



BEAUMONT-CHERRY VALLEY WATER DISTRICT
560 Magnolia Avenue, Beaumont, CA 92223

**MINUTES OF REGULAR MEETING
OF THE BOARD OF DIRECTORS
Wednesday, September 14, 2022 at 6:00 p.m.**

*Meeting held in person at 560 Magnolia Ave., Beaumont, CA
and via teleconference pursuant to
California Government Code Section 54950 et. seq. and under the
provisions of Assembly Bill 361 and BCVWD Resolution 2022-27*

Call to Order: Director Covington opened the meeting at 6:04 p.m.

Pledge of Allegiance was led by Director Covington.

Invocation was given by Director Slawson.

Announcement of Teleconference Participation

Dr. Kirene Bargas, Director of Finance and Administration, clarified that this meeting is conducted pursuant to California Government Code Section 54953 and AB 361.

The teleconference capabilities of this meeting have been identified in the Notice and Agenda. Due to the danger of COVID-19, the teleconference locations are not publicly accessible.

Dr. Bargas verified that all directors were able to hear the other directors clearly. No directors expressed any reason to believe, based on voice recognition or otherwise, that those persons representing themselves to be directors are not truly so.

Roll Call:

| | |
|--------------------|---|
| Directors present: | Covington, Hoffman, Slawson |
| Directors absent: | Ramirez, Williams |
| Staff present: | General Manager Dan Jagers Director of Engineering Mark Swanson Director of Finance and Administration Kirene Bargas, PhD Director of Information Technology Robert Rasha Human Resources Administrator Sabrina Foley Senior Management Analyst Sylvia Molina Administrative Assistant Cenica Smith |
| Legal Counsel | Steve Flower |

Members of the public who registered attendance: Directors Kevin Walton, Larry Smith, Ron Duncan, and Dr. Blair Ball of the San Geronio Pass Water Agency (SGPWA); Bob Bauer of CEI Engineering; Eric O'Donnell of Townsend Public Affairs, Inc.; and Natalia M.

Public Comment:

San Geronio Pass Water Agency (SGPWA) Director Ron Duncan said he appreciated the meeting in person and advised that there are great things going on at SGPWA.

1. Adjustments to the Agenda: None.

2. Consent Calendar:

Director Covington pulled item 2i for discussion.

Consent Calendar items 2a through 2h were approved with one motion:

- a. Review of the July 2022 Budget Variance Reports
- b. Review of the July 31, 2022 Cash/Investment Balance Report
- c. Review of Check Register for the Month of August 2022
- d. Review of August 2022 Invoices Pending Approval
- e. Minutes of the Regular Meeting of July 28, 2022
- f. Minutes of the Regular Meeting of August 10, 2022
- g. Resolution 2022-27 Authorizing Public Meetings to be Held via Teleconferencing Pursuant to Government Code Section 54953(e) and Making Findings and Determinations Regarding the Same
- h. Monthly Update from Townsend Public Affairs (grant writing)

| | | |
|----------------|-----------------------------|--------------|
| MOVED: Slawson | SECONDED: Hoffman | APPROVED 3-0 |
| AYES: | Covington, Hoffman, Slawson | |
| NOES: | None | |
| ABSTAIN: | None | |
| ABSENT: | Ramirez, Williams | |

Director Hoffman commented on item 2h:

- h. Monthly Update from Townsend Public Affairs (grant writing)

Director Hoffman reported that progress has been made on grant writing. The activity is ongoing and is positive, and he is pleased with what has been accomplished so far. Mr. Eric O'Donnell of Townsend Public Affairs, Inc. thanked Director Hoffman.

Director Covington requested to pull item 2i:

- i. Request for Waiver of Policy 4060.2.2 Regarding Director Expense Reimbursement and Approval of Director Expenses

In response to Director Covington, General Manager Dan Jagers explained this is a housekeeping item to assure adherence to policy regarding provision of original receipts for reimbursement. The director was unable to locate the original receipts, he indicated. Staff has no issues and believes conference attendance and reimbursement is within policy.

Jagers noted that as the policies are modernized, the Board may consider acceptance of electronic receipts.

Director Covington stated that he appreciated the following of written policies and noted there is reference to policy not adopted. He requested that policies speak the same language and there are no nuances. He suggested that Policy 4060.2.2 requiring original, valid receipts may not be needed and flexibility should be incorporated.

Covington agreed the receipts provided were acceptable and recommended a look at policies to incorporate changed circumstances. Hoffman and Slawson concurred.

Director Covington invited public comment. There was none.

Consent Calendar Item 2i was approved by the following motion:

| | | |
|----------------|-----------------------------|--------------|
| MOVED: Slawson | SECONDED: Hoffman | APPROVED 3-0 |
| AYES: | Covington, Hoffman, Slawson | |
| NOES: | None | |
| ABSTAIN: | None | |
| ABSENT: | Ramirez, Williams | |

3. Acknowledge Receipt of the Operating Budget Excellence Award from the California Society of Municipal Finance Officers for BCVWD’s FY 2022 Operating Budget and 2022 – 2026 Capital Improvement Budget

Director of Finance and Administration Kirene Bargas, PhD advised about the receipt of the award which represents the commitment to following best practices in budget preparation. Directors acknowledged the award and commended staff.

Director Covington invited public comment. There was none.

4. Acknowledgment of 2022 Great Place to Work Certification

Human Resources Administrator Sabrina Foley advised about the receipt of the award for the second year in a row and briefly reviewed the results of the related survey. Directors acknowledged the award and commended staff.

Director Covington invited public comment. There was none.

5. Resolution 2022-28: Amending the District’s Policies and Procedures Manual

Director Covington advised that the Personnel Committee has spent years addressing the policies to provide the most recent and best policies possible. He acknowledged the efforts of the Human Resources Department along with consultants and legal counsel. Some policies are implemented at the State level,

he noted. The Personnel Committee has discussed and recommended these policies for approval, he stated.

Ms. Foley provided a summary of the revisions to the following policies:

- Policy 3055 Work Hours, Overtime, and Standby Program
- Policy 3135 Occupational Certification and Education
- Policy 3085 Sick Leave

Director Covington reported that all revisions are consistent with the recommendations of the Personnel Committee. Director Hoffman expressed appreciation for the ongoing effort. Director Slawson concurred. Progress has been made, but there is more work to do, Hoffman said.

Director Hoffman suggested it would be beneficial to proceed with driver licensing at Class A, skipping Class B. Covington agreed.

Director Covington reiterated that many policies are dictated by the State. The Personnel Committee wanted to make sure that language was cohesive with the Employees Memorandum of Understanding, he explained.

Director Covington invited public comment. There was none.

The Board adopted Resolution 2022-25 Amending the District Policies and Procedures Manual and adopting Policies 3055, 3135, and 3085 by the following roll-call vote:

| | | |
|----------------|-----------------------------|--------------|
| MOVED: Slawson | SECONDED: Hoffman | APPROVED 3-0 |
| AYES: | Covington, Hoffman, Slawson | |
| NOES: | None | |
| ABSTAIN: | None | |
| ABSENT: | Ramirez, Williams | |

6. Amendment of 2022 Adopted Regular Meeting Schedule

Dr. Kirene Bargas explained there was interest from the Board to eliminate or minimize meetings during the month of December 2022. The Board adopted a regular Meeting Schedule on Dec. 21, 2021 and may amend the schedule as desired, she noted. She reviewed the December meeting schedule and the budget process schedule.

Director Covington noted that policy dictates a number of actions to take place in December. Director Hoffman recommended the Ad Hoc Recycled Water 2x2 meeting be scheduled if needed; Jagers acknowledged it is moving quickly.

Director Covington invited public comment. SGPWA Director Ron Duncan pointed out the New Year's Day holiday.

Following discussion, the Board amended the 2022 Meetings Schedule as follows:

| <i>Meeting</i> | <i>Previous date</i> | <i>New date</i> |
|---|----------------------|---------------------|
| <i>Finance & Audit Committee</i> | <i>December 1</i> | <i>December 1</i> |
| <i>Special Board Meeting if necessary</i> | | <i>December 1</i> |
| <i>Regular Board</i> | <i>December 7</i> | <i>December 14</i> |
| <i>Personnel Committee</i> | <i>December 20</i> | <i>No meeting</i> |
| <i>Engineering Workshop</i> | <i>No meeting</i> | <i>No meeting</i> |
| <i>Ad Hoc Committees</i> | <i>December</i> | <i>No meetings*</i> |
| <i>*Exception: Recycled Water 2x2</i> | | |

by the following roll-call vote:

| | | |
|----------------|-----------------------------|--------------|
| MOVED: Hoffman | SECONDED: Slawson | APPROVED 3-0 |
| AYES: | Covington, Hoffman, Slawson | |
| NOES: | None | |
| ABSTAIN: | None | |
| ABSENT: | Ramirez, Williams | |

7. Request for Will Serve Letter for the Expansion of an Existing Development at 1540 East 2nd Street (Further Identified as Riverside County Assessor's Parcel No. 419-260-081) located on 2nd Street, west of Highland Springs Avenue in the City of Beaumont

Director of Engineering Mark Swanson explained this is an existing Walmart development looking to expand business to provide a fueling station at the southeast corner of the parking lot with eight pumps and a kiosk / modular facility.

The facility will require fire service and the large meter is located on 2nd Street, and the applicant has asked for a separate meter for the kiosk, Swanson said. Estimated demand is about 100 gallons per day. A non-potable line is available on 2nd Street and they will be required to tie into the non-potable system, he said. Total estimated water consumption is 0.5 Equivalent Dwelling Units (EDUs) but will be assigned 1 EDU per typical practice for commercial developments.

Bob Bauer of CEI Engineering added it is a small 440 square foot kiosk with no customer access. The restroom is the only public access and there are no food sales or preparation on site. Director Covington asked about sewer service and Mr. Bauer explained it will be tied into the existing on-site sewer.

Director Hoffman noted that irrigation consumption is higher than domestic, and cautioned that with current water conditions that progress may be able to be made on future projects to require less irrigation.

Director Slawson asked about the applicability of Resolution 2014-05 as the project would consume more than 2 EDUs. General Manager Jagers explained that Walmart had made significant improvements and annexed into the District's service area boundary. This is a subsidiary of that and is a redevelopment of their existing facility. He recommended the Board consider projects on a case-by-case basis. Per staff's review, the project is immune from Resolution 2014-05, he indicated.

Director Covington invited public comment. There was none.

The Board approved the request for water service Will Serve Letter for the proposed expansion of the existing Walmart development located on 2nd Street, west of Highland Springs Avenue, currently identified as Riverside County Assessor's Parcel No. (APN) 419-260-081 within the City of Beaumont, subject to payment of all fees to the District and securing all approvals from the City of Beaumont by the following roll-call vote:

| | | |
|----------------|-----------------------------|--------------|
| MOVED: Slawson | SECONDED: Hoffman | APPROVED 3-0 |
| AYES: | Covington, Hoffman, Slawson | |
| NOES: | None | |
| ABSTAIN: | None | |
| ABSENT: | Ramirez, Williams | |

8. Request for an Update of Will Serve Letter for Tract 33680 (Riverside County Assessor's No. 414-142-038) for a Single-Family Residential Development located South of Lana Way, North of Rena Way, and West of Elm Avenue in the City of Beaumont

General Manager Jagers provided background on the project. Plans were approved in 2006 and may or may not have exposure to Resolution 2014-05. The Will Serve Letter (WSL) had been approved a few times but expired in 2020. Fees have been paid to the District for plan check activities and WSL updates. No annexation was required.

Director of Engineering Mark Swanson described the project of 24 single family homes along a single street, along which a pipeline will be built. He reviewed District conditions including required resubmittal of the plans previously approved by the District. He noted that the developer is on the final extension of their map with the City and wants to move forward.

There is no facilities agreement or mainline agreement on file with the District, which would usually run with the plans, Swanson added. Once the plans are finalized such an agreement would be executed with the developer and standard conditions would apply.

In response to Director Covington, Swanson noted that each single-family residence is considered one DU or EDU for the District's Capacity Charges (facilities fees) and in the Urban Water Management Plan.

Covington reviewed the applicability of Resolution 2014-05 and indicated the project does not appear to be in conflict. He asked Legal Counsel Steve Flower to review the resolution and comment on whether this is aligning with Resolution 2014-05. This needs to be forefront for every project during drought times and it is a tough call, as everyone is entitled to build their projects, he stated.

Mr. Flower noted that the policy in resolution 2014-05 is straightforward. He reviewed two categories of exemptions from the general rule of not issuing WSLs under drought conditions and advised that the project has met the conditions to

fall within the second aspect of the exemption. General Manager Jagers concurred.

Director Covington invited public comment. There was none.

The Board approved the request for an update of Will Serve Letter for Tract 33680 (Riverside County Assessor's Parcel No. [APN] 414-142-038) in the City of Beaumont by the following roll-call vote:

| | | |
|----------------|-----------------------------|--------------|
| MOVED: Slawson | SECONDED: Hoffman | APPROVED 3-0 |
| AYES: | Covington, Hoffman, Slawson | |
| NOES: | None | |
| ABSTAIN: | None | |
| ABSENT: | Ramirez, Williams | |

9. Consideration of Attendance at Upcoming Events and Authorization of Reimbursement and Per Diem

Jagers reminded the Board about his presentation to the Riverside County Board of Supervisors on Tuesday, September 20, 2022 and to the San Geronio Pass Economic Development Alliance on September 13, 2022.

Dr. Kirene Bargas reviewed the listed events. Directors indicated interest in the following events:

- Water Use Efficiency Subcommittee – October 12, 2022 – Hoffman (tentative), Slawson
- Beaumont Chamber of Commerce Breakfast on October 14, 2022 – Covington, Hoffman, Slawson
- Association of California Water Agencies Fall Conference – November 29 – December 1, 2022. Director Covington noted that it would be good for some key staff to attend.

10. Continued Review of California Drought Conditions, District Urban Water Management Plan and Water Shortage Contingency Plan, BCVWD Resolution 2022-12 Implementing Water Use Restrictions, and Other Drought Response

General Manager Jagers advised that the Department of Water Resources (DWR) contacted the District with concern about a negative number in the Water Shortage Contingency Plan. The water is being taken out of storage, and the issue will be resolved with the DWR, he said. Mr. Swanson added that the adoption of Water Shortage Level 3 still resulted in a negative number but did not restrict people. The state needs the number adjusted to a positive, he explained, and staff will rework to show a positive number by taking water out of storage. A Board resolution may be needed to approve a new document, he noted.

It is still dry, and modeling suggests it might be dry in the future, Jagers continued. The SGPWA provides continual updates to water managers about what is being heard at the state and wholesaler level. There are still concerns regarding Lake

Powell and Lake Mead, and more will be communicated to the Board at the next meeting.

Jaggers advised that he gave two presentations last week to the Collaborative Agencies Committee followed by drought outreach at the Solera Homeowners Association. He asked the school district to investigate their water use.

Jaggers further briefed the Board on his upcoming presentation to the Board of Supervisors.

11. Reports For Discussion

a. Ad Hoc Committees:

Communications Committee: No report.

Sites Reservoir Committee: No report.

Water Re-Use 2x2: Mr. Jaggers reported that an opportunity to tour the City's wastewater treatment facility is scheduled for Friday, September 30, 2022.

Jaggers summarized a Request for Proposal for a facilitator of the Recycled Water Committee, which was written and distributed. Responses are due Monday, Jaggers noted. It appears that it was downloaded 10 to 12 times, so it is hoped to obtain a good response. Hoffman pointed out that it has been agreed to split the expense between the three agencies. The initial work has been limited to \$100,000, Jaggers added.

b. Directors' Reports:

Mr. Jaggers reported on the meeting of the Collaborative Agencies Committee on September 7, 2022

Director Hoffman reported attending the following:

- Beaumont Chamber of Commerce Breakfast on September 9, 2022

Director Slawson reported attending the following:

- Beaumont Chamber of Commerce Breakfast on September 9, 2022

Director Covington reported attending the following:

- Beaumont Chamber of Commerce Breakfast on September. 9, 2022

c. Directors' General Comments:

Director Hoffman referenced Mr. Jaggers' report on the Collaborative Agencies Committee and the information on grant funding received by

the local hospital. He said he had a recent experience at the hospital and was treated well.

Director Covington referenced the Aldama family situation discussed at the last Board meeting. Upon researching, Covington found that the grant funding he believed may be available was allocated to certain counties, and Riverside County is not on the list.

d. General Manager's Report:

Mr. Jagers reported the following:

- The American Rescue Plan Act funding agreement for the Noble Pipeline and the B-line (\$2.58 million) has been received from Riverside County and was reviewed by legal counsel and sent back with comments. Some updates were made, and it has been sent to Legal Counsel Markman for final review. If there are no further comments, it may be brought to the next Engineering Workshop
- Board members are invited to Jagers' presentations to the San Geronio Pass Economic Development Alliance tomorrow at 9 a.m. and the Board of Supervisors September. 20, 2022 meeting
- Master Drainage Plan Line 16 continues to move forward. The rain did not flood the facilities
- The 2017 Pipeline project phase 1 has largely made it into the ground at the Birdsall properties (Beaucrest Ranch) coordinated with the property owner's schedule
- The District hosted a wellness fair today, as an example of added human resources activities
- The recent rain did a lot of damage in Oak Glen but not within the District – there were no significant flows in the creek but clearly the area is not out of the woods yet, and the care and partnering done by the District in 2020 and 2021 has served well. The District should be concerned and should be prepared to react. Covington concurred and added information on damage on the Morongo Reservation.
- The recent Fairview fire provided lessons on the importance of proactive preparedness
- The Grand Avenue pipeline project is moving along past Cherry Avenue, close to Jonathan Avenue, but has been slow. It is now past the Cherry pipelines that have limited shutoff capabilities, without significant damage.

e. Legal Counsel Report: Mr. Flower thanked the Board for the welcome to the meeting.

12. Action List for Future Meetings:

- Presentation on the San Bernardino Valley Resource Conservation District
- Water supply for BCVWD and the region
- Matrix for delivery of recycled water
- ~~Maintenance costs at 800 hp well sites (Deleted by request of Director Covington)~~

13. Announcements

Director Covington read the following announcements:

- Personnel Committee Meeting: Tuesday, September. 20, 2022 at 5:30 p.m.
- San Geronio Pass Regional Water Alliance: Wednesday, September. 28, 2022 at 5 p.m. (Location of the meeting will be discussed with District staff)
- Engineering Workshop: Thursday, September. 29, 2022 at 6 p.m. (note change of date)
- Beaumont Basin Watermaster Committee: Wednesday, October. 5, 2022 at 11 a.m.
- Finance and Audit Committee Meeting: Thursday, October. 6, 2022 at 3 p.m.
- Regular Board Meeting: Wednesday, October 12, 2022 at 6 p.m.
- Collaborative Agencies Committee: Wednesday, November 2, 2022 at 5 p.m.

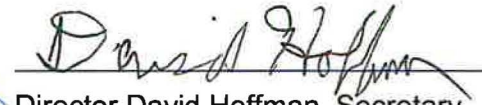
14. Adjournment

Director Covington adjourned the meeting at 8:20 p.m.

ATTEST:



Director Lona Williams, President
to the Board of Directors of the
Beaumont-Cherry Valley Water District



Director David Hoffman, Secretary
to the Board of Directors of the
Beaumont-Cherry Valley Water District