



**BEAUMONT-CHERRY VALLEY WATER DISTRICT**  
560 Magnolia Avenue, Beaumont, CA 92223

**MINUTES OF REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
Wednesday, April 14, 2021 at 6:00 p.m.**

***Meeting held via teleconference pursuant to  
California Government Code Section 54950 et. seq. and  
California Governor's Executive Orders N-29-20 and N-33-20***

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**Call to Order:** *President Slawson began the meeting at 6:03 p.m.*

**Pledge of Allegiance:** *Led by Director Hoffman*

**Invocation:** *Given by Director Covington*

**Announcement of Teleconference Participation**

General Manager Dan Jagers clarified that this meeting is conducted via teleconference pursuant to California Government Code Section 54953, and under Executive Orders N-29-20 and N-33-20 of the Governor of California.

The teleconference capabilities of this meeting have been identified in the Notice and Agenda, pursuant to the Brown Act and the Governor's Executive Order. Under the Governor's Executive Order and the Gathering Guidelines of the California Department of Health due to the danger of COVID-19, the teleconference locations are not publicly accessible. The public's right to comment and participate in the meeting is being assured via teleconference capabilities.

The Beaumont-Cherry Valley Water District (BCVWD) will use sound discretion and make reasonable efforts to adhere as closely as reasonably possible to the provisions of the Brown Act, and other applicable local laws regulating the conduct of public meetings, in order to maximize transparency and provide the public access to meetings.

**Roll Call:**

|                    |  |
|--------------------|--|
| Directors present: | Covington, Hoffman, Ramirez (6:08 p.m.), Slawson, and Williams (6:10 p.m.)   |
| Directors absent:  | None   |
| Staff present:     | General Manager Dan Jagers<br>Senior Engineer Mark Swanson<br>Assistant Director of Operations James Bean<br>Director of Information Technology Robert Rasha<br>Senior Finance and Administrative Analyst William Clayton<br>Human Resources Coordinator Sabrina Foley<br>Senior Accountant Sylvia Molina<br>Administrative Assistant Erica Gonzales |

Members of the public who registered attendance: From the City of Beaumont: City Manager Todd Parton; Assistant City Manager Kristine Day; Director of Public Works Jeff Hart; Councilmember Lloyd White; and Councilmember Rey Santos. From the San Gorgonio Pass Water Agency: Board member Larry Smith.

General Manager Dan Jagers verified that all present members of the Board of Directors have indicated that they are able to hear the other directors clearly on the teleconference. No directors expressed any reason to believe, based on voice recognition or otherwise, that those persons representing themselves to be directors are not truly so.

**Public Comment:** None.

### 1. Adjustments to the Agenda:

General Manager Dan Jagers advised of the amendment to the agenda adding Item 11, noted the presence of the City of Beaumont representatives on the teleconference and recommended moving forward Item 11: *Status, Discussion, and Request for Direction from Board of Directors Regarding District Paving Activities within the City of Beaumont, City Pavement Moratorium, and Encroachment Permits Related to District Operations* for discussion prior to Item 3. President Slawson declared it so.

*Director Williams joined the meeting at 6:10 p.m.*

### 2. Consent Calendar:

*The following Consent Calendar items (2a – 2f) were approved with one motion:*

- a. Review of the February 2021 Budget Variance Reports
- b. Review of the February 28, 2021 Cash/Investment Balance Report
- c. Review of Check Register for the Month of March 2021
- d. Review of March 2021 Invoices Pending Approval
- e. Minutes of the Regular Meeting of March 10, 2021
- f. Minutes of the Regular Meeting of March 25, 2021

|                |  |              |
|----------------|--|--------------|
| MOVED: Hoffman | SECONDED: Williams                             | APPROVED 5-0 |
| AYES:          | Covington, Hoffman, Ramirez, Slawson, Williams |              |
| NOES:          | None   |              |
| ABSTAIN:       | None   |              |
| ABSENT:        | None.  |              |

*Item 2g was pulled for discussion.*

- g. Designation of official District spokesperson(s)

In response to Director Covington, Mr. Jagers explained that the Ad Hoc Communications Committee discussed identifying two Committee members as spokespersons for the District for alternating time periods. He reminded the

Board that Director Ramirez had noted this at a prior Board meeting during the Committee report. This memorializes the action, Jagers said.

Director Covington reminded the Board that the President has the authority to appoint or eliminate an ad hoc committee, and said it seems backwards to appoint members from an ad hoc committee that could be dissolved. The President is the spokesperson for the Board of Directors and the District, he noted. Covington acknowledged the value of the Committee but said this is entirely outside its responsibilities. He noted that this item does not amend the District's Policies and Procedures and that without amendment it may not be possible for the Board to vote on this item. Director Ramirez concurred.

President Slawson acknowledged the concerns and tabled Item 2g.

*Item 11 was taken out of order.*

**11. Status, Discussion, and Request for Direction from Board of Directors Regarding District Paving Activities within the City of Beaumont, City Pavement Moratorium, and Encroachment Permits Related to District Operations**

General Manager Jagers thanked the City representatives for attending and advised the Board that a letter was received last Thursday from the City Public Works Director and City Engineer Jeff Hart denying the District's request for a blanket encroachment permit. He said the City had worked diligently to provide further response received at approximately 5:30 p.m. today.

The District has proposed some solutions moving forward including pavement guarantees, Jagers noted, and said the request of staff today is for direction from the Board as to how to proceed.

Jagers detailed the encroachment permit and new paving work requirements of the City. He noted that the District has utility maintenance activities required by its enactment legislation, and staff is seeking a cost-effective way to partner with the City to minimize costs to the ratepayers and constituents in common.

The City's paving moratorium creates a higher cost for the District, Jagers explained. The typical trench repair cost equates to about \$1,000 to \$1,200, but with the new paving requirement in its current form, costs now run approximately \$8,000 and create additional significant burden to the District. Jagers said staff would like to work with the City on minimizing the new paving moratorium requirements via a guarantee of structural integrity of the pavement and monitoring of the work, with repairs made at District cost. Other entities have agreements with cities that guarantee the trench for life, he said.

BCVWD has no issue in applying for specific encroachment permits if that is necessary, Jagers indicated. He advised that staff produced a suggested form as a tracking methodology, but it did not gain interest from the City. The District has worked with the City since its formation in 1919, Jagers pointed out, and wants to be a good civic partner. He said his goal is to streamline the process to avoid issues with leaks under the pavement creating additional damage.

President Slawson asked for clarification: if the pipeline in the street is leaking, District staff cannot just go fix it immediately? Mr. Jagers replied that as written

and being enforced by the City, the District may not proceed until the permit is obtained unless it is an emergency. He noted there is a conundrum as to what constitutes a true emergency, and the District's concern is limiting liability.

Director Covington thanked the City for its investment in the streets and pointed to the letter from the City dated April 5, 2021. He noted that the City's Ordinance does allow for blanket permits which must be approved by the City Engineer.

Covington recalled that staff had advised the Board of the pavement moratorium at a previous meeting and noted that the requirement of paving 25 feet on either side of the trench was more intrusive, not less. He pointed out that with the exception of Cherry Valley, the agencies serve the same ratepayers; the moratorium takes money out of one hand and puts it in the other at a cost to the residents of the City of Beaumont.

In response to Director Covington, Mr. Jagers detailed the District's procedure for trench repair and return to surface pavement conditions.

General Manager Jagers pointed out challenges with portions of the moratorium. In the case of a leak or failed water service lateral, the language in the moratorium states that the work cannot proceed until the exception to the moratorium is made by the City Engineer / Public Works Director. In a true emergency or nighttime leak, the Field Superintendent has been advised to call the Police Department. These requirements entail a restriction on the District's ability to timely handle the work, Jagers explained.

Jagers provided additional detail on the requirements. He said he understands the City's desire, but pointed out that the District has old pipelines and the City's paving project is moving quickly. He pointed out that there is opportunity to improve on utility coordination.

Jagers described the City's permit fee waiver requirements and noted that the City Manager does not believe any exceptions apply to the District.

President Slawson invited representatives of the City to comment.

City Manager Todd Parton indicated that the moratorium is not about nice-looking streets; it is about the millions of dollars that must be spent to address many years of neglect and significant levels of deterioration of the streets. It is a life safety issue, a maintenance requirement, and a quality-of-life issue, he said, and detailed the need for more extensive repair.

All utility companies are going through the process to submit applications, pay fees, and make the repairs according to the moratorium, Parton stated. He noted that the moratorium is not forever, the time is based on the level of street paving work being done.

Jagers had explained that there were some issues with timely processing of encroachment permit applications. Based on Jagers' request, the City has examined the permit processing, and noted that there are some that had not been processed, Parton said. He indicated that the City would address the issue. Permits issued beginning in January reflect a one- to four-day turnaround, he advised, and assured the Board that staff would try to turn them around as quickly as possible.



City Manager Parton explained that he read the statute related to blanket permits differently and indicated there are limitations. He suggested this is an item for discussion moving forward. City policy has been not to issue blanket permits to utility companies, he said.

Parton said he understood the need for a water utility to make repairs, and stated that there is a mechanism available and that the City Public Works Director needs to give approval. The Public Works Director can work with Mr. Jaggars to identify a process, he said, and he confirmed the need to contact the Police Department. Mr. Parton advised that the spirit is not to create obstructions but to balance protection of the infrastructure and a major level of investment that the City is making in streets and parks.

Assistant City Manager Kristine Day reiterated that the moratorium is a rolling timeline. As more streets are finished, the City is trying to give as much possible notice to every utility to provide access in the right-of-way but there is City liability and a need to improve the road service from both aesthetic and public safety perspectives, she said.

The City has no issue with an emergency repair happening, Day continued. The City does not want there to continue to be water under the surface of a city street for days on end. The repair can happen if water has bubbled to the surface, she noted, but the permit application must be submitted immediately the next morning by District staff, indicating exactly what happened. If it is a suspected leak, that is different, she noted. The City's goal is to not cut the brand-new streets but to provide alternative methods or to get in front of those should the District be able to get in and do some maintenance or repairs prior.

Public Works Director Jeff Hart added that there are provisions that cover work deemed necessary and would expect that those intrusions would be repaired and that the District would apply for the permit in a timely fashion (the next business day). City staff is willing to work with the District in insuring there is no delay in the permitting process and significant strides have been made in turning permits around, taking full ownership of past processing that was not up to par, Hart said.

General Manager Jaggars clarified that direction had been received from the City not to begin work until the permit was in hand. He indicated desire to work with the City, understanding of the need to maintain a record of encroachments, and reiterated that the District must move forward quickly to minimize liability.

Jaggars posited that the District's repair methods alleviate many issues with differential settlement such as noted by the City Manager.

District legal counsel James Markman noted that both the City and District are easement holders. Neither entity may overburden the other in utilizing the easement, he said and opined that it seems to be a question of how to accomplish the goal in a way that is least costly to the other.

Mr. Markman said he would have to understand as a technical matter the requirement for extending the repair out 25 feet to areas that have not theoretically been damaged by the incident in question, as he has never heard this requirement before.

Mr. Hart indicated that the intent is not to curb the District's activity but to detail restoration of the surface. He provided detail on the paving requirement and noted that the City's contractor would be able to make a repair of that size for \$3,000 to \$3,500. Mr. Jagers clarified the nature of some of the City's paving work; Hart agreed. Jagers pointed out related issues and said that from a street integrity perspective, there is room for discussion whether the desired goal is to be achieved with a minimum impact to traffic flow while allowing BCVWD to maintain its facilities. President Slawson asked for clarification on the road work; Jagers added detail and suggested the street integrity may not always be maintained by the new requirements, yet more money is being spent.

President Slawson noted that the moratorium is temporary and suggested it may be more beneficial to look at a long-term solution. He asked how much encroachment was anticipated over the next year or two. Mr. Jagers replied that there is ongoing subsurface maintenance for both District and City facilities (sewer) as well as the streets. Jagers warned that the District will be unable to keep up with total rehabilitation of subsurface facilities given these paving projects under the District's current rate structure.

Jagers pointed out that the District has worked with the City in the past and gave examples of the 8<sup>th</sup> Street and Beaumont Avenue work but indicated that communication could be improved.

Ms. Day acknowledged that each restoration should be considered on a case-by-case basis. She said the City is always in evaluation mode, and if the regulations in the Ordinance are not working, then it will be taken back to the City Council. Just because it costs more money is not a reason to take it back and reduce the requirement, she noted. The same standards are being applied to the wastewater system, Day added. From the City's standpoint and in keeping with nice, restored streets, the moratorium is something that must be done moving forward, she said.

In response to President Slawson, Assistant City Manager Day indicated that the moratorium will be in effect forever. However, it only applies to a street section for three years after a slurry seal, or five years for a restored street, she said. The City felt this was a reasonable amount of time not to cut a brand-new street. She noted there was a lot of support from the City Council as this moved forward and said that \$7 million in street projects has been done and another \$6 million will be coming forward over the next year and a half. This is significant value that the City is moving forward through its tax dollars that are not associated with the ratepayers.

Mr. Hart assured that the pavement restoration requirements listed in the moratorium are guidelines and will absolutely be assessed on a case-by-case basis. The City would look for a restorative effort that was the same as the work completed, Hart clarified. For emergency exceptions, the City would levy the same criteria on any restoration, he noted.

Mr. Jagers reminded about the District's offer to take ownership of restorations through the length of the moratorium and the offer of some reasonable compromise on the moratorium. The District does not want to cut the new streets, he stated, but the repair of aged and leaking facilities cannot be avoided. The District would like to find common ground, he said.

Jaggers described differences in costs and pointed to the request for blanket permit and discussion of not unfairly burdening the ratepayers with fees.

Beaumont City Councilmember Lloyd White reminded the Board of a prior lawsuit between the City and the District, for which all constituents / ratepayers footed the bill. Since then, the City's manner of interaction with other agencies has changed, and the handshake deals were replaced by transparent and structured agreements, he said.

Councilmember White said he did not recall any comments or objections from the District when the ordinance came before the City Council. He pointed out that if the City is not recouping its costs via fees, then the citizens are paying, which is unethical, if not illegal. He questioned whether the District would be comfortable with any amount of advance notice for an emergency, how many of the 2021 permits were for emergencies, and could the process be streamlined. He suggested a better definition of what is an emergency.

He noted that once exceptions are made for one, it is difficult not to make exceptions for others. He suggested that if the District is not happy with the denial of a blanket encroachment permit, the process is to appeal the decision to the City Council. If appealed, the Council could hammer out some of the issues and discuss what could or could not be done. Discussions need to happen at a technical level, he noted, but said he thought the Council would be willing to review the moratorium to see if there were ways to improve, and is open to finding a way to work through this.

Mr. Jaggers said he would digest the City's most recent response letter and move forward with a conversation with the City Manager. He noted that the blanket permit request is not the part that is appealed to the Council, it is the waiver of fees for the encroachment permits. He noted that the fees for 11 encroachment permits averaged approximately \$500 each. The District has applied for and received blanket permits from the County of Riverside and the City of Calimesa, Jaggers advised.

Councilmember White indicated that he did not think any Council member would be opposed to reviewing the blanket encroachment permit whether the moratorium allows for it or not and that the Council would be open to finding a solution. Councilmember Rey Santos concurred and said the Council would be open to working with the District.

Ms. Day clarified the City's fee schedule. She said the encroachment permit fee application is only \$51.65, a fixed flat fee to process the permit. The remaining amount is a deposit for the inspection done by staff. A blanket permit would not necessarily save the District money, as the City will still require the deposit and will inspect the work. Anything that incurs costs in addition to the deposit will be assessed to the District accordingly, and anything unused in the deposit is refunded to the District, she explained. She acknowledged that in the past, there were no permits being pulled and the District paid nothing, but this is the work that staff has been charged with per the Municipal Code and the fee schedule.

President Slawson summarized the issues and noted the District will have to adjust its plans and procedures, and said he understood that the City is willing to work with the District. If District management staff still feels the need, it can go to the City Council, he noted.

Director Ramirez thanked the City representatives for attending the meeting and said he was pleased the agencies are working together instead of moving in a challenging manner. He noted that in streamlining processes, considerations should be given regarding how to deal with urgent matters to make it easy for both entities. For programmed maintenance, the District must go through the process. He emphasized cooperation and requested staff bring back a specific resolution.

Jaggers acknowledged the deposit-based fees system and indicated the need to understand the levels of inspection needed and time periods that staff spend to get to a point of understanding of actual costs instead of permit fee deposit amounts. He reiterated the need to look at instances on a case-by-case basis and said he would work with City staff to review and develop a best approach.

### **3. Resolution 2021-06 Amending the District Policies and Procedures Manual: Part I - Personnel**

Human Resources Coordinator Sabrina Foley reminded the Board that the Policies and Procedures Manual is undergoing update. She introduced the first section for consideration and noted that the revisions will come to the Board in portions so as not to take up large amounts of time.

These revisions and new policies have been vetted through the human resources consultant and legal counsel and reviewed by the Personnel Committee, Foley explained. She detailed the recommended policies and explained the reorganization, renumbering, and references/citations of the policy manual. She introduced a tracking document to be updated each time the project is reviewed.

Ms. Foley presented the edited policies. Director Williams asked about details on required training. Legal counsel Markman explained the requirements and assured that training on bullying and harassment would be included in requirements.

In response to Director Ramirez, Ms. Foley explained the more modern grammatical rules and the use of gender-neutral pronouns.

Director Covington added that all policies have been reviewed by the Personnel Committee and vetted by legal counsel prior to recommendation to the full Board for consideration.

*The Board adopted Resolution 2021-06 Amending the District Policies and Procedures Manual: Part I – Personnel by the following vote:*

|                  |  |              |
|------------------|--|--------------|
| MOVED: Covington | SECONDED: Williams                             | APPROVED 5-0 |
| AYES:            | Covington, Hoffman, Ramirez, Slawson, Williams |              |
| NOES:            | None   |              |
| ABSTAIN:         | None   |              |
| ABSFNT:          | None   |              |

### **4. Approval of a Three-Year Agreement for the NeoGov Human Resources Information System for an amount not to exceed \$81,831.84**

General Manager Dan Jagers explained that this is a budgeted item and is before the Board for transparency. He explained the need to insulate the District from human resources or staff level losses and said this is a standard software system that provides for streamlining HR activities and provides flexibility.

Ms. Foley explained that adoption of a human resources information system (HRIS) is at the recommendation of the human resources consultant and is part of the ongoing procedure of bringing the District up to a modern standard and more efficiency. She noted that this company meets all the criteria suggested by the consultant and meets the District's needs.

Director of Information Technology Robert Rasha said he performed a thorough evaluation of several different HRIS systems and found this system a standout, as they primarily work with government agencies. It is a cloud-based solution, he said, and noted that his concerns about employee data security were addressed and appropriate measures are being taken.

This year, the District budgeted to fund this project, and this is a three-year agreement, Rasha said. The agreement would be presented to the Board in 2022 and 2023 expecting that those funds will be available. In response to President Slawson, Rasha explained the project costs.

Director Covington pointed out that the costs continued into 2024. Rasha noted that after the initial three years, the agreement changes to a one-year rate.

President Slawson invited public comment. There was none.

*The Board authorized the General Manager to execute a three (3) year agreement for the NeoGov Human Resources Information System for an amount not to exceed \$81,831.84 by the following vote:*

|                  |  |              |
|------------------|--|--------------|
| MOVED: Covington | SECONDED: Williams                             | APPROVED 5-0 |
| AYES:            | Covington, Hoffman, Ramirez, Slawson, Williams |              |
| NOES:            | None   |              |
| ABSTAIN:         | None   |              |
| ABSENT:          | None   |              |

**5. Approve Replacement of Audio-Visual Equipment in the Board of Directors Meeting Chambers for an Amount Not to Exceed \$40,640**

General Manager Jagers reminded the Board of his previous report on the A/V system during the COVID-19 update at the last meeting and pointed to the staff report with breakdown of costs. Barring any unforeseen needs, the cost of the project is not-to-exceed \$40,640 with all work to be done in-house. The cost is for piecemeal purchase of the components in compliance with the District's Purchasing Policy, so there is no contract labor cost, he explained.

Mr. Rasha explained the current system in the Board Chambers and anticipated future meeting needs and standards, including the ability to broadcast live. This will add more flexibility, he noted. He described the components and functioning of the proposed system and explained that installing this in-house is the most efficient and cost-effective way to get the project deployed.



Director Covington asked about the timeline for installation. Mr. Rasha said upon approval, the project will move forward immediately and said he expected completion within a couple of weeks.

Director Covington asked about internet access for directors during meetings, and access to District documents such as Rules and Regulations so they could be researched and referred to during meetings. Mr. Rasha indicated those resources would be available along with access to their District email.

In response to President Slawson, Rasha advised that meetings are recorded but the recordings are not published online; they are available via Public Records Act request. He added that there will be the capability of broadcasting the meetings on multiple platforms and would be automatically published.

Slawson noted that other agencies are broadcasting, and said he was glad this is coming to the District.

*The Board authorized the General Manager to proceed with replacement of Audio-Visual Equipment in the Board of Directors Meeting Chambers referenced in 2021 Capital Improvement Plan IT-ADMIN-002 for an amount not to exceed \$40,640 by the following vote:*

|                |  |              |
|----------------|--|--------------|
| MOVED: Hoffman | SECONDED: Williams                             | APPROVED 5-0 |
| AYES:          | Covington, Hoffman, Ramirez, Slawson, Williams |              |
| NOES:          | None.  |              |
| ABSTAIN:       | None.  |              |
| ABSENT:        | None.  |              |

**6. Declare Benches Surplus and Donate to Beaumont-Cherry Valley Recreation and Park District for use in Bogart Park**

General Manager Jagers explained that the District has 20 park benches and 10 picnic tables previously located at the Noble Creek Recharge Facility. A letter was received from Duane Burk, General Manager of the Beaumont-Cherry Valley Recreation and Park District (RPD) requesting donation of the items for use in Bogart Park. BCVWD has no immediate need for the equipment, he noted and reminded the Board of the partnership with RPD in the Bogart Park area.

*The Board declared 20 park benches and 10 picnic tables previously used at the Noble Creek Recharge Facility (NCRF) Phase I site as surplus equipment, waived the requirements of BCVWD Policy and Procedures Manual Part III Section 8 A-ii, and donated the benches to the Beaumont-Cherry Valley Recreation and Park District (BCVRPD) for use at Bogart Park by the following vote:*

|                |  |              |
|----------------|--|--------------|
| MOVED: Hoffman | SECONDED: Ramirez                              | APPROVED 5-0 |
| AYES:          | Covington, Hoffman, Ramirez, Slawson, Williams |              |
| NOES:          | None.  |              |
| ABSTAIN:       | None.  |              |
| ABSENT:        | None.  |              |



**7. Request for Update to Will Serve Letter for Riverside County Assessor's Parcel No. 402-100-020 Located on High Street, east of Cherry Avenue and west of Jonathan Avenue in the Community of Cherry Valley**

Senior Engineer Mark Swanson reminded the Board that a Will-Serve Letter (WSL) had been previously approved for this parcel for the same applicant. Staff noted that after approval, the parcel was given a new address after the dedication of right of way for Apple Court. The Applicant was informed that per BCVWD's Rules and Regulations, the parcel needed to have a High Street address due to receiving service from High Street as indicated on the original WSL and the site map.

Staff has confirmed that the applicant has worked with the County of Riverside and Apple Court has been abandoned in order to resolve the issue, Swanson explained. The applicant is ready to take service quickly upon WSL approval.

*The Board approved the request for an update of water service for a property located on High Street, identified as Riverside County Assessor's Parcel No. (APN) 402-100-020 within the community of Cherry Valley, subject to payment of all fees to the District and securing all approvals from the County of Riverside by the following vote:*

|                |  |              |
|----------------|--|--------------|
| MOVED: Ramirez | SECONDED: Hoffman                              | APPROVED 5-0 |
| AYES:          | Covington, Hoffman, Ramirez, Slawson, Williams |              |
| NOES:          | None.  |              |
| ABSTAIN:       | None.  |              |
| ABSENT:        | None.  |              |

**8. Award a Contract to Legend Pump and Well Services, Inc. in an Amount Not to Exceed \$245,890 for Well 24 – Well and Well Pumping Unit Rehabilitation and Repair**

Assistant Director of Operations James Bean explained the necessary repairs at Well 24. He reminded the Board that an emergency was declared by the General Manager for immediate repair of Well 24 during the summer of 2020. As part of the emergency, a new 600-hp motor was purchased, he noted, and reminded of the difficulty in finding a replacement motor of that size and the possibility of delivery challenges.

Legend Pump and Well responded and made necessary repairs to get the well back into service as quickly as possible. Bean described difficulties with the work and explained the issues encountered last summer, caught before catastrophic failure. At that time, decisions were made to restore the well to service as quickly as possible and there were no further issues until December.

Mr. Bean described the current issues and the anticipated repair needs. Staff sent out a request for proposals, received three quotes, and recommends Legend Pump & Well Services for the well repair and installation of the new 600-hp motor.

General Manager Jaggars added that this well has not been serviced for some time and it is due for maintenance. In response to Director Covington, Mr. Jaggars provided additional detail on the work performed in summer 2020. Mr.

Bean added that the reason the full repair was not completed at that time was that Well 21 in the same pressure zone was already out of the ground being serviced, leaving the District at a reduced capacity in the time of recent wildfires and possibility of Public Safety Power Shutoffs.

Director Hoffman asked if it would be advantageous to send out the pulled motor for rebuilding to prepare for future use. Jagers indicated the motor was recently serviced but has a substantial defect and is not cost effective to repair. It will be kept as a backup, he noted.

*The Board authorized the General Manager to enter into a contract not to exceed \$245,900 with Legend Pump and Well Services, Inc. to perform the work necessary to remove, inspect, and repair the District's existing Well 24 pumping unit and to rehabilitate the well by the following vote:*

|                 |  |              |
|-----------------|--|--------------|
| MOVED: Williams | SECONDED: Covington                            | APPROVED 5-0 |
| AYES:           | Covington, Hoffman, Ramirez, Slawson, Williams |              |
| NOES:           | None.  |              |
| ABSTAIN:        | None.  |              |
| ABSENT:         | None.  |              |

**9. Authorize the expenditure of an amount Not to Exceed \$741,300 for the Beaumont Master Drainage Plan Line 16 Pipeline Relocation Project and Noble Creek Recharge Facilities Phase II Pond Bank and Tank Site Grading**

Senior Engineer Mark Swanson advised the Board that the Cooperative Agreement was approved by the Riverside County Board of Supervisors at the end of March. The project is moving forward and will be advertised around May 19, with bid opening around June 16, Swanson indicated.

BCVWD has a responsibility to get its pipelines out of the way for the large storm drain along Grand Avenue and to get the conveyance within the ponds situated Swanson said. He reminded the Board about discussion of the pipeline relocation and options considered. He reviewed the pipeline relocation project and summarized costs to be funded through capacity charges and capital replacement reserves.

Swanson recommended project Option B and further detailed the work for all four pipelines and pond grading. The project total is estimated at \$741,129.

Mr. Jagers pointed to additional grading needs for the site of the future Noble Creek reservoir no. 2. Soil generated from the excavation for the storm drain could be used to fill and compaction for the future reservoir.

Director Hoffman asked about consideration for recent increases in the cost of materials such as steel. Jagers pointed out that materials are a small component and costs used were bid out by suppliers, usually fixed for a year or two. Hoffman suggested making a deposit on or receiving the materials as there could be savings.

Director Covington reminded the Board about previous discussion and commended staff for the response on the item.

*The Board authorized the expenditure of an amount not to exceed \$741,300 for the Beaumont Master Drainage Plan Line 16 Pipeline Relocation and Noble Creek Recharge Facilities Phase II Pond Bank and Tank Site Grading Project by the following vote:*

|                  |  |              |
|------------------|--|--------------|
| MOVED: Covington | SECONDED: Williams                             | APPROVED 5-0 |
| AYES:            | Covington, Hoffman, Ramirez, Slawson, Williams |              |
| NOES:            | None.  |              |
| ABSTAIN:         | None.  |              |
| ABSENT:          | None.  |              |

**10. Review of Anticipated California Drought Conditions, District Urban Water Management Plan Drought Restrictions and BCVWD Resolution 2014-05 Regarding Issuance of Will-Serve Letters and Other Drought Response**

General Manager Jagers advised the Board of concern regarding water conditions in the State of California and reminded that this year, the State Water Project allocation is at 5 percent. He pointed to the District's Urban Water Management Plan and Resolution 2014-05 regarding issuance of WSLs and other drought response and shared recent news headlines related to drought.

Resolution 2014-05 precludes approval of a request for issuance of any WSL under certain circumstances, he explained. It is dependent on condition of drought in the State of California as declared by the governor, and that has not yet happened, Jagers noted but the news indicated it is of concern.

Another condition of the Resolution is that there is in effect mandatory conservation measures applicable to the District's ratepayers imposed by the State by implementation of conservation measures in the UWMP, Jagers said. The District needs to start thinking about its UWMP drought restrictions, he advised.

The third condition is that the quantity of the District's ready-to-deliver water supplies is less than a projected demand of five years based on then-current demand, Jagers noted. This item is true in that there is less water in storage than projected demands for five years unless drought restrictions are enacted, he advised.

Resolution 2014-05 also lays out exceptions for certain WSL applications: if the estimated annual demand is equal to or less than 2 Equivalent Dwelling Units (EDUs) or on a property that has a previously issued WSL.

Jagers reminded the Board that drought surcharges were adopted with the rate study and can be enacted.

Jagers pointed to the five stages of drought enumerated in the UWMP and said the District plans for these conditions and recommended discussion at the next meeting regarding the District's situation related to the water shortage contingency and attempt to curtail use.

There are opportunities for additional water supply for which the San Geronio Pass Water Agency is in negotiation, Jagers said, but if the drought is declared the District must understand what its existing resolutions require and probably

enact some form of drought contingency at some point in the near future if conditions continue and the state and federal governments align.

Jaggers pointed to current drought conditions and noted it is a low water year.

Director Covington recommended this return to the Board if and when the State declares a drought and determine the plan at that point in conjunction with what the State puts out.

President Slawson pointed out that Stage 1 is quickly approaching and said this needs to be looked at carefully in the near future.

No action was taken.

**11. Status, Discussion, and Request for Direction from Board of Directors Regarding District Paving Activities within the City of Beaumont, City Pavement Moratorium, and Encroachment Permits Related to District Operations**

*This item was addressed earlier in the meeting.*

**12. Status of Local Emergency regarding the Impact of the Respiratory Illness Pandemic COVID-19 pursuant to Resolution 2020-07**

General Manager Jaggers presented an update on Riverside County's COVID-19 status. Cases reported and hospitalizations are trending downward, he noted. Staff is watching this closely as it is related to the planned re-opening next week.

Staff is working on the return-to-work plan and is still targeting dates next week for re-opening, increasing to two or four days a week in May. There are some staffing challenges, he noted. He explained the staffing level targets by department and said that holistically, staff is doing a good job working toward the return-to-work within the building as has been the desire of the Board. This is being done conservatively to protect staff, he noted.

Director Covington asked about bringing the directors back to the Board Room in June. Mr. Jaggers suggested discussion in May as staff works toward getting the Board Room ready. He noted that the State is considering removing the tier system by mid-June.

**13. Status of Declared Local Emergencies related to Fires**

- a. **Impact of the Apple Fire pursuant to Resolution 2020-17**
- b. **Impact of the El Dorado Fire pursuant to Resolution 2020-20**

Mr. Jaggers stated there was nothing to report.

**14. Reports For Discussion**

- a. **Ad Hoc Committees: None.**

- b. General Manager: No report.
- c. Directors' Reports: None.
- d. Legal Counsel Report: None.

## 15. Announcements

*All the following meetings will be held via teleconference unless otherwise indicated. President Slawson read the following announcements:*

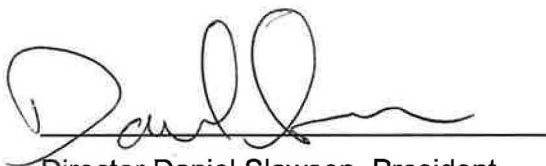
- Personnel Committee Meeting: Monday, Apr. 19, 2021 at 5:30 p.m.
- Engineering Workshop: Thursday, Apr. 22, 2021 at 6 p.m.
- Ad Hoc Communications Committee: Monday, May 3, 2021 at 5:30 p.m.
- Collaborative Agencies Committee: Wednesday, May 5, 2021 at 5 p.m.
- Finance and Audit Committee Meeting: Thursday, May 6, 2021 at 3 p.m.
- Regular Board Meeting: Wednesday, May 12, 2021 at 6 p.m.
- Beaumont Basin Watermaster: Wednesday, Jun. 2, 2021 at 10 a.m.

## 16. Action List for Future Meetings:

- Water supply for BCVWD and the region
- Matrix for delivery of recycled water
- Update on the Delta Conveyance Project
- Legal perspective on the Delta Conveyance
- Legal Counsel report on changes in Proposition 218

## 17. Adjournment

*President Slawson adjourned the meeting at 9:17 p.m.*



Director Daniel Slawson, President  
to the Board of Directors of the  
Beaumont-Cherry Valley Water District

ATTEST:



Director Andy Ramirez, Secretary  
to the Board of Directors of the  
Beaumont-Cherry Valley Water District