

BEAUMONT-CHERRY VALLEY WATER DISTRICT
REQUEST FOR PROPOSALS (RFP)
FOR
ON CALL LAND SURVEYING SERVICES

ADDENDUM NO. 1

PLEASE BE ADVISED:

- 1. Reference:** Beaumont-Cherry Valley Water District Request for Proposals for On Call Land Surveying Services, SECTION II – PROPOSAL REQUIREMENTS, Item A – Proposal Format, Content, and Organization (Page 10).

Insert additional Sub-Items subsequent to Section II, Item A.3.g., as follows:

“

- h. A written statement by the consultant that all federal laws and regulations shall be adhered to notwithstanding any state or local laws and regulations. In case of conflict between federal, state, or local laws or regulations, the strictest shall be adhered to.
- i. A written statement by the consultant shall allow all authorized federal, state, county, and the District officials access to place of work, books, documents, papers, fiscal, payroll materials, and other relevant contract records pertinent to this project. All relevant records shall be retained for at least three years.
- j. A written statement that the consultant will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin.
- k. A written statement that the consultant shall comply with the California Labor Code, pursuant to said regulations entitled: Federal Labor Standards provisions; Federal Prevailing Wage Decision; and State of California Prevailing Wage Rates, respectively.
- l. A written statement that the consultant shall comply with the Copeland Anti-kickback Act (18 USC 874 C) and the implementation regulation (29 CFR 3) issued pursuant thereto, and any amendments thereof.
- m. A written statement that the Consultant is willing to execute an On Call Surveying Professional Services Agreement similar to the sample Agreement provided in Exhibit F as part of this RFP. ”

2. **Reference:** Beaumont-Cherry Valley Water District Request for Proposals for On Call Land Surveying Services, SECTION II – PROPOSAL REQUIREMENTS, Item A – Proposal Format, Content, and Organization (Page 10).

Insert additional Item subsequent to Section II, Item A.3.m. (Sub-Item ‘m.’ included as part of this Addendum 1), as follows:

“ 4. Sample Fee Proposal: Provide three (3) sample cost estimates as part of the proposal (current hourly rate/fee schedule) in a separate sealed envelope for three (3) types of task items, with proposed options or alternative tasks as follows:

- a. Sample Project 1: Construction staking of proposed 24” pipeline as shown in **Exhibit E – Project 1.**
- b. Sample Project 2: Site topographical survey of existing site with onsite facilities including existing tanks and pipeline facilities as shown in **Exhibit E – Project 2.**
- c. Sample Project 3: Site topographical and property line survey of existing street for installation of new pipeline facilities as shown in **Exhibit E – Project 3.**

This is to be provided under separate cover and envelope clearly marked as “Sample Cost Proposal.” In addition, proposers are required to include the following sample statement in the fee schedule: ‘Fee Schedule shall remain effective during the three-year contract period.’”

3. **Reference:** Beaumont-Cherry Valley Water District Request for Proposals for On Call Land Surveying Services, SECTION III – SCOPE OF WORK AND TECHNICAL SPECIFICATIONS, Section B – Deliverables.

Amend text in Section B – Deliverables, as follows:

“

B. Deliverables

Deliverables shall be identified by the District as part of each work purchase/task order activities and shall be project specific.

For ~~this RFP~~ *each work purchase/task order*, each proposer shall provide:

1. Cover Letter

The Cover Letter shall be addressed to Mr. Mark Swanson, P.E., Beaumont-Cherry Valley Water District Director of Engineering, and at minimum, must contain the following:

- a. Identification of firm, including name, address, and telephone number.
- b. California Secretary of State Entity Number.
- c. Name, title, address, and telephone number of contact person during period of proposal evaluation.
- d. Signature of a person authorized to bind the firm to the terms of the proposal.

2. Executive Summary

In a brief narrative, describe the proposed solution by setting forth the overall approach and plans to meet the requirements of ~~the RFP~~ *each project specific work purchase/task order*. The intent of this narrative is to convey to the District that the firm understands the objective of the requested service, the nature of the work, and the level of effort necessary to successfully provide the defined services. The narrative should stipulate how the firm’s approach and plans to provide the services are appropriate to the tasks involved.

3. Scope of Work / Methodology

Provide a detailed description of the approach and methodology to be used to accomplish the Scope of Work of this RFP. The methodology should include:

- a. Describe the firm’s approach to managing typical survey projects, including key personnel members, an implementation plan that describes in detail the specific plans to manage, control, and supervise the project in order to ensure satisfactory provision of services.
- b. Provide a description of a typical implementation plan consideration, including estimated timeframes and deliverables for various stages of the project.

~~e. Provide three (3) sample cost estimates as part of the proposal (current hourly rate/ fee schedule) in a separate sealed envelope for three (3) types of task items, with proposed options or alternative tasks as follows:~~

~~• Sample Project 1: Construction staking of proposed 24" pipeline as shown in Exhibit E—Project 1.~~

~~• Sample Project 2: Site topographical survey of existing site with onsite facilities including existing tanks and pipeline facilities as shown in Exhibit E—Project 2.~~

~~• Sample Project 3: Site topographical and property line survey of existing streets for installation of new pipeline facilities as shown in Exhibit E—Project 3.~~

~~This is to be provided under separate cover and envelope clearly marked as "Sample Cost Proposal". In addition, proposers are required to include the following sample statement in the fee schedule: "Fee schedule shall remain effective during the three-year contract period".~~

~~d.-c. Detailed description of the specific tasks you will require from District staff. Explain what the respective roles of District staff and your staff would be to complete the tasks specified in the Scope of Work.~~

~~e.-d. Provide a detailed description and/or examples of your quality control procedures that ensures all work products delivered to the District (i.e., drafts and final versions) are of high-quality, accurate and have been thoroughly reviewed prior to delivery to the District.~~

~~d. Provide at least two (2) examples, but no more than four (4) of land surveying reports and/or topographic design surveys and base mapping you prepared that demonstrate general level of experience and knowledge in the areas of land surveying, and the ability to carry out similar services described in the scope of work.~~

~~4. References~~

~~Provide at least three (3) references, past and present, using the same service being proposed and indicate the scope of work, date, and the name, email address, and telephone number of the client contact. Also, provide a complete list of other municipalities in California utilizing your land surveying services over the past five (5) years.~~

5-4. Required Statements

a. A statement that all charges for services will be a "Not-To-Exceed" fee schedule, as submitted with and made part of said consultant's quote for each individual purchase/ task order.

b. A copy of the consultant's hourly rate schedule and a written statement that said hourly rate schedule is part of the consultant's quote for use in invoicing for progress payments and for extra work incurred that is not part of this RFP or any individual purchase/ task order.

~~e. A written statement by the consultant that all federal laws and regulations shall be adhered to notwithstanding any state or local laws and regulations. In case of conflict between federal, state, or local laws or regulations, the strictest shall be adhered to.~~

~~d. A written statement by the consultant shall allow all authorized federal, state, county, and the District officials access to place of work, books, documents, papers, fiscal, payroll materials, and other relevant contract records pertinent to this project. All relevant records shall be retained for at least three (3) years.~~

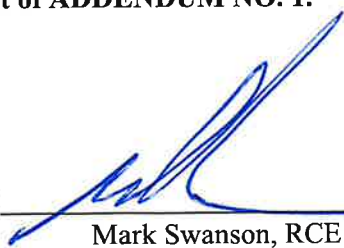
~~e. A written statement that the consultant will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin.~~

~~f. A written statement that the consultant shall comply with the California Labor Code., pursuant to said regulations entitled: Federal Labor Standards provisions; Federal Prevailing Wage Decision; and State of California Prevailing Wage Rates, respectively.~~

~~g. A written statement that the consultant shall comply with the Copeland Anti-kickback Act (18 USC 874 C) and the implementation regulation (29 CFR 3) issued pursuant thereto, and any amendments thereof.~~

~~h. A written statement that the Consultant is willing to execute an On Call Surveying Professional Services Agreement similar to the sample Agreement provided in Exhibit F as part of this Request for Proposal.~~

Reissued Request for Proposals for On Call Land Surveying Services in its entirety has been included as part of ADDENDUM NO. 1.

By: 
Mark Swanson, RCE No. 72332

Date: 6/22/22

ADDENDUM NO. 1 ACKNOWLEDGEMENT

Bidder hereby acknowledges receipt of Addendum No. 1 and the incorporation thereof in Proposal for On Call Land Surveying Services. This acknowledgement page shall be signed, dated, and included with the Proposer's Proposal Packet.

Proposer: _____

By: _____
(Proposer's Authorized Representative)

Date: _____

Title: _____