



BEAUMONT-CHERRY VALLEY WATER DISTRICT
560 Magnolia Avenue, Beaumont, CA 92223

**NOTICE AND AGENDA
REGULAR MEETING OF THE BOARD OF DIRECTORS
ENGINEERING WORKSHOP**

*This meeting is hereby noticed pursuant to
California Government Code Section 54950 et. seq. and
under the provisions of Assembly Bill 361 and BCVWD Resolution*

Thursday, November 17, 2022 - 6:00 p.m.
560 Magnolia Avenue, Beaumont, CA 92223

COVID-19 NOTICE

This meeting of the Board of Directors is open to the public who would like to attend in person. COVID-19 safety guidelines are in effect pursuant to the Cal/OSHA COVID-19 Prevention Emergency Temporary Standards and the California Department of Public Health Recommendations

- **Face coverings are recommended for vaccinated and unvaccinated persons and should be properly worn over the nose and mouth at all times**
- **Maintain 6 feet of physical distancing from others in the building who are not in your party**

TELECONFERENCE NOTICE

The BCVWD Board of Directors will attend in person at the BCVWD Administrative Office or via Zoom Video Conference

To access the Zoom conference, use the link below:

<https://us02web.zoom.us/j/84318559070?pwd=SXlzMFZCMGh0YTFlL2tnUGlpU3h0UT09>

To telephone in, please dial: (669) 900-9128

Enter Meeting ID: 843 1855 9070 Enter Passcode: 113552

*For Public Comment, use the “**Raise Hand**” feature if on the video call when prompted, if dialing in, please dial *9 to “**Raise Hand**” when prompted*

*Meeting materials are available on
the BCVWD’s website:*

[https://bcvwd.org/document-
category/regular-board-agendas/](https://bcvwd.org/document-category/regular-board-agendas/)

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BCVWD ENGINEERING WORKSHOP – NOVEMBER 17, 2022

Call to Order: President Williams

Roll Call - Board of Directors

Pledge of Allegiance: Director Covington

	President Lona Williams
	Vice President Andy Ramirez
	Secretary David Hoffman
	Treasurer John Covington
	Member Daniel Slawson

Invocation: Director Slawson

Teleconference Verification

Roll Call

Public Comment

PUBLIC COMMENT: RAISE HAND OR PRESS *9 to request to speak when prompted

At this time, any person may address the Board of Directors on matters within its jurisdiction which are not on the agenda. However, state law prohibits the Board from discussing or taking action on any item not listed on the agenda. Any non-agenda matters that require action will be referred to Staff for a report and possible action at a subsequent meeting. **Please limit your comments to three minutes.** Sharing or passing time to another speaker is not permitted.

ACTION ITEMS

Action may be taken on any item on the agenda. Information on the following items is included in the full Agenda Packet.

- 1. Adjustments to the Agenda:** In accordance with Government Code Section 54954.2, additions to the agenda require a 2/3 vote of the legislative body, or if less than 2/3 of the members are present, a unanimous vote of those members present, which makes the determination that there is a need to take action, and the need to take action arose after the posting of the agenda.
 - Item(s) to be removed or continued from the Agenda
 - Emergency Item(s) to be added to the Agenda
 - Changes to the order of the agenda
- 2. PUBLIC HEARING: Introduce, Waive Reading, and Consider Adoption of Ordinance 2022-01: Providing for Compensation of the Members of the Board of Directors of the Beaumont-Cherry Valley Water District and Superseding Ordinance 2021-01** (pages 5 - 14)
- 3. Request for Extension of “Will Serve Letter” for Previously Approved Development – Tract 29267 (Riverside County Assessor’s Parcel No. 400-250-008 – a portion of Noble Creek Vistas Specific Plan) located in the City of Beaumont** (pages 15 - 22)
- 4. Approve Expenditures in an Amount Not to Exceed \$21,000.00 for Procurement of Materials and District Staff Labor for District Facilities Relocation Activities on Pennsylvania Avenue in the City of Beaumont** (pages 23 - 26)

5. **Grant Activity Quarterly Update** (pages 27 - 33)
6. **Presentation of Draft Fiscal Year 2023 Operating Budget & 2023-2027 Capital Improvement Budget** (pages 34 - 192)

7. **Continued Discussion:**

Resolution 2022-__: Approving the Miscellaneous Fee Update study and Adopting the Schedule of Miscellaneous Fees, and

Resolution 2022-__: Amending the District's Regulations Governing Water Service: Part 5: Charges

(Continued from November 9, 2022; Public Hearing continued to December 14, 2022) (pages 193 - 282)

8. **Update: Legislative Action and Issues Affecting BCVWD** (pages 283 – 290)
9. **Association of California Water Agency (ACWA) 2022-2023 Region 9 Board Nominations** (pages 291-301)

10. **Reports for Discussion**

a. Directors' Reports

In compliance with Government Code § 53232.3(d), Water Code § 20201, and BCVWD Policies and Procedures Manual Part II Policies 4060 and 4065, directors claiming a per diem and/or expense reimbursement (regardless of preapproval status) will provide a brief report following attendance.

- Beaumont Chamber of Commerce Breakfast on November 10, 2022 (Hoffman, Covington, Slawson)

b. Directors' General Comments

c. General Manager's Report

d. Legal Counsel Report

11. **Action List for Future Meetings**

- Presentation on the San Bernardino Valley Resource Conservation District
- Water supply for BCVWD and the region
- Matrix for delivery of recycled water

12. **Announcements**

Check the meeting agenda for location and/or teleconference information:

- District offices will be closed on Thursday, Nov. 24, 2022 in observance of Thanksgiving Day
- Finance and Audit Committee Meeting: Thursday, Dec. 1, 2022 at 3 p.m.
- Beaumont Basin Watermaster Committee: Wednesday, Dec. 7, 2022 at 11 a.m.
- Regular Board Meeting: Wednesday, Dec. 14, 2022 at 6 p.m.

13. Adjournment

NOTICES

AVAILABILITY OF AGENDA MATERIALS - Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Beaumont-Cherry Valley Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection in the District's office, at 560 Magnolia Avenue, Beaumont, California ("District Office"). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available from the District Office at the same time as they are distributed to Board Members, except that if such writings are distributed one hour prior to, or during the meeting, they can be made available in the Board Room at the District Office. Materials may also be available on the District's website: www.bcvwd.org.

REVISIONS TO THE AGENDA - In accordance with §54954.2(a) of the Government Code (Brown Act), revisions to this Agenda may be made up to 72 hours before the Board Meeting, if necessary, after mailings are completed. Interested persons wishing to receive a copy of the set Agenda may pick one up at the District's Main Office, located at 560 Magnolia Avenue, Beaumont, California, up to 72 hours prior to the Board Meeting.

REQUIREMENTS RE: DISABLED ACCESS - In accordance with §54954.2(a), requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the District Office, at least 48 hours in advance of the meeting to ensure availability of the requested service or accommodation. The District Office may be contacted by telephone at (951) 845-9581, email at info@bcvwd.org or in writing at the Beaumont-Cherry Valley Water District, 560 Magnolia Avenue, Beaumont, California 92223.

CERTIFICATION OF POSTING

A copy of the foregoing notice was posted near the regular meeting place of the Board of Directors of Beaumont-Cherry Valley Water District and to its website at least 72 hours in advance of the meeting (Government Code §54954.2(a)).



**Beaumont-Cherry Valley Water District
Regular Board Meeting
November 17, 2022**

Item 2

STAFF REPORT

TO: Board of Directors

FROM: Dan Jagers, General Manager

SUBJECT: PUBLIC HEARING: Introduce, Waive Reading, and Consider Adoption of Ordinance 2022-01: Providing for Compensation of the Members of the Board of Directors of the Beaumont-Cherry Valley Water District and Superseding Ordinance 2021-01

Staff Recommendation

- Determine increase, if any, in the per diem compensation and consider adoption of Ordinance 2022-01
- Motion 1:
 - Waive the reading of the Ordinance
- Conduct the Public Hearing
- Motion 2, if desired:
 - Adopt Ordinance 2022-01 Providing for Compensation of the Members of the Beaumont-Cherry Valley Water District Board of Directors and Superseding Ordinance 2021-01

Background

The BCVWD Policy and Procedures Manual, Policy 4065.4 (8) states that *per diem fees shall be reviewed by the Board annually in October each year, with said increase to be effective January 1 of the next calendar year*. Compensation was set at a rate of \$260 per Ordinance 2021-01 adopted by the Board on January 28, 2021, effective April 1, 2021. Prior to that, the per diem compensation had not been increased since the adoption of Ordinance 2007-01 on December 12, 2007.

Water Code Section 20200 et. seq. provides authorization for members of the governing Board to receive compensation for each day's service rendered as a member of the Board, not to exceed a total of 10 days per month. The Water Code allows the Board to increase the per diem rate by Ordinance following a required public hearing. The increase may not exceed an amount equal to 5 percent for each calendar year following the operative date of the last adjustment.

The per diem rate is per day of service, not per meeting. A Director may attend one or more meetings during a day, but will be eligible for only one per diem compensation. Payment of per diems is regulated by the BCVWD Policy and Procedures Manual, Policy 4065.

Also in 2020, the Board adopted Resolution 2020-25, establishing eligibility for health insurance benefits for directors beginning January 1, 2021.



Provisions allow the Board to set the amount of stipend per day on a go-forward basis. Based on the statute, the Board can pay itself a determined pay rate on a go-forward basis only and is not to set per diem rates for past services.

At its meeting of October 27, 2022, the Board directed staff to bring back for consideration potential per diem increases in round numbers and to schedule a public hearing.

Summary

Compensation may be increased by any desired amount up to a maximum of \$286 (two years at 5 percent maximum allowable by law = \$26, added to the current \$260). California Water Code 20202 states: "... the increase may not exceed an amount equal to 5 percent, for each calendar year following the operative date of the last adjustment," and BCVWD Policy 4065.4 (8) states that any per diem increase should be *effective January 1 of the next calendar year*. However, By law, the Ordinance would go into effect a minimum of 60 days after adoption, or on a later date set by the Board, so the earliest effective date of a per diem increase would be January 16, 2023.

For comparison, the cumulative rate of inflation April 2021 to April 2022 has been approximately 8.3 percent.¹

Staff has prepared a matrix of comparable districts' per diem compensation based on proximity to BCVWD, and similarity in size (see Attachment 2). The median per diem of the 17 most comparable agencies is \$175. The average of the comparators is \$185.89

Per advice of legal counsel, the numbers have been rounded downward to the nearest \$5 to avoid conflict with the Water Code requirements. The Board may adjust the per diem compensation up to \$273 with an effective date of January 16, 2023, or up to \$286 with an effective date of April 1, 2023. The Board may set a per diem rate at any level lower than the indicated maximum(s).

Table 1 – Potential Per Diem Increase Options – Maximum (rounded)

Per Diem Increase		Effective Date 2023	
		January 16	April 1
LINE #			
1	Current	\$ 260.00	\$ 260.00
2	5% (Calendar Year)	\$ 273.00	
3	5% (Rounded)	\$ 270.00	
4	10% (Operative Year)		\$ 286.00
5	10% (Rounded)		\$ 285.00
6	Inflation (8.3%)		\$ 281.58
7	Inflation (Rounded)		\$ 280.00

Fiscal Impact

The total FY 2022 budget for the fully burdened cost of Director per diems is \$165,000, as approved by the Board in December 2021. This line item would have been over budget by \$8,800

¹ Bureau of Labor Statistics <https://www.bls.gov/news.release/cpi.nr0.htm/>
<https://www.bls.gov/cpi/tables/supplemental-files/home.htm>



in 2022 due to an increase in number of meetings, conferences and webinars attended, however, the additional expenses were offset by a transfer available from savings in election expenses and supplies.

Based on the increased total number of meetings for 2023 of 335, the fully burdened cost at the current rate of \$260 per diem is \$173,500. If the per diem is increased to \$286 in 2023, staff estimated the added fiscal impact to the 2023 budget to be \$9,000, bringing the fully burdened cost of Director per diems to \$182,500 for the FY 2023 budget. The fully burdened rates include benefits approved by the Board by resolution on December 3, 2020. Note, although health insurance is available to all Board members, not all members registered for the services in 2023, which reduced the fully burdened cost for the year.

The table below is for the cost of the Director per diems only.

Table 2 - Per Diem Estimation for FY 2023* if effective January 16

				NO INCREASE	+5 percent	+2x5 percent
Monthly Meetings	# of mtgs	# of Directors	Total mtgs	Annual per diem cost at \$260	Annual per diem cost at \$273	Annual per diem cost at \$286
Regular meetings	24	5	120	\$ 31,200	\$ 32,760	\$ 34,320
Standing committees (2)	16	2	32	\$ 8,320	\$ 8,736	\$ 9,152
Ad Hoc committees (3)	24	2	48	\$ 12,480	\$ 13,104	\$ 13,728
Mandatory training, conferences, additional mtgs*			135	\$ 35,100	\$ 36,855	\$ 38,610
			335	\$ 87,100	\$ 91,455	\$ 95,810
			Total meetings	FY 2023 estimated per diem total	Potential FY 2023 per diem total	Potential FY 2023 per diem total

* Table 2 is for per diem costs for regular meetings, committees, and ad hoc committees plus an estimated number of additional (other) meetings such as conferences or events attended by directors, based on attendance patterns over the last two years. It does not include the fully burdened calculation which would take into account benefit costs to the District including Workers' Compensation, Medicare, and Social Security.

Table 3** – Comparison of per diem costs 2019 through September 30, 2022

Year	2019	2020	2021	as of 9/30/2022	Projected total for 2022
# of Meetings	191	187	255	260	325
Cost	\$38,200	\$37,400	\$66,300	\$67,600	\$84,500



** Table 3 is for per diem costs only. Fully burdened calculation takes into account benefit costs to the District including Workers' Compensation, Medicare, Social Security and health-related benefits.

Attachment(s)

1. Proposed Ordinance 2022-01 Providing for Compensation of the Members of the BCVWD Board of Directors and Superseding Ordinance 2021-01
2. Director Per Diem Comparison October 2022
3. Notice of Public Hearing
4. California Water Code Sections 20201 - 20203

DKJ:ljc

ORDINANCE 2022-01

AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE BEAUMONT - CHERRY VALLEY WATER DISTRICT PROVIDING FOR COMPENSATION OF THE MEMBERS OF THE BOARD OF DIRECTORS OF THE DISTRICT AND SUPERSEDING ORDINANCE 2021-01

WHEREAS, Section 20201 of the California Water Code states that compensation to be received by the governing board of a water district may be increased each calendar year in an amount equal to 5 percent following the operative date of the last adjustment; and

WHEREAS, the Board of Directors of the Beaumont-Cherry Valley Water District last increased its compensation pursuant to Water Code Section 20200 et. seq. effective April 1, 2021; and

WHEREAS, a duly noticed public hearing was held on November 17, 2022 to receive and consider public comments regarding the adoption of an ordinance to amend the per diem compensation for the members of the Beaumont-Cherry Valley Water District Board of Directors; and

WHEREAS, this Ordinance was presented to the Board of Directors and was reviewed thoroughly and found to be acceptable to the Board,

NOW THEREFORE, THE BOARD OF DIRECTORS OF THE BEAUMONT-CHERRY VALLEY WATER DISTRICT DOES HEREBY ORDAIN AS FOLLOWS:

1. Ordinance 2021-01 and all other previously enacted ordinances providing for Board of Directors compensation are hereby superseded by this Ordinance.
2. Director compensation shall be \$_____ for each day's service rendered (per diem) as a Director on behalf of the District.
3. The payment of Director compensation shall be governed by the Beaumont-Cherry Valley Water District Policies and Procedures Manual, Policy 4065.
4. In no event shall members of the Board of Directors receive compensation for more than ten (10) days' service in any calendar month, pursuant to Water Code Section 20202.
5. This Ordinance will take effect on _____, which is at least sixty (60) days from the date of adoption pursuant to Water Code Section 20204.
6. If any section, subsection, clause or phrase in this Ordinance is for any reason held invalid, the validity of the remainder of this Ordinance shall not be affected thereby.
7. The Recording Secretary is hereby directed to cause this Ordinance to be published once in full in a newspaper of general circulation within the District.

//

ADOPTED this _____ day of _____, 2022, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

DRAFT UNTIL ADOPTED

DRAFT UNTIL ADOPTED

Director Lona Williams, President of the
Board of Directors of the
Beaumont-Cherry Valley Water District

Director David Hoffman, Secretary to the
Board of Directors of the
Beaumont-Cherry Valley Water District

ATTACHMENT 2 - A

TABLE A - PRINT VERSION		ATTACHMENT 2 - DIRECTOR PER DIEM COMPARISON - OCTOBER 2022					
	SORTED BY PER DIEM AMOUNT LOW TO HIGH	PER DIEM 2022	# FTEs	# WATER CONN	BUDGET \$MIL	Miles from BCVWD	NOTES
	Beaumont-Cherry Valley WD	\$ 260.00	36	20,230	\$ 19.2		
1	Mission Springs Water District (Desert Hot Springs)	\$ 100.00	53	13,480	\$ 22.6	30	Water and wastewater
2	Lakeside (San Diego County)	\$ 125.00	14	7,000	\$ 9.0	103	
3	Indian Wells Valley (Ridgecrest)	\$ 127.63	32	12,600	\$ 17.2	143	Per diem auto increase 5%
4	Rainbow Municipal (South of Temecula)	\$ 150.00	57	8,614	\$ 43.9	56	Mtgs limited to those assigned. Water, Wastewater
5	Lake Hemet Municipal Water	\$ 150.00	51	14,483	\$ 24.0	17	Water. Wastewater lines only
6	Olivenhain (Encinitas)	\$ 150.00	93	28,724	\$ 79.0	75	Water and wastewater
7	Rincon del Diablo (Escondido)	\$ 160.00	21	8,200	\$ 20.5	66	Water, wastewater and fire
8	La Puente (West Covina)	\$ 162.87	14	2,550	\$ 5.2	62	Per diem auto increase 5%
9	Hi-Desert Water District (Yucca Valley)	\$ 175.00	50	10,648	\$ 8.3	41	Water and wastewater
10	Rowland Water District (La Puente)	\$ 185.00	37	13,500	\$ 27.0	59	
11	West Valley Water Dist (Rialto)	\$ 187.19	88	23,000	\$ 35.4	31	Water only. Automatic 5% annual per diem increase
12	Vista Irrigation Dist (Escondido, Oceanside)	\$ 200.00	88	28,688	\$ 53.4	89	
13	Rancho California Water District	\$ 200.00	168	45,456	\$ 84.5	39	
14	El Toro (Lake Forest / Laguna Woods)	\$ 219.00	61	9,965	\$ 29.9	74	
15	East Valley Water District (Highland)	\$ 225.00	76	21,613	\$ 46.0	20	Water & wastewater
16	Yucaipa Valley Water District	\$ 229.20	69	13,600	\$ 34.6	10	Water & wastewater
17	Cucamonga Valley Water District	\$ 250.00	138	48,000	\$ 106.4	45	
	Average, not incl BCVWD	\$ 176.23					
	Average, incl. BCVWD	\$ 180.88					
	Median, not incl BCVWD	\$ 175.00					
	Median, incl. BCVWD	\$ 180.00					

ATTACHMENT 2 - B

TABLE B - PRINT VERSION

ATTACHMENT 2 - DIRECTOR PER DIEM COMPARISON - OCTOBER 2022

	SORTED BY NUMBER OF WATER SERVICE CONNECTIONS	PER DIEM 2022	# FTEs	# WATER CONN	BUDGET \$MIL	Miles from BCVWD	NOTES
	Beaumont-Cherry Valley WD	\$ 260.00	36	20,230	\$ 19.2		
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15	Olivenhain (Encinitas)	\$ 150.00	93	28,724	\$ 79.0	75	Water and wastewater
16	Rancho California Water District	\$ 200.00	168	45,456	\$ 84.5	39	
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	Average, not incl BCVWD	\$ 176.23					
	Average, incl. BCVWD	\$ 180.88					
	Median, not incl BCVWD	\$ 175.00					
	Median, incl. BCVWD	\$ 180.00					



Beaumont-Cherry Valley Water District
560 Magnolia Avenue, Beaumont, CA, 92223

NOTICE OF PUBLIC HEARING
Thursday, November 17, 2022 at 6 p.m.

To access the Zoom conference, use the link below:

<https://us02web.zoom.us/j/84318559070?pwd=SXlzMFZCMGh0YTFL2tnUGlpU3h0UT09>

To telephone in, please dial: (669) 900-9128

Enter Meeting ID: 843 1855 9070

Enter Passcode: 113552

**PROPOSED ADOPTION OF ORDINANCE 2022-01:
INCREASING DIRECTORS' COMPENSATION**

NOTICE IS HEREBY GIVEN that the Board of Directors of the Beaumont-Cherry Valley Water District will hold a Public Hearing on Thursday, November 17, 2022, at 6 p.m. or shortly thereafter, at the regularly scheduled meeting of the Beaumont-Cherry Valley Water District Board of Directors regarding the proposed adoption of Ordinance 2022-01 increasing the compensation of the Directors.

If you have any questions or need additional information, please phone the Director of Finance and Administration at (951) 845-9581.

Dr. Kirene
M. Bargas

Digitally signed by Dr. Kirene M. Bargas
DN: cn=Dr. Kirene M. Bargas,
o=Beaumont-Cherry Valley Water
District, ou=Director of Finance &
Administration,
email=kirene.bargas@bcvwd.org, c=US
Date: 2022.11.01 10:03:32 -07'00'

Dr. Kirene M. Bargas
Director of Finance & Administration

**ATTACHMENT 4
CALIFORNIA WATER CODE**

20201.

Notwithstanding any other provision of law, the governing board of any water district may, by ordinance adopted pursuant to this chapter, provide compensation to members of the governing board, unless any compensation is prohibited by its principal act, in an amount not to exceed one hundred dollars (\$100) per day for each day's attendance at meetings of the board, or for each day's service rendered as a member of the board by request of the board, and may, by ordinance adopted pursuant to this chapter, in accordance with Section 20202, increase the compensation received by members of the governing board above the amount of one hundred dollars (\$100) per day.

It is the intent of the Legislature that any future increase in compensation received by members of the governing board of a water district be authorized by an ordinance adopted pursuant to this chapter and not by an act of the Legislature.

For purposes of this section, the determination of whether a director's activities on any specific day are compensable shall be made pursuant to Article 2.3 (commencing with Section 53232) of Chapter 2 of Part 1 of Division 2 of Title 5 of the Government Code.

(Amended by Stats. 2005, Ch. 700, Sec. 27. Effective January 1, 2006.)

20201.5.

Reimbursement for expenses of members of a governing board of a water district is subject to Sections 53232.2 and 53232.3 of the Government Code.

(Added by Stats. 2005, Ch. 700, Sec. 28. Effective January 1, 2006.)

20202.

In any ordinance adopted pursuant to this chapter to increase the amount of compensation which may be received by members of the governing board of a water district above the amount of one hundred dollars (\$100) per day, the increase may not exceed an amount equal to 5 percent, for each calendar year following the operative date of the last adjustment, of the compensation which is received when the ordinance is adopted.

No ordinance adopted pursuant to this chapter shall authorize compensation for more than a total of 10 days in any calendar month.

(Amended by Stats. 1989, Ch. 111, Sec. 1.)

20203.

Any water district described in Section 20201 is authorized to adopt ordinances pursuant to this chapter. No ordinance shall be adopted pursuant to this chapter except following a public hearing. Notice of the hearing shall be published in a newspaper of general circulation pursuant to Section 6066 of the Government Code.

(Added by Stats. 1984, Ch. 186, Sec. 1.)

https://leginfo.legislature.ca.gov/faces/codes_displayText.xhtml?lawCode=WAT&division=10.&title=&part=&chapter=2.&article=



**Beaumont-Cherry Valley Water District
Regular Board Meeting
November 17, 2022**

Item 3

STAFF REPORT

TO: Board of Directors
FROM: Dan Jagers, General Manager
SUBJECT: Request for Extension of “Will Serve Letter” for Previously Approved Development – Tract 29267 (Riverside County Assessor’s Parcel No. 400-250-008 – a portion of Noble Creek Vistas Specific Plan) located in the City of Beaumont

Staff Recommendation

Consider the request for Extension of “Will Serve Letter” for an ongoing development located between Oak Valley Parkway and Brookside Avenue and west of Beaumont Avenue, identified as **Tract 29267 (Riverside County Assessor’s Parcel No. 400-250-008)** within the City of Beaumont, subject to payment of all fees to the District and securing all approvals from the City of Beaumont and:

- A. Approve the request for Extension of “Will Serve Letter” for Water Service for a term of one year or;
- B. Deny the request for Extension of “Will Serve Letter” for Water Service

Background

Tract 29267 (the Project) is located between Oak Valley Parkway and Brookside Avenue, west of Beaumont Avenue within the City of Beaumont. The Project is more specifically identified as Riverside County Assessor’s Parcel No. (APN) 400-250-008 and is depicted on Attachment 1 (Tract 29267 Site Map) and consists of 274 single-family homes.

On September 2, 2022, Noble Creek Meadows, LLC (Applicant) requested an extension of “Will Serve Letter” (Attachment 2) for Tract 29267 (Noble Creek Meadows). The Applicant has indicated to District staff that they have reached a “ready-to-record” phase with the City of Beaumont in terms of project submittals; however, City Staff has indicated that there are minor outstanding comments to the Project’s Final Tract Map which remain to be addressed by the Developer. The Project was recently on the City Council Closed Session Agenda on November 1, 2022.

On October 12, 2021, the General Manager signed the update of “Will Serve Letter” (Attachment 3) for Noble Creek Meadows (a portion of the Noble Creek Vistas Specific Plan) pursuant the August 14, 2019 Board Resolution pertaining to Updates of “Will Serve Letter(s)” without Board approval.

The Project was initially a part of a larger development called the Noble Creek Vistas Specific Plan (NCVSP). The original “Will Serve Letter” for the NCVSP was approved on April 30, 1999 (Attachment 4). The NCVSP had a subsequent Plan of Service prepared by the District (December 12, 2002) for the project, which included three (3) separate developments (or Tracts) as identified in **Table 1**, below:



Table 1: Summary of Lot Count for the Noble Creek Vistas Specific Plan

Tract No.	Title	Number of Residential Lots Originally Proposed	Current Number of Residential Lots Anticipated
28988	Fiesta Development portion	201	No Development (Existing SGPWA Recharge Basins)
29267	Noble Creek Meadows	333	274
29522	Noble Creek Vistas	298	298 (Estimated)
Total Lots		832	572 (Estimated)

The NCVSP was approved by the City of Beaumont in 2005. The original project scope of the approved Specific Plan has changed since the initial approval and the number of proposed residential lots has been reduced. Specifically, the land proposed for Tract 28988 (the Fiesta Development Company portion of the original project) was purchased by the San Gorgonio Pass Water Agency for groundwater recharge and will no longer be developed as residential. The purchase has resulted in a reduction of approximately 200 single family homes related to the overall Specific Plan.

As stated above, the District prepared a “Plan of Service” for Noble Creek Vistas in December 2002, originally envisioning 965 residential units, 20 acres of middle school and 50 acres of open space for the entire project area (three tract maps). Tracts 29267 and 29522 (Noble Creek Meadows and Noble Creek Vistas) were listed as 572 units (demand inclusive of parks and landscaping) in the District’s 2020 Urban Water Management Plan. Staff understands this estimate is still true, however the owner of Tract 29522 has been unresponsive in recent years.

During the project development process, the NCVSP Environmental Impact Report was challenged in court and as part of the “Settlement Agreement” with Cherry Valley Pass Acres and Neighbors and the Cherry Valley Environmental Planning Group, the developers were required to provide 15 acres of land adjacent to Noble Creek in the vicinity of the project to the City of Beaumont with the intent that the District would use the area as spreading grounds. The developer will be required to work cooperatively with the District to ensure flood and erosion protection needed for the development functions effectively with the planned water spreading operations.

The Project was included in annexation of a larger set of parcels related to the NCVSP that was annexed into the District’s Service Area Boundary under LAFCO Annexation 2005-51-5 in 2007. Since the original project was previously provided a “Will Serve Letter” from the District, District engineering and plan check fees have been paid by the Developer, and land was provided to the City for the intent of District use as spreading areas (recharge areas), as stated above. A Plan of Service has been prepared for Tract 29267 by District staff to gather an understanding of the demands of the Project on the existing system. Currently, the potable water improvement plans have been approved and District staff is working with the Applicant’s engineer to get the non-potable water improvement plans approved.

The requested “Will Serve Letter” extension includes domestic (potable) water service and non-potable (recycled) water service as part of the development. However, the Applicant will need to secure the final non-potable water improvement plan approvals from the District for the project development area prior to construction.



Conditions

Prior to final project development the following conditions must be met:

1. The Applicant shall enter into a water facilities extension agreement and pay all fees associated with the domestic and non-potable water services for the proposed development. The Applicant shall also pay all fees related to extension of facilities and fire service facilities including any facilities improvements that may be necessary to meet property service requirements and/or the City of Beaumont fire protection conditions and/or fire flow requirements.
2. The Applicant shall pay front footage fees along all property frontages where facilities are currently installed.
3. The Applicant shall connect to the recycled water system for irrigation supply. To minimize the use of potable water, the District requires the applicant conform to the City of Beaumont Landscaping Ordinances and Zoning Requirements and/or County of Riverside Landscaping Ordinances (as applicable) which pertain to water efficient landscape requirements and the following:
 - a. Landscaped areas which have turf shall have “smart irrigation controllers” which use Evapotranspiration (ET) data to automatically control the watering. Systems shall have an automatic rain sensor to prevent watering during and shortly after rainfall and automatically determine watering schedule based on weather conditions, and not require seasonal monitoring changes. Orchard areas, if any, shall have drip irrigation.
 - b. Landscaping in non-turf areas should be drought tolerant consisting of planting materials native to the region. Irrigation systems for these areas should be drip or bubbler type.
 - c. The City of Beaumont Landscape Ordinance requires no turf within the front yards of all residences. This is a requirement as set forth by the City ordinance and said landscaping shall not be modified by either the Developer and/or the Homeowner. Specifically, the District will provide service so long as no turf is installed within the front yards as set forth in said City of Beaumont’s Landscape Ordinance.
 - d. The District will provide service so long as landscape areas are not installed with, converted to, or modified to non-functional turf as set forth in the County of Riverside’s Landscape Ordinance.
4. The Applicant shall prepare plans in accordance with District Standards showing all required domestic water system and non-potable water system improvements. Said plans shall be approved by the District prior to construction.
5. Applicant shall conform to all District requirements and all City of Beaumont requirements.

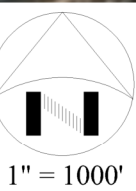
Fiscal Impact

None. All fees and deposits will be paid by the Applicant prior to providing service.

Attachments

1. Tract 29267 Site Map
 2. September 2, 2022 – Request for Extension of “Will Serve Letter”
 3. October 12, 2021 Update of “Will Serve Letter”
 4. April 30, 1999 Will Serve Letter
- Prepared by Evan Ward, Civil Engineering Assistant

ATTACHMENT 1 - TRACT 29267 SITE MAP



ATTACHMENT 2 - Request for Extension of "Will Serve Letter"

NOBLE CREEK MEADOWS, LLC

Mail: P.O. Box 11291
San Bernardino, CA 92423

(909) 798-8750 e-mail: tahiti.tahiti@verizon.net

September 2, 2022

Mr. Aaron Walker
Beaumont Cherry Valley Water District
560 Magnolia Avenue,
Beaumont, CA 92223

Re: Noble Creek Meadows, LLC – TT 29267 – City of Beaumont, CA
Assessor's Parcel # 400-250-008

Aaron; Good Day to you!

Our subject project, approved for 274 SFR homes is being readied for a timely and aggressive marketing program, geared to bring this exciting in-fill project to fruition.

The demand for new well-located single-family homes in this highly desirable location we enjoy should prove to be well-received by interested buyers.

One remaining issue between our offices is, again, at hand i.e.; Our current "Will-Serve" letter, for which we are herewith seeking the approval of BCVWD's renewal of one year to October 10, 2023.

We will be grateful for your support in this request, as well as the concurrence of Mr. Dan Jagers, General Manager of Beaumont Cherry Valley Water District, and the District's Board of Directors.

Thank you for your historic cooperation and assistance.

Very cordially,

By: 

Jack D. Vander Woude, Member – Manager
NOBEL CREEK MEADOWS, LLC

2A



ATTACHMENT 3 - October 12, 2021 Update of "Will Serve Letter"

Beaumont-Cherry Valley Water District

Phone: (951) 845-9581 Fax: (951) 845-0159

Email: info@bcvwd.org

<http://www.bcvwd.org>

October 12, 2021

Board of Directors

David Hoffman
Division 5

John Covington
Division 4

Daniel Slawson
Division 3

Lona Williams
Division 2

Andy Ramirez
Division 1

Jack Vander Woude
c/o The Tahiti Group
P.O. Box 11291
San Bernardino, CA 92423

Subject: Update of "Will Serve Letter"
Noble Creek Meadows (TTM 29267)
APN 400-250-008
Beaumont, CA

Dear Mr. Vander Woude:

On September 12, 2021, the District received a request for Update to "Will Serve Letter" from Noble Creek Meadows, LLC for Tentative Tract 29267 (Riverside County Assessor's Parcel No. 400-250-008), a Portion of Noble Creek Vistas Specific Plan which was originally approved for domestic and non-potable water service for the proposed development of 274 residential lots.

August 14, 2019, the District approved a resolution (Resolution No. 2019-09) allowing the General Manager to approve and sign an Update to "Will Serve Letter(s)" without board approval, if there are no significant changes to the previously approved project for which a "Will Serve Letter" was issued. The Developer has identified to District staff that there are no significant changes to the Project, therefore the approved resolution allows the General Manager to sign an Update to "Will Serve Letter" for Tract Map 29267 for a period of one year.

The Beaumont-Cherry Valley Water District will provide water service to the subject property assuming all obligations to provide service are met including, but not limited to, the Rules and Regulations Governing Water Service as amended by the Board of Directors from time to time.

The Applicant shall conform to all District requirements for water service and all City of Beaumont requirements.

1. The Applicant shall enter into a water facilities extension agreement and pay all fees associated with the domestic and non-potable water services for the proposed development. The Applicant shall also pay all fees related to extension of facilities and fire service facilities including any facilities improvements that may be necessary to meet property service requirements and/or the City of Beaumont fire protection conditions and/or fire flow requirements.
2. The Applicant shall pay front footage fees along all property frontages where facilities are currently installed.



Beaumont-Cherry Valley Water District

Phone: (909) 845-9581 Fax: (951) 845-0159

Email: info@bcvwd.org

<http://www.bcvwd.org>

Board of Directors

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Division 5

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Daniel Slawson
Division 3

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Division 2

Andy Ramirez
Division 1

3. The Applicant shall connect to the recycled water system for irrigation supply. To minimize the use of potable water, the District requires the applicant conform to the City of Beaumont Landscaping Ordinances and Zoning Requirements and/or County of Riverside Landscaping Ordinances (as applicable) which pertain to water efficient landscape requirements and the following:
 - a. Landscaped areas which have turf shall have “smart irrigation controllers” which use Evapotranspiration (ET) data to automatically control the watering. Systems shall have an automatic rain sensor to prevent watering during and shortly after rainfall and automatically determine watering schedule based on weather conditions, and not require seasonal monitoring changes. Orchard areas, if any, shall have drip irrigation.
 - b. Landscaping in non-turf areas should be drought tolerant consisting of planting materials. Irrigation systems for these areas should be drip or bubbler type.
4. The Applicant shall prepare plans in accordance with District Standards showing all required domestic water system and non-potable water system improvements. Said plans shall be approved by the District prior to construction.

We look forward to working with you in the coming months and please feel free to contact the office should you have any questions.

This letter will expire 12 months from the date of issue.

Sincerely,

Daniel K. Jagers
BCVWD
General Manager
DKJ/aew

H. J. E

BEAUMONT- CHERRY VALLEY WATER DISTRICT

DIRECTORS

Gary McKenzie

President

Dave Andrews

Vice President

William Hurlbirt

David L. Sumner

Joseph Voigt

P.O. Box 2037

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Treasurer

J.C. Reichenberger

Parsons Engineering Science

Engineer

Jeffry Ferre

General Counsel

April 30, 1999

Mr. Jon Petke
The Planning Associates
3151 Airway Avenue, Suite R-1
Costa Mesa CA 92626

Dear Mr. Petke:

At the April 28, 1999, Special Meeting of the Board of Directors of the Beaumont-Cherry Valley Water District the request for a letter of intent to provide water service to the Noble Creek Specific Plan was considered and approved. Water service will be provided after completion of annexation proceedings with the Local Agency Formation Commission, execution of an annexation agreement and execution of a facilities construction agreement. Water service will be provided to the project property subject to all District rules and regulations as they are now written and any future amendments to said rules and regulations. Service will also be subject to all requirements of the Board of Directors, District Engineer, and/or General Manager and suitable financial arrangements being satisfied.

Thank you, Mr. Petke, for the presentation you made to the Board of Directors. As we have discussed, the District's Engineer will begin analyses of the project's water demands. The engineering deposit required to be posted at this time is \$5,000. This deposit will be applied to preliminary administrative and engineering costs for the project. If more funds are required they will be requested by the District. Any funds remaining after the project is completed will be reimbursed.



**Beaumont-Cherry Valley Water District
Engineering Workshop Meeting
November 17, 2022**

Item 4

STAFF REPORT

TO: Board of Directors

FROM: Dan Jagers, General Manager

SUBJECT: **Approve Expenditures in an Amount Not to Exceed \$21,000.00 for Procurement of Materials and District Staff Labor for District Facilities Relocation Activities on Pennsylvania Avenue in the City of Beaumont**

Staff Recommendation

Approve expenditures in an amount not to exceed \$21,000.00 for procurement of materials and District Staff Labor for District facilities relocation activities on Pennsylvania Avenue in the City of Beaumont.

Background

On September 17, 2017 the City of Beaumont (City) City Council approved a professional services agreement with Kimley Horn, Inc. (design consultant) for the engineering design of the Pennsylvania Avenue Widening Project (City Project). The City Project includes the widening of Pennsylvania Avenue from 1st Street to 6th Street from two (current) to four lanes.

On December 19, 2017, the City Council approved a professional services agreement for environmental documentation for the City Project. From 2017 to 2021, the City's environmental consultant prepared the necessary environmental documentation for the City Project to conform to the California Environmental Quality Act (CEQA), and on August 17, 2021, the City approved and adopted the Mitigated Negative Declaration (MND) and Mitigation and Monitoring Report Program (MMRP) for the City Project.

On January 21, 2022, District staff was contacted by the City's design consultant regarding the City Project, requesting that District staff review the improvement plans for the project and provide comment. Staff returned comments on the City's improvement plans to the City's engineering consultant on January 25. Staff indicated that there were several locations where conflicts could occur between the proposed improvements and existing District facilities. District staff identified that the following District staff activities would need to occur prior to the City Project:

1. Relocation of a non-potable blow-off assembly at the northwest corner of 1st Street and Pennsylvania Avenue.
2. Relocation of an existing blow-off assembly and an air-vacuum assembly at the at-grade railroad crossing in Pennsylvania Avenue. The proposed City Project includes the construction of a sidewalk and curb and gutter along Pennsylvania Avenue. The existing District facilities at this location will need to be constructed back of the curb per District standards.
 - a. Coordination will need to occur between the District, the City, and the California Department of Transportation (Caltrans), and possibly the Union Pacific Railroad (UPRR).



3. Relocation of one (1) existing meter
4. Relocation of an existing blow-off assembly and an air-vacuum assembly approximately 200 feet south of 6th Street
5. Protection of an existing 12" gate valve currently located at the future intersection of 2nd Street and Pennsylvania Avenue. District field staff will need to coordinate this location with the City's contractor, so the valve is not paved over during construction.
6. Identification and protection of existing tee and valve configurations in Pennsylvania Avenue north of the railroad crossing
7. Confirm the alignment of the existing waterline at the intersection of 3rd Street and Pennsylvania Avenue.
8. Protect in place the existing fire hydrant at the northwest corner of 6th Street and Pennsylvania Avenue
9. Retrofit of one (1) existing 1" poly service lateral with copper

Along with comments to the improvement plans, District staff provided the City with a cost estimate of the District work to be completed ahead of the City Project.

On May 24, 2022, the City provided District staff with updated improvement plans for the City Project, addressing District staff's comments and concerns. At that time, it was indicated by the City's design consultant that the City would be soliciting bids for construction for the project in June 2022.

On June 6, 2022, the City Project was advertised and on August 18, 2022, the City received only one bid for construction of the project. On September 6, 2022, the City readvertised the City Project and received two (2) bids for the project.

At the November 1, 2022 City Council meeting, the City awarded a public works agreement with All-American Asphalt for construction of the City Project. Construction is expected to begin within the upcoming months.

Discussion

In order to remain ahead of the City's planned street widening activities, District staff identifies the need to procure certain materials for the facilities relocation activities as described above.

District staff has completed a cost estimate for the relocation activities, including District field staff's labor, as well as anticipated material costs. District staff believes that all work can be completed in a timely manner by District field staff. See Table 1, below, for the cost estimate for the facilities relocation activities.



Table 1 – BCVWD Facility Relocation Estimate - For City of Beaumont Pennsylvania Avenue Roadway Widening Project

Item	Material Cost	District Labor	Total
6" Non-Potable Water Blow-Off Assembly	\$ 2,250	\$ 1,250	\$ 3,500
4" & 6" Combination Air-Vac (South of Railroad)	\$ 1,800	\$ 1,100	\$ 2,900
6" Potable Water Blow-Off Assembly (North of Railroad)	\$ 2,000	\$ 1,000	\$ 3,000
1" Potable Service Connection (Service/Meter Relocation)	\$ 500	\$ 1,000	\$ 1,500
1" Potable Service Connection (Service Retrofit)	\$ 800	\$ 1,000	\$ 1,800
4" & 6" Combination Air-Vac	\$ 1,800	\$ 1,100	\$ 2,900
6" Potable Water Blow-Off Assembly	\$ 2,250	\$ 1,250	\$ 3,500
		Subtotal	\$ 19,100
		Contingency (10%)	\$ 1,910
		Total (Rounded)	\$ 21,000

The estimated material costs and District labor (shown above) take into account the recent increase in material prices and are comparable to material costs for recent District projects. Also included is a 10% contingency for all labor and materials.

Summary

District staff requests the Board consider the approval of expenditures in an amount not to exceed **\$21,000.00** for the procurement of materials and for District staff labor to complete facilities relocation activities in Pennsylvania Avenue, ahead of the construction of the City Project.

District staff anticipates coordination with City staff and the City’s contractor in order to complete the above described facilities relocation without impacting the City Project schedule.

Fiscal Impact

The fiscal impact to the District for the procurement of materials and District staff labor to complete facilities relocation activities in Pennsylvania Avenue will be an amount not to exceed **\$21,000.00**. Said activities are proposed to be funded through Capital Replacement Reserves.

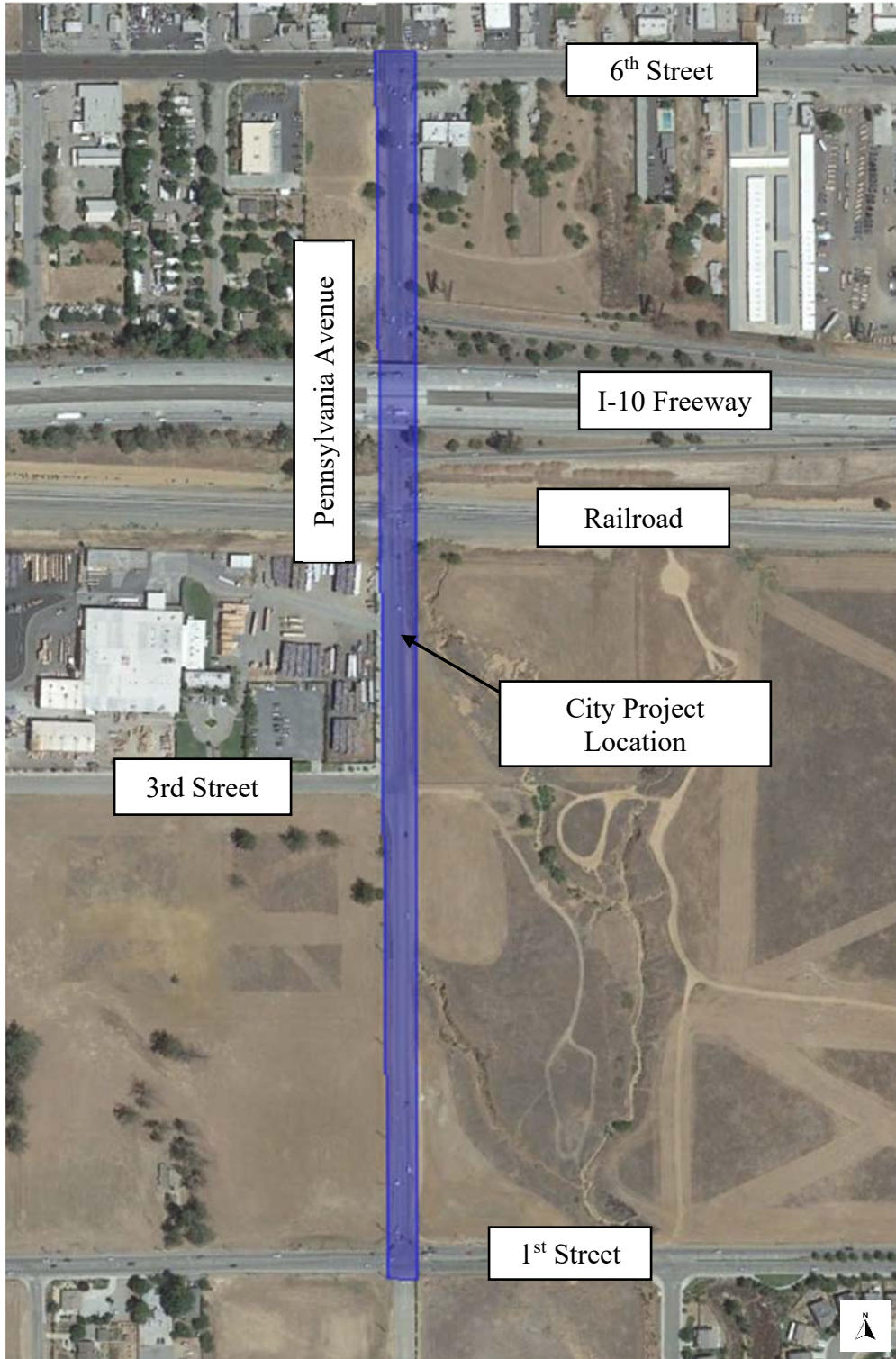
Attachments

Attachment 1 – Pennsylvania Avenue Facilities Relocation Location Map

Staff Report prepared by Daniel Baguyo, Civil Engineering Assistant



Attachment 1 – Pennsylvania Avenue Facilities Relocation Location Map





**Beaumont-Cherry Valley Water District
Regular Board Meeting
November 17, 2022**

Item 5

STAFF REPORT

TO: Board of Directors
FROM: Dan Jagers, General Manager
SUBJECT: Grant Activity Quarterly Update

Staff Recommendation

No recommendation, for informational purposes only. This report provides information for grant activity up to September 30, 2022.

Background

The Board of Directors has directed District staff to pursue grant funding opportunities from all sources and using various resources, including District staff and contracted grant writing services. At the District's April 13, 2022 Regular Board meeting, the Board of Directors authorized the General Manager to enter into a contract with Townsend Public Affairs (Townsend) for grant writing services. The approval is for an initial one-year agreement with three optional one-year extensions based on annual Board approval.

The following list provides and update of funding opportunities awarded to the District.

Grant Funding Updates – Grants procured with Townsend

1. ***BOR WaterSMART: Water and Energy Efficiency Grant for Fiscal Years 2020 and 2021*** (Townsend Public Affairs, February 2022)
 - ***Project:*** Automatic Meter Read/Advanced Metering Infrastructure Deployment Program (AMR/AMI)
 - ***Award:*** \$1.5 million; cost-sharing grant of at least 50%
 - ***Estimated Project Cost:*** \$5.51 million
 - ***Project Timeframe:*** September 2019 – December 2023
 - ***Summary:*** Implementation of the conversion from manual read meters to radio read meters. The project would replace all of the District's 20,000+ water meters with real-time automated read technology, saving staff time, reducing errors, and eliminating wear and tear on District vehicles while offering a new and informational data set for detecting leaks within the distribution system.
 - ***Status:*** Extension request from October 2022 to December 2023 was approved through a post award amendment. Purchase orders have been issued for all project related materials to account for the delays in shipping and receiving. Staff continues to convert devices to be AMI compatible as materials become available, converting 90% of all meters to AMR. The total installed are comprised of 92.9% of all residential services and 57.6% of all non-residential services, including commercial and landscape irrigation classifications.



Table 1 - Current Anticipated Cost Allocation

Item	Description	Cost
1	BOR WaterSMART Grant Funds	\$ 1,500,000
2	BCVWD Matching Funds	\$ 1,500,000
3	Additional BCVWD Funds or Future Grant Opportunities	\$ 2,510,000
Total Estimated Project Cost		\$ 5,510,000

Table 2 - Status of Meters upgraded to be AMI compatible

Period	Total number of installed meters ⁽¹⁾	New Installs ⁽²⁾	Replaced : Maintenance ⁽²⁾	Replaced : AMR/AMI Project ⁽²⁾	Total AMI capable meters ⁽¹⁾	% converted to AMI ⁽¹⁾
Beginning Count Sept 2019	19,154				4,957	26%
Oct 2019-Dec 2019	19,349	195	176	55	5,383	28%
Jan 2020-Mar 2020	19,456	107	104	54	5,648	29%
Apr 2020-Jun 2020	19,548	92	149	0	5,889	30%
Jul 2020-Sept 2020	19,660	112	51	190	6,242	32%
Oct 2020-Dec 2020	19,690	30	10	898	7,180	36%
Jan 2021-Mar 2021	19,743	53	4	1,994	9,231	47%
Apr 2021-Jun 2021	19,840	97	15	1,597	10,940	55%
Jul 2021-Sept 2021	19,995	155	8	1,870	12,973	65%
Oct 2021- Dec 2021	20,095	100	18	876	13,967	70%
Jan 2022-Mar 2022	20,291	196	0	1,829	15,990	79%
Apr 2022-Jun 2022	20,445	154	13	1,660	17,458	85%
Jul 2022-Sept 2022	20,599	154	16	832	18,460	90%

(1) Cumulative total from start of project to end of reporting period

(2) Total is only for current period reported on



Table 3 - Submitted expenses to BOR for 50% Matching reimbursement

Period	Expenditures specific to project	BOR 50% cost share	Allowable administrative costs ⁽¹⁾	Total Maximum Federal contribution ⁽²⁾
Oct 2019-Sept 2020	\$71,811	\$35,905	\$46	\$35,951
Oct 2020-Dec 2020	\$302,439	\$151,219	\$21	\$151,240
Jan 2021-Mar 2021	\$528,665	\$264,332	\$96	\$264,428
Apr 2021-Jun 2021	\$427,098	\$213,549	\$35	\$213,584
Jul 2021-Sept 2021	\$564,757	\$282,378	\$10	\$282,388
Oct 2021- Dec 2021	\$247,968	\$123,984	\$1	\$123,985
Jan 2022-Mar 2022	\$475,108	\$237,554	\$2	\$237,556
Apr 2022-Jun 2022	\$469,220	\$234,609	\$17	\$234,626
Total Allowable	\$2,142,738	\$1,071,367	\$209	\$1,071,576

(1) Administrative costs associated with the project are considered by the BOR as de-minimus as they are 50% of 10% of the cost base

(2) Per the agreement with the BOR, 27% of funds can be requested concurrent to the expenses incurred up to a maximum of 50% of the total project costs

Expenditure request for July to September 2022 under internal review. Current estimated request is for \$67,842. Reduction primarily due to materials shortages, with zero expenses in July. Under additional review to confirm.

Table #4 for anticipated costs for remainder of the year omitted as project extension was due to delay in materials for AMR and AMI conversion. Outstanding Purchase Orders being evaluated for likelihood of delivery and revised totals will be provided on next quarterly report.

Grant Funding Updates- Grants procured by staff

2. JPIA Risk Control Program (Operations Staff, March 2021)

- **Project:** Communication Upgrade Project (general application)
- **Award:** \$10,000
- **Estimated Project Cost:** \$32,618
- **Project Timeframe:** 2021-2022
- **Summary:** The grant program promotes implementing best practices to prevent or mitigate losses in the JPIA's Liability, Property, and Worker's Compensation Programs. The Apple and El Dorado Fire of 2020 highlighted cell phone communication challenges in remote areas for staff addressing an emergency and limitations on truck-to-truck radio communications. The grant intends to be used for the initial purchase of handheld radios that will be deployed to all field staff, management, HR, and the District's main office.
- **Status:** CLOSED. The equipment purchases were distributed in January and May of 2022.



3. American Rescue Plan Act (ARPA) funding through the County of Riverside (General Manager, May 2022)

- **Project:** 24" 3040 Pressure Zone Cherry Avenue/International Park Road Transmission Pipeline
- **Award:** \$1,282,900
- **Estimated Project Cost:** \$5,163,000
- **Project Timeframe:** Pending agreement approval
- **Summary:** The County of Riverside was allocated \$239 million in funding as part of the \$1.9 trillion economic stimulus bill passed by congress in 2011 in response to COVID-19. These funds were intended to address the impacts of the pandemic and lay the foundation for recovery. The County of Riverside identified infrastructure, including water, sewer, and broadband, as one of the categories in their spending plan for these funds. This infrastructure project constructs a 24" diameter pipeline to increase the capacity of the water and transmission system, improving firefighting and fire suppression across the District's service area.
- **Status:** The County Board of Supervisors approved the project on May 24, 2022. The District received and signed the agreement and the General Manager will be meeting with the deployment group to discuss the next steps in the process.

4. American Rescue Plan Act (ARPA) funding through the County of Riverside (General Manager, May 2022)

- **Project:** "B" Line Upper Edgar Transmission Pipeline and Facilities Project
- **Award:** \$1,300,000
- **Estimated Project Cost:** \$2,104,900
- **Project Timeframe:** Pending agreement approval
- **Summary:** The County of Riverside was allocated \$239 million in funding as part of the \$1.9 trillion economic stimulus bill passed by congress in 2011 in response to COVID-19. These funds were intended to address the impacts of the pandemic and lay the foundation for recovery. The County of Riverside identified infrastructure, including water, sewer, and broadband, as one of the categories in their spending plan for these funds. Due to its advanced age, this infrastructure project replaces a 10" diameter pipeline with frequent leaks. The new pipeline will provide reliable water transmission capabilities and improve fire suppression capabilities.
- **Status:** The County Board of Supervisors approved the project on May 24, 2022. The District received and signed the agreement and the General Manager will be meeting with the deployment group to discuss the next steps in the process

5. California Water and Wastewater Arrearage Payment Program, funded by the State Water Resources Control Board using federal ARPA funds (Finance Staff, December 2021)

- **Project:** Outstanding Utility Billing charges from March 3, 2020 to December 31, 2021
- **Award:** \$165,760.55
- **Applied:** \$123,243.56
- **Project Completed:** April 2022
- **Summary:** The program provided funds for community water systems that have accrued residential and commercial customer arrearages during the COVID-19



pandemic relief period from March 3, 2020, to June 15, 2021. In September 2022, the program was extended to cover additional past due balances from June 16, 2021 to December 31, 2021, however, the program added additional eligibility requirements to the account status and type as well as payment plan requirements.

- **Status:** CLOSED. All eligible balances were paid during the first round of funding. None of the current outstanding balances met the new requirements for the program extension. Staff remains on the notification list should the program have additional extensions or requirement changes.

Table 5 - Water Arrearages Payment Program

Request as of December 2, 2021 ⁽¹⁾			Eligible as of January 25, 2022			Returned to the State		
Request	Qty	Amount	Request	Qty	Amount		Qty	Amount
Past Due Residential	713	\$ 151,912.37	Past Due Residential	469	\$ 112,505.52	Residential	244	\$ 39,406.85
Past Due Commercial	16	\$ 9,020.20	Past Due Commercial	9	\$ 8,349.04	Commercial	7	\$ 671.16
Admin Costs		\$ 4,827.98	Admin Costs		\$ 2,389.00	Admin Costs		\$ 2,438.98
Total Awarded \$ 165,760.55			Total Applied \$ 123,243.56			Total Returned \$ 42,516.99		

⁽¹⁾ Costs ineligible include those before March 3, 2020, those after June 15, 2021, deposits, penalties, and bank fees associated with returned payments

6. County of Riverside: Lift to Rise (Finance Staff, May 2021)

- **Project:** Outstanding Utility Billing charges (general application)
- **Award:** Total of \$15,586.46; individually varies based on tenant requests directly to the County of Riverside
- **Estimated Project Cost:** None to District
- **Project Timeframe:** May 2021 until funding expires
- **Summary:** The County of Riverside partnered with SoCal United Way to fund the Lift to Rise program, which offers emergency rental assistance, including utilities, to eligible renters. Renters individually request assistance through the program, which confirms the requests with the District on a case-by-case basis. The management, approval process, and reporting are all independent of the District. Beginning January 3, 2022, renters could also request three additional months of services to be funded on their behalf.
- **Status:** The District responds to all requests within 48 hours and has seen 100% of the submitted requests funded within 30 days. The District was notified on October 28, 2022 that the final program coverage date was August 31, 2022. Past due requests for tenants will continue to be funded up to that date until the final funding has expired. This is expected to be updated to a closed project with the next report.



Table 7 - Emergency Rental Assistance Program Requests and Status

ID	Submitted	Amount Requested	Approved	Remit Confirmed	Batch	Received
1	5/27/2021	444.06	5/31/2021	6/9/2021	00223.06.2021	444.06
2	6/24/2021	105.63	6/28/2021	7/7/2021	00156.07.2021	105.63
3	6/24/2021	4,709.91	6/28/2021	7/7/2021	00156.07.2021	4,623.65
4	6/24/2021	510.48	6/28/2021	7/7/2021	00156.07.2021	510.48
5	7/22/2021	735.05	8/2/2021	8/4/2021	00158.08.2021	735.05
6	8/24/2021	1,609.41	9/15/2021	9/23/2021	00204.09.2021	1,609.41
7	9/21/2021	331.73	9/30/2021	10/6/2021	00120.10.2021	331.73
2021 Sub-total						\$ 8,360.01
8	1/26/2022	328.65	2/2/2022	2/24/2022	00109.03.2022	715.92
9	1/26/2022	368.8	2/2/2022	2/24/2022	00109.03.2022	953.20
10	1/26/2022	876.25	2/2/2022	2/24/2022	00109.03.2022	1,590.70
11	1/26/2022	0	2/2/2022	2/24/2022	00109.03.2022	364.65
12	2/22/2022	308.2	2/23/2022	3/1/2022	00143.03.2022	710.65
13	3/10/2022	32.53	3/11/2022	3/23/2022	00212.03.2022	203.52
14	3/21/2022	34.41	3/24/2022	4/19/2022	00173.04.2022	258.06
15	3/21/2022	294.87	3/24/2022	4/19/2022	00173.04.2022	433.98
16	3/24/2022	79.57	3/28/2022	4/12/2022	00145.04.2022	365.02
17	5/4/2022	489.86	5/4/2022	5/17/2022	00162.05.2022	489.86
18	5/4/2022	653.44	5/4/2022	5/16/2022	00162.05.2022	653.44
19	5/19/2022	0	5/23/2022	7/12/2022	00124.07.2022	237.45
20	7/11/2022	188.14	7/12/2022	8/2/2022	00109.08.2022	737.56
21	7/20/2022	105.74	7/25/2022	8/2/2022	00109.08.2022	317.25
2022 Sub-total						\$ 4,335.12
Requested		\$12,206.73	Total Awarded		\$12,695.13	

7. County of Riverside: Low-Income Household Water Assistance Program (Finance Staff, April 2022)

- **Project:** Outstanding Utility Billing charges (general application)
- **Award:** pending
- **Estimated Project Cost:** None to District
- **Project Timeframe:** July 2022 – August 2023
- **Summary:** The Community Action Partnership of Riverside County is a resource for County of Riverside residents for services including disaster preparedness, tax preparation, education and development, and utility assistance. This funding opportunity provides qualifying low-income residents a one-time payment of up to \$2,000 toward their utility bill. The payment is intended to pay for past due services or prevent the disconnection of services due to non-payment. The District was approved as a qualifying agency in May 2022.
- **Status:** When the District was approved as an authorized recipient, notification of the program was presented on the utility billing messaging as well as posted on



the District website. Staff also prepared flyers providing program information which were available at the Magnolia office as well as with Operations staff. Copies of the program information are also attached to the notifications for disconnection for non-payment. Staff has worked with the County on multiple requests and has processed all payment requests within the required program timeframe.

Table 8 - Low-Income Household Water Assistance Program Requests and Status

ID	Requested	Amount Requested	Remit Confirmed	Batch	Received
1	7/8/2022	270.81	8/11/2022	00237.07.2022	270.81
2	8/1/2022	109.2	8/18/2022	00187.08.2022	109.20
3	8/22/2022	91.63	8/31/2022	00250.08.2022	91.63
4	9/6/2022	1162.05	9/27/2022	00201.09.2022	1,162.05
5	9/19/2022	1974.55	10/3/2022	00108.10.2022	1,974.55
2022 Sub-total \$					3,608.24
Total Requested \$		3,608.24			\$ 3,608.24

Staff Report prepared by Sylvia Molina, Senior Management Analyst



**Beaumont-Cherry Valley Water District
Regular Board Meeting
November 17, 2022**

Item 6

STAFF REPORT

TO: Board of Directors

FROM: Dr. Kirene M. Bargas, Director of Finance and Administration

**SUBJECT: Presentation of Draft Fiscal Year 2023 Operating Budget & 2023-2027
Capital Improvement Budget**

Staff Recommendation

No recommendation. Information for discussion and direction regarding draft Fiscal Year 2023 Operating Budget & 2023-2027 Capital Improvement Budget.

Background

District Staff provided a preliminary budget to the Finance and Audit Committee for review and detailed discussion on October 6, 2022. The preliminary budget included department requests that had been presented and evaluated by the General Manager as well as a recommendation for direction on the budget document. At the Special Finance & Audit Committee meeting on October 20, 2022, staff presented the first draft of the budget document for review and discussion.

Based on recommended changes from the Committee and continued review from staff, a revised draft was presented to the Board of Directors (Board) for discussion and direction for additional refinement at the November 9, 2022 meeting. As of the preparation of this report, other than a corrected typo, no additional changes were made to the budget or related document since the November 9th meeting.

The Board continues to consider and discuss the status of the Miscellaneous Fee Study as well as the 2023 per diem rate, both of which would impact the 2023 Operating Budget and related document.

Fiscal Impact

The proposed Fiscal Year 2023 Operating Budget & 2023-2027 Capital Improvement Budget includes proposed gross revenues of \$22,093,000 and proposed gross expenses of \$22,776,500. Net or unrestricted revenues are \$20,609,000, and do not include restricted capacity charges (facilities fees). Net, or cash-basis, expenses are \$19,529,000, and do not include non-cash items such as depreciation expense and GASB 68 pension expense. The net position, or net revenues less net expenses, is an expected increase of \$1,079,500.

The budget is based on the approval of the Miscellaneous Fee Study as presented and recommended by staff, as well as the same per diem rate in 2023 as in 2022.

Attachments

1. Fiscal Year 2023 Operating Budget & 2023-2027 Capital Improvement Budget (DRAFT)

Staff Report prepared by Sylvia Molina, Senior Management Analyst

**Beaumont-Cherry
Valley Water
District**



**FY 2023
Operating
Budget &
2023-2027
Capital
Improvement
Budget**

DRAFT

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Budget Message

January 01, 2023

To the Board of Directors, Customers, and Stakeholders of the Beaumont-Cherry Valley Water District:

For over one hundred years, the Beaumont-Cherry Valley Water District (BCVWD or District) and its Board of Directors (BOD) have provided residents and businesses in the City of Beaumont and the community of Cherry Valley with a safe and reliable water supply.

OUR MISSION

It is the mission of Beaumont-Cherry Valley Water District to be a leader in water resource management while providing our customers with safe, reliable drinking water at the lowest possible cost.

OUR VISION

To ensure long-term sustainability through further development of local water resources and to be recognized in the community for our transparency, integrity, and dedication to providing high-quality drinking water to our customers.

Importance

This budget document encompasses an overview of the progress for the past, current, and future years of the District. BCVWD is proud to announce its budgetary accomplishment of achieving an award-winning budget and continued growth in the organization to advance efforts by providing funds to water services and payment utility programs enabling the District to sustain services during the complexities and uncertainties of the world today. The District received the California Society of Municipal Finance Officers (CSMFO) Operating Budget Excellence Award for the FY 2022 Operating Budget and 2022-2026 Capital Improvement Budget for a second consecutive year. The award represents the continued commitment to following budget preparation and compliance practices. To receive a government unit award, the agency must publish a budget document that meets specific criteria as a policy document, financial plan, and communication tool. Attainment of the Award represents a significant accomplishment by BCVWD and its management.

The purpose of this budget is to provide customers, the Board of Directors, and other stakeholders with reliable financial information about the District. Through planning and preparing the budget, the District assesses its plans and goals for the foreseeable future by identifying and estimating the spending of financial resources.

Budget preparation considers significant policy, law, and governance impacting District revenues, such as reasonable water conservation efforts and changes in the local rate of development.

The document presents a stable Budget of conservative estimates for revenues and expense projections.

Notable Budget Accomplishments

- ❖ Received the California Municipal Treasurers Association (CMTA) Investment Policy Certification
- ❖ Independent Audit rendered an unmodified (clean) opinion of the District's financial statements for the year ended December 31, 2021, prepared in conformity with GAAP.
- ❖ Establishment of an Asset Management Consultant
- ❖ Attainment of an OPEB Trust Provider

Notable District Accomplishments

In 2022, the District continued to meet the State and Federal drinking water standards and completed the required regulatory water quality sampling. The District also increased operational certifications by 29%, highlighting the District's dedication to continuing efforts necessary to preserve water quality for protecting the environment, public health, and water allocation for present and future generations.

The District implemented the Water Shortage Contingency Plan (WSCP) and drought restrictions as part of the 2020 Urban Water Management Plan to meet the requirements of Governor Newsom's proclamation of a drought state of emergency for all counties in California.

As the District continued to review and analyze water demands, the District implemented data updates of 32 housing tract water consumption information for 2016, 2017, 2018, and 2019. The updates understand the effects of new water conservation measures related to District Water Supply Consumption. Work included sharing said information with regional and retail water managers as part of regional water supply planning efforts and advancing the Recycled Water Master Plan to 85% complete.

BCVWD completed the Well rehabilitation and pumping unit repair projects on Well 10, Well 18, Well 23, and Well 29 to improve the quality of supply and serviceable equipment and prevent excessive repair or equipment failure.

The District improved the mapping of the non-potable system, mapping of customer non-potable/potable water use areas, and the piping for use in Recycled Water by purchasing a Global Positioning System (GPS). The District launched a valve maintenance program and flushing modules through the District's system mapping platform and began routine valve maintenance of the distribution system.

As part of the Master Drainage Plan Line 16 Storm Drain Project (MDP Line 16), the District provided the design, bidding, and construction of the replacement pipeline. Said segments are located at Grand Avenue, and the District provided all work to avoid direct conflicts with the storm drain project, which included locating approximately 1,350 LF of 6", 8", and 12" pipelines. As a joint partner, the District continues to assist Riverside County Flood Control and Water Conservation District (RCFC&WCD) with review and oversight for grading related to the project outlined within the District's Noble Creek Recharge Facility Phase 2.

As BCVWD implements IT protection plans, the District continues implementing its Cybersecurity Program. The program included upgrading and deploying cybersecurity technical controls, testing applications and technologies, and using artificial intelligence to identify security threats and systems that ensure a safe and effective workplace and safeguard customer information. The District also continued to conduct a Cybersecurity Awareness Training Program, improving the cybersecurity posture.

The District continued to maintain working relationships with regional stakeholders, including the City of Beaumont, the San Geronio Pass Water Agency (SGPWA), Yucaipa Valley Water District (YVWD), the City of Banning, San Geronio Pass Regional Water Alliance (SGPRWA), the County of Riverside, Riverside County Flood Control & Water Conservation District, Riverside Local Agency Formation Commission (LAFCO), and others. The District also continues collaborating with said agencies by participating with emergency personnel in responding to mud and debris flow events from the Apple/ El Dorado burn scar.

In the following pages, the Department outlines numerous accomplishments to provide a closer look at the achievements of the District and its consumers. These accomplishments demonstrate that the BOD and BCVWD staff are dedicated to the progression of the District's reliable service and financial sustainability of the District.

The District’s budget is a financial summary outlining the District’s day-to-day operations. The District consists of Engineering, Finance & Administration, Information Technology, and Operations Departments, all of which serve at the General Manager’s pleasure.

The table below provides an estimated Net position (12/31/2022) of the Operating Budget revenues vs. expenditures:

Net Revenues	\$20,609,000
Net Expenses	\$19,529,500
Net Increase/(loss)	\$1,079,500

Basis of Budgeting

The District’s financial records use a method consistent with generally accepted accounting principles (“GAAP”). The purpose of following GAAP guidelines is to provide clear, consistent, and comparable information on the District’s financial health. The District follows the GAAP requirement that enterprise funds use the full accrual basis of accounting as the bookkeeping method. This practice establishes compliance with applicable laws, statutes, and administrative procedures. The District publishes an Annual Comprehensive Financial Report (ACFR), prepared using full accrual accounting, and provides a detailed and comprehensive presentation of the District’s financial condition. There are exceptions where the accrual basis is not conducive to the effective representation of the District’s budget, in which case, GAAP is not followed. Therefore, the Budget is a mix of accrual and cash basis accounting. The ACFR includes an independent auditor’s report providing opinions concerning the conformity of the District’s financial statements to GAAP. The District participates in a calendar fiscal year that begins on January 1st and ends on December 31st.

Short- and Long-Term Issues Impacting the Budget

Water Rates

California voters adopted Proposition 218 in November 1996 to amend the State Constitution to establish how public agencies can raise taxes or service fees, providing the public access to involvement in water rate-making. The District continues to abide by the schedule of water rates and service charges approved by the BOD on February 27, 2020. A Water Rate study, last performed in 2019, includes evaluating the current rate structures and service cost and balancing revenue needed to mitigate customer rate increases. A study aims to determine if the District’s operating revenues are appropriate to meet expenses, the cost of operations and maintenance, replacements, potential debt service, and issuance of capital improvement projects. The current implemented study revealed the need for new rates and charges based on increasing operating, maintenance, and capital replacement costs, which went into effect on March 1, 2020. The Fiscal Year 2023 will be the fourth five-year period in which rates increase. The rate adjustment will provide a stable financial plan which reflects the current and future cost recovery. The following water rate study tasks will begin in 2023, with a public hearing in 2024 and implementation in 2025. A public hearing is a public inquiry process allowing consumers and interested parties to ask questions through written submissions, discuss inquiry issues, and address concerns in a public forum to the BCVWD Board of Directors before the implementation of a decision for a rate change.

Delta Conveyance Project

California's largest clean water supply depends on an aging and inefficient system that cannot adequately store water when available. The proposed solution, the Delta Conveyance Project (DCP), will provide an alternate delivery pathway through the Delta, thereby reducing the risk from earthquakes and climate change impacts (including sea level rise) and providing reliable water while protecting the environment. State Water Project (SWP) contractors and other public water agencies that rely on the supply will pay part of the cost of fixing California's primary water delivery system. The California Department of Water Resources is pursuing a new environmental review and planning process for a single tunnel solution to modernize Delta conveyance. The Delta Conveyance Authority (DCA) developed a preliminary cost estimate for the DCP; it is the DCA's opinion that there is a 50% probability that the DCP will cost \$15.9 billion in 2019 dollars. The San Geronio Pass Water Agency's (SGPWA) proportionate share of the estimated \$15.9 billion cost would range from about \$194 million up to \$318 million, depending on participation level.

The State of California Department of Water Resources provided a fact sheet with a Draft Environmental Impact Report (EIR) for the Delta Conveyance Project dated July 2022, which complies with the California Environmental Quality Act (CEQA). The report evaluates, discloses, and identifies potential environmental impacts and mitigation measures to avoid, minimize, or offset potential implications of the proposed Project and alternatives. The proposed Project modernizes water transport infrastructure in the Sacramento-San Joaquin Delta (Delta) by adding new facilities in the north Delta to divert water and upgrading the current system to include a tunnel for the movement of State Water Project (SWP) water supplies. The U.S. Army Corps of Engineers (USACE) must comply with a similar environmental disclosure law. Accordingly, USACE is preparing an Environmental Impact Statement (EIS) for the proposed Delta Conveyance Project in compliance with the National Environmental Policy Act (NEPA). The Project's purpose is to propose the Delta Conveyance Project to modernize the SWP water transport infrastructure in the Delta to restore and protect the reliability of this critical state water supply. The Project objectives include addressing the effects of sea level rise and climate change, minimizing water supply disruption caused by an earthquake, protecting the SWP to deliver water reliably, and providing operational flexibility to improve aquatic conditions in the Delta.

Sites Reservoir

The BOD continues to provide authorization to participate as a member of the Sites Reservoir Project, an off-stream water storage project to increase flood protection and water storage opportunities in the geographic area north of the Bay-Delta. On October 17, 2016, the San Geronio Pass Water Agency (SGPWA) BOD approved BCVWD's participation in the sites reservoir project, and BCVWD BOD approved the authorization to participate on July 27, 2016. The Project is designed to increase operational flexibility through tributary releases into the Sacramento River. The reservoir estimates a maximum storage capacity of 1.5 million acre-feet (MAF), storing water during wet hydrologic years and releasing water during dry periods. The total Project is estimated to cost approximately \$3 billion (2019), down from an initial project estimate of over \$5 billion, in which BCVWD shares in the cost by authorizing a water participation level. The District's Board has approved a participation level of 4,000 acre-feet per year (AFY) of supply in conjunction with the SGPWA's 10,000 AFY of supply participation during the planning phase of this Project.

According to SGPWA, as of December 20, 2021, SGPWA's participation in the Project is at a level of 10,000 acre-feet shares (AF-shares). The Project is currently at Phase 2 and anticipates a phase completion through 2024, which includes completing permitting and other planning activities. SGPWA is submitting Amendment 3 to Phase 2, which will execute an agreement between SGPWA and the Sites Project Authority (Authority) to continue Project participation, precisely to finish Phase 2 permitting and design work. Since 2016, BCVWD, working through the

SGPWA as the local State Water Contractor, has requested to invest in the Project. BCVWD continues to participate in the Project at a level of 4,000 AF-shares as approved by BCVWD BOD. The investment brings the regional investment in Sites to 14,000 AF shares or approximately 87,000 AF of storage in the 1.5 million AF Project. As the Project matures, continuing regional coordination and collaboration between SGPWA and BCVWD will be necessary to ensure the utilization of the Project (water, storage, delivery, trades/transfers, etc.), optimizing maximum regional benefit and avoiding local conflicts.

Increasing CalPERS Costs

Considerations at the state level include the various policy decisions presided over by the CalPERS Board that can directly impact the District's financial obligations to the pension fund. As the economy stabilizes, pension costs continue to increase nationally, imposing entities to increase current and anticipated payouts to beneficiaries caused by inflation. The funds to CalPERS pensioners come from three sources: CalPERS Employers, CalPERS Members, and Investment Earnings. Although the Bureau of Labor Statistics estimated the Consumer Price Index for 2022 to increase by 7% over 2021, for 2023, CalPERS is calculating an average of each month's numbers resulting in increased payments. Three key policy areas affect the District, causing contributions to change and the measurements of unfunded accrued liability to fluctuate. Those policy areas include asset allocation across investment portfolios, which, in turn, affects the second area; discount rate (or rate of return on investments of the fund); and the amortization policy, which governs the payment of the unfunded accrued liability. Implications for the District include higher pension costs and considerations of establishing a stabilization fund to build budget resiliency against future policy changes by the CalPERS Board.

Budget Summary

In summary, the staff is proposing a budget with estimated gross revenues of \$22,093,000, including \$19,291,000 of operating revenues, \$1,484,000 of capacity charges (facilities fees), and \$1,318,000 of other non-operating revenues.

The estimated gross operating expenses of \$22,776,500 allows a set aside for the Capital Replacement Fund of \$1,079,500, with \$104,000 of that amount earmarked for the District's Other Post-Employment Benefits (OPEB) Liability and \$45,000 for the Pension Liability. In 2022, they joined the California Employers' Retiree Benefit Trust (CERBT), a Section 115 trust fund dedicated to pre-funding Other Post-Employment Benefits (OPEB) for all eligible California public agencies. Contributions to the CERBT are voluntary and determined by the District. Under the District's current Funding Policy, the OPEB Trust will be funded with \$104,000 annually through the end of Fiscal Year 2024.

The District continues to be debt free.

Revenues

The District receives funding from domestic water sales and service charges, agricultural water sales, grants, investment income, miscellaneous services, and capacity charges supporting future development. Water sales and pass-through charges are 81.4% of gross budgeted revenues for the fiscal year 2022.

A significant source of future funding contributions is using reserves for capital improvement projects. The implementation of capital projects begins with the allocation of funds to start and complete projects within the District's Ten-Year Capital Improvement Plan (CIP).

Expenses

The Beaumont Basin relies on imported water to protect and replenish groundwater supplies. The District’s most significant operating expense is the purchase of imported water from the SWP. In the fiscal year 2023, \$4,389,000, 19.3% of gross operating expenses, is appropriated for SWP water purchases of 11,000 acre-feet (AF). As a cost recovery district, pass-through charges finance water purchases.

Salaries and benefits make up 35.3% of total budgeted operating expenses and include 41 full-time positions to address functions critical to providing service following best management practices.

Capital Improvement Budget (CIB)

In March 2017, the Board of Directors adopted the 10-Year Capital Improvement Plan (CIP) for the Fiscal Year 2017-2026. The CIP project list and CIB are subsequently updated annually. Coordinating between capital projects and the operating budget allows an analytical approach to evaluating competing demands of resources based on a prioritization reflecting the District’s goals and objectives. Identifying, prioritizing, and optimizing the CIP projects within the allowable CIB, the District informs the public of the capable fiscal capacities in infrastructure. The CIP reflects the District’s budgetary ability to build, maintain, and manage the assets needed to produce, treat, and distribute water cost-effectively. This planning tool provides the framework for District investments over a ten-year horizon while providing the flexibility to adapt to changing infrastructure needs and opportunities.

The Capital Improvement Budget (CIB) presented in this document includes only the next five years of the CIP, as updated by the Board in March 2018. The BOD approves additions or changes to both the CIP list and the CIB through a process to sustain the infrastructure of the Beaumont-Cherry Valley Water District.

Respectfully Submitted,

Daniel Jagers
General Manager



Dr. Kirene M. Bargas
Director of Finance and Administration



Overview



About the Community

History

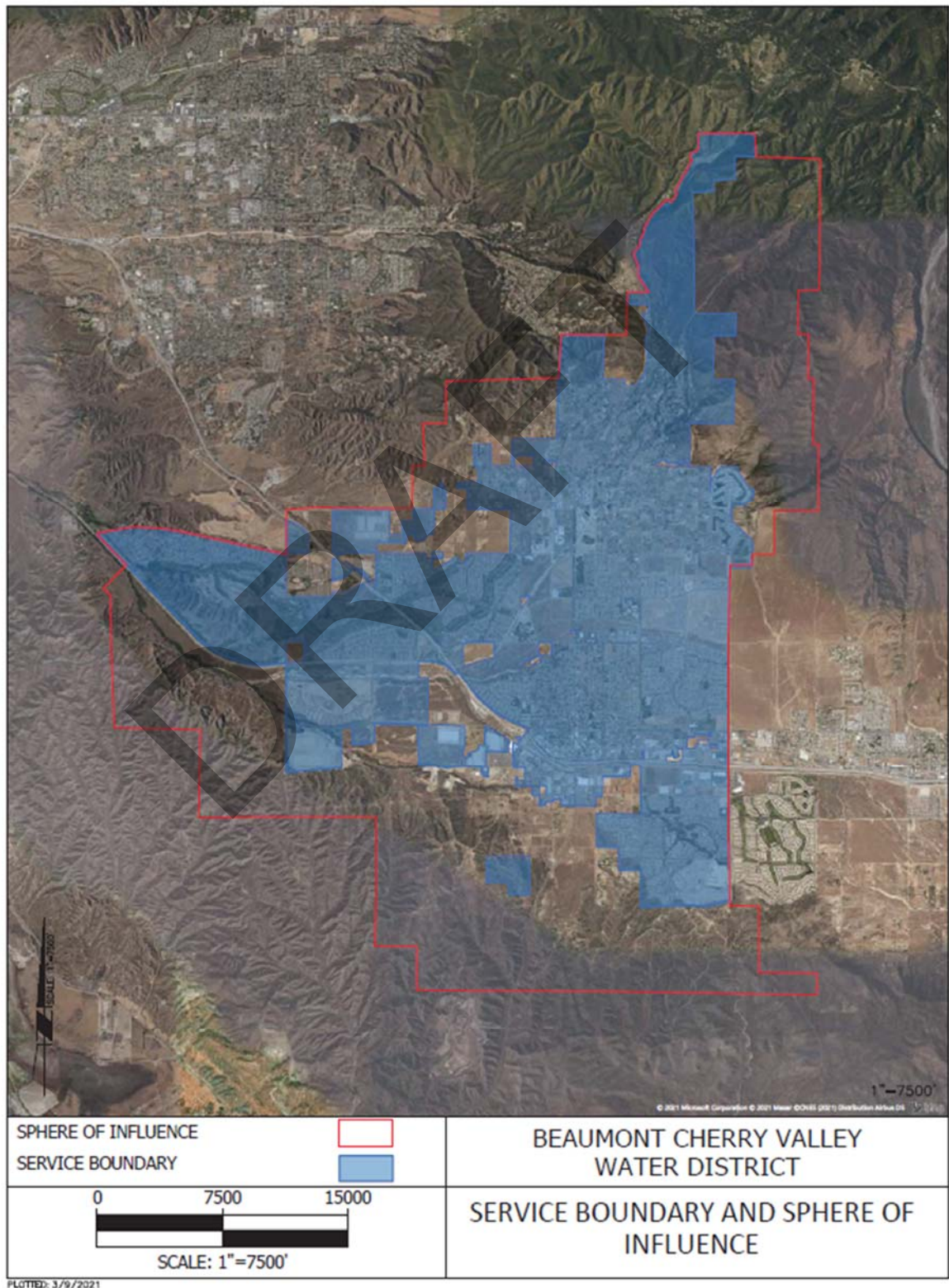
The District's origin dates back to the latter part of the 1800s when the Southern California Investment Company was the owner of the land that currently is the City of Beaumont and the community of Cherry Valley. The Company intended to build a system of water lines to develop subdivisions throughout the Beaumont and Cherry Valley areas. The area started to grow in the late 1880s, and in 1912 the community of Beaumont was incorporated. The District was formed in 1919 as the Beaumont Irrigation District under California Irrigation District law, Water Code Section #20500 et seq. The District was called the Beaumont Land and Water Company until 1973, when the name was changed to the Beaumont-Cherry Valley Water District. The District owns 575 acres of watershed land in Edgar Canyon in San Bernardino County and 949 acres of watershed land in Riverside County. Edgar Canyon is named after Dr. William F. Edgar, a military doctor in charge of several hospitals during the Civil War. Dr. Edgar appreciated the beauty of the land and purchased it in 1859. He planted fruits and vineyards and later established the first winery in the area. Over the years, the District's name and mission have changed. Today, the Beaumont-Cherry Valley Water District continues to develop programs and policies that ensure water supply for the area's growing population.



Service Area

The District's present service area covers approximately 28 square miles, virtually all of which is in Riverside County and includes the City of Beaumont, the community of Cherry Valley, and some small areas of Calimesa.

BCVWD Service Boundary and Sphere of Influence



Water Services, Supply, and Reliability

The District has both a potable and non-potable water distribution system. At the end of September 2022, the District had 20,691 connections, an increase of 696 connections since September 30, 2021, 93.3% of which are for single-family residences.

The District has 24 wells and 15 tanks ranging from 0.5 million gallons (MG) to 5 MG. Total storage is approximately 23 MG.

Significantly to its programs and goals, in the early 2000's, the Board authorized the purchase of 78.8 acres of land, and eventually constructed the Noble Creek Recharge Facility to recharge imported water from the SWP. Soon, stormwater runoff is planned to be recharged at the facility, with the possibility of highly treated recycled water being recharged at the facility further out. These water sources would receive additional natural treatment as they recharge the groundwater, like rain and runoff, which naturally treated seep into the ground to become groundwater.

The District's water production for the year ended December 31, 2021, totaled 14,149 acre-feet (AF) and consisted of 2,916 AF allocation of unused overlying water rights (14.3%) as determined by the Beaumont Basin Watermaster. Groundwater is pumped from Edgar Canyon and the Beaumont Basin. The allocation of unused overlying water rights within the Beaumont Basin is calculated with the volume of available water not produced by the Overlying Parties and distributed to the Beaumont Basin Appropriators.

Local Economy and Profile

The District's Service Area is located within Riverside County, the tenth largest county in the United States of America, according to U.S. Census data. Riverside County and San Bernardino County comprise the Inland Empire, one of the nation's fastest-growing metropolitan areas. The Inland Empire covers approximately 27,000 square miles with a population of about 4.65 million.

The population in Riverside County is currently estimated to be approximately 2.44 million. According to the United States Census Bureau, the population in Riverside County has increased by about 11.7% since 2010, compared to the State's population growth during that same period of approximately 5.14%.

Since the early 2000s, the City of Beaumont continues to be a fast-growing city as the population nearly tripled between 1980 and 2005. Between 2010 and 2021, the City experienced a population increase of approximately 47%. Between April 2020 and July 2021 alone, there was an estimated 4% increase in population. The population (July 2021) is about 55,250 (2020 Census data estimated 53,100). Beaumont was the fastest-growing California city of those, with people exceeding 30,000 in 2019.

However, the population in the unincorporated community of Cherry Valley has exhibited less drastic growth over the last decade. The population increased from about 6,300 in 2010 to approximately 8,025 in 2020. Primarily rural residential, the population density and development in Cherry Valley is less than in the City of Beaumont.

The District provides domestic and non-potable water service to a population of approximately 63,275 between the City of Beaumont and Cherry Valley. The population is expected to double by 2045. At "build-out," the District's total service area population may grow to over 145,000, but this may not happen until after 2045. Table 1 below presents additional demographic and economic statistics for the County of Riverside.

The District’s current customer base comprises primarily residential and commercial customers. Large consumers remain consistent year to year, with the City of Beaumont, K Hovnanian’s Four Seasons, Beaumont Unified School District, Solera Oak Valley Greens, and Perricone Juices rounding out the top five users.

According to US Census Bureau projections, median household incomes within the City of Beaumont are \$88,932 and 25.3% higher than the County of Riverside at \$71,000, and 13.0% higher than the Statewide median household income of \$78,672. The median value of a single-family owner-occupied housing unit in the vicinity of the City of Beaumont is \$388,700.

**Table 1
Demographic and Economic Statistics**

**Demographic and Economic Statistics
Last Ten Years**

Calendar Year	Population	County of Riverside		
		Median Household Income	Per Capita Personal Income	Unemployment Rate
2012	39,353	\$ 57,096	\$ 23,863	14.2%
2013	40,424	56,529	23,591	14.9%
2014	42,117	63,523	23,660	14.3%
2015	43,629	56,603	23,783	12.9%
2016	45,349	57,972	24,443	11.3%
2017	46,179	60,807	25,700	4.3%
2018	49,630	63,948	27,142	4.1%
2019	51,475	67,005	28,596	3.6%
2020	52,686	67,005	28,596	8.6%
2021	53,036	71,000	29,900	4.9%

Sources:

Population: State of California Department of Finance

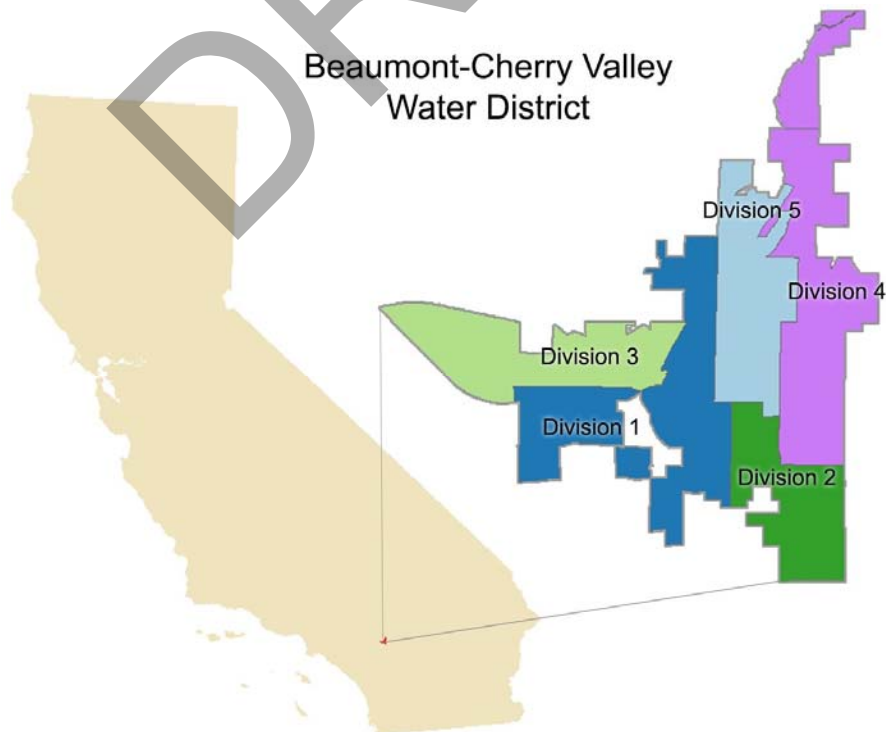
County Data: Riverside County Office of Economic Development

About the Beaumont-Cherry Valley Water District

District Governance

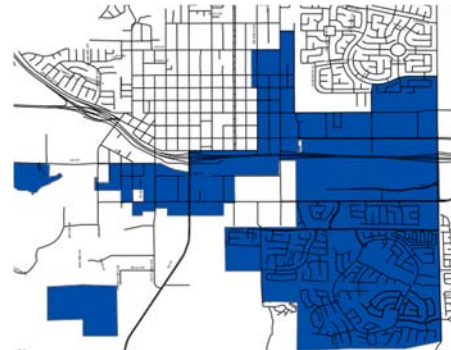
The District's Board of Directors comprises five members elected at-large by voters to serve a four-year staggered term and must be a resident of the division they represent. The District operates under a Board-Manager form of government. Appointed by the Board, the General Manager administers the daily affairs of the District and implements policy per the direction of the Board of Directors. The Board of Directors meets twice a month, on the second Wednesday and fourth Thursday of the month. Each year the Board of Directors adopts an operating budget before the new fiscal year. The budget authorizes and provides the basis for financial reporting and control of the economic operation, and accountability for District funds.

Board of Directors	Division Represented	Term Expiration
Lona Williams, President	Division 2	December 6, 2024
Andy Ramirez, Vice President	Division 1	December 6, 2024
David Hoffman, Secretary	Division 5	December 2, 2026
John Covington, Treasurer	Division 4	December 2, 2026
Daniel Slawson, Member	Division 3	December 2, 2026



Board of Directors

Division 2



Lona Williams
President

Beaumont-Cherry Valley Water District Board Member

Ms. Lona Williams was appointed to Division 2 of the Beaumont-Cherry Valley Water District Board of Directors on October 2, 2018. She ran unopposed for the vacancy and was re-appointed in the election for 2020-2024.

Dedication to progress

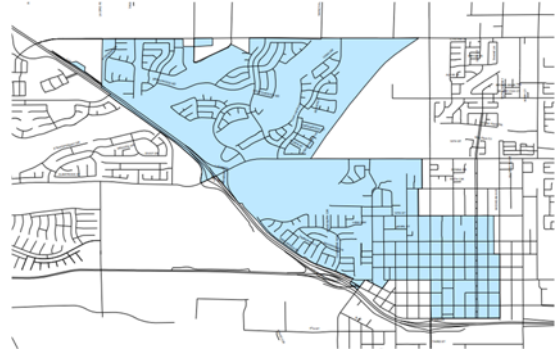
As a board member, President Williams ensured that implemented policies were successful for projects such as six water conservation projects; a cooperative agreement for recycled water; securing \$1.5 million in federal grants for meter improvements; and implementation of the Beaumont MDP Line 16 Project, a joint project between the Riverside County Flood Control and Water Conservation District (RCFC&WCD) and the Beaumont-Cherry Valley Water District (BCVWD). This project aims to protect the Cherry Valley community from a flood. It will help offset the need for imported water by conveying stormwater to the Noble Creek Recharge Facility and recharging the Beaumont Groundwater Management Zone. Additionally, Ms. Williams serves on the Finance and Audit Committee, which oversees financial reporting, audits, and internal controls while promoting fiscal responsibility and transparency.

Professional Experience

Ms. Williams' professional experience ranges from medical assistance to highly responsible administrative support. She served for ten years as Registrar at Banning High School. She worked in the City of Banning Public Works Department. She assisted the department director with complex administrative activities, including office management, development of presentations and staff reports, department budget monitoring, contract administration, and official records maintenance.

Ms. Williams holds a Master's degree in Business Administration and a Bachelor of Science in Business from the University of Redlands. During her university career, she was active in the Whitehead Leadership Society, an organization promoting active service and support to the university community and fostering an academic climate for student achievement.

Division 1



Andy Ramirez
Vice President

Beaumont-Cherry Valley Water District Board Member

Andy Ramirez has been a Beaumont-Cherry Valley Water District board member since 2016. He is an experienced public servant and currently serves as a Deputy Director of Public Works for a local agency. Vice President Ramirez enjoys simplifying organizational complexities, improving operational and budgetary efficiencies, and building cohesive teams. Mr. Ramirez has a Master's in Public Administration and graduated with the highest honors from California Baptist University. He resides with his wife and children in Beaumont, California.

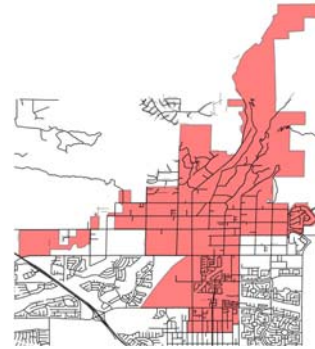
Dedication to progress

As a board member, Vice President Ramirez has ensured that policies bring about successful projects such as six water conservation projects; a cooperative agreement for recycled water; securing \$1.5 million in federal grants for meter improvements; and starting the construction of the Beaumont MDP Line 16 Project, a joint project between the Riverside County Flood Control and Water Conservation District (RCFC&WCD) and the Beaumont-Cherry Valley Water District (BCVWD). This project aims to protect the Cherry Valley community from a flood. It will help offset the need for imported water by conveying stormwater to the Noble Creek Recharge Facility and recharging the Beaumont Groundwater Management Zone. Additionally, Mr. Ramirez advocated for area residents who lost income due to COVID-19 to seek rent and utility support through the United Lift Rental Assistance Program.

Professional Experience

Mr. Ramirez began his career in the water industry in the late 1990s, installing water and sewer pipelines. His diverse experience continued into the public sector as an executive advisor to the City of Hemet Fire Chief, a Management Analyst in the City Manager's office for the City of San Jacinto, and managing operations for the City of San Bernardino. For over a decade, Mr. Ramirez has served in municipal government. He has enjoyed collaborating with local agencies and intergovernmental committees such as the Western Riverside Council of Governments (WRCOG). He and his family currently volunteer their time at their local church.

Division 5



David Hoffman
Secretary

Beaumont-Cherry Valley Water District Board Member

David Hoffman was elected to the Beaumont-Cherry Valley Water District Board of Directors in 2014. Since taking office, Mr. Hoffman has dedicated himself to the District, emphasizing fiscal responsibility and sustainability. His devotion is recognized by Board nominations of Treasurer from 2017 through 2019 and again in 2021, with unanimous support each year.

As a board member, Mr. Hoffman has ensured policies create successful projects in water conservation projects; securing \$1.5 million in federal grants for meter improvements; and implementation of the Beaumont MDP Line 16 Project, a joint project between the Riverside County Flood Control and Water Conservation District (RCFC&WCD) and the Beaumont-Cherry Valley Water District (BCVWD).

During the Covid-19 pandemic, Mr. Hoffman provided support on financial utility assistance grants through the California Water and Wastewater Arrearages Payment Program, a program funded by the State Water Resources Control Board using the Federal American Rescue Plan Act of 2021 (ARPA), as well as rent and utility support through the United Lift Rental Assistance Program through the County of Riverside.

Dedication to fiscal responsibility

In addition to being the Board Treasurer for several years, Mr. Hoffman has been the Chairman of the Finance and Audit Committee since 2016. The Committee oversees financial reporting, audit, and internal controls while promoting fiscal responsibility and transparency. Mr. Hoffman's input and recommendation to the Board for the District to engage an investment consultant to maximize District earnings was vital. The advice ensured that the District maintained investments that met policy requirements for safety, liquidity, and return.

Professional Experience

Mr. Hoffman has been a local businessman since 1982, providing products and services in the Calimesa area. With a focus on customer service, individualized support, and attention to detail, the family-run business has customers from all over the Inland Empire, has expanded to a 3,000 sq. ft. retail store, and has an additional five-acre hay yard. As a Calimesa Chamber of Commerce member, Mr. Hoffman and his company understand the local community's needs and participate in community workshops and animal education.

Division 4



John Covington
Treasurer

Administrator, Morongo Band of Mission Indians

The Morongo Band of Mission Indians has employed Mr. Covington since 2005. He manages the Tribe's Water and Wastewater Departments and implements all water resource management activities. He serves as the Tribal Government Administrator, overseeing other tribal departments. His professional career started in 1987 in the public sector of the water industry, and he continues working for the tribal government. His expertise lies in potable and non-potable water systems, design and distribution, water supply operations, water supply hydraulics, water treatment, quality, resource, and water rights management. He also has extensive knowledge of Tribal water rights (Federally Reserved), state water rights, and statewide resource water management.

PROFESSIONAL LICENSES and SOCIETIES

- ❖ State of California Water Distribution Grade III
- ❖ State of California Water Treatment Grade III
- ❖ American Water Works Water Distribution Operator Grade II
- ❖ State of California Tribal Advisory Committee Member (DWR)
- ❖ American Water Works Association CA/NV Member
- ❖ Association of California Water Agencies Member
- ❖ California Rural Water Association Board Member
- ❖ State of California Delegate, National Rural Water Association Board of Directors
- ❖ Beaumont Cherry Valley Water District Elected Member (Elected)
- ❖ Riverside County Municipal Advisory Commission (Chairman)

Mr. Covington has over three decades of industry experience and serves many local agencies and intergovernmental committees. He is experienced in local and regional water issues and has been instrumental in advocating for legislative reform relating to Native American water resources and water rights. Mr. Covington has provided expert witness testimony about water rights and is recognized by many agencies as a collaborative key person in negotiations and implementing critical management decisions and projects.

Mr. Covington's commitment to the water industry and community is demonstrated through his community service, membership, and participation in several committees statewide

PROFESSIONAL EXPERIENCE:

Currently, he has 35 years of water industry experience, an Associate of Arts Degree, and a Water Supply Engineering Certification from San Bernardino Valley College District.

Division 3



Daniel Slawson
Director

Partner, Winchester Associates, Inc.

As a partner of Winchester Associates, Mr. Slawson manages the Surveying Division and is Vice President of Land Surveying. Since 1992, his experience has been in Local Agency improvement design standards, infrastructure planning, parcel and tract mapping, and boundary and construction surveying. This experience has allowed him to understand and advise on infrastructure issues, comment on contract provisions and negotiations, and offer insight on project impacts on the region.

Mr. Slawson is licensed by the California Department of Consumer Affairs Board of Professional Engineers, Land Surveyors, and Geologists as a Professional Land Surveyor, and he also earned a Certificate in Computer Aided Design from the University of California Riverside.

Dedication to the Community

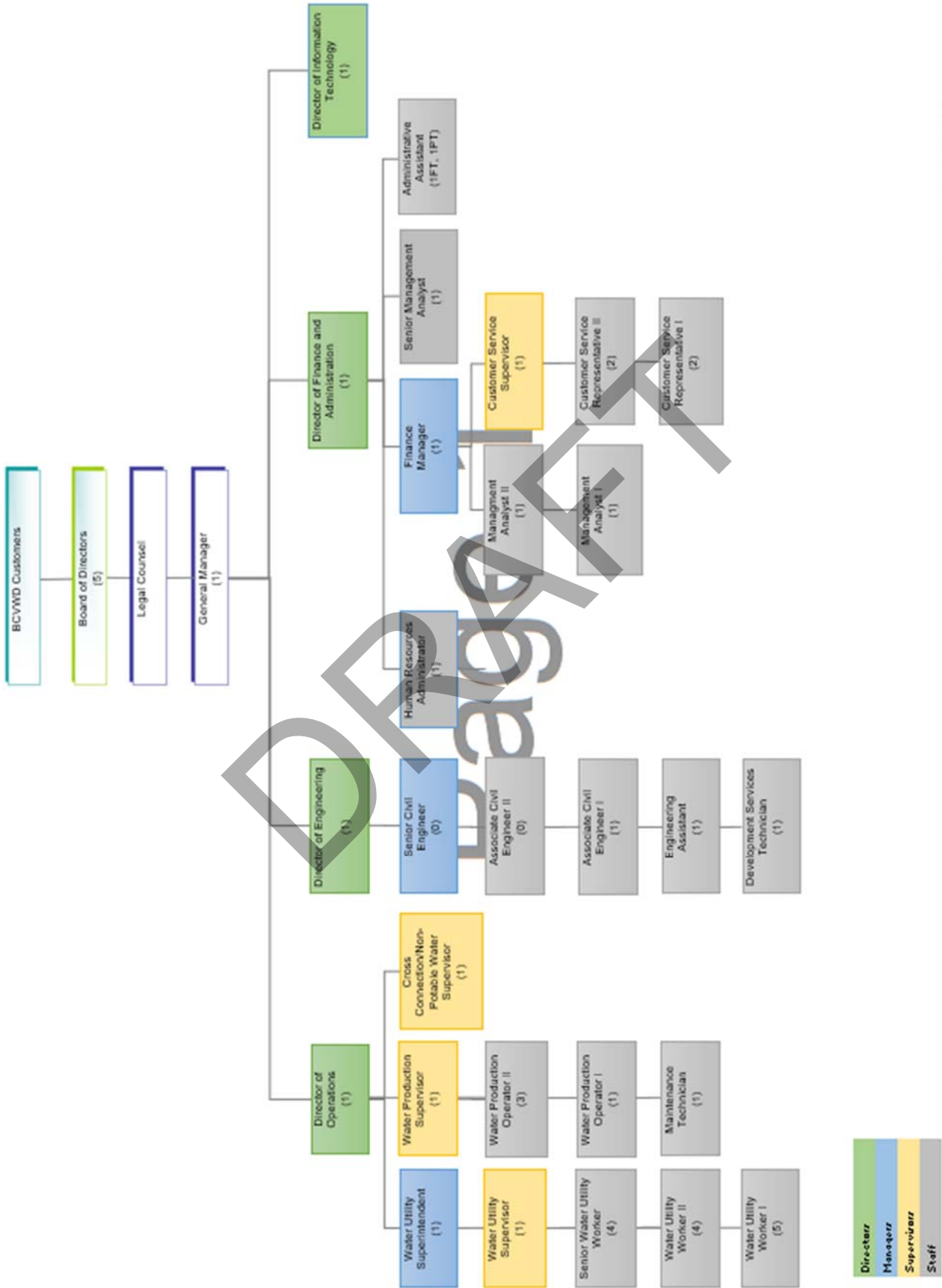
In addition to advocating for conservation and fiscal sustainability, Mr. Slawson encourages collaboration and communication. In addition to being an elected Board member to the District, Mr. Slawson is also:

- Chair of the San Geronio Pass Regional Water Alliance
- Member of the Association of California Water Agencies
- Member of the California Special Districts Association and an
- An active member of Toastmasters International, Moreno Valley Motivators Club Division.

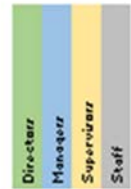
Daniel Slawson has been a Board Member of the Beaumont-Cherry Valley Water District since 2012. His public service for the District includes a nomination and acceptance as the District's Board President in 2017, Vice-Presidency in 2019, and Board President in 2021. Each nomination was unanimously approved. His service aided the District in achieving and gaining annual recognition awards, sustaining financial stability, and providing a source for collaboration with other special district entities.

Mr. Slawson was raised in the beautiful area of Moreno Valley and has lived in our prestigious City of Beaumont for 17 years. Mr. Slawson is married to a passionate and caring registered nurse, continuing the service theme, and his pre-teen daughter attends a local Beaumont public school.

BCVWD Organization Chart 2023



Effective 01/01/2023



2023 Salary Schedule

Beaumont-Cherry Valley Water District Salary Schedule by Classification

Effective: January 1, 2023 Classification	Salary Range*	Hourly rates (per step)					Annual Range	
		Step 1	Step 2	Step 3	Step 4	Step 5	(based on 2080 hrs.; rounded to nearest dollar)	
Accounting Technician	26	30.37	31.89	33.48	35.15	36.91	63,170	76,773
Administrative Assistant	22	27.51	28.89	30.33	31.85	33.44	57,221	69,555
Assistant General Manager	69	87.80	92.19	96.80	101.64	106.72	182,624	221,978
Associate Civil Engineer I	42	45.08	47.33	49.70	52.18	54.79	93,766	113,963
Associate Civil Engineer II	47	51.00	53.55	56.23	59.04	61.99	106,080	128,939
Customer Service Representative I	12	21.50	22.57	23.70	24.89	26.13	44,720	54,350
Customer Service Representative II	18	24.93	26.18	27.49	28.86	30.30	51,854	63,024
Customer Service Supervisor	33	36.10	37.90	39.79	41.78	43.87	75,088	91,250
Development Services Technician	22	27.51	28.89	30.33	31.85	33.44	57,221	69,555
Director of Engineering	61	72.07	75.67	79.45	83.42	87.59	149,906	182,187
Director of Finance and Administration	64	77.61	81.49	85.56	89.84	94.33	161,429	196,206
Director of Information Technology	56	63.70	66.88	70.22	73.73	77.42	132,496	161,034
Director of Operations	60	70.30	73.81	77.50	81.38	85.45	146,224	177,736
Engineering Assistant	37	39.84	41.83	43.92	46.12	48.43	82,867	100,734
Engineering Intern	2	16.79	17.63	18.51	19.44	20.41	34,923	42,453
Finance Manager	50	54.91	57.66	60.54	63.57	66.75	114,213	138,840
General Manager	contract					120.20		250,016
Human Resources Administrator	39	41.86	43.95	46.15	48.46	50.88	87,069	105,830
Maintenance Technician	28	31.90	33.50	35.17	36.93	38.78	66,352	80,662
Management Analyst I	31	34.36	36.08	37.88	39.77	41.76	71,469	86,861
Management Analyst II	38	40.85	42.89	45.03	47.28	49.64	84,968	103,251
Cross Connection/Non-Potable Water Supervisor	42	45.08	47.33	49.70	52.18	54.79	93,766	113,963
Senior Civil Engineer	53	59.14	62.10	65.21	68.47	71.89	123,011	149,531
Senior Management Analyst	45	48.53	50.96	53.51	56.19	59.00	100,942	122,720
Senior Water Utility Worker	27	31.13	32.69	34.32	36.04	37.84	64,750	78,707
Water Production Operator I	21	26.85	28.19	29.60	31.08	32.63	55,848	67,870
Water Production Operator II	28	31.90	33.50	35.17	36.93	38.78	66,352	80,662
Water Production Supervisor	42	45.08	47.33	49.70	52.18	54.79	93,766	113,963
Water Utility Superintendent	46	49.75	52.24	54.85	57.59	60.47	103,480	125,778
Water Utility Supervisor	39	41.86	43.95	46.15	48.46	50.88	87,069	105,830
Water Utility Worker I	17	24.44	25.66	26.94	28.29	29.70	50,835	61,776
Water Utility Worker II	22	27.51	28.89	30.33	31.85	33.44	57,221	69,555

Board of Directors

\$260 per day for meeting attendance in accordance with District rules and regulations

***Positions highlighted in grey are non-budget positions not intended to be filled in 2023*

**Beaumont-Cherry Valley Water District
2023 Full Salary Range Schedule**

Salary Range	Hourly				
	Step 1	Step 2	Step 3	Step 4	Step 5
1	16.38	17.20	18.06	18.96	19.91
2	16.79	17.63	18.51	19.44	20.41
3	17.21	18.07	18.97	19.92	20.92
4	17.65	18.53	19.46	20.43	21.45
5	18.08	18.98	19.93	20.93	21.98
6	18.54	19.47	20.44	21.46	22.53
7	18.99	19.94	20.94	21.99	23.09
8	19.48	20.45	21.47	22.54	23.67
9	19.95	20.95	22.00	23.10	24.26
10	20.47	21.49	22.56	23.69	24.87
11	20.97	22.02	23.12	24.28	25.49
12	21.50	22.57	23.70	24.89	26.13
13	22.03	23.13	24.29	25.50	26.78
14	22.57	23.70	24.89	26.13	27.44
15	23.14	24.30	25.51	26.79	28.13
16	23.72	24.91	26.16	27.47	28.84
17	24.44	25.66	26.94	28.29	29.70
18	24.93	26.18	27.49	28.86	30.30
19	25.54	26.82	28.16	29.57	31.05
20	26.19	27.50	28.87	30.31	31.83
21	26.85	28.19	29.60	31.08	32.63
22	27.51	28.89	30.33	31.85	33.44
23	28.21	29.62	31.10	32.65	34.28
24	28.90	30.35	31.87	33.46	35.13
25	29.63	31.11	32.67	34.30	36.01
26	30.37	31.89	33.48	35.15	36.91
27	31.13	32.69	34.32	36.04	37.84
28	31.90	33.50	35.17	36.93	38.78
29	32.70	34.34	36.06	37.86	39.75
30	33.51	35.19	36.95	38.80	40.74
31	34.36	36.08	37.88	39.77	41.76
32	35.21	36.97	38.82	40.76	42.80
33	36.10	37.90	39.79	41.78	43.87
34	37.00	38.85	40.79	42.83	44.97
35	37.92	39.82	41.81	43.90	46.10
36	38.87	40.81	42.85	44.99	47.24
37	39.84	41.83	43.92	46.12	48.43
38	40.85	42.89	45.03	47.28	49.64
39	41.86	43.95	46.15	48.46	50.88
40	42.90	45.05	47.30	49.67	52.15
41	43.98	46.18	48.49	50.91	53.46
42	45.08	47.33	49.70	52.18	54.79
43	46.20	48.51	50.94	53.49	56.16
44	47.36	49.73	52.22	54.83	57.57
45	48.53	50.96	53.51	56.19	59.00
46	49.75	52.24	54.85	57.59	60.47
47	51.00	53.55	56.23	59.04	61.99
48	52.28	54.89	57.63	60.51	63.54
49	53.59	56.27	59.08	62.03	65.13
50	54.91	57.66	60.54	63.57	66.75

Salary Range	Hourly				
	Step 1	Step 2	Step 3	Step 4	Step 5
51	56.29	59.10	62.06	65.16	68.42
52	57.70	60.58	63.61	66.79	70.13
53	59.14	62.10	65.21	68.47	71.89
54	60.62	63.65	66.83	70.17	73.68
55	62.13	65.24	68.50	71.93	75.53
56	63.70	66.88	70.22	73.73	77.42
57	65.28	68.54	71.97	75.57	79.35
58	66.92	70.27	73.78	77.47	81.34
59	68.58	72.01	75.61	79.39	83.36
60	70.30	73.81	77.50	81.38	85.45
61	72.07	75.67	79.45	83.42	87.59
62	73.86	77.55	81.43	85.50	89.78
63	75.71	79.50	83.48	87.65	92.03
64	77.61	81.49	85.56	89.84	94.33
65	79.54	83.52	87.70	92.08	96.68
66	81.53	85.61	89.89	94.38	99.10
67	83.55	87.73	92.12	96.73	101.57
68	85.65	89.93	94.43	99.15	104.11
69	87.80	92.19	96.80	101.64	106.72
70	89.99	94.49	99.21	104.17	109.38
71	92.25	96.86	101.70	106.78	112.12
72	94.56	99.29	104.25	109.46	114.93
73	96.90	101.75	106.84	112.18	117.79
74	99.33	104.30	109.51	114.99	120.74
75	101.82	106.91	112.26	117.87	123.76
76	104.37	109.59	115.07	120.82	126.86
77	106.97	112.32	117.94	123.84	130.03
78	109.64	115.12	120.88	126.92	133.27
79	112.38	118.00	123.90	130.10	136.61
80	115.19	120.95	127.00	133.35	140.02
81	118.08	123.98	130.18	136.69	143.52
82	121.03	127.08	133.43	140.10	147.11
83	124.05	130.25	136.76	143.60	150.78
84	127.14	133.50	140.18	147.19	154.55
85	130.34	136.86	143.70	150.88	158.42
86	133.61	140.29	147.30	154.66	162.39
87	136.92	143.77	150.96	158.51	166.44
88	140.35	147.37	154.74	162.48	170.60
89	143.87	151.06	158.61	166.54	174.87
90	147.46	154.83	162.57	170.70	179.24
91	151.14	158.70	166.64	174.97	183.72
92	154.92	162.67	170.80	179.34	188.31
93	158.80	166.74	175.08	183.83	193.02
94	162.77	170.91	179.46	188.43	197.85
95	166.83	175.17	183.93	193.13	202.79
96	171.00	179.55	188.53	197.96	207.86
97	175.29	184.05	193.25	202.91	213.06
98	179.67	188.65	198.08	207.98	218.38
99	184.15	193.36	203.03	213.18	223.84
100	188.75	198.19	208.10	218.51	229.44

COLA of 5% applied to all salary ranges

Personnel Summary by Department

Full and Part-Time District Employees	2019 Actual	2020 Actual	2021 Budget	2021 Actual	2022 Budget (FT)	2022 Budget (PT) ⁽⁹⁾	2023 Budget (FT)	2023 Budget (PT) ⁽⁹⁾
Engineering	6	6	7 ⁽¹⁾	5	4	3 ⁽¹⁾	4	3 ⁽¹⁾
Finance and Administration								
Administration⁽²⁾	7	7	11 ^(3,4,5)	8	7	4 ^(3,4,5)	7	2 ^(4,6)
Finance	6	4	6	5	5	0	5	0
Human Resources	1	1	1	1	1	0	1	0
Information Technology	1	1	1	1	1	0	1	0
Operations								
Source of Supply	4	4	6	4	6	0	6	0
Transmission and Distribution	13	12	15	13	13	6 ⁽⁷⁾	13	10 ⁽⁸⁾
Field Inspections	0	0	0	0	0	0	0	0
Customer Service and Meter Reading	3	3	3	3	3	0	3	0
Maintenance and General Plant	0	0	1	1	1	0	1	0
Total Positions	41	41	51	41	41	13	41	15

- (1) Includes 2 part-time District Engineers at a maximum of 640 hours and 1 Intern at a maximum of 988 hours
- (2) Includes General Manager, Administrative Assistants, and Customer Service Representatives
- (3) Included 1 part-time Customer Service Rep I for a maximum of 988 hours and 1 part-time Accountant III for a maximum of 640 hours
- (4) Includes an Administrative Assistant for a maximum of 988 hours
- (5) Included 2 temporary part-time employees to implement the AMR/AMI program
- (6) Consolidated 2 part-time, temporary employees to implement the AMR/AMI program into 1 temporary position for a maximum of 2,000 hours
- (7) Included 4 part-time Water Utility Worker I positions for seasonal projects for a maximum of 959 hours each as well as 2 temporary employees to implement the AMR/AMI program for a maximum of 2,000 hours each
- (8) Includes 8 part-time Water Utility Worker I positions for seasonal projects for a maximum of 959 hours each as well as 2 temporary employees to implement the AMR/AMI program for a maximum of 2,000 hours each
- (9) A part-time position is any position that is scheduled for less than 2,080 hours and does not qualify for certain benefits, including vacation accruals or holiday pay.

Salaries and Benefits

The District contributes to CalPERS, a multiple-employer defined benefit pension plan. Effective fiscal 2002, the District contracted the retirement formula of 2.7% @ 55. All employees hired before 01/01/13 are covered under this retirement formula and are referred to as Classic Members. The Public Employees' Pension Reform Act (PEPRA) went into effect on 01/01/13, with a retirement formula of 2% @ 62. All employees hired after 12/31/12 and not a prior Classic Member of CalPERS are covered under this retirement formula. Participants are required to contribute up to 8% of their annual covered salary.

In previous years the District's unfunded liability was included as a percentage of the employer's contribution. Effective fiscal year 2018, CalPERS collects the employer contributions toward the plan's unfunded liability as dollar amounts instead of the primary method of a contribution rate. The plan's regular contribution will continue to be collected as a percentage of payroll. The unfunded accrued liability (UAL) is billed at the beginning of the fiscal year, with the option of prepayment at a discounted rate or monthly payments. The District's UAL total for 12 monthly payments was \$203,589 for 2021. The District opted to go with the single prepayment option of \$196,817 in lieu of the monthly payments, saving \$6,772.

Retiree Benefits/Other Post-Employment Benefits (OPEB)

The District offers post-employment medical benefits. Benefits and employee/employer contributions are based on a minimum of five years of service, hire date and date of retirement. At the regular meeting held on May 11, 2022, the Board adopted Resolution 2022-15: Electing to Participate in the California Employers' Retiree Benefit Trust (CERBT) program, Adopting the Agreement to Prefund Other Post-Employment Benefits Through CalPERS, and Execution of Related Documents. CERBT is a Section 115 trust fund dedicated to prefunding Other Post-Employment Benefits (OPEB) for all eligible California public agencies. By joining this trust fund, the District is currently prefunding future costs from investment earnings provided by CalPERS. Contributions to the CERBT programs are voluntary and determined by the District. Under the District's current Funding Policy, the OPEB Trust is funded with \$104,000 annually through the end of Fiscal Year 2024.



The District-Wide Accomplishments and Goals motivate the District to implement measurable action plans to meet the vision and mission of the District. The District reviews the goals' importance, value, and benefits to measure performance, enhance productivity, enforce fiduciary responsibilities, and provide a safe and secure workplace.

2022 DISTRICT-WIDE ACCOMPLISHMENTS

1. Completed and distributed the 2021 Water Quality Report and Consumer Confidence Report to communicate BCVWD's source of drinking water quality to the levels of any contaminants found and potential health effects in the local drinking water.
2. Completed and implemented the 2020 Census Redistricting Map to communicate compliance with Riverside and San Bernardino Counties, a revision to the district division lines to align voters with district representation for legislative delegation.
3. Completed the 2023 Board of Directors election for Districts 3, 4, & 5 in compliance with the Riverside County and San Bernadino County Registrars of Voters.
4. Recognition of the annual Great Place to Work certification in an employee engagement survey for the fiscal year 2022 by the international accreditation system called Great Place to Work, evaluating the health of the organization. The certification is the second consecutive year of recognition.
5. Completed the Well rehabilitation and pumping unit repair projects to improve the quality of supply and serviceable equipment and prevent excessive repair or equipment failure for Wells 10, 18, 23, and 29.
6. Purchased a Global Positioning System (GPS instrument), supported setup and interface with the Information Technology Department, and provided staff training to provide for the improved accuracy of the District's potable and non-potable water system maps, including water meter location activities as well as mapping of customer non-potable/potable water use areas, and Recycled Water piping locations for anticipated upcoming recycled water permitting activities.
7. Advanced District water system mapping efforts related to the District's GIS facilities mapping system. Said work included the addition of approximately 13.4 miles of piping related to recently constructed District and Developer projects (said piping addition increased overall District system mapping by about 5%.
8. Complete the Automatic Meter Read (AMR) portion of the AMR/ Automatic Meter Infrastructure (AMI) project by supporting the final deployment of remaining automatic meters (approximately 3,000 meters and associated transmitters (radios)) at customer locations in conjunction with Finance and Administrative Services and Operations Departments. Complete AMI deployment, including installation of system collector and repeater components throughout the District, including quarterly testing and quality assurance activities. Upon system testing and commissioning, the District will deploy the customer-facing web portal and enable AMI technology to automate, increase operational

- efficiency, and improve meter collecting and reporting capabilities by year-end 2023.
9. Provided various projects to rehabilitate and reconstruct existing facilities to promote higher maintenance activities and revise facilities' landscaping to improve facility aesthetics and drought tolerance, thereby enabling a better public image.
 10. Completed and Implemented the BCVWD Miscellaneous Fee Study that communicates to consumers miscellaneous fees to cover the cost of services and materials, to encourage compliance with administrative rules, and to repair or replace damaged equipment related to water services.
 11. Recognition of the annual Certificate of Achievement for Excellence in Financial Reporting for the fiscal year 2021 by the Government Finance Officers Association (GFOA), increasing the District's financial performance transparency.
 12. Recognition of the annual Operating Budget Excellence Award for the fiscal year 2022 by the California Society of Municipal Finance Officers (CSMFO) for summarizing financial information of key economic facts on expenditures and revenues.
 13. Acceptance and Implementation of the 2022 BCVWD Operating Budget that communicates a transparent look at the District's day-to-day, short-term, and long-term financial stability annually.
 14. Recognition of the annual Investment Policy Certification by the California Municipal Treasurers Association (CMTA) for Investment Policy Certification for the fiscal year 2022 sustained compliance with current state statutes governing local government entities' investment practices.
 15. Coordinated and monitored mud and debris flow events and District responses (rain event responses) from the Apple/ El Dorado burn scar with emergency personnel and Riverside County Flood Control & Water Conservation District.
 16. Provided District and Regional Master Planning Activities internally and with various community partners, including continued review and analysis of District water demands. Work included data updates to 32 housing tract water consumption for 2016, 2017, 2018, and 2019 to understand effects of new construction and implemented water conservation measures related to District Water Supply Consumption. Work includes updating mapping and anticipated facilities of the District Water Master Plan and completing a Draft of the District's Recycled Water Master Plan.
 17. Supported the Finance and Operations departments on grant funding opportunities for the Automatic Meter Reading/Advanced Metering Infrastructure (AMR/AMI) Project, the SCADA Project, and secured \$2.58M of ARPA funding from the county of Riverside for the Noble Tank Pipeline and B-Line. Completed programming of all remaining transmitters for AMR component of AMR/AMI project or approximately 36% of remaining project transmitters (7,500 transmitters of 20,450 total project transmitters).

2023 DISTRICT-WIDE GOALS

1. Complete and Distribute the 2022 Water Quality and Consumer Confidence reports by communicating

to consumers the report's availability by the end of the 2023 fiscal year. This will reflect an improvement in customer communication to meet BCVWD's goal of providing safe water to the community annually. This goal will be accomplished by completing the report within the parameters of the State of California.

2. Continue to meet the State and Federal drinking water standards and required regulatory water quality sampling to administer preservation of water quality for protecting the environment, public health, and water allocation for present and future generations. Provide all sampling and operational requirements necessary to meet all State and Federal drinking water standards and all regulatory water quality sampling requirements, including completion of UCMR 5 water constituent sampling activities.
3. Improve fiduciary responsibilities by earning an unmodified "clean" opinion for the financial statement audit. This will reflect an improvement of transactional duties to ensure that financial information is represented fairly and accurately. This goal will be accomplished by completing the 2022 financial audit by the end of the 2023 fiscal year.
4. Continue implementing the Water Shortage Contingency Plan (WSCP) and drought restrictions as part of the 2020 Urban Water Management Plan to meet the requirements of Governor Newsom's proclamation of a drought state of emergency for all counties in California.
5. Advance the District's cybersecurity initiative by working with all District Departments, including Human Resources (related to integrating Policies and Procedures into the overall District Policies and Procedures framework), to complete the District's Cybersecurity Program Policies and Procedures. IT Department Staff will also advance through continued deployment, testing, and refining all applications, technologies, and systems reasonably necessary to ensure a secure, safe, and effective workplace. IT Department will continue to leverage investments made by the District in 2021 and 2022 to continue to maximize the District's effectiveness of the cybersecurity program through 2023 and beyond. Staff proposes to assess and plan for using items such as artificial intelligence technologies to ensure maximum identification and response to security threats.
6. Continue advancing District and regional water supply activities, including analysis, and planning for the District, the San Geronio Pass Water Agency, and the San Geronio Pass region stakeholders, including updates to annual water supply and consumption modeling, annual water storage, and future needs assessments, and continued advancement of District and regional Sites Reservoir participation.
7. Coordinate with BCVWD Operations Department to commence and advance Capital Improvement Projects, including a request for proposals (as necessary) and design of the following District-Wide locations.
8. Advance the implementation of the new Supervisory Control and Data Acquisition (SCADA) system that will enable staff to have increased oversight and control of all water operations and facilities. Said system will include remote and mobile device access opportunities, improving system maintenance

and control operations activities. Project components include site retrofits and upgrades of electrical equipment, wires, communications equipment, etc., and all District facilities sites (e.g., wells, booster, reservoirs, pressure-reducing stations, etc.).

9. Finalize design and construction documents for Water Storage Tank Recoating, Painting, and Rehabilitation at Cherry Tanks I & II, Vineland Tank I, and Lower Edgar Tank and complete coating, painting, and modifications to said facilities in 2023 and 2024.
10. Complete the MDP Line 16 project by providing management activities of maintaining maximum imported water recharge, new stormwater collection, and recharge activities for MDP Line 16 tributary area, and management of Noble Creek Recharge Facility Phase 1 and 2 basins.

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The General Managers Executive Leadership Team provides strategic and operational leadership to the District to influence organizational tools to enhance productivity, enforce fiduciary responsibilities, and provide a safe and secure workplace.

2022 EXECUTIVE LEADERSHIP TEAM ACCOMPLISHMENTS

1. Provided organizational management and leadership to District employees by motivating a collaborative and teamwork approach to the organization's resources for improved efficiency and achieving goals.
2. Effectively communicated with the Board of Directors of District activities by promoting value-added interactions, accountability, building trust, and transparency for decision-making to sustain a healthy relationship and protect the organization's reputation for the betterment of the District and its consumers.
3. Collaborated and secured a 2.58 million dollar ARPA Infrastructure project fund with the County of Riverside for the critical water and wastewater infrastructure in the County's 5th Supervisorial District. The infrastructure projects include a 24" 3040 Pressure Zone Cherry Avenue/International Park Road Transmission Pipeline and "B" Line Upper Edgar Transmission Pipeline and Facilities Project.
4. Collaborated with various external partnerships to build relationships and awareness with consumers, planning, development, and community groups to shape a collaboration platform for building the Districts community water resources.
5. Completed an Insurance Assessment of the District's Assets to ensure proper insurance coverage in the event of recovering financially from unexpected events.

2023 EXECUTIVE LEADERSHIP GOALS AND OBJECTIVES

1. Drive Organizational excellence and teamwork throughout the organization.
2. Provide leadership for all Employees in:
 - a. Quality assurance of District Services and Water Supply.
 - b. Implementation of Organizational policies advisor.
 - c. Prompt and accurate communication.
 - d. Employee accessibility, mentoring, and guiding principals.
 - e. Adhere to District Standards and Policies.
3. Act in concert with the Board to effectively interface and communicate with Federal, State and local elected appointed officials.
4. Continue to meet the State and Federal drinking water standards and required regulatory water quality sampling to administer preservation of water quality for protecting the environment, public health, and water allocation for present and future generations.
5. Drive Recycled Water usage implementation with the City of Beaumont and the San Gorgonia Pass Water Agency.
6. Continue to build external inter-agency relationships with state, regional, and local stakeholders, including the City of Beaumont, the San Gorgonio Pass Water Agency, Yucaipa Valley Water District

(YVWD), the City of Banning, San Geronio Pass Regional Water Alliance, the County of Riverside, Riverside County Flood Control & Water Conservation District, Riverside Local Agency Formation Commission (LAFCO), and others, and provide participation and leadership among agencies.

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Beaumont-Cherry Valley Water District Awards



The California Society of Municipal Finance Officers is the statewide organization serving all California municipal finance professionals, an affiliate of the nationwide Government Finance Officers Association (GFOA). Its mission is to promote excellence in financial management through innovation, continuing education, and professional development. Recognizing that public servants are obligated to serve the public's interests, CSMFO actively improves fiscal integrity and adherence to the highest standards of ethical conduct and creates better accountability by disseminating best practices.

CSMFO established the Operating Budget Excellence Award to recognize agencies whose budget documents reflect a commitment to specific statewide criteria of the highest quality, our comprehensive, transparent, and exhibit exceptional clarity and presentation effectiveness. The District has received the award for the past two years (2021 and 2022).

The award represents the continued commitment to following best practices in budget preparation. To receive the Excellence Award in budgeting, a governmental unit must publish a budget document that meets specific criteria as a policy document, financial plan, and communication tool. Attainment of the Operating Budget Excellence Award represents a significant accomplishment by BCVWD and its management.

California Municipal Treasurers Association



Investment Policy Certification

Issued on 03/31/2022



Beaumont Cherry Valley Water District

The California Municipal Treasurers Association certifies that the investment policy of the Beaumont Cherry Valley Water District complies with the current State statutes governing the investment practices of local government entities located within the State of California.





President

03/21/2022

Date

The California Municipal Treasurers Association (CMTA) was founded in 1958 by a handful of Municipal Treasurers from Northern and Southern California whose primary interest was improving their local government function. CMTA is a professional organization with a mission to lead in promoting and enhancing the fiduciary responsibility and integrity of individuals responsible for public funds.

The CMTA Investment Policy Certification confirms the District has met industry best practices for California's public sector agencies and districts. Fellow CMTA members reviewed the policy, many of which have earned the Certified California Municipal Treasurers (CCMT) designation, show transparency and due diligence, and cited all required Government Codes.

The award represents the continued commitment to following best practices in investments. To receive the award, a governmental unit must address eighteen areas of Investment Policies: Scope, Prudence, Objective, Delegation of Authority, Ethics and Conflicts of Interest, Authorized Financial Dealers and Institutions, Authorized and Suitable Investments, Review of Investment Portfolio, Investment Pools/Mutual Funds, Collateralization, Safekeeping and Custody, Diversification, Maximum Maturities, Internal Controls, Performance Standards, Reporting, Investment Policy Adoption, and Glossary. Attainment of the Investment Policy Certification Award represents a significant accomplishment by BCVWD and its management.



Government Finance Officers Association

Certificate of
Achievement
for Excellence
in Financial
Reporting

Presented to

**Beaumont Cherry Valley Water District
California**

For its Annual Comprehensive
Financial Report
For the Fiscal Year Ended

December 31, 2020

Christopher P. Morill

Executive Director/CEO

The GFOA established the Certificate of Achievement for Excellence in Financial Reporting Program (Program) in 1945 to encourage and assist state and local governments to go beyond the minimum requirements of generally accepted accounting principles to prepare annual comprehensive financial reports that evidence the spirit of transparency and full disclosure and recognize individual governments to succeed in achieving that goal. The Certificate is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

Reports submitted to the Program are reviewed by selected members of the GFOA professional staff and the GFOA Special Review Committee, comprised of individuals with expertise in public sector financial reporting and includes financial statement preparers, independent auditors, academics, and other finance professionals.

Budget Resolution

Annually, the Board of Directors (BOD) approves and adopts the Fiscal Year (FY) Operating Budget and Capital Improvement Budget by adopting a Resolution.

The District's General Manager (GM) is authorized to take all necessary actions to implement the provisions of the FY Budget as adopted by the Resolution, including recruiting and appointing positions within the limits of said Budget and Plan without further Board action.

The GM is directed to implement the Resolution's intent following applicable procedures. The expenditure amounts designated for the FY are appropriated and expended by departments per funding source designation. The Finance and Administration Department prepares the annual Operating and Capital Improvement Budget, using projected financials for presentation to the BOD, intending to submit for full budget document approval before year-end, effective January 01.

RESOLUTION 2022-__	
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BEAUMONT-CHERRY VALLEY WATER DISTRICT ADOPTING THE FISCAL YEAR 2023 OPERATING BUDGET AND 2023-2027 CAPITAL IMPROVEMENT BUDGET FOR THE FISCAL YEAR ENDING DECEMBER 31, 2023	
<p>WHEREAS, the Board of Directors of the Beaumont-Cherry Valley Water District has reviewed the staff report, draft budget, and associated materials distributed for December 14, 2022, Regular Meeting of the Board of Directors; and</p>	
<p>WHEREAS, the Board of Directors has determined that it is necessary for the efficient management of the District that certain sums of revenue be appropriated to the activities as set forth in said budget,</p>	
<p>NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Beaumont-Cherry Valley Water District:</p>	
<ol style="list-style-type: none">1. In all aspects, the recitals stated above are true and correct.2. The Budget Staff Report and Presentation and all associated documents are incorporated herein by reference, approved, and adopted as findings.3. The Board of Directors determines and adopts the proposed organizational structure outlined in the staff report, budget, and associated documents.4. The Board of Directors hereby approves and adopts the Fiscal Year (FY) 2023 Operating Budget and 2023-2027 Capital Improvement Budget.5. The District's General Manager is authorized to take all necessary actions to implement the provisions of the FY 2023 Budget as adopted by this Resolution, including recruiting and appointing positions within the limits of said Budget and Plan without further Board action.6. The General Manager is directed to implement the intent of this Resolution as soon as reasonable following applicable procedures. The expenditure amounts designated for FY 2023 are hereby appropriated and may be expended by the departments or funds for which they are designated.	
<p>ADOPTED this _____ day of _____, by the following vote:</p>	
<p>AYES: NOES: ABSTAIN: ABSENT:</p>	
<p>ATTEST:</p>	
<p>_____ Director Lona Williams, President of the Board of Directors of the Beaumont-Cherry Valley Water District</p>	<p>_____ Director David Hoffman, Secretary to the Board of Directors of the Beaumont-Cherry Valley Water District</p>

Accounting, Budgeting, and Rate-Setting Structure

Basis of Budgeting: Proprietary Fund Accounting

Proprietary Funds create a record and account for transactions in government-related activities. The District's financial reporting structure is fund-based. A fund is a separate, self-balancing set of accounts used to account for segregated resources for specific purposes to follow particular regulations, restrictions, or limitations. There are two types of proprietary funds – enterprise funds and internal service funds. An enterprise fund is to account for an activity for which external users are charged a subsequent fee against goods and services. An internal service fund accounts for activities that provide goods and services to other funds. Both fund types use the same Generally Accepted Accounting Principles (GAAP), comparable to the private sector. As required by GAAP, the District's Water Fund uses the full accrual basis accounting, which recognizes revenues in the accounting period in which they are earned and expenses in the accounting period in which the liability is incurred. Unbilled water utility revenues accrue at year-end. A full accrual basis accounting recognizes the economic effect of events that impact an entity during the accounting period, regardless of whether cash was received or spent.

Proprietary Funds account for district activities where the focus determines operating income, financial position, and cash flow. Proprietary funds include enterprise and internal service funds. Both enterprise and internal service funds recover the total cost of providing services (including capital costs) through fees, other revenues, and charges on those using their services.

The District reports all activity in one enterprise fund, the Water Fund, which intends to support user charges or rates for water service. Proprietary funds mainly focus on the flow of economic resources recognized on the accrual basis of accounting. These funds primarily account for all the assets and liabilities relevant to the operations, both short-term and long-term. Occasionally, rate adjustments are needed to ensure the fund maintains adequate cash balances to cover operating costs, debt service, and capital repairs and replacements.

What is a Budget?

The calendar 2023 budget provides the following functions:

1. *A Policy Document*

The budget links desired goals and policy direction to the actual day-to-day activities of the District.

2. *An Operational Tool*

The budget directs the operation of the District. Activities of each function or department are formalized and described in the chapter Budget by Department. Budgets strategically plan for future business goals and financing needed to achieve such. Operating budgets facilitate planning anticipated income and expenses for a specified budget period. The process maintains an understanding of various District enterprises, how they relate to each other, and the goals and policies of the District and the Board.

3. *A Financial Planning Tool*

The budget is a financial planning tool. A balanced budget must be adopted by the Board of Directors and put in place before the expense of District funds on January 1. The budget provides the authority to spend District funds.

4. *A Link with the Community*

Transparency: The budget provides an opportunity to allow and encourage public review of District operations. The document describes the activities of the District, the reason or cause for those activities, future implications, and the direct relationship to constituents.

Budget Planning and Preparation

The budget process begins in February each year and has three distinct functions. The first, in February, is a debrief between Finance and all department staff involved in the prior year's budget process. The intention is to discuss the process, forms, and outcome, improve communication, and improve the process moving forward. By collecting input from each department, staff can address any inefficiencies and identify training needs for the budget processes to follow.

The second process is the mid-year review, which takes place each year in June. The departments review their expense accounts to determine if any mid-year adjustments or amendments are needed. An adjustment is a transfer within a department under \$50,000, approved by the department director and the General Manager. An amendment is an increase or decrease to the approved budget, usually for a considerable unexpected expense, that requires Board approval. In either case, the mid-year review asks departments to evaluate costs concerning their expectations for the current year to ensure that their budgets are on track.

The new year budget preparation begins in July of each year, with the departments preparing for the requirements for the following fiscal year. An annual kickoff meeting is scheduled to discuss the upcoming process, required forms and documents for requests, and timeline. The budget requests are reviewed by the Director of Finance and Administration, and recommendations are presented to the General Manager by September. The budget is presented to the Finance and Audit Committee in October for an initial budget review in detail to address questions before a draft is presented to the full Board of Directors. A budget workshop is scheduled with the Board of Directors for the budget presentation and discussion. The presentation includes information from prior years, projections for the current year, and an explanation of the changes from year to year. Modifications requested by the Board of Directors are implemented to prepare the report's final draft, which is presented to be voted on in December of each year. Below is the budget calendar for the fiscal year 2023.

Key Dates for the New Year Budget Preparation

June	July
Mid-year review of FY 2021-22 revenue and expenditures	Finalize mid-year budget projections for the BOD presentation
Review budget adjustment requests from the department (current fiscal year)	Present mid-year budget update to BOD
Prepare mid-year budget analysis and agenda report for the BOD meeting in July	Informal Status Update to Personnel Committee
Budget kickoff meeting with all Departments	Review of Capital Improvement Program (CIP) budgets and projects (status update)

August	September
Budget meeting with all Departments	Final review of Capital Improvement Program (CIP) budgets and projects (status update)
Distribute department narratives, goals, accomplishments, and organization charts to Departments for review and update	Initial draft of expense justification reports requests due from Departments
Personnel Request Forms to GM (if applicable)	Supplemental budget requests due from Departments
Review of Departmental supplemental budget request	GM meetings with Departments to discuss proposed budget requests
Personnel change requests discussed at Personnel Committee	Completion of Departmental Goals & Accomplishments
Goals and Accomplishments meeting with all departments	

October	November
Personnel change requests discussed at Personnel Committee	Final Draft budget approved by Finance & Audit Committee
Draft budget prepared, review by Departments	Final Draft budget finalized for BOD presentation
Draft budget reviewed by Finance & Audit Committee in preparation for BOD review/approval.	

December
FY 2023 Budget adopted by Board of Directors

How Does the Budget Compare to the Annual Financial Report?

The budgetary management of District funds is based on the “bottom line” and whether the expenses, including capital replacements, are supported by revenue. The District uses its reserve balances, or “ending reserves,” to evaluate its funds.

Some of the common differences between a GAAP-based Annual Comprehensive Financial Report (ACFR) and a budgetary basis of accounting are as follows:

- Under a budgetary basis, the receipt of debt proceeds, capital outlays (including the capital improvement program), and debt service principal payments are reported as non-operating revenues and expenses. Depreciation expense is not reported, except for informational purposes only.
- The opposite is true under a GAAP-based ACFR: capital outlays are reflected as additions to assets on the balance sheet and depreciated over their useful lives. Debt proceeds are shown as a liability, and principal expenses on debt service are reflected as a liability reduction.
- The timing of revenue and expenses are the same under GAAP-based ACFR and a budgetary basis of accounting. Revenues are recognized when earned, and expenses are recognized when incurred.

Proposition 218

The need for a rate increase can dictate the timing of the budget process. Proposition 218, officially titled the “Right to Vote on Taxes Act,” was approved by California voters in 1996. It amended the State Constitution and established additional procedural requirements and limitations on new and increased taxes, assessments, and property-related fees and charges.

For special districts such as Beaumont-Cherry Valley Water District (BCVWD), any fees or charges imposed on persons as an incident of property ownership (water commodity charges, service charges, related late charges and fees, sanitation fees, etc.) must comply with the requirements of this law. Specifically, the District must notify all affected property owners 45 days before a public hearing on any proposed rate increase. During those 45 days, the property owner may choose to protest the increase by submitting a written form to that effect. The proposed fee or increase is prohibited if written protests constitute a simple majority (50% + 1).

Substantive requirements of Proposition 218 include restrictions on expenses that may be included in the fee or rate. For example, revenues cannot exceed the costs required to provide the property-related service, and revenues from the fee cannot be used for any purpose other than that for which it was imposed. These requirements suggest that an agency develop the cost of service studies that document the costs for which their fees and rates are imposed, utilizing appropriate industry principles and guidelines.

Budget Control and Amendment

Throughout the budget period, the management staff is responsible for monitoring their department’s budgets. Finance staff provides tools for managers to review their budgets at any time. In addition to the budget process, the team presents a monthly budget report to the Finance and Audit Committee for a detailed review before being submitted to the Board of Directors (Board) for review and approval. The reports update the Board on the progress of all operating revenues and expenses for the Water Fund. The Finance and Audit Committee also undertakes a comprehensive mid-term and mid-year review of the District’s operating budget, which is then submitted to the Board. If, during the mid-year budget review or during the budget presentation to the Finance and Audit Committee, it is determined that a significant adjustment is needed, then finance staff will work with managers to prepare a Budget Adjustment or Amendment request to be approved.

The General Manager is responsible for keeping the expenses within budget allocations and may adopt budget policies necessary to carry out that responsibility. No expenditure of funds shall be authorized unless sufficient funds have been appropriated by the Board or reallocated by the General Manager as described in this budget.

The General Manager may exercise discretion in the Administration of the budget to respond to changed circumstances by requesting budget transfers between line items within their department. Budget transfers between departments must be approved by each department director and the General Manager. Any single line item modification of more than \$50,000 shall require approval by the Board. Any amendment (addition or reduction) to the budget shall also require approval by the Board. All budget transfers are documented and tracked in the District's computerized financial system and reported to the Finance and Audit committee at regular meetings on the first Thursday of each month.

The General Manager may authorize hiring full-time staff if the Board of Directors has approved the position or classification. In addition, the General Manager may approve the hiring of temporary or part-time staff as needed.

The General Manager's Declaration of a District Emergency is a public acknowledgment of the severe situation the District faces and that the District's resources may not be adequate to respond to the emergency. The Board of Directors, in consultation with the General Manager, may delegate to the General Manager the authority to suspend competitive bidding and enter emergency contracts of up to two-hundred fifty thousand dollars (\$250,000), as authorized by Public Contract Code §20567 and §22050. The Board must ratify the declaration within fourteen (14) days at a regular, special, or emergency Board meeting.

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Financial Guidelines and Policies

General Financial Goals

- Ensure delivery of an adequate level of water-related services by assuring reliance on ongoing resources and maintaining an adequate financial base
- Ensure the District can respond to changes in the economy or new service requirements without an undue amount of financial stress
- Assure ratepayers that the District is well-managed financially
- Adhere to the highest accounting and management policies as set by Government Finance Officers Association (GFOA), Governmental Accounting Standards Board (GASB), and other professional standards for financial reporting and budgeting

Cash and Investments

The District maintains cash and investment programs following the District Investment Policy, intended to provide guidelines for the prudent investment of surplus cash, reserves, trust funds, and restricted monies and to outline a policy for maximizing the efficiency of the District's cash management system in compliance with Section 53646 of the Government Code of California. The policy applies to all financial assets of the District as accounted for in the audited financial statements. The primary objectives of the District's investment activities, in order of priority, are the safety of the principal through the mitigation of both credit and market risk, maintenance of the liquidity necessary to meet cash flow needs, and, lastly, return on investment.

Operating Budget Guidelines

Based on the District's balanced budget definition, current operating expenses will be paid from current revenues and reserves carried forward from the prior year. Additional personnel is requested to meet program initiatives, and policy directives after service needs are identified.

Reserve Policy

This policy, incorporated with Board of Directors Resolution 2010-10, adopted on July 14, 2010, identifies restricted reserves as Future Capital Commitments, Funds Held for Others, and Debt Service. Board-designated unrestricted reserves are identified in the policy as Emergency, Capital Replacement, and Operations.

Designated Reserves

1. *Emergency Reserve*

The purpose of the Emergency Reserve is to ensure continued service to the District's customers and service areas for events that are impossible to anticipate and budget. The Emergency Reserve is adjusted annually to a minimum of 15% of the annual operating budget.

2. *Capital Replacement Reserve*

The Capital Replacement Reserve is designated for purchasing operating equipment, physical plant, infrastructure, water conservation projects, and other capital items. They are designed to stabilize funding for capital by accumulating "pay as you go" reserves available for necessary capital purchases. The Capital Replacement Reserve is funded through sources other than capacity fees, including operating revenues, and is available for capital improvements.

3. *Reserve for Operations*

The Reserve for Operations is to be used for working capital purposes and to ensure the continuity of customer services regardless of cash flow. This Reserve has adjusted annually to a minimum amount sufficient to pay for three months of budgeted operating expenses, not exceeding a maximum of six months of budgeted operating expenses. Adequate reserves and sound financial policies provide financial flexibility in the event of unanticipated expenses or revenue fluctuations.

Restricted Reserves

1. *Reserves for Future Capital Commitments*

Reserves for Future Capital Commitments are established by resolution to designate specific fees for expanding the domestic water system. The annual minimum funded represents fees collected during the year. Appropriation of reserves is approved through Board action. Funds appropriated to these reserves are invested similarly to other District investments, with interest earnings on the restricted reserves credited logically and systematically.

2. *Reserves for Funds Held for Others*

The Board of Directors establishes reserves for Funds Held for Others to segregate funds held for others, such as refundable or prepaid deposits. They are adjusted to equal the funds held for others at year-end. Funds appropriated to these reserves are invested similarly to other District investments.

3. *Debt Service Reserve*

The Debt Service Reserve is established to be used to provide for the repayment of debt. This Reserve is maintained at the minimum required by funding covenants. Funds appropriated to these reserves are invested similarly to other District investments, with interest earnings on the restricted reserves credited logically and systematically.

Operating Budget – Water Enterprise Fund



How is Water Measured?

Measurement Structure

Water is commonly measured by the acre-foot (AF). The acre-foot measurement is used when the District imports large quantities of water from the San Geronio Pass Water Agency (SGPWA) by the California State Water Project (SWP).

The unit of measure that the District uses for billing domestic water customers is one hundred cubic feet (CCF) of water. One hundred cubic feet of water, or one CCF, equals 748 gallons.

One acre-foot equals 325,851 gallons, enough to flood a football field - roughly an acre in size - one foot deep. In contrast, as a typical bathtub holds 50 gallons of water, it takes approximately 15 bathtubs full of water to equal one CCF.

Water Production

Actual water production from January through September was up 274,800 CCF in the fiscal year 2022 versus the same period in the fiscal year 2021. A potential reason for the increase in consumption is warmer and drier weather than experienced in 2021 over the same period as well as new home construction.



Rate Structure

The District bills residential services every two months (bi-monthly), resulting in six total bills per year for most customers. The existing rate structure for potable water consists of a bi-monthly fixed charge based on meter size and customer classification.

Each customer classification type is assigned a different monthly fixed charge to reflect the difference in the service cost. The classifications for the water meter service charges are:

1. Domestic/ Commercial/ Non-potable: Single-family residential, single business commercial unit, or non-potable water service unit per meter.
2. Multiple Residential/ Multiple Commercial: Residential or commercial customers with multiple units on one meter. For example, an apartment building would fall into this classification.

Bi-Monthly Potable and Non-Potable Water Meter Service Charges			
Meter Size	January 2022	January 2023	January 2024
5/8"	\$25.87	\$27.69	\$29.63
3/4"	\$35.65	\$38.15	\$40.83
1"	\$55.24	\$59.11	\$63.25
1 1/2"	\$104.21	\$111.51	\$119.32
2"	\$162.97	\$174.38	\$186.59

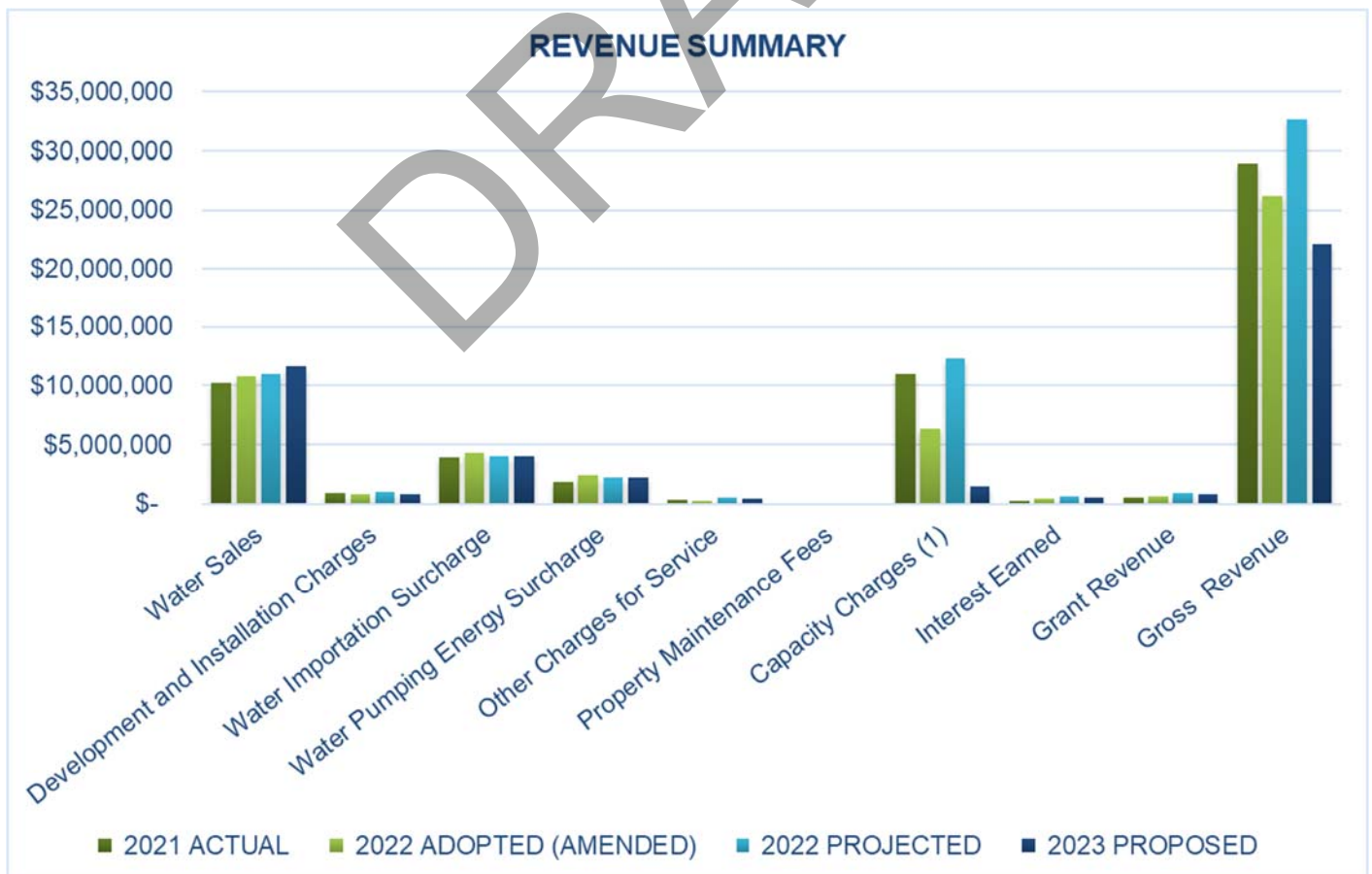
Additionally, all customers pay a commodity rate by customer class on all water consumption. These rates are shown in the table below. Domestic residential customers pay a three-tiered rate based on consumption at each tier level. All other customers pay a uniform rate per CCF consumed. Additionally, the District passes through imported water charges and the cost of power to transmit and distribute water to all customers.

Bi-Monthly Potable and Non-Potable Water Commodity Rates				
Customer Class	Monthly Tiers (CCF)	January 2022	January 2023	January 2024
Single Family				
Tier 1	16	\$0.76	\$0.82	\$0.88
Tier 2	34	\$0.87	\$1.01	\$1.09
Tier 3	34+	\$1.57	\$1.68	\$1.80
Multi-Family	Uniform	\$1.17	\$1.26	\$1.35
Commercial/Industrial	Uniform	\$1.10	\$1.18	\$1.27
Fire Service	Uniform	\$1.35	\$1.45	\$1.56
Landscape Irrigation	Uniform	\$1.22	\$1.31	\$1.41
Schedule Irrigation	Uniform	\$1.22	\$1.31	\$1.41
Construction	Uniform	\$1.35	\$1.45	\$1.56
Non-Potable	Uniform	\$0.96	\$0.96	\$0.96
State Water Project (SGPWA)		<i>Pass-Through</i>	<i>Pass-Through</i>	<i>Pass-Through</i>
SCE Power Charge (Pumping)		<i>Pass-Through</i>	<i>Pass-Through</i>	<i>Pass-Through</i>
Non-potable Water Supply		<i>Pass-Through</i>	<i>Pass-Through</i>	<i>Pass-Through</i>
Non-potable Water Power		<i>Pass-Through</i>	<i>Pass-Through</i>	<i>Pass-Through</i>

Financial Summary – Water Enterprise Fund

	2021 ACTUAL	2022 ADOPTED (AMENDED)	2022 PROJECTED	2023 PROPOSED	CHANGE <i>(Proposed less Adopted- Amended)</i>
Operating Revenue					
Water Sales	\$ 10,190,700	\$ 10,842,000	\$ 10,945,700	\$ 11,690,000	\$ 848,000
Development and Installation Charges	866,100	834,000	1,034,700	834,000	-
Water Importation Surcharge	3,956,200	4,349,000	4,072,200	4,072,500	(276,500)
Water Pumping Energy Surcharge	1,872,400	2,467,000	2,227,100	2,227,500	(239,500)
Other Charges for Service	329,000	235,000	562,300	467,000	232,000
Total Operating Revenue	17,214,400	18,727,000	18,842,000	19,291,000	564,000
Non-Operating Revenue					
Property Maintenance Fees	\$ 26,100	\$ 46,000	\$ 43,900	\$ 50,000	\$ 4,000
Capacity Charges ⁽¹⁾	10,976,400	6,354,000	12,296,800	1,484,000	(4,870,000)
Interest Earned	218,200	408,000	584,300	484,000	76,000
Grant Revenue	493,800	640,000	892,500	784,000	144,000
Total Non-Operating Revenue	11,714,500	7,448,000	13,817,500	2,802,000	(4,646,000)
Gross Revenue	28,928,900	26,175,000	32,659,500	22,093,000	(4,082,000)

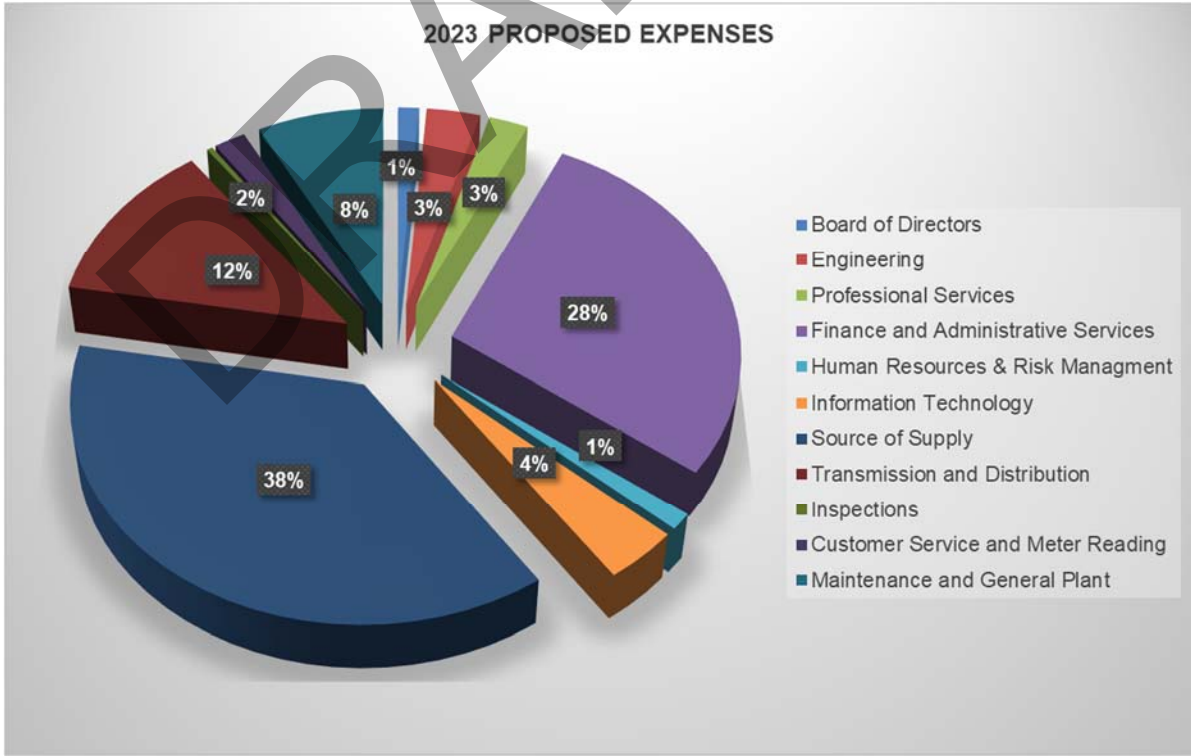
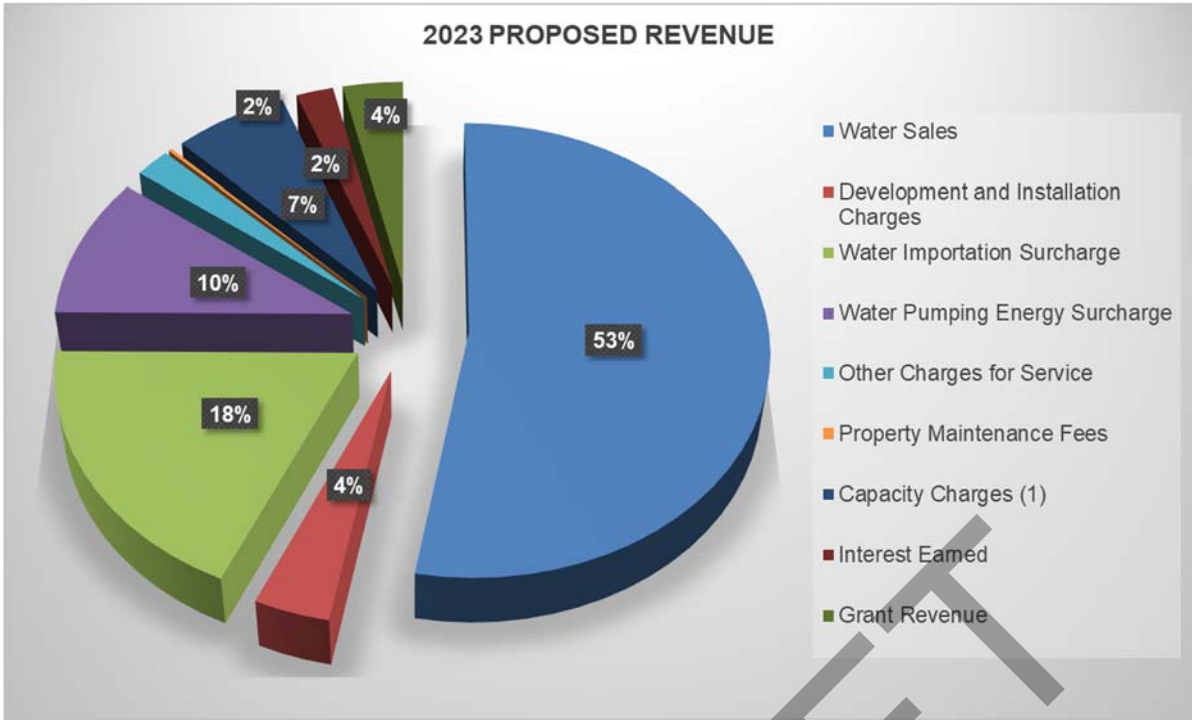
(1) Capacity Charges Projected for 2022 include actuals up to September 30, 2022. All others are until August 31, 2022.



	2021 ACTUAL	2022 ADOPTED (AMENDED)	2022 PROJECTED	2023 PROPOSED	CHANGE <i>(Proposed less Adopted- Amended)</i>
Operating Expenses					
Board of Directors	\$ 152,368	\$ 197,000	\$ 159,800	\$ 290,500	\$ 93,500
Engineering	561,822	698,000	558,600	741,500	43,500
Professional Services	400,179	632,500	285,500	547,000	(85,500)
Finance and Administrative Services	4,477,231	6,241,325	5,213,900	6,447,100	205,775
Human Resources & Risk Management	195,563	321,200	240,500	279,700	(41,500)
Information Technology	443,155	644,000	630,600	899,000	255,000
Source of Supply	4,555,775	8,360,900	4,381,300	8,511,500	150,600
Transmission and Distribution	1,201,563	2,505,000	1,730,100	2,798,500	293,500
Inspections	81,731	107,000	89,500	79,500	(27,500)
Customer Service and Meter Reading	268,003	392,000	306,000	438,500	46,500
Maintenance and General Plant	825,968	1,693,775	1,286,000	1,743,700	49,925
Gross Operating Expenses	\$ 13,163,357	\$ 21,792,700	\$ 14,881,800	\$ 22,776,500	\$ 983,800
Gross Revenue	\$ 28,928,900	\$ 26,175,000	\$ 32,659,500	\$ 22,093,000	\$ (4,082,000)
Gross Expenses	\$ 13,163,357	\$ 21,792,700	\$ 14,881,800	\$ 22,776,500	\$ 983,800
Net Increase/(loss)	\$ 15,765,543	\$ 4,382,300	\$ 17,777,700	\$ (683,500)	\$ (5,065,800)

Gross Operating Expenses include non-cash accounts Depreciation and GASB 68 Pension Expense





Water Enterprise Fund – Statement of Revenues, Expenses, and Changes in Fund Balance (Unrestricted Reserves)

	2021 ACTUAL	2022 ADOPTED (AMENDED)	2022 PROJECTED	2023 PROPOSED	CHANGE	% CHANGE
Operating Revenue						
Water Sales	\$ 10,190,700	\$ 10,842,000	\$ 10,945,700	\$ 11,690,000	\$ 848,000	7.8%
Development and Installation Charges	866,100	834,000	1,034,700	834,000	-	0.0%
Water Importation Surcharge	3,956,200	4,349,000	4,072,200	4,072,500	(276,500)	-6.4%
Water Pumping Energy Surcharge	1,872,400	2,467,000	2,227,100	2,227,500	(239,500)	-9.7%
Other Charges for Service	329,000	235,000	562,300	467,000	232,000	98.7%
Gross Operating Revenue	17,214,400	18,727,000	18,842,000	19,291,000	564,000	3.0%
Operating Expenses						
Board of Directors	\$ 152,368	\$ 197,000	\$ 159,800	\$ 290,500	\$ 93,500	47.5%
Engineering	561,822	698,000	558,600	741,500	43,500	6.2%
Professional Services	400,179	632,500	285,500	547,000	(85,500)	-13.5%
Finance and Admin Services (less Depreciatio	1,553,692	3,241,325	2,127,000	6,447,100	3,205,775	98.9%
Human Resources & Risk Management	195,563	321,200	240,500	279,700	(41,500)	-12.9%
Information Technology	443,155	644,000	630,600	899,000	255,000	39.6%
Source of Supply	4,555,775	8,360,900	4,381,300	8,511,500	150,600	1.8%
Transmission and Distribution	1,201,563	2,505,000	1,730,100	2,798,500	293,500	11.7%
Inspections	81,731	107,000	89,500	79,500	(27,500)	-25.7%
Customer Service and Meter Reading	268,003	392,000	306,000	438,500	46,500	11.9%
Maintenance and General Plant	825,968	1,693,775	1,286,000	1,743,700	49,925	2.9%
Gross Operating Expenses	\$ 10,239,818	\$ 18,792,700	\$ 11,794,900	\$ 22,776,500	\$ 3,983,800	21.2%
Operating Income (Loss)	\$ 6,974,582	\$ (65,700)	\$ 7,047,100	\$ (3,485,500)	\$ (3,419,800)	5205.2%
Non-Operating Revenue						
Property Maintenance Fees	\$ 26,100	\$ 46,000	\$ 43,900	\$ 50,000	\$ 4,000	8.7%
Capacity Charges	10,976,400	6,354,000	12,296,800	1,484,000	(4,870,000)	-76.6%
Interest Earned	218,200	408,000	584,300	484,000	76,000	18.6%
Grant Revenue	493,800	640,000	892,500	784,000	144,000	0.0%
Capital Improvement Budget	(3,886,195)	(30,918,300)	(4,368,627)	(32,219,900)	(1,301,600)	4.2%
Developer Funded Capital Improvement	799,418	1,629,600	506,465	2,264,300	634,700	0.0%
Use of Restricted Funds	241,424	13,155,400	1,506,999	3,668,600	(9,486,800)	-72.1%
Total Non-Operating Revenue (Expense)	\$ 8,869,147	\$ (8,685,300)	\$ 11,462,337	\$ (23,485,000)	\$ (14,799,700)	170.4%
Increase (Decrease) in Cash Flow	\$ 15,843,729	\$ (8,751,000)	\$ 18,509,437	\$ (26,970,500)	\$ (18,219,500)	208.2%
Beginning Reserve ⁽¹⁾	\$ 27,963,184	\$ 32,132,235	\$ 32,132,235	\$ 50,641,672	\$ 18,509,437	57.6%
Days' Cash on Hand ⁽²⁾	1562	454	1567	379	-75	-16.5%
Ending Reserve	\$ 43,806,913	\$ 23,381,235	\$ 50,641,672	\$ 23,671,172	\$ 289,937	1.2%
Target Reserve ⁽³⁾	\$ 12,611,513	\$ 14,120,280	\$ 13,099,360	\$ 14,835,814	\$ 715,534	5.1%

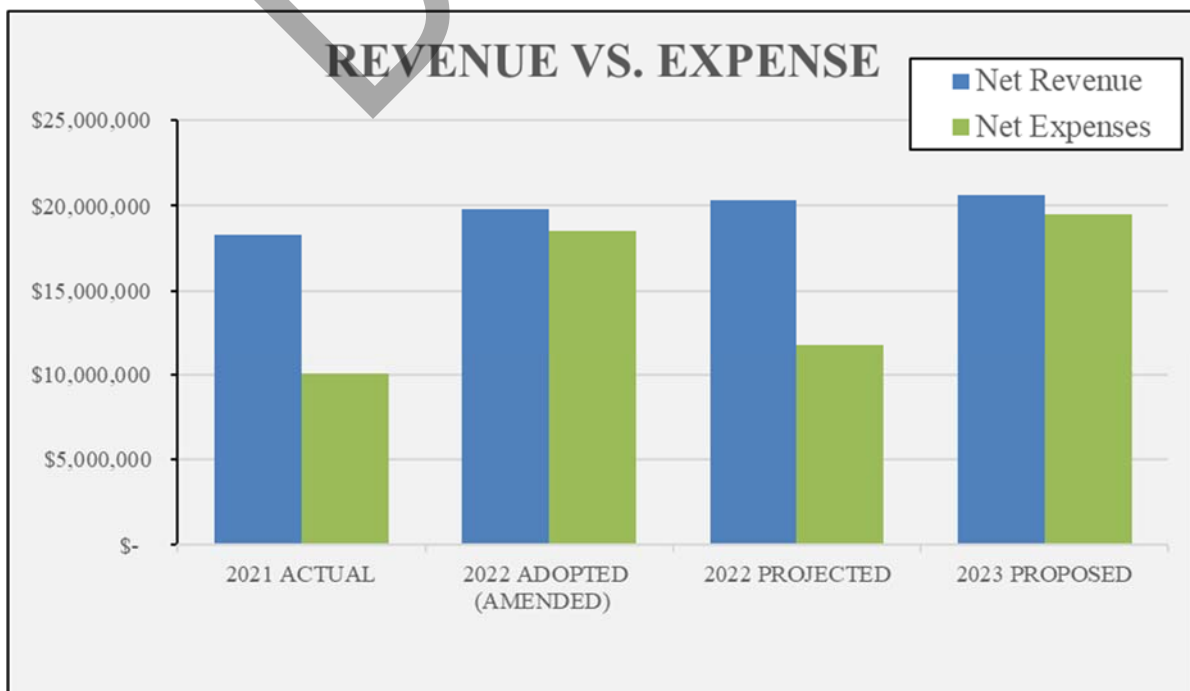
(1) Source: BCVWD Comprehensive Annual Financial Report (CAFR), note 11

(2) Calculation: Ending Reserve multiplied by 365 days, divided by Operating Expenses less depreciation

(3) Calculation: Sum of Emergency Reserve (15% of Operating Expense), Capital Replacement Reserve, and Reserve for Operations (3 months, or 25%, of Operating expenses) The Capital Replacement Reserve Target amount comes from the 2019 Water Rate Model

	2021 ACTUAL	2022 ADOPTED (AMENDED)	2022 PROJECTED	2023 PROPOSED
Gross Revenue	\$ 28,928,900	\$ 26,175,000	\$ 32,659,500	\$ 22,093,000
Less Capacity Charges	10,651,700	6,354,000	12,296,800	1,484,000
Net Revenue	\$ 18,277,200	\$ 19,821,000	\$ 20,362,700	\$ 20,609,000
Gross Expenses	\$ 13,163,357	\$ 21,792,700	\$ 14,881,800	\$ 22,776,500
Less GASB 68 Pension Expense	167,500	283,000	-	222,000
Less Depreciation	2,923,539	3,000,000	3,086,900	3,025,000
Net Expenses	\$ 10,072,318	\$ 18,509,700	\$ 11,794,900	\$ 19,529,500
Net Increase/(loss)	\$ 8,204,882	\$ 1,311,300	\$ 8,567,800	\$ 1,079,500

Although Stage 3 Water Restrictions were put in place in 2022, the State desired target of a 20% reduction in water usage has not been realized. The 2023 revenues related to water consumption have been based on the continued water usage trend from 2022, with the 2023 schedule of rates applied. There has been no implementation of Drought Surcharges; however, this could change in 2023 if there are State mandated water savings required of the District. Should this occur, a surcharge recommendation and budget amendment request would be presented to the Board of Directors for consideration. Additionally, the 2023 replenishment activities expenses include purchasing 11,000AF of imported water from the San Geronio Pass Water Agency. Should additional water be available, a request will be made to the Board of Directors to replace water removed from the District Beaumont Basin water master storage account and water used in 2021 and 2022 to authorize up to 7,000AF of additional water to be purchased using funding from reserves.



Revenue Detail

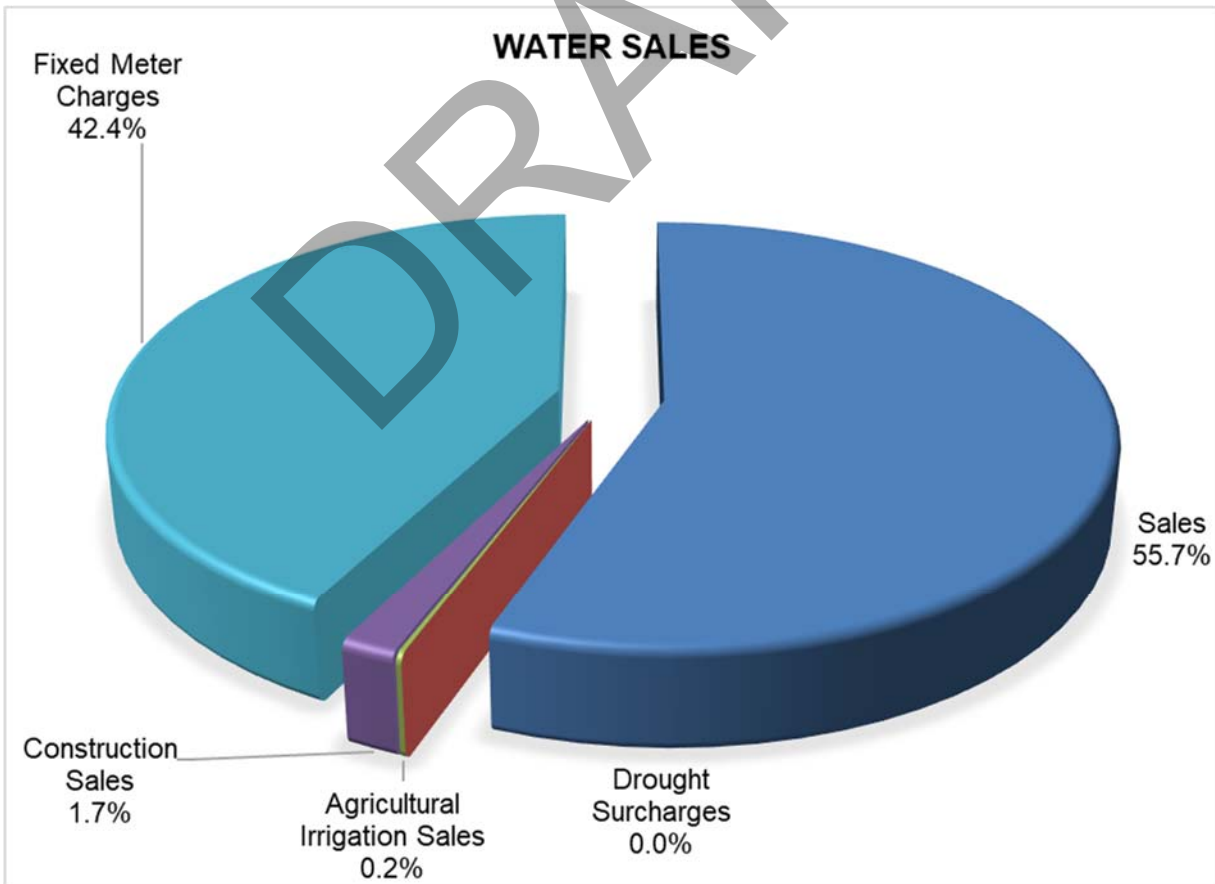


OPERATING REVENUE

Water Sales

The District produces potable water for sale to seven customer classes: single-family residential, multifamily residential, commercial, industrial, irrigation, and agricultural. Most customers are billed on a bi-monthly cycle based on the amount of water usage, which is metered and measured in hundred cubic feet (CCF), where 1 CCF equals 748 gallons and a fixed charge for the meter. Proposed water sales for 2023 are \$11,690,000, a 7.8% increase above the budgeted sales for 2022, based on the projected water sales for the current year.

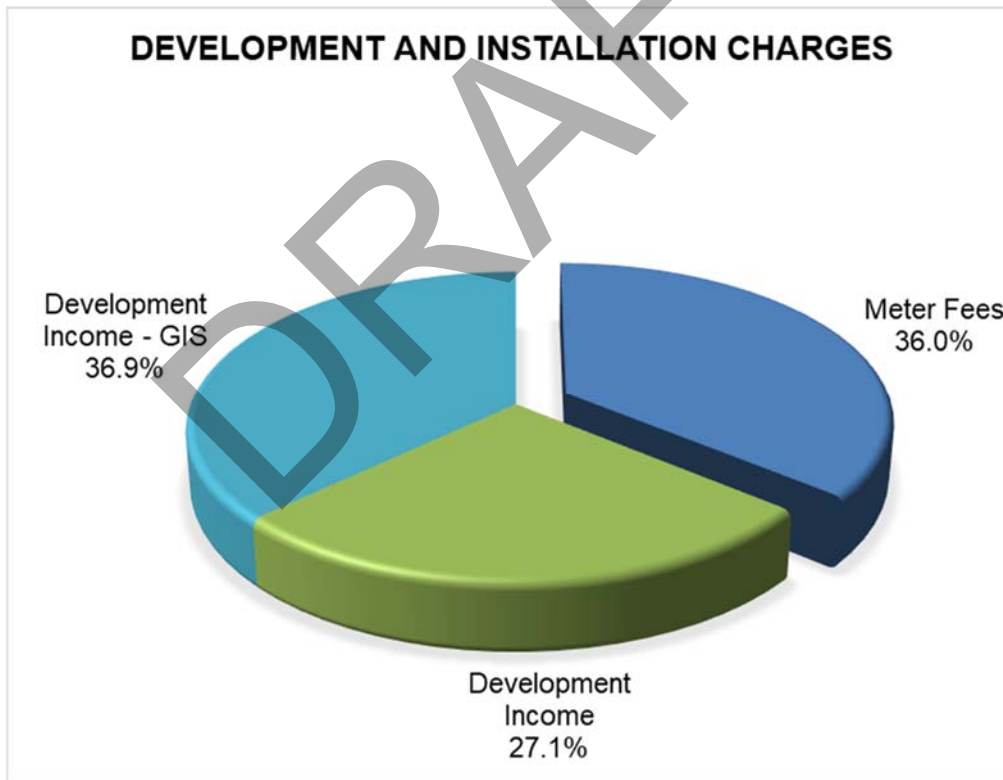
		2021 ACTUAL	2022 ADOPTED (AMENDED)	2022 PROJECTED	2023 PROPOSED	CHANGE <i>(Proposed less Adopted-Amended)</i>
Water Sales						
01-50-510-410100	Sales	\$ 5,699,800	\$ 6,367,000	\$ 6,060,900	\$ 6,510,500	\$ 143,500
01-50-510-410111	Drought Surcharges	-	-	-	-	-
01-50-510-410151	Agricultural Irrigation Sales	21,500	29,000	18,400	20,000	(9,000)
01-50-510-410171	Construction Sales	173,500	203,000	186,700	201,000	(2,000)
01-50-510-413011	Fixed Meter Charges	4,295,900	4,243,000	4,679,700	4,958,500	715,500
		<u>\$ 10,190,700</u>	<u>\$ 10,842,000</u>	<u>\$ 10,945,700</u>	<u>\$ 11,690,000</u>	<u>\$ 848,000</u>



Development and Installation Charges

The District incurs engineering, legal and administrative costs associated with new development, which are charged against deposits collected and recorded as revenue. The District also collects deposits for new service installations, which are recorded as revenue against the deposits when the services are installed. Proposed development and installation charges for 2023 are \$834,000, with no change from 2022, based on conservative projections of development growth.

		2021 ACTUAL	2022 ADOPTED (AMENDED)	2022 PROJECTED	2023 PROPOSED	CHANGE <i>(Proposed less Adopted-Amended)</i>
Development and Installation Charges						
01-50-510-413021	Meter Fees	\$ 509,800	\$ 300,000	\$ 782,500	\$ 300,000	\$ -
01-50-510-419011	Development Income	239,300	226,000	238,200	226,000	-
01-50-510-419012	Development Income - GIS	117,000	308,000	-	308,000	-
		<u>\$ 866,100</u>	<u>\$ 834,000</u>	<u>\$ 1,020,700</u>	<u>\$ 834,000</u>	<u>\$ -</u>



Water Importation Surcharge

The Water Importation Surcharge is the cost to the end user (Rate Payer) for imported water supplies to offset existing groundwater overdraft not to exceed the actual State Water Project Water costs incurred by the District. The proposed water importation surcharge for 2023 is \$4,072,500, a 6.36% decrease below the budgeted amount for 2022.

	2021 ACTUAL	2022 ADOPTED (AMENDED)	2022 PROJECTED	2023 PROPOSED	CHANGE <i>(Proposed less Adopted- Amended)</i>
Water Importation Surcharge					
01-50-510-415001 SGPWA Importation Charges	\$ 3,956,200	\$ 4,349,000	\$ 4,072,200	\$ 4,072,500	\$ (276,500)

Water Pumping Energy Surcharge

The Water Pumping Energy Surcharge is the end user's cost for electricity to pump and deliver water to the end user (Rate Payer). It includes all Southern California Edison (SCE) charges for operating the water system's pumps, wells, and booster stations. The proposed amended water pumping energy surcharge for 2023 is \$2,227,500, a 9.71% decrease below the budgeted amount for 2022.

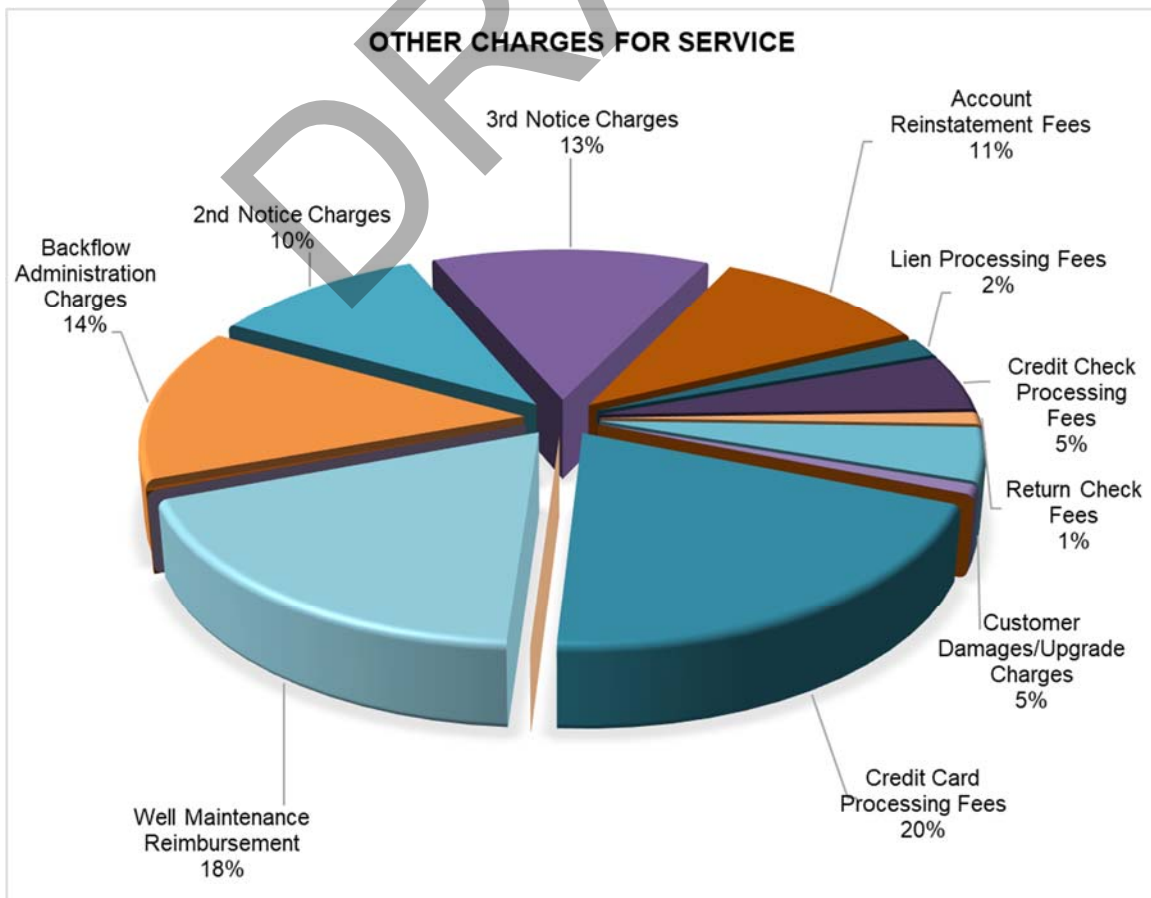
	2021 ACTUAL	2022 ADOPTED (AMENDED)	2022 PROJECTED	2023 PROPOSED	CHANGE <i>(Proposed less Adopted- Amended)</i>
Water Pumping Energy Surcharge					
01-50-510-415011 SCE Power Charges	\$ 1,872,400	\$ 2,467,000	\$ 2,227,100	\$ 2,227,500	\$ (239,500)



Other Charges for Service

Other Charges for Service include many of the user fees customers pay to utilize specific services, such as account reinstatement fees, past due notices, and other service fees. The proposed charges for 2023 are \$467,000, a 98.7% increase from the budgeted charges for 2022. The increase in Other Charges for Service reflects an increase in Miscellaneous Fees, expected for approval in 2023. The study for the Miscellaneous Fees identified charges that did not recover the total cost to the District. These fees have not been adjusted since the last evaluation in 2012.

		2021 ACTUAL	2022 ADOPTED (AMENDED)	2022 PROJECTED	2023 PROPOSED	CHANGE (Proposed less Adopted-Amended)
Other Charges for Service						
01-50-510-413001	Backflow Administration Charges	\$ 48,700	\$ 51,000	\$ 51,000	\$ 64,000	\$ 13,000
01-50-510-417001	2nd Notice Charges	62,000	61,000	48,700	49,000	(12,000)
01-50-510-417011	3rd Notice Charges	18,800	14,000	20,900	63,000	49,000
01-50-510-417021	Account Reinstatement Fees	1,200	10,000	49,100	50,000	40,000
01-50-510-417031	Lien Processing Fees	300	2,000	4,200	8,000	6,000
01-50-510-417041	Credit Check Processing Fees	10,800	11,000	11,400	23,000	12,000
01-50-510-417051	Return Check Fees	2,900	3,000	4,400	5,000	2,000
01-50-510-417061	Customer Damages/Upgrade Charges	26,100	22,000	38,300	22,000	-
01-50-510-417071	After-Hours Call Out Charges	600	1,000	900	4,000	3,000
01-50-510-417081	Bench Test Fees (Credits)	-	-	-	-	-
01-50-510-417091	Credit Card Processing Fees	52,500	51,000	62,100	93,000	42,000
01-50-510-419001	Rebates/Reimbursements	28,900	-	-	-	-
01-50-510-419021	Recharge Income	-	-	-	-	-
01-50-510-419031	Well Maintenance Reimbursement	10,100	8,000	208,500	85,000	77,000
01-50-510-419041	Gain (Loss) - Asset Disposal	-	-	-	-	-
01-50-510-419061	Miscellaneous Income	66,100	1,000	62,800	1,000	-
		\$ 329,000	\$ 235,000	\$ 562,300	\$ 467,000	\$ 232,000



NON-OPERATING REVENUE

Property Maintenance Fees

The District owns four residential properties and charges maintenance fees and utilities for the use of the properties. Proposed property-related fees for 2023 are \$50,000, an 8.7% increase from the budgeted revenue for 2022.

	2021 ACTUAL	2022 ADOPTED (AMENDED)	2022 PROJECTED	2023 PROPOSED	CHANGE (Proposed less Adopted-Amended)
Property Maintenance Fees					
01-50-510-471001 Maintenance Fees - 12303 Oak Glen Rd	\$ 2,400	\$ 9,000	\$ 9,400	\$ 10,000	\$ 1,000
01-50-510-471011 Maintenance Fees - 13695 Oak Glen Rd	2,400	6,000	6,000	7,000	1,000
01-50-510-471021 Maintenance Fees - 13697 Oak Glen Rd	2,400	7,000	6,700	8,000	1,000
01-50-510-471031 Maintenance Fees - 9781 Avenida Miravilla	2,400	5,000	5,500	6,000	1,000
01-50-510-471101 Utilities - 12303 Oak Glen Rd	4,200	5,000	4,200	5,000	-
01-50-510-471111 Utilities - 13695 Oak Glen Rd	3,700	4,000	4,200	5,000	1,000
01-50-510-471121 Utilities - 13697 Oak Glen Rd	4,900	6,000	4,600	5,000	(1,000)
01-50-510-471131 Utilities - 9781 Avenida Miravilla	3,700	4,000	3,300	4,000	-
	<u>\$ 26,100</u>	<u>\$ 46,000</u>	<u>\$ 43,900</u>	<u>\$ 50,000</u>	<u>\$ 4,000</u>

Capacity Charges

Industrial, commercial and residential developers pay Capacity Charges (Facilities Fees), or development impact fees, to fund the cost of the impacts of their developments on the District's water system. The District has collected capacity charges since the early 1980s. Capacity charges pay for oversizing pipelines, new wells, tanks, transmission mains, etc., needed to serve new developments. Proposed capacity charges for 2023 are \$1,484,000, a 76.6% decrease from the budgeted facilities charges for 2022, based on projections of development growth.

	2021 ACTUAL	2022 ADOPTED (AMENDED)	2022 PROJECTED	2023 PROPOSED	CHANGE (Proposed less Adopted-Amended)
Capacity Charges ⁽¹⁾					
01-50-510-481001 Capacity Charges-Wells	\$ 1,638,100	\$ 1,210,000	\$ 1,887,400	\$ 279,000	\$ (931,000)
01-50-510-481006 Capacity Charges-Water Rights (SWP)	2,497,900	766,000	2,866,400	177,000	(589,000)
01-50-510-481012 Capacity Charges-Water Treatment Plant	779,300	576,000	897,900	133,000	(443,000)
01-50-510-481018 Capacity Charges-Local Water Resources	989,000	304,000	1,134,900	70,000	(234,000)
01-50-510-481024 Capacity Charges-Recycled Water Facilities	1,192,800	877,000	1,414,800	202,000	(675,000)
01-50-510-481030 Capacity Charges-Transmission (16")	1,326,700	980,000	1,528,700	226,000	(754,000)
01-50-510-481036 Capacity Charges-Storage	1,699,000	1,255,000	1,957,600	289,000	(966,000)
01-50-510-481042 Capacity Charges-Booster	117,600	87,000	135,500	20,000	(67,000)
01-50-510-481048 Capacity Charges-Pressure Reducing Stations	60,100	45,000	69,200	11,000	(34,000)
01-50-510-481054 Capacity Charges-Miscellaneous Projects	52,500	39,000	60,400	9,000	(30,000)
01-50-510-481060 Capacity Charges-Financing Costs	258,300	191,000	298,800	44,000	(147,000)
01-50-510-485001 Front Footage Fees	40,400	24,000	45,200	24,000	-
	<u>\$ 10,651,700</u>	<u>\$ 6,354,000</u>	<u>\$ 12,296,800</u>	<u>\$ 1,484,000</u>	<u>\$ (4,870,000)</u>

(1) Capacity Fees Projected for 2022 include actuals up to September 30, 2022. All others are until August 31, 2022.

Interest Earned

The District currently holds a diverse portfolio of investments to meet short-term liquidity, mid-term cash-funded Capital Improvement Plans, and long-term earnings. The goals for the District’s investments are:

- Safety
- Liquidity
- Earn a total rate of return commensurate with the first two goals

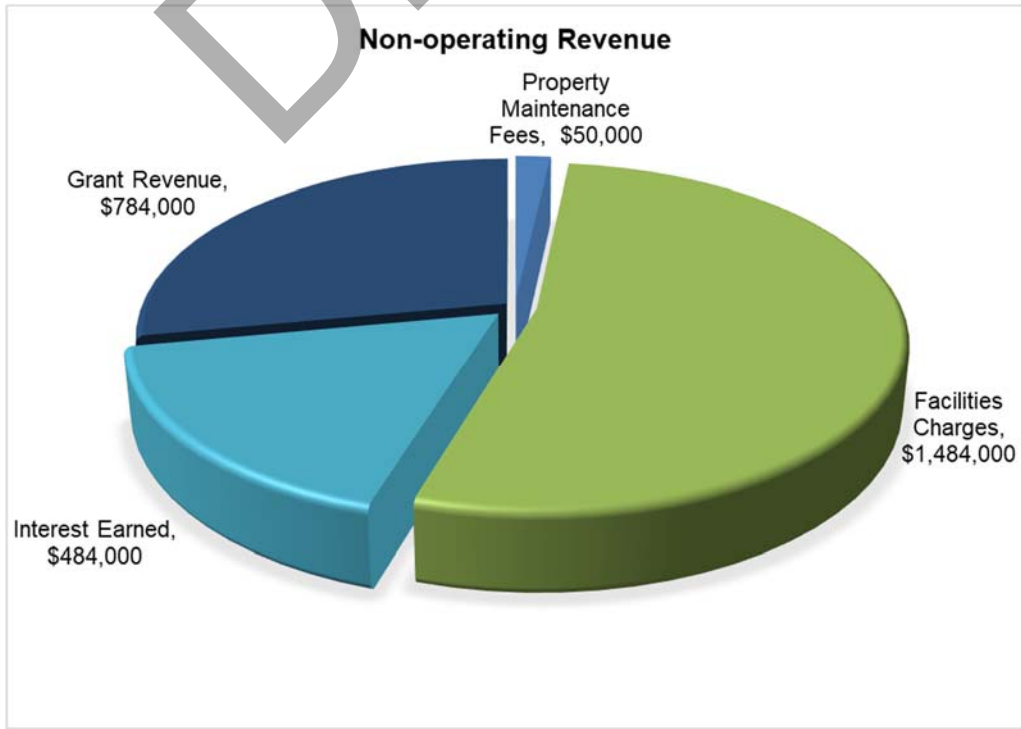
The proposed \$484,000 of general interest earned for 2023 is based on the expected level of capital invested throughout the fiscal year and the expected continuance of low-interest rates, an 18.6% increase from the 2022 budgeted interest revenue.

		2021 ACTUAL	2022 ADOPTED (AMENDED)	2022 PROJECTED	2023 PROPOSED	CHANGE <i>(Proposed less Adopted-Amended)</i>
Interest Earned						
01-50-510-490001	Interest Income - Bonita Vista	\$ 800	\$ 1,000	\$ 400	\$ 1,000	\$ -
01-50-510-490011	Interest Income - Fairway Canyon	40,800	281,000	276,000	252,000	(29,000)
01-50-510-490021	Interest Income - General	176,600	126,000	307,900	231,000	105,000
		<u>\$ 218,200</u>	<u>\$ 408,000</u>	<u>\$ 584,300</u>	<u>\$ 484,000</u>	<u>\$ 76,000</u>

Grant Revenue

The District anticipates grant revenue of \$784,000 for the AMI/AMR project. The expected level of grant revenue is based on the terms of the awards on record.

		2021 ACTUAL	2022 ADOPTED (AMENDED)	2022 PROJECTED	2023 PROPOSED	CHANGE <i>(Proposed less Adopted-Amended)</i>
Grant Revenue						
01-50-510-419051	Grant Revenue	\$ 493,800	\$ 640,000	\$ 892,500	\$ 784,000	\$ 144,000



Operating Expenses Detail



BUDGET BY DEPARTMENT

Department Descriptions

In addition to the elected Board of Directors, the District has four departments, each of which is an organizational unit providing distinct and different services. Included within each department are 2022 accomplishments and department objectives for 2023. Each department is separate, with a listing of budgeted positions, a description of each division, if applicable, and a two-year financial trend detailing the division's expenses at the account level.

Operating expenses are controlled at the department level and should not exceed appropriations. Budget transfers between divisions are made administratively if the transfer is within the same department. The Directors and the General Manager must approve budget transfers between departments. Any modification over \$50,000 shall require approval by the Board of Directors (BOD). Any addition to the budget shall also require approval by the Board. All budget transfers are documented and tracked in the District's computerized financial system and reported to the Finance and Audit committee at their regular meetings on the first Thursday of each month before being recommended for review and approval by the full Board.

Salaries and Benefits

The personnel budget for 2023 includes 41 full-time equivalents (FTE) positions. The changes to positions included in the 2023 budget include promotion options, with the budget funding an Associate Civil Engineer instead of one Engineering Assistant and funding a Customer Service Representative II instead of a Customer Service Representative I. The changes include a title change from the Recycled Water Supervisor to a Cross Connection/Non-potable Water Supervisor, as the tasks for that position realign with District needs.

The personnel budget for 2023 also reflects 15 part-time positions, up from 13 part-time positions budgeted in 2022, for a total of 56 positions in the budget, not including the five elected Board of Directors. For part-time or temporary positions, the changes include the removal of the part-time Customer Service Representative I position, the consolidation of two part-time temporary Customer Service Representative I positions for the Automated Meter Reading/Advanced Metering Infrastructure (AMR/AMI) project into one temporary position, and an increase of seasonal temporary Water Utility Worker I positions going from four to eight.

Total payroll and related costs are budgeted at \$8,046,500 for an increase of \$683,500 or 9.09%, compared to 2022, down from 12.9% the prior year. This increase reflects the changes made to the full-time and part-time positions, the implementation of the Classification and Compensation studies completed in January 2022, and the Cost of Living Adjustment (COLA) applied at 5% based on the Memorandum of Understanding (MOU) cap. The Beaumont-Cherry Valley Water District Employee Association is the bargaining unit of the Beaumont-Cherry Valley Water District for non-exempt employees, with a multiyear MOU that expires on December 31, 2026. The MOU provides a COLA based upon the August-to-August Unadjusted Consumer Price Index, U.S. Cities average.

Over the years, as the community has continued to grow, there has been a need for additional personnel to provide for services, infrastructure, projects, and state mandates. To minimize the fiscal impact of the necessity of other resources, the District is increasing the number of part-time and/or temporary positions to be filled rather than implementing costly additional full-time positions. Additionally, the Classification Study administered in 2021, presented in January 2022, identified several changes needed to align District staff positions with industry standards regarding titles and, with the Compensation Study, salary and benefits. The recommendation to the Board of Directors was approved and made effective on January 2, 2022. The changes are reflected on the Organization Chart, on page 18, and in the personnel tables provided in each department detail in this report section.

Board of Directors – Expenses Detail

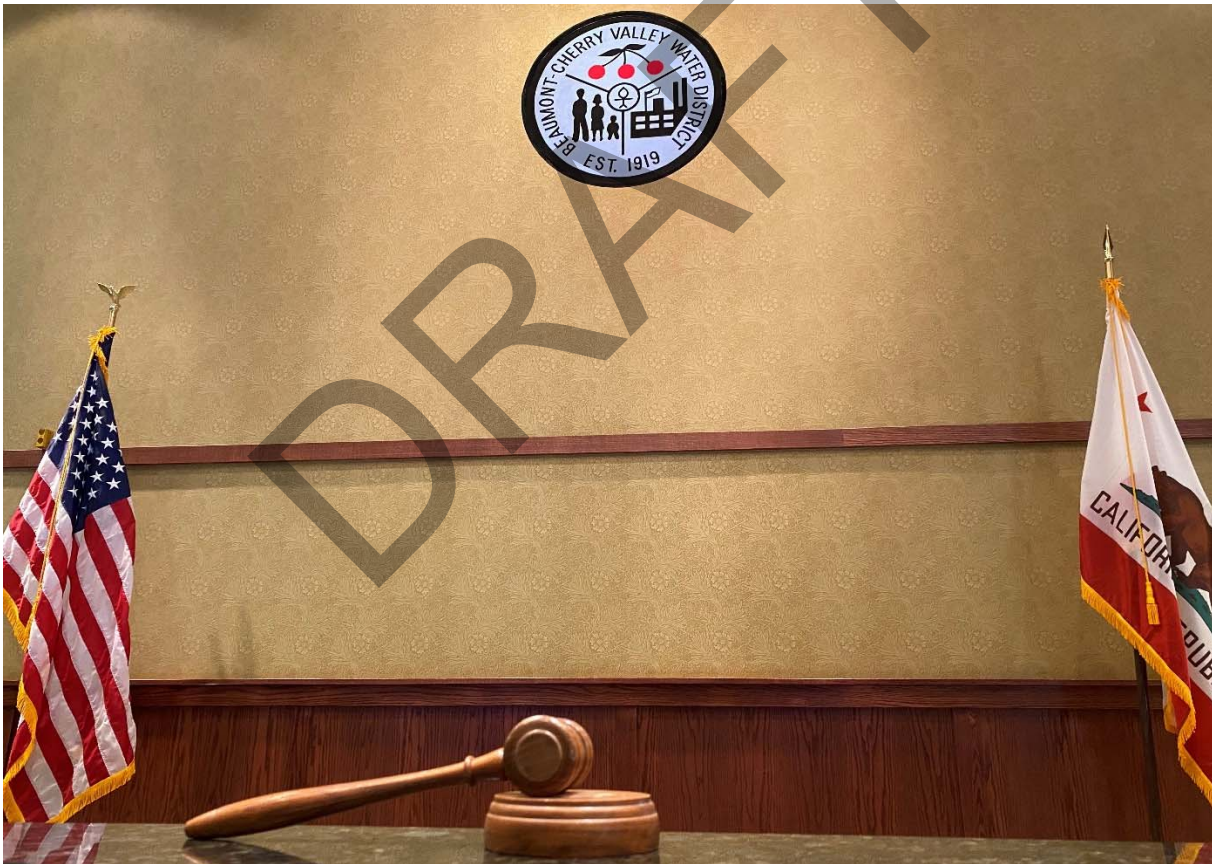


BOARD OF DIRECTORS

Director Division	Positions
Director, Division 1	1
Director, Division 2	1
Director, Division 3	1
Director, Division 4	1
Director, Division 5	1
Total Positions	5

Division Description

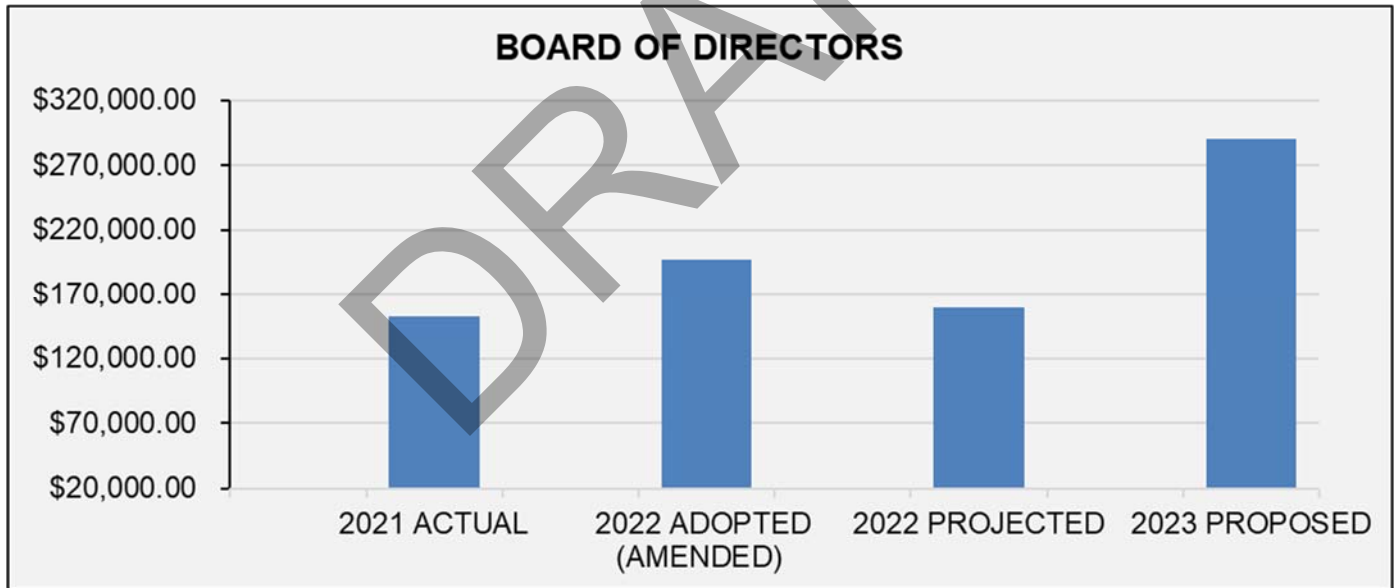
This division includes per diem paid to each Board member and the associated payroll tax expenses, health insurance benefits, election expenses, and seminar/travel expenses.



Division Budget

Proposed expenses for 2023 are \$290,500, a 47.5% increase from the amended budgeted expenses for 2022. This increase is primarily due to increased attendance to training opportunities by the Board members and the estimated delayed election-related expenses recorded the year following an election. The District estimate for the election expense is based on three seats, which were all unopposed in 2022.

Board of Directors		2021 ACTUAL	2022 ADOPTED (AMENDED)	2022 PROJECTED	2023 PROPOSED	CHANGE (Proposed less Adopted- Amended)
01-10-110-500101	Board of Directors Fees	\$ 63,017	\$ 86,800	\$ 84,200	\$ 87,500	\$ 700
01-10-110-500115	Social Security	3,906	5,500	5,200	5,500	-
01-10-110-500120	Medicare	914	2,200	1,200	1,500	(700)
01-10-110-500125	Health Insurance	20,617	67,200	42,600	75,500	8,300
01-10-110-500140	Life Insurance	80	1,200	100	2,000	800
01-10-110-500143	EAP Program	93	1,100	100	500	(600)
01-10-110-500145	Workers' Compensation	325	1,000	500	1,000	-
01-10-110-500175	Training/Education/Mtgs/Travel	4,682	21,000	23,000	26,500	5,500
01-10-110-550012	Election Expenses	58,044	6,000	-	87,000	81,000
01-10-110-550042	Supplies-Other	-	1,000	200	1,000	-
01-10-110-550051	Advertising/Legal Notices	690	4,000	2,700	2,500	(1,500)
		\$ 152,368	\$ 197,000	\$ 159,800	\$ 290,500	\$ 93,500



Engineering- Expenses Detail



DIVISIONS

- Engineering

2022 ENGINEERING DEPARTMENT ACCOMPLISHMENTS

1. Advanced and expanded external interagency relationships with agencies and regional stakeholders including, County of Riverside, City of Beaumont, San Gorgonio Pass Water Agency (SGPWA), Beaumont Basin Water Master (BBWM) Yucaipa Valley Water District (YVWD), City of Banning, San Gorgonio Pass Regional Water Alliance, County of Riverside, Riverside County Flood Control & Water Conservation District, Riverside Local Agency Formation Commission (LAFCO), and others.
2. Advanced and expanded District and regional water supply review and analysis on behalf of the District as well as the San Gorgonio Pass Water Agency and the San Gorgonio Pass Region stakeholders. This includes ongoing in-depth review and analysis of District and regional water supply opportunities, existing and future water demands, as well as review of District project and water supply costs and financing analysis of current and future District and regional water supply needs. Work completed included review of District pressure zone water demands and updated pumping, storage and delivery needs for each District potable and non-potable water system pressure zone.
3. Advanced recycled water system implementation with the City of Beaumont including coordination of activities with City of Beaumont staff, the San Gorgonio Pass Water Agency (SGPWA) and associated elected officials. Work completed includes completion of draft recycled water master plan and updates to water storage and delivery needs for District proposed non-potable water system pressure zones. Preparation and solicitation of Recycled Water Implementation Facilitator with City of Beaumont and the SGPWA. Continued refinement of recycled water booster station requirements including completion of Booster Station Preliminary Design Technical Memorandum refinement of booster station final design requirements, design and equipment parameters, construction schedule and associated costs. The District furthered coordination efforts with City of Beaumont staff to reaffirm a suitable location for the District's recycled water booster station.
4. Monitored State of California mandated drought response activities and prepared and enacted District's Water Shortage Contingency Plan to meet said State requirements. Work included preparation of and implementation of District Stage 3 drought response.
5. Provided complete in-house (District Staff) development engineering support activities including but not limited to: water and recycled water planning activities, water system modeling for domestic water and fire water supply flows, water supply review and assessment, development plan checking, main extension agreement preparation, construction support (including project management and coordination, pre-construction and construction support, and engineering department support of inspection, project testing and commissioning, final project inspection, and project closeout activities) and continued and improved communication with the City of Beaumont and other regional stakeholders regarding

development activities. Finalized and executed Facilities Agreements which collected over \$5.5M of restricted funds for expansion of the District's infrastructure.

6. Advanced District water system mapping efforts related to the District's GIS facilities mapping system. Said work included the addition of approximately 13.4 miles of piping related to recently constructed District and Developer projects (said piping addition increase overall District system mapping by approximately 5%.
7. Provided engineering support for rehabilitation, repair, and re-equipping of Wells 24 and 29 due to failure or ongoing maintenance cycle activities for equipment failures.

Completed design, bid phase and construction phase engineering activities as part of Master Drainage Plan Line 16 Storm Drain Project (MDP Line 16) for two separate Grand Avenue replacement pipeline projects which included preparation of two separate construction drawings, bid documents, and District materials pre-purchase to avoid construction delays. Provided construction support for the installation of replacement pipeline segments 1 through 6 as well as replacement pipeline segments 6A through 8. Said work was required to avoid direct conflicts with the storm drain project as well as complete Capital Improvement Budget planned facilities totaling approximately 4,000 LF of 6", 8", and 12" pipeline).

8. Assisted, as a joint partner, Riverside County Flood Control and Water Conservation District (RCFC&WCD) with construction of the MDP Line 16 Project. Responsibilities include review of submittals, inspections, coordination, and planning.
9. Provided Construction activities including construction phase grading activities and engineering review and oversight of said grading activities related to the MDP Line 16 Project within the District's Noble Creek Recharge Facility – Phase 2.
10. Prepared Request for proposal, bid and executed on-call surveying services professional service agreements with three (3) consulting firms relating to the various on-going and upcoming District Projects.
11. Provided District and Regional Master Planning Activities internally and with various community partners including continued review and analysis of District water demands. Work included updates to 32 housing tract water consumption data for 2016, 2017, and 2018, and 2019 to understand effects of new construction and implemented water conservation measures as they relate to District Water Supply Consumption. Work also included updating mapping and anticipated facilities of District Water Master Plan as well as completing a Draft of the District's Recycled Water Master Plan.
12. Supported Finance department with the on-going miscellaneous fee and capacity charge study. Provided an in-depth analysis of the Capital Improvement Plan (infrastructure and pipelines expansion projects) to formulate the funding requirements.
13. Provided support to Finance and Operations departments with grant funding opportunities for Automatic Meter Reading/Advanced Metering Infrastructure (AMR/AMI) Project, SCADA Project, and Noble Tank

Pipeline and B-Line (ARPA funding secured through the county of Riverside for \$2.58M).

2023 ENGINEERING DEPARTMENT GOALS AND OBJECTIVES

1. Continue advancing District and regional water supply activities including analysis and planning for the District, the San Gorgonio Pass Water Agency, and the San Gorgonio Pass region stakeholders, including updates to annual water supply and consumption modeling, annual water storage and future needs assessments, and continued advancement of District and/or regional Sites Reservoir participation.
2. Continue implementation of recycled water initiative with the City of Beaumont and the SGPWA including coordination of activities with City of Beaumont, SGPWA, and recycled water facilitator. District recycled water implementation initiative includes, but is not limited to, advancing the following activities in 2023 and beyond:
 - a. Advance recycled water purchase agreement between BCVWD and City of Beaumont.
 - b. Finalize the location and advance design of the proposed District recycled water booster facilities at the City's WWTP necessary to deliver recycled water into BCVWD's system.
 - c. Pursue recycled water grant and low interest loan funding opportunities.
 - d. Advance preparation of BCVWD' Title 22 Engineering Report for recycled water use for landscape irrigation and other approved uses.
 - e. Advance preparation of organization of mapping and site plans for each reuse site.
 - f. Prepare organized record of existing recycle water main installations.
 - g. Advance development of updated signage for recycled water use areas.
 - h. Advance preparation of application for General Order water Reclamation Permit by BCVWD from the Division of Drinking Water (DDW) and the Regional Water Quality Control Board (RWQCB).
 - i. Advance plan and implementation to execute non-potable water system cross connection testing for non-potable water users.
 - j. Advance preparation, review and adoption of regulations for recycled water use by BCVWD.
 - k. Advance planning and commencing of BCVWD hosted recycled water use workshops for non-potable water customers.
 - l. Identify sited supervisors for each reuse site and commence training activities of said site supervisors.
3. Coordinate with Operations Department to advance or complete on-going Capital Improvement Design activities for the projects throughout the District including, but not limited to, the following:
 - a. Noble Reservoir No. 2 and Transmission Pipeline (T-3040-0001), BCVWD has completed 100% of Planning and Design.
 - b. 2017 Replacement Pipeline Project (P-3620-0012), BCVWD has completed 100% of Planning, Design, and Construction.

- c. 2017 Replacement Pipeline Project (P-3620-0015), BCVWD has completed 100% of Planning and Design.
 - d. 2020-2021 Replacement Pipeline Project (P-3040-0023, P-3040-0024, P-3040-0025, P-3040-0026, P-3330-0003, and P-3620-0009), BCVWD has completed 100% of Planning and 40% of Design.
 - e. Well 1A Drilling Project (W-2750-0005), BCVWD completed 75% of Planning.
 - f. Well 2A Drilling Project (W-2750-0001), BCVWD has completed 75% of Planning.
 - g. MDP Line 16 Storm Drain Project (WR), BCVWD has completed 100% of Planning and Design, and 50% of Construction.
 - h. Grand Avenue Pipelines 6A, 7, 8 (P-3040-0019, P-3040-0019A, P-3040-0027), BCVWD has completed 100% of Planning and Design.
 - i. Grand Avenue Paving, BCVWD has completed 100% of Planning and 95% of Design.
4. Coordinate with BCVWD Operations Department to commence and/or advance Capital Improvement Projects including request for proposals (as necessary) and design of the following District-Wide locations:
- a. Well 30 Drilling Project (W-2750-0002)
 - b. Well 31 Drilling Project (W-2850-0001)
 - c. 2017 Replacement Pipeline Project (P-2750-0069), BCVWD has completed 100% of Planning and of Design.
 - d. PZ 3040 to PZ 3330 Noble Booster Equipment Purchase (BP-3040-0001)
 - e. Well 1A Pumping Plant (W-2750-0005)
 - f. Well 2A Pumping Plant (W-2750-0002)
 - g. B Line Replacement Pipeline (P-3620-0001), BCVWD has completed 75% of Planning and 30% of Design.
 - h. 2750 PZ to 2850 PZ Booster Station (BP-2750-0001), BCVWD has completed 30% of Planning and 10% of Design.
 - i. 2850 PZ to 3040 PZ Booster Station (BP-2850-0001), BCVWD has completed 70% of Planning and 15% of Design.
 - j. Michigan Avenue from 5th to 6th Street Pipeline Replacement (P-2750-0092), BCVWD has completed 75% of Planning and 10% of Design.
 - k. 5th Street Pipeline Replacement from California Avenue to Michigan Avenue (P-2750-0097), BCVWD has completed 75% of Planning and 10% of Design.
 - l. Non-Potable Pressure Regulating (and Metering) Stations (NPR-2800-0001, NPR-2800-0002, NPR-2600-0001), BCVWD has completed 30% of Planning.
 - m. 2022-2023 City Pavement Service Replacements (P-2750-0096), BCVWD has completed 100% of Planning and of Design.
 - n. Tank Recoating and Retrofit

- i. Retrofit of Lower Edgar Tank (TM-3330-0001), BCVWD has completed 100% of Planning and 40% of Design.
 - ii. Recoating of Vineland I Tank (TM-2850-0001), BCVWD has completed 100% of Planning and 70% of Design.
 - iii. Recoating of Cherry I and II Tanks (TM-2750-0001), BCVWD has completed 100% of Planning and 70% of Design.
 - o. 11th Street Pipeline Replacement, Elm Avenue to west of Beaumont Avenue (P-2750-0056), BCVWD has completed 75% of Planning and 15% of Design.
 - p. American Avenue Pipeline Replacement (P-2750-0095), BCVWD has completed 75% of Planning and 10% of Design.
5. Coordinate with Finance Staff to complete a comprehensive Capacity Charges study for Domestic Water and Recycled Water.
6. Continue mud and debris flow response activities related to the Apple and El Dorado Fires.

ENGINEERING

Position Title	2022 Budget Full-Time Positions	2022 Budget Part-Time Positions	2023 Budget Full-Time Positions	2023 Part-Time Positions
Director of Engineering	1	0	1	0
Senior Civil Engineer	0	0	0	0
District Engineer	0	2 ⁽¹⁾	0	2 ⁽⁴⁾
Associate Civil Engineer II	0	0	0	0
Associate Civil Engineer I	0	0	1 ⁽³⁾	0
Engineering Assistant	2	0	1 ⁽³⁾	0
Development Services Technician	1	0	1	0
Engineering Intern	0	1 ⁽²⁾	0	1 ⁽⁵⁾
Total Positions	4	3	4	3
<p>(1) Included 2 part-time District Engineers at a maximum of 640 hours (2) Temporary part-time position at a maximum of 988 hours (3) Position in the budget to allow for the possibility of promotion or replacement of one current Engineering Assistant position (4) Includes 2 part-time District Engineers at a maximum of 640 hours (5) Temporary part-time position at a maximum of 988 hours</p>				

Division Description

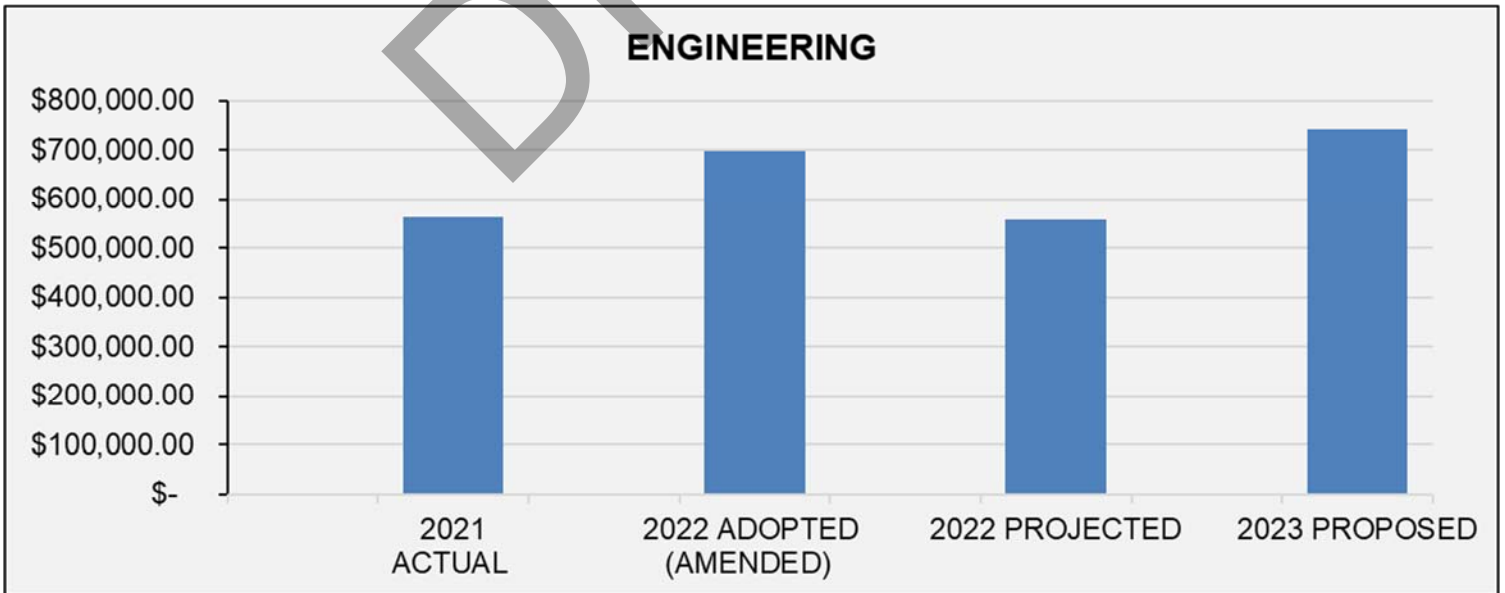
This division is responsible for the plan, design, and construction oversight of the District's domestic water, non-potable water, and general District facilities included in the District's Ten Year Capital Improvement Plan. It develops and implements developer capacity and service connection charges, and tracks and supports through development services all new development within the District service area. It prepares development review letters and agreements, and facilitates developer meetings with water related activities.



Division Budget

Proposed expenses for 2023 are \$741,500, a 6.2% increase above the budgeted expenses for 2022. The expected increase is primarily due to personnel-related expenses and new accounts for Administrative Expenses, for official documents like title reports and grant deeds, and Office Equipment for storage of engineering-related documents.

Engineering		2021 ACTUAL	2022 ADOPTED (AMENDED)	2022 PROJECTED	2023 PROPOSED	CHANGE <i>(Proposed less Adopted- Amended)</i>
01-20-210-500105	Labor	\$ 383,251	\$ 567,000	\$ 422,000	\$ 582,000	\$ 15,000
01-20-210-500114	Incentive Pay	-	-	-	6,000	6,000
01-20-210-500115	Social Security	24,121	40,000	26,600	43,000	3,000
01-20-210-500120	Medicare	5,820	10,000	6,300	10,500	500
01-20-210-500125	Health Insurance	47,766	101,000	66,200	101,000	-
01-20-210-500140	Life Insurance	500	2,000	700	1,000	(1,000)
01-20-210-500143	EAP Program	93	1,000	100	500	(500)
01-20-210-500145	Workers' Compensation	2,505	5,000	2,800	5,500	500
01-20-210-500150	Unemployment Insurance	886	20,000	-	8,500	(11,500)
01-20-210-500155	Retirement/CalPERS	50,200	90,000	56,100	80,500	(9,500)
01-20-210-500165	Uniforms & Employee Benefits	-	1,000	-	500	(500)
01-20-210-500175	Training/Education/Mtgs/Travel	1,757	6,000	2,900	8,000	2,000
01-20-210-500180	Accrued Sick Leave Expense	7,790	29,000	1,400	31,000	2,000
01-20-210-500185	Accrued Vacation Leave Expense	15,174	23,000	9,700	28,500	5,500
01-20-210-500187	Accrual Leave Payments	6,461	16,000	4,300	42,000	26,000
01-20-210-500190	Temporary Labor	-	-	14,200	-	-
01-20-210-500195	CIP Related Labor	13,949	(225,000)	(55,900)	(225,000)	-
01-20-210-550029	Administrative Expenses	-	-	-	5,000	5,000
01-20-210-550046	Office Equipment	-	-	-	6,000	6,000
01-20-210-550030	Membership Dues	408	2,000	700	2,000	-
01-20-210-550051	Advertising/Legal Notices	1,140	10,000	500	5,000	(5,000)
		<u>\$ 561,822</u>	<u>\$ 698,000</u>	<u>\$ 558,600</u>	<u>\$ 741,500</u>	<u>\$ 43,500</u>



Finance and Administration - Expenses Detail



DIVISIONS

- Administration Services
- Customer Service Representatives
- Finance Services, including Payroll
- Human Resources, including Risk Management

2022 FINANCE AND ADMINISTRATION DEPARTMENT ACCOMPLISHMENTS

Administration Services

1. Completed and implemented the 2020 Census Redistricting Map to communicate compliance with Riverside and San Bernardino Counties, a revision to the district division lines to align voters with district representation for legislative delegation.
2. Completed the 2023 Board of Directors election for Districts 3, 4, & 5 in compliance with the Riverside County and San Bernadino County Registrars of Voters.
3. Implemented the branding image of BCVWD products and communications that reflect a consistent identity of the District, allowing recognition of products and services of the organization.
4. Completed and distributed Brown Act-compliant agenda packets, providing transparency of the District's fiduciary responsibilities to more than 60 regular, special, and committee meetings to ensure complete and accurate historical administrative records.
5. Completed and Implemented Policy 5100 Social Media and Press Relations to work supportively with press relations (media) and disseminate information of public interest and concern accurately and timely manner.
6. Completed and distributed the 2021 Water Quality Report and Consumer Confidence Report to communicate BCVWD's source of drinking water quality to the levels of any contaminants found and potential health effects in the local drinking water.
7. Successfully updated the District's Conflict of Interest Code to communicate compliance with the Political Reform Act.

Customer Service Representatives

1. Implemented multiple CSR scripts used for current activities, outages, and events that reflect an increase in efficiency and customer awareness.
2. Produced English and Spanish media material, including customer Billing inserts addressing updates to billing, rates, drought (including state mandates), water restrictions, and the annual water quality report that reflects increased transparency and customer awareness.
3. Produced rebranding materials for BCVWD brochures, website, press releases, and other documents that increased customer consistency and public awareness.

4. Presented individual and collaborated media outreach information to customers on Drought Conditions, including State Mandate regulations that improved consumers' communications.
5. Implemented processes and procedures on monthly delinquent customer shut-off notifications, resulting in minimal customers remaining as delinquent collection accounts.
6. Implemented an average count of 15 monthly customer requests for payment plan options, resulting in approving an average customer payment plan of \$40,000 per month during the fiscal year. BCVWD continued participation in the California Water & Wastewater Arrearages Payment Program, Lift to Rise Utility Payment Assistance Program, and Low-Income Household Water Assistance Program and resumed alignment with SB 998 requirements utilizing communication, transparency, and payment options for customers.

Finance Services, including Payroll

1. Recognition of the annual Certificate of Achievement for Excellence in Financial Reporting for the fiscal year 2021 by the Government Finance Officers Association (GFOA), increasing the District's financial performance transparency.
2. Recognition of the annual Operating Budget Excellence Award for the fiscal year 2022 by the California Society of Municipal Finance Officers (CSMFO) for summarizing financial information of key economic facts on expenditures and revenues.
3. Recognition of the annual Investment Policy Certification by the California Municipal Treasurers Association (CMTA) for Investment Policy Certification for the fiscal year 2022 for sustained compliance with current state statutes governing local government entities' investment practices.
4. Acceptance and implementation of the 2022 BCVWD Operating Budget that communicates a transparent look at the District's day-to-day, short-term, and long-term financial stability annually.
5. Earned an unmodified "clean" opinion for the financial statement audit of the year ended December 31, 2021, that increased trust and transparency during the 2022 fiscal year.
6. Completed the Annual Comprehensive Financial Report that provided financial transparency and promulgated accountability by expanding on fund-level financial statement information on budgetary performance from the financial statement audit during the fiscal year.
7. Received accounts payable discounts at an estimated amount of \$55,000.00 for invoices paid within 30 days and issued over 2,000 check disbursements, including ACH, Accounts Payable, and Customer Refund checks.
8. Completed and implemented the BCVWD Miscellaneous Fee Study that communicates to consumers miscellaneous fees to cover the cost of services and materials, to encourage compliance with administrative rules, and to repair or replace damaged equipment related to water services.
9. Implemented CalPERS CERBT (OPEB trust fund) that reflects a positive impact on financial

statement liability, mitigates liabilities, addresses generational equity and costs associated with the time and resources needed to govern the trust, and prepares for post-employment benefits.

10. Entered into partnership with Investment Advisor Chandler Asset Management Advisory Service (Chandler) for managing District investments that summarize valuable insight to reach the District's financial goals annually.
11. Implemented the fiscal effects associated with the 2021 Classification & Compensation study results approved by the District's Board of Directors that reflect the District's ability to align positions to the water district market and the internal structure.
12. Continued the implementation of the \$1.5 million WaterSMART Water and Energy Efficiency Grant from the United States Bureau of Reclamation for the Advanced Meter Infrastructure (AMI) Project that provides improved utility operations to target the customer base, including 7,700-meter upgrades with Automated Meter Reading (AMR) technology for review and analysis of District water demands.
13. Continued implementation of AMR / AMI meter reading project that improves billing processes with AMR technology by review and analysis of District water demands, including updates to 32 housing tracts' water consumption data for 2016, 2017, 2018, 2019, and 2020 to understand the effects of new water conservation measures related to District water supply consumption by the end of the fiscal year.
14. Reaffirmed the partnership with Grant Writing Firm Townsend Public Affairs, Inc, to support BCVWD grant applications that improve funding chances by communicating public information about the activity of government agencies and interpreting policy and political campaigns specific to water services during the 2022 fiscal year.

Human Resources, Including Risk Management

1. Recognition of the annual Great Place to Work certification in an employee engagement survey for the fiscal year 2022 by the international accreditation system called Great Place to Work, evaluating the health of the organization. The certification is the second consecutive year of recognition.
2. Contracted a partnership with a Workforce and Succession Planning consultant, The Mejorando Group, to conduct a study aimed at accelerating employee performance and organizational effectiveness through the creation of a process-based Succession Planning Program to meet ratepayer and service requirements collaboratively. The study is set for completion in early 2023.
3. Organized and hosted an employee Benefits Fair during an open enrollment period with multiple benefits vendors by providing employees with relevant benefits information to meet employees' expectations of the District.
4. Implemented NeoGov Insight and Onboard modules as part of the Human Resources Information System (HRIS) to continue the improvement of departmental workflow efficiency.

5. Improved BCVWD policies for clarity by implementing multiple policy updates refining compliance with IRS, State and Federal mandates, Human Resources, laws, and legislative changes.
6. Improved employee safety by implementing the District's safety program, increasing awareness and sustaining compliance using quarterly safety inspections that reflect a decrease in workplace accidents.
7. Organized specialized safety training partnerships with various consultants providing CPR/First Aid/AED, Active shooter preparedness, OSHA compliance, dog safety, snake awareness, and Reasonable Suspicion (supervisory staff) that improve employee awareness, safety compliance, and regulatory requirements for District employees.

2023 FINANCE AND ADMINISTRATION DEPARTMENT GOALS AND OBJECTIVES

Administration Services

1. Distribute the 2022 Water Quality and Consumer Confidence reports by communicating to consumers the report's availability by the end of the 2023 fiscal year. This will reflect an improvement in customer communication to meet BCVWD's goal of providing safe water to the community annually. This goal will be accomplished by completing the report within the parameters of the State of California.
2. Continue administrative practices to comply with the District's Records Retention Policy and paperless filing system by organizing documents to reduce litigation risks by adhering to various rules and regulations. This will reflect an improvement in records retention by 15% of paper records. This goal will be accomplished by scanning and retaining paper records to save storage and operating expenses by the end of the 2023 fiscal year.
3. Continue administrative practices to comply by providing comprehensive Brown Act-compliant agenda packets to the Board of Directors and Committees to maintain District compliance with all applicable laws and regulations.

Customer Service Representatives

1. Improve customer service communication to customers by the implementation of written documents by producing English and Spanish material addressing updates to billing, rates, drought, water restrictions, and the annual water quality report. This will reflect an improvement in customer communication. This goal will be accomplished by creating six written or virtual documents to disseminate amongst customers by the end of the 2023 fiscal year.
2. Improve customer service communication to new residential accounts by providing personalized service. This will reflect a consistent interaction with new residential customer accounts. This goal will be accomplished by interaction with 80% of new residential customer accounts opened during the 2023 fiscal year.

3. Implement multiple CSR scripts for current activities, outages, and events that increased efficiency and customer awareness during the 2023 fiscal year.
4. Improve customer service delinquent accounts by continuously implementing shut-off notifications and customer payment plan options. This will reflect an improvement or a decrease in delinquent customer account for final shut-off notifications. This goal will be accomplished by shut-off notifications to delinquent accounts, reducing the last monthly customer shuts off by 50%.

Finance Services, including Payroll

1. Improve customer communication by submitting documentation to receive the annual Certificate of Achievement for Excellence in Financial Reporting through the GFOA, the Operating Budget Excellence Award through the CSMFO, and the Investment Policy Certification through the CMTA. This will reflect the transparency of annual financial performance documents in compliance with state statutes governing local government entities. This goal will be accomplished by completing the application process by the end of the 2023 fiscal year.
2. Improve customer communication by submitting the 2023 BCVWD Operating Budget to the Board of Directors for approval. This will reflect an improvement in transparency of the day-to-day, short-term, and long-term financial stability. This goal will be accomplished by receiving an approved budget document from the Board of Directors by December 2022.
3. Improve fiduciary responsibilities by earning an unmodified "clean" opinion for the financial statement audit. This will reflect an improvement in transactional duties to ensure that financial information is represented fairly and accurately. This goal will be accomplished by completing the 2022 financial audit by the end of the 2023 fiscal year.
4. Continue to facilitate fiduciary responsibilities by completing the Annual Comprehensive Financial Report. This will reflect financial transparency and promote accountability. This goal will be accomplished by completing the 2022 report by an independent auditing firm by the 2023 fiscal year.
5. Assess and amend the BCVWD capacity fees by evaluating current prices and structures charged to customers. This will reflect improved communication and transparency regarding capacity fees to provide revenue to recover costs for existing and future facilities that are of proportional benefit to the person or property being charged related to water services. This goal will be accomplished by implementing the revised capacity fee study by the end of the fiscal year.
6. Improve fiduciary obligations by optimizing investments and grant writing opportunities. This goal will be accomplished by maintaining the management of contractual services in a fiduciary matter by the end of the 2023 fiscal year.
7. Improve participation in District investments by preparing regular deposits for investments with either the Local Agency Investment Fund (LAIF) or Chandler. This goal will reflect an increase in the number of funds deposited for investment by at least \$10,000 per week based on cash investments over expenses.

This goal will be accomplished by weekly reviews of interest rates for the different investment plans available to the District, which are reported monthly to the Finance and Audit Committee.

8. Improve the grant application and selection process by focusing on a specific set of 10 Capital Improvement Projects during the fiscal year. This goal will reflect an increase in the number of grant funding applications by one per quarter of the year. This goal will be accomplished by collaborating with the grant writing consultants bi-weekly to identify funding opportunities regularly for these specific projects before the 2023 fiscal year-end.
9. Continue implementing, maintaining, and reviewing payroll processing by preparing timely and accurate payroll transactions, including salaries, benefits, garnishments, taxes, and other deductions. Ensure accurate and timely processing of transactions. This goal will reflect a continuance of funds distributed to staff bi-weekly. This goal will be accomplished by processing payroll updates, including new hires, terminations, and changes to pay rates throughout the fiscal year 2023.
10. Improve consumer billing by implementing the WaterSMART Water and Energy Efficiency Grant from the United States Bureau of Reclamation. The grant is for the Advanced Meter Infrastructure (AMI) Project, reflecting the estimated 2,200 remaining meter upgrades by 100% digital transition of installed meters. This goal will be accomplished by installing Automated Meter Reading (AMR) and the Automated Meter Infrastructure (AMI) towers and repeaters by the end of the 2023 fiscal year.
11. Modernize the tracking and reporting mechanism for the cross-connection (backflow) program by providing Operations procedures and workflow for an electronic reporting system. This goal will reflect an improvement in data entry time by 25% for Operations and a reduction of at least 2 hours of statistical analysis for State mandated reporting for Administration staff. This goal will be accomplished by the completion of the Tokay software training as well as the creation of a District user guide by the 2023 fiscal year-end.

Human Resources, Including Risk Management

1. Improve departmental workflow efficiency by implementing one additional NeoGov module within the areas of Payroll, Self Service, and Compliance as part of the Human Resources Information System (HRIS) by the end of the 2023 fiscal year.
2. Improve clarity and compliance by updating ten BCVWD policies to comply with rules, regulations, and legislative and personnel law changes by the end of the 2023 fiscal year.
3. Improve employee engagement by developing one subject matter in the areas of an employee profile assessment tool, an employee appreciation program, and an employee wellness program to improve onboarding, team building, communication, and professional development, and reduce long-term healthcare costs by implementing one program by the end of the 2023 fiscal year.

4. Improve employee engagement by 5% by implementing the employee survey and providing documentation to receive the annual Great Place to Work certification through the international accreditation system for a third consecutive year during the 2023 fiscal year.
5. Improve continued efforts for transparency and customer trust by submitting documentation to receive the District Transparency Certificate of Excellence through the Special District Leadership Foundation (SDLF). The certification will reflect the openness of the district's business. The goal will be met when required documentation is submitted to promote operations and governance of special districts to the public and constituents by the end of the 2023 fiscal year.
6. Organize and host the annual employee Benefits Fair with vendors by providing employees with relevant benefits information and improving participation in the District's Flexible Spending Account (FSA) program to meet employees' expectations of the District by the end of the 2023 fiscal year.
7. Improve workplace incidents by maintaining a centralized safety incentive program by partnering with consultants to provide employee safety training sessions to decrease safety incidents by 5% by the end of the 2023 fiscal year.
8. Improve employee development by continuing the District's leadership program and implementing various training sessions to improve strategic thinking, leadership, work knowledge, skills, and abilities by implementing executive coaching services by the end of the 2023 fiscal year.

PROFESSIONAL SERVICES

There are no positions budgeted in this division.

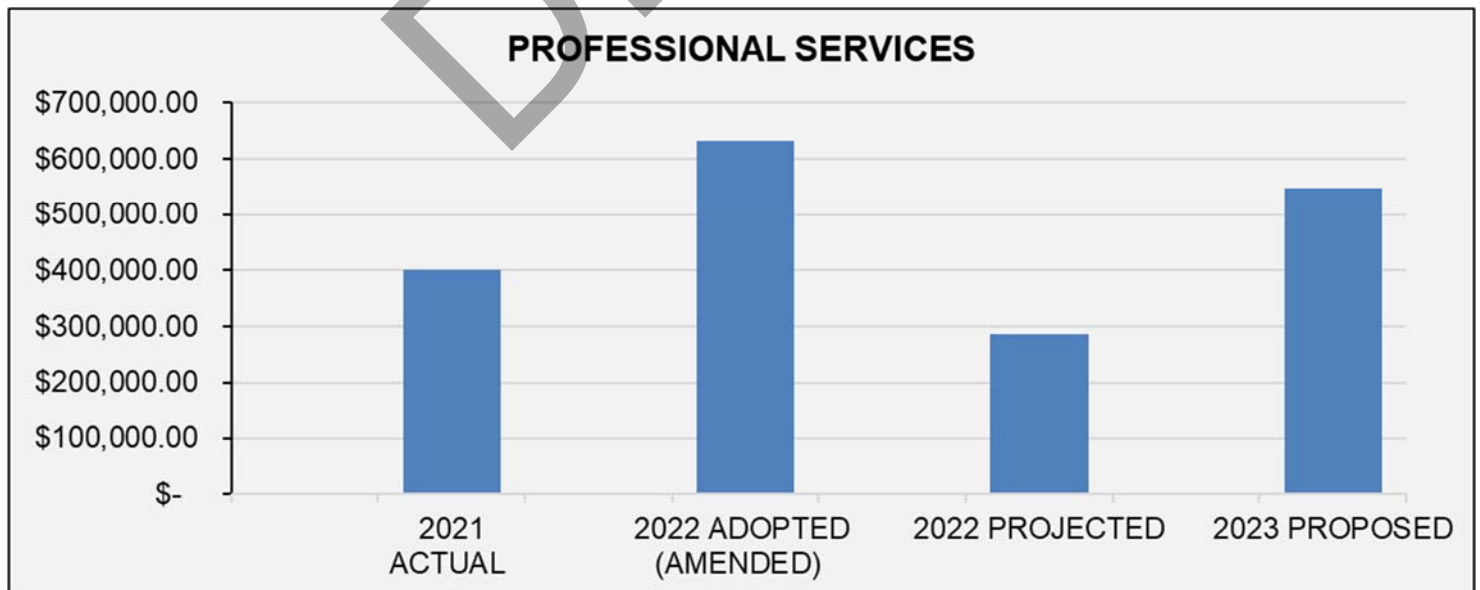
Division Description

This category includes professional services from outside consultants for legal services, engineering, auditing, and other professional services.

Division Budget

Proposed expenses for 2023 are \$547,000, a 13.5% decrease below the amended budgeted professional services expenses for 2022 due to an anticipated reduction in other professional services expenses, including Development Reimbursable-GIS.

Professional Services		2021 ACTUAL	2022 ADOPTED (AMENDED)	2022 PROJECTED	2023 PROPOSED	CHANGE (Proposed less Adopted- Amended)
01-20-210-540012	Development Reimbursable Engineering	\$ -	\$ -	\$ -	\$ -	\$ -
01-20-210-540014	Development Reimbursable GIS	113,270	75,000	19,200	50,000	(25,000)
01-20-210-540018	Grant & Loan Procurement	-	-	-	-	-
01-20-210-540048	Permits, Fees & Licensing	26	3,000	-	3,000	-
01-20-210-580031	Outside Engineering	2,473	60,000	-	60,000	-
01-20-210-580032	CIP Related Outside Engineering	-	(42,000)	-	(42,000)	-
01-30-310-550061	Media Outreach	-	-	25,500	25,500	25,500
01-30-310-580001	Accounting and Audit	35,138	37,000	29,900	46,500	9,500
01-30-310-580011	General Legal	103,193	112,000	60,200	112,000	-
01-30-310-580036	Other Professional Services	80,779	310,700	62,200	175,500	(135,200)
01-50-510-550096	Beaumont Basin Watermaster	46,005	52,500	64,900	85,000	32,500
01-50-510-550097	SAWPA Basin Monitoring Program	19,295	24,300	23,600	31,500	7,200
		<u>\$ 400,179</u>	<u>\$ 632,500</u>	<u>\$ 285,500</u>	<u>\$ 547,000</u>	<u>\$ (85,500)</u>



FINANCE AND ADMINISTRATION

Position Title	2022 Budget Full-Time Positions	2022 Budget Part-Time Positions	2023 Budget Full-Time Positions	2023 Budget Part-Time Positions
General Manager	1	0	1	0
Assistant General Manager ⁽¹⁾	0	0	0	0
Director of Finance and Administration	1	0	1	0
Finance Manager	1	0	1	0
Senior Management Analyst	1	0	1	0
Management Analyst II	1	0	1	0
Management Analyst I	1	0	1	0
Accounting Technician	0	0	0	0
Administrative Assistant	1	1 ⁽²⁾	1	1 ⁽⁵⁾
Customer Service Supervisor	1	0	1	0
Customer Service Representative II	1	0	2 ⁽⁴⁾	0
Customer Service Representative I	3	1	2 ⁽⁴⁾	0 ⁽⁶⁾
Customer Service Representative I (AMR) ⁽³⁾	0	2 ⁽³⁾	0	1 ⁽⁷⁾
Total Positions	12	4	12	2
<p>(1) Position was included in the Classification Study but was not approved to be implemented by the Board of Directors. The position will either be supported or removed based on the recommendations from the Workforce and Succession Planning review in progress in 2022.</p> <p>(2) Included 1 part-time Administrative Assistant for a maximum of 988 hours.</p> <p>(3) Included 2 temporary part-time employees to implement the AMR/AMI program.</p> <p>(4) Reclassification of Customer Service Representative I position to Customer Service Representative II position to split the utility billing responsibilities.</p> <p>(5) Includes 1 part-time Administrative Assistant for a maximum of 988 hours.</p> <p>(6) Removed 1 part-time Customer Service Representative I based on reclassification of Customer Service Representative I/II position</p> <p>(7) Consolidated 2 part-time employees to implement the AMR/AMI program</p>				

Division Description

This division includes all administrative salaries, employee benefits, operating supplies, property insurance, and other expenses associated with the following administrative functions of the District. This department also includes Human Resources; however, that section is separated for transparency.

Administration Services

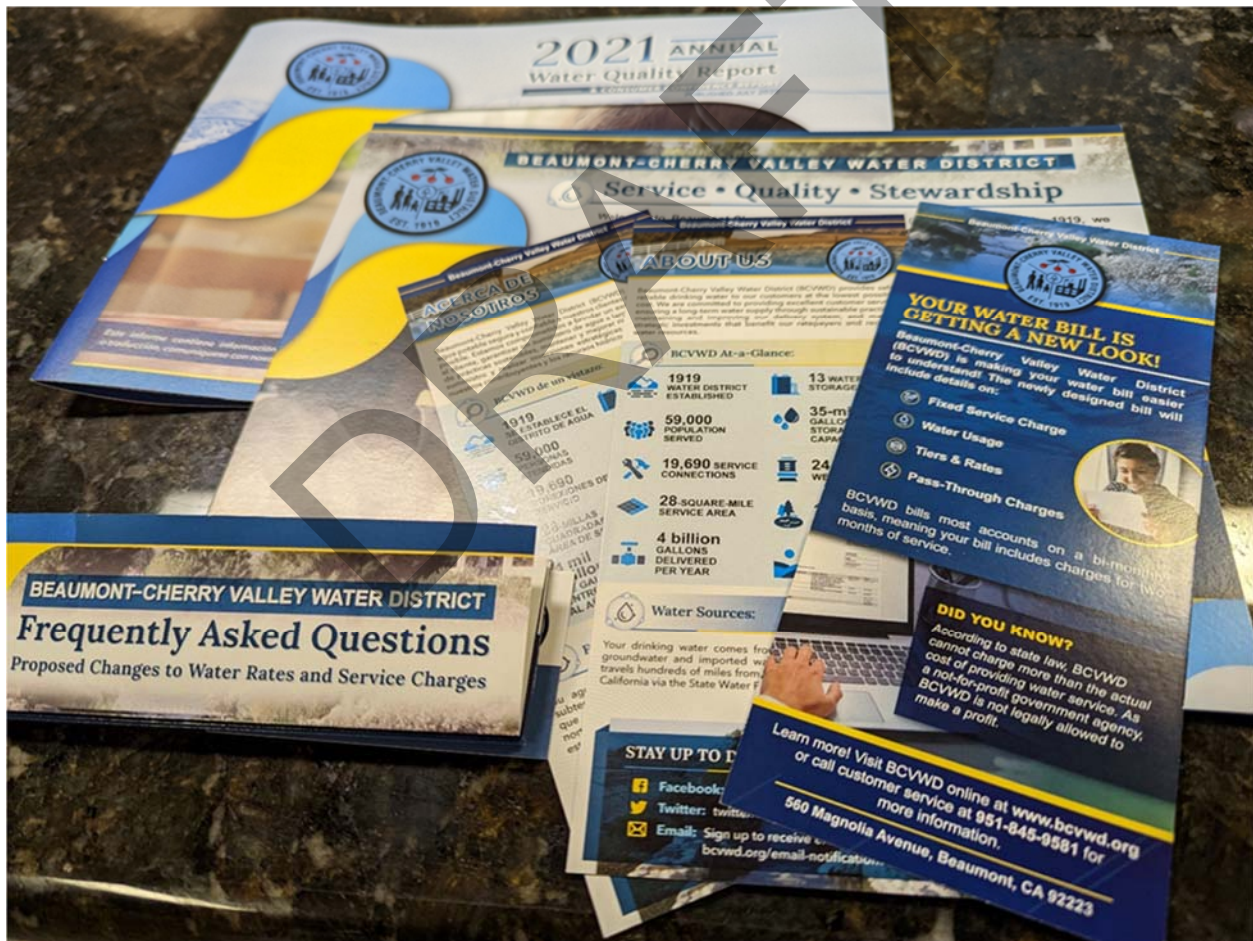
This section includes the General Manager appointed by the Board of Directors, who directs and oversees District programs, services, and resources in accordance with short and long-range goals, policy statements, and directives. The Administrative Assistants in this division perform clerical and administrative duties, including preparing staff reports and agenda packets, scheduling training sessions for the Board of Directors and General Manager, and supporting management staff as needed.

Customer Service Representatives

This section is responsible for assisting customers with their requests, processing payments, and managing all billing data. The Customer Service Representatives coordinate with other departments to ensure that all customer bills are accurate and sent on time. They also process requests to open and close accounts, update account information, prepare water consumption reports, and answer questions in person, by phone, or by email.

Finance Services

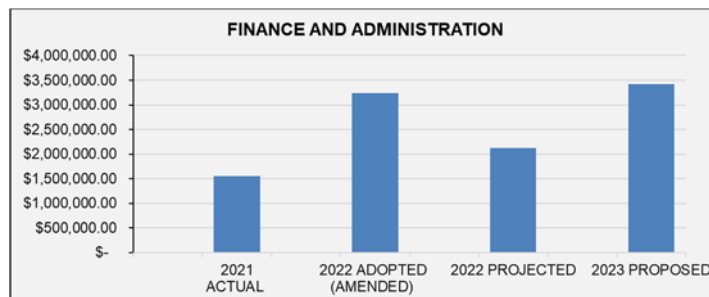
The finance section manages the general ledger, bank reconciliation, fixed assets, financial reports, payroll, accounts payable, accounts receivable, annual budget, and investment and cash management. The representatives of this section provide support to all District departments and divisions.



Division Budget

Proposed expenses for 2023 are \$3,422,100, a 5.6% increase above the amended budgeted finance and administrative services expenses for 2022. This excludes \$3,025,000 of Depreciation expense. The expected increase for 2023 is due primarily to the personnel changes and the increased expenses related to billing and informative communications mailed to customers.

Finance and Administration		2021 ACTUAL	2022 ADOPTED (AMENDED)	2022 PROJECTED	2023 PROPOSED	CHANGE <i>(Proposed less Adopted- Amended)</i>
01-30-310-500105	Labor	\$ 865,576	\$ 1,217,000	\$ 1,038,900	\$ 1,353,500	\$ 136,500
01-30-310-500109	FSLA Overtime	-	-	-	500	500
01-30-310-500110	Overtime	5,113	15,000	7,900	11,000	(4,000)
01-30-310-500111	Double Time	1,035	3,000	2,500	2,500	(500)
01-30-310-500114	Incentive Pay	-	-	-	18,000	18,000
01-30-310-500115	Social Security	54,942	92,000	65,100	102,500	10,500
01-30-310-500120	Medicare	14,460	22,000	16,700	24,000	2,000
01-30-310-500125	Health Insurance	199,133	348,000	241,100	333,000	(15,000)
01-30-310-500130	CalPERS Health Administration Costs	1,761	2,000	2,400	2,500	500
01-30-310-500140	Life Insurance	1,313	4,000	1,800	2,500	(1,500)
01-30-310-500143	EAP Program	234	2,000	300	1,000	(1,000)
01-30-310-500145	Workers' Compensation	5,120	10,000	6,200	11,000	1,000
01-30-310-500150	Unemployment Insurance	-	42,000	-	20,000	(22,000)
01-30-310-500155	Retirement/CalPERS	187,664	244,000	204,400	255,500	11,500
01-30-310-500161	Estimated Current Year OPEB Expense	220,043	213,000	-	215,000	2,000
01-30-310-500165	Uniforms & Employee Benefits	720	1,000	1,300	1,000	-
01-30-310-500175	Training/Education/Mtgs/Travel	5,359	31,000	29,300	40,500	9,500
01-30-310-500180	Accrued Sick Leave Expense	27,219	63,000	31,100	71,500	8,500
01-30-310-500185	Accrued Vacation Leave Expense	22,035	89,000	35,200	106,500	17,500
01-30-310-500187	Accrual Leave Payments	74,483	93,000	69,000	111,500	18,500
01-30-310-500190	Temporary Labor	65,158	35,000	1,000	17,000	(18,000)
01-30-310-500195	CIP Related Labor	(45,590)	(16,000)	-	(16,000)	-
01-30-310-550001	Bank/Financial Service Fees	5,751	17,000	1,900	12,000	(5,000)
01-30-310-550006	Cashiering Shortages/Overages	(101)	100	(100)	100	-
01-30-310-550008	Transaction/Return Fees	869	3,000	1,100	3,000	-
01-30-310-550010	Transaction/Credit Card Fees	84,360	80,000	94,800	90,000	10,000
01-30-310-550014	Credit Check Fees	6,249	7,000	6,600	7,000	-
01-30-310-550030	Membership Dues	38,318	40,000	38,100	42,000	2,000
01-30-310-550036	Notary & Lien Fees	750	3,000	1,100	3,000	-
01-30-310-550042	Office Supplies	9,897	10,000	12,000	11,000	1,000
01-30-310-550046	Office Equipment	8,938	4,225	6,400	5,500	1,275
01-30-310-550048	Postage	3,615	40,000	3,500	58,000	18,000
01-30-310-550050	Utility Billing Service	69,623	81,000	78,500	90,000	9,000
01-30-310-550051	Advertising/Legal Notices	532	7,000	1,600	3,500	(3,500)
01-30-310-550054	Property, Auto & General Liability Insurance	108,645	130,000	127,200	165,000	35,000
01-30-310-550066	Subscriptions	-	-	-	-	-
01-30-310-550072	Miscellaneous Operating Expenses	27	1,000	100	500	(500)
01-30-310-550078	Bad Debt Expense	-	25,000	-	25,000	-
01-30-310-560000	GASB 68 Pension Expense	(489,557)	283,000	-	222,000	(61,000)
		<u>\$ 1,553,692</u>	<u>\$ 3,241,325</u>	<u>\$ 2,127,000</u>	<u>\$ 3,422,100</u>	<u>\$ 180,775</u>
NOTE: System Depreciation is omitted from the chart for clarity						
01-30-310-550084	Depreciation	\$ 2,923,539	\$ 3,000,000	\$ 3,086,900	\$ 3,025,000	\$ 25,000

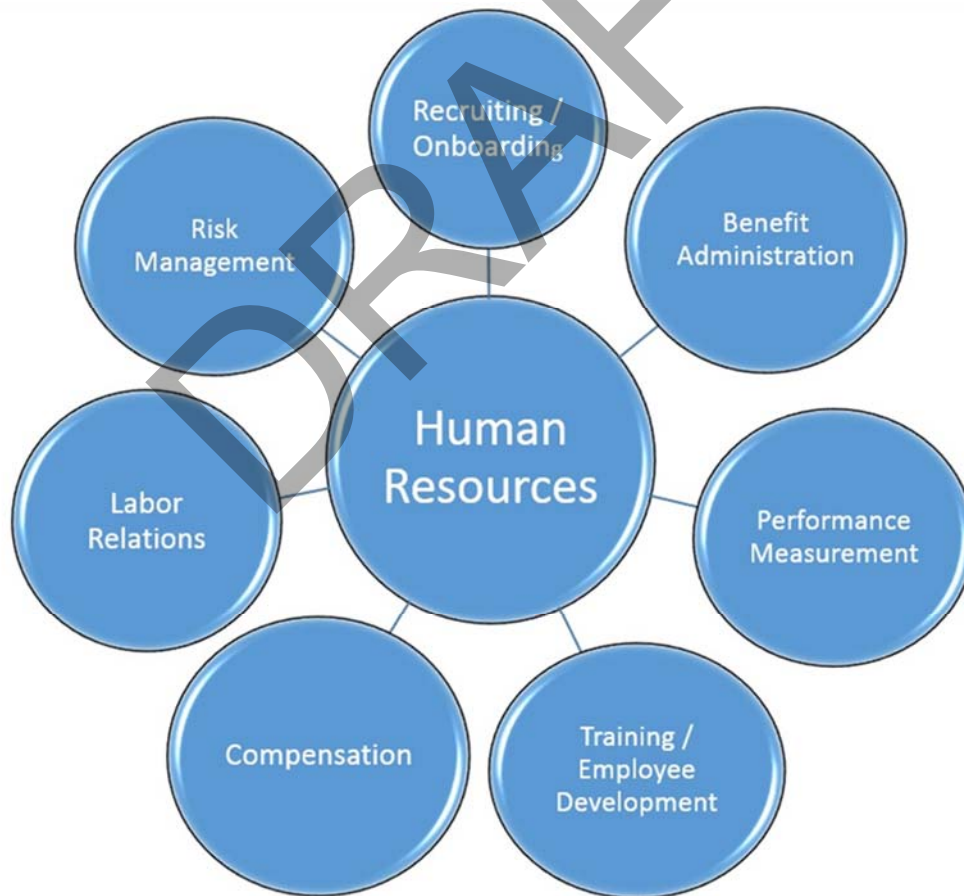


HUMAN RESOURCES AND RISK MANAGEMENT

Position Title	2022 Budget Full-Time Positions	2022 Budget Part-Time Positions	2023 Budget Full-Time Positions	2023 Budget Part-Time Positions
Human Resources Administrator	1	0	1	0
Total Positions	1	0	1	0

Division Description

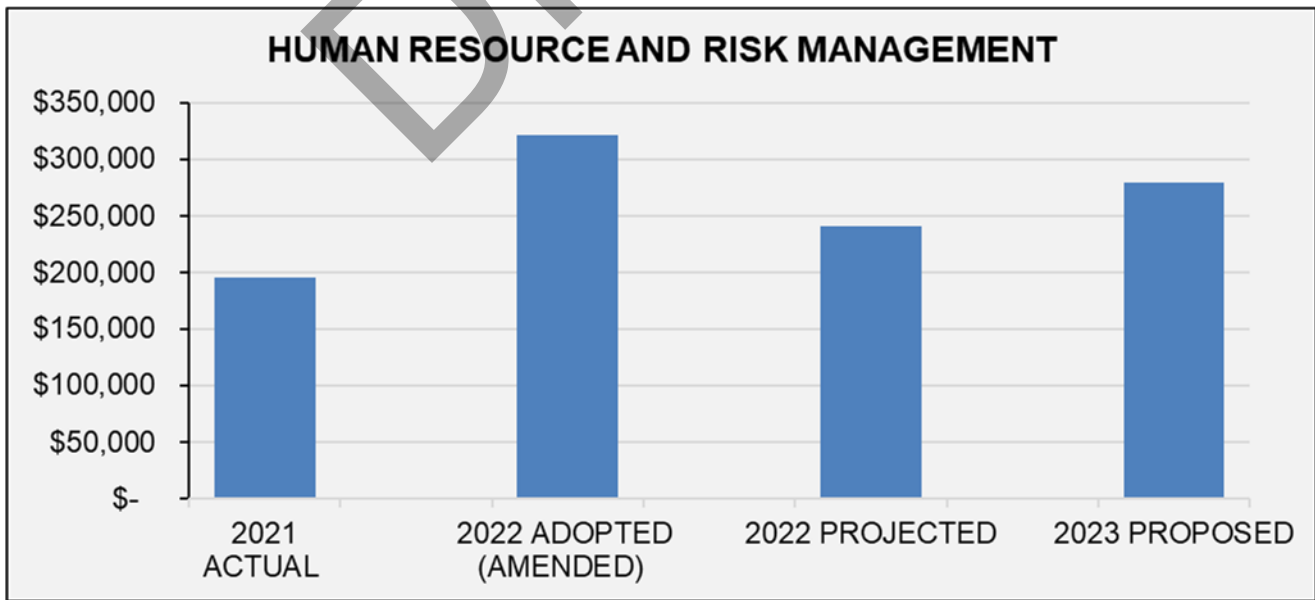
This division ensures the District complies with all legal and regulatory requirements related to personnel and a healthy and happy workplace environment.



Division Budget

Proposed expenses for 2023 are \$279,700, a 12.9% decrease below budgeted human resources and risk management expenses for 2022, which is attributed to a reduction in expenses for Other Professional Services.

Human Resources and Risk Management		2021 ACTUAL	2022 ADOPTED (AMENDED)	2022 PROJECTED	2023 PROPOSED	CHANGE <i>(Proposed less Adopted- Amended)</i>
01-30-320-500105	Labor	\$ 55,778	\$ 69,400	\$ 71,400	\$ 92,500	\$ 23,100
01-30-320-500110	Overtime	3,354	3,000	2,700	-	(3,000)
01-30-320-500111	Double Time	457	1,600	800	-	(1,600)
01-30-320-500114	Incentive Pay	-	-	-	1,500	1,500
01-30-320-500115	Social Security	3,857	6,000	4,800	6,500	500
01-30-320-500120	Medicare	902	2,000	1,100	1,500	(500)
01-30-320-500125	Health Insurance	15,338	26,000	17,400	25,500	(500)
01-30-320-500140	Life Insurance	84	1,000	100	500	(500)
01-30-320-500143	EAP Program	19	1,000	-	500	(500)
01-30-320-500145	Workers' Compensation	314	1,000	400	1,000	-
01-30-320-500150	Unemployment Insurance	-	3,000	-	1,500	(1,500)
01-30-320-500155	Retirement/CalPERS	6,167	8,000	8,200	9,500	1,500
01-30-320-500165	Uniforms & Employee Benefits	-	200	-	200	-
01-30-320-500175	Training/Education/Mtgs/Travel	979	13,000	8,100	7,500	(5,500)
01-30-320-500176	District Professional Development	17,100	41,000	24,400	20,000	(21,000)
01-30-320-500177	General Safety Training & Supplies	9,677	31,000	17,500	32,000	1,000
01-30-320-500180	Accrued Sick Leave Expense	2,095	4,000	2,200	5,500	1,500
01-30-320-500185	Accrued Vacation Leave Expense	3,131	4,000	700	5,000	1,000
01-30-320-500187	Accrual Leave Payments	-	2,000	-	-	(2,000)
01-30-320-500190	Temporary Labor	-	-	-	5,000	5,000
01-30-320-550024	Employment Testing	2,482	8,500	2,300	6,000	(2,500)
01-30-320-550025	Employee Retention	1,017	5,000	1,300	5,500	500
01-30-320-550026	Recruitment Expense	3,977	13,000	4,000	11,000	(2,000)
01-30-320-550028	District Certification	2,338	4,000	2,500	6,000	2,000
01-30-320-550030	Membership Dues	1,708	3,000	2,000	2,500	(500)
01-30-320-550042	Office Supplies	1,162	3,000	1,100	3,000	-
01-30-320-550051	Advertising/Legal Notices	1,106	4,000	1,000	4,000	-
01-30-320-580036	Other Professional Services	62,522	63,500	66,500	26,000	(37,500)
		\$ 195,563	\$ 321,200	\$ 240,500	\$ 279,700	\$ (41,500)



Information Technology - Expenses Detail



DIVISIONS

- Information Technology

2022 INFORMATION TECHNOLOGY DEPARTMENT ACCOMPLISHMENTS

1. Continued to support District Staff with various District remote work activities required due to District response to COVID 19 Pandemic
2. Completed scheduled computer workstation upgrades (all District computers), server upgrades, and application upgrades to ensure that the BCVWD computer network is current and capable of providing the District with an efficient computer environment to conduct business with no business day loss of service outages
3. Completed Backflow System SQL Server and provided training materials for implementing said system as part of the District's Cross-Connection Control program.
4. Completed acquisition, programming, and implementation of ten (10) additional tablet-based (iPad) systems for Operations and Distribution and Transmission Staff which included continued implementation of automated forms for field staff use to leverage technology to provide for increased field staff operational and process efficiency
5. Completed programming of all remaining transmitters for AMR component of AMR/AMI project or approximately 36% of remaining project transmitters (7,500 transmitters of 20,450 total project transmitters).
6. Completed initial steps of Phase III of AMR/AMI project by coordinating the acquisition of materials and equipment necessary for implementation testing of AMI deployment completion in 2023.
7. Advanced the District's cybersecurity initiative by deploying upgraded cybersecurity systems and associated programming, including but not limited to upgrade system monitoring and related technical controls, thereby maintaining District's optimum cybersecurity response protocols. Work included deploying eight (8) Cybersecurity Control Technologies to improve the District cybersecurity posture.
8. Advanced District Cybersecurity Awareness Training Program by creating and implementing said training with all staff to ensure the maximum level of District and Staff awareness of District Cybersecurity initiative. The Department issued three (3) random emails during the year to verify program effectiveness, staff awareness, and response to recommendations and requirements of said training activities.
9. Advanced the District's safety program by acquiring and deploying 2-way Radio Systems to staff, including 2-way radio training for improved communication. Reliable equipment increases staff's ability to communicate reliably for regular communication activities and during emergency and emergency response activities.
10. Advanced the District's technology leveraging for improved operations, tracking, and quality assurance by implementing a pipeline, Hydrant Flush, and a Valve Exercise GIS-based computer solution and providing staff training regarding said solutions.

11. Collaborated and completed departmental technical requirements to meet District goals and objectives for the 2022 fiscal year.
12. Acquired and deployed Wireless Headsets for all customer service staff in coordination with Human Resources to advance District business equipment ergonomic initiatives to minimize the possibility of work-related ergonomic issues from repetitive phone use activities.

2023 INFORMATION TECHNOLOGY DEPARTMENT GOALS AND OBJECTIVES

1. Complete the Automatic Meter Read (AMR) portion of the AMR/ Automatic Meter Infrastructure (AMI) project by supporting the final deployment of remaining automatic meters (approximately 3,000 meters and associated transmitters (radios)) at customer locations in conjunction with Finance and Administrative Services and Operations Departments. Complete AMI deployment, including installation of system collector and repeater components throughout the District, including quarterly testing and quality assurance activities. Upon system testing and commissioning, the District will deploy the customer-facing web portal and enable AMI technology to automate, increase operational efficiency, and improve meter collecting and reporting capabilities by year-end 2023.
2. Advance the implementation of the new Supervisory Control and Data Acquisition (SCADA) system that will enable staff to have increased oversight and control of all water operations and facilities; said system will include opportunities for remote and mobile device access, thereby improving system maintenance and control operations activities. Project components include site retrofits and upgrades of electrical equipment, wires, communications equipment, etc., and all District facilities sites (e.g., wells, booster, reservoirs, pressure-reducing stations, etc.).
3. Advance the District's technology upgrade initiative by replacing approximately 33% of employee workstations, aging servers, storage, or infrastructure equipment. The upgrades will include acquiring, programming, and installing replacement computer workstations in the District. Replacement of Servers that have reached the end of service life; and an evaluation of storage arrays and system switch equipment to ensure minimum server outages.
4. Advance the District's cybersecurity initiative by working with all District Departments, including Human Resources (related to integrating Policies and Procedures into the overall District Policies and Procedures framework), to complete the District's Cybersecurity Program Policies and Procedures. IT Department Staff will also advance through continued deployment, testing, and refining all applications, technologies, and systems reasonably necessary to ensure a secure, safe and effective workplace. IT Department will continue to leverage investments made by the District in 2021 and 2022 to continue to maximize the District's effectiveness of the cybersecurity program through 2023 and beyond. Staff proposes to assess and plan for using items such as artificial intelligence technologies to ensure maximum identification and response to security threats.

INFORMATION TECHNOLOGY

Position Title	2022 Budget Full-Time Positions	2022 Budget Part-Time Positions	2023 Budget Full-Time Positions	2023 Budget Part-Time Positions
Director of Information Technology	1	0	1	0
Total Positions	1	0	1	0

Division Description

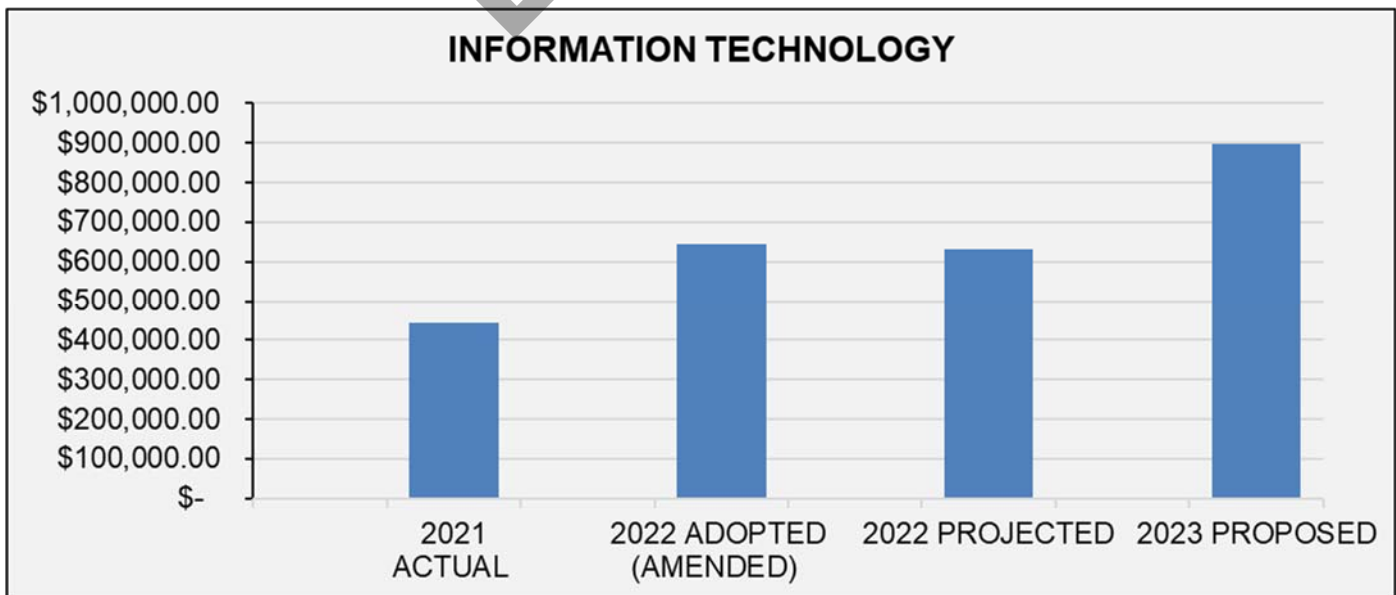
This department includes the administrative salaries, employee benefits, operating supplies, and other expenses associated with the effective and efficient management and deployment of technology and cybersecurity throughout the District.



Division Budget

Proposed expenses for 2023 are \$899,000, a 39.6% increase above the budgeted information technology expenses for 2022, due to an anticipated rise in license, maintenance, and support expenses related to information technology as well as new expenses supporting the implementation of the Automated meter Reading/Advanced Metering Infrastructure (AMR/AMI) project.

Information Technology		2021 ACTUAL	2022 ADOPTED (AMENDED)	2022 PROJECTED	2023 PROPOSED	CHANGE <i>(Proposed less Adopted- Amended)</i>
01-35-315-500105	Labor	\$ 135,451	\$ 152,000	\$ 146,400	\$ 163,000	\$ 11,000
01-35-315-500114	Incentive Pay	-	-	-	1,500	1,500
01-35-315-500115	Social Security	8,874	12,000	9,200	13,000	1,000
01-35-315-500120	Medicare	2,434	3,000	2,500	3,500	500
01-35-315-500125	Health Insurance	26,048	26,000	26,900	25,500	(500)
01-35-315-500140	Life Insurance	196	1,000	200	500	(500)
01-35-315-500143	EAP Program	19	1,000	-	500	(500)
01-35-315-500145	Workers' Compensation	699	2,000	800	1,500	(500)
01-35-315-500150	Unemployment Insurance	-	6,000	-	2,500	(3,500)
01-35-315-500155	Retirement/CalPERS	15,494	18,000	17,300	20,000	2,000
01-35-315-500165	Uniforms & Employee Benefits	-	-	-	-	-
01-35-315-500175	Training/Education/Mtgs/Travel	3,239	5,000	7,700	5,000	-
01-35-315-500180	Accrued Sick Leave Expense	(201)	9,000	-	9,500	500
01-35-315-500185	Accrued Vacation Leave Expense	(13,885)	16,000	1,800	18,000	2,000
01-35-315-500187	Accrual Leave Payments	32,337	15,000	25,300	18,500	3,500
01-35-315-500190	Temporary Labor	-	-	-	-	-
01-35-315-500195	CIP Related Labor	-	(33,000)	-	(33,000)	-
01-35-315-501511	Telephone/Internet Service	46,967	45,000	55,300	53,000	8,000
01-35-315-501521	Building Alarms and Security	-	10,000	9,000	17,500	7,500
01-35-315-540014	GIS Maintenance and Updates	-	10,000	5,700	10,000	-
01-35-315-550030	Membership Dues	2,051	3,000	2,200	3,000	-
01-35-315-550044	Printing/Toner & Maintenance	18,764	28,000	22,900	28,000	-
01-35-315-550051	Advertising/Legal Notices	-	-	-	-	-
01-35-315-550058	Cyber Security Liability Insurance	-	-	-	7,000	7,000
01-35-315-580016	Computer Hardware	13,487	30,000	29,500	30,000	-
01-35-315-580021	IT/Software Support	3,503	8,000	-	8,000	-
01-35-315-580026	License/Maintenance/Support	147,677	220,000	222,100	250,000	30,000
01-35-315-580027	AMR/AMI Annual Support	-	-	-	183,000	183,000
01-35-315-580028	Cybersecurity Software/Hardware	-	50,000	45,800	50,000	-
01-35-315-580030	Repair/Purchase Radio Comm Equip	-	7,000	-	10,000	3,000
		\$ 443,155	\$ 644,000	\$ 630,600	\$ 899,000	\$ 255,000



Operations - Expenses Detail



DIVISIONS

- Source of Supply
- Transmission and Distribution
- Field Inspections
- Customer Service and Meter Reading
- Maintenance and General Plant

2022 OPERATIONS DEPARTMENT ACCOMPLISHMENTS

Source of Supply

1. Completed the Well rehabilitation and pumping unit repair projects to improve the quality of supply and serviceable equipment and prevent excessive repair or equipment failure for Wells 10, 18, 23, and 29.
2. Implementation of various District Safety Programs and the purchase of safety equipment to improve risk management, safe work practices, employee development, and Water certifications.
3. Participated in the public outreach campaign. Collaborated with multiple community resources and provided various outreach and education opportunities to improve communication with the public on the continuing drought concern in the State of California and the Western United States.
4. Prepared and submitted a grant funding application for the planning, selection, and acquisition of hardware/software with the District's Information Technology (IT) Department to replace and improve the existing SCADA system in accordance with the District's Capital Improvement Plan (CIP).
5. Purchased a Global Positioning System (GPS instrument), supported setup and interface with the Information Technology Department, and provided staff training to provide for the improved accuracy of the District's potable and non-potable water system maps, including water meter location activities as well as mapping of customer non-potable/potable water use areas, and Recycled Water piping locations for anticipated upcoming recycled water permitting activities.
6. Coordinated and monitored mud and debris flow events and District responses (rain event responses) from the Apple/ El Dorado burn scar with emergency personnel and Riverside County Flood Control & Water Conservation District.
7. Provided various projects to rehabilitate and reconstruct existing facilities to promote higher maintenance activities, as well as revise facilities landscaping, to improve facility aesthetics and drought tolerance, thereby enabling a better public image, including:
 - a. Reconstructed wood roof structures for Well 16 and chlorinator buildings.
 - b. Rebuilt Well 11 existing wood roof with a new metal roof structure to increase fire protection
 - c. Reconstructed Highland Springs wood roof structure and upgraded building lighting and electrical power wiring and appurtenances, painted building, discharge piping, the exterior of the hydropneumatic tank, booster pumping units, and generator enclosure.

- d. Painted motors and pumping units at Edgar Canyon well facilities and Wells 22, 23, 24, and 26.
- e. Converted 560 Magnolia landscape fountain feature to low maintenance planter to improve curb appeal and minimize potential vector control issues.
- f. Recoated existing aboveground piping facilities at Lower Edgar Tank Site.
- g. Installed Automatic Lighting controls at all City well facilities and the 12th and Palm Field Office.
- h. Created and implemented a field maintenance repair ticketing system to ensure the project maintenance program's efficiency, tracking, and quality assurance.

Transmission and Distribution

1. Provided coordination and aggressive meter replacement as identified in the awarded grant contract for Automated Meter Reading/Advanced Metering Infrastructure (AMR/AMI) implementation.
2. Supported the District's Finance Department in preparation of documentation necessary to request and receive an extension to the District's Bureau of Reclamation WaterSmart AMR/AMI grant resulting from project delays in materials and equipment acquisition due to global supply chain disruption issues resulting from COVID-19 and Russian/Ukrainian War activities.
3. Provided support and coordination with the District's IT department and provided staff training to increase electronic maintenance coordination and tracking systems related to the Districts ongoing water system operation and maintenance, including:
 - a. Setup and implementation of electronic valve maintenance scheduling and tracking program and continued systematic valve maintenance and exercise program of potable and non-potable water systems.
 - b. Set up and implementation of water system flushing maintenance scheduling and tracking program through the District's system mapping platform and began systematic valve maintenance of the distribution system.
4. Supported ongoing District Capital Facilities and Capital Reserve Replacement Projects, including field assessment of existing facilities, design replacement facilities planning support, and materials acquisition (where necessary), as well as construction activities and inspection support for the following projects:
 - a. Grand Avenue Storm Drain (MDP Line 16) Project, in cooperation with the Engineering Department and Riverside County Flood Control & Water Conservation District (RCF&WCD).
 - b. Provided District Engineering Department and RCFC&WCD field coordination and support and District inspection activities for Grand Avenue MDP Line 16 storm drain construction and District contracting and grading operations, including subgrade preparation of Noble Creek Recharge spillway construction project.

- c. Provided field support in conjunction with District Engineering Department and RCFC&WCD construction coordination and support. Supervised piping, valves, and appurtenance acquisition, delivery, and site storage, as well as District field coordination and inspection activities for Grand Avenue capital replacement pipeline projects – pipelines 1 through 6A.
 - d. Provided field support in conjunction with District Engineering Department and construction coordination and inspection activities for Capital Improvement Project (CIP) number P-3620-0012 Avenue Altejo Bella, Avenida Miravilla to End of Cul-De-Sac. Supervised piping, valves, and appurtenance prepurchase and acquisition, delivery, and site storage of construction materials.
 - e. Provided field support in conjunction with District Engineering Department for Capital Replacement Project (CIP) number P-3620-0015 Appletree Lane and B-Line to Oak Glen Road, for supervision and work related to piping, valves, and appurtenance prepurchase and acquisition, delivery, and site storage of materials of construction
 - f. Provided field support in conjunction with the District Engineering Department for Capital Replacement Project (CIP) for two pipeline replacements on Beaumont Avenue and Michigan Avenue for supervision and work related to piping, valves, and appurtenance prepurchase and acquisition, delivery, and site storage of materials of construction.
5. Coordinated and monitored mud and debris flow events and District responses (rain event responses) from the Apple/ El Dorado burn scar with emergency personnel and Riverside County Flood Control & Water Conservation District.
 6. Provided support to the District's Human Resources (HR) Department and coordination in completing the District's 2021/2022 Classification and Compensation study.
 7. Continued to implement, improve and expand the District Safety Program in conjunction with the Human Resources Department, including continued use of professional risk management consulting services, continued review and assessment of safe work practices, training, and evaluation and implementation of replacement and additional safety equipment as needed or as identified.
 8. Provided development support services, including inspection activities and meter installations for various ongoing Capital (CIP) Projects.
 9. Replaced critical tank inlet and drain line isolation valves on Noble Tank, increased system redundancy and isolation capabilities. Said inlet and drain valves had reached the end of their service life and no longer functioned appropriately.

2023 OPERATIONS DEPARTMENT GOALS AND OBJECTIVES

Source of Supply

1. Finalize design and construction documents for Water Storage Tank Recoating, Painting, and Rehabilitation at Cherry Tanks I & II, Vineland Tank I, and Lower Edgar Tank and complete coating,

- painting, and modifications to said facilities in 2023 and 2024.
2. Implement chlorination system retrofits at Well 29 and Well 25 for continued safe and uniform District chlorination equipment installations.
 3. Provide project support and construction phase activities for re-drilling two potable water wells (i.e. Wells 1A and 2A) to increase redundancy and provide additional pumping capacity to meet high system demands.
 4. Provide project support and coordination with the District's IT department to complete the Automatic Meter Reading/Advanced Metering Infrastructure AMR/AMI project, including installing collectors and repeaters at District-owned properties as necessary to meet the extended grant completion schedule.
 5. Provide all sampling and operational requirements necessary to meet all State and Federal drinking water standards and all regulatory water quality sampling requirements, including completion of UCMR 5 water constituent sampling activities.
 6. Provide storm event oversight and coordination for District response to potential mud and debris flow events to all storm events.
 7. Complete MDP Line 16 project to provide imported water and stormwater recharge. This includes management activities to maintain maximum imported water recharge, new stormwater collection, and recharge activities for MDP Line 16 tributary area; and management of Noble Creek Recharge Facility Phase 1 and 2 basins.
 8. Provide strategic production equipment operation to maximize Beaumont Basin water level management activities through pumping and recharge activities to minimize long-term recharge effects (e.g., local area mounding, etc.) necessary to ensure maximum sustained basin operation and recovery opportunities for ongoing District imported water activities.
 9. Provide coordination with the District's Engineering Department to confirm equipment operational parameters necessary to purchase spare equipment successfully (i.e., electric motor and pumping unit assembly for the Noble Booster and 4a Booster).
 10. Provide support and coordination with the District's IT Department to install a new digital radio repeater at a District-owned well site to ensure maximum redundancy of the District handheld radio communication system.
 11. Complete ordering and replacement of 2023 budgeted vehicles and equipment.
 12. Coordinate with the District's Engineering Department and Executive Management team to ensure District Chromium VI activities and responses are aligned with emerging jurisdictional requirements that may affect District operations, including ongoing monitoring of District System Chromium-VI system-wide. Continue to monitor, update, and prepare well and booster station maintenance program activities.
 13. Continue to upgrade water facility sites and continue migration to low water use and maintenance facilities. These include site upgrades at Well 25 when materials and equipment shortages provided

reasonable costs for proposed improvements.

14. Capture GPS coordinates on District's high-risk facilities.

Transmission and Distribution

1. Respond to all reported emergencies and make necessary repairs to assure continuity of service to District customers with a completion timing of 1 to 3 days, depending on the severity of the leak and utility location ticket time period requirements (Underground Service Alert, USA).
2. Respond to all damaged fire hydrant assemblies and make necessary repairs to assure continuity of service to District customers with a completion timing of 1 to 3 days depending on the severity of damage and utility location ticket time period requirements (Underground Service Alert, USA)
3. Support and inspection activities for replacing various District-owned water mains, including the "B" Line, 5th Street, and Michigan Avenue projects.
4. Coordinate and support District's IT department with the purchase and implementation of tablet devices to increase efficiency in system mapping, valve exercising, system flushing, and associated training activities.
5. Purchase and deploy a new leak locator to increase repair efficiency and minimize the cost of street repairs.
6. Replace Line Locator with a GPS-enabled system to improve accuracy in system mapping, response to Underground Service Alerts (USA), and efficiency.
7. Increase State Water Resources Control Board Operator Certification by 15%.
8. Continue to support completion of Automatic Meter Reading/Advanced Metering Infrastructure AMR/AMI meter replacement project in 2023, necessary to meet the revised grant completion deadline.
9. Increase valve maintenance activities by 15% and continue logging maintenance activities via a tablet-based maintenance program in conjunction with the District GIS system mapping platform.
10. Provide backhoe operator instruction opportunities for staff by installing a used section of the water main for excavation practice and trench shoring training in Edgar Canyon.
11. Locate all hard-to-find water meters with a GPS mapping system and GIS platform to ensure District locations of facilities are accurately located in GIS and recoverable in the field by District Staff over time.

Recycled Water

1. Continue to advance recycled water system implementation by executing 25% of the performance by January 2024.
2. Staff proposed a Cross Connection/Non-Potable Water Supervisor to oversee the backflow/cross-connection control program and to begin preparations for California State Division of Drinking water

- permitting and conversion to Recycled Water use.
3. Provide coordination and staff training to implement a new Backflow testing and maintenance tracking system.
 4. Instigate location mapping of the District's non-potable system using the District GPS to include mapping customer non-potable/potable water use areas and piping for use in Recycled Water permitting with a goal of mapping 30% of District Facilities in 2023 and customer use areas when accessible.
 5. Start non-potable water system implementation shutdown test, including non-potable water users, to validate to jurisdictional agencies the complete separation of the non-potable and potable water systems on both District and customer use properties.
 6. Commence recycled water system conversion as end-user properties are approved and included in the City of Beaumont's Recycled Water Use Permit.
 7. Provide support to the District's Engineering staff and the City of Beaumont with the design and construction of a non-potable water booster station that will allow the District to implement receipt and pressurization of recycled water from the City of Beaumont's Wastewater Treatment Plant and deliver said water to the District's non-potable 2800 Reservoir.

Maintenance and General Plant

1. Continue ongoing rehabilitation and reconstruction activities for existing facilities to promote higher maintenance activities as well as revise facilities landscaping to improve facility aesthetics and drought tolerance, thereby enabling a better public image including:
 - a. Install automatic outdoor solar-powered lighting at all District Canyon well facilities.
 - b. Replace existing Wells 12 and 13 wood roofs with a new metal roof structure to replace roofing systems at the end of their service life while increasing facilities' fire protection.
 - c. Complete proposed landscaping improvements at Well 25.
 - d. Paint motors and pumping units in the City of Beaumont and Cherry Valley (non-canyon) well facilities.
 - e. Replace end-of-service life well and booster station facilities within the City of Beaumont, Cherry Valley, and Edgar Canyon (50% completion target for 2023).
 - f. Improve electrical systems at District facilities by replacing Well building manual light switches with automatic motion-activated light switches for increased employee safety and energy efficiency.
 - g. Continue to implement LED lighting system conversion of existing fluorescent light bulb fixtures at 560 Magnolia, minimize ongoing fluorescent lighting fixture loss of service, and increase District's overall energy efficiency improvement activities.
2. Continue ongoing replacement and upgrade of District signage, including well site identification, facility addresses, No Trespassing, No Hunting, National Fire Protection Association (NFPA)

placards, Universal Waste, and related regulatory required signage.

3. Respond to all facility maintenance tickets and provide necessary repairs and improvements to ensure a safe work environment for District staff and the public.
4. Coordinate with the District's IT Department to implement a facility inspection system that will increase efficiency in documenting the condition of facilities and provide a platform for tracking and reporting maintenance activities.
5. Provide support to Operations by participating in the on-call rotation and responding to after-hours emergency repair activities.

DRAFT

SOURCE OF SUPPLY

Position Title	2022 Budget Full-Time Positions	2022 Budget Part-Time Positions	2023 Budget Full-Time Positions	2023 Budget Part-Time Positions
Cross Connection/Non-Potable Water Supervisor ⁽¹⁾	1	0	1	0
Water Production Supervisor	1	0	1	0
Water Production Operator II	3	0	3	0
Water Production Operator I	1	0	1	0
Total Positions	6	0	6	0

(1) Was listed in 2022 Budget as Recycled Water Supervisor but reclassified for 2023

Division Description

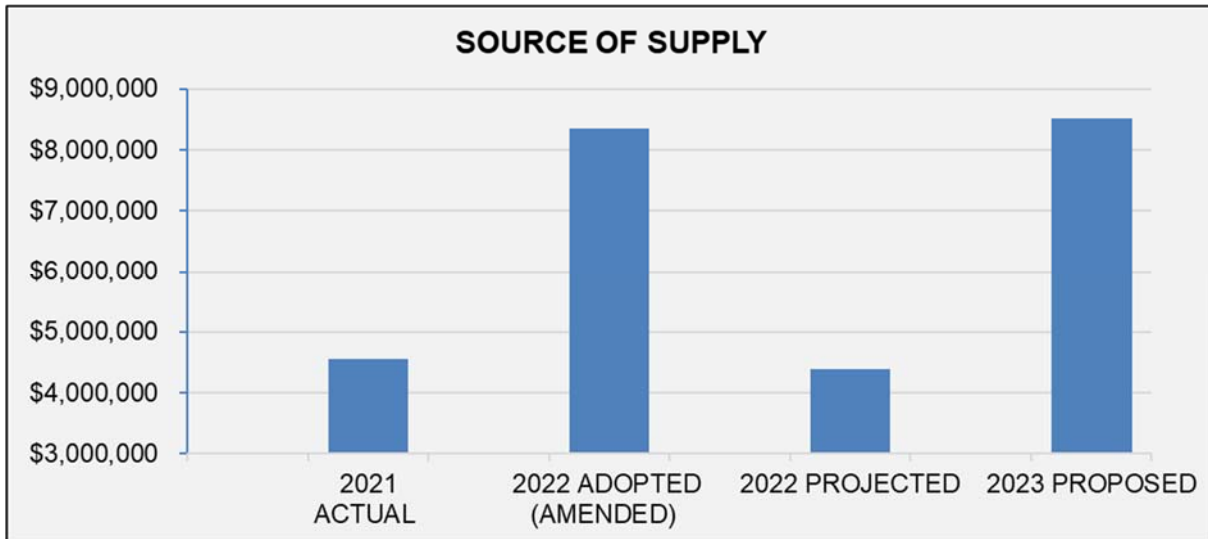
Source of Supply represents the division responsible for expenses related to the operation and maintenance of wells, booster stations, storage facilities and State Water Project supplies. It oversees supervisory control and data acquisition (SCADA), water quality functions, and the construction, installation, testing, calibration, maintenance, and repair of electrical and mechanical systems, and process control instrumentation systems.



Division Budget

Source of supply expenses for 2023 is proposed as \$8,511,500, a 1.8% increase above the 2022 budgeted expenses. The increase includes the expected State Project Water purchases of 11,000 AF.

Source of Supply		2021 ACTUAL	2022 ADOPTED (AMENDED)	2022 PROJECTED	2023 PROPOSED	CHANGE <i>(Proposed less Adopted- Amended)</i>
01-40-410-500105	Labor	\$ 243,027	\$ 451,000	\$ 274,600	\$ 509,000	\$ 58,000
01-40-410-500109	FSLA Overtime	-	-	-	500	500
01-40-410-500110	Overtime	5,280	17,000	6,300	14,500	(2,500)
01-40-410-500111	Double Time	2,555	3,000	200	3,500	500
01-40-410-500113	Standby/On-Call	9,450	13,000	10,500	15,000	2,000
01-40-410-500114	Incentive Pay	-	-	-	7,500	7,500
01-40-410-500115	Social Security	18,130	34,000	20,600	38,500	4,500
01-40-410-500120	Medicare	4,240	8,000	4,800	9,500	1,500
01-40-410-500125	Health Insurance	94,528	151,000	102,700	138,500	(12,500)
01-40-410-500140	Life Insurance	411	2,000	500	1,000	(1,000)
01-40-410-500143	EAP Program	74	1,000	100	500	(500)
01-40-410-500145	Workers' Compensation	7,721	19,000	9,100	21,500	2,500
01-40-410-500150	Unemployment Insurance	10,065	26,000	500	31,500	5,500
01-40-410-500155	Retirement/CalPERS	69,331	105,000	79,700	113,500	8,500
01-40-410-500165	Uniforms & Employee Benefits	1,160	4,000	1,500	5,000	1,000
01-40-410-500175	Training/Education/Mtgs/Travel	3,110	6,000	2,800	6,000	-
01-40-410-500180	Accrued Sick Leave Expense	11,635	21,000	15,800	24,500	3,500
01-40-410-500185	Accrued Vacation Leave Expense	16,927	31,000	17,500	37,500	6,500
01-40-410-500187	Accrual Leave Payments	2,208	11,000	2,200	16,500	5,500
01-40-410-500195	CIP Related Labor	-	(20,000)	-	(20,000)	-
01-40-410-500501	State Project Water Purchases	1,163,484	4,349,000	649,200	4,389,000	40,000
01-40-410-500511	Ground Water Purchases	-	-	-	-	-
01-40-410-501101	Electricity - Wells	2,470,785	2,502,000	2,665,600	2,550,000	48,000
01-40-410-501201	Gas - Wells	180	1,000	200	1,000	-
01-40-410-510011	Treatment & Chemicals	156,709	150,000	137,400	160,000	10,000
01-40-410-510021	Lab Testing	57,083	90,000	94,200	100,000	10,000
01-40-410-510031	Small Tools, Parts & Maintenance	7,707	8,000	4,800	6,000	(2,000)
01-40-410-520021	Maintenance & Repair-Telemetry Equipment	-	5,000	1,900	5,000	-
01-40-410-520061	Maintenance & Repair-Pumping Equipment	59,115	272,900	144,400	180,000	(92,900)
01-40-410-530001	Minor Capital Acquisitions	-	-	-	-	-
01-40-410-540084	Regulations Mandates & Tariffs	140,860	97,000	133,100	145,000	48,000
01-40-410-550066	Subscriptions	-	3,000	1,100	1,500	(1,500)
		<u>\$ 4,555,775</u>	<u>\$ 8,360,900</u>	<u>\$ 4,381,300</u>	<u>\$ 8,511,500</u>	<u>\$ 150,600</u>



TRANSMISSION AND DISTRIBUTION

Position Title	2022 Budget Full-Time Positions	2022 Budget Part-Time Positions	2023 Budget Full-Time Positions	2023 Budget Part-Time Positions
Director of Operations	1	0	1	0
Water Utility Superintendent	1	0	1	0
Water Utility Supervisor	1	0	1	0
Senior Water Utility Worker	3 ⁽¹⁾	0	3 ⁽⁴⁾	0
Water Utility Worker II	2 ⁽¹⁾	0	2 ⁽⁴⁾	0
Water Utility Worker I	5 ⁽¹⁾	4 ⁽²⁾	5 ⁽⁴⁾	8 ⁽⁵⁾
Water Utility Worker I (AMR)	0	2 ⁽³⁾	0	2 ⁽⁶⁾
Total Positions	13	6	13	10

- (1) Employee counted in the designated department only; the total budget splits expenses for other divisions worked (Transmission and Distribution, Inspections, Customer Service and Meter Reading, and Maintenance and General Plant) .
- (2) Included 4 part-time Water Utility Worker I positions for seasonal projects for a maximum of 959 hours each.
- (3) Included 2 temporary employees to implement the AMR/AMI program for a maximum of 1,040 hours each.
- (4) Employee counted in the designated department only; the total budget splits expenses for other divisions worked (Transmission and Distribution, Inspections, Customer Service and Meter Reading, and Maintenance and General Plant) .
- (5) Includes 8 part-time Water Utility Worker I positions for seasonal projects for a maximum of 959 hours each
- (6) Includes 2 temporary employees to implement the AMR/AMI program for a maximum of 2,000 hours each.

Division Description

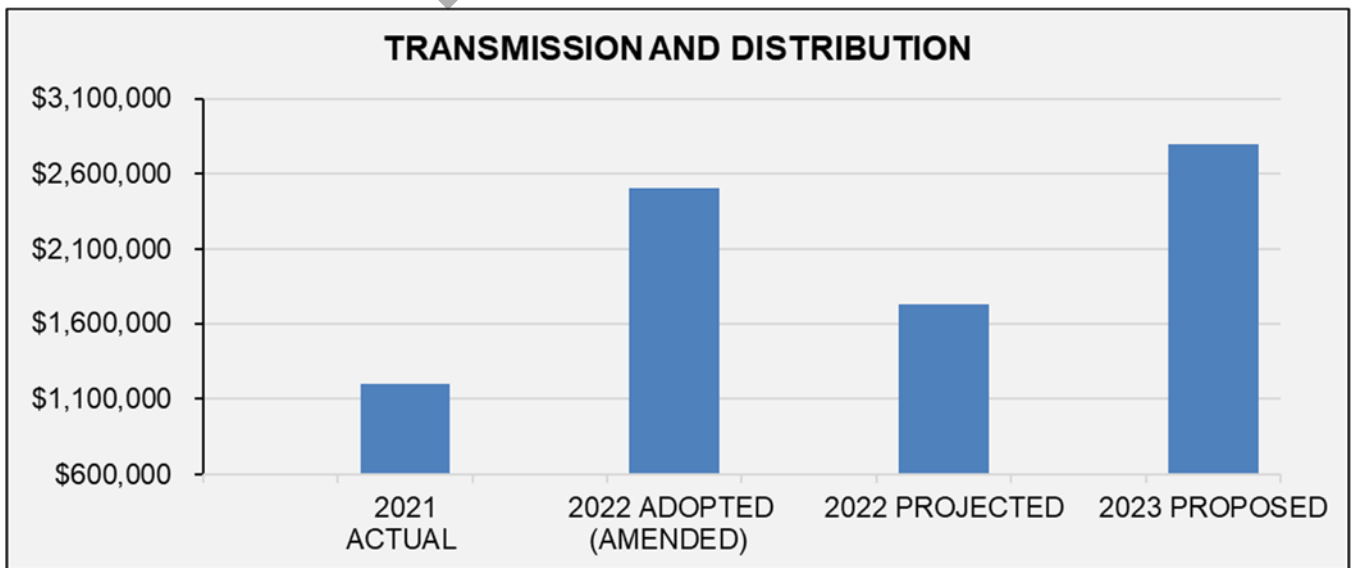
This division includes the maintenance of the distribution system, service connections, meters, tanks, and pressure regulating stations that deliver water throughout the District. This division also includes expenses associated with new service requests, fire hydrants, and fire services, and the construction, installation, testing, and maintenance of new facilities.



Division Budget

Proposed expenses for 2023 are \$2,798,500, a 11.7% increase above the 2022 budgeted transmission and distribution expenses. The expected increase is due to the additional temporary staffing for peak leak season, maintenance flushing, and vegetation and weed control, along with increases expected related to general, pipeline and hydrant, and meter maintenance and services.

Transmission and Distribution		2021 ACTUAL	2022 ADOPTED (AMENDED)	2022 PROJECTED	2023 PROPOSED	CHANGE <i>(Proposed less Adopted- Amended)</i>
01-40-440-500105	Labor	\$ 568,101	\$ 1,061,000	\$ 798,900	\$ 1,250,000	\$ 189,000
01-40-440-500109	FSLA Overtime	-	-	-	2,000	2,000
01-40-440-500110	Overtime	49,070	74,000	56,000	63,500	(10,500)
01-40-440-500111	Double Time	25,469	36,000	36,400	34,500	(1,500)
01-40-440-500113	Standby/On-Call	16,200	28,000	19,300	19,500	(8,500)
01-40-440-500114	Incentive Pay	-	-	-	16,000	16,000
01-40-440-500115	Social Security	45,497	85,000	61,900	98,000	13,000
01-40-440-500120	Medicare	10,998	20,000	14,500	23,000	3,000
01-40-440-500125	Health Insurance	173,056	351,000	220,200	346,000	(5,000)
01-40-440-500140	Life Insurance	921	4,000	1,300	2,500	(1,500)
01-40-440-500143	EAP Program	217	2,000	300	1,000	(1,000)
01-40-440-500145	Workers' Compensation	13,825	36,000	19,700	42,500	6,500
01-40-440-500155	Retirement/CalPERS	141,992	224,000	174,100	237,500	13,500
01-40-440-500165	Uniforms & Employee Benefits	6,381	14,000	8,200	16,000	2,000
01-40-440-500175	Training/Education/Mtgs/Travel	459	5,000	2,000	5,000	-
01-40-440-500177	General Safety Supplies	3,511	11,000	12,800	11,000	-
01-40-440-500180	Accrued Sick Leave Expense	27,607	54,000	31,700	58,500	4,500
01-40-440-500185	Accrued Vacation Leave Expense	39,548	64,000	32,300	76,000	12,000
01-40-440-500187	Accrual Leave Payments	23,593	63,000	27,200	71,000	8,000
01-40-440-500190	Temporary Labor	-	131,000	-	31,000	(100,000)
01-40-440-500195	CIP Related Labor	(126,472)	(111,000)	-	(40,000)	71,000
01-40-440-510031	Small Tools, Parts & Maintenance	9,039	14,000	13,400	29,000	15,000
01-40-440-520071	Maintenance and Repair- Pipeline & Hydrants	51,220	73,000	56,000	107,000	34,000
01-40-440-520081	Maintenance and Repair- Hydraulic Valves	5,587	25,000	15,200	25,000	-
01-40-440-540001	Backflow Maintenance	3,100	5,000	1,600	5,000	-
01-40-440-530001	Minor Capital Acquisitions	-	-	-	35,000	35,000
01-40-440-540024	Inventory Adjustments	8,186	38,500	16,500	47,000	8,500
01-40-440-540036	Line Locates	2,913	4,000	3,000	4,000	-
01-40-440-540042	Meters Maintenance & Services	99,509	101,000	83,100	125,000	24,000
01-40-440-540078	Reservoirs Maintenance	-	87,500	21,600	52,000	(35,500)
01-40-440-550051	Advertising/Legal Notices	2,036	5,000	2,900	5,000	-
		\$ 1,201,563	\$ 2,505,000	\$ 1,730,100	\$ 2,798,500	\$ 293,500



INSPECTIONS

Position Title	2022 Budget Full-Time Positions	2022 Budget Part-Time Positions	2023 Budget Full-Time Positions	2023 Budget Part-Time Positions
Senior Water Utility Worker	0 ⁽¹⁾	0	0 ⁽¹⁾	0
Water Utility Worker II	0 ⁽¹⁾	0	0 ⁽¹⁾	0
Water Utility Worker I	0 ⁽¹⁾	0	0 ⁽¹⁾	0
Total Positions	0	0	0	0

(1) Budget amount represents a portion of full-time position expenses from Transmission and Distribution employees who perform duties within this division

Division Description

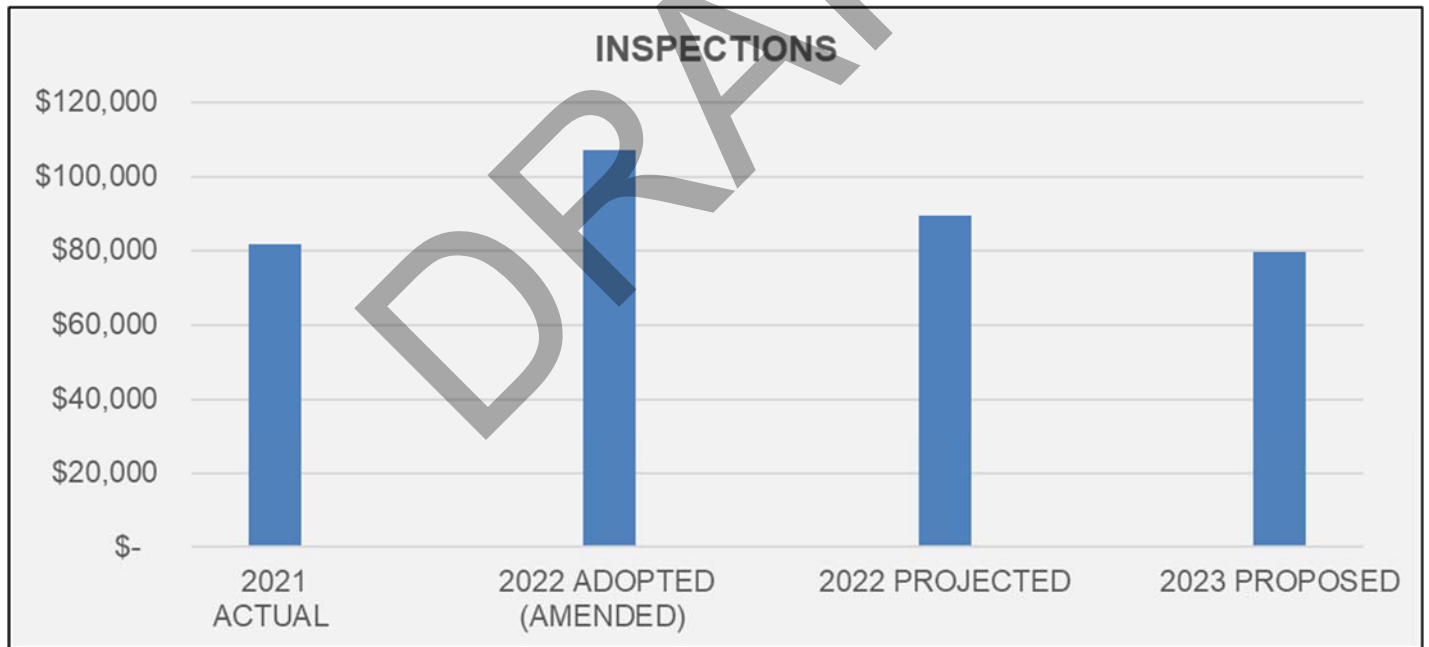
This division includes the labor expenses of inspecting developer-constructed additions to the distribution system, such as service connections, meters, tanks, and pressure regulating stations that deliver water throughout the District. These expenses are typically recovered through inspection fees and development charges.



Division Budget

Proposed expenses for 2023 are \$79,500, a 25.7% decrease below 2022 budgeted inspection expenses.

Inspections	2021 ACTUAL	2022 ADOPTED (AMENDED)	2022 PROJECTED	2023 PROPOSED	CHANGE (Proposed less Adopted- Amended)
01-40-450-500105 Labor	\$ 39,964	\$ 54,000	\$ 42,800	\$ 38,000	\$ (16,000)
01-40-450-500110 Overtime	12,800	20,000	14,800	5,500	(14,500)
01-40-450-500111 Double Time	-	2,000	300	2,500	500
01-40-450-500113 Standby/On-Call	-	-	-	3,000	3,000
01-40-450-500115 Social Security	3,282	3,000	3,600	3,000	-
01-40-450-500120 Medicare	768	1,000	800	1,000	-
01-40-450-500125 Health Insurance	14,148	13,000	14,800	13,000	-
01-40-450-500140 Life Insurance	58	1,000	100	500	(500)
01-40-450-500143 EAP Program	13	1,000	-	500	(500)
01-40-450-500145 Workers' Compensation	1,258	2,000	1,500	2,000	-
01-40-450-500155 Retirement/CalPERS	9,440	10,000	10,800	10,500	500
01-40-450-530001 Minor Capital Acquisitions	-	-	-	-	-
	<u>\$ 81,731</u>	<u>\$ 107,000</u>	<u>\$ 89,500</u>	<u>\$ 79,500</u>	<u>\$ (27,500)</u>



CUSTOMER SERVICE AND METER READING

Position Title	2022 Budget Full-Time Positions	2022 Budget Part-Time Positions	2023 Budget Full-Time Positions	2023 Budget Part-Time Positions
Senior Water Utility Worker	1	0	1	0
Water Utility Worker II	2	0	2	0
Total Positions	3	0	3	0

Division Description

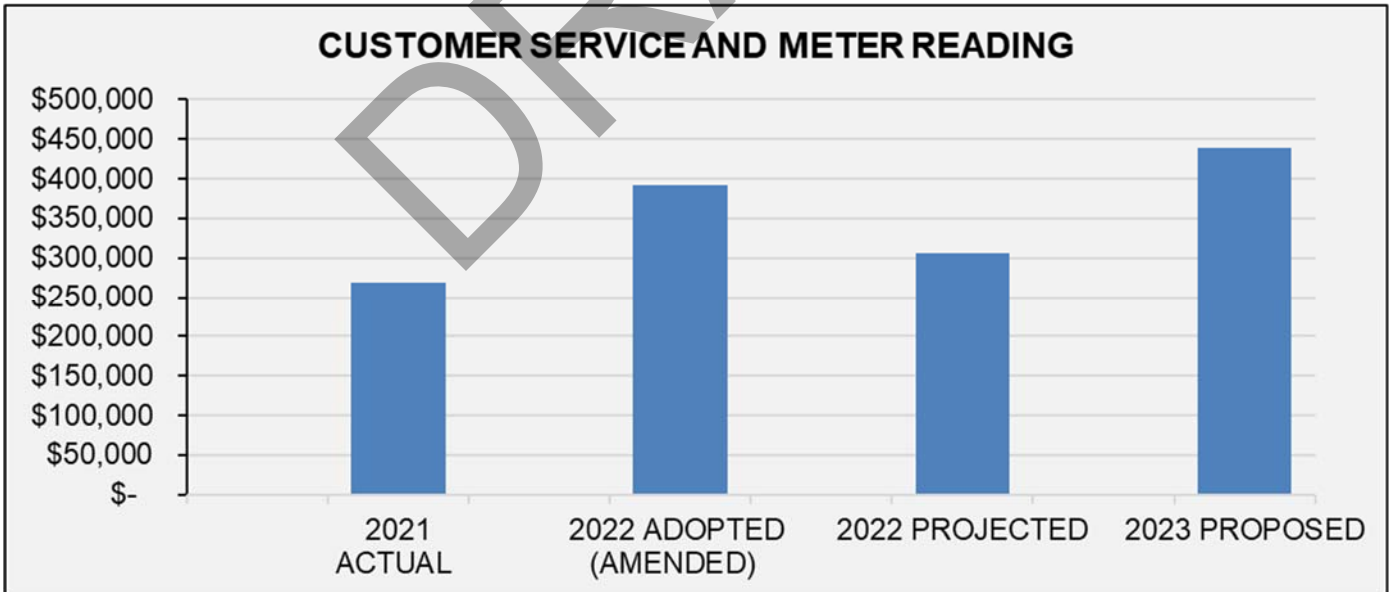
This department conducts meter readings and field-related customer service activities for approximately 20,691 accounts.



Division Budget

Proposed expenses for 2023 are \$438,500, a 11.9% increase above the 2022 budgeted customer service and meter reading expenses. The increase is due primarily to the personnel rate changes for this division.

Customer Service and Meter Reading		2021 ACTUAL	2022 ADOPTED (AMENDED)	2022 PROJECTED	2023 PROPOSED	CHANGE (Proposed less Adopted- Amended)
01-40-460-500105	Labor	\$ 152,376	\$ 197,000	\$ 175,600	\$ 220,000	\$ 23,000
01-40-460-500109	FSLA Overtime	-	-	-	500	500
01-40-460-500110	Overtime	5,778	16,000	3,200	20,500	4,500
01-40-460-500111	Double Time	1,778	4,000	1,500	5,000	1,000
01-40-460-500113	Standby/On-Call	-	5,000	-	4,000	(1,000)
01-40-460-500114	Incentive Pay	-	-	-	4,000	4,000
01-40-460-500115	Social Security	11,775	16,000	12,800	18,500	2,500
01-40-460-500120	Medicare	2,754	4,000	3,000	4,500	500
01-40-460-500125	Health Insurance	62,639	76,000	66,000	75,500	(500)
01-40-460-500140	Life Insurance	231	1,000	300	500	(500)
01-40-460-500143	EAP Program	53	1,000	100	500	(500)
01-40-460-500145	Workers' Compensation	5,000	8,000	5,600	9,500	1,500
01-40-460-500155	Retirement/CalPERS	46,859	55,000	51,900	68,000	13,000
01-40-460-500165	Uniforms & Employee Benefits	857	3,000	1,300	3,000	-
01-40-460-500175	Training/Education/Mtgs/Travel	345	1,000	100	1,000	-
01-40-460-500180	Accrued Sick Leave Expense	11,970	9,000	9,500	10,500	1,500
01-40-460-500185	Accrued Vacation Leave Expense	13,810	16,000	15,000	20,000	4,000
01-40-460-500187	Accrual Leave Payments	1,127	11,000	1,100	14,000	3,000
01-40-460-500195	CIP Related Labor	(49,349)	(31,000)	(41,000)	(41,000)	(10,000)
01-40-460-530001	Minor Capital Acquisitions	-	-	-	-	-
		\$ 268,003	\$ 392,000	\$ 306,000	\$ 438,500	\$ 46,500



MAINTENANCE AND GENERAL PLANT

Position Title	2022 Budget Full-Time Positions	2022 Budget Part-Time Positions	2023 Budget Full-Time Positions	2023 Budget Part-Time Positions
Maintenance Technician	1	0	1	0
Total Positions	1	0	1	0
(1)				

Division Description

This category includes utilities, auto/equipment fuel, maintenance, and repairs for all residences and offices. It also consists of all maintenance-related labor in the canyon areas, recharge basin system, the Noble Creek Recharge facility, and the District main office.

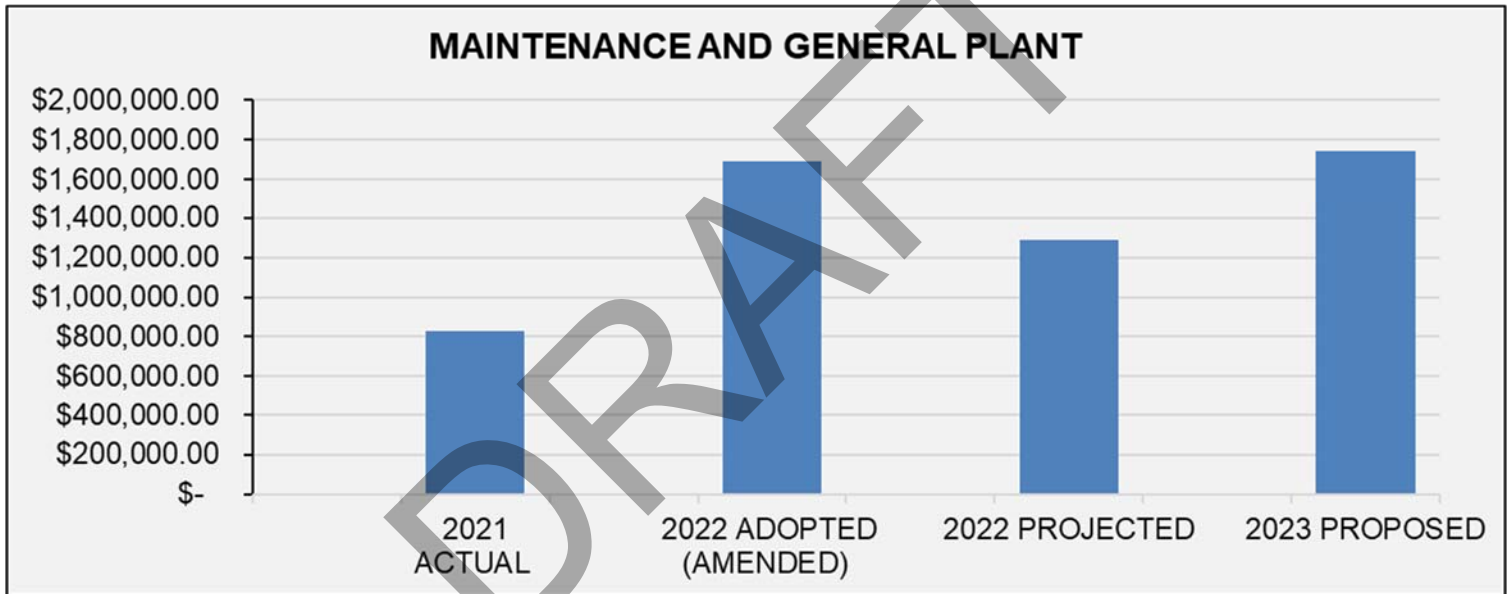


Division Budget

Proposed expenses for 2023 are \$1,743,700, a 2.9% increase above the 2022 amended budgeted maintenance and general plant expenses, which include District Maintenance Repair and Paving.

Maintenance and General Plant		2021 ACTUAL	2022 ADOPTED (AMENDED)	2022 PROJECTED	2023 PROPOSED	CHANGE (Proposed less Adopted- Amended)
01-40-470-500105	Labor	\$ 11,258	\$ 90,000	\$ 49,100	\$ 109,500	\$ 19,500
01-40-470-500109	FSLA Overtime	-	-	-	500	500
01-40-470-500110	Overtime	-	4,000	500	6,500	2,500
01-40-470-500111	Double Time	-	2,000	200	2,000	-
01-40-470-500113	Standby/On-Call	-	-	-	3,000	3,000
01-40-470-500114	Incentive Pay	-	-	-	1,500	1,500
01-40-470-500115	Social Security	699	7,000	3,200	8,000	1,000
01-40-470-500120	Medicare	163	2,000	700	2,000	-
01-40-470-500125	Health Insurance	2,246	38,000	18,800	38,000	-
01-40-470-500140	Life Insurance	5	1,000	100	500	(500)
01-40-470-500143	EAP Program	4	1,000	-	500	(500)
01-40-470-500145	Workers' Compensation	298	4,000	1,500	5,000	1,000
01-40-470-500155	Retirement/CalPERS	2,864	16,000	5,500	15,500	(500)
01-40-470-500165	Uniforms & Employee Benefits	-	1,000	800	1,000	-
01-40-470-500175	Training/Education/Mtgs/Travel	-	2,000	200	2,000	-
01-40-470-500180	Accrued Sick Leave Expenses	-	3,000	1,500	3,500	500
01-40-470-500185	Accrued Vacation Expenses	-	3,000	700	4,000	1,000
01-40-470-500187	Accrual Leave Payments	-	-	-	500	500
01-40-470-501111	Electricity - 560 Magnolia Ave	24,567	37,000	32,500	37,000	-
01-40-470-501121	Electricity - 12303 Oak Glen Rd	4,230	5,000	4,200	5,000	-
01-40-470-501131	Electricity - 13695 Oak Glen Rd	2,208	3,000	2,700	3,000	-
01-40-470-501141	Electricity - 13697 Oak Glen Rd	2,648	3,000	2,800	3,000	-
01-40-470-501151	Electricity - 9781 Avenida Miravilla	2,143	2,000	2,900	2,000	-
01-40-470-501161	Electricity - 815 E. 12th St	7,225	13,000	9,800	13,000	-
01-40-470-501171	Electricity - 851 E. 6th St	2,628	5,000	2,700	5,000	-
01-40-470-501321	Propane - 12303 Oak Glen Rd	-	1,000	-	1,000	-
01-40-470-501331	Propane - 13695 Oak Glen Rd	1,469	3,000	900	3,000	-
01-40-470-501341	Propane - 13697 Oak Glen Rd	2,248	3,000	2,400	3,000	-
01-40-470-501351	Propane-9781 Avenida Miravilla	1,555	2,000	1,200	2,000	-
01-40-470-501411	Sanitation - 560 Magnolia Ave	4,069	4,000	3,700	5,000	1,000
01-40-470-501461	Sanitation - 815 E. 12th St	5,390	6,000	5,900	7,000	1,000
01-40-470-501471	Sanitation - 11083 Cherry Ave	3,393	4,000	3,500	4,000	-
01-40-470-501600	Property Maintenance & Repairs	-	-	-	-	-
01-40-470-501611	Maintenance & Repair- 560 Magnolia Ave	23,939	27,775	26,600	40,000	12,225
01-40-470-501621	Maintenance & Repair- 12303 Oak Glen Rd	1,487	12,000	30,300	8,000	(4,000)
01-40-470-501631	Maintenance & Repair- 13695 Oak Glen Rd	156	12,000	30,100	6,000	(6,000)
01-40-470-501641	Maintenance & Repair- 13697 Oak Glen Rd	805	9,000	7,600	10,000	1,000
01-40-470-501651	Maintenance & Repair- 9781 Avenida Miravilla	53	9,000	1,000	6,000	(3,000)
01-40-470-501661	Maintenance & Repair- 815 E. 12th St	6,740	14,000	8,300	32,000	18,000
01-40-470-501671	Maintenance & Repair- 851 E. 6th St	3,682	3,000	4,300	3,200	200
01-40-470-501691	Maintenance & Repair- Buildings (General)	17,927	60,000	27,300	60,000	-
01-40-470-510001	Auto/Fuel	89,212	120,000	125,800	150,000	30,000
01-40-470-510002	CIP Related Fuel	-	-	-	(10,000)	(10,000)
01-40-470-520011	Maintenance & Repair-Safety Equipment	9,332	18,000	7,800	18,000	-
01-40-470-520031	Maintenance & Repair-General Equipment	39,398	50,000	18,600	75,000	25,000
01-40-470-520041	Maintenance & Repair-Fleet	73,463	126,000	85,900	90,000	(36,000)
01-40-470-520051	Maintenance & Repair-Paving	210,400	83,000	57,300	83,000	-
01-40-470-520053	Maintenance & Repair-Paving (City of Beaumont)	-	379,000	330,900	500,000	121,000
01-40-470-530001	Minor Capital Acquisitions	-	-	-	-	-
01-40-470-540030	Landscape Maintenance	64,307	82,000	68,100	82,000	-
01-40-470-540052	Encroachment Permits	336	36,000	41,200	40,000	4,000

<i>Maintenance and General Plant (continued)</i>		2021 ACTUAL	2022 ADOPTED (AMENDED)	2022 PROJECTED	2023 PROPOSED	CHANGE (Proposed less Adopted- Amended)
01-40-470-540072	Recharge Facility, Canyon & Pond Maintenance	41,679	200,000	31,200	150,000	(50,000)
01-50-510-500112	Stipend-Association Mtg Attend	-	-	900	1,000	1,000
01-50-510-502001	Rents/Leases	25,350	27,000	26,300	27,000	-
01-50-510-510031	Small Tools, Parts & Maintenance	543	1,000	1,000	1,000	-
01-50-510-540066	Property Damage & Theft	10,542	13,000	5,500	27,000	14,000
01-50-510-550040	General Supplies	8,494	17,000	11,100	17,000	-
01-50-510-550060	Public Education/Community Outreach	96,742	100,000	147,500	15,000	(85,000)
01-50-510-550072	Miscellaneous Operating Expenses	72	15,000	13,800	1,000	(14,000)
01-50-510-550074	Disaster Preparedness Ongoing Expenses	20,000	15,000	19,600	15,000	-
		\$ 825,968	\$ 1,693,775	\$ 1,286,000	\$ 1,743,700	\$ 49,925



Budget Detail



Revenues: Budget Detail from 2021 Adopted to 2023 Proposed

	2021 ADOPTED	2021 ACTUAL	2022 ADOPTED	2022 ADDITIONS	2022 DELETIONS	2022 ADOPTED (AMENDED)	2022 PROJECTED	2023 PROPOSED	CHANGE (Proposed less Adopted- Amended)
OPERATING REVENUE									
Water Sales									
01-50-510-410100	\$ 5,626,822	\$ 5,689,800	\$ 6,367,000	\$ -	\$ -	\$ 6,367,000	\$ 6,060,900	\$ 6,510,500	\$ 143,500
01-50-510-410111	-	-	-	-	-	-	-	-	-
01-50-510-410151	22,316	21,500	29,000	-	-	29,000	18,400	20,000	(9,000)
01-50-510-410171	101,314	173,500	203,000	-	-	203,000	186,700	201,000	(2,000)
01-50-510-411301	3,661,781	4,295,900	4,243,000	-	-	4,243,000	4,679,700	4,958,500	715,500
	\$ 9,412,233	\$ 10,190,700	\$ 10,842,000	\$ -	\$ -	\$ 10,842,000	\$ 10,945,700	\$ 11,690,000	\$ 848,000
Development and Installation Charges									
01-50-510-413021	\$ 300,000	\$ 509,800	\$ 300,000	\$ -	\$ -	\$ 300,000	\$ 782,500	\$ 300,000	\$ -
01-50-510-419011	60,000	239,300	226,000	-	-	226,000	238,200	226,000	-
01-50-510-419012	300,000	117,000	308,000	-	-	308,000	14,000	308,000	-
	\$ 660,000	\$ 866,100	\$ 834,000	\$ -	\$ -	\$ 834,000	\$ 1,034,700	\$ 834,000	\$ -
Water Importation Surcharge									
01-50-510-415001	\$ 3,870,300	\$ 3,956,200	\$ 4,349,000	\$ -	\$ -	\$ 4,349,000	\$ 4,072,200	\$ 4,072,500	\$ (276,500)
	\$ 1,816,800	\$ 1,872,400	\$ 2,467,000	\$ -	\$ -	\$ 2,467,000	\$ 2,227,100	\$ 2,227,500	\$ (239,500)
Water Pumping Energy Surcharge									
01-50-510-415011	\$ 45,000	\$ 48,700	\$ 51,000	\$ -	\$ -	\$ 51,000	\$ 51,000	\$ 64,000	\$ 13,000
Other Charges for Service									
01-50-510-413001	100,000	62,000	61,000	-	-	61,000	48,700	49,000	(12,000)
01-50-510-417001	50,000	18,800	14,000	-	-	14,000	20,900	63,000	49,000
01-50-510-417011	10,000	1,200	10,000	-	-	10,000	49,100	50,000	40,000
01-50-510-417021	2,000	300	2,000	-	-	2,000	4,200	8,000	6,000
01-50-510-417031	9,600	10,800	11,000	-	-	11,000	11,400	23,000	12,000
01-50-510-417041	4,000	2,900	3,000	-	-	3,000	4,400	5,000	2,000
01-50-510-417051	22,000	26,100	22,000	-	-	22,000	38,300	22,000	-
01-50-510-417061	600	600	1,000	-	-	1,000	900	4,000	3,000
01-50-510-417071	-	-	-	-	-	-	-	-	-
01-50-510-417081	90	-	-	-	-	-	-	-	-
01-50-510-417091	78,000	52,500	51,000	-	-	51,000	62,100	93,000	42,000
01-50-510-419001	-	28,900	-	-	-	-	-	-	-
01-50-510-419021	-	-	-	-	-	-	-	-	-
01-50-510-419031	7,500	10,100	8,000	-	-	8,000	208,500	85,000	77,000
01-50-510-419041	-	-	-	-	-	-	-	-	-
01-50-510-419061	500	66,100	1,000	-	-	1,000	62,800	1,000	-
	\$ 329,290	\$ 329,000	\$ 235,000	\$ -	\$ -	\$ 235,000	\$ 562,300	\$ 467,000	\$ 232,000
	\$ 16,088,623	\$ 17,214,400	\$ 18,727,000	\$ -	\$ -	\$ 18,727,000	\$ 18,842,000	\$ 19,291,000	\$ 564,000
Total Operating Revenues									
NON-OPERATING REVENUE									
Property Maintenance Fees									
01-50-510-471001	\$ 2,400	\$ 2,400	\$ 6,000	\$ -	\$ -	\$ 6,000	\$ 9,400	\$ 10,000	\$ 1,000
01-50-510-471011	2,400	2,400	7,000	-	-	7,000	6,000	7,000	1,000
01-50-510-471021	2,400	2,400	5,000	-	-	5,000	6,700	8,000	1,000
01-50-510-471031	2,400	2,400	-	-	-	-	5,500	6,000	1,000

Revenues: Budget Detail from 2021 Adopted to 2023 Proposed

	2021 ADOPTED	2021 ACTUAL	2022			2022 DELETIONS	2022 ADOPTED (AMENDED)	2022 PROJECTED	2023 PROPOSED	CHANGE (Proposed less Adopted- Amended)
			2022 ADOPTED	2022 ADDITIONS	2022 DELETIONS					
Property Maintenance Fees (continued)										
01-50-510-471101 Utilities - 12303 Oak Glen Rd	\$ 4,118	\$ 4,200	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ 4,200	\$ 5,000	\$ -	
01-50-510-471111 Utilities - 13695 Oak Glen Rd	4,000	3,700	4,000	-	-	4,000	4,200	5,000	1,000	
01-50-510-471121 Utilities - 13697 Oak Glen Rd	5,000	4,900	6,000	-	-	6,000	4,600	5,000	(1,000)	
01-50-510-471131 Utilities - 9781 Avenida Miravilla	3,600	3,700	4,000	-	-	4,000	3,300	4,000	-	
	\$ 26,318	\$ 26,100	\$ 46,000	\$ -	\$ -	\$ 46,000	\$ 43,900	\$ 50,000	\$ 4,000	
Facilities Charges										
01-50-510-481001 Capacity Charges-Wells	\$ 1,496,528	\$ 1,638,100	\$ 1,210,000	\$ -	\$ -	\$ 1,210,000	\$ 1,887,400	\$ 279,000	\$ (931,000)	
01-50-510-481006 Capacity Charges-Water Rights (SWP)	383,425	2,497,900	766,000	-	-	766,000	2,866,400	177,000	(589,000)	
01-50-510-481012 Capacity Charges-Water Treatment Plant	711,933	779,300	576,000	-	-	576,000	897,900	133,000	(443,000)	
01-50-510-481018 Capacity Charges-Local Water Resources	151,805	989,000	304,000	-	-	304,000	1,134,900	70,000	(234,000)	
01-50-510-481024 Capacity Charges-Recycled Water Facilities	1,083,746	1,192,800	877,000	-	-	877,000	1,414,800	202,000	(675,000)	
01-50-510-481030 Capacity Charges-Transmission (16")	1,212,064	1,326,700	980,000	-	-	980,000	1,528,700	226,000	(754,000)	
01-50-510-481036 Capacity Charges-Storage	1,552,184	1,699,000	1,255,000	-	-	1,255,000	1,957,600	289,000	(966,000)	
01-50-510-481042 Capacity Charges-Booster	107,447	117,600	87,000	-	-	87,000	135,500	20,000	(67,000)	
01-50-510-481048 Capacity Charges-Pressure Reducing Stations	54,883	60,100	45,000	-	-	45,000	69,200	11,000	(34,000)	
01-50-510-481054 Capacity Charges-Miscellaneous Projects	47,926	52,500	39,000	-	-	39,000	60,400	9,000	(30,000)	
01-50-510-481060 Capacity Charges-Financing Costs	235,765	258,300	191,000	-	-	191,000	298,800	44,000	(147,000)	
01-50-510-485001 Front Footage Fees	23,370	40,400	24,000	-	-	24,000	45,200	24,000	-	
01-50-510-419043 Fixed Asset Inv (Treated as contributed capital)	-	324,700	-	-	-	-	-	-	-	
	\$ 7,061,076	\$ 10,976,400	\$ 6,354,000	\$ -	\$ -	\$ 6,354,000	\$ 12,296,800	\$ 1,484,000	\$ (4,870,000)	
Interest Earned										
01-50-510-490001 Interest Income - Bonita Vista	\$ 1,600	\$ 800	\$ 1,000	\$ -	\$ -	\$ 1,000	\$ 400	\$ 1,000	\$ -	
01-50-510-490011 Interest Income - Fairway Canyon	46,829	40,800	281,000	-	-	281,000	276,000	252,000	(29,000)	
01-50-510-490021 Interest Income - General	600,000	176,600	126,000	-	-	126,000	307,900	231,000	105,000	
	\$ 648,429	\$ 218,200	\$ 408,000	\$ -	\$ -	\$ 408,000	\$ 584,300	\$ 484,000	\$ 76,000	
Grant Revenue										
01-50-510-419051 Grant Revenue	\$ 642,091	\$ 493,800	\$ 640,000	\$ -	\$ -	\$ 640,000	\$ 892,500	\$ 784,000	\$ 144,000	
	\$ 8,377,914	\$ 11,714,500	\$ 7,448,000	\$ -	\$ -	\$ 7,448,000	\$ 13,817,500	\$ 2,802,000	\$ (4,646,000)	
Total Non-Operating Revenues	\$ 24,466,537	\$ 28,928,900	\$ 26,175,000	\$ -	\$ -	\$ 26,175,000	\$ 32,659,500	\$ 22,093,000	\$ (4,082,000)	

Expenses: Budget Detail from 2021 Adopted to 2023 Proposed

	2021		2021		2022		2022		2022		2023		CHANGE (Proposed less Adopted- Amended)
	ADOPTED	ACTUAL	ADOPTED	ADDED	ADDITIONS	DELETIONS	ADOPTED (AMENDED)	PROJECTED	PROPOSED	PROPOSED	PROPOSED		
BOARD OF DIRECTORS													
01-10-110-500101 Board of Directors Fees	\$ 63,100	\$ 63,017	\$ 79,000	\$ 7,800	\$ -	\$ -	\$ 86,800	\$ 84,200	\$ 87,500	\$ 700			
01-10-110-500115 Social Security	4,005	3,906	5,000	500	-	-	5,500	5,200	5,500	-			
01-10-110-500120 Medicare	1,158	914	2,000	200	-	-	2,200	1,200	1,500	(700)			
01-10-110-500125 Health Insurance	127,141	20,617	76,000	-	(8,800)	-	67,200	42,600	75,500	8,300			
01-10-110-500140 Life Insurance	120	80	1,000	200	-	-	1,200	100	2,000	800			
01-10-110-500143 EAP Program	360	93	1,000	100	-	-	1,100	100	500	(600)			
01-10-110-500145 Workers' Compensation	521	325	1,000	-	-	-	1,000	500	1,000	-			
01-10-110-500175 Training/Education/Mtgs/Travel	10,000	4,682	14,000	7,000	-	-	21,000	23,000	26,500	5,500			
01-10-110-550012 Election Expenses	112,500	58,044	10,000	-	(4,000)	-	6,000	-	87,000	81,000			
01-10-110-550042 Supplies-Other	1,000	-	4,000	-	(3,000)	-	1,000	200	1,000	-			
01-10-110-550051 Advertising/Legal Notices	2,400	690	4,000	-	-	-	4,000	2,700	2,500	(1,500)			
	\$ 322,305	\$ 152,368	\$ 197,000	\$ 15,800	\$ (15,800)	\$ -	\$ 197,000	\$ 159,800	\$ 290,500	\$ 93,500			
ENGINEERING													
01-20-210-500105 Labor	\$ 561,698	\$ 383,251	\$ 567,000	\$ -	\$ -	\$ -	\$ 567,000	\$ 422,000	\$ 582,000	\$ 15,000			
01-20-210-500114 Incentive Pay	-	-	-	-	-	-	-	-	6,000	6,000			
01-20-210-500115 Social Security	39,169	24,121	40,000	-	-	-	40,000	26,600	43,000	3,000			
01-20-210-500120 Medicare	9,164	5,820	10,000	-	-	-	10,000	6,300	10,500	500			
01-20-210-500125 Health Insurance	107,328	47,766	101,000	-	-	-	101,000	66,200	101,000	-			
01-20-210-500140 Life Insurance	2,736	500	2,000	-	-	-	2,000	700	1,000	(1,000)			
01-20-210-500143 EAP Program	344	93	1,000	-	-	-	1,000	100	500	(500)			
01-20-210-500145 Workers' Compensation	5,778	2,505	5,000	-	-	-	5,000	2,800	5,500	500			
01-20-210-500150 Unemployment Insurance	19,100	886	20,000	-	-	-	20,000	-	8,500	(11,500)			
01-20-210-500155 Retirement/CalPERS	90,255	50,200	90,000	-	-	-	90,000	56,100	80,500	(9,500)			
01-20-210-500165 Uniforms & Employee Benefits	350	-	1,000	-	-	-	1,000	-	500	(500)			
01-20-210-500175 Training/Education/Mtgs/Travel	6,000	1,757	6,000	-	-	-	6,000	2,900	8,000	2,000			
01-20-210-500180 Accrued Sick Leave Expense	28,816	7,790	29,000	-	-	-	29,000	1,400	31,000	2,000			
01-20-210-500185 Accrued Vacation Leave Expense	21,282	15,174	23,000	-	-	-	23,000	9,700	28,500	5,500			
01-20-210-500187 Accrual Leave Payments	14,510	6,461	16,000	-	-	-	16,000	4,300	42,000	26,000			
01-20-210-500190 Temporary Labor	(225,000)	13,949	(225,000)	-	-	-	(225,000)	(55,900)	(225,000)	-			
01-20-210-500195 CIP Related Labor	-	-	-	-	-	-	-	-	5,000	5,000			
01-20-210-550029 Administrative Expenses	-	-	-	-	-	-	-	-	6,000	6,000			
01-20-210-550046 Office Equipment	-	-	-	-	-	-	-	-	2,000	2,000			
01-20-210-550030 Membership Dues	900	408	2,000	-	-	-	2,000	700	2,000	-			
01-20-210-550051 Advertising/Legal Notices	2,000	1,140	10,000	-	-	-	10,000	500	5,000	(5,000)			
	\$ 684,430	\$ 561,822	\$ 698,000	\$ -	\$ -	\$ -	\$ 698,000	\$ 558,600	\$ 741,500	\$ 43,500			
PROFESSIONAL SERVICES													
01-20-210-540012 Development Reimbursable Engineering	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
01-20-210-540014 Development Reimbursable GIS	300,000	113,270	75,000	-	-	-	75,000	19,200	50,000	(25,000)			
01-20-210-540018 Grant & Loan Procurement	-	-	-	-	-	-	-	-	-	-			
01-20-210-540048 Permits, Fees & Licensing	2,060	26	3,000	-	-	-	3,000	-	3,000	-			
01-20-210-580031 Outside Engineering	60,000	2,473	60,000	-	-	-	60,000	-	60,000	-			
01-20-210-580032 CIP Related Outside Engineering	(41,280)	-	(42,000)	-	-	-	(42,000)	-	(42,000)	-			
01-30-310-580001 Accounting and Audit	36,050	35,138	37,000	-	-	-	37,000	29,900	46,500	9,500			
01-30-310-550061 Media Outreach	-	-	-	-	-	-	-	-	25,500	25,500			
01-30-310-580011 General Legal	143,500	103,193	112,000	-	-	-	112,000	60,200	112,000	-			
01-30-310-580036 Other Professional Services	132,200	80,779	317,000	7,500	(13,800)	-	310,700	62,200	175,500	(135,200)			
01-50-510-550096 Beaumont Basin Watermaster	49,600	46,005	50,000	2,500	-	-	52,500	64,900	85,000	32,500			
01-50-510-550097 SAWPA Basin Monitoring Program	19,400	19,295	19,000	5,300	-	-	24,300	23,600	31,500	7,200			
	\$ 701,530	\$ 400,179	\$ 631,000	\$ 15,300	\$ (13,800)	\$ -	\$ 632,500	\$ 285,500	\$ 547,000	\$ (85,500)			

Expenses: Budget Detail from 2021 Adopted to 2023 Proposed

	2021		2022		2022		2022		2023		CHANGE (Proposed less Adopted/ Amended)
	ADOPTED	ACTUAL	ADOPTED	ADDITIONS	DELETIONS	ADOPTED (AMENDED)	PROJECTED	PROPOSED			
FINANCE AND ADMINISTRATIVE SERVICES											
01-30-310-500105 Labor	\$ 1,174,047	\$ 865,576	\$ 1,225,000	\$ -	\$ (8,000)	\$ 1,217,000	\$ 1,038,900	\$ 1,353,500	\$ 136,500	\$ 500	\$ (4,000)
01-30-310-500109 FSLA Overtime	-	-	-	-	-	-	-	-	-	-	(500)
01-30-310-500110 Overtime	5,214	5,113	9,000	7,800	(1,800)	15,000	7,900	11,000	(4,000)	(500)	18,000
01-30-310-500111 Double Time	1,093	1,035	1,000	2,000	-	3,000	2,500	2,500	18,000	102,500	(15,000)
01-30-310-500114 Incentive Pay	-	-	-	-	-	-	-	-	2,500	18,000	10,500
01-30-310-500115 Social Security	88,696	54,942	92,000	-	-	92,000	65,100	102,500	333,000	500	(1,000)
01-30-310-500120 Medicare	20,759	14,460	22,000	-	-	22,000	16,700	24,000	2,500	1,000	(22,000)
01-30-310-500125 Health Insurance	268,320	199,133	348,000	-	-	348,000	241,100	333,000	2,500	1,000	(15,000)
01-30-310-500130 Health Insurance	2,500	1,761	2,000	-	-	2,000	2,400	2,500	2,500	2,500	500
01-30-310-500130 Health Insurance	6,348	1,313	4,000	-	-	4,000	1,800	2,500	2,500	2,500	1,500
01-30-310-500140 Health Insurance	885	234	2,000	-	-	2,000	300	1,000	1,000	1,000	(1,000)
01-30-310-500143 Health Insurance	11,734	5,120	10,000	-	-	10,000	6,200	11,000	11,000	11,000	(22,000)
01-30-310-500145 Health Insurance	40,094	187,664	244,000	-	-	244,000	204,400	255,500	255,500	255,500	11,500
01-30-310-500155 Health Insurance	211,738	220,043	213,000	-	-	213,000	-	215,000	2,000	2,000	2,000
01-30-310-500161 Health Insurance	1,000	720	1,000	-	-	1,000	1,300	1,000	1,000	1,000	-
01-30-310-500165 Health Insurance	11,300	5,359	31,000	-	-	31,000	29,300	40,500	40,500	40,500	9,500
01-30-310-500175 Health Insurance	57,478	27,219	63,000	-	-	63,000	31,100	71,500	71,500	71,500	8,500
01-30-310-500180 Health Insurance	86,947	22,035	89,000	-	-	89,000	35,200	106,500	106,500	106,500	17,500
01-30-310-500185 Health Insurance	93,571	74,483	93,000	-	-	93,000	69,000	111,500	111,500	111,500	18,500
01-30-310-500190 Health Insurance	65,654	65,158	45,000	-	(10,000)	35,000	1,000	17,000	17,000	17,000	(18,000)
01-30-310-500195 Health Insurance	(16,032)	(45,590)	(16,000)	-	-	(16,000)	-	(16,000)	(16,000)	(16,000)	-
01-30-310-500001 Health Insurance	14,100	5,751	17,000	-	-	17,000	1,900	12,000	12,000	12,000	(5,000)
01-30-310-500006 Health Insurance	50	(101)	100	-	-	100	(100)	100	100	100	-
01-30-310-500008 Health Insurance	2,500	869	3,000	-	-	3,000	1,100	3,000	3,000	3,000	-
01-30-310-500010 Health Insurance	84,500	84,360	80,000	-	-	80,000	94,800	90,000	90,000	90,000	10,000
01-30-310-500014 Health Insurance	10,300	6,249	7,000	-	-	7,000	6,600	7,000	7,000	7,000	-
01-30-310-500030 Health Insurance	38,960	38,318	40,000	-	-	40,000	38,100	42,000	42,000	42,000	2,000
01-30-310-500036 Health Insurance	2,060	750	3,000	-	-	3,000	1,100	3,000	3,000	3,000	-
01-30-310-500042 Health Insurance	10,300	9,897	10,000	-	-	10,000	12,000	11,000	11,000	11,000	1,000
01-30-310-500046 Health Insurance	4,700	8,938	5,000	-	(775)	4,225	6,400	5,500	5,500	5,500	1,275
01-30-310-500048 Health Insurance	14,000	3,615	40,000	-	-	40,000	3,500	58,000	58,000	58,000	18,000
01-30-310-500050 Health Insurance	70,000	69,623	81,000	-	-	81,000	78,500	90,000	90,000	90,000	9,000
01-30-310-500051 Health Insurance	3,300	532	1,000	6,000	-	7,000	1,600	3,500	3,500	3,500	(3,500)
01-30-310-500054 Health Insurance	108,700	108,645	120,000	10,000	-	130,000	127,200	165,000	165,000	165,000	35,000
01-30-310-500066 Health Insurance	2,000	-	-	-	-	-	-	-	-	-	-
01-30-310-500072 Health Insurance	1,000	27	1,000	-	-	1,000	100	500	500	500	(500)
01-30-310-500078 Health Insurance	25,000	-	25,000	-	-	25,000	-	25,000	25,000	25,000	-
01-30-310-560000 Health Insurance	167,500	(489,557)	283,000	-	-	283,000	-	222,000	222,000	222,000	(61,000)
DEPRECIATION	\$ 2,841,816	\$ 1,553,692	\$ 3,236,100	\$ 25,800	\$ (20,575)	\$ 3,241,325	\$ 2,127,000	\$ 3,422,100	\$ 180,775	\$ 3,025,000	\$ 25,000
01-30-310-550084 Depreciation	\$ 2,850,000	\$ 2,923,539	\$ 3,000,000	\$ -	\$ -	\$ 3,000,000	\$ 3,086,900	\$ 3,025,000	\$ 25,000	\$ 25,000	\$ 25,000
HUMAN RESOURCES AND RISK MANAGEMENT											
01-30-320-500105 Labor	\$ 63,292	\$ 55,778	\$ 71,000	\$ -	\$ (1,600)	\$ 69,400	\$ 71,400	\$ 92,500	\$ 23,100	\$ 92,500	\$ (3,000)
01-30-320-500110 Overtime	3,363	3,354	3,000	-	-	3,000	2,700	-	(3,000)	-	(3,000)
01-30-320-500111 Double Time	500	457	-	1,600	-	1,600	800	-	(1,600)	-	(1,600)
01-30-320-500114 Incentive Pay	-	-	-	-	-	-	-	1,500	1,500	1,500	-
01-30-320-500115 Social Security	5,280	3,857	6,000	-	-	6,000	4,800	6,500	500	500	500

Expenses: Budget Detail from 2021 Adopted to 2023 Proposed

	2021		2022		2022		2022		2023		CHANGE (Proposed less Adopted/ Amended)
	ADOPTED	ACTUAL	ADOPTED	ADDITIONS	DELETIONS	ADOPTED (AMENDED)	PROJECTED	PROPOSED			
HUMAN RESOURCES AND RISK MANAGEMENT (continued)											
01-30-320-500120 Medicare	\$ 1,084	\$ 902	\$ 2,000	\$ -	\$ -	\$ 2,000	\$ 1,100	\$ 1,500	\$ (500)		
01-30-320-500125 Health Insurance	26,832	15,338	26,000	-	-	26,000	17,400	25,500	(500)		
01-30-320-500140 Life Insurance	444	84	1,000	-	-	1,000	100	500	(500)		
01-30-320-500143 EAP Program	72	19	1,000	-	-	1,000	400	1,000	-		
01-30-320-500145 Workers' Compensation	661	314	1,000	-	-	1,000	400	1,500	(1,500)		
01-30-320-500150 Unemployment Insurance	2,287	-	3,000	-	-	3,000	-	9,500	1,500		
01-30-320-500155 Retirement/CalPERS	11,828	6,167	8,000	-	-	8,000	8,200	200	(5,500)		
01-30-320-500165 Uniforms & Employee Benefits	111	-	200	-	-	200	-	7,500	(21,000)		
01-30-320-500175 Training/Education/Mtgs/Travel	9,400	979	13,000	-	-	13,000	8,100	32,000	1,000		
01-30-320-500176 District/Professional Development	29,000	17,100	24,000	17,000	-	41,000	24,400	5,500	2,000		
01-30-320-500177 General Safety Training & Supplies	28,250	9,677	31,000	-	-	31,000	17,500	5,000	1,000		
01-30-320-500180 Accrued Sick Leave Expense	3,106	2,095	4,000	-	-	4,000	2,200	700	1,000		
01-30-320-500185 Accrued Vacation Leave Expense	3,202	3,131	4,000	-	-	4,000	4,000	5,000	(2,000)		
01-30-320-500187 Accrual Leave Payments	449	-	2,000	-	-	2,000	-	5,000	5,000		
01-30-320-500190 Temporary Labor	-	-	-	-	-	-	-	6,000	(2,500)		
01-30-320-50024 Employment Testing	4,530	2,482	8,500	-	-	8,500	2,300	500	(2,000)		
01-30-320-50025 Employee Retention	4,600	1,017	5,000	-	-	5,000	1,300	6,000	2,000		
01-30-320-50026 Recruitment Expense	8,059	3,977	13,000	-	-	13,000	4,000	2,500	500		
01-30-320-50028 District Certification	2,550	2,338	4,000	-	-	4,000	2,000	3,000	(500)		
01-30-320-50030 Membership Dues	2,170	1,708	3,000	-	-	3,000	1,100	4,000	-		
01-30-320-50042 Office Supplies	2,500	1,162	3,000	-	-	3,000	1,100	26,000	(37,500)		
01-30-320-50051 Advertising/Legal Notices	2,485	1,106	4,000	-	-	4,000	1,000	4,000	-		
01-30-320-580036 Other Professional Services	92,000	62,522	45,000	18,500	(1,600)	63,500	66,500	26,000	(41,500)		
	\$ 308,055	\$ 195,563	\$ 285,700	\$ 37,100	\$ (1,600)	\$ 321,200	\$ 240,500	\$ 279,700	\$ -		
INFORMATION TECHNOLOGY											
01-35-315-500105 Labor	\$ 142,214	\$ 135,451	\$ 152,000	\$ -	\$ -	\$ 152,000	\$ 146,400	\$ 163,000	\$ 11,000		
01-35-315-500114 Incentive Pay	-	-	-	-	-	-	-	1,500	1,500		
01-35-315-500115 Social Security	11,298	8,874	12,000	-	-	12,000	9,200	13,000	1,000		
01-35-315-500120 Medicare	2,643	2,434	3,000	-	-	3,000	2,500	3,500	500		
01-35-315-500125 Health Insurance	28,132	26,048	26,000	-	-	26,000	26,900	25,500	(500)		
01-35-315-500140 Life Insurance	936	196	1,000	-	-	1,000	200	500	(500)		
01-35-315-500143 EAP Program	72	19	1,000	-	-	1,000	800	500	(500)		
01-35-315-500145 Workers' Compensation	1,476	699	2,000	-	-	2,000	1,500	1,500	(500)		
01-35-315-500150 Unemployment Insurance	4,880	-	6,000	-	-	6,000	-	2,500	(3,500)		
01-35-315-500165 Uniforms & Employee Benefits	-	-	-	-	-	-	-	-	-		
01-35-315-500166 Retirement/CalPERS	15,804	15,494	18,000	-	-	18,000	17,300	20,000	2,000		
01-35-315-500175 Training/Education/Mtgs/Travel	4,120	3,239	5,000	-	-	5,000	7,700	5,000	-		
01-35-315-500180 Accrued Sick Leave Expense	(201)	(201)	9,000	-	-	9,000	9,000	9,500	500		
01-35-315-500185 Accrued Vacation Leave Expense	4,235	(13,885)	16,000	-	-	16,000	1,800	18,000	2,000		
01-35-315-500187 Accrual Leave Payments	32,460	32,337	15,000	-	-	15,000	25,300	18,500	3,500		
01-35-315-500190 Temporary Labor	-	-	-	-	-	-	-	-	-		
01-35-315-500195 CIP Related Labor	(32,875)	-	(33,000)	-	-	(33,000)	-	(33,000)	-		
01-35-315-501511 Telephone/Internet Service	42,568	46,967	45,000	-	-	45,000	55,300	53,000	8,000		
01-35-315-501521 Building Alarms and Security	-	-	10,000	-	-	10,000	9,000	17,500	7,500		
01-35-315-540014 GIS Maintenance and Updates	-	-	10,000	-	-	10,000	5,700	10,000	-		
01-35-315-550030 Membership Dues	2,060	2,051	3,000	-	-	3,000	2,200	3,000	-		
01-35-315-550044 Printing/Toner & Maintenance	19,000	18,764	28,000	-	-	28,000	22,900	28,000	-		
01-35-315-550051 Advertising/Legal Notices	-	-	-	-	-	-	-	-	-		
01-35-315-550058 Cyber Security Liability Insurance	-	-	-	-	-	-	-	7,000	7,000		
01-35-315-580016 Computer Hardware	23,700	13,487	30,000	-	-	30,000	29,500	30,000	-		

Expenses: Budget Detail from 2021 Adopted to 2023 Proposed

	2021		2022		2022		2022		2023		CHANGE (Proposed/less Adopted/ Amended)
	ADOPTED	ACTUAL	ADOPTED	ADDITIONS	DELETIONS	ADOPTED (AMENDED)	PROJECTED	PROPOSED			
INFORMATION TECHNOLOGY (continued)											
01-35-315-580021	5,150	3,503	8,000	\$	\$	\$	8,000	\$	8,000	\$	-
01-35-315-580026	205,400	147,677	220,000	-	-	220,000	-	222,100	250,000	183,000	30,000
01-35-315-580027	-	-	-	-	-	-	-	-	-	183,000	183,000
01-35-315-580028	6,500	-	50,000	-	-	50,000	-	45,800	50,000	-	-
01-35-315-580030	521,043	443,155	644,000	-	-	644,000	7,000	630,600	899,000	10,000	3,000
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
SOURCE OF SUPPLY											
01-40-410-500105	483,039	243,027	451,000	-	-	451,000	-	274,600	509,000	500	58,000
01-40-410-500109	16,292	5,280	15,000	2,000	-	17,000	-	6,300	14,500	(2,500)	500
01-40-410-500110	6,751	2,555	3,000	-	-	3,000	-	200	3,500	500	500
01-40-410-500111	12,250	9,450	13,000	-	-	13,000	-	10,500	15,000	2,000	2,000
01-40-410-500113	-	-	-	-	-	-	-	-	7,500	7,500	7,500
01-40-410-500114	36,063	18,130	34,000	-	-	34,000	-	20,600	38,500	4,500	4,500
01-40-410-500115	8,439	4,240	8,000	-	-	8,000	-	4,800	9,500	1,500	1,500
01-40-410-500120	187,824	94,528	151,000	-	-	151,000	-	102,700	138,500	(12,500)	(12,500)
01-40-410-500125	3,252	411	2,000	-	-	2,000	-	500	1,000	(1,000)	(1,000)
01-40-410-500140	504	74	1,000	-	-	1,000	-	100	500	(500)	(500)
01-40-410-500143	24,270	7,721	19,000	-	-	19,000	-	9,100	21,500	2,500	2,500
01-40-410-500145	57,436	10,065	64,000	-	(38,000)	26,000	-	500	31,500	5,500	5,500
01-40-410-500150	111,455	69,331	105,000	-	-	105,000	-	79,700	113,500	8,500	8,500
01-40-410-500155	4,052	1,160	4,000	-	-	4,000	-	1,500	5,000	1,000	1,000
01-40-410-500165	6,000	3,110	6,000	-	-	6,000	-	2,800	6,000	-	-
01-40-410-500175	22,256	11,635	21,000	-	-	21,000	-	15,800	24,500	3,500	3,500
01-40-410-500180	31,088	16,927	31,000	-	-	31,000	-	17,500	37,500	6,500	6,500
01-40-410-500185	8,586	2,208	11,000	-	-	11,000	-	2,200	16,500	5,500	5,500
01-40-410-500187	(30,000)	-	(20,000)	-	-	(20,000)	-	-	(20,000)	-	-
01-40-410-500195	3,870,300	1,163,484	4,349,000	-	-	4,349,000	-	649,200	4,389,000	40,000	40,000
01-40-410-500501	2,327,800	2,470,785	2,467,000	35,000	-	2,502,000	-	2,665,600	2,550,000	48,000	48,000
01-40-410-500511	225	180	1,000	-	-	1,000	-	200	1,000	-	-
01-40-410-501201	170,000	156,709	150,000	-	-	150,000	-	137,400	160,000	10,000	10,000
01-40-410-510011	67,000	57,083	90,000	-	-	90,000	-	94,200	100,000	10,000	10,000
01-40-410-510021	8,000	7,707	8,000	-	-	8,000	-	4,800	6,000	(2,000)	(2,000)
01-40-410-510031	4,280	-	5,000	-	-	5,000	-	1,900	5,000	-	-
01-40-410-520021	100,713	59,115	303,000	54,400	(84,500)	272,900	-	144,400	180,000	(92,900)	(92,900)
01-40-410-520061	141,000	140,860	97,000	-	-	97,000	-	133,100	145,000	48,000	48,000
01-40-410-530001	3,000	-	3,000	-	-	3,000	-	1,100	1,500	(1,500)	(1,500)
01-40-410-540084	7,681,875	4,555,775	8,392,000	91,400	(122,500)	8,360,900	-	4,381,300	8,511,500	150,600	150,600
01-40-410-550066											
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
TRANSMISSION AND DISTRIBUTION											
01-40-440-500105	799,681	568,101	1,061,000	-	-	1,061,000	-	798,900	1,250,000	2,000	189,000
01-40-440-500109	58,887	49,070	57,000	17,000	-	74,000	-	56,000	63,500	(10,500)	(10,500)
01-40-440-500110	39,117	25,469	30,000	6,000	-	36,000	-	36,400	34,500	(1,500)	(1,500)
01-40-440-500111	29,250	16,200	28,000	-	-	28,000	-	19,300	19,500	(8,500)	(8,500)
01-40-440-500113	-	-	-	-	-	-	-	-	16,000	16,000	16,000
01-40-440-500114	-	-	-	-	-	-	-	-	-	-	-

Expenses: Budget Detail from 2021 Adopted to 2023 Proposed

	2021		2022		2022		2022		2022		2023		CHANGE (Proposed less Adopted/ Amended)
	ADOPTED	ACTUAL	ADOPTED	ADDITIONS	DELETIONS	ADOPTED (AMENDED)	PROJECTED	PROPOSED	ADOPTED	PROPOSED	ADOPTED	PROPOSED	
TRANSMISSION AND DISTRIBUTION (continued)													
01-40-440-500115	\$ 65,568	\$ 45,497	\$ 85,000	\$ -	\$ -	\$ 85,000	\$ 61,900	\$ 98,000	\$ 13,000				
01-40-440-500120	15,331	10,998	20,000	-	-	20,000	20,000	23,000	3,000				
01-40-440-500125	294,316	173,056	351,000	-	-	351,000	220,200	346,000	(5,000)				
01-40-440-500140	5,366	921	4,000	-	-	4,000	1,300	2,500	(1,500)				
01-40-440-500143	956	217	2,000	-	-	2,000	300	1,000	(1,000)				
01-40-440-500145	33,774	13,825	36,000	-	-	36,000	19,700	42,500	6,500				
01-40-440-500155	184,185	141,992	224,000	-	-	224,000	174,100	237,500	13,500				
01-40-440-500165	7,000	6,381	14,000	-	-	14,000	8,200	16,000	2,000				
01-40-440-500175	3,090	459	5,000	-	-	5,000	2,000	5,000	-				
01-40-440-500177	6,300	3,511	11,000	-	-	11,000	12,800	11,000	-				
01-40-440-500180	41,145	27,607	54,000	-	-	54,000	31,700	58,500	4,500				
01-40-440-500185	53,352	39,548	64,000	-	-	64,000	32,300	76,000	12,000				
01-40-440-500187	24,599	23,593	63,000	-	-	63,000	27,200	71,000	8,000				
01-40-440-500190	-	-	166,000	-	-	166,000	-	31,000	(100,000)				
01-40-440-500195	(110,920)	(126,472)	(111,000)	-	(35,000)	(111,000)	-	(40,000)	71,000				
01-40-440-510031	13,250	9,039	14,000	-	-	14,000	13,400	29,000	15,000				
01-40-440-520071	51,600	51,220	73,000	-	-	73,000	56,000	107,000	34,000				
01-40-440-520081	14,750	5,587	25,000	-	-	25,000	15,200	25,000	-				
01-40-440-530001	-	-	-	-	-	-	-	35,000	35,000				
01-40-440-540001	4,200	3,100	5,000	-	-	5,000	1,600	5,000	-				
01-40-440-540024	24,752	8,186	26,000	12,500	-	38,500	16,500	47,000	8,500				
01-40-440-540036	3,605	2,913	4,000	-	-	4,000	3,000	4,000	-				
01-40-440-540042	105,500	99,509	90,000	11,000	-	101,000	83,100	125,000	24,000				
01-40-440-540078	54,500	-	33,000	54,500	-	87,500	21,600	52,000	(35,500)				
01-40-440-550051	4,000	2,036	4,000	1,000	-	5,000	2,900	5,000	-				
	\$ 1,827,154	\$ 1,201,563	\$ 2,438,000	\$ 102,000	\$ (35,000)	\$ 2,505,000	\$ 1,730,100	\$ 2,798,500	\$ 293,500				
INSPECTIONS													
01-40-450-500105	\$ 73,976	\$ 39,964	\$ 34,000	\$ 20,000	\$ -	\$ 54,000	\$ 42,800	\$ 38,000	\$ (16,000)				
01-40-450-500110	28,480	12,800	5,000	15,000	-	20,000	14,800	5,500	(14,500)				
01-40-450-500111	223	-	2,000	-	-	2,000	300	2,500	500				
01-40-450-500113	-	-	-	-	-	-	-	3,000	3,000				
01-40-450-500115	6,384	3,282	3,000	-	-	3,000	3,600	3,000	-				
01-40-450-500120	1,512	768	1,000	-	-	1,000	800	1,000	-				
01-40-450-500125	27,004	14,148	13,000	-	-	13,000	14,800	13,000	-				
01-40-450-500140	482	58	1,000	-	-	1,000	100	500	(500)				
01-40-450-500143	36	13	1,000	-	-	1,000	-	500	(500)				
01-40-450-500145	3,187	1,258	2,000	-	-	2,000	1,500	2,000	-				
01-40-450-500155	15,391	9,440	10,000	-	-	10,000	10,800	10,500	500				
01-40-450-530001	-	-	-	-	-	-	-	-	-				
	\$ 156,675	\$ 81,731	\$ 72,000	\$ 35,000	\$ -	\$ 107,000	\$ 89,500	\$ 79,500	\$ (27,500)				
CUSTOMER SERVICE AND METER READING													
01-40-460-500105	\$ 156,327	\$ 152,376	\$ 184,000	\$ 13,000	\$ -	\$ 197,000	\$ 175,600	\$ 220,000	\$ 23,000				
01-40-460-500109	-	-	-	-	-	-	-	500	500				
01-40-460-500110	11,724	5,778	16,000	-	-	16,000	3,200	20,500	4,500				
01-40-460-500111	3,933	1,778	4,000	-	-	4,000	1,500	5,000	1,000				
01-40-460-500113	3,250	-	5,000	-	-	5,000	-	4,000	(1,000)				
01-40-460-500114	-	-	-	-	-	-	-	4,000	4,000				
01-40-460-500115	12,721	11,775	16,000	-	-	16,000	12,800	18,500	2,500				
01-40-460-500120	2,975	2,754	4,000	-	-	4,000	3,000	4,500	500				

Expenses: Budget Detail from 2021 Adopted to 2023 Proposed

	2021		2022		2022		2022		2023		CHANGE (Proposed/less Adopted- Amended)
	ADOPTED	ACTUAL	ADOPTED	ADDITIONS	DELETIONS	ADOPTED (AMENDED)	PROJECTED	PROPOSED			
CUSTOMER SERVICE AND METER READING (continued)											
01-40-460-500125 Health Insurance	76,096	62,639	76,000			76,000		66,000	75,500	(500)	
01-40-460-500140 Life Insurance	1,088	231	1,000			1,000		300	500	(500)	
01-40-460-500143 EAP Program	216	53	1,000			1,000		100	500	(500)	
01-40-460-500145 Workers' Compensation	7,987	5,000	8,000			8,000		5,600	9,500	1,500	
01-40-460-500155 Retirement/CalPERS	46,990	46,859	55,000			55,000		51,900	68,000	13,000	
01-40-460-500165 Uniforms & Employee Benefits	2,100	857	3,000			3,000		1,300	3,000	-	
01-40-460-500175 Training/Education/Mtgs/Travel	412	345	1,000			1,000		100	1,000	-	
01-40-460-500180 Accrued Sick Leave Expense	14,740	11,970	9,000			9,000		9,500	10,500	1,500	
01-40-460-500185 Accrued Vacation Leave Expense	17,718	13,810	16,000			16,000		15,000	20,000	4,000	
01-40-460-500187 Accrual Leave Payments	4,084	1,127	11,000			11,000		1,100	14,000	3,000	
01-40-460-500195 CIP Related Labor	(30,839)	(49,349)	(31,000)			(31,000)		(41,000)	(41,000)	(10,000)	
01-40-460-530001 Minor Capital Acquisitions											
	\$ 330,522	\$ 288,003	\$ 379,000	\$ 13,000	\$ -	\$ 392,000	\$ 306,000	\$ 438,500	\$ 46,500	\$ -	
MAINTENANCE AND GENERAL PLANT											
01-40-470-500105 Labor	63,243	11,258	90,000			90,000		49,100	109,500	19,500	
01-40-470-500109 FSLA Overtime								500	500	500	
01-40-470-500110 Overtime	3,081		4,000			4,000		200	2,000	2,500	
01-40-470-500111 Double Time	955		2,000			2,000			3,000	3,000	
01-40-470-500113 Standby/On-Call									1,500	1,500	
01-40-470-500114 Incentive Pay									8,000	8,000	
01-40-470-500115 Social Security	4,186	699	7,000			7,000		3,200	2,000	1,000	
01-40-470-500120 Medicare	982	163	2,000			2,000		700	2,000	-	
01-40-470-500125 Health Insurance	31,956	2,246	38,000			38,000		18,800	38,000	-	
01-40-470-500140 Life Insurance	432	5	1,000			1,000		100	500	(500)	
01-40-470-500143 EAP Program	85	4	1,000			1,000			500	(500)	
01-40-470-500145 Workers' Compensation	3,101	298	4,000			4,000		1,500	5,000	1,000	
01-40-470-500155 Retirement/CalPERS	11,576	2,864	16,000			16,000		5,500	15,500	(500)	
01-40-470-500165 Uniforms & Employee Benefits			1,000			1,000		800	1,000	-	
01-40-470-500175 Training/Education/Mtgs/Travel			2,000			2,000		200	2,000	-	
01-40-470-500180 Accrued Sick Leave Expenses			3,000			3,000		1,500	3,500	500	
01-40-470-500185 Accrued Vacation Expenses			3,000			3,000		700	4,000	1,000	
01-40-470-500187 Electricity - 560 Magnolia Ave	30,600	24,567	37,000			37,000		32,500	37,000	-	
01-40-470-501121 Electricity - 12303 Oak Glen Rd	4,300	4,230	5,000			5,000		4,200	5,000	-	
01-40-470-501131 Electricity - 13695 Oak Glen Rd	3,000	2,208	3,000			3,000		2,700	3,000	-	
01-40-470-501141 Electricity - 13697 Oak Glen Rd	3,000	2,648	3,000			3,000		2,800	3,000	-	
01-40-470-501151 Electricity - 9781 Avenida Miravilla	2,500	2,143	2,000			2,000		2,900	2,000	-	
01-40-470-501161 Electricity - 815 E. 12th St	7,800	7,225	8,000	5,000		13,000		9,800	13,000	-	
01-40-470-501171 Electricity - 851 E. 6th St	4,200	2,628	5,000			5,000		2,700	5,000	-	
01-40-470-501321 Propane - 12303 Oak Glen Rd	118		1,000			1,000			1,000	-	
01-40-470-501331 Propane - 13695 Oak Glen Rd	1,100	1,469	3,000			3,000		900	3,000	-	
01-40-470-501341 Propane - 13697 Oak Glen Rd	2,900	2,248	3,000			3,000		2,400	3,000	-	
01-40-470-501351 Propane-9781 Avenida Miravilla	1,600	1,555	2,000			2,000		1,200	2,000	-	
01-40-470-501411 Sanitation - 560 Magnolia Ave	4,087	4,069	4,000			4,000		5,900	5,000	1,000	
01-40-470-501461 Sanitation - 815 E. 12th St	5,650	5,390	6,000			6,000		5,900	7,000	1,000	
01-40-470-501471 Sanitation - 11083 Cherry Ave	3,446	3,393	4,000			4,000		3,500	4,000	-	
01-40-470-501600 Property Maintenance & Repairs											
01-40-470-501611 Maintenance & Repair- 560 Magnolia Ave	26,856	23,939	27,000	775		27,775		26,600	40,000	12,225	
01-40-470-501621 Maintenance & Repair- 12303 Oak Glen Rd	4,600	1,487	12,000			12,000		30,300	8,000	(4,000)	
01-40-470-501631 Maintenance & Repair- 13695 Oak Glen Rd	9,000	156	12,000			12,000		30,100	6,000	(6,000)	
01-40-470-501641 Maintenance & Repair- 13697 Oak Glen Rd	4,000	805	9,000			9,000		7,600	10,000	1,000	

Expenses: Budget Detail from 2021 Adopted to 2023 Proposed

	2021		2022		2022		2022		2023		CHANGE (Proposed less Adopted- Amended)
	ADOPTED	ACTUAL	ADOPTED	ADDITIONS	DELETIONS	ADOPTED (AMENDED)	PROJECTED	PROPOSED	2023		
MAINTENANCE AND GENERAL PLANT (continue)											
01-40-470-501651	4,000	\$ 53	\$ 9,000	\$ -	\$ -	\$ 9,000	\$ 1,000	\$ 6,000	\$ (3,000)		
01-40-470-501661	7,115	6,740	14,000	-	-	14,000	8,300	32,000	18,000		
01-40-470-501671	3,800	3,682	3,000	-	-	3,000	4,300	3,200	200		
01-40-470-501691	57,272	17,927	60,000	-	-	60,000	27,300	60,000	-		
01-40-470-510001	89,300	89,212	100,000	20,000	-	120,000	125,800	150,000	30,000		
01-40-470-510002	-	-	-	-	-	-	-	(10,000)	(10,000)		
01-40-470-520011	17,510	9,332	18,000	-	-	18,000	7,800	18,000	-		
01-40-470-520031	47,380	39,398	50,000	-	-	50,000	18,600	75,000	25,000		
01-40-470-520041	120,200	73,463	126,000	-	-	126,000	85,900	90,000	(36,000)		
01-40-470-520051	140,000	210,400	83,000	-	-	83,000	57,300	83,000	-		
01-40-470-520053	-	-	379,000	-	-	379,000	330,900	500,000	121,000		
01-40-470-530001	-	-	-	-	-	-	-	-	-		
01-40-470-540030	82,000	64,307	82,000	-	-	82,000	68,100	82,000	-		
01-40-470-540052	-	336	36,000	-	-	36,000	41,200	40,000	4,000		
01-40-470-540072	68,500	41,679	200,000	-	-	200,000	31,200	150,000	(50,000)		
01-50-510-500012	-	-	-	-	-	-	900	1,000	1,000		
01-50-510-502001	25,360	25,350	27,000	-	-	27,000	26,300	27,000	-		
01-50-510-510031	615	543	1,000	-	-	1,000	1,000	1,000	-		
01-50-510-540066	21,727	10,542	27,000	-	(14,000)	13,000	5,500	27,000	14,000		
01-50-510-550040	13,279	8,494	17,000	-	-	17,000	11,100	17,000	-		
01-50-510-550060	100,770	96,742	100,000	-	-	100,000	147,500	15,000	(85,000)		
01-50-510-550072	1,030	72	1,000	14,000	-	15,000	13,800	1,000	(14,000)		
01-50-510-550074	20,100	20,000	15,000	-	-	15,000	19,600	15,000	-		
	\$ 1,068,312	\$ 825,988	\$ 1,668,000	\$ 39,775	\$ (14,000)	\$ 1,693,775	\$ 1,286,000	\$ 1,743,700	\$ 49,925		
TOTAL OPERATING EXPENSE	\$ 19,283,717	\$ 13,163,357	\$ 21,640,800	\$ 375,175	\$ (223,275)	\$ 21,792,700	\$ 14,881,800	\$ 22,776,500	\$ 983,800		

Total Additions	\$ 375,175
Total Deletions	\$ (223,275)
Net Amendments to 2022 Budget	\$ 151,900

Note: Amendment to 2022 Budget comes from approved Fiscal Year 2021 Operating Budget Carryover Schedule

Account Descriptions



OPERATING REVENUE

WATER SALES

- 01-50-510-410100** **Sales** — Commodity charges for commercial, residential, and landscape irrigation water usage.
- 01-50-510-410111** **Drought Surcharges** — Commodity charge in anticipation of implementing drought rates, as outlined by the Board adopted 2019 rate study.
- 01-50-510-410151** **Agricultural Irrigation Sales** — Commodity charges for irrigation water usage.
- 01-50-510-410171** **Construction Sales** — Commodity charges for water used for new construction and other purposes through portable fire hydrant meters.
- 01-50-510-413011** **Fixed Meter Charges** — Fixed service charges for installed meters based on meter size.

DEVELOPMENT AND INSTALLATION CHARGES

- 01-50-510-413021** **Meter Fees** — Charges for new service installations.
- 01-50-510-419011** **Development Income** — Revenue earned and charged to deposits that were collected to cover engineering, legal and administrative costs associated with new development.
- 01-50-510-419012** **Development Income – GIS** — Revenue earned and charged to deposits that were collected to cover GIS system updates associated with new development.

WATER IMPORTATION SURCHARGE

- 01-50-510-415001** **SGPWA Importation Charges** — Pass-through charge to cover the cost of purchasing imported water from various sources, including the San Geronio Pass Water Agency.

WATER PUMPING ENERGY SURCHARGE

- 01-50-510-415011** **SCE Power Charges** — Pass-through charge to cover the cost of electricity used for pumping water from wells and through the distribution system.

OTHER CHARGES FOR SERVICE

- 01-50-510-413001** **Backflow Administration Charges** — Administrative charge for required annual backflow program administration.
- 01-50-510-417001** **Second Notice Charges** — Late fee assessed on delinquent accounts for mailed delinquency notices.
- 01-50-510-417011** **Third Notice Charges** — Late fee assessed on delinquent accounts for mailed disconnection notices.
- 01-50-510-417021** **Account Reinstatement Charges** — Fee associated with the reinstatement of service when an account is inactivated due to non-payment, including, but not limited to, the disconnection of service for non-payment.
- 01-50-510-417031** **Lien Processing Fees** — Fee associated with both filing and releasing liens on delinquent accounts.
- 01-50-510-417041** **Credit Check Processing Fees** — Pass-through charge to cover the cost of performing a credit check.
- 01-50-510-417051** **Return Check Fees** — Pass-through charges for payments returned by the bank to the District as unpaid.
- 01-50-510-417061** **Customer Damages/Upgrade Charges** — Reimbursements for work performed when customers/developers cause damage to District property or customer-requested changes such as meter relocation charges.
- 01-50-510-417071** **After-Hours Call Out Charges** — Reimbursement charge for after-hours services provided.
- 01-50-510-417081** **Bench Test Fees (Credits)** — Fee for pulling a meter and bench testing it.
- 01-50-510-417091** **Credit Card Processing Fees** — Pass-through charge covers the bank fee charged to the District for credit card processing.

- 01-50-510-419001** **Rebates/Reimbursements** — Rebates and reimbursements issued to the District from various sources, including credit card usage, the insurance carrier for safety improvements, etc.
- 01-50-510-419021** **Recharge Income** — Income received for the recharge of imported water from San Gorgonio Pass Water Agency (SGPWA) for the City of Banning.
- 01-50-510-419031** **Well Maintenance Reimbursement** — Reimbursements issued to the District for Well maintenance from various sources, including the City of Banning.
- 01-50-510-419041** **Gain (Loss) – Asset Disposal** — Account used to record an accounting gain or loss associated with capital assets disposed of.
- 01-50-510-419061** **Miscellaneous Income** — Receipts for miscellaneous, non-recurring revenues.

NON-OPERATING REVENUE

PROPERTY MAINTENANCE FEES

- 01-50-510-471001** **Maintenance Fees — 12303 Oak Glen Rd** — Maintenance Fees collected for the maintenance and repair of District residential property.
- 01-50-510-471011** **Maintenance Fees — 13695 Oak Glen Rd** — Maintenance Fees collected for the maintenance and repair of District residential property.
- 01-50-510-471021** **Maintenance Fees — 13697 Oak Glen Rd** — Maintenance Fees collected for the maintenance and repair of District residential property.
- 01-50-510-471031** **Maintenance Fees — 9781 Avenida Miravilla** — Maintenance Fees collected for the maintenance and repair of District residential property.
- 01-50-510-471101** **Utilities — 12303 Oak Glen Rd** — Utility payments for District residential property.
- 01-50-510-471111** **Utilities — 13695 Oak Glen Rd** — Utility payments for District residential property.
- 01-50-510-471121** **Utilities — 13697 Oak Glen Rd** — Utility payments for District residential property.
- 01-50-510-471131** **Utilities — 9781 Avenida Miravilla** — Utility payments for District residential property.

FACILITIES CHARGES

- 01-50-510-481001** **Capacity Charges — Wells** — Fees paid per Equivalent Dwelling Unit (EDU) by individual homeowners and industrial, residential, and commercial developers to fund the cost of the impacts of their developments on the District's water system, specifically for new wells.
- 01-50-510-481006** **Capacity Charges — Water Rights (SWP)** — Fees paid per EDU by individual homeowners and industrial, residential, and commercial developers to fund the cost of the impacts of their developments on the District's water system, specifically for State Water Project water rights.
- 01-50-510-481012** **Capacity Charges — Water Treatment Plant** — Fees paid per EDU by individual homeowners and industrial, residential, and commercial developers to fund the cost of the impacts of their developments on the District's water system, specifically for new water treatment plants.
- 01-50-510-481018** **Capacity Charges— Local Water Resources** — Fees paid per EDU by individual homeowners and industrial, residential, and commercial developers to fund the cost of the impacts of their developments on the District's water system, specifically for local water resources.
- 01-50-510-481024** **Capacity Charges — Recycled Water Facilities** — Fees paid per EDU by individual homeowners and industrial, residential, and commercial developers to fund the cost of the impacts of their developments on the District's water system, specifically for new recycled water facilities.

- 01-50-510-481030 Capacity Charges — Transmission**— Fees paid per EDU by individual homeowners and industrial, residential, and commercial developers to fund the cost of the impacts of their developments on the District’s water system, specifically for new transmission lines 16” or larger.
- 01-50-510-481036 Capacity Charges — Storage** — Fees paid per EDU by individual homeowners and industrial, residential, and commercial developers to fund the cost of the impacts of their developments on the District’s water system, specifically for new storage facilities.
- 01-50-510-481042 Capacity Charges — Booster** — Fees paid per EDU by individual homeowners and industrial, residential, and commercial developers to fund the cost of the impacts of their developments on the District’s water system, specifically for new booster stations.
- 01-50-510-481048 Capacity Charges — Pressure Reducing Stations** — Fees paid per EDU by individual homeowners and industrial, residential, and commercial developers to fund the cost of the impacts of their developments on the District’s water system, specifically for new pressure-reducing stations.
- 01-50-510-481054 Capacity Charges — Miscellaneous Projects** — Fees paid per EDU by individual homeowners and industrial, residential, and commercial developers to fund the cost of the impacts of their developments on the District’s water system, for miscellaneous projects not covered by other types of facilities fees.
- 01-50-510-481060 Capacity Charges — Financing Costs** — Fees paid per EDU by individual homeowners and industrial, residential, and commercial developers to fund the cost of the impacts of their developments on the District’s water system, specifically for costs of financing new facilities.
- 01-50-510-485001 Front Footage Fees** — Charged to cover the cost of existing aligned pipelines along the frontage of properties requesting service.
- INTEREST EARNED**
- 01-50-510-490001 Interest Income — Bonita Vista** — Interest income earned on the Bonita Vista note receivable.
- 01-50-510-490011 Interest Income — Fairway Canyon** — Interest income earned on the Fairway Canyon note receivable.
- 01-50-510-490021 Interest Income — General** — Interest income earned on general District investments.
- GRANT REVENUE**
- 01-50-510-419051 Grant Revenue** — Grant funding received.

OPERATING EXPENSES

BOARD OF DIRECTORS' EXPENSES

The three-digit departmental number 110, seen in this section of the General Ledger refers to the expenses incurred in relation to Board activities.

- 01-10-110-500101** **Board of Directors Fees** — Per diem for each Director for attendance at meetings and Board approved training, seminars, and conferences with per diem payment based on days of service.
- 01-10-110-500115** **Social Security** — Expenses for the District's portion of Social Security (FICA) for this department.
- 01-10-110-500120** **Medicare** — Expenses for the District's portion of Medicare for this department.
- 01-10-110-500125** **Health Insurance** — Cost of providing health benefits to Directors.
- 01-10-110-500140** **Life Insurance** — Life insurance premiums paid on behalf of Directors.
- 01-10-110-500143** **EAP Program** — Cost of providing Employee Assistance Program to Directors.
- 01-10-110-500145** **Workers' Compensation** — Standard costs paid to the District's insurance carrier for Directors.
- 01-10-110-500175** **Training/Education/Mtgs/Travel** — Provides for costs associated with attendance to District approved training, educational forums, webinars, meetings, seminars, and conferences, and mileage/meal reimbursement for Directors.
- 01-10-110-550012** **Election Expenses** — Costs associated with directorial elections.
- 01-10-110-550043** **Supplies — Other** — Cost of supplies used by Directors such as name placards, professional photos, meeting-related costs, and business cards.
- 01-10-110-550051** **Advertising/Legal Notices** — Cost associated with advertising notices for Public Hearings, Election Notices, Ordinances, etc.

ENGINEERING EXPENSES

The three-digit departmental number 210 seen in this section of the General Ledger refers to the expenses incurred for the Engineering staff.

- 01-20-210-500105** **Labor** — Wage expenses for this department.
- 01-20-210-500114** **Incentive Pay** — Expenses for approved Incentive Pay for employees in this department.
- 01-20-210-500115** **Social Security** — Expenses for the District's portion of Social Security (FICA) for this department.
- 01-20-210-500120** **Medicare** — Expenses for the District's portion of Medicare for this department.
- 01-20-210-500125** **Health Insurance** — Cost of providing health benefits to employees in this department.
- 01-20-210-500140** **Life Insurance** — Life insurance premiums paid on behalf of employees in this department.
- 01-20-210-500143** **EAP Program** — Cost of providing Employee Assistance Program to employees in this department.
- 01-20-210-500145** **Workers' Compensation** — Standard costs paid to the District's insurance carrier for employees in this department.
- 01-20-210-500150** **Unemployment Insurance** — Cost of providing unemployment benefits for employees in this department.
- 01-20-210-500155** **Retirement/CalPERS** — Retirement contributions paid on behalf of employees in this department.
- 01-20-210-500165** **Uniforms and Employee Benefits** — Cost of uniforms and personal protective equipment for employees in this department.

- 01-20-210-500175** **Training/Education/Mtgs/Travel** — Provides for personnel development costs, which include attendance and/or participation of District approved training, educational forums, webinars, meetings, seminars and conferences, and mileage/meal reimbursement for employees in this department.
- 01-20-210-500180** **Accrued Sick Leave Expense** — Cost of sick time earned by employees in this department.
- 01-20-210-500185** **Accrued Vacation Leave Expense** — Cost of vacation time earned by employees in this department.
- 01-20-210-500187** **Accrued Leave Payments** — Cash payouts of excess vacation and sick time permitted under District policy. May include Floating Holiday, Birthday Holiday, Admin Time, and Comp Time.
- 01-20-210-500190** **Temporary Labor** — Wage expenses for the use of temporary employees employed by a third-party agency.
- 01-20-210-500195** **CIP Related Labor** — Wage and benefits expenses for Capital Improvement Projects in this department.
- 01-20-210-550030** **Membership Dues** — Membership dues and certifications for CPESC, QSP/D, ASCE, etc.
- 01-20-210-550052** **Administrative Expenses** — Cost associated with documents required for administrative work specific to Engineering, including Title Reports, Grant Deeds, etc.
- 01-20-210-550051** **Advertising/Legal Notices** — Cost associated with advertising notices, inviting bids, etc.

PROFESSIONAL SERVICES EXPENSES

The section of the General Ledger refers to expenses incurred for Professional Services Expenses. The three-digit department number 210 refers to Engineering; 310 refers to Finance and Administration; 510 refers to the General District not associated with a specific department.

- 01-20-210-540012** **Development Reimbursable Engineering** — This section includes all engineering required to be reimbursed by development for plan checks and plan processing.
- 01-20-210-540014** **Development Reimbursable GIS** — Reimbursement of developer-collected deposits associated with GIS activities relating to developer projects.
- 01-20-210-540018** **Grant and Loan Procurement** — This section includes all procurement costs for grants and loans.
- 01-20-210-540048** **Permits, Fees, and Licensing** — This includes all engineering costs associated with miscellaneous District projects.
- 01-20-210-580031** **Outside Engineering** — This section includes any contract engineering work performed by outside vendors for District projects unrelated to Capital Improvement Projects.
- 01-20-210-580032** **CIP Related Outside Engineering** — This section includes any contract engineering work performed by outside vendors on Capital Improvement Projects.
- 01-30-310-550061** **Media Outreach** — Expenses for additional outreach, including translation services, Facebook Post boosting, document templates, and printing costs through third-party vendors.
- 01-30-310-580001** **Accounting and Audit** — Includes costs associated with accounting services performed by consultants, such as audits of District financials and actuarial services required for financial reporting.
- 01-30-310-580011** **General Legal** — Costs associated with day-to-day and unforeseen legal matters. This section includes costs for general legal counseling as well as all the fees related to legal matters, including legal fees, court fees, and other expenses of a lawyer. General legal may

include litigation expenses not associated with Capital Improvements (property acquisitions etc.).

- 01-30-310-580036 Other Professional Services** — Costs associated with outside legal, engineering, accounting, financial, auditing, and other consulting services.
- 01-50-510-550096 Beaumont Basin Watermaster** — This section accounts for the District's prorated cost of participation in the Beaumont Basin Watermaster Committee.
- 01-50-510-550097 SAWPA Basin Monitoring Program** — This section accounts for the District's cost of participation in the Santa Ana Watershed Project Authority Basin Monitoring Program.

FINANCE AND ADMINISTRATIVE SERVICES EXPENSES

The three-digit departmental number 310 seen in this section of the General Ledger refers to the expenses incurred for Finance and Administration and General District expenses. This section of the General Ledger includes expenses incurred for Professional Expenses related to Finance and Administration that are not included in the Professional Services Expenses above.

- 01-30-310-500105 Labor** — Wage expenses for this department.
- 01-30-310-500109 FSLA Overtime** — Overtime expense for nonexempt applicable incentive payments, in addition to base pay when computing overtime, under FSLA
- 01-30-310-500110 Overtime** — Overtime expenses for this department.
- 01-30-310-500111 Double Time** — Double-time expenses for this department.
- 01-30-310-500114 Incentive Pay** — Expenses for approved Incentive Pay for employees in this department.
- 01-30-310-500115 Social Security** — Expenses for the District's portion of Social Security (FICA) for this department.
- 01-30-310-500120 Medicare** — Expenses for the District's portion of Medicare for this department.
- 01-30-310-500125 Health Insurance** — Cost of providing health benefits to employees in this department.
- 01-30-310-500130 CalPERS Health Administration Costs** — Administrative fees charged for CalPERS health insurance.
- 01-30-310-500140 Life Insurance** — Life insurance premiums paid on behalf of employees in this department.
- 01-30-310-500143 EAP Program** — Cost of providing Employee Assistance Program to employees in this department.
- 01-30-310-500145 Workers' Compensation** — Standard costs paid to the District's insurance carrier for employees in this department.
- 01-30-310-500150 Unemployment Insurance** — Cost of providing unemployment benefits for employees in this department.
- 01-30-310-500155 Retirement/CalPERS** — Retirement contributions paid on behalf of employees in this department.
- 01-30-310-500161 Estimated Current Year OPEB Expense** — Actuarially-determined annual expense associated with measuring the District's Net Other Postemployment Benefits (OPEB) Liability.
- 01-30-310-500165 Uniforms and Employee Benefits** — Cost of uniforms and personal protective equipment for employees in this department.
- 01-30-310-500175 Training/Education/Mtgs/Travel** — Provides for personnel development costs, including attendance and/or participation of District approved training, educational forums, webinars, meetings, seminars, and conferences, mileage/meal reimbursement for employees in this department.
- 01-30-310-500180 Accrued Sick Leave Expense** — Cost of sick time earned by employees in this department.

- 01-30-310-500185** **Accrued Vacation Leave Expense** — Cost of vacation time earned by employees in this department.
- 01-30-310-500187** **Accrued Leave Payments** — Cash payouts of excess vacation and sick time permitted under District policy. May include Floating Holiday, Birthday Holiday, Admin Time, and Comp Time.
- 01-30-310-500190** **Temporary Labor** — Wage expenses for the use of temporary employees employed by a third-party agency.
- 01-30-310-500195** **CIP Related Labor** — Wage and benefits expenses for Capital Improvement Projects in this department.
- 01-30-310-550001** **Bank/Financial Service Fees** — Service fees associated with District bank deposit accounts.
- 01-30-310-550006** **Cashiering Shortages/Overages** — Accounts for cash shortages and overages at the cashiering windows.
- 01-30-310-550008** **Transaction/Return Fees** — Bank fees charged to the District for payments returned by the bank as unpaid.
- 01-30-310-550010** **Transaction/Credit Card Fees** — Bank fees charged to the District for credit card processing.
- 01-30-310-550014** **Credit Check Fees** — Costs of performing credit checks for water service applicants.
- 01-30-310-550030** **Membership Dues** — Membership dues for associations, including the Beaumont Chamber of Commerce, Cherry Valley Chamber of Commerce, California Special District Association, ACWA, AWWA, etc.
- 01-30-310-550036** **Notary and Lien Fees** — Fees associated with filing and releasing liens on delinquent accounts.
- 01-30-310-550042** **Office Supplies** — Cost of miscellaneous consumable office supplies such as paper, pens, etc.
- 01-30-310-550046** **Office Equipment** — Costs for office equipment that individually do not meet the criteria for capitalization as a fixed asset, including costs that are part of service and/or lease agreements for the office equipment.
- 01-30-310-550048** **Postage** — Costs such as postage for regular and delinquent utility bills and daily correspondence.
- 01-30-310-550050** **Utility Billing Service** — Cost associated with the production, mailing, etc. of Utility Bills.
- 01-30-310-550051** **Advertising/Legal Notices** — Cost associated with advertising notices, inviting bids, unclaimed funds, etc.
- 01-30-310-550054** **Property, Auto, and General Liability Insurance** — Insurance premiums covering District properties and facilities.
- 01-30-310-550072** **Miscellaneous Operating Expenses** — Expenses that do not fall directly under another general ledger account under financial and administrative services.
- 01-30-310-550078** **Bad Debt Expense** — Cost of providing water service to accounts that are deemed to be uncollectible.
- 01-30-310-560000** **GASB 68 Pension Expense** — Actuarially-determined annual expense associated with measuring the District's Net Pension Liability (NPL).
- DEPRECIATION**
- 01-30-310-550084** **Depreciation** — Annual depreciation expenses on capital assets.

HUMAN RESOURCES AND RISK MANAGEMENT

The three-digit departmental number 320 seen in this section of the General Ledger includes the administrative salaries, employee benefits, operating supplies, and other expenses associated with the human resource related functions of the District.

- 01-30-320-500105** **Labor** — Wage expenses for this department.
- 01-30-320-500110** **Overtime** — Overtime expenses for this department.
- 01-30-320-500111** **Double Time** — Double-time expenses for this department.
- 01-30-320-500114** **Incentive Pay** — Expenses for approved Incentive Pay for employees in this department.
- 01-30-320-500115** **Social Security** — Expenses for the District's portion of Social Security (FICA) for this department.

- 01-30-320-500120** **Medicare** — Expenses for the District's portion of Medicare for this department.
- 01-30-320-500125** **Health Insurance** — Cost of providing health benefits to employees in this department.
- 01-30-320-500140** **Life Insurance** — Life insurance premiums paid on behalf of employees in this department.
- 01-30-320-500143** **EAP Program** — Cost of providing Employee Assistance Program to employees in this department.
- 01-30-320-500145** **Workers' Compensation** — Standard costs paid to the District's insurance carrier for employees in this department.
- 01-30-320-500150** **Unemployment Insurance** — Cost of providing unemployment benefits for employees in this department.
- 01-30-320-500155** **Retirement/CalPERS** — Retirement contributions paid on behalf of employees in this department.
- 01-30-320-500165** **Uniforms and Employee Benefits** — Cost of uniforms and personal protective equipment for employees in this department.
- 01-30-320-500175** **Training/Education/Mtgs/Travel** — Provides for personnel development costs, including attendance and/or participation of District approved training, educational forums, webinars, meetings, seminars, and conferences, mileage/meal reimbursement for employees in this department.
- 01-30-320-500176** **District Professional Development** — Provides for costs associated with advanced and/or District-wide personnel development, which includes attendance and/or participation of District approved training, educational forums, webinars, meetings, seminars, and conferences, mileage/meal reimbursement for authorized employees.
- 01-30-320-500177** **General Safety Training and Supplies** — Provides general safety-related training and supply costs such as OSHA-required training, quarterly facilities inspections for safety compliance, disaster preparedness equipment and training, employee CPR/First Aid, and general safety materials or equipment.
- 01-30-320-500180** **Accrued Sick Leave Expense** — Cost of sick time earned by employees in this department.
- 01-30-320-500185** **Accrued Vacation Leave Expense** — Cost of vacation time earned by employees in this department.
- 01-30-320-500187** **Accrued Leave Payments** — Cash payouts of excess vacation and sick time permitted under District policy. May include Floating Holiday, Birthday Holiday, Admin Time, and Comp Time.
- 01-30-320-500190** **Temporary Labor** — Wage expenses for the use of temporary employees employed by a third-party agency.
- 01-30-320-550024** **Employment Testing** — Costs associated with pre-employment and random drug testing.

- 01-30-320-550025** **Employee Retention** — Cost associated with acknowledgments, certificates, and employee retention activities.
- 01-30-320-550026** **Recruitment Expense** — Costs associated with the recruitment of new staff.
- 01-30-320-550028** **District Certification** — Costs associated with application fees, survey fees, and other fees to submit for awards that illustrate District excellence in transparency, workplace culture, ethics, etc.
- 01-30-320-550030** **Membership Dues** — Membership dues for associations including CalChamber, CALPERLA, SHRM, etc.
- 01-30-320-550042** **Office Supplies** — Cost of miscellaneous consumable office supplies such as paper, pens, etc., specifically for department-related projects.
- 01-30-320-550051** **Advertising/Legal Notices** — Cost associated with advertising notices, job posts, inviting bids, etc.
- 01-30-320-580036** **Other Professional Services** — Costs associated with outside training, auditing services, District events such as wellness fairs, catering services for District events, and consulting services.

INFORMATION TECHNOLOGY EXPENSES

The three-digit departmental number 315 seen in this section of the General Ledger includes the administrative salaries, employee benefits, operating supplies, and other expenses associated with the information technology function of the District.

- 01-35-315-500105** **Labor** — Wage expenses for this department.
- 01-35-315-500114** **Incentive Pay** — Expenses for approved Incentive Pay for employees in this department.
- 01-35-315-500115** **Social Security** — Expenses for the District’s portion of Social Security (FICA) for this department.
- 01-35-315-500120** **Medicare** — Expenses for the District’s portion of Medicare for this department.
- 01-35-315-500125** **Health Insurance** — Cost of providing health benefits to employees in this department.
- 01-35-315-500140** **Life Insurance** — Life insurance premiums paid on behalf of employees in this department.
- 01-35-315-500143** **EAP Program** — Cost of providing Employee Assistance Program to employees in this department.
- 01-35-315-500145** **Workers’ Compensation** — Standard costs paid to the District’s insurance carrier for employees in this department.
- 01-35-315-500150** **Unemployment Insurance** — Cost of providing unemployment benefits for employees in this department.
- 01-35-315-500155** **Retirement/CalPERS** — Retirement contributions paid on behalf of employees in this department.
- 01-35-315-500165** **Uniforms & Employee Benefits** — Cost of uniforms and personal protective equipment for employees in this department.
- 01-35-315-500175** **Training/Education/Mtgs/Travel** — Provides personnel development costs, including attendance and/or participation of District approved training, educational forums, webinars, meetings, seminars, and conferences, mileage/meal reimbursement for employees in this department.
- 01-35-315-500180** **Accrued Sick Leave Expense** — Cost of sick time earned by employees in this department.
- 01-35-315-500185** **Accrued Vacation Leave Expense** — Cost of vacation time earned by employees in this department.

- 01-35-315-500187** **Accrued Leave Payments** — Cash payouts of excess vacation and sick time permitted under District policy. May include Floating Holiday, Birthday Holiday, Admin Time, and Comp Time.
- 01-35-315-500190** **Temporary Labor** — Wage expenses for the use of temporary employees employed by a third-party agency.
- 01-35-315-500195** **CIP Related Labor** — Wage and benefits expenses for a Capital Improvement Project in this department.
- 01-35-315-501511** **Telephone/Internet Service** — Telephone, Internet, Backhaul, and communication costs throughout the District.
- 01-35-315-501521** **Building Alarms and Security** — Costs associated with the alarms and security services for all District facilities.
- 01-35-315-540014** **GIS Maintenance and Updates** — Costs associated with GIS activities and updates relating to District projects that not recovered from Developer deposits.
- 01-35-315-550030** **Membership Dues** — Membership dues for information technology-related associations such as Multi-State Information Sharing & Analysis Center (MS-ISAC) and Municipal Information Systems Association of California (MISAC), Associations and other Information technology related organizations.
- 01-35-315-550044** **Printing/Toner and Maintenance** — Costs associated with toner supplies, imaging, or enterprise printers.
- 01-35-315-550051** **Advertising/Legal Notices** — Cost associated with advertising notices, inviting bids, etc.
- 01-35-315-550058** **Cyber Security Liability Insurance** — Costs associated with Insurance Premiums for the District for Cyber Security Liability Insurance.
- 01-35-315-580016** **Computer Hardware** — Costs for general information technology hardware-related items such as cables, wire management, keyboards, mouse, and computer repair components.
- 01-35-315-580021** **IT/Software Support** — Costs for general information technology software-related items.
- 01-35-315-580026** **License/Maintenance/Support** — Costs for information technology-related license renewals, maintenance agreements and renewals, and Annual Support Agreements.
- 01-35-315-580027** **AMR/AMI Annual Support** — Costs for information technology-related support costs for the District's Automated Meter Reading/Advanced Metering Infrastructure system, infrastructure, and hosting fees.
- 01-35-315-580028** **Cybersecurity Software/Hardware** — Cost for hardware and software to support security operations concerning the District's Cybersecurity Program.
- 01-35-315-580030** **Repair/Purchase Radio Comm Equip** — Cost associated with the purchase and repair of District radio equipment.

SOURCE OF SUPPLY

The three-digit department number 410 seen in this section of the General Ledger refers to the expenses incurred for the operation and maintenance of wells, tanks, purchase, and extraction of water.

- 01-40-410-500105** **Labor** — Wage expenses for this department.
- 01-40-410-500109** **FSLA Overtime** — Overtime expense for nonexempt applicable incentive payments, in addition to base pay when computing overtime, under FSLA
- 01-40-410-500110** **Overtime** — Overtime expenses for this department.
- 01-40-410-500111** **Double Time** — Double-time expenses for this department.
- 01-40-410-500113** **Standby/On-Call** — Expenses for off-duty work for this department as defined by the Memorandum of Understanding (MOU) between the District and hourly employees in this department.

01-40-410-500114	Incentive Pay — Expenses for approved Incentive Pay for employees in this department.
01-40-410-500115	Social Security — Expenses for the District's portion of Social Security (FICA) for this department.
01-40-410-500120	Medicare — Expenses for the District's portion of Medicare for this department.
01-40-410-500125	Health Insurance — Cost of providing health benefits to employees in this department.
01-40-410-500140	Life Insurance — Life insurance premiums paid on behalf of employees in this department.
01-40-410-500143	EAP Program — Cost of providing Employee Assistance Program to employees in this department.
01-40-410-500145	Workers' Compensation — Standard costs paid to the District's insurance carrier for employees in this department.
01-40-410-500150	Unemployment Insurance — Cost of providing unemployment benefits for employees in all divisions of the Operations department.
01-40-410-500155	Retirement/CalPERS — Retirement contributions paid on behalf of employees in this department.
01-40-410-500165	Uniforms and Employee Benefits — Cost of uniforms, personal protective equipment and boot allowance for employees in this department.
01-40-410-500175	Training/Education/Mtgs/Travel — Provides personnel development costs, including attendance and/or participation of District approved training, educational forums, webinars, meetings, seminars, and conferences, mileage/meal reimbursement for employees in this department.
01-40-410-500180	Accrued Sick Leave Expense — Cost of sick time earned by employees in this department.
01-40-410-500185	Accrued Vacation Leave Expense — Cost of vacation time earned by employees in this department.
01-40-410-500187	Accrued Leave Payments — Cash payouts of excess vacation and sick time permitted under District policy. May include Floating Holiday, Birthday Holiday, Admin Time, and Comp Time.
01-40-410-500195	CIP Related Labor — Wage and benefits expenses for Capital Improvement Projects in this department.
01-40-410-500501	State Project Water Purchases — Costs associated with the purchase of imported water from the San Geronio Pass Water Agency (SGPWA).
01-40-410-500511	Ground Water Purchases — Costs associated with the purchase of groundwater rights from South Mesa Mutual, City of Banning, Yucaipa Valley Water District (YVWD), etc.
01-40-410-501101	Electricity — Wells — Charges for power purchased from Southern California Edison to operate District facilities, including wells, boosters, tanks, pumping stations, etc.
01-40-410-501201	Gas — Wells — Natural gas purchased for the operation of an emergency booster pump.
01-40-410-510011	Treatment and Chemicals — Costs associated with the purchase of water treatment chemicals such as chlorine.
01-40-410-510021	Lab Testing — Costs associated with water sample analysis conducted by outside laboratories.
01-40-410-510031	Small Tools, Parts, and Maintenance — Costs for minor repairs and small tools and parts purchases.
01-40-410-520021	Maintenance and Repair — Telemetry Equipment — Costs associated with the maintenance and repair of the District's telemetry system.
01-40-410-520061	Maintenance and Repair — Pumping Equipment — Costs associated with the maintenance and repair of pumping equipment, wells, boosters, and chlorination equipment.

- 01-40-410-530001** **Minor Capital Acquisitions** — Costs associated with all minor (non-project) purchases/capital acquisitions for this department.
- 01-40-410-540084** **Regulations Mandates and Tariffs** — Expenses including National Pollutant Discharge Elimination System (NPDES) permit fees and water system fees to the California Department of Public Health and all permits and annual reports mandated by other Regulatory Agencies.
- 01-40-410-550066** **Subscriptions** — Costs of subscriptions for regulatory and technical updates.

TRANSMISSION AND DISTRIBUTION

The three-digit departmental number 440 seen in this section of the General Ledger refers to the expenses incurred for the operation and maintenance of the infrastructure used to bring water from wells to storage tanks and from storage tanks to the consumers.

- 01-40-440-500105** **Labor** — Wage expenses for this department.
- 01-40-440-500109** **FSLA Overtime** — Overtime expense for nonexempt applicable incentive payments, in addition to base pay when computing overtime, under FSLA
- 01-40-440-500110** **Overtime** — Overtime expenses for this department.
- 01-40-440-500111** **Double Time** — Double-time expenses for this department.
- 01-40-440-500113** **Standby/On-Call** — Expenses for off-duty work for this department as defined by the Memorandum of Understanding (MOU) between the District and hourly employees in this department.
- 01-40-440-500114** **Incentive Pay** — Expenses for approved Incentive Pay for employees in this department.
- 01-40-440-500115** **Social Security** — Expenses for the District's portion of Social Security (FICA) for this department.
- 01-40-440-500120** **Medicare** — Expenses for the District's portion of Medicare for this department.
- 01-40-440-500125** **Health Insurance** — Cost of providing health benefits to employees in this department.
- 01-40-440-500140** **Life Insurance** — Life insurance premiums paid on behalf of employees in this department.
- 01-40-440-500143** **EAP Program** — Cost of providing Employee Assistance Program to employees in this department.
- 01-40-440-500145** **Workers' Compensation** — Standard costs paid to the District's insurance carrier for employees in this department.
- 01-40-440-500155** **Retirement/CalPERS** — Retirement contributions paid on behalf of employees in this department.
- 01-40-440-500165** **Uniforms and Employee Benefits** — Cost of uniforms, personal protective equipment, and boot allowance for employees in this department.
- 01-40-440-500175** **Training/Education/Mtgs/Travel** — Provides personnel development costs, including attendance and/or participation of District approved training, educational forums, webinars, meetings, seminars, and conferences, mileage/meal reimbursement for employees in this department.
- 01-40-440-500178** **General Safety Supplies** — Costs associated with general safety materials or equipment not otherwise specified.
- 01-40-440-500180** **Accrued Sick Leave Expense** — Cost of sick time earned by employees in this department.
- 01-40-440-500185** **Accrued Vacation Leave Expense** — Cost of vacation time earned by employees in this department.

- 01-40-440-500187** **Accrued Leave Payments** — Cash payouts of excess vacation and sick time permitted under District policy. May include Floating Holiday, Birthday Holiday, Admin Time, and Comp Time.
- 01-40-440-500190** **Temporary Labor** — Wage expenses for the use of temporary employees employed by a third-party agency for all divisions of the Operations department.
- 01-40-440-500195** **CIP Related Labor** — Wage and benefits expenses for Capital Improvement Projects in this department.
- 01-40-440-510031** **Small Tools, Parts, and Maintenance** — Costs for minor repairs and small tools and parts purchases.
- 01-40-440-520071** **Maintenance and Repair — Pipeline and Hydrants** — Costs associated with the maintenance and repair of pipelines and fire hydrants.
- 01-40-440-520081** **Maintenance and Repair — Hydraulically Controlled Valves** — Costs associated with the maintenance and repair of Cla-Valves, including control valves, bypass valves, pressure regulating valves (PRV), pressure sustaining valves, and any other hydraulically controlled system valves.
- 01-40-440-530001** **Minor Capital Acquisitions** — Costs associated with all minor (non-project) purchases/capital acquisitions for this department.
- 01-40-440-540001** **Backflow Maintenance** — Costs associated with maintenance and repair of District-owned backflow devices and test equipment, including costs associated with backflow testing.
- 01-40-440-540024** **Inventory Adjustments** — Costs associated with a change in market value on inventory using an average-cost valuation method or costs associated with removing obsolete or damaged items from inventory.
- 01-40-440-540036** **Line Locates** — Cost associated with the locating and marking of underground facilities.
- 01-40-440-540042** **Meters Maintenance and Services** — Costs associated with repair and maintenance of existing meters and services, service lines, in accordance with the District's meter change-out program.
- 01-40-440-540078** **Reservoirs Maintenance** — Costs associated with the repair and maintenance of District water storage facilities.
- 01-40-440-550051** **Advertising/Legal Notices** — Cost associated with advertising notices, inviting bids, etc.

INSPECTIONS

The three-digit departmental number 450 seen in this section of the General Ledger refers to the expenses incurred for the labor of the inspectors. These costs are typically recovered through inspection fees and development charges.

- 01-40-450-500105** **Labor** — Wage expenses for this department.
- 01-40-450-500110** **Overtime** — Overtime expenses for this department.
- 01-40-450-500111** **Double Time** — Double-time expenses for this department.
- 01-40-450-500113** **Standby/On-Call** — Expenses for off-duty work for this department as defined by the Memorandum of Understanding (MOU) between the District and hourly employees in this department.
- 01-40-450-500115** **Social Security** — Expenses for the District's portion of Social Security (FICA) for this department.
- 01-40-450-500120** **Medicare** — Expenses for the District's portion of Medicare for this department.
- 01-40-450-500125** **Health Insurance** — Cost of providing health benefits to employees in this department.
- 01-40-450-500140** **Life Insurance** — Life insurance premiums paid on behalf of employees in this department.

- 01-40-450-500143** **EAP Program** — Cost of providing Employee Assistance Program to employees in this department.
- 01-40-450-500145** **Workers' Compensation** — Standard costs paid to the District's insurance carrier for employees in this department.
- 01-40-450-500155** **Retirement/CalPERS** — Retirement contributions paid on behalf of employees in this department.
- 01-40-450-530001** **Minor Capital Acquisitions** — Costs associated with all minor (non-project) purchases/capital acquisitions for this department.

CUSTOMER SERVICE AND METER READING

The three-digit departmental number 460 seen in this section of the General Ledger refers to the expenses incurred for the labor of the meter readers and the field customer service representative.

- 01-40-460-500105** **Labor** — Wage expenses for this department.
- 01-40-460-500109** **FSLA Overtime** — Overtime expense for nonexempt applicable incentive payments, in addition to base pay when computing overtime, under FSLA
- 01-40-460-500110** **Overtime** — Overtime expenses for this department.
- 01-40-460-500111** **Double Time** — Double-time expenses for this department.
- 01-40-460-500113** **Standby/On-Call** — Expenses for off-duty work for this department as defined by the Memorandum of Understanding (MOU) between the District and hourly employees in this department.
- 01-40-460-500114** **Incentive Pay** — Expenses for approved Incentive Pay for employees in this department.
- 01-40-460-500115** **Social Security** — Expenses for the District's portion of Social Security (FICA) for this department.
- 01-40-460-500120** **Medicare** — Expenses for the District's portion of Medicare for this department.
- 01-40-460-500125** **Health Insurance** — Cost of providing health benefits to employees in this department.
- 01-40-460-500140** **Life Insurance** — Life insurance premiums paid on behalf of employees in this department.
- 01-40-460-500143** **EAP Program** — Cost of providing Employee Assistance Program to employees in this department.
- 01-40-460-500145** **Workers' Compensation** — Standard costs paid to the District's insurance carrier for employees in this department.
- 01-40-460-500155** **Retirement/CalPERS** — Retirement contributions paid on behalf of employees in this department.
- 01-40-460-500165** **Uniforms and Employee Benefits** — Cost of uniforms, personal protective equipment, and boot allowance for employees in this department.
- 01-40-460-500175** **Training/Education/Mtgs/Travel** — Provides personnel development costs, including attendance and/or participation of District approved training, educational forums, webinars, meetings, seminars, and conferences, mileage/meal reimbursement for employees in this department.
- 01-40-460-500180** **Accrued Sick Leave Expense** — Cost of sick time earned by employees in this department.
- 01-40-460-500185** **Accrued Vacation Leave Expense** — Cost of vacation time earned by employees in this department.
- 01-40-460-500187** **Accrued Leave Payments** — Cash payouts of excess vacation and sick time permitted under District policy. May include Floating Holiday, Birthday Holiday, Admin Time, and Comp Time.

- 01-40-460-500195** **CIP Related Labor** — Wage and benefits expenses for a Capital Improvement Project in this department.
- 01-40-460-530001** **Minor Capital Acquisitions** — Costs associated with all minor (non-project) purchases/capital acquisitions for this department.

MAINTENANCE and GENERAL PLANT EXPENSES

The three-digit departmental number 470 seen in this section of the General Ledger refers to the expenses incurred for the labor of employees performing landscape and general plant maintenance. This department includes expenses related to District-owned properties. The three-digit department number 510 seen in this section of the General Ledger refers to the general expenses incurred by the District that are not associated with a specific department.

- 01-40-470-500105** **Labor** — Wage expenses for this department.
- 01-40-470-500109** **FSLA Overtime** — Overtime expense for nonexempt applicable incentive payments, in addition to base pay when computing overtime, under FSLA
- 01-40-470-500110** **Overtime** — Overtime expenses for this department.
- 01-40-470-500111** **Double Time** — Double-time expenses for this department.
- 01-40-470-500113** **Standby/On-Call** — Expenses for off-duty work for this department as defined by the Memorandum of Understanding (MOU) between the District and hourly employees in this department.
- 01-40-470-500114** **Incentive Pay** — Expenses for approved Incentive Pay for employees in this department.
- 01-40-470-500115** **Social Security** — Expenses for the District's portion of Social Security (FICA) for this department.
- 01-40-470-500120** **Medicare** — Expenses for the District's portion of Medicare for this department.
- 01-40-470-500125** **Health Insurance** — Cost of providing health benefits to employees in this department.
- 01-40-470-500140** **Life Insurance** — Life insurance premiums paid on behalf of employees in this department.
- 01-40-470-500143** **EAP Program** — Cost of providing Employee Assistance Program to employees in this department.
- 01-40-470-500145** **Workers' Compensation** — Standard costs paid to the District's insurance carrier for employees in this department.
- 01-40-470-500155** **Retirement/CalPERS** — Retirement contributions paid on behalf of employees in this department.
- 01-40-470-501111** **Electricity — 560 Magnolia Ave** — Electricity for the District Main Office.
- 01-40-470-501121** **Electricity — 12303 Oak Glen Rd** — Electricity for District residence, billed to the occupant.
- 01-40-470-501131** **Electricity — 13695 Oak Glen Rd** — Electricity for District residence, billed to the occupant.
- 01-40-470-501141** **Electricity — 13697 Oak Glen Rd** — Electricity for District residence, billed to the occupant.
- 01-40-470-501151** **Electricity — 9781 Avenida Miravilla**— Electricity for District residence, billed to the occupant.
- 01-40-470-501161** **Electricity — 815 E. 12th St** — Electricity for the field office.
- 01-40-470-501171** **Electricity — 851 E. 6th St** — Electricity for the engineering annex.
- 01-40-470-501321** **Propane — 12303 Oak Glen Rd** — Propane purchased for District residence, billed to the occupant.
- 01-40-470-501331** **Propane — 13695 Oak Glen Rd** — Propane purchased for District residence, billed to the occupant.

- 01-40-470-501341 Propane — 13697 Oak Glen Rd —** Propane purchased for District residence, billed to the occupant.
- 01-40-470-501351 Propane — 9781 Avenida Miravilla —** Propane purchased for District residence, billed to the occupant.
- 01-40-470-501411 Sanitation — 560 Magnolia Ave —** Sewer and Refuse for the District Main Office.
- 01-40-470-501461 Sanitation — 815 E. 12th St —** Sewer/Refuse and a trash bin for the field office.
- 01-40-470-501471 Sanitation — 11083 Cherry Ave —** Trash bin located at Cherry Yard.
- 01-40-470-501600 Property Maintenance and Repairs —** Maintenance work performed on the various District-owned buildings (wells, pressure regulation stations, booster pumps, etc.).
- 01-40-470-501611 Maintenance and Repair — 560 Magnolia Ave —** Costs associated with the maintenance and repairs performed at the District Main Office, including routine maintenance to the A/C unit, cleaning services, and any other professional services associated with the maintenance or repair of this facility.
- 01-40-470-501621 Maintenance and Repair — 12303 Oak Glen Rd —** Maintenance and repairs performed at District residence.
- 01-40-470-501631 Maintenance and Repair — 13695 Oak Glen Rd —** Maintenance and repairs performed at the District residence.
- 01-40-470-501641 Maintenance and Repair — 13697 Oak Glen Rd —** Maintenance and repairs performed at the District residence.
- 01-40-470-501651 Maintenance and Repair — 9781 Avenida Miravilla —** Maintenance and repairs performed at the District residence.
- 01-40-470-501661 Maintenance and Repair — 815 E. 12th St —** Costs associated with the maintenance and repairs performed at the District Field Office, including routine maintenance to the A/C unit, ice machine, cleaning services, and any other professional services associated with the maintenance or repair of this facility.
- 01-40-470-501671 Maintenance and Repair — 851 E. 6th St —** Costs associated with the maintenance and repairs performed at the District Engineering Annex, including routine cleaning services, water service, and any other professional services associated with the maintenance or repair of this facility.
- 01-40-470-501691 Maintenance and Repair — Buildings (General) —** Costs associated with maintenance and repairs of general District facilities not otherwise specified.
- 01-40-470-510001 Auto/Fuel —** Fuel purchased for District fleet vehicles.
- 01-40-470-510002 CIP Related Fuel—** Fuel purchased for Capital Improvement Projects.
- 01-40-470-520011 Maintenance and Repair — Safety Equipment —** Costs for safety items such as cones, barricades, signs, etc. District keeps on-hand inventory; purchases would be only to replenish worn-out items.
- 01-40-470-520031 Maintenance and Repair — General Equipment —** Costs associated with general maintenance performed on District equipment.
- 01-40-470-520041 Maintenance and Repair — Fleet —** Costs associated with routine maintenance, parts, oil changes, repairs, vehicle cleaning service, etc., for all fleet vehicles.
- 01-40-470-520051 Maintenance and Repair — Paving —** Costs associated with road repairs and paving outside of the City of Beaumont conducted by outside contractors.
- 01-40-470-520061 Maintenance and Repair — Paving (City of Beaumont) —** Costs associated with road repairs and paving within the City of Beaumont conducted by outside contractors.
- 01-40-470-530001 Minor Capital Acquisitions —** Costs associated with all minor (non-project) purchases/capital acquisitions for this department.

- 01-40-470-540030** **Landscape Maintenance** — Landscape maintenance is performed at the various District facilities.
- 01-40-470-540052** **Encroachment Permits** — Costs associated with encroachment permit deposits and fees.
- 01-40-470-540072** **Recharge Facility, Canyon and Pond Maintenance** — Costs associated with the maintenance and weed abatement necessary for the basins at the Noble Creek Recharge Facility Phase I & II and basins located in Edgar Canyon.
- 01-50-510-500112** **Stipend – Association Meeting Attendance** — Expenses for Employees Association Representative attendance at Personnel Meetings or Regular/Special Board meetings with Personnel items on the Agenda defined by the Memorandum of Understanding (MOU) between the District and hourly employees.
- 01-50-510-502001** **Rents/Leases** — Cost associated with third-party rental agreements with the District, including the Engineering Annex.
- 01-50-510-510031** **Small Tools, Parts, and Maintenance** — Costs for minor repairs and small tools and parts purchases not specifically associated with any one project or division.
- 01-50-510-540066** **Property Damages and Theft** — Costs associated with small claims on the District for property damage.
- 01-50-510-550040** **General Supplies** — Cost of general supplies used for District operations not specifically associated with any one project.
- 01-50-510-550060** **Public Education/Community Outreach** — Costs associated with public education and community outreach, such as the mandated Annual Consumer Confidence Report (Water Quality Report), public relations, etc.
- 01-50-510-550072** **Miscellaneous Operating Expenses** — Expenses that do not fall directly under another general ledger account for the District.
- 01-50-510-550074** **Disaster Preparedness Ongoing Expenses** — Expenses specifically incurred during an ongoing disaster, as well as costs associated with the District's disaster preparedness program, that are not included in any other GL account.

ACRONYMS, ABBREVIATIONS, AND GLOSSARY OF TERMS



ACRONYMS AND ABBREVIATIONS

A/C	Air Conditioner
ACFR	Annual Comprehensive Financial Report
ACWA	Association of California Water Agencies
AF	Acre-Foot or Acre-Feet
AF-shares	Acre-Feet Shares
AFY	Acre-Feet per Year
AMR/AMI	Automated Meter Reading/Advanced Metering Infrastructure
ARPA	American Rescue Plan Act
AWWA	American Water Works Association
BBWM	Beaumont Basin Watermaster
BCVWD	Beaumont-Cherry Valley Water District
BOD	Board of Directors
CalPERLA	California Public Employers Labor Relations Association
CalPERS	California Public Employees Retirement System
CCF	Centum (hundred) Cubic Feet
CEQA	California Environmental Quality Act
CERBT	California Employers' Retiree Benefit Trust
CIB	Capital Improvement Budget
CIP	Capital Improvement Project
CMTA	California Municipal Treasurers Association
COLA	Cost of Living Adjustment
CPR	Cardiopulmonary Resuscitation
CSDA	California Special Districts Association
CSMFO	California Society of Municipal Finance Officers
DCA	Delta Conveyance Authority
DCP	Delta Conveyance Project
DIP	Ductile Iron Pipe
EAP	Employee Assistance Program
EDU	Equivalent Dwelling Unit
EIR	Environmental Impact Report
EIS	Environmental Impact Statement
EOC	Engineering Operations Center
FICA	Federal Insurance Contributions Act
FSA	Flexible Spending Account
FTE	Full-Time Equivalent
FY	Fiscal Year
GAAP	Generally Accepted Accounting Principles
GASB	Governmental Accounting Standards Board
GFOA	Government Finance Officers Association
GIS	Geographical Information System
GL	General Ledger
GM	General Manager
GPM	Gallons Per Minute
GPS	Global Positioning System
HP	Horse Power
HR	Human Resources
HRIS	Human Resources Information System

IT	Information Technology
LAFCO	Local Agency Formation Commission
LAIF	Local Agency Investment Fund
LF	Linear Feet
MAF	Million Acre Feet
MDP-Line 16	Master Drainage Plan Line 16 Storm Drain Project
MG	Million Gallons
MISAC	Municipal Information Systems Association of California
MOU	Memorandum of Understanding
MS-ISAC	Multi-State Information Sharing & Analysis Center
NCRF	Noble Creek Recharge Facility
NEPA	National Environmental Policy Act
NFPA	National Fire Protection Act
NPDES	National Pollutant Discharge Elimination System
NPL	Net Pension Liability
OPEB	Other Post-Employment Benefits
OSHA	Occupational Safety and Health Administration
PEPRA	Public Employees' Pension Reform Act
RCFC&WCD	Riverside County Flood Control and Water Conservation District
RWQCB	Regional Water Quality Control Board
SAWPA	Santa Ana Watershed Project Authority
SB	Senate Bill
SCADA	Supervisory Control and Data Acquisition
SCE	Southern California Edison
SDLF	Special District Leadership Foundation
SGPWA	San Geronio Pass Water Agency
SHRM	Society for Human Resource Management
SPA	Sites Project Authority
SQL	Structured Query Language
SWP	State Water Project
SWRCB	State Water Resources Control Board
TDH	Total Dynamic Head
UAL	Unfunded Accrued Liability
USA	Underground Service Alert
USACE	U.S. Army Corps of Engineers
WCD	Water Conservation District
WSCP	Water Shortage Contingency Plan
WWTP	Wastewater Treatment Plant
YVWD	Yucaipa Valley Water District

GLOSSARY

Account – A systematic arrangement showing the effect of a business transaction. A separate account exists for each asset, liability, equity, revenue, and expense.

Accrual Basis of Accounting – The method of recording financial transactions in the accounting period in which revenues are earned, and expenses are incurred, rather than only after cash is received or paid.

Acre-Feet – The volume of water that would cover one acre to a depth of one foot. Equal to 325,851 gallons or 43,560 cubic feet of water.

Adoption – Formal action by the Board of Directors.

Amortization – The paying off of debt in regular installments over a period of time.

Annual Comprehensive Financial Report – The official annual report, including financial statements, statistical information, and extensive narration, which goes beyond the minimum financial reporting.

Appropriation – The act of setting aside money for a specific purpose.

Assets – Resources owned or held by an entity that has a monetary value.

AutoCAD – Automated Computer-Aided Design and Drafting.

Backhaul – Network Communications between District Sites.

Balanced Budget – A budget for which expenditures are equal to revenue.

Budget – The District's financial plan balances proposed expenses for a certain period to the expected revenue for that same period. The current budget period is for one calendar year.

Capital Expenses – Expenses that result in the acquisition of, or in addition to, fixed assets, including land, buildings, improvements, machinery, and equipment.

Capital Improvement Project – An addition of a new pipeline or facility, a renovation or major maintenance to existing facilities, a significant landscape improvement, land, or a one-time major equipment purchase.

Centum Cubic Feet (hundred) – Unit of measure of water volume equivalent to 748 gallons or 1/435.6 acre-feet. More commonly referred to as one hundred cubic feet.

Debt – The repayment cost of the principal and interest on long-term debt, usually stated in annual terms and based on an amortization schedule.

Depreciation – A portion of the cost of fixed assets that are charged as an expense during a year, representing an estimate of the value of the asset used up during that year as a result of wear, deterioration, obsolescence, or action of the physical elements. Although reported in the budget, this is a non-cash transaction.

Enterprise Fund – A fund that accounts for the financing of a self-supporting enterprise for which a fee is charged to external users for goods or services.

Equivalent Dwelling Unit – A standard unit of measurement of water discharged into the sewer collection and treatment system equal to the average discharge from a detached single-family unit.

Expenses – An outflow of assets, not necessarily in cash, in exchange for materials or services received for the ordinary course of business.

Fiscal Year – A twelve-month period of time to which the annual budget applies and, at the end of which, an entity determines its financial position and the results of its operations, in this case, from January 1 to December 31.

Fixed Asset – A tangible item that provides a benefit over more than one year, such as property, plant, and equipment.

Fund Balance/Net Position – The difference between a particular fund's assets and liabilities at any given time.

Generally Accepted Accounting Principles – The uniform accounting principles, standards, and procedures for presenting financial reports. For local governments, GAAP is set by the Government Accounting Standards Board.

Geographical Information System – An information system integrating maps with electronic data.

Internal Service Funds - Accounts for activities providing other funds, goods, and services.

Operating Expenses – All costs associated with doing the day-to-day business of the District which are not considered capital improvements or debt repayments.

Operating Revenue – All revenue associated with doing the day-to-day business of the District.

Projected – An estimate of revenues and/or expenses based on past trends, the present economic situation, and future financial forecasts.

Proprietary Fund Accounting - Create a record and account for transactions in government-related activities.

Ratify – Formally approve.

Resolution – A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

Southern California Edison – The primary electricity supply company for much of Southern California.

State Water Resources Control Board – An oversight board for the California Environmental Protection Agency.

Capital Improvements



Capital Improvement Budget

What are Capital Improvements?

Capital improvement planning helps bridge the gap between CIB planning and the budget processes. It allows the District to plan for the future based on specific goals and resources. Capital improvements include the purchase, construction, replacement, addition, or major repair and rehabilitation of District facilities, infrastructure, and equipment. The selection and evaluation of capital projects involve analysis of District requirements, speculation on growth, the ability to make estimates, and the consideration of historical perspectives. A “capital project” has a monetary value of at least \$5,000, has a useful life of a minimum of two years, and results in the creation or revitalization of a fixed asset. A capital project is usually relatively large compared to other “capital outlay” items included in an annual operating budget. The District considers vehicles and heavy equipment capital projects for financial planning.

Ten-Year Capital Improvement Plan

In March 2017, the Board of Directors adopted the 2017-2026 Ten-Year Capital Improvement Plan (CIP); the CIP is updated annually. The CIP is a ten-year fiscal planning tool used to identify the future capital needs of the Beaumont-Cherry Valley Water District (BCVWD/District) and the timing and method of financing those capital needs. Like other water agencies across California, the District handle population growth, aging infrastructure, climate change and environmental mandates, and an influx of new technologies. The tasks of upgrading infrastructure are complex and essential to meet customer needs. Water meters, for example, must become intuitive, and two-way communication devices and wells need to be built with next-generation computers to maximize pumping efficiencies and provide added security.

Many of these enhancements and upgrades are costly but necessary. The design of a CIP reflects the District’s will to build, maintain, and manage assets needed to produce, treat, and distribute water while keeping costs to customers down. This planning tool provides the framework for District investments over a ten-year horizon while providing the flexibility to adapt to changing infrastructure needs and opportunities.

Generally, projects included in the CIP are non-recurring projects that exceed \$5,000 in cost and have a useful life of a minimum of two years, qualifying them as capital assets per the District’s capitalization policy. The larger capital projects in the CIP have costs exceeding \$1,000,000 and useful lives of ten to fifty years. The District’s CIP includes projects in six distinct improvement groups: Potable Infrastructure Projects, Non-Potable Infrastructure Projects, Potable Pipeline Projects Funded with Capacity Charges, Potable Pipeline Replacement Projects Funded with Capital Replacement Reserves, and Capital Assets with acquisitions such as IT replacements and upgrades and vehicle replacements, and Potable Pipelines Built By and Donated By Developers. Projects in the CIP that have high costs may require using reserves, low-interest loans, or bond debt to finance their expenses.

The schedule presented as Appendix C in this Capital Improvement Budget (CIB) includes the next five years of the CIP as adopted by the Board in March 2018, with revisions made periodically due to the dynamic nature of the CIP. The CIB is separated into the following eight project types: Potable Infrastructure Projects, Potable Pipeline Replacements, IT Network Infrastructure Projects, IT SCADA/AMR Infrastructure Projects, IT/Field Operations/Administration Projects, Vehicles & Equipment, Non-Potable Infrastructure Projects, and Non-Potable Pipeline Projects. Additionally, because of inflationary adjustments to these projects, a project initially budgeted for in one year but not completed in that year may have a higher total cost than in the previous CIB. Similarly, as the CIP is reviewed and specific projects are moved back or forward in time, the total project costs may change due to inflationary adjustments. Appendix C shows the years 2023 through 2027. The emphasis is on the 2023

budget year, as this is the spending plan for the upcoming year. Of the ten years covered in the CIP, the upcoming fiscal year is the most detailed and accurate since it is based on the most current plans and ongoing projects.

Significant projects of \$250,000 or more are scheduled to begin or continue (carryover) in 2023 and are described in detail below, with the total estimated project costs in 2023 dollars stated in parentheses.



Capital Improvement Project Summaries

Potable Infrastructure Projects

- EOC-001 BCVWD EOC Staffing and Space Requirements (\$20,643,700)**
Short term cost of \$1,760,000 is for the purchase of land in the next 3 - 5 years and completion of facilities planning (soft costs) for a future District office facility based on preliminary projections of staffing needs over time. The short-term cost proposed is \$1M as an estimated purchase cost for land and associated soft costs of \$760K.
- DPX-001 Disaster Preparedness Equipment (\$1,024,100)**
In coordination with the ongoing improvements to the District's safety plan, District staff has identified areas of vulnerability in assessing responses to emergency situations and has identified the purchase of certain equipment such as backup generators and an emergency communications system, as necessary.
- WR-SITES-Reser Investment in Sites Reservoir Project (\$31,167,500)**
The revised total project is estimated to cost approximately \$3 billion (2019 \$), down from an initial project estimate of over \$5 billion. Although it is too early in the planning process to determine the final cost to participating members, the District's Board has authorized a participation level of 4,000 "shares" or AF of supply in conjunction with the SGPWA's 10,000 "shares" or AF of supply participation during the planning phase of this project.
- BP-2750-0001 2750 Zone to 2850 Zone Booster Pump Station (\$3,986,100)**
Remove existing 2750 to 3040 Zone "can" booster pumps 21A, 21B, and engine-driven pump 21C. Retain existing "cans." Install 3 new pumps: 1 @ 750 gpm, 130 ft TDH, 40 HP and 2 @ 2250 gpm, 130 ft TDH, 100 HP. The existing booster pump station will be converted to new 2750 to 2850 Zone.
- TM-2750-0001 Cherry Reservoir 1 & 2 Exterior Recoat and Retrofit (\$750,800)**
Removal of exterior paint coating and repainting of the exterior of Cherry I and Cherry II, 1 MG potable water storage tank. This project was approved to begin in 2022 and updated to carry over into 2023.
- W-2750-0001 Replacement for Well 2 (\$6,545,800)**
Drill and outfit new Beaumont Basin deep well to replace Well 2 on the existing Well 2 site at 12th and Michigan St., 2000 gpm, 700 ft TDH, 500 HP. This project commenced in 2017 and is ongoing.
- W-2750-0002 2750 Zone Well in Noble Creek Regional Park (\$7,659,800)**
Drill and outfit new Beaumont Basin deep well in the southwest corner of Noble Creek Regional Park, 2000 gpm, 700 ft TDH, 500 HP. This project commenced in 2017 and is ongoing.
- W-2750-0005 Replace 2750 Zone Well 1 (\$4,578,000)**
Drill and outfit new Beaumont Basin deep well to replace Well 1 on the existing Well 1 site at 12th and Palm, 2000 gpm, 700 ft TDH, 500 HP. This project commenced in 2017 and is ongoing.
- BP-2850-0001 2850 Zone to 3040 Zone Booster Pump Station_0001 (\$4,325,600)**

Construct new 2850 to 3040 Booster Pumping Station at the Vineland Tanks. Design for 4 pumps ultimate, install 3 initially @ 2100 gpm, 220 ft TDH, 200 HP each. This project was approved to begin in 2022 and updated to carry over into 2023.

- TM-2850-0001 Vineland 1 Exterior Recoat and Retrofit (\$310,300)**
Removal of exterior paint coating and repainting of the exterior of Vineland I, a 1 MG potable water storage tank. This project was approved to begin in 2022 and updated to carry over into 2023.
- W-2850-0001 New Beaumont Basin Well on Pardee Sundance Site (\$7,659,800)**
Drill and outfit new Beaumont Basin deep well on Pardee Sundance Site, 2000 gpm, 700 ft TDH, 500 HP, Note that this well could pump to 3040 Zone also.
- BP-3040-0001 3040 to 3330 Booster Pump Station at Noble Tank_0001 (\$2,440,800)**
Install 2 pumps , 500 gpm @ 320 ft TDH, 60HP, and construct permanent pumping station for existing Noble Booster. Provide space for 4 pumps ultimate. Relocate existing 500 gpm @ 310 ft TDH, 60HP into new pump station building. Construct on District-owned land.
- T-3040-0001 2 MG 3040 Zone Tank (\$4,301,800) and Pressure Zone Pipeline (\$1,390,900)**
Construct an additional 2 MG steel tank adjacent to the existing 1 MG Noble (3040) Zone Tank on District Property and construct a new transmission main to connect into the 3040 Zone. This project commenced in 2017 and is ongoing and was awarded grant funding in 2022.
- TM-3040-0001 Highland Springs Reservoir Recoat and Retrofit (\$435,700)**
Removal of interior and exterior paint coating and repainting of the interior and exterior of Highland Springs Reservoir, a 1 MG potable water storage tank.
- TM-3330-0001 Lower Edgar Reservoir Recoat and Retrofit (\$847,300)**
Removal of interior and exterior paint coating and repainting of the interior and exterior of Lower Edgar Reservoir, a 1 MG potable water storage tank. This project was approved to begin in 2022 and updated to carry over into 2023.
- WR Grand Avenue Storm Drain (\$5,804,200)**
Partially grant-funded project to construct interceptor storm drain in Grand Ave from Bellflower Ave. to the District's Noble Creek Recharge Facility-Phase II to intercept relatively clean runoff. Watershed area = 505 acres, for 10 years approx. 380 cfs.

Potable Pipeline Replacements

- P-2750-0056 11th Street, Beaumont Avenue to Elm Avenue (\$1,421,300)**
Abandon and replace 1,950 linear feet (LF) of 8" diameter of 11th Street pipeline from Beaumont Avenue to Elm Avenue. This project was approved to begin in 2022 and updated to carry over into 2023.
- P-2750-0092 Michigan Avenue, 5th Street to 6th Street (\$386,300)**
Abandon and replace 530 LF of 8" diameter of Michigan Avenue pipeline from 5th Street to 6th Street. This project was approved to begin in 2022 and updated to carry over into 2023.

- P-2750-0095 American Avenue, 6th Street to 8th Street (\$844,500)**
Abandon and replace approximately 1,200 LF of existing 6" steel pipeline with 8" ductile iron pipe (DIP), as well as the replacement of approximately 19 service laterals, the reconnection of two (2) existing fire hydrants to the proposed waterline, and one (1) new fire hydrant.
- P-2750-0096 2022-2023 Service Replacements Project (\$672,700)**
Abandon and replace approximately 117 water services of various materials with copper services.
- P-2750-0097 5th Street, California Avenue to Michigan Avenue (\$1,800,700)**
Abandon and replace approximately 3,900 LF of existing 10" steel pipeline with 12" ductile iron pipe (DIP), as well as the replacement of 31 service laterals and the reconnection of seven (7) existing fire hydrants to the proposed waterline.
- P-3040-0023, 0024, 0025, 0026**
P-3330-0003
P-3620-0009 2020-2021 Replacement Pipelines (\$1,569,500)
P-3040-0023, 0024:
Replacement of approximately 270 LF of 6" steel pipeline with 8" DIP, along Lambert Road and Bing Place (each, total of 540 LF), west of Cherry Avenue.
P-3040-0025:
Replacement of approximately 1,250 LF of 6" steel pipeline with 8" DIP, along Star Lane, Sky Lane, and View Drive, south of Orchard Street.
P-3040-0026:
Replacement of approximately 900 LF of 4" steel with an 8" DIP pipeline, along the unpaved alignment of Utica Way from Vineland Street north to View Drive.
P-3330-0003:
Replacement of approximately 1,380 LF of 6" steel pipeline with 8" DIP in Avenida Sonrisa, from Avenida San Timoteo westerly to the end of the existing 6" steel line.
P-3620-0009:
Replacement of approximately 300 LF of 6" steel pipeline with 8" DIP, along Avenida Miravilla from Quail Road south to the termination of the existing 6" steel water line.
- P-3040-0027 Grand Ave., Jonathon Ave. to Bellflower12 in (\$1,072,100)**
Install approximately 2,320LF of existing variable diameter aging pipelines with 12" ductile iron pipe (DIP) within Grand Ave., from Jonathon Ave. to Bellflower Ave.
- P-3620-0001 "B" Line Upper Edgar to upper end of 20" DIP and from lower end 20" DIP to Balance Line in Edgar Canyon (\$2,171,900)**
Install 3,000 LF of 20" (or appropriately sized diameter) of "B" Line Upper Edgar to upper end of 20" DIP and from lower end 20" DIP to Balance Line in Edgar Canyon. This project was approved to begin in 2021 and updated to carry over into 2023.
- P-3620-0012 Ave Altejo Bella, Ave Miravilla to end of cul-de-sac (\$591,900)**
Replacement of approximately 970 LF of 8" steel with approximately 2,200 LF of new 8" DIP pipeline, in Avenida Altejo Bella from Avenida Miravilla to the end of the cul-de-sac. This project commenced in 2017 and, as of the preparation of this report, near completion.

- P-3620-0015 Appletree Ln, "B" Line to Oak Glen Rd (\$821,700)**
Replacement of approximately 2,170 LF of 8" steel with an 8" DIP pipeline, in Appletree Lane, from "B" Line to Oak Glen Road. This project commenced in 2017 and is ongoing.

Significant equipment and vehicle purchases over \$50,000 and scheduled to commence or continue (carryover) in 2023 are described below.

IT Network Infrastructure

- IT-NETW-0011 Server Room Uninterrupted Power Source (\$50,900)**
This will provide necessary uninterrupted power in the server room to critical systems at the District's main office in the event of a power failure for the period between when the power failure occurs, and the building backup generator comes online.
- IT-NETW-0013 Servers and Related Equipment (4 per year, 3-year life, \$15K per server) (\$60,000)**
This is an ongoing CIP project designed to replace older server and appliance equipment critical that power critical systems in the District.

IT SCADA Infrastructure

- IT-SCAD-0001 SCADA Improvement Project (\$3,203,400)**
Replace the existing SCADA system with a more modern platform that would enable District staff to utilize mobile devices, would replace outdated system components, and would replace the backhaul connectivity and devices throughout the District to improve communication and monitor system devices. This project was initially approved to commence in 2021 and has since been reconciled with IT-SCAD-0002 and IT-SCAD-0003 to form one project. Grant funding of \$1,500,000 has been requested, and the project schedule is dependent on receiving said grant funding.
- IT-SCAD-0004 AMR/AMI Deployment Project (\$5,704,300)**
This partially grant-funded project will retrofit the District's older water meters and build new meters with current automatic read technology. The new meters will improve the productivity of staff time, reducing errors and eliminating wear and tear on District vehicles while offering a new and informational data set for detecting leaks within the transmission and distribution system.

IT/Field Operations/Administration Projects

- IT-ADMN-0001 Laser-Fishe Digitized File Room Project (\$66,400)**
This project will add a digital document solution to the District, allowing staff to scan, upload and store documents from various sources and provide a search option for document retrieval to manage and locate files efficiently.

Vehicles and Equipment

- VE-TRUK-0014 2011 Ford F350 (Jan 2011) Unit #17 (Appropriately Sized F-450) (\$60,000)**

Purchase a replacement for unit #17, a 2011 Ford F350, with an appropriately sized 2022 Ford F450. This project was approved to begin in 2022 and updated to carry over into 2023.

VE-TRUK-0015 GIS / Muck Truck (Freightliner Diesel) (May 2004) Unit #8 (\$207,300)

Purchase a replacement for unit #8, a Freightliner Diesel. This project was approved to begin in 2022 and updated to carry over into 2023.

VE-TRUK-0018 2012 Ford F350 Super Duty Unit #4 (Appropriately Sized F-450) (\$60,000)

Purchase a replacement for unit #4, a 2012 Ford F350, with an appropriately sized 2022 Ford F450.

Significant projects of \$500,000 or more scheduled to commence or continue (carryover) in 2023 are described in detail below, with the total estimated project costs in 2023 dollars stated in parentheses.

Non-Potable Infrastructure Projects

NEO-0000-0001 Recycled Water Conversion and Implementation (\$736,500)

Conduct site mapping and inspection, shutdown testing, preparation and completion of the District's Non-Potable Master Plan, end user permitting, and other costs as necessary in preparation of receiving and distributing Recycled Water.

NT-2400-0001 100,000 Gallon 2400 PZ Non-Potable Tank (\$270,000)

100,000 Gallon 2400 PZ NPW Tank located near 2370 Potable Tank Site at Fairway Canyon. Construct with Extraction wells (NW-2400-0001, NW-2400-0002)..

NR-2600-0002 2600 Zone Non-Potable Regulation and Metering Station_0002 (\$365,600)

Non-potable Water Pressure Regulating Station 2600 Zone to 2400 Zone at Palmer Ave. and Armour Ave. Install flow meter to measure flow to 2400 Zone.

NR-2800-0001 2800 Zone Non-Potable Regulation and Metering Station_0001 (\$812,500)

Non-potable Water Pressure Regulating Station 2800 Zone to 2600 Zone located near Deodar Drive northeast of the non-potable waterline under the 1-10 freeway. Install a flow meter to measure flow to 2600 Zone.

NR-2800-0002 2800 Zone Non-Potable Regulation and Metering Station_0002 (\$812,500)

Non-potable Water Pressure Regulating Station 2800 Zone to 2600 Zone near the intersection (NE Corner) of 4th St & Potrero Blvd. Install a flow meter to measure flow to 2600 Zone.

NT-2800-0001 2 MG 2800 PZ Non-Potable Tank (\$3,900,000)

Construction of a second 2 MG 2800 PZ NPW Tank located within the northern area of Noble Creek Recharge Facility Phase II. Construct with Booster Pump (NBP-2800-0001).

Non-Potable Pipeline Projects

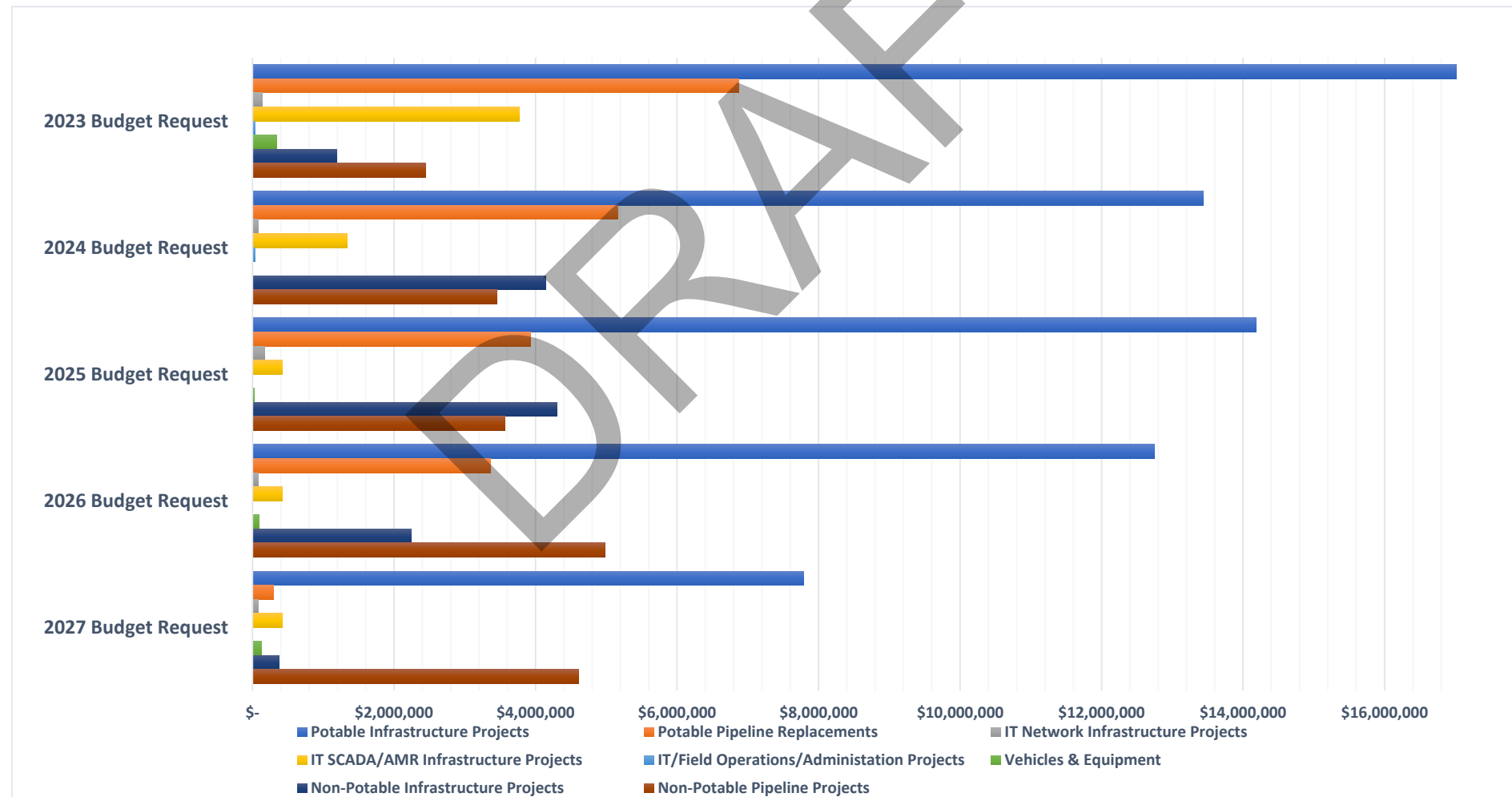
- NP-2600-0001** Oak Valley Parkway, from the westerly end of the existing 24" waterline, west to the existing City of Beaumont Lift station/ Tukwet Canyon Golf Course maintenance yard (\$789,900)
- NP-2600-0002** Oak Valley Parkway, from the west end of NP-2600-0001, west to the existing 16" waterline in Tukwet Canyon Parkway (\$1,663,000)

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**Beaumont-Cherry Valley Water District
2023-2027 Capital Improvement Budget
Appendix A
2023 - 2027 Capital Improvement Budget Summary by Type**

Capital Improvement Program	Footnotes	2023 Budget Request	2024 Budget Request	2025 Budget Request	2026 Budget Request	2027 Budget Request	5-Year Budget Total
Potable Infrastructure Projects		\$ 17,414,500	\$ 13,439,400	\$ 14,189,100	\$ 12,745,100	\$ 7,784,500	\$ 65,572,600
Potable Pipeline Replacements		6,868,700	5,158,500	3,931,700	3,363,600	293,500	19,616,000
IT Network Infrastructure Projects		133,600	82,500	167,500	82,500	82,500	548,600
IT SCADA/AMR Infrastructure Projects		3,771,200	1,335,900	425,200	425,200	425,200	6,382,700
IT/Field Operations/Administration Projects		41,100	41,100	7,900	-	-	90,100
Vehicles & Equipment		347,100	-	19,800	93,200	131,600	591,700
Non-Potable Infrastructure Projects		1,191,500	4,145,200	4,303,300	2,240,000	374,300	12,254,300
Non-Potable Pipeline Projects		2,452,200	3,457,400	3,564,400	4,979,600	4,610,400	19,064,000
Total		\$ 32,219,900	\$ 27,660,000	\$ 26,608,900	\$ 23,929,200	\$ 13,702,000	\$ 124,120,000



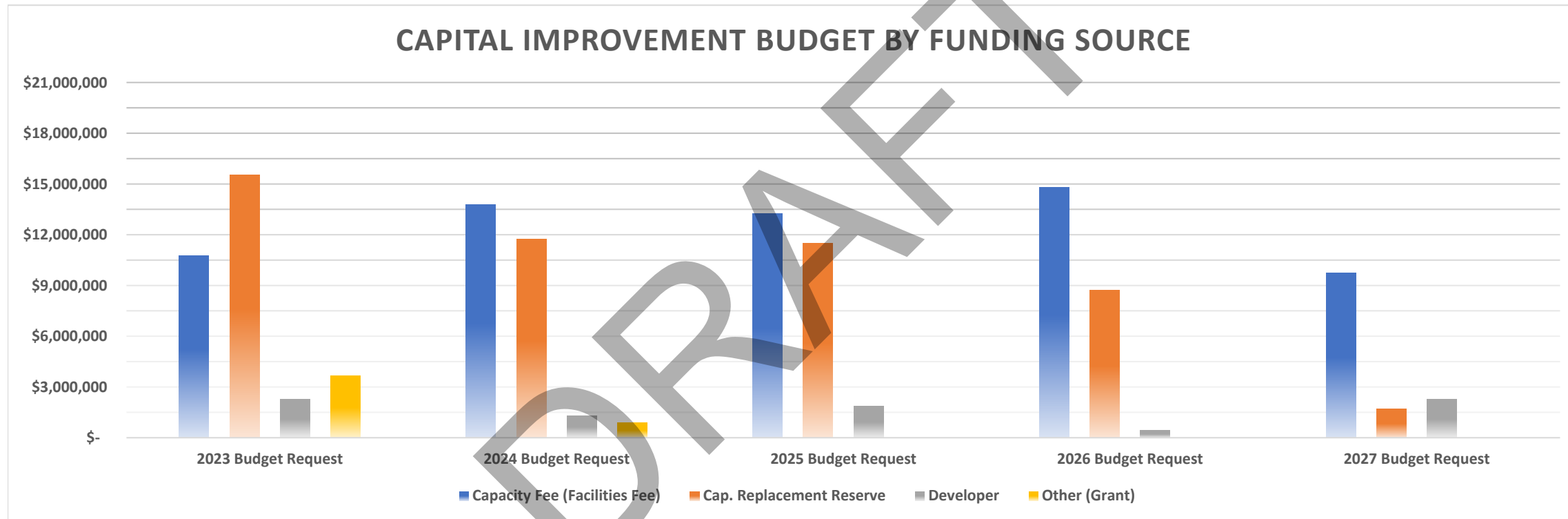
Footnotes	
General	



Beaumont-Cherry Valley Water District
2023-2027 Capital Improvement Budget
Appendix B
2023 - 2027 Capital Improvement Budget by Funding Source

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Funding Source	Footnotes	2023 Budget Request	2024 Budget Request	2025 Budget Request	2026 Budget Request	2027 Budget Request	5-Year Budget Total
Capacity Fee (Facilities Fee)		\$ 10,743,400	\$ 13,793,300	\$ 13,252,600	\$ 14,792,100	\$ 9,744,500	\$ 62,325,900
Cap. Replacement Reserve		15,543,600	11,720,500	11,472,200	8,711,900	1,689,800	49,138,000
Developer	(1)	2,264,300	1,279,400	1,884,100	425,200	2,267,700	8,120,700
Other (Grant)		3,668,600	866,800	-	-	-	4,535,400
Total		\$ 32,219,900	\$ 27,660,000	\$ 26,608,900	\$ 23,929,200	\$ 13,702,000	\$ 124,120,000



Footnotes
General



Beaumont-Cherry Valley Water District
2023-2027 Capital Improvement Budget
Appendix C
2023 - 2027 Capital Improvement Budget Detail

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Engineering Project	Footnotes	Project Begin Year	Capital Improvement Program	2023 Budget Request	2024 Budget Request	2025 Budget Request	2026 Budget Request	2027 Budget Request	5-Year Budget Total
Potable Infrastructure Projects									
EOC-001	(1)	2020	BCVWD EOC Staffing and Space Requirements	\$ 1,000,000	\$ 760,000	\$ -	\$ -	\$ -	\$ 1,760,000
		2023	Inventory Warehouse Conversion	135,000	-	-	-	-	135,000
DPX-001	(1)	2020	Disaster Preparedness Equipment	466,100	233,100	233,100	-	-	932,300
WR-SITES-Reser	(1)	2017	Investment in Sites Reservoir Project	93,700	519,600	866,100	1,039,300	1,385,700	3,904,400
	(1)	2020	2020 Capacity Charge Study	-	-	-	-	-	-
	(1)	2019	Climate Control for High Horsepower Electrical Buildings	56,700	-	-	-	-	56,700
	(1)	2019	Arc Flash Study & Improvement Project	66,500	-	-	-	-	66,500
M-0000-0002	(1)	2017	Chlorination Retrofit At Misc. Wells (6 Well Sites)	97,500	-	-	-	-	97,500
PR-2650-0001		2027	2650 to 2520 Zone Pressure Regulator on Champions Dr._0001	-	-	-	-	121,100	121,100
W-2650-0001		2027	New 2650 Zone Well_0001	-	-	-	-	2,604,500	2,604,500
BP-2750-0001	(3)	2023	2750 Zone to 2850 Zone Booster Pump Station	300,000	953,200	1,495,100	1,630,100	-	4,378,400
M-2750-0001		2017	2850/2750 Pressure Reducing Station & Piping (Cherry Reservoir)	-	-	65,100	-	-	65,100
TM-2750-0001	(2)	2022	Cherry Reservoir 1 & 2 Exterior Recoat and Retrofit	724,400	-	-	-	-	724,400
W-2750-0001	(1)	2017	Replacement for Well 2	1,500,000	1,299,700	2,056,000	2,275,800	-	7,131,500
W-2750-0002	(1)	2017	2750 Zone Well in Noble Creek Regional Park	100,000	1,500,000	3,266,200	3,524,900	-	8,391,100
W-2750-0005	(1)	2017	Replace 2750 Zone Well 1	1,807,900	713,900	1,145,000	1,298,000	-	4,964,800
BP-2850-0001	(2)	2023	2850 Zone to 3040 Zone Booster Pump Station_0001	430,100	2,004,100	2,145,200	-	-	4,579,400
TM-2850-0001	(2)	2022	Vineland 1 Exterior Recoat and Retrofit	310,300	-	-	-	-	310,300
W-2850-0001	(3)	2023	New Beaumont Basin Well on Pardee Sundance Site	1,750,000	1,533,200	2,425,100	2,683,800	-	8,392,100
WT-2850-001		2027	Well Head Treatment Plant Well 25 Cr VI	-	-	-	-	619,100	619,100
BP-3040-0001	(3)	2023	3040 to 3330 Booster Pump Station at Noble Tank_0001	244,100	400,000	-	-	2,122,300	2,766,400
M-3040-0002	(1)	2017	Noble Booster Pump and Motor(Spare Pump & Motor)	27,400	-	-	-	-	27,400
T-3040-0001 Tank	(1)	2017	2 MG 3040 Zone Tank_0001	3,418,600	731,200	-	-	-	4,149,800
T-3040-0001 PZ									
Pipeline	(1)	2017	Pressure Zone Pipeline	1,936,100	414,100	-	-	-	2,350,200
TM-3040-0001	(1)	2022	Highland Springs Reservoir Recoat & Retrofit	70,000	94,900	299,000	-	-	463,900
PR-3330-0001		2024	3330 to 3150 Lower Mesa, Noble Regulator	-	88,100	-	-	-	88,100
TM-3330-0001	(2)	2022	Lower Edgar Reservoir Recoat & Retrofit	817,000	-	-	-	-	817,000
PR-3620-0001	(1)	2022	3620 to 3330 Fisher Pressure Regulator_0001	-	-	193,200	-	-	193,200
BP-HS-0001		2026	Add 3rd Booster Pump and Fire Pump at HS Hydropneumatic	-	-	-	293,200	-	293,200
WR		2027	Improvements to Eighth St., Cherry and Starlight Basins	-	-	-	-	738,200	738,200
WR		2027	Marshall Creek Stormwater Capture	-	-	-	-	96,800	96,800
WR		2027	Beaumont Ave and Brookside Ave Stormwater Metering	-	-	-	-	96,800	96,800
WR	(2)	2017	Grand Avenue Storm Drain (MDP Line 16)	2,063,100	2,194,300	-	-	-	4,257,400
Total Potable Infrastructure Projects				17,414,500	13,439,400	14,189,100	12,745,100	7,784,500	65,572,600



**Beaumont-Cherry Valley Water District
2023-2027 Capital Improvement Budget
Appendix C
2023 - 2027 Capital Improvement Budget Detail**

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Engineering Project	Footnotes	Project Begin Year	Capital Improvement Program	2023 Budget Request	2024 Budget Request	2025 Budget Request	2026 Budget Request	2027 Budget Request	5-Year Budget Total
Potable Pipeline Replacements									
P-2750-0025		2024	Maple Ave., 1st St to 3rd St	-	66,500	276,800	-	-	343,300
P-2750-0035		2025	Allegheny St., 6th to 8th	-	-	50,300	209,400	-	259,700
P-2750-0045		2025	7th St., California Ave. to Beaumont Ave.	-	-	107,300	446,400	-	553,700
P-2750-0049		2025	10th St., Palm Ave. to Michigan Ave.	-	-	53,400	222,300	-	275,700
P-2750-0050		2025	Orange Ave., 8th St to 10th st	-	-	129,800	540,000	-	669,800
P-2750-0056	(2)	2022	11th Street, Beaumont Avenue to Elm Avenue	275,500	1,145,800	-	-	-	1,421,300
P-2750-0057		2025	Magnolia Ave., 7th to 8th	-	-	39,200	163,200	-	202,400
P-2750-0058		2025	Wellwood Ave., B St north to end	-	-	10,700	44,700	-	55,400
P-2750-0066		2024	Egan Ave.-Wellwood Ave. Alley, 5th to 8th St	-	88,500	368,000	-	-	456,500
P-2750-0067		2024	Elm Ave.-Wellwood Ave. Alley, 7th St. to 5th St.	-	37,200	154,600	-	-	191,800
P-2750-0068		2024	Elm Ave., 6th to 7th	-	23,400	97,300	-	-	120,700
P-2750-0069	(1)	2017	Egan Ave-California Ave. Alley, 5th to 7th	-	-	173,500	-	-	173,500
P-2750-0070		2026	Twelfth St., Michigan Ave. to Pennsylvania Ave.	-	-	-	70,600	293,500	364,100
P-2750-0087		2025	Beaumont 5th to 6th (Abandon pipeline)	-	-	44,500	-	-	44,500
P-2750-0092	(2)	2022	Michigan Avenue, 5th Street to 6th Street	74,900	311,400	-	-	-	386,300
P-2750-0095	(2)	2022	American Avenue, 6th Street to 8th Street	818,500	-	-	-	-	818,500
P-2750-0096	(2)	2022	2022-2023 Service Replacements	652,000	-	-	-	-	652,000
P-2750-0097	(2)	2022	5th Street, California Avenue to Michigan Avenue	1,745,200	-	-	-	-	1,745,200
P-3040-0007		2025	Lincoln St. Cherry Ave to Jonathan Ave	-	-	95,100	395,500	-	490,600
P-3040-0010		2025	Jonathan Ave., Brookside Ave. to Dutton St.	-	-	305,700	1,271,500	-	1,577,200
P-3040-0019	(2)	2022	Pipeline 6A (Portion of P-3040-0019)	46,200	-	-	-	-	46,200
P-3040-0019a	(2)	2022	Pipeline 8 (Noble St. to El Monte)	86,500	-	-	-	-	86,500
P-3040-0023,24,25,26									
P-3330-0003									
P-3620-0009	(2)	2020	2020-2021 Replacement Pipelines	285,700	1,333,800	-	-	-	1,619,500
P-3040-0027	(4)	2021	Grand Ave., Jonathon Ave. to Bellflower; Cherry Valley Blvd. Bellflower to HS Village 12 in	-	1,112,500	-	-	-	1,112,500
P-3040-0027	(2)	2022	Pipeline 7 (Portion of P-3040-0027)	155,100	-	-	-	-	155,100
P-3620-0001	(2)	2021	"B" Line Upper Edgar to upper end of 20" DIP and from lower end 20" DIP to Balance line and Balance Line in Edgar Canyon	1,688,500	552,400	-	-	-	2,240,900
P-3620-0002		2024	"A" Line Upper Edgar to split at Apple Tree Lane Tract	-	487,000	2,025,500	-	-	2,512,500
P-3620-0012	(2)	2017	Ave Altejo Bella, Ave Miravilla to end of cul-de-sac	278,000	-	-	-	-	278,000
P-3620-0015	(2)	2017	Appletree Ln, B line to Oak Glen Rd	762,600	-	-	-	-	762,600
Total Potable Pipeline Replacements				6,868,700	5,158,500	3,931,700	3,363,600	293,500	19,616,000



**Beaumont-Cherry Valley Water District
2023-2027 Capital Improvement Budget
Appendix C
2023 - 2027 Capital Improvement Budget Detail**

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Engineering Project	Footnotes	Project Begin Year	Capital Improvement Program	2023 Budget Request	2024 Budget Request	2025 Budget Request	2026 Budget Request	2027 Budget Request	5-Year Budget Total
IT Network Infrastructure Projects									
IT-NETW-0006	(1),(5)	Ongoing	Workstation Replacement project	22,700	22,500	22,500	22,500	22,500	112,700
IT-NETW-0011	(1)	Ongoing	Server Room Uninterrupted Power Source	50,900	-	-	-	-	50,900
IT-NETW-0013	(1)	Ongoing	Servers and Related Equipment (4 per year, 3 year life, \$15K per server)	60,000	60,000	60,000	60,000	60,000	300,000
IT-NETW-0014		2025	Network Infrastructure and Equipment (Network Switches, Firewall Appliances, SAN Storage, Tape/Backup Storage, Power Capacity)	-	-	85,000	-	-	85,000
Total IT Network Infrastructure Projects				133,600	82,500	167,500	82,500	82,500	548,600
IT SCADA/AMR Infrastructure Projects									
IT-SCAD-0001	(5)	2023	SCADA Improvement Project	2,562,700	640,700	-	-	-	3,203,400
IT-SCAD-0002	(5)	N/A	Wonderware SCADA Phase 2 Project	(268,500)	-	-	-	-	(268,500)
IT-SCAD-0003	(5)	N/A	Wonderware SCADA Phase 3 Project	(153,700)	-	-	-	-	(153,700)
IT-SCAD-0007		2024	Back- End SCADA Software and Equipment	-	270,000	-	-	-	270,000
IT-AMR-0001		2019	AMR / AMI Deployment Project	1,205,500	-	-	-	-	1,205,500
IT-AMR-0002		Ongoing	New Development Meters	425,200	425,200	425,200	425,200	425,200	2,126,000
Total IT SCADA/AMR Infrastructure Projects				3,771,200	1,335,900	425,200	425,200	425,200	6,382,700
IT/Field Operations/Administration Projects									
IT-ADMN-0001		2017	Laser-Fishe Digitized Fileroom Project	33,200	33,200	-	-	-	66,400
IT-ADMN-0003		2018	Front Office Space Reconfiguration & Furniture Replacement	7,900	7,900	7,900	-	-	23,700
Total IT Field Operations/Administration Projects				41,100	41,100	7,900	-	-	90,100
Vehicles & Equipment									
VE-TRUK-0002		2026	2018 Ford F150 Reg Cab (Oct, 2017) Unit #34	-	-	-	21,800	-	21,800
VE-TRUK-0003		2027	2018 Ford F-150 Reg Cab (Sept, 2018) Unit #35	-	-	-	-	26,000	26,000
VE-TRUK-0004		2026	2018 Ford F250 Reg Cab 4 X 4 (Aug, 2017) Unit #33	-	-	-	33,200	-	33,200
VE-TRUK-0005		2026	2018 Ford F250 Reg Cab 4 X 4 (Aug, 2017) Unit #32	-	-	-	38,200	-	38,200
VE-TRUK-0006		2027	2018 Ford F-150 Reg Cab (Sept, 2018) Unit #36	-	-	-	-	26,000	26,000
VE-TRUK-0007		2027	2018 Ford F-150 Reg Cab (Sept, 2018) Unit #37	-	-	-	-	26,000	26,000
VE-TRUK-0010		2027	2018 Ford F-250 Super Cab XL 4x4 (Oct, 2018) Unit #38	-	-	-	-	43,600	43,600



**Beaumont-Cherry Valley Water District
2023-2027 Capital Improvement Budget
Appendix C
2023 - 2027 Capital Improvement Budget Detail**

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Engineering Project	Footnotes	Project Begin Year	Capital Improvement Program	2023 Budget Request	2024 Budget Request	2025 Budget Request	2026 Budget Request	2027 Budget Request	5-Year Budget Total
VE-TRUK-0014	(1)	2022	2011 Ford F350 (Jan, 2011) Unit #17 (Appropriately Sized F-450)	60,000	-	-	-	-	60,000
VE-TRUK-0015	(2)	2022	GIS / Muck Truck (Freightliner Diesel) (May, 2004) Unit #8	207,300	-	-	-	-	207,300
VE-TRUK-0016		2022	Chevrolet Colorado 4X4	-	-	-	-	-	-
VE-TRUK-0017		2022	Chevrolet Colorado 4X4 (Recycled Water)	-	-	-	-	-	-
VE-TRUK-0018	(1)	2022	2012 Ford F-350 Super Duty Unit #4 (Appropriately Sized F-450)	60,000	-	-	-	-	60,000
VE-HEAV-0003		2022	Large Trailer for Heavy Equipment Transport	-	-	-	-	-	-
VE-EQIP-0001	(2)	2022	Air Compressor (May, 1998)	19,800	-	-	-	-	19,800
VE-EQIP-0002		2025	Ingersoll Rand Air Compressor (Dec, 2008)	-	-	19,800	-	-	19,800
VE-EQIP-0003		2027	Water Buffalo (Feb, 2018)	-	-	-	-	10,000	10,000
Total Vehicles & Equipment				347,100	-	19,800	93,200	131,600	591,700
Non-Potable Infrastructure Projects									
NEO-0000-0001	(1)	2019	Recycled Water Conversion and Implementation	691,800	-	-	-	-	691,800
NT-2400-0001		2023	100,000 Gallon 2400 PZ Non-Potable Tank	60,000	54,600	172,800	-	-	287,400
NR-2600-0001		2027	2600 Zone Non-Potable Regulation and Metering Station_0001	-	-	-	-	124,300	124,300
NR-2600-0002	(3)	2023	2600 Zone Non-Potable Regulation and Metering Station_0002	109,700	267,500	-	-	-	377,200
NBP-2600-0001		2024	Non-Potable Booster Pump Station at CoB Wastewater Treatment Plant	-	960,200	2,342,300	-	-	3,302,500
NBP-2600-0002		2024	Non-Potable Booster Pump Station at CoB Wastewater Treatment Plant Expansion	-	177,500	432,900	-	-	610,400
NR-2800-0001	(3)	2023	2800 Zone Non-Potable Regulation and Metering Station_0001	40,000	399,200	425,800	-	-	865,000
NR-2800-0002	(3)	2023	2800 Zone Non-Potable Regulation and Metering Station_0002	40,000	399,200	425,800	-	-	865,000
NT-2800-0001		2023	2 MG 2800 PZ Non-Potable Tank	250,000	1,887,000	503,700	1,643,300	-	4,284,000
NBP-2800-0001		2026	2800 Zone Non-potable Booster Pump Station at the Noble Creek Recharge Facilities	-	-	-	596,700	250,000	846,700
Total Non-Potable Infrastructure Projects				1,191,500	4,145,200	4,303,300	2,240,000	374,300	12,254,300
Non-Potable Pipeline Projects									
NP-2600-0001	(3)	2023	Oak Valley Parkway, from westerly end of existing 24" waterline, west to the existing City of Beaumont Lift station/ Tukwet Canyon Golf Course maintenance yard.	789,100	-	-	-	-	789,100
NP-2600-0002	(3)	2023	Oak Valley Parkway, from the west end of NP-2600-0001, west to the existing 16" waterline in Tukwet canyon Parkway.	1,663,100	-	-	-	-	1,663,100
NP-2600-0004		2025	In-Tract within a future Planning Area of the Fairway Canyon Development. In Sorenstam Drive, from the northwest end of NP-2600-0003 (future Park Site) to to NR-2600-0001 at the 2400 Zone Tank Site .	-	-	463,300	-	-	463,300
NP-2600-0005		2026	From the NR-2800-0004, along Cherry Valley Blvd west to I-10 freeway.	-	-	-	2,977,300	-	2,977,300
NP-2600-0006		2027	From the end of NP-2600-0005, west across the bridge along Cherry Valley Blvd crossing I-10 freeway	-	-	-	-	1,843,200	1,843,200
NP-2600-0009		2025	Along the future alignment of Potrero Blvd, from 4th Street south to NP-2600-0008.	-	-	1,327,400	-	-	1,327,400
NP-2800-0001		2024	In Beaumont Summit Station (Formerly Sunny Cal Egg Ranch), Cherry Valley Blvd to Brookside Ave	-	1,708,300	-	-	-	1,708,300
NP-2800-0002		2027	California Ave., 1st Street south to Hwy 79	-	-	-	-	1,471,300	1,471,300



Beaumont-Cherry Valley Water District
2023-2027 Capital Improvement Budget
Appendix C
2023 - 2027 Capital Improvement Budget Detail

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Engineering Project	Footnotes	Project Begin Year	Capital Improvement Program	2023 Budget Request	2024 Budget Request	2025 Budget Request	2026 Budget Request	2027 Budget Request	5-Year Budget Total
NP-2800-0006		2024	In CoB WWTP site, from 2600 to 2800 Zone Booster Pump (NPB 2600-0001) to 4th St.	-	608,900	-	-	-	608,900
NP-2800-0007		2024	1st St, from Commerce Way east to Highland Springs Ave	-	776,800	-	-	-	776,800
NP-2800-0008		2024	Highland Springs Ave, 2nd St to 1st St.	-	363,400	-	-	-	363,400
NP-2800-0009		2027	Within Palm Ave, Crossing 6th Street to connect existing waterlines	-	-	-	-	142,000	142,000
NP-2800-0010		2027	Noble Cr. Meadows, Cougar Way to Oak Valley Pkwy	-	-	-	-	371,200	371,200
NP-2800-0012		2027	Oak Valley Pkwy, from Oak View Dr. east to 750 ft w/o Elm Ave.	-	-	-	-	782,700	782,700
NP-2800-0016		2025	7th Street from Veile Ave southwest to California Ave	-	-	499,800	-	-	499,800
NP-2800-0017		2025	Along Oak Valley Pkwy from Palm Ave to Cherry Ave	-	-	676,300	-	-	676,300
NP-2800-0020		2025	Along 4th Street from Veile Ave to Rangel Park	-	-	288,800	-	-	288,800
NP-3000-0001		2025	At the NCRF Phase II Site, from NT-2800-0001 south to Lincoln Street.	-	-	308,800	-	-	308,800
NP-3000-0002		2026	In Lincoln Street, from NCRF Phase II Site east to Bellflower Avenue.	-	-	-	2,002,300	-	2,002,300
Total Non-Potable Pipeline Projects				2,452,200	3,457,400	3,564,400	4,979,600	4,610,400	19,064,000
Total Capital Improvement Program				\$ 32,219,900	\$ 27,660,000	\$ 26,608,900	\$ 23,929,200	\$ 13,702,000	\$ 124,120,000
Capacity Charges				10,743,300	13,793,300	13,252,600	14,792,100	9,744,500	62,325,800
Cap. Repl. Res.				15,543,700	11,720,500	11,472,200	8,711,900	1,689,800	49,138,100
Developer				2,264,300	1,279,400	1,884,100	425,200	2,267,700	8,120,700
Other				3,668,600	866,800	-	-	-	4,535,400
Total Capital Improvement Program by Funding Source				\$ 32,219,900	\$ 27,660,000	\$ 26,608,900	\$ 23,929,200	\$ 13,702,000	\$ 124,120,000

Footnotes

- (1) Project was begun in prior year(s) or approved by Board to begin, ongoing
- (2) Ongoing project. Contract for either design, engineering, or construction has been or is anticipated to be signed by end of 2022, or project may be completed (or purchase made) by end of 2022. Funds have not been spent as of September 30, 2022
- (3) Project is expected to be initiated in 2023
- (4) Includes Capital Replacement Reserve funded portion of MDP Line 16 Replacement Pipelines
- (5) Project is ongoing, all have been reconciled as one project
- (6) Grant funding of \$1.5M requested. Schedule is dependent on receiving grant funding



**Beaumont-Cherry Valley Water District
Regular Board Meeting
November 17, 2022**

Item 7

STAFF REPORT

TO: Board of Directors

FROM: Dan Jagers, General Manager

SUBJECT: Continued Discussion:

Resolution 2022-__ : Approving the Miscellaneous Fee Update study and Adopting the Schedule of Miscellaneous Fees, and

Resolution 2022-__ : Amending the District's Regulations Governing Water Service: Part 5: Charges

(Continued from November 9, 2022)

Staff Recommendation

Discussion only. The Public Hearing has been continued to December 14, 2022.

1. Continue review of the draft Miscellaneous Fee Update Final Draft Report as prepared by Raftelis Financial Consultants, and the proposed revisions to the District's Regulations Governing Water Service: Part 5: Charges, and
2. Use the Worksheet and consider the proposed Policy 5031: User Fee Cost Recoveries, and
3. Provide clear direction to staff regarding User Fee Cost Recovery

Background

In August of 2020, the Board authorized a contract with Raftelis Financial Consultants (Raftelis) to perform a study and provide recommendations to update the District's Miscellaneous Fees. Miscellaneous fees are those imposed for a specific action or activity that incurs an expense to the District but is not included in the regular water service-related charges. These miscellaneous fees are not to exceed the reasonable costs to the District.

BCVWD identifies some of its Miscellaneous Fees as Administrative Cost Recoveries, and these figures were last updated by the Board via Resolution 2012-08 at its August 8, 2012 meeting.

Any action by the District to approve an increase in an existing fee or service charge must be approved by ordinance or resolution. Before adoption, a public hearing must be held. The Public Hearing Notice was published in the Beaumont Record-Gazette on October 14 and 21, 2022, and was posted at the Administrative Office, the City of Beaumont, and on the District's website. In addition, notice was provided to interested parties at least 14 days prior to the public hearing.

Due to the unavailability of the Miscellaneous Fees Report by the legal posting deadline of October 17, the Board continued this item at the recommendation of staff to the November 9, 2022 meeting. After presentation of the Miscellaneous Fee Update Report by Raftelis



representatives, the Board indicated need for additional time to review the study and the proposed revisions to Part 5, and continued the Public Hearing to December 14, 2022, with further discussion to take place at the meeting of November 17, 2022.

On February 27, 2020 the Board of Directors adopted Resolution 2020-04, Amending the District's Regulations Governing Water Service: Part 5: Charges and Establishing a New Water Rate Structure and Water Rates Effective March 1, 2020. Included in the Board action were substantive revisions to Part 5.1, however staff identifies that Part 5 needs complete revision, which goes hand-in-hand with the update of Miscellaneous Fees.

Summary

Miscellaneous Fee Update (Attachment 1)

Raftelis Financial Consultants presented the Final Draft Miscellaneous Fee Update Report at the November 9 meeting and explained that the goal is to assure that the District's costs of providing services unique to a customer are covered by that customer and not absorbed by the ratepayers, consistent with the principles of Proposition 26. These fees and penalties are imposed on customers as a result of customer-imposed costs. The purpose of these fees and penalties is to charge ratepayers and developers for the cost of the facilities and labor required to provide services, and no proposed fee exceeds the estimated full cost of rendering the service.

Identifying the cost components of providing services is integral to the establishment of the fees and cost recovery rates. Accordingly, Raftelis reviewed the District's existing overhead allocation methodology and miscellaneous fees schedule and calculations, and developed a fee calculator to calculate the fees for specific services, activities, or penalties provided or charged to the District's water and recycled water customers. The figures presented in the Report represent the true costs to the District for each service.

Upon inquiry by the Board, District Legal Counsel James Markman advised that the Board may set the cost recoveries at any amount seen fit, presumably based on a justified, articulated rationale. If the Board chooses to allocate costs in order to provide subsidized services, it should assure that service levels effectively meet the community's needs and align with the mission of the District:

It is the mission of the BCVWD to be a leader in water resource management while providing our customers with safe, reliable drinking water at the lowest possible cost.

Accordingly, staff has provided a worksheet (Attachment 3) to facilitate Board discussion and determination of cost recovery levels. Attached to the worksheet are tables representing example levels of cost recovery and impact on budget. Note that staff continues to recommend 100% cost recovery – the tables are provided in order to show comparison. The Board will need to reach consensus and specify any direction to staff regarding fees. Staff will bring back the Board's preferences regarding fees for the Public Hearing at the December 14 meeting.

Proposed Policy 5031: User Fee Cost Recovery (Attachment 2)

The Board has posited that full cost recovery is not always appropriate.



In order to provide a justified, articulated rationale for those fees that may be subsidized, staff suggests adoption of a policy regarding cost recovery and methodology for distributing those costs that are not fully recovered.

Within the policy, the Board may set cost recovery levels as desired. Attachment 3 provides a worksheet for Board discussion and consideration, along with cost recovery tables to demonstrate budget impacts. If the Board chooses to support said policy, the cost recovery percentages and/or figures directed by the Board will be included in the policy document once the Board has reached consensus and voted on specific levels.

Revisions to District's Regulations Governing Water Service: Part 5: Charges

Moving forward jointly with the adoption of the Miscellaneous Fees is a revision of related portions of the District's Regulations Governing Water Service: Part 5: Charges. At several points within Sections 5-2 to 5-16, there are parallel references to the Miscellaneous Fees, and the sections should be updated simultaneously.

Note that all figures have been moved from the Part 5 narrative into a separate Appendix (Attachment 5), except those that were part of the 2020 rate adoption. Neither those rates, nor the District's Capacity Charges (facilities fees) are proposed for revision at this time.

On February 27, 2020, the Board adopted the 2019 Water Rate and Fee study as prepared by Raftelis, along with comprehensive revisions to Part 5-1. The current action would provide some further administrative changes to Part 5-1 (no impact on rates) and new changes to content and processes in Parts 5-2 to 5-16 to modernize the regulations and assure the language parallels what is adopted with the Miscellaneous Fees Update study.

The proposed changes to Part 5 are attached herewith as Attachment 6, in redline form. The significant revised components are:

1. Language updated to reflect modern practices and clarification
2. Sections reorganized / reordered
3. Outdated information and procedures were removed
4. Fees adopted in the Miscellaneous Fee Update report or under a new policy will be separated into an Appendix for greater efficiency and ease of location

Part 5 also contains the District's Capacity Charges (facilities fees), but this recommendation does not address those fees. The Rates, fees and charges for water service and related fees are set forth in the District's Rules Governing Water Service, Part 5: Charges – Appendix A, which will be updated with the figures as determined by the Board after the Public Hearing on December 14.

Fiscal Impact

Adoption of the updated miscellaneous fees, and charges enumerated in the Report will ensure that the cost of those services is incurred by those utilizing the services. Alternatively, the costs may be distributed to the General Fund as determined by the Board.



If adopted at the Public Hearing on December 14 2022, the new fees and penalties would become effective immediately or on a date set by the Board. Staff will include any necessary budget adjustments as part of the Fiscal Year 2023 Budget.

Attachments

1. Raftelis Miscellaneous Fee Update Report dated October 27, 2022
2. Proposed Policy 5031 – User Fee Cost Recovery
3. User Fee Cost Recovery Policy Worksheet
4. Proposed Regulations Governing Water Service: Part 5: Charges
5. Part 5: Charges – Appendix A (DRAFT)
6. District's Regulations Governing Water Service: Part 5: Charges: Part 5 redline
7. Current District Regulations Governing Water Service: Part 5: Charges
8. Schedule of current Administrative Cost Recoveries
9. Notice of Continuance of Public Hearing posted November 14, 2022

Staff Report prepared by Lynda Kerney, Administrative Assistant

Beaumont-Cherry Valley Water District

Miscellaneous Fee Update

Final Draft Report / October 27, 2022

Final Draft

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October 27, 2022

Mr. William Clayton
Finance and Administration Department
Beaumont-Cherry Valley Water District
560 Magnolia Ave.
Beaumont, CA 92223

Subject: Final Draft Report for the Miscellaneous Fees

Dear Mr. Clayton,

Raftelis is pleased to provide the Beaumont-Cherry Valley Water District (District) with this report which describes the work done on the Miscellaneous Fee Update. The District's miscellaneous fees were developed originally in 2012 and the miscellaneous fees have broadly not been updated or adjusted to keep pace with rising costs associated with providing services. Therefore, the overarching purpose of the Miscellaneous Fee Update was to update the previously established fees and penalties to recover the associated costs.

This report provides a detailed discussion of key findings and recommendations. It has been a pleasure working with you and other members of the District's staff. Thank you for the support you provided during this study.

Sincerely,



John Wright
Senior Manager



Cleo Koenig
Associate Consultant

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1. Executive Summary

The Beaumont-Valley Water District (District) contracted with Raftelis to perform a miscellaneous fee study in 2022. The study's main objective is to develop fair and justifiable miscellaneous fees that reflect actual costs the District incurs to provide these miscellaneous services to their customers. This document outlines the purpose of miscellaneous fees, as well as the methodologies and rationale behind implementing these fees. This executive summary provides a brief summation of the legal precedent, the methodology, and the derived rates.

1.1. Background

Beaumont-Cherry Valley Water District serves over 60,000 people in both the City of Beaumont and the Cherry Valley community. The District has experienced significant growth over the past 20 years and will for the foreseeable future, exemplified by the growth in their reservoir system which went from a capacity of 7 million gallons of storage in 2000 to 23 million gallons of storage today. The District also has grown to have 21 wells, 15 reservoirs and distributes water through a system consisting of pipelines of variable size up to 30 inches in diameter.

The District's miscellaneous fees were developed originally in 2012 and the service connection fees and construction meter deposits were updated in 2015 and again in 2018, but otherwise, the miscellaneous fees have broadly not been updated or adjusted to keep pace with rising costs associated with providing services. As part of the District's review of rates and fees, a comprehensive miscellaneous fee update study was undertaken. Raftelis began by reviewing the District's existing overhead allocation methodology and miscellaneous fees schedule and calculations. After review, a Fee Calculator was developed to calculate the fees for specific services, activities, or penalties provided or charged to the District's water and recycled water customers.

1.2. Economic and Legal Framework

The purpose of miscellaneous fees is to recover, from customers, the cost of providing services that are not recovered through utility rates. Miscellaneous fees are not governed by the requirements of California Proposition 218. Instead, they are governed by the requirements of California Proposition 26.

California Proposition 26 was adopted in 2010 and requires that a public utility adopt fees by either ordinance or resolution. Any fees which exceed the estimated full cost of rendering the related service must be approved by a popular vote of two-thirds, as a fee that exceeds the estimated full cost would be considered a tax and not a fee. Since no fee proposed in this study exceeds the full cost to render the related service- or is considered a penalty and is therefore not considered tax- these fees do not require a popular two-thirds vote¹.

The standard fee limitation established in California law for miscellaneous fees is the "estimated, reasonable cost" principle. The total cost of each service included in this analysis is primarily based on the salaries and benefits hourly rates (SBHR) that were determined for District personnel directly involved in providing each service. SBHRs are then used in conjunction with other cost inputs such as labor hours, materials, equipment, travel, and indirect overhead estimates. The calculation of the SBHRs is discussed further in Section 2.2.

¹ Raftelis does not practice law, nor does it provide legal advice. The above discussion is to provide a general review of apparent state institutional constraints. The District should consult with its counsel for clarification and/or specific review of any of the above or other matters.

Throughout this report, the District’s miscellaneous fees are categorized as either user fees or penalty fees. User fees are intended to only recover the costs associated with providing a particular service. For the purposes of this report, user fees are split between customer account-related user fees and engineering-related user fees. On the other hand, penalty fees are charged when users violate terms of agreement or service, a law, or other regulations. These fees are intended to both recover costs and change behavior.

1.3. Miscellaneous Fees

The District’s current and proposed miscellaneous fees are summarized in Table 1-1, Table 1-2, Table 1-3, and Table 1-4 below. Figure 1-1 is a legend explaining the per unit abbreviations in each table. The tables are separated by customer account-related user fees, engineering-related user fees, and penalty fees. These fees have not been adjusted in recent years and no longer recover the associated costs to provide their relevant services to customers. Therefore, this Study utilized time and material estimates, salary and benefit information, and indirect overhead costs to determine the adequate fees to cover the costs associated with each service. The proposed fees were designed with District staff based on workflow activities, labor and material cost information provided by the District.

Figure 1-1: Legend for Per Unit

Unit Abbreviation	Unit
EO	Each Occurrence
SB	Senate Bill
UB	Utility Billing
SF	Square Foot
LS	Lump Sum
LF	Linear Foot
CII	Commercial/Industrial/Institutional
WM	Water Meter
DS	Design Sheet

Table 1-1: Current and Proposed Customer Account-Related User Fees

Line	Fee Description	Existing Fee	Proposed Fee	Per
1	Customer Account-Related Fees			
2	After-hours Call-out Fee	\$50.00	\$200.00	EO
3	After-hours Call-out (SB 998) Fee	\$0.00	\$100.00	EO
4	Credit Card Processing Fee (UB)	\$1.75	\$2.50	EO
5	Credit Card Processing Fee (Non-UB)		3% of total charge	EO
6	Credit Check Processing Fee	\$5.00	\$10.00	EO
7	Bench Test Credit	\$30.00	\$370.00	EO
8	Backflow Administration Fee	\$40.00	\$50.00	EO
9	Meter Testing Fee - 5/8" to 1" Inside ⁽¹⁾	\$30.00	\$370.00	EO
10	Meter Testing Fee - 5/8" to 1" Outside ⁽²⁾	\$200.00	\$420.00	EO
11	Meter Testing Fee - 1.5" to 2" Inside ⁽¹⁾	\$50.00	\$480.00	EO
12	Meter Testing Fee - 1.5" to 2" Outside ⁽²⁾	\$250.00	\$610.00	EO
13	Customer Account-Related Deposits			
14	Customer Deposit - Medium ⁽³⁾	\$150.00	\$150.00	EO
15	Customer Deposit – High ⁽³⁾	\$250.00	\$250.00	EO
16	Customer Deposit - Low ⁽³⁾	\$0.00	\$0.00	EO

Footnotes:

- (1) Refers to meter testing performed in-house (on site at District facilities) as opposed to by a third-party vendor
- (2) Refers to meter testing performed offsite by a third-party vendor as opposed to in-house
- (3) Refers to a non-payment risk category as determined by a credit check performed by a third-party vendor

Table 1-2: Current and Proposed Engineering-Related User Fees

Line	Fee Description	Existing Fee	Proposed Fee	Per
1	Engineering-Related Fees			
2	Service Connection Fee - 5/8" Non-Tract, Short Side	\$4,783.00	\$6,680.00	LS
3	Service Connection Fee - 5/8" Non-Tract, Long Side	\$8,213.00	\$12,590.00	LS
4	Service Connection Fee (Meter Assembly only) - 5/8" In-Tract	\$986.00	\$1,120.00	LS
5	Service Connection Fee - 3/4" Non-Tract, Short Side	\$4,845.00	\$6,710.00	LS
6	Service Connection Fee - 3/4" Non-Tract, Long Side	\$8,159.00	\$12,700.00	LS
7	Service Connection Fee (Meter Assembly only) - 3/4" In-Tract	\$1,048.00	\$1,140.00	LS
8	Service Connection Fee - 1.0" Non-Tract, Short Side	\$4,862.00	\$6,780.00	LS
9	Service Connection Fee - 1.0" Non-Tract, Long Side	\$8,292.00	\$12,770.00	LS
10	Service Connection Fee (Meter Assembly only) - 1.0" In-Tract	\$1,082.00	\$1,210.00	LS
11	Service Connection Fee - 1.5" Non-Tract, Short Side	\$5,587.00	\$7,000.00	LS
12	Service Connection Fee - 1.5" Non-Tract, Long Side	\$9,503.00	\$13,350.00	LS
13	Service Connection Fee (Meter Assembly only) - 1.5" In-Tract	\$784.00	\$730.00	LS
14	Service Connection Fee - 2.0" Non-Tract, Short Side	\$5,780.00	\$7,240.00	LS
15	Service Connection Fee - 2.0" Non-Tract, Long Side	\$9,580.00	\$13,600.00	LS
16	Service Connection Fee (Meter Assembly only) - 2.0" In-Tract	\$977.00	\$980.00	LS
17	Encroachment Permit Fee (City of Beaumont Non-Moratorium Area)	\$0.00	\$510.00	EO
18	Encroachment Permit Fee (County of Riverside)	\$0.00	\$170.00	EO
19	Encroachment Permit Fee (City of Calimesa)	\$0.00	\$120.00	EO
20	Encroachment Permit Fee (City of Beaumont Moratorium Area)	\$0.00	\$650.00	EO
21	Residential Service - No Reimbursement Agreement (Front Footage Fee)	\$28.50	\$29.50	LF
22	Commercial Service - No Reimbursement Agreement (Front Footage Fee)	\$35.00	\$35.10	LF

Table 1-3: Current and Proposed Engineering-Related Deposits

Line	Fee Description	Existing Fee	Proposed Fee	Per
1	1" Construction Meter Deposit	\$502.00	\$500.00	EO
2	3" Construction Meter Deposit	\$2,042.00	\$2,650.00	EO
3	Will Serve Deposit	\$500.00	\$500.00	EO
4	Fire Flow Deposit	\$500.00	\$700.00	EO
5	Water Supply Assessment Deposit	\$5,000.00	\$5,000 when prepared by the Developer; \$10,000 when prepared by the District	EO
6	Plan of Service Deposit	\$5,000.00	\$5,000 when prepared by the Developer; \$10,000 when prepared by the District	EO
7	Inspection Deposit (Typical Tract)	\$15,000.00	\$15,000.00	EO
8	Plan Check Deposit Plan Set<5 sheets	\$3,000.00	\$3,000.00	EO
9	Plan Check Deposit Plan Set 5 - 9 sheets	\$5,000.00	\$5,000.00	EO
10	Plan Check Deposit Plan Set>=10 sheets	\$0.00	7,500.00	EO
11	GIS Deposit	\$275	\$0.00	WM
12	GIS Deposit - Commercial/Institutional/Industrial	\$0.00	\$710.00	DS
13	GIS Deposit – Residential	\$0.00	\$210.00	DS
14	Fire Hydrant Deposit (Includes pavement)	\$10,000.00	\$19,150.00	EO
15	4" Fire Service Installation Deposit	\$8,929.19	\$16,010.00	EO
16	6" Fire Service Installation Deposit	\$10,594.38	\$18,860.00	EO
17	8" Fire Service Installation Deposit	\$15,867.10	\$29,070.00	EO
18	10" Fire Service Installation Deposit	\$27,450.87	\$51,710.00	EO
19	12" Fire Service Installation Deposit	\$31,242.75	\$53,250.00	EO
20	City of Beaumont Moratorium Area Additional Paving Deposit (Short Side)	\$0.00	\$6,560.00	EO
21	City of Beaumont Moratorium Area Additional Paving Deposit (Long Side)	\$0.00	\$12,500.00	EO
22	Equipment (For Repairs) (Trucks and Machinery)	\$25.00	\$0.00	EO

Table 1-4: Current and Proposed Penalties

Line	Penalty Description	Existing Penalty	Proposed Penalty	Per
1	Customer Account-Related Penalty			
2	Second Notice Charge	\$5.00	\$5.00	EO
3	Third Notice Charge	\$5.00	\$15.00	EO
4	Account Reinstatement Charge	\$50.00	\$50.00	EO
5	Lien Processing Fee	\$100.00	\$170.00	EO
6	Returned Payment Charge	\$25.00	\$25.00	EO
7	Resubmit	\$5.00	\$0.00	EO
8	Water Restriction Penalty	Varies based on consumption of the most recent bill	Varies based on consumption of the most recent bill	EO
9	Engineering-Related Penalty			
10	Water Theft Prevention - Illegal Jumper and/or Connection (Unauthorized Connection Charge)	\$1,150.00	\$1,150.00	EO
11	Water Theft Prevention (Broken or Stolen Lock)	\$20.00	\$20.00	EO
12	Lost/Damaged Construction Meter	\$2,042.00	\$2,650.00	EO
13	Hit Fire Hydrant	Per Work Order	Per Work Order	EO

2. Fee Calculation Components

The purpose of this report is to discuss the development of updated proposed miscellaneous fees for the District. The basic premise of a fee study is to determine the “reasonable costs” of each of the services provided by the District. Miscellaneous fees are necessary to ensure that customers are compensating the District for the cost of various services they are provided that are customer-specific and which are not recovered from rates. These components are used in Section 3. The proposed miscellaneous fees are calculated based on full cost recovery assumptions and include overhead costs, the salaries and benefits of staff performing work activities directly associated with the various miscellaneous fee components, and departmental costs such as supplies, materials, and mileage. The following sections describe how these components were determined.

2.1. Overhead Costs

In addition to recovering the direct cost of labor and materials associated with processing and administering miscellaneous fee-related activities or functions, which are primarily incurred in the District’s Engineering and Operations departments, it is common for agencies to recover support costs. Support costs are those costs relating to central service providers such as the general manager, human resources, information systems, finance and accounting, and administration. These central services costs represent costs that are not related directly to the miscellaneous fee work activities, such as utilities or wages, taxes, and benefits of other employees whose primary function is to support the Engineering and Operations departments. Table 2-1 below shows the overhead rate of 48%, which was obtained by dividing the central service costs by the total salaries and benefits. This rate is multiplied by the Salaries and Benefits Hourly Rate (SBHR), discussed below, and included as Labor Overhead in many of the miscellaneous fee-related activities or functions detailed throughout this report.

Table 2-1: Overhead Cost Calculations

Line	Description		Notes
1	Total 2022 Central Service Costs	\$3,551,065	
2	Total 2022 Salaries and Benefits	\$7,363,000	
3	Overhead Rate (%)	48%	Line 1/Line 2

2.2. Salaries and Benefits Hourly Rate (SBHR)

The salaries and benefits hourly rate is the cost to employ District personnel including wages, taxes, and benefits. The SBHRs are calculated based on an assumption of productive hours for full and part-time employees. Productive hours are those hours where staff have the potential to work on fee-related activities or functions and consider non-productive hours such as holidays, paid time off, and training. The first step in calculating the SBHR is to take the total yearly salaries and benefits for an employee and divide by the assumed productive hours. The total cost of each fee-related activity or function included in this analysis is primarily based on the SBHRs that were determined for District personnel directly involved in providing each activity or function and based on 2022 rates. If the titles performing the fee-related activities or functions are interchangeable within similar job classifications, the average of the SBHRs for those classifications is used. Table 2-2 has a summary of the SBHR for different job titles.

Table 2-2: 2022 Salaries and Benefits Hourly Rates

Line	Job Title	Total Salaries & Benefits ⁽¹⁾	Productive Hours	SBHR
1	Finance and Administration Staff			
2	Management Analyst II	\$167,663	1970	\$85.11
3	Senior Management Analyst	\$197,506	1970	\$100.26
4	Customer Service Representative I	\$85,228	1970	\$43.26
5	Customer Service Supervisor	\$153,838	1970	\$78.09
6				
7	Engineering Staff			
8	Director of Engineering	\$270,482	1970	\$137.30
9	Engineering Assistant	\$143,751	1970	\$72.97
10	Development Services Representative	\$105,863	1970	\$53.74
11	Engineering Intern	\$19,163	1000	\$19.16
12				
13	Engineering Average	\$134,815	1970	\$68.43
14				
15	Operations- Transmission and Distribution Staff			
16	Water Utility Superintendent	\$200,941	1970	\$102.00
17	Water Utility Supervisor	\$198,819	1970	\$100.92
18	Water Utility Worker I	\$101,808	1970	\$51.68
19	Water Utility Worker II	\$127,448	1970	\$64.69
20	Senior Water Utility Worker	\$139,783	1970	\$70.96
21				
22	Water Utility Worker I/II/III Average	\$123,013	1970	\$62.44
23				
24	Water Production Operator I	\$95,297	1970	\$48.37
25	Water Production Operator II	\$142,019	1970	\$72.09
26				
27	Water Production Operator I/II Average	\$118,658	1970	\$60.23
Footnotes:				
(1) Based on 2022 Salary Schedule rates and benefits. District reserves the right to adjust SBHR items annually to reflect changing costs.				

2.3. Other Considerations

Other costs included in this analysis are time, travel costs, equipment, services, and materials. Direct labor costs were determined by multiplying the SBHR by the estimated hours of labor for each position or employee that works on the miscellaneous fee activity or function. District staff was consulted to determine the average time needed to complete the service for each activity or function calculated in the following sections. Travel costs were calculated and applied to the relevant fee. Travel costs help recover the costs of operating a standard vehicle. Material costs include estimated office supplies, materials of construction, meters, etc. These costs may vary by the size of the meter.

Table 2-3: Equipment and Services Costs/Rates

Line	Description	Cost/Rate
1	Trench Paving Rate (per S/F)	\$8.25
2	Various Credit Card Vendor Processing Cost (UB)	\$2.50
3	Various Credit Card Vendor Processing Cost (Non-UB)	3%
4	Customer Deposit (Medium Non-Payment Risk)	\$150.00
5	Customer Deposit (High Non-Payment Risk)	\$250.00
6	Customer Deposit (Low Non-Payment Risk)	\$0.00
7	Vendor Credit Check Processing Cost (Online Services)	\$3.00
8	Vendor Backflow Statement Processing Cost (Infosend)	\$3.71
9	Bank Return Check/ACH/Credit Card Fee	\$25.00
10	Lien Release	\$20.00
11	GIS System (Nobel) Updates - Commercial/Institutional/Industrial (Per Design Sheet)	\$500.00
12	GIS System (Nobel) Updates - Residential (Per Design Sheet)	\$100.00
13	Meter Test 5/8" to 1" Outside Vendor	\$100.00
14	Meter Test 1.5" to 2" Outside Vendor	\$185.00
15	Utility Truck (24 Hour Rate)	\$1,200.00
16	Dump Truck (24 Hour Rate)	\$1,080.00
17	Compressor (24 Hour Rate)	\$480.00
18	Backhoe/Loader (24 Hour Rate)	\$1,050.00
19	Compactor (24 Hour Rate)	\$330.00
20	Tapper (24 Hour Rate)	\$40.00
21	8" Front Footage Cost Per Linear Foot Per Side	\$29.50
22	12" Front Footage Cost Per Linear Foot Per Side	\$35.10
23	Encroachment Permit Fee (City of Beaumont Non-Moratorium Area)	\$506.12
24	Encroachment Permit (County of Riverside)	\$166.67
25	Encroachment Permit (City of Calimesa)	\$120.00
26	Encroachment Permit (City of Beaumont Moratorium Area)	\$645.56
27	Paver Rental (B-81) (Per occurrence)	\$750.00

Table 2-4: Materials Costs

Line	Description	Cost ⁽¹⁾
1	5/8" Meter Materials of Assembly	\$1,018.29
2	5/8" Short Side Service Connection Materials of Assembly	\$1,527.85
3	5/8" Long Side Service Connection Materials of Assembly	\$1,726.49
4	3/4" Meter Materials of Assembly	\$1,046.30
5	3/4" Short Side Service Connection Materials of Assembly	\$1,555.86
6	3/4" Long Side Service Connection Materials of Assembly	\$1,843.26
7	1" Meter Materials of Assembly	\$1,117.42
8	1" Short Side Service Connection Materials of Assembly	\$1,626.98
9	1" Long Side Service Connection Materials of Assembly	\$1,914.37
10	1.5" Meter Materials of Assembly	\$635.36
11	1.5" Short Side Service Connection Materials of Assembly	\$1,850.14
12	1.5" Long Side Service Connection Materials of Assembly of Assembly	\$2,493.04
13	2" Meter Materials	\$878.03
14	2" Short Side Service Connection Materials of Assembly	\$2,092.81
15	2" Long Side Service Connection Materials of Assembly	\$2,735.71
16	1" Hydrant (Construction) Meter	\$495.00
17	3" Hydrant (Construction) Meter	\$2,645.00
18	New Fire Hydrant Materials	\$8,335.05
19	Keyed Padlock (Lock off)	\$7.49
20	4" Fire Service Connection Materials of Assembly	\$8,487.03
21	6" Fire Service Connection Materials of Assembly	\$11,329.91
22	8" Fire Service Connection Materials of Assembly	\$20,253.33
23	10" Fire Service Connection Materials of Assembly	\$31,762.28
24	12" Fire Service Connection Materials of Assembly	\$33,037.18

Footnotes:

(1) Based on 2022 costs of materials. District reserves the right to prorate material item costs annually to reflect cost increases.

3. User Fee Calculation

User fees are intended to recover the cost of providing a service. The basic concept of user fees is to determine the “reasonable cost” of each service provided by the District. The full cost of providing a service is typically seen as an objective basis for determining the fees. Each user fee calculation is discussed in the following subsections.

3.1. Customer Account-Related User Fees

Customer account-related user fees are costs associated with providing customer account-related services, such as processing fees, meter testing, and customer account deposits.

3.1.1. AFTER-HOURS CALL-OUT FEES

Below are the after-hours call-out fees of \$200 as shown in Table 3-1. This charge is based on the labor and travel costs incurred to provide service and is charged when the customer requests the service during nonoperational hours. The Water Shutoff Protection Act (SB 998) also has an after-hours turn-on charge capped at \$100, as shown in Table 3-2. The SB 998 After-hours Call-Out Fee would only be charged for residential water service during nonoperational hours. This is rounded for the ease of administrative tasks.

Table 3-1: After-hours Call-Out Fee

Line	Fee Calculation	Cost-Based A	Policy-Based B	Total Cost C = A + B	Proposed Fee D
1	Direct Labor	\$187.33	\$0.00	\$187.33	
2	Labor Overhead	\$0.00	\$0.00	\$0.00	
3	Travel	\$5.90	\$0.00	\$5.90	
4	Materials	\$0.00	\$0.00	\$0.00	
5	Equipment/Services	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	
6	Total Fee	\$193.23	\$0.00	\$193.23	\$200.00

Table 3-2: After-hours Call-Out (SB 998) Fee

Line	Fee Calculation	Cost-Based A	Policy-Based B	Total Cost C = A + B	Proposed Fee D
1	Direct Labor	\$0.00	\$100.00	\$100.00	
2	Labor Overhead	\$0.00	\$0.00	\$0.00	
3	Travel	\$0.00	\$0.00	\$0.00	
4	Materials	\$0.00	\$0.00	\$0.00	
5	Equipment/Services	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	
6	Total Fee	\$0.00	\$100.00	\$100.00	\$100.00

3.1.2. CREDIT CARD PROCESSING FEES

Credit card processing fees are based on the fees charged by banks to process these payments. For Utility Billing account payment (UB) cards, this cost is \$2.50. For non-UB cards, this is 3% of the total charge placed on the

credit card. This payment is laid out below in Table 3-3.

Table 3-3: Credit Card Processing Fees

Line	Fee Calculation	Proposed Fee
1	Credit Card Processing Fee (UB)	\$2.50
2	Credit Card Processing Fee (Non-UB)	3% of total charge

3.1.3. CREDIT CHECK PROCESSING FEE

The credit check processing fee is based on the costs incurred to investigate a customer’s credit, including labor, equipment, and services. This calculation is laid out below in Table 3-4 and rounded for ease of administration.

Table 3-4: Credit Check Processing Fee

Line	Fee Calculation	Cost-Based A	Policy-Based B	Total Cost C = A + B	Proposed Fee D
1	Direct Labor	\$3.61	\$0.00	\$3.61	
2	Labor Overhead	\$1.74	\$0.00	\$1.74	
3	Travel	\$0.00	\$0.00	\$0.00	
4	Materials	\$0.00	\$0.00	\$0.00	
5	Equipment/Services	\$3.00	\$0.00	\$3.00	
6	Total Fee	\$8.34	\$0.00	\$8.34	\$10.00

3.1.4. BENCH TEST CREDIT

The bench test credit is not a fee but is instead a deposit that could be returned to the customer if the meter test results are in the customer’s favor. This is cost-based, and the calculations are shown below in Table 3-5 and are rounded to the nearest \$10 for ease of administration.

Table 3-5: Bench Test Credit

Line	Fee Calculation	Cost-Based A	Policy-Based B	Total Cost C = A + B	Proposed Fee D
1	Direct Labor	\$248.35	\$0.00	\$248.35	
2	Labor Overhead	\$119.77	\$0.00	\$119.77	
3	Travel	\$0.00	\$0.00	\$0.00	
4	Materials	\$0.00	\$0.00	\$0.00	
5	Equipment/Services	\$0.00	\$0.00	\$0.00	
6	Total Fee	\$368.12	\$0.00	\$368.12	\$370.00

3.1.5. BACKFLOW ADMINISTRATION FEE

The backflow administration fee recovers the costs associated with labor, travel, and services. The calculations are shown below in Table 3-6 and are rounded to the nearest \$10 for ease of administration.

Table 3-6: Backflow Administration Fee

Line	Fee Calculation	Cost-Based A	Policy-Based B	Total Cost C = A + B	Proposed Fee D
1	Direct Labor	\$26.93	\$0.00	\$26.93	
2	Labor Overhead	\$12.99	\$0.00	\$12.99	
3	Travel	\$5.77	\$0.00	\$5.77	
4	Materials	\$0.00	\$0.00	\$0.00	
5	Equipment/Services	<u>\$3.71</u>	<u>\$0.00</u>	<u>\$3.71</u>	
6	Total Fee	\$49.40	\$0.00	\$49.40	\$50.00

3.1.6. METER TESTING FEES

The meter testing fee recovers the costs associated with labor, equipment, and labor overhead. The calculations are shown below in Table 3-7, Table 3-8, Table 3-9, and Table 3-10 and are rounded to the nearest \$10 for ease of administration. The costs vary based on the size of the meter and whether the meter test is done in-house by the District (inside) or by a third party (outside).

Table 3-7: Meter Testing 5/8” to 1” Inside Fee

Line	Fee Calculation	Cost-Based A	Policy-Based B	Total Cost C = A + B	Proposed Fee D
1	Direct Labor	\$248.35	\$0.00	\$248.35	
2	Labor Overhead	\$119.77	\$0.00	\$119.77	
3	Travel	\$0.00	\$0.00	\$0.00	
4	Materials	\$0.00	\$0.00	\$0.00	
5	Equipment/Services	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	
6	Total Fee	\$368.12	\$0.00	\$368.12	\$370.00

Table 3-8: Meter Testing 5/8” to 1” Outside Fee

Line	Fee Calculation	Cost-Based A	Policy-Based B	Total Cost C = A + B	Proposed Fee D
1	Direct Labor	\$212.87	\$0.00	\$212.87	
2	Labor Overhead	\$102.66	\$0.00	\$102.66	
3	Travel	\$0.00	\$0.00	\$0.00	
4	Materials	\$0.00	\$0.00	\$0.00	
5	Equipment/Services	<u>\$100.00</u>	<u>\$0.00</u>	<u>\$100.00</u>	
6	Total Fee	\$415.53	\$0.00	\$415.53	\$420.00

Table 3-9: Meter Testing 1.5” to 2” Inside Fee

Line	Fee Calculation	Cost-Based A	Policy-Based B	Total Cost C = A + B	Proposed Fee D
1	Direct Labor	\$319.30	\$0.00	\$319.30	
2	Labor Overhead	\$153.99	\$0.00	\$153.99	
3	Travel	\$0.00	\$0.00	\$0.00	
4	Materials	\$0.00	\$0.00	\$0.00	
5	Equipment/Services	\$0.00	\$0.00	\$0.00	
6	Total Fee	\$473.30	\$0.00	\$473.30	\$480.00

Table 3-10: Meter Testing 1.5” to 2” Outside Fee

Line	Fee Calculation	Cost-Based A	Policy-Based B	Total Cost C = A + B	Proposed Fee D
1	Direct Labor	\$283.82	\$0.00	\$283.82	
2	Labor Overhead	\$136.88	\$0.00	\$136.88	
3	Travel	\$0.00	\$0.00	\$0.00	
4	Materials	\$0.00	\$0.00	\$0.00	
5	Equipment/Services	\$185.00	\$0.00	\$185.00	
6	Total Fee	\$605.70	\$0.00	\$605.70	\$610.00

3.1.7. CUSTOMER ACCOUNT DEPOSITS

The customer account deposits are split into three groups: medium, high, and low. A medium deposit is based on average off-peak billed usage and is assessed when a credit check results in a medium non-payment risk category. A high deposit is based on average peak billed usage and is assessed when a credit check results in a high non-payment risk category. A low deposit (no deposit) is assessed when a credit check results in a minimum non-payment risk category. Off-peak billed usage for this purpose is defined as the combination of two residential water bills during the winter months, while peak billed usage is defined as the combination of two residential water bills during the summer months. These fees are shown below in Table 3-11 and Table 3-12.

Table 3-11: Medium Customer Deposit

Line	Fee Calculation	Cost-Based A	Policy-Based B	Total Cost C = A + B	Proposed Fee D
1	Direct Labor	\$0.00	\$0.00	\$0.00	
2	Labor Overhead	\$0.00	\$0.00	\$0.00	
3	Travel	\$0.00	\$0.00	\$0.00	
4	Materials	\$0.00	\$0.00	\$0.00	
5	Equipment/Services	\$150.00	\$0.00	\$150.00	
6	Total Deposit	\$150.00	\$0.00	\$150.00	\$150.00

Table 3-12: High Customer Deposit

Line	Fee Calculation	Cost-Based A	Policy-Based B	Total Cost C = A + B	Proposed Fee D
1	Direct Labor	\$0.00	\$0.00	\$0.00	
2	Labor Overhead	\$0.00	\$0.00	\$0.00	
3	Travel	\$0.00	\$0.00	\$0.00	
4	Materials	\$0.00	\$0.00	\$0.00	
5	Equipment/Services	\$250.00	\$0.00	\$250.00	
6	Total Deposit	\$250.00	\$0.00	\$250.00	\$250.00

3.2. Engineering-Related User Fees

Engineering-related user fees are costs associated with providing engineering-related services, such as Service Connection fees, fire installation fees, and engineering deposits.

3.2.1. SERVICE CONNECTION FEES

The Service Connection fees are designed to recover the costs associated with installing meters and related services, which include labor, materials, and services. These costs are based on meter size and whether the meter falls on a short or long side. The calculations are shown in Table 3-13, Table 3-14, Table 3-15, Table 3-16, and Table 3-17 where column D shows the final rounded proposed fee for each meter.

Table 3-13: 5/8” Service Connection Fees

Line	Fee Calculation	Cost-Based A	Policy-Based B	Total Cost C = A + B	Proposed Fee D
1	Non-Tract, Short Side				
2	Direct Labor	\$1,873.29	\$0.00	\$1,873.29	
3	Labor Overhead	\$903.46	\$0.00	\$903.46	
4	Travel	\$0.00	\$0.00	\$0.00	
5	Materials	\$1,527.85	\$0.00	\$1,527.85	
6	Equipment/Services	\$2,368.67	\$0.00	\$2,368.67	
7	Total Fee	\$6,673.27	\$0.00	\$6,673.27	\$6,680.00
8					
9	Non-Tract, Long Side				
10	Direct Labor	\$3,746.59	\$0.00	\$3,746.59	
11	Labor Overhead	\$1,806.92	\$0.00	\$1,806.92	
12	Travel	\$0.00	\$0.00	\$0.00	
13	Materials	\$1,726.49	\$0.00	\$1,726.49	
14	Equipment/Services	\$5,302.00	\$0.00	\$5,302.00	
15	Total Fee	\$12,582.00	\$0.00	\$12,582.00	\$12,590.00
16					
17	(Meter Assembly only) - In-Tract				
18	Direct Labor	\$62.44	\$0.00	\$62.44	
19	Labor Overhead	\$30.12	\$0.00	\$30.12	
20	Travel	\$0.00	\$0.00	\$0.00	
21	Materials	\$1,018.29	\$0.00	\$1,018.29	
22	Equipment/Services	\$0.00	\$0.00	\$0.00	
23	Total Fee	\$1,110.85	\$0.00	\$1,110.85	\$1,120.00

Table 3-14: 3/4" Service Connection Fees

Line	Fee Calculation	Cost-Based A	Policy-Based B	Total Cost C = A + B	Proposed Fee D
1	Non-Tract, Short Side				
2	Direct Labor	\$1,873.29	\$0.00	\$1,873.29	
3	Labor Overhead	\$903.46	\$0.00	\$903.46	
4	Travel	\$0.00	\$0.00	\$0.00	
5	Materials	\$1,555.86	\$0.00	\$1,555.86	
6	Equipment/Services	<u>\$2,368.67</u>	<u>\$0.00</u>	<u>\$2,368.67</u>	
7	Total Fee	\$6,701.28	\$0.00	\$6,701.28	\$6,710.00
8					
9	Non-Tract, Long Side				
10	Direct Labor	\$3,746.59	\$0.00	\$3,746.59	
11	Labor Overhead	\$1,806.92	\$0.00	\$1,806.92	
12	Travel	\$0.00	\$0.00	\$0.00	
13	Materials	\$1,843.26	\$0.00	\$1,843.26	
14	Equipment/Services	<u>\$5,302.00</u>	<u>\$0.00</u>	<u>\$5,302.00</u>	
15	Total Fee	\$12,698.77	\$0.00	\$12,698.77	\$12,700.00
16					
17	(Meter Assembly only) - In-Tract				
18	Direct Labor	\$62.44	\$0.00	\$62.44	
19	Labor Overhead	\$30.12	\$0.00	\$30.12	
20	Travel	\$0.00	\$0.00	\$0.00	
21	Materials	\$1,046.30	\$0.00	\$1,046.30	
22	Equipment/Services	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	
23	Total Fee	\$1,138.86	\$0.00	\$1,138.86	\$1,140.00

Table 3-15: 1” Service Connection Fees

Line	Fee Calculation	Cost-Based A	Policy-Based B	Total Cost C = A + B	Proposed Fee D
1	Non-Tract, Short Side				
2	Direct Labor	\$1,873.29	\$0.00	\$1,873.29	
3	Labor Overhead	\$903.46	\$0.00	\$903.46	
4	Travel	\$0.00	\$0.00	\$0.00	
5	Materials	\$1,626.98	\$0.00	\$1,626.98	
6	Equipment/Services	<u>\$2,368.67</u>	<u>\$0.00</u>	<u>\$2,368.67</u>	
7	Total Fee	\$6,772.40	\$0.00	\$6,772.40	\$6,780.00
8					
9	Non-Tract, Long Side				
10	Direct Labor	\$3,746.59	\$0.00	\$3,746.59	
11	Labor Overhead	\$1,806.92	\$0.00	\$1,806.92	
12	Travel	\$0.00	\$0.00	\$0.00	
13	Materials	\$1,914.37	\$0.00	\$1,914.37	
14	Equipment/Services	<u>\$5,302.00</u>	<u>\$0.00</u>	<u>\$5,302.00</u>	
15	Total Fee	\$12,769.88	\$0.00	\$12,769.88	\$12,770.00
16					
17	(Meter Assembly only) - In-Tract				
18	Direct Labor	\$62.44	\$0.00	\$62.44	
19	Labor Overhead	\$30.12	\$0.00	\$30.12	
20	Travel	\$0.00	\$0.00	\$0.00	
21	Materials	\$1,117.42	\$0.00	\$1,117.42	
22	Equipment/Services	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	
23	Total Fee	\$1,209.98	\$0.00	\$1,209.98	\$1,210.00

Table 3-16: 1.5” Service Connection Fees

Line	Fee Calculation	Cost-Based A	Policy-Based B	Total Cost C = A + B	Proposed Fee D
1	Non-Tract, Short Side				
2	Direct Labor	\$1,873.29	\$0.00	\$1,873.29	
3	Labor Overhead	\$903.46	\$0.00	\$903.46	
4	Travel	\$0.00	\$0.00	\$0.00	
5	Materials	\$1,850.14	\$0.00	\$1,850.14	
6	Equipment/Services	<u>\$2,368.67</u>	<u>\$0.00</u>	<u>\$2,368.67</u>	
7	Total Fee	\$6,995.56	\$0.00	\$6,995.56	\$7,000.00
8					
9	Non-Tract, Long Side				
10	Direct Labor	\$3,746.59	\$0.00	\$3,746.59	
11	Labor Overhead	\$1,806.92	\$0.00	\$1,806.92	
12	Travel	\$0.00	\$0.00	\$0.00	
13	Materials	\$2,493.04	\$0.00	\$2,493.04	
14	Equipment/Services	<u>\$5,302.00</u>	<u>\$0.00</u>	<u>\$5,302.00</u>	
15	Total Fee	\$13,348.55	\$0.00	\$13,348.55	\$13,350.00
16					
17	(Meter Assembly only) - In-Tract				
18	Direct Labor	\$62.44	\$0.00	\$62.44	
19	Labor Overhead	\$30.12	\$0.00	\$30.12	
20	Travel	\$0.00	\$0.00	\$0.00	
21	Materials	\$635.36	\$0.00	\$635.36	
22	Equipment/Services	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	
23	Total Fee	\$727.92	\$0.00	\$727.92	\$730.00

Table 3-17: 2" Service Connection Fees

Line	Fee Calculation	Cost-Based A	Policy-Based B	Total Cost C = A + B	Proposed Fee D
1	Non-Tract, Short Side				
2	Direct Labor	\$1,873.29	\$0.00	\$1,873.29	
3	Labor Overhead	\$903.46	\$0.00	\$903.46	
4	Travel	\$0.00	\$0.00	\$0.00	
5	Materials	\$2,092.81	\$0.00	\$2,092.81	
6	Equipment/Services	<u>\$2,368.67</u>	<u>\$0.00</u>	<u>\$2,368.67</u>	
7	Total Fee	\$7,238.23	\$0.00	\$7,238.23	\$7,240.00
8					
9	Non-Tract, Long Side				
10	Direct Labor	\$3,746.59	\$0.00	\$3,746.59	
11	Labor Overhead	\$1,806.92	\$0.00	\$1,806.92	
12	Travel	\$0.00	\$0.00	\$0.00	
13	Materials	\$2,735.71	\$0.00	\$2,735.71	
14	Equipment/Services	<u>\$5,302.00</u>	<u>\$0.00</u>	<u>\$5,302.00</u>	
15	Total Fee	\$13,591.22	\$0.00	\$13,591.22	\$13,600.00
16					
17	(Meter Assembly only) - In-Tract				
18	Direct Labor	\$62.44	\$0.00	\$62.44	
19	Labor Overhead	\$30.12	\$0.00	\$30.12	
20	Travel	\$0.00	\$0.00	\$0.00	
21	Materials	\$878.03	\$0.00	\$878.03	
22	Equipment/Services	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	
23	Total Fee	\$970.59	\$0.00	\$970.59	\$980.00

3.2.2. ENCROACHMENT PERMIT FEES

The encroachment permit fees are a new fee based on the average cost per permit issued by the three jurisdictions that overlap the District's service area:

1. City of Beaumont
2. County of Riverside
3. City of Calimesa

This fee is assessed in addition to the respective service connection charges. There are two separate fees for permits issued by the City of Beaumont, which are derived from the separately identified costs for streets outside of the City's Moratorium Areas and those within. These have been rounded up to the nearest \$10 for administrative purposes, as shown in Table 3-18.

Table 3-18: Encroachment Permit Fees

Line	Fee Calculation	Cost-Based A	Policy- Based B	Total Cost C = A + B	Proposed Fee D
1	City of Beaumont Non-Moratorium Area				
2	Direct Labor	\$0.00	\$0.00	\$0.00	
3	Labor Overhead	\$0.00	\$0.00	\$0.00	
4	Travel	\$0.00	\$0.00	\$0.00	
5	Materials	\$0.00	\$0.00	\$0.00	
6	Equipment/Services	\$506.12	\$0.00	\$506.12	
7	Total Fee	\$506.12	\$0.00	\$506.12	\$510.00
8	County of Riverside				
9	Direct Labor	\$0.00	\$0.00	\$0.00	
10	Labor Overhead	\$0.00	\$0.00	\$0.00	
11	Travel	\$0.00	\$0.00	\$0.00	
12	Materials	\$0.00	\$0.00	\$0.00	
13	Equipment/Services	\$166.67	\$0.00	\$166.67	
14	Total Fee	\$166.67	\$0.00	\$166.67	\$170.00
15	City of Calimesa				
16	Direct Labor	\$0.00	\$0.00	\$0.00	
17	Labor Overhead	\$0.00	\$0.00	\$0.00	
18	Travel	\$0.00	\$0.00	\$0.00	
19	Materials	\$0.00	\$0.00	\$0.00	
20	Equipment/Services	\$120.00	\$0.00	\$120.00	
21	Total Fee	\$120.00	\$0.00	\$120.00	\$120.00
22	City of Beaumont Moratorium Area				
23	Direct Labor	\$0.00	\$0.00	\$0.00	
24	Labor Overhead	\$0.00	\$0.00	\$0.00	
25	Travel	\$0.00	\$0.00	\$0.00	
26	Materials	\$0.00	\$0.00	\$0.00	
27	Equipment/Services	\$645.56	\$0.00	\$645.56	
28	Total Fee	\$645.56	\$0.00	\$645.56	\$650.00

3.2.3. RESIDENTIAL AND COMMERCIAL SERVICE – NO REIMBURSEMENT AGREEMENT (FRONT FOOTAGE FEES)

The residential and commercial service (no reimbursement agreements) (Front Footage Fees) are based on a weighted cost per linear foot for half of the cost to construct (1/2 to each side of parcel frontage) either an 8-inch mainline for residential or a 12-inch mainline for commercial. This is shown in Table 3-19 and Table 3-20 below and is 1/2 of the total cost per linear foot.

Table 3-19: Residential Service No Reimbursement Agreement (1/2 of Frontage – i.e., each side of street)

Line	Fee Calculation	Cost-Based A	Policy-Based B	Total Cost C = A + B	Proposed Fee D
1	Direct Labor	\$0.00	\$0.00	\$0.00	
2	Labor Overhead	\$0.00	\$0.00	\$0.00	
3	Travel	\$0.00	\$0.00	\$0.00	
4	Materials	\$0.00	\$0.00	\$0.00	
5	Equipment/Services	<u>\$29.50</u>	<u>\$0.00</u>	<u>\$29.50</u>	
6	Total Fee	\$29.50	\$0.00	\$29.50	\$29.50

Table 3-20: Commercial Service No Reimbursement Agreement (1/2 of Frontage – i.e., each side of street)

Line	Fee Calculation	Cost-Based A	Policy-Based B	Total Cost C = A + B	Proposed Fee D
1	Direct Labor	\$0.00	\$0.00	\$0.00	
2	Labor Overhead	\$0.00	\$0.00	\$0.00	
3	Travel	\$0.00	\$0.00	\$0.00	
4	Materials	\$0.00	\$0.00	\$0.00	
5	Equipment/Services	<u>\$35.10</u>	<u>\$0.00</u>	<u>\$35.10</u>	
6	Total Fee	\$35.10	\$0.00	\$35.10	\$35.10

3.2.4. CONSTRUCTION METER DEPOSITS

Construction meter deposits are based solely on the cost of the meter, which varies based on meter size. There are two meter types, 1” and 3”, for which the costs are rounded for administrative purposes and shown in Table 3-21 and Table 3-22 below. The 3” meter cost was also used when determining the cost of a lost or damaged construction meter penalty in Table 4-6. The differential of the deposit and the actual costs incurred is returned to or collected from the customer.

Table 3-21: 1” Meter Deposit

Line	Fee Calculation	Cost-Based A	Policy-Based B	Total Cost C = A + B	Proposed Fee D
1	Direct Labor	\$0.00	\$0.00	\$0.00	
2	Labor Overhead	\$0.00	\$0.00	\$0.00	
3	Travel	\$0.00	\$0.00	\$0.00	
4	Materials	\$495.00	\$0.00	\$495.00	
5	Equipment/Services	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	
6	Total Deposit	\$495.00	\$0.00	\$495.00	\$500.00

Table 3-22: 3" Meter Deposit

Line	Fee Calculation	Cost-Based A	Policy-Based B	Total Cost C = A + B	Proposed Fee D
1	Direct Labor	\$0.00	\$0.00	\$0.00	
2	Labor Overhead	\$0.00	\$0.00	\$0.00	
3	Travel	\$0.00	\$0.00	\$0.00	
4	Materials	\$2,645.00	\$0.00	\$2,645.00	
5	Equipment/Services	\$0.00	\$0.00	\$0.00	
6	Total Deposit	\$2,645.00	\$0.00	\$2,645.00	\$2,650.00

3.2.5. WILL SERVE DEPOSIT

The Will Serve deposit is based on estimated labor costs and is then rounded for administrative purposes. The District personnel involved in providing this service are provided by the Engineering department. Those SBHRs are shown in Table 2-2. The proposed Will Serve deposit has not changed from the current deposit of \$500 and is shown below in Table 3-23. The differential of the deposit and the actual costs incurred is returned to or collected from the customer.

Table 3-23: Will Serve Deposit

Line	Description	Deposit
1	Will Serve Deposit	\$500.00

3.2.6. FIRE FLOW DEPOSIT

The fire flow deposit is based on labor costs expected to incur based on studies of average hours across 20 projects over multiple years. The deposit was rounded for administrative purposes, with the final cost of \$700 shown below in Table 3-24. The differential of the deposit and the actual costs incurred is returned to or collected from the customer.

Table 3-24: Fire Flow Deposit

Line	Fee Calculation	Cost-Based A	Policy-Based B	Total Cost C = A + B	Proposed Fee D
1	Direct Labor	\$469.99	\$0.00	\$469.99	
2	Labor Overhead	\$226.67	\$0.00	\$226.67	
3	Travel	\$0.00	\$0.00	\$0.00	
4	Materials	\$0.00	\$0.00	\$0.00	
5	Equipment/Services	\$0.00	\$0.00	\$0.00	
6	Total Deposit	\$696.65	\$0.00	\$696.65	\$700.00

3.2.7. WATER SUPPLY ASSESSMENT DEPOSIT

The water supply deposit is based on estimated labor costs and is then rounded for administrative purposes. The District personnel involved in providing this service are the Director of Engineering, the Engineering Assistant, and the Development Services Representative. Their respective SBHRs are shown in Table 2-2. When the assessment is prepared by the District, the deposit is \$10,000. However, if the assessment is prepared by the developer, the

deposit is only \$5,000. These are both shown in Table 3-25. The differential of the deposit and the actual costs incurred is returned to or collected from the customer.

Table 3-25: Water Supply Assessment Deposit

Line	Description	Deposit
1	Assessment Prepared by District	\$10,000.00
2	Assessment Prepared by Developer	\$5,000.00

3.2.8. PLAN OF SERVICE DEPOSIT

The Plan of Service deposit is based on labor costs incurred by the Director of Engineering, an Engineering Assistant, and a Development Services Representative. Thee FBHR for each of these personnel is presented in Table 2-2. When the Plan of Service is prepared by the District, the deposit is \$10,000. However, if the Plan of Service is prepared by the developer, the deposit is \$5,000. The District does not process annexation applications with LAFCO.

Table 3-26: Plan of Service Deposit

Line	Description	Deposit
1	Plan of Service Prepared by District	\$10,000.00
2	Plan of Service Prepared by Developer	\$5,000.00

3.2.9. INSPECTION DEPOSIT

The inspection deposit is based on estimated labor costs and is then rounded for administrative purposes. The District personnel involved in providing this service are the Water Utility Superintendent, a Water Utility Supervisor, a Water Utility Worker I and II, and a Senior Water Utility Worker. Their respective SBHRs are shown in Table 2-2. The proposed inspection deposit has not changed from the current deposit of \$15,000. The differential of the deposit and the actual costs incurred is returned to or collected from the customer.

Table 3-27: Inspection Deposit

Line	Description	Deposit
1	Inspection Deposit	\$15,000.00

3.2.10. PLAN CHECK DEPOSITS

The plan check deposits are based on estimated labor costs incurred and are varied based on the number of plan sheets for the project. The existing plan check deposits have not changed from the current deposits of \$3,000 for less than 5 sheets and \$5,000 for any plan sets of 5 sheets up to 9 sheets. A deposit of \$7,500 for 10 sheets and over will now be collected as shown in Table 3-28. The differential of the deposit and the actual costs incurred is returned to or collected from the customer.

Table 3-28: Plan Check Deposits

Line	Description	Deposit
1	Plan Check (Less than 5 sheets) Deposit	\$3,000.00
2	Plan Check Deposit (5 – 9 Sheets) Deposit	\$5,000.00
3	Plan Check Deposit (10 sheets or More)	\$7,500.00

3.2.11. GIS DEPOSITS

The existing GIS deposit is based on a charge of \$275 per meter, for maintenance of and ongoing updates to the District’s GIS system. There are now two types of GIS deposits being proposed, one for Commercial, Institutional, and Industrial maps (CII), and one for Residential maps. The deposit to be collected is based on the count of plan design sheets, and estimated labor costs incurred, and is proposed as \$710 per design sheet for CII and \$210 per design sheet for residential, as shown below in Table 3-29. The differential of the deposit and the actual costs incurred is returned to or collected from the customer.

Table 3-29: GIS Deposits

Line	Description	Deposit
1	GIS Deposit – Commercial/Institutional/Industrial	\$710.00 / Design Sheet
2	GIS Deposit – Residential	\$210.00 / Design Sheet

3.2.12. FIRE DEPOSITS

The fire hydrant deposit and fire service installation fee costs are based on the labor costs, equipment, and materials. The fire hydrant deposit calculations are summarized in Table 3-30. The fire service installation fee varies by meter size and the calculations are summarized in Table 3-31. The differential of the deposit and the actual costs incurred is returned to or collected from the customer.

Table 3-30: Fire Hydrant Deposit

Line	Fee Calculation	Cost-Based A	Policy-Based B	Total Cost C = A + B	Proposed Fee D
1	Direct Labor	\$5,708.15	\$0.00	\$5,708.15	
2	Labor Overhead	\$2,752.95	\$0.00	\$2,752.95	
3	Travel	\$0.00	\$0.00	\$0.00	
4	Materials	\$8,335.05	\$0.00	\$8,335.05	
5	Equipment/Services	\$2,352.00	\$0.00	\$2,352.00	
6	Total Deposit	\$19,148.15	\$0.00	\$19,148.15	\$19,150.00

Table 3-31: Fire Service Installation Fees

Line	Fee Calculation	Cost-Based A	Policy-Based B	Total Cost C = A + B	Proposed Fee D
1	4" Service Installation				
2	Direct Labor	\$3,488.25	\$0.00	\$3,488.25	
3	Labor Overhead	\$1,682.33	\$0.00	\$1,682.33	
4	Travel	\$0.00	\$0.00	\$0.00	
5	Materials	\$8,487.03	\$0.00	\$8,487.03	
6	Equipment/Services	<u>\$2,352.00</u>	<u>\$0.00</u>	<u>\$2,352.00</u>	
7	Total Fee	\$16,009.62	\$0.00	\$16,009.62	\$16,010.00
8	6" Service Installation				
9	Direct Labor	\$3,488.25	\$0.00	\$3,488.25	
10	Labor Overhead	\$1,682.33	\$0.00	\$1,682.33	
11	Travel	\$0.00	\$0.00	\$0.00	
12	Materials	\$11,329.91	\$0.00	\$11,329.91	
13	Equipment/Services	<u>\$2,352.00</u>	<u>\$0.00</u>	<u>\$2,352.00</u>	
14	Total Fee	\$18,852.50	\$0.00	\$18,852.50	\$18,860.00
15	8" Service Installation				
16	Direct Labor	\$4,360.32	\$0.00	\$4,360.32	
17	Labor Overhead	\$2,102.92	\$0.00	\$2,102.92	
18	Travel	\$0.00	\$0.00	\$0.00	
19	Materials	\$20,253.33	\$0.00	\$20,253.33	
20	Equipment/Services	<u>\$2,352.00</u>	<u>\$0.00</u>	<u>\$2,352.00</u>	
21	Total Fee	\$29,068.56	\$0.00	\$29,068.56	\$29,070.00
22	10" Service Installation				
23	Direct Labor	\$10,174.07	\$0.00	\$10,174.07	
24	Labor Overhead	\$4,906.80	\$0.00	\$4,906.80	
25	Travel	\$0.00	\$0.00	\$0.00	
26	Materials	\$31,762.28	\$0.00	\$31,762.28	
27	Equipment/Services	<u>\$4,866.00</u>	<u>\$0.00</u>	<u>\$4,866.00</u>	
28	Total Fee	\$51,709.16	\$0.00	\$51,709.16	\$51,710.00
29	12" Service Installation				
30	Direct Labor	\$10,174.07	\$0.00	\$10,174.07	
31	Labor Overhead	\$4,906.80	\$0.00	\$4,906.80	
32	Travel	\$0.00	\$0.00	\$0.00	
33	Materials	\$33,037.18	\$0.00	\$33,037.18	
34	Equipment/Services	<u>\$5,130.00</u>	<u>\$0.00</u>	<u>\$5,130.00</u>	
35	Total Fee	\$53,248.06	\$0.00	\$53,248.06	\$53,250.00

3.2.13. CITY OF BEAUMONT MORATORIUM AREA ADDITIONAL PAVING DEPOSITS

The additional paving deposits are a new, cost-based deposit to cover the service costs associated with this service, related to additional paving required by the City of Beaumont’s street moratorium. On November 19, 2019, the City of Beaumont adopted Ordinance No. 1113, placing a moratorium on recently paved or resurfaced streets. Due to Ordinance No. 1113, the District must follow stringent requirements to complete extensive repairs and/or improvements to the roadway following leak repair and/or maintenance which requires trenching in City streets that are subject to the moratorium. These deposits vary based on whether it is a short or long side and are based only on the additional dimensions required by Ordinance No. 1113. Said deposits are laid out in Table 3-32 below. The differential of the deposit and the actual costs incurred is returned to or collected from the customer.

Table 3-32: City of Beaumont Moratorium Area Additional Paving Deposit (Short Side)

Line	Fee Calculation	Cost-Based A	Policy-Based B	Total Cost C = A + B	Proposed Fee D
1	Direct Labor	\$0.00	\$0.00	\$0.00	
2	Labor Overhead	\$0.00	\$0.00	\$0.00	
3	Travel	\$0.00	\$0.00	\$0.00	
4	Materials	\$0.00	\$0.00	\$0.00	
5	Equipment/Services	<u>6,560.00</u>	<u>\$0.00</u>	<u>\$6,560.00</u>	
6	Total Fee	\$6,560.00	\$0.00	\$6,560.00	\$6,560.00

Table 3-33: City of Beaumont Moratorium Area Additional Paving Deposit (Long Side)

Line	Fee Calculation	Cost-Based A	Policy-Based B	Total Cost C = A + B	Proposed Fee D
1	Direct Labor	\$0.00	\$0.00	\$0.00	
2	Labor Overhead	\$0.00	\$0.00	\$0.00	
3	Travel	\$0.00	\$0.00	\$0.00	
4	Materials	\$0.00	\$0.00	\$0.00	
5	Equipment/Services	<u>\$12,500.00</u>	<u>\$0.00</u>	<u>\$12,500.00</u>	
6	Total Fee	\$12,500.00	\$0.00	\$12,500.00	12,500.00

4. Penalty Fees

Penalty fees are charged when users violate terms of agreement/service, a law, or other regulations. These fees are intended to not only recover costs but also change behavior. These penalty fees have a clear trigger and, according to Proposition 26, do not require a nexus linking the costs of providing the service and the fee. The Board may set all penalty fees, except where limitations are noted.

4.1. Late Fee Charges

A late fee is a policy-based charge to customers for making a required payment after the due date. The proposed fee is set at \$5.00 for a second notice and \$15.00 for a third notice as shown in Table 4-1.

Table 4-1: Late Fee Charges

Line	Description	
1	Second Notice Charge	\$5.00
2	Third Notice Charge	\$15.00

4.2. Returned Payment Charge

The return check fee is charged when a bank returns a payment for non-sufficient funds. This fee has been determined by the California Civil Code. Table 4-2 summarizes the proposed fee of \$25.00.

Table 4-2: Return Payment Charge

Line	Description	
1	Returned Payment Charge	\$25.00

4.3. Account Reinstatement Fee

The account reinstatement fee is charged to reinstate a customer account. This fee is policy-based on two hours of hourly work according to Resolution 2012-08. Table 4-3 summarizes the proposed fee of \$50.00.

Table 4-3: Account Reinstatement Fee

Line	Description	
1	Account Reinstatement Fee	\$50.00

4.4. Lien Processing Fee

The lien processing fee is charged to process a lien. This fee is policy-based according to Resolution 2012-08. Table 4-4 summarizes the proposed fee of \$170.00.

Table 4-4: Lien Processing Fee

Line	Description	
1	Lien Processing Fee	\$170.00

4.5. Water Restriction Bill Fee

The water restriction bill is charged when customers use water inappropriately during water restrictions. This proposed fee varies based on the consumption of the most recent bill and is outlined in Board Resolution 2022-12. The first violation is a written warning, the second violation is 10% of the customer's current bill, the third violation is 20% of the customer's current bill, the fourth violation is 30% of the customer's current bill, and the fifth violation is 50% of the customer's current bill.

4.6. Water Theft Prevention Fees

The water theft prevention fee is charged when the theft of water occurs. The proposed fee is a policy-based fee that has been set at \$1,150, as shown in Table 4-5. The broken or stolen lock fee is charge based on the cost to replace a lock broken off or stolen from the meter, also shown in the table below.

Table 4-5: Water Theft Prevention Fees

Line	Description	
1	Water Theft Prevention Fee	\$1,150.00
2	Broken or Stolen Lock Fee	\$20.00

4.7. Lost or Damaged Construction Meter

The lost or damaged construction meter fee is charged when a meter is broken or deemed unrecoverable. The proposed fee has been set at \$2,700 as shown in Table 4-6 based on the 3" construction meter deposit in Table 3-22.

Table 4-6: Lost or Damaged Construction Meter

Line	Description	
1	Lost/Damaged Construction Meter	\$2,650.00

4.8. Hit Fire Hydrant

The hit fire hydrant penalty is charged when a fire hydrant is broken. The proposed penalty has no set rate and instead varies per work order based on the cost of materials, labor, and water lost at the highest tiered rate.

POLICY TITLE: USER FEE COST RECOVERY
 POLICY NUMBER: 5031

ATTACHMENT 2

5031.1 **General.** The User Fee Cost Recovery Policy allows an ongoing, sound basis for setting fees that are periodically reviewed and updated based on predetermined, researched and supportable criteria.

User fee services are those performed by the District on behalf of a private citizen or group with the assumption that the costs of services benefiting individuals, and not society as a whole, should be borne by the individual receiving the benefit. However, in some circumstances it is reasonable to set fees at a level that does not reflect the full cost of providing service but to subsidize the service.

5031.2 **Establishment of Fees.** The Board shall establish Fees and charges sufficient to recover the cost of operating and maintaining service, current operational needs of the District, including the financing of capital improvements in accordance with the Capital Improvement Program, or as determined in accordance with recovery targets as established by the Board.

5031.3 Fees shall not exceed the reasonable cost of the service.

5031.4 The Board has determined that full cost recovery is not always appropriate.

5031.5 **Collection of Fees and Charges.** The District shall strive to collect all fees and charges imposed, and shall actively pursue and settle delinquent accounts.

5031.5 **Review of Fees.** At least annually, the Board shall review the rates, fees and charges for service to ensure they are set at appropriate amounts to keep pace with the costs and levels of service delivery. Adoption of the annual budget, with the fee assumptions included therein, may constitute such a review. A comprehensive analysis of the District's costs and fees should be performed at least every five years.

5031.6 **Standards.** The Rates, fees and charges for water service and related fees are set forth in the District's Rules Governing Water Service, Part 5: Chares – Appendix A

5031.7 Target Recovery Levels (To be specified by the Board)

Low Cost Recovery (0 to 30%)

Meter Testing

High Cost Recovery (70 - 100%)

2nd Notice Charges

3rd Notice Charges

Account reinstatement charge

After Hours Call out Fee (SB998)

Lien Processing

Credit Check Processing

Returned Payment

Credit Card Processing

Credit Card Processing (non-UB)

Adopted by Resolution 22-XXX

These items are examples. The Board will need to specify its chosen cost recoveries.

After Hours Call out Fee (SB998)
Lien Processing
Credit Check Processing
Returned Payment
Credit Card Processing
Credit Card Processing (non-UB)
Backflow Administration
Residential Front Footage (per LF)
Commercial Front Footage (per LF)
Lost / Damaged Construction Meter
Water Theft Prevention - Illegal
Jumper and/or Connection
(Unauthorized Connection Charge)
Water Theft Prevention (Broken or
Stolen Lock)

DRAFT

Adopted by Resolution 22-XXX

ATTACHMENT 3-A

USER FEE COST RECOVERY POLICY WORKSHEET

Within the policy, the Board may set cost recovery levels as desired. Attachment 3 provides a worksheet for Board discussion and consideration.

For consideration in discussion of policy:

- Any service provided that is not fully recouping 100% of the cost to provide that service is necessarily subsidized by the General Fund and therefore would be distributed across all ratepayers
- Pricing of services impacts demand
- The price of services may be used to change user behavior and demand for the good or service
- For those fees that are intended to be punitive, staff recommends no change to the Raftelis recommendations
- The proposed policy does not address deposits, only fees and charges. Deposits are provided up front and District activities are charged against them on a time and materials basis. By nature, they assure full cost recovery.

Determine desired cost recovery levels:

1. Low Cost Recovery (0% to 30%) are appropriate if:
 - a. There is no intended relationship between the amount paid and the benefit received
 - b. Collecting fees is not cost effective
 - c. There is no intent to limit use of the service
 - d. The service is non-recurring
 - e. Collecting fees would discourage compliance with regulatory requirements
 - f. The public at large benefits even if they are not the direct users of the service
2. High Cost Recovery (70% - 100%) are appropriate if:
 - a. The individual customer receives the benefit of the service
 - b. Minimal community benefit exists
 - c. For equity or demand management purposes, it is intended that there be a direct relationship between the amount paid and the level and cost of service rendered
 - d. The use of the service is specifically discouraged
 - e. The service is regulatory in nature
3. Mid-Level Cost Recovery (30% - 70%)
 - a. Services having factors associated with both cost recovery levels would be subsidized at a mid-level of cost recovery.

Primary categories of services are (See Attachment 4: Part 5 Appendix A): *The headings below correspond with the tables in Appendix A – only those that represent fees, not those enumerating deposits.*

- Water Service Installation – These are the fully-burdened labor and materials costs to install a new service. Staff recommends 100% recovery.
- Front Footage Fees – These fees are assessed to new developments to cover the cost of the pipeline. Staff recommends 100% recovery.
- Fire Protection Service Installation - These are the fully-burdened labor and materials costs to install a new service. Staff recommends 100% recovery.
- Customer Account-Related User Fees – These fees cover the fully-burdened labor and materials costs to provide the service.
- Meter Testing – These amounts represent the actual costs to the District of providing the service. Staff acknowledges that the fees have significantly increased, given that these fees were last addressed in 2012.
- Customer Account-Related Penalties – These charges are intended to be punitive while covering the costs of responding to customer behavior.
- Engineering Related Penalties – These charges are intended to be punitive while covering the costs of responding to customer behavior.

The Board may set cost recovery at any level. The tables following are merely examples.

ATTACHMENT 3-B

EXAMPLES

TABLE 1 Line #		Current			
		Existing	Proposed 100%	70%	30%
Low Cost Recovery (0 to 30%)					
1	Meter Test 5/8" to 1" inside	\$ 30.00	\$ 370.00	\$ 259.00	\$ 111.00
2	Meter Test 5/8" to 1" outside	\$ 200.00	\$ 420.00	\$ 294.00	\$ 126.00
3	Meter Test 1.5" to 2' inside	\$ 50.00	\$ 480.00	\$ 336.00	\$ 144.00
4	Meter Test 1.5" to 2' outside	\$ 250.00	\$ 610.00	\$ 427.00	\$ 183.00
5	After Hours Call out Fee	\$ 50.00	\$ 200.00	\$ 140.00	\$ 60.00

Line #		Current			
		Existing	Proposed 100%	70%	30%
High Cost Recovery (70 - 100%)					
6	2nd Notice Charges	\$ 5.00	\$ 5.00	\$ 3.50	\$ 1.50
7	3rd Notice Charges	\$ 5.00	\$ 15.00	\$ 10.50	\$ 4.50
8	Account reinstatement charge	\$ 50.00	\$ 50.00	\$ 35.00	\$ 15.00
9	After Hours Call out Fee (SB998)	\$ -	\$ 100.00	\$ 70.00	\$ 30.00
10	Lien Processing	\$ 100.00	\$ 170.00	\$ 119.00	\$ 51.00
11	Credit Check Processing	\$ 5.00	\$ 10.00	\$ 7.00	\$ 3.00
12	Returned Payment	\$ 25.00	\$ 25.00	\$ 17.50	\$ 7.50
13	Credit Card Processing	\$ 1.75	\$ 2.50	\$ 1.75	\$ 0.75
14	Credit Card Processing (non-UB)	\$ -	\$ 0.03	\$ 0.02	\$ 0.01
15	Backflow Administration	\$ 40.00	\$ 50.00	\$ 35.00	\$ 15.00
16	Residential Front Footage (per LF)	\$ 28.50	\$ 29.50	\$ 20.65	\$ 8.85
17	Commercial Front Footage (per LF)	\$ 35.00	\$ 35.10	\$ 24.57	\$ 10.53
18	Lost / Damaged Construction Meter	\$ 2,042.00	\$ 2,650.00	\$ 1,855.00	\$ 795.00
19	Water Theft Prevention - Illegal Jumper and/or Connection (Unauthorized Connection Charge)	\$ 1,150.00	\$ 1,150.00	\$ 805.00	\$ 345.00
20	Water Theft Prevention (Broken or Stolen Lock)	\$ 20.00	\$ 20.00	\$ 14.00	\$ 6.00

Activities Per Year (#)	Estimated Cost per Line Item				Estimated Potential Un-Recovered Revenue		
	Existing	100%	70%	30%	Existing	100%	70%
2	\$ 60.00	\$ 740.00	\$ 518.00	\$ 222.00	\$ -	\$ 222.00	\$ 518.00
-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10	\$ 500.00	\$ 2,000.00	\$ 1,400.00	\$ 600.00	\$ -	\$ 600.00	\$ 1,400.00
11,000	\$ 55,000.00	\$ 55,000.00	\$ 38,500.00	\$ 16,500.00	\$ -	\$ 16,500.00	\$ 38,500.00
4,200	\$ 21,000.00	\$ 63,000.00	\$ 44,100.00	\$ 18,900.00	\$ -	\$ 18,900.00	\$ 44,100.00
1,020	\$ 51,000.00	\$ 51,000.00	\$ 35,700.00	\$ 15,300.00	\$ -	\$ 15,300.00	\$ 35,700.00
5	\$ -	\$ 500.00	\$ 350.00	\$ 150.00	\$ -	\$ 150.00	\$ 350.00
45	\$ 4,500.00	\$ 7,650.00	\$ 5,355.00	\$ 2,295.00	\$ -	\$ 2,295.00	\$ 5,355.00
2,250	\$ 11,250.00	\$ 22,500.00	\$ 15,750.00	\$ 6,750.00	\$ -	\$ 6,750.00	\$ 15,750.00
125	\$ 3,125.00	\$ 3,125.00	\$ 2,187.50	\$ 937.50	\$ -	\$ 937.50	\$ 2,187.50
32,000	\$ 56,000.00	\$ 80,000.00	\$ 56,000.00	\$ 24,000.00	\$ -	\$ 24,000.00	\$ 56,000.00
100,000	\$ -	\$ 3,000.00	\$ 2,100.00	\$ 900.00	\$ -	\$ 900.00	\$ 2,100.00
1,260	\$ 50,400.00	\$ 63,000.00	\$ 44,100.00	\$ 18,900.00	\$ -	\$ 18,900.00	\$ 44,100.00
500	\$ 14,250.00	\$ 14,750.00	\$ 10,325.00	\$ 4,425.00	\$ -	\$ 4,425.00	\$ 10,325.00
300	\$ 10,500.00	\$ 10,530.00	\$ 7,371.00	\$ 3,159.00	\$ -	\$ 3,159.00	\$ 7,371.00
2	\$ 4,084.00	\$ 5,300.00	\$ 3,710.00	\$ 1,590.00	\$ -	\$ 1,590.00	\$ 3,710.00
15	\$ 17,250.00	\$ 17,250.00	\$ 12,075.00	\$ 5,175.00	\$ -	\$ 5,175.00	\$ 12,075.00
15	\$ 300.00	\$ 300.00	\$ 210.00	\$ 90.00	\$ -	\$ 90.00	\$ 210.00

ATTACHMENT 3-C

TABLE 2

Engineering-Related Fees

	2022 Current	2023 100%	Activities				Estimated Cost per Line Item			Estimated Potential Un-Recovered Revenue			
			90%	80%	Per Year (#)	\$	100%	90%	80%	100%	90%	80%	
1 Service Connection Fee 5/8", Non-tract, short	\$ 4,783	\$ 6,680	\$ 6,012	\$ 5,344	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2 Service Connection Fee 5/8", Non-tract, long	\$ 8,213	\$ 12,590	\$ 11,331	\$ 10,072	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3 Service Connection Fee 5/8" in-tract	\$ 986	\$ 1,120	\$ 1,008	\$ 896	1	\$ -	\$ 986.00	\$ 1,120.00	\$ 1,008.00	\$ -	\$ (134.00)	\$ (22.00)	\$ -
4 Service Connection Fee 3/4", Non-tract, short	\$ 4,845	\$ 6,710	\$ 6,039	\$ 5,368	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5 Service Connection Fee 3/4", Non-tract, long	\$ 8,159	\$ 12,700	\$ 11,430	\$ 10,160	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6 Service Connection Fee 3/4", in-tract	\$ 1,048	\$ 1,140	\$ 1,026	\$ 912	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7 Service Connection Fee 1.0", Non-tract, short	\$ 4,862	\$ 6,780	\$ 6,102	\$ 5,424	1	\$ -	\$ 4,862.00	\$ 6,780.00	\$ 6,102.00	\$ -	\$ (1,918.00)	\$ (1,240.00)	\$ -
8 Service Connection Fee 1.0", Non-tract, long	\$ 8,292	\$ 12,770	\$ 11,493	\$ 10,216	1	\$ -	\$ 8,292.00	\$ 12,770.00	\$ 11,493.00	\$ -	\$ (4,478.00)	\$ (3,201.00)	\$ -
9 Service Connection Fee 1.0", in-tract	\$ 1,082	\$ 1,210	\$ 1,089	\$ 968	255	\$ -	\$ 275,910.00	\$ 308,550.00	\$ 277,695.00	\$ -	\$ (32,640.00)	\$ (1,785.00)	\$ -
10 Service Connection Fee 1.5", Non-tract, short	\$ 5,587	\$ 700	\$ 630	\$ 560	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
11 Service Connection Fee 1.5", Non-tract, long	\$ 9,503	\$ 13,350	\$ 12,015	\$ 10,680	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
12 Service Connection Fee 1.5", in-tract	\$ 784	\$ 730	\$ 657	\$ 584	5	\$ -	\$ 3,920.00	\$ 3,650.00	\$ 3,285.00	\$ -	\$ 270.00	\$ 635.00	\$ -
13 Service Connection Fee 2.0", Non-tract, short	\$ 5,780	\$ 7,240	\$ 6,516	\$ 5,792	1	\$ -	\$ 5,780.00	\$ 7,240.00	\$ 6,516.00	\$ -	\$ (1,460.00)	\$ (736.00)	\$ -
14 Service Connection Fee 2.0", Non-tract, long	\$ 9,580	\$ 13,600	\$ 12,240	\$ 10,880	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15 Service Connection Fee 2.0", in-tract	\$ 977	\$ 980	\$ 882	\$ 784	2	\$ -	\$ 1,954.00	\$ 1,960.00	\$ 1,764.00	\$ -	\$ (6.00)	\$ 190.00	\$ -
16 Encroachment Permit Fee - County of Riverside	\$ -	\$ 170.00	\$ 153	\$ 136	5	\$ -	\$ -	\$ 850.00	\$ 765.00	\$ -	\$ (850.00)	\$ (765.00)	\$ -
17 Encroachment Permit Fee - City of Calimesa	\$ -	\$ 120.00	\$ 108	\$ 96	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
18 Encroachment Permit Fee - City of Beaumont moratorium area	\$ -	\$ 650.00	\$ 585	\$ 520	1	\$ -	\$ -	\$ 650.00	\$ 585.00	\$ -	\$ (650.00)	\$ (585.00)	\$ -
19 Encroachment Permit Fee - City of Beaumont non-moratorium	\$ -	\$ 510.00	\$ 459	\$ 408	1	\$ -	\$ -	\$ 510.00	\$ 459.00	\$ -	\$ (510.00)	\$ (459.00)	\$ -

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TABLE 3		2022	High	Mid	Low
Line	Cost Recovery Budget Impact	Current	2023 100%	70%	30%
1	Backflow Administration	\$ 51,000	\$ 64,000	\$ 44,800	\$ 19,200
2	2nd Notice Charges	\$ 61,000	\$ 49,000	\$ 34,300	\$ 14,700
3	3rd Notice Charges	\$ 14,000	\$ 63,000	\$ 44,100	\$ 18,900
4	Account Reinstatement	\$ 10,000	\$ 50,000	\$ 35,000	\$ 15,000
5	Lien Processing	\$ 2,000	\$ 8,200	\$ 5,740	\$ 2,460
6	Credit Check Processing	\$ 11,000	\$ 23,000	\$ 16,100	\$ 6,900
7	Returned payment	\$ 3,000	\$ 500	\$ 350	\$ 150
8	Customer damages / upgrades	\$ 22,000	\$ 22,000	\$ 15,400	\$ 6,600
9	After Hours Call out	\$ 1,000	\$ 4,000	\$ 2,800	\$ 1,200
10	Bench test Fees (credits)	\$ -	\$ -	\$ -	\$ -
11	Credit Card Processing	\$ 51,000	\$ 93,000	\$ 65,100	\$ 27,900
12	Front Footage Fees	\$ 24,000	\$ 24,000	\$ 16,800	\$ 7,200
13	Meter Fees	\$ 300,000	\$ 300,000	\$ 210,000	\$ 90,000
		\$ 550,000	\$ 700,700	\$ 490,490	\$ 210,210
			Budget Impact	\$ (210,210)	\$ (490,490)

PART 5 CHARGES

The rates, fees, and charges for water service and related fees are set forth in Part 5 Appendix A: Water Service Charges, Deposits, and Miscellaneous Fees which is attached to the Regulations and incorporated herein by reference. The Board of Directors reserves the right to change the schedule of charges and fees periodically or at any time.

5-1 SERVICE CHARGE

The basis for bi-monthly service charges will be as follows:

5-1.1.1 DOMESTIC. For all metered domestic water service connections located within or outside of the boundaries of the District, a bi-monthly charge for water service will consist of a fixed meter charge (base rate or minimum bill) plus a charge for water used (commodity rate).

5-1.1.2 SCHEDULED IRRIGATION. A charge for distribution of scheduled irrigation water through permanently set meters, shall be adjusted from time to time on a schedule prepared by the Board. Scheduled irrigation is further defined in Part 13 of these regulations.

5-1.1.3 DOMESTIC IRRIGATION. A charge for distribution of domestic irrigation water will be determined as set forth in Part 13 of these regulations.

5-1.1.4 MULTIPLE RESIDENTIAL – Where a premises containing multiple residential housing units is served by one (1) meter or service connection, the bi-monthly service charge will be assessed based on the size of the meter that services the property, regardless of the number of dwellings. The charges for water used differs from the tiered single family residential rate due to the additional living (dwelling) units on site and the increased demand on the meter or service connection.

5-1.1.5 MULTIPLE COMMERCIAL – Where a premises containing multiple commercial units is served by one (1) meter or service connection, the bi-monthly service charge will be assessed based on the size of the meter that services the property regardless of the number of dwellings. The charges for water used differs from the single commercial rate due to the additional commercial units on site and the increased demand on the meter or service connection.

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5-1.2 FIXED METER CHARGE

NOTE: Non-residential accounts that are billed on a monthly basis will be pro-rated at one-half (1/2) of the bi-monthly fixed water charge.

5-1.2.1 BI-MONTHLY POTABLE AND NON-POTABLE METER SERVICE CHARGES:

Applicable to Domestic and Commercial services

Meter Size	Effective March 2020	January 2021	January 2022	January 2023	January 2024
5/8"	\$ 22.58	\$ 24.17	\$ 25.87	\$ 27.69	\$ 29.63
3/4"	\$ 31.13	\$ 33.31	\$ 35.65	\$ 38.15	\$ 40.83
1"	\$ 48.24	\$ 51.62	\$ 55.24	\$ 59.11	\$ 63.25
1-1/2"	\$ 91.01	\$ 97.39	\$ 104.21	\$ 111.51	\$ 119.32
2"	\$ 142.33	\$ 152.30	\$ 162.97	\$ 174.38	\$ 186.59
3"	\$ 304.84	\$ 326.18	\$ 349.02	\$ 373.46	\$ 399.61
4"	\$ 544.34	\$ 582.45	\$ 623.23	\$ 666.86	\$ 713.55
6"	\$ 1,117.43	\$ 1,195.66	\$ 1,279.36	\$ 1,368.92	\$ 1,464.75
8"	\$ 2,400.46	\$ 2,568.50	\$ 2,748.30	\$ 2,940.69	\$ 3,146.54
10"	\$ 3,597.95	\$ 3,849.81	\$ 4,119.30	\$ 4,407.66	\$ 4,716.20
12"	\$ 4,538.84	\$ 4,856.56	\$ 5,196.52	\$ 5,560.28	\$ 5,949.50

5-1.2.2 BI-MONTHLY PRIVATE FIRE SERVICE CHARGES:

Meter Size	Effective March 2020	January 2021	January 2022	January 2023	January 2024
4"	\$ 44.25	\$ 47.35	\$ 50.67	\$ 54.22	\$ 58.02
6"	\$ 118.12	\$ 126.39	\$ 135.24	\$ 144.71	\$ 154.84
8"	\$ 245.52	\$ 262.71	\$ 281.10	\$ 300.78	\$ 321.84
10"	\$ 437.17	\$ 467.78	\$ 500.53	\$ 535.57	\$ 573.06
12"	\$ 702.78	\$ 751.98	\$ 804.62	\$ 860.95	\$ 921.22

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5-1.2.3 GENERAL PROVISIONS. When service is started or discontinued during the month, the charge will be determined as follows:

1. Permanent Service Connection:
 - a. For service connections started after the 1st day of the billing period, the service charge will be pro-rated for said billing period.
 - b. For service connections discontinued within the billing period, the service charge will be based on the full billing periods of active service.
2. Temporary Service Connection:
The charge will be pro-rated.

5-1.3 CHARGE FOR WATER USED (Quantitative Use):

Commodity charges are billed on a per unit basis for water consumption registered by the water service meter. One unit is 100 cubic feet (hcf or ccf) of water, which is equal to 748 gallons.

Customer Class	Units* (ccf)	Current	January 2023	January 2024
Single Family				
Tier 1	16	\$ 0.76	\$ 0.82	\$ 0.88
Tier 2	34	\$ 0.94	\$ 1.01	\$ 1.09
Tier 3	34+	\$ 1.57	\$ 1.68	\$ 1.80
Multi-Family	Uniform	\$ 1.17	\$ 1.26	\$ 1.35
Commercial / Industrial	Uniform	\$ 1.10	\$ 1.18	\$ 1.27
Fire Service	Uniform	\$ 1.35	\$ 1.45	\$ 1.56
Landscape Irrigation	Uniform	\$ 1.22	\$ 1.31	\$ 1.41
Scheduled Irrigation	Uniform	\$ 1.22	\$ 1.31	\$ 1.41
Construction	Uniform	\$ 1.35	\$ 1.45	\$ 1.56
Non-Potable	Uniform	\$ 1.04	\$ 1.06	\$ 1.07

*Units shown are based on bi-monthly billing cycle for single-family customer class

5-1.4 ADJUSTMENT OF PASS-THROUGH CHARGES

SCE POWER CHARGE: To account for fluctuations in District costs to provide water service, the consumption based pass-through service charge may be adjusted as necessary by the District by an amount equal to any incremental adjustments imposed on the District for the cost of energy purchased from Southern California Edison (SCE) upon 30 days' notice. This is the cost of electricity to pump and deliver water to the

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consumer. It includes all SCE power charges for operation of pumps and wells in the water system. Beaumont-Cherry Valley Water District strives to operate during SCE Time of Use (off-peak and mid-peak) in order to maintain lower rates for the consumer.

IMPORTED WATER CHARGE: The pass-through charges for imported water may be adjusted as necessary by the District by an amount equal to any adjustments for the cost of water purchased from the San Geronio Pass Water Agency (SGPWA) or other water supplier upon 30 days' notice. Adjustments shall not be made in an amount that exceeds the cost of that water.

5-1.5 DROUGHT SURCHARGES

In the event that the District activates its Water Shortage Contingency Plan (WSCP), water supply drought rates may be applied as approved by the Board of Directors. Customers will be notified in advance of the below surcharges. Drought rates are generally triggered by the declaration of a specific water shortage by the California Department of Water Resources, or alternatively by the District's Board of Directors.

The Surcharge Rate below is additive to the current Commodity Charge, per unit of water, at the date of adoption. The Surcharge Rate in effect is dependent on the drought stage declared.

	Stage 1	Stage 2	Stage 3	Stage 4
Reduction in Use	10%	20%	30%	40%
Surcharge	\$.017	\$0.36	\$0.60	\$0.92

5-1.6 ESTIMATING WATER USAGE. Where a meter is damaged or is not operational, and the District is unable to read the meter, the water usage will be determined on the basis of past meter readings, or it will be estimated as described below:

1. An estimate of water delivered based on the prior use during the same season of the year for the property or upon a reasonable comparison with the use of other consumers receiving the same class of service during the same period and under similar circumstances and conditions; or
2. The average meter reading for the four (4) preceding months adjusted for seasonal variation, if prior year reads for the same season are available.

5-1.7 MINIMUM CLOSING BILL. The closing bill will be based upon charges applicable on the date service is discontinued. The service charge will be pro-rated within the billing period based on the final date of service, along with all consumption related charges.

5-2 CAPACITY CHARGES (FACILITIES FEES)

5-2.1 The Capacity Charge is the charge for the type and size of water service connection desired. Such regular charge shall be paid in advance by the applicant. Where there is no regular charge, the District reserves the right to require the applicant to deposit an amount equal to the estimated cost of such service connection.

5-2.2 Capacity Charges are due and payable upon execution of the mainline extension agreement.

5-2.3 Where fire flow exceeds the 1,000 gallons-per-minute (gpm) for a two-hour duration (120,000 gallons), the applicant will pay its pro-rata share for additional fire protection storage for the volumetric differential above 120,000 gallons at a rate of \$0.05 per gallon. Where a development proposes multiple buildings or structures, the building or structure with the greatest volumetric demand shall be considered the project standard.

5-2.4 Capacity Charges Schedules. Capacity Charges for the properties enumerated below are located in the Part 5 Appendix A – Water Service Charges, Deposits, and Miscellaneous Fees.

5-2.5.1 SINGLE FAMILY RESIDENTIAL. Includes detached residential dwelling units served by meters up to 1-inch.

5-2.5.2 MULTIPLE FAMILY RESIDENTIAL PROPERTY. The Capacity Charge is based on an equivalent dwelling unit (EDU) and includes apartments, duplexes, attached (multiple unit) townhouses, condominiums, mobile home parks, and other developments with multiple residential units served by one (1) meter and separate irrigation meters (where applicable) as designated by the District.

5-2.5.3 COMMERCIAL PROPERTY. Capacity Charges for commercial property shall be calculated on a case-by-case basis, comparing the projected water use of the commercial center, motel, and/or hotel to that of an equivalent dwelling unit (EDU) (580 gallons per day per EDU).

5-2.5.4 INDUSTRIAL PROPERTY. Capacity Charges for industrial facilities will be based on a case-by-case basis, comparing the projected water use by the industrial facility to that of an equivalent dwelling unit (EDU) (580 gallons per day per EDU).

5-2.5.5 INSTITUTIONAL PROPERTY. Capacity Charges for institutional facilities will be based on a case-by-case basis, comparing the projected water use by the institutional facility to that of an equivalent dwelling unit (EDU) (580 gallons per day per EDU).

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5-3 WATER SERVICE INSTALLATION CHARGES (METER INSTALL)

The charges for the installation of a service connection at all locations are determined from time to time by the Board of Directors and a schedule of those charges is located in Part 5 Appendix A – Water Service Charges, Deposits, and Miscellaneous Fees.

5-3.1 Service installation charges for service connections with larger than 2” meters will be billed on a time and materials basis.

5-3.2 Service installation charges are lower in-tract, as water service connections (service laterals) will have previously been installed / established by the developer.

5-3.3 The non-tract charge is for physical installation of meter, meter box, service lateral, and appurtenances (including pavement repair) and is adjusted from time to time by the Board of Directors.

5-3.4 Encroachment Permit Fee (City of Beaumont). This encroachment permit fee reflects the average cost of the permit from the City of Beaumont, for streets that are not subject to the City’s paving moratorium and is not assessed on service installation activities outside the City of Beaumont.

5-3.5 Encroachment Permit Fee (County of Riverside). This encroachment permit fee reflects the average cost of the permit from the County of Riverside and is not assessed on service installation activities outside the County of Riverside.

5-3.6 Encroachment Permit Fee (City of Calimesa). This encroachment permit fee reflects the average cost of the permit from the City of Calimesa and is not assessed on service installation activities outside the City of Calimesa.

5-3.7 Encroachment Permit Fee (City of Beaumont – Moratorium Streets). This encroachment permit fee reflects the average cost of the permit from the City of Beaumont for streets that are subject to the City’s paving moratorium and is not assessed on service installation activities outside the City of Beaumont.

5-4 FRONT FOOTAGE FEES

5-4.1 Front Footage Fees / Reimbursement Agreement. Where a Reimbursement Agreement (or an agreement of like or similar kind) exists, the applicant shall pay the District the amount specified in the Reimbursement Agreement or as required in section 5-6.2 and the Part 5 Appendix A – Water Service Charges, Deposits, and Miscellaneous Fees.

5-4.2 Residential Service – No Reimbursement Agreement. Where there is no Reimbursement Agreement the applicant shall pay to the District the per linear foot

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amount located in the Part 5 Appendix A – Water Service Charges, Deposits, and Miscellaneous Fees for the pipeline crossing the frontage.

5-4.3 Commercial Service – No Reimbursement Agreement. Where there is no Reimbursement Agreement the applicant shall pay to the District the per linear foot amount located in the Part 5 Appendix A – Water Service Charges, Deposits, and Miscellaneous Fees for the pipeline crossing the frontage.

5-4.4 Front Footage Fees, Corner Lot. Where a corner lot requesting water is not subject to a Reimbursement Agreement, the fees will be equal to those set forth in the preceding subsection for all frontages.

5-5 CONSTRUCTION METER CHARGES AND DEPOSITS

Each applicant for a construction meter shall pay a deposit as set forth in Part 5 Appendix A – Water Service Charges, Deposits, and Miscellaneous Fees. When an applicant requires a meter that is larger than what the District supplies, the applicant shall provide said meter and certification as to the accuracy of the applicant-provided meter and provide the District with access to read said meter daily.

There will be a new account charge for construction meters. The charges and deposits for construction water meter service are located in the Part 5 Appendix A – Water Service Charges, Deposits, and Miscellaneous Fees.

Repairs to damaged District construction meters and backflow devices will be charged at prevailing time and material rates to repair the meter.

5-6 DEPOSITS: ENGINEERING PLAN REVIEW, SUPPORT AND PROCESSING / INSPECTIONS

5-6.1 Calculation. Plan checking, engineering, and other engineering-related deposits shall be paid prior to commencement of work or initiation of service (where applicable) as shown in the Part 5 Appendix A – Water Service Charges, Deposits, and Miscellaneous Fees.

5-6.2 Payment of Deposit. The applicant shall deposit the estimated cost of the engineering and inspection services prior to commencement of work and/or as part of the Water Main Extension and Facilities Construction Agreement. When the engineering and/or inspection charges exceed 75 percent of the deposit, the applicant shall make additional deposits as required by the District Engineer prior to any additional engineering services and/or inspection.

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5-6.3 Refund. The District will refund any excess funds following the dedication of the facilities from the developer to the District and the acceptance of the facilities by the District.

5-7 FIRE PROTECTION SERVICE

Deposits may be adjusted from time to time by the District Engineer.

5-7.1 Fire Hydrant Installation Deposit. A hydrant to be installed by the District will require a deposit for the work. Deposit amounts are listed in the Part 5 Appendix A – Water Service Charges, Deposits, and Miscellaneous Fees. Such deposits shall be paid in advance by the applicant.

5-7.2 Fire Service Installation. Should an applicant request a fire service installation, an estimate (materials, labor, administrative, and other costs) will be provided by District staff in accordance with the estimated deposits listed in the Part 5 Appendix A – Water Service Charges, Deposits, and Miscellaneous Fees.

5-7.3 Fire flow requirements for each project are determined by the Riverside County Fire Department, or Cal Fire.

5-7.3.1 Fire service connection shall be completed by the property owner or developer.

5-7.3.2 Should the property owner request the installation be performed by the District, District staff will perform a field inspection to determine site specific construction conditions and requirements and make a determination of the District's availability to perform the installation of the service.

5-7.3.3 All relevant work by the District pertaining to fire service installation shall be charged to the project owner on a time and material basis. Additional billing and/or credits will be issued following installation and acceptance of the installation by the Fire Department. Installation charges will be estimated by the District based on availability of District staff to complete the work.

5-8 CUSTOMER ACCOUNT-RELATED USER FEES

Refer to Part 5 Appendix A: Water Service Charges, Deposits, and Miscellaneous Fees for itemized amounts associated with all of the following:

5-8.1 Service Initiation Charge: There is no charge to turn on a service connection for which proper application has been made and approved if the turn-on can be made during Water Service Business Hours: between 8:00 a.m. and 5:00 p.m. Monday through

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Thursday. The charge for any authorized turn-on made outside of these hours will be the After Hours Call Out Charge as described in 5-8.3.

5-8.2 Service Reconnect Charge (After Water Service Business Hours SB 998).

This charge covers the reasonable District costs for disconnection and reconnection during all times outside of Water Service Business Hours, of service connections which are in violation of the provisions contained herein. In accordance with SB 998, the maximum charge is \$100 per occurrence.

5-8.3 Service Reconnect Charge (After Water Service Business Hours Call Out).

This charge covers the reasonable District costs for service evaluation during all times outside of Water Service Business Hours.

5-8.4 Credit Card Processing Fees. Fees that are based on charges the District is assessed by banks to process card payments. The fee for cards used to make water utility billing payments is different from that for cards used to make all other types of payments.

5-8.5 Credit Check Fees. Fees that are based on the costs incurred to investigate a customer's creditworthiness, including labor, equipment, and services.

5-8.6 Meter Testing. Charges for outside contractor (third-party) or in-house testing of meters are found in Part 5 Appendix A – Water Service Charges, Deposits, and Miscellaneous Fees.

5-8.7 Backflow Prevention Devices

5-8.7.1 Administrative Charge. A charge shall be applied to each service connection with a backflow preventive device installed as indicated on the Part 5 Appendix A – Water Service Charges, Deposits, and Miscellaneous Fees. The charge is for the administrative portion of the program only. The owner of the backflow device is responsible for the maintenance and annual testing of the backflow preventive device as set forth in Part 11.

5-8.7.2 Installation Fee. Installation of new backflow prevention assemblies completed by the District will be billed to the customer at actual cost.

5-9 CUSTOMER ACCOUNT-RELATED DEPOSITS

5-9.1 Determination. Based on the results of the credit check, customers are charged a deposit pursuant to Rule 4-1.5.1.

5-10 CUSTOMER ACCOUNT-RELATED PENALTIES

Refer to Part 5 Appendix A: Water Service Charges, Deposits, and Miscellaneous Fees for itemized amounts associated with all of the following:

5-10.1 Late Charges. Rates and charges which are not paid on or before the due dates shall be subject to various late fee charges, including but not limited to a Second Notice Charge and a Third Notice Charge, if applicable.

5-10.2 Account Reinstatement Charge. The reinstatement charge is the charge which covers reasonable District when water service is subject to impending termination.

5-10.3 Lien Processing Fee. A fee is charged to recover the costs associated with recording a lien on an account, including but not limited to, staff time, notary services, filing of required documents with the County Recorder, and mileage to and from the County Recorder's office.

5-10.4 Return Payment Fee. A return payment fee is a charge which covers the reasonable administrative cost and banking charges for processing a returned payment.

5-11 ENGINEERING-RELATED PENALTIES

5-11.1 Water Theft Prevention – Illegal Jumper. This charge shall be charged to any person, organization, or agency for each unauthorized use of District water or for tampering in any manner with any meter belonging to the District where this tampering shall affect the accuracy of such meter. The unauthorized use of water charge is hereby established at the rate set forth in in Part 5 Appendix A – Water Service Charges, Deposits, and Miscellaneous Fees for a first occurrence and each subsequent occurrence. In severe cases, the water meter may be removed, and additional charges will be incurred. All damages will be charged to the property owner at current labor, time, and material rates.

5-11.2 Water Theft Prevention (Broken or Stolen Lock). This charge shall be charged to any person, organization, or agency for breaking, stealing, or otherwise tampering with the District's locking device on a meter and is based on the cost to replace a lock broken off or stolen from the meter.

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5-12 MISCELLANEOUS CHANGES, UPGRADES, DOWNGRADES, AND ADDITIONAL UNITS

5-12.1 Scheduled Irrigation Meter Exchange. Where a property or lot has been previously served by a scheduled irrigation meter, as defined in Part 13 of these Regulations, the property owner may exchange his or her 1" or 1 ½" or 2" Scheduled irrigation meter for a 1" domestic meter. The exchange shall occur without additional capacity charge requirements.

5-12.1.1 Installation and retirement costs: The applicant shall be responsible for water service installation charges per Section 5-3. Additionally, the applicant shall reimburse the District for labor and equipment costs associated with the retirement of the scheduled irrigation meter.

5-12.1.2 Additionally, applicant shall pay all costs for installation of 1" Domestic Meter and Service pursuant to Section 5-3: Water Service Installation Charge.

5-12.2 Downgrades. Where a meter is exchanged for a smaller meter, while still meeting State and/or Fire requirements, no capacity charge will be imposed, and no refund or credit will be made or given.

5-12.3 Addition of Dwelling / Commercial Units. Where additional dwelling or commercial units are created by the addition to or division or remodeling of any existing, free standing single family or multiple family residential structure or any existing, free standing commercial or multiple commercial structure, a capacity charge or pro rata share thereof shall be imposed on each such unit as per the schedules set forth above and in the Part 5 Appendix A – Water Service Charges, Deposits, and Miscellaneous Fees as appropriate.

5-12.4 Multiple Family Residential Rate. The multiple family residential rate shall apply to the multiple dwelling units in each free standing multiple residential structure on a property; each additional free standing multiple family residential structure on that same property will require a separate meter and a capacity charge will be imposed on each dwelling unit therein per subsection 5-2 above and as enumerated in the Part 5 Appendix A – Water Service Charges, Deposits, and Miscellaneous Fees.

5-12.5 Multiple Commercial Property Rate. The multiple commercial property rate shall apply to the commercial units in each free-standing commercial structure on a property; each additional free standing multiple commercial structure on that same property will require a separate meter, and a capacity charge will be imposed on each commercial unit therein per subsection 5-2 above and as enumerated in the Part 5 Appendix A – Water Service Charges, Deposits, and Miscellaneous Fees.

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5-13 OTHER SERVICES

Whenever the District performs a service not specifically listed in these rules and regulations or covered by a charge or fee described herein, the person for whom the service is being performed shall pay a reasonable fee. A deposit toward the fee shall be established by the corresponding department and shall be paid prior to work being performed. The fee shall be calculated on a time and material basis.

5-14 RELOCATION

The consideration and charge for the relocation of facilities other than a meter or permanent service connection is determined by the Board of Directors.

5-15 DEPOSIT AND CHARGES FOR RECYCLING / RECLAMATION STUDY

The applicant for new commercial / industrial / institutional service shall make a deposit for an engineering study to determine the feasibility of onsite recycling / reclamation as determined by the General Manager. If the actual cost of such study as performed is more or less than said deposit, the applicant shall pay the difference upon receipt of an invoice therefore by the District or shall be given a credit against other charges, as appropriate.

5-16 PAYMENT

Any deposits, fees, or charges, as may be required, shall be paid prior to the District issuing a financial arrangements letter to any public or private agency, State of California, or prior to the District providing service, whichever comes first.

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PART 5 APPENDIX A

**WATER SERVICE CHARGES, DEPOSITS, AND MISCELLANEOUS FEES
 ADMINISTRATIVE COST RECOVERIES**

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1. CAPACITY CHARGES (Facilities Fees)

Equivalent Dwelling Unit (EDU) = 580 gallons per day

Single Family Residential	Per EDU	\$10,222
Multiple Family Residential	Per EDU	\$6,073
Commercial Property	Calculated on a case-by-case basis	
Industrial Property	Calculated on a case-by-case basis	
Institutional Property	Calculated on a case-by-case basis	

2. WATER SUPPLY

Cost of Water Supply			
Wells	\$1,936	Transmission (=16")	\$1,568
Water Rights (SWP)	\$1,225	Storage	\$2,008
Water Treatment Plant	\$921	Booster	\$139
Local Water Resources	\$485	Pressure Reducing Stations	\$71
Recycled Water Facilities	\$1,402	Miscellaneous Projects	\$62
SUBTOTAL	\$5,969	SUBTOTAL	\$9,818

Financing Costs	\$305
TOTAL	\$10,122

3. WATER SERVICE INSTALLATION CHARGE

METER SIZE	NON-TRACT (Short Side)	NON-TRACT (Long Side)	IN-TRACT
5/8"	\$6,680.00	\$12,590.00	\$1,120.00
3/4"	\$6,710.00	\$12,700.00	\$1,140.00
1.0"	\$6,780.00	\$12,770.00	\$1,210.00
1.5"	\$7,000.00	\$13,350.00	\$730.00
2.0"	\$7,240.00	\$13,600.00	\$980.00

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Front Footage Fees (per linear foot)	
Residential Service – No Reimbursement Agreement	\$29.50
Commercial Service – No Reimbursement Agreement	\$35.10

4. CONSTRUCTION METER DEPOSIT

Water Usage Rate (see Section 5-1.3)	
1" Construction Meter Deposit	\$500
3" Construction Meter Deposit	\$2,650

5. ENGINEERING-RELATED DEPOSITS

Deposits may be adjusted from time to time by the District Engineer

Will-Serve	\$500
Fire Flow	\$700
Water Supply Assessment (WSA)	
WSA Prepared by Developer	\$5,000
WSA prepared by District	\$10,000
Plan of Service	
Plan Prepared by Developer	\$5,000
Plan prepared by District	\$10,000

LAFCO Annexation	\$5,000
Inspection (Typical Tract)	\$15,000
Plan Check Deposit <5 sheets	\$3,000
Plan Check Deposit 5-9 sheets	\$5,000
Plan Check Deposit >=10 sheets	\$7,500
GIS Deposit (Commercial / Institutional / Industrial)	\$710
GIS Deposit (Residential)	\$210

Beaumont-Cherry Valley Water District
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Fire Hydrant (includes pavement)	\$19,150
Encroachment Permit (City of Beaumont – non-moratorium)	\$510
Encroachment Permit (City of Beaumont - moratorium)	\$650
Encroachment Permit (County of Riverside)	\$170
Encroachment Permit (City of Calimesa)	\$120
City of Beaumont Moratorium Area Additional Paving Deposit (Short Side)	\$6,560
City of Beaumont Moratorium Area Additional Paving Deposit (Long Side)	\$12,500

6. FIRE PROTECTION SERVICE INSTALLATION

Size of service	Fee
4" Fire Service Installation	\$16,010
6" Fire Service Installation	\$18,860
8" Fire Service Installation	\$29,070
10" Fire Service Installation	\$51,710
12" Fire Service Installation	\$53,250

7. MISCELLANEOUS FEES

Customer Account-Related User Fees	
After Hours Call Out	\$200.00
After Hours Call Out (SB 998)	\$100.00
Credit Card Processing (UB)	\$2.50
Credit Card Processing (non-UB)	3%
Credit Check Fee	\$10.00
Bench Test Credit	\$370.00
Backflow Administration	\$50.00

Beaumont-Cherry Valley Water District
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Meter Testing		
Testing done in-house	5/8" to 1" meters	\$370
	1.5" to 2" meters	\$480
Testing done by outside contractor	5/8" to 1" meters	\$420
	1.5" to 2" meters	\$610

Customer Account-Related Deposits (Pursuant to Rule 4-1.5.1)	
Customer Deposit – Low	\$0.00
Customer Deposit – Medium	\$150.00
Customer Deposit – High	\$250.00

Customer Account-Related Penalties	
Second Notice Charge	\$5.00
Third Notice Charge	\$15.00
Account Reinstatement Charge	\$50.00
Lien Processing Fee	\$170.00
Returned Payment Charge	\$25.00
Water Restriction Penalty	Varies based on consumption on the most recent bill

Engineering-Related Penalties	
Water Theft Prevention (illegal jumper and / or connection) (unauthorized connection charge)	\$1,150.00
Water Theft Prevention (broken or stolen lock)	\$20.00
Lost / damaged construction meter	\$2,042.00
Hit Fire Hydrant	Per Work Order

**Beaumont-Cherry Valley Water District
REGULATIONS GOVERNING WATER SERVICE – DRAFT**

PART 5 APPENDIX A

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8. SCHEDULED IRRIGATION PROPERTY – Per meter

METER SIZE	AMOUNT OF FEE
1.0 inch	\$1,000
1.5 inch	\$2,000
2.0 inch	\$3,000

PART 5 CHARGES

The rates, fees, and charges for water service and related fees are set forth in Part 5 Appendix A: Water Service Charges, Deposits, and Miscellaneous Fees which is attached to the Regulations and incorporated herein by reference. The Board of Directors reserves the right to change the schedule of charges and fees periodically or at any time.

5-1 SERVICE CHARGE: GENERAL PROVISIONS:

The basis for bi-monthly service charges will be as follows:

5-1.1.1 DOMESTIC – For all metered domestic water service connections located within or outside the boundaries of the District, a bimonthly charge for water service will consist of a fixed service charge (base rate or minimum bill) plus a charge for water used (commodity rate).

5-1.1.2 SCHEDULED IRRIGATION – A charge for distribution of scheduled irrigation water through permanently set meters, shall be adjusted from time to time on a schedule prepared by the Board. Scheduled irrigation is further defined in Part 13 of these regulations.

5-1.1.3 DOMESTIC IRRIGATION – A charge for distribution of domestic irrigation water, will be determined as set forth in Part 13 of these regulations.

5-1.1.4 MULTIPLE RESIDENTIAL – Where a premises containing multiple residential housing units is served by one (1) meter or service connection, the bi-monthly service charge will be assessed based on the size of the meter that services the property, regardless of the number of dwellings. The charges for water used differs from the tiered single family residential rate due to the additional living (dwelling) units on site and the increased demand on the meter or service connection.

5-1.1.5 MULTIPLE COMMERCIAL – Where a premises containing multiple commercial units is served by one (1) meter or service connection, the bi-monthly service charge will be assessed based on the size of the meter that services the property regardless of the number of dwellings. The charges for water used differs from the single commercial rate due to the additional commercial units on site and the increased demand on the meter or service connection.

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5-1.2 FIXED WATER METER CHARGE

Note: Non-residential accounts that are billed on a monthly basis will be pro-rated at one-half (1/2) of the Bi-Monthly fixed water charge.

5-1.2.1 BI-MONTHLY POTABLE AND NON-POTABLE METER SERVICE CHARGES:

Applicable to Domestic and Commercial services

Meter Size	Effective March 2020	January 2021	January 2022	January 2023	January 2024
5/8"	\$ 22.58	\$ 24.17	\$ 25.87	\$ 27.69	\$ 29.63
3/4"	\$ 31.13	\$ 33.31	\$ 35.65	\$ 38.15	\$ 40.83
1"	\$ 48.24	\$ 51.62	\$ 55.24	\$ 59.11	\$ 63.25
1-1/2"	\$ 91.01	\$ 97.39	\$ 104.21	\$ 111.51	\$ 119.32
2"	\$ 142.33	\$ 152.30	\$ 162.97	\$ 174.38	\$ 186.59
3"	\$ 304.84	\$ 326.18	\$ 349.02	\$ 373.46	\$ 399.61
4"	\$ 544.34	\$ 582.45	\$ 623.23	\$ 666.86	\$ 713.55
6"	\$ 1,117.43	\$ 1,195.66	\$ 1,279.36	\$ 1,368.92	\$ 1,464.75
8"	\$ 2,400.46	\$ 2,568.50	\$ 2,748.30	\$ 2,940.69	\$ 3,146.54
10"	\$ 3,597.95	\$ 3,849.81	\$ 4,119.30	\$ 4,407.66	\$ 4,716.20
12"	\$ 4,538.84	\$ 4,856.56	\$ 5,196.52	\$ 5,560.28	\$ 5,949.50

5-1.2.2 BI-MONTHLY PRIVATE FIRE SERVICE CHARGES:

Meter Size	Effective March 2020	January 2021	January 2022	January 2023	January 2024
4"	\$ 44.25	\$ 47.35	\$ 50.67	\$ 54.22	\$ 58.02
6"	\$ 118.12	\$ 126.39	\$ 135.24	\$ 144.71	\$ 154.84
8"	\$ 245.52	\$ 262.71	\$ 281.10	\$ 300.78	\$ 321.84
10"	\$ 437.17	\$ 467.78	\$ 500.53	\$ 535.57	\$ 573.06
12"	\$ 702.78	\$ 751.98	\$ 804.62	\$ 860.95	\$ 921.22

NOTE:

~~Where fire flow exceeds the required flow rate for the duration set by the Fire Department, each development will pay their pro-rata share for extra fire protection storage equal to \$0.05 per gallon per minute.~~

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5-1.2.1 GENERAL PROVISIONS – When service is started or discontinued during the month, the charge will be determined as follows:

1. Permanent Service Connection:
 - a) For service connections started after the 1st day of the billing period, the service charge will be pro-rated for said billing period.
 - b) For service connections discontinued within the billing period, the service charge will be based on the full billing periods of active service.
2. Temporary Service Connection: The charge will be pro-rated.

5-1.3 CHARGE FOR WATER USED (Quantitative Use):

Commodity charges are billed on a per unit basis for water consumption registered by the water service meter. One unit is 100 cubic feet (hcf or ccf) of water, which is equal to 748 gallons.

Customer Class	Monthly Tiers Units* (ccf)	Current	January 2023	January 2024
Single Family				
Tier 1	16	\$ 0.76	\$ 0.82	\$ 0.88
Tier 2	34	\$ 0.94	\$ 1.01	\$ 1.09
Tier 3	34+	\$ 1.57	\$ 1.68	\$ 1.80
Multi-Family	Uniform	\$ 1.17	\$ 1.26	\$ 1.35
Commercial / Industrial	Uniform	\$ 1.10	\$ 1.18	\$ 1.27
Fire Service	Uniform	\$ 1.35	\$ 1.45	\$ 1.56
Landscape Irrigation	Uniform	\$ 1.22	\$ 1.31	\$ 1.41
Scheduled Irrigation	Uniform	\$ 1.22	\$ 1.31	\$ 1.41
Construction	Uniform	\$ 1.35	\$ 1.45	\$ 1.56
Non-Potable	Uniform	\$ 1.04	\$ 1.06	\$ 1.07

*Units shown are based on bi-monthly billing cycle for single-family customer class

5-1.3.1 ADJUSTMENT OF PASS-THROUGH CHARGES

SCE POWER CHARGE: To account for fluctuations in District costs to provide water service, the consumption based pass-through service charge may be adjusted as necessary by the District by an amount equal to any incremental adjustment imposed on the District for the cost of energy purchased from Southern California Edison (SCE) upon

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30 days’ notice.

This is the cost of electricity to pump and deliver water to the consumer. It includes all SCE charges for operation of pumps and wells in the water system. Beaumont-Cherry Valley Water District strives to operate during SCE Time of Use (off-peak and mid-peak) in order to maintain lower rates for the consumer.

IMPORTED WATER CHARGE: The pass-through charges for imported water may be adjusted as necessary by the District by an amount equal to any adjustments for the cost of water purchased from the San Geronio Pass Water Agency (SGPWA) or other water supplier upon 30 days’ notice. Adjustments shall not ~~increase or decrease by~~ be made in an amount that exceeds the cost of ~~imported that~~ water.

5-1.4 DROUGHT SURCHARGES

In the event that the District activates its Water Shortage Contingency Plan (WSCP), water supply drought rates may be applied as approved by the Board of Directors. Customers will be notified in advance of the below surcharges. Drought rates are generally triggered by the declaration of a specific water shortage by the California Department of Water Resources, or alternatively, by the District’s Board of Directors.

The Surcharge Rate below is additive to the current Commodity Rate, Charge, per unit of water, at the date of ~~presentation~~ adoption. The Surcharge Rate in effect is dependent on the drought stage declared.

	Stage 1	Stage 2	Stage 3	Stage 4
Reduction in Use	10%	20%	30%	40%
Surcharge	\$0.17	\$0.36	\$0.60	\$0.92

5-1.2.3 ESTIMATING WATER USAGE – Where a meter is damaged or is not operational, and the District is unable to ~~accurately~~ read the meter, the water usage will be determined on the basis of past meter readings or it will be estimated as described below.

- 1) An estimate of water delivered based upon the prior use during the same season of the year for the property or upon a reasonable comparison with the use of other consumers receiving the same class of service during the same period and under similar circumstances and conditions; or
- 2) The average meter reading for the four (4) preceding months if prior year reads for the same season are unavailable.

5-1.4 MINIMUM CLOSING BILL – The closing bill will be based upon charges applicable on the date service is discontinued. The service charge will be pro-rated within the billing period based on the final date of service, along with all consumption related charges.

5-2 CAPACITY CHARGES (FACILITIES FEES) CHARGE

5-2.1 The Capacity Charge is the charge for the type and size of water service connection desired. Such regular charge shall be paid in advance by the applicant. Where there is no regular charge, the District reserves the right to require the applicant to deposit an amount equal to the estimated cost of such service connection.

5-2.2 Capacity Charges are due and payable upon execution of the mainline extension agreement.

5-2.3 Where fire flow exceeds the 1,000 gallons-per-minute (gpm) for a two-hour duration (120,000 gallons), the applicant will pay its pro-rata share for additional fire protection storage for the volumetric differential above 120,000 gallons at a rate of \$0.05 per gallon. Where a development proposes multiple buildings or structures, the building or structure with the greatest volumetric demand shall be considered the project standard.

5-5.1 SCHEDULES

5-2.4 Capacity Charges Schedules. Capacity charges for the properties enumerated below are located in the Part 5 Appendix A – Water Service Charges, Deposits, and Miscellaneous Fees.

5-2.4.1 SINGLE FAMILY RESIDENTIAL – Includes detached residential dwelling units served by meters up to 1-inch condominiums, townhouses and planned residential developments. ~~The facilities fee is \$10,122 per equivalent dwelling unit (EDU).~~

NOTE: ~~Where fire flow exceeds gpm for a two-hour duration, each development will pay their pro-rata share for extra fire protection storage equal to \$.05 per gallon per minute.~~

5-2.4.2 MULTIPLE FAMILY RESIDENTIAL PROPERTY – The Capacity Charge cost is based on an equivalent dwelling unit (EDU), including and includes apartments, duplexes, attached (multiple unit) townhouses, condominiums, and mobile home parks, and other developments with multiple residential units served by one (1) meter and separate irrigation meters (where applicable) as designated by the District. ~~Cost per EDU is \$6,073.~~

5-2.4.3 COMMERCIAL PROPERTY – Capacity Charges for Commercial property shall be calculated on a case-by-case basis, comparing the projected water use by of the commercial center, motels, and or hotels to that of an equivalent dwelling unit (EDU) (580 gallons per day per EDU).

5-2.4.4 INDUSTRIAL PROPERTY – Capacity Charges for Industrial facilities ~~fees~~ will be based on a case-by-case basis, comparing the projected water use by the industrial facility to that of an equivalent dwelling unit (EDU) (580 gallons per day per EDU).

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5-2.4.5 INSTITUTIONAL PROPERTY. Capacity charges for institutional facilities will be based on a case-by-case basis, comparing the projected water use by the institutional facility to that of an equivalent dwelling unit (EDU) (580 gallons per day per EDU).

NOTE: Facilities Fees for developments requiring fire flows greater than the baseline 1,000 gpm for a two-hour duration will be adjusted to account for additional storage required. The adjustment cost is based on the Master Plan fire flow and durations.

Supply			
Wells	\$1,936	Transmission (=16")	\$1,568
Water Rights (SWP)	\$1,225	Storage	\$2,008
Water Treatment Plant	\$921	Booster	\$139
Local Water Resources		Pressure Reducing Stations	\$71
Recycled Water Facilities	\$1,402	Miscellaneous Projects	\$62
SUBTOTAL	\$5,969	SUBTOTAL	\$9,818
Financing Costs	\$305		
Total with Financing Costs	\$10,122		

5-3 WATER SERVICE INSTALLATION CHARGES (METER INSTALL) – The charges for the installation of a service connection at all locations are determined from time to time by the Board of Directors and a schedule of those charges is listed below is located in Part 5 Appendix A – Water Service Charges, Deposits, and Miscellaneous Fees:

METER SIZE	NON-TRACT (Short Side)	NON-TRACT (Long Side)	IN-TRACT
5/8" X 3/4"	\$4,783	\$8,213	\$986
3/4"	\$4,845	\$8,159	—\$1,048
1"	\$4,862	\$8,292	\$1,082
1-1/2"	\$5,587	\$9,503	\$784
2"	\$5,780	\$9,580	\$977

5-3.1 Service installation charges for service connections with Llarger than 2” meters will be billed on a time and material basis.

5-3.2—Tract Service installation charges are lower in-tract, as water service connections (service laterals) will have ~~has~~ previously been installed / established by the developer.

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5-3.3 The non-tract charge is for physical installation of meter, meter box, service lateral, and appurtenances (including pavement repair) and is ~~determined~~ adjusted from time to time by the Board of Directors.

5-3.4 Encroachment Permit Fee (City of Beaumont). This encroachment permit fee reflects the average cost of the permit from the City of Beaumont, for streets that are not subject to the City's paving moratorium and is not assessed on service installation activities outside the City of Beaumont.

5-3.5 Encroachment Permit Fee (County of Riverside). This encroachment permit fee reflects the average cost of the permit from the County of Riverside and is not assessed on service installation activities outside the County of Riverside.

5-3.6 Encroachment Permit Fee (City of Calimesa). This encroachment permit fee reflects the average cost of the permit from the City of Calimesa and is not assessed on service installation activities outside the City of Calimesa.

5-3.7 Encroachment Permit Fee (City of Beaumont – Moratorium Streets). This encroachment permit fee reflects the average cost of the permit from the City of Beaumont for streets that are subject to the City's paving moratorium and is not assessed on service installation activities outside the City of Beaumont.

5-4 FRONT FOOTAGE FEES

5-4.1 Front Footage Fees / Reimbursement Agreement – Where a Reimbursement Agreement (or an agreement of like or similar kind) exists, the applicant shall pay the District the amount specified in the Reimbursement Agreement or as required in section ~~5-6.5.1~~ 5-6.5 and the Part 5 Appendix A – Water Service Charges, Deposits, and Miscellaneous Fees.

5-4.2 Residential Service – No Reimbursement Agreement – Where there is no “Reimbursement Agreement” the applicant shall pay to the District the per linear foot amount located in the Part 5 Appendix A – Water Service Charges, Deposits, and Miscellaneous Fees ~~sum of \$28.50 per foot~~ for the pipeline crossing the frontage.

5-4.3 Commercial Service – No Reimbursement Agreement – Where there is no “Reimbursement Agreement” the applicant shall pay to the District the per linear foot amount located in the Part 5 Appendix A – Water Service Charges, Deposits, and Miscellaneous Fees ~~sum of \$35.00 per foot~~ for the pipeline crossing the frontage.

5-4.4 Front Footage Fees, Corner Lot – Where a corner lot requesting water is not subject to a reimbursement Agreement, the fees will be equal to those set forth in the preceding Subsection for all frontages.

~~5-9 5-5 CONSTRUCTION METER CHARGES AND DEPOSITS – The charges and deposits for construction water meter service is as follows:~~

Water Usage Rate:	See Section 5-1.3
Monthly Water Service Charge	\$110
1” Construction Meter and Backflow Pre-Payment Deposit	\$502
Lost or stolen 1” construction meters replacement	\$502

~~Repairs to damaged construction meters and back flow devices will be charged at prevailing time and material rates to repair the meter.~~

3” Construction Meter and Backflow Pre-Payment Deposit	\$2,042
Lost or stolen 3” construction meters replacement charge	\$2,042

~~Each applicant for a construction meter shall pay a deposit as set forth in Part 5 Appendix A – Water Service Charges, Deposits, and Miscellaneous Fees. When an applicant requires a meter that is larger than what the District supplies, the applicant shall provide said meter and certification as to the accuracy of the applicant-provided meter and provide the District with access to read said meter daily.~~

~~There will be a new account charge for construction meters. The charges and deposits for construction water meter service are located in the Part 5 Appendix A – Water Service Charges, Deposits, and Miscellaneous Fees.~~

Repairs to damaged District construction meters and back flow devices will be charged at prevailing time and material rates to repair the meter

~~Unauthorized Connection Charge _____ \$1,150.00 (Plus estimated water usage charged at the current construction water rate)~~

5-6 INSPECTION CHARGES DEPOSITS: ENGINEERING PLAN REVIEW, SUPPORT AND PROCESSING / INSPECTIONS

~~**5-6.1 Calculation.** Plan checking and inspection fees shall be calculated and deposits paid prior to commencement of work or initiation of service (where applicable) as shown in the Part 5 Appendix A – Water Service Charges, Deposits, and Miscellaneous Fees.~~

~~**5-6.3.1 AMOUNT** – Inspection charges shall be based on the estimated cost of the actual inspection and shall be estimated by the District Engineer. All estimated inspection costs shall include an additional contingency deposit equal to 135% of the Engineers estimate.~~

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5-6.2 DEPOSIT Payment of Deposit– The applicant shall deposit the estimated cost of the engineering and inspection services prior to commencement of work and/or as part of the Water Main Extension and Facilities Construction Agreement. prior to the start of construction. When the inspection charges exceed 75 percent of the deposit, the applicant shall make additional deposits as required, by the District Engineer prior to any additional engineering services and /or inspection.

5-6.3 REFUND – The District will refund any excess funds within 30 days of following the dedication of the facilities from the developer to the District and the acceptance of the facilities by the District.

~~5-6.5 PLANNING:~~

~~5-6.4.1 DEPOSIT PLAN CHECK CHARGE~~ – ~~All deposits shall be in the amount of \$5,000 for all sub-divisions.~~

~~5-6.4.2 MAIN EXTENSION PLAN CHECK DEPOSIT~~ – ~~Where the Applicant is requesting service to a lot or lots that require Main Extension, the Districts General Manager shall estimate the deposit for planning, engineering and administration for Main Extensions to serve one or more lots.~~

~~5-6.4.2 PLAN CHECK CHARGE~~ – ~~The charge for reviewing and checking the drawings for a water main extension, as provided for in Subsection 8-3.6 is determined by actual costs incurred. Hours will be computed to the nearest one-half hour.~~

5-7 FIRE PROTECTION SERVICE INSTALLATION DEPOSIT:

5-7.1 Fire Hydrant Installation Deposit. A hydrant to be installed by the District will require a deposit for the work. Deposit amounts are listed in the Part 5 Appendix A – Water Service Charges, Deposits, and Miscellaneous Fees. Such deposits shall be paid in advance by the applicant.

5-7.2 Fire Service Installation. Should an applicant request a fire service installation, an estimate (materials, labor, administrative, and other costs) will be provided by District staff in accordance with the estimated fees listed in the Part 5 Appendix A – Water Service Charges, Deposits, and Miscellaneous Fees.

5-7.3 Fire flow requirements for each project are determined by the Riverside County Fire Department, or Cal Fire.

5-7.3.1 Fire service connection shall be completed by the property owner or developer.

5-7.3.2 Should the property owner request the installation be performed by the District,

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District staff will perform a field inspection to determine site specific construction conditions and requirements and make a determination of the District’s availability to perform the installation of the service.

5-7.3.3 All relevant work by the District pertaining to fire service installation shall be charged to the project owner on a time and material basis. Additional billing and/or credits will be issued following installation and acceptance of the installation by the Fire Department. Installation charges will be estimated by the District based on availability of District staff to complete the work.

Fire hydrant installation deposit:

~~Installation Deposit \$10,000~~

Fire Service Installation deposit:

4” Fire Service	\$8,930
6” Fire Service	\$10,600
8” Fire Service	\$15,900
10” Fire Service	\$27,500
12” Fire Service	\$31,300

~~Fire service installation will be installed by the District at the consumer’s request and shall be installed at a time and material basis. Additional billing and/or credits will be issued following installation and acceptance of the installation.~~

5-3 5-8 TURN-ON – CUSTOMER ACCOUNT-RELATED USER FEES

Refer to Part 5 Appendix A: Water Service Charges, Deposits, and Miscellaneous Fees for itemized amounts associated with all of the following:

5-8.1 Service Initiation Charge. There is no charge to turn on a service connection for which proper application has been made and approved if the turn-on can be made ~~after. and before 3:30 p.m.~~ during Water Service Business Hours between 8:00 a.m. and 5:00 p.m., Monday through Thursday. The charge for any authorized turn-on made ~~after 3:30 p.m. and before 8:00 a.m.~~ outside of these hours will be on a time and material basis.

5-8.2 Service Reconnect Charge (After Water Service Business Hours SB 998). This charge covers the reasonable District costs for disconnection and reconnection during all times outside of Business Hours, of service connections which are in violation of the provisions contained herein. In accordance with SB 998, the maximum charge is \$100 per occurrence.

5-8.3 Service Reconnect Charge (After Water Service Business Hours Call Out). This charge covers the reasonable District costs for service evaluation during all times outside of Water Service Business Hours.

5-8.4 Credit Card Processing Fees. Fees that are based on charges the District is assessed by banks to process card payments. The fee for cards used to make water utility billing payments is different from that for cards used to make all other types of payments.

5-8.5 Credit Check Fees. Fees that are based on the costs incurred to investigate a customer’s creditworthiness, including labor, equipment, and services.

5-6.2 5-8.6 METER TESTING – Charges for outside contractor (third-party) or in-house testing of meters are found in Part 5 Appendix A – Water Service Charges, Deposits, and Miscellaneous Fees. The following charges will be imposed for testing meters:

- 1) In-house
 - 5/8” to 1” meters \$ 30.00
 - 1 1/2” to 2” meters 200.00
- 2) Outside
 - 5/8” to 1” meters \$ 50.00
 - 1 1/2” to 2” meters 250.00

5-8.7 BACKFLOW Prevention Devices ADMINISTRATIVE CHARGE –

5-8.7.1 Administrative Charge. A charge shall be applied to each service connection with a backflow preventive device installed as indicated on the Part 5 Appendix A – Water Service Charges, Deposits, and Miscellaneous Fees. The charge is for the administrative portion of the program only. The owner of the backflow device is responsible for the maintenance and annual testing of the backflow preventive device as set forth in Part 11.

5-8.7.2 Installation Fee. Installation of new backflow prevention assemblies completed by the District will be billed to the customer at actual cost. is subject to a bi-monthly charge of \$6.67, equivalent to \$40 per year.

	Current	March	January	January	January	January
Bi-Monthly Backflow Charge	2020	2021	2022	2023	2024	
Backflow Customers	6.67	6.74	7.22	7.73	8.28	8.86

5-9 CUSTOMER ACCOUNT-RELATED DEPOSITS

5-9.1 Determination. Based on the results of the credit check, customers are charged a deposit pursuant to Rule 4-1.5.1.

5-10 CUSTOMER ACCOUNT-RELATED PENALTIES

Refer to Part 5 Appendix A: Water Service Charges, Deposits, and Miscellaneous Fees for itemized amounts associated with all of the following:

5-10.1 Late Charges. Rates and charges which are not paid on or before the due dates shall be subject to various late fee charges, including but not limited to a Second Notice Charge and a Third Notice Charge, if applicable.

5-10.2 Account Reinstatement Charge. The reinstatement charge is the charge which covers reasonable District when water service is subject to impending termination.

~~**5-6.1 RESTORATION OF SERVICE CHARGE** – In all cases, a charge will be made for restoration of water service, the amount of which will be the actual costs incurred by the District.~~

5-10.3 Lien Processing Fee. A fee is charged to recover the costs associated with recording a lien on an account, including but not limited to, staff time, notary services, filing of required documents with the County Recorder, and mileage to and from the County Recorder's office.

5-10.4 Return Payment Fee. A return payment fee is a charge which covers the reasonable administrative cost and banking charges for processing a returned payment.

5-11 ENGINEERING-RELATED PENALTIES

5-11.1 Water Theft Prevention – Illegal Jumper. This charge shall be charged to any person, organization or agency for each unauthorized use of District water or for tampering in any manner with any meter belonging to the District where this tampering shall affect the accuracy of such meter. The unauthorized use of water charge is hereby established at the rate set forth in in Part 5 Appendix A – Water Service Charges, Deposits, and Miscellaneous Fees for a first occurrence and each subsequent occurrence. In severe cases, the water meter may be removed and additional charges will be incurred. All damages will be charged to the property owner at current labor, time, and material rates.

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5-11.2 Water Theft Prevention (Broken or Stolen Lock). This charge shall be charged to any person, organization or agency for breaking, stealing, or otherwise tampering with the District's locking device on a meter and is based on the cost to replace a lock broken off or stolen from the meter.

~~The charge for an unauthorized turn-on will be on a time and materials basis.~~

5-5.1.5 FOR SCHEDULED IRRIGATION PROPERTY – Per meter:

<u>METER SIZE</u>	<u>AMOUNT OF FEE</u>
1 inch	\$1,000.00
1-1/2 inch	2,000.00
2 inch	3,000.00

5-12 MISCELLANEOUS CHANGES, UPGRADES, DOWNGRADES AND ADDITIONAL UNITS:

5-12.1 SCHEDULED IRRIGATION METER EXCHANGE – Where a property or lot has been previously served by a scheduled irrigation meter, as defined in Part 13 of these Regulations, the property owner may exchange his or her 1” or 1 1/2” or 2” scheduled irrigation meter for a ~~5/8~~ 1” domestic meter. The exchange shall occur without additional ~~Facilities Fee~~ capacity charge requirements.

5-12.1.1 Installation and retirement costs. The applicant shall be responsible for water service installation charges per Section 5-3. Additionally, the applicant shall reimburse the District for labor and equipment costs associated with the retirement of the scheduled irrigation meter.

5-12.1.2 Additionally, applicant shall pay all costs for installation of ~~5/8~~ 1” Domestic Meter and Service pursuant to section 5-3: Water Service Installation Charge.

5-12.2 Downgrades – Where a meter is exchanged for a smaller meter, while still meeting State and/or Fire requirements, no ~~facilities~~ capacity charge will be imposed and no refund or credit will be made or given.

5-12.3 ADDITION OF DWELLING/COMMERCIAL UNITS – Where additional dwelling or commercial units are created by the addition to or division or remodeling of any existing, free standing single family or multiple family residential structure or of any existing, free standing commercial or multiple commercial structure, a ~~facilities~~ capacity charge or pro rata share thereof shall be imposed on each such unit as per the schedules set forth above and in the Part 5 Appendix A – Water Service Charges, Deposits, and Miscellaneous Fees in subsection 5-5.1.2 and 5-5.1.4 as appropriate.

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5-12.4 MULTIPLE FAMILY RESIDENTIAL RATE – The multiple family residential rate shall apply to the multiple dwelling units in each free standing multiple residential structure on a property; each additional free standing multiple family residential structure on that same property will require a separate meter and a facilities capacity charge will be imposed on each dwelling unit therein per subsection 5-5.1.2 above.

5-12.5 MULTIPLE COMMERCIAL PROPERTY RATE – The multiple commercial property rate shall apply to the commercial units in each freestanding commercial structure on a property; each additional free standing multiple commercial structure on that same property will require a separate meter, and a facilities capacity charge will be imposed on each commercial unit therein per Subsection 5-6.1.4 above and as enumerated in the Part 5 Appendix A – Water Service Charges, Deposits, and Miscellaneous Fees.

5-13 OTHER SERVICES. Whenever the District performs a service not specifically listed in these rules and regulations or covered by a charge or fee described herein, the person for whom the service is being performed shall pay a reasonable fee. A deposit toward the fee shall be established by the corresponding department and shall be paid prior to work being performed. The fee shall be calculated on a time and material basis.

5-11 5-14 RELOCATION – The consideration and charge for the relocation of facilities other than a meter or permanent service connection is determined by the Board of Directors.

5-12 5-15 DEPOSIT AND CHARGES FOR RECYCLING/RECLAMATION STUDY – The applicant for new commercial/industrial / institutional service shall make a deposit ~~\$250.00~~ for an engineering study to determine the feasibility of onsite recycling/reclamation as determined by the General Manager. If the actual study cost of such study as performed is more or less than said deposit, the applicant shall pay the difference upon receipt of an invoice therefore by the District or shall be given a credit against other charges, as appropriate.

5-13 5-16 PAYMENT – Any charges, as may be required, shall be paid prior to the District issuing a financial arrangements letter to any public or private agency, State of California, or prior to the District providing service, whichever comes first.

ATTACHMENT 7

PART 5 CHARGES (As amended 2021)

5-1 SERVICE CHARGE: GENERAL PROVISIONS:

5-1.1.1 DOMESTIC – For all metered domestic water service connections located within or outside the boundaries of the District, a bimonthly charge for water service will consist of a fixed service charge (base rate or minimum bill) plus a charge for water used (commodity rate).

5-1.1.2 SCHEDULED IRRIGATION – A charge for distribution of scheduled irrigation water through permanently set meters, shall be adjusted from time to time on a schedule prepared by the Board.

5-1.1.3 DOMESTIC IRRIGATION – A charge for distribution of domestic irrigation water, will be determined as set forth in Part 13 of these regulations.

5-1.1.4 MULTIPLE RESIDENTIAL – Where a premises containing multiple residential housing units is served by one (1) meter or service connection, the bi-monthly service charge will be assessed based on the size of the meter that services the property, regardless of the number of dwellings. The charges for water used differs from the tiered single family residential rate due to the additional living (dwelling) units on site and the increased demand on the meter or service connection.

5-1.1.5 MULTIPLE COMMERCIAL – Where a premises containing multiple commercial units is served by one (1) meter or service connection, the bi-monthly service charge will be assessed based on the size of the meter that services the property regardless of the number of dwellings. The charges for water used differs from the single commercial rate due to the additional commercial units on site and the increased demand on the meter or service connection.

5-1.2 FIXED WATER CHARGE

Note: Non-residential accounts that are billed on a monthly basis will be pre-rated at one-half of the Bi-Monthly fixed water charge.

BI-MONTHLY POTABLE AND NON-POTABLE METER SERVICE CHARGES:

Applicable to Domestic and Commercial services

Meter Size	Effective March 2020	January 2021	January 2022	January 2023	January 2024
5/8"	\$ 22.58	\$ 24.17	\$ 25.87	\$ 27.69	\$ 29.63
3/4"	\$ 31.13	\$ 33.31	\$ 35.65	\$ 38.15	\$ 40.83
1"	\$ 48.24	\$ 51.62	\$ 55.24	\$ 59.11	\$ 63.25
1-1/2"	\$ 91.01	\$ 97.39	\$ 104.21	\$ 111.51	\$ 119.32
2"	\$ 142.33	\$ 152.30	\$ 162.97	\$ 174.38	\$ 186.59
3"	\$ 304.84	\$ 326.18	\$ 349.02	\$ 373.46	\$ 399.61
4"	\$ 544.34	\$ 582.45	\$ 623.23	\$ 666.86	\$ 713.55
6"	\$ 1,117.43	\$ 1,195.66	\$ 1,279.36	\$ 1,368.92	\$ 1,464.75
8"	\$ 2,400.46	\$ 2,568.50	\$ 2,748.30	\$ 2,940.69	\$ 3,146.54
10"	\$ 3,597.95	\$ 3,849.81	\$ 4,119.30	\$ 4,407.66	\$ 4,716.20
12"	\$ 4,538.84	\$ 4,856.56	\$ 5,196.52	\$ 5,560.28	\$ 5,949.50

BI-MONTHLY PRIVATE FIRE SERVICE CHARGES:

Meter Size	Effective March 2020	January 2021	January 2022	January 2023	January 2024
4"	\$ 44.25	\$ 47.35	\$ 50.67	\$ 54.22	\$ 58.02
6"	\$ 118.12	\$ 126.39	\$ 135.24	\$ 144.71	\$ 154.84
8"	\$ 245.52	\$ 262.71	\$ 281.10	\$ 300.78	\$ 321.84
10"	\$ 437.17	\$ 467.78	\$ 500.53	\$ 535.57	\$ 573.06
12"	\$ 702.78	\$ 751.98	\$ 804.62	\$ 860.95	\$ 921.22

NOTE:

Where fire flow exceeds the required flow rate for the duration set by the Fire Department, each development will pay their pro-rata share for extra fire protection storage equal to \$0.05 per gallon per minute.

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5-1.2.1 GENERAL PROVISIONS – When service is started or discontinued during the month, the charge will be determined as follows:

1. Permanent Service Connection:
 - a) For service connections started after the 1st day of the billing period, the service charge will be pro-rated.
 - b) For service connections discontinued within the billing period, the service charge will be based on the full billing periods of active service.
2. Temporary Service Connection – The charge will be pro-rated.

5-1.3 CHARGE FOR WATER USED (Quantitative Use):

Customer Class	Monthly Tiers (ccf)	March 2020	January 2021	January 2022	January 2023	January 2024
Single Family						
Tier 1	16	\$ 0.66	\$ 0.71	\$ 0.76	\$ 0.82	\$ 0.88
Tier 2	34	\$ 0.81	\$ 0.87	\$ 0.94	\$ 1.01	\$ 1.09
Tier 3	34+	\$ 1.36	\$ 1.46	\$ 1.57	\$ 1.68	\$ 1.80
Multi-Family	Uniform	\$ 1.01	\$ 1.09	\$ 1.17	\$ 1.26	\$ 1.35
Commercial / Industrial	Uniform	\$ 0.95	\$ 1.02	\$ 1.10	\$ 1.18	\$ 1.27
Fire Service	Uniform	\$ 1.17	\$ 1.26	\$ 1.35	\$ 1.45	\$ 1.56
Landscape Irrigation	Uniform	\$ 1.06	\$ 1.14	\$ 1.22	\$ 1.31	\$ 1.41
Schedule Irrigation	Uniform	\$ 1.06	\$ 1.14	\$ 1.22	\$ 1.31	\$ 1.41
Construction	Uniform	\$ 1.17	\$ 1.26	\$ 1.35	\$ 1.45	\$ 1.56
Non-Potable	Uniform	\$ 0.72	\$ 1.02	\$ 1.04	\$ 1.06	\$ 1.07

5-1.3.1 ADJUSTMENT OF PASS-THROUGH CHARGES

SCE POWER CHARGE: To account for fluctuations in District costs to provide water service, the consumption based pass-through service charge may be adjusted as necessary by the District by an amount equal to any incremental adjustment imposed on the District for the cost of energy purchased from Southern California Edison (SCE) upon 30 days’ notice. This is the cost of electricity to pump and deliver water to the consumer. It includes all SCE charges for operation of pumps and wells in the water system. Beaumont-Cherry Valley Water District strives to operate during SCE Time of Use (off-peak and mid-peak) in order to maintain lower rates for the consumer.

IMPORTED WATER CHARGE: The pass-through charges for imported water may be adjusted as necessary by the District by an amount equal to any adjustments for the cost of water purchased from the San Gorgonio Pass Water Agency (SGPWA) upon 30 days’ notice. Adjustments shall not increase or decrease by an amount that exceeds the cost of imported water.

5-1.4 DROUGHT SURCHARGES

In the event that the District activates water supply drought rates, customers will be notified in advance of the below surcharges. Drought rates are generally triggered by the declaration of a specific water shortage by the California Department of Water Resources, or alternatively, by the District’s Board of Directors.

The Surcharge Rate below is additive to the current Commodity Rate, per unit of water, at the date of presentation. The Surcharge Rate in effect is dependent on the drought stage declared.

	Stage 1	Stage 2	Stage 3	Stage 4
Reduction in Use	10%	20%	30%	40%
Surcharge	\$0.17	\$0.36	\$0.60	\$0.92

5-1.2.3 ESTIMATING WATER USAGE – Where a meter is damaged or is not operational, and the District is unable to accurately read the meter, the water usage will be determined on the basis of past meter readings or it will be estimated as described below.

- 1) An estimate of water delivered based upon the prior use during the same season of the year for the property or upon a reasonable comparison with the use of other consumers receiving the same class of service during the same period and under similar circumstances and conditions; or
- 2) The average meter reading for the four (4) preceding months if prior year reads for the same season are unavailable.

5-1.4 MINIMUM CLOSING BILL – The closing bill will be based upon charges applicable on the date service is discontinued. The service charge will be pro-rated based on the final date of service, along with all consumption related charges.

5-2 WATER SERVICE INSTALLATION CHARGE – The charges for the installation of a service connection at all locations are determined from time to time by the Board of Directors and a schedule of those charges are listed below:

METER SIZE	NON-TRACT (Short Side)	NON-TRACT (Long Side)	IN-TRACT
5/8" X 3/4"	\$4,783	\$8,213	\$986
3/4"	\$4,845	\$8,159	\$1,048
1"	\$4,862	\$8,292	\$1,082
1-1/2"	\$5,587	\$9,503	\$784
2"	\$5,780	\$9,580	\$977

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Larger than 2” meters will be billed on a time and material basis.

Tract installation are lower as water service has previously been installed by the developer.

The charge is for physical installation of meter, box, lateral, and appurtenances and is determined from time to time by the Board of Directors.

5-2.1 TURN-ON – There is no charge to turn on a service connection for which proper application has been made and approved if the turn-on can be made after 8:00 a.m. and before 3:30 p.m.

The charge for any authorized turn-on made after 3:30 p.m. and before 8:00 a.m. will be on a time and material basis.

The charge for an unauthorized turn-on will be on a time and material basis.

5-2.2 FIRE SERVICE INSTALLATION DEPOSIT:

Fire hydrant installation deposit:

Installation Deposit \$10,000

Fire Service Installation deposit:

-	4” Fire Service	\$8,930
-	6” Fire Service	\$10,600
-	8” Fire Service	\$15,900
-	10” Fire Service	\$27,500
-	12” Fire Service	\$31,300

Fire service installation will be installed by the District at the consumer’s request and shall be installed at a time and material basis. Additional billing and/or credits will be issued following installation and acceptance of the installation.

5-3 BACKFLOW ADMINISTRATIVE CHARGE – A service connection with a backflow preventive device installed is subject to a bi-monthly charge of \$6.67, equivalent to \$40 per year.

5-5 FACILITIES CHARGE

5-5.1 SCHEDULES

5-5.1.1 SINGLE FAMILY RESIDENTIAL – Includes condominiums, townhouses and planned residential developments. The facilities fee is \$10,122 per equivalent dwelling unit (EDU).

NOTE: Where fire flow exceeds gpm for a two-hour duration, each development will pay their pro-rata share for extra fire protection storage equal to \$.05 per gallon per minute.

5-5.1.2 MULTIPLE FAMILY RESIDENTIAL PROPERTY – The cost is based on an equivalent dwelling unit (EDU), including apartments, duplexes and mobile home parks. Cost per EDU is \$6,073.

5-5.1.3 COMMERCIAL PROPERTY – Commercial property shall be calculated on a case-by-case basis, comparing the projected water use by the commercial center, motels and hotels to that of an equivalent dwelling unit (EDU) (580 gallons per day per EDU).

5-5.1.4 INDUSTRIAL PROPERTY – Industrial facilities fees will be based on a case-by-case basis, comparing the projected water use by the industrial facility to that of an equivalent dwelling unit (EDU) (580 gallons per day per EDU).

NOTE: Facilities Fees for developments requiring fire flows greater than the baseline 1,000 gpm for a two-hour duration will be adjusted to account for additional storage required. The adjustment cost is based on the Master Plan fire flow and durations.

Supply			
Wells	\$1,936	Transmission (=16")	\$1,568
Water Rights (SWP)	\$1,225	Storage	\$2,008
Water Treatment Plant	\$921	Booster	\$139
Local Water Resources	\$485	Pressure Reducing Stations	\$71
Recycled Water Facilities	\$1,402	Miscellaneous Projects	\$62
SUBTOTAL	\$5,969	SUBTOTAL	\$9,818
Financing Costs	\$305		
Total with Financing Costs	\$10,122		

5-5.1.5 FOR SCHEDULED IRRIGATION PROPERTY – Per meter:

<u>METER SIZE</u>	<u>AMOUNT OF FEE</u>
1 inch	\$1,000.00
1-1/2 inch	2,000.00
2 inch	3,000.00

5-5.2 MISCELLANEOUS CHANGES, UPGRADES, DOWNGRADES AND ADDITIONAL UNITS:

5-5.2.2 SCHEDULED IRRIGATION METER EXCHANGE– Where a property or lot has been previously served by a scheduled irrigation meter, as defined in Part 13 of these Regulations, the property owner may exchange his 1” or 1 1/2” or 2” scheduled irrigation meter for a 5/8” domestic meter. The exchange shall occur without additional Facilities Fee requirements.

Installation and retirement costs. The applicant shall be responsible for water service installation charges per Section 5-2. Additionally, the applicant shall reimburse the District for labor and equipment costs associated with the retirement of the scheduled irrigation meter.

Additionally, applicant shall pay all costs for installation of 5/8” Domestic Meter and Service pursuant to section 5-2; Water Service Installation Charge.

5-5.2.3 DOWNGRADES – Where a meter is exchanged for a smaller meter, no facilities charge will be imposed and no refund or credit will be made or given.

5-5.2.4 ADDITION OF DWELLING/COMMERCIAL UNITS–Where additional dwelling or commercial units are created by the addition to or division or remodeling of any existing, free standing single family or multiple family residential structure or of any existing, free standing commercial or multiple commercial structure, a facilities charge shall be imposed on each such unit as per the schedules set forth above in subsection 5-5.1.2 and 5-5.1.4 as appropriate.

5-5.2.4.1 MULTIPLE FAMILY RESIDENTIAL RATE – The multiple family residential rate shall apply to the multiple dwelling units in each free standing multiple residential structure on a property; each additional free standing multiple family residential structure on that same property will require a separate meter and a facilities charge will be imposed on each dwelling unit therein per subsection 5-5.1.2 above.

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5-5.2.4.2 MULTIPLE COMMERCIAL PROPERTY RATE – The multiple commercial property rate shall apply to the commercial units in each freestanding commercial structure on a property; each additional free standing multiple commercial structure on that same property will require a separate meter, and a facilities charge will be imposed on each commercial unit therein per Subsection 5-5.1.4 above.

5-6 MISCELLANEOUS CHARGES:

5-6.1 RESTORATION OF SERVICE CHARGE – In all cases, a charge will be made for restoration of water service, the amount of which will be the actual costs incurred by the District.

5-6.2 METER TESTING – The following charges will be imposed for testing meters:

1)	In- house	5/8" to 1" meters	\$ 30.00
		1 1/2" to 2" meters	200.00
2)	Outside	5/8" to 1" meters	\$ 50.00
		1 1/2" to 2" meters	250.00

5-6.3 INSPECTION CHARGES:

5-6.3.1 AMOUNT – Inspection charges shall be based on the estimated cost of the actual inspection and shall be estimated by the District Engineer. All estimated inspection costs shall include an additional contingency deposit equal to 135% of the Engineers estimate.

5-6.3.2 DEPOSIT – The applicant shall deposit the estimated cost of the inspection prior to the start of construction. When the inspection charges exceed 75 percent of the deposit, the applicant shall make additional deposits as required, by the District prior to any additional inspection.

5-6.4.1.1 REFUND – The District will refund any excess funds within 30 days of acceptance of the facilities by the District.

5-6.5 PLANNING:

5-6.4.1 DEPOSIT PLAN CHECK CHARGE – All deposits shall be in the amount of \$5,000 for all sub-divisions.

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5-6.4.2 MAIN EXTENSION PLAN CHECK DEPOSIT – Where the Applicant is requesting service to a lot or lots that require Main Extension, the Districts General Manager shall estimate the deposit for planning, engineering and administration for Main Extensions to serve one or more lots.

5-6.4.2 PLAN CHECK CHARGE – The charge for reviewing and checking the drawings for a water main extension, as provided for in Subsection 8-3.6 is determined by actual costs incurred. Hours will be computed to the nearest one-half hour.

5-6.5 FRONT FOOTAGE FEES/REIMBURSEMENT AGREEMENT – Where a Reimbursement Agreement (or an agreement of like or similar kind) exists, the applicant shall pay the district the amount specified in the Reimbursement Agreement or as required in section 5-6.5.1.

5-6.5.1 RESIDENTIAL SERVICE NO REIMBURSEMENT AGREEMENT – Where there is no “Reimbursement Agreement” the applicant shall pay to the District the sum of \$28.50 per foot for the pipeline crossing the frontage.

5-6.5.2 COMMERCIAL SERVICE NO REIMBURSEMENT AGREEMENT – Where there is no “Reimbursement Agreement” the applicant shall pay to the District the sum of \$35.00 per foot for the pipeline crossing the frontage.

5-6.5.3 FRONT FOOTAGE FEES, CORNER LOT: Where a corner lot requesting water is not subject to a reimbursement Agreement, the fees will be equal to those set forth in the preceding Subsection for all frontages.

5-9 RELOCATION – The charge for the relocation of facilities other than a meter or permanent service connection is determined by the Board.

5-10 DEPOSIT AND CHARGES FOR RECYCLING/RECLAMATION STUDY – The applicant for new commercial/industrial service shall deposit \$250.00 for engineering study to determine the feasibility of onsite recycling/reclamation as determined by the General Manager. If the actual study cost of such study as performed is more or less than said deposit, the applicant shall pay the difference upon receipt of an invoice therefore by the District or shall be given a credit against other charges, as appropriate.

5-11 PAYMENT – Any charges, as may be required, shall be paid prior to the District issuing a financial arrangements letter to any public or private agency, State of California, or prior to the District providing service, whichever comes first.

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5-12 CONSTRUCTION METER CHARGES AND DEPOSITS – The charges and deposits for construction water meter service is as follows:

Water Usage Rate:	See Section 5-1.3
Monthly Water Service Charge	\$110
1" Construction Meter and Backflow Pre-Payment Deposit	\$502
Lost or stolen 1" construction meters replacement	\$502

Repairs to damaged construction meters and back flow devices will be charged at prevailing time and material rates to repair the meter.

3" Construction Meter and Backflow Pre-Payment Deposit	\$2,042
Lost or stolen 3" construction meters replacement charge	\$2,042

Repairs to damaged construction meters and back flow devices will be charged at prevailing time and material rates to repair the meter

Unauthorized Connection Charge \$1,150.00 (Plus estimated water usage charged at the current construction water rate)

ATTACHMENT 8



BEAUMONT-CHERRY VALLEY WATER DISTRICT
REGULATIONS GOVERNING WATER SERVICE
ATTACHMENT A- SCHEDULE OF ADMINISTRATIVE COST RECOVERIES
Amended February 2012
Page 1 of 1

The Beaumont-Cherry Valley Water District hereby establishes the fees listed below as a means to recover administrative costs associated with managing and servicing customer accounts.

Credit Card Processing Fee	\$1.75 per transaction
Credit Check Fee	\$5
Late Fee	\$5 penalty assessed on the 31 st day
Disconnection Fee	\$15 penalty assessed for Disconnection of service of a delinquent account
Turn-on Fee	\$40 penalty assessed for a turn on charge
Resubmit Fee	\$5 penalty fee for checks that have to be resubmitted to the bank for processing
NSF Fee	\$25 penalty fee for NSF checks
Lien Fee	\$100 per occurrence/filing
Public Records, Copy Charges	\$0.25/per sheet
Public Records, Audio CD Charge	\$1.50



**NOTICE OF
CONTINUANCE**

**Regular Meeting of the
Board of Directors of the
Beaumont-Cherry Valley Water District
Wednesday, December 14, 2022 at 6:00 p.m.**

NOTICE IS HEREBY GIVEN that at the November 9, 2022 Regular Meeting of the Board of Directors of the Beaumont-Cherry Valley Water District the following Public Hearing was continued to the meeting of December 14, 2022:

Public Hearing:

- a. Resolution 2022-__ : Approving the Miscellaneous Fee Update report and Adopting the Schedule of Miscellaneous Fees, and**
- b. Resolution 2022-__ : Amending the District's Regulations Governing Water Service: Part 5: Charges**

The agenda for this meeting will be posted no later than 5:59 p.m. on Sunday, December 11, 2022.

Respectfully,

**Dr. Kirene M.
Bargas**

Dr. Kirene Bargas
Director of Finance & Administration

Digitally signed by Dr. Kirene M. Bargas
DN: cn=Dr. Kirene M. Bargas,
o=Beaumont-Cherry Valley Water District,
ou=Director of Finance & Administration,
email=kirene.bargas@bcvwd.org, c=US
Date: 2022.11.14 07:50:42 -08'00'



**Beaumont-Cherry Valley Water District
Regular Board Meeting
November 17, 2022**

Item 8

Update: Legislative Action and Issues Affecting BCVWD

FEDERAL

Congress will be back in session this week (11/14/22) then will take a Thanksgiving break. The new, 118th Congress, will convene on January 3, 2023. A bill that is not passed within the two-year legislative session will be dead, but can be reintroduced in the next session.

New York Times post-election update on US legislature: https://www.nytimes.com/2022/11/13/us/politics/congress-post-election.html?unlocked_article_code=Ci6krlNauJ7qplHNOYw67gO0MoNSyPHIzNzcJYSo4EF0IjgKWHyEtuskIDiaZ-soJ26PrJ_wLU7ofSKHkC7dgFqOGU1uaW0-xBuwOaetKXh8CfsxGiVmLeFvEU1Wtp3lvOf3KE9fuZbHwicMvyckEOENdj9IsMaHVO4wV3hFMSsdnkO_PmRaJ7H8WquXC0y11ebWtaEYNJOg61qNxHJjJdszq3iZ7bHhLME1aPdk53ytpV7wzmwQsN7iNOIH4olz10DF68Mj71eV9TDg6JnR7SdQeLs1Fjsb3kQLEc26o52A9jkTw-Am7IxDQ9x5fBHq1uO1Pj7E4hy76qv5PED9mJsUDUE&smid=share-url

A Continuing resolution was passed to fund the government through December 16, 2022.

CHANGES MADE OR NEW SINCE LAST UPDATE	NO CHANGES MADE	
---------------------------------------	-----------------	--

Issue	Status	Description
S 91: Special Districts Provide Essential Services Act	1/28/21 – Introduced. Ref to Committee on Oversight and Reform, and Committee on Financial Services 11/14/22 – No change	Update: Unfortunately, elements of <u>H.R. 535/S. 91</u> , the Special Districts Provide Essential Services Act, are not included in the \$1.9 trillion stimulus bill. The bill is now in the U.S. Senate, where the procedure will be governed under the Upper Chamber's reconciliation rule, which includes the ability for Senators to propose amendments on the Floor Representative John Garamendi, D-Calif., and U.S. Senator Kyrsten Sinema, D-Ariz., re-introduced landmark special districts legislation (<u>H.R. 535</u> and <u>S. 91</u> , the Special Districts Provide Essential Services Act) to provide special districts with certain access to future local government pandemic relief.
S 914 Drinking Water and Wastewater Infrastructure Act of 2021	3/23/21 Introduced 4/29/21 Passed Senate. 4/30/21 – Held at Desk in House 11/14/22 – No change in status	Authorizes the investment of more than \$35 billion in water infrastructure projects across the country that "focus on upgrading our aging infrastructure, addressing the threat of climate change, investing in new technologies, and providing assistance for marginalized communities." The bill includes nearly \$30 billion in funding for the Clean Water State Revolving Loan Fund (CWSRF) and the Drinking Water State Revolving Loan Fund (DWSRF) and an additional \$6 billion in grant funding over fiscal years 2022-2026

<p>HR 2482 - "Making Imperiled Communities Resistant to Outages with Generation that is Resilient, Islandable, and Distributed" (MICROGRID) Act</p>	<p>4/13/21 – Introduced and ref to House Ways and Means 11/14/22 – No change in status</p>	<p>From CSDA: To incentivize microgrid development and rehabilitation to provide backup power to communities and essential facilities during power outages and emergencies. Special districts would be eligible for reimbursements on qualified microgrid projects. The Act is an effort to develop climate-resilient infrastructure as extreme weather events become increasingly common, and it is a response to ongoing threats of power outages and Public Safety Power Shutoff events. "The MICROGRID Act is a solution to facilitate local governments' ability to develop much-needed resources and continue providing reliable, critical services in times of PSPS events and grid unreliability," said Neil McCormick, CEO of the California Special Districts Association, in a statement provided to Panetta's office ahead of the bill's introduction. "California's special districts applaud Congressman Panetta for leading on this legislation, and for ensuring special districts are included in direct credits for developing qualified microgrids." The legislation clarifies tax credit eligibility for elements necessary for microgrid construction. Special districts would be eligible for 30 percent reimbursements in the form of direct payments for qualified projects through 2025. Credits phase out to 10 percent by 2028 and sunset in 2029. Eligible microgrids would provide as little as 4 kilowatts and as high as 50 megawatts, which would be sufficient to island critical infrastructure such as water pumps at well sites, wastewater treatment facilities, medical facilities, emergency facilities and other essential infrastructure necessary for continuity of special districts' services.</p>
<p>HR 7776 – Water Resources Development Act of 2022</p>	<p>5/16/22 – Introduced in House 6/8/22 Passed House 7/28/22 Passed Senate 11/14/22 – No change</p>	<p>This bill authorizes the U.S. Army Corps of Engineers to carry out activities concerning water resources development projects, water supply and wastewater infrastructure, flood control, navigation, or ecosystem restoration, such as shoreline restoration. In addition, it modifies the process used to deauthorize certain inactive water resources development projects.</p>

CALIFORNIA

2023 Legislative Calendar released: The Legislature will reconvene on January 4, 2023, with February 17 being the last day for bills to be introduced. Other important dates include April 28 - the last day for policy committees to hear and report fiscal bills - and May 19 - last day for fiscal committees to hear and report to the Floor bills introduced in their respective house. With respect to the California State Budget, the Legislature's deadline to pass the budget bill will be June 15 and September 14 will be the last day for each house to pass bills with interim recess beginning upon adjournment that day.

Initiative to Limit the Ability of Voters and State and Local Governments to Raise Revenues for Government Services: As of Friday, November 4, 2022, 37 of California's 58 counties had submitted their full check of signatures for [Initiative 21-0042A1](#), ("Taxpayer Protection and Government Accountability Act" which is sponsored by the California Business Roundtable. This has yielded a total of 222,624 valid signatures out of the 997,163 signatures needed for qualification. However, proponents have submitted a sum total of 1,429,514 signatures and have thus far achieved a 78.82 percent validity rate through the signature verification process. Therefore, if the validity rate continues through the full check in the remaining 21 counties, proponents will end up with over 1.1 million valid signatures, clearing the threshold for qualification. On Nov. 5, 2022, Sacramento Superior Court extended the signature verification deadline to Feb. 1, 2023 due to the overlapping deadlines related to the Nov. 8 election. Based on established timelines, it is anticipated the remaining 21 counties will complete their full check of signatures for Initiative 21-0042A1 this week. Those who are

interested, can find daily updates from the California Secretary of State here: [Initiatives and Referenda Pending Signature Verification :: California Secretary of State](#). To learn more about Initiative 21-0042A1 and to join the 74 special districts that have already adopted a Resolution in Opposition to the initiative, visit csda.net/voterlimitations.

This initiative is the most consequential proposal to limit the ability of state and local governments to enact, modify, or expand taxes, assessments, fees, and property-related charges (i.e. water rates and more) since the passage of Propositions 218 and 26. If enacted, public agencies would face a drastic rise in litigation that could severely restrict their ability to meet essential services and infrastructure needs. Should the Board desire to join in the opposition, staff will prepare a letter.

COVID-19 State Of Emergency to End on Feb. 28, 2023: Governor Newsom has declared that the state of emergency related to the COVID-19 pandemic will terminate on February 28, 2023. Key for local agencies, among other considerations, will be the fact that after that February 28 date, local agencies will not be able to rely on the provisions of the COVID-19 state of emergency for their Assembly Bill 361 (R. Rivas, 2021) resolutions- effectively requiring that agencies return to in-person meetings or use the teleconferencing provisions that existed prior to the COVID-19 pandemic; alternatively, they may use the provisions of Assembly Bill 2449 (Rubio, 2022) to meet remotely under specified conditions. Staff will bring options to the Board for consideration.

SB 1100 Chaptered. In response to increased threats against public officials, SB 1100 was proposed and signed into law in August 2022. The bill amended the Brown Act to clarify procedures that may be used by a legislative body to remove a disruptive member of the public from an open meeting. The attachments herewith provide further detail.

End

Governor Newsom Signs Senate Bill 1100 into Law, Amending the Brown Act to Add a Provision Addressing Public Decorum Standards at Open Meetings

CATEGORY: Special Bulletins

CLIENT TYPE: Nonprofit, Private Education, Public Education, Public Employers, Public Safety


AUTHOR: Alysha Stein-Manes , Cara Strike

PUBLICATION: LCW Special Bulletin

DATE: Aug 30, 2022

Last week, Governor Newsom signed Senate Bill 1100 (SB 1100) into law. SB 1100 amends the Ralph M. Brown Act (Brown Act) to provide clarification regarding the authority of a local agency's governing body to remove a disruptive member of the public from an open meeting, in order to maintain order during the meeting. The California Legislature enacted SB 1100 partially in response to an escalation of threats made against public officials during open meetings, as agencies sought to enact restrictions designed to slow the spread of the coronavirus, as well as arising from public conversations and debate regarding systemic racism and LGBTQ+ rights. The Legislature noted that governing bodies have, at times, had to end meetings as a result of disruptive behavior. SB 1100 aims to protect the public and public officials from threats and ensure that public access is not impeded by disruptive behavior.

The Brown Act currently permits a governing body to enact reasonable regulations governing public participation at open meetings, but forbids governing bodies from prohibiting "public criticism of the policies, procedures, programs, or services of the agency, or of the acts or omissions of the legislative body." SB 1100 clarifies that despite such a prohibition, there are certain circumstances under which a governing body may remove a member of the public from a meeting.

 Specifically, SB 1100 adds Section 54957.95 to the Government Code, effective January 1, 2023. Under this amendment to the Brown Act, when a member of the

public is disruptive in a meeting, a governing body must warn them that their behavior is disruptive and that if they do not stop their behavior, the governing body may remove them from the meeting. If the member of the public does not promptly cease their behavior, the governing body's presiding member or their designee may order their removal. SB 1100 defines disruptive behavior as behavior that "actually disrupts, disturbs, impedes, or renders infeasible the orderly conduct of the meeting," including but not limited to, behavior that, (1) violates one of the governing body's regulations addressing the conduct of open meetings, or (2) a reasonable observer would perceive as a threat to use force by that member of the public. In enacting SB 1100, the Legislature sought to balance concerns regarding public decorum and protecting public officials' safety, with the public's rights to free speech and assembly under the State and Federal Constitutions.

While SB 1100 does not go into effect until January 1, 2023, agencies can prepare now to implement the clarifications that SB 1100 makes to a governing body's statutory authority to regulate public decorum. Notably, SB 1100's legislative declarations make clear that the Bill codifies the standards that govern public meetings under *Acosta v. City of Costa Mesa* (9th Cir. 2013) 718 F3d 800, 811. In *Acosta*, the Court stated that a municipality may regulate an actual disturbance of a meeting, but it cannot just define a disturbance as "any violation of its rules of decorum." Consistent with *Acosta*, so long as a public agency maintains reasonable regulations governing public disturbances at open meetings, those regulations will likely comply with both the current, as well as the newly amended version of the Brown Act. For example, current regulations that permit the removal of a disruptive member of the public absent a warning are likely *unreasonable* under both *Acosta* and SB 1100.

Agencies should consider reviewing their current regulations in anticipation of January 1, 2023.

LCW can assist with any questions about the Brown Act, California and Federal Constitutional considerations, and any potential effects SB 1100 may have on your agency.

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SB-1100 Open meetings: orderly conduct. (2021-2022)

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Date Published: 08/22/2022 09:00 PM

Senate Bill No. 1100

CHAPTER 171

An act to add Section 54957.95 to the Government Code, relating to local government.

[Approved by Governor August 22, 2022. Filed with Secretary of State August 22, 2022.
]

LEGISLATIVE COUNSEL'S DIGEST

SB 1100, Cortese. Open meetings: orderly conduct.

(1) Existing law, the Ralph M. Brown Act, requires, with specified exceptions, that all meetings of a legislative body of a local agency, as those terms are defined, be open and public and that all persons be permitted to attend and participate. Existing law requires every agenda for regular meetings of a local agency to provide an opportunity for members of the public to directly address the legislative body on any item of interest to the public, before or during the legislative body's consideration of the item, that is within the subject matter jurisdiction of the legislative body. Existing law authorizes the legislative body to adopt reasonable regulations to ensure that the intent of the provisions relating to this public comment requirement is carried out, including, but not limited to, regulations limiting the total amount of time allocated for public testimony on particular issues and for each individual speaker. Existing law authorizes the members of the legislative body conducting the meeting to order the meeting room cleared and continue in session, as prescribed, if a group or groups have willfully interrupted the orderly conduct of a meeting and order cannot be restored by the removal of individuals who are willfully interrupting the meeting.

This bill would authorize the presiding member of the legislative body conducting a meeting or their designee to remove, or cause the removal of, an individual for disrupting the meeting. The bill, except as provided, would require removal to be preceded by a warning to the individual by the presiding member of the legislative body or their designee that the individual's behavior is disrupting the meeting and that the individual's failure to cease their behavior may result in their removal. The bill would authorize the presiding member or their designee to then remove the individual if the individual does not promptly cease their disruptive behavior. The bill would define "disrupting" for this purpose.

(2) Existing constitutional provisions require that a statute that limits the right of access to the meetings of public bodies or the writings of public officials and agencies be adopted with findings demonstrating the interest protected by the limitation and the need for protecting that interest.

This bill would make legislative findings to that effect.

(3) The California Constitution requires local agencies, for the purpose of ensuring public access to the meetings of public bodies and the writings of public officials and agencies, to comply with a statutory enactment that

amends or enacts laws relating to public records or open meetings and contains findings demonstrating that the enactment furthers the constitutional requirements relating to this purpose.

This bill would make legislative findings to that effect.

Vote: majority Appropriation: no Fiscal Committee: no Local Program: no

THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

SECTION 1. The Legislature finds and declares as follows:

(a) It is the intent of the Legislature to prescribe requirements for governing public meetings that are consistent with subdivision (c) of Section 54954.3 of the Government Code, which provides that a legislative body of a local agency shall not prohibit public criticism of the policies, procedures, programs, or services of the agency, or of the acts or omissions of the legislative body.

(b) It is further the intent of the Legislature to prescribe requirements for governing public meetings to protect civil liberties in accordance with the United States Constitution, the California Constitution, and relevant law.

(c) It is further the intent of the Legislature to codify the authority and standards for governing public meetings in accordance with *Acosta v. City of Costa Mesa*, 718 F.3d 800, 811 (9th Cir. 2013), in which the court explained that an ordinance governing the decorum of a city council meeting is not facially overbroad if it only permits a presiding officer to eject an attendee for actually disturbing or impeding a meeting.

SEC. 2. Section 54957.95 is added to the Government Code, to read:

54957.95. (a) (1) In addition to authority exercised pursuant to Sections 54954.3 and 54957.9, the presiding member of the legislative body conducting a meeting or their designee may remove, or cause the removal of, an individual for disrupting the meeting.

(2) Prior to removing an individual, the presiding member or their designee shall warn the individual that their behavior is disrupting the meeting and that their failure to cease their behavior may result in their removal. The presiding member or their designee may then remove the individual if they do not promptly cease their disruptive behavior. This paragraph does not apply to any behavior described in subparagraph (B) of paragraph (1) of subdivision (b).

(b) As used in this section:

(1) "Disrupting" means engaging in behavior during a meeting of a legislative body that actually disrupts, disturbs, impedes, or renders infeasible the orderly conduct of the meeting and includes, but is not limited to, one of the following:

(A) A failure to comply with reasonable and lawful regulations adopted by a legislative body pursuant to Section 54954.3 or any other law.

(B) Engaging in behavior that constitutes use of force or a true threat of force.

(2) "True threat of force" means a threat that has sufficient indicia of intent and seriousness, that a reasonable observer would perceive it to be an actual threat to use force by the person making the threat.

SEC. 3. The Legislature finds and declares that Section 2 of this act, which adds Section 54957.95 to the Government Code, imposes a limitation on the public's right of access to the meetings of public bodies or the writings of public officials and agencies within the meaning of Section 3 of Article I of the California Constitution. Pursuant to that constitutional provision, the Legislature makes the following findings to demonstrate the interest protected by this limitation and the need for protecting that interest:

This act is necessary to give legislative bodies clear authorization to restore order to meetings in the event of actual disruptions that are disturbing, disrupting, impeding, or rendering infeasible the orderly conduct of the meeting and, thereby, preserve the rights of other members of the public at the meeting and allow the legislative body to continue its work on behalf of the public.

SEC. 4. The Legislature finds and declares that Section 2 of this act, which adds Section 54957.95 to the Government Code, furthers, within the meaning of paragraph (7) of subdivision (b) of Section 3 of Article I of the California Constitution, the purposes of that constitutional section as it relates to the right of public access to the

meetings of local public bodies or the writings of local public officials and local agencies. Pursuant to paragraph (7) of subdivision (b) of Section 3 of Article I of the California Constitution, the Legislature makes the following findings:

This act is necessary to give legislative bodies clear authorization to restore order to meetings in the event of actual disruptions that are disturbing, disrupting, impeding, or rendering infeasible the orderly conduct of the meeting and, thereby, preserve the rights of other members of the public at the meeting and allow the legislative body to continue its work on behalf of the public.



**Beaumont-Cherry Valley Water District
Regular Board Meeting
November 17, 2022**

Item 9

STAFF REPORT

TO: Board of Directors
FROM: Dan Jagers, General Manager
SUBJECT: **Association of California Water Agencies (ACWA) 2022-2023 Region 9 Board Nominations**

Staff Recommendation

Consider providing a letter of support for the candidacy of Chander Letulle, Director of the San Geronio Pass Water Agency, in his nomination for appointment to the Region 9 Board of the Association of California Water Agencies.

Summary

At its November 14, 2022 meeting, the San Geronio Pass Water Agency Board of Directors voted to nominate Chander Letulle for consideration for appointment to the Region 9 Board to serve the remainder of the 2022-2023 term and adopted the requisite resolution of support. SGPWA has requested the BCWVD provide a letter of support for his candidacy.

If the Board indicates support, staff will compose the requested letter and submit it to ACWA.

Fiscal Impact

None.

Attachments

- Letulle biography
- ACWA Memorandum dated October 18, 2022
- Region 9 Rules and Regulations
- Role of the Regions
- Region 9 Board 2022-2023 term
- Region Map

Staff Report prepared by Lynda Kerney, Administrative Assistant

San Geronio Pass Water Agency
Candidate for **Director, Division 2**

[Election Home](#)

[Next Contest](#)



Chander Letulle

Environmental Water Engineer

4,481 votes (53.8%) **Winning**

MY CHOICE

Candidate has provided information.

Thank candidate for sharing their information on Voter's Edge.

My Top 3 Priorities

- My commitment is to make every drop count!
- To ensure transparency, accountability, efficiency, and strategic planning.
- I will represent the residents of Division 2 ensuring sound fiscal management, and an ample supply of clean drinking water for today and the future.

Experience

Experience

Profession: **Environmental Water Engineer**

Director of Engineering and Operations, Jurupa Community Services District (2019–current)

Advisory Committee Member, California State Water Resources Control Board — Appointed position (2016–2020)

Manager of Operations and Maintenance, Inland Empire Utilities Agency (2007–2019)

Education

University of California at Riverside — Masters of Science (M.S.), Environmental Engineering Systems (Water) (2017)

American Public University — Bachelor of Science (B.S.), Environmental Science, concentration in Regional and Community Environmental Planning (2014)

Biography

My family, which includes my wife Tammy and our two children Paul-Michael and Chasity, have been residents of the Pass Area since 2005. We moved our family from Santa Barbara to the San Geronio Pass Area for its richness in community, season changes, and all the outdoor offerings.

In addition to my education as a Water System Engineer, I hold several licenses issued by the State of California for the Treatment and Distribution of drinking water. I've been a California water industry leader for over twenty years.

Most of my professional experience has been working in an adjudicated groundwater basin, much like the Beaumont Basin. I am familiar with the many challenges and the extraordinary opportunities that come with working in a large, diverse

community.

At times it can feel as if the different local water purveyors have competing priorities and needs. I have always found a way to see the glass half-full and lead those around me to do the same.

Candidate Contact Info

Facebook Page

Email - cletulle@gmail.com

Who else is running?

Robert G. Ybarra, III

Chander Letulle

Jared Abraham Doegey

Timothy Smith

MEMORANDUM

Date: October 18, 2022

To: Region 9 Member Agency Presidents and General Managers
(sent via e-mail)

From: ACWA Region 9 Board

The Region 9 Board is looking for ACWA members who are interested in leading the direction of ACWA Region 9 for the remainder of the 2022-2023 term. The Board is seeking candidates from Region 9 to fill two board vacancies. One candidate will be selected from the Arid area and one from the Western area, as defined in the Region 9 Rules and Regulations.

The leadership of ACWA's ten geographical regions is integral to the leadership of the Association as a whole. The Chair and Vice Chair of Region 9 serve on ACWA's Statewide Board of Directors and recommend all committee appointments for Region 9. The members of the Region 9 Board determine the direction and focus of region issues and activities. Additionally, they support the fulfillment of ACWA's goals on behalf of members.

If you, or someone within your agency, are interested in serving in a leadership role within ACWA by becoming a Region 9 Board Member, please familiarize yourself with the [role of the Regions](#) and the [Region 9 Rules and Regulations](#).

Submit your nomination by completing the following steps:

- **Complete the Nomination Form ([here](#))**
- **Obtain a Resolution of support from your agency's Board of Directors (sample resolution [here](#))**

Submissions must be sent to Sarah Hodge at sarahh@acwa.com by 5:00 p.m. on November 21, 2022

The Region 9 Board will make their appointment shortly thereafter and will inform the Region of the results.

If you have any questions, please contact ACWA Regional Affairs Representative Sarah Hodge at sarahh@acwa.com, or call (916) 669-2384.

ACWA Region 9
Rules & Regulations

Each region shall organize and adopt rules and regulations for the conduct of its meetings and affairs not inconsistent with the Articles of Incorporation or bylaws of the Association (ACWA Bylaw V, 6.).

Officers

When possible, the chair and vice chair should strive to be from different areas within Region 9. The positions should alternate between the Western and Arid areas every region board term.

The chair and vice chair shall be elected, one from each area, and the positions shall be rotated between the Western and Arid areas of Region 9.

At least one of the chair or vice chair positions must be an elected/appointed director from a member agency.

The chair will appoint a secretary to the Board if one is deemed necessary.

When possible, alternates should be selected from the same Arid or Western regions as their corresponding chair or vice chair.

<p>Western area which shall include:</p> <ul style="list-style-type: none"> • Beaumont-Cherry Valley WD (Beaumont) • Chino Basin WCD (Montclair) • Chino Basin Watermaster (Rancho Cucamonga) • City of Corona Dept of Water and Power (Corona) • City of Rialto/Rialto Utility Authority (Rialto) • Crestline Village WD (Crestline) • Crestline-Lake Arrowhead WA (Crestline) • Cucamonga Valley WD (Rancho Cucamonga) • East Valley WD (San Bernardino) • Eastern MWD (Perris) • Elsinore Valley MWD (Lake Elsinore) • Inland Empire Utilities Agency (Chino) • Jurupa CSD (Mira Loma) • Lake Arrowhead CSD (Lake Arrowhead) • Lake Hemet MWD (Hemet) • Monte Vista WD (Montclair) • Rancho California WD (Temecula) • Riverside County FC & WCD (Riverside) • Riverside Public Utilities (Riverside) • San Bernardino Valley MWD (San Bernardino) • San Bernardino Valley WCD (Redlands) • San Gorgonio Pass WA (Beaumont) • Santa Ana Watershed Project Authority (Riverside) • West Valley WD (Rialto) • Western MWD (Riverside) 	<p>Arid area which shall include:</p> <ul style="list-style-type: none"> • Apple Valley Foothill CWD (Apple Valley) • Apple Valley Heights CWD (Apple Valley) • Bard WD (Winterhaven) • Bear Valley Basin GSA (Big Bear City) • Big Bear CSD (Big Bear City) • Big Bear MWD (Big Bear City) • Coachella Valley WD (Coachella) • Coachella Water Authority (Coachella) • Desert Water Agency (Palm Springs) • Hi-Desert WD (Yucca Valley) • Idyllwild WD (Idyllwild) • Imperial ID (Imperial) • Joshua Basin WD (Joshua Tree) • Mariana Ranchos CWD (Apple Valley) • Mission Springs WD (Desert Hot Springs) • Mojave Water Agency (Apple Valley) • Palo Verde ID (Blythe) • Pinyon Pines CWD (Mountain Center) • Twentynine Palms WD (Twentynine Palms)
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Meetings

The region will hold at least quarterly meetings, including the ACWA spring and fall conferences.

The Region 9 board will set all region meetings.

Any member wanting to add an agenda item for consideration at any Region 9 meeting must submit the information to be discussed at least 48 hours in advance of the meeting to the region chair to ensure that both sides of the issue will be present for consideration and understanding. However, a majority vote of those present, after a quorum is established, may provide for immediate consideration of an issue.

Attendance

If a region chair or vice chair is no longer allowed to serve on the Board of Directors due to his / her attendance, the region board shall appoint from the existing region board a new region officer. (ACWA Policy & Guideline Q, 1.)

If a region chair or vice chair misses three consecutive region board / membership meetings, the same process shall be used to backfill the region officer position. (ACWA Policy & Guideline Q, 1.)

If a region board member has three consecutive unexcused absences from a region board meeting or general membership business meeting, the region board will convene to discuss options for removal of the inactive board member. If the vacancy causes the board to fail to meet the minimum requirement of five board members, the region must fill the vacancy according to its rules and regulations. (ACWA Policy & Guideline Q, 3.)

Vacancy

Should a vacancy occur in the region chair position, the alternate chair shall assume the position.

Should a vacancy occur in the region vice chair position, the alternate vice chair shall assume the position.

When filling a chair or vice chair vacancy, where possible the board will fill the position with a candidate from the corresponding Arid or Western area.

Should a vacancy occur in either the alternate chair or the alternate vice chair positions, the region chair shall appoint a replacement from the remaining board members with concurrence from the region board.

Should a vacancy occur in any of the other three remaining board positions, the region chair shall appoint a replacement from a member agency within the appropriate designated area with concurrence from the region board.

Elections

All nominations received for the region chair, vice chair and board positions must be accompanied by a resolution of support from each sponsoring member agency, signed by an authorized representative of the Board of Directors. Only one individual may be nominated from a given agency to run for election to a region board. Agencies with representatives serving on the nominating committees should strive not to submit nominations for the region board from their agency. (ACWA Policy & Guideline P, 2.)

Election ballots will be e-mailed to ACWA member agency general managers and presidents.

The nominating committee shall consist of three to six individuals; and shall have the same number of members from each Western and Arid areas.

The nominating committee shall pursue qualified members within the region to run for the region board and consider geographic diversity, agency size and focus in selecting a slate.

See current region election timeline for specific dates.

Endorsements

ACWA, as a statewide organization, may endorse potential nominees and nominees for appointment to local, regional, and statewide commissions and boards. ACWA's regions may submit a recommendation for consideration and action to the ACWA Board of Directors to endorse a potential nominee or nominee for appointment to a local, regional or statewide commission or board. (ACWA Policy & Guideline P, 3.)

Committee Recommendations & Representation

All regions are given equal opportunity to recommend representatives of the region for appointment to a standing or regular committee of the Association. If a region fails to provide full representation on all ACWA committees, those committee slots will be left open for the remainder of the term or until such time as the region designates a representative to complete the remainder of the term. (ACWA Policy & Guideline P, 4. A.)

At the first region board / membership meeting of the term, regions shall designate a representative serving on each of the standing and regular committees to serve as the official reporter to and from the committee on behalf of the region to facilitate input and communication. (ACWA Policy & Guideline P, 4. B.)

The chair and vice chair shall make all committee appointment recommendations to the ACWA committees, to be ratified by the region board prior to submission to the ACWA president for consideration.

Tours

ACWA may develop and conduct various tours for the regions. All tour attendees must sign a "release and waiver" to attend any and all region tours. Attendees agree to follow environmental guidelines and regulations in accordance with direction from ACWA staff; and will respect the rights and privacy of other attendees. (ACWA Policy & Guideline P, 6.)

Finances

See "Financial Guidelines for ACWA Region Events" document.

Amending the Region Rules & Regulations

ACWA policies and guidelines can be amended by approval of the ACWA Board of Directors.

The Region 9 Rules & Regulations can be amended by a majority vote at any region meeting following advance written notice to member agencies.

ACWA Regions provide the grassroots support to advance ACWA's legislative and regulatory agenda.

Background

As a result of ACWA's 1993 strategic planning process, known as Vision 2000, ACWA modified its governance structure from one that was based on sections to a regional-based configuration. Ten regions were established to provide geographic balance and to group agencies with similar interests.

Primary Charge of Regions

- To provide a structure where agencies can come together and discuss / resolve issues of mutual concern and interest and based on that interaction, provide representative input to the ACWA board.
- To assist the Outreach Task Force in building local grassroots support for the ACWA Outreach Program in order to advance ACWA's legislative and regulatory priorities as determined by the ACWA Board and the State Legislative, Federal Affairs or other policy committees.
- To provide a forum to educate region members on ACWA's priorities and issues of local and statewide concern.
- To assist staff with association membership recruitment at the regional level.
- To recommend specific actions to the ACWA Board on local, regional, state and federal issues as well as to recommend endorsement for various government offices and positions.

Region chairs and vice chairs, with support from their region boards, provide the regional leadership to fulfill this charge.

Note: Individual region boards CANNOT take positions, action or disseminate communication on issues and endorsements without going through the ACWA Board structure.

GENERAL DUTIES / RESPONSIBILITIES FOR REGION OFFICERS

Region Chair

- Serves as a member of the ACWA Board of Directors at bimonthly meetings at such times and places as the Board may determine. The Chair will also call at least two Region membership meetings to be held at each of the ACWA Conferences and periodic Region Board meetings.
- Serves as a member of ACWA's Outreach Program, and encourages region involvement. Appoints Outreach Captain to help lead outreach effort within the region.
- Presides over all region activities and ensures that such activities promote and support accomplishment of ACWA's Goals.
- Makes joint recommendations to the ACWA President regarding regional appointments to all ACWA committees.
- Appoints representatives in concurrence of the region board, to serve on the region's nominating committee with the approval of the region board.
- Facilitates communication from the region board and the region membership to the ACWA board and staff.

Region Vice Chair

- Serves as a member of the ACWA Board of Directors at bimonthly meetings at such times and places as the Board may determine. The Vice Chair will also participate in at least two Region membership meetings to be held at each of the ACWA Conferences and periodic Region Board meetings.
- Performs duties of the Region Chair in the absence of the chair.
- Serves as a member of ACWA's Outreach Program, and encourages region involvement.
- Makes joint recommendations to the ACWA president regarding regional appointments to all ACWA committees.

Region Board Member

- Participate in at least two Region membership meetings to be held at each of the ACWA Conferences and periodic Region Board meetings.
- Supports program planning and activities for the region.
- Actively participates and encourages region involvement in ACWA's Outreach Program.
- May serve as alternate for the chair and/or vice chair in their absence (if appointed) to represent the region to the ACWA Board.

ACWA Region 9 Board 2022-2023 Term

Chair:

Harvey R. Ryan, Elsinore Valley Municipal Water District

31315 Chaney Street
Lake Elsinore, CA 92530
Phone: (951) 674-3146
Cell: (951) 894-8706
Email: hryan@evmwd.net
CC: gmorrison@evmwd.net
Position: Board Member

Vice Chair:

G. Patrick O'Dowd, Salton Sea Authority

82995 Highway 111, Suite 200
Indio, CA 92201
Phone: (760) 863-2695
Cell: (760) 238-7777
Email: gpodowd@ssajpa.org
CC Email: lbravata@saltonsea.com
Position: Executive Director

Board Members:

Luis Cetina, Cucamonga Valley Water District

10440 Ashford Street
Rancho Cucamonga, CA 91730
Phone: (909) 987-2591
Cell: (909) 839-3910
Email: luis@cvwdwater.com
Position: Board Member (Term ends this year)

Brenda Dennstedt, Western Municipal Water District

14205 Meridian Parkway
Riverside, CA 92518
Phone: (951) 571-7224
Cell: (951) 704-2032
Email: bdennstedt@wmwd.com
Position: Board President

Norma Sierra Galindo, Imperial Irrigation District

333 East Barioni Boulevard
Imperial, CA 92251
Phone: (760) 339-9277
Cell: (760) 554-1886
Email: nsgalindo@iid.com
Position: Board Member (Term ends this year)

Carol Lee Gonzales-Brady, Rancho California Water District

42135 Winchester Road
Temecula, CA 92590
Phone: (951) 296-6900
Cell: (951) 757-7240
Email: gonzales-bradyc@ranchowater.com
CC Email: reamm@ranchowater.com
Position: Board President

James Morales, Jr., East Valley Water District

31111 Greenspot Road
Highland, CA 92346
Phone: (909) 885-4900
Cell: (909) 677-9256
Email: jmoralesjr@eastvalley.org
Position: Board Member

REGION MAP



REGIONS
1, 3, 5

Jennifer Rotz
Regional Affairs Representative II
jenniferr@acwa.com

REGIONS
2, 6, 7

Michael Cervantes
Senior Regional Affairs Representative
michaelc@acwa.com

REGION
4

Ana Javaid
Region & Member Engagement
Specialist II
anaj@acwa.com

REGIONS
8, 9, 10

Sarah Hodge
Regional Affairs Representative I
sarahh@acwa.com

