



BEAUMONT-CHERRY VALLEY WATER DISTRICT
560 Magnolia Avenue, Beaumont, CA 92223

NOTICE AND AGENDA
REGULAR MEETING OF THE BOARD OF DIRECTORS

*This meeting is hereby noticed pursuant to
California Government Code Section 54950 et. seq. and
under the provisions of Assembly Bill 361 and BCVWD Resolution*

Wednesday, November 9, 2022 - 6:00 p.m.
560 Magnolia Avenue, Beaumont, CA 92223

COVID-19 NOTICE

This meeting of the Board of Directors is open to the public who would like to attend in person. COVID-19 safety guidelines are in effect pursuant to the Cal/OSHA COVID-19 Prevention Emergency Temporary Standards and the California Department of Public Health Recommendations

- **Face coverings are recommended for vaccinated and unvaccinated persons and should be properly worn over the nose and mouth at all times**
- **Maintain 6 feet of physical distancing from others in the building who are not in your party**

TELECONFERENCE NOTICE

The BCVWD Board of Directors will attend in person at the BCVWD Administrative Office and/or via Zoom Video Conference

To access the Zoom conference, use the link below:

<https://us02web.zoom.us/j/84318559070?pwd=SXlzMFZCMGh0YTFlL2tnUGlpU3h0UT09>

*To telephone in, please dial: **(669) 900-9128***

*Enter Meeting ID: **843 1855 9070***

*Enter Passcode: **113552***

*For Public Comment, use the **“Raise Hand”** feature if on the video call when prompted, if dialing in, please **dial *9 to “Raise Hand”** when prompted*

*Meeting materials are available on
the BCVWD's website:*

<https://bcvwd.org/document-category/regular-board-agendas/>

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BCVWD REGULAR MEETING – NOVEMBER 9, 2022

Call to Order: President Williams

Roll Call - Board of Directors

Pledge of Allegiance: Director Slawson

Invocation: Director Ramirez

Teleconference Verification

Roll Call

	President Lona Williams
	Vice President Andy Ramirez
	Secretary David Hoffman
	Treasurer John Covington
	Member Daniel Slawson

Public Comment

PUBLIC COMMENT: RAISE HAND OR PRESS *9 to request to speak when prompted

At this time, any person may address the Board of Directors on matters within its jurisdiction. However, state law prohibits the Board from discussing or taking action on any item not listed on the agenda. Any non-agenda matters that require action will be referred to Staff for a report and possible action at a subsequent meeting. **Please limit your comments to three minutes.** Sharing or passing time to another speaker is not permitted.

ACTION ITEMS

Action may be taken on any item on the agenda. Information on the following items is included in the full Agenda Packet.

1. **Adjustments to the Agenda:** In accordance with Government Code Section 54954.2, additions to the agenda require a 2/3 vote of the legislative body, or if less than 2/3 of the members are present, a unanimous vote of those members present, which makes the determination that there is a need to take action, and the need to take action arose after the posting of the agenda.
 - a. Item(s) to be removed or continued from the Agenda
 - b. Emergency Item(s) to be added to the Agenda
 - c. Changes to the order of the agenda

2. **Consent Calendar:** All matters listed under the Consent Calendar are considered by the Board of Directors to be routine and will be enacted in one motion. There will be no discussion of these items prior to the time the Board considers the motion unless members of the Board, the administrative staff, or the public request specific items to be discussed and/or removed from the Consent Calendar.
 - a) Review of the September 2022 Budget Variance Reports (pages 6 - 10)
 - b) Review of the September 30, 2022 Cash/Investment Balance Report (11 - 24)
 - c) Review of Check Register for the Month of October 2022 (pages 25 - 45)
 - d) Review of October 2022 Invoices Pending Approval (pages 46 - 47)
 - e) Minutes of the Regular Meeting of September 14, 2022 (pages 48 - 57)
 - f) Minutes of the Regular Meeting of September 29, 2022 (pages 58 - 73)
 - g) Minutes of the Regular Meeting of October 12, 2022 (pages 74 - 84)
 - h) Resolution 2022-36 Authorizing Public Meetings to be Held via Teleconferencing Pursuant to Government Code Section 54953(e) and Making Findings and Determinations Regarding the Same (pages 85 - 87)
 - i) Monthly Update from Townsend Public Affairs, Inc. (grant writing) (pages 88 - 94)
 - j) Request for Proposal- Social Media and Public Relations (pages 95 - 108)

3. **Public Hearing:**
 - a) **Resolution 2022-__:** Approving the Miscellaneous Fee Update study and Adopting the Schedule of Miscellaneous Fees, and
 - b) **Resolution 2022-__:** Amending the District's Regulations Governing Water Service: Part 5: Charges
Continued from the Regular Meeting of October 27, 2022 (pages 109 - 176)
4. **Consider an Amendment to the Budget for the Contract with Raftelis Financial Consultants, Inc. for Production of a Report on Miscellaneous Fees (Administrative Cost Recoveries)** (pages 177 - 182)
5. **Presentation of Draft Fiscal Year 2023 Operating Budget & 2023-2027 Capital Improvement Budget** (pages 183 - 353)
6. **Update: Revenues and Expenses Related to District Residences** (pages 354- 355)
7. **Review of Teleconferencing Regulations Pursuant to AB 2449 and Consideration of Adoption of New Meeting Procedures** (pages 356 - 359)
8. **Approval of Purchase of Two (2) Ford F-450 (or Equivalent) Crew Trucks in an Amount Not to Exceed \$170,000.00** (pages 360 - 364)
9. **Approval of Additional Funds Not-to-Exceed \$18,500.00 for the Noble Tank No. 2 and Transmission Pipeline Project (T-3040-0001)** (pages 365 - 367)
10. **Approval of Additional Project Funds Not-to-Exceed \$11,500.00 for the "B" Line Pipeline Replacement Project (P-3620-0001)** (pages 368 - 370)
11. **Consideration of Attendance at Upcoming Events and Authorization of Reimbursement and Per Diem** (pages 371 -374)
12. **Continued Review of California Drought Conditions, District Urban Water Management Plan and Water Shortage Contingency Plan, BCVWD Resolution 2022-12 Implementing Water Use Restrictions (as amended), and Other Drought Response** (pages 375 - 378)
13. **Reports For Discussion**
 - a. Ad Hoc Committees
 - i. Communications
 - ii. Sites Reservoir
 - iii. Water Re-Use 2x2
 - b. Directors' Reports
In compliance with Government Code § 53232.3(d), Water Code § 20201, and BCVWD Policies and Procedures Manual Part II Policies 4060 and 4065 directors claiming a per diem and/or expense reimbursement (regardless of pre-approval status) will provide a brief report following attendance.
 - o Collaborative Agencies Committee Meeting on November 2, 2022 (Ramirez)
 - c. Directors' General Comments
 - d. General Manager's Report

e. Legal Counsel Report

14. Action List for Future Meetings

- Presentation on the San Bernardino Valley Resource Conservation District
- Water supply for BCVWD and the region
- Matrix for delivery of recycled water

15. Announcements

Check the meeting agenda for location information.

- District offices will be closed Thursday, Nov. 10, 2022 in observance of Veterans Day
- Personnel Committee Meeting: Tuesday, Nov. 15, 2022 at 5:30 p.m.
- Engineering Workshop: Thursday, Nov. 17, 2022 at 6 p.m. (date change due to holiday)
- Finance and Audit Committee Meeting: Thursday, Dec. 1, 2022 at 3 p.m.
- Beaumont Basin Watermaster Committee: Wednesday, Dec. 7, 2022 at 11 a.m.
- Regular Board Meeting: Wednesday, Dec. 14, 2022 at 6 p.m.

16. Closed Session

- a) CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Pursuant to California Government Code Section 54956.8
Property: 37.46 acres at southwest corner of Brookside and Highland Springs in Cherry Valley, CA [APNs 408-080-009, 408-080-010, 408-080-011 and 408-080-012]
Agency Negotiator: Dan Jaggars, General Manager
Under Negotiation: Price and terms of payment
- b) CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Pursuant to California Government Code Section 54956.9 (2) (d)
One Case: BCVWD vs. Merlin Properties

17. Report on Closed Session

18. Adjournment

NOTICES

AVAILABILITY OF AGENDA MATERIALS - Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Beaumont-Cherry Valley Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection in the District's office, at 560 Magnolia Avenue, Beaumont, California ("District Office"). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available from the District Office at the same time as they are distributed to Board Members, except that if such writings are distributed one hour prior to, or during the meeting, they can be made available from the District Office in the Board Room of the District's Office. Materials may also be available on the District's website: www.bcvwd.org.

REVISIONS TO THE AGENDA - In accordance with §54954.2(a) of the Government Code (Brown Act), revisions to this Agenda may be made up to 72 hours before the Board Meeting, if necessary,

after mailings are completed. Interested persons wishing to receive a copy of the set Agenda may pick one up at the District's Main Office, located at 560 Magnolia Avenue, Beaumont, California, up to 72 hours prior to the Board Meeting.

REQUIREMENTS RE: DISABLED ACCESS - In accordance with §54954.2(a), requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the District Office, at least 48 hours in advance of the meeting to ensure availability of the requested service or accommodation. The District Office may be contacted by telephone at (951) 845-9581, email at info@bcvwd.org or in writing at the Beaumont-Cherry Valley Water District, 560 Magnolia Avenue, Beaumont, California 92223.

CERTIFICATION OF POSTING

A copy of the foregoing notice was posted near the regular meeting place of the Board of Directors of Beaumont-Cherry Valley Water District and to its website at least 72 hours in advance of the meeting (Government Code §54954.2(a)).

General Ledger

Budget Variance Revenue

User: wclayton
 Printed: 10/27/2022 12:36:55 PM
 Period 09 - 09
 Fiscal Year 2022

Beaumont-Cherry Valley Water District

560 Magnolia Avenue
 Beaumont CA 92223
 (951) 845-9581
 www.bcvwd.org



Account Number	Description	Budget	Period Amt	End Bal	Variance	% Avail/ Uncollect
50	GENERAL					
01-50-510-419051	Grant Revenue	\$ 640,000.00	\$ -	\$ 252,534.02	\$ 387,465.98	60.54%
	Grant Rev	\$ 640,000.00	\$ -	\$ 252,534.02	\$ 387,465.98	60.54%
01-50-510-490001	Interest Income - Bonita Vista	\$ 1,000.00	\$ -	\$ 250.48	\$ 749.52	74.95%
01-50-510-490011	Interest Income - Fairway Cnyn	\$ 281,000.00	\$ -	\$ -	\$ 281,000.00	100.00%
01-50-510-490021	Interest Income - General	\$ 126,000.00	\$ (3.00)	\$ 205,279.35	\$ (79,279.35)	-62.92%
01-50-510-490041	Rlzd Gain/Loss on Investment	\$ -	\$ -	\$ 47,395.23	\$ (47,395.23)	-100.00%
	Interest Income	\$ 408,000.00	\$ (3.00)	\$ 252,925.06	\$ 155,074.94	38.01%
01-50-510-481001	Fac Fees-Wells	\$ 1,210,000.00	\$ -	\$ 1,391,594.94	\$ (181,594.94)	-15.01%
01-50-510-481006	Fac Fees-Water Rights (SWP)	\$ 766,000.00	\$ -	\$ 519,153.82	\$ 246,846.18	32.23%
01-50-510-481012	Fac Fees-Water Treatment Plant	\$ 576,000.00	\$ -	\$ 662,013.92	\$ (86,013.92)	-14.93%
01-50-510-481018	Fac Fees-Local Water Resources	\$ 304,000.00	\$ -	\$ 205,542.53	\$ 98,457.47	32.39%
01-50-510-481024	Fac Fees-Recycled Water	\$ 877,000.00	\$ -	\$ 1,049,171.34	\$ (172,171.34)	-19.63%
01-50-510-481030	Fac Fees-Transmission (16")	\$ 980,000.00	\$ -	\$ 1,127,076.89	\$ (147,076.89)	-15.01%
01-50-510-481036	Fac Fees-Storage	\$ 1,255,000.00	\$ -	\$ 1,443,348.47	\$ (188,348.47)	-15.01%
01-50-510-481042	Fac Fees-Booster	\$ 87,000.00	\$ -	\$ 99,913.07	\$ (12,913.07)	-14.84%
01-50-510-481048	Fac Fees-Pressure Reducing Stn	\$ 45,000.00	\$ -	\$ 51,034.73	\$ (6,034.73)	-13.41%
01-50-510-481054	Fac Fees-Miscellaneous Project	\$ 39,000.00	\$ -	\$ 44,565.55	\$ (5,565.55)	-14.27%
01-50-510-481060	Fac Fees-Financing Costs	\$ 191,000.00	\$ -	\$ 220,481.77	\$ (29,481.77)	-15.44%
01-50-510-485001	Front Footage Fees	\$ 24,000.00	\$ -	\$ 15,988.50	\$ 8,011.50	33.38%
	Non-Operating Revenue	\$ 6,354,000.00	\$ -	\$ 6,829,885.53	\$ (475,885.53)	-7.49%
01-50-510-410100	Sales	\$ 6,367,000.00	\$ 833,997.99	\$ 4,364,268.49	\$ 2,002,731.51	31.45%
01-50-510-410151	Agricultural Irrigation Sales	\$ 29,000.00	\$ 5,666.90	\$ 13,804.72	\$ 15,195.28	52.40%
01-50-510-410171	Construction Sales	\$ 203,000.00	\$ 9,687.60	\$ 138,977.97	\$ 64,022.03	31.54%
01-50-510-413001	Backflow Administration Charge	\$ 51,000.00	\$ 2,966.03	\$ 37,008.46	\$ 13,991.54	27.43%
01-50-510-413011	Fixed Meter Charges	\$ 4,243,000.00	\$ 385,232.28	\$ 3,497,540.31	\$ 745,459.69	17.57%
01-50-510-413021	Meter Fees	\$ 300,000.00	\$ 75,740.00	\$ 678,881.00	\$ (378,881.00)	-126.29%
01-50-510-415001	SGPWA Importation Charges	\$ 4,349,000.00	\$ 513,001.44	\$ 2,964,624.45	\$ 1,384,375.55	31.83%
01-50-510-415011	SCE Power Charges	\$ 2,467,000.00	\$ 299,250.84	\$ 1,728,637.69	\$ 738,362.31	29.93%
01-50-510-417001	2nd Notice Penalties	\$ 61,000.00	\$ 6,270.00	\$ 38,725.00	\$ 22,275.00	36.52%
01-50-510-417011	3rd Notice Charges	\$ 14,000.00	\$ 3,025.00	\$ 16,990.00	\$ (2,990.00)	-21.36%
01-50-510-417021	Account Reinstatement Fees	\$ 10,000.00	\$ 150.00	\$ 32,850.00	\$ (22,850.00)	-228.50%
01-50-510-417031	Lien Processing Fees	\$ 2,000.00	\$ -	\$ 2,800.00	\$ (800.00)	-40.00%
01-50-510-417041	Credit Check Processing Fees	\$ 11,000.00	\$ 825.00	\$ 8,420.00	\$ 2,580.00	23.45%
01-50-510-417051	Returned Check Fees	\$ 3,000.00	\$ 475.00	\$ 3,375.00	\$ (375.00)	-12.50%
01-50-510-417061	Customer Damage/Upgrade Charge	\$ 22,000.00	\$ 20.00	\$ 17,635.34	\$ 4,364.66	19.84%
01-50-510-417071	After-Hours Call Out Charges	\$ 1,000.00	\$ 150.00	\$ 700.00	\$ 300.00	30.00%
01-50-510-417091	Credit Card Processing Fees	\$ 51,000.00	\$ 5,288.50	\$ 46,721.56	\$ 4,278.44	8.39%
01-50-510-419001	Rebates and Reimbursements	\$ -	\$ -	\$ -	\$ -	0.00%
01-50-510-419011	Development Income	\$ 226,000.00	\$ 44,371.45	\$ 243,704.01	\$ (17,704.01)	-7.83%
01-50-510-419012	Development Income - GIS	\$ 308,000.00	\$ -	\$ -	\$ 308,000.00	100.00%
01-50-510-419031	Well Maintenance Reimbursement	\$ 8,000.00	\$ -	\$ 192,184.24	\$ (184,184.24)	-2302.30%
01-50-510-419061	Miscellaneous Income	\$ 1,000.00	\$ 0.10	\$ 22,711.20	\$ (21,711.20)	-2171.12%
	Operating Revenue	\$ 18,727,000.00	\$ 2,186,118.13	\$ 14,050,559.44	\$ 4,676,440.56	24.97%
01-50-510-471001	Maint Fees - 12303 Oak Glen Rd	\$ 9,000.00	\$ 830.16	\$ 6,841.28	\$ 2,158.72	23.99%
01-50-510-471011	Maint Fees - 13695 Oak Glen Rd	\$ 6,000.00	\$ 521.36	\$ 4,370.88	\$ 1,629.12	27.15%
01-50-510-471021	Maint Fees - 13697 Oak Glen Rd	\$ 7,000.00	\$ 585.52	\$ 4,884.16	\$ 2,115.84	30.23%
01-50-510-471031	Maint Fees - 9781 AveMiravilla	\$ 5,000.00	\$ 481.26	\$ 4,050.08	\$ 949.92	19.00%
01-50-510-471101	Utilities - 12303 Oak Glen Rd	\$ 5,000.00	\$ -	\$ 2,768.94	\$ 2,231.06	44.62%
01-50-510-471111	Utilities - 13695 Oak Glen Rd	\$ 4,000.00	\$ -	\$ 2,782.67	\$ 1,217.33	30.43%
01-50-510-471121	Utilities - 13697 Oak Glen Rd	\$ 6,000.00	\$ -	\$ 3,054.60	\$ 2,945.40	49.09%
01-50-510-471131	Utilities - 9781 Ave Miravilla	\$ 4,000.00	\$ 913.93	\$ 3,126.12	\$ 873.88	21.85%
	Rent/Utilities	\$ 46,000.00	\$ 3,332.23	\$ 31,878.73	\$ 14,121.27	30.70%
Revenue Total		\$ 26,175,000.00	\$ 2,189,447.36	\$ 21,417,782.78	\$ 4,757,217.22	18.17%

General Ledger
Budget Variance Expense

User: wclayton
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Period 09 - 09
Fiscal Year 2022



Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/ Uncollect
10	BOARD OF DIRECTORS						
01-10-110-500101	Board of Directors Fees	\$ 86,800.00	\$ 9,620.00	\$ 65,780.00	\$ 21,020.00	\$ -	24.22%
01-10-110-500115	Social Security	\$ 5,500.00	\$ 596.44	\$ 4,078.36	\$ 1,421.64	\$ -	25.85%
01-10-110-500120	Medicare	\$ 2,200.00	\$ 139.49	\$ 953.81	\$ 1,246.19	\$ -	56.65%
01-10-110-500125	Health Insurance	\$ 67,200.00	\$ 3,899.09	\$ 35,091.81	\$ 32,108.19	\$ -	47.78%
01-10-110-500140	Life Insurance	\$ 1,200.00	\$ 9.21	\$ 103.05	\$ 1,096.95	\$ -	91.41%
01-10-110-500143	EAP Program	\$ 1,100.00	\$ 7.75	\$ 69.75	\$ 1,030.25	\$ -	93.66%
01-10-110-500145	Workers' Compensation	\$ 1,000.00	\$ 60.77	\$ 362.49	\$ 637.51	\$ -	63.75%
01-10-110-500175	Training/Education/Mtgs/Travel	\$ 21,000.00	\$ 795.00	\$ 13,895.05	\$ 7,104.95	\$ -	33.83%
	Board of Directors Personnel	\$ 186,000.00	\$ 15,127.75	\$ 120,334.32	\$ 65,665.68	\$ -	35.30%
01-10-110-550042	Supplies-Other	\$ 1,000.00	\$ -	\$ 248.50	\$ 751.50	\$ -	75.15%
	Board of Directors Materials & Supplies	\$ 1,000.00	\$ -	\$ 248.50	\$ 751.50	\$ -	75.15%
01-10-110-550012	Election Expenses	\$ 6,000.00	\$ -	\$ 6.00	\$ 5,994.00	\$ -	99.90%
01-10-110-550051	Advertising/Legal Notices	\$ 4,000.00	\$ -	\$ 2,745.45	\$ 1,254.55	\$ -	31.36%
	Board of Directors Services	\$ 10,000.00	\$ -	\$ 2,751.45	\$ 7,248.55	\$ -	72.49%
Expense Total	BOARD OF DIRECTORS	\$ 197,000.00	\$ 15,127.75	\$ 123,334.27	\$ 73,665.73	\$ -	37.39%
20	ENGINEERING						
01-20-210-500105	Labor	\$ 525,500.00	\$ 49,680.32	\$ 320,059.55	\$ 205,440.45	\$ -	39.09%
01-20-210-500115	Social Security	\$ 40,000.00	\$ 3,089.85	\$ 20,380.23	\$ 19,619.77	\$ -	49.05%
01-20-210-500120	Medicare	\$ 10,000.00	\$ 722.65	\$ 4,766.50	\$ 5,233.50	\$ -	52.34%
01-20-210-500125	Health Insurance	\$ 101,000.00	\$ 5,434.63	\$ 48,911.67	\$ 52,088.33	\$ -	51.57%
01-20-210-500140	Life Insurance	\$ 2,000.00	\$ 49.34	\$ 441.45	\$ 1,558.55	\$ -	77.93%
01-20-210-500143	EAP Program	\$ 1,000.00	\$ 7.75	\$ 69.75	\$ 930.25	\$ -	93.03%
01-20-210-500145	Workers' Compensation	\$ 5,000.00	\$ 383.94	\$ 2,233.35	\$ 2,766.65	\$ -	55.33%
01-20-210-500150	Unemployment Insurance	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00	\$ -	100.00%
01-20-210-500155	Retirement/CalPERS	\$ 90,000.00	\$ 6,179.61	\$ 44,060.24	\$ 45,939.76	\$ -	51.04%
01-20-210-500165	Uniforms & Employee Benefits	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	\$ -	100.00%
01-20-210-500175	Training/Education/Mtgs/Travel	\$ 6,000.00	\$ -	\$ 65.00	\$ 5,935.00	\$ -	98.92%
01-20-210-500180	Accrued Sick Leave Expense	\$ 29,000.00	\$ 57.76	\$ 1,048.55	\$ 27,951.45	\$ -	96.38%
01-20-210-500185	Accrued Vacation Leave Expense	\$ 23,000.00	\$ -	\$ 7,310.24	\$ 15,689.76	\$ -	68.22%
01-20-210-500187	Accrual Leave Payments	\$ 16,000.00	\$ -	\$ -	\$ 16,000.00	\$ -	100.00%
01-20-210-500195	CIP Related Labor	\$ (225,000.00)	\$ (3,721.30)	\$ (40,959.10)	\$ (184,040.90)	\$ -	81.80%
	Engineering Personnel	\$ 644,500.00	\$ 61,884.55	\$ 408,387.43	\$ 236,112.57	\$ -	36.63%
01-20-210-540048	Permits, Fees & Licensing	\$ 3,000.00	\$ -	\$ -	\$ 3,000.00	\$ -	100.00%
	Engineering Materials & Supplies	\$ 3,000.00	\$ -	\$ -	\$ 3,000.00	\$ -	100.00%
01-20-210-500190	Temporary Labor		\$ 5,940.92	\$ 15,420.69	\$ (15,420.69)	\$ -	0.00%
01-20-210-540014	Development Reimbursable GIS	\$ 75,000.00	\$ -	\$ 12,800.00	\$ 62,200.00	\$ -	82.93%
01-20-210-550030	Membership Dues	\$ 2,000.00	\$ -	\$ 588.00	\$ 1,412.00	\$ -	70.60%
01-20-210-550051	Advertising/Legal Notices	\$ 10,000.00	\$ -	\$ 511.14	\$ 9,488.86	\$ -	94.89%
01-20-210-580031	Outside Engineering	\$ 60,000.00	\$ -	\$ -	\$ 60,000.00	\$ -	100.00%
01-20-210-580032	CIP Related Outside Engineering	\$ (42,000.00)	\$ -	\$ -	\$ (42,000.00)	\$ -	100.00%
	Engineering Services	\$ 105,000.00	\$ 5,940.92	\$ 29,319.83	\$ 75,680.17	\$ -	72.08%
Expense Total	ENGINEERING	\$ 752,500.00	\$ 67,825.47	\$ 437,707.26	\$ 314,792.74	\$ -	41.83%
30	FINANCE & ADMIN SERVICES						
01-30-310-500105	Labor	\$ 1,217,000.00	\$ 127,583.37	\$ 824,800.09	\$ 392,199.91	\$ -	32.23%
01-30-310-500110	Overtime	\$ 15,000.00	\$ 491.25	\$ 7,008.45	\$ 7,991.55	\$ -	53.28%
01-30-310-500111	Double Time	\$ 3,000.00	\$ 86.64	\$ 1,191.57	\$ 1,808.43	\$ -	39.72%
01-30-310-500115	Social Security	\$ 92,000.00	\$ 7,082.78	\$ 52,867.27	\$ 39,132.73	\$ -	42.54%
01-30-310-500120	Medicare	\$ 22,000.00	\$ 2,079.96	\$ 12,957.78	\$ 9,042.22	\$ -	41.10%
01-30-310-500125	Health Insurance	\$ 348,000.00	\$ 18,082.85	\$ 169,364.18	\$ 178,635.82	\$ -	51.33%
01-30-310-500130	CalPERS Health Admin Costs	\$ 2,000.00	\$ 234.01	\$ 1,803.82	\$ 196.18	\$ -	9.81%
01-30-310-500140	Life Insurance	\$ 4,000.00	\$ 144.84	\$ 1,292.86	\$ 2,707.14	\$ -	67.68%
01-30-310-500143	EAP Program	\$ 2,000.00	\$ 20.15	\$ 193.68	\$ 1,806.32	\$ -	90.32%
01-30-310-500145	Workers' Compensation	\$ 10,000.00	\$ 905.95	\$ 5,098.07	\$ 4,901.93	\$ -	49.02%
01-30-310-500150	Unemployment Insurance	\$ 42,000.00	\$ -	\$ -	\$ 42,000.00	\$ -	100.00%
01-30-310-500155	Retirement/CalPERS	\$ 244,000.00	\$ 22,220.68	\$ 159,046.03	\$ 84,953.97	\$ -	34.82%
01-30-310-500161	Estimated Current Year OPEB	\$ 213,000.00	\$ -	\$ -	\$ 213,000.00	\$ -	100.00%
01-30-310-500165	Uniforms & Employee Benefits	\$ 1,000.00	\$ -	\$ 614.17	\$ 385.83	\$ -	38.58%
01-30-310-500175	Training/Education/Mtgs/Travel	\$ 31,000.00	\$ 3,129.72	\$ 19,881.48	\$ 11,118.52	\$ -	35.87%
01-30-310-500180	Accrued Sick Leave Expense	\$ 63,000.00	\$ 4,399.78	\$ 22,248.48	\$ 40,751.52	\$ -	64.68%
01-30-310-500185	Accrued Vacation Leave Expense	\$ 89,000.00	\$ 4,847.94	\$ 22,688.24	\$ 66,311.76	\$ -	74.51%
01-30-310-500187	Accrual Leave Payments	\$ 93,000.00	\$ 8,781.70	\$ 32,481.22	\$ 60,518.78	\$ -	65.07%
01-30-310-500195	CIP Related Labor	\$ (16,000.00)	\$ -	\$ -	\$ (16,000.00)	\$ -	100.00%
01-30-310-560000	GASB 68 Pension Expense	\$ 283,000.00	\$ -	\$ -	\$ 283,000.00	\$ -	100.00%
01-30-320-500105	Labor	\$ 69,400.00	\$ 9,167.80	\$ 58,235.06	\$ 11,164.94	\$ -	16.09%
01-30-320-500110	Overtime	\$ 3,000.00	\$ -	\$ 1,039.00	\$ 1,961.00	\$ -	65.37%
01-30-320-500111	Double Time	\$ 1,600.00	\$ -	\$ 553.58	\$ 1,046.42	\$ -	65.40%
01-30-320-500115	Social Security	\$ 6,000.00	\$ 593.37	\$ 3,873.88	\$ 2,126.12	\$ -	35.44%
01-30-320-500120	Medicare	\$ 2,000.00	\$ 138.78	\$ 906.02	\$ 1,093.98	\$ -	54.70%
01-30-320-500125	Health Insurance	\$ 26,000.00	\$ 1,352.96	\$ 12,262.68	\$ 13,737.32	\$ -	52.84%
01-30-320-500140	Life Insurance	\$ 1,000.00	\$ 10.29	\$ 91.33	\$ 908.67	\$ -	90.87%

Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/ Uncollect
01-30-320-500143	EAP Program	\$ 1,000.00	\$ 1.55	\$ 14.02	\$ 985.98	\$ -	98.60%
01-30-320-500145	Workers' Compensation	\$ 1,000.00	\$ 60.45	\$ 343.32	\$ 656.68	\$ -	65.67%
01-30-320-500150	Unemployment Insurance	\$ 3,000.00	\$ -	\$ -	\$ 3,000.00	\$ -	100.00%
01-30-320-500155	Retirement/CalPERS	\$ 8,000.00	\$ 1,040.67	\$ 6,726.75	\$ 1,273.25	\$ -	15.92%
01-30-320-500165	Uniforms & Employee Benefits	\$ 200.00	\$ -	\$ 48.49	\$ 151.51	\$ -	75.76%
01-30-320-500175	Training/Education/Mtgs/Travel	\$ 13,000.00	\$ 54.00	\$ 7,187.04	\$ 5,812.96	\$ -	44.72%
01-30-320-500176	Professional Development	\$ 41,000.00	\$ -	\$ 7,441.60	\$ 33,558.40	\$ -	81.85%
01-30-320-500177	General Safety Trng & Supplies	\$ 31,000.00	\$ 800.00	\$ 12,992.10	\$ 18,007.90	\$ -	58.09%
01-30-320-500180	Accrued Sick Leave Expense	\$ 4,000.00	\$ 398.60	\$ 1,929.72	\$ 2,070.28	\$ -	51.76%
01-30-320-500185	Accrued Vacation Leave Expense	\$ 4,000.00	\$ -	\$ 704.40	\$ 3,295.60	\$ -	82.39%
01-30-320-500187	Accrual Leave Payments	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	\$ -	100.00%
01-30-320-550024	Employment Testing	\$ 5,000.00	\$ -	\$ 660.57	\$ 4,339.43	\$ -	86.79%
	Finance & Admin Services Personnel	\$ 2,980,200.00	\$ 213,710.09	\$ 1,449,163.81	\$ 1,531,036.19	\$ -	51.37%
01-30-310-550006	Cashiering Shortages/Overages	\$ 100.00	\$ (0.40)	\$ 6.49	\$ 93.51	\$ -	93.51%
01-30-310-550042	Office Supplies	\$ 10,000.00	\$ 332.53	\$ 8,232.20	\$ 1,767.80	\$ -	17.68%
01-30-310-550046	Office Equipment	\$ 4,225.00	\$ -	\$ 2,437.16	\$ 1,787.84	\$ -	42.32%
01-30-310-550048	Postage	\$ 40,000.00	\$ 523.60	\$ 11,417.37	\$ 28,582.63	\$ -	71.46%
01-30-310-550072	Miscellaneous Operating Exp	\$ 1,000.00	\$ 2,475.00	\$ 2,575.22	\$ (1,575.22)	\$ -	-157.52%
01-30-310-550078	Bad Debt Expense	\$ 25,000.00	\$ -	\$ -	\$ 25,000.00	\$ -	100.00%
01-30-310-550084	Depreciation	\$ 3,000,000.00	\$ 256,044.70	\$ 2,313,946.78	\$ 686,053.22	\$ -	22.87%
01-30-320-550028	District Certification	\$ 4,000.00	\$ -	\$ 2,506.38	\$ 1,493.62	\$ -	37.34%
01-30-320-550042	Office Supplies	\$ 3,000.00	\$ -	\$ 1,145.32	\$ 1,854.68	\$ -	61.82%
	Finance & Admin Services Materials & Supplies	\$ 3,087,325.00	\$ 259,375.43	\$ 2,342,266.92	\$ 745,058.08	\$ -	24.13%
01-30-310-500190	Temporary Labor	\$ 35,000.00	\$ -	\$ 688.20	\$ 34,311.80	\$ -	98.03%
01-30-310-550001	Bank/Financial Service Fees	\$ 17,000.00	\$ 524.84	\$ 837.03	\$ 16,162.97	\$ -	95.08%
01-30-310-550008	Transaction/Return Fees	\$ 3,000.00	\$ 125.13	\$ 952.44	\$ 2,047.56	\$ -	68.25%
01-30-310-550010	Transaction/Credit Card Fees	\$ 80,000.00	\$ 9,511.33	\$ 72,703.91	\$ 7,296.09	\$ -	9.12%
01-30-310-550014	Credit Check Fees	\$ 7,000.00	\$ 524.32	\$ 4,892.14	\$ 2,107.86	\$ -	30.11%
01-30-310-550030	Membership Dues	\$ 40,000.00	\$ 2,126.67	\$ 32,201.99	\$ 7,798.01	\$ -	19.50%
01-30-310-550036	Notary and Lien Fees	\$ 3,000.00	\$ 428.00	\$ 1,323.00	\$ 1,677.00	\$ -	55.90%
01-30-310-550050	Utility Billing Service	\$ 81,000.00	\$ 6,686.88	\$ 64,452.09	\$ 16,547.91	\$ -	20.43%
01-30-310-550051	Advertising/Legal Notices	\$ 7,000.00	\$ -	\$ 1,108.65	\$ 5,891.35	\$ 550.00	76.31%
01-30-310-550054	Property, Auto, General Ins	\$ 130,000.00	\$ 12,948.74	\$ 100,052.81	\$ 29,947.19	\$ -	23.04%
01-30-310-580001	Accounting and Audit	\$ 37,000.00	\$ -	\$ 29,925.00	\$ 7,075.00	\$ -	19.12%
01-30-310-580011	General Legal	\$ 112,000.00	\$ 9,662.50	\$ 46,083.19	\$ 65,916.81	\$ -	58.85%
01-30-310-580036	Other Professional Services	\$ 310,700.00	\$ 15,918.75	\$ 57,371.74	\$ 253,328.26	\$ -	61.53%
01-30-320-550025	Employee Retention	\$ 5,000.00	\$ 214.32	\$ 1,200.79	\$ 3,799.21	\$ -	75.98%
01-30-320-550026	Recruitment Expense	\$ 13,000.00	\$ 505.00	\$ 2,225.00	\$ 10,775.00	\$ -	82.88%
01-30-320-550030	Membership Dues	\$ 3,000.00	\$ -	\$ 1,973.00	\$ 1,027.00	\$ -	34.23%
01-30-320-550051	Advertising/Legal Notices	\$ 4,000.00	\$ -	\$ 1,093.49	\$ 2,906.51	\$ -	72.66%
01-30-320-580036	Other Professional Services	\$ 63,500.00	\$ 1,021.85	\$ 21,766.49	\$ 41,733.51	\$ -	65.72%
	Finance & Admin Services Services	\$ 951,200.00	\$ 56,498.33	\$ 440,850.96	\$ 510,349.04	\$ 550.00	53.60%
Expense Total	FINANCE & ADMIN SERVICES	\$ 7,018,725.00	\$ 529,583.85	\$ 4,232,281.69	\$ 2,786,443.31	\$ 550.00	39.69%
35	INFORMATION TECHNOLOGY						
01-35-315-500105	Labor	\$ 152,000.00	\$ 17,695.20	\$ 111,332.30	\$ 40,667.70	\$ -	26.76%
01-35-315-500115	Social Security	\$ 12,000.00	\$ 1,098.00	\$ 7,639.93	\$ 4,360.07	\$ -	36.33%
01-35-315-500120	Medicare	\$ 3,000.00	\$ 256.80	\$ 1,786.77	\$ 1,213.23	\$ -	40.44%
01-35-315-500125	Health Insurance	\$ 26,000.00	\$ 2,027.66	\$ 18,248.94	\$ 7,751.06	\$ -	29.81%
01-35-315-500140	Life Insurance	\$ 1,000.00	\$ 19.10	\$ 172.24	\$ 827.76	\$ -	82.78%
01-35-315-500143	EAP Program	\$ 1,000.00	\$ 1.55	\$ 13.95	\$ 986.05	\$ -	98.61%
01-35-315-500145	Workers' Compensation	\$ 2,000.00	\$ 111.84	\$ 624.10	\$ 1,375.90	\$ -	68.80%
01-35-315-500150	Unemployment Insurance	\$ 6,000.00	\$ -	\$ -	\$ 6,000.00	\$ -	100.00%
01-35-315-500155	Retirement/CalPERS	\$ 18,000.00	\$ 2,009.15	\$ 13,655.40	\$ 4,344.60	\$ -	24.14%
01-35-315-500175	Training/Education/Mtgs/Travel	\$ 5,000.00	\$ -	\$ 4,597.10	\$ 402.90	\$ -	8.06%
01-35-315-500180	Accrued Sick Leave Expense	\$ 9,000.00	\$ -	\$ -	\$ 9,000.00	\$ -	100.00%
01-35-315-500185	Accrued Vacation Leave Expense	\$ 16,000.00	\$ -	\$ 1,843.25	\$ 14,156.75	\$ -	88.48%
01-35-315-500187	Accrual Leave Payments	\$ 15,000.00	\$ -	\$ 9,954.29	\$ 5,045.71	\$ -	33.64%
01-35-315-500195	CIP Related Labor	\$ (33,000.00)	\$ -	\$ -	\$ (33,000.00)	\$ -	100.00%
	Information Technology Personnel	\$ 233,000.00	\$ 23,219.30	\$ 169,868.27	\$ 63,131.73	\$ -	27.10%
01-35-315-550044	Printing/Toner and Maintenance	\$ 28,000.00	\$ 1,549.11	\$ 14,407.46	\$ 13,592.54	\$ -	48.54%
01-35-315-580016	Computer Hardware	\$ 30,000.00	\$ 2,489.21	\$ 19,439.04	\$ 10,560.96	\$ -	35.20%
01-35-315-580028	Cybersecurity Soft & Hardware	\$ 50,000.00	\$ -	\$ 45,835.73	\$ 4,164.27	\$ -	8.33%
	Information Technology Materials & Supplies	\$ 108,000.00	\$ 4,038.32	\$ 79,682.23	\$ 28,317.77	\$ -	26.22%
01-35-315-501511	Telephone/Internet Service	\$ 45,000.00	\$ 6,560.02	\$ 44,277.07	\$ 722.93	\$ -	1.61%
01-35-315-501521	Building Alarms and Security	\$ 10,000.00	\$ 624.32	\$ 6,243.20	\$ 3,756.80	\$ -	37.57%
01-35-315-540014	GIS Maintenance and Updates	\$ 10,000.00	\$ -	\$ 2,400.00	\$ 7,600.00	\$ -	76.00%
01-35-315-550030	Membership Dues	\$ 3,000.00	\$ 129.00	\$ 1,463.88	\$ 1,536.12	\$ -	51.20%
01-35-315-580021	IT/Software Support	\$ 8,000.00	\$ -	\$ -	\$ 8,000.00	\$ -	100.00%
01-35-315-580026	License/Maintenance/Support	\$ 220,000.00	\$ 9,573.21	\$ 139,932.90	\$ 80,067.10	\$ -	36.39%
	Information Technology Services	\$ 296,000.00	\$ 16,886.55	\$ 194,317.05	\$ 101,682.95	\$ -	34.35%
Expense Total	INFORMATION TECHNOLOGY	\$ 637,000.00	\$ 44,144.17	\$ 443,867.55	\$ 193,132.45	\$ -	30.32%
40	OPERATIONS						
410	Source of Supply Personnel						
01-40-410-500105	Labor	\$ 448,900.00	\$ 34,465.87	\$ 215,145.53	\$ 233,754.47	\$ -	52.07%
01-40-410-500109	FLSA Overtime	\$ 100.00	\$ -	\$ -	\$ 100.00	\$ -	100.00%
01-40-410-500110	Overtime	\$ 17,000.00	\$ 75.36	\$ 4,179.27	\$ 12,820.73	\$ -	75.42%
01-40-410-500111	Double Time	\$ 3,000.00	\$ -	\$ 36.93	\$ 2,963.07	\$ -	98.77%

Account Number	Description	Budget	Period Amt	End Bal	Variance	Encumbered	% Avail/ Uncollect
01-40-410-510011	Treatment & Chemicals	\$ 150,000.00	\$ 3,800.00	\$ 95,414.20	\$ 54,585.80	\$ -	36.39%
01-40-410-510021	Lab Testing	\$ 90,000.00	\$ 6,538.23	\$ 79,976.31	\$ 10,023.69	\$ -	11.14%
01-40-410-510031	Tools, Parts, & Maintenance	\$ 8,000.00	\$ 106.30	\$ 3,075.35	\$ 4,924.65	\$ -	61.56%
01-40-410-520021	Maint & Repair-Telemetry	\$ 5,000.00	\$ -	\$ 1,949.00	\$ 3,051.00	\$ -	61.02%
01-40-410-520061	Maint & Repair-Pumping Equip	\$ 272,900.00	\$ 212.98	\$ 116,785.34	\$ 156,114.66	\$ 11,604.70	52.95%
01-40-410-550066	Subscriptions	\$ 3,000.00	\$ -	\$ 1,128.75	\$ 1,871.25	\$ -	62.38%
440	Transmission & Distribution Materials & Supplies						
01-40-440-510031	Tools, Parts, & Maintenance	\$ 14,000.00	\$ 1,053.39	\$ 11,869.02	\$ 2,130.98	\$ -	15.22%
01-40-440-520071	Maint & Repair-Pipeline/FireHyd	\$ 73,000.00	\$ 43.01	\$ 40,774.80	\$ 32,225.20	\$ -	44.14%
01-40-440-520081	Maint & Repair-Hydraulic Valve	\$ 25,000.00	\$ -	\$ 193.95	\$ 24,806.05	\$ -	99.22%
01-40-440-540001	Backflow Maintenance	\$ 5,000.00	\$ -	\$ 1,611.08	\$ 3,388.92	\$ -	67.78%
01-40-440-540024	Inventory Adjustments	\$ 38,500.00	\$ -	\$ 15,331.62	\$ 23,168.38	\$ -	60.18%
01-40-440-540036	Line Locates	\$ 4,000.00	\$ 295.62	\$ 2,290.77	\$ 1,709.23	\$ -	42.73%
01-40-440-540042	Meters Maintenance & Services	\$ 101,000.00	\$ 1,889.89	\$ 56,292.83	\$ 44,707.17	\$ -	44.26%
01-40-440-540078	Reservoir Maintenance	\$ 87,500.00	\$ -	\$ 21,649.27	\$ 65,850.73	\$ -	75.26%
470	Maintenance & General Plant Materials & Supplies						
01-40-470-501111	Electricity -560 Magnolia Ave	\$ 37,000.00	\$ 4,727.07	\$ 26,382.02	\$ 10,617.98	\$ -	28.70%
01-40-470-501121	Electricity -12303 Oak Glen Rd	\$ 5,000.00	\$ 386.51	\$ 3,155.45	\$ 1,844.55	\$ -	36.89%
01-40-470-501131	Electricity -13695 Oak Glen Rd	\$ 3,000.00	\$ 328.90	\$ 2,161.97	\$ 838.03	\$ -	27.93%
01-40-470-501141	Electricity -13697 Oak Glen Rd	\$ 3,000.00	\$ 355.42	\$ 2,206.01	\$ 793.99	\$ -	26.47%
01-40-470-501151	Electricity -9781 AveMiravilla	\$ 2,000.00	\$ 392.91	\$ 2,336.79	\$ (336.79)	\$ -	-16.84%
01-40-470-501161	Electricity -815 E 12th St	\$ 13,000.00	\$ 1,321.95	\$ 7,844.09	\$ 5,155.91	\$ -	39.66%
01-40-470-501171	Electricity -851 E 6th St	\$ 5,000.00	\$ 392.56	\$ 2,172.79	\$ 2,827.21	\$ -	56.54%
01-40-470-501321	Propane -12303 Oak Glen Rd	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	\$ -	100.00%
01-40-470-501331	Propane -13695 Oak Glen Rd	\$ 3,000.00	\$ -	\$ 949.60	\$ 2,050.40	\$ -	68.35%
01-40-470-501341	Propane -13697 Oak Glen Rd	\$ 3,000.00	\$ -	\$ 1,204.01	\$ 1,795.99	\$ -	59.87%
01-40-470-501351	Propane -9781 AveMiravilla	\$ 2,000.00	\$ -	\$ 789.33	\$ 1,210.67	\$ -	60.53%
01-40-470-501411	Sanitation -560 Magnolia Ave	\$ 4,000.00	\$ 224.73	\$ 2,671.33	\$ 1,328.67	\$ -	33.22%
01-40-470-501461	Sanitation -815 E 12th Ave	\$ 6,000.00	\$ 493.26	\$ 4,446.30	\$ 1,553.70	\$ -	25.90%
01-40-470-501471	Sanitation -11083 Cherry Ave	\$ 4,000.00	\$ 310.41	\$ 2,646.21	\$ 1,353.79	\$ -	33.84%
01-40-470-501611	Maint & Repair-560 Magnolia	\$ 27,775.00	\$ 1,357.68	\$ 18,655.91	\$ 9,119.09	\$ -	32.83%
01-40-470-501621	Maint & Repair-12303 Oak Glen	\$ 12,000.00	\$ -	\$ 30,725.04	\$ (18,725.04)	\$ -	-156.04%
01-40-470-501631	Maint & Repair-13695 Oak Glen	\$ 12,000.00	\$ -	\$ 30,097.77	\$ (18,097.77)	\$ -	-150.81%
01-40-470-501641	Maint & Repair-13697 Oak Glen	\$ 9,000.00	\$ -	\$ 7,547.89	\$ 1,452.11	\$ -	16.13%
01-40-470-501651	Maint & Repair-9781 Avenida	\$ 9,000.00	\$ -	\$ 982.84	\$ 8,017.16	\$ -	89.08%
01-40-470-501661	Maint & Repair-815 E 12th St	\$ 14,000.00	\$ 6,269.15	\$ 11,909.30	\$ 2,090.70	\$ -	14.93%
01-40-470-501671	Maint & Repair-851 E 6th St	\$ 3,000.00	\$ 289.60	\$ 2,642.49	\$ 357.51	\$ -	11.92%
01-40-470-501691	Maint & Repair-Buildings(Gen)	\$ 60,000.00	\$ 1,074.03	\$ 22,618.93	\$ 37,381.07	\$ -	62.30%
01-40-470-510001	Auto/Fuel	\$ 120,000.00	\$ 14,486.44	\$ 101,468.67	\$ 18,531.33	\$ -	15.44%
01-40-470-520011	Maint & Repair-Safety Equip	\$ 18,000.00	\$ -	\$ 2,324.01	\$ 15,675.99	\$ -	87.09%
01-40-470-520031	Maint & Repair-General Equip	\$ 50,000.00	\$ 2,599.91	\$ 16,253.48	\$ 33,746.52	\$ -	67.49%
01-40-470-520041	Maintenance & Repair-Fleet	\$ 126,000.00	\$ 6,412.41	\$ 70,611.66	\$ 55,388.34	\$ -	43.96%
01-40-470-520051	Maintenance & Repair-Paving	\$ 83,000.00	\$ -	\$ 38,198.84	\$ 44,801.16	\$ -	53.98%
01-40-470-520053	Maint & Repair-Paving-Beaumont	\$ 379,000.00	\$ 18,330.00	\$ 349,222.25	\$ 29,777.75	\$ -	7.86%
01-40-470-520091	Maint & Repair-Communication	\$ 7,000.00	\$ -	\$ 7,000.00	\$ -	\$ -	100.00%
	Operations Materials & Supplies	\$ 4,400,675.00	\$ 371,992.93	\$ 3,286,033.01	\$ 1,114,641.99	\$ 11,604.70	25.07%
410	Source of Supply Services						
01-40-410-500501	State Project Water Purchases	\$ 4,349,000.00	\$ -	\$ 152,418.00	\$ 4,196,582.00	\$ -	96.50%
01-40-410-540084	Regulations Mandates & Tariffs	\$ 97,000.00	\$ 1,359.42	\$ 51,246.75	\$ 45,753.25	\$ 9,975.00	36.88%
440	Transmission & Distribution Services						
01-40-440-500190	Temporary Labor	\$ 131,000.00	\$ -	\$ -	\$ 131,000.00	\$ -	100.00%
01-40-440-550051	Advertising/Legal Notices	\$ 5,000.00	\$ -	\$ 2,118.81	\$ 2,881.19	\$ -	57.62%
470	Maintenance & General Plant Services						
01-40-470-540030	Landscape Maintenance	\$ 82,000.00	\$ 5,196.51	\$ 50,648.62	\$ 31,351.38	\$ -	38.23%
01-40-470-540072	NCRF, Canyons, & Pond Maint	\$ 200,000.00	\$ 1,418.24	\$ 17,762.39	\$ 182,237.61	\$ -	91.12%
01-40-470-540084	Encroachment Permits	\$ 36,000.00	\$ 3,925.02	\$ 34,391.31	\$ 1,608.69	\$ -	4.47%
	Operations Services	\$ 4,900,000.00	\$ 11,899.19	\$ 308,585.88	\$ 4,591,414.12	\$ 9,975.00	93.50%
Expense Total	OPERATIONS	\$ 12,880,175.00	\$ 687,612.69	\$ 5,573,118.14	\$ 7,307,056.86	\$ 21,579.70	56.56%
50	GENERAL						
01-50-510-500112	Stipend-Association Mtg Attend	\$ 1,000.00	\$ 75.00	\$ 300.00	\$ 700.00	\$ -	70.00%
	Personnel	\$ 1,000.00	\$ 75.00	\$ 300.00	\$ 700.00	\$ -	70.00%
01-50-510-502001	Rents/Leases	\$ 27,000.00	\$ 2,317.96	\$ 20,113.36	\$ 6,886.64	\$ -	25.51%
01-50-510-510031	Tools, Parts, & Maintenance	\$ 1,000.00	\$ -	\$ 877.97	\$ 122.03	\$ -	12.20%
01-50-510-540066	Property Damage and Theft	\$ 13,000.00	\$ -	\$ 5,206.19	\$ 7,793.81	\$ -	59.95%
01-50-510-550040	General Supplies	\$ 17,000.00	\$ 1,142.24	\$ 8,943.57	\$ 8,056.43	\$ 1,834.28	36.60%
01-50-510-550060	Public Ed/Community Outreach	\$ 100,000.00	\$ 1,879.99	\$ 100,189.26	\$ (189.26)	\$ -	-0.19%
01-50-510-550072	Miscellaneous Operating Exp	\$ 15,000.00	\$ -	\$ 13,771.06	\$ 1,228.94	\$ -	8.19%
01-50-510-550074	Disaster Preparedness Expenses	\$ 15,000.00	\$ -	\$ 3,481.18	\$ 11,518.82	\$ -	76.79%
	General Materials & Supplies	\$ 188,000.00	\$ 5,340.19	\$ 152,582.59	\$ 35,417.41	\$ 1,834.28	17.86%
01-50-510-550096	Beaumont Basin Watermaster	\$ 52,500.00	\$ -	\$ 43,261.00	\$ 9,239.00	\$ -	17.60%
01-50-510-550097	SAWPA Basin Monitoring Program	\$ 24,300.00	\$ 2,048.59	\$ 17,787.27	\$ 6,512.73	\$ -	26.80%
	General Services	\$ 76,800.00	\$ 2,048.59	\$ 61,048.27	\$ 15,751.73	\$ -	20.51%
Expense Total	GENERAL	\$ 265,800.00	\$ 7,463.78	\$ 213,930.86	\$ 51,869.14	\$ 1,834.28	18.82%
Expense Total	ALL EXPENSES	\$ 21,751,200.00	\$ 1,351,757.71	\$ 11,024,239.77	\$ 10,726,960.23	\$ 23,963.98	49.21%



**Beaumont-Cherry Valley Water District
Board of Directors Meeting
November 9, 2022**

Item 2b

STAFF REPORT

TO: Board of Directors
FROM: Dan Jagers, General Manager
SUBJECT: **September 30, 2022 Cash Balance and Investment Report**

Staff Recommendation

Approve the September 30, 2022 Cash Balance and Investment Report.

Summary

Attached is the Cash and Investment Report as of September 30, 2022. The District's total invested cash and marketable securities has a market value of \$82,798,751.09.

Analysis

The attached reports include the following elements, in accordance with 5045.17 Investment Reporting:

- a. Listing of individual securities held at the end of the reporting period;
- b. Cost and market value of all securities, including realized and unrealized market value gains or losses in accordance with GASB requirements;
- c. Average weighted yield to maturity of portfolio;
- d. Listing of investment by maturity date;
- e. Percentage of the total portfolio, which each type of investment represents;
- f. Statement of compliance with Investment Policy, including an explanation of any compliance exceptions (CGC Section 53646); and
- g. Certification of sufficient liquidity to meet budgeted expenditures over the ensuing six months (CGC Section 53646)

The investments, in type, maturity and as a percentage of the total portfolio, are following the existing Board approved investment policy.

The weighted average maturity (WAM) of the portfolio is 277 days. The maximum WAM allowed by the Investment Policy is 1,825 days. The current portfolio and expected revenue cash flow will be sufficient to meet budgeted expenditure requirements for the next six months and the foreseeable future thereafter.

Attachment(s)

September 30, 2022 Cash and Investment Report
Chandler Asset Management Portfolio Summary as of September 30, 2022
Chandler Asset Management Statement of Compliance as of September 30, 2022
Chandler Asset Management Holdings Report as of September 30, 2022

Staff Report prepared by William Clayton, Finance Manager



**Beaumont-Cherry Valley Water District
Cash Balance & Investment Report
As of September 30, 2022**

Account Name	Account Ending #	Cash Balance Per Account	
		Balance	Prior Month Balance
Wells Fargo			
General	4152	\$14,586,147.54	\$13,851,834.98
Total Cash		\$ 14,586,147.54	\$ 13,851,834.98

Account Name	Market Value	Prior Month Balance	Actual % of			Maturity	Par Amount	Rate	2022 Interest to Date
			Total	Policy % Limit					
Ca. State Treasurer's Office: Local Agency Investment Fund	\$31,932,348.55	\$31,932,348.55	47%	No Limit	Liquid	N/A	1.63%	\$121,888.48 ⁽¹⁾	
CalTRUST Short Term Fund	\$0.00	\$0.00	0%	No Limit	Liquid	N/A	2.55%	\$13,546.98 ⁽²⁾	
Chandler Investment Services	\$36,280,255.00	\$36,681,885.00	53%	No Limit	Liquid	N/A	2.95%	\$88,157.00 ⁽³⁾	
Total Investments	\$68,212,603.55	\$68,614,233.55						\$223,592.46 ⁽⁴⁾	
Total Cash & Investments	\$ 82,798,751.09	\$ 82,466,068.53							

The investments above have been reviewed by the Director of Finance and Administration *Debra Bugas*

The investments above are in accordance with the District's investment policy. *[Signature]*

BCVWD will be able to meet its cash flow obligations for the next 6 months. *[Signature]*

(1) Includes 4th Quarter 2021 Interest received in 2022 for total of \$18,313.11
 (2) Redemption of full investment March 2022
 (3) Market Value includes Unrealized Gains and Losses that will be recorded at year end
 (4) Difference between Consolidated Portfolio Summary Accrued Interest and Cash Balance Report total is CalTRUST interest YTD as has a zero balance with account closure



PORTFOLIO CHARACTERISTICS

Average Modified Duration	0.92
Average Coupon	1.72%
Average Purchase YTM	2.32%
Average Market YTM	3.06%
Average S&P/Moody Rating	AA/Aa2
Average Final Maturity	1.04 yrs
Average Life	0.96 yrs

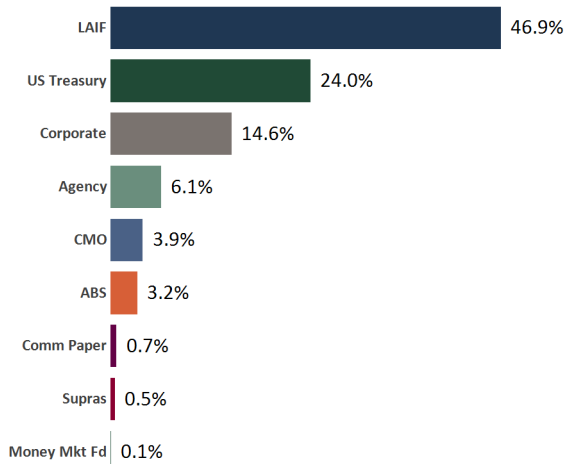
ACCOUNT SUMMARY

	Beg. Values as of 8/31/22	End Values as of 9/30/22
Market Value	68,467,803	68,060,911
Accrued Interest	210,519	255,464
Total Market Value	68,678,322	68,316,376
Income Earned	122,778	127,841
Cont/WD		
Par	69,592,677	69,640,244
Book Value	68,819,966	68,896,280
Cost Value	68,706,104	68,749,106

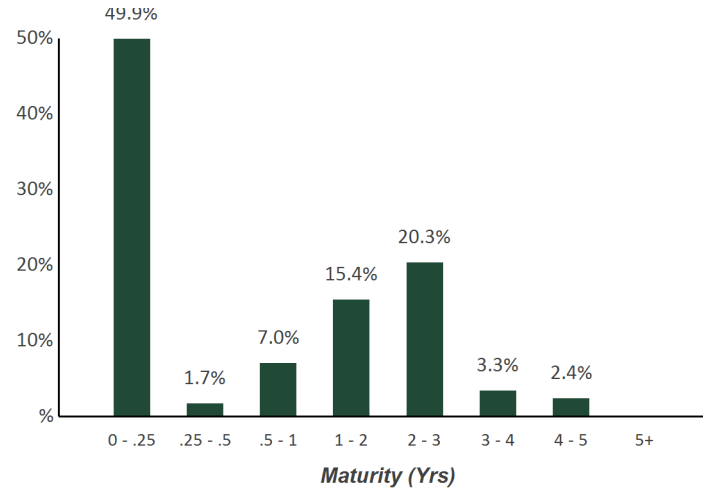
TOP ISSUERS

Local Agency Investment Fund	46.9%
Government of United States	24.0%
Federal Home Loan Mortgage Corp	4.6%
Federal Home Loan Bank	3.5%
Federal Farm Credit Bank	1.2%
American Express ABS	0.9%
MUFG Bank Ltd/NY	0.7%
Federal National Mortgage Assoc	0.7%
Total	82.5%

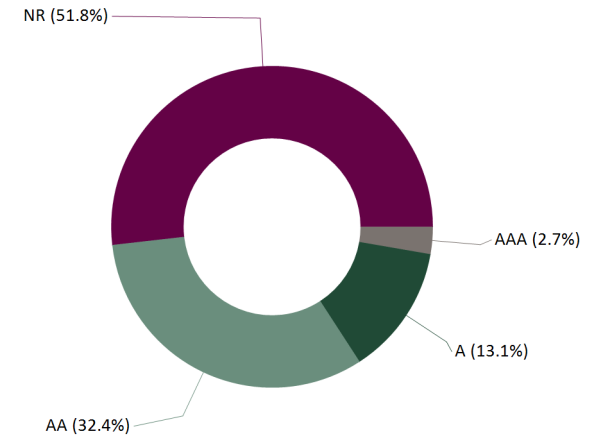
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



Statement of Compliance

As of September 30, 2022



BCVWD - Consolidated Portfolio

This portfolio is a consolidation of assets managed by Chandler Asset Management and assets managed internally by Client. Chandler relies on Client to provide accurate information for reporting assets and producing this compliance statement.

Category	Standard	Comment
U.S. Treasuries	No limitation; Full faith and credit of the U.S. are pledged for the payment of principal and interest	<i>Complies</i>
Federal Agencies	No limitation; Federal agencies or U.S. government-sponsored enterprise obligations, participations, or other instruments, including those issued or fully guaranteed as to principal and interest by federal agencies or U.S. government sponsored enterprises.	<i>Complies</i>
Supranational Obligations	"AA" rating category or higher by a NRSRO; 30% max; 10% max per issuer; USD denominated senior unsecured unsubordinated obligations; Issued or unconditionally guaranteed by International Bank for Reconstruction & Development (IBRD), International Finance Corporation (IFC), or Inter-American Development Bank (IADB)	<i>Complies</i>
Municipal Securities (CA, Other States)	5% max per issuer; Registered treasury notes or bonds of this state or any of the other 49 United States, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by a state or by a department, board, agency, or authority of this state or any of the other 49 United States. Bonds, notes, warrants, or other evidence of indebtedness of any local agency, including the District's own bonds, within this state, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by the local agency, or by a department, board, agency, or authority of the local agency.	<i>Complies</i>
Corporate Medium Term Notes	"A" rating category or better by a NRSRO; 30% max; 5% max per issuer; Issuer is a corporation organized and operating within the U.S. or by depository institutions licensed by the U.S. or any state and operating within the U.S.	<i>Complies</i>
Asset-Backed, Mortgage-Backed, Mortgage Pass-Through Securities, and Collateralized Mortgage Obligations	"AA" rating category or higher by a NRSRO; 20% max (combined ABS/MBS/CMO); 5% max per issuer that is not a U.S. Government Agency; Asset-Backed, Mortgage-Backed, Mortgage Pass-Through Securities, and Collateralized Mortgage Obligations limited to mortgage-backed pass-through securities issued by a US government agency or consumer receivable pass-through certificates or bonds	<i>Complies</i>
Negotiable Certificates of Deposit (NCD)	30% max; 5% max per issuer; Issued by a nationally or state-chartered bank, or a federal or state association, a state or federal credit union, or by a federally-licensed or state-licensed branch of a foreign bank.	<i>Complies</i>
Certificate of Deposit Placement Service (CDARS)	50% max (combined with Negotiable Certificates of Deposit)	<i>Complies</i>
Collateralized Bank Deposits	Deposits with financial institutions will be collateralized with pledged securities per California Government Code	<i>Complies</i>
Banker's Acceptances	"A-1" short-term rating or better by a NRSRO; 40% max; 30% max per commercial bank; 5% max per issuer; 180 days max maturity; Issued by domestic or foreign banks, which are eligible for purchase by the Federal Reserve System.	<i>Complies</i>
Commercial Paper	"Prime" quality of the highest rating by a NRSRO; The entity that issues the commercial paper shall meet all conditions: (i) Organized and operating in the U.S. as a general corporation; (ii) Has total assets >\$500 million; (iii) Has debt other than commercial paper, if any, that is "A" rating category or higher by a NRSRO; 25% max; 5% max per issuer; 10% max of the outstanding paper of an issuing corporation; 270 days max maturity	<i>Complies</i>
Money Market Mutual Funds	20% max; Registered with SEC under Investment Company Act of 1940 and issued by diversified management companies and meet either of the following criteria: (i) Highest rating by two NRSROs; or (ii) Retained an investment adviser registered or exempt from SEC registration with > 5 years experience managing money market mutual funds with AUM >\$500 million	<i>Complies</i>
Local Agency Investment Fund (LAIF)	Maximum amount permitted by LAIF; Not used by investment adviser	<i>Complies</i>

Local Government Investment Pool (LGIP)	No limitation; However, the amount invested may not exceed the current maximum allowed by the pool; "AAm", or its equivalent, by a NRSRO; Shares of beneficial interest issued by a joint powers authority organized pursuant to Government Code Section; must meet the requirements of California Government Code Section 53601(p); the pool must seek to maintain a stable Net Asset Value ("NAV")	<i>Complies</i>
Repurchase Agreements	10% max; 102% Collateralized; 1 year max maturity; Not used by investment adviser	<i>Complies</i>
Max Per Issuer	5% max per issuer, except U.S. Treasuries, Federal Agency securities, LGIPs, and LAIF	<i>Complies</i>
Maximum Maturity	5 years maximum maturity	<i>Complies</i>

Holdings Report

As of September 30, 2022



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
ABS									
36262XAC8	GM Financial Auto Lease Trust 2021-3 A2 0.39% Due 10/21/2024	130,000.00	05/04/2022 2.99%	125,764.84 126,769.33	96.64 4.56%	125,634.73 15.49	0.18% (1,134.60)	NR / AAA AAA	2.06 0.81
43813GAC5	Honda Auto Receivables Trust 2021-1 A3 0.27% Due 4/21/2025	228,379.41	Various 2.37%	223,180.61 224,355.69	97.08 4.95%	221,717.36 17.13	0.32% (2,638.33)	Aaa / NR AAA	2.56 0.62
36266FAC3	GM Financial Auto Lease Trust 2022-2 A3 3.42% Due 6/20/2025	130,000.00	05/03/2022 3.45%	129,986.44 129,988.86	98.09 4.76%	127,519.86 135.85	0.19% (2,469.00)	NR / AAA AAA	2.72 1.46
44933LAC7	Hyundai Auto Receivables Trust 2021-A A3 0.38% Due 9/15/2025	275,000.00	04/25/2022 2.62%	267,179.69 268,818.93	96.68 4.59%	265,860.65 46.44	0.39% (2,958.28)	NR / AAA AAA	2.96 0.79
44934KAC8	Hyundai Auto Receivables Trust 2021-B A3 0.38% Due 1/15/2026	40,000.00	05/19/2022 2.98%	38,468.75 38,705.86	95.32 4.99%	38,128.08 6.76	0.06% (577.78)	NR / AAA AAA	3.30 1.02
47789QAC4	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	118,000.00	05/02/2022 3.32%	111,823.44 112,714.23	94.50 4.71%	111,513.07 27.27	0.16% (1,201.16)	Aaa / NR AAA	3.46 1.33
43815PAC3	Honda Auto Receivables 2022-2 A3 3.73% Due 7/20/2026	50,000.00	08/15/2022 3.76%	49,997.02 49,997.12	98.30 4.57%	49,147.50 67.35	0.07% (849.62)	NR / AAA AAA	3.81 2.11
89238FAD5	Toyota Auto Receivables OT 2022-B A3 2.93% Due 9/15/2026	209,000.00	Various 3.26%	207,519.11 207,709.31	96.96 4.69%	202,655.18 272.16	0.30% (5,054.13)	Aaa / AAA NR	3.96 1.76
02582JIR2	American Express 2021-1 A 0.9% Due 11/15/2026	386,000.00	Various 3.23%	364,484.53 367,906.58	92.41 4.72%	356,715.35 154.40	0.52% (11,191.23)	Aaa / NR AAA	4.13 2.04
362585AC5	GM Financial Securitized ART 2022-2 A3 3.1% Due 2/16/2027	40,000.00	04/05/2022 3.13%	39,991.64 39,992.78	96.93 4.92%	38,772.52 51.67	0.06% (1,220.26)	Aaa / AAA NR	4.38 1.72
47800AAC4	John Deere Owner Trust 2022-B A3 3.74% Due 2/16/2027	115,000.00	07/12/2022 3.77%	114,989.02 114,989.63	97.65 4.86%	112,302.45 191.16	0.16% (2,687.18)	Aaa / NR AAA	4.38 2.16
89231CAD9	Toyota Auto Receivables Owner 2022-C A3 3.76% Due 4/15/2027	140,000.00	08/08/2022 3.80%	139,976.61 139,977.49	98.04 5.81%	137,254.88 233.96	0.20% (2,722.61)	NR / AAA AAA	4.54 0.97
36265WAD5	GM Financial Securitized Auto 2022-3 A3 3.64% Due 4/16/2027	55,000.00	07/06/2022 3.67%	54,999.62 54,999.65	97.83 4.82%	53,805.18 83.42	0.08% (1,194.47)	Aaa / NR AAA	4.55 1.90



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
ABS									
02582JIT8	American Express Credit Trust 2022-2 A 3.39% Due 5/17/2027	235,000.00	05/17/2022 3.42%	234,948.02 234,954.24	96.77 4.75%	227,409.50 354.07	0.33% (7,544.74)	NR / AAA AAA	4.63 2.44
92348KAV5	Verizon Master Trust 2022-5 A1A 3.72% Due 7/20/2027	140,000.00	08/02/2022 3.75%	139,993.84 139,994.15	99.05 4.51%	138,664.40 159.13	0.20% (1,329.75)	NR / AAA AAA	4.81 1.79
Total ABS		2,291,379.41	3.21%	2,243,303.18 2,251,873.85	4.79%	2,207,100.71 1,816.26	3.23% (44,773.14)	Aaa / AAA AAA	3.71 1.52

AGENCY									
3130ALRG1	FHLB Note 0.125% Due 3/17/2023	400,000.00	05/09/2022 2.04%	393,559.60 396,541.65	98.35 3.75%	393,396.80 19.44	0.58% (3,144.85)	Aaa / AA+ AAA	0.46 0.46
3137EAEQ8	FHLMC Note 0.375% Due 4/20/2023	500,000.00	04/21/2022 2.09%	491,613.00 495,355.96	98.07 3.92%	490,363.00 838.54	0.72% (4,992.96)	Aaa / AA+ AAA	0.55 0.54
3133EJYL7	FFCB Note 2.8% Due 9/5/2023	95,000.00	04/07/2022 2.27%	95,688.47 95,453.19	98.66 4.28%	93,729.09 192.11	0.14% (1,724.10)	Aaa / AA+ AAA	0.93 0.90
313383YJ4	FHLB Note 3.375% Due 9/8/2023	500,000.00	04/26/2022 2.35%	506,845.00 504,691.36	99.10 4.36%	495,513.50 1,078.13	0.73% (9,177.86)	Aaa / AA+ NR	0.94 0.91
3130APU29	FHLB Note 0.5% Due 11/9/2023	400,000.00	06/28/2022 3.06%	386,424.00 388,986.54	95.95 4.28%	383,794.00 788.89	0.56% (5,192.54)	Aaa / AA+ NR	1.11 1.08
3130AAHE1	FHLB Note 2.5% Due 12/8/2023	150,000.00	04/07/2022 2.43%	150,159.30 150,113.26	97.79 4.43%	146,677.80 1,177.08	0.22% (3,435.46)	Aaa / AA+ NR	1.19 1.14
3133ENWP1	FFCB Note 2.625% Due 5/16/2024	270,000.00	05/10/2022 2.69%	269,635.50 269,704.31	97.53 4.21%	263,331.27 2,657.81	0.39% (6,373.04)	Aaa / AA+ AAA	1.63 1.56
3133ENYX2	FFCB Note 3.25% Due 6/17/2024	460,000.00	06/15/2022 3.40%	458,707.40 458,894.84	98.25 4.32%	451,930.22 4,318.89	0.67% (6,964.62)	Aaa / AA+ AAA	1.72 1.63
3130ASDS5	FHLB Note 2.75% Due 6/28/2024	500,000.00	06/28/2022 3.22%	495,520.00 496,096.88	97.32 4.36%	486,601.00 4,239.58	0.72% (9,495.88)	Aaa / AA+ NR	1.75 1.67
3130AQMR1	FHLB Callable Note Annual 1/27/2023 1.25% Due 1/27/2025	150,000.00	04/18/2022 2.75%	144,043.95 145,013.13	92.74 4.57%	139,115.25 333.33	0.20% (5,897.88)	Aaa / AA+ NR	2.33 2.24
3135G05X7	FNMA Note 0.375% Due 8/25/2025	500,000.00	06/22/2022 3.27%	456,750.00 460,481.67	89.43 4.29%	447,148.00 187.50	0.65% (13,333.67)	Aaa / AA+ AAA	2.90 2.83



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
AGENCY									
3130ALEM2	FHLB Callable Note Qtrly 11/25/2025 0.79% Due 2/25/2026	400,000.00	05/12/2022 2.96%	369,200.00 372,337.86	88.31 4.54%	353,221.60 316.00	0.52% (19,116.26)	Aaa / AA+ NR	3.41 3.28
Total Agency		4,325,000.00	2.76%	4,218,146.22 4,233,670.65	4.24%	4,144,821.53 16,147.30	6.09% (88,849.12)	Aaa / AA+ AAA	1.56 1.51
CMO									
3137B5KW2	FHLMC K035 A2 3.458% Due 8/25/2023	396,692.29	04/29/2022 1.85%	400,426.77 399,254.86	99.16 4.33%	393,348.96 1,143.13	0.58% (5,905.90)	NR / NR AAA	0.90 0.72
3137BTU25	FHLMC K724 A2 3.062% Due 11/25/2023	390,683.70	06/13/2022 3.46%	388,806.58 389,187.70	98.62 4.35%	385,300.48 996.89	0.57% (3,887.22)	NR / NR AAA	1.15 0.93
3137BEVH4	FHLMC K040 A2 3.241% Due 9/25/2024	150,000.00	04/21/2022 2.94%	150,726.56 150,596.55	97.55 4.54%	146,326.50 405.13	0.21% (4,270.05)	NR / NR AAA	1.99 1.76
3137BFE98	FHLMC K041 A2 3.171% Due 10/25/2024	150,000.00	04/21/2022 2.96%	150,480.47 150,395.08	97.23 4.58%	145,843.20 396.38	0.21% (4,551.88)	Aaa / AAA AAA	2.07 1.87
3137BFXT3	FHLMC K042 A2 2.67% Due 12/25/2024	450,000.00	06/22/2022 3.52%	441,070.31 442,035.68	96.07 4.60%	432,301.95 200.25	0.63% (9,733.73)	Aaa / NR NR	2.24 1.99
3137BHCY1	FHLMC K044 A2 2.811% Due 1/25/2025	375,057.46	06/16/2022 4.46%	366,442.86 367,384.50	96.19 4.61%	360,770.02 878.57	0.53% (6,614.48)	NR / NR AAA	2.32 2.06
3137F4WZ1	FHLMC K731 A2 3.6% Due 2/25/2025	396,960.34	05/03/2022 2.67%	401,488.17 400,819.39	97.82 4.59%	388,326.06 1,190.88	0.57% (12,493.33)	NR / NR AAA	2.41 2.03
3137BM7C4	FHLMC K051 A2 3.308% Due 9/25/2025	400,000.00	05/18/2022 3.06%	402,031.25 401,808.95	96.42 4.62%	385,672.40 1,102.67	0.57% (16,136.55)	NR / NR AAA	2.99 2.65
Total CMO		2,709,393.79	3.13%	2,701,472.97 2,701,482.71	4.52%	2,637,889.57 6,313.90	3.87% (63,593.14)	Aaa / AAA AAA	2.00 1.74



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
COMMERCIAL PAPER									
62479MKQ5	MUFG Bank Ltd/NY Discount CP 1.78% Due 10/24/2022	500,000.00	04/26/2022 1.82%	495,550.00 499,431.39	99.89 1.82%	499,431.39 0.00	0.73% 0.00	P-1 / A-1 NR	0.07 0.07
Total Commercial Paper		500,000.00	1.82%	495,550.00 499,431.39	1.82%	499,431.39 0.00	0.73% 0.00	Aaa / AA NR	0.07 0.07
CORPORATE									
14913R2D8	Caterpillar Financial Service Note 0.65% Due 7/7/2023	400,000.00	Various 2.41%	391,684.00 394,714.29	97.21 4.38%	388,839.20 606.67	0.57% (5,875.09)	A2 / A A	0.77 0.75
02665WCT6	American Honda Finance Note 3.55% Due 1/12/2024	400,000.00	Various 2.77%	405,283.50 403,879.12	98.55 4.73%	394,180.40 3,116.11	0.58% (9,698.72)	A3 / A- A	1.28 1.23
24422EVN6	John Deere Capital Corp Note 0.45% Due 1/17/2024	400,000.00	Various 2.68%	385,011.00 388,806.76	94.83 4.60%	379,327.60 370.00	0.56% (9,479.16)	A2 / A A	1.30 1.26
91159HHV5	US Bancorp Callable Note Cont 1/5/2024 3.375% Due 2/5/2024	150,000.00	04/20/2022 2.95%	151,047.00 150,774.75	98.24 4.73%	147,365.85 787.50	0.22% (3,408.90)	A2 / A+ A+	1.35 1.29
637432NL5	National Rural Utilities Callable Note Cont 12/7/2023 2.95% Due 2/7/2024	150,000.00	04/06/2022 2.77%	150,441.00 150,313.34	97.71 4.72%	146,559.90 663.75	0.22% (3,753.44)	A1 / A- A+	1.36 1.30
06051GHF9	Bank of America Corp Callable Note 1X 3/5/2023 3.55% Due 3/5/2024	400,000.00	Various 3.24%	401,089.50 400,517.72	99.22 4.90%	396,877.60 1,025.55	0.58% (3,640.12)	A2 / A- AA-	1.43 1.36
89114QCB2	Toronto Dominion Bank Note 3.25% Due 3/11/2024	400,000.00	Various 3.02%	401,620.50 401,247.31	97.56 5.02%	390,220.00 722.22	0.57% (11,027.31)	A1 / A AA-	1.45 1.39
037833CU2	Apple Inc Callable Note Cont 3/11/2024 2.85% Due 5/11/2024	450,000.00	06/22/2022 3.23%	446,895.00 447,342.45	97.56 4.43%	439,011.45 4,987.50	0.65% (8,331.00)	Aaa / AA+ NR	1.61 1.54
747525AT0	Qualcomm Inc Callable Note Cont 3/20/2024 2.9% Due 5/20/2024	400,000.00	Various 2.72%	401,320.00 401,004.61	97.20 4.69%	388,801.20 4,221.11	0.58% (12,203.41)	A2 / A NR	1.64 1.56
69371RR81	Paccar Financial Corp Note 3.15% Due 6/13/2024	290,000.00	06/06/2022 3.16%	289,933.30 289,943.34	97.59 4.64%	282,999.69 2,740.50	0.42% (6,943.65)	A1 / A+ NR	1.70 1.62



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
CORPORATE									
06367TQW3	Bank of Montreal Note 0.625% Due 7/9/2024	425,000.00	04/27/2022 3.22%	401,846.00 406,320.90	92.61 5.03%	393,597.60 605.03	0.58% (12,723.30)	A2 / A- AA-	1.78 1.72
79466LAG9	Salesforce.com Inc Callable Note Cont 7/15/2022 0.625% Due 7/15/2024	375,000.00	Various 2.99%	356,177.25 359,765.77	93.24 4.60%	349,632.00 494.80	0.51% (10,133.77)	A2 / A+ NR	1.79 1.74
05531FBH5	Truist Financial Corporation Callable Note Cont 7/1/2024 2.5% Due 8/1/2024	400,000.00	Various 3.07%	395,039.00 395,974.26	95.79 4.92%	383,178.80 1,666.67	0.56% (12,795.46)	A3 / A- A	1.84 1.76
693475AY1	PNC Financial Services Callable Note Cont 10/2/2024 2.2% Due 11/1/2024	150,000.00	04/11/2022 2.99%	147,117.00 147,645.40	95.03 4.73%	142,538.85 1,375.00	0.21% (5,106.55)	A3 / A- A	2.09 1.98
89236JTT3	Toyota Motor Credit Corp Note 1.45% Due 1/13/2025	150,000.00	04/18/2022 3.00%	143,931.00 144,927.31	92.73 4.85%	139,095.75 471.25	0.20% (5,831.56)	A1 / A+ A+	2.29 2.20
00440EAS6	Chubb INA Holdings Inc Note 3.15% Due 3/15/2025	450,000.00	Various 3.67%	443,992.50 444,574.30	95.95 4.92%	431,774.55 630.00	0.63% (12,799.75)	A3 / A A	2.46 2.32
69371RR73	Paccar Financial Corp Note 2.85% Due 4/7/2025	120,000.00	03/31/2022 2.86%	119,968.80 119,973.84	95.62 4.72%	114,739.20 1,653.00	0.17% (5,234.64)	A1 / A+ NR	2.52 2.36
023135CE4	Amazon.com Inc Note 3% Due 4/13/2025	450,000.00	Various 3.22%	447,451.25 447,653.55	96.56 4.45%	434,541.60 6,300.00	0.65% (13,111.95)	A1 / AA AA-	2.54 2.37
78016EZ59	Royal Bank of Canada Note 3.375% Due 4/14/2025	400,000.00	Various 3.64%	397,033.20 397,445.08	96.11 5.02%	384,446.40 6,262.50	0.57% (12,998.68)	A1 / A AA-	2.54 2.35
06406RBC0	Bank of NY Mellon Corp Callable Note Cont 3/25/2025 3.35% Due 4/25/2025	400,000.00	Various 3.27%	400,918.40 400,782.70	96.60 4.77%	386,387.60 5,769.45	0.57% (14,395.10)	A1 / A AA-	2.57 2.39
808513AX3	Charles Schwab Corp Callable Note Cont 3/21/2025 3.85% Due 5/21/2025	450,000.00	06/22/2022 3.80%	450,561.98 450,506.40	97.70 4.78%	439,665.76 6,256.25	0.65% (10,840.64)	A2 / A A	2.64 2.44
46647PCH7	JP Morgan Chase & Co Callable Note Cont 6/1/2024 0.824% Due 6/1/2025	400,000.00	Various 3.52%	378,688.50 381,606.42	92.60 4.81%	370,397.20 1,098.67	0.54% (11,209.22)	A1 / A- AA-	2.67 2.56
63743HFE7	National Rural Utilities Note 3.45% Due 6/15/2025	60,000.00	04/27/2022 3.46%	59,983.80 59,985.94	96.49 4.85%	57,892.62 845.25	0.09% (2,093.32)	A2 / A- A	2.71 2.51
26442UAA2	Duke Energy Progress LLC Callable Note Cont 5/15/25 3.25% Due 8/15/2025	400,000.00	Various 3.26%	399,859.00 399,869.94	95.82 4.82%	383,267.20 1,661.11	0.56% (16,602.74)	Aa3 / A NR	2.88 2.69



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
CORPORATE									
89236TKF1	Toyota Motor Credit Corp Note 3.65% Due 8/18/2025	180,000.00	08/15/2022 3.68%	179,838.00 179,844.50	96.84 4.84%	174,314.16 784.75	0.26% (5,530.34)	A1 / A+ A+	2.88 2.68
931142EW9	Wal-Mart Stores Note 3.9% Due 9/9/2025	100,000.00	09/06/2022 3.92%	99,930.00 99,931.41	98.21 4.55%	98,214.40 238.33	0.14% (1,717.01)	Aa2 / AA AA	2.95 2.74
437076CR1	Home Depot Callable Note Cont 8/15/2025 4% Due 9/15/2025	450,000.00	09/14/2022 4.12%	448,560.00 448,575.82	98.43 4.57%	442,914.30 600.00	0.65% (5,661.52)	A2 / A A	2.96 2.75
637432NG6	National Rural Utilities Callable Note Cont 8/1/2025 3.25% Due 11/1/2025	60,000.00	04/14/2022 3.31%	59,880.00 59,895.33	95.03 5.01%	57,016.56 812.50	0.08% (2,878.77)	A1 / A- A+	3.09 2.85
756109BE3	Realty Income Corp Callable Note Cont 9/1/2025 4.625% Due 11/1/2025	400,000.00	09/20/2022 4.64%	399,764.00 399,765.87	98.48 5.16%	393,928.40 7,708.33	0.59% (5,837.47)	A3 / A- NR	3.09 2.78
61747YET8	Morgan Stanley Callable Note Cont 7/17/2025 4.679% Due 7/17/2026	400,000.00	09/20/2022 5.02%	395,440.00 395,469.44	97.41 5.46%	389,656.80 3,691.21	0.58% (5,812.64)	A1 / A- A	3.80 3.39
665859AW4	Northern Trust Company Callable Note Cont 4/10/2027 4% Due 5/10/2027	450,000.00	Various 3.99%	450,269.40 450,259.65	96.47 4.86%	434,119.50 7,050.00	0.65% (16,140.15)	A2 / A+ A+	4.61 4.08
91324PEG3	United Health Group Inc Callable Note Cont 4/15/2027 3.7% Due 5/15/2027	115,000.00	05/17/2022 3.69%	115,055.80 115,051.69	95.18 4.88%	109,455.06 1,548.36	0.16% (5,596.63)	A3 / A+ A	4.62 4.12
Total Corporate		10,225,000.00	3.39%	10,115,629.68 10,134,369.21	4.79%	9,864,957.20 76,763.37	14.55% (269,412.01)	A1 / A A+	2.30 2.14
LAIF									
90LAIF\$00	Local Agency Investment Fund State Pool	31,932,348.55	Various 1.60%	31,932,348.55 31,932,348.55	1.00 1.60%	31,932,348.55 103,771.68	46.89% 0.00	NR / NR NR	0.00 0.00
Total LAIF		31,932,348.55	1.60%	31,932,348.55 31,932,348.55	1.60%	31,932,348.55 103,771.68	46.89% 0.00	NR / NR NR	0.00 0.00



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
MONEY MARKET FUND									
31846V807	First American Treasury MMF Class Y	52,122.56	Various 2.56%	52,122.56 52,122.56	1.00 2.56%	52,122.56 0.00	0.08% 0.00	Aaa / AA+ AAA	0.00 0.00
Total Money Market Fund		52,122.56	2.56%	52,122.56	2.56%	52,122.56 0.00	0.08% 0.00	Aaa / AA+ AAA	0.00 0.00
SUPRANATIONAL									
4581X0EE4	Inter-American Dev Bank Note 3.25% Due 7/1/2024	365,000.00	06/22/2022 3.26%	364,963.50 364,968.09	98.07 4.41%	357,944.92 2,965.63	0.53% (7,023.17)	Aaa / AAA AAA	1.75 1.67
Total Supranational		365,000.00	3.26%	364,963.50 364,968.09	4.41%	357,944.92 2,965.63	0.53% (7,023.17)	Aaa / AAA AAA	1.75 1.67
US TREASURY									
912828TY6	US Treasury Note 1.625% Due 11/15/2022	750,000.00	Various 1.70%	749,843.75 749,926.10	99.82 3.04%	748,663.50 4,603.43	1.10% (1,262.60)	Aaa / AA+ AAA	0.13 0.12
912828YW4	US Treasury Note 1.625% Due 12/15/2022	750,000.00	Various 1.84%	749,218.75 749,667.67	99.70 3.07%	747,744.75 3,596.31	1.10% (1,922.92)	Aaa / AA+ AAA	0.21 0.21
912828Z86	US Treasury Note 1.375% Due 2/15/2023	750,000.00	Various 2.10%	746,269.53 748,001.63	99.11 3.79%	743,291.25 1,317.09	1.09% (4,710.38)	Aaa / AA+ AAA	0.38 0.37
912828ZH6	US Treasury Note 0.25% Due 4/15/2023	750,000.00	Various 2.31%	736,835.93 741,848.04	98.05 3.93%	735,381.00 865.78	1.08% (6,467.04)	Aaa / AA+ AAA	0.54 0.53
912828VB3	US Treasury Note 1.75% Due 5/15/2023	750,000.00	Various 2.29%	746,220.70 747,516.88	98.58 4.07%	739,335.75 4,957.53	1.09% (8,181.13)	Aaa / AA+ AAA	0.62 0.61
912828ZU7	US Treasury Note 0.25% Due 6/15/2023	750,000.00	Various 2.42%	732,832.04 738,747.43	97.34 4.11%	730,019.25 553.28	1.07% (8,728.18)	Aaa / AA+ AAA	0.71 0.69
91282CAF8	US Treasury Note 0.125% Due 8/15/2023	750,000.00	Various 2.44%	728,574.22 735,149.78	96.50 4.25%	723,720.75 119.73	1.06% (11,429.03)	Aaa / AA+ AAA	0.87 0.86
91282CAP6	US Treasury Note 0.125% Due 10/15/2023	220,000.00	05/04/2022 2.62%	212,274.22 214,454.41	95.82 4.27%	210,804.66 126.98	0.31% (3,649.75)	Aaa / AA+ AAA	1.04 1.02



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
US TREASURY									
91282CAW1	US Treasury Note 0.25% Due 11/15/2023	750,000.00	Various 2.62%	723,837.89 730,574.02	95.59 4.31%	716,894.25 708.21	1.05% (13,679.77)	Aaa / AA+ AAA	1.13 1.10
91282CBV2	US Treasury Note 0.375% Due 4/15/2024	750,000.00	Various 2.70%	717,480.47 724,053.42	94.18 4.32%	706,377.00 1,298.67	1.04% (17,676.42)	Aaa / AA+ AAA	1.54 1.50
91282CCG4	US Treasury Note 0.25% Due 6/15/2024	775,000.00	Various 2.92%	733,680.66 741,052.37	93.42 4.29%	723,989.50 571.72	1.06% (17,062.87)	Aaa / AA+ AAA	1.71 1.67
91282CCT6	US Treasury Note 0.375% Due 8/15/2024	750,000.00	Various 2.78%	711,445.31 717,426.62	93.06 4.27%	697,939.50 359.21	1.02% (19,487.12)	Aaa / AA+ AAA	1.88 1.83
91282CCX7	US Treasury Note 0.375% Due 9/15/2024	750,000.00	Various 2.83%	708,437.50 715,349.86	92.80 4.25%	695,976.75 124.32	1.02% (19,373.11)	Aaa / AA+ AAA	1.96 1.91
91282CDB4	US Treasury Note 0.625% Due 10/15/2024	750,000.00	Various 2.88%	711,455.08 716,857.29	92.99 4.25%	697,441.50 2,164.44	1.02% (19,415.79)	Aaa / AA+ AAA	2.04 1.98
91282CDH1	US Treasury Note 0.75% Due 11/15/2024	750,000.00	Various 2.93%	710,820.32 716,821.23	92.95 4.26%	697,089.75 2,124.66	1.02% (19,731.48)	Aaa / AA+ AAA	2.13 2.06
91282CDN8	US Treasury Note 1% Due 12/15/2024	750,000.00	Various 3.13%	711,869.14 716,293.14	93.23 4.25%	699,199.50 2,213.11	1.03% (17,093.64)	Aaa / AA+ AAA	2.21 2.14
91282CDS7	US Treasury Note 1.125% Due 1/15/2025	775,000.00	Various 3.01%	737,794.93 743,012.81	93.18 4.28%	722,172.90 1,848.00	1.06% (20,839.91)	Aaa / AA+ AAA	2.30 2.21
91282CDZ1	US Treasury Note 1.5% Due 2/15/2025	750,000.00	Various 2.88%	723,125.00 726,489.88	93.75 4.30%	703,125.00 1,436.82	1.03% (23,364.88)	Aaa / AA+ AAA	2.38 2.29
91282CED9	US Treasury Note 1.75% Due 3/15/2025	750,000.00	Various 2.93%	726,035.16 729,280.15	94.18 4.27%	706,347.75 580.11	1.03% (22,932.40)	Aaa / AA+ AAA	2.46 2.36
91282CEH0	US Treasury Note 2.625% Due 4/15/2025	500,000.00	06/28/2022 3.23%	491,933.59 492,676.24	96.06 4.28%	480,293.00 6,060.45	0.71% (12,383.24)	Aaa / AA+ AAA	2.54 2.39
912828XB1	US Treasury Note 2.125% Due 5/15/2025	750,000.00	Various 3.09%	729,971.68 732,029.42	94.77 4.25%	710,800.50 6,019.87	1.05% (21,228.92)	Aaa / AA+ AAA	2.62 2.49
91282CEU1	US Treasury Note 2.875% Due 6/15/2025	670,000.00	06/28/2022 3.22%	663,457.03 664,025.46	96.47 4.27%	646,340.96 5,684.02	0.95% (17,684.50)	Aaa / AA+ AAA	2.71 2.55
91282CAB7	US Treasury Note 0.25% Due 7/31/2025	800,000.00	Various 3.08%	732,058.59 739,370.04	89.41 4.26%	715,281.60 336.96	1.05% (24,088.44)	Aaa / AA+ AAA	2.84 2.77

Holdings Report

As of September 30, 2022



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
US TREASURY									
91282CBT7	US Treasury Note 0.75% Due 3/31/2026	750,000.00	Various 2.97%	690,097.65 695,389.17	88.81 4.22%	666,064.50 15.45	0.97% (29,324.67)	Aaa / AA+ AAA	3.50 3.39
Total US Treasury		17,240,000.00	2.69%	16,625,569.14 16,726,013.06	4.10%	16,364,294.87 47,686.15	24.02% (361,718.19)	Aaa / AA+ AAA	1.67 1.61
TOTAL PORTFOLIO		69,640,244.31	2.32%	68,749,105.80 68,896,280.07	3.06%	68,060,911.30 255,464.29	100.00% (835,368.77)	Aa2 / AA AAA	1.04 0.92
TOTAL MARKET VALUE PLUS ACCRUED						68,316,375.59			

Accounts Payable

Checks by Date - Detail by Check Date

User: wclayton
 Printed: 10/27/2022 1:28 PM

Beaumont-Cherry Valley Water District

560 Magnolia Avenue
 Beaumont CA 92223
 (951) 845-9581
 www.bcvwd.org



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
ACH	10138 HW201 Sept 2022	ARCO Business Solutions ARCO Fuel Charges 09/27-10/03/2022	10/06/2022		2,996.54
Total for this ACH Check for Vendor 10138:				0.00	2,996.54
ACH	10901 10012022 Dental 10012022 Vision	Ameritas Life Insurance Corp. Ameritas Dental Oct 2022 Ameritas Vision Oct 2022	10/06/2022		2,311.12 505.80
Total for this ACH Check for Vendor 10901:				0.00	2,816.92
ACH	10902 53743680913572	Colonial Life Col Life Premiums Sept 2022	10/06/2022		4,784.62
Total for this ACH Check for Vendor 10902:				0.00	4,784.62
ACH	10903 4459430214	The Lincoln National Life Insurance Company Life & ADD EE/ER Insurance Oct 2022	10/06/2022		671.60
Total for this ACH Check for Vendor 10903:				0.00	671.60
ACH	10288 141931331 141931331 141931331 141931331 141931336 141931336	CalPERS Health Fiscal Services Division Retired Employees Health Ins Oct 2022 Active Employees Health Ins Oct 2022 Admin Fee for Health Ins Oct 2022 Admin Fee for Retired Emp Health Ins Oct 2022 Active Non CalPers Member Health Ins Oct 2022 Admin Fee Non CalPers Member Health Ins Oct 2022	10/06/2022		2,370.00 64,576.63 219.28 18.05 6.18 1,871.43
Total for this ACH Check for Vendor 10288:				0.00	69,061.57
ACH	10288 141931331	CalPERS Health Fiscal Services Division Pending Credit Term EE	10/06/2022		1,871.43
Total for this ACH Check for Vendor 10288:				0.00	1,871.43
Total for 10/6/2022:				0.00	82,202.68
ACH	10085 1002217863 1002217863 1002217863 1002217863 1002217863 1002217863 1002217863	CalPERS Retirement System PR Batch 00001.10.2022 CalPERS ER Paid Classic PR Batch 00001.10.2022 CalPERS 7% EE Deduction PR Batch 00001.10.2022 CalPERS ER PEPRA PR Batch 00001.10.2022 CalPERS 7.5% EE PEPRA PR Batch 00001.10.2022 CalPERS 8% EE Paid PR Batch 00001.10.2022 CalPERS 1% ER Paid PR Batch 00001.10.2022 CalPERS 8% ER Paid	10/13/2022		9,356.27 1,529.64 5,728.27 5,245.66 1,966.38 218.51 993.02
Total for this ACH Check for Vendor 10085:				0.00	25,037.75

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
ACH	10087 0-763-969-376 0-763-969-376	EDD PR Batch 00001.10.2022 CA SDI PR Batch 00001.10.2022 State Income Tax	10/13/2022		1,449.25 5,999.90
Total for this ACH Check for Vendor 10087:				0.00	7,449.15
ACH	10094 270268672391290 270268672391290 270268672391290 270268672391290 270268672391290	U.S. Treasury PR Batch 00001.10.2022 Federal Income Tax PR Batch 00001.10.2022 Medicare Employer Portion PR Batch 00001.10.2022 FICA Employee Portion PR Batch 00001.10.2022 Medicare Employee Portion PR Batch 00001.10.2022 FICA Employer Portion	10/13/2022		14,960.12 2,093.87 8,373.16 2,093.87 8,373.16
Total for this ACH Check for Vendor 10094:				0.00	35,894.18
ACH	10141 41489209 41489215	Ca State Disbursement Unit PR Batch 00001.10.2022 Garnishment PR Batch 00001.10.2022 Garnishment	10/13/2022		288.46 487.84
Total for this ACH Check for Vendor 10141:				0.00	776.30
ACH	10203 VB1450PP21 2022	Voya Financial PR Batch 00001.10.2022 Deferred Comp	10/13/2022		350.00
Total for this ACH Check for Vendor 10203:				0.00	350.00
ACH	10264 1002217855 1002217855 1002217855 1002217855 1002217855 1002217855 1002217855	CalPERs Supplemental Income Plans PR Batch 00001.10.2022 ROTH-Post-Tax PR Batch 00001.10.2022 457 Loan Repayment PR Batch 00001.10.2022 457 Catch-Up PR Batch 00001.10.2022 ROTH % Deduction PR Batch 00001.10.2022 CalPERS 457 % PR Batch 00001.10.2022 CalPERS 457 PR Batch 00001.10.2022 100% Contribution	10/13/2022		75.00 170.83 417.49 79.72 91.60 1,998.29 480.22
Total for this ACH Check for Vendor 10264:				0.00	3,313.15
ACH	10895 31749720	Basic Pacific PR Batch 00001.10.2022 Flexible Spending Account (PT)	10/13/2022		189.89
Total for this ACH Check for Vendor 10895:				0.00	189.89
ACH	10984 1665508794311	MidAmerica Administrative & Retirement Solutions PR Batch 00001.10.2022 401(a) Deferred Comp	10/13/2022		1,043.60
Total for this ACH Check for Vendor 10984:				0.00	1,043.60
ACH	10030 700154530138Aug 700154530138Sep 700154530138Sep 700154530138Sep 700154530138Sep 700154530138Sep 700154530138Sep 700359906319Sep 700359906319Sep 700359906319Sep	Southern California Edison Electricity 07/21-08/21/2022 - Wells (Prior Month) Electricity 08/23-09/21/2022 - 9781 Avenida Miravilla Electricity 08/15-09/13/2022 - 851 E 6th St Electricity 08/18-09/21/2022 - Wells Electricity 08/18-09/18/2022 - 815 E 12th Ave Electricity 08/23-09/21/2022 - Well 25 Electricity 08/23-09/21/2022 - 560 Magnolia Ave Electricity 08/23-09/21/2022 - 13697 Oak Glen Rd Electricity 08/23-09/21/2022 - 13695 Oak Glen Rd Electricity 08/23-09/21/2022 - 12303 Oak Glen Rd	10/13/2022		2,179.42 392.91 392.56 219,621.64 1,321.95 76,483.73 4,727.07 355.42 328.90 386.51
Total for this ACH Check for Vendor 10030:				0.00	306,190.11

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
ACH	10031	Staples Business Advantage	10/13/2022		
	3517263641	Office Supplies			27.47
	3517668122	Office Supplies			11.29
	3517668123	Office Supplies			18.85
	3518161261	Office Supplies			38.76
	3518161262	IT Supplies			359.79
	3518161265	Office Supplies			16.79
	3518263638	Office Supplies			18.72
Total for this ACH Check for Vendor 10031:				0.00	491.67
ACH	10042	Southern California Gas Company	10/13/2022		
	07132135000Sept	Monthly Gas Charges 08/26-09/27/2022			15.78
Total for this ACH Check for Vendor 10042:				0.00	15.78
ACH	10052	Home Depot Credit Services	10/13/2022		
	09302022	Materials for Security Light - Well 16			222.43
	09302022	Return Canopy - Heat Stress Program			-139.00
	09302022	Supplies - 12th/Palm			209.63
	09302022	Refrigerator Filter - 560 Magnolia Ave			64.64
	09302022	Canopy/Canopy Weights - Heat Stress Program			227.41
	09302022	Canopy/Canopy Weights - Heat Stress Program			235.93
	09302022	Storage Shelves - Booster 1 Building			644.35
	09302022	Harness/Ropes - Retrieval System			158.63
	09302022	Security Lights - Well 16			59.23
Total for this ACH Check for Vendor 10052:				0.00	1,683.25
ACH	10132	South Coast AQMD	10/13/2022		
	4062004	ICE (50-500 HP) EM Elec Gen-Diesel - Fac 140810 - Well 23			468.76
	4062063	ICE (>500 HP) EM Elec Gen-Diesel - Fac 148118 - Well 24			468.76
	4065263	Flat Fee for Last Fiscal Year Emissions - Fac 140810 - Well 23			151.85
	4065446	Flat Fee for Last Fiscal Year Emissions - Fac 148118 - Well 24			151.85
Total for this ACH Check for Vendor 10132:				0.00	1,241.22
ACH	10138	ARCO Business Solutions	10/13/2022		
	HW201 Oct 2022	ARCO Fuel Charges 10/04-10/10/2022			2,517.81
Total for this ACH Check for Vendor 10138:				0.00	2,517.81
ACH	10147	Online Information Services, Inc	10/13/2022		
	1151207	167 Credit Reports for Sept 2022			524.32
Total for this ACH Check for Vendor 10147:				0.00	524.32
ACH	10350	NAPA Auto Parts	10/13/2022		
	186104	Rubberized Undercoat/Windshield Wiper Fluid - Districtwide			20.12
	186104	Wrench - Districtwide			23.69
	186202	Long Handle Ratchet - Unit 4			181.01
	186361	Windshield Wipers/Fluid - Unit 32			37.15
	186643	Battery - Unit 33/OD 65,499			215.34
	186643	Battery - Unit 42/OD 33,248			215.34
	186643	Battery Cleaner/Windshield Wiper Fluid - Fleet			15.38
	187103	Headlamp Bulb - Unit 35/OD 33,839			45.23
Total for this ACH Check for Vendor 10350:				0.00	753.26
ACH	10632	Quinn Company	10/13/2022		
	WOA00041088	Repair Hydraulic Tank Leak - CAT Dozer			1,124.25
Total for this ACH Check for Vendor 10632:				0.00	1,124.25

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
ACH	10743 19002	Townsend Public Affairs, Inc Consulting Services - Oct 2022	10/13/2022		5,000.00
Total for this ACH Check for Vendor 10743:				0.00	5,000.00
2041	10387 PP21 2022	Franchise Tax Board PR Batch 00001.10.2022 Garnishment FTB	10/13/2022		109.04
Total for Check Number 2041:				0.00	109.04
2042	10321 09202022	Julian Herrera Jr PR Batch 00001.10.2022 Stipend	10/13/2022		75.00
Total for Check Number 2042:				0.00	75.00
13171	UB*05053	Joe Aceto Refund Check Refund Check Refund Check Refund Check	10/13/2022		2.03 3.68 16.68 3.48
Total for Check Number 13171:				0.00	25.87
13172	UB*05056	ARB Inc Refund Check	10/13/2022		110.00
Total for Check Number 13172:				0.00	110.00
13173	UB*05065	Barnard Construction Refund Check Refund Check Refund Check Refund Check	10/13/2022		254.53 145.44 150.45 73.18
Total for Check Number 13173:				0.00	623.60
13174	UB*05034	Ryan Batista Refund Check Refund Check	10/13/2022		5.25 1.75
Total for Check Number 13174:				0.00	7.00
13175	UB*04972 10132022	Beverlee Berry/BCVWD Refund Check	10/13/2022		60.00
Total for Check Number 13175:				0.00	60.00
13176	UB*05048	C/O Sandra Hastings Charles Hess Refund Check	10/13/2022		238.77
Total for Check Number 13176:				0.00	238.77
13177	UB*05061	Mayra Chittenden Refund Check Refund Check Refund Check Refund Check	10/13/2022		4.43 9.96 53.13 9.83
Total for Check Number 13177:				0.00	77.35
13178	AR-Kim AR 566	CJ Foods Manufacturing Reissue AR Refund	10/13/2022		250.00
Total for Check Number 13178:				0.00	250.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
13179	UB*05052	Anthony Collras Refund Check	10/13/2022		105.32
Total for Check Number 13179:				0.00	105.32
13180	UB*04922 10132022	Ann Dahlberg/BCVWD Refund Check	10/13/2022		9.62
Total for Check Number 13180:				0.00	9.62
13181	UB*05041	Charlotte Eunise Dijohn Refund Check Refund Check	10/13/2022		0.88 4.12
Total for Check Number 13181:				0.00	5.00
13182	UB*05036	Wendell Downer Refund Check	10/13/2022		24.08
Total for Check Number 13182:				0.00	24.08
13183	UB*05040	Lorraine Garcia Refund Check	10/13/2022		75.00
Total for Check Number 13183:				0.00	75.00
13184	UB*05058	Joanna Gil Refund Check	10/13/2022		52.01
Total for Check Number 13184:				0.00	52.01
13185	UB*05062	Hardesty & Associates Inc Refund Check	10/13/2022		418.40
Total for Check Number 13185:				0.00	418.40
13186	UB*05044	Raelene Shenah Harrison Barnett Refund Check Refund Check Refund Check Refund Check Refund Check Refund Check	10/13/2022		23.96 23.59 9.08 6.53 10.18 13.97
Total for Check Number 13186:				0.00	87.31
13187	UB*05066	Jonathan Hartnell Refund Check	10/13/2022		2.70
Total for Check Number 13187:				0.00	2.70
13188	UB*04838 09132022	Mark Hughes Refund Check	10/13/2022		70.63
Total for Check Number 13188:				0.00	70.63
13189	UB*05067	Integrity General Engineering Contractors Inc Refund Check	10/13/2022		335.36
Total for Check Number 13189:				0.00	335.36
13190	UB*05043	Services International Paving Refund Check	10/13/2022		1,888.58
Total for Check Number 13190:				0.00	1,888.58

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
13191	UB*05037	Joanna Isley Refund Check	10/13/2022		60.58
Total for Check Number 13191:				0.00	60.58
13192	UB*05042	Jean Lambert Refund Check	10/13/2022		89.58
Total for Check Number 13192:				0.00	89.58
13193	UB*05060	Latham Homes Inc Refund Check Refund Check Refund Check Refund Check	10/13/2022		85.54 312.73 192.44 949.17
Total for Check Number 13193:				0.00	1,539.88
13194	UB*05032	Anita Lopez Refund Check Refund Check	10/13/2022		5.25 1.75
Total for Check Number 13194:				0.00	7.00
13195	UB*05051	Max Marquez Refund Check	10/13/2022		7.52
Total for Check Number 13195:				0.00	7.52
13196	UB*05047	Matich Corporation Refund Check Refund Check Refund Check Refund Check	10/13/2022		392.36 882.82 1,544.93 207.12
Total for Check Number 13196:				0.00	3,027.23
13197	UB*05050	Matich Corporation Refund Check	10/13/2022		428.24
Total for Check Number 13197:				0.00	428.24
13198	UB*05064	Michael McMaster Refund Check Refund Check Refund Check Refund Check	10/13/2022		3.43 7.71 7.61 19.42
Total for Check Number 13198:				0.00	38.17
13199	UB*05059	NCEM LLC Refund Check	10/13/2022		10.21
Total for Check Number 13199:				0.00	10.21
13200	UB*05038	Paula Nelson Refund Check	10/13/2022		43.52
Total for Check Number 13200:				0.00	43.52
13201	UB*05035	Stephen W. Njoroge Refund Check	10/13/2022		87.00
Total for Check Number 13201:				0.00	87.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
13202	UB*05031	Steven Olguin Refund Check	10/13/2022		7.00
Total for Check Number 13202:				0.00	7.00
13203	UB*05063	Pavement Coating Refund Check	10/13/2022		7.33
Total for Check Number 13203:				0.00	7.33
13204	UB*05049	Delia Rodriguez Refund Check Refund Check Refund Check Refund Check	10/13/2022		3.00 10.53 5.43 5.15
Total for Check Number 13204:				0.00	24.11
13205	UB*04927 10132022	Eileen Rodriguez/BCVWD Refund Check	10/13/2022		5.25
Total for Check Number 13205:				0.00	5.25
13206	UB*05046	RSI Communities LLC Refund Check	10/13/2022		795.70
Total for Check Number 13206:				0.00	795.70
13207	UB*04921 10132022 10132022 10132022 10132022 10132022	Patrick Safari/BCVWD Refund Check Refund Check Refund Check Refund Check Refund Check	10/13/2022		17.20 12.44 7.27 7.25 7.25
Total for Check Number 13207:				0.00	51.41
13208	UB*05069	San Gorgonio Land LLC Refund Check	10/13/2022		110.00
Total for Check Number 13208:				0.00	110.00
13209	UB*05057	Roy Allan Slurry Seal Inc. Refund Check	10/13/2022		154.20
Total for Check Number 13209:				0.00	154.20
13210	UB*05055	Scott Swant Refund Check Refund Check	10/13/2022		5.25 96.93
Total for Check Number 13210:				0.00	102.18
13211	UB*05039	Team Dorje LLC Refund Check	10/13/2022		5.25
Total for Check Number 13211:				0.00	5.25
13212	UB*05045	Team Q Realty Refund Check	10/13/2022		1,537.95
Total for Check Number 13212:				0.00	1,537.95

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
13213	UB*05054	Marco Vargas Refund Check Refund Check Refund Check Refund Check Refund Check	10/13/2022		1.81 26.41 15.77 2.53 9.20 997.04
Total for Check Number 13213:				0.00	1,052.76
13214	UB*05068	Ann Volz-Walker Refund Check	10/13/2022		44.45
Total for Check Number 13214:				0.00	44.45
13215	UB*04846 09122022	WesternStates Construction Refund Check	10/13/2022		1,672.00
Total for Check Number 13215:				0.00	1,672.00
13216	UB*05033	Steve and Nina Wiseman Refund Check	10/13/2022		5.25
Total for Check Number 13216:				0.00	5.25
13217	UB*04824 09122022 09122022 09122022 09122022 09122022	Choo Lak Yeow Refund Check Refund Check Refund Check Refund Check Refund Check	10/13/2022		54.32 12.96 7.56 12.16 1.88
Total for Check Number 13217:				0.00	88.88
13218	10000 240550 240550 240550 240551 240551 240551 240551 240552 240552 240552	A C Propane Co Propane Refill Oct 2022 - 13697 Oak Glen Rd Propane Refill Oct 2022 - 13697 Oak Glen Rd Propane Refill Oct 2022 - 13697 Oak Glen Rd Propane Refill Oct 2022 - 13695 Oak Glen Rd Propane Refill Oct 2022 - 13695 Oak Glen Rd Propane Refill Oct 2022 - 13695 Oak Glen Rd Propane Refill Oct 2022 - 13695 Oak Glen Rd Propane Refill Oct 2022 - 9781 Avenida Miravilla Propane Refill Oct 2022 - 9781 Avenida Miravilla Propane Refill Oct 2022 - 9781 Avenida Miravilla	10/13/2022		559.57 -559.57 559.57 450.00 -450.00 840.87 -435.08 435.08 435.08
Total for Check Number 13218:				0.00	1,835.52
13219	10001 6096 6096 6096	Action True Value Hardware Spray Paint - Hydrant Painting Materials - 2017 Pipeline Replacement Project Materials - 2017 Pipeline Replacement Project	10/13/2022		50.36 6.76 4.50
Total for Check Number 13219:				0.00	61.62
13220	10319 09302022 09302022 09302022 09302022 09302022	ACWA Joint Powers Insurance Authority 2022/2023 1st Qtr Finance WC Calculation Adj 2022/2023 1st Qtr Board WC Calculation Adj 2022/2023 1st Qtr Engineering WC Calculation Adj 2022/2023 1st Qtr Operations WC Calculation Adj 2022/2023 1st Qtr Workers Comp	10/13/2022		-0.04 -0.04 -0.05 -3.39 17,706.20
Total for Check Number 13220:				0.00	17,702.68

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
13221	10420 1C6F-41CF-3R71	Amazon Capital Services, Inc. Supplies - Customer Service/Water Professionals Week	10/13/2022		166.52
Total for Check Number 13221:				0.00	166.52
13222	10272 09302022 09302022 09302022	Babcock Laboratories Inc 14 SOC Samples 75 Coliform Water Samples 8 Nitrate Sample	10/13/2022		2,923.86 3,473.25 141.12
Total for Check Number 13222:				0.00	6,538.23
13223	10271 09302022	Beaumont Ace Home Center Supplies - Operations Small Tools Supplies - Landscape Maint Supplies - Maint & Repair - Pumping Equip Side Boards - Dump Truck Supplies - Maint & Repair - General Building Supplies - Maint & Repair - 851 E 6th St Supplies - Edgar Canyon Maint Supplies - Maint & Repair - 560 Magnolia Ave Supplies - Trans & Dist Small Tools Supplies - Maint & Repair - Pumping Equip - Well 25 Supplies - Maint & Repair - Pipeline & Hydrants Office Supplies Supplies - Meter Maint & Services Supplies - Line Locates Bin - Universal Waste Storage Materials - 2017 Pipeline Replacement Project General Supplies	10/13/2022		7.10 56.01 176.24 29.39 148.02 5.70 45.08 142.32 280.70 36.74 43.01 27.99 235.76 30.12 24.74 384.74 332.62
Total for Check Number 13223:				0.00	2,006.28
13224	10382 1590 1704 1704	Beaumont Power Equipment Inc Rope - Districtwide Labor - Weed Trimmer Repair Rope - Districtwide	10/13/2022		14.55 25.00 6.45
Total for Check Number 13224:				0.00	46.00
13225	10774 725670 725673	Jesus Camacho (25) Truck Washes Sept 2022 (24) Truck Washes Sept 2022	10/13/2022		315.00 298.00
Total for Check Number 13225:				0.00	613.00
13226	10614 39600	Cherry Valley Automotive Flat Repair - Unit 35/OD 34,352	10/13/2022		10.00
Total for Check Number 13226:				0.00	10.00
13227	10351 T1-0262973	Cherry Valley Nursery & Landscape Supply Sod - Palm Ave Island Retro Fit	10/13/2022		221.97
Total for Check Number 13227:				0.00	221.97
13228	10853 10622	Chr Services INC CPR Training - 11 Staff Members	10/13/2022		715.00
Total for Check Number 13228:				0.00	715.00
13229	10016 EP2022-0247	City of Beaumont EP0247 - 645 Illinois Ave	10/13/2022		490.63
Total for Check Number 13229:				0.00	490.63

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
13230	10996 12571	Edmund Clark Boot Reimbursement - E Clark	10/13/2022		200.00
Total for Check Number 13230:				0.00	200.00
13231	10266 18246 18247 18249	Cozad & Fox Inc. Design & Engineering Services - B Line Replacement Design & Engineering Services - 2020 & 2021 Pipeline Replacement Water Quality Mangement Plan Update - Noble Tank 2	10/13/2022		7,471.70 3,632.10 2,989.50
Total for Check Number 13231:				0.00	14,093.30
13232	10390 S10485721.002	Dangelo Company Nipple Brass 1 X Close	10/13/2022		3,814.35
Total for Check Number 13232:				0.00	3,814.35
13233	10600 10012022	Gaucha Pest Control Inc. NCR I Rodent Control Oct 2022	10/13/2022		1,000.00
Total for Check Number 13233:				0.00	1,000.00
13234	10174 3069973	GFOA Annual Govt GAAP Update - 01/10-01/12/2023 - W Clayton	10/13/2022		125.00
Total for Check Number 13234:				0.00	125.00
13235	10398 221369 221369 221370	Infosend, Inc Sept 2022 Prcessing Charges for Utility Billing Sept 2022 Supply Charges for Utility Billing Sept 2022 Postage Charges for Utility Billing	10/13/2022		1,055.02 718.19 4,913.67
Total for Check Number 13235:				0.00	6,686.88
13236	10273 S1054617.015 S1055863.010 S1055867.003 S1055867.005 S1056105.001 S1058249.012	Inland Water Works Supply Co. Materials - 2017 Pipeline Replacement Project Curb Stop Lockwing FIP X FIP 1 Style (Lock-On) Curb Stop Lockwing FIP X FIP 1 Style (Lock-Off) Curb Stop Lockwing FIP X FIP 1 Style (Lock-On) Materials - Pipeline 7 Tee Brass 1	10/13/2022		87.63 6,116.59 1,106.53 10,398.20 224,503.73 308.62
Total for Check Number 13236:				0.00	242,521.30
13237	10809 3369 3369 3377 3377	Inner-City Auto Repair & Tires Labor - Wheel Bearing/Hub Assmby/Oil/Filter - Unit 32/OD 49,695 Wheel Bearing/Hub Assembly/Oil/Filter - Unit 32/OD 49,695 Labor - Shock Absorbers/Tires - Unit 32/OD 49,694 Shock Absorbers/Tires - Unit 32/OD 49,694	10/13/2022		395.00 1,063.75 325.00 960.72
Total for Check Number 13237:				0.00	2,744.47
13238	10496 S-95807 S-95938	John Borden Heating & Air Conditioning Service Call - Diagnose AC- 12th/Palm Replace AC w/Warranty - 12th/Palm	10/13/2022		39.00 5,250.00
Total for Check Number 13238:				0.00	5,289.00
13239	10025 9017 9017	Lee's Auto Body Pending Insurance Reimbursement for Unit 41 Repairs Deductible - Unit 41 Repairs from Hit and Run Driver	10/13/2022		8,270.48 500.00
Total for Check Number 13239:				0.00	8,770.48

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
13240	11100 13110025	Loomis Armored US, LLC Armored Truck Service - Sept 2022	10/13/2022		294.22
Total for Check Number 13240:				0.00	294.22
13241	10562 10122022	Lorena Lopez Reimbursement - Supplies - Customer Service/Water Prof Week	10/13/2022		133.71
Total for Check Number 13241:				0.00	133.71
13242	11099 10112022	Bargas Manini Meals/Mileage Reimbursement - K Manini- Springbrook Conf	10/13/2022		48.75
Total for Check Number 13242:				0.00	48.75
13243	10961 09302022	Jeremy McCarty DOT Physical Reimbursement - J McCarty	10/13/2022		93.46
Total for Check Number 13243:				0.00	93.46
13244	10223 238809	Richards, Watson & Gershon Legal Services Aug 2022 Board Approval 10/12/2022	10/13/2022		5,962.50
Total for Check Number 13244:				0.00	5,962.50
13245	10527 60834509	Robert Half Talent Solutions Temp Engineering Admin - 09/26-09/29/2022	10/13/2022		1,588.80
Total for Check Number 13245:				0.00	1,588.80
13246	10989 10032022	Shannon Anglin Noatry Services - Oct 2022	10/13/2022		145.00
Total for Check Number 13246:				0.00	145.00
13247	10447 OP#44471 D2	State Water Resources Control Board - DWOCP D2 Certification Fee - E Clark - D2 OP#44471	10/13/2022		60.00
Total for Check Number 13247:				0.00	60.00
13248	10255 0458770-IN 0458771-IN 0458914-IN	Unlimited Services Building Maintenance Oct 2022 Janitorial Services for 815 E 12th St Oct 2022 Janitorial Services for 560 Magnolia Ave Oct 2022 Janitorial Services for 851 E 6th St	10/13/2022		150.00 845.00 160.00
Total for Check Number 13248:				0.00	1,155.00
13249	10793 D47473	WateReuse Association Prepaid Membership Renewal - 01/01-12/31/2023	10/13/2022		1,312.50
Total for Check Number 13249:				0.00	1,312.50
13250	10385 5596641 5603895	Waterline Technologies, Inc. - PSOC (2) Chemical Double Walled Tank (Chlorine) Overpayment on Invoice 5603895	10/13/2022		8,082.44 -0.05
Total for Check Number 13250:				0.00	8,082.39
13251	10651 30147 30173	Weldors Supply and Steel, Inc Non Flammable & Flammable Gas/Safety Glasses - District Welder Non Flammable Gas/Tip Cleaner/Torch Tip - District Welder	10/13/2022		116.76 48.16
Total for Check Number 13251:				0.00	164.92
Total for 10/13/2022:				0.00	743,942.46

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
13252	11101 8173-1	West Coast Equipment, LLC Towable Air Compressor	10/18/2022		24,208.54
Total for Check Number 13252:				0.00	24,208.54
Total for 10/18/2022:				0.00	24,208.54
ACH	10138 HW201 Oct 2022	ARCO Business Solutions ARCO Fuel Charges 10/11-10/17/2022	10/20/2022		3,060.67
Total for this ACH Check for Vendor 10138:				0.00	3,060.67
ACH	10781 10019 10034 10037 10116 10153 10224 10233 10274 10284 10292 10349 10393 10397 10416 10420	Umpqua Bank C R & R Incorporated Monthly Charges 3 YD Commercial Bin Sept 2022 US Postal Service 400 Postage Stamps Certified Mail 400 Postage Stamps Waste Management Of Inland Empire Organics Cart Charges - 815 E 12th St Sept 2022 Recycling Dumpster Charges - 815 E 12th St Sept 2022 Yard Dumpsters - 815 E 12th St Sept 2022 Recycling Dumpster Charges - 560 Magnolia Ave Sept 2022 Monthly Sanitation - 560 Magnolia Ave Sept 2022 Verizon Wireless Services LLC Cell Phone/iPad Charges for Aug 2022 Brown and Caldwell Job Posting - Temp Water Utility Worker I Legal Shield Monthly Prepaid Legal for Employees Sept 2022 Pro-Pipe & Supply Tee Brass 1 Nipple Brass 1 X Close Beaumont Chamber of Commerce Chamber Breakfast Registration - L Williams - 09/09/2022 Chamber Breakfast Registration - D Slawson - 09/09/2022 Chamber Breakfast Registration - D Hoffman - 09/09/2022 Chamber Breakfast Registration - J Covington - 09/08/2022 Chamber Breakfast Registration - J Covington - 10/14/2022 Chamber Breakfast Registration - D Slawson - 10/14/2022 Chamber Breakfast Registration - L Williams - Pending Credit Chamber Breakfast Registration - D Hoffman - 10/14/2022 Underground Service Alert of Southern California Monthly Maintenance Fee 146 New Ticket Charges Aug 2022 Association of California Water Agencies ACWA Fall Conference Registration - D Slawson - 11/29-12/01/2022 Redlands-Yucaipa Rentals, Inc Equip to Prep Altura Bella for Sod - 2017 Pipeline Replcmnt Proj Alaska Airlines Check Bag Fee - J Bean - Water Reuse Conf - 09/09/2022 Check Bag Fee - J Bean - Water Reuse Conf - 09/13/2022 Wal-Mart Supplies - Employee Retention/Team Building Work Boots - New Hire - J Rogers Notary Learning Center Inc Notary Supply Package - E Gonzales Notary 6 Hour Course and Exam - E Gonzales Amazon Capital Services, Inc. Raffle Box - Health Fair	10/20/2022		310.41 240.00 43.60 240.00 56.68 101.49 335.09 101.49 123.24 2,528.07 200.00 123.55 2,218.59 109.02 25.00 25.00 25.00 25.00 25.00 25.00 25.00 25.00 10.00 255.50 620.00 76.34 30.00 30.00 47.80 107.72 154.48 51.84 22.08

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
10424		Top-Line Industrial Supply, LLC Tie Down Chains - Districtwide Small Tools - Unit 44 Mechanical Wrench - Unit 4			84.76 71.27 27.80
10546		Frontier Communications 08/25-09/24/2022 Sept 2022 FIOS/FAX 851 E 6th St 08/10-09/09/2022 Aug 2022 FIOS/FAX 12th/Palm 08/25-09/24/2022 Aug 2022 FIOS/FAX 560 Magnolia Ave			354.99 559.58 505.25
10623		WP Engine Web Host for BCVWD Website Sept 2022			115.00
10630		FMB Truck Outfitters, Inc Tool Bed Key - Unit 5			23.27
10692		MMSoft Design Network Monitoring Software Sept 2022			234.78
10735		ASCE 2023 ASCE Membership Dues - M Swanson			310.00
10745		Hyatt Hotels Hotel - Water ReUse Conference - J Bean - 09/10-09/14/2022			1,299.52
10761		BLS*Spamtitan Monthly Web Filter License Sept 2022			71.88
10784		Autodesk, Inc Auto CAD Software 851 E 6th St - Sept 2022 Auto CAD Software 851 E 6th St - Sept 2022			235.00 960.00
10790		Microsoft Monthly Microsoft Office License - Sept 2022 Monthly Microsoft Exchange - Sept 2022 Monthly Microsoft Exchange - Sept 2022			1,095.03 16.40 403.67
10813		Ontario Airport Parking Airport Parking - Springbrook Conf - K Bargas - 09/13-09/16/2022			52.00
10814		Uber Receipts Airport to Hotel - Water Reuse Conf - J Bean - 09/10/2022 Hotel to Airport - Water Reuse Conf - J Bean - 09/14/2022			33.97 39.81
10832		Panera Bread Catering - Health Fair			999.77
10840		Ready Fresh (Arrowhead) Water - Sept 2022 - 851 E 6th St			123.90
10892		Zoom Video Communications, Inc. (10) Video Conference - Oct 2022			205.90
10918		Apple.com Cloud Storage - iPads			9.99
10923		CWEA Job Posting - Temp Water Utility Worker I			305.00
10926		SSD Alarm Alarm Equip/Rent/Service/Monitor - 11083 Cherry Alarm Equip/Rent/Service/Monitor - 851 E. 6th Alarm Equip/Rent/Service/Monitor - 815 12th Stre Alarm Equip/Rent/Service/Monitor - 560 Magnolia			59.50 77.69 125.00 362.13
10941		Project Management Institute Membership Dues - R Rasha - 09/2022-08/2023			129.00
10964		CMTA CMTA Membership Dues - K Bargas - 09/2022-08/2023 CMTA Membership Dues - S Molina - 09/2022-08/2023			95.00 95.00
10978		Nextiva, Inc. Monthly Phone Service Sept 2022			2,612.13
10999		Backblaze Offsite Backup Storage - Oct 2022			71.82
11015		TechSmith Annual Renewal - Video Recording Software			44.10
11055		United Airlines Flight - CSDA Board Secretary Conf - C Smith - 11/07-11/09/2022			387.20
11082		Mission Bay Resort San Diego Refund - Hotel - Urban Water Inst Conf - L Williams			-498.12

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	11083	Virgin Hotels			
		Hotel - Springbrook Conf - K Bargas - 09/13-09/16/2022			383.21
		Refund Hotel - Springbrook Conf - L Lopez - 09/14-09/16/2022			-123.58
		Hotel - Springbrook Conf - L Lopez - 09/14-09/16/2022			337.86
	11102	Boudin at the Wharf			
		Meal - Water Reuse Conf - James Bean - 09/13/2022			22.45
	11103	Casa Calavera			
		Meal - Springbrook Conf - K Bargas - 09/13/2022			31.01
		Meal - Springbrook Conf - K Bargas - 09/14/2022			38.05
	11104	Curb Service			
		Taxi Airport to Hotel - Springbrook Conf - K Bargas - 09/13/2022			28.91
	11105	Franklin Planner Co			
		Office Planner Refills			126.38
	11106	Funny Library			
		Meal - Springbrook Conf - K Bargas - 09/14/2022			26.01
	11107	Harborview Restaurant			
		Meal - Water Reuse Conf - J Bean - 09/11/2022			43.58
	11108	Henderson Taxi			
		Taxi Hotel to Airport - Springbrook Conf - K Bargas - 09/16/2022			30.11
	11109	Lark Creek Grill			
		Meal - Water Reuse Conf - J Bean - 09/14/2022			24.92
	11110	LAX Parking			
		Airport Parking - CSDA Board Sec Conf - C Smith - 11/07-11/10/22			84.99
	11111	Pizza Forte			
		Meal - Springbrook Conf - K Bargas - 09/14/2022			8.04
	11112	Monday.com			
		Project Management Software			60.00
	11113	Quality Turf			
		Turf - 2017 Pipeline Replacement Project			1,957.50
	11114	Safe and Vault			
		Replacement Safe - 560 Magnolia Ave			2,129.42
	11115	Sammy Hagar Bar and Grill			
		Meal - Springbrook Conf - K Bargas - 09/16/2022			26.65
	11116	Schroeder's			
		Meal - Water Reuse Conf - J Bean - 09/12/2022			38.30
	Total for this ACH Check for Vendor 10781:			0.00	25,309.79
	Total for 10/20/2022:			0.00	28,370.46
ACH	10085	CalPERS Retirement System	10/27/2022		
	1002228400	PR Batch 00002.10.2022 CalPERS 1% ER Paid			214.32
	1002228400	PR Batch 00002.10.2022 CalPERS ER PEPRA			5,319.90
	1002228400	PR Batch 00002.10.2022 CalPERS 8% ER Paid			993.02
	1002228400	PR Batch 00002.10.2022 CalPERS 7.5% EE PEPRA			4,871.68
	1002228400	PR Batch 00002.10.2022 CalPERS 7% EE Deduction			1,500.34
	1002228400	PR Batch 00002.10.2022 CalPERS ER Paid Classic			9,216.55
	1002228400	PR Batch 00002.10.2022 CalPERS 8% EE Paid			1,929.56
	Total for this ACH Check for Vendor 10085:			0.00	24,045.37
ACH	10087	EDD	10/27/2022		
	0-202-879-200	PR Batch 00002.10.2022 CA SDI			1,476.80
	0-202-879-200	PR Batch 00002.10.2022 State Income Tax			5,961.63
	Total for this ACH Check for Vendor 10087:			0.00	7,438.43
ACH	10094	U.S. Treasury	10/27/2022		
	270270062104715	PR Batch 00002.10.2022 FICA Employee Portion			8,560.66
	270270062104715	PR Batch 00002.10.2022 FICA Employer Portion			8,560.66
	270270062104715	PR Batch 00002.10.2022 Medicare Employer Portion			2,137.73
	270270062104715	PR Batch 00002.10.2022 Medicare Employee Portion			2,197.53
	270270062104715	PR Batch 00002.10.2022 Federal Income Tax			15,021.93
	Total for this ACH Check for Vendor 10094:			0.00	36,478.51

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
ACH	10141 41651171 41651179	Ca State Disbursement Unit PR Batch 00002.10.2022 Garnishment PR Batch 00002.10.2022 Garnishment	10/27/2022		487.84 288.46
Total for this ACH Check for Vendor 10141:				0.00	776.30
ACH	10203 VB1450PP22 2022	Voya Financial PR Batch 00002.10.2022 Deferred Comp	10/27/2022		350.00
Total for this ACH Check for Vendor 10203:				0.00	350.00
ACH	10264 1002228388 1002228388 1002228388 1002228388 1002228388 1002228388 1002228388	CalPERs Supplemental Income Plans PR Batch 00002.10.2022 457 Loan Repayment PR Batch 00002.10.2022 CalPERS 457 % PR Batch 00002.10.2022 ROTH-Post-Tax PR Batch 00002.10.2022 CalPERS 457 PR Batch 00002.10.2022 100% Contribution PR Batch 00002.10.2022 457 Catch-Up PR Batch 00002.10.2022 ROTH % Deduction	10/27/2022		170.83 97.84 75.00 1,998.29 480.22 417.49 83.70
Total for this ACH Check for Vendor 10264:				0.00	3,323.37
ACH	10895 31930038	Basic Pacific PR Batch 00002.10.2022 Flexible Spending Account (PT)	10/27/2022		189.89
Total for this ACH Check for Vendor 10895:				0.00	189.89
ACH	10984 1666723123806	MidAmerica Administrative & Retirement Solutions PR Batch 00002.10.2022 401(a) Deferred Comp	10/27/2022		1,043.60
Total for this ACH Check for Vendor 10984:				0.00	1,043.60
ACH	10138 HW201 Oct 2022	ARCO Business Solutions ARCO Fuel Charges 10/18-10/24/2022	10/27/2022		3,620.67
Total for this ACH Check for Vendor 10138:				0.00	3,620.67
2046	10387 PP22 2022	Franchise Tax Board PR Batch 00002.10.2022 Garnishment FTB	10/27/2022		109.03
Total for Check Number 2046:				0.00	109.03
2047	10321 PP 22 2022	Julian Herrera Jr PR Batch 00002.10.2022 Stipend	10/27/2022		75.00
Total for Check Number 2047:				0.00	75.00
13253	UB*05071	Pardee Homes Refund Check Refund Check Refund Check Refund Check	10/27/2022		0.34 0.98 0.47 3.21
Total for Check Number 13253:				0.00	5.00
13254	UB*05072	Pardee Homes Refund Check Refund Check Refund Check Refund Check	10/27/2022		2.69 56.75 6.07 5.98
Total for Check Number 13254:				0.00	71.49

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
13255	UB*05073	Pardee Homes Refund Check	10/27/2022		97.43
Total for Check Number 13255:				0.00	97.43
13256	UB*05074	Pardee Homes Refund Check Refund Check Refund Check Refund Check	10/27/2022		3.63 10.56 45.03 5.06
Total for Check Number 13256:				0.00	64.28
13257	UB*05075	Pardee Homes Refund Check	10/27/2022		115.00
Total for Check Number 13257:				0.00	115.00
13258	UB*05076	Pardee Homes Refund Check	10/27/2022		143.18
Total for Check Number 13258:				0.00	143.18
13259	UB*05077	Pardee Homes Refund Check	10/27/2022		5.00
Total for Check Number 13259:				0.00	5.00
13260	UB*05078	Pardee Homes Refund Check	10/27/2022		59.36
Total for Check Number 13260:				0.00	59.36
13261	UB*05079	Brittany Poulsen Refund Check	10/27/2022		163.80
Total for Check Number 13261:				0.00	163.80
13262	UB*05083	RSI Communities LLC Refund Check	10/27/2022		904.61
Total for Check Number 13262:				0.00	904.61
13263	UB*05080	SGV Beaumont LLC Refund Check Refund Check Refund Check	10/27/2022		942.36 705.60 420.28
Total for Check Number 13263:				0.00	2,068.24
13264	UB*05081	Nevin Szukala Refund Check Refund Check Refund Check Refund Check Refund Check	10/27/2022		10.52 126.26 7.85 12.70 18.04
Total for Check Number 13264:				0.00	175.37
13265	11117 22-200	Water Education Group Refund Check	10/27/2022		188.56
Total for Check Number 13265:				0.00	188.56

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
13266	UB*05082	Eric Welch Refund Check Refund Check	10/27/2022		22.82 78.82
Total for Check Number 13266:				0.00	101.64
13267	UB*05070	Dawn Widney Refund Check Refund Check Refund Check Refund Check Refund Check	10/27/2022		48.80 16.56 6.58 12.16 9.66
Total for Check Number 13267:				0.00	93.76
13268	10792 11012022	A-1 Financial Services Month November 2022 - 851 E. 6th St Eng Office	10/27/2022		2,317.96
Total for Check Number 13268:				0.00	2,317.96
13269	10319 B016 2022 B016 2022	ACWA Joint Powers Insurance Authority Auto/General Liability Insurance Oct 2022 Prepaid Auto/General Liability Nov 2022 - Sept 2023	10/27/2022		8,694.18 95,635.65
Total for Check Number 13269:				0.00	104,329.83
13270	10144 LYUM1667443 LYUM1667444 LYUM1670782	AlSCO Inc Cleaning Mats/Shop Towels 12th/Palm Oct 2022 Cleaning Mats/Air Fresheners 560 Magnolia Oct 2022 Cleaning Mats/Air Fresheners 560 Magnolia Oct 2022	10/27/2022		39.58 55.36 55.36
Total for Check Number 13270:				0.00	150.30
13271	10420 137N-K1YR-D4GV 13LH-KNWX-14C1 1446-VYDG-H4CM 16NP-Y66T-Q444 19K4-4RHJ-KNLP 1C74-CVH9-QKFF 1H7P-K919-RRQG	Amazon Capital Services, Inc. LED Solar Lights - Building Security Outdoor Cabinet for Emergency Procedures Office Supplies Supplies - Distribution System Inflatable Boat/Pump - Reservoir Inspection Office Supplies Storage Pouches for Field Binders	10/27/2022		154.00 37.68 51.15 264.51 102.75 44.11 43.09
Total for Check Number 13271:				0.00	697.29
13272	10893 701083778766	Anthem Blue Cross EAP EAP November 2022	10/27/2022		74.40
Total for Check Number 13272:				0.00	74.40
13273	10822 29345453 29345652 29345652 29345652	Canon Financial Services, Inc Contract Charge - 10/01-10/31/2022 - 12th/Palm Contract Charge - 10/01-10/31/2022 - 851 E 6th St Contract Charge - 10/01-10/31/2022 - 560 Magnolia Ave Meter Usage - 09/01-09/30/2022	10/27/2022		235.78 238.56 329.33 716.73
Total for Check Number 13273:				0.00	1,520.40
13274	10760 124551	Carson Trailer, Inc. 5.5 X 10 Utility Trailer - Replace Stolen Trailer	10/27/2022		2,582.94
Total for Check Number 13274:				0.00	2,582.94

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
13275	10249 DH75127 DK04415	CDW Government LLC (6) PC Replacements Warranty for PC Replacements on PO 1616	10/27/2022		11,306.64 30.81
Total for Check Number 13275:				0.00	11,337.45
13276	10614 39670 39686 39726 39726 39812 39827 39827	Cherry Valley Automotive Flat Repair - Unit 37/OD 49,180 Diagnostics for Noise - Unit 05/OD 85,934 Oil/Filter - Unit 38/OD 34,145 Labor - Oil/Filter - Unit 38/OD 34,145 Flat Repair - Unit 37/OD 49,765 Oil/Filter - Unit 45/OD 5,156 Labor - Oil/Filter - Unit 45/OD 5,156	10/27/2022		20.00 50.00 35.07 20.00 20.00 47.21 20.00
Total for Check Number 13276:				0.00	212.28
13277	10016 EP2022-0259	City of Beaumont EP0259 - 962 Edgar Ave in Alley	10/27/2022		490.63
Total for Check Number 13277:				0.00	490.63
13278	10709 R678015 R761802 R761802	Core & Main LP 1 MIL. UP509 Brass Swing Check Valve - Pending Credit 1 MIL. UP509 Brass Swing Check Valve 1 MIL. UP509 Brass Swing Check Valve - Credit	10/27/2022		2,350.31 718.42 -2,350.31
Total for Check Number 13278:				0.00	718.42
13279	10772 6985 6987	CV Strategies Strategic Communication Services - Sept 2022 (Contract) Strategic Communication Services - Sept 2022 (Non-Contract)	10/27/2022		1,546.25 333.74
Total for Check Number 13279:				0.00	1,879.99
13280	10942 0004252799 0004252800	Diamond Environmental Services LP (1) Rental and Service Portable Restroom - 10/24-11/20/2022 (2) Rental and Service Handicap Restrooms - 10/24-11/20/2022	10/27/2022		102.06 271.10
Total for Check Number 13280:				0.00	373.16
13281	10244 10202022	Fiserv Inc NSF Fee - 15025349833	10/27/2022		20.00
Total for Check Number 13281:				0.00	20.00
13282	10303 9474403236	Grainger Inc Hobart Welder Generator - Replace Stolen	10/27/2022		6,347.14
Total for Check Number 13282:				0.00	6,347.14
13283	10966 16072	Hazardous Disposal Specialists, Inc Labor/Materials/Transportation/Disposal - Hazardous Inventory	10/27/2022		9,975.00
Total for Check Number 13283:				0.00	9,975.00
13284	10995 20608 20608 20624 20624 20634 20634 20644 20644	Infinity Recycling & Materials Inc Base for Services Base for Main Lines Base for Services Base for Main Lines Base for Services Base for Main Lines Base for Main Lines Base for Services	10/27/2022		77.70 77.70 112.50 112.50 37.50 37.50 37.50 37.50
Total for Check Number 13284:				0.00	530.40

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
13285	10273	Inland Water Works Supply Co.	10/27/2022		
	S1055521.012	Materials - Pipeline 6A			294.23
	S1055521.013	Materials - Pipeline 6A			252.37
	S1055521.014	Materials - Pipeline 6A			168.26
	S1056105.002	Materials - Pipeline 7			14,612.61
	S1058249.013	Tee Brass 1			4,505.89
	S1058249.014	06 Tee FLG			448.47
	S1059626.001	Materials - 5th St California Ave to Michigan Ave			96,380.83
	S1059626.002	Materials - 5th St California Ave to Michigan Ave			62.68
	S1059626.003	Materials - 5th St California Ave to Michigan Ave			53,462.96
	S1059626.004	Materials - 5th St California Ave to Michigan Ave			3,373.76
	S1059626.006	Materials - 5th St California Ave to Michigan Ave			19,666.06
	S1059626.007	Materials - 5th St California Ave to Michigan Ave			2,267.17
	S1059672.001	Materials - Michigan Ave/5th St to 6th St			6,796.64
	S1059672.002	Materials - Michigan Ave/5th St to 6th St			5,869.30
	S1059672.003	Materials - Michigan Ave/5th St to 6th St			20,183.53
	S1059798.001	Full Circle 445 - 485 X 12			935.87
	S1059798.001	Elbow Brass 1 - 90			5,000.19
	S1059798.001	Converter IPS COMP to CTS COMP 1			1,446.89
	S1059798.001	Full Circle 445 - 485 X 07			1,665.24
	S1059798.002	Curb Stop Lockwing FIP X FIP 1 Style (Lock-Off)			12,835.75
	S1059799.001	Elbow Brass 1 - 90			5,000.18
	S1059799.001	Converter IPS COMP to CTS COMP 1			1,446.90
	S1059799.001	Full Circle 445 - 485 X 12			935.86
	S1059799.001	Full Circle 445 - 485 X 07			1,665.25
	S1059799.001	Curb Stop Lockwing FIP X FIP 1 Style (Lock-Off)			5,643.31
	S1059799.002	Curb Stop Lockwing FIP X FIP 1 Style (Lock-Off)			8,188.32
	S1059819.001	Ball Valve Brass 1 FIP X FIP			3,741.55
	S1059819.001	Coupling Brass 1			1,138.87
	S1059819.001	1 MIL. UP509 Brass Swing Check Valve			10,195.26
	S1059819.001	Tee Brass 1			2,318.63
	S1059840.001	1 MIL. UP509 Brass Swing Check Valve			10,195.25
	S1059840.001	Tee Brass 1			2,318.64
	S1059840.001	Ball Valve Brass 1 FIP X FIP			3,624.62
	S1059840.001	Coupling Brass 1			1,103.27
	S1059841.001	Tee Brass 1			2,318.64
	S1059841.001	Ball Valve Brass 1 FIP X FIP			3,624.62
	S1059841.001	1 MIL. UP509 Brass Swing Check Valve			9,107.75
	S1059841.001	Coupling Brass 1			1,103.28
	S1059842.001	Tee Brass 1			2,318.64
	S1059842.001	Ball Valve Brass 1 FIP X FIP			3,624.61
	S1059842.001	1 MIL. UP509 Brass Swing Check Valve			10,195.24
	S1059842.001	Coupling Brass 1			1,103.29
Total for Check Number 13285:				0.00	341,140.68
13286	10809	Inner-City Auto Repair & Tires	10/27/2022		
	3345	Labor - Brake/Pads/Rotors/EGR Valve/Glow Plgs - Unit 5/OD 89,481			750.00
	3345	Brake/Pads/Rotors/EGR Valve/Glow Plugs - Unit 5/OD 89,481			1,085.91
	3383	Temp Sensor/Plug Harness - Unit 05/OD 86,948			196.14
	3383	Labor - Temp Sensor/Plug Harness - Unit 05/OD 86,948			500.00
	3442	Labor - Oil/Filter - Unit 1/OD 34,642			20.00
	3442	Oil/Filter - Unit 1/OD 34,642			113.63
Total for Check Number 13286:				0.00	2,665.68
13287	10429	Legend Pump & Well Service Inc	10/27/2022		
	57591	Highland Booster Repair			5,503.10
Total for Check Number 13287:				0.00	5,503.10

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
13288	10894 0001588737	Liberty Dental Plan Liberty Dental - November 2022	10/27/2022		268.02
Total for Check Number 13288:				0.00	268.02
13289	10103 061858	Merlin Johnson Construction Inc Retention - MDP Line 16 Pipeline Relocation Project	10/27/2022		27,198.49
Total for Check Number 13289:				0.00	27,198.49
13290	10233 7014	Pro-Pipe & Supply Elbow Brass 1 - 90	10/27/2022		6,183.51
Total for Check Number 13290:				0.00	6,183.51
13291	10056 W8761135 W8761135 W8761135 W8761135 W8761135 W8761135 W8761135 W8761135	RDO Equipment Co. Trust# 80-5800 Labor Replace Swivel and Seat Switches John Deere Backhoe Labor Travel Time Misc Diagnostic John Deere Backhoe Parts Replace Swivel and Seat Switches John Deere Backhoe Labor Replace Pilot Control Switch John Deere Backhoe Labor Misc Diagnostic John Deere Backhoe Parts Replace Throttle Spring John Deere Backhoe Parts Replace Pilot Control Switch John Deere Backhoe Labor Replace Throttle Spring John Deere Backhoe	10/27/2022		651.47 1,125.00 1,665.57 343.40 500.51 132.46 113.19 537.50
Total for Check Number 13291:				0.00	5,069.10
13292	10171 22-332143	Riverside Assessor - County Recorder June-Sept 2022 Lien Fees	10/27/2022		388.00
Total for Check Number 13292:				0.00	388.00
13293	10527 60672671 60915206 60954634	Robert Half Talent Solutions Temp Engineering Admin - 10/03-10/06/2022 Temp Engineering Admin - 10/10-10/13/2022 Temp Engineering Admin - 10/17-10/21/2022	10/27/2022		1,588.80 1,178.49 1,566.16
Total for Check Number 13293:				0.00	4,333.45
13294	10689 214944 215361	Safety Compliance Company Safety Meeting - Emergency Action Plan - 10/05/2022 Safety Meeting - Near Misses - 10/18/2022	10/27/2022		250.00 250.00
Total for Check Number 13294:				0.00	500.00
13295	10989 10242022	Shannon Anglin Notary Fees - October 2022	10/27/2022		160.00
Total for Check Number 13295:				0.00	160.00
13296	10515 INV-010429	Springbrook Holding Company, LLC Prepaid - Springbrook Software Maint 12/2022-11/2023	10/27/2022		31,225.26
Total for Check Number 13296:				0.00	31,225.26
13297	10447 Op# 9425 D5	State Water Resources Control Board - DWOCP Certification Renewal - J Bean - D5 Op# 9425	10/27/2022		105.00
Total for Check Number 13297:				0.00	105.00
13298	10063 01259924	The Record Gazette RFP - Public Relations/Community Outreach	10/27/2022		318.83
Total for Check Number 13298:				0.00	318.83

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
13299	10778 7670	Urban Habitat Landscape Contract Service - October 2022	10/27/2022		5,140.50
Total for Check Number 13299:				0.00	5,140.50
13300	10651	Weldors Supply and Steel, Inc	10/27/2022		
	30380	Non Flammable Gas - District Welder			28.21
	30522	Replace Stolen Welder			1,193.30
	30523	Replace Stolen Welder Parts			637.43
	30533	Replace Stolen Welder Parts			395.68
	30547	Parts to Rebuild Torch Head - Unit 4			172.40
	30562	Non Flammable Gas - Unit 4			28.21
Total for Check Number 13300:				0.00	2,455.23
Total for 10/27/2022:				0.00	657,919.33
Report Total (224 checks):				0.00	1,536,643.47



**Beaumont-Cherry Valley Water District
Board of Directors Meeting
November 9, 2022**

Item 2d

STAFF REPORT

TO: Board of Directors
FROM: Dan Jagers, General Manager
SUBJECT: Approval of Pending Invoices

Staff Recommendation

Approve the pending invoice totaling \$8,714.20.

Background

Staff has reviewed the pending invoice and found the services rendered were acceptable to the District.

Fiscal Impact

There is a \$8,714.20 impact to the District which will be paid from the 2022 budget.

Attachment(s)

- Richards Watson Gershon Invoice #239248



T 213.626.8484
F 213.626.0078
Fed. I.D. No. 95-3292015

350 South Grand Avenue
37th Floor
Los Angeles, CA 90071

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DAN JAGGERS, GENERAL MANAGER
BEAUMONT- CHERRY VALLEY WATER DISTRICT
560 MAGNOLIA AVENUE
BEAUMONT, CA 92223-2258

October 13, 2022
Invoice # 239248

█ █ GENERAL COUNSEL SERVICES

For professional services rendered through September 30, 2022:

Current Legal Fees.....	\$8,682.50
Current Client Costs Advanced	<u>\$31.70</u>
TOTAL CURRENT FEES AND COSTS.....	<u>\$8,714.20</u>
Balance Due From Previous Statement	\$5,962.50
TOTAL BALANCE DUE FOR THIS MATTER.....	<u>\$14,676.70</u>

TERMS: PAYMENT DUE UPON RECEIPT

PLEASE RETURN THIS PAGE WITH YOUR REMITTANCE TO

RICHARDS, WATSON & GERSHON
350 South Grand Avenue, 37th Floor
Los Angeles, CA 90071



BEAUMONT-CHERRY VALLEY WATER DISTRICT

560 Magnolia Avenue, Beaumont, CA 92223

**MINUTES OF REGULAR MEETING
OF THE BOARD OF DIRECTORS
Wednesday, September 14, 2022 at 6:00 p.m.**

*Meeting held in person at 560 Magnolia Ave., Beaumont, CA
and via teleconference pursuant to
California Government Code Section 54950 et. seq. and under the
provisions of Assembly Bill 361 and BCVWD Resolution 2022-27*

Call to Order: *Director Covington opened the meeting at 6:04 p.m.*

Pledge of Allegiance was led by Director Covington.

Invocation was given by Director Slawson.

Announcement of Teleconference Participation

Dr. Kirene Bargas, Director of Finance and Administration, clarified that this meeting is conducted pursuant to California Government Code Section 54953 and AB 361.

The teleconference capabilities of this meeting have been identified in the Notice and Agenda. Due to the danger of COVID-19, the teleconference locations are not publicly accessible.

Dr. Bargas verified that all directors were able to hear the other directors clearly. No directors expressed any reason to believe, based on voice recognition or otherwise, that those persons representing themselves to be directors are not truly so.

Roll Call:

Directors present:	Covington, Hoffman, Slawson
Directors absent:	Ramirez, Williams
Staff present:	General Manager Dan Jagers Director of Engineering Mark Swanson Director of Finance and Administration Kirene Bargas, PhD Director of Information Technology Robert Rasha Human Resources Administrator Sabrina Foley Senior Management Analyst Sylvia Molina Administrative Assistant Cenica Smith
Legal Counsel	Steve Flower

Members of the public who registered attendance: Directors Kevin Walton, Larry Smith, Ron Duncan, and Dr. Blair Ball of the San Geronio Pass Water Agency (SGPWA); Bob Bauer of CEI Engineering; Eric O'Donnell of Townsend Public Affairs, Inc.; and Natalia M.

Public Comment:

San Geronio Pass Water Agency (SGPWA) Director Ron Duncan said he appreciated the meeting in person and advised that there are great things going on at SGPWA.

1. Adjustments to the Agenda: None.

2. Consent Calendar:

Director Covington pulled item 2i for discussion.

Consent Calendar items 2a through 2h were approved with one motion:

- a. Review of the July 2022 Budget Variance Reports
- b. Review of the July 31, 2022 Cash/Investment Balance Report
- c. Review of Check Register for the Month of August 2022
- d. Review of August 2022 Invoices Pending Approval
- e. Minutes of the Regular Meeting of July 28, 2022
- f. Minutes of the Regular Meeting of August 10, 2022
- g. Resolution 2022-27 Authorizing Public Meetings to be Held via Teleconferencing Pursuant to Government Code Section 54953(e) and Making Findings and Determinations Regarding the Same
- h. Monthly Update from Townsend Public Affairs (grant writing)

MOVED: Slawson	SECONDED: Hoffman	APPROVED 3-0
AYES:	Covington, Hoffman, Slawson	
NOES:	None	
ABSTAIN:	None	
ABSENT:	Ramirez, Williams	

Director Hoffman commented on item 2h:

h. Monthly Update from Townsend Public Affairs (grant writing)
Director Hoffman reported that progress has been made on grant writing. The activity is ongoing and is positive, and he is pleased with what has been accomplished so far. Mr. Eric O'Donnell of Townsend Public Affairs, Inc. thanked Director Hoffman.

Director Covington requested to pull item 2i:

i. Request for Waiver of Policy 4060.2.2 Regarding Director Expense Reimbursement and Approval of Director Expenses

In response to Director Covington, General Manager Dan Jagers explained this is a housekeeping item to assure adherence to policy regarding provision of original receipts for reimbursement. The director was unable to locate the original receipts, he indicated. Staff has no issues and believes conference attendance and reimbursement is within policy.

Jaggers noted that as the policies are modernized, the Board may consider acceptance of electronic receipts.

Director Covington stated that he appreciated the following of written policies and noted there is reference to policy not adopted. He requested that policies speak the same language and there are no nuances. He suggested that Policy 4060.2.2 requiring original, valid receipts may not be needed and flexibility should be incorporated.

Covington agreed the receipts provided were acceptable and recommended a look at policies to incorporate changed circumstances. Hoffman and Slawson concurred.

Director Covington invited public comment. There was none.

Consent Calendar Item 2i was approved by the following motion:

MOVED: Slawson	SECONDED: Hoffman	APPROVED 3-0
AYES:	Covington, Hoffman, Slawson	
NOES:	None	
ABSTAIN:	None	
ABSENT:	Ramirez, Williams	

3. Acknowledge Receipt of the Operating Budget Excellence Award from the California Society of Municipal Finance Officers for BCVWD's FY 2022 Operating Budget and 2022 – 2026 Capital Improvement Budget

Director of Finance and Administration Kirene Bargas, PhD advised about the receipt of the award which represents the commitment to following best practices in budget preparation. Directors acknowledged the award and commended staff.

Director Covington invited public comment. There was none.

4. Acknowledgment of 2022 Great Place to Work Certification

Human Resources Administrator Sabrina Foley advised about the receipt of the award for the second year in a row and briefly reviewed the results of the related survey. Directors acknowledged the award and commended staff.

Director Covington invited public comment. There was none.

5. Resolution 2022-28: Amending the District's Policies and Procedures Manual

Director Covington advised that the Personnel Committee has spent years addressing the policies to provide the most recent and best policies possible. He acknowledged the efforts of the Human Resources Department along with consultants and legal counsel. Some policies are implemented at the State level,

he noted. The Personnel Committee has discussed and recommended these policies for approval, he stated.

Ms. Foley provided a summary of the revisions to the following policies:

- Policy 3055 Work Hours, Overtime, and Standby Program
- Policy 3135 Occupational Certification and Education
- Policy 3085 Sick Leave

Director Covington reported that all revisions are consistent with the recommendations of the Personnel Committee. Director Hoffman expressed appreciation for the ongoing effort. Director Slawson concurred. Progress has been made, but there is more work to do, Hoffman said.

Director Hoffman suggested it would be beneficial to proceed with driver licensing at Class A, skipping Class B. Covington agreed.

Director Covington reiterated that many policies are dictated by the State. The Personnel Committee wanted to make sure that language was cohesive with the Employees Memorandum of Understanding, he explained.

Director Covington invited public comment. There was none.

The Board adopted Resolution 2022-25 Amending the District Policies and Procedures Manual and adopting Policies 3055, 3135, and 3085 by the following roll-call vote:

MOVED: Slawson	SECONDED: Hoffman	APPROVED 3-0
AYES:	Covington, Hoffman, Slawson	
NOES:	None	
ABSTAIN:	None	
ABSENT:	Ramirez, Williams	

6. Amendment of 2022 Adopted Regular Meeting Schedule

Dr. Kirene Bargas explained there was interest from the Board to eliminate or minimize meetings during the month of December 2022. The Board adopted a regular Meeting Schedule on Dec. 21, 2021 and may amend the schedule as desired, she noted. She reviewed the December meeting schedule and the budget process schedule.

Director Covington noted that policy dictates a number of actions to take place in December. Director Hoffman recommended the Ad Hoc Recycled Water 2x2 meeting be scheduled if needed; Jaggars acknowledged it is moving quickly.

Director Covington invited public comment. SGPWA Director Ron Duncan pointed out the New Year's Day holiday.

Following discussion, the Board amended the 2022 Meetings Schedule as follows:

<i>Meeting</i>	<i>Previous date</i>	<i>New date</i>
<i>Finance & Audit Committee</i>	<i>December 1</i>	<i>December 1</i>
<i>Special Board Meeting if necessary</i>		<i>December 1</i>
<i>Regular Board</i>	<i>December 7</i>	<i>December 14</i>
<i>Personnel Committee</i>	<i>December 20</i>	<i>No meeting</i>
<i>Engineering Workshop</i>	<i>No meeting</i>	<i>No meeting</i>
<i>Ad Hoc Committees</i>	<i>December</i>	<i>No meetings*</i>
<i>*Exception: Recycled Water 2x2</i>		

by the following roll-call vote:

MOVED: Hoffman	SECONDED: Slawson	APPROVED 3-0
AYES:	Covington, Hoffman, Slawson	
NOES:	None	
ABSTAIN:	None	
ABSENT:	Ramirez, Williams	

7. Request for *Will Serve Letter* for the Expansion of an Existing Development at 1540 East 2nd Street (Further Identified as Riverside County Assessor’s Parcel No. 419-260-081) located on 2nd Street, west of Highland Springs Avenue in the City of Beaumont

Director of Engineering Mark Swanson explained this is an existing Walmart development looking to expand business to provide a fueling station at the southeast corner of the parking lot with eight pumps and a kiosk / modular facility.

The facility will require fire service and the large meter is located on 2nd Street, and the applicant has asked for a separate meter for the kiosk, Swanson said. Estimated demand is about 100 gallons per day. A non-potable line is available on 2nd Street and they will be required to tie into the non-potable system, he said. Total estimated water consumption is 0.5 Equivalent Dwelling Units (EDUs) but will be assigned 1 EDU per typical practice for commercial developments.

Bob Bauer of CEI Engineering added it is a small 440 square foot kiosk with no customer access. The restroom is the only public access and there are no food sales or preparation on site. Director Covington asked about sewer service and Mr. Bauer explained it will be tied into the existing on-site sewer.

Director Hoffman noted that irrigation consumption is higher than domestic, and cautioned that with current water conditions that progress may be able to be made on future projects to require less irrigation.

Director Slawson asked about the applicability of Resolution 2014-05 as the project would consume more than 2 EDUs. General Manager Jagers explained that Walmart had made significant improvements and annexed into the District’s service area boundary. This is a subsidiary of that and is a redevelopment of their existing facility. He recommended the Board consider projects on a case-by-case basis. Per staff’s review, the project is immune from Resolution 2014-05, he indicated.

Director Covington invited public comment. There was none.

The Board approved the request for water service Will Serve Letter for the proposed expansion of the existing Walmart development located on 2nd Street, west of Highland Springs Avenue, currently identified as Riverside County Assessor's Parcel No. (APN) 419-260-081 within the City of Beaumont, subject to payment of all fees to the District and securing all approvals from the City of Beaumont by the following roll-call vote:

MOVED: Slawson	SECONDED: Hoffman	APPROVED 3-0
AYES:	Covington, Hoffman, Slawson	
NOES:	None	
ABSTAIN:	None	
ABSENT:	Ramirez, Williams	

8. Request for an Update of Will Serve Letter for Tract 33680 (Riverside County Assessor's No. 414-142-038) for a Single-Family Residential Development located South of Lana Way, North of Rena Way, and West of Elm Avenue in the City of Beaumont

General Manager Jagers provided background on the project. Plans were approved in 2006 and may or may not have exposure to Resolution 2014-05. The Will Serve Letter (WSL) had been approved a few times but expired in 2020. Fees have been paid to the District for plan check activities and WSL updates. No annexation was required.

Director of Engineering Mark Swanson described the project of 24 single family homes along a single street, along which a pipeline will be built. He reviewed District conditions including required resubmittal of the plans previously approved by the District. He noted that the developer is on the final extension of their map with the City and wants to move forward.

There is no facilities agreement or mainline agreement on file with the District, which would usually run with the plans, Swanson added. Once the plans are finalized such an agreement would be executed with the developer and standard conditions would apply.

In response to Director Covington, Swanson noted that each single-family residence is considered one DU or EDU for the District's Capacity Charges (facilities fees) and in the Urban Water Management Plan.

Covington reviewed the applicability of Resolution 2014-05 and indicated the project does not appear to be in conflict. He asked Legal Counsel Steve Flower to review the resolution and comment on whether this is aligning with Resolution 2014-05. This needs to be forefront for every project during drought times and it is a tough call, as everyone is entitled to build their projects, he stated.

Mr. Flower noted that the policy in resolution 2014-05 is straightforward. He reviewed two categories of exemptions from the general rule of not issuing WSLs under drought conditions and advised that the project has met the conditions to

fall within the second aspect of the exemption. General Manager Jagers concurred.

Director Covington invited public comment. There was none.

The Board approved the request for an update of Will Serve Letter for Tract 33680 (Riverside County Assessor's Parcel No. [APN] 414-142-038) in the City of Beaumont by the following roll-call vote:

MOVED: Slawson	SECONDED: Hoffman	APPROVED 3-0
AYES:	Covington, Hoffman, Slawson	
NOES:	None	
ABSTAIN:	None	
ABSENT:	Ramirez, Williams	

9. Consideration of Attendance at Upcoming Events and Authorization of Reimbursement and Per Diem

Jagers reminded the Board about his presentation to the Riverside County Board of Supervisors on Tuesday, September 20, 2022 and to the San Geronio Pass Economic Development Alliance on September 13, 2022.

Dr. Kirene Bargas reviewed the listed events. Directors indicated interest in the following events:

- Water Use Efficiency Subcommittee – October 12, 2022 – Hoffman (tentative), Slawson
- Beaumont Chamber of Commerce Breakfast on October 14, 2022 – Covington, Hoffman, Slawson
- Association of California Water Agencies Fall Conference – November 29 – December 1, 2022. Director Covington noted that it would be good for some key staff to attend.

10. Continued Review of California Drought Conditions, District Urban Water Management Plan and Water Shortage Contingency Plan, BCVWD Resolution 2022-12 Implementing Water Use Restrictions, and Other Drought Response

General Manager Jagers advised that the Department of Water Resources (DWR) contacted the District with concern about a negative number in the Water Shortage Contingency Plan. The water is being taken out of storage, and the issue will be resolved with the DWR, he said. Mr. Swanson added that the adoption of Water Shortage Level 3 still resulted in a negative number but did not restrict people. The state needs the number adjusted to a positive, he explained, and staff will rework to show a positive number by taking water out of storage. A Board resolution may be needed to approve a new document, he noted.

It is still dry, and modeling suggests it might be dry in the future, Jagers continued. The SGPWA provides continual updates to water managers about what is being heard at the state and wholesaler level. There are still concerns regarding Lake

Powell and Lake Mead, and more will be communicated to the Board at the next meeting.

Jaggers advised that he gave two presentations last week to the Collaborative Agencies Committee followed by drought outreach at the Solera Homeowners Association. He asked the school district to investigate their water use.

Jaggers further briefed the Board on his upcoming presentation to the Board of Supervisors.

11. Reports For Discussion

a. Ad Hoc Committees:

Communications Committee: No report.

Sites Reservoir Committee: No report.

Water Re-Use 2x2: Mr. Jaggers reported that an opportunity to tour the City's wastewater treatment facility is scheduled for Friday, September 30, 2022.

Jaggers summarized a Request for Proposal for a facilitator of the Recycled Water Committee, which was written and distributed. Responses are due Monday, Jaggers noted. It appears that it was downloaded 10 to 12 times, so it is hoped to obtain a good response. Hoffman pointed out that it has been agreed to split the expense between the three agencies. The initial work has been limited to \$100,000, Jaggers added.

b. Directors' Reports:

Mr. Jaggers reported on the meeting of the Collaborative Agencies Committee on September 7, 2022

Director Hoffman reported attending the following:

- Beaumont Chamber of Commerce Breakfast on September 9, 2022

Director Slawson reported attending the following:

- Beaumont Chamber of Commerce Breakfast on September 9, 2022

Director Covington reported attending the following:

- Beaumont Chamber of Commerce Breakfast on September. 9, 2022

c. Directors' General Comments:

Director Hoffman referenced Mr. Jaggers' report on the Collaborative Agencies Committee and the information on grant funding received by

the local hospital. He said he had a recent experience at the hospital and was treated well.

Director Covington referenced the Aldama family situation discussed at the last Board meeting. Upon researching, Covington found that the grant funding he believed may be available was allocated to certain counties, and Riverside County is not on the list.

d. General Manager's Report:

Mr. Jagers reported the following:

- The American Rescue Plan Act funding agreement for the Noble Pipeline and the B-line (\$2.58 million) has been received from Riverside County and was reviewed by legal counsel and sent back with comments. Some updates were made, and it has been sent to Legal Counsel Markman for final review. If there are no further comments, it may be brought to the next Engineering Workshop
- Board members are invited to Jagers' presentations to the San Geronio Pass Economic Development Alliance tomorrow at 9 a.m. and the Board of Supervisors September. 20, 2022 meeting
- Master Drainage Plan Line 16 continues to move forward. The rain did not flood the facilities
- The 2017 Pipeline project phase 1 has largely made it into the ground at the Birdsall properties (Beaucrest Ranch) coordinated with the property owner's schedule
- The District hosted a wellness fair today, as an example of added human resources activities
- The recent rain did a lot of damage in Oak Glen but not within the District – there were no significant flows in the creek but clearly the area is not out of the woods yet, and the care and partnering done by the District in 2020 and 2021 has served well. The District should be concerned and should be prepared to react. Covington concurred and added information on damage on the Morongo Reservation.
- The recent Fairview fire provided lessons on the importance of proactive preparedness
- The Grand Avenue pipeline project is moving along past Cherry Avenue, close to Jonathan Avenue, but has been slow. It is now past the Cherry pipelines that have limited shutoff capabilities, without significant damage.

e. Legal Counsel Report: Mr. Flower thanked the Board for the welcome to the meeting.

12. Action List for Future Meetings:

- Presentation on the San Bernardino Valley Resource Conservation District
- Water supply for BCVWD and the region
- Matrix for delivery of recycled water
- ~~Maintenance costs at 800 hp well sites (Deleted by request of Director Covington)~~

13. Announcements

Director Covington read the following announcements:

- Personnel Committee Meeting: Tuesday, September. 20, 2022 at 5:30 p.m.
- San Geronio Pass Regional Water Alliance: Wednesday, September. 28, 2022 at 5 p.m. (Location of the meeting will be discussed with District staff)
- Engineering Workshop: Thursday, September. 29, 2022 at 6 p.m. (note change of date)
- Beaumont Basin Watermaster Committee: Wednesday, October. 5, 2022 at 11 a.m.
- Finance and Audit Committee Meeting: Thursday, October. 6, 2022 at 3 p.m.
- Regular Board Meeting: Wednesday, October 12, 2022 at 6 p.m.
- Collaborative Agencies Committee: Wednesday, November 2, 2022 at 5 p.m.

14. Adjournment

Director Covington adjourned the meeting at 8:20 p.m.

ATTEST:

DRAFT UNTIL APPROVED

DRAFT UNTIL APPROVED

Director Lona Williams, President
to the Board of Directors of the
Beaumont-Cherry Valley Water District

Director David Hoffman, Secretary
to the Board of Directors of the
Beaumont-Cherry Valley Water District



BEAUMONT-CHERRY VALLEY WATER DISTRICT
560 Magnolia Avenue, Beaumont, CA 92223

**MINUTES OF REGULAR MEETING – ENGINEERING WORKSHOP
OF THE BOARD OF DIRECTORS**
Thursday, September 29, 2022 at 6:00 p.m.

Meeting held in person and via teleconference pursuant to California Government Code Section 54950 et. seq. and under the provisions of Assembly Bill 361 and BCVWD Resolution 2022-27

Call to Order: President Williams

President Williams began the meeting at 6:04 p.m.

Pledge of Allegiance was led by Director Hoffman.

Invocation was given by Director Slawson.

Announcement of Teleconference Participation

Dr. Kirene M. Bargas advised that this meeting is conducted pursuant to BCVWD Resolution.

The teleconference capabilities of this meeting have been identified in the Notice and Agenda. The teleconference locations are not publicly accessible. The public's right to comment and participate in the meeting is being assured via teleconference capabilities and at the BCVWD Administrative Office Board Room.

Directors Covington, Hoffman, Slawson and Williams attended in person at the meeting location and via teleconference. Director Ramirez was not present for the teleconference verification.

Roll Call:

Directors present:	Covington, Hoffman, Ramirez (6:11 p.m.), Slawson, Williams
Directors absent:	None
Staff present:	Director of Finance and Administration Kirene Bargas, PhD Director of Engineering Mark Swanson Director of Operations James Bean Director of Information Technology Robert Rasha Civil Engineering Assistant Evan Ward (6:21 p.m.) Administrative Assistant Cenica Smith
Legal Counsel	James Markman

Members of the public who registered their attendance: Pam Lindgren, Michael Ramirez of Beyond FoodMart USA, Sylvia Kohler, and William Lattin.

Public Comment: Ms. Pam Lindgren of Cherry Valley advised that she phoned BCVWD to report a broken pipeline in front of her driveway in the center of the street. A crew repaired the break and told her it was an old pipe which needed to be replaced. She asked if there were plans to replace the line, or if the District would dig up the newly paved road. Director of Engineering Mark Swanson explained that the new pipeline project would be coming before the Board at the October 12 meeting.

1. Adjustments to the Agenda: None.

Vice President Ramirez joined the meeting at 6:11 p.m. via teleconference.

2. Request for Will Serve Letter (WSL) for 1189 E. 6th Street (Further Identified as Riverside County Assessor's Parcel No. 418-122-028)

Director of Engineering Mark Swanson presented the request and advised that construction is in progress. Beyond Foods has proposed a convenience store, gas station, and car wash, he explained. He reviewed some background on the developer's application process, noting that staff reached out to the developer after noticing that grading on the site had begun.

The applicant requested staff to calculate the project's water consumption, and staff determined the amount to be 5.1 equivalent dwelling units (EDU) by comparison with similar developments, Swanson explained. The applicant also believed that there was an existing meter to serve the property, but that meter was not intended for that parcel. The property would be served from 6th Street.

Since the project is projected to consume more than 2 EDUS, it may be subject to Resolution 2014-05, Swanson noted.

President Williams invited public comment. Mr. Michael Ramirez of Beyond FoodMart USA indicated he was available to answer any questions.

Director Swanson posited that it appears 2014-05 applies unless this developer comes back without the car wash. Director Covington concurred, noting the largest consumption is the car wash at 3.7 EDUs. Resolution 2014-05 stands, he noted and suggested that if forgoing the car wash the project would come in under the requirements of the resolution, which is the only way this project could move forward.

President Williams reviewed the application steps and noted that this is a request for a WSL for a project that the developer already began. Had this been done in the proper order, the Board would not be having this discussion, she pointed out, and asked the proponent to explain.

Mr. Ramirez stated that the developer is reviewing the information in the staff report and feels there are portions of the time lapse and submittals that are not reflected. He pointed to a May 27, 2021 fire flow analysis and hydrant letter from the District and communication from Civil Engineer Tom Love regarding processing the application. These dates are all within the COVID-19 period, he added, and it was arduous for

them to get in touch with District staff or go into the office. He requested an opportunity to review and put together a timeline to show effort to move the project forward.

The developer has experience, and it is not its practice to flaunt the rules and regulations of the agencies with which they deal, Mr. Ramirez continued. He expressed understanding of water as a precious commodity and changing market conditions, and requested an opportunity to see what they can do to make sure BCVWD is meeting the regulations set by the Board and how a better model can be created to fit within those regulations.

Mr. Ramirez acknowledged the Board's suggestion of no car wash but indicated that an all-or-nothing approach was unfair while they are trying to complete the project. He assured that plans were submitted to staff, and the WSL popped up at the last minute.

President Williams indicated that she would need to see any emails that Mr. Ramirez has showing a request for the WSL. Mr. Ramirez also indicated desire to review the water use calculations to determine how to reduce the number.

President Williams tabled the item to the October 27 Engineering Workshop. Mr. Swanson will follow up with the applicant.

3. Request for Will Serve Letter for Tentative Parcel Map No. 38463 (Further Identified as Riverside County Assessor's Parcel No. 405-110-001) located on Nancy Avenue, north of Cherry Valley Boulevard in the Community of Cherry Valley

Director of Engineering Mark Swanson explained the proposal to subdivide one lot into four parcels, retaining the existing house with its service and adding three additional 1-acre minimum parcels with homes requiring service, totaling 3 EDUs. In order to provide service, a pipeline would be installed in the planned street. If a private road, the District would request an easement for the pipeline. This project may also be subject to Resolution 2014-05, he advised, as it does not have a prior entitlement.

President Williams invited public comment. Mr. William Lattin, property owner, indicated he is doing this for future homes and does not plan to build right away. The requirement from Riverside County is to get a WSL in order to complete the parcel map, he noted.

Director Slawson pointed out the application of Resolution 2014-05 and suggested that if the applicant proposed two parcels instead of three it would be approved.

Director Hoffman asked if there was adequate water supply in the street to provide service. Mr. Swanson indicated there is a 12" pipeline and the developer would pay a front footage fee.

Director Covington said he understood the project and reminded that Mr. Lattin has been in front of this Board several times. The challenge is the current declared drought in the State with mandatory conservation measures applicable to every customer. The District has less than a projected demand of five years in storage, he explained. Resolution 2014-05 applied to other projects including one denied by the Board in late August. Subdividing into three additional parcels equates to 3 EDUs but the cutoff is not more than 2 EDUs. He explained the State mandated conservation measures.

If the project can achieve 2 EDUs or less, it would be fine, Covington advised, but the project cannot be approved by the Board as it stands today.

President Williams concurred and reiterated the mandates from the State and the need to protect existing water supply.

Mr. Lattin indicated that he did not realize the situation and requested the item be tabled to allow discussion of future options.

President Williams tabled the item.

4. Resolution 2022-29 Amending Resolution 2022-21: To Adopt the 2022-2023 Annual Water Supply and Demand Assessment

Director of Engineering Mark Swanson advised the Board about the need to satisfy the State regarding Governor Newsom’s directive to execute Water Shortage Contingency Plans. The State Water Resources Control Board promulgated regulations and the Board adopted Resolution 2022-12 declaring a Stage 3 Water Shortage setting forth restriction on watering and water usage.

Documentation was provided to the Board on how to achieve the water savings, the Board adopted the Water Shortage resolution, and everything was submitted to the State by the July 1 deadline, Swanson advised. At the end of August, the State contacted the District about adjusting a negative number related to water shortage and demonstrating where the deficit would be met.

Swanson explained conjunctive use, changes in the report, and the Resolution before the Board amending what was previously approved. The report now shows water taken out of groundwater basin storage, he explained.

Director Slawson acknowledged this is a housekeeping item. Director Covington reminded that over the years, this Board has made difficult decisions to spend a lot of money to buy water in wet years for drought proofing. He commented on lack of State facilities to capture and retain water.

President Williams invited public comment. There was none.

The Board adopted Resolution 2022-29: Adopting the Amended 2022-2023 Annual Water Supply and Demand Assessment and Superseding Resolution 2022-21 by the following roll-call vote:

MOVED: Covington	SECONDED: Hoffman	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

5. Authorize a Budget of \$58,000 for the District’s Cost Share for Engagement of a Recycled Water Program Implementation Facilitator in Partnership with the City of Beaumont and the San Gorgonio Pass Water Agency

Director of Engineering Mark Swanson reminded the Board of the ad hoc Water Reuse 2x2 Committee and the execution of a memorandum of understanding for a recycled water use and purchasing agreement. It has been suggested to partner with the San Gorgonio Pass Water Agency and include them in the ad hoc Water Reuse 2x2 Committee (making it a 3x2 committee).

There is desire to bring a recycled water implementation coordinator on board to help administer the program, Swanson explained. He detailed the scope of work to facilitate the agreement and get the implementation going. One proposal was received in the amount of \$172,000. BCVWD's 33 percent portion would be \$57,333, he stated.

President Williams invited public comment. There was none.

Director Hoffman acknowledged the non-responsiveness to the Request for Qualifications (RFQ) and clarified that this would be the approval of the funding once the consultant is selected and engaged.

In response to Director Covington, Mr. Swanson confirmed that the other two agency partners would also be considering approval of a budget item. Should they choose to re-solicit the RFQ, this \$58,000 would already be approved and in place, he added. Director of Operations James Bean assured that staff is comfortable with the sole proposal.

The Board authorized a budget expenditure of \$58,000 for the District's cost share for engagement of a Recycled Water Program Implementation Facilitator by the following roll-call vote:

MOVED: Slawson	SECONDED: Hoffman	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

6. Resolution 2022-30: Amendment to the 2022-2026 Capital Improvement Budget to include the American Avenue Waterline Replacement Project (P-2750-0095)

Director of Engineering Mark Swanson explained that this pipeline was recently added to the list of those needing replacement. This pipeline is not yet listed in the existing master plan and is not in the Capital Improvement Budget for replacement anytime soon, but it has ongoing issues and has reached the end of its service life.

The 1,200-foot pipeline runs along American Avenue between 6th Street to 8th Street, Swanson continued. The street also contains sewer facilities which will necessitate Division of Drinking Water setbacks and standards for proper separation. A hydrant will need to be added, he noted.

The \$800,000 cost is a conservative estimate based on some unknowns, Swanson noted. Staff does not yet know whether the City of Beaumont (City) will allow slurry fill or abandonment of the existing pipeline in place, or will require removal of the entire pipe (an additional \$30,000 cost), he said. He said he hoped to work with the City on an economical solution.

Swanson advised that procurement of materials is still challenging with lengthy lead times. He added that American Avenue is not on the City's list of repaving projects.

President Williams invited public comment. There was none.

Director Slawson noted that this is expensive but said he appreciated staff's approach in not needing to come back to the Board for adjustments.

Director Hoffman confirmed that the \$818,500 is materials and labor to complete the project. Swanson said it included all construction, materials, and soft costs for engineering, survey, and geotechnical. Labor costs were estimated based on the last several outside contracts.

Director Covington asked about the City's reasoning for requiring the removal of the old pipeline in Antonell Court. Mr. Swanson stated that the City said that in that area it was demonstrable that the pipe was failing and causing the pavement to fail.

In response to directors' questions, Mr. Swanson clarified that the \$818,500 was the complete project estimate, and the materials procurement request of \$75,100 was part of that total.

Director Covington asked if the project engineering would be outsourced and whether staff time is billed to the Capital Improvement Budget. Mr. Swanson explained that staff is assessing all projects as to which ones would be outsourced. Because this one does not have a tight timeline due to the pavement moratorium, it could be done in house to provide some cost savings, and staff time is billed to the project. If it did go out for bid, it would be combined with other projects, he added.

The Board adopted Resolution 2022-30 authorizing an amendment to the 2022-2026 Capital Improvement Budget in the amount of \$818,500.00 for the American Avenue Waterline Replacement Project (P-2750-0095) by the following roll-call vote:

MOVED: Covington	SECONDED: Hoffman	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

The Board approved expenditures in an amount not to exceed \$75,100 for the procurement of materials for the American Avenue Waterline Replacement Project (P-2750-0095) by the following roll-call vote:

MOVED: Hoffman	SECONDED: Slawson	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

7. Resolution 2022-31: Amending the 2022-2026 Budget to Include the 2022-2023 Service Lateral Replacement Project (P-2750-0096)

Director of Engineering Mark Swanson advised that this is not a pipeline replacement, it is the changing out of various service laterals to District standard copper lines. He explained that in light of the City of Beaumont annual 2022-23 Citywide Street Rehabilitation and Maintenance Project identifying downtown areas, staff has identified existing water services in need of replacement. He detailed the proposed work in the target areas.

Typically, these are handled through the maintenance budget, but this project is larger than the maintenance mechanism would allow, Swanson explained. He suggested that if the City continues with the annual plan, this work might be appropriate to include in the Capital Improvement Budget.

President Williams invited public comment. There was none.

The Board adopted Resolution 2022-31 amending the 2022-2026 Capital Improvement Budget in the amount of \$652,000 for the 2022-2023 Service Replacements Project (P-2750-0096) by the following roll-call vote:

MOVED: Slawson	SECONDED: Covington	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

The Board approved expenditures in an amount not to exceed \$232,000 for the procurement of materials for the 2022-2023 Service Replacements Project (P-2750-0096) by the following roll-call vote:

MOVED: Hoffman	SECONDED: Slawson	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

8. Approval of an Agreement between Beaumont-Cherry Valley Water District and County of Riverside for American Rescue Plan Act (ARPA) Funding Allocations

Director of Engineering Mark Swanson provided background on the funding opportunity through the office of Riverside County Supervisor Jeff Hewitt. The allocation was approved by the Board of Supervisors and a contract has been vetted by legal counsel and brought to the County.

Swanson detailed the projects to be funded:

1. A 24-inch 3040 Pressure Zone Cherry Avenue/International Park Road Transmission Pipeline, Swanson explained. The other piece of the project is

to build a tank at the Bogart Park site for a total estimated cost of \$5.1 million with ARPA funding of \$1.2 million

2. The "B" Line Upper Edgar Transmission Pipeline and Facilities Project from the 3620 tank which experienced some issues during the Apple Fire for a cost of \$2.1 million with ARPA funding of \$1.3 million

As part of the work, the National Environmental Policy Act (NEPA) considerations must be addressed including a public hearing process, he noted.

President Williams invited public comment. There was none.

Director Slawson extended thanks to Supervisor Hewitt.

In response to Director Hoffman, Mr. Swanson confirmed that the draft agreement has been reviewed by the general manager and by legal counsel.

Legal Counsel James Markman responded to directors' questions about federal provisions in the contract. He noted that the District would be a subrecipient of federal funds. He said he would investigate the David-Bacon requirement (federal prevailing wage) and advised that the federal contracting prohibitions were applicable.

The Board approved the agreement between BCVWD and the County of Riverside for American Rescue Plan Act Funding Allocations and authorized the General Manager to execute the agreement by the following roll-call vote:

MOVED: Covington	SECONDED: Hoffman	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

9. Board Discussion and Possible Action Regarding Well Drilling Activities at Assessor's Parcel Number 401-190-002 (9154 Lilac Lane)

Director David Hoffman recused himself from discussion of this item. Legal Counsel advised that this is due to the location of Director Hoffman's property in relation to the subject property (within 500 feet).

Director of Engineering Mark Swanson reported that on Sunday, September 18, 2022, District staff observed a drill rig being staged on the subject parcel in the upper Mesa area and on Monday, September 19 staff reached out to the County and obtained the well permit issued in August 2022.

It has been the position of the District that of properties in the area, as established by the Beaumont Land and Water Company (BLWC), that the water rights have been retained by the Water District with BCVWD as the successor to the BLWC, which is clear on the grant deed, Swanson explained.

A letter was sent to the property owner via certified mail indicating the violation of the District's Rules and Regulations, Swanson advised. The parcel takes domestic service from the District, and the letter states that violation may warrant service to be terminated if the actions are continued.

On September 20 and 23, BCVWD General Manager Dan Jagers had conversations with the applicant and the applicant's son about the well and a meeting was held on Monday, September 26 to review water rights for the property. Staff received a title report on September 26 and the grant deed shows the first party is the BLWC which retains all rights to surface, subsurface, riparian and all water. The second part states that the person who purchased the original land and their successors would not assert or claim any right to water. In addition, there are provisions prohibiting the imposition of sewage or contamination to the water, and that no machinery, mechanical device or apparatus for pumping water shall be erected.

Staff understands that a well permit was requested and was issued by the County, Swanson continued. Unfortunately, BCVWD was not consulted by the County, he reported. The application for the permit has a box checked indicating that the proposed well is not within 500 feet of another well, but the District's Well 5 is approximately 420 feet away, Swanson noted. He provided a copy of the title report to the County, who indicated they would share it with their legal counsel, but there has been no further communication.

Swanson quoted the BCVWD Regulation stating that it is a violation to construct or operate a water producing well for any purpose without first obtaining written permission to do so from the District's Board. It is the opinion of staff that the well should not be drilled, Swanson stated. At this point, for the District's protection of water rights, the work that has been done should be destroyed, then certified by the County like a normal well abandonment, he emphasized.

The Upper Mesa area is fed from Edgar Canyon where the District has and must continue to hold the water rights, Swanson stated. Allowing multiple straws to go into the ground within the District's service area becomes problematic in managing the groundwater and the system. Of additional concern is a party operating a separate system; there is no way to verify they are protecting themselves and the District. The water pumped may not be properly chlorinated or flushed and could cause cross-contamination. If there is an issue, the Department of Drinking Water would come after the District as the registered water purveyor, he explained.

Property owner Sylvia Kohler and her son addressed the Board and communicated:

- The District's Well 5 is adjacent to her property
- She requested the District remove dead trees on the Well 5 site
- She and her husband purchased the property 33 years ago and the first page of the deed showed no water exclusions
- The Department of Environmental Health told her that well permits were being given in the area, but she had to have a licensed contractor make the request
- She submitted the well permit request when the Water District took away the agricultural meter on her property
- When Cherry Valley was established in 1900, the property owners were asked to give rights to the water, in exchange for supplying water at a reduced rate for irrigation; this means there is a breach of contract, as there is no discount for irrigation water because the ag meter was removed

- There is no purple pipe water available in the area
- The Kohlers need a well in order to have affordable water to irrigate the orchard and trees on the property
- After almost losing her house in the Apple Fire, she began researching wells
- She paid Vickery Drilling Company \$1,000 to obtain the permit from the County, and \$23,000 once the permit was received
- Digging was about halfway done when the letter from the District was received indicating if they did not comply their water service would be turned off immediately
- There are others in the area with wells and if an exception was made for one person, an exception needs to be made for someone else
- There is a discrepancy regarding water rights on the deed
- She emphasized the following issues:
 - The Kohlers did not know permission from the Water District was needed
 - The location is too close to the District's Well 5
 - The deeds from 1900

Ms. Kohler requested the Board grant a variance. Her son said they are asking for a continuous well to continue to keep the old growth alive and sustain the area.

Director Ramirez asked if Ms. Kohler had any written documentation regarding water rights. She said she has not yet been able to procure it. Ramirez acknowledged the concern and suggested looking at options to work with Ms. Kohler.

Director Slawson acknowledged the complicated situation, and noted that the title company is responsible for providing all information. He said he would ask staff about the irrigation meter. Mr. Swanson advised that there are only a handful of irrigation meters still out there. He explained the tiered water rates and services. Mr. Kohler noted that to keep things alive, the water bill was unaffordable at \$800.

Director Covington asked about the removal of the irrigation meter. Ms. Kohler said she asked the person who removed the meter, who told her that he had been instructed by the District to take it.

Mr. Swanson advised that he had researched well permits in the area and found one property, which he is investigating. Staff will be going through title reports and legal counsel will be involved, he noted. The District will enforce its policy, he stated, and documentation will be needed to support that the Water District allowed them to drill the well.

Legal Counsel Markman reviewed legal issues. It would be very hard for the Board to accommodate this, he began, and discussed the following:

1. Title reports. Mr. Swanson has been finding impediments saying there are no water rights as they were collected by the BLWC long time ago, and the District has run into this several times. He said he doubts that there is a document binding on the successors in interest that says water rights were exchanged for a certain water rate for agriculture or for groves instead of domestic. The District ordered a title report, and it shows that an exception to their title is they don't have any water rights, as those were reserved when the property was first sold 100 years ago, and it applies to every successor in interest.

2. Water source. It is a big engineering problem to determine the source of the water. If riparian or appropriative rights, the applicant would have to go to the State Water Resources Board to get a well permit.
3. Well interference. If in proximity to a production well that is used for potable water by the District, tests can determine if the new well could create problems with contamination or production capacity.
4. County well permits. The County has control and has criteria for digging wells, but they do not control the water right and do not think about the entitlement right, nor what water district might have rules and regulations that are already serving the people. Unfortunately, a well driller may say they know how to get the permit, but that does not mean that the District's power and responsibility over water have disappeared.
5. Drought and District regulations. The area is in a drought and this Board just turned down two projects that wanted to put something on their property within the District's boundaries. Conservation regulations are in effect, including restrictions on watering. The Kohlers are suggesting that they want to irrigate but do not want to pay the price for it, will stick a straw into the water source and draw out a certain amount of water over which the District has no control or conservation power, and they can take as much as they like because the State regulations do not talk about small domestic wells.

Markman advised that the Board may alleviate issues by placing conditions on the variance and by making it clear that this is not something the District is compelled to do based on past instances. He pointed out that in the six or seven years he has been with BCVWD he has never seen an instance where the District has allowed someone to put in a well and pump competitively.

Markman stated that he had no doubt that the impediments – the exceptions to title regarding water rights, or even installing water facilities or infrastructure on the property – were arising from a title report that could be obtained just by ordering. He suggested that the title company may have a problem if they did not disclose these when the property was purchased.

Director Slawson pointed out that what others may have done does not apply. It appears the Kohlers should be talking to the title company and the well driller. The Board would like to work with them, he said, and he was leaning toward reinstalling the ag meter. He suggested thinning and saving which trees may be possible. The District's regulations, and the rights that came with the property seem straightforward.

Ms. Kohler continued to stress irrigation of the trees.

Director Covington stated that he lives in Cherry Valley. He noted that the County has the option to issue the permit, but its issuance does not relinquish the applicant's obligation to check with the local agencies that have jurisdiction in the area. He expressed doubt that the County told the Kohlers that there is a statewide moratorium on new wells or rehabilitating wells that was issued by the Governor in early 2022. He also explained the local Groundwater Sustainability Agency (GSA) jurisdiction and lamented that there has always been a disconnect between the County and other agencies. But with the regulations in place, the County should have its own obligations to consult with other agencies before issuing a permit. If they did not, then the issue is with the County, not with the Water District. The Water District is doing what it is

supposed to be doing, and is holding firm on regulations because if a well is drilled, others will be lining up to do the same, and BCVWD will have no more control of the groundwater on the Mesa.

To grant a variance means the Board would have to give the next people a variance, which is extremely problematic, Covington continued. He said he had been on the Board for eight years and had never heard of a variance being given. Surely there are people out there drilling wells that are not allowed, as the drillers know what they are doing and did not ask if permission had been obtained from the local water agency, he posited. But what the Kohlers are asking the Board to do would set a precedent, which he would not support, he said.

Rules and regulations protect the District's ratepayers. It is not fair to grant a variance or waiver because no one came to BCVWD to look into this before moving forward with a project, Covington advised. He said he understood the assumption that it would be OK if the County issued a permit, but the County cannot say they don't know about drought regulations that came out in early 2022, as the local GSAs provided notice.

Ms. Kohler emphasized that it is not the permit, it is the money and that the well is half dug. She said Mr. Jagers had told her that he was unaware of any prior variance granted and that no one has previously come with a permit in hand and a well half dug. She reiterated that the County representative told her that permits are being approved in her area. She noted that receipt of the letter from the District was happenstance. The well could have been completed before they had seen it.

In response to Director Covington, Mr. Swanson explained that the title report obtained by the District is the only one he has seen. The Kohlers have stated that their title report from 1989 differs, but a copy of that has not been provided, he noted.

President Williams directed staff to follow up regarding the irrigation meter and asked the Kohlers to provide the title. Ms. Kohler requested immediate Board action. Mr. Markman said he would like to see a full copy of the title report and suggested that Ms. Kohler contact Fidelity Title for a copy, and he would look at it. He advised the Board against taking a vote at this time.

Ms. Kohler asked about the presence of the drilling rig on her property. Mr. Swanson pointed out there is an error on the drilling permit application made by her contractor regarding proximity to the District's Well 5, and reiterated that the District still takes issue with the location of the well and the fact that it is being drilled, and the Board will ultimately make a decision.

The Kohlers requested consideration of the trees and the Cherry Valley way of life, and alleged that the decline of orchards says something about the water, and the District needs to address it.

Director Covington noted two outstanding items: a response back from the County of Riverside, and the discrepancy in the Kohlers' view of the title report and the title report on file at the District. Those two key questions must be resolved before the Board considers a variance. Ms. Kohler expressed doubt that the property owners would give away their water rights without getting something back, e.g., the less expensive irrigation rate. Legal Counsel Markman explained that at that time historically, mutual water companies were formed so that they could have service systems. The procedure was to sell the property and issue stock in the mutual water company, take back the water rights, and then deliver the water. It was a common way to put in a

water system to the property when the lots were sold. He reiterated that he has never seen a mutual water company promise a rate. They are required to serve water at their cost, as is the Water District.

President Williams stated that there needs to be a response from Riverside County and an answer as to why the title reports may be different. Mr. Markman added that a title policy would show a list of exceptions, which the District would want to review.

Director Slawson expressed understanding and pointed out that if it were not for the quickness of staff action, the Kohlers would be another \$24,000 into the project. He said he is not prepared to support a variance at this time and concurred with Covington and Williams.

Director Ramirez suggested finding an interim solution to make water affordable while research is being done. President Williams pointed out the property is currently receiving water service from the District, and she had recommended working with staff. Mr. Markman pointed out that even with an agriculture rate, there is the problem of volume. In the service area, according to State direction, the water district is supposed to be cutting everyone back by a percentage. Enabling the use of more water at a cheaper rate for the Kohlers is directly contrary to that conservation effort and to the thousands of ratepayers who are cutting back – losing lawns and more.

Director Ramirez asked about placing conservation limits and Mr. Markman stated that an ag rate would enable more water to be used on that grove and much more would need to be known about the property's situation to determine conservation targets. Mr. Swanson explained there is no difference between scheduled irrigation rate (\$1.22 per unit) for agriculture or commercial-industrial irrigation and explained the application of drought restrictions. Mr. Markman suggested that the interim solution was to refrain from spending more money on well drilling.

Mr. Kohler requested future consideration of how to get a cheaper water rate for Cherry Valley to continue cherry orchards and sustain trees. Director Covington recalled that in approximately 2010 the Board determined that the non-irrigation ratepayers were subsidizing the cherry orchards and took action to dissolve the irrigation rates. One of the campaign promises of former Director John Guldseth was to bring the irrigation rates back, and it did not happen, he noted.

Some fundamental questions need to be answered and if staff believes the item should come back to the Board for consideration, then it will be on an agenda, Covington stated. He reminded about the earlier actions denying WSLs to other properties, and that many of the directives are coming from Sacramento.

Ms. Kohler asked what she should ask from the County that would allow the Board to change its mind. Covington pointed out the errors on the permit application prepared by the driller. Swanson indicated that needed information includes the County's position on the 500 feet proximity and on the information in the title report. Mr. Markman emphasized the need for a copy of the full title report from the owner's title company.

President Williams tabled the item pending receipt of needed documentation and review by legal counsel.

10. Status of Local Emergency regarding the Impact of the Respiratory Illness Pandemic COVID-19 pursuant to Resolution 2020-07

Nothing to report.

11. Status of Declared Local Emergencies related to Fires

a. Impact of the Apple Fire pursuant to Resolution 2020-17

b. Impact of the El Dorado Fire pursuant to Resolution 2020-20

Director of Operations James Bean advised that monsoon season has begun, and thundershowers have deposited a lot of water in the fire area. A lightning strike directly behind the District's Taylor tank at Union and Orchard started a fire which was quickly put out by the ensuing rain. There were no mud and debris flows, he added.

Last week, a significant downpour caused damage in Banning's canyon and in Oak Glen, Bean continued. On the Forest Falls side of the hill, a woman lost her life in a mud and debris flow, he noted, so staff takes this very seriously, watches the weather, and responds appropriately.

12. Reports for Discussion

a. Directors' Reports:

Director Ramirez reported attending the following:

- Collaborative Agencies Committee on September 7, 2022

Director Slawson reported attending the following

- San Gorgonio Pass Economic Development Alliance on September 15, 2022
- San Gorgonio Regional Water Alliance
- Beaumont Chamber of Commerce Annual State of the City Dinner on September 22, 2022

Director Hoffman reported attending the following:

- Beaumont Chamber of Commerce Annual State of the City Dinner on September 22, 2022
- San Gorgonio Pass Economic Development Alliance on September 15, 2022

Director Covington reported attending the following:

- Beaumont Chamber of Commerce Annual State of the City Dinner on September 22, 2022

President Williams reported attending the following:

- Beaumont Chamber of Commerce Annual State of the City Dinner on September 22, 2022

b. Director General Comments: None.

c. General Manager's Report: None.

d. Legal Counsel Report: None.

13. Action List for Future Meetings

- Presentation on the San Bernardino Valley Resource Conservation District
- Water supply for BCVWD and the region
- Matrix for delivery of recycled water
- Maintenance costs at 800-hp well sites

14. Announcements

President Williams read the following announcements:

- Beaumont Basin Watermaster Committee: Wednesday, Oct. 5 at 11 a.m.
- Finance and Audit Committee Meeting: Thursday, Oct. 6 at 3 p.m.
- Regular Board Meeting: Wednesday, Oct. 12 at 6 p.m.
- Personnel Committee Meeting: Tuesday, Oct. 18 at 5:30 p.m.
- Engineering Workshop: Thursday, Oct. 27 at 6 p.m.
- Collaborative Agencies Committee: Wednesday, Nov. 2 at 5 p.m.

15. Closed Session

Item 15a was tabled to the next meeting by the following vote:

MOVED: Williams	SECONDED: Covington	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

The Board recessed to Closed Session at 9:23 p.m.

- a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (tabled)
Pursuant to Government Code Section 54947
Title: General Manager
- b. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to paragraph (2) of
Subdivision (d) of California Government Code Section 54956.9
(One case concerning claims to water based upon Hannon Agreement.)

Reconvened in Open Session at 9:59 p.m.

16. Report on Action Taken during Closed Session:

President Williams announced that no reportable action was taken.

17. Adjournment

President Williams adjourned the meeting at 9:59 p.m.

ATTEST:

DRAFT UNTIL APPROVED

DRAFT UNTIL APPROVED

Director Lona Williams, President
to the Board of Directors of the
Beaumont-Cherry Valley Water District

Director David Hoffman, Secretary
to the Board of Directors of the
Beaumont-Cherry Valley Water District

DRAFT



BEAUMONT-CHERRY VALLEY WATER DISTRICT

560 Magnolia Avenue, Beaumont, CA 92223

**MINUTES OF REGULAR MEETING
OF THE BOARD OF DIRECTORS
Wednesday, October 12, 2022 at 6:00 p.m.**

*Meeting held in person at 560 Magnolia Ave., Beaumont, CA
and via teleconference pursuant to
California Government Code Section 54950 et. seq. and under the
provisions of Assembly Bill 361 and BCVWD Resolution 2022-32*

Call to Order: *President Williams opened the meeting at 6:04 p.m.*

Pledge of Allegiance was led by President Williams.

Invocation was given by Director Hoffman.

Announcement of Teleconference Participation

Dr. Kirene Bargas, Director of Finance and Administration, clarified that this meeting is conducted pursuant to California Government Code Section 54953 and AB 361.

The teleconference capabilities of this meeting have been identified in the Notice and Agenda. Due to the danger of COVID-19, the teleconference locations are not publicly accessible.

Dr. Bargas verified that all directors were able to hear the other directors clearly. No directors expressed any reason to believe, based on voice recognition or otherwise, that those persons representing themselves to be directors are not truly so.

Roll Call:

Directors present:	Covington, Hoffman, Slawson, Williams
Directors absent:	Ramirez
Staff present:	General Manager Dan Jagers Director of Engineering Mark Swanson Director of Operations James Bean Director of Finance and Administration Kirene Bargas, PhD Director of Information Technology Robert Rasha Administrative Assistant Cenica Smith
Legal Counsel	James Markman

Members of the public who registered attendance: Victoria Valenzuela of Compass Danbe; and Sean McReynolds of Townsend Public Affairs, Inc.

Public Comment: None.

1. Adjustments to the Agenda:

Mr. Jagers advised of a change in title for Item 5 and availability of handouts for Item 8.

2. Consent Calendar:

Director Covington pulled item 2g for discussion.

Consent Calendar items 2a through 2f, plus 2h and 2i were approved with one motion:

- a. Review of the August 2022 Budget Variance Reports
- b. Review of the August 31, 2022 Cash/Investment Balance Report
- c. Review of Check Register for the Month of September 2022
- d. Review of September 2022 Invoices Pending Approval
- e. Minutes of the Regular Meeting of August 31, 2022
- f. Monthly Update from Townsend and Associates (grant writing)
- h. Annual Review of Director Expense Reports
- i. Director Per Diem Request for Approval

MOVED: Slawson	SECONDED: Covington	APPROVED 4-0
AYES:	Covington, Hoffman, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	Ramirez	

Director Covington requested staff comment on item 2g:

- g. Set Public Hearing date for Proposed Revisions to Schedule of Miscellaneous Fees (Administrative Cost Recoveries) and the District Regulations Governing Water Service Part 5 – Charges)

General Manager Dan Jagers explained that this item has been discussed at the Finance and Audit Committee, and it is hoped to have approval before the end of the year. A draft Miscellaneous Fee Update study is in progress, he advised, and described the affected fees.

President Williams invited comment. There was none.

Consent Calendar Item 2g was approved by the following motion:

MOVED: Slawson	SECONDED: Covington	APPROVED 4-0
AYES:	Covington, Hoffman, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	Ramirez	

3. Resolution 2022-32: Review of Teleconferencing Regulations Pursuant to AB 2449 and Consideration of Resolution 2022-32 Authorizing Public Meetings to be Held via Teleconferencing Pursuant to Government Code Section 54953(e) and Making Findings and Determinations Regarding the Same

General Manager Dan Jagers advised the Board about the Governor signing AB 2449 and refreshed memory about meeting teleconference provisions under AB 361. He pointed to the table comparing the legislation with the Brown Act and described options. The signing of AB 2449 may indicate that the Governor will discontinue the COVID-19 State of Emergency, he noted. Other districts report greater public attendance via the opportunity for teleconferencing, he added.

Legal Counsel James Markman added further detail on alternatives. He said he has not yet had other districts choose to implement AB 2449. In response to Director Covington, Markman confirmed that the Board would need to continue adopting the AB 361 resolution monthly. It is not compatible to adopt more than one set of rules, he noted; it is one or the other.

President Williams asked about the possibility to adjust any requirements; Markman stated no, it is controlled by State law. Under the present statute, the Board cannot require meeting attendance by video, he advised.

Director Covington noted that some of the provisions seem to revert to pre-COVID conditions. He said he would favor adopting AB 2449 procedures effective January 2023.

Director Slawson noted that going back to Brown Act pre-COVID restrictions would mean that he would have to miss some meetings due to childcare, but AB 2449 would allow attendance via Zoom. He expressed concern about the ending of the State of Emergency and said he supported staying with AB 361, then 2449 when applicable. Markman clarified AB 2449 provisions.

President Williams indicated support for the procedures in AB 2449 for the safety and engagement of directors, effective January 2023. General Manager Jagers pointed out that a teleconference option also allows more participation by District staff.

Director Covington pointed to the AB 2449 emergency and just cause provisions and stated it reaffirms and accommodates life's challenges, and indicated support. The Board needs to get back to regular business, he opined.

President Williams invited public comment. There was none.

The Board adopted Resolution 2022-32 Authorizing Public Meetings to be Held via Teleconference Pursuant to Government Code Section 54953(e) and Making Findings and Determinations Regarding the Same by the following roll-call vote:

MOVED: Slawson	SECONDED: Hoffman	APPROVED 4-0
AYES:	Covington, Hoffman, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	Ramirez	

4. Resolution 2022-33 Adopting an Amendment to the District’s Conflict of Interest Code

General Manager Jagers reminded the Board about the process. In response to a question from Director Hoffman, Counsel Markman explained that the Form 700 Statement of Economic Interests applies statutorily to Board members and the General Manager, and this covers other staff members and consultants who are not covered by the statute.

President Williams invited public comment. There was none.

The Board adopted Resolution 2022-33 Adopting an Amendment to the District’s Conflict of Interest Code by the following roll-call vote:

MOVED: Covington	SECONDED: Hoffman	APPROVED 4-0
AYES:	Covington, Hoffman, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	Ramirez	

5. Consideration of Approval to Purchase One (1) Tow Behind Air Compressor in an Amount Not to Exceed \$30,180.00

Director of Operations James Bean explained that this piece of equipment was identified in the Ten-Year Capital Improvement Plan (CIP) for replacement as approved in the Capital Improvement Budget on December 21, 2021. The difference in cost is believed to be due to inflation and supply chain issues, he noted.

The existing air compressor that was purchased in 1998 would be retained as a backup, Bean noted. The air compressors are used to run pneumatic tools and are a workhorse of the crews, he explained.

Mr. Bean reviewed quotes obtained from vendors.

Director Hoffman asked if the air compressor in use now had an hour meter; Bean indicated it does not. Hoffman asked if other vendors were contacted, and Bean explained that other equipment options were considered but the time to receive the equipment was six to eight months. These vendors had the item in stock.

Director Hoffman asked if the compressors would be compliant with the new California Air Resources Board regulations. Bean indicated they are compliant with the current regulations; Hoffman advised that new regulations are coming out. He recommended using the budget wisely.

Director Covington noted that \$19,800 was budgeted in the CIP and asked if there was an amendment to the CIP. This year, the additional expenditure would be authorized, and the CIP Budget would be brought forward for the next revision in three years.

Director Covington asked about consideration of other brands of the equipment and availability from Sourcewell; Mr. Bean said he did not see anything with Sourcewell for this type of equipment. He assured that other manufacturers were

considered, but this item was recommended, and Ingersol-Rand no longer makes this equipment. Covington requested an update on the action.

The Board authorized the General Manager to purchase one (1) tow behind air compressor from Northern Tool & Equipment in an amount not to exceed \$30,180 by the following roll-call vote:

MOVED: Covington	SECONDED: Hoffman	APPROVED 4-0
AYES:	Covington, Hoffman, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	Ramirez	

6. Resolution 2022-34: Amendment to the 2022-2026 Capital Improvement Budget to include the 5th Street Waterline (P-2750-0097) Replacement Project

General Manager Jagers introduced the item and pointed out that due to the City of Beaumont's ongoing street paving activities, a number of District projects are being reprogrammed in the budget to allow completion before needing to dig up new pavement to repair old lines.

Director of Engineering Mark Swanson reminded the Board of two similar items discussed at the September 29, 2022 Engineering Workshop. He explained the City's 2021-2022 Annual Paving Project which included both 5th Street and 6th Street. The Board previously approved the procurement of materials on May 11, 2022 for these projects, he noted. Suppliers estimate delivery in January. This is the final estimate to complete the project, he noted.

The project is located along 5th Street between California and Michigan, Swanson continued. Michigan is already programmed in the budget and will be part of the project, he noted. Total construction cost is estimated at \$1,745,200 with 20% contingency and soft costs, and the project will be evaluated for work that can be done in-house. The City's paving timeline will be considered, he added.

Swanson reminded the Board that costs of the City's paving requirements have significantly impacted the budget. Jagers pointed out that the 2023 Budget includes \$0.5 million for paving costs that would be better spent on projects, not exorbitant paving repairs.

Mr. Jagers explained that the pipeline replacement on Antonell Court was more costly due to the City's requirement to remove and repair backfill under the existing pipe. Those costs are budgeted here, he noted, but it is not expected to have to do that work; the intent is to abandon in place as there does not appear to be a backfill issue.

*The Board adopted Resolution 2022-34 Amending the 2022-2026 Capital Improvement Budget in the amount of **\$1,745,200.00** for the 5th Street Replacement Pipeline Project (P-2750-0097) by the following roll-call vote:*

MOVED: Slawson	SECONDED: Hoffman	APPROVED 4-0
AYES:	Covington, Hoffman, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	Ramirez	

7. Request for *Will Serve Letter* for a Proposed Truck/Trailer Maintenance, Repair and Dispatch Facility on East 3rd Street between Beaumont Avenue and Pennsylvania Avenue in the City of Beaumont (Riverside County Assessor’s Parcel Nos. 418-190-014, 418-360-004, and 418-360--006)

Director of Engineering Mark Swanson explained the location of the three parcels at the end of 3rd Street which are proposed to be a truck / trailer maintenance facility / service center.

The applicant submitted the request in July and staff notified them that water consumption was missing, Swanson noted. The numbers returned showed low usage, he said. The project includes a business office and outside service area bays, with 25 to 35 employees which is estimated at 1 EDU. Non-potable water demand is rounded to 1 EDU but will depend on plans for landscape irrigation, and the adjustment will be brought back to the Board. It is expected there will not be much landscaping, he noted.

Swanson clarified the condition that the total amount is 2.0 EDUs, at the threshold of Resolution 2014-05. There would be fire demand, but there is no EDU tied to it. He reviewed service needs and conditions. Mr. Jaggars pointed out that there is long frontage and low landscape activity on the cul-de-sac. He cautioned the applicant to consider xeriscape and to assure that when processing the entitlement through the City that they do not exceed 1 EDU use of water in the landscape, to stay within the requirements of Resolution 2014-05. Otherwise, District staff will stop the project and bring it back to the Board for additional consideration, he stated.

Ms. Victoria Valenzuela with Compass Danbe representing Momentum Property Group indicated that it is clear the Board has great responsibility in being good stewards of water supply. She thanked staff for providing understanding of water and drought situations and acknowledged Jaggars’ comments. She noted that the applicant concurs with staff’s recommendations and understands the limitation on overall landscaping and maximum irrigation. She noted the trend toward drought-tolerant landscaping and said that they are confident they can meet the 1 EDU.

Director Hoffman commented on the industrial location and that it is not a highly traveled street; requiring minimal landscaping and minimum water consumption.

Director Slawson asked about 25 employees working eight-hour days being less than 1 EDU. Swanson explained that between handwashing, restrooms, mop and bucket, and consumptive (drinking) plus efficient fixtures, use now works out to 10 to 15 gallons per person per day. Jaggars noted that the historical general usage planning number is 15 gallons per person per day (35 x 15 = 525 gallons).

In response to Director Hoffman, Ms. Valenzuela confirmed the facility will be used for truck and trailer storage. She said the proposal was for a dispatch facility with ancillary truck and trailer repair and maintenance; not leasing individual spaces.

Hoffman pointed out that restroom facilities or showers for drivers could affect water consumption. That is not proposed, Valenzuela stated.

Director Slawson indicated concern about water consumption. He noted the plan has no water quality basin and said that as long as the General Manager has stipulated that the project will stay under 2 EDUs and falls below Resolution 2014-05, he is ok with it. Swanson noted the basin will likely be underground.

Mr. Swanson assured Director Covington that staff has examined the projected water demands. Covington concurred with Director Slawson.

President Williams noted that with Ms. Valenzuela's acknowledgement of the conditions enumerated by Jagers and Swanson she is in favor of the WSL.

The Board approved the request for water service Will Serve Letter for a proposed truck/trailer facility located on East 3rd Street between Beaumont Avenue and Pennsylvania Avenue, identified as Riverside County Assessor's Parcel Nos. 418-190-014, 418-360-004, and 418-360-006 within the City of Beaumont, subject to payment of all fees to the District and securing all approvals from the City of Beaumont by the following roll-call vote:

MOVED: Covington	SECONDED: Hoffman	APPROVED 4-0
AYES:	Covington, Hoffman, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	Ramirez	

8. Review of District Organization Chart Pursuant to the Fiscal Year 2022 Budget and Fiscal Year 2023 Budget

President Williams acknowledged the handout. Director of Finance and Administration Kirene M. Bargas, PhD noted that this information is brought by request of the Board. She shared the current chart as amended by the Classification and Compensation study and approved in March 2022 and pointed out proposed changes to the draft 2023 chart.

Mr. Jagers reviewed the Engineering Department opportunities for advancement as set by the Classification and Compensation study, staffing levels, and anticipated work needs. He discussed assignments of staff members should a recession change work needs and filling the position to support the recycled water / non-potable facilities.

Director Covington confirmed that the Cross Connection / Non-Potable Water Supervisor would be adding a Full Time Equivalent (FTE). An FTE has been budgeted for that position over the last four or five years but has not been filled, Jagers explained. The non-potable system is getting to be big enough that a person is needed, he added.

President Williams invited public comment. There was none.

9. Consideration of Attendance at the Association of California Water Agencies Annual Fall Conference (Indian Wells) November 28 – December 1, 2022

General Manager Jagers pointed to additional detail in the staff report and requested confirmation of attendance.

President Williams and Director Slawson confirmed their attendance.

Mr. Swanson may attend, Jagers noted.

10. Consideration of Attendance at Upcoming Events and Authorization of Reimbursement and Per Diem

Dr. Kirene M. Bargas reviewed the listed events. Directors indicated interest in the following events:

- Beaumont Chamber of Commerce Breakfast on November 10, 2022 – Slawson, Hoffman, Covington
- California Special Districts Association Virtual Workshop: Special Districts Leadership Academy Module 1 Governance Foundations on Dec. 6 and 7 – Williams, Slawson (tentative)

11. Continued Review of California Drought Conditions, District Urban Water Management Plan and Water Shortage Contingency Plan, BCVWD Resolution 2022-12 Implementing Water Use Restrictions (as amended), and Other Drought Response

General Manager Jagers highlighted the following:

- The revised Water Shortage Contingency Plan has been uploaded as approved at the September 29 meeting.
- In looking at production rates, there has not been a 20 percent reduction in usage. Californians seem to be ignoring the Governor's plea. There has not yet been mandatory cutbacks, but if 20 percent conservation is required next year, the implementation of drought surcharges may be the way to achieve it, cover District costs and assure the budget is balanced. This will come back to the Board for discussion. He acknowledged the Board's reluctance to impact ratepayers but said there will be next steps if it cannot be achieved in other ways.

12. Reports For Discussion

a. Ad Hoc Committees:

Communications Committee: President Williams advised there was no meeting in October. The next meeting is scheduled for Nov. 8 at 6 p.m.

Mr. Jagers added that \$100,000 per year is usually budgeted for communications efforts and much has been done this year related to the drought. A Request for Proposals is currently out with the intent to

provide it to the Board for consideration as part of the budget. The amount was discussed at the Finance and Audit Committee.

Sites Reservoir Committee: No report.

Water Re-Use 2x2: Mr. Jagers advised that a Request for Qualifications for a facilitator was issued. The one response received was approved by this Board at the September 29 meeting, by the City at their last meeting and by the San Geronio Pass Water Agency (SGPWA) this week. The expense will be shared three ways.

b. Directors' Reports:

President Williams reported attending the following:

- San Geronio Pass Economic Development Alliance on September 15

Director Covington reported attending the following:

- City of Beaumont Wastewater Plant Tour on September 30

Director Slawson reported attending the following:

- San Geronio Pass Water Agency on September 10
- Water Use Efficiency Bi-Monthly Meeting on October 12

c. Directors' General Comments:

Director Hoffman explained that the 2023 budget is more complex than in past years. There are moving targets such as unknown supply, and unknown revenues based on consumption cutbacks. There are things on which to get clarity before moving forward and staff understands the need to move slowly. He recommended the Board members ask questions and assure understanding of each building block.

d. General Manager's Report:

Mr. Jagers reported the following:

- The desire of staff is to present a balanced budget to the best of ability and much work is being done. The Board has been asked to authorize potential purchases of up to an additional 7,000 acre-feet of water supply which may be outside of the budget document as modeling suggests it will be another dry year and it may not be available
- Some mud and debris flows resulted from the rain in Edgar Canyon and Noble Creek over the last couple of days and last night, but there was no significant damage
- Final tie-ins of the new pipeline were made today for the Beaucrest Ranch (Birdsall property). Resident Mr. Harris was satisfied with the coordination and accommodation of his needs
- Work is being done on various pipeline replacement designs
- There is a revised construction schedule for MDP Line 16 showing construction until early 2023

- The remainder of the Nickel Water from the SGPWA will be delivered in 25 to 28 days and staff is working with Lance Eckhart to schedule the delivery
- SGPWA has a new employee moving over from the San Bernardino Valley Municipal Water District to replace Ken Falls due to retirement and will conduct a training exercise
- Well activity in the Mesa area is being monitored. It appears the drilling rig has been moved offsite but there are a few facilities on the site. The property owners were to bring in a title report but have not provided anything to the District He noted that the District's rights are clearly defined as discussed at the September 29 meeting
- The County Board of Supervisors will consider the District's application for the \$2.58 million in ARPA funding at an upcoming meeting
- A taxation activity related to a Riverside Local Agency Formation Commission (LAFCO) activity for the Reidman property will come to the Board. LAFCO has agendized a public hearing on October 27 regarding de-annexation of the property from BCVWD and annexation into Yucaipa Valley Water District (YVWD). Jagers will attend and suggested a couple of Board members attend
- The annexation plan of service prepared by YVWD proposes a well site that punches a hole in the BCVWD service area which is concerning given BCVWD's planned extractions in the area. The District does not want to compete with an entity that should not be there. Hopefully LAFCO will support the BCVWD activities that have already taken place; a letter will be prepared
- The "B" Line pipeline activity is moving forward
- A meeting was held Monday with the tank recoating consultant, and it is expected the coating of five tanks will take place next year. The consultant recommends modifications and replacement of all rafters at the Lower Edgar tank

e. Legal Counsel Report: No report.

13. Action List for Future Meetings:

- Presentation on the San Bernardino Valley Resource Conservation District
- Water supply for BCVWD and the region
- Matrix for delivery of recycled water

14. Announcements

President Williams read the following announcements:

- Personnel Committee Meeting: Tuesday, Oct. 18, 2022 at 5:30 p.m.
- Engineering Workshop: Thursday, Oct. 27, 2022 at 6 p.m.
- Collaborative Agencies Committee: Wednesday, Nov. 2, 2022 at 5 p.m.
- Finance and Audit Committee Meeting: Thursday, Nov. 3, 2022 at 3 p.m.
- Beaumont Basin Watermaster Committee: Wednesday, Dec. 7, 2022 at 11 a.m.
- Regular Board Meeting: Wednesday, Nov. 9, 2022 at 6 p.m.

Dr. Bargas added the following:

- Special Finance and Audit Committee meeting Oct. 20 at 3 p.m.

- Ad Hoc Communications Committee on Nov. 8 at 6 p.m.
- Special Board Meeting on Nov. 1 at 5:30 p.m.

Director Covington advised that he will not attend the October 27 meeting.

15. Closed Session

The Board recessed to Closed Session at 8:16 p.m.

- a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Pursuant to Government Code Section 54947
Title: General Manager

Reconvened in Open Session at 9:03 p.m.

16. Report on Closed Session

President Williams announced that no reportable action was taken.

17. Consideration and Possible Action Regarding Proposed Changes to Contract, Salary, and / or Fringe Benefits of General Manager

No discussion.

18. Adjournment

President Williams adjourned the meeting at 9:04 p.m.

ATTEST:

DRAFT UNTIL APPROVED

DRAFT UNTIL APPROVED

Director Lona Williams, President
to the Board of Directors of the
Beaumont-Cherry Valley Water District

Director David Hoffman, Secretary
to the Board of Directors of the
Beaumont-Cherry Valley Water District



**Beaumont-Cherry Valley Water District
Regular Board Meeting
November 9, 2022**

Item 2h

STAFF REPORT

TO: Board of Directors
FROM: Dan Jagers, General Manager
SUBJECT: **Resolution 2022-36: Authorizing Public Meetings to be Held via Teleconferencing Pursuant to Government Code Section 54953(e) and Making Findings and Determinations Regarding the Same**

Staff Recommendation

Staff recommends that the Board:

Make the following findings so that meetings of the Board will be subject to the special Brown Act requirements for teleconference meetings: (1) the Board has reconsidered the circumstances of the COVID-19 state of emergency; and (2) state and local officials continue to recommend measures to promote social distancing, and

Adopt Resolution 2022-36: Authorizing Public Meetings to be Held via Teleconferencing Pursuant to Government Code Section 54953(e) and Making Findings and Determinations Regarding the Same.

Summary

Staff has placed this item on the agenda so that the Board can continue to meet virtually pursuant to AB 361's special Brown Act requirements for teleconference meetings. These requirements give local public agencies greater flexibility to conduct teleconference meetings when there is a declared state of emergency and either social distancing is mandated or recommended, or an in-person meeting would present imminent risks to the health and safety of attendees.

The Board must make these findings every 30 days to continue the teleconferencing options. The previous Resolution 2022-24 was adopted on August 10, 2022.

The declared emergency is still in effect. Furthermore, the State of California and local officials have recommended measures to promote social distancing. The California Division of Occupational Safety and Health still requires that employers provide training on the effectiveness of physical distancing in the workplace.

Attachments

1. Resolution 2022-36: Authorizing Public Meetings to be Held via Teleconferencing Pursuant to Government Code Section 54953(e) and Making Findings and Determinations Regarding the Same

RESOLUTION 2022-36

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BEAUMONT-CHERRY VALLEY WATER DISTRICT AUTHORIZING PUBLIC MEETINGS TO BE HELD VIA TELECONFERENCING PURSUANT TO GOVERNMENT CODE SECTION 54953(e) AND MAKING FINDINGS AND DETERMINATIONS REGARDING THE SAME

WHEREAS, the Board is committed to public access and participation in its meetings while balancing the need to conduct public meetings in a manner that reduces the likelihood of exposure to COVID-19 and to support physical distancing during the COVID-19 pandemic; and

WHEREAS, all meetings of the Board are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the Board conduct its business; and

WHEREAS, pursuant to Assembly Bill 361, signed by Governor Newsom and effective on September 16, 2021, legislative bodies of local agencies may hold public meetings via teleconferencing pursuant to Government Code Section 54953(e), without complying with the requirements of Government Code Section 54953(b)(3), if the legislative body complies with certain enumerated requirements in any of the following circumstances:

1. The legislative body holds a meeting during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing.
2. The legislative body holds a meeting during a proclaimed state of emergency for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.
3. The legislative body holds a meeting during a proclaimed state of emergency and has determined, by majority vote, that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

WHEREAS, on March 4, 2020, Governor Newsom declared a State of Emergency in response to the COVID-19 pandemic (the “Emergency”); and

WHEREAS, the Centers for Disease Control and Prevention continue to advise that COVID-19 spreads more easily indoors than outdoors and that people are more likely to be exposed to COVID-19 when they are closer than six feet apart from others for longer periods of time; and

WHEREAS, due to the ongoing COVID-19 pandemic and the need to promote social distancing to reduce the likelihood of exposure to COVID-19, the Board of Directors intends to hold public meetings via teleconferencing pursuant to Government Code Section 54953(e).

NOW, THEREFORE, the Board of Directors of Beaumont-Cherry Valley Water District resolves as follows:

Section 1. The Recitals provided above are true and correct and are hereby incorporated by reference.

Section 2. This Board hereby determines that, as a result of the Emergency, meeting in person presents imminent risks to the health or safety of attendees.

Section 3. This Board shall conduct its meetings pursuant to Government Code Section 54953(e).

Section 4. Staff is hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. The District has reconsidered the circumstances of the state of emergency and finds that: (i) the state of emergency continues to directly impact the ability of the members to meet safely in person, and (ii) state or local officials continue to impose or recommend measures to promote social distancing.

ADOPTED this _____ day of _____, 2022, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST:

Director Lona Williams, President of the
Board of Directors of the
Beaumont-Cherry Valley Water District

Director David Hoffman, Secretary to the
Board of Directors of the
Beaumont-Cherry Valley Water District

MEMORANDUM

To: Beaumont Cherry Valley Water District

From: Townsend Public Affairs

Date: November 2, 2022

Subject: Monthly Report

ACTIVITY SUMMARY

- TPA provided a summary of the recently released Urban Drought Grant Program and is working with staff to consider eligible projects to submit an application.
- TPA provided an update regarding the Governor’s announced plans to end the public health emergency declaration early next year and provided a summary of potential impacts to the district.
- TPA held meetings with district staff to continue building and executing its grant and funding advocacy strategy.
- TPA continues to work with staff to identify future funding opportunities for a potential turf replacement grant program.
- TPA continues to lay the groundwork for potential state and federal earmark opportunities in FY 2023/24 and work with district’s legislative delegation to secure future funding.
- TPA provided an update regarding legislative proposals and grant programs that may impact the funding and operations of the district.
- TPA continued to identify new grant opportunities for the district to consider for funding.

STATE UPDATES

COVID-19 State of Emergency Set to End

In October, the Governor announced his plans to end the COVID-19 State of Emergency on February 28, 2023. The timing reflects what the Administration believes is enough time to accommodate the transition process at the state and local levels. For local governments, this will mean that the provisions that allow for remote meeting teleconferencing under modified Brown Act Requirements in AB 361 (R. Rivas, Statutes of 2021) will expire on the same date as the declared end of the State of Emergency.

As a refresher of AB 361 provisions, local governing bodies are permitted to teleconference without complying with specific Brown Act restrictions in certain state of emergencies which are

limited to “proclaimed state of emergencies that state or local officials have imposed or recommended measures to promote social distancing,” and that “as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.”

While AB 361 does apply to emergencies arising from the COVID-19 pandemic, it also specifically references Government Code section 8558, which contains a broad definition of emergency including, among others, fire, flood, storm, epidemic and earthquake. However, many state of emergencies do not meet the requirements set forth in AB 361, which requires emergencies to either necessitate social distance or physically precludes a local agency from meeting.

During the most recent two-year legislative session, numerous proposals sought to further amend or extend remote meeting allowances, though many failed due to concerns expressed by legislators that the proposed policies lacked guardrails and local accountability provisions. The most recent law passed related to remote meetings was AB 2449 (Rubio), which allows, until January 1, 2026, members of a legislative body of a local agency to use teleconferencing without identifying each teleconference location in the notice and agenda of the meeting, and without making each teleconference location accessible to the public, under specified conditions. These “specified conditions” are largely reserved for emergency situations and may not be utilized for more than 20 percent of meetings annually.

FEDERAL UPDATES

Water Resources Development Act 2022

While versions of the biennial Water Resources Development Act of 2022 (WRDA) have passed both the House and Senate this year, the final endgame is being plotted to pass the bipartisan legislation into law. During an otherwise quiet Senate session in October important progress was made by attaching a placeholder for a final WRDA agreement to the annual National Defense Authorization Act (NDAA). With a busy lame duck session shaping up following the November elections WRDA may be attached to the annual NDAA, a bill that has passed every year for decades and is expected to pass when Congress returns.

Negotiations on a final WRDA agreement continue and are said to be timed so that final legislative language can be attached to either the NDAA or a government funding omnibus in December. Large portions of the House and Senate WRDA bills were pre-conferenced between the House and Senate which provides optimism for a final deal coming together in November for a vote in December.

Interior Department Takes Additional Action to Modify Colorado River Basin Operations

The Department of Interior has announced a new plan to address the ongoing drought crisis. The Department announced expedited steps to prepare new measures that are needed to protect the long-term sustainability of the Colorado River System. The Bureau of Reclamation will revise the operating guidelines for Glen Canyon and Hoover Dams in 2023 and 2024 to address the likelihood of continued low-runoff conditions across the Basin.

Reclamation will publish a [Notice of Intent \(NOI\)](#) to prepare a Supplemental Environmental Impact Statement (SEIS), which will include proposed alternatives to revise the [December 2007 Record of Decision](#) associated with the Colorado River Interim Guidelines. The 2007 Guidelines provide operating criteria for Lake Mead and Lake Powell. The NOI outlines that Reclamation may need

to modify current operations and reduce Glen Canyon Dam downstream releases to ensure that the Dam continues to operate the way it is intended to.

Reclamation is taking the immediate steps now to revise the operating guidelines to protect the Colorado River System: the SEIS will analyze a Framework Agreement Alternative which would build on commitments and obligations already developed as a part of the 2019 Colorado River Drought Contingency Plan (DCP) Authorization Act. SEIS will also analyze the Reservoir Operations Modification Alternative which would be developed by Reclamation to consider the ways in which Secretaries could complement consensus-based alternatives which are not already sufficiently mitigating current and projected risks. Finally, the SEIS will consider a No Action Alternative – this Alternative would mean the continued implementation of existing procedures controlling the operations of the Glen Canyon and Hoover Dams.

This announced action plan builds on steps announced in the [Colorado River Basin August 2022 24-Month Study](#) and the actions announced in September to [reduce water consumption](#). The Department also recently announced new [drought mitigation funding opportunities](#) to provide reliable, sustainable, and equitable water and power supplies across the Basin. Much of this funding has come from the Inflation Reduction Act. The NOI announced does not interfere with Reclamation’s separate process for determining post-2026 Colorado River Operations. Members of the public interested in providing input on the SEIS can do so through December 20, 2022, per instructions in the Federal Register that will be published in November.

Department of Interior Announces New Steps for Drought Mitigation Funding from Inflation Reduction Act

The Department of Interior announced new drought mitigation funding opportunities to improve and protect the sustainability of the Colorado River System. The newly created Lower Colorado River Basin System Conservation and Efficiency Program, funded through the Inflation Reduction Act and managed by the Bureau of Reclamation, will help increase water conservation, improve water efficiency, and prevent the System’s reservoirs from falling to critically low levels. The Inflation Reduction Act allocates \$4 billion in funding for water management and conservation in the Colorado River Basin. This funding is focused on near-term challenges and the Department is also working to invest in long-term improvements, including \$500 million in the Upper Basin states of Colorado, Utah, Wyoming, and New Mexico.

The Lower Colorado River Basin System Conservation and Efficient Program will select projects for funding that address water delivery, protect natural resources, and ensure a reliable source of water and power for Western communities. The program has three components, two of which are open for proposal submissions until November 21. For the first component, eligible applicants may submit proposals for system conservation resulting in wet water remaining in Lake Mead at a set price of:

- One-year agreement: \$330 per acre-foot
- Two-year agreement: \$365 per acre-foot
- Three-year agreement: \$400 per acre-foot

A second component of the program will accept proposals for additional water conservation and efficiency projects that could involve a variety of pricing options. The third component allows for proposals to be submitted in early 2023 for long-term system efficiency improvements that will result in multi-year system conservation. Information on the program and proposal submission details are available on Reclamation’s [Inflation Reduction Act webpage](#).

Beaumont Cherry Valley Water District Grant Opportunities

Administrator & Grant Name	Application Info	Matching Funds	Eligible Projects / Updates	Application Deadline/Potential Eligible Project
Bureau of Reclamation WaterSMART Water and Energy Efficiency Grants	\$160 million available annually Max. request amount varies per project	50% cost share requirement	This program provides funding for water conservation projects result in quantifiable and sustained water savings or improved water management and projects that increase the use of renewable energy sources in managing and delivering water and/or projects that upgrade existing water management facilities resulting in quantifiable and sustained energy generation and/or savings.	Application submitted on July 28, 2022 <i>SCADA Project/Turf Replacement</i>
Federal Emergency Management Agency (FEMA) Flood Mitigation Assistance Grant	Total Program Funding available: \$800,000,000	25% Match Required	The Flood Mitigation Assistance Program is a competitive grant program that provides funding to states, local communities, federally recognized tribes and territories. Funds can be used for projects that reduce or eliminate the risk of repetitive flood damage to buildings insured by the National Flood Insurance Program (NFIP).	January 27, 2023
Department of Water Resources Urban Community Drought Relief Program	~\$100,000 - \$10 million (anticipated)	TBD	Funding for long term drought resiliency and relief and multi-benefit projects for urban communities.	Ongoing <i>Well Maintenance/Replacement</i>
Bureau of Reclamation WaterSMART Environmental Water Resources Projects	\$160 million in funding annually TBD	TBD	WaterSMART Environmental Water Resources Projects is a new category of funding to support projects focused on environmental benefits and that have been developed as part of a collaborative process to help carry out an established strategy to increase the reliability of water resources.	NOFO Expected Fall 2022 <i>Recycled Water Booster Station</i>



Administrator & Grant Name	Application Info	Matching Funds	Eligible Projects / Updates	Application Deadline/Potential Eligible Project
<p>Cal Fire</p> <p>Forest Health Program</p>	<p>Award amounts from the FY21-22 cycle ranged from \$750,000 to \$2 million.</p>	<p>None</p>	<p>CAL FIRE’s Forest Health Program funds active restoration and reforestation activities aimed at providing for more resilient and sustained forests to ensure future existence of forests in California while also mitigating climate change, protecting communities from fire risk, strengthening rural economies and improving California’s water & air.</p> <p>Eligible activities include but are not limited to: forest fuels reduction, <u>watershed restoration for the purpose of fire safety</u>, prescribed fire, pest management, reforestation.</p>	<p>FY23 NOFO expected early 2023, reoccurs annually</p>
<p>Department of Water Resources</p> <p>Riverine Stewardship Program/Urban Streams Program (USP)</p>	<p>\$6.5 million in available funding, \$2 million DAC set-aside</p>	<p>Varies – for USP, 20% unless located in a DAC</p>	<p>Provides funding for planning and implementation of projects that restore streams, creeks, and rivers to enhance the environment for fish, wildlife, and people. This includes:</p> <ul style="list-style-type: none"> • Fish-related improvements • Flood risk reduction • Riparian, floodplain, and stream channel restoration • Climate adaptation <p>The Urban Streams Program provides funding for projects which accomplish the following goals:</p> <p>(1) Protecting, enhancing, and restoring the natural ecological value of streams;</p> <p>(2) Preventing future property damage caused by flooding and bank erosion;</p> <p>(3) Promoting community involvement, education, and riverine stewardship.</p> <p>Certain subgrant categories (under the RSP and San Joaquin Fish Population Enhancement Program) are geographically limited to water tributaries and sources fed by the Delta or that receive water from the State Water Project or Central Valley Project, either directly or by exchange, by means of diversion from the Delta – may not apply in our case. The USP is applicable statewide.</p>	<p>Ongoing</p> <p><i>Flood Mitigation</i></p>



Administrator & Grant Name	Application Info	Matching Funds	Eligible Projects / Updates	Application Deadline/Potential Eligible Project
California Water Board Drinking Water State Revolving Fund (DWRSF)	No maximum, minimum request amounts	Loan*	Planning/design and construction of drinking water infrastructure projects including: <ul style="list-style-type: none"> • treatment systems • distribution systems • interconnections • consolidations • pipeline extensions • water sources • water meters • water storages <p>*This is a low-interest financing program, grants are conditionally made available depending on funding availability and applicant need. The DWRSF and the CWRSF are also where the water board is allocating much of the BIL water infrastructure funding, so grants may become more accessible.</p>	Rolling <i>Pipeline Replacement/ Extension Project</i>
California Water Board Clean Water State Revolving Fund (CWRSF)	No maximum, minimum request amounts	Loan*	Using a combination of federal and state funds, state CWSRF programs provide loans to eligible recipients to: <ul style="list-style-type: none"> • construct municipal wastewater facilities, • control nonpoint sources of pollution, • build decentralized wastewater treatment systems, • create green infrastructure projects, • protect estuaries, and • fund other water quality projects. <p>*This is a low-interest financing program, grants are conditionally made available depending on funding availability and applicant need. The DWRSF and the CWRSF are also where the water board is allocating much of the BIL water infrastructure funding, so grants may become more accessible. These grants are often – though not always – allocated for DAC’s.</p>	Rolling <i>Raw Water Filtration System</i>



Administrator & Grant Name	Application Info	Matching Funds	Eligible Projects / Updates	Application Deadline/Potential Eligible Project
State Water Resources Control Board 2022 Clean Water Act Section 319 Nonpoint Source Pollution Grant	TBD, estimated \$500,000 - \$800,000	25% (tentative)	<p>This grant program would be contingent on the State Water Board receiving additional funding from the EPA in Summer 2022 to continue this program into the current fiscal year – this is likely, but not certain.</p> <p>The program primarily funds implementation projects, but occasionally offers grants for planning projects. Examples of projects include livestock fencing to reduce sediment and nutrient discharges, agricultural best management practices to reduce pesticide and nutrient discharges, dredging contaminated sediment from pesticide-impaired waters, habitat restoration such as installation of large woody debris and riparian revegetation, and rural road inventories and repairs to reduce sedimentation and erosion. Most awards go to projects that improve impaired waters, but a small amount of funding goes to projects that protect high-quality waters, or that address a nonpoint source pollution problem created by wildfire.</p>	TBD – if program is renewed, likely Winter 2022/23
Department of Water Resources Small Community Drought Relief Program	No minimum request amount, maximum ~5 million	none	Funding for long-term drought resiliency and emergency projects relief for small, rural communities. Applications are accepted on a rolling, first-come, first-served basis – anticipated additional funding in FY23.	December 29, 2023 <i>Well Maintenance/ Replacement</i>





**Beaumont-Cherry Valley Water District
Regular Board Meeting
November 9, 2022**

Item 2j

STAFF REPORT

TO: Board of Directors
FROM: Dr. Kirene M. Bargas, Director of Finance & Administration
SUBJECT: Request for Proposal - Social Media and Public Relations

Staff Recommendation

Information only.

Background

On January 14, 2019, Beaumont-Cherry Valley Water District (District) and CV Strategies (Consultant) signed a professional services agreement for public relations and community outreach consulting services.

The current Consultant, CV Strategies enter into a Professional Services Agreement with the District for an initial term of one (1) year (December 2018 – December 2019). After the initial term, the District granted up to three (3) one-year extensions based upon mutual consent and in accordance with approved budgets and specific task approvals by the Board of Directors. All agreement extensions have been exhausted and the agreement will end on December 31, 2022.

TABLE A – History of CV Strategies contract approvals

Term	Not-to-Exceed	Amount Expended	Date of Board approval
Initial term January 14, 2019 – December 2019	\$100,000	\$78,163.75	12/12/2018 Regular Meeting
First Extension January 2020 – December 2020	\$100,000	\$99,789.84	1/7/2020 Special Meeting
Second Extension January 2021 – December 2021	\$99,330	\$52,367.50 YTD Jan-Sept	12/3/2020 Regular Meeting
Proposed Third Extension January 2022 – December 2022	\$ 99,165	\$87,085 YTD Sept 30, 2022	12/21/2021 Regular Meeting

Since the inception of the approved and signed professional services agreement, the consultant, CV Strategies, has provided community outreach, web support, social media management, media strategy, crisis communication, and water supply and conservation outreach. Coverage has included public outreach identifying the District’s mission, vision and key messages. Accomplishments include improvements and enhancements to the District’s website in



collaboration with the District's IT Department with emphasis on transparency, social media presence, monitoring and response, crisis communication, and consistent messaging.

Summary

A Social Media and Public Relations RFP was implemented in October and District staff has received responses from multiple entities. District staff is scheduled to provide a consultant recommendation to the Board at the December 14, 2022 meeting.

Fiscal Impact

There is no Fiscal impact.

Attachments

- Attachment 1 – Cover Letter
- Attachment 2 – Social Media and Public Relations RFP
- Attachment 3 – Draft Agreement
- Attachment 4 – Notice Inviting Proposal

Staff Report prepared by Dr. Kirene M. Bargas, Director of Finance & Administration



Beaumont-Cherry Valley Water District
Request for Proposals
For
Social Media and Public Relations

Beaumont-Cherry Valley Water District
560 Magnolia Ave,
Beaumont, California 92223
(951) 845-9581

RFP Posting Date
September 29, 2022

RFP Due Date
October 27, 2022
at 4:00 p.m.

CONTENTS

A. BACKGROUND

B. SCOPE OF WORK

C. SPECIAL PROVISIONS

D. SAMPLE OF PROFESSIONAL SERVICE AGREEMENT

SECTION A BACKGROUND

I. INTRODUCTION

Beaumont-Cherry Valley Water District (District) invites qualified firms/consultants to submit proposals for contractual Social Media and Public Relations services. The District seeks to contract with an individual or firm specializing in the management of Social Media and Public Relations. It can assist the District in maximizing the benefits of Social Media and Public Relations. The required services are herein described in the Scope of Work.

II. DISTRICT PROFILE

The District was formed in 1919 as the Beaumont Irrigation District under California Irrigation District Law, Water Code Section §20500 *et seq.* The name was changed to the Beaumont-Cherry Valley Water District in 1973. Beaumont-Cherry Valley Water District (BCVWD) is a California Special District that provides potable and non-potable water service within its 28-square-mile service area.

The District is located in the foothills of the San Bernardino Mountains, approximately 75 miles east of Los Angeles along Interstate 10. With a service area of about 28 square miles, the District provides potable and non-potable water service to over 48,000 residents within the City of Beaumont and the unincorporated Community of Cherry Valley in Riverside and San Bernardino Counties in Southern California.

III. BACKGROUND AND OBJECTIVE (BCVWD)

A five-member Board of Directors governs the District elected at-large to four-year terms by BCVWD's constituents. The General Manager administers the District's day-to-day operations by policies and procedures established by the Board of Directors.

IV. OVERVIEW OF CURRENT COMMUNICATIONS METHODS

The District uses various tools and methods to communicate with its constituents. These tools include printed publications, websites, and social media platforms. The Districts Information Technology

Department maintains the following locations:

Website: <https://bcvwd.org>

Twitter: <https://twitter.com/bcvwd92223>

YouTube: <https://www.youtube.com/channel/UC8w8BHEVEPxSWGxNn-jA-AA>

Facebook: <https://www.facebook.com/bcvwd>

Several tools are used to monitor the traffic of the district website and social media platforms. These include, but are not limited to, Google Analytics, tracking cookies, and IP address logging.

V. PROJECT SUMMARY AND DESIRED QUALIFICATIONS

The District seeks a professional Social Media and Public Relations/Marketing/consulting firm. Qualifications include experience in creating a unique brand and identity, memorable message development, and effective communication through multiple media formats to broad and diverse audiences to provide public relations and community outreach services.

Proposals from firms that demonstrate competence and experience in all areas identified in the scope of services are accepted. The scope of services requires community outreach, social media management, brand/identity creation, public relations, message development and delivery, event communication, and prioritizing multi-phased communication campaigns.

Firms should also demonstrate competence in graphic and oral communication in English and Spanish to large and diverse groups and expertise in facilitating consensus from multiple public and private interests. Finally, the selected firm must demonstrate the ability to coordinate, deliver and manage the District's message to the news media, Internet, and social media. The ability to continue to refine and develop the District's ongoing PR/Community Outreach Campaign is of particular importance to increase positive perceptions of the District.

SECTION B SCOPE OF WORK

I. SCOPE OF SERVICES

The following are specific services and items the successful consultant will be required to provide the District if awarded the contract and addressed in each proposal.

The District seeks a cost-effective approach for Social Media and Public relations services for community outreach and communication specific, but not limited to, Water District and its customers. The following shall act only as a general preliminary Scope of Services to communicate the District's expectations. Firms should identify any additional services required to meet District's expectations, provide a price, and document the reasons for the additional services. It is at the District's discretion which services are required.

1. Account Management
 - a. By phone or teleconference capabilities, execute a weekly strategy discussion with designated District contact(s).
 - b. Monitor local and national publications and online alerts for Beaumont/Cherry Valley stories.
 - c. Provide Spanish and other language translation services for targeted communication pieces.
 - d. Develop and manage a 12-month calendar for District communications and an execution plan.
 - e. Provide management and direction in implementing and maintaining a strategic communication plan by managing media relations for the Beaumont-Cherry Valley Water District, keeping the public and the workforce informed, and engaging the public in special District, water district, and local government subject matters.
 - f. Campaign, manage, and monitor the use of all forms, including social media platforms, the District's media channels, print materials, and other

communication methods that are available or might become available in the future.

- g. Provide recommendations and strategies as deemed appropriate to enhance the District's image, messaging, and brand identity.
 - i. Provide crisis communication counsel as necessary.
 - ii. Concept development, including quality graphic design.
 - iii. Develop original copy (text), copywriting, and editing, including Spanish and other language marketing collateral.
2. Community Outreach
- a. Develop a monthly digital news platform to educate and advise subscribers on District's issues, meetings, events, programs, services, and projects.
 - b. Work with District partners and influencers to gather news about Beaumont-Cherry Valley Water District for distribution via social media, e-news platform, and the District website.
 - c. Develop news releases, media advisories, articles, website content, and fact sheet for District events, initiatives, projects, and services.
 - d. Provide Community outreach to ensure public engagement related to District ongoing activities and objectives, including ongoing drought messaging, water quality reporting, graphic design, and media production.
 - e. Examine existing and upcoming programs and initiatives of the District and develop strategies for promoting efforts in the community.
3. Public Relations
- a. Enhance the District's social media outlets, including providing strategic support for communication projects, initiatives, and campaigns designed to advance the District's vision, mission, image, and branding.
 - b. Develop public relations strategies to raise public and community awareness of the District's upcoming events.
 - c. Create messaging to drive interaction and share relevant content by providing opportunities to interact with the programs and services. Draft and edit news releases and media advisories, and distribute designated media outlets upon direction and approval by the District's General Manager or designee.
 - d. Develop public relations strategies to raise public and community awareness of the District's matters upon direction and approval by the District's General Manager and Board of Directors.
 - e. Continue to refine and develop new customer onboarding engagements via email messages and content about the District services, meetings, and service options.
 - f. Develop strategies for countering misinformation and misconceptions.
 - g. Tracking and responding to stories, events, and crises, in the media that may benefit the District from a response on behalf of the District, upon direction and approval by the District's General Manager or designee.
4. Social Media
- a. Work with District's IT Department to continue to refine and develop the District's ongoing email strategy using the current tools approved for use.
 - b. Provide District staff with guidance on email marketing best practices as a critical source for social media content. Identify appropriate imagery to aid social media posts' work impact and reach.
 - c. Build messaging that can be used in various channels, including social media and paid traditional media, to target critical audiences through timely and relevant

channels to drive awareness, create an emotional connection, educate on important actions, and drive traffic to the website.

5. Multi-Media

- a. Produce 1 video in English and Spanish, 30 seconds to a minute, of an approved subject matter to address community water issues, provide public information explanation, or event promotion. Provide the multi-media video to District Staff in a format required by the District's Information Technology Department.

6. Monthly reports

- a. Submit monthly reports to the District summarizing activities during the previous month before identified due date. The District Staff will assign subjects within the monthly report.

II. PROPOSAL REQUIREMENTS

Proposals must submit a minimum of the following:

1. Define the methodology and approach to identify the needs of the District that will meet the requirements in Social Media and Press Relations.
2. Detail the procedure used to identify Social Media and Public Relations services that would address the identified needs.
3. Generally, detail the involvement and role of District staff and District resources in the Social Media and Public Relations process. Describe, in detail, the method used to prepare for Social Media and Public Relations services.
4. List and provide a minimum of One (1) sample of your experience in identifying and preparing Special Water District or Comparable Agencies Social Media and Public Relations services.
5. List and provide electronic links of up to five (5) Special Water District or Comparable Agencies Social Media and Public Relations services you developed that were featured or advertised.
6. Describe the background, experience, and qualifications of the person(s) who will act as the Social Media and Public Relations services manager and the capabilities of all staff who will assist with the preparation of Social Media and Public Relations services. This information shall include a minimum of their role, education, relevant experience, and related qualifications.
7. Provide at least three (3) references, including the contact's name, affiliation, address, direct telephone number, and email address.
8. Describe the fee structure proposed for providing Social Media and Public Relations services.

SELECTION

The District will select the consultant based on the review of the proposals submitted. The selection criteria will include qualifications, experience, fee structure, and the ability to meet the needs of the District.

III. PROPOSAL CONDITIONS AND FORMAT INFORMATION

Firms and consultants must assemble proposals in strict adherence to the layout requirements. Failure to follow proposal requirements may disqualify the submission for non-responsive.

All Questions should be in writing via email not later than 24 hours of the due date and directed to Dr. Kirene M. Bargas, Director of Finance and Administration.

The signature of an authorized representative must appear on the cover sheet of the proposal. The signature shall indicate the firm's or consultant's willingness to comply with all terms and conditions outlined in this solicitation unless specific written exceptions are noted.

Proposals should be concise and devoid of extraneous material and promotional information. Sufficient detail is necessary to evaluate the work plan and its correlated costs thoroughly. The proposal must be assembled in the following order, with tabs separating each section.

1. A description of the firm or consultant's professional qualifications.
2. A statement indicating the number of employees, by level, who will perform the Social Media and Public Relations services.
3. A resume for each employee assigned to the District's Social Media and Public Relations services, including:
 - a. Name of individual
 - b. Education/professional credentials
 - c. Experience with Social Media and Public Relations services
 - d. Hourly rates
4. A separate listing of current and prior clients indicating the following:
 - a. Types of service performed; and
 - b. Names, addresses, email, and telephone numbers of five (5) references.
5. Indicate availability to proceed with work on or about January 01, 2023, and include a tentative schedule for completing the Social Media and Public Relations services deliverables.
6. In a separate sealed envelope, provide a not-to-exceed cost estimate adequate to cover the scope of the service. The cost estimate should be itemized by task and include a list of rates related to the names of key personnel used by the firm or consultant for this service. Include time, materials, travel, and other expenses associated with the duties and obligations under this Request for Proposal. All costs must be identified. This process is not considered a bid, nor will cost alone decide who is selected. Please note that BCVWD relies heavily on the not-to-exceed amount and is reluctant to grant further increases unless there are substantial reasons for the overage. A requested payment schedule should accompany the work schedule.

IV. CONTRACT AWARD

Issuing the Request for Proposal (RFP) and receiving proposals does not commit BCVWD to award a contract. BCVWD reserves the right to postpone the RFP process for convenience, accept or reject bids received in response to this RFP, and negotiate with other than the selected company if negotiations with the chosen company are terminated or cancel any section of this RFP. BCVWD reserves the right to apportion the award among more than one company.

After successfully negotiating contract terms, conditions, and all applicable procedural requirements, an agreement between the consultant and BCVWD will be signed.

An award under this RFP will not be based solely on the lowest price. If an award is made, it will go to the respondent(s) with the best overall proposal. The successful bidder will be competitively priced and provide adequate service to meet BCVWD's needs.

Staff will review and evaluate all qualified proposals utilizing a forced ranking system. BCVWD may conduct telephonic interviews with top-ranked candidates and reference checks.

V. EVALUATION PROCESS AND SELECTION CRITERIA

The District will review all submittals and recommend based on the established evaluation criteria. After evaluating the proposals, the highest-ranked firm or consultant may be interviewed. All firms or consultants submitting a bid will be notified about their selection process status in writing.

The criteria for selection will be based on, but not limited to, the following:

- Experience and qualifications of personnel assigned to provide the Social Media and Public Relations services and their availability.
- References from clients with similar services provided.
- Price proposal not to exceed a total of \$100,000 annually (including expenses and other costs)

The final selection is based on the written proposals and the interview (if applicable). Information contained in the cost envelope will be secondary and opened after the submissions are reviewed; how that information is used is at the discretion of the District.

VI. DISCRETION AND LIABILITY WAIVER

The District reserves the right to reject all proposals or requests and obtain from one or more of the firms/consultants submitting proposals supplementary information as necessary for District staff to analyze the recommendations under the firm's/consultant's selection criteria.

The District is not liable for costs incurred by the firm or consultant for the proposal's cost. By submitting a response, the firm or consultant waives the right to protest or seek legal remedies regarding any aspect of this RFP.

All proposals shall be binding for 90 days after the submission due date. The District also reserves the following rights and options concerning this RFP:

1. Re-issue the RFP with or without change or modification at any time before the District executes a Professional Services Agreement under this RFP;
2. To cancel this RFP with or without issuing another request for proposals;
3. To supplement, amend, substitute, or otherwise modify this RFP at any time before the District executes a Professional Services Agreement under this RFP;
4. To waive informality, defect, non-responsiveness, and deviation from this RFP that is not, in the District's sole judgment, material to the proposal;
5. To request a modification of some or all of the proposals following evaluation by the District;
6. To request clarifications of any proposals;
7. To negotiate simultaneously, or otherwise, with one or more Respondents; and
8. To discontinue and resume negotiations with one or more Respondents.

VII. INSURANCE REQUIREMENTS

The chosen firm or consultant will be required to maintain insurance coverage throughout the Professional Services Agreement and provide BCVWD with evidence of said coverage as outlined in the Professional Services Agreement. The requirement is subject to change and modification under review by the District Attorney. Please review contract language and insurance requirements before submitting a proposal and note any proposed exceptions to the Agreement tenets in your proposal. The Professional Services Agreement is attached.

VIII. PROPOSAL SCHEDULE

**This tentative schedule may be modified at the District's discretion.

Notice Inviting Proposals for Social Media and Public Relations services	September 29, 2022
Proposals Due	October 27, 2022
Evaluation & Possible Interview	Oct. 27, - Nov. 03, 2022
Board of Director's Approval	By the end of Dec. 31, 2022

IX. DIRECTIONS FOR SUBMITTING A PROPOSAL

Closing Date: All proposals must be received by 4:00 p.m. on Thursday, October 27, 2022.

Proposals: Please submit one (1) original unbound copy and three (3) documents in a sealed envelope marked – **Proposal for BCVWD Social Media and Public Relations services** and one (1) digital copy in PDF format to the address below.

Not to Exceed Cost Estimate: Please submit one (1) original unbound copy, three (3) documents in a sealed envelope separate from the Technical Proposal marked **Cost Proposal**

for **BCVWD Social Media and Public Relations services**, and one (1) digital document in pdf format to the following:

Beaumont-Cherry Valley Water District
Attn: Dr. Kirene M. Bargas
560 Magnolia Ave
Beaumont, CA 92223
kirene.manini@bcvwd.org

Each sealed envelope containing a bid proposal must have, on the outside:

- The name of the bidder
- The bidder's address
- The statement "Social Media and Public Relations services RFP: DO NOT OPEN UNTIL THE TIME OF BID OPENING."

The proposal must be received at the specified address by the closing date and time indicated above. Firms and consultants mailing or shipping their recommendations must allow sufficient delivery time to ensure the timely receipt of proposals. Late proposals will not be accepted.

Beaumont-Cherry Valley Water District reserves the right to reject any or all proposals, waive any informality or irregularity in any proposal received, and be the sole judge of the merits of the respective proposal received.

SECTION C SPECIAL PROVISIONS

I. ACCURACY OF THIS SPECIFICATION. The District believes this specification to be accurate and contains no affirmative misrepresentation or concealment of fact. In preparing its bid, the bidder and all subcontractors named in its bid shall bear sole responsibility for bid preparation errors resulting from any misstatements or omissions in this specification that could easily have been ascertained. Although the effect of ambiguities or defects in this specification will be determined by law, any patent ambiguity or defect shall give rise to the bidder's duty to inquire before bid submittal. Failure to examine shall cause any ambiguity or defect to be construed against the bidder. An ambiguity or defect shall be considered patent if it is of such a nature that the bidder, assuming reasonable skill, ability, and diligence on its part, knew or should have known of the existence of the ambiguity or defect. The failure of the bidder or subcontractors to notify the District in writing of specification defects or ambiguities before bid submittal shall waive any right to assert said flaws or ambiguities after submitting the proposal.

II. QUESTIONS AND INQUIRIES

Questions concerning this RFP may be submitted in writing via email no later than October 25, 2022, to:

Beaumont-Cherry Valley Water District
Attn: Dr. Kirene M. Bargas, Director of Finance and Administration
560 Magnolia Avenue
Beaumont, CA 92333
Email: Kirene.manini@bcvwd.org

All questions and responses will be published with the RFP document on the BCVWD website. This information will be located on the Current Solicitations tab's Home Page.

SECTION D
DISTRICT'S SERVICES AGREEMENT

A **sample** of the District's Services Agreement is provided for review (attached). Submission of a Proposal is the Contractor's willingness to accept the terms of the agreement. **Please identify the firm or consultant's stance on the unwillingness to comply with any portion of the RFP.**

BEAUMONT-CHERRY VALLEY WATER DISTRICT

NOTICE OF INVITING PROPOSALS

FOR

Social Media and Public Relations

Prospective Social Media and Public Relations companies are hereby notified that the BEAUMONT-CHERRY VALLEY WATER DISTRICT (Owner) will receive sealed proposals for Professional Services necessary to provide Social Media and Public Relations for BCVWD. Such proposals will be received until **Thursday, October 27, 2022, at 4:00 PM** at the District Office, 560 Magnolia Avenue, Beaumont, California 92223, at which time said proposals will be publicly opened and read.

BCVWD will review all submitted proposals and make a recommendation of award to the District's Board of Directors based upon the qualifications of the social media and public relations company and the associated cost of services. After the proposals have been evaluated, the highest-ranked company may be interviewed. All social media and public relations companies submitting a proposal will be notified in writing as to their status in the selection process.

BCVWD reserves the right to reject all proposals and to waive any irregularity. Time is of the essence, therefore the ability of the social media and public relations company to perform the services within the time specified will be considered during the award of the project. If BCVWD elects to award a contract for the services, the award will be made within 10 days from the date of the District's next Board meeting subsequent to the District Staff's completion of the review of submitted proposals (usually the second Wednesday of each month). Proposals shall be valid for a **90-day** period. The effective date of the agreement shall be on or around January 01, 2023.

A PDF copy of the Request for Proposal may be obtained from Beaumont-Cherry Valley Water District's website at www.bcvwd.org. Alternatively, a copy of the Request for Proposal may be obtained from the BCVWD at 560 Magnolia Avenue, Beaumont, California 92223.

For further information, contact Dr. Kirene M. Bargas, Director of Finance and Administration at Beaumont-Cherry Valley Water District, at (951) 845-9581 ext. 224.



**Beaumont-Cherry Valley Water District
Regular Board Meeting
November 9, 2022**

Item 3

STAFF REPORT

TO: Board of Directors

FROM: Dan Jagers, General Manager

SUBJECT: PUBLIC HEARING (*Continued from October 27, 2022*)

Resolution 2022-__: Approving the Miscellaneous Fee Update study and Adopting the Schedule of Miscellaneous Fees, and

Resolution 2022-__: Amending the District's Regulations Governing Water Service: Part 5: Charges

Staff Recommendation

1. Conduct a public hearing, and
2. Review and consider the draft Miscellaneous Fee Update Final Draft Report as prepared by Raftelis Financial Consultants, and the proposed revisions to the District's Regulations Governing Water Service: Part 5: Charges
3. Adopt Resolution 2022-__: Approving the Miscellaneous Fee Update Report and Adopting the Schedule of Miscellaneous Fees
4. Adopt Resolution 2022-__: Amending the District's Regulations Governing Water Service: Part 5: Charges

Background

In August of 2020, the Board authorized a contract with Raftelis Financial Consultants (Raftelis) to perform a study and provide recommendations to update the District's Miscellaneous Fees. Miscellaneous fees are those imposed for a specific action or activity that incurs an expense to the District but is not included in the regular water service-related charges. These miscellaneous fees are not to exceed the reasonable costs to the District.

BCVWD identifies some of its Miscellaneous Fees as Administrative Cost Recoveries, and these figures were last updated by the Board via Resolution 2012-08 at its August 8, 2012 meeting.

Any action by the District to approve an increase in an existing fee or service charge must be approved by ordinance or resolution. Before adoption, a public hearing must be held. The Public Hearing Notice was published in the Beaumont Record-Gazette on October 14 and 21, 2022, and was posted at the Administrative Office, the City of Beaumont, and on the District's website. In addition, notice was provided to interested parties at least 14 days prior to the public hearing. Due to the unavailability of the Miscellaneous Fees Report by the legal posting deadline of October 17, staff recommends continuance of this item to the November 9, 2022 meeting.

On February 27, 2020 the Board of Directors adopted Resolution 2020-04, Amending the District's Regulations Governing Water Service: Part 5: Charges and Establishing a New Water Rate



Structure and Water Rates Effective March 1, 2020. Included in the Board action were substantive revisions to Part 5.1, however staff identifies that Part 5 needs complete revision, which goes hand-in-hand with the update of Miscellaneous Fees.

The Public Hearing Notice was published in the Beaumont Record-Gazette on October 7 and 14, 2022, and was posted at the Administrative Office, the City of Beaumont, and on the District's website. In addition, notice was provided to interested parties at least 14 days prior to the public hearing. At the October 27, 2022 regular meeting, the Board continued this item to November 9, 2022 due to the unavailability of the Final Draft Report.

Summary

Miscellaneous Fee Update

Staff has reviewed the recommendations set forth by Raftelis. The goal is to assure that the District's expenses in providing services unique to a customer are covered by that customer and not absorbed by the ratepayers, consistent with the principles of Proposition 218 – although these fees are not subject to the Prop. 218 process. They include:

- **User Fees / Charges for services:** These fees are elective on the part of the customer / user. The purpose is to recover the District's cost of providing the service, such as inactivations, turn-ons, credit card processing, and others.
- **Property development processing fees:** These include fees and / or deposits for Will-Serve Letters, permits, variances, inspections, and planning processes. These charges cannot exceed the reasonable cost of providing the service.
- **Regulatory Fees:** These include fees charged for situations such as damaged meters, disconnection for non-compliance, delinquencies, and returned checks.

Identifying the cost components of providing services is integral to the establishment of the fees and cost recovery rates. Accordingly, Raftelis reviewed the District's existing overhead allocation methodology and miscellaneous fees schedule and calculations, and developed a fee calculator to calculate the fees for specific services, activities, or penalties provided or charged to the District's water and recycled water customers. These fees and penalties are imposed on customers as a result of customer-imposed costs. The purpose of these fees and penalties is to charge ratepayers and developers for the cost of the facilities and labor required to provide services, and no proposed fee exceeds the estimated full cost of rendering the service. As such, these fees are not considered "rates" or "taxes" and are not subject to the Proposition 218 process.

Revisions to District's Regulations Governing Water Service: Part 5: Charges

Moving forward jointly with the adoption of the Miscellaneous Fees is a revision of related portions of the District's Regulations Governing Water Service: Part 5: Charges. At several points within Sections 5-2 to 5-16, there are parallel references to the Miscellaneous Fees, and the sections should be updated simultaneously.



On February 27, 2020, the Board adopted the 2019 Water Rate and Fee study as prepared by Raftelis, along with comprehensive revisions to Part 5-1. The current action would provide some further administrative changes to Part 5-1 (no impact on rates) and new changes to content and processes in Parts 5-2 to 5-16 to modernize the regulations and assure the language parallels what is adopted with the Miscellaneous Fees Update study.

The proposed changes to Part 5 are attached herewith as Attachment 5, in redline form. The significant revised components are:

1. Language updated to reflect modern practices and clarification
2. Sections reorganized / reordered
3. Outdated information and procedures were removed
4. Fees adopted in the Miscellaneous Fee Update report will be separated into an Appendix for greater efficiency and ease of location

Part 5 also contains the District's Capacity Charges (facilities fees), but this recommendation does not address those fees.

Action

Today's recommended action:

1. Review and consider the draft Miscellaneous Fee Update report as prepared by Raftelis Financial Consultants; and
2. Conduct a Public Hearing to obtain public testimony, then consider the adoption of
 - a. Schedule of Miscellaneous Fees (Miscellaneous Fee Update report)
 - b. Revisions to the District's Regulations Governing Water Service: Part 5: Charges

To complete this action, staff recommends the Board adopt two resolutions following the public hearing:

1. Resolution approving the Miscellaneous Fees Update and adopting the revised Schedule of Miscellaneous Fees
2. Resolution approving revisions to the District's Regulations Governing Water Service: Part 5: Charges

Fiscal Impact

Adoption of the updated miscellaneous fees, and charges will ensure that the cost of those services is incurred by those utilizing the services.

As proposed, the new fees and penalties would become effective on December 1, 2022. Staff will include any necessary budget adjustments as part of the Fiscal Year 2023 Budget.



Attachments

1. Proposed Resolution 2022-___: Approving the Miscellaneous Fee Update Report and Adopting the Schedule of Miscellaneous Fees
2. Exhibit A – Raftelis Miscellaneous Fee Update Report dated October 27, 2022
3. Proposed Resolution 2022-___: Amending the District’s Regulations Governing Water Service: Part 5: Charges
4. Exhibit A – Proposed Regulations Governing Water Service: Part 5: Charges
5. District’s Regulations Governing Water Service: Part 5: Charges: Part 5 redline (to be provided as a separate handout)
6. Current District Regulations Governing Water Service: Part 5: Charges
7. Schedule of current Administrative Cost Recoveries
8. Notice of Continuance of Public Hearing posted October 27, 2022

Staff Report prepared by Lynda Kerney, Administrative Assistant

RESOLUTION 2022-__

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
BEAUMONT - CHERRY VALLEY WATER DISTRICT
REVISING THE SCHEDULE OF MISCELLANEOUS FEES
(ADMINISTRATIVE COST RECOVERIES) EFFECTIVE
DECEMBER 1, 2022 AND SUPERSEDING RESOLUTIONS
2010-09, 2012-08, 2015-06, AND 2018-04**

WHEREAS, the Beaumont-Cherry Valley Water District (District) is authorized, pursuant to California Water Code 31007, to fix, prescribe, revise and collect fees and charges so as to yield an amount sufficient to pay the operating expenses of the District, provide for repairs and depreciation of works owned and / or operated by the District, pay the interest on any bonded debt, and provide a fund for payment of the principal of the bonded debt as it becomes due; and

WHEREAS, the Board of Directors has determined that District staff provides many types of services involving requests by customers and the District imposes service fees and deposits upon customers to recover the costs of staff time and other administrative expenses related to providing these services; and

WHEREAS, current fees and charges do not adequately recoup the District's costs of providing certain services and thus, a significant amount of those costs are currently paid from the District's general fund, and therefore are borne by the ratepayers; and

WHEREAS, the District finds that providing these services is of special benefit to those customers both separate and apart from the general benefits to the public, and therefore, in the interest of fairness, the District desires to better recover the costs of providing those services from customers who have sought said services by revising its Schedule of Miscellaneous Fees (Administrative Cost Recoveries); and

WHEREAS, the Board of Directors of the Beaumont-Cherry Valley Water District has carefully reviewed the 2022 Miscellaneous Fees Update Report prepared and submitted by Raftelis Financial Consultants dated October 27, 2022 which is attached hereto marked Exhibit "A"; and

WHEREAS, the Board of Directors finds the proposed fee schedules as set forth in the Report to be necessary for the District's continued recovery of costs of service, are in compliance with State law, and are in the best interests of the District and its customers; and

WHEREAS, Beaumont-Cherry Valley Water District provided notice of a public hearing and written notice was provided to interested parties who filed written requests for mailed notice of meetings on new or increased development-related fees or service charges; and

WHEREAS, on November 9, 2022, the Board of Directors conducted a public hearing for the purpose of considering the adoption of a revised schedule of miscellaneous fees and charges,

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the Beaumont-Cherry Valley Water District that:

1. The recommendations set forth in the 2022 Miscellaneous Fees Update Report prepared and submitted by Raftelis Financial Consultants dated October 27, 2022 which is attached hereto and marked as Exhibit "A" and made a part of this Resolution are hereby accepted, approved, and adopted by the Board of Directors
2. The Miscellaneous Fees (Administrative Cost Recoveries) within the Miscellaneous Fees Update Report and made a part of this Resolution are hereby adopted and shall become effective December 1, 2022
3. To the extent that the terms and provisions of this Resolution may be inconsistent or in conflict with the terms and conditions of any prior ordinance, resolution, rule, or regulation the terms of this Resolution shall prevail, and any such inconsistent and conflicting provisions of prior ordinance, resolution, rule, or regulation are hereby superseded
4. If any provision of this Resolution or application thereof to any person or circumstance is held invalid, no other provision of this Resolution shall be affected thereby
5. The Miscellaneous Fees and Charges as set forth in Exhibit A are not discriminatory or excessive, will comply with Government Code Sections 54340 et. seq., and will otherwise comply with law.

ADOPTED this _____ day of _____, _____, by the following vote:

AYES:
 NOES:
 ABSTAIN:
 ABSENT:

ATTEST:

DRAFT UNTIL ADOPTED

DRAFT UNTIL ADOPTED

Director Lona Williams, President of the Board of Directors of the Beaumont-Cherry Valley Water District

Director David Hoffman, Secretary to the Board of Directors of the Beaumont-Cherry Valley Water District

Beaumont-Cherry Valley Water District

Miscellaneous Fee Update

Final Draft Report / October 27, 2022

Final Draft

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October 27, 2022

Mr. William Clayton
Finance and Administration Department
Beaumont-Cherry Valley Water District
560 Magnolia Ave.
Beaumont, CA 92223

Subject: Final Draft Report for the Miscellaneous Fees

Dear Mr. Clayton,

Raftelis is pleased to provide the Beaumont-Cherry Valley Water District (District) with this report which describes the work done on the Miscellaneous Fee Update. The District's miscellaneous fees were developed originally in 2012 and the miscellaneous fees have broadly not been updated or adjusted to keep pace with rising costs associated with providing services. Therefore, the overarching purpose of the Miscellaneous Fee Update was to update the previously established fees and penalties to recover the associated costs.

This report provides a detailed discussion of key findings and recommendations. It has been a pleasure working with you and other members of the District's staff. Thank you for the support you provided during this study.

Sincerely,

A handwritten signature in blue ink that reads "John Wright".

John Wright
Senior Manager

A handwritten signature in blue ink that reads "Cleo Koenig".

Cleo Koenig
Associate Consultant

Table of Contents

1. EXECUTIVE SUMMARY	1
1.1. BACKGROUND.....	1
1.2. ECONOMIC AND LEGAL FRAMEWORK	1
1.3. MISCELLANEOUS FEES	2
2. FEE CALCULATION COMPONENTS	7
2.1. OVERHEAD COSTS	7
2.2. SALARIES AND BENEFITS HOURLY RATE (SBHR).....	7
2.3. OTHER CONSIDERATIONS.....	8
3. USER FEE CALCULATION	11
3.1. CUSTOMER ACCOUNT-RELATED USER FEES	11
3.1.1. After-Hours Call-Out Fees	11
3.1.2. Credit Card Processing Fees	11
3.1.3. Credit Check Processing Fee.....	12
3.1.4. Bench Test Credit	12
3.1.5. Backflow Administration Fee	12
3.1.6. Meter Testing Fees.....	13
3.1.7. Customer Account Deposits	14
3.2. ENGINEERING-RELATED USER FEES	15
3.2.1. Service Connection Fees.....	15
3.2.2. Encroachment Permit Fees	19
3.2.3. Residential and Commercial Service – No Reimbursement Agreement (Front Footage Fees).....	20
3.2.4. Construction Meter Deposits	21
3.2.5. Will Serve Deposit.....	22
3.2.6. Fire Flow Deposit	22
3.2.7. Water Supply Assessment Deposit.....	22
3.2.8. Plan of Service Deposit	23

3.2.9. Inspection Deposit	23
3.2.10. Plan Check Deposits	23
3.2.11. GIS Deposits	24
3.2.12. Fire Deposits	24
3.2.13. City of Beaumont Moratorium Area Additional Paving Deposits	25
4. PENALTY FEES	27
4.1. LATE FEE CHARGES	27
4.2. RETURNED PAYMENT CHARGE	27
4.3. ACCOUNT REINSTATEMENT FEE	27
4.4. LIEN PROCESSING FEE	27
4.5. WATER RESTRICTION BILL FEE	28
4.6. WATER THEFT PREVENTION FEES	28
4.7. LOST OR DAMAGED CONSTRUCTION METER	28
4.8. HIT FIRE HYDRANT	28

List of Tables

Table 1-1: Current and Proposed Customer Account-Related User Fees	3
Table 1-2: Current and Proposed Engineering-Related User Fees	4
Table 1-3: Current and Proposed Engineering-Related Deposits	5
Table 1-4: Current and Proposed Penalties	6
Table 2-1: Overhead Cost Calculations	7
Table 2-2: 2022 Salaries and Benefits Hourly Rates.....	8
Table 2-3: Equipment and Services Costs/Rates.....	9
Table 2-4: Materials Costs	10
Table 3-1: After-hours Call-Out Fee	11
Table 3-2: After-hours Call-Out (SB 998) Fee	11
Table 3-3: Credit Card Processing Fees	12
Table 3-4: Credit Check Processing Fee	12
Table 3-5: Bench Test Credit	12
Table 3-6: Backflow Administration Fee.....	13
Table 3-7: Meter Testing 5/8" to 1" Inside Fee	13
Table 3-8: Meter Testing 5/8" to 1" Outside Fee	13
Table 3-9: Meter Testing 1.5" to 2" Inside Fee	14
Table 3-10: Meter Testing 1.5" to 2" Outside Fee	14
Table 3-11: Medium Customer Deposit.....	14
Table 3-12: High Customer Deposit	15
Table 3-13: 5/8" Service Connection Fees.....	15
Table 3-14: 3/4" Service Connection Fees.....	16
Table 3-15: 1" Service Connection Fees.....	17
Table 3-16: 1.5" Service Connection Fees.....	18
Table 3-17: 2" Service Connection Fees.....	19
Table 3-18: Encroachment Permit Fees.....	20
Table 3-19: Residential Service No Reimbursement Agreement (1/2 of Frontage – i.e., each side of street)	21
Table 3-20: Commercial Service No Reimbursement Agreement (1/2 of Frontage – i.e., each side of street)	21
Table 3-21: 1" Meter Deposit	21
Table 3-22: 3" Meter Deposit	22
Table 3-23: Will Serve Deposit.....	22
Table 3-24: Fire Flow Deposit	22
Table 3-25: Water Supply Assessment Deposit.....	23
Table 3-26: Plan of Service Deposit	23
Table 3-27: Inspection Deposit.....	23
Table 3-28: Plan Check Deposits.....	23
Table 3-29: GIS Deposits.....	24
Table 3-30: Fire Hydrant Deposit.....	24
Table 3-31: Fire Service Installation Fees.....	25
Table 3-32: City of Beaumont Moratorium Area Additional Paving Deposit (Short Side)	26
Table 3-33: City of Beaumont Moratorium Area Additional Paving Deposit (Long Side)	26
Table 4-1: Late Fee Charges	27
Table 4-2: Return Payment Charge	27
Table 4-3: Account Reinstatement Fee.....	27
Table 4-4: Lien Processing Fee	27
Table 4-5: Water Theft Prevention Fees.....	28
Table 4-6: Lost or Damaged Construction Meter	28

1. Executive Summary

The Beaumont-Valley Water District (District) contracted with Raftelis to perform a miscellaneous fee study in 2022. The study's main objective is to develop fair and justifiable miscellaneous fees that reflect actual costs the District incurs to provide these miscellaneous services to their customers. This document outlines the purpose of miscellaneous fees, as well as the methodologies and rationale behind implementing these fees. This executive summary provides a brief summation of the legal precedent, the methodology, and the derived rates.

1.1. Background

Beaumont-Cherry Valley Water District serves over 60,000 people in both the City of Beaumont and the Cherry Valley community. The District has experienced significant growth over the past 20 years and will for the foreseeable future, exemplified by the growth in their reservoir system which went from a capacity of 7 million gallons of storage in 2000 to 23 million gallons of storage today. The District also has grown to have 21 wells, 15 reservoirs and distributes water through a system consisting of pipelines of variable size up to 30 inches in diameter.

The District's miscellaneous fees were developed originally in 2012 and the service connection fees and construction meter deposits were updated in 2015 and again in 2018, but otherwise, the miscellaneous fees have broadly not been updated or adjusted to keep pace with rising costs associated with providing services. As part of the District's review of rates and fees, a comprehensive miscellaneous fee update study was undertaken. Raftelis began by reviewing the District's existing overhead allocation methodology and miscellaneous fees schedule and calculations. After review, a Fee Calculator was developed to calculate the fees for specific services, activities, or penalties provided or charged to the District's water and recycled water customers.

1.2. Economic and Legal Framework

The purpose of miscellaneous fees is to recover, from customers, the cost of providing services that are not recovered through utility rates. Miscellaneous fees are not governed by the requirements of California Proposition 218. Instead, they are governed by the requirements of California Proposition 26.

California Proposition 26 was adopted in 2010 and requires that a public utility adopt fees by either ordinance or resolution. Any fees which exceed the estimated full cost of rendering the related service must be approved by a popular vote of two-thirds, as a fee that exceeds the estimated full cost would be considered a tax and not a fee. Since no fee proposed in this study exceeds the full cost to render the related service- or is considered a penalty and is therefore not considered tax- these fees do not require a popular two-thirds vote¹.

The standard fee limitation established in California law for miscellaneous fees is the "estimated, reasonable cost" principle. The total cost of each service included in this analysis is primarily based on the salaries and benefits hourly rates (SBHR) that were determined for District personnel directly involved in providing each service. SBHRs are then used in conjunction with other cost inputs such as labor hours, materials, equipment, travel, and indirect overhead estimates. The calculation of the SBHRs is discussed further in Section 2.2.

¹ Raftelis does not practice law, nor does it provide legal advice. The above discussion is to provide a general review of apparent state institutional constraints. The District should consult with its counsel for clarification and/or specific review of any of the above or other matters.

Throughout this report, the District’s miscellaneous fees are categorized as either user fees or penalty fees. User fees are intended to only recover the costs associated with providing a particular service. For the purposes of this report, user fees are split between customer account-related user fees and engineering-related user fees. On the other hand, penalty fees are charged when users violate terms of agreement or service, a law, or other regulations. These fees are intended to both recover costs and change behavior.

1.3. Miscellaneous Fees

The District’s current and proposed miscellaneous fees are summarized in Table 1-1, Table 1-2, Table 1-3, and Table 1-4 below. Figure 1-1 is a legend explaining the per unit abbreviations in each table. The tables are separated by customer account-related user fees, engineering-related user fees, and penalty fees. These fees have not been adjusted in recent years and no longer recover the associated costs to provide their relevant services to customers. Therefore, this Study utilized time and material estimates, salary and benefit information, and indirect overhead costs to determine the adequate fees to cover the costs associated with each service. The proposed fees were designed with District staff based on workflow activities, labor and material cost information provided by the District.

Figure 1-1: Legend for Per Unit

Unit Abbreviation	Unit
EO	Each Occurrence
SB	Senate Bill
UB	Utility Billing
SF	Square Foot
LS	Lump Sum
LF	Linear Foot
CII	Commercial/Industrial/Institutional
WM	Water Meter
DS	Design Sheet

Table 1-1: Current and Proposed Customer Account-Related User Fees

Line	Fee Description	Existing Fee	Proposed Fee	Per
1	Customer Account-Related Fees			
2	After-hours Call-out Fee	\$50.00	\$200.00	EO
3	After-hours Call-out (SB 998) Fee	\$0.00	\$100.00	EO
4	Credit Card Processing Fee (UB)	\$1.75	\$2.50	EO
5	Credit Card Processing Fee (Non-UB)		3% of total charge	EO
6	Credit Check Processing Fee	\$5.00	\$10.00	EO
7	Bench Test Credit	\$30.00	\$370.00	EO
8	Backflow Administration Fee	\$40.00	\$50.00	EO
9	Meter Testing Fee - 5/8" to 1" Inside ⁽¹⁾	\$30.00	\$370.00	EO
10	Meter Testing Fee - 5/8" to 1" Outside ⁽²⁾	\$200.00	\$420.00	EO
11	Meter Testing Fee - 1.5" to 2" Inside ⁽¹⁾	\$50.00	\$480.00	EO
12	Meter Testing Fee - 1.5" to 2" Outside ⁽²⁾	\$250.00	\$610.00	EO
13	Customer Account-Related Deposits			
14	Customer Deposit - Medium ⁽³⁾	\$150.00	\$150.00	EO
15	Customer Deposit – High ⁽³⁾	\$250.00	\$250.00	EO
16	Customer Deposit - Low ⁽³⁾	\$0.00	\$0.00	EO

Footnotes:

- (1) Refers to meter testing performed in-house (on site at District facilities) as opposed to by a third-party vendor
- (2) Refers to meter testing performed offsite by a third-party vendor as opposed to in-house
- (3) Refers to a non-payment risk category as determined by a credit check performed by a third-party vendor

Table 1-2: Current and Proposed Engineering-Related User Fees

Line	Fee Description	Existing Fee	Proposed Fee	Per
1	Engineering-Related Fees			
2	Service Connection Fee - 5/8" Non-Tract, Short Side	\$4,783.00	\$6,680.00	LS
3	Service Connection Fee - 5/8" Non-Tract, Long Side	\$8,213.00	\$12,590.00	LS
4	Service Connection Fee (Meter Assembly only) - 5/8" In-Tract	\$986.00	\$1,120.00	LS
5	Service Connection Fee - 3/4" Non-Tract, Short Side	\$4,845.00	\$6,710.00	LS
6	Service Connection Fee - 3/4" Non-Tract, Long Side	\$8,159.00	\$12,700.00	LS
7	Service Connection Fee (Meter Assembly only) - 3/4" In-Tract	\$1,048.00	\$1,140.00	LS
8	Service Connection Fee - 1.0" Non-Tract, Short Side	\$4,862.00	\$6,780.00	LS
9	Service Connection Fee - 1.0" Non-Tract, Long Side	\$8,292.00	\$12,770.00	LS
10	Service Connection Fee (Meter Assembly only) - 1.0" In-Tract	\$1,082.00	\$1,210.00	LS
11	Service Connection Fee - 1.5" Non-Tract, Short Side	\$5,587.00	\$7,000.00	LS
12	Service Connection Fee - 1.5" Non-Tract, Long Side	\$9,503.00	\$13,350.00	LS
13	Service Connection Fee (Meter Assembly only) - 1.5" In-Tract	\$784.00	\$730.00	LS
14	Service Connection Fee - 2.0" Non-Tract, Short Side	\$5,780.00	\$7,240.00	LS
15	Service Connection Fee - 2.0" Non-Tract, Long Side	\$9,580.00	\$13,600.00	LS
16	Service Connection Fee (Meter Assembly only) - 2.0" In-Tract	\$977.00	\$980.00	LS
17	Encroachment Permit Fee (City of Beaumont Non-Moratorium Area)	\$0.00	\$510.00	EO
18	Encroachment Permit Fee (County of Riverside)	\$0.00	\$170.00	EO
19	Encroachment Permit Fee (City of Calimesa)	\$0.00	\$120.00	EO
20	Encroachment Permit Fee (City of Beaumont Moratorium Area)	\$0.00	\$650.00	EO
21	Residential Service - No Reimbursement Agreement (Front Footage Fee)	\$28.50	\$29.50	LF
22	Commercial Service - No Reimbursement Agreement (Front Footage Fee)	\$35.00	\$35.10	LF

Table 1-3: Current and Proposed Engineering-Related Deposits

Line	Fee Description	Existing Fee	Proposed Fee	Per
1	1" Construction Meter Deposit	\$502.00	\$500.00	EO
2	3" Construction Meter Deposit	\$2,042.00	\$2,650.00	EO
3	Will Serve Deposit	\$500.00	\$500.00	EO
4	Fire Flow Deposit	\$500.00	\$700.00	EO
5	Water Supply Assessment Deposit	\$5,000.00	\$5,000 when prepared by the Developer; \$10,000 when prepared by the District	EO
6	Plan of Service Deposit	\$5,000.00	\$5,000 when prepared by the Developer; \$10,000 when prepared by the District	EO
7	Inspection Deposit (Typical Tract)	\$15,000.00	\$15,000.00	EO
8	Plan Check Deposit Plan Set<5 sheets	\$3,000.00	\$3,000.00	EO
9	Plan Check Deposit Plan Set 5 - 9 sheets	\$5,000.00	\$5,000.00	EO
10	Plan Check Deposit Plan Set>=10 sheets	\$0.00	7,500.00	EO
11	GIS Deposit	\$275	\$0.00	WM
12	GIS Deposit - Commercial/Institutional/Industrial	\$0.00	\$710.00	DS
13	GIS Deposit – Residential	\$0.00	\$210.00	DS
14	Fire Hydrant Deposit (Includes pavement)	\$10,000.00	\$19,150.00	EO
15	4" Fire Service Installation Deposit	\$8,929.19	\$16,010.00	EO
16	6" Fire Service Installation Deposit	\$10,594.38	\$18,860.00	EO
17	8" Fire Service Installation Deposit	\$15,867.10	\$29,070.00	EO
18	10" Fire Service Installation Deposit	\$27,450.87	\$51,710.00	EO
19	12" Fire Service Installation Deposit	\$31,242.75	\$53,250.00	EO
20	City of Beaumont Moratorium Area Additional Paving Deposit (Short Side)	\$0.00	\$6,560.00	EO
21	City of Beaumont Moratorium Area Additional Paving Deposit (Long Side)	\$0.00	\$12,500.00	EO
22	Equipment (For Repairs) (Trucks and Machinery)	\$25.00	\$0.00	EO

Table 1-4: Current and Proposed Penalties

Line	Penalty Description	Existing Penalty	Proposed Penalty	Per
1	Customer Account-Related Penalty			
2	Second Notice Charge	\$5.00	\$5.00	EO
3	Third Notice Charge	\$5.00	\$15.00	EO
4	Account Reinstatement Charge	\$50.00	\$50.00	EO
5	Lien Processing Fee	\$100.00	\$170.00	EO
6	Returned Payment Charge	\$25.00	\$25.00	EO
7	Resubmit	\$5.00	\$0.00	EO
8	Water Restriction Penalty	Varies based on consumption of the most recent bill	Varies based on consumption of the most recent bill	EO
9	Engineering-Related Penalty			
10	Water Theft Prevention - Illegal Jumper and/or Connection (Unauthorized Connection Charge)	\$1,150.00	\$1,150.00	EO
11	Water Theft Prevention (Broken or Stolen Lock)	\$20.00	\$20.00	EO
12	Lost/Damaged Construction Meter	\$2,042.00	\$2,650.00	EO
13	Hit Fire Hydrant	Per Work Order	Per Work Order	EO

2. Fee Calculation Components

The purpose of this report is to discuss the development of updated proposed miscellaneous fees for the District. The basic premise of a fee study is to determine the “reasonable costs” of each of the services provided by the District. Miscellaneous fees are necessary to ensure that customers are compensating the District for the cost of various services they are provided that are customer-specific and which are not recovered from rates. These components are used in Section 3. The proposed miscellaneous fees are calculated based on full cost recovery assumptions and include overhead costs, the salaries and benefits of staff performing work activities directly associated with the various miscellaneous fee components, and departmental costs such as supplies, materials, and mileage. The following sections describe how these components were determined.

2.1. Overhead Costs

In addition to recovering the direct cost of labor and materials associated with processing and administering miscellaneous fee-related activities or functions, which are primarily incurred in the District’s Engineering and Operations departments, it is common for agencies to recover support costs. Support costs are those costs relating to central service providers such as the general manager, human resources, information systems, finance and accounting, and administration. These central services costs represent costs that are not related directly to the miscellaneous fee work activities, such as utilities or wages, taxes, and benefits of other employees whose primary function is to support the Engineering and Operations departments. Table 2-1 below shows the overhead rate of 48%, which was obtained by dividing the central service costs by the total salaries and benefits. This rate is multiplied by the Salaries and Benefits Hourly Rate (SBHR), discussed below, and included as Labor Overhead in many of the miscellaneous fee-related activities or functions detailed throughout this report.

Table 2-1: Overhead Cost Calculations

Line	Description		Notes
1	Total 2022 Central Service Costs	\$3,551,065	
2	Total 2022 Salaries and Benefits	\$7,363,000	
3	Overhead Rate (%)	48%	Line 1/Line 2

2.2. Salaries and Benefits Hourly Rate (SBHR)

The salaries and benefits hourly rate is the cost to employ District personnel including wages, taxes, and benefits. The SBHRs are calculated based on an assumption of productive hours for full and part-time employees. Productive hours are those hours where staff have the potential to work on fee-related activities or functions and consider non-productive hours such as holidays, paid time off, and training. The first step in calculating the SBHR is to take the total yearly salaries and benefits for an employee and divide by the assumed productive hours. The total cost of each fee-related activity or function included in this analysis is primarily based on the SBHRs that were determined for District personnel directly involved in providing each activity or function and based on 2022 rates. If the titles performing the fee-related activities or functions are interchangeable within similar job classifications, the average of the SBHRs for those classifications is used. Table 2-2 has a summary of the SBHR for different job titles.

Table 2-2: 2022 Salaries and Benefits Hourly Rates

Line	Job Title	Total Salaries & Benefits ⁽¹⁾	Productive Hours	SBHR
1	Finance and Administration Staff			
2	Management Analyst II	\$167,663	1970	\$85.11
3	Senior Management Analyst	\$197,506	1970	\$100.26
4	Customer Service Representative I	\$85,228	1970	\$43.26
5	Customer Service Supervisor	\$153,838	1970	\$78.09
6				
7	Engineering Staff			
8	Director of Engineering	\$270,482	1970	\$137.30
9	Engineering Assistant	\$143,751	1970	\$72.97
10	Development Services Representative	\$105,863	1970	\$53.74
11	Engineering Intern	\$19,163	1000	\$19.16
12				
13	Engineering Average	\$134,815	1970	\$68.43
14				
15	Operations- Transmission and Distribution Staff			
16	Water Utility Superintendent	\$200,941	1970	\$102.00
17	Water Utility Supervisor	\$198,819	1970	\$100.92
18	Water Utility Worker I	\$101,808	1970	\$51.68
19	Water Utility Worker II	\$127,448	1970	\$64.69
20	Senior Water Utility Worker	\$139,783	1970	\$70.96
21				
22	Water Utility Worker I/II/III Average	\$123,013	1970	\$62.44
23				
24	Water Production Operator I	\$95,297	1970	\$48.37
25	Water Production Operator II	\$142,019	1970	\$72.09
26				
27	Water Production Operator I/II Average	\$118,658	1970	\$60.23
Footnotes:				
(1) Based on 2022 Salary Schedule rates and benefits. District reserves the right to adjust SBHR items annually to reflect changing costs.				

2.3. Other Considerations

Other costs included in this analysis are time, travel costs, equipment, services, and materials. Direct labor costs were determined by multiplying the SBHR by the estimated hours of labor for each position or employee that works on the miscellaneous fee activity or function. District staff was consulted to determine the average time needed to complete the service for each activity or function calculated in the following sections. Travel costs were calculated and applied to the relevant fee. Travel costs help recover the costs of operating a standard vehicle. Material costs include estimated office supplies, materials of construction, meters, etc. These costs may vary by the size of the meter.

Table 2-3: Equipment and Services Costs/Rates

Line	Description	Cost/Rate
1	Trench Paving Rate (per S/F)	\$8.25
2	Various Credit Card Vendor Processing Cost (UB)	\$2.50
3	Various Credit Card Vendor Processing Cost (Non-UB)	3%
4	Customer Deposit (Medium Non-Payment Risk)	\$150.00
5	Customer Deposit (High Non-Payment Risk)	\$250.00
6	Customer Deposit (Low Non-Payment Risk)	\$0.00
7	Vendor Credit Check Processing Cost (Online Services)	\$3.00
8	Vendor Backflow Statement Processing Cost (Infosend)	\$3.71
9	Bank Return Check/ACH/Credit Card Fee	\$25.00
10	Lien Release	\$20.00
11	GIS System (Nobel) Updates - Commercial/Institutional/Industrial (Per Design Sheet)	\$500.00
12	GIS System (Nobel) Updates - Residential (Per Design Sheet)	\$100.00
13	Meter Test 5/8" to 1" Outside Vendor	\$100.00
14	Meter Test 1.5" to 2" Outside Vendor	\$185.00
15	Utility Truck (24 Hour Rate)	\$1,200.00
16	Dump Truck (24 Hour Rate)	\$1,080.00
17	Compressor (24 Hour Rate)	\$480.00
18	Backhoe/Loader (24 Hour Rate)	\$1,050.00
19	Compactor (24 Hour Rate)	\$330.00
20	Tapper (24 Hour Rate)	\$40.00
21	8" Front Footage Cost Per Linear Foot Per Side	\$29.50
22	12" Front Footage Cost Per Linear Foot Per Side	\$35.10
23	Encroachment Permit Fee (City of Beaumont Non-Moratorium Area)	\$506.12
24	Encroachment Permit (County of Riverside)	\$166.67
25	Encroachment Permit (City of Calimesa)	\$120.00
26	Encroachment Permit (City of Beaumont Moratorium Area)	\$645.56
27	Paver Rental (B-81) (Per occurrence)	\$750.00

Table 2-4: Materials Costs

Line	Description	Cost ⁽¹⁾
1	5/8" Meter Materials of Assembly	\$1,018.29
2	5/8" Short Side Service Connection Materials of Assembly	\$1,527.85
3	5/8" Long Side Service Connection Materials of Assembly	\$1,726.49
4	3/4" Meter Materials of Assembly	\$1,046.30
5	3/4" Short Side Service Connection Materials of Assembly	\$1,555.86
6	3/4" Long Side Service Connection Materials of Assembly	\$1,843.26
7	1" Meter Materials of Assembly	\$1,117.42
8	1" Short Side Service Connection Materials of Assembly	\$1,626.98
9	1" Long Side Service Connection Materials of Assembly	\$1,914.37
10	1.5" Meter Materials of Assembly	\$635.36
11	1.5" Short Side Service Connection Materials of Assembly	\$1,850.14
12	1.5" Long Side Service Connection Materials of Assembly of Assembly	\$2,493.04
13	2" Meter Materials	\$878.03
14	2" Short Side Service Connection Materials of Assembly	\$2,092.81
15	2" Long Side Service Connection Materials of Assembly	\$2,735.71
16	1" Hydrant (Construction) Meter	\$495.00
17	3" Hydrant (Construction) Meter	\$2,645.00
18	New Fire Hydrant Materials	\$8,335.05
19	Keyed Padlock (Lock off)	\$7.49
20	4" Fire Service Connection Materials of Assembly	\$8,487.03
21	6" Fire Service Connection Materials of Assembly	\$11,329.91
22	8" Fire Service Connection Materials of Assembly	\$20,253.33
23	10" Fire Service Connection Materials of Assembly	\$31,762.28
24	12" Fire Service Connection Materials of Assembly	\$33,037.18

Footnotes:

(1) Based on 2022 costs of materials. District reserves the right to prorate material item costs annually to reflect cost increases.

3. User Fee Calculation

User fees are intended to recover the cost of providing a service. The basic concept of user fees is to determine the “reasonable cost” of each service provided by the District. The full cost of providing a service is typically seen as an objective basis for determining the fees. Each user fee calculation is discussed in the following subsections.

3.1. Customer Account-Related User Fees

Customer account-related user fees are costs associated with providing customer account-related services, such as processing fees, meter testing, and customer account deposits.

3.1.1. AFTER-HOURS CALL-OUT FEES

Below are the after-hours call-out fees of \$200 as shown in Table 3-1. This charge is based on the labor and travel costs incurred to provide service and is charged when the customer requests the service during nonoperational hours. The Water Shutoff Protection Act (SB 998) also has an after-hours turn-on charge capped at \$100, as shown in Table 3-2. The SB 998 After-hours Call-Out Fee would only be charged for residential water service during nonoperational hours. This is rounded for the ease of administrative tasks.

Table 3-1: After-hours Call-Out Fee

Line	Fee Calculation	Cost-Based A	Policy-Based B	Total Cost C = A + B	Proposed Fee D
1	Direct Labor	\$187.33	\$0.00	\$187.33	
2	Labor Overhead	\$0.00	\$0.00	\$0.00	
3	Travel	\$5.90	\$0.00	\$5.90	
4	Materials	\$0.00	\$0.00	\$0.00	
5	Equipment/Services	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	
6	Total Fee	\$193.23	\$0.00	\$193.23	\$200.00

Table 3-2: After-hours Call-Out (SB 998) Fee

Line	Fee Calculation	Cost-Based A	Policy-Based B	Total Cost C = A + B	Proposed Fee D
1	Direct Labor	\$0.00	\$100.00	\$100.00	
2	Labor Overhead	\$0.00	\$0.00	\$0.00	
3	Travel	\$0.00	\$0.00	\$0.00	
4	Materials	\$0.00	\$0.00	\$0.00	
5	Equipment/Services	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	
6	Total Fee	\$0.00	\$100.00	\$100.00	\$100.00

3.1.2. CREDIT CARD PROCESSING FEES

Credit card processing fees are based on the fees charged by banks to process these payments. For Utility Billing account payment (UB) cards, this cost is \$2.50. For non-UB cards, this is 3% of the total charge placed on the

credit card. This payment is laid out below in Table 3-3.

Table 3-3: Credit Card Processing Fees

Line	Fee Calculation	Proposed Fee
1	Credit Card Processing Fee (UB)	\$2.50
2	Credit Card Processing Fee (Non-UB)	3% of total charge

3.1.3. CREDIT CHECK PROCESSING FEE

The credit check processing fee is based on the costs incurred to investigate a customer’s credit, including labor, equipment, and services. This calculation is laid out below in Table 3-4 and rounded for ease of administration.

Table 3-4: Credit Check Processing Fee

Line	Fee Calculation	Cost-Based A	Policy-Based B	Total Cost C = A + B	Proposed Fee D
1	Direct Labor	\$3.61	\$0.00	\$3.61	
2	Labor Overhead	\$1.74	\$0.00	\$1.74	
3	Travel	\$0.00	\$0.00	\$0.00	
4	Materials	\$0.00	\$0.00	\$0.00	
5	Equipment/Services	\$3.00	\$0.00	\$3.00	
6	Total Fee	\$8.34	\$0.00	\$8.34	\$10.00

3.1.4. BENCH TEST CREDIT

The bench test credit is not a fee but is instead a deposit that could be returned to the customer if the meter test results are in the customer’s favor. This is cost-based, and the calculations are shown below in Table 3-5 and are rounded to the nearest \$10 for ease of administration.

Table 3-5: Bench Test Credit

Line	Fee Calculation	Cost-Based A	Policy-Based B	Total Cost C = A + B	Proposed Fee D
1	Direct Labor	\$248.35	\$0.00	\$248.35	
2	Labor Overhead	\$119.77	\$0.00	\$119.77	
3	Travel	\$0.00	\$0.00	\$0.00	
4	Materials	\$0.00	\$0.00	\$0.00	
5	Equipment/Services	\$0.00	\$0.00	\$0.00	
6	Total Fee	\$368.12	\$0.00	\$368.12	\$370.00

3.1.5. BACKFLOW ADMINISTRATION FEE

The backflow administration fee recovers the costs associated with labor, travel, and services. The calculations are shown below in Table 3-6 and are rounded to the nearest \$10 for ease of administration.

Table 3-6: Backflow Administration Fee

Line	Fee Calculation	Cost-Based A	Policy-Based B	Total Cost C = A + B	Proposed Fee D
1	Direct Labor	\$26.93	\$0.00	\$26.93	
2	Labor Overhead	\$12.99	\$0.00	\$12.99	
3	Travel	\$5.77	\$0.00	\$5.77	
4	Materials	\$0.00	\$0.00	\$0.00	
5	Equipment/Services	<u>\$3.71</u>	<u>\$0.00</u>	<u>\$3.71</u>	
6	Total Fee	\$49.40	\$0.00	\$49.40	\$50.00

3.1.6. METER TESTING FEES

The meter testing fee recovers the costs associated with labor, equipment, and labor overhead. The calculations are shown below in Table 3-7, Table 3-8, Table 3-9, and Table 3-10 and are rounded to the nearest \$10 for ease of administration. The costs vary based on the size of the meter and whether the meter test is done in-house by the District (inside) or by a third party (outside).

Table 3-7: Meter Testing 5/8” to 1” Inside Fee

Line	Fee Calculation	Cost-Based A	Policy-Based B	Total Cost C = A + B	Proposed Fee D
1	Direct Labor	\$248.35	\$0.00	\$248.35	
2	Labor Overhead	\$119.77	\$0.00	\$119.77	
3	Travel	\$0.00	\$0.00	\$0.00	
4	Materials	\$0.00	\$0.00	\$0.00	
5	Equipment/Services	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	
6	Total Fee	\$368.12	\$0.00	\$368.12	\$370.00

Table 3-8: Meter Testing 5/8” to 1” Outside Fee

Line	Fee Calculation	Cost-Based A	Policy-Based B	Total Cost C = A + B	Proposed Fee D
1	Direct Labor	\$212.87	\$0.00	\$212.87	
2	Labor Overhead	\$102.66	\$0.00	\$102.66	
3	Travel	\$0.00	\$0.00	\$0.00	
4	Materials	\$0.00	\$0.00	\$0.00	
5	Equipment/Services	<u>\$100.00</u>	<u>\$0.00</u>	<u>\$100.00</u>	
6	Total Fee	\$415.53	\$0.00	\$415.53	\$420.00

Table 3-9: Meter Testing 1.5” to 2” Inside Fee

Line	Fee Calculation	Cost-Based A	Policy-Based B	Total Cost C = A + B	Proposed Fee D
1	Direct Labor	\$319.30	\$0.00	\$319.30	
2	Labor Overhead	\$153.99	\$0.00	\$153.99	
3	Travel	\$0.00	\$0.00	\$0.00	
4	Materials	\$0.00	\$0.00	\$0.00	
5	Equipment/Services	\$0.00	\$0.00	\$0.00	
6	Total Fee	\$473.30	\$0.00	\$473.30	\$480.00

Table 3-10: Meter Testing 1.5” to 2” Outside Fee

Line	Fee Calculation	Cost-Based A	Policy-Based B	Total Cost C = A + B	Proposed Fee D
1	Direct Labor	\$283.82	\$0.00	\$283.82	
2	Labor Overhead	\$136.88	\$0.00	\$136.88	
3	Travel	\$0.00	\$0.00	\$0.00	
4	Materials	\$0.00	\$0.00	\$0.00	
5	Equipment/Services	\$185.00	\$0.00	\$185.00	
6	Total Fee	\$605.70	\$0.00	\$605.70	\$610.00

3.1.7. CUSTOMER ACCOUNT DEPOSITS

The customer account deposits are split into three groups: medium, high, and low. A medium deposit is based on average off-peak billed usage and is assessed when a credit check results in a medium non-payment risk category. A high deposit is based on average peak billed usage and is assessed when a credit check results in a high non-payment risk category. A low deposit (no deposit) is assessed when a credit check results in a minimum non-payment risk category. Off-peak billed usage for this purpose is defined as the combination of two residential water bills during the winter months, while peak billed usage is defined as the combination of two residential water bills during the summer months. These fees are shown below in Table 3-11 and Table 3-12.

Table 3-11: Medium Customer Deposit

Line	Fee Calculation	Cost-Based A	Policy-Based B	Total Cost C = A + B	Proposed Fee D
1	Direct Labor	\$0.00	\$0.00	\$0.00	
2	Labor Overhead	\$0.00	\$0.00	\$0.00	
3	Travel	\$0.00	\$0.00	\$0.00	
4	Materials	\$0.00	\$0.00	\$0.00	
5	Equipment/Services	\$150.00	\$0.00	\$150.00	
6	Total Deposit	\$150.00	\$0.00	\$150.00	\$150.00

Table 3-12: High Customer Deposit

Line	Fee Calculation	Cost-Based A	Policy-Based B	Total Cost C = A + B	Proposed Fee D
1	Direct Labor	\$0.00	\$0.00	\$0.00	
2	Labor Overhead	\$0.00	\$0.00	\$0.00	
3	Travel	\$0.00	\$0.00	\$0.00	
4	Materials	\$0.00	\$0.00	\$0.00	
5	Equipment/Services	\$250.00	\$0.00	\$250.00	
6	Total Deposit	\$250.00	\$0.00	\$250.00	\$250.00

3.2. Engineering-Related User Fees

Engineering-related user fees are costs associated with providing engineering-related services, such as Service Connection fees, fire installation fees, and engineering deposits.

3.2.1. SERVICE CONNECTION FEES

The Service Connection fees are designed to recover the costs associated with installing meters and related services, which include labor, materials, and services. These costs are based on meter size and whether the meter falls on a short or long side. The calculations are shown in Table 3-13, Table 3-14, Table 3-15, Table 3-16, and Table 3-17 where column D shows the final rounded proposed fee for each meter.

Table 3-13: 5/8” Service Connection Fees

Line	Fee Calculation	Cost-Based A	Policy-Based B	Total Cost C = A + B	Proposed Fee D
1	Non-Tract, Short Side				
2	Direct Labor	\$1,873.29	\$0.00	\$1,873.29	
3	Labor Overhead	\$903.46	\$0.00	\$903.46	
4	Travel	\$0.00	\$0.00	\$0.00	
5	Materials	\$1,527.85	\$0.00	\$1,527.85	
6	Equipment/Services	\$2,368.67	\$0.00	\$2,368.67	
7	Total Fee	\$6,673.27	\$0.00	\$6,673.27	\$6,680.00
8					
9	Non-Tract, Long Side				
10	Direct Labor	\$3,746.59	\$0.00	\$3,746.59	
11	Labor Overhead	\$1,806.92	\$0.00	\$1,806.92	
12	Travel	\$0.00	\$0.00	\$0.00	
13	Materials	\$1,726.49	\$0.00	\$1,726.49	
14	Equipment/Services	\$5,302.00	\$0.00	\$5,302.00	
15	Total Fee	\$12,582.00	\$0.00	\$12,582.00	\$12,590.00
16					
17	(Meter Assembly only) - In-Tract				
18	Direct Labor	\$62.44	\$0.00	\$62.44	
19	Labor Overhead	\$30.12	\$0.00	\$30.12	
20	Travel	\$0.00	\$0.00	\$0.00	
21	Materials	\$1,018.29	\$0.00	\$1,018.29	
22	Equipment/Services	\$0.00	\$0.00	\$0.00	
23	Total Fee	\$1,110.85	\$0.00	\$1,110.85	\$1,120.00

Table 3-14: 3/4" Service Connection Fees

Line	Fee Calculation	Cost-Based A	Policy-Based B	Total Cost C = A + B	Proposed Fee D
1	Non-Tract, Short Side				
2	Direct Labor	\$1,873.29	\$0.00	\$1,873.29	
3	Labor Overhead	\$903.46	\$0.00	\$903.46	
4	Travel	\$0.00	\$0.00	\$0.00	
5	Materials	\$1,555.86	\$0.00	\$1,555.86	
6	Equipment/Services	<u>\$2,368.67</u>	<u>\$0.00</u>	<u>\$2,368.67</u>	
7	Total Fee	\$6,701.28	\$0.00	\$6,701.28	\$6,710.00
8					
9	Non-Tract, Long Side				
10	Direct Labor	\$3,746.59	\$0.00	\$3,746.59	
11	Labor Overhead	\$1,806.92	\$0.00	\$1,806.92	
12	Travel	\$0.00	\$0.00	\$0.00	
13	Materials	\$1,843.26	\$0.00	\$1,843.26	
14	Equipment/Services	<u>\$5,302.00</u>	<u>\$0.00</u>	<u>\$5,302.00</u>	
15	Total Fee	\$12,698.77	\$0.00	\$12,698.77	\$12,700.00
16					
17	(Meter Assembly only) - In-Tract				
18	Direct Labor	\$62.44	\$0.00	\$62.44	
19	Labor Overhead	\$30.12	\$0.00	\$30.12	
20	Travel	\$0.00	\$0.00	\$0.00	
21	Materials	\$1,046.30	\$0.00	\$1,046.30	
22	Equipment/Services	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	
23	Total Fee	\$1,138.86	\$0.00	\$1,138.86	\$1,140.00

Table 3-15: 1” Service Connection Fees

Line	Fee Calculation	Cost-Based A	Policy-Based B	Total Cost C = A + B	Proposed Fee D
1	Non-Tract, Short Side				
2	Direct Labor	\$1,873.29	\$0.00	\$1,873.29	
3	Labor Overhead	\$903.46	\$0.00	\$903.46	
4	Travel	\$0.00	\$0.00	\$0.00	
5	Materials	\$1,626.98	\$0.00	\$1,626.98	
6	Equipment/Services	<u>\$2,368.67</u>	<u>\$0.00</u>	<u>\$2,368.67</u>	
7	Total Fee	\$6,772.40	\$0.00	\$6,772.40	\$6,780.00
8					
9	Non-Tract, Long Side				
10	Direct Labor	\$3,746.59	\$0.00	\$3,746.59	
11	Labor Overhead	\$1,806.92	\$0.00	\$1,806.92	
12	Travel	\$0.00	\$0.00	\$0.00	
13	Materials	\$1,914.37	\$0.00	\$1,914.37	
14	Equipment/Services	<u>\$5,302.00</u>	<u>\$0.00</u>	<u>\$5,302.00</u>	
15	Total Fee	\$12,769.88	\$0.00	\$12,769.88	\$12,770.00
16					
17	(Meter Assembly only) - In-Tract				
18	Direct Labor	\$62.44	\$0.00	\$62.44	
19	Labor Overhead	\$30.12	\$0.00	\$30.12	
20	Travel	\$0.00	\$0.00	\$0.00	
21	Materials	\$1,117.42	\$0.00	\$1,117.42	
22	Equipment/Services	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	
23	Total Fee	\$1,209.98	\$0.00	\$1,209.98	\$1,210.00

Table 3-16: 1.5” Service Connection Fees

Line	Fee Calculation	Cost-Based A	Policy-Based B	Total Cost C = A + B	Proposed Fee D
1	Non-Tract, Short Side				
2	Direct Labor	\$1,873.29	\$0.00	\$1,873.29	
3	Labor Overhead	\$903.46	\$0.00	\$903.46	
4	Travel	\$0.00	\$0.00	\$0.00	
5	Materials	\$1,850.14	\$0.00	\$1,850.14	
6	Equipment/Services	<u>\$2,368.67</u>	<u>\$0.00</u>	<u>\$2,368.67</u>	
7	Total Fee	\$6,995.56	\$0.00	\$6,995.56	\$7,000.00
8					
9	Non-Tract, Long Side				
10	Direct Labor	\$3,746.59	\$0.00	\$3,746.59	
11	Labor Overhead	\$1,806.92	\$0.00	\$1,806.92	
12	Travel	\$0.00	\$0.00	\$0.00	
13	Materials	\$2,493.04	\$0.00	\$2,493.04	
14	Equipment/Services	<u>\$5,302.00</u>	<u>\$0.00</u>	<u>\$5,302.00</u>	
15	Total Fee	\$13,348.55	\$0.00	\$13,348.55	\$13,350.00
16					
17	(Meter Assembly only) - In-Tract				
18	Direct Labor	\$62.44	\$0.00	\$62.44	
19	Labor Overhead	\$30.12	\$0.00	\$30.12	
20	Travel	\$0.00	\$0.00	\$0.00	
21	Materials	\$635.36	\$0.00	\$635.36	
22	Equipment/Services	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	
23	Total Fee	\$727.92	\$0.00	\$727.92	\$730.00

Table 3-17: 2” Service Connection Fees

Line	Fee Calculation	Cost-Based A	Policy-Based B	Total Cost C = A + B	Proposed Fee D
1	Non-Tract, Short Side				
2	Direct Labor	\$1,873.29	\$0.00	\$1,873.29	
3	Labor Overhead	\$903.46	\$0.00	\$903.46	
4	Travel	\$0.00	\$0.00	\$0.00	
5	Materials	\$2,092.81	\$0.00	\$2,092.81	
6	Equipment/Services	<u>\$2,368.67</u>	<u>\$0.00</u>	<u>\$2,368.67</u>	
7	Total Fee	\$7,238.23	\$0.00	\$7,238.23	\$7,240.00
8					
9	Non-Tract, Long Side				
10	Direct Labor	\$3,746.59	\$0.00	\$3,746.59	
11	Labor Overhead	\$1,806.92	\$0.00	\$1,806.92	
12	Travel	\$0.00	\$0.00	\$0.00	
13	Materials	\$2,735.71	\$0.00	\$2,735.71	
14	Equipment/Services	<u>\$5,302.00</u>	<u>\$0.00</u>	<u>\$5,302.00</u>	
15	Total Fee	\$13,591.22	\$0.00	\$13,591.22	\$13,600.00
16					
17	(Meter Assembly only) - In-Tract				
18	Direct Labor	\$62.44	\$0.00	\$62.44	
19	Labor Overhead	\$30.12	\$0.00	\$30.12	
20	Travel	\$0.00	\$0.00	\$0.00	
21	Materials	\$878.03	\$0.00	\$878.03	
22	Equipment/Services	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	
23	Total Fee	\$970.59	\$0.00	\$970.59	\$980.00

3.2.2. ENCROACHMENT PERMIT FEES

The encroachment permit fees are a new fee based on the average cost per permit issued by the three jurisdictions that overlap the District’s service area:

1. City of Beaumont
2. County of Riverside
3. City of Calimesa

This fee is assessed in addition to the respective service connection charges. There are two separate fees for permits issued by the City of Beaumont, which are derived from the separately identified costs for streets outside of the City’s Moratorium Areas and those within. These have been rounded up to the nearest \$10 for administrative purposes, as shown in Table 3-18.

Table 3-18: Encroachment Permit Fees

Line	Fee Calculation	Cost-Based A	Policy- Based B	Total Cost C = A + B	Proposed Fee D
1	City of Beaumont Non-Moratorium Area				
2	Direct Labor	\$0.00	\$0.00	\$0.00	
3	Labor Overhead	\$0.00	\$0.00	\$0.00	
4	Travel	\$0.00	\$0.00	\$0.00	
5	Materials	\$0.00	\$0.00	\$0.00	
6	Equipment/Services	\$506.12	\$0.00	\$506.12	
7	Total Fee	\$506.12	\$0.00	\$506.12	\$510.00
8	County of Riverside				
9	Direct Labor	\$0.00	\$0.00	\$0.00	
10	Labor Overhead	\$0.00	\$0.00	\$0.00	
11	Travel	\$0.00	\$0.00	\$0.00	
12	Materials	\$0.00	\$0.00	\$0.00	
13	Equipment/Services	\$166.67	\$0.00	\$166.67	
14	Total Fee	\$166.67	\$0.00	\$166.67	\$170.00
15	City of Calimesa				
16	Direct Labor	\$0.00	\$0.00	\$0.00	
17	Labor Overhead	\$0.00	\$0.00	\$0.00	
18	Travel	\$0.00	\$0.00	\$0.00	
19	Materials	\$0.00	\$0.00	\$0.00	
20	Equipment/Services	\$120.00	\$0.00	\$120.00	
21	Total Fee	\$120.00	\$0.00	\$120.00	\$120.00
22	City of Beaumont Moratorium Area				
23	Direct Labor	\$0.00	\$0.00	\$0.00	
24	Labor Overhead	\$0.00	\$0.00	\$0.00	
25	Travel	\$0.00	\$0.00	\$0.00	
26	Materials	\$0.00	\$0.00	\$0.00	
27	Equipment/Services	\$645.56	\$0.00	\$645.56	
28	Total Fee	\$645.56	\$0.00	\$645.56	\$650.00

3.2.3. RESIDENTIAL AND COMMERCIAL SERVICE – NO REIMBURSEMENT AGREEMENT (FRONT FOOTAGE FEES)

The residential and commercial service (no reimbursement agreements) (Front Footage Fees) are based on a weighted cost per linear foot for half of the cost to construct (1/2 to each side of parcel frontage) either an 8-inch mainline for residential or a 12-inch mainline for commercial. This is shown in Table 3-19 and Table 3-20 below and is ½ of the total cost per linear foot.

Table 3-19: Residential Service No Reimbursement Agreement (1/2 of Frontage – i.e., each side of street)

Line	Fee Calculation	Cost-Based A	Policy-Based B	Total Cost C = A + B	Proposed Fee D
1	Direct Labor	\$0.00	\$0.00	\$0.00	
2	Labor Overhead	\$0.00	\$0.00	\$0.00	
3	Travel	\$0.00	\$0.00	\$0.00	
4	Materials	\$0.00	\$0.00	\$0.00	
5	Equipment/Services	<u>\$29.50</u>	<u>\$0.00</u>	<u>\$29.50</u>	
6	Total Fee	\$29.50	\$0.00	\$29.50	\$29.50

Table 3-20: Commercial Service No Reimbursement Agreement (1/2 of Frontage – i.e., each side of street)

Line	Fee Calculation	Cost-Based A	Policy-Based B	Total Cost C = A + B	Proposed Fee D
1	Direct Labor	\$0.00	\$0.00	\$0.00	
2	Labor Overhead	\$0.00	\$0.00	\$0.00	
3	Travel	\$0.00	\$0.00	\$0.00	
4	Materials	\$0.00	\$0.00	\$0.00	
5	Equipment/Services	<u>\$35.10</u>	<u>\$0.00</u>	<u>\$35.10</u>	
6	Total Fee	\$35.10	\$0.00	\$35.10	\$35.10

3.2.4. CONSTRUCTION METER DEPOSITS

Construction meter deposits are based solely on the cost of the meter, which varies based on meter size. There are two meter types, 1” and 3”, for which the costs are rounded for administrative purposes and shown in Table 3-21 and Table 3-22 below. The 3” meter cost was also used when determining the cost of a lost or damaged construction meter penalty in Table 4-6. The differential of the deposit and the actual costs incurred is returned to or collected from the customer.

Table 3-21: 1” Meter Deposit

Line	Fee Calculation	Cost-Based A	Policy-Based B	Total Cost C = A + B	Proposed Fee D
1	Direct Labor	\$0.00	\$0.00	\$0.00	
2	Labor Overhead	\$0.00	\$0.00	\$0.00	
3	Travel	\$0.00	\$0.00	\$0.00	
4	Materials	\$495.00	\$0.00	\$495.00	
5	Equipment/Services	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	
6	Total Deposit	\$495.00	\$0.00	\$495.00	\$500.00

Table 3-22: 3” Meter Deposit

Line	Fee Calculation	Cost-Based A	Policy-Based B	Total Cost C = A + B	Proposed Fee D
1	Direct Labor	\$0.00	\$0.00	\$0.00	
2	Labor Overhead	\$0.00	\$0.00	\$0.00	
3	Travel	\$0.00	\$0.00	\$0.00	
4	Materials	\$2,645.00	\$0.00	\$2,645.00	
5	Equipment/Services	\$0.00	\$0.00	\$0.00	
6	Total Deposit	\$2,645.00	\$0.00	\$2,645.00	\$2,650.00

3.2.5. WILL SERVE DEPOSIT

The Will Serve deposit is based on estimated labor costs and is then rounded for administrative purposes. The District personnel involved in providing this service are provided by the Engineering department. Those SBHRs are shown in Table 2-2. The proposed Will Serve deposit has not changed from the current deposit of \$500 and is shown below in Table 3-23. The differential of the deposit and the actual costs incurred is returned to or collected from the customer.

Table 3-23: Will Serve Deposit

Line	Description	Deposit
1	Will Serve Deposit	\$500.00

3.2.6. FIRE FLOW DEPOSIT

The fire flow deposit is based on labor costs expected to incur based on studies of average hours across 20 projects over multiple years. The deposit was rounded for administrative purposes, with the final cost of \$700 shown below in Table 3-24. The differential of the deposit and the actual costs incurred is returned to or collected from the customer.

Table 3-24: Fire Flow Deposit

Line	Fee Calculation	Cost-Based A	Policy-Based B	Total Cost C = A + B	Proposed Fee D
1	Direct Labor	\$469.99	\$0.00	\$469.99	
2	Labor Overhead	\$226.67	\$0.00	\$226.67	
3	Travel	\$0.00	\$0.00	\$0.00	
4	Materials	\$0.00	\$0.00	\$0.00	
5	Equipment/Services	\$0.00	\$0.00	\$0.00	
6	Total Deposit	\$696.65	\$0.00	\$696.65	\$700.00

3.2.7. WATER SUPPLY ASSESSMENT DEPOSIT

The water supply deposit is based on estimated labor costs and is then rounded for administrative purposes. The District personnel involved in providing this service are the Director of Engineering, the Engineering Assistant, and the Development Services Representative. Their respective SBHRs are shown in Table 2-2. When the assessment is prepared by the District, the deposit is \$10,000. However, if the assessment is prepared by the developer, the

deposit is only \$5,000. These are both shown in Table 3-25. The differential of the deposit and the actual costs incurred is returned to or collected from the customer.

Table 3-25: Water Supply Assessment Deposit

Line	Description	Deposit
1	Assessment Prepared by District	\$10,000.00
2	Assessment Prepared by Developer	\$5,000.00

3.2.8. PLAN OF SERVICE DEPOSIT

The Plan of Service deposit is based on labor costs incurred by the Director of Engineering, an Engineering Assistant, and a Development Services Representative. Thee FBHR for each of these personnel is presented in Table 2-2. When the Plan of Service is prepared by the District, the deposit is \$10,000. However, if the Plan of Service is prepared by the developer, the deposit is \$5,000. The District does not process annexation applications with LAFCO.

Table 3-26: Plan of Service Deposit

Line	Description	Deposit
1	Plan of Service Prepared by District	\$10,000.00
2	Plan of Service Prepared by Developer	\$5,000.00

3.2.9. INSPECTION DEPOSIT

The inspection deposit is based on estimated labor costs and is then rounded for administrative purposes. The District personnel involved in providing this service are the Water Utility Superintendent, a Water Utility Supervisor, a Water Utility Worker I and II, and a Senior Water Utility Worker. Their respective SBHRs are shown in Table 2-2. The proposed inspection deposit has not changed from the current deposit of \$15,000. The differential of the deposit and the actual costs incurred is returned to or collected from the customer.

Table 3-27: Inspection Deposit

Line	Description	Deposit
1	Inspection Deposit	\$15,000.00

3.2.10. PLAN CHECK DEPOSITS

The plan check deposits are based on estimated labor costs incurred and are varied based on the number of plan sheets for the project. The existing plan check deposits have not changed from the current deposits of \$3,000 for less than 5 sheets and \$5,000 for any plan sets of 5 sheets up to 9 sheets. A deposit of \$7,500 for 10 sheets and over will now be collected as shown in Table 3-28. The differential of the deposit and the actual costs incurred is returned to or collected from the customer.

Table 3-28: Plan Check Deposits

Line	Description	Deposit
1	Plan Check (Less than 5 sheets) Deposit	\$3,000.00
2	Plan Check Deposit (5 – 9 Sheets) Deposit	\$5,000.00
3	Plan Check Deposit (10 sheets or More)	\$7,500.00

3.2.11. GIS DEPOSITS

The existing GIS deposit is based on a charge of \$275 per meter, for maintenance of and ongoing updates to the District’s GIS system. There are now two types of GIS deposits being proposed, one for Commercial, Institutional, and Industrial maps (CII), and one for Residential maps. The deposit to be collected is based on the count of plan design sheets, and estimated labor costs incurred, and is proposed as \$710 per design sheet for CII and \$210 per design sheet for residential, as shown below in Table 3-29. The differential of the deposit and the actual costs incurred is returned to or collected from the customer.

Table 3-29: GIS Deposits

Line	Description	Deposit
1	GIS Deposit – Commercial/Institutional/Industrial	\$710.00 / Design Sheet
2	GIS Deposit – Residential	\$210.00 / Design Sheet

3.2.12. FIRE DEPOSITS

The fire hydrant deposit and fire service installation fee costs are based on the labor costs, equipment, and materials. The fire hydrant deposit calculations are summarized in Table 3-30. The fire service installation fee varies by meter size and the calculations are summarized in Table 3-31. The differential of the deposit and the actual costs incurred is returned to or collected from the customer.

Table 3-30: Fire Hydrant Deposit

Line	Fee Calculation	Cost-Based A	Policy-Based B	Total Cost C = A + B	Proposed Fee D
1	Direct Labor	\$5,708.15	\$0.00	\$5,708.15	
2	Labor Overhead	\$2,752.95	\$0.00	\$2,752.95	
3	Travel	\$0.00	\$0.00	\$0.00	
4	Materials	\$8,335.05	\$0.00	\$8,335.05	
5	Equipment/Services	\$2,352.00	\$0.00	\$2,352.00	
6	Total Deposit	\$19,148.15	\$0.00	\$19,148.15	\$19,150.00

Table 3-31: Fire Service Installation Fees

Line	Fee Calculation	Cost-Based A	Policy-Based B	Total Cost C = A + B	Proposed Fee D
1	4" Service Installation				
2	Direct Labor	\$3,488.25	\$0.00	\$3,488.25	
3	Labor Overhead	\$1,682.33	\$0.00	\$1,682.33	
4	Travel	\$0.00	\$0.00	\$0.00	
5	Materials	\$8,487.03	\$0.00	\$8,487.03	
6	Equipment/Services	<u>\$2,352.00</u>	<u>\$0.00</u>	<u>\$2,352.00</u>	
7	Total Fee	\$16,009.62	\$0.00	\$16,009.62	\$16,010.00
8	6" Service Installation				
9	Direct Labor	\$3,488.25	\$0.00	\$3,488.25	
10	Labor Overhead	\$1,682.33	\$0.00	\$1,682.33	
11	Travel	\$0.00	\$0.00	\$0.00	
12	Materials	\$11,329.91	\$0.00	\$11,329.91	
13	Equipment/Services	<u>\$2,352.00</u>	<u>\$0.00</u>	<u>\$2,352.00</u>	
14	Total Fee	\$18,852.50	\$0.00	\$18,852.50	\$18,860.00
15	8" Service Installation				
16	Direct Labor	\$4,360.32	\$0.00	\$4,360.32	
17	Labor Overhead	\$2,102.92	\$0.00	\$2,102.92	
18	Travel	\$0.00	\$0.00	\$0.00	
19	Materials	\$20,253.33	\$0.00	\$20,253.33	
20	Equipment/Services	<u>\$2,352.00</u>	<u>\$0.00</u>	<u>\$2,352.00</u>	
21	Total Fee	\$29,068.56	\$0.00	\$29,068.56	\$29,070.00
22	10" Service Installation				
23	Direct Labor	\$10,174.07	\$0.00	\$10,174.07	
24	Labor Overhead	\$4,906.80	\$0.00	\$4,906.80	
25	Travel	\$0.00	\$0.00	\$0.00	
26	Materials	\$31,762.28	\$0.00	\$31,762.28	
27	Equipment/Services	<u>\$4,866.00</u>	<u>\$0.00</u>	<u>\$4,866.00</u>	
28	Total Fee	\$51,709.16	\$0.00	\$51,709.16	\$51,710.00
29	12" Service Installation				
30	Direct Labor	\$10,174.07	\$0.00	\$10,174.07	
31	Labor Overhead	\$4,906.80	\$0.00	\$4,906.80	
32	Travel	\$0.00	\$0.00	\$0.00	
33	Materials	\$33,037.18	\$0.00	\$33,037.18	
34	Equipment/Services	<u>\$5,130.00</u>	<u>\$0.00</u>	<u>\$5,130.00</u>	
35	Total Fee	\$53,248.06	\$0.00	\$53,248.06	\$53,250.00

3.2.13. CITY OF BEAUMONT MORATORIUM AREA ADDITIONAL PAVING DEPOSITS

The additional paving deposits are a new, cost-based deposit to cover the service costs associated with this service, related to additional paving required by the City of Beaumont’s street moratorium. On November 19, 2019, the City of Beaumont adopted Ordinance No. 1113, placing a moratorium on recently paved or resurfaced streets. Due to Ordinance No. 1113, the District must follow stringent requirements to complete extensive repairs and/or improvements to the roadway following leak repair and/or maintenance which requires trenching in City streets that are subject to the moratorium. These deposits vary based on whether it is a short or long side and are based only on the additional dimensions required by Ordinance No. 1113. Said deposits are laid out in Table 3-32 below. The differential of the deposit and the actual costs incurred is returned to or collected from the customer.

Table 3-32: City of Beaumont Moratorium Area Additional Paving Deposit (Short Side)

Line	Fee Calculation	Cost-Based A	Policy-Based B	Total Cost C = A + B	Proposed Fee D
1	Direct Labor	\$0.00	\$0.00	\$0.00	
2	Labor Overhead	\$0.00	\$0.00	\$0.00	
3	Travel	\$0.00	\$0.00	\$0.00	
4	Materials	\$0.00	\$0.00	\$0.00	
5	Equipment/Services	<u>6,560.00</u>	<u>\$0.00</u>	<u>\$6,560.00</u>	
6	Total Fee	\$6,560.00	\$0.00	\$6,560.00	\$6,560.00

Table 3-33: City of Beaumont Moratorium Area Additional Paving Deposit (Long Side)

Line	Fee Calculation	Cost-Based A	Policy-Based B	Total Cost C = A + B	Proposed Fee D
1	Direct Labor	\$0.00	\$0.00	\$0.00	
2	Labor Overhead	\$0.00	\$0.00	\$0.00	
3	Travel	\$0.00	\$0.00	\$0.00	
4	Materials	\$0.00	\$0.00	\$0.00	
5	Equipment/Services	<u>\$12,500.00</u>	<u>\$0.00</u>	<u>\$12,500.00</u>	
6	Total Fee	\$12,500.00	\$0.00	\$12,500.00	12,500.00

4. Penalty Fees

Penalty fees are charged when users violate terms of agreement/service, a law, or other regulations. These fees are intended to not only recover costs but also change behavior. These penalty fees have a clear trigger and, according to Proposition 26, do not require a nexus linking the costs of providing the service and the fee. The Board may set all penalty fees, except where limitations are noted.

4.1. Late Fee Charges

A late fee is a policy-based charge to customers for making a required payment after the due date. The proposed fee is set at \$5.00 for a second notice and \$15.00 for a third notice as shown in Table 4-1.

Table 4-1: Late Fee Charges

Line	Description	
1	Second Notice Charge	\$5.00
2	Third Notice Charge	\$15.00

4.2. Returned Payment Charge

The return check fee is charged when a bank returns a payment for non-sufficient funds. This fee has been determined by the California Civil Code. Table 4-2 summarizes the proposed fee of \$25.00.

Table 4-2: Return Payment Charge

Line	Description	
1	Returned Payment Charge	\$25.00

4.3. Account Reinstatement Fee

The account reinstatement fee is charged to reinstate a customer account. This fee is policy-based on two hours of hourly work according to Resolution 2012-08. Table 4-3 summarizes the proposed fee of \$50.00.

Table 4-3: Account Reinstatement Fee

Line	Description	
1	Account Reinstatement Fee	\$50.00

4.4. Lien Processing Fee

The lien processing fee is charged to process a lien. This fee is policy-based according to Resolution 2012-08. Table 4-4 summarizes the proposed fee of \$170.00.

Table 4-4: Lien Processing Fee

Line	Description	
1	Lien Processing Fee	\$170.00

4.5. Water Restriction Bill Fee

The water restriction bill is charged when customers use water inappropriately during water restrictions. This proposed fee varies based on the consumption of the most recent bill and is outlined in Board Resolution 2022-12. The first violation is a written warning, the second violation is 10% of the customer's current bill, the third violation is 20% of the customer's current bill, the fourth violation is 30% of the customer's current bill, and the fifth violation is 50% of the customer's current bill.

4.6. Water Theft Prevention Fees

The water theft prevention fee is charged when the theft of water occurs. The proposed fee is a policy-based fee that has been set at \$1,150, as shown in Table 4-5. The broken or stolen lock fee is charge based on the cost to replace a lock broken off or stolen from the meter, also shown in the table below.

Table 4-5: Water Theft Prevention Fees

Line	Description	
1	Water Theft Prevention Fee	\$1,150.00
2	Broken or Stolen Lock Fee	\$20.00

4.7. Lost or Damaged Construction Meter

The lost or damaged construction meter fee is charged when a meter is broken or deemed unrecoverable. The proposed fee has been set at \$2,700 as shown in Table 4-6 based on the 3" construction meter deposit in Table 3-22.

Table 4-6: Lost or Damaged Construction Meter

Line	Description	
1	Lost/Damaged Construction Meter	\$2,650.00

4.8. Hit Fire Hydrant

The hit fire hydrant penalty is charged when a fire hydrant is broken. The proposed penalty has no set rate and instead varies per work order based on the cost of materials, labor, and water lost at the highest tiered rate.

RESOLUTION 2022-__

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
BEAUMONT - CHERRY VALLEY WATER DISTRICT
AMENDING THE DISTRICT RULES AND REGULATIONS
GOVERNING WATER SERVICE PART 5: CHARGES
EFFECTIVE DECEMBER 1, 2022 AND SUPERSEDING
RESOLUTION 2010-09**

WHEREAS, the Beaumont-Cherry Valley Water District (District) is authorized, pursuant to California Water Code 31007, to fix, prescribe, revise and collect fees and charges so as to yield an amount sufficient to pay the operating expenses of the District, provide for repairs and depreciation of works owned and / or operated by the District, pay the interest on any bonded debt, and provide a fund for payment of the principal of the bonded debt as it becomes due; and

WHEREAS, on November 9, 2022 the Board of Directors of the Beaumont-Cherry Valley Water District held a public hearing for the purpose of considering the adoption of a revised schedule of miscellaneous fees and charges and revisions to the District's Regulations Governing Water Service: Part 5: Charges; and

WHEREAS, the Board of Directors has determined that it is in the best interest of the District and desires to further amend the District's Regulations Governing Water Service: Part 5: Charges in order to revise certain charges, fees, and deposits, and to update certain provisions of the Regulations as shown on Exhibit "A", attached hereto; and

WHEREAS, the charges and fees established herein reflect the estimated costs of providing the services for which those charges and fees are levied, pursuant to the Miscellaneous Fees as adopted with Resolution 2022-00; and

WHEREAS, the Board of Directors has carefully considered and finds the proposed revisions to the District's Regulations Governing Water Service: Part 5: Charges as set forth in the attachment hereto marked Exhibit "A" to be necessary for the District's continued recovery of costs of service, are in compliance with State law, and are in the best interests of the District and its customers,

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the Beaumont-Cherry Valley Water District that:

1. The Beaumont-Cherry Valley Water District's Regulations Governing Water Service: Part 5: Charges as set forth in the attachment hereto marked Exhibit "A" and incorporated herein by this reference are hereby adopted and shall become effective on December 1, 2022
2. To the extent that the terms and provisions of this Resolution may be inconsistent or in conflict with the terms and conditions of any prior ordinance, resolution, rule or regulation concerning Part 5-2 through 5-16 of the Regulations Governing Water Service the terms of this Resolution shall prevail, and any such inconsistent and conflicting provisions of prior ordinance, resolution, rule or regulation are hereby superseded

3. If any provision of this Resolution or application thereof to any person or circumstance is held invalid, no other provision of this Resolution shall be affected thereby
4. The Part 5 revisions as set forth are not discriminatory or excessive, will comply with Government Code Sections 54340 et. seq., and will otherwise comply with law.

ADOPTED this _____ day of _____, _____, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Attachment:
Exhibit "A" Beaumont-Cherry Valley Water District Regulations Governing Water Service: Part 5: Charges

ATTEST:

DRAFT UNTIL ADOPTED

DRAFT UNTIL ADOPTED

Director Lona Williams, President of the Board of Directors of the Beaumont-Cherry Valley Water District

Director David Hoffman, Secretary to the Board of Directors of the Beaumont-Cherry Valley Water District

PART 5 CHARGES

The rates, fees, and charges for water service and related fees are set forth in Part 5 Appendix A: Water Service Charges, Deposits, and Miscellaneous Fees which is attached to the Regulations and incorporated herein by reference. The Board of Directors reserves the right to change the schedule of charges and fees periodically or at any time.

5-1 SERVICE CHARGE

The basis for bi-monthly service charges will be as follows:

5-1.1.1 DOMESTIC. For all metered domestic water service connections located within or outside of the boundaries of the District, a bi-monthly charge for water service will consist of a fixed meter charge (base rate or minimum bill) plus a charge for water used (commodity rate).

5-1.1.2 SCHEDULED IRRIGATION. A charge for distribution of scheduled irrigation water through permanently set meters, shall be adjusted from time to time on a schedule prepared by the Board. Scheduled irrigation is further defined in Part 13 of these regulations.

5-1.1.3 DOMESTIC IRRIGATION. A charge for distribution of domestic irrigation water will be determined as set forth in Part 13 of these regulations.

5-1.1.4 MULTIPLE RESIDENTIAL – Where a premises containing multiple residential housing units is served by one (1) meter or service connection, the bi-monthly service charge will be assessed based on the size of the meter that services the property, regardless of the number of dwellings. The charges for water used differs from the tiered single family residential rate due to the additional living (dwelling) units on site and the increased demand on the meter or service connection.

5-1.1.5 MULTIPLE COMMERCIAL – Where a premises containing multiple commercial units is served by one (1) meter or service connection, the bi-monthly service charge will be assessed based on the size of the meter that services the property regardless of the number of dwellings. The charges for water used differs from the single commercial rate due to the additional commercial units on site and the increased demand on the meter or service connection.

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**Beaumont-Cherry Valley Water District
REGULATIONS GOVERNING WATER SERVICE – PROPOSED REVISION**

PAGE 5-2

Amended 00/00/2022 – RESOLUTION 2022-00

5-1.2 FIXED METER CHARGE

NOTE: Non-residential accounts that are billed on a monthly basis will be pro-rated at one-half (1/2) of the bi-monthly fixed water charge.

5-1.2.1 BI-MONTHLY POTABLE AND NON-POTABLE METER SERVICE CHARGES:

Applicable to Domestic and Commercial services

Meter Size	Current	January 2023	January 2024
5/8"	\$ 25.87	\$ 27.69	\$ 29.63
3/4"	\$ 35.65	\$ 38.15	\$ 40.83
1"	\$ 55.24	\$ 59.11	\$ 63.25
1-1/2"	\$ 104.21	\$ 111.51	\$ 119.32
2"	\$ 162.97	\$ 174.38	\$ 186.59
3"	\$ 349.02	\$ 373.46	\$ 399.61
4"	\$ 623.23	\$ 666.86	\$ 713.55
6"	\$ 1,279.36	\$ 1,368.92	\$ 1,464.75
8"	\$ 2,748.30	\$ 2,940.69	\$ 3,146.54
10"	\$ 4,119.30	\$ 4,407.66	\$ 4,716.20
12"	\$ 5,196.52	\$ 5,560.28	\$ 5,949.50

5-1.2.2 BI-MONTHLY PRIVATE FIRE SERVICE CHARGES:

Meter Size	Current	January 2023	January 2024
4"	\$ 50.67	\$ 54.22	\$ 58.02
6"	\$ 135.24	\$ 144.71	\$ 154.84
8"	\$ 281.10	\$ 300.78	\$ 321.84
10"	\$ 500.53	\$ 535.57	\$ 573.06
12"	\$ 804.62	\$ 860.95	\$ 921.22

5-1.2.3 GENERAL PROVISIONS. When service is started or discontinued during the month, the charge will be determined as follows:

**Beaumont-Cherry Valley Water District
REGULATIONS GOVERNING WATER SERVICE – PROPOSED REVISION**

PAGE 5-3

Amended 00/00/2022 – RESOLUTION 2022-00

1. Permanent Service Connection:
 - a. For service connections started after the 1st day of the billing period, the service charge will be pro-rated for said billing period.
 - b. For service connections discontinued within the billing period, the service charge will be based on the full billing periods of active service.
2. Temporary Service Connection:
The charge will be pro-rated.

5-1.3 CHARGE FOR WATER USED (Quantitative Use):

Commodity charges are billed on a per unit basis for water consumption registered by the water service meter. One unit is 100 cubic feet (hcf or ccf) of water, which is equal to 748 gallons.

Customer Class	Units (ccf)	Current	January 2023	January 2024
Single Family				
Tier 1	16	\$ 0.76	\$ 0.82	\$ 0.88
Tier 2	34	\$ 0.94	\$ 1.01	\$ 1.09
Tier 3	34+	\$ 1.57	\$ 1.68	\$ 1.80
Multi-Family	Uniform	\$ 1.17	\$ 1.26	\$ 1.35
Commercial / Industrial	Uniform	\$ 1.10	\$ 1.18	\$ 1.27
Fire Service	Uniform	\$ 1.35	\$ 1.45	\$ 1.56
Landscape Irrigation	Uniform	\$ 1.22	\$ 1.31	\$ 1.41
Scheduled Irrigation	Uniform	\$ 1.22	\$ 1.31	\$ 1.41
Construction	Uniform	\$ 1.35	\$ 1.45	\$ 1.56
Non-Potable	Uniform	\$ 1.04	\$ 1.06	\$ 1.07

*Units shown are based on bi-monthly billing cycle for single-family customer class

5-1.4 ADJUSTMENT OF PASS-THROUGH CHARGES

SCE POWER CHARGE: To account for fluctuations in District costs to provide water service, the consumption based pass-through service charge may be adjusted as necessary by the District by an amount equal to any incremental adjustments imposed on the District for the cost of energy purchased from Southern California Edison (SCE) upon 30 days' notice. This is the cost of electricity to pump and deliver water to the consumer. It includes all SCE power charges for operation of pumps and wells in the water system. Beaumont-Cherry Valley Water District strives to operate during SCE Time of Use (off-peak and mid-peak) in order to maintain lower rates for the consumer.

**Beaumont-Cherry Valley Water District
REGULATIONS GOVERNING WATER SERVICE – PROPOSED REVISION**

PAGE 5-4

Amended 00/00/2022 – RESOLUTION 2022-00

IMPORTED WATER CHARGE: The pass-through charges for imported water may be adjusted as necessary by the District by an amount equal to any adjustments for the cost of water purchased from the San Geronio Pass Water Agency (SGPWA) or other water supplier upon 30 days' notice. Adjustments shall not be made in an amount that exceeds the cost of that water.

5-1.5 DROUGHT SURCHARGES

In the event that the District activates its Water Shortage Contingency Plan (WSCP), water supply drought rates may be applied as approved by the Board of Directors. Customers will be notified in advance of the below surcharges. Drought rates are generally triggered by the declaration of a specific water shortage by the California Department of Water Resources, or alternatively by the District's Board of Directors.

The Surcharge Rate below is additive to the current Commodity Charge, per unit of water, at the date of adoption. The Surcharge Rate in effect is dependent on the drought stage declared.

	Stage 1	Stage 2	Stage 3	Stage 4
Reduction in Use	10%	20%	30%	40%
Surcharge	\$.017	\$0.36	\$0.60	\$0.92

5-1.6 ESTIMATING WATER USAGE. Where a meter is damaged or is not operational, and the District is unable to read the meter, the water usage will be determined on the basis of past meter readings, or it will be estimated as described below:

1. An estimate of water delivered based on the prior use during the same season of the year for the property or upon a reasonable comparison with the use of other consumers receiving the same class of service during the same period and under similar circumstances and conditions; or
2. The average meter reading for the four (4) preceding months adjusted for seasonal variation, if prior year reads for the same season are available.

5-1.7 MINIMUM CLOSING BILL. The closing bill will be based upon charges applicable on the date service is discontinued. The service charge will be pro-rated within the billing period based on the final date of service, along with all consumption related charges.

5-2 CAPACITY CHARGES (FACILITIES FEES)

5-2.1 The Capacity Charge is the charge for the type and size of water service connection desired. Such regular charge shall be paid in advance by the applicant. Where

**Beaumont-Cherry Valley Water District
REGULATIONS GOVERNING WATER SERVICE – PROPOSED REVISION**

PAGE 5-5

Amended 00/00/2022 – RESOLUTION 2022-00

there is no regular charge, the District reserves the right to require the applicant to deposit an amount equal to the estimated cost of such service connection.

5-2.2 Capacity Charges are due and payable upon execution of the mainline extension agreement.

5-2.3 Where fire flow exceeds the 1,000 gallons-per-minute (gpm) for a two-hour duration (120,000 gallons), the applicant will pay its pro-rata share for additional fire protection storage for the volumetric differential above 120,000 gallons at a rate of \$0.05 per gallon. Where a development proposes multiple buildings or structures, the building or structure with the greatest volumetric demand shall be considered the project standard.

5-2.4 Capacity Charges Schedules. Capacity Charges for the properties enumerated below are located in the Part 5 Appendix A – Water Service Charges, Deposits, and Miscellaneous Fees.

5-2.5.1 SINGLE FAMILY RESIDENTIAL. Includes detached residential dwelling units served by meters up to 1-inch.

5-2.5.2 MULTIPLE FAMILY RESIDENTIAL PROPERTY. The Capacity Charge is based on an equivalent dwelling unit (EDU) and includes apartments, duplexes, attached (multiple unit) townhouses, condominiums, mobile home parks, and other developments with multiple residential units served by one (1) meter and separate irrigation meters (where applicable) as designated by the District.

5-2.5.3 COMMERCIAL PROPERTY. Capacity Charges for commercial property shall be calculated on a case-by-case basis, comparing the projected water use of the commercial center, motel, and/or hotel to that of an equivalent dwelling unit (EDU) (487 gallons per day per EDU).

5-2.5.4 INDUSTRIAL PROPERTY. Capacity Charges for industrial facilities will be based on a case-by-case basis, comparing the projected water use by the industrial facility to that of an equivalent dwelling unit (EDU) (487 gallons per day per EDU).

5-2.5.5 INSTITUTIONAL PROPERTY. Capacity Charges for institutional facilities will be based on a case-by-case basis, comparing the projected water use by the institutional facility to that of an equivalent dwelling unit (EDU) (487 gallons per day per EDU).

5-3 WATER SERVICE INSTALLATION CHARGES (METER INSTALL)

**Beaumont-Cherry Valley Water District
REGULATIONS GOVERNING WATER SERVICE – PROPOSED REVISION**

PAGE 5-6

Amended 00/00/2022 – RESOLUTION 2022-00

The charges for the installation of a service connection at all locations are determined from time to time by the Board of Directors and a schedule of those charges is located in Part 5 Appendix A – Water Service Charges, Deposits, and Miscellaneous Fees.

5-3.1 Service installation charges for service connections with larger than 2” meters will be billed on a time and materials basis.

5-3.2 Service installation charges are lower in-tract, as water service connections (service laterals) will have previously been installed / established by the developer.

5-3.3 The non-tract charge is for physical installation of meter, meter box, service lateral, and appurtenances (including pavement repair) and is adjusted from time to time by the Board of Directors.

5-3.4 Encroachment Permit Fee (City of Beaumont). This encroachment permit fee reflects the average cost of the permit from the City of Beaumont, for streets that are not subject to the City’s paving moratorium and is not assessed on service installation activities outside the City of Beaumont.

5-3.5 Encroachment Permit Fee (County of Riverside). This encroachment permit fee reflects the average cost of the permit from the County of Riverside and is not assessed on service installation activities outside the County of Riverside.

5-3.6 Encroachment Permit Fee (City of Calimesa). This encroachment permit fee reflects the average cost of the permit from the City of Calimesa and is not assessed on service installation activities outside the City of Calimesa.

5-3.7 Encroachment Permit Fee (City of Beaumont – Moratorium Streets). This encroachment permit fee reflects the average cost of the permit from the City of Beaumont for streets that are subject to the City’s paving moratorium and is not assessed on service installation activities outside the City of Calimesa.

5-4 FRONT FOOTAGE FEES

5-4.1 Front Footage Fees / Reimbursement Agreement. Where a Reimbursement Agreement (or an agreement of like or similar kind) exists, the applicant shall pay the District the amount specified in the Reimbursement Agreement or as required in section 5-6.2 and the Part 5 Appendix A – Water Service Charges, Deposits, and Miscellaneous Fees.

5-4.2 Residential Service – No Reimbursement Agreement. Where there is no Reimbursement Agreement the applicant shall pay to the District the per linear foot amount located in the Part 5 Appendix A – Water Service Charges, Deposits, and Miscellaneous Fees for the pipeline crossing the frontage.

**Beaumont-Cherry Valley Water District
REGULATIONS GOVERNING WATER SERVICE – PROPOSED REVISION**

PAGE 5-7

Amended 00/00/2022 – RESOLUTION 2022-00

5-4.3 Commercial Service – No Reimbursement Agreement. Where there is no Reimbursement Agreement the applicant shall pay to the District the per linear foot amount located in the Part 5 Appendix A – Water Service Charges, Deposits, and Miscellaneous Fees for the pipeline crossing the frontage.

5-4.4 Front Footage Fees, Corner Lot. Where a corner lot requesting water is not subject to a Reimbursement Agreement, the fees will be equal to those set forth in the preceding subsection for all frontages.

5-5 CONSTRUCTION METER CHARGES AND DEPOSITS

Each applicant for a construction meter shall pay a deposit as set forth in Part 5 Appendix A – Water Service Charges, Deposits, and Miscellaneous Fees. When an applicant requires a meter that is larger than what the District supplies, the applicant shall provide said meter and certification as to the accuracy of the applicant-provided meter and provide the District with access to read said meter daily.

There will be a new account charge for construction meters. The charges and deposits for construction water meter service are located in the Part 5 Appendix A – Water Service Charges, Deposits, and Miscellaneous Fees.

Repairs to damaged District construction meters and backflow devices will be charged at prevailing time and material rates to repair the meter.

5-6 DEPOSITS: ENGINEERING PLAN REVIEW, SUPPORT AND PROCESSING / INSPECTIONS

5-6.1 Calculation. Plan checking, engineering, and other engineering-related deposits shall be paid prior to commencement of work or initiation of service (where applicable) as shown in the Part 5 Appendix A – Water Service Charges, Deposits, and Miscellaneous Fees.

5-6.2 Payment of Deposit. The applicant shall deposit the estimated cost of the engineering and inspection services prior to commencement of work and/or as part of the Water Main Extension and Facilities Construction Agreement. When the engineering and/or inspection charges exceed 75 percent of the deposit, the applicant shall make additional deposits as required by the District Engineer prior to any additional engineering services and/or inspection.

5-6.3 Refund. The District will refund any excess funds following the dedication of the facilities from the developer to the District and the acceptance of the facilities by the District.

**Beaumont-Cherry Valley Water District
REGULATIONS GOVERNING WATER SERVICE – PROPOSED REVISION**

PAGE 5-8

Amended 00/00/2022 – RESOLUTION 2022-00

5-7 FIRE PROTECTION SERVICE

Deposits may be adjusted from time to time by the District Engineer.

5-7.1 Fire Hydrant Installation Deposit. A hydrant to be installed by the District will require a deposit for the work. Deposit amounts are listed in the Part 5 Appendix A – Water Service Charges, Deposits, and Miscellaneous Fees. Such deposits shall be paid in advance by the applicant.

5-7.2 Fire Service Installation. Should an applicant request a fire service installation, an estimate (materials, labor, administrative, and other costs) will be provided by District staff in accordance with the estimated deposits listed in the Part 5 Appendix A – Water Service Charges, Deposits, and Miscellaneous Fees.

5-7.3 Fire flow requirements for each project are determined by the Riverside County Fire Department, or Cal Fire.

5-7.3.1 Fire service connection shall be completed by the property owner or developer.

5-7.3.2 Should the property owner request the installation be performed by the District, District staff will perform a field inspection to determine site specific construction conditions and requirements and make a determination of the District's availability to perform the installation of the service.

5-7.3.3 All relevant work by the District pertaining to fire service installation shall be charged to the project owner on a time and material basis. Additional billing and/or credits will be issued following installation and acceptance of the installation by the Fire Department. Installation charges will be estimated by the District based on availability of District staff to complete the work.

5-8 CUSTOMER ACCOUNT-RELATED USER FEES

Refer to Part 5 Appendix A: Water Service Charges, Deposits, and Miscellaneous Fees for itemized amounts associated with all of the following:

5-8.1 Service Initiation Charge: There is no charge to turn on a service connection for which proper application has been made and approved if the turn-on can be made during Water Service Business Hours: between 8:00 a.m. and 5:00 p.m. Monday through Thursday. The charge for any authorized turn-on made outside of these hours will be the After Hours Call Out Charge as described in 5-8.3.

5-8.2 Service Reconnect Charge (After Water Service Business Hours SB 998). This charge covers the reasonable District costs for disconnection and reconnection

**Beaumont-Cherry Valley Water District
REGULATIONS GOVERNING WATER SERVICE – PROPOSED REVISION**

PAGE 5-9

Amended 00/00/2022 – RESOLUTION 2022-00

during all times outside of Water Service Business Hours, of service connections which are in violation of the provisions contained herein. In accordance with SB 998, the maximum charge is \$100 per occurrence.

5-8.3 Service Reconnect Charge (After Water Service Business Hours Call Out). This charge covers the reasonable District costs for service evaluation during all times outside of Water Service Business Hours.

5-8.4 Credit Card Processing Fees. Fees that are based on charges the District is assessed by banks to process card payments. The fee for cards used to make water utility billing payments is different from that for cards used to make all other types of payments.

5-8.5 Credit Check Fees. Fees that are based on the costs incurred to investigate a customer's creditworthiness, including labor, equipment, and services.

5-8.6 Meter Testing. Charges for outside contractor (third-party) or in-house testing of meters are found in Part 5 Appendix A – Water Service Charges, Deposits, and Miscellaneous Fees.

5-8.7 Backflow Prevention Devices

5-8.7.1 Administrative Charge. A charge shall be applied to each service connection with a backflow preventive device installed as indicated on the Part 5 Appendix A – Water Service Charges, Deposits, and Miscellaneous Fees. The charge is for the administrative portion of the program only. The owner of the backflow device is responsible for the maintenance and annual testing of the backflow preventive device as set forth in Part 11.

5-8.7.2 Installation Fee. Installation of new backflow prevention assemblies completed by the District will be billed to the customer at actual cost.

5-9 CUSTOMER ACCOUNT-RELATED DEPOSITS

5-9.1 Determination. Based on the results of the credit check, customers are charged a deposit pursuant to Rule 4-1.5.1.

5-10 CUSTOMER ACCOUNT-RELATED PENALTIES

Refer to Part 5 Appendix A: Water Service Charges, Deposits, and Miscellaneous Fees for itemized amounts associated with all of the following:

5-10.1 Late Charges. Rates and charges which are not paid on or before the due dates shall be subject to various late fee charges, including but not limited to a Second Notice Charge and a Third Notice Charge, if applicable.

5-10.2 Account Reinstatement Charge. The reinstatement charge is the charge which covers reasonable District when water service is subject to impending termination.

5-10.3 Lien Processing Fee. A fee is charged to recover the costs associated with recording a lien on an account, including but not limited to, staff time, notary services, filing of required documents with the County Recorder, and mileage to and from the County Recorder's office.

5-10.4 Return Payment Fee. A return payment fee is a charge which covers the reasonable administrative cost and banking charges for processing a returned payment.

5-11 ENGINEERING-RELATED PENALTIES

5-11.1 Water Theft Prevention – Illegal Jumper. This charge shall be charged to any person, organization, or agency for each unauthorized use of District water or for tampering in any manner with any meter belonging to the District where this tampering shall affect the accuracy of such meter. The unauthorized use of water charge is hereby established at the rate set forth in in Part 5 Appendix A – Water Service Charges, Deposits, and Miscellaneous Fees for a first occurrence and each subsequent occurrence. In severe cases, the water meter may be removed, and additional charges will be incurred. All damages will be charged to the property owner at current labor, time, and material rates.

5-11.2 Water Theft Prevention (Broken or Stolen Lock). This charge shall be charged to any person, organization, or agency for breaking, stealing, or otherwise tampering with the District's locking device on a meter and is based on the cost to replace a lock broken off or stolen from the meter.

**Beaumont-Cherry Valley Water District
REGULATIONS GOVERNING WATER SERVICE – PROPOSED REVISION**

PAGE 5-11

Amended 00/00/2022 – RESOLUTION 2022-00

5-12 MISCELLANEOUS CHANGES, UPGRADES, DOWNGRADES, AND ADDITIONAL UNITS

5-12.1 Scheduled Irrigation Meter Exchange. Where a property or lot has been previously served by a scheduled irrigation meter, as defined in Part 13 of these Regulations, the property owner may exchange his or her 1” or 1 ½” or 2” Scheduled irrigation meter for a 1” domestic meter. The exchange shall occur without additional capacity charge requirements.

5-12.1.1 Installation and retirement costs: The applicant shall be responsible for water service installation charges per Section 5-3. Additionally, the applicant shall reimburse the District for labor and equipment costs associated with the retirement of the scheduled irrigation meter.

5-12.1.2 Additionally, applicant shall pay all costs for installation of 1” Domestic Meter and Service pursuant to Section 5-3: Water Service Installation Charge.

5-12.2 Downgrades. Where a meter is exchanged for a smaller meter, while still meeting State and/or Fire requirements, no capacity charge will be imposed, and no refund or credit will be made or given.

5-12.3 Addition of Dwelling / Commercial Units. Where additional dwelling or commercial units are created by the addition to or division or remodeling of any existing, free standing single family or multiple family residential structure or any existing, free standing commercial or multiple commercial structure, a capacity charge or pro rata share thereof shall be imposed on each such unit as per the schedules set forth above and in the Part 5 Appendix A – Water Service Charges, Deposits, and Miscellaneous Fees as appropriate.

5-12.4 Multiple Family Residential Rate. The multiple family residential rate shall apply to the multiple dwelling units in each free standing multiple residential structure on a property; each additional free standing multiple family residential structure on that same property will require a separate meter and a capacity charge will be imposed on each dwelling unit therein per subsection 5-2 above and as enumerated in the Part 5 Appendix A – Water Service Charges, Deposits, and Miscellaneous Fees.

5-12.5 Multiple Commercial Property Rate. The multiple commercial property rate shall apply to the commercial units in each free-standing commercial structure on a property; each additional free standing multiple commercial structure on that same property will require a separate meter, and a capacity charge will be imposed on each commercial unit therein per subsection 5-2 above and as enumerated in the Part 5 Appendix A – Water Service Charges, Deposits, and Miscellaneous Fees.

5-13 OTHER SERVICES

**Beaumont-Cherry Valley Water District
REGULATIONS GOVERNING WATER SERVICE – PROPOSED REVISION**

PAGE 5-12

Amended 00/00/2022 – RESOLUTION 2022-00

Whenever the District performs a service not specifically listed in these rules and regulations or covered by a charge or fee described herein, the person for whom the service is being performed shall pay a reasonable fee. A deposit toward the fee shall be established by the corresponding department and shall be paid prior to work being performed. The fee shall be calculated on a time and material basis.

5-14 RELOCATION

The consideration and charge for the relocation of facilities other than a meter or permanent service connection is determined by the Board of Directors.

5-15 DEPOSIT AND CHARGES FOR RECYCLING / RECLAMATION STUDY

The applicant for new commercial / industrial / institutional service shall make a deposit for an engineering study to determine the feasibility of onsite recycling / reclamation as determined by the General Manager. If the actual cost of such study as performed is more or less than said deposit, the applicant shall pay the difference upon receipt of an invoice therefore by the District or shall be given a credit against other charges, as appropriate.

5-16 PAYMENT

Any deposits, fees, or charges, as may be required, shall be paid prior to the District issuing a financial arrangements letter to any public or private agency, State of California, or prior to the District providing service, whichever comes first.

ATTACHMENT 6

PART5 CHARGES (As amended 2021)

5-1 SERVICE CHARGE: GENERAL PROVISIONS:

5-1.1.1 DOMESTIC – For all metered domestic water service connections located within or outside the boundaries of the District, a bimonthly charge for water service will consist of a fixed service charge (base rate or minimum bill) plus a charge for water used (commodity rate).

5-1.1.2 SCHEDULED IRRIGATION – A charge for distribution of scheduled irrigation water through permanently set meters, shall be adjusted from time to time on a schedule prepared by the Board.

5-1.1.3 DOMESTIC IRRIGATION – A charge for distribution of domestic irrigation water, will be determined as set forth in Part 13 of these regulations.

5-1.1.4 MULTIPLE RESIDENTIAL – Where a premises containing multiple residential housing units is served by one (1) meter or service connection, the bi-monthly service charge will be assessed based on the size of the meter that services the property, regardless of the number of dwellings. The charges for water used differs from the tiered single family residential rate due to the additional living (dwelling) units on site and the increased demand on the meter or service connection.

5-1.1.5 MULTIPLE COMMERCIAL – Where a premises containing multiple commercial units is served by one (1) meter or service connection, the bi-monthly service charge will be assessed based on the size of the meter that services the property regardless of the number of dwellings. The charges for water used differs from the single commercial rate due to the additional commercial units on site and the increased demand on the meter or service connection.

5-1.2 FIXED WATER CHARGE

Note: Non-residential accounts that are billed on a monthly basis will be pre-rated at one-half of the Bi-Monthly fixed water charge.

BI-MONTHLY POTABLE AND NON-POTABLE METER SERVICE CHARGES:

Applicable to Domestic and Commercial services

Meter Size	Effective March 2020	January 2021	January 2022	January 2023	January 2024
5/8"	\$ 22.58	\$ 24.17	\$ 25.87	\$ 27.69	\$ 29.63
3/4"	\$ 31.13	\$ 33.31	\$ 35.65	\$ 38.15	\$ 40.83
1"	\$ 48.24	\$ 51.62	\$ 55.24	\$ 59.11	\$ 63.25
1-1/2"	\$ 91.01	\$ 97.39	\$ 104.21	\$ 111.51	\$ 119.32
2"	\$ 142.33	\$ 152.30	\$ 162.97	\$ 174.38	\$ 186.59
3"	\$ 304.84	\$ 326.18	\$ 349.02	\$ 373.46	\$ 399.61
4"	\$ 544.34	\$ 582.45	\$ 623.23	\$ 666.86	\$ 713.55
6"	\$ 1,117.43	\$ 1,195.66	\$ 1,279.36	\$ 1,368.92	\$ 1,464.75
8"	\$ 2,400.46	\$ 2,568.50	\$ 2,748.30	\$ 2,940.69	\$ 3,146.54
10"	\$ 3,597.95	\$ 3,849.81	\$ 4,119.30	\$ 4,407.66	\$ 4,716.20
12"	\$ 4,538.84	\$ 4,856.56	\$ 5,196.52	\$ 5,560.28	\$ 5,949.50

BI-MONTHLY PRIVATE FIRE SERVICE CHARGES:

Meter Size	Effective March 2020	January 2021	January 2022	January 2023	January 2024
4"	\$ 44.25	\$ 47.35	\$ 50.67	\$ 54.22	\$ 58.02
6"	\$ 118.12	\$ 126.39	\$ 135.24	\$ 144.71	\$ 154.84
8"	\$ 245.52	\$ 262.71	\$ 281.10	\$ 300.78	\$ 321.84
10"	\$ 437.17	\$ 467.78	\$ 500.53	\$ 535.57	\$ 573.06
12"	\$ 702.78	\$ 751.98	\$ 804.62	\$ 860.95	\$ 921.22

NOTE:

Where fire flow exceeds the required flow rate for the duration set by the Fire Department, each development will pay their pro-rata share for extra fire protection storage equal to \$0.05 per gallon per minute.

PAGE 5-3

5-1.2.1 GENERAL PROVISIONS – When service is started or discontinued during the month, the charge will be determined as follows:

- 1. Permanent Service Connection:
 - a) For service connections started after the 1st day of the billing period, the service charge will be pro-rated.
 - b) For service connections discontinued within the billing period, the service charge will be based on the full billing periods of active service.
- 2. Temporary Service Connection – The charge will be pro-rated.

5-1.3 CHARGE FOR WATER USED (Quantitative Use):

Customer Class	Monthly Tiers (ccf)	March 2020	January 2021	January 2022	January 2023	January 2024
Single Family						
Tier 1	16	\$ 0.66	\$ 0.71	\$ 0.76	\$ 0.82	\$ 0.88
Tier 2	34	\$ 0.81	\$ 0.87	\$ 0.94	\$ 1.01	\$ 1.09
Tier 3	34+	\$ 1.36	\$ 1.46	\$ 1.57	\$ 1.68	\$ 1.80
Multi-Family	Uniform	\$ 1.01	\$ 1.09	\$ 1.17	\$ 1.26	\$ 1.35
Commercial / Industrial	Uniform	\$ 0.95	\$ 1.02	\$ 1.10	\$ 1.18	\$ 1.27
Fire Service	Uniform	\$ 1.17	\$ 1.26	\$ 1.35	\$ 1.45	\$ 1.56
Landscape Irrigation	Uniform	\$ 1.06	\$ 1.14	\$ 1.22	\$ 1.31	\$ 1.41
Schedule Irrigation	Uniform	\$ 1.06	\$ 1.14	\$ 1.22	\$ 1.31	\$ 1.41
Construction	Uniform	\$ 1.17	\$ 1.26	\$ 1.35	\$ 1.45	\$ 1.56
Non-Potable	Uniform	\$ 0.72	\$ 1.02	\$ 1.04	\$ 1.06	\$ 1.07

5-1.3.1 ADJUSTMENT OF PASS-THROUGH CHARGES

SCE POWER CHARGE: To account for fluctuations in District costs to provide water service, the consumption based pass-through service charge may be adjusted as necessary by the District by an amount equal to any incremental adjustment imposed on the District for the cost of energy purchased from Southern California Edison (SCE) upon 30 days’ notice. This is the cost of electricity to pump and deliver water to the consumer. It includes all SCE charges for operation of pumps and wells in the water system. Beaumont-Cherry Valley Water District strives to operate during SCE Time of Use (off-peak and mid-peak) in order to maintain lower rates for the consumer.

IMPORTED WATER CHARGE: The pass-through charges for imported water may be adjusted as necessary by the District by an amount equal to any adjustments for the cost of water purchased from the San Gorgonio Pass Water Agency (SGPWA) upon 30 days’ notice. Adjustments shall not increase or decrease by an amount that exceeds the cost of imported water.

5-1.4 DROUGHT SURCHARGES

In the event that the District activates water supply drought rates, customers will be notified in advance of the below surcharges. Drought rates are generally triggered by the declaration of a specific water shortage by the California Department of Water Resources, or alternatively, by the District’s Board of Directors.

The Surcharge Rate below is additive to the current Commodity Rate, per unit of water, at the date of presentation. The Surcharge Rate in effect is dependent on the drought stage declared.

	Stage 1	Stage 2	Stage 3	Stage 4
Reduction in Use	10%	20%	30%	40%
Surcharge	\$0.17	\$0.36	\$0.60	\$0.92

5-1.2.3 ESTIMATING WATER USAGE – Where a meter is damaged or is not operational, and the District is unable to accurately read the meter, the water usage will be determined on the basis of past meter readings or it will be estimated as described below.

- 1) An estimate of water delivered based upon the prior use during the same season of the year for the property or upon a reasonable comparison with the use of other consumers receiving the same class of service during the same period and under similar circumstances and conditions; or
- 2) The average meter reading for the four (4) preceding months if prior year reads for the same season are unavailable.

5-1.4 MINIMUM CLOSING BILL – The closing bill will be based upon charges applicable on the date service is discontinued. The service charge will be pro-rated based on the final date of service, along with all consumption related charges.

5-2 WATER SERVICE INSTALLATION CHARGE – The charges for the installation of a service connection at all locations are determined from time to time by the Board of Directors and a schedule of those charges are listed below:

METER SIZE	NON-TRACT (Short Side)	NON-TRACT (Long Side)	IN-TRACT
5/8" X 3/4"	\$4,783	\$8,213	\$986
3/4"	\$4,845	\$8,159	\$1,048
1"	\$4,862	\$8,292	\$1,082
1-1/2"	\$5,587	\$9,503	\$784
2"	\$5,780	\$9,580	\$977

PAGE 5-5

Larger than 2” meters will be billed on a time and material basis.

Tract installation are lower as water service has previously been installed by the developer.

The charge is for physical installation of meter, box, lateral, and appurtenances and is determined from time to time by the Board of Directors.

5-2.1 TURN-ON – There is no charge to turn on a service connection for which proper application has been made and approved if the turn-on can be made after 8:00 a.m. and before 3:30 p.m.

The charge for any authorized turn-on made after 3:30 p.m. and before 8:00 a.m. will be on a time and material basis.

The charge for an unauthorized turn-on will be on a time and material basis.

5-2.2 FIRE SERVICE INSTALLATION DEPOSIT:

Fire hydrant installation deposit:

Installation Deposit \$10,000

Fire Service Installation deposit:

-	4” Fire Service	\$8,930
-	6” Fire Service	\$10,600
-	8” Fire Service	\$15,900
-	10” Fire Service	\$27,500
-	12” Fire Service	\$31,300

Fire service installation will be installed by the District at the consumer’s request and shall be installed at a time and material basis. Additional billing and/or credits will be issued following installation and acceptance of the installation.

5-3 BACKFLOW ADMINISTRATIVE CHARGE – A service connection with a backflow preventive device installed is subject to a bi-monthly charge of \$6.67, equivalent to \$40 per year.

5-5 FACILITIES CHARGE

5-5.1 SCHEDULES

5-5.1.1 SINGLE FAMILY RESIDENTIAL – Includes condominiums, townhouses and planned residential developments. The facilities fee is \$10,122 per equivalent dwelling unit (EDU).

NOTE: Where fire flow exceeds gpm for a two-hour duration, each development will pay their pro-rata share for extra fire protection storage equal to \$.05 per gallon per minute.

5-5.1.2 MULTIPLE FAMILY RESIDENTIAL PROPERTY – The cost is based on an equivalent dwelling unit (EDU), including apartments, duplexes and mobile home parks. Cost per EDU is \$6,073.

5-5.1.3 COMMERCIAL PROPERTY – Commercial property shall be calculated on a case-by-case basis, comparing the projected water use by the commercial center, motels and hotels to that of an equivalent dwelling unit (EDU) (580 gallons per day per EDU).

5-5.1.4 INDUSTRIAL PROPERTY – Industrial facilities fees will be based on a case-by-case basis, comparing the projected water use by the industrial facility to that of an equivalent dwelling unit (EDU) (580 gallons per day per EDU).

NOTE: Facilities Fees for developments requiring fire flows greater than the baseline 1,000 gpm for a two-hour duration will be adjusted to account for additional storage required. The adjustment cost is based on the Master Plan fire flow and durations.

Supply			
Wells	\$1,936	Transmission (=16")	\$1,568
Water Rights (SWP)	\$1,225	Storage	\$2,008
Water Treatment Plant	\$921	Booster	\$139
Local Water Resources	\$485	Pressure Reducing Stations	\$71
Recycled Water Facilities	\$1,402	Miscellaneous Projects	\$62
SUBTOTAL	\$5,969	SUBTOTAL	\$9,818
Financing Costs	\$305		
Total with Financing Costs	\$10,122		

5-5.1.5 FOR SCHEDULED IRRIGATION PROPERTY – Per meter:

<u>METER SIZE</u>	<u>AMOUNT OF FEE</u>
1 inch	\$1,000.00
1-1/2 inch	2,000.00
2 inch	3,000.00

5-5.2 MISCELLANEOUS CHANGES, UPGRADES, DOWNGRADES AND ADDITIONAL UNITS:

5-5.2.2 SCHEDULED IRRIGATION METER EXCHANGE– Where a property or lot has been previously served by a scheduled irrigation meter, as defined in Part 13 of these Regulations, the property owner may exchange his 1” or 1 1/2” or 2” scheduled irrigation meter for a 5/8” domestic meter. The exchange shall occur without additional Facilities Fee requirements.

Installation and retirement costs. The applicant shall be responsible for water service installation charges per Section 5-2. Additionally, the applicant shall reimburse the District for labor and equipment costs associated with the retirement of the scheduled irrigation meter.

Additionally, applicant shall pay all costs for installation of 5/8” Domestic Meter and Service pursuant to section 5-2; Water Service Installation Charge.

5-5.2.3 DOWNGRADES – Where a meter is exchanged for a smaller meter, no facilities charge will be imposed and no refund or credit will be made or given.

5-5.2.4 ADDITION OF DWELLING/COMMERCIAL UNITS–Where additional dwelling or commercial units are created by the addition to or division or remodeling of any existing, free standing single family or multiple family residential structure or of any existing, free standing commercial or multiple commercial structure, a facilities charge shall be imposed on each such unit as per the schedules set forth above in subsection 5-5.1.2 and 5-5.1.4 as appropriate.

5-5.2.4.1 MULTIPLE FAMILY RESIDENTIAL RATE – The multiple family residential rate shall apply to the multiple dwelling units in each free standing multiple residential structure on a property; each additional free standing multiple family residential structure on that same property will require a separate meter and a facilities charge will be imposed on each dwelling unit therein per subsection 5-5.1.2 above.

PAGE 5-8

5-5.2.4.2 MULTIPLE COMMERCIAL PROPERTY RATE – The multiple commercial property rate shall apply to the commercial units in each freestanding commercial structure on a property; each additional free standing multiple commercial structure on that same property will require a separate meter, and a facilities charge will be imposed on each commercial unit therein per Subsection 5-5.1.4 above.

5-6 MISCELLANEOUS CHARGES:

5-6.1 RESTORATION OF SERVICE CHARGE – In all cases, a charge will be made for restoration of water service, the amount of which will be the actual costs incurred by the District.

5-6.2 METER TESTING – The following charges will be imposed for testing meters:

1)	In- house	5/8" to 1" meters	\$ 30.00
		1 1/2" to 2" meters	200.00
2)	Outside	5/8" to 1" meters	\$ 50.00
		1 1/2" to 2" meters	250.00

5-6.3 INSPECTION CHARGES:

5-6.3.1 AMOUNT – Inspection charges shall be based on the estimated cost of the actual inspection and shall be estimated by the District Engineer. All estimated inspection costs shall include an additional contingency deposit equal to 135% of the Engineers estimate.

5-6.3.2 DEPOSIT – The applicant shall deposit the estimated cost of the inspection prior to the start of construction. When the inspection charges exceed 75 percent of the deposit, the applicant shall make additional deposits as required, by the District prior to any additional inspection.

5-6.4.1.1 REFUND – The District will refund any excess funds within 30 days of acceptance of the facilities by the District.

5-6.5 PLANNING:

5-6.4.1 DEPOSIT PLAN CHECK CHARGE – All deposits shall be in the amount of \$5,000 for all sub-divisions.

PAGE 5-9

5-6.4.2 MAIN EXTENSION PLAN CHECK DEPOSIT – Where the Applicant is requesting service to a lot or lots that require Main Extension, the Districts General Manager shall estimate the deposit for planning, engineering and administration for Main Extensions to serve one or more lots.

5-6.4.2 PLAN CHECK CHARGE – The charge for reviewing and checking the drawings for a water main extension, as provided for in Subsection 8-3.6 is determined by actual costs incurred. Hours will be computed to the nearest one-half hour.

5-6.5 FRONT FOOTAGE FEES/REIMBURSEMENT AGREEMENT – Where a Reimbursement Agreement (or an agreement of like or similar kind) exists, the applicant shall pay the district the amount specified in the Reimbursement Agreement or as required in section 5-6.5.1.

5-6.5.1 RESIDENTIAL SERVICE NO REIMBURSEMENT AGREEMENT – Where there is no “Reimbursement Agreement” the applicant shall pay to the District the sum of \$28.50 per foot for the pipeline crossing the frontage.

5-6.5.2 COMMERCIAL SERVICE NO REIMBURSEMENT AGREEMENT – Where there is no “Reimbursement Agreement” the applicant shall pay to the District the sum of \$35.00 per foot for the pipeline crossing the frontage.

5-6.5.3 FRONT FOOTAGE FEES, CORNER LOT: Where a corner lot requesting water is not subject to a reimbursement Agreement, the fees will be equal to those set forth in the preceding Subsection for all frontages.

5-9 RELOCATION – The charge for the relocation of facilities other than a meter or permanent service connection is determined by the Board.

5-10 DEPOSIT AND CHARGES FOR RECYCLING/RECLAMATION STUDY – The applicant for new commercial/industrial service shall deposit \$250.00 for engineering study to determine the feasibility of onsite recycling/reclamation as determined by the General Manager. If the actual study cost of such study as performed is more or less than said deposit, the applicant shall pay the difference upon receipt of an invoice therefore by the District or shall be given a credit against other charges, as appropriate.

5-11 PAYMENT – Any charges, as may be required, shall be paid prior to the District issuing a financial arrangements letter to any public or private agency, State of California, or prior to the District providing service, whichever comes first.

PAGE 5-10

5-12 CONSTRUCTION METER CHARGES AND DEPOSITS – The charges and deposits for construction water meter service is as follows:

Water Usage Rate:	See Section 5-1.3
Monthly Water Service Charge	\$110
1” Construction Meter and Backflow Pre-Payment Deposit	\$502
Lost or stolen 1” construction meters replacement	\$502

Repairs to damaged construction meters and back flow devices will be charged at prevailing time and material rates to repair the meter.

3” Construction Meter and Backflow Pre-Payment Deposit	\$2,042
Lost or stolen 3” construction meters replacement charge	\$2,042

Repairs to damaged construction meters and back flow devices will be charged at prevailing time and material rates to repair the meter

Unauthorized Connection Charge \$1,150.00 (Plus estimated water usage charged at the current construction water rate)

ATTACHMENT 7



BEAUMONT-CHERRY VALLEY WATER DISTRICT
REGULATIONS GOVERNING WATER SERVICE
ATTACHMENT A- SCHEDULE OF ADMINISTRATIVE COST RECOVERIES
Amended February 2012
Page 1 of 1

The Beaumont-Cherry Valley Water District hereby establishes the fees listed below as a means to recover administrative costs associated with managing and servicing customer accounts.

Credit Card Processing Fee	\$1.75 per transaction
Credit Check Fee	\$5
Late Fee	\$5 penalty assessed on the 31 st day
Disconnection Fee	\$15 penalty assessed for Disconnection of service of a delinquent account
Turn-on Fee	\$40 penalty assessed for a turn on charge
Resubmit Fee	\$5 penalty fee for checks that have to be resubmitted to the bank for processing
NSF Fee	\$25 penalty fee for NSF checks
Lien Fee	\$100 per occurrence/filing
Public Records, Copy Charges	\$0.25/per sheet
Public Records, Audio CD Charge	\$1.50



NOTICE OF PUBLIC HEARING

**Regular Meeting of the
Board of Directors of the
Beaumont-Cherry Valley Water District
Wednesday, November 9, 2022 at 6:00 p.m.**

NOTICE IS HEREBY GIVEN that at the October 27, 2022 Regular Meeting of the Board of Directors of the Beaumont-Cherry Valley Water District the following Public Hearing was continued to the meeting of November 9, 2022:

Public Hearing:

- a. **Resolution 2022-__**: Approving the Miscellaneous Fee Update report and Adopting the Schedule of Miscellaneous Fees, and
- b. **Resolution 2022-__**: Amending the District's Regulations Governing Water Service: Part 5: Charges

The documents and materials for this item are now available on the District's website:

<https://bcvwd.org/documents/2022-board-meeting-agendas/>

and are available for viewing at the District Administrative Office
560 Magnolia Ave., Beaumont, CA

The agenda for this meeting will be posted no later than 5:59 p.m. on Sunday, Nov. 6, 2022.



**Beaumont-Cherry Valley Water District
Regular Board Meeting
November 9, 2022**

Item 4

STAFF REPORT

TO: Board of Directors

FROM: Dan Jagers, General Manager

SUBJECT: Consider an Amendment to the Budget for the Contract with Raftelis Financial Consultants, Inc. for Production of a Report on Miscellaneous Fees (Administrative Cost Recoveries)

Staff Recommendation

Approve an amendment in budget allocation not to exceed \$2,500 to cover the increased costs for production of a Report on Miscellaneous Fees by Raftelis Financial Consultants, Inc.

Background

In 2019, the Board authorized a contract with Raftelis Financial Consultants, Inc. (Raftelis) contract for a Capacity Charges (Facilities Fees) study which included development of an Adjustable Fee Calculator to be used to update the District's Miscellaneous Fees. As part of the work ongoing, staff identified a need to more substantially revise the District's miscellaneous fees.

These fees are designed to recover costs incurred by ratepayers for miscellaneous events such as late payments, credit checks, and public records requests. The purpose of these fees and penalties is to charge ratepayers and developers for the cost of the facilities and labor required to provide services. No proposed fee is to exceed the estimated full cost of rendering the service. BCVWD also identifies these Miscellaneous Fees as Administrative Cost Recoveries, and these figures were last updated by the Board via Resolution 2012-08 at its August 8, 2012 meeting.

At its meeting of August 12, 2020, the Board authorized execution of a contract with Raftelis Financial Consultants, Inc. in a not-to-exceed amount of \$11,010 to perform a study and provide recommendations to update the District's Miscellaneous Fees. The contract includes a fee workshop with the Board, development of a fee schedule, and a presentation.

Summary

Over the course of the last two years, Raftelis has reviewed the District's existing overhead allocation methodology and miscellaneous fees schedule and calculations, and developed a fee calculator to calculate the fees for specific services, activities, or penalties charges to or imposed on the District's water customers as a result of customer-imposed costs.

Raftelis is in the final stages of preparing the study recommendations in a report and presentation format and has identified the need for additional funds to recuperate costs from additional time spent on processing Fee Model changes initiated by the District, producing three separate report edits, and accounting for new information, analysis, and increased costs related the City of Beaumont paving moratorium. Raftelis has asked the District to consider an increase to the contract of approximately \$2,500 to cover the additional work activity related to work attributed to fee model changes identified there.



Fiscal Impact

The total not-to-exceed amount for producing the Report on Miscellaneous Fees is currently \$11,010 the additional authorization of \$2,500 will result in a total not-to-exceed amount of \$13,510.

Attachments

1. Minutes of the August 12, 2020 Regular Meeting of the Board of Directors
2. Email breakdown of additional costs incurred by Raftelis
3. Memo – Additional Miscellaneous Fee Funding

Staff Report prepared by Lynda Kerney, Administrative Assistant

7. Consideration of Proposal by Raftelis Financial Consultants, Inc. to Produce a Report on Miscellaneous Fees (Administrative Cost Recoveries)

President Covington invited public comment. There was none.

Director of Finance and Administrative Services Yolanda Rodriguez reminded the Board of its approval of an addendum to the contract with Raftelis Financial Consultants to include a study of the District's capacity charges (facilities fees), which would include a model to calculate the District's miscellaneous fees. The miscellaneous fees were last adopted in August of 2012, she noted and need to be updated.

Ms. Rodriguez said she reached out to Raftelis to provide a more formal study and proposes Raftelis provide a report for \$11,010 for the study, a fee workshop with the Board, development of a fee schedule and presentation. For transparency, staff recommends the additional services in the proposal, she advised.

Mr. Jagers said the miscellaneous fees would also include meter fees and others not covered in the rate study or the capacity charges study. This would allow all fees to be updated comprehensively, he noted and provide a nexus study to avoid any challenges of the fees.

Director Hoffman opined that it seems a worthwhile investment and advocated focus on a complete study and bringing everything up to date. President Covington said he favored the addendum and that this dovetails into everything being done with adjusting the rates and not allowing the District to fall so far behind.

The Board approved the proposal by Raftelis Financial Consultants to produce a Report on Miscellaneous Fees Study in an amount not to exceed \$11,010 by the following roll call vote:

MOVED: Hoffman	SECONDED: Williams	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None.	
ABSTAIN:	None.	
ABSENT:	None.	

8. Proposed Changes to the District's Conflict of Interest Code: Approval of Notice of Intent and 45-day Comment Period

President Covington invited public comment. There was none.

Mr. Jagers indicated this is a housekeeping activity to add a new position to the Conflict of Interest Code designated positions. It keeps the District in compliance with the Fair Political Practices Commission, he explained. Legal Counsel's input has been incorporated, he noted.

The Board approved the Notice of Intent and set a 45-day comment period from August 17, to October 1, 2020 regarding the proposed changes to the District's Conflict of Interest Code by the following roll call vote:

From: [John Wright](#)
To: [Clayton, William \(BCVWD\)](#)
Cc: [Cleo Koenig](#)
Subject: RE: Miscellaneous Fee Study Contract - Beaumont Cherry Valley WD
Date: Wednesday, October 5, 2022 4:56:09 PM
Attachments: [image001.png](#)

Bill,

Cleo estimates that she spent approximately 10 hours processing Miscellaneous Fee Model changes and dealing with two sets of report edits. Listed below are some of the email transmissions for the models and report edits. Cleo's current hourly billing rate is \$160. So, if she spent 10 hours on the back and forth, that amounts to \$1,600. My billing rate is \$285 and I may have spent an additional hour.

- July 11, Model v8
- July 14, model v9
- August 9th, meeting with Bill and Cleo
- August 10th, sent misc fee report examples
- August 17th, bill sent model v11
- August 23rd, Bill sent model v11 w/ changes for Fire Service Installation Deposits, Front Footage Fees, GIS Deposit
- August 29th, sent bill a report draft
- September 1st, Model v12
- September 6th, bill sent misc fee report edits
- September 7th, sent model v13
- September 7th, Report v2

Does any of info help with the contract amendment?

Thanks

John Wright, CPA Senior Manager

24640 Jefferson Avenue, Suite 207, Murrieta, CA 92562
O 951-395-1674 / M 303 909 5575 / E jwright@raftelis.com
raftelis.com

From: Clayton, William (BCVWD) <william.clayton@bcvwd.org>
Sent: Tuesday, October 4, 2022 8:13 AM
To: John Wright <jwright@raftelis.com>
Subject: RE: Miscellaneous Fee Study Contract - Beaumont Cherry Valley WD

CAUTION: EXTERNAL EMAIL!

That sounds good John. Thanks.

Bill Clayton, CPA
Finance and Administration Department
Beaumont-Cherry Valley Water District
560 Magnolia Ave.
Beaumont, CA 92223
(951) 845-9581 x221
william.clayton@bcvwd.org

From: John Wright <jwright@raftelis.com>
Sent: Tuesday, October 4, 2022 7:51 AM
To: Clayton, William (BCVWD) <william.clayton@bcvwd.org>
Cc: Cleo Koenig <ckoenig@raftelis.com>
Subject: RE: Miscellaneous Fee Study Contract - Beaumont Cherry Valley WD

Bill,

Thank you for taking this on with Kirene. We will put together a detail for you (as best we can). Our ETA is probably tomorrow morning.

Thank you again.

INTEROFFICE MEMORANDUM

TO: KIRENE B MANINI, PH.D. DIRECTOR OF FINANCE &
ADMINISTRATION
FROM: BILL CLAYTON, FINANCE MANAGER
SUBJECT: ADDITIONAL FUNDING FOR MISCELLANEOUS FEE STUDY
DATE: 10/17/2022

Recommendation

Request that the Board of Directors authorize a new not-to-exceed amount of \$2,500 for the contract with Raftelis Financial Consultants to perform a Miscellaneous Fees Study and provide the related Report.

Background

In August of 2020, the Board authorized a contract with Raftelis Financial Consultants (Raftelis) to perform a study and provide recommendations to update the District's Miscellaneous Fees (also known as Administrative Cost Recoveries). The Board authorized a not-to-exceed amount of \$11,010 for the study, a fee workshop with the Board, development of a fee schedule and presentation.

Over the course of the last two years, Raftelis has reviewed the District's existing overhead allocation methodology and miscellaneous fees schedule and calculations, and developed a fee calculator to calculate the fees for specific services, activities, or penalties charged to or imposed on the District's water customers as a result of customer-imposed costs.

Raftelis is in the final stages of preparing the study recommendations in a report and presentation format and has identified the need for additional fees to recuperate costs from additional time spent on processing Fee Model changes initiated by the District, as well as dealing with three sets of report edits. Raftelis has asked the District to consider an increase to the contract of approximately \$2,000 to \$2,500 to coverage the overage.

Recommendation

Staff request that the Board authorize an increase to the Miscellaneous Fee Study with Raftelis Financial Consultants in a not-to-exceed amount of \$2,500.

Attachments

Attachment 1 – Minutes of the August 12, 2020 Regular Meeting of the Board of Directors

Attachment 2 – Email breakdown of additional costs incurred by Raftelis

**William
Clayton**



Digitally signed by William Clayton
DN: cn=William Clayton, o=Beaumont-
Cherry Valley Water District, ou=Finance
and Administration,
email=william.clayton@bcvwd.org, c=US
Date: 2022.10.17 14:22:17 -07'00'

William Clayton, CPA

Finance Manager



**Beaumont-Cherry Valley Water District
Regular Board Meeting
November 9, 2022**

Item 5

STAFF REPORT

TO: Board of Directors
FROM: Dr. Kirene M. Bargas, Director of Finance and Administration
SUBJECT: **Presentation of Draft Fiscal Year 2023 Operating Budget & 2023-2027 Capital Improvement Budget**

Staff Recommendation

No recommendation. Information for discussion and direction regarding draft Fiscal Year 2023 Operating Budget & 2023-2027 Capital Improvement Budget.

Background

The Finance and Administration Department coordinates and prepares the annual Operating and Capital Improvement Budget. The department prepares projected financials for all accounts. It provides workshops and training for staff throughout the year to assist with evaluating past and current year transactions to design the new year budget requests. The requests are then assessed by Finance and presented in detail to the General Manager before being presented to the Finance & Audit Committee (Committee) for review.

District Staff provided a preliminary budget to the Committee for review and detailed discussion on October 6, 2022. At the Special Finance & Audit Committee meeting on October 20, 2022, staff presented the first draft of the budget document for review and discussion.

Based on recommended changes from the Committee and continued review from staff, the revised draft is being presented to the Board of Directors (Board) for discussion and direction for additional refinement. The District Staff will address requested modifications to the document based on the discussion from this meeting to present a final draft and resolution to the Board for approval at the regularly scheduled December Board meeting.


Fiscal Impact

The proposed Fiscal Year 2023 Operating Budget & 2023-2027 Capital Improvement Budget includes proposed gross revenues of \$22,093,000 and proposed gross expenses of \$22,776,500. Net or unrestricted revenues are \$20,609,000, and do not include restricted capacity charges (facilities fees). Net, or cash-basis, expenses are \$19,529,000, and do not include non-cash items such as depreciation expense and GASB 68 pension expense. The net position, or net revenues less net expenses, is an expected increase of \$1,079,500.

Attachments

1. Presentation of 2023 Proposed Budget
2. Fiscal Year 2023 Operating Budget & 2023-2027 Capital Improvement Budget (DRAFT)


Staff Report prepared by Sylvia Molina, Senior Management Analyst



Beaumont-Cherry Valley Water
District

Budget Workshop
November 9, 2022

2023 Proposed Budget
Annual Operating Budget
&
5-Year Capital Improvement Budget



1

1

2023 Budget Presentation Outline

- Items added to Budget Document (pg.3)
- District Profile (pg. 4-5)
- Budget Summary (pg. 6-8)
- Budget Highlights (pg.9-10)
- Significant Expense Changes (pg. 11)
- Budget Proposal (pg. 12)
- Year-Over-Year Operating Changes (pg.13)
- Year-Over-Year Non-Operating Changes (pg.14)
- Pass Thru Activity (pg.15)
- Department Overview (pg.16)
- Department Changes (pg.17-18)
- Personnel Changes (pg. 19)
- Capital Improvement Budget (pg. 20)
- Capital Improvement Budget Schedule (pg. 21)
- Awards (pg. 22)
- Next Steps (pg. 23)
- Questions (pg. 24)

2

2

Items added to the Budget Document

- Board of Directors Biographies and District Boundaries
- Executive Leadership Team Accomplishments & Goals
- District Awards
- Resolution approved by the BOD
- Expanded Budget Detail
- Acronyms, Abbreviations, and Glossary of Terms

3

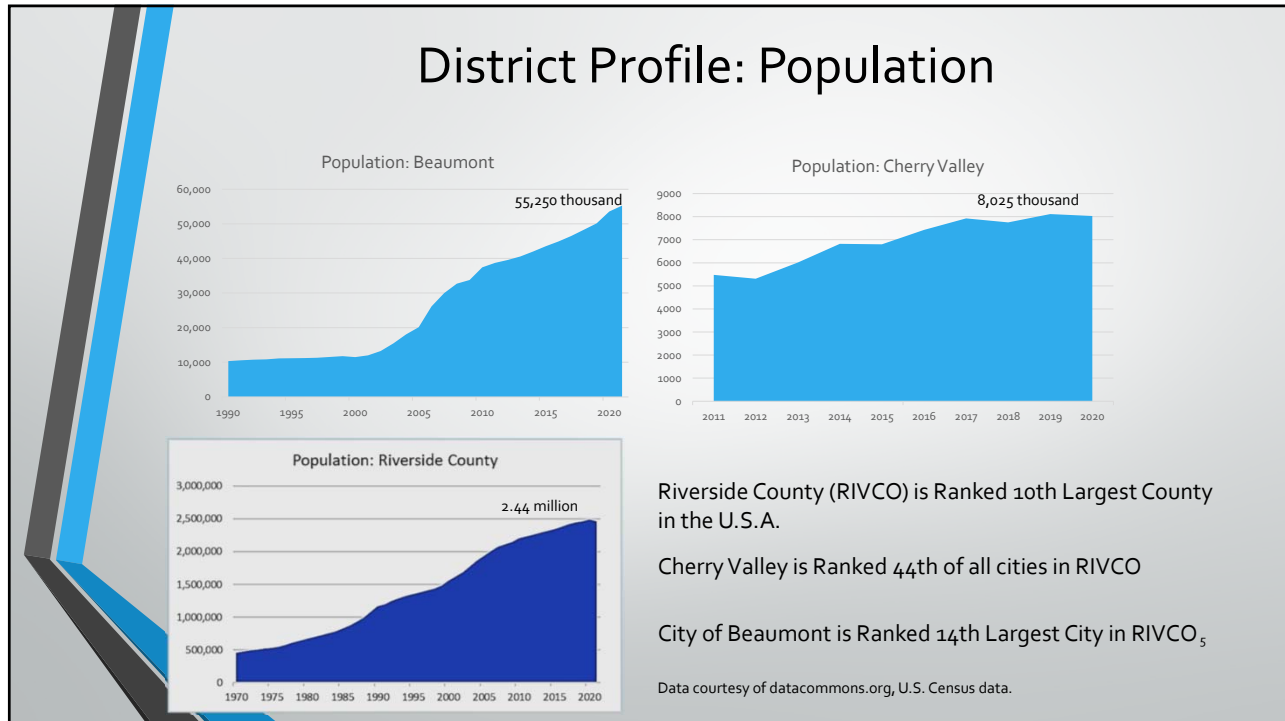
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District Profile: Water Services, Supply, and Reliability

- As of September 2022: 20,691 Connections
- Reflects an increase of 696 since September 30, 2021
- 93.3 % of connections are single-family residences
- District's water production for the year ended December 31, 2021, totaled 14,149 acre-feet (AF) and
- Consisted of 2,916 AF allocation of unused overlying water rights (14.3%) as determined by the Beaumont Basin Watermaster

4

4



5

Budget Summary

	2021 ACTUAL	2022 ADOPTED (AMENDED)	2022 PROJECTED	2023 PROPOSED
Gross Revenue	\$ 28,928,900	\$ 26,175,000	\$ 32,659,500	\$ 22,093,000
Less Capacity Charges	10,651,700	6,354,000	12,296,800	1,484,000
Net Revenue	\$ 18,277,200	\$ 19,821,000	\$ 20,362,700	\$ 20,609,000
Gross Expenses	\$ 13,163,357	\$ 21,792,700	\$ 14,881,800	\$ 22,776,500
Less GASB 68 Pension Expense	167,500	283,000	-	222,000
Less Depreciation	2,923,539	3,000,000	3,086,900	3,025,000
Net Expenses	\$ 10,072,318	\$ 18,509,700	\$ 11,794,900	\$ 19,529,500
Net Increase/(loss)	\$ 8,204,882	\$ 1,311,300	\$ 8,567,800	\$ 1,079,500

6

6

Budget Summary: Gross Revenue Detail

	2021 ACTUAL	2022 ADOPTED (AMENDED)	2022 PROJECTED	2023 PROPOSED	CHANGE (Proposed less Adopted- Amended)
Operating Revenue					
Water Sales	\$ 10,190,700	\$ 10,842,000	\$ 10,945,700	\$ 11,690,000	\$ 848,000
Development and Installation Charges	866,100	834,000	1,020,700	834,000	-
Water Importation Surcharge	3,956,200	4,349,000	4,072,200	4,072,500	(276,500)
Water Pumping Energy Surcharge	1,872,400	2,467,000	2,227,100	2,227,500	(239,500)
Other Charges for Service	329,000	235,000	562,300	467,000	232,000
Total Operating Revenue	17,214,400	18,727,000	18,828,000	19,291,000	564,000
Non-Operating Revenue					
Property Maintenance Fees	\$ 26,100	\$ 46,000	\$ 43,900	\$ 50,000	\$ 4,000
Capacity Charges ⁽¹⁾	10,976,400	6,354,000	12,296,800	1,484,000	(4,870,000)
Interest Earned	218,200	408,000	584,300	484,000	76,000
Grant Revenue	493,800	640,000	892,500	784,000	144,000
Total Non-Operating Revenue	11,714,500	7,448,000	13,817,500	2,802,000	(4,646,000)
Gross Revenue	28,928,900	26,175,000	32,645,500	22,093,000	(4,082,000)

(1) Capacity Charges Projected for 2022 include actuals up to September 30, 2022. All others are until August 31, 2022.

7

Budget Summary: Gross Expense Detail

	2021 ACTUAL	2022 ADOPTED (AMENDED)	2022 PROJECTED	2023 PROPOSED	CHANGE (Proposed less Adopted- Amended)
Operating Expenses					
Board of Directors	\$ 152,368	\$ 197,000	\$ 159,800	\$ 290,500	\$ 93,500
Engineering	561,822	698,000	558,600	741,500	43,500
Professional Services	400,179	632,500	285,500	547,000	(85,500)
Finance and Administrative Services	4,477,231	6,241,325	5,213,900	6,447,100	205,775
Human Resources & Risk Management	195,563	321,200	240,500	279,700	(41,500)
Information Technology	443,155	644,000	630,600	899,000	255,000
Source of Supply	4,555,775	8,360,900	4,381,300	8,511,500	150,600
Transmission and Distribution	1,201,563	2,505,000	1,730,100	2,798,500	293,500
Inspections	81,731	107,000	89,500	79,500	(27,500)
Customer Service and Meter Reading	268,003	392,000	306,000	438,500	46,500
Maintenance and General Plant	825,968	1,693,775	1,286,000	1,743,700	49,925
Gross Operating Expenses	\$ 13,163,357	\$ 21,792,700	\$ 14,881,800	\$ 22,776,500	\$ 983,800
Gross Revenue	\$ 28,928,900	\$ 26,175,000	\$ 32,659,500	\$ 22,093,000	\$ (4,082,000)
Gross Expenses	\$ 13,163,357	\$ 21,792,700	\$ 14,881,800	\$ 22,776,500	\$ 983,800
Net Increase/(loss)	\$ 15,765,543	\$ 4,382,300	\$ 17,777,700	\$ (683,500)	\$ (5,065,800)

Gross Operating Expenses include non-cash accounts Depreciation and GASB 68 Pension Expense

8

Budget Highlights

- Although Stage 3 restrictions, water sales continue to increase.
- No Drought Surcharge. Potential change during the year.
- 2022 Actual Sales used for 2023 projection water sales.
- Fixed Meter Charges increasing per rate study schedule.
- Charges for Services: Misc. fees implementation in early 2023 included.
- Economic downturn reflects a potential decrease in the collection of Capacity Fee Charges.

9

9

Budget Highlights

- No Drought Surcharge. Potential change during the year.
- Water Purchase of 11,000 AF replenishment.
- AMR/AMI annual reoccurring cost of \$183,000.
- BOD per diem remains at \$260.00.
- Personnel:
 - COLA of 5% applied to employees (except for General Manager)
 - Potential promotion based on Certification (Eng)
 - Re-Org CSR1 into CSR2 to split billing tasks (F&A)
 - Title change: Recycled Water Supervisor into Cross Connection/Non-Potable Water Supervisor (Source of Supply)
 - Increase to a total of 8 PT Temp (Transmission and Distribution)

10

10

Significant Expense Changes

Major Changes from 2022 to 2023 (Expenses)

Additional Exp. related to paving due to City moratorium	500,000
Personnel (includes pending considerations)	683,500
New IT expense for AMR/AMI	183,000
Major Change Total	\$ 1,366,500

The purchase order to the San Gorgonio Pass Water Agency is for the maximum amount of 18,000 AF of water. This was approved by the Board of Directors and the funding for the water will come from the importation charges collected from 2021 and 2022 (estimated).

11

11

Budget Proposal

- The water usage is based the 2022 actual and projected consumption, with the 2023 rates applied.
- Although Stage 3 Water Restrictions put in place by the District, water sales have continued to increase.
- Revenues and expenses are rounded up to the nearest \$500 (not \$1,000 like 2022)
- 2023 Proposed Revenue does not include drought surcharges
- 2023 Proposed Expenses include 11,000AF of water purchases.

	2021 ACTUAL	2022 ADOPTED (AMENDED)	2022 PROJECTED	2023 PROPOSED
Gross Revenue	\$ 28,928,900	\$ 26,175,000	\$ 32,659,500	\$ 22,093,000
Less Capacity Charges	10,651,700	6,354,000	12,296,800	1,484,000
Net Revenue	\$ 18,277,200	\$ 19,821,000	\$ 20,362,700	\$ 20,609,000
Gross Expenses	\$ 13,163,357	\$ 21,792,700	\$ 14,881,800	\$ 22,776,500
Less GASB 68 Pension Expense	167,500	283,000	-	222,000
Less Depreciation	2,923,539	3,000,000	3,086,900	3,025,000
Net Expenses	\$ 10,072,318	\$ 18,509,700	\$ 11,794,900	\$ 19,529,500
Net Increase/(loss)	\$ 8,204,882	\$ 1,311,300	\$ 8,567,800	\$ 1,079,500

12

12

Operating Revenue: Year-Over-Year Changes

	2021 ACTUAL	2022 ADOPTED (AMENDED)	2022 PROJECTED	2023 PROPOSED	CHANGE (Proposed less Adopted-Amended)
Water Sales					
01-50-510-410100 Sales	\$ 5,699,800	\$ 6,367,000	\$ 6,060,900	\$ 6,510,500	\$ 143,500
01-50-510-410111 Drought Surcharges	-	-	-	-	-
01-50-510-410151 Agricultural Irrigation Sales	21,500	29,000	18,400	20,000	(9,000)
01-50-510-410171 Construction Sales	173,500	203,000	186,700	201,000	(2,000)
01-50-510-413011 Fixed Meter Charges	4,295,900	4,243,000	4,679,700	4,958,500	715,500
	\$ 10,190,700	\$ 10,842,000	\$ 10,945,700	\$ 11,690,000	\$ 848,000
Development and Installation Charges					
01-50-510-413021 Meter Fees	\$ 509,800	\$ 300,000	\$ 782,500	\$ 300,000	\$ -
01-50-510-419011 Development Income	239,300	226,000	238,200	226,000	-
01-50-510-419012 Development Income - GIS	117,000	308,000	14,000	308,000	-
	\$ 866,100	\$ 834,000	\$ 1,034,700	\$ 834,000	\$ -
Water Importation Surcharge					
01-50-510-415001 SGPWA Importation Charges	\$ 3,956,200	\$ 4,349,000	\$ 4,072,200	\$ 4,072,500	\$ (276,500)
Water Pumping Energy Surcharge					
01-50-510-415011 SCE Power Charges	\$ 1,872,400	\$ 2,467,000	\$ 2,227,100	\$ 2,227,500	\$ (239,500)
Other Charges for Service					
01-50-510-413001 Backflow Administration Charges	\$ 48,700	\$ 51,000	\$ 51,000	\$ 64,000	\$ 13,000
01-50-510-417001 2nd Notice Charges	62,000	61,000	48,700	49,000	(12,000)
01-50-510-417011 3rd Notice Charges	18,800	14,000	20,900	63,000	49,000
01-50-510-417021 Account Reinstatement Fees	1,200	10,000	49,100	50,000	40,000
01-50-510-417031 Lien Processing Fees	300	2,000	4,200	8,000	6,000
01-50-510-417041 Credit Check Processing Fees	10,800	11,000	11,400	23,000	12,000
01-50-510-417051 Return Check Fees	2,900	3,000	4,400	5,000	2,000
01-50-510-417061 Customer Damages/Upgrade Charges	26,100	22,000	38,300	22,000	-
01-50-510-417071 After-Hours Call Out Charges	600	1,000	900	4,000	3,000
01-50-510-417081 Bench Test Fees (Credits)	-	-	-	-	-
01-50-510-417091 Credit Card Processing Fees	52,500	51,000	62,100	93,000	42,000
01-50-510-419001 Rebates/Reimbursements	28,900	-	-	-	-
01-50-510-419021 Recharge Income	-	-	-	-	-
01-50-510-419031 Well Maintenance Reimbursement	10,100	8,000	208,500	85,000	77,000
01-50-510-419041 Gain (Loss) - Asset Disposal	-	-	-	-	-
01-50-510-419061 Miscellaneous Income	66,100	1,000	62,800	1,000	-
	\$ 329,000	\$ 235,000	\$ 562,300	\$ 467,000	\$ 232,000

13

13

Non-Operating Revenue: Year-Over-Year Changes

	2021 ACTUAL	2022 ADOPTED	2022 PROJECTED	2023 PROPOSED	CHANGE (Proposed less Adopted)
Property Maintenance Fees					
01-50-510-471001 Maintenance Fees - 12303 Oak Glen Rd	\$ 2,400	\$ 9,000	\$ 9,400	\$ 10,000	\$ 1,000
01-50-510-471011 Maintenance Fees - 13695 Oak Glen Rd	2,400	6,000	6,000	7,000	1,000
01-50-510-471021 Maintenance Fees - 13697 Oak Glen Rd	2,400	7,000	6,700	8,000	1,000
01-50-510-471031 Maintenance Fees - 9781 Avenida Miravilla	2,400	5,000	5,500	6,000	1,000
01-50-510-471101 Utilities - 12303 Oak Glen Rd	4,200	5,000	4,200	5,000	-
01-50-510-471111 Utilities - 13695 Oak Glen Rd	3,700	4,000	4,200	5,000	1,000
01-50-510-471121 Utilities - 13697 Oak Glen Rd	4,900	6,000	4,600	5,000	(1,000)
01-50-510-471131 Utilities - 9781 Avenida Miravilla	3,700	4,000	3,300	4,000	-
	\$ 26,100	\$ 46,000	\$ 43,900	\$ 50,000	\$ 4,000
Capacity Charges ⁽¹⁾					
01-50-510-481001 Capacity Charges-Wells	\$ 1,638,100	\$ 1,210,000	\$ 1,887,400	\$ 279,000	\$ (931,000)
01-50-510-481006 Capacity Charges-Water Rights (SWP)	2,497,900	766,000	2,866,400	177,000	(589,000)
01-50-510-481012 Capacity Charges-Water Treatment Plant	779,300	576,000	897,900	133,000	(443,000)
01-50-510-481018 Capacity Charges-Local Water Resources	989,000	304,000	1,134,900	70,000	(234,000)
01-50-510-481024 Capacity Charges-Recycled Water Facilities	1,192,800	877,000	1,414,800	202,000	(675,000)
01-50-510-481030 Capacity Charges-Transmission (16")	1,326,700	980,000	1,528,700	226,000	(754,000)
01-50-510-481036 Capacity Charges-Storage	1,699,000	1,255,000	1,957,600	289,000	(986,000)
01-50-510-481042 Capacity Charges-Booster	117,600	87,000	135,500	20,000	(67,000)
01-50-510-481048 Capacity Charges-Pressure Reducing Stati	60,100	45,000	69,200	11,000	(34,000)
01-50-510-481054 Capacity Charges-Miscellaneous Projects	52,500	39,000	60,400	9,000	(30,000)
01-50-510-481060 Capacity Charges-Financing Costs	258,300	191,000	298,800	44,000	(147,000)
01-50-510-485001 Front Footage Fees	40,400	24,000	45,200	24,000	-
	\$ 10,651,700	\$ 6,354,000	\$ 12,296,800	\$ 1,484,000	\$ (4,870,000)
<i>(1) Capacity Fees Projected for 2022 include actuals up to September 30, 2022. All others are until August 31, 2022.</i>					
Interest Earned					
01-50-510-490001 Interest Income - Bonita Vista	\$ 800	\$ 1,000	\$ 400	\$ 1,000	\$ -
01-50-510-490011 Interest Income - Fairway Canyon	40,800	281,000	276,000	252,000	(29,000)
01-50-510-490021 Interest Income - General	176,600	126,000	307,900	231,000	105,000
	\$ 218,200	\$ 408,000	\$ 584,300	\$ 484,000	\$ 76,000
Grant Revenue					
01-50-510-419051 Grant Revenue	\$ 493,800	\$ 640,000	\$ 892,500	\$ 784,000	\$ 144,000

14

14

Pass-thru Activity from 2021 and 2022

	Revenue Collected through Importation Pass-thru to Customers	State Water Project Purchases	Estimated Funding Available for Water Purchases
2021	\$ 3,956,204	\$ 1,163,484	\$ 2,792,720
2022 ⁽¹⁾	\$ 2,964,624	\$ 152,418	\$ 2,812,206
	\$ 6,920,828	\$ 1,315,902	\$ 5,604,926

(1) Totals for 2022 are estimated projections based on activity as of 8/31/2022

15

15

Department Overview

Dept	Department	2021 ACTUAL	2022 ADOPTED (AMENDED)	2022 PROJECTED	2023 PROPOSED	CHANGE (Proposed less Adopted-Amended)
10	Board of Directors	152,367.77	197,000.00	159,800.00	290,500.00	93,500.00
20	Engineering	677,590.16	794,000.00	577,800.00	812,500.00	18,500.00
30	Finance and Administration (including HR, excludes Depreciation and GASB 68 non-cash transaction)	2,457,922.33	3,739,225.00	2,545,300.00	3,839,300.00	100,075.00
35	Information Technology	443,154.99	644,000.00	630,600.00	899,000.00	255,000.00
40	Operations (including Source of Supply, T&D, Inspections, Meter Reading, and Maintenance)	6,998,339.88	13,135,475.00	7,881,400.00	13,688,200.00	552,725.00
	TOTAL OPERATING EXPENSE	10,729,375.13	18,509,700.00	11,794,900.00	19,529,500.00	1,019,800.00

16

16

Departmental Changes

Board of Directors

- Additional conferences/training added based on 2022 event attendance.
- Per Diem kept at \$260.00 .

Engineering

- New G/L accounts to structure the tracking of Engineering needs (Administration expenses and Office Equipment).
- Potential Personnel promotion.

Finance & Administration (including HR)

- Personnel Re-Org of CSR1 into a CSR2 Billing
- Additional trainings & Compliance (CalPERS, CMTA-Investments, CSDA, GAAP, GASB)

17

17

Departmental Changes

Information Technology

- AMR/AMI Annual reoccurring charge \$183,000.

Operations

- Source of Supply
 - Personnel: Title change Recycled Water Supervisor into Cross Connection/Non-Potable Water Supervisor
- Transmission and Distribution
 - Personnel: 8 PT Temp employees
- Inspections
 - Assumption: Decrease based on housing trends
- Customer Service & Meter Reading
 - Includes internal audits of the AMR system and (later) AMI
- Maintenance and General Plant
 - Increase of Paving related to the City of Beaumont moratorium

18

18

Personnel Changes

Proposed the Fiscal Year 2023:

- Class/Comp financial update (2022)
- Includes 5% Cola for (FY2023)
- Potential promotion in Engineering
- CSRI Re-Org to CSRII: Billing
- Removing CSR PT vacant position
- Consolidated 2 PT AMR/AMI and changed to 1 FT position (CSR)
- Name change: Recycled Water Supervisor to Cross Connection/Non-Potable Water Supervisor
- Increasing Water Utility worker Temp from 4 employees to 8 employees

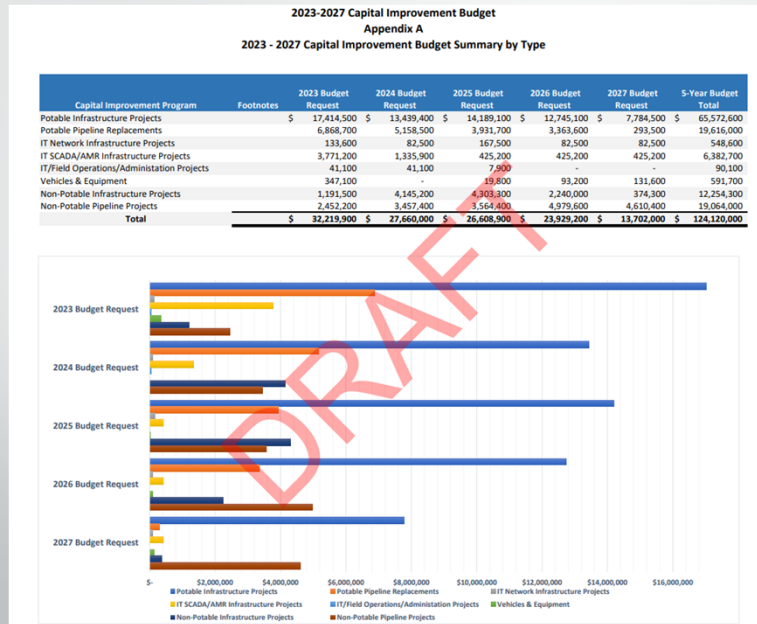
Full and Part-Time District Employees	2019 Actual	2020 Actual	2021 Budget	2021 Actual	2022 Budget (FT)	2022 Budget (PT) ⁽¹⁾	2023 Budget (FT)	2023 Budget (PT) ⁽²⁾
Engineering	6	6	7 ⁽¹⁾	5	4	3 ⁽¹⁾	4	3 ⁽¹⁾
Finance and Administration								
Administration ⁽²⁾	7	7	11 ^(3,4,5)	8	7	4 ^(5,6,7)	7	2 ^(4,6)
Finance	6	4	6	5	5	0	5	0
Human Resources	1	1	1	1	1	0	1	0
Information Technology	1	1	1	1	1	0	1	0
Operations								
Source of Supply	4	4	6	4	6	0	6	0
Transmission and Distribution	13	12	15	13	13	6 ⁽⁷⁾	13	10 ⁽⁸⁾
Field Inspections	0	0	0	0	0	0	0	0
Customer Service and Meter Reading	3	3	3	3	3	0	3	0
Maintenance and General Plant	0	0	1	1	1	0	1	0
Total Positions	41	41	51	41	41	13	41	15

(1) Includes 2 part-time District Engineers at a maximum of 640 hours and 1 Intern at a maximum of 988 hours
 (2) Includes General Manager, Administrative Assistants, and Customer Service Representatives
 (3) Included 1 part-time Customer Service Rep I for a maximum of 988 hours and 1 part-time Accountant III for a maximum of 640 hours
 (4) Includes an Administrative Assistant for a maximum of 988 hours
 (5) Included 2 temporary part-time employees to implement the AMR/AMI program
 (6) Consolidated 2 part-time, temporary employees to implement the AMR/AMI program into 1 temporary position for a maximum of 2,000 hours
 (7) Included 4 part-time Water Utility Worker I positions for seasonal projects for a maximum of 959 hours each as well as 2 temporary employees to implement the AMR/AMI program for a maximum of 2,000 hours each
 (8) Includes 8 part-time Water Utility Worker I positions for seasonal projects for a maximum of 959 hours each as well as 2 temporary employees to implement the AMR/AMI program for a maximum of 2,000 hours each
 (9) A part-time position is any position that is scheduled for less than 2,080 hours and does not qualify for certain benefits, including vacation accruals or holiday pay.

Capital Improvement Budget (CIB)

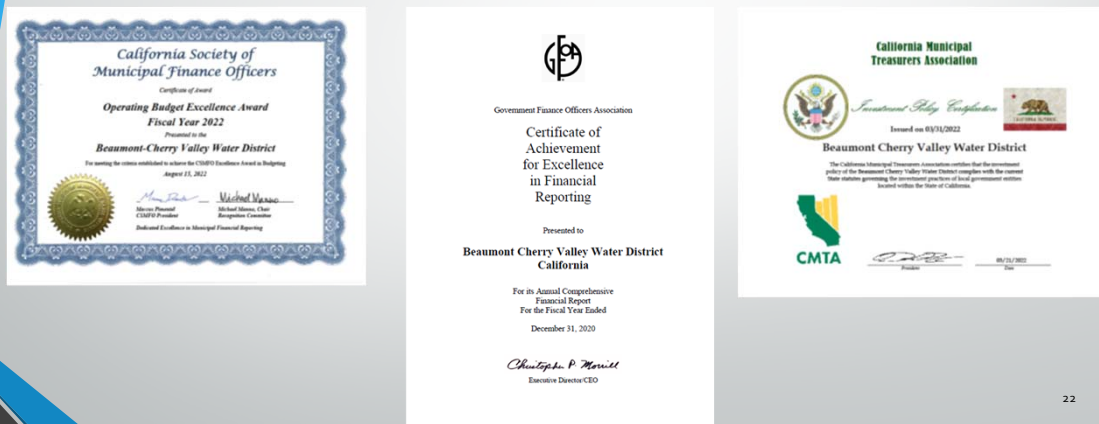
- Includes non-recurring projects exceeding \$5,000 in cost with a useful life of two+ years
- Includes projects
 - Potable and Non-Potable Water Infrastructure,
 - Pipeline Replacement
 - Capital Acquisitions (IT replacements and upgrades), and vehicle replacements.
- Includes the next five years of the CIP as adopted by the Board in March 2018, with revisions made periodically due to the dynamic nature of the CIP.
- As the CIP is reviewed and certain projects are moved back or forward in time, the total project costs may change due to inflationary adjustments.

Capital Improvement Budget Schedule



21

Awards



22

Next Steps

- Edits and suggested changes by Board of Directors
- Public comment
- Formal Board action to approve budget: December 14, 2022
- Budget effective date: January 01, 2023- December 31, 2023
- Prepare for the next Water Rate Study for an effective date of 2025.

23

23

Questions

24

24

Beaumont-Cherry Valley Water District



FY 2023 Operating Budget & 2023-2027 Capital Improvement Budget

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Table of Contents

Budget Message	1
Overview	7
About the Community.....	8
History.....	8
Service Area	9
Water Services, Supply, and Reliability	10
Local Economy and Profile	10
About the Beaumont-Cherry Valley Water District	12
District Governance	12
Board of Directors	13
Organization Chart.....	18
2023 Salary Schedule.....	19
Personnel Summary by Department.....	21
2022 District-Wide Accomplishments and 2023 Goals.....	23
2022 Executive Leadership Team Accomplishments and 2023 Goals.....	27
2022 District Awards.....	29
Resolution Adopting Budget	32
Accounting, Budgeting, and Rate-Setting Structure.....	33
Basis of Budgeting: Propriety Fund Accounting.....	33
What is a Budget?.....	33
Budget Planning and Preparation	34
Key Dates for the New Year Budget Preparation	34
How Does the Budget Compare to the Annual Financial Report?.....	36
Proposition 218.....	36
Budget Control and Amendment.....	36
Financial Guidelines and Policies.....	38
General Financial Goals	38
Cash and Investments	38
Operating Budget Guidelines.....	38
Reserve Policy	38
Operating Budget-Water Enterprise Fund.....	40
How is Water Measured?	41
Measurement Structure	41
Water Production	41

Rate Structure.....	41
Financial Summary-Water Enterprise Fund	43
Water Enterprise Fund-Statement of Revenues, Expenses, and Changes in Fund Balance	46
Revenue Detail.....	48
Operating Revenue	49
Non-Operating Revenue	53
Operating Expenses Detail	55
Budget by Department	56
Board of Directors	57
Engineering	60
Finance and Administration.....	68
Professional Services	76
Finance and Administration	77
Human Resources and Risk Management	80
Information Technology.....	82
Operations.....	87
Source of Supply.....	95
Transmission and Distribution.....	97
Inspections.....	99
Customer Service and Meter Reading.....	101
Maintenance and General Plant	103
Budget Detail.....	106
Revenues: Budget Detail from 2021 Adopted to 2023 Proposed.....	107
Expenses: Budget Detail from 2021 Adopted to 2023 Proposed.....	109
Account Descriptions	116
Acronyms, Abbreviations, and Glossary of Terms	134
Capital Improvements	139
Capital Improvement Budget.....	140
What are Capital Improvements?	140
Ten-Year Capital Improvement Plan.....	140
Capital Improvement Project Summaries	142
Appendix A.....	148
Appendix B.....	149
Appendix C	150

Budget Message

January 01, 2023

To the Board of Directors, Customers, and Stakeholders of the Beaumont-Cherry Valley Water District:

For over one hundred years, the Beaumont-Cherry Valley Water District (BCVWD or District) and its Board of Directors (BOD) have provided residents and businesses in the City of Beaumont and the community of Cherry Valley with a safe and reliable water supply.

OUR MISSION

It is the mission of Beaumont-Cherry Valley Water District to be a leader in water resource management while providing our customers with safe, reliable drinking water at the lowest possible cost.

OUR VISION

To ensure long-term sustainability through further development of local water resources and to be recognized in the community for our transparency, integrity, and dedication to providing high-quality drinking water to our customers.

Importance

This budget document encompasses an overview of the progress for the past, current, and future years of the District. BCVWD is proud to announce its budgetary accomplishment of achieving an award-winning budget and continued growth in the organization to advance efforts by providing funds to water services and payment utility programs enabling the District to sustain services during the complexities and uncertainties of the world today. The District received the California Society of Municipal Finance Officers (CSMFO) Operating Budget Excellence Award for the FY 2022 Operating Budget and 2022-2026 Capital Improvement Budget for a second consecutive year. The award represents the continued commitment to following budget preparation and compliance practices. To receive a government unit award, the agency must publish a budget document that meets specific criteria as a policy document, financial plan, and communication tool. Attainment of the Award represents a significant accomplishment by BCVWD and its management.

The purpose of this budget is to provide customers, the Board of Directors, and other stakeholders with reliable financial information about the District. Through planning and preparing the budget, the District assesses its plans and goals for the foreseeable future by identifying and estimating the spending of financial resources.

Budget preparation considers significant policy, law, and governance impacting District revenues, such as reasonable water conservation efforts and changes in the local rate of development.

The document presents a stable Budget of conservative estimates for revenues and expense projections.

Notable Budget Accomplishments

- ❖ Received the California Municipal Treasurers Association (CMTA) Investment Policy Certification
- ❖ Independent Audit rendered an unmodified (clean) opinion of the District's financial statements for the year ended December 31, 2021, prepared in conformity with GAAP.
- ❖ Establishment of an Asset Management Consultant
- ❖ Attainment of an OPEB Trust Provider

Notable District Accomplishments

In 2022, the District continued to meet the State and Federal drinking water standards and completed the required regulatory water quality sampling. The District also increased operational certifications by 29%, highlighting the District's dedication to continuing efforts necessary to preserve water quality for protecting the environment, public health, and water allocation for present and future generations.

The District implemented the Water Shortage Contingency Plan (WSCP) and drought restrictions as part of the 2020 Urban Water Management Plan to meet the requirements of Governor Newsom's proclamation of a drought state of emergency for all counties in California.

As the District continued to review and analyze water demands, the District implemented data updates of 32 housing tract water consumption information for 2016, 2017, 2018, and 2019. The updates understand the effects of new water conservation measures related to District Water Supply Consumption. Work included sharing said information with regional and retail water managers as part of regional water supply planning efforts and advancing the Recycled Water Master Plan to 85% complete.

BCVWD completed the Well rehabilitation and pumping unit repair projects on Well 10, Well 18, Well 23, and Well 29 to improve the quality of supply and serviceable equipment and prevent excessive repair or equipment failure.

The District improved the mapping of the non-potable system, mapping of customer non-potable/potable water use areas, and the piping for use in Recycled Water by purchasing a Global Positioning System (GPS). The District launched a valve maintenance program and flushing modules through the District's system mapping platform and began routine valve maintenance of the distribution system.

As part of the Master Drainage Plan Line 16 Storm Drain Project (MDP Line 16), the District provided the design, bidding, and construction of the replacement pipeline. Said segments are located at Grand Avenue, and the District provided all work to avoid direct conflicts with the storm drain project, which included locating approximately 1,350 LF of 6", 8", and 12" pipelines. As a joint partner, the District continues to assist Riverside County Flood Control and Water Conservation District (RCFC&WCD) with review and oversight for grading related to the project outlined within the District's Noble Creek Recharge Facility Phase 2.

As BCVWD implements IT protection plans, the District continues implementing its Cybersecurity Program. The program included upgrading and deploying cybersecurity technical controls, testing applications and technologies, and using artificial intelligence to identify security threats and systems that ensure a safe and effective workplace and safeguard customer information. The District also continued to conduct a Cybersecurity Awareness Training Program, improving the cybersecurity posture.

The District continued to maintain working relationships with regional stakeholders, including the City of Beaumont, the San Geronio Pass Water Agency (SGPWA), Yucaipa Valley Water District (YVWD), the City of Banning, San Geronio Pass Regional Water Alliance (SGPRWA), the County of Riverside, Riverside County Flood Control & Water Conservation District, Riverside Local Agency Formation Commission (LAFCO), and others. The District also continues collaborating with said agencies by participating with emergency personnel in responding to mud and debris flow events from the Apple/ El Dorado burn scar.

In the following pages, the Department outlines numerous accomplishments to provide a closer look at the achievements of the District and its consumers. These accomplishments demonstrate that the BOD and BCVWD staff are dedicated to the progression of the District's reliable service and financial sustainability of the District.

The District’s budget is a financial summary outlining the District’s day-to-day operations. The District consists of Engineering, Finance & Administration, Information Technology, and Operations Departments, all of which serve at the General Manager’s pleasure.

The table below provides an estimated Net position (12/31/2022) of the Operating Budget revenues vs. expenditures:

Net Revenues	\$20,609,000
Net Expenses	\$19,529,500
Net Increase/(loss)	\$1,079,500

Basis of Budgeting

The District’s financial records use a method consistent with generally accepted accounting principles (“GAAP”). The purpose of following GAAP guidelines is to provide clear, consistent, and comparable information on the District’s financial health. The District follows the GAAP requirement that enterprise funds use the full accrual basis of accounting as the bookkeeping method. This practice establishes compliance with applicable laws, statutes, and administrative procedures. The District publishes an Annual Comprehensive Financial Report (ACFR), prepared using full accrual accounting, and provides a detailed and comprehensive presentation of the District’s financial condition. There are exceptions where the accrual basis is not conducive to the effective representation of the District’s budget, in which case, GAAP is not followed. Therefore, the Budget is a mix of accrual and cash basis accounting. The ACFR includes an independent auditor’s report providing opinions concerning the conformity of the District’s financial statements to GAAP. The District participates in a calendar fiscal year that begins on January 1st and ends on December 31st.

Short- and Long-Term Issues Impacting the Budget

Water Rates

California voters adopted Proposition 218 in November 1996 to amend the State Constitution to establish how public agencies can raise taxes or service fees, providing the public access to involvement in water rate-making. The District continues to abide by the schedule of water rates and service charges approved by the BOD on February 27, 2020. A Water Rate study, last performed in 2019, includes evaluating the current rate structures and service cost and balancing revenue needed to mitigate customer rate increases. A study aims to determine if the District’s operating revenues are appropriate to meet expenses, the cost of operations and maintenance, replacements, potential debt service, and issuance of capital improvement projects. The current implemented study revealed the need for new rates and charges based on increasing operating, maintenance, and capital replacement costs, which went into effect on March 1, 2020. The Fiscal Year 2023 will be the fourth five-year period in which rates increase. The rate adjustment will provide a stable financial plan which reflects the current and future cost recovery. The following water rate study tasks will begin in 2023, with a public hearing in 2024 and implementation in 2025. A public hearing is a public inquiry process allowing consumers and interested parties to ask questions through written submissions, discuss inquiry issues, and address concerns in a public forum to the BCVWD Board of Directors before the implementation of a decision for a rate change.

Delta Conveyance Project

California's largest clean water supply depends on an aging and inefficient system that cannot adequately store water when available. The proposed solution, the Delta Conveyance Project (DCP), will provide an alternate delivery pathway through the Delta, thereby reducing the risk from earthquakes and climate change impacts (including sea level rise) and providing reliable water while protecting the environment. State Water Project (SWP) contractors and other public water agencies that rely on the supply will pay part of the cost of fixing California's primary water delivery system. The California Department of Water Resources is pursuing a new environmental review and planning process for a single tunnel solution to modernize Delta conveyance. The Delta Conveyance Authority (DCA) developed a preliminary cost estimate for the DCP; it is the DCA's opinion that there is a 50% probability that the DCP will cost \$15.9 billion in 2019 dollars. The San Geronio Pass Water Agency's (SGPWA) proportionate share of the estimated \$15.9 billion cost would range from about \$194 million up to \$318 million, depending on participation level.

The State of California Department of Water Resources provided a fact sheet with a Draft Environmental Impact Report (EIR) for the Delta Conveyance Project dated July 2022, which complies with the California Environmental Quality Act (CEQA). The report evaluates, discloses, and identifies potential environmental impacts and mitigation measures to avoid, minimize, or offset potential implications of the proposed Project and alternatives. The proposed Project modernizes water transport infrastructure in the Sacramento-San Joaquin Delta (Delta) by adding new facilities in the north Delta to divert water and upgrading the current system to include a tunnel for the movement of State Water Project (SWP) water supplies. The U.S. Army Corps of Engineers (USACE) must comply with a similar environmental disclosure law. Accordingly, USACE is preparing an Environmental Impact Statement (EIS) for the proposed Delta Conveyance Project in compliance with the National Environmental Policy Act (NEPA). The Project's purpose is to propose the Delta Conveyance Project to modernize the SWP water transport infrastructure in the Delta to restore and protect the reliability of this critical state water supply. The Project objectives include addressing the effects of sea level rise and climate change, minimizing water supply disruption caused by an earthquake, protecting the SWP to deliver water reliably, and providing operational flexibility to improve aquatic conditions in the Delta.

Sites Reservoir

The BOD continues to provide authorization to participate as a member of the Sites Reservoir Project, an off-stream water storage project to increase flood protection and water storage opportunities in the geographic area north of the Bay-Delta. On October 17, 2016, the San Geronio Pass Water Agency (SGPWA) BOD approved BCVWD's participation in the sites reservoir project, and BCVWD BOD approved the authorization to participate on July 27, 2016. The Project is designed to increase operational flexibility through tributary releases into the Sacramento River. The reservoir estimates a maximum storage capacity of 1.5 million acre-feet (MAF), storing water during wet hydrologic years and releasing water during dry periods. The total Project is estimated to cost approximately \$3 billion (2019), down from an initial project estimate of over \$5 billion, in which BCVWD shares in the cost by authorizing a water participation level. The District's Board has approved a participation level of 4,000 acre-feet per year (AFY) of supply in conjunction with the SGPWA's 10,000 AFY of supply participation during the planning phase of this Project.

According to SGPWA, as of December 20, 2021, SGPWA's participation in the Project is at a level of 10,000 acre-feet shares (AF-shares). The Project is currently at Phase 2 and anticipates a phase completion through 2024, which includes completing permitting and other planning activities. SGPWA is submitting Amendment 3 to Phase 2, which will execute an agreement between SGPWA and the Sites Project Authority (Authority) to continue Project participation, precisely to finish Phase 2 permitting and design work. Since 2016, BCVWD, working through the

SGPWA as the local State Water Contractor, has requested to invest in the Project. BCVWD continues to participate in the Project at a level of 4,000 AF-shares as approved by BCVWD BOD. The investment brings the regional investment in Sites to 14,000 AF shares or approximately 87,000 AF of storage in the 1.5 million AF Project. As the Project matures, continuing regional coordination and collaboration between SGPWA and BCVWD will be necessary to ensure the utilization of the Project (water, storage, delivery, trades/transfers, etc.), optimizing maximum regional benefit and avoiding local conflicts.

Increasing CalPERS Costs

Considerations at the state level include the various policy decisions presided over by the CalPERS Board that can directly impact the District's financial obligations to the pension fund. As the economy stabilizes, pension costs continue to increase nationally, imposing entities to increase current and anticipated payouts to beneficiaries caused by inflation. The funds to CalPERS pensioners come from three sources: CalPERS Employers, CalPERS Members, and Investment Earnings. Although the Bureau of Labor Statistics estimated the Consumer Price Index for 2022 to increase by 7% over 2021, for 2023, CalPERS is calculating an average of each month's numbers resulting in increased payments. Three key policy areas affect the District, causing contributions to change and the measurements of unfunded accrued liability to fluctuate. Those policy areas include asset allocation across investment portfolios, which, in turn, affects the second area; discount rate (or rate of return on investments of the fund); and the amortization policy, which governs the payment of the unfunded accrued liability. Implications for the District include higher pension costs and considerations of establishing a stabilization fund to build budget resiliency against future policy changes by the CalPERS Board.

Budget Summary

In summary, the staff is proposing a budget with estimated gross revenues of \$22,093,000, including \$19,291,000 of operating revenues, \$1,484,000 of capacity charges (facilities fees), and \$1,318,000 of other non-operating revenues.

The estimated gross operating expenses of \$22,776,500 allows a set aside for the Capital Replacement Fund of \$1,079,500, with \$104,000 of that amount earmarked for the District's Other Post-Employment Benefits (OPEB) Liability and \$45,000 for the Pension Liability. In 2022, they joined the California Employers' Retiree Benefit Trust (CERBT), a Section 115 trust fund dedicated to pre-funding Other Post-Employment Benefits (OPEB) for all eligible California public agencies. Contributions to the CERBT are voluntary and determined by the District. Under the District's current Funding Policy, the OPEB Trust will be funded with \$104,000 annually through the end of Fiscal Year 2024.

The District continues to be debt free.

Revenues

The District receives funding from domestic water sales and service charges, agricultural water sales, grants, investment income, miscellaneous services, and capacity charges supporting future development. Water sales and pass-through charges are 81.4% of gross budgeted revenues for the fiscal year 2022.

A significant source of future funding contributions is using reserves for capital improvement projects. The implementation of capital projects begins with the allocation of funds to start and complete projects within the District's Ten-Year Capital Improvement Plan (CIP).

Expenses

The Beaumont Basin relies on imported water to protect and replenish groundwater supplies. The District’s most significant operating expense is the purchase of imported water from the SWP. In the fiscal year 2023, \$4,389,000, 19.3% of gross operating expenses, is appropriated for SWP water purchases of 11,000 acre-feet (AF). As a cost recovery district, pass-through charges finance water purchases.

Salaries and benefits make up 35.3% of total budgeted operating expenses and include 41 full-time positions to address functions critical to providing service following best management practices.

Capital Improvement Budget (CIB)

In March 2017, the Board of Directors adopted the 10-Year Capital Improvement Plan (CIP) for the Fiscal Year 2017-2026. The CIP project list and CIB are subsequently updated annually. Coordinating between capital projects and the operating budget allows an analytical approach to evaluating competing demands of resources based on a prioritization reflecting the Districts goals and objectives. Identifying, prioritizing, and optimizing the CIP projects within the allowable CIB, the District informs the public of the capable fiscal capacities in infrastructure. The CIP reflects the District’s budgetary ability to build, maintain, and manage the assets needed to produce, treat, and distribute water cost-effectively. This planning tool provides the framework for District investments over a ten-year horizon while providing the flexibility to adapt to changing infrastructure needs and opportunities.

The Capital Improvement Budget (CIB) presented in this document includes only the next five years of the CIP, as updated by the Board in March 2018. The BOD approves additions or changes to both the CIP list and the CIB through a process to sustain the infrastructure of the Beaumont-Cherry Valley Water District.

Respectfully Submitted,

Daniel Jagers
General Manager



Dr. Kirene M. Bargas
Director of Finance and Administration



Overview



About the Community

History

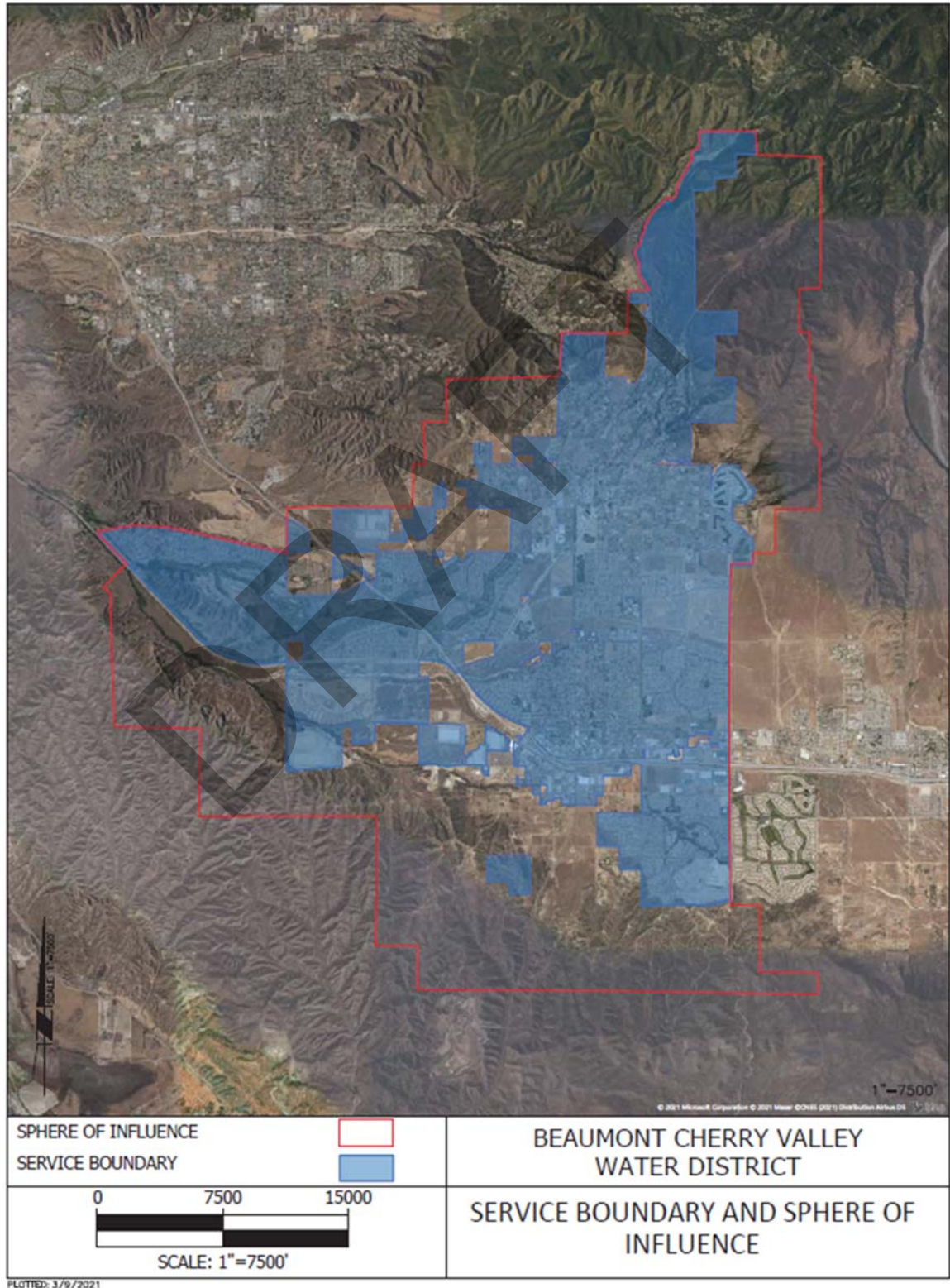
The District's origin dates back to the latter part of the 1800s when the Southern California Investment Company was the owner of the land that currently is the City of Beaumont and the community of Cherry Valley. The Company intended to build a system of water lines to develop subdivisions throughout the Beaumont and Cherry Valley areas. The area started to grow in the late 1880s, and in 1912 the community of Beaumont was incorporated. The District was formed in 1919 as the Beaumont Irrigation District under California Irrigation District law, Water Code Section #20500 et seq. The District was called the Beaumont Land and Water Company until 1973, when the name was changed to the Beaumont-Cherry Valley Water District. The District owns 575 acres of watershed land in Edgar Canyon in San Bernardino County and 949 acres of watershed land in Riverside County. Edgar Canyon is named after Dr. William F. Edgar, a military doctor in charge of several hospitals during the Civil War. Dr. Edgar appreciated the beauty of the land and purchased it in 1859. He planted fruits and vineyards and later established the first winery in the area. Over the years, the District's name and mission have changed. Today, the Beaumont-Cherry Valley Water District continues to develop programs and policies that ensure water supply for the area's growing population.



Service Area

The District's present service area covers approximately 28 square miles, virtually all of which is in Riverside County and includes the City of Beaumont, the community of Cherry Valley, and some small areas of Calimesa.

BCVWD Service Boundary and Sphere of Influence



Water Services, Supply, and Reliability

The District has both a potable and non-potable water distribution system. At the end of September 2022, the District had 20,691 connections, an increase of 696 connections since September 30, 2021, 93.3% of which are for single-family residences.

The District has 24 wells and 15 tanks ranging from 0.5 million gallons (MG) to 5 MG. Total storage is approximately 23 MG.

Significantly to its programs and goals, in the early 2000's, the Board authorized the purchase of 78.8 acres of land, and eventually constructed the Noble Creek Recharge Facility to recharge imported water from the SWP. Soon, stormwater runoff is planned to be recharged at the facility, with the possibility of highly treated recycled water being recharged at the facility further out. These water sources would receive additional natural treatment as they recharge the groundwater, like rain and runoff, which naturally treated seep into the ground to become groundwater.

The District's water production for the year ended December 31, 2021, totaled 14,149 acre-feet (AF) and consisted of 2,916 AF allocation of unused overlying water rights (14.3%) as determined by the Beaumont Basin Watermaster. Groundwater is pumped from Edgar Canyon and the Beaumont Basin. The allocation of unused overlying water rights within the Beaumont Basin is calculated with the volume of available water not produced by the Overlying Parties and distributed to the Beaumont Basin Appropriators.

Local Economy and Profile

The District's Service Area is located within Riverside County, the tenth largest county in the United States of America, according to U.S. Census data. Riverside County and San Bernardino County comprise the Inland Empire, one of the nation's fastest-growing metropolitan areas. The Inland Empire covers approximately 27,000 square miles with a population of about 4.65 million.

The population in Riverside County is currently estimated to be approximately 2.44 million. According to the United States Census Bureau, the population in Riverside County has increased by about 11.7% since 2010, compared to the State's population growth during that same period of approximately 5.14%.

Since the early 2000s, the City of Beaumont continues to be a fast-growing city as the population nearly tripled between 1980 and 2005. Between 2010 and 2021, the City experienced a population increase of approximately 47%. Between April 2020 and July 2021 alone, there was an estimated 4% increase in population. The population (July 2021) is about 55,250 (2020 Census data estimated 53,100). Beaumont was the fastest-growing California city of those, with people exceeding 30,000 in 2019.

However, the population in the unincorporated community of Cherry Valley has exhibited less drastic growth over the last decade. The population increased from about 6,300 in 2010 to approximately 8,025 in 2020. Primarily rural residential, the population density and development in Cherry Valley is less than in the City of Beaumont.

The District provides domestic and non-potable water service to a population of approximately 63,275 between the City of Beaumont and Cherry Valley. The population is expected to double by 2045. At "build-out," the District's total service area population may grow to over 145,000, but this may not happen until after 2045. Table 1 below presents additional demographic and economic statistics for the County of Riverside.

The District’s current customer base comprises primarily residential and commercial customers. Large consumers remain consistent year to year, with the City of Beaumont, K Hovnanian’s Four Seasons, Beaumont Unified School District, Solera Oak Valley Greens, and Perricone Juices rounding out the top five users.

According to US Census Bureau projections, median household incomes within the City of Beaumont are \$88,932 and 25.3% higher than the County of Riverside at \$71,000, and 13.0% higher than the Statewide median household income of \$78,672. The median value of a single-family owner-occupied housing unit in the vicinity of the City of Beaumont is \$388,700.

**Table 1
Demographic and Economic Statistics**

**Demographic and Economic Statistics
Last Ten Years**

Calendar Year	Population	County of Riverside		
		Median Household Income	Per Capita Personal Income	Unemployment Rate
2012	39,353	\$ 57,096	\$ 23,863	14.2%
2013	40,424	56,529	23,591	14.9%
2014	42,117	63,523	23,660	14.3%
2015	43,629	56,603	23,783	12.9%
2016	45,349	57,972	24,443	11.3%
2017	46,179	60,807	25,700	4.3%
2018	49,630	63,948	27,142	4.1%
2019	51,475	67,005	28,596	3.6%
2020	52,686	67,005	28,596	8.6%
2021	53,036	71,000	29,900	4.9%

Sources:

Population: State of California Department of Finance

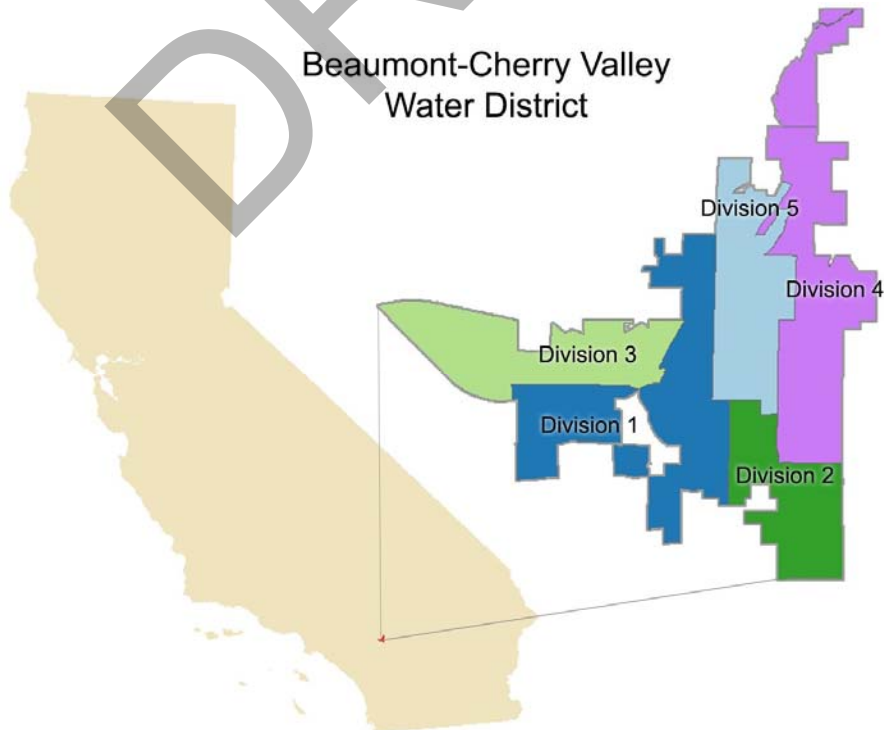
County Data: Riverside County Office of Economic Development

About the Beaumont-Cherry Valley Water District

District Governance

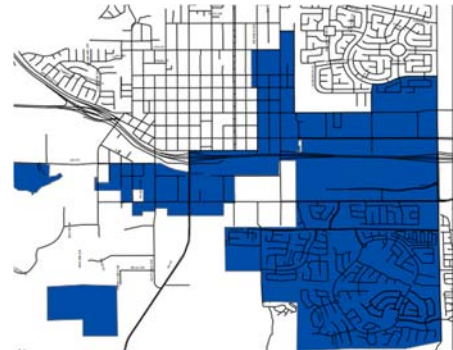
The District's Board of Directors comprises five members elected at-large by voters to serve a four-year staggered term and must be a resident of the division they represent. The District operates under a Board-Manager form of government. Appointed by the Board, the General Manager administers the daily affairs of the District and implements policy per the direction of the Board of Directors. The Board of Directors meets twice a month, on the second Wednesday and fourth Thursday of the month. Each year the Board of Directors adopts an operating budget before the new fiscal year. The budget authorizes and provides the basis for financial reporting and control of the economic operation, and accountability for District funds.

Board of Directors	Division Represented	Term Expiration
Lona Williams, President	Division 2	December 6, 2024
Andy Ramirez, Vice President	Division 1	December 6, 2024
David Hoffman, Secretary	Division 5	December 2, 2026
John Covington, Treasurer	Division 4	December 2, 2026
Daniel Slawson, Member	Division 3	December 2, 2026



Board of Directors

Division 2



Lona Williams
President

Beaumont-Cherry Valley Water District Board Member

Ms. Lona Williams was appointed to Division 2 of the Beaumont-Cherry Valley Water District Board of Directors on October 2, 2018. She ran unopposed for the vacancy and was re-appointed in the election for 2020-2024.

Dedication to progress

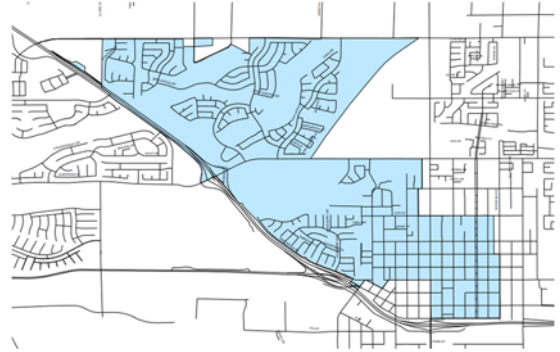
As a board member, President Williams ensured that implemented policies were successful for projects such as six water conservation projects; a cooperative agreement for recycled water; securing \$1.5 million in federal grants for meter improvements; and implementation of the Beaumont MDP Line 16 Project, a joint project between the Riverside County Flood Control and Water Conservation District (RCFC&WCD) and the Beaumont-Cherry Valley Water District (BCVWD). This project aims to protect the Cherry Valley community from a flood. It will help offset the need for imported water by conveying stormwater to the Noble Creek Recharge Facility and recharging the Beaumont Groundwater Management Zone. Additionally, Ms. Williams serves on the Finance and Audit Committee, which oversees financial reporting, audits, and internal controls while promoting fiscal responsibility and transparency.

Professional Experience

Ms. Williams' professional experience ranges from medical assistance to highly responsible administrative support. She served for ten years as Registrar at Banning High School. She worked in the City of Banning Public Works Department. She assisted the department director with complex administrative activities, including office management, development of presentations and staff reports, department budget monitoring, contract administration, and official records maintenance.

Ms. Williams holds a Master's degree in Business Administration and a Bachelor of Science in Business from the University of Redlands. During her university career, she was active in the Whitehead Leadership Society, an organization promoting active service and support to the university community and fostering an academic climate for student achievement.

Division 1



Andy Ramirez
Vice President

Beaumont-Cherry Valley Water District Board Member

Andy Ramirez has been a Beaumont-Cherry Valley Water District board member since 2016. He is an experienced public servant and currently serves as a Deputy Director of Public Works for a local agency. Vice President Ramirez enjoys simplifying organizational complexities, improving operational and budgetary efficiencies, and building cohesive teams. Mr. Ramirez has a Master's in Public Administration and graduated with the highest honors from California Baptist University. He resides with his wife and children in Beaumont, California.

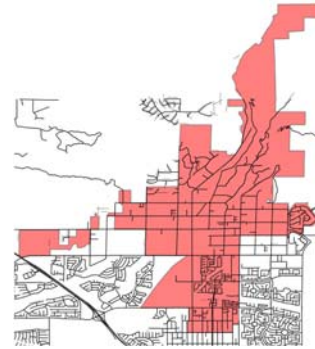
Dedication to progress

As a board member, Vice President Ramirez has ensured that policies bring about successful projects such as six water conservation projects; a cooperative agreement for recycled water; securing \$1.5 million in federal grants for meter improvements; and starting the construction of the Beaumont MDP Line 16 Project, a joint project between the Riverside County Flood Control and Water Conservation District (RCFC&WCD) and the Beaumont-Cherry Valley Water District (BCVWD). This project aims to protect the Cherry Valley community from a flood. It will help offset the need for imported water by conveying stormwater to the Noble Creek Recharge Facility and recharging the Beaumont Groundwater Management Zone. Additionally, Mr. Ramirez advocated for area residents who lost income due to COVID-19 to seek rent and utility support through the United Lift Rental Assistance Program.

Professional Experience

Mr. Ramirez began his career in the water industry in the late 1990s, installing water and sewer pipelines. His diverse experience continued into the public sector as an executive advisor to the City of Hemet Fire Chief, a Management Analyst in the City Manager's office for the City of San Jacinto, and managing operations for the City of San Bernardino. For over a decade, Mr. Ramirez has served in municipal government. He has enjoyed collaborating with local agencies and intergovernmental committees such as the Western Riverside Council of Governments (WRCOG). He and his family currently volunteer their time at their local church.

Division 5



David Hoffman
Secretary

Beaumont-Cherry Valley Water District Board Member

David Hoffman was elected to the Beaumont-Cherry Valley Water District Board of Directors in 2014. Since taking office, Mr. Hoffman has dedicated himself to the District, emphasizing fiscal responsibility and sustainability. His devotion is recognized by Board nominations of Treasurer from 2017 through 2019 and again in 2021, with unanimous support each year.

As a board member, Mr. Hoffman has ensured policies create successful projects in water conservation projects; securing \$1.5 million in federal grants for meter improvements; and implementation of the Beaumont MDP Line 16 Project, a joint project between the Riverside County Flood Control and Water Conservation District (RCFC&WCD) and the Beaumont-Cherry Valley Water District (BCVWD).

During the Covid-19 pandemic, Mr. Hoffman provided support on financial utility assistance grants through the California Water and Wastewater Arrearages Payment Program, a program funded by the State Water Resources Control Board using the Federal American Rescue Plan Act of 2021 (ARPA), as well as rent and utility support through the United Lift Rental Assistance Program through the County of Riverside.

Dedication to fiscal responsibility

In addition to being the Board Treasurer for several years, Mr. Hoffman has been the Chairman of the Finance and Audit Committee since 2016. The Committee oversees financial reporting, audit, and internal controls while promoting fiscal responsibility and transparency. Mr. Hoffman's input and recommendation to the Board for the District to engage an investment consultant to maximize District earnings was vital. The advice ensured that the District maintained investments that met policy requirements for safety, liquidity, and return.

Professional Experience

Mr. Hoffman has been a local businessman since 1982, providing products and services in the Calimesa area. With a focus on customer service, individualized support, and attention to detail, the family-run business has customers from all over the Inland Empire, has expanded to a 3,000 sq. ft. retail store, and has an additional five-acre hay yard. As a Calimesa Chamber of Commerce member, Mr. Hoffman and his company understand the local community's needs and participate in community workshops and animal education.

Division 4



John Covington
Treasurer

Administrator, Morongo Band of Mission Indians

The Morongo Band of Mission Indians has employed Mr. Covington since 2005. He manages the Tribe's Water and Wastewater Departments and implements all water resource management activities. He serves as the Tribal Government Administrator, overseeing other tribal departments. His professional career started in 1987 in the public sector of the water industry, and he continues working for the tribal government. His expertise lies in potable and non-potable water systems, design and distribution, water supply operations, water supply hydraulics, water treatment, quality, resource, and water rights management. He also has extensive knowledge of Tribal water rights (Federally Reserved), state water rights, and statewide resource water management.

PROFESSIONAL LICENSES and SOCIETIES

- ❖ State of California Water Distribution Grade III
- ❖ State of California Water Treatment Grade III
- ❖ American Water Works Water Distribution Operator Grade II
- ❖ State of California Tribal Advisory Committee Member (DWR)
- ❖ American Water Works Association CA/NV Member
- ❖ Association of California Water Agencies Member
- ❖ California Rural Water Association Board Member
- ❖ State of California Delegate, National Rural Water Association Board of Directors
- ❖ Beaumont Cherry Valley Water District Elected Member (Elected)
- ❖ Riverside County Municipal Advisory Commission (Chairman)

Mr. Covington has over three decades of industry experience and serves many local agencies and intergovernmental committees. He is experienced in local and regional water issues and has been instrumental in advocating for legislative reform relating to Native American water resources and water rights. Mr. Covington has provided expert witness testimony about water rights and is recognized by many agencies as a collaborative key person in negotiations and implementing critical management decisions and projects.

Mr. Covington's commitment to the water industry and community is demonstrated through his community service, membership, and participation in several committees statewide

PROFESSIONAL EXPERIENCE:

Currently, he has 35 years of water industry experience, an Associate of Arts Degree, and a Water Supply Engineering Certification from San Bernardino Valley College District.

Division 3



Daniel Slawson
Director

Partner, Winchester Associates, Inc.

As a partner of Winchester Associates, Mr. Slawson manages the Surveying Division and is Vice President of Land Surveying. Since 1992, his experience has been in Local Agency improvement design standards, infrastructure planning, parcel and tract mapping, and boundary and construction surveying. This experience has allowed him to understand and advise on infrastructure issues, comment on contract provisions and negotiations, and offer insight on project impacts on the region.

Mr. Slawson is licensed by the California Department of Consumer Affairs Board of Professional Engineers, Land Surveyors, and Geologists as a Professional Land Surveyor, and he also earned a Certificate in Computer Aided Design from the University of California Riverside.

Dedication to the Community

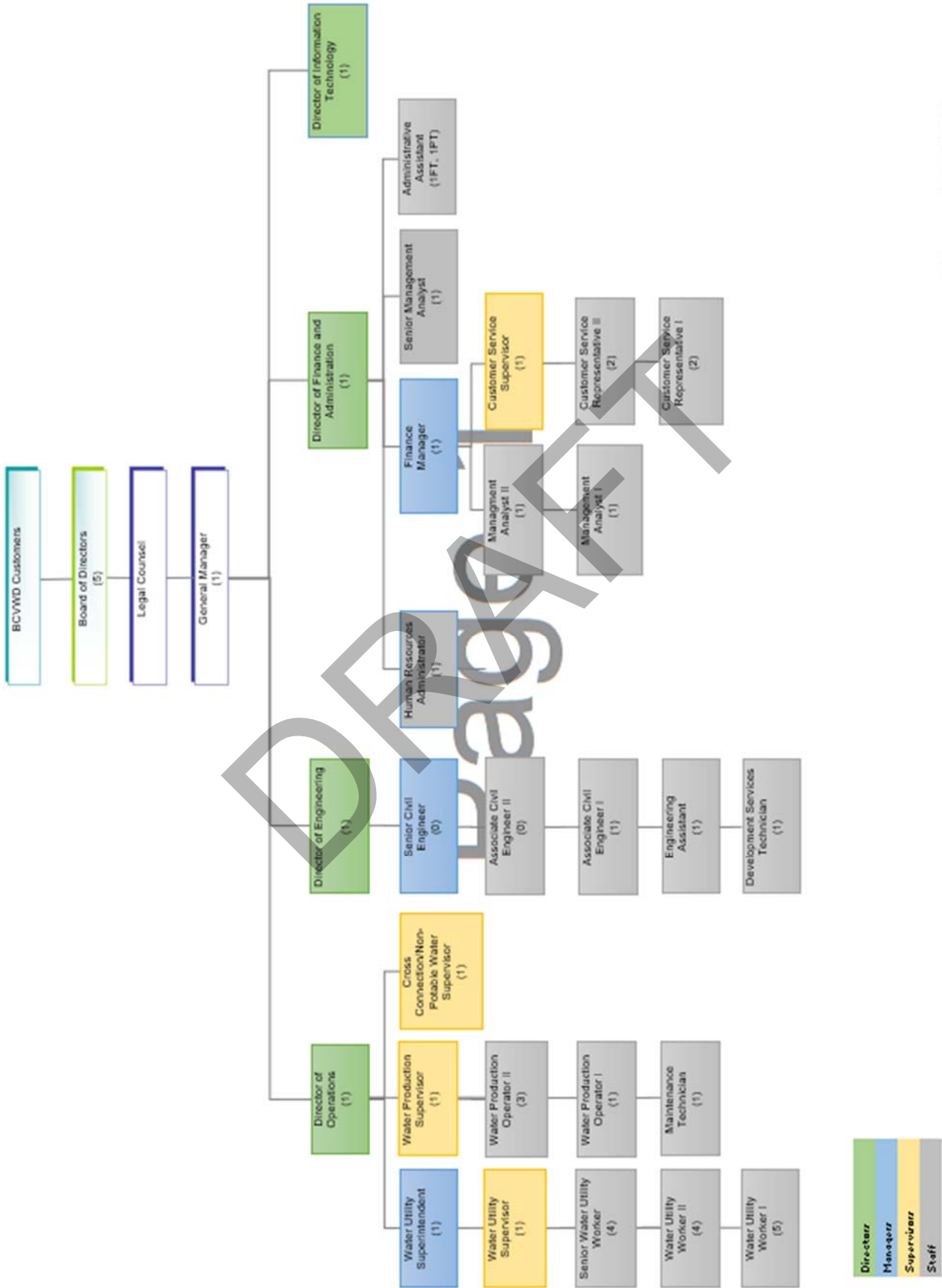
In addition to advocating for conservation and fiscal sustainability, Mr. Slawson encourages collaboration and communication. In addition to being an elected Board member to the District, Mr. Slawson is also:

- Chair of the San Geronio Pass Regional Water Alliance
- Member of the Association of California Water Agencies
- Member of the California Special Districts Association and an
- An active member of Toastmasters International, Moreno Valley Motivators Club Division.

Daniel Slawson has been a Board Member of the Beaumont-Cherry Valley Water District since 2012. His public service for the District includes a nomination and acceptance as the District's Board President in 2017, Vice-Presidency in 2019, and Board President in 2021. Each nomination was unanimously approved. His service aided the District in achieving and gaining annual recognition awards, sustaining financial stability, and providing a source for collaboration with other special district entities.

Mr. Slawson was raised in the beautiful area of Moreno Valley and has lived in our prestigious City of Beaumont for 17 years. Mr. Slawson is married to a passionate and caring registered nurse, continuing the service theme, and his pre-teen daughter attends a local Beaumont public school.

BCVWD Organization Chart 2023



Effective 01/01/2023

2023 Salary Schedule

Beaumont-Cherry Valley Water District Salary Schedule by Classification

Effective: January 1, 2023 Classification	Salary Range*	Hourly rates (per step)					Annual Range	
		Step 1	Step 2	Step 3	Step 4	Step 5	(based on 2080 hrs.; rounded to nearest dollar)	
Accounting Technician	26	30.37	31.89	33.48	35.15	36.91	63,170	76,773
Administrative Assistant	22	27.51	28.89	30.33	31.85	33.44	57,221	69,555
Assistant General Manager	69	87.80	92.19	96.80	101.64	106.72	182,624	221,978
Associate Civil Engineer I	42	45.08	47.33	49.70	52.18	54.79	93,766	113,963
Associate Civil Engineer II	47	51.00	53.55	56.23	59.04	61.99	106,080	128,939
Customer Service Representative I	12	21.50	22.57	23.70	24.89	26.13	44,720	54,350
Customer Service Representative II	18	24.93	26.18	27.49	28.86	30.30	51,854	63,024
Customer Service Supervisor	33	36.10	37.90	39.79	41.78	43.87	75,088	91,250
Development Services Technician	22	27.51	28.89	30.33	31.85	33.44	57,221	69,555
Director of Engineering	61	72.07	75.67	79.45	83.42	87.59	149,906	182,187
Director of Finance and Administration	64	77.61	81.49	85.56	89.84	94.33	161,429	196,206
Director of Information Technology	56	63.70	66.88	70.22	73.73	77.42	132,496	161,034
Director of Operations	60	70.30	73.81	77.50	81.38	85.45	146,224	177,736
Engineering Assistant	37	39.84	41.83	43.92	46.12	48.43	82,867	100,734
Engineering Intern	2	16.79	17.63	18.51	19.44	20.41	34,923	42,453
Finance Manager	50	54.91	57.66	60.54	63.57	66.75	114,213	138,840
General Manager	contract					120.20		250,016
Human Resources Administrator	39	41.86	43.95	46.15	48.46	50.88	87,069	105,830
Maintenance Technician	28	31.90	33.50	35.17	36.93	38.78	66,352	80,662
Management Analyst I	31	34.36	36.08	37.88	39.77	41.76	71,469	86,861
Management Analyst II	38	40.85	42.89	45.03	47.28	49.64	84,968	103,251
Cross Connection/Non-Potable Water Supervisor	42	45.08	47.33	49.70	52.18	54.79	93,766	113,963
Senior Civil Engineer	53	59.14	62.10	65.21	68.47	71.89	123,011	149,531
Senior Management Analyst	45	48.53	50.96	53.51	56.19	59.00	100,942	122,720
Senior Water Utility Worker	27	31.13	32.69	34.32	36.04	37.84	64,750	78,707
Water Production Operator I	21	26.85	28.19	29.60	31.08	32.63	55,848	67,870
Water Production Operator II	28	31.90	33.50	35.17	36.93	38.78	66,352	80,662
Water Production Supervisor	42	45.08	47.33	49.70	52.18	54.79	93,766	113,963
Water Utility Superintendent	46	49.75	52.24	54.85	57.59	60.47	103,480	125,778
Water Utility Supervisor	39	41.86	43.95	46.15	48.46	50.88	87,069	105,830
Water Utility Worker I	17	24.44	25.66	26.94	28.29	29.70	50,835	61,776
Water Utility Worker II	22	27.51	28.89	30.33	31.85	33.44	57,221	69,555

Board of Directors

\$260 per day for meeting attendance in accordance with District rules and regulations

***Positions highlighted in grey are non-budget positions not intended to be filled in 2023*

**Beaumont-Cherry Valley Water District
2023 Full Salary Range Schedule**

Salary Range	Hourly				
	Step 1	Step 2	Step 3	Step 4	Step 5
1	16.38	17.20	18.06	18.96	19.91
2	16.79	17.63	18.51	19.44	20.41
3	17.21	18.07	18.97	19.92	20.92
4	17.65	18.53	19.46	20.43	21.45
5	18.08	18.98	19.93	20.93	21.98
6	18.54	19.47	20.44	21.46	22.53
7	18.99	19.94	20.94	21.99	23.09
8	19.48	20.45	21.47	22.54	23.67
9	19.95	20.95	22.00	23.10	24.26
10	20.47	21.49	22.56	23.69	24.87
11	20.97	22.02	23.12	24.28	25.49
12	21.50	22.57	23.70	24.89	26.13
13	22.03	23.13	24.29	25.50	26.78
14	22.57	23.70	24.89	26.13	27.44
15	23.14	24.30	25.51	26.79	28.13
16	23.72	24.91	26.16	27.47	28.84
17	24.44	25.66	26.94	28.29	29.70
18	24.93	26.18	27.49	28.86	30.30
19	25.54	26.82	28.16	29.57	31.05
20	26.19	27.50	28.87	30.31	31.83
21	26.85	28.19	29.60	31.08	32.63
22	27.51	28.89	30.33	31.85	33.44
23	28.21	29.62	31.10	32.65	34.28
24	28.90	30.35	31.87	33.46	35.13
25	29.63	31.11	32.67	34.30	36.01
26	30.37	31.89	33.48	35.15	36.91
27	31.13	32.69	34.32	36.04	37.84
28	31.90	33.50	35.17	36.93	38.78
29	32.70	34.34	36.06	37.86	39.75
30	33.51	35.19	36.95	38.80	40.74
31	34.36	36.08	37.88	39.77	41.76
32	35.21	36.97	38.82	40.76	42.80
33	36.10	37.90	39.79	41.78	43.87
34	37.00	38.85	40.79	42.83	44.97
35	37.92	39.82	41.81	43.90	46.10
36	38.87	40.81	42.85	44.99	47.24
37	39.84	41.83	43.92	46.12	48.43
38	40.85	42.89	45.03	47.28	49.64
39	41.86	43.95	46.15	48.46	50.88
40	42.90	45.05	47.30	49.67	52.15
41	43.98	46.18	48.49	50.91	53.46
42	45.08	47.33	49.70	52.18	54.79
43	46.20	48.51	50.94	53.49	56.16
44	47.36	49.73	52.22	54.83	57.57
45	48.53	50.96	53.51	56.19	59.00
46	49.75	52.24	54.85	57.59	60.47
47	51.00	53.55	56.23	59.04	61.99
48	52.28	54.89	57.63	60.51	63.54
49	53.59	56.27	59.08	62.03	65.13
50	54.91	57.66	60.54	63.57	66.75

Salary Range	Hourly				
	Step 1	Step 2	Step 3	Step 4	Step 5
51	56.29	59.10	62.06	65.16	68.42
52	57.70	60.58	63.61	66.79	70.13
53	59.14	62.10	65.21	68.47	71.89
54	60.62	63.65	66.83	70.17	73.68
55	62.13	65.24	68.50	71.93	75.53
56	63.70	66.88	70.22	73.73	77.42
57	65.28	68.54	71.97	75.57	79.35
58	66.92	70.27	73.78	77.47	81.34
59	68.58	72.01	75.61	79.39	83.36
60	70.30	73.81	77.50	81.38	85.45
61	72.07	75.67	79.45	83.42	87.59
62	73.86	77.55	81.43	85.50	89.78
63	75.71	79.50	83.48	87.65	92.03
64	77.61	81.49	85.56	89.84	94.33
65	79.54	83.52	87.70	92.08	96.68
66	81.53	85.61	89.89	94.38	99.10
67	83.55	87.73	92.12	96.73	101.57
68	85.65	89.93	94.43	99.15	104.11
69	87.80	92.19	96.80	101.64	106.72
70	89.99	94.49	99.21	104.17	109.38
71	92.25	96.86	101.70	106.78	112.12
72	94.56	99.29	104.25	109.46	114.93
73	96.90	101.75	106.84	112.18	117.79
74	99.33	104.30	109.51	114.99	120.74
75	101.82	106.91	112.26	117.87	123.76
76	104.37	109.59	115.07	120.82	126.86
77	106.97	112.32	117.94	123.84	130.03
78	109.64	115.12	120.88	126.92	133.27
79	112.38	118.00	123.90	130.10	136.61
80	115.19	120.95	127.00	133.35	140.02
81	118.08	123.98	130.18	136.69	143.52
82	121.03	127.08	133.43	140.10	147.11
83	124.05	130.25	136.76	143.60	150.78
84	127.14	133.50	140.18	147.19	154.55
85	130.34	136.86	143.70	150.88	158.42
86	133.61	140.29	147.30	154.66	162.39
87	136.92	143.77	150.96	158.51	166.44
88	140.35	147.37	154.74	162.48	170.60
89	143.87	151.06	158.61	166.54	174.87
90	147.46	154.83	162.57	170.70	179.24
91	151.14	158.70	166.64	174.97	183.72
92	154.92	162.67	170.80	179.34	188.31
93	158.80	166.74	175.08	183.83	193.02
94	162.77	170.91	179.46	188.43	197.85
95	166.83	175.17	183.93	193.13	202.79
96	171.00	179.55	188.53	197.96	207.86
97	175.29	184.05	193.25	202.91	213.06
98	179.67	188.65	198.08	207.98	218.38
99	184.15	193.36	203.03	213.18	223.84
100	188.75	198.19	208.10	218.51	229.44

COLA of 5% applied to all salary ranges

Personnel Summary by Department

Full and Part-Time District Employees	2019 Actual	2020 Actual	2021 Budget	2021 Actual	2022 Budget (FT)	2022 Budget (PT) ⁽⁹⁾	2023 Budget (FT)	2023 Budget (PT) ⁽⁹⁾
Engineering	6	6	7 ⁽¹⁾	5	4	3 ⁽¹⁾	4	3 ⁽¹⁾
Finance and Administration								
Administration⁽²⁾	7	7	11 ^(3,4,5)	8	7	4 ^(3,4,5)	7	2 ^(4,6)
Finance	6	4	6	5	5	0	5	0
Human Resources	1	1	1	1	1	0	1	0
Information Technology	1	1	1	1	1	0	1	0
Operations								
Source of Supply	4	4	6	4	6	0	6	0
Transmission and Distribution	13	12	15	13	13	6 ⁽⁷⁾	13	10 ⁽⁸⁾
Field Inspections	0	0	0	0	0	0	0	0
Customer Service and Meter Reading	3	3	3	3	3	0	3	0
Maintenance and General Plant	0	0	1	1	1	0	1	0
Total Positions	41	41	51	41	41	13	41	15

- (1) Includes 2 part-time District Engineers at a maximum of 640 hours and 1 Intern at a maximum of 988 hours
- (2) Includes General Manager, Administrative Assistants, and Customer Service Representatives
- (3) Included 1 part-time Customer Service Rep I for a maximum of 988 hours and 1 part-time Accountant III for a maximum of 640 hours
- (4) Includes an Administrative Assistant for a maximum of 988 hours
- (5) Included 2 temporary part-time employees to implement the AMR/AMI program
- (6) Consolidated 2 part-time, temporary employees to implement the AMR/AMI program into 1 temporary position for a maximum of 2,000 hours
- (7) Included 4 part-time Water Utility Worker I positions for seasonal projects for a maximum of 959 hours each as well as 2 temporary employees to implement the AMR/AMI program for a maximum of 2,000 hours each
- (8) Includes 8 part-time Water Utility Worker I positions for seasonal projects for a maximum of 959 hours each as well as 2 temporary employees to implement the AMR/AMI program for a maximum of 2,000 hours each
- (9) A part-time position is any position that is scheduled for less than 2,080 hours and does not qualify for certain benefits, including vacation accruals or holiday pay.

Salaries and Benefits

The District contributes to CalPERS, a multiple-employer defined benefit pension plan. Effective fiscal 2002, the District contracted the retirement formula of 2.7% @ 55. All employees hired before 01/01/13 are covered under this retirement formula and are referred to as Classic Members. The Public Employees' Pension Reform Act (PEPRA) went into effect on 01/01/13, with a retirement formula of 2% @ 62. All employees hired after 12/31/12 and not a prior Classic Member of CalPERS are covered under this retirement formula. Participants are required to contribute up to 8% of their annual covered salary.

In previous years the District's unfunded liability was included as a percentage of the employer's contribution. Effective fiscal year 2018, CalPERS collects the employer contributions toward the plan's unfunded liability as dollar amounts instead of the primary method of a contribution rate. The plan's regular contribution will continue to be collected as a percentage of payroll. The unfunded accrued liability (UAL) is billed at the beginning of the fiscal year, with the option of prepayment at a discounted rate or monthly payments. The District's UAL total for 12 monthly payments was \$203,589 for 2021. The District opted to go with the single prepayment option of \$196,817 in lieu of the monthly payments, saving \$6,772.

Retiree Benefits/Other Post-Employment Benefits (OPEB)

The District offers post-employment medical benefits. Benefits and employee/employer contributions are based on a minimum of five years of service, hire date and date of retirement. At the regular meeting held on May 11, 2022, the Board adopted Resolution 2022-15: Electing to Participate in the California Employers' Retiree Benefit Trust (CERBT) program, Adopting the Agreement to Prefund Other Post-Employment Benefits Through CalPERS, and Execution of Related Documents. CERBT is a Section 115 trust fund dedicated to prefunding Other Post-Employment Benefits (OPEB) for all eligible California public agencies. By joining this trust fund, the District is currently prefunding future costs from investment earnings provided by CalPERS. Contributions to the CERBT programs are voluntary and determined by the District. Under the District's current Funding Policy, the OPEB Trust is funded with \$104,000 annually through the end of Fiscal Year 2024.



The District-Wide Accomplishments and Goals motivate the District to implement measurable action plans to meet the vision and mission of the District. The District reviews the goals' importance, value, and benefits to measure performance, enhance productivity, enforce fiduciary responsibilities, and provide a safe and secure workplace.

2022 DISTRICT-WIDE ACCOMPLISHMENTS

1. Completed and distributed the 2021 Water Quality Report and Consumer Confidence Report to communicate BCVWD's source of drinking water quality to the levels of any contaminants found and potential health effects in the local drinking water.
2. They completed and implemented the 2020 Census Redistricting Map to communicate compliance with Riverside and San Bernardino Counties, a revision to the district division lines to align voters with district representation for legislative delegation.
3. I completed the 2023 Board of Directors election for Districts 3, 4, & 5 in compliance with the Riverside County and San Bernadino County Registrars of Voters.
4. Recognition of the annual Great Place to Work certification in an employee engagement survey for the fiscal year 2022 by the international accreditation system called Great Place to Work, evaluating the health of the organization. The certification is the second consecutive year of recognition.
5. Completed the Well rehabilitation and pumping unit repair projects to improve the quality of supply and serviceable equipment and prevent excessive repair or equipment failure for Wells 10, 18, 23, and 29.
6. Purchased a Global Positioning System (GPS instrument), supported setup and interface with the Information Technology Department, and provided staff training to provide for the improved accuracy of the District's potable and non-potable water system maps, including water meter location activities as well as mapping of customer non-potable/potable water use areas, and Recycled Water piping locations for anticipated upcoming recycled water permitting activities.
7. Advanced District water system mapping efforts related to the District's GIS facilities mapping system. Said work included the addition of approximately 13.4 miles of piping related to recently constructed District and Developer projects (said piping addition increased overall District system mapping by about 5%.
8. Complete the Automatic Meter Read (AMR) portion of the AMR/ Automatic Meter Infrastructure (AMI) project by supporting the final deployment of remaining automatic meters (approximately 3,000 meters and associated transmitters (radios)) at customer locations in conjunction with Finance and Administrative Services and Operations Departments. Complete AMI deployment, including installation of system collector and repeater components throughout the District, including quarterly testing and quality assurance activities. Upon system testing and commissioning, the District will deploy the customer-facing web portal and enable AMI technology to automate, increase operational

- efficiency, and improve meter collecting and reporting capabilities by year-end 2023.
9. Provided various projects to rehabilitate and reconstruct existing facilities to promote higher maintenance activities and revise facilities' landscaping to improve facility aesthetics and drought tolerance, thereby enabling a better public image.
 10. Completed and Implemented the BCVWD Miscellaneous Fee Study that communicates to consumers miscellaneous fees to cover the cost of services and materials, to encourage compliance with administrative rules, and to repair or replace damaged equipment related to water services.
 11. Recognition of the annual Certificate of Achievement for Excellence in Financial Reporting for the fiscal year 2021 by the Government Finance Officers Association (GFOA), increasing the District's financial performance transparency.
 12. Recognition of the annual Operating Budget Excellence Award for the fiscal year 2022 by the California Society of Municipal Finance Officers (CSMFO) for summarizing financial information of key economic facts on expenditures and revenues.
 13. Acceptance and Implementation of the 2022 BCVWD Operating Budget that communicates a transparent look at the District's day-to-day, short-term, and long-term financial stability annually.
 14. Recognition of the annual Investment Policy Certification by the California Municipal Treasurers Association (CMTA) for Investment Policy Certification for the fiscal year 2022 sustained compliance with current state statutes governing local government entities' investment practices.
 15. Coordinated and monitored mud and debris flow events and District responses (rain event responses) from the Apple/ El Dorado burn scar with emergency personnel and Riverside County Flood Control & Water Conservation District.
 16. Provided District and Regional Master Planning Activities internally and with various community partners, including continued review and analysis of District water demands. Work included data updates to 32 housing tract water consumption for 2016, 2017, 2018, and 2019 to understand effects of new construction and implemented water conservation measures related to District Water Supply Consumption. Work includes updating mapping and anticipated facilities of the District Water Master Plan and completing a Draft of the District's Recycled Water Master Plan.
 17. Supported the Finance and Operations departments on grant funding opportunities for the Automatic Meter Reading/Advanced Metering Infrastructure (AMR/AMI) Project, the SCADA Project, and secured \$2.58M of ARPA funding from the county of Riverside for the Noble Tank Pipeline and B-Line. Completed programming of all remaining transmitters for AMR component of AMR/AMI project or approximately 36% of remaining project transmitters (7,500 transmitters of 20,450 total project transmitters).

2023 DISTRICT-WIDE GOALS

1. Complete and Distribute the 2022 Water Quality and Consumer Confidence reports by communicating

to consumers the report's availability by the end of the 2023 fiscal year. This will reflect an improvement in customer communication to meet BCVWD's goal of providing safe water to the community annually. This goal will be accomplished by completing the report within the parameters of the State of California.

2. Continue to meet the State and Federal drinking water standards and required regulatory water quality sampling to administer preservation of water quality for protecting the environment, public health, and water allocation for present and future generations. Provide all sampling and operational requirements necessary to meet all State and Federal drinking water standards and all regulatory water quality sampling requirements, including completion of UCMR 5 water constituent sampling activities.
3. Improve fiduciary responsibilities by earning an unmodified "clean" opinion for the financial statement audit. This will reflect an improvement of transactional duties to ensure that financial information is represented fairly and accurately. This goal will be accomplished by completing the 2022 financial audit by the end of the 2023 fiscal year.
4. Continue implementing the Water Shortage Contingency Plan (WSCP) and drought restrictions as part of the 2020 Urban Water Management Plan to meet the requirements of Governor Newsom's proclamation of a drought state of emergency for all counties in California.
5. Advance the District's cybersecurity initiative by working with all District Departments, including Human Resources (related to integrating Policies and Procedures into the overall District Policies and Procedures framework), to complete the District's Cybersecurity Program Policies and Procedures. IT Department Staff will also advance through continued deployment, testing, and refining all applications, technologies, and systems reasonably necessary to ensure a secure, safe, and effective workplace. IT Department will continue to leverage investments made by the District in 2021 and 2022 to continue to maximize the District's effectiveness of the cybersecurity program through 2023 and beyond. Staff proposes to assess and plan for using items such as artificial intelligence technologies to ensure maximum identification and response to security threats.
6. Continue advancing District and regional water supply activities, including analysis, and planning for the District, the San Geronio Pass Water Agency, and the San Geronio Pass region stakeholders, including updates to annual water supply and consumption modeling, annual water storage, and future needs assessments, and continued advancement of District and regional Sites Reservoir participation.
7. Coordinate with BCVWD Operations Department to commence and advance Capital Improvement Projects, including a request for proposals (as necessary) and design of the following District-Wide locations.
8. Advance the implementation of the new Supervisory Control and Data Acquisition (SCADA) system that will enable staff to have increased oversight and control of all water operations and facilities. Said system will include remote and mobile device access opportunities, improving system maintenance

and control operations activities. Project components include site retrofits and upgrades of electrical equipment, wires, communications equipment, etc., and all District facilities sites (e.g., wells, booster, reservoirs, pressure-reducing stations, etc.).

9. Finalize design and construction documents for Water Storage Tank Recoating, Painting, and Rehabilitation at Cherry Tanks I & II, Vineland Tank I, and Lower Edgar Tank and complete coating, painting, and modifications to said facilities in 2023 and 2024.
10. Complete the MDP Line 16 project by providing management activities of maintaining maximum imported water recharge, new stormwater collection, and recharge activities for MDP Line 16 tributary area, and management of Noble Creek Recharge Facility Phase 1 and 2 basins.

DRAFT

The General Managers Executive Leadership Team provides strategic and operational leadership to the District to influence organizational tools to enhance productivity, enforce fiduciary responsibilities, and provide a safe and secure workplace.

2022 EXECUTIVE LEADERSHIP TEAM ACCOMPLISHMENTS

1. Provided organizational management and leadership to District employees by motivating a collaborative and teamwork approach to the organization's resources for improved efficiency and achieving goals.
2. Effectively communicated with the Board of Directors of District activities by promoting value-added interactions, accountability, building trust, and transparency for decision-making to sustain a healthy relationship and protect the organization's reputation for the betterment of the District and its consumers.
3. Collaborated and secured a 2.58 million dollar ARPA Infrastructure project fund with the County of Riverside for the critical water and wastewater infrastructure in the County's 5th Supervisorial District. The infrastructure projects include a 24" 3040 Pressure Zone Cherry Avenue/International Park Road Transmission Pipeline and "B" Line Upper Edgar Transmission Pipeline and Facilities Project.
4. Collaborated with various external partnerships to build relationships and awareness with consumers, planning, development, and community groups to shape a collaboration platform for building the Districts community water resources.
5. Completed an Insurance Assessment of the District's Assets to ensure proper insurance coverage in the event of recovering financially from unexpected events.

2023 EXECUTIVE LEADERSHIP GOALS AND OBJECTIVES

1. Drive Organizational excellence and teamwork throughout the organization.
2. Provide leadership for all Employees in:
 - a. Quality assurance of District Services and Water Supply.
 - b. Implementation of Organizational policies advisor.
 - c. Prompt and accurate communication.
 - d. Employee accessibility, mentoring, and guiding principals.
 - e. Adhere to District Standards and Policies.
3. Act in concert with the Board to effectively interface and communicate with Federal, State and local elected appointed officials.
4. Continue to meet the State and Federal drinking water standards and required regulatory water quality sampling to administer preservation of water quality for protecting the environment, public health, and water allocation for present and future generations.
5. Drive Recycled Water usage implementation with the City of Beaumont and the San Gorgonia Pass Water Agency.
6. Continue to build external inter-agency relationships with state, regional, and local stakeholders, including the City of Beaumont, the San Gorgonio Pass Water Agency, Yucaipa Valley Water District

(YVWD), the City of Banning, San Geronio Pass Regional Water Alliance, the County of Riverside, Riverside County Flood Control & Water Conservation District, Riverside Local Agency Formation Commission (LAFCO), and others, and provide participation and leadership among agencies.

DRAFT

Beaumont-Cherry Valley Water District Awards



The California Society of Municipal Finance Officers is the statewide organization serving all California municipal finance professionals, an affiliate of the nationwide Government Finance Officers Association (GFOA). Its mission is to promote excellence in financial management through innovation, continuing education, and professional development. Recognizing that public servants are obligated to serve the public's interests, CSMFO actively improves fiscal integrity and adherence to the highest standards of ethical conduct and creates better accountability by disseminating best practices.

CSMFO established the Operating Budget Excellence Award to recognize agencies whose budget documents reflect a commitment to specific statewide criteria of the highest quality, our comprehensive, transparent, and exhibit exceptional clarity and presentation effectiveness. The District has received the award for the past two years (2021 and 2022).

The award represents the continued commitment to following best practices in budget preparation. To receive the Excellence Award in budgeting, a governmental unit must publish a budget document that meets specific criteria as a policy document, financial plan, and communication tool. Attainment of the Operating Budget Excellence Award represents a significant accomplishment by BCVWD and its management.

California Municipal Treasurers Association



Investment Policy Certification

Issued on 03/31/2022



Beaumont Cherry Valley Water District

The California Municipal Treasurers Association certifies that the investment policy of the Beaumont Cherry Valley Water District complies with the current State statutes governing the investment practices of local government entities located within the State of California.





President

03/21/2022

Date

The California Municipal Treasurers Association (CMTA) was founded in 1958 by a handful of Municipal Treasurers from Northern and Southern California whose primary interest was improving their local government function. CMTA is a professional organization with a mission to lead in promoting and enhancing the fiduciary responsibility and integrity of individuals responsible for public funds.

The CMTA Investment Policy Certification confirms the District has met industry best practices for California's public sector agencies and districts. Fellow CMTA members reviewed the policy, many of which have earned the Certified California Municipal Treasurers (CCMT) designation, show transparency and due diligence, and cited all required Government Codes.

The award represents the continued commitment to following best practices in investments. To receive the award, a governmental unit must address eighteen areas of Investment Policies: Scope, Prudence, Objective, Delegation of Authority, Ethics and Conflicts of Interest, Authorized Financial Dealers and Institutions, Authorized and Suitable Investments, Review of Investment Portfolio, Investment Pools/Mutual Funds, Collateralization, Safekeeping and Custody, Diversification, Maximum Maturities, Internal Controls, Performance Standards, Reporting, Investment Policy Adoption, and Glossary. Attainment of the Investment Policy Certification Award represents a significant accomplishment by BCVWD and its management.



Government Finance Officers Association

Certificate of
Achievement
for Excellence
in Financial
Reporting

Presented to

**Beaumont Cherry Valley Water District
California**

For its Annual Comprehensive
Financial Report
For the Fiscal Year Ended

December 31, 2020

Christopher P. Morill

Executive Director/CEO

The GFOA established the Certificate of Achievement for Excellence in Financial Reporting Program (Program) in 1945 to encourage and assist state and local governments to go beyond the minimum requirements of generally accepted accounting principles to prepare annual comprehensive financial reports that evidence the spirit of transparency and full disclosure and recognize individual governments to succeed in achieving that goal. The Certificate is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

Reports submitted to the Program are reviewed by selected members of the GFOA professional staff and the GFOA Special Review Committee, comprised of individuals with expertise in public sector financial reporting and includes financial statement preparers, independent auditors, academics, and other finance professionals.

Budget Resolution

Annually, the Board of Directors (BOD) approves and adopts the Fiscal Year (FY) Operating Budget and Capital Improvement Budget by adopting a Resolution.

The District’s General Manager (GM) is authorized to take all necessary actions to implement the provisions of the FY Budget as adopted by the Resolution, including recruiting and appointing positions within the limits of said Budget and Plan without further Board action.

The GM is directed to implement the Resolution’s intent following applicable procedures. The expenditure amounts designated for the FY are appropriated and expended by departments per funding source designation. The Finance and Administration Department prepares the annual Operating and Capital Improvement Budget, using projected financials for presentation to the BOD, intending to submit for full budget document approval before year-end, effective January 01.

RESOLUTION 2022-__

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BEAUMONT-CHERRY VALLEY WATER DISTRICT ADOPTING THE FISCAL YEAR 2023 OPERATING BUDGET AND 2023-2027 CAPITAL IMPROVEMENT BUDGET FOR THE FISCAL YEAR ENDING DECEMBER 31, 2023

WHEREAS, the Board of Directors of the Beaumont-Cherry Valley Water District has reviewed the staff report, draft budget, and associated materials distributed for December 14, 2022, Regular Meeting of the Board of Directors; and

WHEREAS, the Board of Directors has determined that it is necessary for the efficient management of the District that certain sums of revenue be appropriated to the activities as set forth in said budget,

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Beaumont-Cherry Valley Water District:

1. In all aspects, the recitals stated above are true and correct.
2. The Budget Staff Report and Presentation and all associated documents are incorporated herein by reference, approved, and adopted as findings.
3. The Board of Directors determines and adopts the proposed organizational structure outlined in the staff report, budget, and associated documents.
4. The Board of Directors hereby approves and adopts the Fiscal Year (FY) 2023 Operating Budget and 2023-2027 Capital Improvement Budget.
5. The District’s General Manager is authorized to take all necessary actions to implement the provisions of the FY 2023 Budget as adopted by this Resolution, including recruiting and appointing positions within the limits of said Budget and Plan without further Board action.
6. The General Manager is directed to implement the intent of this Resolution as soon as reasonable following applicable procedures. The expenditure amounts designated for FY 2023 are hereby appropriated and may be expended by the departments or funds for which they are designated.

ADOPTED this _____ day of _____, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST:

<p>_____ Director Lona Williams, President of the Board of Directors of the Beaumont-Cherry Valley Water District</p>	<p>_____ Director David Hoffman, Secretary to the Board of Directors of the Beaumont-Cherry Valley Water District</p>
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Accounting, Budgeting, and Rate-Setting Structure

Basis of Budgeting: Proprietary Fund Accounting

Proprietary Funds create a record and account for transactions in government-related activities. The District's financial reporting structure is fund-based. A fund is a separate, self-balancing set of accounts used to account for segregated resources for specific purposes to follow particular regulations, restrictions, or limitations. There are two types of proprietary funds – enterprise funds and internal service funds. An enterprise fund is to account for an activity for which external users are charged a subsequent fee against goods and services. An internal service fund accounts for activities that provide goods and services to other funds. Both fund types use the same Generally Accepted Accounting Principles (GAAP), comparable to the private sector. As required by GAAP, the District's Water Fund uses the full accrual basis accounting, which recognizes revenues in the accounting period in which they are earned and expenses in the accounting period in which the liability is incurred. Unbilled water utility revenues accrue at year-end. A full accrual basis accounting recognizes the economic effect of events that impact an entity during the accounting period, regardless of whether cash was received or spent.

Proprietary Funds account for district activities where the focus determines operating income, financial position, and cash flow. Proprietary funds include enterprise and internal service funds. Both enterprise and internal service funds recover the total cost of providing services (including capital costs) through fees, other revenues, and charges on those using their services.

The District reports all activity in one enterprise fund, the Water Fund, which intends to support user charges or rates for water service. Proprietary funds mainly focus on the flow of economic resources recognized on the accrual basis of accounting. These funds primarily account for all the assets and liabilities relevant to the operations, both short-term and long-term. Occasionally, rate adjustments are needed to ensure the fund maintains adequate cash balances to cover operating costs, debt service, and capital repairs and replacements.

What is a Budget?

The calendar 2023 budget provides the following functions:

1. *A Policy Document*

The budget links desired goals and policy direction to the actual day-to-day activities of the District.

2. *An Operational Tool*

The budget directs the operation of the District. Activities of each function or department are formalized and described in the chapter Budget by Department. Budgets strategically plan for future business goals and financing needed to achieve such. Operating budgets facilitate planning anticipated income and expenses for a specified budget period. The process maintains an understanding of various District enterprises, how they relate to each other, and the goals and policies of the District and the Board.

3. *A Financial Planning Tool*

The budget is a financial planning tool. A balanced budget must be adopted by the Board of Directors and put in place before the expense of District funds on January 1. The budget provides the authority to spend District funds.

4. *A Link with the Community*

Transparency: The budget provides an opportunity to allow and encourage public review of District operations. The document describes the activities of the District, the reason or cause for those activities, future implications, and the direct relationship to constituents.

Budget Planning and Preparation

The budget process begins in February each year and has three distinct functions. The first, in February, is a debrief between Finance and all department staff involved in the prior year's budget process. The intention is to discuss the process, forms, and outcome, improve communication, and improve the process moving forward. By collecting input from each department, staff can address any inefficiencies and identify training needs for the budget processes to follow.

The second process is the mid-year review, which takes place each year in June. The departments review their expense accounts to determine if any mid-year adjustments or amendments are needed. An adjustment is a transfer within a department under \$50,000, approved by the department director and the General Manager. An amendment is an increase or decrease to the approved budget, usually for a considerable unexpected expense, that requires Board approval. In either case, the mid-year review asks departments to evaluate costs concerning their expectations for the current year to ensure that their budgets are on track.

The new year budget preparation begins in July of each year, with the departments preparing for the requirements for the following fiscal year. An annual kickoff meeting is scheduled to discuss the upcoming process, required forms and documents for requests, and timeline. The budget requests are reviewed by the Director of Finance and Administration, and recommendations are presented to the General Manager by September. The budget is presented to the Finance and Audit Committee in October for an initial budget review in detail to address questions before a draft is presented to the full Board of Directors. A budget workshop is scheduled with the Board of Directors for the budget presentation and discussion. The presentation includes information from prior years, projections for the current year, and an explanation of the changes from year to year. Modifications requested by the Board of Directors are implemented to prepare the report's final draft, which is presented to be voted on in December of each year. Below is the budget calendar for the fiscal year 2023.

Key Dates for the New Year Budget Preparation

June	July
Mid-year review of FY 2021-22 revenue and expenditures	Finalize mid-year budget projections for the BOD presentation
Review budget adjustment requests from the department (current fiscal year)	Present mid-year budget update to BOD
Prepare mid-year budget analysis and agenda report for the BOD meeting in July	Informal Status Update to Personnel Committee
Budget kickoff meeting with all Departments	Review of Capital Improvement Program (CIP) budgets and projects (status update)

August	September
Budget meeting with all Departments	Final review of Capital Improvement Program (CIP) budgets and projects (status update)
Distribute department narratives, goals, accomplishments, and organization charts to Departments for review and update	Initial draft of expense justification reports requests due from Departments
Personnel Request Forms to GM (if applicable)	Supplemental budget requests due from Departments
Review of Departmental supplemental budget request	GM meetings with Departments to discuss proposed budget requests
Personnel change requests discussed at Personnel Committee	Completion of Departmental Goals & Accomplishments
Goals and Accomplishments meeting with all departments	

October	November
Personnel change requests discussed at Personnel Committee	Final Draft budget approved by Finance & Audit Committee
Draft budget prepared, review by Departments	Final Draft budget finalized for BOD presentation
Draft budget reviewed by Finance & Audit Committee in preparation for BOD review/approval.	

December
FY 2023 Budget adopted by Board of Directors

How Does the Budget Compare to the Annual Financial Report?

The budgetary management of District funds is based on the “bottom line” and whether the expenses, including capital replacements, are supported by revenue. The District uses its reserve balances, or “ending reserves,” to evaluate its funds.

Some of the common differences between a GAAP-based Annual Comprehensive Financial Report (ACFR) and a budgetary basis of accounting are as follows:

- Under a budgetary basis, the receipt of debt proceeds, capital outlays (including the capital improvement program), and debt service principal payments are reported as non-operating revenues and expenses. Depreciation expense is not reported, except for informational purposes only.
- The opposite is true under a GAAP-based ACFR: capital outlays are reflected as additions to assets on the balance sheet and depreciated over their useful lives. Debt proceeds are shown as a liability, and principal expenses on debt service are reflected as a liability reduction.
- The timing of revenue and expenses are the same under GAAP-based ACFR and a budgetary basis of accounting. Revenues are recognized when earned, and expenses are recognized when incurred.

Proposition 218

The need for a rate increase can dictate the timing of the budget process. Proposition 218, officially titled the “Right to Vote on Taxes Act,” was approved by California voters in 1996. It amended the State Constitution and established additional procedural requirements and limitations on new and increased taxes, assessments, and property-related fees and charges.

For special districts such as Beaumont-Cherry Valley Water District (BCVWD), any fees or charges imposed on persons as an incident of property ownership (water commodity charges, service charges, related late charges and fees, sanitation fees, etc.) must comply with the requirements of this law. Specifically, the District must notify all affected property owners 45 days before a public hearing on any proposed rate increase. During those 45 days, the property owner may choose to protest the increase by submitting a written form to that effect. The proposed fee or increase is prohibited if written protests constitute a simple majority (50% + 1).

Substantive requirements of Proposition 218 include restrictions on expenses that may be included in the fee or rate. For example, revenues cannot exceed the costs required to provide the property-related service, and revenues from the fee cannot be used for any purpose other than that for which it was imposed. These requirements suggest that an agency develop the cost of service studies that document the costs for which their fees and rates are imposed, utilizing appropriate industry principles and guidelines.

Budget Control and Amendment

Throughout the budget period, the management staff is responsible for monitoring their department’s budgets. Finance staff provides tools for managers to review their budgets at any time. In addition to the budget process, the team presents a monthly budget report to the Finance and Audit Committee for a detailed review before being submitted to the Board of Directors (Board) for review and approval. The reports update the Board on the progress of all operating revenues and expenses for the Water Fund. The Finance and Audit Committee also undertakes a comprehensive mid-term and mid-year review of the District’s operating budget, which is then submitted to the Board. If, during the mid-year budget review or during the budget presentation to the Finance and Audit Committee, it is determined that a significant adjustment is needed, then finance staff will work with managers to prepare a Budget Adjustment or Amendment request to be approved.

The General Manager is responsible for keeping the expenses within budget allocations and may adopt budget policies necessary to carry out that responsibility. No expenditure of funds shall be authorized unless sufficient funds have been appropriated by the Board or reallocated by the General Manager as described in this budget.

The General Manager may exercise discretion in the Administration of the budget to respond to changed circumstances by requesting budget transfers between line items within their department. Budget transfers between departments must be approved by each department director and the General Manager. Any single line item modification of more than \$50,000 shall require approval by the Board. Any amendment (addition or reduction) to the budget shall also require approval by the Board. All budget transfers are documented and tracked in the District's computerized financial system and reported to the Finance and Audit committee at regular meetings on the first Thursday of each month.

The General Manager may authorize hiring full-time staff if the Board of Directors has approved the position or classification. In addition, the General Manager may approve the hiring of temporary or part-time staff as needed.

The General Manager's Declaration of a District Emergency is a public acknowledgment of the severe situation the District faces and that the District's resources may not be adequate to respond to the emergency. The Board of Directors, in consultation with the General Manager, may delegate to the General Manager the authority to suspend competitive bidding and enter emergency contracts of up to two-hundred fifty thousand dollars (\$250,000), as authorized by Public Contract Code §20567 and §22050. The Board must ratify the declaration within fourteen (14) days at a regular, special, or emergency Board meeting.

Financial Guidelines and Policies

General Financial Goals

- Ensure delivery of an adequate level of water-related services by assuring reliance on ongoing resources and maintaining an adequate financial base
- Ensure the District can respond to changes in the economy or new service requirements without an undue amount of financial stress
- Assure ratepayers that the District is well-managed financially
- Adhere to the highest accounting and management policies as set by Government Finance Officers Association (GFOA), Governmental Accounting Standards Board (GASB), and other professional standards for financial reporting and budgeting

Cash and Investments

The District maintains cash and investment programs following the District Investment Policy, intended to provide guidelines for the prudent investment of surplus cash, reserves, trust funds, and restricted monies and to outline a policy for maximizing the efficiency of the District's cash management system in compliance with Section 53646 of the Government Code of California. The policy applies to all financial assets of the District as accounted for in the audited financial statements. The primary objectives of the District's investment activities, in order of priority, are the safety of the principal through the mitigation of both credit and market risk, maintenance of the liquidity necessary to meet cash flow needs, and, lastly, return on investment.

Operating Budget Guidelines

Based on the District's balanced budget definition, current operating expenses will be paid from current revenues and reserves carried forward from the prior year. Additional personnel is requested to meet program initiatives, and policy directives after service needs are identified.

Reserve Policy

This policy, incorporated with Board of Directors Resolution 2010-10, adopted on July 14, 2010, identifies restricted reserves as Future Capital Commitments, Funds Held for Others, and Debt Service. Board-designated unrestricted reserves are identified in the policy as Emergency, Capital Replacement, and Operations.

Designated Reserves

1. *Emergency Reserve*

The purpose of the Emergency Reserve is to ensure continued service to the District's customers and service areas for events that are impossible to anticipate and budget. The Emergency Reserve is adjusted annually to a minimum of 15% of the annual operating budget.

2. *Capital Replacement Reserve*

The Capital Replacement Reserve is designated for purchasing operating equipment, physical plant, infrastructure, water conservation projects, and other capital items. They are designed to stabilize funding for capital by accumulating "pay as you go" reserves available for necessary capital purchases. The Capital Replacement Reserve is funded through sources other than capacity fees, including operating revenues, and is available for capital improvements.

3. *Reserve for Operations*

The Reserve for Operations is to be used for working capital purposes and to ensure the continuity of customer services regardless of cash flow. This Reserve has adjusted annually to a minimum amount sufficient to pay for three months of budgeted operating expenses, not exceeding a maximum of six months of budgeted operating expenses. Adequate reserves and sound financial policies provide financial flexibility in the event of unanticipated expenses or revenue fluctuations.

Restricted Reserves

1. *Reserves for Future Capital Commitments*

Reserves for Future Capital Commitments are established by resolution to designate specific fees for expanding the domestic water system. The annual minimum funded represents fees collected during the year. Appropriation of reserves is approved through Board action. Funds appropriated to these reserves are invested similarly to other District investments, with interest earnings on the restricted reserves credited logically and systematically.

2. *Reserves for Funds Held for Others*

The Board of Directors establishes reserves for Funds Held for Others to segregate funds held for others, such as refundable or prepaid deposits. They are adjusted to equal the funds held for others at year-end. Funds appropriated to these reserves are invested similarly to other District investments.

3. *Debt Service Reserve*

The Debt Service Reserve is established to be used to provide for the repayment of debt. This Reserve is maintained at the minimum required by funding covenants. Funds appropriated to these reserves are invested similarly to other District investments, with interest earnings on the restricted reserves credited logically and systematically.

Operating Budget – Water Enterprise Fund



How is Water Measured?

Measurement Structure

Water is commonly measured by the acre-foot (AF). The acre-foot measurement is used when the District imports large quantities of water from the San Geronio Pass Water Agency (SGPWA) by the California State Water Project (SWP).

The unit of measure that the District uses for billing domestic water customers is one hundred cubic feet (CCF) of water. One hundred cubic feet of water, or one CCF, equals 748 gallons.

One acre-foot equals 325,851 gallons, enough to flood a football field - roughly an acre in size - one foot deep. In contrast, as a typical bathtub holds 50 gallons of water, it takes approximately 15 bathtubs full of water to equal one CCF.

Water Production

Actual water production from January through September was up 274,800 CCF in the fiscal year 2022 versus the same period in the fiscal year 2021. A potential reason for the increase in consumption is warmer and drier weather than experienced in 2021 over the same period as well as new home construction.



Rate Structure

The District bills residential services every two months (bi-monthly), resulting in six total bills per year for most customers. The existing rate structure for potable water consists of a bi-monthly fixed charge based on meter size and customer classification.

Each customer classification type is assigned a different monthly fixed charge to reflect the difference in the service cost. The classifications for the water meter service charges are:

1. Domestic/ Commercial/ Non-potable: Single-family residential, single business commercial unit, or non-potable water service unit per meter.
2. Multiple Residential/ Multiple Commercial: Residential or commercial customers with multiple units on one meter. For example, an apartment building would fall into this classification.

Bi-Monthly Potable and Non-Potable Water Meter Service Charges			
Meter Size	January 2022	January 2023	January 2024
5/8"	\$25.87	\$27.69	\$29.63
3/4"	\$35.65	\$38.15	\$40.83
1"	\$55.24	\$59.11	\$63.25
1 1/2"	\$104.21	\$111.51	\$119.32
2"	\$162.97	\$174.38	\$186.59

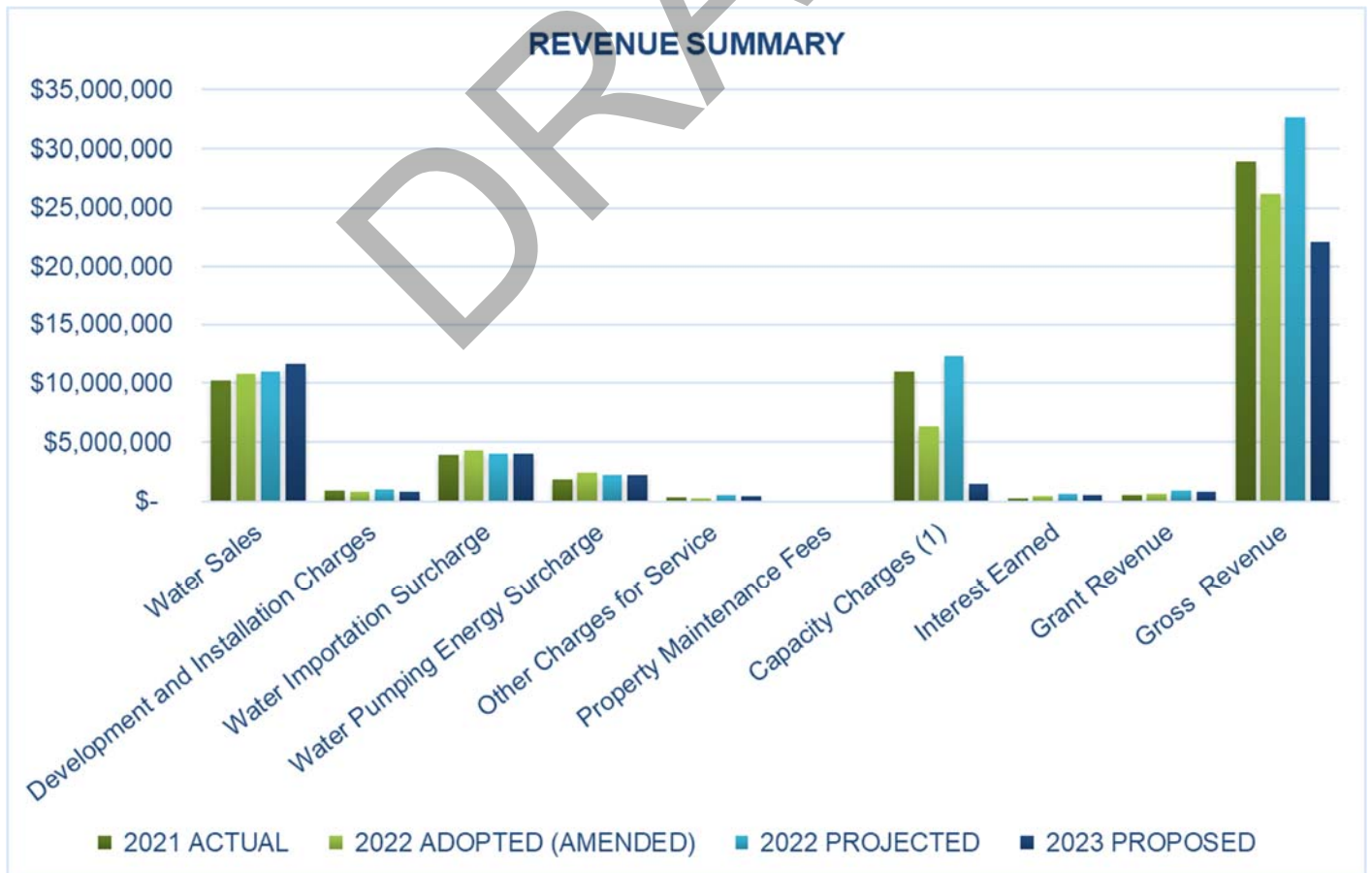
Additionally, all customers pay a commodity rate by customer class on all water consumption. These rates are shown in the table below. Domestic residential customers pay a three-tiered rate based on consumption at each tier level. All other customers pay a uniform rate per CCF consumed. Additionally, the District passes through imported water charges and the cost of power to transmit and distribute water to all customers.

Bi-Monthly Potable and Non-Potable Water Commodity Rates				
Customer Class	Monthly Tiers (CCF)	January 2022	January 2023	January 2024
Single Family				
Tier 1	16	\$0.76	\$0.82	\$0.88
Tier 2	34	\$0.87	\$1.01	\$1.09
Tier 3	34+	\$1.57	\$1.68	\$1.80
Multi-Family	Uniform	\$1.17	\$1.26	\$1.35
Commercial/Industrial	Uniform	\$1.10	\$1.18	\$1.27
Fire Service	Uniform	\$1.35	\$1.45	\$1.56
Landscape Irrigation	Uniform	\$1.22	\$1.31	\$1.41
Schedule Irrigation	Uniform	\$1.22	\$1.31	\$1.41
Construction	Uniform	\$1.35	\$1.45	\$1.56
Non-Potable	Uniform	\$0.96	\$0.96	\$0.96
State Water Project (SGPWA)		<i>Pass-Through</i>	<i>Pass-Through</i>	<i>Pass-Through</i>
SCE Power Charge (Pumping)		<i>Pass-Through</i>	<i>Pass-Through</i>	<i>Pass-Through</i>
Non-potable Water Supply		<i>Pass-Through</i>	<i>Pass-Through</i>	<i>Pass-Through</i>
Non-potable Water Power		<i>Pass-Through</i>	<i>Pass-Through</i>	<i>Pass-Through</i>

Financial Summary – Water Enterprise Fund

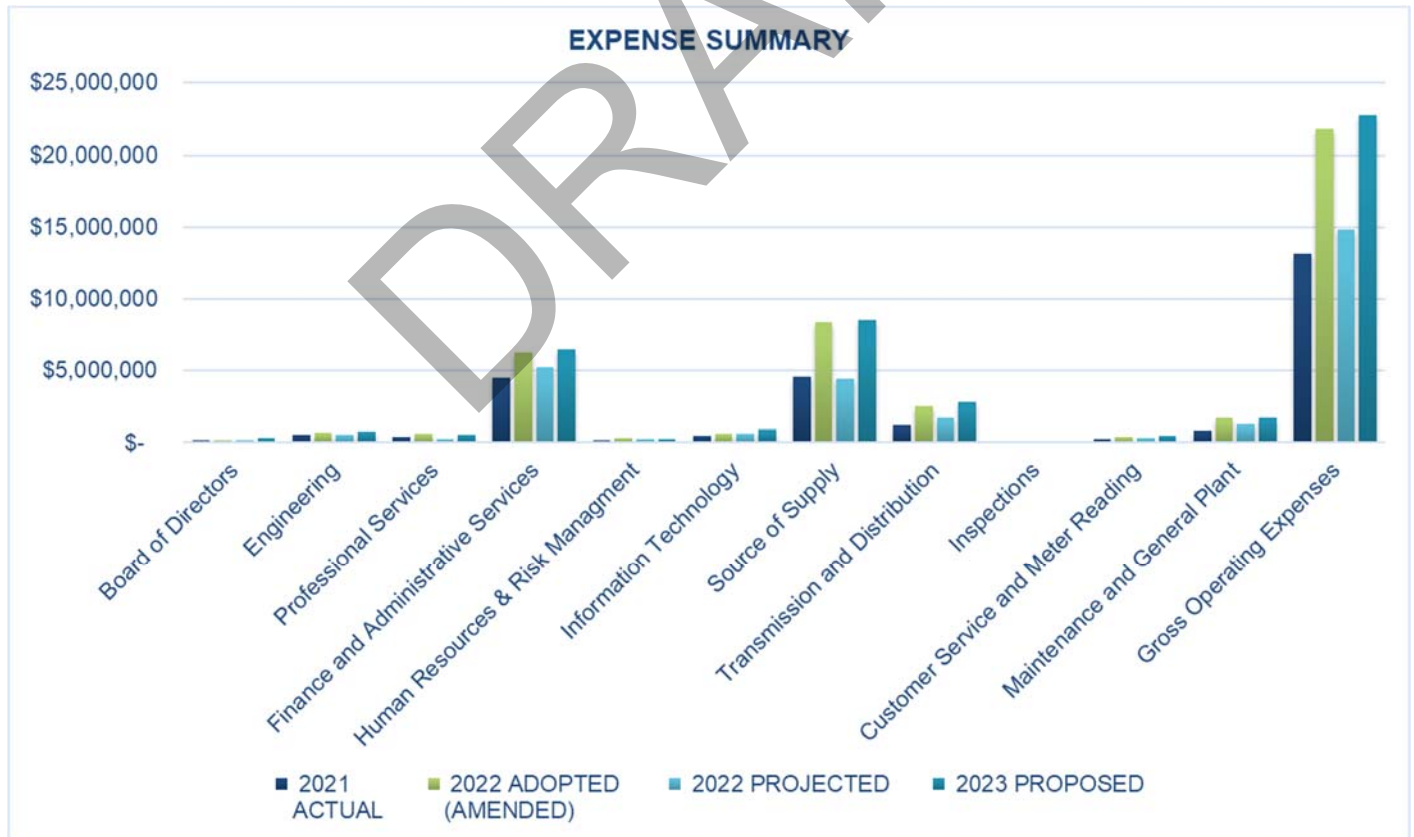
	2021 ACTUAL	2022 ADOPTED (AMENDED)	2022 PROJECTED	2023 PROPOSED	CHANGE <i>(Proposed less Adopted- Amended)</i>
Operating Revenue					
Water Sales	\$ 10,190,700	\$ 10,842,000	\$ 10,945,700	\$ 11,690,000	\$ 848,000
Development and Installation Charges	866,100	834,000	1,034,700	834,000	-
Water Importation Surcharge	3,956,200	4,349,000	4,072,200	4,072,500	(276,500)
Water Pumping Energy Surcharge	1,872,400	2,467,000	2,227,100	2,227,500	(239,500)
Other Charges for Service	329,000	235,000	562,300	467,000	232,000
Total Operating Revenue	17,214,400	18,727,000	18,842,000	19,291,000	564,000
Non-Operating Revenue					
Property Maintenance Fees	\$ 26,100	\$ 46,000	\$ 43,900	\$ 50,000	\$ 4,000
Capacity Charges ⁽¹⁾	10,976,400	6,354,000	12,296,800	1,484,000	(4,870,000)
Interest Earned	218,200	408,000	584,300	484,000	76,000
Grant Revenue	493,800	640,000	892,500	784,000	144,000
Total Non-Operating Revenue	11,714,500	7,448,000	13,817,500	2,802,000	(4,646,000)
Gross Revenue	28,928,900	26,175,000	32,659,500	22,093,000	(4,082,000)

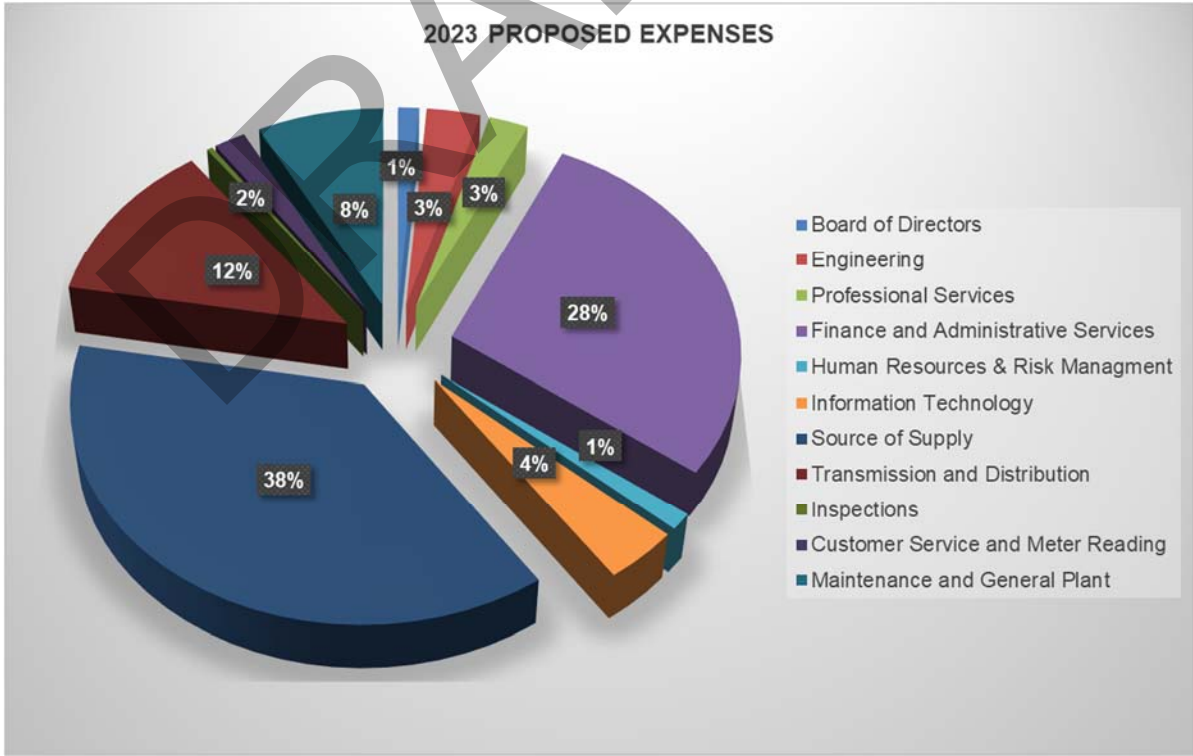
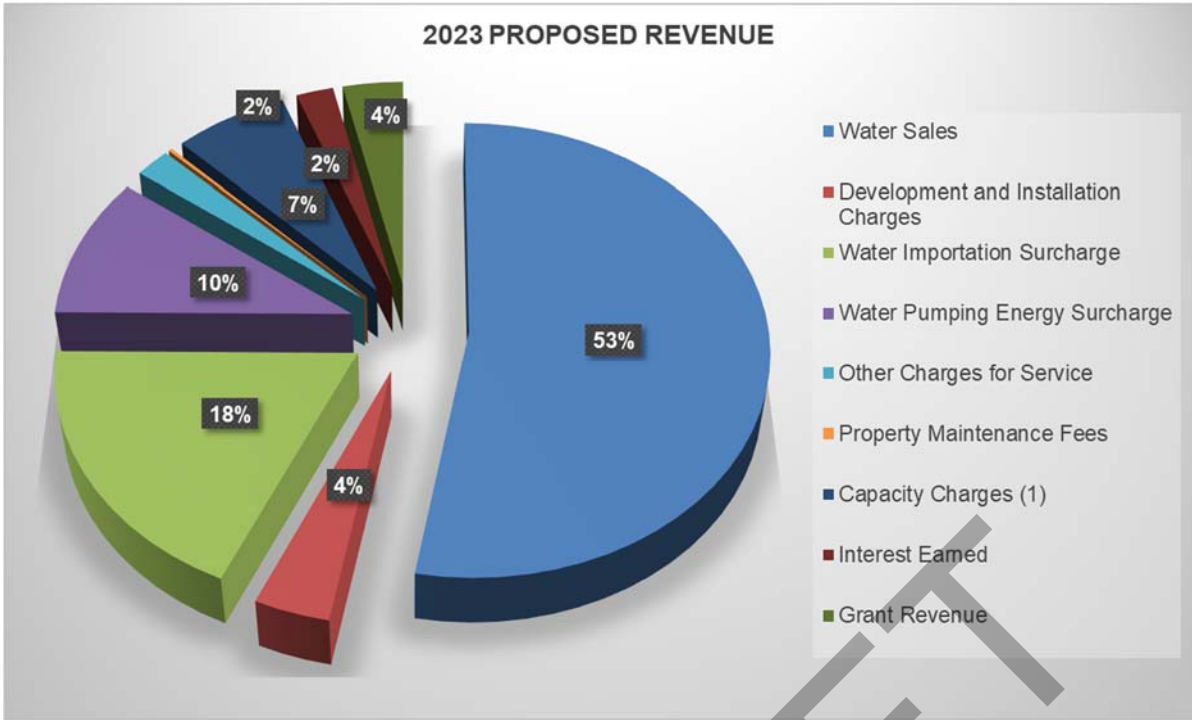
(1) Capacity Charges Projected for 2022 include actuals up to September 30, 2022. All others are until August 31, 2022.



	2021 ACTUAL	2022 ADOPTED (AMENDED)	2022 PROJECTED	2023 PROPOSED	CHANGE (Proposed less Adopted- Amended)
Operating Expenses					
Board of Directors	\$ 152,368	\$ 197,000	\$ 159,800	\$ 290,500	\$ 93,500
Engineering	561,822	698,000	558,600	741,500	43,500
Professional Services	400,179	632,500	285,500	547,000	(85,500)
Finance and Administrative Services	4,477,231	6,241,325	5,213,900	6,447,100	205,775
Human Resources & Risk Management	195,563	321,200	240,500	279,700	(41,500)
Information Technology	443,155	644,000	630,600	899,000	255,000
Source of Supply	4,555,775	8,360,900	4,381,300	8,511,500	150,600
Transmission and Distribution	1,201,563	2,505,000	1,730,100	2,798,500	293,500
Inspections	81,731	107,000	89,500	79,500	(27,500)
Customer Service and Meter Reading	268,003	392,000	306,000	438,500	46,500
Maintenance and General Plant	825,968	1,693,775	1,286,000	1,743,700	49,925
Gross Operating Expenses	\$ 13,163,357	\$ 21,792,700	\$ 14,881,800	\$ 22,776,500	\$ 983,800
Gross Revenue	\$ 28,928,900	\$ 26,175,000	\$ 32,659,500	\$ 22,093,000	\$ (4,082,000)
Gross Expenses	\$ 13,163,357	\$ 21,792,700	\$ 14,881,800	\$ 22,776,500	\$ 983,800
Net Increase/(loss)	\$ 15,765,543	\$ 4,382,300	\$ 17,777,700	\$ (683,500)	\$ (5,065,800)

Gross Operating Expenses include non-cash accounts Depreciation and GASB 68 Pension Expense





Water Enterprise Fund – Statement of Revenues, Expenses, and Changes in Fund Balance (Unrestricted Reserves)

	2021 ACTUAL	2022 ADOPTED (AMENDED)	2022 PROJECTED	2023 PROPOSED	CHANGE	% CHANGE
Operating Revenue						
Water Sales	\$ 10,190,700	\$ 10,842,000	\$ 10,945,700	\$ 11,690,000	\$ 848,000	7.8%
Development and Installation Charges	866,100	834,000	1,034,700	834,000	-	0.0%
Water Importation Surcharge	3,956,200	4,349,000	4,072,200	4,072,500	(276,500)	-6.4%
Water Pumping Energy Surcharge	1,872,400	2,467,000	2,227,100	2,227,500	(239,500)	-9.7%
Other Charges for Service	329,000	235,000	562,300	467,000	232,000	98.7%
Gross Operating Revenue	17,214,400	18,727,000	18,842,000	19,291,000	564,000	3.0%
Operating Expenses						
Board of Directors	\$ 152,368	\$ 197,000	\$ 159,800	\$ 290,500	\$ 93,500	47.5%
Engineering	561,822	698,000	558,600	741,500	43,500	6.2%
Professional Services	400,179	632,500	285,500	547,000	(85,500)	-13.5%
Finance and Admin Services (less Depreciatio	1,553,692	3,241,325	2,127,000	6,447,100	3,205,775	98.9%
Human Resources & Risk Management	195,563	321,200	240,500	279,700	(41,500)	-12.9%
Information Technology	443,155	644,000	630,600	899,000	255,000	39.6%
Source of Supply	4,555,775	8,360,900	4,381,300	8,511,500	150,600	1.8%
Transmission and Distribution	1,201,563	2,505,000	1,730,100	2,798,500	293,500	11.7%
Inspections	81,731	107,000	89,500	79,500	(27,500)	-25.7%
Customer Service and Meter Reading	268,003	392,000	306,000	438,500	46,500	11.9%
Maintenance and General Plant	825,968	1,693,775	1,286,000	1,743,700	49,925	2.9%
Gross Operating Expenses	\$ 10,239,818	\$ 18,792,700	\$ 11,794,900	\$ 22,776,500	\$ 3,983,800	21.2%
Operating Income (Loss)	\$ 6,974,582	\$ (65,700)	\$ 7,047,100	\$ (3,485,500)	\$ (3,419,800)	5205.2%
Non-Operating Revenue						
Property Maintenance Fees	\$ 26,100	\$ 46,000	\$ 43,900	\$ 50,000	\$ 4,000	8.7%
Capacity Charges	10,976,400	6,354,000	12,296,800	1,484,000	(4,870,000)	-76.6%
Interest Earned	218,200	408,000	584,300	484,000	76,000	18.6%
Grant Revenue	493,800	640,000	892,500	784,000	144,000	0.0%
Capital Improvement Budget	(3,886,195)	(30,918,300)	(4,368,627)	(32,219,900)	(1,301,600)	4.2%
Developer Funded Capital Improvement	799,418	1,629,600	506,465	2,264,300	634,700	0.0%
Use of Restricted Funds	241,424	13,155,400	1,506,999	3,668,600	(9,486,800)	-72.1%
Total Non-Operating Revenue (Expense)	\$ 8,869,147	\$ (8,685,300)	\$ 11,462,337	\$ (23,485,000)	\$ (14,799,700)	170.4%
Increase (Decrease) in Cash Flow	\$ 15,843,729	\$ (8,751,000)	\$ 18,509,437	\$ (26,970,500)	\$ (18,219,500)	208.2%
Beginning Reserve ⁽¹⁾	\$ 27,963,184	\$ 32,132,235	\$ 32,132,235	\$ 50,641,672	\$ 18,509,437	57.6%
Days' Cash on Hand ⁽²⁾	1562	454	1567	379	-75	-16.5%
Ending Reserve	\$ 43,806,913	\$ 23,381,235	\$ 50,641,672	\$ 23,671,172	\$ 289,937	1.2%
Target Reserve ⁽³⁾	\$ 12,611,513	\$ 14,120,280	\$ 13,099,360	\$ 14,835,814	\$ 715,534	5.1%

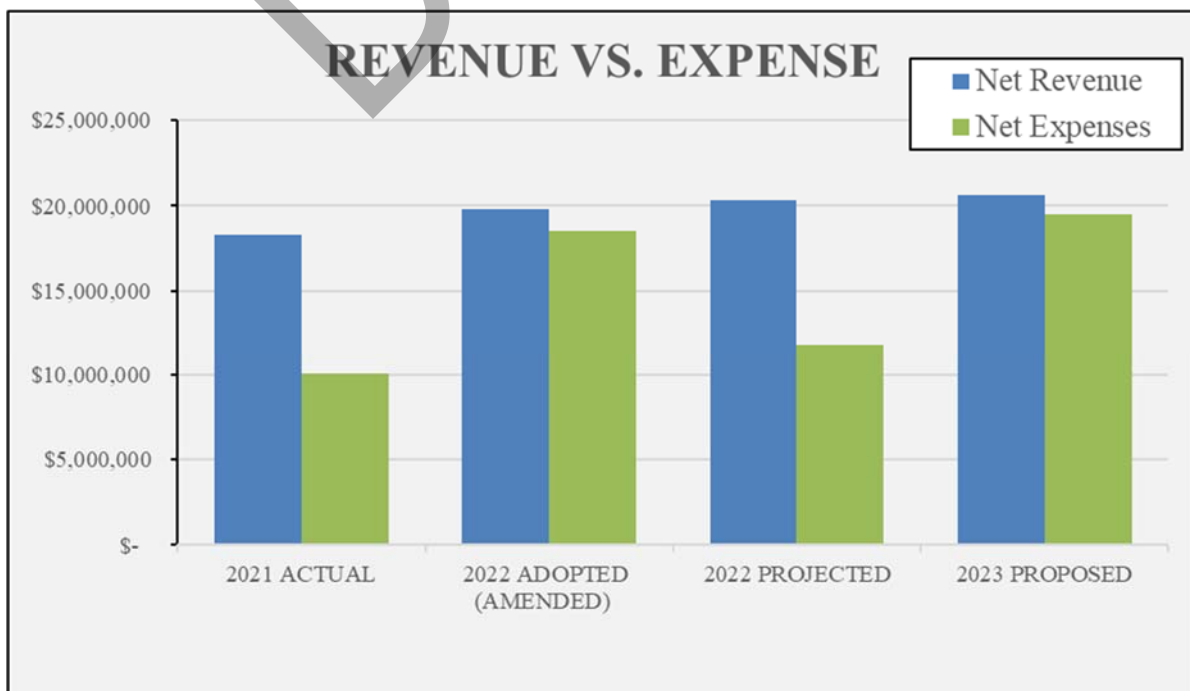
(1) Source: BCVWD Comprehensive Annual Financial Report (CAFR), note 11

(2) Calculation: Ending Reserve multiplied by 365 days, divided by Operating Expenses less depreciation

(3) Calculation: Sum of Emergency Reserve (15% of Operating Expense), Capital Replacement Reserve, and Reserve for Operations (3 months, or 25%, of Operating expenses) The Capital Replacement Reserve Target amount comes from the 2019 Water Rate Model

	2021 ACTUAL	2022 ADOPTED (AMENDED)	2022 PROJECTED	2023 PROPOSED
Gross Revenue	\$ 28,928,900	\$ 26,175,000	\$ 32,659,500	\$ 22,093,000
Less Capacity Charges	10,651,700	6,354,000	12,296,800	1,484,000
Net Revenue	\$ 18,277,200	\$ 19,821,000	\$ 20,362,700	\$ 20,609,000
Gross Expenses	\$ 13,163,357	\$ 21,792,700	\$ 14,881,800	\$ 22,776,500
Less GASB 68 Pension Expense	167,500	283,000	-	222,000
Less Depreciation	2,923,539	3,000,000	3,086,900	3,025,000
Net Expenses	\$ 10,072,318	\$ 18,509,700	\$ 11,794,900	\$ 19,529,500
Net Increase/(loss)	\$ 8,204,882	\$ 1,311,300	\$ 8,567,800	\$ 1,079,500

Although Stage 3 Water Restrictions were put in place in 2022, the State desired target of a 20% reduction in water usage has not been realized. The 2023 revenues related to water consumption have been based on the continued water usage trend from 2022, with the 2023 schedule of rates applied. There has been no implementation of Drought Surcharges; however, this could change in 2023 if there are State mandated water savings required of the District. Should this occur, a surcharge recommendation and budget amendment request would be presented to the Board of Directors for consideration. Additionally, the 2023 replenishment activities expenses include purchasing 11,000AF of imported water from the San Geronio Pass Water Agency. Should additional water be available, a request will be made to the Board of Directors to replace water removed from the District Beaumont Basin water master storage account and water used in 2021 and 2022 to authorize up to 7,000AF of additional water to be purchased using funding from reserves.



Revenue Detail

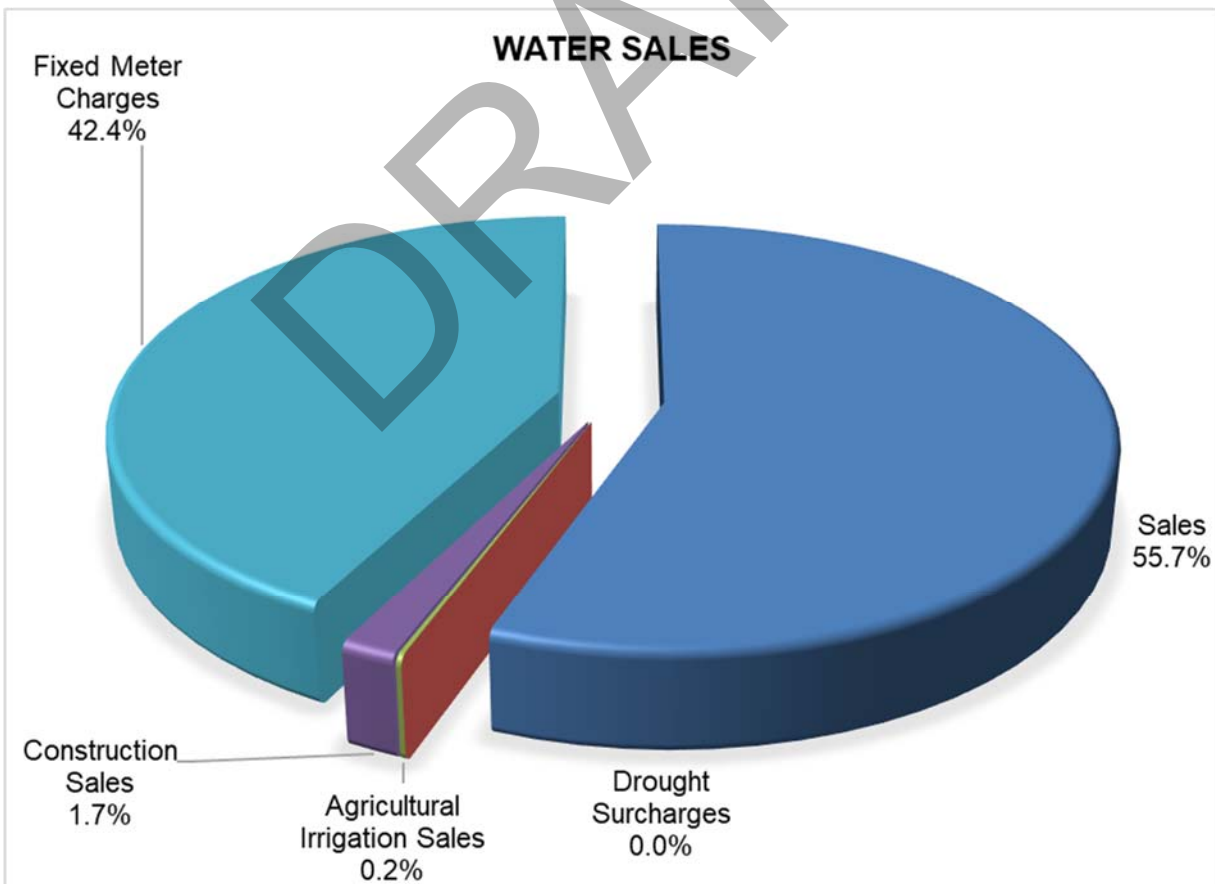


OPERATING REVENUE

Water Sales

The District produces potable water for sale to seven customer classes: single-family residential, multifamily residential, commercial, industrial, irrigation, and agricultural. Most customers are billed on a bi-monthly cycle based on the amount of water usage, which is metered and measured in hundred cubic feet (CCF), where 1 CCF equals 748 gallons and a fixed charge for the meter. Proposed water sales for 2023 are \$11,690,000, a 7.8% increase above the budgeted sales for 2022, based on the projected water sales for the current year.

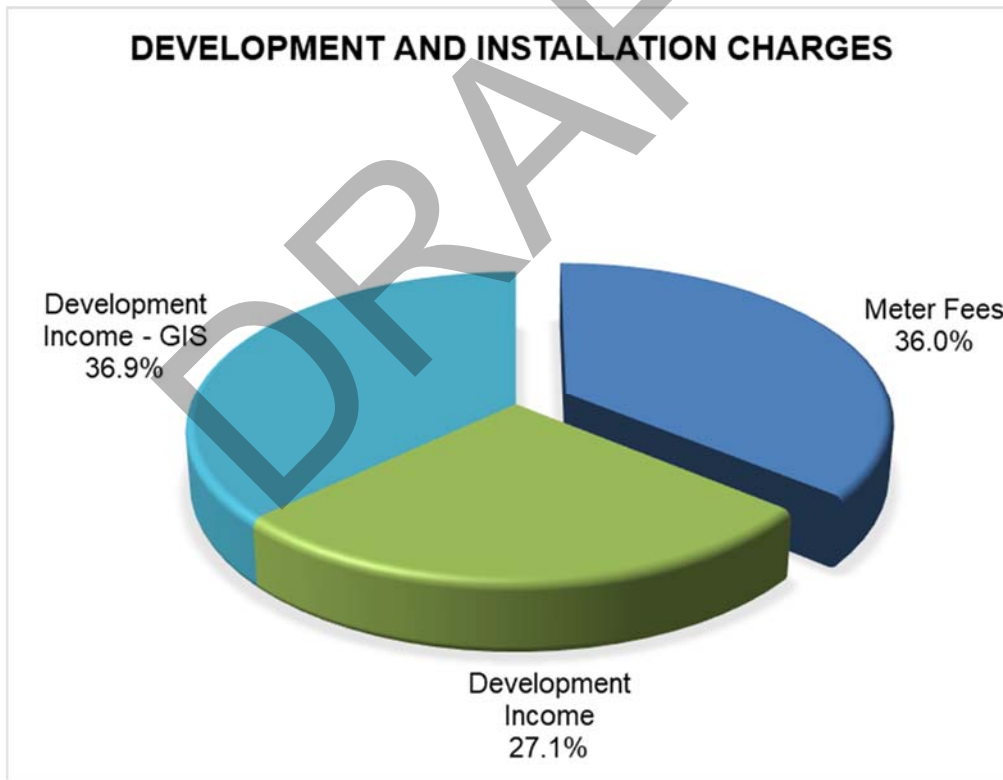
		2021 ACTUAL	2022 ADOPTED (AMENDED)	2022 PROJECTED	2023 PROPOSED	CHANGE <i>(Proposed less Adopted-Amended)</i>
Water Sales						
01-50-510-410100	Sales	\$ 5,699,800	\$ 6,367,000	\$ 6,060,900	\$ 6,510,500	\$ 143,500
01-50-510-410111	Drought Surcharges	-	-	-	-	-
01-50-510-410151	Agricultural Irrigation Sales	21,500	29,000	18,400	20,000	(9,000)
01-50-510-410171	Construction Sales	173,500	203,000	186,700	201,000	(2,000)
01-50-510-413011	Fixed Meter Charges	4,295,900	4,243,000	4,679,700	4,958,500	715,500
		<u>\$ 10,190,700</u>	<u>\$ 10,842,000</u>	<u>\$ 10,945,700</u>	<u>\$ 11,690,000</u>	<u>\$ 848,000</u>



Development and Installation Charges

The District incurs engineering, legal and administrative costs associated with new development, which are charged against deposits collected and recorded as revenue. The District also collects deposits for new service installations, which are recorded as revenue against the deposits when the services are installed. Proposed development and installation charges for 2023 are \$834,000, with no change from 2022, based on conservative projections of development growth.

		2021 ACTUAL	2022 ADOPTED (AMENDED)	2022 PROJECTED	2023 PROPOSED	CHANGE <i>(Proposed less Adopted-Amended)</i>
Development and Installation Charges						
01-50-510-413021	Meter Fees	\$ 509,800	\$ 300,000	\$ 782,500	\$ 300,000	\$ -
01-50-510-419011	Development Income	239,300	226,000	238,200	226,000	-
01-50-510-419012	Development Income - GIS	117,000	308,000	-	308,000	-
		<u>\$ 866,100</u>	<u>\$ 834,000</u>	<u>\$ 1,020,700</u>	<u>\$ 834,000</u>	<u>\$ -</u>



Water Importation Surcharge

The Water Importation Surcharge is the cost to the end user (Rate Payer) for imported water supplies to offset existing groundwater overdraft not to exceed the actual State Water Project Water costs incurred by the District. The proposed water importation surcharge for 2023 is \$4,072,500, a 6.36% decrease below the budgeted amount for 2022.

	<u>2021 ACTUAL</u>	<u>2022 ADOPTED (AMENDED)</u>	<u>2022 PROJECTED</u>	<u>2023 PROPOSED</u>	<u>CHANGE (Proposed less Adopted- Amended)</u>
Water Importation Surcharge					
01-50-510-415001 SGPWA Importation Charges	\$ 3,956,200	\$ 4,349,000	\$ 4,072,200	\$ 4,072,500	\$ (276,500)

Water Pumping Energy Surcharge

The Water Pumping Energy Surcharge is the end user's cost for electricity to pump and deliver water to the end user (Rate Payer). It includes all Southern California Edison (SCE) charges for operating the water system's pumps, wells, and booster stations. The proposed amended water pumping energy surcharge for 2023 is \$2,227,500, a 9.71% decrease below the budgeted amount for 2022.

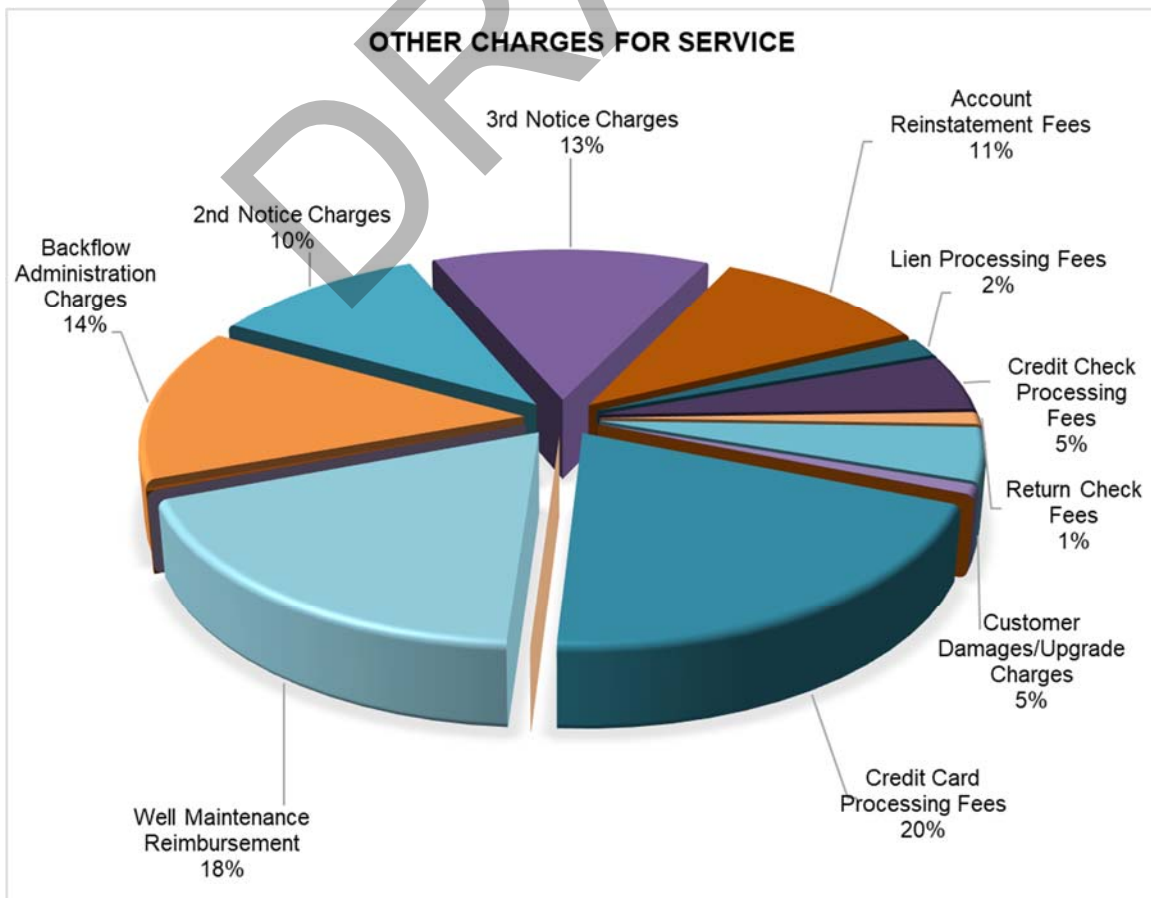
	<u>2021 ACTUAL</u>	<u>2022 ADOPTED (AMENDED)</u>	<u>2022 PROJECTED</u>	<u>2023 PROPOSED</u>	<u>CHANGE (Proposed less Adopted- Amended)</u>
Water Pumping Energy Surcharge					
01-50-510-415011 SCE Power Charges	\$ 1,872,400	\$ 2,467,000	\$ 2,227,100	\$ 2,227,500	\$ (239,500)



Other Charges for Service

Other Charges for Service include many of the user fees customers pay to utilize specific services, such as account reinstatement fees, past due notices, and other service fees. The proposed charges for 2023 are \$467,000, a 98.7% increase from the budgeted charges for 2022. The increase in Other Charges for Service reflects an increase in Miscellaneous Fees, expected for approval in 2023. The study for the Miscellaneous Fees identified charges that did not recover the total cost to the District. These fees have not been adjusted since the last evaluation in 2012.

		2021 ACTUAL	2022 ADOPTED (AMENDED)	2022 PROJECTED	2023 PROPOSED	CHANGE (Proposed less Adopted-Amended)
Other Charges for Service						
01-50-510-413001	Backflow Administration Charges	\$ 48,700	\$ 51,000	\$ 51,000	\$ 64,000	\$ 13,000
01-50-510-417001	2nd Notice Charges	62,000	61,000	48,700	49,000	(12,000)
01-50-510-417011	3rd Notice Charges	18,800	14,000	20,900	63,000	49,000
01-50-510-417021	Account Reinstatement Fees	1,200	10,000	49,100	50,000	40,000
01-50-510-417031	Lien Processing Fees	300	2,000	4,200	8,000	6,000
01-50-510-417041	Credit Check Processing Fees	10,800	11,000	11,400	23,000	12,000
01-50-510-417051	Return Check Fees	2,900	3,000	4,400	5,000	2,000
01-50-510-417061	Customer Damages/Upgrade Charges	26,100	22,000	38,300	22,000	-
01-50-510-417071	After-Hours Call Out Charges	600	1,000	900	4,000	3,000
01-50-510-417081	Bench Test Fees (Credits)	-	-	-	-	-
01-50-510-417091	Credit Card Processing Fees	52,500	51,000	62,100	93,000	42,000
01-50-510-419001	Rebates/Reimbursements	28,900	-	-	-	-
01-50-510-419021	Recharge Income	-	-	-	-	-
01-50-510-419031	Well Maintenance Reimbursement	10,100	8,000	208,500	85,000	77,000
01-50-510-419041	Gain (Loss) - Asset Disposal	-	-	-	-	-
01-50-510-419061	Miscellaneous Income	66,100	1,000	62,800	1,000	-
		<u>\$ 329,000</u>	<u>\$ 235,000</u>	<u>\$ 562,300</u>	<u>\$ 467,000</u>	<u>\$ 232,000</u>



NON-OPERATING REVENUE

Property Maintenance Fees

The District owns four residential properties and charges maintenance fees and utilities for the use of the properties. Proposed property-related fees for 2023 are \$50,000, an 8.7% increase from the budgeted revenue for 2022.

	2021 ACTUAL	2022 ADOPTED (AMENDED)	2022 PROJECTED	2023 PROPOSED	CHANGE (Proposed less Adopted-Amended)
Property Maintenance Fees					
01-50-510-471001 Maintenance Fees - 12303 Oak Glen Rd	\$ 2,400	\$ 9,000	\$ 9,400	\$ 10,000	\$ 1,000
01-50-510-471011 Maintenance Fees - 13695 Oak Glen Rd	2,400	6,000	6,000	7,000	1,000
01-50-510-471021 Maintenance Fees - 13697 Oak Glen Rd	2,400	7,000	6,700	8,000	1,000
01-50-510-471031 Maintenance Fees - 9781 Avenida Miravilla	2,400	5,000	5,500	6,000	1,000
01-50-510-471101 Utilities - 12303 Oak Glen Rd	4,200	5,000	4,200	5,000	-
01-50-510-471111 Utilities - 13695 Oak Glen Rd	3,700	4,000	4,200	5,000	1,000
01-50-510-471121 Utilities - 13697 Oak Glen Rd	4,900	6,000	4,600	5,000	(1,000)
01-50-510-471131 Utilities - 9781 Avenida Miravilla	3,700	4,000	3,300	4,000	-
	<u>\$ 26,100</u>	<u>\$ 46,000</u>	<u>\$ 43,900</u>	<u>\$ 50,000</u>	<u>\$ 4,000</u>

Capacity Charges

Industrial, commercial and residential developers pay Capacity Charges (Facilities Fees), or development impact fees, to fund the cost of the impacts of their developments on the District's water system. The District has collected capacity charges since the early 1980s. Capacity charges pay for oversizing pipelines, new wells, tanks, transmission mains, etc., needed to serve new developments. Proposed capacity charges for 2023 are \$1,484,000, a 76.6% decrease from the budgeted facilities charges for 2022, based on projections of development growth.

	2021 ACTUAL	2022 ADOPTED (AMENDED)	2022 PROJECTED	2023 PROPOSED	CHANGE (Proposed less Adopted-Amended)
Capacity Charges ⁽¹⁾					
01-50-510-481001 Capacity Charges-Wells	\$ 1,638,100	\$ 1,210,000	\$ 1,887,400	\$ 279,000	\$ (931,000)
01-50-510-481006 Capacity Charges-Water Rights (SWP)	2,497,900	766,000	2,866,400	177,000	(589,000)
01-50-510-481012 Capacity Charges-Water Treatment Plant	779,300	576,000	897,900	133,000	(443,000)
01-50-510-481018 Capacity Charges-Local Water Resources	989,000	304,000	1,134,900	70,000	(234,000)
01-50-510-481024 Capacity Charges-Recycled Water Facilities	1,192,800	877,000	1,414,800	202,000	(675,000)
01-50-510-481030 Capacity Charges-Transmission (16")	1,326,700	980,000	1,528,700	226,000	(754,000)
01-50-510-481036 Capacity Charges-Storage	1,699,000	1,255,000	1,957,600	289,000	(966,000)
01-50-510-481042 Capacity Charges-Booster	117,600	87,000	135,500	20,000	(67,000)
01-50-510-481048 Capacity Charges-Pressure Reducing Stations	60,100	45,000	69,200	11,000	(34,000)
01-50-510-481054 Capacity Charges-Miscellaneous Projects	52,500	39,000	60,400	9,000	(30,000)
01-50-510-481060 Capacity Charges-Financing Costs	258,300	191,000	298,800	44,000	(147,000)
01-50-510-485001 Front Footage Fees	40,400	24,000	45,200	24,000	-
	<u>\$ 10,651,700</u>	<u>\$ 6,354,000</u>	<u>\$ 12,296,800</u>	<u>\$ 1,484,000</u>	<u>\$ (4,870,000)</u>

(1) Capacity Fees Projected for 2022 include actuals up to September 30, 2022. All others are until August 31, 2022.

Interest Earned

The District currently holds a diverse portfolio of investments to meet short-term liquidity, mid-term cash-funded Capital Improvement Plans, and long-term earnings. The goals for the District’s investments are:

- Safety
- Liquidity
- Earn a total rate of return commensurate with the first two goals

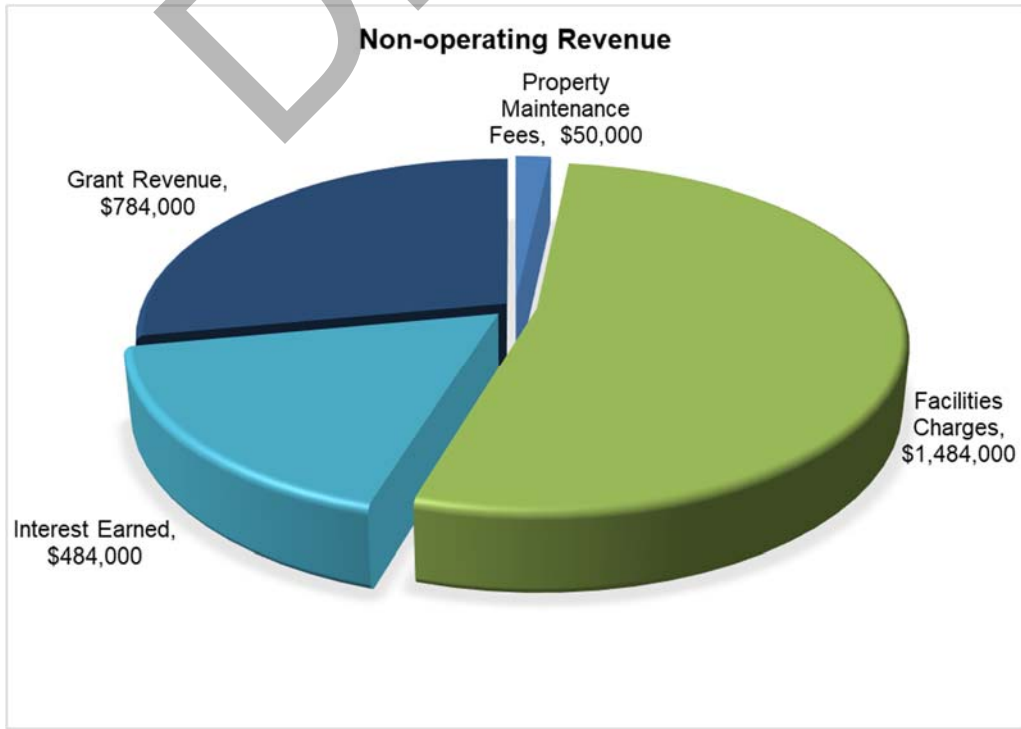
The proposed \$484,000 of general interest earned for 2023 is based on the expected level of capital invested throughout the fiscal year and the expected continuance of low-interest rates, an 18.6% increase from the 2022 budgeted interest revenue.

		2021 ACTUAL	2022 ADOPTED (AMENDED)	2022 PROJECTED	2023 PROPOSED	CHANGE <i>(Proposed less Adopted-Amended)</i>
Interest Earned						
01-50-510-490001	Interest Income - Bonita Vista	\$ 800	\$ 1,000	\$ 400	\$ 1,000	\$ -
01-50-510-490011	Interest Income - Fairway Canyon	40,800	281,000	276,000	252,000	(29,000)
01-50-510-490021	Interest Income - General	176,600	126,000	307,900	231,000	105,000
		<u>\$ 218,200</u>	<u>\$ 408,000</u>	<u>\$ 584,300</u>	<u>\$ 484,000</u>	<u>\$ 76,000</u>

Grant Revenue

The District anticipates grant revenue of \$784,000 for the AMI/AMR project. The expected level of grant revenue is based on the terms of the awards on record.

		2021 ACTUAL	2022 ADOPTED (AMENDED)	2022 PROJECTED	2023 PROPOSED	CHANGE <i>(Proposed less Adopted-Amended)</i>
Grant Revenue						
01-50-510-419051	Grant Revenue	\$ 493,800	\$ 640,000	\$ 892,500	\$ 784,000	\$ 144,000



Operating Expenses Detail



BUDGET BY DEPARTMENT

Department Descriptions

In addition to the elected Board of Directors, the District has four departments, each of which is an organizational unit providing distinct and different services. Included within each department are 2022 accomplishments and department objectives for 2023. Each department is separate, with a listing of budgeted positions, a description of each division, if applicable, and a two-year financial trend detailing the division's expenses at the account level.

Operating expenses are controlled at the department level and should not exceed appropriations. Budget transfers between divisions are made administratively if the transfer is within the same department. The Directors and the General Manager must approve budget transfers between departments. Any modification over \$50,000 shall require approval by the Board of Directors (BOD). Any addition to the budget shall also require approval by the Board. All budget transfers are documented and tracked in the District's computerized financial system and reported to the Finance and Audit committee at their regular meetings on the first Thursday of each month before being recommended for review and approval by the full Board.

Salaries and Benefits

The personnel budget for 2023 includes 41 full-time equivalents (FTE) positions. The changes to positions included in the 2023 budget include promotion options, with the budget funding an Associate Civil Engineer instead of one Engineering Assistant and funding a Customer Service Representative II instead of a Customer Service Representative I. The changes include a title change from the Recycled Water Supervisor to a Cross Connection/Non-potable Water Supervisor, as the tasks for that position realign with District needs.

The personnel budget for 2023 also reflects 15 part-time positions, up from 13 part-time positions budgeted in 2022, for a total of 56 positions in the budget, not including the five elected Board of Directors. For part-time or temporary positions, the changes include the removal of the part-time Customer Service Representative I position, the consolidation of two part-time temporary Customer Service Representative I positions for the Automated Meter Reading/Advanced Metering Infrastructure (AMR/AMI) project into one temporary position, and an increase of seasonal temporary Water Utility Worker I positions going from four to eight.

Total payroll and related costs are budgeted at \$8,046,500 for an increase of \$683,500 or 9.09%, compared to 2022, down from 12.9% the prior year. This increase reflects the changes made to the full-time and part-time positions, the implementation of the Classification and Compensation studies completed in January 2022, and the Cost of Living Adjustment (COLA) applied at 5% based on the Memorandum of Understanding (MOU) cap. The Beaumont-Cherry Valley Water District Employee Association is the bargaining unit of the Beaumont-Cherry Valley Water District for non-exempt employees, with a multiyear MOU that expires on December 31, 2026. The MOU provides a COLA based upon the August-to-August Unadjusted Consumer Price Index, U.S. Cities average.

Over the years, as the community has continued to grow, there has been a need for additional personnel to provide for services, infrastructure, projects, and state mandates. To minimize the fiscal impact of the necessity of other resources, the District is increasing the number of part-time and/or temporary positions to be filled rather than implementing costly additional full-time positions. Additionally, the Classification Study administered in 2021, presented in January 2022, identified several changes needed to align District staff positions with industry standards regarding titles and, with the Compensation Study, salary and benefits. The recommendation to the Board of Directors was approved and made effective on January 2, 2022. The changes are reflected on the Organization Chart, on page 18, and in the personnel tables provided in each department detail in this report section.

Board of Directors – Expenses Detail



BOARD OF DIRECTORS

Director Division	Positions
Director, Division 1	1
Director, Division 2	1
Director, Division 3	1
Director, Division 4	1
Director, Division 5	1
Total Positions	5

Division Description

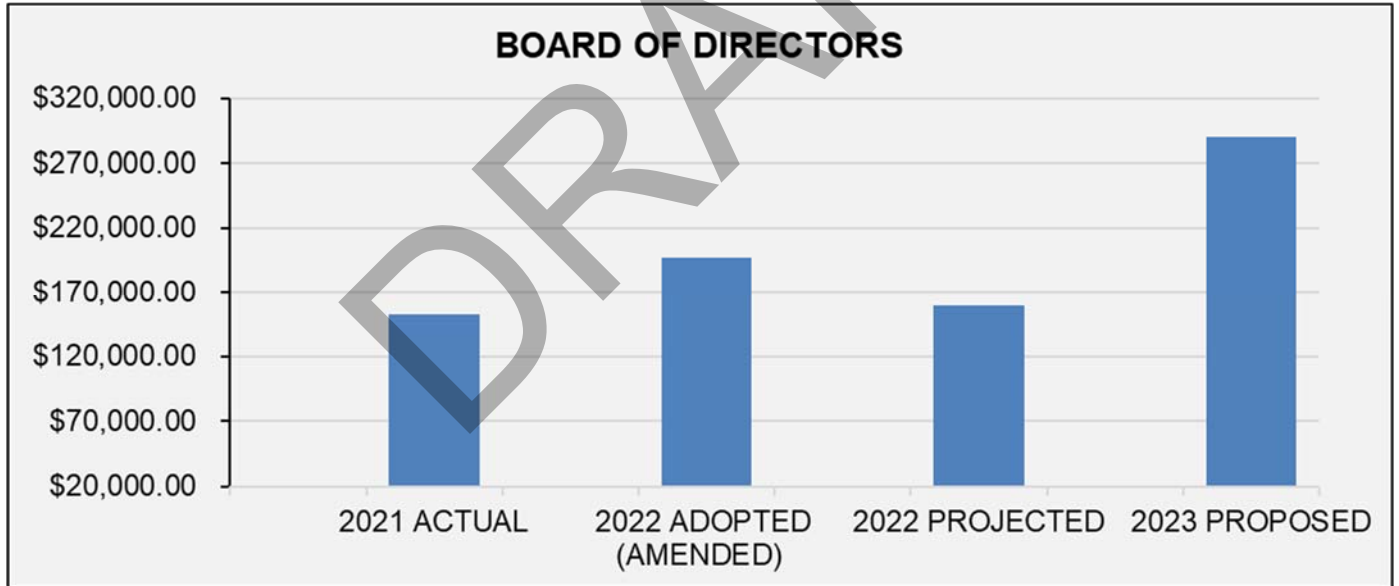
This division includes per diem paid to each Board member and the associated payroll tax expenses, health insurance benefits, election expenses, and seminar/travel expenses.



Division Budget

Proposed expenses for 2023 are \$290,500, a 47.5% increase from the amended budgeted expenses for 2022. This increase is primarily due to increased attendance to training opportunities by the Board members and the estimated delayed election-related expenses recorded the year following an election. The District estimate for the election expense is based on three seats, which were all unopposed in 2022.

Board of Directors		2021 ACTUAL	2022 ADOPTED (AMENDED)	2022 PROJECTED	2023 PROPOSED	CHANGE (Proposed less Adopted- Amended)
01-10-110-500101	Board of Directors Fees	\$ 63,017	\$ 86,800	\$ 84,200	\$ 87,500	\$ 700
01-10-110-500115	Social Security	3,906	5,500	5,200	5,500	-
01-10-110-500120	Medicare	914	2,200	1,200	1,500	(700)
01-10-110-500125	Health Insurance	20,617	67,200	42,600	75,500	8,300
01-10-110-500140	Life Insurance	80	1,200	100	2,000	800
01-10-110-500143	EAP Program	93	1,100	100	500	(600)
01-10-110-500145	Workers' Compensation	325	1,000	500	1,000	-
01-10-110-500175	Training/Education/Mtgs/Travel	4,682	21,000	23,000	26,500	5,500
01-10-110-550012	Election Expenses	58,044	6,000	-	87,000	81,000
01-10-110-550042	Supplies-Other	-	1,000	200	1,000	-
01-10-110-550051	Advertising/Legal Notices	690	4,000	2,700	2,500	(1,500)
		\$ 152,368	\$ 197,000	\$ 159,800	\$ 290,500	\$ 93,500



Engineering- Expenses Detail



DIVISIONS

- Engineering

2022 ENGINEERING DEPARTMENT ACCOMPLISHMENTS

1. Advanced and expanded external interagency relationships with agencies and regional stakeholders including, County of Riverside, City of Beaumont, San Gorgonio Pass Water Agency (SGPWA), Beaumont Basin Water Master (BBWM) Yucaipa Valley Water District (YVWD), City of Banning, San Gorgonio Pass Regional Water Alliance, County of Riverside, Riverside County Flood Control & Water Conservation District, Riverside Local Agency Formation Commission (LAFCO), and others.
2. Advanced and expanded District and regional water supply review and analysis on behalf of the District as well as the San Gorgonio Pass Water Agency and the San Gorgonio Pass Region stakeholders. This includes ongoing in-depth review and analysis of District and regional water supply opportunities, existing and future water demands, as well as review of District project and water supply costs and financing analysis of current and future District and regional water supply needs. Work completed included review of District pressure zone water demands and updated pumping, storage and delivery needs for each District potable and non-potable water system pressure zone.
3. Advanced recycled water system implementation with the City of Beaumont including coordination of activities with City of Beaumont staff, the San Gorgonio Pass Water Agency (SGPWA) and associated elected officials. Work completed includes completion of draft recycled water master plan and updates to water storage and delivery needs for District proposed non-potable water system pressure zones. Preparation and solicitation of Recycled Water Implementation Facilitator with City of Beaumont and the SGPWA. Continued refinement of recycled water booster station requirements including completion of Booster Station Preliminary Design Technical Memorandum refinement of booster station final design requirements, design and equipment parameters, construction schedule and associated costs. The District furthered coordination efforts with City of Beaumont staff to reaffirm a suitable location for the District's recycled water booster station.
4. Monitored State of California mandated drought response activities and prepared and enacted District's Water Shortage Contingency Plan to meet said State requirements. Work included preparation of and implementation of District Stage 3 drought response.
5. Provided complete in-house (District Staff) development engineering support activities including but not limited to: water and recycled water planning activities, water system modeling for domestic water and fire water supply flows, water supply review and assessment, development plan checking, main extension agreement preparation, construction support (including project management and coordination, pre-construction and construction support, and engineering department support of inspection, project testing and commissioning, final project inspection, and project closeout activities) and continued and improved communication with the City of Beaumont and other regional stakeholders regarding

development activities. Finalized and executed Facilities Agreements which collected over \$5.5M of restricted funds for expansion of the District's infrastructure.

6. Advanced District water system mapping efforts related to the District's GIS facilities mapping system. Said work included the addition of approximately 13.4 miles of piping related to recently constructed District and Developer projects (said piping addition increase overall District system mapping by approximately 5%.
7. Provided engineering support for rehabilitation, repair, and re-equipping of Wells 24 and 29 due to failure or ongoing maintenance cycle activities for equipment failures.

Completed design, bid phase and construction phase engineering activities as part of Master Drainage Plan Line 16 Storm Drain Project (MDP Line 16) for two separate Grand Avenue replacement pipeline projects which included preparation of two separate construction drawings, bid documents, and District materials pre-purchase to avoid construction delays. Provided construction support for the installation of replacement pipeline segments 1 through 6 as well as replacement pipeline segments 6A through 8. Said work was required to avoid direct conflicts with the storm drain project as well as complete Capital Improvement Budget planned facilities totaling approximately 4,000 LF of 6", 8", and 12" pipeline).

8. Assisted, as a joint partner, Riverside County Flood Control and Water Conservation District (RCFC&WCD) with construction of the MDP Line 16 Project. Responsibilities include review of submittals, inspections, coordination, and planning.
9. Provided Construction activities including construction phase grading activities and engineering review and oversight of said grading activities related to the MDP Line 16 Project within the District's Noble Creek Recharge Facility – Phase 2.
10. Prepared Request for proposal, bid and executed on-call surveying services professional service agreements with three (3) consulting firms relating to the various on-going and upcoming District Projects.
11. Provided District and Regional Master Planning Activities internally and with various community partners including continued review and analysis of District water demands. Work included updates to 32 housing tract water consumption data for 2016, 2017, and 2018, and 2019 to understand effects of new construction and implemented water conservation measures as they relate to District Water Supply Consumption. Work also included updating mapping and anticipated facilities of District Water Master Plan as well as completing a Draft of the District's Recycled Water Master Plan.
12. Supported Finance department with the on-going miscellaneous fee and capacity charge study. Provided an in-depth analysis of the Capital Improvement Plan (infrastructure and pipelines expansion projects) to formulate the funding requirements.
13. Provided support to Finance and Operations departments with grant funding opportunities for Automatic Meter Reading/Advanced Metering Infrastructure (AMR/AMI) Project, SCADA Project, and Noble Tank

Pipeline and B-Line (ARPA funding secured through the county of Riverside for \$2.58M).

2023 ENGINEERING DEPARTMENT GOALS AND OBJECTIVES

1. Continue advancing District and regional water supply activities including analysis and planning for the District, the San Geronio Pass Water Agency, and the San Geronio Pass region stakeholders, including updates to annual water supply and consumption modeling, annual water storage and future needs assessments, and continued advancement of District and/or regional Sites Reservoir participation.
2. Continue implementation of recycled water initiative with the City of Beaumont and the SGPWA including coordination of activities with City of Beaumont, SGPWA, and recycled water facilitator. District recycled water implementation initiative includes, but is not limited to, advancing the following activities in 2023 and beyond:
 - a. Advance recycled water purchase agreement between BCVWD and City of Beaumont.
 - b. Finalize the location and advance design of the proposed District recycled water booster facilities at the City's WWTP necessary to deliver recycled water into BCVWD's system.
 - c. Pursue recycled water grant and low interest loan funding opportunities.
 - d. Advance preparation of BCVWD' Title 22 Engineering Report for recycled water use for landscape irrigation and other approved uses.
 - e. Advance preparation of organization of mapping and site plans for each reuse site.
 - f. Prepare organized record of existing recycle water main installations.
 - g. Advance development of updated signage for recycled water use areas.
 - h. Advance preparation of application for General Order water Reclamation Permit by BCVWD from the Division of Drinking Water (DDW) and the Regional Water Quality Control Board (RWQCB).
 - i. Advance plan and implementation to execute non-potable water system cross connection testing for non-potable water users.
 - j. Advance preparation, review and adoption of regulations for recycled water use by BCVWD.
 - k. Advance planning and commencing of BCVWD hosted recycled water use workshops for non-potable water customers.
 - l. Identify sited supervisors for each reuse site and commence training activities of said site supervisors.
3. Coordinate with Operations Department to advance or complete on-going Capital Improvement Design activities for the projects throughout the District including, but not limited to, the following:
 - a. Noble Reservoir No. 2 and Transmission Pipeline (T-3040-0001), BCVWD has completed 100% of Planning and Design.
 - b. 2017 Replacement Pipeline Project (P-3620-0012), BCVWD has completed 100% of Planning, Design, and Construction.

- c. 2017 Replacement Pipeline Project (P-3620-0015), BCVWD has completed 100% of Planning and Design.
 - d. 2020-2021 Replacement Pipeline Project (P-3040-0023, P-3040-0024, P-3040-0025, P-3040-0026, P-3330-0003, and P-3620-0009), BCVWD has completed 100% of Planning and 40% of Design.
 - e. Well 1A Drilling Project (W-2750-0005), BCVWD completed 75% of Planning.
 - f. Well 2A Drilling Project (W-2750-0001), BCVWD has completed 75% of Planning.
 - g. MDP Line 16 Storm Drain Project (WR), BCVWD has completed 100% of Planning and Design, and 50% of Construction.
 - h. Grand Avenue Pipelines 6A, 7, 8 (P-3040-0019, P-3040-0019A, P-3040-0027), BCVWD has completed 100% of Planning and Design.
 - i. Grand Avenue Paving, BCVWD has completed 100% of Planning and 95% of Design.
4. Coordinate with BCVWD Operations Department to commence and/or advance Capital Improvement Projects including request for proposals (as necessary) and design of the following District-Wide locations:
- a. Well 30 Drilling Project (W-2750-0002)
 - b. Well 31 Drilling Project (W-2850-0001)
 - c. 2017 Replacement Pipeline Project (P-2750-0069), BCVWD has completed 100% of Planning and of Design.
 - d. PZ 3040 to PZ 3330 Noble Booster Equipment Purchase (BP-3040-0001)
 - e. Well 1A Pumping Plant (W-2750-0005)
 - f. Well 2A Pumping Plant (W-2750-0002)
 - g. B Line Replacement Pipeline (P-3620-0001), BCVWD has completed 75% of Planning and 30% of Design.
 - h. 2750 PZ to 2850 PZ Booster Station (BP-2750-0001), BCVWD has completed 30% of Planning and 10% of Design.
 - i. 2850 PZ to 3040 PZ Booster Station (BP-2850-0001), BCVWD has completed 70% of Planning and 15% of Design.
 - j. Michigan Avenue from 5th to 6th Street Pipeline Replacement (P-2750-0092), BCVWD has completed 75% of Planning and 10% of Design.
 - k. 5th Street Pipeline Replacement from California Avenue to Michigan Avenue (P-2750-0097), BCVWD has completed 75% of Planning and 10% of Design.
 - l. Non-Potable Pressure Regulating (and Metering) Stations (NPR-2800-0001, NPR-2800-0002, NPR-2600-0001), BCVWD has completed 30% of Planning.
 - m. 2022-2023 City Pavement Service Replacements (P-2750-0096), BCVWD has completed 100% of Planning and of Design.
 - n. Tank Recoating and Retrofit

- i. Retrofit of Lower Edgar Tank (TM-3330-0001), BCVWD has completed 100% of Planning and 40% of Design.
 - ii. Recoating of Vineland I Tank (TM-2850-0001), BCVWD has completed 100% of Planning and 70% of Design.
 - iii. Recoating of Cherry I and II Tanks (TM-2750-0001), BCVWD has completed 100% of Planning and 70% of Design.
 - o. 11th Street Pipeline Replacement, Elm Avenue to west of Beaumont Avenue (P-2750-0056), BCVWD has completed 75% of Planning and 15% of Design.
 - p. American Avenue Pipeline Replacement (P-2750-0095), BCVWD has completed 75% of Planning and 10% of Design.
5. Coordinate with Finance Staff to complete a comprehensive Capacity Charges study for Domestic Water and Recycled Water.
6. Continue mud and debris flow response activities related to the Apple and El Dorado Fires.

ENGINEERING

Position Title	2022 Budget Full-Time Positions	2022 Budget Part-Time Positions	2023 Budget Full-Time Positions	2023 Part-Time Positions
Director of Engineering	1	0	1	0
Senior Civil Engineer	0	0	0	0
District Engineer	0	2 ⁽¹⁾	0	2 ⁽⁴⁾
Associate Civil Engineer II	0	0	0	0
Associate Civil Engineer I	0	0	1 ⁽³⁾	0
Engineering Assistant	2	0	1 ⁽³⁾	0
Development Services Technician	1	0	1	0
Engineering Intern	0	1 ⁽²⁾	0	1 ⁽⁵⁾
Total Positions	4	3	4	3
<p>(1) Included 2 part-time District Engineers at a maximum of 640 hours (2) Temporary part-time position at a maximum of 988 hours (3) Position in the budget to allow for the possibility of promotion or replacement of one current Engineering Assistant position (4) Includes 2 part-time District Engineers at a maximum of 640 hours (5) Temporary part-time position at a maximum of 988 hours</p>				

Division Description

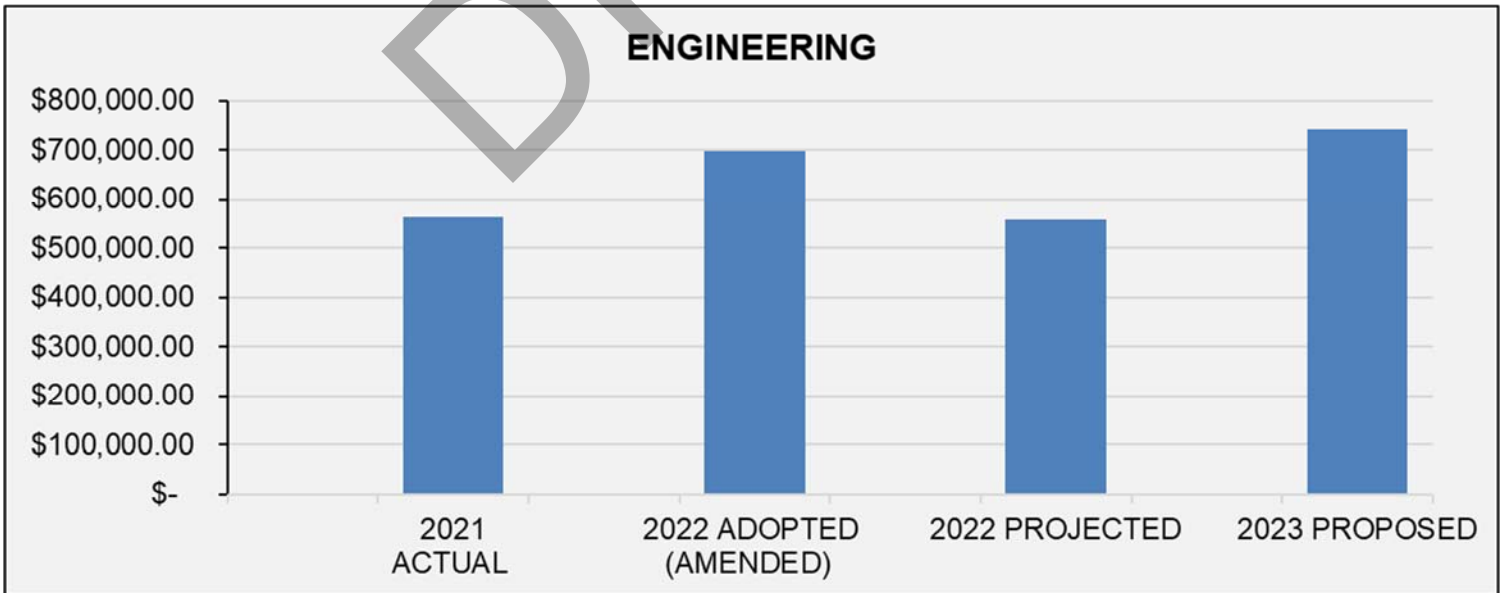
This division is responsible for the plan, design, and construction oversight of the District's domestic water, non-potable water, and general District facilities included in the District's Ten Year Capital Improvement Plan. It develops and implements developer capacity and service connection charges, and tracks and supports through development services all new development within the District service area. It prepares development review letters and agreements, and facilitates developer meetings with water related activities.



Division Budget

Proposed expenses for 2023 are \$741,500, a 6.2% increase above the budgeted expenses for 2022. The expected increase is primarily due to personnel-related expenses and new accounts for Administrative Expenses, for official documents like title reports and grant deeds, and Office Equipment for storage of engineering-related documents.

Engineering		2021 ACTUAL	2022 ADOPTED (AMENDED)	2022 PROJECTED	2023 PROPOSED	CHANGE <i>(Proposed less Adopted- Amended)</i>
01-20-210-500105	Labor	\$ 383,251	\$ 567,000	\$ 422,000	\$ 582,000	\$ 15,000
01-20-210-500114	Incentive Pay	-	-	-	6,000	6,000
01-20-210-500115	Social Security	24,121	40,000	26,600	43,000	3,000
01-20-210-500120	Medicare	5,820	10,000	6,300	10,500	500
01-20-210-500125	Health Insurance	47,766	101,000	66,200	101,000	-
01-20-210-500140	Life Insurance	500	2,000	700	1,000	(1,000)
01-20-210-500143	EAP Program	93	1,000	100	500	(500)
01-20-210-500145	Workers' Compensation	2,505	5,000	2,800	5,500	500
01-20-210-500150	Unemployment Insurance	886	20,000	-	8,500	(11,500)
01-20-210-500155	Retirement/CalPERS	50,200	90,000	56,100	80,500	(9,500)
01-20-210-500165	Uniforms & Employee Benefits	-	1,000	-	500	(500)
01-20-210-500175	Training/Education/Mtgs/Travel	1,757	6,000	2,900	8,000	2,000
01-20-210-500180	Accrued Sick Leave Expense	7,790	29,000	1,400	31,000	2,000
01-20-210-500185	Accrued Vacation Leave Expense	15,174	23,000	9,700	28,500	5,500
01-20-210-500187	Accrual Leave Payments	6,461	16,000	4,300	42,000	26,000
01-20-210-500190	Temporary Labor	-	-	14,200	-	-
01-20-210-500195	CIP Related Labor	13,949	(225,000)	(55,900)	(225,000)	-
01-20-210-550029	Administrative Expenses	-	-	-	5,000	5,000
01-20-210-550046	Office Equipment	-	-	-	6,000	6,000
01-20-210-550030	Membership Dues	408	2,000	700	2,000	-
01-20-210-550051	Advertising/Legal Notices	1,140	10,000	500	5,000	(5,000)
		<u>\$ 561,822</u>	<u>\$ 698,000</u>	<u>\$ 558,600</u>	<u>\$ 741,500</u>	<u>\$ 43,500</u>



Finance and Administration - Expenses Detail



DIVISIONS

- Administration Services
- Customer Service Representatives
- Finance Services, including Payroll
- Human Resources, including Risk Management

2022 FINANCE AND ADMINISTRATION DEPARTMENT ACCOMPLISHMENTS

Administration Services

1. Completed and implemented the 2020 Census Redistricting Map to communicate compliance with Riverside and San Bernardino Counties, a revision to the district division lines to align voters with district representation for legislative delegation.
2. Completed the 2023 Board of Directors election for Districts 3, 4, & 5 in compliance with the Riverside County and San Bernadino County Registrars of Voters.
3. Implemented the branding image of BCVWD products and communications that reflect a consistent identity of the District, allowing recognition of products and services of the organization.
4. Completed and distributed Brown Act-compliant agenda packets, providing transparency of the District's fiduciary responsibilities to more than 60 regular, special, and committee meetings to ensure complete and accurate historical administrative records.
5. Completed and Implemented Policy 5100 Social Media and Press Relations to work supportively with press relations (media) and disseminate information of public interest and concern accurately and timely manner.
6. Completed and distributed the 2021 Water Quality Report and Consumer Confidence Report to communicate BCVWD's source of drinking water quality to the levels of any contaminants found and potential health effects in the local drinking water.
7. Successfully updated the District's Conflict of Interest Code to communicate compliance with the Political Reform Act.

Customer Service Representatives

1. Implemented multiple CSR scripts used for current activities, outages, and events that reflect an increase in efficiency and customer awareness.
2. Produced English and Spanish media material, including customer Billing inserts addressing updates to billing, rates, drought (including state mandates), water restrictions, and the annual water quality report that reflects increased transparency and customer awareness.
3. Produced rebranding materials for BCVWD brochures, website, press releases, and other documents that increased customer consistency and public awareness.

4. Presented individual and collaborated media outreach information to customers on Drought Conditions, including State Mandate regulations that improved consumers' communications.
5. Implemented processes and procedures on monthly delinquent customer shut-off notifications, resulting in minimal customers remaining as delinquent collection accounts.
6. Implemented an average count of 15 monthly customer requests for payment plan options, resulting in approving an average customer payment plan of \$40,000 per month during the fiscal year. BCVWD continued participation in the California Water & Wastewater Arrearages Payment Program, Lift to Rise Utility Payment Assistance Program, and Low-Income Household Water Assistance Program and resumed alignment with SB 998 requirements utilizing communication, transparency, and payment options for customers.

Finance Services, including Payroll

1. Recognition of the annual Certificate of Achievement for Excellence in Financial Reporting for the fiscal year 2021 by the Government Finance Officers Association (GFOA), increasing the District's financial performance transparency.
2. Recognition of the annual Operating Budget Excellence Award for the fiscal year 2022 by the California Society of Municipal Finance Officers (CSMFO) for summarizing financial information of key economic facts on expenditures and revenues.
3. Recognition of the annual Investment Policy Certification by the California Municipal Treasurers Association (CMTA) for Investment Policy Certification for the fiscal year 2022 for sustained compliance with current state statutes governing local government entities' investment practices.
4. Acceptance and implementation of the 2022 BCVWD Operating Budget that communicates a transparent look at the District's day-to-day, short-term, and long-term financial stability annually.
5. Earned an unmodified "clean" opinion for the financial statement audit of the year ended December 31, 2021, that increased trust and transparency during the 2022 fiscal year.
6. Completed the Annual Comprehensive Financial Report that provided financial transparency and promulgated accountability by expanding on fund-level financial statement information on budgetary performance from the financial statement audit during the fiscal year.
7. Received accounts payable discounts at an estimated amount of \$55,000.00 for invoices paid within 30 days and issued over 2,000 check disbursements, including ACH, Accounts Payable, and Customer Refund checks.
8. Completed and implemented the BCVWD Miscellaneous Fee Study that communicates to consumers miscellaneous fees to cover the cost of services and materials, to encourage compliance with administrative rules, and to repair or replace damaged equipment related to water services.
9. Implemented CalPERS CERBT (OPEB trust fund) that reflects a positive impact on financial

statement liability, mitigates liabilities, addresses generational equity and costs associated with the time and resources needed to govern the trust, and prepares for post-employment benefits.

10. Entered into partnership with Investment Advisor Chandler Asset Management Advisory Service (Chandler) for managing District investments that summarize valuable insight to reach the District's financial goals annually.
11. Implemented the fiscal effects associated with the 2021 Classification & Compensation study results approved by the District's Board of Directors that reflect the District's ability to align positions to the water district market and the internal structure.
12. Continued the implementation of the \$1.5 million WaterSMART Water and Energy Efficiency Grant from the United States Bureau of Reclamation for the Advanced Meter Infrastructure (AMI) Project that provides improved utility operations to target the customer base, including 7,700-meter upgrades with Automated Meter Reading (AMR) technology for review and analysis of District water demands.
13. Continued implementation of AMR / AMI meter reading project that improves billing processes with AMR technology by review and analysis of District water demands, including updates to 32 housing tracts' water consumption data for 2016, 2017, 2018, 2019, and 2020 to understand the effects of new water conservation measures related to District water supply consumption by the end of the fiscal year.
14. Reaffirmed the partnership with Grant Writing Firm Townsend Public Affairs, Inc, to support BCVWD grant applications that improve funding chances by communicating public information about the activity of government agencies and interpreting policy and political campaigns specific to water services during the 2022 fiscal year.

Human Resources, Including Risk Management

1. Recognition of the annual Great Place to Work certification in an employee engagement survey for the fiscal year 2022 by the international accreditation system called Great Place to Work, evaluating the health of the organization. The certification is the second consecutive year of recognition.
2. Contracted a partnership with a Workforce and Succession Planning consultant, The Mejorando Group, to conduct a study aimed at accelerating employee performance and organizational effectiveness through the creation of a process-based Succession Planning Program to meet ratepayer and service requirements collaboratively. The study is set for completion in early 2023.
3. Organized and hosted an employee Benefits Fair during an open enrollment period with multiple benefits vendors by providing employees with relevant benefits information to meet employees' expectations of the District.
4. Implemented NeoGov Insight and Onboard modules as part of the Human Resources Information System (HRIS) to continue the improvement of departmental workflow efficiency.

5. Improved BCVWD policies for clarity by implementing multiple policy updates refining compliance with IRS, State and Federal mandates, Human Resources, laws, and legislative changes.
6. Improved employee safety by implementing the District's safety program, increasing awareness and sustaining compliance using quarterly safety inspections that reflect a decrease in workplace accidents.
7. Organized specialized safety training partnerships with various consultants providing CPR/First Aid/AED, Active shooter preparedness, OSHA compliance, dog safety, snake awareness, and Reasonable Suspicion (supervisory staff) that improve employee awareness, safety compliance, and regulatory requirements for District employees.

2023 FINANCE AND ADMINISTRATION DEPARTMENT GOALS AND OBJECTIVES

Administration Services

1. Distribute the 2022 Water Quality and Consumer Confidence reports by communicating to consumers the report's availability by the end of the 2023 fiscal year. This will reflect an improvement in customer communication to meet BCVWD's goal of providing safe water to the community annually. This goal will be accomplished by completing the report within the parameters of the State of California.
2. Continue administrative practices to comply with the District's Records Retention Policy and paperless filing system by organizing documents to reduce litigation risks by adhering to various rules and regulations. This will reflect an improvement in records retention by 15% of paper records. This goal will be accomplished by scanning and retaining paper records to save storage and operating expenses by the end of the 2023 fiscal year.
3. Continue administrative practices to comply by providing comprehensive Brown Act-compliant agenda packets to the Board of Directors and Committees to maintain District compliance with all applicable laws and regulations.

Customer Service Representatives

1. Improve customer service communication to customers by the implementation of written documents by producing English and Spanish material addressing updates to billing, rates, drought, water restrictions, and the annual water quality report. This will reflect an improvement in customer communication. This goal will be accomplished by creating six written or virtual documents to disseminate amongst customers by the end of the 2023 fiscal year.
2. Improve customer service communication to new residential accounts by providing personalized service. This will reflect a consistent interaction with new residential customer accounts. This goal will be accomplished by interaction with 80% of new residential customer accounts opened during the 2023 fiscal year.

3. Implement multiple CSR scripts for current activities, outages, and events that increased efficiency and customer awareness during the 2023 fiscal year.
4. Improve customer service delinquent accounts by continuously implementing shut-off notifications and customer payment plan options. This will reflect an improvement or a decrease in delinquent customer account for final shut-off notifications. This goal will be accomplished by shut-off notifications to delinquent accounts, reducing the last monthly customer shuts off by 50%.

Finance Services, including Payroll

1. Improve customer communication by submitting documentation to receive the annual Certificate of Achievement for Excellence in Financial Reporting through the GFOA, the Operating Budget Excellence Award through the CSMFO, and the Investment Policy Certification through the CMTA. This will reflect the transparency of annual financial performance documents in compliance with state statutes governing local government entities. This goal will be accomplished by completing the application process by the end of the 2023 fiscal year.
2. Improve customer communication by submitting the 2023 BCVWD Operating Budget to the Board of Directors for approval. This will reflect an improvement in transparency of the day-to-day, short-term, and long-term financial stability. This goal will be accomplished by receiving an approved budget document from the Board of Directors by December 2022.
3. Improve fiduciary responsibilities by earning an unmodified "clean" opinion for the financial statement audit. This will reflect an improvement in transactional duties to ensure that financial information is represented fairly and accurately. This goal will be accomplished by completing the 2022 financial audit by the end of the 2023 fiscal year.
4. Continue to facilitate fiduciary responsibilities by completing the Annual Comprehensive Financial Report. This will reflect financial transparency and promote accountability. This goal will be accomplished by completing the 2022 report by an independent auditing firm by the 2023 fiscal year.
5. Assess and amend the BCVWD capacity fees by evaluating current prices and structures charged to customers. This will reflect improved communication and transparency regarding capacity fees to provide revenue to recover costs for existing and future facilities that are of proportional benefit to the person or property being charged related to water services. This goal will be accomplished by implementing the revised capacity fee study by the end of the fiscal year.
6. Improve fiduciary obligations by optimizing investments and grant writing opportunities. This goal will be accomplished by maintaining the management of contractual services in a fiduciary matter by the end of the 2023 fiscal year.
7. Improve participation in District investments by preparing regular deposits for investments with either the Local Agency Investment Fund (LAIF) or Chandler. This goal will reflect an increase in the number of funds deposited for investment by at least \$10,000 per week based on cash investments over expenses.

This goal will be accomplished by weekly reviews of interest rates for the different investment plans available to the District, which are reported monthly to the Finance and Audit Committee.

8. Improve the grant application and selection process by focusing on a specific set of 10 Capital Improvement Projects during the fiscal year. This goal will reflect an increase in the number of grant funding applications by one per quarter of the year. This goal will be accomplished by collaborating with the grant writing consultants bi-weekly to identify funding opportunities regularly for these specific projects before the 2023 fiscal year-end.
9. Continue implementing, maintaining, and reviewing payroll processing by preparing timely and accurate payroll transactions, including salaries, benefits, garnishments, taxes, and other deductions. Ensure accurate and timely processing of transactions. This goal will reflect a continuance of funds distributed to staff bi-weekly. This goal will be accomplished by processing payroll updates, including new hires, terminations, and changes to pay rates throughout the fiscal year 2023.
10. Improve consumer billing by implementing the WaterSMART Water and Energy Efficiency Grant from the United States Bureau of Reclamation. The grant is for the Advanced Meter Infrastructure (AMI) Project, reflecting the estimated 2,200 remaining meter upgrades by 100% digital transition of installed meters. This goal will be accomplished by installing Automated Meter Reading (AMR) and the Automated Meter Infrastructure (AMI) towers and repeaters by the end of the 2023 fiscal year.
11. Modernize the tracking and reporting mechanism for the cross-connection (backflow) program by providing Operations procedures and workflow for an electronic reporting system. This goal will reflect an improvement in data entry time by 25% for Operations and a reduction of at least 2 hours of statistical analysis for State mandated reporting for Administration staff. This goal will be accomplished by the completion of the Tokay software training as well as the creation of a District user guide by the 2023 fiscal year-end.

Human Resources, Including Risk Management

1. Improve departmental workflow efficiency by implementing one additional NeoGov module within the areas of Payroll, Self Service, and Compliance as part of the Human Resources Information System (HRIS) by the end of the 2023 fiscal year.
2. Improve clarity and compliance by updating ten BCVWD policies to comply with rules, regulations, and legislative and personnel law changes by the end of the 2023 fiscal year.
3. Improve employee engagement by developing one subject matter in the areas of an employee profile assessment tool, an employee appreciation program, and an employee wellness program to improve onboarding, team building, communication, and professional development, and reduce long-term healthcare costs by implementing one program by the end of the 2023 fiscal year.

4. Improve employee engagement by 5% by implementing the employee survey and providing documentation to receive the annual Great Place to Work certification through the international accreditation system for a third consecutive year during the 2023 fiscal year.
5. Improve continued efforts for transparency and customer trust by submitting documentation to receive the District Transparency Certificate of Excellence through the Special District Leadership Foundation (SDLF). The certification will reflect the openness of the district's business. The goal will be met when required documentation is submitted to promote operations and governance of special districts to the public and constituents by the end of the 2023 fiscal year.
6. Organize and host the annual employee Benefits Fair with vendors by providing employees with relevant benefits information and improving participation in the District's Flexible Spending Account (FSA) program to meet employees' expectations of the District by the end of the 2023 fiscal year.
7. Improve workplace incidents by maintaining a centralized safety incentive program by partnering with consultants to provide employee safety training sessions to decrease safety incidents by 5% by the end of the 2023 fiscal year.
8. Improve employee development by continuing the District's leadership program and implementing various training sessions to improve strategic thinking, leadership, work knowledge, skills, and abilities by implementing executive coaching services by the end of the 2023 fiscal year.

PROFESSIONAL SERVICES

There are no positions budgeted in this division.

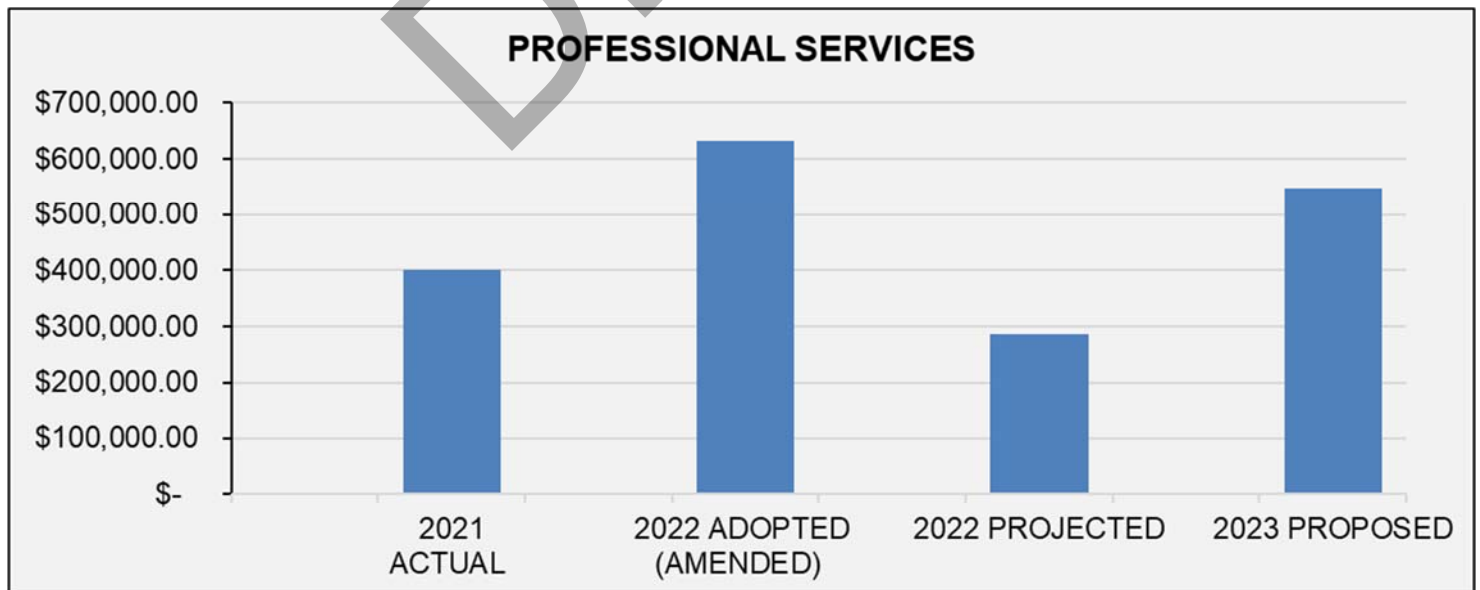
Division Description

This category includes professional services from outside consultants for legal services, engineering, auditing, and other professional services.

Division Budget

Proposed expenses for 2023 are \$547,000, a 13.5% decrease below the amended budgeted professional services expenses for 2022 due to an anticipated reduction in other professional services expenses, including Development Reimbursable-GIS.

Professional Services		2021 ACTUAL	2022 ADOPTED (AMENDED)	2022 PROJECTED	2023 PROPOSED	CHANGE (Proposed less Adopted- Amended)
01-20-210-540012	Development Reimbursable Engineering	\$ -	\$ -	\$ -	\$ -	\$ -
01-20-210-540014	Development Reimbursable GIS	113,270	75,000	19,200	50,000	(25,000)
01-20-210-540018	Grant & Loan Procurement	-	-	-	-	-
01-20-210-540048	Permits, Fees & Licensing	26	3,000	-	3,000	-
01-20-210-580031	Outside Engineering	2,473	60,000	-	60,000	-
01-20-210-580032	CIP Related Outside Engineering	-	(42,000)	-	(42,000)	-
01-30-310-550061	Media Outreach	-	-	25,500	25,500	25,500
01-30-310-580001	Accounting and Audit	35,138	37,000	29,900	46,500	9,500
01-30-310-580011	General Legal	103,193	112,000	60,200	112,000	-
01-30-310-580036	Other Professional Services	80,779	310,700	62,200	175,500	(135,200)
01-50-510-550096	Beaumont Basin Watermaster	46,005	52,500	64,900	85,000	32,500
01-50-510-550097	SAWPA Basin Monitoring Program	19,295	24,300	23,600	31,500	7,200
		<u>\$ 400,179</u>	<u>\$ 632,500</u>	<u>\$ 285,500</u>	<u>\$ 547,000</u>	<u>\$ (85,500)</u>



FINANCE AND ADMINISTRATION

Position Title	2022 Budget Full-Time Positions	2022 Budget Part-Time Positions	2023 Budget Full-Time Positions	2023 Budget Part-Time Positions
General Manager	1	0	1	0
Assistant General Manager ⁽¹⁾	0	0	0	0
Director of Finance and Administration	1	0	1	0
Finance Manager	1	0	1	0
Senior Management Analyst	1	0	1	0
Management Analyst II	1	0	1	0
Management Analyst I	1	0	1	0
Accounting Technician	0	0	0	0
Administrative Assistant	1	1 ⁽²⁾	1	1 ⁽⁵⁾
Customer Service Supervisor	1	0	1	0
Customer Service Representative II	1	0	2 ⁽⁴⁾	0
Customer Service Representative I	3	1	2 ⁽⁴⁾	0 ⁽⁶⁾
Customer Service Representative I (AMR) ⁽³⁾	0	2 ⁽³⁾	0	1 ⁽⁷⁾
Total Positions	12	4	12	2
<p>(1) Position was included in the Classification Study but was not approved to be implemented by the Board of Directors. The position will either be supported or removed based on the recommendations from the Workforce and Succession Planning review in progress in 2022.</p> <p>(2) Included 1 part-time Administrative Assistant for a maximum of 988 hours.</p> <p>(3) Included 2 temporary part-time employees to implement the AMR/AMI program.</p> <p>(4) Reclassification of Customer Service Representative I position to Customer Service Representative II position to split the utility billing responsibilities.</p> <p>(5) Includes 1 part-time Administrative Assistant for a maximum of 988 hours.</p> <p>(6) Removed 1 part-time Customer Service Representative I based on reclassification of Customer Service Representative I/II position</p> <p>(7) Consolidated 2 part-time employees to implement the AMR/AMI program</p>				

Division Description

This division includes all administrative salaries, employee benefits, operating supplies, property insurance, and other expenses associated with the following administrative functions of the District. This department also includes Human Resources; however, that section is separated for transparency.

Administration Services

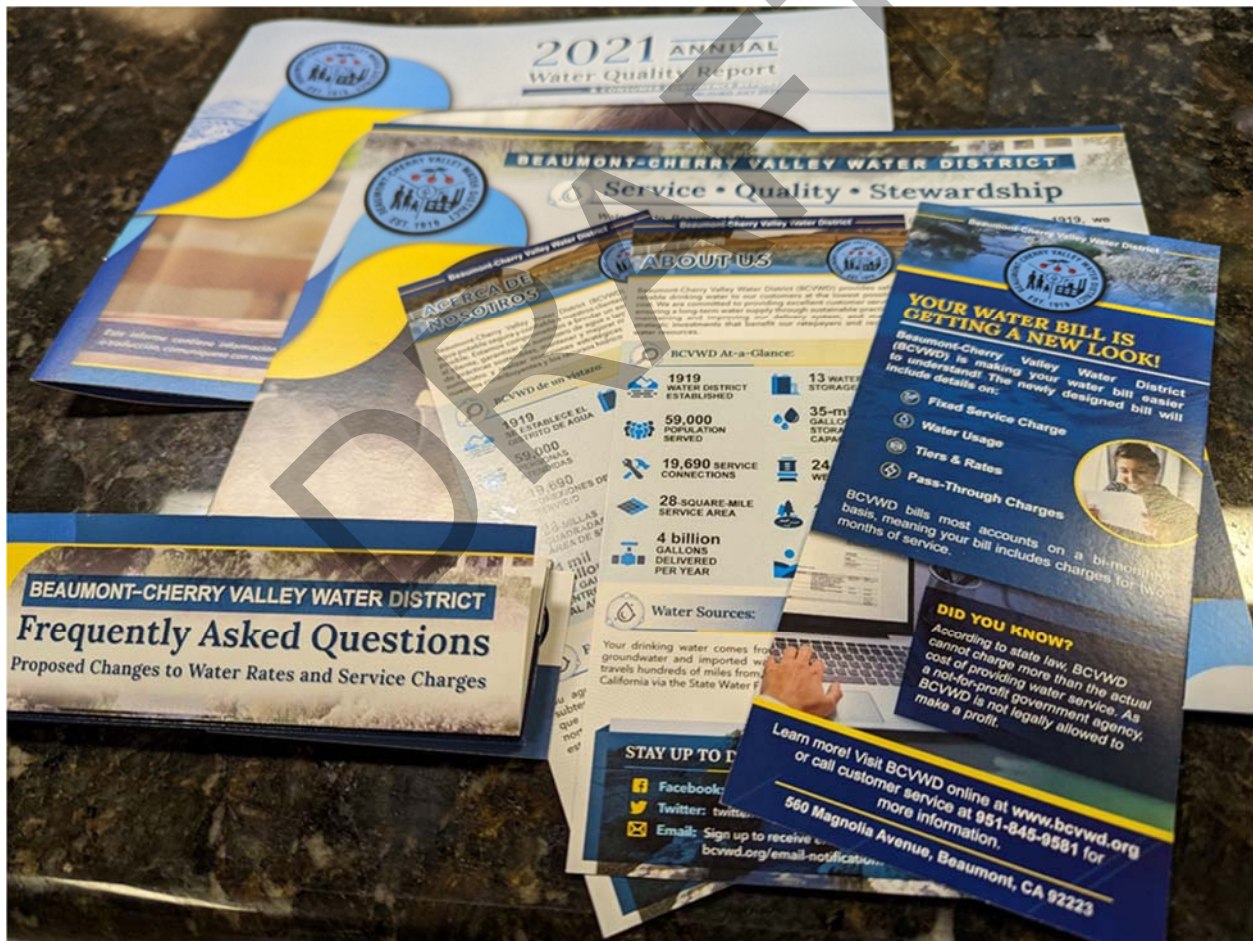
This section includes the General Manager appointed by the Board of Directors, who directs and oversees District programs, services, and resources in accordance with short and long-range goals, policy statements, and directives. The Administrative Assistants in this division perform clerical and administrative duties, including preparing staff reports and agenda packets, scheduling training sessions for the Board of Directors and General Manager, and supporting management staff as needed.

Customer Service Representatives

This section is responsible for assisting customers with their requests, processing payments, and managing all billing data. The Customer Service Representatives coordinate with other departments to ensure that all customer bills are accurate and sent on time. They also process requests to open and close accounts, update account information, prepare water consumption reports, and answer questions in person, by phone, or by email.

Finance Services

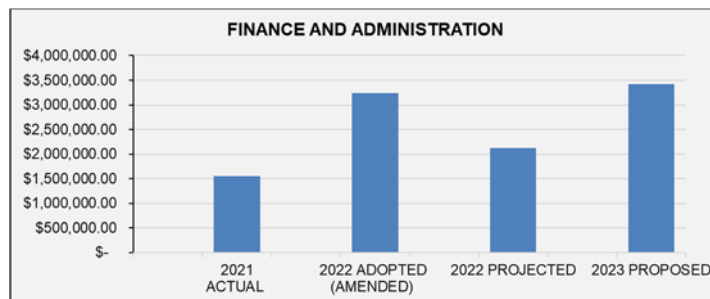
The finance section manages the general ledger, bank reconciliation, fixed assets, financial reports, payroll, accounts payable, accounts receivable, annual budget, and investment and cash management. The representatives of this section provide support to all District departments and divisions.



Division Budget

Proposed expenses for 2023 are \$3,422,100, a 5.6% increase above the amended budgeted finance and administrative services expenses for 2022. This excludes \$3,025,000 of Depreciation expense. The expected increase for 2023 is due primarily to the personnel changes and the increased expenses related to billing and informative communications mailed to customers.

Finance and Administration		2021	2022	2022	2023	CHANGE
		ACTUAL	ADOPTED (AMENDED)	PROJECTED	PROPOSED	(Proposed less Adopted- Amended)
01-30-310-500105	Labor	\$ 865,576	\$ 1,217,000	\$ 1,038,900	\$ 1,353,500	\$ 136,500
01-30-310-500109	FSLA Overtime	-	-	-	500	500
01-30-310-500110	Overtime	5,113	15,000	7,900	11,000	(4,000)
01-30-310-500111	Double Time	1,035	3,000	2,500	2,500	(500)
01-30-310-500114	Incentive Pay	-	-	-	18,000	18,000
01-30-310-500115	Social Security	54,942	92,000	65,100	102,500	10,500
01-30-310-500120	Medicare	14,460	22,000	16,700	24,000	2,000
01-30-310-500125	Health Insurance	199,133	348,000	241,100	333,000	(15,000)
01-30-310-500130	CalPERS Health Administration Costs	1,761	2,000	2,400	2,500	500
01-30-310-500140	Life Insurance	1,313	4,000	1,800	2,500	(1,500)
01-30-310-500143	EAP Program	234	2,000	300	1,000	(1,000)
01-30-310-500145	Workers' Compensation	5,120	10,000	6,200	11,000	1,000
01-30-310-500150	Unemployment Insurance	-	42,000	-	20,000	(22,000)
01-30-310-500155	Retirement/CalPERS	187,664	244,000	204,400	255,500	11,500
01-30-310-500161	Estimated Current Year OPEB Expense	220,043	213,000	-	215,000	2,000
01-30-310-500165	Uniforms & Employee Benefits	720	1,000	1,300	1,000	-
01-30-310-500175	Training/Education/Mtgs/Travel	5,359	31,000	29,300	40,500	9,500
01-30-310-500180	Accrued Sick Leave Expense	27,219	63,000	31,100	71,500	8,500
01-30-310-500185	Accrued Vacation Leave Expense	22,035	89,000	35,200	106,500	17,500
01-30-310-500187	Accrual Leave Payments	74,483	93,000	69,000	111,500	18,500
01-30-310-500190	Temporary Labor	65,158	35,000	1,000	17,000	(18,000)
01-30-310-500195	CIP Related Labor	(45,590)	(16,000)	-	(16,000)	-
01-30-310-550001	Bank/Financial Service Fees	5,751	17,000	1,900	12,000	(5,000)
01-30-310-550006	Cashiering Shortages/Overages	(101)	100	(100)	100	-
01-30-310-550008	Transaction/Return Fees	869	3,000	1,100	3,000	-
01-30-310-550010	Transaction/Credit Card Fees	84,360	80,000	94,800	90,000	10,000
01-30-310-550014	Credit Check Fees	6,249	7,000	6,600	7,000	-
01-30-310-550030	Membership Dues	38,318	40,000	38,100	42,000	2,000
01-30-310-550036	Notary & Lien Fees	750	3,000	1,100	3,000	-
01-30-310-550042	Office Supplies	9,897	10,000	12,000	11,000	1,000
01-30-310-550046	Office Equipment	8,938	4,225	6,400	5,500	1,275
01-30-310-550048	Postage	3,615	40,000	3,500	58,000	18,000
01-30-310-550050	Utility Billing Service	69,623	81,000	78,500	90,000	9,000
01-30-310-550051	Advertising/Legal Notices	532	7,000	1,600	3,500	(3,500)
01-30-310-550054	Property, Auto & General Liability Insurance	108,645	130,000	127,200	165,000	35,000
01-30-310-550066	Subscriptions	-	-	-	-	-
01-30-310-550072	Miscellaneous Operating Expenses	27	1,000	100	500	(500)
01-30-310-550078	Bad Debt Expense	-	25,000	-	25,000	-
01-30-310-560000	GASB 68 Pension Expense	(489,557)	283,000	-	222,000	(61,000)
		<u>\$ 1,553,692</u>	<u>\$ 3,241,325</u>	<u>\$ 2,127,000</u>	<u>\$ 3,422,100</u>	<u>\$ 180,775</u>
NOTE: System Depreciation is omitted from the chart for clarity						
01-30-310-550084	Depreciation	\$ 2,923,539	\$ 3,000,000	\$ 3,086,900	\$ 3,025,000	\$ 25,000

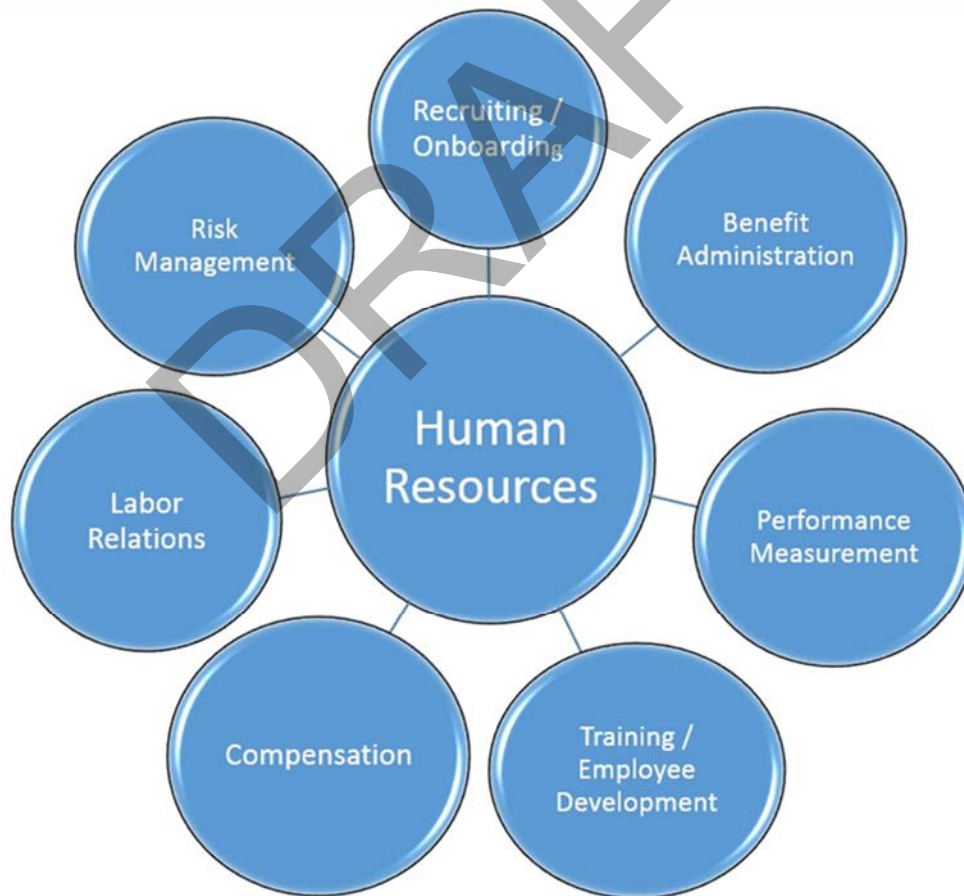


HUMAN RESOURCES AND RISK MANAGEMENT

Position Title	2022 Budget Full-Time Positions	2022 Budget Part-Time Positions	2023 Budget Full-Time Positions	2023 Budget Part-Time Positions
Human Resources Administrator	1	0	1	0
Total Positions	1	0	1	0

Division Description

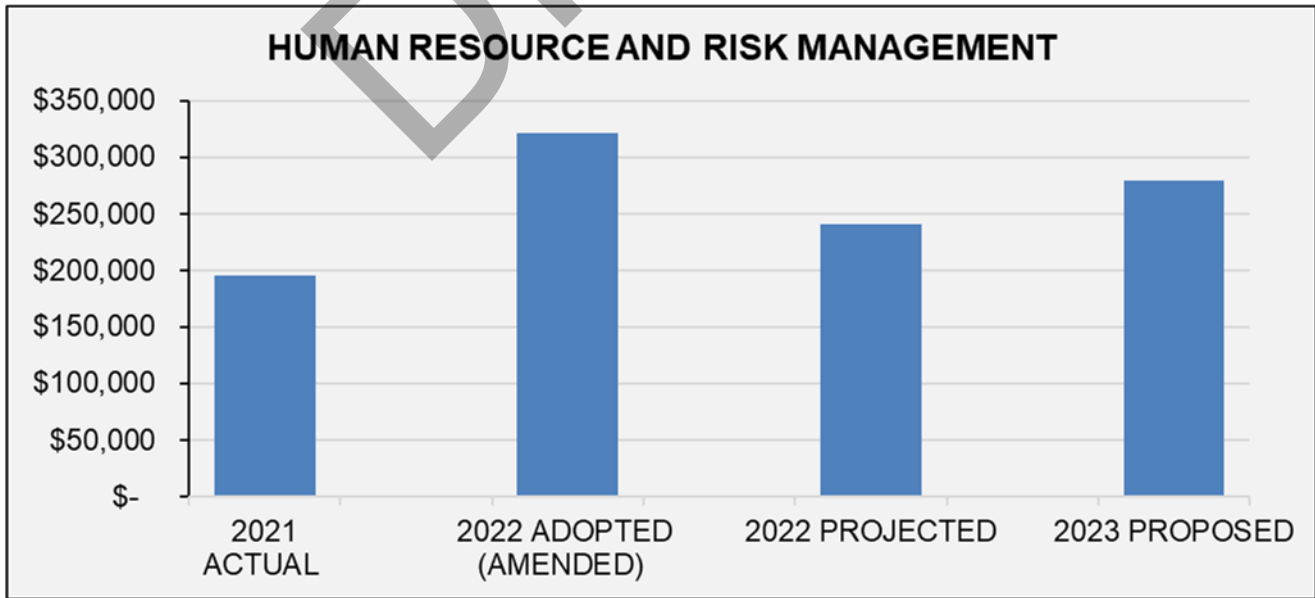
This division ensures the District complies with all legal and regulatory requirements related to personnel and a healthy and happy workplace environment.



Division Budget

Proposed expenses for 2023 are \$279,700, a 12.9% decrease below budgeted human resources and risk management expenses for 2022, which is attributed to a reduction in expenses for Other Professional Services.

Human Resources and Risk Management		2021 ACTUAL	2022 ADOPTED (AMENDED)	2022 PROJECTED	2023 PROPOSED	CHANGE (Proposed less Adopted- Amended)
01-30-320-500105	Labor	\$ 55,778	\$ 69,400	\$ 71,400	\$ 92,500	\$ 23,100
01-30-320-500110	Overtime	3,354	3,000	2,700	-	(3,000)
01-30-320-500111	Double Time	457	1,600	800	-	(1,600)
01-30-320-500114	Incentive Pay	-	-	-	1,500	1,500
01-30-320-500115	Social Security	3,857	6,000	4,800	6,500	500
01-30-320-500120	Medicare	902	2,000	1,100	1,500	(500)
01-30-320-500125	Health Insurance	15,338	26,000	17,400	25,500	(500)
01-30-320-500140	Life Insurance	84	1,000	100	500	(500)
01-30-320-500143	EAP Program	19	1,000	-	500	(500)
01-30-320-500145	Workers' Compensation	314	1,000	400	1,000	-
01-30-320-500150	Unemployment Insurance	-	3,000	-	1,500	(1,500)
01-30-320-500155	Retirement/CalPERS	6,167	8,000	8,200	9,500	1,500
01-30-320-500165	Uniforms & Employee Benefits	-	200	-	200	-
01-30-320-500175	Training/Education/Mtgs/Travel	979	13,000	8,100	7,500	(5,500)
01-30-320-500176	District Professional Development	17,100	41,000	24,400	20,000	(21,000)
01-30-320-500177	General Safety Training & Supplies	9,677	31,000	17,500	32,000	1,000
01-30-320-500180	Accrued Sick Leave Expense	2,095	4,000	2,200	5,500	1,500
01-30-320-500185	Accrued Vacation Leave Expense	3,131	4,000	700	5,000	1,000
01-30-320-500187	Accrual Leave Payments	-	2,000	-	-	(2,000)
01-30-320-500190	Temporary Labor	-	-	-	5,000	5,000
01-30-320-550024	Employment Testing	2,482	8,500	2,300	6,000	(2,500)
01-30-320-550025	Employee Retention	1,017	5,000	1,300	5,500	500
01-30-320-550026	Recruitment Expense	3,977	13,000	4,000	11,000	(2,000)
01-30-320-550028	District Certification	2,338	4,000	2,500	6,000	2,000
01-30-320-550030	Membership Dues	1,708	3,000	2,000	2,500	(500)
01-30-320-550042	Office Supplies	1,162	3,000	1,100	3,000	-
01-30-320-550051	Advertising/Legal Notices	1,106	4,000	1,000	4,000	-
01-30-320-580036	Other Professional Services	62,522	63,500	66,500	26,000	(37,500)
		\$ 195,563	\$ 321,200	\$ 240,500	\$ 279,700	\$ (41,500)



Information Technology - Expenses Detail



DIVISIONS

- Information Technology

2022 INFORMATION TECHNOLOGY DEPARTMENT ACCOMPLISHMENTS

1. Continued to support District Staff with various District remote work activities required due to District response to COVID 19 Pandemic
2. Completed scheduled computer workstation upgrades (all District computers), server upgrades, and application upgrades to ensure that the BCVWD computer network is current and capable of providing the District with an efficient computer environment to conduct business with no business day loss of service outages
3. Completed Backflow System SQL Server and provided training materials for implementing said system as part of the District's Cross-Connection Control program.
4. Completed acquisition, programming, and implementation of ten (10) additional tablet-based (iPad) systems for Operations and Distribution and Transmission Staff which included continued implementation of automated forms for field staff use to leverage technology to provide for increased field staff operational and process efficiency
5. Completed programming of all remaining transmitters for AMR component of AMR/AMI project or approximately 36% of remaining project transmitters (7,500 transmitters of 20,450 total project transmitters).
6. Completed initial steps of Phase III of AMR/AMI project by coordinating the acquisition of materials and equipment necessary for implementation testing of AMI deployment completion in 2023.
7. Advanced the District's cybersecurity initiative by deploying upgraded cybersecurity systems and associated programming, including but not limited to upgrade system monitoring and related technical controls, thereby maintaining District's optimum cybersecurity response protocols. Work included deploying eight (8) Cybersecurity Control Technologies to improve the District cybersecurity posture.
8. Advanced District Cybersecurity Awareness Training Program by creating and implementing said training with all staff to ensure the maximum level of District and Staff awareness of District Cybersecurity initiative. The Department issued three (3) random emails during the year to verify program effectiveness, staff awareness, and response to recommendations and requirements of said training activities.
9. Advanced the District's safety program by acquiring and deploying 2-way Radio Systems to staff, including 2-way radio training for improved communication. Reliable equipment increases staff's ability to communicate reliably for regular communication activities and during emergency and emergency response activities.
10. Advanced the District's technology leveraging for improved operations, tracking, and quality assurance by implementing a pipeline, Hydrant Flush, and a Valve Exercise GIS-based computer solution and providing staff training regarding said solutions.

11. Collaborated and completed departmental technical requirements to meet District goals and objectives for the 2022 fiscal year.
12. Acquired and deployed Wireless Headsets for all customer service staff in coordination with Human Resources to advance District business equipment ergonomic initiatives to minimize the possibility of work-related ergonomic issues from repetitive phone use activities.

2023 INFORMATION TECHNOLOGY DEPARTMENT GOALS AND OBJECTIVES

1. Complete the Automatic Meter Read (AMR) portion of the AMR/ Automatic Meter Infrastructure (AMI) project by supporting the final deployment of remaining automatic meters (approximately 3,000 meters and associated transmitters (radios)) at customer locations in conjunction with Finance and Administrative Services and Operations Departments. Complete AMI deployment, including installation of system collector and repeater components throughout the District, including quarterly testing and quality assurance activities. Upon system testing and commissioning, the District will deploy the customer-facing web portal and enable AMI technology to automate, increase operational efficiency, and improve meter collecting and reporting capabilities by year-end 2023.
2. Advance the implementation of the new Supervisory Control and Data Acquisition (SCADA) system that will enable staff to have increased oversight and control of all water operations and facilities; said system will include opportunities for remote and mobile device access, thereby improving system maintenance and control operations activities. Project components include site retrofits and upgrades of electrical equipment, wires, communications equipment, etc., and all District facilities sites (e.g., wells, booster, reservoirs, pressure-reducing stations, etc.).
3. Advance the District's technology upgrade initiative by replacing approximately 33% of employee workstations, aging servers, storage, or infrastructure equipment. The upgrades will include acquiring, programming, and installing replacement computer workstations in the District. Replacement of Servers that have reached the end of service life; and an evaluation of storage arrays and system switch equipment to ensure minimum server outages.
4. Advance the District's cybersecurity initiative by working with all District Departments, including Human Resources (related to integrating Policies and Procedures into the overall District Policies and Procedures framework), to complete the District's Cybersecurity Program Policies and Procedures. IT Department Staff will also advance through continued deployment, testing, and refining all applications, technologies, and systems reasonably necessary to ensure a secure, safe and effective workplace. IT Department will continue to leverage investments made by the District in 2021 and 2022 to continue to maximize the District's effectiveness of the cybersecurity program through 2023 and beyond. Staff proposes to assess and plan for using items such as artificial intelligence technologies to ensure maximum identification and response to security threats.

INFORMATION TECHNOLOGY

Position Title	2022 Budget Full-Time Positions	2022 Budget Part-Time Positions	2023 Budget Full-Time Positions	2023 Budget Part-Time Positions
Director of Information Technology	1	0	1	0
Total Positions	1	0	1	0

Division Description

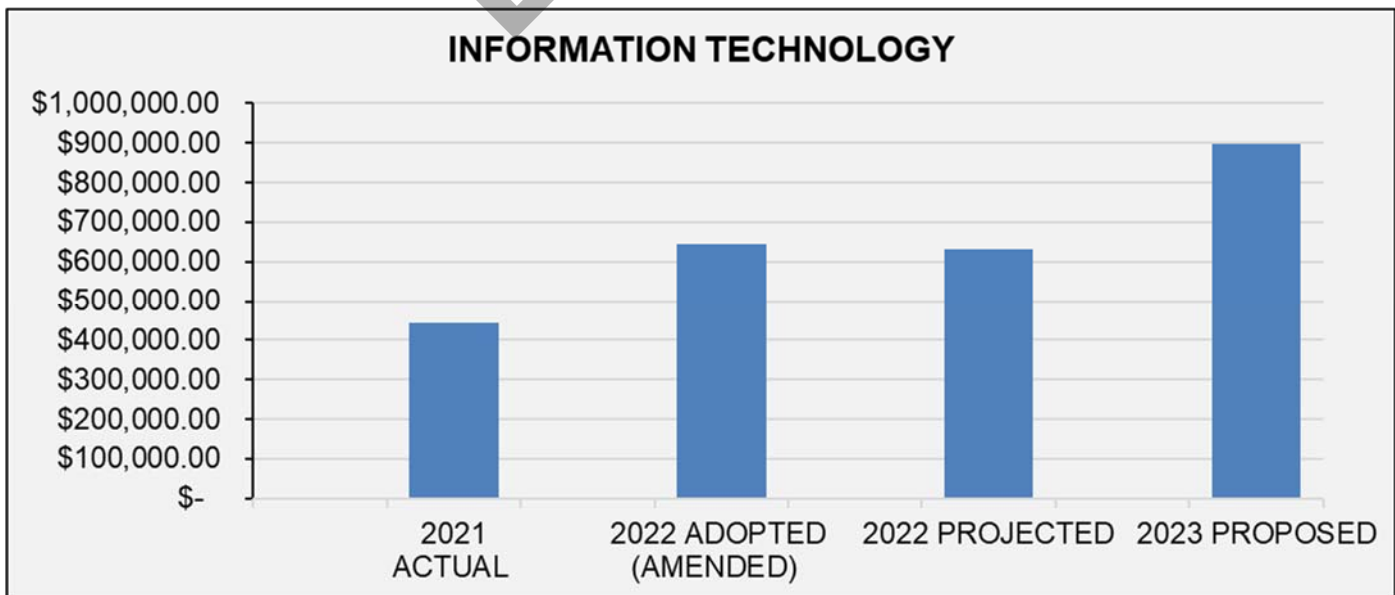
This department includes the administrative salaries, employee benefits, operating supplies, and other expenses associated with the effective and efficient management and deployment of technology and cybersecurity throughout the District.



Division Budget

Proposed expenses for 2023 are \$899,000, a 39.6% increase above the budgeted information technology expenses for 2022, due to an anticipated rise in license, maintenance, and support expenses related to information technology as well as new expenses supporting the implementation of the Automated meter Reading/Advanced Metering Infrastructure (AMR/AMI) project.

Information Technology		2021 ACTUAL	2022 ADOPTED (AMENDED)	2022 PROJECTED	2023 PROPOSED	CHANGE <i>(Proposed less Adopted- Amended)</i>
01-35-315-500105	Labor	\$ 135,451	\$ 152,000	\$ 146,400	\$ 163,000	\$ 11,000
01-35-315-500114	Incentive Pay	-	-	-	1,500	1,500
01-35-315-500115	Social Security	8,874	12,000	9,200	13,000	1,000
01-35-315-500120	Medicare	2,434	3,000	2,500	3,500	500
01-35-315-500125	Health Insurance	26,048	26,000	26,900	25,500	(500)
01-35-315-500140	Life Insurance	196	1,000	200	500	(500)
01-35-315-500143	EAP Program	19	1,000	-	500	(500)
01-35-315-500145	Workers' Compensation	699	2,000	800	1,500	(500)
01-35-315-500150	Unemployment Insurance	-	6,000	-	2,500	(3,500)
01-35-315-500155	Retirement/CalPERS	15,494	18,000	17,300	20,000	2,000
01-35-315-500165	Uniforms & Employee Benefits	-	-	-	-	-
01-35-315-500175	Training/Education/Mtgs/Travel	3,239	5,000	7,700	5,000	-
01-35-315-500180	Accrued Sick Leave Expense	(201)	9,000	-	9,500	500
01-35-315-500185	Accrued Vacation Leave Expense	(13,885)	16,000	1,800	18,000	2,000
01-35-315-500187	Accrual Leave Payments	32,337	15,000	25,300	18,500	3,500
01-35-315-500190	Temporary Labor	-	-	-	-	-
01-35-315-500195	CIP Related Labor	-	(33,000)	-	(33,000)	-
01-35-315-501511	Telephone/Internet Service	46,967	45,000	55,300	53,000	8,000
01-35-315-501521	Building Alarms and Security	-	10,000	9,000	17,500	7,500
01-35-315-540014	GIS Maintenance and Updates	-	10,000	5,700	10,000	-
01-35-315-550030	Membership Dues	2,051	3,000	2,200	3,000	-
01-35-315-550044	Printing/Toner & Maintenance	18,764	28,000	22,900	28,000	-
01-35-315-550051	Advertising/Legal Notices	-	-	-	-	-
01-35-315-550058	Cyber Security Liability Insurance	-	-	-	7,000	7,000
01-35-315-580016	Computer Hardware	13,487	30,000	29,500	30,000	-
01-35-315-580021	IT/Software Support	3,503	8,000	-	8,000	-
01-35-315-580026	License/Maintenance/Support	147,677	220,000	222,100	250,000	30,000
01-35-315-580027	AMR/AMI Annual Support	-	-	-	183,000	183,000
01-35-315-580028	Cybersecurity Software/Hardware	-	50,000	45,800	50,000	-
01-35-315-580030	Repair/Purchase Radio Comm Equip	-	7,000	-	10,000	3,000
		\$ 443,155	\$ 644,000	\$ 630,600	\$ 899,000	\$ 255,000



Operations - Expenses Detail



DIVISIONS

- Source of Supply
- Transmission and Distribution
- Field Inspections
- Customer Service and Meter Reading
- Maintenance and General Plant

2022 OPERATIONS DEPARTMENT ACCOMPLISHMENTS

Source of Supply

1. Completed the Well rehabilitation and pumping unit repair projects to improve the quality of supply and serviceable equipment and prevent excessive repair or equipment failure for Wells 10, 18, 23, and 29.
2. Implementation of various District Safety Programs and the purchase of safety equipment to improve risk management, safe work practices, employee development, and Water certifications.
3. Participated in the public outreach campaign. Collaborated with multiple community resources and provided various outreach and education opportunities to improve communication with the public on the continuing drought concern in the State of California and the Western United States.
4. Prepared and submitted a grant funding application for the planning, selection, and acquisition of hardware/software with the District's Information Technology (IT) Department to replace and improve the existing SCADA system in accordance with the District's Capital Improvement Plan (CIP).
5. Purchased a Global Positioning System (GPS instrument), supported setup and interface with the Information Technology Department, and provided staff training to provide for the improved accuracy of the District's potable and non-potable water system maps, including water meter location activities as well as mapping of customer non-potable/potable water use areas, and Recycled Water piping locations for anticipated upcoming recycled water permitting activities.
6. Coordinated and monitored mud and debris flow events and District responses (rain event responses) from the Apple/ El Dorado burn scar with emergency personnel and Riverside County Flood Control & Water Conservation District.
7. Provided various projects to rehabilitate and reconstruct existing facilities to promote higher maintenance activities, as well as revise facilities landscaping, to improve facility aesthetics and drought tolerance, thereby enabling a better public image, including:
 - a. Reconstructed wood roof structures for Well 16 and chlorinator buildings.
 - b. Rebuilt Well 11 existing wood roof with a new metal roof structure to increase fire protection
 - c. Reconstructed Highland Springs wood roof structure and upgraded building lighting and electrical power wiring and appurtenances, painted building, discharge piping, the exterior of the hydropneumatic tank, booster pumping units, and generator enclosure.

- d. Painted motors and pumping units at Edgar Canyon well facilities and Wells 22, 23, 24, and 26.
- e. Converted 560 Magnolia landscape fountain feature to low maintenance planter to improve curb appeal and minimize potential vector control issues.
- f. Recoated existing aboveground piping facilities at Lower Edgar Tank Site.
- g. Installed Automatic Lighting controls at all City well facilities and the 12th and Palm Field Office.
- h. Created and implemented a field maintenance repair ticketing system to ensure the project maintenance program's efficiency, tracking, and quality assurance.

Transmission and Distribution

1. Provided coordination and aggressive meter replacement as identified in the awarded grant contract for Automated Meter Reading/Advanced Metering Infrastructure (AMR/AMI) implementation.
2. Supported the District's Finance Department in preparation of documentation necessary to request and receive an extension to the District's Bureau of Reclamation WaterSmart AMR/AMI grant resulting from project delays in materials and equipment acquisition due to global supply chain disruption issues resulting from COVID-19 and Russian/Ukrainian War activities.
3. Provided support and coordination with the District's IT department and provided staff training to increase electronic maintenance coordination and tracking systems related to the Districts ongoing water system operation and maintenance, including:
 - a. Setup and implementation of electronic valve maintenance scheduling and tracking program and continued systematic valve maintenance and exercise program of potable and non-potable water systems.
 - b. Set up and implementation of water system flushing maintenance scheduling and tracking program through the District's system mapping platform and began systematic valve maintenance of the distribution system.
4. Supported ongoing District Capital Facilities and Capital Reserve Replacement Projects, including field assessment of existing facilities, design replacement facilities planning support, and materials acquisition (where necessary), as well as construction activities and inspection support for the following projects:
 - a. Grand Avenue Storm Drain (MDP Line 16) Project, in cooperation with the Engineering Department and Riverside County Flood Control & Water Conservation District (RCF&WCD).
 - b. Provided District Engineering Department and RCF&WCD field coordination and support and District inspection activities for Grand Avenue MDP Line 16 storm drain construction and District contracting and grading operations, including subgrade preparation of Noble Creek Recharge spillway construction project.

- c. Provided field support in conjunction with District Engineering Department and RCFC&WCD construction coordination and support. Supervised piping, valves, and appurtenance acquisition, delivery, and site storage, as well as District field coordination and inspection activities for Grand Avenue capital replacement pipeline projects – pipelines 1 through 6A.
 - d. Provided field support in conjunction with District Engineering Department and construction coordination and inspection activities for Capital Improvement Project (CIP) number P-3620-0012 Avenue Altejo Bella, Avenida Miravilla to End of Cul-De-Sac. Supervised piping, valves, and appurtenance prepurchase and acquisition, delivery, and site storage of construction materials.
 - e. Provided field support in conjunction with District Engineering Department for Capital Replacement Project (CIP) number P-3620-0015 Appletree Lane and B-Line to Oak Glen Road, for supervision and work related to piping, valves, and appurtenance prepurchase and acquisition, delivery, and site storage of materials of construction
 - f. Provided field support in conjunction with the District Engineering Department for Capital Replacement Project (CIP) for two pipeline replacements on Beaumont Avenue and Michigan Avenue for supervision and work related to piping, valves, and appurtenance prepurchase and acquisition, delivery, and site storage of materials of construction.
5. Coordinated and monitored mud and debris flow events and District responses (rain event responses) from the Apple/ El Dorado burn scar with emergency personnel and Riverside County Flood Control & Water Conservation District.
 6. Provided support to the District's Human Resources (HR) Department and coordination in completing the District's 2021/2022 Classification and Compensation study.
 7. Continued to implement, improve and expand the District Safety Program in conjunction with the Human Resources Department, including continued use of professional risk management consulting services, continued review and assessment of safe work practices, training, and evaluation and implementation of replacement and additional safety equipment as needed or as identified.
 8. Provided development support services, including inspection activities and meter installations for various ongoing Capital (CIP) Projects.
 9. Replaced critical tank inlet and drain line isolation valves on Noble Tank, increased system redundancy and isolation capabilities. Said inlet and drain valves had reached the end of their service life and no longer functioned appropriately.

2023 OPERATIONS DEPARTMENT GOALS AND OBJECTIVES

Source of Supply

1. Finalize design and construction documents for Water Storage Tank Recoating, Painting, and Rehabilitation at Cherry Tanks I & II, Vineland Tank I, and Lower Edgar Tank and complete coating,

- painting, and modifications to said facilities in 2023 and 2024.
2. Implement chlorination system retrofits at Well 29 and Well 25 for continued safe and uniform District chlorination equipment installations.
 3. Provide project support and construction phase activities for re-drilling two potable water wells (i.e. Wells 1A and 2A) to increase redundancy and provide additional pumping capacity to meet high system demands.
 4. Provide project support and coordination with the District's IT department to complete the Automatic Meter Reading/Advanced Metering Infrastructure AMR/AMI project, including installing collectors and repeaters at District-owned properties as necessary to meet the extended grant completion schedule.
 5. Provide all sampling and operational requirements necessary to meet all State and Federal drinking water standards and all regulatory water quality sampling requirements, including completion of UCMR 5 water constituent sampling activities.
 6. Provide storm event oversight and coordination for District response to potential mud and debris flow events to all storm events.
 7. Complete MDP Line 16 project to provide imported water and stormwater recharge. This includes management activities to maintain maximum imported water recharge, new stormwater collection, and recharge activities for MDP Line 16 tributary area; and management of Noble Creek Recharge Facility Phase 1 and 2 basins.
 8. Provide strategic production equipment operation to maximize Beaumont Basin water level management activities through pumping and recharge activities to minimize long-term recharge effects (e.g., local area mounding, etc.) necessary to ensure maximum sustained basin operation and recovery opportunities for ongoing District imported water activities.
 9. Provide coordination with the District's Engineering Department to confirm equipment operational parameters necessary to purchase spare equipment successfully (i.e., electric motor and pumping unit assembly for the Noble Booster and 4a Booster.
 10. Provide support and coordination with the District's IT Department to install a new digital radio repeater at a District-owned well site to ensure maximum redundancy of the District handheld radio communication system.
 11. Complete ordering and replacement of 2023 budgeted vehicles and equipment.
 12. Coordinate with the District's Engineering Department and Executive Management team to ensure District Chromium VI activities and responses are aligned with emerging jurisdictional requirements that may affect District operations, including ongoing monitoring of District System Chromium-VI system-wide. Continue to monitor, update, and prepare well and booster station maintenance program activities.
 13. Continue to upgrade water facility sites and continue migration to low water use and maintenance facilities. These include site upgrades at Well 25 when materials and equipment shortages provided

reasonable costs for proposed improvements.

14. Capture GPS coordinates on District's high-risk facilities.

Transmission and Distribution

1. Respond to all reported emergencies and make necessary repairs to assure continuity of service to District customers with a completion timing of 1 to 3 days, depending on the severity of the leak and utility location ticket time period requirements (Underground Service Alert, USA).
2. Respond to all damaged fire hydrant assemblies and make necessary repairs to assure continuity of service to District customers with a completion timing of 1 to 3 days depending on the severity of damage and utility location ticket time period requirements (Underground Service Alert, USA)
3. Support and inspection activities for replacing various District-owned water mains, including the "B" Line, 5th Street, and Michigan Avenue projects.
4. Coordinate and support District's IT department with the purchase and implementation of tablet devices to increase efficiency in system mapping, valve exercising, system flushing, and associated training activities.
5. Purchase and deploy a new leak locator to increase repair efficiency and minimize the cost of street repairs.
6. Replace Line Locator with a GPS-enabled system to improve accuracy in system mapping, response to Underground Service Alerts (USA), and efficiency.
7. Increase State Water Resources Control Board Operator Certification by 15%.
8. Continue to support completion of Automatic Meter Reading/Advanced Metering Infrastructure AMR/AMI meter replacement project in 2023, necessary to meet the revised grant completion deadline.
9. Increase valve maintenance activities by 15% and continue logging maintenance activities via a tablet-based maintenance program in conjunction with the District GIS system mapping platform.
10. Provide backhoe operator instruction opportunities for staff by installing a used section of the water main for excavation practice and trench shoring training in Edgar Canyon.
11. Locate all hard-to-find water meters with a GPS mapping system and GIS platform to ensure District locations of facilities are accurately located in GIS and recoverable in the field by District Staff over time.

Recycled Water

1. Continue to advance recycled water system implementation by executing 25% of the performance by January 2024.
2. Staff proposed a Cross Connection/Non-Potable Water Supervisor to oversee the backflow/cross-connection control program and to begin preparations for California State Division of Drinking water

- permitting and conversion to Recycled Water use.
3. Provide coordination and staff training to implement a new Backflow testing and maintenance tracking system.
 4. Instigate location mapping of the District's non-potable system using the District GPS to include mapping customer non-potable/potable water use areas and piping for use in Recycled Water permitting with a goal of mapping 30% of District Facilities in 2023 and customer use areas when accessible.
 5. Start non-potable water system implementation shutdown test, including non-potable water users, to validate to jurisdictional agencies the complete separation of the non-potable and potable water systems on both District and customer use properties.
 6. Commence recycled water system conversion as end-user properties are approved and included in the City of Beaumont's Recycled Water Use Permit.
 7. Provide support to the District's Engineering staff and the City of Beaumont with the design and construction of a non-potable water booster station that will allow the District to implement receipt and pressurization of recycled water from the City of Beaumont's Wastewater Treatment Plant and deliver said water to the District's non-potable 2800 Reservoir.

Maintenance and General Plant

1. Continue ongoing rehabilitation and reconstruction activities for existing facilities to promote higher maintenance activities as well as revise facilities landscaping to improve facility aesthetics and drought tolerance, thereby enabling a better public image including:
 - a. Install automatic outdoor solar-powered lighting at all District Canyon well facilities.
 - b. Replace existing Wells 12 and 13 wood roofs with a new metal roof structure to replace roofing systems at the end of their service life while increasing facilities' fire protection.
 - c. Complete proposed landscaping improvements at Well 25.
 - d. Paint motors and pumping units in the City of Beaumont and Cherry Valley (non-canyon) well facilities.
 - e. Replace end-of-service life well and booster station facilities within the City of Beaumont, Cherry Valley, and Edgar Canyon (50% completion target for 2023).
 - f. Improve electrical systems at District facilities by replacing Well building manual light switches with automatic motion-activated light switches for increased employee safety and energy efficiency.
 - g. Continue to implement LED lighting system conversion of existing fluorescent light bulb fixtures at 560 Magnolia, minimize ongoing fluorescent lighting fixture loss of service, and increase District's overall energy efficiency improvement activities.
2. Continue ongoing replacement and upgrade of District signage, including well site identification, facility addresses, No Trespassing, No Hunting, National Fire Protection Association (NFPA)

placards, Universal Waste, and related regulatory required signage.

3. Respond to all facility maintenance tickets and provide necessary repairs and improvements to ensure a safe work environment for District staff and the public.
4. Coordinate with the District's IT Department to implement a facility inspection system that will increase efficiency in documenting the condition of facilities and provide a platform for tracking and reporting maintenance activities.
5. Provide support to Operations by participating in the on-call rotation and responding to after-hours emergency repair activities.

DRAFT

SOURCE OF SUPPLY

Position Title	2022 Budget Full-Time Positions	2022 Budget Part-Time Positions	2023 Budget Full-Time Positions	2023 Budget Part-Time Positions
Cross Connection/Non-Potable Water Supervisor ⁽¹⁾	1	0	1	0
Water Production Supervisor	1	0	1	0
Water Production Operator II	3	0	3	0
Water Production Operator I	1	0	1	0
Total Positions	6	0	6	0

(1) Was listed in 2022 Budget as Recycled Water Supervisor but reclassified for 2023

Division Description

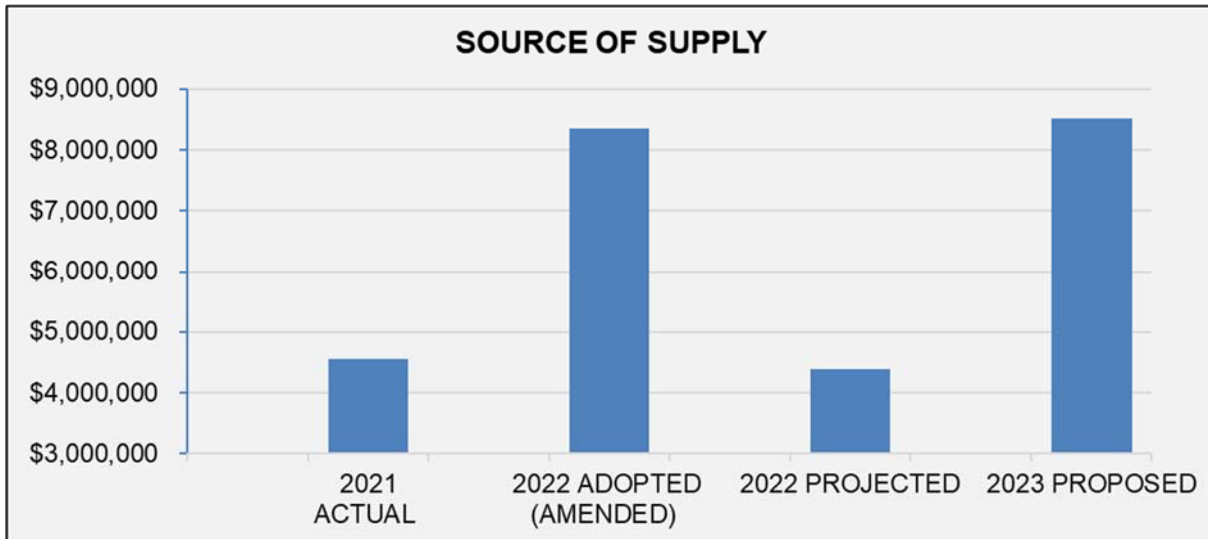
Source of Supply represents the division responsible for expenses related to the operation and maintenance of wells, booster stations, storage facilities and State Water Project supplies. It oversees supervisory control and data acquisition (SCADA), water quality functions, and the construction, installation, testing, calibration, maintenance, and repair of electrical and mechanical systems, and process control instrumentation systems.



Division Budget

Source of supply expenses for 2023 is proposed as \$8,511,500, a 1.8% increase above the 2022 budgeted expenses. The increase includes the expected State Project Water purchases of 11,000 AF.

Source of Supply		2021 ACTUAL	2022 ADOPTED (AMENDED)	2022 PROJECTED	2023 PROPOSED	CHANGE <i>(Proposed less Adopted- Amended)</i>
01-40-410-500105	Labor	\$ 243,027	\$ 451,000	\$ 274,600	\$ 509,000	\$ 58,000
01-40-410-500109	FSLA Overtime	-	-	-	500	500
01-40-410-500110	Overtime	5,280	17,000	6,300	14,500	(2,500)
01-40-410-500111	Double Time	2,555	3,000	200	3,500	500
01-40-410-500113	Standby/On-Call	9,450	13,000	10,500	15,000	2,000
01-40-410-500114	Incentive Pay	-	-	-	7,500	7,500
01-40-410-500115	Social Security	18,130	34,000	20,600	38,500	4,500
01-40-410-500120	Medicare	4,240	8,000	4,800	9,500	1,500
01-40-410-500125	Health Insurance	94,528	151,000	102,700	138,500	(12,500)
01-40-410-500140	Life Insurance	411	2,000	500	1,000	(1,000)
01-40-410-500143	EAP Program	74	1,000	100	500	(500)
01-40-410-500145	Workers' Compensation	7,721	19,000	9,100	21,500	2,500
01-40-410-500150	Unemployment Insurance	10,065	26,000	500	31,500	5,500
01-40-410-500155	Retirement/CalPERS	69,331	105,000	79,700	113,500	8,500
01-40-410-500165	Uniforms & Employee Benefits	1,160	4,000	1,500	5,000	1,000
01-40-410-500175	Training/Education/Mtgs/Travel	3,110	6,000	2,800	6,000	-
01-40-410-500180	Accrued Sick Leave Expense	11,635	21,000	15,800	24,500	3,500
01-40-410-500185	Accrued Vacation Leave Expense	16,927	31,000	17,500	37,500	6,500
01-40-410-500187	Accrual Leave Payments	2,208	11,000	2,200	16,500	5,500
01-40-410-500195	CIP Related Labor	-	(20,000)	-	(20,000)	-
01-40-410-500501	State Project Water Purchases	1,163,484	4,349,000	649,200	4,389,000	40,000
01-40-410-500511	Ground Water Purchases	-	-	-	-	-
01-40-410-501101	Electricity - Wells	2,470,785	2,502,000	2,665,600	2,550,000	48,000
01-40-410-501201	Gas - Wells	180	1,000	200	1,000	-
01-40-410-510011	Treatment & Chemicals	156,709	150,000	137,400	160,000	10,000
01-40-410-510021	Lab Testing	57,083	90,000	94,200	100,000	10,000
01-40-410-510031	Small Tools, Parts & Maintenance	7,707	8,000	4,800	6,000	(2,000)
01-40-410-520021	Maintenance & Repair-Telemetry Equipment	-	5,000	1,900	5,000	-
01-40-410-520061	Maintenance & Repair-Pumping Equipment	59,115	272,900	144,400	180,000	(92,900)
01-40-410-530001	Minor Capital Acquisitions	-	-	-	-	-
01-40-410-540084	Regulations Mandates & Tariffs	140,860	97,000	133,100	145,000	48,000
01-40-410-550066	Subscriptions	-	3,000	1,100	1,500	(1,500)
		<u>\$ 4,555,775</u>	<u>\$ 8,360,900</u>	<u>\$ 4,381,300</u>	<u>\$ 8,511,500</u>	<u>\$ 150,600</u>



TRANSMISSION AND DISTRIBUTION

Position Title	2022 Budget Full-Time Positions	2022 Budget Part-Time Positions	2023 Budget Full-Time Positions	2023 Budget Part-Time Positions
Director of Operations	1	0	1	0
Water Utility Superintendent	1	0	1	0
Water Utility Supervisor	1	0	1	0
Senior Water Utility Worker	3 ⁽¹⁾	0	3 ⁽⁴⁾	0
Water Utility Worker II	2 ⁽¹⁾	0	2 ⁽⁴⁾	0
Water Utility Worker I	5 ⁽¹⁾	4 ⁽²⁾	5 ⁽⁴⁾	8 ⁽⁵⁾
Water Utility Worker I (AMR)	0	2 ⁽³⁾	0	2 ⁽⁶⁾
Total Positions	13	6	13	10

- (1) Employee counted in the designated department only; the total budget splits expenses for other divisions worked (Transmission and Distribution, Inspections, Customer Service and Meter Reading, and Maintenance and General Plant) .
- (2) Included 4 part-time Water Utility Worker I positions for seasonal projects for a maximum of 959 hours each.
- (3) Included 2 temporary employees to implement the AMR/AMI program for a maximum of 1,040 hours each.
- (4) Employee counted in the designated department only; the total budget splits expenses for other divisions worked (Transmission and Distribution, Inspections, Customer Service and Meter Reading, and Maintenance and General Plant) .
- (5) Includes 8 part-time Water Utility Worker I positions for seasonal projects for a maximum of 959 hours each
- (6) Includes 2 temporary employees to implement the AMR/AMI program for a maximum of 2,000 hours each.

Division Description

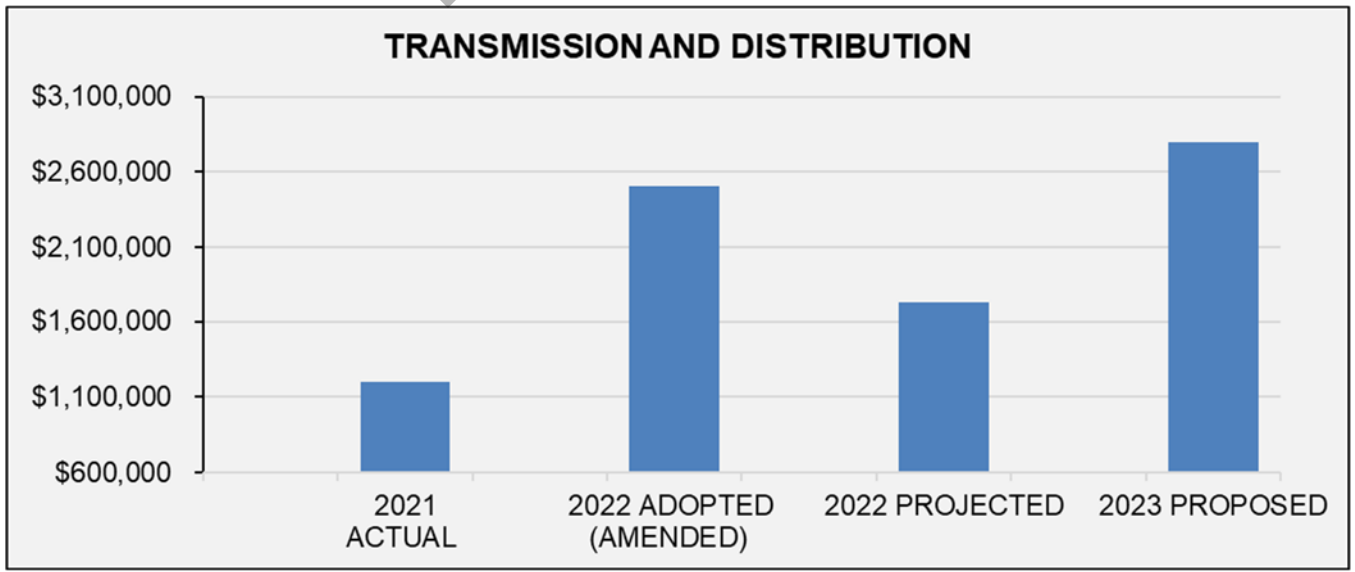
This division includes the maintenance of the distribution system, service connections, meters, tanks, and pressure regulating stations that deliver water throughout the District. This division also includes expenses associated with new service requests, fire hydrants, and fire services, and the construction, installation, testing, and maintenance of new facilities.



Division Budget

Proposed expenses for 2023 are \$2,798,500, a 11.7% increase above the 2022 budgeted transmission and distribution expenses. The expected increase is due to the additional temporary staffing for peak leak season, maintenance flushing, and vegetation and weed control, along with increases expected related to general, pipeline and hydrant, and meter maintenance and services.

Transmission and Distribution		2021 ACTUAL	2022 ADOPTED (AMENDED)	2022 PROJECTED	2023 PROPOSED	CHANGE (Proposed less Adopted- Amended)
01-40-440-500105	Labor	\$ 568,101	\$ 1,061,000	\$ 798,900	\$ 1,250,000	\$ 189,000
01-40-440-500109	FSLA Overtime	-	-	-	2,000	2,000
01-40-440-500110	Overtime	49,070	74,000	56,000	63,500	(10,500)
01-40-440-500111	Double Time	25,469	36,000	36,400	34,500	(1,500)
01-40-440-500113	Standby/On-Call	16,200	28,000	19,300	19,500	(8,500)
01-40-440-500114	Incentive Pay	-	-	-	16,000	16,000
01-40-440-500115	Social Security	45,497	85,000	61,900	98,000	13,000
01-40-440-500120	Medicare	10,998	20,000	14,500	23,000	3,000
01-40-440-500125	Health Insurance	173,056	351,000	220,200	346,000	(5,000)
01-40-440-500140	Life Insurance	921	4,000	1,300	2,500	(1,500)
01-40-440-500143	EAP Program	217	2,000	300	1,000	(1,000)
01-40-440-500145	Workers' Compensation	13,825	36,000	19,700	42,500	6,500
01-40-440-500155	Retirement/CalPERS	141,992	224,000	174,100	237,500	13,500
01-40-440-500165	Uniforms & Employee Benefits	6,381	14,000	8,200	16,000	2,000
01-40-440-500175	Training/Education/Mtgs/Travel	459	5,000	2,000	5,000	-
01-40-440-500177	General Safety Supplies	3,511	11,000	12,800	11,000	-
01-40-440-500180	Accrued Sick Leave Expense	27,607	54,000	31,700	58,500	4,500
01-40-440-500185	Accrued Vacation Leave Expense	39,548	64,000	32,300	76,000	12,000
01-40-440-500187	Accrual Leave Payments	23,593	63,000	27,200	71,000	8,000
01-40-440-500190	Temporary Labor	-	131,000	-	31,000	(100,000)
01-40-440-500195	CIP Related Labor	(126,472)	(111,000)	-	(40,000)	71,000
01-40-440-510031	Small Tools, Parts & Maintenance	9,039	14,000	13,400	29,000	15,000
01-40-440-520071	Maintenance and Repair- Pipeline & Hydrants	51,220	73,000	56,000	107,000	34,000
01-40-440-520081	Maintenance and Repair- Hydraulic Valves	5,587	25,000	15,200	25,000	-
01-40-440-540001	Backflow Maintenance	3,100	5,000	1,600	5,000	-
01-40-440-530001	Minor Capital Acquisitions	-	-	-	35,000	35,000
01-40-440-540024	Inventory Adjustments	8,186	38,500	16,500	47,000	8,500
01-40-440-540036	Line Locates	2,913	4,000	3,000	4,000	-
01-40-440-540042	Meters Maintenance & Services	99,509	101,000	83,100	125,000	24,000
01-40-440-540078	Reservoirs Maintenance	-	87,500	21,600	52,000	(35,500)
01-40-440-550051	Advertising/Legal Notices	2,036	5,000	2,900	5,000	-
		<u>\$ 1,201,563</u>	<u>\$ 2,505,000</u>	<u>\$ 1,730,100</u>	<u>\$ 2,798,500</u>	<u>\$ 293,500</u>



INSPECTIONS

Position Title	2022 Budget Full-Time Positions	2022 Budget Part-Time Positions	2023 Budget Full-Time Positions	2023 Budget Part-Time Positions
Senior Water Utility Worker	0 ⁽¹⁾	0	0 ⁽¹⁾	0
Water Utility Worker II	0 ⁽¹⁾	0	0 ⁽¹⁾	0
Water Utility Worker I	0 ⁽¹⁾	0	0 ⁽¹⁾	0
Total Positions	0	0	0	0

(1) Budget amount represents a portion of full-time position expenses from Transmission and Distribution employees who perform duties within this division

Division Description

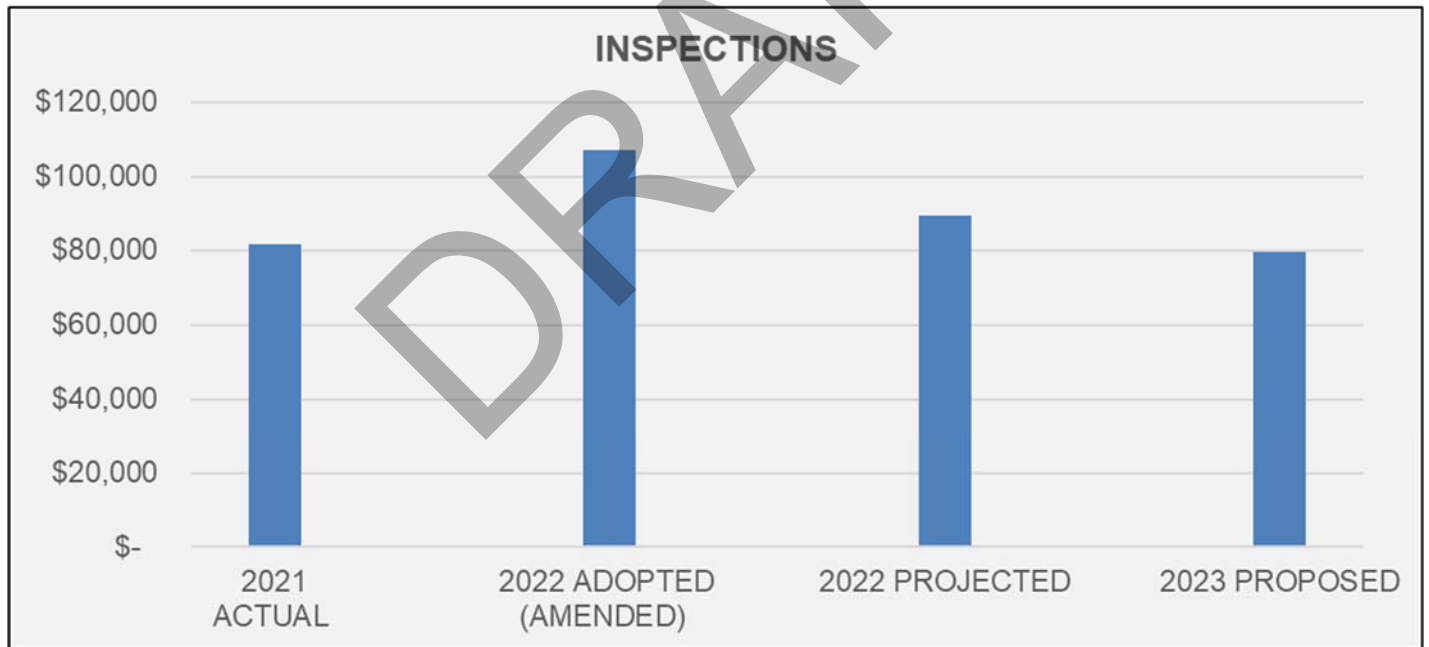
This division includes the labor expenses of inspecting developer-constructed additions to the distribution system, such as service connections, meters, tanks, and pressure regulating stations that deliver water throughout the District. These expenses are typically recovered through inspection fees and development charges.



Division Budget

Proposed expenses for 2023 are \$79,500, a 25.7% decrease below 2022 budgeted inspection expenses.

Inspections		2021 ACTUAL	2022 ADOPTED (AMENDED)	2022 PROJECTED	2023 PROPOSED	CHANGE <i>(Proposed less Adopted- Amended)</i>
01-40-450-500105	Labor	\$ 39,964	\$ 54,000	\$ 42,800	\$ 38,000	\$ (16,000)
01-40-450-500110	Overtime	12,800	20,000	14,800	5,500	(14,500)
01-40-450-500111	Double Time	-	2,000	300	2,500	500
01-40-450-500113	Standby/On-Call	-	-	-	3,000	3,000
01-40-450-500115	Social Security	3,282	3,000	3,600	3,000	-
01-40-450-500120	Medicare	768	1,000	800	1,000	-
01-40-450-500125	Health Insurance	14,148	13,000	14,800	13,000	-
01-40-450-500140	Life Insurance	58	1,000	100	500	(500)
01-40-450-500143	EAP Program	13	1,000	-	500	(500)
01-40-450-500145	Workers' Compensation	1,258	2,000	1,500	2,000	-
01-40-450-500155	Retirement/CalPERS	9,440	10,000	10,800	10,500	500
01-40-450-530001	Minor Capital Acquisitions	-	-	-	-	-
		<u>\$ 81,731</u>	<u>\$ 107,000</u>	<u>\$ 89,500</u>	<u>\$ 79,500</u>	<u>\$ (27,500)</u>



CUSTOMER SERVICE AND METER READING

Position Title	2022 Budget Full-Time Positions	2022 Budget Part-Time Positions	2023 Budget Full-Time Positions	2023 Budget Part-Time Positions
Senior Water Utility Worker	1	0	1	0
Water Utility Worker II	2	0	2	0
Total Positions	3	0	3	0

Division Description

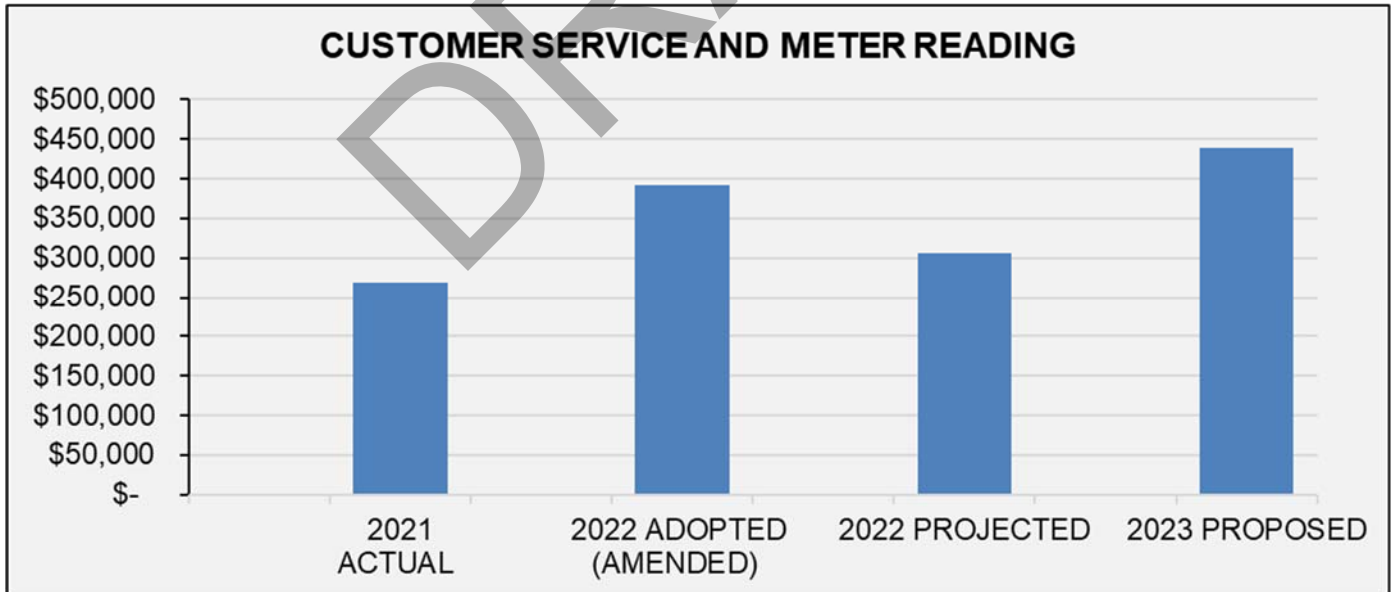
This department conducts meter readings and field-related customer service activities for approximately 20,691 accounts.



Division Budget

Proposed expenses for 2023 are \$438,500, a 11.9% increase above the 2022 budgeted customer service and meter reading expenses. The increase is due primarily to the personnel rate changes for this division.

Customer Service and Meter Reading		2021 ACTUAL	2022 ADOPTED (AMENDED)	2022 PROJECTED	2023 PROPOSED	CHANGE (Proposed less Adopted- Amended)
01-40-460-500105	Labor	\$ 152,376	\$ 197,000	\$ 175,600	\$ 220,000	\$ 23,000
01-40-460-500109	FSLA Overtime	-	-	-	500	500
01-40-460-500110	Overtime	5,778	16,000	3,200	20,500	4,500
01-40-460-500111	Double Time	1,778	4,000	1,500	5,000	1,000
01-40-460-500113	Standby/On-Call	-	5,000	-	4,000	(1,000)
01-40-460-500114	Incentive Pay	-	-	-	4,000	4,000
01-40-460-500115	Social Security	11,775	16,000	12,800	18,500	2,500
01-40-460-500120	Medicare	2,754	4,000	3,000	4,500	500
01-40-460-500125	Health Insurance	62,639	76,000	66,000	75,500	(500)
01-40-460-500140	Life Insurance	231	1,000	300	500	(500)
01-40-460-500143	EAP Program	53	1,000	100	500	(500)
01-40-460-500145	Workers' Compensation	5,000	8,000	5,600	9,500	1,500
01-40-460-500155	Retirement/CalPERS	46,859	55,000	51,900	68,000	13,000
01-40-460-500165	Uniforms & Employee Benefits	857	3,000	1,300	3,000	-
01-40-460-500175	Training/Education/Mtgs/Travel	345	1,000	100	1,000	-
01-40-460-500180	Accrued Sick Leave Expense	11,970	9,000	9,500	10,500	1,500
01-40-460-500185	Accrued Vacation Leave Expense	13,810	16,000	15,000	20,000	4,000
01-40-460-500187	Accrual Leave Payments	1,127	11,000	1,100	14,000	3,000
01-40-460-500195	CIP Related Labor	(49,349)	(31,000)	(41,000)	(41,000)	(10,000)
01-40-460-530001	Minor Capital Acquisitions	-	-	-	-	-
		\$ 268,003	\$ 392,000	\$ 306,000	\$ 438,500	\$ 46,500



MAINTENANCE AND GENERAL PLANT

Position Title	2022 Budget Full-Time Positions	2022 Budget Part-Time Positions	2023 Budget Full-Time Positions	2023 Budget Part-Time Positions
Maintenance Technician	1	0	1	0
Total Positions	1	0	1	0
(1)				

Division Description

This category includes utilities, auto/equipment fuel, maintenance, and repairs for all residences and offices. It also consists of all maintenance-related labor in the canyon areas, recharge basin system, the Noble Creek Recharge facility, and the District main office.

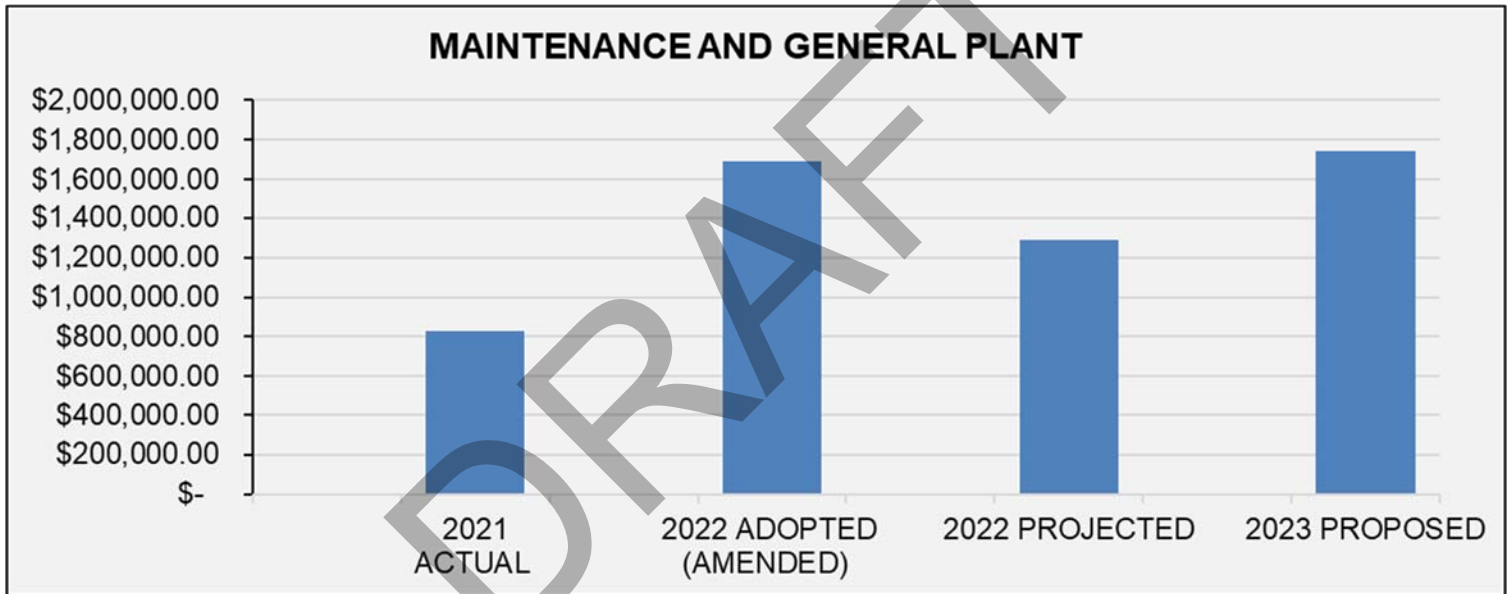


Division Budget

Proposed expenses for 2023 are \$1,743,700, a 2.9% increase above the 2022 amended budgeted maintenance and general plant expenses, which include District Maintenance Repair and Paving.

Maintenance and General Plant		2021 ACTUAL	2022 ADOPTED (AMENDED)	2022 PROJECTED	2023 PROPOSED	CHANGE (Proposed less Adopted- Amended)
01-40-470-500105	Labor	\$ 11,258	\$ 90,000	\$ 49,100	\$ 109,500	\$ 19,500
01-40-470-500109	FSLA Overtime	-	-	-	500	500
01-40-470-500110	Overtime	-	4,000	500	6,500	2,500
01-40-470-500111	Double Time	-	2,000	200	2,000	-
01-40-470-500113	Standby/On-Call	-	-	-	3,000	3,000
01-40-470-500114	Incentive Pay	-	-	-	1,500	1,500
01-40-470-500115	Social Security	699	7,000	3,200	8,000	1,000
01-40-470-500120	Medicare	163	2,000	700	2,000	-
01-40-470-500125	Health Insurance	2,246	38,000	18,800	38,000	-
01-40-470-500140	Life Insurance	5	1,000	100	500	(500)
01-40-470-500143	EAP Program	4	1,000	-	500	(500)
01-40-470-500145	Workers' Compensation	298	4,000	1,500	5,000	1,000
01-40-470-500155	Retirement/CalPERS	2,864	16,000	5,500	15,500	(500)
01-40-470-500165	Uniforms & Employee Benefits	-	1,000	800	1,000	-
01-40-470-500175	Training/Education/Mtgs/Travel	-	2,000	200	2,000	-
01-40-470-500180	Accrued Sick Leave Expenses	-	3,000	1,500	3,500	500
01-40-470-500185	Accrued Vacation Expenses	-	3,000	700	4,000	1,000
01-40-470-500187	Accrual Leave Payments	-	-	-	500	500
01-40-470-501111	Electricity - 560 Magnolia Ave	24,567	37,000	32,500	37,000	-
01-40-470-501121	Electricity - 12303 Oak Glen Rd	4,230	5,000	4,200	5,000	-
01-40-470-501131	Electricity - 13695 Oak Glen Rd	2,208	3,000	2,700	3,000	-
01-40-470-501141	Electricity - 13697 Oak Glen Rd	2,648	3,000	2,800	3,000	-
01-40-470-501151	Electricity - 9781 Avenida Miravilla	2,143	2,000	2,900	2,000	-
01-40-470-501161	Electricity - 815 E. 12th St	7,225	13,000	9,800	13,000	-
01-40-470-501171	Electricity - 851 E. 6th St	2,628	5,000	2,700	5,000	-
01-40-470-501321	Propane - 12303 Oak Glen Rd	-	1,000	-	1,000	-
01-40-470-501331	Propane - 13695 Oak Glen Rd	1,469	3,000	900	3,000	-
01-40-470-501341	Propane - 13697 Oak Glen Rd	2,248	3,000	2,400	3,000	-
01-40-470-501351	Propane-9781 Avenida Miravilla	1,555	2,000	1,200	2,000	-
01-40-470-501411	Sanitation - 560 Magnolia Ave	4,069	4,000	3,700	5,000	1,000
01-40-470-501461	Sanitation - 815 E. 12th St	5,390	6,000	5,900	7,000	1,000
01-40-470-501471	Sanitation - 11083 Cherry Ave	3,393	4,000	3,500	4,000	-
01-40-470-501600	Property Maintenance & Repairs	-	-	-	-	-
01-40-470-501611	Maintenance & Repair- 560 Magnolia Ave	23,939	27,775	26,600	40,000	12,225
01-40-470-501621	Maintenance & Repair- 12303 Oak Glen Rd	1,487	12,000	30,300	8,000	(4,000)
01-40-470-501631	Maintenance & Repair- 13695 Oak Glen Rd	156	12,000	30,100	6,000	(6,000)
01-40-470-501641	Maintenance & Repair- 13697 Oak Glen Rd	805	9,000	7,600	10,000	1,000
01-40-470-501651	Maintenance & Repair- 9781 Avenida Miravilla	53	9,000	1,000	6,000	(3,000)
01-40-470-501661	Maintenance & Repair- 815 E. 12th St	6,740	14,000	8,300	32,000	18,000
01-40-470-501671	Maintenance & Repair- 851 E. 6th St	3,682	3,000	4,300	3,200	200
01-40-470-501691	Maintenance & Repair- Buildings (General)	17,927	60,000	27,300	60,000	-
01-40-470-510001	Auto/Fuel	89,212	120,000	125,800	150,000	30,000
01-40-470-510002	CIP Related Fuel	-	-	-	(10,000)	(10,000)
01-40-470-520011	Maintenance & Repair-Safety Equipment	9,332	18,000	7,800	18,000	-
01-40-470-520031	Maintenance & Repair-General Equipment	39,398	50,000	18,600	75,000	25,000
01-40-470-520041	Maintenance & Repair-Fleet	73,463	126,000	85,900	90,000	(36,000)
01-40-470-520051	Maintenance & Repair-Paving	210,400	83,000	57,300	83,000	-
01-40-470-520053	Maintenance & Repair-Paving (City of Beaumont)	-	379,000	330,900	500,000	121,000
01-40-470-530001	Minor Capital Acquisitions	-	-	-	-	-
01-40-470-540030	Landscape Maintenance	64,307	82,000	68,100	82,000	-
01-40-470-540052	Encroachment Permits	336	36,000	41,200	40,000	4,000

<i>Maintenance and General Plant (continued)</i>		2021 ACTUAL	2022 ADOPTED (AMENDED)	2022 PROJECTED	2023 PROPOSED	CHANGE (Proposed less Adopted- Amended)
01-40-470-540072	Recharge Facility, Canyon & Pond Maintenance	41,679	200,000	31,200	150,000	(50,000)
01-50-510-500112	Stipend-Association Mtg Attend	-	-	900	1,000	1,000
01-50-510-502001	Rents/Leases	25,350	27,000	26,300	27,000	-
01-50-510-510031	Small Tools, Parts & Maintenance	543	1,000	1,000	1,000	-
01-50-510-540066	Property Damage & Theft	10,542	13,000	5,500	27,000	14,000
01-50-510-550040	General Supplies	8,494	17,000	11,100	17,000	-
01-50-510-550060	Public Education/Community Outreach	96,742	100,000	147,500	15,000	(85,000)
01-50-510-550072	Miscellaneous Operating Expenses	72	15,000	13,800	1,000	(14,000)
01-50-510-550074	Disaster Preparedness Ongoing Expenses	20,000	15,000	19,600	15,000	-
		\$ 825,968	\$ 1,693,775	\$ 1,286,000	\$ 1,743,700	\$ 49,925



Budget Detail



Revenues: Budget Detail from 2021 Adopted to 2023 Proposed

	2021 ADOPTED	2021 ACTUAL	2022 ADOPTED	2022 ADDITIONS	2022 DELETIONS	2022 ADOPTED (AMENDED)	2022 PROJECTED	2023 PROPOSED	CHANGE (Proposed less Adopted- Amended)
OPERATING REVENUE									
Water Sales									
01-50-510-410100	\$ 5,626,822	\$ 5,699,800	\$ 6,367,000	\$ -	\$ -	\$ 6,367,000	\$ 6,060,900	\$ 6,510,500	\$ 143,500
01-50-510-410111	-	-	-	-	-	-	-	-	-
01-50-510-410151	22,316	21,500	29,000	-	-	29,000	18,400	20,000	(9,000)
01-50-510-410171	101,314	173,500	203,000	-	-	203,000	186,700	201,000	(2,000)
01-50-510-411301	3,661,781	4,295,900	4,243,000	-	-	4,243,000	4,679,700	4,958,500	715,500
	\$ 9,412,233	\$ 10,190,700	\$ 10,842,000	\$ -	\$ -	\$ 10,842,000	\$ 10,945,700	\$ 11,690,000	\$ 848,000
Development and Installation Charges									
01-50-510-413021	\$ 300,000	\$ 509,800	\$ 300,000	\$ -	\$ -	\$ 300,000	\$ 782,500	\$ 300,000	\$ -
01-50-510-419011	60,000	239,300	226,000	-	-	226,000	238,200	226,000	-
01-50-510-419012	300,000	117,000	308,000	-	-	308,000	14,000	308,000	-
	\$ 660,000	\$ 866,100	\$ 834,000	\$ -	\$ -	\$ 834,000	\$ 1,034,700	\$ 834,000	\$ -
Water Importation Surcharge									
01-50-510-415001	\$ 3,870,300	\$ 3,956,200	\$ 4,349,000	\$ -	\$ -	\$ 4,349,000	\$ 4,072,200	\$ 4,072,500	\$ (276,500)
	\$ 1,816,800	\$ 1,872,400	\$ 2,467,000	\$ -	\$ -	\$ 2,467,000	\$ 2,227,100	\$ 2,227,500	\$ (239,500)
Other Charges for Service									
01-50-510-413001	\$ 45,000	\$ 48,700	\$ 51,000	\$ -	\$ -	\$ 51,000	\$ 51,000	\$ 64,000	\$ 13,000
01-50-510-417001	100,000	62,000	61,000	-	-	61,000	48,700	49,000	(12,000)
01-50-510-417011	50,000	18,800	14,000	-	-	14,000	20,900	63,000	49,000
01-50-510-417021	10,000	1,200	10,000	-	-	10,000	49,100	50,000	40,000
01-50-510-417031	2,000	300	2,000	-	-	2,000	4,200	8,000	6,000
01-50-510-417041	9,600	10,800	11,000	-	-	11,000	11,400	23,000	12,000
01-50-510-417051	4,000	2,900	3,000	-	-	3,000	4,400	5,000	2,000
01-50-510-417061	22,000	26,100	22,000	-	-	22,000	38,300	22,000	-
01-50-510-417071	600	600	1,000	-	-	1,000	900	4,000	3,000
01-50-510-417081	90	-	-	-	-	-	-	-	-
01-50-510-417091	78,000	52,500	51,000	-	-	51,000	62,100	93,000	42,000
01-50-510-419001	-	28,900	-	-	-	-	-	-	-
01-50-510-419021	-	-	-	-	-	-	-	-	-
01-50-510-419031	7,500	10,100	8,000	-	-	8,000	208,500	85,000	77,000
01-50-510-419041	-	-	-	-	-	-	-	-	-
01-50-510-419061	500	66,100	1,000	-	-	1,000	62,800	1,000	-
	\$ 329,290	\$ 329,000	\$ 235,000	\$ -	\$ -	\$ 235,000	\$ 562,300	\$ 467,000	\$ 232,000
	\$ 16,088,623	\$ 17,214,400	\$ 18,727,000	\$ -	\$ -	\$ 18,727,000	\$ 18,842,000	\$ 19,291,000	\$ 564,000
NON-OPERATING REVENUE									
Property Maintenance Fees									
01-50-510-471001	\$ 2,400	\$ 2,400	\$ 9,000	\$ -	\$ -	\$ 9,000	\$ 9,400	\$ 10,000	\$ 1,000
01-50-510-471011	2,400	2,400	6,000	-	-	6,000	6,000	7,000	1,000
01-50-510-471021	2,400	2,400	7,000	-	-	7,000	6,700	8,000	1,000
01-50-510-471031	2,400	2,400	5,000	-	-	5,000	5,500	6,000	1,000

Revenues: Budget Detail from 2021 Adopted to 2023 Proposed

	2021 ADOPTED	2021 ACTUAL	2022			2022 DELETIONS	2022 ADOPTED (AMENDED)	2022 PROJECTED	2023 PROPOSED	CHANGE (Proposed less Adopted- Amended)
			2022 ADOPTED	2022 ADDITIONS	2022 DELETIONS					
Property Maintenance Fees (continued)										
01-50-510-471101 Utilities - 12303 Oak Glen Rd	\$ 4,118	\$ 4,200	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ 4,200	\$ 5,000	\$ -	
01-50-510-471111 Utilities - 13695 Oak Glen Rd	4,000	3,700	4,000	-	-	4,000	4,200	5,000	1,000	
01-50-510-471121 Utilities - 13697 Oak Glen Rd	5,000	4,900	6,000	-	-	6,000	4,600	5,000	(1,000)	
01-50-510-471131 Utilities - 9781 Avenida Miravilla	3,600	3,700	4,000	-	-	4,000	3,300	4,000	-	
	\$ 26,318	\$ 26,100	\$ 46,000	\$ -	\$ -	\$ 46,000	\$ 43,900	\$ 50,000	\$ 4,000	
Facilities Charges										
01-50-510-481001 Capacity Charges-Wells	\$ 1,496,528	\$ 1,638,100	\$ 1,210,000	\$ -	\$ -	\$ 1,210,000	\$ 1,887,400	\$ 279,000	\$ (931,000)	
01-50-510-481006 Capacity Charges-Water Rights (SWP)	383,425	2,497,900	766,000	-	-	766,000	2,866,400	177,000	(589,000)	
01-50-510-481012 Capacity Charges-Water Treatment Plant	711,933	779,300	576,000	-	-	576,000	897,900	133,000	(443,000)	
01-50-510-481018 Capacity Charges-Local Water Resources	151,805	989,000	304,000	-	-	304,000	1,134,900	70,000	(234,000)	
01-50-510-481024 Capacity Charges-Recycled Water Facilities	1,083,746	1,192,800	877,000	-	-	877,000	1,414,800	202,000	(675,000)	
01-50-510-481030 Capacity Charges-Transmission (16")	1,212,064	1,326,700	980,000	-	-	980,000	1,528,700	226,000	(754,000)	
01-50-510-481036 Capacity Charges-Storage	1,552,184	1,699,000	1,255,000	-	-	1,255,000	1,957,600	289,000	(966,000)	
01-50-510-481042 Capacity Charges-Booster	107,447	117,600	87,000	-	-	87,000	135,500	20,000	(67,000)	
01-50-510-481048 Capacity Charges-Pressure Reducing Stations	54,883	60,100	45,000	-	-	45,000	69,200	11,000	(34,000)	
01-50-510-481054 Capacity Charges-Miscellaneous Projects	47,926	52,500	39,000	-	-	39,000	60,400	9,000	(30,000)	
01-50-510-481060 Capacity Charges-Financing Costs	235,765	258,300	191,000	-	-	191,000	298,800	44,000	(147,000)	
01-50-510-485001 Front Footage Fees	23,370	40,400	24,000	-	-	24,000	45,200	24,000	-	
01-50-510-419043 Fixed Asset Inv (Treated as contributed capital)	-	324,700	-	-	-	-	-	-	-	
	\$ 7,061,076	\$ 10,976,400	\$ 6,354,000	\$ -	\$ -	\$ 6,354,000	\$ 12,296,800	\$ 1,484,000	\$ (4,870,000)	
Interest Earned										
01-50-510-490001 Interest Income - Bonita Vista	\$ 1,600	\$ 800	\$ 1,000	\$ -	\$ -	\$ 1,000	\$ 400	\$ 1,000	\$ -	
01-50-510-490011 Interest Income - Fairway Canyon	46,829	40,800	281,000	-	-	281,000	276,000	252,000	(29,000)	
01-50-510-490021 Interest Income - General	600,000	176,600	126,000	-	-	126,000	307,900	231,000	105,000	
	\$ 648,429	\$ 218,200	\$ 408,000	\$ -	\$ -	\$ 408,000	\$ 584,300	\$ 484,000	\$ 76,000	
Grant Revenue										
01-50-510-419051 Grant Revenue	\$ 642,091	\$ 493,800	\$ 640,000	\$ -	\$ -	\$ 640,000	\$ 892,500	\$ 784,000	\$ 144,000	
	\$ 8,377,914	\$ 11,714,500	\$ 7,448,000	\$ -	\$ -	\$ 7,448,000	\$ 13,817,500	\$ 2,802,000	\$ (4,646,000)	
Total Non-Operating Revenues	\$ 24,466,537	\$ 28,928,900	\$ 26,175,000	\$ -	\$ -	\$ 26,175,000	\$ 32,659,500	\$ 22,093,000	\$ (4,082,000)	

Expenses: Budget Detail from 2021 Adopted to 2023 Proposed

	2021		2021		2022		2022		2022		2023		CHANGE (Proposed less Adopted- Amended)
	ADOPTED	ACTUAL	ADOPTED	ADDED	ADDITIONS	DELETIONS	ADOPTED (AMENDED)	PROJECTED	PROPOSED	PROPOSED	PROPOSED		
BOARD OF DIRECTORS													
01-10-110-500101 Board of Directors Fees	\$ 63,100	\$ 63,017	\$ 79,000	\$ 7,800	\$ -	\$ -	\$ 86,800	\$ 84,200	\$ 87,500	\$ 700			
01-10-110-500115 Social Security	4,005	3,906	5,000	500	-	-	5,500	5,200	5,500	-			
01-10-110-500120 Medicare	1,158	914	2,000	200	-	-	2,200	1,200	1,500	(700)			
01-10-110-500125 Health Insurance	127,141	20,617	76,000	-	(8,800)	-	67,200	42,600	75,500	8,300			
01-10-110-500140 Life Insurance	120	80	1,000	200	-	-	1,200	100	2,000	800			
01-10-110-500143 EAP Program	360	93	1,000	100	-	-	1,100	100	500	(600)			
01-10-110-500145 Workers' Compensation	521	325	1,000	-	-	-	1,000	500	1,000	-			
01-10-110-500175 Training/Education/Mtgs/Travel	10,000	4,682	14,000	7,000	-	-	21,000	23,000	26,500	5,500			
01-10-110-550012 Election Expenses	112,500	58,044	10,000	-	(4,000)	-	6,000	-	87,000	81,000			
01-10-110-550042 Supplies-Other	1,000	-	4,000	-	(3,000)	-	1,000	200	1,000	-			
01-10-110-550051 Advertising/Legal Notices	2,400	690	4,000	-	-	-	4,000	2,700	2,500	(1,500)			
	\$ 322,305	\$ 152,368	\$ 197,000	\$ 15,800	\$ (15,800)	\$ -	\$ 197,000	\$ 159,800	\$ 290,500	\$ 93,500			
ENGINEERING													
01-20-210-500105 Labor	\$ 561,698	\$ 383,251	\$ 567,000	\$ -	\$ -	\$ -	\$ 567,000	\$ 422,000	\$ 582,000	\$ 15,000			
01-20-210-500114 Incentive Pay	-	-	-	-	-	-	-	-	6,000	6,000			
01-20-210-500115 Social Security	39,169	24,121	40,000	-	-	-	40,000	26,600	43,000	3,000			
01-20-210-500120 Medicare	9,164	5,820	10,000	-	-	-	10,000	6,300	10,500	500			
01-20-210-500125 Health Insurance	107,328	47,766	101,000	-	-	-	101,000	66,200	101,000	-			
01-20-210-500140 Life Insurance	2,736	500	2,000	-	-	-	2,000	700	1,000	(1,000)			
01-20-210-500143 EAP Program	344	93	1,000	-	-	-	1,000	100	500	(500)			
01-20-210-500145 Workers' Compensation	5,778	2,505	5,000	-	-	-	5,000	2,800	5,500	500			
01-20-210-500150 Unemployment Insurance	19,100	886	20,000	-	-	-	20,000	-	8,500	(11,500)			
01-20-210-500155 Retirement/CalPERS	90,255	50,200	90,000	-	-	-	90,000	56,100	80,500	(9,500)			
01-20-210-500165 Uniforms & Employee Benefits	350	-	1,000	-	-	-	1,000	-	500	(500)			
01-20-210-500175 Training/Education/Mtgs/Travel	6,000	1,757	6,000	-	-	-	6,000	2,900	8,000	2,000			
01-20-210-500180 Accrued Sick Leave Expense	28,816	7,790	29,000	-	-	-	29,000	1,400	31,000	2,000			
01-20-210-500185 Accrued Vacation Leave Expense	21,282	15,174	23,000	-	-	-	23,000	9,700	28,500	5,500			
01-20-210-500187 Accrual Leave Payments	14,510	6,461	16,000	-	-	-	16,000	4,300	42,000	26,000			
01-20-210-500190 Temporary Labor	(225,000)	13,949	(225,000)	-	-	-	(225,000)	(55,900)	(225,000)	-			
01-20-210-500195 CIP Related Labor	-	-	-	-	-	-	-	-	5,000	5,000			
01-20-210-550029 Administrative Expenses	-	-	-	-	-	-	-	-	6,000	6,000			
01-20-210-550046 Office Equipment	-	-	-	-	-	-	-	-	2,000	2,000			
01-20-210-550030 Membership Dues	900	408	2,000	-	-	-	2,000	700	2,000	-			
01-20-210-550051 Advertising/Legal Notices	2,000	1,140	10,000	-	-	-	10,000	500	5,000	(5,000)			
	\$ 684,430	\$ 561,822	\$ 698,000	\$ -	\$ -	\$ -	\$ 698,000	\$ 558,600	\$ 741,500	\$ 43,500			
PROFESSIONAL SERVICES													
01-20-210-540012 Development Reimbursable Engineering	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
01-20-210-540014 Development Reimbursable GIS	300,000	113,270	75,000	-	-	-	75,000	19,200	50,000	(25,000)			
01-20-210-540018 Grant & Loan Procurement	-	-	-	-	-	-	-	-	-	-			
01-20-210-540048 Permits, Fees & Licensing	2,060	26	3,000	-	-	-	3,000	-	3,000	-			
01-20-210-580031 Outside Engineering	60,000	2,473	60,000	-	-	-	60,000	-	60,000	-			
01-20-210-580032 CIP Related Outside Engineering	(41,280)	-	(42,000)	-	-	-	(42,000)	-	(42,000)	-			
01-30-310-580001 Accounting and Audit	36,050	35,138	37,000	-	-	-	37,000	29,900	46,500	9,500			
01-30-310-550061 Media Outreach	-	-	-	-	-	-	-	-	25,500	25,500			
01-30-310-580011 General Legal	143,500	103,193	112,000	-	-	-	112,000	60,200	112,000	-			
01-30-310-580036 Other Professional Services	132,200	80,779	317,000	7,500	(13,800)	-	310,700	62,200	175,500	(135,200)			
01-50-510-550096 Beaumont Basin Watermaster	49,600	46,005	50,000	2,500	-	-	52,500	64,900	85,000	32,500			
01-50-510-550097 SAWPA Basin Monitoring Program	19,400	19,295	19,000	5,300	-	-	24,300	23,600	31,500	7,200			
	\$ 701,530	\$ 400,179	\$ 631,000	\$ 15,300	\$ (13,800)	\$ -	\$ 632,500	\$ 285,500	\$ 547,000	\$ (85,500)			

Expenses: Budget Detail from 2021 Adopted to 2023 Proposed

	2021		2022		2022		2022		2023		CHANGE (Proposed less Adopted/ Amended)
	ADOPTED	ACTUAL	ADOPTED	ADDITIONS	DELETIONS	ADOPTED (AMENDED)	PROJECTED	PROPOSED			
FINANCE AND ADMINISTRATIVE SERVICES											
01-30-310-500105 Labor	\$ 1,174,047	\$ 865,576	\$ 1,225,000	\$ -	\$ (8,000)	\$ 1,217,000	\$ 1,038,900	\$ 1,353,500	\$ 136,500	\$ 500	\$ (4,000)
01-30-310-500109 FSLA Overtime		5,214	9,000	7,800	(1,800)	15,000	7,900	11,000	(4,000)	(500)	(500)
01-30-310-500110 Overtime	1,093	1,035	1,000	2,000	-	3,000	2,500	2,500	18,000	18,000	10,500
01-30-310-500111 Double Time									102,500	102,500	10,500
01-30-310-500114 Incentive Pay									24,000	24,000	2,000
01-30-310-500115 Social Security	88,696	54,942	92,000			92,000	65,100	102,500	333,000	333,000	(15,000)
01-30-310-500120 Medicare	20,759	14,460	22,000			22,000	16,700	24,000	2,500	2,500	500
01-30-310-500125 Health Insurance	268,320	199,133	348,000			348,000	241,100	333,000	2,500	2,500	(1,000)
01-30-310-500130 Health Administration Costs	2,500	1,761	2,000			2,000	2,400	2,500	20,000	20,000	(22,000)
01-30-310-500145 CaIPERS Health Administration Costs	6,348	1,313	4,000			4,000	1,800	2,500	11,500	11,500	2,000
01-30-310-500143 Workers' Compensation	885	234	2,000			2,000	300	1,000	2,000	2,000	(1,000)
01-30-310-500150 Unemployment Insurance	11,734	5,120	10,000			10,000	6,200	11,000	20,000	20,000	(22,000)
01-30-310-500155 Retirement/CalPERS	40,094		42,000			42,000		20,000	255,500	255,500	11,500
01-30-310-500161 Estimated Current Year OPEB Expense	211,738	187,664	244,000			244,000	204,400	215,000	2,000	2,000	2,000
01-30-310-500165 Uniforms & Employee Benefits	1,000	720	1,000			1,000	1,300	1,000			-
01-30-310-500175 Training/Education/Mtgs/Travel	11,300	5,359	31,000			31,000	29,300	40,500	9,500	9,500	8,500
01-30-310-500180 Accrued Sick Leave Expense	57,478	27,219	63,000			63,000	31,100	71,500	106,500	106,500	17,500
01-30-310-500185 Accrued Vacation Leave Expense	86,947	22,035	89,000			89,000	35,200	111,500	17,500	17,500	(18,000)
01-30-310-500187 Accrual Leave Payments	93,571	74,483	93,000			93,000	69,000	17,000	(16,000)	(16,000)	(5,000)
01-30-310-500190 Temporary Labor	65,654	65,158	45,000		(10,000)	35,000	1,000	12,000	12,000	12,000	100
01-30-310-500195 CJP Related Labor	(16,032)	(45,590)	(16,000)			(16,000)		100	3,000	3,000	10,000
01-30-310-550001 Bank/Financial Service Fees	14,100	5,751	17,000			17,000	1,900	3,000	90,000	90,000	7,000
01-30-310-550006 Cashiering Shortages/Overages	50	(101)	100			100	(100)	100	42,000	42,000	2,000
01-30-310-550008 Transaction/Return Fees	2,500	869	3,000			3,000	1,100	3,000	3,000	3,000	1,000
01-30-310-550010 Transaction/Credit Card Fees	84,500	84,360	80,000			80,000	94,800	90,000	58,000	58,000	18,000
01-30-310-550014 Credit Check Fees	10,300	6,249	7,000			7,000	6,600	7,000	90,000	90,000	9,000
01-30-310-550030 Membership Dues	38,960	38,318	40,000			40,000	38,100	42,000	3,500	3,500	(3,500)
01-30-310-550036 Notary & Lien Fees	2,060	750	3,000			3,000	3,000	3,000	165,000	165,000	35,000
01-30-310-550042 Office Supplies	10,300	9,897	10,000			10,000	12,000	11,000			-
01-30-310-550046 Office Equipment	4,700	8,938	5,000			5,000	6,400	5,500	5,500	5,500	1,275
01-30-310-550048 Postage	14,000	3,615	40,000		(775)	4,225	6,400	58,000	58,000	58,000	18,000
01-30-310-550050 Utility Billing Service	70,000	69,623	81,000			81,000	78,500	90,000	90,000	90,000	9,000
01-30-310-550051 Advertising/Legal Notices	3,300	532	1,000	6,000		7,000	1,600	3,500	3,500	3,500	(3,500)
01-30-310-550064 Property, Auto & General Liability Insurance	108,700	108,645	120,000	10,000		130,000	127,200	165,000	165,000	165,000	35,000
01-30-310-550066 Subscriptions	2,000										-
01-30-310-550072 Miscellaneous Operating Expenses	1,000	27	1,000			1,000	100	500			(500)
01-30-310-550078 Bad Debt Expense	25,000		25,000			25,000		25,000			-
01-30-310-560000 GASB 68 Pension Expense	167,500	(489,557)	283,000			283,000		222,000	(61,000)	(61,000)	
	\$ 2,841,816	\$ 1,553,692	\$ 3,236,100	\$ 25,800	\$ (20,575)	\$ 3,241,325	\$ 2,127,000	\$ 3,422,100	\$ 180,775	\$ 180,775	
DEPRECIATION											
01-30-310-550084 Depreciation	\$ 2,850,000	\$ 2,923,539	\$ 3,000,000	\$ -	\$ -	\$ 3,000,000	\$ 3,086,900	\$ 3,025,000	\$ 25,000	\$ 25,000	\$ 23,100
	\$ 63,292	\$ 55,778	\$ 71,000	\$ -	\$ (1,600)	\$ 69,400	\$ 71,400	\$ 92,500	\$ (3,000)	\$ (3,000)	
HUMAN RESOURCES AND RISK MANAGEMENT											
01-30-320-500105 Labor	3,363	3,354	3,000	1,600		3,000	2,700	6,500	1,500	1,500	500
01-30-320-500110 Overtime	500	457				1,600	800				
01-30-320-500111 Double Time											
01-30-320-500114 Incentive Pay											
01-30-320-500115 Social Security	5,280	3,857	6,000			6,000	4,800	6,500			

Expenses: Budget Detail from 2021 Adopted to 2023 Proposed

	2021		2022		2022		2022		2023		CHANGE (Proposed less Adopted/ Amended)
	ADOPTED	ACTUAL	ADOPTED	ADDITIONS	DELETIONS	ADOPTED (AMENDED)	PROJECTED	PROPOSED			
HUMAN RESOURCES AND RISK MANAGEMENT (continued)											
01-30-320-500120 Medicare	\$ 1,084	\$ 902	\$ 2,000	\$ -	\$ -	\$ 2,000	\$ 1,100	\$ 1,500	\$ (500)		
01-30-320-500125 Health Insurance	26,832	15,338	26,000	-	-	26,000	17,400	25,500	(500)		
01-30-320-500140 Life Insurance	444	84	1,000	-	-	1,000	100	500	(500)		
01-30-320-500143 EAP Program	72	19	1,000	-	-	1,000	400	1,000	-		
01-30-320-500145 Workers' Compensation	661	314	1,000	-	-	1,000	400	1,500	(1,500)		
01-30-320-500150 Unemployment Insurance	2,287	-	3,000	-	-	3,000	-	9,500	1,500		
01-30-320-500155 Retirement/CalPERS	11,828	6,167	8,000	-	-	8,000	8,200	200	(5,500)		
01-30-320-500165 Uniforms & Employee Benefits	111	-	200	-	-	200	-	7,500	(21,000)		
01-30-320-500175 Training/Education/Mtgs/Travel	9,400	979	13,000	-	-	13,000	8,100	32,000	1,000		
01-30-320-500176 District/Professional Development	29,000	17,100	24,000	17,000	-	41,000	24,400	5,500	2,000		
01-30-320-500177 General Safety Training & Supplies	28,250	9,677	31,000	-	-	31,000	17,500	5,000	1,000		
01-30-320-500180 Accrued Sick Leave Expense	3,106	2,095	4,000	-	-	4,000	2,200	700	1,000		
01-30-320-500185 Accrued Vacation Leave Expense	3,202	3,131	4,000	-	-	4,000	4,000	5,000	(2,000)		
01-30-320-500187 Accrual Leave Payments	449	-	2,000	-	-	2,000	-	5,000	5,000		
01-30-320-500190 Temporary Labor	-	-	-	-	-	-	-	6,000	(2,500)		
01-30-320-50024 Employment Testing	4,530	2,482	8,500	-	-	8,500	2,300	5,500	500		
01-30-320-50025 Employee Retention	4,600	1,017	5,000	-	-	5,000	1,300	11,000	(2,000)		
01-30-320-50026 Recruitment Expense	8,059	3,977	13,000	-	-	13,000	4,000	2,000	2,000		
01-30-320-50028 District Certification	2,550	2,338	4,000	-	-	4,000	2,500	3,000	(500)		
01-30-320-50030 Membership Dues	2,170	1,708	3,000	-	-	3,000	1,100	4,000	-		
01-30-320-50042 Office Supplies	2,500	1,162	3,000	-	-	3,000	1,100	26,000	(37,500)		
01-30-320-50051 Advertising/Legal Notices	2,485	1,106	4,000	-	-	4,000	1,000	4,000	-		
01-30-320-580036 Other Professional Services	92,000	62,522	45,000	18,500	(1,600)	63,500	66,500	26,000	(41,500)		
	\$ 308,055	\$ 195,563	\$ 285,700	\$ 37,100	\$ (1,600)	\$ 321,200	\$ 240,500	\$ 279,700	\$		
INFORMATION TECHNOLOGY											
01-35-315-500105 Labor	\$ 142,214	\$ 135,451	\$ 152,000	\$ -	\$ -	\$ 152,000	\$ 146,400	\$ 163,000	\$ 11,000		
01-35-315-500114 Incentive Pay	-	-	-	-	-	-	-	1,500	1,500		
01-35-315-500115 Social Security	11,298	8,874	12,000	-	-	12,000	9,200	13,000	1,000		
01-35-315-500120 Medicare	2,643	2,434	3,000	-	-	3,000	2,500	3,500	500		
01-35-315-500125 Health Insurance	28,132	26,048	26,000	-	-	26,000	26,900	25,500	(500)		
01-35-315-500140 Life Insurance	936	196	1,000	-	-	1,000	200	500	(500)		
01-35-315-500143 EAP Program	72	19	1,000	-	-	1,000	800	500	(500)		
01-35-315-500145 Workers' Compensation	1,476	699	2,000	-	-	2,000	1,500	1,500	(500)		
01-35-315-500150 Unemployment Insurance	4,880	-	6,000	-	-	6,000	-	2,500	(3,500)		
01-35-315-500165 Uniforms & Employee Benefits	-	-	-	-	-	-	-	-	-		
01-35-315-500166 Retirement/CalPERS	15,804	15,494	18,000	-	-	18,000	17,300	20,000	2,000		
01-35-315-500175 Training/Education/Mtgs/Travel	4,120	3,239	5,000	-	-	5,000	7,700	5,000	-		
01-35-315-500180 Accrued Sick Leave Expense	(201)	(201)	9,000	-	-	9,000	9,000	9,500	500		
01-35-315-500185 Accrued Vacation Leave Expense	4,235	(13,885)	16,000	-	-	16,000	1,800	18,000	2,000		
01-35-315-500187 Accrual Leave Payments	32,460	32,337	15,000	-	-	15,000	25,300	18,500	3,500		
01-35-315-500190 Temporary Labor	-	-	-	-	-	-	-	-	-		
01-35-315-500195 CIP Related Labor	(32,875)	-	(33,000)	-	-	(33,000)	-	(33,000)	-		
01-35-315-501511 Telephone/Internet Service	42,568	46,967	45,000	-	-	45,000	55,300	53,000	8,000		
01-35-315-501521 Building Alarms and Security	-	-	10,000	-	-	10,000	9,000	17,500	7,500		
01-35-315-540014 GIS Maintenance and Updates	-	-	10,000	-	-	10,000	5,700	10,000	-		
01-35-315-550030 Membership Dues	2,060	2,051	3,000	-	-	3,000	2,200	3,000	-		
01-35-315-550044 Printing/Toner & Maintenance	19,000	18,764	28,000	-	-	28,000	22,900	28,000	-		
01-35-315-550051 Advertising/Legal Notices	-	-	-	-	-	-	-	-	-		
01-35-315-550058 Cyber Security Liability Insurance	-	-	-	-	-	-	-	-	7,000		
01-35-315-580016 Computer Hardware	23,700	13,487	30,000	-	-	30,000	29,500	30,000	-		

Expenses: Budget Detail from 2021 Adopted to 2023 Proposed

	2021		2022		2022		2022		2023		CHANGE (Proposed/less Adopted/ Amended)
	ADOPTED	ACTUAL	ADOPTED	ADDITIONS	DELETIONS	(AMENDED)	PROJECTED	PROPOSED			
INFORMATION TECHNOLOGY (continued)											
01-35-315-580021	5,150	3,503	8,000	-	-	8,000	-	8,000	8,000	-	
01-35-315-580022	205,400	147,677	220,000	-	-	220,000	-	222,100	250,000	30,000	
01-35-315-580026	-	-	-	-	-	-	-	-	183,000	183,000	
01-35-315-580027	-	-	-	-	-	-	-	-	50,000	50,000	
01-35-315-580028	6,500	-	7,000	-	-	7,000	-	-	10,000	3,000	
01-35-315-580030	521,043	443,155	644,000	-	-	644,000	-	630,600	899,000	255,000	
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	
SOURCE OF SUPPLY											
01-40-410-500105	483,039	243,027	451,000	-	-	451,000	-	274,600	509,000	58,000	
01-40-410-500109	16,292	5,280	15,000	2,000	-	17,000	-	6,300	14,500	(2,500)	
01-40-410-500110	6,751	2,555	3,000	-	-	3,000	-	200	3,500	500	
01-40-410-500111	12,250	9,450	13,000	-	-	13,000	-	10,500	15,000	2,000	
01-40-410-500113	-	-	-	-	-	-	-	-	7,500	7,500	
01-40-410-500114	36,063	18,130	34,000	-	-	34,000	-	20,600	38,500	4,500	
01-40-410-500115	8,439	4,240	8,000	-	-	8,000	-	4,800	9,500	1,500	
01-40-410-500120	187,824	94,528	151,000	-	-	151,000	-	102,700	138,500	(12,500)	
01-40-410-500125	3,252	411	2,000	-	-	2,000	-	500	1,000	(1,000)	
01-40-410-500140	504	74	1,000	-	-	1,000	-	100	500	(500)	
01-40-410-500143	24,270	7,721	19,000	-	-	19,000	-	9,100	21,500	2,500	
01-40-410-500145	57,436	10,065	64,000	-	(38,000)	26,000	-	500	31,500	5,500	
01-40-410-500150	111,455	69,331	105,000	-	-	105,000	-	79,700	113,500	8,500	
01-40-410-500155	4,052	1,160	4,000	-	-	4,000	-	1,500	5,000	1,000	
01-40-410-500165	6,000	3,110	6,000	-	-	6,000	-	2,800	6,000	-	
01-40-410-500175	22,256	11,635	21,000	-	-	21,000	-	15,800	24,500	3,500	
01-40-410-500180	31,088	16,927	31,000	-	-	31,000	-	17,500	37,500	6,500	
01-40-410-500185	8,586	2,208	11,000	-	-	11,000	-	2,200	16,500	5,500	
01-40-410-500187	(30,000)	-	(20,000)	-	-	(20,000)	-	-	(20,000)	-	
01-40-410-500195	3,870,300	1,163,484	4,349,000	-	-	4,349,000	-	649,200	4,389,000	40,000	
01-40-410-500501	2,327,800	2,470,785	2,467,000	35,000	-	2,502,000	-	2,665,600	2,550,000	48,000	
01-40-410-500511	225	180	1,000	-	-	1,000	-	200	1,000	-	
01-40-410-501201	170,000	156,709	150,000	-	-	150,000	-	137,400	160,000	10,000	
01-40-410-510011	67,000	57,083	90,000	-	-	90,000	-	94,200	100,000	10,000	
01-40-410-510021	8,000	7,707	8,000	-	-	8,000	-	4,800	6,000	(2,000)	
01-40-410-510031	4,280	-	5,000	-	-	5,000	-	1,900	5,000	-	
01-40-410-520021	100,713	59,115	303,000	54,400	(84,500)	272,900	-	144,400	180,000	(92,900)	
01-40-410-520061	141,000	140,860	97,000	-	-	97,000	-	133,100	145,000	48,000	
01-40-410-530001	3,000	-	3,000	-	-	3,000	-	1,100	1,500	(1,500)	
01-40-410-540084	7,681,875	4,555,775	8,392,000	91,400	(122,500)	8,360,900	-	4,381,300	8,511,500	150,600	
01-40-410-550066											
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	
TRANSMISSION AND DISTRIBUTION											
01-40-440-500105	799,681	568,101	1,061,000	-	-	1,061,000	-	798,900	1,250,000	189,000	
01-40-440-500109	58,887	49,070	57,000	17,000	-	74,000	-	56,000	63,500	2,000	
01-40-440-500110	39,117	25,469	30,000	6,000	-	36,000	-	36,400	34,500	(1,500)	
01-40-440-500111	29,250	16,200	28,000	-	-	28,000	-	19,300	19,500	(8,500)	
01-40-440-500113	-	-	-	-	-	-	-	-	16,000	16,000	
01-40-440-500114	-	-	-	-	-	-	-	-	-	-	

Expenses: Budget Detail from 2021 Adopted to 2023 Proposed

	2021		2022		2022		2022		2022		2023		CHANGE (Proposed less Adopted/ Amended)
	ADOPTED	ACTUAL	ADOPTED	ADDITIONS	DELETIONS	ADOPTED (AMENDED)	PROJECTED	PROPOSED	ADOPTED	PROPOSED	ADOPTED	PROPOSED	
TRANSMISSION AND DISTRIBUTION (continued)													
01-40-440-500115	\$ 65,568	\$ 45,497	\$ 85,000	\$ -	\$ -	\$ 85,000	\$ 61,900	\$ 98,000	\$ 13,000	\$ 13,000	\$ 98,000	\$ 13,000	\$ 13,000
01-40-440-500120	15,331	10,998	20,000	-	-	20,000	20,000	23,000	3,000	3,000	23,000	3,000	3,000
01-40-440-500125	294,316	173,056	351,000	-	-	351,000	220,200	346,000	(5,000)	(5,000)	346,000	(5,000)	(5,000)
01-40-440-500140	5,366	921	4,000	-	-	4,000	1,300	2,500	(1,500)	(1,500)	2,500	(1,500)	(1,500)
01-40-440-500143	956	217	2,000	-	-	2,000	300	1,000	(1,000)	(1,000)	1,000	(1,000)	(1,000)
01-40-440-500145	33,774	13,825	36,000	-	-	36,000	19,700	42,500	6,500	6,500	42,500	6,500	6,500
01-40-440-500155	184,185	141,992	224,000	-	-	224,000	174,100	237,500	13,500	13,500	237,500	13,500	13,500
01-40-440-500165	7,000	6,381	14,000	-	-	14,000	8,200	16,000	2,000	2,000	16,000	2,000	2,000
01-40-440-500175	3,090	459	5,000	-	-	5,000	2,000	5,000	-	-	5,000	-	-
01-40-440-500177	6,300	3,511	11,000	-	-	11,000	12,800	11,000	-	-	11,000	-	-
01-40-440-500180	41,145	27,607	54,000	-	-	54,000	31,700	58,500	4,500	4,500	58,500	4,500	4,500
01-40-440-500185	53,352	39,548	64,000	-	-	64,000	32,300	76,000	12,000	12,000	76,000	12,000	12,000
01-40-440-500187	24,599	23,593	63,000	-	-	63,000	27,200	71,000	8,000	8,000	71,000	8,000	8,000
01-40-440-500190	-	-	166,000	-	-	166,000	-	31,000	(100,000)	(100,000)	31,000	(100,000)	(100,000)
01-40-440-500195	(110,920)	(126,472)	(111,000)	-	(35,000)	(111,000)	-	(40,000)	71,000	71,000	(40,000)	71,000	71,000
01-40-440-510031	13,250	9,039	14,000	-	-	14,000	13,400	29,000	15,000	15,000	29,000	15,000	15,000
01-40-440-520071	51,600	51,220	73,000	-	-	73,000	56,000	107,000	34,000	34,000	107,000	34,000	34,000
01-40-440-520081	14,750	5,587	25,000	-	-	25,000	15,200	25,000	-	-	25,000	-	-
01-40-440-530001	-	-	-	-	-	-	-	-	35,000	35,000	-	35,000	35,000
01-40-440-540001	4,200	3,100	5,000	-	-	5,000	1,600	5,000	-	-	5,000	-	-
01-40-440-540024	24,752	8,186	26,000	12,500	-	38,500	16,500	47,000	8,500	8,500	47,000	8,500	8,500
01-40-440-540036	3,605	2,913	4,000	-	-	4,000	4,000	4,000	-	-	4,000	-	-
01-40-440-540042	105,500	99,509	90,000	11,000	-	101,000	83,100	125,000	24,000	24,000	125,000	24,000	24,000
01-40-440-540078	54,500	-	33,000	54,500	-	87,500	21,600	52,000	(35,500)	(35,500)	52,000	(35,500)	(35,500)
01-40-440-550051	4,000	2,036	4,000	1,000	-	5,000	2,900	5,000	-	-	5,000	-	-
	\$ 1,827,154	\$ 1,201,563	\$ 2,438,000	\$ 102,000	\$ (35,000)	\$ 2,505,000	\$ 1,730,100	\$ 2,798,500	\$ 293,500	\$ 293,500	\$ 2,798,500	\$ 293,500	\$ 293,500
INSPECTIONS													
01-40-450-500105	\$ 73,976	\$ 39,964	\$ 34,000	\$ 20,000	\$ -	\$ 54,000	\$ 42,800	\$ 38,000	\$ (16,000)	\$ (16,000)	\$ 38,000	\$ (16,000)	\$ (16,000)
01-40-450-500110	28,480	12,800	5,000	15,000	-	20,000	14,800	5,500	(14,500)	(14,500)	5,500	(14,500)	(14,500)
01-40-450-500111	223	-	2,000	-	-	2,000	300	2,500	500	500	2,500	500	500
01-40-450-500113	-	-	-	-	-	-	-	3,000	3,000	3,000	3,000	3,000	3,000
01-40-450-500115	6,384	3,282	3,000	-	-	3,000	3,600	3,000	-	-	3,000	-	-
01-40-450-500120	1,512	768	1,000	-	-	1,000	800	1,000	-	-	1,000	-	-
01-40-450-500125	27,004	14,148	13,000	-	-	13,000	14,800	13,000	-	-	13,000	-	-
01-40-450-500140	482	58	1,000	-	-	1,000	100	500	(500)	(500)	500	(500)	(500)
01-40-450-500143	36	13	1,000	-	-	1,000	-	500	(500)	(500)	500	(500)	(500)
01-40-450-500145	3,187	1,258	2,000	-	-	2,000	1,500	2,000	-	-	2,000	-	-
01-40-450-500155	15,391	9,440	10,000	-	-	10,000	10,800	10,500	500	500	10,500	500	500
01-40-450-530001	-	-	-	-	-	-	-	-	-	-	-	-	-
	\$ 156,675	\$ 81,731	\$ 72,000	\$ 35,000	\$ -	\$ 107,000	\$ 89,500	\$ 79,500	\$ (27,500)	\$ (27,500)	\$ 79,500	\$ (27,500)	\$ (27,500)
CUSTOMER SERVICE AND METER READING													
01-40-460-500105	\$ 156,327	\$ 152,376	\$ 184,000	\$ 13,000	\$ -	\$ 197,000	\$ 175,600	\$ 220,000	\$ 23,000	\$ 23,000	\$ 220,000	\$ 23,000	\$ 23,000
01-40-460-500109	-	-	-	-	-	-	-	500	500	500	500	500	500
01-40-460-500110	11,724	5,778	16,000	-	-	16,000	3,200	20,500	4,500	4,500	20,500	4,500	4,500
01-40-460-500111	3,933	1,778	4,000	-	-	4,000	1,500	5,000	1,000	1,000	5,000	1,000	1,000
01-40-460-500113	3,250	-	5,000	-	-	5,000	-	4,000	(1,000)	(1,000)	4,000	(1,000)	(1,000)
01-40-460-500114	-	-	-	-	-	-	-	4,000	4,000	4,000	4,000	4,000	4,000
01-40-460-500115	12,721	11,775	16,000	-	-	16,000	12,800	18,500	2,500	2,500	18,500	2,500	2,500
01-40-460-500120	2,975	2,754	4,000	-	-	4,000	3,000	4,500	500	500	4,500	500	500

Expenses: Budget Detail from 2021 Adopted to 2023 Proposed

	2021		2022		2022		2022		2023		CHANGE (Proposed/less Adopted/ Amended)
	ADOPTED	ACTUAL	ADOPTED	ADDITIONS	DELETIONS	ADOPTED (AMENDED)	PROJECTED	PROPOSED			
CUSTOMER SERVICE AND METER READING (continued)											
01-40-460-500125 Health Insurance	\$ 76,096	\$ 62,639	\$ 76,000	\$ -	\$ -	\$ 76,000	\$ -	\$ 66,000	\$ 75,500	\$ (500)	
01-40-460-500140 Life Insurance	1,088	231	1,000	-	-	1,000	-	300	500	(500)	
01-40-460-500143 EAP Program	216	53	1,000	-	-	1,000	-	100	500	(500)	
01-40-460-500145 Workers' Compensation	7,987	5,000	8,000	-	-	8,000	-	5,600	9,500	1,500	
01-40-460-500155 Retirement/CalPERS	46,990	46,859	55,000	-	-	55,000	-	51,900	68,000	13,000	
01-40-460-500165 Uniforms & Employee Benefits	2,100	857	3,000	-	-	3,000	-	1,300	3,000	-	
01-40-460-500175 Training/Education/Mtgs/Travel	412	345	1,000	-	-	1,000	-	100	1,000	-	
01-40-460-500180 Accrued Sick Leave Expense	14,740	11,970	9,000	-	-	9,000	-	9,500	10,500	1,500	
01-40-460-500185 Accrued Vacation Leave Expense	17,718	13,810	16,000	-	-	16,000	-	15,000	20,000	4,000	
01-40-460-500187 Accrual Leave Payments	4,084	1,127	11,000	-	-	11,000	-	1,100	14,000	3,000	
01-40-460-500195 CIP Related Labor	(30,839)	(49,349)	(31,000)	-	-	(31,000)	-	(41,000)	(41,000)	(10,000)	
01-40-460-530001 Minor Capital Acquisitions	-	-	-	-	-	-	-	-	-	-	
	\$ 330,522	\$ 288,003	\$ 379,000	\$ 13,000	\$ -	\$ 392,000	\$ -	\$ 306,000	\$ 438,500	\$ 46,500	
MAINTENANCE AND GENERAL PLANT											
01-40-470-500105 Labor	\$ 63,243	\$ 11,258	\$ 90,000	\$ -	\$ -	\$ 90,000	\$ -	\$ 49,100	\$ 109,500	\$ 19,500	
01-40-470-500109 FSLA Overtime	-	-	-	-	-	-	-	-	500	500	
01-40-470-500110 Overtime	3,081	-	4,000	-	-	4,000	-	500	6,500	2,500	
01-40-470-500111 Double Time	955	-	2,000	-	-	2,000	-	200	2,000	-	
01-40-470-500113 Standby/On-Call	-	-	-	-	-	-	-	-	3,000	3,000	
01-40-470-500114 Incentive Pay	-	-	-	-	-	-	-	-	1,500	1,500	
01-40-470-500115 Social Security	4,186	699	7,000	-	-	7,000	-	3,200	8,000	1,000	
01-40-470-500120 Medicare	982	163	2,000	-	-	2,000	-	700	2,000	-	
01-40-470-500125 Health Insurance	31,956	2,246	38,000	-	-	38,000	-	18,800	38,000	-	
01-40-470-500140 Life Insurance	432	5	1,000	-	-	1,000	-	100	500	(500)	
01-40-470-500143 EAP Program	85	4	1,000	-	-	1,000	-	-	500	(500)	
01-40-470-500145 Workers' Compensation	3,101	298	4,000	-	-	4,000	-	1,500	5,000	1,000	
01-40-470-500155 Retirement/CalPERS	11,576	2,864	16,000	-	-	16,000	-	5,500	15,500	(500)	
01-40-470-500165 Uniforms & Employee Benefits	-	-	1,000	-	-	1,000	-	800	1,000	-	
01-40-470-500175 Training/Education/Mtgs/Travel	-	-	2,000	-	-	2,000	-	200	2,000	-	
01-40-470-500180 Accrued Sick Leave Expenses	-	-	3,000	-	-	3,000	-	1,500	3,500	500	
01-40-470-500185 Accrued Vacation Expenses	-	-	3,000	-	-	3,000	-	700	4,000	1,000	
01-40-470-500187 Accrual Leave Payments	-	-	-	-	-	-	-	-	500	500	
01-40-470-501111 Electricity - 560 Magnolia Ave	30,600	24,567	37,000	-	-	37,000	-	32,500	37,000	-	
01-40-470-501121 Electricity - 12303 Oak Glen Rd	4,300	4,230	5,000	-	-	5,000	-	4,200	5,000	-	
01-40-470-501131 Electricity - 13695 Oak Glen Rd	3,000	2,208	3,000	-	-	3,000	-	2,700	3,000	-	
01-40-470-501141 Electricity - 13697 Oak Glen Rd	3,000	2,648	3,000	-	-	3,000	-	2,800	3,000	-	
01-40-470-501151 Electricity - 9781 Avenida Miravilla	2,500	2,143	2,000	-	-	2,000	-	2,900	2,000	-	
01-40-470-501161 Electricity - 815 E. 12th St	7,800	7,225	8,000	5,000	-	13,000	-	9,800	13,000	-	
01-40-470-501171 Electricity - 851 E. 6th St	4,200	2,628	5,000	-	-	5,000	-	2,700	5,000	-	
01-40-470-501321 Propane - 12303 Oak Glen Rd	118	-	1,000	-	-	1,000	-	-	1,000	-	
01-40-470-501331 Propane - 13695 Oak Glen Rd	1,100	1,469	3,000	-	-	3,000	-	900	3,000	-	
01-40-470-501341 Propane - 13697 Oak Glen Rd	2,900	2,248	3,000	-	-	3,000	-	2,400	3,000	-	
01-40-470-501351 Propane-9781 Avenida Miravilla	1,600	1,555	2,000	-	-	2,000	-	1,200	2,000	-	
01-40-470-501411 Sanitation - 560 Magnolia Ave	4,087	4,069	4,000	-	-	4,000	-	5,900	5,000	1,000	
01-40-470-501461 Sanitation - 815 E. 12th St	5,650	5,390	6,000	-	-	6,000	-	5,900	7,000	1,000	
01-40-470-501471 Sanitation - 11083 Cherry Ave	3,446	3,393	4,000	-	-	4,000	-	3,500	4,000	-	
01-40-470-501600 Property Maintenance & Repairs	-	-	-	-	-	-	-	-	-	-	
01-40-470-501611 Maintenance & Repair- 560 Magnolia Ave	26,856	23,939	27,000	775	-	27,775	-	26,600	40,000	12,225	
01-40-470-501621 Maintenance & Repair- 12303 Oak Glen Rd	4,600	1,487	12,000	-	-	12,000	-	30,300	8,000	(4,000)	
01-40-470-501631 Maintenance & Repair- 13695 Oak Glen Rd	9,000	156	12,000	-	-	12,000	-	30,100	6,000	(6,000)	
01-40-470-501641 Maintenance & Repair- 13697 Oak Glen Rd	4,000	805	9,000	-	-	9,000	-	7,600	10,000	1,000	

Expenses: Budget Detail from 2021 Adopted to 2023 Proposed

	2021		2022		2022		2022		2023		CHANGE (Proposed less Adopted- Amended)
	ADOPTED	ACTUAL	ADOPTED	ADDITIONS	DELETIONS	ADOPTED (AMENDED)	PROJECTED	PROPOSED	2023		
MAINTENANCE AND GENERAL PLANT (continue)											
01-40-470-501651	4,000	\$ 53	\$ 9,000	\$ -	\$ -	\$ 9,000	\$ 1,000	\$ 6,000	\$ (3,000)		
01-40-470-501661	7,115	6,740	14,000	-	-	14,000	8,300	32,000	18,000		
01-40-470-501671	3,800	3,682	3,000	-	-	3,000	4,300	3,200	200		
01-40-470-501691	57,272	17,927	60,000	-	-	60,000	27,300	60,000	-		
01-40-470-510001	89,300	89,212	100,000	20,000	-	120,000	125,800	150,000	30,000		
01-40-470-510002	-	-	-	-	-	-	-	(10,000)	(10,000)		
01-40-470-520011	17,510	9,332	18,000	-	-	18,000	7,800	18,000	-		
01-40-470-520031	47,380	39,398	50,000	-	-	50,000	18,600	75,000	25,000		
01-40-470-520041	120,200	73,463	126,000	-	-	126,000	85,900	90,000	(36,000)		
01-40-470-520051	140,000	210,400	83,000	-	-	83,000	57,300	83,000	-		
01-40-470-520053	-	-	379,000	-	-	379,000	330,900	500,000	121,000		
01-40-470-530001	-	-	-	-	-	-	-	-	-		
01-40-470-540030	82,000	64,307	82,000	-	-	82,000	68,100	82,000	-		
01-40-470-540052	-	336	36,000	-	-	36,000	41,200	40,000	4,000		
01-40-470-540072	68,500	41,679	200,000	-	-	200,000	31,200	150,000	(50,000)		
01-50-510-500112	-	-	-	-	-	-	900	1,000	1,000		
01-50-510-502001	25,360	25,350	27,000	-	-	27,000	26,300	27,000	-		
01-50-510-510031	615	543	1,000	-	-	1,000	1,000	1,000	-		
01-50-510-540066	21,727	10,542	27,000	-	(14,000)	13,000	5,500	27,000	14,000		
01-50-510-550040	13,279	8,494	17,000	-	-	17,000	11,100	17,000	-		
01-50-510-550060	100,770	96,742	100,000	-	-	100,000	147,500	15,000	(85,000)		
01-50-510-550072	1,030	72	1,000	14,000	-	15,000	13,800	1,000	(14,000)		
01-50-510-550074	20,100	20,000	15,000	-	-	15,000	19,600	15,000	-		
	\$ 1,068,312	\$ 825,988	\$ 1,668,000	\$ 39,775	\$ (14,000)	\$ 1,693,775	\$ 1,286,000	\$ 1,743,700	\$ 49,925		
TOTAL OPERATING EXPENSE	\$ 19,283,717	\$ 13,163,357	\$ 21,640,800	\$ 375,175	\$ (223,275)	\$ 21,792,700	\$ 14,881,800	\$ 22,776,500	\$ 983,800		

Total Additions	\$ 375,175
Total Deletions	\$ (223,275)
Net Amendments to 2022 Budget	\$ 151,900

Note: Amendment to 2022 Budget comes from approved Fiscal Year 2021 Operating Budget Carryover Schedule

Account Descriptions



OPERATING REVENUE

WATER SALES

- 01-50-510-410100** **Sales** — Commodity charges for commercial, residential, and landscape irrigation water usage.
- 01-50-510-410111** **Drought Surcharges** — Commodity charge in anticipation of implementing drought rates, as outlined by the Board adopted 2019 rate study.
- 01-50-510-410151** **Agricultural Irrigation Sales** — Commodity charges for irrigation water usage.
- 01-50-510-410171** **Construction Sales** — Commodity charges for water used for new construction and other purposes through portable fire hydrant meters.
- 01-50-510-413011** **Fixed Meter Charges** — Fixed service charges for installed meters based on meter size.

DEVELOPMENT AND INSTALLATION CHARGES

- 01-50-510-413021** **Meter Fees** — Charges for new service installations.
- 01-50-510-419011** **Development Income** — Revenue earned and charged to deposits that were collected to cover engineering, legal and administrative costs associated with new development.
- 01-50-510-419012** **Development Income – GIS** — Revenue earned and charged to deposits that were collected to cover GIS system updates associated with new development.

WATER IMPORTATION SURCHARGE

- 01-50-510-415001** **SGPWA Importation Charges** — Pass-through charge to cover the cost of purchasing imported water from various sources, including the San Geronio Pass Water Agency.

WATER PUMPING ENERGY SURCHARGE

- 01-50-510-415011** **SCE Power Charges** — Pass-through charge to cover the cost of electricity used for pumping water from wells and through the distribution system.

OTHER CHARGES FOR SERVICE

- 01-50-510-413001** **Backflow Administration Charges** — Administrative charge for required annual backflow program administration.
- 01-50-510-417001** **Second Notice Charges** — Late fee assessed on delinquent accounts for mailed delinquency notices.
- 01-50-510-417011** **Third Notice Charges** — Late fee assessed on delinquent accounts for mailed disconnection notices.
- 01-50-510-417021** **Account Reinstatement Charges** — Fee associated with the reinstatement of service when an account is inactivated due to non-payment, including, but not limited to, the disconnection of service for non-payment.
- 01-50-510-417031** **Lien Processing Fees** — Fee associated with both filing and releasing liens on delinquent accounts.
- 01-50-510-417041** **Credit Check Processing Fees** — Pass-through charge to cover the cost of performing a credit check.
- 01-50-510-417051** **Return Check Fees** — Pass-through charges for payments returned by the bank to the District as unpaid.
- 01-50-510-417061** **Customer Damages/Upgrade Charges** — Reimbursements for work performed when customers/developers cause damage to District property or customer-requested changes such as meter relocation charges.
- 01-50-510-417071** **After-Hours Call Out Charges** — Reimbursement charge for after-hours services provided.
- 01-50-510-417081** **Bench Test Fees (Credits)** — Fee for pulling a meter and bench testing it.
- 01-50-510-417091** **Credit Card Processing Fees** — Pass-through charge covers the bank fee charged to the District for credit card processing.

- 01-50-510-419001** **Rebates/Reimbursements** — Rebates and reimbursements issued to the District from various sources, including credit card usage, the insurance carrier for safety improvements, etc.
- 01-50-510-419021** **Recharge Income** — Income received for the recharge of imported water from San Gorgonio Pass Water Agency (SGPWA) for the City of Banning.
- 01-50-510-419031** **Well Maintenance Reimbursement** — Reimbursements issued to the District for Well maintenance from various sources, including the City of Banning.
- 01-50-510-419041** **Gain (Loss) – Asset Disposal** — Account used to record an accounting gain or loss associated with capital assets disposed of.
- 01-50-510-419061** **Miscellaneous Income** — Receipts for miscellaneous, non-recurring revenues.

NON-OPERATING REVENUE

PROPERTY MAINTENANCE FEES

- 01-50-510-471001** **Maintenance Fees — 12303 Oak Glen Rd** — Maintenance Fees collected for the maintenance and repair of District residential property.
- 01-50-510-471011** **Maintenance Fees — 13695 Oak Glen Rd** — Maintenance Fees collected for the maintenance and repair of District residential property.
- 01-50-510-471021** **Maintenance Fees — 13697 Oak Glen Rd** — Maintenance Fees collected for the maintenance and repair of District residential property.
- 01-50-510-471031** **Maintenance Fees — 9781 Avenida Miravilla** — Maintenance Fees collected for the maintenance and repair of District residential property.
- 01-50-510-471101** **Utilities — 12303 Oak Glen Rd** — Utility payments for District residential property.
- 01-50-510-471111** **Utilities — 13695 Oak Glen Rd** — Utility payments for District residential property.
- 01-50-510-471121** **Utilities — 13697 Oak Glen Rd** — Utility payments for District residential property.
- 01-50-510-471131** **Utilities — 9781 Avenida Miravilla** — Utility payments for District residential property.

FACILITIES CHARGES

- 01-50-510-481001** **Capacity Charges — Wells** — Fees paid per Equivalent Dwelling Unit (EDU) by individual homeowners and industrial, residential, and commercial developers to fund the cost of the impacts of their developments on the District's water system, specifically for new wells.
- 01-50-510-481006** **Capacity Charges — Water Rights (SWP)** — Fees paid per EDU by individual homeowners and industrial, residential, and commercial developers to fund the cost of the impacts of their developments on the District's water system, specifically for State Water Project water rights.
- 01-50-510-481012** **Capacity Charges — Water Treatment Plant** — Fees paid per EDU by individual homeowners and industrial, residential, and commercial developers to fund the cost of the impacts of their developments on the District's water system, specifically for new water treatment plants.
- 01-50-510-481018** **Capacity Charges— Local Water Resources** — Fees paid per EDU by individual homeowners and industrial, residential, and commercial developers to fund the cost of the impacts of their developments on the District's water system, specifically for local water resources.
- 01-50-510-481024** **Capacity Charges — Recycled Water Facilities** — Fees paid per EDU by individual homeowners and industrial, residential, and commercial developers to fund the cost of the impacts of their developments on the District's water system, specifically for new recycled water facilities.

- 01-50-510-481030 Capacity Charges — Transmission**— Fees paid per EDU by individual homeowners and industrial, residential, and commercial developers to fund the cost of the impacts of their developments on the District’s water system, specifically for new transmission lines 16” or larger.
- 01-50-510-481036 Capacity Charges — Storage** — Fees paid per EDU by individual homeowners and industrial, residential, and commercial developers to fund the cost of the impacts of their developments on the District’s water system, specifically for new storage facilities.
- 01-50-510-481042 Capacity Charges — Booster** — Fees paid per EDU by individual homeowners and industrial, residential, and commercial developers to fund the cost of the impacts of their developments on the District’s water system, specifically for new booster stations.
- 01-50-510-481048 Capacity Charges — Pressure Reducing Stations** — Fees paid per EDU by individual homeowners and industrial, residential, and commercial developers to fund the cost of the impacts of their developments on the District’s water system, specifically for new pressure-reducing stations.
- 01-50-510-481054 Capacity Charges — Miscellaneous Projects** — Fees paid per EDU by individual homeowners and industrial, residential, and commercial developers to fund the cost of the impacts of their developments on the District’s water system, for miscellaneous projects not covered by other types of facilities fees.
- 01-50-510-481060 Capacity Charges — Financing Costs** — Fees paid per EDU by individual homeowners and industrial, residential, and commercial developers to fund the cost of the impacts of their developments on the District’s water system, specifically for costs of financing new facilities.
- 01-50-510-485001 Front Footage Fees** — Charged to cover the cost of existing aligned pipelines along the frontage of properties requesting service.
- INTEREST EARNED**
- 01-50-510-490001 Interest Income — Bonita Vista** — Interest income earned on the Bonita Vista note receivable.
- 01-50-510-490011 Interest Income — Fairway Canyon** — Interest income earned on the Fairway Canyon note receivable.
- 01-50-510-490021 Interest Income — General** — Interest income earned on general District investments.
- GRANT REVENUE**
- 01-50-510-419051 Grant Revenue** — Grant funding received.

OPERATING EXPENSES

BOARD OF DIRECTORS' EXPENSES

The three-digit departmental number 110, seen in this section of the General Ledger refers to the expenses incurred in relation to Board activities.

- 01-10-110-500101** **Board of Directors Fees** — Per diem for each Director for attendance at meetings and Board approved training, seminars, and conferences with per diem payment based on days of service.
- 01-10-110-500115** **Social Security** — Expenses for the District's portion of Social Security (FICA) for this department.
- 01-10-110-500120** **Medicare** — Expenses for the District's portion of Medicare for this department.
- 01-10-110-500125** **Health Insurance** — Cost of providing health benefits to Directors.
- 01-10-110-500140** **Life Insurance** — Life insurance premiums paid on behalf of Directors.
- 01-10-110-500143** **EAP Program** — Cost of providing Employee Assistance Program to Directors.
- 01-10-110-500145** **Workers' Compensation** — Standard costs paid to the District's insurance carrier for Directors.
- 01-10-110-500175** **Training/Education/Mtgs/Travel** — Provides for costs associated with attendance to District approved training, educational forums, webinars, meetings, seminars, and conferences, and mileage/meal reimbursement for Directors.
- 01-10-110-550012** **Election Expenses** — Costs associated with directorial elections.
- 01-10-110-550043** **Supplies — Other** — Cost of supplies used by Directors such as name placards, professional photos, meeting-related costs, and business cards.
- 01-10-110-550051** **Advertising/Legal Notices** — Cost associated with advertising notices for Public Hearings, Election Notices, Ordinances, etc.

ENGINEERING EXPENSES

The three-digit departmental number 210 seen in this section of the General Ledger refers to the expenses incurred for the Engineering staff.

- 01-20-210-500105** **Labor** — Wage expenses for this department.
- 01-20-210-500114** **Incentive Pay** — Expenses for approved Incentive Pay for employees in this department.
- 01-20-210-500115** **Social Security** — Expenses for the District's portion of Social Security (FICA) for this department.
- 01-20-210-500120** **Medicare** — Expenses for the District's portion of Medicare for this department.
- 01-20-210-500125** **Health Insurance** — Cost of providing health benefits to employees in this department.
- 01-20-210-500140** **Life Insurance** — Life insurance premiums paid on behalf of employees in this department.
- 01-20-210-500143** **EAP Program** — Cost of providing Employee Assistance Program to employees in this department.
- 01-20-210-500145** **Workers' Compensation** — Standard costs paid to the District's insurance carrier for employees in this department.
- 01-20-210-500150** **Unemployment Insurance** — Cost of providing unemployment benefits for employees in this department.
- 01-20-210-500155** **Retirement/CalPERS** — Retirement contributions paid on behalf of employees in this department.
- 01-20-210-500165** **Uniforms and Employee Benefits** — Cost of uniforms and personal protective equipment for employees in this department.

- 01-20-210-500175** **Training/Education/Mtgs/Travel** — Provides for personnel development costs, which include attendance and/or participation of District approved training, educational forums, webinars, meetings, seminars and conferences, and mileage/meal reimbursement for employees in this department.
- 01-20-210-500180** **Accrued Sick Leave Expense** — Cost of sick time earned by employees in this department.
- 01-20-210-500185** **Accrued Vacation Leave Expense** — Cost of vacation time earned by employees in this department.
- 01-20-210-500187** **Accrued Leave Payments** — Cash payouts of excess vacation and sick time permitted under District policy. May include Floating Holiday, Birthday Holiday, Admin Time, and Comp Time.
- 01-20-210-500190** **Temporary Labor** — Wage expenses for the use of temporary employees employed by a third-party agency.
- 01-20-210-500195** **CIP Related Labor** — Wage and benefits expenses for Capital Improvement Projects in this department.
- 01-20-210-550030** **Membership Dues** — Membership dues and certifications for CPESC, QSP/D, ASCE, etc.
- 01-20-210-550052** **Administrative Expenses** — Cost associated with documents required for administrative work specific to Engineering, including Title Reports, Grant Deeds, etc.
- 01-20-210-550051** **Advertising/Legal Notices** — Cost associated with advertising notices, inviting bids, etc.

PROFESSIONAL SERVICES EXPENSES

The section of the General Ledger refers to expenses incurred for Professional Services Expenses. The three-digit department number 210 refers to Engineering; 310 refers to Finance and Administration; 510 refers to the General District not associated with a specific department.

- 01-20-210-540012** **Development Reimbursable Engineering** — This section includes all engineering required to be reimbursed by development for plan checks and plan processing.
- 01-20-210-540014** **Development Reimbursable GIS** — Reimbursement of developer-collected deposits associated with GIS activities relating to developer projects.
- 01-20-210-540018** **Grant and Loan Procurement** — This section includes all procurement costs for grants and loans.
- 01-20-210-540048** **Permits, Fees, and Licensing** — This includes all engineering costs associated with miscellaneous District projects.
- 01-20-210-580031** **Outside Engineering** — This section includes any contract engineering work performed by outside vendors for District projects unrelated to Capital Improvement Projects.
- 01-20-210-580032** **CIP Related Outside Engineering** — This section includes any contract engineering work performed by outside vendors on Capital Improvement Projects.
- 01-30-310-550061** **Media Outreach** — Expenses for additional outreach, including translation services, Facebook Post boosting, document templates, and printing costs through third-party vendors.
- 01-30-310-580001** **Accounting and Audit** — Includes costs associated with accounting services performed by consultants, such as audits of District financials and actuarial services required for financial reporting.
- 01-30-310-580011** **General Legal** — Costs associated with day-to-day and unforeseen legal matters. This section includes costs for general legal counseling as well as all the fees related to legal matters, including legal fees, court fees, and other expenses of a lawyer. General legal may

include litigation expenses not associated with Capital Improvements (property acquisitions etc.).

- 01-30-310-580036 Other Professional Services** — Costs associated with outside legal, engineering, accounting, financial, auditing, and other consulting services.
- 01-50-510-550096 Beaumont Basin Watermaster** — This section accounts for the District's prorated cost of participation in the Beaumont Basin Watermaster Committee.
- 01-50-510-550097 SAWPA Basin Monitoring Program** — This section accounts for the District's cost of participation in the Santa Ana Watershed Project Authority Basin Monitoring Program.

FINANCE AND ADMINISTRATIVE SERVICES EXPENSES

The three-digit departmental number 310 seen in this section of the General Ledger refers to the expenses incurred for Finance and Administration and General District expenses. This section of the General Ledger includes expenses incurred for Professional Expenses related to Finance and Administration that are not included in the Professional Services Expenses above.

- 01-30-310-500105 Labor** — Wage expenses for this department.
- 01-30-310-500109 FSLA Overtime** — Overtime expense for nonexempt applicable incentive payments, in addition to base pay when computing overtime, under FSLA
- 01-30-310-500110 Overtime** — Overtime expenses for this department.
- 01-30-310-500111 Double Time** — Double-time expenses for this department.
- 01-30-310-500114 Incentive Pay** — Expenses for approved Incentive Pay for employees in this department.
- 01-30-310-500115 Social Security** — Expenses for the District's portion of Social Security (FICA) for this department.
- 01-30-310-500120 Medicare** — Expenses for the District's portion of Medicare for this department.
- 01-30-310-500125 Health Insurance** — Cost of providing health benefits to employees in this department.
- 01-30-310-500130 CalPERS Health Administration Costs** — Administrative fees charged for CalPERS health insurance.
- 01-30-310-500140 Life Insurance** — Life insurance premiums paid on behalf of employees in this department.
- 01-30-310-500143 EAP Program** — Cost of providing Employee Assistance Program to employees in this department.
- 01-30-310-500145 Workers' Compensation** — Standard costs paid to the District's insurance carrier for employees in this department.
- 01-30-310-500150 Unemployment Insurance** — Cost of providing unemployment benefits for employees in this department.
- 01-30-310-500155 Retirement/CalPERS** — Retirement contributions paid on behalf of employees in this department.
- 01-30-310-500161 Estimated Current Year OPEB Expense** — Actuarially-determined annual expense associated with measuring the District's Net Other Postemployment Benefits (OPEB) Liability.
- 01-30-310-500165 Uniforms and Employee Benefits** — Cost of uniforms and personal protective equipment for employees in this department.
- 01-30-310-500175 Training/Education/Mtgs/Travel** — Provides for personnel development costs, including attendance and/or participation of District approved training, educational forums, webinars, meetings, seminars, and conferences, mileage/meal reimbursement for employees in this department.
- 01-30-310-500180 Accrued Sick Leave Expense** — Cost of sick time earned by employees in this department.

- 01-30-310-500185** **Accrued Vacation Leave Expense** — Cost of vacation time earned by employees in this department.
- 01-30-310-500187** **Accrued Leave Payments** — Cash payouts of excess vacation and sick time permitted under District policy. May include Floating Holiday, Birthday Holiday, Admin Time, and Comp Time.
- 01-30-310-500190** **Temporary Labor** — Wage expenses for the use of temporary employees employed by a third-party agency.
- 01-30-310-500195** **CIP Related Labor** — Wage and benefits expenses for Capital Improvement Projects in this department.
- 01-30-310-550001** **Bank/Financial Service Fees** — Service fees associated with District bank deposit accounts.
- 01-30-310-550006** **Cashiering Shortages/Overages** — Accounts for cash shortages and overages at the cashiering windows.
- 01-30-310-550008** **Transaction/Return Fees** — Bank fees charged to the District for payments returned by the bank as unpaid.
- 01-30-310-550010** **Transaction/Credit Card Fees** — Bank fees charged to the District for credit card processing.
- 01-30-310-550014** **Credit Check Fees** — Costs of performing credit checks for water service applicants.
- 01-30-310-550030** **Membership Dues** — Membership dues for associations, including the Beaumont Chamber of Commerce, Cherry Valley Chamber of Commerce, California Special District Association, ACWA, AWWA, etc.
- 01-30-310-550036** **Notary and Lien Fees** — Fees associated with filing and releasing liens on delinquent accounts.
- 01-30-310-550042** **Office Supplies** — Cost of miscellaneous consumable office supplies such as paper, pens, etc.
- 01-30-310-550046** **Office Equipment** — Costs for office equipment that individually do not meet the criteria for capitalization as a fixed asset, including costs that are part of service and/or lease agreements for the office equipment.
- 01-30-310-550048** **Postage** — Costs such as postage for regular and delinquent utility bills and daily correspondence.
- 01-30-310-550050** **Utility Billing Service** — Cost associated with the production, mailing, etc. of Utility Bills.
- 01-30-310-550051** **Advertising/Legal Notices** — Cost associated with advertising notices, inviting bids, unclaimed funds, etc.
- 01-30-310-550054** **Property, Auto, and General Liability Insurance** — Insurance premiums covering District properties and facilities.
- 01-30-310-550072** **Miscellaneous Operating Expenses** — Expenses that do not fall directly under another general ledger account under financial and administrative services.
- 01-30-310-550078** **Bad Debt Expense** — Cost of providing water service to accounts that are deemed to be uncollectible.
- 01-30-310-560000** **GASB 68 Pension Expense** — Actuarially-determined annual expense associated with measuring the District's Net Pension Liability (NPL).
- DEPRECIATION**
- 01-30-310-550084** **Depreciation** — Annual depreciation expenses on capital assets.

HUMAN RESOURCES AND RISK MANAGEMENT

The three-digit departmental number 320 seen in this section of the General Ledger includes the administrative salaries, employee benefits, operating supplies, and other expenses associated with the human resource related functions of the District.

- 01-30-320-500105** **Labor** — Wage expenses for this department.
- 01-30-320-500110** **Overtime** — Overtime expenses for this department.
- 01-30-320-500111** **Double Time** — Double-time expenses for this department.
- 01-30-320-500114** **Incentive Pay** — Expenses for approved Incentive Pay for employees in this department.
- 01-30-320-500115** **Social Security** — Expenses for the District's portion of Social Security (FICA) for this department.

- 01-30-320-500120** **Medicare** — Expenses for the District's portion of Medicare for this department.
- 01-30-320-500125** **Health Insurance** — Cost of providing health benefits to employees in this department.
- 01-30-320-500140** **Life Insurance** — Life insurance premiums paid on behalf of employees in this department.
- 01-30-320-500143** **EAP Program** — Cost of providing Employee Assistance Program to employees in this department.
- 01-30-320-500145** **Workers' Compensation** — Standard costs paid to the District's insurance carrier for employees in this department.
- 01-30-320-500150** **Unemployment Insurance** — Cost of providing unemployment benefits for employees in this department.
- 01-30-320-500155** **Retirement/CalPERS** — Retirement contributions paid on behalf of employees in this department.
- 01-30-320-500165** **Uniforms and Employee Benefits** — Cost of uniforms and personal protective equipment for employees in this department.
- 01-30-320-500175** **Training/Education/Mtgs/Travel** — Provides for personnel development costs, including attendance and/or participation of District approved training, educational forums, webinars, meetings, seminars, and conferences, mileage/meal reimbursement for employees in this department.
- 01-30-320-500176** **District Professional Development** — Provides for costs associated with advanced and/or District-wide personnel development, which includes attendance and/or participation of District approved training, educational forums, webinars, meetings, seminars, and conferences, mileage/meal reimbursement for authorized employees.
- 01-30-320-500177** **General Safety Training and Supplies** — Provides general safety-related training and supply costs such as OSHA-required training, quarterly facilities inspections for safety compliance, disaster preparedness equipment and training, employee CPR/First Aid, and general safety materials or equipment.
- 01-30-320-500180** **Accrued Sick Leave Expense** — Cost of sick time earned by employees in this department.
- 01-30-320-500185** **Accrued Vacation Leave Expense** — Cost of vacation time earned by employees in this department.
- 01-30-320-500187** **Accrued Leave Payments** — Cash payouts of excess vacation and sick time permitted under District policy. May include Floating Holiday, Birthday Holiday, Admin Time, and Comp Time.
- 01-30-320-500190** **Temporary Labor** — Wage expenses for the use of temporary employees employed by a third-party agency.
- 01-30-320-550024** **Employment Testing** — Costs associated with pre-employment and random drug testing.

- 01-30-320-550025** **Employee Retention** — Cost associated with acknowledgments, certificates, and employee retention activities.
- 01-30-320-550026** **Recruitment Expense** — Costs associated with the recruitment of new staff.
- 01-30-320-550028** **District Certification** — Costs associated with application fees, survey fees, and other fees to submit for awards that illustrate District excellence in transparency, workplace culture, ethics, etc.
- 01-30-320-550030** **Membership Dues** — Membership dues for associations including CalChamber, CALPERLA, SHRM, etc.
- 01-30-320-550042** **Office Supplies** — Cost of miscellaneous consumable office supplies such as paper, pens, etc., specifically for department-related projects.
- 01-30-320-550051** **Advertising/Legal Notices** — Cost associated with advertising notices, job posts, inviting bids, etc.
- 01-30-320-580036** **Other Professional Services** — Costs associated with outside training, auditing services, District events such as wellness fairs, catering services for District events, and consulting services.

INFORMATION TECHNOLOGY EXPENSES

The three-digit departmental number 315 seen in this section of the General Ledger includes the administrative salaries, employee benefits, operating supplies, and other expenses associated with the information technology function of the District.

- 01-35-315-500105** **Labor** — Wage expenses for this department.
- 01-35-315-500114** **Incentive Pay** — Expenses for approved Incentive Pay for employees in this department.
- 01-35-315-500115** **Social Security** — Expenses for the District’s portion of Social Security (FICA) for this department.
- 01-35-315-500120** **Medicare** — Expenses for the District’s portion of Medicare for this department.
- 01-35-315-500125** **Health Insurance** — Cost of providing health benefits to employees in this department.
- 01-35-315-500140** **Life Insurance** — Life insurance premiums paid on behalf of employees in this department.
- 01-35-315-500143** **EAP Program** — Cost of providing Employee Assistance Program to employees in this department.
- 01-35-315-500145** **Workers’ Compensation** — Standard costs paid to the District’s insurance carrier for employees in this department.
- 01-35-315-500150** **Unemployment Insurance** — Cost of providing unemployment benefits for employees in this department.
- 01-35-315-500155** **Retirement/CalPERS** — Retirement contributions paid on behalf of employees in this department.
- 01-35-315-500165** **Uniforms & Employee Benefits** — Cost of uniforms and personal protective equipment for employees in this department.
- 01-35-315-500175** **Training/Education/Mtgs/Travel** — Provides personnel development costs, including attendance and/or participation of District approved training, educational forums, webinars, meetings, seminars, and conferences, mileage/meal reimbursement for employees in this department.
- 01-35-315-500180** **Accrued Sick Leave Expense** — Cost of sick time earned by employees in this department.
- 01-35-315-500185** **Accrued Vacation Leave Expense** — Cost of vacation time earned by employees in this department.

- 01-35-315-500187** **Accrued Leave Payments** — Cash payouts of excess vacation and sick time permitted under District policy. May include Floating Holiday, Birthday Holiday, Admin Time, and Comp Time.
- 01-35-315-500190** **Temporary Labor** — Wage expenses for the use of temporary employees employed by a third-party agency.
- 01-35-315-500195** **CIP Related Labor** — Wage and benefits expenses for a Capital Improvement Project in this department.
- 01-35-315-501511** **Telephone/Internet Service** — Telephone, Internet, Backhaul, and communication costs throughout the District.
- 01-35-315-501521** **Building Alarms and Security** — Costs associated with the alarms and security services for all District facilities.
- 01-35-315-540014** **GIS Maintenance and Updates** — Costs associated with GIS activities and updates relating to District projects that not recovered from Developer deposits.
- 01-35-315-550030** **Membership Dues** — Membership dues for information technology-related associations such as Multi-State Information Sharing & Analysis Center (MS-ISAC) and Municipal Information Systems Association of California (MISAC), Associations and other Information technology related organizations.
- 01-35-315-550044** **Printing/Toner and Maintenance** — Costs associated with toner supplies, imaging, or enterprise printers.
- 01-35-315-550051** **Advertising/Legal Notices** — Cost associated with advertising notices, inviting bids, etc.
- 01-35-315-550058** **Cyber Security Liability Insurance** — Costs associated with Insurance Premiums for the District for Cyber Security Liability Insurance.
- 01-35-315-580016** **Computer Hardware** — Costs for general information technology hardware-related items such as cables, wire management, keyboards, mouse, and computer repair components.
- 01-35-315-580021** **IT/Software Support** — Costs for general information technology software-related items.
- 01-35-315-580026** **License/Maintenance/Support** — Costs for information technology-related license renewals, maintenance agreements and renewals, and Annual Support Agreements.
- 01-35-315-580027** **AMR/AMI Annual Support** — Costs for information technology-related support costs for the District's Automated Meter Reading/Advanced Metering Infrastructure system, infrastructure, and hosting fees.
- 01-35-315-580028** **Cybersecurity Software/Hardware** — Cost for hardware and software to support security operations concerning the District's Cybersecurity Program.
- 01-35-315-580030** **Repair/Purchase Radio Comm Equip** — Cost associated with the purchase and repair of District radio equipment.

SOURCE OF SUPPLY

The three-digit department number 410 seen in this section of the General Ledger refers to the expenses incurred for the operation and maintenance of wells, tanks, purchase, and extraction of water.

- 01-40-410-500105** **Labor** — Wage expenses for this department.
- 01-40-410-500109** **FSLA Overtime** — Overtime expense for nonexempt applicable incentive payments, in addition to base pay when computing overtime, under FSLA
- 01-40-410-500110** **Overtime** — Overtime expenses for this department.
- 01-40-410-500111** **Double Time** — Double-time expenses for this department.
- 01-40-410-500113** **Standby/On-Call** — Expenses for off-duty work for this department as defined by the Memorandum of Understanding (MOU) between the District and hourly employees in this department.

- 01-40-410-500114 Incentive Pay** — Expenses for approved Incentive Pay for employees in this department.
- 01-40-410-500115 Social Security** — Expenses for the District's portion of Social Security (FICA) for this department.
- 01-40-410-500120 Medicare** — Expenses for the District's portion of Medicare for this department.
- 01-40-410-500125 Health Insurance** — Cost of providing health benefits to employees in this department.
- 01-40-410-500140 Life Insurance** — Life insurance premiums paid on behalf of employees in this department.
- 01-40-410-500143 EAP Program** — Cost of providing Employee Assistance Program to employees in this department.
- 01-40-410-500145 Workers' Compensation** — Standard costs paid to the District's insurance carrier for employees in this department.
- 01-40-410-500150 Unemployment Insurance** — Cost of providing unemployment benefits for employees in all divisions of the Operations department.
- 01-40-410-500155 Retirement/CalPERS** — Retirement contributions paid on behalf of employees in this department.
- 01-40-410-500165 Uniforms and Employee Benefits** — Cost of uniforms, personal protective equipment and boot allowance for employees in this department.
- 01-40-410-500175 Training/Education/Mtgs/Travel** — Provides personnel development costs, including attendance and/or participation of District approved training, educational forums, webinars, meetings, seminars, and conferences, mileage/meal reimbursement for employees in this department.
- 01-40-410-500180 Accrued Sick Leave Expense** — Cost of sick time earned by employees in this department.
- 01-40-410-500185 Accrued Vacation Leave Expense** — Cost of vacation time earned by employees in this department.
- 01-40-410-500187 Accrued Leave Payments** — Cash payouts of excess vacation and sick time permitted under District policy. May include Floating Holiday, Birthday Holiday, Admin Time, and Comp Time.
- 01-40-410-500195 CIP Related Labor** — Wage and benefits expenses for Capital Improvement Projects in this department.
- 01-40-410-500501 State Project Water Purchases** — Costs associated with the purchase of imported water from the San Geronio Pass Water Agency (SGPWA).
- 01-40-410-500511 Ground Water Purchases** — Costs associated with the purchase of groundwater rights from South Mesa Mutual, City of Banning, Yucaipa Valley Water District (YVWD), etc.
- 01-40-410-501101 Electricity — Wells** — Charges for power purchased from Southern California Edison to operate District facilities, including wells, boosters, tanks, pumping stations, etc.
- 01-40-410-501201 Gas — Wells** — Natural gas purchased for the operation of an emergency booster pump.
- 01-40-410-510011 Treatment and Chemicals** — Costs associated with the purchase of water treatment chemicals such as chlorine.
- 01-40-410-510021 Lab Testing** — Costs associated with water sample analysis conducted by outside laboratories.
- 01-40-410-510031 Small Tools, Parts, and Maintenance** — Costs for minor repairs and small tools and parts purchases.
- 01-40-410-520021 Maintenance and Repair — Telemetry Equipment** — Costs associated with the maintenance and repair of the District's telemetry system.
- 01-40-410-520061 Maintenance and Repair — Pumping Equipment** — Costs associated with the maintenance and repair of pumping equipment, wells, boosters, and chlorination equipment.

- 01-40-410-530001** **Minor Capital Acquisitions** — Costs associated with all minor (non-project) purchases/capital acquisitions for this department.
- 01-40-410-540084** **Regulations Mandates and Tariffs** — Expenses including National Pollutant Discharge Elimination System (NPDES) permit fees and water system fees to the California Department of Public Health and all permits and annual reports mandated by other Regulatory Agencies.
- 01-40-410-550066** **Subscriptions** — Costs of subscriptions for regulatory and technical updates.

TRANSMISSION AND DISTRIBUTION

The three-digit departmental number 440 seen in this section of the General Ledger refers to the expenses incurred for the operation and maintenance of the infrastructure used to bring water from wells to storage tanks and from storage tanks to the consumers.

- 01-40-440-500105** **Labor** — Wage expenses for this department.
- 01-40-440-500109** **FSLA Overtime** — Overtime expense for nonexempt applicable incentive payments, in addition to base pay when computing overtime, under FSLA
- 01-40-440-500110** **Overtime** — Overtime expenses for this department.
- 01-40-440-500111** **Double Time** — Double-time expenses for this department.
- 01-40-440-500113** **Standby/On-Call** — Expenses for off-duty work for this department as defined by the Memorandum of Understanding (MOU) between the District and hourly employees in this department.
- 01-40-440-500114** **Incentive Pay** — Expenses for approved Incentive Pay for employees in this department.
- 01-40-440-500115** **Social Security** — Expenses for the District's portion of Social Security (FICA) for this department.
- 01-40-440-500120** **Medicare** — Expenses for the District's portion of Medicare for this department.
- 01-40-440-500125** **Health Insurance** — Cost of providing health benefits to employees in this department.
- 01-40-440-500140** **Life Insurance** — Life insurance premiums paid on behalf of employees in this department.
- 01-40-440-500143** **EAP Program** — Cost of providing Employee Assistance Program to employees in this department.
- 01-40-440-500145** **Workers' Compensation** — Standard costs paid to the District's insurance carrier for employees in this department.
- 01-40-440-500155** **Retirement/CalPERS** — Retirement contributions paid on behalf of employees in this department.
- 01-40-440-500165** **Uniforms and Employee Benefits** — Cost of uniforms, personal protective equipment, and boot allowance for employees in this department.
- 01-40-440-500175** **Training/Education/Mtgs/Travel** — Provides personnel development costs, including attendance and/or participation of District approved training, educational forums, webinars, meetings, seminars, and conferences, mileage/meal reimbursement for employees in this department.
- 01-40-440-500178** **General Safety Supplies** — Costs associated with general safety materials or equipment not otherwise specified.
- 01-40-440-500180** **Accrued Sick Leave Expense** — Cost of sick time earned by employees in this department.
- 01-40-440-500185** **Accrued Vacation Leave Expense** — Cost of vacation time earned by employees in this department.

- 01-40-440-500187** **Accrued Leave Payments** — Cash payouts of excess vacation and sick time permitted under District policy. May include Floating Holiday, Birthday Holiday, Admin Time, and Comp Time.
- 01-40-440-500190** **Temporary Labor** — Wage expenses for the use of temporary employees employed by a third-party agency for all divisions of the Operations department.
- 01-40-440-500195** **CIP Related Labor** — Wage and benefits expenses for Capital Improvement Projects in this department.
- 01-40-440-510031** **Small Tools, Parts, and Maintenance** — Costs for minor repairs and small tools and parts purchases.
- 01-40-440-520071** **Maintenance and Repair — Pipeline and Hydrants** — Costs associated with the maintenance and repair of pipelines and fire hydrants.
- 01-40-440-520081** **Maintenance and Repair — Hydraulically Controlled Valves** — Costs associated with the maintenance and repair of Cla-Valves, including control valves, bypass valves, pressure regulating valves (PRV), pressure sustaining valves, and any other hydraulically controlled system valves.
- 01-40-440-530001** **Minor Capital Acquisitions** — Costs associated with all minor (non-project) purchases/capital acquisitions for this department.
- 01-40-440-540001** **Backflow Maintenance** — Costs associated with maintenance and repair of District-owned backflow devices and test equipment, including costs associated with backflow testing.
- 01-40-440-540024** **Inventory Adjustments** — Costs associated with a change in market value on inventory using an average-cost valuation method or costs associated with removing obsolete or damaged items from inventory.
- 01-40-440-540036** **Line Locates** — Cost associated with the locating and marking of underground facilities.
- 01-40-440-540042** **Meters Maintenance and Services** — Costs associated with repair and maintenance of existing meters and services, service lines, in accordance with the District's meter change-out program.
- 01-40-440-540078** **Reservoirs Maintenance** — Costs associated with the repair and maintenance of District water storage facilities.
- 01-40-440-550051** **Advertising/Legal Notices** — Cost associated with advertising notices, inviting bids, etc.

INSPECTIONS

The three-digit departmental number 450 seen in this section of the General Ledger refers to the expenses incurred for the labor of the inspectors. These costs are typically recovered through inspection fees and development charges.

- 01-40-450-500105** **Labor** — Wage expenses for this department.
- 01-40-450-500110** **Overtime** — Overtime expenses for this department.
- 01-40-450-500111** **Double Time** — Double-time expenses for this department.
- 01-40-450-500113** **Standby/On-Call** — Expenses for off-duty work for this department as defined by the Memorandum of Understanding (MOU) between the District and hourly employees in this department.
- 01-40-450-500115** **Social Security** — Expenses for the District's portion of Social Security (FICA) for this department.
- 01-40-450-500120** **Medicare** — Expenses for the District's portion of Medicare for this department.
- 01-40-450-500125** **Health Insurance** — Cost of providing health benefits to employees in this department.
- 01-40-450-500140** **Life Insurance** — Life insurance premiums paid on behalf of employees in this department.

- 01-40-450-500143** **EAP Program** — Cost of providing Employee Assistance Program to employees in this department.
- 01-40-450-500145** **Workers' Compensation** — Standard costs paid to the District's insurance carrier for employees in this department.
- 01-40-450-500155** **Retirement/CalPERS** — Retirement contributions paid on behalf of employees in this department.
- 01-40-450-530001** **Minor Capital Acquisitions** — Costs associated with all minor (non-project) purchases/capital acquisitions for this department.

CUSTOMER SERVICE AND METER READING

The three-digit departmental number 460 seen in this section of the General Ledger refers to the expenses incurred for the labor of the meter readers and the field customer service representative.

- 01-40-460-500105** **Labor** — Wage expenses for this department.
- 01-40-460-500109** **FSLA Overtime** — Overtime expense for nonexempt applicable incentive payments, in addition to base pay when computing overtime, under FSLA
- 01-40-460-500110** **Overtime** — Overtime expenses for this department.
- 01-40-460-500111** **Double Time** — Double-time expenses for this department.
- 01-40-460-500113** **Standby/On-Call** — Expenses for off-duty work for this department as defined by the Memorandum of Understanding (MOU) between the District and hourly employees in this department.
- 01-40-460-500114** **Incentive Pay** — Expenses for approved Incentive Pay for employees in this department.
- 01-40-460-500115** **Social Security** — Expenses for the District's portion of Social Security (FICA) for this department.
- 01-40-460-500120** **Medicare** — Expenses for the District's portion of Medicare for this department.
- 01-40-460-500125** **Health Insurance** — Cost of providing health benefits to employees in this department.
- 01-40-460-500140** **Life Insurance** — Life insurance premiums paid on behalf of employees in this department.
- 01-40-460-500143** **EAP Program** — Cost of providing Employee Assistance Program to employees in this department.
- 01-40-460-500145** **Workers' Compensation** — Standard costs paid to the District's insurance carrier for employees in this department.
- 01-40-460-500155** **Retirement/CalPERS** — Retirement contributions paid on behalf of employees in this department.
- 01-40-460-500165** **Uniforms and Employee Benefits** — Cost of uniforms, personal protective equipment, and boot allowance for employees in this department.
- 01-40-460-500175** **Training/Education/Mtgs/Travel** — Provides personnel development costs, including attendance and/or participation of District approved training, educational forums, webinars, meetings, seminars, and conferences, mileage/meal reimbursement for employees in this department.
- 01-40-460-500180** **Accrued Sick Leave Expense** — Cost of sick time earned by employees in this department.
- 01-40-460-500185** **Accrued Vacation Leave Expense** — Cost of vacation time earned by employees in this department.
- 01-40-460-500187** **Accrued Leave Payments** — Cash payouts of excess vacation and sick time permitted under District policy. May include Floating Holiday, Birthday Holiday, Admin Time, and Comp Time.

- 01-40-460-500195** **CIP Related Labor** — Wage and benefits expenses for a Capital Improvement Project in this department.
- 01-40-460-530001** **Minor Capital Acquisitions** — Costs associated with all minor (non-project) purchases/capital acquisitions for this department.

MAINTENANCE and GENERAL PLANT EXPENSES

The three-digit departmental number 470 seen in this section of the General Ledger refers to the expenses incurred for the labor of employees performing landscape and general plant maintenance. This department includes expenses related to District-owned properties. The three-digit department number 510 seen in this section of the General Ledger refers to the general expenses incurred by the District that are not associated with a specific department.

- 01-40-470-500105** **Labor** — Wage expenses for this department.
- 01-40-470-500109** **FSLA Overtime** — Overtime expense for nonexempt applicable incentive payments, in addition to base pay when computing overtime, under FSLA
- 01-40-470-500110** **Overtime** — Overtime expenses for this department.
- 01-40-470-500111** **Double Time** — Double-time expenses for this department.
- 01-40-470-500113** **Standby/On-Call** — Expenses for off-duty work for this department as defined by the Memorandum of Understanding (MOU) between the District and hourly employees in this department.
- 01-40-470-500114** **Incentive Pay** — Expenses for approved Incentive Pay for employees in this department.
- 01-40-470-500115** **Social Security** — Expenses for the District's portion of Social Security (FICA) for this department.
- 01-40-470-500120** **Medicare** — Expenses for the District's portion of Medicare for this department.
- 01-40-470-500125** **Health Insurance** — Cost of providing health benefits to employees in this department.
- 01-40-470-500140** **Life Insurance** — Life insurance premiums paid on behalf of employees in this department.
- 01-40-470-500143** **EAP Program** — Cost of providing Employee Assistance Program to employees in this department.
- 01-40-470-500145** **Workers' Compensation** — Standard costs paid to the District's insurance carrier for employees in this department.
- 01-40-470-500155** **Retirement/CalPERS** — Retirement contributions paid on behalf of employees in this department.
- 01-40-470-501111** **Electricity — 560 Magnolia Ave** — Electricity for the District Main Office.
- 01-40-470-501121** **Electricity — 12303 Oak Glen Rd** — Electricity for District residence, billed to the occupant.
- 01-40-470-501131** **Electricity — 13695 Oak Glen Rd** — Electricity for District residence, billed to the occupant.
- 01-40-470-501141** **Electricity — 13697 Oak Glen Rd** — Electricity for District residence, billed to the occupant.
- 01-40-470-501151** **Electricity — 9781 Avenida Miravilla**— Electricity for District residence, billed to the occupant.
- 01-40-470-501161** **Electricity — 815 E. 12th St** — Electricity for the field office.
- 01-40-470-501171** **Electricity — 851 E. 6th St** — Electricity for the engineering annex.
- 01-40-470-501321** **Propane — 12303 Oak Glen Rd** — Propane purchased for District residence, billed to the occupant.
- 01-40-470-501331** **Propane — 13695 Oak Glen Rd** — Propane purchased for District residence, billed to the occupant.

- 01-40-470-501341 Propane — 13697 Oak Glen Rd —** Propane purchased for District residence, billed to the occupant.
- 01-40-470-501351 Propane — 9781 Avenida Miravilla —** Propane purchased for District residence, billed to the occupant.
- 01-40-470-501411 Sanitation — 560 Magnolia Ave —** Sewer and Refuse for the District Main Office.
- 01-40-470-501461 Sanitation — 815 E. 12th St —** Sewer/Refuse and a trash bin for the field office.
- 01-40-470-501471 Sanitation — 11083 Cherry Ave —** Trash bin located at Cherry Yard.
- 01-40-470-501600 Property Maintenance and Repairs —** Maintenance work performed on the various District-owned buildings (wells, pressure regulation stations, booster pumps, etc.).
- 01-40-470-501611 Maintenance and Repair — 560 Magnolia Ave —** Costs associated with the maintenance and repairs performed at the District Main Office, including routine maintenance to the A/C unit, cleaning services, and any other professional services associated with the maintenance or repair of this facility.
- 01-40-470-501621 Maintenance and Repair — 12303 Oak Glen Rd —** Maintenance and repairs performed at District residence.
- 01-40-470-501631 Maintenance and Repair — 13695 Oak Glen Rd —** Maintenance and repairs performed at the District residence.
- 01-40-470-501641 Maintenance and Repair — 13697 Oak Glen Rd —** Maintenance and repairs performed at the District residence.
- 01-40-470-501651 Maintenance and Repair — 9781 Avenida Miravilla —** Maintenance and repairs performed at the District residence.
- 01-40-470-501661 Maintenance and Repair — 815 E. 12th St —** Costs associated with the maintenance and repairs performed at the District Field Office, including routine maintenance to the A/C unit, ice machine, cleaning services, and any other professional services associated with the maintenance or repair of this facility.
- 01-40-470-501671 Maintenance and Repair — 851 E. 6th St —** Costs associated with the maintenance and repairs performed at the District Engineering Annex, including routine cleaning services, water service, and any other professional services associated with the maintenance or repair of this facility.
- 01-40-470-501691 Maintenance and Repair — Buildings (General) —** Costs associated with maintenance and repairs of general District facilities not otherwise specified.
- 01-40-470-510001 Auto/Fuel —** Fuel purchased for District fleet vehicles.
- 01-40-470-510002 CIP Related Fuel—** Fuel purchased for Capital Improvement Projects.
- 01-40-470-520011 Maintenance and Repair — Safety Equipment —** Costs for safety items such as cones, barricades, signs, etc. District keeps on-hand inventory; purchases would be only to replenish worn-out items.
- 01-40-470-520031 Maintenance and Repair — General Equipment —** Costs associated with general maintenance performed on District equipment.
- 01-40-470-520041 Maintenance and Repair — Fleet —** Costs associated with routine maintenance, parts, oil changes, repairs, vehicle cleaning service, etc., for all fleet vehicles.
- 01-40-470-520051 Maintenance and Repair — Paving —** Costs associated with road repairs and paving outside of the City of Beaumont conducted by outside contractors.
- 01-40-470-520061 Maintenance and Repair — Paving (City of Beaumont) –** Costs associated with road repairs and paving within the City of Beaumont conducted by outside contractors.
- 01-40-470-530001 Minor Capital Acquisitions —** Costs associated with all minor (non-project) purchases/capital acquisitions for this department.

- 01-40-470-540030 Landscape Maintenance** — Landscape maintenance is performed at the various District facilities.
- 01-40-470-540052 Encroachment Permits** — Costs associated with encroachment permit deposits and fees.
- 01-40-470-540072 Recharge Facility, Canyon and Pond Maintenance** — Costs associated with the maintenance and weed abatement necessary for the basins at the Noble Creek Recharge Facility Phase I & II and basins located in Edgar Canyon.
- 01-50-510-500112 Stipend – Association Meeting Attendance** — Expenses for Employees Association Representative attendance at Personnel Meetings or Regular/Special Board meetings with Personnel items on the Agenda defined by the Memorandum of Understanding (MOU) between the District and hourly employees.
- 01-50-510-502001 Rents/Leases** — Cost associated with third-party rental agreements with the District, including the Engineering Annex.
- 01-50-510-510031 Small Tools, Parts, and Maintenance** — Costs for minor repairs and small tools and parts purchases not specifically associated with any one project or division.
- 01-50-510-540066 Property Damages and Theft** — Costs associated with small claims on the District for property damage.
- 01-50-510-550040 General Supplies** — Cost of general supplies used for District operations not specifically associated with any one project.
- 01-50-510-550060 Public Education/Community Outreach** — Costs associated with public education and community outreach, such as the mandated Annual Consumer Confidence Report (Water Quality Report), public relations, etc.
- 01-50-510-550072 Miscellaneous Operating Expenses** — Expenses that do not fall directly under another general ledger account for the District.
- 01-50-510-550074 Disaster Preparedness Ongoing Expenses** — Expenses specifically incurred during an ongoing disaster, as well as costs associated with the District's disaster preparedness program, that are not included in any other GL account.

ACRONYMS, ABBREVIATIONS, AND GLOSSARY OF TERMS



ACRONYMS AND ABBREVIATIONS

A/C	Air Conditioner
ACFR	Annual Comprehensive Financial Report
ACWA	Association of California Water Agencies
AF	Acre-Foot or Acre-Feet
AF-shares	Acre-Feet Shares
AFY	Acre-Feet per Year
AMR/AMI	Automated Meter Reading/Advanced Metering Infrastructure
ARPA	American Rescue Plan Act
AWWA	American Water Works Association
BBWM	Beaumont Basin Watermaster
BCVWD	Beaumont-Cherry Valley Water District
BOD	Board of Directors
CalPERLA	California Public Employers Labor Relations Association
CalPERS	California Public Employees Retirement System
CCF	Centum (hundred) Cubic Feet
CEQA	California Environmental Quality Act
CERBT	California Employers' Retiree Benefit Trust
CIB	Capital Improvement Budget
CIP	Capital Improvement Project
CMTA	California Municipal Treasurers Association
COLA	Cost of Living Adjustment
CPR	Cardiopulmonary Resuscitation
CSDA	California Special Districts Association
CSMFO	California Society of Municipal Finance Officers
DCA	Delta Conveyance Authority
DCP	Delta Conveyance Project
DIP	Ductile Iron Pipe
EAP	Employee Assistance Program
EDU	Equivalent Dwelling Unit
EIR	Environmental Impact Report
EIS	Environmental Impact Statement
EOC	Engineering Operations Center
FICA	Federal Insurance Contributions Act
FSA	Flexible Spending Account
FTE	Full-Time Equivalent
FY	Fiscal Year
GAAP	Generally Accepted Accounting Principles
GASB	Governmental Accounting Standards Board
GFOA	Government Finance Officers Association
GIS	Geographical Information System
GL	General Ledger
GM	General Manager
GPM	Gallons Per Minute
GPS	Global Positioning System
HP	Horse Power
HR	Human Resources
HRIS	Human Resources Information System

IT	Information Technology
LAFCO	Local Agency Formation Commission
LAIF	Local Agency Investment Fund
LF	Linear Feet
MAF	Million Acre Feet
MDP-Line 16	Master Drainage Plan Line 16 Storm Drain Project
MG	Million Gallons
MISAC	Municipal Information Systems Association of California
MOU	Memorandum of Understanding
MS-ISAC	Multi-State Information Sharing & Analysis Center
NCRF	Noble Creek Recharge Facility
NEPA	National Environmental Policy Act
NFPA	National Fire Protection Act
NPDES	National Pollutant Discharge Elimination System
NPL	Net Pension Liability
OPEB	Other Post-Employment Benefits
OSHA	Occupational Safety and Health Administration
PEPRA	Public Employees' Pension Reform Act
RCFC&WCD	Riverside County Flood Control and Water Conservation District
RWQCB	Regional Water Quality Control Board
SAWPA	Santa Ana Watershed Project Authority
SB	Senate Bill
SCADA	Supervisory Control and Data Acquisition
SCE	Southern California Edison
SDLF	Special District Leadership Foundation
SGPWA	San Geronio Pass Water Agency
SHRM	Society for Human Resource Management
SPA	Sites Project Authority
SQL	Structured Query Language
SWP	State Water Project
SWRCB	State Water Resources Control Board
TDH	Total Dynamic Head
UAL	Unfunded Accrued Liability
USA	Underground Service Alert
USACE	U.S. Army Corps of Engineers
WCD	Water Conservation District
WSCP	Water Shortage Contingency Plan
WWTP	Wastewater Treatment Plant
YVWD	Yucaipa Valley Water District

GLOSSARY

Account – A systematic arrangement showing the effect of a business transaction. A separate account exists for each asset, liability, equity, revenue, and expense.

Accrual Basis of Accounting – The method of recording financial transactions in the accounting period in which revenues are earned, and expenses are incurred, rather than only after cash is received or paid.

Acre-Feet – The volume of water that would cover one acre to a depth of one foot. Equal to 325,851 gallons or 43,560 cubic feet of water.

Adoption – Formal action by the Board of Directors.

Amortization – The paying off of debt in regular installments over a period of time.

Annual Comprehensive Financial Report – The official annual report, including financial statements, statistical information, and extensive narration, which goes beyond the minimum financial reporting.

Appropriation – The act of setting aside money for a specific purpose.

Assets – Resources owned or held by an entity that has a monetary value.

AutoCAD – Automated Computer-Aided Design and Drafting.

Backhaul – Network Communications between District Sites.

Balanced Budget – A budget for which expenditures are equal to revenue.

Budget – The District's financial plan balances proposed expenses for a certain period to the expected revenue for that same period. The current budget period is for one calendar year.

Capital Expenses – Expenses that result in the acquisition of, or in addition to, fixed assets, including land, buildings, improvements, machinery, and equipment.

Capital Improvement Project – An addition of a new pipeline or facility, a renovation or major maintenance to existing facilities, a significant landscape improvement, land, or a one-time major equipment purchase.

Centum Cubic Feet (hundred) – Unit of measure of water volume equivalent to 748 gallons or 1/435.6 acre-feet. More commonly referred to as one hundred cubic feet.

Debt – The repayment cost of the principal and interest on long-term debt, usually stated in annual terms and based on an amortization schedule.

Depreciation – A portion of the cost of fixed assets that are charged as an expense during a year, representing an estimate of the value of the asset used up during that year as a result of wear, deterioration, obsolescence, or action of the physical elements. Although reported in the budget, this is a non-cash transaction.

Enterprise Fund – A fund that accounts for the financing of a self-supporting enterprise for which a fee is charged to external users for goods or services.

Equivalent Dwelling Unit – A standard unit of measurement of water discharged into the sewer collection and treatment system equal to the average discharge from a detached single-family unit.

Expenses – An outflow of assets, not necessarily in cash, in exchange for materials or services received for the ordinary course of business.

Fiscal Year – A twelve-month period of time to which the annual budget applies and, at the end of which, an entity determines its financial position and the results of its operations, in this case, from January 1 to December 31.

Fixed Asset – A tangible item that provides a benefit over more than one year, such as property, plant, and equipment.

Fund Balance/Net Position – The difference between a particular fund's assets and liabilities at any given time.

Generally Accepted Accounting Principles – The uniform accounting principles, standards, and procedures for presenting financial reports. For local governments, GAAP is set by the Government Accounting Standards Board.

Geographical Information System – An information system integrating maps with electronic data.

Internal Service Funds - Accounts for activities providing other funds, goods, and services.

Operating Expenses – All costs associated with doing the day-to-day business of the District which are not considered capital improvements or debt repayments.

Operating Revenue – All revenue associated with doing the day-to-day business of the District.

Projected – An estimate of revenues and/or expenses based on past trends, the present economic situation, and future financial forecasts.

Proprietary Fund Accounting - Create a record and account for transactions in government-related activities.

Ratify – Formally approve.

Resolution – A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

Southern California Edison – The primary electricity supply company for much of Southern California.

State Water Resources Control Board – An oversight board for the California Environmental Protection Agency.

Capital Improvements



Capital Improvement Budget

What are Capital Improvements?

Capital improvement planning helps bridge the gap between CIB planning and the budget processes. It allows the District to plan for the future based on specific goals and resources. Capital improvements include the purchase, construction, replacement, addition, or major repair and rehabilitation of District facilities, infrastructure, and equipment. The selection and evaluation of capital projects involve analysis of District requirements, speculation on growth, the ability to make estimates, and the consideration of historical perspectives. A “capital project” has a monetary value of at least \$5,000, has a useful life of a minimum of two years, and results in the creation or revitalization of a fixed asset. A capital project is usually relatively large compared to other “capital outlay” items included in an annual operating budget. The District considers vehicles and heavy equipment capital projects for financial planning.

Ten-Year Capital Improvement Plan

In March 2017, the Board of Directors adopted the 2017-2026 Ten-Year Capital Improvement Plan (CIP); the CIP is updated annually. The CIP is a ten-year fiscal planning tool used to identify the future capital needs of the Beaumont-Cherry Valley Water District (BCVWD/District) and the timing and method of financing those capital needs. Like other water agencies across California, the District handle population growth, aging infrastructure, climate change and environmental mandates, and an influx of new technologies. The tasks of upgrading infrastructure are complex and essential to meet customer needs. Water meters, for example, must become intuitive, and two-way communication devices and wells need to be built with next-generation computers to maximize pumping efficiencies and provide added security.

Many of these enhancements and upgrades are costly but necessary. The design of a CIP reflects the District’s will to build, maintain, and manage assets needed to produce, treat, and distribute water while keeping costs to customers down. This planning tool provides the framework for District investments over a ten-year horizon while providing the flexibility to adapt to changing infrastructure needs and opportunities.

Generally, projects included in the CIP are non-recurring projects that exceed \$5,000 in cost and have a useful life of a minimum of two years, qualifying them as capital assets per the District’s capitalization policy. The larger capital projects in the CIP have costs exceeding \$1,000,000 and useful lives of ten to fifty years. The District’s CIP includes projects in six distinct improvement groups: Potable Infrastructure Projects, Non-Potable Infrastructure Projects, Potable Pipeline Projects Funded with Capacity Charges, Potable Pipeline Replacement Projects Funded with Capital Replacement Reserves, and Capital Assets with acquisitions such as IT replacements and upgrades and vehicle replacements, and Potable Pipelines Built By and Donated By Developers. Projects in the CIP that have high costs may require using reserves, low-interest loans, or bond debt to finance their expenses.

The schedule presented as Appendix C in this Capital Improvement Budget (CIB) includes the next five years of the CIP as adopted by the Board in March 2018, with revisions made periodically due to the dynamic nature of the CIP. The CIB is separated into the following eight project types: Potable Infrastructure Projects, Potable Pipeline Replacements, IT Network Infrastructure Projects, IT SCADA/AMR Infrastructure Projects, IT/Field Operations/Administration Projects, Vehicles & Equipment, Non-Potable Infrastructure Projects, and Non-Potable Pipeline Projects. Additionally, because of inflationary adjustments to these projects, a project initially budgeted for in one year but not completed in that year may have a higher total cost than in the previous CIB. Similarly, as the CIP is reviewed and specific projects are moved back or forward in time, the total project costs may change due to inflationary adjustments. Appendix C shows the years 2023 through 2027. The emphasis is on the 2023

budget year, as this is the spending plan for the upcoming year. Of the ten years covered in the CIP, the upcoming fiscal year is the most detailed and accurate since it is based on the most current plans and ongoing projects.

Significant projects of \$250,000 or more are scheduled to begin or continue (carryover) in 2023 and are described in detail below, with the total estimated project costs in 2023 dollars stated in parentheses.



Capital Improvement Project Summaries

Potable Infrastructure Projects

- EOC-001 BCVWD EOC Staffing and Space Requirements (\$20,643,700)**
Short term cost of \$1,760,000 is for the purchase of land in the next 3 - 5 years and completion of facilities planning (soft costs) for a future District office facility based on preliminary projections of staffing needs over time. The short-term cost proposed is \$1M as an estimated purchase cost for land and associated soft costs of \$760K.
- DPX-001 Disaster Preparedness Equipment (\$1,024,100)**
In coordination with the ongoing improvements to the District's safety plan, District staff has identified areas of vulnerability in assessing responses to emergency situations and has identified the purchase of certain equipment such as backup generators and an emergency communications system, as necessary.
- WR-SITES-Reser Investment in Sites Reservoir Project (\$31,167,500)**
The revised total project is estimated to cost approximately \$3 billion (2019 \$), down from an initial project estimate of over \$5 billion. Although it is too early in the planning process to determine the final cost to participating members, the District's Board has authorized a participation level of 4,000 "shares" or AF of supply in conjunction with the SGPWA's 10,000 "shares" or AF of supply participation during the planning phase of this project.
- BP-2750-0001 2750 Zone to 2850 Zone Booster Pump Station (\$3,986,100)**
Remove existing 2750 to 3040 Zone "can" booster pumps 21A, 21B, and engine-driven pump 21C. Retain existing "cans." Install 3 new pumps: 1 @ 750 gpm, 130 ft TDH, 40 HP and 2 @ 2250 gpm, 130 ft TDH, 100 HP. The existing booster pump station will be converted to new 2750 to 2850 Zone.
- TM-2750-0001 Cherry Reservoir 1 & 2 Exterior Recoat and Retrofit (\$750,800)**
Removal of exterior paint coating and repainting of the exterior of Cherry I and Cherry II, 1 MG potable water storage tank. This project was approved to begin in 2022 and updated to carry over into 2023.
- W-2750-0001 Replacement for Well 2 (\$6,545,800)**
Drill and outfit new Beaumont Basin deep well to replace Well 2 on the existing Well 2 site at 12th and Michigan St., 2000 gpm, 700 ft TDH, 500 HP. This project commenced in 2017 and is ongoing.
- W-2750-0002 2750 Zone Well in Noble Creek Regional Park (\$7,659,800)**
Drill and outfit new Beaumont Basin deep well in the southwest corner of Noble Creek Regional Park, 2000 gpm, 700 ft TDH, 500 HP. This project commenced in 2017 and is ongoing.
- W-2750-0005 Replace 2750 Zone Well 1 (\$4,578,000)**
Drill and outfit new Beaumont Basin deep well to replace Well 1 on the existing Well 1 site at 12th and Palm, 2000 gpm, 700 ft TDH, 500 HP. This project commenced in 2017 and is ongoing.
- BP-2850-0001 2850 Zone to 3040 Zone Booster Pump Station_0001 (\$4,325,600)**

Construct new 2850 to 3040 Booster Pumping Station at the Vineland Tanks. Design for 4 pumps ultimate, install 3 initially @ 2100 gpm, 220 ft TDH, 200 HP each. This project was approved to begin in 2022 and updated to carry over into 2023.

- TM-2850-0001 Vineland 1 Exterior Recoat and Retrofit (\$310,300)**
Removal of exterior paint coating and repainting of the exterior of Vineland I, a 1 MG potable water storage tank. This project was approved to begin in 2022 and updated to carry over into 2023.
- W-2850-0001 New Beaumont Basin Well on Pardee Sundance Site (\$7,659,800)**
Drill and outfit new Beaumont Basin deep well on Pardee Sundance Site, 2000 gpm, 700 ft TDH, 500 HP, Note that this well could pump to 3040 Zone also.
- BP-3040-0001 3040 to 3330 Booster Pump Station at Noble Tank_0001 (\$2,440,800)**
Install 2 pumps , 500 gpm @ 320 ft TDH, 60HP, and construct permanent pumping station for existing Noble Booster. Provide space for 4 pumps ultimate. Relocate existing 500 gpm @ 310 ft TDH, 60HP into new pump station building. Construct on District-owned land.
- T-3040-0001 2 MG 3040 Zone Tank (\$4,301,800) and Pressure Zone Pipeline (\$1,390,900)**
Construct an additional 2 MG steel tank adjacent to the existing 1 MG Noble (3040) Zone Tank on District Property and construct a new transmission main to connect into the 3040 Zone. This project commenced in 2017 and is ongoing and was awarded grant funding in 2022.
- TM-3040-0001 Highland Springs Reservoir Recoat and Retrofit (\$435,700)**
Removal of interior and exterior paint coating and repainting of the interior and exterior of Highland Springs Reservoir, a 1 MG potable water storage tank.
- TM-3330-0001 Lower Edgar Reservoir Recoat and Retrofit (\$847,300)**
Removal of interior and exterior paint coating and repainting of the interior and exterior of Lower Edgar Reservoir, a 1 MG potable water storage tank. This project was approved to begin in 2022 and updated to carry over into 2023.
- WR Grand Avenue Storm Drain (\$5,804,200)**
Partially grant-funded project to construct interceptor storm drain in Grand Ave from Bellflower Ave. to the District's Noble Creek Recharge Facility-Phase II to intercept relatively clean runoff. Watershed area = 505 acres, for 10 years approx. 380 cfs.

Potable Pipeline Replacements

- P-2750-0056 11th Street, Beaumont Avenue to Elm Avenue (\$1,421,300)**
Abandon and replace 1,950 linear feet (LF) of 8" diameter of 11th Street pipeline from Beaumont Avenue to Elm Avenue. This project was approved to begin in 2022 and updated to carry over into 2023.
- P-2750-0092 Michigan Avenue, 5th Street to 6th Street (\$386,300)**
Abandon and replace 530 LF of 8" diameter of Michigan Avenue pipeline from 5th Street to 6th Street. This project was approved to begin in 2022 and updated to carry over into 2023.

- P-2750-0095 American Avenue, 6th Street to 8th Street (\$844,500)**
Abandon and replace approximately 1,200 LF of existing 6" steel pipeline with 8" ductile iron pipe (DIP), as well as the replacement of approximately 19 service laterals, the reconnection of two (2) existing fire hydrants to the proposed waterline, and one (1) new fire hydrant.
- P-2750-0096 2022-2023 Service Replacements Project (\$672,700)**
Abandon and replace approximately 117 water services of various materials with copper services.
- P-2750-0097 5th Street, California Avenue to Michigan Avenue (\$1,800,700)**
Abandon and replace approximately 3,900 LF of existing 10" steel pipeline with 12" ductile iron pipe (DIP), as well as the replacement of 31 service laterals and the reconnection of seven (7) existing fire hydrants to the proposed waterline.
- P-3040-0023, 0024, 0025, 0026**
P-3330-0003
P-3620-0009 2020-2021 Replacement Pipelines (\$1,569,500)
P-3040-0023, 0024:
Replacement of approximately 270 LF of 6" steel pipeline with 8" DIP, along Lambert Road and Bing Place (each, total of 540 LF), west of Cherry Avenue.
P-3040-0025:
Replacement of approximately 1,250 LF of 6" steel pipeline with 8" DIP, along Star Lane, Sky Lane, and View Drive, south of Orchard Street.
P-3040-0026:
Replacement of approximately 900 LF of 4" steel with an 8" DIP pipeline, along the unpaved alignment of Utica Way from Vineland Street north to View Drive.
P-3330-0003:
Replacement of approximately 1,380 LF of 6" steel pipeline with 8" DIP in Avenida Sonrisa, from Avenida San Timoteo westerly to the end of the existing 6" steel line.
P-3620-0009:
Replacement of approximately 300 LF of 6" steel pipeline with 8" DIP, along Avenida Miravilla from Quail Road south to the termination of the existing 6" steel water line.
- P-3040-0027 Grand Ave., Jonathon Ave. to Bellflower12 in (\$1,072,100)**
Install approximately 2,320LF of existing variable diameter aging pipelines with 12" ductile iron pipe (DIP) within Grand Ave., from Jonathon Ave. to Bellflower Ave.
- P-3620-0001 "B" Line Upper Edgar to upper end of 20" DIP and from lower end 20" DIP to Balance Line in Edgar Canyon (\$2,171,900)**
Install 3,000 LF of 20" (or appropriately sized diameter) of "B" Line Upper Edgar to upper end of 20" DIP and from lower end 20" DIP to Balance Line in Edgar Canyon. This project was approved to begin in 2021 and updated to carry over into 2023.
- P-3620-0012 Ave Altejo Bella, Ave Miravilla to end of cul-de-sac (\$591,900)**
Replacement of approximately 970 LF of 8" steel with approximately 2,200 LF of new 8" DIP pipeline, in Avenida Altejo Bella from Avenida Miravilla to the end of the cul-de-sac. This project commenced in 2017 and, as of the preparation of this report, near completion.

- P-3620-0015 Appletree Ln, “B” Line to Oak Glen Rd (\$821,700)**
Replacement of approximately 2,170 LF of 8” steel with an 8” DIP pipeline, in Appletree Lane, from “B” Line to Oak Glen Road. This project commenced in 2017 and is ongoing.

Significant equipment and vehicle purchases over \$50,000 and scheduled to commence or continue (carryover) in 2023 are described below.

IT Network Infrastructure

- IT-NETW-0011 Server Room Uninterrupted Power Source (\$50,900)**
This will provide necessary uninterrupted power in the server room to critical systems at the District’s main office in the event of a power failure for the period between when the power failure occurs, and the building backup generator comes online.
- IT-NETW-0013 Servers and Related Equipment (4 per year, 3-year life, \$15K per server) (\$60,000)**
This is an ongoing CIP project designed to replace older server and appliance equipment critical that power critical systems in the District.

IT SCADA Infrastructure

- IT-SCAD-0001 SCADA Improvement Project (\$3,203,400)**
Replace the existing SCADA system with a more modern platform that would enable District staff to utilize mobile devices, would replace outdated system components, and would replace the backhaul connectivity and devices throughout the District to improve communication and monitor system devices. This project was initially approved to commence in 2021 and has since been reconciled with IT-SCAD-0002 and IT-SCAD-0003 to form one project. Grant funding of \$1,500,000 has been requested, and the project schedule is dependent on receiving said grant funding.
- IT-SCAD-0004 AMR/AMI Deployment Project (\$5,704,300)**
This partially grant-funded project will retrofit the District’s older water meters and build new meters with current automatic read technology. The new meters will improve the productivity of staff time, reducing errors and eliminating wear and tear on District vehicles while offering a new and informational data set for detecting leaks within the transmission and distribution system.

IT/Field Operations/Administration Projects

- IT-ADMN-0001 Laser-Fishe Digitized File Room Project (\$66,400)**
This project will add a digital document solution to the District, allowing staff to scan, upload and store documents from various sources and provide a search option for document retrieval to manage and locate files efficiently.

Vehicles and Equipment

- VE-TRUK-0014 2011 Ford F350 (Jan 2011) Unit #17 (Appropriately Sized F-450) (\$60,000)**

Purchase a replacement for unit #17, a 2011 Ford F350, with an appropriately sized 2022 Ford F450. This project was approved to begin in 2022 and updated to carry over into 2023.

VE-TRUK-0015 GIS / Muck Truck (Freightliner Diesel) (May 2004) Unit #8 (\$207,300)

Purchase a replacement for unit #8, a Freightliner Diesel. This project was approved to begin in 2022 and updated to carry over into 2023.

VE-TRUK-0018 2012 Ford F350 Super Duty Unit #4 (Appropriately Sized F-450) (\$60,000)

Purchase a replacement for unit #4, a 2012 Ford F350, with an appropriately sized 2022 Ford F450.

Significant projects of \$500,000 or more scheduled to commence or continue (carryover) in 2023 are described in detail below, with the total estimated project costs in 2023 dollars stated in parentheses.

Non-Potable Infrastructure Projects

NEO-0000-0001 Recycled Water Conversion and Implementation (\$736,500)

Conduct site mapping and inspection, shutdown testing, preparation and completion of the District's Non-Potable Master Plan, end user permitting, and other costs as necessary in preparation of receiving and distributing Recycled Water.

NT-2400-0001 100,000 Gallon 2400 PZ Non-Potable Tank (\$270,000)

100,000 Gallon 2400 PZ NPW Tank located near 2370 Potable Tank Site at Fairway Canyon. Construct with Extraction wells (NW-2400-0001, NW-2400-0002)..

NR-2600-0002 2600 Zone Non-Potable Regulation and Metering Station_0002 (\$365,600)

Non-potable Water Pressure Regulating Station 2600 Zone to 2400 Zone at Palmer Ave. and Armour Ave. Install flow meter to measure flow to 2400 Zone.

NR-2800-0001 2800 Zone Non-Potable Regulation and Metering Station_0001 (\$812,500)

Non-potable Water Pressure Regulating Station 2800 Zone to 2600 Zone located near Deodar Drive northeast of the non-potable waterline under the 1-10 freeway. Install a flow meter to measure flow to 2600 Zone.

NR-2800-0002 2800 Zone Non-Potable Regulation and Metering Station_0002 (\$812,500)

Non-potable Water Pressure Regulating Station 2800 Zone to 2600 Zone near the intersection (NE Corner) of 4th St & Potrero Blvd. Install a flow meter to measure flow to 2600 Zone.

NT-2800-0001 2 MG 2800 PZ Non-Potable Tank (\$3,900,000)

Construction of a second 2 MG 2800 PZ NPW Tank located within the northern area of Noble Creek Recharge Facility Phase II. Construct with Booster Pump (NBP-2800-0001).

Non-Potable Pipeline Projects

- NP-2600-0001** Oak Valley Parkway, from the westerly end of the existing 24” waterline, west to the existing City of Beaumont Lift station/ Tukwet Canyon Golf Course maintenance yard (\$789,900)

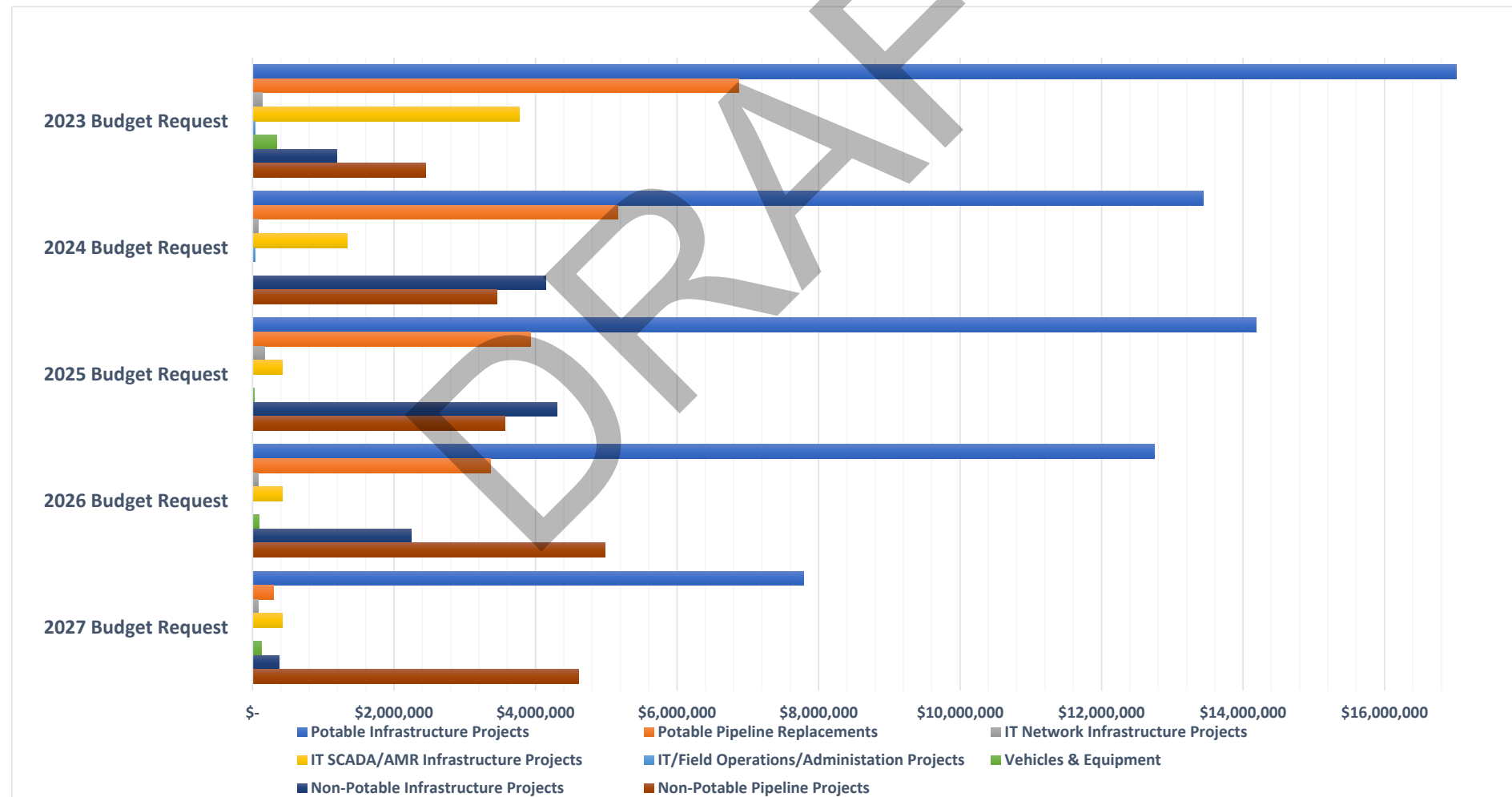
- NP-2600-0002** Oak Valley Parkway, from the west end of NP-2600-0001, west to the existing 16” waterline in Tukwet Canyon Parkway (\$1,663,000)

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**Beaumont-Cherry Valley Water District
2023-2027 Capital Improvement Budget
Appendix A
2023 - 2027 Capital Improvement Budget Summary by Type**

Capital Improvement Program	Footnotes	2023 Budget Request	2024 Budget Request	2025 Budget Request	2026 Budget Request	2027 Budget Request	5-Year Budget Total
Potable Infrastructure Projects		\$ 17,414,500	\$ 13,439,400	\$ 14,189,100	\$ 12,745,100	\$ 7,784,500	\$ 65,572,600
Potable Pipeline Replacements		6,868,700	5,158,500	3,931,700	3,363,600	293,500	19,616,000
IT Network Infrastructure Projects		133,600	82,500	167,500	82,500	82,500	548,600
IT SCADA/AMR Infrastructure Projects		3,771,200	1,335,900	425,200	425,200	425,200	6,382,700
IT/Field Operations/Administration Projects		41,100	41,100	7,900	-	-	90,100
Vehicles & Equipment		347,100	-	19,800	93,200	131,600	591,700
Non-Potable Infrastructure Projects		1,191,500	4,145,200	4,303,300	2,240,000	374,300	12,254,300
Non-Potable Pipeline Projects		2,452,200	3,457,400	3,564,400	4,979,600	4,610,400	19,064,000
Total		\$ 32,219,900	\$ 27,660,000	\$ 26,608,900	\$ 23,929,200	\$ 13,702,000	\$ 124,120,000



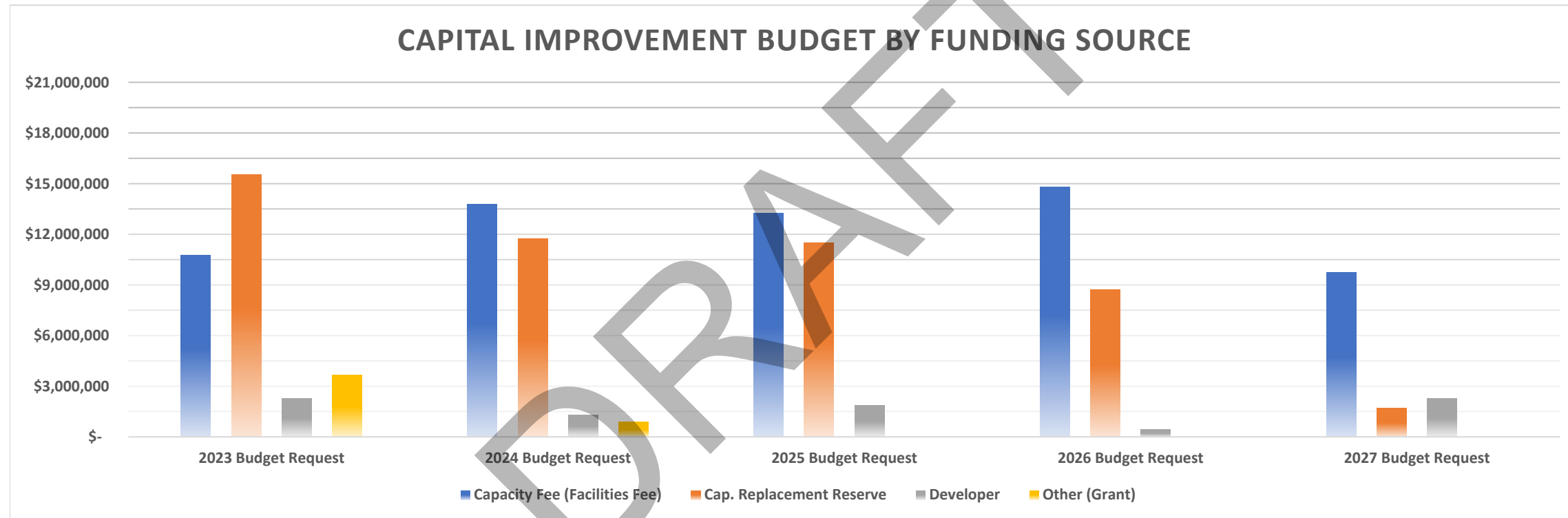
Footnotes
General



Beaumont-Cherry Valley Water District
2023-2027 Capital Improvement Budget
Appendix B
2023 - 2027 Capital Improvement Budget by Funding Source

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Funding Source	Footnotes	2023 Budget Request	2024 Budget Request	2025 Budget Request	2026 Budget Request	2027 Budget Request	5-Year Budget Total
Capacity Fee (Facilities Fee)		\$ 10,743,400	\$ 13,793,300	\$ 13,252,600	\$ 14,792,100	\$ 9,744,500	\$ 62,325,900
Cap. Replacement Reserve		15,543,600	11,720,500	11,472,200	8,711,900	1,689,800	49,138,000
Developer	(1)	2,264,300	1,279,400	1,884,100	425,200	2,267,700	8,120,700
Other (Grant)		3,668,600	866,800	-	-	-	4,535,400
Total		\$ 32,219,900	\$ 27,660,000	\$ 26,608,900	\$ 23,929,200	\$ 13,702,000	\$ 124,120,000



Footnotes
General



**Beaumont-Cherry Valley Water District
2023-2027 Capital Improvement Budget
Appendix C
2023 - 2027 Capital Improvement Budget Detail**

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Engineering Project	Footnotes	Project Begin Year	Capital Improvement Program	2023 Budget Request	2024 Budget Request	2025 Budget Request	2026 Budget Request	2027 Budget Request	5-Year Budget Total
Potable Infrastructure Projects									
EOC-001	(1)	2020	BCVWD EOC Staffing and Space Requirements	\$ 1,000,000	\$ 760,000	\$ -	\$ -	\$ -	\$ 1,760,000
		2023	Inventory Warehouse Conversion	135,000	-	-	-	-	135,000
DPX-001	(1)	2020	Disaster Preparedness Equipment	466,100	233,100	233,100	-	-	932,300
WR-SITES-Reser	(1)	2017	Investment in Sites Reservoir Project	93,700	519,600	866,100	1,039,300	1,385,700	3,904,400
	(1)	2020	2020 Capacity Charge Study	-	-	-	-	-	-
	(1)	2019	Climate Control for High Horsepower Electrical Buildings	56,700	-	-	-	-	56,700
	(1)	2019	Arc Flash Study & Improvement Project	66,500	-	-	-	-	66,500
M-0000-0002	(1)	2017	Chlorination Retrofit At Misc. Wells (6 Well Sites)	97,500	-	-	-	-	97,500
PR-2650-0001		2027	2650 to 2520 Zone Pressure Regulator on Champions Dr._0001	-	-	-	-	121,100	121,100
W-2650-0001		2027	New 2650 Zone Well_0001	-	-	-	-	2,604,500	2,604,500
BP-2750-0001	(3)	2023	2750 Zone to 2850 Zone Booster Pump Station	300,000	953,200	1,495,100	1,630,100	-	4,378,400
M-2750-0001		2017	2850/2750 Pressure Reducing Station & Piping (Cherry Reservoir)	-	-	65,100	-	-	65,100
TM-2750-0001	(2)	2022	Cherry Reservoir 1 & 2 Exterior Recoat and Retrofit	724,400	-	-	-	-	724,400
W-2750-0001	(1)	2017	Replacement for Well 2	1,500,000	1,299,700	2,056,000	2,275,800	-	7,131,500
W-2750-0002	(1)	2017	2750 Zone Well in Noble Creek Regional Park	100,000	1,500,000	3,266,200	3,524,900	-	8,391,100
W-2750-0005	(1)	2017	Replace 2750 Zone Well 1	1,807,900	713,900	1,145,000	1,298,000	-	4,964,800
BP-2850-0001	(2)	2023	2850 Zone to 3040 Zone Booster Pump Station_0001	430,100	2,004,100	2,145,200	-	-	4,579,400
TM-2850-0001	(2)	2022	Vineland 1 Exterior Recoat and Retrofit	310,300	-	-	-	-	310,300
W-2850-0001	(3)	2023	New Beaumont Basin Well on Pardee Sundance Site	1,750,000	1,533,200	2,425,100	2,683,800	-	8,392,100
WT-2850-001		2027	Well Head Treatment Plant Well 25 Cr VI	-	-	-	-	619,100	619,100
BP-3040-0001	(3)	2023	3040 to 3330 Booster Pump Station at Noble Tank_0001	244,100	400,000	-	-	2,122,300	2,766,400
M-3040-0002	(1)	2017	Noble Booster Pump and Motor(Spare Pump & Motor)	27,400	-	-	-	-	27,400
T-3040-0001 Tank	(1)	2017	2 MG 3040 Zone Tank_0001	3,418,600	731,200	-	-	-	4,149,800
T-3040-0001 PZ									
Pipeline	(1)	2017	Pressure Zone Pipeline	1,936,100	414,100	-	-	-	2,350,200
TM-3040-0001	(1)	2022	Highland Springs Reservoir Recoat & Retrofit	70,000	94,900	299,000	-	-	463,900
PR-3330-0001		2024	3330 to 3150 Lower Mesa, Noble Regulator	-	88,100	-	-	-	88,100
TM-3330-0001	(2)	2022	Lower Edgar Reservoir Recoat & Retrofit	817,000	-	-	-	-	817,000
PR-3620-0001	(1)	2022	3620 to 3330 Fisher Pressure Regulator_0001	-	-	193,200	-	-	193,200
BP-HS-0001		2026	Add 3rd Booster Pump and Fire Pump at HS Hydropneumatic	-	-	-	293,200	-	293,200
WR		2027	Improvements to Eighth St., Cherry and Starlight Basins	-	-	-	-	738,200	738,200
WR		2027	Marshall Creek Stormwater Capture	-	-	-	-	96,800	96,800
WR		2027	Beaumont Ave and Brookside Ave Stormwater Metering	-	-	-	-	96,800	96,800
WR	(2)	2017	Grand Avenue Storm Drain (MDP Line 16)	2,063,100	2,194,300	-	-	-	4,257,400
Total Potable Infrastructure Projects				17,414,500	13,439,400	14,189,100	12,745,100	7,784,500	65,572,600



**Beaumont-Cherry Valley Water District
2023-2027 Capital Improvement Budget
Appendix C
2023 - 2027 Capital Improvement Budget Detail**

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Engineering Project	Footnotes	Project Begin Year	Capital Improvement Program	2023 Budget Request	2024 Budget Request	2025 Budget Request	2026 Budget Request	2027 Budget Request	5-Year Budget Total
Potable Pipeline Replacements									
P-2750-0025		2024	Maple Ave., 1st St to 3rd St	-	66,500	276,800	-	-	343,300
P-2750-0035		2025	Allegheny St., 6th to 8th	-	-	50,300	209,400	-	259,700
P-2750-0045		2025	7th St., California Ave. to Beaumont Ave.	-	-	107,300	446,400	-	553,700
P-2750-0049		2025	10th St., Palm Ave. to Michigan Ave.	-	-	53,400	222,300	-	275,700
P-2750-0050		2025	Orange Ave., 8th St to 10th st	-	-	129,800	540,000	-	669,800
P-2750-0056	(2)	2022	11th Street, Beaumont Avenue to Elm Avenue	275,500	1,145,800	-	-	-	1,421,300
P-2750-0057		2025	Magnolia Ave., 7th to 8th	-	-	39,200	163,200	-	202,400
P-2750-0058		2025	Wellwood Ave., B St north to end	-	-	10,700	44,700	-	55,400
P-2750-0066		2024	Egan Ave.-Wellwood Ave. Alley, 5th to 8th St	-	88,500	368,000	-	-	456,500
P-2750-0067		2024	Elm Ave.-Wellwood Ave. Alley, 7th St. to 5th St.	-	37,200	154,600	-	-	191,800
P-2750-0068		2024	Elm Ave., 6th to 7th	-	23,400	97,300	-	-	120,700
P-2750-0069	(1)	2017	Egan Ave-California Ave. Alley, 5th to 7th	-	-	173,500	-	-	173,500
P-2750-0070		2026	Twelfth St., Michigan Ave. to Pennsylvania Ave.	-	-	-	70,600	293,500	364,100
P-2750-0087		2025	Beaumont 5th to 6th (Abandon pipeline)	-	-	44,500	-	-	44,500
P-2750-0092	(2)	2022	Michigan Avenue, 5th Street to 6th Street	74,900	311,400	-	-	-	386,300
P-2750-0095	(2)	2022	American Avenue, 6th Street to 8th Street	818,500	-	-	-	-	818,500
P-2750-0096	(2)	2022	2022-2023 Service Replacements	652,000	-	-	-	-	652,000
P-2750-0097	(2)	2022	5th Street, California Avenue to Michigan Avenue	1,745,200	-	-	-	-	1,745,200
P-3040-0007		2025	Lincoln St. Cherry Ave to Jonathan Ave	-	-	95,100	395,500	-	490,600
P-3040-0010		2025	Jonathan Ave., Brookside Ave. to Dutton St.	-	-	305,700	1,271,500	-	1,577,200
P-3040-0019	(2)	2022	Pipeline 6A (Portion of P-3040-0019)	46,200	-	-	-	-	46,200
P-3040-0019a	(2)	2022	Pipeline 8 (Noble St. to El Monte)	86,500	-	-	-	-	86,500
P-3040-0023,24,25,26									
P-3330-0003									
P-3620-0009	(2)	2020	2020-2021 Replacement Pipelines Grand Ave., Jonathon Ave. to Bellflower; Cherry Valley Blvd. Bellflower to HS Village 12	285,700	1,333,800	-	-	-	1,619,500
P-3040-0027	(4)	2021	in	-	1,112,500	-	-	-	1,112,500
P-3040-0027	(2)	2022	Pipeline 7 (Portion of P-3040-0027)	155,100	-	-	-	-	155,100
P-3620-0001	(2)	2021	"B" Line Upper Edgar to upper end of 20" DIP and from lower end 20" DIP to Balance line and Balance Line in Edgar Canyon	1,688,500	552,400	-	-	-	2,240,900
P-3620-0002		2024	"A" Line Upper Edgar to split at Apple Tree Lane Tract	-	487,000	2,025,500	-	-	2,512,500
P-3620-0012	(2)	2017	Ave Altejo Bella, Ave Miravilla to end of cul-de-sac	278,000	-	-	-	-	278,000
P-3620-0015	(2)	2017	Appletree Ln, B line to Oak Glen Rd	762,600	-	-	-	-	762,600
Total Potable Pipeline Replacements				6,868,700	5,158,500	3,931,700	3,363,600	293,500	19,616,000



Beaumont-Cherry Valley Water District
2023-2027 Capital Improvement Budget
Appendix C
2023 - 2027 Capital Improvement Budget Detail

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Engineering Project	Footnotes	Project Begin Year	Capital Improvement Program	2023 Budget Request	2024 Budget Request	2025 Budget Request	2026 Budget Request	2027 Budget Request	5-Year Budget Total
IT Network Infrastructure Projects									
IT-NETW-0006	(1),(5)	Ongoing	Workstation Replacement project	22,700	22,500	22,500	22,500	22,500	112,700
IT-NETW-0011	(1)	Ongoing	Server Room Uninterrupted Power Source	50,900	-	-	-	-	50,900
IT-NETW-0013	(1)	Ongoing	Servers and Related Equipment (4 per year, 3 year life, \$15K per server)	60,000	60,000	60,000	60,000	60,000	300,000
IT-NETW-0014		2025	Network Infrastructure and Equipment (Network Switches, Firewall Appliances, SAN Storage, Tape/Backup Storage, Power Capacity)	-	-	85,000	-	-	85,000
Total IT Network Infrastructure Projects				133,600	82,500	167,500	82,500	82,500	548,600
IT SCADA/AMR Infrastructure Projects									
IT-SCAD-0001	(5)	2023	SCADA Improvement Project	2,562,700	640,700	-	-	-	3,203,400
IT-SCAD-0002	(5)	N/A	Wonderware SCADA Phase 2 Project	(268,500)	-	-	-	-	(268,500)
IT-SCAD-0003	(5)	N/A	Wonderware SCADA Phase 3 Project	(153,700)	-	-	-	-	(153,700)
IT-SCAD-0007		2024	Back- End SCADA Software and Equipment	-	270,000	-	-	-	270,000
IT-AMR-0001		2019	AMR / AMI Deployment Project	1,205,500	-	-	-	-	1,205,500
IT-AMR-0002		Ongoing	New Development Meters	425,200	425,200	425,200	425,200	425,200	2,126,000
Total IT SCADA/AMR Infrastructure Projects				3,771,200	1,335,900	425,200	425,200	425,200	6,382,700
IT/Field Operations/Administration Projects									
IT-ADMN-0001		2017	Laser-Fishe Digitized Fileroom Project	33,200	33,200	-	-	-	66,400
IT-ADMN-0003		2018	Front Office Space Reconfiguration & Furniture Replacement	7,900	7,900	7,900	-	-	23,700
Total IT Field Operations/Administration Projects				41,100	41,100	7,900	-	-	90,100
Vehicles & Equipment									
VE-TRUK-0002		2026	2018 Ford F150 Reg Cab (Oct, 2017) Unit #34	-	-	-	21,800	-	21,800
VE-TRUK-0003		2027	2018 Ford F-150 Reg Cab (Sept, 2018) Unit #35	-	-	-	-	26,000	26,000
VE-TRUK-0004		2026	2018 Ford F250 Reg Cab 4 X 4 (Aug, 2017) Unit #33	-	-	-	33,200	-	33,200
VE-TRUK-0005		2026	2018 Ford F250 Reg Cab 4 X 4 (Aug, 2017) Unit #32	-	-	-	38,200	-	38,200
VE-TRUK-0006		2027	2018 Ford F-150 Reg Cab (Sept, 2018) Unit #36	-	-	-	-	26,000	26,000
VE-TRUK-0007		2027	2018 Ford F-150 Reg Cab (Sept, 2018) Unit #37	-	-	-	-	26,000	26,000
VE-TRUK-0010		2027	2018 Ford F-250 Super Cab XL 4x4 (Oct, 2018) Unit #38	-	-	-	-	43,600	43,600



Beaumont-Cherry Valley Water District
2023-2027 Capital Improvement Budget
Appendix C
2023 - 2027 Capital Improvement Budget Detail

DRAFT

Engineering Project	Footnotes	Project Begin Year	Capital Improvement Program	2023 Budget Request	2024 Budget Request	2025 Budget Request	2026 Budget Request	2027 Budget Request	5-Year Budget Total
VE-TRUK-0014	(1)	2022	2011 Ford F350 (Jan, 2011) Unit #17 (Appropriately Sized F-450)	60,000	-	-	-	-	60,000
VE-TRUK-0015	(2)	2022	GIS / Muck Truck (Freightliner Diesel) (May, 2004) Unit #8	207,300	-	-	-	-	207,300
VE-TRUK-0016		2022	Chevrolet Colorado 4X4	-	-	-	-	-	-
VE-TRUK-0017		2022	Chevrolet Colorado 4X4 (Recycled Water)	-	-	-	-	-	-
VE-TRUK-0018	(1)	2022	2012 Ford F-350 Super Duty Unit #4 (Appropriately Sized F-450)	60,000	-	-	-	-	60,000
VE-HEAV-0003		2022	Large Trailer for Heavy Equipment Transport	-	-	-	-	-	-
VE-EQIP-0001	(2)	2022	Air Compressor (May, 1998)	19,800	-	-	-	-	19,800
VE-EQIP-0002		2025	Ingersoll Rand Air Compressor (Dec, 2008)	-	-	19,800	-	-	19,800
VE-EQIP-0003		2027	Water Buffalo (Feb, 2018)	-	-	-	-	10,000	10,000
Total Vehicles & Equipment				347,100	-	19,800	93,200	131,600	591,700
Non-Potable Infrastructure Projects									
NEO-0000-0001	(1)	2019	Recycled Water Conversion and Implementation	691,800	-	-	-	-	691,800
NT-2400-0001		2023	100,000 Gallon 2400 PZ Non-Potable Tank	60,000	54,600	172,800	-	-	287,400
NR-2600-0001		2027	2600 Zone Non-Potable Regulation and Metering Station_0001	-	-	-	-	124,300	124,300
NR-2600-0002	(3)	2023	2600 Zone Non-Potable Regulation and Metering Station_0002	109,700	267,500	-	-	-	377,200
NBP-2600-0001		2024	Non-Potable Booster Pump Station at CoB Wastewater Treatment Plant	-	960,200	2,342,300	-	-	3,302,500
NBP-2600-0002		2024	Non-Potable Booster Pump Station at CoB Wastewater Treatment Plant Expansion	-	177,500	432,900	-	-	610,400
NR-2800-0001	(3)	2023	2800 Zone Non-Potable Regulation and Metering Station_0001	40,000	399,200	425,800	-	-	865,000
NR-2800-0002	(3)	2023	2800 Zone Non-Potable Regulation and Metering Station_0002	40,000	399,200	425,800	-	-	865,000
NT-2800-0001		2023	2 MG 2800 PZ Non-Potable Tank	250,000	1,887,000	503,700	1,643,300	-	4,284,000
NBP-2800-0001		2026	2800 Zone Non-potable Booster Pump Station at the Noble Creek Recharge Facilities	-	-	-	596,700	250,000	846,700
Total Non-Potable Infrastructure Projects				1,191,500	4,145,200	4,303,300	2,240,000	374,300	12,254,300
Non-Potable Pipeline Projects									
NP-2600-0001	(3)	2023	Oak Valley Parkway, from westerly end of existing 24" waterline, west to the existing City of Beaumont Lift station/ Tukwet Canyon Golf Course maintenance yard.	789,100	-	-	-	-	789,100
NP-2600-0002	(3)	2023	Oak Valley Parkway, from the west end of NP-2600-0001, west to the existing 16" waterline in Tukwet canyon Parkway.	1,663,100	-	-	-	-	1,663,100
NP-2600-0004		2025	In-Tract within a future Planning Area of the Fairway Canyon Development. In Sorenstam Drive, from the northwest end of NP-2600-0003 (future Park Site) to to NR-2600-0001 at the 2400 Zone Tank Site .	-	-	463,300	-	-	463,300
NP-2600-0005		2026	From the NR-2800-0004, along Cherry Valley Blvd west to I-10 freeway.	-	-	-	2,977,300	-	2,977,300
NP-2600-0006		2027	From the end of NP-2600-0005, west across the bridge along Cherry Valley Blvd crossing I-10 freeway	-	-	-	-	1,843,200	1,843,200
NP-2600-0009		2025	Along the future alignment of Potrero Blvd, from 4th Street south to NP-2600-0008.	-	-	1,327,400	-	-	1,327,400
NP-2800-0001		2024	In Beaumont Summit Station (Formerly Sunny Cal Egg Ranch), Cherry Valley Blvd to Brookside Ave	-	1,708,300	-	-	-	1,708,300
NP-2800-0002		2027	California Ave., 1st Street south to Hwy 79	-	-	-	-	1,471,300	1,471,300



Beaumont-Cherry Valley Water District
2023-2027 Capital Improvement Budget
Appendix C
2023 - 2027 Capital Improvement Budget Detail

DRAFT

Engineering Project	Footnotes	Project Begin Year	Capital Improvement Program	2023 Budget Request	2024 Budget Request	2025 Budget Request	2026 Budget Request	2027 Budget Request	5-Year Budget Total
NP-2800-0006		2024	In CoB WWTP site, from 2600 to 2800 Zone Booster Pump (NPB 2600-0001) to 4th St.	-	608,900	-	-	-	608,900
NP-2800-0007		2024	1st St, from Commerce Way east to Highland Springs Ave	-	776,800	-	-	-	776,800
NP-2800-0008		2024	Highland Springs Ave, 2nd St to 1st St.	-	363,400	-	-	-	363,400
NP-2800-0009		2027	Within Palm Ave, Crossing 6th Street to connect existing waterlines	-	-	-	-	142,000	142,000
NP-2800-0010		2027	Noble Cr. Meadows, Cougar Way to Oak Valley Pkwy	-	-	-	-	371,200	371,200
NP-2800-0012		2027	Oak Valley Pkwy, from Oak View Dr. east to 750 ft w/o Elm Ave.	-	-	-	-	782,700	782,700
NP-2800-0016		2025	7th Street from Veile Ave southwest to California Ave	-	-	499,800	-	-	499,800
NP-2800-0017		2025	Along Oak Valley Pkwy from Palm Ave to Cherry Ave	-	-	676,300	-	-	676,300
NP-2800-0020		2025	Along 4th Street from Veile Ave to Rangel Park	-	-	288,800	-	-	288,800
NP-3000-0001		2025	At the NCRF Phase II Site, from NT-2800-0001 south to Lincoln Street.	-	-	308,800	-	-	308,800
NP-3000-0002		2026	In Lincoln Street, from NCRF Phase II Site east to Bellflower Avenue.	-	-	-	2,002,300	-	2,002,300
Total Non-Potable Pipeline Projects				2,452,200	3,457,400	3,564,400	4,979,600	4,610,400	19,064,000
Total Capital Improvement Program				\$ 32,219,900	\$ 27,660,000	\$ 26,608,900	\$ 23,929,200	\$ 13,702,000	\$ 124,120,000
Capacity Charges				10,743,300	13,793,300	13,252,600	14,792,100	9,744,500	62,325,800
Cap. Repl. Res.				15,543,700	11,720,500	11,472,200	8,711,900	1,689,800	49,138,100
Developer				2,264,300	1,279,400	1,884,100	425,200	2,267,700	8,120,700
Other				3,668,600	866,800	-	-	-	4,535,400
Total Capital Improvement Program by Funding Source				\$ 32,219,900	\$ 27,660,000	\$ 26,608,900	\$ 23,929,200	\$ 13,702,000	\$ 124,120,000

Footnotes

- (1) Project was begun in prior year(s) or approved by Board to begin, ongoing
- (2) Ongoing project. Contract for either design, engineering, or construction has been or is anticipated to be signed by end of 2022, or project may be completed (or purchase made) by end of 2022. Funds have not been spent as of September 30, 2022
- (3) Project is expected to be initiated in 2023
- (4) Includes Capital Replacement Reserve funded portion of MDP Line 16 Replacement Pipelines
- (5) Project is ongoing, all have been reconciled as one project
- (6) Grant funding of \$1.5M requested. Schedule is dependent on receiving grant funding



**Beaumont-Cherry Valley Water District
Regular Board Meeting
November 9, 2022**

Item 6

STAFF REPORT

TO: Board of Directors
FROM: Dan Jagers, General Manager
SUBJECT: Update: Revenues and Expenses Related to District Residences

Staff Recommendation

No recommendation, informational only.

Background

As the Beaumont-Cherry Valley Water District boundaries grew to encompass the more rural areas of Cherry Valley and the Bonita Vista Water Company, it acquired various properties in Edgar Canyon, such as well sites and other facilities, three of which included four residential dwelling structures.

Over time, BCVWD employees have been installed at these four residences to provide security, maintenance, and respond to any emergency need that arises. The District's intent upon installing District employees at these residences is in furtherance of providing ongoing security for the District's wells and transmission facilities.

The Personnel Committee set a goal of assuring that the monthly maintenance fees charged are fair and equitable, comport with legal considerations, and account for the work provided by the Employee-Occupants. After significant analysis, detailed discussion and careful consideration, the Personnel Committee made findings that a calculation of monthly maintenance fees based on the real estate rule of thumb for determining annual residential maintenance costs would be appropriate and show a proper nexus to the intent of the fee.

The Board then adopted Policy 5095 District Residences and Facility Emergency Policy on October 28, 2021 providing for a Monthly Maintenance Fee for the four District residences.

The Personnel Committee also recommended that monies collected as monthly maintenance fees accrue as restricted funds. The Finance and Administration department tracks revenue and expenses related to the residences and has been requested to provide the information on a semi-annual basis to the Board. This report includes the security deposits outlined by the employee occupancy agreements for each property.

Summary

For Fiscal Year-to-Date 2022, through September 30, 2022 \$20,146.40 has been collected in Monthly Maintenance Fees for the four District residences, while \$69,353.54 has been spent.



Table 1 – Revenue and Expenses related to District Residences as of 12/31/2021

Property	Maintenance Fees Collected as of 12/31/2021	District Expenses Incurred as of 12/31/2021	Totals Maintenance Budget as of 12/31/2021 (Collected - Expenses)
A	\$ 29,700.00	\$ 16,899.37	\$ 12,800.63
B	29,800.00	10,719.26	19,080.74
C	29,800.00	7,357.65	22,442.35
D	30,400.00	5,602.29	24,797.71
	\$ 119,700.00	\$ 40,578.57	\$ 79,121.43

Table 2 – Actual Revenues for 2022 (Through 9/30/2022)

Property	Employee Deposit (maintenance fees for 3 months)	Actual Maintenance Fee Collection in 2022
A	\$ 1,443.75	\$ 4,050.08
B	1,756.56	4,884.16
C	1,564.05	4,370.88
D	2,490.48	6,841.28
	\$ 7,254.84	\$ 20,146.40

Table 3 – Combined Table 1 and 2 with Actual Expenses for 2022

Property	Total Available Maintenance Fee Budget Through 2022	Actual Expenses incurred in 2022	Remaining Balance (Deficit)
A	\$ 19,618.34	\$ 982.84	\$ 18,635.50
B	27,375.61	7,547.89	19,827.72
C	29,828.14	30,097.77	(269.63)
D	36,558.31	30,725.04	5,833.27
	\$ 113,380.40	\$ 69,353.54	\$ 44,026.80

Fiscal Impact

The fiscal impact to the District should be net zero over time as the collected fees are calculated to cover all ongoing housing maintenance activities.

Staff Report prepared by Finance Division



**Beaumont-Cherry Valley Water District
Regular Board Meeting
November 9, 2022**

Item 7

STAFF REPORT

TO: Board of Directors

FROM: Dan Jagers, General Manager

SUBJECT: Review of Teleconferencing Regulations Pursuant to AB 2449 and Consideration of Adoption of New Meeting Procedures

Staff Recommendation

Direct staff to implement the following procedures to accommodate continued teleconferencing of District regular, special and standing committee meetings:

1. AB 361: Continue with AB 361 procedures as adopted by resolution every 30 days through December 31, 2022
2. AB 2449: Implement the procedures as provided in AB 2449 beginning January 1, 2023 or
3. Direct Staff as desired to available options.

Background

In order to protect the rights of the public to access meetings and be able to provide comment, the Brown Act (Government Code 54950 et. seq.) sets restrictions on the availability of teleconferencing for meetings of legislative bodies.

At the onset of the COVID-19 pandemic, Governor Gavin Newsom issued Executive Orders which allowed relaxation of the teleconferencing regulations of the Brown Act. Following their expiration in September 2021, the Legislature passed AB 361, which made those teleconferencing adaptations available during a proclaimed state of emergency. Since October 2021 with the Board's first adoption of the AB 361 standards (Resolution 2021-16), BCVWD has been operating under the adapted Brown Act teleconferencing rules.

On September 13, 2022, Governor Newsom signed into law AB 2449, which provides different options for teleconferencing of public meetings beginning on January 1, 2023. Since the Board's last discussion of these options at the October 12, 2022 meeting, on October 17, 2022 the Governor announced that the COVID-19 State of Emergency will be terminated on February 28, 2023.

Based on the Board's discussion at the October 12, 2022 meeting, staff recommends continuing the current AB 361 procedures through the end of 2022, followed by adopting the AB 2449 procedures as of January 1, 2023.



Discussion

Should the Governor proceed with termination of the COVID-19 State of Emergency as of February 28, 2023, staff identifies that this appears to eliminate the options provided by AB 361, under which the District has been operating since October 2021. This will necessitate a change in procedures regarding meeting teleconferencing. A decision now will allow staff to prepare for any procedural changes effective in January or February.

With the passage of AB 2449, there are three possible options from which to choose. A comparison of specific provisions is attached herewith as Attachment 1. In addition, each option for teleconferencing includes technical requirements, all of which are met by BCVWD's current procedures and technology.

Option 1 – The Brown Act original regulation

In order to protect the rights of the public to access the meeting and be able to provide comment, the Brown Act requires that meeting teleconference locations must be identified on the agenda, the agenda must be posted at all teleconference locations, and the locations must be open to the public. Teleconference locations must also be ADA accessible.

Option 2 – AB 361 (in effect now; sunsets December 31, 2023)

This allows meeting wholly or partially remotely under relaxed teleconferencing standards while the State of Emergency continues to exist, or state / local officials continue to impose or recommend social distancing measures. BCVWD meetings have been held under these procedures since October 2021. This option sunsets on December 31, 2023 or at the termination of the State of Emergency.

Option 3 – AB 2449 (effective January 1, 2023)

In order to avoid the requirement for posting the teleconference location, the provisions of AB 2449 offer a different set of rules for Board member teleconferencing, but would not require the adoption of findings every 30 days.

A Board member desiring to attend remotely must have an emergency, or “just cause” defined in the legislation as:

“Emergency circumstances” means a physical or family emergency that prevents a member from attending in person

“Just cause” means any of the following:

- A childcare or caregiving need of a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner that requires the Board member to participate remotely
- A contagious illness that prevents the member from attending in person
- A need related to a physical or mental disability
- Travel while on official business of the legislative body or another state or local agency



Just Cause

The Board member must notify the District of the desire to teleconference and provide a general description of the “just cause” to participate remotely at the earliest possible opportunity. Remote participation under the AB 2449 “just cause” provisions is limited to two meetings per calendar year per Board member.

Emergency Circumstances

The Board member may request teleconferencing “as soon as possible” and the Board must request a general description of the emergency circumstances and take action to approve the request.

Additional requirements

A Board member is limited to use of teleconferencing for no longer than three consecutive months or 20 percent of the regular meetings of the agency.

The Board member attending remotely must participate by both audio and video connection.

AB 2449 also requires the agency to implement procedures for receiving and quickly responding to requests for reasonable accommodations for individuals with disabilities.

The Board may select any combination of available options.

Summary

At its October 12, 2022 meeting, the informal consensus of the Board was to continue under the AB 361 procedures until December 31, 2022, then move to implementation of AB 2449 procedures effective January 1, 2023 in order to return to more normal business practices and promote the safety and engagement of Board members.

Note that AB 361 does not sunset until December 31, 2023, so if the State of Emergency continues past the Governor’s anticipated termination date of February 28, that option is still available and may be revisited in March 2023 if desired.

Staff requests the Board confirm the preferred option(s) and direct staff as desired.

Fiscal Impact

There is no significant fiscal impact to any of the options.

Attachments

1. Comparison of Teleconferencing Regulations

Staff Report prepared by Lynda Kerney, Administrative Assistant

Attachment 1 - Comparison of Teleconferencing Regulations

GC 54953 The Brown Act	AB 2449 (available 01/2023)	AB 361 (current procedures)
In effect	Sunsets 12/31/2025	Terminates 2/28/2023
Applicable at all times	Available when a Board member has an emergency or other “just cause”	Available during declared state of emergency (terminates 2/28/2023)
Teleconference locations must be posted and open to the public	Teleconference locations do not need to be posted or open to the public	Teleconference locations do not need to be posted or open to the public
A quorum of the legislative body must be physically present within the jurisdictional boundaries	A quorum of the legislative body must participate in person from a single physical location within the jurisdictional boundaries	No physical quorum necessary
	Board member wishing to teleconference must make a teleconference request to the legislative body at the earliest opportunity and provide a description of the emergency or “just cause” and legislative body must take action to approve the request	Board must adopt a resolution to make findings and enact procedures every 30 days
No requirement for disclosure of attendees at teleconference site	The teleconferencing Board member shall publicly disclose prior to any action taken at the meeting whether any other individuals 18 years of age or older are present in the room at the remote location, and the general nature of the member’s relationship with any such individuals	No requirement for disclosure of attendees at teleconference site
No restriction on whether participation is audio or audio-visual	The Board member shall participate through both audio and visual technology (no telephone only, must be on camera)	No restriction on whether participation is audio or audio-visual
	A Board member is limited to use of teleconferencing for no longer than three consecutive months or 20 percent of the regular meetings of the agency	No restriction on number of meetings for which teleconferencing may be used



**Beaumont-Cherry Valley Water District
Regular Board Meeting
November 9, 2022**

Item 8

STAFF REPORT

TO: Board of Directors
FROM: Dan Jagers, General Manager
**SUBJECT: Approval of Purchase of Two (2) Ford F-450 (or Equivalent) Crew Trucks
in an Amount Not to Exceed \$170,000.00**

Staff Recommendation

Consider approval of a budget appropriation of \$170,000.00 and authorize the General Manager to purchase two Ford F-450 (or equivalent) Crew Trucks as listed in the 2022 Capital Improvement Budget from a sole-source vendor to be identified in an amount not to exceed \$170,000.00, including emergency lights and contingencies.

Background

At the Special Meeting of December 21, 2021, the Board of Directors approved the 2022 Capital Improvement Budget, which provides a schedule of replacement and funding source for the replacement of various District fleet vehicles and heavy equipment necessary to provide efficient delivery of services to the community. The requested trucks are identified in the 2022 Capital Improvement Budget (CIB) as necessary replacements and identified as Capital Improvement Projects (CIP) Number VE-TRUK-0014 and VE-TRUK-0018 with a total budgeted cost of \$120,000 for the replacement of two (2) vehicles. This staff report presents a replacement cost for consideration that is higher than the budgeted amounts. Staff identifies that due to vehicle acquisition issues stemming from the current economic climate vehicle purchases presented here in the here in for consideration are above the amount budgeted on the 2022 CIB. Staff recommends that the Board consider the recommended purchase.

The District's Policies and Procedures Manual, Part III, Section 17 I – Purchasing (as adopted by the Board on December 13, 2017) reads:

Vehicles. *Vehicles may be purchased in accordance with Table 1, in conjunction with the District's Capital Improvement Plan approved by the Board of Directors. Preference will be given to use of the State of California Vehicle Procurement Program, but at the discretion of the General Manager, vehicles may be obtained from an alternative local source if the cost difference does not exceed \$1,500. Consideration may also be given to delivery schedules and availability of inventory.*

and:

Sole Source. *The General Manager has the final responsibility for determining whether a sole source requisition meets the requirements of this policy. Instances when sole source purchasing may be applicable include the following:*



- i. *Property or services can be obtained only from a specific vendor (i.e. materials or equipment; one-of-a-kind items, etc.)*
- ii. *Competitive sourcing is precluded because of the existence of patents, copyrights, and special processes, control of raw materials by vendors or similar circumstances*

Staff identified that this requisition meets the spirit of the policy definitions set forth above and recommends that the Board consider staff's recommendation for vehicle for vehicle purchase to authorize staff to pursue a sole source purchase.

Staff identifies that fleet sales personnel have identified a narrow factory ordering window for government priced fleet vehicles from the Ford Motor Company (Ford). In early September 2022, Ford released an anticipated factory build schedule for the State and Local Government ordering Bank which identified pricing availability starting October 20, 2022, and the ordering window for all 2023 models at government pricing between November 7, 2022, and November 10, 2022, (3-day ordering opportunity) identified in Attachment 1 hereafter.

On October 24, 2022, Ford released a revision to the original communication regarding for previous 2023 government order bank schedule and revise and extend the ordering opportunity for 30 days which is set to begin on November 14, 2022 as further identified in the email excerpt below.

Email Excerpt 1

From: Vikiy Garay <vgaray@frittsford.com>
Sent: Monday, October 24, 2022 10:26 AM
To: Bean, James (BCVWD) <james.bean@bcvwd.org>
Subject: Re: 2023 F-450

James,

Ford changed the rules again! I won't have pricing until the 27th and the government order bank is scheduled to open the week of Nov 14th and will open for 30 days (not 3).

when I get the pricing, I will get it over to you.

Vikiy

At the time, of this staff report, the District has received one (1) quote for 2023 government order bank, Ford factory build, and anticipates receiving several additional requested quotes form of a vendors. Due to the narrow ordering window of only 30 days and uncertainty in supply chains issues, Staff is recommending that the Board approve expedition of funds as describes deem necessary to secure two (2) F-450 (or equivalent) crew trucks from a sole source vendor should additional quotes for the same not be received in the time necessary to meet the ordering window. Staff has also solicited quotes for factory builds at government pricing from the vendor whom provides the lowest responsive quote for the vehicles identified herein or from both Chevrolet and Dodge Motor companies for consideration. A summary of the received quote and CIP Budget amount are identified in Table 1 hereafter.



Table 1
CIP Budget Amount and Summary of Quotes

CIP ID	CIP Description	CIP Budget Amount	Proposed Replacement Crew Truck	Summary of Quoted Amount (1)
VE-TRUK-0014	2011 Ford F-350 (Jan, 2011) Unit #17 (Appropriately Sized F-450)	\$60,000	Ford F-450	\$74,366.35
VE-TRUK-0018	2012 Ford F-350 Super Duty Unit #4 (Appropriately Sized F-450)	\$60,000	Ford F-450	\$74,366.35
Subtotal Rounded				\$150,000
10% Contingency (\$7,500 each):				\$15,000.00
Estimate for Emergency Lights (\$2,500 installed/each):				\$5,000.00
Total Cost per Truck with Emergency Lights (Rounded):				\$170,000.00
Total Not-to-Exceed Amount for Per Truck (Rounded):				\$170,000.00

(1) Fritts Ford Riverside, 2023 government order bank quote

Summary

Staff requests approval to expend funds necessary to secure two (2) F-450 (or equivalent) Crew Trucks from the lowest responsive bidder or alternatively from a sole source vendor should additional quotes be delayed beyond the Ford government order bank opportunity identified in this staff report. Staff further identifies that upon placing order for said vehicles from the Ford Motor Company, staff has been informed that delivery of the vehicles will be expected late 2023.

The current market for fleet vehicles continues to be challenging and vehicles are often should vehicles that meet the Districts criteria become available from those manufactures, when available at all. Staff is recommending approval to order said vehicles at the 2023 government build price from a sole source vendor should additional quotes be delayed. Staff also requests that the Board approve staff to purchase, should pricing be favorable for equivalent crew trucks from Chevrolet or Dodge Motor Company, staff would propose to purchase said vehicles, if available, and update the Board at a future meeting.

The budgeted amount identified in the CIP for said acquisition is \$60,000 each for two (2) Crew Trucks or a \$120,000 total. Staff anticipates a cost with a 10% contingency with the cost not-to-



exceed \$170,000. Based upon recent pricing received from Ford Motor Company and which included the installation of the emergency lighting system on each truck. This includes the necessary sales tax, tire fees and title.

Fiscal Impact

The fiscal impact to the District will be an amount not to exceed \$170,000.00. Funds are available for this purchase from the District's Capital Replacement Reserves.

Attachment

September Ford Motor Company Schedule for 2023 Government Order Bank

Staff Report prepared by James Bean, Director of Operations



Dear Valued Government Partner:

I'd like to thank you for your support through the years as we have worked together to provide for the vehicle needs of our communities.

We want to make you aware of some key dates for government customers for the 2023 All-New Ford Super Duty. The vehicle is being redesigned to do the tough work in your local communities. (Dates subject to change)

- Pricing and Order Guides-October 20, 2022
- State and Local Government Order Bank Open Date-November 7, 2022
- State and Local Government Order Bank Close Date-November 10, 2022
- Scheduling begins
 - Kentucky Truck Plant-November 17, 2022
 - Ohio Assembly Plant-December 15, 2022
- Job 1(First Day of Production)
 - Kentucky Truck Plant-January 3, 2023
 - Ohio Assembly Plant-February 13, 2023

We are also asking our dealers to follow an order verification process. They will have 30 days to complete this process.

These past few years have presented an extremely challenging environment for the global automotive industry. This unprecedented combination of events has contributed to logistical challenges and unpredictable manufacturing plant downtime. Thanks for patience as we work through these challenges.

Thank you for your continued support. Feel free to contact me with any questions

Sincerely,

Richard Keithley

Regional Government Sales Manager, AK, CA, ID, NV, OR, WA,

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**Beaumont-Cherry Valley Water District
Engineering Workshop Meeting
November 9, 2022**

Item 9

STAFF REPORT

TO: Board of Directors
FROM: Dan Jagers, General Manager
SUBJECT: **Approval of Additional Funds Not-to-Exceed \$18,500.00 for the Noble Tank No. 2 and Transmission Pipeline Project (T-3040-0001).**

Staff Recommendation

Authorize additional funds for the Noble Tank No. 2 and Transmission Pipeline Project (T-3040-0001) in an amount not-to-exceed **\$18,500.00** for the preparation of National Environmental Policy Act (NEPA) Compliance Documentation.

Background

At the BCVWD Board Meeting on November 17, 2017, the Board authorized the General Manager to enter into a Professional Services Agreement (PSA or Contract) with Cozad & Fox, Inc. (Consultant) for the design and engineering services for the Noble Tank No. 2 and Transmission Pipeline Project (Noble Tank Project or Project) in a not to exceed amount of \$175,590. Total Board-approved expenditure associated with the Project PSA was originally \$193,000.00 which included a 10% contingency.

At the July 15, 2019 Board Meeting, the Board of Directors authorized an additional amount of \$25,300 (\$22,970 for engineering services and \$2,330 for contingencies at approx. 10%) for engineering services related to preparation of the required CEQA document for the Project.

To date, there have been 4 Addendums to the Project budget, increasing the design and engineering services budget to approximately \$212,740. Currently, there is approximately \$13,532.00 of contingency monies remaining for District staff use.

The Noble Tank Project includes the expansion of the District's storage capacity in the 3040 Pressure Zone by construction of a new 2 million gallon (MG) reservoir and includes the construction of a 24" ductile iron pipe (DIP) transmission pipeline within International Park Road/Cherry Avenue for increased distribution capabilities.

On May 24, 2022, Riverside County (County) approved the Fifth District American Relief Plan Act (ARPA) Infrastructure project fund allocation for BCVWD, along with Cabazon Water District and the City of Banning.

An allocation of \$1,282,900 was approved by the County Board of Supervisors for the Noble Tank Project for the construction of the 24" transmission pipeline associated with the Noble Tank Project.

The Funding Agreement for Beaumont-Cherry Valley Water District Agency Infrastructure Projects (ARPA Funding Agreement) between BCVWD and the County defines the terms and conditions for implementation of the above-described projects. The ARPA Funding Agreement was approved by the BCVWD Board of Directors at the September 29, 2022 Engineering



Workshop and subsequently executed by the Riverside County Board of Supervisors on October 25th, 2022.

The Noble Tank Project is subject to the California Environmental Quality Act (CEQA). In conformance with CEQA, a CEQA Initial Study (IS) was completed and a Mitigated Negative Declaration (MND) was prepared for the Project which was certified by the Board of Directors at the January 23, 2020 Board Meeting . It has been further determined that, under the terms of the ARPA Funding Agreement, the Project is also subject to compliance of the National Environmental Policy Act (NEPA).

As such, District staff requested the Consultant for the Project provide a proposal with scope and fee for the preparation of the needed additional environmental compliance documentation to conform to NEPA. Please see below for further discussion.

Discussion

To achieve NEPA compliance, the Consultant will need to prepare an Environmental Assessment (EA) for the Project. The EA identifies environmental effects of a proposed project and determines the significance of said effects. If it is determined that there will be no significant impacts for the Project, the Consultant will prepare and issue a Finding of No Significant Impact (FONSI). The EA will analyze the proposed action (Project) as well as the required alternatives as well as the socioeconomic impacts as required by the Federal Land Policy and Management Act (FLPMA) Section 102(2)(E).

In the unlikely event that potential impacts are found, an Environmental Impact Statement (EIS) would be required. The Consultant has informed District staff that if an EIS is required, a separate proposal will be provided.

After the administrative review and the public review period of the IS/EA, a final IS/EA will be prepared. After this is completed, a Record of Decision (ROD) and Notice of Determination (NOD) will be prepared by the consultant for filing in the federal register.

Since the IS/MND has not yet been reviewed by District staff, the Consultant will be preparing a Joint IS/MND and EA/FONSI for staff review.

The Consultant's proposed fee for the preparation of the additional environmental document(s) is an amount not to exceed \$16,491.00. Available contingency for the Project is estimated to be \$13,532.00, based on invoices received to date by the Consultant. Since the proposed fee for additional Consultant environmental documentation activities nears the Board approved contingency amount, District staff is requesting the approval of additional funds in an amount not-to-exceed **\$18,500.00** for the Project.

This amount covers the amount needed to prepare the Joint IS/MND and EA/FONSI, as well as replenish the contingency monies allocated for the design phase of the Project.

Current budget status of the Project is included in Table 1 below. Design for the Project is complete. The outstanding activities which need to take place prior to construction is Riverside County approval of the Tank plans and the Project's Water Quality Management Plan (WQMP). District staff is currently in its final administrative review of the plans and WQMP and anticipates submitting the documents to the County by the end of the week of November 7.



Table 1 – Noble Tank No. 2 and Transmission Pipeline Project Budget Status

Project Component	Costs
2022-2026 Capital Improvement Budget (CIB) - Tank	\$ 3,880,100
2022-2026 CIB – Transmission Pipeline	\$ 1,282,900
Total Project Budget (2022-2026 CIB)	\$ 5,163,000
<hr/>	
Board Approved Project Funds for Design & Engineering Services (including all Addenda No.'s 1-4)	\$ 212,740
Project Costs to Date (through October 4, 2022)	\$ 192,369
Project Design & Engineering Budget Remaining (approximate)	\$ 6,200⁽¹⁾
<hr/>	
Requested Additional Approval for Consultant NEPA Activities	\$ 18,500

(1) Design and engineering budget remaining does not include remaining contingency

Fiscal Impact

Funding for the Noble Tank Project is provided for in the 2022-2026 CIB and is programmed to be funded through Capital Expansion (Facilities Fees) collected for new development. If BCVWD complies with the requirements set forth in the Riverside County ARPA Funding Agreement, BCVWD would receive \$1,282,900 for construction of the 24” transmission pipeline associated with the Project.

Staff Report prepared by Daniel Baguyo, Civil Engineering Assistant



**Beaumont-Cherry Valley Water District
Engineering Workshop Meeting
November 9, 2022**

Item 10

STAFF REPORT

TO: Board of Directors
FROM: Dan Jagers, General Manager
SUBJECT: **Approval of Additional Project Funds Not-to-Exceed \$11,500.00 for the “B” Line Pipeline Replacement Project (P-3620-0001)**

Staff Recommendation

Authorize additional funds for the “B” Line Pipeline Replacement Project (P-3620-0001) in an amount not-to-exceed **\$11,500.00** for the preparation of National Environmental Policy Act (NEPA) Compliance Documentation.

Background

At the BCVWD Board Meeting on February 9, 2022, the Board authorized the General Manager to enter into a Professional Services Agreement (PSA or Contract) with Cozad & Fox, Inc. (Consultant) for the design and engineering services for the “B” Line Pipeline Replacement Project (“B” Line Project or Project) in a not to exceed amount of \$119,984.00. Total Board-approved expenditure associated with the Project PSA was \$132,000.00 which included a 10% contingency.

The “B” Line Project includes the replacement approximately 3,000 linear feet (LF) of aging 10” riveted-steel waterline with 12” ductile iron pipe (DIP) on District property in Edgar Canyon.

On May 24, 2022, Riverside County (County) approved the Fifth District American Relief Plan Act (ARPA) Infrastructure project fund allocation for BCVWD, along with Cabazon Water District and the City of Banning.

An allocation of \$1,300,000 was approved by the County Board of Supervisors for the “B” Line Project.

The Funding Agreement for Beaumont-Cherry Valley Water District Agency Infrastructure Projects (ARPA Funding Agreement) between BCVWD and the County defines the terms and conditions for implementation of the above-described project. The ARPA Funding Agreement was approved by the BCVWD Board of Directors at the September 29, 2022 Engineering Workshop and subsequently executed by the Riverside County Board of Supervisors on October 25, 2022.

The “B” Line Project is subject to the California Environmental Quality Act (CEQA). In conformance with CEQA, preparation of a CEQA Initial Study (IS) and Mitigated Negative Declaration (MND) for the Project has been drafted for administrative review. It has been further determined that, under the terms of the ARPA Funding Agreement, the Project is also subject to compliance of the National Environmental Policy Act (NEPA).

As such, District staff requested the Consultant for the Project provide a proposal with scope and fee for the preparation of the needed additional environmental compliance documentation to conform to NEPA. Please see below for further discussion.



Discussion

To achieve NEPA compliance, the Consultant will need to Prepare an Environmental Assessment (EA) for the Project. The EA identifies environmental effects of a proposed project and determines the significance of said effects. If it is determined that there will be no significant impacts for the Project, the Consultant will prepare and issue a Finding of No Significant Impact (FONSI). The EA will analyze the proposed action (Project) as well as the required alternatives as well as the socioeconomic impacts as required by the Federal Land Policy and Management Act (FLPMA) Section 102(2)(E).

In the unlikely event that potential impacts are found, an Environmental Impact Statement (EIS) would be required. The Consultant has informed District staff that if an EIS is required, a separate proposal will be provided.

After the administrative review and the public review period of the IS/EA, a final IS/EA will be prepared. After this is completed, a Record of Decision (ROD) and Notice of Determination (NOD) will be prepared by the consultant for filing in the federal register.

Since the IS/MND has not yet been reviewed by District staff, the Consultant will be preparing a Joint IS/MND and EA/FONSI for staff review.

The Consultant's proposed fee for the preparation of the additional environmental document(s) is an amount not to exceed \$10,180.00. Approved contingency for the Project was \$12,016.00 (approximately 10% of the original Contract amount). Since the proposed fee for additional Consultant environmental documentation activities nears the Board approved contingency amount, District staff is requesting the approval of additional funds in an amount not-to-exceed **\$11,500.00** for the Project.

This amount covers the amount needed to prepare the Joint IS/MND and EA/FONSI, as well as additional contingency (approximately 10% of Addendum No. 1 amount) for the design phase of the Project.

Current budget status of the Project is included in Table 1 below. Design for the Project is estimated to be approximately 30% complete.



Table 1 – “B” Line Pipeline Replacement Project Budget Status

Project Component	Costs
2022-2026 Capital Improvement Budget (CIB)	\$ 2,104,900
Board Approved Project Funds for Design & Engineering Services	
Board Approved Project Funds for Design & Engineering Services	\$ 132,000
Project Costs to Date (through October 12, 2022)	\$ 53,270
Project Design & Engineering Budget Remaining	\$ 66,714
Requested Additional Approval for Consultant NEPA Activities	
Requested Additional Approval for Consultant NEPA Activities	\$ 11,500

Fiscal Impact

The “B” Line Pipeline Replacement Project is proposed to be funded through Capital Replacement Reserves. If BCVWD complies with the requirements set forth in the Riverside County ARPA Funding Agreement, BCVWD would receive \$1,300,000 in funding for the “B” Line Project.

Staff Report prepared by Daniel Baguyo, Civil Engineering Assistant



**Beaumont-Cherry Valley Water District
Regular Board Meeting
November 9, 2022**

Item 11

STAFF REPORT

TO: Board of Directors

FROM: Dan Jagers, General Manager

SUBJECT: Consideration of Attendance at Upcoming Events and Authorization of Reimbursement and Per Diem

Staff Recommendation

Evaluate director attendance at upcoming events for possible pre-approval or approval after attendance for compensation and / or expense reimbursement pursuant to Policies 4060 and 4065 and vote to pre-approve any selected activities.

SAMPLE MOTION:

I move that the Board pre-approve the attendance of all directors at these events for purposes of per diem and reimbursement of associated reasonable and necessary expenses per District policy: ____ (list events)

Background

Event attendance is governed by BCVWD Policies and Procedures Manual Part II Policy 4060 Training, Education and Conferences, and Part II Policy 4065 Remuneration / Director Per Diem Fees. Per Government Code 53232.3(d), Directors will either prepare a written report for distribution to the Board or make a verbal report during the next regular meeting of the Board. Directors desiring to attend events not specifically enumerated and preauthorized by BCVWD policy should obtain pre-approval via vote of the Board in order to receive a per diem and/or expense reimbursement.

Upcoming Events

For registration of attendance at any event, Board members should contact the Administrative Assistant.

Activities and events that are, may already be, or can be voted as pre-approved for per diem and/or expense reimbursement for attendance:

1 - NEW EVENTS

DATE / TIME	EVENT	DIRECTOR INTEREST	
Wed. Dec. 7 10 am - 12 p	WUE BI- Monthly Meeting ACWA Virtual Event December 7 th 2022 from 10 am to 12 pm \$ Free	COVINGTON	HOFFMAN
APPROVAL	ACWA's Water Use Efficiency (WUE) Subcommittee to discuss the state's implementation of Making Water Conservation a California Way of Life. Discussions will include updated on the Department of Water Resources and State Water Resource Control Board's development of agency specific urban water use objectives that include standards for outdoor and indoor water use, water loss, variances and bonuses.	RAMIREZ	SLAWSON
Preapproved (Table A, 3)		WILLIAMS	

DATE / TIME	EVENT	DIRECTOR INTEREST	
Thu. Dec. 8 8 am – 11 am	County of Riverside 2022 State of the County \$50 advance sale. \$65 Day of the Event Morongo Resort & Casino – 49500 Seminole Dr. Cabazon	COVINGTON	HOFFMAN
APPROVAL	The event will emphasize on upcoming initiatives and goals while concentrating on year-to-date updates. The 2022 State of Riverside County will unite local leaders to discuss issues impacting the county's local government and regional economy.	RAMIREZ	SLAWSON
REQUIRES VOTE	"DO NOT CLICK THE EVENTBRITE LINK" Contact Cenica to RSVP	WILLIAMS	

DATE / TIME	EVENT	DIRECTOR INTEREST	
Fri. Dec. 9 7:30 - 9:00 am	Beaumont Chamber of Commerce Breakfast More info about the speaker will be posted on the Chamber's Website in the near future.	COVINGTON	HOFFMAN
APPROVAL	Sand Trap – 892 W. Oak Valley Parkway \$25 per person Reservation deadline: December 1, 2022	RAMIREZ	SLAWSON
Preapproved (Table A, 5)	Please advise the Administrative Assistant 8 days in advance if you would like to attend. The Breakfasts are the second Friday of each month. Speakers vary, but information is not generally available in a timely manner	WILLIAMS	

2 - ON CALENDAR

DATE / TIME	EVENT	DIRECTOR INTEREST	
Thur. Nov. 10 7:30 - 9:00 am	Beaumont Chamber of Commerce Breakfast Speaker: Beaumont Police Chief Sean Thuilliez Noble Creek Copper Room / 390 W. Oak Valley \$25 per person Reservation deadline: October 31, 2022 Please advise the Administrative Assistant 8 days in advance if you would like to attend. The Breakfasts are the second Friday of each month. Speakers vary, but information is not generally available in a timely manner	COVINGTON YES	HOFFMAN YES
APPROVAL		RAMIREZ	SLAWSON YES
Preapproved (Table A, 5)		WILLIAMS NO	

DATE / TIME	EVENT	DIRECTOR INTEREST	
Tue. & Wed Dec. 6-7 9:00 am- 12:00 pm	CSDA Virtual Workshop: Special Districts Leadership Academy Module 1 Governance Foundations \$175 Tuesday December 6 & Wednesday December 7, 2022 This course teaches the foundational knowledge and skills that identify and define the essential building blocks of a successful board, focusing on the critical elements of governance: effective trustees, board mindset, structure, process and protocols, individual/team standards, and the board's role and responsibilities.	COVINGTON NO	HOFFMAN NO
APPROVAL		RAMIREZ	SLAWSON TENTATIVE
Preapproved (Table A Line 13)		WILLIAMS YES	

DATE / TIME	EVENT	DIRECTOR INTEREST	
Nov 29-Dec 1 Tuesday- Thursday	ACWA 2022 Fall Conference & Exhibition Indian Wells, Ca Tuesday November 29 to Thursday December 1st 2022 \$ 775.00 Deadline for Early Bird Pricing 11/11/22 Virtual Option: \$220.00 On-Demand Conference Recordings only after live conference. ACWA conference includes statewide issues forums, roundtable talks, and region discussion along with session covering a wide range of topics including water managements, innovation, public communication, affordable drinking water, energy, and finance. https://www.acwa.com/events/2022-fall-conference-exhibition/	COVINGTON NO	HOFFMAN NO
APPROVAL		RAMIREZ	SLAWSON YES
Preapproved (Table A, 1)		WILLIAMS YES	

Fiscal Impact

The fiscal impact will depend on the number of directors attending an event and the event costs.

COUNTY OF RIVERSIDE

2022



STATE OF THE COUNTY

December 8, 2022 | 8:00-11:00am
MORONGO RESORT & CASINO

8:00AM.....Registration &
Business Expo

8:30AM.....Breakfast

9:00AM.....Program

\$50 Advanced Sale | \$65 Day of the Event

REGISTER AT STATEOFRIVERSIDECOUNTY.EVENTBRITE.COM

For more information, please contact RivCoEEvents@rivco.org or call (951)955-3105.

For more information on **Sponsorship Opportunities**, please contact:

Michael Williams at (951) 686-1996 or admin@michaelwilliamscompany.org.



**Beaumont-Cherry Valley Water District
Regular Board Meeting
November 9, 2022**

Item 12

STAFF REPORT

TO: Board of Directors
FROM: Dan Jagers, General Manager
SUBJECT: Continued Review of California Drought Conditions, District Urban Water Management Plan and Water Shortage Contingency Plan, BCVWD Resolution 2022-12 Implementing Water Use Restrictions (as amended), and Other Drought Response

Staff Recommendation

None. Direct staff as desired.

Background

At its meeting of April 28, 2022, the Board of Directors adopted Resolution 2022-12 (amended by Resolutions 2022-18 and 2022-23), implementing water use restrictions as outlined in the Water Shortage Contingency Plan and as mandated by the State Water Resources Control Board.

News

California's climate crisis is intensifying quickly and taking a heavy toll on residents, new data reveals

The Mercury News 11/01/2022

<https://www.mercurynews.com/2022/11/02/californias-climate-crisis-is-intensifying-quickly-and-taking-a-heavy-toll-on-residents-new-data-reveals/>

Hotter, drier weather continues as new water year begins

After its three driest years on record, concern is high over what another year of drought could mean

The Washington Post 10/25/2022

<https://www.washingtonpost.com/climate-environment/2022/10/25/california-drought-forecast-record-dry/>

California is supposed to enter a wet season. More drought is forecast.

California Drought Action 11/01/2022

<https://drought.ca.gov/>

Climate change is rapidly accelerating in California, state report says

Los Angeles Times 11/01/2022

<https://www.latimes.com/california/story/2022-11-01/climate-change-rapidly-accelerating-in-california>

How are California's Cities Managing the Drought?

Public Policy Institute of California 10/31/2022

<https://www.ppic.org/blog/how-are-californias-cities-managing-the-drought/>



This city paid \$1.1 million to keep faucets running through March as the price of water skyrockets in California

CNN 11/01/2022

<https://edition.cnn.com/2022/11/01/us/california-water-cost-profiteering-climate/index.html>

California Drought: Is cloud seeding a solution to our water problems?

ABC News 10 - KXTV 10/30/2022

<https://www.abc10.com/video/weather/california-drought/california-drought-is-cloud-seeding-a-solution-to-our-water-problems/103-e90cc445-59a1-4690-84e0-ce70d0633773>

California Drought: 'A train wreck of dryness' – The atmosphere is working against rain

ABC News 10 10/2022 (video)

<https://www.youtube.com/watch?v=rwRYc-K9R9k>

The US megadrought won't just end – it will change the land forever

Patterns of drought and deluge are common throughout history, but human-driven climate change is disrupting these cycles

New Scientist 11/01/2022

<https://www.newscientist.com/article/2344912-the-us-megadrought-wont-just-end-it-will-change-the-land-forever/>

Resources

California's Drought Crisis / Cal Matters

<https://calmatters.org/california-drought-water/>

California Drought - USGS

<https://ca.water.usgs.gov/california-drought/>

Quench California (ACWA website)

<https://quenchca.com/>

Pacific Institute – California Drought Conditions and Impacts

<https://www.californiadrought.org/>

California Water Watch – click the link and type in your zip code

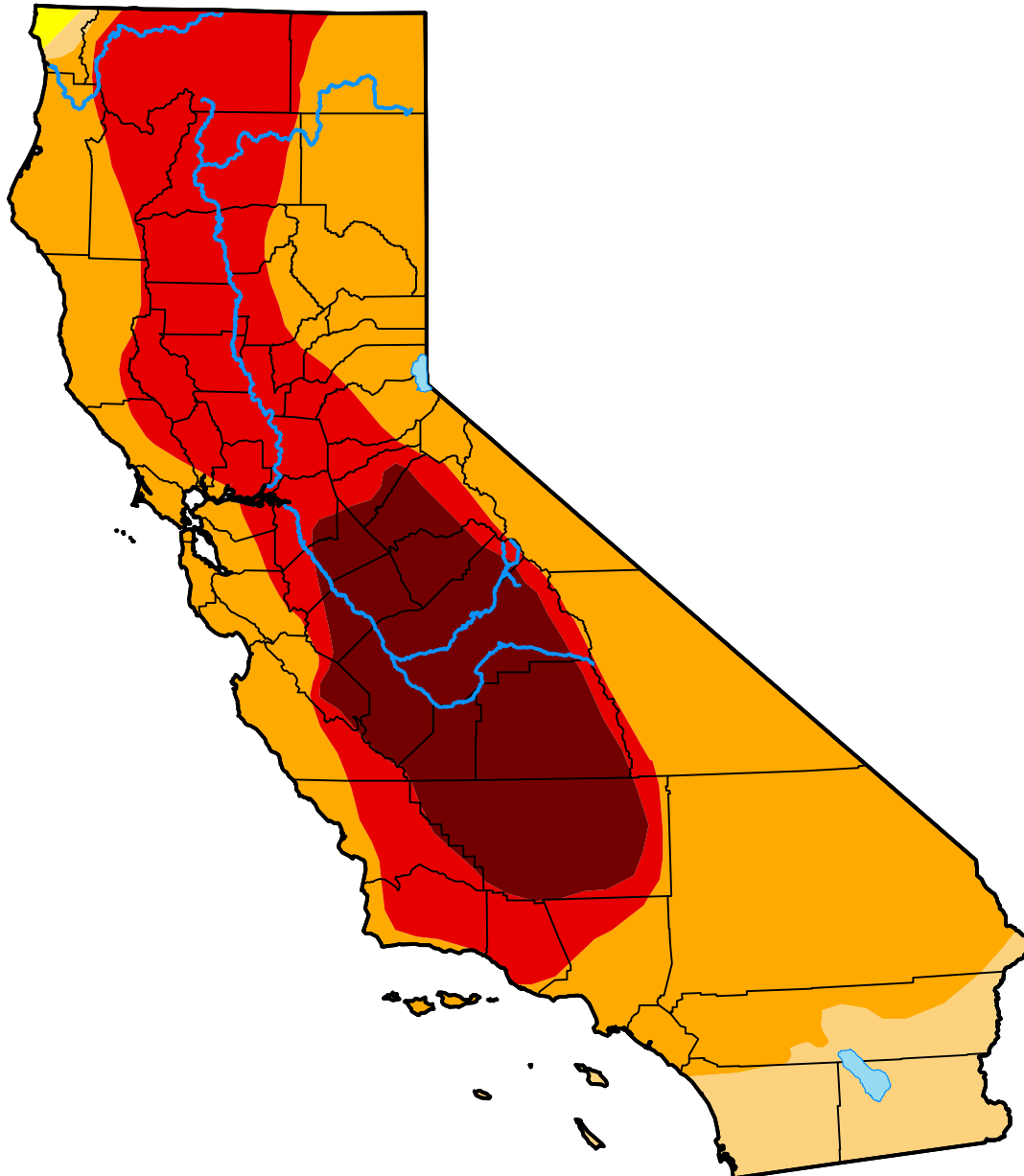
<https://cww.water.ca.gov/>

Attachments

1. California Drought Monitor Map – Nov. 1, 2022
2. Reservoir Conditions – Nov. 1, 2022

U.S. Drought Monitor California

November 1, 2022
(Released Thursday, Nov. 3, 2022)
Valid 8 a.m. EDT



Drought Conditions (Percent Area)

	None	D0-D4	D1-D4	D2-D4	D3-D4	D4
Current	0.00	100.00	99.77	91.83	43.06	16.57
Last Week <i>10-25-2022</i>	0.00	100.00	99.77	91.83	43.06	16.57
3 Months Ago <i>08-02-2022</i>	0.00	100.00	99.78	97.47	59.81	12.12
Start of Calendar Year <i>01-04-2022</i>	0.00	100.00	99.30	67.62	16.60	0.84
Start of Water Year <i>09-27-2022</i>	0.00	100.00	99.76	94.01	40.91	16.57
One Year Ago <i>11-02-2021</i>	0.00	100.00	100.00	93.81	83.33	38.74

Intensity:

- None
- D0 Abnormally Dry
- D1 Moderate Drought
- D2 Severe Drought
- D3 Extreme Drought
- D4 Exceptional Drought

The Drought Monitor focuses on broad-scale conditions. Local conditions may vary. For more information on the Drought Monitor, go to <https://droughtmonitor.unl.edu/About.aspx>

Author:

Brian Fuchs
National Drought Mitigation Center



droughtmonitor.unl.edu

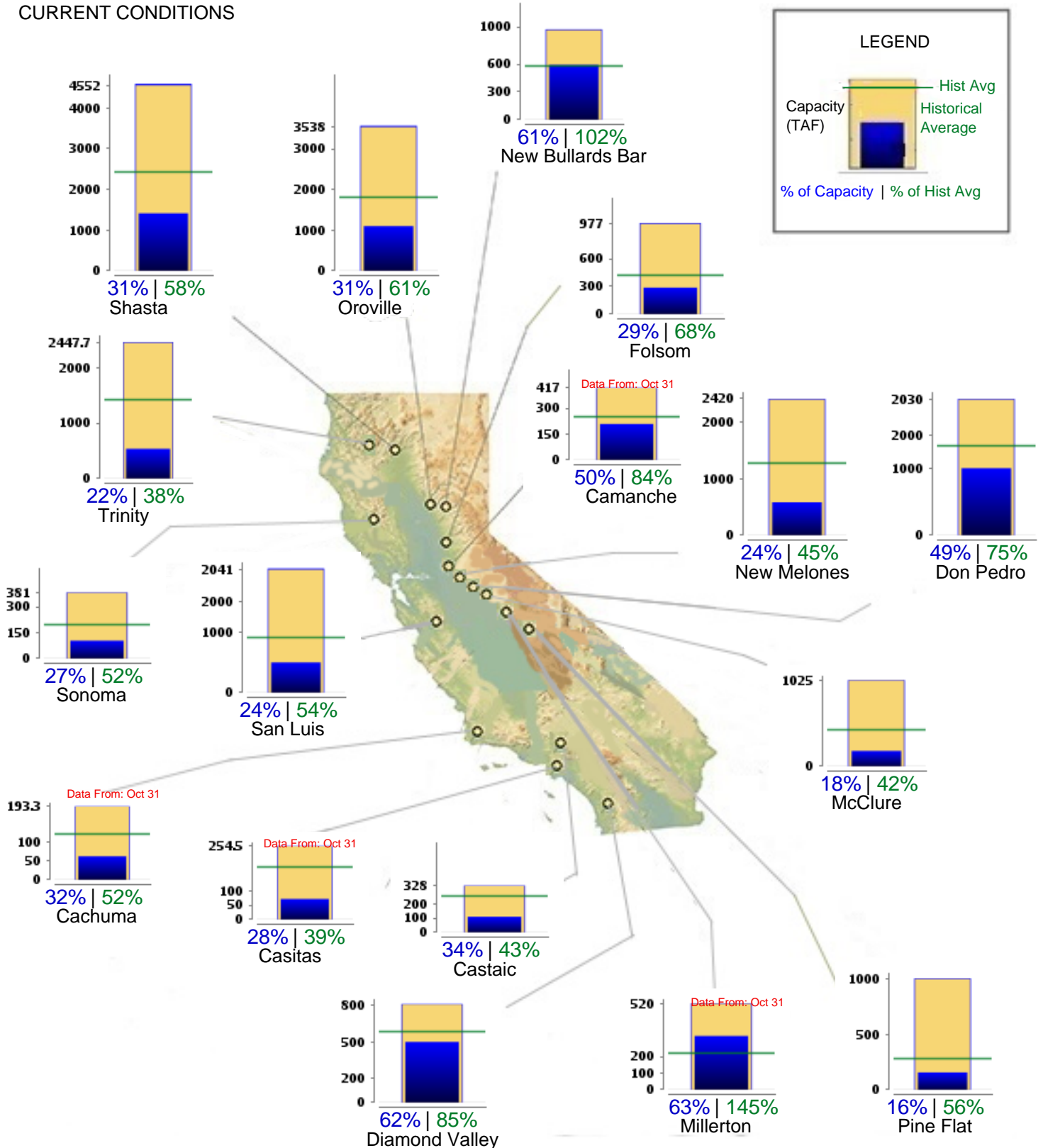


CURRENT RESERVOIR CONDITIONS

CALIFORNIA MAJOR WATER SUPPLY RESERVOIRS

Midnight - November 1, 2022

CURRENT CONDITIONS



Updated 11/02/2022 08:18 AM