



BEAUMONT-CHERRY VALLEY WATER DISTRICT
560 Magnolia Avenue, Beaumont, CA 92223

**NOTICE AND AGENDA
REGULAR MEETING OF THE BOARD OF DIRECTORS**

*This meeting is hereby noticed pursuant to
California Government Code Section 54950 et. seq. and
under the provisions of Assembly Bill 361 and BCVWD Resolution 2022-02*

Wednesday, March 9, 2022 - 6:00 p.m.
560 Magnolia Avenue, Beaumont, CA 92223

COVID-19 NOTICE

This meeting of the Board of Directors is open to the public who would like to attend in person. COVID-19 safety guidelines are in effect pursuant to the Cal/OSHA COVID-19 Prevention Emergency Temporary Standards and the California Department of Public Health Recommendations

- **Face coverings are mandatory for unvaccinated persons and must be properly worn over the nose and mouth at all times**
- **Face coverings are recommended for fully vaccinated persons indoors**
- **Maintain 6 feet of physical distancing from others in the building who are not in your party**
- **There will be no access to restrooms in the building**

TELECONFERENCE NOTICE

The BCVWD Board of Directors will attend in person at the BCVWD Administrative Office or via Zoom Video Conference

To access the Zoom conference, use the link below:

<https://us02web.zoom.us/j/84318559070?pwd=SXlzMFlZCMGhOYTFIL2tnUGlpU3h0UT09>

*To telephone in, please dial: **(669) 900-9128***

*Enter Meeting ID: **843 1855 9070***

*Enter Passcode: **113552***

*For Public Comment, use the “**Raise Hand**” feature if on the video call when prompted, if dialing in, please **dial *9 to “Raise Hand”** when prompted*

Meeting materials are available on the BCVWD’s website:

<https://bcvwd.org/document-category/regular-board-agendas/>

BCVWD REGULAR MEETING – MARCH 9, 2022

Call to Order: President Williams

Roll Call - Board of Directors

Pledge of Allegiance: Director Ramirez

	President Lona Williams
	Vice President Andy Ramirez
	Secretary David Hoffman
	Treasurer John Covington
	Member Daniel Slawson

Invocation: President Williams

Teleconference Verification

Roll Call

Public Comment

PUBLIC COMMENT: RAISE HAND OR PRESS *9 to request to speak when prompted

At this time, any person may address the Board of Directors on matters within its jurisdiction. However, state law prohibits the Board from discussing or taking action on any item not listed on the agenda. Any non-agenda matters that require action will be referred to Staff for a report and possible action at a subsequent meeting. **Please limit your comments to three minutes.** Sharing or passing time to another speaker is not permitted.

ACTION ITEMS

Action may be taken on any item on the agenda. Information on the following items is included in the full Agenda Packet.

1. **Adjustments to the Agenda:** In accordance with Government Code Section 54954.2, additions to the agenda require a 2/3 vote of the legislative body, or if less than 2/3 of the members are present, a unanimous vote of those members present, which makes the determination that there is a need to take action, and the need to take action arose after the posting of the agenda.
 - a. Item(s) to be removed or continued from the Agenda
 - b. Emergency Item(s) to be added to the Agenda
 - c. Changes to the order of the agenda

2. **Consent Calendar:** All matters listed under the Consent Calendar are considered by the Board of Directors to be routine and will be enacted in one motion. There will be no discussion of these items prior to the time the Board considers the motion unless members of the Board, the administrative staff, or the public request specific items to be discussed and/or removed from the Consent Calendar.
 - a) Review of the January 2022 Budget Variance Reports (pages 6 - 10)
 - b) Review of the January 31, 2022 Cash/Investment Balance Report (page 11)
 - c) Review of Check Register for the Month of February 2022 (pages 12 - 26)
 - d) Review of February 2022 Invoices Pending Approval (pages 27 - 28)
 - e) Minutes of the Special Meeting of February 7, 2022 (pages 29 - 30)
 - f) Minutes of the Regular Meeting of February 9, 2022 (pages 31 - 40)
 - g) Minutes of the Special Meeting of February 23, 2022 (pages 41 - 43)
 - h) Minutes of the Regular Meeting of February 24, 2022 (pages 44 - 51)

- i) Resolution 2022-04 Authorizing Public Meetings to be Held via Teleconferencing Pursuant to Government Code Section 54953(e) and Making Findings and Determinations Regarding the Same (pages 52 - 54)
 - j) Resolution 2022-05 Amending Resolution 2020-07 Ratifying and Proclaiming District Local Emergency in Response to the Impact of the Respiratory Illness Pandemic COVID-19 (pages 55 - 58)
 - k) Affirm nomination of Director David Hoffman for Election to the Riverside Local Agency Formation Commission (LAFCO) (pages 59 - 60)
3. **Acknowledge Receipt of the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association for BCVWD's 2020 Annual Comprehensive Financial Report** (pages 61 - 62)
 4. **PUBLIC HEARING NO. 2 - U.S. Census 2020 / Redistricting Possible Realignment of Director Division Boundaries per Water Code 21605 and Elections Code 22000** (pages 63 - 66)
 5. **Resolution 2022-__ : Amending the District Policies and Procedures Manual: Part 1 – Personnel: Policy 1015.6** (pages 67 - 84)
 6. **Resolution 2022-__ : Authorizing Workers' Compensation Insurance for Volunteer Personnel** (pages 85 - 88)
 7. **Nominations for California Special Districts Association Board of Directors, Southern Network Seat B** (pages 89 - 96)
 8. **Award a Contract to Legend Pump and Well Services, Inc. in an Amount Not to Exceed \$158,835 for Well 10 and Well 18 – Well and Well Pumping Unit Rehabilitation and Repair** (pages 97 - 100)
 9. **Approval of Purchase of One (1) ¾ Yard Dump Truck in an Amount Not to Exceed \$90,000.00** (page 101 - 104)
 10. **Consideration of Attendance at Upcoming Events and Authorization of Reimbursement and Per Diem** (pages 105 - 109)
 11. **Consideration of California Drought Conditions, District Urban Water Management Plan Drought Restrictions and BCVWD Resolution 2014-05 Regarding Issuance of Will-Serve Letters and Other Drought Response** (pages 110 - 117)
 12. **Status of Local Emergency regarding the Impact of the Respiratory Illness Pandemic COVID-19 pursuant to Resolution 2020-07** (Report due every 60 days) (No written Staff Report)
 13. **Status of Declared Local Emergencies related to Fires** (Report due every 60 days)
 - a. **Impact of the Apple Fire pursuant to Resolution 2020-17** (No Staff Report)
 - b. **Impact of the El Dorado Fire pursuant to Resolution 2020-20** (No Staff Report)

14. Reports For Discussion

- a. Ad Hoc Committees
 - i. Communications
 - ii. Sites Reservoir
 - iii. Water Re-Use 2x2

- b. Directors' Reports

In compliance with Government Code § 53232.3(d), Water Code § 20201, and BCVWD Policies and Procedures Manual Part II Policies 4060 and 4065 directors claiming a per diem and/or expense reimbursement (regardless of pre-approval status) will provide a brief report following attendance.

- c. Directors' General Comments
- d. General Manager's Report
- e. Legal Counsel Report

15. Action List for Future Meetings

- Water supply for BCVWD and the region
- Matrix for delivery of recycled water
- Legal Counsel report on changes in Proposition 218
- Legal update on drought conditions in the west
- Maintenance costs at 800-hp well sites

16. Announcements

Pursuant to the provisions of AB 361, BCVWD Board and Committee meetings may be held via teleconference only.

- Personnel Committee Meeting: Tuesday, Mar. 15, 2022 at 5:30 p.m.
- San Geronio Pass Regional Water Alliance: Wednesday, Mar. 23, 2022 at 5 p.m.
- Engineering Workshop: Thursday, Mar. 24, 2022 at 6 p.m.
- Beaumont Basin Watermaster Committee: Wednesday, Apr. 6, 2022 at 11 a.m.
- Finance and Audit Committee Meeting: Thursday, Apr. 7, 2022 at 3 p.m.
- Regular Board Meeting: Wednesday, Apr. 13, 2022 at 6 p.m.

17. Adjournment

NOTICES

AVAILABILITY OF AGENDA MATERIALS - Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Beaumont-Cherry Valley Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection in the District's office, at 560 Magnolia Avenue, Beaumont, California ("District Office"). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available from the District Office at the same time as they are distributed to Board Members, except that if such writings are distributed one hour prior to, or during the meeting, they can be made available from the District Office in the Board Room of the District's Office. Materials may also be available on the District's website: www.bcvwd.org.

REVISIONS TO THE AGENDA - In accordance with §54954.2(a) of the Government Code (Brown Act), revisions to this Agenda may be made up to 72 hours before the Board Meeting, if necessary, after mailings are completed. Interested persons wishing to receive a copy of the set Agenda may pick one up at the District's Main Office, located at 560 Magnolia Avenue, Beaumont, California, up to 72 hours prior to the Board Meeting.

REQUIREMENTS RE: DISABLED ACCESS - In accordance with §54954.2(a), requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the District Office, at least 48 hours in advance of the meeting to ensure availability of the requested service or accommodation. The District Office may be contacted by telephone at (951) 845-9581, email at info@bcvwd.org or in writing at the Beaumont-Cherry Valley Water District, 560 Magnolia Avenue, Beaumont, California 92223.

CERTIFICATION OF POSTING

A copy of the foregoing notice was posted near the regular meeting place of the Board of Directors of Beaumont-Cherry Valley Water District and to its website at least 72 hours in advance of the meeting (Government Code §54954.2(a)).

General Ledger

Budget Variance Revenue

User: wclayton
 Printed: 2/24/2022 2:49:37 PM
 Period 01 - 01
 Fiscal Year 2022

Beaumont-Cherry Valley Water District

560 Magnolia Avenue
 Beaumont CA 92223
 (951) 845-9581
 www.bcwvd.org



Account Number	Description	Budget	Period Amt	End Bal	Variance	% Avail/ Uncollect
50	GENERAL					
01-50-510-419051	Grant Revenue	\$ 640,000.00	\$ -	\$ -	\$ 640,000.00	100.00%
	Grant Rev	\$ 640,000.00	\$ -	\$ -	\$ 640,000.00	100.00%
01-50-510-490001	Interest Income - Bonita Vista	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	100.00%
01-50-510-490011	Interest Income - Fairway Cnyn	\$ 281,000.00	\$ -	\$ -	\$ 281,000.00	100.00%
01-50-510-490021	Interest Income - General	\$ 126,000.00	\$ 4,479.63	\$ 4,479.63	\$ 121,520.37	96.44%
	Interest Income	\$ 408,000.00	\$ 4,479.63	\$ 4,479.63	\$ 403,520.37	98.90%
01-50-510-481001	Fac Fees-Wells	\$ 1,210,000.00	\$ -	\$ -	\$ 1,210,000.00	100.00%
01-50-510-481006	Fac Fees-Water Rights (SWP)	\$ 766,000.00	\$ -	\$ -	\$ 766,000.00	100.00%
01-50-510-481012	Fac Fees-Water Treatment Plant	\$ 576,000.00	\$ -	\$ -	\$ 576,000.00	100.00%
01-50-510-481018	Fac Fees-Local Water Resources	\$ 304,000.00	\$ -	\$ -	\$ 304,000.00	100.00%
01-50-510-481024	Fac Fees-Recycled Water	\$ 877,000.00	\$ -	\$ -	\$ 877,000.00	100.00%
01-50-510-481030	Fac Fees-Transmission (16")	\$ 980,000.00	\$ -	\$ -	\$ 980,000.00	100.00%
01-50-510-481036	Fac Fees-Storage	\$ 1,255,000.00	\$ -	\$ -	\$ 1,255,000.00	100.00%
01-50-510-481042	Fac Fees-Booster	\$ 87,000.00	\$ -	\$ -	\$ 87,000.00	100.00%
01-50-510-481048	Fac Fees-Pressure Reducing Stn	\$ 45,000.00	\$ -	\$ -	\$ 45,000.00	100.00%
01-50-510-481054	Fac Fees-Miscellaneous Project	\$ 39,000.00	\$ -	\$ -	\$ 39,000.00	100.00%
01-50-510-481060	Fac Fees-Financing Costs	\$ 191,000.00	\$ -	\$ -	\$ 191,000.00	100.00%
01-50-510-485001	Front Footage Fees	\$ 24,000.00	\$ -	\$ -	\$ 24,000.00	100.00%
	Non-Operating Revenue	\$ 6,354,000.00	\$ -	\$ -	\$ 6,354,000.00	100.00%
01-50-510-410100	Sales	\$ 6,367,000.00	\$ 316,734.68	\$ 316,734.68	\$ 6,050,265.32	95.03%
01-50-510-410151	Agricultural Irrigation Sales	\$ 29,000.00	\$ 1,402.20	\$ 1,402.20	\$ 27,597.80	95.16%
01-50-510-410171	Construction Sales	\$ 203,000.00	\$ 2,700.96	\$ 2,700.96	\$ 200,299.04	98.67%
01-50-510-413001	Backflow Administration Charge	\$ 51,000.00	\$ 2,951.62	\$ 2,951.62	\$ 48,048.38	94.21%
01-50-510-413011	Fixed Meter Charges	\$ 4,243,000.00	\$ 348,978.42	\$ 348,978.42	\$ 3,894,021.58	91.78%
01-50-510-413021	Meter Fees	\$ 300,000.00	\$ 58,218.00	\$ 58,218.00	\$ 241,782.00	80.59%
01-50-510-415001	SGPWA Importation Charges	\$ 4,349,000.00	\$ 237,407.76	\$ 237,407.76	\$ 4,111,592.24	94.54%
01-50-510-415011	SCE Power Charges	\$ 2,467,000.00	\$ 138,503.56	\$ 138,503.56	\$ 2,328,496.44	94.39%
01-50-510-417001	2nd Notice Penalties	\$ 61,000.00	\$ (5.00)	\$ (5.00)	\$ 61,005.00	100.01%
01-50-510-417011	3rd Notice Charges	\$ 14,000.00	\$ -	\$ -	\$ 14,000.00	100.00%
01-50-510-417021	Account Reinstatement Fees	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	100.00%
01-50-510-417031	Lien Processing Fees	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	100.00%
01-50-510-417041	Credit Check Processing Fees	\$ 11,000.00	\$ 540.00	\$ 540.00	\$ 10,460.00	95.09%
01-50-510-417051	Returned Check Fees	\$ 3,000.00	\$ 250.00	\$ 250.00	\$ 2,750.00	91.67%
01-50-510-417061	Customer Damage/Upgrade Charge	\$ 22,000.00	\$ 3,150.00	\$ 3,150.00	\$ 18,850.00	85.68%
01-50-510-417071	After-Hours Call Out Charges	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	100.00%
01-50-510-417091	Credit Card Processing Fees	\$ 51,000.00	\$ 4,688.25	\$ 4,688.25	\$ 46,311.75	90.81%
01-50-510-419001	Rebates and Reimbursements	\$ -	\$ -	\$ -	\$ -	0.00%
01-50-510-419011	Development Income	\$ 226,000.00	\$ -	\$ -	\$ 226,000.00	100.00%
01-50-510-419012	Development Income - GIS	\$ 308,000.00	\$ -	\$ -	\$ 308,000.00	100.00%
01-50-510-419031	Well Maintenance Reimbursement	\$ 8,000.00	\$ -	\$ -	\$ 8,000.00	100.00%
01-50-510-419061	Miscellaneous Income	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	100.00%
	Operating Revenue	\$ 18,727,000.00	\$ 1,115,520.45	\$ 1,115,520.45	\$ 17,611,479.55	94.04%
01-50-510-471001	Maint Fees - 12303 Oak Glen Rd	\$ 9,000.00	\$ 200.00	\$ 200.00	\$ 8,800.00	97.78%
01-50-510-471011	Maint Fees - 13695 Oak Glen Rd	\$ 6,000.00	\$ 200.00	\$ 200.00	\$ 5,800.00	96.67%
01-50-510-471021	Maint Fees - 13697 Oak Glen Rd	\$ 7,000.00	\$ 200.00	\$ 200.00	\$ 6,800.00	97.14%
01-50-510-471031	Maint Fees - 9781 AveMiravilla	\$ 5,000.00	\$ 200.00	\$ 200.00	\$ 4,800.00	96.00%
01-50-510-471101	Utilities - 12303 Oak Glen Rd	\$ 5,000.00	\$ 384.76	\$ 384.76	\$ 4,615.24	92.30%
01-50-510-471111	Utilities - 13695 Oak Glen Rd	\$ 4,000.00	\$ 180.68	\$ 180.68	\$ 3,819.32	95.48%
01-50-510-471121	Utilities - 13697 Oak Glen Rd	\$ 6,000.00	\$ 196.87	\$ 196.87	\$ 5,803.13	96.72%
01-50-510-471131	Utilities - 9781 Ave Miravilla	\$ 4,000.00	\$ -	\$ -	\$ 4,000.00	100.00%
	Rent/Utilities	\$ 46,000.00	\$ 1,562.31	\$ 1,562.31	\$ 44,437.69	96.60%
Revenue Total		\$ 26,175,000.00	\$ 1,121,562.39	\$ 1,121,562.39	\$ 25,053,437.61	95.72%

General Ledger
Budget Variance Expense

User: wclayton
Printed: 2/24/2022 2:50:01 PM
Period 01 - 01
Fiscal Year 2022

Beaumont-Cherry Valley Water District

560 Magnolia Avenue
Beaumont CA 92223
(951) 845-9581
www.bcwvd.org



Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/ Uncollect
10	BOARD OF DIRECTORS						
01-10-110-500101	Board of Directors Fees	\$ 79,000.00	\$ 3,120.00	\$ 3,120.00	\$ 75,880.00	\$ -	96.05%
01-10-110-500115	Social Security	\$ 5,000.00	\$ 193.44	\$ 193.44	\$ 4,806.56	\$ -	96.13%
01-10-110-500120	Medicare	\$ 2,000.00	\$ 45.24	\$ 45.24	\$ 1,954.76	\$ -	97.74%
01-10-110-500125	Health Insurance	\$ 76,000.00	\$ 3,899.09	\$ 3,899.09	\$ 72,100.91	\$ -	94.87%
01-10-110-500140	Life Insurance	\$ 1,000.00	\$ 6.92	\$ 6.92	\$ 993.08	\$ -	99.31%
01-10-110-500143	EAP Program	\$ 1,000.00	\$ 7.75	\$ 7.75	\$ 992.25	\$ -	99.23%
01-10-110-500145	Workers' Compensation	\$ 1,000.00	\$ 16.00	\$ 16.00	\$ 984.00	\$ -	98.40%
01-10-110-500175	Training/Education/Mtgs/Travel	\$ 14,000.00	\$ 1,882.00	\$ 1,882.00	\$ 12,118.00	\$ -	86.56%
	Board of Directors Personnel	\$ 179,000.00	\$ 9,170.44	\$ 9,170.44	\$ 169,829.56	\$ -	94.88%
01-10-110-550042	Supplies-Other	\$ 4,000.00	\$ -	\$ -	\$ 4,000.00	\$ -	100.00%
	Board of Directors Materials & Supplies	\$ 4,000.00	\$ -	\$ -	\$ 4,000.00	\$ -	100.00%
01-10-110-550012	Election Expenses	\$ 10,000.00	\$ 6.00	\$ 6.00	\$ 9,994.00	\$ -	99.94%
01-10-110-550051	Advertising/Legal Notices	\$ 4,000.00	\$ -	\$ -	\$ 4,000.00	\$ -	100.00%
	Board of Directors Services	\$ 14,000.00	\$ 6.00	\$ 6.00	\$ 13,994.00	\$ -	99.96%
Expense Total	BOARD OF DIRECTORS	\$ 197,000.00	\$ 9,176.44	\$ 9,176.44	\$ 187,823.56	\$ -	95.34%
20	ENGINEERING						
01-20-210-500105	Labor	\$ 567,000.00	\$ 19,116.70	\$ 19,116.70	\$ 547,883.30	\$ -	96.63%
01-20-210-500115	Social Security	\$ 40,000.00	\$ 1,105.21	\$ 1,105.21	\$ 38,894.79	\$ -	97.24%
01-20-210-500120	Medicare	\$ 10,000.00	\$ 258.48	\$ 258.48	\$ 9,741.52	\$ -	97.42%
01-20-210-500125	Health Insurance	\$ 101,000.00	\$ 5,434.63	\$ 5,434.63	\$ 95,565.37	\$ -	94.62%
01-20-210-500140	Life Insurance	\$ 2,000.00	\$ 44.99	\$ 44.99	\$ 1,955.01	\$ -	97.75%
01-20-210-500143	EAP Program	\$ 1,000.00	\$ 7.75	\$ 7.75	\$ 992.25	\$ -	99.23%
01-20-210-500145	Workers' Compensation	\$ 5,000.00	\$ 111.54	\$ 111.54	\$ 4,888.46	\$ -	97.77%
01-20-210-500150	Unemployment Insurance	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00	\$ -	100.00%
01-20-210-500155	Retirement/CalPERS	\$ 90,000.00	\$ 3,169.66	\$ 3,169.66	\$ 86,830.34	\$ -	96.48%
01-20-210-500165	Uniforms & Employee Benefits	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	\$ -	100.00%
01-20-210-500175	Training/Education/Mtgs/Travel	\$ 6,000.00	\$ -	\$ -	\$ 6,000.00	\$ -	100.00%
01-20-210-500180	Accrued Sick Leave Expense	\$ 29,000.00	\$ 278.80	\$ 278.80	\$ 28,721.20	\$ -	99.04%
01-20-210-500185	Accrued Vacation Leave Expense	\$ 23,000.00	\$ (1,576.48)	\$ (1,576.48)	\$ 24,576.48	\$ -	106.85%
01-20-210-500187	Accrual Leave Payments	\$ 16,000.00	\$ -	\$ -	\$ 16,000.00	\$ -	100.00%
01-20-210-500195	CIP Related Labor	\$ (225,000.00)	\$ (2,722.80)	\$ (2,722.80)	\$ (222,277.20)	\$ -	98.79%
	Engineering Personnel	\$ 686,000.00	\$ 25,228.48	\$ 25,228.48	\$ 660,771.52	\$ -	96.32%
01-20-210-540048	Permits, Fees & Licensing	\$ 3,000.00	\$ -	\$ -	\$ 3,000.00	\$ -	100.00%
	Engineering Materials & Supplies	\$ 3,000.00	\$ -	\$ -	\$ 3,000.00	\$ -	100.00%
01-20-210-540014	Development Reimbursable GIS	\$ 75,000.00	\$ -	\$ -	\$ 75,000.00	\$ -	100.00%
01-20-210-550030	Membership Dues	\$ 2,000.00	\$ 300.00	\$ 300.00	\$ 1,700.00	\$ -	85.00%
01-20-210-550051	Advertising/Legal Notices	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	\$ -	100.00%
01-20-210-580031	Outside Engineering	\$ 60,000.00	\$ -	\$ -	\$ 60,000.00	\$ -	100.00%
01-20-210-580032	CIP Related Outside Engineering	\$ (42,000.00)	\$ -	\$ -	\$ (42,000.00)	\$ -	100.00%
	Engineering Services	\$ 105,000.00	\$ 300.00	\$ 300.00	\$ 104,700.00	\$ -	99.71%
Expense Total	ENGINEERING	\$ 794,000.00	\$ 25,528.48	\$ 25,528.48	\$ 768,471.52	\$ -	96.78%
30	FINANCE & ADMIN SERVICES						
01-30-310-500105	Labor	\$ 1,225,000.00	\$ 35,503.81	\$ 35,503.81	\$ 1,189,496.19	\$ -	97.10%
01-30-310-500110	Overtime	\$ 9,000.00	\$ 77.46	\$ 77.46	\$ 8,922.54	\$ -	99.14%
01-30-310-500111	Double Time	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	\$ -	100.00%
01-30-310-500115	Social Security	\$ 92,000.00	\$ 2,524.19	\$ 2,524.19	\$ 89,475.81	\$ -	97.26%
01-30-310-500120	Medicare	\$ 22,000.00	\$ 590.33	\$ 590.33	\$ 21,409.67	\$ -	97.32%
01-30-310-500125	Health Insurance	\$ 348,000.00	\$ 17,926.62	\$ 17,926.62	\$ 330,073.38	\$ -	94.85%
01-30-310-500130	CalPERS Health Admin Costs	\$ 2,000.00	\$ 165.67	\$ 165.67	\$ 1,834.33	\$ -	91.72%
01-30-310-500140	Life Insurance	\$ 4,000.00	\$ 116.56	\$ 116.56	\$ 3,883.44	\$ -	97.09%
01-30-310-500143	EAP Program	\$ 2,000.00	\$ 20.15	\$ 20.15	\$ 1,979.85	\$ -	98.99%
01-30-310-500145	Workers' Compensation	\$ 10,000.00	\$ 218.54	\$ 218.54	\$ 9,781.46	\$ -	97.81%
01-30-310-500150	Unemployment Insurance	\$ 42,000.00	\$ -	\$ -	\$ 42,000.00	\$ -	100.00%
01-30-310-500155	Retirement/CalPERS	\$ 244,000.00	\$ 10,646.86	\$ 10,646.86	\$ 233,353.14	\$ -	95.64%
01-30-310-500161	Estimated Current Year OPEB	\$ 213,000.00	\$ -	\$ -	\$ 213,000.00	\$ -	100.00%
01-30-310-500165	Uniforms & Employee Benefits	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	\$ -	100.00%
01-30-310-500175	Training/Education/Mtgs/Travel	\$ 31,000.00	\$ 7,147.55	\$ 7,147.55	\$ 23,852.45	\$ -	76.94%
01-30-310-500180	Accrued Sick Leave Expense	\$ 63,000.00	\$ 5,007.10	\$ 5,007.10	\$ 57,992.90	\$ -	92.05%
01-30-310-500185	Accrued Vacation Leave Expense	\$ 89,000.00	\$ -	\$ -	\$ 89,000.00	\$ -	100.00%
01-30-310-500187	Accrual Leave Payments	\$ 93,000.00	\$ 1,043.60	\$ 1,043.60	\$ 91,956.40	\$ -	98.88%
01-30-310-500195	CIP Related Labor	\$ (16,000.00)	\$ -	\$ -	\$ (16,000.00)	\$ -	100.00%
01-30-310-560000	GASB 68 Pension Expense	\$ 283,000.00	\$ -	\$ -	\$ 283,000.00	\$ -	100.00%
01-30-320-500105	Labor	\$ 71,000.00	\$ 2,094.73	\$ 2,094.73	\$ 68,905.27	\$ -	97.05%
01-30-320-500110	Overtime	\$ 3,000.00	\$ 137.62	\$ 137.62	\$ 2,862.38	\$ -	95.41%
01-30-320-500115	Social Security	\$ 6,000.00	\$ 160.24	\$ 160.24	\$ 5,839.76	\$ -	97.33%
01-30-320-500120	Medicare	\$ 2,000.00	\$ 37.48	\$ 37.48	\$ 1,962.52	\$ -	98.13%
01-30-320-500125	Health Insurance	\$ 26,000.00	\$ 1,352.96	\$ 1,352.96	\$ 24,647.04	\$ -	94.80%
01-30-320-500140	Life Insurance	\$ 1,000.00	\$ 8.28	\$ 8.28	\$ 991.72	\$ -	99.17%
01-30-320-500143	EAP Program	\$ 1,000.00	\$ 1.55	\$ 1.55	\$ 998.45	\$ -	99.85%

Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/ Uncollect
01-30-320-500145	Workers' Compensation	\$ 1,000.00	\$ 13.02	\$ 13.02	\$ 986.98	\$ -	98.70%
01-30-320-500150	Unemployment Insurance	\$ 3,000.00	\$ -	\$ -	\$ 3,000.00	\$ -	100.00%
01-30-320-500155	Retirement/CalPERS	\$ 8,000.00	\$ 371.28	\$ 371.28	\$ 7,628.72	\$ -	95.36%
01-30-320-500165	Uniforms & Employee Benefits	\$ 200.00	\$ -	\$ -	\$ 200.00	\$ -	100.00%
01-30-320-500175	Training/Education/Mtgs/Travel	\$ 13,000.00	\$ 1,364.63	\$ 1,364.63	\$ 11,635.37	\$ -	89.50%
01-30-320-500176	Professional Development	\$ 24,000.00	\$ -	\$ -	\$ 24,000.00	\$ -	100.00%
01-30-320-500177	General Safety Trng & Supplies	\$ 31,000.00	\$ 500.00	\$ 500.00	\$ 30,500.00	\$ -	98.39%
01-30-320-500180	Accrued Sick Leave Expense	\$ 4,000.00	\$ 351.67	\$ 351.67	\$ 3,648.33	\$ -	91.21%
01-30-320-500185	Accrued Vacation Leave Expense	\$ 4,000.00	\$ -	\$ -	\$ 4,000.00	\$ -	100.00%
01-30-320-500187	Accrual Leave Payments	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	\$ -	100.00%
01-30-320-550024	Employment Testing	\$ 5,000.00	\$ 51.60	\$ 51.60	\$ 4,948.40	\$ -	98.97%
	Finance & Admin Services Personnel	\$ 2,963,200.00	\$ 87,433.50	\$ 87,433.50	\$ 2,875,766.50	\$ -	97.05%
01-30-310-550006	Cashiering Shortages/Overages	\$ 100.00	\$ -	\$ -	\$ 100.00	\$ -	100.00%
01-30-310-550042	Office Supplies	\$ 10,000.00	\$ 631.95	\$ 631.95	\$ 9,368.05	\$ -	93.68%
01-30-310-550046	Office Equipment	\$ 5,000.00	\$ 417.35	\$ 417.35	\$ 4,582.65	\$ -	91.65%
01-30-310-550048	Postage	\$ 40,000.00	\$ 232.00	\$ 232.00	\$ 39,768.00	\$ -	99.42%
01-30-310-550072	Miscellaneous Operating Exp	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	\$ -	100.00%
01-30-310-550078	Bad Debt Expense	\$ 25,000.00	\$ -	\$ -	\$ 25,000.00	\$ -	100.00%
01-30-310-550084	Depreciation	\$ 3,000,000.00	\$ 230,571.16	\$ 230,571.16	\$ 2,769,428.84	\$ -	92.31%
01-30-320-550028	District Certification	\$ 4,000.00	\$ -	\$ -	\$ 4,000.00	\$ -	100.00%
01-30-320-550042	Office Supplies	\$ 3,000.00	\$ -	\$ -	\$ 3,000.00	\$ -	100.00%
	Finance & Admin Services Materials & Supplies	\$ 3,088,100.00	\$ 231,852.46	\$ 231,852.46	\$ 2,856,247.54	\$ -	92.49%
01-30-310-500190	Temporary Labor	\$ 45,000.00	\$ 688.20	\$ 688.20	\$ 44,311.80	\$ -	98.47%
01-30-310-550001	Bank/Financial Service Fees	\$ 17,000.00	\$ 69.99	\$ 69.99	\$ 16,930.01	\$ -	99.59%
01-30-310-550008	Transaction/Return Fees	\$ 3,000.00	\$ 238.05	\$ 238.05	\$ 2,761.95	\$ -	92.07%
01-30-310-550010	Transaction/Credit Card Fees	\$ 80,000.00	\$ 6,889.30	\$ 6,889.30	\$ 73,110.70	\$ -	91.39%
01-30-310-550014	Credit Check Fees	\$ 7,000.00	\$ 313.50	\$ 313.50	\$ 6,686.50	\$ -	95.52%
01-30-310-550030	Membership Dues	\$ 40,000.00	\$ 13,117.30	\$ 13,117.30	\$ 26,882.70	\$ -	67.21%
01-30-310-550036	Notary and Lien Fees	\$ 3,000.00	\$ -	\$ -	\$ 3,000.00	\$ -	100.00%
01-30-310-550050	Utility Billing Service	\$ 81,000.00	\$ 5,130.76	\$ 5,130.76	\$ 75,869.24	\$ -	93.67%
01-30-310-550051	Advertising/Legal Notices	\$ 1,000.00	\$ 832.00	\$ 832.00	\$ 168.00	\$ -	16.80%
01-30-310-550054	Property, Auto, General Ins	\$ 120,000.00	\$ 10,201.10	\$ 10,201.10	\$ 109,798.90	\$ -	91.50%
01-30-310-580001	Accounting and Audit	\$ 37,000.00	\$ -	\$ -	\$ 37,000.00	\$ -	100.00%
01-30-310-580011	General Legal	\$ 112,000.00	\$ -	\$ -	\$ 112,000.00	\$ -	100.00%
01-30-310-580036	Other Professional Services	\$ 317,000.00	\$ 2,800.00	\$ 2,800.00	\$ 314,200.00	\$ -	99.12%
01-30-320-550025	Employee Retention	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	\$ -	100.00%
01-30-320-550026	Recruitment Expense	\$ 13,000.00	\$ -	\$ -	\$ 13,000.00	\$ -	100.00%
01-30-320-550030	Membership Dues	\$ 3,000.00	\$ 1,214.00	\$ 1,214.00	\$ 1,786.00	\$ -	59.53%
01-30-320-550051	Advertising/Legal Notices	\$ 4,000.00	\$ 103.25	\$ 103.25	\$ 3,896.75	\$ -	97.42%
01-30-320-580036	Other Professional Services	\$ 45,000.00	\$ 5,400.00	\$ 5,400.00	\$ 39,600.00	\$ -	88.00%
	Finance & Admin Services Services	\$ 933,000.00	\$ 46,997.45	\$ 46,997.45	\$ 886,002.55	\$ -	94.96%
Expense Total	FINANCE & ADMIN SERVICES	\$ 6,984,300.00	\$ 366,283.41	\$ 366,283.41	\$ 6,618,016.59	\$ -	94.76%
35	INFORMATION TECHNOLOGY						
01-35-315-500105	Labor	\$ 152,000.00	\$ 5,757.60	\$ 5,757.60	\$ 146,242.40	\$ -	96.21%
01-35-315-500115	Social Security	\$ 12,000.00	\$ 357.26	\$ 357.26	\$ 11,642.74	\$ -	97.02%
01-35-315-500120	Medicare	\$ 3,000.00	\$ 83.55	\$ 83.55	\$ 2,916.45	\$ -	97.22%
01-35-315-500125	Health Insurance	\$ 26,000.00	\$ 2,027.66	\$ 2,027.66	\$ 23,972.34	\$ -	92.20%
01-35-315-500140	Life Insurance	\$ 1,000.00	\$ 17.73	\$ 17.73	\$ 982.27	\$ -	98.23%
01-35-315-500143	EAP Program	\$ 1,000.00	\$ 1.55	\$ 1.55	\$ 998.45	\$ -	99.85%
01-35-315-500145	Workers' Compensation	\$ 2,000.00	\$ 29.54	\$ 29.54	\$ 1,970.46	\$ -	98.52%
01-35-315-500150	Unemployment Insurance	\$ 6,000.00	\$ -	\$ -	\$ 6,000.00	\$ -	100.00%
01-35-315-500155	Retirement/CalPERS	\$ 18,000.00	\$ 943.78	\$ 943.78	\$ 17,056.22	\$ -	94.76%
01-35-315-500175	Training/Education/Mtgs/Travel	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	\$ -	100.00%
01-35-315-500180	Accrued Sick Leave Expense	\$ 9,000.00	\$ -	\$ -	\$ 9,000.00	\$ -	100.00%
01-35-315-500185	Accrued Vacation Leave Expense	\$ 16,000.00	\$ -	\$ -	\$ 16,000.00	\$ -	100.00%
01-35-315-500187	Accrual Leave Payments	\$ 15,000.00	\$ -	\$ -	\$ 15,000.00	\$ -	100.00%
01-35-315-500195	CIP Related Labor	\$ (33,000.00)	\$ -	\$ -	\$ (33,000.00)	\$ -	100.00%
	Information Technology Personnel	\$ 233,000.00	\$ 9,218.67	\$ 9,218.67	\$ 223,781.33	\$ -	96.04%
01-35-315-550044	Printing/Toner and Maintenance	\$ 28,000.00	\$ 803.67	\$ 803.67	\$ 27,196.33	\$ -	97.13%
01-35-315-580016	Computer Hardware	\$ 30,000.00	\$ 2,830.20	\$ 2,830.20	\$ 27,169.80	\$ -	90.57%
01-35-315-580028	Cybersecurity Soft & Hardware	\$ 50,000.00	\$ -	\$ -	\$ 50,000.00	\$ -	100.00%
	Information Technology Materials & Supplies	\$ 108,000.00	\$ 3,633.87	\$ 3,633.87	\$ 104,366.13	\$ -	96.64%
01-35-315-501511	Telephone/Internet Service	\$ 45,000.00	\$ 3,791.40	\$ 3,791.40	\$ 41,208.60	\$ -	91.57%
01-35-315-501521	Building Alarms and Security	\$ 10,000.00	\$ 1,248.64	\$ 1,248.64	\$ 8,751.36	\$ -	87.51%
01-35-315-540014	GIS Maintenance and Updates	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	\$ -	100.00%
01-35-315-550030	Membership Dues	\$ 3,000.00	\$ 479.88	\$ 479.88	\$ 2,520.12	\$ -	84.00%
01-35-315-580021	IT/Software Support	\$ 8,000.00	\$ -	\$ -	\$ 8,000.00	\$ -	100.00%
01-35-315-580026	License/Maintenance/Support	\$ 220,000.00	\$ 34,651.15	\$ 34,651.15	\$ 185,348.85	\$ -	84.25%
	Information Technology Services	\$ 296,000.00	\$ 40,171.07	\$ 40,171.07	\$ 255,828.93	\$ -	86.43%
Expense Total	INFORMATION TECHNOLOGY	\$ 637,000.00	\$ 53,023.61	\$ 53,023.61	\$ 583,976.39	\$ -	91.68%
40	OPERATIONS						
410	Source of Supply Personnel						
01-40-410-500105	Labor	\$ 451,000.00	\$ 6,750.88	\$ 6,750.88	\$ 444,249.12	\$ -	98.50%
01-40-410-500110	Overtime	\$ 15,000.00	\$ 348.81	\$ 348.81	\$ 14,651.19	\$ -	97.67%
01-40-410-500111	Double Time	\$ 3,000.00	\$ -	\$ -	\$ 3,000.00	\$ -	100.00%
01-40-410-500113	Standby/On-Call	\$ 13,000.00	\$ 350.00	\$ 350.00	\$ 12,650.00	\$ -	97.31%

Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/ Uncollect
01-40-410-500115	Social Security	\$ 34,000.00	\$ 800.15	\$ 800.15	\$ 33,199.85	\$ -	97.65%
01-40-410-500120	Medicare	\$ 8,000.00	\$ 187.13	\$ 187.13	\$ 7,812.87	\$ -	97.66%
01-40-410-500125	Health Insurance	\$ 151,000.00	\$ 7,820.98	\$ 7,820.98	\$ 143,179.02	\$ -	94.82%
01-40-410-500140	Life Insurance	\$ 2,000.00	\$ 36.42	\$ 36.42	\$ 1,963.58	\$ -	98.18%
01-40-410-500143	EAP Program	\$ 1,000.00	\$ 6.20	\$ 6.20	\$ 993.80	\$ -	99.38%
01-40-410-500145	Workers' Compensation	\$ 19,000.00	\$ 324.00	\$ 324.00	\$ 18,676.00	\$ -	98.29%
01-40-410-500150	Unemployment Insurance	\$ 64,000.00	\$ -	\$ -	\$ 64,000.00	\$ -	100.00%
01-40-410-500155	Retirement/CalPERS	\$ 105,000.00	\$ 4,113.68	\$ 4,113.68	\$ 100,886.32	\$ -	96.08%
01-40-410-500165	Uniforms & Employee Benefits	\$ 4,000.00	\$ -	\$ -	\$ 4,000.00	\$ -	100.00%
01-40-410-500175	Training/Education/Mtgs/Travel	\$ 6,000.00	\$ -	\$ -	\$ 6,000.00	\$ -	100.00%
01-40-410-500180	Accrued Sick Leave Expense	\$ 21,000.00	\$ 3,727.23	\$ 3,727.23	\$ 17,272.77	\$ -	82.25%
01-40-410-500185	Accrued Vacation Leave Expense	\$ 31,000.00	\$ 2,287.80	\$ 2,287.80	\$ 28,712.20	\$ -	92.62%
01-40-410-500187	Accrual Leave Payments	\$ 11,000.00	\$ -	\$ -	\$ 11,000.00	\$ -	100.00%
01-40-410-500195	CIP Related Labor	\$ (20,000.00)	\$ -	\$ -	\$ (20,000.00)	\$ -	100.00%
01-40-410-550024	Employment Testing	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	\$ -	100.00%
440	Transmission & Distribution Personnel						
01-40-440-500105	Labor	\$ 1,061,000.00	\$ 24,805.62	\$ 24,805.62	\$ 1,036,194.38	\$ -	97.66%
01-40-440-500110	Overtime	\$ 57,000.00	\$ 757.92	\$ 757.92	\$ 56,242.08	\$ -	98.67%
01-40-440-500111	Double Time	\$ 30,000.00	\$ 345.28	\$ 345.28	\$ 29,654.72	\$ -	98.85%
01-40-440-500113	Standby/On-Call	\$ 28,000.00	\$ 600.00	\$ 600.00	\$ 27,400.00	\$ -	97.86%
01-40-440-500115	Social Security	\$ 85,000.00	\$ 1,878.22	\$ 1,878.22	\$ 83,121.78	\$ -	97.79%
01-40-440-500120	Medicare	\$ 20,000.00	\$ 87.49	\$ 87.49	\$ 19,912.51	\$ -	99.56%
01-40-440-500125	Health Insurance	\$ 351,000.00	\$ 15,943.92	\$ 15,943.92	\$ 335,056.08	\$ -	95.46%
01-40-440-500140	Life Insurance	\$ 4,000.00	\$ 96.07	\$ 96.07	\$ 3,903.93	\$ -	97.60%
01-40-440-500143	EAP Program	\$ 2,000.00	\$ 21.74	\$ 21.74	\$ 1,978.26	\$ -	98.91%
01-40-440-500145	Workers' Compensation	\$ 36,000.00	\$ 609.49	\$ 609.49	\$ 35,390.51	\$ -	98.31%
01-40-440-500155	Retirement/CalPERS	\$ 224,000.00	\$ 8,578.77	\$ 8,578.77	\$ 215,421.23	\$ -	96.17%
01-40-440-500165	Uniforms & Employee Benefits	\$ 14,000.00	\$ -	\$ -	\$ 14,000.00	\$ -	100.00%
01-40-440-500175	Training/Education/Mtgs/Travel	\$ 5,000.00	\$ 55.00	\$ 55.00	\$ 4,945.00	\$ -	98.90%
01-40-440-500177	General Safety Supplies	\$ 11,000.00	\$ 121.13	\$ 121.13	\$ 10,878.87	\$ -	98.90%
01-40-440-500180	Accrued Sick Leave Expense	\$ 54,000.00	\$ 3,107.62	\$ 3,107.62	\$ 50,892.38	\$ -	94.25%
01-40-440-500185	Accrued Vacation Leave Expense	\$ 64,000.00	\$ (5.66)	\$ (5.66)	\$ 64,005.66	\$ -	100.01%
01-40-440-500187	Accrual Leave Payments	\$ 63,000.00	\$ -	\$ -	\$ 63,000.00	\$ -	100.00%
01-40-440-500195	CIP Related Labor	\$ (111,000.00)	\$ -	\$ -	\$ (111,000.00)	\$ -	100.00%
01-40-440-550024	Employment Testing	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	\$ -	100.00%
450	Inspections Personnel						
01-40-450-500105	Labor	\$ 34,000.00	\$ 211.88	\$ 211.88	\$ 33,788.12	\$ -	99.38%
01-40-450-500110	Overtime	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	\$ -	100.00%
01-40-450-500111	Double Time	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	\$ -	100.00%
01-40-450-500115	Social Security	\$ 3,000.00	\$ 13.14	\$ 13.14	\$ 2,986.86	\$ -	99.56%
01-40-450-500120	Medicare	\$ 1,000.00	\$ 3.08	\$ 3.08	\$ 996.92	\$ -	99.69%
01-40-450-500125	Health Insurance	\$ 13,000.00	\$ 253.47	\$ 253.47	\$ 12,746.53	\$ -	98.05%
01-40-450-500140	Life Insurance	\$ 1,000.00	\$ 0.88	\$ 0.88	\$ 999.12	\$ -	99.91%
01-40-450-500143	EAP Program	\$ 1,000.00	\$ 0.20	\$ 0.20	\$ 999.80	\$ -	99.98%
01-40-450-500145	Workers' Compensation	\$ 2,000.00	\$ 5.74	\$ 5.74	\$ 1,994.26	\$ -	99.71%
01-40-450-500155	Retirement/CalPERS	\$ 10,000.00	\$ 351.16	\$ 351.16	\$ 9,648.84	\$ -	96.49%
460	Customer Svc & Meter Reading Personnel						
01-40-460-500105	Labor	\$ 184,000.00	\$ 7,946.42	\$ 7,946.42	\$ 176,053.58	\$ -	95.68%
01-40-460-500110	Overtime	\$ 16,000.00	\$ 502.92	\$ 502.92	\$ 15,497.08	\$ -	96.86%
01-40-460-500111	Double Time	\$ 4,000.00	\$ -	\$ -	\$ 4,000.00	\$ -	100.00%
01-40-460-500113	Standby/On-Call	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	\$ -	100.00%
01-40-460-500115	Social Security	\$ 16,000.00	\$ 559.49	\$ 559.49	\$ 15,440.51	\$ -	96.50%
01-40-460-500120	Medicare	\$ 4,000.00	\$ 130.86	\$ 130.86	\$ 3,869.14	\$ -	96.73%
01-40-460-500125	Health Insurance	\$ 76,000.00	\$ 4,567.54	\$ 4,567.54	\$ 71,432.46	\$ -	93.99%
01-40-460-500140	Life Insurance	\$ 1,000.00	\$ 17.68	\$ 17.68	\$ 982.32	\$ -	98.23%
01-40-460-500143	EAP Program	\$ 1,000.00	\$ 3.75	\$ 3.75	\$ 996.25	\$ -	99.63%
01-40-460-500145	Workers' Compensation	\$ 8,000.00	\$ 239.63	\$ 239.63	\$ 7,760.37	\$ -	97.00%
01-40-460-500155	Retirement/CalPERS	\$ 55,000.00	\$ 2,862.91	\$ 2,862.91	\$ 52,137.09	\$ -	94.79%
01-40-460-500165	Uniforms & Employee Benefits	\$ 3,000.00	\$ -	\$ -	\$ 3,000.00	\$ -	100.00%
01-40-460-500175	Training/Education/Mtgs/Travel	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	\$ -	100.00%
01-40-460-500180	Accrued Sick Leave Expense	\$ 9,000.00	\$ -	\$ -	\$ 9,000.00	\$ -	100.00%
01-40-460-500185	Accrued Vacation Leave Expense	\$ 16,000.00	\$ 558.80	\$ 558.80	\$ 15,441.20	\$ -	96.51%
01-40-460-500187	Accrual Leave Payments	\$ 11,000.00	\$ -	\$ -	\$ 11,000.00	\$ -	100.00%
01-40-460-500195	CIP Related Labor	\$ (31,000.00)	\$ (2,189.04)	\$ (2,189.04)	\$ (28,810.96)	\$ -	92.94%
01-40-460-550024	Employment Testing	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	\$ -	100.00%
470	Maintenance & General Plant Personnel						
01-40-470-500105	Labor	\$ 90,000.00	\$ 1,772.27	\$ 1,772.27	\$ 88,227.73	\$ -	98.03%
01-40-470-500110	Overtime	\$ 4,000.00	\$ 135.96	\$ 135.96	\$ 3,864.04	\$ -	96.60%
01-40-470-500111	Double Time	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	\$ -	100.00%
01-40-470-500115	Social Security	\$ 7,000.00	\$ 125.46	\$ 125.46	\$ 6,874.54	\$ -	98.21%
01-40-470-500120	Medicare	\$ 2,000.00	\$ (9.45)	\$ (9.45)	\$ 2,009.45	\$ -	100.47%
01-40-470-500125	Health Insurance	\$ 38,000.00	\$ 1,006.88	\$ 1,006.88	\$ 36,993.12	\$ -	97.35%
01-40-470-500140	Life Insurance	\$ 1,000.00	\$ 15.40	\$ 15.40	\$ 984.60	\$ -	98.46%
01-40-470-500143	EAP Program	\$ 1,000.00	\$ 2.21	\$ 2.21	\$ 997.79	\$ -	99.78%
01-40-470-500145	Workers' Compensation	\$ 4,000.00	\$ 22.26	\$ 22.26	\$ 3,977.74	\$ -	99.44%
01-40-470-500155	Retirement/CalPERS	\$ 16,000.00	\$ 274.79	\$ 274.79	\$ 15,725.21	\$ -	98.28%
01-40-470-500165	Uniforms & Employee Benefits	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	\$ -	100.00%
01-40-470-500175	Training/Education/Mtgs/Travel	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	\$ -	100.00%
01-40-470-500180	Accrued Sick Leave Expenses	\$ 3,000.00	\$ 113.30	\$ 113.30	\$ 2,886.70	\$ -	96.22%
01-40-470-500185	Accrued Vacation Expenses	\$ 3,000.00	\$ -	\$ -	\$ 3,000.00	\$ -	100.00%
01-40-470-550024	Employment Testing	\$ 500.00	\$ -	\$ -	\$ 500.00	\$ -	100.00%
	Operations Personnel	\$ 3,545,500.00	\$ 103,255.48	\$ 103,255.48	\$ 3,442,244.52	\$ -	97.09%
410	Source of Supply Materials & Supplies						
01-40-410-501101	Electricity - Wells	\$ 2,467,000.00	\$ 117,668.42	\$ 117,668.42	\$ 2,349,331.58	\$ -	95.23%
01-40-410-501201	Gas - Wells	\$ 1,000.00	\$ 14.79	\$ 14.79	\$ 985.21	\$ -	98.52%
01-40-410-510011	Treatment & Chemicals	\$ 150,000.00	\$ 17,208.20	\$ 17,208.20	\$ 132,791.80	\$ -	88.53%

Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/ Uncollect
01-40-410-510021	Lab Testing	\$ 90,000.00	\$ 9,515.10	\$ 9,515.10	\$ 80,484.90	\$ -	89.43%
01-40-410-510031	Tools, Parts, & Maintenance	\$ 8,000.00	\$ 388.26	\$ 388.26	\$ 7,611.74	\$ -	95.15%
01-40-410-520021	Maint & Repair-Telemetry	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	\$ -	100.00%
01-40-410-520061	Maint & Repair-Pumping Equip	\$ 303,000.00	\$ 2,168.01	\$ 2,168.01	\$ 300,831.99	\$ 1,293.45	98.86%
01-40-410-550066	Subscriptions	\$ 3,000.00	\$ 1,128.75	\$ 1,128.75	\$ 1,871.25	\$ -	62.38%
440	Transmission & Distribution Materials & Supplies						
01-40-440-510031	Tools, Parts, & Maintenance	\$ 14,000.00	\$ 1,808.17	\$ 1,808.17	\$ 12,191.83	\$ -	87.08%
01-40-440-520071	Maint & Repair-Pipeline/FireHyd	\$ 73,000.00	\$ 1,122.97	\$ 1,122.97	\$ 71,877.03	\$ -	98.46%
01-40-440-520081	Maint & Repair-Hydraulic Valve	\$ 25,000.00	\$ -	\$ -	\$ 25,000.00	\$ -	100.00%
01-40-440-540001	Backflow Maintenance	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	\$ -	100.00%
01-40-440-540024	Inventory Adjustments	\$ 26,000.00	\$ -	\$ -	\$ 26,000.00	\$ -	100.00%
01-40-440-540036	Line Locates	\$ 4,000.00	\$ -	\$ -	\$ 4,000.00	\$ -	100.00%
01-40-440-540042	Meters Maintenance & Services	\$ 90,000.00	\$ 993.13	\$ 993.13	\$ 89,006.87	\$ 1,555.91	97.17%
01-40-440-540078	Reservoir Maintenance	\$ 33,000.00	\$ 15,660.00	\$ 15,660.00	\$ 17,340.00	\$ -	52.55%
470	Maintenance & General Plant Materials & Supplies						
01-40-470-501111	Electricity -560 Magnolia Ave	\$ 37,000.00	\$ 1,750.77	\$ 1,750.77	\$ 35,249.23	\$ -	95.27%
01-40-470-501121	Electricity -12303 Oak Glen Rd	\$ 5,000.00	\$ 384.76	\$ 384.76	\$ 4,615.24	\$ -	92.30%
01-40-470-501131	Electricity -13695 Oak Glen Rd	\$ 3,000.00	\$ 180.68	\$ 180.68	\$ 2,819.32	\$ -	93.98%
01-40-470-501141	Electricity -13697 Oak Glen Rd	\$ 3,000.00	\$ 196.87	\$ 196.87	\$ 2,803.13	\$ -	93.44%
01-40-470-501151	Electricity -9781 AveMiravilla	\$ 2,000.00	\$ 118.12	\$ 118.12	\$ 1,881.88	\$ -	94.09%
01-40-470-501161	Electricity -815 E 12th St	\$ 8,000.00	\$ 545.06	\$ 545.06	\$ 7,454.94	\$ -	93.19%
01-40-470-501171	Electricity -851 E 6th St	\$ 5,000.00	\$ 173.89	\$ 173.89	\$ 4,826.11	\$ -	96.52%
01-40-470-501321	Propane -12303 Oak Glen Rd	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	\$ -	100.00%
01-40-470-501331	Propane -13695 Oak Glen Rd	\$ 3,000.00	\$ -	\$ -	\$ 3,000.00	\$ -	100.00%
01-40-470-501341	Propane -13697 Oak Glen Rd	\$ 3,000.00	\$ -	\$ -	\$ 3,000.00	\$ -	100.00%
01-40-470-501351	Propane -9781 AveMiravilla	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	\$ -	100.00%
01-40-470-501411	Sanitation -560 Magnolia Ave	\$ 4,000.00	\$ 356.09	\$ 356.09	\$ 3,643.91	\$ -	91.10%
01-40-470-501461	Sanitation -815 E 12th Ave	\$ 6,000.00	\$ 419.79	\$ 419.79	\$ 5,580.21	\$ -	93.00%
01-40-470-501471	Sanitation -11083 Cherry Ave	\$ 4,000.00	\$ 285.83	\$ 285.83	\$ 3,714.17	\$ -	92.85%
01-40-470-501611	Maint & Repair-560 Magnolia	\$ 27,000.00	\$ 955.72	\$ 955.72	\$ 26,044.28	\$ -	96.46%
01-40-470-501621	Maint & Repair-12303 Oak Glen	\$ 12,000.00	\$ 468.28	\$ 468.28	\$ 11,531.72	\$ -	96.10%
01-40-470-501631	Maint & Repair-13695 Oak Glen	\$ 12,000.00	\$ -	\$ -	\$ 12,000.00	\$ -	100.00%
01-40-470-501641	Maint & Repair-13697 Oak Glen	\$ 9,000.00	\$ -	\$ -	\$ 9,000.00	\$ -	100.00%
01-40-470-501651	Maint & Repair-9781 Avenida	\$ 9,000.00	\$ -	\$ -	\$ 9,000.00	\$ -	100.00%
01-40-470-501661	Maint & Repair-815 E 12th St	\$ 14,000.00	\$ 755.03	\$ 755.03	\$ 13,244.97	\$ -	94.61%
01-40-470-501671	Maint & Repair-851 E 6th St	\$ 3,000.00	\$ 264.92	\$ 264.92	\$ 2,735.08	\$ -	91.17%
01-40-470-501691	Maint & Repair-Buildings(Gen)	\$ 60,000.00	\$ 634.75	\$ 634.75	\$ 59,365.25	\$ -	98.94%
01-40-470-510001	Auto/Fuel	\$ 100,000.00	\$ 6,381.48	\$ 6,381.48	\$ 93,618.52	\$ -	93.62%
01-40-470-520011	Maint & Repair-Safety Equip	\$ 18,000.00	\$ -	\$ -	\$ 18,000.00	\$ -	100.00%
01-40-470-520031	Maint & Repair-General Equip	\$ 50,000.00	\$ -	\$ -	\$ 50,000.00	\$ -	100.00%
01-40-470-520041	Maintenance & Repair-Fleet	\$ 126,000.00	\$ 6,131.55	\$ 6,131.55	\$ 119,868.45	\$ -	95.13%
01-40-470-520051	Maintenance & Repair-Paving	\$ 83,000.00	\$ 51,464.50	\$ 51,464.50	\$ 31,535.50	\$ 1,948.92	35.65%
01-40-470-520053	Maint & Repair-Paving-Beaumont	\$ 379,000.00	\$ -	\$ -	\$ 379,000.00	\$ -	100.00%
01-40-470-520091	Maint & Repair-Communication	\$ 7,000.00	\$ -	\$ -	\$ 7,000.00	\$ -	100.00%
	Operations Materials & Supplies	\$ 4,292,000.00	\$ 239,143.89	\$ 239,143.89	\$ 4,052,856.11	\$ 4,798.28	94.32%
410	Source of Supply Services						
01-40-410-500501	State Project Water Purchases	\$ 4,349,000.00	\$ -	\$ -	\$ 4,349,000.00	\$ -	100.00%
01-40-410-540084	Regulations Mandates & Tariffs	\$ 97,000.00	\$ 14,668.69	\$ 14,668.69	\$ 82,331.31	\$ -	84.88%
440	Transmission & Distribution Services						
01-40-440-500190	Temporary Labor	\$ 166,000.00	\$ -	\$ -	\$ 166,000.00	\$ -	100.00%
01-40-440-550051	Advertising/Legal Notices	\$ 4,000.00	\$ -	\$ -	\$ 4,000.00	\$ -	100.00%
470	Maintenance & General Plant Services						
01-40-470-540030	Landscape Maintenance	\$ 82,000.00	\$ 5,140.50	\$ 5,140.50	\$ 76,859.50	\$ -	93.73%
01-40-470-540072	NCRF, Canyons, & Pond Maint	\$ 200,000.00	\$ 1,877.79	\$ 1,877.79	\$ 198,122.21	\$ -	99.06%
01-40-470-540084	Encroachment Permits	\$ 36,000.00	\$ 5,873.38	\$ 5,873.38	\$ 30,126.62	\$ -	83.69%
	Operations Services	\$ 4,934,000.00	\$ 27,560.36	\$ 27,560.36	\$ 4,906,439.64	\$ -	99.44%
Expense Total	OPERATIONS	\$ 12,771,500.00	\$ 369,959.73	\$ 369,959.73	\$ 12,401,540.27	\$ 4,798.28	97.07%
50	GENERAL						
01-50-510-502001	Rents/Leases	\$ 27,000.00	\$ 2,131.64	\$ 2,131.64	\$ 24,868.36	\$ -	92.11%
01-50-510-510031	Tools, Parts, & Maintenance	\$ 1,000.00	\$ 781.08	\$ 781.08	\$ 218.92	\$ -	21.89%
01-50-510-540066	Property Damage and Theft	\$ 27,000.00	\$ -	\$ -	\$ 27,000.00	\$ -	100.00%
01-50-510-550040	General Supplies	\$ 17,000.00	\$ 4,377.39	\$ 4,377.39	\$ 12,622.61	\$ 2,135.98	61.69%
01-50-510-550060	Public Ed/Community Outreach	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00	\$ -	100.00%
01-50-510-550072	Miscellaneous Operating Exp	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	\$ -	100.00%
01-50-510-550074	Disaster Preparedness Expenses	\$ 15,000.00	\$ 11,128.95	\$ 11,128.95	\$ 3,871.05	\$ 4,767.94	-5.98%
	General Materials & Supplies	\$ 188,000.00	\$ 18,419.06	\$ 18,419.06	\$ 169,580.94	\$ 6,903.92	86.53%
01-50-510-550096	Beaumont Basin Watermaster	\$ 50,000.00	\$ 4,285.83	\$ 4,285.83	\$ 45,714.17	\$ -	91.43%
01-50-510-550097	SAWPA Basin Monitoring Program	\$ 19,000.00	\$ 1,940.25	\$ 1,940.25	\$ 17,059.75	\$ -	89.79%
	General Services	\$ 69,000.00	\$ 6,226.08	\$ 6,226.08	\$ 62,773.92	\$ -	90.98%
Expense Total	GENERAL	\$ 257,000.00	\$ 24,645.14	\$ 24,645.14	\$ 232,354.86	\$ 6,903.92	87.72%
Expense Total	ALL EXPENSES	\$ 21,640,800.00	\$ 848,616.81	\$ 848,616.81	\$ 20,792,183.19	\$ 11,702.20	96.02%



**Beaumont-Cherry Valley Water District
Cash Balance & Investment Report
As of January 31, 2022**

Account Name	Account Ending #	Cash Balance Per Account	
		Balance	Prior Month Balance
Wells Fargo			
General	4152	\$9,474,141.41	\$9,462,045.40
Total Cash		\$ 9,474,141.41	\$ 9,462,045.40

Account Name	Market Value	Prior Month Balance	Actual % of			Par Amount	Rate	2022 Interest to Date
			Total	Policy % Limit	Maturity			
Ca. State Treasurer's Office: Local Agency Investment Fund	\$31,828,773.18	\$31,810,460.07	46%	No Limit	Liquid	N/A	0.26%	\$18,313.11 ⁽¹⁾
CalTRUST Short Term Fund	\$36,811,696.54	\$36,843,804.61	54%	No Limit	Liquid	N/A	0.14%	\$4,479.63 ⁽²⁾
Total Investments	\$68,640,469.72	\$68,654,264.68						\$22,792.74
Total Cash & Investments	\$ 78,114,611.13	\$ 78,116,310.08						

Digitally signed by Dr. Kirene B. Manini, Director of Finance and Administrative Services, Beaumont-Cherry Valley Water District
Date: 2022.02.22 14:45:46 -08'00'

The investments above have been reviewed by the Director of Finance and Administrative Services.

The investments above are in accordance with the District's investment policy.

 2/23/2022

BCVWD will be able to meet its cash flow obligations for the next 6 months.

 2/23/2022

(1) 4th Quarter 2021 Interest received in 2022
(2) Market Value includes Unrealized Gains and Losses

Accounts Payable

Checks by Date - Detail by Check Date

User: wclayton
 Printed: 2/24/2022 11:31 AM

Beaumont-Cherry Valley Water District

560 Magnolia Avenue
 Beaumont CA 92223
 (951) 845-9581
 www.bcvwd.org



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
ACH	11028 FC019357 FC019357	Riverside County Flood Control & WCD Payment 1 of MDP Line 16 Co-Op Agreement with RCFC&WCD Payment 1 of MDP Line 16 Co-Op Agreement with RCFC&WCD	02/02/2022		1,000,000.00 38,120.00
Total for this ACH Check for Vendor 11028:				0.00	1,038,120.00
ACH	10138 HW201 Jan 2022	ARCO Business Solutions ARCO Fuel Charges 01/25-01/31/2022	02/02/2022		1,478.65
Total for this ACH Check for Vendor 10138:				0.00	1,478.65
Total for 2/2/2022:				0.00	1,039,598.65
ACH	10085 1002037283 1002037283 1002037283 1002037283 1002037283 1002037283 1002037283	CalPERS Retirement System PR Batch 00001.02.2022 CalPERS 8% EE Paid PR Batch 00001.02.2022 CalPERS ER Paid Classic PR Batch 00001.02.2022 CalPERS ER PEPRA PR Batch 00001.02.2022 CalPERS 7% EE Deduction PR Batch 00001.02.2022 CalPERS 8% ER Paid PR Batch 00001.02.2022 CalPERS 7.5% EE PEPRA PR Batch 00001.02.2022 CalPERS 1% ER Paid	02/03/2022		1,892.14 8,617.44 4,951.63 1,362.15 895.10 4,590.49 194.58
Total for this ACH Check for Vendor 10085:				0.00	22,503.53
ACH	10087 0-411-705-952 0-411-705-952 0-411-705-952	EDD PR Batch 00001.02.2022 State Income Tax Correction PR Batch 00001.02.2022 CA SDI PR Batch 00001.02.2022 State Income Tax	02/03/2022		61.68 1,356.42 4,492.36
Total for this ACH Check for Vendor 10087:				0.00	5,910.46
ACH	10094 270243480118454 270243480118454 270243480118454 270243480118454 270243480118454 270243480118454	U.S. Treasury PR Batch 00001.02.2022 FICA Employee Portion PR Batch 00001.02.2022 Medicare Employer Portion PR Batch 00001.02.2022 Medicare Employee Portion PR Batch 00001.02.2022 FICA Employer Portion PR Batch 00001.02.2022 Federal Income Tax Correction PR Batch 00001.02.2022 Federal Income Tax	02/03/2022		7,878.27 1,842.50 1,842.50 7,878.27 675.63 12,098.66
Total for this ACH Check for Vendor 10094:				0.00	32,215.83
ACH	10141 38621394 38621394	Ca State Disbursement Unit PR Batch 00001.02.2022 Garnishment PR Batch 00001.02.2022 Garnishment	02/03/2022		288.46 200.30
Total for this ACH Check for Vendor 10141:				0.00	488.76
ACH	10203 VB1450PP03 2022	Voya Financial PR Batch 00001.02.2022 Deferred Comp	02/03/2022		350.00
Total for this ACH Check for Vendor 10203:				0.00	350.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
ACH	10264	CalPERS Supplemental Income Plans	02/03/2022		
	1002037287	PR Batch 00001.02.2022 457 Catch-Up			417.49
	1002037287	PR Batch 00001.02.2022 100% Contribution			480.22
	1002037287	PR Batch 00001.02.2022 CalPERS 457			1,271.15
	1002037287	PR Batch 00001.02.2022 457 Loan Repayment			357.79
	1002037287	PR Batch 00001.02.2022 CalPERS 457 %			73.39
	1002037287	PR Batch 00001.02.2022 ROTH-Post-Tax			25.00
	1002037287	PR Batch 00001.02.2022 ROTH % Deduction			61.16
Total for this ACH Check for Vendor 10264:				0.00	2,686.20
ACH	10895	Basic Pacific	02/03/2022		
	28096535	PR Batch 00001.02.2022 Flexible Spending Account (PT)			154.18
	28096535	PR Batch 00001.02.2022 Adjustment to FSA (PT)			8.34
Total for this ACH Check for Vendor 10895:				0.00	162.52
ACH	10984	MidAmerica Administrative & Retirement Solutions	02/03/2022		
	1643775566495	PR Batch 00001.02.2022 401(a) Deferred Comp			1,043.60
Total for this ACH Check for Vendor 10984:				0.00	1,043.60
ACH	10288	CalPERS Health Fiscal Services Division	02/03/2022		
	136849537	Retired Employees Health Ins Feb 2022			2,370.00
	136849537	Admin Fee for Active Emp Health Ins Feb 2022			215.84
	136849537	Active Employees Health Ins Feb 2022			60,665.62
	136849537	Admin Fee for Retired Emp Health Ins Feb 2022			13.67
	136849540	Admin Fee Non CalPers Member Health Ins Feb 2022			6.64
	136849540	Active Non CalPers Member Health Ins Feb 2022			1,871.43
Total for this ACH Check for Vendor 10288:				0.00	65,143.20
Total for 2/3/2022:				0.00	130,504.10
12274	10340	County of Riverside	02/07/2022		
	INV-00173982	Encroachment Permit - MDP Line 16 Replacement Pipeline Project			6,349.70
Total for Check Number 12274:				0.00	6,349.70
12275	10769	Fritts Ford	02/07/2022		
	F02198	2022 Ranger Crew Cab			31,534.49
Total for Check Number 12275:				0.00	31,534.49
Total for 2/7/2022:				0.00	37,884.19
ACH	10138	ARCO Business Solutions	02/10/2022		
	HW201 Feb 2022	ARCO Fuel Charges 02/01-02/07/2022			1,792.72
Total for this ACH Check for Vendor 10138:				0.00	1,792.72
ACH	10901	Ameritas Life Insurance Corp.	02/10/2022		
	02012022 Dental	Ameritas Dental Feb 2022 - Credit Due			85.92
	02012022 Dental	Ameritas Dental Feb 2022			2,157.52
	02012022 Vision	Ameritas Vision Feb 2022			478.04
	02012022 Vision	Ameritas Vision Feb 2022 - Term EE Credit Due			27.28
	02012022 Vision	Ameritas Vision Feb 2022 - Credit Due			27.36
Total for this ACH Check for Vendor 10901:				0.00	2,776.12

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
ACH	10902 5374368013202	Colonial Life Col Life Premiums Jan 2022	02/10/2022		4,542.74
Total for this ACH Check for Vendor 10902:				0.00	4,542.74
ACH	10903 4358464583	The Lincoln National Life Insurance Company Life & ADD EE/ER Insurance Feb 2022	02/10/2022		539.57
Total for this ACH Check for Vendor 10903:				0.00	539.57
12276	UB*04763	Archibald Adu-Poku Refund Check Refund Check Refund Check	02/10/2022		116.92 227.52 461.36
Total for Check Number 12276:				0.00	805.80
12277	UB*04645 01252022	Sonia Alcantara Unclaimed Credit Refund	02/10/2022		1.75
Total for Check Number 12277:				0.00	1.75
12278	UB*04531 01222022	Robert or Candace Ambriz Unclaimed Credit Refund	02/10/2022		3.50
Total for Check Number 12278:				0.00	3.50
12279	UB*04586 01122022	Ila Audet Unclaimed Credit Refund	02/10/2022		3.50
Total for Check Number 12279:				0.00	3.50
12280	UB*04629 01212022	Charlie Hook Unclaimed Credit Refund	02/10/2022		1.75
Total for Check Number 12280:				0.00	1.75
12281	UB*04689 01212022	David Hynes Unclaimed Credit Refund	02/10/2022		3.50
Total for Check Number 12281:				0.00	3.50
12282	UB*04508 01212022	Troy Langley Unclaimed Credit Refund	02/10/2022		1.75
Total for Check Number 12282:				0.00	1.75
12283	UB*04619 01152022	Pamela McMahon Unclaimed Credit Refund	02/10/2022		1.75
Total for Check Number 12283:				0.00	1.75
12284	UB*04576 01142022	Lori Ruehle Unclaimed Credit Refund	02/10/2022		1.75
Total for Check Number 12284:				0.00	1.75
12285	UB*04654 01212022	Kari Steinwart Unclaimed Credit Refund	02/10/2022		1.75
Total for Check Number 12285:				0.00	1.75

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
12286	10001	Action True Value Hardware	02/10/2022		
	5375	Tool Holders/Organizers - Unit 44			78.49
	5375	Turn Off Keys			10.96
	5375	Kitty Litter - Oil Clean Up - Well 22			12.92
	5375	Paint Tray/Liner/Brush - 12303 Oak Glen Rd			16.96
	5375	Safety Glasses/Safety Vest - Unit 33			23.68
	5375	Tape - Districtwide			12.92
	5375	Elect Tape/Duct Tape/Connect Kit/Multi Tool - 560 Magnolia Ave			129.22
	5375	Trash Grabber - NCRF I			30.16
Total for Check Number 12286:				0.00	315.31
12287	10975	Alexander's Meter Reading Solutions	02/10/2022		
	01312022	Returned Check Fee for Stale Dated Check - BCVWD Error			15.00
Total for Check Number 12287:				0.00	15.00
12288	10003	All Purpose Rental	02/10/2022		
	47315	20 ft Extension Ladder Rental			19.80
Total for Check Number 12288:				0.00	19.80
12289	10144	AlSCO Inc	02/10/2022		
	LYUM1595903	Cleaning Mats/Shop Towels 12th/Palm Jan 2022			35.60
	LYUM1599299	Cleaning Mats/Shop Towels 12th/Palm Jan 2022			38.52
	LYUM1599300	Cleaning Mats/Air Fresheners 560 Magnolia Jan 2022			55.36
	LYUM1602687	Cleaning Mats/Shop Towels 12th/Palm Jan 2022			38.52
	LYUM1602688	Cleaning Mats/Air Fresheners 560 Magnolia Jan 2022			55.36
Total for Check Number 12289:				0.00	223.36
12290	10420	Amazon Capital Services, Inc.	02/10/2022		
	16V1-YQV6-WCXR	Face Masks - COVID-19			183.15
	1DDT-7XPT-LMMI	Lock Out/Tag Out Kit/Vinyl Adhesive/Voltage Indicator			210.58
	1F1H-CC4D-1G3M	Refund on Sanatizer Not Delivered			-36.05
	1GQF-93T4-6YMC	Office Chair - 560 Magnolia Ave			417.35
	1K4Q-R3YL-Y791	Planner Pages			57.84
	1PNC-PXMY-FCJK	Planners			62.38
	1QJM-QMD4-M1F9	Face Masks/Disinfectant - COVID-19			328.11
	1X9C-T16D-FXNG	Stand Up Desk - Ergonomic Safety			192.00
Total for Check Number 12290:				0.00	1,415.36
12291	10893	Anthem Blue Cross EAP	02/10/2022		
	701088471334	EAP Feb 2022			75.95
Total for Check Number 12291:				0.00	75.95
12292	10695	B-81 Paving Inc	02/10/2022		
	2207	Cement Repair - 2 Main Line Leaks			5,020.00
	2207	Cement Repair - Antonell Pipeline Replacement Project			2,640.00
	2212	Pavement Repair - 2 Service Line Leaks			18,882.75
	2217	3 Main Line Repairs			13,553.25
Total for Check Number 12292:				0.00	40,096.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
12293	10272	Babcock Laboratories Inc	02/10/2022		
	01312022	Title 22 Testing of District Wells			5,455.80
	01312022	5 Trihalomethanes			414.75
	01312022	63 Coliform Water Samples			2,778.30
	01312022	1 Gross Alpha Radioactivity Sample			55.65
	01312022	6 Haloacetic Acids			793.80
	01312022	1 Nitrate Sample			16.80
Total for Check Number 12293:				0.00	9,515.10
12294	10855	Badger Meter, Inc	02/10/2022		
	1485162	MLP 5/8" Meter HRE 8 Encoder W/ITRON ILC			135,920.16
	1485163	MLP 5/8" Meter HRE 8 Encoder W/ITRON ILC			135,920.16
Total for Check Number 12294:				0.00	271,840.32
12295	10283	BCVWD Custodian of Petty Cash	02/10/2022		
	02012022	Postage for Contract			4.32
Total for Check Number 12295:				0.00	4.32
12296	10271	Beaumont Ace Home Center	02/10/2022		
	01312022	Office Supplies			91.75
	01312022	Reflective Number Decals/Conduit - Fleet			125.77
	01312022	Supplies - General			813.07
	01312022	Safety Supplies			97.45
	01312022	Tools - New Unit 44			638.15
	01312022	Small Tools - Production			142.59
	01312022	Supplies - Fence Posts at NCRF I			545.48
	01312022	Supplies - Building Repairs			229.52
	01312022	Small Tools - General			32.32
	01312022	Small Tools - Distribution & Transmission			619.52
	01312022	Supplies - Service Repairs			82.51
	01312022	Supplies - Pipeline/Hydrant Maintenance & Repair			173.83
	01312022	Maintenance Supplies			27.44
Total for Check Number 12296:				0.00	3,619.40
12297	10382	Beaumont Power Equipment Inc	02/10/2022		
	7862	Blade/Cutter - Districtwide			59.84
	7890	Pull Rope			3.23
Total for Check Number 12297:				0.00	63.07
12298	10519	CalFire	02/10/2022		
	1425205	NCRF II Landscape Maintenance - 10/01-12/31/2021			3,174.92
Total for Check Number 12298:				0.00	3,174.92
12299	10822	Canon Financial Services, Inc	02/10/2022		
	27957002	Meter Usage - 12/01-12/31/2021			901.58
	27957002	Contract Charge - 01/01-01/31/2022 - 560 Magnolia Ave			329.33
	27957002	Contract Charge - 01/01-01/31/2022 - 851 E 6th St			238.56
	27957002	Meter Usage - 12/01-12/31/2021			121.58
	27957003	Meter Usage - 12/01-12/31/2021			66.46
	27957003	Contract Charge - 01/01-01/31/2022 - 12th/Palm			235.78
Total for Check Number 12299:				0.00	1,893.29

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
12300	10614	Cherry Valley Automotive	02/10/2022		
	36599	Labor - 2 Tires - Unit 17/OD 81,095			40.00
	36599	2 Tires - Unit 17/OD 81,095			434.17
	36704	Flat Tire Repair - Unit 13/OD 164,243			20.00
	36722	Oil/Filter/Tires - Unit 35/OD 27,367			620.72
	36722	Labor - Oil/Filter/Tires - Unit 35/OD 27,367			180.00
Total for Check Number 12300:				0.00	1,294.89
12301	10016	City of Beaumont	02/10/2022		
	EP2021-0931	EP0931 - Beaumont Ave & Oak Valley			335.69
	EP2021-1065	EP1065 - 7th St and Elm Ave			800.50
	EP2021-1067	EP1067 - 1202 10th St			800.50
	EP2022-0005	EP0005 - 789 Aspen Glen			645.56
	EP2022-0016	EP0016 - 1406 Deborah Pl			490.63
	EP2022-0017	EP0017 - 1104 E 8th St			645.56
Total for Check Number 12301:				0.00	3,718.44
12302	10340	County of Riverside	02/10/2022		
	INV-00174213	2022 Annual Blanket Encroachment Permit - Cherry Valley/RivCo			2,000.00
Total for Check Number 12302:				0.00	2,000.00
12303	10266	Cozad & Fox Inc.	02/10/2022		
	18004	Design Services - 2020 & 2021 Pipeline Replacement Project			6,520.10
Total for Check Number 12303:				0.00	6,520.10
12304	10772	CV Strategies	02/10/2022		
	6523	Strategic Communication Services Dec 2021			5,978.75
Total for Check Number 12304:				0.00	5,978.75
12305	10390	Dangelo Company	02/10/2022		
	S1463317.001	Coupling Brass 1			1,263.33
Total for Check Number 12305:				0.00	1,263.33
12306	10021	FedEx	02/10/2022		
	8172144772	Shipping for Well 23 Swamp Cooler			73.00
Total for Check Number 12306:				0.00	73.00
12307	10600	Gaicho Pest Control Inc.	02/10/2022		
	02082022	NCR I Rodent Control Feb 2022			1,000.00
Total for Check Number 12307:				0.00	1,000.00
12308	10174	GFOA	02/10/2022		
	2287175	2022 Membership Dues - W Clayton			150.00
	3037590	GFOA Conference Registration - K Manini - 06/05-06/08/2022			475.00
Total for Check Number 12308:				0.00	625.00
12309	10303	Grainger Inc	02/10/2022		
	9201024545	(2) Spare Pumps for the District's Tablet Feed Chlorinators			1,293.45
Total for Check Number 12309:				0.00	1,293.45

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
12310	10581	H2O Solutions, LLC	02/10/2022		
	012222	Inspection and Cleaning Taylor Reservoir			6,480.00
	012222	Inspection and Cleaning Vineland Reservoir No. 1			2,160.00
	012222	Inspection and Cleaning Cherry Reservoir No. 1			2,160.00
	012222	4 Inspection Reports			2,160.00
	012222	Inspection and Cleaning Cherry Reservoir No. 3			2,700.00
Total for Check Number 12310:				0.00	15,660.00
12311	10337	Hilltop Geotechnical, Inc	02/10/2022		
	18262	Soil Testing - MDP Line 16 Grading Project			1,096.50
Total for Check Number 12311:				0.00	1,096.50
12312	10719	HR Dynamics & Performance Management, Inc	02/10/2022		
	01012022	HR Consulting Services - Jan 2022			5,400.00
Total for Check Number 12312:				0.00	5,400.00
12313	10929	IC Systems	02/10/2022		
	1086	(96) 60lb Buckets of Accu-Tab 3" Calcium Hypochlorite Tablets			15,543.20
Total for Check Number 12313:				0.00	15,543.20
12314	10398	Infosend, Inc	02/10/2022		
	206208	Jan 2022 Processing Charges for Utility Billing			570.16
	206208	Jan 2022 Supply Charges for Utility Billing			715.10
	206209	Jan 2022 Postage Charges for Utility Billing			3,845.50
Total for Check Number 12314:				0.00	5,130.76
12315	10273	Inland Water Works Supply Co.	02/10/2022		
	S1048945.002	Supplies for MDP Line 16 Storm Drain Project			8,997.59
	S1049798.003	Supplies for MDP Line 16 Storm Drain Project			475.18
	S1049798.004	Supplies for MDP Line 16 Storm Drain Project			500.37
	S1049944.005	Copper Tubing 1 Tube Coated Blue			3,913.18
	S1049944.006	1 x 5 U Branch			5,238.36
	S1052541.001	Nipple Brass 1 X 06			646.35
	S1052541.001	20 oz. Black Paint for Street Marking			114.04
	S1052541.001	20 oz. Purple Paint for Street Marking			114.04
	S1052541.001	Nipple Brass 1 X Close			203.62
	S1052541.001	Ball Valve Brass 1 FIP X FIP			1,217.33
	S1052541.001	20 oz. Blue Paint for Street Marking			171.06
	S1052541.001	Curb Stop Lockwing FIP X FIP 1 Style (Lock-Off)			6,085.91
	S1052541.001	Curb Stop Lockwing FIP X FIP 1 Style (Lock-On)			3,302.96
	S1052541.002	1 MIL. UP509 Brass Swing Check Valve			6,356.56
	S1052541.002	Coupling Brass 1			921.10
	S1052542.001	Curb Stop Lockwing FIP X FIP 1 Style (Lock-On)			3,302.96
	S1052542.001	Ball Valve Brass 1 FIP X FIP			1,217.32
	S1052542.002	Nipple Brass 1 X 06			646.35
	S1052542.002	Nipple Brass 1 X Close			203.62
	S1052543.001	Nipple Brass 1 X Close			203.62
	S1052543.001	1 MIL. UP509 Brass Swing Check Valve			4,391.80
	S1052543.001	Ball Valve Brass 1 FIP X FIP			1,217.31
	S1052543.001	Curb Stop Lockwing FIP X FIP 1 Style (Lock-On)			3,302.96
	S1052543.001	Curb Stop Lockwing FIP X FIP 1 Style (Lock-Off)			6,085.92
	S1052543.001	Coupling Brass 1			787.13
	S1052543.001	Nipple Brass 1 X 06			646.35
	S1052543.002	Coupling Brass 1			133.97
	S1052543.002	1 MIL. UP509 Brass Swing Check Valve			1,964.76

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	S1052545.001	Curb Stop Lockwing FIP X FIP 1 Style (Lock-On)			3,302.96
	S1052545.001	Nipple Brass 1 X Close			92.55
	S1052545.001	Ball Valve Brass 1 FIP X FIP			1,217.31
	S1052545.001	Nipple Brass 1 X 06			82.26
	S1052545.001	Curb Stop Lockwing FIP X FIP 1 Style (Lock-Off)			3,208.95
	S1052545.002	Nipple Brass 1 X Close			111.06
	S1052545.002	Nipple Brass 1 X 06			564.08
	S1052545.003	Curb Stop Lockwing FIP X FIP 1 Style (Lock-Off)			1,770.45
	S1052545.003	1 MIL. UP509 Brass Swing Check Valve			1,618.03
	S1052545.004	1 MIL. UP509 Brass Swing Check Valve			4,738.52
	S1052547.001	Curb Stop Lockwing FIP X FIP 1 Style (Lock-On)			3,302.97
	S1052547.001	Ball Valve Brass 1 FIP X FIP			1,217.31
	S1052547.002	Nipple Brass 1 X 06			646.35
	S1052547.002	Nipple Brass 1 X Close			203.62
	S1052547.003	1 MIL. UP509 Brass Swing Check Valve			5,663.12
	S1052548.001	Ball Valve Brass 1 FIP X FIP			1,217.31
	S1052548.001	Nipple Brass 1 X 06			646.35
	S1052548.001	Curb Stop Lockwing FIP X FIP 1 Style (Lock-Off)			6,085.92
	S1052548.001	Nipple Brass 1 X Close			203.62
	S1052548.001	Curb Stop Lockwing FIP X FIP 1 Style (Lock-On)			3,302.96
	S1052548.002	Coupling Brass 1			904.35
	S1052548.002	1 MIL. UP509 Brass Swing Check Valve			346.73
	S1052548.003	1 MIL. UP509 Brass Swing Check Valve			6,009.83
	S1052549.001	Ball Valve Brass 1 FIP X FIP			225.43
	S1052549.001	Curb Stop Lockwing FIP X FIP 1 Style (Lock-On)			3,302.97
	S1052549.002	Nipple Brass 1 X 06			646.35
	S1052549.002	Ball Valve Brass 1 FIP X FIP			991.89
	S1052549.002	Nipple Brass 1 X Close			203.61
	S1052550.001	Ball Valve Brass 1 FIP X FIP			1,217.31
	S1052550.001	Curb Stop Lockwing FIP X FIP 1 Style (Lock-On)			3,302.97
	S1052550.002	Nipple Brass 1 X Close			203.62
	S1052550.002	Nipple Brass 1 X 06			646.35
	S1052551.001	Curb Stop Lockwing FIP X FIP 1 Style (Lock-On)			856.32
	S1052551.001	Copper Tubing 1			4,787.68
	S1052551.001	Ball Valve Brass 1 FIP X FIP			315.60
	S1052551.002	Nipple Brass 1 X 06			58.76
	S1052551.002	Nipple Brass 1 X Close			18.51
	S1053037.001	Copper Tubing 1			9,575.35
Total for Check Number 12315:				0.00	135,171.05
12316	10809	Inner-City Auto Repair & Tires	02/10/2022		
	2499	Labor - Trans Pan/Brake Pads/Rotor/Tires - Unit 4/OD 59,150			1,025.00
	2499	Transmission Pan/Brake Pads/Rotor/Tires - Unit 4/OD 59,150			1,627.30
	2507	Brake Pads/Rotor/Shock - Unit 38/OD 34,728			1,015.31
	2507	Labor - Brake Pads/Rotor/Shock - Unit 38/OD 34,728			475.00
	2508	4 Tires - Unit 38/OD 34,728			1,171.65
	2508	Labor - 4 Tires - Unit 38/OD 34,728			225.00
Total for Check Number 12316:				0.00	5,539.26
12317	10696	Innovative Document Solutions	02/10/2022		
	237632	(3) Canon ImageClass MF1127C Color MFP Printers			1,872.68
Total for Check Number 12317:				0.00	1,872.68
12318	10496	John Borden Heating & Air Conditioning	02/10/2022		
	S-90805	AC Repair - 560 Magnolia Ave			39.00
Total for Check Number 12318:				0.00	39.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
12319	10665 12793	Lautzenhisner's Stationary Archival Paper	02/10/2022		186.88
Total for Check Number 12319:				0.00	186.88
12320	10429 57181	Legend Pump & Well Service Inc Well 29 Motor Install - Well 29 Emergency	02/10/2022	VOID 26,900.00	
Total for Check Number 12320:				26,900.00	0.00
12321	10894 02012022 02012022	Liberty Dental Plan Liberty Dental - Feb 2022 Liberty Dental - Feb 2022 - Credit Due	02/10/2022		321.10 23.88
Total for Check Number 12321:				0.00	344.98
12322	11029 164030	Public Agency Risk Management Association Membership Dues 01/01-06/30/2022	02/10/2022		150.00
Total for Check Number 12322:				0.00	150.00
12323	10282 01072022	Rancho Paseo Medical Group Pre-Employment Testing	02/10/2022		25.00
Total for Check Number 12323:				0.00	25.00
12324	10997 INV03624	Redistricting Insights, LLC Redistricting Services - Jan 2022	02/10/2022		2,800.00
Total for Check Number 12324:				0.00	2,800.00
12325	10223 235210	Richards, Watson & Gershon Legal Services Dec 2021 Board Approval 02/09/2022	02/10/2022		7,142.50
Total for Check Number 12325:				0.00	7,142.50
12326	10095 202112000339	Riverside County Dept of Waste Resources Weeds/Trash Removal NCRF I Dec 2021	02/10/2022		14.75
Total for Check Number 12326:				0.00	14.75
12327	10527 58726764 58934900 59135086	Robert Half Talent Solutions Overcharge Customer Service Temp - 10/25-10/28/2021 Customer Service Temp - 11/22-11/24/2021 Customer Service Temp - 11/08-11/11/2021	02/10/2022		-35.60 1,067.10 1,067.10
Total for Check Number 12327:				0.00	2,098.60
12328	10317 71293 71293	Robertson's Ready Mix Sand- Main Line Backfill Sand- Main Line Backfill	02/10/2022		910.64 910.62
Total for Check Number 12328:				0.00	1,821.26
12329	10689 205947 206084	Safety Compliance Company Safety Meeting - Fire Prevention - 01/05/2022 Safety Meeting - Trenching/Shoring/Excavation - 01/18/2022	02/10/2022		250.00 250.00
Total for Check Number 12329:				0.00	500.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
12330	10830 2050610-IN	SC Fuels Hydraulic Oil for District Wells	02/10/2022		969.57
Total for Check Number 12330:				0.00	969.57
12331	10063 00188014 00188023 187760	The Record Gazette Advertising for Landscape RFP Advertising for Well 10/18 Rehab RFP Public Hearing Notice - Redistricting	02/10/2022		448.00 652.00 832.00
Total for Check Number 12331:				0.00	1,932.00
12332	10284 dsb20210003	Underground Service Alert of Southern California 2022 Annual State Fee for Regulatory Cost - Dig Safe Board	02/10/2022		454.94
Total for Check Number 12332:				0.00	454.94
12333	10255 0447958-IN 0447959-IN 0448124-IN	Unlimited Services Building Maintenance Feb 2022 Janitorial Services for 815 E 12th St Feb 2022 Janitorial Services for 560 Magnolia Ave Feb 2022 Janitorial Services for 851 E 6th St	02/10/2022		150.00 845.00 160.00
Total for Check Number 12333:				0.00	1,155.00
12334	10778 6933	Urban Habitat Landscape Contract Service - January 2022	02/10/2022		5,140.50
Total for Check Number 12334:				0.00	5,140.50
12335	10934 2013129	USAFact, Inc Pre-Employment Background Check	02/10/2022		26.60
Total for Check Number 12335:				0.00	26.60
12336	11034 01242022	Courtney Walborn Claim for Property Damage	02/10/2022		1,235.82
Total for Check Number 12336:				0.00	1,235.82
12337	10385 5566740	Waterline Technologies, Inc. - PSOC Chlorine - Well 25	02/10/2022		1,665.00
Total for Check Number 12337:				0.00	1,665.00
12338	10651 01272022 01272022 26127 26128 26171	Weldors Supply and Steel, Inc Flammable Gas - Weldor Torch Handle/Torch Rebuild - Weldor Torch Tip - Weldor Torch Tip - Weldor Flammable Gas/Fix Regulator - Weldor	02/10/2022		76.91 497.10 21.81 63.55 178.80
Total for Check Number 12338:				0.00	838.17
Total for 2/10/2022:				26,900.00	580,470.13

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
ACH	10781	Umpqua Bank	02/11/2022		
	10019	C R & R Incorporated Monthly Charges 3 YD Commercial Bin Jan 2022			285.83
	10034	US Postal Service 400 Postage Stamps			232.00
	10037	Waste Management Of Inland Empire Overage Incidents Charged to BCVWD for BCV Rec & Park District Yard Dumpsters 815 E 12th Jan 2022 Recycling Dumpster Charges 815 E 12th Jan 2022 Recycling Dumpster Charges 560 Magnolia Jan 2022 Recycling Contamination Charge 560 Magnolia Jan 2022 Monthly Sanitation 560 Magnolia Jan 2022			138.36 322.20 97.59 97.59 140.00 118.50
	10083	California Chamber of Commerce CA Labor Law Posters 2022 Annual Membership Dues			103.25 469.00
	10116	Verizon Wireless Services LLC Cell Phone/iPad Charges for Dec 2021			4,463.64
	10138	ARCO Business Solutions Fuel - EE Reimbursed			14.04
	10174	GFOA GFOA Conference - K Manini - 06/05-06/08/2022 GFOA Conference Closing Event - K Manini - 06/08/2022			475.00 30.00
	10192	Jaytown Industries Inc New Decals for Fleet Vehicles			1,077.26
	10224	Legal Shield Monthly Prepaid Legal for Employees Jan 2022			123.55
	10274	Beaumont Chamber of Commerce Chamber of Commerce Breakfast - J Covington - 01/14/2022			22.00
	10284	Underground Service Alert of Southern California Monthly Maintenance Fee 128 New Ticket Charges Dec 2021			10.00 211.20
	10319	ACWA Joint Powers Insurance Authority ACWA/JPIA HR Group Meeting - S Foley			35.00
	10338	California Special Districts Association Crisis Communications Webinar - A Ramirez - 02/09-02/10/2022 Crisis Communications Webinar - L Williams - 02/09-02/10/2022			175.00 175.00
	10397	Wal-Mart Keurig Machine - Employee Retention			106.67
	10420	Amazon Capital Services, Inc. Wireless Doorbell - 560 Magnolia Ave 10 Automatic Gate Openers			43.33 235.30
	10424	Top-Line Industrial Supply, LLC Hoses/Fittings for Compressor Fittings for Compressor Fittings for Compressor			232.96 17.87 17.57
	10477	Walgreens Office Supplies - 12th/Palm SD Cards for Cameras at Large Equipment Building			35.30 64.63
	10532	Go Daddy.com SGPRWA Website Hosting Renewal 2022 SGPRWA Website Domain Renewal 2022 SGPRWA Website Domain Renewal 2022			107.88 58.32 62.32
	10546	Frontier Communications 01/10-02/09/2022 Jan FIOS/FAX 12th/Palm 01/25-02/24/2022 Feb FIOS/FAX 841 E 6th St 01/25-02/24/2022 Feb FIOS/FAX 560 Magnolia Ave 12/25/2021-01/24/2022 Jan FIOS/FAX 560 Magnolia Ave 12/25/2021-01/24/2022 Jan FIOS/FAX 841 E 6th St			327.42 143.45 290.00 290.00 144.61
	10572	Southwest Airlines Airfare to GFOA Conference - S Molina - 06/05-06/09/2022			399.96

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
		Airfare to GFOA Conference - K Manini - 06/05-06/09/2022			399.96
10591		Lowe's Home Centers, LLC			
		Replace Stolen Generator from CAT House			1,060.26
10623		WP Engine			
		Web Host for BCVWD Website Jan 2022			115.00
10630		FMB Truck Outfitters, Inc			
		Light Kit - Unit 44			2,393.50
10692		MMSoft Design			
		Network Monitoring Software Jan 2022			202.45
10722		Hilton Hotel			
		Refund of Hotel Deposit for Conference - L Williams - Feb 2022			-202.29
10761		BLS*Spamtitan			
		Monthly Web Filter License Jan 2022			71.88
10784		Autodesk, Inc			
		Auto CAD Software 851 E 6th St - Jan 2022			1,135.00
10790		Microsoft			
		Monthly Microsoft Exchange - Jan 2022			264.00
		Monthly Microsoft Office License - Jan 2022			960.00
		Monthly Microsoft Exchange - Jan 2022			14.80
10817		Autozone			
		Fuel System Cleaner - Unit 5			69.47
		Orange Pumice Hand Cleaner - Unit 5			15.61
10840		Ready Fresh (Arrowhead)			
		Water - Jan 2022 - 851 E 6th			104.92
10848		DLR-Anaheim			
		Hotel Reservation for PARMA Conf - S Foley - 02/27-03/02/2022			279.63
10892		Zoom Video Communications, Inc.			
		(10) Video Conferences Feb 2022			205.90
10918		Apple.com			
		Cloud Storage - iPads			0.99
10926		SSD Alarm			
		Alarm Equip/Rent/Service/Monitor - 815 12th St			125.00
		Alarm Equip/Rent/Service/Monitor - 851 E. 6th St			77.69
		Alarm Equip/Rent/Service/Monitor - 11083 Cherry Ave			59.50
		Alarm Equip/Rent/Service/Monitor - 560 Magnolia Ave			362.13
10978		Nextiva, Inc.			
		Monthly Phone Service Jan 2022			2,595.92
10999		Backblaze			
		Offsite Backup Storage - Jan 2022			45.11
11027		Urban Water Institute, Inc			
		Refund of Conference Reg - D Slawson			-425.00
		Refund of Conference Reg - L Williams			-425.00
11029		Public Agency Risk Management Association			
		2022 Conference Registration - S Foley - 02/27-03/02/2022			600.00
11030		Association for Talent Development			
		2022 Membership Dues - S Foley			279.00
11031		Firewalls.com Inc			
		Increase Firewall Licenses			215.00
11032		International Public Management Assoc			
		2022 Membership Dues - S Foley			156.00
		Workforce Succession Planning Program - S Foley			450.00
11033		JTF Business Solutions			
		Sales/Use Tax - Paper Folder			-48.89
		Paper Folder			678.89
Total for this ACH Check for Vendor 10781:				0.00	23,230.03
Total for 2/11/2022:				0.00	23,230.03

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
ACH	10030	Southern California Edison	02/14/2022		
	700154530138Dec	Electricity 11/19-12/19/21 - Well 6			790.15
	700154530138Jan	Electricity 12/15-01/13/22 - 851 E 6th St			173.89
	700154530138Jan	Electricity 12/18-01/23/22 - Wells			85,181.32
	700154530138Jan	Electricity 12/18-01/19/22 - 815 E 12th Ave			545.06
	700154530138Jan	Electricity 12/22-01/23/22 - 9781 Avenida Miravilla			118.12
	700154530138Jan	Electricity 12/22-01/23/22 - Well 25			32,487.10
	700154530138Jan	Electricity 12/22-01/23/22 - 560 Magnolia Ave			1,750.77
	700359906319Jan	Electricity 12/22-01/23/22 - 13695 Oak Glen Rd			180.68
	700359906319Jan	Electricity 12/22-01/23/22 - 12303 Oak Glen Rd			384.76
	700359906319Jan	Electricity 12/22-01/23/22 - 13697 Oak Glen Rd			196.87
Total for this ACH Check for Vendor 10030:				0.00	121,808.72
ACH	10031	Staples Business Advantage	02/14/2022		
	3498772020	Office Supplies			94.49
	3498772021	Office Supplies			34.99
	3498772022	Office Supplies			8.61
Total for this ACH Check for Vendor 10031:				0.00	138.09
ACH	10042	Southern California Gas Company	02/14/2022		
	07132135000Jan	Monthly Gas Charges 12/29/21-01/28/22			14.79
Total for this ACH Check for Vendor 10042:				0.00	14.79
ACH	10052	Home Depot Credit Services	02/14/2022		
	01312022	Lumber/Lights - Highland Spring Booster Building			228.52
	01312022	Wood Supplies - Repair Porch 12303 Oak Glen Rd			228.88
	01312022	Light Bulbs - Cherry Yard			83.92
	01312022	Security Light - 12th/Palm			107.72
	01312022	Nitrile Gloves - 12th/Palm			161.31
	01312022	Office Supplies - 12th/Palm			167.96
	01312022	Wood Supplies - Repair Porch 12303 Oak Glen Rd			97.30
	01312022	Paint Supplies - Repair Porch 12303 Oak Glen Rd			98.55
	01312022	Screws - Districtwide			18.29
	01312022	Battery Pack/Saw Blade - Districtwide			133.58
	01312022	Framing Anchor - Highland Springs Booster Building			8.36
	01312022	Cutoff Saw Blade - Districtwide			155.16
	01312022	Supplies - Repair/Improve Fence - 12th/Palm			384.67
	01312022	Welder/Welding Equip - Replace Stolen Equipment			619.54
	01312022	Tie Downs - Fleet			23.88
	01312022	20 ft Extension Ladder - Unit 5			245.67
	01312022	Office Supplies			21.49
	01312022	Paint Supplies - 12303 Oak Glen Rd			26.59
Total for this ACH Check for Vendor 10052:				0.00	2,811.39
ACH	10147	Online Information Services, Inc	02/14/2022		
	1106647	105 Credit Reports for Jan 2022			313.50
Total for this ACH Check for Vendor 10147:				0.00	313.50
ACH	10350	NAPA Auto Parts	02/14/2022		
	170473	Battery - Dump Truck			124.36
	171081	Super Lube - Fleet			31.23
	171081	Degreaser/Brake Cleaner/Shop Towels - Fleet			34.48
	172190	Battery - Unit 17			68.47
Total for this ACH Check for Vendor 10350:				0.00	258.54
Total for 2/14/2022:				0.00	125,345.03

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
ACH	10085	CalPERS Retirement System	02/17/2022		
	1002046972	PR Batch 00002.02.2022 CalPERS ER Paid Classic			8,476.62
	1002046972	PR Batch 00002.02.2022 CalPERS 7.5% EE PEPRA			4,589.42
	1002046972	PR Batch 00002.02.2022 CalPERS 1% ER Paid			191.93
	1002046972	PR Batch 00002.02.2022 CalPERS 8% EE Paid			1,842.42
	1002046972	PR Batch 00002.02.2022 CalPERS 8% ER Paid			895.10
	1002046972	PR Batch 00002.02.2022 CalPERS ER PEPRA			4,950.48
	1002046972	PR Batch 00002.02.2022 CalPERS 7% EE Deduction			1,343.54
Total for this ACH Check for Vendor 10085:				0.00	22,289.51
ACH	10087	EDD	02/17/2022		
	1-262-506-592	PR Batch 00002.02.2022 State Income Tax			4,537.93
	1-262-506-592	PR Batch 00002.02.2022 State Income Tax Correction			6.80
	1-262-506-592	PR Batch 00002.02.2022 CA SDI			1,381.16
Total for this ACH Check for Vendor 10087:				0.00	5,925.89
ACH	10094	U.S. Treasury	02/17/2022		
	27244803110898	PR Batch 00002.02.2022 Medicare Employer Portion			1,844.90
	27244803110898	PR Batch 00002.02.2022 Medicare Employee Portion			1,844.90
	27244803110898	PR Batch 00002.02.2022 Federal Income Tax Correction			184.74
	27244803110898	PR Batch 00002.02.2022 Federal Income Tax			12,222.07
	27244803110898	PR Batch 00002.02.2022 FICA Employer Portion			7,888.53
	27244803110898	PR Batch 00002.02.2022 FICA Employee Portion			7,888.53
Total for this ACH Check for Vendor 10094:				0.00	31,873.67
ACH	10141	Ca State Disbursement Unit	02/17/2022		
	38766161	PR Batch 00002.02.2022 Garnishment			200.30
	38766161	PR Batch 00002.02.2022 Garnishment			288.46
Total for this ACH Check for Vendor 10141:				0.00	488.76
ACH	10203	Voya Financial	02/17/2022		
	VB1450PP04 2022	PR Batch 00002.02.2022 Deferred Comp			350.00
Total for this ACH Check for Vendor 10203:				0.00	350.00
ACH	10264	CalPERS Supplemental Income Plans	02/17/2022		
	1002047035	PR Batch 00002.02.2022 457 Catch-Up			417.49
	1002047035	PR Batch 00002.02.2022 CalPERS 457 %			76.92
	1002047035	PR Batch 00002.02.2022 457 Loan Repayment			357.79
	1002047035	PR Batch 00002.02.2022 ROTH-Post-Tax			25.00
	1002047035	PR Batch 00002.02.2022 CalPERS 457			1,271.15
	1002047035	PR Batch 00002.02.2022 100% Contribution			480.22
	1002047035	PR Batch 00002.02.2022 ROTH % Deduction			43.58
Total for this ACH Check for Vendor 10264:				0.00	2,672.15
ACH	10895	Basic Pacific	02/17/2022		
	283080699	PR Batch 00002.02.2022 Flexible Spending Account (PT)			154.18
Total for this ACH Check for Vendor 10895:				0.00	154.18
ACH	10984	MidAmerica Administrative & Retirement Solutions	02/17/2022		
	44948192344	PR Batch 00002.02.2022 401(a) Deferred Comp			1,043.60
Total for this ACH Check for Vendor 10984:				0.00	1,043.60

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
ACH	10138 HW201 Feb 2022	ARCO Business Solutions ARCO Fuel Charges 02/08-02/14/2022	02/17/2022		2,316.76
Total for this ACH Check for Vendor 10138:				0.00	2,316.76
Total for 2/17/2022:				0.00	67,114.52
12339	11035 BPJ4967	Trailer Factory Outlet 24 X 96 Trailer	02/22/2022		11,362.37
Total for Check Number 12339:				0.00	11,362.37
12340	10792 03012022	A-1 Financial Services March 2022 Rent - 851 E. 6th St Eng Office	02/22/2022		2,131.64
Total for Check Number 12340:				0.00	2,131.64
Total for 2/22/2022:				0.00	13,494.01
ACH	10138 HW201 Feb 2022	ARCO Business Solutions ARCO Fuel Charges 02/15-02/21/2022	02/24/2022		2,546.68
Total for this ACH Check for Vendor 10138:				0.00	2,546.68
Total for 2/24/2022:				0.00	2,546.68
				26,900.00	2,020,187.34



**Beaumont-Cherry Valley Water District
Board of Directors Meeting
March 9, 2022**

Item 2d

STAFF REPORT

TO: Board of Directors
FROM: Dan Jagers, General Manager
SUBJECT: Approval of Pending Invoices

Staff Recommendation

Approve the pending invoice totaling \$3,977.44.

Background

Staff has reviewed the pending invoice and found the services rendered were acceptable to the District.

Fiscal Impact

There is a \$3,977.44 impact to the District which will be paid from the 2022 budget.

Attachment(s)

- Richards Watson Gershon Invoice #235638



T 213.626.8484
F 213.626.0078
Fed. I.D. No. 95-3292015

350 South Grand Avenue
37th Floor
Los Angeles, CA 90071

CONFIDENTIAL

This material is subject to the attorney-client privilege and/or attorney work product protection, or otherwise is privileged or confidential. Do not disclose the contents hereof. Do not file with publicly-accessible records.

DAN JAGGERS, GENERAL MANAGER
BEAUMONT- CHERRY VALLEY WATER DISTRICT
560 MAGNOLIA AVENUE
BEAUMONT, CA 92223-2258

February 11, 2022
Invoice # 235638

Re: [REDACTED] GENERAL COUNSEL SERVICES

For professional services rendered through January 31, 2022:

Current Legal Fees.....	\$3,960.00
Current Client Costs Advanced	<u>\$17.44</u>
TOTAL CURRENT FEES AND COSTS.....	<u>\$3,977.44</u>
Balance Due From Previous Statement	\$7,142.50
TOTAL BALANCE DUE FOR THIS MATTER.....	<u>\$11,119.94</u>

TERMS: PAYMENT DUE UPON RECEIPT

PLEASE RETURN THIS PAGE WITH YOUR REMITTANCE TO

RICHARDS, WATSON & GERSHON
350 South Grand Avenue, 37th Floor
Los Angeles, CA 90071



**BEAUMONT-CHERRY VALLEY WATER DISTRICT
560 Magnolia Avenue, Beaumont, CA 92223**

**MINUTES OF SPECIAL MEETING
OF THE BOARD OF DIRECTORS
Monday, February 7, 2022 at 5:30 p.m.**

***Meeting held via video teleconference pursuant to
California Government Code Section 54950 et. seq.
and BCVWD Resolution 2022-02***

Call to Order: President Williams

President Williams began the meeting at 5:32 p.m.

Roll Call:

Directors present:	Covington, Hoffman, Ramirez, Slawson, Williams
Directors absent:	None
Staff present:	General Manager Dan Jagers Director of Finance and Administrative Services Kirene Manini, PhD Human Resources Coordinator Sabrina Foley Director of Information Technology Robert Rasha
Legal Counsel	None

Members of the public who registered their attendance: None.

Announcement of Teleconference Participation

Dr. Kirene Manini, Director of Finance and Administrative Services, clarified that this meeting is conducted pursuant to California Government Code Section 54953 and AB 361.

The teleconference capabilities of this meeting have been identified in the Notice and Agenda. Due to the danger of COVID-19, the teleconference locations are not publicly accessible. The public's right to comment and participate in the meeting is being assured via teleconference capabilities.

Dr. Manini verified that all directors have indicated that they are able to hear the other directors clearly. No directors expressed any reason to believe, based on voice recognition or otherwise, that those persons representing themselves to be directors are not truly so.

Public Comment: None.

1. Adjustments to the Agenda: None.

2. Recessed to Closed Session at 5:37 p.m.

CONFERENCE WITH LABOR NEGOTIATORS
Pursuant to Government Code Section 54957.6
Agency designated representatives: Dan Jagers, General Manager and
Kirene Manini, PhD, Director of Finance and Administrative Services
Employee Organization: BCVWD Employee Association and Contract
Positions

Reconvened in Open Session at 8:39 p.m.

3. Report on Action Taken During Closed Session

President Williams advised that no reportable action was taken. Another Special Meeting will be held with a Closed Session on Wednesday, February 23, 2022 at 5:30 p.m.

4. Adjournment

President Williams adjourned the meeting at 8:39 p.m.

ATTEST:

DRAFT UNTIL APPROVED

DRAFT UNTIL APPROVED

Director Lona Williams, President
to the Board of Directors of the
Beaumont-Cherry Valley Water District

Director David Hoffman, Secretary
to the Board of Directors of the
Beaumont-Cherry Valley Water District



BEAUMONT-CHERRY VALLEY WATER DISTRICT
560 Magnolia Avenue, Beaumont, CA 92223

**MINUTES OF REGULAR MEETING
OF THE BOARD OF DIRECTORS
Wednesday, February 9, 2022 at 6:00 p.m.**

Meeting held via teleconference pursuant to California Government Code Section 54950 et. seq. and under the provisions of Assembly Bill 361 and BCVWD Resolution 2022-02

Call to Order: *President Williams opened the meeting at 6:01 p.m.*

Pledge of Allegiance was led by Director Hoffman.

Invocation was given by Director Slawson.

Announcement of Teleconference Participation

Director of Finance and Administrative Services Kirene Manini, PhD clarified that this meeting is conducted via teleconference pursuant to California Government Code Section 54953, and under the provisions of AB 361.

Roll Call:

Directors present:	Covington, Hoffman, Ramirez (6:06 p.m.), Slawson, Williams
Directors absent:	None
Staff present:	General Manager Dan Jagers Director of Engineering Mark Swanson Director of Finance and Administrative Services Kirene Manini, PhD Director of Operations James Bean Human Resources Coordinator Sabrina Foley Director of Information Technology Robert Rasha Senior Accountant Sylvia Molina Administrative Assistant Cenica Smith
Legal Counsel	James Markman

Members of the public who registered attendance: Chander Letulle, Fabian Valdez, Jr., Nisha Wade, Larry Smith, Brian Fox.

Public Comment: None.

1. Adjustments to the Agenda: None.

2. Consent Calendar:

The following Consent Calendar items were approved with one motion:

- a. Review of the December 2021 Budget Variance Reports
- b. Review of the December 31, 2021 Cash/Investment Balance Report
- c. Review of Check Register for the Month of January 2022
- d. Review of January 2022 Invoices Pending Approval
- e. Minutes of the Special Meeting of January 11, 2022
- f. Minutes of the Regular Meeting of January 12, 2022
- g. Minutes of the Special Meeting of January 25, 2022
- h. Minutes of the Regular Meeting of January 27, 2022
- i. Resolution 2022-02 Authorizing Public Meetings to be Held via Teleconferencing Pursuant to Government Code Section 54953(e) and Making Findings and Determinations Regarding the Same
- j. Employment and Occupancy Agreements for District Residences

MOVED: Covington	SECONDED: Slawson	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

**3. PUBLIC HEARING NO. 1 - U.S. Census 2020 / Redistricting
Possible Realignment of Director Division Boundaries per Water Code 21605
and Elections Code 22000**

General Manager Jagers detailed the public hearing process and advised of the availability of draft maps on the District’s website. He noted that there are two additional public hearings scheduled.

Dr. Manini provided the Secretary’s Report and advised that no public comments had been received.

Mr. Fabian Valdez Jr., of Redistricting Insights, refreshed the Board on the current divisions, presented five map versions as a starting point, and requested feedback. Given the total current population, each division should have 11,968 persons, with an acceptable deviation of 5 percent greater or fewer, he explained, and advised the Board of current division population status.

In response to a comment by General Manager Jagers, Mr. Valdez explained that the divisions on the map are numbered arbitrarily, and can be numbered as chosen by the Board. After the Board determines a final map, Redistricting Insights will produce a deferral report which compares changes of persons from one division to another, with the goal to assure that no voters are disenfranchised. In the case of boundaries drawn that include an elected director in a division represented by another elected director, that director may resign and run for the new seat, or may serve out the term, he explained. Mr. Markman added legal principles: it cannot be a major objective to preserve elected Board members in their current districts.

Director Ramirez asked if there is a recommendation for term limits for the Board members. Mr. Valdez clarified that he was referring to the end of an elected four-year term, and referred to legal counsel. Mr. Markman advised this has nothing to do with term limits, and explained that if two directors are redistricted into one division, one may lose years from their terms of office as they cannot run again in their prior division.

Director Covington recalled the prior presentation in September 2021 and asked if retaining the current boundaries pushed the District out of the 10 percent allowable deviation. Mr. Valdez indicated that if left as is, the total deviation would be around 57 percent. He reviewed the division analysis and explained redistricting concepts.

Director Slawson pointed to current ongoing development. Valdez indicated that the law allows only the use of Census data, not anticipated development, but divisions can be over- or under-populated within the 10 percent deviation. Slawson stated that he believed the numbers should be as close as possible and said he would like to see the boundaries with cleaner lines that do not appear gerrymandered. He also suggested making considerations for areas where building is known to be occurring now or in the future.

Jaggers observed that development in the division 4 shown on the map has been ongoing. Director Slawson indicated his priorities were 1) population numbers, 2) not looking gerrymandered, and 3) consideration toward current or future development.

Director Ramirez agreed with Slawson regarding the population range. He offered input and noted it seems like in most scenarios the neighborhoods such as Noble Creek share the same park, entrances and drainage system but are divided.

Staff did not direct the divisional boundary activities, Jaggers assured the Board. The exercise is intended to be as organic as possible for the Board members to determine policy, he said.

Valdez requested feedback and asked if there were any maps that were not acceptable. Director Covington indicated it is premature to determine, as on the maps presented the streets cannot be seen. Valdez indicated he would tidy the boundaries as requested and present more detail at the next meeting. He advised the Board of the location of maps which can be enlarged to see more detail. Jaggers pointed to the location of detailed maps and advised that links are on the website.

In response to President Williams' request to apply division numbers to the correct voting bloc, Mr. Jaggers suggested re-ordering the division numbers to correlate with current alignment. Mr. Valdez indicated that a report can be generated to allocate division numbers by the population.

President Williams opened the Public Hearing at 7:14 p.m. and invited public comment. There was none. The Hearing was closed at 7:15 p.m.

General Manager Jaggers summarized next steps. Mr. Valdez reiterated the changes to be made on the maps.

Director Covington reiterated the existing division boundaries and said he would like to see efforts made to correlate those division boundaries as closely as possible to what they currently are, with the understanding that the threshold of the task must be met. He also concurred with the suggestion that it would be unfair to the voters to move directors out of their respective divisions for which they ran and were elected, and requested that be one of the common goals to accomplish within the redistricting laws.

Covington recommended narrowing the choice of draft maps to three scenarios. He said he would like to see the maps in advance of the Board meeting and to be able to use the mapping tool to look at the streets defining the boundaries. Trying to not reinvent the wheel, he continued, and hit the threshold of the law is what should be the goal; not trying to move directors out of their divisions, which creates a catastrophic mess for the district. Director Hoffman concurred.

President Williams reiterated the maximum of three maps, and suggested limiting to the bottom three (3, 4 and 5) which have the lowest rate of deviation.

Mr. Valdez asked for clarification on retirement of map options 1 and 2. President Williams clarified that there was no Board action taken.

4. Acceptance of Association of California Water Agencies Joint Powers Insurance Authority (ACWA JPIA) President's Special Recognition Awards

Human Resources Coordinator Sabrina Foley reminded the Board about the District's insurance coverage with ACWA JPIA and explained the District's awards for loss ratio less than 20 percent in workers compensation, and liability and property programs.

Director Covington noted this is not the first time for these awards. President Williams and Director Slawson commended staff.

General Manager Jagers noted that in 2019, the Board emphasized safety for staff, and a conscious effort has been made to progress, including Board commitment of funds to achieve the goals.

President Williams invited public comment. There was none.

5. Resolution 2022-03 Rescinding Temporary Regulations Regarding Customer Account Billing and Collections Related to Reinstatement of Service Disconnections Waived during the District Local Emergency under Resolution 2020-09

General Manager Jagers provided a brief background on the Districts compliance with COVID-19 laws including the State's moratorium on water service disconnections. The temporary regulation expired on December 31, 2021 and the District received some grant funding to cover customer arrearages, Jagers continued. Staff has worked to bring those accounts current, and also provided a period of time for those ratepayers to reach out to the District to pay their balance or to make payment arrangements prior to reinstatement of shutoffs.

This resolution rescinds the temporary regulation related to service disconnections as waived during the District local emergency under resolution 2020-09, Jagers explained.

Dr. Manini added that those accounts that qualified for the arrearages program received a letter and if there was a remaining balance, were offered a payment plan option. Should the Board adopt this resolution, the cutoff period would begin March 1.

President Williams invited public comment. There was none.

Director Ramirez commended the Board for being sensitive to the pandemic and trying to make the right moves on behalf of the ratepayers. It does seem time to consider rescinding the temporary regulation unless there is overwhelming evidence to the contrary, he stated.

The Board adopted Resolution 2022-03 Rescinding Temporary Regulations Regarding Customer Account Billing and Collections Related to Service Disconnections as Waived during the District Local Emergency under Resolution 2020-09 by the following roll-call vote:

MOVED: Covington	SECONDED: Slawson	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

6. Revenues and Expenses Related to District Residences in Relation to the Approved Employment and Occupancy Agreements

General Manager Jagers briefly reviewed the informational report. He noted that a portion of the activities identified in Table 3 may contain the security deposits retained. This report will be periodically presented to the Board, he noted.

President Williams invited public comment. There was none.

In response to Director Covington, Mr. Jagers clarified that the totals in Table 1 do not yet include the roof repair at the residences as those funds have not yet been expended. Table 3 shows anticipated expenses of \$89,000 for that work, he noted.

7. Grant Activity Quarterly Update

General Manager Jagers advised that the Automatic Meter Read / Advanced Metering Infrastructure project is ongoing. A slowdown has been experienced due to the inability to obtain parts in a timely fashion, but as of December 31, 2021 the project is approximately 68 percent complete.

A future report will include the Master Drainage Plan Line 16 project reimbursement, he said.

President Williams invited public comment. There was none.

Director Covington asked if the District had applied for any of the American Rescue Plan Act of 2021 (ARPA) funding. Mr. Jagers indicated that it is being pursued and there may be opportunities for the District. Mr. Swanson added detail regarding funding opportunities and District project fit.

In response to Covington, Mr. Jagers replied that the previously engaged grant writing contract expired in October and reminded that the Request for Proposal (RFP) has been released. He assured the Board that staff is being proactive. Covington pointed out that Infrastructure Investment and Jobs Act money is already rolling out via Federal departments, and requested staff peruse the funding opportunities.

Mr. Jagers pointed out that the San Geronio Pass Water Agency (SGPWA) members are working collaboratively to communicate opportunities.

Director Covington advised that there is also money coming from the Department of Water Resources related to the Sustainable Groundwater Management Act for plan implementation, and suggested the SGPWA investigate opportunities that would benefit the District.

Mr. Chander Letulle director of the SGPWA thanked Director Covington and assured that he will be sharing grant information with the SGPWA general manager. He advised there will be a lot of applications for the funding.

8. Selection of Consultant for the Design and Engineering Services for the “B” Line Pipeline Replacement Project

Director of Engineering Mark Swanson explained the location of the existing pipeline and noted staff’s recommendation for consultant Cozad & Fox, Inc. The 3,000 lineal feet of 10” riveted steel pipeline frequently requires repair, and the Apple Fire exacerbated the issue, he advised.

Staff proposed to replace it with new pipeline in a new alignment in the road centerline for minimum impact, Swanson explained. He detailed the RFP procedure and scoring, and reminded the Board that four proposal packages were received in January. The Capital Improvement Plan budget includes \$2.1 million for consulting and construction, he noted.

General Manager Jagers advised that staff has reassessed the project as it was described several years ago. He described additional considerations for value-engineering on the sizing of the pipeline.

Jagers also noted that the Noble Tank project is substantially complete from a consultant level. Staff is working on securing the encroachment permits through Riverside County in order to bid the project.

President Williams invited public comment. Mr. Brian Fox of Cozad & Fox advised the Board that his staff has reviewed the project including looking at Edgar Canyon and the road, and it appears to be a straightforward project. They will try to get the pipeline into the access road while avoiding the tree canopies and roots, and pointed out there are few utilities there and mostly no paved road.

Director Slawson asked about sizing of the pipeline. Mr. Swanson indicated that the 20” lines had been replaced within the last 20 to 25 years and are in relatively good condition and had been envisioned back then. Today’s demands with fire flow and other requirements, may warrant a 12” or 14” line, but staff must finish the analysis. Jagers added that previously there may not have been significant analysis regarding the needs of the community.

Jagers also explained that part of the design process will include consideration of other materials.

Director Covington concurred with Slawson’s concerns about differences in pipeline sizes and noted it makes more sense to install what might be a little beyond the maximum demand out of the canyon as well as what can be pushed back up, to try to stay under 10 cfs. He recommended use of ductile iron as opposed to high density polyethylene (HDPE).

Mr. Jagers identified that this was the line broken by firefighting equipment during the Apple Fire in the fall of 2020.

The Board authorized the General Manager to negotiate the final project engineering scope of services and subsequent execution of a Professional Services Agreement with Cozad & Fox, Inc., for design and engineering services for the “B” Line Pipeline Replacement Project in a not to exceed amount of \$132,000.00 (\$119,984.00 for services and 10 percent approximate contingency of \$12,016.00) by the following roll-call vote:

MOVED: Ramirez	SECONDED: Slawson	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

9. Riverside Local Agency Formation Commission (LAFCO) Call for Nominations for a Special District Member

General Manager Jagers briefed the Board on the LAFCO process. He noted that Director Hoffman had indicated interest in the past. Director Hoffman pointed out that his BCVWD elected term ends December, 2022.

Director Covington nominated Director David Hoffman. Director Ramirez seconded the nomination, and Director Hoffman accepted the nomination.

General Manager Jagers directed staff to prepare the nomination form and submit it to LAFCO.

10. Consideration of Attendance at Upcoming Events and Authorization of Reimbursement and Per Diem

General Manager Jagers reviewed new events. Directors indicated interest in attending the following:

California Special Districts Association (CSDA) Board member and Liability Issues webinar on 3/14/22 (Ramirez, Slawson (maybe)).

11. Continued Review of Anticipated California Drought Conditions, District Urban Water Management Plan Drought Restrictions and BCVWD Resolution 2014-05 Regarding Issuance of Will-Serve Letters and Other Drought Response

General Manager Jagers commented on the dry January and indicated that as the warmer months approach there will be more information for discussion. He said he will be discussing water deliveries for 2022 and sharing knowledge about maintenance activities for the SGPWA ponds.

President Williams invited public comment. There was none.

12. Status of Local Emergency regarding the Impact of the Respiratory Illness Pandemic COVID-19 pursuant to Resolution 2020-07

Mr. Jagers reported that COVID-19 case numbers have fallen significantly and target level staffing at the office this week is 50 percent. The doors have been re-opened to the public. Staffing will increase as numbers continue to trend downward.

The Governor today signed a 2022 order to provide employees of any employer of 25 or larger to provide 40 hours of sick leave for COVID-related activities, retroactive to the first of the year, Jagers advised. Mr. Markman added that it is effective immediately and further explained the details.

Director Covington advised that he is ready to return to in-person Board meetings. Mr. Jagers added that the mask mandate expires next week, and supported the hybrid meeting approach starting with the Engineering Workshop on Feb. 24.

Via consensus, the Board directed staff to resume in-person meetings starting with the Special Meeting slated for February 23, 2022.

President Williams invited public comment. There was none.

13. Status of Declared Local Emergencies related to Fires

a. Impact of the Apple Fire pursuant to Resolution 2020-17

b. Impact of the El Dorado Fire pursuant to Resolution 2020-20

Mr. Jagers advised that staff has some assessment to do on the pipeline that became exposed during the mud and debris flow events during December. He advised that discussion will be brought regarding obtaining some consulting work in collaboration with Riverside County Flood Control and Riverside County Transportation for recommendations on how to best protect the line.

The work will continue as it rains, Jagers said.

14. Reports For Discussion

a. Ad Hoc Committees:

Communications Committee: The February Communications Committee meeting was suspended until next week.

Sites Reservoir Committee: Mr. Jagers said he had reached out to Mr. Eckhart regarding an update to the Board on the Sites Reservoir.

Water Re-Use 2x2: Mr. Jagers reported that he had a lengthy conversation with Beaumont City Manager Todd Parton, who indicated that work had progressed on master planning and committee meetings may resume in March.

b. Directors' Reports:

President Williams reported attending the following:

- CSDA Virtual Workshop on Board Member Best Practices on Feb. 2 and 3

c. Directors' General Comments: None.

d. General Manager's Report:

Mr. Jagers reported that maintenance activities are continuing. The roof of the Highland Springs booster station was rebuilt, the structure has been painted, and security lights have been added. Further report and photos will be shared at the Engineering Workshop.

Further RFPs are being developed for various activities to robustly move projects forward, he said.

Jagers reiterated the near-term push to pursue grant opportunities and focus on the classification and compensation studies.

e. Legal Counsel Report:

Mr. James Markman advised that the DWR and State Water Contractors are having a briefing on Sites Reservoir at 3:30 p.m. on March 2.

15. Action List for Future Meetings:

- Water supply for BCVWD and the region
- Matrix for delivery of recycled water
- Legal Counsel report on changes in Proposition 218
- Legal update on drought conditions in the west
- Maintenance costs at 800-hp well sites

16. Announcements

President Williams read the following announcements:

- Personnel Committee Meeting: Tuesday, Feb. 15, 2022 at 5:30 p.m.
- District offices will be closed Monday, Feb. 21, 2022 in observance of Presidents Day
- Special Board Meeting: Wednesday, Feb. 23, 2022 at 5:30 p.m.
- Engineering Workshop: Thursday, Feb. 24, 2022 at 6 p.m.
- Collaborative Agencies Meeting: Wednesday, Mar. 2, 2022 at 5 p.m.
- Finance and Audit Committee Meeting: Thursday, Mar. 3, 2022 at 3 p.m.
- Regular Board Meeting: Wednesday, Mar. 9, 2022 at 6 p.m.

President Williams advised that she will not attend the Finance and Audit Committee meeting on March 3. Director Covington will attend as the alternate.

General Manager Jagers highlighted the Special Meeting on February 23 and the Ad Hoc Communications Committee on February 16.

17. Adjournment

President Williams adjourned the meeting at 8:34 p.m.

ATTEST:

DRAFT UNTIL APPROVED

DRAFT UNTIL APPROVED

Director Lona Williams, President
to the Board of Directors of the
Beaumont-Cherry Valley Water District

Director David Hoffman, Secretary
to the Board of Directors of the
Beaumont-Cherry Valley Water District



BEAUMONT-CHERRY VALLEY WATER DISTRICT
560 Magnolia Avenue, Beaumont, CA 92223

**MINUTES OF SPECIAL MEETING
OF THE BOARD OF DIRECTORS**
Wednesday, February 23, 2022 at 5:30 p.m.

*Meeting held via video teleconference pursuant to
California Government Code Section 54950 et. seq.
and BCVWD Resolution 2022-02*

Call to Order: President Williams

President Williams began the meeting at 5:36 p.m.

Roll Call:

Directors present:	Covington, Hoffman, Ramirez, Slawson, Williams
Directors absent:	None
Staff present:	General Manager Dan Jagers Director of Finance and Administrative Services Kirene Manini, PhD Director of Information Technology Robert Rasha
Legal Counsel	None

Members of the public who registered their attendance: None.

Announcement of Teleconference Participation

Dr. Kirene Manini, Director of Finance and Administrative Services, clarified that this meeting is conducted pursuant to California Government Code Section 54953 and AB 361.

The teleconference capabilities of this meeting have been identified in the Notice and Agenda. Due to the danger of COVID-19, the teleconference locations are not publicly accessible. The public's right to comment and participate in the meeting is being assured via teleconference capabilities.

Dr. Manini verified that all directors have indicated that they are able to hear the other directors clearly. No directors expressed any reason to believe, based on voice recognition or otherwise, that those persons representing themselves to be directors are not truly so.

Public Comment: None.

1. **Adjustments to the Agenda:** None.

2. **Recessed to Closed Session at 5:40 p.m.**

CONFERENCE WITH LABOR NEGOTIATORS
Pursuant to Government Code Section 54957.6
Agency designated representatives: Dan Jagers, General Manager and
Kirene Manini, PhD, Director of Finance and Administrative Services
Employee Organization: BCVWD Employee Association and Contract
Positions

Reconvened in Open Session at 8:33 p.m.

3. **Report on Action Taken During Closed Session**

President Williams reported:

The Board approved the Classification Study Draft report with one diminutive title change by the following roll-call vote:

MOVED: Ramirez	SECONDED: Slawson	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

The Board received and filed the Compensation Study by the following roll-call vote:

MOVED: Hoffman	SECONDED: Covington	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

The Board is still in the process of reviewing the Koff & Associates recommended implementation strategies.

Another Special Meeting was tentatively scheduled on Monday, March 7, 2022 at 5:30 p.m.

4. **Adjournment**

President Williams adjourned the meeting at 8:35 p.m.

ATTEST:

DRAFT UNTIL APPROVED

DRAFT UNTIL APPROVED

Director Lona Williams, President
to the Board of Directors of the
Beaumont-Cherry Valley Water District

Director David Hoffman, Secretary
to the Board of Directors of the
Beaumont-Cherry Valley Water District

DRAFT



BEAUMONT-CHERRY VALLEY WATER DISTRICT
560 Magnolia Avenue, Beaumont, CA 92223

**MINUTES OF REGULAR MEETING – ENGINEERING WORKSHOP
OF THE BOARD OF DIRECTORS**
Thursday, February 24, 2022 at 6:00 p.m.

Meeting held only via teleconference and video teleconference pursuant to California Government Code Section 54950 et. seq. and under the provisions of Assembly Bill 361 and BCVWD Resolution 2022-02

Call to Order: President Williams

President Williams began the meeting at 6:03 p.m.

Pledge of Allegiance was led by President Williams.

Invocation was given by Director Hoffman.

Announcement of Teleconference Participation

Director of Finance and Administrative Services Kirene Manini, PhD, advised that this meeting is conducted pursuant to BCVWD Resolution 2022-01.

The teleconference capabilities of this meeting have been identified in the Notice and Agenda. The teleconference locations are not publicly accessible. The public's right to comment and participate in the meeting is being assured via teleconference capabilities and at the BCVWD Administrative Office Board Room.

Roll Call:

Directors present:	Covington, Hoffman, Ramirez, Williams
Directors absent:	Slawson
Staff present:	General Manager Dan Jagers Director of Finance and Administrative Services Kirene Manini, PhD Director of Operations James Bean Director of Information Technology Robert Rasha Civil Engineering Assistant Evan Ward Administrative Assistant Cenica Smith
Legal Counsel	James Markman

Members of the public who registered their attendance: Lance Eckhart, Larry Smith, Blair Ball, and Chander Letulle of the San Geronio Pass Water Agency.

Public Comment: None.

1. Adjustments to the Agenda:

Director Covington suggested dropping the following routine items from the Engineering Workshop agenda:

- Item 6: Consideration of California Drought Conditions, District Urban Water Management Plan Drought Restrictions and BCVWD Resolution 2014-05 Regarding Issuance of Will-Serve Letters and Other Drought Response
- Item 7: Status of Local Emergency regarding the Impact of the Respiratory Illness Pandemic COVID-19 pursuant to Resolution 2020-07
- Item 8: Status of Declared Local Emergencies related to Fires
 - a. Impact of the Apple Fire pursuant to Resolution 2020-17
 - b. Impact of the El Dorado Fire pursuant to Resolution 2020-20
- Item 11: Topics for Future Meetings

President Williams and Director Ramirez agreed.

2. Presentation: Sites Reservoir Update by Lance Eckhart, General Manager, San Geronio Pass Water Agency

Mr. Eckhart introduced San Geronio Pass Water Agency (SGPWA) President Larry Smith and Treasurer Chander Letulle.

Mr. Eckhart began with the history of moving water from northern to southern California via the State Water Project (SWP) and the original proposal for Sites Reservoir (Sites). Sites has been part of Governor Gavin Newsom's Water Resiliency Portfolio and is gaining some political tailwinds, he said. Proposition 1 included \$840 million to go to Sites Reservoir, but is not nearly enough to get the project built. Local investors must step up to get the funding.

Sites is a 1.5 million acre-foot (af) off stream reservoir, Eckhart explained. Local agencies like SGPWA and BCVWD have been funding the engineering, environmental and permitting work to get the project ready and it is close to being ready to move into building. Eckhart shared a video about the project.

Eckhart reminded the Board that SWP water supply allocation to the State Water Contractors is predicated upon environmental restrictions. He updated the Board on new procedures to address the needs and said the Sites project is now an asset for environmental purposes and water supply.

Sites has 30 participants, including State, federal, and local investors which will operate the water supply. Eckhart noted the importance of the project serving a broad range and diverse group of people. He noted that the State and federal agencies now want a larger stake, as both are recognizing the environmental benefits of the project. Among the benefits is coordination with the Delta tunnel project, he noted.

SGPWA is buying storage space in the reservoir, as it is unknown how much water will actually be received, Eckhart continued. The reservoir fills during wet years, and the water is discharged during the dry. With a new concept of operations for the reservoir, the storage space offers flexibility and may be leveraged and traded to offset costs, get better yield over time, or provide shared capacity.

SGPWA has been importing a lot of water but clearly needs to increase its portfolio, as it has been unable to meet the water orders, Eckhart said. Sites is expected to yield an average of a little over 20,000 af per year. If there is extra water, it can be sold, he added.

The largest investors other than State and federal government are Metropolitan Water District, San Bernardino Valley Municipal Water District (SBVMWD), and SGPWA, Eckhart reported. Other agencies are now interested in participating, he noted.

Money has been spent on permitting, design, outreach, water rights issues, lawyers and more since 2018, Eckhart continued. The last cash calls in 2022, 2023 and 2024 for the ongoing cost share agreement is for Phase 3, which should get the project to the point of construction. This means an additional BCVWD investment of \$1.6 million, and SGPWA \$4 million, then construction will begin, he said.

There is a lot of federal funding coming down, plus California has a budget surplus and this is an attractive project, Eckhart said. Additional funding may make this more affordable for local participants. SGPWA and BCVWD will need to work out arrangements and understand how to use the project together, he said.

Director Hoffman asked about environmental resistance. Eckhart acknowledged and explained that the agencies that manage the environmental issues recognize it has tremendous benefit and features adaptive management. The target online date is still 2024, and the project is on track, Eckhart affirmed.

Hoffman noted that some original investors had pulled out and left money on the table, and asked about the possibility of additional dropouts. Eckhart pointed out that inflation and the cost of construction is an issue and bonding has been delayed. However, stimulus funds will offset that, he noted. It is a balancing act. New investors want in, and some of the dropouts want to come back, he advised.

BCVWD anticipates what it is purchasing to help supply the additional growth in the area, Hoffman continued. He asked where the SGPWA portion would be utilized. Eckhart said it will be necessary to get the water here early, and sees a scenario where the aquifers may be full. As a large investor, the area is in a good position, Eckhart answered, and he advocated working together in the next couple of years to plan how to use the project effectively as a partnership. As a group, the management will be smarter and more prosperous, he noted.

Director Covington asked about future Sites obligations after 2024. Costs will be bonded, but the question is still open, Eckhart answered. It will not be cheap, he said, but advised he does not want to lose the position so must be very thoughtful about how the investment is to be used. He noted that the bond market is unknown, and grant funding is unknown, but it is a great project for the federal and State to continue to participate in.

Covington pointed to the bipartisan infrastructure bill and available funding, and asked if the Sites JPA is pursuing funding. Eckhart explained that the funding is being distributed via various sources (Bureau of Reclamation, the WIIN Act, etc.) and it is unknown how the money will be rolled out over the next five years. The Sites group is positioning the project and working aggressively to be an attractive project.

In response to Covington, Eckhart explained that SGPWA is a member of the JPA and reminded that former SGPWA General Manager Jeff Davis was the JPA chair. SGPWA continues to retain Davis's services to represent at the State level, but he is termed out this month, at which point there will be some changes in governance. SBVMWD is a likely candidate to take on a role, he noted. Local agencies will rotate the responsibility, Covington concluded.

Vice President Ramirez asked if there was more acceptance from Fish & Wildlife agencies on species going extinct, or adopting an approach of more balance. Eckhart pointed to research and collection of the right data, leading to a realization that if all work collectively more fish would be saved. The system is being evaluated holistically and creatively looking at what can and cannot be done, he said. There is massive investment in infrastructure but there are local silos with competing regulations and lack of communication between agencies, he noted. Response needs to be nimbler and more adaptive, he explained.

General Manager Jagers reminded the Board of the Sites Reservoir ad hoc committee and acknowledged the intent for collaborative approach and understanding with the SGPWA and its knowledge base. He assured Eckhart that BCVWD would be interested in partnering for the region's perspective. He indicated there is a finance agreement in process for the next phase.

3. 11th Street Water Line Replacement Project

General Manager Jagers advised that staff is looking ahead at projects, identifying more frequent leakers, and ordering pipe designated in the Capital Improvement Plan (CIP) to get the capital replacement projects moving. He reminded the Board about the recent B line activity.

Director of Engineering Swanson noted the project location west of Beaumont Avenue and 11th Street dead-ending into Elm. The existing pipeline is aged and has had multiple occurrences of leaks and repairs. The pipeline is either galvanized or a poly tube that staff would like to replace, and has been included in the CIP program. Since the City's slurry sealing of 11th Street, the new City ordinance and paving requirements of a 50-foot swath have come into play, he explained.

In the future, the goal of the District will be to relocate aging pipelines from alleyways into the streets, Swanson advised, therefore this project would include stubs for the future relocations. This would be a Request for Proposal project including the hiring of a consultant for assistance; smaller projects had been done in-house, he advised.

Swanson explained the project budget of \$1.4 million. He noted that a large cost for the pipeline is included, accounting for an issue encountered with the Antonell pipeline with the City requiring removal of the old pipeline, which increased the cost

of the project by \$34,000. Staff would like to work with the City to determine a way to address this requirement and identify an alternative to provide cost savings.

Swanson pointed to the \$227,000 cost for paving from centerline to the edge, as necessitated due to the City's recent repaving of the street. This is not typical, Swanson advised, but with the paving moratorium it will likely have to be done.

Jaggers added detail on the street repair for Antonell, and indicated this may not be the case for 11th; but a conservative estimate was included. As a minimum, staff would like to proceed with design and work with the City moving forward, he said. This street was included in the paving notification from the City, but the project moved forward fast.

Director Hoffman asked if the leaks were due to age and/or materials; Swanson affirmed. Hoffman acknowledged the City's concerns and asked if the new line would be in the same location. Swanson said the new line would be in the opposite side of the street, as the existing line needs to remain in place while construction is taking place, otherwise customers on that line would be out of water during the build. The old line would be abandoned after the new line is in place. If the old line must be removed, that means replacing the entire street, he explained.

Hoffman asked about connection of services, and Swanson noted that would be up to the contractor. Jaggers noted that typically, laterals are run, and meters swapped with a period of one to two weeks. He detailed some potential for negotiation with the City.

Director Covington asked about a prior project and pointed out that this project would start west of Beaumont Avenue. Swanson explained that the earlier 200-foot project was timed to get in front of the City's paving of Beaumont Avenue.

In response to questions from Director Covington, Jaggers and Swanson provided detail about the design plans and RFP process, and affirmed the City's requirements for paving to centerline: 12 ft x 25 ft each side of the hole, approximately the width of one lane. Covington commented on the City's ordinance and requested discussion be agendaized.

President Williams concurred and asked about other projects subject or not subject to the moratorium. Mr. Jaggers replied that the ordinance has adversely impacted a number of planned and in-process projects. Jaggers pointed to leaks and Swanson referred to another project on the CIP that is not yet affected by the ordinance, and said he hopes to coordinate with the City. Jaggers reminded the Board of other projects completed ahead of the City's work, and assured that staff is being proactive and trying to get ahead of known problems.

Williams referred to current supply chain issues and asked about the availability of project materials. Swanson noted that it may be the end of the year before the project is bid, and conditions then will be unknown. The contractor will be responsible for procurement, and will advise the District at that point. Covington posited that it would be advantageous for the District to now procure the almost 2,000 linear feet of pipe, fittings, and other materials to avoid delays. Jaggers suggested discussion of strategy to stockpile some materials and provided some pros and cons.

Vice President Ramirez suggested an ad hoc committee to address reconsideration of the paving moratorium with the City Council, which appears not to be of benefit to the residents of the City. Covington reiterated the need to agendize the discussion and concurred with the ad hoc committee recommendation.

4. Facilities Maintenance Update

General Manager Jagers introduced this as an ongoing item to communicate activities to the Board.

Director of Operations James Bean reminded that a Utility Maintenance Worker was hired last year and has been a valuable asset to the team. He updated the Board on projects completed, and advised about upcoming projects.

Jagers emphasized the intent to improve the look of District facilities in the community and to meet some of the desire to move to low maintenance facilities and sites. Bean pointed out the move toward drought-tolerant landscaping.

In response to Director Covington, Mr. Bean affirmed the work is being done by in-house staff. Covington added that the work is impressive.

Mr. Jagers added that metal, fire-resistant roofs are being considered for well sites in the canyon area, and a prototype is being evaluated.

President Williams invited public comment. There was none.

5. Permanent Solutions for District Facilities Needs

Mr. Jagers introduced the item to begin discussion in earnest and referenced the American Water Works Association (AWWA) standards book with benchmarks for labor and space. He noted the tie to workforce and succession planning.

This report addresses some options, Jagers continued. One of the near-term needs is the Field Office Building which has reached the end of its service life. He advised that the timeline for any solutions is realistically five years from completion if started today.

Jagers provided an overview of the facilities situation and previously discussed options. He pointed to an outline of projections for current and future staffing based on a buildout and considering the AWWA standards. The District currently has 36 to 40 full time employees; at buildout, and with recycled water activities and more, the number of staff could approach 90, Jagers advised. A comprehensive needs analysis was performed; there is a holistic problem, and it is in multiple places, Jagers advised. The holistic plan must meet needs in order to achieve the mark.

Swanson and Jagers provided detail on specific options including expansion of the administrative office, temporary unit at 12th and Palm, and new construction or modular unit on existing District land. Also for consideration is purchase of another parcel for construction, he added. He discussed construction costs, potential building code constraints, staffing accommodation, and layouts, and responded to questions from the Board.

Director Covington suggested consulting with the City building department prior to plans, and Counsel Markman advised that the City may not have jurisdiction over the District's building and/ or zoning.

Jaggers recommended next steps to pursue a more permanent or updated temporary solution for field staff as a high priority, and to figure out a solution and plan to determine if the Administration building is viable or whether a different solution should be sought.

Director Covington pointed out potential problematic regulatory situations with the City at the current site, and suggested looking for one larger module to solve both problems.

Director Ramirez emphasized use of the most economical construction methods, and reminded that he was not supportive of the costs of the previously discussed Engineering and Operations Center.

President Williams invited public comment.

Dr. Blair Ball offered a historic perspective on the construction of the current administration building. Because the District is a public agency, it did not go through the City of Beaumont building process, he said. General Manager Jaggers assured this would be vetted by legal counsel.

6. Consideration of California Drought Conditions, District Urban Water Management Plan Drought Restrictions and BCVWD Resolution 2014-05 Regarding Issuance of Will-Serve Letters and Other Drought Response

General Manager Jaggers drew attention to the report. There was no discussion.

7. Status of Local Emergency regarding the Impact of the Respiratory Illness Pandemic COVID-19 pursuant to Resolution 2020-07

General Manager Jaggers advised the Board that the staffing has returned to pre-pandemic levels (100 percent) to the office, after two weeks at 50 percent as COVID-19 case numbers began to come down. The doors are open to the public, he stated.

8. Status of Declared Local Emergencies related to Fires

- c. Impact of the Apple Fire pursuant to Resolution 2020-17
- d. Impact of the El Dorado Fire pursuant to Resolution 2020-20

No report.

9. Update: Legislative Action and Issues Affecting BCVWD

General Manager Jaggers drew attention to the report. There was no discussion.

10. Reports for Discussion

- a. Directors' Reports: None.
- b. Director General Comments: None.
- c. General Manager's Report

Mr. Jagers advised that imported water recharge will begin on March 7. The SGPWA is seeking opportunities for additional supply.

The CIP projects and maintenance projects continue to move forward. Staffing activities are underway, and the budget cycle is beginning in order to meet the desire of the Board to go dark in December.

- d. Legal Counsel Report: None.

11. Topics for Future Meetings:

- Water supply for BCVWD and the region
- Matrix for delivery of recycled water
- Legal Counsel report on changes in Proposition 218
- Legal update on drought conditions in the west
- Maintenance costs at 800-hp well sites

12. Announcements

President Williams read the following announcements:

- Collaborative Agencies Meeting: Wednesday, Mar. 2, 2022 at 5 p.m.
- Finance and Audit Committee Meeting: Thursday, Mar. 3, 2022 at 3 p.m.
- Special Board Meeting: Monday, Mar. 7 at 5:30 p.m.
- Regular Board Meeting: Wednesday, Mar. 9, 2022 at 6 p.m.
- Personnel Committee Meeting: Tuesday, Mar. 15, 2022 at 5:30 p.m.
- San Gorgonio Pass Regional Water Alliance: Wednesday, Mar. 23, 2022 at 5 p.m.
- Engineering Workshop: Thursday, Mar. 24, 2022 at 6 p.m.
- Beaumont Basin Watermaster: Wednesday, Apr. 6, 2022 at 11 a.m.

13. Adjournment

President Williams adjourned the meeting at 8:59 p.m.

ATTEST:

DRAFT UNTIL APPROVED

DRAFT UNTIL APPROVED

Director Lona Williams, President
to the Board of Directors of the
Beaumont-Cherry Valley Water District

Director David Hoffman, Secretary
to the Board of Directors of the
Beaumont-Cherry Valley Water District



**Beaumont-Cherry Valley Water District
Regular Board Meeting
March 9, 2022**

Item 2i

STAFF REPORT

TO: Board of Directors

FROM: Dan Jagers, General Manager

SUBJECT: Resolution 2022-__ : Authorizing Public Meetings to be Held via Teleconferencing Pursuant to Government Code Section 54953(e) and Making Findings and Determinations Regarding the Same

Staff Recommendation

Staff recommends that the Board:

Make the following findings so that meetings of the Board will be subject to the special Brown Act requirements for teleconference meetings: (1) the Board has reconsidered the circumstances of the COVID-19 state of emergency; and (2) state and local officials continue to recommend measures to promote social distancing, and

Adopt Resolution 2022-__ : Authorizing Public Meetings to be Held via Teleconferencing Pursuant to Government Code Section 54953(e) and Making Findings and Determinations Regarding the Same.

Summary

Staff has placed this item on the agenda so that the Board can continue to meet virtually pursuant to AB 361's special Brown Act requirements for teleconference meetings. These requirements give local public agencies greater flexibility to conduct teleconference meetings when there is a declared state of emergency and either social distancing is mandated or recommended, or an in-person meeting would present imminent risks to the health and safety of attendees.

The Board must make these findings every 30 days to continue the teleconferencing options. The previous Resolution 2022-01 was adopted on February 9, 2022.

The declared emergency is still in effect. Furthermore, the State of California and local officials have recommended measures to promote social distancing. The California Division of Occupational Safety and Health still requires that employers provide training on the effectiveness of physical distancing in the workplace.

Attachments

1. Resolution 2022-__ : Authorizing Public Meetings to be Held via Teleconferencing Pursuant to Government Code Section 54953(e) and Making Findings and Determinations Regarding the Same

RESOLUTION 2022-__

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
BEAUMONT-CHERRY VALLEY WATER DISTRICT
AUTHORIZING PUBLIC MEETINGS TO BE HELD VIA
TELECONFERENCING PURSUANT TO GOVERNMENT CODE
SECTION 54953(e) AND MAKING FINDINGS AND
DETERMINATIONS REGARDING THE SAME**

WHEREAS, the Board is committed to public access and participation in its meetings while balancing the need to conduct public meetings in a manner that reduces the likelihood of exposure to COVID-19 and to support physical distancing during the COVID-19 pandemic; and

WHEREAS, all meetings of the Board are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the Board conduct its business; and

WHEREAS, pursuant to Assembly Bill 361, signed by Governor Newsom and effective on September 16, 2021, legislative bodies of local agencies may hold public meetings via teleconferencing pursuant to Government Code Section 54953(e), without complying with the requirements of Government Code Section 54953(b)(3), if the legislative body complies with certain enumerated requirements in any of the following circumstances:

1. The legislative body holds a meeting during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing.
2. The legislative body holds a meeting during a proclaimed state of emergency for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.
3. The legislative body holds a meeting during a proclaimed state of emergency and has determined, by majority vote, that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

WHEREAS, on March 4, 2020, Governor Newsom declared a State of Emergency in response to the COVID-19 pandemic (the “Emergency”); and

WHEREAS, the Centers for Disease Control and Prevention continue to advise that COVID-19 spreads more easily indoors than outdoors and that people are more likely to be exposed to COVID-19 when they are closer than six feet apart from others for longer periods of time; and

WHEREAS, due to the ongoing COVID-19 pandemic and the need to promote social distancing to reduce the likelihood of exposure to COVID-19, the Board of Directors intends to hold public meetings via teleconferencing pursuant to Government Code Section 54953(e).

NOW, THEREFORE, the Board of Directors of Beaumont-Cherry Valley Water District resolves as follows:

Section 1. The Recitals provided above are true and correct and are hereby incorporated by reference.

Section 2. This Board hereby determines that, as a result of the Emergency, meeting in person presents imminent risks to the health or safety of attendees.

Section 3. This Board shall conduct its meetings pursuant to Government Code Section 54953(e).

Section 4. Staff is hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. The District has reconsidered the circumstances of the state of emergency and finds that: (i) the state of emergency continues to directly impact the ability of the members to meet safely in person, and (ii) state or local officials continue to impose or recommend measures to promote social distancing.

ADOPTED this _____ day of _____, 2022, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST:

Director Lona Williams, President of the
Board of Directors of the
Beaumont-Cherry Valley Water District

Director David Hoffman, Secretary to the
Board of Directors of the
Beaumont-Cherry Valley Water District



**Beaumont-Cherry Valley Water District
Regular Board Meeting
March 9, 2022**

Item 2j

STAFF REPORT

TO: Board of Directors
FROM: Dan Jagers, General Manager
SUBJECT: **Resolution 2022-05 Amending Resolution 2020-07 Ratifying and Proclaiming District Local Emergency in Response to the Impact of the Respiratory Illness Pandemic COVID-19**

Staff Recommendation

Adopt Resolution 2022-05 Amending Resolution 2020-07 Ratifying and Proclaiming District Local Emergency in Response to the Impact of the Respiratory Illness Pandemic COVID-19

Background

At its meeting of February 24, 2022, the Board directed staff to include certain reports only on the Regular Meeting agenda (second Tuesday) and eliminate them from the Engineering Workshop agenda (fourth Thursday).

Three of the identified items are related to required reporting requirements of the California Office of Emergency Services (OES), and are linked to the District's ability to apply for reimbursement of certain emergency related expenses.

Summary

The requirements of the OES previously required the Board to review the declaration of local emergency every 21 days, however legislative updates to Government Code 8036 changed the requirement for Board review to only every 60 days.

The resolution ratifying and proclaiming the ongoing district local emergency related to COVID-19 may be updated to reflect a report to the Board every 60 days. The attached Resolution amends only the reporting time period, a non-substantive administrative change.

The resolutions related to the District local emergencies regarding the Apple Fire and El Dorado Fire are not affected.

Fiscal Impact: None.

Attachments

1. Proposed Resolution 2022-05

Staff Report prepared by Lynda Kerney, Administrative Assistant

RESOLUTION 2022-05

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BEAUMONT-CHERRY VALLEY WATER DISTRICT AMENDING RESOLUTION 2020-07 RATIFYING AND PROCLAIMING A DISTRICT LOCAL EMERGENCY IN RESPONSE TO THE IMPACT OF THE RESPIRATORY ILLNESS PANDEMIC COVID- 19

WHEREAS, the governing body of the District has the authority to proclaim a local emergency; and

WHEREAS, California Government Code Section 3100 states that all public employees are declared to be disaster service workers subject to such disaster service activities as may be assigned to them by their superiors or by law, and the District needs to provide potable water deemed as an essential public service; and

WHEREAS, pursuant to the BCVWD Policies and Procedures Manual, Section 1E, the General Manager in consultation with the President of the Board of Directors may declare a District Local Emergency when said District is affected or likely to be affected by a public calamity and the Board of Directors is not scheduled to meet in a timely manner; and

WHEREAS, any actions that the District may take to ensure the continuation of critical services to protect the safety of customers and to provide for immunities that will protect the District for actions taken, as covered under the California Emergency Services Act; and

WHEREAS, working with the County of Riverside, this proclamation authorizes the undertaking of powers and invoking and disseminating emergency orders (e.g., emergency orders, emergency spending authorities, emergency or pre-established contracting, order necessary Personal Protective Equipment, recovery, etc.) and regulations necessary to provide for the protection of life, property, and the environment; and

WHEREAS, this proclamation establishes that an emergency exists, and that if mutual aid of in-county resources are needed to assist the District, as covered under the California Master Mutual Aid Agreement and any local agreements to provide mutual aid should be sufficient to establish, and that the Emergency Services Act applies; and

WHEREAS, this proclamation establishes that an emergency exists, and if out-of-county assistance is needed, requests for mutual aid should follow procedures set forth by the Standardized Emergency Management System (SEMS) and the Governor's Office of Emergency Services (CalOES), including obtaining mission numbers through the County of Riverside Emergency Management Department from CalOES for responding agencies. This is particularly important for possible reimbursement of extraordinary expenses in the event of a proclaimed "State of Emergency" or in the event of a presidential declaration of disaster when state or federal disaster relief funds become available; and

WHEREAS, conditions of disaster or of extreme peril to the health and safety of persons and property have arisen both internationally and within the United States as a result of the introduction of the novel coronavirus (COVID-19), a novel communicable disease which led to California Governor Gavin Newsom, to proclaim a State of Emergency for California on March 4, 2020; and

WHEREAS, currently COVID-19 has spread globally to more than 70 countries, infecting more than 180,000 persons and causing more than 7,100 fatalities worldwide. Due to the expanding list of countries with widespread transmission of COVID-19, and increasing travel alerts and warnings for countries experiencing sustained or uncontrolled community transmission issued by the Centers for Disease Control and Prevention (CDC), COVID-19 has created conditions that are likely to be beyond the control of local resources and require the combined forces of other political subdivisions to combat this virus; and

WHEREAS, on March 10, 2020 the Riverside County Board of Supervisors ratified a local public health emergency declaration and as of March 15, 2020, there are 779 confirmed cases of COVID-19 in California, including 16 in the Riverside County area, with 3 COVID-19 related deaths, and officials expect the number of cases to increase; and

WHEREAS, on March 13, 2020, the President of the United States declared that the outbreak of COVID-19 in the United States constitutes a national emergency; and

WHEREAS, on March 17, 2020, the City of Beaumont declared a Local Emergency to Protect the Health, Safety and Welfare of residents during the COVID-19 pandemic; and

WHEREAS, the District's ability to mobilize local resources, coordinate interagency response, accelerate procurement of vital supplies, use mutual aid, and seek future reimbursement by State and Federal governments will be critical to successfully responding to COVID-19; and

WHEREAS, the ratepayers of the District may experience financial hardship during this pandemic and it is the responsibility of every level of government to protect the public and take the necessary action to eliminate or reduce its expected negative consequences including a moratorium on utility shutoffs; and

WHEREAS, the Board of Directors of the Beaumont-Cherry Valley Water District restates its responsibility to the ratepayers and residents of the District: to provide safe, clean and reliable water, and recognizes this is an essential requirement for public health; and

WHEREAS, the Board of Directors finds and determines that:

1. The conditions of extreme peril to the safety of persons caused by COVID-19 exist and are beyond the control of the services, personnel, equipment and facilities of BCVWD and will require the combined forces of all governmental agencies to appropriately respond, and
2. Preparing for, responding to, mitigating and recovering from the spread of COVID-19 requires the District to divert resources from normal day-to-day operations and has and will continue to impose extraordinary requirements on and expenses to the District, and
3. That resources of the Beaumont-Cherry Valley Water District may be insufficient, and the magnitude of the public health and economic disaster created by COVID-19 may be beyond the capabilities of the District, and
4. The mobilization of local resources, ability to coordinate interagency response, accelerate procurement of vital supplies, employment of sufficient personnel, use of mutual aid, and allow for future reimbursement by the state and federal governments will be critical to successfully responding to COVID-19, the District may require additional assistance in the future, and proclamation of Local Emergency allows additional resources to flow to the District in a timely manner

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the Beaumont-Cherry Valley Water District that:

1. The Board of Directors hereby ratifies and proclaims that a Local Emergency now exists throughout the Beaumont-Cherry Valley Water District, and
2. The Board of Directors hereby directs staff to implement its Emergency Plan as applicable and outlined in the District's Policies and Procedures Manual, Part III, Section 1, and
3. The Board of Directors hereby directs staff to request concurrence in local emergency by the State Director of the Office of Emergency Services and to notify the Cal-OES Southern Region Administrator of this proclamation of local emergency; and
4. The Board of Directors hereby suspends its rules and policies regarding personnel and procurement to the extent necessary within the law to allow full and expedited response to any unforeseen emergency situations to address the effects of COVID-19 to protect public health, District employees, and District facilities; and
5. The Board of Directors hereby authorizes the General Manager or his designee to request or provide Mutual Aid assistance per the District's Policies and Procedures Manual, Part III, Section 1G
6. The Board of Directors hereby directs staff to provide a review of this Local Emergency proclamation at **every a** regularly scheduled Board of Directors meeting until terminated, with no review to exceed **24 60** days from the last review.

IT IS FURTHER RESOLVED AND ORDERED that during the existence of said Local Emergency the powers, functions and duties of the District shall be those prescribed by state law, by ordinances, and resolutions of the Beaumont-Cherry Valley Water District, and that this Local Emergency Proclamation is in effect until rescinded by the Board of Directors of the Beaumont-Cherry Valley Water District.

BE IT FURTHER RESOLVED AND ORDERED that a copy of this Proclamation be forwarded to the Riverside County Emergency Management Department to be forwarded to the Director of the California Governor's Office of Emergency Services.

ADOPTED this _____ day of _____, 2022 by the following roll call vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST:

Director Lona Williams, President of the
Board of Directors of the
Beaumont-Cherry Valley Water District

Director David Hoffman, Secretary to the
Board of Directors of the
Beaumont-Cherry Valley Water District



**Beaumont-Cherry Valley Water District
Regular Board Meeting
March 9, 2022**

Item 2k

STAFF REPORT

TO: Board of Directors
FROM: Dan Jagers, General Manager
SUBJECT: **Affirm Nomination of Director David Hoffman for Election to the Riverside Local Agency Formation Commission**

Staff Recommendation

Vote to approve the Consent Calendar including affirmation of the February 9, 2021 nomination of Director David Hoffman to stand for election for Special District Member / western area to the California Riverside Local Agency Formation Commission (LAFCO).

Summary

At its meeting of February 9, 2022, Director Covington nominated David Hoffman to stand for election. The nomination was seconded by Director Ramirez. No vote was taken at that time.

Fiscal Impact

If the Board member nominated by BCVWD is elected to the position, there will be a fiscal impact to be determined. Director per diem for the special district Board member would not be paid by BCVWD.

Attachments

1. LAFCO nomination form

Staff Report prepared by Lynda Kerney, Administrative Assistant



**Beaumont-Cherry Valley Water District
Regular Board Meeting
March 9, 2022**

Item 3

STAFF REPORT

TO: Board of Directors
FROM: Finance and Administration Department
SUBJECT: **Acknowledge Receipt of the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association for BCVWD's 2020 Annual Comprehensive Financial Report**

Staff Recommendation

Acknowledge Beaumont-Cherry Valley Water District's (BCVWD) receipt of the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association of the United States and Canada (GFOA) for the 2020 Annual Comprehensive Finance Report.

Background

In early 2021, the Accounting and Finance staff of BCVWD prepared the District's fourth Annual Comprehensive Finance Report (ACFR) and submitted it to the GFOA for review and in February 2022, District staff was informed that BCVWD had been awarded the Certificate of Achievement for Excellence in Financial Reporting for the 2020 ACFR. This is the fourth year in a row that BCVWD has earned this award.

The GFOA established the Certificate of Achievement for Excellence in Financial Reporting Program (Program) in 1945 to encourage and assist state and local governments to go beyond the minimum requirements of generally accepted accounting principles to prepare comprehensive annual financial reports that evidence the spirit of transparency and full disclosure and then to recognize individual governments that succeed in achieving that goal. The Certificate is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

Reports submitted to the Program are reviewed by selected members of the GFOA professional staff and the GFOA Special Review Committee, which is comprised of individuals with expertise in public sector financial reporting and includes financial statement preparers, independent auditors, academics, and other finance professionals.

Fiscal Impact

No fiscal impact.

Attachment

1. Certificate of Achievement for Excellence in Financial Reporting for the Fiscal Year Ended December 31, 2020



Government Finance Officers Association

Certificate of
Achievement
for Excellence
in Financial
Reporting

Presented to

**Beaumont Cherry Valley Water District
California**

For its Annual Comprehensive
Financial Report
For the Fiscal Year Ended

December 31, 2020

Christopher P. Morill

Executive Director/CEO



**Beaumont-Cherry Valley Water District
Regular Board Meeting
March 9, 2022**

Item 4

STAFF REPORT

TO: Board of Directors

FROM: Dan Jagers, General Manager

**SUBJECT: PUBLIC HEARING NO. 2 - U.S. Census 2020 / Redistricting
Possible Realignment of Director Division Boundaries per Water Code
21065 and Elections Code 22000**

Staff Recommendation

1. Receive the report from Redistricting Insights
2. Conduct a Public Hearing and receive input and feedback on the proposed redistricting maps for Beaumont-Cherry Valley Water District (BCVWD)
3. Identify a preferred map option and direct staff to prepare a resolution for adoption at a future Board meeting, OR

Direct staff as desired

Background

In accordance with Section 21605 of the California Water Code, the Board of Directors shall, by resolution, and after a public hearing, adjust division boundaries of the elected Board of Directors after each federal decennial Census to equalize the population as far as practicable. California Elections Code Section 22000 requires BCVWD to adjust the boundaries of any divisions after each federal decennial census so that the divisions are equal in population and in compliance with federal law.

The deadline for division boundary changes was set by the Legislature as April 17, 2022. The final deadline to submit new division boundary maps to the Riverside County Registrar of Voters (ROV) is 125 days prior to the election (July 6, 2022). BCVWD engaged consultant Redistricting Insights to provide services related to this requirement, including data analysis, boundary map production, and assisting with public input.

Members of the public are being encouraged to participate in the public hearing process and offer feedback on the drawing of boundaries. Comments may be submitted via mail, email, and by using the online mapping tool. A dedicated redistricting page has been added to the BCVWD website, and the process is being promoted through other outreach efforts including notification in local media source(s), public posting, social media, and an email blast.

Summary

For Board consideration, Redistricting Insights composed several different map options that comply with the applicable federal and state laws. At its meeting of February 9, 2022, the Board



conducted the first public hearing on the draft maps. Directors provided input and direction to the consultant. No members of the public offered testimony.

This second public hearing today will continue the opportunity for the public to provide input and feedback on the proposed maps.

The map ultimately adopted by the Board must comply with both state and federal law. Elections Code 22000 requires that director divisions be substantially equal in population and that division boundaries comply with the U.S. Constitution, the California Constitution, and the federal Voting Rights Act. In addition, boundaries shall not be drawn to favor or discriminate against a political party or incumbent. The change of boundaries shall not affect the unexpired term of office of any elected Board member.

Following the public hearing, the Board may identify a preferred map option and/ or give further direction to staff and consultants. The consultant will prepare revised maps based on Board input and will analyze any maps submitted by members of the public prior to the third public hearing on March 24, 2022.

Fiscal Impact

Expense	Detail	Amount
Redistricting Insights	Consulting, map development, assistance with process	\$30,000
CV Strategies	Public outreach	\$9,900
Additional estimated expenses including postage, printing, website		Undetermined

Attachments

1. Notice of Public Hearing

Staff Report prepared by Lynda Kerney, Administrative Assistant



Beaumont-Cherry Valley Water District

560 Magnolia Avenue · Beaumont, CA 92223 · (951) 845-9581 · www.bcvwd.org
NOTICE OF PUBLIC HEARING – MAR. 9, 2022 at 6 P.M.

NOTICE OF PUBLIC HEARING

2020 REDISTRICTING OF DISTRICT DIVISION BOUNDARIES Beaumont-Cherry Valley Water District

Wednesday, March 9, 2022 at 6:00 p.m.

Beaumont-Cherry Valley Water District • 560 Magnolia Avenue, Beaumont, CA 92223

This meeting will also be available via teleconference
and may be joined via the following link or phone-in:
To access the Zoom conference, use the link below:

<https://us02web.zoom.us/j/84318559070?pwd=SXlzMFMZCMGhOYTFIL2tnUGlpU3h0UT09>

To telephone in, please dial: (669) 900-9128

Enter Meeting ID: 843 1855 9070 Enter Passcode: 113552

NOTICE IS HEREBY GIVEN that the Beaumont-Cherry Valley Water District (BCVWD) will conduct a public hearing per Elections Code Section 22000 on Wednesday, March 9, 2022 at 6 p.m. The Board of Directors will receive public input on district division boundaries, and will consider and take possible action on draft maps and the redrawing of election district boundaries.

The public may provide comment live in person at the hearing, via live connection using Zoom teleconferencing, by emailing comments prior to the close of the public hearing to redistrictinginfo@bcvwd.org, or by mailing correspondence to 560 Magnolia Ave., Beaumont, CA 92223, ATTN: Finance and Administrative Services – Public Comment. Comments must be received by the Recording Secretary prior to the close of the Public Hearing.

The public may also use the redistricting mapping tool, Dave's Redistricting, available here:

<https://davesredistricting.org/maps#viewmap::8bced695-d12e-40e4-89bf-f56388e53bee>

This meeting will be available virtually utilizing the Zoom Video Communications platform pursuant to the District's declaration of local emergency related to COVID-19, Government Code 54950 et. seq. (the Brown Act) and BCVWD Resolution 2022-02.

If you challenge this action(s) in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the District at, or prior to, the public hearing.



Beaumont-Cherry Valley Water District

560 Magnolia Avenue · Beaumont, CA 92223 · (951) 845-9581 · www.bcvwd.org
NOTICE OF PUBLIC HEARING – MAR. 9, 2022 at 6 P.M.

Related documents, including draft maps, are available on the BCVWD website at <https://bcvwd.org/redistricting>. Documents are also available for public inspection and copying for the cost of duplication and will be made available by appointment at the BCVWD Administrative Office at 560 Magnolia Avenue, Beaumont, CA 92223 between the hours of 7:30 a.m. and 5 p.m., Monday through Thursday. Email redistrictinginfo@bcvwd.org.

This information will be made available in alternative formats upon request, as required by the Americans with Disabilities Act, by contacting the Administrative Assistant at (951) 845-9581. Requests for disability-related modifications or accommodations required to facilitate meeting participation, including requests for auxiliary aids, services or interpreters require different lead times, ranging from five business days to two weeks. Please provide as much advance notice as possible in order to assure availability.

CONTACT: Dr. Kirene Manini (951) 845-9581 redistrictinginfo@bcvwd.org

CERTIFICATION OF POSTING

I, Kirene Manini, PhD, Director of Finance and Administrative Services for the Beaumont-Cherry Valley Water District, hereby certify that a copy of this notice was posted in the window in front of the BCVWD Administrative Office, 560 Magnolia, Beaumont, CA 92223 on Thursday, February 17, 2022.

Digitally signed by Dr. Kirene B. Manini, Director of Finance and Administrative Services, Beaumont-Cherry Valley Water District
Date: 2022.02.15 09:25:24 -08'00'

Kirene Manini, PhD
Director of Finance and Administrative Services



**Beaumont-Cherry Valley Water District
Regular Board Meeting
March 9, 2022**

Item 5

STAFF REPORT

TO: Board of Directors

FROM: Dan Jagers, General Manager

SUBJECT: Resolution 2022-__: Amending the District Policies and Procedures Manual: Part 1 Personnel: Policy 1010.6

Staff Recommendation

Consider Resolution 2022-__: Amending the District Policies and Procedures Manual: Part 1 Personnel: Policy 1010.6 and direct staff as desired.

Background

On March 18, 2009 the Board of Directors adopted Resolution 2009-05, establishing a Policy and Procedures Manual applicable to Board of Directors and District staff. This document has been periodically updated over the years.

At the July 23, 2018 Personnel Committee meeting, committee members directed staff to review, revise and update the District's Policies and Procedures. This project is being addressed in sections by staff. Some sections of the policy manual have been revised individually over the course of the past two years upon recommendation of the human resources consultant or due to other circumstances.

At its meeting of February 22, 2021, the Personnel Committee reviewed new policy manual provisions and recommended same to the Board of Directors for consideration. The Board adopted Resolution 2021-06 on April 14, 2021 which included new Policy 1010, laying out details to retain consistency and administer the Policies and Procedures Manual itself.

Summary

Policy 1010 was intended to govern the revisions to the Policies and Procedures Manual. Revised policies are drafted using the American Psychological Association (APA) Style for writing style and grammar. The style manual provides rules for everything from punctuation and numbering to grammar and word choice. The APA style emphasizes continuity, flow, conciseness, bias-free language, and clarity.

Following APA Style and in keeping with modern trends of gender-neutral language, Policy 1010.6.2 states, "The Policy Manual will use the singular "they" as a generic third-person pronoun."

The use of gender-neutral language has been evolving for a number of years but came to the forefront in 2019 when the singular "they" was identified as Merriam-Webster's Word of the Year. It is now considered grammatically correct, and preferable for maintaining equality and eliminating discrimination in the workplace.



“Increasingly, companies are removing the ‘he’ and ‘she’ from their employee handbooks and replacing them with gender-neutral pronouns,” wrote attorney Allen Smith in a 2020 article for the Society for Human Resources Management (SHRM).

At its meeting of December 12, 2021, during review of a policy revision, a member of the Personnel Committee recommended rescission of the adopted Policy 1010.6.2 regarding gender-neutral language.

Staff has consulted with legal counsel and understands that to eliminate the gender-neutral language and return to the previously standard “he/she” “her/him” pronouns may not provide the District with the maximum opportunity to limit potential legal liability regarding this matter. Although there is no law requiring an employer to use any particular pronouns in its personnel policies, District staff considered the use of the gender-neutral pronoun “they” as the lowest exposure to criticize and/or liability in the District Policies and Procedures Manual based on the fact that, federal and state law makes it illegal to discriminate against employees on the basis of any gender, including gender identity and gender expression (*Bostock v. Clayton County*, § 12940(a).)

At the Personnel Committee meeting of February 15, 2022, staff was directed by a committee member to place this item on the March 9, 2022 Board of Directors agenda for consideration by the full Board.

Fiscal Impact

There will be staff time and other administrative expenses related to revising the already-Board approved policies to eliminate the gender-neutral language. All policy revisions will come back to the Board for re-adoption.

Attachments

1. Resolution 2022-__: Amending the District Policies and Procedures Manual: Part 1 Personnel: Policy 1010.6
2. Proposed revision to Policy 1010 (side by side)
3. SHRM Article: “More Employee Handbooks Replace ‘He’ and ‘She’ with ‘They’”
4. American Psychological Association. (2020). Chapter 5 Bias-Free Language Guidelines. In *Publication manual of the American Psychological Association 2020: The Official Guide to APA style*.

Staff Report prepared by Lynda Kerney, Administrative Assistant

RESOLUTION 2022-__

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE BEAUMONT-CHERRY VALLEY WATER DISTRICT
AMENDING THE DISTRICT'S POLICIES AND
PROCEDURES MANUAL PART I: PERSONNEL: POLICY
1010.6: POLICY MANUAL**

WHEREAS, on March 18, 2009 the Board of Directors of the Beaumont-Cherry Valley Water District adopted Resolution 2009-05, establishing a Policy and Procedures Manual applicable to Board of Directors and District staff; and

WHEREAS, upon review and discussion, the Personnel Committee of the Board of Directors has recommended rescission of certain revisions to Part I of the Policy and Procedures Manual as adopted with Resolution 2021-06 on April 14, 2021; and

WHEREAS, the Board of Directors has reviewed and considered the revisions to the BCVWD Policy and Procedures Manual as enumerated below, finds the policy preferable and acceptable, deems it to be in the best interests of the District, and desires that the following actions be taken,

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the Beaumont-Cherry Valley Water District that the BCVWD Policies and Procedures Manual, Part I Policy 1010.6 is hereby amended to read:

The Policy Manual will be written with clarity, precision, and inclusion. The Policy Manual will be written using APA (American Psychological Association) style and grammar guidelines to increase the ease of reading comprehension.

1. The Policy Manual will use a standardized format and numbering system.
2. The Policy Manual will use the serial comma, also known as the Oxford comma.
3. Law, Government Code, etc. will be cited via parenthetical citations.
4. Policies may cite other policies within the text to provide context via parenthetical citations.
5. Abbreviations must be defined upon first use for each individual policy. Terms defined under the Definitions policy need not be defined in subsequent policies. For example, "District" is always defined as "Beaumont-Cherry Valley Water District" (Policy 1000.1).

ADOPTED this _____ day of _____, _____, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

//
//
//
//
//

ATTEST:

Director Daniel Slawson, President of the
Board of Directors of the
Beaumont-Cherry Valley Water District

Director Andy Ramirez, Secretary to the
Board of Directors of the
Beaumont-Cherry Valley Water District

DRAFT

Current Policy

BEAUMONT-CHERRY VALLEY WATER DISTRICT

GENERAL

POLICY TITLE: POLICY MANUAL
POLICY NUMBER: 1010

- 1010.1 A manual of District policies shall be maintained by the Human Resources Department.
- 1010.2 The Policy Manual will be available to all employees and members of the public in accordance with the Public Records Act and under applicable law.
- 1010.3 Revisions to the Policy Manual are subject to approval by the Board of Directors.
1. The Table of Contents, Title Pages, Page Numbering, and Dividers are exempt from Board approval.
 2. Changes of format, font, spacing, and corrections of typographical (typo) errors are exempt from board approval.
- 1010.4 Upon hire, employees will receive a copy of the Policy Manual and sign an acknowledgement of receipt.
- 1010.5 Individual District departments and employees may maintain additional department or desk manuals separately from the Policy Manual. Adoption or revision of these internal documents are not subject to Board approval.
- 1010.6 The Policy Manual will be written with clarity, precision, and inclusion. The Policy Manual will be written using APA (American Psychological Association) style and grammar guidelines to increase the ease of reading comprehension.
1. The Policy Manual will use a standardized format and numbering system.
 2. The Policy Manual will use the singular "they" as a generic third-person pronoun.
 3. The Policy Manual will use the serial comma, also known as the Oxford comma.
 4. Law, Government Code, etc. will be cited via parenthetical citations.
 5. Policies may cite other policies within the text to provide context via parenthetical citations.
 6. Abbreviations must be defined upon first use for each individual policy. Terms defined under the Definitions policy (Policy 1000) need not be defined in subsequent policies. For example, "District" is always defined as "Beaumont-Cherry Valley Water District" (Policy 1000.1).
 7. Numbers will be listed as numerals only, not spelled alphabetically. For example, "5," "\$5,000," and "120" are all acceptable.
- 1010.7 **Reservation of Rights.** As circumstances change, the District may revise, supplement, or rescind policies or portions of this Manual. Employees will be notified in writing of such changes as they occur. Only written changes adopted by the Board of Directors are recognized or binding.

Adopted by Resolution 21-006, 4/14/2021

Proposed Policy

BEAUMONT-CHERRY VALLEY WATER DISTRICT

GENERAL

POLICY TITLE: POLICY MANUAL
POLICY NUMBER: 1010

- 1010.1 A manual of District policies shall be maintained by the Human Resources Department.
- 1010.2 The Policy Manual will be available to all employees and members of the public in accordance with the Public Records Act and under applicable law.
- 1010.3 Revisions to the Policy Manual are subject to approval by the Board of Directors.
1. The Table of Contents, Title Pages, Page Numbering, and Dividers are exempt from Board approval.
 2. Changes of format, font, spacing, and corrections of typographical (typo) errors are exempt from board approval.
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- 1010.5 Individual District departments and employees may maintain additional department or desk manuals separately from the Policy Manual. Adoption or revision of these internal documents are not subject to Board approval.
- 1010.6 The Policy Manual will be written with clarity, precision, and inclusion. The Policy Manual will be written using APA (American Psychological Association) style and grammar guidelines to increase the ease of reading comprehension.
1. The Policy Manual will use a standardized format and numbering system.
 - ~~2. The Policy Manual will use the singular "they" as a generic third-person pronoun.~~
 - ~~3.2.~~ The Policy Manual will use the serial comma, also known as the Oxford comma.
 - ~~4.3.~~ Law, Government Code, etc. will be cited via parenthetical citations.
 - ~~5.4.~~ Policies may cite other policies within the text to provide context via parenthetical citations.
 - ~~6.5.~~ Abbreviations must be defined upon first use for each individual policy. Terms defined under the Definitions policy (Policy 1000) need not be defined in subsequent policies. For example, "District" is always defined as "Beaumont-Cherry Valley Water District" (Policy 1000.1).
 - ~~7.6.~~ Numbers will be listed as numerals only, not spelled alphabetically. For example, "5," "\$5,000," and "120" are all acceptable.
- 1010.7 **Reservation of Rights.** As circumstances change, the District may revise, supplement, or rescind policies or portions of this Manual. Employees will be notified in writing of such changes as they occur. Only written changes adopted by the Board of Directors are recognized or binding.

Adopted by Resolution 21-006, 4/14/2021

More Employee Handbooks Replace 'He' and 'She' with 'They'

By Allen Smith, J.D.

February 7, 2020

Increasingly, companies are removing "he" and "she" from their employee handbooks and replacing them with gender-neutral pronouns, such as "they," Merriam-Webster's word of 2019. The companies are doing this to make nonbinary individuals who do not identify as male or female feel included. The companies are also scrapping such gender-specific pronouns as "his," "hers," "him" and "her" in favor of "their" and "them."

Many Millennials identify as nonbinary, noted Denise Visconti, an attorney with Littler in San Diego. A nonbinary individual is anyone who does not identify in terms of male or female and could include someone who is transgender, gender fluid, between gender or third gender, Visconti said. And don't presume sexual orientation based on someone's identifying as nonbinary, she added, because gender identity and sexual orientation are distinct concepts.

Littler has eliminated gender-based pronouns from its HR documents, including handbooks, and given its employees the option of choosing a nonbinary identifier—neither male nor female—in the firm's internal HR system.

"You want to make sure everyone feels as though they are included. Eradicating gender-specific pronouns is a step in that direction," Visconti said.

In some parts of the country, such as California and New York City, employers must refer to workers by the pronoun they use to refer to themselves. To refer to individuals by some other pronoun could be considered harassment, Visconti cautioned.

Word of the Year

Merriam-Webster's word of the year is a statistical assessment of words that are searched online at Merriam-Webster.com, said Peter Sokolowski, editor-at-large with Merriam-Webster.com in Springfield, Mass. The company reviews "the most-looked-up words on the site and makes a year-over-year comparison in order to find which word was consulted more frequently in the current year than in the previous years."

Singular "they" has been standard in the English language for centuries, going back at least to the 14th century, Sokolowski said.

"Sentences like 'No one has to go if they don't want to' or 'Everybody likes, pizza, don't they?' are common and normal. It was only in the 18th century that some grammarians proposed that 'he' should be used as the third-person singular pronoun ... when the gender of the antecedent is unknown. Using 'he' for this purpose can result in gratuitous sexism, and using 'he or she' can become cumbersome."

On the other hand, nonbinary "they" is more recent, dated to 2005. "Its use is increasing, which is why it has been added as a definition of 'they' in our dictionary," Sokolowski said.

"The use of the plural verb referring to an individual will feel strange for many, and this has an interesting echo of the history of another English pronoun, 'you,' which displaced 'thee' and 'thou' as the second-person singular pronoun around 400 years ago," Sokolowski noted.

"No one today considers the plural verb form 'you are' to be ungrammatical when referring to an individual today because the habits of

language have changed over time. It's possible that this same familiarity will make nonbinary 'they' similarly standard—but it will take time."

Plural 'Employees'

Employers may want to use plural pronouns, such as "they" and "their," and speak more of plural "employees" than the singular "employee," said Cheryl Behymer, an attorney with Fisher Phillips in Columbia, S.C.

A company "may also want to define 'employee' early in its handbook and say that it includes employees who identify as male, female or nonbinary," Behymer said. "Then the company could use 'employee' in the handbook, knowing the definition has already been established. Of course, this may sound more stilted and artificial than using 'him' or 'her.' "

Nonetheless, Behymer said that even if the plural pronouns "they," "their" and "them" are not grammatically correct, the employer might want to use them and explain why it is doing so in the handbook's introduction.

"Stating something like 'We respect each employee's right to individually identify gender as male, female or nonbinary, and we have decided to make our handbook as inclusive as possible to our entire workforce by using the plural pronouns "they," "their" and "them" instead of pronouns associated with gender choices' may ameliorate any confusion on this point," Behymer said.

[SHRM members-only toolkit: Managing Equal Employment Opportunity (www.shrm.org/resourcesandtools/tools-and-samples/toolkits/pages/managingequalemploymentopportunity.aspx)]

"Other words are being used as substitutes for 'he' and 'she' but not as widely as 'they' and would be unwieldy in an employee handbook," said Helen Friedman, Ph.D., a clinical psychologist in St. Louis who specializes in gender identity.

Margaret Signorella, Ph.D., a professor of psychology and women's, gender and sexuality studies at Pennsylvania State University Brandywine in Media, Pa., said, "It is relatively easy to rewrite passages in employee handbooks in the plural."

Why Make the Switch?

Friedman said companies should eliminate gender-based pronouns from their employee handbooks for a variety of reasons.

"Using 'he/she' is clunky writing, even for those employees who do identify as one binary gender," Friedman said. "Choosing 'he' versus 'she' for a specific policy smacks of sexism. More important, gender-based pronouns exclude individuals who identify as nonbinary and can make them feel disrespected."

Friedman concluded, "It is a huge step forward to recognize that not all people fit neatly into a male or female category."

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Feedback



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5

BIAS-FREE LANGUAGE GUIDELINES

Authors must strive to use language that is free of *bias*, meaning the implied or irrelevant evaluation of the group or groups they are writing about. As an organization, APA is committed to both the advancement of science and the fair treatment of individuals and groups. These principles require that authors and students who use APA Style avoid perpetuating demeaning attitudes in their writing. It is unacceptable to use constructions that might imply prejudicial beliefs or perpetuate biased assumptions against persons on the basis of age, disability, gender, participation in research, racial or ethnic identity, sexual orientation, socioeconomic status, or some combination of these or other personal factors (e.g., marital status, immigration status, religion). Instead, authors should use affirming and inclusive language.

Long-standing cultural practice can exert a powerful influence over even the most conscientious writer. Just as you have learned to check what you write for spelling, grammar, and wordiness, practice rereading your work for preconceptions about groups of people. Ask people from the groups about which you are writing to read and comment on your material or consult self-advocacy groups to determine appropriate terminology. If you work directly with participants, ask them what terms they use to describe themselves. Language changes over time, and it is important to use the terms that individuals and/or communities use to describe themselves, their experiences, and their practices.

Some attempts to follow the guidelines in this chapter may result in wordiness or clumsy prose. As always, good judgment is required—these are not rigid rules. If your writing reflects respect for your participants and your readers, and if you write with appropriate specificity and precision, you contribute to the goal of accurate, unbiased communication. This chapter contains general guidelines for writing without bias that apply across a range of issues and additional guidelines that address specific topics, including age, disability, gender, participation in research, race and ethnicity, sexual orientation, socioeconomic



status, and intersectionality. Additional examples of bias-free language can be found on the APA Style website (<https://apastyle.apa.org>).

General Guidelines for Reducing Bias

5.1 Describe at the Appropriate Level of Specificity

Precision is essential in scholarly writing; when you refer to a person or persons, choose words that are accurate, clear, and free from bias or prejudicial connotations. Bias, like inaccurate or unclear language, can be a form of imprecision. For example, using “man” to refer to all human beings is not as accurate or inclusive as using the terms “individuals,” “people,” or “persons.”

Focus on Relevant Characteristics. Be mindful to describe only relevant characteristics. Although it is possible to describe a person’s age, disability, gender identity, participation in research, racial and ethnic identity, sexual orientation, socioeconomic status, or other characteristic without bias, it is not always necessary to include all of this information in your report (for a more detailed discussion of participant characteristics to report in quantitative and qualitative studies, refer to Sections 3.6 and 3.14, respectively). For example, you would be unlikely to mention participants’ sexual orientation in a study of cognition because sexual orientation is not relevant to cognition; however, you would likely mention participants’ gender in a study of stereotype threat because gender is relevant to the examination of stereotype threat. Furthermore, there may be multiple relevant characteristics to discuss; when this is the case, address the ways in which the characteristics intersect, as appropriate (see Section 5.10).

Acknowledge Relevant Differences That Do Exist. Part of writing without bias is not only recognizing that differences should be mentioned only when relevant but also acknowledging relevant differences when they do exist. Evaluate the meaning of the word “difference” carefully in relation to the target population, not the dominant group. For example, a researcher who wants to generalize the study results to people overall, or students overall, and so forth, should assess and report whether the sample studied is different from the target population and, if so, describe how it is different.

Be Appropriately Specific. Once you have determined which characteristics to describe, choose terms that are appropriately specific, which will depend on the research question and the present state of knowledge in the field. Do not mention characteristics gratuitously; however, when in doubt, be more specific rather than less because it is easier to aggregate data than to disaggregate them. Consider the appropriate level of specificity early in the research process—such as when designing the study—because it may not be possible to gather more data once the study is underway or finished. Using specific terms improves readers’ ability to understand the generalizability of your findings and other researchers’ ability to use your data in a meta-analysis or replication.

Examples of Specificity by Topic. Next, we present examples of specific language for the topics covered in these bias-free language guidelines; again, the proper choice will depend on the situation, and these examples represent just some of the possible options.

- When writing about age, exact ages or age ranges (e.g., 15–18 years old, 65–80 years old) are more specific than broad categories (e.g., under 18 years old, over 65 years old; see Section 5.3). Also include the age mean and median in addition to the range of ages to increase the specificity of the reporting.
- When writing about disability, names of conditions (e.g., Alzheimer’s disease) are more specific than categories of conditions (e.g., types of dementia) or general references such as “people with disabilities” (see Section 5.4).
- When writing about gender identity, descriptors with modifiers (e.g., cisgender women, transgender women) are more specific than descriptors without modifiers (e.g., women) or general nongendered terms (e.g., people, individuals; see Section 5.5 for how to differentiate between gender and sex).
- When writing about people who took part in research, terms that indicate the context of the research (e.g., patients, participants, clients) are more specific than general terms (e.g., people, children, women; see Section 5.6).
- When writing about racial or ethnic groups, the nation or region of origin (e.g., Chinese Americans, Mexican Americans) is more specific than a generalized origin (e.g., Asian Americans, Latin Americans; see Section 5.7).
- When writing about sexual orientation, the names of people’s orientations (e.g., lesbians, gay men, bisexual people, straight people) are more specific than broad group labels (e.g., gay; see Section 5.8).
- When writing about socioeconomic status, income ranges or specific designations (e.g., below the federal poverty threshold for a family of four) are more specific than general labels (e.g., low income; see Section 5.9).

5.2 Be Sensitive to Labels

Respect the language people use to describe themselves; that is, call people what they call themselves. Accept that language changes with time and that individuals within groups sometimes disagree about the designations they use. Make an effort to determine what is appropriate for your study or paper, particularly when these designations are debated within groups. You may need to ask your participants which designations they use and/or consult self-advocacy groups that represent these communities to research the issue if you are not working directly with participants. However, note that some individuals may use slurs or stigmatizing language to refer to themselves; researchers should use extreme caution before repeating this language because doing so can propagate that stigma (see Sections 5.3–5.4 for more on the use of stigmatizing language with regard to age and disability, respectively).

Acknowledge People’s Humanity. Choose labels with sensitivity, ensuring that the individuality and humanity of people are respected. Avoid using adjectives as nouns to label people (e.g., “the gays,” “the poor”) or labels that equate people with their condition (e.g., “amnesiacs,” “schizophrenics,” “the learning disabled,” “drug users”). Instead, use adjectival forms (e.g., gay men, older adults) or nouns with descriptive phrases (e.g., people living in poverty, people with learning disabilities, people who use drugs). Some groups (e.g., the Deaf) have chosen to use a capitalized label to identify and pro-

mote a sense of unity and community (Solomon, 2012); use the label that the community uses, even when that label is adjectival (note, however, that not everyone who has hearing loss identifies as Deaf). In particular, the use of labels where disability is concerned is evolving, and people may disagree about the preferred approach. When writing about disability, person-first language (e.g., “a person with paraplegia” rather than “a paraplegic”), identity-first language (e.g., “an autistic person” rather than “a person with autism”), or both may be acceptable depending on the group you are writing about (see Section 5.4).

Provide Operational Definitions and Labels. If you provide operational definitions of groups early in your paper (e.g., “participants scoring a minimum of X on the Y scale constituted the high verbal group, and those scoring below X constituted the low verbal group”), the best practice is to describe participants thereafter in terms of the measures used to classify them (e.g., “the contrast for the high verbal group was statistically significant”), provided the terms are not inappropriate. A pejorative label should not be used in any form. Abbreviations or series labels for groups usually sacrifice clarity and may be problematic: “LDs” or “LD group” to describe people with specific learning difficulties is problematic; “HVAs” for “high verbal ability group” is difficult to decipher. “Group A” is not problematic, but it is also not descriptive. Instead, ensure that operational group labels are clear and appropriate (e.g., “group with dysgraphia”).

Avoid False Hierarchies. Compare groups with care. Bias occurs when authors use one group (often their own group) as the standard against which others are judged (e.g., using citizens of the United States as the standard without specifying why that group was chosen). For example, usage of “normal” may prompt readers to make the comparison with “abnormal,” thus stigmatizing individuals with differences. Likewise, contrasting lesbians with “the general public” or “normal women” portrays lesbians as marginal to society. More appropriate comparison groups for lesbians might be straight individuals, straight women, or gay men. Use parallel designations for groups, especially when presenting racial and ethnic information (see Section 5.7).

Be aware that the order of social group presentation may imply that the first-mentioned group is the norm or standard and that later-mentioned groups are abnormal or deviant. Thus, the phrases “men and women” and “White Americans and racial minorities” subtly reflect the perceived dominance of men and White people over other groups (furthermore, listing specific racial minority groups is preferable to writing about racial minorities in general; see Section 5.7). Similarly, when presenting group data, placing socially dominant groups such as men and White people on the left side of a graph or at the top of a table may also imply that these groups are the universal standard (Hegarty & Buechel, 2006). When referring to multiple groups, thoughtfully consider the order in which to present them. Do not put groups in order of social dominance by default; instead, consider options such as alphabetical order or sample size order. For ease of comprehension, list groups in the same order consistently throughout a paper.

Reducing Bias by Topic

5.3 Age

Age should be reported as part of the description of participants in the Method section. Be specific in providing age ranges, means, and medians (see also Section 5.1). Avoid open-ended definitions such as “under 18 years” or “over 65 years,” unless referring, for instance, to broad research study eligibility criteria.

Terms for Different Age Groups. Different terms are used for individuals of different ages, and these terms are often gendered (see Section 5.5). Use the terms individuals use to self-describe, whether these are binary gender categories of boy-girl or man-woman or descriptive and possibly nonbinary categories of transgender, genderqueer, agender, or gender-fluid.

- For an individual of any age, appropriate terms are “person,” “individual,” and so on. In general, avoid using “males” and “females” as nouns; instead use “men” and “women” or other age-appropriate words (see Section 5.5). “Males” and “females” are appropriate when groups include individuals with a broad age range (e.g., “males” to describe a group that includes both boys and men).
- For an individual aged 12 years and younger, appropriate terms are “infant” (for a very young child), “child,” “girl,” “boy,” “transgender girl,” “transgender boy,” “gender-fluid child,” and so on.
- For an individual aged 13 to 17 years, appropriate terms are “adolescent,” “young person,” “youth,” “young woman,” “young man,” “female adolescent,” “male adolescent,” “agender adolescent,” and so on.
- For an individual aged 18 years and older, appropriate terms are “adult,” “woman,” “man,” “transgender man,” “trans man,” “transgender woman,” “trans woman,” “genderqueer adult,” “cisgender adult,” and so on.

Terms for Older Adults. Older adults are a subgroup of adults, and the age groups of older adults may be described with adjectives. On first reference to a group of older people, be as specific as possible by including the age range, average age, and median age, when available. Terms such as “older persons,” “older people,” “older adults,” “older patients,” “older individuals,” “persons 65 years and older,” and “the older population” are preferred. Avoid using terms such as “seniors,” “elderly,” “the aged,” “aging dependents,” and similar “othering” terms because they connote a stereotype and suggest that members of the group are not part of society but rather a group apart (see Lundebjerg et al., 2017; Sweetland et al., 2017). Do not use these stigmatizing terms in your research even if your participants use them to refer to themselves (see Section 5.4 for similar guidance regarding disability). Likewise, avoid negativistic and fatalistic attitudes toward aging, such as age as being an obstacle to overcome (Lindland et al., 2015). Do not use “senile”; it is an outdated term with no agreed-upon meaning. Use “dementia” instead of “senility”; specify the type of dementia when known (e.g., dementia due to Alzheimer’s disease). Be sure your language conveys that aging is a normal part of the human experience and is separate from disease and disorder.

Gerontologists may use combination terms for older age groups (e.g., “young-old,” “old-old,” “oldest old”); provide the specific ages of these groups when introducing them in your paper, and use the group names only as adjectives.

tives, not as nouns (i.e., refer to “young-old individuals,” not to “the young-old”). When contrasting older adults with adults of other ages, describe that other age group specifically (e.g., young adults vs. older adults, middle-aged adults vs. older adults). You can use decade-specific descriptors if desired (e.g., octogenarian, centenarian). Generational descriptors such as “baby boomers,” “Gen X,” “millennials,” “centennials,” “Gen Z,” and so on should be used only when discussing studies related to the topic of generations. For more information on writing about age, see “Guidelines for the Evaluation of Dementia and Age-Related Cognitive Change” (APA, 2012c) and “Guidelines for Psychological Practice With Older Adults” (APA, 2014).

5.4 Disability

Disability is a broad term that is defined in both legal and scientific ways and encompasses physical, psychological, intellectual, and socioemotional impairments (World Health Organization, 2001, 2011). The members of some groups of people with disabilities—effectively subcultures within the larger culture of disability—have particular ways of referring to themselves that they would prefer others to adopt. When you use the disability language choices made by groups of disabled individuals, you honor their preferences. For example, some Deaf individuals culturally prefer to be called “Deaf” (capitalized) rather than “people with hearing loss” or “people who are deaf” (Dunn & Andrews, 2015). Likewise, use the term “hard of hearing” rather than “hearing-impaired.” Honoring the preference of the group is not only a sign of professional awareness and respect for any disability group but also a way to offer solidarity.

The language to use where disability is concerned is evolving. The overall principle for using disability language is to maintain the integrity (worth and dignity) of all individuals as human beings. Authors who write about disability are encouraged to use terms and descriptions that both honor and explain person-first and identity-first perspectives. Language should be selected with the understanding that the expressed preference of people with disabilities regarding identification supersedes matters of style.

Person-First Language. In person-first language, the person is emphasized, not the individual’s disabling or chronic condition (e.g., use “a person with paraplegia” and “a youth with epilepsy” rather than “a paraplegic” or “an epileptic”). This principle applies to groups of people as well (e.g., use “people with substance use disorders” or “people with intellectual disabilities” rather than “substance abusers” or “the mentally retarded”; University of Kansas, Research and Training Center on Independent Living, 2013).

Identity-First Language. In identity-first language, the disability becomes the focus, which allows the individual to claim the disability and choose their identity rather than permitting others (e.g., authors, educators, researchers) to name it or to select terms with negative implications (Brown, 2011/n.d.; Brueggemann, 2013; Dunn & Andrews, 2015). Identity-first language is often used as an expression of cultural pride and a reclamation of a disability that once conferred a negative identity. This type of language allows for constructions such as “blind person,” “autistic person,” and “amputee,” whereas in person-first language, the constructions would be “person who is blind,” “person with autism,” and “person with an amputation,” respectively.

Choosing Between Person-First and Identity-First Language. Both person-first and identity-first approaches to language are designed to respect disabled persons; both are fine choices overall. It is permissible to use either approach or to mix person-first and identity-first language unless or until you know that a group clearly prefers one approach, in which case, you should use the preferred approach (Dunn & Andrews, n.d.). Mixing this language may help you avoid cumbersome repetition of “person with . . .” and is also a means to change how authors and readers regard disability and people within particular disability communities. Indeed, the level of disability identity integration can be an effective way to decipher the language that is preferred by the persons about whom you are writing. Those who embrace their disability as part of their cultural and/or personal identity are more likely to prefer identity-first language (Dunn & Andrews, 2015). If you are unsure of which approach to use, seek guidance from self-advocacy groups or other stakeholders specific to a group of people (see, e.g., Brown, 2011/n.d.). If you are working with participants directly, use the language they use to describe themselves.

Relevance of Mentioning a Disability. The nature of a disability should be indicated when it is relevant. For example, if a sample included people with spinal cord injuries and people with autism—two different groups with disabilities—then it makes sense to mention the presence of the particular disabilities. Within each group, there may be additional heterogeneity that should, under some circumstances, be articulated (e.g., different levels of spinal cord injury, different symptom severities of autism spectrum disorder).

Negative and Condescending Terminology. Avoid language that uses pictorial metaphors or negativistic terms that imply restriction (e.g., “wheelchair bound” or “confined to a wheelchair”; use the term “wheelchair user” instead) and that uses excessive and negative labels (e.g., “AIDS victim,” “brain damaged”; use the terms “person with AIDS” or “person with a traumatic brain injury” instead). Avoid terms that can be regarded as slurs (e.g., “cripple,” “invalid,” “nuts,” “alcoholic,” “meth addict”); use terms like “person with a physical disability,” “person with a mental illness,” “person with alcohol use disorder,” or “person with substance use disorder” instead, or be more specific (e.g., “person with schizophrenia”). Labels such as “high functioning” or “low functioning” are both problematic and ineffective in describing the nuances of an individual’s experience with a developmental and/or intellectual disability; instead, specify the individual’s strengths and weaknesses. As with other diverse groups, insiders in disability culture may use negative and condescending terms with one another; it is not appropriate for an outsider (nondisabled person) to use these terms.

Avoid euphemisms that are condescending when describing individuals with disabilities (e.g., “special needs,” “physically challenged,” “handi-capable”). Many people with disabilities consider these terms patronizing and inappropriate. When writing about populations or participants with disabilities, emphasize both capabilities and concerns to avoid reducing them to a “bundle of deficiencies” (Rappaport, 1977). Refer to individuals with disabilities as “patients” (or “clients”) within the context of a health care setting (see Section 5.6).

5.5 Gender

Gender offers an added layer of specificity when interpreting patterns or phenomena of human behavior. However, the terms related to gender and sex are often conflated, making precision essential to writing about gender and/or sex without bias. The language related to gender identity and sexual orientation has also evolved rapidly, and it is important to use the terms people use to describe themselves (Singh, 2017; for how to determine appropriate terms, see Section 5.2; for a list of terms and definitions, see APA, n.d.-a).

Gender Versus Sex. *Gender* refers to the attitudes, feelings, and behaviors that a given culture associates with a person's biological sex (APA, 2012b). Gender is a social construct and a social identity. Use the term "gender" when referring to people as social groups. For example, when reporting the genders of participants in the Method section, write something like this: "Approximately 60% of participants identified as cisgender women, 35% as cisgender men, 3% as transgender women, 1% as transgender men, and 1% as nonbinary." Sex refers to biological sex assignment; use the term "sex" when the biological distinction of sex assignment (e.g., sex assigned at birth) is predominant. Using "gender" instead of "sex" also avoids ambiguity over whether "sex" means "sexual behavior." In some cases, there may not be a clear distinction between biological and acculturative factors, so a discussion of both sex and gender would be appropriate. For example, in the study of sexual orientation (see Section 5.8), researchers continue to examine the extent to which sexuality or sexual orientation—attraction to sex, gender, or some combination of both—is a biological and/or acculturative phenomenon.

Gender Identity. *Gender identity* is a component of gender that describes a person's psychological sense of their gender. Many people describe gender identity as a deeply felt, inherent sense of being a boy, a man, or male; a girl, a woman, or female; or a nonbinary gender (e.g., genderqueer, gender-nonconforming, gender-neutral, agender, gender-fluid) that may or may not correspond to a person's sex assigned at birth, presumed gender based on sex assignment, or primary or secondary sex characteristics (APA, 2015a). Gender identity applies to all individuals and is not a characteristic only of transgender or gender-nonconforming individuals. Gender identity is distinct from sexual orientation (see Section 5.8); thus, the two must not be conflated (e.g., a gay transgender man has a masculine gender identity and a gay sexual orientation, a straight cisgender woman has a feminine gender identity and a straight sexual orientation).

Reporting of Gender. Authors are strongly encouraged to explicitly designate information about the gender identities of the participants making up their samples (e.g., whether participants are transgender, cisgender, or other gender identities) rather than assuming cisgender identities. *Cisgender* refers to individuals whose sex assigned at birth aligns with their gender identity (APA, 2015a). *Cisgenderism* or *cissexism* refers to the belief that being cisgender is normative, as indicated by the assumption that individuals are cisgender unless otherwise specified (both terms are in use). *Genderism* refers to the belief that there are only two genders and that gender is automatically linked to an individual's sex assigned at birth (American Psychological Association of Graduate Students, 2015).

Transgender and Gender-Nonconforming People. *Transgender* is used as an adjective to refer to persons whose gender identity, expression, and/or role does

not conform to what is culturally associated with their sex assigned at birth. Some transgender people hold a binary gender, such as man or woman, but others have a gender outside of this binary, such as gender-fluid or nonbinary. Individuals whose gender varies from presumptions based on their sex assigned at birth may use terms other than "transgender" to describe their gender, including "gender-nonconforming," "genderqueer," "gender-nonbinary," "gender-creative," "agender," or "two-spirit," to name a few. (Note that "two-spirit" is a term specific to Indigenous and Native American communities.) *Transprejudice* and *transnegativity* denote discriminatory attitudes toward individuals who are transgender. Diverse identity terms are used by transgender and gender-nonconforming (TGNC) people, and "TGNC" is a generally agreed-upon umbrella term. These terms are generally used in an identity-first way (e.g., "transgender people," "TGNC people"). However, there is some variation in the field; for example, clinicians often refer to individuals according to identity (self-identified) or describe *gender variance*, *gender expansiveness*, or *gender diversity* rather than *gender nonconformity* or *nonbinary gender*. Be sure to use identity labels that are in accordance with the stated identities of the people you are describing, and clearly define how you are using such identity labels within your writing.

Sex Assignment. The terms "birth sex," "natal sex," "tranny," and "transvestite" are considered disparaging by scholars in TGNC psychological research; by many individuals identifying as transgender, gender-nonconforming, or nonbinary; and by people exhibiting gender diversity. Thus, these disparaging terms should be avoided. Additionally, "birth sex" and "natal sex" imply that sex is an immutable characteristic without sociocultural influence. It is more appropriate to use "assigned sex" or "sex assigned at birth," as this functionally describes the assignment of a sex term (frequently binary male or female; however, intersex is an accurate assignment for some) predicated on observation of genitalia and/or determination of chromosomes and anatomical structures of the body at birth, which necessarily is interpreted within a sociocultural context. The term "transsexual" is largely outdated, but some people identify with it; this term should be used only for an individual who specifically claims it.

Gender and Noun Usage. Refer to all people, including transgender people, by the name they use to refer to themselves, which may be different from their legal name or the name on their birth certificate, keeping in mind provisions for respecting confidentiality (see Sections 1.18–1.19; see also Section 1.15 for confidentiality in qualitative research). Likewise, to reduce the possibility of stereotypic bias and avoid ambiguity, use specific nouns to identify people or groups of people (e.g., women, men, transgender men, trans men, transgender women, trans women, cisgender women, cisgender men, gender-fluid people). Use "male" and "female" as adjectives (e.g., a male participant, a female experimenter) when appropriate and relevant. Use "male" and "female" as nouns only when the age range is broad or ambiguous or to identify a transgender person's sex assignment at birth (e.g., "person assigned female at birth" is correct, not "person assigned girl at birth"). Otherwise, avoid using "male" and "female" as nouns and instead use the specific nouns for people of different ages (e.g., women) as described in Section 5.3.

To refer to all human beings, use terms like "individuals," "people," or "persons" rather than "man" or "mankind" to be accurate and inclusive. Avoid gen-

dered endings such as “man” in occupational titles (e.g., use “police officer” instead of “policeman”), as these can be ambiguous and may imply incorrectly that all persons in the group self-identify as one gender. Instead, use a non-gendered term if possible (e.g., “homemaker” instead of “housewife”). If you use sources that include the generic “man,” generic “he,” or dated occupational titles, clarify the historical context in which these terms were used (for more details, see the APA Style website at <https://apastyle.apa.org>).

Gender and Pronoun Usage. Pronoun usage requires specificity and care on the author’s part. Do not refer to the pronouns that transgender and gender-nonconforming people use as “preferred pronouns” because this implies a choice about one’s gender. Use the terms “identified pronouns,” “self-identified pronouns,” or “pronouns” instead. When writing about a known individual, use that person’s identified pronouns. Some individuals use “they” as a singular pronoun; some use alternative pronouns such as “ze,” “xe,” “hir,” “per,” “ve,” “ey,” and “hen” (Swedish gender-neutral pronoun), among others. Some individuals may alternate between “he” and “she” or between “he and/or she” and “they,” whereas others use no pronouns at all and use their name in place of pronouns. Refer to a transgender person using language appropriate to the person’s gender, regardless of sex assigned at birth—for example, use the pronouns “he,” “him,” and “his” in reference to a transgender man who indicates use of these pronouns.

When referring to individuals whose identified pronouns are not known or when the gender of a generic or hypothetical person is irrelevant within the context, use the singular “they” to avoid making assumptions about an individual’s gender. Use the forms “they,” “them,” “theirs,” and so forth. Sexist bias can occur when pronouns are used carelessly, as when the pronoun “he” is used to refer to all people, when a gendered pronoun is used exclusively to define roles by sex (e.g., “the nurse . . . she”), or when “he” and “she” are alternated as though these terms are generic. Pronouns associated with a specific gender have been found to induce readers to think of individuals of that gender even when the pronoun use is intended to be generic (Gastil, 1990; Moulton et al., 1978). In addition, exposure to gender-specific language in a professional context has been linked with a lower sense of belonging, reduced motivation, and professional disidentification for individuals who do not identify with that gender (Stout & Dasgupta, 2011). When writers use the singular “they,” it reduces bias in the way that readers perceive the individuals referred to in the text and thereby helps ensure that readers do not feel ostracized by that text.

Avoid using combinations such as “he or she,” “she or he,” “he/she,” and “(s)he” as alternatives to the singular “they” because such constructions imply an exclusively binary nature of gender and exclude individuals who do not use these pronouns. These forms can also appear awkward and distracting, especially with repetition. However, the combinations “he or she” or “she or he” (but not the combinations with slashes or parentheses) can be used sparingly if all people being referred to by the pronouns use these terms. For further guidance on and examples of how to use the singular “they,” see Section 4.18.

Terms That Imply Binaries. Avoid referring to one sex or gender as the “opposite sex” or “opposite gender”; appropriate wording may be “another sex” or “another gender.” The word “opposite” implies strong differences between two

sexes or genders; however, there are more similarities than differences among people of different genders or sexes (see, e.g., Zell et al., 2015). As noted previously, some individuals do not identify with either binary gender, and these phrases ignore the existence of individuals who have disorders or differences of sex development or who are intersex (for more information, see Accord Alliance, n.d.; APA, 2015a; Blackless et al., 2000; Intersex Society of North America, n.d.). To describe members of a relationship (e.g., romantic couples, people in polyamorous relationships), use the phrases “mixed gender” or “mixed sex” when the partners have different genders or sexes, rather than “opposite gender” or “opposite sex”; use the phrases “same gender” or “same sex” when the partners have the same gender or sex.

5.6 Participation in Research

People participate in research in a variety of settings, including laboratories, homes, schools, businesses, clinics, and hospitals. Specific terms are used in certain contexts. When writing about people who participate in research, descriptive terms such as “college students,” “children,” or “respondents” as well as the more general terms “participants” and “subjects” are acceptable. “Subjects” and “sample” are also customary when discussing established statistical terms and experimental designs (e.g., “within-subjects design,” “between-subjects design,” “sample-size-adjusted Bayesian information criterion,” “between-samples estimate of the variance”).

Use the term “patient” to describe an individual diagnosed with a mental health, behavioral health, and/or medical disease, disorder, or problem who is receiving services from a health care provider (e.g., psychologist, physician, nurse, or other provider). This language is consistent with the language used in the health care system and promotes psychologists as being perceived a part of, and consistently integrated into, the culture of interprofessional, integrated health care. However, in academic, business, school, or other settings, the term “client” (or some other term) might be preferred instead of “patient.” Within all contexts, respect the individual and/or cultural preferences expressed by recipients of psychological services and their families when you choose language to describe those individuals, families, or populations. (For further information, see *Resolution for the Use of the Term Patient*; APA, 2018.)

It is also important to recognize the difference between a *case*, which is an occurrence of a disorder or illness, and a *person* who is affected by the disorder or illness and is receiving care from a health care professional. For instance, “manic-depressive cases were treated” is problematic; revising the sentence to read “the people with bipolar disorder were treated” differentiates the people from the disorder. Likewise, in the medical context, avoid the terms “patient management” and “patient placement”; in most cases, the treatment, not the patient, is managed; some alternatives are “coordination of care,” “supportive services,” and “assistance.”

Broad clinical terms such as “borderline” and “at risk” should be properly explained when used. Avoid using these terms in a broad sense (e.g., “the diagnosis was borderline,” “at-risk students”) because such usage obscures the specific clinical or psychometric meaning of the terms. For example, “the diagnosis was borderline” in a neuropsychology and psychometric testing context may be clarified to specify a score on a specific test or instrument (e.g., “standard scores between 70 and 80 are considered psychometrically borderline, or between the

low average and mildly impaired ranges, indicating a risk for a diagnosis of X”), whereas in a diagnostic context, “the diagnosis was borderline” may be clarified to specify a diagnosis (e.g., borderline personality disorder). When using the term “at risk,” specify who is at risk and the nature of that risk (e.g., “adolescents who use substances are at risk for early school dropout”).

Across contexts, write about the people who participated in your work in a way that acknowledges their contributions and agency. Sentence structure plays a key role in this acknowledgment, as does using professional language (see Section 4.7). Use the active voice to describe your actions and the actions of participants (see Section 4.13); the passive voice suggests individuals are acted upon instead of being actors (e.g., “the subjects completed the trial” and “we collected data from the participants” are preferable to “the trial was completed by the subjects” and “the participants were run”). Avoid the term “failed,” as in “eight participants failed to complete the Rorschach test,” because it can imply a personal shortcoming instead of a research result; “did not complete” is a more neutral choice (Knatterud, 1991). These choices will help ensure that you convey respect for the people about whom you are writing.

5.7 Racial and Ethnic Identity

Terms used to refer to racial and ethnic groups continue to change over time. One reason for this is simply personal preference; preferred designations are as varied as the people they name. Another reason is that designations can become dated over time and may hold negative connotations. When describing racial and ethnic groups, be appropriately specific and sensitive to issues of labeling (see Sections 5.1–5.2).

Race refers to physical differences that groups and cultures consider socially significant. For example, people might identify their race as Aboriginal, African American or Black, Asian, European American or White, Native American, Native Hawaiian or Pacific Islander, Māori, or some other race. *Ethnicity* refers to shared cultural characteristics such as language, ancestry, practices, and beliefs. For example, people might identify as Latino or another ethnicity. Be clear about whether you are referring to a racial group or to an ethnic group. Race is a social construct that is not universal, so one must be careful not to impose racial labels on ethnic groups. Whenever possible, use the racial and/or ethnic terms that your participants themselves use. Be sure that the racial and ethnic categories you use are as clear and specific as possible. For example, instead of categorizing participants as Asian American or Hispanic American, you could use more specific labels that identify their nation or region of origin, such as Japanese American or Cuban American. Use commonly accepted designations (e.g., census categories) while being sensitive to participants' preferred designation.

Spelling and Capitalization of Racial and Ethnic Terms. Racial and ethnic groups are designated by proper nouns and are capitalized. Therefore, use “Black” and “White” instead of “black” and “white” (do not use colors to refer to other human groups; doing so is considered pejorative). Likewise, capitalize terms such as “Native American,” “Hispanic,” and so on. Capitalize “Indigenous” and “Aboriginal” whenever they are used. Capitalize “Indigenous People” or “Aboriginal People” when referring to a specific group (e.g., the Indigenous Peoples of Canada), but use lowercase for “people” when describing persons

who are Indigenous or Aboriginal (e.g., “the authors were all Indigenous people but belonged to different nations”).

Do not use hyphens in multiword names, even if the names act as unit modifiers (e.g., write “Asian American participants,” not “Asian-American participants”). If people belong to multiple racial or ethnic groups, the names of the specific groups are capitalized, but the terms “multiracial,” “biracial,” “multiethnic,” and so on are lowercase.

Terms for Specific Groups. Designations for specific ethnic and racial groups are described next. These groups frequently are included in studies published in APA journals; the examples provided are far from exhaustive but illustrate some of the complexities of labeling.

People of African Origin. When writing about people of African ancestry, several factors inform the appropriate terms to use. People of African descent have widely varied cultural backgrounds, family histories, and family experiences. Some will be from Caribbean islands, Latin America, various regions in the United States, countries in Africa, or elsewhere. Some American people of African ancestry prefer “Black,” and others prefer “African American”; both terms are acceptable. However, “African American” should not be used as an umbrella term for people of African ancestry worldwide because it obscures other ethnicities or national origins, such as Nigerian, Kenyan, Jamaican, or Bahamian; in these cases use “Black.” The terms “Negro” and “Afro-American” are outdated; therefore, their use is generally inappropriate.

People of Asian Origin. When writing about people of Asian ancestry from Asia, the term “Asian” is appropriate; for people of Asian descent from the United States or Canada, the appropriate term is “Asian American” or “Asian Canadian,” respectively. It is problematic to group “Asian” and “Asian American” as if they are synonymous. This usage reinforces the idea that Asian Americans are perpetual foreigners. “Asian” refers to Asians in Asia, not in the United States, and should not be used to refer to Asian Americans. The older term “Oriental” is primarily used to refer to cultural objects such as carpets and is pejorative when used to refer to people. To provide more specificity, “Asian origin” may be divided regionally, for example, into South Asia (including most of India and countries such as Afghanistan, Pakistan, Bangladesh, and Nepal), Southeast Asia (including the eastern parts of India and countries such as Vietnam, Cambodia, Thailand, Indonesia, and the Philippines), and East Asia (including countries such as China, Vietnam, Japan, South Korea and North Korea, and Taiwan). The corresponding terms (e.g., East Asian) can be used; however, refer to the specific nation or region of origin when possible.

People of European Origin. When writing about people of European ancestry, the terms “White” and “European American” are acceptable. Adjust the latter term as needed for location, for example, “European,” “European American,” and “European Australian” for people of European descent living in Europe, the United States, and Australia, respectively. The use of the term “Caucasian” as an alternative to “White” or “European” is discouraged because it originated as a way of classifying White people as a race to be favorably compared with other races. As with all discussions of race and ethnicity, it is preferable to be more specific about regional (e.g., Southern European, Scandinavian) or national (e.g., Italian, Irish, Swedish, French, Polish) origin when possible.

Indigenous Peoples Around the World. When writing about Indigenous Peoples, use the names that they call themselves. In general, refer to an Indigenous group as a “people” or “nation” rather than as a “tribe.”

- In North America, the collective terms “Native American” and “Native North American” are acceptable (and may be preferred to “American Indian”). “Indian” usually refers to people from India. Specify the nation or people if possible (e.g., Cherokee, Navajo, Sioux).
- Hawaiian Natives may identify as “Native American,” “Hawaiian Native,” “Indigenous Peoples of the Hawaiian Islands,” and/or “Pacific Islander.”
- In Canada, refer to the Indigenous Peoples collectively as “Indigenous Peoples” or “Aboriginal Peoples” (*International Journal of Indigenous Health*, n.d.); specify the nation or people if possible (e.g., People of the First Nations of Canada, People of the First Nations, or First Nations People; Métis; Inuit).
- In Alaska, the Indigenous People may identify as “Alaska Natives.” The Indigenous Peoples in Alaska, Canada, Siberia, and Greenland may identify as a specific nation (e.g., Inuit, Iñupiat). Avoid the term “Eskimo” because it may be considered pejorative.
- In Latin America and the Caribbean, refer to the Indigenous Peoples collectively as “Indigenous Peoples” and by name if possible (e.g., Quechua, Aymara, Taino, Nahuatl).
- In Australia, the Indigenous Peoples may identify as “Aboriginal People” or “Aboriginal Australians” and “Torres Strait Islander People” or “Torres Strait Island Australians.” Refer to specific groups when people use these terms to refer to themselves (e.g., Anangu Pitjantjatjara, Arrernte).
- In New Zealand, the Indigenous People may identify as “Māori” or the “Māori people” (the proper spelling includes the diacritical macron over the “a”).

For information on citing the Traditional Knowledge or Oral Traditions of Indigenous Peoples as well as the capitalization of terms related to Indigenous Peoples, see Section 8.9.

People of Middle Eastern Origin. When writing about people of Middle Eastern and North African (MENA) descent, state the nation of origin (e.g., Iran, Iraq, Egypt, Lebanon, Israel) when possible. In some cases, people of MENA descent who claim Arab ancestry and reside in the United States may be referred to as “Arab Americans.” In all cases, it is best to allow individuals to self-identify.

People of Hispanic or Latinx Ethnicity. When writing about people who identify as Hispanic, Latino (or Latinx, etc.), Chicano, or another related designation, authors should consult with their participants to determine the appropriate choice. Note that “Hispanic” is not necessarily an all-encompassing term, and the labels “Hispanic” and “Latino” have different connotations. The term “Latino” (and its related forms) might be preferred by those originating from Latin America, including Brazil. Some use the word “Hispanic” to refer to those who speak Spanish; however, not every group in Latin America speaks Spanish (e.g., in Brazil, the official language is Portuguese). The word “Latino” is gendered (i.e., “Latino” is masculine and “Latina” is feminine); the use of the

word “Latin@” to mean both Latino and Latina is now widely accepted. “Latinx” can also be used as a gender-neutral or nonbinary term inclusive of all genders. There are compelling reasons to use any of the terms “Latino,” “Latina,” “Latino/a,” “Latin@,” and/or “Latinx” (see de Onís, 2017), and various groups advocate for the use of different forms.

Use the term(s) your participants or population uses; if you are not working directly with this population but it is a focus of your research, it may be helpful to explain why you chose the term you used or to choose a more inclusive term like “Latinx.” In general, naming a nation or region of origin is preferred (e.g., Bolivian, Salvadoran, or Costa Rican is more specific than Latino, Latinx, Latin American, or Hispanic).

Parallel Comparisons Among Groups. Nonparallel designations (e.g., “African Americans and Whites,” “Asian Americans and Black Americans”) should be avoided because one group is described by color, whereas the other group is not. Instead, use “Blacks and Whites” or “African Americans and European Americans” for the former example and “Asian Americans and African Americans” for the latter example. Do not use the phrase “White Americans and racial minorities”; the rich diversity within racial minorities is minimized when it is compared with the term “White Americans.”

Avoiding Essentialism. Language that essentializes or reifies race is strongly discouraged and is generally considered inappropriate. For example, phrases such as “the Black race” and “the White race” are essentialist in nature, portray human groups monolithically, and often perpetuate stereotypes.

Writing About “Minorities.” To refer to non-White racial and ethnic groups collectively, use terms such as “people of color” or “underrepresented groups” rather than “minorities.” The use of “minority” may be viewed pejoratively because it is usually equated with being less than, oppressed, or deficient in comparison with the majority (i.e., White people). Rather, a *minority group* is a population subgroup with ethnic, racial, social, religious, or other characteristics different from those of the majority of the population, though the relevance of this term is changing as the demographics of the population change (APA, 2015a). If a distinction is needed between the dominant racial group and nondominant racial groups, use a modifier (e.g., “ethnic,” “racial”) when using the word “minority” (e.g., ethnic minority, racial minority, racial-ethnic minority). When possible, use the specific name of the group or groups to which you are referring.

Do not assume that members of minority groups are underprivileged; *underprivileged* means having less money, education, resources, and so forth than the other people in a society and may refer to individuals or subgroups in any racial or ethnic group. Terms such as “economically marginalized” and “economically exploited” may also be used rather than “underprivileged.” Whenever possible, use more specific terms (e.g., schools with majority Black populations that are underfunded) or refer to discrimination or systematic oppression as a whole.

5.8 Sexual Orientation

Sexual orientation is a part of individual identity that includes “a person’s sexual and emotional attraction to another person and the behavior and/or social affil-

iation that may result from this attraction" (APA, 2015a, p. 862). Use the term "sexual orientation" rather than "sexual preference," "sexual identity," or "sexual orientation identity." All people choose their partners regardless of their sexual orientation; however, the orientation itself is not a choice.

Sexual orientation can be conceptualized first by the degree to which a person feels sexual and emotional attraction; some parallel terms are "sexual," "demisexual" (or "gray-asexual" or "gray-A"), and "asexual" (see The Asexual Visibility & Education Network, n.d.). A person who identifies as sexual feels sexual and emotional attraction toward some or all types of people, a person who identifies as demisexual feels sexually attracted only within the context of a strong emotional connection with another person, and a person who identifies as asexual does not experience sexual attraction or has little interest in sexual behavior (see APA, 2015b).

Second, sexual orientation can be conceptualized as having a direction. For people who identify as sexual or demisexual, their attraction then may be directed toward people who are similarly gendered, differently gendered, and so on. That is, sexual orientation indicates the gendered directionality of attraction, even if that directionality is very inclusive (e.g., nonbinary). Thus, a person might be attracted to men, women, both, neither, masculinity, femininity, and/or to people who have other gender identities such as genderqueer or androgynous, or a person may have an attraction that is not predicated on a perceived or known gender identity.

Terms for Sexual Orientation. Some examples of sexual orientation are lesbian, gay, heterosexual, straight, asexual, bisexual, queer, polysexual, and pansexual (also called multisexual and omniseual). For example, a person who identifies as lesbian might describe herself as a woman (gender identity) who is attracted to women (sexual orientation)—the sexual orientation label of "lesbian" is predicated on a perceived or known gender identity of the other person. However, someone who identifies as pansexual might describe their attraction to people as being inclusive of gender identity but not determined or delineated by gender identity. Note that these definitions are evolving and that self-identification is best when possible.

Use the umbrella term "sexual and gender minorities" to refer to multiple sexual and/or gender minority groups, or write about "sexual orientation and gender diversity" (these terms are used by the Office on Sexual Orientation and Gender Diversity at APA and the Sexual & Gender Minority Research Office at the National Institutes of Health). Abbreviations such as LGBTQ, LGBTQ+, LGBTQIA, and LGBTQIA+ may also be used to refer to multiple groups. The form "LGBT" is considered outdated, but there is not consensus about which abbreviation including or beyond LGBTQ to use. If you use the abbreviation LGBTQ (or a related one), define it (see Section 6.25) and ensure that it is representative of the groups about which you are writing. Be specific about the groups to which you refer (e.g., do not use LGBTQ and related abbreviations to write about legislation that primarily affects transgender people; instead, specify the impacted group). However, if in doubt, use one of the umbrella terms rather than a potentially inaccurate abbreviation.

When using specific terms for orientations, define them if there is ambiguity. For example, the adjective "gay" can be interpreted broadly, to include all genders, or more narrowly, to include only men, so define "gay" when you use it in

your paper, or use the phrase "gay men" to clarify the usage. By convention, the term "lesbians" is appropriate to use interchangeably with "lesbian women," but "gay men" or "gay people" should be used, not "gays."

Inaccurate or Pejorative Terms. Avoid the terms "homosexual" and "homosexuality." Instead, use specific, identity-first terms to describe people's sexual orientation (e.g., bisexual people, queer people). These specific terms refer primarily to identities and to the culture and communities that have developed among people who share those identities. It is inaccurate to collapse these communities into the term "homosexual." Furthermore, the term "homosexuality" has been and continues to be associated with negative stereotypes, pathology, and the reduction of people's identities to their sexual behavior. *Homoprejudice*, *biprejudice*, *homonegativity*, and so forth are terms used to denote prejudicial and discriminatory attitudes toward lesbians, gay men, bisexual individuals, or other sexual minorities. *Heterosexism* refers to the belief that heterosexuality is normative, as indicated in the assumption that individuals are heterosexual unless otherwise specified (American Psychological Association of Graduate Students, 2015). The terms "straight" and "heterosexual" are both acceptable to use when referring to people who are attracted to individuals of another gender; the term "straight" may help move the lexicon away from a dichotomy of heterosexual and homosexual. For more information regarding sexual orientation, see "Guidelines for Psychological Practice With Transgender and Gender Nonconforming People" (APA, 2015a).

5.9 Socioeconomic Status

Socioeconomic status (SES) encompasses not only income but also educational attainment, occupational prestige, and subjective perceptions of social status and social class. SES encompasses quality of life attributes and opportunities afforded to people within society and is a consistent predictor of a vast array of psychological outcomes. Thus, SES should be reported as part of the description of participants in the Method section. Because SES is complex, it is not indexed similarly in all studies; therefore, precise terminology that appropriately describes a level of specificity and sensitivity is essential to minimize bias in language around SES (for a discussion, see Diemer et al., 2013).

Reporting SES. When reporting SES, provide as much detailed information as possible about people's income, education, and occupations or employment circumstances. For example, when referring to "low-income participants" or "high-income participants," classify whether reported incomes take into account household size, or provide information about the relation between household incomes and federal poverty guidelines. Additionally, SES can be described by providing information related to specific contextual and environmental conditions such as participants' housing arrangement (e.g., renting a home, owning a home, residing in subsidized housing) and neighborhood characteristics such as median household income, percentage of unemployed people, or proportion of students who qualify for free or reduced-price lunch in local schools.

Pejorative or Stereotyping Terms. Avoid using broad, pejorative, and generalizing terms to discuss SES. Specifically, negative connotations are associated with terms such as "the homeless," "inner-city," "ghetto," "the projects," "poverty

stricken," and "welfare reliant." Instead, use specific, person-first language such as "mothers who receive TANF benefits" rather than "welfare mothers" ("TANF" stands for "Temporary Assistance for Needy Families" and is the proper term for the current welfare program in the United States). When discussing people without a fixed, regular, or adequate nighttime residence, use specific language that addresses the quality or lack of housing or length of time without housing, not whether the people consider their residence a home. That is, use language like "people experiencing homelessness," "people who are homeless," "people in emergency shelter," or "people in transitional housing," rather than calling people "the homeless."

It is important to note that SES terms such as "low income" and "poor" have historically served as implicit descriptors for racial and/or ethnic minority people. Thus, it is critical that authors include racial and/or ethnic descriptors within SES categories—for example, "This sample includes low-income and middle-income Puerto Rican fathers." Implicit biases around economic and occupational status can result in deficit-based language that blames individuals for their occupational, educational, or economic situation (e.g., "attendant economic deficits") rather than recognizing a broader societal context that influences individual circumstances. Deficit-based language also focuses on what people lack rather than on what they possess. Instead of labeling people as "high school dropouts," "being poorly educated," or "having little education," provide more sensitive and specific descriptors such as "people who do not have a high school diploma or equivalent." Alternatively, by adopting a strengths-based perspective, authors can write about "people who have a grade school education." Likewise, instead of writing about an "achievement gap," write about an "opportunity gap" to emphasize how the context in which people live affects their outcomes or opportunities.

5.10 Intersectionality

When authors write about personal characteristics, they should be sensitive to *intersectionality*—that is, to the way in which individuals are shaped by and identify with a vast array of cultural, structural, sociobiological, economic, and social contexts (Howard & Renfrow, 2014). Intersectionality is a paradigm that addresses the multiple dimensions of identity and social systems as they intersect with one another and relate to inequality, such as racism, genderism, heterosexism, ageism, and classism, among other variables (APA, 2017b). Thus, individuals are located within a range of social groups whose structural inequalities can result in marginalized identities.

Because people are unique, many identities are possible. As one example of a group with an intersectional identity, Black lesbian women may have similarities to and differences from other oppressed groups in the meanings that are assigned to their multiple positionalities. Black women may identify with the oppressive and discriminatory experiences of White women as well as with those of Black men. At the same time, Black lesbian women's experiences may not be equivalent to those of these other groups. They may experience discrimination as a response to their race, gender, and/or sexual orientation. Thus, their experience does not necessarily reflect the sum of oppressions of racism, sexism, and heteronormativity (i.e., race + sex + heterosexism) but rather their unique identities and social locations as Black lesbian women that are not based

in or driven by the perspectives of White women or of Black men (Bowleg, 2008; Crenshaw, 1989). That is, for example, even though Black women and White women are both women, and Black women and Black men are both Black, this does not mean that the perspectives and experiences of the latter groups are the same as or related to those of Black lesbian women.

Intersectional identities also include experiences of privileged contexts that intersect with those of oppression. For example, a Laotian immigrant woman with a disability may experience a sense of safety and privilege because of her legal immigration status in the United States, but she may experience discrimination and a lack of access to appropriate resources within and outside of her family and ethnic community on the basis of her disability status. A Jewish American adolescent may experience privilege as a result of being perceived as White but may be the target of anti-Semitic slurs at school and in social media because of their religious beliefs. These examples illustrate how perspectives are shaped by the multiplicity of identities and contexts to which an individual belongs, some oppressed and some privileged. Aspects of identity such as race, gender, and class can be oppressed or privileged, in ways that may differ across contexts, and can result in differing experiences that interact dynamically to shape an individual's experiences, advantages, and disadvantages across time and space. The intersections of multiple identities transform the oppressed and privileged aspects of each person's layered, interlocking identities.

To address intersectionality in a paper, identify individuals' relevant characteristics and group memberships (e.g., ability and/or disability status, age, gender, gender identity, generation, historical as well as ongoing experiences of marginalization, immigrant status, language, national origin, race and/or ethnicity, religion or spirituality, sexual orientation, social class, and socioeconomic status, among other variables), and describe how their characteristics and group memberships intersect in ways that are relevant to the study. Report participant data for each group using specific terms as described in Sections 5.3 to 5.9. For example, when describing participants in terms of their race and gender, write "20 participants were African American women, 15 participants were European American women, 23 participants were African American men, and 18 participants were European American men (all participants were cisgender)" rather than "35 participants were women and 41 were men; 43 were African American and 33 were European American." Reporting participant characteristics in this way helps readers understand how many groups there are that are composed of individuals with the same characteristics. Likewise, when reporting and interpreting the results, note the impact of any intersections on the findings rather than assuming that one characteristic is responsible for what you found. For more discussion of intersectionality, see the *Multicultural Guidelines: An Ecological Approach to Context, Identity, and Intersectionality* (APA, 2017b).



**Beaumont-Cherry Valley Water District
Regular Board Meeting
March 9, 2022**

Item 6

STAFF REPORT

TO: Board of Directors
FROM: Dan Jagers, General Manager
SUBJECT: Resolution 2022-__ : Authorizing Workers' Compensation Insurance for Volunteer Personnel

Staff Recommendation

Adopt proposed Resolution 2022- __: Authorizing Workers' Compensation Insurance for Volunteer Personnel.

Background

The Beaumont-Cherry Valley Water District (BCVWD) is a member of the Association of California Water Agencies Joint Powers Insurance Authority (ACWA JPIA). The JPIA administers the District's Workers Compensation program and liability insurance program and requires participating agencies to provide workers' compensation benefits to any volunteers working for the District.

At its November 18, 1997, meeting, the JPIA's Board of Directors approved a recommendation of the Executive and Risk Management Committees which requires all Liability program members (including BCVWD) to adopt a resolution making volunteers subject to Workers' Compensation coverage. Section 3363.5 of the California Labor Code empowers public agencies to designate those persons performing voluntary service without pay for the agency shall be deemed employees for purposes of workers' compensation benefits.

BCVWD's Board of Directors adopted Resolution 97-12, Resolution by the Board of Directors of the Beaumont-Cherry Valley Water District - Volunteer Workers' Compensation Insurance, on December 4, 1997, which provides workers' compensation benefits insurance to any volunteer, unsalaried person authorized to perform volunteer service for the District.

Summary

Since it has been more than 20 years since the District adopted the Resolution, ACWA JPIA recommended to District staff that the resolution be updated in accordance with their requirements. Covering volunteers under workers' compensation has significant benefits. Workers' compensation benefits are statutorily defined, and claims costs are usually significantly lower compared to liability lawsuits for the same injuries and illnesses. The claims are easier to control since litigation is generally avoided. Also, providing benefits to volunteer workers under the "no-fault" workers' compensation system can be seen as good public relations.

The District does not currently have any volunteer workers; however, in the event of a large-scale emergency, the District may be in a position to request volunteer service from the community. Volunteers can include unpaid student interns, youth and civic groups undertaking projects, work-release inmates, or individuals responding to or assisting in emergencies. Even Board members



attending meetings or performing other services for which they are not compensated on a per diem or other basis are considered volunteers.

Fiscal Impact

There is a potential fiscal impact to workers' compensation insurance premiums if the District authorizes volunteer workers in the future who become injured or ill while performing work for the District.

Attachments

1. Resolution 97-12, Policy Regarding Workers' Compensation of Volunteers
2. Proposed Resolution 2022- __: Authorizing Workers' Compensation Insurance for Volunteer Personnel

Staff Report prepared by Sabrina Foley, Human Resources Coordinator

13. Discussion and Adoption of Resolution 97-12, Policy Regarding Workers Compensation of Volunteers

Resolution 97-12, Volunteer Personnel Workers' Compensation Insurance is being required by JPIA of all their members.

RESOLUTION 97-12

**RESOLUTION BY THE BOARD OF DIRECTORS OF THE
BEAUMONT-CHERRY VALLEY WATER DISTRICT
VOLUNTEER
WORKERS' COMPENSATION INSURANCE**

WHEREAS, THE Board of Directors of the Beaumont-Cherry Valley Water District desires to provide Workers' Compensation Insurance benefits for persons authorized by the governing board to perform volunteer services for the District, and

WHEREAS, the Legislature of the State of California has provided through legislation (Labor Code Section 3363.5) authorization for the inclusion of such coverage in the District's workers' compensation insurance policy.

NOW, THEREFORE, BE IT RESOLVED, THAT THE Board of Directors of the Beaumont-Cherry Valley Water District hereby adopts the policy that an unsalaried person authorized to perform volunteer service for the District shall be deemed to be an employee of the District for purposes of Workers' Compensation Insurance benefits provided for by law for any injury sustained by them while engaged in the services of the District under the direction and control of the governing board of the District.

The aforementioned resolution was passed by said Board of Directors the 4th day December, 1997, by the following vote, to wit:

On motion of Director Sumner, seconded by Director McKenzie, Resolution 97-12 Volunteer Personnel Workers' Compensation Insurance was approved by a roll call vote. There were 3 Ayes, and 2 Absent Directors.

14. Consideration and Appointment of Trustee for the District Money Purchase Pension Plan

Mr. Butcher was a trustee on the Money Purchase Pension Plan and a new trustee must be appointed to replace him. The other trustee to the plan is Ray Lyman.

RESOLUTION 2022-__

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE BEAUMONT-CHERRY VALLEY WATER DISTRICT
AUTHORIZING WORKERS' COMPENSATION INSURANCE
FOR VOLUNTEER PERSONNEL**

WHEREAS, this Board desires to provide Workers' Compensation insurance benefits for persons authorized by the District to perform volunteer services for the District; and

WHEREAS, the Legislature of the State of California has provided through legislation (Labor Code Section 3363.5) authorization for the inclusion of such coverage in the District's workers' compensation insurance policy,

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the Beaumont-Cherry Valley Water District that an unpaid person authorized to perform volunteer service for the District shall be deemed an employee of the District for the purposes of Workers' Compensation Insurance benefits provided for by law for any injury or illness sustained by them while engaged in the performance of services for the District under its direction and control.

ADOPTED this _____ day of _____, _____, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST:

Director Lona Williams, President of the
Board of Directors of the
Beaumont-Cherry Valley Water District

Director David Hoffman, Secretary to the
Board of Directors of the
Beaumont-Cherry Valley Water District



**Beaumont-Cherry Valley Water District
Regular Board Meeting
March 9, 2022**

Item 7

STAFF REPORT

TO: Board of Directors
FROM: Dan Jagers, General Manager
SUBJECT: **Nominations for California Special Districts Association Board of Directors, Southern Network Seat B**

Staff Recommendation

If desired, one of the following:

- A. Nominate a BCVWD Board member or managerial staff member to stand for election to the CSDA Board of Directors
- B. Take no action.

Background

BCVWD is a member of the California Special Districts Association (CSDA), a non-profit organization formed to promote good governance and improved core local services through professional development, advocacy and other services for all types of independent special districts. The CSDA is governed by an 18-member Board of Directors elected from the membership in six geographic networks. BCVWD is part of the Southern Network.

Summary

The CSDA Elections and Bylaws Committee is seeking any interested elected Board member or managerial staff member to stand for election to serve the remainder of the 2023-2025 term. The seat is currently vacant. The CSDA Board is the governing body responsible for guiding the Association's legislative and member benefit programs. There is a significant time commitment to serve on the CSDA Board, including bi-monthly meetings in Sacramento, committee meetings three to five times per year, mandatory attendance of at least two conferences, and completion of the Leadership Academy.

In lieu of making a nomination of a BCVWD Board member or managerial staff member, the Board may choose to cast a vote for another candidate in the election scheduled for June.

Fiscal Impact

If a BCVWD Board member or staff member were elected, some expenses would be incurred to fulfill the duties of the office. The fiscal impact to the District would include registration, travel, accommodations and meals expenses to / from CSDA conferences and trainings (such as the Leadership Academy), and potential additional expenses incurred that are not reimbursed to the elected Board member by CSDA. Additional unknown incidental expenses and director per diems may be incurred.

Attachment(s)

- CSDA Board of Directors Call for Nominations – Seat B correspondence and forms



California Special Districts Association
Districts Stronger Together

CONTACT US SUPPORT



CSDA Board of Directors Call for Nominations - Seat B

By Vanessa Gonzales posted 21 hours ago

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Deadline: Coastal Network April 11, 2022. All Other Networks March 31, 2022.

Chat-How Can We Help?



The California Special Districts Association Elections and Bylaws Committee is looking for independent special district board members or their general managers who are interested in leading the direction of CSDA for the 2023 - 2025 term.

The leadership of CSDA is elected from its six geographical networks. Each of the six networks has three seats on the board with staggered 3-year terms. Candidates must be affiliated with an independent special district that is a CSDA Regular Member in good standing and located within the geographic network they seek to represent (see the [CSDA network map](#)).

The CSDA Board of Directors is the governing body responsible for all policy decisions related to CSDA's member services, legislative advocacy, education, and resources. The CSDA Board of Directors is crucial to the operation of the association and to the representation of the common interests of all California's special districts before the Legislature and the State Administration. Serving on the board requires one's interest in the issues confronting special districts statewide.

Commitment and Expectations:

- Attend all board meetings, usually 4-5 meetings annually, at the CSDA office in Sacramento.
- Participate on at least one committee, meets 3-5 times a year at the CSDA office in Sacramento. (CSDA reimburses directors for their related expenses for board and committee meetings as outlined in board policy.)
- Attend, at minimum, the following CSDA annual events: Special Districts Legislative Days - held in the spring, and the CSDA Annual Conference - held in the summer/fall. (CSDA does not reimburse travel related expenses for the two conferences even if a board or committee meeting is held in conjunction with the event; however, does comp registration for the two events.)
- Complete all four modules of CSDA's Special District Leadership Academy within 2 years of being elected. (CSDA does not reimburse expenses for the academy classes even if a board or committee meeting is held in conjunction with the event.)
- Complete Annual Chief Executive Officer Evaluation.

Please review the [CSDA Board Policy 2.16 Board Commitments & Responsibilities](#).

Chat-How Can We Help?

NOMINATION PROCEDURES

Any Regular Member in good standing is eligible to nominate one person, a board member or managerial employee (as defined by that district's Board of Directors), for election to the CSDA Board of Directors. **A copy of the member district's resolution or minute action and Candidate Information Sheet must accompany the Nomination Form. The deadline for receiving nominations for the Northern, Sierra, Bay Area, Central and Southern Networks is March 31, 2022. Due to the current vacancy in the Coastal Network, the deadline for receiving nominations for the Coastal Network is April 11, 2022. Nominations and supporting documentation may be mailed or emailed.**

Mail: 1112 I Street, Suite 200, Sacramento, CA 95814

Fax: 916.442.7889

Email: amberp@csla.net

Once received, nominees will receive a candidate's letter. The letter will serve as confirmation that CSDA has received the nomination and will also include campaign guidelines.

CSDA will begin electronic voting on June 2, 2022. All votes must be received through the system no later than 5:00 p.m. July 8, 2022. The successful candidates will be notified no later than July 12, 2022. All selected CSDA Board Members will be introduced at the CSDA Annual Conference & Exhibitor Showcase in Palm Desert, CA in August 2022.

EXPIRING TERMS

Northern Network Seat B – Kim Seney, Director, Gold Mountain Community Services District*

Sierra Network Seat B – Jerry Gilmore, Director, Truckee Sanitary District*

Bay Area Network Seat B – Ryan Clausnitzer, GM, Alameda County Mosquito Abatement District*

Central Network Seat B – Lorenzo Rios, GM, Clovis Veterans Memorial District*

Coastal Network Seat B – **Vacant**

Southern Network Seat B – Don Bartz, GM, Phelan Pinon Hills Community Services District*

(* = Incumbent is running for re-election)

Chat-How Can We Help?

CSDA will be using a web-based online voting system allowing your district to cast your vote easily and securely. *Electronic Ballots will be emailed to the main contact in your district June 2, 2022.* All votes must be received through the system no later than 5:00 p.m. July 8, 2022.

*Districts can opt to cast a paper ballot instead; but you must contact Amber Phelen by e-mail amberp@cda.net **by March 31, 2022** in order to ensure that you will receive a paper ballot on time.*

CSDA will mail paper ballots on June 2, 2022 per district **request only.**

If you have any questions, please contact Amber Phelen at amberp@cda.net.

#FeatureNews

#SpecialDistrictNews

#Elections

#AdvocacyNews

0 comments

399 views

Permalink

<https://www.cda.net/blogs/vanessa-gonzales/2022/02/14/cda-board-of-directors-call-for-nominations-seat>



1112 "I"
Street,
Suite 200
Sacramento

FIND IT FAST

SDLF
Scholarships
Register for an
Event
Career Center
Membership

CALIFORNIA SPECIAL DISTRICTS ALLIANCE



Chat-How Can We Help?

Policy 2.16: Board Commitments & Responsibilities

Overview:

The Board of Directors is responsible for ensuring the Association's long-term financial stability and integrity. Directors ensure the Association fulfills its mission to promote good governance and improved core local services through professional development, advocacy and other services for all types of independent special districts. In order to foster the Association's continued viability and growth, effective member engagement and sufficient revenue are essential. Accordingly, Directors pledge to be active participants and promote the Association and its services.

Core Commitments:

1. Support the approved CSDA mission statement, vision statement, and Board beliefs.
2. Advocate for the Association and its members.
3. Serve as a part of a unified governing body.
4. Govern within Board policies, standards and ethics.
5. Dedicate the time and energy necessary to be effective.
6. Represent and make policy decisions based on the impact to the entire special districts community.
7. Respect the individual views of Directors, then collectively support Board decisions.
8. Communicate as a cohesive Board of Directors with a common vision and voice.
9. Operate with the highest standards of integrity and trust.

Duties & Responsibilities:

General Participation

1. Regularly attend Board meetings – a Board member may be dismissed after three unexcused absences.
2. Actively participate in decision-making by being familiar with issues and prepared to address all agenda items.
3. Participate in setting CSDA policy, budget approval and establishing the direction for the Association through the Strategic Plan.
4. Actively participate as a member of at least one and no more than two CSDA committees – Board Officers may participate in more than two committees as required in the CSDA Bylaws and Board Policy Manual.
5. Attend the Association's annual conference and legislative days and participate in other meetings/events.

Governance & Training

1. Complete all four modules of CSDA's Special District Leadership Academy (SDLA) within 2 years of being elected/appointed to the CSDA Board of Directors prior to the expiration of a CSDA Board Member's full-term of office. If not completed by the end of the full-term, the CSDA Board Member shall be ineligible to run for re-election on the CSDA Board of Directors unless they are registered to attend the next available SDLA event.
2. Attend Board member orientation training provided by CSDA.
3. Provide CSDA electronic certificates for posting on the CSDA website indicating current and successful completion of AB1234 (Ethics Training), AB1825 (Harassment Prevention Training), and graduation from the CSDA Special District Leadership Academy (SDLA).

Association Programs

1. Actively understand and encourage participation in CSDA partner programs (SDRMA, CSDA Finance Corporation, SDLF) as well as other CSDA endorsed services within your district, chapter, Network service area and statewide.

CEO Performance Evaluation

1. Complete and submit the annual Chief Executive Officer (CEO) performance evaluation form by the designated due date. A written request to be excused from submitting the CEO evaluation form may be submitted to the CSDA President for consideration. The CSDA President shall determine if the request is approved or denied using Board Policy: 2.17-Excused Absences as guidance. If the CEO evaluation is not completed by a CSDA Board Member that has not been excused, that individual shall be ineligible to run for re-election on the CSDA Board of Directors upon completion of their term.

Advocacy, Recruitment & Retention

1. Encourage timely responses from your district and service area to CSDA legislative calls to action and other grassroots efforts. Play an active grassroots role within your service area and participate in grassroots campaigns coordinated by CSDA.
2. Advocate for CSDA with an emphasis on building relationships and furthering the understanding/awareness of special districts and the Association within your service area, chapter and statewide.
3. Promote CSDA membership and engagement opportunities in ways appropriate within your service area (i.e. sponsorships, advertisers, exhibitors, speakers, professional development opportunities, services, programs, etc.).

Finance

1. Read and understand CSDA financial statements and otherwise assist the Board in fulfilling its fiduciary responsibility.



**Beaumont-Cherry Valley Water District
Regular Board Meeting
March 9, 2022**

Item 8

STAFF REPORT

TO: Board of Directors
FROM: Dan Jagers, General Manager
SUBJECT: **Award a Contract to Legend Pump and Well Services, Inc. in an Amount Not to Exceed \$158,835 for Well 10 and Well 18 – Well and Well Pumping Unit Rehabilitation and Repair**

Staff Recommendation

Authorize the General Manager to execute a contract not to exceed \$158,835 with Legend Pump and Well Services, Inc. to perform the work necessary to remove, inspect, and repair the District's existing Well 10 and Well 18 pumping unit and to rehabilitate the wells.

Background

Well 10 and Well 18 are located in the County of San Bernardino approximately 7,700 feet north of the Riverside/San Bernardino County line within Edgar Canyon near the District's northern most diversion and well structures.

Well 10 is a submersible electrical motor pumping unit in Edgar Canyon's Upper Well Field within a masonry building with a removable wood roof. Well 10 was constructed (drilled) in 1935 to a total depth of 152 feet and supplies water to the District's 3620 (Upper Mesa) pressure zone. The pumping unit and associated equipment for well 10 are set at approximately 145 feet below ground surface. Well 10 is equipped with a 5 horsepower motor/pumping unit submersible assembly which recently produced 40 gpm. However, District staff has identified an apparent direct short to ground in the electric motor of Well 10 that has caused the well to be inoperable and therefore the submersible motor/pumping unit assembly requires servicing at this time.

Well 18 is a submersible electrical motor pumping unit in Edgar Canyon's Upper Well Field within a wood building with a removable wood roof. Well 18 was constructed (drilled) in 1967 to a total depth of 168 feet and supplies water to the District's 3620 (Upper Mesa) pressure zone. The pumping unit and associated equipment for Well 18 are set at approximately 130 feet below ground surface. Well 18 is equipped with a 5 horsepower motor/pumping unit submersible assembly which recently produced 60 gpm. In addition to Well 10, District staff has also identified an apparent direct short to ground in the electric motor of Well 18 that has caused the well to be inoperable and therefore the submersible motor/pumping unit assembly requires servicing at this time.

Generally, Wells 10 and 18 operate on a 24-hour per day, 7-day per week basis and have historically been reliable sources of water supply in Edgar Canyon. Staff identifies that well maintenance and rehabilitation activities for Well 10 and 18 were last performed in 2019. Staff anticipates issues related to the motors may be related to low quality power supplies in the well pumping units locations due to being at the end of aging service lines (which are currently being upgraded by SCE), therefore some repairs may be necessary but all base bid work items may



not be required. However, once the pumping units are removed and the wells are inspected, staff will assess the actual required work activities necessary to return Well 10 and Well 18 to service.

This scope of work will require removal, inspection, and possibly repair or replacement of the electric motor/pumping unit submersible assembly, column, and/or power feed conductors. Staff also proposes to video inspect, possibly bail clean the well, and possibly mechanically develop the well. Additionally, Staff recommends the replacement of the motor saver sensors within from the postulated low quality power supply the electric pump control panels to further protect the motor/pumping unit submersible assembly.

Summary

A Notice Inviting Bids for Well 10 and Well 18 – Pumping Unit Repair and Well Rehabilitation was published in the Record Gazette on February 11, 2022, and February 18, 2022, on the District’s website and by email notification of entities that have selected to be included in the District’s bid solicitation email notification. Staff identifies that eight (8) emails to five (5) different pump and well service vendors were sent as part of the bid solicitation process. Additionally, Staff directly contacted all five (5) pump repair vendors and sent the Request For Proposal (RFP) via email for their convenience and consideration. Two (2) responses to the Well 10 and Well 18 – Pumping Unit Repair and Well Rehabilitation project were received by District Staff and are set forth in Table 1 below.

**Table 1
WELL 10 AND WELL 18 PUMPING UNIT REPAIR AND WELL REHABILITATION
SUMMARY OF BID RESULT**

Bidder	Base Bid Schedule I and II (Basis of Award)	Additive Bid Item (Chemical Well Rehabilitation)	Total Base Bid and Additive Bid Items
Layne Christensen	-	-	Declined to Bid
Legend Pump and Well Services, Inc.	\$89,476.00	\$54,920.00	\$144,396.00

Staff has completed a review of the submitted bid and letter declining to bid on the project and has determined that Legend Pump and Well Services, Inc. is the lowest responsive bidder for both the Base Bid (Bid Schedule I and II), as well as the total bid with Additive Bid Items (Chemical Well Rehabilitation). The bid amounts set forth in Table 1 include Base Bid Amounts which establish the Basis of Award and are based on the Scope of Work-Fee Schedules I and II included in the bid packet. Said Scope of Work – Base Bid sets forth the minimum probable work Staff anticipates could be required for rehabilitation and repair of both Well 10 and Well 18.

Table 2 sets forth the basis of award which included Bid Schedules I and II with Additive Bid Schedule Items that may require replacement during the maintenance activity, together with a contingency of approximately 10%, which would provide for other minor maintenance items which may need to be rehabilitated and/or replaced as part of the final work activities and the fluctuation in current market pricing.



At this time, staff requests that the Board award the work and authorize the General Manager to enter into a contract for the repair and rehabilitation of Well 10 and Well 18 with Legend Pump and Well Services, Inc. in the amount set forth in Table 2, hereafter.

**Table 2
WELL 10 AND WELL 18 SUMMARY OF REQUESTED WORK AUTHORIZATION**

Work Item	Description of Work	Well Rehabilitation and Repair Costs (Recommended Authorized Costs)
1	Base Bid Schedule I (Well 10 Pumping Unit Repair)	\$45,742.00
2	Base Bid Schedule II (Well 18 Pumping Unit Repair)	\$43,734.00
3	Chemical Well Rehabilitation and/or Sonar Jet (Well 10)	\$27,460.00
4	Chemical Well Rehabilitation and/or Sonar Jet (Well 18)	\$27,460.00
Pumping Unit, Well Rehabilitation Work and Additive Items		\$144,396.00
Well Repair and Rehabilitation Services Contingency (10%)		\$14,439.00
Total Requested Authorization		\$158,835.00

In the event the inspection of the wells indicates the need to perform additional work to rehabilitate the wells in excess of the \$158,835 identified herein, Staff will seek additional direction from the Board of Directors before additional action is taken.

Fiscal Impact

The fiscal impact to the District will be an amount not to exceed \$158,835, as set forth in Table 2 above. This not-to-exceed amount includes additional funds over the base bid amount to cover Additive Bid Items (Chemical Well Rehabilitation) and to provide approximately 10% contingencies for replacement of other unidentified rehabilitation and/or repair items.

While the Well 10 and Well 18 repair and rehabilitation activities are not part of the District's 2022 Operating/Capital Budget, funds are available from Capital Replacement Reserve funds for completion of this work.

Attachments:

Layne Christensen – No Bid Well 10 and Well 18 Pumping Unit Repair and Well Rehabilitation Letter

Report prepared by James Bean, Director of Operations

James Bean
Director of Operations
Beaumont-Cherry Valley Water District
560 Magnolia Ave.
Beaumont, CA 92223

RE: Layne Christensen Company, No Bid Well 10 and Well 18 Pumping Unit Repair and Well Rehabilitation

Dear Mr. Bean,

We appreciate the opportunity, but due to our current workload and backlog, Layne Christensen Company is unable to provide bid pricing for Well 10 and Well 18 Pumping Unit Repair and Well Rehabilitation.

Your business is important to Layne, keep us in mind and on the contractors list for any future opportunities for your water well, well rehabilitation, water treatment or pump system needs.

Please contact me with any questions.

Thank you,



Ty Mull

Account Manager

Phone: 909-836-4574

Email: ty.mull@gcinc.com



**Beaumont-Cherry Valley Water District
Regular Board Meeting
March 9, 2022**

Item 9

STAFF REPORT

TO: Board of Directors

FROM: Dan Jagers, General Manager

SUBJECT: Approval of Purchase of One (1) ¾ Yard Dump Truck in an Amount Not to Exceed \$90,000.00

Staff Recommendation

Approve a budget appropriation of \$90,000.00 (\$71,000 budget amount with \$19,000 Budget Amendment) and authorize the General Manager to purchase one (1) ¾ Yard Dump Truck as listed in the 2022 Capital Improvement Budget from a sole-source vendor to be identified in an amount not to exceed \$90,000.00, including contingencies.

Background

At its Special Meeting of December 21, 2021, the Board of Directors approved the 2022 Capital Improvement Budget, which provides a schedule and funding source for the replacement of various District fleet vehicles and heavy equipment necessary to provide efficient delivery of services to the community. The requested truck is identified in the 2022 Capital Improvement Budget as a necessary replacement and identified as Capital Improvement Project (CIP) Number VE-TRUK-0013 with a total budgeted cost of \$71,000 for the replacement of one (1) vehicle.

The District's Policies and Procedures Manual, Part III, Section 17 I – Purchasing (as adopted by the Board on December 13, 2017) reads:

***Vehicles.** Vehicles may be purchased in accordance with Table 1, in conjunction with the District's Capital Improvement Plan approved by the Board of Directors. Preference will be given to use of the State of California Vehicle Procurement Program, but at the discretion of the General Manager, vehicles may be obtained from an alternative local source if the cost difference does not exceed \$1,500. Consideration may also be given to delivery schedules and availability of inventory.*

and:

***Sole Source.** The General Manager has the final responsibility for determining whether a sole source requisition meets the requirements of this policy. Instances when sole source purchasing may be applicable include the following:*

- i. Property or services can be obtained only from a specific vendor (i.e. materials or equipment; one-of-a-kind items, etc.)*
- ii. Competitive sourcing is precluded because of the existence of patents, copyrights, and special processes, control of raw materials by vendors or similar circumstances*



The General Manager has determined that this requisition meets the policy definitions to allow a sole source purchase.

Summary

Staff has been seeking an opportunity to purchase a $\frac{3}{4}$ Yard Dump Truck as budgeted for several weeks. Staff further understands that the market for new vehicles of this type has very limited availability and a longer order-to-delivery duration. Therefore, Staff commenced looking for local availability in-stock purchase opportunity. Staff requests approval to expend funds necessary to secure a $\frac{3}{4}$ Yard Dump Truck from a sole source vendor should said truck become available.

In early February, staff identified a vendor with the specified vehicle in stock. However, the vehicle cost was more than the budget amount. Staff attempted to locate additional vendors who could provide pricing for an equivalent $\frac{3}{4}$ Yard Dump Truck to present to the Board for consideration but was unsuccessful in locating another vendor with available inventory. During the preparation to present to the Board for consideration, staff contacted the vendor to assure the vehicle was still available and was advised that it had been sold. Staff understands that these vehicles are difficult to find, and therefore requests a sole-source appropriation to make the needed purchase as soon as an appropriate vehicle is located in order to secure the purchase.

The difficulty in locating a vehicle to purchase is a direct result from the ongoing economic climate and associated supply chain disruptions. This has left dealerships without inventory and created a competitive buying market where it is imperative to make a purchase immediately upon locating the needed vehicle. A budget appropriation and required pre-authorization will allow staff the flexibility to immediately act when the needed work truck is located and available for purchase.

The budgeted amount identified in the CIP for said acquisition is \$71,000, which is inadequate in this economic climate, therefore there is a request for an additional \$19,000 budget amendment. Staff anticipates the cost not-to-exceed \$90,000 as identified in recent proposals and with contingencies. This includes the necessary sales tax, tire fees and title.

Should staff be unable to locate and purchase the budgeted 2022 model work truck within two months, staff will instead bring back to the Board three quotes for a 2023 model to be ordered immediately. Staff understands that this model is 15 months out from delivery at the time of order, and pricing is not yet available. Although this is not ideal for solving the District's immediate need, it is a backup plan if the needed vehicle cannot be obtained.

Fiscal Impact

The fiscal impact to the District will be an amount not to exceed \$90,000.00. Funds are available for this purchase from the District's Capital Replacement Reserves.

Attachment

Recent proposals from Ken Grody Ford of Redlands for both an F-550 and F-600, $\frac{3}{4}$ Yard Dump Truck.

Staff Report prepared by James Bean, Director of Operations



Proposal

Invoice Date: 2/9/2022
Company: Beaumont Cherry Valley Water District
560 Magnolia Ave
Beaumont, CA 92223

Ken Grody Ford Redlands
1121 W. Colton Avenue
Redlands, CA 92374
(949) 769-1234

Color	Year	Model	Vin #
Oxford White	2021	2021 FORD SUPERDUTY F600 DRW XL WITH ROYAL 3/4 YARD DUMP	1FDFF6KT9MDA03248

Fin Code	Customer
KE165	Beaumont Cherry Valley Water District

Lienholder
none

Register to:
Beaumont Cherry Valley Water District 560 Magnolia Ave Beaumont, CA 92223

Bill to:
Beaumont Cherry Valley Water District 560 Magnolia Ave Beaumont, CA 92223

1st Lien holder:
None

Driver & Garage Address:
560 Magnolia Ave Beaumont, CA 92223

VEHICLE BUY

Total Chassis MSRP	\$57,655.00
Total Dump Body MSRP	\$22,939.00
Fleet Discount	(\$4,300.00)
Sales Tax	\$5,912.79
Tire Fee	\$10.50
Total Funding Amount	<u>\$82,217.29</u>

Purchase Order

Received By:

Date: _____

Date: February 9, 2022



Proposal

Invoice Date: 2/9/2022
Company: Beaumont Cherry Valley Water District
560 Magnolia Ave
Beaumont, CA 92223

Ken Grody Ford Redlands
1121 W. Colton Avenue
Redlands, CA 92374
(949) 769-1234

Color	Year	Model	Vin #
Oxford White	2021	2021 FORD SUPER DUTY F-550 DRW XL WITH ROYAL 3/4 YARD DUMP	1FDUF5GTXMDA11661

Fin Code	Customer
KE165	Beaumont Cherry Valley Water District

Lienholder	
none	

Register to:
Beaumont Cherry Valley Water District 560 Magnolia Ave Beaumont, CA 92223

Bill to:
Beaumont Cherry Valley Water District 560 Magnolia Ave Beaumont, CA 92223

1st Lien holder:
None

Driver & Garage Address:
560 Magnolia Ave Beaumont, CA 92223

VEHICLE BUY

Total Chassis MSRP	\$56,020.00
Total Dump Body MSRP	\$17,500.00
Fleet Discount	(\$4,300.00)
Sales Tax	\$5,364.55
Tire Fee	\$10.50
Total Funding Amount	<u>\$74,595.05</u>

Purchase Order

Received By:

Date: _____

Date: February 9, 2022



**Beaumont-Cherry Valley Water District
Regular Board Meeting
March 9, 2022**

Item 10

STAFF REPORT

TO: Board of Directors
FROM: Dan Jagers, General Manager
SUBJECT: **Consideration of Attendance at Upcoming Events and Authorization of Reimbursement and Per Diem**

Staff Recommendation

Evaluate director attendance at upcoming events for possible pre-approval or approval after attendance for compensation and / or expense reimbursement pursuant to Policies 4060 and 4065 and vote to pre-approve any selected activities.

SAMPLE MOTION:

I move that the Board pre-approve the attendance of all directors at these events for purposes of per diem and reimbursement of associated reasonable and necessary expenses per District policy: ____ (list events)

Background

Event attendance is governed by BCVWD Policies and Procedures Manual Part II Policy 4060 Training, Education and Conferences, and Part II Policy 4065 Remuneration / Director Per Diem Fees. Per Government Code 53232.3(d), Directors will either prepare a written report for distribution to the Board or make a verbal report during the next regular meeting of the Board. Directors desiring to attend events not specifically enumerated and preauthorized by BCVWD policy should obtain pre-approval via vote of the Board in order to receive a per diem and/or expense reimbursement.

Upcoming Events

For registration of attendance at any event, Board members should contact the Administrative Assistant.

Activities and events that are, may already be, or can be voted as pre-approved for per diem and/or expense reimbursement for attendance:

1 - NEW EVENTS

DATE / TIME	EVENT	DIRECTOR INTEREST	
Fri March. 11 7:30 - 9:00 am	Beaumont Chamber of Commerce Breakfast Speaker: Clark Botha, Pharmacist – Pharmaceutical Emergency Preparedness Sand Trap – 892 W. Oak Valley Parkway \$22 per person Reservation deadline: March 2, 2022 Please advise the Administrative Assistant 8 days in advance if you would like to attend. The Breakfasts are the second Friday of each month. Speakers vary, but information is not generally available in a timely manner	COVINGTON	HOFFMAN
APPROVAL		RAMIREZ	SLAWSON
Preapproved (Table A, 5)		WILLIAMS	

DATE / TIME	EVENT	DIRECTOR INTEREST	
Fri March. 25 4:00- 6:00 pm	Beaumont-Cherry Valley Recreation & Park District 11 th Annual Welcome Home Vietnam Veterans Day Noble Creek Regional Park – 650 West Oak Valley Parkway \$ Free Beaumont-Cherry Valley Recreation and Park District will hold the 11 th Annual Welcome Home Vietnam Veterans Day. The District invites Vietnam Veterans from the area to Noble Creek Regional Park where we will honor and thank them for their dedication to our country and service in the military. The ceremony will begin at 4:00 pm and open to the public.	COVINGTON	HOFFMAN
APPROVAL		RAMIREZ	SLAWSON
REQUIRES VOTE		WILLIAMS	

DATE / TIME	EVENT	DIRECTOR INTEREST	
April 8 8:30 am - 5 pm	Water 101 Workshop: The Basics and Beyond \$ 259.00 Water Education Foundation is hosting a detailed the history, geography, legal and political facets of water in California. Taught by some of the leading policy and legal experts in California, the one-day workshop gives attendees a deeper understanding of the state's most precious natural resource. Location: University of the Pacific, McGeorge School of Law 3327 5 th Ave Sacramento, CA. Lecture Hall	COVINGTON	HOFFMAN
APPROVAL		RAMIREZ	SLAWSON
Preapproved (Table A, 18)		WILLIAMS	

DATE / TIME	EVENT	DIRECTOR INTEREST	
May 18-20 7:30 am – 6:30 pm	Bay-Delta Water Tour 2022 \$ Registration coming soon Water Education Foundation is hosting a tour into California's water hub and traverses the Sacramento-San Joaquin Delta, a 720,000-acre network of islands and canals that supports the state's water system and is California's most crucial water and ecological resource. Issues to be discussed include Delta planning initiatives, the proposed tunnel project, water project operations, fish passage, ecosystem restoration, levees and flood management.	COVINGTON	HOFFMAN
APPROVAL		RAMIREZ	SLAWSON
Preapproved (Table A, 18)		WILLIAMS	

2 - ON CALENDAR

DATE / TIME	EVENT	DIRECTOR INTEREST	
Mar. 14 1 - 2 pm	CSDA Webinar: Board Member & District Liability Issues \$ FREE Having a complete understanding of the potential liability issues in your district can prevent problems in the future and even assist with efficiency and communication protocol. This webinar is a discussion of the legal role of the Board in the management and operation of a public agency and the role of individual Board Members acting within the course and scope of the official duties.	COVINGTON NO	HOFFMAN NO
APPROVAL		RAMIREZ YES	SLAWSON NO
Preapproved (Table A, 8)		WILLIAMS NO	

DATE / TIME	EVENT	DIRECTOR INTEREST	
April 3 to 6, 2022	California Special Districts Association (CSDA) 2022 Special District Leadership Academy Embassy Suites, San Diego Bay \$600 per person + hotel, meals, per diem Reservation deadline: March 3 (early bird price) Comprehensive Governance Leadership Conferences for Elected and Appointed Directors/Trustees	COVINGTON NO	HOFFMAN NO
APPROVAL		RAMIREZ	SLAWSON NO
Preapproved (Table A, 13)		WILLIAMS YES	
2022 detail information not yet posted: https://sdla.csda.net/home			

Fiscal Impact:

The fiscal impact will depend on the number of directors attending an event and the event costs.

Attachment:

1. Welcome Home Vietnam Veterans Day Flyer

BEAUMONT-CHERRY VALLEY RECREATION & PARK DISTRICT

Noble Creek Community Center
390 W. Oak Valley Parkway

www.bcvparks.com



(951)845-9555 or Fax (951)845-9557
Beaumont, CA 92223

e-mail: kyle@bcvparks.com

February 9th, 2022

Beaumont-Cherry Valley Water District
General Manager Daniel Jagers
560 Magnolia Ave.
Beaumont, CA 92223

Dear General Manager Jagers,

We would like to extend a special invitation to you as we pay tribute to our Vietnam Veterans. On Friday March 25th, 2022, the Beaumont-Cherry Valley Recreation and Park District will hold our 11th Annual Welcome Home Vietnam Veterans Day. The District invites Vietnam Veterans from our area to Noble Creek Regional Park where we will honor and thank them for their dedication to our country and service in the military.

The ceremony will begin at 4:00pm and is open to the public. Light refreshments will be served.

We have attached a flyer with more information. If you would like to present a certificate at the ceremony, we would be happy to send the names and branch of service for each Vietnam Veteran to you by March 11th, 2022.

Please RSVP if you will be participating and/or attending to (951) 845-9555 or email kyle@bcvparks.com

Sincerely,

Kyle Simpson
Activities Coordinator

WELCOME HOME
VIETNAM VETERANS DAY

FRIDAY
MARCH 25
2022

NOBLE CREEK
REGIONAL PARK



What is Welcome Home
Vietnam Veterans Day?

More than 8 million U.S. troops served in Vietnam. The last combat troops were withdrawn from Vietnam at the end of March, 1973. These veterans came home to a country divided on their feelings about the war and many who returned home did not receive recognition for their service. This is our annual opportunity to give them a proper warm welcome home.

Info here about nominating or contacting us with a local veterans name

951-845-9555 bcvparks.com

Beaumont-Cherry Valley Recreation & Park District





**Beaumont-Cherry Valley Water District
Regular Board Meeting
March 9, 2022**

Item 11

STAFF REPORT

TO: Board of Directors
FROM: Dan Jagers, General Manager
SUBJECT: Consideration of California Drought Conditions, District Urban Water Management Plan Drought Restrictions and BCVWD Resolution 2014-05 Regarding Issuance of Will-Serve Letters and Other Drought Response

Staff Recommendation

None. Direct staff as desired.

News:

Dry February breaks all the wrong records

ABC-10 KXTV 3/1/2022

<https://www.abc10.com/video/weather/weather-local/dry-february-breaks-all-the-wrong-records-california-drought/103-c489f105-0f4d-41e6-bc4c-011f8b4a0182>

California endures one of its driest January and February stretches as drought worsens

Barring a run of late-season storms during spring, the wet season looks likely to end with below-average precipitation

The Washington Post 3/1/2022

<https://www.washingtonpost.com/weather/2022/03/01/drought-california-record-dry-february-january/>

California drought continues after state has its driest January and February on record

Los Angeles Times 3/1/2022

<https://www.latimes.com/california/story/2022-03-01/california-drought-will-continue-after-dry-winter>

California Drought Grows Dire Again After Two Record Dry Months

A wet December followed by one-dry January, February leave the state at high risk of destructive wildfires, new measurements show

The Wall Street Journal 3/1/2022

<https://www.wsj.com/articles/california-drought-grows-dire-again-after-two-record-dry-months-11646170295>

DWR Launches New Website to Improve Tracking of Local and Statewide Water Conditions Amid Extreme Dry Conditions

Department of Water Resources 2/18/2022

Article: <https://water.ca.gov/News/News-Releases/2022/Feb-22/California-Water-Watch>

Website: https://cww.water.ca.gov/?utm_medium=email&utm_source=govdelivery



California debates naming heatwaves to underscore deadly risk of extreme heat

Experts and advocates are also exploring new ranking systems to add urgency to the growing disaster of rapidly warming landscapes

The Guardian 3/1/2022

<https://www.theguardian.com/environment/2022/feb/28/california-heatwaves-naming-system-climate-crisis>

How droughts can change societies

Arab News 3/1/2022

<https://www.arabnews.com/node/2034186>

Resources

National Groundwater Awareness Week:

March 6 - 12, 2022

<https://www.ngwa.org/get-involved/groundwater-awareness-week/groundwater-awareness-week-2022>

CalMatters Water and Drought Tracker

<https://calmatters.org/california-drought-monitor/>

CalMatters Explainer:

Danger in Droughtsville: California's urban water at risk

<https://calmatters.org/explainers/danger-in-droughtsville-california-urban-water-at-risk/>

State Water Board Draft Emergency Regulations Prohibiting Wasteful Water Use

https://www.waterboards.ca.gov/water_issues/programs/conservation_portal/emergency_regulation.html

USDA Natural Resources Conservation Service

Snow maps, etc.

<https://www.nrcs.usda.gov/wps/portal/nrcs/site/ca/home/>

NOAA / National Integrated Drought Information System

Snow Drought: Data and maps

<https://www.drought.gov/topics/snow-drought>

Attachments

1. Current Reservoir Conditions – March 1, 2022
2. California Drought Monitor Map – February 22, 2022
3. California Drought Update – February 22, 2022

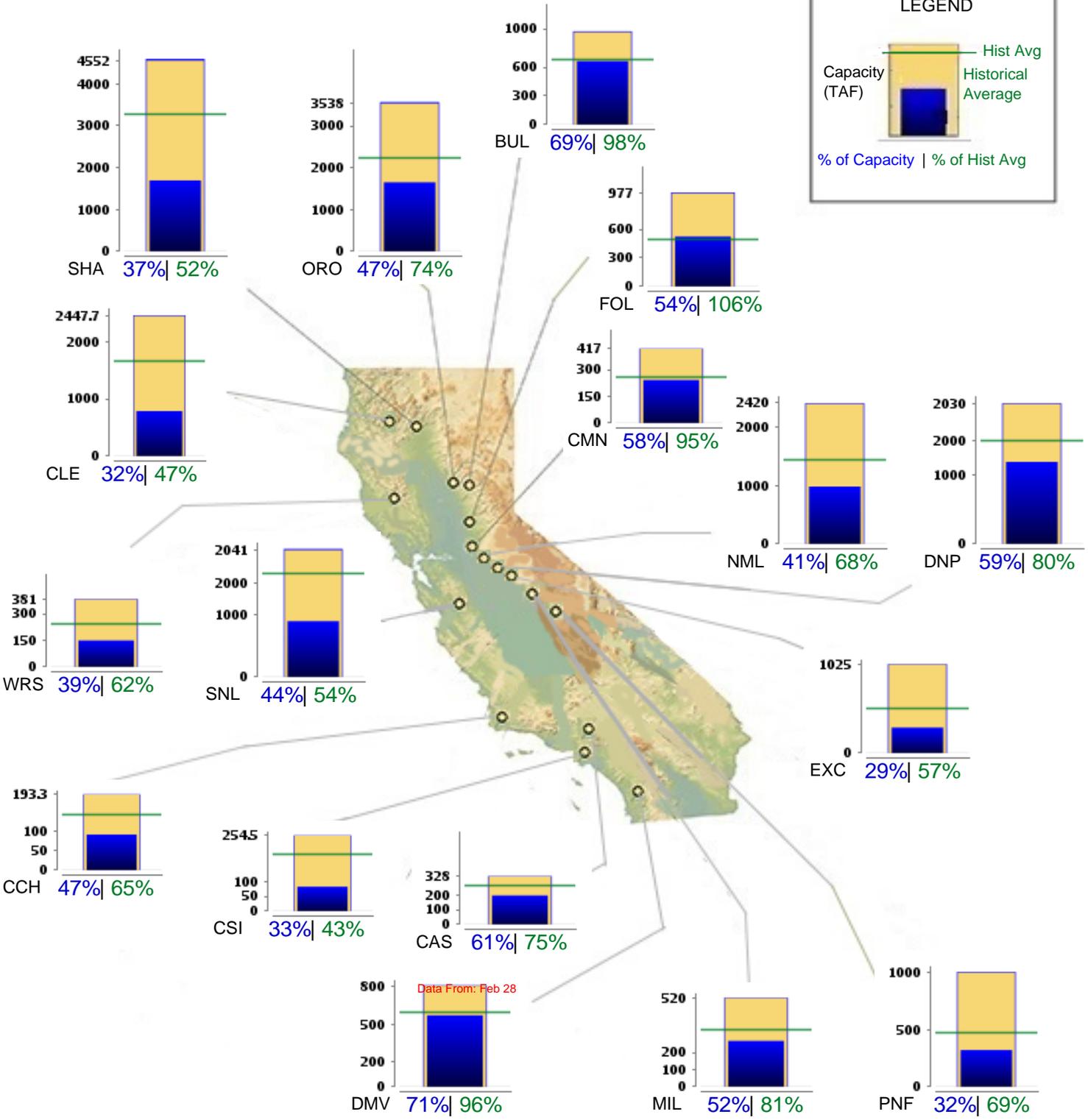
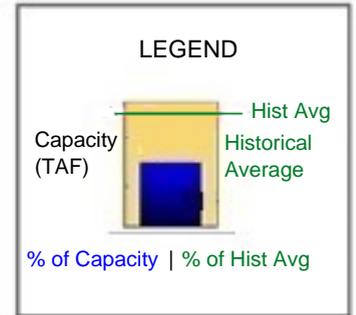


CURRENT RESERVOIR CONDITIONS

CALIFORNIA MAJOR WATER SUPPLY RESERVOIRS

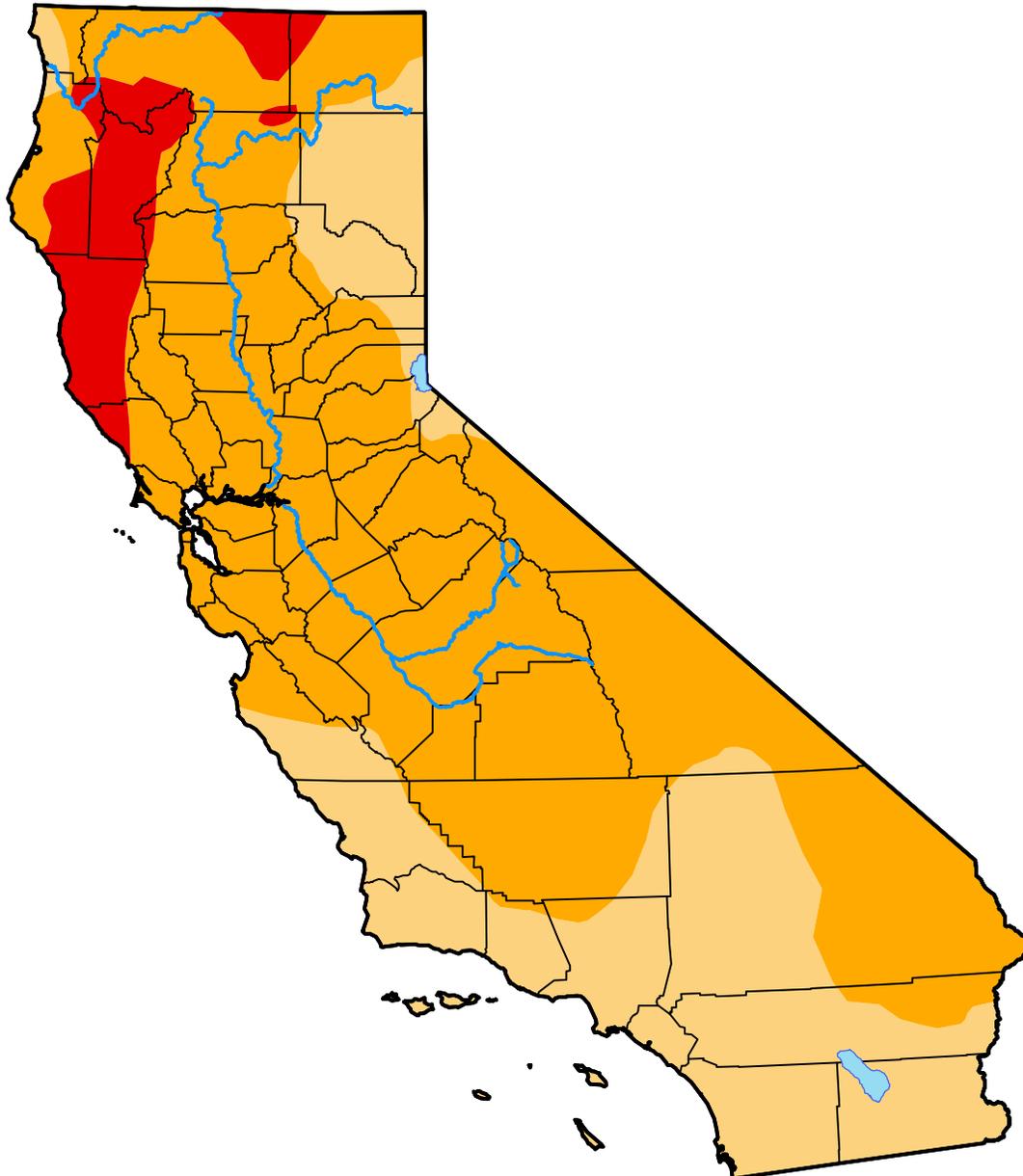
Midnight - March 1, 2022

CURRENT CONDITIONS



U.S. Drought Monitor California

February 22, 2022
(Released Thursday, Feb. 24, 2022)
Valid 7 a.m. EST



Drought Conditions (Percent Area)

	None	D0-D4	D1-D4	D2-D4	D3-D4	D4
Current	0.00	100.00	100.00	68.77	6.70	0.00
Last Week <i>02-15-2022</i>	0.00	100.00	99.57	66.39	1.39	0.00
3 Months Ago <i>11-23-2021</i>	0.00	100.00	100.00	92.43	80.28	28.27
Start of Calendar Year <i>01-04-2022</i>	0.00	100.00	99.30	67.62	16.60	0.84
Start of Water Year <i>09-28-2021</i>	0.00	100.00	100.00	93.93	87.88	45.66
One Year Ago <i>02-23-2021</i>	0.70	99.30	84.88	56.98	29.54	3.75

Intensity:

- None
- D0 Abnormally Dry
- D1 Moderate Drought
- D2 Severe Drought
- D3 Extreme Drought
- D4 Exceptional Drought

The Drought Monitor focuses on broad-scale conditions. Local conditions may vary. For more information on the Drought Monitor, go to <https://droughtmonitor.unl.edu/About.aspx>

Author:

Brad Pugh
CPC/NOAA



February 22, 2022

The California Drought Update is a weekly roundup of conditions, state actions and upcoming developments. It is produced by an interagency team that includes the California Natural Resources Agency, the California Environmental Protection Agency, the Governor's Office of Emergency Services, the California Department of Food and Agriculture, the Department of Water Resources, the Department of Fish and Wildlife, the State Water Resources Control Board and the Department of Public Health. For the latest on drought, please visit www.drought.ca.gov. For tips and resources for conserving water, please visit www.saveourwater.com.

Current Conditions

- The water year that ended Sept. 30 was the second driest on record. All of California's 58 counties are under a drought emergency proclamation.
- After two dry years, reservoir storage is below 2019 levels, underscoring the need for ongoing water conservation.
- Following substantial rain and snowfall in December, January 2022 was extremely dry. With very little precipitation on the horizon, the statewide Sierra snowpack has gone from 160 percent of average at the beginning of January to 73 percent in mid-February. December, January and February are typically California's three wettest months.
- Californians are being asked to reduce their water use by 15 percent over 2020 levels to protect water reserves and help maintain critical flows for fish and wildlife wherever possible.
- As of Feb. 22, the state's [voluntary household dry well reporting system](#) received reports of nine dry wells in the past 30 days.
- The state is providing hauled or bottled water to eight separate small water providers experiencing supply outages in Monterey, Santa Barbara, Santa Clara, Tulare, Shasta, El Dorado and Los Angeles counties. The providers together serve a population of a little under 3,000 people.

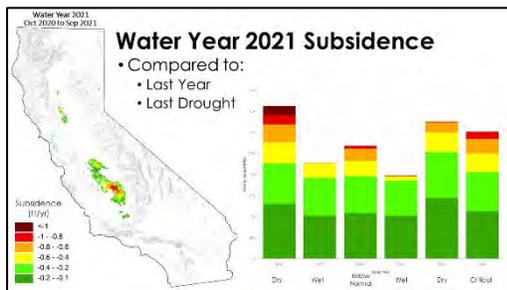
Recent Events and State Actions

Reporters, TV meteorologists briefed on drought conditions, forecasting tools (Feb. 17): DWR experts briefed television meteorologists and reporters via Zoom on current conditions, new technology to improve forecasts of precipitation and runoff, and a new online tool called [California Water Watch](#). The state drought monitor tool pulls together a variety of data sets to give users a snapshot of water conditions, including groundwater levels, precipitation, temperature, reservoir storage, soil moisture, and streamflow.



Workshop looks at Voluntary Drought Initiative (Feb. 16): Staff from CDFW Region 3, the State Water Resources Control Board, and the National Marine Fisheries Service held a Zoom workshop in partnership with the Sonoma County Farm Bureau to explain the Voluntary Drought initiative. The initiative provides a framework for water users to enter into individual agreements with CDFW and NMFS to maintain enough water for fish spawning and survival, and implement other collaborative actions like fish rescue, relocation, monitoring, and habitat restoration.

New data show that California land continues to sink (Feb. 16): DWR released new satellite-based data showing that subsidence due to excessive groundwater pumping continues. The areas experiencing the



most subsidence from October 2020 through September 2021 are in the San Joaquin Valley, with a maximum of 1.1 feet of subsidence observed in the region, and the Sacramento Valley, with a maximum of 0.7 feet in the region. Data show that in that time period, subsidence of greater than 0.5 feet per year expanded to more areas than observed the previous year. However, fewer areas experienced higher rates of subsidence than at the end of the last drought in 2016. Continued subsidence makes it

more difficult for local agencies to bring basins into sustainable conditions by 2040, as state law requires. DWR has intensified statewide subsidence monitoring to help identify impacts and address them collaboratively with local groundwater agencies, counties and landowners.

Water Board acts on petitions for reconsideration related to 2021 TUCP and TMP (Feb. 15): The Water Board approved an order taking action on petitions for reconsideration of the Executive Director’s June 1, 2021, order conditionally approving the temporary urgency change petition (TUCP) requested by the state and federal projects to modify specified Delta flow and water quality requirements included in Decision 1641, and the Executive Director’s June 10, 2021, Sacramento River Temperature Management Plan (TMP) conditional approval pursuant to Order 90-5. The order denies in part and grants in part the petitions for reconsideration and determines that the conditional approvals of the TUCP Order and the Sacramento River TMP were appropriate, based on the information available at the time, but that additional measures are needed to improve future planning for drought conditions in the Delta and Sacramento River watersheds. The order for reconsideration includes conditions to address actions needed for 2022 to address drought.

Curtailments adjusted (ongoing): The Water Board lifted curtailments in most watersheds following December’s storms, but dry conditions in January and February have led to re-imposition of curtailments in some areas. Curtailments have been suspended in the Russian River and Shasta River watersheds through the end of February. Curtailments on the Scott River have been extended through Feb. 23. Curtailments have been reinstated in a few sub-watersheds of the Delta watershed. It is likely that additional curtailments will be reinstated in the Delta watershed next week if conditions remain dry. Water Board staff will continue to adjust curtailment orders as conditions change.

Tribal / Local Actions

- **Tribal governments:** Tribal emergency drought proclamations as reported by Cal OES to date: Buena Vista Rancheria of Me-Wuk Indians, Karuk Tribe, Resighini Rancheria, Tule River Indian Tribe, Yurok Tribe, Wiyot Tribe.
- **Local government:** Local emergency drought proclamations as reported by Cal OES to date: Butte, Colusa, Fresno, Glenn, Humboldt, Lake, Marin, Mendocino, Modoc, Napa, Nevada, San Joaquin, San Luis Obispo, Santa Barbara, Santa Clara, Siskiyou, Sonoma, Tulare, Tuolumne, Yolo.
- **Water suppliers:** The following public water suppliers have imposed mandatory water use reductions on customers, according to information voluntarily provided to the Association of California Water Agencies and / or recent announcements. The list likely is not comprehensive:
 - Alameda County Water District – mandatory water use restrictions aimed at reducing water use by 15 percent.
 - Brooktrails Community Services District – usage cap of 9,000 gallons per month, all customers
 - Indian Wells Valley Water District – 20 percent
 - Marin Municipal Water District – 40 percent
 - Mendocino County Russian River Flood Control and Conservation Improvement District – 40 percent
 - Modesto Irrigation District – irrigation allocation capped at 36 inches per acre
 - Montague Water Conservation District – 95 percent
 - Nevada Irrigation District – 20 percent
 - Reclamation District 1500 – 25 percent
 - Richvale Irrigation District – 50 percent
 - City of Santa Rosa – 20 percent
 - Westlands Water District – no outdoor water use by municipal and industrial customers
 - Zone 7 – 15 percent

The following private water companies have imposed a 15 percent mandatory water use reduction:

- San Jose Water Company, with drought surcharges for excessive water use
- Great Oaks Water Company, with drought surcharges for excessive water use
- California-American Water Company (in the Larkfield and Geyersville districts of Sonoma County, as well as the Los Angeles and San Diego districts of the respective counties, with fines for non-essential water use)
- Cold Springs Water Company in Tuolumne County
- North Gualala Water Company in Sonoma County

Upcoming Decisions / Milestones

Next snow survey: DWR will hold its monthly snow survey press event **on or around March 1** at Echo Summit off Highway 50.

Urban conservation rates for January: At its meeting on **March 1**, the Water Board will discuss urban water use in January 2022 compared to January 2020. In December 2021, urban water suppliers reported a statewide average savings of 16.2 percent compared to December 2020, putting the cumulative statewide savings rate at 7.4 percent since July, when the Governor called on Californians to voluntarily conserve at least 15 percent.

Key Data Points and Resources

- Daily Hydrological & Climate Information summary: <http://cdec.water.ca.gov/reportapp/javareports?name=DLYHYDRO>
- Statewide water conditions: http://cdec.water.ca.gov/water_cond.html
- Daily Reservoir Storage Summary: <https://cdec.water.ca.gov/reservoir.html>
- Water Year Forecast and Monthly Distribution: <http://cdec.water.ca.gov/reportapp/javareports?name=B120DIST>
- Monthly water supplier reports on water production and conservation: https://www.waterboards.ca.gov/water_issues/programs/conservation_portal/conservation_reporting.html
- Latest groundwater conditions and information: <https://sgmatest.water.ca.gov/CalGWLive/>
- Information on state drought actions and assistance: <https://www.drought.ca.gov>
- Conservation tips and resources for consumers: <https://saveourwater.com/>