



**BEAUMONT-CHERRY VALLEY WATER DISTRICT**  
560 Magnolia Avenue, Beaumont, CA 92223

**NOTICE AND AGENDA**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**

*This meeting is hereby noticed pursuant to  
California Government Code Section 54950 et. seq.*

**Wednesday, January 11, 2023 - 6:00 p.m.**  
**560 Magnolia Avenue, Beaumont, CA 92223**

**COVID-19 NOTICE**

This meeting of the Board of Directors is open to the public who would like to attend in person. COVID-19 safety guidelines are in effect pursuant to the Cal/OSHA COVID-19 Prevention Emergency Temporary Standards and the California Department of Public Health Recommendations

- **Face coverings are recommended for vaccinated and unvaccinated persons and should be properly worn over the nose and mouth at all times**
- **Maintain 6 feet of physical distancing from others in the building who are not in your party**

**TELECONFERENCE NOTICE**

*The BCVWD Board of Directors will attend in person at the BCVWD Administrative Office and/or via Zoom Video Conference pursuant to AB 2449 or Government Code 54953(b) (the Brown Act)*

*To access the Zoom conference, use the link below:*

<https://us02web.zoom.us/j/84318559070?pwd=SXlzMFZCMGh0YTFIL2tnUGlpU3h0UT09>

*To telephone in, please dial: **(669) 900-9128***

*Enter Meeting ID: **843 1855 9070***

*Enter Passcode: **113552***

*For Public Comment, use the “**Raise Hand**” feature if on the video call when prompted, if dialing in, please **dial \*9 to “Raise Hand”** when prompted*

*Meeting materials are available on  
the BCVWD’s website:*

<https://bcvwd.org/document-category/regular-board-agendas/>

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## BCVWD REGULAR MEETING – JANUARY 11, 2023

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**Call to Order: President Hoffman**

Roll Call - Board of Directors

**Pledge of Allegiance: Director Williams**

	President David Hoffman
	Vice President John Covington
	Secretary Daniel Slawson
	Treasurer Lona Williams
	Member Andy Ramirez

**Invocation: Director Ramirez**

**Announcement and Verification of Remote Meeting Participation Pursuant To AB 2449 or GC 54953(b)**

**Roll Call**

**Moment of Silence in Memory of Frances Vega Mendoza**

**Public Comment**

**PUBLIC COMMENT: RAISE HAND OR PRESS \*9 to request to speak when prompted. If you are present in the Board Room, please fill out a Request to Speak card and deliver it to the Recording Secretary.**

At this time, any person may address the Board of Directors on matters within its jurisdiction. However, state law prohibits the Board from discussing or taking action on any item not listed on the agenda. Any non-agenda matters that require action will be referred to Staff for a report and possible action at a subsequent meeting. **Please limit your comments to three minutes.** Sharing or passing time to another speaker is not permitted.

**1. Adjustments to the Agenda:** In accordance with Government Code Section 54954.2, additions to the agenda require a 2/3 vote of the legislative body, or if less than 2/3 of the members are present, a unanimous vote of those members present, which makes the determination that there is a need to take action, and the need to take action arose after the posting of the agenda.

- a. Item(s) to be removed or continued from the Agenda
- b. Emergency Item(s) to be added to the Agenda
- c. Changes to the order of the agenda

**2. Reports / Presentations / Information Items**

Reports from consultants, contractors, or staff. Presentations or handouts must be provided to the Board members in advance of the Board meeting. Presentations should be limited to no longer than five minutes.

The Board may receive and file the following reports with one motion:

- a. Townsend Public Affairs, Inc. Monthly Update (pages 6 - 11)
- b. 2023 Monthly Maintenance Fee Calculation for District Residences (pages 12-14)
- c. President's Establishment of and Appointment to Ad Hoc Committees and Assignment of Representatives for Calendar Year 2023 (pages 15-16)

## **ACTION ITEMS**

*Action may be taken on any item on the agenda. Information on the following items is included in the full Agenda Packet.*

3. **Consent Calendar:** All matters listed under the Consent Calendar are considered by the Board of Directors to be routine and will be enacted in one motion. There will be no discussion of these items prior to the time the Board considers the motion unless members of the Board, the administrative staff, or the public request specific items to be discussed and/or removed from the Consent Calendar.
  - a) Review of the November 2022 Budget Variance Reports (pages 17 - 21)
  - b) Review of the November 30, 2022 Cash/Investment Balance Report (pages 22 - 34)
  - c) Review of Check Register for the Month of December 2022 (pages 35 - 52)
  - d) Review of December 2022 Invoices Pending Approval (pages 53 - 54)
  - e) Approval of Minutes of the Regular Meeting of November 17, 2022 (pages 55 - 66)
  - f) Approval of Minutes of the Regular Meeting of December 14, 2022 (pages 67 - 82)
  - g) Receive and File Resolution 2022-38 Accepting the Miscellaneous Fees Update Report dated October 27, 2022 and Adopting a Revised Schedule of Miscellaneous Fees (Administrative Cost Recoveries) Effective December 14, 2022 and Superseding Resolutions 2010-09, 2012-08, 2015-06, and 2018-04 (pages 83 - 85)
  - h) Receive and File Resolution 2022-39 Establishing a Cost Recovery Policy 5031: User Fee Cost Recovery (pages 86 - 87)
  - i) Receive and File Resolution 2022-40 Amending the District Rules and Regulations Governing Water Service Part 5: Charges Effective December 14, 2022 and Superseding Resolution 2010-09 (pages 88 - 89)
  - j) Director Per Diem Request for Approval (pages 90 - 95)
  - k) Receive and File Annual List of Preapproved Events (pages 96 - 99)
4. **PUBLIC HEARING** (Continued from the December 14, 2022 Regular Meeting)  
**Resolution 2023-\_\_:** **Adopting Miscellaneous Fees (Administrative Cost Recoveries) Effective January 12, 2023** (pages 100 - 122)
5. **Resolution 2023-\_\_ Amending Policy 4025 Board Meetings: Annual Organization Meeting: Election of Officers and Rotation of Board President** (pages 123 - 133)
6. **Resolution 2023-\_\_:** **Acceptance of an Easement for Public Utility Purposes on behalf of BCVWD for an area located on Champions Boulevard** (pages 134 - 148)
7. **Resolution 2023-\_\_:** **Adjustment to the Fiscal Year 2022 Operating Budget for Electricity – Wells** (pages 149 - 152)
8. **Award of Contract to Audit Firm for Professional Audit and Single Audit Services in an amount not to exceed \$102,695 for three years** (pages 153 - 160)
9. **Award Contract to MCC Equipment Rentals, Inc. for Construction of the 2017 Water Pipeline Replacement Project (Pipeline 2 – P-3620-0015) Located on Oak Glen Road and Apple Tree Lane in Cherry Valley for an Amount Not to Exceed \$258,300.00** (pages 161 - 168)
10. **Request for “Will Serve Letter” for Riverside County Assessor’s Parcel No. 402-110-003 located on Jonathan Avenue north of High Street in the Community of Cherry Valley** (pages 169-173)

11. Request for “Will Serve Letter” for proposed cell tower for APN 400-010-001 (Rancho Citrus Corporation) located on Desert Lawn Drive, west of Desert Lawn Cemetery (Further Identified as 11239 Desert Lawn Drive) located in the City of Calimesa (pages 174 - 185)
12. Consideration of Attendance at Upcoming Events and Authorization of Reimbursement and Per Diem (pages 186- 190)
13. Continued Review of California Drought Conditions, District Urban Water Management Plan and Water Shortage Contingency Plan, BCVWD Resolution 2022-12 Implementing Water Use Restrictions (as amended), and Other Drought Response (pages 191 - 195)
14. Status of Local Emergency regarding the Impact of the Respiratory Illness Pandemic COVID-19 pursuant to Resolution 2020-07 (Report due every 60 days) (No written Staff Report)
15. Status of Declared Local Emergencies related to Fires
  - a. Impact of the Apple Fire pursuant to Resolution 2020-17 (No Staff Report)
  - b. Impact of the El Dorado Fire pursuant to Resolution 2020-20 (No Staff Report)
16. Reports For Discussion and Possible Action
  - a. Ad Hoc Committees
    - i. Communications
    - ii. Sites Reservoir
    - iii. Water Re-Use 3x2
  - b. Directors’ Reports

*In compliance with Government Code § 53232.3(d), Water Code § 20201, and BCVWD Policies and Procedures Manual Part II Policies 4060 and 4065 directors claiming a per diem and/or expense reimbursement (regardless of pre-approval status) will provide a brief report following attendance.*

    - o Public Policy Institute of California – “Solar Development in the San Joaquin Valley” virtual event on November 1, 2022 (if approved) (Ramirez)
  - c. Directors’ General Comments
  - d. General Manager’s Report
  - e. Legal Counsel Report
17. Topic List for Future Meetings
  - Update / presentation on the AMR / AMI project
  - Presentation on the San Bernardino Valley Resource Conservation District
  - Presentation on solar power opportunities
  - Water supply for BCVWD and the region
  - Matrix for delivery of recycled water

## 18. Announcements

*Check the meeting agenda for location and potential teleconference information.*

- Collaborative Agencies Committee: Wednesday, Jan. 11 at 5 p.m. (Date changed – may conflict with this Board Meeting)
- District Offices will be closed on Monday, Jan. 16 in observance of Martin Luther King, Jr. Day
- Personnel Committee Meeting: Tuesday, Jan. 17 at 5:30 p.m.
- Engineering Workshop: Thursday, Jan. 26 at 6 p.m.
- Beaumont Basin Watermaster Committee: Wednesday, Feb. 1 at 11 a.m.
- Finance and Audit Committee Meeting: Thursday, Feb. 2 at 3 p.m.
- Regular Board Meeting: Wednesday, Feb. 8 at 6 p.m.

## 19. Recess to Closed Session

### CONFERENCE WITH LEGAL COUNSEL

Significant exposure to litigation pursuant to paragraph (2) of Subdivision (d) of California Government Code Section 54956.9  
One case: Well drilling at 9154 Lilac Lane, Cherry Valley, CA

## 20. Report on Action Taken During Closed Session

## 21. Adjournment in Memory of Frances Vega Mendoza

### NOTICES

**AVAILABILITY OF AGENDA MATERIALS** - Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Beaumont-Cherry Valley Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection in the District's office, at 560 Magnolia Avenue, Beaumont, California ("District Office"). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available from the District Office at the same time as they are distributed to Board Members, except that if such writings are distributed one hour prior to, or during the meeting, they can be made available in the Board Room of the District's Office. Materials may also be available on the District's website: [www.bcvwd.org](http://www.bcvwd.org).

**REVISIONS TO THE AGENDA** - In accordance with §54954.2(a) of the Government Code (Brown Act), revisions to this Agenda may be made up to 72 hours before the Board Meeting, if necessary, after mailings are completed. Interested persons wishing to receive a copy of the set Agenda may pick one up at the District's Main Office, located at 560 Magnolia Avenue, Beaumont, California, up to 72 hours prior to the Board Meeting, or download from the District's website: [www.bcvwd.org](http://www.bcvwd.org).

**REQUIREMENTS RE: DISABLED ACCESS** - In accordance with §54954.2(a), requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the District Office, at least 48 hours in advance of the meeting to ensure availability of the requested service or accommodation. The District Office may be contacted by telephone at (951) 845-9581, email at [info@bcvwd.org](mailto:info@bcvwd.org) or in writing at the Beaumont-Cherry Valley Water District, 560 Magnolia Avenue, Beaumont, California 92223.

### CERTIFICATION OF POSTING

A copy of the foregoing notice was posted near the regular meeting place of the Board of Directors of Beaumont-Cherry Valley Water District and to its website at least 72 hours in advance of the meeting (Government Code §54954.2(a)).

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MEMORANDUM

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To: **Beaumont Cherry Valley Water District**

From: **Townsend Public Affairs**

Date: **January 4, 2023**

Subject: **Monthly Report**

### ACTIVITY SUMMARY

- TPA provided an update on the Urban Drought Grant Program and is working with staff on the application.
- TPA held meetings with district staff to continue building and executing its grant and funding advocacy strategy.
- TPA is pursuing state and federal earmark opportunities in FY 2023/24 and working with district's new legislative delegation to secure funding.
- TPA provided an update regarding grant programs that may impact the funding and operations of the district.
- TPA continued to identify new grant opportunities for the district to consider for funding.

### STATE UPDATES

#### **CAL FIRE Releases New High Fire Severity Zone Maps, Opens Public Comment Period**

After 15 years, the California Department of Forestry and Fire Protection (CAL FIRE) released an update to its [wildfire risk map](#), which reflects changes in fire hazard in unincorporated, rural areas, as experienced in California over past years. Updates to this map bring the tool and statutory requirement current in a way that accurately reflects today's reality for wildfire hazard throughout the state.

The current revision only updates areas in California's unincorporated, rural areas where wildfires tend to be frequent—called the "SRA" or "State Responsibility Area." This does not include cities or large urban areas. Local Responsibility Area (LRA) maps have not been updated since 2008 and are expected to be updated soon.

The State Fire Marshal is mandated by California Public Resource Code to classify lands within SRA into Fire Hazard Severity Zones (FHSZs) and the most recent SRA FHSZ map was last updated in 2007. The fire hazard zones are used for several purposes, including to designate areas where California's defensible space standards, wildland-urban interface building codes, and the State Minimum Fire Safe Regulations are required. They can be a factor in real estate

disclosure, and local governments may consider them in their general plan. However, officials stress it is important to note that within the SRA mitigation requirements already apply to all zones. A designation change for an area does not affect the legal requirements for mitigations since they are already required consistently across the SRA.

As part of the adoption process of the map, CAL FIRE invites public comment on the proposed map between December 16, 2022, and February 3, 2023. The public may submit written comment at the address below or through email at [FHSZcomments@fire.ca.gov](mailto:FHSZcomments@fire.ca.gov). In addition, CAL FIRE will host a public comment hearing in all 56 counties that have SRA to receive public [comment](#).

### **Legislative Delegation**

Below is a list of the district's new legislative delegation:

#### **State Assembly:**

Greg Wallis, Assembly District 47. Term: 2022-2024

#### **State Senate:**

Rosilicie Ochoa Bogh, Senate District 23. Term: 2020-2024

\*After the 2024 general election, BCVWD will be in Senate District 19

#### **U.S. Senate**

Dianne Feinstein. Term: 2019-2025

Alex Padilla. Term: 2023-2029

#### **U.S. House of Representatives**

Raul Ruiz, Congressional District 25. Term: 2023-2025

## **FEDERAL UPDATES**

### **Congress Passes and President Signs Budget Omnibus Package**

On December 23, Congress passed the Consolidated Appropriations Act of 2023 and the President signed the legislation into law on December 29. The action caps a lengthy process that began in early spring and was delayed several times as negotiations progressed. The bill sets funding through the end of Fiscal Year 2023 on September 30, 2023.

The Senate struck an agreement on timing for a vote on final passage of the FY23 omnibus spending bill in exchange for 18 amendments to be considered. Of note was an amendment from Senator Padilla to allow for greater flexibility in the eligible uses for ARPA State and Local Fiscal Recovery Funds. The amendment passed unanimously. Another amendment of note was one offered by Sen. Ron Johnson of Wisconsin to strip out the more than seven thousand earmarks included in the bill. The amendment vote failed 34-63, maintaining the earmarks in the bill and demonstrating bipartisan support for earmarks. The process to fund the government for FY24 will begin in a few short months.

## Beaumont Cherry Valley Water District Grant Opportunities

Administrator & Grant Name	Application Info	Matching Funds	Eligible Projects / Updates	Application Deadline/Potential Eligible Project
Bureau of Reclamation  <b>WaterSMART Water and Energy Efficiency Grants</b>	\$160 million available annually  Max. request amount varies per project	50% cost share requirement	This program provides funding for water conservation projects result in quantifiable and sustained water savings or improved water management and projects that increase the use of renewable energy sources in managing and delivering water and/or projects that upgrade existing water management facilities resulting in quantifiable and sustained energy generation and/or savings.	Application submitted on July 28, 2022  <i>SCADA Project/Turf Replacement</i>
Federal Emergency Management Agency (FEMA)  <b>Flood Mitigation Assistance Grant</b>	Total Program Funding available: \$800,000,000	25% Match Required	The Flood Mitigation Assistance Program is a competitive grant program that provides funding to states, local communities, federally recognized tribes and territories. Funds can be used for projects that reduce or eliminate the risk of repetitive flood damage to buildings insured by the National Flood Insurance Program (NFIP).	January 27, 2023
Department of Water Resources  <b>Urban Community Drought Relief Program</b>	~\$100,000 - \$10 million (anticipated)	TBD	Funding for long term drought resiliency and relief and multi-benefit projects for urban communities.	Ongoing  <i>Well Maintenance/ Replacement</i>
Bureau of Reclamation  <b>WaterSMART Environmental Water Resources Projects</b>	\$160 million in funding annually  TBD	TBD	WaterSMART Environmental Water Resources Projects is a new category of funding to support projects focused on environmental benefits and that have been developed as part of a collaborative process to help carry out an established strategy to increase the reliability of water resources.	NOFO Expected Fall 2022  <i>Recycled Water Booster Station</i>





Administrator & Grant Name	Application Info	Matching Funds	Eligible Projects / Updates	Application Deadline/Potential Eligible Project
<p>Cal Fire</p> <p><b>Forest Health Program</b></p>	<p>Award amounts from the FY21-22 cycle ranged from \$750,000 to \$2 million.</p>	<p>None</p>	<p>CAL FIRE’s Forest Health Program funds active restoration and reforestation activities aimed at providing for more resilient and sustained forests to ensure future existence of forests in California while also mitigating climate change, protecting communities from fire risk, strengthening rural economies and improving California’s water &amp; air.</p> <p>Eligible activities include but are not limited to: forest fuels reduction, <u>watershed restoration for the purpose of fire safety</u>, prescribed fire, pest management, reforestation.</p>	<p>FY23 NOFO expected early 2023, reoccurs annually</p>
<p>Department of Water Resources</p> <p><b>Riverine Stewardship Program/Urban Streams Program (USP)</b></p>	<p>\$6.5 million in available funding, \$2 million DAC set-aside</p>	<p>Varies – for USP, 20% unless located in a DAC</p>	<p>Provides funding for planning and implementation of projects that restore streams, creeks, and rivers to enhance the environment for fish, wildlife, and people. This includes:</p> <ul style="list-style-type: none"> <li>• Fish-related improvements</li> <li>• Flood risk reduction</li> <li>• Riparian, floodplain, and stream channel restoration</li> <li>• Climate adaptation</li> </ul> <p>The Urban Streams Program provides funding for projects which accomplish the following goals:</p> <p>(1) Protecting, enhancing, and restoring the natural ecological value of streams;</p> <p>(2) Preventing future property damage caused by flooding and bank erosion;</p> <p>(3) Promoting community involvement, education, and riverine stewardship.</p> <p>Certain subgrant categories (under the RSP and San Joaquin Fish Population Enhancement Program) are geographically limited to water tributaries and sources fed by the Delta or that receive water from the State Water Project or Central Valley Project, either directly or by exchange, by means of diversion from the Delta – may not apply in our case. The USP is applicable statewide.</p>	<p>Ongoing</p> <p><i>Flood Mitigation</i></p>



Administrator & Grant Name	Application Info	Matching Funds	Eligible Projects / Updates	Application Deadline/Potential Eligible Project
California Water Board  <b>Drinking Water State Revolving Fund (DWRSF)</b>	No maximum, minimum request amounts	Loan*	Planning/design and construction of drinking water infrastructure projects including: <ul style="list-style-type: none"> <li>• treatment systems</li> <li>• distribution systems</li> <li>• interconnections</li> <li>• consolidations</li> <li>• pipeline extensions</li> <li>• water sources</li> <li>• water meters</li> <li>• water storages</li> </ul> <p>*This is a low-interest financing program, grants are conditionally made available depending on funding availability and applicant need. The DWRSF and the CWRSF are also where the water board is allocating much of the BIL water infrastructure funding, so grants may become more accessible.</p>	Rolling  <i>Pipeline Replacement/ Extension Project</i>
California Water Board  <b>Clean Water State Revolving Fund (CWRSF)</b>	No maximum, minimum request amounts	Loan*	Using a combination of federal and state funds, state CWSRF programs provide loans to eligible recipients to: <ul style="list-style-type: none"> <li>• construct municipal wastewater facilities,</li> <li>• control nonpoint sources of pollution,</li> <li>• build decentralized wastewater treatment systems,</li> <li>• create green infrastructure projects,</li> <li>• protect estuaries, and</li> <li>• fund other water quality projects.</li> </ul> <p>*This is a low-interest financing program, grants are conditionally made available depending on funding availability and applicant need. The DWRSF and the CWRSF are also where the water board is allocating much of the BIL water infrastructure funding, so grants may become more accessible. These grants are often – though not always – allocated for DAC's.</p>	Rolling  <i>Raw Water Filtration System</i>



Administrator & Grant Name	Application Info	Matching Funds	Eligible Projects / Updates	Application Deadline/Potential Eligible Project
State Water Resources Control Board  <b>2022 Clean Water Act Section 319 Nonpoint Source Pollution Grant</b>	TBD, estimated \$500,000 - \$800,000	25% (tentative)	<p>This grant program would be contingent on the State Water Board receiving additional funding from the EPA in Summer 2022 to continue this program into the current fiscal year – this is likely, but not certain.</p> <p>The program primarily funds implementation projects, but occasionally offers grants for planning projects. Examples of projects include livestock fencing to reduce sediment and nutrient discharges, agricultural best management practices to reduce pesticide and nutrient discharges, dredging contaminated sediment from pesticide-impaired waters, habitat restoration such as installation of large woody debris and riparian revegetation, and rural road inventories and repairs to reduce sedimentation and erosion. Most awards go to projects that improve impaired waters, but a small amount of funding goes to projects that protect high-quality waters, or that address a nonpoint source pollution problem created by wildfire.</p>	TBD – if program is renewed, likely Winter 2022/23
Department of Water Resources  <b>Small Community Drought Relief Program</b>	No minimum request amount, maximum ~5 million	none	Funding for long-term drought resiliency and emergency projects relief for small, rural communities. Applications are accepted on a rolling, first-come, first-served basis – anticipated additional funding in FY23.	December 29, 2023  <i>Well Maintenance/ Replacement</i>





# Item 2b

## BEAUMONT-CHERRY VALLEY WATER DISTRICT

**DATE:** December 21, 2022  
**FROM:** Dr. Kirene M. Bargas, Director of Finance & Administration  
**THROUGH:** Dan Jagers, General Manager  
**SUBJECT:** 2023 Monthly Maintenance Fee Calculation

Dr. Kirene M. Bargas  
Digitally signed by Dr. Kirene M. Bargas  
 DN: cn=Dr. Kirene M. Bargas,  
 o=Beaumont-Cherry Valley Water  
 District, ou=Director of Finance &  
 Administration,  
 email=kirene.bargas@bcvwd.org, c=US  
 Date: 2022.12.20 15:56:18 -0800

On October 13, 2021, the Personnel Committee set a goal of assuring that the monthly maintenance fees charged are fair and equitable, comport with legal considerations, and account for the work provided by the employee-occupants.

After significant discussion and lengthy deliberation, the Personnel Committee recommended that the amount of the monthly maintenance fee be based on a common real estate rule of thumb for budgeting of annual residential maintenance costs.<sup>1</sup> This basis meets the original intent of the fee: to be collected from the employee-occupant (EO) to cover the maintenance costs of the structure. It also comports with the findings of the 2008 Riverside County Grand Jury Report and the District’s subsequent response.

The Personnel Committee also recommended that monies collected as monthly maintenance fees accrue as restricted funds.

Formula for Determination of the Monthly Maintenance Fee

The Percent System: *A homeowner should budget between 1 to 4 percent of the home’s value annually for maintenance costs.* For example, a home valued at \$200,000 should be budgeted for annual maintenance costs between \$2,000 and \$8,000.

On October 13, 2021, the BOD approved the recommendation made by the Personnel Committee calculation of, a 2.5 percent recovery basis of the residence value as shown in Table A hereafter. This midpoint calculation takes into consideration the proposed plan to renovate the District-owned residences, which will result in lessened short-term maintenance needs, along with typical ongoing estimated maintenance needs.

TABLE A – Calculation of 2022 Monthly Maintenance Fee

Cost Recovery Item - 2.5 Percent System			
	Home Value (\$175/SF)	% of Maintenance Cost per \$1000 +10%*	2022 Monthly Maintenance Fee
Residence A	\$255,500.00	\$7,026.25	<b>\$585.52</b>
Residence B	\$227,500.00	\$6,256.25	<b>\$521.35</b>
Residence C	\$210,000.00	\$5,775.00	<b>\$481.25</b>
Residence D	\$362,250.00	\$9,961.88	<b>\$830.16</b>

<sup>1</sup> <https://www.millionacres.com/real-estate-investing/articles/how-much-money-budget-home-maintenance/#:~:text=Generally%20speaking%2C%20you%20should%20expect,to%20spend%20on%20annual%20upkeep>



Annual Escalator

During the October 13, 2021 BOD meeting, the Personnel Committee recommended adding a clause to the District Residences and Facility Emergency Policy to provide for an annual escalator to assure the monthly maintenance fee does not fall behind the cost-of-living index (inflation rate). The recommended escalator would be equal to the District’s annual cost of living wage increase or a maximum of 3 percent, whichever is less, and that has been incorporated into the Policy document for Board approval.

Although this situation is not a tenancy, the District desires to assure fair treatment of all EOs and looks to typical landlord-tenant norms to inform the policy; therefore, the recommended escalator is comfortably below the 5 percent maximum allowable rent increases as established by the Tenant Protection Act of 2019<sup>2</sup>.

Adequacy of the Calculated Monthly Maintenance Fee

The 2023 annual maintenance fee collection for the four residences will total \$29,889.96. After five years, the fund balance of the Monthly Maintenance Fee will be audited to determine whether it is meeting the funding needs.

On December 14, 2022, the BOD approved a 5% cost-of-living index (inflation rate) for the 2023 fiscal year, therefore; the 3% maximum escalator is implemented.

Table B reflects the 2023 Fixed Water Charges.

TABLE B – 2023 Fixed Water Charges

Fixed Water	13.845	Fixed Water Charge: 5/8" Meter (27.69) on a Bi-Monthly (2)
Water Usage	15.68	Water Usage: Tier 1 Single Family of 0.82; SEC of 0.42; Imported Water of 0.72 multiplied by 8 Units
Monthly	29.525	

Table C reflects the year-to-year increase from 2022 to 2023 to include the escalator and fixed water charges identifying the 2023 Monthly Maintenance Fee.

TABLE C – 2023 Monthly Maintenance Fee

Annual Fees	2022 Monthly Maintenance Fee	2023 3% Escalator	2023 Occupancy Fee	2023 Fixed Water Charge	2023 Monthly Maintenance Fee
Residence A	\$585.52	1.03	\$603.09	\$29.53	\$632.61
Residence B	\$521.35	1.03	\$536.99	\$29.53	\$566.52
Residence C	\$481.25	1.03	\$495.69	\$29.53	\$525.21
Residence D	\$830.16	1.03	\$855.06	\$29.53	\$884.59
Annual			\$29,889.96	\$1,417.20	\$31,307.16

<sup>2</sup> [https://leginfo.legislature.ca.gov/faces/billTextClient.xhtml?bill\\_id=201920200AB1482](https://leginfo.legislature.ca.gov/faces/billTextClient.xhtml?bill_id=201920200AB1482)



### Implementation

The new monthly maintenance fees and the Employment and Occupancy Agreement are effective as of February 01, 2023.

To ensure continued accuracy, staff has review the monthly maintenance fee on the following basis:

- 2023 Year: Review annual CPI to assure the fee is not falling behind or climbing ahead. BOD approved a 5% COLA therefore; the 3% maximum escalator is implemented.
- 2023 Year: Water Charges (January through December). Staff calculated the 8 units of water, with the fixed meter fee and the pass thru charges. The meter fee used in the calculation is a 5/8" meter. The same rate applies to all four houses at a cost of \$29.53 monthly.
- On or around the year 2025: Staff will audit the restricted fund balance to assure funding needs are being met.
- On or around the year 2031: Staff will review estimated home values to recalculate the 2.5 percent cost recovery basis.



**Beaumont-Cherry Valley Water District  
Regular Board Meeting  
January 11, 2023**

Item 2c

STAFF REPORT

**TO:** Board of Directors  
**FROM:** Dan Jagers, General Manager  
**SUBJECT:** **President’s Establishment of and Appointment to Ad Hoc Committees and Assignment of Representatives for Calendar Year 2023**

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**Staff Recommendation:** Receive and file.

**Background**

The District’s Policies and Procedures Manual Part II Section 3 Committees of the Board of Directors states:

- A. Ad Hoc Committees. The Board President shall appoint such ad hoc committees as may be deemed necessary or advisable by himself/herself and/or the Board. The duties of the ad hoc committees shall be outlined at the time of appointment, and the committee shall be considered dissolved when its final report has been made.

**Summary**

For Calendar Year 2023, President Hoffman has established the following ad hoc committees and Board member appointments:

<b>2023 Ad Hoc</b>	<b>Member 1</b>	<b>Member 2</b>	<b>Alternate</b>
Bogart Park	Hoffman	Ramirez	Williams
Communications	Ramirez	Williams	Hoffman
Sites Reservoir	Covington	Hoffman	Williams

These ad hoc committees were established at the behest of President Hoffman and not by formal action. These are temporary advisory committees composed of less than a quorum of the Board, serving a single purpose, and will be dissolved once the assigned task is accomplished, pursuant to the requirements of the Brown Act.

**Fiscal Impact**

The fiscal impact to the District will depend on the total number of ad hoc committee meetings called during 2023. The Fiscal Year 2023 budget as adopted by the Board on December 14, 2022 includes consideration for a total of 24 ad hoc committee meetings.

**Attachments:** Worksheet Board Officers and Appointments 2023

Staff Report prepared by Lynda Kerney, Administrative Assistant

**ATTACHMENT 1**

**BCVWD APPOINTEES 2023 WORKSHEET**

<b>Internal Ad Hoc Committees*</b>	<b>2022</b>	<b>2023</b>
Bogart Park Ad Hoc Committee member	Hoffman	
Bogart Park Ad Hoc Committee member	Ramirez	
Bogart Park Ad Hoc Committee (alternate)	Williams	
Ad Hoc Communications Committee member	Ramirez	
Ad Hoc Communications Committee member	Williams	
Ad Hoc Communications Committee (alternate)	Hoffman	
Ad Hoc Sites Reservoir member	Covington	
Ad Hoc Sites Reservoir member	Hoffman	
Ad Hoc Sites Reservoir (alternate)	Williams	

<b>External Representative Appointments</b>	<b>2022</b>	<b>2023</b>
Ad Hoc 3x2 Water Re-use member	Hoffman	
Ad Hoc 3x2 Water Re-use member	Covington	
Ad Hoc 3x2 Water Re-use (alternate)	Ramirez	
San Gorgonio Pass Regional Water Alliance	Slawson	
San Gorgonio Pass Regional Water Alliance (alternate)	Williams	
Collaborative Agencies Committee	Ramirez	
Collaborative Agencies Committee (alternate)	Williams	
San Gorgonio Pass Water Agency	Slawson	
San Gorgonio Pass Water Agency (alternate)	Covington	

\*Ad Hoc Committees exist at the pleasure of the President. The President may re-establish, eliminate, or create any ad hoc committees as deemed appropriate.



# Consent Calendar

**NOTE:**

Items 3a – 3d on the Consent Calendar have not been reviewed by the Finance and Audit Committee, as the Committee meeting of January 5, 2023 was canceled due to lack of quorum

General Ledger  
Budget Variance Revenue

Beaumont-Cherry Valley Water District

560 Magnolia Avenue  
Beaumont CA 92223  
(951) 845-9581  
www.bcwvd.org



User: wclayton  
Printed: 12/29/2022 12:55:13 PM  
Period 11 - 11  
Fiscal Year 2022

Account Number	Description	Budget	Period Amt	End Bal	Variance	% Avail/ Uncollect
<b>50</b>	<b>GENERAL</b>					
01-50-510-419051	Grant Revenue	\$ 640,000.00	\$ 76,104.00	\$ 328,638.02	\$ 311,361.98	48.65%
	<b>Grant Rev</b>	<b>\$ 640,000.00</b>	<b>\$ 76,104.00</b>	<b>\$ 328,638.02</b>	<b>\$ 311,361.98</b>	<b>48.65%</b>
01-50-510-490001	Interest Income - Bonita Vista	\$ 1,000.00	\$ -	\$ 298.62	\$ 701.38	70.14%
01-50-510-490011	Interest Income - Fairway Cnyn	\$ 281,000.00	\$ -	\$ -	\$ 281,000.00	100.00%
01-50-510-490021	Interest Income - General	\$ 126,000.00	\$ 958.00	\$ 319,619.88	\$ (193,619.88)	-153.67%
01-50-510-490041	Rlzd Gain/Loss on Investment	\$ -	\$ -	\$ 47,395.23	\$ (47,395.23)	-100.00%
	<b>Interest Income</b>	<b>\$ 408,000.00</b>	<b>\$ 958.00</b>	<b>\$ 367,313.73</b>	<b>\$ 40,686.27</b>	<b>9.97%</b>
01-50-510-481001	Fac Fees-Wells	\$ 1,210,000.00	\$ 1,936.00	\$ 1,608,426.94	\$ (398,426.94)	-32.93%
01-50-510-481006	Fac Fees-Water Rights (SWP)	\$ 766,000.00	\$ 1,225.00	\$ 520,378.82	\$ 245,621.18	32.07%
01-50-510-481012	Fac Fees-Water Treatment Plant	\$ 576,000.00	\$ 921.00	\$ 765,165.92	\$ (189,165.92)	-32.84%
01-50-510-481018	Fac Fees-Local Water Resources	\$ 304,000.00	\$ 485.00	\$ 206,027.53	\$ 97,972.47	32.23%
01-50-510-481024	Fac Fees-Recycled Water	\$ 877,000.00	\$ 4,051.78	\$ 1,208,845.12	\$ (331,845.12)	-37.84%
01-50-510-481030	Fac Fees-Transmission (16")	\$ 980,000.00	\$ 1,568.00	\$ 1,302,692.89	\$ (322,692.89)	-32.93%
01-50-510-481036	Fac Fees-Storage	\$ 1,255,000.00	\$ 2,008.00	\$ 1,668,244.47	\$ (413,244.47)	-32.93%
01-50-510-481042	Fac Fees-Booster	\$ 87,000.00	\$ 139.00	\$ 115,481.07	\$ (28,481.07)	-32.74%
01-50-510-481048	Fac Fees-Pressure Reducing Stn	\$ 45,000.00	\$ 71.00	\$ 58,986.73	\$ (13,986.73)	-31.08%
01-50-510-481054	Fac Fees-Miscellaneous Project	\$ 39,000.00	\$ 62.00	\$ 51,509.55	\$ (12,509.55)	-32.08%
01-50-510-481060	Fac Fees-Financing Costs	\$ 191,000.00	\$ 384.84	\$ 254,721.61	\$ (63,721.61)	-33.36%
01-50-510-485001	Front Footage Fees	\$ 24,000.00	\$ 22,439.50	\$ 38,428.00	\$ (14,428.00)	-60.12%
	<b>Non-Operating Revenue</b>	<b>\$ 6,354,000.00</b>	<b>\$ 35,291.12</b>	<b>\$ 7,798,908.65</b>	<b>\$ (1,444,908.65)</b>	<b>-22.74%</b>
01-50-510-410100	Sales	\$ 6,367,000.00	\$ 484,291.11	\$ 5,462,046.85	\$ 904,953.15	14.21%
01-50-510-410151	Agricultural Irrigation Sales	\$ 29,000.00	\$ 5,926.76	\$ 19,731.48	\$ 9,268.52	31.96%
01-50-510-410171	Construction Sales	\$ 203,000.00	\$ 10,311.30	\$ 162,391.02	\$ 40,608.98	20.00%
01-50-510-413001	Backflow Administration Charge	\$ 51,000.00	\$ 2,969.59	\$ 45,551.36	\$ 5,448.64	10.68%
01-50-510-413011	Fixed Meter Charges	\$ 4,243,000.00	\$ 393,829.84	\$ 4,308,842.16	\$ (65,842.16)	-1.55%
01-50-510-413021	Meter Fees	\$ 300,000.00	\$ 38,840.00	\$ 737,197.00	\$ (437,197.00)	-145.73%
01-50-510-415001	SGPWA Importation Charges	\$ 4,349,000.00	\$ 330,592.20	\$ 3,698,992.65	\$ 650,007.35	14.95%
01-50-510-415011	SCE Power Charges	\$ 2,467,000.00	\$ 192,804.60	\$ 2,156,969.59	\$ 310,030.41	12.57%
01-50-510-417001	2nd Notice Penalties	\$ 61,000.00	\$ 7,495.00	\$ 52,730.00	\$ 8,270.00	13.56%
01-50-510-417011	3rd Notice Charges	\$ 14,000.00	\$ 4,225.00	\$ 27,935.00	\$ (13,935.00)	-99.54%
01-50-510-417021	Account Reinstatement Fees	\$ 10,000.00	\$ 3,100.00	\$ 43,000.00	\$ (33,000.00)	-330.00%
01-50-510-417031	Lien Processing Fees	\$ 2,000.00	\$ -	\$ 4,000.00	\$ (2,000.00)	-100.00%
01-50-510-417041	Credit Check Processing Fees	\$ 11,000.00	\$ 845.00	\$ 10,285.00	\$ 715.00	6.50%
01-50-510-417051	Returned Check Fees	\$ 3,000.00	\$ 475.00	\$ 4,275.00	\$ (1,275.00)	-42.50%
01-50-510-417061	Customer Damage/Upgrade Charge	\$ 22,000.00	\$ -	\$ 17,655.34	\$ 4,344.66	19.75%
01-50-510-417071	After-Hours Call Out Charges	\$ 1,000.00	\$ 200.00	\$ 1,050.00	\$ (50.00)	-5.00%
01-50-510-417081	Bench Test Fees	\$ -	\$ 30.00	\$ 90.00	\$ (90.00)	#DIV/0!
01-50-510-417091	Credit Card Processing Fees	\$ 51,000.00	\$ 5,271.00	\$ 57,557.56	\$ (6,557.56)	-12.86%
01-50-510-419001	Rebates and Reimbursements	\$ -	\$ -	\$ -	\$ -	0.00%
01-50-510-419011	Development Income	\$ 226,000.00	\$ 20,918.06	\$ 295,441.26	\$ (69,441.26)	-30.73%
01-50-510-419012	Development Income - GIS	\$ 308,000.00	\$ -	\$ -	\$ 308,000.00	100.00%
01-50-510-419031	Well Maintenance Reimbursement	\$ 8,000.00	\$ -	\$ 192,184.24	\$ (184,184.24)	-2302.30%
01-50-510-419061	Miscellaneous Income	\$ 1,000.00	\$ 115.97	\$ 34,041.12	\$ (33,041.12)	-3304.11%
	<b>Operating Revenue</b>	<b>\$ 18,727,000.00</b>	<b>\$ 1,502,240.43</b>	<b>\$ 17,331,966.63</b>	<b>\$ 1,395,033.37</b>	<b>7.45%</b>
01-50-510-471001	Maint Fees - 12303 Oak Glen Rd	\$ 9,000.00	\$ 830.16	\$ 8,501.60	\$ 498.40	5.54%
01-50-510-471011	Maint Fees - 13695 Oak Glen Rd	\$ 6,000.00	\$ 521.36	\$ 5,413.60	\$ 586.40	9.77%
01-50-510-471021	Maint Fees - 13697 Oak Glen Rd	\$ 7,000.00	\$ 585.52	\$ 6,055.20	\$ 944.80	13.50%
01-50-510-471031	Maint Fees - 9781 AveMiravilla	\$ 5,000.00	\$ 481.26	\$ 5,012.60	\$ (12.60)	-0.25%
01-50-510-471101	Utilities - 12303 Oak Glen Rd	\$ 5,000.00	\$ 633.86	\$ 3,789.31	\$ 1,210.69	24.21%
01-50-510-471111	Utilities - 13695 Oak Glen Rd	\$ 4,000.00	\$ 321.95	\$ 4,274.39	\$ (274.39)	-6.86%
01-50-510-471121	Utilities - 13697 Oak Glen Rd	\$ 6,000.00	\$ 346.18	\$ 4,315.77	\$ 1,684.23	28.07%
01-50-510-471131	Utilities - 9781 Ave Miravilla	\$ 4,000.00	\$ 264.13	\$ 3,825.33	\$ 174.67	4.37%
	<b>Rent/Utilities</b>	<b>\$ 46,000.00</b>	<b>\$ 3,984.42</b>	<b>\$ 41,187.80</b>	<b>\$ 4,812.20</b>	<b>10.46%</b>
<b>Revenue Total</b>		<b>\$ 26,175,000.00</b>	<b>\$ 1,618,577.97</b>	<b>\$ 25,868,014.83</b>	<b>\$ 306,985.17</b>	<b>1.17%</b>











**Beaumont-Cherry Valley Water District  
Board of Directors Meeting  
January 11, 2023**

Item 2b

STAFF REPORT

**TO:** Board of Directors  
**FROM:** Dan Jagers, General Manager  
**SUBJECT:** **November 30, 2022 Cash Balance and Investment Report**

---

**Staff Recommendation**

Approve the November 30, 2022 Cash Balance and Investment Report.

**Summary**

Attached is the Cash and Investment Report as of November 30, 2022. The District's total invested cash and marketable securities have a market value of \$83,529,907.97.

**Analysis**

The attached reports include the following elements following 5045.17 Investment Reporting:

- a. Listing of individual securities held at the end of the reporting period;
- b. Cost and market value of all securities, including realized and unrealized market value gains or losses per GASB requirements;
- c. Average weighted yield to maturity of the portfolio;
- d. Listing of investment by maturity date;
- e. Percentage of the total portfolio, which each type of investment represents;
- f. Statement of compliance with Investment Policy, including an explanation of any compliance exceptions (CGC Section 53646); and
- g. Certification of sufficient liquidity to meet budgeted expenditures over the ensuing six months (CGC Section 53646)

The investments, in type, maturity, and percentage of the total portfolio, follow the existing Board approved investment policy.

The weighted average maturity (WAM) of the portfolio is 312 days. The maximum WAM allowed by the Investment Policy is 1,825 days. The current portfolio and expected revenue cash flow will be sufficient to meet budgeted expenditure requirements for the next six months and the foreseeable future.

**Attachment(s)**

November 30, 2022 Cash and Investment Report  
Chandler Asset Management Portfolio Summary as of November 30, 2022  
Chandler Asset Management Statement of Compliance as of November 30, 2022  
Chandler Asset Management Holdings Report as of November 30, 2022

Staff Report prepared by William Clayton, Finance Manager



**Beaumont-Cherry Valley Water District  
Cash Balance & Investment Report  
As of November 30, 2022**

Account Name	Account Ending #	Cash Balance Per Account	
		Balance	Prior Month Balance
Wells Fargo			
General	4152	\$14,965,092.89	\$16,208,590.63
<b>Total Cash</b>		<b>\$ 14,965,092.89</b>	<b>\$ 16,208,590.63</b>

Account Name	Market Value	Prior Month Balance	Actual % of		Maturity	Par Amount	Rate	2022 Interest to Date
			Total	Policy % Limit				
Ca. State Treasurer's Office: Local Agency Investment Fund	\$32,040,994.08	\$32,040,994.08	47%	No Limit	Liquid	N/A	2.08%	\$230,534.01 <sup>(1)</sup>
CalTRUST Short Term Fund	\$0.00	\$0.00	0%	No Limit	Liquid	N/A	2.81%	\$13,546.98 <sup>(2)</sup>
Chandler Investment Services	\$36,523,821.00	\$36,222,061.00	53%	No Limit	Liquid	N/A	3.10%	\$93,852.00 <sup>(3)</sup>
<b>Total Investments</b>	<b>\$68,564,815.08</b>	<b>\$68,263,055.08</b>						<b>\$337,932.99</b> <sup>(4)</sup>
<b>Total Cash &amp; Investments</b>	<b>\$ 83,529,907.97</b>	<b>\$ 84,471,645.71</b>						

Dr. Kirene M. Bargas

Digitally signed by Dr. Kirene M. Bargas  
DN: cn=Dr. Kirene M. Bargas, o=Beaumont-Cherry  
Valley Water District, ou=Director of Finance &  
Administration, email=kirene.bargas@bcvwd.org, c=US  
Date: 2022.12.13 12:55:33 -0800

The investments above have been reviewed by the Director of Finance and Administration \_\_\_\_\_

The investments above are in accordance with the District's investment policy. \_\_\_\_\_

BCVWD will be able to meet its cash flow obligations for the next 6 months. \_\_\_\_\_

(1) Includes 4th Quarter 2021 Interest received in 2022 for total of \$18,313.11

(2) Redemption of full investment March 2022

(3) Market Value includes Unrealized Gains and Losses that will be recorded at year end

(4) Difference between Consolidated Portfolio Summary Accrued Interest and Cash Balance Report total is CalTRUST interest YTD as has a zero balance with account closure

\* \$1MM payment made to RivCo in November.





**PORTFOLIO CHARACTERISTICS**

Average Modified Duration	0.90
Average Coupon	2.01%
Average Purchase YTM	2.62%
Average Market YTM	3.41%
Average S&P/Moody Rating	AA/Aa2
Average Final Maturity	1.04 yrs
Average Life	0.94 yrs

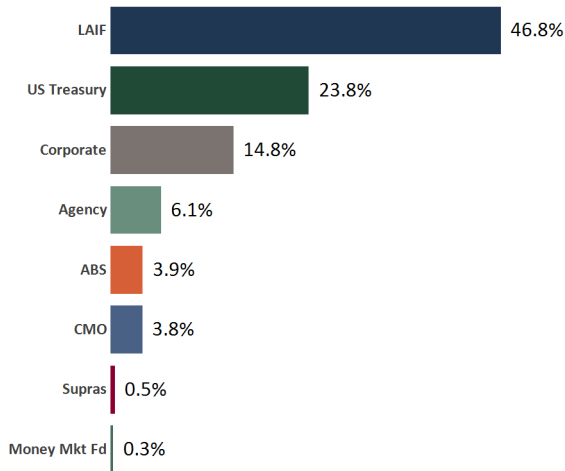
**ACCOUNT SUMMARY**

	Beg. Values as of 10/31/22	End Values as of 11/30/22
Market Value	68,103,781	68,425,706
Accrued Interest	207,221	239,884
<b>Total Market Value</b>	<b>68,311,003</b>	<b>68,665,591</b>
Income Earned	145,716	146,681
Cont/WD		
Par	69,819,523	69,892,499
Book Value	69,086,131	69,193,179
Cost Value	68,908,798	68,984,839

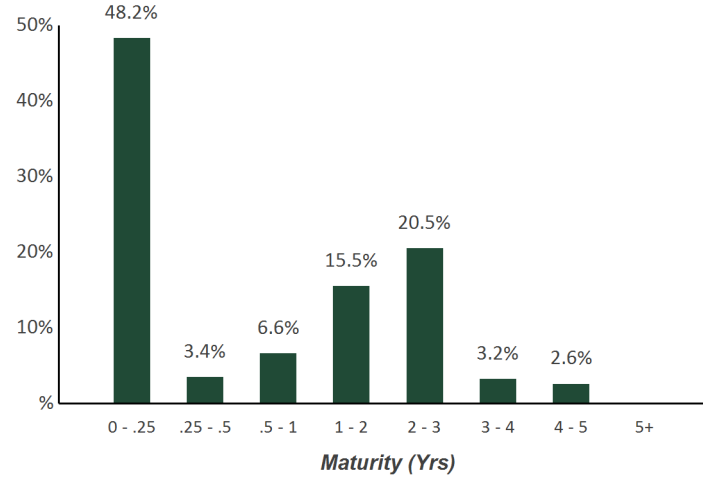
**TOP ISSUERS**

Local Agency Investment Fund	46.8%
Government of United States	23.8%
Federal Home Loan Mortgage Corp	4.6%
Federal Home Loan Bank	3.5%
Federal Farm Credit Bank	1.2%
American Express ABS	0.9%
Federal National Mortgage Assoc	0.7%
Home Depot	0.7%
<b>Total</b>	<b>82.0%</b>

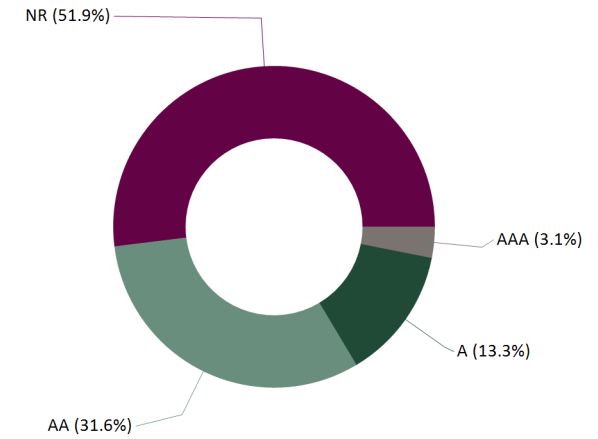
**SECTOR ALLOCATION**



**MATURITY DISTRIBUTION**



**CREDIT QUALITY (S&P)**



# Statement of Compliance

As of November 30, 2022



## BCVWD - Consolidated Portfolio

This portfolio is a consolidation of assets managed by Chandler Asset Management and assets managed internally by Client. Chandler relies on Client to provide accurate information for reporting assets and producing this compliance statement.

Category	Standard	Comment
U.S. Treasuries	No limitation; Full faith and credit of the U.S. are pledged for the payment of principal and interest	<i>Complies</i>
Federal Agencies	No limitation; Federal agencies or U.S. government-sponsored enterprise obligations, participations, or other instruments, including those issued or fully guaranteed as to principal and interest by federal agencies or U.S. government sponsored enterprises.	<i>Complies</i>
Supranational Obligations	"AA" rating category or higher by a NRSRO; 30% max; 10% max per issuer; USD denominated senior unsecured unsubordinated obligations; Issued or unconditionally guaranteed by International Bank for Reconstruction & Development (IBRD), International Finance Corporation (IFC), or Inter-American Development Bank (IADB)	<i>Complies</i>
Municipal Securities (CA, Other States)	5% max per issuer; Registered treasury notes or bonds of this state or any of the other 49 United States, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by a state or by a department, board, agency, or authority of this state or any of the other 49 United States. Bonds, notes, warrants, or other evidence of indebtedness of any local agency, including the District's own bonds, within this state, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by the local agency, or by a department, board, agency, or authority of the local agency.	<i>Complies</i>
Corporate Medium Term Notes	"A" rating category or better by a NRSRO; 30% max; 5% max per issuer; Issuer is a corporation organized and operating within the U.S. or by depository institutions licensed by the U.S. or any state and operating within the U.S.	<i>Complies</i>
Asset-Backed, Mortgage-Backed, Mortgage Pass-Through Securities, and Collateralized Mortgage Obligations	"AA" rating category or higher by a NRSRO; 20% max (combined ABS/MBS/CMO); 5% max per issuer that is not a U.S. Government Agency; Asset-Backed, Mortgage-Backed, Mortgage Pass-Through Securities, and Collateralized Mortgage Obligations limited to mortgage-backed pass-through securities issued by a US government agency or consumer receivable pass-through certificates or bonds	<i>Complies</i>
Negotiable Certificates of Deposit (NCD)	30% max; 5% max per issuer; Issued by a nationally or state-chartered bank, or a federal or state association, a state or federal credit union, or by a federally-licensed or state-licensed branch of a foreign bank.	<i>Complies</i>
Certificate of Deposit Placement Service (CDARS)	50% max (combined with Negotiable Certificates of Deposit)	<i>Complies</i>
Collateralized Bank Deposits	Deposits with financial institutions will be collateralized with pledged securities per California Government Code	<i>Complies</i>
Banker's Acceptances	"A-1" short-term rating or better by a NRSRO; 40% max; 30% max per commercial bank; 5% max per issuer; 180 days max maturity; Issued by domestic or foreign banks, which are eligible for purchase by the Federal Reserve System.	<i>Complies</i>
Commercial Paper	"Prime" quality of the highest rating by a NRSRO; The entity that issues the commercial paper shall meet all conditions: (i) Organized and operating in the U.S. as a general corporation; (ii) Has total assets >\$500 million; (iii) Has debt other than commercial paper, if any, that is "A" rating category or higher by a NRSRO; 25% max; 5% max per issuer; 10% max of the outstanding paper of an issuing corporation; 270 days max maturity	<i>Complies</i>
Money Market Mutual Funds	20% max; Registered with SEC under Investment Company Act of 1940 and issued by diversified management companies and meet either of the following criteria: (i) Highest rating by two NRSROs; or (ii) Retained an investment adviser registered or exempt from SEC registration with > 5 years experience managing money market mutual funds with AUM >\$500 million	<i>Complies</i>
Local Agency Investment Fund (LAIF)	Maximum amount permitted by LAIF; Not used by investment adviser	<i>Complies</i>

Local Government Investment Pool (LGIP)	No limitation; However, the amount invested may not exceed the current maximum allowed by the pool; "AAm", or its equivalent, by a NRSRO; Shares of beneficial interest issued by a joint powers authority organized pursuant to Government Code Section; must meet the requirements of California Government Code Section 53601(p); the pool must seek to maintain a stable Net Asset Value ("NAV")	<i>Complies</i>
Repurchase Agreements	10% max; 102% Collateralized; 1 year max maturity; Not used by investment adviser	<i>Complies</i>
Max Per Issuer	5% max per issuer, except U.S. Treasuries, Federal Agency securities, LGIPs, and LAIF	<i>Complies</i>
Maximum Maturity	5 years maximum maturity	<i>Complies</i>

# Holdings Report

As of November 30, 2022



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>ABS</b>									
36262XAC8	GM Financial Auto Lease Trust 2021-3 A2 0.39% Due 10/21/2024	130,000.00	05/04/2022 2.99%	125,764.84 127,183.35	96.68 5.49%	125,684.48 15.49	0.18% (1,498.87)	NR / AAA AAA	1.89 0.65
43813GAC5	Honda Auto Receivables Trust 2021-1 A3 0.27% Due 4/21/2025	197,667.73	Various 2.37%	193,168.05 194,580.72	96.74 5.91%	191,223.91 14.83	0.28% (3,356.81)	Aaa / NR AAA	2.39 0.58
36266FAC3	GM Financial Auto Lease Trust 2022-2 A3 3.42% Due 6/20/2025	130,000.00	05/03/2022 3.45%	129,986.44 129,989.89	97.50 5.37%	126,749.51 135.85	0.18% (3,240.38)	NR / AAA AAA	2.56 1.31
44933LAC7	Hyundai Auto Receivables Trust 2021-A A3 0.38% Due 9/15/2025	273,072.10	04/25/2022 2.62%	265,306.61 267,566.79	96.39 5.88%	263,218.70 46.12	0.38% (4,348.09)	NR / AAA AAA	2.79 0.65
44934KAC8	Hyundai Auto Receivables Trust 2021-B A3 0.38% Due 1/15/2026	40,000.00	05/19/2022 2.98%	38,468.75 38,816.27	95.13 5.80%	38,050.73 6.76	0.06% (765.54)	NR / AAA AAA	3.13 0.90
47789QAC4	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	118,000.00	05/02/2022 3.32%	111,823.44 113,074.09	94.57 5.29%	111,587.61 27.27	0.16% (1,486.48)	Aaa / NR AAA	3.29 1.15
43815PAC3	Honda Auto Receivables 2022-2 A3 3.73% Due 7/20/2026	50,000.00	08/15/2022 3.76%	49,997.02 49,997.28	97.56 5.00%	48,779.15 67.35	0.07% (1,218.13)	NR / AAA AAA	3.64 1.98
89238FAD5	Toyota Auto Receivables OT 2022-B A3 2.93% Due 9/15/2026	209,000.00	Various 3.26%	207,519.11 207,786.64	96.27 5.22%	201,194.28 272.16	0.29% (6,592.36)	Aaa / AAA NR	3.79 1.66
02582JIR2	American Express 2021-1 A 0.9% Due 11/15/2026	386,000.00	Various 3.23%	364,484.53 369,328.87	92.46 5.01%	356,900.79 154.40	0.52% (12,428.08)	Aaa / NR AAA	3.96 1.89
362585AC5	GM Financial Securitized ART 2022-2 A3 3.1% Due 2/16/2027	40,000.00	04/05/2022 3.13%	39,991.64 39,993.19	96.61 5.19%	38,643.84 51.67	0.06% (1,349.35)	Aaa / AAA NR	4.22 1.65
47800AAC4	John Deere Owner Trust 2022-B A3 3.74% Due 2/16/2027	115,000.00	07/12/2022 3.77%	114,989.02 114,990.15	97.59 5.14%	112,231.80 191.16	0.16% (2,758.35)	Aaa / NR AAA	4.22 1.77
89231CAD9	Toyota Auto Receivables Owner 2022-C A3 3.76% Due 4/15/2027	140,000.00	08/08/2022 3.80%	139,976.61 139,978.67	97.35 5.53%	136,293.72 233.96	0.20% (3,684.95)	NR / AAA AAA	4.38 1.53
36265WAD5	GM Financial Securitized Auto 2022-3 A3 3.64% Due 4/16/2027	55,000.00	07/06/2022 3.67%	54,999.62 54,999.67	97.27 5.14%	53,498.14 83.42	0.08% (1,501.53)	Aaa / NR AAA	4.38 1.87



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>ABS</b>									
02582JIT8	American Express Credit Trust 2022-2 A 3.39% Due 5/17/2027	235,000.00	05/17/2022 3.42%	234,948.02 234,957.15	96.65 4.89%	227,127.99 354.07	0.33% (7,829.16)	NR / AAA AAA	4.46 2.29
92348KAA1	Verizon Master Trust 2021-1 A 0.5% Due 5/20/2027	300,000.00	10/21/2022 4.28%	279,093.75 280,004.86	93.30 4.35%	279,905.73 45.83	0.41% (99.13)	Aaa / AAA AAA	4.47 1.78
47800BAC2	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	210,000.00	10/12/2022 5.15%	209,983.70 209,984.23	100.18 5.06%	210,386.21 1,247.05	0.31% 401.98	Aaa / NR AAA	4.54 2.21
92348KAV5	Verizon Master Trust 2022-5 A1A 3.72% Due 7/20/2027	140,000.00	08/02/2022 3.75%	139,993.84 139,994.52	98.12 5.16%	137,365.80 159.13	0.20% (2,628.72)	NR / AAA AAA	4.64 1.62
<b>Total ABS</b>		<b>2,768,739.83</b>	<b>3.48%</b>	<b>2,700,494.99</b> <b>2,713,226.34</b>	<b>5.21%</b>	<b>2,658,842.39</b> <b>3,106.52</b>	<b>3.88%</b> <b>(54,383.95)</b>	<b>Aaa / AAA</b> <b>AAA</b>	<b>3.73</b> <b>1.53</b>

<b>AGENCY</b>									
3130ALRG1	FHLB Note 0.125% Due 3/17/2023	400,000.00	05/09/2022 2.04%	393,559.60 397,804.88	98.76 4.34%	395,048.80 102.78	0.58% (2,756.08)	Aaa / AA+ AAA	0.29 0.29
3137EAEQ8	FHLMC Note 0.375% Due 4/20/2023	500,000.00	04/21/2022 2.09%	491,613.00 496,765.34	98.37 4.65%	491,836.00 213.54	0.72% (4,929.34)	Aaa / AA+ AAA	0.39 0.38
3133EJYL7	FFCB Note 2.8% Due 9/5/2023	95,000.00	04/07/2022 2.27%	95,688.47 95,371.64	98.47 4.86%	93,545.65 635.44	0.14% (1,825.99)	Aaa / AA+ AAA	0.76 0.74
313383YJ4	FHLB Note 3.375% Due 9/8/2023	500,000.00	04/26/2022 2.35%	506,845.00 503,854.60	98.86 4.89%	494,303.00 3,890.63	0.73% (9,551.60)	Aaa / AA+ NR	0.77 0.75
3130APU29	FHLB Note 0.5% Due 11/9/2023	400,000.00	06/28/2022 3.06%	386,424.00 390,649.46	96.02 4.88%	384,071.60 122.22	0.56% (6,577.86)	Aaa / AA+ NR	0.94 0.92
3130AAHE1	FHLB Note 2.5% Due 12/8/2023	150,000.00	04/07/2022 2.43%	150,159.30 150,097.31	97.60 4.94%	146,393.85 1,802.08	0.22% (3,703.46)	Aaa / AA+ NR	1.02 0.98
3133ENWP1	FFCB Note 2.625% Due 5/16/2024	270,000.00	05/10/2022 2.69%	269,635.50 269,734.73	97.13 4.68%	262,249.65 295.31	0.38% (7,485.08)	Aaa / AA+ AAA	1.46 1.41
3133ENYX2	FFCB Note 3.25% Due 6/17/2024	460,000.00	06/15/2022 3.40%	458,707.40 459,002.70	97.95 4.64%	450,577.36 6,810.56	0.67% (8,425.34)	Aaa / AA+ AAA	1.55 1.47
3130ASDS5	FHLB Note 2.75% Due 6/28/2024	500,000.00	06/28/2022 3.22%	495,520.00 496,471.23	97.22 4.60%	486,078.50 6,531.25	0.72% (10,392.73)	Aaa / AA+ NR	1.58 1.50
3130AQMR1	FHLB Callable Note Annual 1/27/2023 1.25% Due 1/27/2025	150,000.00	04/18/2022 2.75%	144,043.95 145,371.43	93.05 4.67%	139,572.00 645.83	0.20% (5,799.43)	Aaa / AA+ NR	2.16 2.08



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<b>AGENCY</b>									
3135G05X7	FNMA Note 0.375% Due 8/25/2025	500,000.00	06/22/2022 3.27%	456,750.00 462,757.98	90.27 4.17%	451,360.50 500.00	0.66% (11,397.48)	Aaa / AA+ AAA	2.74 2.67
3130ALEM2	FHLB Callable Note Qtrly 11/25/2025 0.79% Due 2/25/2026	400,000.00	05/12/2022 2.96%	369,200.00 373,695.38	89.22 4.40%	356,869.20 842.67	0.52% (16,826.18)	Aaa / AA+ NR	3.24 3.12
<b>Total Agency</b>		<b>4,325,000.00</b>	<b>2.76%</b>	<b>4,218,146.22</b> <b>4,241,576.68</b>	<b>4.61%</b>	<b>4,151,906.11</b> <b>22,392.31</b>	<b>6.08%</b> <b>(89,670.57)</b>	<b>Aaa / AA+ AAA</b>	<b>1.40</b> <b>1.35</b>

<b>CMO</b>									
3137B5KW2	FHLMC K035 A2 3.458% Due 8/25/2023	394,851.31	04/29/2022 1.85%	398,568.46 396,927.63	98.82 5.17%	390,196.96 1,137.83	0.57% (6,730.67)	NR / NR AAA	0.73 0.56
3137BTU25	FHLMC K724 A2 3.062% Due 11/25/2023	389,617.94	06/13/2022 3.46%	387,745.94 388,342.71	98.17 5.20%	382,486.38 994.18	0.56% (5,856.33)	NR / NR AAA	0.99 0.77
3137BEVH4	FHLMC K040 A2 3.241% Due 9/25/2024	150,000.00	04/21/2022 2.94%	150,726.56 150,546.36	97.19 4.90%	145,785.90 405.13	0.21% (4,760.46)	NR / NR AAA	1.82 1.61
3137BFE98	FHLMC K041 A2 3.171% Due 10/25/2024	150,000.00	04/21/2022 2.96%	150,480.47 150,362.11	96.89 4.91%	145,330.52 396.38	0.21% (5,031.59)	Aaa / AAA AAA	1.90 1.71
3137BFXT3	FHLMC K042 A2 2.67% Due 12/25/2024	450,000.00	06/22/2022 3.52%	441,070.31 442,649.10	95.92 4.84%	431,625.87 200.25	0.63% (11,023.23)	Aaa / NR NR	2.07 1.84
3137BHCY1	FHLMC K044 A2 2.811% Due 1/25/2025	373,732.26	06/16/2022 4.46%	365,148.10 366,653.12	96.10 4.80%	359,174.57 875.47	0.52% (7,478.55)	NR / NR AAA	2.16 1.91
3137F4WZ1	FHLMC K731 A2 3.6% Due 2/25/2025	395,778.05	05/03/2022 2.67%	400,292.39 399,350.78	97.60 4.79%	386,296.08 1,187.33	0.56% (13,054.70)	NR / NR AAA	2.24 1.88
3137BM7C4	FHLMC K051 A2 3.308% Due 9/25/2025	400,000.00	05/18/2022 3.06%	402,031.25 401,705.44	96.58 4.63%	386,324.52 1,102.67	0.56% (15,380.92)	NR / NR AAA	2.82 2.50
<b>Total CMO</b>		<b>2,703,979.56</b>	<b>3.14%</b>	<b>2,696,063.48</b> <b>2,696,537.25</b>	<b>4.90%</b>	<b>2,627,220.80</b> <b>6,299.24</b>	<b>3.84%</b> <b>(69,316.45)</b>	<b>Aaa / AAA AAA</b>	<b>1.84</b> <b>1.59</b>

<b>CORPORATE</b>									
14913R2D8	Caterpillar Financial Service Note 0.65% Due 7/7/2023	400,000.00	Various 2.41%	391,684.00 395,869.95	97.58 4.76%	390,332.40 1,040.00	0.57% (5,537.55)	A2 / A A	0.60 0.59
02665WCT6	American Honda Finance Note 3.55% Due 1/12/2024	400,000.00	Various 2.77%	405,283.50 403,373.50	98.54 4.91%	394,150.40 5,482.78	0.58% (9,223.10)	A3 / A- A	1.12 1.06



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<b>CORPORATE</b>									
24422EVN6	John Deere Capital Corp Note 0.45% Due 1/17/2024	400,000.00	Various 2.68%	385,011.00 390,250.28	95.46 4.62%	381,825.20 670.00	0.56% (8,425.08)	A2 / A A	1.13 1.10
91159HHV5	US Bancorp Callable Note Cont 1/5/2024 3.375% Due 2/5/2024	150,000.00	04/20/2022 2.95%	151,047.00 150,672.23	98.41 4.78%	147,607.50 1,631.25	0.22% (3,064.73)	A2 / A+ A+	1.18 1.13
637432NL5	National Rural Utilities Callable Note Cont 12/7/2023 2.95% Due 2/7/2024	150,000.00	04/06/2022 2.77%	150,441.00 150,269.10	97.69 4.97%	146,541.60 1,401.25	0.22% (3,727.50)	A1 / A- A+	1.19 1.14
06051GHF9	Bank of America Corp Callable Note 1X 3/5/2023 3.55% Due 3/5/2024	400,000.00	Various 3.24%	401,089.50 400,313.97	99.50 5.46%	397,997.20 3,392.22	0.58% (2,316.77)	A2 / A- AA-	1.26 0.26
89114QCB2	Toronto Dominion Bank Note 3.25% Due 3/11/2024	400,000.00	Various 3.02%	401,620.50 401,102.93	97.94 4.92%	391,774.40 2,888.89	0.57% (9,328.53)	A1 / A AA-	1.28 1.23
037833CU2	Apple Inc Callable Note Cont 3/11/2024 2.85% Due 5/11/2024	450,000.00	06/22/2022 3.23%	446,895.00 447,618.14	97.63 4.56%	439,354.35 712.50	0.64% (8,263.79)	Aaa / AA+ NR	1.45 1.39
747525AT0	Qualcomm Inc Callable Note Cont 3/20/2024 2.9% Due 5/20/2024	400,000.00	Various 2.72%	401,320.00 400,890.28	97.58 4.62%	390,332.00 354.45	0.57% (10,558.28)	A2 / A NR	1.47 1.42
69371RR81	Paccar Financial Corp Note 3.15% Due 6/13/2024	290,000.00	06/06/2022 3.16%	289,933.30 289,948.90	97.81 4.64%	283,651.61 4,263.00	0.42% (6,297.29)	A1 / A+ NR	1.54 1.46
06367TQW3	Bank of Montreal Note 0.625% Due 7/9/2024	425,000.00	04/27/2022 3.22%	401,846.00 408,081.99	93.29 5.02%	396,465.50 1,047.74	0.58% (11,616.49)	A2 / A- AA-	1.61 1.56
79466LAG9	Salesforce.com Inc Callable Note Cont 7/15/2022 0.625% Due 7/15/2024	375,000.00	Various 2.99%	356,177.25 361,188.88	93.81 4.63%	351,768.75 885.42	0.51% (9,420.13)	A2 / A+ NR	1.62 1.58
05531FBH5	Truist Financial Corporation Callable Note Cont 7/1/2024 2.5% Due 8/1/2024	400,000.00	Various 3.07%	395,039.00 396,340.78	96.10 4.96%	384,384.40 3,333.33	0.56% (11,956.38)	A3 / A- A	1.67 1.59
693475AY1	PNC Financial Services Callable Note Cont 10/2/2024 2.2% Due 11/1/2024	150,000.00	04/11/2022 2.99%	147,117.00 147,833.89	95.18 4.86%	142,768.05 275.00	0.21% (5,065.84)	A3 / A- A	1.92 1.84
89236TJT3	Toyota Motor Credit Corp Note 1.45% Due 1/13/2025	150,000.00	04/18/2022 3.00%	143,931.00 145,297.89	93.88 4.51%	140,816.25 833.75	0.21% (4,481.64)	A1 / A+ A+	2.12 2.04
00440EAS6	Chubb INA Holdings Inc Note 3.15% Due 3/15/2025	450,000.00	Various 3.67%	443,992.50 444,943.69	96.66 4.70%	434,961.90 2,992.50	0.64% (9,981.79)	A3 / A A	2.29 2.16



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<b>CORPORATE</b>									
69371RR73	Paccar Financial Corp Note 2.85% Due 4/7/2025	120,000.00	03/31/2022 2.86%	119,968.80 119,975.58	96.24 4.55%	115,491.48 513.00	0.17% (4,484.10)	A1 / A+ NR	2.35 2.23
023135CE4	Amazon.com Inc Note 3% Due 4/13/2025	450,000.00	Various 3.22%	447,451.25 447,808.29	96.88 4.40%	435,939.30 1,800.00	0.64% (11,868.99)	A1 / AA AA-	2.37 2.25
78016EZ59	Royal Bank of Canada Note 3.375% Due 4/14/2025	400,000.00	Various 3.64%	397,033.20 397,613.39	96.82 4.81%	387,272.80 1,762.50	0.57% (10,340.59)	A1 / A AA-	2.37 2.24
06406RBC0	Bank of NY Mellon Corp Callable Note Cont 3/25/2025 3.35% Due 4/25/2025	400,000.00	Various 3.27%	400,918.40 400,729.98	96.91 4.72%	387,640.00 1,340.00	0.57% (13,089.98)	A1 / A AA-	2.40 2.27
808513AX3	Charles Schwab Corp Callable Note Cont 3/21/2025 3.85% Due 5/21/2025	450,000.00	06/22/2022 3.80%	450,561.98 450,472.15	98.29 4.59%	442,308.15 481.25	0.64% (8,164.00)	A2 / A A	2.47 2.33
46647PCH7	JP Morgan Chase & Co Callable Note Cont 6/1/2024 0.824% Due 6/1/2025	400,000.00	Various 3.79%	378,688.50 382,758.39	93.00 5.23%	371,996.40 1,648.00	0.54% (10,761.99)	A1 / A- AA-	2.50 2.39
63743HFE7	National Rural Utilities Note 3.45% Due 6/15/2025	60,000.00	04/27/2022 3.46%	59,983.80 59,986.80	96.41 4.97%	57,845.76 1,190.25	0.09% (2,141.04)	A2 / A- A	2.54 2.35
26442UAA2	Duke Energy Progress LLC Callable Note Cont 5/15/25 3.25% Due 8/15/2025	400,000.00	Various 3.26%	399,859.00 399,876.64	96.55 4.62%	386,214.00 3,827.78	0.57% (13,662.64)	Aa3 / A NR	2.71 2.53
89236TKF1	Toyota Motor Credit Corp Note 3.65% Due 8/18/2025	180,000.00	08/15/2022 3.68%	179,838.00 179,853.52	97.44 4.66%	175,388.22 1,879.75	0.26% (4,465.30)	A1 / A+ A+	2.72 2.52
931142EW9	Wal-Mart Stores Note 3.9% Due 9/9/2025	100,000.00	09/06/2022 3.92%	99,930.00 99,935.30	98.76 4.38%	98,755.40 888.33	0.15% (1,179.90)	Aa2 / AA AA	2.78 2.58
437076CR1	Home Depot Callable Note Cont 8/15/2025 4% Due 9/15/2025	450,000.00	09/14/2022 4.12%	448,560.00 448,656.26	99.16 4.32%	446,224.95 3,600.00	0.66% (2,431.31)	A2 / A A	2.79 2.59
63743HFF4	National Rural Utilities Note 5.45% Due 10/30/2025	145,000.00	10/20/2022 5.50%	144,805.70 144,811.20	101.46 4.90%	147,123.82 680.49	0.22% 2,312.62	A2 / A- A	2.92 2.66
637432NG6	National Rural Utilities Callable Note Cont 8/1/2025 3.25% Due 11/1/2025	60,000.00	04/14/2022 3.31%	59,880.00 59,900.99	95.43 4.95%	57,259.26 162.50	0.08% (2,641.73)	A1 / A- A+	2.92 2.73
756109BE3	Realty Income Corp Callable Note Cont 9/1/2025 4.625% Due 11/1/2025	400,000.00	09/20/2022 4.64%	399,764.00 399,778.54	99.54 4.79%	398,157.20 1,541.67	0.58% (1,621.34)	A3 / A- NR	2.92 2.69





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<b>CORPORATE</b>									
61747YET8	Morgan Stanley Callable Note Cont 7/17/2025 4.679% Due 7/17/2026	400,000.00	09/20/2022 5.23%	395,440.00 395,668.98	98.86 5.14%	395,449.20 6,810.54	0.59% (219.78)	A1 / A- A+	3.63 2.40
665859AW4	Northern Trust Company Callable Note Cont 4/10/2027 4% Due 5/10/2027	450,000.00	Various 3.99%	450,269.40 450,249.93	97.92 4.52%	440,652.60 1,050.00	0.64% (9,597.33)	A2 / A+ A+	4.44 4.01
91324PEG3	United Health Group Inc Callable Note Cont 4/15/2027 3.7% Due 5/15/2027	115,000.00	05/17/2022 3.69%	115,055.80 115,049.83	96.93 4.47%	111,465.26 189.11	0.16% (3,584.57)	A3 / A+ A	4.46 4.05
<b>Total Corporate</b>		<b>10,370,000.00</b>	<b>3.43%</b>	<b>10,260,435.38</b> <b>10,287,122.17</b>	<b>4.76%</b>	<b>10,069,915.31</b> <b>60,569.25</b>	<b>14.75%</b> <b>(217,206.86)</b>	<b>A1 / A</b> <b>A+</b>	<b>2.14</b> <b>1.94</b>
<b>LAIF</b>									
90LAIF\$00	Local Agency Investment Fund State Pool	32,040,994.08	Various 2.06%	32,040,994.08 32,040,994.08	1.00 2.06%	32,040,994.08 100,775.88	46.81% 0.00	NR / NR NR	0.00 0.00
<b>Total LAIF</b>		<b>32,040,994.08</b>	<b>2.06%</b>	<b>32,040,994.08</b> <b>32,040,994.08</b>	<b>2.06%</b>	<b>32,040,994.08</b> <b>100,775.88</b>	<b>46.81%</b> <b>0.00</b>	<b>NR / NR</b> <b>NR</b>	<b>0.00</b> <b>0.00</b>
<b>MONEY MARKET FUND</b>									
31846V807	First American Treasury MMF Class Y	228,785.27	Various 3.43%	228,785.27 228,785.27	1.00 3.43%	228,785.27 0.00	0.33% 0.00	Aaa / AA+ AAA	0.00 0.00
<b>Total Money Market Fund</b>		<b>228,785.27</b>	<b>3.43%</b>	<b>228,785.27</b> <b>228,785.27</b>	<b>3.43%</b>	<b>228,785.27</b> <b>0.00</b>	<b>0.33%</b> <b>0.00</b>	<b>Aaa / AA+</b> <b>AAA</b>	<b>0.00</b> <b>0.00</b>
<b>SUPRANATIONAL</b>									
4581X0EE4	Inter-American Dev Bank Note 3.25% Due 7/1/2024	365,000.00	06/22/2022 3.26%	364,963.50 364,971.14	97.92 4.62%	357,412.75 4,942.71	0.53% (7,558.39)	Aaa / AAA AAA	1.59 1.50
<b>Total Supranational</b>		<b>365,000.00</b>	<b>3.26%</b>	<b>364,963.50</b> <b>364,971.14</b>	<b>4.62%</b>	<b>357,412.75</b> <b>4,942.71</b>	<b>0.53%</b> <b>(7,558.39)</b>	<b>Aaa / AAA</b> <b>AAA</b>	<b>1.59</b> <b>1.50</b>



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<b>US TREASURY</b>									
912828YW4	US Treasury Note 1.625% Due 12/15/2022	750,000.00	Various 1.84%	749,218.75 749,937.96	99.93 3.36%	749,458.50 5,627.56	1.10% (479.46)	Aaa / AA+ AAA	0.04 0.04
912828ZH6	US Treasury Note 0.25% Due 4/15/2023	750,000.00	Various 2.31%	736,835.93 744,385.12	98.43 4.53%	738,193.50 242.10	1.08% (6,191.62)	Aaa / AA+ AAA	0.37 0.37
912828VB3	US Treasury Note 1.75% Due 5/15/2023	750,000.00	Various 2.29%	746,220.70 748,187.10	98.73 4.57%	740,478.75 580.11	1.08% (7,708.35)	Aaa / AA+ AAA	0.45 0.45
912828ZU7	US Treasury Note 0.25% Due 6/15/2023	750,000.00	Various 2.42%	732,832.04 741,418.28	97.68 4.65%	732,568.50 865.78	1.07% (8,849.78)	Aaa / AA+ AAA	0.54 0.53
91282CAF8	US Treasury Note 0.125% Due 8/15/2023	750,000.00	Various 2.44%	728,574.22 737,998.41	96.79 4.78%	725,947.50 275.13	1.06% (12,050.91)	Aaa / AA+ AAA	0.71 0.69
91282CAP6	US Treasury Note 0.125% Due 10/15/2023	220,000.00	05/04/2022 2.62%	212,274.22 215,346.97	96.05 4.80%	211,303.18 35.51	0.31% (4,043.79)	Aaa / AA+ AAA	0.87 0.85
91282CAW1	US Treasury Note 0.25% Due 11/15/2023	750,000.00	Various 2.62%	723,837.89 733,464.23	95.80 4.78%	718,535.25 82.86	1.05% (14,928.98)	Aaa / AA+ AAA	0.96 0.94
91282CBV2	US Treasury Note 0.375% Due 4/15/2024	750,000.00	Various 2.70%	717,480.47 726,869.68	94.39 4.64%	707,900.25 363.15	1.03% (18,969.43)	Aaa / AA+ AAA	1.38 1.34
91282CCG4	US Treasury Note 0.25% Due 6/15/2024	775,000.00	Various 2.92%	733,680.66 744,376.29	93.63 4.58%	725,593.75 894.64	1.06% (18,782.54)	Aaa / AA+ AAA	1.54 1.50
91282CCT6	US Treasury Note 0.375% Due 8/15/2024	750,000.00	Various 2.78%	711,445.31 720,331.56	93.29 4.50%	699,668.25 825.41	1.02% (20,663.31)	Aaa / AA+ AAA	1.71 1.67
91282CCX7	US Treasury Note 0.375% Due 9/15/2024	750,000.00	Various 2.83%	708,437.50 718,306.03	93.07 4.44%	698,056.50 598.23	1.02% (20,249.53)	Aaa / AA+ AAA	1.79 1.75
91282CDB4	US Treasury Note 0.625% Due 10/15/2024	750,000.00	Various 2.88%	711,455.08 719,570.99	93.28 4.40%	699,579.75 605.25	1.02% (19,991.24)	Aaa / AA+ AAA	1.88 1.82
91282CDH1	US Treasury Note 0.75% Due 11/15/2024	750,000.00	Various 2.93%	710,820.32 719,429.36	93.23 4.39%	699,228.75 248.61	1.02% (20,200.61)	Aaa / AA+ AAA	1.96 1.91
91282CDN8	US Treasury Note 1% Due 12/15/2024	750,000.00	Various 3.13%	711,869.14 718,844.15	93.54 4.34%	701,572.50 3,463.11	1.03% (17,271.65)	Aaa / AA+ AAA	2.04 1.97
91282CDS7	US Treasury Note 1.125% Due 1/15/2025	775,000.00	Various 3.01%	737,794.93 745,344.01	93.55 4.33%	725,018.70 3,293.22	1.06% (20,325.31)	Aaa / AA+ AAA	2.13 2.05
91282CDZ1	US Treasury Note 1.5% Due 2/15/2025	750,000.00	Various 2.88%	723,125.00 728,142.09	94.12 4.32%	705,879.00 3,301.63	1.03% (22,263.09)	Aaa / AA+ AAA	2.21 2.12



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>US TREASURY</b>									
91282CED9	US Treasury Note 1.75% Due 3/15/2025	750,000.00	Various 2.93%	726,035.16 730,690.77	94.60 4.25%	709,482.75 2,791.77	1.04% (21,208.02)	Aaa / AA+ AAA	2.29 2.20
91282CEH0	US Treasury Note 2.625% Due 4/15/2025	500,000.00	06/28/2022 3.23%	491,933.59 493,158.17	96.35 4.26%	481,758.00 1,694.71	0.70% (11,400.17)	Aaa / AA+ AAA	2.38 2.26
912828XB1	US Treasury Note 2.125% Due 5/15/2025	750,000.00	Various 3.09%	729,971.68 733,174.88	95.15 4.22%	713,613.00 704.42	1.04% (19,561.88)	Aaa / AA+ AAA	2.46 2.36
91282CEU1	US Treasury Note 2.875% Due 6/15/2025	670,000.00	06/28/2022 3.22%	663,457.03 664,394.33	96.91 4.17%	649,271.54 8,894.43	0.96% (15,122.79)	Aaa / AA+ AAA	2.54 2.38
91282CAB7	US Treasury Note 0.25% Due 7/31/2025	800,000.00	Various 3.08%	732,058.59 742,946.85	90.30 4.12%	722,437.60 668.48	1.05% (20,509.25)	Aaa / AA+ AAA	2.67 2.60
91282CFP1	US Treasury Note 4.25% Due 10/15/2025	600,000.00	10/18/2022 4.46%	596,554.69 596,690.36	100.37 4.11%	602,203.20 3,292.58	0.88% 5,512.84	Aaa / AA+ AAA	2.88 2.67
91282CFW6	US Treasury Note 4.5% Due 11/15/2025	750,000.00	11/09/2022 4.55%	748,945.31 748,960.71	101.13 4.09%	758,437.50 1,491.71	1.11% 9,476.79	Aaa / AA+ AAA	2.96 2.74
91282CBT7	US Treasury Note 0.75% Due 3/31/2026	750,000.00	Various 2.97%	690,097.65 697,997.84	89.93 4.01%	674,443.50 958.11	0.98% (23,554.34)	Aaa / AA+ AAA	3.33 3.23
<b>Total US Treasury</b>		<b>17,090,000.00</b>	<b>2.91%</b>	<b>16,474,955.86</b> <b>16,619,966.14</b>	<b>4.35%</b>	<b>16,290,629.72</b> <b>41,798.51</b>	<b>23.79%</b> <b>(329,336.42)</b>	<b>Aaa / AA+</b> <b>AAA</b>	<b>1.75</b> <b>1.68</b>
<b>TOTAL PORTFOLIO</b>		<b>69,892,498.74</b>	<b>2.62%</b>	<b>68,984,838.78</b> <b>69,193,179.07</b>	<b>3.41%</b>	<b>68,425,706.43</b> <b>239,884.42</b>	<b>100.00%</b> <b>(767,472.64)</b>	<b>Aa2 / AA</b> <b>AAA</b>	<b>1.04</b> <b>0.90</b>
<b>TOTAL MARKET VALUE PLUS ACCRUED</b>						<b>68,665,590.85</b>			

# Accounts Payable

## Checks by Date - Detail by Check Date

User: wclayton  
 Printed: 12/27/2022 2:56 PM

### Beaumont-Cherry Valley Water District

560 Magnolia Avenue  
 Beaumont CA 92223  
 (951) 845-9581  
 www.bcvwd.org



Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
	Invoice No	Description	Reference		
ACH	10138 HW201 Nov 2022	ARCO Business Solutions ARCO Fuel Charges 11/22-11/28/2022	12/01/2022		2,320.04
Total for this ACH Check for Vendor 10138:				0.00	2,320.04
13397	UB*05120	James Cockerham Refund Check	12/01/2022		0.10
Total for Check Number 13397:				0.00	0.10
13398	UB*05122	Janice Crump Refund Check	12/01/2022		0.02
Total for Check Number 13398:				0.00	0.02
13399	UB*05123	Joshua Hart Refund Check Refund Check Refund Check Refund Check Refund Check Refund Check	12/01/2022		25.87 12.16 142.87 90.00 16.92 52.50
Total for Check Number 13399:				0.00	340.32
13400	UB*05119	April Jocson Refund Check	12/01/2022		40.09
Total for Check Number 13400:				0.00	40.09
13401	AR-McCl 09072022	BCVWD/John McClure AR Refund	12/01/2022		275.03
Total for Check Number 13401:				0.00	275.03
13402	UB*05124	Selena Valenzuela Refund Check Refund Check Refund Check Refund Check Refund Check	12/01/2022		4.65 11.69 18.27 8.58 6.82
Total for Check Number 13402:				0.00	50.01
13403	UB*05121	Nico Vassol Refund Check	12/01/2022		0.06
Total for Check Number 13403:				0.00	0.06
13404	10893 701084448039	Anthem Blue Cross EAP EAP Dec 2022	12/01/2022		83.70
Total for Check Number 13404:				0.00	83.70

Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
13405	10894 0001595376	Liberty Dental Plan Liberty Dental - Dec 2022	12/01/2022		289.26
Total for Check Number 13405:				0.00	289.26
13406	10170 12052022	Secretary of State Notary Test Fee - E Gonzales	12/01/2022		40.00
Total for Check Number 13406:				0.00	40.00
Total for 12/1/2022:				0.00	3,438.63
ACH	10085	CalPERS Retirement System	12/08/2022		
	1002256603	PR Batch 00001.12.2022 CalPERS 1% ER Paid			0.59
	1002256603	PR Batch 00001.12.2022 CalPERS 7.5% EE PEPRA			3,698.33
	1002256603	PR Batch 00001.12.2022 CalPERS 8% ER Paid			1,026.42
	1002256603	PR Batch 00001.12.2022 CalPERS ER PEPRA			4,038.59
	1002256603	PR Batch 00001.12.2022 CalPERS 1% ER Paid			216.00
	1002256603	PR Batch 00001.12.2022 CalPERS 7% EE Deduction			4.12
	1002256603	PR Batch 00001.12.2022 CalPERS 7% EE Deduction			1,512.10
	1002256603	PR Batch 00001.12.2022 CalPERS ER Paid Classic			9.35
	1002256603	PR Batch 00001.12.2022 CalPERS ER Paid Classic			9,440.07
	1002256603	PR Batch 00001.12.2022 CalPERS 8% EE Paid			1,995.19
Total for this ACH Check for Vendor 10085:				0.00	21,940.76
ACH	10087	EDD	12/08/2022		
	1-474-024-672	PR Batch 00001.12.2022 CA SDI			1,823.01
	1-474-024-672	PR Batch 00001.12.2022 State Income Tax			10,945.28
	1-474-024-672	PR Batch 00001.12.2022 CA SDI			0.65
Total for this ACH Check for Vendor 10087:				0.00	12,768.94
ACH	10094	U.S. Treasury	12/08/2022		
	270274221089296	PR Batch 00001.12.2022 Federal Income Tax			25,013.38
	270274221089296	PR Batch 00001.12.2022 FICA Employer Portion			10,393.03
	270274221089296	PR Batch 00001.12.2022 FICA Employee Portion			3.75
	270274221089296	PR Batch 00001.12.2022 Medicare Employee Portion			0.88
	270274221089296	PR Batch 00001.12.2022 Medicare Employer Portion			0.88
	270274221089296	PR Batch 00001.12.2022 FICA Employee Portion			10,393.03
	270274221089296	PR Batch 00001.12.2022 FICA Employer Portion			3.75
	270274221089296	PR Batch 00001.12.2022 Medicare Employer Portion			2,890.50
	270274221089296	PR Batch 00001.12.2022 Medicare Employee Portion			2,974.66
Total for this ACH Check for Vendor 10094:				0.00	51,673.86
ACH	10141	Ca State Disbursement Unit	12/08/2022		
	42150906	PR Batch 00001.12.2022 Garnishment			288.46
	42150910	PR Batch 00001.12.2022 Garnishment			487.84
Total for this ACH Check for Vendor 10141:				0.00	776.30
ACH	10203	Voya Financial	12/08/2022		
	VB1450PP25 2022	PR Batch 00001.12.2022 Deferred Comp			350.00
Total for this ACH Check for Vendor 10203:				0.00	350.00
ACH	10264	CalPERS Supplemental Income Plans	12/08/2022		
	1002256599	PR Batch 00001.12.2022 CalPERS 457			1,774.94
	1002256599	PR Batch 00001.12.2022 457 Catch-Up			417.49
	1002256599	PR Batch 00001.12.2022 ROTH-Post-Tax			75.00
	1002256599	PR Batch 00001.12.2022 457 Loan Repayment			170.83
	1002256599	PR Batch 00001.12.2022 CalPERS 457 %			96.48
	1002256599	PR Batch 00001.12.2022 ROTH % Deduction			83.70
Total for this ACH Check for Vendor 10264:				0.00	2,618.44

Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
ACH	10895	Basic Pacific	12/08/2022		
	2013688	PR Batch 00001.12.2022 Flexible Spending Account (PT)			164.89
	2013688	PR Batch 00001.12.2022 Flexible Spending Account (PT)-EE LOA			25.00
Total for this ACH Check for Vendor 10895:				0.00	189.89
ACH	10984	MidAmerica Administrative & Retirement Solutions	12/08/2022		
	1670366591833	PR Batch 00001.12.2022 401(a) Deferred Comp			1,043.60
Total for this ACH Check for Vendor 10984:				0.00	1,043.60
ACH	10138	ARCO Business Solutions	12/08/2022		
	HW201 Dec 2022	ARCO Fuel Charges 11/29-12/05/2022			2,305.52
Total for this ACH Check for Vendor 10138:				0.00	2,305.52
ACH	10901	Ameritas Life Insurance Corp.	12/08/2022		
	12012022 Dental	Ameritas Dental Dec 2022			2,142.24
	12012022 Vision	Ameritas Vision Dec 2022			488.72
Total for this ACH Check for Vendor 10901:				0.00	2,630.96
ACH	10902	Colonial Life	12/08/2022		
	53743681113321	Col Life Premiums Nov 2022			4,740.24
Total for this ACH Check for Vendor 10902:				0.00	4,740.24
ACH	10903	The Lincoln National Life Insurance Company	12/08/2022		
	4482060256	Life & ADD EE/ER Insurance Dec 2022			692.09
Total for this ACH Check for Vendor 10903:				0.00	692.09
ACH	10288	CalPERS Health Fiscal Services Division	12/08/2022		
	142899937	Admin Fee for Health Ins Dec 2022			213.75
	142899937	Admin Fee for Retired Emp Health Ins Dec 2022			18.05
	142899937	Active Employees Health Ins Dec 2022			64,780.68
	142899937	Retired Employees Health Ins Dec 2022			2,370.00
	142899939	Active Non CalPERS Member Health Ins Dec 2022			1,871.43
	142899939	Admin Fee Non CalPERS Member Health Ins Dec 2022			6.18
Total for this ACH Check for Vendor 10288:				0.00	69,260.09
ACH	10288	CalPERS Health Fiscal Services Division	12/08/2022		
	142899937	Admin Fee for Health Ins Dec 2022 - Correction			0.03
Total for this ACH Check for Vendor 10288:				0.00	0.03
2057	10387	Franchise Tax Board	12/08/2022		
	PP25 2022	PR Batch 00001.12.2022 Garnishment FTB			109.03
Total for Check Number 2057:				0.00	109.03
13407	UB*05125	Horne LLP dba CA LIHWAP	12/08/2022		
		Refund Check			69.39
Total for Check Number 13407:				0.00	69.39
13408	10000	A C Propane Co	12/08/2022		
	241472	Propane Refill Dec 2022 - 9781 Avenida Miravilla			340.52
	241472	Propane Refill Dec 2022 - 9781 Avenida Miravilla			340.52
	241472	Propane Refill Dec 2022 - 9781 Avenida Miravilla			-340.52
	241474	Propane Refill Dec 2022 - 13697 Oak Glen Rd			-450.19
	241474	Propane Refill Dec 2022 - 13697 Oak Glen Rd			450.19
	241474	Propane Refill Dec 2022 - 13697 Oak Glen Rd			505.31
	241475	Propane Refill Dec 2022 - 13695 Oak Glen Rd			-419.92
	241475	Propane Refill Dec 2022 - 13695 Oak Glen Rd			419.92
	241475	Propane Refill Dec 2022 - 13695 Oak Glen Rd			419.92
Total for Check Number 13408:				0.00	1,265.75

Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
13409	10001	Action True Value Hardware	12/08/2022		
	11302022	Supplies - Maint & Repair - Pipelines & Fire Hydrants			19.51
	11302022	Supplies - NCRF Maintenance			5.64
	11302022	Supplies - Landscape Maintenance			19.38
	11302022	Supplies - General Supplies			43.91
Total for Check Number 13409:				0.00	88.44
13410	10962	The ADT Security Corporation	12/08/2022		
	147887659	Fire Suppression Alarm System - 560 Magnolia Ave			1,974.00
Total for Check Number 13410:				0.00	1,974.00
13411	10003	All Purpose Rental	12/08/2022		
	51402	Saw Blade - Districtwide			28.93
Total for Check Number 13411:				0.00	28.93
13412	10144	AlSCO Inc	12/08/2022		
	LYUM1674187	Cleaning Mats/Shop Towels 12th/Palm Nov 2022			39.58
	LYUM1674188	Cleaning Mats/Air Fresheners 560 Magnolia Nov 2022			55.36
	LYUM1677605	Cleaning Mats/Shop Towels 12th/Palm Nov 2022			40.55
	LYUM1677606	Cleaning Mats/Air Fresheners 560 Magnolia Nov 2022			56.87
Total for Check Number 13412:				0.00	192.36
13413	10420	Amazon Capital Services, Inc.	12/08/2022		
	13H3-T34H-33C9	Reflective Photo Eye - District Buildings			220.89
	13LV-4CKR-743D	Motion Security Lights - District Buildings			215.48
	1LMP-QJ64-4WKC	Office Supplies			31.20
	1Q17-VGH6-1RHK	Motion Security Lights - District Buildings			312.59
	1RHC-N9GG-3H4W	Thermal Imager			878.90
	1XMY-NLCJ-WJCG	Well Rail Power Supply - Returned			-99.80
Total for Check Number 13413:				0.00	1,559.26
13414	10272	Babcock Laboratories Inc	12/08/2022		
	11302022	12 SOC Samples			4,868.70
	11302022	4 Nitrate Samples			70.56
	11302022	77 Coliform Water Samples			3,565.87
Total for Check Number 13414:				0.00	8,505.13
13415	10283	BCVWD Custodian of Petty Cash	12/08/2022		
	11282022	Postage - Engineering Agreements			1.32
	11282022	Water - Board Meetings			18.76
	11282022	Water - Board Meetings			9.72
Total for Check Number 13415:				0.00	29.80
13416	10271	Beaumont Ace Home Center	12/08/2022		
	11302022	Maint & Repair - 560 Magnolia Ave Supplies			41.22
	11302022	Landscape Maint Supplies			51.60
	11302022	Production Small Tools Supplies			417.17
	11302022	Maint & Repair - General Equipment Supplies			26.91
	11302022	General Supplies			377.99
	11302022	Meter Maint & Service Supplies			20.19
	11302022	Maint & Repair - Pumping Equip Supplies			178.19
	11302022	Maint & Repair - Pumping Equip Supplies			21.91
	11302022	Materials - MDP Line 16 Pipeline Replacement Project			208.02
	11302022	NCRF/Canyon Maint Supplies			38.22
	11302022	Maint & Repair - 851 E 6th St Supplies			5.05
	11302022	General Safety Supplies			342.46
	11302022	Transmission & Distribution Small Tools Supplies			48.45
Total for Check Number 13416:				0.00	1,777.38

Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
13417	10382 1780	Beaumont Power Equipment Inc Trimmer Line - District Weed Eaters	12/08/2022		109.84
Total for Check Number 13417:				0.00	109.84
13418	11075 206699	Bonafide Enterprises INC Maintenance Inspection - Unit 21/OD 217,508	12/08/2022		125.00
Total for Check Number 13418:				0.00	125.00
13419	10774 725685 725687	Jesus Camacho (25) Truck Washes Nov 2022 (24) Truck Washes Nov 2022	12/08/2022		315.00 298.00
Total for Check Number 13419:				0.00	613.00
13420	10822 29510437 29510437 29510437 29510437 29510438 29510438	Canon Financial Services, Inc Meter Usage - 10/01-10/31/2022 Meter Usage - 10/01-10/31/2022 Contract Charge - 11/01-11/30/2022 - 851 E 6th St Contract Charge - 11/01-11/30/2022 - 560 Magnolia Ave Meter Usage - 10/01-10/31/2022 Contract Charge - 11/01-11/30/2022 - 12th/Palm	12/08/2022		811.09 136.23 238.56 329.33 145.82 235.78
Total for Check Number 13420:				0.00	1,896.81
13421	10614 40198	Cherry Valley Automotive Flat Repair - Unit 35/OD 35,689	12/08/2022		10.00
Total for Check Number 13421:				0.00	10.00
13422	10351 T1-0268275	Cherry Valley Nursery & Landscape Supply Main Line Leak Repair - 8th St and Palm Ave	12/08/2022		90.36
Total for Check Number 13422:				0.00	90.36
13423	10016 EP2022-0298	City of Beaumont EP0298 - 1275 Michigan Ave in Alley	12/08/2022		490.63
Total for Check Number 13423:				0.00	490.63
13424	10112 857535	Cla-Val Parts - Pressure Reducing Station Repair	12/08/2022		7,257.22
Total for Check Number 13424:				0.00	7,257.22
13425	10266 18280	Cozad & Fox Inc. Design & Engineering Services - 2020/2021 Pipeline Rplcmnt Proj	12/08/2022		5,423.90
Total for Check Number 13425:				0.00	5,423.90
13426	10390 S1496915.001 S1496915.002	Dangelo Company Parts - Service Repair Parts - Service Line Repair	12/08/2022		92.26 73.73
Total for Check Number 13426:				0.00	165.99
13427	10942 0004309940 0004309941	Diamond Environmental Services LP (1) Rental and Service Portable Restroom - 11/21-12/18/2022 (2) Rental and Service Handicap Restrooms - 11/21-12/18/2022	12/08/2022		102.06 271.10
Total for Check Number 13427:				0.00	373.16



Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
13428	10244	Fiserv Inc	12/08/2022		
	11182022	Replacement for customer NSF - 15025349833			20.00
	12012022	Replacement for customer NSF - 1120708139			99.13
	12082022	Replacement for customer NSF - 15025349833			20.00
Total for Check Number 13428:				0.00	139.13
13429	10600	Gaicho Pest Control Inc.	12/08/2022		
	12052022	NCR I Rodent Control Dec 2022			1,000.00
Total for Check Number 13429:				0.00	1,000.00
13430	10303	Grainger Inc	12/08/2022		
	9536076582	1-1/2 HP Pump - Well 23 Chlorinator			1,942.13
Total for Check Number 13430:				0.00	1,942.13
13431	10321	Julian Herrera Jr	12/08/2022		
	12022022	Boot Reimbursement - J Herrera			200.00
Total for Check Number 13431:				0.00	200.00
13432	10937	Industrial Fire Protection	12/08/2022		
	1186	Annual Extinguisher Stored Pressure			499.50
	1186	Annual Extinguisher Maintenance Performed			4,101.00
Total for Check Number 13432:				0.00	4,600.50
13433	10398	Infosend, Inc	12/08/2022		
	224913	Nov 2022 Supply Charges for Utility Billing			780.26
	224913	Nov 2022 Processing Fee for Utility Billing			1,056.49
	224914	Nov 2022 Postage Charges for Utility Billing			5,255.45
Total for Check Number 13433:				0.00	7,092.20
13434	10273	Inland Water Works Supply Co.	12/08/2022		
	S1053281.003	Meter Coupling 1 X 2			567.05
	S1054187.005	1 x 5 U Branch			402.95
	S1054187.006	1 x 5 U Branch			4,513.05
	S1054917.009	1 x 5 U Branch			8,059.01
	S1054918.003	1 x 5 U Branch			8,059.01
	S1056420.003	Materials - 5th St from California Ave to Michigan Ave			37,786.13
	S1056854.003	Materials - Appletree Lane Pipeline Replacement			63,197.00
	S1059626.015	Materials - 5th St from California Ave to Michigan Ave			778.93
	S1059626.016	Materials - 5th St from California Ave to Michigan Ave			937.16
	S1059626.017	Materials - 5th St from California Ave to Michigan Ave			18,797.26
	S1059626.018	Materials - 5th St from California Ave to Michigan Ave			16,447.60
	S1059672.005	Materials - Michigan Ave from 5th St to 6th St			1,009.48
	S1059798.003	Curb Stop Lockwing FIP X FIP 1 Style (Lock-Off)			110.65
	S1059798.004	Curb Stop Lockwing FIP X FIP 1 Style (Lock-Off)			885.22
	S1060622.002	3/4" X 1/16" Neoprene Meter Gasket			295.67
	S1060622.002	3/4" X 1/16" Plastic Meter Gasket			49.42
	S1060622.002	1" X 1/16" Plastic Meter Gasket			80.25
	S1060644.006	Materials - 2022-2023 Service Replacements			1,617.20
Total for Check Number 13434:				0.00	163,593.04
13435	10148	MCC Equipment Rentals Inc.	12/08/2022		
	222-33-1	Retention - Contract Labor - MDP Line 16 Pipeline Relocation			-10,794.96
	222-33-1	Contract Labor - MDP Line 16 Pipeline Relocation Project			215,899.26
	222-33-A	4 8 X1 Saddles			379.84
	222-33-A	44 8 X1 Saddles			4,178.24
	222-33-A	Sales Tax - 48 8X1 Saddles			-327.84
Total for Check Number 13435:				0.00	209,334.54

Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
13436	11130 12022022	Michael Custer Remove/Cut Branches Encroaching on Cust Property	12/08/2022		700.00
Total for Check Number 13436:				0.00	700.00
13437	10055 6885	Nino's Shell Fuel Charges 02/17 - 09/21/2022	12/08/2022		956.87
Total for Check Number 13437:				0.00	956.87
13438	10056 W8776935 W8776935 W8854835 W8854835	RDO Equipment Co. Trust# 80-5800 2000 Hr. Maintenance - John Deere Backhoe Labor - 2000 Hr. Maintenance - John Deere Backhoe E Brake/Seat Repairs - John Deere Backhoe Labor - E Brake/Seat Repairs - John Deere Backhoe	12/08/2022		1,322.41 2,460.00 1,059.17 1,320.00
Total for Check Number 13438:				0.00	6,161.58
13439	10223 239248	Richards, Watson & Gershon Legal Services Sept 2022 Board Approval 11/09/2022	12/08/2022		8,714.20
Total for Check Number 13439:				0.00	8,714.20
13440	10171 10312022	Riverside Assessor - County Recorder Oct 2022 Lien Fees	12/08/2022		80.00
Total for Check Number 13440:				0.00	80.00
13441	10527 61153901 61194363	Robert Half Talent Solutions Temp Engineering Admin - 11/21-11/23/2022 Temp Engineering Admin - 11/28-12/01/2022	12/08/2022		191.60 1,582.44
Total for Check Number 13441:				0.00	1,774.04
13442	10317 191814 191814	Robertson's Ready Mix Sand for Main Line Leaks Sand for Service Lines	12/08/2022		1,587.87 1,587.85
Total for Check Number 13442:				0.00	3,175.72
13443	11017 426224 426224	SOLV- Business Solutions 2022 Tax Forms Sales Tax - 2022 Tax Forms	12/08/2022		117.28 -8.44
Total for Check Number 13443:				0.00	108.84
13444	10431 40180	Southern California West Coast Electric 20% Progress - Electrical for Inventory Warehouse Upgrade	12/08/2022		12,020.00
Total for Check Number 13444:				0.00	12,020.00
13445	10063 1261331 1266246 1266248 1267569 1267652 1267653 1268940 1273270	The Record Gazette Social Media/Public Outreach RFP Professional Audit Services RFP Actuarial Services/OPEB RFP Board Per Diem Public Hearing Notice Professional Audit Services RFP Actuarial Services/OPEB RFP Notice of Unclaimed Funds Notice Inviting Bids - 2017 Pipeline Replacement Project	12/08/2022		642.44 318.83 318.83 304.00 333.18 318.83 508.00 1,252.00
Total for Check Number 13445:				0.00	3,996.11

Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
13446	10255	Unlimited Services Building Maintenance	12/08/2022		
	0461580-IN	Dec 2022 Janitorial Services for 815 E 12th St			150.00
	0461581-IN	Dec 2022 Janitorial Services for 560 Magnolia Ave			845.00
	0461719-IN	Dec 2022 Janitorial Services for 851 E 6th St			160.00
Total for Check Number 13446:				0.00	1,155.00
13447	10778	Urban Habitat	12/08/2022		
	7736	Landscape Contract Service - Nov 2022			5,140.50
Total for Check Number 13447:				0.00	5,140.50
13448	10421	Vulcan Materials Company	12/08/2022		
	73490245	Temp Asphalt			1,230.97
	73490245	Temp Asphalt			1,230.98
Total for Check Number 13448:				0.00	2,461.95
13449	10385	Waterline Technologies, Inc. - PSOC	12/08/2022		
	5611586	Parts - District Chlorinators			364.41
Total for Check Number 13449:				0.00	364.41
Total for 12/8/2022:				0.00	637,856.86
ACH	10030	Southern California Edison	12/12/2022		
	700154530138Nov	Electricity 10/19-11/17/2022 - 815 E 12th Ave			502.96
	700154530138Nov	Electricity 10/19-11/21/2022 - Wells			120,515.34
	700154530138Nov	Electricity 10/24-11/21/2022 - 9781 Avenida Miravilla			110.03
	700154530138Nov	Electricity 10/24-11/21/2022 - 560 Magnolia Ave			1,773.20
	700154530138Nov	Electricity 10/24-11/21/2022 - Well 25			46,189.30
	700154530138Nov	Electricity 10/24-11/21/2022 - 851 E 6th St			196.13
	700359906319Nov	Electricity 10/24-11/21/2022 - 13695 Oak Glen Rd			184.87
	700359906319Nov	Electricity 10/24-11/21/2022 - 13697 Oak Glen Rd			151.82
	700359906319Nov	Electricity 10/24-11/21/2022 - 12303 Oak Glen Rd			318.65
Total for this ACH Check for Vendor 10030:				0.00	169,942.30
ACH	10031	Staples Business Advantage	12/12/2022		
	3522576183	Office Supplies			234.30
	3523021189	Office Supplies			25.96
	3523512675	Office Supplies			344.95
	3523512677	Office Supplies			8.61
	3524010791	Office Supplies			10.47
Total for this ACH Check for Vendor 10031:				0.00	624.29
ACH	10042	Southern California Gas Company	12/12/2022		
	07132135000Nov	Monthly Gas Charges 10/26-11/28/2022			16.27
Total for this ACH Check for Vendor 10042:				0.00	16.27
ACH	10052	Home Depot Credit Services	12/12/2022		
	11302022	Storage Tote - 12th/Palm			120.51
	11302022	Stucco/Paint - Well 22 Building			27.60
	11302022	Extension Cord/Drill Bit - Field Staff			162.67
	11302022	Replace Toilet - 12303 Oak Glen Rd			192.87
	11302022	Fix a Flat - Fleet Maintenance			11.82
	11302022	Disinfecting Wipes - 12th/Palm			105.25
	11302022	Pending Credit Received			-29.00
Total for this ACH Check for Vendor 10052:				0.00	591.72

Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
ACH	10132	South Coast AQMD	12/12/2022		
	4083152	ICE (50-500 HP) EM Elec Gen - Nat Gas - Fac ID 26688 - Well 21			468.76
	4084420	Flat Fee For Last Fiscal Year Emissions - Fac ID 26688 - Well 21			151.85
Total for this ACH Check for Vendor 10132:				0.00	620.61
ACH	10147	Online Information Services, Inc	12/12/2022		
	1162607	171 Credit Reports for Nov 2022			536.16
	1162607	BCVWD Credit Check to Provide to Vendor			19.92
Total for this ACH Check for Vendor 10147:				0.00	556.08
ACH	10350	NAPA Auto Parts	12/12/2022		
	189378	Windshield Wipers - Unit 12			32.30
	190639	Mud Flaps/Tail Light - Unit 12			145.42
	190650	Tail Light Bulbs - Unit 12			25.47
	190651	Electric Grease - Unit 12			9.49
	190775	Tail Light Bulbs - Unit 42			18.30
Total for this ACH Check for Vendor 10350:				0.00	230.98
ACH	10743	Townsend Public Affairs, Inc	12/12/2022		
		Consulting Services - Dec 2022			5,000.00
Total for this ACH Check for Vendor 10743:				0.00	5,000.00
ACH	10350	NAPA Auto Parts	12/12/2022		
	190650	Tail Light Bulbs - Unit 12 Correction			1.97
	190651	Electric Grease - Unit 12 Correction			0.74
Total for this ACH Check for Vendor 10350:				0.00	2.71
ACH	10030	Southern California Edison	12/12/2022		
	700154530138Nov	Electricity 10/19-11/21/2022 - Wells			0.02
Total for this ACH Check for Vendor 10030:				0.00	0.02
13450	10527	Robert Half Talent Solutions	12/12/2022		
	61153901	Temp Engineering Admin - 11/21-11/23/2022			1,000.00
Total for Check Number 13450:				0.00	1,000.00
Total for 12/12/2022:				0.00	178,584.98
ACH	10138	ARCO Business Solutions	12/15/2022		
	HW201 Dec 2022	ARCO Fuel Charges 12/06-12/12/2022			2,429.01
Total for this ACH Check for Vendor 10138:				0.00	2,429.01
Total for 12/15/2022:				0.00	2,429.01
ACH	10781	Umpqua Bank	12/16/2022		
	10019	C R & R Incorporated			
		Monthly Charges 3 YD Commercial Bin Nov 2022			310.41
	10034	US Postal Service			
		1,600 Postage Stamps			960.00
	10037	Waste Management Of Inland Empire			
		Recycling Dumpster Charges - 815 E 12th St Nov 2022			101.49
		Organics Cart Charges - 815 E 12th St Nov 2022			56.68
		Yard Dumpsters - 815 E 12th St Nov 2022			335.09
		Recycling Dumpster Charges - 560 Magnolia Nov 2022			101.49
		Monthly Sanitation - 560 Magnolia Nov 2022			123.24
		Overage Service Charge - 560 Magnolia Nov 2022			71.95
	10116	Verizon Wireless Services LLC			
		Cell Phone/iPad Charges for Nov 2022			1,269.85

Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
10173		California Society of Municipal Finance Officers			
		Investment Accounting - K Bargas			200.00
		Investment Accounting - S Molina			200.00
10224		Legal Shield			
		Monthly Prepaid Legal for Employees Nov 2022			123.55
		Monthly Prepaid Legal for Employees Oct 2022			123.55
10274		Beaumont Chamber of Commerce			
		Chamber Breakfast - D Slawson - Pending Credit			25.00
		Chamber Breakfast - L Williams			25.00
		Chamber Breakfast - D Hoffinan			25.00
10284		Underground Service Alert of Southern California			
		115 New Ticket Charges Oct 2022			201.25
		Monthly Maintenance Fee			10.00
10298		State of California Department of Consumer Affairs			
		Civil Engineer License Renewal - D Jaggars			180.00
10397		Wal-Mart			
		Boots - D Williams			85.62
10409		Stater Bros			
		Team Building Supplies			24.22
10424		Top-Line Industrial Supply, LLC			
		95 Lb. Ingersoll Rand Jack Hammer Asphalt Cutter			126.89
		Ingersoll Rand Backfill Tamper			1,913.71
		35 Lb. Ingersoll Rand Jack Hammer			1,524.56
		95 Lb. Ingersoll Rand Jack Hammer			1,802.92
		DEF Fluid for Heavy Equipment			167.55
		Impact Socket - Unit 42			34.64
10546		Frontier Communications			
		10/25-11/24/2022 Nov 2022 FIOS/FAX 851 E 6th St			354.99
		10/10-11/09/2022 Oct 2022 FIOS/FAX 12th/Palm			562.13
		10/25-11/24/2022 Nov 2022 FIOS/FAX 560 Magnolia Ave			503.83
10588		Marriot Hotels			
		CSDA Conf Hotel - L Williams - 11/30/2022			189.56
		CSDA Conf Hotel - L Williams - 11/29/2022			189.56
10589		MasterCPE			
		Online Education Subscription - 11/2022-10/2023 - W Clayton			149.00
10623		WP Engine			
		Web Host for BCVWD Website Nov 2022			115.00
10655		CompTIA			
		Annual Membership Renewal			150.00
10692		MMSoft Design			
		Network Monitoring Software Dec 2022			280.68
10734		SonicWall Services			
		IT Security Annual Renewal			5,208.84
10736		Embassy Suites Hotels			
		CSDA Board Secretary Conf Hotel - C Smith 11/07-11/10/2022			696.04
10761		BLS*Spamtitan			
		Monthly Web Filter License Dec 2022			71.88
10784		Autodesk, Inc			
		Auto CAD Software 851 E 6th St - Nov 2022			235.00
		Auto CAD Software 851 E 6th St - Nov 2022			960.00
10790		Microsoft			
		Monthly Microsoft Office License - Nov 2022			1,078.00
		Monthly Microsoft Office License - Nov 2022			16.40
		Monthly Microsoft Exchange - Nov 2022			378.40
10840		Ready Fresh (Arrowhead)			
		Water - 10/23-11/22/2022 - 851 E 6th St			123.90
10892		Zoom Video Communications, Inc.			
		(10) Video Conference - Dec 2022			205.90
10918		Apple.com			
		Cloud Storage - iPads			9.99

Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
	10926	SSD Alarm			
		Alarm Equip/Rent/Service/Monitor - 815 12th St			125.00
		Alarm Equip/Rent/Service/Monitor - 560 Magnolia Ave			362.13
		Alarm Equip/Rent/Service/Monitor - 851 E 6th St			77.69
		Alarm Equip/Rent/Service/Monitor - 11083 Cherry Ave			59.50
	10952	Eventbrite			
		2022 State of Riverside County - D Slawson - Pending Credit			50.00
	10978	Nextiva, Inc.			
		Monthly Phone Service Nov 2022			2,600.49
	10999	Backblaze			
		Offsite Backup Storage - Dec 2022			69.64
	11133	ARC Document Solutions			
		Print and Deliver Mylar Plans - MDP Line 16 Relocation Project			527.65
	11134	ICMA			
		Training Materials - HR			161.72
		ICMA Annual Affiliate Membership			200.00
	11135	Jessie Lebang Taxi			
		CSDA Board Secretary Conf - Taxi - C Smith 11/07/2022			24.15
	11136	MRE Star			
		Emergency Food - Disaster Preparedness			831.25
	11137	Rolon Smog & Auto Registration			
		Smog Check - Unit 3/OD 80,461			55.00
		Smog Check - Unit 4/OD 65,621			55.00
		Smog Check - Unit 17/OD 88,167			55.00
	11138	Ready America			
		Emergency Food - Disaster Preparedness			1,074.17
	11139	RotoRooter			
		Replace Broken Toilet - 12303 Oak Glen Rd			650.00
Total for this ACH Check for Vendor 10781:				0.00	28,581.15
Total for 12/16/2022:				0.00	28,581.15
ACH	10085	CalPERS Retirement System	12/22/2022		
	1002266783	PR Batch 00002.12.2022 CalPERS ER Paid Classic			442.10
	1002266783	PR Batch 00002.12.2022 CalPERS 1% ER Paid			216.00
	1002266783	PR Batch 00002.12.2022 One-time CalPERS adjustment 253			203.44
	1002266783	PR Batch 00002.12.2022 CalPERS 7.5% EE PEPRA			3,705.02
	1002266783	PR Batch 00002.12.2022 CalPERS ER PEPRA			4,045.89
	1002266783	PR Batch 00002.12.2022 CalPERS 7% EE Deduction			1,512.10
	1002266783	PR Batch 00002.12.2022 One-time CalPERS adjustment 194			-38.98
	1002266783	PR Batch 00002.12.2022 CalPERS 8% EE Paid			1,929.56
	1002266783	PR Batch 00002.12.2022 CalPERS Payment Adj (PT) 253			-90.15
	1002266783	PR Batch 00002.12.2022 CalPERS 8% ER Paid			222.44
	1002266783	PR Batch 00002.12.2022 CalPERS Payment Adj (PT) 253			184.30
	1002266783	PR Batch 00002.12.2022 CalPERS 8% ER Paid			1,014.46
	1002266783	PR Batch 00002.12.2022 CalPERS ER Paid Classic			9,285.86
	1002266783	PR Batch 00002.12.2022 One-time CalPERS adjustment 220			39.35
Total for this ACH Check for Vendor 10085:				0.00	22,671.39
ACH	10087	EDD	12/22/2022		
	2-114-432-224	PR Batch 00002.12.2022 State Income Tax			225.46
	2-114-432-224	PR Batch 00002.12.2022 State Income Tax			6,425.22
	2-114-432-224	PR Batch 00002.12.2022 CA SDI			1,290.00
	2-114-432-224	PR Batch 00004.12.2022 State Income Tax			3.12
	2-114-432-224	PR Batch 00002.12.2022 CA SDI			12.77
Total for this ACH Check for Vendor 10087:				0.00	7,956.57

Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
ACH	10094	U.S. Treasury	12/22/2022		
	270275661081283	PR Batch 00002.12.2022 FICA Employee Portion			7,501.62
	270275661081283	PR Batch 00002.12.2022 Medicare Employee Portion			2,247.74
	270275661081283	PR Batch 00002.12.2022 FICA Employer Portion			152.14
	270275661081283	PR Batch 00002.12.2022 Medicare Employer Portion			44.26
	270275661081283	PR Batch 00002.12.2022 Federal Income Tax			16,229.16
	270275661081283	PR Batch 00003.12.2022 Federal Income Tax			48.90
	270275661081283	PR Batch 00002.12.2022 FICA Employee Portion			152.14
	270275661081283	PR Batch 00003.12.2022 Medicare Employer Portion			24.36
	270275661081283	PR Batch 00002.12.2022 Federal Income Tax			466.19
	270275661081283	PR Batch 00004.12.2022 Medicare Employer Portion			4.11
	270275661081283	PR Batch 00002.12.2022 Medicare Employee Portion			44.26
	270275661081283	PR Batch 00002.12.2022 FICA Employer Portion			7,501.62
	270275661081283	PR Batch 00003.12.2022 Medicare Employee Portion			24.36
	270275661081283	PR Batch 00004.12.2022 Medicare Employee Portion			4.11
	270275661081283	PR Batch 00002.12.2022 Medicare Employer Portion			2,164.94
Total for this ACH Check for Vendor 10094:				0.00	36,609.91
ACH	10141	Ca State Disbursement Unit	12/22/2022		
	42310656	PR Batch 00002.12.2022 Garnishment			288.46
	42310662	PR Batch 00002.12.2022 Garnishment			487.84
Total for this ACH Check for Vendor 10141:				0.00	776.30
ACH	10203	Voya Financial	12/22/2022		
	VB1450PP26 2022	PR Batch 00002.12.2022 Deferred Comp			350.00
Total for this ACH Check for Vendor 10203:				0.00	350.00
ACH	10264	CalPERS Supplemental Income Plans	12/22/2022		
	1002266808	PR Batch 00002.12.2022 CalPERS 457 %			98.06
	1002266808	PR Batch 00002.12.2022 100% Contribution			240.11
	1002266808	PR Batch 00002.12.2022 457 Catch-Up			417.49
	1002266808	PR Batch 00002.12.2022 ROTH-Post-Tax			75.00
	1002266808	PR Batch 00002.12.2022 CalPERS 457			420.04
	1002266808	PR Batch 00002.12.2022 457 Loan Repayment			170.83
	1002266808	PR Batch 00002.12.2022 ROTH % Deduction			83.70
Total for this ACH Check for Vendor 10264:				0.00	1,505.23
ACH	10895	Basic Pacific	12/22/2022		
	2074571	PR Batch 00002.12.2022 Adjustment to FSA (PT)			-13.88
	2074571	PR Batch 00002.12.2022 Flexible Spending Account (PT) EE on LOA			25.00
	2074571	PR Batch 00002.12.2022 Flexible Spending Account (PT)			164.89
	2074571	PR Batch 00002.12.2022 Adjustment to FSA (PT)			13.62
Total for this ACH Check for Vendor 10895:				0.00	189.63
ACH	10984	MidAmerica Administrative & Retirement Solutions	12/22/2022		
	1671583124819	PR Batch 00002.12.2022 401(a) Deferred Comp			1,043.60
Total for this ACH Check for Vendor 10984:				0.00	1,043.60
ACH	10138	ARCO Business Solutions	12/22/2022		
	HW201 Dec 2022	ARCO Fuel Charges 12/13-12/19/2022			3,033.85
Total for this ACH Check for Vendor 10138:				0.00	3,033.85
2060	10387	Franchise Tax Board	12/22/2022		
	PP 26 2022	PR Batch 00002.12.2022 Garnishment FTB			109.03
Total for Check Number 2060:				0.00	109.03

Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
13451	UB*05145	Reuben Cordoba Refund Check	12/22/2022		50.66
Total for Check Number 13451:				0.00	50.66
13452	AR-De F 0000735	John De Falco/BCVWD AR Refund-Will Serve Deposit	12/22/2022		402.00
Total for Check Number 13452:				0.00	402.00
13453	UB*04956 12122022	George Delano Reissue Unclaimed Refund	12/22/2022		150.00
Total for Check Number 13453:				0.00	150.00
13454	UB*05143	Granite Construction Refund Check Refund Check Refund Check Refund Check	12/22/2022		373.55 1,847.67 154.68 69.45
Total for Check Number 13454:				0.00	2,445.35
13455	UB*05127	Paul Jarrett Refund Check	12/22/2022		5.00
Total for Check Number 13455:				0.00	5.00
13456	UB*05126	Joane Lorenzen Refund Check Refund Check Refund Check Refund Check Refund Check	12/22/2022		0.11 0.06 0.06 0.07 250.34
Total for Check Number 13456:				0.00	250.64
13457	UB*05142	Lyle Parks Jr. Construction (gal x 100) Refund Check Refund Check Refund Check Refund Check	12/22/2022		367.92 192.60 630.72 1,833.00
Total for Check Number 13457:				0.00	3,024.24
13458	UB*05141	Ronnie Mitchell Refund Check	12/22/2022		82.53
Total for Check Number 13458:				0.00	82.53
13459	UB*05130	Richmond American Homes Refund Check Refund Check Refund Check Refund Check	12/22/2022		3.02 2.17 6.30 49.29
Total for Check Number 13459:				0.00	60.78
13460	UB*05136	Richmond American Homes Refund Check Refund Check Refund Check Refund Check	12/22/2022		5.40 15.88 16.94 7.52
Total for Check Number 13460:				0.00	45.74



Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
13461	UB*05138	Richmond American Homes Refund Check Refund Check Refund Check Refund Check	12/22/2022		5.70 115.05 7.94 16.59
Total for Check Number 13461:				0.00	145.28
13462	UB*05128	Richmond American Homes of Maryland Refund Check	12/22/2022		45.66
Total for Check Number 13462:				0.00	45.66
13463	UB*05129	Richmond American Homes of Maryland Refund Check	12/22/2022		88.78
Total for Check Number 13463:				0.00	88.78
13464	UB*05131	Richmond American Homes of Maryland Refund Check	12/22/2022		41.27
Total for Check Number 13464:				0.00	41.27
13465	UB*05132	Richmond American Homes of Maryland Refund Check	12/22/2022		64.28
Total for Check Number 13465:				0.00	64.28
13466	UB*05133	Richmond American Homes of Maryland Refund Check	12/22/2022		76.53
Total for Check Number 13466:				0.00	76.53
13467	UB*05134	Richmond American Homes of Maryland Refund Check	12/22/2022		45.66
Total for Check Number 13467:				0.00	45.66
13468	UB*05135	Richmond American Homes of Maryland Refund Check	12/22/2022		43.91
Total for Check Number 13468:				0.00	43.91
13469	UB*05137	Richmond American Homes of Maryland Refund Check Refund Check Refund Check Refund Check	12/22/2022		7.26 5.21 58.17 15.16
Total for Check Number 13469:				0.00	85.80
13470	UB*05139	Richmond American Homes of Maryland Refund Check Refund Check Refund Check Refund Check	12/22/2022		8.47 17.68 122.33 6.08
Total for Check Number 13470:				0.00	154.56
13471	UB*05140	Richmond American Homes of Maryland Refund Check	12/22/2022		43.91
Total for Check Number 13471:				0.00	43.91
13472	UB*05144	RSI Communities-California LLC Refund Check	12/22/2022		50.13
Total for Check Number 13472:				0.00	50.13

Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
13473	UB*05146	Thomas Yu Refund Check	12/22/2022		283.67
Total for Check Number 13473:				0.00	283.67
13474	10792 01012023	A-1 Financial Services Jan 2023 Rent - 851 E. 6th St Eng. Office	12/22/2022		2,317.96
Total for Check Number 13474:				0.00	2,317.96
13475	10420 1TXN-9L1N-K4LW	Amazon Capital Services, Inc. Security Lights - District Buildings	12/22/2022		374.94
Total for Check Number 13475:				0.00	374.94
13476	10283 12212022	BCVWD Custodian of Petty Cash Copy of Police Report	12/22/2022		13.00
Total for Check Number 13476:				0.00	13.00
13477	10173 200014484 200014484	California Society of Municipal Finance Officers Inland Empire Chapter Meeting - S Delgadillo Inland Empire Chapter Meeting - E Gonzales	12/22/2022		65.00 65.00
Total for Check Number 13477:				0.00	130.00
13478	10822 29671438 29671438 29671438 29671438 29671439 29671439	Canon Financial Services, Inc Contract Charge - 12/01-12/31/2022 - 560 Magnolia Ave Meter Usage - 11/01-11/30/2022 Meter Usage - 11/01-11/30/2022 Contract Charge - 12/01-12/31/2022 - 851 E 6th St Contract Charge - 12/01-12/31/2022 - 12th/Palm Meter Usage - 11/01-11/30/2022	12/22/2022		329.33 38.70 903.68 238.56 235.78 104.11
Total for Check Number 13478:				0.00	1,850.16
13479	10614 40338 40338 40388 40388 40412	Cherry Valley Automotive Labor - Oil/Filter - Unit 47/OD 6,362 Oil/Filter - Unit 47/OD 6,362 3 Tires - Unit 4/OD 65,905 Labor - 3 Tires - Unit 4/OD 65,905 Flat Repair - Unit 48/OD 6,591	12/22/2022		20.00 31.30 577.03 60.00 20.00
Total for Check Number 13479:				0.00	708.33
13480	10351 T1-0169877 T1-0257249	Cherry Valley Nursery & Landscape Supply Sod - Palm Ave Leak Rock - Service Line Repair	12/22/2022		5.39 180.00
Total for Check Number 13480:				0.00	185.39
13481	10016 EP2022-0277 EP2022-0297 EP2022-0318	City of Beaumont EP0277 - 276 E 11th St EP0297 - 1284 Palm Ave EP0318 - 1222 E 6th St	12/22/2022		645.56 645.56 490.63
Total for Check Number 13481:				0.00	1,781.75
13482	11038 32423069	Clark Pest Control Quarterly Pest Control - 560 Magnolia Ave	12/22/2022		195.00
Total for Check Number 13482:				0.00	195.00

Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
13483	10112	Cla-Val	12/22/2022		
	858555	Valve Maintenance and Repair - Hannon Tank			4,528.26
	858814	Well 23 Discharge Replacement			18,992.02
	858985	Maintenance - PRV Station at Noble Tank			6,128.90
Total for Check Number 13483:				0.00	29,649.18
13484	10347	Anthony Cove	12/22/2022		
	4700235	Boot Reimbursement - A Cove			161.57
Total for Check Number 13484:				0.00	161.57
13485	10772	CV Strategies	12/22/2022		
	7091	Strategic Communication Services - Nov 2022 (Contract)			3,541.25
	7099	Strategic Communication Services - Nov 2022 (Non Contract)			671.25
Total for Check Number 13485:				0.00	4,212.50
13486	10561	Knute Dahlstrom	12/22/2022		
	12112022	Boot Reimbursement - K Dahlstrom			168.55
Total for Check Number 13486:				0.00	168.55
13487	11140	Ericka Enriquez	12/22/2022		
	72202048932	Reimbursement Holiday Tree - E Enriquez			60.61
Total for Check Number 13487:				0.00	60.61
13488	10244	Fiserv Inc	12/22/2022		
	1032807	Replacement for customer NSF - 15025349833			20.00
Total for Check Number 13488:				0.00	20.00
13489	11036	Erica Gonzales	12/22/2022		
	12212022	Reimbursement - Passport Photo Notary Test - E Gonzales			18.31
	12222022	Reimbursement - Live Scan Notary Certification - E Gonzales			65.56
Total for Check Number 13489:				0.00	83.87
13490	10303	Grainger Inc	12/22/2022		
	9542298998	Level Switches - Well 21 Chlorinator			26.95
	9545316466	Check Valves - Sump Pumps/Stock			440.30
Total for Check Number 13490:				0.00	467.25
13491	11098	Harper & Associates Engineering, Inc.	12/22/2022		
	ENG-7981	Engineering Services - 2022/2023 Tank Rehab Project - Oct 2022			780.00
Total for Check Number 13491:				0.00	780.00
13492	10337	Hilltop Geotechnical, Inc	12/22/2022		
	19005	Soil Compaction Testing			787.50
Total for Check Number 13492:				0.00	787.50
13493	10273	Inland Water Works Supply Co.	12/22/2022		
	S1056420.005	Materials - 5th St Replacement Pipeline			143,007.37
	S1056854.006	Materials - 2017 Pipeline Replacement Proj - Appletree Lane			17,324.40
	S1059626.019	Materials - 5th St Replacement Pipeline			464.62
	S1059626.020	Materials - 5th St Replacement Pipeline			13,571.07
	S1061755.001	Materials - Pipeline 6A, 7, 8 MDP Line 16 Relocations			1,282.05
	S1061777.001	Materials - Pipeline 6A, 7, 8 MDP Line 16 Relocations			2,238.35
	S1061951.001	Materials - Pipeline 6A, 7, 8 MDP Line 16 Relocations			3,321.31
Total for Check Number 13493:				0.00	181,209.17

Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
13494	10809	Inner-City Auto Repair & Tires	12/22/2022		
	3597	Oil/Filter/Link Kit/Cabin Filter - Unit 12/OD 72,585			294.97
	3597	Labor - Oil/Filter/Link Kit/Cabin Filter - Unit 12/OD 72,585			262.50
	3598	Labor - Oil/Filter/Gear Oil/Brake Pads/Rotor - Unit 3/OD 80,575			270.00
	3598	Oil/Filter/Gear Oil/Brake Pads/Rotor - Unit 3/OD 80,575			458.11
	3618	Labor - Oil/Filter/Gear Oil/Gasket/Wiper - Unit 37/OD 51,485			120.00
	3618	Oil/Filter/Gear Oil/Gasket/Wiper Blade - Unit 37/OD 51,485			307.30
	3628	Labor - Oil/Filter - Unit 38/OD 45,231			20.00
	3628	Oil/Filter - Unit 38/OD 45,231			89.11
Total for Check Number 13494:				0.00	1,821.99
13495	11100	Loomis Armored US, LLC	12/22/2022		
	13148020	Armored Truck Service - Nov 2022			297.15
Total for Check Number 13495:				0.00	297.15
13496	10562	Lorena Lopez	12/22/2022		
	12072022	Reimbursement - Employee Appreciation Holiday Gifts - L Lopez			565.07
Total for Check Number 13496:				0.00	565.07
13497	10797	Raftelis Financial Consultants, Inc	12/22/2022		
	26257	Professional Services - Financial Plan Update - Nov 2022			382.50
Total for Check Number 13497:				0.00	382.50
13498	11141	Riverside Local Agency Formation Commission	12/22/2022		
	BCVWD-121322	Research Dep - APN 407-160-007, 407-140-010, 418-280-019/021/023			160.00
Total for Check Number 13498:				0.00	160.00
13499	10527	Robert Half Talent Solutions	12/22/2022		
	61233193	Temp Engineering Admin - 12/05-12/08/2022			1,588.80
	61270793	Temp Engineering Admin - 12/12-12/15/2022			1,535.97
Total for Check Number 13499:				0.00	3,124.77
13500	10689	Safety Compliance Company	12/22/2022		
	216613	Safety Meeting - Respiratory Illness - 11/15/2022			250.00
	217024	Safety Meeting - Holiday Accidents - 12/07/2022			250.00
Total for Check Number 13500:				0.00	500.00
13501	10042	Southern California Gas Company	12/22/2022		
	412022070006	Utility Location Request - 5th St/California Ave to Michigan Ave			40.50
Total for Check Number 13501:				0.00	40.50
13502	10341	State Water Resources Control Board	12/22/2022		
	WD-0218025	Annual Permit Fee - Fac 4DW0527 - 07/01/2022 - 06/30/2023			3,274.00
Total for Check Number 13502:				0.00	3,274.00
13503	10385	Waterline Technologies, Inc. - PSOC	12/22/2022		
	5614109	Chlorine - Well 25			1,722.50
Total for Check Number 13503:				0.00	1,722.50
13504	10753	Lona Williams	12/22/2022		
	12012022	CSDA Conf Mileage Reimbursement - L Williams - 11/29-12/01/2022			55.00
Total for Check Number 13504:				0.00	55.00

Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
13505	AR-De F 027094-2	John De Falco/BCVWD Apply Refund to Billed Meter Fee	12/22/2022		98.00
Total for Check Number 13505:				0.00	98.00
Total for 12/22/2022:				0.00	319,130.10
ACH	10030 700154530138Dec	Southern California Edison Electricity 11/21-12/21/22 - Well 16	12/28/2022		9,206.48
Total for this ACH Check for Vendor 10030:				0.00	9,206.48
ACH	10138 HW201 Dec 2022	ARCO Business Solutions ARCO Fuel Charges 12/20-12/26/2022	12/28/2022		1,810.90
Total for this ACH Check for Vendor 10138:				0.00	1,810.90
Total for 12/28/2022:				0.00	11,017.38
Report Total (149 checks):				0.00	1,181,038.11

AP Checks by Date - Detail by Check Date (12/27/2022 2:56 PM)

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**Beaumont-Cherry Valley Water District  
Board of Directors Meeting  
January 11, 2023**

Item 2d

STAFF REPORT

**TO:** Board of Directors  
**FROM:** Dan Jagers, General Manager  
**SUBJECT:** Approval of Pending Invoices

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**Staff Recommendation**

Approve the pending invoice totaling \$4,482.74.

**Background**

Staff has reviewed the pending invoice and found the services rendered were acceptable to the District.

**Fiscal Impact**

There is a \$4,482.74 impact to the District which will be paid from the 2022 budget.

**Attachment(s)**

- Richards Watson Gershon Invoice #240185



T 213.626.8484  
F 213.626.0078  
Fed. I.D. No. 95-3292015

350 South Grand Avenue  
37th Floor  
Los Angeles, CA 90071

**CONFIDENTIAL**

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DAN JAGGERS, GENERAL MANAGER  
BEAUMONT- CHERRY VALLEY WATER DISTRICT  
560 MAGNOLIA AVENUE  
BEAUMONT, CA 92223-2258

December 6, 2022  
Invoice # 240185

Re: [REDACTED] GENERAL COUNSEL SERVICES

*For professional services rendered through November 30, 2022:*

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Current Legal Fees.....	\$4,472.50
Current Client Costs Advanced .....	<u>\$10.24</u>
<b>TOTAL CURRENT FEES AND COSTS.....</b>	<b><u>\$4,482.74</u></b>
Balance Due From Previous Statement .....	\$12,824.20
<b>TOTAL BALANCE DUE FOR THIS MATTER.....</b>	<b><u>\$17,306.94</u></b>

TERMS: PAYMENT DUE UPON RECEIPT

PLEASE RETURN THIS PAGE WITH YOUR REMITTANCE TO

RICHARDS, WATSON & GERSHON  
350 South Grand Avenue, 37th Floor  
Los Angeles, CA 90071



**BEAUMONT-CHERRY VALLEY WATER DISTRICT**  
560 Magnolia Avenue, Beaumont, CA 92223

**MINUTES OF REGULAR MEETING – ENGINEERING WORKSHOP  
OF THE BOARD OF DIRECTORS**  
Thursday, November 17, 2022 at 6:00 p.m.

*Meeting held in person and via teleconference pursuant to California Government Code Section 54950 et. seq. and under the provisions of Assembly Bill 361 and BCVWD Resolution 2022-36*

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**Call to Order: President Williams**

*President Williams began the meeting at 6:08 p.m.*

*Pledge of Allegiance was led by Director Covington.*

*Invocation was given by Director Slawson.*

**Announcement of Teleconference Participation**

General Manager Dan Jagers advised that this meeting is conducted pursuant to BCVWD Resolution.

The teleconference capabilities of this meeting have been identified in the Notice and Agenda. The teleconference locations are not publicly accessible. The public's right to comment and participate in the meeting is being assured via teleconference capabilities and at the BCVWD Administrative Office Board Room.

Directors Covington, Hoffman, and Williams attended in person at the meeting location. Directors Ramirez and Slawson attended via teleconference.

**Roll Call:**

Directors present:	Covington, Hoffman, Ramirez, Slawson, Williams
Directors absent:	None
Staff present:	General Manager Dan Jagers Director of Engineering Mark Swanson Director of Information Technology Robert Rasha Finance Manager William Clayton Senior Management Analyst Sylvia Molina Customer Service Supervisor Sandra Delgadillo Civil Engineering Assistant Evan Ward Administrative Assistant Cenica Smith Administrative Assistant Lynda Kerney Water Utility Supervisor Julian Herrera
Legal Counsel	James Markman



Members of the public who registered their attendance: Bob Johnson for Noble Creek Meadows; Larry Smith, Chander Letulle, and Dr. Blair Ball of the San Gorgonio Pass Water Agency.

**Public Comment:** None.

**1. Adjustments to the Agenda:** None.

At the recommendation of staff, President Williams moved item 9 forward.

**9. Association of California Water Agencies (ACWA) 2022-2023 Region 9 Board Nominations**

General Manager Dan Jagers explained that the San Gorgonio Pass Water Agency (SGPWA) Board nominated Mr. Chander Letulle for appointment to the ACWA Region 9 Board, and Mr. Letulle has requested a letter of support from the BCVWD Board.

Mr. Letulle addressed the Board and said he would appreciate consideration for a letter of support. Directors expressed support and President Williams directed staff to prepare the letter.

SGPWA Director Larry Smith said he appreciated this being on the agenda and said Letulle would be a good representative.

**2. Public Hearing: Introduce, Waive Reading, and Consider Adoption of Ordinance 2022-01: Providing for Compensation of the Members of the Board of Directors of the Beaumont-Cherry Valley Water District and Superseding Ordinance 2021-01**

General Manager Jagers reminded the Board of discussion at the October 27, 2022 meeting and explained procedure.

*The Board waived the reading of the proposed Ordinance by the following roll-call vote:*

MOVED: Covington	SECONDED: Hoffman	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

President Williams opened the public hearing at 6:24 p.m.

General Manager Jagers reported that the Notice of Public Hearing was published in the Beaumont Record-Gazette on November 11 and 14, and was posted on the District's website and at the District office on November 3.

President Williams invited public comment.

Dr. Blair Ball pointed out that there are 17 other agencies that are in line with this District and the per diem for BCVWD is already at the high end. A recession is beginning and people in this area are struggling. It would show good leadership to remain at \$260. Dr. Ball encouraged a vote to retain the current per diem of \$260 for the coming year without raise.

Director Ramirez called for the vote.

Director Slawson recommended staying at \$260 but said he was willing to consider an increase due to inflation.

Director Hoffman said he was flexible, and pointed out that tonight’s meeting will go 3.5 to 4 hours, plus agenda review beforehand, which breaks down to \$50 or \$60 per hour. To keep directors who are qualified and engaged, the Board needs to compensate accordingly, he said.

Director Covington reminded that prior to the Board raising this per diem, it had been left stagnant for a long time. The Board had the authority to raise it to \$320 in 2020 but did not. Several comments were made in 2020 that the Board in prior years did not address this; it did not even appear on an agenda for eight years, he noted.

Covington said he believed the Board has committed to at least addressing the per diem every October per policy. He agreed with Hoffman that this job is getting longer with more meetings and preparation time. The maximum the per diem could increase is \$26 for the 10 percent operative year, he noted.

Director Covington offered to move to increase the per diem by 10 percent to \$286 for the operative year. President Williams suggested a per diem increase to \$285.

*The Board closed the public hearing by the following roll-call vote:*

MOVED: Covington	SECONDED: Hoffman	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

*The Board adopted Ordinance 2022-01: Providing for Compensation of the Members of the Board of Directors of the Beaumont-Cherry Valley Water District and Superseding Ordinance 2021-01 and increased the director per diem compensation to \$285 by the following roll-call vote:*

MOVED: Slawson	SECONDED: Ramirez	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

**3. Request for Extension of “Will Serve Letter” for Previously Approved Development – Tract 29267 (Riverside County Assessor’s Parcel No. 400-250-008 – a portion of Noble Creek Vistas Specific Plan) located in the City of Beaumont**

Director of Engineering Mark Swanson advised that the applicant for Noble Creek Meadows requested this extension on September 22, 2022. The Will Serve Letter (WSL) had been previously extended in 2020 by the Board and the General Manager in 2021.

The domestic water improvement plans are approved, the non-potable water improvement plans were recently submitted to the District and have been returned to the applicant, ready for approval, Swanson advised.

The Noble Creek Vistas plan was at one time for 832 homes, but has been chopped up into many pieces, Swanson reported. The project was annexed into the District’s service area in 2007. This is the only remaining piece, with 274 homes proposed. City Council has a few comments outstanding, but the final map is ready to record. It is necessary to have a WSL to record the map, Swanson explained.

The WSL would cover domestic and non-potable service, but non-potable has not yet quantified and will come in later, Swanson noted. Since the original submittal, conditions have changed, he advised, and noted the list in the staff report.

General Manager Jaggars added that the project meets the conditions for exemption from Resolution 2014-05 and applied for the extension.

Bob Johnson of Noble Creek Meadows advised that it has been a long project. It encountered some issues other than construction, related to a settlement agreement when the project was sued back in 2005. The issues can be resolved, he assured.

Director Slawson commented that it seems the decision must be to extend.

Director Hoffman asked if deposit funds had been paid. Mr. Swanson confirmed that the developer paid for plan check and the LAFCO process, and a Plan of Service was done several years ago.

Director Covington noted that several of these have been seen in the past and the General Manager has communicated that this project is not in conflict with Resolution 2014-05.

*The Board approved the request for an extension Will Serve Letter for Previously Approved Development – Tract 29267 (Riverside County Assessor’s Parcel No. 400-250-008 – a portion of Noble Creek Vistas Specific Plan) located in the City of Beaumont by the following roll-call vote:*

MOVED: Hoffman	SECONDED: Ramirez	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

**4. Approve Expenditures in an Amount Not to Exceed \$21,000.00 for Procurement of Materials and District Staff Labor for District Facilities Relocation Activities on Pennsylvania Avenue in the City of Beaumont**

General Manager Jagers noted that the expenditure is within his purchase authority but the total project cost is above his spending limit.

Director of Engineering Mark Swanson explained that this project dovetails with the City of Beaumont's (City) proposed widening of Pennsylvania Avenue. The City awarded design services and in January 2022 the City requested information from the District and provided information on the street widening plans between 6th Street and 1st Street. Staff identified District facilities in conflict with the project and provided the information to the City. Swanson briefed the Board on nine facilities that would require work and responded to questions from the Board.

Labor costs are based on District staff performing the work, Swanson advised. The City approved a contract last week, but scheduling is not yet available, he stated.

General Manager Jagers added detail and noted that this does not solve the ultimate problem for Pennsylvania Avenue, but it appears the City is looking for an interim solution to the traffic issues.

President Williams invited public comment. There was none.

President Williams asked about the City's plan for routing the street. Swanson explained and further detailed relocation of District facilities.

Director Hoffman asked if the Interstate 10 underpass was wide enough to allow two lanes in each direction. Swanson said that it should be, according to the proposed plans.

Jagers recommended increasing the total approval to not-to-exceed \$30,000 with an anticipated engineer's estimate of \$21,000.

*The Board approved expenditures in an amount not to exceed \$30,000.00 for procurement of materials and District Staff Labor for District facilities relocation activities on Pennsylvania Avenue in the City of Beaumont by the following roll-call vote:*

MOVED: Covington	SECONDED: Hoffman	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

**5. Grant Activity Quarterly Update**

General Manager Jagers reviewed the report and provided project updates.

Directors commented on the work of staff. Director Ramirez additionally commented on cooperation with Congressman Ruiz' office.

Director Covington observed that the reports from Townsend Public Affairs show value to what they are doing and show that money is being spent wisely.

President Williams invited public comment. There was none.

**6. Presentation of Draft Fiscal Year 2023 Operating Budget & 2023-2027 Capital Improvement Budget of Draft Fiscal Year 2023 Operating Budget & 2023-2027 Capital Improvement Budget**

General Manager Dan Jagers reminded the board of previous discussion of this item and noted that the Finance and Audit Committee has reviewed it in depth.

President Williams invited public comment. There was none.

Director Hoffman, chair of the Finance and Audit Committee, reported that the budget figures represent those that serve the purpose of a balanced budget. Some moving targets include revenues as a result of conservation, he explained, and assured that he will be watching. It is unknown now what water supply will be able to be purchased next year and could vary. Building is starting to slow, and developer fees and deposits will probably be less than in the past, he added. The Board must be conscientious of these items and get feedback from staff to be aware and know if adjustments to the budget need to be discussed in order to remain balanced and in a good position to qualify for grants, Hoffman advised.

Director Ramirez asked Finance and Audit Committee members Hoffman and Williams if the committee had any items that stood out. Williams reiterated variables due to drought, and potential imposition of drought surcharges. She said the committee wanted to have a balanced budget and considered different scenarios. She noted that the trend with BCVWD water users is that people are not conserving unless they are forced to, so the budget does not show reduced water sales. When the State decides to apply the drought surcharge, then the District can assess it at that time, she added.

Ramirez advised of a webinar which indicated that more districts are relying on solar to provide backup for the occasions of public safety power shutoffs and asked if anything has been included in the Capital Improvement Plan (CIP). Mr. Jagers noted that the District has proposals in for the Tesla backup battery program and has looked at sites. Director Ramirez asked if the expense for backup batteries would be included in this five-year presentation; Jagers explained no; it is a grant opportunity – if pursued, it would be expected to be a net zero cost.

President Williams asked about battery charging if not solar. Mr. Jagers discussed the Tesla battery program. Director Covington indicated that he had looked at the Tesla program and provided some additional detail, noting that the maintenance and operation agreements allow Tesla control of the facility. Director Ramirez pointed to options and pushed for consideration of solar feasibility to reduce Southern California Edison charges. He requested more information to see if it is feasible for the CIP.

*7:35 pm. – Director Slawson left the meeting*

Director Covington noted a budget reduction in capacity charges and asked if it was realistic. Mr. Jagers explained that fees are estimated based on projects on the radar; but whether a project will actually move forward is unknown. It is a reasonable number

but may be optimistic if the Federal Reserve continues to increase interest rates, he said.

Director Covington asked about budget line items for consultants, public education and community outreach, and election fees, and received responses from staff. He said he appreciated the conservative budgeting approach based on the uncertainties.

In response to President Williams, Jagers confirmed that the only change to the budget will be based on the adoption of the per diem rate. If there are any other changes, the Board will be notified in preparation for adoption on December 14, he said. Director Covington pointed out that Miscellaneous Fees adopted would also have an impact.

## 7. Continued Discussion:

**Resolution 2022-\_\_\_: Approving the Miscellaneous Fee Update study and Adopting the Schedule of Miscellaneous Fees, and**

**Resolution 2022-\_\_: Amending the District's Regulations Governing Water Service: Part 5: Charges**

*(Continued from November 9, 2022; Public Hearing continued to December 14, 2022)*

General Manager Jagers reminded the Board of discussion at the last meeting and the review of the Miscellaneous Fees Update report prepared by Raftelis based on costs. He recalled that Board members had concerns regarding the affordability of things like meter testing. He reminded that the Raftelis report presented true costs. This item is for discussion, as the Public Hearing was continued to December 14, he noted.

In response to President Williams, Legal Counsel James Markman identified that voting to accept the Raftelis report caps the amount of the fee or charge.

Director Ramirez made further comment on Agenda Item 6 – the Draft FY 2023 Budget, pointing out that the Information Technology Department budget increased by 20 percent. Most of that seemed to be related to the AMR/AMI project, he noted.

Director Hoffman referenced the Raftelis report. He noted that some items have gone up considerably and charges should have been higher. He said he was glad to have Raftelis do this, as they are typically accurate. He said he did not think the District was in a position to absorb and not collect enough to cover costs. He mentioned the possibility of collecting a percentage of those fees having a major increase. People will be concerned about the dramatic increase taking place.

Director Covington said his one concern with the Raftelis report related to the Miscellaneous Fees that directly impact customers. The increase is as much as 300 percent on some of these fees. He said he understood how the numbers were determined, but is not sure that a fully burdened formula is what should be used. Using the fully burdened formula across the board on some makes sense, such as on developer deposits as they are not customers. He pointed to the smaller fees that don't impact the District one way or another, as the call for service is infrequent. Things like the credit card fees have a higher number, he noted.

Covington pointed to the fees that affect day-to-day customers and said he is not in agreement with imposing all these fees on customers.

President Williams pointed to the percentages and noted that the Board can choose to set a lower cost recovery.

Molina acknowledged the Board's concern regarding the higher charges. She pointed out that without the charges, the costs are covered by the District. For example, if there was no credit card processing fee, the District would be absorbing \$4,000 to \$5,000 per month. Those are expenses that will have to be considered in the next rate study, she advised.

Molina continued. Charges such as the After Hours Call Out are few, but are historically incurred by customers who have been disconnected for nonpayment, call after hours and tell staff they made the payment, then have to be shut off again soon after. Some charges are intentionally punitive, she noted. Costs for After Hours Call Out reflect the true cost for field staff to respond, she explained.

Finance Manager Bill Clayton acknowledged the recommendation of large increases and suggested consideration of a policy on which to base fee-setting decisions.

Mr. Markman reiterated that the motion to accept the Raftelis report does not levy the fee, it accepts the study as identifying the full cost recovery. The Board can set any number that does not exceed the full cost recovery, he said.

Director Covington said he was comfortable with the developer deposits and fees as developers are not customers. He said he believed there is no need to charge customers 100 percent cost recovery. The District owes its customers some level of customer service that is not so punitive that they do not even want to call for service. These rates are way too high, he stated.

Mr. Markman advised that the Board needs to either have an across-the-board reduction policy about recovering a percentage of the cost, or take each item by item.

Director Hoffman noted that over the last few years none of his four meters have incurred these charges. These are not fees that occur very often, he said, but expressed concern with the dramatic increase for those customers who would be exposed to those expenses. He suggested a compromise, then review and adjustment in a year or two.

Customer Service Supervisor Sandra Delgadillo advised that the Customer Account-Related Fees do not affect all residents; they are to deter people from paying their bills late or continuing to dispute a bill after a meter read has been verified. When water is shut off, it is usually those who are continuously on the shut off list, she explained.

Mr. Markman added that it is not exactly accurate to say this is punishing, as the District is incurring these costs and customers do not like to hear that; however if it takes reaching the meter-testing stage to prove that they used that much water, the District is not sympathetic, because in that case, the District should recover its full cost. This is a policy decision for the Board, he noted. Jagers posited that the report identifies the charge as reasonable, and staff's recommendation is to recover more of those costs.

Director Covington pointed to the After Hours Call Out cost recovery and asked Board members for their preferred figure. President Williams pointed out that the current fee is \$50 and proposed fee is \$200; she suggested \$100. Director Ramirez asked Director Covington what the Call Out fee was at his place of work; no response was offered. Director Hoffman suggested \$120; Covington indicated \$75 to \$100 and pointed to other circumstances such as a leak at night.

Ms. Delgadillo explained that the After Hours Call Out is not charged related to leaks or repairs. It is charged upon call out for turn on for new service (such as sale of property).

Mr. Markman suggested the Board members consider each item and come back for the public hearing. Ms. Delgadillo requested the Board members consider the frequency of the charges; for example, the Bench Test occurs two times per year, and perhaps 10 customers per year for the After Hours Call Out. Mr. Jagers pointed out that some total annual costs would be greater.

Director Covington suggested a compromise and said he was good with raising the fees 25 percent, except the Meter Testing - Outside fees, which should be only the cost of the test. District costs of labor should be absorbed, he stated.

Director Hoffman suggested staff prepare a spreadsheet for the Board that could be completed and returned, and compiled by staff. Mr. Markman cautioned about a Brown Act issue and suggested staff take the Board's comments and bring back a report to the public hearing to help the Board reach conclusions.

Jagers suggested staff explain the components of each fee. Covington stated he is fine with the credit card processing fees. Jagers and Clayton explained that the District is currently losing money on credit card processing as the District is paying a real cost of \$2.50 per transaction and only \$1.75 is being collected. For non-utility billing, an analysis was made and 3 percent was identified, Clayton explained, for those items such as fire flow or meter fees that a developer may want to put on their credit card. Raftelis has provided a model, and staff will continue to monitor credit card fees, he said. Ms. Molina advised that a notice was received today from the bank that the fees are being increased, so \$2.50 is no longer enough to cover the costs as determined by the study done a couple of months ago; but the Raftelis recommended increase will reduce the District's losses.

President Williams asked about the SB 998 After Hours Call Out fee, and Mr. Jagers explained the requirements of the Senate Bill related to low-income housing. He reminded the Board about the policy adopted earlier this year.

Director Covington reiterated that the credit card fees are what they are, and fall out of the equation. He suggested that the outside meter testing fee be limited to the customer paying the meter test invoice and the District providing the labor at no charge. Customer Account Deposits look fair, he said, but the charges for second and third notices are not high enough.

Clayton suggested looking at costs at other Districts for comparison. Markman indicated that surveying charges of other Districts does not offer proof of what it costs BCVWD.

Director Ramirez made further comment on Item 6 – the Draft 2023-2027 Capital Improvement Budget. He asked if all directors were comfortable with the \$1.76 million



budget for the Engineering and Operations Center (EOC). Mr. Jagers explained that this budget is for the initial study to provide for negotiation and purchase of land. Directors Covington and Williams indicated they were comfortable.

Director Ramirez posited that the District has a massive board room that is empty 99 percent of the time and the funds could be used in a different way to create the needed space. Mr. Jagers reminded of prior discussion in relation to the 2019 rate study, when an estimate for a future EOC was brought forward and included at 75 percent funded. The need is here but the project is behind schedule, he explained. He acknowledged that Director Ramirez had voiced the same concerns before. Jagers explained that alternatives had been investigated.

Ramirez maintained that field staff can be brought together in a corporation yard resulting in cost savings, but said he does not support locating administrative and field staff into one compound for a large amount of money.

General Manager Jagers redirected discussion back to Agenda Item 7 and acknowledged Director Covington's statements. President Williams suggested that directors could email suggestions to Jagers. Jagers asked for other directors' perspectives.

President Williams recapped the discussion, saying that she had written down alternative numbers, and noted that Director Covington had suggested 25 percent cost recovery. She noted that she had the same concerns and indicated agreement with Covington on meter testing fees.

Director Hoffman said he was leaning toward an average 50 percent increase. Director Ramirez recommended providing feedback to staff.

Staff will prepare a report based on feedback from the Board for discussion of areas of concern, Jagers stated.

President Williams restated disposition of the items, as follows:

Customer-related line items that directors feel are adequate per the Raftelis report:

<b>Table</b>	<b>Type of Fee or Charge</b>	<b>Disposition</b>
Table 1-1 Line 4	Credit Card Processing (UB)	Adequate
Table 1-1 Line 5	Credit Card Processing (non-UB)	Adequate
Table 1-1 Line 6	Credit Check Processing	Adequate
Table 1-2	Engineering-Related User Fees	Adequate
Table 1-3	Engineering-Related Deposits	Acceptable
Table 1-4 Line 2	Second Notice Charge	Adequate
Table 1-4 Line 3	Third Notice Charge	Adequate
Table 1-4 Line 4	Account Reinstatement Charge	Adequate
Table 1-4 Line 5	Lien Processing	Adequate
Table 1-4 Line 6	Returned Payment Charge	Adequate
Table 1-4 Line 7	Water Restriction Penalty	Agree

To be considered at the Public Hearing:

<b>Table</b>	<b>Type of Fee or Charge</b>	<b>Discussion</b>
Table 1-1 Line 2	After Hours Call Out Fee	Consider a lower fee
Table 1-1 Line 3	After Hours Call Out (SB 998) Fee	Consider a lower fee
Table 1-1 Line 7	Bench Test Credit	Cost of meter test only
Table 1-1 Line 8	Backflow Administration Fee	Consider a lower fee
Table 1-1 Line 9	Meter Test 5/8-1" Inside	Cost of meter test only
Table 1-1 Line 10	Meter Test 5/8-1" Outside	Cost of meter test only
Table 1-1 Line 11	Meter Test 1.5-2" Inside	Cost of meter test only
Table 1-1 Line 12	Meter Test 1.5-2" Outside	Cost of meter test only
Table 1-4 Line 10	Water Theft Prevention Penalty	Raise
Table 1-4 Line 11	Water Theft Prevention – Broken lock	Check price of lock
Table 1-4 Line 12	Lost/Damaged Construction Meter	Will \$2650 cover meter replacement?

## 8. Update Legislative Action and Issues Affecting BCVWD

Jaggers pointed to the written report in the agenda packet. There was no oral report.

## 9. Association of California Water Agency (ACWA) 2022-2023 Region 9 Board Nominations

This item was heard earlier in the meeting.

## 10. Reports for Discussion

### a. Directors' Reports:

President Williams reported attending the following:

- Beaumont Chamber of Commerce Breakfast on November 10, 2022

Director Hoffman reported attending the following:

- Beaumont Chamber of Commerce Breakfast on November 10, 2022

### b. Directors' General Comments:

President Williams wished all a safe Thanksgiving.

### c. General Manager's Report:

General Manager Jaggers reported the following:

- The District's warehouse project is moving forward and staff is working to keep costs down
- Staff is preparing for the holidays and minimizing exposure to mud and debris flows

d. Legal Counsel Report: None.

### 11. Action List for Future Meetings

- Presentation on the San Bernardino Valley Resource Conservation District
- Water supply for BCVWD and the region
- Matrix for delivery of recycled water
- Update on solar project opportunities

### 12. Announcements

*President Williams read the following announcements:*

- District offices will be closed on Thursday, Nov. 24, 2022 in observance of Thanksgiving Day
- Finance and Audit Committee Meeting: Thursday, Dec. 1, 2022 at 3 p.m.
- Beaumont Basin Watermaster Committee: Wednesday, Dec. 7, 2022 at 11 a.m.
- Regular Board Meeting: Wednesday, Dec. 14, 2022 at 6 p.m.

### 13. Adjournment

*President Williams adjourned the meeting at 9:06 p.m.*

ATTEST:

*DRAFT UNTIL APPROVED*

*DRAFT UNTIL APPROVED*

\_\_\_\_\_  
Director Lona Williams, President  
to the Board of Directors of the  
Beaumont-Cherry Valley Water District

\_\_\_\_\_  
Director David Hoffman, Secretary  
to the Board of Directors of the  
Beaumont-Cherry Valley Water District



**BEAUMONT-CHERRY VALLEY WATER DISTRICT**  
560 Magnolia Avenue, Beaumont, CA 92223

**MINUTES OF REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
Wednesday, December 14, 2022 at 6:00 p.m.**

*Meeting held in person at 560 Magnolia Ave., Beaumont, CA  
and via teleconference pursuant to  
California Government Code Section 54950 et. seq. and under the  
provisions of Assembly Bill 361 and BCVWD Resolution 2022-37*

**Call to Order:** *President Williams opened the meeting at 6:06 p.m.*

*Pledge of Allegiance was led by Director Hoffman.*

*Invocation was given by President Williams.*

**Oath of Office for Appointed-in-Lieu Directors**

*General Manager Dan Jagers administered the Oath of Office for:*

- Director John Covington
- Director David Hoffman
- Director Daniel Slawson

**Announcement of Teleconference Participation**

Dr. Kirene Bargas, Director of Finance and Administration, clarified that this meeting is conducted pursuant to California Government Code Section 54953 and AB 361.

The teleconference capabilities of this meeting have been identified in the Notice and Agenda. Due to the danger of COVID-19, the teleconference locations are not publicly accessible.

Dr. Bargas verified that all directors were able to hear the other directors clearly. No directors expressed any reason to believe, based on voice recognition or otherwise, that those persons representing themselves to be directors are not truly so.

Directors Covington, Hoffman, and Williams attended in person at the meeting location. Directors Ramirez and Slawson attended via teleconference.

**Roll Call:**

Directors present:	Covington, Hoffman, Ramirez, Slawson, Williams
Directors absent:	None
Staff present:	General Manager Dan Jagers Director of Finance and Administration Kirene Bargas, PhD Director of Engineering Mark Swanson Director of Operations James Bean

	Director of Information Technology Robert Rasha Finance Manager William Clayton Human Resources Administrator Sabrina Foley Senior Management Analyst Sylvia Molina Management Analyst II Lorena Lopez Customer Service Supervisor Sandra Delgadillo Management Analyst I Erica Gonzales Administrative Assistant Cenica Smith Administrative Assistant Lynda Kerney
Legal Counsel	James Markman

Members of the public who registered attendance: Jacob Montagne; Alayne Sampson of Chandler Asset Management; Dar Manarang; Brad Hillwig; Directors Dr. Blair Ball, Kevin Walton, and Larry Smith of the San Gorgonio Pass Water Agency (SGPWA); and Sean McReynolds of Townsend Public Affairs, Inc.

**Public Comment:**

Mr. Dar Manarang, property owner, spoke on Item 14. He said the staff report is representative of the project and he hoped the Board will approve the application.

**1. Adjustments to the Agenda:**

President Williams moved forward Item 14 to be heard after the Consent Calendar.

**2. Consent Calendar:**

*Consent Calendar items 2a through 2h were approved with one motion:*

- a. Review of the October 2022 Budget Variance Reports
- b. Review of the October 31, 2022 Cash/Investment Balance Report
- c. Review of Check Register for the Month of November 2022
- d. Review of November 2022 Invoices Pending Approval
- e. Minutes of the Regular Meeting of October 27, 2022
- f. Minutes of the Special Meeting of November 1, 2022
- g. Minutes of the Regular Meeting of November 9, 2022
- h. Resolution 2022-37 Authorizing Public Meetings to be Held via Teleconferencing Pursuant to Government Code Section 54953(e) and Making Findings and Determinations Regarding the Same

MOVED: Covington	SECONDED: Hoffman	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

Director Covington requested to pull items 2i and 2j for presentation and requested that such reports appear on the regular agenda instead of the Consent Calendar.

- i. Monthly Update from Townsend Public Affairs, Inc. (grant writing)
- j. CV Strategies Communications & Outreach 2022 Year-end Report

2i – Townsend: Mr. Sean McReynolds provided an update to the Board on pursuit of grants and funding opportunities. He indicated that Townsend has been involved with staff in strategic planning and looking ahead primarily at the Water Resources Development Act (WRDA) and the Fiscal Year 2023 appropriations process. Community project applications will begin after the swearing-in of the new Congress, he advised.

Director Covington said he appreciated the monthly report.

2j – CV Strategies: No report.

*Consent Calendar Items 2i and 2j were approved by the following vote:*

MOVED: Covington	SECONDED: Hoffman	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

*Item 14 was heard out of order.*

**14. Request for Will Serve Letter for Tentative Parcel Map No. 38620 (Also Identified as Riverside County Assessor’s Parcel No. 405-140-003) located on Vineland Street, between Union Street and Nancy Avenue in the Community of Cherry Valley**

Director of Engineering Mark Swanson advised that this is a large property proposed for subdivision into three parcels followed by a land use change and sale for single family development. The application was received in July and staff advised the applicant about the moratorium on more than two Equivalent Dwelling Units (EDUs) of Resolution 2014-05. In order to proceed with recording the Tentative Parcel Map (TPM), a Will-Serve Letter (WSL) is required, he noted.

Swanson explained the map with existing service at Parcel 3 and the other two parcels requesting new service at a single EDU allocated to each parcel. The District will need to see any development plans, and the project will come back to the Board if there is any change in proposed use, he added. Swanson reviewed the conditions applied to the project.

Mr. Swanson referred to the Public Comments made earlier by Mr. Dar Manarang.

General Manager Jagers noted that the original parcel was 9.5 acres with an existing meter and each parcel is about three acres. Director Covington asked about the allowable size of service for the parcels of more than three acres each and reminded that water use needs to stay under 2 EDUs for the project. The parcels are currently zoned agriculture, and it is the intent to develop them for homes, Covington noted, and said he was concerned that three-acre parcels would be well over the 1 EDU threshold. He reminded that a previous project of four parcels were declined a WSL in October.

Mr. Swanson confirmed for Director Hoffman that the existing zoning is agriculture and the conditions of approval include conformance with zoning and the applicant's intent to convert to single-family residential and maximum consumption.

In response to Director Covington, Mr. Swanson stated that 1 EDU is equal to 580 gallons per day in terms of Facilities Fees, or 487 gallons per day as forecast in the Urban Water Management Plan. He pointed to a blue line stream and noted that there is really not a lot of buildable area without encroaching into habitat.

There is between 1.5 EDUs and no usage on the current meter, Swanson responded to President Williams. She asked if there would be one house per parcel, and Swanson said that was the understanding of staff, but if Accessory Dwelling Units (ADUs) are added, that would be different criteria as set by the State. Only 2 EDUs are being approved, Williams clarified.

Mr. Swanson posited that since the minimum lot size in Cherry Valley is 1 acre, it is possible that in the future there may be a further lot split. The issue would be that the County would require a road, as flag lots are no longer allowed, he explained, and staff has noted this in the file.

Director Covington reiterated that it was not realistic that a three-acre parcel would use only one EDU in a year. When other WSLs are being declined, the Board must assure fairness across the board, he said, and three acres are suspect and could be subdivided in excess of 1 EDU. The District cannot police every service connection, he noted.

Director Hoffman acknowledged Covington's concerns but indicated that based on District policy there is not means to deny the WSL.

Mr. Manarang said he understood the concerns of Director Covington but stated that the intent is to make the project residential with one house per lot. He agreed with Director Hoffman that the Board must abide by its policy, not suspicions about what may happen in the future. He stated that the land is in conformity with the Resolution.

Mr. Brad Hillwig said he believed the project should be supported under the current regulations of the water district with 2 EDUs allowed. The original proposal was for a five-parcel TPM, he noted, but agreed to reduce to three parcels to make the project more favorable. He pointed out that the current zoning allows for residential and agricultural use, but the intent is residential use only.

*The Board approved the request for Will Serve Letter for Tentative Parcel Map 38620 (located on Vineland Street, east of Union Street and west of Nancy Avenue) in the Community of Cherry Valley by the following roll-call vote:*

MOVED: Slawson	SECONDED: Ramirez	APPROVED 5-0
AYES:	Hoffman, Ramirez, Slawson, Williams	
NOES:	Covington	
ABSTAIN:	None	
ABSENT:	None	

### 3. Reorganization of the Board of Directors for Calendar Year 2023

General Manager Jagers reviewed Policy 4025. Officers elected at the annual organizational meeting typically take office in January, but this is ambiguous in Policy 4025, he pointed out. The Board directed staff to bring back revisions to Policy 4025 for discussion in January 2023.

President Williams introduced the action.

Vice President Andy Ramirez requested deferral of his automatic rotation to the office of President for one year. After discussion, Policy 4025.4(5) prevailed, stating that if a Board member declines the automatic rotation, the rotation may move forward to fill the position with the declining Board member returning to the fifth position in the rotation.

*The Board accepted Director Andy Ramirez' decline of the office of president and implemented Policy 4025.4(5) moving the rotation of officers forward with the Director Ramirez returning to the fifth position in the rotation by the following vote:*

MOVED: Slawson	SECONDED: Covington	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

*The Board affirmed the following officers for Calendar Year 2023 pursuant to Policy 4025:*

- *President David Hoffman*
- *Vice President John Covington*
- *Secretary Daniel Slawson*
- *Treasurer Lona Williams*

*by the following vote:*

MOVED: Covington	SECONDED: Hoffman	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

*The Board appointed Director of Finance and Administration Kirene Bargas, PhD as the Recording Secretary for Calendar Year 2023 by the following vote:*

MOVED: Covington	SECONDED: Hoffman	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

President-elect David Hoffman appointed the following members to standing committees for Calendar Year 2023:



	Member	Member	Alternate
Personnel Committee	Covington	Ramirez	Williams
Finance & Audit Committee	Hoffman	Williams	Covington

The remaining appointments were deferred to the January 11, 2023 Regular Meeting.

President Williams invited public comment. There was none.

**4. Public Hearing:**

- a. **Resolution 2022-38: Approving the Miscellaneous Fee Update study and Adopting the Schedule of Miscellaneous Fees, and**
- b. **Resolution 2022-39: Establishing a Cost Recovery Policy 5031 and Setting Miscellaneous Fees**
- c. **Resolution 2022-40: Amending the District’s Regulations Governing Water Service: Part 5: Charges**

*Continued from the Regular Meeting of November 9, 2022*

President Williams provided background and introduced the public hearing. Director of Finance and Administration Kirene Bargas, PhD explained the recommended actions and led the Board into discussion on the Miscellaneous Fees remaining in question.

Director Slawson opined that the After Hours Call Out fees seemed to apply to very specific situations. Customer Service Supervisor Sandra Delgadillo explained the fees are levied when a customer does not pay the full balance and calls after hours to have service reconnected. The customer is advised that there is a reconnection fee for turn on the same day, but they can wait until the next day, she noted.

Director Covington recalled that at the November 17 meeting, directors had listed different amounts that could be charged for these fees and directed staff to come back with some type of fee based on feedback from the Board, not to remain as written in the Raftelis report. He suggested tabling the item with staff to bring back other recommendations. President Williams agreed with Director Covington’s recollection.

Director Covington emphasized reasonableness and equity. He explained that he wanted to assure that customers feel comfortable calling for service, and there is a level of service that the District just needs to absorb. He suggested concurring on something reasonable for the customers represented by the Board.

Director Hoffman pointed to the actual costs of the service and noted that any difference would be made up by other ratepayers. Covington noted that the proposed fees reflect the cost of the service based on a standard labor cost.

In response to President Williams, Finance Manager Bill Clayton confirmed that the fees listed in the Raftelis report represent the maximum that could be charged. Williams noted that there are only five fees remaining to be determined; the rest are acceptable. Dr. Bargas explained that staff verified that a broken lock could

cost between \$5 and \$20, or closer to \$100 for a commercial lock, and \$2,650 would cover the cost of replacing a Lost or Damaged Construction Meter.

Director Covington asked when the Board would revisit and re-approve the fees determined now. General Manager Jaggars explained that the Miscellaneous Fees were broken out into a Part 5 Appendix to make it easier for the Board to review potentially annually.

Director Covington posited that the outside meter test fees should equal the cost of service as the cost could increase and is not under the District's control.

Director Covington requested information on what neighboring agencies are charging for the fees in question. Mr. Clayton advised that Raftelis did so during their analysis. He recommended leaving the fees as recommended especially on services that are not often provided.

President Williams noted that if the Raftelis report were adopted, the Board could revisit the fees on which the Board is having trouble. Director Covington again recommended tabling the item, and Director Ramirez concurred. Director Slawson reiterated that he trusts the Raftelis process but acknowledged Covington's concerns.

Legal Counsel Markman recommended adopting the fees on which the Board concurs and bringing back the few remaining.

President Williams declared the continued Public Hearing re-opened at 7:50 p.m. and invited public comment. There was none.

*The Board adopted Resolution 2022-38 Accepting the Miscellaneous Fees Update Report dated October 27, 2022 and Adopting a Revised Schedule of Miscellaneous Fees (Administrative Cost Recoveries) Effective December 14, 2022 and Superseding Resolutions 2010-09, 2012-08, 2015-06, and 2018-04 with the exception of the After Hours Call Out, After Hours Call Out (SB 998), Bench Test Credit, Meter Testing done in house for 5/8" to 1" meters, and 1.5" to 2" meters, Testing done by outside contractor for 5/8" to 1" meters, and 1.5" to 2" meters, and Backflow Administration by the following roll-call vote:*

MOVED: Covington	SECONDED: Hoffman	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

*The Board adopted Resolution 2022-39 Amending the District's Policies and Procedures Manual Establishing a Cost Recovery Policy 5031 by the following roll-call vote:*

MOVED: Hoffman	SECONDED: Slawson	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

*The Board adopted Resolution 2022-40 Amending the District's Rules and Regulations Governing Water Service Part 5: Charges by the following roll-call vote:*

MOVED: Slawson	SECONDED: Hoffman	APPROVED 4-1
AYES:	Covington, Hoffman, Slawson, Williams	
NOES:	Ramirez	
ABSTAIN:	None	
ABSENT:	None	

*The Board continued the Public Hearing on the remaining Miscellaneous Fees to the Regular Meeting of January 11, 2023 by the following roll-call vote:*

MOVED: Covington	SECONDED: Hoffman	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

**5. Resolution 2022-41 Adopting the Fiscal Year 2023 Operating Budget & 2023-2027 Capital Improvement Budget, and Approval of the 2022 Operating Budget Carryover Schedule**

Dr. Kirene Bargas presented the budget document and noted that the only change from the document reviewed at the prior meeting was the increase in the Board of Directors per diem compensation from \$260 to \$285, for a total financial impact of \$8,500, and net revenues were adjusted from \$1,079,500 to \$1,71,000. The Miscellaneous Fees will have an impact but does not delay the adoption of the budget, she added.

Dr. Bargas directed attention to the Carryover Schedule which represents items that are open and were budgeted and approved in 2022. These items will be moving over to 2023. The number may change; it will depend on receipt of invoices, she noted.

General Manager Jagers acknowledged the minor impact of the Miscellaneous Fees which would be addressed at a later budget adjustment.

Director Ramirez commented on the potential to get lean on the budget in regard to property.

*The Board approved Resolution 2022-41 Adopting the Fiscal Year 2023 Operating Budget and 2023-2027 Capital Improvement Budget, and approved the 2022 Operating Budget Carryover Schedule by the following roll-call vote:*

MOVED: Covington	SECONDED: Hoffman	APPROVED 4-0-1
AYES:	Covington, Hoffman, Slawson, Williams	
NOES:	None	
ABSTAIN:	Ramirez	
ABSENT:	None	

**6. Resolution 2022-42: Acknowledging the Review, Receipt and Acceptance of the District’s Investment Policy**

Dr. Kirene Bargas identified minor changes in the Investment Policy related to medium-term notes and commercial paper, as recommended by Chandler Asset Management.

President Williams invited public comment. There was none.

*The Board adopted Resolution 2022-41 Acknowledging the Review, Receipt, and Acceptance of the District’s Investment Policy by the following roll-call vote:*

MOVED: Hoffman	SECONDED: Slawson	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

**7. Chandler Asset Management – Authorization of Contract Extension and Organizational Changes**

Director of Finance and Administration Dr. Kirene Bargas explained that the District has used Chandler Asset Management for investment advisory services for the 2022 calendar year. This would be the first contract extension to continue investment advisory services. There is no cap on the number of years for extension.

Staff has been happy with the services provided, Dr. Bargas stated. She pointed to the monthly reports and comparison with the State Local Agency Investment Fund (LAIF). She noted two organizational changes at Chandler: Use of Clearwater Analytics, a reporting service; and retirement of the current Chief Executive Officer and appointment of new CEO Nicole Drago.

Director Hoffman, Chair of the Finance and Audit Committee, reported that the performance of Chandler had been monitored pertaining to returns and fees, and said he had been pleased.

Director Covington asked for staff comments regarding satisfaction with the level of service provided. Dr. Bargas indicated that staff is pleased with the services including enhanced reports and economic outlook. Covington noted there are no additional costs identified in the staff report and Bargas confirmed that she verified there are no additional charges; the charges remain the same.

*The Board approved the extension of the contract with Chandler Asset Management for Investment Advisory Services for one year by the following roll-call vote:*

MOVED: Covington	SECONDED: Hoffman	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

**8. Resolution 2022-42: Amending the District Policies and Procedures Manual**

Human Resources Administrator Sabrina Foley advised that the policies presented have had significant suggestions and edits from legal counsel. She reviewed the policies and counsel’s recommendations.

Policy 3090 Family and Medical Leave: Foley noted that the District has some federal FMLA requirements but is governed by the California Family Rights Act. This will change once the District employs 50 or more persons, she noted. This has been discussed with the Memorandum of Understanding employee group and there were no concerns voiced, she added.

Director Covington reminded that most policies are vetted through staff and legal before coming to the Personnel Committee for consideration and the majority are driven by State law. Not many changes were made by the Personnel Committee, he advised, and noted that the Committee is comfortable recommending these policies without change. Director Ramirez concurred and noted that when policies are dictated by State law there is little revision that can be made.

Foley continued with brief comment on the following proposed policies:

- Policy 3095 – Pregnancy Disability Leave
- Policy 3096 – Lactation Accommodation
- Policy 3111 – Leave for Crime Victims and Family Members
- Policy 5010 – Emergency Response Guideline for Hostile or Violent Incidents
- Policy 5030 – Budget Preparation

*The Board adopted Resolution 2022-42 Amending the District Policies and Procedures Manual by the following roll-call vote:*

MOVED: Slawson	SECONDED: Covington	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

**9. Declare Barbeque Grills Surplus and Donate to Beaumont-Cherry Valley Recreation and Park District for use in Bogart Park**

General Manager Dan Jagers reminded the Board about the previous donation of tables to Bogart Park. The barbecues had been stored at the Noble Creek Recharge Facility which is now being converted to a warehouse and this is a reasonable time to determine the disposition of the grills. He pointed to a photo and proposed making them available to the Beaumont-Cherry Valley Recreation and Park District (BCVRPD) for use in Bogart Park.

Director Covington recalled the prior award of surplus benches and tables to the BCVRPD and recommended the barbecues be offered for use at the District’s residences, the City of Beaumont parks, BCVRPD, and others.

The Board declared eight (8) barbeque grills previously used at the Noble Creek Recharge Facility (NCRF) Phase I site as surplus equipment, waived the requirements of BCVWD Policy and Procedures Manual Part III Section 8 A-ii, and approved donation of the barbecues to the four District residences and any other public agencies other than BCVRPD for use in the community within the San Geronio Pass area by the following roll-call vote:

MOVED: Covington	SECONDED: Hoffman	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

**10. Extension of Contract with Wells Fargo for Banking Services for One Year**

Dr. Kirene Bargas noted that Wells Fargo was the vendor selected following a Request for Proposal (RFP) process in 2013 followed by Board approvals of contract extensions for banking services to January 31, 2023. This request is to extend to the 2023 period, Bargas explained. In June 2023, the RFP process would begin again as recommended by the California Society of Municipal Finance Officers (CSMFO), she advised, for implementation in the 2024 year.

President Williams invited public comment. There was none.

The Board approved the extension of the contract with Wells Fargo for banking services for the year 2023 (one year) by the following roll-call vote:

MOVED: Slawson	SECONDED: Hoffman	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

8:30 p.m.: The Board recessed and reconvened at 8:40 p.m.

**11. Teleconferencing Regulations Pursuant to AB 2449 and New Meeting Procedures**

General Manager Jagers provided brief background on previous discussion and direction to staff to move forward with implementation of AB 2449 in January 2023. He reminded that the Governor will be rescinding the declaration of emergency for COVID-19 as of February 28, 2023 and AB 2449 provides some opportunity for Board members to participate remotely with conditions.

Mr. Jagers reviewed the conditions and procedures for teleconferencing under AB 2449 in order to avoid the Brown Act teleconference location posting requirements including Just Cause and Emergency Circumstances.

Legal Counsel James Markman noted that the new AB 2449 system is amazingly complex, offered some details, and emphasized tracking requirements. The only advantage of the new system is the lack of posting requirement, he stated. Based

on the District's 24 meetings per year, use of AB 2449 would be allowed a total of five times per year, he noted.

In response to Director Ramirez, Mr. Markman explained the Brown Act teleconference requirements.

Director Covington acknowledged previous discussion, said he appreciated the review and getting back to normal business.

*The Board received and filed the AB 2449 teleconference regulations and meeting procedures by the following roll-call vote:*

MOVED: Slawson	SECONDED: Hoffman	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

## **12. Adoption of 2023 Board of Directors Meeting Schedule**

Director of Finance and Administration Kirene Bargas, PhD, reviewed the proposed schedule. General Manager Jaggars reminded of Board discussion last year regarding going dark as much as possible in December and recommended discussion if desired.

After discussion, the Board eliminated the December 28 Engineering Workshop and December 19 Personnel Committee from the proposed schedule.

*The Board adopted the 2023 Meeting Schedule with the elimination of the December 28 Engineering Workshop and December 19 Personnel Committee meeting by the following roll-call vote:*

MOVED: Covington	SECONDED: Hoffman	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

## **13. Review of Annual List of Preapproved Events and Director Appointments**

Dr. Kirene Bargas pointed to the current list of events for which all directors are preapproved for attendance or must seek preapproval.

President-Elect Hoffman noted that Table B included presidential appointments to be made in January, and Jaggars indicated those would be later filled in.

Director Ramirez recommended maintaining the list of Table A.

Director Covington recommended adding the presidential appointments to the San Geronio Pass Water Agency to Table B.

The Board adopted the Annual List of Preapproved Events and Director Appointments as presented, with no changes, by the following roll-call vote:

MOVED: Hoffman	SECONDED: Slawson	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

**14. Request for Will Serve Letter for Tentative Parcel Map No. 38620 (Also Identified as Riverside County Assessor’s Parcel No. 405-140-003) located on Vineland Street, between Union Street and Nancy Avenue in the Community of Cherry Valley**

*Item 14 was heard earlier in the meeting.*

**15. 2017 Replacement Pipelines Project – Pipeline 1 (P-3620-0012) Court Pipeline Replacement Project Cost Update and Notice of Completion**

Director of Engineering Mark Swanson reminded that this project began in late 2017 and a budget adjustment was made recently. He pointed to the final project costs and noted that the project came in under budget by approximately \$2,000.

Pipeline 2 is now out for bid and will be coming to the Board in January for award, he added. This item is the Notice of Completion to be formally filed with the County to close the individual pipeline project, Swanson continued.

President Williams noted her surprise that the project came in under budget.

*The Board authorized the General Manager to file the Notice of Completion for the 2017 Water Pipeline Replacement Project – Pipeline 1 (P-3620-0012) with the Riverside County Assessor – County Clerk – Recorder by the following roll-call vote:*

MOVED: Covington	SECONDED: Hoffman	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

**16. Consideration of Attendance at Upcoming Events and Authorization of Reimbursement and Per Diem**

Dr. Kirene M. Bargas reviewed the listed events. Directors indicated interest in the following events:

- Beaumont Chamber of Commerce Breakfast on January 13 – Williams (tentative) Ramirez (tentative), Slawson, Hoffman, Covington



- CSDA Webinar: Brown Act: Come for the Basics, Stay for the Updates on January 17 – Ramirez, Hoffman, Slawson
- CSDA Webinar: Ratepayer Assistance Funding & Water Shut-Off Laws on January 30 – Williams, Ramirez, Hoffman, Slawson
- CSDA Webinar: Ethics AB 1234 Compliance Training on February 2 – Williams, Ramirez (tentative), Hoffman
- CSDA Webinar: Grassroots Advocacy and Public Outreach on February 14 – Williams, Ramirez, Covington, Slawson
- CSDA 2023 Special District Leadership Academy February 26 - March 1 – Williams, Covington, Slawson (tentative)
- CSDA Webinar: Intro to Special District Finances for Board Members on March 21 – Williams, Ramirez, Hoffman, Slawson

### **17. Continued Review of California Drought Conditions, District Urban Water Management Plan and Water Shortage Contingency Plan, BCVWD Resolution 2022-12 Implementing Water Use Restrictions (as amended), and Other Drought Response**

General Manager Jagers pointed to the Department of Water Resources attachment: State Water Project Initial 2023 Allocation – 5 Percent with SWP Human Health and Safety Needs. He reminded that the allocation always starts out low.

### **18. Reports For Discussion**

#### a. Ad Hoc Committees:

Communications Committee: No report.

Sites Reservoir Committee: No report.

Water Re-Use 2x2: Mr. Jagers said there has been movement at staff level, but the committee has not met.

#### b. Directors' Reports:

President Williams reported attending:

- Association of California Water Agencies Fall Conference Nov. 30 to Dec. 2, 2022
- CSDA Virtual Workshop: Special Districts Leadership Academy Module 1 Governances Foundations on December 6-7, 2022
- Beaumont Chamber of Commerce Breakfast on December 9, 2022

Director Slawson reported attending:

- San Geronio Pass Water Agency
- Association of California Water Agencies Fall Conference Nov. 30 to Dec. 2, 2022

Director Hoffman reported attending:

- Beaumont Chamber of Commerce Breakfast on December 9, 2022

c. Directors' General Comments:

President Williams wished all a merry Christmas.

Director Covington said he was humbled to see the Board members appointed in lieu of election for another four years to continue the changes made at the District since 2017. He acknowledged the work of staff.

He concurred with Director Slawson's comments that there is a lot of good work going on at the San Geronio Pass Water Agency (SGPWA) with new administration and newly elected Board members. He acknowledged SGPWA Board President Larry Smith and Directors Blair Ball and Kevin Walton in attendance. He noted the Agency's efforts for grant funding and turf removal programs. He suggested that local agencies assure they are not competing against each other for the same grant funds and recommended cohesive discussion and cross-pollination of ideas for the region, including bringing back the general managers' meetings.

Director Hoffman expressed appreciation for the work done by the Board members and staff. He said he looks forward to the upcoming year.

Director Slawson concurred and offered holiday greetings.

Director Ramirez offered holiday greetings and said he appreciated all the work done over the past year.

d. General Manager's Report:

Mr. Jagers reported the following:

- Thanked the staff and Board for a busy year. He said he expected 2023 and 2024 to bring changes in economic conditions, but the District is in a good place to move forward in a positive manner
- The staff has done a great job to continue the District's mission and support the community in a cost effective and professional manner
- Progress is being made on District facilities
- Field crews paid attention to facilities during a storm event this weekend and provided updates. There were no adverse impacts
- MDP Line 16 is moving forward and actually collected some water. Mr. Swanson met with the County regarding the paving strategy for Grand Avenue. Projects will be moved toward completion in the beginning of January. The contractor working on the additional pipelines and has made the bulk of the connections
- Concrete has been placed in the warehouse building
- A development slowdown is anticipated next year, and staff is prepared to shift to the capital improvement program

e. Legal Counsel Report: No report. Mr. Markman offered season's greetings.

**19. Action List for Future Meetings:**

- Update / Presentation on the AMR/AMI project
- Presentation on the San Bernardino Valley Resource Conservation District
- Presentation on solar power opportunities
- Water supply for BCVWD and the region
- Matrix for delivery of recycled water

**20. Announcements**

- District Offices will be closed on the following holidays:
  - Monday, Dec. 26 – Christmas (observed)
  - Monday, Jan. 2, 2023 New Year’s Day (observed)
- Collaborative Agencies Committee: Wednesday, Jan. 4 at 5 p.m.
- Finance and Audit Committee Meeting: Thursday, Jan. 5, 2023 at 3 p.m.
- Regular Board Meeting: Wednesday, Jan. 11 at 6 p.m.
- Personnel Committee Meeting: Tuesday, Jan. 17 at 5:30 p.m.
- Engineering Workshop: Thursday, Jan. 26 at 6 p.m.
- Beaumont Basin Watermaster Committee: Wednesday, Feb. 1 at 11 a.m.

**21. Adjournment**

*President Williams adjourned the meeting at 9:50 p.m.*

ATTEST:

*DRAFT UNTIL APPROVED*

*DRAFT UNTIL APPROVED*

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Director David Hoffman, President  
to the Board of Directors of the  
Beaumont-Cherry Valley Water District

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Director Daniel Slawson, Secretary  
to the Board of Directors of the  
Beaumont-Cherry Valley Water District

# Consent Calendar 3g - Receive and File

## RESOLUTION 2022-38

### A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BEAUMONT - CHERRY VALLEY WATER DISTRICT ACCEPTING THE MISCELLANEOUS FEES UPDATE REPORT DATED OCTOBER 27, 2022 AND ADOPTING A REVISED SCHEDULE OF MISCELLANEOUS FEES (ADMINISTRATIVE COST RECOVERIES) EFFECTIVE DECEMBER 14, 2022 AND SUPERSEDING RESOLUTIONS 2010-09, 2012-08, 2015-06, AND 2018-04

**WHEREAS**, the Beaumont-Cherry Valley Water District (District) is authorized, pursuant to California Water Code 31007, to fix, prescribe, revise and collect fees and charges so as to yield an amount sufficient to pay the operating expenses of the District, provide for repairs and depreciation of works owned and / or operated by the District, pay the interest on any bonded debt, and provide a fund for payment of the principal of the bonded debt as it becomes due; and

**WHEREAS**, the Board of Directors has determined that District staff provides many types of services involving requests by customers and the District imposes service fees and deposits upon customers to recover the costs of staff time and other administrative expenses related to providing these services; and

**WHEREAS**, current fees and charges do not adequately recoup the District's costs of providing certain services and thus, a significant amount of those costs are currently paid from the District's general fund, and therefore are borne by the ratepayers; and

**WHEREAS**, the District finds that providing these services is of special benefit to those customers both separate and apart from the general benefits to the public, and therefore, in the interest of fairness, the District desires to better recover the costs of providing those services from customers who have sought said services by revising its Schedule of Miscellaneous Fees (Administrative Cost Recoveries); and

**WHEREAS**, the Board of Directors of the Beaumont-Cherry Valley Water District has carefully reviewed the 2022 Miscellaneous Fees Update Report prepared and submitted by Raftelis Financial Consultants dated October 27, 2022 which is attached hereto marked Exhibit "A"; and

**WHEREAS**, the Board of Directors finds the proposed fee schedules as set forth in the Report to be necessary for the District's continued recovery of costs of service, are in compliance with State law, and are in the best interests of the District and its customers with exceptions as noted below; and

**WHEREAS**, Beaumont-Cherry Valley Water District provided notice of a public hearing and written notice was provided to interested parties who filed written requests for mailed notice of meetings on new or increased development-related fees or service charges; and

**WHEREAS**, on December 14, 2022, the Board of Directors conducted a public hearing for the purpose of considering the adoption of a revised schedule of miscellaneous fees and charges,

**NOW THEREFORE, BE IT RESOLVED** by the Board of Directors of the Beaumont-Cherry Valley Water District that:

1. The recommendations set forth in the 2022 Miscellaneous Fees Update Report prepared and submitted by Raftelis Financial Consultants dated October 27, 2022 which is attached hereto and marked as Exhibit “A” and made a part of this Resolution are hereby approved and accepted by the Board of Directors
2. The Miscellaneous Fees (Administrative Cost Recoveries) within the Miscellaneous Fees Update Report and made a part of this Resolution are hereby adopted and shall become effective December 14, 2022 with the following exceptions:
  - a. Those fees and charges that the Board may designate for less than 100 percent cost recovery:

i.	After Hours Call Out	
ii.	After Hours Call Out (SB 998)	
iii.	Bench Test Credit	
iv.	Meter Testing done in-house	5/8” to 1” meters
v.	Meter Testing done in-house	1.5” to 2” meters
vi.	Testing done by outside contractor	5/8” to 1” meters
vii.	Testing done by outside contractor	1.5” to 2” meters
viii.	Backflow Administration	

3. To the extent that the terms and provisions of this Resolution may be inconsistent or in conflict with the terms and conditions of any prior ordinance, resolution, rule, or regulation the terms of this Resolution shall prevail, and any such inconsistent and conflicting provisions of prior ordinance, resolution, rule, or regulation are hereby superseded
4. If any provision of this Resolution or application thereof to any person or circumstance is held invalid, no other provision of this Resolution shall be affected thereby
5. The Miscellaneous Fees and Charges as set forth in Exhibit A are not discriminatory or excessive, will comply with Government Code Sections 54340 et. seq., and will otherwise comply with law.

**ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

*// Signatures on next page //*

ATTEST:

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Director Lona Williams, President of the  
Board of Directors of the  
Beaumont-Cherry Valley Water District

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Director David Hoffman, Secretary to the  
Board of Directors of the  
Beaumont-Cherry Valley Water District

Attachments: Exhibit A: Miscellaneous Fee Update Report dated 10/27/2022 (36 pages)

# Consent Calendar 3h - Receive and File

## RESOLUTION 2022-39

### A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BEAUMONT-CHERRY VALLEY WATER DISTRICT AMENDING THE DISTRICT'S POLICIES AND PROCEDURES MANUAL TO ADD POLICY 5031: USER FEE COST RECOVERY

**WHEREAS**, on March 18, 2009 the Board of Directors of the Beaumont-Cherry Valley Water District adopted Resolution 2009-05, establishing a Policies and Procedures Manual applicable to Board of Directors and District staff; and

**WHEREAS**, on December 14, 2022 the Board accepted the Miscellaneous Fees Update report compiled by Raftelis Financial Consultants dated October 27, 2022; and

**WHEREAS**, the Board of Directors has determined that full cost recovery is not always appropriate and desires to set some fees below 100 percent cost recovery; and

**WHEREAS**, the Board of Directors has reviewed and considered the addition of Policy 5031 to the BCVWD Policies and Procedures Manual attached as Exhibit A and finds the policy relevant, acceptable, and accomplishes the goal of the Board,

**NOW THEREFORE, BE IT RESOLVED** by the Board of Directors of the Beaumont-Cherry Valley Water District that the BCVWD Policies and Procedures Manual is amended to include Policy 5031 as attached hereto as Exhibit A.

**ADOPTED** this 14th day of December, 2022, by the following vote:

AYES:	Covington, Hoffman, Ramirez, Slawson, Williams
NOES:	None
ABSTAIN:	None
ABSENT:	None

ATTEST:

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Director Lona Williams, President of the  
Board of Directors of the  
Beaumont-Cherry Valley Water District

---

Director David Hoffman, Secretary to the  
Board of Directors of the  
Beaumont-Cherry Valley Water District

Attachment – Exhibit A: Policy 5031 User Fee Cost Recovery

POLICY TITLE: USER FEE COST RECOVERY  
POLICY NUMBER: 5031

5031.1 **General.** The User Fee Cost Recovery Policy allows an ongoing, sound basis for setting fees that are periodically reviewed and updated based on predetermined, researched and supportable criteria.

User fee services are those performed by the District on behalf of a private citizen or group with the assumption that the costs of services benefiting individuals, and not society as a whole, should be borne by the individual receiving the benefit. However, in some circumstances it is reasonable to set fees at a level that does not reflect the full cost of providing service but to subsidize the service.

5031.2 **Establishment of Fees.** The Board shall establish fees and charges sufficient to recover the cost of operating and maintaining service, current operational needs of the District, including the financing of capital improvements in accordance with the Capital Improvement Program, or as determined in accordance with recovery targets as established by the Board.

5031.3 Fees shall not exceed the reasonable cost of the service.

5031.4 The Board has determined that full cost recovery is not always appropriate.

5031.5 **Collection of Fees and Charges.** The District shall strive to collect all fees and charges imposed, and shall actively pursue and settle delinquent accounts.

5031.5 **Review of Fees.** At least annually, the Board shall review the rates, fees and charges for service to ensure they are set at appropriate amounts to keep pace with the costs and levels of service delivery. Adoption of the annual budget, with the fee assumptions included therein, may constitute such a review.

A comprehensive analysis of the District's costs and fees should be performed at least every five years.

5031.6 **Standards.** The Rates, fees and charges for water service and related fees are set forth in the District's Rules Governing Water Service, Part 5: Charges – Appendix A.



# Consent Calendar 3i - Receive and File

## RESOLUTION 2022-40

### A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BEAUMONT - CHERRY VALLEY WATER DISTRICT AMENDING THE DISTRICT RULES AND REGULATIONS GOVERNING WATER SERVICE PART 5: CHARGES EFFECTIVE DECEMBER 14, 2022 AND SUPERSEDING RESOLUTION 2010-09

**WHEREAS**, the Beaumont-Cherry Valley Water District (District) is authorized, pursuant to California Water Code 31007, to fix, prescribe, revise and collect fees and charges so as to yield an amount sufficient to pay the operating expenses of the District, provide for repairs and depreciation of works owned and / or operated by the District, pay the interest on any bonded debt, and provide a fund for payment of the principal of the bonded debt as it becomes due; and

**WHEREAS**, on November 9, 2022 the Board of Directors of the Beaumont-Cherry Valley Water District held a public hearing for the purpose of considering the adoption of a revised schedule of miscellaneous fees and charges and revisions to the District's Regulations Governing Water Service: Part 5: Charges; and

**WHEREAS**, the Board of Directors has determined that it is in the best interest of the District and desires to further amend the District's Regulations Governing Water Service: Part 5: Charges in order to revise certain charges, fees, and deposits, and to update certain provisions of the Regulations as shown on Exhibit A, attached hereto; and

**WHEREAS**, the charges and fees established herein reflect the estimated costs of providing the services for which those charges and fees are levied, pursuant to the Miscellaneous Fees as adopted with Resolution 2022-38; and

**WHEREAS**, the Board of Directors has carefully considered and finds the proposed revisions to the District's Regulations Governing Water Service: Part 5: Charges as set forth in the attachment hereto marked Exhibit "A" to be necessary for the District's continued recovery of costs of service, are in compliance with State law, and are in the best interests of the District and its customers,

**NOW THEREFORE, BE IT RESOLVED** by the Board of Directors of the Beaumont-Cherry Valley Water District that:

1. The Beaumont-Cherry Valley Water District's Regulations Governing Water Service: Part 5: Charges as set forth in the attachment hereto marked Exhibit "A" and incorporated herein by this reference are hereby adopted and shall become effective on December 14, 2022
2. To the extent that the terms and provisions of this Resolution may be inconsistent or in conflict with the terms and conditions of any prior ordinance, resolution, rule or regulation concerning Part 5-1 through 5-16 of the Regulations Governing Water Service the terms of this Resolution shall prevail, and any such inconsistent and conflicting provisions of prior ordinance, resolution, rule or regulation are hereby superseded

3. If any provision of this Resolution or application thereof to any person or circumstance is held invalid, no other provision of this Resolution shall be affected thereby
4. The Part 5 revisions as set forth are not discriminatory or excessive, will comply with Government Code Sections 54340 et. seq., and will otherwise comply with law.

**ADOPTED** this 14th day of December, 2022, by the following vote:

AYES: Covington, Hoffman, Slawson, Williams  
NOES: Ramirez  
ABSTAIN:  
ABSENT:

ATTEST:

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Director Lona Williams, President of the  
Board of Directors of the  
Beaumont-Cherry Valley Water District

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Director David Hoffman, Secretary to the  
Board of Directors of the  
Beaumont-Cherry Valley Water District

Attachments:

Exhibit A Regulations Governing Water Service: Part 5: Charges



**Beaumont-Cherry Valley Water District  
Regular Board Meeting  
January 11, 2023**

Item 3j

STAFF REPORT

**TO:** Board of Directors  
**FROM:** Dan Jagers, General Manager  
**SUBJECT:** Director Per Diem Request for Approval

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**Staff Recommendation**

Consider approval of the request for per diem payment for events that were not preapproved:

1. Public Policy Institute of California – “Solar Development in the San Joaquin Valley” virtual event on November 1, 2022<sup>1</sup>
2. Orange County Water District – “Investing in Local Projects: Groundwater, Water Supplies, and Infrastructure” virtual event on December 13, 2022

**Background**

Reimbursement of expenditures and payment of per diem fees are governed by California Government Code 53232, Water Code 20201 and BCVWD Policy 4065 Remuneration / Director Per Diem Fees. Per diem fees are paid for each day of service to the District rendered as an officer of the Board.

The BCVWD Preapproved Events and Director Appointments List adopted by the Board on September 8, 2021 sets forth the activities and events that are eligible for per diem payment without separate preauthorization from the Board. Events not on this list are to be presented to the Board for approval prior to attendance, per Policy 4065, section 2.

Per Policy 4065 Section 6, in the event that circumstances prevent the per diem request from being considered prior to the event, a director may submit a request to the Board for a per diem for having attended a meeting or conference with the understanding that the Board may not approve the request.

**Summary**

A director has submitted a request for payment of per diem for viewing a video of the above Event #1, the PPIC virtual event, on November 11, 2022, and attending Event #2, the Orange County Water District virtual event on December 13.

At the December 14, 2022 regular meeting, the Board reviewed the List of Preapproved Events and made no changes. Therefore, the status of these non-ACWA events remains unchanged.

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<sup>1</sup> There was a Board of Directors Special Meeting on November 1, 2022 which the requestor attended. Instead, the Board member viewed a video archive of the virtual event on November 11. Had the two activities taken place on the same day, only one per diem would be payable.



The events are not on the pre-approved list of activities and, per policy, must be approved by the Board for eligibility for per diem compensation. Staff requests the Board consider approval of the two events for payment of per diem.

**Fiscal Impact**

For each approved 2022 per diem, the fiscal impact would be \$260.

**Attachments**

1. Public Policy Institute of California – “Solar Development in the San Joaquin Valley”
2. Orange County Water District – “Investing in Local Projects: Groundwater, Water Supplies, and Infrastructure”



# SOLAR DEVELOPMENT IN THE SAN JOAQUIN VALLEY

PUBLIC POLICY INSTITUTE OF CALIFORNIA VIRTUAL EVENT

## WHEN

November 1

11:00 am – 1:15 pm

 [Add to Calendar](#)

## COST

Free

Member Pre-Registration Fee

Free

Non-Member Pre-Registration Fee

## DEADLINE

Join the PPIC for this virtual event.

To balance the San Joaquin Valley's groundwater basins, hundreds of thousands of acres of irrigated farmland may come out of production in the coming decades. Utility-scale solar development—already an attractive option for landowners—could help keep these lands economically productive, but it faces some obstacles. Can solar overcome these challenges and help support the region as a whole? Join us for an expert panel discussion.

This research and event are supported with funding from the Babbitt Center for Land and Water Policy at the Lincoln Institute of Land Policy, S. D. Bechtel, Jr. Foundation, and California Strategic Growth Council's Climate Change Research Program with funds from California Climate Investments.

## Agenda

### 11:00 a.m. Welcome and Opening Remarks

Caitlin Peterson, associate center director and research fellow, PPIC Water Policy Center

[Privacy](#) - [Terms](#)

**11:05 a.m. Presentation**

Annabelle Rosser, research associate, PPIC Water Policy Center

**11:15 a.m. Panel Discussion**

*Moderator:* Andrew Ayres, research fellow, PPIC Water Policy Center

Erica Brand, project manager of land use and infrastructure policy, California Energy Commission

Dan Kim, principal and vice president, Golden State Clean Energy

Rey León, Mayor of Huron

Lorelei H. Oviatt, director, Kern County Planning and Natural Resources

**12:00 p.m. Audience Q&A**

**12:15 p.m. Adjourn**

© 2022 Association of California Water Agencies



From:

2022 7:17:28 AM

Attachments: [BCVWD Board Reimbursement Form \(fillable\).pdf](#)  
[image001.png](#)

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# INVESTING IN LOCAL PROJECTS: GROUNDWATER, WATER SUPPLIES, AND INFRASTRUCTURE

- ORANGE COUNTY WATER DISTRICT

- VIRTUAL EVENT

## WHEN

December 13

10:00 am – 11:00 am

[Add to Calendar](#)

## LOCATION

[Get Directions](#)

## ACCOMMODATIONS

Zoom

## COSTFREE

Member Pre-Registration Fee

## FREE

Non-Member Pre-Registration Fee

DEADLINE

[REGISTER NOW](#)

From carefully managing the Orange County Groundwater Basin to increasing local supplies, the Orange County Water District remains leaders in water supply reliability. This is made possible through investments in water infrastructure that lessen the dependence on imported supplies, helping retail agencies provide cost-effective, reliable water services to their customers. Agencies like Mesa Water, who rely on the groundwater basin, have further invested in projects to meet water demands entirely from local groundwater supplies.

Learn how this is made possible and hear from the Orange County Water District and Mesa Water District who will take a deep dive into local projects that ensure a sustainable water supply for generations to come.




Beaumont-Cherry Valley Water District  
560 Magnolia Ave.  
Beaumont, CA 92223  
Office Phone (951) 845-9581 Ext. 219  
Fax (951) 845-0159  
<http://www.bcvwd.org>



**2023 BCVWD PREAPPROVED EVENTS AND DIRECTOR APPOINTMENTS  
Adopted 12/14/2022**

Reference: BCVWD Policies and Procedures Manual Part II Sections 14, 15, 4060 and 4065  
For the purposes of satisfying the above policies, the following items are preapproved for Director claims for per diem compensation, and reimbursement of expenses

<b>TABLE A</b>			
<b>Conferences, Workshops, Webinars, Training, Meetings and Tours</b>			
1	ACWA and ACWA/JPIA	 This symbol denotes an ACWA-sponsored event on the ACWA Events Calendar	
2	ACWA Region 9 meetings and events		
3	ACWA Committee meetings		
4	Beaumont Basin Watermaster	<b>All directors are preapproved to attend these functions</b>	
5	Beaumont Chamber of Commerce Breakfasts and Luncheons		
6	BIA of Southern California Water Conference		
7	Brown Act training		
8	California Special Districts Association		
9	New Board member orientation (see policy specifics)		
10	Riverside County Water Task Force		
11	SGPWA Regular and Special Board Meetings		
12	Special Districts Association of Riverside County		
13	Special Districts Leadership Academy		
14	State-mandated ethics training (one day of service)		
15	State-mandated sexual harassment training (one day of service)		
16	Tours of BCVWD facilities		
17	Urban Water Institute		
18	WEF annual Water Summit and Water 101 Workshop		
<i>The following meetings are preapproved for attendance when there are items agendaized that are related to BCVWD interests and operations</i>			
19	Beaumont Unified School District meetings or events		
20	Cabazon Water District – any official district meeting		
21	City of Beaumont – any official city meeting		
22	City of Banning – any official city meeting		
23	City of Calimesa – any official city meeting		
24	Riverside LAFCO meetings		
25	Yucaipa Valley Water District – any official district meeting		

<b>TABLE B</b>				
<b>President's Appointments and Director Assignments</b>				
<b>Meetings (compensable as designated)</b>		<b>Primary</b>	<b>Secondary</b>	<b>Alternate</b>
1	San Gorgonio Pass Regional Water Alliance	Slawson	Williams	N/A
2	Collaborative Agencies Committee	Williams	Ramirez	N/A
4	Water ReUse 3x2 (City of Beaumont)	Hoffman	Covington	Ramirez
5	Meetings with members of the legislative, executive, or judicial branch of the state or federal government when attendance is directed by the President			
6	Meetings or official events of legislative bodies of other governmental agencies as assigned by the President to represent the District			
7	Meetings with the General Manager, District Counsel, or Board President on matters of District business			
8	Other meetings or events for Board members appointed by the President to attend such meeting or event on behalf of the District			

<b>TABLE C</b>			
<b>Voting Delegates</b>		<b>Primary</b>	<b>Alternate</b>
1	ACWA conferences	President	Vice President
2	ACWA Region 9	President	Vice President
3	ACWA / JPIA	President	Vice President

*For the purposes of satisfying the above policies, the following items require separate, individual Board pre-approval for Director claims for per diem compensation, and reimbursement of expenses.*

Decision-making guidance: BCVWD Policies and Procedures Manual Part II, Section 4060:  
*Public resources should only be used when there is a substantial benefit to the District*

<b>TABLE D</b>	
<b>Activities / Events requiring separate Board pre-approval</b>	
1	Beaumont Chamber of Commerce – other events (not listed in Table A or E)
2	Other civic or community functions (festivals, recreation activities, sports, lectures, etc.)
3	Water Education Foundation conferences, tours, seminars (not listed in Table A)
4	Dedication ceremonies, open houses, groundbreaking ceremonies, ribbon-cutting ceremonies, anniversary celebrations
5	Receptions, or retirement or anniversary celebrations for other agency officials
6	Legislative roundtables, public hearings, project update meetings
7	Other agency or association dinner or luncheon functions
8	Meetings or events of ACWA Regions 1-8, and 10
9	Tri-State Seminar annual conference
10	Any other events not specifically pre-authorized

The Board has determined that these events do not comport with BCVWD policy for reimbursement or compensation:

<b>TABLE E</b>	
<b>Activities / Events not eligible for per diem or expense claims (non-compensable)</b>	
1	Beaumont Chamber of Commerce –social events, mixers, etc.
2	Retirement receptions for BCVWD employees or Board members
3	BCVWD picnics or other social functions

<b>TABLE F Acronyms</b>			
1	ACWA	Association of California Water Agencies	<a href="https://www.acwa.com/">https://www.acwa.com/</a>
2	ACWA	ACWA Committees	<a href="https://www.acwa.com/about/board-committees/committee-information/">https://www.acwa.com/about/board-committees/committee-information/</a>
3	ACWA / JPIA	ACWA Joint Powers Insurance Authority	<a href="https://www.acwajpia.com/training-2/">https://www.acwajpia.com/training-2/</a>
4	BIA	Building Industry Association	<a href="https://riversidebia.org/">https://riversidebia.org/</a>
5	CSDA	California Special Districts Association	<a href="http://csda.net/home">http://csda.net/home</a>
6	LAFCO	Riverside Local Agency Formation Commission	<a href="https://lafco.org/">https://lafco.org/</a>
7	SDARC	Special Districts Association of Riverside County	<a href="https://www.csda.net/about-csda/chapters-networks/chapter-riverside-county">https://www.csda.net/about-csda/chapters-networks/chapter-riverside-county</a>
8	SDLA	Special District Leadership Foundation	<a href="https://sdla.csda.net/home">https://sdla.csda.net/home</a>
9	SGPWA	San Geronio Pass Water Agency	<a href="https://www.sgpwa.com/">https://www.sgpwa.com/</a>
10	SGPRWA	San Geronio Pass Regional Water Alliance	<a href="http://www.passwateralliance.com/">http://www.passwateralliance.com/</a>
11	Tri-State	Tri-State Seminar, LLC	<a href="https://tristateseminar.com/">https://tristateseminar.com/</a>
12	WEF	Water Education Foundation	<a href="https://www.watereducation.org/tours-events">https://www.watereducation.org/tours-events</a>
13	UWI	Urban Water Institute	<a href="http://www.urbanwater.com">www.urbanwater.com</a>



**Beaumont-Cherry Valley Water District  
Regular Board Meeting  
January 11, 2023**

Item 4

STAFF REPORT

**TO:** Board of Directors  
**FROM:** Dan Jagers, General Manager  
**SUBJECT: PUBLIC HEARING** *(Continued from December 14, 2022)*  
**Resolution 2023-\_\_\_: Adopting Miscellaneous Fees**

**Staff Recommendation**

1. Continue with the public hearing
2. Discuss remaining Miscellaneous Fees and concur on a desired cost recovery
3. Adopt Resolution 2023-\_\_\_: Adopting Miscellaneous Fees

**Background**

At its meeting of November 9, 2022, the Board heard a presentation by Raftelis Financial Consultants on the Miscellaneous Fee Update report dated October 27, 2022. The Board opened a public hearing, but received no public comment at that time. The Board continued the discussion to the meeting of November 17, 2022, and the public hearing to December 14, 2022. At the December 14 meeting, the Board adopted Resolution 2022-38, approving most of the recommended Miscellaneous Fees with some exceptions.

**Summary**

The remaining fees to be determined, with amounts for consideration are as follows:

	<b>Raftelis Report</b>	<b>Type of Fee or Charge</b>	<b>Consideration</b>	<b>Existing Fee or Charge</b>	<b>Cost-Recovery Based Fee or Charge</b>	<b>Comparator Cost-Based Amount for Consideration<sup>(1)</sup></b>
A	Table 1-1 Line 2	After Hours Call Out Fee	Consider a lower fee	\$50	\$200	\$100
B	Table 1-1 Line 3	After Hours Call Out (SB 998) Fee	Consider a lower fee	\$0	\$100	\$100
C	Table 1-1 Line 7	Bench Test Credit	Consider a lower fee	\$30	\$370	\$100
D	Table 1-1 Line 8	Backflow Administration Fee	Affirm the \$50 fee	\$40	\$50	\$60 <sup>(2)</sup>
E	Table 1-1 Line 9	Meter Test 5/8-1" Inside	Consider a lower fee	\$30	\$370	\$100
F	Table 1-1 Line 10	Meter Test 5/8-1" Outside vendor	Consider a lower fee	\$200	\$420	\$50 <sup>(3)(4)</sup>
G	Table 1-1 Line 11	Meter Test 1.5-2" Inside	Consider a lower fee	\$50	\$480	\$100
H	Table 1-1 Line 12	Meter Test 1.5-2" Outside vendor	Cost of meter test only	\$250	\$610	\$65 <sup>(3)(4)</sup>



Notes to table:

- (1) Based on average of fee amounts charged by comparator agencies
- (2) Staff does not propose charging more than the cost-recovery based fee amount of \$50.
- (3) Outside vendor testing did not appear to be considered by most comparator agencies researched
- (4) Amount is subject to change based on actual vendor costs.

The recommendations of the Raftelis Miscellaneous Fee Update report dated October 27, 2022 are herewith as Attachment 3a.

## **Discussion**

**After Hours Call Out Fees:** These fees cover the fully-burdened labor and materials costs to provide the service, and are intended to discourage this customer behavior. Pricing of services impacts demand for those services. As noted by Customer Service at the November 17 meeting, there are approximately 10 customers per year regularly falling into this fee category. See Attachment 2b, page 11 of the Raftelis report, Section 3.1.1 for the cost breakdown.

**Bench Test Credit:** This is not a fee but is instead a deposit that correlates with the Meter Test Fee and could be returned to the customer if the meter test results are in the customer's favor. See Attachment 2b, page 12 of the Raftelis report, Section 3.1.4 for the cost breakdown.

**Backflow Administrative Charge:** See Attachment 2b, page 12-13 of the Raftelis report, Section 3.1.5 for the cost breakdown.

**Meter Testing:** When a high bill investigation results in a customer request for a meter test, staff performs the work or sends the meter to an outside service. This occurs very infrequently - approximately two or three times annually, with the last outside test having been performed more than 10 years ago. See Attachment 2b, page 13-14 of the Raftelis report, Section 3.1.6 for the cost breakdown.

### ***Staff continues to recommend full cost recovery.***

The fiduciary duty of staff to the fiscal health of the organization dictates that 100 percent cost recovery based on the Raftelis Report is the only appropriate recommendation. Staff cannot offer the Board reduced figures or percentages without compromising the District and potentially leading to conflict with the California Constitution.

The Raftelis Report explains:

The basic premise of a fee study is to determine the “reasonable costs” of each of the services provided by the District. Miscellaneous Fees are necessary to ensure that customers are compensating the District for the cost of various services they are provided that are customer-specific and which are not recovered from rates.

Under Article XII C of the California Constitution, the District bears the burden of proof to demonstrate that “the fee is not a tax, the amount is no more than necessary to cover the reasonable costs of the activity, and the manner in which those costs are allocated to a payor



bears a fair or reasonable relationship to the payor's burdens on, or benefits received from, the governmental activity.

The Raftelis Report serves to assure the District's fees are consistent with the provisions of Proposition 26, which governs the imposition of taxes by local governments, and that the fees fall under the exception to the definition of a "tax:" *A charge imposed for a specific government service or product provided directly to the payor that is not provided to those not charged, and which does not exceed the reasonable costs to the local government of providing the service or product.*<sup>1</sup>

Notwithstanding the above, legal counsel has advised that the Board may set the cost recovery at any amount up to the maximum as represented in the Raftelis Report. It is the prerogative of the Board to set Miscellaneous Fees at a level it deems appropriate.

### **Fiscal Impact**

Adoption of the updated miscellaneous fees and charges enumerated in the Raftelis Miscellaneous Fee Update Report dated October 27, 2022 will ensure that the cost of those services is incurred by those utilizing the services. Alternatively, the costs may be distributed to the General Fund as determined by the Board.

If adopted at the Public Hearing on January 11, 2023, the new fees and penalties would become effective immediately or on a date set by the Board. Staff will bring to the Board any necessary budget adjustments to the Fiscal Year 2023 Budget.

### **Attachments**

1. Resolution 2023-\_\_: Approving Miscellaneous Fees
2. Relevant excerpts from the Raftelis Miscellaneous Fee Update Report
  - a. Table 1-1: Current and Proposed Customer Account-Related User Fees
  - b. Chapter 3: User Fee Calculation
3. California Constitution Article XII
4. Minutes of the November 9, 2022 Regular Meeting (approved) (excerpt)
5. Minutes of the November 17, 2022 Regular Meeting (approved) (excerpt)
6. Minutes of the December 14, 2022 Regular Meeting (unapproved) (excerpt)

Staff Report prepared by Dan Jagers, General Manager and Kirene Bargas, Director of Finance & Administration

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<sup>1</sup> Government Code Section 50076

**RESOLUTION 2023-\_\_**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
BEAUMONT - CHERRY VALLEY WATER DISTRICT  
ADOPTING MISCELLANEOUS FEES (ADMINISTRATIVE  
COST RECOVERIES) EFFECTIVE JANUARY 12, 2023**

**WHEREAS**, the Beaumont-Cherry Valley Water District (District) is authorized, pursuant to California Water Code 31007, to fix, prescribe, revise and collect fees and charges so as to yield an amount sufficient to pay the operating expenses of the District, provide for repairs and depreciation of works owned and/or operated by the District, pay the interest on any bonded debt, and provide a fund for payment of the principal of the bonded debt as it becomes due; and

**WHEREAS**, the Board of Directors has determined that District staff provides many types of services involving requests by customers and the District imposes service fees and deposits upon customers to recover the costs of staff time and other administrative expenses related to providing these services; and

**WHEREAS**, current fees and charges do not adequately recoup the District's costs of providing certain services and thus, a significant amount of those costs are currently paid from the District's general fund, and therefore are borne by the ratepayers; and

**WHEREAS**, the District finds that providing these services is of special benefit to those customers both separate and apart from the general benefits to the public, and therefore, in the interest of fairness, the District desires to better recover the costs of providing those services from customers who have sought said services by revising its Schedule of Miscellaneous Fees (Administrative Cost Recoveries); and

**WHEREAS**, the Board of Directors of the Beaumont-Cherry Valley Water District adopted at its meeting of December 14, 2022 the 2022 Miscellaneous Fees Update Report prepared and submitted by Raftelis Financial Consultants dated October 27, 2022, as its guideline for maximum fee recovery; and

**WHEREAS**, the Board of Directors of the Beaumont-Cherry Valley Water District adopted at its meeting of December 14, 2022 Policy 5031 User Fee Cost Recovery, indicating that full cost recovery is not always appropriate; and

**WHEREAS**, Beaumont-Cherry Valley Water District provided notice of a public hearing and written notice was provided to interested parties who filed written requests for mailed notice of meetings on new or increased development-related fees or service charges; and

**WHEREAS**, the Board of Directors conducted a public hearing for the purpose of considering the adoption of a revised schedule of miscellaneous fees and charges,

**NOW THEREFORE, BE IT RESOLVED** by the Board of Directors of the Beaumont-Cherry Valley Water District that:

1. The following Miscellaneous Fees (Administrative Cost Recoveries) are hereby adopted and shall become effective January 12, 2023:

	Raftelis Report	Type of Fee or Charge	Existing Fee or Charge	Cost-Recovery Based Fee or Charge	Comparator Cost-Based Amount for Consideration
A	Table 1-1 Line 2	After Hours Call Out Fee	\$50	\$200	\$100
B	Table 1-1 Line 3	After Hours Call Out (SB 998) Fee	\$0	\$100	\$100
C	Table 1-1 Line 7	Bench Test Credit	\$30	\$370	\$100
D	Table 1-1 Line 8	Backflow Administration Fee	\$40	\$50	\$60
E	Table 1-1 Line 9	Meter Test 5/8-1" Inside	\$30	\$370	\$100
F	Table 1-1 Line 10	Meter Test 5/8-1" Outside vendor	\$200	\$420	\$50 <sup>(1)</sup>
G	Table 1-1 Line 11	Meter Test 1.5-2" Inside	\$50	\$480	\$100
H	Table 1-1 Line 12	Meter Test 1.5-2" Outside vendor	\$250	\$610	\$65 <sup>(1)</sup>

(1) Subject to change based on actual vendor costs.

2. To the extent that the terms and provisions of this Resolution may be inconsistent or in conflict with the terms and conditions of any prior ordinance, resolution, rule, or regulation the terms of this Resolution shall prevail, and any such inconsistent and conflicting provisions of prior ordinance, resolution, rule, or regulation are hereby superseded
3. If any provision of this Resolution or application thereof to any person or circumstance is held invalid, no other provision of this Resolution shall be affected thereby
4. The Miscellaneous Fees above are not discriminatory or excessive, will comply with Government Code Sections 54340 et. seq., and will otherwise comply with law.

**ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, by the following vote:

AYES:  
 NOES:  
 ABSTAIN:  
 ABSENT:

ATTEST:

\_\_\_\_\_  
 Director David Hoffman, President of the Board of Directors of the Beaumont-Cherry Valley Water District

\_\_\_\_\_  
 Director Daniel Slawson, Secretary to the Board of Directors of the Beaumont-Cherry Valley Water District



## Attachment 2a

**Table 1-1: Current and Proposed Customer Account-Related User Fees**

Line	Fee Description	Existing Fee	Proposed Fee	Per
1	<b>Customer Account-Related Fees</b>			
2	After-hours Call-out Fee	\$50.00	\$200.00	EO
3	After-hours Call-out (SB 998) Fee	\$0.00	\$100.00	EO
4	Credit Card Processing Fee (UB)	\$1.75	\$2.50	EO
5	Credit Card Processing Fee (Non-UB)		3% of total charge	EO
6	Credit Check Processing Fee	\$5.00	\$10.00	EO
7	Bench Test Credit	\$30.00	\$370.00	EO
8	Backflow Administration Fee	\$40.00	\$50.00	EO
9	Meter Testing Fee - 5/8" to 1" Inside <sup>(1)</sup>	\$30.00	\$370.00	EO
10	Meter Testing Fee - 5/8" to 1" Outside <sup>(2)</sup>	\$200.00	\$420.00	EO
11	Meter Testing Fee - 1.5" to 2" Inside <sup>(1)</sup>	\$50.00	\$480.00	EO
12	Meter Testing Fee - 1.5" to 2" Outside <sup>(2)</sup>	\$250.00	\$610.00	EO
13	<b>Customer Account-Related Deposits</b>			
14	Customer Deposit - Medium <sup>(3)</sup>	\$150.00	\$150.00	EO
15	Customer Deposit – High <sup>(3)</sup>	\$250.00	\$250.00	EO
16	Customer Deposit - Low <sup>(3)</sup>	\$0.00	\$0.00	EO

**Footnotes:**

- (1) Refers to meter testing performed in-house (on site at District facilities) as opposed to by a third-party vendor
- (2) Refers to meter testing performed offsite by a third-party vendor as opposed to in-house
- (3) Refers to a non-payment risk category as determined by a credit check performed by a third-party vendor

# 3. User Fee Calculation

User fees are intended to recover the cost of providing a service. The basic concept of user fees is to determine the “reasonable cost” of each service provided by the District. The full cost of providing a service is typically seen as an objective basis for determining the fees. Each user fee calculation is discussed in the following subsections.

## 3.1. Customer Account-Related User Fees

Customer account-related user fees are costs associated with providing customer account-related services, such as processing fees, meter testing, and customer account deposits.

### 3.1.1. AFTER-HOURS CALL-OUT FEES

Below are the after-hours call-out fees of \$200 as shown in Table 3-1. This charge is based on the labor and travel costs incurred to provide service and is charged when the customer requests the service during nonoperational hours. The Water Shutoff Protection Act (SB 998) also has an after-hours turn-on charge capped at \$100, as shown in Table 3-2. The SB 998 After-hours Call-Out Fee would only be charged for residential water service during nonoperational hours. This is rounded for the ease of administrative tasks.

**Table 3-1: After-hours Call-Out Fee**

Line	Fee Calculation	Cost-Based A	Policy-Based B	Total Cost C = A + B	Proposed Fee D
1	Direct Labor	\$187.33	\$0.00	\$187.33	
2	Labor Overhead	\$0.00	\$0.00	\$0.00	
3	Travel	\$5.90	\$0.00	\$5.90	
4	Materials	\$0.00	\$0.00	\$0.00	
5	Equipment/Services	\$0.00	\$0.00	\$0.00	
6	<b>Total Fee</b>	<b>\$193.23</b>	<b>\$0.00</b>	<b>\$193.23</b>	<b>\$200.00</b>

**Table 3-2: After-hours Call-Out (SB 998) Fee**

Line	Fee Calculation	Cost-Based A	Policy-Based B	Total Cost C = A + B	Proposed Fee D
1	Direct Labor	\$0.00	\$100.00	\$100.00	
2	Labor Overhead	\$0.00	\$0.00	\$0.00	
3	Travel	\$0.00	\$0.00	\$0.00	
4	Materials	\$0.00	\$0.00	\$0.00	
5	Equipment/Services	\$0.00	\$0.00	\$0.00	
6	<b>Total Fee</b>	<b>\$0.00</b>	<b>\$100.00</b>	<b>\$100.00</b>	<b>\$100.00</b>

### 3.1.2. CREDIT CARD PROCESSING FEES

Credit card processing fees are based on the fees charged by banks to process these payments. For Utility Billing account payment (UB) cards, this cost is \$2.50. For non-UB cards, this is 3% of the total charge placed on the

credit card. This payment is laid out below in Table 3-3.

**Table 3-3: Credit Card Processing Fees**

Line	Fee Calculation	Proposed Fee
1	Credit Card Processing Fee (UB)	\$2.50
2	Credit Card Processing Fee (Non-UB)	3% of total charge

### 3.1.3. CREDIT CHECK PROCESSING FEE

The credit check processing fee is based on the costs incurred to investigate a customer’s credit, including labor, equipment, and services. This calculation is laid out below in Table 3-4 and rounded for ease of administration.

**Table 3-4: Credit Check Processing Fee**

Line	Fee Calculation	Cost-Based A	Policy-Based B	Total Cost C = A + B	Proposed Fee D
1	Direct Labor	\$3.61	\$0.00	\$3.61	
2	Labor Overhead	\$1.74	\$0.00	\$1.74	
3	Travel	\$0.00	\$0.00	\$0.00	
4	Materials	\$0.00	\$0.00	\$0.00	
5	Equipment/Services	\$3.00	\$0.00	\$3.00	
6	<b>Total Fee</b>	<b>\$8.34</b>	<b>\$0.00</b>	<b>\$8.34</b>	<b>\$10.00</b>

### 3.1.4. BENCH TEST CREDIT

The bench test credit is not a fee but is instead a deposit that could be returned to the customer if the meter test results are in the customer’s favor. This is cost-based, and the calculations are shown below in Table 3-5 and are rounded to the nearest \$10 for ease of administration.

**Table 3-5: Bench Test Credit**

Line	Fee Calculation	Cost-Based A	Policy-Based B	Total Cost C = A + B	Proposed Fee D
1	Direct Labor	\$248.35	\$0.00	\$248.35	
2	Labor Overhead	\$119.77	\$0.00	\$119.77	
3	Travel	\$0.00	\$0.00	\$0.00	
4	Materials	\$0.00	\$0.00	\$0.00	
5	Equipment/Services	\$0.00	\$0.00	\$0.00	
6	<b>Total Fee</b>	<b>\$368.12</b>	<b>\$0.00</b>	<b>\$368.12</b>	<b>\$370.00</b>

### 3.1.5. BACKFLOW ADMINISTRATION FEE

The backflow administration fee recovers the costs associated with labor, travel, and services. The calculations are shown below in Table 3-6 and are rounded to the nearest \$10 for ease of administration.

**Table 3-6: Backflow Administration Fee**

Line	Fee Calculation	Cost-Based A	Policy-Based B	Total Cost C = A + B	Proposed Fee D
1	Direct Labor	\$26.93	\$0.00	\$26.93	
2	Labor Overhead	\$12.99	\$0.00	\$12.99	
3	Travel	\$5.77	\$0.00	\$5.77	
4	Materials	\$0.00	\$0.00	\$0.00	
5	Equipment/Services	<u>\$3.71</u>	<u>\$0.00</u>	<u>\$3.71</u>	
6	<b>Total Fee</b>	<b>\$49.40</b>	<b>\$0.00</b>	<b>\$49.40</b>	<b>\$50.00</b>

### 3.1.6. METER TESTING FEES

The meter testing fee recovers the costs associated with labor, equipment, and labor overhead. The calculations are shown below in Table 3-7, Table 3-8, Table 3-9, and Table 3-10 and are rounded to the nearest \$10 for ease of administration. The costs vary based on the size of the meter and whether the meter test is done in-house by the District (inside) or by a third party (outside).

**Table 3-7: Meter Testing 5/8” to 1” Inside Fee**

Line	Fee Calculation	Cost-Based A	Policy-Based B	Total Cost C = A + B	Proposed Fee D
1	Direct Labor	\$248.35	\$0.00	\$248.35	
2	Labor Overhead	\$119.77	\$0.00	\$119.77	
3	Travel	\$0.00	\$0.00	\$0.00	
4	Materials	\$0.00	\$0.00	\$0.00	
5	Equipment/Services	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	
6	<b>Total Fee</b>	<b>\$368.12</b>	<b>\$0.00</b>	<b>\$368.12</b>	<b>\$370.00</b>

**Table 3-8: Meter Testing 5/8” to 1” Outside Fee**

Line	Fee Calculation	Cost-Based A	Policy-Based B	Total Cost C = A + B	Proposed Fee D
1	Direct Labor	\$212.87	\$0.00	\$212.87	
2	Labor Overhead	\$102.66	\$0.00	\$102.66	
3	Travel	\$0.00	\$0.00	\$0.00	
4	Materials	\$0.00	\$0.00	\$0.00	
5	Equipment/Services	<u>\$100.00</u>	<u>\$0.00</u>	<u>\$100.00</u>	
6	<b>Total Fee</b>	<b>\$415.53</b>	<b>\$0.00</b>	<b>\$415.53</b>	<b>\$420.00</b>

**Table 3-9: Meter Testing 1.5” to 2” Inside Fee**

Line	Fee Calculation	Cost-Based A	Policy-Based B	Total Cost C = A + B	Proposed Fee D
1	Direct Labor	\$319.30	\$0.00	\$319.30	
2	Labor Overhead	\$153.99	\$0.00	\$153.99	
3	Travel	\$0.00	\$0.00	\$0.00	
4	Materials	\$0.00	\$0.00	\$0.00	
5	Equipment/Services	\$0.00	\$0.00	\$0.00	
6	<b>Total Fee</b>	<b>\$473.30</b>	<b>\$0.00</b>	<b>\$473.30</b>	<b>\$480.00</b>

**Table 3-10: Meter Testing 1.5” to 2” Outside Fee**

Line	Fee Calculation	Cost-Based A	Policy-Based B	Total Cost C = A + B	Proposed Fee D
1	Direct Labor	\$283.82	\$0.00	\$283.82	
2	Labor Overhead	\$136.88	\$0.00	\$136.88	
3	Travel	\$0.00	\$0.00	\$0.00	
4	Materials	\$0.00	\$0.00	\$0.00	
5	Equipment/Services	\$185.00	\$0.00	\$185.00	
6	<b>Total Fee</b>	<b>\$605.70</b>	<b>\$0.00</b>	<b>\$605.70</b>	<b>\$610.00</b>

### 3.1.7. CUSTOMER ACCOUNT DEPOSITS

The customer account deposits are split into three groups: medium, high, and low. A medium deposit is based on average off-peak billed usage and is assessed when a credit check results in a medium non-payment risk category. A high deposit is based on average peak billed usage and is assessed when a credit check results in a high non-payment risk category. A low deposit (no deposit) is assessed when a credit check results in a minimum non-payment risk category. Off-peak billed usage for this purpose is defined as the combination of two residential water bills during the winter months, while peak billed usage is defined as the combination of two residential water bills during the summer months. These fees are shown below in Table 3-11 and Table 3-12.

**Table 3-11: Medium Customer Deposit**

Line	Fee Calculation	Cost-Based A	Policy-Based B	Total Cost C = A + B	Proposed Fee D
1	Direct Labor	\$0.00	\$0.00	\$0.00	
2	Labor Overhead	\$0.00	\$0.00	\$0.00	
3	Travel	\$0.00	\$0.00	\$0.00	
4	Materials	\$0.00	\$0.00	\$0.00	
5	Equipment/Services	\$150.00	\$0.00	\$150.00	
6	<b>Total Deposit</b>	<b>\$150.00</b>	<b>\$0.00</b>	<b>\$150.00</b>	<b>\$150.00</b>


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**\* CALIFORNIA CONSTITUTION - CONS**

**ARTICLE XIII C [VOTER APPROVAL FOR LOCAL TAX LEVIES] [SECTION 1 - SEC. 3]** ( Article 13C added Nov. 5, 1996, by Prop. 218. Initiative measure. )

**SECTION 1.** Definitions. As used in this article:

- (a) "General tax" means any tax imposed for general governmental purposes.
- (b) "Local government" means any county, city, city and county, including a charter city or county, any special district, or any other local or regional governmental entity.
- (c) "Special district" means an agency of the State, formed pursuant to general law or a special act, for the local performance of governmental or proprietary functions with limited geographic boundaries including, but not limited to, school districts and redevelopment agencies.
- (d) "Special tax" means any tax imposed for specific purposes, including a tax imposed for specific purposes, which is placed into a general fund.
- (e) As used in this article, "tax" means any levy, charge, or exaction of any kind imposed by a local government, except the following:
  - (1) A charge imposed for a specific benefit conferred or privilege granted directly to the payor that is not provided to those not charged, and which does not exceed the reasonable costs to the local government of conferring the benefit or granting the privilege.
  - (2) A charge imposed for a specific government service or product provided directly to the payor that is not provided to those not charged, and which does not exceed the reasonable costs to the local government of providing the service or product.
  - (3) A charge imposed for the reasonable regulatory costs to a local government for issuing licenses and permits, performing investigations, inspections, and audits, enforcing agricultural marketing orders, and the administrative enforcement and adjudication thereof.
  - (4) A charge imposed for entrance to or use of local government property, or the purchase, rental, or lease of local government property.
  - (5) A fine, penalty, or other monetary charge imposed by the judicial branch of government or a local government, as a result of a violation of law.
  - (6) A charge imposed as a condition of property development.
  - (7) Assessments and property-related fees imposed in accordance with the provisions of Article XIII D.

The local government bears the burden of proving by a preponderance of the evidence that a levy, charge, or other exaction is not a tax, that the amount is no more than necessary to cover the reasonable costs of the governmental activity, and that the manner in which those costs are allocated to a payor bear a fair or reasonable relationship to the payor's burdens on, or benefits received from, the governmental activity.

(Sec. 1 amended Nov. 2, 2010, by Prop. 26. Initiative measure.)

**SEC. 2.** Local Government Tax Limitation. Notwithstanding any other provision of this Constitution:

(a) All taxes imposed by any local government shall be deemed to be either general taxes or special taxes. Special purpose districts or agencies, including school districts, shall have no power to levy general taxes.

(b) No local government may impose, extend, or increase any general tax unless and until that tax is submitted to the electorate and approved by a majority vote. A general tax shall not be deemed to have been increased if it is imposed at a rate not higher than the maximum rate so approved. The election required by this subdivision shall be consolidated with a regularly scheduled general election for members of the governing body of the local government, except in cases of emergency declared by a unanimous vote of the governing body.

(c) Any general tax imposed, extended, or increased, without voter approval, by any local government on or after January 1, 1995, and prior to the effective date of this article, shall continue to be imposed only if approved by a majority vote of the voters voting in an election on the issue of the imposition, which election shall be held within two years of the effective date of this article and in compliance with subdivision (b).

(d) No local government may impose, extend, or increase any special tax unless and until that tax is submitted to the electorate and approved by a two-thirds vote. A special tax shall not be deemed to have been increased if it is imposed at a rate not higher than the maximum rate so approved.

*(Sec. 2 added Nov. 5, 1996, by Prop. 218. Initiative measure.)*

**SEC. 3.** Initiative Power for Local Taxes, Assessments, Fees and Charges. Notwithstanding any other provision of this Constitution, including, but not limited to, Sections 8 and 9 of Article II, the initiative power shall not be prohibited or otherwise limited in matters of reducing or repealing any local tax, assessment, fee or charge. The power of initiative to affect local taxes, assessments, fees and charges shall be applicable to all local governments and neither the Legislature nor any local government charter shall impose a signature requirement higher than that applicable to statewide statutory initiatives.

*(Sec. 3 added Nov. 5, 1996, by Prop. 218. Initiative measure.)*

Members of the public who registered attendance: R. Provost, Directors Dr. Blair Ball and Mickey Valdivia of the San Gorgonio Pass Water Agency (SGPWA), John Wright and Cleo Koenig from Raftelis Financial Consultants (Raftelis), and Sean McReynolds of Townsend Public Affairs, Inc.

**Public Comment:**

Mr. Valdivia thanked Mr. Jagers for his presentation to the San Gorgonio Pass Economic Development Alliance.

**1. Adjustments to the Agenda:**

Mr. Jagers advised that the ad hoc Communications Committee has requested inclusion of some upcoming events and there are some corrections on Agenda Item 8.

**2. Consent Calendar:**

*Consent Calendar items 2a through 2j were approved with one motion:*

- a. Review of the September 2022 Budget Variance Reports
- b. Review of the September 30, 2022 Cash/Investment Balance Report
- c. Review of Check Register for the Month of October 2022
- d. Review of October 2022 Invoices Pending Approval
- e. Minutes of the Regular Meeting of September 14, 2022
- f. Minutes of the Regular Meeting of September 29, 2022
- g. Minutes of the Regular Meeting of October 12, 2022
- h. Resolution 2022-36 Authorizing Public Meetings to be Held via Teleconferencing Pursuant to Government Code Section 54953(e) and Making Findings and Determinations Regarding the Same
- i. Monthly Update from Townsend Public Affairs, Inc. (grant writing)
- j. Request for Proposal- Social Media and Public Relations

MOVED: Covington	SECONDED: Hoffman	APPROVED 4-0
AYES:	Covington, Hoffman, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	Ramirez	

**3. Public Hearing:**

- a. **Resolution 2022-37: Approving the Miscellaneous Fee Update study and Adopting the Schedule of Miscellaneous Fees, and**
- b. **Resolution 2022-38: Amending the District's Regulations Governing Water Service: Part 5: Charges**

*Continued from the Regular Meeting of October 27, 2022*

President Williams reminded that this item was continued for discussion due to the unavailability of materials.



Dr. Kirene Bargas advised that the Notice of Public Hearing was published in the Beaumont Record-Gazette on October 14 and 21, and was posted on the District's website, at the City of Beaumont, and at the District office on October 10, 2022.

Finance Manager Bill Clayton introduced the item and provided brief background.

Mr. John Wright of Raftelis explained the Proposition 26 basis for fees and the development of an Excel model and presented the Miscellaneous Fee Update Report.

General Manager Dan Jagers explained cost inputs. Mr. Clayton explained engineering deposits and fees based on costs. Mr. Wright described the penalty fees.

In response to President Williams, Mr. Jagers confirmed that due to changes in costs, some fees do go down. All are based on an average of true, historic costs, he said, and explained examples of the calculations contained in the Raftelis report.

President Williams questioned the GIS charges, and Director of Engineering Mark Swanson described the GIS requirements for developments, fees collected from developers, and calculation of the costs for GIS services based on mapping.

Director Covington said he understood the basis of the numbers, but he would not approve some of the proposed fees, especially those imposed directly on customers, as they are punitive. He asked about application of the results of the report in the amendment of Part 5 and Appendix A and pointed out that there is no change to the section on Cost of Water Supply which has been the same for more than a decade. Mr. Swanson explained that the Cost of Water Supply is not part of this update. Capacity Charges will be coming back in a separate report, Jagers added, and provided detail on the cost items.

Director Covington commented on the Part 5 revision. He directed staff to retain the previous two years of the rate table so the progression was shown. Covington said the text makes sense and clarifies many gray areas. The addition of explanations such as the encroachment permits is very helpful, he added.

Director Covington indicated that he needs more time to review the Raftelis report and reiterated that some of the fees are taking quite a jump, and he is concerned about customers having to pay exorbitant fees. He gave an example of meter testing fees.

Mr. Clayton acknowledged that some of the fees had substantially increased and pointed out that some of them had not been updated since 2012 or before. He recommended keeping in mind Propositions 218 and 26, which dictate the setting of fees, and that costs not charged to the customer are being absorbed and passed to everyone else.

Director Covington noted that Prop. 26 prohibits charging a fee which is more than the cost of the service and asked if the District could charge less. Legal Counsel Markman confirmed that the Board can charge less as long as the cost is not picked up in some other rate, i.e., all rates uniformly can charge the maximum cost recovery, but any can be charged less by Board policy.

Director Covington indicated that the Engineering deposits are in line with what he sees in his own work. He requested this agenda item be tabled to allow more time.

In response to President Williams, Mr. Markman confirmed that the Board can set any fee for each individual service as long as it does not exceed the cost of the service. The proposed fees are the maximum because they are based on total cost recovery, he advised.

President Williams asked if there was an option for low-income customers to have a fee waived. Customer Service Supervisor Sandra Delgadillo said there was no District program, but there is a grant program through the County of Riverside, and if a customer cannot pay their bill, they can be put on a payment plan.

Ms. Delgadillo also explained the occurrence of the meter test fee. If the test shows the meter is reading correctly, the customer pays for the test. Requests for testing are uncommon (two to four per year), she continued, but the current \$30 fee does not cover the technician's time. Fees can be added to the customer's payment plan, she noted.

President Williams acknowledged that the District is losing a lot of money, but agreed that more time is needed to review the information. Directors Slawson and Hoffman concurred.

Director Slawson noted that he assumed the figures in the report were accurate, and said he appreciated the expertise, experience, and attention to detail of Director Covington.

General Manager Jagers pointed out the potential economic exposure attached to each fee reduction.

In response to Director Covington, Mr. Jagers stated that the rates as shown in the Raftelis study are reflected in the 2023 Budget Draft. Dr. Bargas explained an example of the credit card processing fee. The amount not recovered is coming out of the operations budget, she noted. The District is losing money, meaning all customers are absorbing a piece of that cost, she said. Every fee has a methodology behind it and has been validated by Raftelis. Some of the fees are attached to employees, so it had to wait for completion of the classification and compensation study, she added.

President Williams opened the Public Hearing at 7:25 p.m. by inviting public comment. There was none.

President Williams directed staff to add further discussion of this item to the agenda of the regular meeting of November 17, 2022.

*The Board continued the Public Hearing to the regular meeting of December 14, 2022 at 6 p.m. and directed staff to add further discussion to the agenda of the regular meeting of November 17, 2022 by the following roll-call vote:*

MOVED: Covington	SECONDED: Hoffman	APPROVED 4-0
AYES:	Covington, Hoffman, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	Ramirez	

but may be optimistic if the Federal Reserve continues to increase interest rates, he said.

Director Covington asked about budget line items for consultants, public education and community outreach, and election fees, and received responses from staff. He said he appreciated the conservative budgeting approach based on the uncertainties.

In response to President Williams, Jagers confirmed that the only change to the budget will be based on the adoption of the per diem rate. If there are any other changes, the Board will be notified in preparation for adoption on December 14, he said. Director Covington pointed out that Miscellaneous Fees adopted would also have an impact.

### 7. Continued Discussion:

**Resolution 2022-\_\_\_: Approving the Miscellaneous Fee Update study and Adopting the Schedule of Miscellaneous Fees, and**

**Resolution 2022-\_\_: Amending the District's Regulations Governing Water Service: Part 5: Charges**

*(Continued from November 9, 2022; Public Hearing continued to December 14, 2022)*

General Manager Jagers reminded the Board of discussion at the last meeting and the review of the Miscellaneous Fees Update report prepared by Raftelis based on costs. He recalled that Board members had concerns regarding the affordability of things like meter testing. He reminded that the Raftelis report presented true costs. This item is for discussion, as the Public Hearing was continued to December 14, he noted.

In response to President Williams, Legal Counsel James Markman identified that voting to accept the Raftelis report caps the amount of the fee or charge.

Director Ramirez made further comment on Agenda Item 6 – the Draft FY 2023 Budget, pointing out that the Information Technology Department budget increased by 20 percent. Most of that seemed to be related to the AMR/AMI project, he noted.

Director Hoffman referenced the Raftelis report. He noted that some items have gone up considerably and charges should have been higher. He said he was glad to have Raftelis do this, as they are typically accurate. He said he did not think the District was in a position to absorb and not collect enough to cover costs. He mentioned the possibility of collecting a percentage of those fees having a major increase. People will be concerned about the dramatic increase taking place.

Director Covington said his one concern with the Raftelis report related to the Miscellaneous Fees that directly impact customers. The increase is as much as 300 percent on some of these fees. He said he understood how the numbers were determined, but is not sure that a fully burdened formula is what should be used. Using the fully burdened formula across the board on some makes sense, such as on developer deposits as they are not customers. He pointed to the smaller fees that don't impact the District one way or another, as the call for service is infrequent. Things like the credit card fees have a higher number, he noted.

Covington pointed to the fees that affect day-to-day customers and said he is not in agreement with imposing all these fees on customers.

President Williams pointed to the percentages and noted that the Board can choose to set a lower cost recovery.

Molina acknowledged the Board's concern regarding the higher charges. She pointed out that without the charges, the costs are covered by the District. For example, if there was no credit card processing fee, the District would be absorbing \$4,000 to \$5,000 per month. Those are expenses that will have to be considered in the next rate study, she advised.

Molina continued. Charges such as the After Hours Call Out are few, but are historically incurred by customers who have been disconnected for nonpayment, call after hours and tell staff they made the payment, then have to be shut off again soon after. Some charges are intentionally punitive, she noted. Costs for After Hours Call Out reflect the true cost for field staff to respond, she explained.

Finance Manager Bill Clayton acknowledged the recommendation of large increases and suggested consideration of a policy on which to base fee-setting decisions.

Mr. Markman reiterated that the motion to accept the Raftelis report does not levy the fee, it accepts the study as identifying the full cost recovery. The Board can set any number that does not exceed the full cost recovery, he said.

Director Covington said he was comfortable with the developer deposits and fees as developers are not customers. He said he believed there is no need to charge customers 100 percent cost recovery. The District owes its customers some level of customer service that is not so punitive that they do not even want to call for service. These rates are way too high, he stated.

Mr. Markman advised that the Board needs to either have an across-the-board reduction policy about recovering a percentage of the cost, or take each item by item.

Director Hoffman noted that over the last few years none of his four meters have incurred these charges. These are not fees that occur very often, he said, but expressed concern with the dramatic increase for those customers who would be exposed to those expenses. He suggested a compromise, then review and adjustment in a year or two.

Customer Service Supervisor Sandra Delgadillo advised that the Customer Account-Related Fees do not affect all residents; they are to deter people from paying their bills late or continuing to dispute a bill after a meter read has been verified. When water is shut off, it is usually those who are continuously on the shut off list, she explained.

Mr. Markman added that it is not exactly accurate to say this is punishing, as the District is incurring these costs and customers do not like to hear that; however if it takes reaching the meter-testing stage to prove that they used that much water, the District is not sympathetic, because in that case, the District should recover its full cost. This is a policy decision for the Board, he noted. Jagers posited that the report identifies the charge as reasonable, and staff's recommendation is to recover more of those costs.

Director Covington pointed to the After Hours Call Out cost recovery and asked Board members for their preferred figure. President Williams pointed out that the current fee is \$50 and proposed fee is \$200; she suggested \$100. Director Ramirez asked Director Covington what the Call Out fee was at his place of work; no response was offered. Director Hoffman suggested \$120; Covington indicated \$75 to \$100 and pointed to other circumstances such as a leak at night.

Ms. Delgadillo explained that the After Hours Call Out is not charged related to leaks or repairs. It is charged upon call out for turn on for new service (such as sale of property).

Mr. Markman suggested the Board members consider each item and come back for the public hearing. Ms. Delgadillo requested the Board members consider the frequency of the charges; for example, the Bench Test occurs two times per year, and perhaps 10 customers per year for the After Hours Call Out. Mr. Jagers pointed out that some total annual costs would be greater.

Director Covington suggested a compromise and said he was good with raising the fees 25 percent, except the Meter Testing - Outside fees, which should be only the cost of the test. District costs of labor should be absorbed, he stated.

Director Hoffman suggested staff prepare a spreadsheet for the Board that could be completed and returned, and compiled by staff. Mr. Markman cautioned about a Brown Act issue and suggested staff take the Board's comments and bring back a report to the public hearing to help the Board reach conclusions.

Jagers suggested staff explain the components of each fee. Covington stated he is fine with the credit card processing fees. Jagers and Clayton explained that the District is currently losing money on credit card processing as the District is paying a real cost of \$2.50 per transaction and only \$1.75 is being collected. For non-utility billing, an analysis was made and 3 percent was identified, Clayton explained, for those items such as fire flow or meter fees that a developer may want to put on their credit card. Raftelis has provided a model, and staff will continue to monitor credit card fees, he said. Ms. Molina advised that a notice was received today from the bank that the fees are being increased, so \$2.50 is no longer enough to cover the costs as determined by the study done a couple of months ago; but the Raftelis recommended increase will reduce the District's losses.

President Williams asked about the SB 998 After Hours Call Out fee, and Mr. Jagers explained the requirements of the Senate Bill related to low-income housing. He reminded the Board about the policy adopted earlier this year.

Director Covington reiterated that the credit card fees are what they are, and fall out of the equation. He suggested that the outside meter testing fee be limited to the customer paying the meter test invoice and the District providing the labor at no charge. Customer Account Deposits look fair, he said, but the charges for second and third notices are not high enough.

Clayton suggested looking at costs at other Districts for comparison. Markman indicated that surveying charges of other Districts does not offer proof of what it costs BCVWD.

Director Ramirez made further comment on Item 6 – the Draft 2023-2027 Capital Improvement Budget. He asked if all directors were comfortable with the \$1.76 million

budget for the Engineering and Operations Center (EOC). Mr. Jagers explained that this budget is for the initial study to provide for negotiation and purchase of land. Directors Covington and Williams indicated they were comfortable.

Director Ramirez posited that the District has a massive board room that is empty 99 percent of the time and the funds could be used in a different way to create the needed space. Mr. Jagers reminded of prior discussion in relation to the 2019 rate study, when an estimate for a future EOC was brought forward and included at 75 percent funded. The need is here but the project is behind schedule, he explained. He acknowledged that Director Ramirez had voiced the same concerns before. Jagers explained that alternatives had been investigated.

Ramirez maintained that field staff can be brought together in a corporation yard resulting in cost savings, but said he does not support locating administrative and field staff into one compound for a large amount of money.

General Manager Jagers redirected discussion back to Agenda Item 7 and acknowledged Director Covington’s statements. President Williams suggested that directors could email suggestions to Jagers. Jagers asked for other directors’ perspectives.

President Williams recapped the discussion, saying that she had written down alternative numbers, and noted that Director Covington had suggested 25 percent cost recovery. She noted that she had the same concerns and indicated agreement with Covington on meter testing fees.

Director Hoffman said he was leaning toward an average 50 percent increase. Director Ramirez recommended providing feedback to staff.

Staff will prepare a report based on feedback from the Board for discussion of areas of concern, Jagers stated.

President Williams restated disposition of the items, as follows:

Customer-related line items that directors feel are adequate per the Raftelis report:

<b>Table</b>	<b>Type of Fee or Charge</b>	<b>Disposition</b>
Table 1-1 Line 4	Credit Card Processing (UB)	Adequate
Table 1-1 Line 5	Credit Card Processing (non-UB)	Adequate
Table 1-1 Line 6	Credit Check Processing	Adequate
Table 1-2	Engineering-Related User Fees	Adequate
Table 1-3	Engineering-Related Deposits	Acceptable
Table 1-4 Line 2	Second Notice Charge	Adequate
Table 1-4 Line 3	Third Notice Charge	Adequate
Table 1-4 Line 4	Account Reinstatement Charge	Adequate
Table 1-4 Line 5	Lien Processing	Adequate
Table 1-4 Line 6	Returned Payment Charge	Adequate
Table 1-4 Line 7	Water Restriction Penalty	Agree

To be considered at the Public Hearing:

<b>Table</b>	<b>Type of Fee or Charge</b>	<b>Discussion</b>
Table 1-1 Line 2	After Hours Call Out Fee	Consider a lower fee
Table 1-1 Line 3	After Hours Call Out (SB 998) Fee	Consider a lower fee
Table 1-1 Line 7	Bench Test Credit	Cost of meter test only
Table 1-1 Line 8	Backflow Administration Fee	Consider a lower fee
Table 1-1 Line 9	Meter Test 5/8-1" Inside	Cost of meter test only
Table 1-1 Line 10	Meter Test 5/8-1" Outside	Cost of meter test only
Table 1-1 Line 11	Meter Test 1.5-2" Inside	Cost of meter test only
Table 1-1 Line 12	Meter Test 1.5-2" Outside	Cost of meter test only
Table 1-4 Line 10	Water Theft Prevention Penalty	Raise
Table 1-4 Line 11	Water Theft Prevention – Broken lock	Check price of lock
Table 1-4 Line 12	Lost/Damaged Construction Meter	Will \$2650 cover meter replacement?

## **8. Update Legislative Action and Issues Affecting BCVWD**

Jaggers pointed to the written report in the agenda packet. There was no oral report.

## **9. Association of California Water Agency (ACWA) 2022-2023 Region 9 Board Nominations**

This item was heard earlier in the meeting.

## **10. Reports for Discussion**

### **a. Directors' Reports:**

President Williams reported attending the following:

- Beaumont Chamber of Commerce Breakfast on November 10, 2022

Director Hoffman reported attending the following:

- Beaumont Chamber of Commerce Breakfast on November 10, 2022

### **b. Directors' General Comments:**

President Williams wished all a safe Thanksgiving.

### **c. General Manager's Report:**

General Manager Jaggers reported the following:

- The District's warehouse project is moving forward and staff is working to keep costs down
- Staff is preparing for the holidays and minimizing exposure to mud and debris flows

## Attachment 6

President-elect David Hoffman appointed the following members to standing committees for Calendar Year 2023:

	Member	Member	Alternate
Personnel Committee	Covington	Ramirez	Williams
Finance & Audit Committee	Hoffman	Williams	Covington

The remaining appointments were deferred to the January 11, 2023 Regular Meeting.

President Williams invited public comment. There was none.

#### 4. Public Hearing:

- a. **Resolution 2022-38: Approving the Miscellaneous Fee Update study and Adopting the Schedule of Miscellaneous Fees, and**
- b. **Resolution 2022-39: Establishing a Cost Recovery Policy 5031 and Setting Miscellaneous Fees**
- c. **Resolution 2022-40: Amending the District's Regulations Governing Water Service: Part 5: Charges**

*Continued from the Regular Meeting of November 9, 2022*

President Williams provided background and introduced the public hearing. Director of Finance and Administration Kirene Bargas, PhD explained the recommended actions and led the Board into discussion on the Miscellaneous Fees remaining in question.

Director Slawson opined that the After Hours Call Out fees seemed to apply to very specific situations. Customer Service Supervisor Sandra Delgadillo explained the fees are levied when a customer does not pay the full balance and calls after hours to have service reconnected. The customer is advised that there is a reconnection fee for turn on the same day, but they can wait until the next day, she noted.

Director Covington recalled that at the November 17 meeting, directors had listed different amounts that could be charged for these fees, and directed staff to come back with some type of fee based on feedback from the Board, not to remain as written in the Raftelis report. He suggested tabling the item with staff to bring back other recommendations. President Williams agreed with Director Covington's recollection.

Director Covington emphasized reasonableness and equity. He explained that he wanted to assure that customers feel comfortable calling for service, and there is a level of service that the District just needs to absorb. He suggested concurring on something reasonable for the customers represented by the Board.

Director Hoffman pointed to the actual costs of the service and noted that any difference would be made up by other ratepayers. Covington noted that the proposed fees reflect the cost of the service based on a standard labor cost.



In response to President Williams, Finance Manager Bill Clayton confirmed that the fees listed in the Raftelis report are the maximum that could be charged. Williams noted that there are only five fees remaining to be determined; the rest are acceptable. Dr. Bargas explained that staff verified that a broken lock could cost between \$5 and \$20, or closer to \$100 for a commercial lock, and \$2,650 would cover the cost of replacing a Lost or Damaged Construction Meter.

Director Covington when the Board would revisit and re-approve the rates determined now. General Manager Jagers explained that the Miscellaneous Fees were broken out into a Part 5 Appendix to make it easier for the Board to review potentially annually.

Director Covington posited that the outside meter test fees should equal the cost of service as the cost could increase and is not under the District's control.

Director Covington requested information on what neighboring agencies are charging for the fees in question. Mr. Clayton advised that Raftelis did so during their analysis. He recommended leaving the fees as recommended especially on services that are not often provided.

President Williams noted that if the Raftelis report were adopted, the Board could revisit the fees on which the Board is having trouble. Director Covington again recommended tabling the item, and Director Ramirez concurred. Director Slawson reiterated that he trusts the Raftelis process but acknowledged Covington's concerns.

Legal Counsel Markman recommended adopting the fees on which the Board concurs, and bringing back the few remaining.

President Williams declared the Public Hearing open at 7:50 p.m. and invited public comment. There was none.

*The Board adopted Resolution 2022-38 Accepting the Miscellaneous Fees Update Report dated October 27, 2022 and Adopting a Revised Schedule of Miscellaneous Fees (Administrative Cost Recoveries) Effective December 14, 2022 and Superseding Resolutions 2010-09, 2012-08, 2015-06, and 2018-04 with the exception of the After Hours Call Out, After Hours Call Out (SB 998), Bench Test Credit, Meter Testing done in house for 5/8" to 1" meters, and 1.5" to 2" meters, Testing done by outside contractor for 5/8" to 1" meters, and 1.5" to 2" meters, and Backflow Administration by the following roll-call vote:*

MOVED: Covington	SECONDED: Hoffman	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

*The Board adopted Resolution 2022-39 Amending the District's Policies and Procedures Manual Establishing a Cost Recovery Policy 5031 by the following roll-call vote:*

MOVED: Hoffman	SECONDED: Slawson	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

*The Board adopted Resolution 2022-40 Amending the District’s Rules and Regulations Governing Water Service Part 5: Charges by the following roll-call vote:*

MOVED: Slawson	SECONDED: Hoffman	APPROVED 4-1
AYES:	Covington, Hoffman, Slawson, Williams	
NOES:	Ramirez	
ABSTAIN:	None	
ABSENT:	None	

*The Board continued the Public Hearing on the remaining Miscellaneous Fees to the Regular Meeting of January 11, 2023 by the following roll-call vote:*

MOVED: Covington	SECONDED: Hoffman	APPROVED 5-0
AYES:	Covington, Hoffman, Ramirez, Slawson, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

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**5. Resolution 2022-41 Adopting the Fiscal Year 2023 Operating Budget & 2023-2027 Capital Improvement Budget, and Approval of the 2022 Operating Budget Carryover Schedule**

Dr. Kirene Vargas presented the budget document and noted that the only change from the document reviewed at the prior meeting was the increase in the Board of Directors per diem compensation from \$260 to \$285, for a total financial impact of \$8,500, and net revenues were adjusted from \$1,079,500 to \$1,71,000. The Miscellaneous Fees will have an impact but does not delay the adoption of the budget, she added.

Dr. Vargas directed attention to the Carryover Schedule which represents items that are open and were budgeted and approved in 2022. These items will be moving over to 2023. The number may change; it will depend on receipt of invoices, she noted.

General Manager Jagers acknowledged the minor impact of the Miscellaneous Fees which would be addressed at a later budget adjustment.

Director Ramirez commented on the potential to get lean on the budget in regard to property.



**Beaumont-Cherry Valley Water District  
Regular Board Meeting  
January 11, 2023**

Item 5

**STAFF REPORT**

**TO:** Board of Directors  
**FROM:** Dan Jagers, General Manager  
**SUBJECT:** Resolution 2023-\_\_: Amending Policy 4025 Board Meetings: Annual Organization Meeting: Election of Officers and Rotation of Board President

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**Staff Recommendation**

Adopt Resolution 2023-\_\_: Amending Policy 4025 Board Meetings: Annual Organization Meeting: Election of Officers and Rotation of Board President

**Background**

In 2021, the Board requested staff to present an option for consideration of a policy on rotation of officers. At the November 10, 2021 Regular Meeting, the Board indicated support for the potential policy and discussed some components of the policy:

- Rotation of all four offices: president, vice president, secretary and treasurer
- Terms suggested to be one year to assure all directors have an opportunity to serve
- The officers serve at the pleasure of the Board, and may be removed by majority vote of the Board at any time during their term
- Board members may nominate themselves
- If nominated, a director can decline the nomination
- In case of extenuating circumstances, a director may decline to move up in the rotation
- This rotational scheme will be followed unless there are unusual circumstances or a significant change in the composition of the Board
- The rotation slate will be determined by election (rather than by random or re-election consideration)

On December 8, 2021, the Board adopted Policy 4025: Board Meetings, which instituted an annual rotation of officers of the Board. During its Annual Organization Meeting on December 14, 2022, several flaws in the policy as adopted were detected and staff was directed to make revisions to bring back to the Board.

**Summary**

A redline version of the proposed amendments is herewith as Attachment 3.

Amendments include:

- A. Section 4025.4: Specification of term of office for the ensuing calendar year. This was included in the previous policy but inadvertently omitted from the 2021 revision.



- B. Section 4025.5 – 4: Added the option of decision by coin toss, as posited by legal counsel Markman during the December 14, 2022 discussion.
- C. 4025.5: Clarified the appointment of the Recording Secretary process.

**Fiscal Impact:** None.

**Attachments:**

1. Proposed Resolution 2023-\_\_: Amending Policy 4025 Board Meetings: Annual Organization Meeting: Election of Officers and Rotation of Board President
2. Exhibit A – Proposed Policy 4025
3. Redline – Proposed Policy 4025
4. Resolution 2021-24

**RESOLUTION 2023-\_\_**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF  
THE BEAUMONT-CHERRY VALLEY WATER DISTRICT  
AMENDING THE DISTRICT'S POLICIES AND  
PROCEDURES MANUAL PART II: POLICY 4025:  
BOARD MEETINGS**

**WHEREAS**, on March 18, 2009 the Board of Directors of the Beaumont-Cherry Valley Water District adopted Resolution 2009-05, establishing a Policy and Procedures Manual applicable to Board of Directors and District staff; and

**WHEREAS**, pursuant to Water Code 21376 et. seq. and Beaumont-Cherry Valley Water District Policies and Procedures Manual Part II, Policy 4025, the Board of Directors “shall hold an annual organizational meeting at its regular meeting in December;” and

**WHEREAS**, the Board of Directors has determined that Policy 4025 requires some clarification, and it is in the best interests of the District to make minor policy amendments; and

**WHEREAS**, the Board of Directors has reviewed and considered the revisions to the BCVWD Policy and Procedures Manual Part II Policy 4025 attached hereto as Exhibit A, finds the policies relevant and acceptable, deems it to be in the best interests of the District, and desires that the following actions be taken,

**NOW THEREFORE, BE IT RESOLVED** by the Board of Directors of the Beaumont-Cherry Valley Water District that the BCVWD Policies and Procedures Manual, Part II Policy 4025 as attached hereto as Exhibit A is adopted.

**ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

\_\_\_\_\_  
Director David Hoffman, President of the  
Board of Directors of the  
Beaumont-Cherry Valley Water District

\_\_\_\_\_  
Director Daniel Slawson, Secretary to the  
Board of Directors of the  
Beaumont-Cherry Valley Water District

Attachment – Exhibit A

## EXHIBIT A

POLICY TITLE: BOARD MEETINGS  
POLICY NUMBER: 4025

4025.1 **Regular Meetings.** Regular meetings of the Board of Directors shall be held on the second Wednesday and fourth Thursday of each calendar month at 6:00 p.m. in the meeting room at 560 Magnolia Avenue, Beaumont, California, 92223-2258. The date, time, and place of regular Board meetings may be reconsidered annually at the annual organizational meeting of the Board.

4025.2 **Special Meetings and Workshops.** Special Meetings and Workshops of the Board of Directors may be called by the Board President or by a majority of the Board.

1. All Directors shall be notified of a Special Board Meeting and/or Workshop and the purpose or purposes for which it is called. Said notification shall be in writing, received by them at least 24 hours prior to the meeting.

4025.3 **Adjourned Meetings.** A majority vote by the Board of Directors may terminate any Board meeting at any place in the agenda to any time and place specified in the order of adjournment, except that if no Directors are present at any regular or adjourned regular meeting, the General Manager or their designee may declare the meeting adjourned to a stated time and place, and they shall cause a written notice of adjournment to be given to those specified in the paragraph above.

4025.4 **Annual Organizational Meeting.** The Board of Directors shall hold an annual organizational meeting at its regular meeting in December. At this meeting the Board will affirm the rotation of officers for the offices of president, vice president, secretary, and treasurer.

1. Rotation of Officers.
  - a. The offices of president, vice president, secretary, and treasurer will rotate annually with the vice president succeeding the president, the secretary succeeding the vice president, and the treasurer succeeding the secretary.
  - b. The Board member serving as president before the annual organizational meeting shall rotate out of that position and into the fifth position in the rotation among Board members.
  - c. The Board member serving as vice present before the annual meeting shall be appointed to the office of president.
  - d. Any Board member who takes office as a new member of the Board, as opposed to taking office upon reelection, shall take the fifth position in the rotation among the Board members as of the annual organizational meeting. At the time of such an event, the other Board members shall then be rotated to one higher position in the rotation.
2. At each Annual Organizational Meeting, all newly elected or newly appointed Board members will be added to the rotation list above the outgoing president and below all reelected.
3. In the event that two or more Board members are elected in the same election, the newly elected Board members will be placed in the rotation list in the order of the highest number of votes received to the lowest number of votes received.
4. In the event that two or more Board members are appointed at the same time, the newly appointed Board members will be placed on the rotation list in the order determined by the outgoing Board president.
5. If a Board member declines the automatic nomination for the next office in the rotation, a vote may be held to fill the office, or the rotation may move forward to fill the position with the declining Board member returning to the fifth position.

6. In the event the president, vice president, secretary, or treasurer does not complete their term in such office, the Board member next in line on the rotation list to assume that office will serve for the balance of the vacant term and the following term unless such officer desires to return to the end of the rotation list at the next Annual Organizational Meeting.
7. At any time prior to the appointment of officers during the Annual Organizational Meeting, the Board may determine by majority vote on a motion to waive or otherwise suspend the implementation of this section. In that event, an election for president, vice president, secretary, and treasurer will be held. Any such motion may also address what impact, if any, the suspension of the rotation procedure will have on the position of Board members in the rotation for future elections/appointments.

4025.5 **Recording Secretary.** A staff member recommended by the General Manager, or their designee, shall be appointed by the Board as the Board's Recording Secretary.

4025.6 **Agenda Order.** The President of the meetings described herein shall determine the order in which agenda items shall be considered for discussion and/or action by the Board.

4025.7 **Public Involvement.** The President and the General Manager, or their designee, shall ensure that appropriate information is available for the audience at meetings of the Board of Directors, and that physical facilities for said meetings are functional and appropriate.

POLICY TITLE: BOARD MEETINGS  
POLICY NUMBER: 4025

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4025.2 **Special Meetings and Workshops.** Special Meetings and Workshops of the Board of Directors may be called by the Board President or by a majority of the Board.

1. All Directors shall be notified of a Special Board Meeting and/or Workshop and the purpose or purposes for which it is called. Said notification shall be in writing, received by them at least 24 hours prior to the meeting.

4025.3 **Adjourned Meetings.** A majority vote by the Board of Directors may terminate any Board meeting at any place in the agenda to any time and place specified in the order of adjournment, except that if no Directors are present at any regular or adjourned regular meeting, the General Manager or their designee may declare the meeting adjourned to a stated time and place, and they shall cause a written notice of adjournment to be given to those specified in the paragraph above.

4025.4 **Annual Organizational Meeting.** The Board of Directors shall hold an annual organizational meeting at its regular meeting in December. At this meeting the Board will affirm the rotation of officers for the offices of president, vice president, secretary, and treasurer to serve during the ensuing calendar year.

1. Rotation of Officers.
  - a. The offices of president, vice president, secretary, and treasurer will rotate annually with the vice president succeeding the president, the secretary succeeding the vice president, and the treasurer succeeding the secretary.
  - b. The Board member serving as president before the annual organizational meeting shall rotate out of that position and into the fifth position in the rotation among Board members effective the first of the year following.
  - c. The Board member serving as vice present before the annual meeting shall be appointed to the office of president effective the first of the year following.
  - d. Any Board member who takes office as a new member of the Board, as opposed to taking office upon reelection, shall take the fifth position in the rotation among the Board members as of the annual organizational meeting. At the time of such an event, the other Board members shall then be rotated to one higher position in the rotation.
2. At each Annual Organizational Meeting, all newly elected or newly appointed Board members will be added to the rotation list above the outgoing president and below all reelected.
3. In the event that two or more Board members are elected in the same election, the newly elected Board members will be placed in the rotation list in the order of the highest number of votes received to the lowest number of votes received.
4. In the event that two or more Board members are appointed at the same time, the newly appointed Board members will be placed on the rotation list in the order determined by the outgoing Board president, by coin toss, or by drawing lots.
5. If a Board member declines the automatic nomination for the next office in the rotation, a vote may be held to fill the office, or the rotation may move forward to fill the position with the declining Board member returning to the fifth position.



6. In the event the president, vice president, secretary, or treasurer does not complete their term in such office, the Board member next in line on the rotation list to assume that office will serve for the balance of the vacant term and the following term unless such officer desires to return to the end of the rotation list at the next Annual Organizational Meeting.
7. At any time prior to the appointment of officers during the Annual Organizational Meeting, the Board may determine by majority vote on a motion to waive or otherwise suspend the implementation of this section. In that event, an election for president, vice president, secretary, and treasurer will be held. Any such motion may also address what impact, if any, the suspension of the rotation procedure will have on the position of Board members in the rotation for future elections/appointments.

4025.5 Recording Secretary. At the Annual Organizational Meeting, a staff member recommended by the General Manager, or their designee, shall be appointed by the Board as the Board's Recording Secretary to serve for the ensuing calendar year.

4025.6 **Agenda Order.** The President of the meetings described herein shall determine the order in which agenda items shall be considered for discussion and/or action by the Board.

4025.7 **Public Involvement.** The President and the General Manager, or their designee, shall ensure that appropriate information is available for the audience at meetings of the Board of Directors, and that physical facilities for said meetings are functional and appropriate.

## RESOLUTION 2021-24

### A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BEAUMONT-CHERRY VALLEY WATER DISTRICT AMENDING THE DISTRICT'S POLICIES AND PROCEDURES MANUAL PART II: APPLICABLE TO BOARD OF DIRECTORS AND STAFF

**WHEREAS**, on March 18, 2009 the Board of Directors of the Beaumont-Cherry Valley Water District adopted Resolution 2009-05, establishing a Policy and Procedures Manual applicable to Board of Directors and District staff; and

**WHEREAS**, pursuant to Water Code 21376 et. seq. and Beaumont-Cherry Valley Water District Policies and Procedures Manual Part II, Section 5, the Board of Directors "shall hold an annual organizational meeting at its regular meeting in December. At this meeting the Board will elect a President, Vice President, Secretary and Treasurer from among its members to serve during the coming calendar year;" and

**WHEREAS**, the Board of Directors has determined that it is in the best interests of the District and to establish equality of opportunity, that the officers of the Board shall be automatically appointed pursuant to an established rotation; and

**WHEREAS**, the Board of Directors has reviewed and considered the revisions and additions to the BCVWD Policy and Procedures Manual Part II attached as Exhibit A, finds the policies relevant and acceptable, deems it to be in the best interests of the District, and desires that the following actions be taken,

**NOW THEREFORE, BE IT RESOLVED** by the Board of Directors of the Beaumont-Cherry Valley Water District as follows:

1. The BCVWD Policies and Procedures Manual, Part II Section 5 is replaced in entirety with Policy 4025 as attached hereto as Exhibit A.
2. The BCVWD Policies and Procedures Manual Part II Section 6C is hereby amended to read:
  - C. **Director Requests.** By contacting the General Manager, any Director may request that a matter directly related to District business be placed on the agenda of a regularly scheduled meeting of the Board of Directors, subject to the following conditions:
    - i. The request must be in writing and submitted to the Board President and General Manager together with supporting documents and information, if any, by noon at least six working days prior to the date of the next scheduled regular meeting.


ADOPTED this 8 day of December, 2021, by the following vote:

AYES: Slawson, Hoffman, Williams, Ramirez

NOES:

ABSTAIN:

ABSENT: Covington



Director Daniel Slawson, President of the  
Board of Directors of the  
Beaumont-Cherry Valley Water District

Attachment – Exhibit A

ATTEST:



Director Andy Ramirez, Secretary to the  
Board of Directors of the  
Beaumont-Cherry Valley Water District

**POLICY TITLE: BOARD MEETINGS**  
**POLICY NUMBER: 4025**

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4. In the event that two or more Board members are appointed at the same time, the newly appointed Board members will be placed on the rotation list in the order determined by the outgoing Board president.
5. To establish the rotation, an election will be held.

6. If a Board member declines the automatic nomination for the next office in the rotation, a vote may be held to fill the office, or the rotation may move forward to fill the position with the declining Board member returning to the fifth position.
7. In the event the president, vice president, secretary, or treasurer does not complete their term in such office, the Board member next in line on the rotation list to assume that office will serve for the balance of the vacant term and the following term unless such officer desires to return to the end of the rotation list at the next Annual Organizational Meeting.
8. At any time prior to the appointment of officers during the Annual Organizational Meeting, the Board may determine by majority vote on a motion to waive or otherwise suspend the implementation of this section. In that event, an election for president, vice president, secretary, and treasurer will be held. Any such motion may also address what impact, if any, the suspension of the rotation procedure will have on the position of Board members in the rotation for future elections/appointments.

4025.5 **Recording Secretary.** A staff member recommended by the General Manager, or their designee, shall be appointed by the Board as the Board's Recording Secretary.

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4025.7 **Public Involvement.** The President and the General Manager, or their designee, shall ensure that appropriate information is available for the audience at meetings of the Board of Directors, and that physical facilities for said meetings are functional and appropriate.



**Beaumont-Cherry Valley Water District  
Regular Board Meeting  
January 11, 2023**

Item 6

STAFF REPORT

**TO:** Board of Directors

**FROM:** Dan Jagers, General Manager

**SUBJECT: Resolution 2023-\_\_ : Acceptance of an Easement for Public Utility Purposes on behalf of BCVWD for an area located on Champions Boulevard**

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**Staff Recommendation**

Adopt Resolution 2023-\_\_ Approving, Authorizing and Directing staff to accept an Easement for Public Utility Purposes once approved by the Morongo Band of Mission Indians (grantor)

**Background**

At the June 23, 2022 Board of Directors Meeting, District staff brought forth a request from the Morongo Band of Mission Indians (MBMI) for an emergency water service connection from the District for conditional use at the existing Morongo Golf Club at Tukwet Canyon located at 36211 Champions Drive.

At said meeting, the Board of Directors approved the request for an emergency connection, based on conditions identified in the June 23, 2022 staff report (Attachment 5), and furthermore based on the Draft Emergency Potable Water Service Connection Agreement between the District and the Morongo Band of Mission Indians (draft in progress, as of January 2023).

After discussion between District staff and the MBMI, a location for the emergency service connection was identified, along with the location of the necessary waterline appurtenances to facilitate a meter, backflow prevention and pressure regulation. See Attachment 4 for the Emergency Potable Water Improvement Plans.

The proposed meter, backflow prevention and pressure regulating facilities require access by the District for operation and maintenance, are proposed to be located on site at the Tukwet Canyon Golf Club south of an existing monument in the vicinity of the entrance to the parking lot located on Champions Drive (see Attachment 3). Due to the need for District access, District staff has coordinated efforts with the MBMI to execute an easement allowing District access.

**Summary**

In general, when an easement is proposed by a developer or property owner to be conveyed to the District, the Grantor (developer or property owner) typically approves (signs) their portion of the easement prior to the District signing and recording with the County. In this instance, due to the Grantor being an entity governed by a Council (Tribal Council), the timing for board meetings may result in delays toward recordation of the proposed easement.

At this point, District staff had determined the easement as currently proposed is acceptable to form, therefore District staff is seeking Board approval now to allow the General Manager the discretion to sign the easement document once approved and signed by the Grantor. Should there be changes or modifications to the easement document from what is presented



as part of this staff report, District staff will present the easement document to the Board of Directors prior to the General Manager signing.

The Grant of Easement (Attachment 2), once recorded, will grant access to Beaumont-Cherry Valley Water District to operate and maintain the meter and pressure regulating valve and other District-owned facilities located on Champions Drive.

Adoption of Resolution 2023-\_\_ authorizes the General Manager to execute the Acceptance of said Easement for access, maintenance, and operation of District facilities located on private property at 36211 Champions Drive.

### **Fiscal Impact**

None. Recordation of the easement document package with the County and all associated costs will be the responsibility of the Developer.

### **Attachment(s)**

Attachment 1 – Resolution 2023-\_\_ Accepting an Easement for Public Utility Purposes

Attachment 2 – Grant of Easement for APN 400-020-006 (“Attachment A” to Attachment 1 of this report)

Attachment 3 – Certificate of Acceptance

Attachment 4 – Tukwet Canyon Golf Club - Emergency Potable Water Connection Improvement Plans

Staff Report prepared by Daniel Baguyo, Engineering Assistant

**RESOLUTION 2023-\_\_**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE BEAUMONT-CHERRY VALLEY WATER DISTRICT  
ACCEPTING AN EASEMENT FOR PUBLIC UTILITY PURPOSES**

**WHEREAS**, California Government Code (“Code”) Section 27281 provides that a deed or grant of any interest in or easement upon real property to a public agency such as Beaumont-Cherry Valley Water District (“District”) shall not be accepted for recordation without a consent of the District evidenced by a certificate or resolution of acceptance; and

**WHEREAS**, Code Section 27281 further provides that the District may authorize one or more officers and agents to accept and consent to such deeds or grants; and

**WHEREAS**, District Policies and Procedures, Part III, Section 15 requires approval of the Board of Directors for easement acceptance via a resolution; and

**WHEREAS**, a permanent easement is needed for the purpose of operating, servicing, maintaining or replacing domestic water facilities within a portion of the parcel listed below; and

**WHEREAS**, property owner, Morongo Band of Mission Indians, proposes to execute a Grant of Easement (“Easement”) in favor of the District (a copy of which is attached hereto as Attachment “A”); and

**WHEREAS**, the Board of Directors (“Board”) of the District desires to authorize Daniel K. Jagers, General Manager of the Beaumont-Cherry Valley Water District to accept and consent to the recordation of the Easement.

**NOW THEREFORE, BE IT RESOLVED** that the Board of Directors of the Beaumont-Cherry Valley Water District finds and determines as follows:

1. That the District accepts the easement offered to it by the owners of the parcel hereinafter listed:

Riverside County Assessor’s Parcel 400-020-006

**NOW THEREFORE, BE IT FURTHER RESOLVED** that:

2. The Secretary of the Board shall cause a copy of this Resolution certified by the Secretary of the Board of Directors to be filed for record in the office of the Recorder of the County of Riverside, State of California;
3. Daniel K. Jagers, the District’s General Manager, is hereby authorized and directed to accept and consent to the recordation of the Easement on behalf of the District;
4. Daniel K. Jagers is hereby authorized to execute the Certificate of Acceptance attached to the Easement and to perform such other acts and deeds as may be necessary or convenient to effect the purposes of this Resolution and the transactions herein authorized.
5. This Resolution shall take effect immediately upon its adoption.



**ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2023, by the following vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

ATTEST:

---

Director David Hoffman, President of the  
Board of Directors of the  
Beaumont-Cherry Valley Water District

---

Director Daniel Slawson, Secretary to the  
Board of Directors of the  
Beaumont-Cherry Valley Water District

Attachment A: Grant of Easement Between Beaumont-Cherry Valley Water District and Morongo  
Band of Mission Indians

400-020-006

DRAFT

ATTACHMENT A

No Recording Fees Required Per  
Government Code Section 27383

RECORDING REQUESTED BY AND  
WHEN RECORDED MAIL TO:

BEAUMONT-CHERRY VALLEY WATER DISTRICT  
Post Office Box 2037  
Beaumont, California 92223

---

APN: 400-020-006 (Space above this line is for Recordors use) FILE:  
TRA:  
DTT:

**Grant of Easement**

This Grant of Easement ("Grant of Easement") is made this \_\_\_\_ day of \_\_\_\_\_, 2023, by Morongo Band of Mission Indians, a federally recognized Tribe, (the "Grantor"), and the **BEAUMONT-CHERRY VALLEY WATER DISTRICT**, a public agency of the State of California (the "Grantee").

**RECITAL**

The Grantor is the owner of a parcel of land (the "Property") described as **Exhibit "A"**.

**TERMS OF EASEMENT**

The Grantor does hereby grant and convey unto said Grantee, its successors and assigns forever, a **25 feet in width and 72.15 feet in length, containing 0.041 acres** permanent easement, to install, repair, replace, reconstruct, and perpetually use, maintain and operate a **Potable Water Service Connection** with appurtenances, and improvements, being hereinafter sometimes collectively called the "Facilities", under and through the following described property in the County of Riverside, California, hereinafter referred to as the "Easement":

As described in Exhibit "B" and shown on Exhibit "C" attached hereto and made a part hereof.

Subject to matters of record, to have and to hold, the above-described Easement together with all and singular, the rights and appurtenances thereto in anywise belonging unto the said Grantee, its successors and assigns forever; and Grantor is hereby bound, together with all successors and assigns, subject to matters of record, to warrant and forever defend the above described Easement and rights unto Grantee, its successors and assigns, against every person whomsoever lawfully claiming or to claim the same or any part thereof.

However, Grantor hereby represents and warrants the Grantee that there are no deeds of trust, judgement liens, mechanics liens, or other liens encumbering the Property, and that there are no other easements or rights that would interfere with the rights granted herein.

Such rights and Easement shall be covenants running with the land and be binding upon the Grantor and Grantee, their successors, assigns, and successors-in-interest.

This Grant of Easement shall carry with it the right of ingress and egress to and from the Easement at all reasonable times, with the right to use existing roads for the purpose of constructing, reconstructing, installing, operating, inspecting, repairing, and maintaining the Facilities; and the removal or

replacement of same either in whole or in part. Grantee may use such portion of the property along and adjacent to said easement, as may be reasonably necessary, in connections with the construction, reconstruction, installation, maintenance, repair, removal, or replacement of the Facilities.

Grantor reserves the right to full use and enjoyment of the property encumbered by the Easement except as otherwise provided herein. Grantor’s use shall not hinder, conflict, or interfere with the exercise of Grantee’s rights hereunder. No building, reservoir, or permanent structure shall be constructed or maintained on said Easement. However, Grantor, its successors and assigns, may use the Easement Area for improvements such as paving (provided that any concrete paving is constructed in 20’ x 20’ segments with expansion joints around the perimeter), parking, driveways, surface drainage improvements, landscaping (provided trees are in compliance with City Code requirements and trees are not located within 5 feet of the facility alignment), light poles with bases (provided that the poles and bases are not placed over the Facilities), access areas, curbs, curb cuts, roads and signage Grantor shall coordinate with Grantee regarding the specific location of light pole with bases, signage with bases, and trees within the Easement to ensure that such improvements will not interfere with Grantee’s operation of its Facilities. Additionally, parking stalls cannot be placed above Facilities such as manholes and vaults.

Grantor reserves the right to allow additional underground utilities and infrastructure to cross the Facilities, provided that the location of such additional utilities and infrastructure are in accordance with jurisdictional agency(ies) and District crossing requirements and are marked and identifiable. Grantor however, agrees not to collocate underground utilities and infrastructure in the Permanent Easement Area, except for the collocation of District owned water lines which is expressly permitted. For purposes of this Easement, “collocation” shall mean the parallel placement of other underground utilities and infrastructure within the Permanent Easement Area.

Grantee warrants to Grantor that the undersigned has the full power and authority to execute this Easement and fulfill its obligations under this Easement as a condition to the validity of this Easement. Grantor warrants to Grantee that the undersigned has the full power and authority to execute this Easement and fulfill its obligations under this Easement. The terms and provisions of this Easement run with the land and are binding upon and benefit the successors and assigns of Grantor and Grantee. When the context requires, singular nouns and pronouns include the plural.

WITNESS the following signature and seal:

Grantor:

**Beaumont Cherry Valley Water District**

**Morongo Band of Mission Indians, a  
federally recognized Tribe**

By: \_\_\_\_\_  
PRINT NAME

By: \_\_\_\_\_  
Charles Martin

\_\_\_\_\_  
TITLE

\_\_\_\_\_  
Chairman

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Grantee:

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA

COUNTY OF \_\_\_\_\_

On \_\_\_\_\_ before me, \_\_\_\_\_,  
Notary Public, personally appeared \_\_\_\_\_,  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are  
subscribed to the within instrument and acknowledged to me that he/she/they executed the same in  
his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the  
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under penalty of perjury under the laws of the State of California that the foregoing paragraph is  
true and correct.

WITNESS my hand and official seal.

Signature \_\_\_\_\_

(Seal)

**EXHIBIT "A"**  
MORONGO BAND OF MISSION INDIANS  
TUKWET CANYON GOLF COURSE

PARCEL I AS DESCRIBED IN NOTICE OF LOT LINE ADJUSTMENT NO. 4188, RECORDED AS DOC 2000-039255, ON FEBRUARY 2, 2000, IN OFFICIAL RECORDS OF RIVERSIDE COUNTY, CALIFORNIA, SAID PARCEL I LYING IN SECTION 31, TOWNSHIP 2 SOUTH, RANGE 1 WEST, SAN BERNARDINO MERIDIAN, IN SAID COUNTY.

**EXHIBIT "B"**  
BEAUMONT CHERRY VALLEY WATER DISTRICT  
TUKWET CANYON GOLF COURSE  
EASEMENT

THAT PORTION OF PARCEL I AS DESCRIBED IN NOTICE OF LOT LINE ADJUSTMENT NO. 4188, RECORDED AS DOC 2000-039255, ON FEBRUARY 2, 2000, IN OFFICIAL RECORDS OF RIVERSIDE COUNTY, CALIFORNIA, SAID PORTION LYING IN SECTION 31, TOWNSHIP 2 SOUTH, RANGE 1 WEST, SAN BERNARDINO MERIDIAN, IN SAID COUNTY, THE CENTERLINE OF A 25-FOOT EASEMENT BEING DESCRIBED AS FOLLOWS:

**COMMENCING** AT THE NORTHWEST CORNER OF SAID PARCEL I;

**THENCE** ALONG THE WEST LINE OF SAID PARCEL I, SOUTH 0°20'41" WEST A DISTANCE OF 44.00 FEET TO A POINT ON THE CENTERLINE OF CHAMPIONS DRIVE (88-FEET WIDE), AS DESCRIBED IN A DOCUMENT RECORDED AS INSTRUMENT 241545, ON JUNE 2, 1999, IN OFFICIAL RECORDS OF RIVERSIDE COUNTY, CALIFORNIA;

**THENCE** ALONG SAID CENTERLINE, SOUTH 89°39'19" EAST A DISTANCE OF 458.54 FEET;

**THENCE** ALONG A LINE PERPENDICULAR TO SAID CENTERLINE, SOUTH 0°20'41" WEST A DISTANCE OF 44.00 FEET, TO A POINT ON THE SOUTH RIGHT-OF-WAY OF SAID CHAMPIONS DRIVE, THE TRUE **POINT OF BEGINNING**;

**THENCE** CONTINUING ALONG THE CENTERLINE OF SAID 25-FOOT EASEMENT, (12.50-FEET BOTH SIDES) AND PERPENDICULAR LINE, SOUTH 0°20'41" WEST A DISTANCE OF 72.15 FEET, TO THE **SOUTH TERMINUS** OF THIS DESCRIBED CENTERLINE.

DESCRIBED EASEMENT CONTAINING 0.041 ACRES, MORE OR LESS.

PREPARED BY ME OR UNDER MY DIRECTION.

*Andrew Y. Orocco*  
ANDREW Y. OROSCO L.S.5491  
MORONGO REALTY LAND SURVEYOR  
MORONGO BAND OF MISSION INDIANS

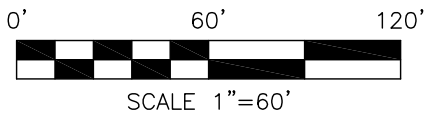
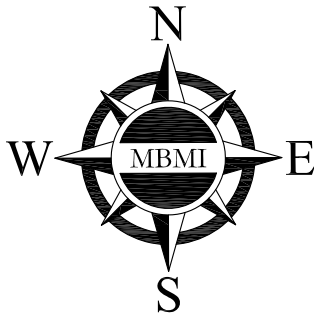
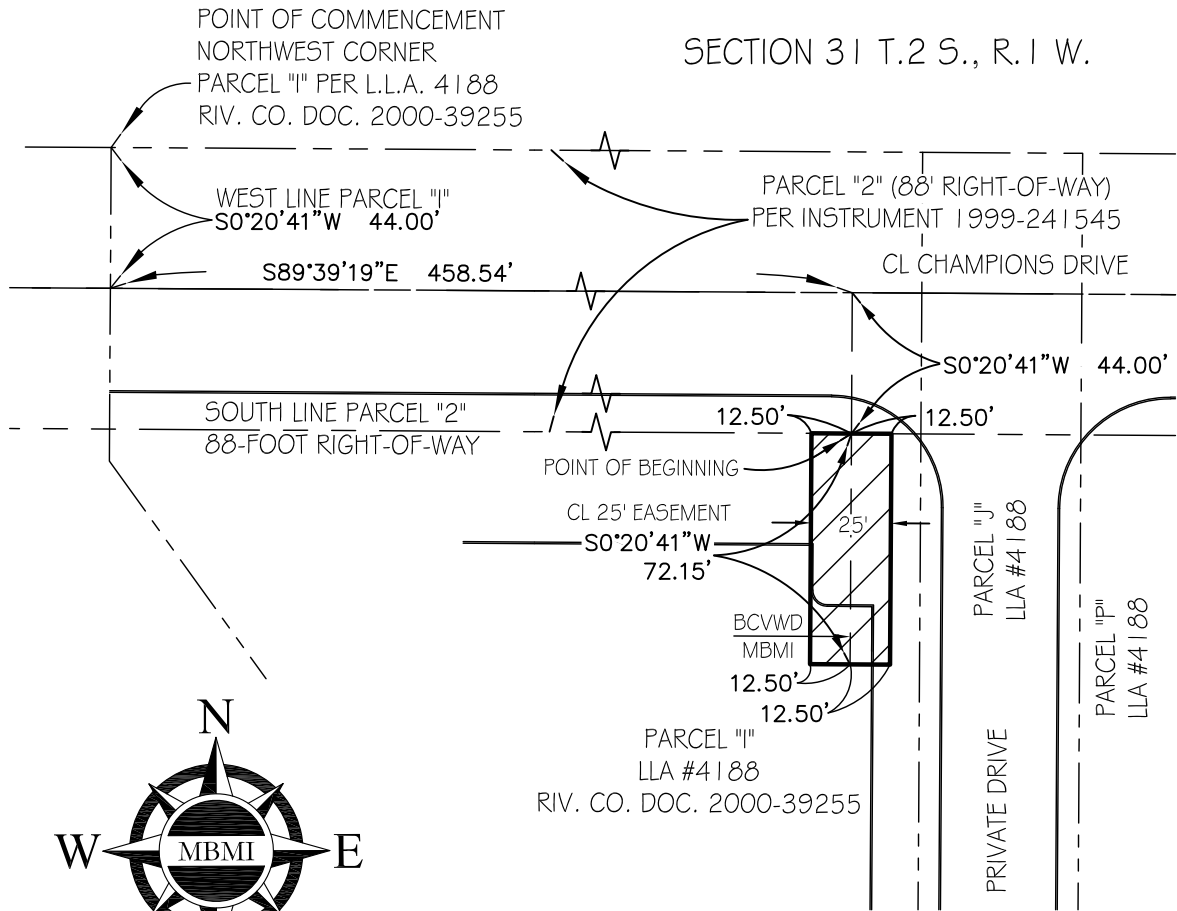
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DATE

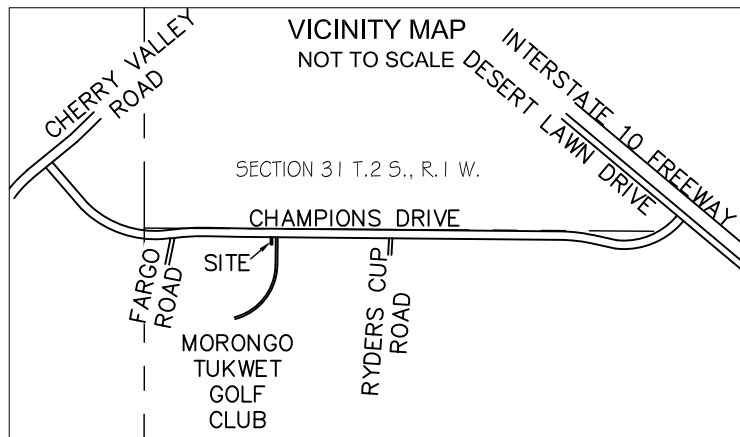


# EXHIBIT "C"

## BEAUMONT CHERRY VALLEY WATER DISTRICT TUKWET CANYON GOLF COURSE EASEMENT PLAT



 INDICATES EASEMENT TO  
BEAUMONT CHERRY VALLEY  
WATER DISTRICT.  
CONTAINS: 1804 S.F.±  
0.041 AC.±



REALTY DEPARTMENT  
MORONGO BAND OF MISSION INDIANS

**CERTIFICATE OF ACCEPTANCE**

This is to certify that the interest in real property conveyed by the within Grant of Easement from **Morongo Band of Mission Indians, Property Owners**, in favor of Beaumont-Cherry Valley Water District, is hereby accepted by the Beaumont-Cherry Valley Water District by Resolution 2023-\_\_ on the date below and Grantee consents to the recordation thereof by its duly authorized officer or agent.

**BEAUMONT-CHERRY VALLEY WATER DISTRICT  
a public agency of the State of California**

DATE: \_\_\_\_\_

By \_\_\_\_\_

**Daniel K. Jagers, General Manager  
of the Beaumont-Cherry Valley Water District**

STATE OF CALIFORNIA

COUNTY OF \_\_\_\_\_

On \_\_\_\_\_ before me, \_\_\_\_\_,

Notary Public, personally appeared \_\_\_\_\_,

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under penalty of perjury under the laws of the State of California that the foregoing paragraph is true and correct.

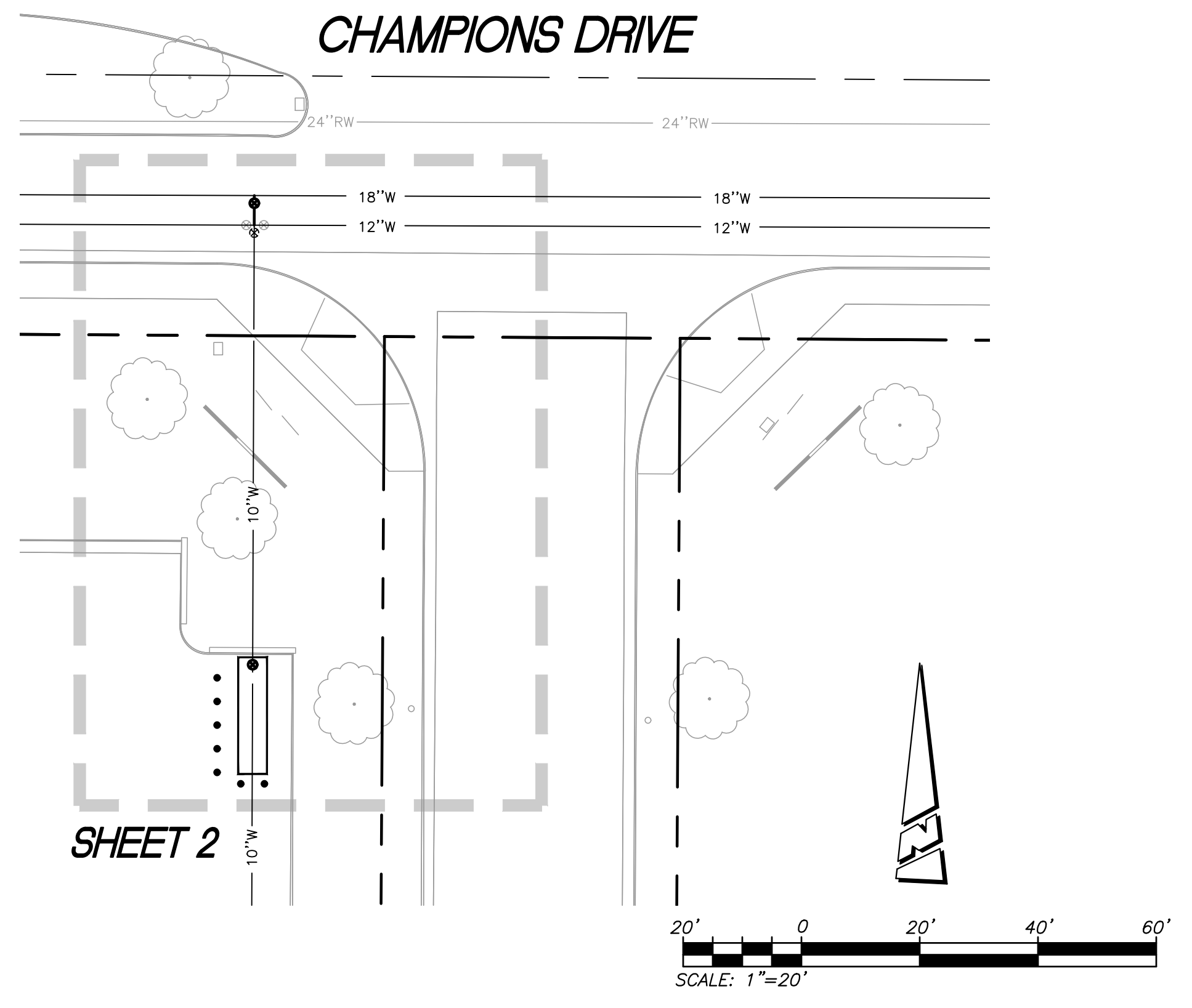
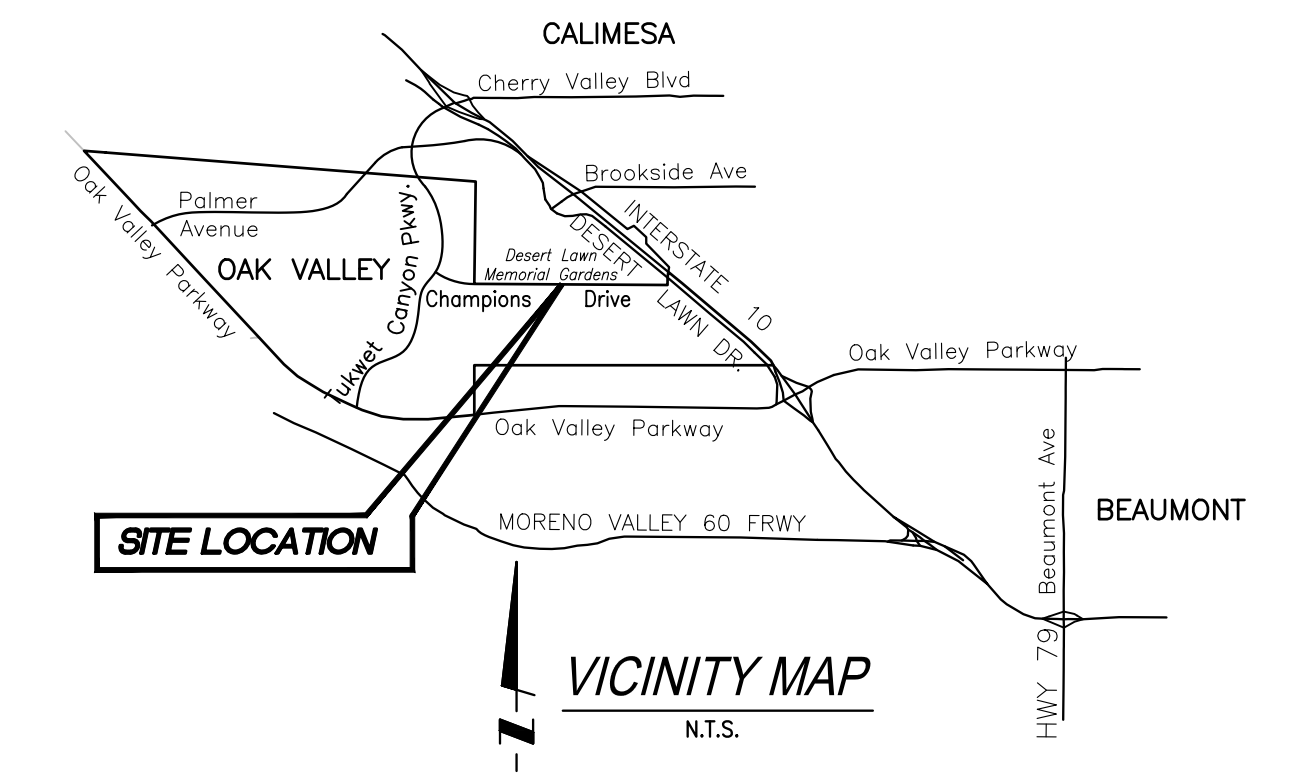
WITNESS my hand and official seal.

Signature \_\_\_\_\_

(Seal)



# BEAUMONT-CHERRY VALLEY WATER DISTRICT CHAMPIONS DRIVE WATER CONNECTION PLAN MORONGO GOLF CLUB AT TUKWET CANYON 36211 CHAMPIONS DRIVE, BEAUMONT, CA



SHEET 2

**GENERAL WATER NOTES**

1. ALL WORK SHOWN ON THESE PLANS SHALL BE PERFORMED IN ACCORDANCE WITH THE DISTRICT STANDARDS FOR THE FURNISHING OF MATERIALS AND THE CONSTRUCTION OF WATER AND RECYCLED WATER FACILITIES AND PREPARATION OF WATER SYSTEM PLANS, LATEST REVISION, AND THE ADOPTED ADDENDUMS THERETO.
2. WORK SHALL BE PERFORMED BY A CONTRACTOR LICENSED IN THE STATE OF CALIFORNIA, EXPERIENCED IN WATER UTILITY CONSTRUCTION.
3. CONTRACTOR SHALL PAY INSPECTION DEPOSIT TO THE DISTRICT PRIOR TO CONSTRUCTION.
4. UNLESS OTHERWISE INDICATED, ALL PIPES SHALL BE CEMENT MORTAR LINED DUCTILE IRON PIPE, MINIMUM PRESSURE CLASS 350, WITH PUSH-ON JOINTS. ALL PIPES SHALL BE INSTALLED WITH TRACER WIRE. TRACER WIRE SHALL BE 14-GAUGE, INSULATED (BLUE COLOR) SOLID COPPER WIRE. ALL PIPES SHALL BE PROVIDED WITH POLYETHYLENE ENCASUREMENT FOR CORROSIVE SOIL.
5. FOR SEPARATION REQUIREMENTS BETWEEN WATER AND RECYCLED WATER, STORM DRAINS, AND SEWER LINES, SEE THE STATE OF CALIFORNIA CODE OF REGULATIONS, TITLES 17 AND 22.
6. THE CONTRACTOR SHALL CONTACT UNDERGROUND SERVICE ALERT OF SOUTHERN CALIFORNIA AT 811 / 800-227-2600 FOR LOCATION OF ALL UNDERGROUND UTILITIES, TWO WORKING DAYS PRIOR TO COMMENCING WORK.
7. CONTRACTOR SHALL OBTAIN NECESSARY PERMITS FROM CITY OF BEAUMONT, AND/OR RIVERSIDE COUNTY, AS APPROPRIATE, PRIOR TO CONSTRUCTION.
8. ALL FIRE HYDRANTS SHALL BE INSTALLED IN ACCORDANCE WITH DISTRICT STANDARD PLATE NO. 1-1 (1-2) AND SHALL BE TYPE JONES 3765 6"X4"X2.5"X2.5" OUTLET.
9. CONTRACTOR SHALL NOTIFY THE DISTRICT AT (951) 845-9581 TWO WORKING DAYS PRIOR TO COMMENCING WORK ON THE WATER UTILITY INSTALLATION. CONTRACTOR SHALL NOTIFY DISTRICT BY PRECEDING WEDNESDAY AT 4:00 P.M. PRIOR TO WORKING DURING THE WEEKEND. CANCELLATIONS SHALL BE NOTIFIED TO THE DISTRICT BY PRECEDING FRIDAY AT 3:00 P.M.
10. NO EXISTING DISTRIBUTION SYSTEM VALVE SHALL BE OPERATED BY THE CONTRACTOR. DISTRICT PERSONNEL WILL OPERATE ALL NECESSARY VALVES.
11. NO DEVIATIONS FROM THESE PLANS SHALL BE PERMITTED WITHOUT THE APPROVAL OF THE DISTRICT.
12. EXISTING WATER MAINS SHALL NOT BE TAKEN OUT OF SERVICE FOR MORE THAN 4 HOURS. CONTRACTOR SHALL NOTIFY ALL WATER USERS AFFECTED BY THE SHUTDOWN A MINIMUM OF 48 HOURS PRIOR TO THE ACTUAL SHUTDOWN. INDICATE THE DATE AND PRECISE HOURS THAT THE MAIN WILL BE TAKEN OUT OF SERVICE.
13. FIRE FLOW FOR THIS PROJECT IS 1000 GPM AT 20 PSI RESIDUAL.
14. CONTRACTOR SHALL CONFORM TO THE STREET EXCAVATION REPLACEMENT STANDARDS OF THE CITY OF BEAUMONT OR RIVERSIDE COUNTY, WHICHEVER HAS JURISDICTION.
15. CONTRACTOR SHALL NOTIFY THE DISTRICT AT (951) 845-9581 TWO WORKING DAYS PRIOR TO PLACEMENT OF CONCRETE FOR SIDEWALKS.
16. AIR AND VACUUM RELEASE ASSEMBLIES PER DISTRICT STANDARD PLATES NO. 5-1 AND 5-2 SHALL BE INSTALLED AT ALL HIGH POINTS ON THE WATER MAIN. ADDITIONAL ASSEMBLIES OVER THOSE SHOWN ON THE DRAWINGS MAY BE NECESSARY WHEN SUBSTRUCTURES REQUIRE A CHANGE IN LINE OR GRADE OF THE WATER LINE.
17. CONTRACTOR TO INSTALL MINIMUM 1" COPPER, TYPE K, SERVICE LATERALS IN ACCORDANCE WITH DISTRICT SPECIFICATIONS SHOWN ON DISTRICT STANDARD PLATE 6-2, PLATE 6-3, AND PLATE 12. ALL COPPER SERVICES SHALL BE INSTALLED WITH TAPE WRAP OR WITH POLYETHYLENE ENCASUREMENT.
18. CONTRACTOR SHALL COORDINATE ALL RECONNECTS WITH DISTRICT PERSONNEL PRIOR TO ANY CONNECTIONS OR RETIREMENTS OF ANY DISTRICT FACILITIES.
19. CONTRACTOR SHALL RESTRAIN ALL JOINTS AT TEES, ELBOWS, DEAD ENDS, ETC. AS INDICATED ON THE PLANS, AS A MINIMUM. SEE GENERAL CONSTRUCTION NOTES ON SHEET 2.
20. CONTRACTOR SHALL BEAR ALL COSTS FOR THE CORRECTION OR REMOVAL AND REPLACEMENT OF DEFECTIVE WORK, AND ALL ADDITIONAL DIRECT AND INDIRECT COSTS THE CITY, COUNTY, OR DISTRICT MAY INCUR ON ACCOUNT OF DEFECTIVE WORK, INCLUDING THE COSTS OF ADDITIONAL ADMINISTRATIVE, PROFESSIONAL CONSULTANT, INSPECTION, TESTING, AND OTHER SERVICES.
21. CONTRACTOR SHALL INSTALL BLUE REFLECTIVE PAVEMENT MARKERS IN ACCORDANCE WITH THE RIVERSIDE COUNTY FIRE DEPARTMENT "GUIDELINES FOR FIRE HYDRANT MARKINGS" LATEST REVISION AND DETAIL "A" ON SHEET 2.
22. ALL FIRE HYDRANT BARRELS ARE TO BE CHROME YELLOW WITH TOPS AND NOZZLE CAPS PAINTED WITH THE FOLLOWING CAPACITY-INDICATING COLOR SCHEME: CLASS-A GREEN.
23. ALL DRY-UTILITIES SHALL BE LOCATED ON OPPOSITE PROPERTY LINE FROM WATER SERVICE LATERAL OR NO CLOSER THAN 2' TO ANY WATER SERVICE LATERAL.
24. ALL PIPE SHALL BE HYDRO TESTED, DISINFECTED AND APPROVED PRIOR TO FINAL CONNECTION TO EXISTING WATER LINES.
25. BASIS OF WATER LINE STATIONING SHALL BE SEPARATE STATIONING FROM THE STREET CENTERLINE STATIONING, UNLESS NOTED OTHERWISE.
26. ALL MATERIALS SHALL BE OF DOMESTIC ORIGIN AND NOT OF FOREIGN MANUFACTURE.
27. CONTRACTOR SHALL FURNISH TO THE DISTRICT ELECTRONIC FILES IN AUTOCAD FORMAT OF THE SIGNED AND APPROVED "RECORD DRAWINGS" AND GIS DIGITAL DATA DEFINITION TABLES, PER DISTRICT STANDARDS, PRIOR TO FINAL ACCEPTANCE OF THE WORK.
28. CONTRACTOR SHALL FURNISH TO THE DISTRICT COPIES OF ALL SOIL COMPACTION TEST REPORTS FOR THE INSTALLED WATER MAINS TWO (2) WORKING DAYS PRIOR TO HYDRO TESTING OF PIPELINES.
29. CONTRACTOR SHALL FURNISH TO THE DISTRICT INTERSECT TIE PLATES IN ACCORDANCE WITH DISTRICT STANDARD PLATE NO. D-2 FOR ALL VALVE LOCATIONS PRIOR TO FINAL ACCEPTANCE OF THE WORK.
30. CONTRACTOR SHALL FURNISH TO THE DISTRICT PROJECT SPECIFIC MATERIALS OF CONSTRUCTION SUBMITTALS (IN PDF FORMAT) FOR REVIEW APPROVAL PRIOR TO COMMENCING CONSTRUCTION.
31. CONTRACTOR SHALL KEEP AND MAINTAIN AT THE JOB SITE 1 (ONE) SET OF RECORD DRAWINGS. CONTRACTOR SHALL MARK ON DRAWINGS ALL CHANGES IN PROJECT CONDITIONS, LOCATIONS, CONFIGURATIONS AND ANY DEVIATIONS WHICH MAY VARY FROM THE DRAWINGS. THESE MASTER RECORD DRAWINGS SHALL BE MAINTAINED UP TO DATE DURING THE PROGRESS OF THE WORK. RECORD DRAWINGS SHALL BE ACCESSIBLE TO THE DISTRICT AT ALL TIMES DURING CONSTRUCTION AND A COPY OF SAID RECORD DRAWINGS SHALL BE DELIVERED TO THE DISTRICT UPON COMPLETION OF THE WORK.
32. ALL MECHANICAL FITTINGS TO BE RESTRAINED.
33. ALL HYDRANT TEES SHALL BE MECHANICAL JOINT X FLANGE OUTLET.
34. ALL JOINTS TO BE RESTRAINED SHALL BE WITH U.S. PIPE, "FIELD-LOK 350", MEGA LUGS (IF MECHANICAL JOINT), McWANE, SURE STOP 350 GASKETS, OR DISTRICT APPROVED EQUAL.
35. ALL HYDRANT, DRAIN, AND BLOW-OFF LATERALS SHALL HAVE RESTRAINED JOINTS.
36. INSTALL RESTRAINED JOINTS (TWO PIPE LENGTHS) BEFORE AND AFTER ALL TEES, CROSSES, AND ELBOWS (HORIZONTAL AND VERTICAL), AS A MINIMUM.
37. ALL PROPOSED 4 INCH BLOW-OFF AND AIR VACUUM VALVE ASSEMBLIES AT INTERFACE CONNECTIONS ARE TEMPORARY.
38. DOMESTIC WATER LINE SHALL BE MINIMUM PRESSURE CLASS 200 DIP UNDER STORM DRAIN CROSSINGS. A 20' LENGTH OF DIP SHALL BE CENTERED UNDER STORM DRAIN SUCH THAT NOT WATER MAIN JOINTS ARE WITHIN 4' OF THE OUTSIDE DIAMETER OF THE STORM DRAIN. THE VERTICAL CLEAR SEPARATION SHALL BE MINIMUM 1 FOOT.

**CONTRACTOR'S RESPONSIBILITY FOR THE JOB SITE**

CONTRACTOR AGREES THAT IN ACCORDANCE WITH GENERALLY ACCEPTED CONSTRUCTION PRACTICE, CONSTRUCTION CONTRACTOR WILL BE REQUIRED TO ASSUME SOLE AND COMPLETE RESPONSIBILITY FOR JOB SITE CONDITIONS DURING THE COURSE OF CONSTRUCTION OF THE PROJECT, INCLUDING SAFETY OF ALL PERSONS AND PROPERTY. THAT THIS REQUIREMENT SHALL BE MADE TO APPLY CONTINUOUSLY AND NOT BE LIMITED TO NORMAL WORKING HOURS, AND CONSTRUCTION CONTRACTOR FURTHER AGREES TO DEFEND, INDEMNIFY AND HOLD DESIGN PROFESSIONAL HARMLESS FROM ANY AND ALL LIABILITY, REAL OR ALLEGED, IN CONNECTION WITH THE PERFORMANCE OF WORK ON THIS PROJECT.

**PRIVATE ENGINEERS NOTICE TO CONTRACTOR(S)**

1. THE EXISTENCE AND LOCATION OF ANY UNDERGROUND UTILITIES OR STRUCTURES SHOWN ON THESE PLANS ARE OBTAINED BY A SEARCH OF AVAILABLE RECORDS. TO THE BEST OF OUR KNOWLEDGE THERE ARE NO EXISTING UTILITIES EXCEPT THOSE SHOWN ON THESE PLANS. THE CONTRACTOR IS REQUIRED TO TAKE ALL PRECAUTIONARY MEASURES TO PROTECT THE UTILITIES SHOWN, AND ANY OTHER LINES OR STRUCTURES NOT SHOWN ON THESE PLANS, AND IS REQUIRED FOR THE PROTECTION OF, AND ANY DAMAGE TO THESE LINES OR STRUCTURES.
2. IT SHALL BE THE CONTRACTORS RESPONSIBILITY TO NOTIFY THE OWNER OF ALL UTILITIES OR STRUCTURES CONCERNED BEFORE STARTING WORK.
3. QUANTITIES SHOWN HEREON ARE PROVIDED FOR BIDDING PURPOSES ONLY. CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING ALL QUANTITIES PRIOR TO BIDDING FOR CONSTRUCTION.
4. THE PRIVATE ENGINEER SIGNING THESE PLANS IS RESPONSIBLE FOR ASSURING THE ACCURACY AND ACCEPTABILITY OF THE DESIGN HEREON. IN THE EVENT OF DISCREPANCIES ARISING AFTER DISTRICT APPROVAL OR DURING CONSTRUCTION, THE PRIVATE ENGINEER SHALL BE RESPONSIBLE FOR DETERMINING AN ACCEPTABLE SOLUTION AND REVISING THE PLANS FOR APPROVAL BY THE DISTRICT.
5. THERE ARE NO EXISTING PIPELINE STATIONING REFERENCE POINTS FOR THIS PROJECT. THE PIPELINE STATIONING USED WILL BE BASED ON 10+00.00 BEING THE EXISTING WEST BOR OF CHAMPIONS DRIVE AS A PHYSICAL SURVEYING POINT OF REFERENCE.

**LEGEND**

- TRACT BOUNDARY
- RIGHT OF WAY
- PROPOSED DOMESTIC WATER MAIN (2650)
- PROPOSED 1" WATER SERVICE
- FIRE HYDRANT
- TEE WITH 3-VALVES
- BLOWOFF ASSEMBLY
- AIR AND VACUUM RELEASE ASSEMBLY
- WATER VALVE (GATE)
- BEND (SHOW SIZE & DEFLECTION)
- WATER VALVE (BUTTERFLY)
- THRUST BLOCK
- EXISTING WATER
- EXISTING SEWER
- EXISTING STORM DRAIN
- EXISTING FIRE HYDRANT

**ABBREVIATIONS**

- BCVWD BEAUMONT-CHERRY VALLEY WATER DISTRICT
- GB GRADE BREAK
- FG FINISH GRADE
- FS FINISH SURFACE
- INV INVERT OF PIPE
- LP LOW POINT
- HP HIGH POINT
- C/L OR CL CENTERLINE
- R/W RIGHT-OF-WAY
- ASSY ASSEMBLY
- DB DRY BARREL
- DIP DUCTILE IRON PIPE
- FH FIRE HYDRANT
- GV GATE VALVE
- BFV BUTTERFLY VALVE
- LAT LATERAL
- STA STATION
- PROP PROPOSED
- PUE PUBLIC UTILITY EASEMENT
- L LENGTH
- N.T.S. NOT TO SCALE
- CSP CORRUGATED STEEL PIPE
- ELEV./EL. ELEVATION
- MIN. MINIMUM
- MAX. MAXIMUM
- RCP REINFORCED CONC. PIPE
- TYP. TYPICAL
- W WATER
- FLG FLANGE
- POC POINT OF CONNECTION

**DISTRICT ENGINEER'S CERTIFICATE**

THIS CERTIFIES THAT THESE PLANS AND SPECIFICATIONS HAVE BEEN REVIEWED BY AND ARE HEREBY APPROVED BY BEAUMONT-CHERRY VALLEY WATER DISTRICT AND THAT THIS DISTRICT IS WILLING AND ABLE TO SUPPLY WATER IN AN EMERGENCY CONDITION FOR THIS PROJECT.

DISTRICT ENGINEER \_\_\_\_\_ DATE \_\_\_\_\_

12/20/22  
GEORGE ALAN LENFESTEY R.C.E. # 45920 DATE

I CERTIFY THAT THE DESIGN OF THE WATER SYSTEM IS IN ACCORDANCE WITH THE REQUIREMENTS PRESCRIBED BY THE RIVERSIDE COUNTY FIRE DEPARTMENT.

12/20/22  
GEORGE ALAN LENFESTEY R.C.E. # 45920 DATE

**INDEX OF SHEETS:**

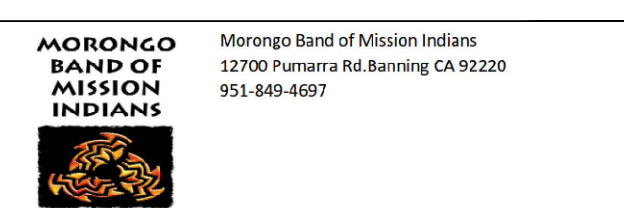
- SHEET 1 - TITLE SHEET - VICINITY MAP - LEGEND - GENERAL NOTES - INDEX MAP
- SHEET 2 - CHAMPIONS DRIVE - EMERGENCY WATER CONNECTION
- SHEET 3 - MUELLER TAPPING TEE DETAIL
- SHEET 4 - DETECTOR CHECK DETAIL AND REMOVABLE GUARD POST DETAIL

THE PRIVATE ENGINEER SIGNING THESE PLANS IS RESPONSIBLE FOR ASSURING THE ACCURACY AND ACCEPTABILITY OF THE DESIGN HEREON. IN THE EVENT OF DISCREPANCIES ARISING AFTER BCVWD APPROVAL OR DURING CONSTRUCTION, THE PRIVATE ENGINEER SHALL BE RESPONSIBLE FOR DETERMINING AN ACCEPTABLE SOLUTION AND REVISING THE PLANS FOR APPROVAL BY BCVWD.

Reviewed By: \_\_\_\_\_ Date: \_\_\_\_\_  
Staff Engineer

Recommended for Approval By: \_\_\_\_\_ Date: \_\_\_\_\_  
Administrative Engineer

Approved By: \_\_\_\_\_ Date: \_\_\_\_\_  
City Engineer/Director of Public Works



**CITY OF BEAUMONT, PUBLIC WORKS DEPARTMENT**  
ENGINEERING DIVISION  
550 E. 6th St  
Beaumont, CA 92221  
TEL: (951) 789-6520 FAX: (951) 789-6526

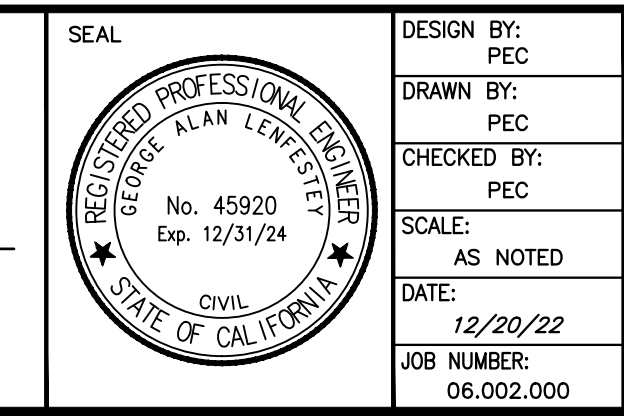
Approved By: \_\_\_\_\_ Date: \_\_\_\_\_

BY	MARK	DESCRIPTION	APPR.	DATE
ENGINEER		REVISIONS		CITY

PROACTIVE ENGINEERING CONSULTANTS WEST, INC.  
27404 VIA INDUSTRIAL, 2ND FLOOR  
THERMULA, CA 92590  
951-200-6840

12/20/22  
DATE

GEORGE ALAN LENFESTEY  
R.C.E. 45920 EXP. 12-31-2024



DESIGN BY: PEC  
DRAWN BY: PEC  
CHECKED BY: PEC  
SCALE: AS NOTED  
DATE: 12/20/22  
JOB NUMBER: 06.002.000

BEAUMONT CHERRY VALLEY WATER DISTRICT  
RIVERSIDE COUNTY, CALIFORNIA

Approved By: \_\_\_\_\_ Date: \_\_\_\_\_

MARK B. SWANSON  
DISTRICT ENGINEER  
R.C.E. NO. 72332

CITY OF BEAUMONT, CALIFORNIA  
WATER IMPROVEMENT PLANS

**TITLE SHEET - VICINITY MAP - LEGEND - GENERAL NOTES - INDEX MAP**

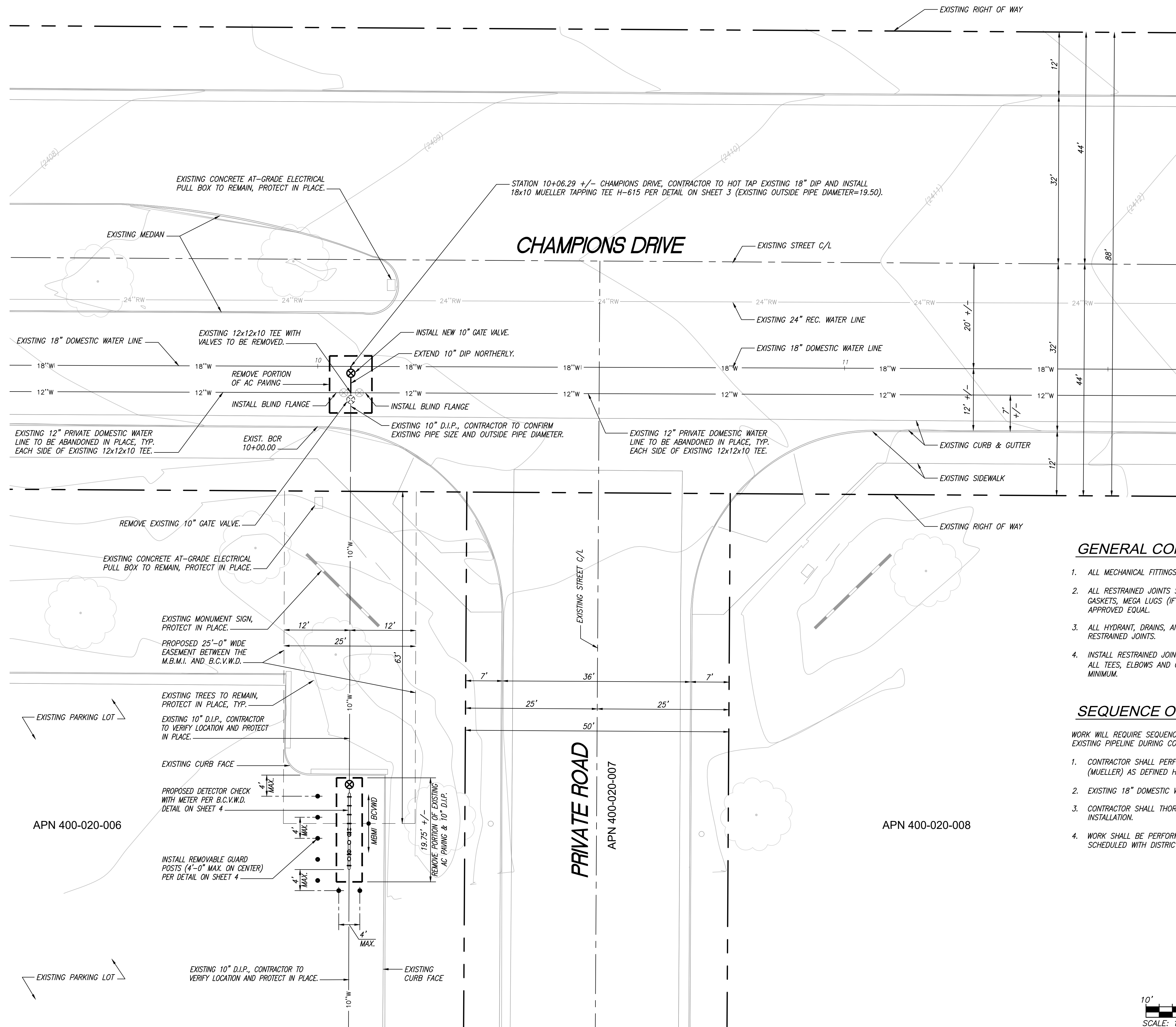
FOR: MORONGO GOLF COURSE TUKWET CANYON

SHEET  
**1**  
OF 4 SHEETS  
DRAWING NAME:  
FILE NO.:  
AR 748

**DIG ALERT**

DIAL TOLL FREE  
8-1-1  
AT LEAST TWO DAYS  
BEFORE YOU DIG

UNDERGROUND SERVICE ALERT OF SOUTHERN CALIFORNIA



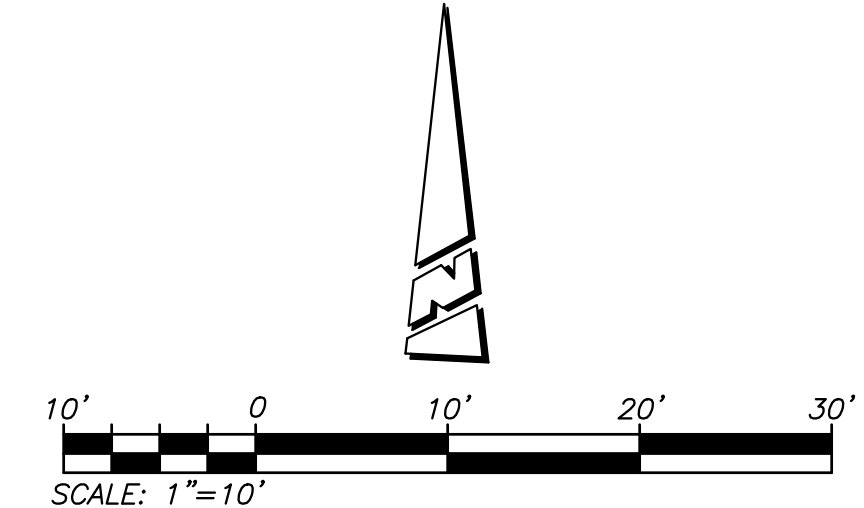
**GENERAL CONSTRUCTION NOTES**

1. ALL MECHANICAL FITTINGS TO BE RESTRAINED.
2. ALL RESTRAINED JOINTS SHALL BE WITH U.S. PIPE "FIELD-LOK 350" GASKETS, MEGA LUGS (IF MECHANICAL JOINTS) OR DISTRICT APPROVED EQUAL.
3. ALL HYDRANT, DRAINS, AND BLOW OFF LATERALS SHALL HAVE RESTRAINED JOINTS.
4. INSTALL RESTRAINED JOINTS (TWO PIPE LENGTHS) BEFORE AND AFTER ALL TEES, ELBOWS AND CROSSES (HORIZONTAL AND VERTICAL), AS A MINIMUM.

**SEQUENCE OF WORK**

WORK WILL REQUIRE SEQUENCE OF WORK TO BE PERFORMED TO MAINTAIN OPERATION OF EXISTING PIPELINE DURING CONSTRUCTION.

1. CONTRACTOR SHALL PERFORM A "HOT-TAP" AT STATION 10+06.29 +/- USING A TAPPING TEE (MUELLER) AS DEFINED HEREON.
2. EXISTING 18" DOMESTIC WATER MAIN SHALL REMAIN IN-SERVICE THROUGHOUT CONSTRUCTION.
3. CONTRACTOR SHALL THOROUGHLY CHLORINATE ALL FITTINGS AND APPURTENANCES PRIOR TO INSTALLATION.
4. WORK SHALL BE PERFORMED DURING OFF-PEAK HOURS (NIGHT WORK) AND SHALL BE SCHEDULED WITH DISTRICT STAFF AT LEAST 72 HOURS PRIOR TO START OF WORK.



THE PRIVATE ENGINEER SIGNING THESE PLANS IS RESPONSIBLE FOR ASSURING THE ACCURACY AND ACCEPTABILITY OF THE DESIGN HEREON. IN THE EVENT OF DISCREPANCIES ARISING AFTER BCVWD APPROVAL OR DURING CONSTRUCTION, THE PRIVATE ENGINEER SHALL BE RESPONSIBLE FOR DETERMINING AN ACCEPTABLE SOLUTION AND REVISING THE PLANS FOR APPROVAL BY BCVWD.

NOTE:  
WORK CONTAINED WITHIN THESE PLANS SHALL NOT COMMENCE UNTIL AN ENCROACHMENT PERMIT HAS BEEN ISSUED.

**DIG ALERT**

UNDERGROUND SERVICE ALERT OF SOUTHERN CALIFORNIA

DIAL TOLL FREE 8-1-1 AT LEAST TWO DAYS BEFORE YOU DIG

**BASIS OF BEARINGS:**  
DESCRIPTION: THE BASIS OF COORDINATES FOR THIS MAP IS THE CALIFORNIA STATE PLANE COORDINATE SYSTEM, 1983, ZONE 6, BASED LOCALLY ON CONTROL STATIONS "REST" AND "RABBIT".  
BEARING: N 27°39'52" E

**BENCHMARK:**  
DESCRIPTION: USGS MONUMENT "REST" BENCHMARK DISK SET IN TOP OF CONCRETE MONUMENT STAMPED "REST 1972" ON DESERT LAWN DRIVE ACROSS THE DRIVE FROM DESERT LAWN CEMETERY 25.3 FT. N.E. OF THE DRIVE CENTERLINE 24.9 FT. S.W. OF THE S.W. EDGE OF THE SOUTH EASTBOUND LANES OF INTERSTATE HIGHWAY 10  
ELEV. 2491.44, NGVD 29

BY	MARK	DESCRIPTION	APPR.	DATE
ENGINEER		REVISIONS		CITY

**PROACTIVE ENGINEERING WEST**

PROACTIVE ENGINEERING CONSULTANTS WEST, INC.  
27404 VIA INDUSTRIAL, 2ND FLOOR  
THERMULA, CA 92590  
951-200-6840

GEORGE ALAN LENFESTEY  
R.C.E. 45920 EXP. 12-31-2024

12/20/22

SEAL

REGISTERED PROFESSIONAL ENGINEER  
GEORGE ALAN LENFESTEY  
No. 45920 Exp. 12/31/24  
CIVIL  
STATE OF CALIFORNIA

BEAUMONT CHERRY VALLEY WATER DISTRICT  
RIVERSIDE COUNTY, CALIFORNIA

Approved By: \_\_\_\_\_ Date: \_\_\_\_\_

MARK B. SWANSON  
DISTRICT ENGINEER  
R.C.E. NO. 72332

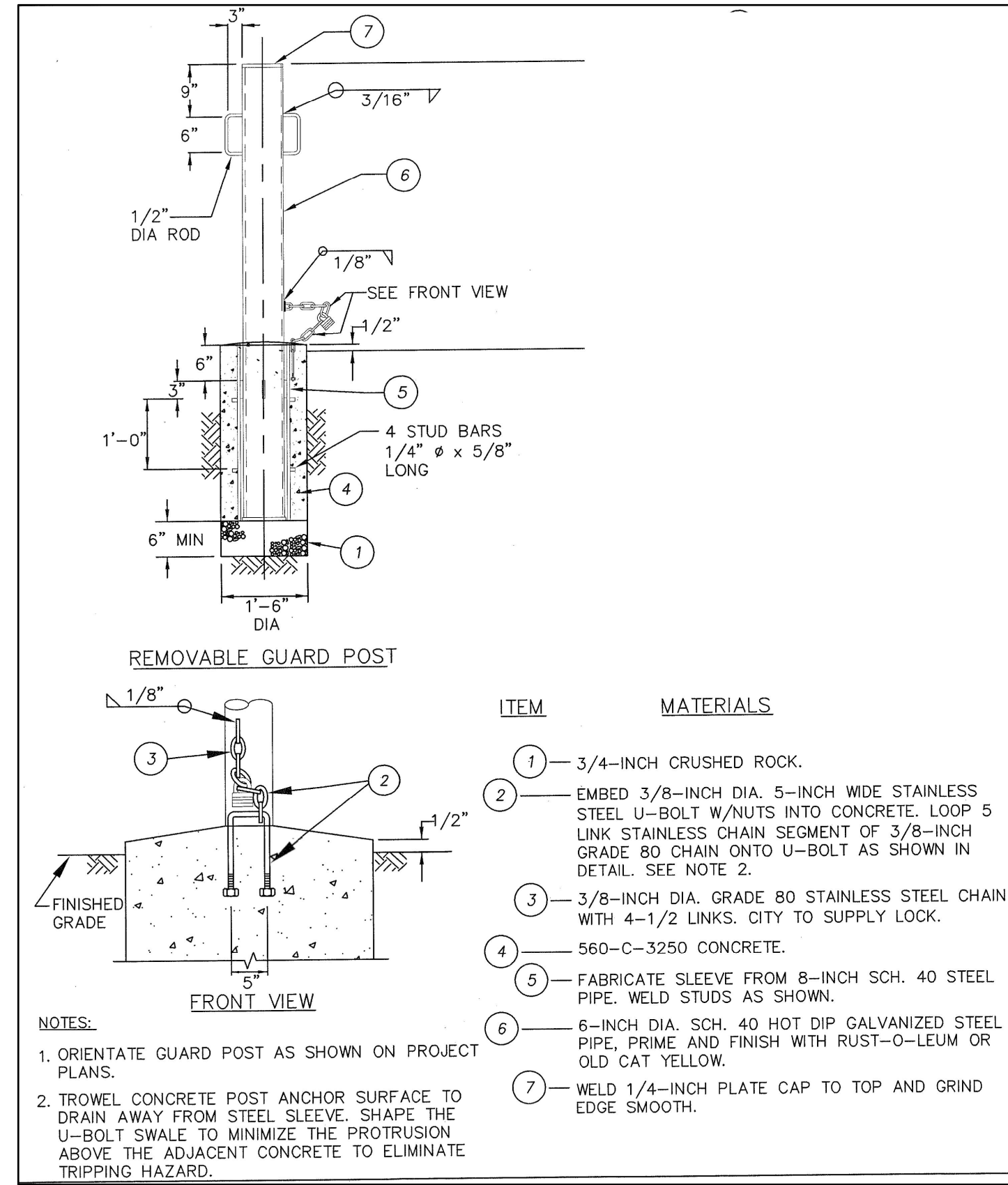
CITY OF BEAUMONT, CALIFORNIA  
WATER IMPROVEMENT PLANS

**CHAMPIONS DRIVE**  
EMERGENCY WATER CONNECTION

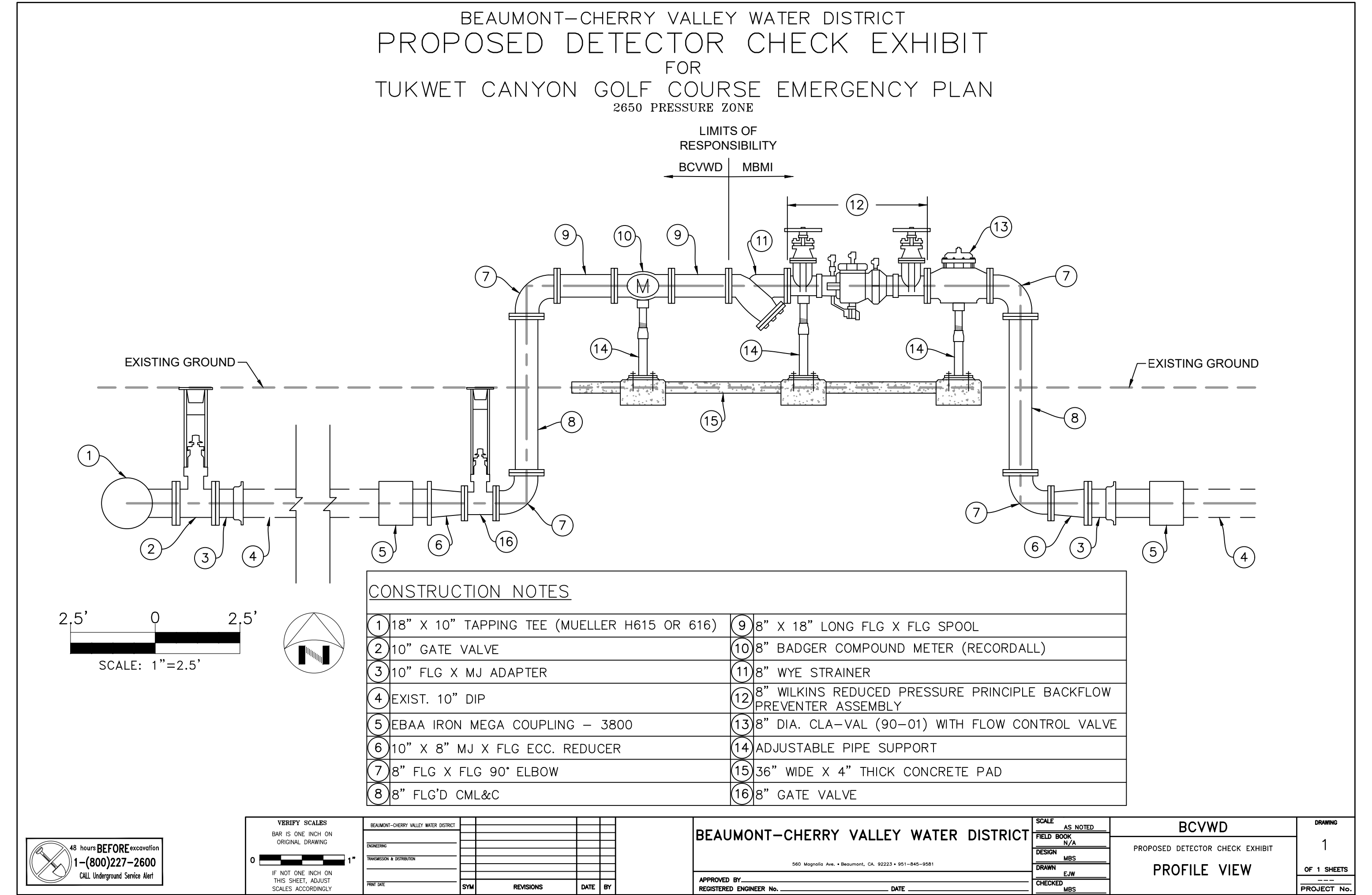
FOR: MORONGO GOLF COURSE TUKWET CANYON

SHEET  
**2**  
OF 4 SHEETS  
DRAWING NAME:  
FILE NO.:  
AR 748





**REMOVABLE GUARD POST DETAIL**  
N.T.S.



THE PRIVATE ENGINEER SIGNING THESE PLANS IS RESPONSIBLE FOR ASSURING THE ACCURACY AND ACCEPTABILITY OF THE DESIGN HEREON. IN THE EVENT OF DISCREPANCIES ARISING AFTER BCVWD APPROVAL OR DURING CONSTRUCTION, THE PRIVATE ENGINEER SHALL BE RESPONSIBLE FOR DETERMINING AN ACCEPTABLE SOLUTION AND REVISING THE PLANS FOR APPROVAL BY BCVWD.

**NOTE:**  
WORK CONTAINED WITHIN THESE PLANS SHALL NOT COMMENCE UNTIL AN ENCROACHMENT PERMIT HAS BEEN ISSUED.

**DIG ALERT**  
DIAL TOLL FREE 8-1-1  
AT LEAST TWO DAYS BEFORE YOU DIG  
UNDERGROUND SERVICE ALERT OF SOUTHERN CALIFORNIA

**BASIS OF BEARINGS:**  
DESCRIPTION: THE BASIS OF COORDINATES FOR THIS MAP IS THE CALIFORNIA STATE PLANE COORDINATE SYSTEM, 1983, ZONE 6, BASED LOCALLY ON CONTROL STATIONS "REST" AND "RABBIT".  
BEARING: N 27°39'52" E

**BENCHMARK:**  
DESCRIPTION: USGS MONUMENT "REST" BENCHMARK DISK SET IN TOP OF CONCRETE MONUMENT STAMPED "REST 1972" ON DESERT LAWN DRIVE ACROSS THE DRIVE FROM DESERT LAWN CEMETERY 25.3 FT. N.E. OF THE DRIVE CENTERLINE 24.9 FT. S.W. OF THE S.W. EDGE OF THE SOUTH EASTBOUND LANES OF INTERSTATE HIGHWAY 10 ELEV. 2491.44, NGVD 29

BY	MARK	DESCRIPTION	APPR.	DATE
ENGINEER		REVISIONS		CITY

**PROACTIVE ENGINEERING WEST, INC.**  
27404 VIA INDUSTRIAL, 2ND FLOOR  
THERMILA, CA 92590  
951-200-6840

PROACTIVE ENGINEERING WEST  
No. 45920  
Exp. 12/31/24

GEORGE ALAN LENFESTEY  
R.C.E. 45920 EXP. 12-31-2024

12/20/22  
DATE

SEAL  
REGISTERED PROFESSIONAL ENGINEER  
GEORGE ALAN LENFESTEY  
No. 45920  
Exp. 12/31/24  
CIVIL  
STATE OF CALIFORNIA

**BEAUMONT CHERRY VALLEY WATER DISTRICT**  
RIVERSIDE COUNTY, CALIFORNIA

Approved By: \_\_\_\_\_ Date: \_\_\_\_\_

MARK B. SWANSON  
DISTRICT ENGINEER  
R.C.E. NO. 72332

**CITY OF BEAUMONT, CALIFORNIA**  
WATER IMPROVEMENT PLANS

**DETECTOR CHECK DETAIL AND  
REMOVABLE GUARD POST DETAIL**

FOR: MORONGO GOLF COURSE TUKWET CANYON

**SHEET**  
4  
OF 4 SHEETS  
DRAWING NAME:  
FILE NO.: AR 748



**Beaumont-Cherry Valley Water District  
Regular Board Meeting  
January 11, 2023**

Item 7

STAFF REPORT

**TO:** Board of Directors  
**FROM:** Dan Jagers, General Manager  
**SUBJECT:** **Reso 2023-\_\_ : Adjustment to the Fiscal Year 2022 Operating Budget for Electricity - Wells**

---

**Staff Recommendation**

Approve an amendment to the Fiscal Year 2022 Operating Budget for Electricity - Wells in the amount of \$167,000.

**Background**

Under District policy, the General Manager may exercise discretion in administering the approved budget to respond to changed circumstances, provided that any modification of more than \$50,000 shall require approval by the Board.

District staff notes that the Budget Variance Expense Report for 2022 shows that the Electricity - Wells line item has nearly exceeded the adopted annual budget amount of \$2,502,000 as of November 30, 2022. The cost for November's electricity for well pumping of \$166,704.64 reflected in the November 2022 Budget Variance Expense Report reflects a budget variance of \$32,766.56, with December's cost of electricity for well-pumping remaining.

At this time, staff identifies that increased energy cost to produce said water, a year-over-year increase of \$444,193.64 through October 31, has resulted in the need for a budget amendment. District staff further identifies that budgetary savings in other line items will somewhat offset the increased electric cost, and that the pass-through Southern California Edison (SCE) Power Charge water rate of \$.42 per hundred cubic feet (ccf) continues to adequately recover the increased pumping cost.

District staff has historically budgeted purchases for electricity for well pumping based upon annual projected well production plus or minus any anticipated or known rate increase from Southern California Edison (SCE).

This Staff Report summarizes anticipated electric costs associated with well pumping above the 2022 budgeted amount and staff's request for a budget amendment to meet the revised estimated total purchase through the end of 2022.

**Analysis**

District staff has prepared an analysis of two possible scenarios of projected remaining electric costs for well pumping for December 2022 to project the necessary budget amendment requested.

Table 1 sets forth an estimated budgetary need of \$108,244 to project in December 2022 based on 2021 increased cost.



Table 2 sets forth an estimated budgetary need of \$166,560 to cover December 2022 based on the average cost of 2020 and 2021. Table 2 reflects the more conservative scenario based on the average cost of 2020 and 2021.

**Table 1 – Projected Remaining 2022 Electricity Costs for Well Pumping  
Based on the 2021 Increased Cost  
(Period of December 1, 2022 – December 31, 2022)**

Remaining Monthly Cost of Electricity for Well Pumping	December	Total
2021 Cost (a)	\$147,121	\$147,121
2020 Cost (b)	\$185,998	\$185,998
Increase (Decrease) in 2021 Cost over 2020 Cost (a) – (b)	(21%)	(21%)
Estimated Decreased Cost (c)	\$(38,877)	\$(38,877)
<b>Estimated Total Cost (a) + (c)</b>	<b>\$108,244</b>	<b>\$108,244</b>

**Table 2 – Projected Remaining 2022 Electricity Costs for Well Pumping  
Based on the Average Cost of 2020 and 2021  
(Period of December 1, 2022 – December 31, 2022)**

Remaining Monthly Cost of Electricity for Well Pumping	December	Total
2021 Cost	\$147,121	\$147,121
2020 Cost	\$185,998	\$185,998
Average of 2021 and 2020 Cost	\$166,560	\$166,560
<b>Estimated Additional Total Cost</b>	<b>\$167,000</b>	<b>\$167,000</b>

**Summary**

Board approval is requested to transfer \$167,000 from Capital Replacement Reserve funds to account for the projected 2022 estimated electricity costs for Well pumping above the budgeted amount. This 2022 Budget Amendment is considered to be presented by the Finance and Audit Committee to the Board for consideration.

**Fiscal Impact**

Board Approved 2022 Operating Budget Expenses (Inclusive of 2021 Carryovers)	\$21,792,700
Mid-year amendment for GL 01-40-410-501101 Electricity - Wells	\$167,000
Amended 2022 Operating Budget Expenses	\$21,959,700

Staff further identifies that at the Regular Meeting of the Board of Directors on August 11, 2021, the Board amended the pass-through SCE Power Charge to \$0.42 per hundred cubic feet to reflect the actual cost of electricity to pump and deliver water to the consumer.



Through 2020 with the SCE rate increases, the District was in arrears, and the plan is to track this over time and use smoothing with the net effect being to charge 10 cents more per unit of sale for electricity than the 32 cents being charged previously. The current pass-through Southern California Edison (SCE) Power Charge water rate of \$.42 per hundred cubic feet (ccf) continues to adequately recover the increased pumping cost.

### **Attachments**

Resolution 2023-\_\_: Authorizing an Amendment to the Fiscal Year 2022 Operating Budget

Staff Report prepared by William Clayton, Finance Manager

**RESOLUTION 2023-\_\_**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF  
THE BEAUMONT-CHERRY VALLEY WATER DISTRICT  
AUTHORIZING AN AMENDMENT TO THE FISCAL  
YEAR 2022 OPERATING BUDGET**

**WHEREAS**, at its meeting on December 18, 2021, the Board of Directors of the Beaumont-Cherry Valley Water District approved Resolution 2021-25 Adopting the Annual Operating and Capital Improvement Budget for the Fiscal Year Ending Dec 31, 2022; and

**WHEREAS**, the Board of Directors has carefully reviewed the proposed amendments and finds it necessary and appropriate to balance and amend the 2022 approved District operating budget as designated below; and

**NOW THEREFORE, BE IT RESOLVED** by the Board of Directors of the Beaumont-Cherry Valley Water District:

1. That \$167,000 is moved from the District's Capital Replacement Reserve to the Operating Budget for Electricity – Wells, 01-40-410-501101
2. That the 2022 Fiscal Year Budget amendment described above in Item 1 is hereby incorporated into the adopted Fiscal Year 2022 budget as adopted on December 18, 2021 by Resolution 2021-25 of the Beaumont-Cherry Valley Water District
3. The District's General Manager is authorized to take all necessary actions to implement the provisions of the amended FY 2022 Budget as adopted by this Resolution without further Board action
4. The General Manager is directed to implement the intent of this Resolution as soon as reasonable following applicable procedures. The expenditure amounts designated as amended for FY 2022 are hereby appropriated and may be expended by the departments or funds for which they are designated.

**ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2023 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

\_\_\_\_\_  
Director David Hoffman, President of the  
Board of Directors of the  
Beaumont-Cherry Valley Water District

\_\_\_\_\_  
Director Daniel Slawson, Secretary to the  
Board of Directors of the  
Beaumont-Cherry Valley Water District





**Beaumont-Cherry Valley Water District  
Regular Board Meeting  
January 11, 2023**

Item 8

## STAFF REPORT

**TO:** Board of Directors

**FROM:** Dan Jagers, General Manager

**SUBJECT:** **Award of Contract to Audit Firm for Professional Audit and Single Audit Services in an amount not to exceed \$102,695 for three years**

---

### **Staff Recommendation**

Staff recommends that the Board of Directors authorize the General Manager to negotiate and execute a contract for external financial statement audit services and the optional task of single audit services for a three (3) year term commencing with the calendar year ending December 31, 2022, at an amount not-to-exceed \$33,835, \$33,835, and \$35,025 for each year, respectively, with the option of extending the contract for two (2) additional one-year periods, at an amount not-to-exceed \$35,025, and \$36,275, respectively, at the District's sole discretion.

### **Background**

The State of California requires the District to engage an independent certified public accounting (CPA) firm to conduct an annual external financial statement audit. The firm then reports the results, in writing, to the Board of Directors, the County of Riverside Auditor-Controller's Office, the State Controller's Office, and others. An external financial statement audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. The audit also includes evaluating the overall presentation of the financial statements, the appropriateness of accounting policies used, and the reasonableness of significant accounting estimates made by management. The objective of the audit is to express an opinion as to whether the financial statements are fairly presented in all material respects in conformity with all applicable accounting standards generally accepted in the United States of America and as promulgated by the American Institute of Certified Public Accountants (AICPA); the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States; and the State Controller's Minimum Audit Requirements for California Special Districts.

The District's contract with Rogers, Anderson, Malody & Scott, LLP (RAMS), the District's external financial statement audit firm for the past five years, expired at the end of the audit of the fiscal year ended December 31, 2021. Following District policy, the District conducted a competitive procurement process to select a firm to conduct the external financial statement audit for the next three years, with the option of extending the contract for two (2) additional one-year periods at the District's sole discretion. District staff contacted reputable audit firms and advertised the Request for Proposals (RFP) in a local newspaper, following District policies and procedures to identify the upcoming RFP for audit services. The RFP was also advertised on: 1) the District's website, 2) the website maintained by the California Society of Municipal Finance Officers (CSMFO), the statewide organization serving all California municipal finance professionals, and 3) the California Special Districts Association's (CSDA) RFP Clearinghouse.



Six firms submitted a proposal for the annual external audit. These proposals were reviewed and scored by District staff on the bases of technical approach and cost.

District staff evaluated each proposal utilizing a proposal evaluation matrix. The criteria for evaluation was based on the following: the firm’s experience, ability to meet project work plan/timelines, quality control, stability/references, value added services (defined as the proposer’s ability to provide insight and information related to new accounting standards or industry best practices), provide technical training and resources, and the ability to effectively communicate information to management and the Finance and Audit Committee. The cost of services was evaluated for each firm after all firms had been evaluated on the criteria mentioned above. The scoring sheet weighted the proposals on the basis of 60% for technical approach and 40% for cost, with a total possible score of 15.2.

Table 1 below summarizes the proposal evaluation of all audit firms and identifies audit firm #1 (RAMS) as the recommended audit firm.

**Table 1 – Summary of Audit Service Costs and Proposal Evaluation Scores**

Audit Firm	Year 1 Cost	Year 2 Cost	Year 3 Cost	Three Year Total Cost	Average Score	Comments
#1	\$33,835	\$33,835	\$35,025	\$102,695	14.2	Recommended firm – RAMS
#2	\$25,000	\$25,800	\$26,795	\$77,595	13.3	
#3	\$24,345	\$24,950	\$25,580	\$74,875	12.8	
#4	\$24,000	\$24,000	\$24,000	\$72,000	12.1	
#5	\$35,500	\$35,500	\$35,500	\$106,500	11.3	
#6	\$33,950	\$35,700	\$37,537	\$107,187	11.1	

Based on the review of proposals and the overall scores thereon, three firms were shortlisted for in depth analysis and final discussion by the proposal evaluation team. Based upon that analysis, staff identified RAMS as the top recommendation. Staff scored RAMS as the highest scoring firm in the technical analysis of proposals, as well as the highest scoring firm overall nce cost was factored in.

The proposal includes assistance with the District’s Annual Comprehensive Financial Report (ACFR) each year of the proposed contract period, as it has been provided over the past 5 years. With the assistance of RAMS in preparing its ACFR for the 2017 fiscal year, the District received the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association (GFOA) for the first time and has continued to receive the award each subsequent year.



The proposal also includes a proposed cost each year for a single audit and related reports. Previously known as the OMB Circular A-133 audit, it is a federal awards audit of a non-federal entity that expends \$750,000 or more in federal funds in one year. The single audit would review how the District managed grants and ensure it followed the rules for dollars associated with the grants or awards. The District's Automatic Meter Read/Advanced Metering Infrastructure Deployment Program (AMR/AMI) may be subject to the single audit for the fiscal year ending December 31, 2022.

Current District policy does not address a mandatory audit firm rotation, hence the inclusion of RAMS, the prior audit firm, in the RFP process. However, California law does address the rotation of audit partners within a firm instead of requiring agencies to rotate firms.

Government Code section 12410.6.(b) indicates that commencing with the 2013-14 fiscal year, a local agency shall not employ a public accounting firm to provide audit services to a local agency if the lead audit partner or coordinating audit partner having primary responsibility for the audit, or the audit partner responsible for reviewing the audit, has performed audit services for that local agency for six consecutive fiscal years.

RAMS has indicated in their proposal that should the District select their firm to continue to provide professional audit services, the audit partner who has had primary responsibility for the District's audit for the past five years would have said responsibility for one more year, after which primary responsibility would rotate to another governmental audit partner of the firm to maintain compliance with Government Code.

### **Summary**

Established in 1948, RAMS provides external financial statement auditing services for 60 government agencies, including 28 special districts within California, and has an established reputation in the governmental and not-for-profit accounting and auditing community for providing excellent, timely service and high-quality reporting to their clients.

District staff recommends that the Board of Directors award a contract to Rogers, Anderson, Malody & Scott, LLP (RAMS) for external financial statement audit services and the optional task of single audit services for a three (3) year term commencing with the calendar year ending December 31, 2022, with the option of extending the contract for two (2) additional one-year periods, based on the experience shared with RAMS over the past five years, specifically as it relates to the technical knowledge of the partner and managers to be assigned to the District; their emphasis on year-round communication with the District; planning, and realizing deadlines; and their ability to provide valuable insight and information related to new accounting standards, industry best practices, and unusual accounting transactions throughout the process. In addition, RAMS is a local CPA firm with its office located in the Inland Empire. They were the highest-ranked proposal, and their cost is comparable to the other proposals.

### **Fiscal Impact**

The agreement, which includes fees for services rendered in the amount of \$33,835, \$33,835, and \$35,025 for Financial Statement Audit and Single Audit services for fiscal years ending



December 31, 2022, 2023, and 2024, (\$102,695 for three years) respectively, shall be charged within 01-30-310-580036 Accounting & Audit.

If the extended audit services for the optional fiscal years ending December 31, 2025 and 2026, are to be selected, the fees would be 35,025, and \$36,275, respectively, and staff will request the Board authorization for these optional extensions necessary prior to authorizing the optional years.

The FY 2023 Operating Budget includes \$35,000 in said line item; therefore, no adjustment is needed.

### **Attachments**

Attachment 1 – Article: “Auditor Rotation - To Change or Not to Change?”

Staff Report prepared by William Clayton, Finance Manager

# Auditor Rotation: To Change or Not to Change

Article

By Pam Eggert, CPA

**H**ow often should you rotate your auditor? Many board members from publicly-traded companies encourage the nonprofit boards they serve to explore audit firm rotation as a best practice. But is it a best practice?



The pandemic disrupted the way we do business. If you're considering a new audit firm, be sure to inquire about their ability to conduct the audit virtually if that's what your nonprofit is most comfortable with, or if regulations become more strict.

## **Is There Guidance Regarding Auditor Rotation for Nonprofit Organizations?**

The rise of audit partner or audit firm rotation policies, in large part, is attributable to the Sarbanes-Oxley Act of 2002. Curiously, with the exception of two very narrow provisions of the act dealing with document destruction and whistleblower policies, the act does not apply to nonprofits unless a nonprofit is also an issuer of publicly traded securities or has filed as a registrant to issue such securities under the Securities Exchange Act of 1934 or the Securities Act of 1933, respectively. So, if the Sarbanes-Oxley Act doesn't apply to nonprofits, why have so many adopted its audit partner rotation policy, or gone even further and turned the policy into one of audit firm rotation?

The Sarbanes-Oxley Act has had effects—intended or otherwise—on the relationships between nonprofits and their auditors since its passage. Never was the act intended to apply to nonpublic entities such as private businesses, nonprofit organizations, governments or municipalities. Nonetheless, as the provisions of the act became better known and more widely understood after its passage, the merits of adopting some of its provisions began to make sense to managers and directors of nonpublic entities, and some of those provisions have evolved into “best practices” over time.

Perhaps the most ubiquitous of these “best practices” is that which has generally become referred to as “auditor rotation.” This broad term encompasses both audit partner rotation and audit firm rotation.

Contrary to widespread misconception, the Sarbanes-Oxley Act doesn’t require rotation of audit firms.



Review common practices for nonprofits to consider when evaluating policies to implement a smooth audit process.

[LEARN MORE](#)

### **What Are the Consequences of Audit Firm Rotation?**

With audit firm rotation, disruption with a capital “D” occurs and affects everything, often to the detriment of the nonprofit. A [study of auditor tenure](#) conducted by professors at the University of Richmond and Texas A&M International University concluded:

The results do not support the arguments of those who propose mandatory auditor rotation and suggest that, contrary to the concerns expressed by the SEC, there is an inverse relationship between auditor tenure and audit reporting failures.

The AICPA opposes mandatory audit firm rotation, citing the often costly and unintended consequences that may result. Instead, the AICPA recommends the strengthening of audit committees and encourages them to be more proactive in their interactions with and supervision of the auditors.

### **How Do You Determine What Is Best for Your Organization?**

- **Ensure independence and objectivity.** Ask yourself whether your current firm adheres to and performs in accordance with auditing standards. In addition, all firms are subject to a peer review process every three years to ensure the processes of independence and objectivity are followed. Ask your firm for its most recent report.
- **Look for participation.** Is your auditing firm anxious to meet with your audit committee to discuss procedures, help them understand objectivity and discuss any matters that have come to the auditor's attention? Passionate auditors are valuable to the success of your organization.
- **Consider technology and communication preferences.** Be sure to consider the technology tools and methods of communication your team is most comfortable with. Some nonprofits will continue to operate cautiously and conduct business digitally. Make sure your audit firm can perform audits remotely using innovative technology.

### **The arguments for rotation include:**

- **Audit objectivity.** While there is not a standard for mandatory audit firm rotation, some believe it is necessary for audit independence.
- **A "fresh look."** Depending on organizational and environmental conditions, your audit may profit from new perspective.
  - The antidote for this argument is to ask your audit firm to rotate the engagement team—partner and/or staff. This allows you to retain the expertise, industry knowledge, and service you're receiving from the incumbent firm while adding the "fresh look" component you might be seeking.

### The arguments against rotation include:

- **Increased costs.** More costs may be incurred by the organization and its staff in the procurement process and initiation of a new firm. There may also be an increase in audit costs due to additional time spent in the first years of an audit relationship. Of note: The Government Accountability Office surveyed hundreds of companies and auditors about audit firm rotation and reached the general conclusion that rotation increases costs and has very little, if any, effect on the quality of audits.
- **Decreased service levels.** Some organizations notice that the level of service they receive from their current audit team declines as the relationships come to a close. This should not be the case, but it does happen occasionally and thus should be considered.
- **Loss of existing organizational knowledge and relationships.** Your audit firm likely has a good handle on your industry and your organization. Starting from scratch when it comes to building relationships and bringing a new firm up to speed can feel daunting.

### Consider Level and Quality of Service

If you are not receiving the level and quality of service you expect, discuss the issues with your auditors. If they are no longer able to meet your standards, a change may be in order. But it's important to remember that change does not come without cost.



Ensure you're getting the most out of your nonprofit audit. Our advisors can tailor your audit for what works best for your team – whether it's remote, in person or a hybrid method.

[LEARN MORE](#)





**Beaumont-Cherry Valley Water District  
Regular Board Meeting  
January 11, 2023**

Item 9

STAFF REPORT

**TO:** Board of Directors

**FROM:** Dan Jagers, General Manager

**SUBJECT: Award Contract to MCC Equipment Rentals, Inc. for Construction of the 2017 Water Pipeline Replacement Project (Pipeline 2 – P-3620-0015) Located on Oak Glen Road and Apple Tree Lane in Cherry Valley for an Amount Not to Exceed \$258,300.00**

---

**Staff Recommendation**

Authorize the General Manger to enter a contract with MCC Equipment Rentals, Inc. to provide all labor, equipment and testing necessary to complete construction of Pipeline 2 – P-3620-0015 (Oak Glen Road, Apple Tree Lane) for the 2017 Water Pipeline Replacement Project in the amount of **\$258,300.00**.

**Background**

In June 2021, District staff finalized the improvement plans for the 2017 CIP Water Pipeline Replacement Project (Project). The Project consists of three (3) separate water pipeline replacements:

- **Pipeline 1 (P-3620-0012)** – Consists of approximately 2,200 linear feet (LF) of cement mortar lined ductile iron pipe (DIP), plus various laterals, valves, connections, and appurtenances along Avenida Altejo Bella and Avenida Miravilla.
- **Pipeline 2 (P-3620-0015)** – Consists of approximately 2,470 LF of 8" DIP, plus various laterals, valves, connections, and appurtenances along Apple Tree Lane and Oak Glen Road.
- **Pipeline 3 (P-2750-0069)** – Consists of approximately 743 LF of 8" DIP, plus various laterals, valves, connections, and appurtenances along the alley between Egan Avenue and California Avenue, from 5<sup>th</sup> Street to 7<sup>th</sup> Street.

Construction of Pipeline 1 was completed at the end of November 2022. The notice of completion for Pipeline 1 was filed with the Riverside County Recorder at the end of December 2022.

Due to the City of Beaumont's (City) moratorium for cuts into recently paved roads, and with California Street and 6th Street being recently repaved, work for Pipeline 3 has been postponed, and will be revisited likely around 2025 or so.

In 2022, after discussions with the property owners in the vicinity of Pipeline 2 and approval by the Board of Directors at the June 23, 2022 Board Meeting, District staff ordered material for Pipeline 2. Due to frequent leaks and maintenance activities, District staff procured the project materials due to the long lead to that have been experienced over the last two years.



As of the end of December 2022, District staff has received all pipeline materials necessary to complete construction of the Pipeline 2.

**Discussion:**

On November 25, 2022, District staff solicited for construction bids for Pipeline 2 as described above.

On December 19, 2022, the District received bids for construction of Pipeline 2 from ten (10) contractors. The results of the bids are indicated in Table 1 as follows:

**Table 1 – Pipeline 2 – P-3620-0015 Bid Results**

<b>Bidder (Contractor)</b>	<b>2017 Pipeline Replacement Project (Pipeline 2 – P-3620-0015) Base Bid Amount/Basis of Award</b>	<b>Comment</b>
<b>MCC Equipment Rentals, Inc.</b>	<b>\$258,299.92</b>	<b>Recommended for Award</b>
Bonadiman Water, Inc.	\$596,368.00	
Borden Excavating, Inc.	\$384,777.00	
G&A Nelos Construction	\$495,000.00	
Griffith Company	\$466,397.00	
KEC Engineering	\$1,140,934.00	
Merlin Johnson Construction, Inc.	\$570,746.00	
TBU, Inc.	\$518,472.00	
T.E. Roberts, Inc.	\$670,921.00	
Kirtley Construction, Inc. dba TK Construction	\$365,680.00	

Based on the above, the apparent low bidder for the Project was MCC Equipment Rentals, Inc. As such, District staff recommends the Board consider the authorization of the General Manager to enter a contract with MCC Equipment Rentals, Inc. to provide all labor, equipment and testing necessary to complete construction of Pipeline 2 – P-3620-0015 for the 2017 Water Pipeline Replacement Project in the amount of **\$258,300.00**.

As stated above, District staff has previously procured all necessary pipeline materials for the project (contractor to furnish all labor for installation of pipeline materials, and all labor and materials for excavation/backfill, as well as pavement replacement as required for the Project).



### **Summary**

A summary of the costs incurred by the District to date (not including District staff labor for the project) is summarized in Table 2, below.

**Table 2 – Pipeline 2 – Estimated Project Costs and Estimated Available Budget  
(as presented on June 23, 2022 Board Meeting)**

	<b>P-3620-0015<sup>(1)</sup></b>
2023 Board Approved Budget (2023-2027 CIB) (Remaining 2022 Project Budget)	\$ 762,600
Estimated Budget Remaining <sup>(2)</sup>	\$ 613,875
Estimated Total Material Cost <sup>(3)</sup>	\$ 185,300
Recommended Contract Award Amount	\$ 258,300
Est. Budget Remaining for Construction after Expenditure for Materials	\$ 170,275

(1) Budget Identified Funding source: Capital Replacement Reserves

(2) Based on incurred costs for design and engineering service to date, assuming design cost split evenly between all pipelines included in 2017 Water Pipeline Replacement Project

(3) Estimated material cost based on estimates provided by material supplier not yet fully invoiced. Includes 15% contingency.

Once District staff has a better understanding of all District staff labor associated with the Project, staff will bring this item back to the Board for an update of the current project budget status.

### **Fiscal Impact**

The fiscal impact to the District for the construction of the previously approved 2017 Water Pipeline Replacement Project (Pipeline 2 – P-3620-0015) will be an amount not to exceed **\$258,300.00**.

This Project is proposed to be funded through Capital Replacement Reserves.

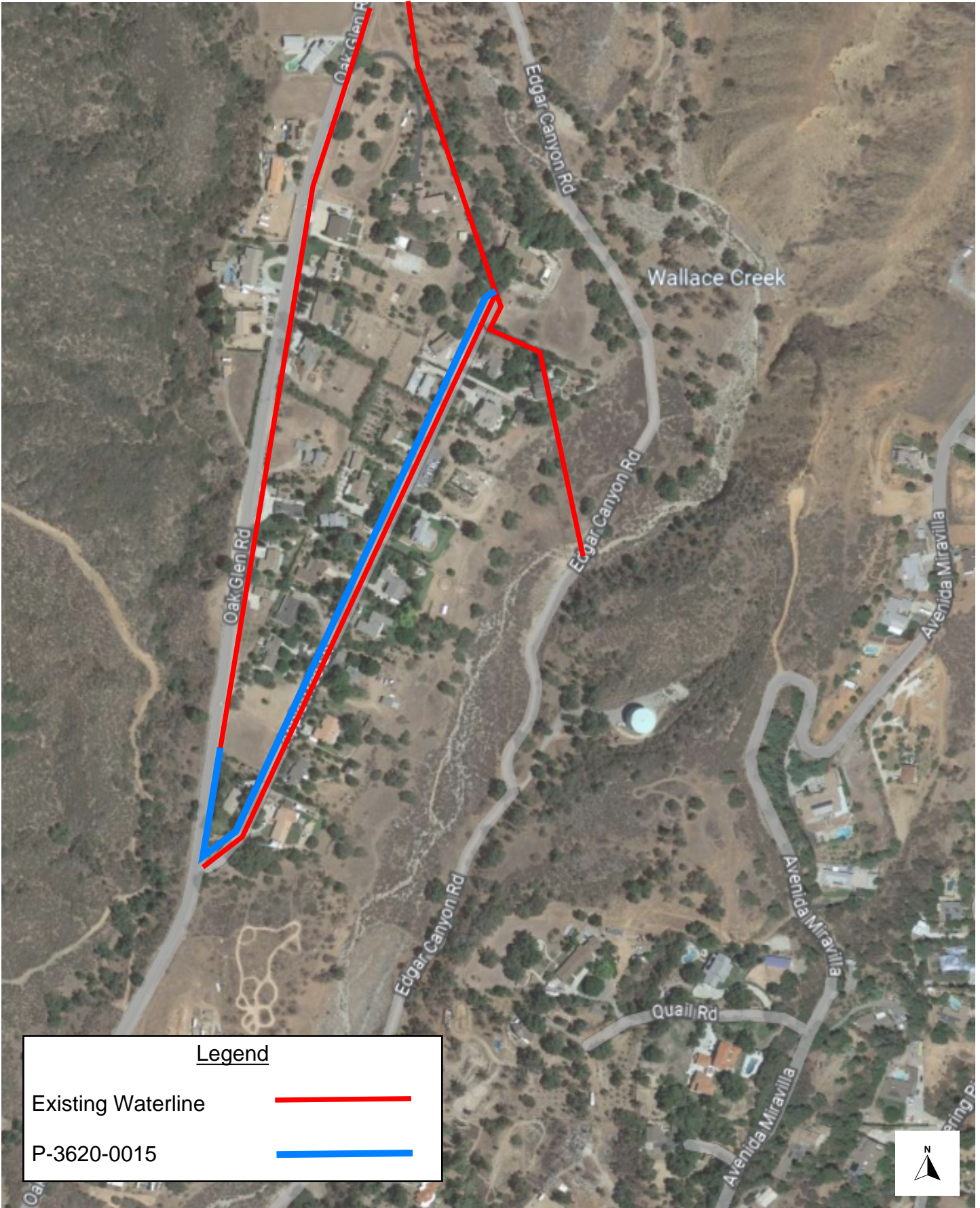
### **Attachments:**

Attachment 1 – 2017 Water Pipeline Replacement Project (Pipeline 2 – P-3620-0015) Project Location Map

Attachment 2 – Beaumont-Cherry Valley Water District 2023 – 2027 Capital Improvement Budget – Appendix C

Staff Report prepared by Daniel Baguyo, Engineering Assistant

Attachment 1 - Pipeline 2 (P-3620-0015) Project  
Location Map



Not to Scale



# Attachment 2

## Beaumont-Cherry Valley Water District

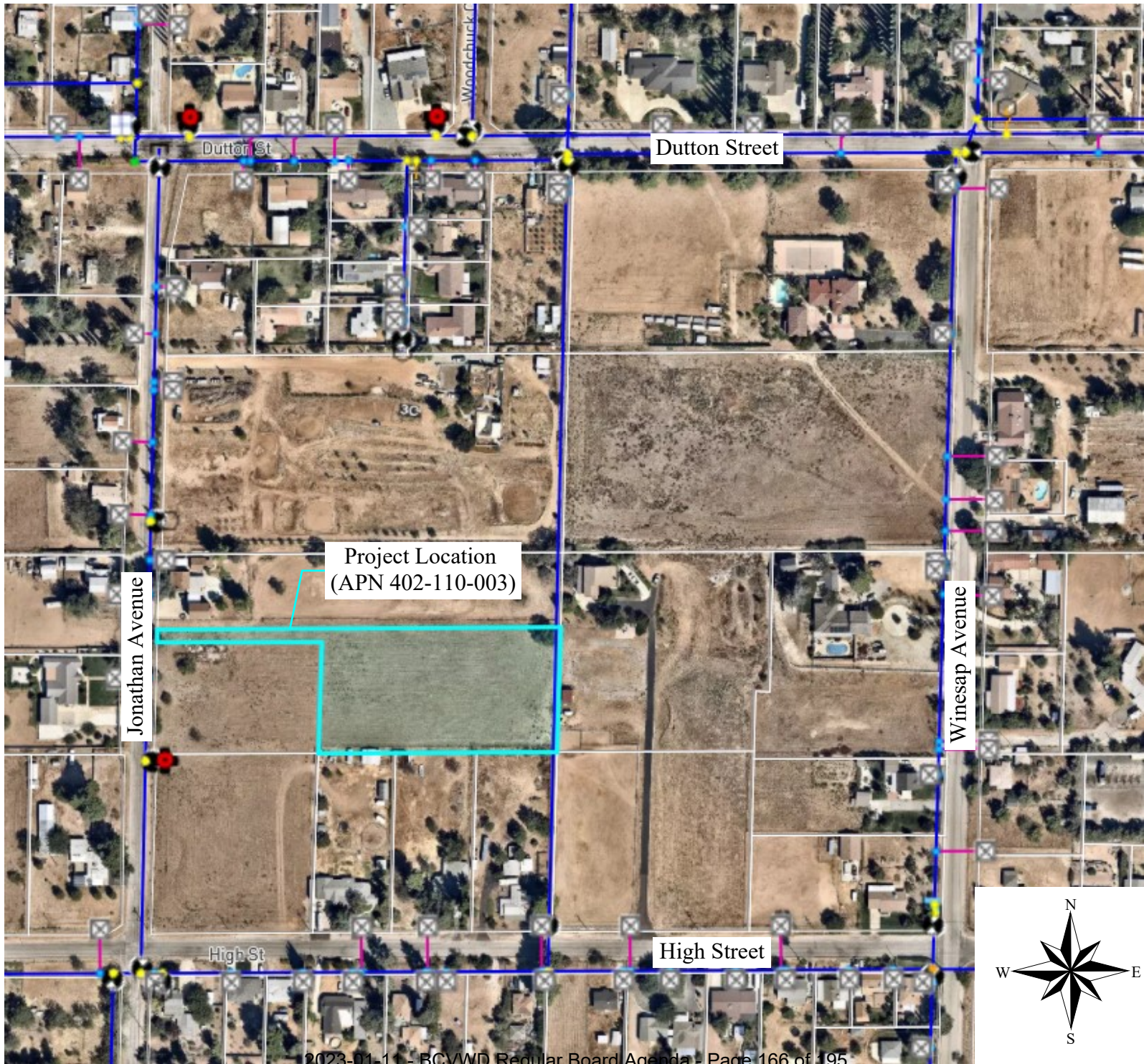
### 2023-2027 Capital Improvement Budget

#### Appendix C

#### 2023 - 2027 Capital Improvement Budget Detail

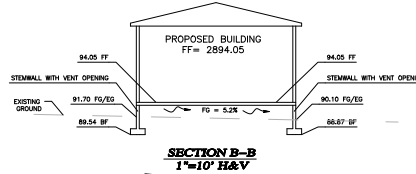
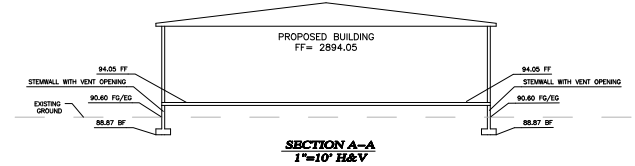
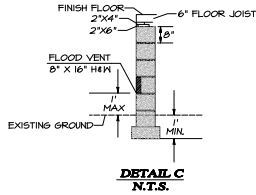
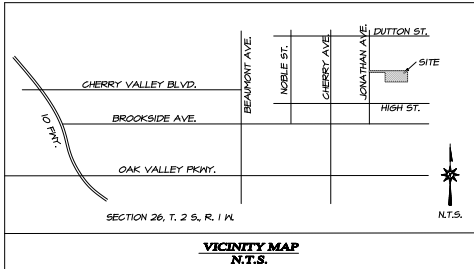
Engineering Project	Footnotes	Project Begin Year	Capital Improvement Program	2023 Budget Request	2024 Budget Request	2025 Budget Request	2026 Budget Request	2027 Budget Request	5-Year Budget Total
<b>Potable Pipeline Replacements</b>									
P-2750-0025		2024	Maple Ave., 1st St to 3rd St	-	66,500	276,800	-	-	343,300
P-2750-0035		2025	Allegheny St., 6th to 8th	-	-	50,300	209,400	-	259,700
P-2750-0045		2025	7th St., California Ave. to Beaumont Ave.	-	-	107,300	446,400	-	553,700
P-2750-0049		2025	10th St., Palm Ave. to Michigan Ave.	-	-	53,400	222,300	-	275,700
P-2750-0050		2025	Orange Ave., 8th St to 10th st	-	-	129,800	540,000	-	669,800
P-2750-0056	(2)	2022	11th Street, Beaumont Avenue to Elm Avenue	275,500	1,145,800	-	-	-	1,421,300
P-2750-0057		2025	Magnolia Ave., 7th to 8th	-	-	39,200	163,200	-	202,400
P-2750-0058		2025	Wellwood Ave., B St north to end	-	-	10,700	44,700	-	55,400
P-2750-0066		2024	Egan Ave.-Wellwood Ave. Alley, 5th to 8th St	-	88,500	368,000	-	-	456,500
P-2750-0067		2024	Elm Ave.-Wellwood Ave. Alley, 7th St. to 5th St.	-	37,200	154,600	-	-	191,800
P-2750-0068		2024	Elm Ave., 6th to 7th	-	23,400	97,300	-	-	120,700
P-2750-0069	(1)	2017	Egan Ave-California Ave. Alley, 5th to 7th	-	-	173,500	-	-	173,500
P-2750-0070		2026	Twelfth St., Michigan Ave. to Pennsylvania Ave.	-	-	-	70,600	293,500	364,100
P-2750-0087		2025	Beaumont 5th to 6th (Abandon pipeline)	-	-	44,500	-	-	44,500
P-2750-0092	(2)	2022	Michigan Avenue, 5th Street to 6th Street	74,900	311,400	-	-	-	386,300
P-2750-0095	(2)	2022	American Avenue, 6th Street to 8th Street	818,500	-	-	-	-	818,500
P-2750-0096	(2)	2022	2022-2023 Service Replacements	652,000	-	-	-	-	652,000
P-2750-0097	(2)	2022	5th Street, California Avenue to Michigan Avenue	1,745,200	-	-	-	-	1,745,200
P-3040-0007		2025	Lincoln St. Cherry Ave to Jonathan Ave	-	-	95,100	395,500	-	490,600
P-3040-0010		2025	Jonathan Ave., Brookside Ave. to Dutton St.	-	-	305,700	1,271,500	-	1,577,200
P-3040-0019	(2)	2022	Pipeline 6A (Portion of P-3040-0019)	46,200	-	-	-	-	46,200
P-3040-0019a	(2)	2022	Pipeline 8 (Noble St. to El Monte)	86,500	-	-	-	-	86,500
P-3040-0023,24,25,26									
P-3330-0003									
P-3620-0009	(2)	2020	2020-2021 Replacement Pipelines Grand Ave., Jonathon Ave. to Bellflower; Cherry Valley Blvd. Bellflower to HS Village 12	285,700	1,333,800	-	-	-	1,619,500
P-3040-0027	(4)	2021	in	-	1,112,500	-	-	-	1,112,500
P-3040-0027	(2)	2022	Pipeline 7 (Portion of P-3040-0027) "B" Line Upper Edgar to upper end of 20" DIP and from lower end 20" DIP to Balance	155,100	-	-	-	-	155,100
P-3620-0001	(2)	2021	line and Balance Line in Edgar Canyon	1,688,500	552,400	-	-	-	2,240,900
P-3620-0002		2024	"A" Line Upper Edgar to split at Apple Tree Lane Tract	-	487,000	2,025,500	-	-	2,512,500
P-3620-0012	(2)	2017	Ave Altejo Bella, Ave Miravilla to end of cul-de-sac	278,000	-	-	-	-	278,000
P-3620-0015	(2)	2017	Appletree Ln, B line to Oak Glen Rd	762,600	-	-	-	-	762,600
<b>Total Potable Pipeline Replacements</b>				<b>6,868,700</b>	<b>5,158,500</b>	<b>3,931,700</b>	<b>3,363,600</b>	<b>293,500</b>	<b>19,616,000</b>

# Attachment 1 - APN 402-110-003 Location Map



# Attachment 2 - APN 402-110-003 Floodplain Management Plan

## FLOODPLAIN MANAGEMENT PLAN COUNTY OF RIVERSIDE



### NOTES FOR FLOODPLAIN MANAGEMENT REQUIREMENTS

- A. THIS PROPERTY IS IN A SPECIAL FLOOD HAZARD AREA - SFHA - AS SHOWN ON THE STATE OF CALIFORNIA DEPARTMENT OF WATER RESOURCES - DWR - AWARENESS MAPS ADOPTED IN ORDINANCE NO. 458 IN 2008
- B. FLOODPLAINS OR NATURAL WATERCOURSES SHALL NOT BE OBSTRUCTED, THE NATURAL FLOW OF STORMWATER MUST BE ACCEPTED WHERE IT ENTERS A PROPERTY AND RELEASED UNCONCENTRATED WHERE IT WOULD NATURALLY EXIT THE PROPERTY.
- C. ONLY THE AREA NECESSARY FOR CONSTRUCTION OF THE STRUCTURE SHALL BE ELEVATED AND THE REMAINDERS OF THE LOT SHALL REMAIN AT NATURAL GRADE IN ORDER TO MINIMIZE OBSTRUCTIONS, DIVERSIONS, AND CONCENTRATIONS OF STORM FLOWS.
- D. FLOW-OBSTRUCTING WALLS (SOLID BLOCK WALL AND CHAINLINKED), FENCINGS OR ENCROACHMENTS BY GRADING ARE NOT PERMITTED IN THE FLOODPLAINS, FENCINGS OF THE PROPERTY MUST BE OF A KIND THAT WILL NOT CAUSE DIVERSIONS BUT WILL PASS FLOODFLOWS SUCH AS CORRAL STYLE RAIL AND POST.
- E. THE FINISHED FLOOR OF THE PROPOSED STRUCTURE AND ALL EXTERNAL MACHINERY OR EQUIPMENT THAT SERVES THE BUILDING (I.E. AC UNIT, ELECTRICAL BOXES) SHALL BE ELEVATED 24 INCHES ABOVE HIGHEST ADJACENT GROUND. PROPANE TANKS SHALL BE SECURELY ANCHORED TO A FOUNDATION SYSTEM TO RESIST FLOATION, COLLAPSE, OR LATERAL MOVEMENT.
- F. A QUALIFIED PROFESSIONAL SHALL CERTIFY THE TOP ELEVATIONS OF THE FOUNDATION AND THE CERTIFYING DOCUMENT RETURNED FOR THE DISTRICT'S APPROVAL PRIOR TO STARTING ANY CONSTRUCTION ABOVE THE FOUNDATION.
- G. AN OFFICIAL ELEVATION CERTIFICATE - FEMA FORM 086-0-33 - SHALL BE COMPLETED AND APPROVED BY THE DISTRICT BEFORE FINAL INSPECTION. THE ORIGINALS SHALL BE KEPT ON FILE AT THE DISTRICT. IT IS RECOMMENDED THAT THE PROPERTY OWNERS KEEP A COPY FOR HIS RECORDS. IF THE CURRENT OR FUTURE OWNERS DECIDE TO FINANCE THE PURCHASE OF THIS PROPERTY BY A FHA, VA OR CONVENTIONAL LOAN FROM A FEDERALLY REGULATED LENDER THEN THE PURCHASE OF FLOOD INSURANCE IS MANDATORY. HOWEVER, A PROPERLY COMPLETED ELEVATION CERTIFICATE MAY QUALIFY THE APPLICANT FOR A SUBSTANTIAL REDUCTION OF THE PREMIUM RATE.

### NOTES

- LOT SIZE**
- = 2.04 AC / 88,810 SQ FT GROSS
  - = 2.03 AC / 88,515 SQ FT NET
- PROPOSED BUILDING**
- = 286.00 SQ FT
  - = CHERRY VALLEY, CA 92223
- PROPOSED FINISHED FLOOR**
- = 2894.05 FT
- PROPOSED EROSION PROTECTION**
- = 1 FOOT EXTENDED FOOTING AROUND THE PERIMETER OF THE PERMANENT FOUNDATION
  - = 20" X (8" X 16") = 2.176 SQ IN
- FLOOD VENT**
- (8" X 16") = 128 SQ IN
  - 128 SQ IN X 0.85 (5% REDUCTION FOR RODENT SCREENS) = 108.8 SQ IN
- IN FUTURE IF PROPANE TANK BE INSTALLED MINIMUM ELEVATION IS 2844.05' AND INCLUDE DOUBLE-HEAD GROUND ANCHORS WITH STAINLESS STEEL STRAPS.

### COUNTY OF RIVERSIDE STANDARD GRADING NOTES

284-21 (Rev. 01-08-14)

#### GENERAL

1. ALL GRADING SHALL CONFORM TO THE 2013 CALIFORNIA BUILDING CODE CHAPTERS 1718 & APPENDIX CHAPTER-J AS AMENDED BY ORDINANCE 497.
2. ALL PROPERTY CORNERS, GRADING BOUNDARIES AND ALL CONSERVATION AREAS/LEAST SENSITIVE AREA (LSA) DETERMINED BY THE ENVIRONMENTAL PROGRAMS DEPARTMENT (EPD) SHALL BE CLEARLY DELINEATED AND STAKED IN THE FIELD PRIOR TO COMMENCEMENT OF ANY CONSTRUCTION GRADING.
3. ALL WORK UNDER THIS GRADING PERMIT SHALL BE LIMITED TO WORK WITHIN THE PROPERTY LINES. ALL WORK WITHIN THE ROAD RIGHT-OF-WAY WILL REQUIRE SEPARATE PLANS AND A SEPARATE REVIEW/APPROVAL (PERMITS) FROM THE TRANSPORTATION DEPARTMENT.
4. ALL GRADING SHALL BE DONE UNDER THE SUPERVISION OF A SOILS ENGINEER IN CONFORMANCE WITH RECOMMENDATIONS OF THE PRELIMINARY SOILS INVESTIGATION.
5. COMPACTED FILL TO SUPPORT ANY STRUCTURES SHALL COMPLY WITH SECTION 18023.5 PROJECTS WITHOUT PRELIMINARY SOILS REPORT SHALL HAVE DETAILED SPECIFICATIONS SATISFYING THE REQUIREMENTS IN SECTION 18023.5 PREPARED BY THE ENGINEER OF RECORD.
6. THE CONTRACTOR SHALL NOTIFY UNDERGROUND SERVICE ALERT, TWO DAYS BEFORE DIGGING AT 811.
7. PRIOR TO GRADING A MEETING SHALL BE SCHEDULED WITH A RIVERSIDE COUNTY ENVIRONMENTAL COMPLIANCE INSPECTOR PRIOR TO COMMENCEMENT OF GRADING OPERATIONS.

### SOURCE OF TOPOGRAPHY

BY MASSARO AND WELSH  
FIELD SURVEY: 06/13/20  
1-FOOT CONTOUR INTERVALS

### GRADING NOTES

NO GRADING IS PROPOSED

### BENCHMARK

DESIGNATION: K 1311  
PID: D13472  
ELEV: 2601.43

### FLOOD NOTES

FIRM PANEL 805 OF 3805  
MAP NO. 0803030350  
EFFECTIVE DATE 8/28/2008  
ZONE X  
DEPTH 1' + 1' FOOT FREEBOARD  
VELOCITY 6MPH

### FLOOD VENT OPENINGS

- PROVIDE 1 SQ IN OF NET FREE VENT AREA FOR EACH SQ FT
- PLACE BOTTOM VENTS 1 FT MAX ABOVE EXTERIOR GRADE
- ALL SCREENS AND LOGGERS MUST AUTOMATICALLY OPEN TO ALLOW UNOBSTRUCTED FLOW OF FLOODWATER

### OWNER

KYLE KNAPPENBERG  
APN: 402-110-03  
CHERRY VALLEY, CA 92223  
(909) 261-9848

### LEGEND

EG - EXISTING GROUND  
FF - FINISH FLOOR  
FG - FINISH GRADE  
TH - TOP OF HALL  
BF - BOTTOM OF FOOTING  
PL - PROPERTY LINE PER 180 32/15-16  
HP - HIGH POINT ELEVATION

APPROVED BY:

*Paul T. Welsh* 09/22/2020  
PAUL T. WELSH, P.E., L.S.  
R.C.E. 37394  
L.S. 5205



PLAN PREPARED BY:

**MASSARO & WELSH**  
CIVIL ENGINEERS / LAND SURVEYORS  
34840 YUCAIPA BLVD.  
YUCAIPA, CA 92399  
(909) 797-5300 TELEPHONE  
PREPARED: SEPTEMBER 2020

COUNTY OF RIVERSIDE

RECOMMENDED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

APPROVED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

R.C.E. NO: \_\_\_\_\_ EXPIRES: \_\_\_\_\_

COUNTY OF RIVERSIDE

FLOODPLAIN MANAGEMENT PLAN FOR CASE NO: FP20013R

SITE ADDRESS  
APN: 402-110-003  
CHERRY VALLEY, CA 92223

DRAWING NO.

SHEET 1 OF 1 SHEET

# Attachment 3 - Application for Water Service



## BEAUMONT CHERRY VALLEY WATER DISTRICT

560 Magnolia Avenue • PO Box 2037

Beaumont, CA 92223-2258

Phone (951) 845-9581

www.bcvwd.org

CUST# 07648

Will Serve Request     Water Supply Assessment (SB210)

Applicant Name: <u>Cecilia Santana</u>	Contact Phone #: <u>951-902-1024</u>
Mailing Address: <u>1148 Edgar Ave.</u>	Fax #:
City: <u>Beaumont</u>	E-mail: <u>Santana998@gmail.com</u>
State & Zip: <u>CA 92223</u>	
Service Address: <u>1148 Edgar Ave</u>	
Assessor's Parcel Number (APN), Tract Map No. Parcel Map No.: <u>APN 402-110-003</u>	
Project Type: <input checked="" type="checkbox"/> Single-Family <input type="checkbox"/> Multi-Family <input type="checkbox"/> Commercial/Industrial <input type="checkbox"/> Minor Subdivision (5 lots or less) <input type="checkbox"/> Major subdivision (6+ lots) <input type="checkbox"/> Other	
Site Map Attached: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

The letter should be delivered to:

Recipient: <u>Cecilia Santana</u>
PLEASE CHOOSE ONE:
<input type="checkbox"/> Mail (above address) <input checked="" type="checkbox"/> E-mail
<input type="checkbox"/> Fax <input type="checkbox"/> Will pick up

The District reserves the right to impose terms and conditions in Will Serve Letters and/or Water Supply Assessment Reports that take into account water availability issues, conservation issues and the District's existing facilities, all of which impact the District's ability to provide service to the subject property and maintain the District's ability to meet existing water demands.

[Signature]  
Applicant's Signature

10/8/22  
Date

Reset Form

Receipt # 01032408  
cash

Print Form





**Beaumont-Cherry Valley Water District  
Regular Board Meeting  
January 11, 2023**

Item 10

STAFF REPORT

**TO:** Board of Directors  
**FROM:** Dan Jagers, General Manager  
**SUBJECT:** Request for “Will Serve Letter” for Riverside County Assessor’s Parcel No. 402-110-003 located on Jonathan Avenue north of High Street in the Community of Cherry Valley

---

**Staff Recommendation**

Consider the request for water service “Will Serve Letter” for a property located at **Riverside County Assessor’s Parcel No. (APN) 402-110-003** within the community of Cherry Valley, subject to payment of all fees to the District and securing all approvals from the County of Riverside and:

- A. Approve the Application for Water Service and furnish “Will Serve Letter”, or
- B. Deny the Application for Water Service

**Background**

The Applicant, Cecilia Santana, has requested water service from the District for a proposed single-family residence to be constructed on an existing parcel of land located on Jonathan Avenue north of High Street and south of Dutton Street and further identified as Riverside County Assessor’s Parcel No. 402-110-003 located in the community of Cherry Valley.

The subject property was originally brought to the Board of Directors by a different Applicant in the July 23, 2020, Engineering Workshop and granted a “Will Serve Letter.” The existing “Will Serve Letter” has since been expired and there is a new Applicant supporting the Project, however, the proposed project description has not changed.

The subject property is a flag lot which fronts Jonathan Avenue and is approximately 520 feet north of High Street in the community of Cherry Valley, California (see Attachment 1 – APN 402-110-003 Location Map). This parcel is currently within the District’s Service Boundary and the District has confirmed there is a 6-inch Asbestos Cement Pipe (ACP) water main located within Jonathan Avenue (across the frontage of the property). This line is planned to be upsized in the future to a 12” Ductile Iron Pipe (DIP), per the District’s Master Plan (P-3040-0010).

District staff has also identified that there is an existing 6” Steel water main located along the easternmost property line, however the Applicant will be required take water service from the water main within Jonathan Avenue. The Applicant plans to construct a 2,790 sq. ft. single family residence on the parcel identified on the site map provided by the Applicant (see Attachment 2 – APN 402-110-003 Floodplain Management Plan). The Applicant will need to secure the necessary approvals from the County of Riverside.

The impact of this residence on the District’s water supply system is minimal. The Applicant will be required to pay all applicable District Fees, including Facilities Fees, a non-tract water service installation charge, and front-footage fees. The Applicant will be required to pay all actual applicable fees in effect at the time of application for service installation.



Final meter size will be determined by the Applicant. Fire Flow requirements will be determined by the County of Riverside Fire Department and said requirements will dictate actual required Fire Hydrant Fire Flows and residential fire sprinkler requirements for the residence.

### **Conditions**

The Applicant shall conform to all District requirements for water service and all County of Riverside requirements.

1. The Applicant will be required to pay front footage fees along all property frontages where facilities are currently installed.
2. Dependent on Riverside County Fire Department's fire flow requirements, the Applicant may be responsible for upsizing mainline facilities across the property frontage.
3. To minimize the use of potable water, the District requires the applicant to conform to the County of Riverside Landscaping Ordinances and Zoning Requirements which pertains to water efficient landscape requirements and the following:
  - a. Landscaped areas which have turf, shall have "smart irrigation controllers" which use Evapotranspiration (ET) data to automatically control the watering. Systems shall have an automatic rain sensor to prevent watering during and shortly after rainfall, automatically determine watering schedule based on weather conditions, and not require seasonal monitoring changes. Orchard areas, if any, shall have drip irrigation.
  - b. Landscaping in non-turf areas should be drought-tolerant, consisting of planting materials which are native to the region. Irrigation systems for these areas should be drip or bubbler type.
  - c. The Landscaping Ordinance prohibiting turf within the front yards of all residences as set forth by the County of Riverside's Landscape Ordinance shall not be modified by the property owner and/or tenant. Specifically, the District will provide service so long as no turf is installed within the front yards as set forth in said County of Riverside's Landscape Ordinance.
  - d. Conversion of drought tolerant landscaping to turf is prohibited.
4. The Applicant shall conform to all District requirements and all County of Riverside requirements.

### **Fiscal Impact**

None. All fees and deposits will be paid by the Applicant prior to providing service.

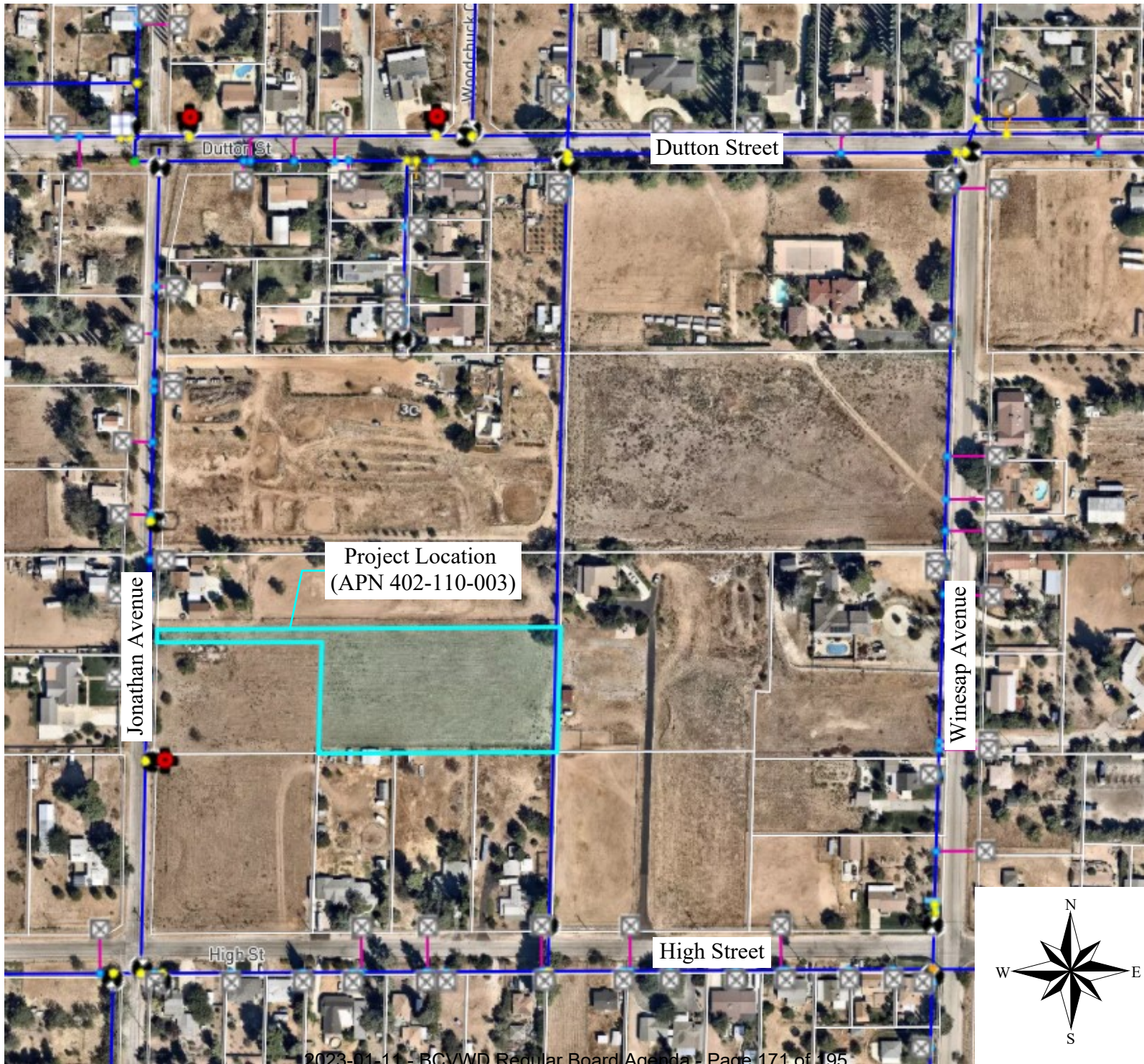
### **Attachments**

Attachment 1 – APN 402-110-003 Location Map

Attachment 2 – APN 402-110-003 Floodplain Management Plan

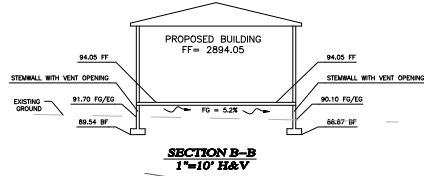
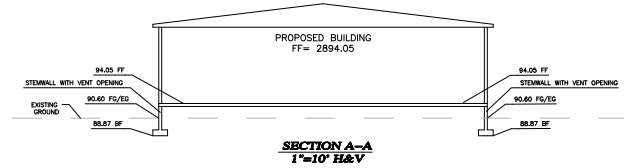
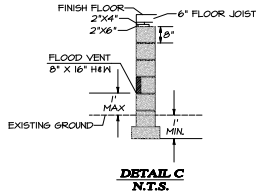
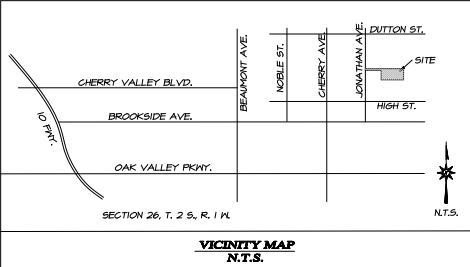
Attachment 3 – Application for Water Service for Riverside County APN 402-110-003 (Jonathan Avenue)

# Attachment 1 - APN 402-110-003 Location Map



# Attachment 2 - APN 402-110-003 Floodplain Management Plan

## FLOODPLAIN MANAGEMENT PLAN COUNTY OF RIVERSIDE

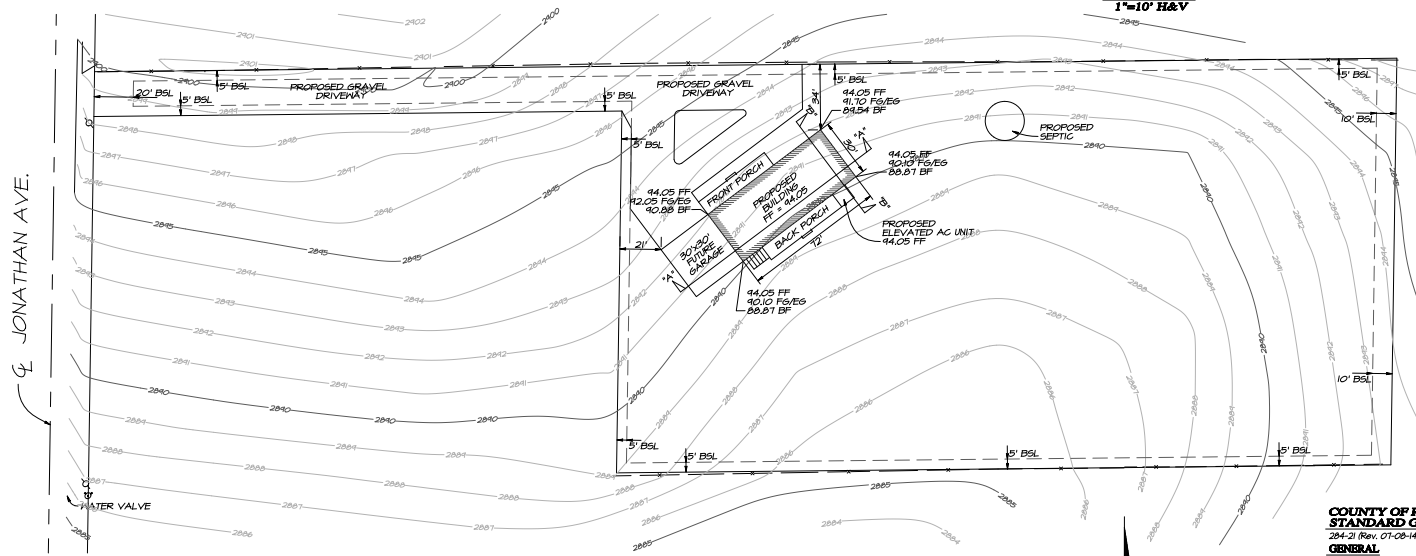


- NOTES FOR FLOODPLAIN MANAGEMENT REQUIREMENTS**
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- NOTES**
- LOT SIZE**
- = 2.04 AC / 88,810 SQ FT GROSS
  - = 2.03 AC / 88,915 SQ FT NET
  - = 280.00 SQ FT
- PROPOSED BUILDING**
- LOCATION = CHERRY VALLEY, CA 92223
  - PROPOSED FINISHED FLOOR = 2894.05 FF
  - PROPOSED EROSION PROTECTION = 1 FOOT EXTENDED FOOTING AROUND THE PERIMETER OF THE PERMANENT FOUNDATION
  - FLOOD VENT = 20' X (8' X 16') = 2176 SQ IN
  - (8' X 16') = 128 SQ IN
  - 128 SQ IN X 0.89 (15% REDUCTION FOR RODENT SCREENS) = 109.8 SQ IN
- IN FUTURE IF PROPANE TANK BE INSTALLED MINIMUM ELEVATION IS 2844.05' AND INCLUDE DOUBLE-HEAD GROUND ANCHORS WITH STAINLESS STEEL STRAPS.

**COUNTY OF RIVERSIDE  
STANDARD GRADING NOTES**

- 284-21 (Rev. 01-08-14)
- GENERAL**
1. ALL GRADING SHALL CONFORM TO THE 2013 CALIFORNIA BUILDING CODE CHAPTERS 1718 & APPENDIX CHAPTER-J AS AMENDED BY ORDINANCE 497.
  2. ALL PROPERTY CORNERS, GRADING BOUNDARIES AND ALL CONSERVATION AREAS/LEAST SENSITIVE AREA (LSA) DETERMINED BY THE ENVIRONMENTAL PROGRAMS DEPARTMENT (EPD) SHALL BE CLEARLY DELINEATED AND STAKED IN THE FIELD PRIOR TO COMMENCEMENT OF ANY CONSTRUCTION GRADING.
  3. ALL WORK UNDER THIS GRADING PERMIT SHALL BE LIMITED TO WORK WITHIN THE PROPERTY LINES. ALL WORK WITHIN THE ROAD RIGHT-OF-WAY WILL REQUIRE SEPARATE PLANS AND A SEPARATE REVIEW/APPROVAL (PERMITS) FROM THE TRANSPORTATION DEPARTMENT.
  4. ALL GRADING SHALL BE DONE UNDER THE SUPERVISION OF A SOILS ENGINEER IN CONFORMANCE WITH RECOMMENDATIONS OF THE PRELIMINARY SOILS INVESTIGATION
  5. COMPACTED FILL TO SUPPORT ANY STRUCTURES SHALL COMPLY WITH SECTION 18023.5 PROJECTS WITHOUT PRELIMINARY SOILS REPORT SHALL HAVE DETAILED SPECIFICATIONS SATISFYING THE REQUIREMENTS IN SECTION 18023.5 PREPARED BY THE ENGINEER OF RECORD.
  6. THE CONTRACTOR SHALL NOTIFY UNDERGROUND SERVICE ALERT, TWO DAYS BEFORE DIGGING AT 811
  7. PRIOR TO GRADING A MEETING SHALL BE SCHEDULED WITH A RIVERSIDE COUNTY ENVIRONMENTAL COMPLIANCE INSPECTOR PRIOR TO COMMENCEMENT OF GRADING OPERATIONS.



**SOURCE OF TOPOGRAPHY**  
BY MASSARO AND WELSH  
FIELD SURVEY: 06/13/20  
1'-FOOT CONTOUR INTERVALS

**GRADING NOTES**  
NO GRADING IS PROPOSED

**BENCHMARK**  
DESIGNATION: K 1311  
PID: D13472  
ELEV: 2601.43

**FLOOD NOTES**  
FIRM PANEL 805 OF 3805  
HAP NO. 0808080805  
EFFECTIVE DATE 8/28/2008  
ZONE X  
DEPTH 1' + 1' FOOT FREEBOARD  
VELOCITY 6FFS

**FLOOD VENT OPENINGS**  
- PROVIDE 1 SQ IN OF NET FREE VENT AREA FOR EACH SQ FT  
- PLACE BOTTOM VENTS 1 FT MAX ABOVE EXTERIOR GRADE  
- ALL SCREENS AND LOGGERS MUST AUTOMATICALLY OPEN TO ALLOW UNOBSTRUCTED FLOW OF FLOODWATER

**OWNER**  
KYLE KNAPPENBERG  
APN: 402-110-003  
CHERRY VALLEY, CA 92223  
(909) 261-9848

**LEGEND**  
EG - EXISTING GROUND  
FF - FINISH FLOOR  
FG - FINISH GRADE  
TH - TOP OF HALL  
BF - BOTTOM OF FOOTING  
PL - PROPERTY LINE PER 18023.5  
HP - HIGH POINT ELEVATION

APPROVED BY:  
*Paul T. Welsh* 09/22/2020  
PAUL T. WELSH, P.E., L.S.  
R.C.E. 37394  
L.S. 5205



PLAN PREPARED BY:  
**MASSARO & WELSH**  
CIVIL ENGINEERS / LAND SURVEYORS  
34840 YUCAIPA BLVD.  
YUCAIPA, CA 92399  
(909) 797-5300 TELEPHONE  
PREPARED: SEPTEMBER 2020

COUNTY OF RIVERSIDE  
RECOMMENDED BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
APPROVED BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
R.C.E. NO: \_\_\_\_\_ EXPIRES: \_\_\_\_\_

COUNTY OF RIVERSIDE  
FLOODPLAIN MANAGEMENT PLAN FOR CASE NO: FP20013R  
SITE ADDRESS  
APN: 402-110-003  
CHERRY VALLEY, CA 92223

DRAWING NO.  
SHEET 1 OF 1 SHEET

# Attachment 3 - Application for Water Service



## BEAUMONT CHERRY VALLEY WATER DISTRICT

560 Magnolia Avenue • PO Box 2037

Beaumont, CA 92223-2258

Phone (951) 845-9581

www.bcvwd.org

CUST# 07648

Will Serve Request       Water Supply Assessment (SB210)

Applicant Name: <u>Cecilia Santana</u>	Contact Phone #: <u>951-902-1024</u>
Mailing Address: <u>1148 Edgar Ave.</u>	Fax #:
City: <u>Beaumont</u>	E-mail: <u>Santana998@gmail.com</u>
State & Zip: <u>CA 92223</u>	
Service Address: <u>1148 Edgar Ave</u>	
Assessor's Parcel Number (APN), Tract Map No. Parcel Map No.: <u>APN 402-110-003</u>	
Project Type: <input checked="" type="checkbox"/> Single-Family <input type="checkbox"/> Multi-Family <input type="checkbox"/> Commercial/Industrial <input type="checkbox"/> Minor Subdivision (5 lots or less) <input type="checkbox"/> Major subdivision (6+ lots) <input type="checkbox"/> Other	
Site Map Attached: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

The letter should be delivered to:

Recipient: Cecilia Santana

\_\_\_\_\_  
\_\_\_\_\_

PLEASE CHOOSE ONE:

Mail (above address)       E-mail

Fax       Will pick up

The District reserves the right to impose terms and conditions in Will Serve Letters and/or Water Supply Assessment Reports that take into account water availability issues, conservation issues and the District's existing facilities, all of which impact the District's ability to provide service to the subject property and maintain the District's ability to meet existing water demands.

[Signature]  
Applicant's Signature

10/8/22  
Date

Reset Form

Receipt # 01032408  
cash

Print Form



**Beaumont-Cherry Valley Water District  
Regular Board Meeting  
January 11, 2023**

Item 11

STAFF REPORT

**TO:** Board of Directors

**FROM:** Dan Jagers, General Manager

**SUBJECT:** Request for “Will Serve Letter” for proposed cell tower for APN 400-010-001 (Rancho Citrus Corporation) located on Desert Lawn Drive, west of Desert Lawn Cemetery (Further Identified as 11239 Desert Lawn Drive) located in the City of Calimesa

**Staff Recommendation**

Consider the request for water service “Will Serve Letter” for a property located at **Riverside County Assessor’s Parcel No. (APN) 400-010-001** within the City of Calimesa, subject to payment of all fees to the District and securing all approvals from the City of Calimesa and:

- A. Approve the Application for Water Service and furnish “Will Serve Letter”, or
- B. Deny the Application for Water Service

**Background**

The Applicant, Dexter Jones (QualTek Wireless), requested a water service “Will Serve Letter” on July 28, 2022, from the District for a proposed cell tower to be constructed on an existing parcel of land located on Desert Lawn Drive, east of Brookside Avenue and further identified as 11239 Desert Lawn Drive located in the City of Calimesa. See Attachment 1 for the project location.

The Applicant plans to construct a cell tower on a ±2,336 sq. ft. leased space from the property owner, Rancho Citrus Corporation, (see Attachment 2 – Site Plan) on APN 400-010-001. The District requested that the owner of the property provide a letter of authorization confirming the property owner’s concurrence for the construction of the proposed project. This letter was provided to District staff around mid-December (see Attachment 3 – Letter of Authorization). APN 400-010-001 is vacant and the proposed Cell Tower will be located at the southern end of the parcel adjacent to Desert Lawn Drive.

On August 14, 2019, the Beaumont-Cherry Valley Water District’s Board of Directors approved Rancho Citrus Corporation (APN Nos. 400-010-001 & -007) for an Update to “Will Serve Letter.” The August 14, 2019, Update to “Will Serve Letter” is the most recent request from Rancho Citrus Corporation.

District staff confirmed with the Applicant that the cell tower site will be located on land leased by Rancho Citrus Corporation. The Applicant indicated that their request for service will be for irrigation use only. The cell tower site is required by the City of Calimesa to have a minimum landscape component. The District has confirmed that there is a 24” Ductile Iron Pipe (DIP) non-potable water main fronting the parcel.

At the April 28, 2022 Engineering Workshop, District staff was instructed by the Board to possibly bring “Will Serve Letter” requests forward for consideration after the State Water Resources Control Board (SWRCB) sets water use restrictions based on the drought declaration by the Governor in March 2022. The SWRCB set their water use restrictions on May 24, 2022 and the District was advised to begin taking “Will Serve Letter” requests back to the Board for approval.



The Landscape Water Use Calculation Table identified in the Landscape Plan (see Attachment 4 – APN 400-010-001 Landscape Plan) provided by the Applicant’s Landscape Architect allows District staff to estimate the water consumption for the project. The irrigation water consumption estimate for the cell tower site is 11 GPD or the minimum allowable allotment of water (1 EDU). The estimated cell tower water consumption estimates are set forth in Table 1:

**Table 1: Estimated Water Consumption (Applicant Provided)**

Source	Estimated Water Demand (EDUs)
Irrigation Water (Non-Potable)	1.0
Total	1.0

Note: 1 EDU = 487 gal/day (2020 UWMP)

The District reserves the right to review water consumption data (water audit) and charge the applicant capacity charges (facilities fees) for the total water consumption, at the current rate when the audit is performed, for any amount greater than the estimated water consumption provided by the Applicant and detailed in Table 1, above.

The impact of this structure on the District’s water supply system is minimal based on the estimated water consumption provided by the Applicant. The Applicant will be required to pay all applicable District Fees, including Facilities Fees, front-footage fees, and a water service installation charge. The Applicant will be required to pay all actual applicable fees in effect at the time of application for service installation.

This project has identified that there will be no potable demand, therefore no potable service will be considered for this project. The irrigation meter size will be determined by the Applicant. Irrigation system requirements will be required to meet the City of Calimesa standards/ordinance. The Applicant will need to secure other necessary approvals from the City of Calimesa and/or County of Riverside.

Should the project require a fire flow demand as determined by the Fire Department, then the project may be subject to a mainline extension to bring potable (and fire) facilities to the project vicinity.

**Conditions:**

The Applicant shall conform to all District requirements for water service and all City of Calimesa (and/or County of Riverside) requirements.

1. If applicable, the Applicant will be required to extend potable water facilities to the project site and install said facilities and a fire service connection(s) to support the City of Calimesa/County of Riverside Fire Department’s requirement for fire service.
2. The District reserves the right to review annual consumption data (water consumption audit) and adjust the applicant capacity charges (facilities fees) for any amount greater than 1.0 EDU for the irrigation demands which are currently identified in Table 1, above.
3. To minimize the use of potable water, the District requires the applicant to conform to the City of Calimesa Landscaping Ordinance (Chapter 18.75) which pertains to water conservation for landscaping and the following:



- a. Landscaped areas proposed to have turf, shall be functional and in compliance with a water budget. which have turf, shall have
- b. Landscaping in non-turf areas should be drought-tolerant, consisting of planting materials which are native to the region. Irrigation systems for these areas should be drip or bubbler type.
- c. "Smart irrigation controllers" which use Evapotranspiration (ET) data to automatically control the watering shall be implemented and used. Irrigation systems shall have an automatic rain sensor to prevent watering during and shortly after rainfall, automatically determine watering schedule based on weather conditions, and not require seasonal monitoring changes.
- d. Conversion of drought tolerant landscaping to turf is prohibited.

**Fiscal Impact:**

None. All fees and deposits will be paid by the Applicant prior to providing service.

**Attachments**

Attachment 1 – APN 400-010-001 Vicinity Map

Attachment 2 – APN 400-010-001 Site Plan

Attachment 3 – Letter of Authorization

Attachment 4 – APN 400-010-001 Landscape Plan

Attachment 5 – Application for Water Service for Riverside County APN 400-010-001

Staff Report Prepared by Aaron Walker, Developer Services Technician and Daniel Baguyo, Engineering Assistant





**Attachment 1 – APN 400-010-001 Vicinity Map**



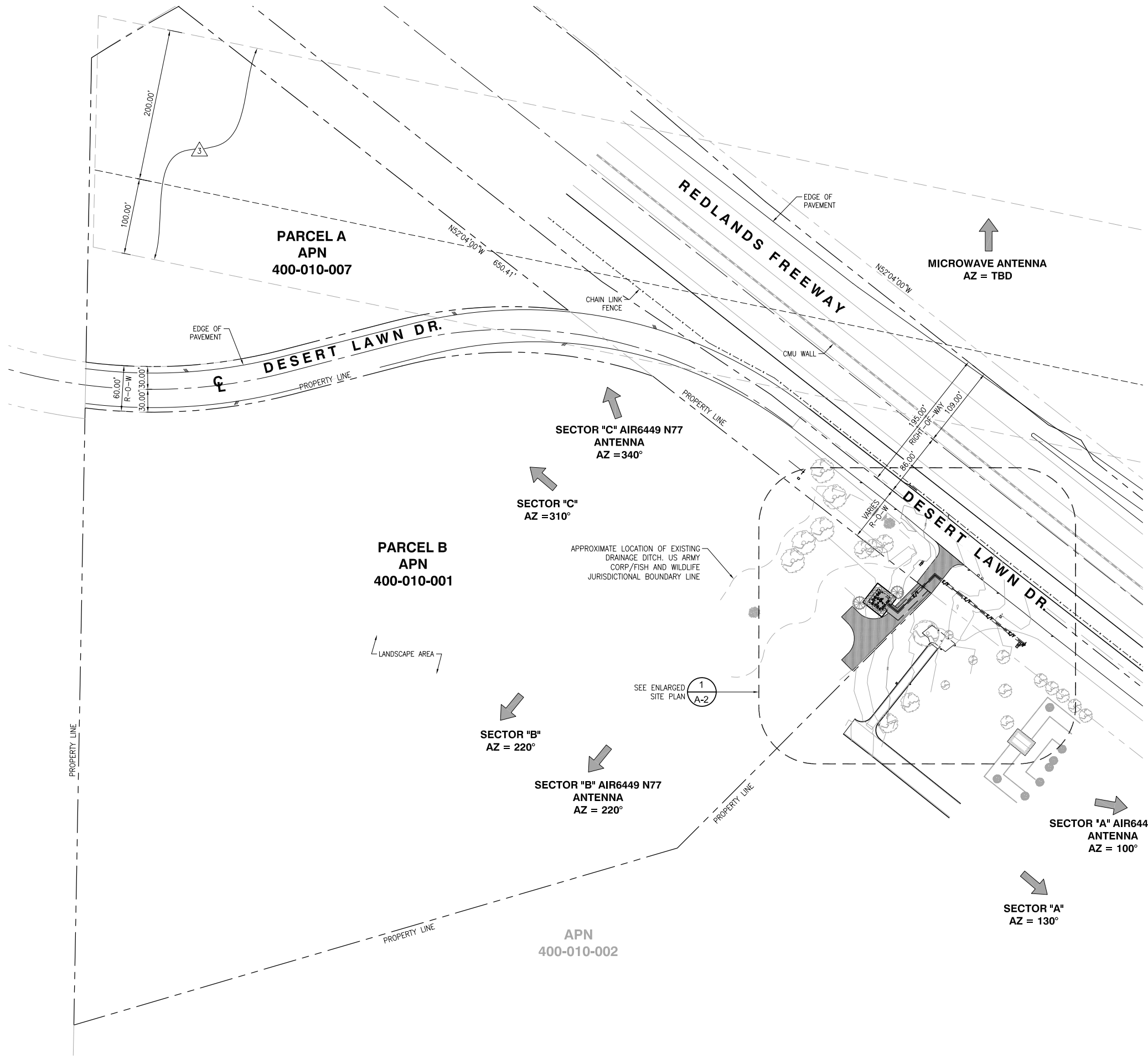
# ATTACHMENT 2 - APN 400-010-001 SITE PLAN

**NOTES:**

- NO EXISTING PARKING STALLS ARE BEING ADDED OR REMOVED AS PART OF THE PROPOSED INSTALLATION.
- THE PROPOSED LAYOUT IS PRELIMINARY AND SUBJECT TO CHANGE PENDING GEOTECHNICAL/SOILS REPORT.
- PROPOSED POWER AND TELCO PLAN IS PRELIMINARY AND SUBJECT TO CHANGE PENDING FINAL DESIGN FROM THE UTILITY COMPANY.

**SCHEDULE B (EXCEPTIONS)**

- ITEM A IS TAX RELATED  
 ITEMS B,C ARE LIENS RELATED  
 ITEMS 1,4,5 ARE RIGHTS RELATED  
 ITEM 7 IS RECITAL RELATED  
 ITEM 8 IS COVENANT RELATED  
 ITEMS 9,11 ARE INTEREST RELATED  
 ITEM 10 IS AGREEMENT RELATED  
 ITEM 12 IS ADVISORY RELATED
- EASEMENT(S) IN FAVOR OF THE PUBLIC OVER ANY EXISTING ROADS LYING WITHIN SAID LAND.  
  
NOT PLOTTED. MAP IS NOT AVAILABLE IN THE TITLE REPORT
  - EASEMENT(S) FOR THE PURPOSE(S) SHOWN BELOW AND RIGHTS INCIDENTAL THERETO, AS GRANTED IN A DOCUMENT:  
 GRANTED TO: SOUTHERN CALIFORNIA EDISON COMPANY, A CORPORATION  
 PURPOSE: PUBLIC UTILITIES  
 RECORDING DATE: OCTOBER 6, 1945  
 RECORDING NO: BOOK 705, PAGE 15, OF OFFICIAL RECORDS  
 AFFECTS: A PORTION OF SAID LAND
  - EASEMENT(S) FOR THE PURPOSE(S) SHOWN BELOW AND RIGHTS INCIDENTAL THERETO, AS GRANTED IN A DOCUMENT:  
 GRANTED TO: SOUTHERN CALIFORNIA EDISON COMPANY, A CORPORATION  
 PURPOSE: PUBLIC UTILITIES  
 RECORDING DATE: FEBRUARY 22, 1984  
 RECORDING NO: 3553, OF OFFICIAL RECORDS  
 AFFECTS: A PORTION OF SAID LAND  
 AND RE-RECORDING DATE: AUGUST 8, 1984  
 AND RE-RECORDING NO: 84-173172, OF OFFICIAL RECORDS
- NOT PLOTTED. LOCATION OF EASEMENT IS TOO FAR FROM THE SUBJECT PARCEL.



REV	DATE	DESCRIPTION
4	07/08/2021	DRM COMMENTS
3	06/17/2021	REVISED PER LATEST RFDS
2	04/22/2021	PLANNING COMMENTS
1	02/01/2021	PLANNING COMMENTS
0	09/17/2020	100% ZD'S
A	09/01/2020	90% CD'S FOR REVIEW

ISSUED DATE: 07/08/2021

ISSUED FOR: 100% ZD SET

LICENSURE:

PROJECT INFORMATION:  
 CSL00509  
 CALIMESA  
 APN: 400-010-001  
 CALIMESA, CA 92320

DRAWN BY: RED  
 CHECKED BY: SVF

SHEET TITLE: SITE PLAN

SHEET NUMBER: A-1

SITE PLAN

24"x36" SCALE: 1" = 70'-0"  
 11"x17" SCALE: 1" = 140'-0"  
 70' 35' 0' 70' 1

# ATTACHMENT 3 - LETTER OF AUTHORIZATION



Authorized AT&T Mobility Representative

Site #: NSB-CSL00509


Site Name: Calimesa

Property Address: 11239 Desert Lawn Drive, Calimesa, CA 92223

Parcel #: APN # 400-010-001

## LETTER OF AUTHORIZATION

The Owner of the subject property or structure hereby authorizes AT&T Mobility and QualTek Wireless LLC. and their employees, agents and contractors, to prepare, sign and file all entitlement, land use and building permit applications necessary for the installation of a new AT&T Mobility facility to be located on the property. It is understood that all fees associated with said applications are subject to AT&T's sole expense. Only the Property Owner is authorized to sign to accept any City-issued planning approvals.

Signature:   
Name: Guy Yocom  
Title: Owner  
Date: October 27, 2020  
Tel #: 951-284-3456

### ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California Riverside  
County of \_\_\_\_\_

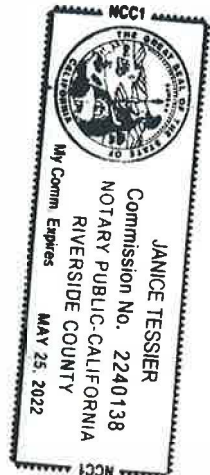
On October 27, 2020 before me, Janice Tessier, Notary Public  
(insert name and title of the officer)

personally appeared Guy Yocom  
who proved to me on the basis of satisfactory evidence to be the person ~~of~~ whose name ~~is~~ subscribed to the within instrument and acknowledged to me that he ~~is~~ executed the same in his ~~his~~ authorized capacity ~~(ies)~~, and that by his ~~his~~ signature ~~on~~ the instrument the person ~~or~~, or the entity upon behalf of which the person ~~acted~~, executed the instrument.

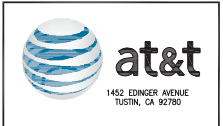
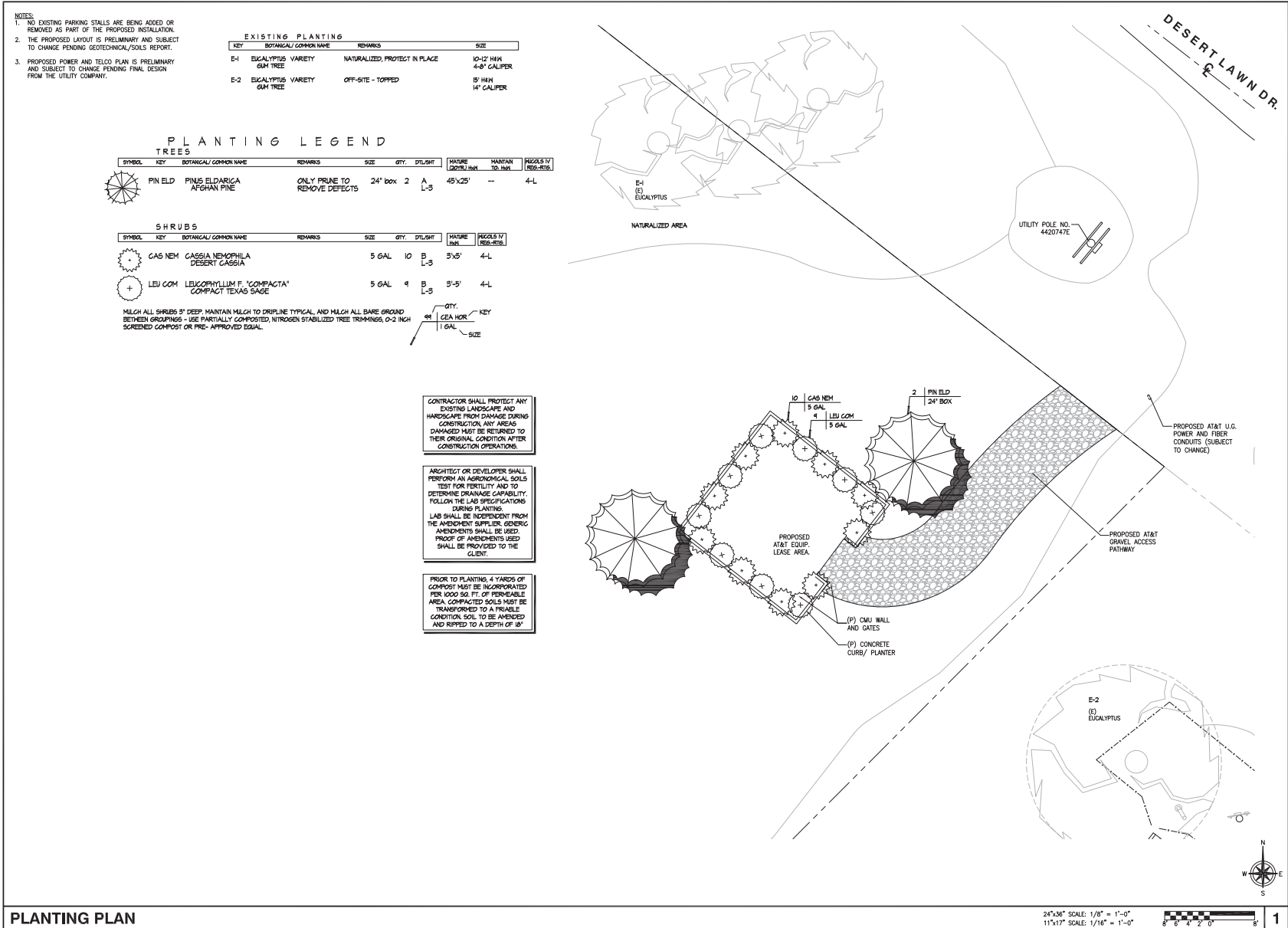
I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature:  (Seal)



# ATTACHMENT 4 - APN 400-010-001 LANDSCAPE PLAN



REV	DATE	DESCRIPTION
A	08/27/2020	90% ZD's FOR REVIEW

ISSUED DATE: **08/27/2020**

ISSUED FOR: **90% ZD SET**



**DMLA**  
Landscape Architecture  
34832 Alcazar Dr., Dana Point, Ca 92629  
david@danalane.com p(949)388-3369

PROJECT INFORMATION:  
**CSL00509**  
11251 DESERT LAWN DR.,  
BEAUMONT, CA 92223

DRAWN BY: \_\_\_\_\_ RED  
CHECKED BY: \_\_\_\_\_ SVF

SHEET TITLE: **PLANTING PLAN**

SHEET NUMBER: **L-1**

- NOTES:
- NO EXISTING PARKING STALLS ARE BEING ADDED OR REMOVED AS PART OF THE PROPOSED INSTALLATION.
  - THE PROPOSED LAYOUT IS PRELIMINARY AND SUBJECT TO CHANGE PENDING ECONOMIC/COSTS REPORT.
  - PROPOSED POWER AND TELCO PLAN IS PRELIMINARY AND SUBJECT TO CHANGE PENDING FINAL DESIGN FROM THE UTILITY COMPANY.

CONTRACTOR SHALL PROTECT ANY EXISTING LANDSCAPE AND HARDSCAPE FROM DAMAGE DURING CONSTRUCTION. ANY AREAS DAMAGED MUST BE RETURNED TO THEIR ORIGINAL CONDITION AFTER CONSTRUCTION OPERATIONS.

CONTRACTOR SHALL CAP, DIVERT AND/OR ADJUST ANY EXISTING IRRIGATION SYSTEM TO ACCOMMODATE THE NEW PLANTINGS. ENOUGH WATER MUST BE APPLIED TO THE EXISTING PLANTINGS DURING AND AFTER CONSTRUCTION OPERATIONS TO INSURE PLANT SURVIVAL.

CONTRACTOR SHALL BE RESPONSIBLE FOR MONITORING AND REGULATING SOIL MOISTURE CONTENT AND DRAINAGE UNTIL THE END OF CONTRACTED MAINTENANCE RESPONSIBILITY.

GENERAL WATERING GUIDELINE AS FOLLOWS:  
 WARM WEATHER: FILL BASIN 2X/ WEEK  
 COOL WEATHER: FILL BASIN 1X/ WEEK  
 CONTRACTOR SHALL CHECK SOIL MOISTURE AT LEAST WEEKLY WITH MOISTURE PROBE. SAMPLE THE ROOTBALL AND SURROUNDING SOIL. SOIL SHOULD BE MOIST THROUGHOUT THE SOIL PROFILE.  
 THE ROOTBALL MUST NOT BE ALLOWED TO DRY OUT OR BE ALLOWED TO SIT IN STANDING WATER. EVER.  
 ADJUST WATERING SCHEDULE BASED UPON RESULTS

### IRRIGATION LEGEND

SYMBOL	DESCRIPTION	REMARKS	DETAIL
[M]	NEW 3/4" WATER METER AND 1" SERVICE LINE PROVIDED AND INSTALLED BY GENERAL CONTRACTOR		—
[B]	FIBCO M202YA RP BACKFLOW PREVENTER W/ MILKING TB BRONZE NYE STRAINER (LINE SIZE). INSTALL WITHIN 1 FT. SPRINKLER/SPRIG-SCAPE TAP COLOR CODED COATED STEEL ENCLOSURE. VERIFY EXACT MODEL PER BACKFLOW DEVICE. INSTALL PER CITY/COUNTY STANDARDS		G L-4
[S]	RAINBIRD ESP-4-SHT4 4 STATION CONTROLLER IN LOCKING WALL. MOUNT BOX. PROVIDE AND INSTALL WEATHER SENSOR PER MANUFACTURER. SENSOR TO HAVE CLEAR VIEW OF SKY		D L-4
[V]	RAIN BIRD PEB SERIES REMOTE CONTROL VALVE - INSTALL IN SHRUB BEDS WHEREVER POSSIBLE IN RECTANGULAR VALVE BOX		H L-4
[E]	INSCO 1500A BALL VALVE (LINE SIZE)		F L-4
[P]	MILKING #500L PRESSURE REGULATOR (LINE SIZE) INSTALL ONLY IF EXISTING STATIC PRESSURE IS GREATER THAN 60PSI		E L-4
[AB]	PVC WATER PIPE SCH. 40 1" (MAINLINE 2" AND LARGER)		AB L-4
[AB]	PVC WATER PIPE SCH. 40 3/4" (LATERALS)		AB L-4
[AB]	PVC PIPE SLEEVE SCH. 40 2" MIN OR 2X DIA. OF PIPE OR WIRE BUNDLE. INSTALL WHERE SHOWN AND ALL STREET OR DRIVE CROSSINGS		AB L-4

### IRRIGATION OUTLETS

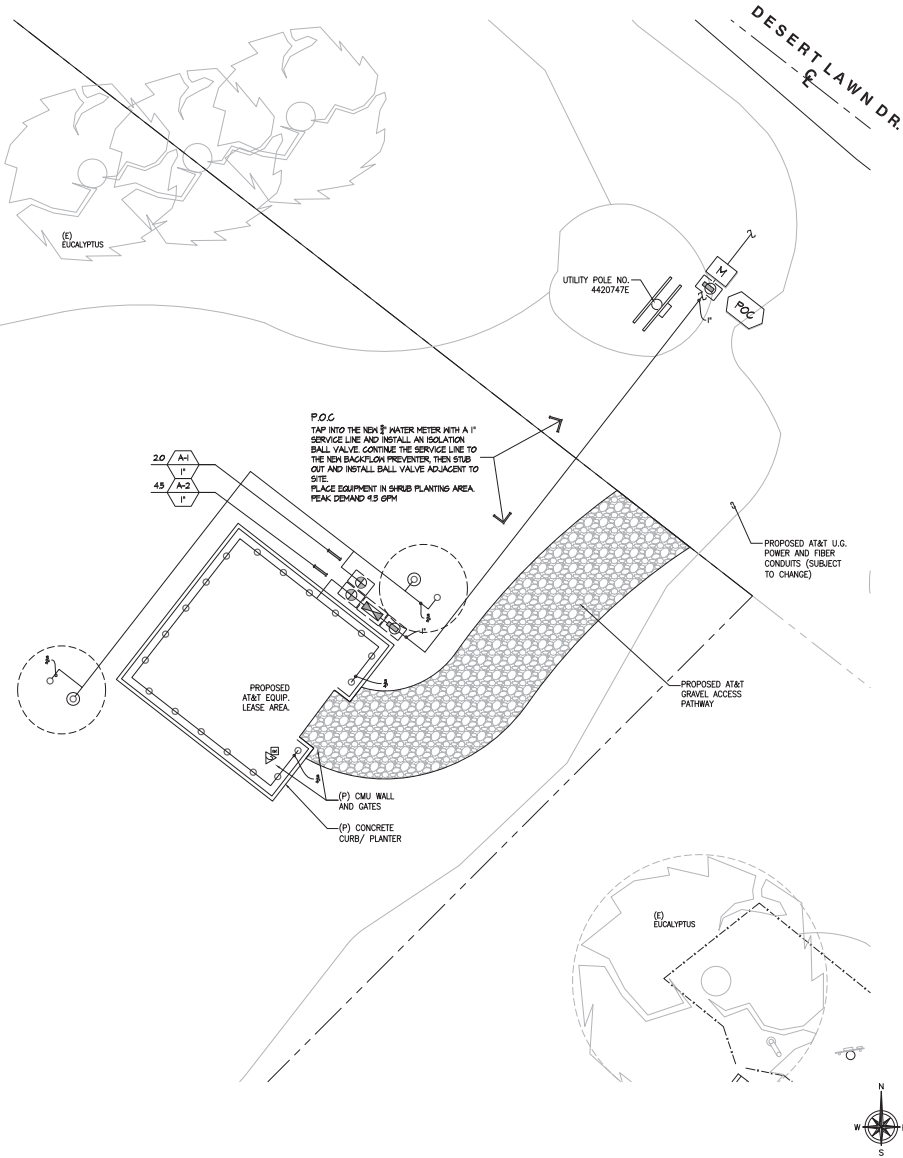
SYMBOL	DESCRIPTION	DISCHARGE GPM	PSI	RADIUS	PREP RATE	DETAIL
Ø	T	H	T	T	F	
[J]	2" POP-UP BUBBLERS					J L-4
[C]	HUNTER PROS-4-CV WITH PCH-50 BUBBLER	25	50	—	—	J L-4
[I]	HUNTER ROSE-50-SV WITH FIXED BUBBLER AND CHECK VALVE (DEPTH PER ROOTBALL)	05	50	—	—	I L-4

### POINT OF CONNECTION AND CONTROLLER INSTALLATION

- POC**  
 POINT OF CONNECTION TO THE 3/4" x 1/2" POTABLE WATER METER PROVIDED AND INSTALLED BY OTHERS. VERIFY THE EXACT STUBOUT LOCATION PER THE DRAWINGS AND ACTUAL FIELD CONDITIONS. THE LANDSCAPE CONTRACTOR SHALL PAY FOR ALL FEES AND PERMITS AND COORDINATE WITH THE WATER AGENCY FOR THE INSTALLATION OF THE IRRIGATION SYSTEM. PROVIDE ALL REQUIRED FITTINGS TO COMPLETE THE TASK. THE CONTRACTOR SHALL RUN A 1" PVC MAINLINE PIPE FROM THE POC TO THE 1" BACKFLOW PREVENTION DEVICE THEN TO EACH VALVE. FINAL LOCATION OF THIS EQUIPMENT SHALL BE APPROVED BY THE CITY AND OWNER'S AUTHORIZED REPRESENTATIVES. THE SYSTEM HAS BEEN DESIGNED FOR A MAXIMUM FLOW OF 2.0 GPM AT MINIMUM OPERATING PRESSURE OF 40.0 PSI. THE CONTRACTOR SHALL VERIFY THE STATIC PRESSURE IN THE FIELD BEFORE COMMENCEMENT OF THE PROJECT.
- CTRL**  
 PROVIDE AND INSTALL CONTROLLER ASSEMBLY PER ALL STATE AND LOCAL CODES. FINAL LOCATION TO BE APPROVED BY THE OWNER'S AUTHORIZED REPRESENTATIVE. 120VAC POWER PROVIDED BY OTHERS. THE LANDSCAPE CONTRACTOR SHALL COORDINATE THE 120VAC POWER FROM THE SOURCE TO THE CONTROLLER LOCATION AND MAKE THE FINAL HOOKUP. ALL 120VAC POWER WIRING SHALL BE COMPLETED BY A LICENSED ELECTRICAL CONTRACTOR. THE LANDSCAPE CONTRACTOR SHALL CONNECT THE LOW VOLTAGE CONTROL WIRES TO THE CONTROLLER TERMINAL STRIP IN SEQUENCE PER THE DRAWINGS. ANY DEVIATIONS WILL BE NOTED ON THE AS-BUILT DRAWINGS. THE LANDSCAPE CONTRACTOR SHALL COORDINATE WITH THE LOCAL CONTROLLER REPRESENTATIVE FOR ANY TESTING AND INSTALLATION CERTIFICATION.

### GENERAL IRRIGATION NOTES

- ALL CITY AND STATE LAWS, RULES AND REGULATION GOVERNING OR RELATING TO ANY PORTION OF THIS WORK ARE HEREBY INCORPORATED INTO AND MADE A PART OF THESE SPECIFICATIONS AND THEIR PROVISIONS SHALL BE CARRIED OUT BY THE CONTRACTOR.
- THIS DESIGN IS DIAGRAMMATIC. ALL PIPING, VALVES, ETC. SHOWN WITH PAVED AREAS IS FOR DESIGN CLARIFICATION ONLY AND SHALL BE INSTALLED IN PLANTING AREAS WHEREVER POSSIBLE. THE MAIN LINE PIPE SHALL BE INSTALLED AND ROUTED TO AVOID UNDESIRABLE BELOW GRADE CONDITIONS. THE CONTRACTOR SHALL LOCATE ALL VALVES IN SHRUB AREAS UNLESS OTHERWISE DIRECTED BY THE OWNER'S AUTHORIZED REPRESENTATIVE.
- THE SPRINKLER SYSTEM DESIGN IS BASED ON THE MINIMUM OPERATING PRESSURE AND THE MAXIMUM FLOW DEMAND SHOWN ON THE IRRIGATION DRAWINGS AT EACH POINT OF CONNECTION. THE IRRIGATION CONTRACTOR SHALL VERIFY WATER PRESSURE PRIOR TO ANY SYSTEM TESTING. REPORT ANY DIFFERENCES BETWEEN THE WATER PRESSURE INDICATED ON THE DRAWINGS AND THE ACTUAL PRESSURE READING AT THE IRRIGATION POINT OF CONNECTION TO THE OWNER'S AUTHORIZED REPRESENTATIVE. IN THE EVENT PRESSURE DIFFERENCES ARE NOT REPORTED PRIOR TO THE START OF CONSTRUCTION, THE IRRIGATION CONTRACTOR SHALL ASSUME FULL RESPONSIBILITY FOR ANY REVISION NECESSARY.
- DO NOT WILLFULLY INSTALL THE SPRINKLER SYSTEM AS SHOWN ON THE DRAWINGS WHEN IT IS OBVIOUS IN THE FIELD THAT UNKNOWN OBSTRUCTIONS, GRADE DIFFERENCES OR DIFFERENCES IN THE AREA DIMENSIONS EXIST THAT MIGHT NOT HAVE BEEN CONSIDERED IN THE ENGINEERING. SUCH OBSTRUCTIONS OR DIFFERENCES SHOULD IMMEDIATELY BE BROUGHT TO THE ATTENTION OF THE OWNER'S AUTHORIZED REPRESENTATIVE. IN THE EVENT THIS NOTIFICATION IS NOT PERFORMED, THE IRRIGATION CONTRACTOR SHALL ASSUME FULL RESPONSIBILITY FOR ANY REVISIONS NECESSARY.
- THE IRRIGATION CONTRACTOR SHALL FLUSH AND ADJUST ALL SPRINKLER HEADS AND VALVES FOR OPTIMUM COVERAGE AND TO PREVENT OVER SPRAY ONTO WALKS, STREETS, WALLS, ETC. THIS SHALL INCLUDE USE OF VARIABLE ARC SPRINKLERS AND SCREENING SCREENS OF ANG. TO FIT THE EXISTING SITE CONDITIONS AND TO THROTTLE THE FLOW CONTROL AT EACH REMOTE CONTROL VALVE TO OBTAIN THE OPTIMUM OPERATING PRESSURE FOR EACH SYSTEM.
- ALL LATERAL LINE PIPING UNDER PAVING WITHOUT A SLEEVE SHALL BE PVC SCHEDULE 40 PIPE AND SHALL BE INSTALLED PRIOR TO PAVING.
- TREE LOCATIONS TAKE PRIORITY OVER IRRIGATION PIPING. STAKE TREE LOCATIONS PRIOR TO TRENCHING FOR PIPE.
- ALL SPRINKLER EQUIPMENT NOT OTHERWISE DETAILED OR SPECIFIED SHALL BE INSTALLED AS PER MANUFACTURER'S RECOMMENDATIONS AND SPECIFICATIONS.
- REFER TO SPECIFICATIONS FOR ADDITIONAL DETAILED INFORMATION.



24"x36" SCALE: 1/8" = 1'-0"  
 11"x17" SCALE: 1/16" = 1'-0"



REV	DATE	DESCRIPTION
A	08/27/2020	90% ZD'S FOR REVIEW

ISSUED DATE: 08/27/2020

ISSUED FOR: 90% ZD SET



PROJECT INFORMATION:  
 CSL00509  
 11251 DESERT LAWN DR.,  
 BEAUMONT, CA 92223

DRAWN BY: RED  
 CHECKED BY: SVF

SHEET TITLE: IRRIGATION PLAN

SHEET NUMBER: L-2

### IRRIGATION PLAN



IRRIGATION SPECS.

**I. GENERAL CONDITIONS**  
 THE CONTRACTOR SHALL VERIFY THE EXISTING WATER PRESSURE (PSI) AND AVAILABLE FLOW (GPM) PRIOR TO CONSTRUCTION. NOTIFY THE OWNER IMMEDIATELY (24 HRS) IN WRITING OF ANY DISCREPANCIES BETWEEN THE ACTUAL PRESSURE AND FLOW AVAILABLE WITH THOSE SHOWN IN THESE DRAWINGS. THIS DESIGN IS DIAGNOSTIC. ALL PIPING AND VALVES ARE FOR DESIGN CLARITY ONLY AND NOT INTENDED TO BE INSTALLED IN ALL AREAS UNLESS OTHERWISE SPECIFIED. THIS DESIGN IS DIAGNOSTIC. ALL PIPING AND VALVES ARE FOR DESIGN CLARITY ONLY AND NOT INTENDED TO BE INSTALLED IN ALL AREAS UNLESS OTHERWISE SPECIFIED. THIS DESIGN IS DIAGNOSTIC. ALL PIPING AND VALVES ARE FOR DESIGN CLARITY ONLY AND NOT INTENDED TO BE INSTALLED IN ALL AREAS UNLESS OTHERWISE SPECIFIED.

**II. QUALITY ASSURANCE AND REQUIREMENTS**  
 THE CONTRACTOR SHALL MAINTAIN A QUALIFIED SUPERVISOR FAMILIAR WITH THE TYPE OF WORK AND THE CONTRACT DOCUMENTS ON SITE AT ALL TIMES DURING INSTALLATION OF THE WORK AND PRIMARY MAINTENANCE. ALL SPRINKLER EQUIPMENT NOT OTHERWISE DETAILED OR SPECIFIED SHALL BE INSTALLED PER THE MANUFACTURER'S RECOMMENDATIONS.

**III. MATERIALS/INSTALLATION**  
 THE MAINLINE PIPING SHALL BE INSTALLED AND ROUTED TO AVOID UNNECESSARY OBSTACLES BELOW GRADE. TREE LOCATIONS TAKE PRIORITY OVER IRRIGATION PIPING. STAKE TREE LOCATIONS PRIOR TO TRENCHING. THE AUTOMATIC CONTROLLER AND THE BACKFLOW DEVICE SHALL BE FACTORY ASSEMBLED AND INSTALLED PER MANUFACTURER'S RECOMMENDATIONS.

**IV. ADJUSTING AND TESTING THE SYSTEM**  
 AFTER PIPING AND PRESSURE TESTING THE CONTRACTOR SHALL THOROUGHLY FLUSH THE SYSTEM WITH OPEN ENDS ALL CAPPED PRESSURE TEST FOR FOUR (4) HOURS AT 80 PSI.

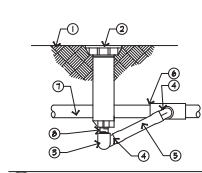
**V. SUBMITTALS**  
 UPON COMPLETION THE CONTRACTOR SHALL SUBMIT THE OWNER WITH A COMPLETE SET OF REPRODUCIBLE AS-BUILT DRAWINGS. THESE AS-BUILT DRAWINGS SHALL SHOW THE LOCATIONS OF ALL POINTS OF CONNECTION, VALVES, COUPLERS, QUICK COUPLERS AND OTHER MAINLINE COMPONENTS POSITIONED ACCURATELY FROM TWO (2) PERMANENT SITE OBJECTS. IN ADDITION THE CONTRACTOR SHALL SUBMIT TWO (2) COPIES OF THE FOLLOWING: A) COUPLER SHOWING SHAPE VALVES COVERAGE AREA COLOR CODED TO THE CORRESPONDING CONTROLLER STATION.

**VI. GUARANTEE**  
 THE CONTRACTOR'S WORK SHALL BE FULLY GUARANTEED FOR ONE (1) FULL YEAR FROM THE DATE OF ACCEPTANCE BY THE OWNER. ANY DEFECTIVE MATERIALS OR WORKMANSHIP SHALL BE REPLACED OR CORRECTED AT NO COST TO THE OWNER.

**VII. MAINTENANCE**  
 A QUALIFIED SUPERVISOR SHALL BE RESPONSIBLE FOR OPERATING THE IRRIGATION SYSTEMS, ADJUSTING THE CONTROLLER AND OBSERVING THE OPERATION OF THE IRRIGATION SYSTEMS. RESET CONTROLLER AT LEAST MONTHLY TO ACCURATELY ADJUST FOR SEASONAL VARIATIONS. INSPECT AND ADJUST THE ENTIRE IRRIGATION SYSTEM WEEKLY DURING APRIL THROUGH OCTOBER AND BI-MONTHLY FOR THE REST OF THE YEAR. CHECK FLOW LEAKS AND A MODERATE SEEBING DEVICE TO EVALUATE ACTUAL SOIL MOISTURE. OBSERVE NOZZLES FOR PROPER PATTERN AND PRESSURE.

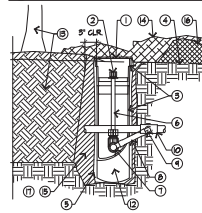
**VIII. CITY REQUIRED AS-BUILT PLANS**  
 IRRIGATION AS-BUILT PLANS ARE REQUIRED TO BE SUBMITTED FOR THE H.O.A. COMMON LANDSCAPE AREAS. SUBMITTAL OF AS-BUILT PLANS SHALL BE AS REQUIRED BY THE ENGINEERING AND PLANNING DIVISIONS. THE FINAL PLANS SHOULD BE PREPARED BY THE LANDSCAPE ARCHITECT FROM THE DESIGNING PROVIDED BY THE CONTRACTOR. FINAL AS-BUILT PLANS SHALL BE DRAFTED CLEARLY TO THE SATISFACTION OF THE CITY, AND THE FINAL PLANS SHALL BE SUBMITTED TO THE CITY FOR THEIR REVIEW.

THE FINAL AS-BUILT PLANS WILL BE REQUIRED TO BE REVIEWED AND APPROVED BY THE CITY AND FINAL PLANS WILL BE REQUIRED TO BE APPROVED AND SIGNED BY THE CITY PRIOR TO RELEASE OF SECURITIES.



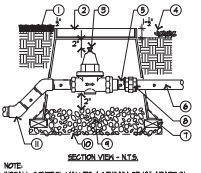
1) POP-UP W/ SPRAY OR BUBBLER

1. FINISH GRADE/TOP OF MUGH
2. POP-UP NOZZLE, SPRAY OR BUBBLER
3. PVC 5/8" 40 ELL
4. WAREBLE STREET ELL
5. PRE-ASSEMBLED BRASS JOINT WITH TWO POLY ELLS THROUGH INSERT AND 1/2" OF POLY TUBING. SIZE PER SPRINKLER INLET
6. PVC 5/8" 40 TEE OR ELL
7. PVC LATERAL PIPE
8. 5/8" 40 RISER, LENGTH AS REQ. FOR SPRING ASSEMBLY TO REMAIN NEAR HORIZONTAL. SIZE PER SPRINKLER INLET



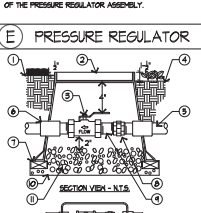
J) ROOT ZONE CANISTER

1. 4-INCH GRATE/REMOVABLE CAP
2. DRAIN FILTER OR BUBBLER. SEE LEGEND FOR EXACT NOZZLE
3. ROOT ZONE SYSTEM INCLUDES TOP GRATE AND BASKET CANISTER
4. FINISH GRADE
5. SAND SOGG FOR SANDY SOILS
6. 1/2-INCH PVC 5/8" 40 NIPPLE OR POLY FLEX RIBB
7. 1/2-INCH 90-DEGREE ELBOW
8. 1/2-INCH SWIVEL ASSEMBLY
9. 1/2-INCH MALE NPT INLET
10. PVC 5/8" 40 TEE OR ELL
11. LATERAL PIPE
12. 4-INCH BASKET WEAVE CANISTER OR PERFORATED PIPE-DO NOT FILL W/ GRAVEL
13. PLANT TRUNK AND ROOTBALL
14. MUGH LAYER
5. BACKFILL
6. BERT FOR WATERING BASKIN
7. NATIVE GRADE



E) PRESSURE REGULATOR

1. FINISH GRADE IN TURF AREAS
2. BOX TO BE PLACED AT RIGHT ANGLE TO HANDSIDE EDGE. USE STAINLESS BOLT, NUT AND WASHER. BOX TO BE PLACED AT RIGHT ANGLE TO HANDSIDE EDGE. HEAT BRAND "TRV" ONLY
3. PRESSURE REGULATOR. SEE LEGEND FOR SPECIFICATION
4. FINISHED GRADE IN SHRUB AREAS
5. BRASS NIPPLE TYP.
6. BRASS FITTING TO MASTER VALVE
7. BRICK SUPPORTS 4" RES. PER BOX
8. BRASS WASH
9. 3/4" ROSS, 3 GBS FIT
10. LANDSCAPE FABRIC, WRAP UP AND OVER BOX HELLS
11. BRASS FITTING FROM BACK FLOW PREVENTER OR BASKET STRAINER



F) BALL VALVE

1. FINISH GRADE IN TURF AREAS
2. PLASTIC RECTANGULAR VALVE BOX WITH BOLT DOWN COVER. USE STAINLESS BOLT, NUT AND WASHER. BOX TO BE PLACED AT RIGHT ANGLE TO HANDSIDE EDGE. HEAT BRAND "TRV" ONLY
3. BALL VALVE. SEE LEGEND
4. FINISHED GRADE IN SHRUB AREAS
5. PRESSURE SUPPLY LINE DEPTH PER SPECS
6. 3/4" PVC COUPLING AND T.O.E. NIPPLES
7. BRICK SUPPORTS 4" RES. PER BOX
8. 80 PVC INCH
9. 5/8" 40 PVC INCH
10. LANDSCAPE FABRIC, WRAP UP AND OVER BOX HELLS
11. 5/8" 40 PVC NIPPLES 3/4" ROSS, 3

ALL SLEEVES SHALL BE NO SMALLER THAN 2" DIA. EXCEPT AS NOTED BELOW

**IRRIGATION PIPING**

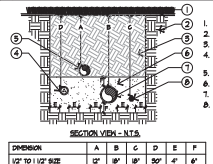
- ALL LATERAL LINE PIPE SHALL BE INSTALLED INSIDE A PVC 5/8" 40 SLEEVE
- FOR 1" THROUGH 2" ICF PRESSURE SUPPLY LINE PIPE, INSTALL IN A MINIMUM 4" DIA. PVC 5/8" 40 SLEEVE
- FOR 3" AND LARGER DIA. PRESSURE SUPPLY LINE PIPE, INSTALL IN A MINIMUM 8" DIA. PVC 5/8" 40 SLEEVE

**PIRING CONDUIT**

- FOR UP TO 20' 14 LON VOLTAGE WRES, INSTALL ONE 2" DIA PVC 5/8" 40 CONDUIT
- FOR 25' AND UP TO 40' 14 LON VOLTAGE WRES, INSTALL ONE 4" DIA PVC 5/8" 40 CONDUIT
- INSTALL ONE 3/4" PVC 5/8" 40 CONDUIT FOR FLEM SENSING CABLE
- INSTALL ONE 3/4" PVC 5/8" 40 CONDUIT FOR MASTER VALVE WIRE

NOTE: FLEM SENSING CABLE AND MASTER VALVE WIRES SHALL BE INSTALLED IN THEIR OWN CONDUIT SEPARATE AND APART FROM ALL OTHER WIRES.

A) SLEEVE AND CONDUIT

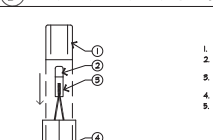


1. FINISH GRADE
2. UNDISTURBED SOIL
3. CLEAN COMPACTED BACKFILL
4. 50 VOLT ELECTRICAL RIGID 40 CONDUIT
5. LATERAL LINE. SEE SPECS
6. CLEAN SAND BACKFILL
7. PRESSURE MAINLINE. SEE SPECS
8. CONTROL WIRE. SEE SPECS. INSTALL AT MAINLINE DEPTH

B) PIPE AND WIRE TRENCHING

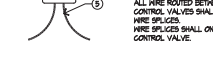
DIAMETER	A	B	C	D	E	F
1/2" TO 1/2" SIZE	12"	18"	24"	30"	48"	6"
2" TO 2 1/2" FLU SIZE	12"	24"	36"	48"	4"	6"
3" AND LARGER	18"	24"	36"	48"	4"	6"

C) WATERPROOF WIRE SPLICE



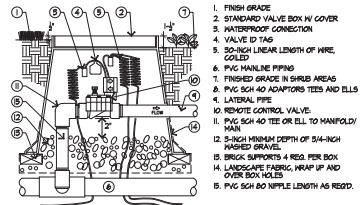
1. INNER CASE OF CONECTOR
2. COPPER SILEXIC GROMMET INSTALLED WITH RECOMMENDED TOOL
3. STRIP AND TRIM WIRES FOR PROPER CONNECTION
4. OUTER CASE OF CONECTOR
5. LOW VOLTAGE WIRES, 5 HANDBAN

D) WALL MOUNT CONTROLLER



1. INDOOR/OUTDOOR IRRIGATION CONTROLLER HANG MOUNTED TO LOGGING WEATHERPROOF CABINET
2. 1/2" PVC 5/8" 40 CONDUIT AND FITTINGS
3. JUNCTION BOX
4. WIRES TO CONTROL VALVES
5. 1" PVC 5/8" 40 CONDUIT TO POWER SUPPLY
6. POWER SUPPLY AND RECEPTACLE
7. RAIN SENSOR/WEATHER STATION MAY BE REQUIRED TO CABINET OR REMOVED TO SAVES SPACE OR OTHER SUITABLE FLOW METER TO MEET SPECIFICATION

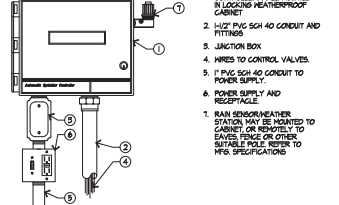
G) REDUCED PRESSURE BACKFLOW DEVICE



1. FINISH GRADE
2. STANDARD VALVE BOX W/ COVER
3. WATERPROOF CONNECTION
4. VALVE TO TAG
5. 30-INCH LINEAR LENGTH OF NIRE, HANDLE
6. PVC MANIFOLD PIPES
7. FINISHED GRADE IN SHRUB AREAS
8. PVC 5/8" 40 ADJUSTABLE TEE AND ELLS
9. LATERAL PIPE
10. REMOTE CONTROL VALVE
11. 1/2" PVC 5/8" 40 TEE OR ELL TO MANIFOLD/MAIN
12. BRASS BELLS
13. BRASS MANIFOLD PIPE FROM WATER METER AND BALL TYP SHUT OFF VALVE

H) REMOTE CONTROL VALVE

C) WATERPROOF WIRE SPLICE



1. INDOOR/OUTDOOR IRRIGATION CONTROLLER HANG MOUNTED TO LOGGING WEATHERPROOF CABINET
2. 1/2" PVC 5/8" 40 CONDUIT AND FITTINGS
3. JUNCTION BOX
4. WIRES TO CONTROL VALVES
5. 1" PVC 5/8" 40 CONDUIT TO POWER SUPPLY
6. POWER SUPPLY AND RECEPTACLE
7. RAIN SENSOR/WEATHER STATION MAY BE REQUIRED TO CABINET OR REMOVED TO SAVES SPACE OR OTHER SUITABLE FLOW METER TO MEET SPECIFICATION

IRRIGATION DETAILS AND NOTES

24"x36" SCALE: NTS  
 11"x17" SCALE: NTS

1

1452 DINGER AVENUE  
 TUSTIN, CA 92780

10 PASTER, SUITE 100  
 PINE, CA 92416

10650 SCRIPPS RANCH BLVD., SUITE 224  
 SAN DIEGO, CA 92131  
 (619) 443-1717 / (858) 433-1716

REV	DATE	DESCRIPTION
A	08/27/2020	90% ZD's FOR REVIEW

ISSUED DATE: 08/27/2020  
 ISSUED FOR: 90% ZD SET

LICENSEUR:

**DMLA**  
 Landscape Architecture  
 34832 Alcazar Dr., Dana Point, CA 92629  
 david@dmlanline.com p(949)388-3369

PROJECT INFORMATION:  
**CSL00509**

11251 DESERT LAWN DR.,  
 BEAUMONT, CA 92223

DRAWN BY: RED  
 CHECKED BY: SVF

IRRIGATION DETAILS AND NOTES

SHEET NUMBER: L-4

- NOTES:
- NO EXISTING PARKING STALLS ARE BEING ADDED OR REMOVED AS PART OF THE PROPOSED INSTALLATION.
  - THE PROPOSED LAYOUT IS PRELIMINARY AND SUBJECT TO CHANGE PENDING GEOTECHNICAL/GEOLS REPORT.
  - PROPOSED POWER AND TELCO PLAN IS PRELIMINARY AND SUBJECT TO CHANGE PENDING FINAL DESIGN FROM THE UTILITY COMPANY.

**Landscape Water Use Calculations**  
Project Type: Commercial

0.45 ETo allowance

Applicant to use drop down menus in cells that indicate a selection to describe each hydrozone. Where "INPUT" is shown, applicant to enter project specific information. Please note that embedded formulas will reflect as "false" or as an error until selections are completed.

**1 Maximum Annual Water Allowance (MAWA)**

INPUT the total square footage of landscape = 400 S.F.  
INPUT the Hist. ETo for the area = 85.00  
MAWA = 821 cu ft / yr

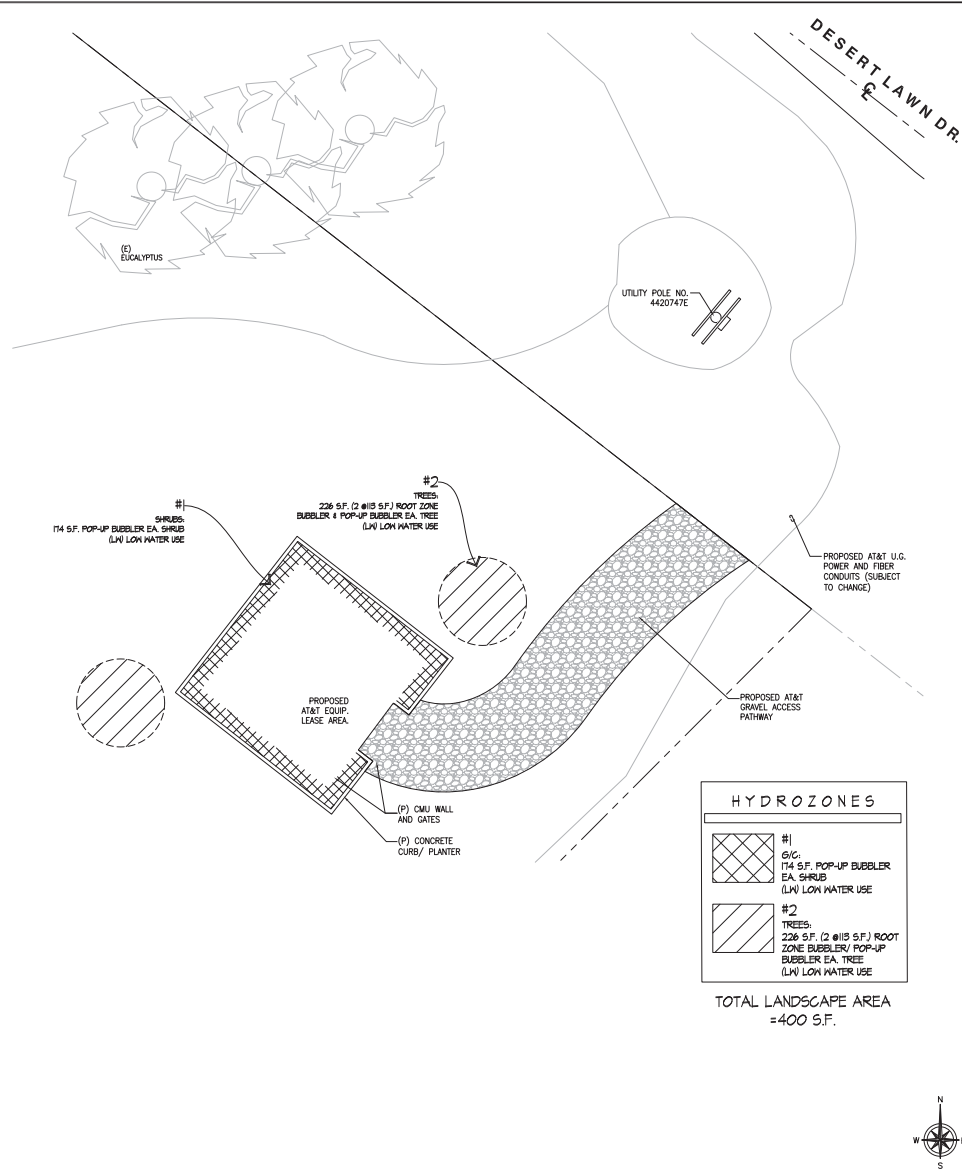
**2 Estimated Annual Water Use (EAWU)**

Hydrozone #	INPUT square footage of hydrozone	Plant Factor	Plant Type	Water Use
Hydrozone #1	114	0.2	Shrub / Deciduous	Low
Hydrozone Irrigation Efficiency = 0.75				
EAWU = 212 cu ft / yr				
Hydrozone #2	226	0.2	Tree / Ash	Low
Hydrozone Irrigation Efficiency = 0.85				
EAWU = 252 cu ft / yr				
Hydrozone #3	0	0	Shrub	Mid
Hydrozone Irrigation Efficiency = 0.85				
EAWU = 0 cu ft / yr				
Hydrozone #4	0	0	Shrub	Mid
Hydrozone Irrigation Efficiency = 0.85				
EAWU = 0 cu ft / yr				
Hydrozone #5	0	0	Shrub	Mid
Hydrozone Irrigation Efficiency = 1				
EAWU = 0 cu ft / yr				
Hydrozone #6	0	0	Shrub	Mid
Hydrozone Irrigation Efficiency = 1				
EAWU = 0 cu ft / yr				

SubTotal EAWU = 464 cu ft / yr  
Input Irrigation System Operation Factor = 0.95  
Total EAWU = 534  
MAWA - EAWU = 287 cu ft / yr  
(this number must be positive)

PERCENTAGE OF WATER SAVED RELATIVE TO MAX. ALLOWED = 35%

\* These are not required to be listed as a separate hydrozone if understory is planted with plants of an equal or higher plant factor, and foot area is already included in calculations.



1452 EDINGER AVENUE  
TUSTIN, CA 92780

10 PASTEUR, SUITE 100  
PUNIC, CA 92618

10650 SCRIPPS RANCH BLVD., SUITE 224  
SAN DIEGO, CA 92131  
tel: (858) 433-7173 / (858) 433-7176

REV	DATE	DESCRIPTION
1	06/29/22	WELQ CALCULATION
A	08/27/2020	90% ZD's FOR REVIEW

ISSUED DATE: 08/27/2020

ISSUED FOR: 90% ZD SET

David M. Lane  
Landscape Architecture  
34032 Alcazar Dr., Dana Point, Ca 92629  
david@dmlaonline.com p/(949)388-3369

PROJECT INFORMATION: CSL00509

11251 DESERT LAWN DR.,  
BEAUMONT, CA 92223

DRAWN BY: RED

CHECKED BY: SVF

SHEET TITLE: IRRIGATION WELQ CALCULATIONS

SHEET NUMBER: L-5

**IRRIGATION WATER EFFICIENT LANDSCAPE ORDINANCE CALCULATIONS**

24"x36" SCALE: 1/8" = 1'-0"  
11"x17" SCALE: 1/16" = 1'-0"



**ATTACHMENT 5 - APPLICATION FOR WATER SERVICE FOR  
RIVERSIDE COUNTY APN 400-010-001**



**BEAUMONT CHERRY VALLEY WATER DISTRICT**

560 Magnolia Avenue • PO Box 2037  
Beaumont, CA 92223-2258  
Phone (951) 845-9581  
www.bcvwd.org

**Will Serve Request**       **Water Supply Assessment (SB210)**

Dexter Jones	949-431-1336
Mailing Address: 10 Pasteur, Suite 100	Fax #:
City: Irvine	E-mail: djones@qualtekwireless.com
State & Zip: CA 92618	
<b>Service Address:</b> 11239 Desert Lawn Dr., Calimesa, CA 92320	
<b>Assessor's Parcel Number (APN), Tract Map No. Parcel Map No.:</b> 400-010-001	
<b>Project Type:</b> <input type="checkbox"/> Single-Family <input type="checkbox"/> Multi-Family <input type="checkbox"/> Commercial/Industrial <input type="checkbox"/> Minor Subdivision (5 lots or less) <input type="checkbox"/> Major subdivision (6+ lots) <input checked="" type="checkbox"/> Other	
<b>Site Map Attached:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

**The letter should be delivered to:**

<b>Recipient:</b> Dexter Jones _____ _____ _____
<b>PLEASE CHOOSE ONE:</b> <input type="checkbox"/> Mail (above address) <input checked="" type="checkbox"/> E-mail <input type="checkbox"/> Fax <input type="checkbox"/> Will pick up

The District reserves the right to impose terms and conditions in Will Serve Letters and/or Water Supply Assessment Reports that take into account water availability issues, conservation issues and the District's existing facilities, all of which impact the District's ability to provide service to the subject property and maintain the District's ability to meet existing water demands.

Dexter Jones  
Applicant's Signature

7/28/22  
Date



**Beaumont-Cherry Valley Water District  
Regular Board Meeting  
January 11, 2023**

Item 12

STAFF REPORT

**TO:** Board of Directors  
**FROM:** Dan Jagers, General Manager  
**SUBJECT:** **Consideration of Attendance at Upcoming Events and Authorization of Reimbursement and Per Diem**

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**Staff Recommendation**

Evaluate director attendance at upcoming events for possible pre-approval or approval after attendance for compensation and / or expense reimbursement pursuant to Policies 4060 and 4065 and vote to pre-approve any selected activities.

**SAMPLE MOTION:**

*I move that the Board pre-approve the attendance of all directors at these events for purposes of per diem and reimbursement of associated reasonable and necessary expenses per District policy: \_\_\_\_ (list events)*

**Background**

Event attendance is governed by BCVWD Policies and Procedures Manual Part II Policy 4060 Training, Education and Conferences, and Part II Policy 4065 Remuneration / Director Per Diem Fees. Per Government Code 53232.3(d), Directors will either prepare a written report for distribution to the Board or make a verbal report during the next regular meeting of the Board. Directors desiring to attend events not specifically enumerated and preauthorized by BCVWD policy should obtain pre-approval via vote of the Board in order to receive a per diem and/or expense reimbursement.

**Upcoming Events**

*For registration of attendance at any event, Board members should contact the Administrative Assistant.*

Activities and events that are, may already be, or can be voted as pre-approved for per diem and/or expense reimbursement for attendance:

## 1 - NEW EVENTS

DATE / TIME	EVENT A	DIRECTOR INTEREST	
Jan. 18-19 Wed-Thur. 9 am – 12 pm	<b>CSDA Virtual Workshop: Board Member Best Practices</b> January 18-19, 2023, from 9 am to 12 pm \$ 200.00 Two-day workshop contains informative sessions that covers all of the essential best practices of serving as a Board Member or Trustee of a Special District: the roles of Board Members and Staff, policies and procedures your District should consider to ensure effective governance, and general ethics principles related to Special Districts including an overview of the laws affecting Special Districts.	COVINGTON	HOFFMAN
<b>APPROVAL</b>		RAMIREZ	SLAWSON
<b>Preapproved</b> (Table A Line 8)		WILLIAMS	

DATE / TIME	EVENT B	DIRECTOR INTEREST	
Fri. Feb. 10 7:30 - 9:00 am	<b>Beaumont Chamber of Commerce Breakfast</b> Speaker information is not yet available <b>Noble Creek Community Center – Copper Room</b> 390 W. Oak Valley Parkway, Beaumont \$25 per person Reservation deadline: January 30, 2022 Please advise the Administrative Assistant 8 days in advance if you would like to attend. The Breakfasts are the second Friday of each month. Speakers vary, but information is not generally available in a timely manner	COVINGTON	HOFFMAN
<b>APPROVAL</b>		RAMIREZ	SLAWSON
Preapproved (Table A, 5)		WILLIAMS	

DATE / TIME	EVENT C	DIRECTOR INTEREST	
Feb. 23-24 Thur-Friday	<b>WEF Water 101 <a href="#">Workshop</a> and Optional 1-Day Sacramento Watershed Tour</b> \$ Price is not yet available Water Education Foundation is hosting a detailed the history, geography, legal and political facets of water in California. Taught by some of the leading policy and legal experts in California, the one-day workshop gives attendees a deeper understanding of the state’s most precious natural resource. Location: University of the Pacific, McGeorge School of Law 3327 5 <sup>th</sup> Ave Sacramento, CA. Lecture Hall	COVINGTON	HOFFMAN
<b>APPROVAL</b>		RAMIREZ	SLAWSON
Preapproved (Table A, 18) <b>Tour</b> <b>REQUIRES VOTE</b>		WILLIAMS	

DATE / TIME	EVENT D	DIRECTOR INTEREST	
Mar. 8-10 Wed-Friday	<b>Water Education Foundation Lower Colorado River <a href="#">Tour</a></b> March 8-10, 2023 \$ Price is not yet available Following the course of the lower California, the tour explores infrastructure, farming regions, wildlife refuges and the Salton Sea while discussing water needs in the Lower Basin, drought management, endangered species and habitat restoration.	COVINGTON	HOFFMAN
<b>APPROVAL</b>		RAMIREZ	SLAWSON
<b>REQUIRES VOTE</b>		WILLIAMS	

DATE / TIME	EVENT E	DIRECTOR INTEREST	
Mon. Mar. 27 8:00 am	<b>ACWA Region 9 <a href="#">Salton Sea Tour</a> – Full day bus tour Coachella Valley Water District</b> 75525 Hovley Lane E, Palm Desert 92211 Cost: \$ not yet available Accommodations: JW Marriott \$379 (Sunday night) History of the Salton Sea, relationship to Colorado River, importance to water security in the west, current status and projects underway.	COVINGTON	HOFFMAN
<b>APPROVAL</b>		RAMIREZ	SLAWSON
<b>Preapproved</b> (Table A, 2)		WILLIAMS	

## 2 - ON CALENDAR

DATE / TIME	EVENT	DIRECTOR INTEREST	
Fri. Jan. 13 7:30 - 9:00 am	<b>Beaumont Chamber of Commerce Breakfast</b> Speaker: Jeff Hart, City of Beaumont Public Works Director <b>Noble Creek Community Center – Copper Room</b> 390 W. Oak Valley Parkway, Beaumont \$25 per person Reservation deadline: December 28, 2022 Please advise the Administrative Assistant 8 days in advance if you would like to attend. The Breakfasts are the second Friday of each month. Speakers vary, but information is not generally available in a timely manner	<b>COVINGTON YES</b>	<b>HOFFMAN YES</b>
<b>APPROVAL</b>		RAMIREZ	<b>SLAWSON YES</b>
<b>Preapproved</b> (Table A, 5)		WILLIAMS	

DATE / TIME	EVENT	DIRECTOR INTEREST	
Tue. Jan. 17 10 am – 12 pm	<b>CSDA Webinar: Brown Act: Come for the Basics, Stay for the Updates</b> January 17th, 2023, from 10 am to 12 pm \$ Free Brown Act presentation is geared towards board members and general managers to provide an overview of obligations to the public relative to the open conduct of the public's business, including the new teleconferencing rules effective January 1, 2023.	COVINGTON	<b>HOFFMAN YES</b>
<b>APPROVAL</b>		RAMIREZ	<b>SLAWSON YES</b>
<b>Preapproved</b> (Table A Line 8)		<b>WILLIAMS YES</b>	

DATE / TIME	EVENT	DIRECTOR INTEREST	
Mon. Jan. 30 10 am - 12 pm	<b>CSDA Webinar: Ratepayer Assistance Funding &amp; Water Shut-Off Laws</b> January 30 from 10 am to 12 pm \$ Free CSDA will address the requirements water providers must follow before terminating water service for non-paying customers. The presentation will discuss the importance of having guidelines in place, federal and state programs available to water providers and recent legislation on the subject.	COVINGTON	<b>HOFFMAN YES</b>
<b>APPROVAL</b>		<b>RAMIREZ YES</b>	<b>SLAWSON YES</b>
<b>Preapproved</b> (Table A Line 8)		<b>WILLIAMS YES</b>	

DATE / TIME	EVENT	DIRECTOR INTEREST	
Thur. Feb. 2 10 am - 12 pm	<b>CSDA Webinar: Ethics AB 1234 Compliance Training</b> February 2, 2023 from 10 am to 12 pm \$ Free	COVINGTON	HOFFMAN YES
<b>APPROVAL</b>	State law requires two hours of ethics training every two years and within one year of taking office. The training is also required for certain employees. This webinar will contain examples, recent developments in the law and current guidance from the Fair Political Practice Commission (FPPC).	RAMIREZ	SLAWSON
<b>Preapproved</b> (Table A Line 8)		<b>WILLIAMS YES</b>	

DATE / TIME	EVENT	DIRECTOR INTEREST	
Tue. Feb. 14 8:45 am – 12:15 pm	<b>CSDA Webinar: Grassroots Advocacy and Public Outreach Three Part Series</b> \$ Free	COVINGTON YES	HOFFMAN
<b>APPROVAL</b>	<b>Take Action: Legislative Relations 101</b> 8:45-9:45 am Since the California State Legislatures writes the laws that govern Special Districts, engaging with your legislators and other stakeholders in the Capital is a necessary part of leading your district.	RAMIREZ YES	SLAWSON YES
<b>Preapproved</b> (Table A Line 8)	<b>Take Action: Grassroots Advocacy 101</b> 10-11 am Grassroot advocacy mobilizing a legislators constituents to speak out on a particular issue which can be one of the most effective tools for persuading your representatives. <b>Take Action: Media Relations 101</b> 11:15-12:15 pm The media can be an invaluable tool in reaching your audiences and broadening the reach of your message. This webinar will provide relevant information on how to become a powerful voice with your issues.	WILLIAMS YES	

DATE / TIME	EVENT	DIRECTOR INTEREST	
Thu., Feb 23 Time TBD	<b>Beaumont Chamber of Commerce 2023 Citizen of the Year and Installation of Officers Dinner</b> The Lodge at Four Seasons \$Price not yet available	COVINGTON	HOFFMAN
<b>APPROVAL</b>		RAMIREZ	SLAWSON
<b>REQUIRES VOTE</b>		WILLIAMS	

DATE / TIME	EVENT	DIRECTOR INTEREST	
Feb 26- Mar 1, 2023	<b>CSDA 2023 Special District <a href="#">Leadership Academy</a> La Quinta Embassy Suites La Quinta Hotel &amp; Spa</b> Sunday February 26- March 1, 2023 \$625.00 Early Bird	COVINGTON YES	HOFFMAN
<b>APPROVAL</b>	Groundbreaking, curriculum-based continuing education program, which recognizes the necessity for the board and general manager to work closely towards a common goal.	RAMIREZ	SLAWSON
<b>Preapproved</b> (Table A Line 13)		<b>WILLIAMS YES</b>	

DATE / TIME	EVENT	DIRECTOR INTEREST	
Tue. Mar. 21 10 am - 11 am	<b>CSDA Webinar: Intro to Special District Finances for Board Members</b> March 21 from 10 am to 11 am \$ Free This course will help you fulfill these responsibilities by providing you with the knowledge and tools you need to gain a better understanding of the flow of a special district's day-to-day transaction, accounting system and financial statements.	COVINGTON	HOFFMAN YES
<b>APPROVAL</b>		<b>RAMIREZ YES</b>	<b>SLAWSON YES</b>
<b>Preapproved</b> (Table A Line 8)		<b>WILLIAMS YES</b>	

**Fiscal Impact:**

The fiscal impact will depend on the number of directors attending an event and the event costs.



**Beaumont-Cherry Valley Water District  
Regular Board Meeting  
January 11, 2023**

Item 13

STAFF REPORT

**TO:** Board of Directors  
**FROM:** Dan Jagers, General Manager  
**SUBJECT:** Continued Review of California Drought Conditions, District Urban Water Management Plan and Water Shortage Contingency Plan, BCVWD Resolution 2022-12 (as amended) Implementing Water Use Restrictions, and Other Drought Response

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**Staff Recommendation**

None. Direct staff as desired.

**Background**

At its meeting of April 28, 2022, the Board of Directors adopted Resolution 2022-12 (amended by Resolutions 2022-18 and 2022-23), implementing water use restrictions as outlined in the Water Shortage Contingency Plan and as mandated by the State Water Resources Control Board.

**News**

**Heavy Rain in California Causes Flooding but Offers Respite From Drought**

The New York Times 12/31/2022

<https://www.nytimes.com/2022/12/31/us/california-weather-rain-flooding-landslides.html>

**California's snowpack is far above average amid January storms, but a lot more is needed**

The Los Angeles Times 1/4/2023

<https://www.latimes.com/environment/story/2023-01-03/california-snowpack-far-above-average-amid-storms>

**California braces for more 'brutal' flooding and mudslides as experts warn it won't quench historic drought**

CNN 1/4/2023

<https://edition.cnn.com/2023/01/04/us/california-storm-flooding-wednesday-drought-climate/index.html>

**Could West Coast's atmospheric river help undo drought conditions? Too early to tell, experts say**

ABC News 12/29/2022

<https://abcnews.go.com/US/west-coasts-atmospheric-river-undo-drought-conditions-early/story?id=95903096>

**Resources**

National Integrated Drought information System

NOAA - NIDIS

<https://www.drought.gov/states/california>



Public Policy Institute of California – Water Policy Center  
<https://www.ppic.org/water/>

California's Drought Crisis / Cal Matters  
<https://calmatters.org/california-drought-water/>

California Drought - USGS  
<https://ca.water.usgs.gov/california-drought/>

Quench California (ACWA website)  
<https://quenchca.com/>

Pacific Institute – California Drought Conditions and Impacts  
<https://www.californiadrought.org/>

California Water Watch – click the link and type in your zip code  
<https://cww.water.ca.gov/>

### **Attachments**

1. Reservoir Conditions – January 3, 2023
2. Snowpack Conditions – January 4, 2023
3. California Drought Monitor Map – December 29, 2022



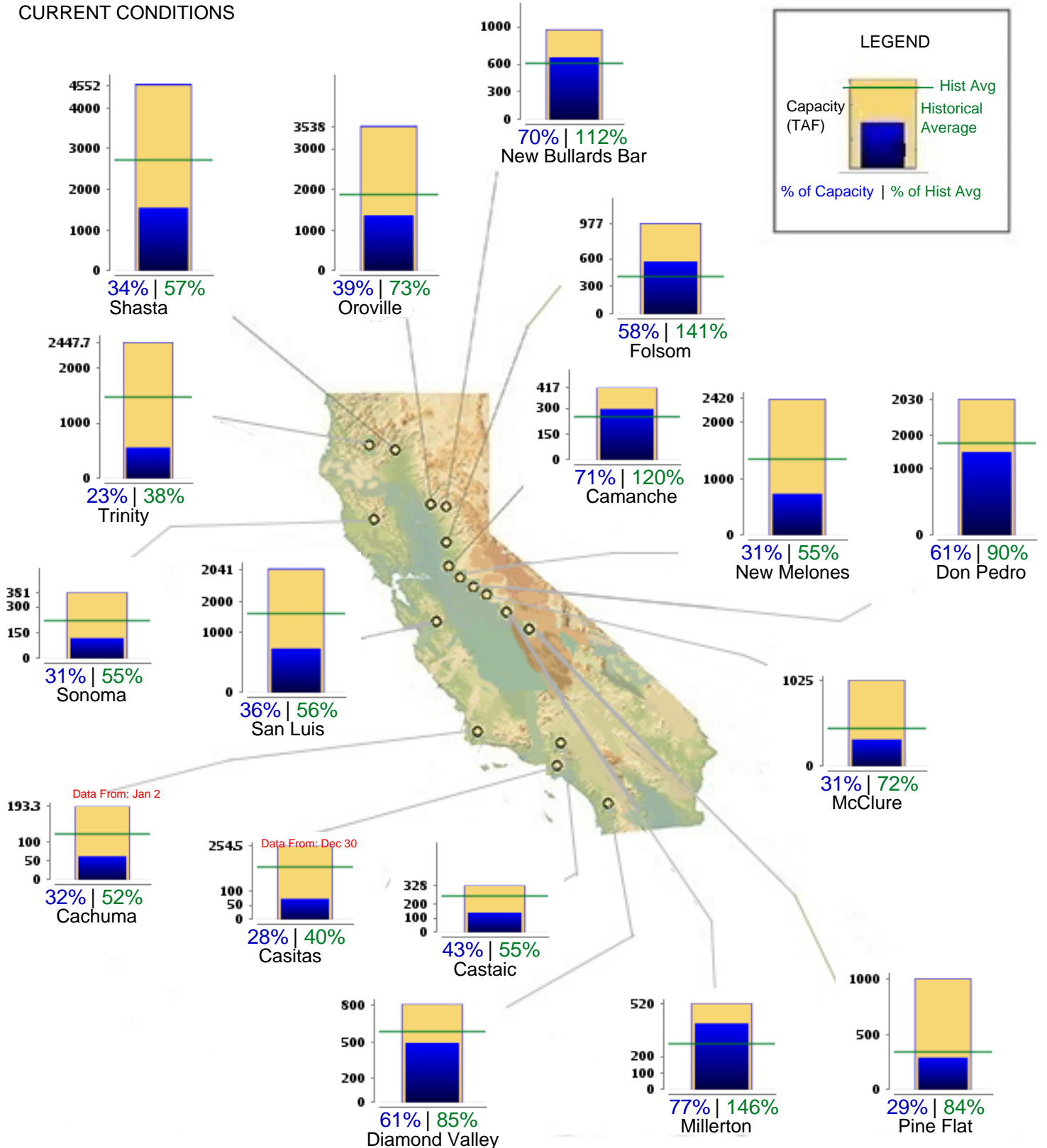


# CURRENT RESERVOIR CONDITIONS

## CALIFORNIA MAJOR WATER SUPPLY RESERVOIRS

Midnight - January 3, 2023

### CURRENT CONDITIONS



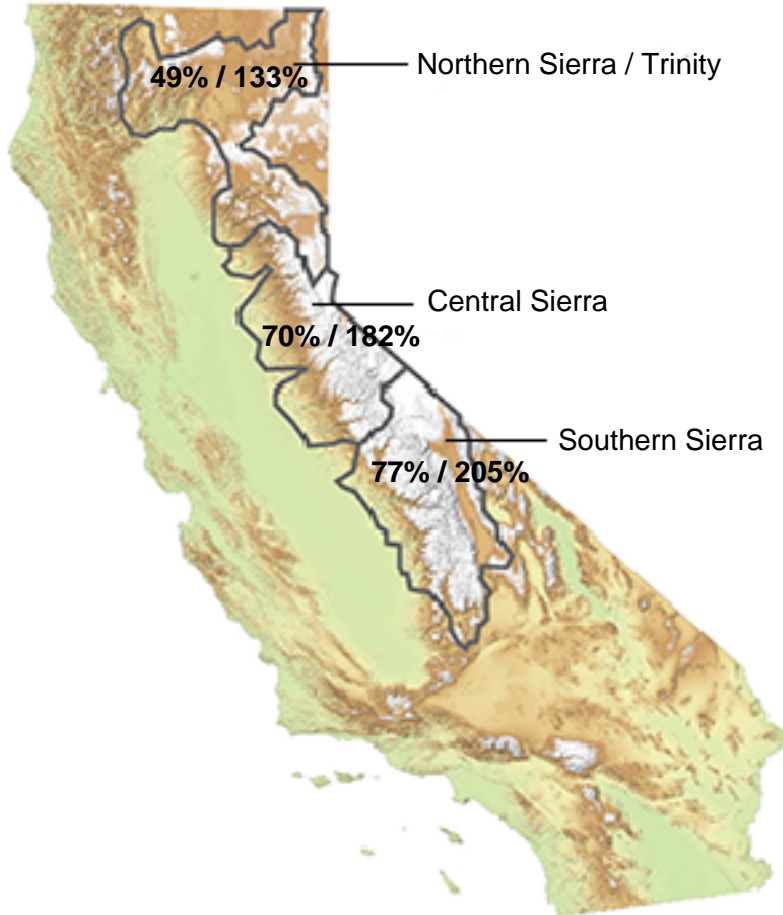
Updated 01/04/2023 12:18 PM



# STATEWIDE SNOW WATER CONTENT

## CURRENT REGIONAL SNOWPACK FROM AUTOMATED SNOW SENSORS

% of April 1 Average / % of Normal for This Date



NORTH	
Data as of January 4, 2023	
Number of Stations Reporting	33
Average snow water equivalent (Inches)	13.9
Percent of April 1 Average (%)	49
Percent of normal for this date (%)	133

CENTRAL	
Data as of January 4, 2023	
Number of Stations Reporting	53
Average snow water equivalent (Inches)	19.2
Percent of April 1 Average (%)	70
Percent of normal for this date (%)	182

SOUTH	
Data as of January 4, 2023	
Number of Stations Reporting	33
Average snow water equivalent (Inches)	17.3
Percent of April 1 Average (%)	77
Percent of normal for this date (%)	205

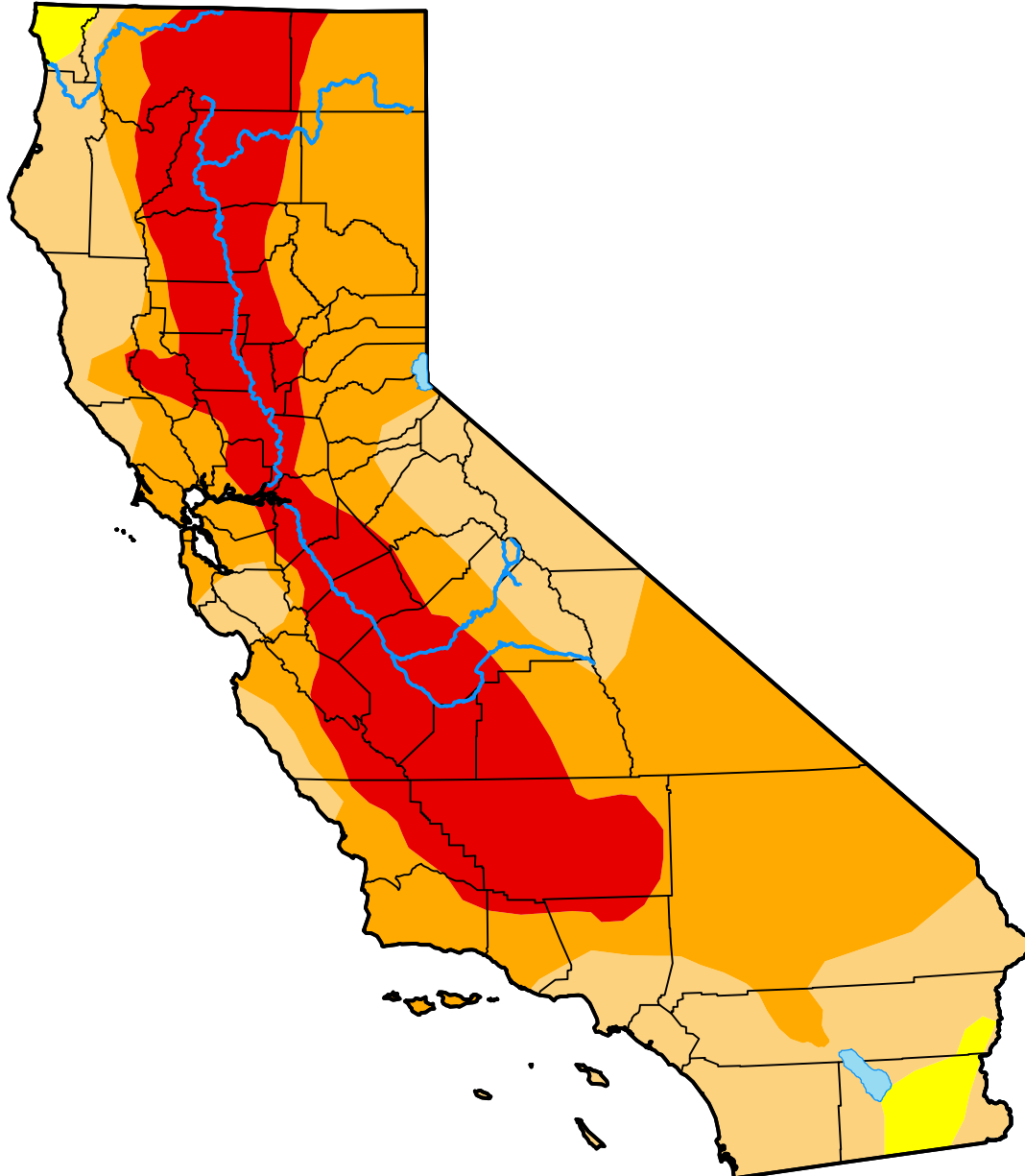
STATE	
Data as of January 4, 2023	
Number of Stations Reporting	119
Average snow water equivalent (Inches)	17.2
Percent of April 1 Average (%)	65
Percent of normal for this date (%)	173

**Statewide Average: 65% / 173%**

Data as of January 4, 2023

# U.S. Drought Monitor California

**January 3, 2023**  
(Released Thursday, Jan. 5, 2023)  
Valid 7 a.m. EST



*Drought Conditions (Percent Area)*

	None	D0-D4	D1-D4	D2-D4	D3-D4	D4
<b>Current</b>	0.00	100.00	97.93	71.14	27.10	0.00
<b>Last Week</b> <i>12-27-2022</i>	0.00	100.00	97.94	80.56	35.50	7.16
<b>3 Months Ago</b> <i>10-04-2022</i>	0.00	100.00	99.77	94.02	40.91	16.57
<b>Start of Calendar Year</b> <i>01-03-2023</i>	0.00	100.00	97.93	71.14	27.10	0.00
<b>Start of Water Year</b> <i>09-27-2022</i>	0.00	100.00	99.76	94.01	40.91	16.57
<b>One Year Ago</b> <i>01-04-2022</i>	0.00	100.00	99.30	67.62	16.60	0.84

***Intensity:***

- None
- D0 Abnormally Dry
- D1 Moderate Drought
- D2 Severe Drought
- D3 Extreme Drought
- D4 Exceptional Drought

*The Drought Monitor focuses on broad-scale conditions. Local conditions may vary. For more information on the Drought Monitor, go to <https://droughtmonitor.unl.edu/About.aspx>*

***Author:***

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CPC/NOAA



**droughtmonitor.unl.edu**