



**BEAUMONT-CHERRY VALLEY WATER DISTRICT
560 Magnolia Avenue, Beaumont, CA 92223**

**MINUTES OF REGULAR MEETING – ENGINEERING WORKSHOP
OF THE BOARD OF DIRECTORS
Thursday, July 22, 2021 at 6:00 p.m.**

***Meeting held in person and via teleconference and video
teleconference pursuant to California Government Code Section
54950 et. seq. and California Governor's Executive Order N-08-21***

Call to Order: President Slawson

President Slawson began the meeting at 6:06 p.m.

Pledge of Allegiance was led by Director Hoffman.

Invocation was given by Director Ramirez.

Announcement of Teleconference Participation

Acting Director of Finance and Administrative Services William Clayton clarified that this meeting is conducted pursuant to California Government Code Section 54953, and under Executive Order N-29-20, N-33-20 and N-08-21 of the Governor of California.

The teleconference capabilities of this meeting have been identified in the Notice and Agenda, pursuant to the Brown Act and the Governor's Executive Order. Under the Governor's Executive Order due to the danger of COVID-19, the teleconference locations are not publicly accessible. The public's right to comment and participate in the meeting is being assured via teleconference capabilities and at BCVWD Administrative Office Board Room.

The Beaumont-Cherry Valley Water District (BCVWD) will use sound discretion and make reasonable efforts to adhere as closely as reasonably possible to the provisions of the Brown Act, and other applicable local laws regulating the conduct of public meetings, in order to maximize transparency and provide the public access to meetings.

Roll Call:

Directors present:	Hoffman, Ramirez, Slawson
Directors absent:	Covington, Williams
Staff present:	General Manager Dan Jagers Director of Information Technology Robert Rasha Director of Operations James Bean Senior Engineer Mark Swanson Human Resources Coordinator Sabrina Foley

	Civil Engineering Assistant Daniel Baguyo Director of Operations James Bean Accounting Technician Erica Gonzales Administrative Assistant Lynda Kerney
Legal Counsel	James Markman

Members of the public who registered their attendance: San Gorgonio Pass Water Agency Director Dr. Blair Ball, John Thornton, Janet Zimmerman, City of Beaumont City Manager Todd Parton and City Attorney John Pinkney.

General Manager Jagers verified that all members of the Board of Directors have indicated that they are able to hear the other directors clearly. No directors expressed any reason to believe, based on voice recognition or otherwise, that those persons representing themselves to be directors are not truly so.

Public Comment: None.

1. Adjustments to the Agenda: None.

2. Public Hearing

- a. **Resolution 2021-13: Adoption of the Beaumont-Cherry Valley Water District 2020 Urban Water Management Plan**
- b. **Resolution 2021-14: Adoption of the Beaumont-Cherry Valley Water District Water Shortage Contingency Plan**

President Slawson introduced the item and declared the Public Hearing open at 6:19 p.m.

Mr. Jagers advised of written public comment received.

Mr. John Pinkney, City Attorney for the City of Beaumont (City), requested a 30-day continuance before adoption of the Urban Water Management Plan (UWMP) for the City to fully review the draft UWMP and have opportunity to comment.

City Manager Todd Parton echoed the request. He indicated that the UWMP impacts the development and policy of the City, and it is important to make sure the agencies are fully aligned in terms of the critical conclusions in the UWMP. It is often the first line of discussion with potential development, he noted. In addition, he continued, there is new information that may be beneficial to the process. A draft Wastewater Management Plan that may pertain to the UWMP was discussed at a recent workshop. He requested extra time to work with BCVWD staff.

General Manager Jagers acknowledged the request and indicated support of the City's request for continuance of the UWMP adoption.

Senior Engineer Mark Swanson provided background on the UWMP requirements and content. It involves long-term planning for the potable and non-potable water systems, he explained.

Specific requirements for 2020 include compliance with reduction in water use by 20 percent, conservation targets, dry year analysis, drought risk assessment, changes to the Water Shortage Contingency Plan, energy analysis, and lay description, Swanson noted.

Swanson presented the service area Equivalent Dwelling Unit (EDU) projections. Beaumont has continued to grow, and over the next 25 years, 500 new homes per year are anticipated, he said. The projected increase in population over the same time is up to 94,556 by 2045.

Swanson discussed water demands. Current water demand is 13,818 acre-feet per year and is projected to increase by 200 acre-feet per year through 2045. The projection includes 2,578 acre-feet of recycled water by 2045. The District also includes imported water banking to build storage. Mr. Jagers noted that the Board has directed staff to increase water storage in the ground to provide a buffer for drought years and this is included in the Plan.

Mr. Swanson pointed out demand reduction via landscaping ordinances and conditions placed on developers. He noted that new construction has reduced demand. He noted the availability of non-potable water and detailed the District's sources of supply, which include Sites Reservoir. Swanson pointed out that total supply remains above total demand out to 2045. He emphasized the importance of Sites Reservoir coming online in the range of 2030 and Mr. Jagers added detail.

Director Hoffman asked about the anticipation for recycled water. Mr. Jagers indicated that around 1.1 to 1.3 million gallons per day (1,200 acre-feet) per year are expected to be available. He noted that wintertime supply is expected to be greater than demand and staff is working with the City to address the need. Hoffman noted the stormwater capture project and Swanson said it is estimated at 185 acre-feet per year.

Director Hoffman asked about conversion of overlie rights to appropriator rights. Jagers noted that Edgar Canyon is not part of the adjudicated basin. He stated that there have not been any overlie rights converted to appropriative rights, but there are a number of those entities within the service area which would convert under the stipulated judgment. Swanson noted that those rights would be considered part of the groundwater component.

President Slawson asked what would happen when there is too much recycled water. Mr. Swanson said the District would take whatever is available, but unused water will be discharged to the creek.

President Slawson requested information on the Delta Conveyance Project. Mr. Jagers responded.

Mr. Swanson referenced the Water Code and discussed water supply reliability. He explained that BCVWD provided analysis in excess of what is required. Mr. Jagers explained groundwater basin storage accounts, water banking and Beaumont Basin Watermaster processes and stated the basin is not in overdraft. The region is preparing responsibly, he noted, and assured the Board that the community will not run out of water in the short term.

Swanson detailed the reliability of State Project Water and impacts of dry years. Mr. Jagers emphasized coordination in planning with the San Geronio Pass Water Agency and the City of Beaumont.

The District will be required to provide an annual water supply assessment, Swanson advised. He explained the Water Shortage Contingency Plan (WSCP) and the potential for six stages of water usage reductions. He noted that the District has approximately three years of supply in its groundwater storage account, which can be lengthened with conservation restrictions.

Swanson described demand management measures. He reviewed the contingencies for implementation and the restrictions in the UWMP and WSCP. He reminded the Board about Resolution 2014-05 regarding the issuance of Will-Serve Letters.

Swanson pointed to current usage. The District had set a target of 242 gallons per capita per day (gpcd) for indoor and outdoor use for 2020 but achieved 188 gpcd. Jagers noted the City's more stringent landscaping requirements and Swanson noted that houses are becoming more water efficient.

He emphasized that the District is heavily reliant on imported water and reiterated the importance of the banking of 1,000 to 1,500 acre-feet per year. Recycled water and stormwater projects are also important. Mr. Jagers added that even the water quality basins will have a recharge component. Continued efforts such as Sites Reservoir will also help provide ample supply, Swanson concluded.

The UWMP and WSCP must be adopted before going to the Department of Water Resources (DWR) for review, Swanson explained. It will then be published on the DWR and BCVWD websites.

Jagers stated that this reaffirms the need to develop local area supplies, which are critical to establish the baseline, and acknowledged the efforts of the City.

Director Ramirez thanked the City for attending, commended the partnership and indicated support for the requested continuance.

President Slawson invited public comment. There was none.

The Board continued the public hearing to the meeting of August 26, 2021 at 6 p.m.

MOVED: Ramirez	SECONDED: Hoffman	APPROVED 3-0
AYES:	Hoffman, Ramirez, Slawson	
NOES:	None.	
ABSTAIN:	None.	
ABSENT:	Covington, Williams	

3. Request for Will Serve Letter for Riverside County Assessor's Parcel Nos. 418-122-021 & 418-160-006 located on Pennsylvania Avenue, south of 6th Street and north of the I-10 Freeway in the City of Beaumont

Senior Engineer Mark Swanson presented the project which has an estimated use of 16.7 EDUs. It is a commercial development consisting of a convenience store, quick service restaurant, and a car wash. If uses at the development change, the Will Serve Letter (WSL) comes back to the Board, Swanson noted.

After field research, staff located two existing services, Swanson explained. There is no meter and a poly service line which will require retrofitting. It will use potable water for irrigation needs. A service line runs through the property to Massachusetts, Swanson said, and reminded the Board of a previous project with a similar situation. The developer will be asked to relocate that line, Swanson stated.

Mr. Jagers acknowledged that this development will have to attend to some issues. He also noted that the car wash will have evaporation issues but is likely more efficient than washing cars at home.

President Slawson asked if the developer has issues with any of the conditions; Mr. Swanson said this has not yet been communicated in writing but so far there have been none voiced.

Director Ramirez acknowledged the potential for cross-connection and said he liked the development. He noted the City's regulations for drought-tolerant landscaping and suggested the developer consider requiring commercial grade weed fabric to ensure aesthetics.

The Board approved the request for water service Will-Serve Letter (WSL) for the proposed development located on Pennsylvania Avenue, north of the I-10 Freeway, currently identified as Riverside County Assessor's Parcel Nos. (APN) 418-122-021 and 418-160-006 within the City of Beaumont, subject to payment of all fees to the District and securing all approvals from the City of Beaumont by the following roll-call vote:

MOVED: Hoffman	SECONDED: Ramirez	APPROVED 3-0
AYES:	Hoffman, Ramirez, Slawson	
NOES:	None.	
ABSTAIN:	None.	
ABSENT:	Covington, Williams	

4. Consideration of Award of Bid for the Purchase of Four (4) Fleet Vehicles in an Amount Not to Exceed \$154,778

General Manager Jagers noted this is an immediate need and reminded the Board of prior discussion of three of the vehicles. Director of Operations James Bean confirmed that three of the vehicles were identified in the approved 2021 Capital Improvement Plan, and one vehicle has developed some significant motor and transmission issues and needs replacement as it is at the end of its service life but was not in the budget.

Staff solicited quotes in compliance with the District's Purchasing policy which included the State of California vehicle procurement program, Bean explained. He noted that supply chains are disrupted and only four responses were received; one of which was incomplete.

Mr. Jagers added that due to needs of the current AMR/AMI project, one older vehicle will not be surplus in the short term. Mr. Bean responded to questions from Director Hoffman about outfitting the vehicles.

Director Hoffman pointed out that the old units will be sold. He noted there is a strong market and asked staff to assure that the best value is gained.

Director Ramirez concurred with trying to extend the life of the fleet as much as possible and encouraged a balanced approach. He asked about the possibility of leasing vehicles. Mr. Bean stated he is discussing this option with the Finance Department and Enterprise Fleet Management. Mr. Jagers advised this is being discussed at the Finance & Audit Committee to prepare a recommendation to the full Board.

President Slawson invited public comment. There was none.

Director Ramirez asked about the use of Sourcewell. Mr. Bean indicated he had considered that option however there are no Sourcewell vendors in this area.

The Board authorized the General Manager to purchase three (3) fleet vehicles as listed in the 2021 Capital Improvement Budget and an additional one (1) vehicle replacement for a total of four (4) fleet vehicles from Fritts Ford in Riverside, CA and equip said vehicles once received by the District in an amount not to exceed \$154,778 by the following roll-call vote:

MOVED: Ramirez	SECONDED: Hoffman	APPROVED 3-0
AYES:	Hoffman, Ramirez, Slawson	
NOES:	None.	
ABSTAIN:	None.	
ABSENT:	Covington, Williams	

5. Adopt Annual List of BCVWD Pre-Approved Events and Director Appointments

President Slawson called on Dr. Blair Ball for public comment. Dr. Ball read a portion of the staff report and noted that the original number of pre-approved meetings was 15 and was increased to 25 after discussion. He noted that a director at the July 14, 2021 meeting indicated that should he desire to attend a particular meeting, he would simply make a request for preapproval.

Ball posited that the Board is losing control of its watchdog duty of other Board members and the District's money and asked the Board to pare down the list. He gave examples and reminded that this also regards payment of the per diem. He also said he would like to see a director suggest there be a maximum of five meetings per month, as the San Geronio Pass Water Agency (SGPWA) has. He reiterated that public resources should only be used when there is substantial benefit to the District.

President Slawson acknowledged Dr. Ball's comments. He concurred with the example of Cabazon Water District but said the list did not seem too excessive. Just because it is on the preapproved list does not mean that directors can all attend a meeting and collect per diem, a report must be made and someone at some point can deny the payment, Slawson said.

Slawson noted the benefit of public outreach and pointed to the Chamber of Commerce events.

Dr. Ball said he was not sure payment would be denied, and reiterated that the preapproved list should be pared down. He said he is not opposed to attendance at Chamber events and the District paying for the ticket, but is opposed to directors thinking they are entitled to \$260 per diem for the meeting. For example, he continued, the next Chamber Breakfast featured speaker is Duane Burk, from the Beaumont-Cherry Valley Recreation and Parks District. Does that mean the ratepayers should pay \$1,300 for five directors to attend the breakfast, he asked. He suggested a category that would include expenses for tickets or registration but not per diem compensation.

Dr. Ball pointed out that anything important related to the Beaumont Unified School District would come through Engineering or the General Manager, such as new schools to be built. Attendance at such a meeting does not mean that an individual director can make a commitment on behalf of the Board, he said.

Ball indicated that he occasionally attends the Chamber Breakfast, but his ethics do not allow him to claim a per diem for that. He reminded the Board that this is being set up now as a yearly event, but it becomes tradition.

Director Ramirez stated that these items have been vetted through a committee which made a substantial effort in engaging with partners and future partners to make sure that communication is being effective to those entities. Success has been seen, he said, and this was reviewed in depth at the last Board meeting. He concurred with President Slawson that not every Board member would attend events. There are parameters set forth in policies that do not allow for erroneous attendance or for any type of event, he continued, and the District is operating within the law which states 10 meetings per month maximum for claims for per diem.

This simply allows for the Board of Directors, which are representing the people, to invest time with people in a non-restrictive way, Ramirez continued. It is important that the Board of Directors get informed by the GM and staff but there are nuances and details that will not get through, and directors benefit from being at these workshops and partner agencies and participating. It is part of the role of the director, he stated. He supported moving forward with the List as presented.

President Slawson acknowledged the comments of Dr. Ball. He said he did not mind the payment of per diem to attend outreach to the public. In the event there is a per diem compensation claimed that is obviously not beneficial to the District, what is protocol, Slawson asked. Mr. Jagers noted that it is mentioned in the staff report but has not been discussed. Jagers advised there has been a lot of discussion at the Communications Committee about outreach and the desire to have more opportunity for outreach without having to come to the Board. He gave some background and advised that the Board directed staff to create an annual list for review.

The policy is what sets the course for staff to either reimburse, indicate that Board approval is needed, or decline an expense if it is not within policy, Jagers explained.

President Slawson asked how many directors have been present to speak on the list. Jagers explained it was provided to all directors as part of this meeting's communication and said that four directors were present at the last meeting. This proposed list was generated by staff based on director input at the last meeting.

Director Ramirez stated that the items had been vetted through the Board members and that lead was primarily provided by Director Covington with concurrence of others.

He said the draft looked accurate to discussion and agreement at the last meeting. He emphasized the educational components.

Director Hoffman stated he did not see the difficulty with activities not being pre-approved. It is easy to get approval, he said, and indicated that he leans toward such preapproval.

President Slawson said he did not see anything substantially different than other water districts in the area. He said he liked the public outreach and education components and said he saw no problems with the list. If there is abuse of the system, he said he hoped it would be called out in the future.

9:00 pm. Legal Counsel Markman left the meeting.

It was moved and seconded to adopt the Annual List of BCVWD Pre-Approved Events and Director Appointments. The motion failed by the following roll-call vote:

MOVED: Ramirez	SECONDED: Slawson	FAILED 2-1-2
AYES:	Ramirez, Slawson	
NOES:	Hoffman	
ABSTAIN:	None.	
ABSENT:	Covington, Williams	

9:06 p.m. The Board took a short recess.

9:11 p.m. President Slawson reconvened the meeting.

6. Continued Review of Anticipated California Drought Conditions, District Urban Water Management Plan Drought Restrictions and BCVWD Resolution 2014-05 Regarding Issuance of Will-Serve Letters and Other Drought Response

General Manager Jagers advised that the drought conditions are not good and are probably not getting better this year. The Governor requested a voluntary reduction in use of 15 percent, he noted.

7. Status of Local Emergency regarding the Impact of the Respiratory Illness Pandemic COVID-19 pursuant to Resolution 2020-07

General Manager Jagers reported there has been discussion about returning to mandatory indoor mask use due to increasing COVID-19 cases. He noted a bubble in cases in Riverside County following the 4th of July weekend, but new figures show a decline. The District will follow state law and Cal OSHA regulations, and use extra precaution around the office, he said.

8. Status of Declared Local Emergencies related to Fires

- a. Impact of the Apple Fire pursuant to Resolution 2020-17
- b. Impact of the El Dorado Fire pursuant to Resolution 2020-20

General Manager Jagers noted there are monsoonal activities predicted and there is a new flash flood warning. If there are evacuations, employee occupants of the District residences will be evacuated.

9. Consideration of Attendance at upcoming Events and Authorization of Reimbursement and Per Diem

Mr. Jagers reminded the Board that the Annual List of Pre-Approved events was not adopted.

In response to Director Ramirez, Mr. Jagers pointed out some events still designated as pre-approved per prior policy.

Director Slawson asked about a quorum of Board members in attendance at an event. Ms. Kerney noted that District Legal Counsel Markman had advised that such events fall into an exception to the Brown Act as long as District business is not discussed at the event.

The Board pre-approved attendance of all directors at the following events for purpose of per diem and reimbursement of associated reasonable and necessary expenses per District policy:

- *Riverside County Water Task Force on 8/27/2021*
- *Beaumont Chamber of Commerce Breakfast on 8/13/2021*
- *Water Education Foundation Bay-Delta Virtual Tour on 9/9/2021*

by the following roll-call vote:

MOVED: Ramirez	SECONDED: Hoffman	APPROVED 3-0
AYES:	Hoffman, Ramirez, Slawson	
NOES:	None	
ABSTAIN:	None	
ABSENT:	Covington, Williams	

10. Update: Legislative Action and Issues Affecting BCVWD

There was no discussion.

11. Reports for Discussion

a. Directors' Reports: None.

b. Director General Comments

Director Ramirez shared that he has been hearing at Association of California Water Agencies (ACWA) and other webinars that public outreach must be continued regarding water conservation. He also noted discussion of stormwater capture and irrigation runoff capture.

c. General Manager's Report

Mr. Jagers advised that the City of Beaumont's Wastewater Master Planning effort is moving forward. He indicated that staff could make the City's PowerPoint presentation available to the Board.

There has been no additional delivery from the State Water Project this year, he advised. Jagers gave an update on well maintenance activity. He noted that staff continues to be successful related to protection of individuals from COVID-19 while servicing the public.

d. Legal Counsel Report: None.

12. Topics for Future Meetings:

- Water supply for BCVWD and the region
- Matrix for delivery of recycled water
- Update and legal perspective on the Delta Conveyance Project
- Legal Counsel report on changes in Proposition 218
- Legal update on drought conditions in the west
- Maintenance costs at 800-hp well sites
- Policy on rotation of Board President
- Annual List of BCVWD Pre-Approved Events and Director Appointments

13. Announcements

Pursuant to Governor's Executive Order N-33-20, all BCVWD Board and Committee meetings will be held via teleconference and/or video teleconference until further notice or unless otherwise indicated below. President Slawson read the following announcements:

- Finance and Audit Committee Meeting: Thursday, Aug. 5, 2021 at 3 p.m.
- Regular Board Meeting: Wednesday, Aug. 11, 2021 at 6 p.m.
Open to the public in the Board Room at the BCVWD Administration Building
- Personnel Committee Meeting: Monday, Aug. 16, 2021 at 5:30 p.m.
- Engineering Workshop: Thursday, Aug. 26, 2021 at 6 p.m.
Open to the public in the Board Room at the BCVWD Administration Building
- Beaumont Basin Watermaster Committee: Wednesday, Aug. 4, 2021 at 10 a.m.
- Collaborative Agencies Meeting: Wednesday, Sep. 1, 2021 at 5:30 p.m.
In-person meeting at the Beaumont Library. Teleconference available
- Finance and Audit Committee Meeting: Thursday, Sept. 2, 2021 at 3 p.m.
- District offices will be closed Monday, Sept. 6 in observance of Labor Day

14. Closed Session

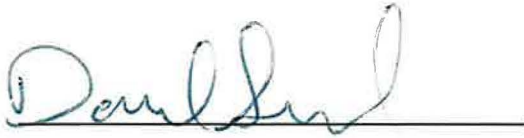
CONFERENCE WITH LABOR NEGOTIATORS
Pursuant to Government Code Section 54957.6
Agency designated representative: Dan Jagers, General Manager
Employee Organization: BCVWD Employee Association

President Slawson tabled the Closed Session to the Regular Meeting of August 11, 2021.

15. Report on Closed Session: N/A

16. Adjournment

President Slawson adjourned the meeting at 9:36 p.m.



Director Daniel Slawson, President
to the Board of Directors of the
Beaumont-Cherry Valley Water District

ATTEST:



Director Andy Ramirez, Secretary
to the Board of Directors of the
Beaumont-Cherry Valley Water District