



BEAUMONT-CHERRY VALLEY WATER DISTRICT
560 Magnolia Avenue, Beaumont, CA 92223

**MINUTES OF REGULAR MEETING – ENGINEERING WORKSHOP
OF THE BOARD OF DIRECTORS**
Thursday, June 22, 2023 at 6:00 p.m.

*Meeting held in person at 560 Magnolia Ave., Beaumont, CA
pursuant to California Government Code Section 54950 et. seq.*

Call to Order: *President Hoffman opened the meeting at 6:04 p.m.*

Pledge of Allegiance was led by Director Covington.

Invocation was given by Director Williams.

Announcement and Verification of Remote Meeting Participation
No Board members were attending via teleconference.

Roll Call:

Directors present:	Covington, Hoffman, Williams
Directors absent:	Ramirez, Slawson
Staff present:	General Manager Dan Jagers Director of Finance and Administration Kirene Bargas PhD Director of Engineering Mark Swanson Director of Operations James Bean Finance Manager William Clayton Director of Information Technology Robert Rasha Water Utility Superintendent Julian Herrera Engineering Assistant Inmar Shihab Civil Engineering Assistant Evan Ward Management Analyst I Erica Gonzales Senior Management Analyst Sylvia Molina Administrative Assistant Lynda Kerney Administrative Assistant Cenica Smith
Legal Counsel	Steven Flower

Members of the public who registered their attendance: Nyles O'Harra, San Geronio Pass Water Agency. Elm Street homeowners were also present but did not sign in.

Public Comment: None.

General Manager's Report:

At the request of General Manager Jagers, Director of Engineering Mark Swanson presented part of the General Manager's Report out of order as there are interested parties in attendance. He provided a brief update on the Elm Avenue pipeline project. There was no discussion.

1. Adjustments to the Agenda: None.

2. Consideration of Vote for Special District Representative on the Countywide Oversight Board

General Manager Dan Jagers briefed the Board on the County Oversight Board and explained the vote. He pointed to the list of five candidates. The only candidate communication has been received from candidate Russ Martin.

The Board cast a vote for candidate Russ Martin for Special District Representative on the Countywide Oversight Board by following roll-call vote:

MOVED: Covington	SECONDED: Williams	APPROVED 3-0
AYES:	Covington, Hoffman, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	Ramirez, Slawson	

3. Resolution 2023-18 Annual Water Supply and Demand Assessment

Director of Engineering Mark Swanson reminded that this information will be uploaded to the State and the draft report was presented at the June 14, 2023 meeting. A meeting with the regional water purveyors was held June 15, and some figures were adjusted based on that meeting to show that appropriate supply is available to meet demands.

Director Covington asked for detail on the changes made, and Mr. Swanson reviewed Tables 3, 4 and 5 in the staff report. Demand is about 10,600 acre-feet (af), but supply numbers are in the 29,000 to 30,000 af range based on the regional supply, Swanson stated. The report has been recast to closely resemble actual needs, he explained.

Mr. Swanson confirmed for Director Covington that the San Geronio Pass Water Agency (SGPWA) is obligated to provide the same report to the State, and reiterated that a meeting was held to coordinate needs and reflect a similar approach. Director Covington pointed to the assumptions in the report and stated that a region would want to be sending the same, not conflicting information. Mr. Swanson assured that SGPWA is the State Water Contractor and will send the same or similar data cast in a different manner.

President Hoffman commented on the amount of water available this year and the current State Water Project allocation. He recalled the inability to receive more water due to hydraulic limitations. Mr. Jagers said there is a replenishment component in the District's water order, but the State's requirements have nothing to do with the BCVWD conjunctive use program; it is not part of the annual supply assessment.

President Hoffman asked if the District was taking full advantage of the available water supply this year, and Jagers noted that the subject of available supplies will be brought back to the Board at a later date for discussion related to the conjunctive use activity. He confirmed that the District is taking delivery and will be actively recharging

all year long to get all the wet water possible. Another regional meeting is scheduled in August, he noted.

President Hoffman invited public comment. There was none.

The Board adopted Resolution 2023-18 Adopting the 2023-2024 Annual Water Supply and Demand Assessment by the following roll-call vote:

MOVED: Williams	SECONDED: Covington	APPROVED 3-0
AYES:	Covington, Hoffman, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	Ramirez, Slawson	

4. Request for Will-Serve Letter for Riverside County Assessor's Parcel Nos. 417-124-026 located on Walnut Street, south of 4th Street (Further Defined as 380 Walnut Street) in the City of Beaumont

Director of Engineering Mark Swanson introduced the project, a single commercial / industrial building with relatively low water and some landscaping. He estimated 450 gallons per day (gpd) and irrigation demand of 481 gpd (about 1 EDU each). The overall ask is for 2 EDUs and a single domestic meter plus a separate irrigation meter. There is no nonpotable system in the area, he added.

There has been no fire flow request for this project; there are no on site fire requirements due to the nature of the construction, Mr. Swanson continued. In response to President Hoffman, Swanson explained the developer is building a fire rated fire wall that does not require fire sprinklers. The fire department sets those requirements.

The Board approved the request for water service Will-Serve Letter for the proposed development located on Walnut Street, south of 4th Street, currently identified as Riverside County Assessor's Parcel No. (APN) 417-124-026 (further defined as 380 Walnut Street) within the City of Beaumont, subject to payment of all fees to the District and securing all approvals from the City of Beaumont by the following roll-call vote:

MOVED: Covington	SECONDED: Williams	APPROVED 3-0
AYES:	Covington, Hoffman, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	Ramirez, Slawson	

5. Resolution 2023-19 Revising the District's Organization Chart and Salary Schedule Effective July 7, 2023

General Manager Jagers introduced the proposed reorganization and revised salary schedule. He explained there will soon be vacation of the full time position of Director of Finance and Administration and recommended the following:

- Addition of an Executive Assistant in lieu of the current part time Administrative Assistant
- Addition of a Management Analyst position
- Addition of a flex position of Assistant Director of Finance and Administration
- Relocation of Customer Service to separate it from Finance
- Addition of an Engineering Assistant position (currently underfilled)
- Recast of the Human Resources Administrator as Human Resources Manager at same salary level to align with industry standard

Jaggers noted that a recent retirement resulted in restructuring and advancement of eight field staff positions. He said with these proposals, an \$8,000 budget savings is projected; there is no budget request.

In response to Director Covington, Mr. Jaggers reviewed the organization chart in detail. No additional full-time equivalent (FTE) positions are added to the Finance Department, he replied.

Dr. Bargas explained the Director of Finance and Administration flex position.

Director Covington asked about the Executive Assistant as assistant to the General Manager. Mr. Jaggers confirmed and said that the intent would be primarily to recast that position as Board Secretary, also, rather than the Director of Finance and Administration.

Director Covington asked about the change of the HR Administrator to HR Manager. Mr. Jaggers explained that the human resources consultant was asked to review the organizational structure and size and report on an appropriate position. The title settled on is HR Manager, which is consistent with the industry. The job description has been updated to align the position with oversight and interaction with the Director (or Assistant Director) of Finance and Administration, but job duties are effectively the same.

The Board adopted Resolution 2023-19 Revising the District's Organization Chart and Salary Schedule Effective July 7, 2023 by the following roll-call vote:

MOVED: Hoffman	SECONDED: Covington	APPROVED 3-0
AYES:	Covington, Hoffman, Williams	
NOES:	None	
ABSTAIN:	None	
ABSENT:	Ramirez, Slawson	

6. Legislative Action and Issues Affecting BCVWD

President Hoffman asked staff to clarify positions on items. General Manager Jaggers advised that the District tracks the legislative activity of the Association of California Water Agencies (ACWA), and the indicated positions reflect their recommendations. He reminded the Board of their adopted positions on several items.

Director Covington noted that agencies in the region should pay attention to HR 924, the Stop the Delta Tunnel Act. Mr. Jaggers explained the current Delta Conveyance project and the District's support.

7. Request from Ad Hoc Communications Committee re: meeting frequency

President Hoffman noted the Committee has been meeting every other month. Director Williams confirmed the request from Director Ramirez to increase the frequency of meetings to monthly, but said she did not see a need to meet monthly; only to have flexibility for meetings if there is necessity.

Dr. Bargas advised that weekly meetings between staff and public relations consultant CV Strategies will continue, and the plan of action moves forward regardless of Committee meetings.

President Hoffman directed the ad hoc Communications Committee to continue with the current bimonthly meeting schedule and call a special meeting if necessary (as needed). General Manager Jagers said he would keep President Hoffman apprised.

8. Status of Declared Local Emergencies related to Fires

a. Impact of the Apple Fire pursuant to Resolution 2020-17

b. Impact of the El Dorado Fire pursuant to Resolution 2020-20

General Manager Jagers advised that once the monsoonal season ends there will be clarity and understanding of risk of mud and debris flows. Staff will report out on a proposed action plan to close out the emergency declarations later this year.

9. Reports for Discussion and Possible Action

a. Directors' Reports:

- Director Williams said she did not attend the May 5 Beaumont Chamber of Commerce Breakfast or the Riverside County Water Task Force on June 16 due to illness
- President Hoffman reported attending the Riverside County Water Task Force on June 16

b. Directors' General Comments: None.

c. General Manager's Report:

General Manager Jagers reported the following:

- New employee Engineering Assistant Inmar Shihab was introduced
- SGPWA General Manager Lance Eckhart will be invited to present a Sites Reservoir update
- Progress is moving forward with projects:
 - Grant application for Wells 1A and 2a was not successful
 - Plans are moving forward for wells to be drilled
 - Awaiting NEPA work to come back for the ARPA funding activities (Noble Tank and Pipeline)
 - Line B in Edgar Canyon

- New project along Elm Avenue; RFP going out
- Kickoff meeting for well siting study with Dudek
- Improving opportunities to keep the Board informed as the budget cycle moves forward

d. Legal Counsel Report: None.

10. Action List for Future Meetings

- Update / presentation on the AMR / AMI project
- Presentation on the San Bernardino Valley Resource Conservation District
- Presentation on solar power opportunities (June or July)
- Sites Reservoir update
- Maximization of groundwater supplies
- Update on status of Cherry Valley Boulevard road work and provision of service to two properties

11. Announcements

President Hoffman called attention to the following announcements:

- District offices closed in observance of Independence Day: Tuesday, July 4
- Finance and Audit Committee Meeting: Thursday, July 6 at 3 p.m.
- Regular Board Meeting: Wednesday, July 12 at 6 p.m.
- Personnel Committee Meeting: Tuesday, July 18 at 5:30 p.m.
- San Geronio Pass Regional Water Alliance: Wednesday, July 26 at 5 p.m.
- Engineering Workshop: Thursday, July 27 at 6 p.m.
- Beaumont Basin Watermaster Committee Meeting: Wednesday, Aug. 2 at 11 a.m.

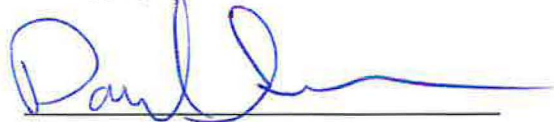
12. Adjournment

President Hoffman adjourned the meeting at 7:18 p.m.



Director David Hoffman, President
to the Board of Directors of the
Beaumont-Cherry Valley Water District

ATTEST:



Director Daniel Slawson, Secretary
to the Board of Directors of the
Beaumont-Cherry Valley Water District