



BEAUMONT-CHERRY VALLEY WATER DISTRICT
560 Magnolia Avenue, Beaumont, CA 92223

**MINUTES OF REGULAR MEETING
OF THE BOARD OF DIRECTORS
Wednesday, December 14, 2022 at 6:00 p.m.**

*Meeting held in person at 560 Magnolia Ave., Beaumont, CA
and via teleconference pursuant to
California Government Code Section 54950 et. seq. and under the
provisions of Assembly Bill 361 and BCVWD Resolution 2022-37*

Call to Order: *President Williams opened the meeting at 6:06 p.m.*

Pledge of Allegiance was led by Director Hoffman.

Invocation was given by President Williams.

Oath of Office for Appointed-in-Lieu Directors

General Manager Dan Jagers administered the Oath of Office for:

- Director John Covington
- Director David Hoffman
- Director Daniel Slawson

Announcement of Teleconference Participation

Dr. Kirene Bargas, Director of Finance and Administration, clarified that this meeting is conducted pursuant to California Government Code Section 54953 and AB 361.

The teleconference capabilities of this meeting have been identified in the Notice and Agenda. Due to the danger of COVID-19, the teleconference locations are not publicly accessible.

Dr. Bargas verified that all directors were able to hear the other directors clearly. No directors expressed any reason to believe, based on voice recognition or otherwise, that those persons representing themselves to be directors are not truly so.

Directors Covington, Hoffman, and Williams attended in person at the meeting location. Directors Ramirez and Slawson attended via teleconference.

Roll Call:

Directors present:	Covington, Hoffman, Ramirez, Slawson, Williams
Directors absent:	None
Staff present:	General Manager Dan Jagers Director of Finance and Administration Kirene Bargas, PhD Director of Engineering Mark Swanson Director of Operations James Bean

	Director of Information Technology Robert Rasha Finance Manager William Clayton Human Resources Administrator Sabrina Foley Senior Management Analyst Sylvia Molina Management Analyst II Lorena Lopez Customer Service Supervisor Sandra Delgadillo Management Analyst I Erica Gonzales Administrative Assistant Cenica Smith Administrative Assistant Lynda Kerney
Legal Counsel	James Markman

Members of the public who registered attendance: Jacob Montagne; Alayne Sampson of Chandler Asset Management; Dar Manarang; Brad Hillwig; Directors Dr. Blair Ball, Kevin Walton, and Larry Smith of the San Geronio Pass Water Agency (SGPWA); and Sean McReynolds of Townsend Public Affairs, Inc.

Public Comment:

Mr. Dar Manarang, property owner, spoke on Item 14. He said the staff report is representative of the project and he hoped the Board will approve the application.

1. Adjustments to the Agenda:

President Williams moved forward Item 14 to be heard after the Consent Calendar.

2. Consent Calendar:

Consent Calendar items 2a through 2h were approved with one motion:

- a. Review of the October 2022 Budget Variance Reports
- b. Review of the October 31, 2022 Cash/Investment Balance Report
- c. Review of Check Register for the Month of November 2022
- d. Review of November 2022 Invoices Pending Approval
- e. Minutes of the Regular Meeting of October 27, 2022
- f. Minutes of the Special Meeting of November 1, 2022
- g. Minutes of the Regular Meeting of November 9, 2022
- h. Resolution 2022-37 Authorizing Public Meetings to be Held via Teleconferencing Pursuant to Government Code Section 54953(e) and Making Findings and Determinations Regarding the Same

MOVED: Covington	SECONDED: Hoffman	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

Director Covington requested to pull items 2i and 2j for presentation and requested that such reports appear on the regular agenda instead of the Consent Calendar.

- i. Monthly Update from Townsend Public Affairs, Inc. (grant writing)
- j. CV Strategies Communications & Outreach 2022 Year-end Report

2i – Townsend: Mr. Sean McReynolds provided an update to the Board on pursuit of grants and funding opportunities. He indicated that Townsend has been involved with staff in strategic planning and looking ahead primarily at the Water Resources Development Act (WRDA) and the Fiscal Year 2023 appropriations process. Community project applications will begin after the swearing-in of the new Congress, he advised.

Director Covington said he appreciated the monthly report.

2j – CV Strategies: No report.

Consent Calendar Items 2i and 2j were approved by the following vote:

MOVED: Covington	SECONDED: Hoffman	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

Item 14 was heard out of order.

14. Request for Will Serve Letter for Tentative Parcel Map No. 38620 (Also Identified as Riverside County Assessor’s Parcel No. 405-140-003) located on Vineland Street, between Union Street and Nancy Avenue in the Community of Cherry Valley

Director of Engineering Mark Swanson advised that this is a large property proposed for subdivision into three parcels followed by a land use change and sale for single family development. The application was received in July and staff advised the applicant about the moratorium on more than two Equivalent Dwelling Units (EDUs) of Resolution 2014-05. In order to proceed with recording the Tentative Parcel Map (TPM), a Will-Serve Letter (WSL) is required, he noted.

Swanson explained the map with existing service at Parcel 3 and the other two parcels requesting new service at a single EDU allocated to each parcel. The District will need to see any development plans, and the project will come back to the Board if there is any change in proposed use, he added. Swanson reviewed the conditions applied to the project.

Mr. Swanson referred to the Public Comments made earlier by Mr. Dar Manarang.

General Manager Jagers noted that the original parcel was 9.5 acres with an existing meter and each parcel is about three acres. Director Covington asked about the allowable size of service for the parcels of more than three acres each and reminded that water use needs to stay under 2 EDUs for the project. The parcels are currently zoned agriculture, and it is the intent to develop them for homes, Covington noted, and said he was concerned that three-acre parcels would be well over the 1 EDU threshold. He reminded that a previous project of four parcels were declined a WSL in October.

Mr. Swanson confirmed for Director Hoffman that the existing zoning is agriculture and the conditions of approval include conformance with zoning and the applicant's intent to convert to single-family residential and maximum consumption.

In response to Director Covington, Mr. Swanson stated that 1 EDU is equal to 580 gallons per day in terms of Facilities Fees, or 487 gallons per day as forecast in the Urban Water Management Plan. He pointed to a blue line stream and noted that there is really not a lot of buildable area without encroaching into habitat.

There is between 1.5 EDUs and no usage on the current meter, Swanson responded to President Williams. She asked if there would be one house per parcel, and Swanson said that was the understanding of staff, but if Accessory Dwelling Units (ADUs) are added, that would be different criteria as set by the State. Only 2 EDUs are being approved, Williams clarified.

Mr. Swanson posited that since the minimum lot size in Cherry Valley is 1 acre, it is possible that in the future there may be a further lot split. The issue would be that the County would require a road, as flag lots are no longer allowed, he explained, and staff has noted this in the file.

Director Covington reiterated that it was not realistic that a three-acre parcel would use only one EDU in a year. When other WSLs are being declined, the Board must assure fairness across the board, he said, and three acres are suspect and could be subdivided in excess of 1 EDU. The District cannot police every service connection, he noted.

Director Hoffman acknowledged Covington's concerns but indicated that based on District policy there is not means to deny the WSL.

Mr. Manarang said he understood the concerns of Director Covington but stated that the intent is to make the project residential with one house per lot. He agreed with Director Hoffman that the Board must abide by its policy, not suspicions about what may happen in the future. He stated that the land is in conformity with the Resolution.

Mr. Brad Hillwig said he believed the project should be supported under the current regulations of the water district with 2 EDUs allowed. The original proposal was for a five-parcel TPM, he noted, but agreed to reduce to three parcels to make the project more favorable. He pointed out that the current zoning allows for residential and agricultural use, but the intent is residential use only.

The Board approved the request for Will Serve Letter for Tentative Parcel Map 38620 (located on Vineland Street, east of Union Street and west of Nancy Avenue) in the Community of Cherry Valley by the following roll-call vote:

MOVED: Slawson	SECONDED: Ramirez	APPROVED 5-0
AYES:	Hoffman, Ramirez, Slawson, Williams	
NOES:	Covington	
ABSTAIN:	None	
ABSENT:	None	

3. Reorganization of the Board of Directors for Calendar Year 2023

General Manager Jagers reviewed Policy 4025. Officers elected at the annual organizational meeting typically take office in January, but this is ambiguous in Policy 4025, he pointed out. The Board directed staff to bring back revisions to Policy 4025 for discussion in January 2023.

President Williams introduced the action.

Vice President Andy Ramirez requested deferral of his automatic rotation to the office of President for one year. After discussion, Policy 4025.4(5) prevailed, stating that if a Board member declines the automatic rotation, the rotation may move forward to fill the position with the declining Board member returning to the fifth position in the rotation.

The Board accepted Director Andy Ramirez' decline of the office of president and implemented Policy 4025.4(5) moving the rotation of officers forward with the Director Ramirez returning to the fifth position in the rotation by the following vote:

MOVED: Slawson	SECONDED: Covington	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

The Board affirmed the following officers for Calendar Year 2023 pursuant to Policy 4025:

- *President David Hoffman*
- *Vice President John Covington*
- *Secretary Daniel Slawson*
- *Treasurer Lona Williams*

by the following vote:

MOVED: Covington	SECONDED: Hoffman	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

The Board appointed Director of Finance and Administration Kirene Bargas, PhD as the Recording Secretary for Calendar Year 2023 by the following vote:

MOVED: Covington	SECONDED: Hoffman	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

President-elect David Hoffman appointed the following members to standing committees for Calendar Year 2023:

	Member	Member	Alternate
Personnel Committee	Covington	Ramirez	Williams
Finance & Audit Committee	Hoffman	Williams	Covington

The remaining appointments were deferred to the January 11, 2023 Regular Meeting.

President Williams invited public comment. There was none.

4. Public Hearing:

- a. **Resolution 2022-38: Approving the Miscellaneous Fee Update study and Adopting the Schedule of Miscellaneous Fees, and**
- b. **Resolution 2022-39: Establishing a Cost Recovery Policy 5031 and Setting Miscellaneous Fees**
- c. **Resolution 2022-40: Amending the District's Regulations Governing Water Service: Part 5: Charges**

Continued from the Regular Meeting of November 9, 2022

President Williams provided background and introduced the public hearing. Director of Finance and Administration Kirene Bargas, PhD explained the recommended actions and led the Board into discussion on the Miscellaneous Fees remaining in question.

Director Slawson opined that the After Hours Call Out fees seemed to apply to very specific situations. Customer Service Supervisor Sandra Delgadillo explained the fees are levied when a customer does not pay the full balance and calls after hours to have service reconnected. The customer is advised that there is a reconnection fee for turn on the same day, but they can wait until the next day, she noted.

Director Covington recalled that at the November 17 meeting, directors had listed different amounts that could be charged for these fees and directed staff to come back with some type of fee based on feedback from the Board, not to remain as written in the Raftelis report. He suggested tabling the item with staff to bring back other recommendations. President Williams agreed with Director Covington's recollection.

Director Covington emphasized reasonableness and equity. He explained that he wanted to assure that customers feel comfortable calling for service, and there is a level of service that the District just needs to absorb. He suggested concurring on something reasonable for the customers represented by the Board.

Director Hoffman pointed to the actual costs of the service and noted that any difference would be made up by other ratepayers. Covington noted that the proposed fees reflect the cost of the service based on a standard labor cost.

In response to President Williams, Finance Manager Bill Clayton confirmed that the fees listed in the Raftelis report represent the maximum that could be charged. Williams noted that there are only five fees remaining to be determined; the rest are acceptable. Dr. Bargas explained that staff verified that a broken lock could

cost between \$5 and \$20, or closer to \$100 for a commercial lock, and \$2,650 would cover the cost of replacing a Lost or Damaged Construction Meter.

Director Covington asked when the Board would revisit and re-approve the fees determined now. General Manager Jagers explained that the Miscellaneous Fees were broken out into a Part 5 Appendix to make it easier for the Board to review potentially annually.

Director Covington posited that the outside meter test fees should equal the cost of service as the cost could increase and is not under the District's control.

Director Covington requested information on what neighboring agencies are charging for the fees in question. Mr. Clayton advised that Raftelis did so during their analysis. He recommended leaving the fees as recommended especially on services that are not often provided.

President Williams noted that if the Raftelis report were adopted, the Board could revisit the fees on which the Board is having trouble. Director Covington again recommended tabling the item, and Director Ramirez concurred. Director Slawson reiterated that he trusts the Raftelis process but acknowledged Covington's concerns.

Legal Counsel Markman recommended adopting the fees on which the Board concurs and bringing back the few remaining.

President Williams declared the continued Public Hearing re-opened at 7:50 p.m. and invited public comment. There was none.

The Board adopted Resolution 2022-38 Accepting the Miscellaneous Fees Update Report dated October 27, 2022 and Adopting a Revised Schedule of Miscellaneous Fees (Administrative Cost Recoveries) Effective December 14, 2022 and Superseding Resolutions 2010-09, 2012-08, 2015-06, and 2018-04 with the exception of the After Hours Call Out, After Hours Call Out (SB 998), Bench Test Credit, Meter Testing done in house for 5/8" to 1" meters, and 1.5" to 2" meters, Testing done by outside contractor for 5/8" to 1" meters, and 1.5" to 2" meters, and Backflow Administration by the following roll-call vote:

MOVED: Covington	SECONDED: Hoffman	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

The Board adopted Resolution 2022-39 Amending the District's Policies and Procedures Manual Establishing a Cost Recovery Policy 5031 by the following roll-call vote:

MOVED: Hoffman	SECONDED: Slawson	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

The Board adopted Resolution 2022-40 Amending the District's Rules and Regulations Governing Water Service Part 5: Charges by the following roll-call vote:

MOVED: Slawson	SECONDED: Hoffman	APPROVED 4-1
AYES:	Covington, Hoffman, Slawson, Williams	
NOES:	Ramirez	
ABSTAIN:	None	
ABSENT:	None	

The Board continued the Public Hearing on the remaining Miscellaneous Fees to the Regular Meeting of January 11, 2023 by the following roll-call vote:

MOVED: Covington	SECONDED: Hoffman	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

5. Resolution 2022-41 Adopting the Fiscal Year 2023 Operating Budget & 2023-2027 Capital Improvement Budget, and Approval of the 2022 Operating Budget Carryover Schedule

Dr. Kirene Bargas presented the budget document and noted that the only change from the document reviewed at the prior meeting was the increase in the Board of Directors per diem compensation from \$260 to \$285, for a total financial impact of \$8,500, and net revenues were adjusted from \$1,079,500 to \$1,71,000. The Miscellaneous Fees will have an impact but does not delay the adoption of the budget, she added.

Dr. Bargas directed attention to the Carryover Schedule which represents items that are open and were budgeted and approved in 2022. These items will be moving over to 2023. The number may change; it will depend on receipt of invoices, she noted.

General Manager Jagers acknowledged the minor impact of the Miscellaneous Fees which would be addressed at a later budget adjustment.

Director Ramirez commented on the potential to get lean on the budget in regard to property.

The Board approved Resolution 2022-41 Adopting the Fiscal Year 2023 Operating Budget and 2023-2027 Capital Improvement Budget, and approved the 2022 Operating Budget Carryover Schedule by the following roll-call vote:

MOVED: Covington	SECONDED: Hoffman	APPROVED 4-0-1
AYES:	Covington, Hoffman, Slawson, Williams	
NOES:	None	
ABSTAIN:	Ramirez	
ABSENT:	None	

6. Resolution 2022-42: Acknowledging the Review, Receipt and Acceptance of the District’s Investment Policy

Dr. Kirene Bargas identified minor changes in the Investment Policy related to medium-term notes and commercial paper, as recommended by Chandler Asset Management.

President Williams invited public comment. There was none.

The Board adopted Resolution 2022-41 Acknowledging the Review, Receipt, and Acceptance of the District’s Investment Policy by the following roll-call vote:

MOVED: Hoffman	SECONDED: Slawson	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

7. Chandler Asset Management – Authorization of Contract Extension and Organizational Changes

Director of Finance and Administration Dr. Kirene Bargas explained that the District has used Chandler Asset Management for investment advisory services for the 2022 calendar year. This would be the first contract extension to continue investment advisory services. There is no cap on the number of years for extension.

Staff has been happy with the services provided, Dr. Bargas stated. She pointed to the monthly reports and comparison with the State Local Agency Investment Fund (LAIF). She noted two organizational changes at Chandler: Use of Clearwater Analytics, a reporting service; and retirement of the current Chief Executive Officer and appointment of new CEO Nicole Drago.

Director Hoffman, Chair of the Finance and Audit Committee, reported that the performance of Chandler had been monitored pertaining to returns and fees, and said he had been pleased.

Director Covington asked for staff comments regarding satisfaction with the level of service provided. Dr. Bargas indicated that staff is pleased with the services including enhanced reports and economic outlook. Covington noted there are no additional costs identified in the staff report and Bargas confirmed that she verified there are no additional charges; the charges remain the same.

The Board approved the extension of the contract with Chandler Asset Management for Investment Advisory Services for one year by the following roll-call vote:

MOVED: Covington	SECONDED: Hoffman	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

8. Resolution 2022-42: Amending the District Policies and Procedures Manual

Human Resources Administrator Sabrina Foley advised that the policies presented have had significant suggestions and edits from legal counsel. She reviewed the policies and counsel’s recommendations.

Policy 3090 Family and Medical Leave: Foley noted that the District has some federal FMLA requirements but is governed by the California Family Rights Act. This will change once the District employs 50 or more persons, she noted. This has been discussed with the Memorandum of Understanding employee group and there were no concerns voiced, she added.

Director Covington reminded that most policies are vetted through staff and legal before coming to the Personnel Committee for consideration and the majority are driven by State law. Not many changes were made by the Personnel Committee, he advised, and noted that the Committee is comfortable recommending these policies without change. Director Ramirez concurred and noted that when policies are dictated by State law there is little revision that can be made.

Foley continued with brief comment on the following proposed policies:

- Policy 3095 – Pregnancy Disability Leave
- Policy 3096 – Lactation Accommodation
- Policy 3111 – Leave for Crime Victims and Family Members
- Policy 5010 – Emergency Response Guideline for Hostile or Violent Incidents
- Policy 5030 – Budget Preparation

The Board adopted Resolution 2022-42 Amending the District Policies and Procedures Manual by the following roll-call vote:

MOVED: Slawson	SECONDED: Covington	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

9. Declare Barbeque Grills Surplus and Donate to Beaumont-Cherry Valley Recreation and Park District for use in Bogart Park

General Manager Dan Jagers reminded the Board about the previous donation of tables to Bogart Park. The barbecues had been stored at the Noble Creek Recharge Facility which is now being converted to a warehouse and this is a reasonable time to determine the disposition of the grills. He pointed to a photo and proposed making them available to the Beaumont-Cherry Valley Recreation and Park District (BCVRPD) for use in Bogart Park.

Director Covington recalled the prior award of surplus benches and tables to the BCVRPD and recommended the barbecues be offered for use at the District’s residences, the City of Beaumont parks, BCVRPD, and others.

The Board declared eight (8) barbeque grills previously used at the Noble Creek Recharge Facility (NCRF) Phase I site as surplus equipment, waived the requirements of BCVWD Policy and Procedures Manual Part III Section 8 A-ii, and approved donation of the barbecues to the four District residences and any other public agencies other than BCVRPD for use in the community within the San Geronio Pass area by the following roll-call vote:

MOVED: Covington	SECONDED: Hoffman	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

10. Extension of Contract with Wells Fargo for Banking Services for One Year

Dr. Kirene Bargas noted that Wells Fargo was the vendor selected following a Request for Proposal (RFP) process in 2013 followed by Board approvals of contract extensions for banking services to January 31, 2023. This request is to extend to the 2023 period, Bargas explained. In June 2023, the RFP process would begin again as recommended by the California Society of Municipal Finance Officers (CSMFO), she advised, for implementation in the 2024 year.

President Williams invited public comment. There was none.

The Board approved the extension of the contract with Wells Fargo for banking services for the year 2023 (one year) by the following roll-call vote:

MOVED: Slawson	SECONDED: Hoffman	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

8:30 p.m.: The Board recessed and reconvened at 8:40 p.m.

11. Teleconferencing Regulations Pursuant to AB 2449 and New Meeting Procedures

General Manager Jagers provided brief background on previous discussion and direction to staff to move forward with implementation of AB 2449 in January 2023. He reminded that the Governor will be rescinding the declaration of emergency for COVID-19 as of February 28, 2023 and AB 2449 provides some opportunity for Board members to participate remotely with conditions.

Mr. Jagers reviewed the conditions and procedures for teleconferencing under AB 2449 in order to avoid the Brown Act teleconference location posting requirements including Just Cause and Emergency Circumstances.

Legal Counsel James Markman noted that the new AB 2449 system is amazingly complex, offered some details, and emphasized tracking requirements. The only advantage of the new system is the lack of posting requirement, he stated. Based

on the District's 24 meetings per year, use of AB 2449 would be allowed a total of five times per year, he noted.

In response to Director Ramirez, Mr. Markman explained the Brown Act teleconference requirements.

Director Covington acknowledged previous discussion, said he appreciated the review and getting back to normal business.

The Board received and filed the AB 2449 teleconference regulations and meeting procedures by the following roll-call vote:

MOVED: Slawson	SECONDED: Hoffman	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

12. Adoption of 2023 Board of Directors Meeting Schedule

Director of Finance and Administration Kirene Bargas, PhD, reviewed the proposed schedule. General Manager Jagers reminded of Board discussion last year regarding going dark as much as possible in December and recommended discussion if desired.

After discussion, the Board eliminated the December 28 Engineering Workshop and December 19 Personnel Committee from the proposed schedule.

The Board adopted the 2023 Meeting Schedule with the elimination of the December 28 Engineering Workshop and December 19 Personnel Committee meeting by the following roll-call vote:

MOVED: Covington	SECONDED: Hoffman	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

13. Review of Annual List of Preapproved Events and Director Appointments

Dr. Kirene Bargas pointed to the current list of events for which all directors are preapproved for attendance or must seek preapproval.

President-Elect Hoffman noted that Table B included presidential appointments to be made in January, and Jagers indicated those would be later filled in.

Director Ramirez recommended maintaining the list of Table A.

Director Covington recommended adding the presidential appointments to the San Geronlo Pass Water Agency to Table B.

The Board adopted the Annual List of Preapproved Events and Director Appointments as presented, with no changes, by the following roll-call vote:

MOVED: Hoffman	SECONDED: Slawson	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

14. Request for Will Serve Letter for Tentative Parcel Map No. 38620 (Also Identified as Riverside County Assessor’s Parcel No. 405-140-003) located on Vineland Street, between Union Street and Nancy Avenue in the Community of Cherry Valley

Item 14 was heard earlier in the meeting.

15. 2017 Replacement Pipelines Project – Pipeline 1 (P-3620-0012) Court Pipeline Replacement Project Cost Update and Notice of Completion

Director of Engineering Mark Swanson reminded that this project began in late 2017 and a budget adjustment was made recently. He pointed to the final project costs and noted that the project came in under budget by approximately \$2,000.

Pipeline 2 is now out for bid and will be coming to the Board in January for award, he added. This item is the Notice of Completion to be formally filed with the County to close the individual pipeline project, Swanson continued.

President Williams noted her surprise that the project came in under budget.

The Board authorized the General Manager to file the Notice of Completion for the 2017 Water Pipeline Replacement Project – Pipeline 1 (P-3620-0012) with the Riverside County Assessor – County Clerk – Recorder by the following roll-call vote:

MOVED: Covington	SECONDED: Hoffman	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

16. Consideration of Attendance at Upcoming Events and Authorization of Reimbursement and Per Diem

Dr. Kirene M. Bargas reviewed the listed events. Directors indicated interest in the following events:

- Beaumont Chamber of Commerce Breakfast on January 13 – Williams (tentative) Ramirez (tentative), Slawson, Hoffman, Covington

- CSDA Webinar: Brown Act: Come for the Basics, Stay for the Updates on January 17 – Ramirez, Hoffman, Slawson
- CSDA Webinar: Ratepayer Assistance Funding & Water Shut-Off Laws on January 30 – Williams, Ramirez, Hoffman, Slawson
- CSDA Webinar: Ethics AB 1234 Compliance Training on February 2 – Williams, Ramirez (tentative), Hoffman
- CSDA Webinar: Grassroots Advocacy and Public Outreach on February 14 – Williams, Ramirez, Covington, Slawson
- CSDA 2023 Special District Leadership Academy February 26 - March 1 – Williams, Covington, Slawson (tentative)
- CSDA Webinar: Intro to Special District Finances for Board Members on March 21 – Williams, Ramirez, Hoffman, Slawson

17. Continued Review of California Drought Conditions, District Urban Water Management Plan and Water Shortage Contingency Plan, BCVWD Resolution 2022-12 Implementing Water Use Restrictions (as amended), and Other Drought Response

General Manager Jagers pointed to the Department of Water Resources attachment: State Water Project Initial 2023 Allocation – 5 Percent with SWP Human Health and Safety Needs. He reminded that the allocation always starts out low.

18. Reports For Discussion

a. Ad Hoc Committees:

Communications Committee: No report.

Sites Reservoir Committee: No report.

Water Re-Use 2x2: Mr. Jagers said there has been movement at staff level, but the committee has not met.

b. Directors' Reports:

President Williams reported attending:

- Association of California Water Agencies Fall Conference Nov. 30 to Dec. 2, 2022
- CSDA Virtual Workshop: Special Districts Leadership Academy Module 1 Governances Foundations on December 6-7, 2022
- Beaumont Chamber of Commerce Breakfast on December 9, 2022

Director Slawson reported attending:

- San Geronio Pass Water Agency
- Association of California Water Agencies Fall Conference Nov. 30 to Dec. 2, 2022

Director Hoffman reported attending:

- Beaumont Chamber of Commerce Breakfast on December 9, 2022

c. Directors' General Comments:

President Williams wished all a merry Christmas.

Director Covington said he was humbled to see the Board members appointed in lieu of election for another four years to continue the changes made at the District since 2017. He acknowledged the work of staff.

He concurred with Director Slawson's comments that there is a lot of good work going on at the San Geronio Pass Water Agency (SGPWA) with new administration and newly elected Board members. He acknowledged SGPWA Board President Larry Smith and Directors Blair Ball and Kevin Walton in attendance. He noted the Agency's efforts for grant funding and turf removal programs. He suggested that local agencies assure they are not competing against each other for the same grant funds and recommended cohesive discussion and cross-pollination of ideas for the region, including bringing back the general managers' meetings.

Director Hoffman expressed appreciation for the work done by the Board members and staff. He said he looks forward to the upcoming year.

Director Slawson concurred and offered holiday greetings.

Director Ramirez offered holiday greetings and said he appreciated all the work done over the past year.

d. General Manager's Report:

Mr. Jagers reported the following:

- Thanked the staff and Board for a busy year. He said he expected 2023 and 2024 to bring changes in economic conditions, but the District is in a good place to move forward in a positive manner
- The staff has done a great job to continue the District's mission and support the community in a cost effective and professional manner
- Progress is being made on District facilities
- Field crews paid attention to facilities during a storm event this weekend and provided updates. There were no adverse impacts
- MDP Line 16 is moving forward and actually collected some water. Mr. Swanson met with the County regarding the paving strategy for Grand Avenue. Projects will be moved toward completion in the beginning of January. The contractor working on the additional pipelines and has made the bulk of the connections
- Concrete has been placed in the warehouse building
- A development slowdown is anticipated next year, and staff is prepared to shift to the capital improvement program

e. Legal Counsel Report: No report. Mr. Markman offered season's greetings.

19. Action List for Future Meetings:

- Update / Presentation on the AMR/AMI project
- Presentation on the San Bernardino Valley Resource Conservation District
- Presentation on solar power opportunities
- Water supply for BCVWD and the region
- Matrix for delivery of recycled water

20. Announcements

- District Offices will be closed on the following holidays:
 - Monday, Dec. 26 – Christmas (observed)
 - Monday, Jan. 2, 2023 New Year’s Day (observed)
- Collaborative Agencies Committee: Wednesday, Jan. 4 at 5 p.m.
- Finance and Audit Committee Meeting: Thursday, Jan. 5, 2023 at 3 p.m.
- Regular Board Meeting: Wednesday, Jan. 11 at 6 p.m.
- Personnel Committee Meeting: Tuesday, Jan. 17 at 5:30 p.m.
- Engineering Workshop: Thursday, Jan. 26 at 6 p.m.
- Beaumont Basin Watermaster Committee: Wednesday, Feb. 1 at 11 a.m.

21. Adjournment

President Williams adjourned the meeting at 9:50 p.m.

ATTEST:



Director David Hoffman, President
to the Board of Directors of the
Beaumont-Cherry Valley Water District



Director Daniel Slawson, Secretary
to the Board of Directors of the
Beaumont-Cherry Valley Water District