40	43,472.00	52,832.00
Production Maintenance II	25.62	26.90	28.24	29.65	31.13	53,289.60	64,750.40
Production Supervisor	33.82	35.51	37.29	39.15	41.11	70,345.60	85,508.80
Recycled Water Supervisor	33.49	35.16	36.92	38.77	40.71	69,659.20	84,676.80
Senior Accountant	36.57	38.40	40.32	42.34	44.46	76,065.60	92,476.80
Senior Engineer	57.77	60.66	63.69	66.87	70.21	120,161.60	146,036.80
Sr. Finance and Administrative Analyst	40.75	42.79	44.93	47.18	49.54	84,760.00	103,043.20
Transmission & Distribution Supervisor	33.49	35.16	36.92	38.77	40.71	69,659.20	84,676.80
Water Utility Person I	18.31	19.23	20.19	21.20	22.26	38,084.80	46,300.80
Water Utility Person II	21.53	22.61	23.74	24.93	26.18	44,782.40	54,454.40
Water Utility Person III	24.21	25.42	26.69	28.02	29.42	50,356.80	61,193.60
Board of Directors	\$200 per day for meeting attendance in accordance with District rules						

2020 Salary Schedule

Beaumont-Cherry Valley Water District Salary Schedule							
Effective: January 1, 2020	Hourly Rates					Annual Range	
	1	2	3	4	5		
Account Clerk I	23.56	24.74	25.98	27.28	28.64	49,004.80	59,571.20
Accountant III	34.83	36.57	38.40	40.32	42.34	72,446.40	88,067.20
Accounting Technician	26.39	27.71	29.10	30.55	32.08	54,891.20	66,726.40
Administrative Assistant	21.95	23.05	24.20	25.41	26.68	45,656.00	55,494.40
Assistant Director of Operations	41.63	43.71	45.90	48.19	50.60	86,590.40	105,248.00
Civil Engineering Assistant	33.65	35.33	37.10	38.95	40.90	69,992.00	85,072.00
Customer Service Representative I	17.42	18.29	19.20	20.16	21.17	36,233.60	44,033.60
Customer Service Representative II	20.48	21.50	22.58	23.71	24.90	42,598.40	51,792.00
Customer Service Representative III	26.00	27.30	28.67	30.10	31.60	54,080.00	65,728.00
Director of Engineering	71.52	75.10	78.85	82.79	86.93	148,761.60	180,814.40
Director of Finance and Administrative Services	62.00	65.10	68.35	71.77	75.36	128,960.00	156,748.80
Director of Operations	60.55	63.58	66.76	70.10	73.61	125,944.00	153,108.80
Engineering Intern	14.80	15.54	16.32	17.14	18.00	30,784.00	37,440.00
Field Superintendent	41.63	43.71	45.90	48.19	50.60	86,590.40	105,248.00
General Manager	contract rate increased by COLA				105.50		219,440.00
Grade Checker (1000 HR)	28.79	30.23	31.74	33.33	35.00	59,883.20	72,800.00
Heavy Equipment Operator (1000 HR)	31.27	32.83	34.47	36.19	38.00	65,041.60	79,040.00
Human Resource Coordinator	26.00	27.30	28.67	30.10	31.60	54,080.00	65,728.00
Information Systems Manager	49.98	52.48	55.10	57.85	60.74	103,958.40	126,339.20
Production Maintenance I	20.90	21.94	23.04	24.19	25.40	43,472.00	52,832.00
Production Maintenance II	25.62	26.90	28.24	29.65	31.13	53,289.60	64,750.40
Production Supervisor	33.82	35.51	37.29	39.15	41.11	70,345.60	85,508.80
Recycled Water Supervisor	33.49	35.16	36.92	38.77	40.71	69,659.20	84,676.80
Senior Accountant	36.57	38.40	40.32	42.34	44.46	76,065.60	92,476.80
Senior Engineer	57.77	60.66	63.69	66.87	70.21	120,161.60	146,036.80
Sr. Finance and Administrative Analyst	40.75	42.79	44.93	47.18	49.54	84,760.00	103,043.20
Transmission & Distribution Supervisor	33.49	35.16	36.92	38.77	40.71	69,659.20	84,676.80
Water Utility Person I	18.31	19.23	20.19	21.20	22.26	38,084.80	46,300.80
Water Utility Person II	21.53	22.61	23.74	24.93	26.18	44,782.40	54,454.40
Water Utility Person III	24.21	25.42	26.69	28.02	29.42	50,356.80	61,193.60
Board of Directors	\$200 per day for meeting attendance in accordance with District rules						



FLSA STATUS	TITLE	ISSUE DATE	REVISION DATE
At-Will Exempt	Director of Information Technology (IT)	TBD	

JOB SUMMARY

Under general direction, to plan, organize, manage, and perform all aspects of the operation, maintenance, and integration of computer platforms and networks to provide effective systems and system availability, communication, and computing support to meet the present and future needs of the District; to identify, recommend, implement, and support a variety of new technology and business solutions; to manage the District's information security and cyber defense strategies; and to perform other related duties as required.

DISTINGUISHING CHARACTERISTICS

The Director of Information Technology is a single-incumbent professional level classification reporting directly to the General Manager. This class may supervise professional, technical and support staff, as assigned, and assumes responsibility for developing and implementing information technology strategic plans, goals, policies, procedures, and budgets.

ESSENTIAL FUNCTIONS

The duties and responsibilities listed below are intended to provide a representative list of the various types of work that may be performed. Specifications are not intended to reflect all duties performed within the job class, and incumbents may expect to perform other related similar duties.

Some of the essential duties include, but are not limited to the following:

Management Duties and Responsibilities

1. Plans, organizes, manages and performs all activities associated with the District's information systems requirements; develops, modifies and implements strategic plans, goals, and objectives.
2. Keeps abreast of industry trends, emerging technologies, and best practices; develops and administers policies and procedures, and recommends improvements to the District's information systems program.
3. Prepares, manages, and administers the information technology budget including server and network hardware, software, and related supplies, to meet the District's needs and requirements.
4. Develops specifications for purchases of computers and related equipment; issues requests for proposals, evaluates responses, and makes purchase recommendations.
5. Manages and performs project activities, including, but not limited to evaluation and selection of vendors and vendor packages; and project planning, implementation and evaluation.
6. Serves as liaison to other District departments, agencies and groups; provides technical expertise and guidance on issues related to information technology, systems, and services.



Beaumont-Cherry Valley Water District Job Classification Specification

FLSA STATUS	TITLE	ISSUE DATE	REVISION DATE
At-Will Exempt	Director of Information Technology (IT)	TBD	

7. Plans and manages the design, installation, modification, maintenance, integration, and security of new and existing information systems and applications; installs new operating systems and upgrades, and evaluates their effectiveness; and establishes standards to maximize system integrity and productivity.
8. Provides user support activities, including troubleshooting hardware and software problems, user training, preventive maintenance and repair, and related technical assistance and advice.
9. Develops information systems related standards, specifications and administrative procedures and practices; supervises assigned staff and/or consultants.
10. Performs system administration, analysis, programming and reporting for desktop computer hardware/software, network administration, and telecommunications operations and maintenance.
11. Manages and maintains the District's Supervisory Control and Data Acquisition (SCADA) systems including supervisory computers, remote terminal units, programmable logic controllers, point-to-point communication infrastructure, and human-machine interfaces.
12. Manages the District's Virtual Private Network (VPN) technologies; program and connect the District's network securely.
13. Provides technical support in the area of Geo Spatial Systems and products, Finance and Administration software, workflow management, utility billing, and related business and operational systems; reviews and recommends software to aid in the automated management of system performance.
14. Manages and performs website management and design.
15. Troubleshoots meter reading devices and related software, and oversees the various functions assigned in conjunction with the meter reading program.
16. Develops and manages a backup policy; installs, configures and performs daily backups of physical and virtual servers; monitors and recommends the cleanup of system disk storage.
17. Plans, designs, and administers the District's Local and Wide-Area Networks and telecommunications systems; installs, configures and maintains large storage area networks; installs, configures, and maintains physical and virtual servers; configures systems to maintain operation in the event of failure; installs, configures, and troubleshoots network switches, bridges, routers, hubs, wireless access points, and security appliances with a high degree of proficiency.
18. Maintains system security and compliance with applicable laws; ensures safeguards are in place to defend against malicious attacks such as viruses, malware, and spyware; keeps current with the latest threats and modifies safeguards as needed; serves as the District's Information Security Officer.
19. Oversees the development and implementation of District-wide information security policies and procedures to protect the District from internal/external information systems threats and vulnerabilities.



Beaumont-Cherry Valley Water District Job Classification Specification

FLSA STATUS	TITLE	ISSUE DATE	REVISION DATE
At-Will Exempt	Director of Information Technology (IT)	TBD	

20. Develops, recommends, and implements short/long term strategies for optimizing the District's information security plan, and formulates the recommended District-wide policies for detecting, deterring, and mitigating information security threats.
21. Monitors and identifies security risks; manage activities related to security breaches and related incidents.
22. Develops and implements disaster recovery and business continuity plans to ensure that appropriate security measures are addressed.
23. Selects and keeps current maintenance agreements for District's computer, network, phone, and electronic devices; initiates repair and service calls as needed.
24. Installs, configures, and maintains firewalls, network intrusion/network prevention systems, and web filtering rules; manage internet security software, virus protection, and endpoint security software.
25. Reviews existing and proposed State and Federal legislation and regulatory laws regarding information systems, security and privacy; participates in seminars and study programs to obtain state of the art security concepts.
26. Prepares and presents a variety of studies, reports, and correspondence; presents information technology related staff reports to the Board of Directors.
27. Coordinates with District's attorney as needed related to legal issues.
28. Establishes positive working relationships with District staff and the general public.
29. Assumes responsibility for ensuring the duties of the position are performed in a safe and efficient manner.
30. Interacts with co-workers at all levels in the District in a collaborative and customer service-oriented manner.

DESIRED MINIMUM QUALIFICATIONS

Education, Training and Experience:

Any combination of education and experience which may provide the required knowledge and abilities and skills is qualifying. A typical way is a Bachelor's Degree in information systems, engineering, or a related field; and a minimum of five (5) years of professional and progressively responsible experience in performing and managing diverse information technology systems with at least two (2) years at a managerial level. A Master's Degree in information systems, geographic information systems, computer engineering, business administration, or a related field is highly desirable and preferred. Professional certifications in the areas of Information Technology are highly desired.

Knowledge of:

BCVWD JOB CLASSIFICATION – Director of Information Technology (IT)



Beaumont-Cherry Valley Water District Job Classification Specification

FLSA STATUS	TITLE	ISSUE DATE	REVISION DATE
At-Will Exempt	Director of Information Technology (IT)	TBD	

Principles, practices, methods and current technologies of Information Systems Management as applied to systems analysis, design, development, implementation, maintenance, and security; principles, practices, and current technologies of database and network design, security, and administration; management principles, methods and techniques related to budgeting, project planning and administration, purchasing, and contracts; principles, practices and techniques of effective employee supervision, including selection, training, work assignment, and performance evaluation; various computer platforms and programming languages used by the District; basic principles and procedures of record keeping; business letter writing and report preparation; principles and practices of customer service; office procedures, methods, and equipment including computers and applicable software applications; pertinent federal, state, and local laws, codes, and regulations.

Ability to:

Plan, organize, integrate, manage and personally perform all information systems services and operations for the District in a multi-platform environment; identify Information systems issues and opportunities; formulate and evaluate technology strategies and business solutions; set priorities, and allocate resources to most effectively meet needs; establish and maintain project and production schedules; develop and Implement standards, procedures, and controls; analyze complex technical problems and develop sound conclusions and recommendations; prepare clear, concise and accurate budgets, reports, analysis, records and correspondence; communicate effectively, both orally and in writing, including providing technical information In non-technical terms; establish and maintain effective working relationships with those contacted in the course of the work.

Licenses, Certificates, Special Requirements:

Driver's License: Possession of a valid California Class C Driver's License and ability to maintain insurability under the District's Vehicle Insurance Policy is required at the time of appointment. Failure to obtain or maintain such required license(s) and status may be cause for disciplinary action. Individuals who do not meet this requirement due to a physical disability will be considered for accommodation on a case-by-case basis.

Possession and proof of an acceptable driving record, free of multiple and/or serious traffic violations and/or accidents for two (2) consecutive years.

Physical and Mental Demands and Work Environment:

The physical and mental demands and the work environment characteristics described here are representative of those required for the performance of job duties. The physical and mental demands described here are representative of those that must be met by employees to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands:

Work is performed in a standard office environment requiring intermittent sitting, standing and walking, reaching with hands and arms, and twisting. In addition, bending, stooping, and kneeling may be required to access and



Beaumont-Cherry Valley Water District
Job Classification Specification

FLSA STATUS	TITLE	ISSUE DATE	REVISION DATE
At-Will Exempt	Director of Information Technology (IT)	TBD	

service equipment. Strength to lift and carry equipment up to 50 pounds. Manual dexterity to operate equipment and keyboards. Speech and hearing to communicate in person and by telephone. Vision to read computer screens and documents, and color vision to distinguish wiring and Indicator lights. Sense of smell to perceive overheated equipment.

Mental Demands:

While performing the duties of this class, the employee is regularly required to use written and oral communication skills; read and interpret data, information and documents; analyze and solve complex problems; use math and mathematical reasoning; learn and apply new skills and information; perform highly detailed work on multiple, concurrent tasks; and establish and maintain effective working relationships with others encountered in the course of work.

Work Environment:

The employee works under typical office conditions, and the noise level is usually quiet. However, in the performance of project management and field activities this position may work in a variety of weather conditions and sun exposure.

The specific statements shown in each section of this job description are not intended to be all-inclusive. They represent typical elements and criteria necessary to successfully perform the job.

GM Approval: _____

BCVWD
Cash Flow Activity & Revenue Loss Due to COVID-19 Local State of Emergency

Total Revenue Loss (Due to COVID-19)	9/29/2020	8/26/2020	7/28/2020	6/25/2020
Inactivation Fee Revenue Loss (\$50 each) for Non-Payment Customers	\$ 43,700	\$ 34,600	\$ 26,050	\$ 13,450
Late Notification Fees Revenue Loss (\$5 each) waived	\$ 33,405	\$ 33,405	\$ 22,765	\$ 18,415
Credit Card Processing Fees Revenue Loss (\$1.75 each) waived	\$ 34,269	\$ 27,458	\$ 21,319	\$ 16,181
Total	<u><u>\$ 111,374</u></u>	<u><u>\$ 95,463</u></u>	<u><u>\$ 70,134</u></u>	<u><u>\$ 48,046</u></u>

Total Customer Payment Plans Requested of of 09/29/2020

Timeframe	# of Plans Issued	Total Amount Payment Plans Issued
As of 03/31/2020	5	\$ 5,080
4/01/20 to 4/30/20	3	\$ 574
5/01/20 to 5/31/20	0	\$ -
6/1/20 to 6/30/20	13	\$ 2,371
7/1/20 to 7/31/20	14	\$ 29,506
8/1/20 to 8/31/20	6	\$ 35,094
9/1/20 to 9/29/20	10	\$ 1,886
Total Payment Plan Requests	51	<u><u>\$ 74,511</u></u>

Payment plans that were requested from March 2020 to the date of the report SB 998 (effective 2/1/2020) gives the customers 60 days after delinquency to pay

Remaining Number of Non-Shut Offs (accts that would have been shut off due to non-payment)

Timeframe	Quantity of Non-Payment Customers
3/27/20 to 3/31/20	0
4/01/20 to 4/30/20	0
5/01/20 to 5/31/20	28
6/1/20 to 6/30/20	23
7/1/20 to 7/31/20	81
8/1/20 to 8/31/20	105
9/1/20 to 9/29/20	119
Total Non-Payment Customers	<u><u>356</u></u>

BCVWD

Accounts with Balances as of September 29, 2020 and September 2019

	Year 2020		Year 2019		Change: 2020 AR increase from 2019	
	Qty of Accounts	Amount Due	Qty of Accounts	Amount Due	Qty of Accounts	Amount Due
Residential	10,242	\$ 1,505,165	10,327	\$ 1,246,721	(85)	\$ 258,444
Commercial	653	\$ 618,907	638	\$ 790,701	15	\$ (171,794)
Total For Accounts with Balances	10,895	\$ 2,124,072	10,965	\$ 2,037,422	(70)	\$ 86,650
All Active Residential Accounts	18,454		18,071		383	
All Active Commercial Accounts	1,256		1,050		206	
Total Number of Active Accounts	19,710		19,121		589	
Accounts paid in full	8,815		8,156		659	

Beaumont-Cherry Valley Water District
Statement of Cash Flows (unaudited)
For the Nine Months* Ended September 24, 2020 and September 30, 2019

YEAR-TO-DATE CASH & INVESTMENT FLOWS

	<u>September 24, 2020</u>	<u>September 30, 2019</u>	<u>\$ Change</u>
Cash flows from operating activities:			
Receipts from customers	\$ 9,424,830	\$ 8,063,689	\$ 1,361,141
Receipts from developers (unrestricted)	519,183	630,498	(111,314)
Other receipts	161,427	254,478	(93,051)
Payments to employees for salaries and benefits	(3,051,311)	(2,980,564)	(70,747)
Payments to suppliers and service providers	(5,903,161)	(6,613,225)	710,064 (1)
Receipt (refund) of customer deposits	(46,792)	38,348	(85,140)
	<u>1,104,177</u>	<u>(606,776)</u>	<u>1,710,953 (2)</u>
Cash flows from capital and related financing activities:			
Acquisition and construction of capital assets	(1,208,147)	(1,584,023)	375,876 (3)
Cash received from sale of capital assets	-	15,840	(15,840)
Capital contributions	3,068,228	2,427,509	640,719 (4)
	<u>1,860,081</u>	<u>859,326</u>	<u>1,000,755</u>
Cash flows from investing activities:			
Interest received	607,233	1,231,577	(624,344) (5)
Net increase in cash and cash equivalents	3,571,491	1,484,127	2,087,364
Cash and investments, beginning of year	<u>61,365,441</u>	<u>58,656,814</u>	<u>2,708,627</u>
Cash and investments, September 24/30	<u>\$ 64,936,932</u>	<u>\$ 60,140,941</u>	<u>\$ 4,795,991</u>

CASH & INVESTMENT BALANCE CLASSIFICATIONS

Restricted Cash and Investments

Restricted Cash and Investments - Capital Commitments	\$ 32,692,073	\$ 28,196,048	\$ 4,496,025
Restricted Cash and Investments - Funds Held for Others	3,086,125	3,082,857	3,268
	<hr/>	<hr/>	<hr/>
Total Restricted Cash and Investments	\$ 35,778,198	\$ 31,278,905	\$ 4,499,293

Unrestricted Cash and Investments

Designated:

Reserve for Operations (3 months of budg. op. expenses)	\$ 3,583,299	\$ 3,371,679	\$ 211,620
Emergency Reserve (15% of budg. op. expenses)	2,149,979	1,917,641	232,338
Capital Replacement Reserve	23,425,456	23,572,716	(147,260)
	<hr/>	<hr/>	<hr/>

Total Unrestricted Cash and Investments	\$ 29,158,734	\$ 28,862,036	\$ 296,698
--	----------------------	----------------------	-------------------

Total Cash and Investments	\$ 64,936,932	\$ 60,140,941	\$ 4,795,991
-----------------------------------	----------------------	----------------------	---------------------

NOTES:

- *Report prepared on 9/24/2020, may exclude de minimis activity
- (1) Primarily SCE (well pumping costs) and SGPWA (imported water purchases).
- (2) Cash basis accounting, while Budget Variance Reports are accrual basis (timing differences).
- (3) 2019: Primarily meters for new development, AMR/AMI conversion, Sites Reservoir
2020: Primarily Beaumont Ave. Service Line Replacement, Well 25 East Block Wall and Entrance Gate, Well 21/24 Repairs/Replacements, NCRF Fencing
- (4) 2019: Primarily contributions from CJ Foods Manufacturing, Pardee (Tract 37428), and Prologis Park (Winco)
2020: Primarily contributions from SGV Beaumont, LLC (Tract 37660), RSI (Tracts 27971-4, 6, 8)
- (5) 2020: Includes an accrual basis (not cash) accounting difference of \$173,790.43 due to year-end adjustments for unrealized gains/losses that would only incur if all investments are sold at year end.